



Minutes

Ordinary Meeting of Council

On
At
Commencing

Wednesday 11 November 2015
Council Chambers, Calingiri
2.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

1.1 Swearing in of Councillors

Cr David Smith was sworn in as a Councillor in the presence of Mr Brian McGill - Justice of the Peace.

1.2 Visitors

Sarah Mason
Gary McGill

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Cr Brennan – Leave of Absence
Cr Corless-Crowther - Apology

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Sarah Mason

Exercise Classes

Ms Mason thanked Council for their financial support and assistance in providing activities that physically and mentally benefit community members.

Carnaby Cockatoos – Protection

Ms Mason spoke to Council with regards to the Mogumber Town Reserve and the need for it to remain a Carnaby habitat due to the presence of feed (species) which are available within the Reserve.

Ms Mason provided Councillors with an information sheet relating to the Carnaby Cockatoo as follows.

2015 Great Cocky Count Report Summary of Key Findings

Carnaby's continue to decline in the Perth region

The Great Cocky Count

The Great Cocky Count (GCC) is an annual, community-based survey for black-cockatoos in Western Australia. The survey occurs at sites across the southwest on a single evening in early April. Volunteers are allocated to a known roost site and count the number of black-cockatoos that arrive at the site to roost for the night. The seventh GCC was held on Sunday 12 April 2015.

Carnaby's Black-Cockatoo

Carnaby's Black-Cockatoo is a threatened species endemic to southwest Western Australia. In the months between January to July, most Carnaby's move from the wheatbelt region where they breed, to coastal areas, including the Perth Metropolitan Area and other parts of the Swan Coastal Plain.

Carnaby's are particularly vulnerable to increasing levels of clearing for urban and industrial development across the southwest. It is therefore important we understand the population size and distribution of Carnaby's Black-Cockatoo across their species range.



birds are in our nature

The 2015 Count: key findings

2015 saw the highest participation rate since the GCC began, with 606 volunteers surveying 293 roost sites across the southwest. Nearly half of the 2015 volunteers were involved in a previous GCC.

In 2015, 33 new sites were identified, including one confirmed Carnaby's roost. The GCC site database now contains 537 locations from Geraldton to Esperance, including 211 confirmed roosts, 112 unconfirmed roosts, and 214 potential sites.

2015 recorded 9082 white-tailed black-cockatoos across the species range, which is the lowest total number recorded in the last three GCCs (2013-15).

Greater Perth-Peel Region

The Greater Perth-Peel Region consists of the Perth-Peel Coastal Plain, encompassing all of the Perth-Peel metropolitan area along the Swan Coastal Plain, and the Northern Darling Scarp and Plateau, which includes the northern Jarrah-Marri Forest.

The minimum population count for Carnaby's Black-Cockatoo in the Greater Perth-Peel Region was 5518, which is a decline from the number recorded in 2014.

Trend analysis of roost counts for Carnaby's Black-Cockatoo in the Perth-Peel Coastal Plain found significant declines in both the fraction of occupied roosts and flock size over the last six years (2010-15).

The combined effect of fewer occupied roosts and fewer birds in each roosting flock is an estimated current rate of decline of 15% per year in the total number of Carnaby's Black-Cockatoos on the Perth-Peel Coastal Plain.

Welcome to

Mogumber Town reserve

Stay a while & explore this natural asset

The Mogumber Town Reserve is a 58ha recreational reserve in the heart of Mogumber town. The reserve is healthy Wandoo woodland with patches of Marr, *Melaleuca* sp. and *Eucalyptus rudis* (Flooded Gum), and located on the banks of the Moore River. It's a good sized remnant that is important to conserve on many levels.

Importance

Historically, the reserve is an important Yued/Yuet (local Aboriginal group) site. It falls within the Registered 20008 Moore River Mythological Waggyl site which is highly sacred to the Yued. It is also a known past camping spot for tribes to camp and gather food.

Ecologically, the reserve is rich in biodiversity and features a number of 'declared rare' flora. During the winter/spring months, the reserve bursts into bloom with a magnificent array of wildflowers. The reserve's remnant vegetation and the proximity to the river provides important habitat and connectivity for a variety of native wildlife including mammals, reptiles, amphibians, birds and invertebrates.

The reserve is also home to approximately 60 Carnaby's Black Cockatoo which are drawn here due to the abundant presence of feed species (*Hakeas*, *Grevilleas*, *Isopogons*, *Xanthorrhoeas* (grass trees) and gum nuts), and also suitable trees with hollows for breeding during Winter/Spring.

Carnaby's are an endangered bird species endemic to south-west Western Australia, which need active conservation efforts NOW to ensure their survival into the future. There are thought to be less than 60,000 Carnaby's left in WA (some estimates say 11,000 !!) so to protect remnant habitat is of the utmost importance. Carnaby's are also a Federally protected bird under the EPBC Act (Environment Protection and Biodiversity Conservation Act 1999) and interference with their breeding habitat could result in prosecution.



5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 212/15

Moved: Cr Carr

Seconded: Cr Broadhurst

That the Minutes of the Ordinary Meeting held 21 October 2015 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 7/0

Amendment to be made:

Item A43

South West Aboriginal Land and Sea Council (wording to be amended).

7.2 Business Arising from Minutes

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

It is to be noted that discussion should be held through the Chair and not through individual Councillors as well as ensuring respect for other Councillors.

9 PRESIDENT AND COUNCILLORS REPORTS

AROC CEO Meeting

Main discussions were centred around Avon Tourism and funding by local Councils.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.5 PLANT AND WORKS

RESOLUTION 213/15

Moved: Cr Penn

Seconded: Cr Kelly

That the items in the Plant and Works Status Report detailed below be noted.

Motion Put and Carried: 7/0

Item No	Report Details	Action Required	Status
W12	Works and Services Managers Report	Nil. Report received.	Complete

W12 WORKS AND SERVICES MANAGERS REPORT

FILE REFERENCE	A1.2.1
REPORT DATE	2 November 2015
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Works and Services Manager
ATTACHMENTS	Road Grading History Vehicle and Plant Report

PURPOSE OF REPORT

To inform Council of the Works Manager and staff actions, Maintenance program.

BACKGROUND

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

Gardens, Parks and Road Verges

Bolgart

- General up keep
- Tip Maintenance.
- Caravan Park Maintenance clean up.
- Bolgart Cemetery, Clean up.
- Weed spraying

Calingiri

- General up keep
- Tip Maintenance and upgrades.
- Weed spraying
- Mowing

Yerecoin

- General up keep
- Weed spraying
- Mowing

Mogumber

- General up keep
- Tip maintenance.
- Weed spraying

Gillingarra

- General up keep
- Weed spraying

Piawaning

- General up keep
- Weed spraying

General

Mowing, clearing rubbish including tree branches, clearing drains, parks and reserves, reticulation, weed spraying, footpath repairs and replace.

Maintenance Work

Signage replacement and repairs – Ongoing.

Maintenance Grading

Grading in Areas 1 and 2.

Ongoing in a reactive grading situation where required and the up-keep of bus routes.

Plant

General maintenance and servicing of council plant and machinery.

Construction

Roadwork's on the New Norcia-Gillingarra shoulder widening works is almost complete with the sealing to be completed soon.

Works crew will start the widening of corners on Toodyay Bindi Bindi Rd at the completion of New Norcia-Gillingarra rd.

Administration, meetings and inspections during this reporting period

Administration
Private Works.
Staff time sheets.
Customer enquiries.
Maintenance works program.
Ordering parts and materials.
Depot General Duties - phone, emails, design, staff works program, etc.

Meetings
Various
Site Inspections/works
Road signage.
Bitumen Roads.
Rural Roads Area 1 Area 2 and Area 3 inspections
Calingiri, Bolgart, Mogumber Waste Sites – Weekly.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 214/15

Moved: Cr Kelly

Seconded: Cr Smith

That the minutes from the Works and Services Committee meeting be received.

Motion Put and Carried: 7/0

Analysis of Maintenance Grading Hours – Financial Year

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2015-16

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Aboriginal Community											
MG000											
MG0024	ADAMS LANE										
MG0044	BAIN RD		5.50								5.50
MG0112	BATTY BOG RD	5.50			8.50					8.50	
MG0112	BEHANGING NORTH RD	8.50									
MG0010	BEHANGING RD	31.00									
MG0034	BENARING RD	11.00		4.00						4.00	
MG0081	BIG SPRINGS RD	4.50									
MG0118	BIN RD	4.50									
MG0018	BIN RD	7.00									
MG0051	BLOOD RD	7.00									
MG0007	BOLGART EAST RD										
MG0023	BOLGART WEST RD	16.00		2.00						2.00	
MG0017	BOUNDARY RD	5.00									
MG0062	BOXHALL RD	5.00									
MG0054	BULL RD	2.50									
MG0032	BULLIGAN RD	8.00									
MG0078	BURNETT RD	8.00									
MG0011	CALCARRA EAST RD	10.50		6.00						6.00	
MG0075	CALCARRA EAST RD	28.50					23.00				23.00
MG0075	CALCARRA SIDING RD										
MG0057	CALCARRA WEST RD	48.50					32.00				32.00
MG0008	CALINGIRI NEW NORCIA ROAD										
MG0037	CARANI EAST RD	13.50									
MG0013	CARANI WEST RD	17.00			5.00						5.00
MG0038	CATARBY RD	22.50			17.00						17.00
MG0073	CATARBY WEST ROAD	22.50									
MG0052	CLARKE RD	5.00									
MG0062	CLARKE RD	6.00									
MG0003	COCKING RD	5.50									
MG0025	CORONGINE RD	25.50									
MG0056	DARRAGH RD	5.00									
MG0089	DONNELLY RD	7.25									
MG0039	DUGGAN RD	10.00					4.75				4.75
MG0079	EDMONDS RD	9.50									
MG0050	ERICKSON RD	11.00									
MG0088	ESSEX RD	4.00									
MG0042	FLAVELL RD	13.00									
MG0035	FORDHAM RD	8.50									
MG0119	FORREST ST	3.50									
MG0064	FOWLER RD	2.00									
MG0026	GABALONG WEST RD	16.00									
MG0016	GILLINGARRA RD	9.50									
MG0019	GILLINGARRA-GLENTROUPE RD	10.00									
MG0004	GLENTROUPE YERECORN RD										
MG0021	GOLF COURSE RD										
MG0123	GOOMALLING-CALINGIRI RD	22.00									
MG0030	GOUDGE RD	6.00									
MG0134	GUTHRIE	6.00									

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2015-16

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0088 RALLIGAN RD	9.50										
MG0058 HAWKINS RD	9.50		9.50								9.50
MG0083 HEAD RD											
MG0111 HOWARD RD											
MG0135 HUNT RD											
MG0074 JONES RD	5.00		5.00								5.00
MG0061 KELLY RD	5.00		5.00								5.00
MG0082 KING RD	4.00	4.00								4.00	
MG0014 KONNONGORRING WEST RD	9.50		9.50								9.50
MG0110 LANDON STREET											
MG0065 LONGMAN RD	3.50		3.50								3.50
MG0066 LYDOCK RD	5.00		5.00								5.00
MG0113 LYDOCK SOUTH RD	5.00		5.00								5.00
MG0048 MARTIN RD	28.50		1.50	9.00	18.00					9.00	1.50
MG0053 WESTON RD	5.00		5.00								5.00
MG0006 WICKHAMBER YAPAVINDA RD											
MG0048 MONTGOMERY RD	18.25	13.00			3.25					13.00	3.25
MG0068 MURPHY GULLY RD	4.25		4.25								4.25
MG0001 NEWDALE RD	11.00	2.00		7.00	2.00					9.00	2.00
MG0129 O'DEA PLACE											
MG0027 OLD PLAINS RD	93.00	18.50	30.00	12.00	32.50					30.50	32.50
MG0045 OLD TELEGRAPH SOUTH RD	11.00		11.00								11.00
MG0031 PARKER RD	7.00		7.00							7.00	
MG0072 PHILLIPS RD	1.00		1.00								1.00
MG0033 PITHER RD	7.00		7.00								7.00
MG0076 PURNELL RD	1.50		1.50								1.50
MG0070 PUTNAM RD											
MG0018 RED GULLY RD	4.25		4.25								4.25
MG0069 RICK RD	2.00	2.00								2.00	
MG0043 ROE RD	6.00	6.00								6.00	
MG0083 ROGERS RD	8.50		8.50								8.50
MG0071 SALT RD											
MG0002 SANDPLAIN RD											
MG0064 SCHOLZ RD	2.50		2.50								2.50
MG0028 SKILLING RD	58.75	40.00			18.75					40.00	18.75
MG0090 SMITH RD	2.50		2.50								2.50
MG0040 SUDPHOLZ RD	12.50	12.50								12.50	
MG0080 STOKES RD	3.50		3.50								3.50
MG0020 THOMPSON RD	14.50		6.50	8.00						8.00	6.50
MG0047 THOMSON RD	3.25		3.25								3.25
MG0067 WALLAMARRA RD	3.00	1.00	2.00							1.00	2.00
MG0104 WATERS ST	1.00		1.00								1.00
MG0068 WESTLAKE RD	2.00										2.00
MG0041 WILSON RD	13.00				2.00					13.00	
MG0066 WIRRILDA RD	1.50		1.50								1.50
MG0038 WOODS RD	18.50	6.00	8.50	4.00						10.00	8.50

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Analysis of Maintenance Grading Hours for the Financial Year 2015-16

Item	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0023	16.00		12.00							4.00	12.00
MG0116	1.50		1.50	4.00							1.50
MG0028	8.50		8.50								8.50
MG0045	16.50	7.00		6.00	3.50					13.00	3.50
CS117											
CB118											
CS919											
CS927	16.00			16.00							16.00
CS921											
CS922											
RR0021											
RZR011											
BW9898	22.50		22.50								22.50
E001											
	654.00	205.00	332.00	80.00	141.00	48.50	141.00			285.00	380.50
											228.50

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Vehicles and Plant Report – YTD

Shire of Victoria Plains
Vehicles & Plant Report YTD 31st October 2015

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Supplies		Insurance & Licences		Fuel & Oil		Cash Total		Operating Hours		Actual Versus Budget	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget	Total Life Hrs/Kms	Quantity Budgeted Usage		
PAV39	Jeep Cherokee																
PAV39	Honda Accord																
PAV40	Jeep Cherokee																
5 Total Admin Vehicles																	
PFT10	Toyota Landcruiser																
PFT11	Bolgar Fire Truck																
PFT13	Isuzu Fire Truck																
PFT14	New Nacora Fire Truck Isuzu																
PFT15	Isuzu Fire Truck - Calligon																
PFT16	Isuzu Fire Truck - Yerecon																
Total Bush Fire Vehicles																	
PWV48	PWV48 Nissan Navara	414															
PWV51	PWV51 Nissan RX D/Cab 2																
PWV53	Holden Colorado																
PWV54	Nissan RX D/Cab 2	541															
PWV55	Nissan Patrol Y61 Aub																
PWV56	Toyota Hiace - Ronco Crew	311															
PWV57	Toyota Hiace - Gardner	113															
PWV58	Jeep Cherokee																
Total Depot Vehicles																	
PCR9	PCR9 Cat Grader 120	2,088															
PCR10	Challenger 250 Series Grader	620															
PLR2	Volvo L7100 Multi Loe	652															
PLR7	Manitou	1,230															
PLR8	Cat Loader																
PLR9	Volvo BL718 Backhoe	759															
PLR10	Bobcat T550 Track	281															
PLR11	Hand Mowers	538															
PLR12	Bobcat T550 Track	226															
PLR13	ToroZ5600 25hp R6ds On Mower																
PLR14	Turfmaster 30" Commercial Mow																
PLR15	Road Broom RB2	566															
PLR16	Dynapac 14T Drum Roller	136															
PLR17	Bomag Multi-tyred Roller	370															
PLR18	Sony Plant Items	1,635															
PLR19	Mitsubishi Fuso 13 Truck	1,020															
PLR20	Hino 2 Tonne 18 Truck	664															
PLR21	Hino 300 Series Truck	900															
PLR22	Hino 300 Series Truck	453															
PLR23	Hino 300.5T Truck	991															
PLR24	Terrans	17															
PLR25	Trailers (Bobcat)	65															
PLR26	Trailers	1															
PLR27	Trailers	1															
PLR28	Trailers	6															
PLR29	Trailers	94															
PLR30	Sole Tipper Trailer																
PLR31	Howard Porter DM4 Trailer																
PLR32	John Pappas 7x6 HD Trailer																
PLR33	Bobcat Trailer	249															
PLR34	Bobcat Trailer																
PLR35	Bobcat Trailer																
PLR36	Trailer Toilet (ex VP Tour/ism)																
PLR37	Perkins 1103C-33Generator																
PLR38	Bobcat Trailer	2,431															
PLR39	Tree Lopper (Woodshelling)	2,087															
PLR40	Kubota M6540D Tractor/Mower																
PLR41	Wacker Upright																
Total Plant Costs																	
		18,488	24,556	528	30,325	48,078	97,500	13,818	34,000	28,426	149,948	110,953	14				
Total Vehicle & Plant Costs		19,667	24,556	650	30,325	59,714	97,500	28,426	34,000	149,948	148,117	110,953	14				

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RESOLUTION 215/15

Moved: Cr Kelly

Seconded: Cr Broadhurst

That two additional Councillors be added to the Works and Services Committee. These being Cr Carr and Cr Broadhurst

Motion Put and Carried: 7/0

RESOLUTION 216/15

Moved: Cr Kelly

Seconded: Cr Broadhurst

That a change in wording of the Policy be actioned to allow for the nomination to additional Committee Members.

Motion Put and Carried: 7/0

10.1 FINANCE

F29 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	31 October 2015
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Creditor and Payroll Payments – October 2015

PURPOSE OF REPORT

To present to Council the list of payments made during October 2015.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 217/15

Moved: Cr Penn

Seconded: Cr Smith

That the payments made during October 2015 from the Municipal Bank Account as per the attached listing amounting to \$229,064.53 be endorsed:

Creditor EFT Payments	\$104,282.04
Creditor Cheque Payments	\$ 7,330.30
Direct Debit Payments	\$ 44,822.24
Payroll Payments	\$ 72,629.95
Trust Payments	\$ 0.00
TOTAL	\$229,064.53

Motion Put and Carried: 7/0

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Creditor & Payroll Payments for the month of October 2015

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT3506	02/10/2015	ARM SECURITY	Bendigo Security Monitoring		103.61
EFT3507	02/10/2015	AVON TOURISM INC.	Support 2015/16		5500.00
EFT3508	02/10/2015	BINDOON TRACTORS PTY LTD	Hire 1.5ton excavator		1457.50
EFT3509	02/10/2015	BUILDING & HEALTH SURVEYING	Building & Health Services for Sept 2015		3364.23
EFT3510	02/10/2015	CALINGIRI SPORTS CLUB INC	Refreshments for Council		140.00
EFT3511	02/10/2015	CALINGIRI TRADERS	Reticulation		455.57
EFT3512	02/10/2015	CAM MANAGEMENT SOLUTIONS	Annual fee July 15 to June 2016		6050.00
EFT3513	02/10/2015	CDA AIR CONDITIONING	Repair Air Con at 16 Yulgering Road		285.00
EFT3514	02/10/2015	CJD EQUIPMENT PTY LTD	Idle tension pully and belts for PLR2	85.75	486.19
EFT3515	02/10/2015	HEALTH INSURANCE FUND	Supply idle tension pully for PLR2	400.44	
EFT3516	02/10/2015	IT VISION AUSTRALIA PTY LTD	Payroll deductions		130.30
					440.00
EFT3517	02/10/2015	LANDGATE	Rates Pensioner Fundamentals Training	220.00	
EFT3518	02/10/2015	LINX ELECTRICAL	Rates Pensioner Variables Training	220.00	
			Rates Collection		37.50
			Electricity work 7 Harrington Street		4138.30
EFT3519	02/10/2015	NED KELLYS LEGENDARY TILING	Replace exhaust fan at 16 Yulgering Road	3812.80	
EFT3520	02/10/2015	OFFICEWORKS	Tiling at 7 Harrington Street	325.50	
EFT3521	02/10/2015	Perth Traffic Plans & Consulting	Council Chambers and Kitchen Supplies		3322.00
EFT3522	02/10/2015	S & S FREESTONE TRANSPORT	Consultant & training for traffic control		136.04
EFT3523	02/10/2015	STAR TRACK EXPRESS	Truck load of yellow sand		1995.00
EFT3524	02/10/2015	SUNNY INDUSTRIAL BRUSHWARE	Freight Charges		385.00
EFT3525	02/10/2015	THOMAS CULVERWELL	20 wire brushes for road broom - PRB2		183.06
EFT3526	02/10/2015	WA LOCAL GOVERNMENT ASSOC	Cleaning Gillingarra Public Toilets		671.00
EFT3527	02/10/2015	WALLIS COMPUTER SOLUTIONS	Rates in Local Govt Clerical Training		130.00
					522.50
					1457.34

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EFT3528	02/10/2015	WONGAN HILLS HARDWARE	Monitor & brackets for EA & Rates Officers	1148.86	
EFT3529	08/10/2015	BOE'S BULK TRANSPORT	Check ATM internet connection & iPad training for EA	308.48	
EFT3530	08/10/2015	HEALTH INSURANCE FUND	Supply a toilet cistern	79.00	
EFT3531	22/10/2015	AFGRI Equipment Australia Pty Ltd	Truck driving for tree lopping PTK18	2376.00	
			Payroll deductions	130.30	
			Truck battery with lead - PTK17	1268.77	
			Service on Nissan Patrol - PWV55	432.70	
EFT3532	22/10/2015	AUSTRALIA POST	Postage	836.07	35.00
EFT3533	22/10/2015	AVON WASTE	Refuse collection Sept 2015	4372.55	1063.64
EFT3534	22/10/2015	BINDOON TRACTORS PTY LTD	Supply Knee joint and springs - PLR7	46.14	
EFT3535	22/10/2015	CALINGIRI AUTOS	Hire Mini excavator for 5 days	1017.50	357.00
EFT3536	22/10/2015	CALINGIRI TRADERS	Service Nissan Navara PWV48	773.10	
			Purchases for Building Maintenance Sept 15	97.76	
EFT3537	22/10/2015	CDA AIR CONDITIONING	Admin expenses for September 15	675.34	
EFT3538	22/10/2015	CJD EQUIPMENT PTY LTD	Service air conditioning at 16 Yulgering Rd	1975.00	
EFT3539	22/10/2015	COURIER AUSTRALIA	Alternater belts for volvo PLR2	41.72	
EFT3540	22/10/2015	DEPARTMENT OF PREMIER & CABINET	Freight charges	85.51	
EFT3541	22/10/2015	DUN DIRECT PTY LTD	Gazettal of Dog and Cat Control	173.45	
			Supply 12175L diesel	14274.60	
			3x20kg of ultra-duty-grease for Depot	13611.60	
EFT3542	22/10/2015	FIT 4 DUTY	D&A Testing	663.00	2112.50
EFT3543	22/10/2015	GSR LASER TOOLS	Digital Level, Range Finder & Pole for Laser Level	1490.50	
EFT3544	22/10/2015	HEALTH INSURANCE FUND	Payroll deductions	130.30	
EFT3545	22/10/2015	JASON SIGNMAKERS	10 NO PARKING signs	346.50	
EFT3546	22/10/2015	JR & A HERSEY PTY LTD	Sunglasses, gloves, batteries etc for Depot	1113.69	
EFT3547	22/10/2015	LO-GO APPOINTMENTS	Executive Assistant appointment fees	6223.36	
EFT3548	22/10/2015	LOCAL COMMUNITY INSURANCE	RRC Program 2015/16 fist instalment	3570.60	
EFT3549	22/10/2015	MALTS CONTRACTING	Cleaning of Shire Buildings End Sept 15	957.00	
EFT3550	22/10/2015	MUCHEA AUTO ELECTRICS		1585.65	

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EFT3551	22/10/2015	MUCHEA IRRIGATION & RURAL	Remove flashing light for tray PWV54	660.00	
EFT3552	22/10/2015	OFFICEWORKS	Reinstal flashing becon PWV51	925.65	847.80
EFT3553	22/10/2015	Perth Traffic Plans & Consulting	Fix retic at 44 Edmonds st, Calingiri Sports Ground		6.50
EFT3554	22/10/2015	STAPLES AUSTRALIA PTY LTD	Lumber support for EA		1430.00
EFT3555	22/10/2015	STAR TRACK EXPRESS	Traffic Management plan for Bolgart Music Festival		105.44
EFT3556	22/10/2015	STATE LIBRARY OF WA	Stamp- CEO		399.39
EFT3557	22/10/2015	STATE WIDE TURF SERVICES	Better Beginnings- Library		77.00
EFT3558	22/10/2015	SUNNY INDUSTRIAL BRUSHWARE	Scarify, Hollow & spread sand on ovals		17355.94
EFT3559	22/10/2015	T-QUIP	Nylon brushes for Road broom - PRB2		1210.00
EFT3560	22/10/2015	WA LOCAL GOVERNMENT ASSOC	PTO Switch for PM07		89.45
EFT3561	22/10/2015	WEDLAKE PLUMBING	Rates in LG Debt Collection Training		522.50
EFT3562	22/10/2015	WESTRAC PTY LTD - PARTS	Upgrade Bolgart Water Supply		4950.00
EFT3563	22/10/2015	WONGAN STEEL MANUFACTURERS	Repair steering on grader PGR10		427.52
EFT3564	22/10/2015	YERECOIN TRADERS	Battery for Yerecoin Fire Truck PFT16		549.62
					385.00
			Total EFT payments for October 2015		104282.04
11893	02/10/2015	NORTHSIDE SEPTICS	Pump out septic tank at the Bolgart Hall	230.00	460.00
			Pump out septic tank at Admin Office	230.00	
11894	02/10/2015	SHIRE OF VICTORIA PLAINS	Petty Cash reimbursement		474.85
11895	02/10/2015	SYNERGY	Electricity Charges		970.65
11896	02/10/2015	TELSTRA CORPORATION LTD	Telephone Charges		69.95
11897	08/10/2015	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 7/10/15		2249.05
11898	22/10/2015	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 21/10/15		1107.10
11899	22/10/2015	SHIRE OF VICTORIA PLAINS	Payroll deductions		250.00
11900	22/10/2015	SYNERGY	Electricity Charges		1748.70
			Total Cheque payments for October 2015		7330.30
DD9261.1	01/10/2015	INNET LIMITED	Internet Services		179.85

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DD9261.5	11/10/2015	TELSTRA CORPORATION LTD	Telephone Charges	12.20
DD9274.1	07/10/2015	WA SUPER	Payroll deductions	5123.08
DD9274.2	07/10/2015	CARE SUPER	Superannuation contributions	439.40
DD9274.3	07/10/2015	REST INDUSTRY SUPER	Superannuation contributions	166.20
DD9274.4	07/10/2015	PRIME SUPER	Superannuation contributions	504.50
DD9274.5	07/10/2015	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	117.11
DD9274.6	07/10/2015	MLC NOMINEES PTY LTD	Superannuation contributions	194.79
DD9274.7	07/10/2015	NORTH SUPERANNUATION	Superannuation contributions	181.15
DD9277.1	12/10/2015	TELSTRA CORPORATION LTD	Telephone Charges	1152.94
DD9281.1	07/10/2015	MALTS CONTRACTING	Cleaning of Shire Buildings for End September	990.00
DD9281.2	02/10/2015	SOVP- CREDIT CARD ACCOUNT		5565.33
		Survey Monkey	Comm Survey	24.00
		Adobe	System Upgrade Aug 15	19.99
		Rendezvous Hotel	Accom Admin re Transport Course	903.75
		Qantas Airways	Flights for Road Congress Cr Kelly & Works Manager	2454.04
		Readdle	I Pad Sixx Box Access Sept 15	206.06
		Rendezvous Hotel	Accom Admin Transport Course	824.00
		Joondalup Hotel	Accom Admin LG Course	201.99
		Internode	Internet for Sept 15	180.64
		Five Roads Cafe	Lunch JCP Consulting	69.50
		Survey Monkey	Comm Strategic Survey	24.00
		Dept of Transport	License for CEO Vehicle PAV38	90.20
		Adobe	Adobe - System upgrade Sept 15	19.99
		Readdle	Readdle - I Pad Sixx Box Access	201.28
		Fitness Equipment	Boxing Bag & Speed Ball for Gym	180.00
		Harvey Norman	Body Composition Scales for Gym	64.95
		Internode	Internode - Internet Aug 15	100.94
DD9281.3	02/10/2015	BENDIGO BANK	Bendigo Credit Card Fee Sept 15	24.00
			August Credit Card Fee	12.00
DD9281.4	14/10/2015	Wright Express Australia Pty Ltd	Fuel for Fleet Vehicles Sept 15	350.39
DD9281.5	15/10/2015	TELSTRA - DAMAGE COST & RECOVERY	Damages Claim 2765 Calingiri Rd	5641.17
DD9281.6	15/10/2015	Proform Civil	Civil Consulting - Bolgart East/Smith St Drainage	2222.00

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DD9286.1	21/10/2015	WA SUPER	Payroll deductions	5155.86
DD9286.2	21/10/2015	CARE SUPER	Superannuation contributions	526.11
DD9286.3	21/10/2015	REST INDUSTRY SUPER	Superannuation contributions	145.76
DD9286.4	21/10/2015	PRIME SUPER	Superannuation contributions	349.65
DD9286.5	21/10/2015	HOSPLUS SUPERANNUATION FUND	Superannuation contributions	46.46
DD9286.6	21/10/2015	MLC NOMINEES PTY LTD	Superannuation contributions	194.79
DD9286.7	21/10/2015	NORTH SUPERANNUATION	Superannuation contributions	132.94
DD9294.2	30/10/2015	TELSTRA CORPORATION LTD	Telephone charges	952.92
DD9297.1	20/10/2015	WANNEROO CHRYSLER JEEP DODGE	New Jeep Cherokee - Works Manager - PWV58	13496.64
DD9297.2	30/10/2015	MALTS CONTRACTING	Cleaning of Shire Buildings October 15	957.00
			Total Direct Debit payments for October 2015	44872.24
	07-Oct-15	EFT Payment for Wages W/E 8/10/15		35995.13
	21-Oct-15	EFT Payment for Wages W/E 22/10/15		36634.82
			Total Wages EFT payments for October 2015	72629.95
			Total Payments for October 2015	229064.53

F30 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	12 October 2015
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Monthly Financial Statements – October 2015

PURPOSE OF REPORT

That the following statements and reports for the month ended 31 October 2015 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for July 2015 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 218/15

Moved: Cr Kelly

Seconded: Cr Penn

That the following statements and reports for the month ended 31 October 2015 be received:

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Motion Put and Carried: 7/0	

Income Statement by Program

**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st October 2015**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,388,924	2,372,975	2,746,331	2,746,331
Governance	3,047	1,372	8,527	8,527
Law, Order and Public Safety	14,542	14,913	40,770	40,770
Health	1,292	630	2,542	2,542
Education & Welfare	0	0	0	0
Housing	93,711	992,298	1,033,661	962,015
Community Amenities	71,655	65,518	160,816	160,816
Recreation & Culture	6,825	4,320	27,331	27,331
Transport	330,451	328,976	1,458,507	1,458,507
Economic Services	13,622	8,756	26,306	26,306
Other Property & Services	10,205	4,736	34,867	34,867
	<u>2,934,274</u>	<u>3,794,494</u>	<u>5,539,659</u>	<u>5,468,013</u>
Operating Expenditure				
General Purpose Funding	(84,303)	(76,798)	(233,062)	(233,062)
Governance	(116,460)	(120,011)	(357,027)	(357,027)
Law, Order and Public Safety	(101,212)	(110,943)	(282,631)	(282,631)
Health	(35,916)	(47,818)	(118,143)	(118,143)
Education & Welfare	(10,763)	(14,698)	(41,097)	(41,097)
Housing	(117,106)	(137,555)	(272,105)	(200,459)
Community Amenities	(105,779)	(142,986)	(404,361)	(404,361)
Recreation & Culture	(265,924)	(234,179)	(547,592)	(547,592)
Transport	(1,084,836)	(642,207)	(1,998,471)	(1,998,471)
Economic Services	(70,583)	(71,314)	(175,113)	(175,113)
Other Property & Services	(13,523)	(5,260)	(24,058)	(24,058)
	<u>(2,006,405)</u>	<u>(1,603,769)</u>	<u>(4,453,661)</u>	<u>(4,382,016)</u>
Interest on Borrowings				
Governance	19	(60)	(183)	(183)
Housing	71	0	(663)	(663)
Recreation & Culture	(918)	0	(22,158)	(22,158)
	<u>(827)</u>	<u>(60)</u>	<u>(23,003)</u>	<u>(23,003)</u>
Net Operating Result	\$ 927,041	2,190,665	1,062,995	1,062,995

Income Statement by Nature and Type

Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st October 2015

	YTD Actual	Current	Original
	\$	Budget	Budget
		\$	\$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	2,247,328	2,244,281	2,244,281
Grants and Subsidies - Operating	139,640	504,546	504,546
Fees and Charges	107,473	174,561	174,561
Interest Earnings	13,968	44,300	44,300
Other Revenue	98,157	30,110	30,110
	<u>2,606,566</u>	<u>2,997,798</u>	<u>2,997,798</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(451,284)	(1,261,908)	(1,261,908)
Materials and Contracts	(412,022)	(967,092)	(967,092)
Utilities	(22,064)	(74,555)	(74,555)
Depreciation	(916,201)	(1,589,527)	(1,589,527)
Interest Expenses	(827)	(23,003)	(23,003)
Insurance	(118,577)	(195,646)	(195,646)
Other Expenditure	(82,746)	(262,890)	(262,890)
	<u>(2,003,721)</u>	<u>(4,374,621)</u>	<u>(4,374,621)</u>
	602,845	(1,376,823)	(1,376,823)
Grants and Subsidies - non-operating	327,708	2,441,175	2,441,175
Profit on Asset Disposals	0	6,770	6,770
Loss on Asset Disposals	(3,512)	(8,127)	(8,127)
	<u>927,041</u>	<u>1,062,995</u>	<u>1,062,995</u>
NET RESULT			

Statement of Financial Activity

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 31st October 2015

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,388,924	2,372,975	2,746,331	2,746,331	1%
Governance	3,047	1,372	4,258	4,258	122%
Law, Order and Public Safety	14,542	14,913	40,770	40,770	-2%
Health	1,292	630	2,542	2,542	105%
Education & Welfare	0	0	0	0	#DIV/0!
Housing	93,711	92,298	133,661	62,015	2%
Community Amenities	71,655	65,518	70,816	70,816	9%
Recreation & Culture	6,825	4,320	27,331	27,331	58%
Transport	2,743	1,276	4,832	4,832	115%
Economic Services	13,622	8,756	26,306	26,306	56%
Other Property & Services	10,205	4,736	34,867	34,867	115%
Sub Total	2,606,566	2,566,794	3,091,715	3,020,069	2%
Operating Expenditure					
General Purpose Funding	(84,303)	(76,798)	(233,062)	(233,062)	10%
Governance	(116,441)	(120,071)	(352,941)	(352,941)	-3%
Law, Order and Public Safety	(101,212)	(110,943)	(282,631)	(282,631)	-9%
Health	(35,916)	(47,818)	(118,143)	(118,143)	-25%
Education & Welfare	(10,763)	(14,698)	(41,097)	(41,097)	-27%
Housing	(117,034)	(137,555)	(272,767)	(201,122)	-15%
Community Amenities	(105,779)	(142,986)	(404,361)	(404,361)	-26%
Recreation & Culture	(266,842)	(234,179)	(569,750)	(569,750)	14%
Transport	(1,084,836)	(642,207)	(1,995,972)	(1,995,972)	69%
Economic Services	(70,583)	(71,314)	(175,113)	(175,113)	-1%
Other Property & Services	(13,523)	(5,260)	(24,057)	(24,057)	157%
Sub Total	(2,007,233)	(1,603,829)	(4,469,895)	(4,398,249)	25%
Grants for the Development of Assets					
General Purpose Funding	0	0	0	0	
Law, Order and Public Safety	0	0	0	0	
Housing	0	0	900,000	900,000	
Community Amenities	0	0	90,000	90,000	
Recreation & Culture	0	0	0	0	
Transport	327,708	327,700	1,451,175	1,451,175	
	327,708	327,700	2,441,175	2,441,175	
Net Operating Result	927,041	1,290,665	1,062,995	1,062,995	
Capital Income					
Proceeds from the Sale of Assets	77,273	92,000	196,500	196,500	
Transfer from Reserves	0	0	144,000	144,000	
Proceeds from New Loans	0	0	0	0	
Self-Supporting Loan Principal Income	0	0	14,469	14,469	
Sub Total	77,273	92,000	354,969	354,969	
Capital Expenditure					
Governance	(59,437)	(72,000)	(185,985)	(185,985)	
Law, Order and Public Safety	0	0	0	0	
Education & Welfare	0	0	0	0	
Housing	(9,227)	(6,000)	(1,031,000)	(1,031,000)	
Community Amenities	0	0	(189,000)	(189,000)	
Recreation & Culture	(7,760)	(8,000)	(47,760)	(47,760)	
Transport	(60,286)	(57,000)	(1,923,919)	(1,923,919)	
Economic Services	0	0	0	0	
Other Property & Services	(48,393)	(47,500)	(102,225)	(102,225)	
Transfer to Reserves	0	0	(362,283)	(362,283)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(11,971)	(11,971)	(55,574)	(55,574)	
	(197,073)	(202,471)	(3,897,746)	(3,897,746)	
Total Operating + Non-Operating	807,240	1,180,194	(2,479,782)	(2,479,782)	
Adjust Non-Cash Items					
Depreciation	916,201	680,438	1,589,528	1,589,528	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	3,512	1,864	1,357	1,357	
Surplus / Deficit B/fwd	847,955	847,955	888,897	888,897	
Closing Surplus (Deficit) c/f:	2,574,908	2,710,451	(0)	(0)	

Report on Significant Variances

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st October 2015		YTD Var
		\$
Operating Income		
General Purpose Funding		
General Purpose Grants over budget YTD		5,945 FAV
Other General Purpose Income over budget YTD		5,311 FAV
Community Amenities		
Operating Income over budget YTD		6,137 FAV
Operating Expenditure		
General Purpose Funding		
Admin allocation over budget YTD		7,681 UNFAV
Law, Order & Public Safety		
Bushfire Brigades under budget YTD		(6,728) FAV
Health		
Health Administration expenses under budget YTD		(7,725) FAV
Fogging Mosquitos under budget YTD		(6,512) FAV
Housing		
Staff Housing under budget YTD		(11,604) FAV
Aged Person Housing under budget YTD		(8,003) FAV
Community Amenities		
Sanitation (Tip Maintenance) under budget YTD		(36,943) FAV
Other Community Amenities under budget YTD		5,852 UNFAV
Recreation & Culture		
Other Rec & Sport Interest Exp over budget YTD		18,286 UNFAV
Bolgart Music Festival over budget YTD		11,137 UNFAV
Transport		
Infrastructure Depreciation over Budget YTD		396,619 UNFAV
Tree Lopping over Budget YTD		21,877 UNFAV
Other Property & Services		
Other Property & Services Operating Exp over budget YTD		8,263 UNFAV
Capital Expenditure		
Governance		
CEO Vehicle Replacement under budget YTD (net change-over)		(5,627) FAV

Budget Amendments

Budget Amendments
Amendments to the original budget since adoption. Surplus/(Deficit)

Description	Job No. or COA	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
7 Harrington Street - insurance (fire damage)	H007	151/15		\$		\$ (71,646)	\$ (71,646)
7 Harrington Street - insurance (fire damage)	10917	151/15			71,646		0
Netball/Tennis Court	TBA	165/15				(30,000)	(30,000)
Infrastructure Reserve	50059	165/15			30,000		0
Mogumber Ablution Block	40261	180/15				(13,500)	(13,500)
Budget Review (savings to be identified)							0
Original Budget Surplus/(Deficit):							
Amended Budget Surplus/(Deficit):							(13,500)

Approved Out of Budget Expenditures

Description	Job No. or COA	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$		\$	\$
							0
							0
							0
Total							(13,500)

Composition of Net Current Asset Position

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 31st October 2015

Composition of Net Current Asset Position

Current Assets	\$	
Cash - Unrestricted	2,141,079	
Cash - Restricted	905,978	
Receivables	558,176	
Inventories	4,750	
Total Current Assets	<u>3,609,983</u>	
Less Current Liabilities		
Payables	(129,097)	
Accrued Salaries & Wages	0	
Current portion of Leave Provisions	(113,163)	
Provisions and Borrowings	<u>(43,672)</u>	
Total Current Liabilities	<u>(285,932)</u>	
Net Current Assets Position	<u>3,324,052</u>	
Less Cash Restricted - Reserves	905,978	
Less Provisions and Borrowings	<u>(156,835)</u>	
Closing Available Funds	<u><u>2,574,908</u></u>	

Financial Ratios in Relation to YTD Figures

Current Ratio		
<u>Current Assets - Restricted Assets</u>	<u>2,704,005</u>	<u>9.46</u>
Current Liabilities	285,932	
Quick Ratio		
<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		<u>9.44</u>
	<u>2,699,255</u>	
	285,932	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Income and Expenditure Detail by Program

Shire of Victoria Plains
Monthly Report at as : 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(2,184,252)	(2,184,281)	(2,184,281)	(2,184,281)
	10315	Administrative Fees & Charges			(5,847)	(1,125)	(4,500)	(4,500)
	20300	Rates Collection			2,538	2,714	10,800	10,800
		Total Rates Income / Expenditure			(2,187,560)	(2,182,692)	(2,177,981)	(2,177,981)
General Purpose Grants	10325	General Purpose Grants			(117,903)	(111,958)	(447,831)	(447,831)
		Total General Purpose Grants			(117,903)	(111,958)	(447,831)	(447,831)
Other General Purpose Income	10310	Ex Gratia Rates			(63,076)	(60,000)	(60,000)	(60,000)
	10320	Interest Income			(13,968)	(13,807)	(44,300)	(44,300)
	10395	Administration Income - Allocated			(3,878)	(1,804)	(5,419)	(5,419)
	20310	Admin Expenditure Reallocated			81,765	74,084	222,262	222,262
		Total Other General Purpose Income / Expenditure			842	(1,527)	112,543	112,543
Total General Purpose Funding					\$ (2,304,621)	(2,296,177)	(2,513,269)	(2,513,269)

Minutes – Ordinary Meeting of Council
11 November 2015

Shire of Victoria Plains
Monthly Report as at: 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(3,047)	(1,416)	(4,258)	(4,258)
		Members Of Council Operating Income			(3,047)	(1,416)	(4,258)	(4,258)
	20401	Member'S Expenses			3,132	2,125	8,500	8,500
	20402	Member'S Allowances			15,219	15,219	60,875	60,875
	20403	Election Expenses			1,750	3,000	3,000	3,000
	20404	Conferences & Seminars - Local Government Week			10,534	16,000	16,000	16,000
	20405	Conferences & Seminars - Councillor Training			1,115	1,250	5,000	5,000
	20406	Meeting Costs			330	2,000	6,000	6,000
	20407	Delivering Agendas			84	0	0	0
	20408	Sundry			10,406	10,369	19,850	19,850
	20409	Public Relations			3,629	62	60,250	60,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			4,990	3,100	3,100	3,100
	20412	Strategic Plan			0	0	0	0
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			64,241	73,208	174,634	174,634
		Members of Council Operating Expenditure			115,431	126,333	357,209	357,209
		Total Members of Council			112,383	124,917	352,951	352,951
	10430	Reimbursements			(9,759)	(2,196)	(5,600)	(5,600)
	10431	Commissions			(7,540)	(5,000)	(15,000)	(15,000)
	10432	Administration Charges			1,619	(536)	(1,625)	(1,625)
	10433	Sundry Income			(945)	(332)	(1,000)	(1,000)
	10434	Rounding			0	0	0	0
	10496	Admin Income Reallocated			16,624	8,108	23,225	23,225
		Administration Operating Income			0	44	0	0
	10490	WDV on Assets Sold			43,737	43,738	78,231	78,231
	16001	Ceo'S Vehicle - Replacement			(42,727)	(50,000)	(50,000)	(50,000)
	16002	Mgr Fin Vehicle - Replacement			0	0	(32,500)	(32,500)
		Administration (Profit) / Loss on Sale of Assets			1,010	(6,262)	(4,269)	(4,269)
	20430	Salaries & Wages			158,770	175,077	505,791	505,791
	20431	CEO Package			11,611	9,360	24,800	24,800
	20432	DCEO Package			11,142	11,158	26,450	26,450
	20433	Other Staff Costs			2,264	5,032	6,700	6,700
	20435	Computing			66,006	66,708	77,253	77,253
	20436	Insurance			27,594	44,793	55,300	55,300

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Shire of Victoria Plains
Monthly Report as at: 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
20437		Staff Recruitment			62	0	2,850	2,850
20438		Staff Training			8,410	5,262	21,100	21,100
20439		Office Building - Operating			4,008	4,339	12,510	12,510
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	4,158	10,339	26,082	26,082
20440		Office Building & Surrounds Maintenance	G001	Admin Bldg Ground Maintenance	5,980	6,736	19,653	19,653
20441		Minor Office Equipment			362	0	5,000	5,000
20442		Office Consumables			371	264	800	800
20443		Telephone			3,856	3,164	9,500	9,500
20444		Postage			1,301	1,412	4,250	4,250
20445		Other Office Expenses			26,859	38,581	82,333	82,333
20446		Bank Merchant Fees			1,597	1,332	4,000	4,000
20447		Bank Charges			976	100	300	300
20448		Audit Fees			800	0	16,500	16,500
20449		Occupational Health & Safety			4,300	3,330	6,750	6,750
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			10,043	14,792	44,380	44,380
20490		Administration Expenditure - Reallocated			(350,470)	(401,799)	(952,551)	(952,551)
Administration Operating Expenditure					0	0	0	0
40004		Ceo Vehicle Replacement			57,494	70,000	70,000	70,000
40005		Dceo Vehicle Replacement			0	0	47,500	47,500
40069		Computing upgrade software & hardware			176	0	43,000	43,000
40259		Admin Garden Upgrade			1,767	2,000	15,000	15,000
40074		OHS Upgrade to Shire Buildings			0	0	10,485	10,485
Total Governance/Administration Capital Expenditure					59,437	72,000	185,985	185,985
Total Administration					60,447	65,782	181,716	181,716
Total Governance					172,831	190,689	534,668	534,668

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Shire of Victoria Plains
Monthly Report as at: 31/10/2015

Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Law, Order & Public Safety									
Fire Prevention									
	10510	Operating Grant				(12,105)	(12,105)	(36,315)	(36,315)
	10511	Contributions And Donations				0	(132)	(400)	(400)
	10512	Fire Prevention Infringements				(1,000)	(64)	(200)	(200)
	10513	Insurance claims Received				0	0	0	0
		Fire Prevention - Operating Income				(13,105)	(12,301)	(36,915)	(36,915)
	20500	Fire Prevention				12,346	31,440	47,961	47,961
	20509	Sandlewood Farm Fire Expenses				213	164	500	500
	20512	Depreciation Expense				1,518	756	2,275	2,275
		Fire Prevention - Operating Expenditure				14,075	32,360	50,736	50,736
Bush Fire Brigades						0	0	0	0
	18003	DFES Capital Grant - Fire Tender Replacement				0	0	0	0
		Bushfire Brigades - Capital Income				0	0	0	0
	20510	FESA Fire Truck Expenses				60,116	48,328	145,000	145,000
	20511	Fire Stations				1,666	1,594	2,630	2,630
	20511	Fire Stations				65	184	215	215
	20511	Fire Stations				113	190	355	355
	20511	Fire Stations				74	141	175	175
	20511	Fire Stations				696	726	1,120	1,120
		Bush Fire Brigades - Operating Expenditure				62,720	51,163	149,455	149,455
		Total Fire Prevention				63,690	71,222	163,316	163,316
Animal Control									
	10520	Animal Infringements				(400)	(164)	(500)	(500)
	10522	Licensing				(68)	(2,000)	(2,000)	(2,000)
	20520	Animal Compound				401	2,036	6,135	6,135
	20521	Dog Licensing				0	200	200	200
		Total Animal Control				(67)	72	3,635	3,635
Other Law, Order And Public Safety									
	10530	Other Income				0	0	0	0
	10590	(Profit)/Loss on Sale of Assets				0	0	0	0
	10595	Administration Income - Allocated				(969)	(448)	(1,355)	(1,355)
		Other Law Order & Public Safety - Operating Income				(969)	(448)	(1,355)	(1,355)
	20530	Emergency Services				0	0	500	500
	20533	Community Emergency Services Manager				3,583	6,664	20,000	20,000
	20590	Administration Cost Allocated				20,432	18,520	55,965	55,965
		Other Law Order & Public Safety - Operating Expenditure				24,015	25,184	76,065	76,065
	40228	Callignin Fire Tender (DFES replacement)				0	0	0	0
	40229	Yerecoin/Plawaring Fire Tender (DFES replacement)				0	0	0	0
		Total Other Law Order & Public Safety				23,046	24,736	74,711	74,711
		Total Law, Order & Public Safety				\$ 86,670	\$ 96,030	\$ 241,862	\$ 241,862

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Shire of Victoria Plains
Monthly Report as at: 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(45)	(50)	(800)	(800)
		Administration & Inspection - Operating Income			(45)	(50)	(800)	(800)
20704 Health Administration					7,279	15,004	15,019	15,019
		Administration & Inspection - Operating Expenditure			7,279	15,004	15,019	15,019
		Total Administration & Inspection			7,233	14,954	14,219	14,219
Preventative Services - Pest Control	20710	Mosquito Control			1,214	6,388	25,557	25,557
	20711	Fogging Mosquitos			713	2,050	5,421	5,421
		Total Pest Control			1,926	8,438	30,978	30,978
Preventative Services - Other	20720	Analytical Expenses			350	500	500	500
		Total Preventative Services - Other			350	500	500	500
Other Health	10750	Ambulance Reimbursements			0	0	0	0
	10795	Administration Income - Allocated			(1,247)	(580)	(1,742)	(1,742)
		Other Health - Operating Income			(1,247)	(580)	(1,742)	(1,742)
	20730	Ambulance Facilities			0	0	5	5
	20731	Reimbursable Expenditure			76	64	200	200
	20790	Admin Expenditure - Allocated			26,285	23,812	71,441	71,441
		Other Health - Operating Expenditure			26,361	23,876	71,646	71,646
		Total Other Health			25,115	23,296	69,904	69,904
40233 Mosquito Fogger					0	0	0	0
		Total Health Capital Expenditure			0	0	0	0
		Total Health			34,624	47,188	115,601	115,601

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Shire of Victoria Plains
Monthly Report as at: 31/10/2015

31/10/2015	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Net Current Education	Education & Welfare	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income			0	0	0	0
	Education	20800	School Programs and Improvements			1,044	40	3,026	3,026
		20801	Sponsorships & Prizes			0	2,500	2,500	2,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			1,364	610	906	906
			Education & Welfare Operating Expenditure			2,408	3,150	6,432	6,432
	Community Development	10810	Community Grant - Seniors Week			0	0	0	0
			Community Development Operating Income			0	0	0	0
		20804	Community Development Officer (Shared)			8,355	11,548	34,665	34,665
			Community Development Operating Expenditure			8,355	11,548	34,665	34,665
			Total Education & Welfare			10,763	14,698	41,097	41,097

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Shire of Victoria Plains
Monthly Report as at: 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(2,160)	(2,080)	(6,240)	(6,240)
	10912	Staff Housing - 12 Harrington Street			(3,320)	(2,600)	(7,800)	(7,800)
	10913	Staff Housing - 16 Yulgering Street			(3,600)	(3,464)	(10,400)	(10,400)
	10914	Staff Housing - 13 Lambert Cres			0	0	0	0
	10915	Staff Housing - 7 Harrington Street			(200)	(1,904)	(5,720)	(5,720)
	10916	Staff Housing - 15 Lambert Cres			0	0	0	0
	10917	Misc Income Staff Housing			(72,227)	(71,646)	(71,646)	0
		Staff Housing - Operating Income			(81,507)	(81,694)	(101,806)	(90,160)
	20900	Staff Housing Operating Expenditure			13,443	13,495	35,308	35,308
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	1,442	2,294	7,368	7,368
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,668	3,085	9,705	9,705
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	620	2,248	10,726	10,726
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	257	1,780	7,105	7,105
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	954	1,816	7,692	7,692
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	67,376	72,646	78,459	6,813
		Staff Housing - Operating Expenditure			85,760	97,364	156,362	84,716
	40251	Replace roof (12 Harrington St)			0	0	0	0
	40252	Power to garage (44 Edmonds St)			0	0	0	0
	40253	Replace kitchen bench tops (44 Edmonds St)			0	0	0	0
	40254	Garage (13 Lambert Cres)			0	0	0	0
		Staff Housing - Capital Expenditure			0	0	0	0
		Total Staff Housing			4,253	15,670	54,556	54,556
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(1,360)	(1,732)	(5,200)	(5,200)
	10921	Calingiri Aged Person Units - Unit 2			(2,160)	(1,732)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(1,445)	(1,732)	(5,200)	(5,200)
	10923	Calingiri Aged Person Units - Unit 4			(2,088)	(1,732)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(2,131)	(1,548)	(4,655)	(4,655)
	10931	Bolgart Aged Person Units - Unit 2			(2,160)	(1,732)	(5,200)	(5,200)
	10932	R4R CLGF Grant			0	(900,000)	(900,000)	(900,000)
	10934	Aged Friendly Communities Grant			0	0	0	0
		Aged Person Housing - Operating Income			(11,344)	(910,208)	(930,655)	(930,655)
	20902	Calingiri Aged Person Units Operating Expenditure			6,492	7,164	18,460	18,460
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	1,329	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
20903	Callingir	Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Callingir	154	1,764	9,011	9,011
20903	Callingir	Aged Person Units Maintenance	APC2	Aged Persons Units Callingir	448	748	4,542	4,542
20903	Callingir	Aged Person Units Maintenance	APC3	Aged Persons Units Callingir	48	1,500	9,345	9,345
20903	Callingir	Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Callingir	153	464	4,785	4,785
20903	Callingir	Aged Person Units Maintenance	APUSC	Apu Surrounds - Callingir	0	0	0	0
20904	Bolgart	Aged Perons Units Operating Expenditure			4,056	4,775	12,450	12,450
20905	Bolgart	Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	105	0	0	8,597
20905	Bolgart	Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	237	4,511	4,511	0
20905	Bolgart	Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	132	232	4,086	0
20905	Bolgart	Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			13,155	21,158	67,190	67,190
		Aged Person Housing - Capital Expenditure			0	0	0	0
		Total Aged Person Housing			1,811	(889,050)	(863,465)	(863,465)
		Housing - Other			0	0	0	0
10950	Housing Misc	Income			(859)	(396)	(1,200)	(1,200)
10995	Administration	Income - Allocated			(859)	(396)	(1,200)	(1,200)
		Housing Other - Operating Income			0	0	0	0
20960	Depreciation	Expense - Housing			18,119	19,033	49,215	49,215
20990	Administration	Expenditure - Allocated			18,119	19,033	49,215	49,215
		Housing Other - Operating Expenditure			17,260	18,637	48,015	48,015
		Total Other Housing						
		Housing Other - Capital Expenditure			110	0	512,500	512,500
40197	2 x Aged	Care Units - Bolgart			241	0	512,500	512,500
40198	2 x Aged	Care Units - Callingir			8,875	6,000	6,000	6,000
40260	Paving at	APU's			9,227	6,000	1,031,000	1,031,000
		Total Housing Other - Capital Expenditure			32,550	(848,743)	270,107	270,107
		Total Housing						

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse	11000	Refuse Removal Gst Charged			(6,984)	(6,500)	(6,500)	(6,500)
	11001	Refuse Removal			(40,871)	(40,000)	(40,000)	(40,000)
		Sanitation - Household Refuse - Operating Income			(47,854)	(46,500)	(46,500)	(46,500)
	21000	Domestic Refuse Collection			10,727	12,664	37,996	37,996
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	2,157	18,488	55,439	55,439
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calliginj	13,058	23,492	70,501	70,501
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	2,591	10,520	31,583	31,583
	21010	Waste Oil Removal	WSTO	Waste Oil	0	332	1,000	1,000
		Sanitation - Household Refuse - Operating Expenditure			28,533	65,478	196,519	196,519
		Sanitation - Household Refuse - Capital Expenditure			0	0	0	0
		Total Sanitation - Household Refuse			(19,331)	18,976	150,019	150,019
Sanitation - Other	11010	Drum Muster			(647)	0	(2,000)	(2,000)
	11011	Zero Waste Plan			0	0	0	0
		Sanitation - Other - Operating Income			(647)	0	(2,000)	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	1,396	4,206	4,206
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	986	664	2,000	2,000
	21022	Drum Muster	DRUM	Drum Muster	742	332	1,000	1,000
		Sanitation - Other - Operating Expenditure			1,728	2,392	7,206	7,206
		Total Sanitation - Other			1,082	2,392	5,206	5,206
Sewerage	11020	Sewerage			(20,345)	(17,500)	(17,500)	(17,500)
		Sewerage - Operating Income			2,362	4,274	15,962	15,962
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calliginj	1,004	2,930	10,507	10,507
	21031	Sewerage Audit	SEWY	Sewerage - Yerecoin	0	0	0	0
	21032	Effluent Pond Maintenance	EPND	Effluent Ponds Calliginj	429	0	6,008	6,008
	21032	Effluent Pond Maintenance	EPND	Effluent Ponds Yerecoin	429	808	2,432	2,432
		Sewerage - Operating Expenditure			4,224	8,012	34,909	34,909
		Total Sewerage			(16,121)	(9,488)	17,409	17,409
Town Planning & Regional Development	11040	Planning Applications			(1,811)	(832)	(2,500)	(2,500)
		Town Planning & Regional Development - Operating Income			(1,811)	(832)	(2,500)	(2,500)
	21051	Town Planning Scheme / Local Planning Strategy			0	1,664	5,000	5,000
	21053	Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			(1,811)	832	2,500	2,500
Other Community Amenities	11050	Calliginj Cemetery			(45)	(250)	(1,000)	(1,000)
	11053	Plawating Water Supply Grant			0	0	(90,000)	(90,000)
	11054	Aged Friendly Communities Grant			0	0	0	0
	11095	Administration Income Allocated			(943)	(436)	(1,316)	(1,316)
		Other Community Amenities - Operating Income			(988)	(686)	(92,316)	(92,316)

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					\$	\$	\$	\$
Community Amenities								
21060		Cemetery Works	CEMM	Cemetery Maintenance	11,297	17,318	32,460	32,460
21060		Cemetery Works	GRAVE	Grave Digging	0	0	0	0
21061		Cemeteries Operations			110	268	608	608
21062		Mogumber Water Supply	WATRM		0	1,294	2,459	2,459
21063		Yenart Bore	YENART		982	12,800	38,419	38,419
21064		Gillingarra Emergency Water Supply	WATRG		1,207	812	2,458	2,458
21065		Public Toilets And Drinking Fountains	TOILET	Public Toilets	3,497	4,080	10,242	10,242
21066		Community Amenities – Depreciation Expense			22,281	5,056	15,186	15,186
21067		Gillingarra Water Pump Electricity			0	164	500	500
21068		Calligiri Water Supply	WATRC		621	816	2,459	2,459
21069		Bolgart Water Supply	WATRB	Bolgart Water Supply	11,428	1,959	1,959	1,959
21090		Administration Expenditure Allocated			19,872	20,875	53,978	53,978
Other Community Amenities - Operating Expenditure					71,284	85,442	160,728	160,728
40261		Public Toilets Mogumber			0	0	55,000	55,000
40262		Dongers for Tip Sites (x2)			0	0	44,000	44,000
40255		Plawaring Community Water Supply			0	0	90,000	90,000
Other Community Amenities - Capital Expenditure					0	0	189,000	189,000
Total Other Community Amenities					70,306	64,756	257,412	257,412
Total Community Amenities					34,124	77,468	432,545	432,545

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					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(110)	(164)	(500)	(500)
11101		Mogumber Hall			0	(32)	(100)	(100)
11102		Bolgart Hall			0	(164)	(500)	(500)
11103		Calingiri Gymnasium			(802)	(1,000)	(3,000)	(3,000)
11104		Roads Board Building Lease			(1,094)	(1,664)	(5,000)	(5,000)
11105		Misc Income Public Halls			0	0	0	0
		Public Halls & Civic Centres - Operating Income			(2,006)	(3,024)	(9,100)	(9,100)
16078		Lotterywest Grant - Hall equipment			0	0	0	0
		Public Halls & Civic Centres - Capital Income			0	0	0	0
Other Recreation & Sport								
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	13,407	2,533	7,473	7,473
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	2,814	4,437	6,985	6,985
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	2,830	1,424	4,157	4,157
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	4,887	8,785	17,660	17,660
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	3,746	5,023	6,350	6,350
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	422	60	180	180
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	746	1,217	1,550	1,550
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	1,432	2,525	4,000	4,000
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	1,241	2,153	2,600	2,600
21106		Public Halls - Depreciation Expense			14,402	13,008	39,031	39,031
21107		Cwa Building			652	500	1,500	1,500
21107		Cwa Building			4,588	820	1,141	1,141
21109		Calingiri Gymnasium			786	2,628	7,900	7,900
		Public Halls & Civic Centres - Operating Expenditure			51,952	45,113	100,527	100,527
40265		Polish Floors - Bolgart Hall			1,405	0	11,760	11,760
40275		Stumps & Levelling - Bolgart Hall			6,355	8,000	8,000	8,000
40057		Disability Access			0	0	5,000	5,000
		Public Halls & Civic Centres - Capital Expenditure			7,760	8,000	24,760	24,760
		Total Public Halls & Civic Centres			57,706	50,089	116,187	116,187
Other Recreation & Sport								
11110		Calingiri Sports Ground			(902)	(500)	(1,500)	(1,500)
11123		Other Sports & Recreation Grants			(2,200)	0	0	0
11125		Reimbursements			0	0	(14,331)	(14,331)
		Other Recreation & Sport - Operating Income			(3,102)	(500)	(14,831)	(14,831)
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	40,645	35,993	39,329	39,329
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	15,058	15,296	45,906	45,906
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	1,688	3,108	9,350	9,350

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					\$	\$	\$	\$
Recreation & Culture								
21110		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	524	3,344	10,046	10,046
21110		Town & Gardens Maintenance	TWNPIA	Plewaning Town & Gardens Maintenance	994	3,128	9,404	9,404
21110		Town & Gardens Maintenance	TWNYER	Yereocin Town & Gardens Maintenance	8,167	7,776	23,355	23,355
21111		Reserves Maintenance	CMEMPK	Calingiri Memorial Park	2,370	4,168	12,530	12,530
21111		Reserves Maintenance	RESVS	Reserves Maintenance	3,556	3,317	9,787	9,787
21111		Reserves Maintenance	WARMEM	War Memorial	266	1,536	4,616	4,616
21112		Calingiri Sporting Club Operating	CSPC	Calingiri Sports Club Maintenance	4,078	8,175	16,099	16,099
21113		Calingiri Sporting Club Maintenance			30,446	29,364	88,119	88,119
21114		Bolgart Sportsground Operating			305	166	500	500
21115		Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	32,122	14,415	14,497	14,497
21116		Town Beautification			0	0	0	0
21117		Sport And Recreation Officer - Be Active Co-Ordinator			1,500	0	3,600	3,600
21118		Recreation Equipment Maintenance			0	0	0	0
21119		Sports Clubs - Depreciation Expense			18,725	12,744	38,250	38,250
21120		Interest Expense			918	0	22,158	22,158
21122		Calingiri Sports Pavilion			131	688	2,071	2,071
		Other Recreation & Sport - Operating Expenditure			161,504	143,218	349,617	349,617
40263		150kl Water Tank (Calingiri Oval)			0	0	18,000	18,000
40264		Pump Shed (Calingiri Oval)			0	0	5,000	5,000
40256		Hockey Oval Fence			0	0	0	0
		Other Recreation & Sport - Capital Expenditure			0	0	23,000	23,000
		Total Other Recreation & Sport			158,402	142,718	333,785	333,785
Libraries								
11120		Bolgart Library			0	0	0	0
11121		Calingiri Library			0	0	0	0
		Libraries - Operating Income			0	0	0	0
21130		Library - Salaries & Wages			1,438	1,396	4,196	4,196
21131		Library Services			3,641	4,701	12,796	12,796
21132		Library Building Maintenance			44	776	2,338	2,338
21133		Depreciation Expense			0	0	0	0
		Libraries - Operating Expenditure			5,123	6,873	19,330	19,330
		Total Libraries			5,123	6,873	19,330	19,330
Other Culture								
11130		Cultural Mapping			0	0	0	0
11131		History Book			0	0	0	0
11195		Administration Income Allocated			(1,717)	(796)	(2,400)	(2,400)
		Other Culture - Operating Income			(1,717)	(796)	(2,400)	(2,400)
21143		Bolgart Music Festival	E001		12,060	923	923	923
21144		Mogumber Rodeo	E002		0	0	923	923
21190		Administration Expenditure Allocated			36,204	38,052	96,430	96,430

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					\$	\$	\$	\$
Recreation & Culture					48,264	38,975	100,276	100,276
					48,546	38,179	97,876	97,876
					\$ 287,777	237,859	590,179	590,179
Other Culture - Operating Expenditure								
Total Other Culture								
Total Recreation & Culture								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Construction								
16009	Govt Grant- Regional Roads				(215,008)	(215,000)	(617,278)	(617,278)
16010	Govt Grant - Direct				(112,700)	(112,700)	(112,700)	(112,700)
16012	Govt Grant - R2R				0	0	(701,197)	(701,197)
16081	Industry Contribution (Commodity Route)				0	0	(20,000)	(20,000)
	Streets Roads Bridges Construction - Capital Income				(327,708)	(327,700)	(1,451,175)	(1,451,175)
40021	Roadworks - Council & Direct Road Funding			Calligiri-New Norcia Road	0	0	15,000	15,000
40021				Toodyay-Bindi Bindi Road	10,592	10,000	160,000	160,000
40022	Roadworks - PRRG Funded			Regional Roads - Gillinanna Glenlennie Rd	0	0	243,223	243,223
40022				Gillingarra-Glenlennie Road	0	0	43,676	43,676
40022				Mogumber West Road	0	0	50,498	50,498
40022				Goomalling-Calligiri Road	0	0	96,110	96,110
40022				Toodyay-Bindi Bindi Road Shd/Drainage	47,476	47,000	158,300	158,300
40022				Toodyay-Bindi Bindi Road Cement Slab	0	0	154,149	154,149
40022				Winnida Road	0	0	93,551	93,551
40022				Carant Road West	0	0	220,900	220,900
40022				Toodyay-Bindi Bindi Rd heavy patching	0	0	490,742	490,742
40024	Roadworks - Roads To Recovery				0	0	40,000	40,000
40266	Footpaths				2,218	0	105,270	105,270
40221	Drainage Bolgart (Bolgart East-Smith St)				0	0	7,000	7,000
40267	Street Lighting				0	0	5,500	5,500
40268	Kerb & Billiards				0	0	0	0
	Streets Roads Bridges Construction - Capital Expenditure				60,286	57,000	1,883,919	1,883,919
	Total Streets, Roads, Bridges Construction				(267,423)	(270,700)	432,744	432,744
Streets, Roads, Bridges & Depot Maintenance								
11200	Road & Footpath Maintenance				0	0	(1,000)	(1,000)
11285	Administration Income Allocated				(2,743)	(1,276)	(3,832)	(3,832)
	Streets Roads Bridges Maintenance - Operating Income				(2,743)	(1,276)	(4,832)	(4,832)
21200	Maintenance Grading			Calligiri - Goomalling Road	171,138	169,236	507,728	507,728
21201	Aglime Maintenance Grading				0	0	0	0
21201	Aglime Maintenance Grading				0	0	0	0
21202	Bitumen Maintenance				21,380	24,272	72,824	72,824
21203	Signage & Guideposts				13,291	16,104	48,340	48,340
21204	Tree Lopping				56,165	34,288	102,864	102,864
21205	Drainage Maintenance				9,625	18,306	81,950	81,950
21206	Culvert Maintenance				0	0	0	0
21206	Town Streets Maintenance				0	0	0	0
21207	Flood Damage				181	1,678	5,056	5,056
21208	Misc Road Maintenance				28,871	27,532	70,510	70,510
21209	Bridge & Culvert Maintenance				13,307	11,456	11,456	11,456
21210	Crossovers				7,777	4,292	12,890	12,890
21211	Street Lighting Maintenance				5,185	4,832	14,500	14,500
21212	Traffic Signs & Control Equipment				1,963	4,060	12,202	12,202
21213	Reinstatements				0	0	0	0
21214	Footpath Maintenance				12,807	16,084	34,769	34,769
21215	Infrastructure Depreciation Expense				685,319	288,700	866,111	866,111
21216	Interest on Loan				0	0	0	0

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					\$	\$	\$	\$
Transport								
21280		Administration Expenditure Allocated			57,828	60,769	157,171	167,171
		Streets Roads Bridges Maintenance - Operating Expenditure			1,094,836	682,207	1,968,471	1,968,471
		Total Streets Roads Bridges Maintenance			1,062,063	680,931	1,993,639	1,993,639
16071		Sale of Ute (PWW48)			0	0	(12,000)	(12,000)
16074		Sale of Ute (PWW51)			0	0	(20,000)	(20,000)
16072		Sale of Mitsubishi Fuso 13T Truck (PTK16)			0	(40,000)	(40,000)	(40,000)
11280		WDV on Assets sold			0	0	69,500	69,500
		Road Plant Profit / Loss on Sale of Assets			0	(40,000)	(2,500)	(2,500)
40269		Replace Dual Cab Ute			0	0	40,000	40,000
		Road Plant Purchases - Capital Expenditure			0	0	40,000	40,000
		Total Road Plant Purchases			0	(40,000)	37,500	37,500
		Total Transport			\$ 814,670	\$ 370,231	\$ 2,463,883	\$ 2,463,883

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					\$	\$	\$	\$
Economic Services					(721)	(332)	(1,006)	(1,006)
	11395	Administration Income - Allocated			(6,840)	(5,364)	(16,106)	(16,106)
		Other Economic Services - Operating Income						
	21350	Bendigo Bank Agency			188	224	450	450
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	830	166	500	500
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	0	1,578	4,750	4,750
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	92	166	500	500
	21361	Water Supply - Standpipe Depreciation			0	12	38	38
	21362	Community Safety & Crime Prevention			0	0	0	0
	21390	Administration Expenditure - Allocated			15,210	15,965	41,277	41,277
		Other Economic Services - Operating Expenditure			16,320	18,111	47,516	47,516
		Total Other Economic Services			9,680	12,747	31,409	31,409
		Total Economic Services			\$ 56,961	\$ 62,558	\$ 148,807	\$ 148,807

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					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(1,419)	(6,104)	(18,321)	(18,321)
		Private Works - Operating Income			(1,419)	(6,104)	(18,321)	(18,321)
	21400	Private Works Expenditure			0	5,308	15,931	15,931
	21406	Private Works Expenditure 2015-16			2,210	0	0	0
		Private Works - Operating Expenditure			2,210	5,308	15,931	15,931
		Total Private Works			790	(796)	(2,390)	(2,390)
Public Works Overheads								
	11410	Sundry Income			(382)	(276)	(850)	(850)
	11411	Diesel Fuel Rebate			(5,301)	(6,250)	(15,000)	(15,000)
	11495	Administration Income Allocated			(499)	(232)	(697)	(697)
		Public Works Overheads - Operating Income			(6,181)	(6,758)	(16,547)	(16,547)
	11490	WDV on Assets Sold			37,047	50,126	50,126	50,126
	16017	Sale of Works Manager Ute			(34,545)	(30,000)	(30,000)	(30,000)
	16040	Sale of Building Maintenance Ute			0	(12,000)	(12,000)	(12,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			2,502	8,126	8,126	8,126
	21410	Salaries & Wages			26,423	29,296	87,905	87,905
	21411	Works Manager Package			22,184	45,468	136,476	136,476
	21412	Superannuation			27,403	21,756	65,282	65,282
	21413	Insurance			10,171	8,500	25,500	25,500
	21414	Other Staff Costs			2,820	2,492	7,515	7,515
	21415	Conferences & Seminars			1,115	1,664	5,000	5,000
	21416	Engineering Services			1,814	9,000	27,000	27,000
	21417	Occupational Health & Safety			27	500	1,500	1,500
	21418	Other Public Works Overheads			0	164	500	500
	21419	Depot Operating Costs			89,837	57,216	171,810	171,810
	21420	Depot Maintenance			175	1,008	3,038	3,038
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			5,150	6,132	18,438	18,438
	21423	Administration Costs Allocated			10,514	11,048	28,577	28,577
	21424	Staff Meetings			0	2,408	7,229	7,229
	21425	Building Maintenance			18,837	21,144	63,519	63,519
	21440	Gardens Maintenance			44	13,084	39,338	39,338
	21450	ROMAN II / Road data			971	0	0	0
	21490	Workshop Overheads Recovered			(221,963)	(230,926)	(688,626)	(688,626)
		Public Works Overheads - Operating Expenditure			(4,479)	(46)	0	0
	40030	Works Manager Vehicle Replacement			46,587	47,500	47,500	47,500

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					\$	\$	\$	\$
Other Property & Services								
	40118	Building Maintenance Ute			0	0	27,500	27,500
	40270	Traffic Counters			0	0	6,600	6,600
	40272	Fuel Bowser			1,806	0	7,000	7,000
	40273	GPS/EPIRB			0	0	5,000	5,000
	40274	Metro Body - Building Maintenance Ute			0	0	8,625	8,625
		Public Works Overheads - Capital Expenditure			48,393	47,500	102,225	102,225
		Total Public Works Overheads			40,235	48,822	93,804	93,804
Plant Operation	21430	Fuel & Oil			39,794	49,948	149,848	149,848
	21431	Tyres & Tubes			600	10,108	30,325	30,325
	21432	Parts & Repairs			79,582	40,716	122,156	122,156
	21433	Insurance & Licences			28,426	11,328	34,000	34,000
	21434	Depreciation Ex Asset Ledger			141,475	127,012	381,043	381,043
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(282,614)	(246,473)	(717,372)	(717,372)
		Total Plant Operation			7,262	(2)	0	0
Salaries & Wages	21496	Salaries & Wages			470,404	444,304	1,332,917	1,332,917
	21497	Salaries & Wages Allocated			(470,404)	(444,304)	(1,332,917)	(1,332,917)
		Total Salaries & Wages			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			(2,604)	0	0	0
	21461	Insurance Claims - Costs			5,028	0	0	0
		Unclassified Capital Income			3,425	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			\$ 51,712	48,024	91,415	91,415

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					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	1,560	1,560
50002		Transfer To Plant Reserve			0	0	3,107	3,107
50003		Transfer To Housing Reserve			0	0	2,888	2,888
50004		Transfer To Sewerage Reserve			0	0	1,506	1,506
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	6,328	6,328
50007		Transfer To Building Maintenance Reserve			0	0	1,879	1,879
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	344,872	344,872
50010		Transfer to Gymnasium Equipment Reserve			0	0	143	143
		Total Transfer to Reserves			0	0	362,283	362,283
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	0	0
50053		Transfer From Housing Reserve			0	0	(100,000)	(100,000)
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	(44,000)	(44,000)
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			0	0	(144,000)	(144,000)
		Total Reserves Transfer			0	0	218,283	218,283

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Shire of Victoria Plains
Monthly Report at as : 31/10/2015

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(2,184,252)	(2,184,281)	(2,184,281)	(2,184,281)
	10315	Administrative Fees & Charges			(5,847)	(1,125)	(4,500)	(4,500)
	20300	Rates Collection			2,538	2,714	10,800	10,800
		Total Rates Income / Expenditure			(2,187,560)	(2,182,692)	(2,177,981)	(2,177,981)
General Purpose Grants	10325	General Purpose Grants			(117,903)	(111,958)	(447,831)	(447,831)
		Total General Purpose Grants			(117,903)	(111,958)	(447,831)	(447,831)
Other General Purpose Income	10310	Ex Gratia Rates			(63,076)	(60,000)	(60,000)	(60,000)
	10320	Interest Income			(13,968)	(13,807)	(44,300)	(44,300)
	10395	Administration Income - Allocated			(3,878)	(1,804)	(5,419)	(5,419)
	20310	Admin Expenditure Reallocated			81,765	74,084	222,262	222,262
		Total Other General Purpose Income / Expenditure			842	(1,527)	112,543	112,543
		Total General Purpose Funding			\$ (2,304,621)	(2,296,177)	(2,513,269)	(2,513,269)

Capital Expenditure Report

Shire of Victoria Plains

Capital Expenditure Report as at : 31-October-2015

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
	Sched 4 - Governance/Administration						
40004	Ceo Vehicle Replacement			57,494	70,000	70,000	70,000
40005	Dceo Vehicle Replacement			0	0	47,500	47,500
40069	Computing upgrade software & hardware			176	0	43,000	43,000
40259	Admin. Building Gardens Upgrade			1,767	2,000	15,000	15,000
40074	OHS Upgrades			0	0	10,485	10,485
	Total Governance/Administration Capital Expenditure			59,437	72,000	185,985	185,985
	Sched 9 - Housing						
40260	Paving at Calingiri APU's			8,875	6,000	6,000	6,000
40197	2 x Aged Persons Units - Bolgart			110	0	512,500	512,500
40198	2 x Aged Persons Units - Calingiri			241	0	512,500	512,500
	Housing Capital Expenditure			9,227	6,000	1,031,000	1,031,000
	Sched 10 Community Amenities						
40261	Public Toilets Mogumber			0	0	55,000	55,000
40262	Dongers for Tip Sites (x2)			0	0	44,000	44,000
40255	Piawaning Water Supply			0	0	90,000	90,000
	Community Amenities Capital Expenditure			0	0	189,000	189,000
	Sched 11 - Recreation & Culture						
40057	Disability Access			0	0	5,000	5,000
40263	150kl Water Tank (Calingiri Oval)			0	0	18,000	18,000
40264	Pump Shed (Calingiri Oval)			0	0	5,000	5,000
40265	Polish Floors - Bolgart Hall			1,405	0	11,760	11,760
40275	Stumps & Levelling - Bolgart Hall			6,355	8,000	8,000	8,000
	Recreation & Culture Capital Expenditure			7,760	8,000	47,760	47,760
	Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C9125	Edmonds Street, final seal	0	0	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9127	New Norcia- Gillingarra Road - finalise	10,592	10,000	160,000	160,000
40022	Roadworks - RRG Funded	RR0021	Regional Roads - Gillingarra Glentromie	0	0	243,223	243,223
40022	Roadworks - RRG Funded	RR0022	Gillingarra-Glentromie Road	0	0	43,676	43,676
40022	Roadworks - RRG Funded	RR0023	Mogumber West Road	0	0	50,498	50,498
40022	Roadworks - RRG Funded	RR0024	Goomalling-Calingiri Road	0	0	96,110	96,110
40022	Roadworks - RRG Funded	RR0025	Toodyay-Bindi Bindi Road Shd/Drainage	47,476	47,000	158,300	158,300
40022	Roadworks - RRG Funded	RR0026	Toodyay-Bindi Bindi Road Cement Slab	0	0	154,149	154,149
40022	Roadworks - RRG Funded	RR0027	Wirralda Road	0	0	93,551	93,551

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Shire of Victoria Plains

Capital Expenditure Report as at: 31-October-2015

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40022	Roadworks - RRG Funded	RR0028	Carani Road West	0	0	220,900	220,900
40024	Roadworks - R2R Funded	R2R012	Bolgart East Road	0	0	490,742	490,742
40266	Footpaths	FP2016	Aged Friendly Communities Funded	0	0	40,000	40,000
40221	Drainage Bolgart (Bolgart East-Smith St)	C9114	Drainage Bolgart (Bolgart East-Smith St)	2,218	0	105,270	105,270
40267	Street Lighting	SL2016	Milner Street, Yerecoin	0	0	7,000	7,000
40268	Kerb & Bollards	KB2016	Poincarre/Albert St, Bolgart	0	0	5,500	5,500
40269	Replace Dual Cab Ute			0	0	40,000	40,000
	Sched 13 - Economic Services			60,286	57,000	1,923,919	1,923,919
	Economic Services			0	0	0	0
	Economic Services Capital Expenditure			0	0	0	0
	Sched 14 - Other Property & Services			46,587	47,500	47,500	47,500
40030	Works Manager Vehicle Replacement			0	0	27,500	27,500
40118	Building Maintenance Ute Replacement			0	0	6,600	6,600
40270	Traffic Counters			1,806	0	7,000	7,000
40272	Change over Fuel Bowser			0	0	5,000	5,000
40273	GPS/EPIRB			0	0	8,625	8,625
40274	Metro Body - Building Maintenance Ute			0	0	102,225	102,225
	Other Property & Services Capital Expenditure			48,393	47,500	102,225	102,225
	Total Capital Expenditure			185,103	190,500	3,479,889	3,479,889

Investments Report

INVESTMENTS
31st October 2015

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$9,084	1.95	-
Municipal	Bendigo Bank	3 months	\$302,004	2.65	17/01/2016
Municipal	Bendigo Bank	1 month	\$250,850	2.00	5/11/2015
Municipal	Bendigo Bank	3 months	\$1,200,000	2.60	8/12/2015
TOTAL MUNICIPAL INVESTMENTS:			\$1,761,938		
Reserves	Bendigo Bank	3 months	\$801,067	2.60	11/11/2015
Reserves	Bendigo Bank	3 months	\$101,487	2.95	5/12/2015
Reserves	Treasury Corp	OCDF	\$2,025	1.95	-
TOTAL RESERVES INVESTMENTS:			\$904,579		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$2,263	\$15,000
Reserves	\$2,975	\$17,750
TOTAL:	\$5,238	\$32,750

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Bank Reconciliation Report

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2015

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)	Muni Term Deposit 90 Days (2)
Balance Bought Forward from Previous Add Receipts as per Ledger	701,035.31	441,100.70	0.00	0.00	9,084.47	250,850.14	300,000.00
Add Transfers from Other Bank Account	219,662.11	219,662.11	0.00	1,200,000.00			2,003.84
Less Payments as per Ledger	2,120,697.42	660,762.81	0.00	1,200,000.00	9,084.47	250,850.14	302,003.84
Less Transfers to Other Bank Account	280,022.10	280,022.10					
Closing Balance Ledger	1,840,675.32	380,740.71	-	1,200,000.00	9,084.47	250,850.14	302,003.84
	(841.53)	(841.53)	0.00	0.00	0.00	0.00	0.00
Total		Municipal	Muni Term Dep	Muni Term Dep	Muni Treasury	Muni Term Dep	Muni Term Dep
Balance on Bank Statement	361,371.32		0.00	1,200,000.00	9,084.47	250,850.14	302,003.84
+ Outstanding Deposits	29,202.44	29,202.44					
- Outstanding Cheques	(8,991.50)	(8,991.50)					
Balance	1,841,516.67	361,582.26	0.00	1,200,000.00	9,084.47	250,850.14	302,003.84
Deposits on Statement not received	-						
Unknown Commission	-						
Debtors Payments	-						
Interest	-						
Sub-total- Deposits not received	-						
+ PAYMENTS not journalled	(551.53)	(551.53)					
October Receipting processed in Sept	-						
D/Debits for Nov processed in October	-	(290.00)					
Credit Card not processed	-						
Unknown deposits	-						
Cancelled Creditors processed in October	-						
Sub-total PAYMENTS not journalled	(841.53)	(841.53)	0.00	0.00	0.00	0.00	0.00
	(841.53)	(841.53)	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,840,675.34	380,740.73	0.00	1,200,000.00	9,084.47	250,850.14	302,003.84
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,840,675.34	380,740.73	0.00	1,200,000.00	9,084.47	250,850.14	302,003.84
Account #		91000	91005	91006	91007	91008	91009
Check figure must always be "0"		0.00	0.00	0.00	0.00	0.00	0.00

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Shire of Victoria Plains
Bank Reconciliation as at 31st October 2015

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous	911,840.95	1,398.62	801,067.64	2,024.66	100,000.00	7,350.03
Add Receipts as per Ledger	3,623.33	0.06			1,487.12	2,136.15
Add Transfers from Other Bank Account						
	915,464.28	1,398.68	801,067.64	2,024.66	101,487.12	9,486.18
Less Payments as per Ledger						
Less Transfers to Other Bank Account						
Closing Balance Ledger	915,464.28	1,398.68	801,067.64	2,024.66	101,487.12	9,486.18
		0.00	0.00	0.00	0.00	0.00
Total		Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		1,398.68	801,067.64	2,024.66	101,487.12	9,766.18
+ Outstanding Deposits						
- Outstanding Cheques	(280.00)					(280.00)
Balance	915,464.28	1,398.68	801,067.64	2,024.66	101,487.12	9,486.18
Deposits on Statement not received						
Rates						
Commission						
Debitors Payments						
Interest						
Sub-total- Deposits not received		0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled						
Wages						
Police Licensing						
Fees & other charges						
Bank Fees/Credit Card Payments						
Sub-total PAYMENTS not journalled		0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	915,464.28	1,398.68	801,067.64	2,024.66	101,487.12	9,486.18
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	915,464.28	1,398.68	801,067.64	2,024.66	101,487.12	9,486.18
Account #		91010	91011	91012	91013	99000

Outstanding Rates Report

**OUTSTANDING RATES REPORT
31st October 2015**

Total Rates Outstanding	\$405,252
Comprising:	
Rates (Current & Arrears)	\$382,504
Rates (Deferred)	\$4,500
Rubbish	\$6,907
Sewerage	\$1,966
Interest/Admin Charges	\$184
ESL	\$9,191
TOTAL:	\$405,252
Percentage of total rates bill (excluding ex-Gratia Rates):	17.56%
Balance as at 31st October 2014:	\$478,919

Outstanding Debtors Report

Shire of Victoria Plains Debtors Listing as at 31st October 2015

Debt No	2/07/2015 90 Days	1/08/2015 60 Days	31/08/2015 30 Days	30/09/2015 Current	Total	Comments
131	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Sent to Debt Collectors- No Response
16	\$0.00	\$0.00	\$0.00	\$77.00	\$77.00	
187	\$0.00	\$49,702.62	\$0.00	\$0.00	\$49,702.62	
215	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	
293	\$0.00	\$0.00	\$128.30	\$0.00	\$128.30	
307	\$432.98	\$0.00	\$637.10	\$0.00	\$1,070.08	Demand Letter Sent
367	\$250.00	\$0.00	\$0.00	\$250.00	\$500.00	Sent to Debt Collectors- No Response
370	\$0.00	\$0.00	\$0.00	\$22.36	\$22.36	
4	\$9.90	\$0.00	\$0.00	\$0.00	\$9.90	Demand Letter Sent
402	\$0.00	\$0.00	\$0.00	\$60.50	\$60.50	
433	\$262.66	\$0.00	\$0.00	\$0.00	\$262.66	Demands Returned-No forwarding address
444	\$0.00	\$0.00	\$0.00	\$352.00	\$352.00	
450	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	Demand Letter Sent
453	\$0.00	\$0.00	\$37.50	\$0.00	\$37.50	
455	\$26.40	\$0.00	\$0.00	\$0.00	\$26.40	Demand Letter Sent
461	\$0.00	\$0.00	\$450.99	\$0.00	\$450.99	
462	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	
463	\$0.00	\$0.00	\$0.00	\$33.54	\$33.54	
464	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
7	\$0.00	\$0.00	\$0.00	\$480.78	\$480.78	
	\$1,821.94	\$49,702.62	\$1,253.89	\$2,226.18	\$55,004.63	

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Agenda.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Agenda.

10.4 ADMINISTRATION

RESOLUTION 219/15

Moved: Cr Carr

Seconded: Cr Smith

**That the items in the Administration Status Report detailed below be noted.
Motion Put and Carried: 7/0**

Item No.	Report Details	Administration Action Required	Status
Various	BOLGART WATER STANDPIPES	Water Authority Potable Water Standpipe and Emergency Water Supply Standpipe	21/10 – Ongoing 11/11 – Standpipe Completed. Potable water standpipe works are still underway
13.2 – Dec 14	GILLINGARRA GLENTROMIE / WIRRILDA ROAD PROJECT	A full costing of any extra funds to be spent on the Gillingarra Glentromie / Wirrida Road project in relation to the planting and establishment of trees and fencing is to be provided to Council. Waiting on clearing permit from DER	16/09/2015 - Appeals convenor has visited site with CEO. Additional information provided. Areas to be further investigated and discussed. 21/10 – Ongoing – Additional information requested 11/11 - Still going through Appeals process for the Clearing Permit.
March 2015			
A11	BOLGART AND CALINGIRI LANDFILL SITE OPERATING HOURS	Council resolved to support the changed opening hours of the Calingiri and Bolgart landfill sites following community consultation with them being manned from the 1st July 2015; and endorse the use of reserve funds for the capital cost of the purchase of facilities required for the staff member(s) working at the sites.	Further consultation to take place. 21/10 – Ongoing – Operating hours adopted. Discussions to be held with Work Manager with an update being provided at the November meeting 11/11 – Waiting to go through the Strategic Waste Management Plan prior to implementation. There is nothing in the plan that will impact, therefore determination will be made and advertising will commence.
13.1	BIN ROAD CALINGIRI – CBH PROPOSAL	Council agreed with the alignment of the new Bin Road as per maps provided and Council are prepared to enter into a land swap to allow for the new road alignment and the transfer of that part of the existing road reserve containing CBH infrastructure to CBH.	16/09/2015 - Waiting on response from CBH. Advice given that works will not be happening prior to this harvest. 21/10 – Ongoing – No updates have been received from CBH although talks continue with landowners with regards to gravel. 11/11 – Nothing more will happen during this years harvest. Bin Road will need to be closed once again (after harvest).

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April 2015					
13.4	LOTS 138 AND 139 BOLGART – CR KELLY	Resolved that the Chief Executive Officer write to the Minister for Lands requesting lots 138 & 139 George St Bolgart be kept for shire purposes.	Correspondence sent Response Received 21/10 – Ongoing – Lots 138 and 139 included in Native Title Settlement (Item A43) 11/11 – Ongoing – Department of Lands have put on hold.		
13.7	STREET LIGHT – GILLINGARRA - CR KELLY	A response card has been received from Western Power. Still waiting on action.	Ongoing - Main Roads happy for street light but won't pay for it 21/10 – Ongoing – Discussed with Main Roads, however determination is to be made over who is to pay. CEO to discuss with Works Manager. 11/11 – Jaime Hawkins chasing up Grants information.		
May 2015					
A19	Clearing Permit – Mogumber Reserve 8588	Council authorised an application for a clearing permit to be lodged for 2ha within the existing fenced area subject to conditions.	16/09 - Meeting to be held between groups on 23 September 21/10 – Ongoing – Meeting was held on 23/09. Discussions continuing. 11/11 – Further consultation to take place between all parties – establishment of a Heritage Management Agreement is to be made.		
July 2015					
A25	Sale of Shire Land Yerecoin	Subject to the availability of the unused reserve in Milner street for future aged units. Council approved the sale of Lots 31 & 100 Milling Road to Mackie Hay & Hay Aust for staff housing. CEO has written to aforementioned with regards to land usage.	Documentation to be done 16/09 – As discussed in item A35 21/10 – A Yerecoin resident has contacted the Shire to enquire about the sale of the land. Valuations are to be performed. Item to be tabled at the next meeting. Cr Penn, Cr Broadhurst, Cr Kelly. 11/11 – Hay Australia and Mackie Hay have advised that they no longer require the land. Land will now be advertised for sale. To be put on Agenda for December.		
August 2015					
A28	Drainage Edmonds Street	Council instructed the CEO to hire a consultant to survey and develop a plan for the drainage issues up to \$4000.00. 16/09/2015 - work to be completed once David Holland commences as mentioned in item 7.2	21/10 – Ongoing – CEO to liaise with Works Manager and provide an update at the November meeting. 11/11 – Works Manager is to review and advise at January Meeting.		
A31	Claycrete Trial	Council rescinded resolution 127/15 and approved the trial to go ahead on Old Plains Road and Yenart Road 16/09/2015 – CEO to discuss with new Works Manager and advise	21/10 – Ongoing – The Office who the CEO was dealing with has left the RAC. CEO currently attempting to contact the new officer. 11/11 – RAC have pulled out – Further discussion to be held between CEO and Works Manager.		

A32	National Roads and Transport Congress	Council approved the Works Manager, CEO and one Councillor to attend. However if the Works Manager declined to attend then no representative would attend	21/10 – Cr Kelly and Works Manager attending 17-19 November, November meeting to therefore be moved forward to 11/11. 11/11 - Completed
A33	Water Tank Mogumber Reserve 8588	Council decided to lift the item from the table to enable future discussion with all parties involved	21/10 – Ongoing – currently waiting on a fitting to complete. Additional piping will be discussed at the next Progress Association meeting. 11/11 – Cr Carr advised that the fitting is complete now waiting on filling. Water truck required to complete, anticipated to be completed prior to 1 January 2016.
13.3	CSRFF Grant Calingiri Netball Club	Council agreed to contribute \$30,000 to the project subject to the CSRFF grant being successful. Grant application has been lodged. Amended amount being \$21,000 – conditional on Grant submission/approval	21/10 – Ongoing – Waiting on Grant Outcome 11/11 - Ongoing
September 2015			
A36	New Mogumber Ablution Block	It was resolved to endorse construction of a new ablution block to be placed next to the hall.	11/11 – Ongoing

RESOLUTION 220/15

**Moved: Cr Penn
Seconded: Cr Kelly
That Council break for afternoon tea.
Motion Put and Carried: 7/0**

MEETING RECOMMENCED AT 3.40PM

A44 COUNCILLORS PORTFOLIOS

FILE REFERENCE	A1.1.4
REPORT DATE	26 October 2015
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Harry Hawkins - CEO
ATTACHMENTS	Nil

PURPOSE OF REPORT

To advise Council of the previous practice of allocating portfolios to elected members to enable the allocation of Councillor Portfolios to elected members for the next two years if considered appropriate.

BACKGROUND

Councillors up until 2011 at the Shire of Victoria Plains have maintained portfolios along the lines of state and federal ministers which were reallocated every two years following an election.

The suggestion was made at the October 2015 ordinary meeting that the practice of allocating portfolios to elected members be reinstated.

COMMENT

The Councillor portfolios immediately prior to their withdrawal were as follows:-

PORTFOLIO	COUNCILLOR
Local Government & Regional Development; Finance; Public Sector Management; Federal Affairs	Cr Anspach
Planning & Infrastructure; Energy; Government Enterprise	Cr Neil Smith
Agriculture; Forestry & Fisheries; Environment & Heritage; Racing & Gaming	Cr Kelly
Housing & Works; Policy & Emergency Services; Citizenship & Multi Cultural Interests	Cr Brennan
Tourism & Small Business; Training; Justice & Legal Affairs	Cr Lovelock
Education; Sport & Recreation;; Electoral Affairs	Cr Young
Community Development; Arts & Culture; State Development	Cr Johnson
Seniors & Youth; Indigenous Affairs; Commerce & Employment Relations; Environment & Heritage	Cr Erickson
Health; Disability Services; Women's Interests	Cr Holmes

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 221/15

Moved: Cr Kelly

Seconded: Cr Clarke

That Councillors be allocated the following portfolios for the two years ending in October 2017.

Motion Put and Carried: 7/0

PORTFOLIO	COUNCILLOR
Local Government & Regional Development; Finance; Public Sector Management; Federal Affairs	Cr S Penn
Planning & Infrastructure; Energy; Government Enterprise	Cr J Kelly
Agriculture; Forestry & Fisheries; Environment & Heritage; Racing & Gaming	Cr A Broadhurst
Housing & Works; Policy & Emergency Services; Citizenship & Multi Cultural Interests	Cr J Brennan
Tourism & Small Business; Training; Justice & Legal Affairs	Cr P Carr
Education; Sport & Recreation; Electoral Affairs	Cr N Clarke
Community Development; Arts & Culture; State Development	Cr D Lovelock
Seniors & Youth; Indigenous Affairs; Commerce & Employment Relations; Environment & Heritage	Cr D Smith
Health; Disability Services; Women's Interests	Cr J Corless-Crowther

A45 LONG VEHICLE PARKING BAY – YULGERING ROAD CALINGIRI

FILE REFERENCE	T5.1
REPORT DATE	4 November 2015
APPLICANT/PROPONENT	Cr David Smith
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Harry Hawkins - CEO
ATTACHMENTS	Main Roads Correspondence

PURPOSE OF REPORT

To bring this matter back before Council for further consideration

BACKGROUND

In September 2014 the issue of a truck (long vehicle) parking bay in Yulgering Road Calingiri outside the War memorial was discussed and an on site meeting was held with Main Roads WA. The response from Main Roads was that there is sufficient room for 2 trucks to park in the Calingiri Recreation Hall car park and with the low number of trucks requiring the parking facility they would not support the construction of a new parking bay.

Main Roads were contacted again in November 2015 to seek an update of their position and were told *“I can tell you that the region has no plans to install the parking bay you are suggesting. As you can appreciate in the current fiscal climate, we are having to spread the budget sparingly.”*

The officer then went on to say that if the issue is vehicles are parking in areas that are not desirable, then he would suggest we can discuss other methods to discourage parking that the shire may be able to enforce.

In November 2014 an email was received from the Calingiri Progress Association stating *“The Calingiri Progress Association would like to express our concern about Possible Truck Bay opposite the hall as discussed in September’s Council meeting. We feel that a truck bay on that side of the road would disrupt the peace and serenity of the War Memorial. We would also like to bring to your attention that this area is used twice a day by school children using the school bus to Wongan Hills. It is also the way in which Calingiri Primary School children access the hall, for various activities.”*

Contact was made with the Calingiri Progress Association again in November 2015 and their response was that *“their position would be the same as the last time this was raised, and that they were under the impression Main Roads had thought this was not a good idea.”*

COMMENT

From the vantage point of the shire office it is still evident that not many trucks are parking at the Calingiri Recreation Hall car park during the day and those that are parking there after hours are not using local businesses as the last of those close at 5.30pm. There is also ample room and width for truck parking in Railway Street in front of VP Auto Electrical for trucks heading south with an easy walk up to the Cafe

or shop and the disabled toilet and shower on the side of the cafe building which is open to the public.

It should be noted that Yulgering Road is a Main Roads Road and their responsibility.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION

Moved: Cr Smith

Seconded: Cr Kelly

That no further action is taken on the truck parking bay in front of the War Memorial on Yulgering Road Calingiri unless Main Roads WA agree to fund the project and the Calingiri Progress Association support it.

RESOLUTION 222/15

Moved: Cr Penn

Seconded: Cr Lovelock

That the recommendation be withdrawn.

Motion Put and Carried: 7/0

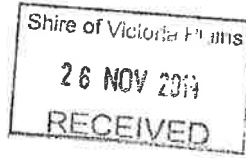
RESOLUTION 223/15

Moved: Cr Penn

Seconded: Lovelock

That further investigation is taken by Shire Officers of a truck parking bay in Calingiri, with a report being provided to the Works Committee at the February 2016 meeting.

Motion Put and Carried: 7/0



ABN: 50 860 676 021

Enquiries: Larry Weller on (08) 9622 4777
Our Ref: 01/761-02
Your Ref: HH T1.3 hh/ps YUL

24 November 2014

Chief Executive Officer
Shire of Victoria Plains
PO Box 21
CALINGIRI WA 6569

Dear Sir

**TRUCK PARKING BAY
YULGERING ROAD
CALINGIRI**

In response to your letter of 20 October 2014 and our recent meeting regarding your proposal for creating a dedicated truck parking bay adjacent to the Memorial Park, the following explanation outlines specific safety and community requirements.

There is already sufficient room in front of the Recreation Hall for at least 2 trucks to park and there are toilet facilities provided as well. West bound trucks would need to cross the road to access this parking facility.

The land across the road immediately adjacent to the Memorial Park is sufficiently large enough to allow for the construction of a dedicated truck bay. As it is a memorial park, various individuals and school groups have erected tiled plaques along the front edge of the park within the proposed parking bay strip, that have significant meaning to the local schools and wider community, particularly given that this year commemorates the Anzacs' 100 years ago.

With only 2 or 3 trucks per day (as advised by the Shire) requiring the parking facility, Main Roads will not support the construction of a new parking bay. MRWA recommends that the area in front of the Recreation Hall be used for a parking facility. If the Shire supports this recommendation, and requested by the Shire, Main Roads will install suitable signage to indicate that trucks may stop for a short while in the existing hall car park.

If you require any further information please contact me on (08) 9622 4750.

Yours faithfully


Janet Hartley-West

NETWORK MANAGER

A46 MOBILE FOOD BUSINESS – MACS BURGERS

FILE REFERENCE	H2.8
REPORT DATE	4 November 2015
APPLICANT/PROPONANT	Rebecca Hall
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Harry Hawkins - CEO
ATTACHMENTS	Letter of Application

PURPOSE OF REPORT

To provide details of the application to operate a mobile food van to Council to allow them to make a decision on a licence to operate.

BACKGROUND

Within the Shire of Victoria Plains there are 5 CBH grain receival points all located in town sites and except for Piawaning, where the store closed recently, truck drivers utilizing the facilities are serviced by local businesses for food and drinks.

An application has been received from a business known as “Mac’s Burgers” to set up a Mobile Food Van in Piawaning to provide food and drink to truck drivers delivering grain to CBH in Piawaning as there is no local food outlet in town. A Local business owner was contacted regarding the application and while initially concerned that a mobile food vendor would take away a large chunk of business during the lucrative harvest period without having any overhead costs was a little less concerned after advice that it was for Piawaning only although he did say that it would have some affect on his business.

COMMENT

A letter has been received from Rebecca Hall from Piawaning requesting permission to operate a Mobile Food Van in the Piawaning town site off the side of Toodyay Bindi Bindi Road opposite the closed Piawaning store.

The shire does not currently have a licence fee listed in our Fees and Charges Schedule adopted with the Annual Budget can’t charge a fee unless it resolves to charge a fee and advertises it locally advising what the fee is and when it will commence to apply. The shires contract EHO has advised that an amount of \$180 can be charged as a Mobile Food Vendors licence. He has also suggested that the following conditions be placed on the licence;

cannot operate in any town site or business premise that has a hotel or café during their hours of operation, Cannot operate on the side of any road without the express condition of Council. (She spoke of doing this - safety and liability issues there), Any site within a town site must be approved by Council CEO, To be reviewed annually and the van to be inspected every 6 months at Council's office.

POLICY REQUIREMENTS

There is no Council Policy on the initial granting of an Itinerant Vendors Licence however policy 11.3.2 deals with the renewal of licences and permits.

LEGISLATIVE REQUIREMENTS

The Food Act 2008 governs the operation of mobile food vans

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

if itinerant food vendors are allowed to operate without licences it would have a detrimental effect on local bricks and mortar businesses.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 224/15

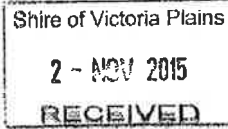
Moved: Cr Kelly

Seconded: Cr Smith

That Council:

- 1. Introduce a licence fee for itinerant Food Vendors that operate within the Shire of Victoria Plains, and**
- 2. Grant a licence for Mac's Burgers to operate a mobile food business in the town of Piawaning only, when operating within the Shire of Victoria Plains subject to the following conditions**
 - a. Can't operate in any town site or business premise that has a hotel, cafe or general store during their hours of operation**
 - b. Cannot operate on the side of any road or in any town site without the prior permission of the Shire CEO**
 - c. Conditions are to be reviewed annually and the van is to be inspected every 6 months at Council's offices.**
 - d. A licence fee as reviewed annually is to be paid each year**

Motion Put and Carried: 7/0



MAC'S BURGERS

Rebecca Hall

Phone 0404 239118

Po box 153

Yerecoin 6571

macsburgers@gmail.com.au

To whom it may concern

I'am writing to council to request permission to set up Our Mobil Food Business In the town site of Piawaning during the harvest season. The location that we see best to allow road trains to stop safety is the opposite side of the road to the closed Piawaning shop.

We are a new formed business in the shire of Victoria planes and have chosen Piawaning because of its cbh recieval terminal and that there is no local food outlet in town.

We have spoken to Linton Thomas about the matter and he advised us to write a formal letter to council to request permission to park the van in town.

If there is any queries or question please feel free to contact myself on the above numbers.

Your thankfully

Rebecca Hall

A handwritten signature in black ink, appearing to read "Rebecca Hall".

MAC's Burgers.

A47 MOBILE FOOD BUSINESS – SIMMOS MOBILE SCOOP SHOP

FILE REFERENCE	H2.8
REPORT DATE	4 November 2015
APPLICANT/PROPONANT	Kevin Kramer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Harry Hawkins - CEO
ATTACHMENTS	Application Documentation

PURPOSE OF REPORT

To advise Council of the request to operate this business in Victoria Plains

BACKGROUND

Kevin and Julie Kramer based out of Coomberdale operate the business Simmo's Mobile Scoop Shop in Dunsborough and would like to get set up to trade in the Shire of Victoria Plains. Their application is thorough and includes a current electrical safety certificate, food business registration, certificate of currency for products and public liability insurance and a history of the business.

Suzanne Mearns

From: Kevin Kramer [humpycamels@gmail.com]
Sent: Thursday, 8 October 2015 2:13 PM
To: Suzanne Mearns
Subject: Simmos ice cream street vending

Sue and or Linton

Thanks you both for taking the time to talk to me today.

As I mentioned we operate the Simmos Mobil Scoop Shop from Dunsborough. We are based out of Coomberdale.

We would like to get set up with the Victoria Plains Shire to Street Trade once in a while in the towns with your Shire.

We would only Trade a few times a month in Mogumber Calingiri and New Norcia. On weekends when there are things going on in the towns. We have all the necessary paperwork my wife Julie will send these to you from tastysweets14@gmail.com

If you have any questions please call me on 0417529888 or Julie on 0417629595.

Sincerely

Kevin Kramer

COMMENT

Kevin and Julie Kramer wish to set up and operate their mobile ice cream business Simmos Mobile Scoop Shop once in a while in Mogumber, Calingiri and New Norcia on weekends when there is something going on in town.

It is not anticipated that they would be operating in competition to any established business in these towns and would provide a service to residents that is not usually available.

POLICY REQUIREMENT

There is no Council Policy on the initial granting of an Itinerant Vendors Licence however policy 11.3.2 deals with the renewal of licences and permits.

LEGISLATIVE REQUIREMENTS

The Food Act 2008 provides the legislation for registration of food vendors.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

STAFF RECOMMENDATION

Moved: Cr Carr

Seconded: Cr Kelly

That Kevin Kramer is given a Mobile Food Vendors licence to operate his business Simmos Mobile Scoop Shop in the Shire of Victoria Plains on weekends at times when he is not operating in direct competition to established businesses that sell ice cream.

Item to be tabled at the January 2016 meeting as follows:

The Shire advertise the application in the December newsletter to obtain feedback from Community Members and Local Businesses and report findings to Councillors at the January 2016 meeting.

RESOLUTION 225/15

Moved: Cr Carr

Seconded: Cr Kelly

The Shire advertise the application in the December newsletter to obtain feedback from Community Members and Local Businesses and report findings to Councillors at the January 2016 meeting.

Motion Put and Carried: 7/0

10.5 PLANT AND WORKS

All Plant and Works items were dealt with prior to the Finance items.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 226/15

Moved: Cr Penn

Seconded: Cr Kelly

That new business of an urgent nature be introduced to Council.

12.1 POLICY ITEM 1.2 - COMMITTEES

Council agreed to amend the wording of this policy from:

Works Committee – is to contain up to four elected members plus the CEO and Works Manager as non voting members.

To:

Works Committee – is to contain up to nine elected members plus the CEO and Works Manager as non voting members.

RESOLUTION 227/15

Moved: Cr Kelly

Seconded: Cr Penn

That the wording in the Policy Manual for item 1.2 – Committees be changed to: Works Committee – is to contain up to 9 elected members plus the CEO and Works Manager as non voting members.

Motion Put and Carried: 7/0

12.2 POLICY ITEM 1.4 - AGENDAS

Council agreed to amend the wording of this policy from:

The Agenda is to be made available to the public prior to the meeting and agendas are to be delivered to Councillors by no later than the Friday prior to the meeting date.

To:

The Agenda is to be made available to the public prior to the meeting and agendas are to be delivered to Councillors via electronic or hard copy means by no later than the Friday prior to the meeting date.

RESOLUTION 228/15

Moved: Cr Kelly

Seconded: Cr Penn

The Agenda is to be made available to the public prior to the meeting and agendas are to be delivered to Councillors via electronic or hard copy means by no later than the Friday prior to the meeting date.

Motion Put and Carried: 7/0

12.3 BIN ROAD - CALINGIRI

Council agreed to resolution 16/2015 (as follows), as Bin Road Calingiri roadworks have not been completed by Harvest 2015.

A5 – 13.4 Bin Road-Calingiri

Resolution 16/2015

Moved Cr Brennan seconded Cr Young. As a result of not receiving a revised traffic plan for harvest 2014, CEO to write to CBH advising that Bin Road will not be closed in future years and that the road around the back of the complex is completed by harvest 2015.

Motion Put and Carried 9/0

RESOLUTION 229/15

Moved: Cr Kelly

Seconded: Cr Penn

That Council rescind Resolution 16/2015 as Bin Road Calingiri roadworks have not been completed by Harvest 2015.

Motion Put and Carried: 7/0

12.4 Christmas Celebration

It was discussed that the venue for 2016 Christmas event for staff and Councillors is to be within the Shire of Victoria Plains. Additionally Councillors are to be advised of Depot celebration so that they can attend.

12.5 General Meeting of Electors

Council discussed the timing of the 2015 General Meeting of Electors as the Annual Report has yet to be completed, due to the Auditors report being delayed. The following Motion was carried.

RESOLUTION 230/15

Moved: Cr Kelly

Seconded: Cr Broadhurst

That the General Meeting of Electors be held on 20 January 2016 and that this date be advertised for Community Members

Motion Put and Carried: 7/0

12.6 Carnaby Protection

Council discussed how best to support the Community with regards to protecting the Carnaby Cockatoo and its habitat within the Shire of Victoria Plains.

STAFF RECOMMENDATION

Moved: Cr Penn

Seconded: Cr Kelly

That Council write a letter to Greg Hunt, Federal Minister and the Federal Threatened Species Commissioner, stating our concern about the decline in the Carnaby Cockatoo population. The Minister will be asked to consider releasing additional funds to the appropriate organisations to assist in the protection of the Carnaby Cockatoo and their natural habitat.

AMENDMENT

Moved: Cr Carr

Seconded: Cr Broadhurst

That Council write a letter to Greg Hunt, Federal Minister and the Federal Threatened Species Commissioner, stating our concern about the decline in the Carnaby Cockatoo population. The Minister will be asked to consider releasing additional funds to the appropriate organisations to assist in the protection of the Carnaby Cockatoo and their habitat.

Amendment carried: 4/3

Amendment becomes the resolution:

RESOLUTION 231/15

Moved: Cr Carr

Seconded: Cr Broadhurst

That Council write a letter to Greg Hunt, Federal Minister and the Federal Threatened Species Commissioner, stating our concern about the decline in the Carnaby Cockatoo population. The Minister will be asked to consider releasing additional funds to the appropriate organisations to assist in the protection of the Carnaby Cockatoo and their habitat.

Motion Put and Carried: 5/2

Mr Ian Graham (Deputy CEO), and Ms Suzanne Mearns (Minute Taker) left the Chambers.

13 CONFIDENTIAL ITEMS

RESOLUTION 232/15

Moved: Cr Carr

Seconded: Cr Lovelock

That the meeting be closed to the public to allow for discussion of confidential items being:

- 1. Department Environmental Regulation – Clearing Prosecution**
- 2. SWALSC consultation**
- 3. Smoke from fires blowing across roads and the requirement that people should advise neighbours when lighting fires**

Motion Put and Carried: 7/0

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 6.22pm.

Signed this: Ninth day of December 2015

Presiding Member

