

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
SCHEDULE 4 - GOVERNANCE			
Rates Services			
Installment Charges			
Administration charges on each instalments		No	\$ 7.50
Interest charge on instalment		No	5.5%
Interest Charges			
Interest on Overdue rates -over 35 days		No	7.0%
Rating Charges			
Dishonoured Payment Fee	EA	No	\$ 10.00
Copy of rates notice	EA	No	Free
Copy of rates notice previous financial year/s - per assessment per rating year	EA	No	\$ 20.00
Staff assisted payments arrangements	EA		\$ 50.00
Caveat Lodgement/Withdrawal Fee	EA		At cost
Notice of Discontinuance	EA		At Cost
Property Search Fees			
Settlement Agency Search Orders, requisition, rates (full requisitions) per property	EA	No	\$ 100.00
Settlement Agency Search - rates and property enquiry	EA	No	\$ 75.00
Settlement Agency Search - Rates only	EA	No	\$ 20.00
Property Title Search	EA		\$ 25.00
Administration			
Photocopying			
A4 Black & White	EA	Yes	\$ 1.00
A4 Colour	EA	Yes	\$ 1.00
A3 Black & White	EA	Yes	\$ 1.00
A3 Coloured	EA	Yes	\$ 1.00
Copies of Building Plans	EA	No	\$ 43.00
Printing			
A4 Black & White(General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A4 Colour (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A3 Black & White (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
A3 Coloured (General printing, plans, maps & posters)	EA	Yes	\$ 1.00
Laminating			
Laminating - A4	EA	Yes	\$ 4.50
Laminating - A3	EA	Yes	\$ 5.50
District Maps - Laminated - large	EA	Yes	\$ 11.50
District Maps - unlamimated	EA	Yes	\$ 8.50
Telephone/Fax Directory - collected	EA	Yes	\$ 4.50
Telephone/Fax Directory - posted	EA	Yes	\$ 5.50
Binding - spiral only	EA	Yes	\$ 4.50
Binding - front & back cover, spiral	EA	Yes	\$ 5.50
Other Items			
Facsimiles or Scan & Email	pg	Yes	\$ 1.50
Administration support (typing, photocopying, binding)	Hr	Yes	\$ 71.00
Newsletter			
Shire Newsletter advertising - B&W Full page		Yes	\$ 50.00
Shire Newsletter advertising - B&W Half page		Yes	\$ 25.00
Shire Newsletter advertising -B&W 1/4 page		Yes	\$ 14.00
Shire Newsletter advertising - Colour Full page		Yes	\$ 94.00
Shire Newsletter advertising - Colour Half page		Yes	\$ 50.00
Shire Newsletter advertising - Colour 1/4 page		Yes	\$ 25.00
<i>Free advertising for all Shire community groups and sporting clubs, Black & White only.</i>			
Electoral Rolls	EA	Yes	\$ 32.50
Election nomination deposit	EA	No	\$ 80.00
Licencing - Victoria Plains series plates	Set	Yes	\$ 70.00
Freedom of Information			
Application Fee	EA	No	\$ 30.00
Delivery, packaging, & postal	EA	No	at cost

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Photocopying	EA		\$ 0.20
Staff labour - Research and collation	Hr	No	\$ 30.00
Supervised access	Hr	No	\$ 30.00
SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY			
Callouts			
Ranger Hourly Rate	Hr	Yes	\$ 150.00
Emergency Services Charges			
Call out to Illegal Burn		Yes	at cost
Deliberate False Alarm \$250 + vehicle & Equipment costs & infringements		Yes	at cost
Direct Brigade Alarm False Alarm		Yes	at cost
Reconnaissance Vehicles per hour or part there of		Yes	\$ 64.00
Light Tanker Equivalent per hour or part there of		Yes	\$ 96.00
3.4 Equivalent per hour or part there of		Yes	\$ 200.00
4.4 Equivalent per hour or part there of		Yes	\$ 200.00
Bulk Water Tanker At Cost + 5% Admin fee		Yes	Cost + 5%
Specialist Equipment Vehicle Equivalent At Cost + 5% Admin fee		Yes	Cost + 5%
Pumper Vehicles Equivalent At Cost + 5% Admin fee		Yes	Cost + 5%
Air Support Equipment At cost & 5% Administration		Yes	Cost + 5%
Earth Moving & General Equipment At cost & 5% Administration Fee		Yes	Cost + 5%
Any Other Equipment, Personnel or Items At cost & 5% Admin Fee		Yes	Cost + 5%
Fire Prevention			
Fire Breaks at Cost		Yes	At Cost
Hazard Burns at Cost		Yes	At Cost
Hazard Reduction at Cos		Yes	At Cost
Organisation & Inspection of Private Works by Officer		Yes	\$ 132.00
Water Minimum Charge		No	\$ 9.50
Water per 1,000 Litres		No	\$ 2.50
Contract Ranger Services			
Labour per Hour Inclusive of Travel		Yes	Cost + 5%
Vehicle Travel per km		Yes	Cost + 5%
Animal Control			
Euthanasia Fee (performed by Vet) (fee charged where owner can be traced or if requested by owner)		Yes	Cost + 5%
Euthanasia Fee (performed by Officer) per animal		Yes	\$ 55.00
Cat Registration			
Registration - 1 year	EA	No	\$ 20.00
Registration - 1 year - owned by pensioner	EA	No	\$ 10.00
Registration - 3 years	EA	No	\$ 42.50
Registration - 3 years - owned by pensioner	EA	No	\$ 21.25
Registration - lifetime	EA	No	\$ 100.00
Registration - lifetime - owned by pensioner	EA	No	\$ 50.00
Registration - after 31 May - 31 October	EA	No	\$ 10.00
Cat Control			
Application to breed cat or renew approval to breed	EA	No	\$ 100.00
Impounding fees for Cat	EA	Yes	\$ 150.00
Daily pound fee (sustenance)	Day	Yes	\$ 43.00
Dog Registration			
<i>Dog Registration</i>			
Unsterilised Registration - 1 year	EA	No	\$ 50.00
Unsterilised Registration - 1 year - owned by pensioner	EA	No	\$ 25.00
Unsterilised Registration - 3 year	EA	No	\$ 120.00
Unsterilised Registration - 3 year - owned by pensioner	EA	No	\$ 60.00
Unsterilised Registration - Lifetime	EA	No	\$ 250.00
Unsterilised Registration - Lifetime - owned by pensioner	EA	No	\$ 125.00
Sterilised Registration - 1 year	EA	No	\$ 20.00
Sterilised Registration - 1 year - owned by pensioner	EA	No	\$ 10.00
Sterilised Registration - 3 year	EA	No	\$ 42.50
Sterilised Registration - 3 year - owned by pensioner	EA	No	\$ 21.25

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Sterilised Registration - Lifetime	EA	No	\$ 100.00
Sterilised Registration - Lifetime - owned by pensioner	EA	No	\$ 50.00
Dangerous Dog Registration - annual	EA	No	\$ 50.00
Working Dog registration - Dog Act 1976 s.15(5) - 25% of prescribed fee per dog	EA	No	\$ 0.25
Dog Control			
Seizure and impounding of a dog	EA	No	\$ 150.00
Daily pound fee (sustenance)	EA	Yes	\$ 43.00
Return of a dog impounded outside normal hours			\$ 250.00
Seizure and return of dog without impounding			\$ 69.00
Livestock Control			
Impound Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs			
>after 6am before 6pm	EA	Yes	\$ 41.00
>after 6pm before 6am	EA	Yes	\$ 87.00
Impound Wethers, ewes, lambs, goats			
>after 6am before 6pm		Yes	\$ 18.00
>after 6am before 6pm		Yes	\$ 35.00
Pound fees for cattle (sustenance)		Yes	\$ 43.00
Animal Control			
Animal Control Attendance	EA	Yes	
>8.00am to 4.30pm Monday to Friday - per hour rate plus travel per km	EA	Yes	Cost+20%
>After hours - per hour penalty (and/or call out rate) plus per km travel	EA	Yes	Cost+20%
>Vehicle travel per km	EA	Yes	\$ 1.00
Animal Registration Tag replacement	EA	Yes	\$ 2.00
Other Law Order & Public Safety			
Abandoned Vehicles			
Towing charge	EA	Yes	At cost
Storage of impounded vehicle	mth	Yes	\$ 60.00
Administrative fee	EA	Yes	\$ 20.00
Rural Numbering			
Sign Only	EA	Yes	at cost
Labour to install (incl Travel time)	Hr	Yes	\$ 100.00
SCDHEDULE 7 - HEALTH			
Event Licences (Public Places Local Law - clause1.8)			
(Trading licence, Market Licence, Entertainment Licence, Food Sale)			
Single (Individual licence)	EA	No	\$ 75.00
Multiple licences	EA	No	\$ 150.00
Food Premises notification and registration			
Notification of Food Business	EA	No	\$ 50.00
Registration of Food Business	EA	No	\$ 140.00
Exempt food business notification fee	EA	N/A	NIL
Food Premises non compliance inspection			
Second and subsequent inspection fee	EA	No	\$ 165.00
Re registration after cancellation plus annual fee	EA	No	\$ 155.00
Health Regulations - Statutory Fees			
Health (Treatment of Sewage & Disposal of Effluent and Liquid Waste) Regs 1974			
Septic System Application Fee	EA	No	\$ 118.00
Septic System Inspection Fee	EA	No	\$ 118.00
Health Department Application Fee-with LG Reporting	EA	No	\$ 61.00
Health Department Application Fee-without LG Reporting	EA	No	\$ 110.00
Sewerage Connection Fee	EA	No	\$ 25.00
Request for Inspection / Service / Advice (Per Hour Rate)	EA	Yes	\$ 150.00
General Administration, Certification & Inspection fees			

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<i>All completed applications are to be lodged allowing for 15 business days processing time. Refusals, cancellations and withdrawals (in writing) no refund of administrative fees will occur in the event of an application, referred to below, being refused, cancelled or withdrawn in writing, except where specified. An expedited fee applies for less than 15 business days processing time. If Council approval is required, a minimum of 90 days is required for processing the approval.</i>			
Expedited Service Fee for applications received between 5 15 working days before the approval is required. This fee applies to all late applications including from charitable and community organisations. Applications received between 0 2 working days before the required approval will not be approved.	EA	Yes	\$ 156.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries without an inspection.		No	\$ 77.00
Health (Miscellaneous Provisions) Act, Food Act, Environment and other legislative report requested by Settlement Agents, Lawyers, Vendors and/or Purchasers and other parties to a settlement for property enquiries with an inspection.		No	\$ 200.00
Health (Miscellaneous Provisions) Act and Food Act reissue approvals or registration or other documentation.		No	\$ 30.00
Any type of Local Government Certification or Letter of Support / Permission of any application to an external Department, Agency or Approving Authority.		No	\$ 75.00
Late applications additional fee.		No	\$ 75.00
Re inspection fee to resolve any non compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer.		No	\$ 130.00
Properties and Premises Activities			
Property inspection on request or as result of a customer action request to resolve a nuisance, non compliance or complaint under any statute administered by Council and its authorised officers: No report required or requested; Notices or directions may be issued by authorised officer.		No	\$ 130.00
Detailed written report with recommendations.		No	\$ 100.00
Temporary Accommodation application fee (each 6 months).	EA	No	\$ 100.00
Plus Inspection fee.	Hr	No	\$ 130.00
Renewal of Temporary Accommodation where no caravan is provided (associated with a building licence for a proposed permanent dwelling on the property).		No	\$ 100.00
Plus Inspection fee.		No	\$ 130.00
Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property).		No	\$ 100.00
Plus Inspection fee.		No	\$ 130.00
Renewal of Temporary Accommodation application fee where caravan is provided (associated with a building licence for a proposed permanent dwelling on the property).		No	\$ 100.00
Plus Inspection fee.		No	\$ 130.00
Caravan & Camping (including Temporary Accommodation)			
See Caravan Parks and Camping Grounds Act 1995 and Regulations 1997		No	
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days) Three months		No	\$ 150.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than three nights any period of 28 consecutive days) Six months.		No	\$ 300.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days) Nine months.		No	\$ 400.00
Application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights any period of 28 consecutive days) 12 months.		No	\$ 750.00
Plus inspection fee associated with application for approval to camp other than at a Caravan Park or Camping Ground (longer than 3 nights in any period of 28 consecutive days).		No	\$ 130.00
			or cost of different category of camp sites by the maximum number of sites, whichever is the greater amount
Application for grant or renewal of Caravan Park and Camping Grounds Licence under Section 7(4) of Caravan Park and Camping Grounds Act 1995		No	

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Caravan Parks and Camping Ground Licence _ Long stay sites (per site).		No	\$ 6.00
Caravan Parks and Camping Ground Licence _ Short stay sites (per site).		No	\$ 6.00
Caravan Parks and Camping Ground Licence _ Camp site (per site).		No	\$ 3.00
Caravan Parks and Camping Ground Licence Overflow site (per site).		No	\$ 1.50
Caravan Parks and Camping Ground Licence Additional fee by way of penalty for renewal after expiry.		No	\$ 20.00
Caravan Parks and Camping Ground Licence Temporary licence (less than one year).		No	Min. \$100
Transfer of Caravan Parks and Camping Ground Licence.		No	\$ 100.00
Miscellaneous Applications			
Water samples on request: Bacteriological analysis.	EA	No	\$ 150.00
Water samples on request: Chemical analysis.	EA	Yes	\$ 520.00
Water samples on request: All other samples	EA	Yes	At cost charged to Shire, + labour & transportation.
Liquor Act Certification – Environmental Health.	EA	No	\$ 100.00
Gaming and Wagering Commission Act – Section 55 Certificate of Local Government Authority (new application or renewal).	EA	No	\$ 100.00
Pyrotechnics and Fireworks Permits.	EA	No	\$ 100.00
Public Buildings Fixed Structures			
Maximum Fee permitted for consideration of the application for approval.		No	\$ 871.00
Initial application for public building approval (no Building Licence).		No	\$ 150.00
Public Building inspection for approval certification, transfer & variation of uses.		No	\$ 130.00
Variation to any existing Public Building and includes variation of approved uses.		No	\$ 150.00
Public Building Events			
Initial application for public building approval (markets and events).		No	\$ 300.00
Initial application for public building approval (markets and events) charitable, not for profit and community groups organising community events.		No	No charge
Based on the maximum numbers of persons on the Occupancy Certificate issued under the Health (Miscellaneous Provisions) Act 1911. When any Public Building, defined in the Act, is monitored during an event as determined by the Environmental Health Officer, a service fee shall be charged.	Hr	No	\$ 130.00
Issue of Certificate of Approval with maximum accommodation numbers for markets and events (include transfer and variation of uses).		No	\$ 100.00
Issue of Certificate of Approval with maximum accommodation numbers for events charitable, not for profit and community groups organising community events.		No	No charge
<i>Tax invoice shall be issued and authorised by the Manager Finance and Administration and Environmental Health Officer.</i>			
All Other Applications and Work Not Specified			
All other applications, assessments, analysis, approvals and enquiries on Licences, Registrations or properties where fees are not prescribed by Legislation. Where site inspections and any site verification is required to make a determination, it will be costed at the hourly rate or part thereof.	Hr	No	\$ 130.00
Where re inspection of compliance work is required by EHO or authorised officer due to incomplete or unsatisfactory work and requires more than 2 visits, the 3rd and subsequent visits shall be charged at the Hourly Rate or part thereof until compliance is reached to the satisfaction of the EHO.	Hr	No	\$ 130.00
Overdue & Expired Notices			
Ongoing inspection fee after a statutory Notice has expired more than seven days and is not compliant.		No	\$ 130.00
Interest charge for overdue notices issued to property owner or occupier.		No	Outstanding fee plus interest
Food Section			

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Analysis of food samples and other samples on request (rate per sample unit as confirmed by the Laboratory approved by NATA to carry out the test analysis) + Administration fees.	Yes	\$ 130.00
Verification of Food Safety Programs or Statements required by Food Standards Code.	No	
Food Act Fees and Charges		
Food Business Proprietor Notification/Registration Fee.	No	\$ 100.00
Proprietor Notification Fee to conduct a retail pet meat shop or animal food processing plant.	No	\$ 100.00
Assessment fee for lodgement of construction and fit out plans for a food business, retail pet meat shop or animal food processing plant.	No	\$ 130.00
Site inspection fee for retail pet meat shop or animal food processing plant.	No	\$ 130.00
Multiple site visits made by a Food Act Authorised Officer (Env Health Officer) to any proposed Food Business up to the stage of the approval being granted.	No	\$ 130.00
Additional food business inspection fee.	No	\$ 150.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan.	No	\$ 130.00
Annual Fees Food Business		
<i>(Payable prior to the commencement of or continued operation of a Food Business) Renewal letter will advise of the annual fee payment due date for the financial year, as below.</i>		
<i>A modified version of the WA Department of Health 'Food Business Risk Profiling' is used to as the primary guide to classify food businesses by risk. The Environmental Health Officer may re classify businesses based on maintenance/non maintenance of good food hygiene standards.</i>		
High Risk Food Business /Food vehicle with no Food Safety Plan.	No	\$ 300.00
High Risk Food Business /Food vehicle with an audited Food Safety Plan.	No	\$ 175.00
Medium Risk Food Business Premises/Vehicle.	No	\$ 130.00
Low Risk Business Premises/Vehicle and any community, charitable or sporting clubs with liquor licence	No	\$ 130.00
Medium and Low risk Food Business Premises/Vehicle conducted by community, charitable and educational organisations may have their annual fee waived in the interest of community development except where they are the holder of any class of liquor licence to generate an income stream.	No	No charge
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food Businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Hr No	\$ 130.00
Very Low Risk Food Business Premises/ Vehicle.	No	No charge
Not For Profit Organisations and Community Groups including School Canteens Food Business		
<i>Note: Annual Surveillance Fees paid after 30 September each year shall only pay a pro rata fee based on a per month or part thereof basis.</i>		
Re inspection fee to resolve any non compliance(s) following the issue of an improvement notice; prohibition order and/ or infringement notice, charged at the hourly rate or part thereof until compliance is reached to the satisfaction of the EHO or authorised officer.	Hr No	\$ 130.00
Assessment and advice to prospective purchasers and proponents establishing, amending or altering Food businesses and Food Vehicles including Residential Food businesses prior to the lodgement of formal application for approval.	Hr No	\$ 130.00
Interest charge for overdue notices issued to Food Businesses.	No	Outstanding fee + interest
<i>The provisions of the Food Act provide for the recovery of annual Fees imposed. Overdue fees may result in the Food Business having the Registration cancelled and the Business being closed.</i>		
Noise Management for non-complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997		
Noise Management for non-complying event at venues for sporting, entertainment purposes etc. Environmental Protection (Noise) Regulation 1997	No	\$ 530.00
Noise Call Out After Hours Fee Minimum (Three hours@ Hourly rate)	No	Based on travel charges and hourly rate of Noise Consultant Hourly rate of Noise Consultant
Assessment of Noise Management Plan more than specified assessment time.	No	Based on travel charges and hourly rate of Noise Consultant

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Noise Investigation Fees payable on the second and subsequent noise complaint for similar types of unreasonable noise emissions & complaints where the complaint is deemed to be justified by the Environmental Health Officer/ DER Authorised Officer.	No	Based on travel charges and hourly rate of Noise Consultant
Application Fee for Approval of a Noise Management Plan applicable to an Occupier Noise Management Plan Lodgement Fee.	No	\$ 200.00
Application Fee for Approval of a Noise Management Plan with required Local Public Notice for carrying out class 2 works applicable to a person, other than a Local Government Noise Management Plan Lodgement Fee. Includes two hours assessment time.	No	\$ 500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Motor Sports Venue applicable to an occupier Noise Management Plan Lodgement Fee. Includes two hours assessment time.	No	\$ 500.00
Application Fee for Approval of Noise Management Plan or for Approval to Amend an Approved Noise Management Plan for the Shooting Venue applicable to an occupier Noise Management Plan Lodgement Fee .Includes two hours assessment time.	No	\$ 500.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged 60 days before the event is proposed to commence.	No	\$ 1,000.00
Environmental Protection Noise Fees		
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged between 59 and 21 days before the event is proposed to commence and there are exceptional circumstances for the application not being made earlier. A late fee is also payable equal to one quarter of the Application Fee.	No	\$ 1,250.00
Application Fee for Approval of a Sporting, Cultural or Entertainment Event that is open to the Public and the application is lodged less than 21 days before the event is proposed to commence a late fee is also payable equal to one quarter of the Application Fee.	No	\$ 1,250.00
Noise Monitoring Fee for Sporting, Cultural or Entertainment Events.	No	Maximum of \$5,000
Application Fee for Approval of a Venue for Sporting, Cultural or Entertainment for a number of Notifiable Events that would be open to the Public, the noise emissions do not comply with the standard prescribed under regulation 7 and is not an approved event or for which an application for approval under Regulation 18 has been made. The Occupier may apply for approval of the venue or an amendment of a venue approval (other than an amendment of the period of the approval).	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 to be lodged not later than 60 days before the event is proposed to commence.	No	Maximum of \$5,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given between 59 and 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee .	No	Maximum of \$15,000
Lodgement of a Notice in a form approved by the CEO to hold an event at an Approved venue that is a Notifiable event of a type specified in the conditions of approval of the Venue under regulation 19B(12)(a) of the Environmental Protection (Noise) Regulations 1997 may be given less than 21 days before the event to which the Notice relates is proposed to commence and the Notice is accompanied by a late fee.	No	\$ 500.00
Noise Monitoring Fee for a person who gives the CEO Notice of a Notifiable Event as per regulation 19D(1)	No	Fee determined for each Notifiable Event at an approved venue
Treatment of Sewerage and Disposal of Effluent and Liquid Waste (Health Regulations)		
Application for Approval – Local Government	No	\$ 118.00
Application for Approval – EDPH with Local Government report	No	\$ 85.00
Application for Approval – EDPH without Local Government report	No	\$ 110.00
Application for Approval – EDPH provision of Local Government Report by Council EHO Reg.4A	No	\$ 118.00
Issue of a "Permit to Use an Apparatus" by EHO	No	\$ 118.00
Fee for any compliance inspection of an apparatus after corrective works have been issued by an EHO before or after the issue of a Permit to use an Apparatus	Hr No	\$ 156.00
Lodging Houses Health (Miscellaneous Provision) Act		
Registration of lodging house each year	No	\$ 320.00

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Offensive Trades (set by Health Regulation)		
Slaughterhouses	No	\$ 298.00
Piggeries	No	\$ 298.00
Artificial Manure Depots	No	\$ 211.00
Bone Mills	No	\$ 171.00
Places for storing, drying or preserving bones	No	\$ 171.00
Fat melting, fat extracting or tallow melting establishments - Butcher shops and similar	No	\$ 171.00
Fat melting, fat extracting or tallow melting establishments - Larger establishments	No	\$ 298.00
Blood Drying	No	\$ 171.00
Gut scraping, preparation of sausage skins	No	\$ 171.00
Fellmongeries	No	\$ 171.00
Manure Works	No	\$ 211.00
Fish Curing establishments	No	\$ 211.00
Laundries, Dry cleaning establishments	No	\$ 147.00
Bone Merchant premises	No	\$ 171.00
Flock Factories	No	\$ 171.00
Knackeries	No	\$ 298.00
Poultry Processing establishments	No	\$ 298.00
Poultry Farming	No	\$ 298.00
Rabbit Farming	No	\$ 298.00
Fish Processing establishments in which whole fish are cleaned and prepared	No	\$ 298.00
Shellfish & Crustacean processing est	No	\$ 298.00
Any other Offensive Trade not specified	No	\$ 298.00
Poultry and Pigeon Licence Fees		
Initial Application fee: up to 12 birds, poultry or pigeons	No	No charge
Initial Application for: 12-20 birds, poultry or pigeons In a townsite	No	\$ 50.00
Site inspection fee initial visit prior to approval for keeping birds - For over 12 birds	No	\$ 150.00
Site inspection fees after initial approval for annual inspection - For over 12 birds	No	\$ 75.00
Poultry and Pigeon Annual Registration Fee		
When Planning approval is granted in Rural Zone and special rural zone in excess of 12 poultry or pigeons and up to maximum of 150 birds not including young up to three months of age contained within pens and cages. Where not for commercial purposes.	No	\$ 70.00
Removal of pigeons based on quote in response to written request or Notice to remove issued by Environmental Health Officer.	No	\$150 + Cost of contractor + administration fee of 30% of the cost
Bees		
Application for Permit to keep Bees - For up to two hives	No	No charge
Application for Permit to keep Bees - For more than two hives	No	\$ 75.00
Site inspection fee - For more than two hives	No	\$ 150.00
Permit Fee	No	\$ 75.00
Removal of bees based on quotation in response to written request or Notice to remove bees issued by Manager Environment and Health Services or Coordinator Environmental Health.	No	\$150 + cost of contractor + \$75 admin fee
Trading activities on Thoroughfares and Public Places and Local Government Properties		
Trading & Services Fees and Charges		
Initial and Renewal Application fee	No	\$ 40.00
Plus Licence Fees: Daily fee	No	\$ 30.00
Plus Licence Fees: one week	No	\$ 75.00
Plus Licence Fees: one month	No	\$ 100.00
Plus Licence Fees: three months	No	\$ 300.00
Plus Licence Fees: six months	No	\$ 500.00
Licence Fees: one year all categories of traders including designated trading area and approved markets/ events.	No	\$ 750.00
Plus Licence Fees Mobile Food Vendors at Designated Trading Area six months	No	\$ 50.00
Plus Licence Fees Mobile Food Vendors at Designated Trading Area and approved markets/ events one year	No	\$ 100.00
Licence Fee for a notified or registered food business to attend any approved markets/events one year	No	\$ 200.00
Charitable and not for profit organisations and community events available free of charge to the community	No	No charge

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Item		GST Yes/No	2024-25 FEE TOTAL
Charge per non food stall holder/trader trading under an Umbrella Trading Permit issued to the event organiser one year		No	\$ 10.00
Licence fees: one year for approved markets/ events for profit		No	\$ 200.00
Trading in Public Places Outdoor Dining			
Initial Application or Variation Dining Area on Public Land.		No	No charge
Outdoor Dining Area on Public Land Annual fee for renewal application.		No	No charge
Outdoor Eating Area Fee per square metre of outdoor dining area allocated.		No	No charge
Transfer application for Outdoor Dining Area on Public Land.		No	No charge
Cleaning Fee for Outdoor Eating Area for up to 30 square metres & part thereof thereafter for non-compliance of cleaning notice.	EA	No	Actual cost
Events (Sundry) - Waste and Recycling Bins Provision, Collection and Disposal Services			
<i>For provision of event Waste and Recycling services on weekdays, weekends & public holidays from 240 litre MGB's only to and from stock with bins delivered prior to the event during the preceding week by the contractor. Bins collected after the weekend on Monday, emptied, cleaned and returned to stock for reuse. Waste and recycling bin services must be requested a minimum of 30 days prior to the event.</i>			
Events All 240 litre waste bins for bin supply and waste collection and for disposal of waste.	Bin	Yes	Per Contractor rate
Events All 240 litre recycling bins for bin supply, collection of resources for recycling processing and disposal.	Bin	Yes	Per Contractor rate
Events Replacement bin for event waste and recycling services where stolen or damaged so as to be unsuitable for services.	Bin	Yes	Per Contractor rate
Road Closures (Events)			
Thoroughfare Closure Application – Temporary – up to 4 weeks – Administration Charged at the actual cost of the provision of this service including advertising, legal fees and incidentals			
Traffic Management (Events)			
Traffic Management Plan Review standard 1 hour		Yes	\$ 123.65
Traffic Management Plan Review complex	Hr	Yes	\$ 150.00
SCHEDULE 9 - HOUSING			
Council Staff Housing			
12 Harrington Street - Employment Agreement		No	
7 Harrington Street - Employment Agreement		No	
16 Yulgering Road - Employment Agreement		No	
13 Lambert Crescent - Employment Agreement		No	
15 Lambert Crescent - Employment Agreement		No	
Senior Housing			
Bolgart APU Unit # 1 - as per Homeswest agreement		No	
Bolgart APU Unit # 2 - as per Homeswest agreement		No	
Calingiri APU Unit # 1 - as per Homeswest agreement		No	
Calingiri APU Unit # 2 - as per Homeswest agreement		No	
Calingiri APU Unit # 3 - as per Homeswest agreement		No	
Calingiri APU Unit # 4 - as per Homeswest agreement		No	
Bond - All residential properties x 4 weeks or as agreed			
Pet Bond		No	\$ 200.00
SCHEDULE 10 - COMMUNITY AMENITIES AND DEVELOPMENT SERVICES			
Cemetery Fees			
<i>On application to hold a funeral, the following fees shall be payable in advance:</i>			
Burial Fees			
(Grave Digging to a depth of 1.8m)			
Persons 10 years and over		Yes	\$ 1,156.00
Child under 10 years		Yes	\$ 650.00
Stillborn child		Yes	\$ 650.00
Each additional 300mm depth		Yes	\$ 194.00
Additional for interment without due notice		Yes	\$ 148.00

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
Additional for interment on a weekend or public holiday		Yes	\$ 148.00
Land for Burial			
2.4m x 1.2m	per lot	No	\$ 49.00
2.4m x 2.4m	per lot	No	\$ 98.00
2.4m x 3.5m	per lot	No	\$ 145.00
Opening and Exhumation Fees			
Re-opening of any grave		Yes	\$ 1,445.00
Grant of Right of Burial			
Grant of Exclusive Right of Burial	EA	No	\$ 39.00
Transfer of Grant of Exclusive Right of Burial	EA	No	\$ 26.00
Interment of Ashes			
Interment of ashes in Memorial Garden	EA	Yes	\$ 48.00
Interment of ashes in grave	EA	Yes	\$ 62.00
Monumental Works			
Permission to erect any monument	EA	No	\$ 63.00
<i>*Council to be notified and Works Manager to authorised beforehand</i>			
Erection of grave number plate	EA	No	\$ 73.00
Reinstatement of monument, headstone etc where grave re-opened	EA	Yes	\$ 176.00
Waste Management			
Rubbish Removal Charge - Domestic/Commercial			
General Waste - Weekly Service	bin	No	\$ 250.00
- Additional service	bin	No	\$ 250.00
Recycling - Fortnightly Service	bin	No	\$ 250.00
- Additional Service	bin	No	\$ 250.00
Tip Fees - Domestic/Commercial (Non Pass Holder)			
Demolition Waste - Minimum charge		Yes	\$ 108.50
Demolition Waste	m3	Yes	\$ 152.00
Green Waste	m3	Yes	\$ 61.50
Clean Fill with debris	m3	Yes	\$ 18.00
8x6 trailer sorted		No	\$ 61.50
Fridge/Freezer/Air Con degassed with sticker only accepted		n/a	No charge
Tyres Not accepted		n/a	N/A
Asbestos - Pass Holders only Minimum Charge	m3	Yes	\$ 275.00
Key Bond - Mogumber Tip		No	\$ 50.00
Sewerage Scheme Charge			
- Calingiri		No	\$ 267.00
- Yerecoin		No	\$ 267.00
Septic tank & leach drain	Lt	No	\$ 0.50
Emergency Services Levy	Min	No	\$ 103.00
Planning			
Planning and Development (Local Government Planning Fees) Regulations 2000			
1) Determination of Development Application			
(other than for an extractive industry)where the estimated cost of the development is -			
Between \$0 to \$50,000		No	\$ 147.00
Between \$50,001 to \$500,000 - 0.32% of estimated cost of development		No	
Between \$500,001 to \$2,500,000 - \$1,700 + 0.257% for every \$1 in excess of \$500,000		No	calculation
Between \$2,500,001 to \$5,000,000 - \$7,161 + 0.206% for every \$1 in excess of \$2,500,000		No	calculation
Between \$5,000,001 to \$21,500,000 - \$12,663 + 0.123% for every \$1 in excess of \$5,000,000		No	calculation
plus if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application		No	\$ -
2) Determining of development application (other than for an extractive industry)			
where the development has commenced or been carried out:			
The fee in item 1 plus, by way of penalty, twice that amount			
3) Determining of development application for an extractive industry			
where the development has not commenced or been carried out:			
		No	\$ -

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
4) Determining of development application for an extractive industry where the development has commenced or been carried out: The fee in item 3 plus, by way of penalty, twice that amount			
5) Provision of Subdivision Clearance			
a) not more than 5 lots	per lot	No	\$ 73.00
b) 6 lots - 195 lots - first 5 lots	per lot	No	\$ 73.00
6 lots - 195 lots - subsequent lots	per lot	No	\$ 35.00
5A) Determining an application to amend or cancel development approval		No	\$ 295.00
6) Determining an initial application for approval of home occupation where the home occupation has not commenced		No	\$ 222.00
7) Determining an initial application for approval of home occupation where the home occupation has commenced: The fee in item 6 plus by way of penalty, twice that fee			
8) Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires		No	\$ 73.00
9) Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired The fee in item 8 plus by way of penalty, twice that fee			
10) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has not commenced or been carried out		No	\$ 295.00
11) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has commenced or been carried out The fee in item 10 plus by way of penalty, twice that fee			
12) Issue of Zoning Certificate		No	\$ 73.00
13) Reply to a property settlement questionnaire		No	\$ 73.00
14) Issue written planning advice		Yes	\$ 87.70
15) Application to extend the time during which a buiding or demolition permit has effect (s.32)(3)(f)		No	\$ 110.00
Scheme Amendments, Structure Plans & Local Development Plans			
As per clause 48 of the Planning and Development Regulations notably: <i>In an estimate given under subregulation (3) or (4), the hourly rates for the local government's staff must be decided by the local government but must not exceed:</i>			
(a) for the person in charge of planning at the local government, \$88 per hour		Yes	\$ 88.00
(b) for a senior planner or manager, \$66.00 per hour		Yes	\$ 66.00
(c) for a planning officer, environmental health officer or other officer with qualifications relevant to the request, \$36.86 per hour		Yes	\$ 36.86
(d) for a secretary or administrative officer, \$30.20 per hour		Yes	\$ 30.20
<i>Pursuant to SOVP Extractive Industries Local Law 2018</i>			
Extractive Industry License – Initial Application and Renewal Fee			\$ 3,500.00
Extractive Industry License – Annual License Fee			\$ 1,500.00
Extractive Industry License - License Variation Fee			\$ 750.00
Extractive Industry License - License Transfer Fee			\$ 500.00
<i>Pursuant to SOVP Fencing Local Law 2018</i>			
Application for Approval for Non-Compliant Fencing		Yes	\$ 150.00
Application to Amend Previous Approval for Non-Compliant Fencing		Yes	\$ 75.00
<i>Pursuant to SOVP Public Places and Local Government Property Local Law 2018</i>			
Application for Trading License		Yes	\$ 100.00
Application for Market License		Yes	\$ 100.00
Application for Entertainment License		Yes	\$ 100.00
Application to Erect Temporary Signs or Trade Displays		Yes	\$ 100.00
Application for Food Sales License		Yes	\$ 50.00
Application to Camp		Yes	\$ 25.00
Application to Amend Current License Approval		Yes	\$ 50.00

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
Application to Transfer Current License Approval		Yes	\$ 75.00
SCHEDULE 11 - RECREATION AND CULTURE			
Calingiri Recreation Hall			
Hall Hire			
Main Hall	Day	Yes	\$ 78.00
Short Term hire - 2 hours or less		Yes	\$ 50.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 128.00
Bond - Key		No	\$ 50.00
Additional Hall Cleaning		Yes	\$ 54.50
Tables and Chairs Hire			
Bond - external hire		No	\$ 250.00
180cm Trestle Tables - external hire	EA	Yes	\$ 15.00
Cafe Chairs - external hire	EA	Yes	\$ 2.00
Repair/Replacement - for tables & chairs	EA	Yes	Cost+20%
Calingiri Sports Pavilion			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 60.00
Short Term hire - 2 hours or less		Yes	\$ 40.00
Bond - Key		No	\$ 50.00
Other			
Arts Society Craft Activities hire as per agreement		Yes	\$ 12.50
Bond - Key		No	\$ 50.00
Calingiri Gymnasium Memberships			
Single:			
- Per month		Yes	\$ 25.00
- per 12 months		Yes	\$ 250.00
- Pensioner discount 20% on production of Pensioner/Senior card		Yes	
Groups:			
- Club group membership 1 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 200.00
- Club group membership 3 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 550.00
- Club group membership 6 mth per person (minimum 10 people/maximum 20 people)		Yes	\$ 1,000.00
- Club group membership 12 mth per person (minimum 10 people/maximum 20 people) upon application		Yes	\$ -
Card Deposit - Bond	EA	No	\$ 50.00
Bolgart Hall - Information Only, charges levied by BPA			
Hall Hire			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 71.00
Additional Cleaning	Hr	Yes	\$ 50.00
Hall Hire (9 hours)	Day	Yes	\$ 45.00
Supper Room	Day	Yes	\$ 23.00
Supper Room 2 hours or less		Yes	\$ 10.50
Supper Room & Kitchen	Night	Yes	\$ 45.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 128.00
Bond - key		No	\$ 50.00
Tables and Chairs Hire			
Locals hiring - chairs, trestles etc	EA	Yes	\$ 17.00

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
180cm Trestles Tables (Shire)	EA	Yes	\$ 12.50
180cm Trestles Tables (Not for Profit Organisation)	EA		\$ -
Café chairs (Shire)	EA	Yes	\$ 2.00
Café chairs (Not for Profit Organisation)		Yes	\$ -
Repair/Replacement Tables/Chairs	EA	Yes	Cost+20%
Sports			
Main Hall Only, including kitchen (9 hours)	Day	Yes	\$ 17.00
Hall hire - Short Term 2 hours or less		Yes	\$ 10.50
Bond - key		No	\$ 50.00
Other			
Non-profit functions - Local Non Profit Groups i.e. CWA		Yes	\$ 10.50
Mogumber Hall			
<i>Hall Hire</i>			
Main Hall, including kitchen, toilets and showers	Day	Yes	\$ 83.00
Additional Cleaning	Hr	Yes	\$ 52.00
Bond - Liquor Consumed		No	\$ 255.00
Bond - No Liquor Consumed		No	\$ 130.00
Bond - Key		No	\$ 50.00
Sports			
Main Hall hire, including kitchen, toilets and showers(9 hrs)	Day	Yes	\$ 31.50
Hall hire - Short Term 2 hours or less		Yes	\$ 10.50
Bond - Key		No	\$ 50.00
Tables and Chairs Hire			
180cm Trestle Tables Non-profit functions Non-profit functions	EA	Yes	\$ 8.00
180cm Trestle Tables Locals	EA	Yes	\$ 10.50
180cm Trestle Tables	EA	Yes	\$ 16.00
180cm Trestle Tables (Not for Profit Organisations)	EA		\$ -
Café Chairs (Shire)	EA	Yes	\$ 2.00
Care Chairs (Not for Profit Organisation)		Yes	\$ -
Bain Marie-fee for external hire	Day	Yes	\$ 31.50
Bain Marie - repair/replacement if damaged/broken	EA	Yes	Cost+20%
Table and Chairs repairs/replacement if damaged	EA	Yes	Cost+20%
Bond - key		No	\$ 50.00
Campers, Caravans per van or tent	Day	Yes	\$ 10.50
Caravan Parks			
Bolgart			
Powered site - daily		Yes	\$ 33.50
Powered site - weekly		Yes	\$ 154.00
Unpowered site - daily		Yes	\$ 18.00
Unpowered site - weekly		Yes	\$ 60.50
Calingiri			
Powered site - daily		Yes	\$ 33.50
Powered site - weekly		Yes	\$ 154.00
Unpowered site - daily		Yes	\$ 18.00
Unpowered site - weekly		Yes	\$ 60.50
Mogumber			
Short Stay area	Day	Yes	\$ 10.50
SCHEDULE 13 - ECONOMIC SERVICES			
Building			
Application for building permits and demolition permits			
<i>Certified applications for building permits</i>			
Class 1 or class 10 - minimum	EA	No	\$ 110.00
Class 1 or class 10 - % of estimation of the building value	EA	No	\$ 0.00
Class 2 to 9 - minimum	EA	No	\$ 110.00
Class 2 to 9 - % of estimation of the building value	EA	No	\$ 0.00
<i>Uncertified applications for building permits</i>			
Class 1 or Class 10 - minimum	EA	No	\$ 110.00

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
Class 1 or class 10 - % of estimation of the building value - Uncertified 0.32% of value		No	\$ 0.00
Building Approval Certificate	EA	No	\$ 110.00
Building Approval Certificate - Ext'n	EA	No	\$ 110.00
Application - Building Standard		No	\$ 2,160.15
Demolition Permit Application- Class 1 or 10, Class 2 - 9	EA	No	\$ 110.00
Demolition Permit Extension- Class 1 or 10, Class 2 - 9	EA	No	\$ 110.00
Occupancy Permits			
Occupancy Permit for a completed building	EA	No	\$ 110.00
Occupancy permit for temporary, replacement, unauthorised work or modification of occupancy	EA	No	\$ 110.00
Construction Training Fund Levy			
Over \$20,000 - % of estimation of work value	EA	No	\$ 0.00
Administration fee for Shire	EA	No	\$ 8.25
Building Services Levy (BSL)			
Over \$45,000			
- Building permit per application - % of the value of the work*		No	\$ 0.00
-Demolition permit per application - % of the value of the work*		No	\$ 0.00
-Occupancy permit or building approval certificate for approved building work under s47, 49 or 52 of the Building Act	Min	No	\$ 61.65
\$45,000 or less			
- Building permit per application - % of the value of the work*	Min	No	\$ 61.65
-Demolition permit per application - % of the value of the work*	Min	No	\$ 61.65
-Occupancy permit or building approval certificate for approved building work under s47, 49 or 52 of the Building Act	Min	No	\$ 61.65
-Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act per application- % of the value of the work*	Min	No	\$ 123.30
Other permits and approval			
Amended plan relating to any permit	EA	No	\$ 110.00
Approval of battery powered smoke alarm	EA	No	\$ 179.40
Swimming pool annual inspection	EA	No	\$ 78.00
Initial inspection of safety barrier to new swimming pools incl. Re-inspection			\$ 300.00
Other Economic Services			
Water Standpipes - Calingiri, Bolgart, Yerecoin - per kilolitre		No	\$ 5.00
NB: The Potable water from the Water Corporation Standpipes will be issued by appointment only, as taps to the stand pipes are locked.			
SCHEDULE 14 PUBLIC WORKS			
Private Works & Plant Hire			
(all rates inclusive of operator)			
Grader Hire	Hr	Yes	\$ 212.50
Loader	Hr	Yes	\$ 192.50
Bobcat	Hr	Yes	\$ 139.50
Ride on Mower	Hr	Yes	\$ 154.00
New Excavator	Hr	Yes	\$ 238.50
Backhoe	Hr	Yes	\$ 265.50
Multi-tyred Roller	Hr	Yes	\$ 174.00
Drum Roller	Hr	Yes	\$ 218.50
Prime Mover	Hr	Yes	\$ 180.00
3 tonne truck	Hr	Yes	\$ 154.00
9 tonne truck	Hr	Yes	\$ 174.00
13 tonne truck	Hr	Yes	\$ 154.00
Truck and Side Tipper Trailer		Yes	\$ 192.50
Labour Charge Out Rate / Hour		Yes	\$ 108.50
Toilet Trailers per Day		Yes	\$ 81.50
Toilet Trailers - Bond		No	\$ 125.00
Sand	Tonne	No	COST + 25%
Mulch		Yes	COST + 25%
Gravel	Tonne	Yes	COST + 25%
Blue Metal/Aggregate 7mm	Tonne	Yes	COST + 25%
Blue Metal/Aggregate 10mm	Tonne	Yes	COST + 25%

**Shire of Victoria Plains
Schedule of Fees Charges 2024-25**

Item		GST Yes/No	2024-25 FEE TOTAL
Blue Metal/Aggregate 14mm	Tonne	Yes	COST + 25%
Cracker Dust	Tonne	Yes	COST + 25%
Bitumen (Easy Mix)	Tonne	Yes	COST + 25%
Road Base	Tonne	Yes	COST + 25%
All other Private Works		Yes	COST + 25%