

AGENDA

Ordinary Council Meeting

I HEREBY give NOTICE that an Ordinary Council Meeting will be held on:

1 October 2025

Shire of Victoria Plains
Council Chambers, Calingiri

AND

via E-Meeting Protocol

Commencing – 2:00 PM



DISCLAIMER:

The recommendations contained in this document are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Recording of Meeting

Members of the public are advised that meetings of Council are audio recorded to assist with ensuring an accurate record of the meeting is provided for the formal minutes of the meeting. In terms of the Privacy Act 1998 this may involve the recording of personal information provided at the meeting. The provision of any information that is recorded is voluntary, however if any person does not wish to be recorded they should not address or request to address the meeting. By remaining in this meeting, you consent to the recording of the meeting.

You are not permitted to record this meeting with any recording device, unless you have the express authorisation of the Council of the Shire of Victoria Plains.

E – Disclaimer

It is the Presiding Member's responsibility to preserve order in the meeting and this can be more difficult in an eMeeting. Therefore, each Council Member must consistently and respectfully follow the Local Government's Meeting Procedures Local Law, any additional eMeeting guidance provided by the Local Government and support the Presiding Member in their conduct of the eMeeting.

The pace of an eMeeting should be slow and orderly. The following practices will help avoid confusion and support effective eMeetings:

Speak clearly and slowly, as connections may be distorted or delayed;

Always state your name to indicate to the Presiding Member that you wish to speak. Restate your name if the Presiding Member has not heard you at first;

In debate, only speak after the Presiding Member has acknowledged you. Then state your name, so that others know who is speaking;

Follow the Presiding Member's directions and rulings;

If you are unclear about what is happening in an eMeeting, immediately state your name to draw the Presiding Member's attention and enable you to then seek clarification from the Presiding Member;

Avoid looking for opportunities to call Points of Order; instead, politely and respectfully gain the Presiding Member's attention and explain any deviation from your Meeting Procedures, the Local Government Act or any other relevant matter.

Commonly used abbreviations	
AAS / AASB	Australian Accounting Standard / Australian Accounting Standards Board
BF Act	Bush Fire Act 1954
BFB	Bush fire brigade
CEO	Chief Executive Officer
CDO	Community Development Officer
DBCA	Dept of Biodiversity, Conservation and Attractions
DFES	Dept of Fire and Emergency Services
DPLH	Dept of Planning, Lands and Heritage
DWER	Dept of Water and Environmental Regulation
EHO	Environmental Health Officer
EFT	Electronic Funds Transfer
FAM	Finance and Administration Manager
JSCDL	Parliamentary Joint Standing Committee on Delegated Legislation
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LG Act	Local Government Act 1995
LGGC	WA Local Government Grant Commission
LPP	Local Planning Policy
LPS	Local Planning Scheme
MOU	Memorandum of Understanding
MRWA	Main Roads WA
NNTT	National Native Title Tribunal
OAG	Office of Auditor General
OCM	Ordinary Council Meeting
PTA	Public Transport Authority
RRG	Regional Roads Group
RTR	Roads to Recovery
SAT	State Administrative Tribunal
SEMC	State Emergency Management Committee
SGC	Superannuation Guarantee Contribution
SJAA	St John Ambulance Association
SWALSC	South West Aboriginal Land and Sea Council
WAEC	WA Electoral Commission
WALGA	WA Local Government Association
WSM	Works and Services Manager
WSFN	Wheatbelt Secondary Freight Network
EPA	Environmental Protection Authority
DPIRD	Department of Primary Industries and Regional Development
HCWA	Heritage Council of Western Australia
WAPC	Western Australian Planning Commission
WDC	Wheatbelt Development Commission

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AGENDA

Ordinary Council Meeting of the Victoria Plains Shire Council

To be Held in the Shire of Victoria Plains, Council Chambers, Calingiri, AND, via E-Meeting Protocol

on 1 October 2025 commencing at 2:00 PM

1 DECLARATION OF OPENING

1.1 Opening

1.2 Announcements by Shire President

2 REMOTE ATTENDANCE BY ELECTED MEMBERS

THAT:

Under regulation 14C (2)(b) of the Admin Regulations, the Shire President can approve Elected Member attendance by electronic means;

In doing so, under r.14C (5) the Shire President must have regard as to whether the location that the Elected Member intends to attend the meeting, and the equipment intended to be used to attend the meeting, are suitable;

Electronic means includes, as per r.14CA(2) by telephone or video conference;

Suitable equipment would include an electronic device that can hold a Teams meeting, and perhaps, the use of headphones;

In accordance with r.14CA (5) the Elected Member must declare that they are able to maintain confidentiality during the meeting. Under r.14CA(7), the declaration by the Elected Member is recorded in the minutes of the meeting;

Summarily, according to Departmental guidance, a suitable location is one that is quiet and private e.g. a private room in your house. If there are other people at the location at the time of the meeting, an Elected Member may be required to close a door and wear headphones.

Approval to Attend and Declaration of Confidentiality**THAT:**

Cr _____ has been approved to attend the 1 October 2025 Ordinary Council Meeting by electronic means as approved by the Shire President and that a declaration has been received regarding confidentiality and other requirements as noted in Section 2 herewith.

3 RECORD OF ATTENDANCE

Members present

Staff attending

Apologies

Approved leave of absence N/A

Visitors

Members of the public

4 DISCLOSURES OF INTEREST

Refer – Local Government Act, Regulations, Code of Conduct, and Declaration Forms in Councillor folders.

Type Item Person / Details

5 PUBLIC QUESTION TIME

Refer – Local Government Act, Regulations, Local Law and Submission Form & Guidelines circulated.

5.1 Public Questions with Notice

Nil

5.2 Public Question Without Notice**6 PRESENTATIONS AND DEPUTATIONS****6.1 Presentations****6.2 Deputations**

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 MINUTES OF MEETING

That the minutes of the Ordinary Council Meeting held 27 August 2025 as circulated, be **CONFIRMED** as a true and correct record.

PUBLIC AGENDA

9 REPORTS REQUIRING DECISION

9.1 Accounts for Endorsement - August 2025

File Reference	
Report Date	15 September 2025
Applicant/Proponent	Nil
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Glenn Deocampo – Coordinator Financial Services
Senior Officer	Colin Ashe – Deputy Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	Accounts for Endorsement – August 2025

PURPOSE

This item presents the attached List of Accounts Paid, under delegated authority for August 2025.

BACKGROUND

As per Local Government Act and Financial Management Regulations.

COMMENT

Each month Council is to be advised of payments made during the preceding month, the amount, the payee, date and reason for payment.

Please note that a new format of payment report is created by the new system.

CONSULTATION

DCEO

STATUTORY CONTEXT

Local Government Act 1995 –

- s.6.8(2)(b) – expenditure is to be reported to the next ordinary meeting of Council

Local Government (Finance) Regulations 1996 –

- r.13 Payments for municipal fund or trust fund
 - (1) the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid –
 - a) The payee's name
 - b) The amount of the payment
 - c) The date of the payment
 - d) Sufficient information to identify the transaction
 - (2) the listing to be presented to the Council at the next ordinary meeting of Council after preparation.

CORPORATE CONTEXT

Delegations Register –

- 3.2 – Municipal Fund and Trust Fund – Payments from Bank Accounts
 - o CEO authorised, subject to conditions
 - o compliance with legislation and procedures
 - o Minimum of 2 signatories with varying level of authorisation

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES		WE KNOW WE ARE SUCCEEDING WHEN	
4. CIVIC LEADERSHIP			
4.3 Proactive and well governed Shire	External audits and reviews confirm compliance		
	We have sound financial management policies and attract external funding to help achieve our goals		
	Councilors attend training and feel supported in their role		
	Council is supported by a skilled team		

Strategic Priority 4.3 is relevant as part of sound financial management policies

Delegation

Nil

Policy Implications

3.1 Purchasing Framework

Other Corporate Document

N/A

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire/Officers	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Policies and processes including preparation by Finance staff and two-step process for payment will ensure that the residual risk is moderate.

FINANCIAL IMPLICATIONS

All payments are in accordance with Council's adopted budget.

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That the **PAYMENTS** made for August 2025 from the Municipal Bank Account as per attached listing and summarised below, be **ENDORSED**:

Payment Type	References from - to	\$ Amount
Creditor EFT Payment	00052 - 00053	726,705.24
Creditor Cheque Payments		
Direct Debit Payment	PPIN02016 – PPIN02160 DD00033-DD00035	216,786.75
Credit card – Bendigo Bank	PPIN02102	2,191.42
	PPIN02103	4.00
	PPIN02138	1,667.07
	PPIN02152	18,150.75
Fuel Card – Wrig Express	PPIN02139	13.18
Salaries and Wages EFT	PE13/08/25;PE27/08/25	124,831.60
Trust Payments		0.00
	TOTAL	1,090,350.01

Local Spending	\$	%
Local Supplier	19,327.30	1.77
Payroll	124,831.60	11.45
Total	144,158.90	13.22

Payment Details

	Payment / Invoice	Date Description	Amount
EFT Payment			
EFT Payment - EFT00052			
1	14 - Australian Service Union WA		
	PJ000553	30/07/25 Payroll deduction - Union Dues	26.50
	PJ000568	13/08/25 Payroll deduction - Union Dues	26.50
	Total 14		53.00
2	1424 - SEEK		
	701327500	25/07/25 Advert for Recruitment - Community Emergency Services Manager	445.50
	Total 1424		445.50
3	1572 - Exurban Pty Ltd (ATF Vista Trust)		
	URP-4678	04/08/25 Town Planning Consultancy Services - July 2025	5,655.69
	Total 1572		5,655.69
4	1652 - Corsign WA Pty Ltd		
	96026	21/07/25 Calingiri Town - Street name signs, guide posts, traffic signs	4,230.60
	Total 1652		4,230.60
5	1772 - Avon Valley Windscreens		
	7679	25/07/25 Depot - Supply and install TR class windscreen - Mitsubishi FUSO Canter - Insurance Claim	733.70
	Total 1772		733.70
6	1866 - Truck Centre WA Pty Ltd		
	2258606	04/07/25 Depot -Truck Service- Quon 2 Way Tipper	1,481.75
	2258605	04/07/25 Depot -Truck Service and Calibration - UD End Tipper Truck	2,311.40
	Total 1866		3,793.15
7	1880 - Canine Control		
	129	21/06/25 Ranger Services - 18 &19 June 2025	2,420.00
	0135	03/07/25 Ranger Services - 3 & 4 July 2025	2,668.05
	0138	24/07/25 Ranger Services - 24 &25 July 2025	2,668.05
	Total 1880		7,756.10
8	1885 - Calingiri Auto Centre (The Trustee for R J Glass Family Trust) t/as		
	51601	28/07/25 Emergency Services -CESM vehicle 75,000km Service - Ford Ranger 2024 Double Cab Chassis	835.45
	Total 1885		835.45
9	1941 - Salary Packaging Australia Pty Ltd		
	PJ000553	30/07/25 Salary packaging - payroll deduction	1,230.55
	06082025	06/08/25 Salary Packaging (gst) - payroll deduction	76.22
	PJ000568	13/08/25 Salary packaging - payroll deduction	1,230.55
	Total 1941		2,537.32
10	1995 - Well Done International Pty Ltd		
	116437	31/07/25 After Hours Phone Messaging Service - July 2025	258.78
	Total 1995		258.78
11	1997 - Zone 50 Engineering Surveys Pty Ltd		
	1400	15/06/25 Survey and design works for Calingiri New Norcia Road (WSFN) - Claim 1	30,488.84
	1405	16/06/25 Survey and design works for Calingiri New Norcia Road (WSFN) Final Claim	70,183.43
	Total 1997		100,672.27

Payment Details

	Payment / Invoice	Date	Description	Amount
12	2000 - Silvio Brenzi			
	12/08/2025	12/08/25	Reimbursement - materials For Calingiri Sportsground Signage	345.18
			Total 2000	345.18 L
13	2036 - Knewjen Hire Pty Ltd			
	0032	04/08/25	Depot - Digger Hire - July 2025	1,975.00
			Total 2036	1,975.00
14	2042 - Burke Electrical Services			
	8368	30/06/25	Calingiri Sports Oval - Lift poles, remove old lights, install LED lights, run cables, and reconnect- LRCI funded	23,100.00
			Total 2042	23,100.00
15	2102 - Pinnacle Height Safety Pty Ltd			
	P536028X	30/07/25	Depot Staff - Fire Warden and Chief Warden Training	349.00
			Total 2102	349.00
16	2108 - 4Park Pty Ltd			
	102948	13/06/25	Shelter for Calingiri Cemetery	13,127.40
			Total 2108	13,127.40
17	2130 - Worthy Exploration Pty Ltd			
		02/04/25	Refund Rates Tenement Death	321.26
		02/04/25	Refund Rates Tenement Death	321.26
			Total 2130	642.52
18	2131 - Industrial Minerals			
		02/04/25	Refund Rates Tenement Death	269.56
			Total 2131	269.56
19	2160 - Onpress Digital Pty Ltd			
	0015196	30/07/25	Towns - Design and Artwork - 9x Entry Signs	825.00
			Total 2160	825.00
20	2167 - Gordon Houston			
	2526005	13/08/25	Contract Environmental Health/Building Services - August 2025	6,451.52
			Total 2167	6,451.52
21	2184 - Donald Bald			
	EBA 2025 ONE OFF PAYMENT	28/07/25	EBA 2025- One Off Payment	4,000.00
			Total 2184	4,000.00 L
22	2186 - Lhea Stasiuk			
	GYM BOND REFUND	29/07/25	Gym Bond Refund #24	50.00
			Total 2186	50.00
23	219 - Shire of Chittering			
	18568	23/07/25	Building Services- Issuing Certificate Design Compliance	450.45
			Total 219	450.45
24	2191 - Justin Wiley			
	TOILET BOND REFUND	11/08/25	Toilet Bond Refund	130.00
			Total 2191	130.00
25	237 - Wongan Hills Hardware			
	942	21/07/25	Piawaning Water Supply - PVC pipes	29.90
			Total 237	29.90
26	311 - Local Health Authorities Analytical Committee (LHAAC)			
	MA2025-120	09/07/25	25/26 - LHAAC Sampling Scheme Annual Fee	414.93
			Total 311	414.93

Payment Details

	Payment / Invoice	Date	Description	Amount
27	337 - Lockies Fencing (LR & NJ McInnes T/as)			
	0234	28/07/25	Yerecoin Parking Bay - Supply and install of PVC post and rail type fencing	5,566.00
			Total 337	5,566.00
28	52 - Avon Waste			
	70854	11/07/25	Waste Removal- Refuse Collection, Recycling	2,101.17
	70879	25/07/25	Waste Removal- Refuse Collection, Recycling	2,789.50
			Total 52	4,890.67
29	55 - Landgate			
	405279	30/06/25	Rates - Rural UV Interim Valuations Charges	141.54
			Total 55	141.54
30	555 - JLT Risk Solutions			
	062-218389	07/07/25	Insurance Premiums - Personal Accident & Sickness- 30/06/25-30/06/26	26,228.76
	062-218209	07/07/25	Insurance Premiums - Salary Continuance 30/06/25-30/06/26	5,363.94
	062-218385	07/07/25	Insurance Premiums - Marine Cargo 30/06/25-30/06/26	346.50
	062-217692	10/06/25	Half yearly contribution - LGIS Regional Risk Coordinator Program	4,441.80
			Total 555	36,381.00
31	594 - Dun Direct Pty Ltd			
	01263754	14/07/25	Depot - Diesel Fuel Supplies for July 2025	9,354.77
	01248458	13/06/25	Depot - AdBlue Gravity Feed Kit and IBC cover	436.00
			Total 594	9,790.77
32	833 - Walkers Diesel Services			
	3863	06/08/25	Depot - Howard Porter Drop Deck Trailer -Fabrication and shortening of loading ramps, paint, chain kit	6,763.96
			Total 833	6,763.96
33	90 - Wheatbelt Tyres			
	2013970	11/07/25	Depot - Ford Ranger 2024 Double Cab Chassis -Supply, fit, balance \$ disposal tyre	1,068.00
			Total 90	1,068.00
			Total EFT00052	243,733.96
EFT Payment - EFT00053				
34	14 - Australian Service Union WA			
	PJ000578	27/08/25	Payroll deduction - Union Dues	26.50
			Total 14	26.50
35	1626 - Rajaford Pty Ltd (Calingiri Traders)			
	JULY OFFICE 2025	31/07/25	Admin - Staff Incidentals	377.17
	OFFICE JULY 2025	31/07/25	Housing - Cleaning Products	32.80
	DEPOT JULY 2025	31/07/25	Depot - Consumables July 2025	2,278.35
	JULY DEPOT 2025	31/07/25	Admin - Staff Incidentals	45.90
			Total 1626	2,734.22
36	1658 - RSM Australia Pty Ltd (atf Birdanco Practice Trust Trading as RSM)			
	GEROI014258	25/07/25	Admin - Service June 2025 BAS lodgement	240.90
			Total 1658	240.90
37	17 - Australian Taxation Office			
	PJ000578	27/08/25	BAS Payment	8,254.28
			Total 17	8,254.28
38	1854 - Candice Watson			
	TRAVEL REIMBURSEMENT	14/08/25	Staff reimbursement - Travel allowance - August Newsletter	124.20
			Total 1854	124.20

Payment Details

	Payment / Invoice	Date Description	Amount
39	1880 - Canine Control		
	0144	05/08/25 Ranger Services - 6 & 7 August 2025	2,668.05
		Total 1880	2,668.05
40	1885 - Calingiri Auto Centre (The Trustee for R J Glass Family Trust) t/as		
	51617	05/08/25 BFB New Norcia 3.4 fire truck - Spare Tyre Repairs- LGGS funded	106.70
	51620	08/08/25 Depot - Mitsubishi FUSO Canter TTOP 2024 -Fuse 250 Amp, labour	64.68
	51637	13/08/25 Depot - Mazda BT-50 Dual Cab - Inspect fault lights on in dash cluster	123.75
		Total 1885	295.13 L
41	1929 - Eftsure Pty Ltd		
	003053	20/08/25 Admin - Annual Eftsure Base Platform	5,412.00
		Total 1929	5,412.00
42	1937 - Bridget Anne Ralph		
	STAFF TRAVEL EXPENSES	26/08/25 Staff reimbursement - Travel - Community meetings, Trainings,	403.72
		Total 1937	403.72 L
43	1941 - Salary Packaging Australia Pty Ltd		
	PJ000578	27/08/25 Salary packaging - payroll deduction	1,280.03
		Total 1941	1,280.03
44	1956 - Infocouncil Pty Ltd		
	ANNUAL SUBSCRIPTION	26/06/25 Council - InfoCouncil Annual Licence Fee 25/26	19,268.77
		Total 1956	19,268.77
45	1965 - CouncilFirst (Open Systems Technology Pty Ltd t/as)		
	9208	08/08/25 ICT CF Licences - Microsoft Azure July 2025	19.64
	9125	17/06/25 ICT CF Support -Corporate Business plan performance tracking, Users, audit logs, one drive not syncing	3,525.00
	9125-AMENDMENT	17/06/25 ICT CF Support -Corporate Business plan performance tracking, Users, audit logs, one drive not syncing	352.50
		Total 1965	3,897.14
46	2036 - Knewjen Hire Pty Ltd		
	0034	12/08/25 Depot - Digger/Forklift Hire - July 2025	1,800.00
		Total 2036	1,800.00
47	2042 - Burke Electrical Services		
	8376	12/08/25 Calingiri Sports Oval Lighting - Supply new 1200mm x 900mm crossarm assemblies - LRCI funded	869.00
	8375	04/08/25 Calingiri Sports Oval Lighting - Supply 8x 1500W LED lights - LRCI funded	23,870.00
		Total 2042	24,739.00
48	2096 - Engino Pty Ltd (formerly Draftek)		
	2153-2	31/07/25 Depot - Contract Claim 1 IFA Package - Fire Truck Concept	8,250.00
		Total 2096	8,250.00
49	2109 - Finrent Pty Ltd		
	FA00138143	28/08/25 Calingiri BFB Printer - 25/26 Rental Payments - LGGS funded	162.05
		Total 2109	162.05
50	2172 - Monochorum Pty Ltd		
	EXGRATIA RATES REFUND	29/07/25 Refund of Exgratia Rates	55,161.37
		Total 2172	55,161.37
51	2176 - Compac Marketing Australia Pty Ltd		
	66189	30/07/25 Welcome Signs - SoVP re-branding	19,987.28
		Total 2176	19,987.28

Payment Details

	Payment / Invoice	Date	Description	Amount
52	2177 - SJT Electrical and Maintenance			
	6583	31/07/25	Piawaning Water Supply - Spliced 46m of 4mm 2C+E cable, Fran splice kit 4IN	487.20
			Total 2177	487.20
53	2185 - Peter Hewlett			
	GYM BOND REFUND	29/07/25	Gym Bond Refund #18	25.00
			Total 2185	25.00
54	2189 - Shire of Dandaragan			
	34600	01/08/25	Housing Support Program 1 Allocation	176,890.00
			Total 2189	176,890.00
55	2190 - Shire of West Arthur			
	585	19/08/25	Housing Support Program 1 Allocation	123,735.50
			Total 2190	123,735.50
56	2195 - Telstra Limited			
	I040098757-4	01/08/25	Starlink Install in Bolgart Library	3,520.00
			Total 2195	3,520.00
57	2196 - Ashlee Bush			
	BOND REFUND	28/08/25	Calingiri Hall Hire Bond Refund (Alcohol Event)	317.50
			Total 2196	317.50
58	233 - BOC Limited			
	4039715736	29/07/25	Depot -Gas Bottle Supplies - July 2025	46.38
			Total 233	46.38
59	247 - Cemeteries & Crematoria Association of WA			
	1884	01/08/25	Ordinary Membership 25/26	130.00
			Total 247	130.00
60	316 - Department Of Mines Industry Regulation & Safety			
	MARCH 2025 BSL REMITTANCE	28/08/25	March 2025 BSL Remittance	56.65
			Total 316	56.65
61	529 - Wallis Computer Solutions			
	29425	04/08/25	Xenex Business NBN - Admin/Staff housing - August 2025	231.00
			Total 529	231.00
62	53 - The Farmco / Yerecoin Traders			
	137030	02/07/25	Catering - Council Meeting	440.00
	137032	17/07/25	Catering - Staff meeting	363.00
			Total 53	803.00 L
63	59 - Malts Contracting			
	664	17/08/25	Cleaning services - Administration building and other Shire's facilities	9,486.40
			Total 59	9,486.40 L
64	594 - Dun Direct Pty Ltd			
	01269996	31/07/25	Depot - Fuel Supplies for August	12,005.42
			Total 594	12,005.42
65	63 - Australia Post			
	1014169943	03/08/25	Postage - July 2025	63.98
			Total 63	63.98

Payment Details

	Payment / Invoice	Date Description	Amount
66	893 - Thomas Culverwell 28	28/08/25 Cleaning - Gillingarra hall 21/7/25 to 15/8/25	300.00
		Total 893	300.00 L
67	950 - Topp Dogg 127890-2	04/06/25 Administration staff - Vest uniform	59.95
		Total 950	59.95
68	99 - Country Copiers 225782	06/08/25 Depot - Printer Meter Reading 1/7/25-6/8/25	62.14
	225781	06/08/25 Emergency Services - Printer Meter Reading 1/7/25-6/8/25	46.52
		Total 99	108.66
		Total EFT00053	482,971.28
Grand Total - EFT Payment			726,705.24

PUBLIC AGENDA

Payment Details

	Payment / Invoice	Date Description	Amount
Other			
	Other - PPIN02102		
69	1065 - Shire of Victoria Plains - credit card		
	CCDCEO250731	14/08/25 Credit card charges - July 2025	
		01/07/25 Bunnings - Shower head/heat lamp - staff housing	33.42
		06/07/25 Brookleigh Estate- Staff farewell (staff contribution)	100.00
		18/07/25 Starlink - Satellite internet - LGGS	139.00
		18/07/25 Starlink - Satellite internet - 3 units	355.00
		20/07/25 RFDS-Donation (\$700 offset)	1,000.00
		30/07/25 LG Professionals - membership	560.00
		31/07/25 Bendigo Bank Card fee	4.00
		Total 1065	2,191.42
		Total PPIN02102	2,191.42
<hr/>			
70	Other - PPIN02103		
	1065 - Shire of Victoria Plains - credit card		
	CCCESM250731	14/08/25 Credit card charges - July 2025	4.00
		Total 1065	4.00
		Total PPIN02103	4.00
<hr/>			
71	Other - PPIN02138		
	1065 - Shire of Victoria Plains - credit card		
	CCWM250731	14/08/25 Credit card charges - July 2025	
		02/07/25 Caltex -Works Manager- Vehicle fuel	75.05
		04/07/25 Geraldton AG Services-Depot-G70 Grab Hook Clevis	19.71
		04/07/25 SOVP-change of vehicle registration	83.40
		04/07/25 SOVP-Plate remake-Mitsubishi FUSO Canter Ttop	52.10
		04/07/25 E & MJ Rosher-Parts - Kubota Mower	118.22
		04/07/25 E & MJ Rosher-Parts - Kubota Mower	22.26
		08/07/25 Bunnings - Depot - consumables	61.21
		16/07/25 SOVP-change of vehicle registration-Kubota Skid Steer Loader	19.40
		19/07/25 Sydney Tools - Depot Workshop tools	956.30
		27/07/25 Caltex -Works Manager- Vehicle fuel	97.33
		29/07/25 BP -Works Manager- Vehicle fuel	158.09
		30/8/205 Bendigo Bank Card fee	4.00
		Total 1065	1,667.07
		Total PPIN02138	1,667.07
<hr/>			
72	Other - PPIN02152		
	1065 - Shire of Victoria Plains - credit card		
	CCCEO250731	14/08/25 Credit card charges - July 2025	
		01/07/25 BP - CEO vehicle fuel	148.08
		01/07/25 Adina - NGA accommodation & meals	188.23
		01/07/25 Adina - NGA accommodation & meals	174.06
		01/07/25 Calingiri Traders - Working Lunch-ALGA Outcomes	14.50
		02/07/25 Apple Subscription	3.99
		04/07/25 BP - CEO vehicle fuel	204.98
		04/07/25 Wattle Grove Hotel - accommodation-CEO forum	163.00
		08/07/25 Liberty Landsdale - CEO vehicle fuel	193.80
		09/07/25 The Western Australia subscription	32.00
		11/07/25 Flight Centre-Regional Leaders Summit	3,693.44
		12/07/25 The Farm Weekly subscription	19.00
		16/07/25 Calingiri Traders - Working Lunch-Community Benefits response	15.80
		17/07/25 Megatix--Dowerin Lunch tickets(4)-Toodyay and Chittering	1,024.63

Payment Details

Payment / Invoice	Date	Description	Amount
	18/07/25	WA Industrial Relations-Transcripts of Courts	119.90
	18/07/25	Wattle Grove Hotel - accommodation-CEO forum	163.00
	19/07/25	Grove Bar and Grill-Meals-CEO Forum	17.00
	19/07/25	Grove Bar and Grill-Meals-CEO Forum	84.00
	21/07/25	Drop Box Subscription	102.00
	21/07/25	Drop Box Subscription international fee	3.06
	21/07/25	Grove Bar and Grill-Meals-CEO Forum	17.00
	21/07/25	JB HiFi- All in One Remote - CEO house	69.95
	22/07/25	BP - CEO vehicle fuel	188.37
	23/07/25	Dome - meals - CEO Forum	56.20
	24/07/25	Readdle - Fluix subscription	276.84
	24/07/25	Readdle - Fluix subscription international fee	8.31
	25/07/25	Local Government-Mt Hawthorn- AI Workshop	280.00
	25/07/25	Crown Promenade-Accommodation-Dowerin Downtown	1,096.62
	26/07/25	Crown Junction Grill-Meals-Dowerin Downtown	106.70
	26/07/25	WALGA Local Government Convention 2025	8,750.50
	27/07/25	Humanitix- Regional Leaders Summit ticket	621.12
	27/07/25	Crown Promenade-Accommodation-Dowerin Downtown	412.19
	30/07/25	McCrindle Subscription	150.00
	30/07/25	Bendigo Bank Card fee	4.00
	31/07/25	Readdle - Fluix subscription - reimbursed	-276.37
	31/07/25	Drop Box Subscription	24.13
	31/07/25	Drop Box Subscription international fee	0.72
		Total 1065	18,150.75
		Total PPIN02152	18,150.75
73	Other - PPIN02139		
	1208 - Wright Express Australia Pty Ltd (WEX)		
	FC250731	14/08/25 Fuel card admin charges	13.18
		Total 1208	13.18
		Total PPIN02139	13.18
74	Other - PPIN02086		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC1/8/25 INT	01/08/25 Bank charges 1/8/25	2,546.36
		Total 141	2,546.36
		Total PPIN02086	2,546.36
75	Other - PPIN02088		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250801	01/08/25 BPAY monthly pay	8.80
		Total 141	8.80
		Total PPIN02088	8.80
76	Other - PPIN02140		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250811	11/08/25 Bank charges - Tyro Fees	395.57
		Total 141	395.57
		Total PPIN02140	395.57
77	Other - PPIN02141		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250813	13/08/25 Bank charges - De Fees	4.65
		Total 141	4.65
		Total PPIN02141	4.65

Payment Details

	Payment / Invoice	Date Description	Amount
78	Other - PPIN02142		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250819	19/08/25 Bank charges - De Fees	4.95
		Total 141	4.95
		Total PPIN02142	4.95
79	Other - PPIN02143		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250827	27/08/25 Bank charges - De Fees	4.35
		Total 141	4.35
		Total PPIN02143	4.35
80	Other - PPIN02151		
	141 - BENDIGO BANK - GOOMALLING BRANCH		
	BFC250829	29/08/25 Bank charges - De Fees	5.25
		Total 141	5.25
		Total PPIN02151	5.25
81	Other - PPIN02087		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250801	01/08/25 Transport licensing transactions 1/8/25	10,810.75
		Total 1421	10,810.75
		Total PPIN02087	10,810.75
82	Other - PPIN02091		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT010825	05/08/25 Transport licensing transactions 1/08/25	2,023.20
		Total 1421	2,023.20
		Total PPIN02091	2,023.20
83	Other - PPIN02092		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250805	07/08/25 Transport licensing transactions 5/8/25	393.00
		Total 1421	393.00
		Total PPIN02092	393.00
84	Other - PPIN02093		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250807	11/08/25 Transport licensing transactions 07/08/25	100.40
		Total 1421	100.40
		Total PPIN02093	100.40
85	Other - PPIN02094		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250808	12/08/25 Transport licensing transactions 08/08/25	344.85
		Total 1421	344.85
		Total PPIN02094	344.85
86	Other - PPIN02095		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250811	13/08/25 Transport licensing transactions 11/08/25	1,231.05
		Total 1421	1,231.05
		Total PPIN02095	1,231.05
87	Other - PPIN02096		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250812	14/08/25 Transport licensing transactions 12/08/25	1,000.10
		Total 1421	1,000.10
		Total PPIN02096	1,000.10
88	Other - PPIN02097		
	1421 - Shire of Victoria Plains (Department Of Transport)		
	DOT250819	21/08/25 Transport licensing transactions 19/08/25	1,029.50
		Total 1421	1,029.50
		Total PPIN02097	1,029.50

Payment Details

	Payment / Invoice	Date	Description	Amount
89	Other - PPIN02098			
	1421 - Shire of Victoria Plains		(Department Of Transport)	
	DOT250820	22/08/25	Transport licensing transactions 20/08/25	436.05
			Total 1421	436.05
			Total PPIN02098	436.05
90	Other - PPIN02099			
	1421 - Shire of Victoria Plains		(Department Of Transport)	
	DOT250821	25/08/25	Transport licensing transactions 21/08/25	200.00
			Total 1421	200.00
			Total PPIN02099	200.00
91	Other - PPIN02100			
	1421 - Shire of Victoria Plains		(Department Of Transport)	
	DOT250822	26/08/25	Transport licensing transactions 22/08/25	438.65
			Total 1421	438.65
			Total PPIN02100	438.65
92	Other - PPIN02101			
	1421 - Shire of Victoria Plains		(Department Of Transport)	
	DOT250825	27/08/25	Transport licensing transactions 25/08/25	300.10
			Total 1421	300.10
			Total PPIN02101	300.10
93	Other - PPIN02149			
	1421 - Shire of Victoria Plains		(Department Of Transport)	
	DOT250826	28/08/25	Transport licensing transactions 26/08/25	15,463.35
			Total 1421	15,463.35
			Total PPIN02149	15,463.35
94	Other - PPIN02051			
	18 - Synergy			
	SYNERGY	01/08/25	Electricity charges - 14/5/25 to 8/7/25 - Staff housing, Calingiri	3,493.20
	01/08/2025		Football, Administration Office, War Memorial	
			Total 18	3,493.20
			Total PPIN02051	3,493.20
95	Other - PPIN02052			
	18 - Synergy			
	SYNERGY	05/08/25	Electricity charges - 14/5/25 to 8/7/25 - Staff housing	705.78
	459289910			
			Total 18	705.78
			Total PPIN02052	705.78
96	Other - PPIN02159			
	18 - Synergy			
	SYNERGY - 407	20/08/25	Electricity charges - 31/5/25 to 30/7/25 - Staff housing	151.36
	028 000			
			Total 18	151.36
			Total PPIN02159	151.36
97	Other - PPIN02160			
	18 - Synergy			
	SYNERGY - 562	21/08/25	Electricity charges - 31/5/25 to 30/7/25 -Bolgart Hall	402.14
	695 810			
			Total 18	402.14
			Total PPIN02160	402.14
98	Other - PPIN02161			
	18 - Synergy			
	SYNERGY - 22/8/25	22/08/25	Electricity charges - Streetlights, Bolgart Caravan - 4/6/25 to 29/7/25	2,187.81
			Total 18	2,187.81
			Total PPIN02161	2,187.81

Payment Details

	Payment / Invoice	Date	Description	Amount
99	Other - PPIN02153			
	2 - WESTERN AUSTRALIAN TREASURY CORPORATION			
	87LOAN250824	25/08/25	Loan 87 repayment - August 2025	124,663.31
			Total 2	124,663.31
			Total PPIN02153	124,663.31
100	Other - PPIN02154			
	2 - WESTERN AUSTRALIAN TREASURY CORPORATION			
	84LOAN250829	29/08/25	Loan 84 repayment - August 2025	9,938.62
			Total 2	9,938.62
			Total PPIN02154	9,938.62
101	Other - PPIN02053			
	20 - Telstra Corporation Ltd			
	TELSTRA	05/08/25	Mobile/SIM charges 17/7/25 to 16/8/25- CCTV, Mobile phone, Fire	831.93
	1583901424 T311		Data(ipad), Covert camera	
			Total 20	831.93
			Total PPIN02053	831.93
102	Other - PPIN02158			
	20 - Telstra Corporation Ltd			
	IELSIKA - 63U	14/08/25	Phone and internet charges - to 22/7/25	2,331.15
	8146 000			
			Total 20	2,331.15
			Total PPIN02158	2,331.15
103	Other - DD00033			
	V0001 - SuperStream Clrg House Vendor			
	PJ000553	30/07/25	Superannuation Contribution payroll deduction	1,063.66
	PPE30072025	30/07/25	Superannuation Contribution	10,924.95
			Total V0001	11,988.61
			Total DD00033	11,988.61
104	Other - DD00034			
	V0001 - SuperStream Clrg House Vendor			
	PJ000568	13/08/25	Superannuation Contribution payroll deduction	1,070.38
	PPE13082025	13/08/25	Superannuation Contribution	11,278.96
			Total V0001	12,349.34
			Total DD00034	12,349.34
105	Other - DD00035			
	V0001 - SuperStream Clrg House Vendor			
	PJ000578	27/08/25	Superannuation Contribution payroll deduction	1,054.25
	PPE27082025	27/08/25	Superannuation Contribution	9,948.32
			Total V0001	11,002.57
			Total DD00035	11,002.57
			Grand Total - Other	238,813.17
106	Payroll			
	PJ000568			
	PPE13082025	13/08/25	Wages payment PE13/08/25	66,471.31
			Total PJ000568	66,471.31
107	Payroll			
	PJ000578			
	PPE27082025	27/08/25	Wages payment 27/08/25	58,360.29
			Total PJ000578	58,360.29
			Grand Total - Payroll	124,831.60
			GRAND TOTAL - OTHER AND PAYROLL	363,644.77

Payment Type	References from - to	\$ Amount
Creditor EFT Payment**	EFT00052- EFT00053	726,705.24
Direct Debit Payment**	PPIN02016 – PPIN02160 DD00033-DD00035	216,786.75
Credit card – Bendigo Bank	PPIN02102	2,191.42
	PPIN02103	4.00
	PPIN02138	1,667.07
	PPIN02152	18,150.75
Fuel Card – Wright Express	PPIN02139	13.18
Salaries and Wages EFT	PE13/08/25;PE27/08/25	124,831.60
Trust Payments		0
	TOTAL	1,090,350.01

Local Spending	\$	%
Local Supplier	19,327.30	1.77%
Payroll	124,831.60	11.45%
Total	144,158.90	13.22%

9.2 Monthly Financial Statements - August 2025

File Reference	
Report Date	24 September 2025
Applicant/Proponent	Shire of Victoria Plains
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Colin Ashe – Deputy Chief Executive Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. Financial Statements - August 2025

PURPOSE

To receive the monthly financial statements for the period ending 31 Aug 2025.

BACKGROUND

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations 34 & 35 set out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval.

COMMENT

The carried forward deficit of (\$998,383) is the unaudited figure that has increased from the budgeted carried forward figure of (\$925,728) due to requested RSM adjustments as part of the Annual Financial Statements. This is primarily adjustments to Employee Provisions (Annual Leave).

Rates were raised in Aug 25 and reflected in the surplus of \$3,311,521 but this should not be confused with the actual receipt of cash or rates payments which was not due until 11 Sep 25. Nevertheless, the shire has substantially moved past the cashflow bump for the time being.

NOTES TO ACCOUNT

The following presents a summary and analysis of the key points in the Aug 25 Financial Statements.

Note 1 Net Current Funding Position:

This reflects the liquidity of the shire, calculated as current assets less current liabilities, aligning with the Statement of Financial Activity (Rate Setting Statement) amounting to \$3,311,521. As forecast, this has improved from Jul 25, returning the shires ability to service its current liabilities.

Note 2 Cash and Financial Assets:

The current total cash position balance is \$810,342 with an Unrestricted Municipal Bank Balance of (\$114,271) and \$924,614 in Restricted Cash, the latter comprising:

- \$713,404 in Reserves.
- \$211,209 major grant funding received and quarantined only partially cash backed (see note 11).

The negative amount in the Unrestricted Municipal Bank Balance represents the overdraft currently being utilised to meet short term cashflow requirements but has improved since Jul 25.

Note 4 – Debtors:

An overall (net) balance of \$4,199,503 which comprises:

- \$3,989,228 in rate debtors representing the raising of rates but not yet converted to cash.
- \$225,537 in sundry debtors primarily MAF and DWER Grant funding.
- \$1,658 has been referred to the Fine Enforcement Registry (FER) for two separate firebreak infringements with current status of intention to enforce and an approved time to pay arrangement.

In terms of Rate Debtors, this can be further analysed as:

- \$3,941,119 net of prepaid rates plus rates raised.
- \$26,061 ad hoc payment arrangements.
- \$20,735 with Debt Collection.

Note 5 Reserves:

Minor interest for Aug 25 noting the Reserve Term Deposit will mature in Oct 25.

Note 6 – Plant Disposals

No disposals for Aug 25.

Note 7 – Capital Program

Little progress in the Capital Program due to weather and cashflow but this will improve in the coming months. The Calingiri Sportsground lighting, Boiler and Bolgart Skatepark have been completed.

Note 8 – Loan Repayments

The Plant Replacement loan was paid in Aug 25 representing approximately half of loan payment schedule being completed.

Note 9 – Payables

Contingent Liabilities will reduce once the HSP1 funding, R2R and LRCI program is completed.

Note 10 – Grants and Subsidies

The first payment of R2R funding for 25-26 amounting to \$500,000 has been received and assisted in cashflow whilst the weather remained inclement during Aug 25. Accordingly this funding was not quarantined during Aug 25 but has been in Sep 25.

Note 11 – Restricted Funds

Funding for R2R and LRCI has been required to assist with short term cashflow and will be returned once rate funding is generated. HSP1 funding is cash backed. Of note, \$738,997 needs to be returned to Restricted Funds to cash back grants received. This has occurred in Sep 25.

Note 12 – LRCI Program

The Calingiri Sportsground Lighting and Bolgart Skatepark has been completed and Lotterywest funding for the Calingiri Playground has been submitted.

Note 13 – LGGS Program

Expenditure on Bushfire Plant has occurred in readiness for the fire season.

Note 14 – Material Variances

Details have been provided with greater granularity on variances noting the ex-gratia rates refund will impact on the budget. The ESL charge has been incorrectly classified in the budget and will be remediated during budget review.

CONSULTATION

Chief Executive Officer, Sean Fletcher.

Manager Works and Services, Silvio Brenzi.

Chief Financial Officer, Zoe Clayton.

Co-ordinator Financial Services, Glenn Deocampo.

STATUTORY CONTEXT

Local Government (Financial Management) Regulations 1996 –

- r.34 – financial activity statement required each month and details of what is to be included.

CORPORATE CONTEXT

Local Government (Financial Management) Regulations 1996 –

- r.34 – financial activity statement required each month and details of what is to be included.

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES		WE KNOW WE ARE SUCCEEDING WHEN	
4. CIVIC LEADERSHIP			
4.3 Proactive and well governed Shire		External audits and reviews confirm compliance	
		We have sound financial management policies and attract external funding to help achieve our goals	

	Councilors attend training and feel supported in their role
	Council is supported by a skilled team

Delegation

Nil

Policy Implications

Policy Manual –

- 3 Financial Management

Other Corporate Document

Nil

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation Outcome and
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire/Officers	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Policies and processes including preparation by Finance staff ensure that the residual risk is moderate.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council **RECEIVE** the 31 Aug 2025 Monthly Financial Statements as presented.



SHIRE OF VICTORIA PLAINS

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 AUGUST 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 AUGUST 2025**

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**SHIRE OF VICTORIA PLAINS
STATEMENT OF COMPREHENSIVE INCOME
FOR THE MONTH ENDED 31 AUGUST 2025**

	Note	Annual Budget	YTD Budget	YTD Actual
		\$	\$	\$
Revenue				
Rates		4,135,598	4,131,795	4,076,699
Grants, subsidies and contributions	10a	2,272,986	521,790	520,526
Fees and charges		309,923	203,959	147,263
Interest revenue		72,744	2,470	865
Other revenue		38,960	5,417	90,845
		<u>6,830,211</u>	<u>4,865,431</u>	<u>4,836,198</u>
Expenses				
Employee costs		(2,058,532)	(288,738)	(409,770)
Materials and contracts		(2,615,003)	(339,237)	(390,865)
Utility charges		(118,350)	(18,850)	(14,938)
Depreciation		(3,673,554)	(612,259)	(639,942)
Finance costs		(50,377)	(22,509)	(5,986)
Insurance		(195,445)	(29,613)	(29,036)
Other expenditure		(218,676)	(9,000)	(4,249)
		<u>(8,929,937)</u>	<u>(1,320,206)</u>	<u>(1,494,785)</u>
		<u>(2,099,726)</u>	<u>3,545,225</u>	<u>3,341,413</u>
Capital grants, subsidies and contributions	10a	11,944,564	500,000	500,000
Profit on asset disposals	6b	76,764	-	-
Loss on asset disposals	6b	(7,102)	-	-
		<u>12,014,226</u>	<u>500,000</u>	<u>500,000</u>
Net result for the period		9,914,500	4,045,225	3,841,413
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus		-	-	-
Total other comprehensive income for the period		-	-	-
Total comprehensive income for the period		9,914,500	4,045,225	3,841,413

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE MONTH ENDED 31 AUGUST 2025

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates		4,135,598	4,131,795	4,076,699
Grants, subsidies and contributions	10b	2,272,986	521,790	520,526
Fees and charges		309,923	203,959	147,263
Interest revenue		72,744	2,470	865
Other revenue		38,960	5,417	90,845
Profit on asset disposals	6b	76,764	-	-
		6,906,975	4,865,431	4,836,198
Expenditure from operating activities				
Employee costs		(2,058,532)	(288,738)	(409,770)
Materials and contracts		(2,615,003)	(339,237)	(390,865)
Utility charges		(118,350)	(18,850)	(14,938)
Depreciation		(3,673,554)	(612,259)	(639,942)
Finance costs		(50,377)	(22,509)	(5,986)
Insurance		(195,445)	(29,613)	(29,036)
Other expenditure		(218,676)	(9,000)	(4,249)
Loss on asset disposals	6b	(7,102)	-	-
		(8,937,039)	(1,320,206)	(1,494,785)
Non-cash amounts excluded from operating activities	1	-	612,259	639,942
Amount attributable to operating activities		(2,030,064)	4,157,484	3,981,355
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	10a	11,944,564	500,000	500,000
Proceeds from disposal of assets	6a	280,500	(37,438)	-
Proceeds from financial assets at amortised cost - self-supporting loans		23,872	-	-
		12,248,936	462,562	500,000
Outflows from investing activities				
Payments for financial assets at amortised cost - self supporting loans		-	-	-
Acquisition of property, plant and equipment	7	(7,532,772)	(27,309)	(27,309)
Acquisition of infrastructure	7	(5,403,522)	(27,471)	(32,895)
		(12,936,294)	(54,780)	(60,204)
Non-cash amounts excluded from investing activities		-	-	-
Amount attributable to investing activities		(687,358)	407,782	439,796
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	8	-	-	-
Transfers from reserve accounts	5	67,309	-	-
		67,309	-	-
Outflows from financing activities				
Repayment of borrowings	8	(288,565)	(110,975)	(110,975)
Transfers to reserve accounts	5	(30,000)	(5,000)	(271)
		(318,565)	(115,975)	(111,246)
Non-cash amounts excluded from financing activities		-	-	-
Amount attributable to financing activities		(251,256)	(115,975)	(111,246)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year		(925,728)	(925,728)	(998,383)
Amount attributable to operating activities		1,573,829	4,157,484	3,981,355
Amount attributable to investing activities		(687,358)	407,782	439,796
Amount attributable to financing activities		(251,256)	(115,975)	(111,246)
Surplus or deficit after imposition of general rates		(290,513)	3,523,562	3,311,521

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL POSITION
AS AT 31 AUGUST 2025

	Note	2026 \$	2025 \$
CURRENT ASSETS			
Cash and cash equivalents	2	810,342	1,839,629
Trade and other receivables	4a	4,199,503	120,618
Other financial assets		26,544	26,544
Inventories		38,002	48,342
Other assets		90,095	204,765
TOTAL CURRENT ASSETS		5,164,487	2,239,898
NON-CURRENT ASSETS			
Trade and other receivables	4b	17,050	17,050
Other financial assets		134,725	134,725
Property, plant and equipment		12,681,519	12,764,735
Infrastructure		128,148,168	128,644,690
TOTAL NON-CURRENT ASSETS		140,981,462	141,561,201
TOTAL ASSETS		146,145,949	143,801,098
CURRENT LIABILITIES			
Trade and other payables	9a	386,217	1,940,478
Other liabilities	9b	534,983	325,439
Borrowings	8	180,262	291,237
Employee related provisions		191,817	232,686
TOTAL CURRENT LIABILITIES		1,293,278	2,789,841
NON-CURRENT LIABILITIES			
Borrowings	8	1,015,011	1,015,011
Employee related provisions		49,610	49,610
TOTAL NON-CURRENT LIABILITIES		1,064,621	1,064,621
TOTAL LIABILITIES		2,357,900	3,854,462
NET ASSETS		143,788,049	139,946,636
EQUITY			
Retained surplus		16,534,331	16,534,331
Net Result - Comprehensive Income		3,841,413	
Transfers to (from) Reserves		(271)	
Reserve accounts	5	713,405	713,133
Revaluation surplus		122,699,172	122,699,172
TOTAL EQUITY		143,788,049	139,946,636

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE MONTH ENDED 31 AUGUST 2025

Note 1

Determination of Surplus or Deficit

Note	2026	25/26	2025
	Actual	Budget	Actual
	\$	\$	\$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.			
Adjustments to operating activities			
Less: Profit on asset disposals	-	(76,764)	(32,479)
Less: Fair value adjustments to financial assets at fair value through profit or loss	-	-	(59,715)
Add: Loss on disposal of assets	-	7,102	58,001
Add: Depreciation	639,942	3,673,554	3,733,716
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates	-	-	-
Employee benefit provisions	-	-	-
Non-cash amounts excluded from operating activities	639,942	3,603,893	3,699,524
(b) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts		(675,824)	(713,133)
Less: Financial assets at amortised cost - self supporting loans	(26,544)	23,872	(26,544)
Add: Current liabilities not expected to be cleared at end of year			
Current portion of borrowings	180,262	288,566	291,237
Total adjustments to net current assets	153,718	(363,386)	(448,440)
Net Current Assets used in the Statement of Financial Activity			
Total Current Assets	5,164,487	1,393,107	2,239,898
Less: Total current liabilities	(1,293,278)	(1,320,234)	(2,789,841)
Less: Total adjustments to net current assets	(559,686)	(363,386)	(448,440)
Surplus or deficit after imposition of general rates	3,311,521	(290,513)	(998,383)

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 2

Cash and Cash Equivalents

Description	Unrestricted	Restricted	Total	Institutions	Interest Rate	Maturity Date
	\$	\$	\$			
Petty Cash	700		700	N/A	Nil	On Hand
Municipal Funds Bank	(115,783)		(115,783)	Bendigo Bank	0.00%	At Call
Restricted Funding	812	211,209	212,021	Bendigo Bank	0.00%	At Call
RESERVES						
Reserve Savings Bank Account		115,377	115,377	Bendigo Bank	0.00%	At Call
Reserves - Term Deposits		598,027	598,027	Bendigo Bank	3.40%	5/10/2025
		713,404	713,404			
Total Cash and Cash Rquivalents	(114,271)	924,614	810,342			

Note 3

Bonds and Deposits Held

Funds held as a bond or holding account with the Shire

Description	Closing Balance 1-Jul-25 \$	Opening Balance 30-Jun-25 \$
BCITF	160	160
Tip Key Bond	1,964	1,964
Gym Memberships	2,958	
Toilet Bond	2,070	1,940
Hall Bond	1,443	1,125
GSRC Gillingarra Church Legal Fees	5,000	5,000
Other	2,280	2,280
Department of Transport	-	986
Total Funds Held	15,874	13,455

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 4

Trade and Other Receivables

(a) Current Assets	31-Aug-25	30-Jun-25
	\$	\$
Debtor - Rates	3,989,228	52,012
Expected Credit Loss (Allowance)	(15,262)	(15,261)
Other Statutory Receivables	10,854	-
Debtors - Sundry (Trade Receivables)	149,112	43,162
GST Receivable	65,571	40,705
Total Trade and other Receivables	4,199,503	120,618

Debtors - Sundry (Trade Receivables)

	31-Aug-25	30-Jun-25
	\$	\$
01-31 Days	68,986	41,391
31-62 Days	78,396	172
63-92 Days	-	-
93+ Days	1,730	1,600
Total Trade Receivables	149,112	43,163

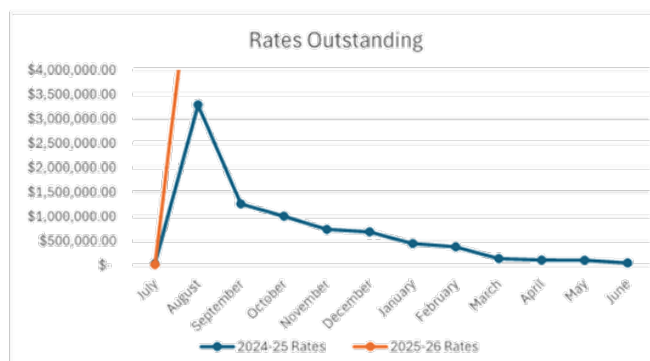
Debtors - Rates Analysis

Closing balances - prior year	52,012	36,344
Prepaid / Unallocated Rates	-	-
All Rates levied this year	4,194,824	3,922,567
Less: Closing balances - current month	3,989,228	52,012
Total Rates Collected to date	257,608	

Net Rates Raised not due 25-26	3,941,119	
Adhoc Payment Arrangement	26,061	26,684
Debt Collection with AMPAC	20,735	6,145
Rates paid in Advance	(1,559)	-
Now overdue	-	18,979
Small amounts	2,872	204
Total	3,989,228	52,012

(b) Non Current Assets

Deferred Rates	17,050	17,050
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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 5

Cash Reserves

Reserve	Opening Balance	Transfer From		Interest Received		Transfer To		Closing Balance	
	1/07/2024	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 31/08/2025	Budget 30/06/2026
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	4,856		-	2	204	-	-	4,858	5,060
Plant	27,740		-	11	1,165	-	-	27,751	28,905
Housing	154,489		(10,000)	59	6,499	-	-	154,548	150,988
Sewerage Scheme - Calingiri	53,648		-	20	2,257	-	-	53,668	55,905
Refuse Site	275,379		-	22	11,685	-	-	275,401	286,964
Building Maintenance	57,930		(67,309)	38	2,437	-	10,000	57,968	3,058
Infrastructure	100,516		-	3	4,229	-	-	100,519	104,745
Gymnasium	8,038		-	9	338	-	-	8,047	8,376
Sewerage Scheme - Yerecoin	22,909		-	106	964	-	-	23,014	23,873
Unallocated Monies	7,628		-	3	321	-	-	7,631	7,949
Total Cash Reserves	713,133	-	(77,309)	271	30,000	-	10,000	713,404	675,823

Objective of Reserves

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Term	Purpose
Long Service Leave	Ongoing	to be used to fund annual and long service leave requirements
Plant	Ongoing	to be used for the purchase of major plant
Housing	Ongoing	to be used for the procurement of staff housing
Sewerage Scheme - Calingiri	Ongoing	to be used to maintain and improve the Calingiri sewerage scheme
Refuse Site	Ongoing	to be used to fund future refuse site development
Building Maintenance	Ongoing	to be used for the long term maintenance of Shire buildings
Infrastructure	Ongoing	to be used for future infrastructure development to ensure long term Shire sustainability
Gymnasium	Ongoing	to be used for future purchases and replacement of gymnasium equipment
Sewerage Scheme - Yerecoin	Ongoing	to be used to maintain and improve the Yerecoin sewerage scheme
Unallocated Monies	Ongoing	future refund or allocation once identified or transferred to shire general revenue after statutory period expiry.

The reserves are not expected to be used within a set period and further transfers to the reserve accounts are expected as funds are utilised.
There are no reserves restricted by legislation.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 6

Disposal of Assets

Class of Asset & Program	Proceeds from Sale		Cost of Replacement Asset		Net Cost for Change Over		Written Down Value		Profit/(Loss) on Disposal		
	Actual \$	Budget \$	Actual \$	Budget \$	Actual	Budget \$	Actual	Budget \$	Actual (Profit)	Actual (Loss)	Budget \$
	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26	2025/26
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant & Equipment											
Governance											
CEO Vehicle		80,000				(80,000)		62,119	-	-	17,881
DCEO Vehicle		65,000			-	(65,000)		54,963	-	-	10,037
Transport											-
PEX01 - Caterpillar Excavator 311D-LRR		30,000				(30,000)		18,115	-	-	11,885
Snap on Hydraulic Claw		500			-	(500)		2,551	-	-	(2,051)
PM09 - Kubota ZD1211-60 Mower VP71		5,000			-	(5,000)		10,050	-	-	(5,050)
PTK23 - Mitsubishi Canter Table Top VP49		35,000			-	(35,000)		5,656	-	-	29,344
Ford Ranger Wildtrak WM VP000		65,000			-	-		57,384	-	-	7,616
Totals Disposal of Assets	-	280,500	-	-	-	(215,500)	-	210,838	-	-	69,662

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 7

Capital Acquisitions

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Actual 2025/26	Budget 2025/26
	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26		
Governance												
Admin Storage and Roller Doors		22,000									-	22,000
CEO Vehicle (VP0)				100,000							-	100,000
DCEO Vehicle (VP00)				75,000							-	75,000
Law, Order and Public Safety												
Disaster Ready Generators				101,560							-	101,560
Disaster Ready Bores									78,440		-	78,440
Housing												
Staff Housing Development - HSP2		4,567,000									-	4,567,000
Staff Housing Development - HSP1		27,000									-	27,000
Air Conditioner - 12 Harrington St						15,000					-	15,000
Recreation and Culture												
Calingiri Pavilion Boiler	27,309	27,309									27,309	27,309
Calingiri Sportsclub		25,000									-	25,000
Mogumber Toilets		54,903									-	54,903
Calingiri Oval Scoreboard						80,000					-	80,000
Calingiri War Memorial									22,000		-	22,000
Calingiri Playground Equipment									52,000		-	52,000
Calingiri Sportsground Lighting								22,835	22,471		22,835	22,471
Calingiri Youth Park									5,150		-	5,150
Bolgart Skatepark								5,000	5,000		5,000	5,000
Transport												
Depot Renovations		60,000									-	60,000
Depot Carpark LRC		15,000									-	15,000
PEX01 - Caterpillar Excavator 311D-LRR				175,000							-	175,000
Snap on Hydraulic Claw				30,000							-	30,000
PM09 - Kubota ZD1211-60 Mower VP71				18,000							-	18,000
PTK23 - Mitsubishi Canter Table Top VP49				120,000							-	120,000
PWV75 - Ford Ranger Wildtrak WM VP000				75,000							-	75,000
Digital Speed Signs				25,000							-	25,000
Depot Utility (2WD)				30,000							-	30,000
Footpaths									20,000		-	20,000
Truck Parking Bay - Mogumber									10,000		-	10,000
Truck Parking Bay - Yerecoin									5,060	21,500	5,060	21,500
Roadworks - Regional Road Safety Program												
Toodyay - Bindi Bindi Rd Nth (RRSP)								2,428,855			-	2,428,855
Wongan Hills Waddington Road (RRSP)								823,540			-	823,540
Roadworks - Roads to Recovery Funded												
Yerecoin Sth East Rd								700,000			-	700,000
Bolgart East Rd Seal - renewal								57,250			-	57,250

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 7

Capital Acquisitions

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Actual 2025/26	Budget 2025/26
	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26		
Poincare St - Seal renewal								60,000			-	60,000
Cavell St and Haig Intersection								10,000			-	10,000
Calingiri New Norcia Rd - reconstruction								79,198			-	79,198
Economic Development												
Victoria Plains Central Precinct		1,890,000									-	1,890,000
Gillingarra Emergency Water CWSP									86,180		-	86,180
Gillingarra Community Water CWSP									93,912		-	93,912
Gillingarra Truckfill CWSP									128,741		-	128,741
ESA Tourism Development									689,485		-	689,485
Bore Development - Goudge / Parker Rd									9,800		-	9,800
Totals	27,309	6,688,212	-	749,560	-	95,000	-	4,158,843	32,895	1,244,679	60,204	12,936,294
	TOTAL NON-INFRASTRUCTURE						TOTAL INFRASTRUCTURE					
	27,309 7,532,772						32,895 5,403,522					

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 8

Borrowings

No.	Loan Details	Amount Outstanding 1/07/2025	Interest Repayments		Principal Repayments		Principal Outstanding 31/08/2025
			Actual 2025/26	Budget 2025/26	Actual 2025/26	Budget 2025/26	
		\$	\$	\$	\$	\$	\$
	Self Supporting Loans						
83	Calingiri Football Club	101,555		(4,928)		(23,872)	101,555
	Other Loans						
84	Piawaning Water Supply	29,088	(362)	(605)	(9,576)	(19,272)	19,512
85	Grader and Roller	60,890		(430)		(40,508)	60,890
87	Plant Replacement	1,114,716	(23,265)	(44,413)	(101,399)	(204,914)	1,013,317
	Total Borrowings	1,306,249	(23,627)	(50,376)	(110,975)	(288,566)	1,195,274
	Current Loan Liability	287,307					180,262
	Non-Current Loan Liability	1,018,942					1,015,011
	Total Loan Liability	1,306,249					1,195,274

PUBLIC AGENDA

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 9

Payables

(a) Trade and other payables

	2026	2025
Current	\$	\$
Sundry creditors	342,839	1,688,481
Prepaid Rates	-	56,547
Accrued Salaries and Wages	-	61,708
Bonds and Deposits Held	15,874	15,189
Accrued Interest	-	21,973
Accrued Expenses	-	78,538
Payroll Clearing	306	-
ATO GST payable	27,197	18,042
	386,216	1,940,478

(b) Other Liabilities

	2026	2025
Current	\$	\$
Contingent Liabilities	533,894	324,453
Transport Licensing - DOT	1,089	986
	534,983	325,439

Contingent Liabilities Represented by:

Housing Support Program 1	209,441	-
Roads to Recovery	215,690	215,690
WSFN Funding	8,694	8,694
Grant - Local Roads and Community Infrastructure Program(LRCIP) Ph 4A	100,069	100,069
	533,894	324,453

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 10

Grants, Subsidies and Contributions

(a) Capital Grants, Subsidies and Contributions

Law, Order and Public Safety

Disaster Ready Generator
Disaster Ready Bores

Housing

Housing Support Program (HSP1)
Housing Support Program (HSP2)

Recreation

Scoreboard Grant
Lottery West -Calingiri Playground

Economic Services

DWER - Goudge Parker Rd Bore Redevelopment
Gillingarra Emergency Water CWSP
Gillingarra Community Water CWSP
ESA Tourism Development
Gillingarra Truckfill CWSP
Victoria Plains Central Precinct

Transport

Govt Grant - Regional Roads
Govt Grant - R2R
HVR A Truck parking Bay - Mogumber
LRCIP Funding

Total Non Operating Capital Grants, Subsidies and Contributions

Annual Budget 2025/26 \$	Amended Budget 2025/26 \$	YTD Budget 2025/26 \$	YTD Revenue Actual 2025/26 \$	Variance YTD vs Actual 2025/26 \$
55,000	-	-	-	-
55,000	-	-	-	-
27,000	-	-	-	-
4,567,000	-	-	-	-
75,000	-	-	-	-
42,000	-	-	-	-
7,344	-	-	-	-
60,326	-	-	-	-
65,738	-	-	-	-
689,485	-	-	-	-
89,892	-	-	-	-
1,890,000	-	-	-	-
3,252,395	-	-	-	-
906,448	-	500,000	500,000	-
8,000	-	-	-	-
153,936	-	-	-	-
11,944,564	-	500,000	500,000	-

(b) Operating Grants, Subsidies and Contributions

General Purpose Funding

Financial Assistance Grants - General
Financial Assistance Grants - Local Roads

Law and Public Order

DFES Operating Grant (ESL)
Emergency Services Administration Grant
CESM Contribution
Grant - Mitigation Activity Fund

Education and Welfare

Australia Day
Grant - Other Events*

Economic Services

Strategic Water Plan
DWER - Mobile Water Tank

Transport

Govt Grant - Direct

Total Operating Grants, Subsidies and Contributions

Annual Budget 2025/26 \$	Amended Budget 2025/26 \$	YTD Budget 2025/26 \$	YTD Revenue Actual 2025/26 \$	Variance YTD vs Actual 2025/26 \$
787,005	-	96,751	96,367	384
846,202	-	94,500	94,586	(86)
99,190	-	24,798	24,798	-
161,963	-	-	(360)	360
94,230	-	94,230	89,947	4,283
10,000	-	-	-	-
20,000	-	-	3,636	(3,636)
33,645	-	-	-	-
9,240	-	-	-	-
211,511	-	211,511	211,552	(41)
2,272,986	-	521,790	520,526	1,264

Supplementary information on Grant - Other Events

Grants/contributions to Community Development Programs

LBW Australia - Library grant - Bolgart

Total

Annual Budget \$	YTD Revenue Actual \$
3,636	3,636
3,636	3,636

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 11

Restricted Funding

Description	External Funding Allocation	Project Opening Balance Funding	Receipts	Costs	Balance	Cash Backed
		1/07/2025			31/08/2025	
	\$	\$	\$	\$	\$	\$
Grant - Local Roads and Community Infrastructure Program(LRCIP) Ph 4A	\$ 601,419	100,069	-	27,835	72,234	1,768
WDC Housing Prospectus	\$ 10,000	10,000	-		10,000	
Housing Support Program Stage 1	\$ 877,065	-	533,600	(324,160)	209,441	209,441
DWER - Gouge Parker Rd - Bore Development	\$ 92,144	(57,158)			(57,158)	-
Roads to Recovery	\$ 614,480	215,690	500,000	-	715,690	-
Totals	2,195,108	268,601	1,033,600	(296,324)	950,206	211,209
Restricted Savings						\$ 211,209
To be transferred to (from) Muni account						<u>\$ (738,997)</u>

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 12
[Local Roads and Community Infrastructure Funding](#)

Local Roads and Community Infrastructure - MONTHLY REPORT							Nominal Funding Allocation		
							Owns Source Expenditure		
Council: Shire of Victoria Plains		Phase: 4							
Approved Projects (Project Name in order listed on Approved Work Schedule)	Total Project Cost (\$)	Approved LRCI Funding Contribution (\$)	LRCI Funding Actual Expenditure 24-25 (\$)	25-26 Expenditure (\$)	Total Actual Expenditure (\$)	SOVP own source	Construction Start Date (MM/YY)	Construction Completion Date (MM/YY)	Project status
Calingiri Sportsground Lighting	77,000	77,000	62,969	22,835	22,835	-	Nov-24	Sep-25	Completed
Calingiri Youth Open Space	15,000	15,000	9,850	-	9,850	-	Dec-24	Dec-25	Underway
Bolgart Skatepark and Basketball refresh	5,000	5,000	-	5,000	5,000	-	Oct-24	Sep-25	Completed
Calingiri Playground Equipment	52,000	10,000	-	-	-	-	Jan-25	Dec-25	Not Started
Mogumber Hall Toilets and Building Locks	67,718	67,718	12,815	-	12,815	-	Oct-24	Feb-26	Underway
Calingiri Shire Depot Carpark	15,000	15,000	-	-	-	-	Oct-24	Feb-26	Not Started
Shire of Victoria Plains Boundary Entry Signage	41,412	41,412	-	-	-	-	Sep-24	Dec-25	Underway
TOTAL	273,130	231,130	85,634	27,835	50,500	0			

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 13

Bush Fire Brigade

OPERATING GRANT		
EXPENDITURE ITEM	BUSH FIRE BRIGADE	
	2025/26 Budget	2025/26 Actual
RECURRENT:		
1. Purchase of Plant & Equipment <\$1,500 per item	5,500	
2. Maintenance of Plant and Equipment	2,000	134
3. Maintenance of Vehicles/Trailers/Boats	20,000	21,635
4. Maintenance of Land and Buildings	7,000	
5. Clothing and Accessories	30,000	
6. Utilities, Rates and Taxes	3,500	855
7. Other Goods and Services	16,190	246
8. Insurances	10,000	
Sub Total Recurrent	94,190	22,870
NON-RECURRENT:		
9. Purchase of Plant and Equipment \$1,500 to \$5,000 per item	5,000	
Sub Total Non-Recurrent	5,000	-
Total Operating Budget/Actual	99,190	22,870
Variance Between Budget & Actual ^(a)		76,320

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025**

Note 14

Explanation of Material Variances

Variances which have exceeded the thresholds are listed below by Program. Significant variances within the Program are listed underneath it by Nature or Type.

The material variance adopted by Council for the 2025/26 year is \$10,000 and 10%.

Reporting Program	Var \$	Var %	Timing / Permanent	Explanation of Variance
Operating Revenues				
General rates	(55,096)	(1%) ▼	Permanent	Refund of Exgratia payments relating to previous years.
Fees and charges	(56,696)	(28%) ▼		ESL incorrectly classified in budget, should be classified as Other Revenue.
Other revenue	85,429	1,577% ▲	Permanent	Unaccounted for income in the budget for Workers Compensation, DoT and Insurance claims. Offset by expenses, Reallocation of ESL income.
Operating Expense				
Employee costs	- 121,032	42% ▼	Timing	Allocations between Capital and operating
Materials and contracts	- 51,629	15% ▼	Timing	Accrued expenses of Auditors
Finance costs	16,524	(73%) ▲	Timing	Timing caused by the Accrued interest journal

PUBLIC AGENDA

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2025

Note 15
[Budget Amendments](#)

Amendments to original budget since budget adoption - Surplus/ (Deficit)

Description	Council Resolution	Adoption Date	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$
Forecast Opening Surplus/(Deficit)					
Net Changes					

PUBLIC AGENDA

9.3 Proposed Cancellation of Crown Reserve 28378 and Revocation of Management Order

File Reference	
Report Date	24 September 2025
Applicant/Proponent	Department of Planning, Lands and Heritage on behalf of the State of Western Australia (Landowner)
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Joe Douglas – Shire Planner
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Colin Ashe – Deputy Chief Executive Officer
Attachments	1. Email from the DPLH re Proposed Revocation - Piawaning

PURPOSE

Consideration and determination of a proposal by the Department of Planning, Lands and Heritage on behalf of the State of Western Australia (Landowner) to cancel Crown Reserve 28378 and revoke the associated management order.

BACKGROUND

The Department of Planning, Lands and Heritage (DPLH), on behalf of the State of Western Australia (Landowner), has written to the Shire requesting comment on a proposal to cancel Crown Reserve 28378, revoke the associated management order and return the land comprising the reserve to the Crown estate as unallocated Crown land.

It is understood from advice provided by DPLH that the Department of Housing and Works no longer requires the reserve for public housing purposes for indigenous people and the land is therefore surplus to its future needs and requirements. As such DPLH is proposing to cancel the reserve in its entirety, revoke the current management order issued in favour of the Department of Housing and Works, and convert the land to unallocated Crown land which will then be managed by DPLH on behalf of the State government.

Full details of DPLH's proposal, including plans, are provided in Attachment 1.

Crown Reserve 28378 comprises two (2) lots, the specific details of which are as follows:

- Lot 1 (No.47) Denton Street, Piawaning; and
- Lot 3 (No.43) Denton Street, Piawaning.

Both lots are located centrally in the Piawaning townsite with direct frontage and access to Bindi Bindi-Toodyay Road immediately east which is a sealed and drained local distributor road under the care, control and management of the Shire of Victoria Plains. They also have direct frontage and access to an unconstructed public right-of-way along their rear boundaries to the west.

Lot 1 comprises a total area of approximately 899m² and Lot 3 comprises a total area of approximately 1,012m².

Both lots are gently sloping and contain native vegetation throughout, none of which is identified in any public sector data bases as being of regional environmental significance.

Both lots are also currently vacant and have not been developed for any specific purpose/s. Furthermore they are not located in a designated public drinking water supply area, are not subject to inundation or flooding during extreme storm events, and do not contain any places of cultural heritage significance within their designated boundaries. Both lots have however been designated by the Fire and Emergency Services Commissioner as being bushfire prone.

Immediately adjoining and other nearby land uses are broadly described as follows:

- North – The Cust Street road reserve (unconstructed) with Crown Reserve 41042 beyond which has been set aside for flora and fauna conservation purposes and managed by the Department of Biodiversity, Conservation and Attractions;
- South – Crown Reserve 18183 which has been set aside for government requirements and managed by DPLH on behalf of the State of Western Australia, vacant Crown land and a number of privately owned lots beyond that are either vacant or have been developed for commercial or low density residential purposes;
- East – The Bindi Bindi-Toodyay Road road reserve with a bulk grain handling and storage facility and operational railway line beyond; and
- West – An unconstructed public right-of-way, low density residential development with the Downey Street road reserve (constructed) and undeveloped vacant Crown land beyond.

COMMENT

All land comprising Reserve 28378 and the other Crown owned lots immediately north and south have been classified 'Public Open Space' reserve in the Shire of Victoria Plains Local Planning Scheme No.5 (LPS5).

The stated objectives in LPS5 for the development and use of any land classified 'Public Open Space' reserve are as follows:

- *To set aside areas for public open space, particularly those established under section 152 of the Planning and Development Act 2005; and*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.*

Notwithstanding the subject land's current reserve classification in LPS5, there are no express prohibitions in the Scheme or the *Planning and Development (Local Planning Schemes) Regulations 2015* that prevent the land from being developed for a suitable alternative purpose/s. The current designated purpose of the land under the *Land Administration Act 1997* will however need to be amended with the approval of the Minister for Lands to allow it to be developed for any alternative purpose/s.

Discussion with the Shire's Chief Executive Officer has confirmed the Shire's interest in retaining the

land's Crown reserve status with a management order issued in favour of the Shire for recreation, open space, and drainage purposes to allow the Shire to develop the land for the benefit of the local community. This proposal is consistent with the land's reserve classification in LPS5. Should the Shire wish to develop the land for an alternative purpose in the future there is scope to do so as a public work under the provisions of the *Planning and Development Act 2005* subject to the Minister for Lands approval in accordance with the specific requirements of the *Land Administration Act 1997*.

In light of all the above and the future strategic benefits associated with securing rights to manage and use the subject land for community benefit, it is recommended Council authorise the Shire's Chief Executive Officer to advise DPLH it does not support the proposed cancellation of Crown Reserve 28378, revocation of the associated management order, and its conversion to unallocated Crown land and would prefer to see the reserve retained with a new management order issued in favour of the Shire to allow the land to be developed for recreation, open space, and drainage purposes in accordance with its current 'Public Open Space' reserve classification in LPS5.

CONSULTATION

Community consultation was not required or deemed necessary in this particular instance. The proposal has however been the subject of discussion with the Shire's Chief Executive Officer.

STATUTORY CONTEXT

- *Land Administration Act 1997*
 - Part 2, Section 14 – 'Minister to consult local governments before exercising certain powers in relation to Crown land'
 - Part 4 - Reserves
- *Planning and Development Act 2005*
 - Part 1, Section 6 – 'Act does not interfere with public works'
- *Shire of Victoria Plains Local Planning Scheme No.5*
 - Part 2, Clause 14 – 'Local Reserves'

CORPORATE CONTEXT

Shire of Victoria Plains Local Planning Strategy

The Shire's proposal to retain Reserve 28378 with a new management order issued in favour of the Shire for recreation, open space, and drainage purposes is consistent with the Shire of Victoria Plains Local Planning Strategy in terms of the reclamation of unused land in the Shire's smaller townsites where possible.

Integrated Strategic Plan 2022-2032

The proposal is consistent with the following elements of the *Shire of Victoria Plains Integrated Strategic Plan 2022 – 2032*:

Community

Strategic Priority 1.3 - Recreational, social and heritage spaces are safe and are activated.

Civic Leadership

Strategic Priority 4.1 - Forward planning and implementation of plans to achieve community priorities.

Delegation

Nil

Policy Implications

There are no policy implications.

Other Corporate Document

Nil

Risk Analysis

The risks associated with the proposal are considered to be minimal aside from the need to ensure the land is suitably managed on an ongoing basis to help mitigate any future potential bushfire risk.

FINANCIAL IMPLICATIONS

There are no immediate financial implications for the Shire aside from the administrative costs associated with responding to DPLH's request for comment which are broadly accounted for in the Shire's annual budget.

The Shire will however need to maintain the reserve on an ongoing basis if the Minister for Lands approves the Shire's request for a management order, the cost of which would be included in allowances made for the management of Shire owned and controlled land in current and future budgets.

The cost to develop the reserve for recreation, open space, and drainage purposes will be determined in the future when the land is required for these purposes with suitable allowances to be made in future budgets approved by Council.

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council **AUTHORISE** the Shire's Chief Executive Officer to **ADVISE** the Department of Planning, Lands and Heritage it **DOES NOT** support the proposed cancellation of Crown Reserve 28378, revocation of the associated management order, and its conversion to unallocated Crown land and would prefer to see the reserve retained with a new management order issued in favour of the Shire of Victoria Plains to allow the land to be developed for recreation, open space, and drainage purposes in accordance with its current 'Public Open Space' reserve classification in Local Planning Scheme No.5.

ATTACHMENT 1

From: Chirena Lee <Chirena.Lee@dph.wa.gov.au>
Sent: Tuesday, 19 August 2025 4:18 PM
To: Reception SOVP <reception@victoriaplains.wa.gov.au>
Subject: PROPOSED REVOCATION OF MANAGEMENT ORDER & CANCELLATION OF RESERVE 28378 BEING LOTS 1 AND 3 ON DEPOSITED PLAN 202037 – PIAWANING, SHIRE OF VICTORIA PLAINS

OFFICIAL

DPLH CASE: 2502603 / DPLH FILE: 02780-1966

Good afternoon Shire of Victoria Plains,

PROPOSED REVOCATION OF MANAGEMENT ORDER & CANCELLATION OF RESERVE 28378 BEING LOTS 1 AND 3 ON DEPOSITED PLAN 202037 – PIAWANING, SHIRE OF VICTORIA PLAINS

The Department of Housing and Works, as proponent, has advised that Reserve 28378, comprising Lots 1 & 3 on Deposited Plan 202037, Piawaning, is no longer required for public housing purposes and is considered surplus to their requirements.

The current responsible agency of Reserve 28378 is the Department of Housing and Works (Homeswest vesting).

It is proposed to revoke the Management Order over Reserve 28378 and return the land to the Crown. Once the reserve is cancelled, it will revert to unallocated Crown land.

Land Details:

1. Lot 1 on Deposited Plan 202037 (LR3032-421) - 47 DENTON ST, PIAWANING
2. Lot 3 on Deposited Plan 202037 (LR3032-422) - 48 DENTON ST, PIAWANING

A tenure map and aerial image are attached for your reference.

The Department of Planning, Lands and Heritage would appreciate any comments or objections the Shire of Victoria Plains may wish to raise regarding the proposed revocation of the management order and reserve cancellation.

To facilitate the progression of this proposal, the Department, in accordance with section 14 of the *Land Administration Act 1997*, seeks the views of the Shire of Victoria Plains regarding the proposal within **42 calendar days** of the date of this email. Should you require an extension of the 42-day consultation period, please write/email to the Department **prior** to the expiration of the period, outlining the reasons for the extension request and the proposed extended timeframe required. If a response is not received within 42 calendar days of the date of this email, or within any extended period that may subsequently be granted, it will be deemed that the Shire of Victoria Plains has no objection to the proposal.

Please do not hesitate to contact me if you have any queries or require further information.

Kind regards,

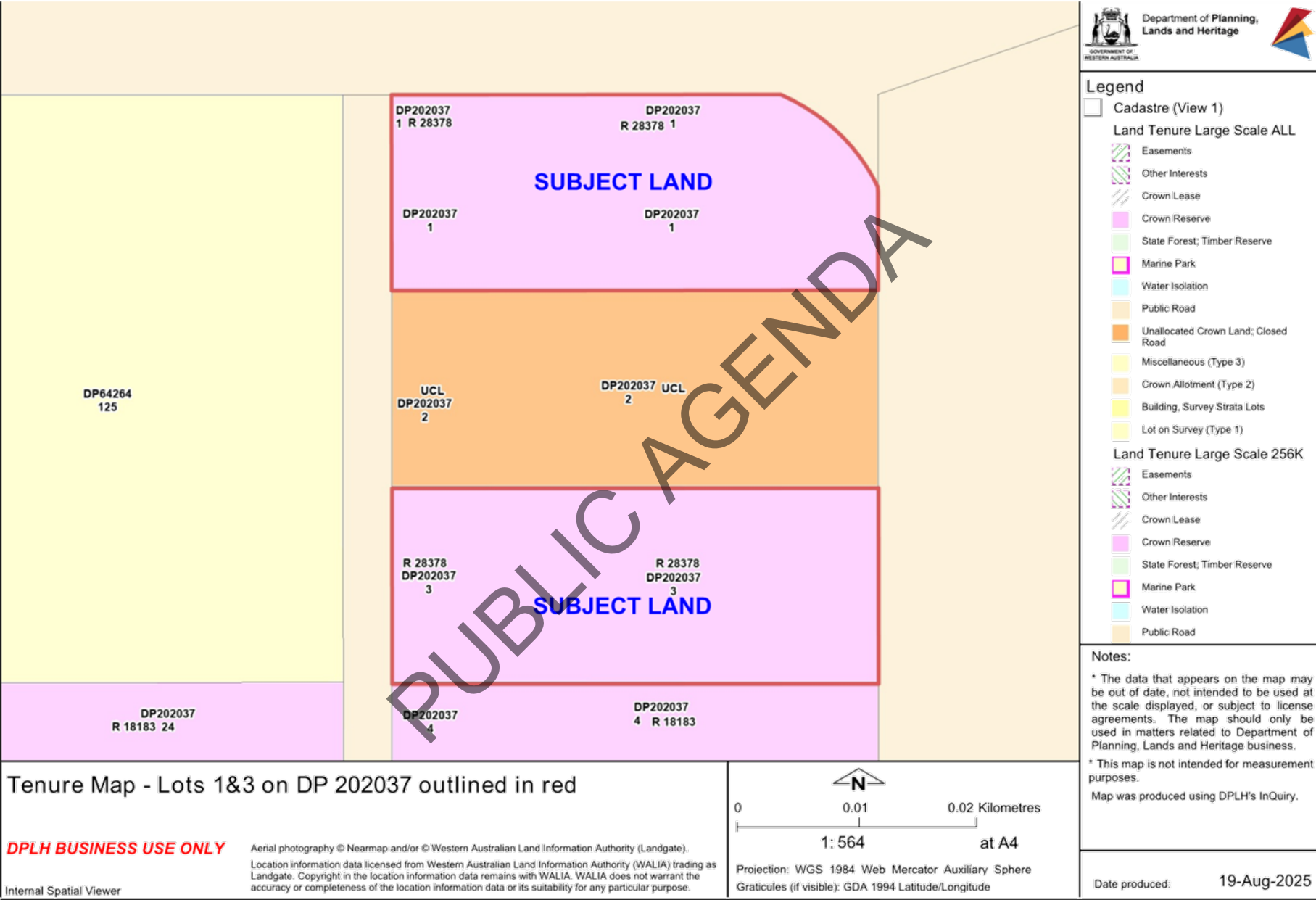
Chirena Lee

State Land Officer | Land Use Management

Department of Planning, Lands and Heritage

140 William Street, Perth WA 6000

W: dph.wa.gov.au | P: 6551 7970





Reserve Details Report - 28378

Reserve	28378	Legal Area (ha)	0.2001
Name	N/A	Status	CURRENT
Type	N/A	Current Purpose	NATIVE HOUSING
File Number	02780-1966-02RO		
Notes	N/A		
Additional Reserve Information	N/A		

Class	Responsible Agency	Date of Last Change
C	DEPARTMENT OF HOUSING AND WORKS (SSHC)	04/04/2001

Management Order	Document Number
VEST: HOMESWEST	H711981

Land Use
USE AND BENEFIT OF ABORIGINAL INHABITANTS
HOUSING

Local Government Authority
SHIRE OF VICTORIA PLAINS

CLT Number	Parcel Identifier	Street Address, Suburb	File Number	PIN	Area (m²)
LR3032/421	Lot 1 On Deposited Plan 202037	47 Denton Street, PIAWANING 6572	02780-1966-02RO.	726965	899
LR3032/422	Lot 3 On Deposited Plan 202037	43 Denton Street, PIAWANING 6572	02780-1966-02RO.	726967	1012

Previous Certificates of Title	Status
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Document Number/Gazette Page	Date	Type	Text
H711981	03/04/2001	Current Area	0.2001
H711981	03/04/2001	Current Vesting	VEST: HOMESWEST

Document Number/Gazette Page	Date	Type	Text
3329	16/12/1966	Original Gazettal and page	ORIGINAL GAZETTE
N/A	16/12/1966	Class	C
N/A	16/12/1966	Current Purpose	NATIVE HOUSING
N/A	16/12/1966	Correspondence File Number	02780-1966-02RO
N/A	16/12/1966	Historical Area	0.1.39.1
N/A	16/12/1966	Lot/Town Lot	PIAWANING,1,3
N/A	16/12/1966	Public Plan	PIAWANING TOWNSITE
N/A	16/12/1966	Street Name	DENTON ST
N/A	N/A	Metric Conversion	0.2001 R15

date: Aug 29, 2025, 10:06:27 AM

PUBLIC AGENDA

10 MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE REQUIRING DECISION

12 MEETING CLOSED TO PUBLIC

Nil

13 CLOSURE OF MEETING

PUBLIC AGENDA