



Shire of Victoria Plains

Minutes

FOR MEETING OF COUNCIL'S PLANT AND WORKS COMMITTEE HELD ON TUESDAY 26th
AUGUST 2003 AT COUNCIL CHAMBERS CALINGIRI COMMENCING AT 11.00AM

1 DECLARATION OF OPENING

The Presiding Member declared the meeting open at 11.00am.

2 ATTENDANCE AND APOLOGIES

President	Cr M Anspach	West Ward
Councillors	Cr N Smith Cr D Holmes	East Ward South Ward
Chief Executive Officer	Phil Anning	
Works Manager	Allen Kent	
Executive Assistant	Fiona Watson	
Apologies	Cr J Kelly	West Ward

3 CONFIRMATION OF MINUTES

Confirmation

Resolution 274/03

Moved Cr Smith seconded Cr Holmes that the minutes of the Plant and Works Committee Meeting held 24th June 2003 be confirmed.

MOTION PUT & CARRIED 3/0

3.1 Business Arising

Nil

4 WORKS

4.1 Works Manager's Report

This report contains a brief outline of works carried out during this month.

Maintenance Grading

Grader operators have continued with maintenance on Councils gravel roads when possible. With the wet weather being consistent this task is proving to be very difficult, and in some cases some of the roads have become very slippery and saturated after the grading exercise due to more rain.

Drainage Maintenance

Crews have carried out drainage maintenance on culverts and open drains in some areas of the Shire, and this has improved most situations by allowing the water to clear from the roadsides, which would have a detrimental effect with seepage under the roads specifically Bitumen Roads. This will continue for a short period until construction work commences.

Construction

Gravel sources are being investigated at this present stage for the supply of material for our Capital Works Programme. Pushing up of gravel will commence within the third week of August. The initial stockpile will be for the Gillingarra New Norcia projects of Roads to Recovery and Blackspot. In total there is approximately 8 kms of total reconstruction on this road, this will link with the existing bitumen at either end. This road will have a formation width of 9 m and will be primed to 7 m in width to match last year's construction.

Town Maintenance

Whenever possible, mowing and weed spraying has continued throughout the townsites to alleviate the fire hazard in the coming summer months. This process includes verge spraying which has also progressed when fine enough, ensuring that noxious weeds i.e. Paterson's Curse and Cape Tulip are eradicated.

Rubbish Tips

All Rubbish Tips throughout the shire will be poisoned in the next 2 weeks to control tall grass growth to alleviate the fire hazards during summer if accidentally set on fire, these areas can then be burnt off by the Local Fire brigades prior to the closure of the burning season.

Allen Kent

Manager Works Services

Cr Smith – Drainage works in Piawaning is well done. Will guide posts be erected?

Works Manager – Guide posts will be erected this week.

Cr Smith – Duggan Road West – Can this road be included in 5 year plan?

Works Manager – Duggan Road West is on the 5 year plan.

Cr Smith – Does gravel crushing make grading and formation easier?

Works Manager – Crushing produces a top quality material. Road construction lasts longer.

Cr Anspach – Had enquiry from New Norcia landholder regarding drainage works north of Piawaning.

Works Manager – A culvert and subsoil drainage is to be installed as road section is failing and this will alleviate further problems. Council policy is specific on costs associated with installation of culverts and landholders.

Cr Holmes – Bulligan Road. Have works been carried out?

Works Manager – Bulligan Road works were completed yesterday.

Cr Holmes – Behanging Road.

Works Manager – Gravel needs to be carted in when weather fines up for final works to be completed.

WORKS

W148 Works Manager's Report

Location	Shire of Victoria Plains
Name of Applicant	Allen Kent - Works Manager
File Reference	A1.2.1
Attachment/s	Works Report
Date	19 th August 2003
Author	Allen Kent - Works Manager

Background

See report

Comment

See report

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 275/03

Moved Cr Smith seconded Cr Holmes that the Works Manager's report be received.

MOTION PUT & CARRIED 3/0

W149 Chief Executive Officer's Report

The Chief Executive Officer will present a verbal report at the Plant and Works Committee Meeting.

Works Manager and Chief Executive Officer met with Main Roads regarding AgLime Route. Possibility of additional funding later in the year. When and if funding is forthcoming decision will be made by Council how it will be spent.

Resolution 276/03

Moved Cr Smith seconded Cr Holmes that the Chief Executive Officer's report be received.

MOTION PUT & CARRIED 3/0

W150 Great Northern Highway

Location	Western Australia
Name of Applicant	n/a
File Reference	p-gtnh
Attachment/s	nil
Date	14 th August 2003
Author	Phil Anning - Chief Executive Officer

Background

At the July meeting of Council it was suggested that a letter be forwarded to Hon John Anderson MP Federal Minister for Transport regarding the state of the Great Northern Highway particularly from the junction with Roe Highway to Wubin and also the proposal to re-route Route 1 from the Great Northern Highway via Brand Highway and Coastal Route.

Comment

Recently I have had a call from Helen Keillor of Muchea who has commenced a campaign regarding the upgrading of this route and has received a deal of media coverage and publicity. I have offered her any support we can give.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 277/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that we support Ms Keillor's campaign in any way we can.

MOTION PUT & CARRIED 3/0

W151 Central Midlands V.R.O.C – Transport Issues

Location Meeting at Moora
Name of Applicant Ray Hooper
File Reference A1.12.2
Attachment/s Copy of memo attached
Date 14th August 2003
Author Phil Anning - Chief Executive Officer

Background

The Committee to pursue this issue was formed at the last V.R.O.C Meeting.

Comment

I suggest that myself and the Works Manager attend as suggested in the Memo.

Statutory Environment Nil
Policy Implications Nil
Financial Implications Nil
Strategic Implications Nil

Resolution 278/03

Moved Cr Holmes seconded Cr Smith that it be recommended to Council that the Chief Executive Officer and the Works Manager attend the Technical Group Meeting at Moora on Thursday 4th September 2003.

MOTION PUT & CARRIED 3/0

W152 Land Clearing Provisions – Environmental Protection Act

Location Western Australia
Name of Applicant State Government
File Reference ES1.3.1
Attachment/s Copy of WALGA Circular attached
Date 14th August 2003
Author Phil Anning - Chief Executive Officer

Background

As per circular attached.

Comment

It is obvious that the proposal will have a major effect on Local Government Roadwork activities if implemented in the current form. For example we would need a permit for tree lopping it appears.

I believe that we should offer our strongest opposition to any interference in roadwork activities that are not reasonable.

Statutory Environment Environmental Protection Act
Policy Implications Nil
Financial Implications Additional costs to roadworks

Strategic Implications Decrease in roadworks

Resolution 279/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that this Shire strongly oppose any amendments to the Environmental Protection Act that adversely effects the ability of Councils to carry out the major function of Roads Construction and Maintenance.

MOTION PUT & CARRIED 3/0

W153 “Operation Outrage”

Location Western Australia
Name of Applicant WALGA
File Reference T1.2
Attachment/s Nil
Date 14th August 2002
Author Phil Anning - Chief Executive Officer

Background

WALGA has launched “Operation Outrage” a campaign to see State Funding for Local Government roads reinstated. As part of that campaign the association will spearhead a public signage campaign whereby Councils will be encouraged to publicly attribute State Government funding costs to deteriorating roads.

Comment

The proposal will run in the lead up to the next election.

Statutory Environment Local Government Act
Policy Implications Nil
Financial Implications Costs of signage campaign
Strategic Implications Better State Government funding for Roads

Resolution 280/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that this Shire agree to support the “Operation Outrage” campaign in whatever way we can.

MOTION PUT & CARRIED 3/0

W154 Agricultural Lime Routes

Location Shire of Victoria Plains
Name of Applicant Staff
File Reference p-agli
Attachment/s Copies of correspondence applicable
Date 14th August 2003
Author Phil Anning - Chief Executive Officer

Background

Advice has been received from the Minister for Planning and Infrastructure that arrangements have been made to bring forward \$1.2M from the 2003 budget and forward estimates 2003/2004 to 2006/2007 of \$2.5M to this year. We will receive \$500,000 as will Goomalling and \$200,000 will be allocated for maintenance on Routes 3 to 6. I wrote to the Minister querying the allocation based on the program put forward for the roads which would have allowed a 70% Victoria Plains, 30% Goomalling only to be advised by Lyn Sherwood that the Minister is aware of the funding needs of both Shires and that the 50/50 allocation is reasonable and equitable for both Councils.

Comment

I have no idea how they arrived at that conclusion and both Main Roads and Roadswest Engineer, Tony Saraullo support the process of putting a seal on the full length prior to widening 3 metre seals which is the proposal in Goomalling.

We need to make a decision on where we should spend the allocation this year and discuss our decision with the Consultant Engineer and Main Roads in view of the downgraded allocation I suggest that a split allocation on the Calingiri Goomalling section and the Calingiri New Norcia section is appropriate.

I suggest that we allocate funding to complete the realignment of the Calingiri New Norcia section at the Carani Road Junction and primer seal from the end of the 2002/2003 works (yet to be completed) to that point. The remainder of the allocation could be spent on extending the bitumen east on the Calingiri New Norcia section from the existing cut off to as far as funding permits. This is a relatively easy upgrade and would provide the best length of seal for the funding.

It is also essential that we continue to agitate for increased funding in the forward estimates for this route by whatever means available. The fact that only \$2.5M is available in the forward estimates of the next four years of which \$1.2M is bought forward to this year means that there is insufficient funding to complete our section of the road alone in the next four years.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Road Upgrade

Cr Anspach – Suggestion that road inspections be carried out prior to Plant and Works Committee meetings.

Cr Smith – Agreed in principle though Council should stay with 5 year plan.

Cr Holmes – Road inspections should take place prior to each meeting. Gives Councillors an update on what is happening in other wards.

Works Manager – Consideration for planning and works in progress. Don't change goal posts.

Cr Smith – Road inspections on an as needs basis and continue with Annual Road Inspection.

Cr Holmes – Gravel source on private property on Calingiri-Goomalling Road.

Works Manager – Landholder was contacted and initial inspection carried out. Landholder requires \$2m³.

Cr Smith – Suggestion that Council revisit policy on gravel royalty payments.

Resolution 281/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that the Consultant Engineer be requested to provide a program for the allocated \$500,000 based on the recommendations of the Chief Executive Officer's report.

MOTION PUT & CARRIED 3/0

Resolution 282/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that we continue to pursue suitable funding allocations to complete the road upgrade on the heavy transport route by whatever avenues available.

MOTION PUT & CARRIED 3/0

W155 Yenart Springs – Drought Proofing Calingiri

Location	Calingiri
Name of Applicant	Chief Executive Officer
File Reference	CA5.3.1
Attachment/s	Nil
Date	14 th August 2003
Author	Phil Anning - Chief Executive Officer

Background

This project has been underway in planning for some time and despite many problems, delays and frustrations is now nearing construction stage. Council members on the Committee have kept Councillors up to date with progress and it is necessary for Council to provide authority for the expending of grants and budgeted expenditure to proceed with the project.

Comment

I believe that it would be appropriate to authorise myself, Works Manager Allen Kent and Councillors Anspach and Thorpe to liaise with committee members and proceed to bring the project to fruition within the budgeted expenditure.

Statutory Environment	Local Government Act
Policy Implications	Nil
Financial Implications	Budgetted Expenditure
Strategic Implications	Drought Proofing Calingiri

Resolution 283/03

Moved Cr Smith seconded Cr Holmes that it be recommended to Council that the Chief Executive Officer, Works Manager and Councillors Anspach and Thorpe be authorised to make relevant decisions to complete this project having regard for the budgeted expenditure.

MOTION PUT & CARRIED 3/0

W156 Great Northern Highway Upgrade Campaign

Location Middle Swan to Wubin
Name of Applicant Helen Keillor
File Reference p-gtnh
Attachment/s Copy of letter attached
Date 19th August 2003
Author Phil Anning - Chief Executive Officer

Background

As previously advised Helen Keillor is a resident of Muchea who has started a personal campaign to have the Great Northern Highway upgraded between Middle Swan and Wubin.

Attached is a letter seeking support to commence a signage campaign to illustrate the issues.

Comment

The WALGA is also considering a signage campaign regarding inadequate funding levels which is proposed to be a Shire cost and commitment. Perhaps it may be better if Ms Keillor liaised with WALGA on this issue. We have already written to Hon John Anderson MP regarding this road.

Statutory Environment Main Roads
Policy Implications Nil
Financial Implications Costs associated with signage
Strategic Implications Better roads

Resolution 284/03

Moved Cr Holmes seconded Cr Smith that it be recommended to Council that we suggest to Ms Helen Keillor that she liaise with WALGA on the proposal to conduct a signage program to avoid duplication of effort.

MOTION PUT & CARRIED 3/0

W157 Vehicle Changeovers

Location Shire of Victoria Plains
Name of Applicant Chief Executive Officer
File Reference F1.9.5
Attachment/s Copy of report attached
Date 21st August 2003
Author Phil Anning - Chief Executive Officer

Background

Following Council's decision to utilise the strategy of interest only Loan to purchase vehicles at the July meeting I called tenders for both Expressions of Interest to provide based on nil changeovers and tenders for the outright purchase of the current vehicles with the exception of the Landcare Utility which will be utilised by the Works crew.

Comment

See my report for details. If Council is happy with the direction proposed I will in accordance with the Council Policy negotiate the best possible deal for Council. As some of the vehicles are getting up in mileage it is important that we move quickly.

Statutory Environment	Tender Regulation
Policy Implications	Policy 6.5.5(c)
Financial Implications	Budgetted expenditure
Strategic Implications	Nil

Resolution 285/03

Moved Cr Smith that it be recommended to Council that the actions of the Chief Executive Officer be endorsed and that in accordance with Policy 6.5.5 the Chief Executive Officer proceed to make the best arrangements for the changeover of light vehicles.

MOTION PUT & LOST 1/2

Motion was lost due to want of a seconder.

Votes for: Cr Smith

Votes against: Cr Anspach, Cr Holmes

Cr Anspach suggested that this item be re-tendered.

5 NEW BUSINESS OF AN URGENT NATURE

5.1 Gravel Supplies

Cr Smith – Surely it is not cost effective to cart gravel many kilometres into the work area

Cr Anspach – Council needs to look at figures involved in carting against paying more for gravel

Works Manager – Personally can not keep harping at landholders to come forward with gravel. He is bound by Council Policy for gravel payments and can not offer higher prices. Are council prepared to negotiate on price/m³?

Cr Holmes – Council may need to look at exercising its right to take gravel if landholders are not forthcoming

Resolution 286/03

Moved Cr Smith seconded Cr Holmes that this matter be dealt with at the Ordinary Meeting of Council.

MOTION PUT & CARRIED 3/0

6 CONFIDENTIAL ITEMS

Nil

7 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.05pm.

Signed this day of 2003

Presiding Member

W157 Vehicle Changeovers

Report re Tenders for Tender 6 of 2003 – Sale of Vehicles Expressions of Interest – Vehicle Purchases

The Tender for the sale of vehicles outright following the decision at the July Council meeting to pursue the new arrangement proposed was very unsuccessful with only one tender being received from Trinity Farm Charolais Stud for my vehicle of \$26,100.

With regards to the request for Expressions of Interest for dealers to be involved in an arrangement for supply and changeover we have received interest from:-

Total Autos

For the supply of

- 1 x dual cab Navara
- 2 x Patrol ST Wagons
- 2 x Maxima Sedans

Mandurah Nissan

2 x Nissan ST Patrol Wagons @ \$43,000 each. Changeover at 6 months or 15,000 kilometres whichever occurs first at nil changeover and an offer of 3 or 5 years.

North City Holden

- 1 x 4x4 crew cab 3.5L V6 Manual @ \$31,200.80
- 1 x VY Commodore S V6 Auto @ \$29,709.20
- 1 x Statesman V6 @ \$40,443.50

Nil Changeover is subject to conditions. They have discussed 4 wheel drive wagons which are coming out in the near future to replace the Jackaroo but no details are available at this time. Changeover is 6 months.

Metro Motors

- 1 x Holden VY Commodore "S" Pack @ \$29,121.40
- 1 x Holden VY Berlina @ \$31,454.50
- 1 x Holden VY Commodore SV8 5.7L V8 4 speed auto @ \$31,177.30
- 1 x Holden WK Statesman 3.8L V6 4 speed auto @ \$40,117.50

New Town Toyota

Have indicated an interest but have not forwarded details.

In view of the minor interest in the outright purchase I suggest we do not accept the tender received and that we look at the trade in basis. It is suggested that we still raise a loan for the full amount and the trade in values received be placed in the Reserve Account to facilitate buying back in if it becomes necessary.

At this time I suggest that I be authorised to negotiate with the relevant dealers to achieve the best deals possible for the following vehicles.

Dual Cab for Landcare Officer

2 x ST Nissan Patrols for the Works Manager and Community Services Manager

VY Commodore S V6 Auto for the Finance and Administration Manager

Either **VY Commodore S V8** or **WK Statesman V6** for Chief Executive Officer.

I am awaiting details from Total Autos and New Town Toyota. In particular New Town Toyota detail is awaited with interest as I have met with their Manager during Local Government Week and they were considering the:-

Toyota Hilux 4 x 4 Dual cab

2 x Toyota Prado Station Wagons

2 x Up Market Camry Sedans as a total offer.

Under the Councils Policy authority is delegated to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council subject to the net changeover cost being within budget allocations. If Council is happy with the direction I have indicated I will negotiate the best possible deal with respective vehicle providers.

Phil Anning

Chief Executive Officer