



# Council Policy Manual 2017

Division 11 – General as at 23 June 2022

The policies in this division are taken from the Council Policy Manual 2017 and require review. In essence, they deal with the Shire's public property (facilities and land). There is one policy from Division 6 – Finance.



Date 28 April 2023

Version 1.0



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## 6.5.2 Subsidies Public Halls

Council will subsidise organisations responsible for the management and maintenance of public halls in the Shire of Victoria Plains as follows:

- a) Up to 100% of the costs of electricity and insurance incurred for the hall subject to the presentation of receipted accounts.

## 11.5 Shire Property

### 11.5.1 Calingiri Recreation Hall

Hire of chairs and trestles to be arranged through the Shire Office with the undertaking that hire fees received are passed on to the Calingiri Progress Association. (See Item 7.1.3 Minute Book Page 220 16 March 1981 Agreement with Progress Association).

Plastic chairs and tables from the Calingiri Recreation hall are to be made available (on application) to the Calingiri Sports Club but not to any other organisation without the special permission of the Shire. The use of tables may be authorised by the Chief Executive Officer.

Hall stage segments can be made available for use by other organisations outside of the Calingiri Hall with approval of the Chief Executive Officer.

The Food Warmer is to be made available to the Calingiri Sports Club in accordance with a reciprocal agreement whereby the Club is made available to the Shire for official functions and hall furnishings are generally available to the Club.

The Food Warmer and Furniture at the hall are generally not available for use by organisations other than the Calingiri Sports Club outside of the hall.

### 11.5.2 Calingiri Recreation Hall - Hire

- a) The contract of usage is through the Shire of Victoria Plains.
- b) Hirers are to pay fees as set by Council from time to time.
- c) Hirers are responsible for cleaning the hall after use. In the event of a hirer failing to leave the hall in a clean condition, the Shire's cleaner will clean the hall and the cost of the cleaning will be deducted from the bond as charged to the hirer.
- d) The bond will be refunded to the hirer or advice from the cleaner that the hall was left in a satisfactory condition.
- e) The hirer may elect to leave the bond deposited with the Shire when usage is on a regular basis.
- f) If liquor is being made available at a function in the hall the hirer must present the relevant licence required and obtain written approval from the Chief Executive Officer for the consumption of liquor.
- g) When different hirers hire different parts of the hall at the same time, co-operation in the use of the kitchen is required.
- h) Hirers are required to have the hall vacated and locked within one hour of the conclusion of the function.



- i) The meeting room and kitchen are available free of charge to Child Health Services every 3<sup>rd</sup> Thursday of the month.

### 11.5.3 Mogumber Hall - Hire

- a) The contract of usage is through the Mogumber Progress Association.
- b) Hirers are to pay fees as set by Council from time to time.
- c) Hirers are responsible for cleaning the hall after use. In the event of a hirer failing to leave the hall in a clean condition, the Association's cleaner will clean the hall and the cost of the cleaning will be deducted from the bond as charged to the hirer.
- d) The bond will be refunded to the hirer or advice from the cleaner that the hall was left in a satisfactory condition.
- e) The hirer may elect to leave the bond deposited with the Mogumber Progress Association when usage is on a regular basis.
- f) If liquor is being made available at a function in the hall the hirer must present the relevant licence required and obtain written approval from the Mogumber Progress Association for the consumption of liquor.
- g) When different hirers hire different parts of the hall at the same time, co-operation in the use of the kitchen is required.
- h) Hirers are required to have the hall vacated and locked within one hour of the conclusion of the function.

### 11.5.4 Bolgart Hall - Hire

- a) The contract of usage is through the Bolgart Progress Association.
- b) Hirers are to pay fees as set by Council from time to time.
- c) Hirers are responsible for cleaning the hall after use. In the event of a hirer failing to leave the hall in a clean condition, the Association's cleaner will clean the hall and the cost of the cleaning will be deducted from the bond as charged to the hirer.
- d) The bond will be refunded to the hirer or advice from the cleaner that the hall was left in a satisfactory condition.
- e) The hirer may elect to leave the bond deposited with the Bolgart Progress Association when usage is on a regular basis.
- f) If liquor is being made available at a function in the hall the hirer must present the relevant licence required and obtain written approval from the Bolgart Progress Association for the consumption of liquor.
- g) When different hirers hire different parts of the hall at the same time, co-operation in the use of the kitchen is required.
- h) Hirers are required to have the hall vacated and locked within one hour of the conclusion of the function.



### 11.5.5 Bolgart Hall Toilets

On the understanding that the toilets at the rear of the Bolgart Hall will be available for public use, the Shire will accept responsibility for the costs of maintenance including cleaners wages.

*Amended & Adopted 16/04/14*

### 11.5.6 Yerecoin Hall Toilets

On the understanding that the toilets at the rear of the Yerecoin Hall will be available for public use, the Shire will accept responsibility for the costs of maintenance including cleaners wages.

*Amended & Adopted 16/04/14*

## 11.6 Shire Reserves

### 11.6.1 Tree Planting on Public Land

The Chief Executive Officer is authorised to arrange for the supply of up to 100 trees, to be planted on public land by public organisations subject to the submission of a plan detailing the submission.

### 11.6.4 Fencing of Land adjoining Shire controlled land

The Shire will normally except in accord with the requirements of the Dividing Fences Act, not contribute financially to the fencing of land, which adjoins Shire controlled land (e.g. Reserves, public access ways, and road reserves).

Fencing of drainage reserves that are required to be fenced will be carried out as part of the cost of subdivision.

### 11.6.7 Exploration Drilling on Road Reserves

Applications to undertake exploration drilling on road reserves within the Shire will only be approved if the company involved agrees to the following common list of conditions.

- a) Xxxxx Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Xxxxx Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Xxxxx Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Xxxxx Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Xxxxx Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Xxxxx Resources operations.
- e) However, should any damage occur Xxxxx Resources will reimburse the Council for the reasonable cost of repairs.
- f) Xxxxx Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.



- h) Xxxxx Resources holds all of the necessary indemnity and insurances required by the Shire and be sighted by the shire.
- i) Xxxxx Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Xxxxx Resources will ensure that there are no polluted discharges from the worksite and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Xxxxx Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Xxxxx Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Xxxxx Resources will obtain consent from the Minister for Mines, as per standard processes.

## 11.9 Water Ex Standpipes

Water may only be taken from standpipes at Bolgart, Calingiri and Yerecoin in accordance with agreements signed with the Water Corporation for domestic and emergency purposes and notices shall be displayed on the standpipes to this effect.

## 11.14 Street Lighting

All lights in Yerecoin townsite are, when required to be replaced, replaced with street lights that meet the specifications of Aeroscreen fittings are requested by the Chiro Astronomical Observatory. All streetlights in town installed or replaced after September 1992 are to be of the Aeroscreen Luminaire type.

Streetlights in Calingiri, Bolgart and Yerecoin are to operate from dusk to dawn.