



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 14 th December 2010
At	Council Chambers, Calingiri
Commencing	1.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.05pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward (1.05pm to 3.26pm, 3.31pm to 5.30pm)

Councillors:

Cr M Anspach	West Ward
Cr J Kelly	West Ward
Cr N Smith	East Ward
Cr B Johnson	East Ward
Cr D Holmes	South Ward (1.05pm to 3.09pm, 3.14pm to 5.30pm)
Cr D Lovelock	West Ward
Cr J Brennan	Central Ward

Apologies: Cr S Young Central Ward

Chief Executive Officer: Mr H Hawkins

Finance and Administration Manager: Mr N Hamilton (from 1.00pm to 2.10pm, 2.13pm to 3.52pm, 3.57pm to 5.30pm)

Works and Services Supervisor: Mr S Willcocks (from 1.22pm to 3.16pm, 3.40pm to 3.52pm)

Executive Assistant: Mrs F Watson (from 1.00pm to 4.40pm)

Visitors: Mr M Stock (from 1.05pm to 1.20pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr Stock from Bolgart attended the Ordinary Meeting of Council held on Tuesday 16th November 2010 and put the following questions to the Chief Executive Officer.

Q1. – Where in the rules is the requirement to take a building away under a special licence?

A – The Local Government (Miscellaneous Provisions) Act 1960 Section 399 (4) (a).

Q2. – Building at risk of being taken away because it does not have a full building licence may have \$100,000 taken off the sale price?

A – This is speculation only and is not relevant as there is no building at risk of being taken away due to an incorrect building licence.

4 PUBLIC QUESTION TIME

The President invited Mr Stock to ask questions of council.

Mr Stock

Q - When can I have my special building licence?

Q - Why have I been stopped from having planning approval when it is not required overall?

President advised Mr Stock that Council's lawyers would be contacted to find a resolution to the matter.

Mr Stock left the meeting at 1.20pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

RESOLUTION 228/2010

Moved Cr Brennan seconded Cr Anspach that Cr Smith be granted leave of absence for January 2011 Ordinary Meeting of Council.

MOTION PUT & CARRIED 8/0

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 229/2010

Moved Cr Holmes seconded Cr Kelly that the minutes of the Ordinary Meeting held 16th November 2010 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Works and Services Manager entered the meeting at 1.22pm

Cr Erickson

Attended the following meetings

- NACC
- WALGA Avon Midland Zone Meeting
- Metro Waste Facility Meeting in Toodyay. (Joint councils are being cautious with regard to development and profits etc.)
- Victoria Plains / Chittering Resource Sharing Committee meeting in Bindoon.

Cr Lovelock

- Discussed various points in the WALGA Presidents Report.
- Attended the Victoria Plains / Chittering Resource Sharing Committee meeting in Bindoon.

Cr Smith

Raised the issue of full time Community Development Officer at the Shire of Chittering.

Chief Executive Officer

The Community Development Officer will remain at the Shire of Victoria Plains for the remainder of the financial year. Discussions are continuing with the shires of Toodyay and Goomalling.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 230/2010

Moved Cr Smith seconded Cr Brennan that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 8/0

10.5 Plant and Works Status Report

RESOLUTION 231/2010

Moved Cr Lovelock seconded Cr Smith that the items in the Plant and Works Status Report detailed below be noted.

MOTION PUT & CARRIED 8/0

Item No	Report Details	Plant and Works Action Required	Status
W16	Purchase of New Front End Loader	Item left on table to gather further information	Ongoing. Item to be placed on December 2010 Agenda

10.5 PLANT AND WORKS

The Works and Services Managers report was included in the information bulletin.

Discussion was held regarding the Works and Services Manager's report.

Cr Anspach suggests contacting the Shire of Bruce Rock for information on gravel costs, machine information for crushing and screening.

Finance and Administration Manager left the meeting at 2.10pm

W17 Purchase of New Front End Loader

FILE REFERENCE: T2.2
REPORT DATE: 6th December 2010
APPLICANT/PROPONENT: Works Supervisor - Shayne Willcocks
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 226/2010 November 2010
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Quotes and Specifications (under separate cover)

Finance and Administration Manager entered the meeting at 2.13pm.

PURPOSE OF REPORT

To provide Councillors with additional details and quotes for the purchase of a New Front End Loader to enable a decision to be made.

BACKGROUND

Council has included in its Municipal Budget for 2010 – 2011 the purchase of a new Front End Loader and as per policy 6.5.5(b) the quotes need to be referred to Council for approval. At the November 2010 meeting the item was laid on the table awaiting further information and quotes on smaller machines.

A budget allocation of \$320,000 less a trade in allowance of \$40,000 giving a change over cost of \$280,000 has been made.

COMMENT:

The shires Front End Loaders have a change over parameter of 7 years or 5,000hrs and the loader due to be changed over is the Cat 936E which was purchased second hand as a part of the purchase of the tree lopper in January 2003. This loader is a 1995 model and currently has done 9,506hrs. Recent service reports show the presence of metal in the oil indicating that significant and costly drive train or engine failure may be approaching.

The CAT 950 or equivalent in other brands is still the preferred loader and is a larger machine than the 936 being traded. The larger loader is required to support the proposed use of the machine in gravel pits and heavier roles than the current loader is capable of. Now that the AgLime route construction is coming to an end the emphasis on road works will be to upgrade and resheet gravel roads to prolong their life and increase safety for road users requiring considerable work in gravel pits. The larger loader will enable this gravel pit work to be undertaken with less reliance on contractors and with the side tip trailer quicker loading and turn around times leading to increased productivity. These loaders are the largest that can be driven on the road and do not need to be floated.

Quotes have been obtained from dealers on the WALGA preferred supplier panel therefore no tender will be required for the purchase and Council can make a decision based on the information in the quotes before it.

In response to Council discussion in November a second round of quotes on smaller machines is included in this report as well as an updated list of larger machines presented last month.

CAT 950 or equivalent (updated from November meeting)

Dealer	Make and Model	Bucket Size	Net Power	Change over \$
Westrac CAT	CAT 950H	2.9cum	147 kw	262,500
Hitachi Construction Aust	Hitachi ZW220	3.4cum	164 kw	210,000
Hitachi Construction Aust	John Deere 644K Z-Bar	3.3cum	138 kw	225,000
CJD Equipment	Volvo L110F	3.0cum	169 kw	279,468
Komatsu Australia	Komatsu WA320PZ	3.0cum	125Kw	236,250

CAT 938 or equivalent

Dealer	Make and Model	Bucket Size	Net Power	Change over \$
Westrac CAT	CAT 938H	2.8cum	128 kw	232,500
Hitachi Construction Aust	Hitachi ZW180	3.0cum	128 kw	173,000
Hitachi Construction Aust	John Deere 624K Z-Bar	2.7cum	127 kw	185,000
CJD Equipment	Volvo L90F	2.6cum	128 kw	246,293
Komatsu Australia	Komatsu WA250PZ	2.3cum	103Kw	207,614

All quotes are excluding GST and are for a basic machine with no extras or attachments as the Manitou Loader has many attachments and can be used to complete most tasks not planned to be undertaken with the new loader. The only non standard equipment required is a weighing system.

The CAT 950H although expensive is the preferred option as the Works Manager has purchased a computer program that enables the downloading of operating data and diagnostics for engine components that allows for fault finding and minor adjustments with telephone support from Westrac technicians. This program was purchased for the CAT grader but is compatible with the 950H and 938H Loaders. Caterpillar products generally

hold their value better than most of the other brands and the extra cost up front is returned at trade in. All quotes received are within the budget allocation.

POLICY REQUIREMENTS: Policy 6.5.5 among other things states that Council delegates authority to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council provided that purchases are made in accordance with Councils Purchasing and Tendering Policy and subject to the net changeover cost being within budget allocations. All other items of plant purchased shall be put before the Works Committee for recommendation to full Council. All purchases shall be in accordance with Councils adopted Purchasing and Tender policy.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

Increased works productivity will lead to better condition roads which will lead to greater productivity for other activities within the shire.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The purchases will be funded from the Plant Replacement Reserve

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 232/2010

Moved Cr Anspach seconded Cr Smith that the CAT 938H loader with 3.0m³ bucket be purchased from the Plant Replacement Fund for a change over figure of \$232,500.

MOTION PUT & LOST 3/5

RESOLUTION 233/2010

Moved Cr Kelly seconded Cr Holmes that a demonstration of loaders is arranged and invitations be extended to surrounding shires to attend.

MOTION PUT & LOST 1/7

RECOMMENDATION

Moved Cr Lovelock seconded Cr that the Hitachi ZW180 loader with 3.0m³ bucket is purchased from the Plant Replacement Fund for a change over figure of \$173,000.

MOTION LAPSED FOR WANT OF SECONDER

RESOLUTION 234/2010

Moved Cr Kelly seconded Cr Lovelock that two councillors plus two staff representatives, one being the Works and Services Manager attend a demonstration of loaders and then a decision shall be made.

**MOTION PUT & CARRIED 4/4
on the casting vote of the Presiding Member**

Cr Anspach, Cr Kelly, Works and Services Manager and one other staff member to attend a demonstration of loaders.

RESOLUTION 235/2010

Moved Cr Lovelock seconded Cr Kelly that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 8/0

The meeting adjourned at 2.55pm

The meeting resumed at 3.09pm. All were present with exception of Cr Holmes.

Cr Holmes entered the meeting at 3.14pm

STAFF RECOMMENDATION

That Council:-

1. Authorise the purchase of a new Caterpillar 950H Front End Loader from Westrac CAT for a change over price of \$262,500 excluding GST as per their quote 26298A dated 9th November 2010, and
2. That the purchases are funded from the Plant Replacement Reserve.

Works and Services Manager left the meeting at 3.16pm

RESOLUTION 236/2010

Moved Cr Lovelock seconded Cr Kelly that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 8/0

10.1 FINANCE

F35 ANNUAL FINANCIAL REPORT

File Reference: F1.3.1
Report Date: 6th December 2010
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial Report including Independent Auditor's Report
(under separate cover)

PURPOSE OF REPORT

The Annual Financial report for the financial year 2009/2010 has now been audited and is presented to Council for acceptance.

COMMENT

In addition to the Independent Auditor's Report included in the Annual Financial Report (Refer Pages 48 and 49), the Auditors also forwarded the Management Report to the Shire President.

Included in the management report are comments on corrected and uncorrected misstatements.

As you will see from the Audit comments to the Shire President, there were no misstatements or matters that needed to be drawn to Council's attention.

S5.54 of the Local Government Act requires that the Annual Report:-

1. Be accepted by the Local Government by 31st December after the financial year reported on, or
2. Be accepted by the Local Government no later than 2 months after the Auditor's Report becomes available.

It is recommended therefore that the Annual Financial Report as presented at the Council meeting held 14th December 2010, be presented to the Annual General Meeting of Electors to be held on Tuesday 18th January 2011 at 5.30pm in Council Chambers.

NOTE: Added for information purposes, graphical representation of costs and capital expenditure.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 237/2010

Moved Cr Anspach seconded Cr Holmes that the Annual Financial Report for the Financial Year 2009/2010 as audited by the Shire Auditor Greg Godwin of UHY Haines Norton be adopted by Council.

MOTION PUT & CARRIED 8/0

RESOLUTION 238/2010

Moved Cr Anspach seconded Cr Holmes that the Annual Financial Report for the Financial Year 2009/2010 as presented and adopted by Council on 14th December 2010 be presented to the Annual General Meeting of Electors to be held Tuesday 18th January 2011 at 5.30pm in Council Chambers following the Ordinary Meeting of Council on that day.

MOTION PUT & CARRIED 8/0

Cr Erickson left the meeting at 3.26pm.

Cr Lovelock assumed the chair.

Cr Erickson entered the meeting at 3.31pm and assumed the chair.

F36 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 6th December 2010
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: November Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during November 2010.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 239/2010

Moved Cr Lovelock seconded Cr Kelly that the payments made during November 2010 as per the attached listing amounting to \$386,157.06 for creditor payments, \$77,202.26 for payroll payments and one EFT payment for \$10,263.00 giving an overall total of \$473,622.32 be endorsed.

MOTION PUT & CARRIED 8/0

**Minutes - Ordinary Meeting of Council
14th December 2010**

**Shire of Victoria Plains
Creditor & Payroll Payments for the month of November 2010**

Chq/EFT	Date	Name	Description	Amount \$
EFT46	02/11/2010	GREGORY J LYON	Build retaining wall at Yerecoin Primary School	-10,263.00
			Total EFT payments for November 2010	-10,263.00
9618	02/11/2010	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-13,780.50
9619	02/11/2010	SYNERGY	Electricity Charges	-3,702.35
9620	02/11/2010	TELSTRA CORPORATION LTD	Telephone Charges	-312.50
9621	02/11/2010	LOCAL GOVERNMENT MANGERS	LGMA State Conference fee for CEO	-1,115.00
9622	02/11/2010	BROOKS HIRE SERVICE PTY LTD	Hire Vib & Multi-tyred rollers for September 2010	-9,056.20
9623	02/11/2010	NC & F WATSON	Transport blue metal to - Calingiri / Goomalling & Gillingarra/Glentromie Roads	-9,940.20
9624	02/11/2010	STATE LIBRARY OF WA	Books - Better Beginnings 2010-11	-38.50
9625	02/11/2010	S & S FREESTONE TRANSPORT	Hire Excavator for - Calingiri / New Norcia & Gillingarra/Glentromie Roads & Mogumber Refuse	-13,443.10
9626	02/11/2010	RURAL PRESS REGIONAL MEDIA	Advertising Local Planning Scheme in Advocate	-239.54
9627	02/11/2010	PIONEER CREDIT MANAGEMENT	Legal Fees	-100.76
9628	02/11/2010	CALINGIRI TRADERS	Consumables for Admin, Postage, Papers & Council Refreshments Oct 2010	-471.75
9629	02/11/2010	RELIANCE PETROLEUM	Fuel for 0VP - PAV26	-72.54
9630	02/11/2010	CANCELLED CHEQUE	Cancelled Cheque	0.00
9631	02/11/2010	STEVE WOODS	Reimbursement for Millenium Kids Camp	-80.00
9632	02/11/2010	LGIS WORKCARE SCHEME	Workcare Insurance Renewal - Second Instalment 2010-11	-15,147.00
9633	02/11/2010	LGIS LIABILITY	Liability Insurance Renewal 2nd Instalment 2010-11	-8,739.50
9634	02/11/2010	ERICH'S MECHANICAL SERVICES	Service to Mogumber/Gillingarra Fire Truck - PFT4	-1,231.32
9635	02/11/2010	PETROL PUMP REPAIRS	Check and calibrate fuel meters on all fuel tanks and pumps	-1,753.24
9636	02/11/2010	CAROLYNNE HAIGH	Cleaning Services Oct 2010	-1,890.00
9637	02/11/2010	CT MANAGEMENT GROUP PTY LTD	Progress Claim No 2 - Forward Capital Works Plan	-6,930.00
9638	02/11/2010	TF YOUNG & CO	Reimbursement for Millenium Kids Camp	-1,511.35
9639	08/11/2010	AVON CONCRETE	Final Claim for Culverts - Gillingarra Glentromie Road & Repair Culverts Gillingarra/New Norcia	-49,162.30
9640	11/11/2010	WALG SUPER PLAN	Superannuation contributions	-6,333.43
9641	11/11/2010	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 10/11/10	-3,322.35
9642	11/11/2010	WESTSCHEME PTY LTD	Superannuation contributions	-106.10
9643	11/11/2010	HEALTH INSURANCE FUND	Payroll deductions	-111.75
9644	11/11/2010	CARE SUPER	Superannuation contributions	-121.26
9645	11/11/2010	ASGARD SUPERANNUATION	Superannuation contributions	-78.85
9646	17/11/2010	WESTERN AUSTRALIA TREASURY	Loan Payment No 69	-1,876.86
9647	17/11/2010	COUNTRY HOUSING AUTHORITY	Loan Payment No 68	-6,971.20
9648	17/11/2010	SYNERGY	Electricity Charges	-1,159.75
9649	17/11/2010	TELSTRA CORPORATION LTD	Telephone Charges	-152.33
9650	17/11/2010	BROOKS HIRE SERVICE PTY LTD	Hire Multi-tyre roller for maintenance grading - September 2010	-4,862.00
9651	17/11/2010	NC & F WATSON	Transport granite from Holcim to Calingiri for AG Lime Routes	-29,923.60

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Shire of Victoria Plains
Creditor & Payroll Payments for the month of November 2010

Chq/EFT	Date	Name	Description	Amount \$
9652	17/11/2010	S & S FREESTONE TRANSPORT	Hire lowloader to transport Manitou to Liffrite & transport hire rollers to Calingiri/Goomalling	-1,589.50
9653	17/11/2010	AVON WASTE	Refuse Removal Services for Oct 2010	-2,540.61
9654	17/11/2010	YERECOA TRADERS	Battery for Fire Truck - PFT12	-170.00
9655	17/11/2010	LANDGATE	Rates charges	-55.00
9656	17/11/2010	RELIANCE PETROLEUM	Fuel for 0VP - PAV26	-63.33
9657	17/11/2010	SHIRE OF VICTORIA PLAINS	Payment of Rates A20489 & A20435 - Telstra	-943.92
9658	17/11/2010	COURIER AUSTRALIA	Freight Charges	-7.52
9659	17/11/2010	WHEATBELT TYRES	Secondhand Tyre for Grader - PGR8	-227.50
9660	17/11/2010	BOLGART RURAL MERCHANDISE	Droppers for survey marking on the Gillingarra Glentromie Road & reticulation items for units	-195.41
9661	17/11/2010	TUSS CONCRETE PTY LTD	Supply Concrete pipes and headwalls for Calingiri / Goomalling Road	-7,117.22
9662	17/11/2010	WA LOCAL GOVERNMENT	Advertising Bitumen Tender & Local Planning Scheme	-3,733.07
9663	17/11/2010	FIRE & EMERGENCY SERVICES	2010-11 ESL for FESA	-1,050.00
9664	17/11/2010	CANCELLED CHEQUE	Cancelled Cheque	0.00
9665	17/11/2010	WONGAN RETRAVISION &	New Airconditioner for Caligiri Hall & Dishwasher for Lambert Cresc	-4,248.00
9666	17/11/2010	JASOL AUSTRALIA	Paper cleaning products	-456.08
9667	17/11/2010	WONGAN STEEL MANUFACTURERS	Gateposts for Glentromie/Yerecoin Rd & Hydraulic fittings for Bobcat - PLR6	-98.87
9668	17/11/2010	CANCELLED CHEQUE	Cancelled Cheque	0.00
9669	17/11/2010	PLANWEST (WA) PTY LTD	Professional fees for town planning	-495.00
9670	17/11/2010	STATE LAW PUBLISHER	Government Gazette Renewal	-1,010.00
9671	17/11/2010	GALVINS PLUMBING SUPPLIES	Building maintenance equipment	-270.53
9672	17/11/2010	DIGGA WEST & EARTHPARTS WA	Repairs to PLR6 - Bobcat Model S205 Skid Steer Loader	-1,509.64
9673	17/11/2010	RICHARD SMITH	Drum Muster Inspections June to October 2010	-597.70
9674	17/11/2010	CLAW ENVIRONMENTAL	Drum Muster Collection	-1,589.50
9675	17/11/2010	LAURIE RIVE'	Cleaning services Aug, Sept & Oct 2010	-720.00
9676	17/11/2010	VP WATER (DB & MD SMITH)	Hire watercart for Gillingarra/Glentromie Road & Calingiri/Goomalling Road	-3,038.75
9677	17/11/2010	JR & A HERSEY PTY LTD	Spray Bottles, White Paint, Sunscreen & Repellant	-509.63
9678	17/11/2010	WREN OIL	Remove Waste Oil from depot recycle tanks	-456.22
9679	17/11/2010	CARDNO (WA) PTY LTD	Roman data collection & validation & Bindi Bindi/Toodyay Intersection survey fees	-23,211.10
9680	17/11/2010	INTELLIGENT IP COMMUNICATIONS	Internet charges for Admin Oct 010	-159.95
9681	17/11/2010	GREGORY J LYON	Repair various footpaths in Calingiri	-5,599.00
9682	17/11/2010	OCLC (UK) LTD	Migration of AMLIB database from old server to new server	-330.00
9683	17/11/2010	ALLTOOLS WA PTY LTD	Cutting Blade for PSP2	-294.00
9684	17/11/2010	ROD JURICH & ASSOCIATES	Professional Services re design of VP Sport & Recreation Building	-8,800.00
9685	17/11/2010	HOLCIM (AUSTRALIA) PTY LTD	Supply Wash/Granite to AG Lime - Calingiri / New Norcia Rd	-38,974.65
9686	17/11/2010	REBECCA STONE	External painting at 16 Yulgering Road	-2,860.00
9687	17/11/2010	COMFORT INN ADMIRAL MOTEL	Accommodation for Local Roads and Transport Congress 2010 Councillors & CEO	-2,140.00
9688	17/11/2010	COMPUTER ESSENTIALS	Multifunction Printer for Depot	-477.00

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**Minutes - Ordinary Meeting of Council
14th December 2010**

**Shire of Victoria Plains
Creditor & Payroll Payments for the month of November 2010**

Chq/EFT	Date	Name	Description	Amount \$
9689	17/11/2010	SHAYNE ANDREW WILLCOCKS	Reimbursement	-177.00
9690	17/11/2010	GEOFFREY JONES	Rates refund for assessment A20319 41 EDMONDS STREET CALINGIRI 6506	-109.27
9691	17/11/2010	MRS P M MCGILL	Rates refund for assessment A20470 340 GEORGE STREET BOLGART 6568	-149.52
9692	17/11/2010	AMBROSE FABRICATIONS	Repairs to Loader PLR7	-1,540.00
9693	17/11/2010	GUN WELDING SERVICES	Repairs to Tip Truck - PTK14	-91.00
9694	17/11/2010	WATER CORPORATION	Water usage	-2,261.25
9695	25/11/2010	WALG SUPER PLAN	Superannuation contributions	-6,173.86
9696	25/11/2010	SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 24/11/10	-4,664.35
9697	25/11/2010	WESTSCHEME PTY LTD	Superannuation contributions	-136.42
9698	25/11/2010	HEALTH INSURANCE FUND	Payroll deductions	-111.75
9699	25/11/2010	CARE SUPER	Superannuation contributions	-121.26
9700	25/11/2010	ASGARD SUPERANNUATION	Superannuation contributions	-66.48
9701	30/11/2010	TELSTRA CORPORATION LTD	Telephone Charges	-505.06
9702	30/11/2010	MANSELL PTY LTD	WA Local Government Grants Commission Return Review	-412.50
9703	30/11/2010	BROOKS HIRE SERVICE PTY LTD	Hire Vib & Multi-Tyred Rollers for October 2010	-6,864.00
9704	30/11/2010	S & S FREESTONE TRANSPORT	Hire Excavator for drainage work to AG Lime - Calingiri / Goomalling Road tip corner	-12,760.00
9705	30/11/2010	CJD EQUIPMENT PTY LTD	Service and repair manifold on Volvo Grader - PGR8	-3,707.83
9706	30/11/2010	RURAL PRESS REGIONAL MEDIA	Advertising - Public Notice & Bitumen Tender	-379.48
9707	30/11/2010	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Oct 2010	-352.80
9708	30/11/2010	LINX ELECTRICAL	Replace Driveway lights at Calingiri Aged Units & new element in HWS at Calingiri Hall	-226.60
9709	30/11/2010	COURIER AUSTRALIA	Freight Charges	-8.42
9710	30/11/2010	CALINGIRI SPORTS CLUB	Refreshments for Council Meetings	-95.00
9711	30/11/2010	THE BENEDICTINE COMMUNITY OF	Fuel for Fire Truck - PFT8	-70.01
9712	30/11/2010	VICTORIA PLAINS AUTO ELECTRICS	Repairs to Mower, Truck, Loader & Prado	-1,477.87
9713	30/11/2010	VICTORIA PLAINS MECHANICAL	Service to Yerecoin Fire Truck - PFT12	-342.22
9714	30/11/2010	UHY HAINES NORTON (WA) PTY LTD	Nuts & Bolts & GST Workshops in Dec 2010	-1,936.00
9715	30/11/2010	WA HINO SALES & SERVICE	Service for PTK19 truck	-1,092.55
9716	30/11/2010	WESTRAC PTY LTD - PARTS	1000 Hour Service and Parts Grader - PGR9	-3,369.21
9717	30/11/2010	STILLITANO'S HOME HARDWARE &	Building Maintenance items	-241.58
9718	30/11/2010	R & P CONTRACTORS	Fence repairs & maintenance Goudge Road	-260.00
9719	30/11/2010	VP WATER (DB & MD SMITH)	Hire Watercart for Nov 2010	-3,168.00
9720	30/11/2010	CLARK EQUIPMENT SALES PTY LTD	Service and repairs on PLR6 - Bobcat	-3,296.03
9721	30/11/2010	THE RETIC SHOP	Supply Hunter SRM Geardrive Sprinklers & seals	-355.00
9722	30/11/2010	STRATCO (WA) PTY LTD	Patio materials for 44 Edmonds Street upgrade	-2,160.66
9723	30/11/2010	SWEETMAN EXCAVATIONS	Hire Excavator for retaining wall around at Yerecoin school	-660.00
9724	30/11/2010	CHIT CHAT CAFE	Phone connection, power points & cafe counter reimbursement	-3,693.05
9725	30/11/2010	HOLCIM (AUSTRALIA) PTY LTD	Supply Washed Granite for Calingiri / Goomalling Road	-1,488.63

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**Minutes - Ordinary Meeting of Council
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**Shire of Victoria Plains
Creditor & Payroll Payments for the month of November 2010**

Chq/EFT	Date	Name	Description	Amount \$
9726	30/11/2010	AVON CONCRETE	Instal drains and compact walls on Calingiri/New Norcia Road	-11,273.07
9727	30/11/2010	SITE WARE DIRECT	Grader ahead signs	-418.00
9728	30/11/2010	MC & JA King	Reimbursement Chainshaw repairs for Yerecoin Fire Station	-665.50
Total Cheque payments for November 2010				-386,157.06
11/11/2010 EFT Payment for Wages W/E 10/11/10				-39,087.71
25/11/2010 EFT Payment for Wages W/E 24/11/10				-38,114.55
Total Wages EFT payments for November 2010				-77,202.26
Total Payments for November 2010				<u>-473,622.32</u>

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F37 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 6th December 2010
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial reports for the month of November 2010

PURPOSE OF REPORT

That the following statements and reports for the month ended 30th November 2010 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for November 2010 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 858 - Income Statement by Program
Page 859 - Income Statement by Nature and Type
Page 860- Statement of Financial Activity
Page 870 - Report on Significant Variances
Page 871- Composition of Net Current Asset Position
Page 872 - Notes on Budget Changes to be made
Page 873 to 883 – Income and Expenditure Detail by Program
Page 884 to 885 - Capital Expenditure – Year to Date
Page 886 – Outstanding Debtors Report
Page 887 to 888 – Bank Reconciliation and Investments Report
Page 888 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 30th November 2010 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 240/2010

Moved Cr Smith seconded Cr Kelly that the following statements and reports for the month ended 30th November 2010 be received.

Page 858 - Income Statement by Program

Page 859 - Income Statement by Nature and Type

Page 860- Statement of Financial Activity

Page 870 - Report on Significant Variances

Page 871- Composition of Net Current Asset Position

Page 872 - Notes on Budget Changes to be made

Page 873 to 883 – Income and Expenditure Detail by Program

Page 884 to 885 - Capital Expenditure – Year to Date

Page 886 – Outstanding Debtors Report

Page 887 to 888 – Bank Reconciliation and Investments Report

Page 888 – Outstanding Rates Report

MOTION PUT & CARRIED 8/0

Minutes - Ordinary Meeting of Council
14th December 2010

Shire of Victoria Plains
Income Statement by Program
For the period ending 30th November 2010

	YTD Actual	YTD	Current	Original
	\$	Budget	Budget	Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,140,690	2,159,599	2,500,800	2,500,800
Governance	6,988	5,520	11,886	11,886
Law, Order and Public Safety	24,934	18,289	637,622	167,022
Health	2,859	2,205	6,013	6,013
Education & Welfare				
Housing	25,486	21,540	51,791	51,791
Community Amenities	52,216	56,690	62,804	62,804
Recreation & Culture	10,811	7,660	18,399	18,399
Transport	781,596	776,521	1,177,667	1,276,543
Economic Services	8,691	9,588	20,359	20,359
Other Property & Services	14,772	15,625	78,123	78,123
	<u>3,069,045</u>	<u>3,073,236</u>	<u>4,565,465</u>	<u>4,193,741</u>
Operating Expenditure				
General Purpose Funding	(76,224)	(82,196)	(178,304)	(178,304)
Governance	(133,705)	(134,272)	(289,883)	(289,883)
Law, Order and Public Safety	(56,772)	(59,317)	(140,805)	(140,805)
Health	(29,271)	(39,827)	(94,484)	(94,484)
Education & Welfare	(23,974)	(25,360)	(58,802)	(58,802)
Housing	(49,801)	(51,308)	(127,722)	(127,722)
Community Amenities	(75,293)	(79,833)	(220,224)	(220,224)
Recreation & Culture	(111,340)	(147,054)	(340,472)	(340,472)
Transport	(952,141)	(963,963)	(2,147,558)	(2,147,558)
Economic Services	(34,794)	(47,297)	(112,868)	(112,868)
Other Property & Services	(17,679)	(39,273)	(104,630)	(104,630)
	<u>(1,560,996)</u>	<u>(1,669,700)</u>	<u>(3,815,752)</u>	<u>(3,815,752)</u>
Interest on Borrowings				
Governance	(667)	(395)	(1,583)	(1,583)
Housing	(1,971)	(405)	(5,249)	(5,249)
Recreation & Culture	(1,620)	(2,335)	(4,671)	(4,671)
Other Property & Services	(75)	(97)	(194)	(194)
	<u>(4,334)</u>	<u>(3,232)</u>	<u>(11,698)</u>	<u>(11,698)</u>
\$	<u><u>1,503,715</u></u>	<u><u>1,400,304</u></u>	<u><u>738,015</u></u>	<u><u>366,291</u></u>

Minutes - Ordinary Meeting of Council
14th December 2010

Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 30th November 2010

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,832,895	1,855,503
Grants and Subsidies - Operating	287,380	551,139
Fees and Charges	97,949	194,403
Interest Earnings	41,296	93,000
Other Revenue	29,061	70,783
	<u>2,288,581</u>	<u>2,764,828</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(196,672)	(602,560)
Materials and Contracts	(340,162)	(1,014,460)
Utilities	(17,787)	(44,250)
Depreciation	(714,294)	(1,681,164)
Interest Expenses	(4,334)	(11,698)
Insurance	(134,770)	(145,672)
Other Expenditure	(150,476)	(316,568)
	<u>(1,558,495)</u>	<u>(3,816,372)</u>
	730,086	(1,051,544)
 Grants and Subsidies - non-operating	 705,529	 1,345,550
Profit on Asset Disposals	74,988	83,163
Loss on Asset Disposals	<u>(6,888)</u>	<u>(10,878)</u>
 NET RESULT	 <u><u>1,503,715</u></u>	 <u><u>366,291</u></u>

Minutes - Ordinary Meeting of Council
14th December 2010

Shire of Victoria Plains
Statement of Financial Activity 2009-10
For the period ending 30th November 2010

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,138,428	2,159,599	2,470,800	2,470,800	-0.98%
Governance	6,988	5,520	11,886	11,886	26.60%
Law, Order and Public Safety	24,934	18,289	37,022	37,022	36.34%
Health	2,859	2,205	6,013	6,013	29.68%
Housing	25,486	21,540	51,791	51,791	18.32%
Community Amenities	52,216	56,690	62,804	62,804	-7.89%
Recreation & Culture	10,811	7,660	18,399	18,399	41.14%
Transport	78,329	73,255	90,994	90,994	6.93%
Economic Services	8,691	9,588	20,359	20,359	-9.35%
Other Property & Services	14,772	15,625	74,856	74,856	-5.46%
Sub Total	2,363,516	2,369,971	2,844,925	2,844,925	-0.27%
Operating Expenditure					
General Purpose Funding	(76,224)	(82,196)	(178,304)	(178,304)	-7.27%
Governance	(134,372)	(134,667)	(291,467)	(291,467)	-0.22%
Law, Order and Public Safety	(56,772)	(59,317)	(140,805)	(140,805)	-4.29%
Health	(29,271)	(39,827)	(94,484)	(94,484)	-26.50%
Education & Welfare	(23,974)	(25,360)	(58,802)	(58,802)	-5.46%
Housing	(51,772)	(51,713)	(132,972)	(132,972)	0.11%
Community Amenities	(75,293)	(79,833)	(220,224)	(220,224)	-5.69%
Recreation & Culture	(112,961)	(149,389)	(345,143)	(345,143)	-24.38%
Transport	(952,141)	(963,963)	(2,147,558)	(2,147,558)	-1.23%
Economic Services	(34,794)	(47,297)	(112,868)	(112,868)	-26.44%
Other Property & Services	(17,754)	(39,370)	(101,557)	(101,557)	-54.90%
Sub Total	(1,565,329)	(1,672,932)	(3,824,183)	(3,824,183)	-6.43%
Grants for the Development of Assets					
General Purpose Funding	2,262	0	30,000	30,000	
Law, Order and Public Safety	0	0	600,600	130,000	
Transport	703,267	703,266	1,086,673	1,185,550	
	705,529	703,266	1,717,273	1,345,550	
Net Operating Result	1,503,715	1,400,304	738,015	366,291	
Capital Income					
Proceeds from the Sale of Assets	132,209	87,300	303,300	303,300	
Transfer from Reserves	0	10,000	736,689	706,689	
Sub Total	132,209	97,300	1,039,989	1,009,989	
Capital Expenditure					
Governance	(57,921)	(58,512)	(187,124)	(187,124)	
Law, Order and Public Safety	0	0	(604,100)	(133,500)	
Housing	(4,822)	(2,500)	(13,200)	(13,200)	
Community Amenities	(10,000)	(10,000)	(10,000)	0	
Recreation & Culture	(19,398)	(13,500)	(88,517)	(68,517)	
Transport	(834,687)	(834,216)	(2,551,351)	(2,822,746)	
Economic Services	0	0	(6,600)	(6,600)	
Other Property & Services	0	0	(8,000)	(8,000)	
Transfer to Reserves	197,866	200,000	(640,518)	(468,000)	
Repayment of Loans	(28,772)	(22,841)	(40,380)	(40,380)	
	(757,736)	(741,569)	(4,149,790)	(3,748,067)	
Total Operating + Non-Operating	878,189	756,035	(2,371,786)	(2,371,786)	
Adjust Non-Cash items					
Depreciation	714,294	700,420	1,681,164	1,681,164	
Provisions	(20,782)	0	0	0	
P/L on Sale of Assets	(68,100)	(61,800)	(72,285)	(72,285)	
Surplus / Deficit B/fwd	660,081	762,907	762,907	762,907	
Closing Surplus (Deficit) carried forward	2,163,682	2,157,562	(0)	(1)	

Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 30th November 2010	
	YTD Var \$
Operating Income	
Law Order & Public Safety	
FESA Grant reimbursement for overspend 2009-2010	5,137 FAV
Operating Expenditure	
General Purpose Funding	
Reduced Admin Costs affecting overall reallocation	6,938 FAV
Governance	
Members	
Administration	
Higher admin allocation due to higher ytd admin costs than budget	UNFAV
<i>Note: over-recovery on budget ytd results in unfavourable savings elsewhere</i>	
Law, Order & Public Safety	
Aerial Survey	
Stock Purchases	
Health	
Invoices for Health Services ex Goomalling outstanding	6,000 FAV
Recreation & Culture	
Timing differences on Hall and Town Maintenance	36,428 FAV
Transport	
Timing differences in various road maintenance areas	11,822 FAV
Economic Services	
Due to dry winter it is not expected to spend the full budget this year for weed spraying	
Timing Differences on Weed and Pest control and Caravan Parks Maintenance	12,503 FAV
Other Property & Services	
Timing differences in anticipated private works	7,512 FAV
General timing differences in depot costs and plant maintenance	10,338 FAV

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 30th November 2010

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	2,009,075
Cash - Restricted	1,239,515
Receivables	292,034
Inventories	6,760
Total Current Assets	3,547,385

Less Current Liabilities

Payables	(144,188)
Provisions and Borrowings	(138,175)
Total Current Liabilities	(282,363)

Net Current Assets Position

	3,265,021
Less Cash Restricted - Reserves	1,239,515
Less Provisions and Borrowings	(138,175)
Closing Available Funds	<u>2,163,682</u>

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets	3,265,021	<u>11.56</u>
Current Liabilities	282,363	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>2,301,109</u>	<u>8.15</u>
	282,363	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council
14th December 2010**

Shire of Victoria Plains
Notes of Budget Changes 2010-11

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Budget Adoption			\$	\$	\$	\$
	16003 Fire Tender Replacement Grant		Notification ex FESA of vehicles to be replaced during 2010-11		470,600		470,600
	40006 Fire Tender Replacement					(470,600)	0
AG0008	AG Lime Route		Budget opening balance adjustment		123,079		123,079
	50009 Transfer to Infrastructure Reserve		Budget opening balance adjustment			(123,079)	0
	16018 Aglime Income		Workload Adjustment			(98,877)	(98,877)
AG0008/AG0123	2010-2011 Budget adjustment		Workload Adjustment		148,316		49,439
	50009 Transfer to Infrastructure Reserve		Workload Adjustment			(49,439)	0
							0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	50056 Transfer from Refuse Site Reserve	173/10	Regional Waste Disposal Contribution		10,000		10,000
	40136 Contribution to Regional Waste Site	173/10	Regional Waste Disposal Contribution			(10,000)	0
	50059 Transfer from Infrastructure Reserve	190/10	Calingiri Sports Club Development		20,000		20,000
	40124 Calingiri Sports Pavilion	190/10	Calingiri Sports Club Development			(20,000)	0
	10510 FESA ESL Operating Grant		Reimburse 2009-10 overspend		5,137		5,137
							5,137
							5,137
							5,137

Total \$5,137

Shire of Victoria Plains
Monthly Report at as : 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(1,780,630)	(1,803,754)	(1,803,754)	(1,803,754)
	10315	Administrative Fees & Charges			(6,766)	(5,812)	(9,750)	(9,750)
	20300	Rates Collection			2,446	1,480	12,050	12,050
Total Rates Income / Expenditure					(1,784,950)	(1,808,086)	(1,801,454)	(1,801,454)
General Purpose Grants								
	10325	General Purpose Grants			(248,577)	(248,708)	(497,419)	(497,419)
	16042	RLCIP - 08/09 Project Grants			0	0	(30,000)	(30,000)
	16043	R4R CLGF Grant			(2,262)	0	0	0
Total General Purpose Grants					(250,839)	(248,708)	(527,419)	(527,419)
Other General Purpose Income								
	10310	Ex Gratia Rates			(52,264)	(51,750)	(51,750)	(51,750)
	10320	Interest Income			(41,296)	(43,275)	(93,000)	(93,000)
	10395	Administration Income - Allocated			(8,895)	(6,300)	(15,128)	(15,128)
	20310	Admin Expenditure Reallocated			73,778	80,716	166,254	166,254
Total Other General Purpose Income / Expenditure					(28,677)	(20,609)	6,376	6,376
Total General Purpose Funding					\$ (2,064,466)	(2,077,403)	(2,322,496)	(2,322,496)

Minutes - Ordinary Meeting of Council
14th December 2010

Shire of Victoria Plains
Monthly Report as at: 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(6,988)	(4,950)	(11,886)	(11,886)
		Members Of Council Operating Income			(6,988)	(4,950)	(11,886)	(11,886)
	20401	Member'S Expenses			2,125	3,250	13,000	13,000
	20402	Member'S Allowances			8,875	8,875	35,500	35,500
	20403	Election Expenses			0	0	0	0
	20404	Conferences & Seminars - Local Government Week			15,707	15,500	15,500	15,500
	20405	Conferences & Seminars - Councillor Training			5,295	5,000	5,000	5,000
	20406	Meeting Costs			1,564	1,875	4,500	4,500
	20407	Delivering Agendas			956	505	1,225	1,225
	20408	Sundry			8,335	11,618	16,933	16,933
	20409	Public Relations			5,324	6,062	21,250	21,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,052	2,053	2,053
	20412	Strategic Plan			18,900	12,600	35,000	35,000
	20413	Asset Management Plan			63	0	0	0
	20420	Admin Expenditure Allocated			57,966	60,330	130,628	130,628
		Members of Council Operating Expenditure			127,484	127,667	280,589	280,589
		Total Members of Council			120,496	122,717	268,703	268,703
Administration								
	10430	Reimbursements			(31,254)	(19,885)	(46,333)	(46,333)
	10431	Commissions			(6,851)	(6,665)	(16,000)	(16,000)
	10432	Administration Charges			36	(890)	(2,150)	(2,150)
	10433	Sundry Income			(57)	(140)	(350)	(350)
	10434	Rounding			0	0	0	0
	10496	Admin Income Reallocated			38,126	27,010	64,833	64,833
		Administration Operating Income			0	(570)	0	0
	10490	WDV on Assets Sold			22,343	23,000	85,878	85,878
	16001	Ceo'S Vehicle - Replacement			0	0	(31,000)	(31,000)
	16002	Mgr Fin Vehicle - Replacement			(15,455)	(16,000)	(44,000)	(44,000)
		Administration (Profit) / Loss on Sale of Assets			6,888	7,000	10,878	10,878
	20430	Salaries & Wages			169,320	169,026	399,507	399,507
	20431	CEO Package			11,110	11,430	26,050	26,050
	20432	DCEO Package			7,179	7,640	18,150	18,150
	20433	Other Staff Costs			1,975	1,840	3,500	3,500
	20435	Computing			21,203	24,180	40,315	40,315
	20436	Insurance			49,755	57,894	57,894	57,894

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Governance								
20437		Staff Recruitment			0	0	3,450	3,450
20438		Staff Training			3,226	3,625	14,500	14,500
20439		Office Building - Operating			4,149	7,438	14,577	14,577
20440		Office Building & Surrounds Maintenance			2,267	890	2,158	2,158
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	1,038	1,810	4,367	4,367
20441		Minor Office Equipment	G001	Admin Buldg Ground Maintenance	0	0	3,000	3,000
20442		Office Consumables			1,960	2,325	5,600	5,600
20443		Telephone			2,183	3,750	9,000	9,000
20444		Postage			2,246	2,180	5,250	5,250
20445		Other Office Expenses			24,882	29,856	61,699	61,699
20446		Conferences, Seminars and Office Training			0	0	0	0
20447		Bank Charges			1,208	1,060	2,550	2,550
20448		Audit Fees			500	8,475	13,950	13,950
20449		Occupational Health & Safety			3,013	3,100	6,250	6,250
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			9,023	8,540	20,500	20,500
20490		Administration Expenditure - Reallocated			(316,237)	(345,059)	(712,517)	(712,517)
Administration Operating Expenditure								
40004		Ceo Vehicle Replacement			0	0	0	0
40005		Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032		Office Furniture			0	0	3,000	3,000
40053		Admin Office & Chambers upgrade - Carpet between office and chambers, security front door			14,908	15,000	20,500	20,500
40069		Computing upgrade software & hardware			11,925	10,512	21,024	21,024
40074		OHS Upgrade to Shire Buildings			0	0	6,600	6,600
Total Governance Capital Expenditure								
					57,921	58,512	187,124	187,124
Total Administration					64,810	64,942	198,002	198,002
Total Governance					185,305	187,659	466,705	466,705

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Shire of Victoria Plains
Monthly Report as at: 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Law, Order & Public Safety					\$	\$	\$	\$
Fire Prevention					(21,758)	(16,284)	(32,570)	(32,570)
	10510	Operating Grant			0	0	0	0
	10511	Contributions And Donations			0	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income			(21,758)	(16,284)	(32,570)	(32,570)
	20500	Fire Prevention			16,350	19,721	39,640	39,640
	20509	Sandlewood Farm Fire Expenses			1,870	830	2,000	2,000
	20512	Depreciation Expense			954	950	2,280	2,280
		Fire Prevention - Operating Expenditure			19,274	21,501	43,920	43,920
Bush Fire Brigades					0	0	(600,600)	(130,000)
	16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			0	0	(600,600)	(130,000)
		Bushfire Brigades - Capital Income			16,397	15,209	32,880	32,880
	20510	FESA Fire Truck Expenses			1,481	1,392	11,679	11,679
	20511	Fire Stations		B002 Calingiri Freemason's Building Maint	283	141	211	211
	20511	Fire Stations		B003 Bolgart Fire Station	114	180	317	317
	20511	Fire Stations		B004 Mogumber / Gillingarra Fire Station	98	178	750	750
	20511	Fire Stations		B005 Yarecoin Fire Station	379	444	880	880
	20511	Fire Stations		B006 New Norcia Emergency Services Building	18,751	17,544	46,717	46,717
		Bush Fire Brigades - Operating Expenditure			0	0	600,600	130,000
	40006	FESA Fire Tender Replacement - New Norcia and Mog			0	0	3500	3,500
	40128	Freemasons Building - New metre board and rewire			0	0	604,100	133,500
		Fire Prevention - Capital Expenditure			16,267	22,761	61,566	61,566
		Total Fire Prevention			0	(80)	(200)	(200)
Animal Control					(954)	(270)	(270)	(270)
	10520	Animal Infringements			0	0	7,255	7,255
	10522	Licensing			310	100	100	100
	20520	Animal Compound			(644)	(250)	6,885	6,885
	20521	Dog Licensing			0	(80)	(200)	(200)
		Total Animal Control			(2,223)	(1,855)	(3,982)	(3,982)
Other Law, Order And Public Safety					0	0	1,250	1,250
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			0	0	0	0
		Other Law Order & Public Safety - Operating Income			18,437	20,172	41,563	41,563
	20530	Emergency Services			18,437	20,172	41,563	41,563
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20590	Administration Cost Allocated			0	0	0	0
		Other Law Order & Public Safety - Operating Expenditure			18,437	20,172	42,813	42,813
		Total Other Law Order & Public Safety			16,214	18,517	38,832	38,832
		Total Law, Order & Public Safety			\$ 31,838	41,028	107,283	107,283

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Shire of Victoria Plains								
Monthly Report as at:				30/11/2010				
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Health					\$	\$	\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			0	(100)	(950)	(950)
		Administration & Inspection - Operating Income			0	(100)	(950)	(950)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	500	500	500
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			115	7,610	18,275	18,275
		Administration & Inspection - Operating Expenditure			115	8,110	18,775	18,775
		Total Administration & Inspection			115	8,010	17,825	17,825
Preventative Services - Pest Control	20710	Mosquito Control			4,363	4,590	12,250	12,250
	20711	Fogging Mosquitos			470	500	9,220	9,220
		Total Pest Control			4,832	5,090	21,470	21,470
Preventative Services - Other	20720	Analytical Expenses			355	600	600	600
		Total Preventative Services - Other			355	600	600	600
Other Health	10750	Ambulance Reimbursements			0	(80)	(200)	(200)
	10795	Administration Income - Allocated			(2,859)	(2,025)	(4,863)	(4,863)
		Other Health - Operating Income			(2,859)	(2,105)	(5,063)	(5,063)
	20730	Ambulance Facilities			60	0	0	0
	20731	Reimbursable Expenditure			191	80	200	200
	20790	Admin Expenditure - Allocated			23,718	25,947	53,439	53,439
		Other Health - Operating Expenditure			23,969	26,027	53,639	53,639
		Total Other Health			21,109	23,922	48,576	48,576
		Total Health			\$ 26,412	37,622	88,471	88,471

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Education & Welfare								
Education	20800	School Programs and Improvements			21,938	1,990	4,802	4,802
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			511	0	0	0
		Education & Welfare Operating Expenditure			\$ 23,948	3,490	6,302	6,302
Community Development								
	20804	Community Development Officer (Shared)			26	21,870	52,500	52,500
					\$ 26	21,870	52,500	52,500
		Total Education & Welfare			\$ 23,974	25,360	58,802	58,802

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Monthly Report as at : 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(1,430)	(1,405)	(3,380)	(3,380)
	10911	Staff Housing - 9 Harrington Street			0	0	0	0
	10912	Staff Housing - 12 Harrington Street			(1,260)	(1,840)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(1,870)	(1,840)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(3,840)	(1,730)	(4,160)	(4,160)
	10915	Staff Housing - 7 Harrington Street			(1,760)	(1,730)	(4,160)	(4,160)
	10916	Staff Housing - 15 Lambert Cres			(2,673)	0	0	0
		Staff Housing - Operating Income			(12,833)	(8,545)	(20,540)	(20,540)
	20900	Staff Housing Operating Expenditure			13,513	12,057	26,890	26,890
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	250	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	2,525	2,500	6,000	6,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,060	250	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	192	0	1,500	1,500
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	71	0	9,500	9,500
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	4,420	0	6,650	6,650
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	1,189	1,000	1,000	1,000
		Staff Housing - Operating Expenditure			22,970	16,057	53,540	53,540
	40068	New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			4,822	2,500	2,500	2,500
		Staff Housing - Capital Expenditure			4,822	2,500	13,200	13,200
		Total Staff Housing			14,960	10,012	46,200	46,200
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(2,048)	(1,815)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(2,000)	(2,175)	(5,232)	(5,232)
	10922	Calingiri Aged Person Units - Unit 3			(2,016)	(1,815)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(2,200)	(1,815)	(4,367)	(4,367)
	10930	Bolgart Aged Person Units - Unit 1			(2,419)	(2,165)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			0	(1,815)	(4,367)	(4,367)
		Aged Person Housing - Operating Income			(10,682)	(11,600)	(27,902)	(27,902)
	20902	Calingiri Aged Person Units Operating Expenditure			3,466	4,123	6,701	6,701
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	1,169	4,250	10,213	10,213
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,316	1,000	3,950	3,950

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,316	1,000	3,950	3,950
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	755	1,000	3,950	3,950
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	2,131	1,000	3,950	3,950
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			2,537	3,359	5,404	5,404
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	740	1,040	2,500	2,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	301	1,000	1,000	1,000
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	167	0	1,000	1,000
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			13,900	17,772	42,618	42,618
		Total Aged Person Housing			3,217	6,172	14,716	14,716
Housing - Other	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(1,971)	(1,395)	(3,350)	(3,350)
		Housing Other - Operating Income			(1,971)	(1,395)	(3,350)	(3,350)
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimburseable Expenditure			(1,447)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			16,349	17,884	36,813	36,813
		Housing Other - Operating Expenditure			14,902	17,884	36,813	36,813
		Total Housing Other			12,931	16,489	33,464	33,464
		Total Housing			\$ 31,109	32,673	94,380	94,380

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
11000 Refuse Removal Gst Charged					(1,763)	(8,860)	(8,860)	(8,860)
11001 Refuse Removal					(30,713)	(26,470)	(26,470)	(26,470)
		Sanitation - Household Refuse - Operating Income			(32,475)	(35,330)	(35,330)	(35,330)
21000 Domestic Refuse Collection					8,953	12,530	30,077	30,077
21005 Landfill Site Maintenance			TIPB	Refuse Site Maintenance - Bolgart	5,215	5,585	13,430	13,430
21005 Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calingiri	20,668	12,525	30,083	30,083
21005 Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	2,452	4,000	9,620	9,620
21005 Landfill Site Maintenance			TIPP	Refuse Site Maintenance - Plawanning	0	0	0	0
21010 Waste Oil Removal			WSTO	Waste Oil	415	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			37,703	34,640	83,210	83,210
40136 Shire contribution to the Regional Waste Tip Site					10,000	10,000	10,000	0
		Sanitation - Household Refuse - Capital Expenditure			10,000	10,000	10,000	0
		Total Sanitation - Household Refuse			15,227	9,310	57,880	47,880
Sanitation - Other					0	(3,000)	(3,000)	(3,000)
		Sanitation - Other - Operating Income			0	0	0	0
21020 Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	0	0	0	0
21021 Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	536	565	1,362	1,362
21022 Drum Muster			DRUM	Drum Muster	598	1,455	3,500	3,500
		Sanitation - Other - Operating Expenditure			1,134	2,020	4,862	4,862
		Total Sanitation - Other			1,134	(980)	1,862	1,862
Sewerage					(14,400)	(14,400)	(14,400)	(14,400)
		Sewerage - Operating Income			(14,400)	(14,400)	(14,400)	(14,400)
21030 Effluent Disposal Schemes			SEWC	Sewerage - Calingiri	4,820	3,359	14,600	14,600
21030 Effluent Disposal Schemes			SEWY	Sewerage - Yerecoin	1,542	1,885	2,986	2,986
21032 Effluent Pond Maintenance			EPNDC	Effluent Ponds Calingiri	86	0	27,530	27,530
21032 Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecoin	43	1,145	2,765	2,765
		Sewerage - Operating Expenditure			6,492	6,389	47,881	47,881
		Total Sewerage			(7,908)	(8,011)	33,481	33,481
Town Planning & Regional Development					(3,079)	(2,080)	(5,000)	(5,000)
		Town Planning & Regional Development - Operating Income			(3,079)	(2,080)	(5,000)	(5,000)
21051 Town Planning Scheme / Local Planning Strategy					2,559	7,915	19,000	19,000
21053 Interest Expense					0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			2,559	7,915	19,000	19,000
		Total Town Planning & Regional Development			(321)	5,835	14,000	14,000
Other Community Amenities					(100)	(350)	(1,400)	(1,400)
11050 Calingiri Cemetery					(2,162)	(1,530)	(3,674)	(3,674)
11095 Administration Income Allocated					(2,262)	(1,880)	(5,074)	(5,074)
		Other Community Amenities - Operating Income						

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Community Amenities						
16023 Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade						
16041 Gillingarra Emergency Water Supply						
Other Community Amenities - Capital Income						
21060 Cemetery Works			CEMM	Cemetery Maintenance	2,983	1,938
21061 Cemeteries Operations			GRAVE	Grave Digging	0	394
21062 Mogumber Water Supply					302	300
21063 Yenart Bore					151	358
21065 Public Toilets And Drinking Fountains			YENART		2,502	1,200
21066 Community Amenities - Depreciation Expense			TOILET	Public Toilets	1,400	3,065
21090 Administration Expenditure Allocated					2,137	2,000
Other Community Amenities - Operating Expenditure						
					17,931	19,614
					27,406	28,869
Total Other Community Amenities						
					25,145	26,989
Total Community Amenities						
					33,077	33,143
						167,420
						157,420

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100 Calingiri Recreation Centre					(572)	(40)	(100)	(100)
11101 Mogumber Hall					0	(40)	(100)	(100)
11102 Bolgart Hall					(91)	(250)	(600)	(600)
11103 Calingiri Gymnasium					(1,416)	(2,915)	(7,000)	(7,000)
11104 Roads Board Building Lease					(1,567)	(1,625)	(3,900)	(3,900)
Public Halls & Civic Centres - Operating Income								
16046 Sale of T9250 Treadmill					(3,646)	(4,870)	(11,700)	(11,700)
11190 Profit / (Loss) On Sale Of Assets					0	0	0	0
Public Halls & Civic Centres (Profit) / Loss on Sale of Assets								
21100 Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	844	1,245	3,000	3,000
21101 Bolgart Hall			B008	Bolgart Hall Other Costs	2,916	2,637	3,074	3,074
21101 Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	335	2,600	5,928	5,928
21102 Plawaning Hall			B010	Calingiri Rec Centre Other Costs	8,443	6,999	10,468	10,468
21102 Plawaning Hall			B011	Plawaning Hall & Grounds Maintenance	0	0	0	0
21103 Mogumber Hall			B012	Plawaning Hall Other Costs	0	1,561	1,730	1,730
21103 Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	0	455	11,325	11,325
21104 Gillingarra Hall			B014	Mogumber Hall Other Costs	2,205	2,552	2,688	2,688
21104 Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B016	Gillingarra Hall Other Costs	50	1,532	1,667	1,667
21105 Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B018	Yerecoin Hall Other Costs	183	180	180	180
21106 Public Halls - Depreciation Expense					17,086	17,540	42,100	42,100
21107 Cwa Building			B021	Cwa Calingiri Building Maintenance	3,814	50	50	50
21107 Cwa Building			B022	Cwa Building Operating Expenditure	524	513	515	515
21109 Calingiri Gymnasium					175	4,865	11,700	11,700
Public Halls & Civic Centres - Operating Expenditure								
40018 Capital Upgrade To Mogumber Hall					972	0	5,000	5,000
40057 Disability Access					0	0	5,540	5,540
40085 Calingiri Gymnasium Equipment					0	0	4,177	4,177
40104 R4R - Re Roof Mogumber Hall					72	0	5,000	5,000
40105 R4R - New Ablution Block Gillingarra					72	0	0	0
40106 R4R - Upgrade Plawaning Hall					72	0	0	0
40114 RLCIP Grant 09-10 Mogumber Hall					4,958	0	0	0
40124 Victoria Plains Sport and Recreation Building Upgrade					8,000	8,000	20,000	20,000
40129 Calingiri Rec Centre Upgrade					5253.03	5500	5500	5500
40130 RLCIP Grant Replace Bolgart Hall Roof					0	0	43300	43300
Public Halls & Civic Centres - Capital Expenditure								
					19,398	13,500	88,517	88,517

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Other Recreation & Sport					\$ 52,327	\$ 51,359	\$ 171,242	\$ 151,242
	11110	Calingiri Sports Ground			(3,120)	0	0	0
	11112	Misc Reserves Income			0	0	0	0
	11123	Other Sports & Recreation Grants			0	0	0	0
		Other Recreation & Sport - Operating Income			(3,120)	0	0	0
		Total Public Halls & Civic Centres						
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	2,222	6,800	16,343	16,343
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	8,627	9,405	22,595	22,595
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	1,014	1,420	3,430	3,430
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,205	1,720	4,145	4,145
	21110	Town & Gardens Maintenance	TWNPIA	Plawanning Town & Gardens Maintenance	1,433	1,520	3,665	3,665
	21110	Town & Gardens Maintenance	TWNRYER	Yerrecoin Town & Gardens Maintenance	4,246	4,715	11,350	11,350
	21110	Town & Gardens Maintenance	CMEMPK	Calingiri Memorial Park	635	2,720	6,545	6,545
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	978	2,203	4,140	4,140
	21112	Reserves Maintenance			4,113	5,146	8,340	8,340
	21113	Calingiri Sporting Club Operating	CSPC	Calingiri Sports Club Maintenance	5,281	17,090	41,030	41,030
	21114	Bolgart Sportsground Operating			203	382	950	950
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	0	1,375	3,250	3,250
	21116	Town Beautification			0	2,500	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			0	0	14,918	14,918
	21118	Recreation Equipment Maintenance			0	0	0	0
	21119	Sports Clubs - Depreciation Expense			4,588	4,225	10,154	10,154
	21120	Interest Expense			1,620	2,335	4,671	4,671
		Other Recreation & Sport - Operating Expenditure			37,165	63,556	160,526	160,526
		Total Other Recreation & Sport			34,045	63,556	160,526	160,526
Libraries	11120	Bolgart Library			0	0	0	0
	11121	Calingiri Library			0	0	0	0
		Libraries - Operating Income			0	0	0	0
	21130	Library - Salaries & Wages			1,529	1,585	3,815	3,815
	21131	Library Services			4,857	5,614	12,420	12,420
	21132	Library Building Maintenance			50	50	50	50
	21133	Depreciation Expense			117	115	280	280
		Libraries - Operating Expenditure			6,554	7,364	16,565	16,565
		Total Libraries			6,554	7,364	16,565	16,565
Other Culture	11130	Cultural Mapping			0	0	0	0
	11131	History Book			(106)	0	0	0

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
	11195	Administration Income Allocated						
		Other Culture - Operating Income						
	21140	History Book Project						
	21141	Cultural Mapping Program						
	21142	Community Facilities						
	21190	Administration Expenditure Allocated						
		Other Culture - Operating Expenditure						
		Total Other Culture						
		Total Recreation & Culture						
					\$	\$	\$	\$
					(3,938)	(2,790)	(6,699)	(6,699)
					(4,044)	(2,790)	(6,699)	(6,699)
					0	0	0	0
					0	0	0	0
					0	0	0	0
					32,667	35,740	73,627	73,627
					32,667	35,740	73,627	73,627
					28,623	32,950	66,927	66,927
					121,548	155,229	415,260	395,260

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(176,931)	(176,930)	(221,164)	(221,164)
16010 Govt Grant - Direct					(67,179)	(67,179)	(67,179)	(67,179)
16012 Govt Grant - R2R					(228,981)	(228,981)	(228,981)	(228,981)
16018 AG Lime Route 2					(230,176)	(230,176)	(569,349)	(668,226)
					(703,267)	(703,266)	(1,086,673)	(1,185,550)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding				Goudge Road	9,638	10,000	35,000	35,000
40021 Roadworks - Council & Direct Road Funding				Bolgart Drainage Smith Street	1,148	1,000	10,078	10,078
40021 Roadworks - Council & Direct Road Funding				Gillingarra Glentrie Road SLK 1-2	5,990	6,000	70,000	70,000
40021 Roadworks - Council & Direct Road Funding				Bolgart West Road	0	0	80,000	80,000
40021 Roadworks - Council & Direct Road Funding				Repeater Tower Access	0	0	15,000	15,000
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	0	4,187	4,187
40021 Roadworks - Council & Direct Road Funding				Bolgart Footpaths	0	0	7,430	7,430
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	6,440	6,440
40022 Roadworks - Rtg Funded Infrastructure				Regional Roads - Gillingarra Glentrie Road	138,117	141,166	331,750	331,750
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calligiri / New Norcia Road	132,753	135,000	210,883	434,910
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calligiri / Goomalling Road	216,967	220,000	572,493	804,100
40025 Ag Lime Route Capital Expenditure				Ag Lime - Goomalling / Toodyay Bindi Intersect	8,601	9,000	184,239	0
40107 R4R - Yerecoin - Glentrie Road				Yerecoin Glentrie Road	144	0	0	0
40108 R4R - Forrest Street Bolgart				Forrest Street Bolgart	72	0	7,800	7,800
					513,429	522,166	1,575,300	1,846,695
					(189,838)	(181,100)	488,627	661,145
Total Streets, Roads, Bridges Construction - Capital Expenditure								
Streets, Roads, Bridges & Depot Maintenance								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(6,291)	(4,455)	(10,698)	(10,698)
					(6,291)	(4,455)	(11,098)	(11,098)
Streets Roads Bridges Maintenance - Operating Income								
21200 Maintenance Grading					200,671	181,500	263,695	263,695
21201 Aglime Maintenance Grading					0	2,545	6,119	6,119
21202 Bitumen Maintenance					3,039	8,260	24,348	24,348
21203 Signage & Guideposts					3,295	8,800	21,142	21,142
21204 Tree Lopping					44,776	52,000	103,747	103,747
21205 Drainage Maintenance					23,010	22,850	73,288	73,288
21206 Town Streets Maintenance					0	0	0	0
21207 Flood Damage					0	0	42,914	42,914
21208 Misc Road Maintenance					25,277	35,505	85,230	85,230
21209 Bridge & Culvert Maintenance					14,000	16,560	20,160	20,160
21210 Crossovers					198	2,690	6,475	6,475
21211 Street Lighting Maintenance					3,124	3,330	8,000	8,000
21212 Traffic Signs & Control Equipment					417	5,210	12,530	12,530
21213 Reinforcements					5,295	3,195	7,685	7,685
21214 Footpath Maintenance					576,859	564,435	1,354,660	1,354,660
21215 Infrastructure Depreciation Expense								

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Shire of Victoria Plains Monthly Report as at: 30/11/2010									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Transport					\$	\$	\$	\$	
	21290	Administration Expenditure Allocated			52,179	57,083	117,565	117,565	
		Streets Roads Bridges Maintenance - Operating Expenditure			952,141	983,963	2,147,558	2,147,558	
		Total Streets Roads Bridges Maintenance			945,851	959,508	2,136,461	2,136,461	
					(6,618)	(5,000)	(5,000)	(5,000)	
	16044	Sale of Construction Ute PWV36			0	0	0	(75,000)	(75,000)
	16050	Sale of Volvo Grader PGR8			0	0	0	(40,000)	(40,000)
	16051	Sale of Cat 936 Loader PLR5			(66,364)	(66,300)	(66,300)	(66,300)	
	16049	Sale of PTK12			(1,500)	0	0	0	0
	16037	Sale of Multi Pac Roller PR07			2,443	2,500	106,404	106,404	
	11290	WDV on Assets sold			(72,039)	(68,800)	(79,896)	(79,896)	
		Road Plant Profit / Loss on Sale of Assets			32,345	27,000	27,000	27,000	
	40081	Replace Construction Vehicle Ute PWV36			0	2,450	2,451	2,451	
	40131	Cat E1 - Operating System for Grader PGR9			0	0	7,000	7,000	
	40132	Modify PTK16 to Water Truck			204,953	198,700	198,700	198,700	
	40126	Purchase Hino 700 Truck			83,960	83,900	83,900	83,900	
	40127	Purchase Side Tipped Trailer			0	0	337,000	337,000	
	40133	Replace Grader PGR8			0	0	320,000	320,000	
	40134	Replace Cat 936 Loader PLR5			321,258	312,050	976,051	976,051	
		Road Plant Purchases - Capital Expenditure			249,220	243,250	896,155	896,155	
		Total Road Plant Purchases			1,005,232	1,021,658	3,521,242	3,693,761	
		Total Transport							

**Minutes - Ordinary Meeting of Council
14th December 2010**

Shire of Victoria Plains
Monthly Report as at: 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	7,775	11,550	27,730	27,730
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	0	0
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			100	0	0	0
		Total Rural Services			11,375	15,050	31,230	31,230
Tourism & Area Promotion	11300	Bolgart Caravan Park			(2,088)	(1,040)	(2,500)	(2,500)
	11301	Calingiri Caravan Park			(575)	(625)	(1,500)	(1,500)
	11302	Sundry Income			(27)	(125)	(300)	(300)
		Tourism & Area Promotion - Operating Income			(2,690)	(1,790)	(4,300)	(4,300)
	21320	Area Promotion			0	0	500	500
	21321	Caravan Parks And Camping Grounds Operating			4,862	4,914	10,392	10,392
	21322	Caravan Parks And Camping Grounds Maintenance			783	2,185	12,980	12,980
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	360	2,285	5,250	5,250
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	928	775	1,860	1,860
	21325	Bolgart Tractor Shed			36	0	0	0
		Tourism & Area Promotion - Operating Expenditure			6,970	10,159	30,982	30,982
		Total Tourism & Area Promotion			4,280	8,369	26,682	26,682
Building Control	11310	Building Applications			(1,095)	(2,764)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Belf & Brb			(16)	(60)	(150)	(150)
		Building Control - Operating Income			(1,111)	(2,824)	(5,150)	(5,150)
	21330	Building Control Operating			1,850	7,500	18,000	18,000
		Building Control - Operating Expenditure			1,850	7,500	18,000	18,000
		Total Building Control			739	4,676	12,850	12,850
Other Economic Services	11320	Bendigo Bank			(3,216)	(3,764)	(8,000)	(8,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(20)	(40)	(100)	(100)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(1,655)	(1,170)	(2,809)	(2,809)

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
Other Economic Services - Operating Income								
21350 Bendigo Bank Agency					(4,891)	(4,974)	(10,909)	(10,909)
21360 Water Supply - Standpipes					182	200	400	400
21360 Water Supply - Standpipes					209	200	300	300
21360 Water Supply - Standpipes					0	227	440	440
21361 Water Supply - Standpipes					467	400	600	600
21362 Community Safety & Crime Prevention					16	15	40	40
21390 Administration Expenditure - Allocated					0	0	0	0
Other Economic Services - Operating Expenditure								
					13,725	13,546	30,876	30,876
					14,599	14,588	32,656	32,656
Total Other Economic Services								
					9,708	9,614	21,746	21,746
Total Economic Services								
					\$ 26,102	37,709	92,509	92,509

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works								
	11400	Private Works - Income			(6,690)	(11,275)	(27,071)	(27,071)
	11401	European Space Agency			0	0	(31,740)	(31,740)
		Private Works - Operating Income			(6,690)	(11,275)	(58,811)	(58,811)
	21401	Private Works 2010/2011			2,298	9,810	23,540	23,540
	21409	European Space Agency Grounds Maint			0	0	27,600	27,600
		Private Works - Operating Expenditure			2,298	9,810	51,140	51,140
		Total Private Works			(4,392)	(1,465)	(7,671)	(7,671)
Public Works Overheads								
	11410	Sundry Income			(333)	(40)	(100)	(100)
	11411	Diesel Fuel Rebate			(3,655)	(3,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(1,144)	(810)	(1,945)	(1,945)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(5,132)	(4,350)	(16,045)	(16,045)
	11490	WDV on Assets Sold			39,324	0	38,733	38,733
	16017	Works Mgr - Toyota Prado Replacement			(42,273)	0	(42,000)	(42,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(2,949)	0	(3,267)	(3,267)
	21410	Salaries & Wages			19,454	25,082	59,300	59,300
	21411	Works Manager Package			48,343	52,496	54,030	54,030
	21412	Superannuation			20,942	18,580	43,926	43,926
	21413	Insurance			19,820	24,862	24,862	24,862
	21414	Other Staff Costs			721	5,050	10,550	10,550
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			23,852	20,830	50,000	50,000
	21417	Occupational Health & Safety			201	1,978	4,750	4,750
	21418	Other Public Works Overheads			75	927	2,194	2,194
	21419	Depot Operating Costs			47,916	43,950	100,398	100,398
	21420	Depot Maintenance			0	834	2,000	2,000
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			1,399	9,374	22,400	22,400
	21423	Administration Costs Allocated			9,487	9,378	21,376	21,376
	21424	Staff Meetings			937	2,069	4,900	4,900
	21425	Building Maintenance			18,265	22,722	53,684	53,684
	21490	Workshop Overheads Recovered			(191,406)	(209,955)	(400,686)	(400,686)
		Public Works Overheads - Operating Expenditure			20,005	28,177	53,684	53,684
	40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000

**Minutes - Ordinary Meeting of Council
14th December 2010**

Shire of Victoria Plains
Monthly Report as at: 30/11/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
	40119	OHS Equipment upgrade- Eye Wash M/c, Drum Carriage			0	0	5,000	5,000
		Public Works Overheads - Capital Expenditure			0	0	8,000	8,000
		Total Public Works Overheads			11,923	23,827	42,372	42,372
Plant Operation	21430	Fuel & Oil			36,532	62,540	150,100	150,100
	21431	Tyres & Tubes			2,163	13,165	31,600	31,600
	21432	Parts & Repairs			64,712	49,165	118,000	118,000
	21433	Insurance & Licences			22,623	22,022	25,525	25,525
	21434	Depreciation Ex Asset Ledger			90,543	89,170	214,000	214,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(221,122)	(234,680)	(539,225)	(539,225)
		Total Plant Operation			(4,549)	1,382	(0)	(0)
Salaries & Wages	21496	Salaries & Wages			418,745	393,608	930,351	930,351
	21497	Salaries & Wages Allocated			(418,745)	(393,607)	(930,351)	(930,351)
		Total Salaries & Wages			0	1	0	0
Materials	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
	16045	Sale of Land - Lot 28508 Toodyay Bindi Bindi Rd			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			2,982	23,745	34,701	34,701

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	1,903	1,903
50002		Transfer To Plant Reserve			0	0	417,993	417,993
50003		Transfer To Housing Reserve			0	0	8,718	8,718
50004		Transfer To Sewerage Reserve			0	0	1,839	1,839
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,014	8,014
50007		Transfer To Building Maintenance Reserve			0	0	4,390	4,390
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	194,661	22,143
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,000	3,000
Total Transfer to Reserves					0	0	640,518	468,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(219,250)	0	(706,689)	(706,689)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(10,000)	(10,000)	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(20,000)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					(219,250)	(10,000)	(736,689)	(706,689)
Total Reserves Transfer					\$ (219,250)	(10,000)	(96,171)	(238,689)

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Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2010

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			0	0	70,000	70,000
40005	Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032	Office Furniture			0	0	3,000	3,000
	Admin Office & Chambers upgrade - Carport between office						
40053	and chambers, security front door, security cameras			14,908	15,000	20,500	20,500
40069	Computing upgrade software & hardware			11,925	10,512	21,024	21,024
40074	OHS Upgrade to Shire Buildings			0	0	6,600	6,600
	Total Governance Capital Expenditure			57,921	58,512	187,124	187,124
Sched 5 - Law, Order & Public Safety							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	600,600	130,000
40128	Freemasons Building - New metre board and rewire			0	0	3,500	3,500
	Total Law, Order & Public Safety Capital Expenditure			0	0	604,100	133,500
Sched 9 - Housing							
40068	New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			4,822	2,500	2,500	2,500
	Housing Capital Expenditure			4,822	2,500	13,200	13,200
Sched 10 Community Amenities							
40136	Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
	Community Amenities Capital Expenditure			10,000	10,000	10,000	0
Sched 11 - Recreation & Culture							
40018	Capital Upgrade To Mogumber Hall			972	0	5,000	5,000
40057	Disability Access			0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall			72	0	5,000	5,000
40105	R4R - New Ablution Block Gillingara			72	0	0	0
40106	R4R - Upgrade Piawaning Hall			72	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall			4,958	0	0	0
40124	Victoria Plains Sport and Recreation Building Upgrade			8,000	8,000	20,000	0
40129	Calingiri Rec Centre Upgrade			5,253	5,500	5,500	5,500
40130	RLCIP Grant Replace Bolgart Hall Roof			0	0	43,300	43,300
	Recreation & Culture Capital Expenditure			19,398	13,500	88,517	68,517
Sched 12 - Transport							

**Minutes - Ordinary Meeting of Council
14th December 2010**

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2010

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C0030	Goudge Road	9,638	10,000	35,000	35,000
40021	Roadworks - Council & Direct Road Funding	C0109	Bolgart Drainage Smith Street	1,148	1,000	10,078	10,078
40021	Roadworks - Council & Direct Road Funding	C0019	Gillingarra Glentromie Rd SLK 1-2	5,990	6,000	70,000	70,000
40021	Roadworks - Council & Direct Road Funding	C0023	Bolgart West Road	0	0	80,000	80,000
40021	Roadworks - Council & Direct Road Funding	CRTA	Repeater Tower Access	0	0	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	4,187	4,187
40021	Roadworks - Council & Direct Road Funding	C9102	Bolgart Footpaths	0	0	7,430	7,430
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	6,440	6,440
40022	Roadworks - Rrg Funded Infrastructure	RR0019	Regional Roads - Gillingarra Glentromie	138,117	141,166	331,750	331,750
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	132,753	135,000	210,883	434,910
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	216,967	220,000	572,493	804,100
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Goomalling / Toodyay Bindi In	8,601	9,000	184,239	0
40107	R4R - Yerecoin -Glentromie Road	R4R004	Yerecoin Glentromie Road	144	0	0	0
40108	R4R - Forrest Street Bolgart	R4R119	Forrest Street Bolgart	72	0	7,800	7,800
40081	Replace Construction Vehicle Ute PWV36			32,345	27,000	27,000	27,000
40131	Cat ET - Operating System for Grader PGR9			0	2,450	2,451	2,451
40132	Modify PTK16 to Water Truck			0	0	7,000	7,000
40126	Purchase Hino 700 Truck			204,953	198,700	198,700	198,700
40127	Purchase Side Tipped Trailer			83,960	83,900	83,900	83,900
40133	Replace Grader PGR8			0	0	337,000	337,000
40134	Replace Cat 936 Loader PLR5			0	0	320,000	320,000
	Transport Capital Expenditure			834,687	834,216	2,551,351	2,822,746
	Sched 13 - Economic Services						
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,600	6,600
	Economic Services Capital Expenditure			0	0	6,600	6,600
	Sched 14 - Other Property & Services						
40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
40119	OHS Equipment upgrade- Eye Wash M/c, Drum Carriage			0	0	5,000	5,000
	Other Property & Services Capital Expenditure			0	0	8,000	8,000
	Total Capital Expenditure			\$ 926,829	918,728	3,468,892	3,239,687

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 30 November 2010

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
303	343.75					343.75	
273		46.89				46.89	
44		3,432.35				3432.35	
80		16.50				16.50	
302	641.00					641.00	
139	15.00				125.00	140.00	Sent Letter
298	33.00					33.00	
301	689.00					689.00	
300	44.00					44.00	
174	256.00					256.00	
						0.00	
	2021.75	3495.74	0.00	0.00	125.00	5,642.49	

As at 30th November 2001 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	2 months	704,386.99	5.25	22/11/10
Municipal	Bendigo Bank	3 months	500,000.00	5.00	22/12/2010
Municipal	Treasury Corp	OCDF	539,740.67	4.45	-
Reserves	Bendigo Bank	6 months	403,015.96	5.85	10/4/2011
Reserves	Bendigo Bank	2 months	350,000.00	5.25	11/12/2010
Reserves	Treasury Corp	OCDF	461,446.68	4.45	-

Interest earned to 30th November 2010:-

Municipal	\$9,028.15
Reserves	\$30,738.88

Outstanding Rates Report

Total Rates Outstanding at 30th November 2010		\$232,240.29
Comprising		
	Rates (Current)	\$224,898.48
	Rates (Deferred)	\$1,374.80
	Rubbish	\$1,506.42
	Sewerage	\$819.59
	Interest/Admin Charges	\$40.45
	ESL	\$3,600.55
	TOTAL	\$232,240.29

This represents 12.0%% of the total rates billing of \$1,875,368.65.

As at the end of October there were

- 12 ratepayers on payment agreements,
- 5 are on final stage of demand letter; and
- 2 ratepayers awaiting property seizure and sale order process

Future instalment due dates are as follows: -

7th January 2011 and 5th March 2011.

NOTE: The third instalment reminders will be despatched to ratepayers on Monday 6th December 2010.

Mrs S Young and students from the Calingiri Primary School entered the meeting at 3.40pm.

Works and Services Manager entered the meeting at 3.40pm

The students gave councillors a report on their involvement in the Millennium Kids Camp and thanked council for their sponsorship.

Cr Anspach thanked Mrs Young and the children for their involvement and their interest in the environment and particularly the Shire of Victoria Plains.

Mrs S Young and students left the meeting at 3.50pm

Works and Services Manager left the meeting at 3.52pm

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS1 Appointments and Delegations under the Food Act 2008

FILE REFERENCE: H1.6
REPORT DATE: 6th December 2010
APPLICANT/PROPONENT: Environmental Health Officer
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS (Tabled): WA Department of Health "Guideline for Appointment of Authorised Officers"

Background

In accordance with Section 118 of the *Food Act 2008* (the Act), functions in relation to the administration of the Act have been conferred, imposed or delegated to relevant enforcement agencies. As the Shire of Victoria Plains is an enforcement agency, it must approve of the appointment of 'authorised officers' to carry out the provisions of the Act.

In accordance with Section 122 (1), a person may be appointed as an 'authorised officer' for the purposes of the Act if:-

- “(a) *the enforcement agency, having regard to any guidelines issued by the CEO (of the WA Department of Health) under subsection (2), considers the person has appropriate qualifications and experience to perform the functions of an authorised officer; or*
- (b) *the person holds office as an Environmental Health Officer under the Health Act 1911.”*

Section 126 of the Act requires an enforcement agency to have 'authorised officers' that are 'designated officers' for the purpose of issuing and withdrawing infringement notices, receiving payment of modified penalties and granting extensions of time for payment.

Section 126 (13) of the Act states that:-

"An enforcement agency may, in writing, designate authorised officers appointed by the agency under Part 10 Division 3 to be designated officers for the purposes of subsection (2), (3), (6) or (7) or for the purposes of 2 or more of those subsections, but a person who is a designated officer for the purposes of giving infringement notices under subsection (2) is not eligible to be a designated officer for the purposes of any of the other subsections."

Section 65 of the Act permits the CEO of the Health Department or an enforcement agency to issue a prohibition order to a food business:-

- for not complying with an improvement notice issued by an authorised officer under the Act or
- to prevent or mitigate a serious danger to public health.

A prohibition order can be used to prevent food being handled for sale on a premises or the use of specified equipment, until such time as a certificate of clearance has been issued in accordance with Section 66 of the Act.

Comment

Section 126 (13) of the Act states that an enforcement agency may in writing designate 'authorised officers' to be 'designated officers'. A designated officer has the power to issue an infringement notice or receive payment of modified penalties, grant extensions of time and withdraw an infringement notice.

It is therefore recommended that the Shire's Principal Environmental Health Officer be appointed as a 'designated officer' for the purpose of issuing infringement notices; whereas the Chief Executive Officer and the Executive Manager Development Services be appointed as 'designated officers' for the purposes of receiving payment of modified penalties, granting extensions of time and withdrawing infringement notices.

Another important enforcement tool for an enforcement agency is the prohibition order. In certain instances it may be necessary to immediately issue a prohibition order to prevent or mitigate a serious risk to public health. The Act enables the CEO of the WA Department of Health or an enforcement agency (Shire of Victoria Plains) to issue a prohibition order in accordance with section 65 and 66 of the Act.

Therefore rather than delaying enforcement by referring each matter to Council for consideration, it is recommended that the power to issue a prohibition order and a certificate of clearance (upon completion of any required works) be delegated to the Chief Executive Officer of the Shire of Victoria Plains in accordance with section 118(2) of the *Food Act 2008*.

Consultation

Consultation was held with the Department of Health to clarify that the CEO of the Shire of Victoria Plains can be a designated officer for the purpose of sections 126 sub-sections 1, 3, 6 and 7 of the *Food Act 2008* despite not being qualified EHO's. The Department referred to their guideline document "Guideline on the Appointment of Authorised Officers" attached.

➤ **Statutory Environment**

Food Act 2008

➤ **Policy Implications**

Nil

➤ **Financial Implications**

Nil

➤ **Strategic Implications**

Nil

➤ **Site Inspection**

Not applicable

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

Finance and Administration Manager left the meeting at 3.52pm.

RESOLUTION 241/2010

Moved Cr Brennan seconded Cr Anspach that Council approves:-

1. The appointment of Mr Glenn Sargeson who currently holds office as Environmental Health Officer (part-time), Shire of Victoria Plains, under the *Health Act 1911*, as an 'authorised officer' under the provisions of Part 10, Division 3 Section 122 of the *Food Act 2008*.
2. The appointment of Mr Glenn Sargeson as a 'designated officer' for the purpose of issuing infringement notices in accordance with Section 126 (2) of the *Food Act 2008*.
3. The appointment of the following officers as being 'designated officers' for the purposes of receiving payment of modified penalties, granting extensions of time and withdrawing infringement notices in accordance with Section 126 (1), (3), (6) and (7) of the *Food Act 2008*
Mr Harry Hawkins, Chief Executive Officer, Shire of Victoria Plains; and
Mr Neil Hamilton
4. The delegation of power to issue prohibition orders and certificates of clearance for the purpose of sections 65 and 66 of the *Food Act 2008* to Mr Harry Hawkins, Chief Executive Officer, Shire of Victoria Plains, in accordance with Section 118(2) of the *Food Act 2008*.

MOTION PUT & CARRIED 8/0

10.3 TOWN PLANNING

There are no items for discussion under the town planning section for this meeting.

Finance and Administration Manager entered the meeting at 3.57pm

10.4 Administration Status Report

RESOLUTION 242/2010

Moved Cr Anspach seconded Cr Kelly that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 8/0

Item No	Report Details	Administration Action Required	Status
A62	December 2010 Council Meeting	Resolved to support date change to 14 th December 2010	Complete
A63	Christmas Shutdown	Resolved to support shutdown from 1pm 24/12/10 to 8.30am 4/1/11	Complete
A64	Meeting Dates 2011	Resolved to support timetable as proposed	Complete

10.4 Administration

10.4 ADMINISTRATION

The Chief Executive Officer's report was included in the information bulletin.

A65 Piawaning-Yerecoin LCDC - Shire Representative

FILE REFERENCE: CA3.4.6
REPORT DATE: 6th December 2010
APPLICANT/PROPONENT: Department of Agriculture and Food
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Letter of Advice

PURPOSE OF REPORT: To allow Council to nominate a representative to the Piawaning-Yerecoin Land Conservation District Committee (LCDC).

BACKGROUND: The Department of Agriculture and Food has advised that the appointment of members to the Piawaning - Yerecoin LCDC expire on the 31st December 2010. The current shire representative is Councillor Neil Smith.

COMMENT:

There is currently provision for the Shire of Victoria Plains to have one representative on the Piawaning - Yerecoin LCDC and on behalf of the Commissioner of Soil and Land Conservation the Department of Agriculture and Food has asked Council to nominate someone to enable re-appointment of this representative.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 243/2010

Moved Cr Johnson seconded Cr Anspach that Councillor Smith be nominated as the Shire of Victoria Plains representative on the Piawaning - Yerecoin Land Conservation District Committee.

MOTION PUT & CARRIED 8/0

A66 Proposed Changes to the Local Government Act 1995

FILE REFERENCE: A2.22.1
REPORT DATE: 29th November 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: WALGA Infopage and Explanatory Notes

PURPOSE OF REPORT: To enable Councillors to discuss the proposed changes to the Local Government Act and make a submission to WALGA by the 7th January 2011 if they feel it necessary.

BACKGROUND: The Minister for Local Government has sent WALGA a list of proposed changes to the Local Government Act 1995 and is seeking an industry position on those changes.

COMMENT: WALGA has been pursuing the Minister for Local Government for a more consultative approach to his portfolio and see the receipt of these proposed changes to the act before the drafting process as a step in that direction.

In this regard WALGA has requested that the Ministers proposals are considered at a full meeting of Council with the resultant resolution relayed to them for collating with other local government responses to form a representative view of the Minister's proposals.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 244/2010

Moved Cr Anspach seconded Cr Brennan that Council discuss the proposed changes to the Local Government Act 1995 and agree on a resolution to be sent to WALGA to be included in a collated representative view from the sector to be sent to the Minister.

MOTION PUT & CARRIED 8/0

A67 Elected Members Briefing Session

FILE REFERENCE: A1.2.1
REPORT DATE: 24th November 2010
APPLICANT/PROPONENT: Harry Hawkins Chief Executive Officer
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To explain to Council the advantages of holding a monthly Elected Members Briefing Session to discuss administrative matters that do not require a decision of Council.

BACKGROUND: The Shire of Victoria Plains Council meets only once per month and many documents and administrative reports are distributed by email and no discussion takes place on these documents and reports that do not require a decision of Council but Council could provide guidance to staff if these items were discussed.

COMMENT: Some items that were previously included in Council agenda are general in nature and do not require a decision of Council but would benefit from discussion between elected members. Guidance to staff would also be given at these sessions and some items as a consequence of that guidance may come to Council for a decision at a later date.

At an ordinary Council meeting staff are not permitted to take part in the debate however in this briefing session staff will be able to interact with members during discussions. Staff reports will be presented at these forums and other items included in the Councillor Information Bulletin will be discussed if required. Members will also be able to ask questions of staff on any issues or concerns they may have.

The Elected Members briefing session proposed would be held on a Tuesday at 1.00pm with the ordinary meeting of Council commencing immediately after at 2.00pm so as to not have any impact on Councillors working/home commitments or travel. It is anticipated that the meetings will not finish any later as a result of these

changes.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RECOMMENDATION

Moved Cr Brennan seconded Cr that Council

1. Endorse the convening of an Elected Members Briefing Session at 12.30pm on the third Tuesday of each month immediately preceding the Ordinary Meeting of Council which will then commence at 2.00pm, and
2. Advertise the meeting dates and times for next year in accordance with 1. above.

MOTION LAPSED FOR WANT OF SECONDER

RESOLUTION 245/2010

Moved Cr Anspach seconded Cr Smith that Council

1. Endorse the convening of an Elected Members Briefing Session at 1.00pm on the third Tuesday of each month immediately preceding the Ordinary Meeting of Council which will then commence at 2.00pm, and
2. Advertise the meeting dates and times for next year in accordance with 1. above.

MOTION PUT & CARRIED 6/2

A68 Ward and Representation Review

FILE REFERENCE: A1.22.2
REPORT DATE: 25th November 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 22/08, 293/08
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Excerpt from Government Gazette

PURPOSE OF REPORT: To report to Council on the unintended consequences of the 2008 Ward and Representation review and give them a chance to revisit the concept of no wards and a reduction in Councillor numbers.

BACKGROUND: In November 2007 the Local Government Advisory Board asked the Shire of Victoria Plains to undertake a Ward and Representation review as a result of that review changes to ward boundaries were introduced and adopted in November 2008.

COMMENT: An unintended consequence of the 2008 Ward and Representation review was that with the new boundaries introduced to ensure that all Councillors represented an equal number of electors a considerable number of properties now cross ward boundaries. These properties that cross ward boundaries will have to be split in the rating system and ratepayers will receive two or more assessments and be subject to the additional expense of paying double the ESL levy and also double fees should they choose to pay their rates by instalments. Revised valuations and other details on the split properties have been received from Landgate and are currently being entered into the rating system.

Landgate has been contacted and they advise that the only way to avoid these unintended consequences is to do as many non metropolitan local governments are doing and opt to abandon the ward system.

Many of the submissions received during the last review cited a loss of representation for the less populated areas of the shire as a reason that they did not support the removal of the ward system however experience in neighbouring shires that have no wards has shown that this has not happened and in some cases representation has increased in some areas.

The shire has had trouble over several election cycles in gaining a second candidate for the East ward and with the West ward now encroaching well east of the Great Northern Highway it may be appropriate to reduce the number of elected members to seven.

One of the shires resource sharing partners, the Shire of Chittering, has seven members and no wards and operates efficiently and sustainably with the lower populated farming area of Wannamal still having representation and receiving the support and services it needs from the shire.

In accordance with the requirements to undertake a review Council must advertise

the review and ask for submissions from the community and in making a decision must consider submissions received during the six week advertised period.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Schedule 2.2 of the Local government Act 1995 deals with ward and representation reviews

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 246/2010

Moved Cr Brennan seconded Cr Smith that Council acknowledges the unintended consequences of the 2008 Ward and Representation review and agrees to advertise a proposal to reduce the number of elected members to seven and to abandon the ward system.

MOTION PUT & CARRIED 8/0

Cr Smith – For the Motion

Titles can be split by boundaries, whether ward or Local Government. Have always been in favour of no ward system. Councillors represent all electors, not just the ward they are elected to.

A69 Community Development/Grants Officer

FILE REFERENCE: ST1.2.1
REPORT DATE: 6th December 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 91/2010 April 2010
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To seek Council approval to continue to employ a Community Development/Grants Officer jointly with the Shire of Chittering beyond the 6 month trial period.

BACKGROUND: A meeting was held with the Shire of Chittering in March/April 2010 to discuss areas where resource sharing could be implemented and the employment of a Community Development/Grants Officer was deemed a priority. As a result an officer was appointed for a six month trial period.

COMMENT: The position has seen professional grant applications prepared for the Bolgart Bowling club and the Calingiri Football and Hockey clubs for Department of Sport and Recreation CSRFF funding. Current projects include talking with the youth in Bolgart regarding a skate park development, working with the Department of Sport and Recreation in preparing a recreation plan and the CMVROC tourism project.

Although the Shire of Victoria Plains has left the CMVROC we are still involved in a proposal to set up a wildflower trail that coordinates each shires current wildflower activities and brings them together. The Community Development Officer is the shire representative on this group and has attended regular meetings and gathered information to enable the Benedictine Community of New Norcia and others in Victoria Plains to benefit from the project.

In addition to her role in applying for grants the officer has been actively contacting the many sporting and community groups to get up to date office bearers so information exchange can begin to help promote the activities of each group and provide support to them. Proposals are being developed ready for consideration in the 2011 budget deliberations.

There were significant costs including the purchase of a vehicle to set the position up and now that it is operating and showing some successful outcomes it should be continued as many of the benefits may not be realised for some time and some of the work going on behind the scenes cannot be seen. The officer's role at the Shire of Chittering is also expanding and if the work in the Shire of Victoria Plains does reduce then the 50/50 split of her time can be reviewed.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The grant writing activities of the position will bring benefits to local businesses as projects progress.

➤ **Social**

The Community Development Officer is working with Community and Sporting groups in the shire to increase their effectiveness in fostering social developments.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications as the full years costs were included in the annual budget

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RECOMMENDATION

Moved Cr Anspach seconded Cr Smith that the employment of a joint Community Development Officer with the Shire of Chittering on a 6 month trial basis is extended to become a permanent position.

PUT & CARRIED

AMENDMENT TO THE RECOMMENDATION

Moved Cr Lovelock seconded Cr Kelly that the employment of a joint Community Development Officer with the Shire of Chittering on a 6 month trial basis is extended to become a permanent position until 30th June 2011.

PUT & CARRIED

RESOLUTION 246/2010

Moved Cr Lovelock seconded Cr Kelly that the employment of a joint Community Development Officer with the Shire of Chittering on a 6 month trial basis is extended to become a permanent position until 30th June 2011.

MOTION PUT & CARRIED 6/2

Executive Assistant left the meeting at 4.40pm.

A70 Asset Management Policy

FILE REFERENCE: F1.8.2
REPORT DATE: 6th December 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Proposed Asset Management Policy

PURPOSE OF REPORT: To present Council with the Asset Management Policy put together by the Asset Management Working group for adoption.

BACKGROUND: As a part of WALGA's WAAMI program being undertaken by the Shire an asset management policy was to be prepared and adopted by Council during the first 6 months.

COMMENT: As a part of WALGA's WAAMI program being undertaken by the Shire a list of tasks to be undertaken in the first 6 months was left with shire staff. One of those tasks was the preparation of an asset management policy that was to be adopted by Council.

The attached policy was put together by the Asset Management Working Group and is presented to Council for adoption.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 247/2010

Moved Cr Anspach seconded Cr Kelly that Council adopt the Shire of Victoria Plains Asset Management Policy prepared by the Asset Management Working Group as a part of the WAAMI program.

MOTION PUT & CARRIED 8/0

A71

Sale of Land 17 Mofflin Street Calingiri

FILE REFERENCE: Lot 17 MOF
REPORT DATE: 26th November 2010
APPLICANT/PROPONENT: Department of Housing
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the impending offer for 17 Mofflin Street Calingiri by the Department of Housing for school teacher housing.

BACKGROUND: The school community in Calingiri have for many years been chasing an upgrade to school teacher accommodation with currently only one house available in Calingiri.

COMMENT: The Department of Housing through Government Regional Officer Housing (GROH) are intending to build more school teacher accommodation in Calingiri and have asked if they can purchase the shire owned vacant land at 17 Mofflin Street and build two homes on the one block. They may also build a third house on their own block at 49 Cavell Street.

The block in Cavell Street is approximately 940sqmtrs and is not suitable for two houses where as 17 Mofflin Street at 1440sqmtrs, although not appropriately zoned, would be suitable. The senior planner at the Shire of Chittering has viewed the preliminary plan and will recommend that Council approve a variation to the "R" codes and allow the two houses on one block in a report once the final application is received.

The price mentioned to GROH is \$10,000 which although slightly less than a recent land sale will make the proposal more attractive and bring two new homes into Calingiri. The block is on the shires asset register with a value of \$1,368.

An official offer and acceptance will be provided by GROH once they have undertaken their due diligence processes.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 3.58

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is no sale in the budget so any income would be unbudgeted.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

RESOLUTION 248/2010

Moved Cr Brennan seconded Cr Lovelock that

- 1. Council approves the sale of Shire owned vacant land at 17 Mofflin Street Calingiri to GROH for the construction of new school teacher housing.**
- 2. The Chief Executive Officer is delegated authority to accept the offer from GROH and sign the Offer and Acceptance document subject to the offer being reasonable.**

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

12 CONFIDENTIAL ITEMS

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL
RESOLUTION**

RESOLUTION 249/2010

Moved Cr Smith seconded Cr Kelly that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 8/0

13.1 Mogumber Refuse Site – Cr Kelly

Cr Kelly requested that gates be provided at the Mogumber Refuse Site to avoid illegal dumping.

Chief Executive Officer advised that the life of the site is limited to very little future life. The Chief Executive Officer also advised that if the illegal dumpers could be identified then the Department of Environment will investigate and prosecute where necessary.

Cr Kelly suggested that all ratepayers could be issued with keys to visit the tip. This could be run by the Mogumber Progress Association.

RESOLUTION 250/2010

Moved Cr Kelly seconded Cr Anspach that gates are installed at the Mogumber Refuse Site and that the Mogumber Progress Association manage the distribution of keys.

MOTION PUT & CARRIED 8/0

13.2 Purchase of New Front End Loader – Cr Anspach

Cr Anspach raised the issue of the Hitachi Loader not being available for inspection in WA. Requested that the Chief Executive Officer contact Westrac and Hitachi regarding availability of the CAT loader and Hitachi Loader.

Chief Executive Officer left the meeting at 5.00pm

Chief Executive Officer entered the meeting at 5.03pm

Chief Executive Officer rang Westrac regarding availability of a CAT loader and was advised 6 weeks. The Chief Executive Officer also rang Hitachi as was advised similar details to the CAT loader.

Cr Smith

Because there was no Hitachi loader available in WA then a motion should be moved to rescind the previous Resolution 234/2010 regarding inspection of loaders.

Chief Executive Officer advised that three Councillors are required to rescind a motion.

RESOLUTION 251/2010

Moved Cr Smith seconded Councillors Lovelock and Brennan that Resolution 234/2010 be rescinded.

MOTION PUT & CARRIED 8/0

RESOLUTION 252/2010

Moved Cr Kelly seconded Cr Lovelock that the Hitachi ZW180 loader with 3.0m³ bucket is purchased from the Plant Replacement Fund for a change over figure of \$173,000.

MOTION PUT & LOST 2/6

Cr Anspach requested that the original motion for a CAT938H be put.

RESOLUTION 253/2010

Moved Cr Anspach seconded Cr Smith that the CAT 938H loader with 3.0m³ bucket be purchased from the Plant Replacement Fund for a change over figure of \$232,500.

MOTION PUT & CARRIED 6/2

Cr Anspach raised the issue of Mr Stock and his information put to Council.

Cr Erickson stated it has been agreed that the Chief Executive Officer will consult with Councils lawyers requesting a letter be sent to Mr Stock regarding the need for a building licence once the house was completed and the impact on the future sale of that property.

Cr Kelly is concerned that due to the dry conditions this season the people surrounding New Norcia didn't have an emergency water supply for stock. Are any grants available?

The Chief Executive Officer advised that because of the nearness to Gillingarra and Mogumber water supplies that New Norcia may not qualify for a grant.

Cr Smith suggests a survey be carried out on the New Norcia community to determine if they needed an emergency water supply.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.30pm

Signed this ... day of ...

Presiding Member