



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On
At
Commencing

Tuesday 11th December 2012
Council Chambers, Calingiri
2.02pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.02pm.

Dr David Cook, Forensic Entomologist from the Centre for Forensic Science at the University of Western Australia joined council for a presentation on Stable Fly.

Councillors were invited to ask questions of Dr Cook. Following questions Cr Erickson invited Dr Cook and EHO Glenn Sargeson to join Councillors and staff for afternoon tea.

Resolution 204/2012
Moved Cr Rive seconded Cr Lovelock that the meeting adjourn for afternoon tea.
Motion Put & Carried 6/0

The meeting adjourned at 2.39pm.

The meeting resumed at 3.09pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr L Rive	West Ward

Leave of Absence: Cr D Holmes South Ward

Apologies: Cr J Brennan Central Ward

Visitors: Dr D Cook, EHO Glenn Sargeson – Shire of Victoria Plains (from 2.02pm to 3.09pm)

Chief Executive Officer:	Mr H Hawkins
DCEO/Finance and Administration Manager:	Mr I Graham
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 205/2012

Moved Cr Kelly seconded Cr Smith that the minutes of the Ordinary Meeting held 20th November 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 6/0

7.2 Business Arising from Minutes

Cr Lovelock

The CEO was to contact Water Corporation regarding water for fire fighting purposes from the Calingiri and Yerecoin overhead supply tanks.

CEO to follow up.

Congratulations to Cr Kelly on his report from the National Local Roads Congress. Did there seem to be a push to get grain back on rail as against road?

Cr Kelly responded.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

President

The LEMC mtg was cancelled again due to fire activity in the area. The CEO and President were to attend.

Attend the Avon Zone Mtg held in Gingin with the CEO. Gravity Discovery Centre and Native title information were discussed.

Attended the NACC Meeting

Visited the NACC section of Museum opening held in Geraldton.

Unable to attend the recent AROC meeting. The CEO was able to attend.

CEO

From the Zone Meeting it was pointed out that any Unallocated Crown Land is subject to native title procedure, whilst leasehold and freehold land won't be affected by native title.

CEO

From the AROC Meeting

Aged Care Housing Project will hopefully include two units for Calingiri and two for Bolgart. The units will be fully funded through Royalties for Regions (approximate value of \$800,000 unconfirmed). The only contribution by council will be the land.

Mining issues were also discussed.

Cr Lovelock

Are there restrictions on housing and occupancy?

CEO

The units will be run by Victoria Plains. The only restriction is that occupants must be over 55. No restrictions of eligibility by income etc.

Cr Smith

Contacted by the Water Corporation regarding the contaminated site cleanup at Yerecoin. Water Corporation advised this is not complete and is ongoing.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F57 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 5th December 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: November Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during November 2012.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 206/2012

Moved Cr Smith seconded Cr Lovelock that the payments made during November 2012 from the Municipal Bank Account as per the attached listing amounting to:-

**\$185,551.12 for creditor EFT payments,
\$63,317.16 for creditor cheque payments,
\$1,977.65 for direct debit payments,
\$78,939.49 payroll payments; and
giving an overall total of \$329,785.42 be endorsed.**

Motion Put & Carried 6/0

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**Shire of Victoria Plains
Creditor & Payroll Payments for the month of November 2012**

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT861	14/11/2012	ABBOTT & CO PRINTERS	Business Cards - Works Manager		358.60
EFT862	14/11/2012	AVON WASTE	Refuse Removal Services Oct 2012		4003.29
EFT863	14/11/2012	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Nov 2012		328.35
EFT864	14/11/2012	BROOKS HIRE SERVICE PTY LTD	Hire Multi-tyred roller Sept 2012		3262.70
EFT865	14/11/2012	BW JAMES TRANSPORT	Freight Charges		96.64
EFT866	14/11/2012	CALINGIRI TRADERS			923.67
			Postage, Papers, Refreshments Admin & Council Oct 2012	233.09	
			Purchases for Depot Oct 2012	656.39	
			Screws Etc & Cleaning Products for Caravan Park	34.19	
			Accom & Meals for Rates Officer Training		636.00
EFT867	14/11/2012	CANNING BRIDGE AUTO LODGE	Cleaning charges for Oct 2012		1810.00
EFT868	14/11/2012	CAROLYNNE HAIGH	Stationery for Depot		145.58
EFT869	14/11/2012	STAPLES AUSTRALIA PTY LTD	Freight Charges		9.49
EFT870	14/11/2012	COURIER AUSTRALIA	Torches etc for Fire Prevention		1155.66
EFT871	14/11/2012	FIRE AND SAFETY WA	Removal costs for DCEO		3008.75
EFT872	14/11/2012	GRACE REMOVALS GROUP			2806.89
EFT873	14/11/2012	HOLCIM (AUSTRALIA) PTY LTD			1547.70
EFT875	14/11/2012	ICE AND OVEN TECHNOLOGIES PTY LTD	Ice Machine for Depot		2442.00
EFT876	14/11/2012	IT VISION AUSTRALIA PTY LTD	Additional Synergy Users & Annual Licence Fee		603.90
EFT877	14/11/2012	JASON SIGNMAKERS	Magnetic - Fire Control Officer - Vehicle Identification		232.90
EFT878	14/11/2012	LANDGATE		173.25	
			Crown Reserve Data	59.65	
			Rates Collection		2770.00
EFT879	14/11/2012	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2012 LGMA Annual State Conference Registration		328.13
EFT880	14/11/2012	MAPS GROUP LIMITED	Fuel for Fleet Vehicles Oct 2012		412.50
EFT881	14/11/2012	MERCURY FIRESAFETY PTY LTD	Shut off nozzle Yerecoin/Piawaning Fire Station		19123.50
EFT882	14/11/2012	MUCHEA GRADING CONTRACTORS	Hire Machinery Yerecoin/Glentromie Road Extension		2332.71
EFT883	14/11/2012	MUCHEA IRRIGATION & RURAL SUPPLIES	Install reticulation to rear of block at 16 Yulgering Road		5500.00
EFT884	14/11/2012	NC & F WATSON	Hire truck to cart gravel to Bolgart West Rd		4095.00
EFT885	14/11/2012	REBECCA STONE			
			Internal painting - U4 Harrington St Calingiri	2695.00	
			Paint external 15 Lambert Cres Calingiri	1400.00	

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EFT886	14/11/2012 RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	Advertising Bushfire Procedure Advertising - Bushfire Awareness Ladies Day Advertising Shire Page	120.00 115.28 287.00	522.28
EFT887	14/11/2012 SHIRE OF CHITTERING	Health & Building Services for Sept 2012		2839.00
EFT888	14/11/2012 SHIRE OF DUMBLEYUNG	Reimburse LGMA Dinner Expenses		51.95
EFT889	14/11/2012 SHIRE OF GOOMALLING	Building Stamps for new Building Act 2011		200.00
EFT890	14/11/2012 SHIRE OF WONGAN-BALLIDU	Safety Course Fees x 2 held in Sept 2012		1213.14
EFT891	14/11/2012 SKIPPER TRUCK PARTS	Repairs to Water Truck - PTK16	2026.93	4616.64
EFT892	14/11/2012 STAR TRACK EXPRESS	Fan/Condensor for Air Conditioning on Mitsubishi - PTK16	2589.71	
EFT893	14/11/2012 STATE LIBRARY OF WA	Freight Charges		143.08
EFT894	14/11/2012 T-QUIP	Purchase of Books		27.50
EFT895	14/11/2012 THE BENEDICTINE COMMUNITY OF NEW NORCIA	New TORO Z580D 25hp Diesel Mower		14899.50
EFT897	14/11/2012 THE RETIC SHOP	Catering for Fire Brigade		376.90
EFT898	14/11/2012 TOODYAY HOME TRADERS	Sprinklers for Bolgart & Calingiri Town Gardens		1097.50
EFT899	14/11/2012 VERONICA RIVE	Whipper Snipper Blades		81.95
EFT900	14/11/2012 VICTORIA PLAINS MECHANICAL SERVICES	Cleaning of Public Toilets for June to Oct 12		1000.00
EFT901	14/11/2012 VP WATER (DB & MD SMITH)	Bolgart Fire Truck Repairs & Service - PFT11		2979.28
EFT902	14/11/2012 WALLIS COMPUTER SOLUTIONS	Hire of Watercart for Yerecoin Glentromie Rd		3678.40
EFT903	14/11/2012 WESTRAC PTY LTD - PARTS	Computer Equipment		2451.35
EFT904	14/11/2012 WHEATBELT TYRES	Refund on Inv PI73738623 Dated 11/10/12 Cutting Edges for both Graders Cutting Edges for both Graders	-1627.43 2802.80 2433.86	3609.23
EFT905	14/11/2012 WONGAN RETRAVISION & COMFORTSTYLE FURN	Repair Bobcat tyre - PLR6 & Hire Toilet Trailer Tyre	137.95	457.95
EFT906	23/11/2012 I-FIX FITNESS	2 X Heavy Duty Batteries	320.00	
EFT907	23/11/2012 THE FARM SHOP (WA) 1999 PTY LTD	Portable Air Con for Server Room Admin Building		499.95
EFT908	27/11/2012 BOLGART RURAL MERCHANDISE	Service Gym Equipment Radio with Antenna & External Speaker for Fire Brigade		491.15 301.70 1728.32
EFT909	27/11/2012 BROOKS HIRE SERVICE PTY LTD	Retic parts for Bolgart Aged Units	101.07	
EFT910	27/11/2012 COUNTRY COPIERS NORTHAM	Materials for Refuse Site & Library Postage Oct 2012 Hire a Multi-Tyred Roller - Aglime & Yerecoin/Glentromie	1627.25	6826.60 1071.41

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EFT911	27/11/2012	COUNTRY HOUSING AUTHORITY	Service contract for Admin Photocopier - IR5055	203.17	
EFT912	27/11/2012	COVS PARTS PTY LTD	Service contract for Admin Photocopier	868.24	6971.20
			Loan Payment No 68		2490.34
			White Spray Can	5.94	
			Pink Spray Can	8.81	
			Yellow Spray Can	5.94	
			Bushmans Repellant	10.45	
			2 Bushmans repellants	20.90	
			2 Bushmans repellants	20.90	
			6 Bushmans repellants	62.70	
			Urn & Water Jugs	694.10	
			Economaster Bubble & Carafe for Depot	1428.90	
			Grease Guns	231.70	
EFT913	27/11/2012	DAVID BRITNALL SMITH	Travel Allowance 2012		227.00
EFT914	27/11/2012	DEPARTMENT OF PREMIER & CABINET	Gazettal of Fire Weather & Control Officers 2012-2013		133.50
EFT915	27/11/2012	DUN DIRECT PTY LTD			16040.34
			Bulk unleaded fuel 1513 Ltrs	2374.21	
EFT916	27/11/2012	IT VISION AUSTRALIA PTY LTD	Bulk Diesel Fuel 9800 Ltrs	13666.13	
			Rates Training	506.00	
			Rates Training	506.00	
			Rates Training	1012.00	
			Install Synergy Update 9.2.201	1179.75	
			Bank Reconciliation Training	396.00	
EFT917	27/11/2012	JOLLY & SONS PTY LTD	Inspection for New Tractor Mower License - PTR03		93.60
EFT918	27/11/2012	LINX ELECTRICAL	Connect new BBQ at Mogumber Hall		1200.00
EFT919	27/11/2012	MUCHEA GRADING CONTRACTORS	Hire Equipment for Yerecoin Glentromie Road		12980.00
EFT920	27/11/2012	NC & F WATSON	Hire truck to cart gravel to Yerecoin		3401.97
EFT921	27/11/2012	OFFICEWORKS	Key Cabinet for Depot		134.00
EFT922	27/11/2012	RB MOTORS (GOOMALLING)	New Ford Falcon for DCEO		12890.00
EFT923	27/11/2012	REBECCA STONE	Paint external 15 Lambert Crescent Calingiri		2905.00
EFT924	27/11/2012	RICHARD SMITH	Collection of Drums Oct & Nov 2012		222.70
EFT925	27/11/2012	SKIPPER TRUCK PARTS	Belt & Air Con Assembly for PTK16		420.08
EFT926	27/11/2012	STAR TRACK EXPRESS	Freight Charges		88.55
EFT927	27/11/2012	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 23-10 to 13-11-12		120.00

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EFT928	27/11/2012 TUSS CONCRETE PTY LTD	Headwalls for Cal/Goom & Toodyay Bindi Bindi Intersection	506.00
EFT929	27/11/2012 VP WATER (DB & MD SMITH)	Hire water truck - Yerecoin Glentromie Road	7477.80
EFT930	27/11/2012 WALLIS COMPUTER SOLUTIONS	Antennas for Depot - 3G Wireless Connection	2255.13
EFT931	27/11/2012 WESTERN AUSTRALIA TREASURY CORPORATION	Loan Payment No 69	1876.86
EFT932	27/11/2012 YERECOIN TRADERS	Fuel, Batteries for PFT12	418.56
		Total EFT payments for November 2012	185551.12
11204	08/11/2012 WALG SUPER PLAN	Superannuation contributions	4177.02
11207	08/11/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80
11209	08/11/2012 CARE SUPER	Superannuation contributions	414.48
11210	08/11/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45
11213	08/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Payroll deductions	223.95
11214	08/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 7/11/12	3391.00
11215	14/11/2012 AUSTRALIAN TAXATION OFFICE	Payroll deductions	14740.01
11217	14/11/2012 ST JOHN AMBULANCE (CALINGIRI SUBCENTRE)	First Aid Kits for Depot & Vehicles	342.00
11219	14/11/2012 TELSTRA CORPORATION LTD	Telephone Charges	1187.92
11221	14/11/2012 SEA VIEW ORTHOTICS	Litterpickers for Shire Depot Staff	82.10
11222	20/11/2012 SYNERGY	Electricity Charges	2401.05
11223	20/11/2012 WATER CORPORATION	Water Usage 11-7 to 7-11	3477.00
11224	21/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Reimbursement of Cash for Bendigo Agency	5000.00
11225	22/11/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80
11226	22/11/2012 CARE SUPER	Superannuation contributions	322.38
11227	22/11/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45
11228	22/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 21/11/12	4634.15
11230	22/11/2012 WALG SUPER PLAN	Superannuation contributions	4282.70
11231	22/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Payroll deductions	211.20
11232	26/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Licence renewal for DCEO Vehicle	183.50
11233	27/11/2012 CITY OF GOSNELLS	Library Books	16.50
11234	27/11/2012 DEPARTMENT OF MINES AND PETROLEUM	Dangerous Goods Licence 2013	192.00
11235	27/11/2012 LAUREN BROWNE	Sponsorship - Equestrian Event in SA	100.00
11236	27/11/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Reimbursement of Petty Cash to Oct & Nov 2012	378.55
11238	27/11/2012 TELSTRA CORPORATION LTD	Telephone Charges	557.51
11239	27/11/2012 WATER CORPORATION	Water Usage Jul to Nov 2012	38.45
11240	27/11/2012 WILSON MACHINERY	Repairs to Tree Lopper - PTP1	15316.39
11241	27/11/2012 SYNERGY	Electricity Charges	1062.80

DD8061.1	12/11/2012 IAN GRAHAM	Total Cheque payments for November 2012	63317.16
DD8061.2	15/11/2012 IINET LIMITED	Reimburse LGMA Conference Accom & Paint for 16 Yulgering Internet for 13 Lambert Cresc	1777.56
DD8071.1	21/11/2012 IAN GRAHAM	Reimburse Fuel for PAV32 & Internet - 16 Yulgering	49.95
			150.14
		Total Direct Debit Payments for November 2012	1977.65
	08/11/2012 EFT Payment for Wages W/E 7/11/12		38864.63
	22/11/2012 EFT Payment for Wages W/E 21/11/12		40074.86
		Total Wages EFT payments for November 2012	78939.49
		Total Payments for November 2012	329785.42

F58 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 5th December 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Financial reports for the month of November 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 30th November 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for November 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 873 - Income Statement by Program
Page 874 - Income Statement by Nature and Type
Page 875 - Statement of Financial Activity
Page 876 - Report on Significant Variances
Page 877 - Composition of Net Current Asset Position
Page 878 – Notes on Budget Changes 2012/2013
Page 879 to 898 – Income and Expenditure Detail by Program
Page 899 to 900 – Capital Expenditure - Year to Date
Page 901 – Investments Report
Page 902 to 903 – Bank Reconciliation Report
Page 904 – Outstanding Rates Report
Page 905 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 30th November 2012 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 207/2012

Moved Cr Rive seconded Cr Kelly that the following statements and reports for the month ended 30th November 2012 be received.

Page 873 - Income Statement by Program

Page 874 - Income Statement by Nature and Type

Page 875 - Statement of Financial Activity

Page 876 - Report on Significant Variances

Page 877 - Composition of Net Current Asset Position

Page 878 – Notes on Budget Changes 2012/2013

Page 879 to 898 – Income and Expenditure Detail by Program

Page 899 to 900 – Capital Expenditure - Year to Date

Page 901 – Investments Report

Page 902 to 903 – Bank Reconciliation Report

Page 904 – Outstanding Rates Report

Page 905 – Outstanding Debtors Report

Motion Put & Carried 6/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 30th November 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,191,825	2,362,365	2,797,099	2,797,099
Governance	29,240	25,430	10,658	10,658
Law, Order and Public Safety	431,576	20,599	456,407	456,407
Health	2,019	1,135	3,390	3,390
Education & Welfare	0	0	0	0
Housing	22,767	27,555	66,220	66,220
Community Amenities	59,225	60,607	64,294	64,294
Recreation & Culture	23,455	14,330	20,163	20,163
Transport	164,460	409,585	855,222	855,222
Economic Services	18,846	8,955	21,539	21,539
Other Property & Services	13,956	24,115	61,781	61,781
	<u>2,957,369</u>	<u>2,954,676</u>	<u>4,356,772</u>	<u>4,356,772</u>
Operating Expenditure				
General Purpose Funding	(83,993)	(76,055)	(191,195)	(191,195)
Governance	(135,372)	(155,499)	(324,076)	(324,076)
Law, Order and Public Safety	(71,585)	(93,732)	(166,420)	(166,420)
Health	(40,079)	(53,976)	(102,239)	(102,239)
Education & Welfare	(8,291)	(18,220)	(46,314)	(46,314)
Housing	(77,642)	(53,743)	(128,570)	(128,570)
Community Amenities	(90,169)	(99,329)	(264,152)	(264,152)
Recreation & Culture	(181,152)	(180,305)	(419,502)	(419,502)
Transport	(1,019,553)	(1,028,755)	(2,469,227)	(2,469,227)
Economic Services	(58,707)	(74,571)	(155,874)	(155,874)
Other Property & Services	(46,205)	(70,298)	(40,782)	(40,782)
	<u>(1,812,749)</u>	<u>(1,904,483)</u>	<u>(4,308,350)</u>	<u>(4,308,350)</u>
Interest on Borrowings				
Governance	(370)	0	(830)	(830)
Housing	(1,226)	(116)	(3,316)	(3,316)
Recreation & Culture	(5,198)	(5,643)	(11,286)	(11,286)
	<u>(6,793)</u>	<u>(5,759)</u>	<u>(15,432)</u>	<u>(15,432)</u>
\$	<u><u>1,137,827</u></u>	<u><u>1,044,434</u></u>	<u><u>32,989</u></u>	<u><u>32,989</u></u>

Minutes - Ordinary Meeting of Council
11th December 2012

Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 30th November 2012

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,963,767	1,994,135
Grants and Subsidies - Operating	219,418	462,283
Fees and Charges	107,437	195,416
Interest Earnings	35,022	84,222
Other Revenue	25,184	44,800
	<u>2,350,828</u>	<u>2,780,856</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(371,491)	(984,019)
Materials and Contracts	(480,945)	(1,023,088)
Utilities	(35,727)	(61,990)
Depreciation	(788,758)	(1,965,630)
Interest Expenses	(6,793)	(15,432)
Insurance	(166,094)	(158,256)
Other Expenditure	30,266	(115,367)
	<u>(1,819,542)</u>	<u>(4,323,782)</u>
	531,286	(1,542,926)
Grants and Subsidies - non-operating	572,832	1,556,851
Profit on Asset Disposals	33,709	20,778
Loss on Asset Disposals	0	(1,714)
NET RESULT	<u><u>1,137,827</u></u>	<u><u>32,989</u></u>

Minutes - Ordinary Meeting of Council
11th December 2012

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 30th November 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,191,825	2,238,270	2,499,265	2,499,265	-12%
Governance	29,240	25,430	6,087	6,087	15%
Law, Order and Public Safety	15,696	20,599	40,527	40,527	-24%
Health	2,019	1,135	3,390	3,390	78%
Housing	22,767	27,555	66,220	66,220	-17%
Community Amenities	59,225	60,607	64,294	64,294	-2%
Recreation & Culture	8,455	4,330	10,163	10,163	95%
Transport	22,508	23,035	22,085	22,085	-2%
Economic Services	18,846	8,955	21,539	21,539	110%
Other Property & Services	13,956	24,115	61,781	61,781	-42%
Sub Total	2,384,537	2,434,031	2,795,350	2,795,350	-2%
Operating Expenditure					
General Purpose Funding	(83,993)	(76,055)	(191,195)	(191,195)	10%
Governance	(135,741)	(133,179)	(320,335)	(320,335)	2%
Law, Order and Public Safety	(71,585)	(93,732)	(166,420)	(166,420)	-24%
Health	(40,079)	(53,976)	(102,239)	(102,239)	-26%
Education & Welfare	(8,291)	(18,220)	(46,314)	(46,314)	-54%
Housing	(78,867)	(53,859)	(131,886)	(131,886)	46%
Community Amenities	(90,169)	(99,329)	(264,152)	(264,152)	-9%
Recreation & Culture	(186,350)	(185,948)	(430,788)	(430,788)	0%
Transport	(1,019,553)	(1,028,755)	(2,469,227)	(2,469,227)	-1%
Economic Services	(58,707)	(74,571)	(155,874)	(155,874)	-21%
Other Property & Services	(46,205)	(70,298)	(40,782)	(40,782)	-34%
Sub Total	(1,819,542)	(1,887,922)	(4,319,212)	(4,319,212)	-4%
Grants for the Development of Assets					
General Purpose Funding	0	124,095	297,834	297,834	
Law, Order and Public Safety	415,880	0	415,880	415,880	
Recreation & Culture	15,000	0	10,000	10,000	
Transport	141,952	386,550	833,137	833,137	
	572,832	510,645	1,556,851	1,556,851	
Net Operating Result	1,137,827	1,056,754	32,989	32,989	
Capital Income					
Proceeds from the Sale of Assets	93,899	69,415	109,000	109,000	
Transfer from Reserves	0	0	274,000	274,000	
Proceeds from New Loans	0	0	0	0	
Sub Total	93,899	69,415	383,000	383,000	
Capital Expenditure					
Governance	(88,649)	(13,796)	(142,229)	(142,229)	
Law, Order and Public Safety	(415,880)	(22,500)	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	(21,592)	(26,337)	(26,337)	(26,337)	
Community Amenities	0	0	0	0	
Recreation & Culture	(11,312)	(16,493)	(16,493)	(16,493)	
Transport	(398,805)	(1,414,580)	(1,717,139)	(1,717,139)	
Economic Services	(4,345)	(45,512)	(45,512)	(45,512)	
Other Property & Services	(55,833)	(113,109)	(125,913)	(125,913)	
Transfer to Reserves	0	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(19,784)	(2,743)	(40,140)	(40,140)	
	(1,016,199)	(1,655,070)	(2,854,143)	(2,854,143)	
Total Operating + Non-Operating	215,526	(528,901)	(2,438,154)	(2,438,154)	
Adjust Non-Cash items					
Depreciation	788,758	1,014,352	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(33,572)	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	967,895	1,133,047	1,133,047	1,133,047	
Closing Surplus (Deficit) c/f:	1,938,607	1,555,998	641,685	641,685	

Minutes - Ordinary Meeting of Council
11th December 2012

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 30th November 2012	
	YTD Var \$
Operating Income	
General Purpose Funding	
Various General Purpose Income under Budget	(46,445) UNFAV
Economic Services	
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD	9,891 FAV
Other Property & Services	
Private Works Income under budget YTD	(10,159) UNFAV
Operating Expenditure	
General Purpose Funding	
Admin expenditure allocated over budget YTD	7,938 UNFAV
Law, Order & Public Safety	
Fire Prevention Expenses under budget YTD	(18,245) FAV
Community Emergency Services Mgr under budget YTD	(4,738) FAV
Health	
Shared EHO costs under-budget YTD	(13,897) FAV
Education & Welfare - Community Development	
Communtiy Development Officer/various under budget YTD	(9,929) FAV
Housing	
Various Staff Housing operating expenses over budget	19,346 UNFAV
Various Aged Persons Units expenses over budget	4,110 UNFAV
Community Amenities	
Town Planning, Sewerage & Other Community Amenities under budget YTD	(9,160) FAV
Transport	
Various Road Maintenance under budget YTD	(9,202) FAV
Economic Services	
Caravan Park operating expenses under budget YTD	(15,864) FAV
Other Property & Services	
Public Works Overheads under budget YTD	(24,093) FAV
Capital Expenditure	
Governance	
CEO vehicle replacement under budget	(11,465) FAV
DCEO vehicle replacement under budget	(2,827) FAV
Computer Upgrade under budget	(5,855) FAV
Law Order & Public Safety - Fire Prevention	
Replacement Fire Tender New Norcia timing difference	415,880 UNFAV
Recreation & Culture	
Roads Board Building roof under budget	(5,181) FAV
Transport	
Plant purchases and Road Construction timing differences (under budget YTD)	(1,015,775) FAV
Other Property & Services	
Various small plant items & Depot Clerk Ute not yet purchased	(57,276) FAV

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 30th November 2012

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,794,534
Cash - Restricted	1,082,298
Receivables	429,095
Inventories	8,058
Total Current Assets	<u>3,313,986</u>

Less Current Liabilities

Payables	(171,488)
Accrued Salaries & Wages	14,345
Current portion A/L Provision	(135,937)
Provisions and Borrowings	(156,293)
Total Current Liabilities	<u>(449,373)</u>

Net Current Assets Position

	<u>2,864,613</u>
Less Cash Restricted - Reserves	1,082,298
Less Provisions and Borrowings	(156,293)
Closing Available Funds	<u><u>1,938,607</u></u>

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>2,231,687</u>	<u>4.97</u>
Current Liabilities	449,373	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>2,223,629</u>	<u>4.95</u>
	449,373	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

<p align="center">Minutes - Ordinary Meeting of Council 11th December 2012</p>
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Shire of Victoria Plains Notes of Budget Changes 2012-13				
Budget Amendments				
Amendments to the original budget since adoption. Surplus/(Deficit)				
			No. Changes	Increase in Decrease Amended

COA	Description	Council Description	Comments	No Change (Non Cash)	Increase in Available	Decrease in Available	Amended Budget
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		Resolution	Adjust	Cash	Cash	Balance
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[illegible][illegible][illegible]

Shire of Victoria Plains
Monthly Report at as : 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(1,907,377)	(1,939,635)	(1,939,635)	(1,939,635)
	10315	Administrative Fees & Charges			(3,390)	(5,150)	(8,600)	(8,600)
	20300	Rates Collection			2,109	4,310	19,000	19,000
Total Rates Income / Expenditure					(1,908,657)	(1,940,475)	(1,929,235)	(1,929,235)
General Purpose Grants								
	10325	General Purpose Grants			(184,922)	(202,140)	(404,283)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(124,095)	(297,834)	(297,834)
Total General Purpose Grants					(184,922)	(326,235)	(702,117)	(702,117)
Other General Purpose Income								
	10310	Ex Gratia Rates			(56,390)	(54,500)	(54,500)	(54,500)
	10320	Interest Income			(34,745)	(33,620)	(84,500)	(84,500)
	10395	Administration Income - Allocated			(5,001)	(3,225)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			81,884	71,745	172,195	172,195
Total Other General Purpose Income / Expenditure					(14,253)	(19,600)	25,449	25,449
Total General Purpose Funding					\$ (2,107,832)	(2,286,310)	(2,605,903)	(2,605,903)

Minutes - Ordinary Meeting of Council
11th December 2012

Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(3,929)	(2,535)	(6,087)	(6,087)
		Members Of Council Operating Income			(3,929)	(2,535)	(6,087)	(6,087)
	20401	Member'S Expenses			2,477	3,125	12,500	12,500
	20402	Member'S Allowances			8,875	10,000	40,000	40,000
	20403	Election Expenses			0	2,100	2,100	2,100
	20404	Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			155	1,750	7,000	7,000
	20406	Meeting Costs			1,841	1,875	4,500	4,500
	20407	Delivering Agendas			967	1,165	2,804	2,804
	20408	Sundry			17,897	10,672	14,760	14,760
	20409	Public Relations			15,899	250	63,500	63,500
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,533	2,534	2,534
	20412	Strategic Plan			8,433	0	25,000	25,000
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			64,335	56,370	135,296	135,296
		Members of Council Operating Expenditure			135,741	106,840	326,994	326,994
		Total Members of Council			131,812	104,305	320,907	320,907
Administration								
	10430	Reimbursements			(15,570)	(6,830)	(15,000)	(15,000)
	10431	Commissions			(4,543)	(6,250)	(15,000)	(15,000)
	10432	Administration Charges			(1,141)	(1,185)	(2,850)	(2,850)
	10433	Sundry Income			(182)	(140)	(350)	(350)
	10434	Rounding			(0)	0	0	0
	10496	Admin Income Reallocated			21,436	13,830	33,200	33,200
		Administration Operating Income			0	(575)	0	0
	10490	WDV on Assets Sold			37,315	23,095	55,429	55,429
	16001	Ceo'S Vehicle - Replacement			(37,171)	(35,000)	(35,000)	(35,000)
	16002	Mgr Fin Vehicle - Replacement			(25,455)	(10,415)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(25,311)	(22,320)	(4,571)	(4,571)
	20430	Salaries & Wages			170,239	178,877	422,817	422,817
	20431	CEO Package			11,171	14,290	32,200	32,200
	20432	DCEO Package			7,370	11,330	25,600	25,600
	20433	Other Staff Costs			3,471	2,290	3,125	3,125
	20435	Computing			39,413	27,106	41,317	41,317
	20436	Insurance			40,773	47,229	47,234	47,234

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains											
Monthly Report as at: 30/11/2012											
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget			
Governance									\$	\$	\$
20437	Staff Recruitment				2,735	0	3,450	3,450			
20438	Staff Training				9,357	4,165	16,600	16,600			
20439	Office Building - Operating				5,731	8,302	16,441	16,441			
20440	Office Building & Surrounds Maintenance		B001	Admin Office Building Maintenance	5,220	2,330	5,600	5,600			
20441	Minor Office Equipment		G001	Admin Buldg Ground Maintenance	0	735	1,770	1,770			
20442	Office Consumables				55	0	3,000	3,000			
20443	Telephone				4,957	2,245	5,400	5,400			
20444	Postage				3,900	3,750	9,000	9,000			
20445	Other Office Expenses				1,827	1,975	4,750	4,750			
20447	Bank Charges				22,414	30,265	52,880	52,880			
20448	Audit Fees				1,839	1,245	3,000	3,000			
20449	Occupational Health & Safety				7,490	8,500	15,000	15,000			
20450	Write-Offs				4,960	3,225	6,550	6,550			
20481	Depreciation Expense				59	0	250	250			
20490	Administration Expenditure - Reallocated				7,999	8,290	19,908	19,908			
	Administration Operating Expenditure				(350,980)	(307,490)	(737,980)	(737,980)			
					0	48,659	(2,088)	(2,088)			
40004	Ceo Vehicle Replacement				43,535	0	55,000	55,000			
40005	Dceo Vehicle Replacement				37,173	0	40,000	40,000			
40032	Office Furniture				0	0	0	0			
40069	Computing upgrade software & hardware		0		7,941	13,796	13,796	13,796			
40074	OHS Upgrade to Shire Buildings		0		0	0	5,792	5,792			
40137	Archive Building Shelving Renewal		0		0	0	0	0			
	Total Governance Capital Expenditure				88,649	13,796	114,588	114,588			
					63,338	39,560	107,929	107,929			
	Total Administration				195,150	143,865	428,836	428,836			
	Total Governance							\$			

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains		Monthly Report as at: 30/11/2012			
Sub-Programme Description	COA	Description	Job	Description	
Law, Order & Public Safety					
Fire Prevention					
	10510	Operating Grant			
	10511	Contributions And Donations			
	10512	Fire Prevention Infringements			
		Fire Prevention - Operating Income			
	20500	Fire Prevention			
	20509	Sandwood Farm Fire Expenses			
	20512	Depreciation Expense			
		Fire Prevention - Operating Expenditure			
	16003	Esl Grant - Fire Tender Replacement - New Norcia And Mogumber			
		Bushfire Brigades - Capital Income			
	20510	FESA Fire Truck Expenses			
	20511	Fire Stations			
	20509	Fire Stations			
	20511	Fire Stations			
	20511	Fire Stations			
	20511	Fire Stations			
	20511	Fire Stations			
		Bush Fire Brigades - Operating Expenditure			
	40176	30Kva Generator			
		Fire Prevention - Capital Expenditure			
		Total Fire Prevention			
Animal Control					
	10520	Animal Infringements			
	10522	Licensing			
	20520	Animal Compound			
	20521	Dog Licensing			
Other Law, Order And Public Safety					
	10530	Other Income			
	10590	Profit Loss on Sale of Assets			
	10595	Administration Income - Allocated			
		Other Law Order & Public Safety - Operating Income			
	20530	Emergency Services			
	20531	Impounded Vehicles			
	20532	Local Emergency Management Committee			
	20533	Community Emergency Services Manager			
	20590	Administration Cost Allocated			
		Other Law Order & Public Safety - Operating Expenditure			
	40184	FESA Fire Tender Replacement - New Norcia			
		Total Other Law Order & Public Safety			
		Total Law, Order & Public Safety			

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains				30/11/2012				
Monthly Report as at:								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	(100)	(700)	(700)
Administration & Inspection - Operating Income								
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	0	0
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			9,162	20,120	20,291	20,291
Administration & Inspection - Operating Expenditure								
					9,162	20,120	20,291	20,291
Total Administration & Inspection								
					8,751	20,020	19,591	19,591
Preventative Services - Pest Control								
	20710	Mosquito Control			3,244	7,961	21,221	21,221
	20711	Fogging Mosquitoes			560	2,155	4,578	4,578
Total Pest Control								
					3,804	10,116	25,799	25,799
Preventative Services - Other								
	20720	Analytical Expenses			401	600	600	600
Total Preventative Services - Other								
					401	600	600	600
Other Health								
	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(1,608)	(1,035)	(2,490)	(2,490)
Other Health - Operating Income								
					(1,608)	(1,035)	(2,690)	(2,690)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			388	80	200	200
	20790	Admin Expenditure - Allocated			26,324	23,060	55,349	55,349
Other Health - Operating Expenditure								
					26,711	23,140	55,549	55,549
Total Other Health								
					25,104	22,105	52,859	52,859
Total Health								
					38,060	52,841	98,849	98,849
\$								

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains Monthly Report as at : 30/11/2012								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
20903	Calingiri	Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	3,080	1,330	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	3,294	1,330	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	55	80	901	901
20903	Calingiri	Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	2,995	1,330	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart	Aged Perons Units Operating Expenditure			2,910	2,800	4,438	4,438
20905	Bolgart	Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	361	0	0	0
20905	Bolgart	Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	3,602	3,602	3,602
20905	Bolgart	Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	915	3,603	3,603
20905	Bolgart	Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
Aged Person Housing - Operating Expenditure					19,110	15,000	32,315	32,315
Aged Person Housing - Capital Expenditure					0	0	0	0
					0	0	0	0
Total Aged Person Housing					6,984	2,710	2,780	2,780
Housing - Other								
10950	Housing	Misc Income			0	0	0	0
10995	Administration	Income - Allocated			(1,108)	(710)	(1,715)	(1,715)
Housing Other - Operating Income					(1,108)	(710)	(1,715)	(1,715)
20906	Vacant Land	Operating Costs			0	0	0	0
20907	Housing	Other			0	0	0	0
20950	Reimbursable	Expenditure			(709)	0	0	0
20960	Depreciation Expense - Housing				0	0	0	0
20990	Administration	Expenditure - Allocated			18,146	15,885	38,129	38,129
Housing Other - Operating Expenditure					17,437	15,885	38,129	38,129
Total Housing Other					16,329	15,175	36,414	36,414
Total Housing					77,692	52,641	92,003	92,003

<p align="center">Minutes - Ordinary Meeting of Council 11th December 2012</p>
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Shire of Victoria Plains								
Monthly Report as at: 30/11/2012								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff								
10910 Staff Housing - 44 Edmonds Street					(1,430)	(1,405)	(3,380)	(3,380)
10912 Staff Housing - 12 Harrington Street					(1,540)	(1,840)	(4,420)	(4,420)
10913 Staff Housing - 16 Yulgering Street					(1,275)	(350)	(850)	(850)
10914 Staff Housing - 13 Lambert Cres					0	(3,730)	(8,960)	(8,960)
10915 Staff Housing - 7 Harrington Street					0	0	0	0
10916 Staff Housing - 15 Lambert Cres					(3,960)	(3,900)	(9,360)	(9,360)
10917					(1,328)	(3,330)	(8,000)	(8,000)
					(9,533)	(14,555)	(34,970)	(34,970)
Staff Housing - Operating Income								
20900 Staff Housing Operating Expenditure					20,424	15,827	31,986	31,986
20901 Staff Housing Building & Surrounds Maintenance			H002	12 Harrington Street	1,860	1,286	4,484	4,484
20901 Staff Housing Building & Surrounds Maintenance			H003	13 Lambert Cres	120	3,161	8,976	8,976
20901 Staff Housing Building & Surrounds Maintenance			H004	15 Lambert Cres	6,846	2,270	8,275	8,275
20901 Staff Housing Building & Surrounds Maintenance			H005	44 Edmonds Street	120	215	2,573	2,573
20901 Staff Housing Building & Surrounds Maintenance			H006	16 Yulgering Road	12,558	215	2,573	2,573
20901 Staff Housing Building & Surrounds Maintenance			H007	7 Harrington Street	392	0	2,575	2,575
					42,320	22,974	61,442	61,442
Staff Housing - Operating Expenditure								
40057 Disability Access					0	5,337	5,337	5,337
40177					11,474	12,000	12,000	12,000
40178					8,669	8,000	8,000	8,000
40179					1,449	1,000	1,000	1,000
					21,592	26,337	26,337	26,337
					54,379	34,756	52,809	52,809
Staff Housing - Capital Expenditure								
Total Staff Housing								
Housing - Aged Persons								
10920 Calingiri Aged Person Units - Unit 1					(2,200)	(1,815)	(4,367)	(4,367)
10921 Calingiri Aged Person Units - Unit 2					(2,200)	(2,165)	(5,200)	(5,200)
10922 Calingiri Aged Person Units - Unit 3					(1,304)	(1,815)	(4,367)	(4,367)
10923 Calingiri Aged Person Units - Unit 4					(2,200)	(2,165)	(5,200)	(5,200)
10930 Bolgart Aged Person Units - Unit 1					(2,022)	(2,165)	(5,200)	(5,200)
10931 Bolgart Aged Person Units - Unit 2					(2,200)	(2,165)	(5,200)	(5,200)
					(12,126)	(12,290)	(29,535)	(29,535)
Aged Person Housing - Operating Income								
20902 Calingiri Aged Person Units Operating Expenditure					4,734	3,613	5,962	5,962
20903 Calingiri Aged Person Units Maintenance					1,679	0	0	0
			APC	Aged Persons Units Calingiri				

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11th December 2012**

Sub-Programme Description		COA	Shire of Victoria Plains Monthly Report as at : 30/11/2012					
			Description	Job	Description	YTD Actual	YTD Budget	Current Budget
						\$	\$	\$
								Original Budget
								\$
Community Amenities								
16041	Gillingarra Emergency Water Supply					0	0	0
	Other Community Amenities - Capital Income							
21060	Cemetery Works			CEMM	Cemetery Maintenance	1,802	2,470	9,848
21061	Cemeteries Operations			GRAVE	Grave Digging	0	3,201	10,810
21062	Mogumber Water Supply					302	310	612
21063	Yenart Bore			YENART		0	123	125
21064	Gillingarra Emergency Water Supply					3,432	4,575	11,005
21065	Public Toilets And Drinking Fountains			TOILET	Public Toilets	822	0	0
21066	Community Amenities - Depreciation Expense					1,741	3,135	6,716
21067	Gillingarra Water Pump Electricity					2,149	2,255	5,414
21090	Administration Expenditure Allocated					0	125	300
	Other Community Amenities - Operating Expenditure					19,901	17,420	41,819
40158	Fencing Upgrade Yerecoin Effluent Ponds					30,148	33,614	86,649
40034	Bolgart Cemetery - Memorial Arch					0	0	0
	Other Community Amenities - Capital Expenditure					0	0	0
	Total Other Community Amenities					28,876	32,459	83,268
	Total Community Amenities					30,944	38,722	199,859

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities							
Sanitation - Household Refuse							
11000 Refuse Removal Gst Charged				(7,767)	(8,085)	(8,085)	(8,085)
11001 Refuse Removal				(33,032)	(34,927)	(34,927)	(34,927)
				(40,798)	(43,012)	(43,012)	(43,012)
Sanitation - Household Refuse - Operating Income							
21000 Domestic Refuse Collection				13,109	13,155	31,581	31,581
21005 Landfill Site Maintenance			TIPB	8,545	8,040	19,314	19,314
21005 Landfill Site Maintenance			TIPC	25,044	18,090	43,430	43,430
21005 Landfill Site Maintenance			TIPM	7,228	10,320	24,782	24,782
21010 Waste Oil Removal			WSTO	0	0	0	0
Sanitation - Household Refuse - Operating Expenditure				53,925	49,605	119,107	119,107
Sanitation - Household Refuse - Capital Expenditure				0	0	0	0
Total Sanitation - Household Refuse				13,127	6,593	76,095	76,095
Sanitation - Other							
11010 Drum Muster				0	(1,000)	(1,000)	(1,000)
11011 Zero Waste Plan				0	(1,000)	(1,000)	(1,000)
Sanitation - Other - Operating Income							
21020 Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	0	580	1,400	1,400
21021 Litter Control Roadside Bins			LITT	500	1,370	3,307	3,307
21022 Drum Muster			DRUM	953	205	500	500
Sanitation - Other - Operating Expenditure				1,453	2,155	5,207	5,207
Total Sanitation - Other				1,453	1,155	4,207	4,207
Sewerage							
11020 Sewerage				(14,550)	(14,400)	(14,400)	(14,400)
				(14,550)	(14,400)	(14,400)	(14,400)
Sewerage - Operating Income							
21030 Effluent Disposal Schemes			SEWC	4,643	3,907	13,381	13,381
21030 Effluent Disposal Schemes			SEWY	0	2,093	12,227	12,227
21031 Sewerage Audit				0	0	6,130	6,130
21032 Effluent Pond Maintenance			EPND	0	0	2,336	2,336
21032 Effluent Pond Maintenance			EPNDY	0	3,375	8,115	8,115
Sewerage - Operating Expenditure				4,643	9,375	42,189	42,189
Total Sewerage				(9,907)	(5,025)	27,789	27,789
Town Planning & Regional Development							
11040 Planning Applications							
Town Planning & Regional Development - Operating Income							
21051 Town Planning Scheme / Local Planning Strategy				(2,604)	(1,040)	(2,500)	(2,500)
21053 Interest Expense				(2,604)	(1,040)	(2,500)	(2,500)
Town Planning & Regional Development - Operating Expenditure							
Total Town Planning & Regional Development				0	4,580	11,000	11,000
Other Community Amenities							
11050 Caringiri Cemetery				0	0	0	0
11095 Administration Income Allocated				0	4,580	11,000	11,000
Other Community Amenities - Operating Income				(57)	(375)	(1,500)	(1,500)
16023 Com Facilities Grant - Caringiri Caravan Park Ablutions Upgrade				(1,215)	(780)	(1,881)	(1,881)
				(1,273)	(1,155)	(3,381)	(3,381)
				0	0	0	0

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Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	5,760	3,380	8,130	8,130
21110 Town & Gardens Maintenance			TWNPIA	Plawaning Town & Gardens Maintenance	2,805	4,995	12,021	12,021
21110 Town & Gardens Maintenance			TWNVER	Yerecoin Town & Gardens Maintenance	11,062	7,150	17,171	17,171
21111 Reserves Maintenance			CMEWPK	Calingiri Memorial Park	256	6,010	14,444	14,444
21111 Reserves Maintenance			RESVS	Reserves Maintenance	2,169	3,485	6,975	6,975
21112 Calingiri Sporting Club Operating					5,851	5,985	10,353	10,353
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	14,076	21,255	51,035	51,035
21114 Bolgart Sportsground Operating					16	166	250	250
21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	141	3,015	7,250	7,250
21116 Town Beautification					1,527	2,500	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					6,931	6,190	14,867	14,867
21119 Sports Clubs - Depreciation Expense					5,198	5,643	11,286	11,286
21120 Interest Expense					310	0	0	0
21122 Calingiri Sports Pavilion					85,231	90,739	221,649	221,649
Other Recreation & Sport - Operating Expenditure					2,750	0	0	0
40185 Bolgart Outdoor Community Project					2,750	0	0	0
Other Recreation & Sport - Capital Expenditure					0	0	0	0
Total Other Recreation & Sport					83,644	90,739	221,917	221,917
Libraries					0	0	0	0
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
Libraries - Operating Income					0	0	0	0
21130 Library - Salaries & Wages					1,967	1,665	4,000	4,000
21131 Library Services					7,834	6,642	13,221	13,221
21132 Library Building Maintenance					484	1,165	2,803	2,803
21133 Depreciation Expense					0	65	163	163
Libraries - Operating Expenditure					10,286	9,537	20,187	20,187
Total Libraries					10,286	9,537	20,187	20,187
Other Culture					0	0	0	0
11130 Cultural Mapping					(6)	0	0	0
11131 History Book					(2,214)	(1,425)	(3,431)	(3,431)
11195 Administration Income Allocated					(2,220)	(1,425)	(3,431)	(3,431)
Other Culture - Operating Income					0	0	0	0
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					36,256	31,770	76,258	76,258
21190 Administration Expenditure Allocated					36,256	31,770	76,258	76,258
Other Culture - Operating Expenditure								

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Public Halls & Civic Centres								
11100	Calingiri Recreation Centre				(195)	(205)	(500)	(500)
11101	Mogumber Hall				0	(40)	(100)	(100)
11103	Calingiri Gymnasium				(104)	(205)	(500)	(500)
11104	Roads Board Building Lease				(1,104)	(830)	(2,000)	(2,000)
	Public Halls & Civic Centres - Operating Income				(3,245)	(1,625)	(3,900)	(3,900)
					(4,848)	(2,905)	(7,000)	(7,000)
16053	Sport & Rec Grants				0	0	0	0
16075	Contribution - Golf Club (Tractor & Mower cost)				(15,000)	(10,000)	(10,000)	(10,000)
	Public Halls & Civic Centres - Capital Income				(15,000)	(10,000)	(10,000)	(10,000)
Public Halls & Civic Centres - Operating Expenditure								
21100	Bolgart Hall		B007	Bolgart Hall & Grounds Maintenance	895	3,790	9,103	9,103
21101	Bolgart Hall		B008	Bolgart Hall Other Costs	5,825	2,938	3,407	3,407
21101	Calingiri Recreation Centre		B009	Calingiri Rec Centre Maintenance	2,867	4,520	10,857	10,857
21102	Calingiri Recreation Centre		B010	Calingiri Rec Centre Other Costs	8,247	9,051	15,257	15,257
21102	Plawaning Hall		B011	Plawaning Hall & Grounds Maintenance	0	0	0	0
21102	Plawaning Hall		B012	Plawaning Hall Other Costs	3,632	1,755	2,090	2,090
21103	Mogumber Hall		B013	Mogumber Hall & Grounds Maintenance	5,264	2,705	6,503	6,503
21103	Mogumber Hall		B014	Mogumber Hall Other Costs	1,236	1,695	1,697	1,697
21104	Gillingarra Hall		B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104	Gillingarra Hall		B016	Gillingarra Hall Other Costs	2,313	1,859	2,516	2,516
21105	Yerecoin Hall		B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105	Yerecoin Hall		B018	Yerecoin Hall Other Costs	2,267	100	250	250
21106	Public Halls - Depreciation Expense				17,868	18,470	44,340	44,340
21107	Cwa Building		B021	Cwa Calingiri Building Maintenance	1,513	1,000	3,000	3,000
21107	Cwa Building		B022	Cwa Building Operating Expenditure	865	3,649	7,974	7,974
21109	Calingiri Gymnasium				1,787	2,370	5,700	5,700
	Public Halls & Civic Centres - Operating Expenditure				54,577	53,902	112,694	112,694
40180	Roads Board Building - Roofing				8,562	16,493	16,493	16,493
	Public Halls & Civic Centres - Capital Expenditure				8,562	16,493	16,493	16,493
	Total Public Halls & Civic Centres				43,491	57,490	112,187	112,187
					(1,309)	0	(10)	(10)
					0	0	0	0
					0	0	0	0
					(278)	0	278	278
					(1,587)	0	268	268
Other Recreation & Sport - Operating Income								
21110	Town & Gardens Maintenance		TWNBOL	Bolgart Town & Gardens Maintenance	11,209	8,065	19,389	19,389
21110	Town & Gardens Maintenance		TWNCAL	Calingiri Town & Gardens Maintenance	16,392	9,815	23,573	23,573
21110	Town & Gardens Maintenance		TWNGIL	Gillingarra Town & Gardens Maintenance	1,528	3,085	7,415	7,415

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**Minutes - Ordinary Meeting of Council
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Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport									
Streets, Roads, Bridges & Depot Construction									
16009	Govt Grant Regional Roads					0	(137,048)	(171,310)	(171,310)
16010	Govt Grant - Direct					(88,752)	(78,000)	(78,000)	(78,000)
16012	Govt Grant - R2R					0	(114,490)	(228,981)	(228,981)
16018	AG Lime Route 2					(53,200)	(57,012)	(57,012)	(57,012)
16054	R4R CLGF Grant (Yeracoin Footpaths)					0	0	(297,834)	(297,834)
	Streets Roads Bridges Construction - Capital Income					(141,952)	(386,550)	(833,137)	(833,137)
40021	Roadworks - Council & Direct Road Funding				Bolgart West Road	44,470	56,666	85,000	85,000
40021	Roadworks - Council & Direct Road Funding				Yeracoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding				Gravel Pit	5,555	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding				Edmonds Street	0	57,160	85,741	85,741
40021	Roadworks - Council & Direct Road Funding				Golf Course Road	0	18,106	27,159	27,159
40021	Roadworks - Council & Direct Road Funding				Calligiri Sports Club Entrance	1,688	11,286	16,930	16,930
40021	Roadworks - Council & Direct Road Funding				Calligiri School Crossover	0	3,012	4,520	4,520
40021	Roadworks - Council & Direct Road Funding				Benaring Road	0	27,874	41,813	41,813
40022	Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glentromie Rd	923	170,458	255,687	255,687
40022	Roadworks - Council & Direct Road Funding				Yeracoin / Glentromie Road	151,899	114,490	228,981	228,981
40024	Roadworks - Roads To Recovery				Ag Lime - Intersection	105,434	142,000	142,000	142,000
40025	Ag Lime Route Capital Expenditure					2,194	0	468,150	468,150
40163	R4R - Bolgart East Road					312,162	661,430	1,432,139	1,432,139
	Streets Roads Bridges Construction - Capital Expenditure					170,210	274,880	598,002	598,002
	Total Streets, Roads, Bridges Construction					(3,537)	(2,280)	(5,478)	(5,478)
11200	Road & Footpath Maintenance					0	0	(400)	(400)
11295	Administration Income Allocated					(3,537)	(2,280)	(5,478)	(5,478)
	Streets Roads Bridges Maintenance - Operating Income					250,770	134,985	323,999	323,999
21201	Maintenance Grading					0	0	0	0
21201	Aglime Maintenance Grading				AGM123	0	0	0	0
21201	Aglime Maintenance Grading				AGM999	0	0	0	0
21202	Blumen Maintenance				BM9999	22,538	28,045	67,332	67,332
21203	Signage & Guideposts				SIGNM	9,608	9,940	23,875	23,875
21204	Tree Lopping				TRELOP	7,714	43,220	103,746	103,746
21205	Drainage Maintenance				DRM	13,012	35,775	85,862	85,862
21206	Culvert Maintenance				TCR	0	7,280	17,482	17,482
21206	Town Streets Maintenance				TSM	914	0	0	0
21207	Flood Damage				FLOOD	248	11,645	27,965	27,965
21208	Misc Road Maintenance				XXX999	22,451	23,115	55,492	55,492
21209	Bridge & Culvert Maintenance				BRIDM	0	4,910	11,800	11,800
21210	Crossovers				CROSS	0	6,100	14,657	14,657
21211	Street Lighting Maintenance				SLM	5,483	5,830	14,000	14,000
21212	Traffic Signs & Control Equipment				TSCE	1,106	3,050	7,326	7,326
21213	Reinstatements				REIN	0	0	0	0
21214	Footpath Maintenance				FPM	7,493	10,960	26,363	26,363

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Shire of Victoria Plains		Monthly Report as at: 30/11/2012			
Sub-Programme Description	COA	Description	Job	Description	
Transport					
				YTD Actual	YTD Budget
				\$	\$
	21215	Infrastructure Depreciation Expense		620,305	653,145
	21290	Administration Expenditure Allocated		57,912	50,735
		Streets Roads Bridges Maintenance - Operating Expenditure		1,019,553	1,028,755
		Total Streets Roads Bridges Maintenance		1,016,016	1,026,475
					2,463,349
					2,463,349
	16058	Sale of Depot Clerk Ute		(13,636)	(10,000)
	16059	Sale of Construction Crew Ute		(13,636)	(10,000)
	16060	Sale of Kubota Mower		(4,000)	(4,000)
	11290	WDV on Assets sold		12,302	3,245
		Road Plant Profit / Loss on Sale of Assets		(18,971)	(16,207)
	40164	Side & Rear Tipper Trailer	0	0	105,000
	40165	Maintenance Crew Cab Truck	0	0	75,000
	40167	Replace Kubota Zero-turn Mower	0	17,545	25,000
	40162	Purchase "Grizzly" Gravel Screen	0	19,100	0
	40168	2nd hand Kubota Tractor & 5mtr Superior Mowe	0	50,000	50,000
	40175	Replace Construction Crew Ute	0	0	30,000
		Road Plant Purchases - Capital Expenditure		86,645	285,000
		Total Road Plant Purchases		67,674	264,245
		Total Transport		1,253,901	1,565,600
					3,331,144

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
Rural Services								
21300 Noxious Weeds & Pest Control		Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	24,008	11,170	26,820	26,820
21300 Noxious Weeds & Pest Control		Noxious Weeds & Pest Control	WANTS	White Ant Control	0	4,000	4,000	4,000
21301 Small Business Centre - Central Coast		Small Business Centre - Central Coast			0	3,500	3,500	3,500
21302 Rural Financial Counselling Service		Rural Financial Counselling Service			0	0	0	0
21303 Rural Water Council Of Wa		Rural Water Council Of Wa			0	0	0	0
21305 Rural Youth		Rural Youth			(250)	100	250	250
Total Rural Services								
					23,758	18,770	34,570	34,570
Tourism & Area Promotion								
11300 Bolgart Caravan Park		Bolgart Caravan Park			(4,513)	(1,875)	(4,500)	(4,500)
11301 Calingiri Caravan Park		Calingiri Caravan Park			(3,831)	(830)	(2,000)	(2,000)
11302 Sundry Income		Sundry Income			(27)	(60)	(150)	(150)
Tourism & Area Promotion - Operating Income								
					(8,372)	(2,765)	(6,650)	(6,650)
Tourism & Area Promotion - Operating Expenditure								
21320 Area Promotion		Area Promotion			0	0	8,350	8,350
21321 Caravan Parks And Camping Grounds Operating		Caravan Parks And Camping Grounds Operating			12,356	6,150	12,670	12,670
21322 Caravan Parks And Camping Grounds Maintenance		Caravan Parks And Camping Grounds Maintenance			396	15,043	17,905	17,905
21322 Caravan Parks And Camping Grounds Maintenance		Caravan Parks And Camping Grounds Maintenance	BCVPC	Bolgart Caravan Park Maint	290	5,735	13,794	13,794
21323 Information Bays Maintenance		Information Bays Maintenance	CCVPC	Calingiri Caravan Park Maint	0	0	0	0
21324 Depreciation Expense - Caravan Parks		Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	966	1,000	2,411	2,411
21325 Bolgart Tractor Shed		Bolgart Tractor Shed			51	38	40	40
Tourism & Area Promotion - Operating Expenditure								
					14,058	27,966	55,170	55,170
Tourism & Area Promotion - Capital Expenditure								
40135 Calingiri Caravan Park - Fencing replacement		Calingiri Caravan Park - Fencing replacement			0	0	0	0
40153 Bolgart Caravan Park - Reticulation Upgrade		Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
40182 Shire Entrance Signs		Shire Entrance Signs			4,345	45,512	45,512	45,512
Total Tourism & Area Promotion								
					10,031	70,713	94,032	94,032
Building Control								
11310 Building Applications		Building Applications			(2,373)	(2,080)	(5,000)	(5,000)
11311 Swimming Pools Program		Swimming Pools Program			0	0	0	0
11312 Bciff & Brb		Bciff & Brb			(48)	(60)	(150)	(150)
Building Control - Operating Income								
					(2,421)	(2,140)	(5,150)	(5,150)
Building Control - Operating Expenditure								
21330 Building Control Operating		Building Control Operating			3,727	10,415	25,000	25,000
Total Building Control								
					3,727	10,415	25,000	25,000
Other Economic Services								
11320 Bendigo Bank		Bendigo Bank			1,307	8,275	19,850	19,850
Total Other Economic Services								
					(6,881)	(3,330)	(8,000)	(8,000)

Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			(242)	(125)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(930)	(595)	(1,439)	(1,439)
		Other Economic Services - Operating Income			(8,053)	(4,050)	(9,739)	(9,739)
21350		Bendigo Bank Agency			182	200	400	400
21360		Water Supply - Standpipes			186	300	450	450
21360		Water Supply - Standpipes			370	3,185	7,665	7,665
21360		Water Supply - Standpipes			1,177	400	600	600
21361		Water Supply - Standpipe Depreciation			16	15	40	40
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			15,233	13,320	31,979	31,979
		Other Economic Services - Operating Expenditure			17,164	17,420	41,134	41,134
		Total Other Economic Services			9,111	13,370	31,395	31,395
		Total Economic Services			\$ 44,206	111,128	179,847	179,847

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works								
11400		Private Works - Income			(7,792)	(19,540)	(46,899)	(46,899)
		Private Works - Operating Income			(7,792)	(19,540)	(46,899)	(46,899)
21400		Private Works Expenditure			0	16,985	40,782	40,782
21403		Private Works Expenditure 2012-13			6,964	0	0	0
		Private Works - Operating Expenditure			6,964	16,985	40,782	40,782
		Total Private Works			(829)	(2,555)	(6,117)	(6,117)
Public Works Overheads								
11410		Sundry Income			406	(660)	(1,600)	(1,600)
11411		Diesel Fuel Rebate			(5,927)	(3,500)	(14,000)	(14,000)
11495		Administration Income Allocated			(643)	(415)	(996)	(996)
11412		OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(6,164)	(4,575)	(16,596)	(16,596)
11490		WDV on Assets Sold			0	0	26,714	26,714
16017		Sale of Works Manager Ute			0	0	(25,000)	(25,000)
16056		Sale of Traffic Classifiers			0	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	1,714	1,714
21410		Salaries & Wages			36,141	31,063	73,439	73,439
21411		Works Manager Package			51,435	68,598	119,663	119,663
21412		Superannuation			21,027	23,732	56,097	56,097
21413		Insurance			19,277	24,500	24,500	24,500
21414		Other Staff Costs			744	4,590	10,150	10,150
21415		Conferences & Seminars			0	0	0	0
21416		Engineering Services			0	4,165	10,000	10,000
21417		Occupational Health & Safety			2,148	705	1,700	1,700
21418		Other Public Works Overheads			0	830	2,000	2,000
21419		Depot Operating Costs			53,982	64,377	151,251	151,251
21420		Depot Maintenance			315	3,174	7,653	7,653
21421		Unallocated Wages			0	0	0	0
21422		Staff Training			5,010	10,460	25,010	25,010
21423		Administration Costs Allocated			10,529	9,220	22,139	22,139
21424		Staff Meetings			0	2,552	6,039	6,039
21425		Building Maintenance			20,754	24,799	57,614	57,614
21490		Workshop Overheads Recovered			(199,594)	(236,355)	(567,255)	(567,255)
		Public Works Overheads - Operating Expenditure			21,768	36,410	0	0
40030		Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
40181		Depot - New Trailer Shed			7,193	0	12,804	12,804
40042		Tool Storage Shed - Building Maintenance			1,574	10,109	10,109	10,109
40173		Filtered Chilled Water System for Depot			2,756	3,000	3,000	3,000
40174		Replace Depot Clerk Ute			0	30,000	30,000	30,000
		Public Works Overheads - Capital Expenditure			55,833	88,109	100,913	100,913
					71,437	119,944	86,031	86,031
		Total Public Works Overheads						
21430		Fuel & Oil			53,097	75,000	180,000	180,000
21431		Tyres & Tubes			3,510	13,625	32,700	32,700
21432		Parts & Repairs			96,349	54,405	130,578	130,578
21433		Insurance & Licences			34,854	31,069	33,990	33,990
21434		Depreciation Ex Asset Ledger			118,408	115,095	276,245	276,245
21436		Interest On Loans			0	0	0	0
21495		Plant Recovery			(288,745)	(272,295)	(653,513)	(653,513)
		Total Plant Operation			17,473	16,899	0	0
21496		Salaries & Wages			422,910	436,189	1,031,001	1,031,001
21497		Salaries & Wages Allocated			(422,910)	(436,185)	(1,031,001)	(1,031,001)
		Total Salaries & Wages			0	4	0	0
21501		Materials Purchased			0	0	0	0
21502		Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
11461		Insurance Claims Recovered			0	0	0	0
21461		Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
16045		Sale of Land - 27 Mofflin Street			0	0	0	0
16048		Sale of Staff House - 9 Harrington Street			0	0	0	0
11491		WDV On Sale of Land			0	0	0	0
21462		Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			88,081	134,292	79,914	79,914

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains
Monthly Report as at: 30/11/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,236	2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,209	3,209
Total Transfer to Reserves					0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(274,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					0	0	(274,000)	(274,000)
Total Reserves Transfer					0	0	28,000	28,000

Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 4 - Governance						
40004	Geo Vehicle Replacement			43,535	0	55,000
40005	Dceo Vehicle Replacement			37,173	0	40,000
40032	Office Furniture			0	0	0
40069	Computing upgrade software & hardware			7,941	13,796	13,796
40074	OHS Upgrade to Shire Buildings			0	0	5,792
40137	Archive Building Shelving Renewal			0	0	0
	Total Governance Capital Expenditure			88,649	13,796	114,588
Sched 5 - Law, Order & Public Safety						
40176	30Kva Generator			0	22,500	22,500
40184	FESA Fire Tender Replacement - New Norcia			415,880	0	415,880
	Total Law, Order & Public Safety Capital Expenditure			415,880	22,500	438,380
Sched 8 - Education & Welfare						
				0	0	0
				0	0	0
Total Education & Welfare Capital Expenditure						
Sched 9 - Housing						
40177	16 Yulgering Road - upgrade A/C			11,474	12,000	12,000
40178	16 Yulgering Road - reneder & paint internal walls			8,669	8,000	8,000
40179	16 Yulgering Road - dishwasher			1,449	1,000	1,000
40057	Disability Access			0	5,337	5,337
				0	0	0
				21,592	26,337	26,337
Sched 10 Community Amenities						
Housing Capital Expenditure						
				0	0	0
Community Amenities Capital Expenditure						
40185	Bolgart Community Outdoor Facility Project			2,750	0	0
40180	Roads Board Building - Roof			8,562	16,493	16,493
				11,312	16,493	16,493
Recreation & Culture Capital Expenditure						
Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	44,470	56,666	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	5,555	15,780	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	0	57,160	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	18,106	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Calingiri Sports Club Entrance	1,888	11,286	16,930
40021	Roadworks - Council & Direct Road Funding	C0131	Calingiri School Crossover	0	3,012	4,520

**Minutes - Ordinary Meeting of Council
11th December 2012**

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	0	27,874	41,813
40022	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	923	170,458	255,687
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	151,899	114,490	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	105,432	142,000	142,000
40163	R4R - Bolgart East Road	R4R120	Bolgart East Road	2,194	468,150	468,150
40164	Side & Rear Tipper Trailer			0	105,000	105,000
40165	Maintenance Crew Cab Truck			0	75,000	75,000
40167	Replace Kubota Zero-turn Mower			17,545	25,000	25,000
40162	"Grizzly" Gravel Screen			19,100	0	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000	50,000
40175	Replace Construction Crew Ute			0	30,000	30,000
	Sched 13 - Economic Services			398,805	1,414,580	1,717,139
40135	Calingiri Caravan Park - Fencing replacement			0	0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0
40182	Shire Entrance Signs			4,345	45,512	45,512
	Economic Services Capital Expenditure			4,345	45,512	45,512
	Sched 14 - Other Property & Services					
40030	Works Manager Vehicle Replacement			44,310	45,000	45,000
40181	Depot - New Trailer Shed			7,193	0	12,804
40042	Tool Storage Shed			1,574	10,109	10,109
40169	2 x Way Radio System Upgrade			0	12,000	12,000
40170	4" Pump & Hoses			0	6,000	6,000
40171	Plate Compactor			0	4,000	4,000
40172	Cement Mixer			0	3,000	3,000
40173	Filtered Water System Depot			2,756	3,000	3,000
40174	Replace Depot Clerk Ute			0	30,000	30,000
	Other Property & Services Capital Expenditure			55,833	113,109	125,913
	Total Capital Expenditure			996,416	1,652,327	2,484,362

INVESTMENTS

As at 30th November 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$16,043.88	3.45	-
Municipal	Bendigo Bank	3 months	\$428,012.79	4.50	16/12/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Reserves	Bendigo Bank	2 months	\$690,563.30	4.50	11/12/2012
Reserves	Bendigo Bank	3 months	\$354,134.97	4.50	27/01/2013
Reserves	Treasury Corp	OCDF	\$14,325.71	3.45	-

Interest earned YTD:

Municipal	\$11,282.47
Reserves	\$12,863.15
TOTAL:	<u><u>\$24,145.62</u></u>

<p align="center">Minutes - Ordinary Meeting of Council 11th December 2012</p>
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General Ledger Movement Details						Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)	Muni Term Deposit 90 Days (2)
Balance Brought Forward From Previous							1,846,425.71	148,364.10	254,046.94	428,012.79	16,001.88	500,000.00
Add Receipts as per Ledger							204,459.79	202,512.44	1,905.35		500,000.00	
Add Transfers from Other Bank Account							255,952.29	255,952.29				
							2,306,837.79	606,828.83	255,952.29	428,012.79	500,000.00	500,000.00
Less Payments as per Ledger							256,981.39	256,981.39				
Less Transfers To Other Bank Account							255,952.29		255,952.29			
Closing Balance Ledger							1,793,904.11	349,847.44	-	428,012.79	16,043.88	500,000.00
							596.65	596.65	0.00	0.00	0.00	0.00
Total							1,793,904.11	349,847.44	0.00	428,012.79	16,043.88	500,000.00
Balance on Bank Statement								364,901.12	0.00	428,012.79	16,043.88	500,000.00
+ Outstanding Deposits							2,879.77					
- Outstanding Cheques							(18,530.10)	(18,530.10)				
Balance							1,793,307.46	349,250.79	0.00	428,012.79	16,043.88	500,000.00
Deposits on Statement not receipted												
Rates							-					
Commission							-					
Debitors Payments							-					
Interest							-					
Sub-total- Deposits not receipted + PAYMENTS not journalled							-	0.00	0.00	0.00	0.00	0.00
Wages												
Police Licensing							-					
Fees & other charges							(596.65)	(596.65)				
Bank Fees/Credit Card Payments												
Sub-total PAYMENTS not journalled							(596.65)	(596.65)	0.00		0.00	0.00
							(596.65)	(596.65)	0.00		0.00	0.00
Balance as per Reconciliation							1,792,710.81	348,654.14	0.00	428,012.79	16,043.88	500,000.00
Check Figure (Must = 0.00)								0.00	0.00	0.00	0.00	0.00
Ledger Balance							1,792,710.81	348,654.14	0.00	428,012.79	16,043.88	500,000.00
Account #							91000	91000	91005	91006	91007	91009

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 30th November 2012:	\$315,912.62
Comprising:	
Rates (Current & Arrears)	\$290,240.76
Rates (Deferred)	\$1,374.80
Rubbish	\$12,299.88
Sewerage	\$5,630.70
Interest/Admin Charges	\$84.96
ESL	\$6,281.52
TOTAL:	\$315,912.62
Percentage of total rates bill (excluding ex-Gratia Rates):	16.22%

SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 30th November 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307					826.60	826.60	
341		363.00				363.00	
44	739.70					739.70	
3			16,500.00			16,500.00	
4					13.75	13.75	
310			128.88			128.88	
345	-23.85					-23.85	
158	343.75					343.75	
31	165.05					165.05	
364	250.00					250.00	
139					140.00	140.00	
365	250.00					250.00	
363	250.00					250.00	
366	250.00					250.00	
368	16.50					16.50	
362	500.00					500.00	
293	396.00					396.00	
367	250.00					250.00	
174	406.12					406.12	
	3,793.27	363.00	16,628.88	0.00	980.35	21,765.50	

**F59 2012-13 ANNUAL BUDGET AMENDMENT – BOLGART
OUTDOOR COMMUNITY FACILITY PROJECT**

FILE REFERENCE: F1.2.1
REPORT DATE: 21st November 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Ian Graham, DCEO/Manager Finance and Administration
ATTACHMENTS: Nil

PURPOSE OF REPORT: To advise Council of a requirement to amend the 2012/2013 Annual Budget to allow for the income and expenditure for the Bolgart Outdoor Community Facility Project.

BACKGROUND: The Bolgart Outdoor Community Facility project was originally proposed in 2010. A LotteryWest grant of \$59,200.00 was approved in April 2012. The project was not rolled-over into the 2012/2013 Annual Budget.

Please note that there is no Shire contribution attached to this part of the project.

COMMENT: The Bolgart Outdoor Community Facility Grant of \$59,200.00 was approved by LotteryWest in April 2012. The funds therefore need to be expended and the project completed by April 2013.

The overall effect on the current budget surplus will be zero, as the project will be fully funded by the LotteryWest Grant of \$59,200.00.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is nil overall effect on the 2012-13 Annual Budget surplus.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 208/2012

Moved Cr Kelly seconded Cr Lovelock that Council approve the following amendment to the 2012-13 Annual Budget:

NEW COA 40185 - Capital Expenditure: Bolgart Outdoor Community Facility Project DR. \$59,200.00,

NEW COA 16076 - Capital Income: LotteryWest Grant (Bolgart Outdoor Community Facility Project) CR. \$59,200.00.

(Nil effect on Budget surplus)

Motion Put & Carried 6/0

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 Town Planning Status Report

Resolution 209/2012

Moved Cr Kelly seconded Cr Johnson that the items in the Town Planning Status Report detailed below be noted.

Motion Put & Carried 6/0

Item No	Report Details	Town Planning Action Required	Status
TP3 (July 2012)	Proposed Tourism Accommodation and Ancillary Facilities – Lot 12 Wattening Springs Road Bolgart	Application approved by Council with conditions	Planning issues complete. Building issues ongoing.
TP5 (Sept 2012)	Bolgart Family Area and Skate Park Development	Subject to no negative submissions, Council approved the encroachment onto Industrial Land Lot 23 Emmanuel St Bolgart	Ongoing

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Minutes.

10.4 Administration Status Report

Resolution 210/2012

Moved Cr Johnson seconded Cr Kelly that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 6/0

Item No	Report Details	Administration Action Required	Status
A30 (July 2012)	Ward and Representation Review	Motion to abolish wards was put and lost. Review to take place.	Ongoing
A32 (Aug 2012)	Bolgart Landfill Site Operating Hours	Council supported reduced operating hours for a three month trial period	Ongoing
A36	Purchase Crown Land in Bolgart	Council resolved to purchase four crown lots in Bolgart Townsite.	State Land Services advised. Ongoing.
A38	Mogumber Rubbish Tip – Locked Gates	Council endorsed a three (3) month trial system of locked gates. Keys to be distributed to ratepayers and eligible residents	Ongoing
A39	Landcorp RDAP Applications	Council endorsed proposed applications for assistance.	Ongoing. Application being prepared.
LAST MEETING			
A40	Meeting Dates 2013	Nil. Council accepted the proposed meeting dates as outlined.	Advertising has been carried out. Complete
A41	Bin Road Calingiri – Road Closure	Council allow CBH to close Bin Road during 2012 harvest with negotiations to take place on a long term solution.	Ongoing
A42	Asset Management Buildings – Intervention and Service Levels	Council agreed to set intervention level to 3.5 (subject to change)	Ongoing

10.4 ADMINISTRATION

A43 SHIRE MINING POLICY

FILE REFERENCE: A1.1.7
REPORT DATE: 4th December 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: R4RM Document Proposal to Protect Agricultural Communities in Western Australia from Mining

PURPOSE OF REPORT: To advise Council of a plan by the Shire of Chittering and the Residents for Responsible Mining group for a State policy on mining in the agricultural region.

BACKGROUND: There has been ongoing conflict between the Shire of Chittering and the proponents of a bauxite mining proposal in Bindoon re the issues this development has raised by being so close to residential properties. Two former mining lawyers who reside in Bindoon close to the proposed mining area have set up a group called Residents for Responsible Mining and they have developed a policy on Mining which was presented to AROC in October 2012. AROC members agreed to take the proposal back to their individual Councils for comment.

COMMENT: The proposed mining development in the Shire of Chittering near the town of Bindoon is thought to create a threat to the rural lifestyle of local residents through dust, traffic, environmental and water degradation. The mining company is currently undertaking research as a part of the public environmental review they were required to undertake.

Although the Shire of Chittering Local Planning Scheme shows mining as a prohibited activity section 20 of the Mining Act 1990 states that *In considering any application for the grant of a mining tenement the Minister, warden or mining registrar, as the case requires, shall take into account the provisions of any planning scheme in force under the Planning and Development Act 2005 affecting the use of the land concerned, but the provisions of such scheme shall not operate to prohibit or affect the granting of a mining tenement or the carrying out of any mining operations authorised by this Act.*

Although the example above relates to the Shire of Chittering the concept of mining in agricultural areas is gaining momentum as more and more mining exploration is taking place in the south west of the state ie. the application for coal mining in the Margaret River region. As the mining boom continues this interest in the south west is also expected to continue and is evidenced by there being currently 32 mining tenements active in the Shire of Victoria Plains.

The attached document calls for a planning policy along the lines of the Swan Valley Planning Act 1995 which sets out three defined areas and details what kind of development can take place in those areas of the Swan Valley. If this was done for the agricultural region there would be certainty of protection for food production areas and mining companies could save money by not exploring in areas they are not likely to gain approval for mining.

The attached document is a suggested policy to protect agricultural land from mining prepared by the Residents for Responsible Mining group from Bindoon and Council has been requested by the members of AROC to discuss and make comment on the document.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: The Mining Act 1990 and the Planning and Development Act 2005 are relevant to this report.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Staff Recommendation:

That Council discuss the Proposal to Protect Agricultural Communities in Western Australia from Mining document and give the shire representatives to AROC an agreed shire position to take to the next AROC meeting to be held on the 4th February 2013.

Resolution 211/2012

**Moved Cr Kelly seconded Cr Smith that this item lay on the table to allow Councillors more time to read the R4RM Document Proposal to Protect Agricultural Communities in Western Australia from Mining.
Motion Put & Carried 6/0**

Cr Kelly

Suggests that Council invite a representative from Boddington to address council. Victoria Plains has no experience in these matters and all information; for or against mining would be welcomed.

CEO and Deputy CEO

Will follow up with various contacts in Shires currently involved with Mining Companies.

A44 HERITAGE REGISTRATION OF GLENTROMIE FARM

FILE REFERENCE: A20246 GNH
REPORT DATE: 4th December 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Documentation of Places for Entry in the Register of Heritage Places

PURPOSE OF REPORT: To advise Council of the proposal to add the Glentromie Farm group to the Register of Heritage Places.

BACKGROUND: In June 2012 the State Heritage Office inspected and assessed the group of buildings associated with the Glentromie farm for listing on the Register of Heritage Places. The buildings subject to the registration date from the 1860's to the 1880's and are considered rare and excellent examples of skilled craftsmanship executed by ticket-of-leave men.

COMMENT: The State Heritage Office has inspected and assessed the group of buildings associated with the Glentromie farm for listing on the Register of Heritage Places and has requested comment from the shire. The committee prefer to know the shires position on the interim registration prior to them making a recommendation to the Minister for Heritage.

The buildings subject to the interim listing are the Homestead, Stables, Shearing Shed, Barn, Two roomed Men's Cottage, Stone Well and archaeological sites of five Married Workers Cottages, Blacksmith's Shop, Slaughter House, Cart Shed and Harness Room from the 1860's to the 1880's. The buildings are of cultural heritage significance because the place exhibits rare and excellent examples of skilled craftsmanship executed by ticket of leave men, particularly evident in the

production and laying of handmade bricks in a bi-chromatic, checkerboard pattern demonstrated by the two storey stables, shearing shed and single storey barn. The place is associated with Donald Macpherson, a former indentured servant, who was responsible for establishing Glentromie Farm Group, successful merchant, politician and philanthropist, Walter Padbury who acquired the property in 1887 and it was also the location of the first mission site of the Benedictine Spanish Missionaries who were later responsible for the founding of the Monastery at New Norcia.

Further details can be found in the attachment to this report.

The State Heritage office advises that a representative of the Shire of Victoria Plains is welcome to attend the Register Committee meeting as a voting member. By attending a shire representative will

- Become a member of the Register Committee for the discussion including the decision as to whether or not this place should be entered on the register.
- Will be asked as a part of the discussion to present the views of the Shire of Victoria Plains on the value of entering the place in the register.
- Are invited to participate fully in the discussion about the entry of the place in the Register of Heritage Places.
- Are invited to vote on whether or not the place in question should be entered in the register

It should be noted that the decision on whether a place should be entered in the Register is made solely on the basis of whether or not the place has sufficient cultural heritage to warrant protection of the Heritage of Western Australia Act 1990.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: The Heritage Act 1990 is an act to provide for, and to encourage, the conservation of places which have significance to the cultural heritage in the State.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 212/2012

Moved Cr Lovelock seconded Cr Kelly

- 1. That the State Heritage Office is advised that the Shire of Victoria Plains supports the entry of the Glentromie Farm Group in the interim Register of Heritage Places, and**
- 2. that Cr Johnson is nominated as the shire representative and Cr Smith as his proxy to attend the meeting of the Register Committee of the Heritage Council of Western Australia in relation to the registration.**

Motion Put & Carried 6/0

10.5 PLANT AND WORKS

Due to the lack of a quorum at the Plant and Works Committee meeting, it was agreed by all present that the Works and Services Managers report be discussed and any items that need to be dealt with.

Cr Kelly

Has received information from landowner on Burnett Road. The corrugation and degree of slope has made the road unsafe. It is suggested that a group of Councillors and staff visit the area during the harvest period and formulate some type of plan.

Works and Services Manager

Will investigate the road when in the area and report to the January 2013 meeting.

W17 WORKS AND SERVICES MANAGERS REPORT

File Reference: A1.2.1

Report Date: 4th December 2012

Applicant/Proponent: N/A

Officer Disclosure of Interest: Nil

Previous Meeting References: Nil

Author: Greg Stephens – Works and Services Manager

Attachments: Nil

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's, staff actions, works and information items.

BACKGROUND

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information

COMMENT

Gardens, Parks, Ovals, Villages and Road Verges

Routine maintenance within the shire towns and rural areas.

Litter collection.

Reticulation maintenance.

Mowing, general maintenance, weed control and spraying.

Routine rubbish site maintenance.

Equipment maintenance.

Waste Management Sites

Calingiri Site – Calingiri Goomalling Road

General maintenance

Bolgart Site – Bolgart East Road

General tip maintenance

Boundary fence repairs

Mogumber Site – Bindoon Moora Road

General tip maintenance

Ag Lime Intersection Toodyay Bindi Bindi - Goomalling Road

The works were planned into two stages; the first stage being the primer seal; and the second is the seal coat.

The 10mm bitumen primer seal with a 7mm scatter coat was put down on the widened areas on the 24th November. The 2nd coat, 14mm bitumen/aggregate will be sealed at a later date to coincide with other bitumen sealing work.

Yerecoin Glentromie Road – Shoulder Widening and Bitumen Sealing Works

The works were planned into two stages; the first stage being the primer seal; and the second is the seal coat.

The 7mm bitumen primer seal was put down on the 15th November. 22,500L of hot bitumen was sprayed on the shoulder works covering an area 17,009m². The final 12mm bitumen/aggregate will be sealed at a later date to coincide with other bitumen sealing work.

Gillingarra Glentromie Road Construction

The first stage of work SLK 4.80 to SLK 6.10 (SLK meaning Straight Line Kilometre) has been delayed due to the availability of sealing contractors. Base and water binding was programmed to commence on the 3rd December, with the bitumen seal to be put down on the 18-19th December. It is now programmed for the sealing to be done on the 15th January 2013, work on the second stage (SLK 6.10 to SLK 7.20) will progress now; with tree clearing, culvert installation and general pre road construction, followed by the gravel base preparation, water binding and the bitumen sealing.

Tree lopping

General

Contract tree loppers have been engaged to carry out works around power lines, rail crossing (Toodyay Bindi Bindi Rd) sight distance clearing, Calingiri Cemetery and the Tractor Shed (Bolgart).

Waddington Road

Work is under way clearing bush and trees within the road reserve for safer vehicle movements along Waddington road between Piawaning to the Great Northern Highway.

Plant

The Manitou loader required major works to the hydraulic system. The pump (for the boom lift needed to be replaced), pins and bushes in the boom and bucket have been replaced, drive couplings needed replacing due to wear.

The tail tipper has been put on the Hino prime mover and this will assist in general works within the shire.

Multi Tyred Roller Purchase

RFQ (Request For Quotation) has been duly advertised for the above item. The process allows for companies who are preferred suppliers through the WALGA E-Quote system to submit quotations, specifications for the vehicle were sent via WALGA E-Quotes to preferred suppliers, quotations will be received up to the closing date 8th January 2013 at 5.00pm. Council officers will evaluate the quotations and a report along with a recommendation will be brought to Council at the January 2013 Council meeting.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 213/2012

Moved Cr Smith seconded Cr Rive that the Works and Services report be received and noted.

Motion Put & Carried 6/0

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 214/2012

Moved Cr Lovelock seconded Cr Kelly that new business of an urgent nature be introduced to Council.

Motion Put & Carried 6/0

Resolution 215/2012

Moved Cr Lovelock seconded Cr Kelly that the minutes of the Audit Committee Meeting held 30th November 2012 be accepted.

Motion Put & Carried 6/0

13.1 F60 APPOINTMENT OF AUDITORS

File Reference:	F1.4.2
Report Date:	7 th December 2012
Applicant/Proponent:	Not Applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Ian Graham – DCEO/ Manager Finance and Administration
Attachments:	Nil

PURPOSE OF REPORT

The current agreement with the auditors UHY Haines Norton has expired and Council is required to appoint auditors for the next audit period.

BACKGROUND

In accordance with the Local Government Act 1995 Section 7.3(1) the Local Government is to appoint by absolute majority a 'person' on the recommendation of the Audit committee to be its Auditor.

Section 7.3 (3) of the Act describes a 'person' as

- a.) a registered company auditor, or
- b.) an approved auditor

COMMENT

Requests for quotations for the provision of audit services for the Shire of Victoria Plains for a period of 3 to 5 years were sent to 5 Audit firms as follows:

UHY Haines Norton
Anderson Munro Wyllie
Price Waterhouse Coopers
Grant Thornton
Macri Partners

Both UHY Haines Norton and Anderson Munro Wyllie provided quotations (exc. GST) as follows:

	UHY Haines Norton	Anderson Munro Wyllie
Year 1	\$16,000	\$8,500
Year 2	\$16,500	\$8,900 (5 year) \$9,000 (3 year)
Year 3	\$17,000	\$9,300 (5 year) \$9,500 (3 year)
Year 4	\$17,500	\$9,700
Year 5	\$18,000	\$10,200

Travel costs are additional on both quotes, on the first year approximately \$420.00 for Anderson Munro Wyllie and \$450.00 for UHY Haines Norton.

It is a recommendation of the Audit Committee that the Shire appoint Anderson Munro Wyllie as its auditors for the three (3) year period 2012/13 to 2015/16.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 216/2012

Moved Cr Kelly seconded Cr Johnson that in accordance with recommendation of the Audit Committee, Anderson Munro Wyllie be appointed as the Shire auditors for the three (3) year period 2012/13 to 2015/16.

Motion Put & Carried 6/0

Cr Lovelock

From the Audit Committee Meeting.

Discussion on cost overruns on projects i.e Calingiri Sports Pavilion and Grounds project. It has been suggested that council sets a policy on major projects requiring significant funds and look into setting a value. Included in the policy is the requirement that projects of significant size and value be managed by shire staff.

General discussion was held by all present.

Resolution 217/2012

**Moved Cr Kelly seconded Cr Lovelock that a policy be drawn up on council involvement in management of major projects and brought to the February 2013 Ordinary Meeting.
Motion Put & Carried 6/0**

Cr Kelly

Following up on Cr Holmes query regarding the Bolgart Cemetery.

Enquiry was made by family members regarding the placement of surrounds on a plot not just a headstone.

CEO

When the Metropolitan Cemeteries Board (MCB) drew up the plans for the new cemetery it is practice for headstones only to be allowed along concrete beam. The CEO has contacted MCB and there preference is that only headstones be placed on beams provided. The area has been inspected and there is no reason why a surround can't be placed on a plot as long as it is level with beam and placed in accordance with correct measurements. The family has been contacted.

Cr Smith

There are two or three houses in Calingiri that are very unsightly and a possible fire or health hazard. Can council impose clean up orders?

CEO

Advised all present of the recent actions carried out by shire ranger.

Cr Kelly

The New Norcia bypass road is not on 10 year plan for the Great Northern Highway. Council should correspond with Main Roads WA with the support of the Benedictine Community regarding safety and heritage building aspects. Main Roads WA should be strongly encouraged to make this a priority. Council should lobby zone groups to take this matter to the State Government.

Federal funds will not be budgeted unless a road is made a priority by the State Government.

CEO will take this issue to the next Avon Midland Zone meeting.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.55pm.

Signed this 15th day of January 2013

Presiding Member