



# RATES GUIDE 2023 / 2024



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**PROHIBITED  
BURNING PERIOD**  
1st October to 31st October  
(Inclusive)

**PERMITS ARE REQUIRED.**



**PROHIBITED  
BURNING PERIOD**  
1st November to 29th February  
(Inclusive)



**RESTRICTED  
BURNING PERIOD**  
1st March to 31st March  
(Inclusive)

**PERMITS ARE REQUIRED.**



# Shire Contacts and Operating Hours

## Shire of Victoria Plains Administration Office

28 Cavell St,  
Calingiri, WA 6569

PO Box 21,  
Calingiri, WA 6569

Phone: (08)9628 7004

[reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au)

## Shire of Victoria Plains Depot

10 Edmonds St,  
Calingiri, WA 6569

PO Box 21,  
Calingiri, WA 6569

Phone: (08)9628 7232

[reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au)

## Opening Hours:

**Department of Transport**

9:00am - 3:00pm

(Every alternate Wednesday 10:00am - 3:00pm)

**Phone Enquiries**

8:30am - 4:30pm

**General Enquiries & Payment**

9:00am - 4:00pm

## From the CEO...



Sean Fletcher

**Chief Executive Officer**

The budget for the 2023-24 financial year was adopted by Council at the Ordinary Council meeting held 26 July 2023.

2022-23 was a year of financial review and consolidation, especially with a new management team who now have a year under their belt. With this corporate knowledge the shire had to undertake budget repair with some difficult decisions having to be made. This included deferring some capital road construction simply because of significant cost increases up to 50% over budget and which did not attract any additional external funding.

For 2023/24 council was advised that the Local Government Cost Index (LGCI) a measure of inflationary costs to local governments and calculated independently, forecast a 7.4% increase. In order to achieve strategic outcomes and get on top of delivery to a number of deferred programs, it was necessary to increase rates by 9% for the 2023/2024 financial year.

This factored in discounting rates backwards to take account of a 25% increase in UV valuations, before applying the increase. Council has broadened the rate base with the introduction of Differential Rates for UV Mining to provide a more fair and equitable rating and reduce some of the burden on the general ratepayer.

The shire itself is in a better position than this time last year with still with a lot of work to do, but this budget will help achieve the strategic community outcomes expected overleaf.

# Integrated Planning & Reporting

The Shires strategic Plans, through the Budget is set to deliver:

- **Community**

## 1.1 Healthy , Connected & Safe

- ✓ Footpath Maintenance, Upgrade and extension
- ✓ Support Senior Activities

## 1.2 Inclusive Community Activities

- ✓ Community Grants Scheme
- ✓ Support existing community events

## 1.3 Recreational , social and heritage

- ✓ Heritage facilities
- ✓ Community Gym

## 1.4 Emergency Services

- ✓ Participate in LEMC
- ✓ Scenario planning and training

- **Environmental**

## 3.1 Environmental Health and Waste Services

- ✓ EHO
- ✓ Capacity and Infrastructure Enhancements
- ✓ Cemetery aesthetics
- ✓ Sewerage schemes

## 3.2 Conservation of Natural Environment

- ✓ Reduce bushfire risk
- ✓ Animal Control
- ✓ Water Strategy

- **Economy**

## 2.1 Support diverse industry

- ✓ Economic Development Plan
- ✓ Telecommunications networks
- ✓ Consistent Water Supply
- ✓ Shire Housing Stock

## 2.2 Safe and efficient Transport Network

- ✓ WSFN / Road Construction
- ✓ Plant Replacement Program
- ✓ Roadside Parking Plan

## 2.3 Visitors Experience

- ✓ Parks and Gardens Budget
- ✓ Public Toilets Cleaning and Maintenance
- ✓ Caravan Parks
- ✓ RV Dump Point
- ✓ Signage

- **Civic Leadership**

## 4.1 Forward Planning

- ✓ SCP / BCP
- ✓ Participation in zone meetings

## 4.2 Communication

- ✓ Communication Strategy
- ✓ Customer Service Charter
- ✓ Shire Newsletter

## 4.3 Proactive and well governed Shire

- ✓ Compliance
- ✓ Long Term Financial Plan
- ✓ Professional Development
- ✓ ERP / Cyber Security

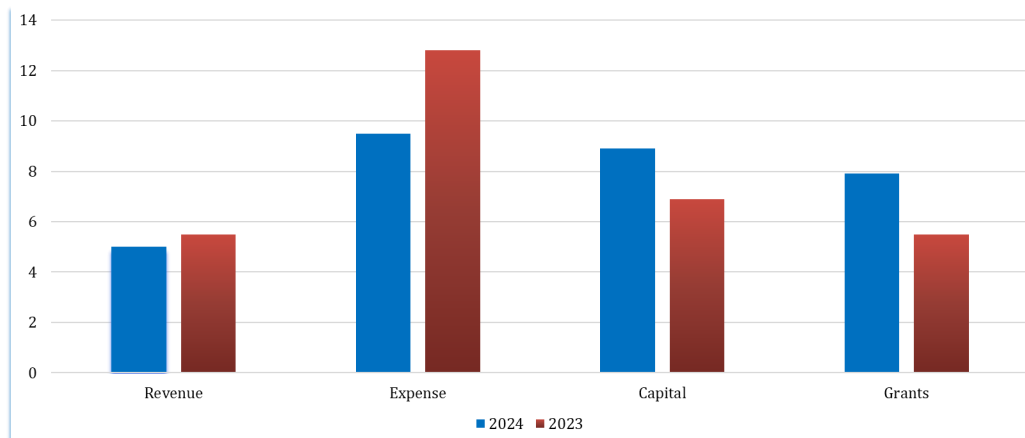
# Budget 2024 at a Glance...

## Operating Summary

- \$2,499,789 Maintenance program (Wages, Overheads, Plant Costs and Materials) comprising:
  - \$650,404 for Sealed and Unsealed Road Maintenance
  - \$421,075 for Parks and Gardens
  - \$249,197 for Building Maintenance
- \$230,000 for Enterprise Resource Planning (Computer Operating System)
- \$268,431 Loan Repayments
- \$20,000 for Recreation Management Plan (implement 24/25)
- \$5,000 assistance to develop business case for staffing housing / Caravan park development (Management to develop in house)
- \$20,000 Community Grant Fund
- \$250,000 Fire Mitigation Plan (Grant funded)
- \$48,785 Aged Housing Maintenance



## Revenue and Expenses



## Budget Summary

- \$8.9m Capital Expenditure
- \$2.5m + All Maintenance
- \$1.0m Plant Replacement
- Maintains Healthy Reserve Balance
- Meets Strategic Outcomes

## Capital Summary

A capital works program totaling \$8,879,057 for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned as follows:

- \$227,000 Land and Buildings including Mogumber Hall Roof Repair
- \$978,274 Plant and Equipment including 6 Wheel Tip Truck and Bobcat
- \$47,000 Furniture and Equipment including an Animal Pund / Shelter
- \$426,003 Other Infrastructure including an e-Waste Transfer Station and Desalination Bore / Plant

### \$7,200,780 Road Construction including;

- Calingiri - New Norcia Road Intersection
- Mogumber-Yarawindah Road
- Toodyay - Bindi Bindi Rd Nth
- Wongan, Calingiri- Carami East Road
- Old Telegraph Road



## Planning for 24/25

- Recreation Management Plan
- Staff Housing
- Caravan Park Development
- Water Strategy
- Tourism Plan
- Truck Bays and Roadside Parking



# Shire Services

## Building, Planning and Health Services

The Shire is pleased to welcome Maurice Walsh as our part time Principal Building Surveyor, who works on a fortnightly basis Tuesday - Friday from 8.00 am - 5:00 pm. Maurice can be reached by phone on (08) 9628 7004 or on his mobile 0417 961 533 or via his email [building@victoriaplains.wa.gov.au](mailto:building@victoriaplains.wa.gov.au) Maurice will act as a conduit for all Building Matters & General Planning enquiries as well as property management issues within the Shire of Victoria Plains. Please do not hesitate to contact Maurice with your enquiries relating to Building & Planning matters.

## Health, Food premises, Trader's Permits, Septic Tanks

The Shire's Environmental Health Officer, Gordon Houston, has many years' experience in local government and continues to assist residents and businesses with environmental approvals and public health issues including applications for food businesses or events, installation of septics, pollution issues and general environmental health support and education. Gordon attends the Calingiri offices each Tuesday and can be contacted there on (08) 96287004 or via email at [ehobs@victoriaplains.wa.gov.au](mailto:ehobs@victoriaplains.wa.gov.au). Gordon can also be contacted throughout the remainder of the week via the email or on his mobile at 0427137503.

## Infrastructure Services - Works Department

For enquiries relating to the maintenance of roads, footpaths, drains, culverts and other outside works contact the Operations team on 9628 7232. For all after hours reports of fallen trees or road damage contact the Works Manager on 0429 926 562 or the Works Supervisor on 0407 462 098. For any requests of works to be done please email [reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au) or phone 96287004.

Keep an eye out for some major roadworks this year at the Calingiri—New Norcia and Toodyay Bindi-Bindi intersection.

This project will realign the road so that longer trucks can safely turn off and stop before the rail line.

Mogumber Yarrawindah Road will also be widened this year as part of the Wheatbelt Secondary Freight Network Program.

## Newsletter

The Shire of Victoria Plains releases it's local newsletter on a Monthly Basis. The newsletter is uploaded to the Shire website every month and is also posted and delivered to shops and residents and property owners of the Shire.

All submissions are due by the last Friday of each month. Generally late items are not accepted.

Current advertising prices are as follows:

### **Colour**

Full Page	\$94.00
Half Page	\$50.00
1/4 Page	\$25.00

### **Black and White**

Full Page	\$50.00
Half Page	\$25.00
1/4 Page	\$14.00

Please contact the Shire Administration Office for more information on 9628 7004 or email [reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au) to be added to our email registry of the newsletter.



## Library

The Shire of Victoria Plains has three public Libraries.

### Bolgart - Bolgart Hall

George St, Bolgart WA 6568

Open: **Monday** 3:00pm - 5:00pm  
**Wednesday** 10:00am - 12:00pm  
**Friday** 10:00am - 12:00pm

### Calingiri - Administration Office

28 Cavell St, Calingiri WA 6569

Open: **Monday-Friday** 9:00am - 4:00pm

### Mogumber - Old School Building

Mogumber -Yarawindah Rd, Mogumber WA 6506

Open: **Monday** 8:30am - 10:30am  
**Friday** 9:00am - 11:00am

### **ORB** (Old Road Board Building)

Open: **Wednesday** 10:00am-12:00pm

## Waste Refuse

### Bolgart

Open: **Wednesday** 1:30pm - 3:30pm  
**Saturday** 9:00am - 11:30am  
**Sunday** 1:30pm - 3:30pm

### Calingiri

Open: **Wednesday** 9:00am - 1:00pm  
**Saturday** 12:00pm - 3:30pm  
**Sunday** 9:00am - 1:00pm

### Mogumber

No direct opening hours. Keys are available from the Shire Administration office subject to Shire approval. This can be arranged and collected from the Shire Administration Office in Calingiri. A key bond is required.

## Transport

Department of Transport has recently been reinstated at the Shire of Victoria Plains and all licensing transactions are able to be processed by authorised Shire personnel within the Shire Administration Office.

Transactions are to be processed over the counter in person . We are unable to process payments and requests via email, fax or phone.

# Rates Notice Additional Information

## Interest on Overdue Rates and Charges

An interest charge of 7% per annum (calculated daily at 0.0191%) will be applied to all overdue rates. Interest will be charged on rates remaining unpaid thirty-five (35) days after date of issue of the rates notice.

## Installment Options and Due Dates

The following options are available to all ratepayers.

1. Full payment by due date (35 days after the date of issue of the Rates Notice).
2. Payment by four installments incurring an administration fee of \$7.50 per installment notice. Interest charged at 5.5% per annum (calculated daily at 0.01506%) will apply.

## Alternative Arrangements

Ratepayers experiencing difficulty in paying rates and charges should contact the Rates Officer in writing as soon as they receive their rates notice to discuss alternative payment arrangements.

## Pensioner and Senior Card Holders Concession

Holders of a Pension Concession Card, Seniors Card or Commonwealth Health Card are eligible for a rebate on current Shire, ESL and sewerage rates (subject to certain conditions). Property Owner should contact the Water Corporation on 13 13 85 (8am - 5pm weekdays). The Water Corporation will advise SOVP, and the concession discount will get applied to your rates. (there is no back dating of concessions). If the customer has received a concession discount on their rates and don't pay by the due date, **NO** discount will be applied and payment in full will be required

For further information contact the Rates Officer on [rates@victoriaplains.wa.gov.au](mailto:rates@victoriaplains.wa.gov.au)

## Emergency Services Levy

A levy is included on all rates assessments. Money is collected on behalf of the Department of Fire and Emergency Services. The levy goes towards the upgrading of firefighting facilities and equipment within the Shire. The minimum ESL charge for 2023/2024 is \$98.00

Council must be notified of all changes to ownership and changes of contact details in writing which can be by email.

## Changes of Ownership / Change of Details

Council must be notified of all changes to ownership and changes of contact details in writing to [rates@victoriaplains.wa.gov.au](mailto:rates@victoriaplains.wa.gov.au)

## Financial Hardship Policy

The Shire of Victoria Plains, Financial Hardship Policy which outlines how the Shire of Victoria Plains can assist a residential customer who has difficulty paying charges because of financial hardship.

We are committed to working with you to find an appropriate payment solution that works for both you and us. We understand that it can be difficult to ask for support, and will treat you sensitively and respectfully. You can view a full copy of the policy on the Shire of Victoria Plains website [www.victoriaplains.wa.gov.au/news](http://www.victoriaplains.wa.gov.au/news) and copies are available for viewing at the Shire Administration Office.

## Payment Methods

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### POST

By Cheque with all cheque's made payable to the Shire of Victoria Plains



### TELEPHONE

By Phone with any major credit card.

\*Credit cards attract a 1.47% fee



### IN PERSON

By cheque, credit card, cash or eftpos.

\*Credit cards attract a 1.47% fee



### DIRECT PAYMENT

By direct payment to the Shire Of Victoria Plains account.

BSB: 633 000  
ACC: 118 278 670  
REF: **Assessment Number**

# Dog & Cat Registrations

## DOGS

The Dog Act 1976 contains a range of measures to improve community safety, encourage responsible dog ownership, enable nuisance behaviour to be more effectively dealt with and to recognise assistance dogs. Amendments to the Dog Act require that as from 1 November 2015 all dogs must be microchipped. The Dog Act 1976 recognises assistance dogs that are commonly used by people with a disability.

All Dogs Must be registered with the Shire of Victoria Plains. Dog Act 1976

### Registration Fees

All dogs over the age of three months of age must be registered and microchipped. Registrations expire on the 31st of October and can be renewed for 1 or 3 year from that point onwards.



Registration	1 Year	3 Years	Life
Unsterilised	\$50.00	\$120.00	\$250.00
Sterilised	\$20.00	\$42.50	\$100.00
Unsterilised (Pensioner)	\$25.00	\$60.00	\$125.00
Sterilised (Pensioner)	\$10.00	\$21.25	\$50.00

Working Dogs are charged at 25% of the full rate.



## CATS

The Act was introduced by the State Government with the aim of encouraging responsible pet ownership and reducing the number of unwanted cats across Western Australia. From 1 November 2013, under the Act, owners of cats (over the age of 6 months) must ensure they have their feline pets:

1. Micro-chipped, wearing a collar and registration tags (for identification purposes if the animal becomes lost or injured)
2. Sterilised – unless being used for breeding purposes with the approval of the Shire of Victoria Plains
3. Registered

Local Government officers will be authorised to enforce this legislation and fines will apply to owners who do not comply.

All cats must be registered with the Shire of Victoria Plains

Registration	1 Year	3 Years	Life
Fee Sterilised	\$20.00	\$42.50	\$100.00
Pensioner Sterilised	\$10.00	\$21.25	\$50.00

# Elected Members



**President (West Ward)**  
Cr Pauline Bantock  
0416 131 837  
Retires October 2023



**Deputy President (South Ward)**  
Cr Neville Clarke  
0428 751 410  
Retires October 2023



**Central Ward**  
Cr Suzanne Woods  
0438 287 191  
Retires October 2025



**Central Ward**  
Cr Gary O'Brien  
0417 945 380  
Retires October 2023



**East Ward**  
Cr Jim Kelly  
0428 515 045  
Retires October 2023



**South Ward**  
Cr Stephanie Penn  
0447 160 470  
Retires October 2025



**West Ward**  
Cr David Lovelock  
0427 548 026  
Retires October 2025

# Council Meetings

## Ordinary Council Meetings

Unless otherwise advised, Council Meetings will commence at 2:00pm on the fourth Wednesday of each month except January, also please note the December meeting is held on the second Wednesday of the month. All Council meetings are held in the Council Chambers located at the Shire Administration Office, 28 Cavell St, Calingiri.

Each year, the CEO is required to set the meeting dates for the following year. Details of meetings and any changes are notified on the Shire's website.

## Agenda's

Persons and Organisations wishing to have proposals or correspondence considered by Council are requested to have the material to the Shire Office 10 working days prior to the meeting date, so consideration may be given by the CEO as to whether the material will be included on the Agenda. Copies of the minutes are available from the Shire Website or available for purchase from the Shire Administration Office.

## Public Attendance to Meetings

Members of the Public are most welcome to attend meetings of Council.

## Question Time

In accordance with the Section 5.24 of the Local Government Act 1995, the Council Meeting Agenda will include Public Question Time and this will be held shortly after commencement of the meeting. The minimum time for this section within the Meeting is 15 minutes (in total, not per person)– assuming there are sufficient questions to fill that period. A 'Public Question Time Form' is available on the website and Members of the Public are encouraged to use and submit that form by 12noon the day before the meeting, so that staff can research the question prior to the meeting in order to provide an accurate response. The Presiding Member has discretion to nominate a maximum of 2 questions per person as deemed necessary to facilitate the effective running of the Meeting.

## Council Finances

All business relating to Council Finances must be addressed to the Deputy CEO for consideration.

# Rubbish Collection

- Household Waste
- Bolgart
- Callinirri
- Pawaning
- Yerecoin
- Recycling
- Callinirri



**WHAT CAN GO INTO YOUR RECYCLE BIN**

- Glass - All glass and ceramics, whole and broken
- Plastic - All plastic containers and plastic wraps (empty with lids off)
- Paper - All paper, junk mail and glossy magazines
- Cardboard - All cardboard products
- Aluminium & Steel - All metals, steel & aluminium excluding aerosol cans
- Liquid Paperboard - Milk, juice and laundry detergent cartons.

**Rubbish Only** ■

**Callinirri Recycle** ■

**Christmas Day** ■

There will be no changes to the service over the Christmas Period.

