



Shire of Victoria Plains

Minutes for an Ordinary Meeting of Council held

On	Tuesday 13 th December 2005
At	Council Chambers, Calingiri
Commencing	1.05pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared open at 1.05pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr M Anspach	West Ward
Councillors:	Cr J Kelly	West Ward
	Cr D Lovelock	West Ward
	Cr D Holmes	South Ward
	Cr J Young	East Ward
	Cr S Woods	Central Ward (from 1.18pm)
Apologies:	Cr G Erickson	South Ward
	Cr N Smith	East Ward
	Cr J Brennan	Central Ward

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works Manager:	Mr A Kent
Community Services Manager:	Mr T Walker
Executive Assistant:	Mrs F Watson

Visitors: Mr J R King, Mrs S Woods, Mrs D Jones, Mrs A Byrne-O'Neill,
Mr A King, Mr L O'Neill (all from 1.05pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question as submitted by Tom Kelly regarding Biosolids use and spreading within the Shire of Victoria Plains was read out by the Chief Executive Officer. The Chief Executive Officer is unable to provide an answer due to Freedom of Information implications with the Water Corporation and the Department of Health.

Cr Kelly
Can this issue be discussed at a later time during this meeting?

Cr Anspach
This item will be discussed in New Business.

4 PUBLIC QUESTION TIME

Mr A King

Enquired of Council regarding Community Services Manager - Mr T Walker's contract.

Cr Anspach

Staff issues are confidential.

Mr A King

Has Mr Walker or CEO been informed as to the reasons why the contract has not been renewed?

Cr Anspach

Decision at last meeting was to lie on the table.

Mr JR King

Why has New Norcia section of AgLime route become more important than Goomalling section. The dust problems near the Edmonds property are becoming worse and worse by the day.

Cr Anspach handed over to Chief Executive Officer

Chief Executive Officer

Funding received for 2004/2005 – \$264,000. Council must wait for mid year State Budget figures to be released.

Mr JR King

Questioned Council regarding road counters on Goomalling section of the AgLime Route. No road counts have been done on the Goomalling section for at least two years. When is something going to be done re dust suppression for Edmonds property.

Mr JR King left the meeting at 1.15pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Mrs D Jones handed a petition to Council regarding the Calingiri Caravan Park Ablution Block. The Calingiri Progress Association has circulated a petition and gained 90 signatures. Feedback was also included. Mrs Jones

wants council to know that many people are unhappy with the state of the ablution block and Councils decision not to contribute to the upgrade.

Cr Anspach

Accepted the petition and is open to all submissions from the community.

Mrs Jones

Will a community meeting be held once submissions are in?

Cr Anspach

Feels Council should engage a committee to handle submissions regarding design, landscaping etc.

Cr Woods entered the meeting at 1.18pm.

Cr Kelly

In respect to ablution block, do the showers and toilets at the Calingiri Hall get used frequently?

Mrs D Jones

Use is at least 14 times per month.

Cr Kelly

Would an area of shady trees, electricity outlets etc be utilised in Calingiri?

Mrs Woods

Costs were investigated around 7 yrs ago and they came in around \$250,000

Cr Kelly

Could the treed area at the Calingiri Hall be utilised as parking and travellers could use the hall ablutions and a laundry area could be added.

Mrs Jones

A disabled toilet is required as there are no disabled public toilets in Calingiri.

Mrs Woods

That limits to possibilities for the CWA building as no toilets will be available there.

Cr Kelly

Wannamal have upgraded their old school facilities for tourists and is aware that Dandaragan have upgraded their facilities also and suggests that Calingiri Progress Association could look at Dandaragan and Wannamal for some ideas.

Mrs Woods and Mrs Jones left meeting at 1.25pm.

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 377/05

Moved Cr Holmes seconded Cr Lovelock that the minutes of the Ordinary Meeting of Council held 15th November 2005 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 6/0

The minutes of the Plant and Works Meeting held 15th November 2005 were confirmed at the Ordinary Meeting of Council held 15th November 2005.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Lovelock

VPTA has had two meetings and a motion appears in the Agenda today regarding Space to Grow.

Audit Committee met yesterday.

Apologised for his behaviour at last meeting.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 Finance Status Report

Recommendation

That the items in the Finance Status Report detailed below be noted.

Item No	Report Details	Finance Action Required	Status

10.1 FINANCE

F416 Accounts for Payment

A list of accounts paid for the month of November 2005 is attached to the Minutes. The payments made are within budget parameters. Payments made in the "90000" series of cheque numbers are direct payments via the Electronic Funds Transfer system and are for the payment of employee's wages.

Resolution 378/05

Moved Cr Lovelock seconded Cr Holmes that Municipal and Trust cheques numbered 3530 to 3669 and direct payments 90132 to 90135 totalling \$403,716.55 be passed for payment.

MOTION PUT & CARRIED 6/0

Mr A King and Mrs A Byrne O'Neil left the meeting at 1.29pm

F417 Sundry Debtors

A list of sundry debtors is attached to the Minutes.

Resolution 379/05

Moved Cr Young seconded Cr Holmes that the sundry debtors report be received.

MOTION PUT & CARRIED 6/0

F418 Monthly Financial Statement

The Monthly Financial Report for the period ending 30th November 2005 is attached to the Minutes.

Resolution 380/05

Moved Cr Lovelock seconded Cr Woods that the Monthly Financial Report for the period ending 30th November 2005 be received.

MOTION PUT & CARRIED 6/0

F419 Municipal and Trust Fund

The Municipal and Trust Fund on hand as at the 13th December 2005 was tabled at the meeting.

Resolution 381/05

Moved Cr Young seconded Cr Kelly that the Municipal and Trust Fund on hand as at the 13th December 2005 as tabled be received.

MOTION PUT & CARRIED 6/0

F420 Outstanding Rates Report

The Outstanding Rates Report for the period ending 7th December 2005 is attached to the Minutes.

Resolution 382/05

Moved Cr Young seconded Cr Holmes the Outstanding Rates Report for the period ending 7th December 2005 be received.

MOTION PUT & CARRIED 6/0

Mr L O'Neill left the meeting at 12.37pm.

F421 Investments

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

F1.1.2

Attachments:

Nil

Date Report Written:

7th December 2005

Author:

Neil Hamilton - Finance and Administration Manager

**Disclosure of
Interest:**

Not applicable

Background

Council has at the time of agenda preparation, surplus funds to the value of \$500,000 after the collection of Council rates. These funds have been invested in term deposits with Bendigo Bank as follows. Expected interest on these investments is approximately \$4,450.17.

30 days	\$200,000	5.40% Interest
60 days	\$300,000	5.40% Interest

Comment

The investments with Bendigo Bank are within policy guidelines and although slightly higher rates might be obtained elsewhere the additional commission earned from Bendigo Bank helps to offset any lost interest.

	Budget Interest	Budget YTD Interest	Actual YTD Interest
Municipal A/C	21,000	8,750	4,526
Reserve A/C	12,000	5,000	5,392
Totals	33,000	13,750	9,918

Statutory Environment

Local Government Act 1995 Section S6.15

Policy Implications

Nil

Financial Implications

Maximum interest earned

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 383/05

Moved Cr Young seconded Cr Kelly that Council endorse the investments made with Bendigo Bank.

MOTION PUT & CARRIED 6/0

F422 Annual Financial Report

Location:

Shire of Victoria Plains

Name of Applicant:

Not applicable

File Reference:

F1.3.1

Attachments:

Annual Financial Report

Date:

6th December 2005

Author:

Neil Hamilton - Finance and Administration Manager

Disclosure of Interest:

Not applicable

Background

The annual financial report has now been completed and is presented to Council for acceptance.

The report contains at pages 39-40 the audit reports to the electors of the Shire. The content of this report contains comment on process and approach to the audit.

Comment

In conducting the audit the Auditors found a breach of compliance regulations in so far as negotiation was given as part of the 2004-05 budget that rates instalments was to be made at three monthly intervals. However in actuality instalments were available on a two monthly basis.

There were no other areas of non compliance or areas of financial control that were cause for concern.

Not included in the report but forwarded to the Shire President was the management letter providing comment and suggestions for future guidance. A copy of this letter is also provided for Councillor information.

The following explanations are given in response to the comments made on the management letter.

1. Financial Position During the budget process for 2005-06, Councillors were made aware of the high debt and low reserves position. As per the recommendations of the auditors, management will determine strategies to address these issues and make recommendations to Council in the future.
2. Month End Procedures Senior Staff acknowledge that there has been a shortfall in the reviews of month end reconciliations. A complete turnover in staff in the Finance and Administration area has necessitated focusing on training of staff in Local Government understanding and system processes. A procedure has now been introduced whereby monthly reconciliations will be carried out and reviewed at Senior Staff level on a monthly basis.
3. Road Infrastructure – Depreciation This has been an ongoing issue over the years and will continue to be looked at to determine if steps can be taken to improve the recording of depreciation at component parts of roads infrastructure.
4. Convening Electors Meetings Noted and will follow the recommendation in the course of future meetings.

Statutory Environment:

Local Government Act

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

The Chief Executive Officer advised Council of the outcome of the Audit Committee meeting held 12th December 2005. The financial report will not be accepted until January 2006

Resolution 384/05

Moved Cr Lovelock seconded Cr Homes that this item lay on the table until the January 2006 Ordinary Meeting of Council.

MOTION PUT & CARRIED 6/0

Finance and Administration Manager left the meeting at 1.44pm.

Finance and Administration Manager and Community Services Manager entered the meeting at 1.45pm

10.2 Community Services Status Report

Resolution 385/05

Moved Cr Lovelock seconded Cr Young that the items in the Community Services Status Report detailed below be noted.

MOTION PUT & CARRIED 6/0

Item No	Report Details	Community Services Action Required	Status
CS286	Application to keep bees	Advise permission granted	Permission advised. Completed
CS287	Bolgart Cemetery	Nil	Ongoing
CS288	Kootara Abattoir Closure	Nil	Report received. Completed
CS289	Subdivision - JW & BJ Howard	Advise no objections	Letter written. Completed
CS290	Cultural Mapping Application	Nil	Report received. Ongoing
CS291	Resource Recovery Grant	Nil	Grant received. Completed
CS292	Dog attack	Nil	Report received. Completed
A827	Application to support release of Bolgart Reserve	Investigate proposal	Letter written to DPI seeking clarification. Ongoing

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS293 Western Australian Disability Services Act 1993

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

CS1.5

Attachments:

Nil

Date Report Written:

2nd December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

The WA Disability Services Act 1993 has been amended.

The Act requires WA State Government agencies and Local Government authorities to develop and implement a disability access and inclusion plan (DAIP) previously known as a disability service plan. This essentially means planning to ensure that people with disabilities can access services provided by public authorities in Western Australia.

Comment

This Council's disability service plan was reviewed last year. The Act now requires disability access and inclusion plans to be prepared and lodged with the Disability Services Commission by 31st July 2006.

The Act states that a person with a disability has the right to be respected for their human worth and dignity and has the same human rights as other community members, regardless of the degree and nature of their disability.

Statutory Environment

Disability Services Act 1993

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Cr Lovelock

What does this amendment involve? Do buildings need to be upgraded?

Community Services Manager

All buildings need to be compliant. Plans outlining amendments need to be submitted by 31st July 2006.

Resolution 386/05

Moved Cr Holmes seconded Cr Woods that Council receives the report.

MOTION PUT & CARRIED 6/0

CS294

Environmental Protection Act 1986 Licence

Location:

Wourie Pool Farm

**Name of Applicant/
Respondent:**

W R Cocking

File Reference:

H2.12

Attachments:

Nil

Date Report Written:

2nd December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

The Department of Environmental Protection (DoE) has advised that William R Cocking of Wourie Pool Farm has been granted a licence to apply lime amended Biosolids to his Wourie Pool Farm in Yarrawindah Road Mogumber, under provisions of the Environmental Protection Act 1986.

Comment

Applications to apply more than 1000 dry tonnes of lime amended Biosolids to land require the issue of a licence under the Environmental Protection Act 1986.

This proposal was reported to the July 2005 Ordinary Council Meeting.

Statutory Environment

Environmental Protection Act 1986

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Cr Anspach and Cr Kelly asked that the documents relating to the Biosolids items in this report be tabled by the end of this section.

Community Services Manager is to remain for urgent business

Resolution 387/05

**Moved Cr Young seconded Cr Woods that Council receives the report.
MOTION PUT & CARRIED 6/0**

CS295 Environmental Protection Act 1986 Licence

Location:

Mt Yule Farm

**Name of Applicant/
Respondent:**

Mr B Hardie

File Reference:

H2.12

Attachments:

Nil

Date Report Written:

2nd December 2005

Author:

Trevor Walker - Community Services Manager

Disclosure of

Interest:

Not applicable

Background

The Department of Environmental Protection (DoE) has advised that Mr Blair Hardie of Mt Yule Farm Walebing has been granted a licence to spread dewatered Biosolids cake on his Mt Yule property at Walebing, under the provisions of the Environmental Protection Act 1986

Comment

When it is proposed to apply more than 1000 dry tonnes of Biosolids to land it is a requirement of the Act that the proponent acquires a licence to do so.

Statutory Environment

Environmental Protection Act 1986

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 388/05

Moved Cr Young seconded Cr Lovelock that Council receives the report.
MOTION PUT & CARRIED 6/0

CS296 Building Activity

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

B1.1

Attachments:

Nil

Date Report Written:

2nd December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

A total of nineteen building licences were issued during the period 1st July 2004 to 30th June 2005 for building works within the Shire. The works included new buildings together with additions and alterations to existing buildings.

Comment

The total estimated value of the building work is \$3,579,630.

Building licence income from the licences issued is \$26,092.63

Statutory Environment

Local Government (Miscellaneous Provisions) Act 1960

Policy Implications

Nil

Financial Implications

\$26,092.63 income from building licence issued

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 389/05

Cr Young Cr Lovelock That Council receives the report.

MOTION PUT & CARRIED 6/0

CS297 Rural Property Numbering

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

D9.0

Attachments:

Nil

Date Report Written:

1st December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

In June 2001 Council resolved to participate in the Rural Property Numbering Program. At the time costs were estimated to be \$4,500 and an amount was placed in the 2001/2002 Municipal Budget.

In March 2005 the Department of Land Information applied for funding under the federally funded Natural Disaster Mitigation Program (NDMP) and while the project was not fully funded the Shire of Victoria Plains was allocated \$1000 to go towards the program.

Comment

The process of checking properties to maps and numbers provided by DLI has now been completed and the ordering of numbers and posts and raising numbers in the field, is required to be completed by February 2006.

The estimated cost of numbers, posts and spare supplies for new buildings will be approximately \$5300.

The amount that was placed in the 2001/2002 Budget has not been carried over and the associated costs will now be unbudgeted expenditure.

Once numbers are raised in the field an invoice is to be sent to DLI and \$1000 will be provided to Council.

Statutory Environment

Geographic Names Committee - DLI

Policy Implications

Nil

Financial Implications

Unbudgeted expenditure of approximately \$5300

Strategic Implications

Better service for emergency services and other users

Voting Requirement

Not applicable

Cr Anspach

How will this affect our Budget?

Chief Executive Officer

Financially Council will be able to manage this expense by reallocation of funds.

Resolution 390/05

Moved Cr Lovelock and seconded Cr Young that Council authorises unbudgeted expenditure of \$5,300 to purchase rural numbering supplied.

MOTION PUT & CARRIED 6/0

CS298 Biosolids Application

Location:

Annandale Farm Gillingarra

**Name of Applicant/
Respondent:**

Mr O Cocking

File Reference:

H2.12

Attachments:

Nil

Date Report Written:

6th December 2005

Author:

Trevor Walker - Community Services Manager

Disclosure of Interest:

Not applicable

Background

Water Corporation has emailed a copy of the review of environmental factors to apply dewatered Biosolids cake to the "Back of Brennan's" paddock at Annandale Farm Gillingarra. The review of environmental factors document is dated May 2005 and has not previously been received at this office.

The document has been emailed in response to an enquiry made about the proposal to apply dewatered cake to "Back of Brennan's" paddock. The document is dated may 2005 and marked confidential.

Comment

Annandale Farm is located on the boundary of two shires. The project proposal is to apply Biosolids to "Murray's" paddock which is in the shire of Moora and "Back of Brennan's" paddock which is in the Shire of Victoria Plains. The review document was sent to the Shire of Moora and should have been sent to this office for the information of the Council. Water Corporation has indicated that the fact that the review document was not sent to this office is an oversight. The proposal to apply 8 dry tonnes/ha of dewatered Biosolids cake to "Back of Brennan's" paddock which is 120ha arable land. The total volume of 1820 dry tonnes (9100 wet tonnes) means that the project will be required to be licenced by the DoE under category 61A - solids waste facility. It is proposed to deliver the product between October 2005 and February 2006.

The Biosolids will be spread once per week and stock piles will be inspected once per week by the Water Corporations entomologist. There are contingency plans in place should fly breeding be detected.

Stockpiles are not proposed to be banded on the basis that:-

- The Biosolids will be spread once per week
- The topography of the stockpile locations is predominantly flat, resulting in minimal Biosolids loss through surface water run-off.

The review of environmental factors document will be tabled should individuals wish to read it.

Statutory Environment

Environmental Protection Act 1986

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 391/05

**Moved Cr Young seconded Cr Lovelock that Council receives the report.
MOTION PUT & CARRIED 6/0**

CS299 Cultural Planning

Location:

Whole of Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

A1.12

Attachments:

Nil

Date Report Written:

6th December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

As Council is aware the grant received to carry out a Cultural Mapping exercise has been successfully completed and that grant has been acquitted.

It was reported to the November meeting of Council that a further grant of \$9,260 has been applied for to complete the next step which is Cultural Planning.

Comment

Advice has been received from CanWA that the grant application to complete a Cultural Planning Project in the Shire of Victoria Plains has been successful.

Work on the project will commence in the New Year.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Receive grant funds of \$9,260

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 392/05

Moved Cr Lovelock seconded Cr Holmes that Council receives the report.

MOTION PUT & CARRIED 6/0

CS300 Clean Up Australian Day

Location:

Whole of Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

CA1.5

Attachments:

Nil

Date Report Written:

6th December 2005

Author:

Trevor Walker - Community Services Manager

**Disclosure of
Interest:**

Not applicable

Background

The state co-ordinator of Clean Up Australia Day (CUA) has enquired as to whether council is prepared to support the Clean Up Australia Day project. An expression of interest form has been provided should Council be prepared to

support the project.

Clean Up Australia Day is traditionally held on the 5th March which is the Labour Day long weekend. The project involves community volunteers collecting rubbish and litter from sites identified by the community on the day (5th March). Schools Clean Up Australia Day is held on Friday 3rd March and co-ordinated by the DoE.

Comment

Council's involvement in supporting the community initiative would be:-

- Collect rubbish from each Clean Up site registered in the Council area.
- Collect recyclables from Clean Up sites
- Help distribute Clean Up kits to site organisers/act as pick-up point
- Council will organise and register with CUA its own Clean Up Sites
- Promote Clean Up Australia Day through newsletters, local media
- Provide additional materials e.g. gloves, safety vests, bags
- Offer help in identifying appropriate sites for Clean Up events
- Nominate trouble shooters to support local Clean Up events on the day.

It is envisaged that the progress associations and the schools would be involved in identifying sites which would benefit from the projects.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Minimal in kind support

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 393/05

Moved Cr Lovelock seconded Cr Young that Council supports the Clean Up Australia Day project to be held 3rd and 5th March 2006 by lodging an expression of support with the Department of Environment.

MOTION PUT & CARRIED 6/0

Mrs A Byrne O'Neill entered the meeting at 1.50pm.

The Chief Executive Officer reported to the meeting regarding the question on notice from Mr T Kelly regarding Biosolids use and spreading in the shire for the benefit of Cr Woods who was not present when first presented.

Cr Kelly

Requests that information confidential or not be provided to him as a Councillor of the Shire of Victoria Plains along with the names and addresses of users of Biosolids and compost in the Shire of Victoria Plains from Jan 2004 to Dec 2005.

Cr Anspach

This issue needs to be taken up with the Department of Environmental Protection or by making a Freedom of Information application through the Water Corporation.

Cr Woods

Concerned that Cr Kelly requests this information when it has been clearly outlined that the information is confidential to the applicant. What is the relevance of the information sent to Council if Council has no say on Biosolids use?

Cr Kelly

What depth does Biosolids need to be incorporated after spreading? How many days from dumping to spreading are required?

Community Services Manager

Each licence is different and there are no general rules.

10.3 Town Planning Status Report

There are no items for discussion under the Town Planning section for this meeting.

Item No	Report Details	Town Planning Action Required	Status

Community Services Manager left the meeting at 2.10pm

10.4 Administration Status Report

Resolution 394/05

Moved Cr Young seconded Cr Woods that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 6/0

Item No	Report Details	Administration Action Required	Status
A819	GEHA Housing - Calingiri	Proposal to be prepared	Proposal sent to GEHA. Ongoing
A820	LG Adv Board Reform Inquiry	Draft submission to be prepared	Draft submission sent to Councillors for comment. Ongoing
A821	Staff and Councillors Christmas Function	Invitations prepared to be sent to Councillors with Agenda and Staff with pays on 14/12/05	Ongoing
A822	History Book Launch	Invitations sent, plaque being prepared for Aged Persons unit opening, catering in hand	Ongoing
A823	Hazardous Waste Disposal Sites	Information received	Complete
A824	CALM Good Neighbour Policy	Information received	Complete
A825	NACC Strategy	Information received	Complete
A826	Community Services Manager Contract renewal		Left to lie on the table at November 2005 Meeting of Council
A827	Land Use Old Bolgart	Community Services Manager to approach DPI re future use	Letter sent to DPI. Waiting response.

Cr Lovelock spoke on item A824 from previous meeting. The Chief Executive Officer is to liaise with CALM.

10.4 ADMINISTRATION

A828 Chief Executive Officer's Report

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

A1.2.1

Attachments:

Chief Executive Officer's report

Date Report Written:

7th December 2005

Author:

Harry Hawkins - Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

See report

Comment

See report

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 395/05

Moved Cr Kelly seconded Cr Lovelock that the Chief Executive Officer's report be received.

MOTION PUT & CARRIED 6/0

Tenders

Three tenders were received. One was compliant (Mandurah Nissan). A proposal was received to lease vehicles. The Chief Executive Officer and Finance and Administration Manager to investigate options and bring back to the January 2006 Meeting.

Resource Sharing

Proposals have been investigated.

A829 Councillor Anspach Visions – Land Giveaway investigation

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Cr Michael Anspach

File Reference:

D8.1

Attachments:

Statement of visions

Date Report Written:

2nd December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

At the ordinary meeting of Council held on the 21st June 2005 Councillors presented their visions for the Shire of Victoria Plains for the next two years.

The next step is the discussion by full Council and implementation of visions if appropriate. One of the visions raised by Cr Anspach was for Councillors to tour a number of Wheatbelt shires eg Bruce Rock, Toodyay, and Nungarin and investigate their projects of making land available free for the purpose of increasing their populations.

Comment

Recently in the media there has been coverage of the Shire of Three Springs land give away which was very popular and oversubscribed. It must be noted that the Shire of Three Springs had owned the land for some time and had been unable to sell it similar to our Calingiri industrial blocks.

The CEO of Three Springs provided the following information on their project.

- Included free fill and delivery for pads etc.
- No stipulation on who purchased the blocks, ie at Bruce Rock they stipulated people with certain skills or business interests.
- Ensured that Council had a strong policy on second hand buildings to ensure they did not end up with “dumps” dropped there.
- Applicants paid \$500 up front to cover fees and transfer was not effected until building plans were approved by Council.
- A building licence had to be applied for within 6 months with the building at lockup stage within 18months.

Statutory Environment:

Nil

Policy Implications:

Free Land conditions, Building/Development conditions

Financial Implications:

Cost of land to give away offset by new ratepayers.

Strategic Implications:

Population increases may lead to service and infrastructure demands

Voting Requirement:

Not applicable

Resolution 396/05

Moved Cr Anspach seconded Cr Young that Council form a committee to investigate land giveaways in Bruce Rock, Nungarin and Three Springs as a means to increasing the population with a view to implementing a similar scheme in Victoria Plains.

MOTION PUT & CARRIED 6/0

Cr Anspach suggests that members of Council travel to one of the shires to look at the programs they have implemented.

Cr Young agrees that this is a good way to promote interest in the Shire of Victoria Plains.

Committee

The Committee shall consist of Cr Anspach, Cr Young, ??, ??

Community Services Manager entered the meeting at 2.24pm and tabled the Biosolids documents as requested in the Community Services section.

**A830 Councillor Anspach Visions – Lots 4313 and 4314
(Washpool)**

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Cr Michael Anspach

File Reference:

CA3.1

Attachments:

Statement of visions

Date Report Written:

5th December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

At the ordinary meeting of Council held on the 21st June 2005 Councillors presented their visions for the Shire of Victoria Plains for the next two years.

The next step is the discussion by full Council and implementation of visions if appropriate. One of the visions raised by Cr Anspach was to have staff and landcare groups develop a project suitable for the “Washpool” area including a display promoting Calingiri and the Victoria Plains as a gateway to the Wheatbelt.

Comment

Resolution 219/05 in July 2005 was for Council to accept Water Corporation’s offer of Lots 4313 and 4314 in Calingiri for the cost of transfer fees. Settlement took place and the land was transferred in late November 2005 and Council may now move forward with a project to develop the blocks.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Cost of development depending on project.

Strategic Implications:

Landcare development project

Voting Requirement:

Not applicable

Recommendation

That Landcare groups be invited to submit proposals for projects suitable to develop lots 4313 and 4314 in the Washpool area of Calingiri that include a display promoting Calingiri and Victoria Plains as a gateway to the Wheatbelt.

Resolution 397/05

Moved Cr Anspach seconded Cr Woods that interested groups be invited to submit proposals for projects suitable to develop lots 4313 and 4314 in the Washpool area of Calingiri that may include a display promoting Calingiri and Victoria Plains as a gateway to the Wheatbelt.

MOTION PUT & CARRIED 6/0

A831 Mogumber Water Supply

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Cr J Kelly

File Reference:

CA5.3.1

Attachments:

Nil

Date Report Written:

6th December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Nil

Background

The town site of Mogumber has no reticulated water supply and has to rely on water tanks which provide only limited water for residents and the tavern and there are problems in years of long summers and dry winters. Many representations have been made to the Water Corporation to have a reticulated supply connected but have been refused due to the limited users and the cost per user to develop such a supply.

Comment

Many representations have been made to the Water Corporation including at a networking session held Jurien Bay in October 2005 with the CEO of the Corporation and the issue was raised in three meetings this year with local MLA Gary Snook. W R Carpenter Properties who have bought up a lot of land in Mogumber have also been approached based on reports that they had discovered a source of water west of Mogumber.

The shire does not have the funds or authority to develop a reticulated water supply and can only continue to raise the issue with authorities however the provision of a service to so few people is uneconomical and while the plight of Mogumber residents is appreciated there is little hope of a reticulated water supply being provided unless there is a substantial population increase as there are many larger communities chasing a water supply including rapidly expanding areas of the Chittering Shire that will have priority.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Future development of Mogumber is dependent on a potable water supply.

Voting Requirement

Not applicable

Sarah Mason entered the meeting at 2.30pm

Cr Lovelock

Spoke with Mr Dodd who is employed on the Rural Water Advisory Committee.

Cr Woods

Elizabeth Tierney - Landcare Officer is trained to undertake the duties outlined.

Cr Kelly
Mogumber is entitled to have a water supply for their town. Council should take up the offer from Mr Dodd and the Mogumber Progress Association. Council should apply for a FESA grant for a tank to use as the reservoir. Council should approach W R Carpenter - Mogumber again. The shire has a duty to assist Mogumber.

Recommendation

That Councillors and staff continue to raise the issue of the provision of a reticulated potable water supply for the Mogumber townsite with politicians and Water Corporation officials at every available opportunity.

Resolution 398/05

Moved Cr Anspach seconded Cr Young that Council invite Mr Dodd to attend a Council meeting and provide information regarding the Mogumber Water Supply so a more informed decision can be made.

MOTION PUT & CARRIED 6/0

The Chief Executive Officer is to contact Mogumber Progress Association with the outcome of the meeting.

Cr Anspach welcomed Sarah Mason to the meeting.

Sarah Mason spoke on the background of the following item as discussed in recent VPTA meetings.

Cr Young commends the VPTA on the work done.

A832 Space to Grow

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

ES2.6

Attachments:

Draft Flyer

Date Report Written:

6th December 2005

Author:

Harry Hawkins – Chief Executive Officer

Disclosure of Interest:

Not applicable

Background

The Victoria Plains Tourism Association recently held two workshops to decide the future direction of the association and tourism in the shire. As a part of the way forward they have adopted the phrase “Space to Grow” as a descriptor for the shire.

Comment

It has been recognised for some time that in order to effectively market a product, service or organisation a “brand” goes a long way to helping people identify that product, service or organisation, a concept that many local governments are now using.

Statutory Environment

Nil

Policy Implications

Need to develop a policy on use of the descriptor

Financial Implications

May require funds to change stationery and signage

Strategic Implications

Use of descriptor

Voting Requirement

Not applicable

Recommendation

That Council do/do not support the VPTA in the adoption of “Space to Grow” as a descriptor for the shire.

Resolution 399/05

Moved Cr Woods seconded Cr Young that Council supports the VPTA in the adoption of “Space to Grow” as their descriptor for the shire.

MOTION PUT & CARRIED 6/0

Sarah Mason left the meeting at 2.55pm.

Resolution 400/05

Moved Cr Lovelock seconded Cr Young that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 6/0

The meeting adjourned at 2.56pm.

The meeting resumed at 3.17pm. All present at adjournment were present at resumption.

A833 Local Government Advisory Board Reform Inquiry

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

A1.8.1.2

Attachments:

Amended Draft Submission - under separate cover

Date Report Written:

6th December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

Council at the ordinary meeting held on the 15th November 2005 authorised the CEO to prepare a draft submission on the review into structural and electoral reform of local government in WA and distribute that draft to Councillors for comment and that the amended submission be presented to Council for approval to be lodged to the Local Government Advisory Board by the 23rd December 2005.

Comment

In October 2005 the Minister for Local Government John Bowler obtained cabinet approval for the Local Government Advisory Board to undertake a review into structural reform and also electoral reform of Local Government in WA. The advisory board has called for submissions which must be lodged by the 23rd December 2005 with the board reporting to the Minister no later than the 10th February 2006.

Statutory Environment

Local government act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Future of Local Government in WA

Voting Requirement

Nil

Resolution 401/05

Moved Cr Lovelock seconded Cr Young that subject to any amendments approved by full Council at this meeting the attached submission prepared by the CEO on the review into structural and electoral reform of local government in WA be lodged with the Local Government Advisory Board.

MOTION PUT & CARRIED 6/0

A834 Sustainability in Local Government

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Not applicable

File Reference:

A2.22.1

Attachments:

Extract of report to Wongan Ballidu Council showing sustainability implications.

Date Report Written:

5th December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

In the amendments to the Local Government Act 1995 enacted earlier this year a new sub section dealing with sustainability was included being section 1.3 (3) which reads "In carrying out its functions a local government is to use

its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity”.

To comply with the provisions of section 1.3 (3) each report presented to Council should contain a section detailing the sustainability implications of the recommendation contained in that report.

Comment

The Economic, environmental and social sustainability of local governments has been brought to the fore in the current review of local government structural reform and comment has been made as to what is sustainability. Section 1.3 (3) of the act gives a legislative requirement of consideration of sustainability for local government in WA as “in carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity”.

Statutory Environment

Local Government Act 1995 Section 1.3 (3)

Policy Implications

Policy to be adopted ensuring that sustainability implications are a consideration in all recommendations of reports presented to Council.

Financial Implications

Nil

Strategic Implications

Sustainability implications are to be included in all reports to Council

Voting Requirement

Not applicable

Resolution 402/05

Moved Cr Lovelock seconded Cr Woods that Council adopt a policy of ensuring that sustainability implications are a consideration in recommendations on all future reports presented to Council and Committee meetings and that the reports detail those implications.

MOTION PUT & CARRIED 6/0

Finance and Administration Manager left the meeting at 3.54pm

Finance and Administration Manager and Works Manager entered the meeting at 3.55pm.

Cr Kelly

Why did Council not advise Mr King during public question time of the amount of money requested by Council for the AgLime route works?

10.5 Plant and Works Status Report

Recommendation

That the items in the Plant and Works Status Report detailed below be noted.

Item No	Report Details	Plant and Works Action Required	Status

10.5 PLANT AND WORKS

W226 Works Manager's Report

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Allen Kent - Works Manager

File Reference:

A1.2.1

Attachments:

Works Manager's report

Date Report Written:

7th December 2005

Author:

Allen Kent - Works Manager

**Disclosure of
Interest:**

Not applicable

Background

See report

Comment

See report

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Cr Anspach

Questioned the Works Manager regarding the grader being left in New Norcia during the Christmas closure.

Works Manager

Advised the names of the two people able to operate the grader.

General consensus was that only accredited operators be allowed to operate the grader.

Cr Kelly

Are shire drivers accredited?

Works Manager

On the basis of hours of operation shire drivers are accredited.

Cr Anspach

When was the last traffic count done on the Goomalling section of AgLime Route?

Works Manager

Not in the last 12 months, probably 2002/2003.

Cr Kelly

The shire assistance at the Gillingarra Hall and Oval is appreciated. The Gillingarra School needs to be incorporated into the town clean ups on a scheduled basis.

Resolution 403/05

Moved Cr Lovelock seconded Cr Holmes that the Works Manager's report be received.

MOTION PUT & CARRIED 6/0

Works Manager left the meeting at 4.10pm.

10.6 LANDCARE

L29 Landcare Officer's Report

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Elizabeth Tierney and Georgie Gardner

File Reference:

A1.2.1

Attachments:

Landcare Officer's report

Date Report Written:

7th December 2005

Author:

Elizabeth Tierney and Georgie Gardner

**Disclosure of
Interest:**

Not applicable

Background

See report

Comment

See report

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Not applicable

Resolution 404/05

Moved Cr Woods seconded Cr Holmes that the Landcare Officer's report be received.

MOTION PUT & CARRIED 6/0

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 CONFIDENTIAL ITEMS

Resolution 405/05

Moved Cr Anspach seconded Cr Lovelock that the meeting go behind closed doors to discuss Confidential Items A835, A836 and 12.3 and that the meeting be closed to the public.

MOTION PUT & CARRIED 6/0

The meeting was closed to the public at 4.11pm

Mrs A Byrne-O'Neill left the meeting at 4.12pm

Pages 4983 to 4987 inclusive are not available to the public due to their confidential nature.

12 CONFIDENTIAL ITEMS

The meeting was re-opened to the public at 4.55pm.

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

13.1 A837 Strategic Planning

Location:

Shire of Victoria Plains

**Name of Applicant/
Respondent:**

Cr David Lovelock

File Reference:

A1.8.1.2

Attachments:

Nil

Date Report Written:

12th December 2005

Author:

Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:**

Not applicable

Background

In the current review of local government structure one benefit cited for amalgamation of shires is improved economic sustainability. If we can demonstrate reasonable sustainability then the pressures for this shire to amalgamate are reduced.

Comment

Evidence of the sustainability of the shire is considered essential to reduce the pressure of amalgamation and the best evidence of sustainability is to provide an annualised cost of asset management, maintenance and service delivery over a long period of time.

To ensure the future sustainability of the shire a long term strategic plan that shows how the economic, environmental and social sustainability is to be achieved is required.

Statutory Environment

Local Government Act 1995 Section 5.56

Policy Implications

Nil

Financial Implications

Cost of consultants required to help with strategic plan preparation

Strategic Implications

Long term strategic plan to be prepared

Voting Requirement

Nil

Recommendation

That the shire prepare, for the March 2006 Ordinary Meeting of Council, an annualised cost of asset management, maintenance and service delivery over a 15 year period as a prerequisite of confirming the shires economic sustainability and establishing a realistic strategic plan to achieve a sustainable future.

Cr Anspach

The Chief Executive Officer is to come back to the January 2006 Ordinary Meeting with direction and a reasonable time frame to implement an Asset Management Strategy.

Resolution 409/05

Moved Cr Lovelock seconded Cr Young that the item on Strategic Planning be left to lay on the table until the January 2006 Ordinary Meeting.

MOTION PUT & CARRIED 6/0

13.2 Audit Committee

Resolution 410/05

Moved Cr Lovelock seconded Cr Kelly that the Minutes of the Audit Committee Meeting held 12th December 2005 be received as a true and correct record of proceedings.

MOTION PUT & CARRIED 6/0

13.3 Biosolids

Cr Kelly

Raised the issue of Biosolids being dumped and spread in the Bolgart area. Cr Kelly believes that the control of Biosolids use should be managed by the Shire of Victoria Plains not the Water Corporation or the Department of the Environment. The Shire of Victoria Plains need to discuss this issue with the neighbouring shires of Gingin and Moora and investigate what is best for the Shire of Victoria Plains.

Chief Executive Officer

Explained the difference of Local Laws in Gingin and Moora to Victoria Plains.
All complaints regarding Biosolids received at the Shire of Victoria Plains are forwarded to the Water Corporation.

Resolution 411/05

Moved Cr Young seconded Cr Woods that the discussion on Biosolids ends and that the meeting be closed.

MOTION PUT & CARRIED 6/0

14 DECLARATION OF CLOSURE

The Presiding Member declared the meeting closed at 5.17pm

Signed this day of 2005

Presiding Member

REPORTS OF OFFICERS

Chief Executive Officer

1. Meetings Attended

DLGRD Local Laws seminar at York on 22nd November 2005
WALGA Workchoices workshop in Perth 7th December 2005
VROC CEO Meeting at Moora on 9th December 2005
LGMA Meeting at Moora on 9th December 2005

2. SAT - Michael Stock

The hearing regarding the illegal relocation of part of the house at lot 183 George Street was to be held on the 29th November 2005 however as this depends on the outcome of the hearing of the 21st October 2005 on which no decision has been made this was adjourned until the 19th January 2006.

No decisions have been received in the SAT hearing of the 21st of October or the Supreme Court on the 2nd November 2005.

Minter Ellison Lawyers have received property seizure and sale orders against Mr Stock for the costs awarded in the restraining order (\$2,500) and first appeal against the Midland Magistrates Court decision (\$3,703.30) and have handed these on to the Sheriffs office for enforcement. It should be noted that the costs subject to the orders are for appeals instigated by Mr Stock against decisions made by the court in favour of the shire. This is an administrative issue therefore if Councillors are contacted by Mr Stock they should not comment and refer him to the CEO at the administration office.

3. Motor Vehicle Tenders

Tenders were called for the replacement of light vehicles and three tenders were received including a proposal to lease fully maintained vehicles. At the time of writing this report a review of the options was still being conducted.

4. Resource Sharing

The CEO and shire engineer from the Shire of Chittering have initiated negotiations with the CEO and works manager on resource sharing of tasks performed by the road crew including maintenance grading.

Harry Hawkins
Chief Executive Officer

Works Manager

Construction – Capital Works -Yerecoin Glentromie Road – National Blackspot Project

Construction crew have started work on this project. All drainage work has been completed, culverts widened to allow for the extra formation width to allow for the 7m seal.

A new crossover pipe 12m in length has been installed across the South Skilling Road section this will stop water flowing across the intersection which it has done in the past.

The two intersections of Skilling Road will be sealed back approximately 50m to allow for braking and acceleration, this will also add safety to these intersecting roads leading onto Yerecoin Glentromie.

The “S” bends through the Skilling Road area have been ripped up full width through this area to obtain the shape required for the superelevation of the curves. The existing alignment and superelevation was not adequate. Water binding has started through this area and once complete this section will be primer sealed to a width of 7m, this will allow our works crew to control traffic over a shorter distance therefore reducing the risk of providing a safe work place for staff and road users.

This project will be completed to a primer sealed stage by the end of December 2005 providing we are not held up with the shortage of materials supplied to us by contractors.

In relation to some problems we can encounter, there has been a shortage of bitumen in the whole state over the last 2 weeks and this has caused some concern for the future, however contractors have assured me that this will not be the case.

Maintenance Grading

We have one maintenance grader operating in specific areas of the shire, where roads are rough and corrugated. Most of these roads are school bus routes and require some maintenance during the dry summer months. These roads are checked on a regular basis and a programme is put in place to grade the worst sections whenever the machine is in that immediate area. It is and always will be false economy with machinery being transported huge distances to grade one or 2 roads in a particular area.

Parks and Gardens

Staff will be busy tidying up most areas of the shire prior to Christmas shutdown. Gillingarra hall and oval area will be tidied and cleaned up in early December for the annual Christmas celebration. Normal maintenance on parks and reserves – mowing and reticulation will be carried out as time allows.

Christmas Closure

Most outside work staff will be taking time off from the 23rd December through to early January 2006. Some staff have suggested they will be available for call outs if required. The Chief Executive Officer and myself have those names of staff that could be available in the case of an emergency, so either of us can be called on our mobiles.

One of Councils graders will be parked up at the Benedictine Community at the rear of the Workshop in New Norcia in case of a fire or other emergencies that may arise. The machine will be parked on a gravel car park area and will be safe from fires and vandalism. Chief Fire Control Officer Keith Hunt will be shown where the keys are to be kept on the machine or a delegated person from the Fire Brigade delegated by the Chief Fire Control Officer will be aware of this.

Plant Report

All Plant and machinery is operating effectively, and no major breakdowns to report. Scheduled maintenance is carried out as services become due on all plant.

Annual Leave

I will be taking annual leave from the 23rd December through to the 15th January and if I am required in an emergency to delegate staff then I will be happy to do this.

Allen Kent

Works Manager

Landcare Officers

Extension/Research Officer – WA Lucerne Growers Association Inc (WALG).

Georgie will now work 1.5 days a week for the WA Lucerne Growers' Association Inc in the Northern Region as their Extension and Research Officer. She has been out doing site visits with one of their experienced Technicians to learn the ropes. As part of her previous perennials project, Georgie gained 20 new members to WALG.

Grain and Graze Update

The national Grain and Graze program leader and national extension officer visited two of the five demonstration farms in the Victoria Plains area during November. A perennial grasses demonstration site at Adrian Brennan's property on the Calingiri-Wongan Hills Rd is providing some useful information about which perennial species may be most suited to the eastern part of the shire. The temperate species such as tall wheat grass and lucerne have shown the best germination.

Project Development

- Development of Project Plan and Project Schedule for successful EOI included in NACC's Investment Plan continuing– involving revegetation and protection of remnant vegetation in the East Moore Catchment (GG)
- Numerous site visits - for perennials pastures and future Envirofund projects - (GG)
- Georgie has been to see a designer in Perth to make her Perennials Booklet look professional, ready to be printed out and be available to local farmers next year.
- Completion of final report for WRDS-funded lucerne pellets project (ET)
- Working on acquittal of saltland rehabilitation and perennial profit projects, with assistance from Ali Cooke (ET)

Meetings/Workshops/Training

- EPBS/CALM Clearing Regulations Workshop, Moora (GG & ET)
- Carnaby's Cockatoo Workshop & Field Day, Moora - (GG)
- West Koojan-Gillingarra LCDC meeting – (ET)
- Moore Catchment Council Project Development Committee meeting, Moora – (ET & GG)
- Moore Catchment Council general meeting, Coorow – (GG)
- Flora Survey, Koojan – (ET was 2 whole days, GG half a day), we learnt the procedure for conducting a survey

Promotion

- Landcare section in VP newsletter- (ET & GG)

Elizabeth Tierney and Georgie Gardner

Landcare Officers