



Shire of Victoria Plains

Minutes of a Budget Meeting of Council held

On	Tuesday 2 nd August 2011
At	Council Chambers, Calingiri
Commencing	3.02pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	
		447
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	
		447
3	BUSINESS FOR DISCUSSION.....	447
3.1	Budget Presentation – 2011/2012	448
3.2	Notes to Council in Support of Budget.....	450
3.3	Statutory Budget 2011/2012	458
4	NEW BUSINESS OF AN URGENT NATURE APPROVED BY	
	COUNCIL RESOLUTION	501
5	DELARATION OF CLOSURE.....	501

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 3.02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr M Anspach	West Ward
Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr B Johnson	East Ward
Cr D Holmes	South Ward
Cr J Brennan	Central Ward

Apologies: Cr N Smith, Cr S Young

Finance and Administration Manager: Mr N Hamilton
Executive Assistant: Mrs F Watson (Minutes)

3 BUSINESS FOR DISCUSSION

Finance and Administration Manager
Discussed the changes made to the budget document due to formatting issues and asked that Councillors refer to the pages issued as replacements.

Discussion was held regarding changes made following inclusions and exclusions from meeting held 19th July to today.

Discussion was held regarding the quote received from Statewide Turf Services for the Calingiri Football Oval resurfacing.

A request from Cr Brennan that the tender in regard to Calingiri Sportsground Pavilion be discussed and check on advertising.

3.1 BUDGET PRESENTATION – 2011/2012

FILE REFERENCE: F1.2.1
REPORT DATE: 28th July 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Neil Hamilton - Finance and Administration Manager
ATTACHMENTS: Statutory Budget

PURPOSE OF REPORT

To provide Council with the Statutory Budget Report as discussed at the Special Budget Meeting held on the Tuesday 19th July 2011 to allow the final budget to be adopted.

BACKGROUND

Council is required to adopt an annual budget each year prior to the 31st August.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August, the 2011/2012 Statutory Budget is attached for Council approval and adoption.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 112/2011

Moved Cr Lovelock seconded Cr Holmes

- 1. That the budget for the 2011/2012 year as presented be adopted.**
- 2. That in conformity with the adopted budget that Council hereby levies rates for the year ended 30 June 2012 as hereunder:**
 - General rate 10.575 cents in the \$ on GRV and 0.6013 cents in the \$ on UV;
 - Minimum rates be \$420 per assessment on all GRV valuations and \$550 on all UV Valuations;
 - An incentive scheme of four by \$500 cash prizes be offered to encourage payment of rates in full within 35 days of the issue of the rate notice;
 - A late payment penalty of 11% pa be added to the general rates unpaid 35 days after the issue of the rate notice, but not applying to those ratepayers who elect to pay by instalments, except this will not apply to pensioners deferred rates;
 - An instalment plan interest rate of 5.5% be charged for those ratepayers electing to pay their rates bill by instalments;
 - An administration fee of \$4.50 be charged on all assessments per instalment;
 - ESL on all properties is \$55.00 as per legislation;
- 3. Sanitation Charges – That Council levy charges for the year ending 30th June 2012 as hereunder:**
 - Sewerage charges of \$150 per connection or ability to connect be charged for sewerage at both Calingiri and Yerecoin townsites;
 - Rubbish removal charges of \$154.00 per annum per 240ltr bin weekly service on GRV properties and UV properties. For additional bins the charges are \$164.00 per bin including GST. For the Calingiri Townsite there is a charge of \$82 per annum per 240ltr recycling bin.
- 4. That the schedule of fees and charges included in the budget document be adopted.**

Motion Put & Carried 5/2

3.2 NOTES TO COUNCIL IN SUPPORT OF BUDGET

**Shire of Victoria Plains
Statutory Budget 2011-12
Notes to Council in support of Budget**

This Statutory Budget for the financial year 2011-12 is presented to Council for consideration and adoption.

The trial period with the sharing of CEO with the Shire of Chittering is coming to an end with the agreement between both councils. The trial did not meet the satisfaction of both councils and as such the CEO will return to full time at the Shire of Victoria Plains.

It is expected that this will return to normal for the Shire of Victoria Plains once the Shire of Chittering employ a new CEO estimated at around the beginning of September 2011.

Likewise the shared management of the Depot staff also didn't meet expectations and a new works manager has been employed and is expected to commence employment at beginning of August 2011.

As in previous years budgets, impacting this budget preparation is the replacement of plant via the Plant Reserve and repayment of outstanding loans although because of decisions taken in previous years to pay out certain loans the payment of interest and principal will be minimal this year.

Also the bulk of the work on the AgLime route has finished but at the Draft Budget meeting held following the Council meeting on the 19th July 2011 the decision was taken by councillors to defer work on the Toodyay Bindi Bindi Roads intersection to a later date when more information is available and a more learned decision can be made

Income / Expenditure

The factors affecting the budget this next financial year 2011-12 are as follows;

Grants Income

Uncommitted Grants

Traditionally these grants are paid quarterly August, November, February and May of each year, but as in the financial year 2009-10, this year the Federal Government has again decided to pay the first instalment in June of the current financial year 2010-11 and the remaining three quarters of the total grant will be paid over the 2011-12 financial year on a quarterly basis.

This advance payment paid in June 2011 is made up of;

General Purpose Grant - \$ 64,283, and
Local Roads Grant - \$117,213.

This payment will form part of the reportable operating income for the financial year 2010-11 and consequently will not form part of the budget income for 2011-12.

This early payment will however form part of the net current assets at the commencement of the new budget year.

The remaining portion of the grants to be received during 2011-12 are as follows:

General Purpose Grant	\$192,818
Local Roads Grant	\$351,318

Committed Grants

These grants by their nature are grants given for a specific purpose and normally form part of the Shire's road construction grants.

The road construction grants estimated at this stage are as follows;

Direct Roads Grant	\$ 77,116
Roads to Recovery Grant	\$228,981
Regional Roads Grant	\$226,707

Other committed grants received or to be received and affecting the budget for 2011-12 as at writing this report are as follows:

Royalties for Regions CLGF:	
Yerecoin playground	\$ 20,000
Yerecoin footpaths	\$ 71,000
Bolgart bowling club	\$ 72,273
Calingiri Sports Club (2010-11)	\$338,814
(2011-12)	\$221,741

Road Maintenance and Construction

As is normal for the Shire, the bulk of expenditure is on roads, that is roads maintenance and road construction.

Council contribution to roads for the 2011-12 financial year will be on;

Skilling Road	\$ 67,380
Gravel Road Resheeting	\$213,133
Gravel Pit maintenance	\$ 77,320
Yerecoin town drainage	\$ 40,000

Work will continue on Gillingarra Glentromie Road as part of the Regional Roads Grant at a cost of \$340,060 and the Roads to Recovery grant has been allocated at the time of developing the budget to the Yerecoin Glentromie Road

The total road construction budget is expected to cost the Shire \$1.18 million funded in part from government grants amounting to \$0.61 million.

Roads maintenance costs are budgeted at \$0.75 million excluding depreciation and administration allocations.

Plant

The plant replacement program for the year 2011-12 is as follows

Replace Mitsubishi Truck PTK14	\$220,000
Purchase Low Loader	\$ 70,000
Purchase Multi Tyred Roller	\$185,000
Purchase 5 Tonne Excavator	\$ 97,000
Purchase trailer for 5 Tonne Excavator	\$ 22,000

Note: Since deciding on the purchase of the Multi Tyred Roller costs have been obtained for second hand Cat Multi Tyred and Cat Steel rollers approximating \$155,000, between accepting the budget and the purchase of new plant the opportunity to purchase second hand rollers should be considered.

The trade-in on the truck PTK14 is expected to bring \$70,000 giving a transfer from the Plant Reserve \$534,000.

Other Income / Expenditure

With the advent of the new planning process towards the 2013/14 budget an amount of \$25,000 has been set aside for consultancy services to determine the next strategic plan this year.

It is expected that FESA will replace the Calingiri fire tender this year, this is at an anticipated cost of \$300,000 with a corresponding FESA grant of \$300,000 to match. This is more of a paper valuation and no cash will change hands.

There is however some doubt that this will actually happen as last years proposed exchange of fire tenders for Mogumber / Gillingarra and New Norcia have not yet eventuated. This is something that could be taken up with FESA with the employment of the new Community Emergency Services Manager budgeted at \$20,000.

The FESA grant for 2010-11 has been notified at \$34,430, this however does not cover all Fire Prevention costs ie aerial surveys costing approximately \$6,500 are not covered nor are any Shire administration costs or Shire plant costs unless specifically identified for incident call out.

The second instalment on the new server will be paid this year at \$7,375 this will take the place of the old VPserver and Termserver ensuring more up to date technology easier maintenance and more efficiency of usage.

It is also planned to replace two computers within the Administration area and purchase of a new computer for the council chambers.

Total computing capital cost is expected to be around \$14,848 and system maintenance costs will be \$18,372.

The licence agreement for the accounting system this year will cost \$14,230.

Shared services for Building, Planning, Health and Community Development are expected to continue for the budget year of 2011-12.

Funds amounting to \$20,000 have also been allocated the upgrade of the central Admin area in the main office, this is brought about by the need to develop a more secure and ergonomic working environment especially following the take on of the online banking system with the Bendigo Bank.

A budget amount of \$42,000 has been set aside for the upgrade to the external cladding of Bolgart Hall this will be funded from the Building Maintenance Reserve \$40,000.

Note also it has been pointed out that the Calingiri football oval is in drastic need of refurbishment and that the overall cost of this could be in the region of between \$75,000 and \$100,000. It is suggested that funds from the Housing Reserve could be utilised to cover this eventuality.

Economic Viability

As mentioned earlier there is a high plant replacement cost this year and as such the transference of funds to the Reserve accounts will still continue.

As in past years, this year there will be a transfer of \$400,000 to the Plant Replacement reserve

Loans outstanding at the end of 2010-11 amount to \$151,274. The total principal repayment for this year will be \$24,700 with interest being \$9,592.

Note: for an additional \$18,500, should funds become available loans 69 (Re-Roofing Council Chambers) and 73 (Aged Persons Units in Bolgart) could be paid out this financial year, leaving only two loans outstanding totalling \$108,000 at 30th June 2012.

Staff Sustainability

Staff are an important asset to the Shire and to retain good staff it is important to ensure their continuing education and welfare.

To this end Local government and systems training will continue during 2011-12.

OH&S issues will be ongoing in maintaining the health and protection of staff.

A salary increase of 4% has been budgeted for the DCEO and staff increases as follows are recommended:

Finance officer Rates to move to 4.3 to level 4.4,
Front Counter / Librarian to move from 4.2 to level 4.3, and
Finance Officer Payroll to move from 4.3 to level 4.4.

The Executive Officer is currently on the top range for her level but it is expected and budgeted for that an award adjustment for CPI will eventuate about October 2011.

In accordance with the current EBA the depot crew pay will increase from the first pay in January 2011 at 3% or CPI whichever is the greater.

As this is my final year with the Shire the services of a new Finance and Administration Manager will sought and is planned to commenced advertising for this position end September early October for commencement early January 2012

As mentioned earlier a new Works Manager has been appointed and is expected to commence duties at the Shire early August

Rates

To finance the Shire operations for 2011-12 the recommendation is that rates should increase by 4% on last years budget to \$1,884,696.

GRV properties are revalued every five years by Landgate and were last revalued in 2008 and as such will not be revalued this year. UV properties on the other hand are revalued annually and for the new year there was an overall revaluation increase of 1.75%.

To meet the calculated rates value of \$1,884,696 it is recommended that both GRV and UV cents in the dollar increase by 2.75% to 10.575 and 0.6013 respectively with no increase in minimum rates needed.

The resultant rates income will therefore become:

UV \$1,716,057, and GRV \$168,639

Minimum rates will remain at \$420 for GRV properties and \$550 for UV properties.

Fees and Charges Schedule

Changes to the Fees and Charges Schedule for the 2010-11 financial year are as follows:

ESL and increase from \$50 to \$55

For domestic refuse removal, there will be an increase from \$150.00 to \$154.00
Note properties with more than one bin will be charged GST on each additional bin.
Also for Calingiri GRV properties an recycle bin program will commence this year for \$82.00 per annum

Health and Building charges are per revised statutory schedules.

Planning and Development as per revised statutory schedules.

A complete schedule of Fees and Charges is also provided for approval for the financial year 2011-12

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Budget 2011-12 Funding Requests from Outside Organisations**

<u>Ref #</u>	<u>Organisation</u>	<u>Request Details</u>	<u>Amount</u> \$	<u>Policy</u> \$	<u>Net</u> \$	<u>Granted</u> \$	<u>Account</u>
1	CEO discretionary donations	To enable the CEO to make discretionary donations in support of individual sponsorships (includes \$8000 relief fund donations)	\$10,000		10,000		20409.535
2	Yerecoin Progress Association	Painting and upgrade to Yerecoin Wayside Rest Area Painting and upgrade to Yerecoin Hall Hall Meeting Room Hall Toilets Main Hall Area	\$6,754 \$2,090 \$4,752 \$8,470	67% 67% 67% 67%	4,525 1,400 3,184 5,675		20409.535 20409.535
3	Dry Seasons Grant (carry over)		\$5,133		5,133		20409.535
4	Mogumber Hall	Electric BBQ	\$5,155	67%	3,454		20409.535
5	Calingir Playgroup	New Blinds for the Playgroup building	\$1,100	67%	737		20409.535
6	Gillingarra Sport and Recreation	Flyscreens for Kitchen doors and windows Wooden Dance Floor restoration Roof over decking Hall doors replacement leading to ablutions Indoor cricket net and equipment - subject to other funding provided Volley Ball course - subject to other funding provided	\$1,780 \$8,000 \$2,244 \$309	67% 67% 67% 67%	1,193 5,360 1,503 207 2,000 2,000		20409.535
7	CMVROC Wildflower Tourism Project	Refer Minutes Jan Resolution 10/2011	\$5,000		5,000		20409.535
8	Christmas Community Celebrations	Christmas trees etc \$500 per town			2,500		20409.535
			<u>\$60,787</u>			<u>\$53,871</u>	<u>\$0</u>

\\SOVP-SBS08\Company\Finance\Budget\Budget 2011-2012\Worksheets EOY 2011-12

Loan Liability

3.3

STATUTORY BUDGET 2011/2012

Shire of Victoria
Plains

Statutory Budget
2011-12

SHIRE OF VICTORIA PLAINS
BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

TABLE OF CONTENTS

Statement of Comprehensive Income by Nature or Type	1
Statement of Comprehensive Income by Program	2
Statement of Cash Flows	3
Rate Setting Statement	4
Notes to and Forming Part of the Budget	5 - 25
Supplementary Information	
Capital Expenditure Budget	26 - 28
Fees and Charges Schedule	29 - 39

SHIRE OF VICTORIA PLAINS
STATEMENT OF COMPERHENSIVE INCOME
BY NATURE OR TYPE

FOR THE YEAR ENDED 30TH JUNE 2012

	NOTE	2011-12 Budget \$	2010-11 Est Actual \$	2010-11 Budget \$
REVENUE				
Rates	8	1,934,696	1,839,897	1,855,503
Operating Grants, Subsidies and Contributions		606,976	764,205	551,139
Fees and Charges	11	172,018	243,568	194,403
Interest Earnings	2(a)	104,000	130,576	93,000
Other Revenue		43,110	98,952	70,782
		<u>2,860,800</u>	<u>3,077,198</u>	<u>2,764,827</u>
EXPENSES				
Employee Costs		(748,380)	(485,415)	(602,560)
Materials and Contracts		(1,047,188)	(991,280)	(1,014,460)
Utility Charges		(46,620)	(44,100)	(44,250)
Depreciation	2(a)	(1,809,744)	(1,712,949)	(1,681,164)
Interest Expenses	2(a)	(9,593)	(9,707)	(11,697)
Insurance Expenses		(148,799)	(138,639)	(145,672)
Other Expenditure		(281,887)	(368,243)	(316,568)
		<u>(4,092,211)</u>	<u>(3,750,333)</u>	<u>(3,816,371)</u>
		<u>(1,231,411)</u>	<u>(673,135)</u>	<u>(1,051,544)</u>
Non-Operating Grants, Subsidies and Contributions		1,561,632	1,096,870	1,345,550
Profit on Asset Disposals	4	64,500	111,261	104,861
Loss on Asset Disposals	4	<u>(2,000)</u>	<u>(44,285)</u>	<u>(32,576)</u>
NET RESULT		392,721	490,711	366,291
Other Comprehensive Income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>392,721</u>	<u>490,711</u>	<u>366,291</u>

Please note, Other Comprehensive Income (if any) is impacted upon by external forces and is not able to be reliably estimated.

It is anticipated, in all instances, any other comprehensive income will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Minutes - Budget Meeting of Council
2nd August 2011

SHIRE OF VICTORIA PLAINS
STATEMENT OF COMPEREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2012

	NOTE	2011-12 Budget \$	2010-11 Est Actual \$	2010-11 Budget \$
REVENUE (Refer Notes 1,2,8 to 13)				
Governance		5,353	104,526	11,886
General Purpose Funding		2,599,395	2,700,715	2,470,800
Law, Order, Public Safety		36,633	45,149	37,022
Health		7,650	7,910	6,013
Housing		54,524	64,290	51,791
Community Amenities		72,207	59,994	62,804
Recreation and Culture		22,027	21,109	18,399
Transport		5,218	17,170	13,535
Economic Services		21,365	24,119	20,359
Other Property and Services		36,429	32,163	72,418
		<u>2,860,801</u>	<u>3,077,145</u>	<u>2,765,027</u>
EXPENSES EXCLUDING				
FINANCE COSTS (Refer Notes 1,2 & 14)				
Governance		(315,580)	(269,411)	(279,005)
General Purpose Funding		(185,919)	(179,104)	(178,304)
Law, Order, Public Safety		(161,205)	(120,979)	(140,805)
Health		(100,149)	(83,318)	(94,484)
Education and Welfare		(51,966)	(42,073)	(58,802)
Housing		(145,475)	(96,390)	(127,722)
Community Amenities		(238,612)	(197,242)	(220,224)
Recreation & Culture		(382,330)	(302,870)	(340,472)
Transport		(2,343,891)	(2,311,302)	(2,147,558)
Economic Services		(141,882)	(99,125)	(112,868)
Other Property and Services		(15,610)	(38,759)	(104,630)
		<u>(4,082,619)</u>	<u>(3,740,573)</u>	<u>(3,804,874)</u>
FINANCE COSTS (Refer Notes 2 & 5)				
Governance		(1,019)	(1,243)	(1,583)
Housing		(4,313)	(4,483)	(5,249)
Recreation & Culture		(4,261)	(3,906)	(4,671)
Other Property and Services		0	(75)	(194)
		<u>(9,593)</u>	<u>(9,707)</u>	<u>(11,697)</u>
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS				
General Purpose Funding		0	34,762	30,000
Law, Order, Public Safety		300,000		130,000
Education and Welfare		20,000		
Recreation & Culture		637,828		
Transport		603,804	1,062,108	1,185,550
		<u>1,561,632</u>	<u>1,096,870</u>	<u>1,345,550</u>
PROFIT/(LOSS) ON DISPOSAL OF ASSETS (Refer Note 4)				
Governance		0	(11,665)	(10,878)
Transport		60,500	67,788	79,896
Other Property and Services		2,000	10,853	3,287
		<u>62,500</u>	<u>66,976</u>	<u>72,305</u>
NET RESULT		392,721	490,711	366,311
Other Comprehensive Income		0	0	0
TOTAL COMPREHENSIVE INCOME		392,721	490,711	366,311

Please note, Other Comprehensive Income (if any) is impacted upon by external forces and is not able to be reliably estimated.

It is anticipated, in all instances, any other comprehensive income will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Minutes - Budget Meeting of Council
2nd August 2011

SHIRE OF VICTORIA PLAINS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2012

	NOTE	2011-12 Budget \$	2010-11 Est Actual \$	2010-11 Budget \$
Cash Flows From Operating Activities				
Receipts				
Rates		1,934,696	1,861,365	1,855,503
Operating Grants, Subsidies and Contributions		761,497	684,416	617,375
Fees and Charges		172,018	243,568	194,403
Interest Earnings		104,000	130,576	93,000
Goods and Services Tax		0	1,969	0
Other		42,910	98,953	70,783
		<u>3,015,121</u>	<u>3,020,847</u>	<u>2,831,064</u>
Payments				
Employee Costs		(748,380)	(492,726)	(602,560)
Materials and Contracts		(875,283)	(1,261,170)	(884,644)
Utility Charges		(46,620)	(44,100)	(44,250)
Insurance Expenses		(148,799)	(138,639)	(145,672)
Interest Expenses		(9,593)	(11,698)	(11,698)
Goods and Services Tax		0	0	0
Other		(281,884)	(368,242)	(316,568)
		<u>(2,110,559)</u>	<u>(2,316,575)</u>	<u>(2,005,392)</u>
Net Cash Provided By Operating Activities	15(b)	<u>904,562</u>	<u>704,272</u>	<u>825,672</u>
Cash Flows from Investing Activities				
Payments for Development of Land Held for Resale	3	0	0	0
Payments for Purchase of Property, Plant & Equipment	3	(1,947,640)	(1,092,908)	(1,392,992)
Payments for Construction of Infrastructure	3	(1,117,574)	(1,505,918)	(1,846,694)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		1,561,632	1,096,870	1,345,550
Proceeds from Sale of Plant & Equipment	4	117,500	269,299	303,300
Proceeds from Advances				
Net Cash Used in Investing Activities		<u>(1,386,082)</u>	<u>(1,232,657)</u>	<u>(1,590,836)</u>
Cash Flows from Financing Activities				
Repayment of Debentures	5	(24,700)	(40,545)	(40,564)
Repayment of Finance Leases				
Proceeds from Self Supporting Loans				
Proceeds from New Debentures	5	0	0	0
Net Cash Provided By (Used In) Financing Activities		<u>(24,700)</u>	<u>(40,545)</u>	<u>(40,564)</u>
Net Increase (Decrease) in Cash Held		<u>(506,220)</u>	<u>(568,931)</u>	<u>(805,728)</u>
Cash at Beginning of Year		1,806,220	2,375,151	2,330,737
Cash and Cash Equivalents at the End of the Year	15(a)	<u><u>1,300,000</u></u>	<u><u>1,806,220</u></u>	<u><u>1,524,999</u></u>

This statement is to be read in conjunction with the accompanying notes.

Minutes - Budget Meeting of Council
2nd August 2011

SHIRE OF VICTORIA PLAINS
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2012

	NOTE	2011-12 Budget \$	2010-11 EST Actual \$	2010-11 Budget \$
REVENUES	1,2			
Governance		5,353	104,526	11,886
General Purpose Funding		664,699	895,580	645,297
Law, Order, Public Safety		336,633	45,149	167,022
Health		7,650	7,910	6,013
Education and Welfare		20,000	0	0
Housing		54,524	64,290	51,791
Community Amenities		72,207	59,994	62,804
Recreation and Culture		659,855	21,109	18,399
Transport		669,522	1,147,066	1,276,543
Economic Services		21,365	24,119	20,359
Other Property and Services		38,428	43,016	78,123
		<u>2,550,236</u>	<u>2,412,759</u>	<u>2,338,238</u>
EXPENSES	1,2			
Governance		(185,919)	(282,320)	(291,467)
General Purpose Funding		(316,599)	(179,104)	(178,304)
Law, Order, Public Safety		(161,205)	(120,979)	(140,805)
Health		(100,149)	(83,318)	(94,484)
Education and Welfare		(51,966)	(42,073)	(58,802)
Housing		(149,788)	(100,872)	(132,972)
Community Amenities		(238,612)	(197,242)	(220,224)
Recreation & Culture		(386,591)	(306,776)	(345,143)
Transport		(2,343,892)	(2,311,302)	(2,147,558)
Economic Services		(141,882)	(99,125)	(112,868)
Other Property and Services		(15,610)	(38,834)	(104,640)
		<u>(4,092,212)</u>	<u>(3,761,945)</u>	<u>(3,827,266)</u>
Net Operating Result Excluding Rates		(1,541,975)	(1,349,186)	(1,489,028)
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	4	(62,500)	(66,976)	(72,285)
Depreciation on Assets	2(a)	1,809,744	1,712,949	1,681,164
Movement in Employee Provisions			(7,310)	
Capital Expenditure and Revenue				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(633,021)	(88,874)	(105,640)
Purchase Infrastructure Assets - Roads	3	(912,554)	(1,487,860)	(1,803,560)
Purchase Infrastructure Assets - Other	3	(205,020)	(18,059)	(43,135)
Purchase Construction other than Buildings	3	(155,671)	(21,806)	(9,100)
Purchase Plant and Equipment	3	(1,114,820)	(965,539)	(1,250,050)
Purchase Furniture and Equipment	3	(44,128)	(16,690)	(28,201)
Proceeds from Disposal of Assets	4	117,500	269,299	303,300
Repayment of Debentures	5	(24,700)	(40,545)	(40,564)
Proceeds from New Debentures	5	0	0	0
Self-Supporting Loan Principal Income		0	0	0
Transfers to Reserves (Restricted Assets)	6	(445,000)	(538,284)	(468,000)
Transfers from Reserves (Restricted Assets)	6	651,895	744,456	706,689
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	625,554	660,081	762,907
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	0	625,554	0
Amount Required to be Raised from Rates	8	<u>(1,934,696)</u>	<u>(1,839,897)</u>	<u>(1,855,503)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 16 to this budget document.

(c) 2010/11 Actual Balances

Balances shown in this budget as 2010/11 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(d) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(f) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(g) Superannuation

The Council contributes to a number of superannuation funds on behalf of employees.

(h) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Trade and Other Receivables

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(j) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is complete are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(k) Fixed Assets

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases in the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of comprehensive income.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Land Under Roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 years
Furniture and Equipment	10 years
Electronic Equipment	5 to 20 years
Plant and Equipment	3 to 20 years
Sealed roads and streets	
- road earthworks / formation	75 years
- road seals - aggregate	15 years
- roads (unsealed) - gravel	12 years
- roads (unsealed) - unformed	10 years
- drains / sewers	75 years
- footpaths (concrete)	50years
- footpaths (slab)	20 years
- kerbing	50years
- sportsgrounds	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fixed Assets (Continued)

Depreciation of Non-Current Assets (Continued)

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

Capitalisation Threshold

Expenditure on items of equipment under \$1,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (b) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Financial Instruments (Continued)

Classification and Subsequent Measurement (Continued)

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period (classified as non-current assets).

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity.

Held-to-maturity financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period, which are classified as current assets.

If the Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months of the end of the reporting period (classified as current assets).

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Impairment

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted flows, are used to determine fair value for the remaining cash financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(n) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2012.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(o) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Investments and Other Financial Assets (Continued)

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains and losses arising from changes in the fair value of the financial assets at fair value category are presented in the statement of comprehensive income within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the statement of comprehensive income as part of revenue from continuing operations when the Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss - measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss - is removed from equity and recognised in the statement of comprehensive income. Impairment losses recognised in the statement of comprehensive income on equity instruments classified as available-for-sale are not reversed through the statement of comprehensive income.

(m) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(q) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(r) Provisions

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result to settle the obligation; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Provisions are not recognised for future operating losses.

(s) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

(t) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

(u) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Minutes - Budget Meeting of Council
2nd August 2011

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Est Actual \$	2010/11 Budget \$
2. REVENUES AND EXPENSES			
(a) Net Result from Ordinary Activities was arrived at after:			
(i) Charging as Expenses:			
Auditors Remuneration			
Audit Services	11,500	11,715	10,950
Other Services	2,000	1,850	3,000
Depreciation			
<u>By Program</u>			
Governance	17,805	21,250	20,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	2,316	2,319	2,323
Health	275	274	275
Education and Welfare	126	127	1,012
Housing	18,384	18,406	18,263
Community Amenities	5,574	5,583	5,290
Recreation and Culture	53,774	53,191	53,304
Transport	1,474,450	1,376,167	1,354,660
Economic Services	3,305	3,309	3,260
Other Property and Services	233,735	232,323	222,277
	<u>1,809,744</u>	<u>1,712,949</u>	<u>1,681,164</u>
<u>By Class</u>			
Land and Buildings	74,446	73,504	74,311
Construction other than Buildings	14,977	14,998	14,928
Furniture and Equipment	16,963	20,787	20,225
Plant and Equipment	228,908	227,492	217,040
Infrastructure	1,474,450	1,376,168	1,354,660
	<u>1,809,744</u>	<u>1,712,949</u>	<u>1,681,164</u>
Borrowing Costs (Interest)			
- Finance Lease Charges		0	0
- Debentures (refer note 5(a))	9,593	9,707	11,697
	<u>9,593</u>	<u>9,707</u>	<u>11,697</u>
Rental Charges			
- Operating Leases	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
(ii) Crediting as Revenues:			
Interest Earnings			
Investments			
- Reserve Funds	50,000	61,197	45,000
- Other Funds	45,000	60,235	40,000
Other Interest Revenue (refer note 13)	9,000	9,144	8,000
	<u>104,000</u>	<u>130,576</u>	<u>93,000</u>

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

GOVERNANCE

Members expenses and the costs associated with Council and Committee meetings

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, administration of the Shire's Volunteer Bushfire Brigades, fire prevention, Rural Watch and animal control.

HEALTH

Food control, mosquito control, analytical expenses and assistance to St John Ambulance sub-centres.

EDUCATION AND WELFARE

Maintenance of school ovals, and awards to schools and including Community Development and training

HOUSING

Maintenance of staff and non-staff residences.

COMMUNITY AMENITIES

Provision and maintenance of a sewerage system, refuse collection services, operation of refuse sites, noise control, operation of the Calingiri Cemetery, administration of a Town planning Scheme, Shire Development.

RECREATION AND CULTURE

Maintenance of halls, recreation centre, various reserves and the operation of 3 libraries

TRANSPORT

Construction and maintenance of roads, bridges, drainage works, footpaths, traffic signs and town streets

ECONOMIC SERVICES

Tourism, pest control services, promotion of Land Conservation measures and implementation of building controls.

OTHER PROPERTY & SERVICES

Private Works carried out by Council, Public Works Overhead allocations

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

3. ACQUISITION OF ASSETS	2011/12 Budget \$
The following assets are budgeted to be acquired during the year:	
<u>By Program</u>	
Governance	
Land & Buildings	11,816
Furniture and Equipment	39,848
Motor Vehicles	121,000
Law, Order, Public Safety	
Furniture and Equipment	1,780
Motor Vehicles	300,000
Education & Welfare	
Construction other than Buildings	49,000
Housing	
Land & Buildings	6,730
Construction other than Buildings	3,580
Community Amenities	
Construction other than Buildings	15,980
Recreation and Culture	
Land & Buildings	614,475
Construction other than Buildings	77,273
Transport	
Infrastructure - Roads	912,554
Infrastructure - Footpaths	71,000
Infrastructure Other	134,020
Motor Vehicles	220,000
Plant & Equipment	397,240
Economic Services	
Construction other than Buildings	9,838
Other Property and Services	
Motor Vehicles	70,000
Plant & Equipment	9,080
	<u><u>3,065,214</u></u>
<u>By Class</u>	
Land and Buildings	633,021
Construction other than Buildings	155,671
Furniture and Equipment	44,128
Infrastructure Assets - Roads	912,554
Infrastructure - Footpaths	71,000
Infrastructure Assets - Other	134,020
Motor Vehicles	711,000
Plant and Equipment	403,820
	<u><u>3,065,214</u></u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2011/12 BUDGET \$	2011/12 BUDGET \$	2011/12 BUDGET \$
0 VP Holden Caprice	18,000	16,000.00	(2,000)
VP00 Toyota Aurion Prodigy	23,000	25,000.00	2,000
PTK14	6,000	66,500.00	60,500
Building Maint Ute PWV35	8,000	10,000.00	2,000
	55,000	117,500	62,500

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)
	2011/12 BUDGET \$	2011/12 BUDGET \$	2011/12 BUDGET \$
Motor Vehicles	49,000	51,000	2,000
Plant & Equipment	6,000	66,500	60,500
	55,000	117,500	62,500

Summary

	2011/12 BUDGET \$
Profit on Asset Disposals	64,500
Loss on Asset Disposals	(2,000)
	<u>62,500</u>

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

5. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 1-Jul-11	Maturity Date	Interest Rate	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
					2011/12 Budget	2010/11 Est Actual	2011/12 Budget	2010/11 Est Actual	2011/12 Budget	2010/11 Est Actual
Governance										
69 Council Chambers Roof	15,696	01-Jun-16	6.78%		2,735	2,559	12,961	15,696	1,019	1,195
80 Light Vehicles	0	01-Sep-10	6.26%		0	17,367	0	0		583
Housing										
68 Staff Housing 13 Lambert Cres	58,389	01-Jun-16	6.78%		10,159	9,504	48,230	58,389	3,783	4,438
73 Aged Person Units Bolgart	10,828	22-Jan-13	5.56%		5,265	4,984	5,563	10,828	530	811
Recreation & Culture										
72 Droughtproofing Calingiri	66,362	03-May-19	6.58%		6,541	6,131	59,821	66,362	4,261	4,671
	151,275			0	24,700	40,545	126,575	151,275	9,593	11,698

All debenture repayments are to be financed by general purpose revenue.

(b) There are no expected new borrowings for the financial year 2011-12

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2011 nor is it expected to have unspent debenture funds as at 30th June 2012.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year nor does it expect to during 2010-11

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Est Actual \$	2010/11 Budget \$
6. RESERVES			
(a) Leave Reserve			
Opening Balance	63,998	60,817	60,228
Amount Set Aside / Transfer to Reserve	2,941	3,181	1,903
Amount Used / Transfer from Reserve	0	0	0
	<u>66,939</u>	<u>63,998</u>	<u>62,131</u>
(b) Plant Reserve			
Opening Balance	273,792	574,573	570,335
Amount Set Aside / Transfer to Reserve	406,420	413,675	417,993
Amount Used / Transfer from Reserve	(534,000)	(714,456)	(706,689)
	<u>146,212</u>	<u>273,792</u>	<u>281,639</u>
(c) Housing Reserve			
Opening Balance	292,785	278,233	276,890
Amount Set Aside / Transfer to Reserve	13,454	14,552	8,718
Amount Used / Transfer from Reserve	0	0	0
	<u>306,239</u>	<u>292,785</u>	<u>285,608</u>
(d) Sewerage Scheme Reserve			
Opening Balance	61,773	58,703	58,425
Amount Set Aside / Transfer to Reserve	2,839	3,070	1,839
Amount Used / Transfer from Reserve	0	0	0
	<u>64,612</u>	<u>61,773</u>	<u>60,264</u>
(e) Light Vehicle Reserve			
Opening Balance	77,895	0	0
Amount Set Aside / Transfer to Reserve	0	77,895	0
Amount Used / Transfer from Reserve	(77,895)	0	0
	<u>0</u>	<u>77,895</u>	<u>0</u>
(f) Refuse Site Reserve			
Opening Balance	258,849	255,984	253,504
Amount Set Aside / Transfer to Reserve	11,894	12,865	8,014
Amount Used / Transfer from Reserve		(10,000)	0
	<u>270,743</u>	<u>258,849</u>	<u>261,518</u>
(g) Building Maintenance Reserve			
Opening Balance	147,602	140,266	138,907
Amount Set Aside / Transfer to Reserve	4,944	7,336	4,390
Amount Used / Transfer from Reserve	(40,000)	0	0
	<u>112,546</u>	<u>147,602</u>	<u>143,297</u>
(h) Infrastructure Reserve			
Opening Balance	51,357	68,804	66,711
Amount Set Aside / Transfer to Reserve	2,363	2,553	22,143
Amount Used / Transfer from Reserve	0	(20,000)	0
	<u>53,720</u>	<u>51,357</u>	<u>88,854</u>
(i) Gymnasium Equipment Reserve			
Opening Balance	3,157	0	0
Amount Set Aside / Transfer to Reserve	145	3,157	3,000
Amount Used / Transfer from Reserve	0	0	0
	<u>3,302</u>	<u>3,157</u>	<u>3,000</u>
Total Reserves	<u>1,024,313</u>	<u>1,231,208</u>	<u>1,186,311</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Minutes - Budget Meeting of Council
2nd August 2011

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Actual \$	2010/11 Budget \$
6. RESERVES (Continued)			
Summary of Transfers			
To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	2,941	3,181	1,903
Plant Reserve	406,420	413,675	417,993
Housing Reserve	13,454	14,552	8,718
Sewerage Scheme Reserve	2,839	3,070	1,839
Light Vehicle Reserve	0	77,895	0
Refuse Site Reserve	11,894	12,865	8,014
Building Maintenance Reserve	4,944	7,336	4,390
Infrastructure Reserve	2,363	2,553	22,143
Gymnasium Equipment Reserve	145	3,157	3,000
	<u>445,000</u>	<u>538,284</u>	<u>468,000</u>
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(534,000)	(714,456)	(706,689)
Housing Reserve	0	0	0
Sewerage Scheme Reserve	0	0	0
Light Vehicle Reserve	(77,895)	0	0
Refuse Site Reserve	0	(10,000)	0
Building Maintenance Reserve	(40,000)	0	0
Infrastructure Reserve	0	(20,000)	0
Gymnasium Equipment Reserve	0	0	0
	<u>(651,895)</u>	<u>(744,456)</u>	<u>(706,689)</u>
Total Transfer to/(from) Reserves	<u>(206,895)</u>	<u>(206,172)</u>	<u>(238,689)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Housing Reserve

- to be used in the procurement of staff housing.

Sewerage Scheme Reserve

- to be used to maintain and improve the Calingiri sewerage scheme

Refuse Site Reserve

- to be used to fund future refuse site development

Building Maintenance Reserve

- to be used for the long term maintenance of Shire buildings

Computer Reserve

- to be used to ensure that the administration computer system is maintained.

Infrastructure Reserve

- to be used for future infrastructure development to ensure long term Shire sustainability

Gymnasium Equipment Reserve

- to be used for future purchases and replacement of gymnasium equipment

All Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

The Plant and Infrastructure Reserve are expected to be utilised in 2011-12 and it is possible that funds amounting upto \$100,000 may be required to be utilised for refurbishment of the Calingiri football oval. It is suggested that this funding be utilised from the Housing Maintenance Reserve

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

	2011/12 Budget \$	2010/11 Est Actual \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	275,687	622,865
Cash - Restricted	1,024,313	1,231,208
Receivables	25,000	93,792
Inventories	8,000	12,968
	<u>1,333,000</u>	<u>1,960,832</u>
LESS: CURRENT LIABILITIES		
Payables	<u>(308,687)</u>	<u>(104,070)</u>
NET CURRENT ASSET POSITION	1,024,313	1,856,762
Less: Cash - Restricted	<u>(1,024,313)</u>	<u>(1,231,208)</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u><u>0</u></u>	<u><u>625,554</u></u>

The estimated surplus/(deficiency) c/fwd in the 2010/11 actual column represents the surplus (deficit) brought forward as at 1 July 2011.

The estimated surplus/(deficiency) c/fwd in the 2011/12 budget column represents the surplus (deficit) carried forward as at 30 June 2012.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

8. RATING INFORMATION - 2010/11 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2011/12 Budgeted Rate Revenue \$	2011/12 Budgeted Interim Rates \$	2011/12 Budgeted Back Rates \$	2011/12 Budgeted Total Revenue \$	2010/11 Est Actual \$
Differential General Rate								
GRV	10.5750	124	1,161,788	122,859			122,859	113,950
UV	0.6013	320	280,943,100	1,686,357			1,686,357	1,602,093
Sub-Totals		444	282,104,888	1,809,216	0	0	1,809,216	1,716,043
Minimum Rates								
GRV	420	109	181,543	45,780			45,780	45,790
UV	550	54	1,590,342	29,700			29,700	27,800
Sub-Totals		163	1,771,885	75,480	0	0	75,480	73,590
Ex-Gratia Rates							1,884,696	1,789,633
Specified Area Rates (Note 9)							52,000	52,264
Discounts							0	0
Totals							1,936,696	1,841,897
							(2,000)	(2,000)
							1,934,696	1,839,897

All land except exempt land in the Shire of Victoria Plains is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

Page 21
REPLACES AGENDA PAGE 34

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

9. SPECIFIED AREA RATE - 2011/12 FINANCIAL YEAR

There are no Specified Area Rates for the 2011-12 financial year

10. SERVICE CHARGES - 2011/12 FINANCIAL YEAR

There are no Service Charges for the 2011-12 financial year

11. FEES & CHARGES REVENUE

	2011/12 Budget \$	2010/11 Actual \$
Governance	1,350	87,684
General Purpose Funding	9,750	8,078
Law, Order, Public Safety	500	1,386
Health	950	376
Education and Welfare	0	0
Housing	53,015	59,097
Community Amenities	67,552	52,256
Recreation & Culture	9,000	7,367
Transport	0	0
Economic Services	11,950	12,926
Other Property & Services	17,951	14,398
	<u>172,018</u>	<u>243,568</u>

**12. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2011/12 FINANCIAL YEAR**

Council have agreed that for the financial year 2011-12 there will be no discount paid for the early payment of rates

A rate subsidy is to apply to the Yerecoin and Bolgart Golf Clubs ensuring the total amount payable is no more than the minimum rate.

Photocopying charges are waived for certain community groups such as St John Ambulance, Rural Watch and Volunteer Bushfire Brigades. Council considers support of these groups necessary for the overall benefit of the community.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

13. INTEREST CHARGES AND INSTALMENTS - 2011/12 FINANCIAL YEAR

An interest charge of 11% per annum will be charged on the daily balance of all rates not paid by the relevant due date. It is estimated that this will generate income of \$3000

Two separate option plans will be available to ratepayers for payment of rates:

Option 1 (full payment with discount)

Full amount of rates and charges including arrears to be paid on or before 35 days after the date of service appearing on the rate notice.

Option 2 (four instalments)

First instalment to be received on or before 35 days after the date of service appearing on the rate notice including all arrears and a quarter of the current rate charge. Second, third and fourth instalments to be made at two monthly intervals thereafter.

The cost of the instalment plans will comprise of simple interest of 5.5% p.a. calculated from the date the first instalment is due, together with an administration fee of \$4.50 for each instalment notice.

The total revenue from the imposition of the interest and administration charge is estimated at \$7,500. Dissected as follows:

	2011/12 Budget \$
Administration Charges	1,500
Interest Charges	6,000
	7,500

14. COUNCILLORS' REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

	2011/12 Budget \$	2010/11 Actual \$
Meeting Fees	32,000	28,000
President's Allowance	8,000	7,500
Deputy President's Allowance	0	0
Travelling Expenses	4,000	859
Telecommunications Allowance	8,500	8,500
	<u>52,500</u>	<u>44,859</u>

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

15. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2011/12 Budget \$	2010/11 Est Actual \$	2010/11 Budget \$
Cash - Unrestricted	275,687	575,012	338,688
Cash - Restricted	1,024,313	1,231,208	1,186,311
	<u>1,300,000</u>	<u>1,806,220</u>	<u>1,524,999</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	66,939	63,998	62,131
Plant Reserve	146,142	273,722	281,634
Housing Reserve	306,239	292,785	285,608
Sewerage Scheme Reserve	64,682	61,843	60,264
Light Vehicle Reserve	0	77,895	
Refuse Site Reserve	270,743	258,849	261,518
Building Maintenance Reserve	112,546	147,602	143,297
Infrastructure Reserve	53,720	51,357	88,854
Gymnasium Equipment Reserve	3,302	3,157	3,000
	<u>1,024,313</u>	<u>1,231,208</u>	<u>1,186,306</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	392,721	490,711	366,311
Depreciation	1,809,744	1,712,949	1,681,164
(Profit)/Loss on Sale of Asset	(62,500)	(66,976)	(72,285)
(Increase)/Decrease in Receivables	154,521	(80,685)	66,236
(Increase)/Decrease in Inventories	4,967	(4,322)	2,148
Increase/(Decrease) in Payables	166,741	(249,327)	127,668
Increase/(Decrease) in Employee Provisions	0	(1,208)	0
Grants/Contributions for the Development of Assets	(1,561,632)	(1,096,870)	(1,345,550)
Net Cash from Operating Activities	<u>904,562</u>	<u>704,272</u>	<u>825,692</u>

(c) Undrawn Borrowing Facilities
Credit Standby Arrangements

Bank Overdraft limit	0	0	0
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	5,000	5,000	5,000
Credit Card Balance at Balance Date	0	(4)	0
Total Amount of Credit Unused	<u>5,000</u>	<u>4,996</u>	<u>5,000</u>

Loan Facilities

Loan Facilities in use at Balance Date	<u>126,575</u>	<u>151,275</u>	<u>151,419</u>
Unused Loan Facilities at Balance Date	<u>Nil</u>	<u>Nil</u>	<u>Nil</u>

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2012

16. TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-11 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-12 \$
Housing Bonds	4,899	1,280	(1,488)	4,691
BCITF	267	4,482	(1,588)	3,161
BRB	69	622	(311)	380
Hall Key Bonds	0	600	(200)	400
Other	2,920	4,400	(4,200)	3,120
Licencing	3,534	298,814	(301,825)	523
CMVROC	79,662	31,976	(111,637)	1
	91,351	342,174	-421,249	12,276

17. MAJOR LAND TRANSACTIONS

There are no major land transactions envisaged for 2011-12

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur in 2011-12

Shire of Victoria
Plains

Capital Expenditure
Budget
2011-12

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Draft Budget Capital Expenditure for Financial Year 2011-12**

COA	Description	Job	Description	IE	Inc/Exp Analysis	Budget 2011-12
30/06/2011						
40004	CEO Vehicle Replacement			654	Motor Vehicles	Motor
40005	DCEO Vehicle Replacement			654	Motor Vehicles	Motor
40032	Admin Main Office Furniture Upgrade			653	Furniture & Equipment	F&E
40137	Archive Building Shelving Renewal			651	Buildings	Build
40069	Computing Upgrade software & hardware			653	Furniture & Equipment	F&E
40074	OH&S Upgrade to Shire buildings			651	Buildings	Build
	Internet Upgrade (Nat) - Re Optus (see 40069 \$3000)			653	Furniture & Equipment	F&E
	Admin Office & Chambers upgrade - Carpet between					
40053	office and chambers, security front door			651	Buildings	Build
						172,664
40006	FESA Fire Tanker Replacement - Mogumber / Gillingarra Yerecoin			654	Motor Vehicles	Motor
40128	Freemasons Building - New metre board and rewire			651	Buildings	Build
40138	Calingiri Emergency Building - Upgrade Blinds			653	Furniture & Equipment	F&E
						1,780
						301,780
40008	EHO Vehicle Replacement			654	Motor Vehicles	Motor
						0
						0
40076	Bolgart Changerooms upgrade for playground - Doors			651	Buildings	Build
40090	RLCIP - Bolgart Playgroup Building Isolation Fence			652	Construction Other Than Buildings	Const
40103	Royalties for Regions - Shade Cover Bolgart Playgroup			652	Construction Other Than Buildings	Const
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			652	Construction Other Than Buildings	Const
40140	Yerecoin Playground			652	Construction Other Than Buildings	Const
						29,000
						20,000
						49,000
40064	12 Harrington St Upgrade Garden Shed & Reticulation			651	Buildings	Build
40066	9 Harrington St Upgrade - Roof, Patio, Enclose Verandah			651	Buildings	Build
40068	New Staff House Lot 11/7 Harrington Street			651	Buildings	Build
40110	44 Edmond Street Upgrade			651	Buildings	Const
40111	16 Yylgering Road Upgrade, new Carpets, other minor works			651	Buildings	Build
40141	APC4 - Privacy Screen			652	Buildings	Build
						1,580
						10,310
40034	Bolgart Cemetery - Memorial Arch			200	Salaries & Wages - Direct	Const
40072	Calingiri Cemetery Fencing Upgrade - Fencing all around			652	Construction Other Than Buildings	Const
40073	Gillingarra Water Supply (Contingency)			652	Construction Other Than Buildings	Const
40136	Shire contribution to the Regional Waste Tip Site			652	Construction Other Than Buildings	Const
40142	Tip Sites Fencing			652	Construction Other Than Buildings	Const
						14,400
						15,980
40018	Capital Upgrade To Mogumber Hall			200	Salaries & Wages - Direct	Build
40039	Calingiri Roads Board Building Upgrade			651	Buildings	Build
40057	Disability Access			200	Salaries & Wages - Direct	Build
						5,580

Page 26

26/07/2011 12:56 PM

\\SOVP-SBS08\Company\Finance\Budget\Budget 2011-2012\5 year operating budget 11-12

Shire of Victoria Plains
Draft Budget Capital Expenditure for Financial Year 2011-12

COA	Description	Job	Description	IE	Inc/Exp Analysis	Budget 20011-12
40152	Utilicom Push Rod Inspection Camera			655	Plant & Machinery	9,500
40056	Land Purchase - Calingiri Caravan Park Access					1,734,814
40135	Calingiri Caravan Park - Fencing replacement			650	Land	6,580
40153	Bolgart Caravan Park - Reticulation Upgrade			652	Construction Other Than Buildings	3,258
				652	Construction Other Than Buildings	9,838
40030	Works Manager Vehicle Replacement			654	Motor Vehicles	40,000
40080	Purchase Chain Saws, Whipper Snippers etc			655	Plant & Machinery	
40117	New Depot Ute			654	Motor Vehicles	30,000
40118	Replacement Building Maint Ute			654	Motor Vehicles	6,580
40119	OHS Installations			655	Plant & Machinery	2,500
40154	Laptop for CAT Plant systems			653	Furniture & Equipment	79,080
						3,065,214

Shire of Victoria Plains

Fees and Charges Schedule 2011-12

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION	FEE	2011-12		2010-11	
					GST	FEE TOTAL	FEE	
		Credit Cards						
		Surcharge	1.47% of amount charged to credit card (Not for Transport Licensing)		Yes	1.47%	1.47%	
	10432.147	Rates						
		Administration Fee	\$4.50 per instalment under S 6.49 LGA	4.50	No	\$ 4.50	4.50	
	10315.025	Instalment Plan Interest Rate	5.50% per annum calculated daily from the due date of each instalment	5.50%	No	\$ 5.50%	5.50%	
	10320.130	Late Payment Penalty	11% calculated daily by simple interest as from 35 days of issue of Rate Notice	11.00%	No	\$ 11.00%	11.00%	
	10320.134							
	10315.027	Rates Enquiry Fee		60.00	Yes	\$ 66.00	55.00	
		Rubbish Removal Charge						
		- Domestic / Commercial	Per GRV assessment in Calingiri, Bolgart & Yerecoin (Health Act 1911)	154.00	No	\$ 154.00	140.00	
	11001.089	- Domestic / Commercial	Per UV assessment in Calingiri, Bolgart & Yerecoin (Health Act 1911)	154.00	No	\$ 154.00	150.00	
	11001.089	- Domestic / Commercial	Optional Service GRV Assessment	154.00	Yes	\$ 169.40	154.00	
	11000.089	- Domestic / Commercial	Optional Service UV Assessment	154.00	Yes	\$ 169.40	165.00	
	11000.089	- Domestic / Commercial		82.00	No	\$ 82.00		
	11001.089	- Recycling Bin (Calingiri Only)						
		Sewerage Scheme Charge						
		- Calingiri	Per Connection or ability to connect	150.00	No	\$ 150.00	150.00	
	11020.091	- Yerecoin	Per Connection or ability to connect	150.00	No	\$ 150.00	150.00	
	11020.091		Levied on each assessment as per Legislation	43.00	No	\$ 43.00	43.00	
	10305.030	Emergency Services Levy						
		Administration						
		District Maps	Laminated	7.00	Yes	\$ 7.70	7.70	
DM	11302.151	District Maps	Unlaminated	5.00	Yes	\$ 5.50	5.50	
DM	11302.151	Telephone/Fax Directory	Collected	2.00	Yes	\$ 2.20	2.20	
PC	10432.080	Telephone/Fax Directory	Posted	3.00	Yes	\$ 3.30	3.30	
PC	10432.080	Photocopying	A4 & foolscap - per copy	0.10	Yes	\$ 0.11	0.11	
PC	10432.080	Photocopying	A4 & foolscap - per copy - Colour	0.22	Yes	\$ 0.24	0.22	
PC	10432.080	Photocopying	B4 & A3	0.20	Yes	\$ 0.22	0.22	
PC	10432.080	Photocopying	B4 & A3 - Colour	0.45	Yes	\$ 0.50	0.50	
PC	10432.080	Photocopying	Card (A4)	0.30	Yes	\$ 0.33	0.33	
PC	10432.080	Photocopying	Card (A4) - Colour	0.54	Yes	\$ 0.60	0.60	
PC	10432.080	Photocopying	Copies of Building Plans	2.00	Yes	\$ 2.20	2.20	
PC	10432.080	Binding	Spiral only	3.00	Yes	\$ 3.30	3.30	
PC	10432.080	Binding	Front & Back cover and Spiral	0.50	Yes	\$ 0.55	0.55	
PC	10432.080	Facsimiles	Per page (other than overseas)	50.00	Yes	\$ 55.00	55.00	
FA	10432.080	Council Meeting Minutes	Annual - posted	40.00	Yes	\$ 44.00	44.00	
PC	10432.080	Council Meeting Minutes	Annual - collected	5.00	Yes	\$ 5.50	5.50	
PC	10432.080	Council Meeting Minutes	Single copy - posted	4.00	Yes	\$ 4.40	4.40	
PC	10432.080	Council Meeting Minutes	Single copy - collected					
			Free subscription to retiring Councillors for 12 months, Calingiri					
			Townscape, Bushfire Brigades, Staff, Media, Politicians	30.00	Yes	\$ 33.00	33.00	
PC	10432.147	Administration support	Typing, photocopying, binding etc (per hour)	20.00	Yes	\$ 22.00	20.00	
ER	10433.143	Electoral Rolls			No		160.00	
		Licensing - Victoria Plains series plate	Plate cost plus \$30.00 Admin Fee Plus GST	30.00	Yes	\$ 33.00	33.00	
			Note Admin fee to account 11302.151					
		Freedom of Information						

Shire of Victoria Plains
Schedule of Fees Charges 2010-2011

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11
						FEE	TOTAL	FEE
Debtors	10432.081	Application Fee	Application made under section 12(1) (e) of the Act	30.00	No	\$	30.00	30.00
Debtors	10432.081	Administration Charge	Hourly charge for time taken by staff dealing with the application	30.00	No	\$	30.00	30.00
Debtors	10432.081		Hourly charge for access time supervised by staff	30.00	No	\$	30.00	30.00

96/8779/11

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11	
						FEE	TOTAL	FEE	
-	-	Animal Control		20.00	No	\$	20.00	20.00	
DR	10522.084	Cat Trap	\$20 bond to be paid - no fee	30.00	No	\$	30.00	30.00	
DR	10522.084	Dog Registration	Unsterilised - 1 year	75.00	No	\$	75.00	75.00	
DR	10522.084		Unsterilised - 3 years	10.00	No	\$	10.00	10.00	
DR	10522.084		Sterilised - 1 year	18.00	No	\$	18.00	18.00	
DR	10522.084		Sterilised - 3 years	50.00	No	\$	50.00	50.00	
DR	10530.085	Impounding Fees	Pensioner concession	20.00	Yes	\$	22.00	22.00	
DR	10530.085		As per Dog Act & Regulations						
DR	10530.085		Sustenance (per dog per day)						
Debtors	10710.086	Health/Building		50.00	No	\$	50.00		
	10710.086	Notification of Food Business	Statutory Fee under Food Act 2008 and Food Regulations 2009	140.00	No	\$	140.00		
	10710.086	Registration of Food Business	Statutory Fee under Food Act 2008 and Food Regulations 2009	811.00	No	\$	811.00	811.00	
	10710.088	Health Regulations - Statutory Fees							
	10710.088	Health (Public Buildings) Regs 1992							
	10710.088	Health (Treatment of Sewage & Disposal	Application for the approval of an apparatus by relevant Local Government	110.00	No	\$	110.00	110.00	
		of Effluent and Liquid Waste) Regs 1974	Issuing of a "Permit to Use an Apparatus"	20.00	No	\$	20.00	20.00	
	10710.108	Sewerage Connection Fee			No	\$	-		
BL	11310.102	Building Licence Fee	0.2% of building value(set by regulation) Class 2 - 9		No	\$	-		
BL	11310.102	Building Licence Fee	0.35% of building value(set by regulation) Class 1 & 10a	85.00	No	\$	85.00	85.00	
		Minimum Building Licence Fee		85.00	No	\$	85.00	85.00	
		Minimum Building Lic Amendment Fee	Class 1 & 10	170.00	No	\$	170.00	170.00	
		Extension to duration of Building Lic	Class 2 and 9	85.00	No	\$	85.00	85.00	
			Class 10	17.00	No	\$	17.00	17.00	
BC	99104	BCTIF	Class 2 to 9		No	\$	-		
	11312.104	BCTIF	0.2% of building value (set by regulation)	5.00	Yes	\$	5.50	5.50	
BRB	99105	Builders registration board levy	\$6.60 administration fee for Shire inc GST	41.50	No	\$	41.50	40.00	
BRB	11312.104	Builders registration board levy	\$40.00 GST free	5.00	Yes	\$	5.50	5.50	
BRB		Builders registration board levy	\$5.50 administration fee for Shire inc GST Included in above rate						
BRB		Builders registration board levy	\$124 Owner Builder Licence Fee - Owner to pay direct to BRB						
BRB		Builders registration board levy	\$264 Application for Owner Builder Fee paid direct to BRB						
SW	11310.109	Demolition Licence	\$50.00 per Storey	50.00	No	\$			
	11311.103	Swimming pool annual inspection	per inspection		Yes	\$	55.00	55.00	

26/07/2011

Shire of Victoria Plains
Schedule of Fees Charges 2010-2011

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11
						FEE	TOTAL	FEE
		Rentals						
		Employees						
Debtors	10910.093	44 Edmonds Street	Employment Agreement		No			
Debtors	10912.093	12 Harrington Street	Employment Agreement		No			
Debtors	10915.093	7 Harrington Street	Contract agreement		No			
Debtors	10913.093	16 Yulgering Road	Employment Agreement		No			
Debtors	10914.093	13 Lamber Crescent	Contract agreement					
Debtors		15 Lambert Crescent	Contract agreement					
Debtors	10930.093	Bolgart APU Unit # 1	Rental charges as per Homeswest agreement		No			
Debtors	10931.093	Bolgart APU Unit # 2	Rental charges as per Homeswest agreement		No			
Debtors	10920.093	Calingiri APU Unit # 1	Rental charges as per Homeswest agreement		No			
Debtors	10921.093	Calingiri APU Unit # 2	Rental charges as per Homeswest agreement		No			
Debtors	10922.093	Calingiri APU Unit # 3	Rental charges as per Homeswest agreement		No			
Debtors	10923.093	Calingiri APU Unit # 4	Rental charges as per Homeswest agreement		No			
Debtors	11104.094	Roads Board Building Lease	As per lease agreement		Yes			

9/8/2011

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11	
						FEE	TOTAL	FEE	
		Bolgart Hall							
	99108	Hall Hire - Liquor consumed	Hall Bond	200.00	No	\$	200.00	200.00	
HH	11100.098	Hall Hire - Additional Cleaning		35.00	Yes	\$	38.50	38.50	
HH	11102.098	Hall Hire	Night	50.00	Yes	\$	55.00	55.00	
HH	11102.098	Hall Hire	Day	30.00	Yes	\$	33.00	33.00	
HH	11102.098	Supper Room	Day	15.00	Yes	\$	16.50	16.50	
HH	11102.098	Supper Room	2 hours	5.00	Yes	\$	5.50	5.50	
HH	11102.098	Supper Room & Kitchen	Night	30.00	Yes	\$	33.00	33.00	
		Calingiri Recreation Hall							
		FUNCTIONS - Liquor Consumed:							
	99108	Hall Bond		200.00	No	\$	200.00	200.00	
HH	11100.098	Full Complex	Squash courts closed	100.00	Yes	\$	110.00	110.00	
HH	11100.098	Main Hall & Meeting Room	including kitchen	60.00	Yes	\$	66.00	66.00	
HH	11100.098	Main Hall Only	including kitchen	50.00	Yes	\$	55.00	55.00	
HH	11100.098	Meeting Room	including kitchen	20.00	Yes	\$	22.00	22.00	
HH	11100.098	Short Term	2 hours or less - half the charge otherwise payable		Yes				
HH	11100.098	Additional Cleaning	Cabarets and other functions requiring additional cleaning	35.00	Yes	\$	38.50	38.50	
HH	99106		Key Bond	20.00	No	\$	20.00	20.00	
		FUNCTIONS - No Liquor:							
HH	11100.098	Full Complex	Squash courts closed	50.00	Yes	\$	55.00	55.00	
HH	11100.098	Main Hall & Meeting Room	including kitchen	30.00	Yes	\$	33.00	33.00	
HH	11100.098	Main Hall Only	including kitchen	25.00	Yes	\$	27.50	27.50	
HH	11100.098	Meeting Room	including kitchen	10.00	Yes	\$	11.00	11.00	
HH	11100.098	Short Term	2 hours or less - half the charge otherwise payable		Yes	\$	-	-	
HH	99106		Key Bond	20.00	No	\$	20.00	20.00	
		Sports							
HH	11100.098	Main Hall Only	including kitchen	10.00	Yes	\$	11.00	11.00	
HH	11100.098	Short Term	2 hours or less - half the charge otherwise payable	5.00	Yes	\$	5.50	5.50	
HH	11100.098	Casual Badminton	Per court per hour	1.00	Yes	\$	1.10	1.10	
HH	11100.098	Casual Squash	Per court per hour per person - Gym members free	5.00	Yes	\$	5.50	5.50	
HH	11100.098	Squash Club	Club nights only 25% concession		Yes	\$	-	-	
HH	99106		Key Bond	20.00	No	\$	20.00	20.00	
		Other							
HH	11100.098	Arts Society	Craft activities - daylight use only - half the charge otherwise payable	10.00	Yes	\$	11.00	11.00	
HH	11100.098	Square Dancing	Square Dancing Activities	10.00	Yes	\$	11.00	11.00	
HH	11100.098	Non-profit functions	Schools, religious bodies, Calingiri Progress Assn - no charge	0.00	Yes	\$	-	-	
HH	99106		Key Bond	20.00	No	\$	20.00	20.00	

Minutes - Budget Meeting of Council
2nd August 2011

Shire of Victoria Plains
Schedule of Fees Charges 2010-2011

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12 FEE		2010-11 FEE	
						\$	TOTAL	\$	
	1111.098	Balgart Football Clubrooms	Per day or part-day	10.00	Yes	\$	11.00	\$	11.00
	99106	Key Bond		20.00	No	\$	20.00	\$	20.00
HH	11103.078	Calingirl Gymnasium	Membership fees						
HH	11103.078		Single Membership						
HH	11103.078		- Per month						
HH	11103.078		- per 6 months	30.00	Yes	\$	33.00	\$	33.00
HH	11103.078		- per 12 months	170.00	Yes	\$	187.00	\$	187.00
HH	11103.078		- Pensioner discount 20% on production of Pensioner/Senior card	320.00	Yes	\$	352.00	\$	352.00
HH	11103.078		Family Membership						
HH	11103.078		- Per month - \$30.00 person		Yes				
HH	11103.078		- per 6 months - \$170 first person plus 10% discount each additional person		Yes				
HH	11103.078		- per 12 months - \$320 first person plus 15% discount per additional person		Yes				
HH	99106	Card Deposit - Bond		20.00	No	\$	20.00	\$	20.00
HH	11103.078	Classes							
HH	11103.078	- Members (per person per class)		5.00	Yes	\$	5.50	\$	5.50
HH	11103.078	- Bulk Buy (10 classes)		45.00	Yes	\$	49.50	\$	49.50
HH	11103.078	- Non members (per person per class)		15.00	Yes	\$	16.50	\$	16.50
HH	11103.078	- Bulk non members (10 classes)		145.00	Yes	\$	159.50	\$	159.50
HH	11103.078	- Club group membership 6 mth per person (minimum 10 people)		153.00	Yes	\$	168.30	\$	168.30
HH	11103.078	- Club group membership 12 mth per person (minimum 10 people)		288.00	Yes	\$	316.80	\$	316.80
HH	11103.078	- Casual visit		10.00	Yes	\$	11.00	\$	11.00
HH	11103.078	- Club Hire fee (conditions apply)		120.00	Yes	\$	132.00	\$	132.00
HH	11103.078	- Fitness instructors		40.00	Yes	\$	44.00	\$	44.00
HH	11103.078								
HH	99106	Mogumber Hall							
HH	11101.098	Bond		200.00	No	\$	200.00	\$	200.00
HH	11101.098	Main Hall Only	Including kitchen	50.00	Yes	\$	55.00	\$	55.00
HH	11101.098	Additional Cleaning	Cabarets and other functions requiring additional cleaning	35.00	Yes	\$	38.50	\$	38.50
HH	99106	Key Bond		20.00	No	\$	20.00	\$	20.00
HH	99106	FUNCTIONS - No Liquor:							
HH	11101.098	Bond		100.00	No	\$	100.00	\$	100.00
HH	11101.098	Main Hall Only	Including kitchen	50.00	Yes	\$	55.00	\$	55.00
HH	11101.098	Additional Cleaning	Cabarets and other functions requiring additional cleaning	35.00	Yes	\$	38.50	\$	38.50
HH	99106	Key Bond		20.00	No	\$	20.00	\$	20.00
HH	11101.098	Sports							
HH	11101.098	Main Hall Only	Including kitchen	10.00	Yes	\$	11.00	\$	11.00
HH	11101.098	Short Term	2 hours or less - half the charge otherwise payable	5.00	Yes	\$	5.50	\$	5.50
HH	99106	Key Bond		20.00	No	\$	20.00	\$	20.00
HH	11101.098	Other							
HH	11101.098	Non-profit functions	Local Non Profit Groups ie CWA	5.00	Yes	\$	5.50	\$	5.50
HH	11101.098	Hire of equipment	Local & hiring chairs, trestles etc - price per item regardless on number	5.00	Yes	\$	5.50	\$	5.50
HH	11101.098	Campers, Caravans	Cost per van per night	5.00	Yes	\$	5.50	\$	5.50
HH	99106	Key Bond		20.00	No	\$	20.00	\$	20.00

9/8/07/2011

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11
						FEE	TOTAL	FEE
		Caravan Parks						
CP	11300.101	Powered site - daily	Bolgart Caravan Parks (2 People)	15.00	Yes	\$	16.50	11.00
CP	11300.101	Powered site - daily	Each additional person	5.00	Yes	\$	5.50	3.30
CP	11300.101	Powered site - weekly	Bolgart Caravan Parks (2 People)	75.00	Yes	\$	82.50	55.00
CP	11300.101	Powered site - weekly	Each additional person	20.00	Yes	\$	22.00	16.50
CP	11300.101	Unpowered site - daily	Bolgart Caravan Parks (2 People)	7.50	Yes	\$	8.25	5.50
CP	11300.101	Unpowered site - daily	Each additional person	3.00	Yes	\$	3.30	2.20
CP	11300.101	Unpowered site - weekly	Bolgart Caravan Parks (2 People)	30.00	Yes	\$	33.00	27.50
CP	11300.101	Unpowered site - weekly	Each additional person	15.00	Yes	\$	16.50	11.00
CP	11301.101	Powered site - daily	Calingiri Caravan Parks (2 People)	15.00	Yes	\$	16.50	11.00
CP	11301.101	Powered site - daily	Each additional person	5.00	Yes	\$	5.50	3.30
CP	11301.101	Powered site - weekly	Calingiri Caravan Parks (2 People)	75.00	Yes	\$	82.50	55.00
CP	11301.101	Powered site - weekly	Each additional person	20.00	Yes	\$	22.00	16.50
CP	11301.101	Unpowered site - daily	Calingiri Caravan Parks (2 People)	7.50	Yes	\$	8.25	5.50
CP	11301.101	Unpowered site - daily	Each additional person	3.00	Yes	\$	3.30	2.20
CP	11301.101	Unpowered site - weekly	Calingiri Caravan Parks (2 People)	30.00	Yes	\$	33.00	27.50
CP	11301.101	Unpowered site - weekly	Each additional person	15.00	Yes	\$	16.50	11.00
		Equipment Pool						
EP	11110.099	Marquees	No charge to sporting organisations & public bodies	75.00	Yes	\$	82.50	55.00
		Economic Services						
WA	11322.106	Water ex standpipes	Calingiri, Bolgart, Yarecoin - per kilolitre (minimum charge \$5.50) if approval given from Water Authority	2.00	Yes	\$	2.20	2.20
		Sale of Surplus Items						
SB	11200.150	Second Hand Footpath Slabs	600 x 600mm	5.00	Yes	\$	5.50	5.50
			600 x 300mm	3.00	Yes	\$	3.30	3.30
	11410.152	Used Grader Blades	per blade	2.00	Yes	\$	2.20	2.20

96/17/2011

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11	
						FEE	TOTAL	FEE	
DA	11040.092	Planning and Development (Local Government Planning Fees) Regulations 2000 1) Determination of Development Application (other than for an extractive industry) where the estimated cost of the development is -							
		(a) not more than \$50,000		139.00	No	\$ 139.00		135.00	
		(b) more than \$50,000 but not more than \$500,000 - 0.32% of estimated cost of development							
		(c) more than \$500,000 but not more than \$2.5million - \$1,600 + 0.257% for every \$1 in excess of \$500,000							
		(d) more than \$2.5million but not more than \$5million - \$6,740 + 0.208% for every \$1 in excess of \$2.5million							
		(e) more than \$5 million but not more than \$21.5 million - \$11,890 + 0.123% or every \$1 in excess of \$5 million							
		(f) more than \$21.5million - \$31,350 and if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph a), b), c), d), e) or f)		32,185.00	No	\$ 31,350.00		31,350.00	
		2) Determining of development application (other than for an extractive industry) where the development has commenced or been carried out: The fee in item 1 plus, by way of penalty, twice that amount							
		3) Determining of development application for an extractive industry where the development has not commenced or been carried out:		696.00	No	\$ 696.00		676.00	
		4) Determining of development application for an extractive industry where the development has commenced or been carried out: The fee in item 3 plus, by way of penalty, twice that amount							
		5) Provision of Subdivision Clearance							
		(a) not more than 5 lots - \$69.00 per lot		69.00	No	\$ 69.00		67.00	
		(b) more than 5 lots but not more than 195 lots - \$69.00 per lot for the first 5 lots and \$35.00 per lot							
		(c) more than 195 lots - \$6,959		6,959.00	No	\$ 6,959.00		6,756.00	
		6) Determining an initial application for approval of home occupation where the home occupation has not commenced		209.00	No	\$ 209.00		203.00	
		7) Determining an initial application for approval of home occupation where the home occupation has commenced: The fee in item 6 plus by way of penalty, twice that fee							
		8) Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires		69.00	No	\$ 69.00		67.00	

96/07/2011

Shire of Victoria Plains
Schedule of Fees Charges 2010-2011

CODE	G/L Account	ITEM	DESCRIPTION	FEE	GST	2011-12		2010-11	
						FEE	TOTAL	FEE	
		9) Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired The fee in item 8 plus by way of penalty, twice that fee							
		10) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change of alteration, extension or change has not commenced or been carried out		278.00	No	\$ 278.00		270.00	
		11) Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change of alteration, extension or change has commenced or been carried out The fee in item 10 plus by way of penalty, twice that fee							
		12) Issue of Zoning Certificate		69.00	No	\$ 69.00		67.00	
		13) Reply to a property settlement questionnaire		69.00	Yes	\$ 75.90		67.00	
		14) Issue written planning advice		69.00	Yes	\$ 75.90		67.00	
		Scheme Amendments and Structure Plans							
		As per the table of WAPC's draft model text provisions for scheme amendments and structure plans notably:							
		Director / City / Shire Planner - per hour		83.00	Yes	\$ 91.30		88.66	
		Manager / Senior Planner - per hour		63.00	Yes	\$ 69.30		61.20	
		Planning Officer - per hour		34.70	Yes	\$ 38.17		37.07	
		Other staff eg Environmental Health officer @ per hour		34.70	Yes	\$ 38.17		37.07	
		Secretary / Administrative Clerk - per hour		28.40	Yes	\$ 31.24		30.36	

76/07/2011

**Minutes - Budget Meeting of Council
2nd August 2011**

Shire of Victoria Plains
Schedule of Fees Charges 2010-2011

CODE	G/L Account	ITEM	DESCRIPTION	FEE	2011-12		2010-11
					GST	FEE TOTAL	FEE
		Cemeteries					
CM	11050.095	Grave Digging to a depth of 1.8m	Persons 10 years and over	750.00	Yes	\$ 825.00	750.00
CM	11050.095		Child under 10 years	400.00	Yes	\$ 440.00	400.00
CM	11050.095		Stillborn Child	400.00	Yes	\$ 440.00	400.00
CM	11050.095		Each additional 300 mm depth	132.00	Yes	\$ 145.20	132.00
CM	11050.095		Re-opening of any grave	1,000.00	Yes	\$ 1,100.00	1,000.00
CM	11050.096		2.4 x 1.2	40.00	No	\$ 40.00	40.00
CM	11050.096		2.4 x 2.4	80.00	No	\$ 80.00	80.00
CM	11050.096		2.4 x 3.5	120.00	No	\$ 120.00	120.00
CM	11050.097		Additional for interment without due notice	100.00	Yes	\$ 110.00	110.00
CM	11050.097	Other Charges Payable	Additional for interment on a weekend or public holiday	100.00	Yes	\$ 240.00	240.00
CM	11050.097		Interment of ashes in Memorial Garden	30.00	Yes	\$ 33.00	33.00
CM	11050.097		Interment of ashes in grave	40.00	Yes	\$ 44.00	44.00
CM	11050.097		Permission to erect any monument: Council to be notified and Works Manager to authorise beforehand	50.00	No	\$ 50.00	50.00
CM	11050.097		Erection of grave number plate	60.00	No	\$ 60.00	60.00
CM	11050.097		Reinstatement of monument, headstone etc where grave re-opened	120.00	Yes	\$ 132.00	132.00
CM	11050.097		Grant of Exclusive Right of Burial	30.00	No	\$ 30.00	30.00
CM	11050.097		Transfer of Grant of Exclusive Right of Burial	20.00	No	\$ 20.00	20.00

9/6/07/2011

**Minutes - Budget Meeting of Council
2nd August 2011**

**Shire of Victoria Plains
Schedule of Fees Charges 2010-2011**

CODE	G/L Account	ITEM	DESCRIPTION (all rates inclusive of operator)	FEE	GST	2011-12		2010-11
						FEE	TOTAL	FEE
		Private Works & Plant Hire						
		Grader Hire	Ordinary hourly rate	159.11	Yes	\$	175.00	137.50
		Loader	Ordinary hourly rate	160.25	Yes	\$	176.30	160.25
		Skid Steer Loader (Bobcat)	Ordinary hourly rate	132.00	Yes	\$	145.20	142.54
		Ride on Mower	Ordinary hourly rate	125.00	Yes	\$	137.50	103.40
		Manitou Loader	Ordinary hourly rate	170.00	Yes	\$	187.00	185.55
		Tandem Truck	Ordinary hourly rate	186.00	Yes	\$	204.60	147.40
		9 tonne truck	Ordinary hourly rate	121.50	Yes	\$	133.65	128.62
		Tree Pruner	Ordinary hourly rate (Pruning only)	275.00	Yes	\$	302.50	275.00
			Removal of Cuttings additional - Loader hire per hour	160.25	Yes	\$	176.28	160.25
			- Truck hire per hour	186.00	Yes	\$	204.60	147.00
		Labour Charge Out Rate / Hour		70.00	Yes	\$	77.00	72.60
		Sand	Per Tonne Material Only	10.50	Yes	\$	11.55	11.00
		Mulch	Material only	0.00	Yes	\$	-	0.00
		Blue Metal	Per Tonne Material Only	55.00	Yes	\$	60.50	55.00
		Gravel	Per Tonne Material Only (Ex Depot)	10.50	Yes	\$	11.55	11.00
		Blumin (Easy Mix)	Per Tonne Material Only	636.30	Yes	\$	700.00	666.60
		Road Base	Per Tonne Material Only	42.00	Yes	\$	46.20	44.00
		Metal Dust	Per Tonne Material Only	27.30	Yes	\$	30.00	26.00

**4 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

Nil

5 DELARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.00pm

Signed this 16th day of August 2011

Presiding Member