



# *Rates guide*

## *2021/ 2022*





# *Contents*

<b>Shire Contacts and Operating Times</b>	<b>Page 3</b>
<b>From the CEO</b>	<b>Page 4</b>
<b>Extract of 2021/2022 Budget</b>	<b>Page 5</b>
<b>Shire Services</b>	<b>Page 6 - 7</b>
<b>Rates Notice - Additional Information</b>	<b>Page 8 - 9</b>
<b>Cat and Dog Registrations</b>	<b>Page 10 - 11</b>
<b>Fire Control Officers</b>	<b>Page 12</b>
<b>Harvest Operations</b>	<b>Page 13</b>
<b>Elected Members</b>	<b>Page 14</b>
<b>Council Meetings</b>	<b>Page 15</b>
<b>Rubbish Collection</b>	<b>Page 16</b>

# *Shire Contacts and Operating Hours*

## **Shire of Victoria Plain Administration Office**

28 Cavell St,  
Calingiri, WA 6569

PO Box 21,  
Calingiri, WA 6569

Phone: (08)9628 7004

Fax: (08)9628 7008

## **Shire of Victoria Plains Depot**

10 Edmonds St,  
Calingiri, WA 6569

PO Box 21,  
Calingiri, WA 6569

Phone: (08)9628 7232

Fax: (08)9628 7266

[reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au)

### **Opening Hours:**

**Bendigo Bank**

9:30am - 12:30pm

**Department of Transport**

9.30am - 3.00pm

**General Enquiries & Payment**

9:00am - 4:00pm

### **Phone Enquiries**

8:30am - 4:30pm

# From the CEO



Glenda Teede  
**Chief Executive Officer**

The budget for the 2021-2022 financial year was adopted by Council at the Ordinary Council meeting held 25 August 2021.

It was resolved to increase the rates by 7% for the 2021/2022 financial year with the fees and charges as set out in *the Schedule of Fees and Charges for 2021-22*.

Valuations for rated properties are provided by the Valuer Generals Office and appeals are possible if you are deemed to have a valid reason why your property valuation is considered too high.

The main expenditure item in this year's budget is Road Infrastructure (Capital) - approximately \$5,078,325; and Road Infrastructure (Maintenance) - approximately \$4,525,425.00.

On the income side, grants received are expected to total \$5,358,410.00, while rate income will be \$2,966,008 including ex gratia rates from New Norcia and CBH, with Roads to Recovery funding this year totalling \$344,595.



# Extract of the Budget

Operating Expenses	\$m
General Purpose Funding	0.46
Governance	0.59
Law, Order, Public Safety	0.49
Education and Welfare	0.01
Health	0.14
Housing	0.28
Community Amenities	0.66
Recreation and Culture	0.69
Transport	4.55
Economic Services	0.26
Other Property and Services	0.01
Finance and Borrowing	0.20
Loss on Sale of Assets	0
<b>Total Operating Expenses</b>	<b>8.14</b>
<b>Net Surplus/Deficit</b>	<b>0.63</b>

Operating Revenue	\$m
General Purpose Funding	3.60
Governance	0.01
Law, Order, Public Safety	0.21
Education and Welfare	-
Health	-
Housing	0.09
Community Amenities	0.09
Recreation and Culture	0.02
Transport	0.14
Economic Services	0.03
Other Property and Services	0.02
Profit on Sale of Assets	-
<b>Total Operating Revenue</b>	<b>4.21</b>
<b>Non Operating Revenue</b>	<b>4.56</b>

Net Current Position 30/6/19 (Surplus Bought Forward)	\$m
Cash on Hand and at Bank	1.74
Receivables	0.07
Stock on Hand	0.04
Payables	-0.73
Restricted Cash (Reserves)	0.54
Provisions	-0.16
Short term Borrowings	-0.06
Less: restricted assets and liabilities	-0.5
<b>TOTAL:</b>	<b>0.94</b>

## Loans

At the 30 June 2021 Council's outstanding loan principal was \$305,417 with a budgeted loan principal balance of \$412,798 as at 30th June 2022 including a new loan of \$200,000.

# Shire Services

## Building and Health Services

The Shire is pleased to confirm it has secured the services of Gordon Houston, Environmental Health Officer, who will be assisting Shire residents and businesses with their environmental health queries. Gordon will be at the Shire approximately 2 days per week and can be contacted via phone on (08) 9628 7004 or email at [ehobs@victoriaplains.wa.gov.au](mailto:ehobs@victoriaplains.wa.gov.au). Gordon joins the Shire with years of quality experience, having worked for many regional Western Australian councils across his career. The Shire is pleased to welcome Peter Edward as our Building Officer, who works Monday - Wednesday from 8.30am - 12.30pm, and his email is [building@victoriaplains.wa.gov.au](mailto:building@victoriaplains.wa.gov.au).

## Planning Services

For enquiries relating to zoning, subdivision and planning applications, please contact the Shire Administration Office in the first instance.

## Infrastructure Services - Works Department

For enquiries relating to the maintenance of roads, footpaths, drains, culverts and other outside works contact the Works Manager, on 0429 926 562 For all after hours reports of fallen trees or road damage contact the Works Manager on 0429 926 562, the Works Supervisor on 0407 462 098 or the Shire CEO on 0429 117 758. For any requests of works be done please email [reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au) or phone 9628 7004.

## Newsletter

The Shire of Victoria Plains releases it's local newsletter on a Monthly Basis. The newsletter is uploaded to the Shire website every month and is also posted and delivered to shops and residents and property owners of the Shire.

All submissions are due by the *last Friday of each month*. Generally late items are not accepted.

Current advertising prices are as follows:

### Colour

Full Page	\$88.00
Half Page	\$46.00
1/4 Page	\$23.00

### Black and White

Full Page	\$46.00
Half Page	\$23.00
1/4 Page	\$12.00

Please contact the Shire Administration Office for more information on 9628 7004 or email [reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au) to be added to our email registry of the newsletter.



## Library

The Shire of Victoria Plains has three public Libraries.

### ***Bolgart - Bolgart Hall***

George St, Bolgart WA 6568

Open: Monday 10:00am - 12:00pm  
Wednesday 10:00am - 12:00pm  
Friday 3:00pm - 5:00pm

### ***Calingiri - Administration Office***

Cavell St, Calingiri WA 6569

Open: Monday 9:00am - 12:00pm  
Tuesday 9:00am - 12:00pm  
Wednesday 2:00pm - 4:00pm  
Thursday 9:00am - 12:00pm

### ***Mogumber - Old School Building***

Mogumber Yarawindah Rd, Mogumber WA 6506

Open: Monday 8:30am - 10:30am  
Friday 9:00am - 11:00am

## **Bendigo Bank**

The Shire of Victoria Plains is an Agency of Bendigo Bank. We are able to process deposits, withdrawals and transfers. While we are able to accept forms for new accounts and signatures these are processed off site by the supervising Branch.

## Waste Refuse

### *Bolgart*

Open: Wednesday 1:30pm - 3:30pm  
Saturday 9:00am - 11:30am  
Sunday 1:30pm - 3:30pm

### *Calingiri*

Open: Wednesday 9:00am - 11:30am  
Saturday 12:00pm - 3:30pm  
Sunday 9:00am - 1:00pm

### ***Mogumber***

No direct opening hours. Keys are available from the Shire Administration office subject to Shire approval. This can be arranged and collected from the Shire Administration Office in Calingiri. A key bond is required.

## Transport

All licensing transactions are able to be processed by authorised Shire personnel within the Shire Administration Office.

Transactions are to be processed over the counter in person . We are unable to process payments and requests via email, fax or phone.

# *Rates Notice*

## *Additional Information*

### **Interest on Overdue Rates and Charges**

An interest charge of 07% per annum (calculated daily at 0.0191%) will be applied to all overdue rates. Interest will be charged on rates remaining unpaid thirty-five (35) days after date of issue of the rates notice.

### **Installment Options and Due Dates**

The following options are available to all ratepayers.

1. Full payment by due date (35 days after the date of issue of the Rates Notice).
2. Payment by four installments incurring an administration fee of \$6.00 per installment notice. Interest charged at 5.5% per annum (calculated daily at 0.01506%) will apply.

### **Alternative Arrangements**

Ratepayers experiencing difficulty in paying rates and charges should contact the Rates Officer in writing as soon as they receive their rates notice to discuss alternative payment arrangements.

### **Pensioner and Senior Card Holders Concession**

Holders of a Pension Concession Card, Seniors Card or Commonwealth Health Card are eligible for a rebate on current Shire, ESL and sewerage rates (subject to certain conditions). For further information contact the Rates Officer. To be eligible for a concession, pensioners must register at the Shire Administration Office within 35 days of the issue of their current rates notice. Are you eligible? Contact the Rates Officer for all relevant forms.

### **Emergency Services Levy**

A levy is included on all rates assessments. Money is collected on behalf of the Department of Fire and Emergency Services. The levy goes towards the upgrading of firefighting facilities and equipment within the Shire. The ESL charge for 2020/2021 is \$88.00

### **Changes of Ownership / Change of Details**

Council must be notified of all changes to ownership and changes of contact details in writing.



## Water Services (Sewerage Schemes) Financial Hardship Policy

The Shire of Victoria Plains, as part of the sewerage scheme licence, has a Water Services Financial Hardship Policy which outlines how the Shire of Victoria Plains can assist a residential customer who has difficulty paying the sewerage charges component of a rate notice because of financial hardship. Our Policy only applies to the Water portion of your rate notice. Residential tenants who have agreed with the land owner to receive a rate notice are also covered by this policy.

If you are a commercial customer having difficulty with the sewerage charges, we encourage you to still talk to us.

We are committed to working with you to find an appropriate payment solution that works for both you and us. We understand that it can be difficult to ask for support, and will treat you sensitively and respectfully. You can view a full copy of the policy on the Shire of Victoria Plains website [www.victoriaplains.wa.gov.au/news](http://www.victoriaplains.wa.gov.au/news) and copies are available for viewing at the Shire of Administration Office.

---

### Payment Methods



#### POST

By Cheque with all cheque's made payable to the Shire of Victoria Plains



#### TELEPHONE

By Phone with any major credit card.

\*Credit cards attract a 1.47% fee



#### IN PERSON

By cheque, credit card, cash or eftpos.

\*Credit cards attract a 1.47% fee



#### DIRECT PAYMENT

By direct payment to the Shire Of Victoria Plains account.

BSB: 633 000

ACC: 118 278 670

REF: Assessment Number

# Dog & Cat Registrations

## DOGS

The Dog Act contains a range of measures to improve community safety, encourage responsible dog ownership, enable nuisance behaviour to be more effectively dealt with and to recognise assistance dogs. Amendments to the Dog Act require that as from 1 November 2015 all dogs must be microchipped. The Dog Act recognises assistance dogs that are commonly used by people with a disability.

All Dogs Must be registered with the Shire of Victoria Plains. Dog Act 1976



### Registration Fees

All dogs over the age of three months of age must be registered and microchipped. Registrations expire on the 31st of October and can be renewed for 1 or 3 year from that point onwards.

Registration	1 Year	3 Years	Life
Unsterilised	\$50.00	\$120.00	\$250.00
Sterilised	\$20.00	\$43.00	\$100.00
Unsterilised (Pensioner)	\$25.00	\$60.00	\$125.00
Sterilised (Pensioner)	\$10.00	\$21.50	\$50.00

Working Dogs are charged at 25% of the full rate.



## CATS



The Act was introduced by the State Government with the aim of encouraging responsible pet ownership and reducing the number of unwanted cats across Western Australia. From 1 November 2013, under the Act, owners of cats (over the age of 6 months) must ensure they have their feline pets:

1. Micro-chipped, wearing a collar and registration tags (for identification purposes if the animal becomes lost or injured)
2. Sterilised – unless being used for breeding purposes with the approval of the Shire of Victoria Plains
3. Registered

Local Government officers will be authorised to enforce this legislation and fines will apply to owners who do not comply.

All cats must be registered with the Shire of Victoria Plains

Registration	1 Year	3 Years	Life
Fee Sterilised	\$20.00	\$43.00	\$100.00
Pensioner Sterilised	\$10.00	\$21.50	\$50.00

# Fire Control Officers

Rank	Name	Number	E-mail
Chief Bush Fire Control Officer	Gary Manning	0427 546 095	<a href="mailto:gkmanning@westnet.com.au">gkmanning@westnet.com.au</a>
Deputy Chief Bush Fire Control Officer	Gavin Halligan	0427 545 041	<a href="mailto:gkhalligan@westnet.com.au">gkhalligan@westnet.com.au</a>
Fire Control Officer 1 – Shire of Vic Plains	Nicholas Parry	(08) 9628 7004	<a href="mailto:reception@victoriaplains.wa.gov.au">reception@victoriaplains.wa.gov.au</a>
Fire Control Officer 2 – Shire of Vic Plains	Aaron Higgins	(08) 9628 7004	<a href="mailto:reception@victoriaplains.wa.gov.au">reception@victoriaplains.wa.gov.au</a>
Fire Control Officer 3 – Shire of Vic Plains	David Wilson	(08) 9628 7004	<a href="mailto:reception@victoriaplains.wa.gov.au">reception@victoriaplains.wa.gov.au</a>
Fire Control Officer 4 – Bolgart	Colin Guthrie	0427 912 922	<a href="mailto:jingamia@esat.net.au">jingamia@esat.net.au</a>
Fire Control Officer 5 – Bolgart	Todd Meston	0427 006 054	<a href="mailto:toddina@wn.com.au">toddina@wn.com.au</a>
Fire Control Officer 6 – Calingiri	Garry Stewart	0427 287 110	<a href="mailto:gazmanstewart@gmail.com">gazmanstewart@gmail.com</a>
Fire Control Officer 7 – Calingiri	Steven Waters	0427 287 182	<a href="mailto:tasland@bigpond.com">tasland@bigpond.com</a>
Fire Control Officer 8 – Mogumber	Simon Forrester	0428 519 034	<a href="mailto:simonandclare@westnet.com.au">simonandclare@westnet.com.au</a>
Fire Control Officer 9 – Mogumber	Marty Vanbeek	0477 796 122	<a href="mailto:kmvanbeek@bigpond.com">kmvanbeek@bigpond.com</a>
Fire Control Officer 10 – New Norcia	Grant Sinclair	0427 548 061	<a href="#">Not Available</a>
Fire Control Officer 11 – New Norcia	Mark Graham	0428 545 069	<a href="#">Not Available</a>
Fire Control Officer 12 – Yerecoin	Richard Pearson	0418 923 987	<a href="mailto:sammonhills@activ8.net.au">sammonhills@activ8.net.au</a>
Fire Control Officer 13 – Yerecoin	Hugh Johnson	0427 771 642	<a href="mailto:hugh@yenderdanofarm.com.au">hugh@yenderdanofarm.com.au</a>

Please note -

1. All previous appointments as a Fire Control Officer or Fire Weather Officer are cancelled.
2. Employee appointments are conditional upon remaining an employee and are revoked immediately upon cessation as an employee.
3. Appointments may be made or revoked by CEO or CESM at any time.
4. Fire Control Officers are not obligated to issue permits. Permits cannot be issued over the phone and should a Fire Control Officer refuse to issue a permit, it is a breach of the *Bushfires Act 1954* to request a permit from another Fire Control Officer.





# Harvest Operations

Landowners and Occupiers are responsible for the Firebreaks and Fuel Hazard Reduction on their properties,

It should be noted that Harvest and Movement Bans will be issued when the Grass Fire Danger Index reaches 32 or if the Chief Bush Fire Control Officer deems necessary. When a Harvest and Movement Ban has been issued, the operation of headers and other harvesting machinery is prohibited effective the stated time. It is also prohibited to perform any hot works such as welding, more information can be found at [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)

**The Shire of Victoria Plains has released a Fire Hazard Reduction Notice with the Rates which must be read thoroughly and carefully.**

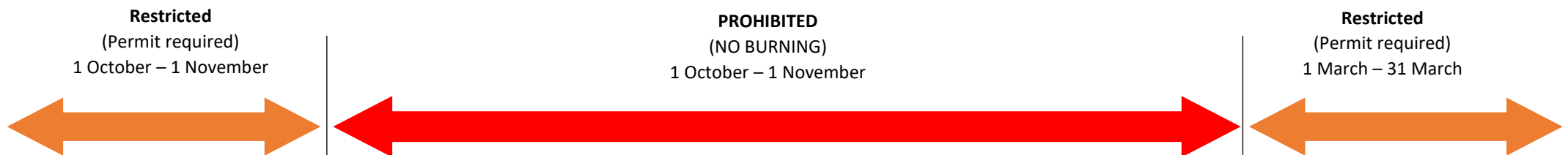
Weather Conditions have an impact on how smoke from your burn will affect your neighbours. On days when the upper layer of the atmosphere is warmer than the air at ground level, smoke can be trapped under an inversion layer and can take a long time to disperse.

Always check with the Bureau of Meteorology to make sure they have not issued a haze alert at [www.bom.gov.au](http://www.bom.gov.au) and check the weather conditions in your local area.

Smoke across roads is also your responsibility, please be aware of the weather condition on the day. You are liable and could be prosecuted if the smoke emitting from your fire is a contributing factor to a traffic accident.

Be a good neighbour; always give your neighbours plenty of notice of your intention to burn. This will give them time to get washing off the line or make arrangements for any person with respiratory issues to be relocated from the area to ensure they are not badly affected by the smoke.

Restrictions may change depending on local conditions, always check [www.victoriaplains.wa.gov.au](http://www.victoriaplains.wa.gov.au) for most current information



# *Elected Members*



## **President (West Ward)**

Cr Pauline Bantock  
0416 131 837  
Retires October 2023



## **Deputy President (West Ward)**

Cr David Lovelock  
0427 548 026  
Retires October 2021



## **Central Ward**

Cr Jaymie King  
0427 287 181  
Retires October 2021



## **Central Ward**

Cr Gary O'Brien  
0417 945 380  
Retires October 2023



## **East Ward**

Cr Jim Kelly  
0428 515 045  
Retires October 2023



## **South Ward**

Cr Stephanie Penn  
0447 160 470  
Retires October 2021



## **South Ward**

Cr Neville Clarke  
0428 751 410  
Retires October 2023

# *Council Meetings*

## **Ordinary Council Meetings**

Unless otherwise advised, Council Meetings will commence at 2:00pm and will be held in the Council Chambers located at the Shire Administration Office, 28 Cavell St, Calingiri

Currently, Council Meetings are held on the fourth Wednesday of each month. Each year, Council is required to set the meeting dates for the following year. Details of meetings and any changes are notified on the Shire's website.

## **Agenda's**

Persons and Organisations wishing to have proposals or correspondence considered by Council are requested to have the material to the Shire Office 10 days prior to the meeting date so consideration may be given as to whether the material will be included on the Agenda. Copies of the minutes are available from the Shire Website or available for purchase from the Shire Administration Office.

## **Public Attendance to Meetings**

Members of the Public are welcome to attend meetings of Council; in accordance with COVID-19 restrictions.

## **Question Time**

In accordance with the Section 5.24 of the Local Government Act 2021, the Council Meeting Agenda will include Public Question Time and this will be held early in the meeting. The minimum time for this is 15 minutes (in total, not per person) – assuming there are sufficient questions to fill that period. A 'Public Question Time Form' is available on the website and Members of the Public are encouraged to use and submit that form so that staff can research the question prior to the meeting in order to provide an accurate response

## **Council Finances**

All business relating to Council Finances must be addressed to the CEO for consideration.

Rubbish collection

July 2021							
Su	Mo	Tu	We	Th	Fr	Sa	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

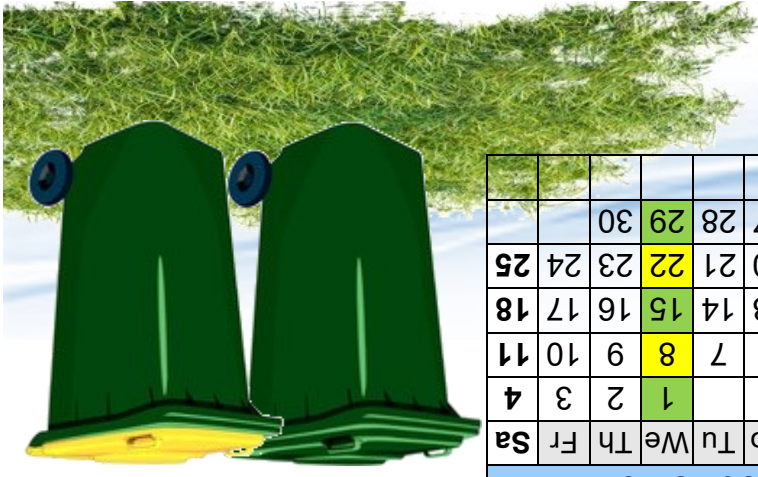
February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



## Recycling

Calingiri

Household Waste

Bolgart

Calingiri

## P!awaning

Yerecoin