Minutes

Ordinary Meeting of Council

On	21 September 2016
At	Council Chambers, Calingiri
Commenced	2.00pm

TABLE OF CONTENTS

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS 4
2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED 4
3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 4
4 PUBLIC QUESTION TIME 4
5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST 5
6 PETITIONS/DEPUTATIONS/PRESENTATIONS 5
7 CORRESPONDENCE 6
8 CONFIRMATION OF MINUTES 8
8.1 Confirmation of Minutes (Ordinary Council Meeting) – 17 August 2016 .. 8
8.2 Business Arising from Minutes 8
8.3 Confirmation of Minutes (Australia Day Committee Meeting) – 21 September 2016 8
8.4 Business Arising from Minutes 8
8.5 Endorsement of Resolutions – Australia Day Committee Meeting 8
9 MEMBERS QUESTIONS WITHOUT NOTICE 9
10 PRESIDENT AND COUNCILLORS REPORTS 9
11 BUSINESS PAPER 12
11.1 PLANT AND WORKS 12
11.2 FINANCE 13
F34/2016 ACCOUNTS FOR PAYMENT 13
F35/2016 MONTHLY FINANCIAL STATEMENTS 23
F36/2016 INTEREST ON RATES DEBT WRITE-OFF 57
F37/2016 BUDGET AMENDMENT – WORKS MANAGER VEHICLE REPLACEMENT 59
11.3 TOWN PLANNING 61
D01/2016 DOMESTIC SEPTIC TANK – WATTENING ROAD, BOLGART . 61
11.4 ADMINISTRATION 63
A28/2016 COMMUNITY VEHICLE POLICY 69
A29/2016 MOGUMBER RESERVE CARNABY NEST FENCE 73
A30/2016 ACTING CEO – OCTOBER 2016 76
A31/2016 CHANGE OF ROAD NAME 78
A32/2016 COMMUNITY MOTOR VEHICLE POLICY AND ADDITION TO 2016-17 FEES & CHARGES 81

12 NOTICE OF WHICH NOTICE HAS BEEN GIVEN 83
13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION 83
14 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING 83
15 CONFIDENTIAL ITEMS 83
16 DECLARATION OF CLOSURE 83

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Visitors

- Department of Local Government representatives – Amy Halliday & Lynette Pereira
- Mr Paul Semple
- Mr Merv Hemsley

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr A Broadhurst	East Ward
	Cr N Clarke	South Ward
	Cr P Carr	West Ward
	Cr J Kelly	West Ward
	Cr D Smith	East Ward
	Cr J Corless-Crowther	Central Ward
	Cr J Brennan	Central Ward
Apologies:	Mr D Holland	Works & Services Manager
Leave of Absence:	Nil	

(Acting) Chief Executive Officer: Mr I Graham
Executive Assistant: Ms S Mearns

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Mr Paul Semple

Mr Semple raised the issue of the need for footpaths in the townsite of Calingiri – specifically on Mofflin and Cavell Streets.

The (Acting) Chief Executive Officer advised that a footpath plan has been established for the Shire but unfortunately the streets that he has highlighted are in the 2nd stage of the plan – being in the 2017/2018 financial year. The (Acting) Chief Executive Officer advised however that he would speak with the Works & Services Manager to see if the plan could be modified.

Mr Semple also asked when the 'community seat' would be installed. The (Acting) Chief Executive Officer will also request information on this query from the Works & Services Manager.

Mr Merv Hemsley

Mr Hemsley asked again about the habit of Calingiri residents of parking on footpaths (which is in contradiction of the Shires local laws).

The (Acting) Chief Executive Officer will discuss this issue with the Works & Services Manager.

5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

RESOLUTION 192/2016
Moved: Cr N Clarke
Seconded: Cr D Smith

That Cr Broadhurst be granted Leave of Absence for the October Meeting of Council.

Motion Put and Carried: 8/0

Cr P Carr declared an interest in item A29/2016 - Impartiality.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7 CORRESPONDENCE

Incoming Correspondence

Date Rcd	File Number	Author	Company	Subject
10/08/2016	A1.18.1	Wendy Newman	Wheatbelt Development Commission	Regional Grants Scheme and Community Chest Fund 2017 programs open
11/08/2016	CA5.2.1	Joanne Burges	WALGA	NBN Delivery update to Regional WA (forwarded to Councillors)
16/08/2016	A1.1.3	Cr P Carr		Annual Return 2015/2016
16/08/2016	A1.1.3	Cr J Corless-Crowther		Annual Return 2015/2016
16/08/2016	Res 8588	Wes Porter	Kerkhoff Carnaby Group	Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (unsigned)
16/08/2016	Res 8588	Rainer Duxworth		Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (via Cr Carr email)
17/08/2016	Res 8588	Brendan Van Beek		Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (via Cr Carr email)
17/08/2016	Res 8588	Virginia & Greg Linke		Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (via Cr Carr email)
17/08/2016	Res 8588	Liam & Michelle Dempsey-Doyle		Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (via Cr Carr email)
17/08/2016	Res 8588	Graham Nixon		Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (via Cr Carr email)
17/08/2016	A1.1.3	Cr D Lovelock		Annual Return 2015/2016
18/08/2016	T1.3.1	Jim Nicol	Main Roads WA	Structure No 0707 - Toodyay-Bindi Bindi Road
18/08/2016	A20138	Arthur Hall	Yerecoin Golf Club	Rate review request
18/08/2016	CS1.5	Ron Chalmers	Disability Services Commission	Confirmation of receipt of Disability Access and Inclusion Plan Report
18/08/2016	F1.8.6		Bendigo Bank	Confirmation of Withdrawal - term deposit
18/08/2016	Res 8588	Elysia Harradine	Dept of Environment Reg	Clearing Permit Application CPS 7112/1
22/08/2016	ca1.2.1	Alan Kietsmann	Dept of Environment Reg	Annual licence fee - Bolgart Refuse site
24/08/2016	D5.2	Kerrine Blenkinsop	Dept of Planning	Application for approval of freehold or survey strata subdivisions - Mogumber
25/08/2016	F1.11.4	Julie Knight	Dept of Local Government	2016/17 Financial Assistance
25/08/2016	ST5.7	Wayne Wood	Australian Services Union	Accreditation of ASU Workplace Delegates
25/08/2016	L3.1	Mal Cronstedt	SEMC	Pre-Season Preparedness - Recovery
26/08/2016	F1.7.2		WA Treasury Corporation	Confirmation of Advance - Loan 84
30/08/2016	A1.22.2	Mel Congerton	Dept of Local Government	SOVP - 8 Year Ward and Representation Review
30/08/2016	Stock	Lindsay Millar	Fusion Building Surveying	Scope of Works - Lot 183 George Street, Bolgart
5/09/2016	H1.1	Jim Dodds	Dept of Health	Changes to Environmental Health Processes
5/09/2016	F1.7.1	Sarah Mittic	Keystart Home Loans	Discharge of mortgage
5/09/2016	A2.19.3		CS Legal	Magistrate Court Matter No: 8861/2015
5/09/2016	Aglime	Ian Duncan	WALGA	Secoondary Freight Routes in the Wheatbelt
9/09/2016	Res 8588	Wes Porter	Kerkhoff Carnaby Group	Placement of Carnaby bird nests within Mogumber Reserve

Outgoing Correspondence

Ref	Date	File	Addressee	Subject
35/2016	9/08/2016	Res 8588	Kerkhoff Carnaby Group	Illegal positioning of Carnaby nesting boxes - Mogumber Reserve (unsigned)
N/R	16/08/2016	A1.1.3	Cr P Carr	Annual Return 2015/2016 - Acknowledgement
N/R	16/08/2016	A1.1.3	Cr J Corless-Crowther	Annual Return 2015/2016 - Acknowledgement
Email	18/08/2016	Res 8588	Elysia Harradine - DER	Clearing Permit Application CPS 7112/1
36/2016	19/08/2016	A20138	Arthur Hall - Yerecoin Golf Club	Rate review request
37/2016	30/08/2016	F1.1.1	Bendigo Bank	Change of Signatories

8 CONFIRMATION OF MINUTES

8.1 Confirmation of Minutes (Ordinary Council Meeting) – 17 August 2016

RESOLUTION 193/2016
Moved: Cr D Smith
Seconded: Cr S Penn

That the Minutes of the Ordinary Meeting held 17 August 2016 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 8/0

8.2 Business Arising from Minutes

Nil

8.3 Confirmation of Minutes (Australia Day Committee Meeting) – 21 September 2016

RESOLUTION 194/2016
Moved: Cr S Penn
Seconded: Cr J Corless-Crowther

That the Minutes of the Australia Day Committee Meeting held 21 September 2016 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 8/0

8.4 Business Arising from Minutes

Nil

8.5 Endorsement of Resolutions – Australia Day Committee Meeting

RESOLUTION 195/2016
Moved: Cr A Broadhurst
Seconded: Cr P Carr

That resolution 184/2016 be endorsed from the minutes of the Australia Day Committee Meeting held at 11.00am on Wednesday 21 September 2016.

Motion Put and Carried: 8/0

9 MEMBERS QUESTIONS WITHOUT NOTICE

Cr S Penn

Cr Penn asked whether the bunting that cordons off areas of the Mogumber Reserve need to be in place all of the time.

Cr Carr advised that the bunting was in place to ensure people do not walk across some areas of the Reserve whilst the Shire awaits information on the status of a Clearing Permit.

It was confirmed that the Shire is responsible for maintaining the bunting, and that the (Acting) Chief Executive Officer would discuss with the Works & Services Manager.

10 PRESIDENT AND COUNCILLORS REPORTS

Cr D Lovelock

Cr Lovelock advised that he had attended:

- WALGA State Conference tour (New Norcia)
- Avon-Midland Country Zone Meeting – Dalwallinu (with Cr Penn & Cr Kelly)
- Farewell morning tea – Mr Harry Hawkins

Cr P Carr

Cr Carr advised that she was invited to, and attended the meeting of Regular Cabinet in Moora recently as a Mogumber Outback Club member.

Cr A Broadhurst

Report on Euan Ferguson inquiry into Yarloop Fire Report and Workshop

Cr Broadhurst spoke of his recent attendance at an Emergency Management Workshop and talk by Euan Ferguson, relating to a report on the Yarloop Bushfires.

Cr Broadhurst advised that the event was very beneficial and commented that public document reports relating to the Yarloop bushfires would be released on the 30th September 2016.

Cr Broadhurst stated that the workshop was an open discussion event based on the Emergency Services Levy (ESL) which has been reviewed every year for the past five years. He advised that the DPC will be conducting an independent review of the ESL.

Cr Broadhurst commented that Euan Ferguson (in his report) has strongly recommended that the be initiated following the Yarloop fires. Part of Mr Fergusons

report indicated that the costs incurred by Local Governments and their legal obligations be reviewed.

Cr Broadhurst confirmed that:

- 31 Shires are to be reviewed to ascertain the total costs of ESL compared to the amount of ESL funding required
- Some of the costs to be included in the information are donations and brigade fund raising
- Also included in the comparison will be the costs incurred when going to fires such as vehicles, volunteer labour, fuel etc
- This information will then be sent to an independent committee

Cr D Smith

Report on Euan Ferguson inquiry into Yarloop Fire

Cr Broadhurst & myself attended the breakfast that Walga hosted on Tues morning 23rd. We sat with Peter Dans, a rep from Parks & Wildlife for 27 years,& Wally Barrett, President of Murray Shire & Cr for 23 years.

Cr Tracey Roberts had the role of MC & introduced Mr Ferguson to the audience of about 75 . He spoke on the fire, the special inquiry process, issues findings & recommendations, & what effect it would have on WALGA.

The last fire of this enormity was in Dwellingup in 1965 (although Wally suggested 61 , as he was there in his role as a policeman.) Two people died, 180 buildings were destroyed 6,900 ha were burnt inc 3100 on private property. Estimated costs of loss to agriculture was $13 m, & $43m in water, power & transport infrastructure .
The fire started by lightning, & could have been in up to 9 other areas.

At Alcoa, their re vegetation program was very successful but made access to the fire impossible because of the large tree growth & the rough terrain .

The McLarty pine plantation was wiped out & the resulting smoke created a pyro cumulonimbus cloud on the Wed & Thurs & then the fire crossed the SW Hwy heading for Yarloop.

Hit Yarloop & just consumed house after house, except for the southern section where the school & surrounding residents had prepared the area for a fire, including the school oval & adjacent structures.

The actual Inquiry Process included:
165 written submissions ,100 people gave oral evidence , 5 gave evidence via phone, & there were 42 organisations & involved groups. No public hearing was held, but in hindsight, Ferguson thought there should have been one.

Key Issues were:

Fuel management -P & W had not achieved their target burn off for 12 years Loss of fire fighting capabilities (volunteers on standby & not called on.) IMT (Incident management team) failed to act on various cues to activate necessary options.. The town was very vulnerable. Big delays in seeking more resources.

Top 3 recommendations:

Need to reduce fuel load
Need for more fire breaks/ access roads
More resources (emergency service levy) diverted to prevention, rather than response.

Other points were
More warnings - sirens, sms & people reporting smoke sightings.
Use the locals - farmers, plant contractors & industry management Traffic management needs retraining & reviewing. The meeting was opened to Q & A.

Cr Wally Barrett wanted more controlled burns in the re vegetated areas. Currently nothing can be activated for 25 years.

Pres of Wagin stated 8 hours was much too long in response time, but Ferguson said no one reported the fire, they found out from infra red satellite images. Shire of Kalamunda wanted more communication between DFES & LBF Brigades I stated that back up pumps or a gravity fed EWS was needed because Yarloop had no water supply when Western Power turned electricity off.

A majority of these recommendations are being pursued at State Govt level. Prevention is better than cure.

I regard the report on this inquiry as very informative, & although we don't have the vast Forrest areas that the S/W has, we can still learn & glean information from this event, & take necessary actions to avoid anything similar from occurring in our little patch.

RESOLUTION 196/2016
Moved: Cr N Clarke
Seconded: Cr S Penn

That Council break for afternoon tea 3.00pm.

Motion Put and Carried: 8/0

Meeting resumed at 3.24pm.

Cr Brennan arrived at 3.34pm.

11 BUSINESS PAPER

11.1 Plant and Works
11.2 Finance
11.3 Town Planning
11.4 Administration

11.1 PLANT AND WORKS

All Plant and Works items are dealt with within the Works and Services agenda.

RESOLUTION 197/2016
Moved: Cr S Penn
Seconded: Cr N Clarke

That resolutions 185/2016 to 191/2016 be endorsed from the minutes of the Works and Services Committee Meeting held at 11.00am on Wednesday 21 September 2016.

Motion Put and Carried: 8/0

11.2 FINANCE

F34/2016 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	14 September 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Creditor and Payroll Payments

PURPOSE OF REPORT
To present to Council the list of payments made during August 2016.

BACKGROUND
As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT
Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS
Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS
In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

a. The Payee's Name
b. The amount of the payment
c. The date of the payment
d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations"

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

RESOLUTION 198/2016
Moved: Cr J Kelly
Seconded: Cr S Penn

1. That the payments made during August 2016 from the Municipal Bank Account as per the attached listing amounting to $571,031.45 be endorsed:

Creditor EFT Payments	$403,997.06
Creditor Cheque Payments	$ 18,487.61
Direct Debit Payments	$ 67,387.61
Payroll Payments	$ 81,049.17
Trust Payments	$ 110.00
TOTAL	$571,031.45

Motion Put and Carried: 9/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2016

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT4306	04/08/2016	CALINGIRI SPORTS CLUB INC	Refreshments for Council		353.00
EFT4307	04/08/2016	Darren Hutchens Community Artist	School Holidays Community Art Project		1735.00
EFT4308	04/08/2016	Onsite Mechanical	Services on vehicles - PTK16, PGR10 & PLR7		693.00
EFT4309	04/08/2016	STAPLES AUSTRALIA PTY LTD	Stationery		140.38
EFT4310	04/08/2016	STAR TRACK EXPRESS	Freight Charges		63.25
EFT4311	04/08/2016	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 29/6 to 19/7/16		140.00
EFT4312	12/08/2016	ABBOTT AUTO ELECTRICS			3666.48
			Repairs for Hino Truck - PTK17	517.04	
			Repairs to various vehicles	1167.27	
			Repairs to radios for PGR10, PR09, PTK20 & PLR10	1982.17	
EFT4313	12/08/2016	ABOVE ELECTRONICS	Fault report for Sewer Camera		100.00
EFT4314	12/08/2016	AFGRI Equipment Australia Pty Ltd	Two hydraulic hoses with fittings - PLR10		146.06
EFT4315	12/08/2016	ALLOY AND STAINLESS PRODUCTS	Blade and Bolt set PTR03		1054.68
EFT4316	12/08/2016	ALLTOOLS WA PTY LTD	DC Inverter Stick Welder, helmet, cut off saw		615.00
EFT4317	12/08/2016	ARM SECURITY	Bendigo Security monitoring July to Sept 2016		103.61
EFT4318	12/08/2016	AUSTRALIA POST	Postage charges		284.30
EFT4319	12/08/2016	AVON WASTE	Rubbish Services July 2016		3663.20
EFT4320	12/08/2016	AVON TOURISM INC.	LG Support 2016/17		6050.00
EFT4321	12/08/2016	Atm Enterprises			4708.00
			Hydraulic Ramps etc for PTL12	3388.00	
			Repairs to Bobcat Trailer - PTL12	1320.00	
EFT4322	12/08/2016	BINDOON TRACTORS PTY LTD	Hire excavator for drainage maintenance		1364.00
EFT4323	12/08/2016	BOC LIMITED	Annual Service Charges 2016-17		364.08
EFT4324	12/08/2016	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of July 2016		337.90
EFT4325	12/08/2016	BUILDING & HEALTH SURVEYING SERV	Building & Health Services for July 2016		3431.82
EFT4326	12/08/2016	BUNNINGS GROUP LIMITED	Marine Ply for Youth Project		162.45
EFT4327	12/08/2016	BigMate Monitoring Services Pty Ltd			639.33
			GPS Monitoring for fleet vehicles	326.28	

		GPS Monitoring for August 2016	313.05	
EFT4328	12/08/2016 CALINGIRI TRADERS			236.44
		Papers, postage, council refreshments July 2016	216.64	
		Building Maintenance purchases July 2016	19.80	
EFT4329	12/08/2016 CDA AIR CONDITIONING AND REFRIG	Repair Air Conditoner 16 Yulgering Road		210.00
EFT4330	12/08/2016 CEMETERIES & CREMATORIA ASSOC	Membership renewal 2016/17		115.00
EFT4331	12/08/2016 CLARK EQUIPMENT SALES PTY LTD	Parts for PLR10		138.65
EFT4332	12/08/2016 COUNTRYWIDE WINDSCREENS	Glass repairs PGR10		770.00
EFT4333	12/08/2016 COURIER AUSTRALIA	Library Freight charges		157.11
EFT4334	12/08/2016 COVS PARTS PTY LTD			275.97
		Flag Kit tape	255.64	
		White Paint Marker	20.33	
EFT4335	12/08/2016 Di & Td Macpherson	Consultancy on Memorial gardens		154.00
EFT4336	12/08/2016 EASTERN HILLS SAWS & MOWERS			1422.50
		Fuel Pump PSP2	54.00	
		New Telescopic Pruner	1368.50	
EFT4337	12/08/2016 FITZGERALD STRATEGIES	IR Services 2016-17		2764.84
EFT4338	12/08/2016 Filter Discounters Pty Ltd			688.60
		Filters for PTK16,PLR7 & PR09	387.20	
		Supply Air filters PGR10	301.40	
EFT4339	12/08/2016 HART SPORT			498.50
		Netball Posts	471.80	
		Netball Net	26.70	
EFT4340	12/08/2016 HEALTH INSURANCE FUND	Payroll deductions		283.30
EFT4341	12/08/2016 IPWEA LTD	Buildings Plus Subscription 16/17		1430.00
EFT4342	12/08/2016 JIM KELLY	Travel Claim 2015/16		4162.38
EFT4343	12/08/2016 JR & A HERSEY PTY LTD	Gloves, Batteries, cable ties for Depot		318.56
EFT4344	12/08/2016 LANDGATE	Valuation rolls reissue		288.30
EFT4345	12/08/2016 LG Assist	CEO Recruitment Advertising		302.50
EFT4346	12/08/2016 LINX ELECTRICAL			1026.00
		Connect power to the new toilet block at Mog Hall	875.30	
		Replace HWS element at Calingiri Caravan Park	150.70	
EFT4347	12/08/2016 MOGUMBER PROGRESS ASSOC	Budget Allocation 2016/17		4875.00

EFT4348	12/08/2016	MUCHEA GRADING CONTRACTORS		59897.94
		Clear & boxout - Glentromie Intersection	36498.00	
		Maintenance Grading Area 3 July 2016	11958.21	
		Maintenance Grading Area 3 July 2016	11441.73	
EFT4349	12/08/2016	Maxiparts Pty Ltd		541.86
		LHS mirror for PTK20	154.77	
		Side Lamp PTK21	77.09	
		Landing leg PTL12	310.00	
EFT4350	12/08/2016	NEW NORCIA SERVICES	Catering - National Medal Presentations	980.00
EFT4351	12/08/2016	NORTHERN VALLEYS NEWS	Advertisement - Urban Art Youth Workshop	130.00
EFT4352	12/08/2016	Onsite Mechanical		654.50
		Remove exhaust PGR10, Replace mirror on PTK20	462.00	
		Replace broken bolt PLR10	192.50	
EFT4353	12/08/2016	Peter Flood	Reimburse Pre-employment medical Costs	205.70
EFT4354	12/08/2016	SKIPPER TRUCK PARTS	Steps for PTK16	290.06
EFT4355	12/08/2016	STAR TRACK EXPRESS	Freight Charges	213.61
EFT4356	12/08/2016	TOODYAY TYRES & EXHAUST		6009.50
		New Tyres for Grader - PGR10	5814.50	
		Repair Tyre PGR9	195.00	
EFT4357	12/08/2016	TOTALLY WORKWEAR		129.48
		Credit Depot Workpants	-165.54	
		Uniform Depot Staff	124.42	
		Uniform for Depot Staff	170.60	
EFT4358	12/08/2016	WALLIS COMPUTER SOLUTIONS	Instal wireless access points - Admin Office & Chambers	888.42
EFT4359	12/08/2016	WHEATBELT SIGNS	Signs for Netball Court	737.00
EFT4360	12/08/2016	WHEATBELT TYRES	Repair tyre PTK18	37.50
EFT4361	12/08/2016	WILSONS SIGN SOLUTIONS	Sign for the Calingiri Caravan park	203.50
EFT4362	12/08/2016	WONGAN CONCRETE SERVICES	Concrete for Bolgart Standpipe	816.20
EFT4363	12/08/2016	WONGAN STEEL MANUFACTURERS	Repair 3 augers for posthole digger - PLR10	375.00
EFT4364	18/08/2016	AUSTRALIAN TAXATION OFFICE	Payroll deductions	24189.00
EFT4365	18/08/2016	Ampac Debt Recovery (wa) Pty Ltd	Debt Recovery	6822.62
EFT4366	18/08/2016	Athena Water Services Pty Ltd	Progress payment for Piawaning Desalination Project	23512.50
EFT4367	18/08/2016	BENARA NURSERIES	Assorted shrubs townsites and cemeteries	1093.18

EFT4394	18/08/2016 WA LOCAL GOVERNMENT ASSOC			19520.68
		WALGA Membership Subscription 2016-17	18266.18	
		WALGA Connect Website Gift & Travel Register	600.00	
		Staff training- Planning Practices in Local Govern	654.50	
EFT4395	18/08/2016 WESTERN POWER	Piawanning Water Supply Project		26576.00
EFT4396	18/08/2016 WESTRAC PTY LTD - PARTS			126355.54
		Door Seal PGR10	58.30	
		1 second hand CAT 311d RR tracked excavator	125400.00	
		Manifold and Gasket PGR10	897.24	
EFT4397	18/08/2016 WONGAN HILL BETTA HOME LIVING	New Hot Water Unit - 12 Harrington		699.95
EFT4398	18/08/2016 WONGAN HILLS HARDWARE	Plumbing, keys Tip site		82.90
		Total EFT payments for August 2016		**403997.06**
12004	04/08/2016 SYNERGY	Electricity charges		931.95
12005	11/08/2016 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 10-8-16		4064.00
12006	12/08/2016 DEPARTMENT OF TRANSPORT			337.00
		Licence Renewal 2016/17 PTL08	24.75	
		Licence Renewal for PAV40	312.25	
12007	12/08/2016 Leon John Bradley	Rates refund for assessment A20156		2462.30
12008	12/08/2016 QUADRIO RESOURCES PTY LTD	Rates refund for assessment A21879		861.16
12009	12/08/2016 SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursement July 2016		317.90
12010	12/08/2016 SYNERGY	Electricity Charges		1369.30
12011	18/08/2016 RUSSELL WILLIAM KING	Gravel 2011		4884.00
12012	25/08/2016 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 24-8-16		3260.00
		Total Cheque payments for August 2016		**18487.61**
DD9623.1	01/08/2016 IINET LIMITED	Internet		613.40
DD9623.2	05/08/2016 TELSTRA CORPORATION LTD	Phone charges		332.56
DD9623.3	08/08/2016 MALTS CONTRACTING	Cleaning of Shire Buildings for July 2016		1023.00
DD9623.4	10/08/2016 Wright Express Australia Pty Ltd	Fuel Card		265.39
DD9623.5	11/08/2016 TELSTRA CORPORATION LTD	Telephone charges		1164.87

EFT4368	18/08/2016	BINDOON TRACTORS PTY LTD	Hire Excavator July 16		1364.00
EFT4369	18/08/2016	BOLGART RURAL MERCHANDISE	Postage - Library, Bolgart tip		87.20
EFT4370	18/08/2016	CALINGIRI TRADERS	Goods for Depot July 2016		508.72
EFT4371	18/08/2016	FLICK ANTICIMEX PTY LTD	Annual Fees 2016-17 Sanitarty Disposal Units		2340.64
EFT4372	18/08/2016	FULTON HOGAN INDUSTRIES PTY LTD	2 Bulka Bags Ezystreet		1408.00
EFT4373	18/08/2016	GREAT SOUTHERN FUEL SUPPLIES	Bulk Diesel for Depot		10640.30
EFT4374	18/08/2016	IT VISION USER GROUP (INC)	User Group Membership 2016/17		715.00
EFT4375	18/08/2016	Integral Valuations Pty Ltd	Valuation report for Fair Value		9900.00
EFT4376	18/08/2016	JASON SIGNMAKERS			2582.80
			Culvert Markers	2172.50	
			Various Street Signs	410.30	
EFT4377	18/08/2016	JN & YE PANTON	Hire Scissor lift - Calingiri Gym		350.00
EFT4378	18/08/2016	LOCAL GOVERNMENT MANAGERS AUST			1950.00
			Corporate Council Membership 2016/17	924.00	
			2016/17 Membership CEO	513.00	
			Membership Subscription 2016/17 - DCEO	513.00	
EFT4379	18/08/2016	LOCAL HEALTH AUTH ANALYTICAL COMM	Analytical Services 2016/17		385.00
EFT4380	18/08/2016	MCLEODS BARRISTERS AND SOL			1078.76
			Lease Five Roads Cafe	84.81	
			Lease - Calingiri Football Pavilion	993.95	
EFT4381	18/08/2016	Muchea Tree Farm	Shrubs for Calingiri annd Bolgart townsites		91.20
EFT4382	18/08/2016	OFFICEWORKS	Stationery - Binding Machine		1910.79
EFT4383	18/08/2016	Onsite Rental Group Operations	Hire multi trye roller July 2016		2895.75
EFT4384	18/08/2016	PAULINE CARR	Travel Claim March - August 2016		1219.80
EFT4385	18/08/2016	Perth Scientific Pty Ltd	Tester & Conductivity Solution for Depot		162.80
EFT4386	18/08/2016	Ramm Software Pty Ltd	RAMM (ROMAN II) Annual Fee 2016-17		7342.13
EFT4387	18/08/2016	SHIRE OF MOORA	CESM Services for June 16 Quarter		2170.22
EFT4388	18/08/2016	SHIRE OF NORTHAM	Library training x 2 Bolgart ladies		660.00
EFT4389	18/08/2016	STATE LIBRARY OF WA	Lost Damaged books 2016/17		220.00
EFT4390	18/08/2016	STEPHANIE PENN	Travel claim Sept 2015 - July 2016		539.21
EFT4391	18/08/2016	Shire of Williams	Shire Golf Day Fees		700.00
EFT4392	18/08/2016	TUTT BRYANT EQUIPMENT	Tyre & Rim for Roller - PR09		1826.00
EFT4393	18/08/2016	The Rigging Shed	Steel rope for refuse sites		52.91

DD9623.6	10/08/2016	TELSTRA CORPORATION LTD	Telephone Charges	12.20
DD9626.1	10/08/2016	WA SUPER	Payroll deductions	7110.93
DD9626.2	10/08/2016	CARE SUPER	Superannuation contributions	532.30
DD9626.3	10/08/2016	REST INDUSTRY SUPER	Superannuation contributions	195.82
DD9626.4	10/08/2016	PRIME SUPER	Superannuation contributions	616.46
DD9626.5	10/08/2016	MLC NOMINEES PTY LTD	Superannuation contributions	199.54
DD9626.6	10/08/2016	NORTH SUPERANNUATION	Superannuation contributions	227.47
DD9626.7	10/08/2016	AMP LIFE LIMITED	Superannuation contributions	148.16
DD9630.1	10/08/2016	Aircons 4 You Plus Electrical	Install emergency switch over to generator at Depot	1063.70
DD9630.2	11/08/2016	Aussie Outdoor Alfresco / Cafe Blinds	Deposit for Blinds at 7 Harrington and 13 Lambert	3587.50
DD9636.1	10/08/2016	IINET LIMITED	Internet Charges	-266.00
DD9637.1	29/08/2016	Exetel	Internet Charges	100.00
DD9639.1	14/08/2016	BENDIGO BANK	Credit Card Fee July 16	16.00
DD9639.2	14/08/2016	SOVP - CREDIT CARD ACCOUNT		1949.23
	13/08/2016	SURVEY MONKEY	Community Survey	-24.00
	13/08/2016	BUNNINGS	Pine Battons Youth Project	-51.92
	13/08/2016	READDLE	I Pad Sinx Box Access	-193.85
	13/08/2016	WANNEROO JEEP	Service CEO Vehicle - PAV40	-1048.15
	13/08/2016	CANVA	Youth Friendly Poster	-1.38
	13/08/2016	LIQUORLAND	Council Refreshments	-91.00
	13/08/2016	INTERNODE	Internet Access for Bendigo	-60.94
	13/08/2016	CHARTERED ACCOUNTANT	Annual Subscription DCEO	-257.40
	13/08/2016	SURVEY MONKEY	Annual Subscription	-205.60
	13/08/2016	ADOBE	System Upgrade	-14.99
DD9644.1	24/08/2016	WA SUPER	Payroll deductions	6847.38
DD9644.2	24/08/2016	CARE SUPER	Superannuation contributions	512.21
DD9644.3	24/08/2016	REST INDUSTRY SUPER	Superannuation contributions	182.23
DD9644.4	24/08/2016	PRIME SUPER	Superannuation contributions	453.53
DD9644.5	24/08/2016	MLC NOMINEES PTY LTD	Superannuation contributions	199.54
DD9644.6	24/08/2016	NORTH SUPERANNUATION	Superannuation contributions	227.47
DD9644.7	24/08/2016	AMP LIFE LIMITED	Superannuation contributions	204.99
DD9646.1	22/08/2016	MALTS CONTRACTING	Cleaning of Shire Buildings for August 2016	1023.00
DD9646.2	24/08/2016	FESA	2016/17 ESL	39959.00

DD9646.3	30/08/2016 TELSTRA CORPORATION LTD	Telephone Charges	834.96
		Total Direct Debit payments for August 2016	**67387.61**
	11/08/2016 EFT Payment for Wages W/E 10/8/16		39539.72
	25/08/2016 EFT Payment for Wages W/E 24/8/16		41509.45
		Total Wages EFT payments for August 2016	**81049.17**
		Total Payments for August 2016	**570921.45**

TRUST PAYMENTS

Shire of Victoria Plains
Trust Payments for the month of August 2016

Chq	Date	Name	Description	Amount
141	11/08/2016	SHIRE OF WONGAN-BALLIDU	COMM BUS PAYMENT INV NO 7762	110.00
			Total	**110.00**

F35/2016 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	14 September 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – Acting CEO/Finance and Administration Manager
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT
That the following statements and reports for the month ended 31 August 2016 be received.

BACKGROUND
Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports
Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known at YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT
The monthly financial report for August 2016 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

POLICY REQUIREMENTS
Nil

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations"

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

RESOLUTION 199/2016
Moved: Cr S Penn
Seconded: Cr J Kelly
That the following statements and reports for the month ended 31 August 2016 be received:

Income Statement by Program 26
Income Statement by Nature and Type 27
Statement of Financial Activity 28
Statement of Financial Activity continued 29
Report on Significant Variances 30
Composition of Net Current Asset Position 31
Income and Expenditure Detail by Program 32
Capital Expenditure Report 50
Investments Report 52
Bank Reconciliation Report 53
Bank Reconciliation Report continued 54
Outstanding Rates Report 55
Outstanding Debtors Report 56

Motion Put and Carried: 9/0

Income Statement by Program

	YTD Actual	YTD Budget	Current Budget	Original Budget
	$	$	$	$
Operating Income				
General Purpose Funding	2,580,310	2,582,239	3,355,935	3,355,935
Governance	45,793	2,700	7,225	7,225
Law, Order and Public Safety	8,817	9,943	43,459	43,459
Health	113	372	2,483	2,483
Education & Welfare	0	0	0	0
Housing	(76,217)	11,028	1,026,212	1,026,212
Community Amenities	76,935	80,158	96,461	96,461
Recreation & Culture	2,406	3,072	32,051	32,051
Transport	287,936	296,090	1,079,301	1,079,301
Economic Services	6,527	5,214	31,317	31,317
Other Property & Services	5,270	5,972	41,863	41,863
	2,937,890	2,996,788	5,716,307	5,716,307
Operating Expenditure				
General Purpose Funding	(48,545)	(44,002)	(273,021)	(273,021)
Governance	(87,569)	(69,558)	(443,572)	(443,572)
Law, Order and Public Safety	(38,773)	(61,429)	(331,324)	(331,324)
Health	(16,899)	(20,930)	(153,005)	(153,005)
Education & Welfare	(8,213)	(8,722)	(41,863)	(41,863)
Housing	(26,008)	(35,362)	(217,728)	(217,728)
Community Amenities	(50,725)	(63,420)	(400,447)	(400,447)
Recreation & Culture	(87,092)	(109,065)	(579,479)	(579,479)
Transport	(274,453)	(498,138)	(2,989,076)	(2,989,076)
Economic Services	(35,454)	(30,815)	(168,949)	(168,949)
Other Property & Services	29,394	(2,700)	(19,230)	(19,230)
	(644,337)	(944,141)	(5,617,694)	(5,617,694)
Interest on Borrowings				
Governance	0	0	0	0
Housing	0	0	0	0
Recreation & Culture	2,411	0	(20,133)	(20,133)
	2,411	0	(20,133)	(20,133)
Net Operating Result	**$ 2,295,963**	**2,052,647**	**78,480**	**78,480**

Income Statement by Nature and Type

	YTD Actual $	Current Budget $	Original Budget $
REVENUES FROM ORDINARY ACTIVITIES			
Rates	2,334,897	2,334,121	2,334,121
Grants and Subsidies - Operating	250,906	1,032,755	1,032,755
Fees and Charges	84,593	176,345	176,345
Interest Earnings	(24,858)	107,000	107,000
Other Revenue	(15,803)	63,538	63,538
	2,629,735	3,713,759	3,713,759
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(253,035)	(1,268,762)	(1,268,762)
Materials and Contracts	(172,405)	(1,230,857)	(1,230,857)
Utilities	(10,137)	(78,900)	(78,900)
Depreciation	0	(2,529,710)	(2,529,710)
Interest Expenses	2,411	(22,303)	(22,303)
Insurance	(124,574)	(183,080)	(183,080)
Other Expenditure	(84,187)	(321,715)	(321,715)
	(641,927)	(5,635,327)	(5,635,327)
	1,987,808	(1,921,568)	(1,921,568)
Grants and Subsidies - Non-Operating	232,932	2,043,048	2,043,048
Profit on Asset Disposals	75,223	6,000	6,000
Loss on Asset Disposals	0	(49,000)	(49,000)
NET RESULT	2,295,963	78,480	78,480

Statement of Financial Activity

	YTD Actual	YTD Budget	Current Budget	Original Budget
	$	$	$	$
Operating Income				
General Purpose Funding	2,580,310	2,582,239	3,355,935	3,355,935
Governance	45,793	2,700	4,725	4,725
Law, Order and Public Safety	8,817	9,943	43,459	43,459
Health	113	372	2,483	2,483
Education & Welfare	0	0	0	0
Housing	(17,549)	11,028	126,212	126,212
Community Amenities	66,935	70,158	76,461	76,461
Recreation & Culture	2,406	3,072	32,051	32,051
Transport	6,335	708	5,253	5,253
Economic Services	6,527	5,214	31,317	31,317
Other Property & Services	5,270	5,972	41,863	41,863
Sub Total	2,704,958	2,691,406	3,719,759	3,719,759
Operating Expenditure				
General Purpose Funding	(48,545)	(44,002)	(273,021)	(273,021)
Governance	(87,569)	(69,558)	(441,072)	(441,072)
Law, Order and Public Safety	(38,773)	(61,429)	(331,324)	(331,324)
Health	(16,899)	(20,930)	(153,005)	(153,005)
Education & Welfare	(8,213)	(8,722)	(41,863)	(41,863)
Housing	(26,008)	(35,362)	(217,728)	(217,728)
Community Amenities	(50,725)	(63,420)	(400,447)	(400,447)
Recreation & Culture	(84,681)	(109,065)	(599,612)	(599,612)
Transport	(274,453)	(498,138)	(3,038,076)	(3,038,076)
Economic Services	(35,454)	(30,815)	(168,949)	(168,949)
Other Property & Services	29,394	(2,700)	(19,230)	(19,230)
Sub Total	(641,927)	(944,141)	(5,684,327)	(5,684,327)
Grants for the Development of Assets				
General Purpose Funding	0	0	0	0
Law, Order and Public Safety	0	0	0	0
Housing	(58,668)	0	900,000	900,000
Community Amenities	10,000	10,000	20,000	20,000
Recreation & Culture	0	0	0	0
Transport	281,600	295,382	1,123,048	1,123,048
	232,932	305,382	2,043,048	2,043,048
Net Operating Result	**2,295,963**	**2,052,647**	**78,480**	**78,480**

Statement of Financial Activity continued...

Capital Income				
Proceeds from the Sale of Assets	75,223	75,223	222,000	222,000
Transfer from Reserves	212,760	212,760	212,760	212,760
Proceeds from New Loans	175,000	175,000	175,000	175,000
Self-Supporting Loan Principal Income	0	0	15,212	15,212
Sub Total	462,983	462,983	624,972	624,972
Capital Expenditure				
Governance	(137)	0	(203,735)	(203,735)
Law, Order and Public Safety	0	0	0	0
Education & Welfare	0	0	0	0
Housing	(171)	0	(1,057,500)	(1,057,500)
Community Amenities	(61,212)	(60,000)	(220,750)	(220,750)
Recreation & Culture	0	0	(5,200)	(5,200)
Transport	(7,319)	(7,000)	(1,485,076)	(1,485,076)
Economic Services	0	0	0	0
Other Property & Services	(114,000)	(150,000)	(572,500)	(572,500)
Transfer to Reserves	(5,391)	(5,391)	(34,000)	(34,000)
Self Supporting Loan	0	0	0	0
Repayment of Loans	0	0	(48,511)	(48,511)
	(188,230)	(222,391)	(3,627,272)	(3,627,272)
Total Operating + Non-Operating	2,570,716	2,293,239	(2,923,820)	(2,923,820)
Adjust Non-Cash items				
Depreciation	0	0	2,529,710	2,529,710
Movement in Self Supporting Loans	0	0	0	0
Provisions	0	0	0	0
P/L on Sale of Assets	(75,223)	(75,223)	43,000	43,000
Surplus / Deficit B/fwd	421,481	421,481	351,110	351,110
Closing Surplus (Deficit) c/f:	**2,916,974**	**2,639,497**	**(0)**	**(0)**

Report on Significant Variances

	YTD Var $	*Timing(T) or Permanent (P)*
Operating Income		
Governance		
Sale of CEO vehicle over budget YTD	44,223 FAV	*T*
Housing - Council Staff		
Interest under budget YTD	(29,026) UNFAV	*P*
Transport		
WAANDRA claim under budget YTD	(24,914) UNFAV	*T*
Sale of Manitou over budget YTD	31,000 FAV	*T*
Operating Expenditure		
Governance		
Public Relations over Budget YTD	12,529 UNFAV	*T*
Members Expenses over Budget YTD	7,923 UNFAV	*T*
Law, Order & Public Safety		
Bushfire Brigades/Animal Control Expenses under budget YTD	(14,791) FAV	*T*
Animal Control under budget YD	(4,560) FAV	*T*
Other Law, Order & Public Safety under Budet YTD	(3,918) FAV	*T*
Housing		
Aged Person Housing under budget YTD	(5,824) FAV	*T*
Community Amenities		
Depreciation - Community Amenities under budget YTD	(10,008) FAV	*T*
Recreation & Culture		
Public Halls operating expenditure under budget YTD	(12,990) FAV	*T*
Other Recreation & Sport under Budget YTD	(8,821) FAV	*T*
Transport		
Misc Road Maintenance over Budget YTD	21,988 UNFAV	*T*
Bitumen Maintenance under budget YTD	(9,933) FAV	*T*
Footpath Maintenance over budget YTD	(5,886) FAV	*T*
Maintenance Grading over Budget YTD	79,908 UNFAV	*T*
Tree Lopping over Budget YTD	(17,540) FAV	*T*
Drainage Maintenance over budget YTD	18,062 UNFAV	*T*
Infrastructure Depreciation under budget YTD	(299,104) FAV	*T*
Capital Grants / Income		
Housing		
R4R CLGF Grant under budget YTD	(58,668) UNFAV	*P*
Transport		
RRG Grants under budget YTD	(13,782) UNFAV	*T*
Capital Expenditure		
Other Property & Services		
Excavator under budget YTD	(36,000) FAV	*P*

Composition of Net Current Asset Position

Current Assets	
	$
Cash - Unrestricted	764,326
Cash - Restricted	707,353
Receivables	2,372,144
Inventories	31,148
Total Current Assets	3,874,972
Less Current Liabilities	
Payables	(250,644)
Accrued Salaries & Wages	0
Current portion of Leave Provisions	(168,840)
Provisions and Borrowings	(40,747)
Total Current Liabilities	(460,232)
Net Current Assets Position	**3,414,740**
Less Cash Restricted - Reserves	707,353
Less Provisions and Borrowings	(209,588)
Closing Available Funds	**2,916,974**

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets - Restricted Assets	3,167,618	6.88
Current Liabilities	460,232	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	3,136,470	6.81
	460,232	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Income and Expenditure Detail by Program

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding					**$**	**$**	**$**	**$**
Rates	10300	Rates Income			(2,270,199)	(2,271,621)	(2,271,621)	(2,271,621)
	10315	Administrative Fees & Charges			(411)	0	(4,000)	(4,000)
	20300	Rates Collection			6,904	32	9,200	9,200
	Total Rates Income / Expenditure				(2,263,706)	(2,271,589)	(2,266,421)	(2,266,421)
General Purpose Grants	10325	General Purpose Grants			(240,481)	(241,200)	(964,800)	(964,800)
	Total General Purpose Grants				(240,481)	(241,200)	(964,800)	(964,800)
Other General Purpose Income	10310	Ex Gratia Rates			(64,699)	(62,500)	(62,500)	(62,500)
	10320	Interest Income			(4,168)	(5,916)	(47,000)	(47,000)
	10395	Administration Income - Allocated			(353)	(1,002)	(6,014)	(6,014)
	20310	Admin Expenditure Reallocated			41,641	43,970	263,821	263,821
	Total Other General Purpose Income / Expenditure				(27,579)	(25,448)	148,306	148,306
	Total General Purpose Funding				**$ (2,531,766)**	**(2,538,237)**	**(3,082,915)**	**(3,082,915)**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Goveranance					$	$	$	$
Members Of Council	10420	Contributions And Donations			(1,292)	0	0	0
	10495	Admin Income Allocated			(277)	(786)	(4,725)	(4,725)
		Members Of Council Operating Income			(1,570)	(786)	(4,725)	(4,725)
	20401	Member'S Expenses			7,923	0	19,000	19,000
	20402	Member'S Allowances			0	0	75,625	75,625
	20403	Election Expenses			0	0	3,000	3,000
	20404	Conferences & Seminars - Local Government Week			18,033	21,000	21,000	21,000
	20405	Conferences & Seminars - Councillor Training			1,318	0	7,000	7,000
	20406	Meeting Costs			423	1,000	6,000	6,000
	20407	Delivering Agendas			0	240	1,459	1,459
	20408	Sundry			9,552	7,772	17,950	17,950
	20409	Public Relations			12,529	0	60,250	60,250
	20411	Insurance			5,075	5,000	5,000	5,000
	20412	Strategic Plan			0	0	20,000	20,000
	20420	Admin Expenditure Allocated			32,717	34,546	207,288	207,288
		Members of Council Operating Expenditure			87,569	69,558	443,572	443,572
		Total Members of Council			86,000	68,772	438,846	438,846
Administration	10430	Reimbursements			0	(1,290)	(8,250)	(8,250)
	10431	Commissions			(844)	(2,500)	(15,000)	(15,000)
	10432	Administration Charges			(444)	(252)	(1,525)	(1,525)
	10433	Sundry Income			(225)	(166)	(1,000)	(1,000)
	10434	Rounding			(0)	0	0	0
	10496	Admin Income Reallocated			1,513	4,294	25,775	25,775
		Administration Operating Income			0	86	0	0
	10490	WDV on Assets Sold			0	43,000	75,000	75,000
	16001	CEO Vehicle - Sale Proceeds			(44,223)	(45,000)	(45,000)	(45,000)
	16002	DCEO Vehicle - Sale Proceeds			0	0	(32,500)	(32,500)
		Administration (Profit) / Loss on Sale of Assets			(44,223)	(2,000)	(2,500)	(2,500)

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Goveranance	10490	WDV on Assets Sold			0	43,000	75,000	75,000
	16001	CEO Vehicle - Sale Proceeds			(44,223)	(45,000)	(45,000)	(45,000)
	16002	DCEO Vehicle - Sale Proceeds			0	0	(32,500)	(32,500)
		Administration (Profit) / Loss on Sale of Assets			(44,223)	(2,000)	(2,500)	(2,500)
	20430	Salaries & Wages			83,268	93,424	607,274	607,274
	20431	CEO Package			2,942	7,514	37,300	37,300
	20432	DCEO Package			2,246	7,495	36,450	36,450
	20433	Other Staff Costs			2,513	16	6,700	6,700
	20435	Computing			22,919	36,582	88,000	88,000
	20436	Insurance			31,668	32,612	47,265	47,265
	20437	Staff Recruitment			275	0	14,850	14,850
	20438	Staff Training			2,485	82	25,000	25,000
	20439	Office Building - Operating			2,408	2,341	12,510	12,510
	20440	Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	3,896	4,886	20,394	20,394
	20440	Office Building & Surrounds Maintenance	G001	Admin Buldg Ground Maintenance	1,617	3,286	19,722	19,722
	20441	Minor Office Equipment			1,777	0	5,000	5,000
	20442	Office Consumables			118	132	800	800
	20443	Telephone			1,852	1,986	11,920	11,920
	20444	Postage			148	706	4,250	4,250
	20445	Other Office Expenses			17,844	17,066	135,100	135,100
	20446	Bank Merchant Fees			238	1,000	6,000	6,000
	20447	Bank Charges			84	250	1,500	1,500
	20448	Audit Fees			0	0	16,500	16,500
	20449	Occupational Health & Safety			185	40	6,750	6,750
	20450	Write-Offs			3	0	250	250
	20481	Depreciation Expense			0	4,518	27,125	27,125
	20490	Administration Expenditure - Reallocated			(178,486)	(213,936)	(1,130,660)	(1,130,660)
		Administration Operating Expenditure			0	0	0	0
	40004	Ceo Vehicle Replacement			0	0	65,000	65,000
	40005	Dceo Vehicle Replacement			0	0	47,500	47,500
	40278	Community / Admin Pool Vehicle			0	0	20,000	20,000
	40069	Computing upgrade software & hardware			0	0	28,000	28,000
	40279	Upgrade A/C Council Chambers			0	0	8,000	8,000
	40280	ATM Installation			0	0	10,400	10,400
	40259	Admin. Customer Carpark Upgrade			137	0	15,000	15,000
	40074	OHS Upgrades			0	0	9,835	9,835
		Total Governance/Administration Capital Expenditure			137	0	203,735	203,735
		Total Administration			(44,086)	(1,914)	201,235	201,235
		Total Governance			**$ 41,913**	**66,858**	**640,081**	**640,081**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Law, Order & Public Safety					**$**	**$**	**$**	**$**
Fire Prevention	10510	Operating Grant			0	(9,363)	(37,455)	(37,455)
	10511	Contributions And Donations			(7,000)	0	0	0
	10512	Fire Prevention Infringements			0	(82)	(500)	(500)
	10513	Insurance claims Received			0	0	0	0
		Fire Prevention - Operating Income			(7,000)	(9,445)	(37,955)	(37,955)
	20500	Fire Prevention			14,857	14,281	54,794	54,794
	20509	Sandlewood Farm Fire Expenses			800	82	500	500
	20512	Depreciation Expense			0	680	4,088	4,088
		Fire Prevention - Operating Expenditure			15,657	15,043	59,382	59,382
Bush Fire Brigades	16003	DFES Capital Grant - Fire Tender Replacement			0	0	0	0
		Bushfire Brigades - Capital Income			0	0	0	0
	20510	FESA Fire Truck Expenses			10,523	22,432	134,600	134,600
	20511	Fire Stations	B002	Calingiri Freemason'S Building Maint	712	3,209	15,649	15,649
	20511	Fire Stations	B003	Bolgart Fire Station	65	163	210	210
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	91	136	350	350
	20511	Fire Stations	B005	Yerecoin Fire Station	74	103	150	150
	20511	Fire Stations	B006	New Norcia Emergency Services Building	284	497	1,100	1,100
		Bush Fire Brigades - Operating Expenditure			11,749	26,540	152,059	152,059
		Total Fire Prevention			20,406	32,138	173,486	173,486
Animal Control	10520	Animal Infringements			(800)	(166)	(1,000)	(1,000)
	10522	Licensing			(382)	0	(2,500)	(2,500)
	20520	Animal Compound			962	5,522	33,178	33,178
	20521	Dog Licensing			0	0	250	250
		Total Animal Control			(220)	5,356	29,928	29,928
Other Law, Order And Public Safety	10530	Other Income			(514)	0	0	0
	10535	Infringements			(33)	(82)	(500)	(500)
	10590	(Profit) /Loss on Sale of Assets			0	0	0	0
	10595	Administration Income - Allocated			(88)	(250)	(1,504)	(1,504)
		Other Law Order & Public Safety - Operating Income			(635)	(332)	(2,004)	(2,004)
	20530	Emergency Services			0	0	500	500
	20533	Community Emergency Services Manager			0	3,332	20,000	20,000
	20590	Administration Cost Allocated			10,406	10,992	65,955	65,955
		Other Law Order & Public Safety - Operating Expenditure			10,406	14,324	86,455	86,455
	40228	Calingiri Fire Tender (DFES replacement)			0	0	0	0
	40229	Yerecoin/Piawaning Fire Tender (DFES replacement)			0	0	0	0
					0	0	0	0
		Total Other Law Order & Public Safety			9,771	13,992	84,452	84,452
		Total Law, Order & Public Safety			**$ 29,957**	**51,486**	**287,866**	**287,866**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Health					**$**	**$**	**$**	**$**
Preventative Services - Administration & Inspection	10710	Fees & Charges			0	(50)	(550)	(550)
		Administration & Inspection - Operating Income			0	(50)	(550)	(550)
	20704	Health Administration			3,120	2	15,017	15,017
		Administration & Inspection - Operating Expenditure			3,120	2	15,017	15,017
		Total Administration & Inspection			3,120	(48)	14,467	14,467
Preventative Services - Pest Control	20710	Mosquito Control			0	2,448	19,590	19,590
	20711	Fogging Mosquitos			0	3,816	32,899	32,899
		Total Pest Control			0	6,264	52,489	52,489
Preventative Services - Other	20720	Analytical Expenses			350	500	500	500
		Total Preventative Services - Other			350	500	500	500
Other Health	10750	Ambulance Reimbursements			0	0	0	0
	10795	Administration Income - Allocated			(113)	(322)	(1,933)	(1,933)
		Other Health - Operating Income			(113)	(322)	(1,933)	(1,933)
	20731	Reimbursable Expenditure			43	32	200	200
	20790	Admin Expenditure - Allocated			13,386	14,132	84,799	84,799
		Other Health - Operating Expenditure			13,429	14,164	84,999	84,999
		Total Other Health			13,316	13,842	83,066	83,066
	40233	Mosquito Fogger			0	0	0	0
		Total Health Capital Expenditure			0	0	0	0
		Total Health			**$ 16,785**	**20,558**	**150,522**	**150,522**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Education & Welfare					**$**	**$**	**$**	**$**
		Education & Welfare Operating Income			0	0	0	0
Education	20800	School Programs and Improvements			148	62	4,319	4,319
	20801	Sponsorships & Prizes			0	2,500	2,500	2,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			2,960	460	831	831
		Education & Welfare Operating Expenditure			$ 3,109	3,022	7,650	7,650
Community Development								
		Community Development Operating Income			0	0	0	0
	20804	Community Development Officer (Shared)			5,104	5,700	34,213	34,213
		Community Development Operating Expenditure			$ 5,104	5,700	34,213	34,213
		Total Education & Welfare			**$ 8,213**	**8,722**	**41,863**	**41,863**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Housing					$	$	$	$
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(960)	(1,040)	(6,240)	(6,240)
	10912	Staff Housing - 12 Harrington Street			(1,800)	(1,300)	(7,800)	(7,800)
	10913	Staff Housing - 16 Yulgering Street			(2,200)	(1,906)	(11,440)	(11,440)
	10914	Staff Housing - 13 Lambert Cres			0	0	0	0
	10915	Staff Housing - 7 Harrington Street			(600)	(866)	(5,200)	(5,200)
	10916	Staff Housing - 15 Lambert Cres			0	0	0	0
	10917	Misc Income Staff Housing			0	(500)	(3,000)	(3,000)
		Staff Housing - Operating Income			(5,560)	(5,612)	(33,680)	(33,680)
	20900	Staff Housing Operating Expenditure			3,541	9,351	36,749	36,749
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	1,179	2,190	16,738	16,738
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	92	2,414	17,278	17,278
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	5,055	590	7,076	7,076
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	185	1,606	13,886	13,886
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	191	690	6,361	6,361
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	4,192	616	9,635	9,635
		Staff Housing - Operating Expenditure			14,435	17,457	107,723	107,723
		Staff Housing - Capital Expenditure			0	0	0	0
		Total Staff Housing			8,875	11,845	74,043	74,043
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(1,000)	(866)	(5,200)	(5,200)
	10921	Calingiri Aged Person Units - Unit 2			(960)	(866)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(826)	(866)	(5,200)	(5,200)
	10923	Calingiri Aged Person Units - Unit 4			(928)	(866)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(925)	(866)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(1,200)	(866)	(5,200)	(5,200)
	10932	R4R CLGF Grant			58,668	0	(900,000)	(900,000)
	10935	Interest			29,026	0	(60,000)	(60,000)
		Aged Person Housing - Operating Income			81,855	(5,196)	(991,200)	(991,200)

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Housing	20902	Calingiri Aged Person Units Operating Expenditure			1,209	4,561	18,457	18,457
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	153	0	0	0
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	0	70	3,427	3,427
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	0	70	3,427	3,427
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	0	66	3,083	3,083
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	187	66	3,083	3,083
	20904	Bolgart Aged Perons Untis Operating Expenditure			796	3,188	12,616	12,616
	20905	Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units Bolgart	0	82	500	500
	20905	Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	0	3,912	3,912
	20905	Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	66	3,083	3,083
		Aged Person Housing - Operating Expenditure			2,345	8,169	51,588	51,588
					0	0	0	0
		Aged Person Housing - Capital Expenditure			0	0	0	0
		Total Aged Person Housing			84,201	2,973	(939,612)	(939,612)
Housing - Other	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(78)	(220)	(1,332)	(1,332)
		Housing Other - Operating Income			(78)	(220)	(1,332)	(1,332)
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			9,228	9,736	58,417	58,417
		Housing Other - Operating Expenditure			9,228	9,736	58,417	58,417
		Total Other Housing			9,150	9,516	57,086	57,086
		Housing Other - Capital Expenditure						
	40197	2 x Aged Care Units - Bolgart			0	0	520,000	520,000
	40198	2 x Aged Care Units - Calingiri			171	0	520,000	520,000
	40281	Art Society Shed			0	0	4,000	4,000
	40282	Fencing Bolgart APU's			0	0	13,500	13,500
		Total Housing Other - Capital Expenditure			171	0	1,057,500	1,057,500
		Total Housing			**$ 102,396**	**24,334**	**249,017**	**249,017**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities					$	$	$	$
	11000	Refuse Removal Gst Charged			(7,068)	(7,500)	(7,500)	(7,500)
Sanitation - Household Refuse	11001	Refuse Removal			(41,125)	(42,000)	(42,000)	(42,000)
		Sanitation - Household Refuse - Operating Income			(48,193)	(49,500)	(49,500)	(49,500)
	21000	Domestic Refuse Collection			6,429	6,376	38,262	38,262
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	9,325	5,718	34,328	34,328
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	15,609	7,878	47,309	47,309
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	326	4,438	26,653	26,653
	21010	Waste Oil Removal	WSTO	Waste Oil	0	166	1,000	1,000
		Sanitation - Household Refuse - Operating Expenditure			31,689	24,576	147,552	147,552
		Sanitation - Household Refuse - Capital Expenditure			0	0	0	0
		Total Sanitation - Household Refuse			(16,504)	(24,924)	98,052	98,052
Sanitation - Other	11010	Drum Muster			(132)	0	(2,000)	(2,000)
		Sanitation - Other - Operating Income			(132)	0	(2,000)	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	652	3,935	3,935
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	214	622	3,743	3,743
	21022	Drum Muster	DRUM	Drum Muster	261	332	2,000	2,000
		Sanitation - Other - Operating Expenditure			476	1,606	9,678	9,678
		Total Sanitation - Other			343	1,606	7,678	7,678
Sewerage	11020	Sewerage			(17,625)	(20,000)	(20,000)	(20,000)
		Sewerage - Operating Income			(17,625)	(20,000)	(20,000)	(20,000)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	1,808	2,850	13,064	13,064
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	768	1,592	8,803	8,803
	21031	Sewerage Audit			0	0	0	0
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	1,118	0	2,432	2,432
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	0	404	2,432	2,432
		Sewerage - Operating Expenditure			3,695	4,846	26,731	26,731
		Total Sewerage			(13,930)	(15,154)	6,731	6,731

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities								
Town Planning & Regional Develop	11040	Planning Applications			(787)	(416)	(2,500)	(2,500)
		Town Planning & Regional Development - Operating Income			(787)	(416)	(2,500)	(2,500)
	21051	Town Planning Scheme / Local Planning Strategy			0	832	5,000	5,000
		Town Planning & Regional Development - Operating Expenditure			0	832	5,000	5,000
		Total Town Planning & Regional Development			(787)	416	2,500	2,500
Other Community Amenities	11050	Calingiri Cemetery			(112)	0	(1,000)	(1,000)
	11053	Piawaning Water Supply Grant			0	0	(10,000)	(10,000)
	11055	Durack Stronger Communities Grant			(10,000)	(10,000)	(10,000)	(10,000)
	11095	Administration Income Allocated			(86)	(242)	(1,461)	(1,461)
		Other Community Amenities - Operating Income			(10,198)	(10,242)	(22,461)	(22,461)
	21060	Cemetery Works	CEMM	Cemetery Maintenance	1,021	6	30,736	30,736
	21060	Cemetery Works	GRAVE	Grave Digging	0	0	0	0
	21061	Cemeteries Operations			115	110	110	110
	21062	Mogumber Water Supply	WATRM		0	690	1,000	1,000
	21063	Yenart Bore	YENART		1,077	5,656	33,955	33,955
	21064	Gillingarra Emergency Water Supply	WATRG		0	448	2,709	2,709
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	1,788	3,274	14,661	14,661
	21066	Community Amenities - Depreciation Expense			0	10,008	60,074	60,074
	21067	Gillingarra Water Pump Electricity			0	82	500	500
	21068	Calingiri Water Supply	WATRC		0	166	1,000	1,000
	21069	Bolgart Water Supply	WATRB	Bolgart Water Supply	746	82	500	500
	21070	Interest	WATRB	Bolgart Water Supply	0	360	2,170	2,170
	21090	Administration Expenditure Allocated			10,120	10,678	64,071	64,071
		Other Community Amenities - Operating Expenditure			14,866	31,560	211,486	211,486
	40283	Mogumber Hall Water Tank			0	0	5,000	5,000
	40284	Mogumber Hall Shelter			0	0	5,750	5,750
	40285	Street Furniture			0	0	20,000	20,000
	40255	Piawaning Water Supply			60,934	60,000	175,000	175,000
	40199	Bolgart Emergency Water Supply Elec. Upgrade			277	0	15,000	15,000
		Other Community Amenities - Capital Expenditure			61,212	60,000	220,750	220,750
		Total Other Community Amenities			65,880	81,318	409,775	409,775
		Total Community Amenities			**$ 35,002**	**43,262**	**524,736**	**524,736**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture					$	$	$	$
Public Halls & Civic Centres	11100	Calingiri Recreation Centre			(40)	(82)	(500)	(500)
	11101	Mogumber Hall			0	0	0	0
	11102	Bolgart Hall			0	0	0	0
	11103	Calingiri Gymnasium			(210)	(334)	(2,000)	(2,000)
	11104	Roads Board Building Lease			0	(216)	(1,300)	(1,300)
	11105	Misc Income Public Halls			0	0	0	0
		Public Halls & Civic Centres - Operating Income			(250)	(632)	(3,800)	(3,800)
		Public Halls & Civic Centres - Capital Income			0	0	0	0
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenence	0	436	2,626	2,626
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	2,360	3,641	9,567	9,567
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	870	840	5,050	5,050
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	3,973	5,385	16,200	16,200
	21102	Piawaning Hall	B012	Piawaning Hall Other Costs	1,708	3,698	5,550	5,550
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenence	796	472	2,851	2,851
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	624	858	1,435	1,435
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	1,353	1,802	3,750	3,750
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	1,270	1,630	2,250	2,250
	21106	Public Halls - Depreciation Expense			0	6,470	38,830	38,830
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	413	416	2,500	2,500
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	624	528	946	946
	21109	Calingiri Gymnasium			442	1,246	7,500	7,500
		Public Halls & Civic Centres - Operating Expenditure			14,432	27,422	99,055	99,055
	40057	Disability Access			0	0	5,200	5,200
		Public Halls & Civic Centres - Capital Expenditure			0	0	5,200	5,200
		Total Public Halls & Civic Centres			14,182	26,790	100,455	100,455
Other Recreation & Sport	11110	Calingiri Sports Ground			(2,000)	(332)	(2,000)	(2,000)
	11123	Other Sports & Recreation Grants			0	(1,666)	(10,000)	(10,000)
	11125	Reimbursements			0	0	(13,588)	(13,588)
		Other Recreation & Sport - Operating Income			(2,000)	(1,998)	(25,588)	(25,588)

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture					**$**	**$**	**$**	**$**
	21110	Town & Gardens Maintanance	TWNBOL	Bolgart Town & Gardens Maintenance	7,307	5,716	34,318	34,318
	21110	Town & Gardens Maintanance	TWNCAL	Calingiri Town & Gardens Maintenance	11,280	6,486	38,924	38,924
	21110	Town & Gardens Maintanance	TWNGIL	Gillingarra Town & Gardens Maintenance	897	1,256	7,553	7,553
	21110	Town & Gardens Maintanance	TWNMOG	Mogumber Town & Gardens Maintenance	1,214	1,364	8,196	8,196
	21110	Town & Gardens Maintanance	TWNPIA	Piawaning Town & Gardens Maintenance	1,909	1,478	8,880	8,880
	21110	Town & Gardens Maintanance	TWNYER	Yerecoin Town & Gardens Maintenance	5,281	3,892	23,371	23,371
	21111	Reserves Maintenance	CMEMPK	Calingiri Memorial Park	7,202	1,478	8,888	8,888
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	533	2,819	16,598	16,598
	21111	Reserves Maintenance	WARMEM	War Memorial	0	862	5,181	5,181
	21112	Calingiri Sporting Club Operating			3,902	5,548	15,281	15,281
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	6,368	15,196	91,189	91,189
	21114	Bolgart Sportsground Operating			95	166	500	500
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	181	2,364	13,084	13,084
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			4,922	0	15,000	15,000
	21119	Sports Clubs - Depreciation Expense			0	8,412	50,485	50,485
	21120	Interest Expense			(2,411)	0	20,133	20,133
	21122	Calingiri Sports Pavilion			0	464	2,801	2,801
		Other Recreation & Sport - Operating Expenditure			48,680	57,501	360,382	360,382
	40276	Netball Court			0	0	0	0
		Other Recreation & Sport - Capital Expenditure			0	0	0	0
		Total Other Recreation & Sport			46,680	55,503	334,794	334,794
Libraries	11120	Bolgart Library			0	0	0	0
	11121	Calingiri Library			0	0	0	0
		Libraries - Operating Income			0	0	0	0
	21130	Library - Salaries & Wages			754	698	4,196	4,196
	21131	Library Services			2,379	3,278	14,497	14,497
	21132	Library Building Maintenance	B020	Mogumber Library Building Maintenance	0	694	4,179	4,179
	21133	Depreciation Expense			0	0	0	0
		Libraries - Operating Expenditure			3,132	4,670	22,872	22,872
		Total Libraries			3,132	4,670	22,872	22,872
Other Culture	11130	Cultural Mapping			0	0	0	0
	11131	History Book			0	0	0	0
	11195	Administration Income Allocated			(156)	(442)	(2,663)	(2,663)
		Other Culture - Operating Income			(156)	(442)	(2,663)	(2,663)
	21144	Mogumber Rodeo	E002		0	0	468	468
	21190	Administration Expenditure Allocated			18,438	19,472	116,835	116,835
		Other Culture - Operating Expenditure			18,438	19,472	117,303	117,303
		Total Other Culture			18,281	19,030	114,639	114,639
		Total Recreation & Culture			**$ 82,275**	**105,993**	**572,760**	**572,760**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport					$	$	$	$
Streets, Roads, Bridges & Depot Const	16009	Govt Grant Regional Roads			(96,034)	(109,816)	(274,541)	(274,541)
	16010	Govt Grant - Direct			(121,486)	(121,486)	(121,486)	(121,486)
	16011	Blackspot Grant			(64,080)	(64,080)	(160,200)	(160,200)
	16012	Govt Grant - R2R			0	0	(566,821)	(566,821)
		Streets Roads Bridges Construction - Capital Income			(281,600)	(295,382)	(1,123,048)	(1,123,048)
	40021	Roadworks - Council & Direct Road Funding	C9128	Behanging Road	0	0	16,000	16,000
	40021	Roadworks - Council & Direct Road Funding	C9129	Calingiri Sports Club Carpark	0	0	25,000	25,000
	40021	Roadworks - Council & Direct Road Funding	C9130	Edmonds Street	0	0	15,000	15,000
	40021	Roadworks - Council & Direct Road Funding	C9131	Waters, Milner & McDonald Streets	0	0	25,000	25,000
	40021	Roadworks - Council & Direct Road Funding	C9132	Kerbing	0	0	36,500	36,500
	40021	Roadworks - Council & Direct Road Funding	C9133	Gravel Pits	6,916	7,000	25,000	25,000
	40022	Roadworks - RRG Funded	RR0029	Toodyay-Bindi Bindi Rd 0124	0	0	239,409	239,409
	40022	Roadworks - RRG Funded	RR0030	Toodyay-Bindi Bindi Rd 0125	0	0	120,720	120,720
	40022	Roadworks - RRG Funded	RR0021	Gillingarra-Glentromie Rd/Wirrlida Int	0	0	204,722	204,722
	40022	Roadworks - RRG Funded	RR0031	Toodyay-Bindi Bindi Rd W/lining 012	201	0	66,154	66,154
	40022	Roadworks - RRG Funded	RR0032	Toodyay-Bindi Bindi Rd W/lining 012	0	0	99,750	99,750
	40024	Roadworks - Roads To Recovery	R2R014	Yerecoin SE Road	0	0	162,821	162,821
	40024	Roadworks - Roads To Recovery	R2R015	Konnongorring Road	0	0	101,000	101,000
	40024	Roadworks - Roads To Recovery	R2R016	Boxhall Road	0	0	101,000	101,000
	40024	Roadworks - Roads To Recovery	R2R017	Golf Course Road	0	0	101,000	101,000
	40024	Roadworks - Roads To Recovery	R2R018	Erickso Road	0	0	101,000	101,000
	40266	Footpaths	FP2017		0	0	45,000	45,000
		Streets Roads Bridges Construction - Capital Expenditure			7,118	7,000	1,485,076	1,485,076
		Total Streets, Roads, Bridges Construction			(274,483)	(288,382)	362,028	362,028
Streets, Roads, Bridges & Depot Maint	11200	Road & Footpath Maintenance			0	0	(1,000)	(1,000)
	11203	Reimbursements			24,914	0	0	0
	11295	Administration Income Allocated			(250)	(708)	(4,253)	(4,253)
		Streets Roads Bridges Maintenance - Operating Income			24,665	(708)	(5,253)	(5,253)

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport					$	$	$	$
	21200	Maintenance Grading			169,434	89,526	537,198	537,198
	21202	Bitumen Maintenance	BM9999		3,747	13,680	82,097	82,097
	21203	Signage & Guideposts	SIGNM		4,239	7,434	44,613	44,613
	21204	Tree Lopping	TRELOP		1,500	19,040	114,261	114,261
	21205	Drainage Maintenance	DRM		25,488	7,426	44,575	44,575
	21207	Flood Damage	FLOOD		0	1,450	8,714	8,714
	21208	Misc Road Maintenance	XXX999		33,952	11,964	71,797	71,797
	21209	Bridge & Culvert Maintenance	BRIDM		5,483	3,382	20,314	20,314
	21210	Crossovers	CROSS		0	2,426	14,582	14,582
	21211	Street Lighting Maintenance	SLM		1,159	2,458	14,750	14,750
	21212	Traffic Signs & Control Equipment	TSCE		0	3,270	19,635	19,635
	21214	Footpath Maintenance	FPM		0	5,886	35,345	35,345
	21215	Infrastructure Depreciation Expense			0	299,104	1,794,636	1,794,636
	21290	Administration Expenditure Allocated			29,450	31,092	186,559	186,559
		Streets Roads Bridges Maintenance - Operating Expenditure			274,453	498,138	2,989,076	2,989,076
		Total Streets Roads Bridges Maintenance			299,118	497,430	2,983,823	2,983,823
	11290	WDV on Assets sold			0	24,832	149,000	149,000
	16083	Sale of Hino 300 Truck (PTK18)			0	0	(15,000)	(15,000)
	16084	Sale of Hino SS1 EKRG Prime Mover (PTK19)			0	0	(50,000)	(50,000)
	16073	Sale of Manitou (PLR7)			(31,000)	(35,000)	(35,000)	(35,000)
		Road Plant Profit / Loss on Sale of Assets			(31,000)	(10,168)	49,000	49,000
		Road Plant Purchases - Capital Expenditure			0	0	0	0
		Total Road Plant Purchases			(31,000)	(10,168)	49,000	49,000
		Total Transport			**$ (6,365)**	**198,880**	**3,394,851**	**3,394,851**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services					$	$	$	$
Rural Services	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	13,899	7,800	46,818	46,818
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	5,000	5,000	5,000
		Total Rural Services			13,899	12,800	51,818	51,818
Tourism & Area Promotion	11300	Bolgart Caravan Park			(1,655)	(832)	(5,000)	(5,000)
	11301	Calingiri Caravan Park			(2,031)	(416)	(2,500)	(2,500)
	11302	Sundry Income			0	(16)	(100)	(100)
		Tourism & Area Promotion - Operating Income			(3,685)	(1,264)	(7,600)	(7,600)
	21320	Area Promotion			5,500	0	8,000	8,000
	21321	Caravan Parks And Camping Grounds Operating			2,737	3,134	12,517	12,517
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	1,400	500	13,443	13,443
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	867	1,362	6,933	6,933
	21324	Depreciation Expense - Caravan Parks			0	496	2,983	2,983
	21325	Bolgart Tractor Shed			37	51	75	75
		Tourism & Area Promotion - Operating Expenditure			10,540	5,543	43,951	43,951
		Tourism & Area Promotion - Capital Expenditure						
		Total Tourism & Area Promotion			6,855	4,279	36,351	36,351
Building Control	11310	Building Applications			(96)	(416)	(2,500)	(2,500)
	11312	Bcitf & Brb			0	(16)	(100)	(100)
		Building Control - Operating Income			(96)	(432)	(2,600)	(2,600)
	21330	Building Control Operating			3,120	2,500	15,000	15,000
		Building Control - Operating Expenditure			3,120	2,500	15,000	15,000
		Total Building Control			3,024	2,068	12,400	12,400
Other Economic Services	11320	Bendigo Bank Commissions			(2,680)	(3,332)	(20,000)	(20,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			0	0	0	0
	11395	Administration Income - Allocated			(66)	(186)	(1,117)	(1,117)
		Other Economic Services - Operating Income			(2,745)	(3,518)	(21,117)	(21,117)
	21350	Bendigo Bank Agency			94	112	450	450
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	13	290	1,250	1,250
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	0	998	5,526	5,526
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	42	166	500	500
	21360	Water Supply - Standpipes	WATERP	Water Supply - Piawaning	0	242	1,459	1,459
	21390	Administration Expenditure - Allocated			7,746	8,164	48,995	48,995
		Other Economic Services - Operating Expenditure			7,896	9,972	58,180	58,180
		Total Other Economic Services			5,150	6,454	37,063	37,063
		Total Economic Services			**$ 28,927**	**25,601**	**137,632**	**137,632**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services					$	$	$	$
Private Works	11400	Private Works - Income			(395)	(3,206)	(19,240)	(19,240)
		Private Works - Operating Income			(395)	(3,206)	(19,240)	(19,240)
	21400	Private Works Expenditure			0	2,788	16,730	16,730
	21407	Private Works Expenditure 2016-17			0	0	0	0
		Private Works - Operating Expenditure			0	2,788	16,730	16,730
		Total Private Works			(395)	(418)	(2,510)	(2,510)
Public Works Overheads	11410	Sundry Income			(391)	(138)	(850)	(850)
	11411	Diesel Fuel Rebate			0	(2,500)	(15,000)	(15,000)
	11495	Administration Income Allocated			(45)	(128)	(773)	(773)
		Public Works Overheads - Operating Income			(436)	(2,766)	(16,623)	(16,623)
	11490	WDV on Assets Sold			0	0	41,000	41,000
	16017	Sale of Works Manager Ute			0	0	(32,500)	(32,500)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	8,500	8,500
	21410	Salaries & Wages			22,812	13,594	81,586	81,586
	21411	Works Manager Package			17,329	23,372	140,284	140,284
	21412	Superannuation			10,817	11,458	68,750	68,750
	21413	Insurance			12,742	3,832	23,000	23,000
	21414	Other Staff Costs			481	1,068	6,450	6,450
	21415	Conferences & Seminars			561	1,248	7,500	7,500
	21416	Engineering Services			0	4,666	28,000	28,000
	21417	Occupational Health & Safety			210	250	1,500	1,500
	21418	Other Public Works Overheads			0	82	500	500
	21419	Depot Operating Costs			35,424	26,620	159,846	159,846
	21420	Depot Maintenance			1,435	2,760	16,578	16,578
	21422	Staff Training			1,336	2,730	16,425	16,425
	21423	Administration Costs Allocated			5,355	5,652	33,920	33,920
	21424	Staff Meetings			597	606	3,647	3,647
	21425	Building Maintenance			7,816	9,674	58,115	58,115
	21440	Gardens Maintenance			380	3,986	23,978	23,978
	21450	ROMAN II / Road data			403	3,406	20,436	20,436
	21490	Workshop Overheads Recovered			(114,383)	(115,084)	(690,515)	(690,515)
		Public Works Overheads - Operating Expenditure			3,317	(80)	0	0

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services					**$**	**$**	**$**	**$**
	40030	Works Manager Vehicle Replacement			0	0	47,500	47,500
	40286	Extra Cab Ute			0	0	40,000	40,000
	40288	Dump Truck			0	0	70,000	70,000
	40289	6 Wheel Tipper			0	0	240,000	240,000
	40290	Excavator			114,000	150,000	150,000	150,000
	40291	Air Compressor			0	0	5,000	5,000
	40292	Dolly for Side Tipper			0	0	20,000	20,000
		Public Works Overheads - Capital Expenditure			114,000	150,000	572,500	572,500
		Total Public Works Overheads			116,881	147,154	564,377	564,377
Plant Operation	21430	Fuel & Oil			20,298	33,010	198,065	198,065
	21431	Tyres & Tubes			1,871	4,720	28,325	28,325
	21432	Parts & Repairs			31,706	23,696	142,185	142,185
	21433	Insurance & Licences			26,222	4,872	29,250	29,250
	21434	Depreciation Ex Asset Ledger			0	63,158	378,970	378,970
	21495	Plant Recovery			(112,808)	(129,464)	(776,795)	(776,795)
		Total Plant Operation			(32,711)	(8)	0	0
Salaries & Wages	21496	Salaries & Wages			237,955	237,848	1,427,096	1,427,096
	21497	Salaries & Wages Allocated			(237,955)	(237,848)	(1,427,096)	(1,427,096)
		Total Salaries & Wages			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			0	0	0	0
	11460	Workers Compensation Recovered			(4,439)	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			(4,439)	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			**$ 79,336**	**146,728**	**561,867**	**561,867**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves					$	$	$	$
	50001	Transfer To Lsl Reserve			451	0	1,583	1,583
	50002	Transfer To Plant Reserve			881	0	1,857	1,857
	50003	Transfer To Housing Reserve			1,145	0	2,925	2,925
	50004	Transfer To Sewerage Reserve			435	0	1,528	1,528
	50005	Transfer To Light Vehicle Reserve			0	0	0	0
	50006	Transfer To Refuse Site Reserve			1,828	0	5,510	5,510
	50007	Transfer To Building Maintenance Reserve			533	0	18,036	18,036
	50008	Transfer To Computing Reserve			0	0	0	0
	50009	Transfer To Infrastructure Reserve			77	0	2,416	2,416
	50010	Transfer to Gymnasium Equipment Reserve			41	0	145	145
		Total Transfer to Reserves			5,391	0	34,000	34,000
	50051	Transfer From Lsl Reserve			(50,000)	(50,000)	(50,000)	(50,000)
	50052	Transfer From Plant Reserve			(87,760)	(87,760)	(87,760)	(87,760)
	50053	Transfer From Housing Reserve			(75,000)	(75,000)	(75,000)	(75,000)
	50054	Transfer From Sewerage Reserve			0	0	0	0
	50055	Transfer From Light Vehicle Reserve			0	0	0	0
	50056	Transfer From Refuse Site Reserve			0	0	0	0
	50057	Transfer From Building Maintenance Reserve			0	0	0	0
	50058	Transfer From Computing Reserve			0	0	0	0
	50059	Transfer From Infrastructure Reserve			0	0	0	0
	50060	Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			(212,760)	(212,760)	(212,760)	(212,760)
		Total Reserves Transfer			**$ (207,369)**	**(212,760)**	**(178,760)**	**(178,760)**

Capital Expenditure Report

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				$	$	$	$
	Sched 4 - Governance/Administration						
40004	Ceo Vehicle Replacement			0	0	65,000	65,000
40005	Dceo Vehicle Replacement			0	0	47,500	47,500
40278	Community / Admin Pool Vehicle			0	0	20,000	20,000
40069	Computing upgrade software & hardware			0	0	28,000	28,000
40279	Upgrade A/C Council Chambers			0	0	8,000	8,000
40280	ATM Installation			0	0	10,400	10,400
40259	Admin. Customer Carpark Upgrade			137	0	15,000	15,000
40074	OHS Upgrades			0	0	9,835	9,835
	Total Governance/Administration Capital Expenditure			137	0	203,735	203,735
	Sched 9 - Housing						
40281	Art Society Shed			0	0	4,000	4,000
40197	2 x Aged Persons Units - Bolgart			0	0	520,000	520,000
40198	2 x Aged Persons Units - Calingiri			171	0	520,000	520,000
40282	Fencing Bolgart APU's			0	0	13,500	13,500
	Housing Capital Expenditure			171	0	1,057,500	1,057,500
	Sched 10 Community Amenities						
40283	Mogumber Hall Water Tank			0	0	5,000	5,000
40284	Mogumber Hall Shelter			0	0	5,750	5,750
40285	Street Furniture			0	0	20,000	20,000
40255	Piawaning Water Supply			60934	60,000	175,000	175,000
40199	Bolgart Emergency Water Supply Elec. Upgrade			277	0	15,000	15,000
	Community Amenities Capital Expenditue			61212	60,000	220,750	220,750
	Sched 11 - Recreation & Culture						
40057	Disability Access			0	0	5,200	5,200
	Recreation & Culture Capital Expenditure			0	0	5,200	5,200

Capital Expenditure Report continued....

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				$	$	$	$
	Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C9128	Behanging Road	0	0	16,000	16,000
40021	Roadworks - Council & Direct Road Funding	C9129	Calingiri Sports Club Carpark	0	0	25,000	25,000
40022	Roadworks - Council & Direct Road Funding	C9130	Edmonds Street	0	0	15,000	15,000
40022	Roadworks - Council & Direct Road Funding	C9131	Waters, Milner & McDonald Streets	0	0	25,000	25,000
40022	Roadworks - Council & Direct Road Funding	C9132	Kerbing	0	0	36,500	36,500
40022	Roadworks - Council & Direct Road Funding	C9133	Gravel Pits	6916	7,000	25,000	25,000
40022	Roadworks - RRG Funded	RR0029	Toodyay-Bindi Bindi Rd 0124	0	0	239,409	239,409
40022	Roadworks - RRG Funded	RR0030	Toodyay-Bindi Bindi Rd 0125	0	0	120,720	120,720
40022	Roadworks - RRG Funded	RR0021	Gillingarra-Glentromie/Wirrilda Int.	0	0	204,722	204,722
40022	Roadworks - RRG Funded	RR0031	Toodyay-Bindi Bindi Rd W/lining 0124	201	0	66,154	66,154
40022	Roadworks - RRG Funded	RR0032	Toodyay-Bindi Bindi Rd W/lining 0125	201	0	99,750	99,750
40024	Roadworks - R2R Funded	R2R014	Yerecoin SE Road	0	0	162,821	162,821
40024	Roadworks - R2R Funded	R2R015	Konnongorring Road	0	0	101,000	101,000
40024	Roadworks - R2R Funded	R2R016	Boxhall Road	0	0	101,000	101,000
40024	Roadworks - R2R Funded	R2R017	Golf Course Road	0	0	101,000	101,000
40024	Roadworks - R2R Funded	R2R018	Erickson Road	0	0	101,000	101,000
40266	Footpaths	FP2017		0	0	45,000	45,000
	Transport Capital Expenditure			7319	7,000	1,485,076	1,485,076
	Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			0	0	47,500	47,500
40286	Extra Cab Ute			0	0	40,000	40,000
40288	Dump Truck			0	0	70,000	70,000
40289	6 Wheel Tipper			0	0	240,000	240,000
40290	Excavator			114000	150,000	150,000	150,000
40291	Air Compressor			0	0	5,000	5,000
40292	Dolly for Side Tipper			0	0	20,000	20,000
	Other Property & Services Capital Expenditure			114000	150,000	572,500	572,500
	Total Capital Expenditure			**$ 182,838**	**217,000**	**3,544,761**	**3,544,761**

Investments Report

INVESTMENTS
31st August 2016

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	$9,229	1.45	-
Municipal	Bendigo Bank	3 months	$500,000	2.35	30/11/2016
TOTAL MUNICIPAL INVESTMENTS:			**$509,229**		
Reserves	Bendigo Bank	3 months	$601,070	2.45	11/11/2016
Reserves	Bendigo Bank	3 months	$102,827	2.45	5/09/2016
Reserves	Treasury Corp	OCDF	$2,057	1.45	-
TOTAL RESERVES INVESTMENTS:			**$705,954**		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	$13	$17,500
Reserves	$1,636	$18,000
TOTAL:	$1,649	$35,500

Bank Reconciliation Report

Shire of Victoria Plains
Bank Reconciliation as at 31st August 2016

General Ledger Movement Details	Total	Municipal	Municpal Term Deposit 90 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)
Balance Bought Forward from Previous	96,159.52	86,930.94	0.00	9,228.58	0.00
Add Receipts as per Ledger	489,954.87	489,954.87	0.00		
Add Transfers from Other Bank Accour	887,760.00	387,760.00	500,000.00		
	1,473,874.39	964,645.81	500,000.00	9,228.58	0.00
Less Payments as per Ledger	206,786.21	206,786.21			
Less Transfers to Other Bank Account	500,000.00	500,000.00			
Closing Balance Ledger	767,088.18	257,859.60	500,000.00	9,228.58	-
	(6,054.84)	(6,054.84)	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Muni Treasury	Muni Term Dep
Balance on Bank Statement		248,754.41	500,000.00	9,228.58	-
+ Outstanding Deposits	19,035.49	19,035.49			
- Outstanding Cheques	(3,875.46)	(3,875.46)			
Balance	773,143.02	263,914.44	500,000.00	9,228.58	-
Deposits on Statement not receipted					
Unknown	-				
Commission	-				
Debtors Payments	-				
Interest	-				
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled					
D/Debits for June processed in May	-				
June receipts processin in May	-				
Unkrown deposits	(6,903.78)	(6,903.78)			
Payments for June processed in May	-				
Sub-total PAYMENTS not journalled	(6,903.78)	(6,903.78)	0.00	0.00	0.00
	(6,903.78)	(6,903.78)	0.00	0.00	0.00
Balance as per Reconciliation	766,239.24	257,010.66	500,000.00	9,228.58	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00
Ledger Balance	766,239.24	257,010.66	500,000.00	9,228.58	0.00
	Account #	91000	91006	91007	91008

Bank Reconciliation Report continued....

Shire of Victoria Plains
Bank Reconciliation as at 31st August 2016

General Ledger Movement Details	Total	Municipal	Municpal Term Deposit 90 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)
Balance Bought Forward from Previous	96,159.52	86,930.94	0.00	9,228.58	0.00
Add Receipts as per Ledger	489,954.87	489,954.87	0.00		
Add Transfers from Other Bank Accour	887,760.00	387,760.00	500,000.00		
	1,473,874.39	964,645.81	500,000.00	9,228.58	0.00
Less Payments as per Ledger	206,786.21	206,786.21			
Less Transfers to Other Bank Account	500,000.00	500,000.00			
Closing Balance Ledger	767,088.18	257,859.60	500,000.00	9,228.58	-
	(6,054.84)	(6,054.84)	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Muni Treasury	Muni Term Dep
Balance on Bank Statement		248,754.41	500,000.00	9,228.58	-
+ Outstanding Deposits	19,035.49	19,035.49			
- Outstanding Cheques	(3,875.46)	(3,875.46)			
Balance	773,143.02	263,914.44	500,000.00	9,228.58	-
Deposits on Statement not receipted					
Unknown	-				
Commission	-				
Debtors Payments	-				
Interest	-				
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled					
D/Debits for June processed in May	-				
June receipts processin in May	-				
Unknown deposits	(6,903.78)	(6,903.78)			
Payments for June processed in May	-				
Sub-total PAYMENTS not journalled	(6,903.78)	(6,903.78)	0.00	0.00	0.00
	(6,903.78)	(6,903.78)	0.00	0.00	0.00
Balance as per Reconciliation	766,239.24	257,010.66	500,000.00	9,228.58	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00
Ledger Balance	766,239.24	257,010.66	500,000.00	9,228.58	0.00
	Account #	91000	91006	91007	91008

Outstanding Rates Report

OUTSTANDING RATES REPORT
31st August 2016

Total Rates Outstanding	**$2,093,341**
Comprising:	
Rates (Current & Arrears)	$2,003,147
Rates (Deferred)	$4,500
Rubbish	$38,518
Sewerage	$12,672
Interest/Admin Charges	$148
ESL	$34,356
TOTAL:	$2,093,341
Percentage of total rates bill (excluding ex-Gratia Rates):	**87.44%**
Balance as at 31st August 2015:	**$682,654**

Outstanding Debtors Report

Shire of Victoria Plains Debtors Listing
as at 31st August 2016

Debt No	2/06/2016 90 Days	1/07/2016 60 Days	1/08/2016 30 Days	31/08/2016 Current	Total	Comments
139	$140.00	$0.00	$0.00	$0.00	**$140.00**	Sent to Debt Collections
175	$0.00	$0.00	$0.00	$4.00	**$4.00**	
182	$0.00	$0.00	$298.17	$0.00	**$298.17**	
187	$0.00	$0.00	$0.00	$50,806.72	**$50,806.72**	
225	$0.00	$0.00	$0.00	$48,645.30	**$48,645.30**	
257	$172.50	$0.00	$0.00	$0.00	**$172.50**	
29	$0.00	$1,849.45	$70,488.00	$0.00	**$72,337.45**	
307	$0.00	$680.95	$0.00	$0.00	**$680.95**	
325	$0.00	-$16.50	$0.00	$0.00	**-$16.50**	
364	$390.25	$0.00	$0.00	$0.00	**$390.25**	Demand Letter No Reply
367	$619.89	$0.00	$0.00	$0.00	**$619.89**	Sent to Debt Collections
38	$0.00	$0.06	$0.00	$0.00	**$0.06**	
395	$33.00	$0.00	$0.00	$0.00	**$33.00**	
433	$262.66	$0.00	$0.00	$0.00	**$262.66**	Demand Letter Returned No Forw Address
44	$0.00	$719.30	$0.00	$2,200.00	**$2,919.30**	
452	$0.00	$34.01	$0.00	$0.00	**$34.01**	
486	$0.00	$0.00	$0.00	$55.00	**$55.00**	
489	$0.00	$0.00	$0.00	$33.00	**$33.00**	
491	$0.00	$0.00	$0.00	$1,421.56	**$1,421.56**	
7	$0.00	$0.00	$0.00	$115.75	**$115.75**	
83	$0.00	$0.00	$0.00	$66.00	**$66.00**	
	$1,618.30	**$3,267.27**	**$70,786.17**	**$103,347.33**	**$179,019.07**	

F36/2016 INTEREST ON RATES DEBT WRITE-OFF

FILE REFERENCE	
REPORT DATE	30 August 2016
APPLICANT/PROPONANT	Ian Graham – DCEO/Finance and Administration Manager
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – Acting CEO/Finance and Administration Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT
To seek Council approval to write-off interest on rates for the 2015/16 year amounting to a total of $258.70.

BACKGROUND
Due to an administrative error, during the 2015/16 financial year there was a delay in sending out rates instalment notices. This error resulted in the payment of some instalments after the original instalment due date and as a result, interest on overdue instalments was accrued on those rates.

COMMENT
Based on the above history and information, Council is requested to approve writing-off the interest on rates debt amounting to a total of $258.70.

POLICY REQUIREMENTS
None

LEGISLATIVE REQUIREMENTS
Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

The Shire delegations state:-

I. 2.29 Waiving or Writing Off of Rates Payment

Authority *Local Government Act 1995 - S5.42*
Reference(s) *Local Government Act 1995 - S5.42*

Delegation **Council delegates its authority and power to the Chief Executive Officer to waive or write off any rates payment that is owed to the Shire of Victoria Plains up to a limit of $10.**

STRATEGIC IMPLICATIONS
There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts:
Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations".

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
Yes

SUSTAINABILITY IMPLICATIONS

- **Environment**
  There are no known significant environment implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
Reduction in interest income of $258.70.

VOTING REQUIREMENTS
Absolute Majority Required: No

RESOLUTION 200/2016
Moved: Cr J Kelly
Seconded: Cr N Clarke

That Council approve the write-off of interest on rates amount of $258.70.

Motion Put and Carried: 9/0

F37/2016 BUDGET AMENDMENT – WORKS MANAGER VEHICLE REPLACEMENT

FILE REFERENCE	F1.2.1
REPORT DATE	12 September 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – Acting CEO/Finance and Administration Manager
ATTACHMENTS	nIL

PURPOSE OF REPORT
To consider a proposal which will significantly reduce vehicle change-over costs and to request Council to approve a one-off budget amendment on the Works Manager vehicle replacement.

BACKGROUND
The change-over for the Works Manager vehicle is budgeted as $15,000.

The Acting CEO and Works Manager have investigated opportunities to reduce this annual cost. A proposal from New Town Toyota Perth has indicated a change-over on the Works Manager vehicle (based on 20,000km travelled) as approximately **$6,000**. Please note this is indicative not a firm quote and may be subject to slight variation; however it has been provided by New Town Toyota Perth and is based on the historical evidence of Toyota sales.

The proposal is based on a Toyota Prado 2.8L GXL Auto.

COMMENT
Based on the above there are ongoing cost savings available. Allowing for a future budgeted change-over of $12,000 per annum (two change-overs per annum), annual savings would apply to the Works Manager vehicle change-over as follows (based on current budget figures):-

Annual savings:	
Works Manager vehicle change-over	-$3,000
TOTAL ESTIMATED ONGOING ANNUAL SAVINGS:	**-$3,000**

The current 2016-17 budget capital expense for the Works Manager vehicle replacement would need to be increased on a "one-off" basis by $6,000 to enable the initial purchase; however this one-off cost will be funded by budget savings on the purchase of the Excavator. Thereafter full annual savings as outlined above would apply.

POLICY REQUIREMENTS
None

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-
One-off cost increase of $6,000, followed by ongoing annual cost savings of approximately $3,000 per annum (based on current budget figures).

SUSTAINABILITY IMPLICATIONS:

- **Environment**
  There are no known significant environment implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
No effect on 2016-17 budget surplus – funded through budget savings identified during 6 monthly budget review. Ongoing savings to future Annual Budget of approx. $3,000 per year (based on current budget figures).

VOTING REQUIREMENTS
Absolute Majority Required: No

RESOLUTION 201/2016
Moved: Cr S Penn
Seconded: Cr J Kelly
That Council approve the following amendment to the 2016-17 Annual Budget:-

COA 40030 Works Manager Vehicle Replacement – increase expenditure by $6,000 for 2016-17.

Funded by budget savings on purchase of Excavator.

Motion Put and Carried:8/1
Against – Cr A Broadhurst

11.3 TOWN PLANNING

D01/2016 DOMESTIC SEPTIC TANK – WATTENING ROAD, BOLGART

FILE REFERENCE	H1-6
REPORT DATE	14th September 2016
APPLICANT/PROPONANT	Deryck Brockhurst
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Linton Thomas - EHO
ATTACHMENTS	None

PURPOSE OF REPORT
To request that Council grants approval of the septic tank as constructed, at 640 Wattening Road, Bolgart.

BACKGROUND
An application from Mr. Deryck Brockhurst for approval to use a commercial septic tank and leach drains at 640 Wattening Road, Bolgart.

Two years ago Mr. Brockhurst consulted with the then PEHO Glen Sargeson, with regard to installing a commercial size septic system to his recreation area known as "Boshack".

Glen consulted the Dept of Health – Water Unit and obtained a copy of a plan that would suit his requirements. He was advised that he needed to submit plans to the Health Department for approval.

However, Mr Brockhurst misunderstood and constructed the tank as per the plan and it was recently submitted it to the Dept. of Health (DOH) for approval.

I have been advised that there are no provisions under the Regulations for DoH to issue retrospective approvals for systems that are already installed. For such systems, the Local Government will be left to decide whether to require the owner to remove the system (and possibly prosecute them for an illegal installation) or to allow them to operate the system with conditions.

COMMENT
I have inspected the constructed tank and the location of such was correct as was directed by me, many months ago.

Considering that Mr Brockhurst has constructed the septic tank as per the DOH recommended plan, I don't see any benefit being gained in having him demolish it.

The cost of prosecution from experiences I have had over the years is that the fine is likely to be less than $2,500 and the lawyers' fees would easily double this, so again I don't see the point in punishment for something constructed correctly, on advice that was misunderstood.

POLICY REQUIREMENTS
None

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
No

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
Prosecution is likely to leave Council with a negative financial outcome.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

STAFF RECOMMENDATION
Moved: Cr J Kelly
Seconded: Cr S Penn
That Council grants approval of the septic tank as constructed at 640 Wattening Road, Bolgart.

RESOLUTION 202/2016
Moved: Cr S Penn
Seconded: Cr D Lovelock
That this item lay on the table pending further information from the (Acting) Chief Executive Officer.

Motion Put & Carried: 8/1
Against: Cr J Kelly

11.4 ADMINISTRATION

RESOLUTION 203/2016
Moved: Cr J Kelly
Seconded: Cr J Corless-Crowther
That the items in the Administration Status Report detailed below be noted.

Motion Put and Carried: 9/0

Item No.	Report Details	Action Required	Status
March 2015			
13.1	Bin Road Calingiri – CBH Proposal	Council agreed with the alignment of the new Bin Road as per maps provided and Council are prepared to enter into a land swap to allow for the new road alignment and the transfer of that part of the existing road reserve containing CBH infrastructure to CBH.	16/09/2015 - Waiting on response from CBH. Advice given that works will not be happening prior to this harvest. 21/10 – Ongoing – No updates have been received from CBH although talks continue with landowners with regards to gravel. 11/11 – Nothing more will happen during this years harvest. Bin Road will need to be closed once again (after harvest). 09/12 & 20/01 – Ongoing 17/02 – Discussed in Works & Services 16/03 – Corro to CBH – Waiting on response from CBH 20/04 – Still waiting on response 18/05 – Response received from CBH – see item A18/2016. CBH representatives to be invited to the June meeting. 15/06, 20/07,17/08 and 21/09 – Awaiting information from CBH on costings for relocation of crossing.
April 2015			
13.4	LOTS 138 AND 139 BOLGART	Resolved that the Chief Executive Officer write to the Minister for Lands requesting lots 138 & 139 George St Bolgart be kept for Shire purposes.	Correspondence sent Response Received 21/10 – Ongoing – Lots 138 and 139 included in Native Title Settlement (ItemA43) 11/11 – Ongoing – Department of Lands have put on hold. 09/12 – Ongoing

Item No.	Report Details	Action Required	Status
			16/01 – Awaiting advice 17/02 – Waiting on transfer 16/03 & 20/04– Ongoing – lots not included in Native Title 18/05 – Correspondence sent 15/06, 20/07,& 17/08 – Awaiting response
May 2015			
A19	Clearing Permit – Mogumber Reserve 8588	Council authorised an application for a clearing permit to be lodged for 2ha within the existing fenced area subject to conditions.	16/09 - Meeting to be held between groups on 23 September 21/10 – Ongoing Meeting held 23/09. Discussions continue 11/11 – Further consultation to take place between all parties – establishment of a Heritage Management Agreement is to be made. 09/12 – No further action since last meeting. CEO to discuss with Shire of Gingin. 20/01 – Awaiting advice 17/02 – Ongoing 16/03 - Waiting on negotiations with Yued People. Cultural Heritage Plan to be completed 20/04 – Plan commenced. Shire representatives to attend Yued People Meeting Group meeting to be held in May. 18/05 – Ongoing – CEO has commenced work on the clearing permit. 15/06 – Has not been completed – waiting on Cultural Plan. 20/07 – Progressing. 17/08 – Waiting on Heritage Agreement. CEO working on Reconciliation Plan. 21/09 – ACEO to progress.
July 2015			
A25	Sale of Shire Land Yerecoin	Subject to the availability of the unused reserve in Milner street for future aged units. Council approved the sale of Lots 31 &	Documentation to be done 16/09 – As discussed in item A35 21/10 – A Yerecoin resident has contacted the Shire to enquire about the sale of the land. Valuations are to be performed. Item to

Item No.	Report Details	Action Required	Status
		100 Milling Road to Mackie Hay & Hay Aust for staff housing. CEO has written to aforementioned with regards to land usage.	be tabled at the next meeting. Cr Penn, Cr Broadhurst, Cr Kelly. 11/11 – Hay Australia and Mackie Hay have advised that they no longer require the land. Land will now be advertised for sale. To be put on Agenda for December. 09/12 – Ongoing. Further investigation to be carried out on different location for the Aged Care units. Demand within the Shire will need to be gauged. Put an EOI in the newsletter to ascertain demand. CEO to request information from New Norcia residents on aged care facility needs in New Norcia. 20/01 – Ongoing – Cr Broadhurst raised query on whether land is designated park land/reserve. EOI to be placed in the February newsletter. 17/02 & 16/03 – Ongoing – information required by CEO 20/04 – to be surveyed 18/05 & 15/06 – Ongoing 20/07 – CEO to research following advice from Cr Broadhurst 17/08 – CEO has reviewed records which shows correspondence from 1998 which indicates Yerecoin residents previously agreed to the blocks being sold as residential. 21/09 – Completed – remove from Action list
November 2015			
A45	Long Vehicle Parking	Further investigation to be undertaken by Shire Officers with a report being provided to the Works Committee at the February 2016 meeting.	09/12 – Ongoing 20/01 – No further discussion – to be discussed at February meeting 17/02 – CEO to provide a report at the next meeting 16/03 – As discussed –(Discussions continue) 20/04 – Ongoing – CEO to investigate further 18/05 – CEO investigating with Works Manager 15/06 – Discussions around placing long vehicle parking in front of electrician area (on Toodyay-Bindi Bindi Road). Line marking will be undertaken.

Item No.	Report Details	Action Required	Status
			20/07 – WSM has reviewed area and are now looking at an area across from the Auto Electrician. 19/08 – Awaiting response from Auto Electrician. 21/09 -
12.6	Carnaby Protection	That Council write a letter to Greg Hunt, Federal Minister and the Federal Threatened Species Commissioner stating concern about the decline in the Carnaby Cockatoo population.	09/12 – completed – waiting on responses 20/01 – Ongoing 17/02 – Correspondence sent to Mr Greg Hunt, no response received as yet. CEO to send follow up letter 16/03 – Second letter sent – still waiting on reply 20/04 – Still waiting on reply from Greg Hunt 18/05 – No response as yet – corro to be sent again with copy to Opposition. 15/06 & 20/07 – No response received – to be followed up after Election. 19/08 – to be followed up 21/09 - Write to Federal Minister for Environment to ask for release of funding.
DECEMBER 2015			
12	Potholes - Yerecoin	Cr Broadhurst asked about repairs to potholes in the Yerecoin townsite. It was determined that a road inspection tour (involving Councillors and the Work Manager) would be conducted early in the new year to determine the different areas/roads which require maintenance/repairs.	20/01 – Roads inspection to be conducted in February (Tuesday 9/02 – 7.30am) 17/02 – Works Manager working on pothole maintenance 16/03 – Works have commenced however more work required 20/04 – Discussions have been held between Cr Broadhurst and the Works and Services Manager. CEO to follow up. 18/05 – Budgeting to be reviewed 20/07 – Now budget has been approved – works to be scheduled. 19/08 - Waiting on construction phase of budget. 21/09 – Discussed in WSM meeting. Continued works to be carried out W/C 26/09.
FEBRUAY 2016			

Item No.	Report Details	Action Required	Status
4 – PQT	Piawaning Kerbside Pickup	Works & Services Manager to determine date for roadside pickup and advise.	16/03 – Items have been removed (which were in photographs). General pick up to be organised. 20/04, 18/05, 15/06 & 20/07 – Ongoing 19/08 – to be completed prior to October 2016 21/09 – Discussed in the WSM
MARCH 2016			
WSM 8.2	AgLime Route 2	CEO to write to State Ministers about the lack of State funding the AgLime route 2 and also the need for the AgLime route to be classed as a commodity route.	Letter written to Premier and appropriate Minister 20/04 – Awaiting response 18/05 – Awaiting Response – send 2nd letter – copy in Opposition 15/06 – No response received – to be followed up after Election. CEO to contact WDC however regarding recent meetings held between WDC and Main Roads about Aglime route. 20/07 – Correspondence received – Premier acknowledges lime haulage issues – encourages SOVP to work with Main Roads/WDC and apply for funding such as R4R Statewide Regional Blueprint Initiative or the Growing our South Initiative 19/08 – To be followed up now Election over.
	Road Funding	CEO to also write to the State Minister with a copy being sent to the Premier asking why the State cannot match Commonwealth funding (for roads). CEO to write to the Advisor to the Deputy Prime Minister (Adam Fitzgibbon) with regards to the $50m road funding that was indicated to the Shire representatives.	Correspondence sent 20/04 – Awaiting Response 18/05 – Awaiting Response – send 2nd letter – copy in Opposition Correspondence sent 20/04 – Awaiting Response 18/05 – Awaiting Response 15/06 – No response received – to be followed up after Election. 20/07 – Correspondence received – Govt currently in caretaker role and a response will be provided in due course. 19/08 – To be followed up now Election over.
APRIL 2016			

Item No.	Report Details	Action Required	Status
PQT	Be Active	CEO to request CDO explore possibilities of applying for funding for community exercise programmes	18/05 – Trainer has been contacted – may be interested in doing something after the Calingiri class on Friday. Bolgart residents to be contacted and asked if this suits. 15/06 – CDO liaising with COTA 20/07 – CDO to advise status at August meeting
17/2016	Community Budget Submission – Yerecoin Golf Club	CDO to liaise with Yerecoin Golf Club regarding CSRFF grant application	18/05 – CDO has completed preliminary works 15/06 – Meeting arranged 20/07 – CDO to meet with Sport & Rec representative and visit Golf Club 19/08 – CDO arranging another meeting
JULY 2016			
	Bolgart Industrial Blocks		19/08 – PO raised – blocks to be surveyed and subdivided.

A28/2016 COMMUNITY VEHICLE POLICY

FILE REFERENCE	F1.8.4
REPORT DATE	14 September 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – Acting CEO/Finance and Administration Manager
ATTACHMENTS	Community Vehicle Policy

PURPOSE OF REPORT
To have Council approve the adoption of the new SOVP Community Vehicle Policy which outlines the conditions under which the community vehicle can be utilised.

BACKGROUND
Following discussion held in December 2015, community members were asked whether they would use and/or benefit from having access to a Shire vehicle to attend Medical appointments etc.

Feedback received from the community by those who wanted to utilise the service as well as be a volunteer driver proved positive and it was determined at the June 2016 meeting of Council that an amount of $20,000 would be included in the 2016/2017 budget for the purchase of a vehicle which could be utilised by community members as well as staff members (attending training etc out of the Shire).

COMMENT
The Policy has been reviewed and accepted by LGIS and the Community Development Officer (SOVP).

POLICY REQUIREMENTS
New Policy Guidelines:

1. Draft policies are to be in standard format and include policy objectives and the policy statement.
2. The Policy is to be presented at a Council Information Session for input from Councillors.
3. The Policy will then be presented to Council for adoption and inclusion in the Policy Manual.

LEGISLATIVE REQUIREMENTS
Nil

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 2.3.6 – 'Investigate the opportunities for and foster the development of a local community based transport system.

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

RESOLUTION 204/2016
Moved: Cr J Kelly
Seconded: Cr P Carr

That Council adopt the new Community Vehicle Policy.

Motion Put and Carried: 9/0

Shire of Victoria Plains Community Vehicle Policy

STATEMENT OF INTENT
A policy to outline the conditions under which a community vehicle ("vehicle") is used by eligible residents ("residents") of the Shire of Victoria Plains ("the Shire") and the obligations of the Shire, volunteer drivers ("driver(s)") and residents who utilise the vehicle.

RESPONSIBILITY FOR EXPENSES
The Shire will pay all taxes, insurance premiums, running costs, maintenance and repair expenses associated with the running of the vehicle and the cost of obtaining a Police clearance for volunteer drivers.

OWNERSHIP OF VEHICLE
At all times, the vehicle remains the property of the Shire.

ELIGIBLE RESIDENTS
Includes all Seniors who are residents of the Shire of Victoria Plains, who require transportation for (in order of priority);-
- medical appointments, or
- personal reasons,
And
- the resident is unable to drive their own vehicle due to medical reasons, or
- does not have a drivers licence, or
- does not have their own vehicle, or
- does not have a friend or relative with a vehicle to drive them.

VOLUNTEER DRIVERS
Volunteer drivers must be registered with the Shire and must have a current WA drivers "C" class licence and a national Police clearance (to be obtained and renewed annually at the Shire's cost). The Shire will maintain a register of drivers and they will be listed as "volunteers" under the relevant Shire insurance policies.

BOOKING PROCEDURE
Residents requiring transportation utilising the vehicle should contact the Shire administration office to book the use of the vehicle. A minimum of 24 hours notice is preferable.

Shire administration staff will:-
- contact registered volunteer drivers and, book a driver for the required day and time and advise the resident once a driver is confirmed (or otherwise), and
- check that the vehicle is available when required and if available, book the vehicle for required day and time, and
- calculate the distance (from first resident pick up, to furthest destination, returning to final resident drop off) and advise the amount payable (refer Cost of Use).

COST OF USE
A per kilometre rate will be charged to resident(s) for use of the vehicle, regardless of the number of passengers.

The resident booking the vehicle will be responsible for payment of the cost of use and payment is to be made in full prior to the journey commencement.

The Shire will subsidise the cost of the vehicle and the per kilometre rate applicable will be included in the annual Fees & Charges set by Council.

Volunteer drivers may use the vehicle free of charge for personal use of up to 50km during the course of transporting resident(s).

A Shire employee will inspect the vehicle immediately upon return and record the distance travelled (refer Return of Vehicle). If the actual distance travelled exceeds the paid distance by more than 10% (excluding the volunteer driver free allowance), additional charges may apply.

FUEL & OIL
A fuel card will be allocated to the vehicle and volunteer drivers will have access to the PIN. The fuel card will be available for fuel and oil purchases only and must remain with the vehicle.

MAINTENANCE OF THE VEHICLE
Volunteer drivers and residents utilising the vehicle must:

- take good care of the vehicle;
- ensure that any required maintenance and servicing, particularly in accordance with warranty requirements, is advised to the Shire;
- ensure that the provisions of any insurance policy relating to the vehicle are observed;
- not allow the vehicle to be driven by anyone other than a volunteer driver that is registered with the the Shire;
- not fit any accessories to the vehicle;
- pay all parking and traffic infringement penalties relating to use of the vehicle;
- ensure that the vehicle is securely locked when left unattended and that any alarm system fitted to the vehicle is turned on;
- ensure that the vehicle is available for use by Shire employees when required;
- drive and use the vehicle only for the purpose for which it is intended;
- ensure that the vehicle is returned to the the Shire for garaging when not in use;
- immediately report any accidents involving the vehicle to their immediate supervisor and when required by law, to the police;
- immediately inform the CEO (or DCEO or Works Manager) of any damage to the vehicle; and
- keep the vehicle clean and in good order.

SAFETY
The volunteer driver's obligations with respect to safely using the vehicle are:

- to ensure that the first aid kit provided with the vehicle is kept fully stocked and that items in that kit which have a 'use by' date are replaced after that date;
- not to drive the vehicle if the volunteer driver is taking any medication that may adversely affect the driver's ability to drive or where the driver is intoxicated through alcohol consumption or illegal drug use; and
- to obey all relevant road rules. If a driver is involved in any accident as a result of medications use, intoxication, unlawful drug taking, negligence or recklessness, the driver will be responsible for paying any excess on the insurance and any other amount not covered by the insurance.

LICENCE
Drivers must maintain a current WA "C" class drivers' licence. A driver must not drive the vehicle if their licence is suspended or cancelled.

RETURN & INSPECTION OF VEHICLE
Drivers must return the vehicle to the Shire depot upon completion of each journey.

A Shire employee will inspect the vehicle immediately upon return and record the distance travelled, along with any damage and/or maintenance issues and confirm return of the fuel card.

BREACH OF POLICY
A breach of this policy may lead to a driver and/or resident being disqualified from using the vehicle.

A29/2016 MOGUMBER RESERVE CARNABY NEST FENCE

FILE REFERENCE	RESERVE 8588
REPORT DATE	14th September 2016
APPLICANT/PROPONANT	Wes Porter, Chairman Kerkhof Carnaby Group
OFFICER DISCLOSURE OF INTEREST	Cr P Carr – Impartiality
PREVIOUS MEETING REFERENCES	None
AUTHOR	Ian Graham, Acting CEO
ATTACHMENTS	None

PURPOSE OF REPORT
To request that Council consider the erection of a 20 metre diameter horse and human proof fence at the Mogumber Reserve to protect a Carnaby Cockatoo nest.

BACKGROUND
An email was received on the 9th September 2016 from Mr Wes Porter, Chairman of the Kerkhof Carnaby Group, requesting that Council consider the erection of a 20m diameter horse and human proof fence at the Mogumber Reserve to protect a natural Carnaby cockatoo nest.

COMMENT
The email was sent following a conversation between Cr Lovelock, Shire President and Mr Porter regarding a process for closer consultation between the Shire and the Kerkhof Carnaby Group relating to conservation of Carnaby cockatoos at the Mogumber Reserve.

POLICY REQUIREMENTS
None

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
Yes - Strategy 1.2 – Promote sustainable management of the environment.

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-
Strategy 1.2 – Promote sustainable management of the environment.

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
The cost of materials and labour for erection of the fence (not determined as at the time of writing report).

VOTING REQUIREMENTS
Absolute Majority Required: *No*

To be recorded – Accusations by Cr Kelly that Cr Carr has a financial interest in this item and accusations that the Mogumber Outback Club is NOT a "not for profit" organisation.

STAFF RECOMMENDATION
Moved: Cr J Kelly
Seconded: Cr S Penn
That Council consider the erection of a 20 metre diameter horse and human proof fence around the nearest natural Carnaby nest to the rodeo area.

Cr Carr then proposed the following amendment to the motion.

Amendment to the motion
Moved: Cr P Carr
Seconded: Cr A Broadhurst

That the Shire erect a fence of 2 metre radius surrounding the enhanced hollow tree located next to the arena yards and work with the Kerkhof Carnaby Group to erect 2 artificial nesting hollows 200m East of the dividing fence, at the Shires expense.

Motion Put & Carried: 5/4
For: Cr D Lovelock, Cr J Corless-Crowther, Cr A Broadhurst, Cr J Brennan, Cr P Carr
Against: Cr S Penn, Cr D Smith, Cr N Clarke, Cr J Kelly

Cr Penn proposed to following amendment to the motion.

Amendment to the motion
Moved: Cr S Penn
Seconded: Cr D Smith

That the item lay on the table.

Motion Lost: 4/5
Against: Cr D Lovelock, Cr J Corless-Crowther, Cr A Broadhurst, Cr J Brennan, Cr P Carr
For: Cr S Penn, Cr D Smith, Cr N Clarke, Cr J Kelly

RESOLUTION 205/2016
Moved: Cr P Carr
Seconded: Cr A Broadhurst

That the Shire erect a fence of 2 metre radius surrounding the enhanced hollow tree located next to the arena yards and work with the Kerkhof Carnaby Group to erect 2 artificial nesting hollows 200m East of the dividing fence, at the Shires expense.

Motion Put & Carried: 5/4
For: Cr D Lovelock, Cr J Corless-Crowther, Cr A Broadhurst, Cr J Brennan, Cr P Carr
Against: Cr S Penn, Cr D Smith, Cr N Clarke, Cr J Kelly

A30/2016 ACTING CEO – OCTOBER 2016

FILE REFERENCE	ST1.1
REPORT DATE	30th August 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Ian Graham, Acting CEO
ATTACHMENTS	None

PURPOSE OF REPORT
To request that Council approve the appointment of David Holland, Works Manager as Acting CEO during the period of annual leave taken by the Deputy CEO in October 2016.

BACKGROUND
At the August meeting, Council resolved as follows:-

AMENDED RESOLUTION 182/2016
Moved: Cr S Penn
Seconded: Cr D Smith

That Council,

1. **Agree to the request from the current CEO Mr Harry Hawkins to terminate his employment with the Shire of Victoria Plains on the 2nd September 2016,**
2. **Appoint Deputy CEO Ian Graham to the position of Acting CEO from the 2nd September 2016 to the 31 December 2016 or commencement of the new permanent CEO with a higher duties allowance of $250 per week, and,**
3. **Update policy 6.5.1 to add the Works Manager as an authorised signatory to the shire bank accounts for cheques and electronic payments.**

Motion Put and Carried: 7/0

COMMENT
The Deputy CEO had booked annual leave during October (from 19th October to 28th October inclusive). Council is therefore requested to approve the appointment of Works Manager David Holland as Acting CEO during the period of annual leave to be taken by the Deputy CEO.

POLICY REQUIREMENTS
None

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
No

Comment
None

LEGISLATIVE REQUIREMENTS
There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-
None

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
None – the higher duties paid will transfer from the Deputy CEO to Works Manager for the period of appointment.

VOTING REQUIREMENTS
Absolute Majority Required: *Yes*

RESOLUTION 206/2016
Moved: Cr J Brennan
Seconded: Cr S Penn

That Council appoint Works Manager David Holland to the position of Acting CEO from the 19th October to 28th October inclusive with a higher duties allowance of $250 per week.

Motion Put and Carried: 9/0

A31/2016 CHANGE OF ROAD NAME

FILE REFERENCE	D9.0
REPORT DATE	14th September 2016
APPLICANT/PROPONANT	Cr David Smith
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	Resolution 160/2016
AUTHOR	Ian Graham, Acting CEO
ATTACHMENTS	Map

PURPOSE OF REPORT
To advise Council of the proposal to change the name of a road in Yerecoin to enable them to endorse or reject it.

BACKGROUND
A request from a long time resident of Victoria Plains was received by Cr Smith to change the name of either Yerecoin South East Road or Golf Course Road in Yerecoin to Field Road. This change is suggested to honour the pioneering efforts and contributions to the Yerecoin community by the late Mr R T (Tom) Field and more recently his son Mr T P Field (also Tom), who served on the Victoria Plains Shire from 1990-2002 including being the Shire President from 1995-2001.

Council made the following resolution at the June 2016 meeting:-

RESOLUTION 133/2016
Moved: Cr A Broadhurst
Seconded: Cr D Lovelock
That Council consider the request and if it endorses the proposed change that:
1. **Golf Course Road is the road which is proposed for renaming**
2. **Yerecoin & surrounding residents are surveyed to gauge their support for the change, and,**
3. **if majority support is achieved the proposal is sent to the Geographic Names Committee at Landgate for final approval.**

Motion Put & Carried: 8/0

COMMENT
The Geographic Names Committee of the Department of Lands controls the naming of roads and an excerpt from their Policies and Standards booklet on naming amendments is reproduced below.

2.4 Naming amendments
Road names are intended to be enduring. The renaming of any road is discouraged unless there are good reasons for a change of name.
Reasons that may be considered in support of a name change are:
- *redesign of a road layout*
- *changed traffic flow*
- *mail delivery problems*
- *the misspelling of a name in the original application*
- *name duplication issues*
- *property street addressing issues*

Renaming shall be necessary when a road is made into a cul-de-sac, resulting in two or more separated sections of road. Such separations can cause difficulties for emergency services and the delivery of other services to the area. The renaming of a portion of separated road may also be used to solve address numbering problems.
Where a change to the name of a road is proposed, the new name selected shall conform to all the necessary naming policies and standards.

For regional roads the change of name must have broad community support, and for local roads, there must be majority support from the affected land owners and residents. The requirements of emergency services for clear, unambiguous road naming shall also be a consideration.

Proposals normally require the support of local government, but the Minister is the final authority in all such matters.
Submissions for road name changes deemed to be non-essential or unnecessary shall incur a service charge.

As per the Policy listed above the change of name for the reason given is to be discouraged and affected land owners and residents must give majority support before it can be considered. As Yerecoin South East Road would also affect the Shire of Wongan Ballidu it is recommended that if a road was to be changed that it be Golf Course Road.

Cr Smith has now requested that the proposed name change should apply to the former Bin Road in Yerecoin. The request is that the road be named Field Rd., to run from Yerecoin /Glentromie Rd, north to Toodyay/Bindi Bindi Rd.

POLICY REQUIREMENTS
There are no policies relating to road names

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
No

LEGISLATIVE REQUIREMENTS
The Land Administration Act 1997 is responsible for the naming of roads with delegated authority given to Landgate and the Geographic Names Committee.

STRATEGIC IMPLICATIONS
There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-
None

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS
The financial implications would include signage and update of land and property databases.

VOTING REQUIREMENTS
Absolute Majority Required: *No*

RESOLUTION 207/2016
Moved: Cr D Smith
Seconded: Cr S Penn

That Council consider the following request for a road name change in Yerecoin;-

1. **Bin Road, Yerecoin is to be renamed to Field Road (from Yerecoin/Glentromie Rd, north to Toodyay/Bindi Bindi Rd), Yerecoin, and:**
2. **Yerecoin & surrounding residents are surveyed to gauge their support for the change, and:**
3. **If majority support is achieved the proposal is sent to the Geographic Names Committee at Landgate for final approval.**

Motion Put and Carried: 9/0

A32/2016 COMMUNITY MOTOR VEHICLE POLICY AND ADDITION TO 2016-17 FEES & CHARGES

FILE REFERENCE	A1.7.1
REPORT DATE	30 August 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – Acting CEO/Finance and Administration Manager
ATTACHMENTS	Draft Community Motor Vehicle Policy

PURPOSE OF REPORT
To present to Council the draft Community Motor Vehicle policy for endorsement by Council and inclusion in the Shire policy manual and to approve the addition of the fee for use in the 2016-17 Fees & Charges.

BACKGROUND
Council included the purchase and operation of a Community/Admin Pool vehicle in the adopted 2016-17 Annual Budget. This was as a result of a demand from the community for access to a vehicle to provide transport for seniors to medical appointments and for other personal reasons outside of the Shire. The proposal included the use of volunteer drivers and a subsidised cost to hirers.

COMMENT
The attached draft policy has been developed to allow for the use of the Community/Admin Pool vehicle by the community as described above. The draft policy has been reviewed by the Shire insurers LGIS with regard to risk and insurance issues. The draft policy covers all of the requirements of LGIS.

With regard to the cost of operation and determination of a charge for the use of the Community Vehicle, calculations indicate a per kilometre cost of approx. $0.42c per kilometre including depreciation, fuel, licensing, servicing and maintenance. Please note however the actual cost will vary depending on actual usage (total distance travelled).

A subsidised per kilometre rate of $0.25c (plus GST) is recommended.

Example costs and subsidy:-

DISTANCE TRAVELLED	COST PER KM	TOTAL ACTUAL COST	COST TO HIRER	AMOUNT SUBSIDISED
100km	$0.42c	$42.00	$25.00 ($27.50 inc. GST)	$17.00
250km	$0.42c	$105.00	$62.50 ($68.75 inc. GST)	$42.50

POLICY REQUIREMENTS
None

LEGISLATIVE REQUIREMENTS
None

STRATEGIC IMPLICATIONS
There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts:

STRATEGY 2.3.6 "Investigate the opportunities for and foster the development of a local community-based transport system", and

STRATEGY 2.3.7 "Continue to support and recognise volunteers".

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?
Yes

SUSTAINABILITY IMPLICATIONS

- **Environment**
  There are no known significant environmental implications associated with this proposal.

- **Economic**
  There are no known significant economic implications associated with this proposal.

- **Social**
  Improved access for seniors residing in the Shire to transport that will enable attendance at medical appointments or other professional services and for other personal reasons outside of the Shire.

FINANCIAL IMPLICATIONS
The capital cost of a Community/Admin Pool vehicle and estimated operational costs have been included in the adopted 2016-17 Annual Budget.

Revenue from hire charges for use of the Community vehicle was not included in the 2016-17 Annual Budget as the actual use was not known.

VOTING REQUIREMENTS
Absolute Majority Required: YES

RESOLUTION 208/2016
Moved: Cr S Penn
Seconded: Cr N Clarke
That Council endorse the draft Shire of Victoria Plains Community Vehicle Policy and approve its inclusion into the Shire policy manual and the Community Vehicle hire fee of $0.25c per kilometre (plus GST) is added to the 2016-17 Fees & Charges.

Motion Put and Carried: 9/0

12 NOTICE OF WHICH NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 209/2016
Moved: Cr J Kelly
Seconded: Cr D Smith
That new business of an urgent nature be introduced to Council.

Motion Put and Carried: 9/0

Disposal of Rubbish

Cr Brennan requested information on the fees and charges applied to the disposal of waste. The ACEO will distribute this information to Councillors.

14 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil

15 CONFIDENTIAL ITEMS

Nil

16 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.26pm.

Signed this 18th day of October 2016.

Presiding Member .....