



Shire of Victoria Plains

**Minutes of an AGM of Electors held**

On	Tuesday 11 <sup>th</sup> December 2012
At	Council Chambers Calingiri
Commencing	5.30pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 5.30pm.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**President:** Cr G Erickson South Ward

**Councillors:**

Cr D Lovelock	West Ward
Cr D Smith	East Ward
Cr L Rive	West Ward
Cr B Johnson	East Ward
Cr J Kelly	West Ward

**Attendees:** Mr G McGill

**Apologies:** G Nixon, I Nicholson, M Smith, B Harridge, K Lovelock, T Kelly, B Harding

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Finance and Administration Manager:</b>	Mr I Graham
<b>Works and Services Manager:</b>	Mr G Stephens

**3 CONFIRMATION OF MINUTES**

**Resolution**

**Moved Cr Lovelock seconded Cr Kelly that the minutes of the AGM of Electors held 17th January 2012 be accepted as a true and correct record of proceedings.**

**Carried Unanimously**

**3.1 Matters arising from the Minutes – Tuesday 17<sup>th</sup> January 2012**

G McGill

I assume there has been a formal process for advising staff of process if they have any concerns or issues?

CEO

Yes. This was discussed at the next staff meeting, however not sure how well it was passed on to works staff, but two depot staff were present at the staff meeting.

## 4 ANNUAL REPORT

### **Resolution**

**Moved G McGill seconded Cr Kelly that the Annual Report for the financial year ended 30<sup>th</sup> June 2012 be received.**

**Carried Unanimously**

### 4.1 **Matters arising from the Annual Report for Financial Year ended 30<sup>th</sup> June 2012**

Nil

## 5 QUESTIONS ON NOTICE

Nil

## 6 GENERAL BUSINESS WITHOUT NOTICE

G McGill

I assume the discussions of the Audit Committee have been referred to full council?

Cr Erickson

Yes. Minutes have been accepted and also a resolution was passed requesting a policy be formed on major project management and presented to the February 2013 Ordinary meeting of council.

G McGill

I assume this will apply right from commencement of any major project?

Cr Erickson

Yes, that is council's desire.

Cr Lovelock

Council have resolved to appoint Anderson Munro Wyllie as the shire's auditors.

**7 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 5.40pm

Signed this    day of    2013

Presiding Member