Minutes

Works & Services Committee Meeting

On	Wednesday 14 June 2017
At	Council Chambers, Calingiri
Commenced	11.08am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 11.08 and confirmed that the Council meeting was being recorded for minute taking purposes.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward
	Cr P Carr	West Ward
	Cr D Smith	East Ward
	Cr J King	Central Ward
	Cr J Corless-Crowther	Central Ward
Apology:	Cr J Kelly	West Ward
	Cr A Broadhurst	East Ward

Chief Executive Officer:	Mrs G Teede
Works & Services Manager (WSM):	Mr D Holland
Executive Assistant:	Ms Suzanne Mearns

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

RESOLUTION 89/2017
Moved: Cr P Carr
Seconded: Cr N Clarke
That the Minutes of the Works and Services Committee Meeting held 17 May 2017 be confirmed as a true and correct record of proceedings.
Motion Put and Carried: 6/0

4.2 Business Arising from Minutes

Purchase of a secondhand AD300 Transportable Radar Speed Display (SAM) trailer has been completed as per item W14/2017.

5 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

6 PRESIDENT COUNCILLOR and OFFICER REPORTS

Works & Services Manager

The Works & Services Manager advised that he recently attended the Regional Road Group Meeting at which they discussed:

- Availability of funding
- Long vehicles using Bindoon Moora Road
- WANDRA and Blackspot funding
- WALGA attempting to have the percentage of the contribution made by Shires/Councils towards works being undertaken under WANDRA funding reduced
- RDA Wheatbelt not liaising with Shires and initiating works which may be 'out of scope'
- The need to include more areas in support of funding for the lime/grain routes which may allow access to federal road funding
- The possibility that Main Roads may close Route 1 and channel traffic through Route 2

7 ITEMS FOR CONSIDERATION BY COMMITTEE

7.1 WORKS AND SERVICES MANAGERS REPORT

FILE REFERENCE	A1.2.1
REPORT DATE	8 June 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	David Holland - Works and Services Manager
ATTACHMENTS	• Vehicle and Plant Report • Grading Hierarchy

PURPOSE OF REPORT
To inform Council of the Works Manager and staff actions, maintenance program.

BACKGROUND
A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

<u>Gardens, Parks and Road Verges</u>

Bolgart
- General up keep
- Tip Maintenance.
- Bolgart Cemetery, Clean up.

- Weed spraying
- Mowing

Calingiri

- General up keep
- Tip Maintenance.
- Weed spraying
- Mowing

Mogumber

- General up keep
- Tip maintenance.
- Weed spraying

Yerecoin, Gillingarra, Piawaning

- General up keep
- Weed spraying

General

Mowing, clearing rubbish including tree branches, clearing drains, parks and reserves, reticulation, weed spraying, footpath repairs.
The crews have been doing various maintenance works.

Maintenance Grading

Grading in all areas I will be doing an as required grade with availability of contractors and council man power, this will also start in earnest when we receive a good down pour of rain.

Plant

General maintenance and servicing of council plant and machinery.
There have been some major and minor break downs this month they are,

- Various servicing to vehicles, plant and machinery,
- Tyres on various vehicles, plant and machinery,
- Various small plant repairs.

Construction Crew

The crew are engaged in several small projects that require finishing then on to the maintenance grading program hopefully we will have had enough rain to start.

Future Construction Projects

1. Yerecoin South East Rd completed.

Contractors Projects

Contractors will be doing these projects,

1. Re-seal works Toodyay Bindi-Bindi Rd Bolgart, completed.
2. Patches RRG funding on Toodyay Bindi-Bindi Rd Piawaning, works to start week of the 12th June weather permitting.

Councillors Information

- Bolgart Sub-Division, I have had some feedback from the designers as to what is happening with the costing and designs, they are still waiting on Western Power to complete their designs before they can complete the rest of what we require.
- I have been onto Western Power regarding the lines around the town sites and others that have been suggested by residents, as yet they have not been back in touch but I will continue to see what I can do.
- I have emailed and rang MRWA regarding the patching and signage in Mogumber and am still waiting on a response when this report was completed, I will continue to call and email them on this issue. Addendum – at the meeting held 14 June 2017, Council was advised that MRWA have been in contact with the WSM and advised they would be on site today (14/6) to review the road.

Transfer Stations
Councillors were presented with a number of transfer station ideas. A budget item has been presented for consideration for the 2017/18 budget to establish manned and/or unmanned facilities at Calingiri, Mogumber and Bolgart with the main facility being located at Calingiri.

The WSM will be requesting quotes from both WALGA supplier preferred businesses and local businesses for concrete/set up costs. Council officers will be informed of full costings so that information can be provided to ratepayers/residents.

Mogumber Reserve
The WSM will be writing to the Mogumber Outback Club in the coming week to advise that the nesting area at the Reserve will be blocked off and the arena will need to be moved a little bit.

Administration, meetings and inspections during this reporting period

Administration
Private Works.
Staff time sheets.
Customer enquiries.
Maintenance works program.
Ordering parts and materials.
Depot General Duties - phone, emails, design, staff works program, etc.
Meetings
Various
Site Inspections/works
Road signage.
Bitumen Roads.
Rural Roads Area 1 Area 2 and Area 3 inspections
Calingiri, Bolgart, Mogumber Waste Sites – Weekly.

POLICY REQUIREMENTS
NIL

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

- **Environment**

There are no known significant environmental implications associated with this proposal.

- **Economic**

There are no known significant economic implications associated with this proposal.

- **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

RESOLUTION 90/2017
Moved: Cr P Carr
Seconded: Cr S Penn
That the Works and Services Managers report be received and noted.
Motion Put and Carried: 7/0

Vehicles and Plant Report – YTD

Shire of Victoria Plains

Vehicles & Plant Report YTD 31st May 2017

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Cash Total		Operating Hours				
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget	Total Life Hrs/Klms	Quarterly Budget Usage	Actual Verses Budget
		$	$	$	$	$	$	$	$	$	$	$	$					
PAV40	Jeep Cherokee					953		637		936		2,526		Sold		47720		
PAV41	Subaru Outback					80		351		1,515		1,946		Sold		26877		
PAV42	Mitsubishi ASX LS	58				129		25		666		878				8863		
PAV43	Subaru Outback					227		438		1,757		2,422				16585		
PAV44	Toyota Prado	555				4,753		400		1,810		7,519				18583		
								-										
	Total Admin Vehicles	613				6,142		1,853		6,683		15,291						
PFT10	Toyota Landcruiser					701		99				800						
PFT11	Fire Truck - Bolgart							533				533						
PFT13	Isuzu Fire Truck					1,449		2,094				3,542						
PFT14	Fire Truck Isuzu - New Norcia					1,093		2,735		249		4,078						
PFT15	Isuzu Fire Truck - Calingiri	291				1,359		2,643		219		4,712						
PFT16	Isuzu Fire Truck - Yerecoin							2,144		152		2,296						
	Total Bush Fire Vehicles	291				4,602		10,447		621		15,960						
PWV51	Nissan RX D/Cab					953		240		2,962		4,154		Sold		123889		
PWV54	Nissan RX D/Cab	996		1,147		1,732		235		3,379		7,489				81500		
PWV56	Toyota Hilux	760		68		1,427		170		1,604		4,029				41665		
PWV57	Toyota Hilux	261		815		868		170		2,701		4,815				66779		
PWV58	Jeep Cherokee					516		362		1,429		2,308		Sold		42293		
PWV59	Nissan Navara	1,169		871		1,616		255		4,035		7,947				78805		
PWV60	Holen Colorado LS	83				1,119		493		2,671		4,366				35751		
PWV61	Isuzu D-Max 4x4 Space Ute	302				2,855		399		379		3,935				22300		
PWV62	Toyota Prado	644				1,993		405		2,743		5,784		Sold		25164		
PWV63	Toyota Prado							550				550				965		
								-										
	Total Depot Vehicles	4,215		2,901		13,079		3,279		21,903		39,042						
PEX01	Caterpillar Excavator	1,056				905		-		1,727		2,632				2759		
PGN01	Kubuto Gen Set K310							-		52		1,108						
PGN02	8KVA Silent Generator (Cal)							-		357		357				391		
PGN03	6KVA Diesel Generator (Bol)							-		83		83				161		
PGR9	Caterpillar Grader 120	1,800		1,170		7,125		1,118		10,494		20,963				7496		-
PGR10	Caterpillar 120M Series Grader	1,783		137		11,387		1,447		6,529		21,283				6205		-
PLR2	Volvo L70D Multi Loader	544				1,948		395		1,571		4,458		Sold		11347		
PLR7	Manitou					226		420		260		905		Sold		289		
PLR8	Caterpillar Loader	2,732				4,163		987		3,012		10,894				3125		-
PLR9	**Volvo BL71B Backhoe**	1,185				2,465		966		2,048		6,664				515		
PLR10	Bobcat T650 Track	884				4,600		592		2,962		9,039				724		
PM02	Hand Mowers	101				20		-		51		172						
PM07	TorcZ580D 25hp Ride On Mowe	2,662		62		1,645		66		590		5,025				685		-
PM08	Turfmaster 30" Commercial Mow							15				15						
PRB2	Road Broom	987				3,194		132		95		4,408				8		-
PR08	Dynapac 14T Drum Roller	1,168				2,527		625		2,617		6,937				1691		-
PR09	Bomag Multi-tyred Roller	2,450		1,834		1,698		822		4,758		11,562				2267		-
PSP2	Sundry Plant Items	4,317				3,032		690		820		8,858						-
PTK16	Mitsubishi Fuso 13 Truck	3,659				3,849		395		2,984		10,886				137962		-
PTK17	Hino 9 Tonne Tip Truck	430		127		4,304		329		5,880		11,069				187966		-
PTK18	Hino Series 300 Dump Truck	1,210		1,556		1,346		164		3,537		7,813				187100		-
PTK19	Hino 700 series Truck	1,791		716		2,651		815		6,734		12,707		Sold		118837		
PTK20	Hino 700 Series Truck	2,175				2,805		789		10,131		15,901				94137		-
PTK21	Hino 300 ST Truck	2,598		771		4,027		296		3,674		11,366				80139		-
PTK22	Hino 700 Series F	154				83		514		393		1,144				1173		
PTL01	Trailers							13				13						-
PTL02	Trailers (Bobcat)					45		33				78						
PTL03	Trailers	60				45		10				116						
PTL04	Trailers					32		5				37						
PTL05	Tralilers	220		6		519		87				832				293		-
PTL06	Side Tipper Trailer	710		411		1,118		695				2,933				106502		
PTL07	Howard Porter DD4 Trailer	900		1,712		2,067		460				5,140						
PTL08	John Papas 7x5 H/D Trailer					4		24				27						
PTL09	Roadserve Series Trailer	994		152		1,692		681				3,519						
PTL10	Trailer Toilet (ex VP Tourism)					232		-				232						
PTL11	Perkins 1103C-33Generator							118				118						
PTL12	Bobcat Trailer	330				4,854		132				5,316						
PTL13	SFM Boggie Dolly					1,108		-				1,108						
PTP1	Tree Looper							99				99						-
PTR03	Kubota M8540D Tractor/Mower	4,501		76		1,417		263		768		7,026						-
PVR1	Wacker Upright							-										
	Total Plant Costs	41,404	*21,685*	8,731	*28,325*	77,133	*97,500*	14,194	*28,110*	72,125	*198,065*	212,843						
	Total Vehicle & Plant Costs	46,523	*21,685*	11,632	*28,325*	100,956	*97,500*	29,772	*28,110*	101,332	*198,065*	283,136	*373,685*					

Grading Report

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

			Jul - Sept			Oct - Dec			Jan - Mar			Apr - Jun			Total		
			PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
	Aboriginal Community	Total Hrs															
MG00	ADAMS LANE																
MG0024	BAIN RD																
MG0044	BATTY BOG RD	16.50			16.50												16.50
MG0112	BEHANGING NORTH RD	21.00	11.00	6.00					4.00						15.00	6.00	
MG0010	BEHANGING RD	70.50	6.50	13.50	9.50	1.50		20.50		5.50	13.50				8.00	19.00	43.50
MG0034	BENARING RD	14.75	7.50	7.25											7.50	7.25	
MG0091	BIG SPRINGS RD																
MG0118	BIN RD																
MG0051	BLOOD RD	15.00			7.50			7.50									15.00
MG0007	BOLGART EAST RD																
MG0023	BOLGART WEST RD	44.00			20.00			20.00			4.00						44.00
MG0017	BOUNDARY RD	23.50			16.00									7.50			23.50
MG0062	BOXHALL RD	22.50			21.00									1.50			22.50
MG0054	BULL RD	14.00			3.00			3.00		8.00						8.00	6.00
MG0032	BULLIGAN RD	18.00			9.00			9.00									18.00
MG0078	BURNETT RD	68.50			68.50												68.50
MG0011	CALCARRA EAST RD	17.50			7.00			7.00	3.50						3.50		14.00
MG0075	CALCARRA SIDING RD																
MG0057	CALCARRA WEST RD	32.00			13.50			13.50	3.50		1.50				3.50		28.50
MG0008	CALINGIRI NEW NORCIA ROAD																
MG0037	CARANI EAST RD	50.50	20.00	12.00					18.50						38.50	12.00	
MG0013	CARANI WEST RD	74.50	21.50	18.50				20.00				14.50			36.00	18.50	20.00
MG0036	CATABODY RD	38.00	22.50	12.00					3.50						26.00	12.00	
MG0073	CATABODY WEST ROAD																
MG0052	CLARKE RD	17.50			7.50			6.50		3.50						3.50	14.00
MG0003	COCKING RD	17.50			17.50												17.50
MG0025	CORONDINE RD	144.00	41.50	33.00	20.00	5.00		20.00	24.50						71.00	33.00	40.00
MG0055	DARRAGH RD																
MG0089	DONNELLY RD																
MG0039	DUGGAN RD	14.00								14.00						14.00	
MG0079	EDMONDS RD	20.00	9.00	11.00											9.00	11.00	
MG0050	ERICKSON RD	38.00			13.50			13.50		7.00	4.00					7.00	31.00
MG0068	ESSEX RD																
MG0042	FLAVELL RD																
MG0035	FORDHAM RD	6.50		6.50												6.50	
MG0119	FORREST ST																
MG0084	FOWLER RD																
MG0026	GABALONG WEST RD	66.00			17.00			9.50			24.50			15.00			66.00
MG0016	GILLINGARRA RD	50.50			18.50						15.00			17.00			50.50
MG0019	GILLINGARRA-GLENTROMIE RD	78.50			30.50						30.00			18.00			78.50
MG0004	GLENTROMIE YERECOIN RD																
MG0021	GOLF COURSE RD	55.00	8.00	14.00		8.50				10.50		14.00			30.50	24.50	
MG0123	GOOMALLING-CALINGIRI RD	4.50											4.50			4.50	
MG0030	GOUDGE RD	58.00						22.00		12.00	24.00					12.00	46.00
MG0134	GUTHRIE																

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

			Jul - Sept			Oct - Dec			Jan - Mar			Apr - Jun			Total		
			PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
		Total Hrs															
MG0088	HALLIGAN RD	4.50								4.50						4.50	
MG0058	HAWKINS RD																
MG0083	HEAD RD																
MG0111	HOWARD RD	7.50		7.50												7.50	
MG0135	HUNT RD																
MG0074	JONES RD																
MG0061	KELLY RD	13.00			13.00												13.00
MG0082	KING RD	25.50			3.00	21.00		1.50							21.00		4.50
MG0014	KONNONGORRING WEST RD	60.50	12.50	7.00		14.50			22.00			4.50			53.50	7.00	
MG0110	LANDON STREET																
MG0065	LONGMAN RD	11.50			11.50												11.50
MG0056	LYDOCK RD																
MG0113	LYDOCK SOUTH RD																
MG0049	MARTIN RD																
MG0053	MESTON RD	15.50			6.00			6.00		3.50						3.50	12.00
MG0087	MISSION RD	2.00			2.00												2.00
MG0006	MOGUMBER YARAWINDA RD																
MG0048	MOTONING RD	20.25	4.00	1.50						2.00		12.75			16.75	3.50	
MG0059	MURPHY GULLY RD	20.75	7.50	1.00	12.25										7.50	1.00	12.25
MG0001	NEWDALE RD	54.50						24.00		18.50	12.00					18.50	36.00
MG0129	O'DEA PLACE																
MG0027	OLD PLAINS RD	125.00	1.00	1.00	38.00			56.00		11.00	18.00				1.00	12.00	112.00
MG0046	OLD TELEGRAPH SOUTH RD	41.50			16.50			16.50			4.00		4.50			4.50	37.00
MG0031	PARKER RD	36.50						22.00		6.50	8.00					6.50	30.00
MG0072	PHILLIPS RD																
MG0033	PITHER RD	32.00			13.50			13.50			5.00						32.00
MG0076	PURNELL RD	1.00	1.00												1.00		
MG0070	PUTNAM RD	3.00								3.00						3.00	
MG0018	RED GULLY RD	24.25			12.25						5.00			7.00			24.25
MG0069	RICK RD	5.00							5.00						5.00		
MG0043	ROE RD	7.00			7.00												7.00
MG0063	ROGERS RD	24.50			24.50												24.50
MG0071	SALT RD																
MG0002	SANDPLAIN RD																
MG0064	SCHOLZ RD	25.50			10.50						9.00			6.00			25.50
MG0029	SKILLING RD	130.50			17.00			56.00		18.00	24.50			15.00		18.00	112.50
MG0090	SMITH RD																
MG0040	SUDHOLZ RD	20.50										20.50			20.50		
MG0060	SYKES RD	11.50			11.50												11.50
MG0020	THOMPSON RD	55.00			19.00						22.00			14.00			55.00
MG0047	THOMSON RD	7.00						7.00									7.00
MG0067	WALLAMARRA RD	6.00			6.00												6.00
MG0104	WATERS ST																
MG0012	WATSON RD	4.50										4.50			4.50		
MG0086	WESTLAKE RD																
MG0041	WILSON RD	17.00			11.00			6.00									17.00

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

			Jul - Sept			Oct - Dec			Jan - Mar			Apr - Jun			Total		
			PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
		Total Hrs															
MG0066	WIRRILDA RD	7.50			1.50	6.00									6.00		1.50
MG0038	WOODS RD	44.00	4.50	16.50		1.50						21.50			27.50	16.50	
MG0022	WYENING EAST RD	30.50						22.00		7.50	1.00					7.50	23.00
MG0116	WYENING SLIDING RD																
MG0028	WYENING WEST RD	42.00					13.00	22.00		7.00						20.00	22.00
MG0045	YENART RD	45.00	20.00	18.00						7.00					20.00	25.00	
SG0006	Shoulder Grading - Mogumber Ya	97.50	57.50	40.00											57.50	40.00	
SG0015	Shoulder Grading - Mogumber We	44.50	21.00	23.50											21.00	23.50	
SG0126	Shoulder Grading - Wongan Hill	28.50				17.00	11.50								17.00	11.50	
R2R017	Golf Course Road 2016-17	128.50				81.00	47.50								81.00	47.50	
BM9999	Bitumen Maintenance	15.00				10.00	5.00								10.00	5.00	
RR0025	Toodyay-Bindi Bindi Rd Shoulde																
RR0021	REG RD GILLINGARRA GLENTROMI																
R2R014	Yerecoin SE Road	121.50				64.00	30.50					27.00			91.00	30.50	
MG0130	Maint Grading - Claycrete Tria	56.00				37.50	18.50								37.50	18.50	
XXX999	Misc Road Maintenance	8.00				8.00									8.00		
R2R015	Konnongorring Road 2016-17	87.30							87.30						87.30		
RR0032	Toodyay-Bindi Bindi Road 0125	4.00								4.00						4.00	
C9128	Behaning Rd	10.50							10.50						10.50		
		2693.80	276.50	249.75	552.00	275.50	126.00	424.50	182.30	153.00	225.00	119.25	9.00	101.00	853.55	537.75	1302.50

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8 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

9 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.02pm.

Signed this ... day of .....

Presiding Member .....