



28 Cavell Steet  
Calingiri WA 6569  
PO Box 21, Calingiri WA 6569  
T: (08) 9628 7004

E: [reception@victoriaplains.wa.gov.au](mailto:reception@victoriaplains.wa.gov.au)  
W: [www.victoriaplains.wa.gov.au](http://www.victoriaplains.wa.gov.au)

## Application to Register a Corporate Nominee

### Enrolment Eligibility Claim for Notice of Nomination of Corporate Nominees

<b>FULL NAME OF CORPORATE BODY</b> (include Pty Ltd / Ltd as appropriate)	

<b>AUSTRALIAN COMPANY NUMBER</b>	
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<b>RATEABLE PROPERTY ON WHICH CLAIM IS BASED</b> (complete whichever is applicable) <sup>4,5</sup>			
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<i>Street No</i>	<i>Street</i>	<i>Locality</i>	<i>Postcode</i>
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<b>POSTAL ADDRESS OF CORPORATE BODY</b> (complete whichever is applicable) <sup>4,5</sup>			
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<i>Street No</i>	<i>Street</i>	<i>Locality</i>	<i>Postcode</i>
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<b>PERSON AUTHORISED BY THE BODY CORPORATE TO NOMINATE PERSON(S) TO VOTE ON ITS BEHALF</b>			
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<i>Title (Mr / Mrs / Miss / Ms)</i>	<i>Family name</i>	<i>Other names</i>	<i>Work phone</i>
			<i>Mobile</i>

The Corporate Body is the  owner or  occupier of the rateable property (please tick one box only)<sup>8</sup>

#### For occupiers only (tick one box)<sup>3</sup>

The Corporate Body that is making this application to register a nominee(s)  does  does not have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of that property for at least the next three months.

#### Proof of your occupation may be requested.

I am authorised as an Officer of the Corporate Body to nominate the following person(s) to vote on behalf of the Corporate Body.

Name of Nominee(s)	(1) Mr / Mrs / Ms / Miss _____
	(2) Mr / Mrs / Ms / Miss _____

<b>Signature of authorised person</b>		<b>Date:</b>	
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Please return to the Shire of Victoria Plains, PO Box 21, Calingiri WA 6569

See accompanying form for notes on when<sup>1</sup> and how to complete this form. All sections must be completed for the Shire of Victoria Plains to consider the claim. For any assistance please contact 9628 7004.



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First Nominee <sup>2</sup>					
Title (Mr / Mrs / Ms / Miss)	Family name		Other names		Date of birth
Contact numbers	Home	Work	Mobile	Email	
Street No. or PO Box No.	Street		Locality		Postcode

**ENTITLEMENT TO BE ENROLLED** (tick one box)

I am on the State or Commonwealth Electoral roll for a residence outside the electorate.

My address on that roll is: \_\_\_\_\_

**OR**

I am not on the State or Commonwealth Electoral roll but I am qualified as an Elector under Clause 12 of Schedule 9.3 of the *Local Government Act 1995*<sup>7</sup>

**CLAIM AND DECLARATION (make a false Declaration is an offence)**

I claim eligibility to have my name included in the Shire of Victoria Plains Owners and Occupiers Roll and I declare that all of the details set out above are true and correct.

Signature

Date

Second Nominee <sup>2</sup>					
Title (Mr / Mrs / Ms / Miss)	Family name		Other names		Date of birth
Contact numbers	Home	Work	Mobile	Email	
Street No. or PO Box No.	Street		Locality		Postcode

**ENTITLEMENT TO BE ENROLLED** (tick one box)

I am on the State or Commonwealth Electoral roll for a residence outside the electorate.

My address on that roll is: \_\_\_\_\_

**OR**

I am not on the State or Commonwealth Electoral roll but I am qualified as an Elector under Clause 12 of Schedule 9.3 of the *Local Government Act 1995*<sup>7</sup>

**CLAIM AND DECLARATION (make a false Declaration is an offence)**

I claim eligibility to have my name included in the Shire of Victoria Plains Owners and Occupiers Roll and I declare that all of the details set out above are true and correct.

Signature

Date

## NOTES TO THE ENROLMENT ELIGIBILITY CLAIMS FORM

1	When to use this form	The Corporate Body may make a claim to register nominees using this form at any time. However, if the Corporate Body wants to be represented on the roll for a particular election it must give its claim form to the Shire of Victoria Plains more than 50 days before the election date.
2	Who should use this form	You should fill in this form if the Corporate Body: <ul style="list-style-type: none"> <li>Owns or occupies<sup>3</sup> rateable property in the Shire of Victoria Plains and the nominees are not on the residents roll for the Shire of Victoria Plains; or</li> <li>Qualify under Clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i><sup>7*</sup>; and want to be able to vote at Shire of Victoria Plains elections.</li> <li>It should be noted that the Corporate Body may nominate two persons who are on either the State or Commonwealth Electoral Roll, to enrol, as electors. If a proposed nominee is on the residents roll for the Shire of Victoria Plains, they are automatically enrolled to vote.</li> </ul>
3	Who is an occupier	To qualify as an occupier the Corporate Body must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months.  Proof of your right of occupation may be requested.
4	Silent address	If having your address on the roll would put your safety, or that of you family, at risk you may ask the Chief Executive Officer not to show your address on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the roll.
5	Rateable property	If the Corporate Body owns or occupies more than one property in the Shire of Victoria Plains, give details of them all. Add additional pages if necessary.
6	Qualification under the Local Government Act 1995	To qualify under Clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> you must own or occupy rateable property in the Shire of Victoria Plains.
7	Nominations	In relation to the rateable property on which the enrolment eligibility claim is based, this relates only to the portion of the property that the Corporate Body owns or leases.  A nomination by a Corporate Body must be made in writing and be signed by an officer of the Corporate Body in accordance with the <i>Local Government (Elections) Regulations 1997</i> .  If a Corporate Body or group of people owns or occupies more than one property in the Shire of Victoria Plains, a nomination applies to all of those properties.
8	Duration of enrolment	If the Corporate Body's enrolment of occupiers eligibility claim is accepted it will remain valid for the next 2 (or in limited circumstances, next 3) ordinary elections held for the Shire of Victoria Plains, if the nominees have enrolled as non-resident occupiers. If the Corporate Body is an occupier and you wish the nominees to continue to qualify as electors after that, the Corporate Body will need to make another Application to Register a Corporate Nominees. For non-resident owners, the claim will remain valid until you cease to own the rateable property on which the claim is based.
9	Confidentiality	Your date of birth, phone and fax numbers and email address supplied in this form will be kept confidential and will be used only by the Shire of Victoria Plains and the Western Australian Electoral Commission for the purpose of preparing local government electoral rolls.
10	Where to send your form	When you have completed and signed this form, send it to the Chief Executive Officer of the Shire of Victoria Plains, PO Box 21, Calingiri WA 6569. You may send it by post or by email to <a href="mailto:candice.watson@victoriaplains.wa.gov.au">candice.watson@victoriaplains.wa.gov.au</a> so long as it is capable of being printed in its entirety, including a signature.  If you send it electronically you should check that it has been received.
11	Change of address/details	If you are currently enrolled as an elector of the Shire of Victoria Plains and you wish to advise of a change of address or any other enrolment details, please do not complete this form. Simply advise the Shire of Victoria Plains in writing of the amended details to your enrolment.  Nominating a person to vote as a Corporate Body nominee conveys no entitlements, other than the right to vote in the Shire of Victoria Plains elections.