



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Monday 12 th December 2011
At	Council Chambers, Calingiri
Commencing	2.05pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.05pm and Laurie Rive was sworn in as Councillor by Mr Brian McGill JP of Bolgart.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Deputy President:	Cr D Lovelock	West Ward (from 2.05pm to 2.31pm; 2.44pm to 5.00pm)
Councillors:	Cr J Kelly	West Ward
	Cr L Rive	West Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward
	Cr S Young	Central Ward (from 3.42pm to 4.03pm; 4.05pm to 5.10pm)
Leave of Absence:	Cr J Brennan	Central Ward
Apologies:	Cr D Smith	East Ward
Chief Executive Officer:		Mr H Hawkins
Finance and Administration Manager:		Mr N Hamilton (from 2.05pm to 2.35pm)
Executive Assistant:		Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 *Confirmation of Minutes*

Resolution 197/2011

Moved Cr Kelly seconded Cr Johnson that the minutes of the Ordinary Meeting held Tuesday 8th November 2011 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 6/0

7.2 *Business Arising from Minutes*

Cr Lovelock

Has air-conditioning been installed at the Five Roads Cafe?

CEO

Advised that the air conditioning units were installed and price quoted was considerably less than first quote received.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Kelly

Water Corporation – Biosolids meeting last Monday 5th December. Two year trial period ended May 2011. Report was released.

Cr Lovelock

Wheatbelt Development Commission meeting in New Norcia regarding R4R grant allocations.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F31 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 6th December 2011
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: November 2011 Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during November 2011.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment

- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 198/2011

Moved Cr Kelly seconded Cr Holmes that the payments made during November 2011 as per the attached listing amounting to \$414,791.79 for creditor cheque payments and \$83,669.24 for payroll payments giving an overall total of \$498,461.03 be endorsed.

Motion Put & Carried 6/0

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**Shire of Victoria Plains
Creditor & Payroll Payments for the Month of November 2011**

Chq/EFT	Date	Name	Description	Inv Amt \$	Amount \$
10630	04/11/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions		15,079.02
10631	04/11/2011	SYNERGY	Electricity Charges - Street Lights		2,141.95
10632	04/11/2011	TELSTRA CORPORATION LTD	Telephone Charges		1,487.86
10633	04/11/2011	BROOKS HIRE SERVICE PTY LTD	Cost to hire AP240 Multi Tyred Roller - 1/9/11 / 21/9/11. Cost of Demobilisation.		5,668.91
10634	04/11/2011	S & S FREESTONE TRANSPORT	Transport Dozer from Atlas Farms to Old Plains Road		385.00
10635	04/11/2011	STAR TRACK EXPRESS	Freight Charges		70.69
10636	04/11/2011	CALINGIRI TRADERS	Purchases for Depot October 2011		4,860.04
10637	04/11/2011	LANDGATE	Rates collection		58.00
10638	04/11/2011	COURIER AUSTRALIA	Freight Charges		50.62
10639	04/11/2011	VICTORIA PLAINS MECHANICAL SERVICES	Replace Uni Joints and service to Bolgart Fire truck - PFT11		1,397.19
10640	04/11/2011	WONGAN STEEL MANUFACTURERS	Modify pipe fittings on water truck - PTK16		474.61
10641	04/11/2011	WONGAN HILLS HARDWARE	Air Compressor hose attachments		25.40
10642	04/11/2011	STATE LAW PUBLISHER	Government Gazette Renewal 2012		1,040.00
10643	04/11/2011	METROCOUNT VEHICLE CLASSIFIER SYSTEMS			7,380.45
			2 x Metrocount Traffic Counters	7,271.00	
			Supply and Forward 2 X 6 V Welded Battery Pack . Supply 1 Allen key to undo boxes.	109.45	
10644	04/11/2011	MUCHEA GRADING CONTRACTORS	Hire Grader with operator to grade Bolgart East Rd		14,798.00

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10645	04/11/2011	RB MOTORS PTY LTD (WONGAN HILLS)	Service on Ford Ranger Ute - PWV47	303.81
10646	04/11/2011	KING FARMING PTY LTD	Hire of Bulldozer - push up sand at Calingiri Oval	4,725.00
10647	04/11/2011	LGIS INSURANCE BROKING	Bush Fire Insurance Renewal 10-11 to 6-12	10,756.40
10648	04/11/2011	SWEETMAN EXCAVATIONS	Hire excavator for gravework at Bolgart Cemetery	396.00
10649	04/11/2011	INTELLIGENT IP COMMUNICATIONS PTY LTD	Internet charges for Nov 2011	159.95
10650	04/11/2011	CAROLYNNE HAIGH	Cleaning charges for Nov 2011	1,800.00
10651	04/11/2011	STATE WIDE TURF SERVICES	Turf on Calingiri Sports Oval	67,045.00
10652	04/11/2011	FIVE ROADS CAFE	Volunteers Thank You BBQ	1,265.55
D031	19/10/2011	FIVE ROADS CAFE	Sept 2011 Council Meetings refreshments	-605.55
10653	04/11/2011	AVON VALLEY NISSAN	Nissan Navara D40 Dual Cab for Works Manager	39,468.78
10654	04/11/2011	GAMATO MANUFACTURING	Airconditioner pads for housing & units Calingiri	1,910.00
10655	10/11/2011	WALG SUPER PLAN	Superannuation contributions	6,037.83
10656	10/11/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 9-11-11	3,452.00
10657	10/11/2011	AUSTRALIAN SUPER	Superannuation contributions	126.96
10658	10/11/2011	HEALTH INSURANCE FUND	Payroll deductions	115.60
10659	10/11/2011	CARE SUPER	Superannuation contributions	338.56
10660	10/11/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
10661	10/11/2011	SHIRE OF VICTORIA PLAINS	Shire rates paid via payroll week ending 9/11/11	50.00
10662	10/11/2011	BOLGART BOWLING CLUB	Synthetic Lawn at Bolgart Bowling Club	52,000.30
10663	16/11/2011	WESTERN AUSTRALIA TREASURY CORPORATION	Loan Payment No 69	1,876.86
10664	16/11/2011	COUNTRY HOUSING AUTHORITY	Loan Payment No 68	6,971.20
10665	16/11/2011	SYNERGY	Electricity Charges	550.55

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10666	16/11/2011	JASON SIGNMAKERS	4 X Flagman signs	237.60
10667	16/11/2011	CJD EQUIPMENT PTY LTD	Service on Volvo Loader PLR2	2,372.08
10668	16/11/2011	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Nov 2011	352.80
10669	16/11/2011	COURIER AUSTRALIA	Freight Charges	19.47
10670	16/11/2011	THE BENEDICTINE COMMUNITY OF NEW NORCIA INC	Councillor and Senior Staff Dinner - 2-11-11	763.40
10671	16/11/2011	WHEATBELT TYRES		142.00
			Repair Mitsubishi Tip Truck Tyre - PTK14	48.00
			Repairs to Bobcat Tyre - PLR6 Delivered by S. Willcocks and C.Lovell.	47.00
			Repairs to Bobcat Tyre - PLR6	47.00
10672	16/11/2011	BOLGART RURAL MERCHANDISE	Bolgart Library - Postage October 2011	13.35
10673	16/11/2011	WA LOCAL GOVERNMENT ASSOCIATION	Didnt include GST in original payment	460.33
10674	16/11/2011	WATER CORPORATION	Water Usage	1,880.85
10675	16/11/2011	FITZGERALD STRATEGIES	Industrial Relations Services 2011-2012	1,935.24
10676	16/11/2011	MORRIS PEST AND WEED CONTROL PTY LTD	White Ant inspection on all shire premises	4,400.00
10677	16/11/2011	SHIRE OF MOORA	Wheatbelt North Moora Subgroup Expenses	528.57
10678	16/11/2011	KLEENHEAT GAS	Yearly Gas Bottle Rental Charges	56.00
10679	16/11/2011	SHIRE OF CHITTERING	Shared Service Officers for Sept 2011+ CDO July to Sept	11,563.52
10680	16/11/2011	OVERLAND FREIGHT	Freight Charges	137.50
10681	16/11/2011	SHERIDAN'S FOR BADGES	Name Badges & Deck Plates for Councillors	159.03
10682	16/11/2011	JTAGZ PTY LTD	2012, 2013 and 2015 Dog Tags	269.50
10683	16/11/2011	FULTON HOGAN INDUSTRIES PTY LTD		1,408.00

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			Supply 1 Ton Bulker Bag of Pre-mix. To be picked up at 7am Tuesday 13th Oct.	704.00	
			Supply 1 Ton Bulker Bag Of Pre-Mix.	704.00	
10684	16/11/2011	GPR TRUCK SALES & SERVICE	Service Hino Truck - PTK17		2,061.59
10685	16/11/2011	ARRB GROUP LTD	Unsealed Local Roads Workshop		1,617.00
10686	16/11/2011	REBECCA STONE	Paint external at 15 Lambert Crescent Calingiri		760.00
10687	16/11/2011	BINDOON TRACTORS PTY LTD	Repairs to Honda Engine & Carbie - PSP2		104.08
10688	16/11/2011	METRO MOTORS	Purchase New Ute for Building Officer - PWV49		13,515.65
10689	16/11/2011	WA BUSINES NEWS	Subscription for 2011-12		510.40
10690	17/11/2011	AUSTRALIAN INSTITUTE OF MANAGEMENT	Course Registration Fees - CEO		1,025.00
10691	24/11/2011	WALG SUPER PLAN	Superannuation contributions		6,193.53
10692	24/11/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 23/11/11		3,002.00
10693	24/11/2011	AUSTRALIAN SUPER	Superannuation contributions		126.96
10694	24/11/2011	HEALTH INSURANCE FUND	Payroll deductions		115.60
10695	24/11/2011	CARE SUPER	Superannuation contributions		338.56
10696	24/11/2011	ASGARD SUPERANNUATION	Superannuation contributions		157.38
10697	24/11/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Rates payment made via payroll		50.00
10698	28/11/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions		15,495.09
10699	28/11/2011	TELSTRA CORPORATION LTD	Telephone charges		288.52
10700	28/11/2011	CORPORATE EXPRESS AUSTRALIA LTD	Incident Management Kit		196.82
10701	28/11/2011	S & S FREESTONE TRANSPORT	Gravel Carting for month of November @ approx 19 days - \$120-00per hour. From Atlas Farms to Old Plains Rd.	4,092.00	6,924.50

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			Cost to excavate at Mogumber Tip approx - 9 hours.	2,832.50	
10702	28/11/2011	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD			712.59
			Wongan Hills Centenary Advertising in Central Midlands and Coastal Advocate	110.00	
			Advertising - Calingiri Gym (as arranged by Anna Jamieson) to appear Central Midlands Advocate 5/10/11	168.96	
			Change of Meeting Date November 2011	107.95	
			Advertising October 2011 Ordinary Meeting	108.90	
			Time Change Avon Valley Advocate		
			Change of Meeting Date November 2011	108.90	
			Advertising October 2011 Ordinary Meeting	107.88	
			Time Change		
10703	28/11/2011	STAR TRACK EXPRESS	Freight Charges		533.19
10704	28/11/2011	AVON WASTE	Refuse Removal Services Oct 2011		3,178.08
10705	28/11/2011	RELIANCE PETROLEUM	Bulk fuel 10900 Lts Diesel & 1000Lts Unleaded for Oct 2011		16,519.71
10706	28/11/2011	COMMANDER AUSTRALIA LTD	Telephone Charges		295.94
10707	28/11/2011	BEAUREPAIRES	New tyres to Ford PK Ranger - PWV44		504.00
10708	28/11/2011	COURIER AUSTRALIA	Freight Charges		8.14
10709	28/11/2011	BOLGART RURAL MERCHANDISE			51.55
			Supply Alum Rake W/Scraper	25.75	
			Key cutting and key tag.	25.80	
10710	28/11/2011	WA LOCAL GOVERNMENT ASSOCIATION			5,635.00

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			Advertising - Four editions West Australian Newspaper Finance and Admin Manager/DECO position To Appear:- Saturday 24 September and Wednesday 28 September Saturday 1 October and Wednesday 5 October	3,899.75	
			Local Government Elections 2011 Composite Electoral Advertising Program 10/8/11 to 20/10/11 inclusive	1,069.75	
			Advertising Local Government Elections 2011	665.50	
10711	28/11/2011	WATER CORPORATION	Water Usage 5-7 to 1-1-11		518.50
10712	28/11/2011	NEAT N TRIM UNIFORMS PTY LTD	Uniforms admin staff		124.32
10713	28/11/2011	PE & SM FERGUSON EARTHMOVING CONTRACTORS	Hire Dozer from 12-10 to 21-10-11 for Old Plains Road		7,315.00
10714	28/11/2011	WONGAN STEEL MANUFACTURERS	Repairs to Loader - PLR2		101.23
10715	28/11/2011	GILLINGARRA SPORT AND RECREATION CLUB	Reimburse fly screens, doors etc for Hall		1,540.00
10716	28/11/2011	WA HINO SALES & SERVICE			949.37
			Cost to supply 1 X Passenger side rear-vision mirror back case. Att- David - Model No SS1ERG-480-HR.	30.95	
			Cost to supply one left hand spotter mirror cover. Hino 700 Series - PTK19 Att: David	20.47	
			50000 KM service on Hino 300 series 716 Dump Truck	897.95	
10717	28/11/2011	AVON MIDLAND COUNTRY ZONE OF WA LOCAL GOV ASSOC	Membership Subscription 2011-12		2,200.00
10718	28/11/2011	METROCOUNT VEHICLE CLASSIFIER SYSTEMS	Repairs To Traffic Counter		183.70
10719	28/11/2011	WESTRAC PTY LTD - PARTS			82.66

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			1 X Harness AS - Sensor C Steering , RH. 296-5908 . For Grader 120 M.	38.53
			1 X Harness AS - Sensor C Steering , RH. 296-5908 . For Grader 120 M.	44.13
10720	28/11/2011	RICHARD SMITH	Drum Muster Collection June - September 2011	326.00
10721	28/11/2011	R & P CONTRACTORS	Erect fencing at Mogumber, Bolgart & Calingiri Refuse sites	1,487.50
10722	28/11/2011	TOLL IPEC	Freight Charges	105.23
10723	28/11/2011	COUNTRYWIDE WINDSCREENS	New Windscreen	418.00
10724	28/11/2011	HI-TEC ALARMS	Supply and install C.C.T.V. System at the Calingiri Hall	5,047.90
10725	28/11/2011	MIDLAND TOYOTA	Service Toyota Aurion - PAV30	277.15
10726	28/11/2011	JR & A HERSEY PTY LTD	Clear protective lens & towellets for depot	150.17
10727	28/11/2011	WALLIS COMPUTER SOLUTIONS	New Dell Computers	7,278.65
10728	28/11/2011	THE RETIC SHOP	Retric Controller for 15 Lambert Crescent	120.00
10729	28/11/2011	SWEETMAN EXCAVATIONS	Hire excavator for graveworks & man-hole at football oval.	396.00
10730	28/11/2011	LIFTRITE HIRE & SALES		487.85
			Boom Pad X 3 - Item number - 218962-M	168.18
			Supply Parts for Boom. Manitou Articulated.	319.67
10731	28/11/2011	YERECOIN PARENTS & CITIZENS ASSOCIATION	Dry Season Assistance Grant	1,500.00
10732	28/11/2011	WA WEBB & CO	Bore pump Gillingarra Water Supply	2,542.10
10733	28/11/2011	MUCHEA IRRIGATION & RURAL SUPPLIES	Install new reticulation system at the 12 Harrington Street	11,253.94
10734	28/11/2011	MCLERNONS SUPPLY & DEMAND	Supply Archive shelving system for Admin upgrade	2,220.00
10735	28/11/2011	WILSONS SIGN SOLUTIONS	Sign for Calingiri Rec Centre	429.00
10736	28/11/2011	PUBLIC LIBRARIES WA INC	PLWA Membership 2011-12	100.00

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10737	28/11/2011	TIMBERDEN PLANT HIRE	Hire skidsteer with mulching heads and broom for trelopping	6,404.75
10738	28/11/2011	THE FITNESS STORE PTY LTD	Service equipment in Calingiri Gym	494.45
10739	28/11/2011	QUADRIO RESOURCES PTY LTD	Rates refund for assessment A21727 CALINGIRI ROAD CALINGIRI 6569	55.00
10740	28/11/2011	IRON MOUNTAIN MINING LTD	Rates refund for assessment A21726 CALINGIRI ROAD CALINGIRI 6569	55.00
10741	28/11/2011	LAURIE JOHN & VERONICA KAY RIVE	Refund Councillor Nomination Bond	80.00
10742	28/11/2011	VP ARTS SOCIETY	Donation for Senior Citizens Luncheon	100.00
Total Cheque Payments for November 2011				<u>\$414,791.79</u>
	09/11/2011	EFT Payments for Wages W/E 9/11/11		39,854.55
	23/11/2011	EFT Payments for Wages W/E 23/11/11		43,814.69
Total Wages EFT Payments for November 2011				<u>\$83,669.24</u>
Total Payments for November 2011				<u><u>\$498,461.03</u></u>

F32 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 5th December 2011
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial reports for the month of November 2011

PURPOSE OF REPORT

That the following statements and reports for the month ended 30th November 2011 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for November 2011 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 789 - Income Statement by Program

Page 790 - Income Statement by Nature and Type

Page 791- Statement of Financial Activity

Page 792 - Report on Significant Variances

Page 793 - Composition of Net Current Asset Position

Page 794 - Notes on Budget Changes to be made

Page 795 to 814 – Income and Expenditure Detail by Program

Page 815 to 817 – Capital Expenditure – Year to Date

Page 823 – Outstanding Debtors Report

Page 824 to 825 Bank Reconciliation and Investments Report

Page 825 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 30th November 2011 are attached to the Council minutes.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Cr Lovelock

Declared a financial interest in the item which covers outstanding rates. Prior to leaving the room he raised his concerns.

Cr Lovelock left the meeting at 2.31pm.

Finance and Administration Manager explained the process of the Valuer Generals Office information and revaluations.

General discussion was held regarding rates, valuations and interim notices.

Cr Lovelock entered the meeting at 2.44pm.

Resolution 199/2011

Moved Cr Kelly seconded Cr Rive that the following statements and reports for the month ended 30th November 2011 be received.

Page 789 - Income Statement by Program

Page 790 - Income Statement by Nature and Type

Page 791- Statement of Financial Activity

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Page 793 - Composition of Net Current Asset Position

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Page 795 to 814 – Income and Expenditure Detail by Program

Page 815 to 817 – Capital Expenditure – Year to Date

Page 823 – Outstanding Debtors Report

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Page 825 – Outstanding Rates Report

Motion Put & Carried 6/0

**Minutes - Ordinary Meeting of Council
12th December 2011**

**Shire of Victoria Plains
Income Statement by Program
For the period ending 30th November 2011**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,218,191	2,242,958	2,599,395	2,599,395
Governance	10,486	1,906	5,353	5,353
Law, Order and Public Safety	24,178	18,900	336,633	336,633
Health	4,009	3,423	7,650	7,650
Education & Welfare	0	0	20,000	20,000
Housing	27,884	23,111	54,524	54,524
Community Amenities	59,558	65,484	72,207	72,207
Recreation & Culture	346,427	344,661	659,855	659,855
Transport	175,334	171,164	669,522	669,522
Economic Services	15,515	9,242	21,365	21,365
Other Property & Services	12,390	13,082	38,428	38,428
	<u>2,893,972</u>	<u>2,893,931</u>	<u>4,484,932</u>	<u>4,484,932</u>
Operating Expenditure				
General Purpose Funding	(74,389)	(80,963)	(185,919)	(185,919)
Governance	(118,848)	(134,476)	(315,580)	(315,580)
Law, Order and Public Safety	(60,327)	(86,469)	(161,205)	(161,205)
Health	(35,523)	(42,927)	(100,149)	(100,149)
Education & Welfare	(11,957)	(21,130)	(51,966)	(51,966)
Housing	(42,469)	(48,813)	(145,474)	(145,474)
Community Amenities	(78,286)	(82,065)	(238,612)	(238,612)
Recreation & Culture	(128,295)	(163,794)	(382,331)	(382,331)
Transport	(1,042,173)	(939,331)	(2,343,892)	(2,343,892)
Economic Services	(53,877)	(54,402)	(141,882)	(141,882)
Other Property & Services	(99,936)	(46,171)	(15,610)	(15,610)
	<u>(1,746,081)</u>	<u>(1,700,541)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>
Interest on Borrowings				
Governance	(445)	0	(1,019)	(1,019)
Housing	(1,697)	(264)	(4,313)	(4,313)
Recreation & Culture	(1,483)	(2,130)	(4,261)	(4,261)
	<u>(3,625)</u>	<u>(2,394)</u>	<u>(9,593)</u>	<u>(9,593)</u>
	<u>\$ 1,144,266</u>	<u>1,190,996</u>	<u>392,721</u>	<u>392,721</u>

**Minutes - Ordinary Meeting of Council
12th December 2011**

**Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 30th November 2011**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,905,042	1,934,696
Grants and Subsidies - Operating	305,492	606,976
Fees and Charges	104,919	172,018
Interest Earnings	21,969	104,000
Other Revenue	44,618	42,910
	<u>2,382,040</u>	<u>2,860,600</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(260,339)	(748,380)
Materials and Contracts	(317,767)	(1,046,988)
Utilities	(13,381)	(46,620)
Depreciation	(766,822)	(1,809,744)
Interest Expenses	(3,625)	(9,593)
Insurance	(151,094)	(148,799)
Other Expenditure	(236,677)	(281,887)
	<u>(1,749,705)</u>	<u>(4,092,011)</u>
	632,335	(1,231,411)
Grants and Subsidies - non-operating	506,613	1,561,632
Profit on Asset Disposals	6,817	64,500
Loss on Asset Disposals	<u>(1,499)</u>	<u>(2,000)</u>
NET RESULT	<u>1,144,266</u>	<u>392,721</u>

**Minutes - Ordinary Meeting of Council
12th December 2011**

**Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 30th November 2011**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	YTD Variance
Operating Income					
General Purpose Funding	2,218,191	2,242,958	2,599,395	2,599,395	-1.10%
Governance	10,486	1,906	5,353	5,353	450.14%
Law, Order and Public Safety	24,178	18,900	36,633	36,633	27.92%
Health	4,009	3,423	7,650	7,650	17.12%
Housing	27,884	23,111	54,524	54,524	20.65%
Community Amenities	59,558	65,484	72,207	72,207	-9.05%
Recreation & Culture	346,427	344,661	659,855	659,855	0.51%
Transport	7,536	3,366	65,718	65,718	123.87%
Economic Services	15,515	9,242	21,365	21,365	67.88%
Other Property & Services	12,390	13,082	38,428	38,428	-5.29%
Sub Total	2,726,173	2,726,133	3,561,128	3,561,128	0.00%
Operating Expenditure					
General Purpose Funding	(74,389)	(80,963)	(185,919)	(185,919)	-8.12%
Governance	(119,293)	(134,476)	(316,599)	(316,599)	-11.29%
Law, Order and Public Safety	(60,327)	(86,469)	(161,205)	(161,205)	-30.23%
Health	(35,523)	(42,927)	(100,149)	(100,149)	-17.25%
Education & Welfare	(11,957)	(21,130)	(51,966)	(51,966)	-43.41%
Housing	(44,167)	(49,077)	(149,788)	(149,788)	-10.01%
Community Amenities	(78,286)	(82,065)	(238,612)	(238,612)	-4.60%
Recreation & Culture	(129,778)	(165,924)	(386,591)	(386,591)	-21.78%
Transport	(1,042,173)	(939,331)	(2,343,892)	(2,343,892)	10.95%
Economic Services	(53,877)	(54,402)	(141,882)	(141,882)	-0.97%
Other Property & Services	(99,936)	(46,171)	(15,610)	(15,610)	116.45%
Sub Total	(1,749,706)	(1,702,935)	(4,092,212)	(4,092,212)	2.75%
Grants for the Development of Assets					
Education & Welfare	0	0	20,000	20,000	
Law, Order and Public Safety	0	0	300,000	300,000	
Transport	167,799	167,798	603,804	603,804	
	167,799	167,798	923,804	923,804	
Net Operating Result	1,144,266	1,190,996	392,721	392,721	
Capital Income					
Proceeds from the Sale of Assets	59,550	41,000	117,500	117,500	
Transfer from Reserves	72,315	0	651,895	651,895	
Sub Total	131,865	41,000	769,395	769,395	
Capital Expenditure					
Governance	(89,928)	(94,000)	(172,664)	(172,664)	
Law, Order and Public Safety	0	0	(301,780)	(301,780)	
Education & Welfare			(49,000)	(49,000)	
Housing	(8,897)	(8,730)	(10,310)	(10,310)	
Community Amenities	(2,154)	(2,000)	(15,980)	(15,980)	
Recreation & Culture	(224,622)	(93,999)	(691,748)	(691,748)	
Transport	(109,559)	(110,632)	(1,734,814)	(1,734,814)	
Economic Services	(2,532)	(3,258)	(9,838)	(9,838)	
Other Property & Services	(67,281)	(72,500)	(79,080)	(79,080)	
Transfer to Reserves	0	0	(445,000)	(445,000)	
Repayment of Loans	(12,154)	12,154	(24,700)	(24,700)	
	(517,126)	(372,965)	(3,534,914)	(3,534,914)	
Total Operating + Non-Operating	759,005	859,031	(2,372,798)	(2,372,798)	
Adjust Non-Cash items					
Depreciation	766,822	753,975	1,809,744	1,809,744	
Provisions	(29,006)	0	0	0	
P/L on Sale of Assets	(5,319)	0	(62,500)	(62,500)	
Surplus / Deficit B/fwd	651,301	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	2,142,803	2,238,560	(0)	(0)	

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains

**Report on Significant Variances Greater than 10% or \$5000
For the period ending 30th November 2011**

	YTD Var \$
Operating Income	
Governance	
Administration	
Unbudgeted member insurance bonus	4,259 FAV
Additional over budget reimbursements for CEO/DCEO Shire of Chittering Note: included in allocation across all programs	16,263 FAV
Law Order & Public Safety	
Reimbursement of previous years over expenditure on budget	1,930 FAV
Reimbursement of training costs	1,655 FAV
Community Amenities	
Refuse Removal - Over budgeted income on rubbish bins	(7,018) UNFAV
Economic Services	
Tourism - Bolgart Caravan Park Greater usage of site than expected YTD	2,467 FAV
Tourism - Calingiri Caravan Park Greater usage of site than expected YTD	690 FAV
Operating Expenditure	
General Purpose Funding	
Governance	
Members	
Apparent savings on Local Government Week conference	6,270 FAV
Administration	
Overall timing differences and savings resulting in savings ytd on budget thus resulting under budget ytd Admin Allocations across programs	24,963 FAV
Law, Order & Public Safety	
Timing differences on building maintenance	3,222 FAV
Timing differences on plant operating & maintenance costs	15,921 FAV
Timing differences on invoicing for Community Emergency Services Mgr	4,444 FAV
Health	
Timing difference on invoices for Health Officer	3,943 FAV
Education & Welfare	
Community Development	
Timing Difference on Community Development invoices from Shire of Chittering	9,000 FAV
Recreation & Culture	
General timing differences halls and town maintenance	36,146 FAV
Transport	
General timing differences on Roads Maintenance particularly in maintenance grading, which should be offset as construction commences very soon.	(102,842) UNFAV
Other Property & Services	
Higher than budgeted Engineering costs re the Wirilda Rd Blackspot application	(17,776) UNFAV
Under recovery of other Depot Costs	(33,847) UNFAV
Under recovery of Plant Costs - YTD plant costs under utilised due to available crew used mainly on grading maintenance	(42,388) UNFAV
Capital Expenditure	
Construction other than Buildings	
Calingiri Sports Oval - re grass - non budgeted item funds to be provided via Reserve Funds	(131,798) UNFAV
Plant & Equipment	
Net budget savings on purchase new vehicles	9,867 FAV

**Minutes - Ordinary Meeting of Council
12th December 2011**

**Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 30th November 2011**

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,850,495
Cash - Restricted	1,158,529
Receivables	373,479
Inventories	(2,331)
Total Current Assets	<u>3,380,172</u>

Less Current Liabilities

Payables	(78,839)
Provisions and Borrowings	(162,054)
Total Current Liabilities	<u>(240,893)</u>

Net Current Assets Position 3,139,280

Less Cash Restricted - Reserves	1,158,529
Less Provisions and Borrowings	(162,054)
Closing Available Funds	<u><u>2,142,804</u></u>

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>2,221,643</u>	<u>9.22</u>
Current Liabilities	240,893	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>2,223,974</u>	<u>9.23</u>
	240,893	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Notes of Budget Changes 2011-12

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
40155	Budget Adoption Calingiri Sports Oval Housing Reserve		Opening Surplus (Deficit) Re surface oval Reallocation of Funds	\$	\$ 130,000	\$ (130,000)	\$ 0 (130,000) 0 0 0 0 0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Bolgart Hall Roads Board Building Building Maintenance Reserve	168/2011 167/2011	Air Condition to CWS rooms Air Condition RBB rooms	\$	\$ 9,103	\$ (4,205) (4,898)	\$ (4,205) (9,103) 0 0 0 0 0

Total \$0

Shire of Victoria Plains
Monthly Report at as : 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(1,864,449)	(1,882,696)	(1,882,696)	(1,882,696)
	10315	Administrative Fees & Charges			(6,409)	(6,937)	(9,750)	(9,750)
	20300	Rates Collection			915	1,655	12,300	12,300
		Total Rates Income / Expenditure			(1,869,943)	(1,887,978)	(1,880,146)	(1,880,146)
General Purpose Grants								
	10325	General Purpose Grants			(274,117)	(272,066)	(544,136)	(544,136)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			(274,117)	(272,066)	(544,136)	(544,136)
Other General Purpose Income								
	10310	Ex Gratia Rates			(40,594)	(52,000)	(52,000)	(52,000)
	10320	Interest Income			(21,969)	(24,500)	(104,000)	(104,000)
	10395	Administration Income - Allocated			(10,655)	(4,759)	(6,813)	(6,813)
	20310	Admin Expenditure Reallocated			73,475	79,308	173,619	173,619
		Total Other General Purpose Income / Expenditure			257	(1,951)	10,805	10,805
Total General Purpose Funding					\$ (2,143,802)	(2,161,995)	(2,413,477)	(2,413,477)

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Members Of Council								
	10420	Contributions And Donations			(1,364)	0	0	0
	10495	Admin Income Allocated			(8,371)	(3,742)	(5,353)	(5,353)
		Members Of Council Operating Income			(9,735)	(3,742)	(5,353)	(5,353)
	20401	Member'S Expenses			3,884	3,125	12,500	12,500
	20402	Member'S Allowances			10,000	10,000	40,000	40,000
	20403	Election Expenses			2,438	3,100	3,100	3,100
	20404	Conferences & Seminars - Local Government Week			10,730	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			2,218	2,150	7,000	7,000
	20406	Meeting Costs			2,548	1,875	4,500	4,500
	20407	Delivering Agendas			874	915	2,210	2,210
	20408	Sundry			9,793	9,235	11,010	11,010
	20409	Public Relations			16,469	16,400	54,871	54,871
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,612	2,493	2,493	2,493
	20412	Strategic Plan			0	0	25,000	25,000
	20413	Asset Management Plan			0	0	500	500
	20420	Admin Expenditure Allocated			57,728	62,313	136,415	136,415
		Members of Council Operating Expenditure			119,293	128,606	316,599	316,599
		Total Members of Council			109,558	124,864	311,246	311,246
Administration								
	10430	Reimbursements			(36,626)	(11,000)	(11,000)	(11,000)
	10431	Commissions			(7,407)	(6,250)	(15,000)	(15,000)
	10432	Administration Charges			(1,636)	(1,185)	(2,850)	(2,850)
	10433	Sundry Income			0	(140)	(350)	(350)
	10434	Rounding			(2)	0	0	0
	10496	Admin Income Reallocated			45,671	20,411	29,200	29,200
		Administration Operating Income			0	1,836	0	0
	10490	WDV on Assets Sold			41,181	41,000	41,000	41,000
	16001	Geo'S Vehicle - Replacement			(20,114)	(16,000)	(16,000)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(21,818)	(25,000)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(751)	0	0	0
	20430	Salaries & Wages			182,334	188,442	457,252	457,252
	20431	CEO Package			5,040	10,065	24,060	24,060
	20432	DCEO Package			4,197	8,315	20,160	20,160
	20433	Other Staff Costs			2,078	1,925	3,760	3,760
	20435	Computing			16,328	16,205	36,352	36,352
	20436	Insurance			44,614	52,240	52,243	52,243

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
20437		Staff Recruitment			866	0	3,450	3,450
20438		Staff Training			7,864	6,875	10,500	10,500
20439		Office Building - Operating			4,271	7,678	16,150	16,150
20440		Office Building & Surrounds Maintenance			2,760	1,560	3,750	3,750
20441		Minor Office Equipment	B001	Admin Office Building Maintenance	0	2,250	5,440	5,440
20442		Office Consumables	G001	Admin Buldgd Ground Maintenance	0	0	3,000	3,000
20443		Telephone			2,161	2,245	5,400	5,400
20444		Postage			3,146	3,750	9,000	9,000
20445		Other Office Expenses			1,633	1,955	4,700	4,700
20447		Bank Charges			25,389	22,629	45,758	45,758
20448		Audit Fees			1,099	1,245	3,000	3,000
20449		Occupational Health & Safety			157	7,750	13,500	13,500
20450		Write-Offs			3,195	3,225	6,550	6,550
20481		Depreciation Expense			8	0	250	250
20490		Administration Expenditure - Reallocated			7,796	7,415	17,805	17,805
		Administration Operating Expenditure			(314,936)	(339,899)	(744,079)	(744,079)
		Administration Operating Expenditure			0	5,870	0	0
40004		Geo Vehicle Replacement			43,589	51,000	51,000	51,000
40005		Dceo Vehicle Replacement			38,208	35,000	70,000	70,000
40032		Office Furniture			0	0	25,000	25,000
40069		Computing upgrade software & hardware			4,990	5,000	14,848	14,848
40074		OHS Upgrade to Shire Buildings	0		0	0	6,816	6,816
40137		Archive Building Shelving Renewal	0		0	0	5,000	5,000
		Total Governance Capital Expenditure			89,928	94,000	172,664	172,664
		Total Administration			89,177	101,706	172,664	172,664
		Total Governance			198,735	226,570	483,909	483,909

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(19,144)	(17,214)	(34,430)	(34,430)
	10511	Contributions And Donations			(1,655)	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income			(20,799)	(17,214)	(34,430)	(34,430)
	20500	Fire Prevention			25,548	38,305	44,184	44,184
	20509	Sandlewood Farm Fire Expenses			876	1,485	3,575	3,575
	20512	Depreciation Expense			964	945	2,273	2,273
		Fire Prevention - Operating Expenditure			27,379	40,735	50,032	50,032
Bush Fire Brigades								
	16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			0	0	(300,000)	(300,000)
		Bushfire Brigades - Capital Income			0	0	(300,000)	(300,000)
	20510	FESA Fire Truck Expenses			12,731	15,295	32,965	32,965
	20511	Fire Stations			1,002	2,050	4,071	4,071
	20511	Fire Stations		B002	147	1,065	2,419	2,419
	20511	Fire Stations		B003	91	1,104	2,525	2,525
	20511	Fire Stations		B004	66	189	760	760
	20511	Fire Stations		B005	306	426	797	797
		Bush Fire Brigades - Operating Expenditure			14,342	20,129	43,537	43,537
	40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	300,000	300,000
		Fire Prevention - Capital Expenditure			0	0	300,000	300,000
		Total Fire Prevention			20,922	43,650	59,139	59,139
Animal Control								
	10520	Animal Infringements			0	0	0	0
	10522	Licensing			(717)	(500)	(500)	(500)
	20520	Animal Compound			0	1,335	3,232	3,232
	20521	Dog Licensing			245	0	0	0
		Total Animal Control			(472)	835	2,732	2,732
Other Law, Order And Public Safety								
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			(2,663)	(1,186)	(1,703)	(1,703)
		Other Law Order & Public Safety - Operating Income			(2,663)	(1,186)	(1,703)	(1,703)
	20530	Emergency Services			0	0	1,000	1,000
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20533	Community Emergency Services Manager			0	4,444	20,000	20,000
	20590	Administration Cost Allocated			18,361	19,826	43,405	43,405
		Other Law Order & Public Safety - Operating Expenditure			18,361	24,270	64,405	64,405
	40138	Calingiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
		Total Other Law Order & Public Safety			0	0	1,780	1,780
		Total Law, Order & Public Safety			36,149	67,569	126,352	126,352

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains Monthly Report as at 30/11/2011								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspector	10710	Fees & Charges			(584)	(100)	(950)	(950)
		Administration & Inspection - Operating Income			(584)	(100)	(950)	(950)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	500	500
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			4,567	8,510	20,435	20,435
		Administration & Inspection - Operating Expenditure			4,567	8,510	20,935	20,935
		Total Administration & Inspection			3,984	8,410	19,985	19,985
Preventative Services - Pest Control	20710	Mosquito Control			4,089	5,525	14,728	14,728
	20711	Fogging Mosquitos			2,707	2,720	7,880	7,880
		Total Pest Control			6,796	8,245	22,608	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600	600	600
		Total Preventative Services - Other			379	600	600	600
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(3,425)	(3,323)	(6,500)	(6,500)
		Other Health - Operating Income			(3,425)	(3,323)	(6,700)	(6,700)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			161	80	200	200
	20790	Admin Expenditure - Allocated			23,620	25,492	55,806	55,806
		Other Health - Operating Expenditure			23,781	25,572	56,006	56,006
		Total Other Health			20,356	22,249	49,306	49,306
		Total Health			31,514	39,504	92,499	92,499

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Education & Welfare					0	0	(20,000)	(20,000)
16052	R4R CLGF Grant (Yerecoin Playground)				0	0	(20,000)	(20,000)
Education & Welfare Operating Income								
20800	School Programs and Improvements				151	50	2,216	2,216
20801	Sponsorships & Prizes				1,500	1,500	1,500	1,500
20802	Administration Expenditure Allocated				0	0	0	0
20803	Bolgart Playgroup - Maintenance				543	0	1,250	1,250
Education & Welfare Operating Expenditure					\$ 2,194	1,550	4,966	4,966
Community Development								
20804	Community Development Officer (Shared)				9,763	19,580	47,000	47,000
					\$ 9,763	19,580	47,000	47,000
40139	Bolgart Playground - Replace Shade Sails and			Picnic Park	0	0	29,000	29,000
40140	Yerecoin Playground				0	0	20,000	20,000
					0	0	49,000	49,000
Total Education & Welfare					\$ 11,957	21,130	80,966	80,966
Operating					11,957	21,130	51,966	51,966
Maintenance					0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(1,430)	(1,405)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(1,540)	(1,840)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(1,870)	(1,840)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(3,800)	(3,730)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(1,600)	(955)	(2,300)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(3,840)	0	0	0
		Staff Housing - Operating Income			(14,080)	(9,770)	(23,480)	(23,480)
		Staff Housing - Operating Expenditure			12,861	12,406	27,847	27,847
	20900	Staff Housing Operating Expenditure			2,667	2,402	3,785	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	523	872	8,425	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	1,505	1,400	8,620	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	739	895	19,211	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	170	255	6,748	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	716	0	1,358	1,358
		Staff Housing - Operating Expenditure			19,181	18,230	75,994	75,994
	40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			3,505	3,580	3,580	3,580
		Staff Housing - Capital Expenditure			8,897	8,730	8,730	8,730
		Total Staff Housing			13,998	17,190	61,244	61,244
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(1,611)	(1,815)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(2,200)	(2,165)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(1,276)	(1,815)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(2,200)	(2,165)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(1,955)	(2,165)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(2,200)	(2,165)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(11,443)	(12,290)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			3,623	4,194	6,800	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	1,085	1,625	6,500	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	350	210	2,823	2,823
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	240	0	1,395	1,395
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	3,274	3,150	5,745	5,745

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					\$	\$	\$	\$
Housing								
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	240	0	1,193	1,193
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			1,568	3,233	5,136	5,136
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	619	875	3,500	3,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	0	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	0	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			10,999	13,287	35,350	35,350
	40141	APC4 - Privacy Screen			0	0	1,580	1,580
		Aged Person Housing - Capital Expenditure			0	0	1,580	1,580
		Total Aged Person Housing			(444)	997	7,395	7,395
		Housing - Other			0	0	0	0
	10950	Housing Misc Income			(2,361)	(1,051)	(1,509)	(1,509)
	10995	Administration Income - Allocated			(2,361)	(1,051)	(1,509)	(1,509)
		Housing Other - Operating Income			0	0	0	0
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimbursable Expenditure			(2,296)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			16,282	17,560	38,444	38,444
		Housing Other - Operating Expenditure			13,986	17,560	38,444	38,444
		Total Housing Other			11,625	16,509	36,935	36,935
		Total Housing			\$ 25,179	\$ 34,696	\$ 105,574	\$ 105,574

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse					(7,520)	(9,104)	(9,104)	(9,104)
	11000	Refuse Removal Gst Charged			(32,114)	(37,548)	(37,548)	(37,548)
	11001	Refuse Removal			(39,634)	(46,652)	(46,652)	(46,652)
		Sanitation - Household Refuse - Operating Income			11,745	12,855	30,859	30,859
	21000	Domestic Refuse Collection			7,661	6,550	15,750	15,750
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	14,107	16,315	39,180	39,180
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	6,952	6,550	15,740	15,740
	21010	Waste Oil Removal	TIPM	Refuse Site Maintenance - Mogumber	0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure	WSTO	Waste Oil	40,465	42,270	101,529	101,529
	40142	Tip Sites Fencing			2,154	2,000	14,400	14,400
		Sanitation - Household Refuse - Capital Expenditure			2,154	2,000	14,400	14,400
		Total Sanitation - Household Refuse			2,985	(2,382)	69,277	69,277
Sanitation - Other					0	0	(3,000)	(3,000)
	11010	Drum Muster			0	0	0	0
	11011	Zero Waste Plan			0	0	(3,000)	(3,000)
		Sanitation - Other - Operating Income			0	0	0	0
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	415	580	1,400	1,400
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	326	830	2,000	2,000
	21022	Drum Muster	DRUM	Drum Muster	741	1,410	3,400	3,400
		Sanitation - Other - Operating Expenditure			741	1,410	400	400
		Total Sanitation - Other			(14,550)	(14,400)	(14,400)	(14,400)
Sewerage					3,734	3,360	6,933	6,933
	11020	Sewerage			1,558	1,428	7,038	7,038
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	0	0	6,130	6,130
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,602	1,600	3,840	3,840
	21031	Sewerage Audit			0	0	15,770	15,770
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	6,894	6,368	39,711	39,711
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	(7,656)	(8,012)	25,311	25,311
		Sewerage - Operating Expenditure			(1,090)	(2,080)	(5,000)	(5,000)
		Total Sewerage			(1,090)	(2,080)	(5,000)	(5,000)
Town Planning & Regional Development					50	0	11,000	11,000
	11040	Planning Applications			50	0	11,000	11,000
		Town Planning & Regional Development - Operating Income			(1,040)	(2,080)	6,000	6,000
	21051	Town Planning Scheme / Local Planning Strategy			0	0	0	0
	21053	Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			(1,040)	(2,080)	6,000	6,000
Other Community Amenities					(1,694)	(1,200)	(1,500)	(1,500)
	11050	Calligiri Cemetery			(2,590)	(1,152)	(1,655)	(1,655)
	11095	Administration Income Allocated			(4,283)	(2,352)	(3,155)	(3,155)
		Other Community Amenities - Operating Income			0	0	0	0
	16023	Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities					0	0	0	0
	16041	Gillingarra Emergency Water Supply			0	0	0	0
		Other Community Amenities - Capital Income						
	21060	Cemetery Works	CEMM	Cemetery Maintenance	3,592	3,577	9,920	9,920
	21060	Cemetery Works	GRAVE	Grave Digging	0	0	3,348	3,348
	21061	Cemeteries Operations			302	300	582	582
	21062	Mogumber Water Supply			128	153	155	155
	21063	Yenart Bore	YENART		1,901	2,896	13,580	13,580
	21064	Gillingarra Emergency Water Supply			2,311	0	0	0
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	1,904	3,695	8,130	8,130
	21066	Community Amenities - Depreciation Expense			2,138	2,115	5,092	5,092
	21090	Administration Expenditure Allocated			17,857	19,261	42,165	42,165
		Other Community Amenities - Operating Expenditure			30,135	31,997	82,972	82,972
	40034	Bolgart Cemetery - Memorial Arch			0	0	1,580	1,580
		Other Community Amenities - Capital Expenditure			0	0	1,580	1,580
		Total Other Community Amenities			25,852	29,645	81,397	81,397
		Total Community Amenities			\$ 20,882	\$ 18,581	\$ 182,385	\$ 182,385

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(441)	(205)	(500)	(500)
11101		Mogumber Hall			0	(40)	(100)	(100)
11102		Bolgart Hall			0	(205)	(500)	(500)
11103		Calingiri Gymnasium			(748)	(1,665)	(14,000)	(14,000)
11104		Roads Board Building Lease			(1,650)	(1,625)	(3,900)	(3,900)
		Public Halls & Civic Centres - Operating Income			(2,840)	(3,740)	(19,000)	(19,000)
16053		Sport & Rec Grants			(338,814)	(338,814)	(637,828)	(637,828)
		Public Halls & Civic Centres (Profit) / Loss on Sale of Assets			(338,814)	(338,814)	(637,828)	(637,828)
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	3,655	3,600	5,280	5,280
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	3,411	2,239	2,675	2,675
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	1,859	1,840	5,436	5,436
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	8,393	8,807	15,012	15,012
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	1,625	1,867	2,203	2,203
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	171	750	4,742	4,742
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,740	1,886	2,317	2,317
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	22	1,123	1,448	1,448
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	191	285	435	435
21106		Public Halls - Depreciation Expense			17,512	17,460	41,922	41,922
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	1,113	1,081	3,000	3,000
21107		Cwa Building	B022	Cwa Building Operating Expenditure	580	550	553	553
21109		Calingiri Gymnasium			1,061	6,036	14,500	14,500
		Public Halls & Civic Centres - Operating Expenditure			41,334	47,523	99,523	99,523
40057		Disability Access			0	0	5,580	5,580
40124		Victoria Plains Sport and Recreation Building Upgrade			2,204	2,111	560,555	560,555
40129		Calingiri Rec Centre Upgrade			5,000	5580	5580	5580
40143		R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77,273	77,273	77,273
40144		Bolgart Hall - Replace External Cladding			8,347	9035	42,760	42,760
40155		Upgrade to Calingiri Sports Oval			131,798	0	0	0
40156		2 x Air Conditioning Units - Roads Board Building			0	0	0	0
40157		2 x Air Conditioning Units - Bolgart Hall CWA Room			0	0	0	0
		Public Halls & Civic Centres - Capital Expenditure			224,622	93,999	691,748	691,748
		Total Public Halls & Civic Centres			(75,698)	(201,032)	134,443	134,443
Other Recreation & Sport								
11110		Calingiri Sports Ground			0	0	(10)	(10)
11112		Misc Reserves Income			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture					0	0	0	(10)
	11123	Other Sports & Recreation Grants			0	0	0	0
		Other Recreation & Sport - Operating Income						
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	7,924	8,720	20,950	20,950
	21110	Town & Gardens Maintenance	TWNCAL	Calligiri Town & Gardens Maintenance	11,449	13,390	32,150	32,150
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	957	3,340	8,030	8,030
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,393	4,265	10,260	10,260
	21110	Town & Gardens Maintenance	TWNPIA	Plawanning Town & Gardens Maintenance	1,160	4,495	10,820	10,820
	21110	Town & Gardens Maintenance	TWNRYR	Yerecon Town & Gardens Maintenance	6,153	5,465	13,140	13,140
	21111	Reserves Maintenance	CMEMPK	Calligiri Memorial Park	546	4,090	9,830	9,830
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	1,322	3,095	7,443	7,443
	21112	Calligiri Sporting Club Operating			4,086	5,387	9,405	9,405
	21113	Calligiri Sporting Club Maintenance	CSPC	Calligiri Sports Club Maintenance	6,602	14,315	34,370	34,370
	21114	Bolgart Sportsground Operating			11	166	250	250
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	389	975	2,350	2,350
	21116	Town Beautification			0	0	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			0	0	12,490	12,490
	21118	Recreation Equipment Maintenance			0	0	0	0
	21119	Sports Clubs - Depreciation Expense			5,105	4,560	10,951	10,951
	21120	Interest Expense			1,483	2,130	4,261	4,261
		Other Recreation & Sport - Operating Expenditure			49,582	74,393	191,700	191,700
		Total Other Recreation & Sport			49,582	74,393	191,690	191,690
Libraries					0	0	0	0
	11120	Bolgart Library			0	0	0	0
	11121	Calligiri Library			0	0	0	0
		Libraries - Operating Income						
	21130	Library - Salaries & Wages			1,663	1,585	3,815	3,815
	21131	Library Services			4,550	6,933	13,746	13,746
	21132	Library Building Maintenance			0	315	777	777
	21133	Depreciation Expense			117	55	142	142
		Libraries - Operating Expenditure			6,329	8,888	18,480	18,480
		Total Libraries			6,329	8,888	18,480	18,480
Other Culture					0	0	0	0
	11130	Cultural Mapping			(56)	0	0	0
	11131	History Book			(4,718)	(2,107)	(3,017)	(3,017)
	11195	Administration Income Allocated			(4,774)	(2,107)	(3,017)	(3,017)
		Other Culture - Operating Income			0	0	0	0
	21140	History Book Project			0	0	0	0
	21141	Cultural Mapping Program			0	0	0	0

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					\$	\$	\$	\$
Recreation & Culture								
	21142	Community Facilities			0	0	0	0
	21190	Administration Expenditure Allocated			32,533	35,120	76,888	76,888
		Other Culture - Operating Expenditure			32,533	35,120	76,888	76,888
		Total Other Culture			27,759	33,013	73,871	73,871
		Total Recreation & Culture			7,973	(84,738)	418,484	418,484

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(90,683)	(90,682)	(226,707)	(226,707)
16010 Govt Grant - Direct					(77,116)	(77,116)	(77,116)	(77,116)
16012 Govt Grant - R2R					0	0	(228,981)	(228,981)
16018 AG Lime Route 2					0	0	0	0
16054 R4R CLGF Grant (Yerocoïn Footpaths)					0	(167,798)	(71,000)	(71,000)
					(167,799)	(167,798)	(603,804)	(603,804)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	67380	67380
40021 Roadworks - Council & Direct Road Funding				Yerocoïn Footpaths	0	0	71000	71000
40021 Roadworks - Council & Direct Road Funding				Yerocoïn Town Drainage	0	0	40000	40000
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	16700	16700
40021 Roadworks - Council & Direct Road Funding				Gravel Road Resheeting	5,040	64522	213133	213133
40021 Roadworks - Council & Direct Road Funding				Old Plains Road	59,113	0	0	0
40021 Roadworks - Council & Direct Road Funding				Gravel Pit	350	0	77320	77320
40021 Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glentromie Rd	636	1000	341430	341430
40024 Roadworks - Roads To Recovery				Yerocoïn / Glentromie Road	0	0	228981	228981
40025 Ag Lime Route Capital Expenditure				Ag Lime - Intersection	92,139	92,522	61630	61630
					27,000	27000	1,117,574	1,117,574
					92,139	92,522	1,117,574	1,117,574
					(75,660)	(75,276)	513,770	513,770
Streets, Roads, Bridges Construction - Capital Expenditure								
Total Streets, Roads, Bridges Construction								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(7,536)	(3,366)	(4,818)	(4,818)
					(7,536)	(3,366)	(5,218)	(5,218)
Streets Roads Bridges Maintenance - Operating Income								
21200 Maintenance Grading					236,939	115,715	277,730	277,730
21201 Aglime Maintenance Grading					0	0	0	0
21202 Bitumen Maintenance					9,248	36,900	88,581	88,581
21203 Signage & Guideposts				SIGNM	13,960	7,205	21,700	21,700
21204 Tree Lopping				TRELOP	40,936	42,985	103,180	103,180
21205 Drainage Maintenance				DRM	23,048	29,845	107,910	107,910
21207 Flood Damage				FLOOD	0	0	40,480	40,480
21208 Misc Road Maintenance				XXX999	38,887	33,490	80,410	80,410
21209 Bridge & Culvert Maintenance				BRIDM	0	0	1,500	1,500
21210 Crossovers				CROSS	0	0	4,125	4,125
21211 Street Lighting Maintenance				SLM	4,100	0	0	0
21212 Traffic Signs & Control Equipment				TSCE	3,510	2,265	5,453	5,453
21213 Reinstatements				REIN	0	0	0	0
21214 Footpath Maintenance				FPM	466	500	15,600	15,600
21215 Infrastructure Depreciation Expense					619,113	614,345	1,474,450	1,474,450
21290 Administration Expenditure Allocated					51,964	56,081	122,773	122,773
					1,042,173	939,331	2,343,892	2,343,892
					1,034,638	935,965	2,338,674	2,338,674
Streets Roads Bridges Maintenance - Operating Expenditure								
Total Streets Roads Bridges Maintenance								
16055 Sale of PTK14					0	0	(66,500)	(66,500)
Road Plant Purchases								

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport					0	0	6,000	6,000
	11290	WDV on Assets sold			0	0	(60,500)	(60,500)
		Road Plant Profit / Loss on Sale of Assets						
	40145	Replace Mitsubishi Truck PTK14	0		0	0	220000	220000
	40146	Purchase Low Loader	0		0	0	70000	70000
	40148	Purchase Multi Tyred Roller	0		0	0	1850000	1850000
	40147	Purchase 5 Tonne Excavator	0		0	0	97000	97000
	40149	Trailer for 5 Tonne Excavator	0		0	0	22000	22000
	40150	Rock Bucket with Grapple for Bobcat	0		0	0	5130	5130
	40151	2 x Metrocount Traffic Counters	0		7,810	8610	8610	8610
	40152	Utilicom Push Rod Inspection Camera	0		9,810	9500	9500	9500
		Road Plant Purchases - Capital Expenditure			17,420	18,110	617,240	617,240
		Total Road Plant Purchases			17,420	18,110	556,740	556,740
		Total Transport			976,398	878,799	3,409,184	3,409,184

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	16,360	9,690	23,270	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant. Control	5,485	7,729	7,729	7,729
	21301	Small Business Centre - Central Coast			3,500	0	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			250	40	100	100
		Total Rural Services			25,595	17,456	34,599	34,599
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(4,342)	(1,875)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(1,520)	(830)	(2,000)	(2,000)
	11302	Sundry Income			0	(60)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(5,862)	(2,765)	(6,650)	(6,650)
Tourism & Area Promotion - Operating Expenditure								
	21320	Area Promotion			0	0	29,000	29,000
	21321	Caravan Parks And Camping Grounds Operating			5,706	4,744	9,600	9,600
	21322	Caravan Parks And Camping Grounds Maintenance			2,600	3,660	4,245	4,245
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	1,016	1,450	3,245	3,245
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	936	915	2,212	2,212
	21325	Bolgart Tractor Shed			(5)	38	40	40
		Tourism & Area Promotion - Operating Expenditure			10,252	10,807	48,342	48,342
Tourism & Area Promotion - Capital Expenditure								
	40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
	40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
		Total Tourism & Area Promotion			6,922	11,300	51,530	51,530
Building Control								
	11310	Building Applications			(3,215)	(2,080)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bcif & Brb			(77)	(60)	(150)	(150)
		Building Control - Operating Income			(3,292)	(2,140)	(5,150)	(5,150)
	21330	Building Control Operating			3,750	10,400	24,960	24,960
		Building Control - Operating Expenditure			3,750	10,400	24,960	24,960
		Total Building Control			458	8,260	19,810	19,810
Other Economic Services								
	11320	Bendigo Bank			(4,367)	(3,330)	(8,000)	(8,000)

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(12)	(125)	(300)	(300)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(1,982)	(882)	(1,265)	(1,265)
		Other Economic Services - Operating Income			(6,361)	(4,337)	(9,565)	(9,565)
	21350	Bendigo Bank Agency			182	200	400	400
	21360	Water Supply - Standpipes		WATERB Water Supply - Standpipe Boigart	9	300	450	450
	21360	Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingiri	49	100	250	250
	21360	Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoin	357	400	600	600
	21361	Water Supply - Standpipe Depreciation			16	15	38	38
	21362	Community Safety & Crime Prevention			0	0	0	0
	21390	Administration Expenditure - Allocated			13,668	14,724	32,243	32,243
		Other Economic Services - Operating Expenditure			14,281	15,739	33,981	33,981
		Total Other Economic Services			7,919	11,402	24,416	24,416
		Total Economic Services			\$ 40,894	48,418	130,355	130,355

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: #####

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works		11400 Private Works - Income			(2,052)	(7,475)	(17,952)	(17,952)
		Private Works - Operating Income			(2,052)	(7,475)	(17,952)	(17,952)
		21400 Private Works Expenditure			0	6,500	15,610	15,610
		21402 Private Works Expenditure 2011-12			2,009	0	0	0
		Private Works - Operating Expenditure			2,009	6,500	15,610	15,610
		Total Private Works			(43)	(975)	(2,342)	(2,342)
Public Works Overheads		11410 Sundry Income			(618)	(1,495)	(3,600)	(3,600)
		11411 Diesel Fuel Rebate			(3,781)	(3,500)	(14,000)	(14,000)
		11495 Administration Income Allocated			(1,370)	(612)	(876)	(876)
		11412 OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(5,769)	(5,607)	(18,476)	(18,476)
		11490 WDV on Assets Sold			13,050	0	8,000	8,000
		16040 Building Maintenance Ute Replacement			(16,618)	0	(10,000)	(10,000)
		16056 Sale of Traffic Classifiers			(1,000)	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(4,568)	0	(2,000)	(2,000)
		21410 Salaries & Wages			31,455	32,532	76,909	76,909
		21411 Works Manager Package			23,193	49,513	116,281	116,281
		21412 Superannuation			21,701	19,805	46,816	46,816
		21413 Insurance			23,658	25,000	25,000	25,000
		21414 Other Staff Costs			3,432	5,135	10,750	10,750
		21415 Conferences & Seminars			983	0	0	0
		21416 Engineering Services			27,776	10,000	10,000	10,000
		21417 Occupational Health & Safety			170	1,044	2,500	2,500
		21418 Other Public Works Overheads			0	830	2,000	2,000
		21419 Depot Operating Costs			60,417	56,566	125,814	125,814
		21420 Depot Maintenance			165	687	1,665	1,665
		21421 Unallocated Wages			0	0	0	0
		21422 Staff Training			7,066	10,207	24,380	24,380
		21423 Administration Costs Allocated			9,448	10,193	22,322	22,322
		21424 Staff Meetings			472	2,536	6,000	6,000
		21425 Building Maintenance			20,670	24,836	57,727	57,727
		21490 Workshop Overheads Recovered			(186,303)	(220,150)	(528,164)	(528,164)
		Public Works Overheads - Operating Expenditure			44,302	28,734	0	0
		40030 Works Manager Vehicle Replacement			35,619	40000	40000	40000
		40118 Replacement Building Maint Ute			28,718	30000	30000	30000

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: #####

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
	40119	OHS Installations			0	0	6580	6580
	40154	Laptop for CAT Plant systems			2,945	2500	2500	2500
		Public Works Overheads - Capital Expenditure			67,281	72,500	79,080	79,080
		Total Public Works Overheads			101,245	95,627	58,604	58,604
Plant Operation	21430	Fuel & Oil			55,880	62,540	150,100	150,100
	21431	Tyres & Tubes			1,723	12,375	29,700	29,700
	21432	Parts & Repairs			45,012	57,290	137,507	137,507
	21433	Insurance & Licences			29,904	23,042	29,042	29,042
	21434	Depreciation Ex Asset Ledger			100,777	94,165	226,000	226,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(179,970)	(238,475)	(572,349)	(572,349)
		Total Plant Operation			53,325	10,937	0	0
Salaries & Wages	21496	Salaries & Wages			423,778	449,229	1,061,821	1,061,821
	21497	Salaries & Wages Allocated			(423,778)	(449,229)	(1,061,821)	(1,061,821)
		Total Salaries & Wages			0	0	0	0
Materials	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			300	0	0	0
		Unclassified Capital Income			300	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			154,827	105,589	56,263	56,263

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Monthly Report as at: 30/11/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,938	2,938
50002		Transfer To Plant Reserve			0	0	406,322	406,322
50003		Transfer To Housing Reserve			0	0	13,441	13,441
50004		Transfer To Sewerage Reserve			0	0	2,836	2,836
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	11,883	11,883
50007		Transfer To Building Maintenance Reserve			0	0	4,938	4,938
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,358	2,358
50010		Transfer To Gymnasium Equipment Reserve			0	0	284	284
		Total Transfer to Reserves			0	0	445,000	445,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(534,000)	(534,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			(79,208)	0	(77,895)	(77,895)
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(40,000)	(40,000)
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			(79,208)	0	(651,895)	(651,895)
		Total Reserves Transfer			0	0	(206,895)	(206,895)

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			43,589	51,000	51,000	51,000
40005	Dceo Vehicle Replacement			38,208	35,000	70,000	70,000
40032	Office Furniture			0	0	25,000	25,000
40069	Computing upgrade software & hardware			4,990	5,000	14,848	14,848
40074	OHS Upgrade to Shire Buildings			0	0	6,816	6,816
40137	Archive Building Shelving Renewal			3,142	3,000	5,000	5,000
	Total Governance Capital Expenditure			89,928	94,000	172,664	172,664
Sched 5 - Law, Order & Public Safety							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	300,000	300,000
40138	Calingiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
	Total Law, Order & Public Safety Capital Expenditure			0	0	301,780	301,780
Sched 8 - Education & Welfare							
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
40140	Yerecoin Playground			0	0	20,000	20,000
	Total Education & Welfare Capital Expenditure			0	0	49,000	49,000
Sched 9 - Housing							
40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
40110	44 Edmond Street Upgrade			3,505	3,580	3,580	3,580
40141	APC4 - Privacy Screen			0	0	1,580	1,580
	Housing Capital Expenditure			8,897	8,730	10,310	10,310
Sched 10 Community Amenities							
40034	Bolgart Cemetery - Memorial Arch			0	0	1,580	1,580
40142	Tip Sites Fencing			2,154	2,000	14,400	14,400
	Community Amenities Capital Expenditure			2,154	2,000	15,980	15,980
Sched 11 - Recreation & Culture							
40057	Disability Access			0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade			2,204	2,111	560,555	560,555
40129	Calingiri Rec Centre Upgrade			5,000	5,580	5,580	5,580
40143	R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77,273	77,273	77,273
40144	Bolgart Hall - Replace External Cladding			8,347	9,035	42,760	42,760
40155	Upgrade to Calingiri Sports Oval			131,798	0	0	0
40156	2 x Air Conditioning Units - Roads Board Building			0	0	0	0

**Minutes - Ordinary Meeting of Council
12th December 2011**

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
40157	2 x Air Conditioning Units - Bolgart Hall CWA Room			\$ 0	\$ 0	\$ 0	\$ 0
	Recreation & Culture Capital Expenditure			224,622	93,999	691,748	691,748
	Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	67,380	67,380
40021	Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	0	0	71,000	71,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	16,700	16,700
40021	Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	5,040	64,522	213,133	213,133
40021	Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	59,113	0	0	0
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	350	0	77,320	77,320
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	636	1,000	341,430	341,430
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	0	0	228,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	27,000	27,000	61,630	61,630
40145	Replace Mitsubishi Truck PTK14			0	0	220,000	220,000
40146	Purchase Low Loader			0	0	70,000	70,000
40148	Purchase Multi Tyred Roller			0	0	185,000	185,000
40147	Purchase 5 Tonne Excavator			0	0	97,000	97,000
40149	Trailer for 5 Tonne Excavator			0	0	22,000	22,000
40150	Rock Bucket with Grapple for Bobcat			0	0	5,130	5,130
40151	2 x Metrocount Traffic Counters			7,610	8,610	8,610	8,610
40152	Utilicom Push Rod Inspection Camera			9,810	9,500	9,500	9,500
	Transport Capital Expenditure			109,559	110,632	1,734,814	1,734,814
	Sched 13 - Economic Services						
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
	Economic Services Capital Expenditure			2,532	3,258	9,838	9,838
	Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			35,619	40,000	40,000	40,000
40118	Replacement Building Maint Ute			28,718	30,000	30,000	30,000
40119	OHS Installations			0	0	6,580	6,580
40154	Laptop for CAT Plant systems			2,945	2,500	2,500	2,500
	Other Property & Services Capital Expenditure			67,281	72,500	79,080	79,080

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$ 504,972	\$ 385,119	\$ 3,065,214	\$ 3,065,214
Total Capital Expenditure							

It was agreed by all present that Late Item F35 be discussed now to allow the Finance and Administration Manager to be able to leave the meeting early.

13.1 F35 ANNUAL FINANCIAL REPORT

File Reference: F1.3.1
Report Date: 12th December 2011
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial Report including Independent Auditor's Report
(under separate cover)

PURPOSE OF REPORT

The Annual Financial report for the financial year 2010/2011 has now been audited and is presented to Council for acceptance.

COMMENT

In addition to the Independent Auditor's Report included in the Annual Financial Report (Refer Pages 48 and 49), the Auditors also forwarded the Management Report to the Shire President.

Included in the management report are comments on corrected and uncorrected misstatements.

As you will see from the Audit comments to the Shire President, there were no misstatements or matters that needed to be drawn to Council's attention.

S5.54 of the Local Government Act requires that the Annual Report:-

1. Be accepted by the Local Government by 31st December after the financial year reported on, or
2. Be accepted by the Local Government no later than 2 months after the Auditor's Report becomes available.

It is recommended therefore that the Annual Financial Report as presented at the Council meeting held 12th December 2011, be presented to the Annual General Meeting of Electors to be held on Tuesday 17th January 2012 at 5.30pm in Council Chambers.

NOTE: Added for information purposes, graphical representation of costs and capital expenditure.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 200/2011

That the Annual Financial Report for the Financial Year 2010/2011 as audited by the Shire Auditor Greg Godwin of UHY Haines Norton be adopted by Council; and

That the Annual Financial Report for the Financial Year 2010/2011 as presented and adopted by Council on 12th December 2011 be presented to the Annual General Meeting of Electors to be held Tuesday 17th January 2012 at 5.30pm in Council Chambers following the Ordinary Meeting of Council on that day.

Moved En Bloc by Cr Kelly seconded by Cr Lovelock

Motion Put & Carried 6/0

F33 WRITE OFF ASSETS

File Reference: F1.8.2

Report Date: 6th December 2011

Applicant/Proponent: Nil

Officer Disclosure of Interest: Nil

Previous Meeting References: Nil

Author: Neil Hamilton – Finance and Administration Manger

Attachments: Listing of assets to write off

PURPOSE OF REPORT

The attached list of assets identifies them as being either no longer held or passed their useful life.

BACKGROUND

In accordance with General Accounting Standards assets identified in the attached list should be written off from the Asset Register.

COMMENT

The attached list of assets identifies them as being either no longer held or passed their useful life.

Council approval is sought to write these assets off the Shire Asset Register.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 201/2011

Moved Cr Kelly seconded Cr Lovelock that the Assets identified as having no further economic value to the Shire of Victoria Plains be written off the Asset Register.

Motion Put & Carried 6/0

F34 WITHDRAWAL FROM RESERVE FUNDS

File Reference: F1.1.2
Report Date: 9th November 2011
Applicant/Proponent: Nil
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton – Finance and Administration Manager
Attachments: Nil

PURPOSE OF REPORT

To confirm council approval to use Reserve Funds for expenditure incurred.

BACKGROUND

This item is a two part item as follows:-

1. Purchase of CEO and Works Managers vehicles
2. Expenditure of grassing upgrade to Calingiri Sports Oval

COMMENT

1. *Purchase of CEO and Works Managers vehicles*

During the financial year 2010/2011 the shire sold the CEO's vehicle as part of the CEO sharing exercise with the Shire of Chittering. The net proceeds amounted to \$31,818.

Also during 2010/2011 Council agreed to the sale of the Works Manager's Toyota Prado. This vehicle was sold for the net value of \$42,273.

With interest these amounts now total \$77,942.

Both these amounts were placed in Light Vehicle Reserve pending the purchases of new CEO and Works Manager's vehicles.

Council approval is sought to withdraw these funds from the Light Vehicle Reserve to cover the cost of the above purchases.

Note: This is covered in the 2011/2012 Budget.

2. *Calingiri Sports Ground Upgrade*

As part of the presentation of the 2011/2012 budget a discussion was held regarding the payment of the upgrade of the Calingiri Sports Ground Oval, and it was agreed that the cost of the upgrade would be funded via the Housing Reserve.

The discussion was part of the notes to the Budget, but was not a specifically identified item in the Council Budget approval.

The total cost of the project has come in at approximately \$132,000

Approval is now sought from Council to transfer the cost of the upgrade from the Housing Reserve.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1996

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

By not approving the usage of the Reserve Funds would mean Council would have to borrow money or cancel previously budgeted expenditure.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 202/2011

Moved Cr Kelly seconded Cr Holmes that Council approve:-

- 1. Transfer \$77,942 from the Light Vehicle Reserve Fund to cover the purchases of the CEO and Works Manager's vehicles; and**
- 2. Transfer \$132,000 from the Housing Reserve Fund to cover the cost of the Calingiri Sports Ground Upgrade.**

Motion Put & Carried 6/0

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING

as at 30 November 2011

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
322					16.50	16.50	Letter Sent
139					140.00	140.00	
293	363.30					363.30	
19	9459.69					9459.69	
71	418.00					418.00	
274	70.35					70.35	
325			16.50			16.50	
320					143.00	143.00	Final Letter Sent
	10311.34	0.00	16.50	0.00	299.50	10,627.34	

Bank Reconciliation

Shire of Victoria Plains
Bank Reconciliation as at 30th November 2011 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust
Balance Brought Forward from Previous	2,799,439.37	144,898.19	800,000.00	604,831.01	782,000.84	24,348.22	429,630.68	13,730.43
Add Receipts as per Ledger	713,794.02	708,639.29	0.00	2,414.28	0.00	44.78	1,714.92	980.75
Add Transfers from Other Bank Account	308,958.00	230,618.00	0.00	0.00	0.00	77,940.00	0.00	0.00
Less Payments as per Ledger	3,821,791.39	1,084,155.48	800,000.00	607,245.29	782,000.84	102,333.00	431,345.60	14,711.18
Less Transfers to Other Bank Account	495,930.67	495,928.67	0.00	150,000.00	0.00	2.00	77,940.00	1,410.00
Closing Balance Ledger	3,017,302.71	588,226.81	800,000.00	457,245.29	782,000.84	23,123.00	353,405.60	13,301.18
	0.01	0.01	0.00	0.00	0.00	0.00	0.00	0.00
Total	3,131,723.61	699,552.92	800,000.00	458,920.92	782,000.84	23,123.00	354,824.75	13,301.18
Balance on Bank Statement								
+ Outstanding Deposits	(6,344.03)	(3,249.25)		(1,675.63)			(1,419.15)	
- Outstanding Cheques	(108,076.87)	(108,076.87)						
Balance	3,017,302.71	588,226.80	800,000.00	457,245.29	782,000.84	23,123.00	353,405.60	13,301.18
Deposits on Statement not receipted								
Rates	-							
Commission	-							
Debtors Payments	-							
Interest	-							
Sub-total - Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled								
Wages	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payments	-							
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	3,017,302.71	588,226.80	800,000.00	457,245.29	782,000.84	23,123.00	353,405.60	13,301.18
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	3,017,302.71	588,226.80	800,000.00	457,245.29	782,000.84	23,123.00	353,405.60	13,301.18
Account #		91000	91005/6	91007	91011	91010	91012	99000
Check figure must always be "0"		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Investments

As at 30th November 2011 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	457,245.29	4.45	-
Municipal	Term Deposit	3 months	800,000	5.90	16/12/11
Reserves	Bendigo Bank	6 months	782,000.84	6.25	11/12/11
Reserves	Treasury Corp	OCDF	353,405.60	4.45	-

Interest earned to 30th November 2011:-

Municipal	\$8,652.38
Reserves	\$5,835.43

Outstanding Rates Report

Total Rates Outstanding at 30th November 2011	\$323,797.44
Comprising	
Rates (Current)	\$299,666.24
Rates (Deferred)	\$1,374.80
Rubbish	\$11,905.79
Sewerage	\$5,100.00
Interest/Admin Charges	\$50.53
ESL	\$5,700.08
TOTAL	\$323,797.44

The balance outstanding at 30th November 2011 is 16.7% of the total rates bill of \$1,935,696 (ignoring ex-gratia rates).

At the time of writing there are 7 ratepayers who have been or will be referred to our debt collection agency for further action.

The next instalment date is 6th January 2012. Instalment notices were issued on Friday 1st December 2011.

Finance and Administration Manager left the meeting at 2.35pm.

10.2 COMMUNITY SERVICES
(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Minutes.

10.4 Administration Status Report

Resolution 203/2011
Moved Cr Kelly seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 6/0

Item No	Report Details	Administration Action Required	Status
A36	Mogumber Outback Club	Resolved to allow lease of 25% of Mogumber Oval for Rodeo and associated activities	Ongoing.
A37	Bolgart Bowling Club	Resolved to loan funds to Bolgart Bowling Club for new watering system.	Agreement signed now complete.
A38	Native Vegetation Clearing Permit	Resolved to advise DoEC that not comment or conditions apply	Complete
A39	Fire Weather Officer	Resolved to appoint John Brennan and Shire FWO.	Complete
13.1	December Council Meeting	Resolved to change date from 13 December to 12 December	Complete
13.2	Mosquito Fogging and Tennis Court Tree Roots	CEO to investigate	Ongoing
13.3	Various – Cr Kelly	Gillingarra Toilets Finance Mgr Position Optus Towers Telstra Phone	Discussion held. Complete

Resolution 204/2011

Moved Cr Lovelock seconded Cr Kelly that the meeting adjourn for afternoon tea.

Motion Put & Carried 6/0

The meeting adjourned at 3.01pm.

The meeting resumed at 3.25pm. All present at adjournment were present at resumption.

10.4 ADMINISTRATION

A40 SHIRE PROMOTION – DISCOVER WA TELEVISION SHOW

FILE REFERENCE: ES2.5
REPORT DATE: 29th November 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Proposal Details

PURPOSE OF REPORT: To advise Council of the proposal for promotion of the shire on the Discover WA television show.

BACKGROUND: The shire has been approached by the producers of the Discover WA television show to film a segment on the Shire of Victoria Plains to be used on the show and other internet media outlets.

COMMENT: As per the proposal from MRG TV the shire has been invited to have them come up to Victoria Plains and film a segment for the shire which will then be shown on the Discover WA television show to be shown on channel 44 and other internet media outlets.

The original proposal was for them to come up soon and show the promotion as a summer holiday show however as the current view of the shire is dry and uninspiring we have been offered the opportunity along with several other shires who for the same reason want to put off the filming to participate in June 2012.

Some of the neighbouring shires segments that appear on the company's YouTube site are Wongan Ballidu, Goomalling, Gingin, Moora, Dandaragan, Dalwallinu, Coorow, Northam plus others from all around the state.

As June 2012 is still in this budget year the \$7,000 cost is unbudgeted expenditure and needs to be approved by Council.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The promotion of the shire on television in Perth may create interest in people moving to the area.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The cost of \$7,000 is unbudgeted expenditure that could be found during the six month budget review.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Discussion was held on areas of promotion and what could be included in our promotion video. How actively involved should the shire become in promotion?

STAFF RECOMMENDATION:

Moved Cr Kelly seconded Cr that Council agree to the promotion of the shire by MRG TV by filming a segment for the Discover WA television show on channel 44 with 4 prime time screenings and 4 off peak screenings and other media as per their email proposal dated 21st November 2011.

Motion Put & Lapsed for want of a seconder

Cr Young entered the meeting at 3.42pm.

A41 BOLGART SUBDIVISION PLAN

FILE REFERENCE: D7.1

REPORT DATE: 28th November 2011

APPLICANT/PROPONENT: None

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: None

AUTHOR: Harry Hawkins - Chief Executive Officer

ATTACHMENTS: Consulting Engineers letter and Memo from EMTS Chittering
(Plans will be tabled at the meeting)

PURPOSE OF REPORT: To have Council endorse the subdivision drawings for Martin Place Bolgart.

BACKGROUND: Landcorp is moving ahead with plans to release more residential land in Bolgart part of which is the previously withdrawn subdivision of Martin Place. The consulting engineers appointed by Landcorp Porter Consulting Engineers sent in plans of the subdivision which were forwarded to the Shire of Chittering Executive Manager Technical Services as he has experience dealing with subdivision plans at their shire.

COMMENT: Porter Consulting Engineers who were appointed by Landcorp to do the subdivision of Martin Place Bolgart sent in plans of the subdivision which were forwarded to the Shire of Chittering Executive Manager Technical Services for assessment. The first plans were returned to have some areas reviewed and changed and this second lot of plans are acceptable and have been approved to go ahead.

Council's endorsement is requested as subdivision works are to proceed shortly.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There has in recent years been a demand for residential land in Bolgart and this subdivision will meet some of that demand

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal as Landcorp are undertaking the subdivision.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Resolution 205/2011

Moved Cr Lovelock seconded Cr Young that Council endorse the approval of subdivision plans for Martin Place Bolgart.

Motion Put & Carried 7/0

A42 UPDATE OF DEVELOPMENT ASSESSMENT PANEL MEMBERS

FILE REFERENCE: D1.1
REPORT DATE: 28th November 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Updated Form

PURPOSE OF REPORT: To have Council endorse the updated nominations for shire representative membership of the Wheatbelt Joint Development Assessment Panel.

BACKGROUND: In June 2011 Councillor Michael Anspach was nominated and endorsed as one of the shire representatives on the Wheatbelt Joint Development Assessment Panel however as he did not renominate for office a replacement Council member was required.

COMMENT: The appointment of a replacement shire representative on the Wheatbelt Joint Development Assessment Panel was overlooked at the November meeting of Council and nominations were required by the 18th November 2011. As there was no time for a Council meeting prior to the close of nominations when the oversight was notified the CEO after talking to Councillors Kelly and Johnson lodged the attached nomination form updating Councillor Kelly from Alternate Member to Member and nominating Councillor Johnson as Alternate Member of the panel. Councillors Erickson and Lovelock remain as Member and Alternate Member as per their nomination in June 2011.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Resolution 206/2011

Moved Cr Rive seconded Cr Holmes that Council endorse

- 1. The updating of the nomination of Councillor Kelly from Alternate Member to Member of the Wheatbelt Joint Development Assessment Panel; and**
- 2. The nomination of Councillor Johnson to the position of Alternate Member of the Wheatbelt Joint Development Assessment Panel, as representatives of the Shire of Victoria Plains on that panel.**

Motion Put & Carried 7/0

A43 RE-ALLOCATION OF ROYALTIES FOR REGIONS FUNDING

FILE REFERENCE: F1.11.1
REPORT DATE: 28th November 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To seek Council approval for the re-allocation of the portion of Royalties for Regions CLGF individual component from the synthetic bowling greens to other projects.

BACKGROUND: When the Shire of Victoria Plains Forward Capital Works Plan was lodged with the Department of Regional Development and Lands it contained allocations from the 2011-2012 individual component for the upgrade of the Bolgart and Calingiri bowling greens from grass to synthetic surfaces.

COMMENT: The Bolgart Bowling Club commenced work on their upgrade before the funding agreement was signed meaning that Royalties for Regions funds could not be used due to the now retrospective nature of the project. The Calingiri Bowling Club abandoned their project after being advised that they were unlikely to gain funding from the Department of Sport and Recreation which was required

to complete the project. These changes meant that there is an \$80,000 hole in the 2011-2012 shire budget and \$160,000 of Royalties for Regions Country Local Government Fund (CLGF) money unallocated.

To address these issues the following proposals are put forward for Council consideration firstly to address the Bolgart funding and the resultant hole in the budget it is proposed that the CLGF money allocated to the Bolgart bowling green is reallocated to an \$80,000 gravel road re sheeting project identified in the budget with the ratepayer funding from that road project allocated to the Bolgart bowling green. These changes would correct the hole in the budget and allocate \$80,000 of the CLGF.

The \$80,000 of the Calingiri bowling green funding is proposed to be re-allocated to the upgrade of the Calingiri Football and Hockey ovals to be used for the new fencing of the football oval at \$24,000 plus reinstatement works for lighting, goal posts, coach's boxes and other sundry items. Any funding not allocated from this project could be earmarked for other projects that meet the guidelines providing they have been identified and included on the updated Forward Capital Works Program.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Royalties for Regions Country Local Government Fund expenditure must be identified on the Forward Capital Works Plan.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Resolution 207/2011

Moved Cr Lovelock seconded Cr Kelly that Council

- 1. Approve the re-allocation of 2011-2012 Royalties for Regions Country Local Government Fund Individual Component of \$80,000 to gravel road re sheeting and allocate \$80,000 of the budgeted ratepayer funding for gravel road re sheeting to the Bolgart Bowling Club synthetic green, and**
- 2. Approve the re-allocation of \$80,000 Royalties for Regions Country Local Government Fund Individual Component from the Calingiri synthetic bowling green project to the completion of the upgrade works on the Calingiri football and hockey ovals and any portion of this funding that remains unallocated is brought back to Council for allocation to another approved project.**

Motion Put & Carried 7/0

A44 COMMITTEE MEMBERSHIPS

FILE REFERENCE: A1.2.1
REPORT DATE: 4th October 2011
APPLICANT/PROPONENT: n/a
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To have Council members nominate to serve on active Council Committees.

BACKGROUND: Section 5.11 of the Local Government Act 1995 among other things designates that the tenure of Committee membership continues until the next ordinary Election Day.

COMMENT: Currently the Council has the following two active Committees, *Plant and Works Committee* - This Committee currently comprises five elected members with the Chief Executive Officer and the Manager, Works and Services being non voting members on the committee. This Committee shall make recommendations in regard to the planning, development and maintenance of the following:

- i) Transport Services
- ii) Other Property and Services

Audit Committee – This committee was setup to comply with the Local Government Act 1995 amendments passed in 2005 to review the annual financial statements and the external audit report and must meet with the auditors annually. The current committee comprises of four elected members and two community members however under the act audit committee membership is required to be at least three elected members and up to two community members. Shire officers (Staff) are not to be members of the audit committee.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 5.10 deals with appointment of committee members

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

Resolution 208/2011

Moved Cr Lovelock seconded Cr Erickson that Councillors Erickson, Lovelock and Johnson, and members of the public Mr Graham Nixon and Mr Gary McGill are nominated as members of the Audit Committee.

Motion Put & Carried 7/0

A45

CALINGIRI SPORTSGROUND PAVILION UPGRADE

FILE REFERENCE: RC1.2
REPORT DATE: 5th December 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Variation Certificates

PURPOSE OF REPORT: To advise Council of the variations received from the builder and to seek out of budget funding for them.

BACKGROUND: The Calingiri Football and Hockey clubs through the shire

obtained a Department of Sport and Recreation CSRFF grant plus the shire allocated its 2010-2011 Royalties for Regions CLGF individual funding to upgrading the Calingiri Sportsground Pavilion. A tender was subsequently advertised and awarded to the CPD group.

COMMENT: Since the tender was awarded the builders CPD Group have been preparing to commence construction and several unforeseen issues have arisen which have required variations to the building contract.

The variations are as listed and where possible reductions have been obtained through negotiations and changing suppliers.

1. To remove and replace rusted lintels above doors and windows and to demolish and reinstate brickwork as required \$6,105.
2. To reinstate brickwork and materials that were demolished although not on the demolition plan. \$3,806.
3. To replace windows and frames that will be removed in variation 1 above. \$4,746.50.
4. Up grade to plumbing fixtures that need to be done with new building work \$9,350.
5. To replace and lay new 90m² concrete slab \$11,990.

The total variations to date total \$35,998 however with construction about to start there are not expected to be many others.

The first variation was not noticeable until the roof was lifted off the original building where the brickwork then rose as the weight came off and the cause was seen to be the rusted lintels. The second variation was for the reinstatement of some brickwork that was demolished when not on the demolition plan part of the original claim was accepted by the builder as the wall was demolished for safety reasons. The third claim resulted from some windows that were damaged and others that need replacing as a consequence of the replacement of lintels in variation 1. The original quote in excess of six thousand dollars was reduced by a quote being obtained from Avon Glass in Northam in lieu of Wanneroo Glass who gave the first quote. The fourth variation relates to plumbing fixtures that need to be replaced as a result of the demolition work being more than that required. The variation and pricing was checked by the shires Building Maintenance Officer a licensed plumber and the price quoted could not be bettered. Variation five relates to 90m² of concrete at the veranda which is not thick enough and does not have a black plastic waterproof layer underneath it so it needs to be replaced.

These costs are unbudgeted expenses which are required to be spent to complete the project and it is requested that the funds be taken from the Infrastructure Reserve.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The costs are unbudgeted however if taken from the Infrastructure Reserve there will be no implications on the budget bottom line.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Cr Young left the meeting at 4.03pm

Cr Young entered meeting at 4.04pm

Cr Erickson requested that a full financial report on the costs associated with the Calingiri Pavilion/Sportsground Upgrade be provided to the January 2012 meeting.

Resolution 209/2011

Moved Cr Kelly seconded Cr Young that Council approve the unbudgeted expenditure for the upgrade of the Calingiri Sportsground Pavilion contract variations numbered 1 to 5 received from the builder CPD Group.

Motion Put & Carried 7/0

10.5

PLANT AND WORKS

Resolution 210/2011

Moved Cr Johnson seconded Cr Kelly that Resolutions 195/2011 to 196/2011 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.04am on Monday 12th December 2011, and that the minutes be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 211/2011

Moved Cr Kelly seconded Cr Young that new business of an urgent nature be introduced to Council.

Motion Put & Carried 7/0

13.2 A46 APPOINTMENT OF NEW FINANCE AND ADMINISTRATION MANAGER

FILE REFERENCE: ST1.1
REPORT DATE: 7th December 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the recruitment of a replacement Finance and Administration Manager/Deputy CEO and to seek their endorsement of the appointment.

BACKGROUND: After there were no suitable applicants in the first round the position of Finance and Administration Manager was readvertised and a much better group of applicants was received.

COMMENT: Interviews were held on Monday 5th December 2011 and after reference checks the position was offered to Ian Graham. Ian held the position at the Shire of Wongan Ballidu from April 2009 to June 2010 and is highly recommended by their Chief Executive Officer.

Ian is currently working in the recruitment industry in Perth and is available to start before Neil is due to retire. Ian will live in Calingiri Monday to Friday and join his family in Perth on weekends.

As this position is a Senior Staff position Council's endorsement is required.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The annual cash salary for 2010 – 2011 will be \$5,000 higher than that budgeted.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 212/2011

Moved Cr Lovelock seconded Cr Kelly that Council endorse the appointment of Mr Ian Graham to the position of Finance and Administration Manager/Deputy CEO on a three year contract after a three month probationary period.

Motion Put & Carried 7/0

13.3 A47 MOU – BOLGART PARENTS AND CITIZENS AND THE SHIRE OF VICTORIA PLAINS

FILE REFERENCE: ED1.1
REPORT DATE: 12th December 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT:

To seek council approval for signage of Memorandum of Understanding

BACKGROUND:

A memorandum of understanding between the Shire of Victoria Plains and Bolgart Parents and Citizens Committee with the Bolgart Primary School in relation to the development and maintenance of the proposed Bolgart Community Recreation Park, to be located on Emmanuel Street, Bolgart.

In 2010 the Bolgart Senior Class participated in a Millennium Kids Project. They were asked to identify in the town site what they liked and did not like and what could be changed to make the town more attractive and conducive to community interaction. They identified that the town was boring for the young people. There was nothing for them to do and they felt that the town site was very plain with no place for families to come together.

COMMENT:

The senior class discussed options and decided that they would like to see a skate park near the existing playground as well as a redevelopment/landscaping of the playground area create family friendly place which the community would be more likely to use.

The senior class have completed a community budget submission form requesting contribution from council.

To complete the Grant application we need a Memorandum of Understanding between the three parties.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 213/2011

Moved Cr Kelly seconded Cr Young that Council approves the Chief Executive Officer to sign the Memorandum of Understanding.

Motion Put & Carried 7/0

Further Late Items discussed covered the following topics:-

Gillingarra Church – Cr Kelly

The Church is on Shire land, should be retained as a community building for all denominations.

CEO

Tried to make contact with Benedictine Community CEO. Once the church building is cleaned out the shire should receive keys. A building inspection was carried out recently for white ants. Small items remain. Have not received keys and waiting for contact with CEO of BCNN.

Cr Lovelock left the meeting at 5.00pm.

Cr Rive

Will Council be using Council funds to restore and maintain the church building for it then to remain vacant? There are enough vacant buildings in Gillingarra now.

Cr Kelly

Explained to all present possible future uses for old church building.

Cr Young

Perhaps Gillingarra could look at selling the building, i.e. for residential purposes.

Cr Rive

Raised the issue of the damaged water tank at Mogumber – drinking water has been lost. Could council please address this issue asap. Community can't use or hire the hall without drinking water. Mogumber water supply needs improving. i.e. new bore from current easement, or be able to store water through winter months.

Cr Erickson

Received some information regarding possible funding by the Commonwealth that may be available. To be investigated.

Cr Kelly

Enquired regarding the current works on Unit 3 Calingiri.

CEO

Informed all present that the unit was in a bad state and needed a total revamp. Carpets, blinds, painting which is nearing completion and will be re-let as soon as possible.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.10pm

Signed this 17th day of January 2012

Presiding Member