



# ATTACHMENTS

Ordinary Council Meeting

14 November 2018

## DISCLAIMER:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Please note that meetings are recorded for minute taking purposes.

## **CEO UPDATE**

### **MONTH to 1/11/2018**

#### General activities –

#### Meetings attended –

18-Oct-18 – Ag lime route – Tony Saraullo  
18-Oct-18 – Gravel Pit – Rob Anspach  
19-Oct-18 – Urban & Rural Valuations – Ron Sawyer  
22-Oct-18 - John Brennan,  
22-Oct-18 – Cr Neville Clarke  
22-Oct-18 – Gary McGill  
24-Oct-18 – Fire Break Strategy – CFCO  
26-Oct-18 – Graham Castledine, Mark Gregory  
26-Oct-18 – Conway Highbury – Niel Mitchell  
31-Oct-18 – Nat Cahill (Senior Gym Classes)  
1-Nov-18 – Injury Management Training

### **MATTERS FOR NOTING**

Calingiri Gym – Quotes have been sourced  
Ag lime route funding  
EBA Cessation – In progress

#### Longer term issues to attend to –

Calingiri gym - Ongoing  
EBA - Ongoing  
Bolgart lot 500 (Progress Association) – Ongoing – With the Minister for Approval  
Lot 44 Subdivision - Industrial lots (Bolgart) – On Hold  
SWALSC – Ongoing, YUED Working Group

### **COUNCIL COMMENTS SOUGHT**

### **MONTH AHEAD**

#### General activities –

#### Meetings to be attended

LG Professionals  
Civic Legal  
CBH – Castledine Gregory

### **ATTACHMENTS**

**Glenda Teede**  
CEO

31 October 2018

## **3.2 Financial Consultant – Bob Waddell**

### **MONTH PAST – to 31<sup>st</sup> OCTOBER 2018**

#### General activities

- Assisted Works Manager with preparation of flood damage claim with MRWA. This task has now been passed on to finalise with the Works Manager.
- Quarterly Roads to Recovery Annual Report has been prepared and lodged.
- A little work has been done on year end transactions which will result in figures and support being ready for populating Annual Financial Report.
- General Accounting Assistance has been provided over the month of October.

#### Meetings attended

- OCM with Council on the 17<sup>th</sup> of October 2018.

### **STAFF MOVEMENTS**

- Vicky Simms has commenced as the Shire's new Customer Services Officer on a full time basis.
- Jacqueline Bowman has commences as the Shire's new Community Development Officer working 4 days per week.

### **MATTERS FOR NOTING**

- Further invoicing is still to be generated in 17/18 for approximately \$17k relating to flood damage expenditure incurred on Newdale and Yenart Rd between 28-30 January 2017.
- Direct grant funding of \$123,211 has been invoiced from MRWA. This should be received by the end of November.
- The second quarterly financial assistance grants instalment will be received during the month of November.
- Cash receipts of approximately \$1,943,039 have been received for Rates and Rubbish Charges as of 30<sup>th</sup> October 2018.
- \$352,000 of Municipal funds have been transferred into the Shire's Municipal Savings account. \$200,000 has been transferred to a 30 day term deposit at 1.6%, \$500,000 has been transferred to 90 day term deposit at 2.35% and a further \$500,000 has been transferred to a 9 day term deposit at 2.30%.

### **MONTH/S AHEAD – NOVEMBER 2018**

#### General activities

- The Annual Financial Report will be finalised along with the accompanying supporting work papers.

#### Meetings to be attended

- Will attend the November Ordinary Council Meeting.

## Manager of Works and Services report for Councillors advisory meeting Monday 5<sup>th</sup> November 2018

- 1) Mogumber Reserve: Work at the Reserve has been restricted to the recreational area where hand rails have been erected to protect the septic tanks and leach drains from traffic. Limestone blocks have been placed as root protection for the five large trees behind the BBQ shed. Fire breaks within the eastern section of the reserve area have been tidied up; Kim Clausen has shown where the fire breaks are located in the western section of the reserve.
- 2) Mogumber Emergency Water Supply: Both tanks are now ninety percent full and will be kept at these levels throughout the Fire Season by way of carting water from Gillingarra with the Shire's water truck.
- 3) Gillingarra Emergency Water Supply: A welding contractor will be engaged to de-scale the base of the Steel column which supports the standpipe and additional gussets will be added where it is attached to the base plate, some concerns have been expressed that it will deteriorate over time and snap off.
- 4) Bolgart Emergency Water Supply: The two tanks are full and ready to be drawn on should there be a fire. The two Air Pumps have recently been raised from the well and a faulty cable replaced. An Air pump specialist was assisted by members of the Shire Staff with lifting machinery.
- 5) Piawaning Emergency Water Supply: Water for this storage facility is produced from a raw water source close to the town by way of an Air Pump set up in a well. The raw water is extremely salty. The salt is removed with Reverse Osmosis then pumped into two storage tanks with a total capacity of 500 Kilolitres. The RO system is expensive to run, the cost is borne by the Shire and water taken from this facility should be restricted to Emergency use only. A Grundfos multi stage pump which delivers the treated water to the stand pipes will be undergoing repairs this week, a new pump may be needed.
- 6) Advisory signage for the Emergency Water Standpipes have been ordered, these are to make people aware "that the taking of water for purposes other than Emergency use is Theft".
- 7) Rural Water Council Meeting held in Northam on the 19<sup>th</sup> October.  
The Shire of Victoria Plains was represented by the CEO and the MWS. The topic which was of interest to us was that dealing with the New Standpipe Charges:
  - Local Government Authorities (LGAs) are entitled to access concessional pricing for water used for their own purposes (\$2.53/kl). This will not change; however high flow rate (>25mm meter) LGA owned fixed standpipes that are publicly accessible will no longer be charged CONCESSIONAL rates and COMMERCIAL rates will instead apply.
  - The 40mm Service meters which haven't been locked to the Public will attract a Commercial Rate of up to \$8.35/KL. This cost will be borne by the Shire unless it can be passed onto those who have taken the water.
  - The LGAs Fire standpipes remains as is – no changes to current concessions. SERVICE CHARGE: No Fee; 100% discount. WATER USE CHARGE: No Fee.

**Note: Currently some Shire Standpipes accessible to the Public with signs advising they are for "Fire-fighting only" are unlocked. Shires will need to implement a locked system or COMMERCIAL rates apply unless evidence provided it was for Fire-fighting purposes to obtain a refund.**
- 8) Bolgart Progress Association: Trees have been removed in preparation for the site works for the planned Information Bay.

- 9) Maintenance Grading of Gravel Roads: Grading Contractors, Muchea Grading and A K Evans are nearing the completion of the pre-harvest maintenance grade. The Shires plant has repaired some large failed sections on Woods and Carani East Roads and numerous small blowouts around the Shire.
- 10) Private Works: The Works Crew has been engaged in several Private road and site preparation jobs. A quote is being prepared for the removal of vegetation in front of the Mogumber Poultry Farm which we plan to do this month if successful, this will give the required sight distance for exiting traffic.
- 11) Road Maintenance Zone Verge Clearing: This work is being managed by a new recruit plus a member of the works crew, they have achieved excellent results on the Gillingarra-New Norcia Road which had overgrown. The plan is to bolster the crew and take on heavier overgrown verges with the help of some plant.
- 12) Ag Lime Route: Roadswest Engineering have completed most of the initial Project Planning, Engineering design and drawings, Vegetation assessment of Maintenance zones and Clearing Reports. Two Tenders have been advertised; one for Road works and one for Drainage works. There has been significant interest in both tenders which close on Tuesday the 13<sup>th</sup> November at 12 noon at the Calingiri Shire Office Tender Box. They will then be opened and registered before being assessed and the successful Tenderers announced.
- 13) Toodyay Bindi-Bindi Road Bolgart SLK 0.00 to 3.80: The \$640,000 RRG Grant for this work has been released by Main Roads, Engineering design and drawings and Survey-construction peg out have been ordered. The grant money will be spent on bridge/culvert conversion before verge clearing and pavement improvements are undertaken with any surplus.
- 14) Yerecoin South East R2R Funding: Bitumen shoulder gravel replacement and culvert extensions will be done now that the persistent wet weather has abated. There is a short section of seal which has to be replaced also.
- 15) Calingiri Hall: The squash courts still need to be demolished to allow extra room for the Gym and an area for Pilates. There has been numerous hold-ups for this work; that being, finding a suitably qualified structural engineer to make sure that the demolition of a dividing wall could be safely removed and finding a professional Demolition crew to remove the heavy glass panels and the reinforced concrete dividing wall, both of these had to fit our small budget.
- 16) Bolgart and Calingiri Caravan Park electrics and plumbing: Both of these have had extensive upgrades and a keyless entry to the ablution blocks has been installed. An honour box will be installed into the wall of the laundry at Calingiri for overnight fees to be deposited. The Bolgart fees are collected by the Caretaker.

## BUILDING & HEALTH OFFICER BRIEFING SESSION OCTOBER 2018

### BUILDING & HEALTH UPDATE

#### Waste Report

The annual waste disposal sites were reported on to the Department of Water, Environmental Regulation for the 2017/18 financial year.

As part of the licensing conditions the waste sites are required to be inspected monthly by the Shire. This requirement is now being undertaken by the Shire Ranger. Consequently, several compliance issues have been brought to my attentions which are currently being dealt with.

#### Food Premises Inspections

Under the provisions of the Health Act and Food Act 2008 all food premises must be inspected with the frequency depending upon their risk factors and condition in regards to food hygiene. Number of inspections is reported to the Department of Health every financial year.

Six inspections were carried out during the month, with all either being satisfactory or showing some improvement.

### BUILDING ACTIVITY

**REFERENCE: BP= Building Permit. OP = Occupancy Permit. TPA= Town Planning Application. UA= Un-authorized Work**

No Building [permits for the month of October

Valuation: \$725,769	Building & Planning App' Fees	\$2,314
	Financial Year to date	\$2,314
Financial Year to Date \$709,769	Budget Estimate 2018-19	\$12,500

Allan Ramsay  
Environmental Health Officer  
Reg. Building Surveyor Contractor L2  
Registered Builder (unrestricted)

# Community Development and Grants Officer Report

**For month:** October 2018

## GENERAL:

- Commenced employment with Shire on Thursday 18 October 2018.
- Have been engaged in role familiarisation, office space organisation and preparation of administrative processes and procedures.
- Introduction to and establishing working relationships with other Shire staff.

## GRANTS & PROJECTS:

### CURRENT:

- **“Regional Aged Care Accommodation Program”** – Ongoing and have reviewed project progress.
- **“Seniors Week”** – Funding received and planning undertaken for ‘*Seniors Luncheon*’ to be held 14 October 2018 at the Bolgart Hotel.
- **“Thank a Volunteer Day”** – Funding received and preparations underway to undertake a ‘*firies versus farmers*’ sporting event at Bolgart.
  - Approval for alternative activity to be sought
- **“Suicide Prevention Project”** – Progressing towards acquittal and reporting status.

### APPLICATIONS:

- Nil submitted for this period.
- Nil responses due for this period.
- A data base register of available and potential funding has been created.

### UNSUCCESSFUL:

- **“Waste Authority: CGS Community Waste Grant”**  
**COMMENT:** As per community consultation feedback, funding for recycling/ community rubbish activities will continue to be pursued.

### REQUESTS FOR PROJECT SUPPORT/ FUNDING:

- ‘*Bolgart Sports Club*’ - Reticulation for sports grounds.

## COMMUNITY GROUP INTERACTION/ ACTIVITIES:

- Reviewed ‘*Community Groups: Contact Register*’. Uncertain of currency.
- Attached ‘*Community Group Information Update Sheet*’ to November Newsletter for edits/ updates to register.
- Engaged with and introduced self to members of ‘*Shire Councillors*’, ‘*Calingiri Progress Association*’, ‘*Community Garden*’, ‘*Shire Warden*’, ‘*Mogumber Progress Association*’, ‘*New Norcia Benedictine Monastery*’ and local Bolgart and Calingiri businesses.

### PROPOSED ACTIVITY:

- Introduction of self via ‘blanket’ email to be sent to all groups recorded in the current ‘*Community Groups: Contact Register*’.
- Outreach visits to personally introduce myself, promote current projects (ex. ‘*Seniors Luncheon*’) and to confirm/ or not contact details for community groups.

## COMMUNITY COMMITTEES/ MEETINGS:

- Nil attended during this period.



## **STRATEGIC/ FORWARD PLANNING:**

- Weekly activity review meetings arranged with CEO.
- Reviewed current strategic plan.

### **PROPOSED ACTIVITY:**

- Consult strategic plan and map available grant funding to priority categories.
- Liaise with CEO regarding potential activities to seek funding for.
- Liaise with community groups to determine capacity/ availability to partner/ support identified activities.

## **COMMUNITY EVENTS:**

### **APPLICATIONS:**

- Nil for the period.

### **EVENTS:**

- **“Remembrance Day 11 November 2018”** – Shire Warden will conduct ceremonial flag duties given that the event occurs on a Sunday.

## **PROMOTION & MARKETING:**

### **STATIC DISPLAYS:**

- Promotional material tidied and updated at Administration Building and Library.
- Obsolete promotional material discarded.
- **“Remembrance Day”** poster displayed on Shire Community Notice Board.

### **PROJECT:**

- Flyers for **“Seniors Week”** and **“Thank a Volunteer Day”** placed in the newsletter.

## **BUDGET & FINANCIAL:**

- Briefing with Finance and Administration Officer.
- Budget familiarisation.
- Request for final project invoices for acquittal purposes - **“Suicide Prevention Project”**.

## **RESEARCH & REPORTING:**

- Nil researching or report writing required during this period.

## **SCHOOL HOLIDAY ACTIVITIES:**

- Nil planned or conducted for this period.

## **TOURISM:**

- Reviewed and summarised feedback provided via **“Caravan Park Survey”** (attached).

## **WEBSITE & SOCIAL MEDIA:**

- Nil activity conducted for this period.

## **MUNICIPAL INVENTORY OF HERITAGE PLACES:**

- Nil activity conducted for this period.

## **SPORT & RECREATION:**

- Nil activity conducted for this period.

**Jacqui Graham**

*Community Development Officer*

**Shire of Victoria Plains  
Caravan Park/ Tourism Summary**

To End October 2018

 TOP 3

**Learnt about from:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Avon Valley Tourism	0	1	0	1
DGH	1	0	0	1
Visitor Centre	0	1	0	1
SOVP Website	0	1	1	2
Social media	1	3	9	13
Advertisement	1	0	0	
Word of mouth	3	5	4	12
Other:	8	1	3	12
<i>Caravan club</i>	3	0	0	3
<i>Wiki Camps</i>	1	16	39	56
<i>Camp Book/ Magazine</i>	0	1	1	2
<i>Road signage</i>	0	1	3	4

**Purpose of visit:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Wildflowers	3	17	20	40
Rural experience	4	11	16	31
Heritage	2	3	9	14
Other:	4	6	12	22
<i>Overnight stop</i>	0	0	7	7
<i>Travelling through</i>	2	6	5	13
<i>Food/ Produce</i>	0	0	1	1
<i>Work</i>	1	0	1	2
<i>Visiting friends/ relatives</i>	2	0	1	3

**Home location:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Perth Suburbs	4	8	8	20
South West	3	1	11	15
Great Southern	2	1	2	5
Peel	1	2	1	4
Goldfields	0	0	0	0
Midwest	0	3	0	3
Wheatbelt	1	1	2	4
Gascoyne	0	0	0	0
Pilbara	0	0	0	0
Kimberley	0	0	0	0
NSW	1	7	12	20
VIC	0	0	3	3
TAS	0	2	1	3
SA	0	2	2	4
NT	0	0	11	11
QLD	0	6	2	8
USA	0	1	0	1
NZ	1	0	0	1

**Last stop:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Perth	3	2	1	6
Northam	3	4	2	9
Toodyay	0	0	0	0
New Norcia	1	1	9	11
Moora	2	0	0	2
North WA	2	3	16	21
South WA	1	2	2	5
Inland WA	0	13	3	16
Other	0	1	12	13

**Next stop:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Perth	1	1	5	7
New Norcia	3	3	1	7
Toodyay	0	1	0	1
Northan	4	7	7	18
Moora	0	1	0	1
Wongan Hills	0	0	3	3
Home	3	4	4	11
North WA	1	7	15	23
South WA	3	3	8	14
Inland WA	1	0	8	9

**Recommend:**

	Bolgart	Calingiri	Yerecoin	TOTALS:
Yes	14	30	49	93
No	0	0	0	0

The following comments reflect the common profile of tourists visiting the Shire of Victoria Plains. This information would be most useful when considering marketing and promotional activities directed at tourism.

- Period of data not defined. (ie. statistics collected *until* end of October but there is no date to suggest when collection commenced)

- Identification of sites predominantly achieved through '*social media*'.

- Visitors were mostly seeking to view *wildflowers*, experience the *rural environment* or view *historic/ heritage* sites.

- **Perth** and **South West** residents counted as our most frequent WA visitors and **NSW** residents were the most counted interstate visitors.

- Sites visited by tourists prior to arriving in the Shire of Victoria Plains vary only slightly suggesting that the location is accessible and preferred from many points of origin.

This is similar with the destination point of tourists leaving the area.

**NOTE: See also "Caravan Park/ Survey Comments"**



**SHIRE OF VICTORIA PLAINS**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 October 2018**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF VICTORIA PLAINS  
Information Summary  
For the Period Ended 31 October 2018**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2018 of \$2,164,098.

### Items of Significance

The material variance adopted by the Shire of Victoria Plains for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 2.

	<b>% Collected / Completed</b>	<b>Annual Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
<b>Significant Projects</b>				
Toodyay-Bindi Bindi Road 2017-18	0%	\$ 637,410	\$ -	\$ -
Moore River Bridge Repairs (2017-18)	0%	\$ 445,942	\$ -	\$ -
Yerecoin SE Road (2018-19)	18%	\$ 174,020	\$ 87,010	\$ 31,727
AG Lime Roads Project Development & Management	114%	\$ 85,703	\$ 85,703	\$ 97,391
AG Lime - Calingiri / New Norcia Road	7%	\$ 1,030,000	\$ 154,500	\$ 73,703
AG Lime - Mogumber West Rd	0%	\$ 525,000	\$ 31,500	\$ -
AG Lime - Calingiri / Goomalling Road	0%	\$ 420,000	\$ -	\$ -
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	46%	\$ 598,487	\$ 211,074	\$ 276,756
Non-operating Grants, Subsidies and Contributions	12%	\$ 3,135,051	\$ 1,224,074	\$ 383,445
	18%	\$ 3,733,538	\$ 1,435,148	\$ 660,202
Rates Levied	101%	\$ 2,517,266	\$ 2,517,266	\$ 2,532,126

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>		<b>Current Year</b>	
		<b>Prior Year 31 October 2017</b>	<b>31 October 2018</b>
Adjusted Net Current Assets	138%	\$ 1,570,646	\$ 2,164,098
Cash and Equivalent - Unrestricted	157%	\$ 1,015,396	\$ 1,589,204
Cash and Equivalent - Restricted	74%	\$ 725,459	\$ 536,045
Receivables - Rates	115%	\$ 483,087	\$ 557,316
Receivables - Other	75%	\$ 282,583	\$ 211,914
Payables	127%	\$ 94,422	\$ 120,161

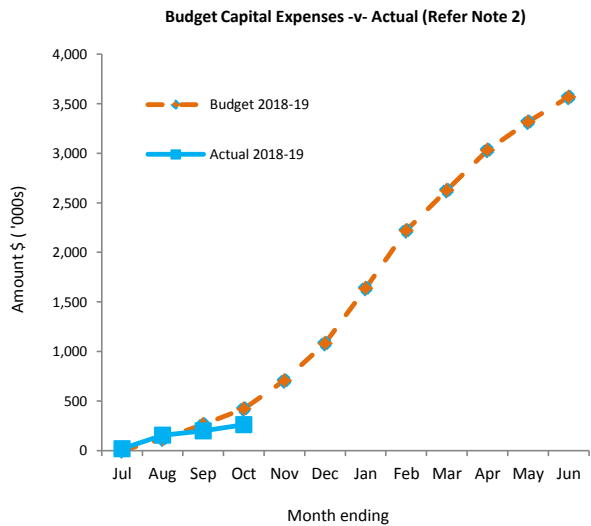
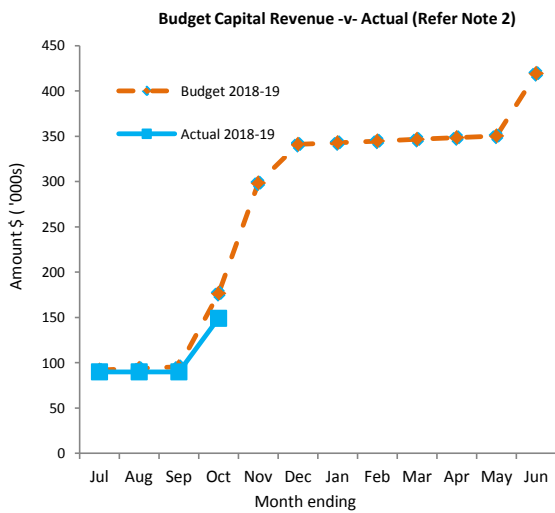
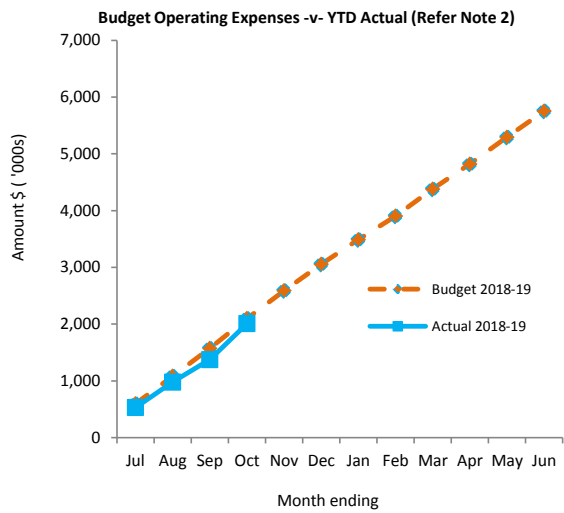
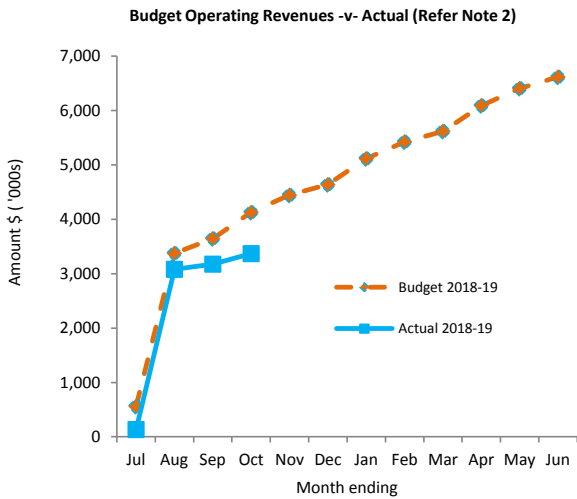
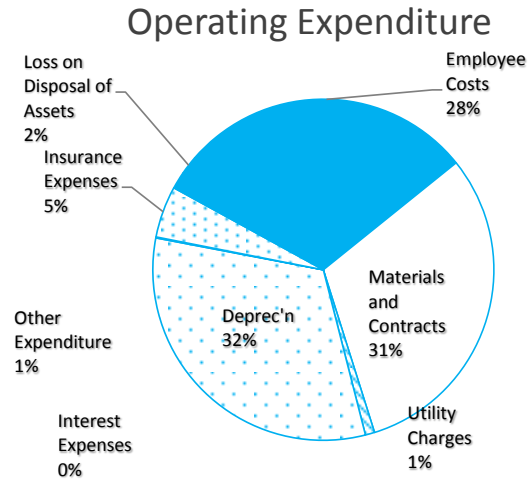
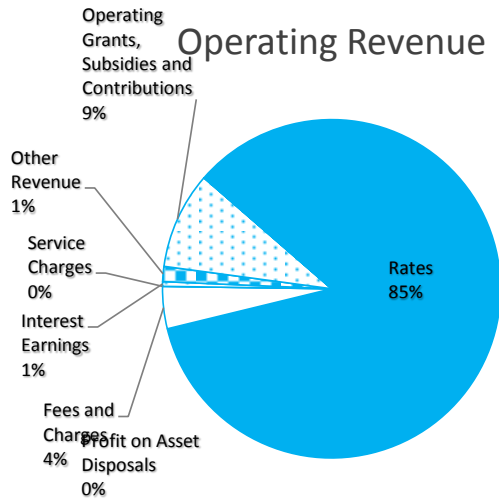
*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

Prepared by: Bob Waddell (Local Government Consultant)  
Reviewed by: Bob Waddell (Local Government Consultant)  
Date prepared: 1-Nov-18

**SHIRE OF VICTORIA PLAINS**  
**Information Summary**  
**For the Period Ended 31 October 2018**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF VICTORIA PLAINS  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 October 2018

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus(Deficit)</b>	3	335,505	239,126	239,126	239,126	0	0%		
<b>Revenue from operating activities</b>									
Governance		5,724	5,724	1,732	1,164	(568)	(33%)	▼	
General Purpose Funding - Rates	9	2,517,266	2,517,266	2,517,266	2,532,126	14,860	1%	▲	
General Purpose Funding - Other		515,497	515,497	133,580	156,181	22,601	17%	▲	S
Law, Order and Public Safety		65,691	65,691	22,040	19,129	(2,911)	(13%)	▼	
Health		5,638	5,638	1,876	948	(928)	(49%)	▼	
Education and Welfare		5,000	5,000	1,664	2,801	1,137	68%	▲	
Housing		91,243	91,243	30,660	31,050	390	1%	▲	
Community Amenities		83,301	83,301	74,965	73,295	(1,670)	(2%)	▼	
Recreation and Culture		43,080	43,080	19,352	18,840	(512)	(3%)	▼	
Transport		83,426	83,426	78,341	124,259	45,918	59%	▲	S
Economic Services		33,887	33,887	11,284	10,579	(705)	(6%)	▼	
Other Property and Services		31,855	31,855	10,612	15,329	4,717	44%	▲	
		<b>3,481,608</b>	<b>3,481,608</b>	<b>2,903,372</b>	<b>2,985,703</b>				
<b>Expenditure from operating activities</b>									
Governance		(505,006)	(505,006)	(266,723)	(178,454)	88,269	33%	▲	S
General Purpose Funding		(348,880)	(348,880)	(116,284)	(126,685)	(10,401)	(9%)	▼	
Law, Order and Public Safety		(296,833)	(296,833)	(102,424)	(136,457)	(34,033)	(33%)	▼	S
Health		(144,599)	(144,599)	(48,184)	(53,515)	(5,331)	(11%)	▼	
Education and Welfare		(104,687)	(104,687)	(44,926)	(31,517)	13,409	30%	▲	S
Housing		(226,694)	(226,694)	(91,354)	(80,491)	10,863	12%	▲	S
Community Amenities		(445,706)	(445,706)	(143,005)	(189,420)	(46,415)	(32%)	▼	S
Recreation and Culture		(514,421)	(514,421)	(172,642)	(185,918)	(13,276)	(8%)	▼	
Transport		(2,964,012)	(2,964,012)	(1,019,833)	(932,304)	87,529	9%	▲	
Economic Services		(194,483)	(194,483)	(65,174)	(73,937)	(8,763)	(13%)	▼	
Other Property and Services		(10,000)	(10,000)	(29,990)	(21,682)	8,308	28%	▲	
		<b>(5,755,321)</b>	<b>(5,755,321)</b>	<b>(2,100,539)</b>	<b>(2,010,379)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		1,869,194	1,869,194	623,048	642,764	19,716	3%	▲	
Adjust (Profit)/Loss on Asset Disposal	8	46,686	46,686	34,364	35,413	1,049	3%	▲	
Movement in Leave Reserve (Added Back)		0	0	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(357,833)</b>	<b>(357,833)</b>	<b>1,460,245</b>	<b>1,653,500</b>				
<b>Investing Activities</b>									
Non-operating Grants, Subsidies and Contributions	11	3,135,051	3,135,051	1,224,074	383,445	(840,629)	(69%)	▼	S
Proceeds from Disposal of Assets	8	214,500	214,500	70,785	59,113	(11,673)	(16%)	▼	S
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(100,795)	(100,795)	(39,832)	(34,742)	5,090	13%	▲	
Construction other than Buildings	13	0	0	0	0	0			
Plant and Equipment	13	(30,000)	(30,000)	0	0	0			
Motor Vehicles	13	0	0	0	0	0			
Furniture and Equipment	13	(57,220)	(57,220)	(14,882)	(7,757)	7,125	48%	▲	
Infrastructure Assets - Roads	13	(3,318,075)	(3,318,075)	(358,713)	(209,337)	149,376	42%	▲	S
Infrastructure Assets - Footpaths	13	0	0	0	0	0			
Infrastructure Assets - Other	13	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(156,539)</b>	<b>(156,539)</b>	<b>881,432</b>	<b>190,722</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		16,815	16,815	0	0	0			
Transfer from Reserves	7	204,880	204,880	105,835	90,000	(15,835)	(15%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(61,335)	(61,335)	(8,103)	(8,053)	50	1%	▲	
Transfer to Reserves	7	0	0	0	(1,198)	(1,198)		▼	
<b>Amount attributable to financing activities</b>		<b>160,360</b>	<b>160,360</b>	<b>97,732</b>	<b>80,749</b>				
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(18,507)</b>	<b>(114,885)</b>	<b>2,678,535</b>	<b>2,164,098</b>				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF VICTORIA PLAINS  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 October 2018

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
<b>Opening Funding Surplus (Deficit)</b>	3	\$ 335,505	\$ 239,126	\$ 239,126	\$ 239,126	\$ 0	0%		
<b>Revenue from operating activities</b>									
Rates	9	2,517,266	2,517,266	2,517,266	2,532,126	14,860	1%	▲	
Operating Grants, Subsidies and Contributions	11	598,487	598,487	211,074	276,756	65,682	31%	▲	\$
Fees and Charges		219,775	219,775	120,578	120,342	(236)	(0%)	▼	
Service Charges		0	0	0	0	0			
Interest Earnings		52,036	52,036	13,340	13,387	47	0%	▲	
Other Revenue		92,130	92,130	40,478	43,091	2,613	6%	▲	
Profit on Disposal of Assets	8	1,914	1,914	636	0	(636)	(100%)	▼	
		<b>3,481,608</b>	<b>3,481,608</b>	<b>2,903,372</b>	<b>2,985,703</b>				
<b>Expenditure from operating activities</b>									
Employee Costs		(1,573,068)	(1,573,068)	(565,136)	(559,197)	5,939	1%	▲	
Materials and Contracts		(1,862,534)	(1,862,534)	(669,023)	(622,046)	46,977	7%	▲	
Utility Charges		(99,802)	(99,802)	(40,072)	(17,714)	22,358	56%	▲	\$
Depreciation on Non-Current Assets		(1,869,194)	(1,869,194)	(623,048)	(642,764)	(19,716)	(3%)	▼	
Interest Expenses		(23,121)	(23,121)	(1,568)	(1,885)	(317)	(20%)	▼	
Insurance Expenses		(127,161)	(127,161)	(102,538)	(98,321)	4,217	4%	▲	
Other Expenditure		(151,841)	(151,841)	(64,154)	(33,038)	31,116	49%	▲	\$
Loss on Disposal of Assets	8	(48,600)	(48,600)	(35,000)	(35,413)	(413)	(1%)	▼	
Loss FV Valuation of Assets		0	0	0	0	0			
		<b>(5,755,321)</b>	<b>(5,755,321)</b>	<b>(2,100,539)</b>	<b>(2,010,379)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		1,869,194	1,869,194	623,048	642,764	19,716	3%	▲	
Adjust (Profit)/Loss on Asset Disposal	8	46,686	46,686	34,364	35,413	1,049	3%	▲	
Movement in Leave Reserve (Added Back)		0	0	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(357,833)</b>	<b>(357,833)</b>	<b>1,460,245</b>	<b>1,653,500</b>				
<b>Investing activities</b>									
Non-Operating Grants, Subsidies and Contributions	11	3,135,051	3,135,051	1,224,074	383,445	(840,629)	(69%)	▼	\$
Proceeds from Disposal of Assets	8	214,500	214,500	70,785	59,113	(11,673)	(16%)	▼	\$
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(100,795)	(100,795)	(39,832)	(34,742)	5,090	13%	▲	
Construction other than Buildings	13	0	0	0	0	0			
Plant and Equipment	13	(30,000)	(30,000)	0	0	0			
Motor Vehicles	13	0	0	0	0	0			
Furniture and Equipment	13	(57,220)	(57,220)	(14,882)	(7,757)	7,125	48%	▲	
Infrastructure Assets - Roads	13	(3,318,075)	(3,318,075)	(358,713)	(209,337)	149,376	42%	▲	\$
Infrastructure Assets - Footpaths	13	0	0	0	0	0			
Infrastructure Assets - Other	13	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(156,539)</b>	<b>(156,539)</b>	<b>881,432</b>	<b>190,722</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		16,815	16,815	0	0	0			
Transfer from Reserves	7	204,880	204,880	105,835	90,000	(15,835)	(15%)	▼	\$
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(61,335)	(61,335)	(8,103)	(8,053)	50	1%	▲	
Transfer to Reserves	7	0	0	0	(1,198)	(1,198)		▼	
<b>Amount attributable to financing activities</b>		<b>160,360</b>	<b>160,360</b>	<b>97,732</b>	<b>80,749</b>				
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(18,507)</b>	<b>(114,885)</b>	<b>2,678,535</b>	<b>2,164,098</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

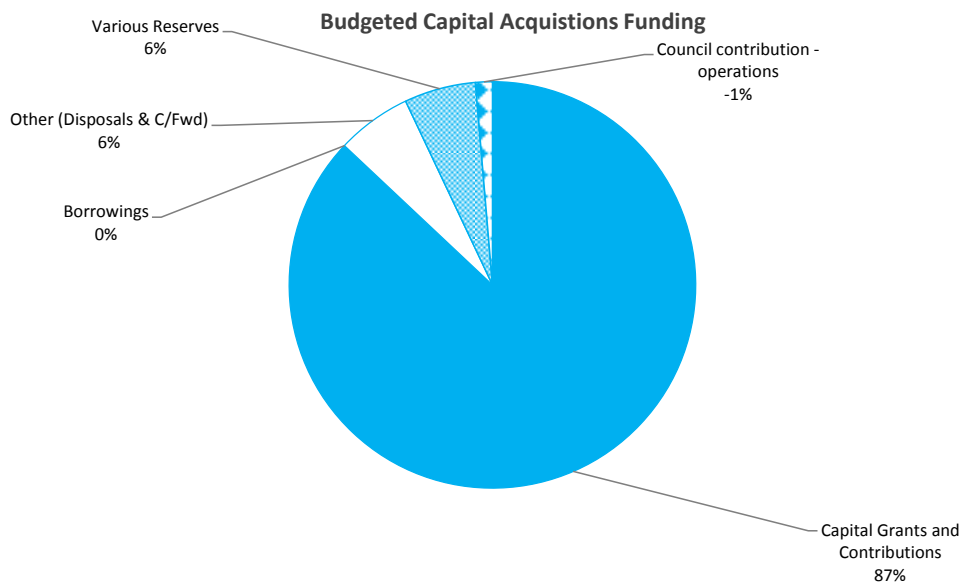
This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF VICTORIA PLAINS**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 October 2018

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	Adopted Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	34,742	39,832	100,795	100,795	34,742	(5,090)
Construction other than Buildings	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	0	0	30,000	30,000	0	0
Motor Vehicles	13	0	0	0	0	0	0	0
Furniture and Equipment	13	0	7,757	14,882	57,220	57,220	7,757	(7,125)
Infrastructure Assets - Roads	13	0	209,337	358,713	3,318,075	3,318,075	209,337	(149,376)
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		0	251,836	413,427	3,506,090	3,506,090	251,836	(161,591)
<b>Capital acquisitions funded by:</b>								
Capital Grants and Contributions				1,224,074	3,135,051	3,135,051	383,445	
Borrowings				0	0	0	0	
Other (Disposals & C/Fwd)				70,785	214,500	214,500	59,113	
Council contribution - Cash Backed Reserves Various Reserves				105,835	204,880		90,000	
Council contribution - operations				(987,267)	(48,341)		(280,722)	
<b>Capital Funding Total</b>				<b>413,427</b>	<b>3,506,090</b>		<b>251,836</b>	



**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018**

**Note 1: Significant Accounting Policies**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 1: Significant Accounting Policies**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018**

**Note 1: Significant Accounting Policies**

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire's overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018**

**Note 2: Explanation of Significant/Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

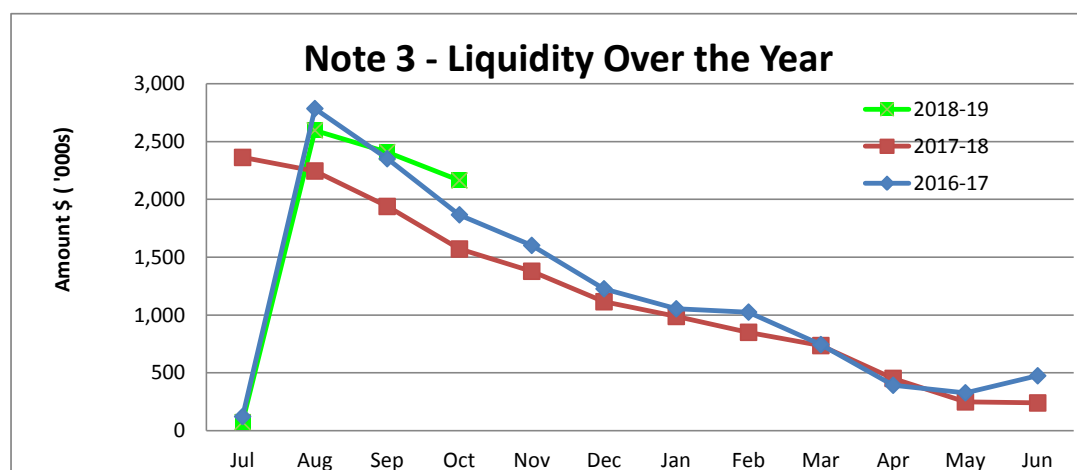
Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
<b>Revenue from operating activities</b>	\$	%				
General Purpose Funding - Other	22,601	17%	▲	\$	Permanent	YTD FAG's are in excess of budget.
Transport	45,918	59%	▲	\$	Permanent	MRWA direct road grant has been received. NB: We have been notified that our full allocation will be reinstated in 18/19. We have budgeted for a reduced allocation based on what happened in 17/18. This has resulted in additional funds of approximately \$45k being received in 18/19.
<b>Expenditure from operating activities</b>						
Governance	88,269	33%	▲	\$	Timing	Phasing of YTD Budgeted expenditure creating variance to YTD Actual figures.
Law, Order and Public Safety	(34,033)	(33%)	▼	\$	Timing	Timing of expenditure. Licensing expenses for FESA vehicles were processed in July whereas the budget was phased over more than one month.
Education and Welfare	13,409	30%	▲	\$	Timing	Timing of expenditure
Housing	10,863	12%	▲	\$	Permanent	Maintenance on staff housing currently lower than budget.
Community Amenities	(46,415)	(32%)	▼	\$	Permanent	Tip maintenance in over budget due to the Shire stock piling future cover materials for the three tips.
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	(840,629)	(69%)	▼	\$	Timing	Actual income coming in later than budgeted expectation for RTR, RRG and AGLIME funding.
Proceeds from Disposal of Assets	(11,673)	(16%)	▼	\$	Permanent	Proceeds from the disposal of the Volvo Backhoe came in less than budgeted.
Infrastructure Assets - Roads	149,376	42%	▲	\$	Permanent	Works on the RTR Yerecoin SE Rd is ahead of budget and works on AGLIME funded works behind budget at this point in time.
<b>Financing Activities</b>						
Transfer from Reserves	(15,835)	(15%)	▼	\$	Timing	Transfers not required yet
Reporting Nature or Type	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
<b>Revenue from operating activities</b>	\$	%				
Operating Grants, Subsidies and Contributions	65,682	31%	▲	\$	Permanent	MRWA direct road grant has been received. NB: We have been notified that our full allocation will be reinstated in 18/19. We have budgeted for a reduced allocation based on what happened in 17/18. This has resulted in additional funds of approximately \$45k being received in 18/19.
<b>Expenditure from operating activities</b>						
Utility Charges	22,358	56%	▲	\$	Timing	Utility charges coming in behind budget phasing of expenditure.
Other Expenditure	31,116	49%	▲	\$		Public relations expenses are coming coming in behind budget phasing of expenditure as is expenditure relating to community development grants.

**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2018	31/10/2017	31/10/2018
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	467,726	1,015,396	1,408,579
Cash Restricted - Conditions over Grants	11	0	0	180,625
Cash Restricted - Reserves	4	624,847	725,459	536,045
Receivables - Rates	6	27,452	483,087	557,316
Receivables - Other	6	254,962	282,583	211,914
Inventories		67,230	28,217	64,105
		<u>1,442,218</u>	<u>2,534,742</u>	<u>2,958,584</u>
<b>Less: Current Liabilities</b>				
Payables		(439,202)	(94,422)	(120,161)
Loan Liability		544	(50,835)	8,598
Provisions		(136,945)	(144,031)	(136,945)
		<u>(575,603)</u>	<u>(289,287)</u>	<u>(248,508)</u>
Less: Cash Reserves	7	(624,847)	(725,459)	(536,045)
Add Back: Component of Leave Liability not Required to be funded		0	0	0
Add Back: Current Loan Liability		(544)	50,835	(8,598)
Adjustment for Trust Transactions Within Muni		(2,098)	(184)	(1,335)
<b>Net Current Funding Position</b>		<b>239,126</b>	<b>1,570,646</b>	<b>2,164,098</b>



**Comments - Net Current Funding Position**

SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>								
Municipal Funds Bank A/c	35,796				35,796	Bendigo	0.00%	At Call
Petty Cash Float	590				590	N/A	Nil	On Hand
Reserve Funds Bank Account		426,841			426,841	Bendigo	2.00%	19/06/2018
Trust Bank Account			9,994		9,994	Bendigo	0.00%	At Call
<b>(b) Term Deposits</b>								
Municipal Savings Bank Account	352,818				352,818	Bendigo	1.25%	At Call
Municipal Term Deposit 30 Days (Bendigo)	200,000				200,000	Bendigo	1.60%	21/11/2018
Municipal Account - 90 Day Term Deposit	0				0			
Municipal Account - Treasury OCDF	0				0			
Municipal Term Deposit 3mths (Bendigo 1)	500,000				500,000	Bendigo	2.35%	26/12/2018
Municipal Term Deposit 3mths (Bendigo 2)	500,000				500,000	Bendigo	2.30%	16/01/2019
Reserves - Term Deposit		0			0			
Treasury - Reserve Account		0			0			
Reserves - Term Deposit		109,205			109,205	Bendigo	2.00%	5/09/2018
Trust Account - Term Deposit			0		0			
<b>(c) Investments</b>				0	0	N/A	N/A	N/A
<b>Total</b>	<b>1,589,204</b>	<b>536,045</b>	<b>9,994</b>	<b>0</b>	<b>2,135,244</b>			

Comments/Notes - Investments

Council's overdraft facility has not been utilised in this month.





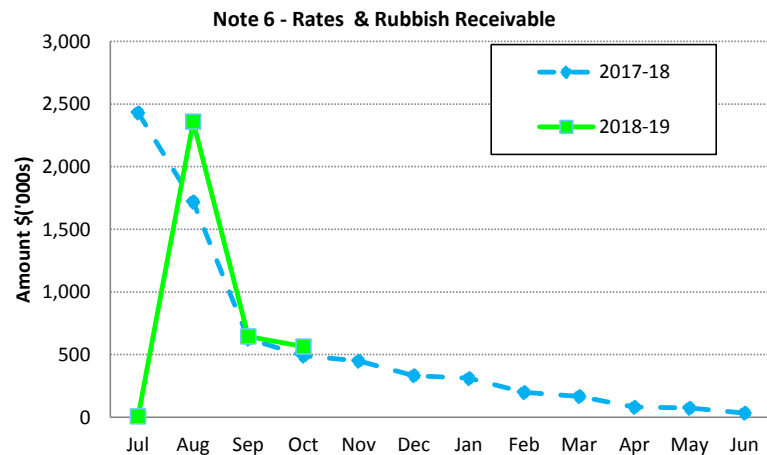
**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 6: Receivables**

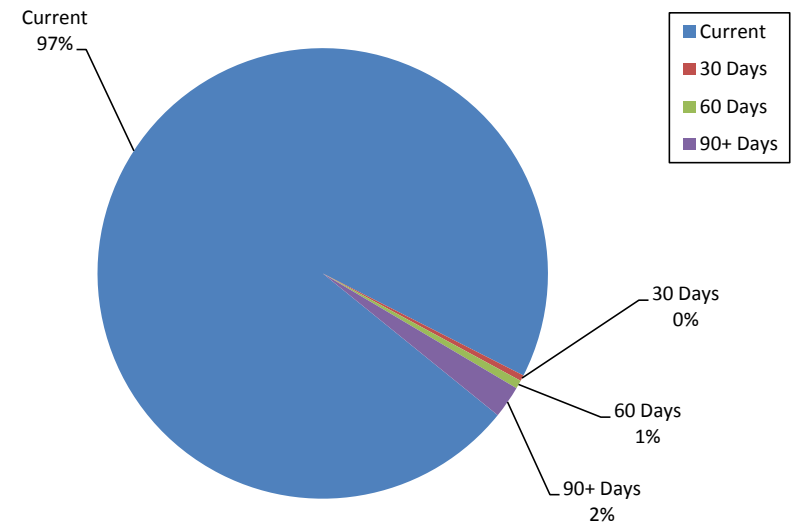
Receivables - Rates & Rubbish	31 October 2018	30 June 2018
	\$	\$
Opening Arrears Previous Years	34,151	55,992
Levied this year	2,473,882	2,367,642
Less Collections to date	(1,944,019)	(2,389,482)
Equals Current Outstanding	<b>564,014</b>	<b>34,151</b>
<b>Net Rates Collectable</b>	<b>564,014</b>	<b>34,151</b>
% Collected	77.51%	98.59%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	160,852	709	1,000	3,865	166,426
<b>Balance per Trial Balance</b>					
Sundry Debtors					164,082
Receivables - Other					48,469
<b>Total Receivables General Outstanding</b>					<b>212,552</b>

Amounts shown above include GST (where applicable)



**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Receivables Rates & Rubbish**

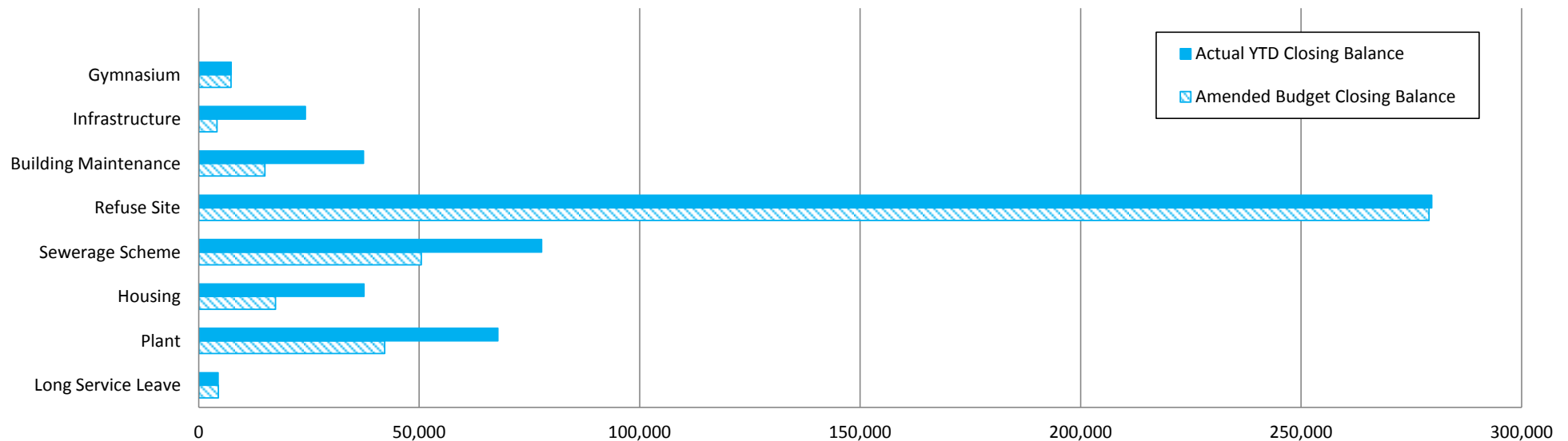
In 2018/19 rates and rubbish charges did not get levied until August so the figure reported for July is next to zero.

**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	4,437	0	10	0	0	0	0	4,437	4,447
Plant	67,678	0	152	0	0	(25,500)	0	42,178	67,830
Housing	37,400	0	84	0	0	(20,000)	0	17,400	37,484
Sewerage Scheme	77,578	0	174	0	0	(27,120)	0	50,458	77,752
Refuse Site	278,982	0	625	0	0	0	0	278,982	279,607
Building Maintenance	77,292	0	84	0	0	(62,260)	(40,000)	15,032	37,376
Infrastructure	74,135	0	54	0	0	(70,000)	(50,000)	4,135	24,189
Gymnasium	7,345	0	16	0	0	0	0	7,345	7,361
	<b>624,847</b>	<b>0</b>	<b>1,198</b>	<b>0</b>	<b>0</b>	<b>(204,880)</b>	<b>(90,000)</b>	<b>419,967</b>	<b>536,045</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
	<b>Land and Buildings</b>	\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
PE097	Toro Z580D 25hp Ride On Mower					2,586	4,500	1,914	
PE080	PGR9 Cat Grader 120 M Series					164,000	145,000		(19,000)
PE113	Volvo BL71B Backhoe Loader	94,525	59,113		(35,413)	94,600	65,000		(29,600)
		<b>94,525</b>	<b>59,113</b>	<b>0</b>	<b>(35,413)</b>	<b>261,186</b>	<b>214,500</b>	<b>1,914</b>	<b>(48,600)</b>

**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General Rate</b>											
GRV	10.1086	160	1,776,674	179,597	(1,112)	(420)	178,065	179,597	0	0	179,597
UV	0.6883	306	318,010,000	2,188,863	1,518	(51)	2,190,329	2,188,863	0	0	2,188,863
<b>Sub-Totals</b>		<b>466</b>	<b>319,786,674</b>	<b>2,368,460</b>	<b>406</b>	<b>(471)</b>	<b>2,368,394</b>	<b>2,368,460</b>	<b>0</b>	<b>0</b>	<b>2,368,460</b>
<b>Minimum Payment</b>	\$										
GRV	420.00	72	93,787	30,240	0	0	30,240	30,240	0	0	30,240
UV	550.00	42	1,299,241	23,100	0	0	23,100	23,100	0	0	23,100
<b>Sub-Totals</b>		<b>114</b>	<b>1,393,028</b>	<b>53,340</b>	<b>0</b>	<b>0</b>	<b>53,340</b>	<b>53,340</b>	<b>0</b>	<b>0</b>	<b>53,340</b>
		<b>580</b>	<b>321,179,702</b>	<b>2,421,800</b>	<b>406</b>	<b>(471)</b>	<b>2,421,734</b>	<b>2,421,800</b>	<b>0</b>	<b>0</b>	<b>2,421,800</b>
Discounts							0				0
Concession							0				0
<b>Amount from General Rates</b>							<b>2,421,734</b>				<b>2,421,800</b>
Ex-Gratia Rates							110,392				95,466
Movement in Excess Rates							0				0
Specified Area Rates							0				0
<b>Totals</b>							<b>2,532,126</b>				<b>2,517,266</b>

**Comments - Rating Information**

SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2018	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community Amenities</b>													
Loan 72 Drought Proofing Calingiri	10,291	0	0	0	0	10,291	10,291	10,291	0	0	0	589	589
<b>Recreation and Culture</b>													
Loan 82 Calingiri Sports Pavilion	77,136	0	0	0	0	18,022	18,022	77,136	59,114	59,114	0	3,826	3,826
Loan 83 Calingiri Football Club *	239,177	0	0	0	0	16,815	16,815	239,177	222,362	222,362	0	11,986	11,986
<b>Economic Services</b>													
Loan 84 Piawaning Water Supply	151,429	0	0	0	8,053	16,207	16,207	143,376	135,222	135,222	1,885	4,720	4,720
	478,033	0	0	0	8,053	61,335	61,335	469,980	416,698	416,698	1,885	21,121	21,121

\* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF VICTORIA PLAINS  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 October 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$				\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	0	224,312	0	56,078	224,312	0	224,312	77,131	0	0
Grants Commission - Local Roads	WALGGC	Operating	0	234,536	0	58,634	234,536	0	234,536	62,156	0	0
<b>Law, Order and Public Safety</b>												
Grant - ESL BFB Operating Grant	Dept of Fire & Emergency Service	Operating - Tied	0	53,830	0	17,225	53,830	0	53,830	13,458	(21,361)	0
Contribution - DFES Commission on ESL Levy	Dept of Fire & Emergency Service	Operating	0	4,000	0	1,332	4,000	0	4,000	0	0	0
<b>Education &amp; Welfare</b>												
Contributions to Community Development Programs	Community contributions	Operating	0	5,000	0	1,664	5,000	0	5,000	801	0	0
<b>Transport</b>												
Contribution - Street Lighting	Main Roads WA	Operating	0	1,000	0	332	1,000	0	1,000	0	(7,427)	0
Grant - Regional Road Group - Road Projects	Main Roads WA	Non-operating	0	0	424,936	212,468	424,936	0	424,936	0	0	0
Grant - Direct Road	Main Roads WA	Operating	0	75,809	0	75,809	75,809	0	75,809	123,211	(56,455)	0
Grant - Roads to Recovery	Dept of Infrastructure	Non-operating	0	0	649,412	324,706	649,412	0	649,412	179,450	(31,727)	147,723
Grant - Ag-Lime Project	Main Roads WA	Non-operating	0	0	2,060,703	686,900	2,060,703	0	2,060,703	203,995	(171,093)	32,902
<b>TOTALS</b>			<b>0</b>	<b>598,487</b>	<b>1,074,348</b>	<b>748,248</b>	<b>1,672,835</b>	<b>0</b>	<b>1,672,835</b>	<b>456,206</b>	<b>(121,848)</b>	<b>180,625</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		0	544,657	0	193,849	544,657	0	544,657	263,299	(63,882)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	53,830	0	17,225	53,830	0	53,830	13,458	(26,239)	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	3,135,051	1,224,074	3,135,051	0	3,135,051	383,445	(202,821)	180,625
<b>TOTALS</b>			<b>0</b>	<b>598,487</b>	<b>3,135,051</b>	<b>1,435,148</b>	<b>3,733,538</b>	<b>0</b>	<b>3,733,538</b>	<b>660,202</b>	<b>(292,942)</b>	<b>180,625</b>

**SHIRE OF VICTORIA PLAINS**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 October 2018**

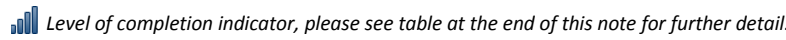





**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:






Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Oct 2018
	\$	\$	\$	\$
BCITF	2,252.00	1,191.54	(1,852.00)	1,591.54
BSL	3,318.30	1,031.48	(1,289.65)	3,060.13
Community Bus	0.00	0.00	0.00	0.00
Central Midlands Vroc	0.00	0.00	0.00	0.00
Gym Key Bond	862.00	0.00	0.00	862.00
Housing Bonds	0.00	0.00	0.00	0.00
Hall & Hall Key Bond	740.00	640.00	0.00	1,380.00
Vehicle Licensing	2,097.70	72,247.50	(73,110.20)	1,235.00
Councillor Nomination Bonds	0.00	0.00	0.00	0.00
Other Trust Items	1,537.76	105.00	0.00	1,642.76
Tip Key Bond	1,538.00	20.00	0.00	1,558.00
	<b>12,345.76</b>	<b>75,235.52</b>	<b>(76,251.85)</b>	<b>11,329.43</b>












**Note 13: Capital Acquisitions**

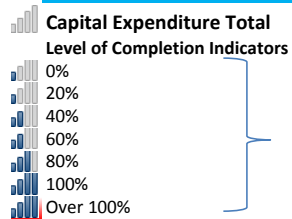
Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	
										
<b>Buildings</b>										
<b>Governance</b>										
	Admin Office Upgrade	40052	9231	0	(12,043)	(12,043)	(27,295)	(27,295)	(9,007)	(3,036)
<b>Total - Governance</b>				<b>0</b>	<b>(12,043)</b>	<b>(12,043)</b>	<b>(27,295)</b>	<b>(27,295)</b>	<b>(9,007)</b>	<b>(3,036)</b>
<b>Housing</b>										
	12 Harrington St - Upgrade	40064	9231	0	0	0	(15,000)	(15,000)	(4,950)	4,950
	44 Edmonds Street - Housing upgrade	40110	9231	0	0	0	(5,000)	(5,000)	(2,500)	2,500
<b>Total - Housing</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(7,450)</b>	<b>7,450</b>
<b>Recreation And Culture</b>										
	Calingiri Recreation Centre Capital	40129	9231	0	(600)	(600)	(13,500)	(13,500)	(3,375)	2,775
<b>Total - Recreation And Culture</b>				<b>0</b>	<b>(600)</b>	<b>(600)</b>	<b>(13,500)</b>	<b>(13,500)</b>	<b>(3,375)</b>	<b>2,775</b>
<b>Other Property &amp; Services</b>										
	Depot Office Upgrade	40063	9231	0	(22,099)	(22,099)	(40,000)	(40,000)	(20,000)	(2,099)
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>(22,099)</b>	<b>(22,099)</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(20,000)</b>	<b>(2,099)</b>
<b>Total - Buildings</b>				<b>0</b>	<b>(34,742)</b>	<b>(34,742)</b>	<b>(100,795)</b>	<b>(100,795)</b>	<b>(39,832)</b>	<b>5,090</b>

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	\$
<b>Plant &amp; Equipment</b>										
<b>Transport</b>										
	Furn & Equip - Chambers	40031	9233	0	(4,064)	(4,064)	(7,220)	(7,220)	(2,382)	(1,682)
	Purchase Ride on Mower - 2018/19	40041	9235	0	0	0	(30,000)	(30,000)	0	0
<b>Total - Transport</b>				<b>0</b>	<b>(4,064)</b>	<b>(4,064)</b>	<b>(37,220)</b>	<b>(37,220)</b>	<b>(2,382)</b>	<b>(1,682)</b>
	<b>Total - Plant &amp; Equipment</b>			<b>0</b>	<b>(4,064)</b>	<b>(4,064)</b>	<b>(37,220)</b>	<b>(37,220)</b>	<b>(2,382)</b>	<b>(1,682)</b>
<b>Furniture &amp; Equipment</b>										
<b>Governance</b>										
	Computing Upgrade software & hardware	40069	9233	0	(3,693)	(3,693)	(50,000)	(50,000)	(12,500)	8,807
<b>Total - Governance</b>				<b>0</b>	<b>(3,693)</b>	<b>(3,693)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(12,500)</b>	<b>8,807</b>
	<b>Total - Furniture &amp; Equipment</b>			<b>0</b>	<b>(3,693)</b>	<b>(3,693)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(12,500)</b>	<b>8,807</b>

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget		YTD Variance
				\$	\$	\$	\$	\$	\$	\$	
<b>Roads</b>											
<b>Transport</b>											
	Gravel Pits (2017-18)	40021	9240	C9137	0	(3,933)	(3,933)	0	0	0	(3,933)
	Toodyay-Bindi Bindi Road 2018-19	40022	9240	RR0035	0	0	0	(637,410)	(637,410)	0	0
	Moore River Bridge Repairs (2017-18)	40024	9240	R2R024	0	0	0	(445,942)	(445,942)	0	0
	Yerecoin SE Road (2018-19)	40024	9240	R2R025	0	(31,727)	(31,727)	(174,020)	(174,020)	(87,010)	55,283
	AG Lime Roads Project Development & Management	40025	9240	AG0000	0	(97,391)	(97,391)	(85,703)	(85,703)	(85,703)	(11,688)
	AG Lime - Calingiri / New Norcia Road	40025	9240	AG0008	0	(73,703)	(73,703)	(1,030,000)	(1,030,000)	(154,500)	80,797
	AG Lime - Mogumber West Rd	40025	9240	AG0023	0	0	0	(525,000)	(525,000)	(31,500)	31,500
	AG Lime - Calingiri / Goomalling Road	40025	9240	AG0123	0	0	0	(420,000)	(420,000)	0	0
	Mogumber West Rd Intersection	40319	9240	RC0001	0	(2,583)	(2,583)	0	0	0	(2,583)
<b>Total - Transport</b>					<b>0</b>	<b>(209,337)</b>	<b>(209,337)</b>	<b>(3,318,075)</b>	<b>(3,318,075)</b>	<b>(358,713)</b>	<b>149,376</b>
<b>Total - Roads</b>					<b>0</b>	<b>(209,337)</b>	<b>(209,337)</b>	<b>(3,318,075)</b>	<b>(3,318,075)</b>	<b>(358,713)</b>	<b>149,376</b>
<b>Capital Expenditure Total</b>					<b>0</b>	<b>(251,836)</b>	<b>(251,836)</b>	<b>(3,506,090)</b>	<b>(3,506,090)</b>	<b>(413,427)</b>	<b>161,591</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6897	04/10/2018		Postage charges for month of September 2018		260.09
EFT6898	04/10/2018		Artificial turf - Shire's administration grounds		309.38
EFT6899	04/10/2018		Assistance with Roads to Recovery annual report, administration, general accounting and payroll review		462.00
EFT6900	04/10/2018		Carry out 60000km logbook service and safety check- Toyota Hi Lux and Isuzu 4x4 ute		802.14
			Logbook service and safety check - Toyota Hi lux 4x2 (PWV56)	398.92	
			Logbook service and safety check - Isuzu D Max 4x4 ute (PWV61)	403.22	
EFT6901	04/10/2018		Purchase of milk and coffee, newspaper, and stamps for Administration Office, month of September		320.40
EFT6902	04/10/2018		Professional fees on road re-alignment matters , and building enforcement matters		3,141.60
			Legal advice re: building enforcement matters	1,570.80	
			Legal advice re: road re-alignment matters	1,570.80	
EFT6903	04/10/2018		Consultancy services re: Stage 3 Local laws and governance matters		8,376.41
EFT6904	04/10/2018		Suicide Prevention catering service; and Country Women's Association (CWA) facility upgrade - community grant (final		2,072.50
			Catering services - ASIST workshop (Suicide Prevention grant	1,000.00	
			CWA facility upgrade - community grant (final payment)	1,072.50	
EFT6905	04/10/2018		ESL levy 2018/19 - additional charges		246.00
EFT6906	04/10/2018		Bitumen maintenance: supply 5 tonne of cold asphalt - Bindi Bindi-		987.36
EFT6907	04/10/2018		Septic cleanout of public toilets at Mogumber plus travel		1,478.69
EFT6908	04/10/2018		Adjustment on data costs associated with mobile phone upgrades, not personal use.		500.00
EFT6909	04/10/2018		Well being matters project: Tai Chi classes at Calingiri and		2,100.00
EFT6910	04/10/2018		Valuation fee - mining tenements schedule no. M2018/5		39.00
EFT6911	04/10/2018		Temp - Finance Officer - Staff travel reimbursement invoice 418016		8.58
EFT6912	04/10/2018		Advert on adoption of local laws and Regional Price Preference		1,132.56
			Local government notices on adoption of policy - Regional Price	234.11	
			Local government notices on adoption of local laws	914.19	
			Discount on early payment.	(15.74)	
EFT6913	04/10/2018		Fire Officers' training assessment awards night meals		956.75

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6914	04/10/2018		Administration office - Aqua to Go water bottles		71.23
EFT6915	04/10/2018		Tips management of Bolgart and Calingiri tips; and cleaning services - Shire's facilities from 24/09/2018 to 4/10/2018		3,946.47
			Cleaning services - Shire's facilities from 24/09/2018 to 04/10/2018	1,078.00	
			Tips management from 24/09/2018 to 04/10/2018 - Bolgart and	2,868.47	
EFT6916	04/10/2018		Signage requirement for Roads to Recovery Project		880.00
EFT6917	04/10/2018		Health and Building services for the month of September 2018		7,799.00
EFT6918	04/10/2018		Unblock drain at Calingiri Recreation Centre; and Depot upgrade		1,316.50
			Repairs at Calingiri Recreation Centre - to unblock drain	506.00	
			Depot upgrade - relocated boiling water unit, ice machine and drinking fountain to new kitchen	810.50	
EFT6919	04/10/2018		Freight charges - Bolgart library		89.28
EFT6920	04/10/2018		Cancellation fee -project extension NS010635 L 44 Smith St		1,050.00
EFT6921	04/10/2018		NBN wireless service - Shire's office and Officers' housing		577.50
EFT6922	11/10/2018		Sweep streets at Calingiri, Bolgart and Yerecoin		1,210.00
EFT6923	11/10/2018		Annual Tourism support for 2018/2019 financial year		6,050.00
EFT6924	11/10/2018		New Norcia Building emergency services-removed and replaced		165.00
EFT6925	11/10/2018		Depot - monthly charge of gas cylinder - September 2018		42.22
EFT6926	11/10/2018		Vehicle service logbook and safety checks- Toyota Prado - PAV45		354.85
EFT6927	11/10/2018		Purchases for rural minds workshop, aged person units and staff housing maintenance, playground and traffic signs maintenance		166.50
EFT6928	11/10/2018		GPS monitoring services of fleet vehicles for the month of October 2018		374.00
EFT6929	11/10/2018		Shire's administration grounds - purchase of waterbowl iron stone		318.00
EFT6930	11/10/2018		Assistance with preparation briefing report for briefing session and provision of financial report, and adhoc payroll assistance		429.00
EFT6931	11/10/2018		Payroll deductions		154.74
EFT6932	11/10/2018		Freight cost - Fire fighting foam (Fire prevention)		276.43
EFT6933	11/10/2018		ESL charge for Shire's properties-financial year 2018/2019		1,722.00
EFT6934	11/10/2018		Annual fee: 4 weekly supply/service of incubicle servicing- sanitary disposal units for all Shire's properties		2,875.16
EFT6935	11/10/2018		Calingiri Caravan Park - installation of coded locks		308.00

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6936	11/10/2018		Depot staff trainership fees - September 2018		450.00
EFT6937	11/10/2018		User group subscription for financial year 2018/2019		748.00
EFT6938	11/10/2018		Rates refund - overpayment of rates for 17/18		2,636.50
EFT6939	11/10/2018		Cleaning products and toilet supplies for all Shire's facilities		555.28
EFT6940	11/10/2018		Land enquiry charges for September 2018		75.80
EFT6941	11/10/2018		Annual State Conference 2018 - registration and awards night - CEO		1,670.00
EFT6942	11/10/2018		Professional fees re: Group reserve 8588 - Mogumber		525.25
EFT6943	11/10/2018		Excess payable for Insurance claim (Zurich Insurance)-Toyota Prado		300.00
EFT6944	11/10/2018		Pre-employment medical cost reimbursement		154.00
EFT6945	11/10/2018		Provision of engineering inspection, road damage assessment, cost estimation, and concept road design		9,447.35
			Mogumber West Road - provision of engineering and concept road design and cost estimate	2,841.30	
			Old Plains Road - provision of engineering inspection, road damage assessment, cost estimation, Mainroads funding submission and Working gloves for staff	6,606.05	
EFT6946	11/10/2018		Avon Regional Organisation of Councils (AROC) membership fee for financial year 2018/2019		5,500.00
EFT6947	11/10/2018		Pre employment medical cost reimbursement		165.00
EFT6948	11/10/2018		Gillingara hall - cleaning services - Toilets and emptied bins		140.00
EFT6949	11/10/2018		2018 WA Local Government Convention & Trade Exhibition - Councillor P Bantock		1,753.00
EFT6950	11/10/2018		Reticulation supplies for Calingiri and Bolgart town gardens maintenance; and depot building maintenance supplies		197.05
EFT6951	11/10/2018		Supply and fit new tyre - Toyota Prado (PWV63)		284.00
EFT6952	11/10/2018		Bolt barrel chrome installed at Library (door)		28.00
EFT6953	11/10/2018		Purchase of fertiliser, rapid cement and trickle tube for Yerecoin town maintenance		84.10
EFT6954	11/10/2018		Alarm monitoring charges from 1 October - 31 December 2018		214.50
EFT6955	18/10/2018		Sweep streets in Calingiri, Bolgart and Yerecoin on 20 August 2018		1,210.00
EFT6956	18/10/2018		Refuse collection services for all Shire's towns for the month of September 2018		4,541.68
EFT6957	18/10/2018				

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6958	18/10/2018		Specs safety rush plus smoke glasses for depot staff		153.56
EFT6959	18/10/2018		Gas cylinder service charge - July & August 2018		87.20
EFT6960	18/10/2018		Assistance with grant acquittal, September financial statement, assets and annual financial report		1,716.00
EFT6961	18/10/2018		Purchase of milk and coffee for the depot office, and supplies for town maintenance		486.81
EFT6962	18/10/2018		Professional fee for drafting and settling audit letter		715.00
EFT6963	18/10/2018		Colour copier monthly reading - September 2018		1,064.78
EFT6964	18/10/2018		Supply of insect repellent and thorzt sugar free, and bag of rag -		366.30
			Supply of insect repellent and thorzt sugar free	311.30	
			Supply bag of rag 15kg light heavy	55.00	
EFT6965	18/10/2018		Repairs to squash courts - receive instructions, travel to site,		660.00
EFT6966	18/10/2018		Service fire equipment and fire extinguishers - Administration office		3,006.30
EFT6967	18/10/2018		Purchase of depot maintenance items - pole pruner, chain saw, saw case, helmet kit, file holder, jerry can		2,435.00
			Supply two chains for saw	99.00	
			Purchase of depot maintenance items - pole pruner \$1,280.00, chain saws \$480.00; saw case, helmet kit, file holder, jerry can	2,336.00	
EFT6968	18/10/2018		Subscription - Moora Directory		285.00
EFT6969	18/10/2018		Supply 4 rolls of Geo-fab 6m x 150mtrs at Yerecoin South East and Cocking Road		7,840.80
EFT6970	18/10/2018		Professional valuation advisory - 2018 Infrastructure valuations fee		8,580.00
EFT6971	18/10/2018		Supply Dowa-Tordon 75 D herb 10 litre - Pest control around towns		169.24
EFT6972	18/10/2018		Recruitment cost for 2 positions - Finance manager and Finance Officer		11,441.41
EFT6973	18/10/2018		Loader - repair hydraulic oil leaks; Crew truck - logbook service/safety checks; Excavator - repairs auxiliary hydraulics; 13 tonne tip truck - weld tailgate latch		940.83
EFT6974	18/10/2018		Tip management of Bolgart and Calingiri tips, and cleaning services of Shire's facilities from 8/10/2018 to 21/10/2018		3,792.47

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
			Fortnightly tips managements - Bolgart and Calingiri	2,868.47	
			Fortnightly cleaning services	924.00	
EFT6975	18/10/2018		Consulting work onsite - set up road counters, check Yerecoin east road for Regional Road Group project		1,104.58
EFT6976	18/10/2018		Aglime Route 2: Provision of project management and engineering services		41,703.19
			Aglime Route 2 project - provision of environmental impact assessment and reporting plus administration for period 1 - 31 August 2018	6,902.44	
			Aglime Route 2 project - provision of geotechnical sampling and laboratory materials testing service and reporting plus administration for period 24 August to 20 September 2018	12,856.25	
			Aglime Route 2: Provision of project management and engineering services (Road designs and drafting services), amendments to overlay areas at Calingiri New Norcia Rd, finalising changes to improvement to the Calingiri Goomaling Rd Corondine Rd	21,944.50	
EFT6977	18/10/2018		Freight cost - Council chambers chairs		2,086.54
EFT6978	18/10/2018		Travel reimbursement for August to October 2018 - Local government week, council meeting, brief session		401.26
EFT6979	18/10/2018		Fit bridgestone duellers 604, and tubeless valve for Nissan Navarra (PWV59), and tube for multi-tyred roller (PR09)		522.00
EFT6980	18/10/2018		Supply rear indicator lense - Hino 9 tonne tip truck (PTK17)		29.84
EFT6981	25/10/2018		Electrical repairs and maintenance - Tip truck, Grader, and generator, and removal of GPS system and wirring - backhoe		1,904.38
			Electrical repairs and maintenance - Tip truck, Grader, and generator	1,583.73	
			Removal of GPS system and repair wiring from backhoe (PLR9) prior to disposal of asset.	320.65	
EFT6982	25/10/2018		Recruitment - pre employment medical reimbursement		105.00



**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6983	25/10/2018		Annual service to plant - Piawaning Water Supply		4,059.00
EFT6984	25/10/2018		Purchase of plants for Admin gardens.		128.27
EFT6985	25/10/2018		Quarterly water sampling test - Bolgart aged person units		379.50
EFT6986	25/10/2018		Professional fees - attendance at Council meeting, general accounting assistance plus travel		1,590.60
EFT6987	25/10/2018		Payroll deductions		154.93
EFT6988	25/10/2018		2018/2019 Annual fee for refuse sites - Calingiri, Mogumber, and Bolgart		2,923.20
EFT6989	25/10/2018		Catering services - ASIST workshop (Suicide Prevention grant funded)		650.00
EFT6990	25/10/2018		Bolgart Caravan Park repairs and maintenance - upgrade of switch board hardware, breakers, RCDs		5,421.31
			Fixed exhaust fan humming and installed new double GPO - Staff housing, 13 Lambert Crescent	165.00	
			Removal and replacement of 40amp RCD at Old Tennis Club (Progress Club) - Calingiri	209.88	
			Bolgart Caravan Park repairs and maintenance - upgrade of switch board hardware, breakers, RCDs	5,046.43	
EFT6991	25/10/2018		Green registration tags - Dog licensing		92.40
EFT6992	25/10/2018		Standard traffic grab rails and hand rails - Mogumber halls		4,051.30
EFT6993	25/10/2018		Colourbond fence and chainwire fence in front of evaporation field - Aged Person Units at Bolgart		7,136.25
EFT6994	25/10/2018		Replaced tap on boiling billy and service inlet ball trap at the Depot		196.90
EFT6995	25/10/2018		Grader hire to carry out maintenance grading of 34.4 kms - Wallamarra Rd, Essex Rd, Batty Bog, Longman, Glentromie, Sholz, and Thompson		8,716.40
EFT6996	25/10/2018		Travel reimbursement - September 2018 Business Information and Council Meeting, and October 2018 Council meeting		109.09
EFT6997	25/10/2018		Customised pens with Shire of Victoria Plains logo		131.18

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT6998	25/10/2018		Carried out annual service of Yerecoin/Piawanning fire truck.		472.07
EFT6999	25/10/2018		Calingiri hall - cleaning services		140.00
EFT7000	25/10/2018		Side tipper 3 axle trailer (PTL06) - refurbished tail door and repaired grease fittings		1,059.30
EFT7001	25/10/2018		Freight cost - Bolgart Library		112.86
EFT7002	25/10/2018		Purchased of LH Ind lens parts for 9 Tonne Tip Truck (PTK17)		12.77
EFT7003	25/10/2018		Monthly IT and computing support - September 2018		414.41
EFT7004	25/10/2018		Supply one calculator battery for Ranger		4.25
EFT7005	22/10/2018		Payroll deductions		23,516.00
EFT7006	31/10/2018		Plaque Bedrock No 9, Sandstone at War Memorial Rose Garden - to honour those of Victoria Plains who served during WW2.		1,705.00
EFT7007	31/10/2018		Maintenance grading: 77.7kms from 26/09/2018 to 05/10/2018 - Gabalong, Skilling Rd, Duggan Rd, Gold Course Rd, Halligan Rd, Rick Rd, Carani Rd West, Howard Rd, Yenart Rd, and Newdale Rd		17,521.35
EFT7008	31/10/2018		Assistance with Roads to Recovery quarterly report, annual financial report, flood damage submission, and recognition of proceeds for disposal of Volvo backhoe		429.00
EFT7009	31/10/2018		Repaint Cornice dining area of Aged Persons Unit 4 - Calingiri		291.50
EFT7010	31/10/2018		Refund overpayment of invoice 2247		240.00
EFT7011	31/10/2018		Health and building services for the month of October 2018		7,799.00
EFT7012	31/10/2018		Special Government Gazette - Meeting procedures Local law 2018		2,105.50

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
EFT7013	31/10/2018		Plan consultancy share for the month of October 2018		212.50
EFT7014	31/10/2018		Community Emergency Service expense for the quarter ending 30 September 2018		3,846.06
EFT7015	31/10/2018		ASIST 2 day workshop (Suicide Prevention grant funded) plus travel and participants kits		2,712.00
EFT7016	31/10/2018		Purchase of A/C filter cover for Hino 9tonne tip truck (PTK17)		108.90
EFT7017	31/10/2018		Annual billing 2018/2019 - Managed services agreement for IT Support - Platinum - Servers, Workstations, Laptops, Councillors, Multi Offices (Depot, Libraries)		49,540.52
EFT7018	31/10/2018		Supplied and fitted 4x11R22.5 Firestone T559 to sidetipper (PTL07)		1,322.96
<b>Total Electronic Fund Transfer (EFT) payments</b>					<b>325,224.92</b>
12197	04/10/2018		Refund of power bill (Synergy) account billed in error		218.90
12198	04/10/2018		Petty cash recoupment - purchases for Wellbeing matter project, water charges(27a Mofflin \$23.00 paid through Australia Post), uniform, and pots		324.00
12199	18/10/2018		Rates refund for overpayment of rates 17/18		147.05
12200	25/10/2018		Staff recruitment(Depot): Pre employment medical		121.39
<b>Total Cheque payments</b>					<b>811.34</b>
DD10676.1	03/10/2018		Superannuation contributions		3,724.16
DD10676.2	03/10/2018		Superannuation contributions		263.08
DD10676.3	03/10/2018		Superannuation contributions		842.99
DD10676.4	03/10/2018		Superannuation contributions		529.09

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
DD10676.5	03/10/2018		Superannuation contributions		617.38
DD10681.1	08/10/2018		Transport transactions 01-03 October 2018		1,934.80
DD10685.1	08/10/2018		Electricity charges 19/07/2018 to 18/09/2018 - Bolgart Caravan park; Bolgart Hall, and Bolgart Aged person units		1,002.65
DD10685.2	06/10/2018		Mobile phone charges for September 2018 - Ranger, Works, CEO, Finance Manager		446.68
DD10685.3	01/10/2018		Internet charges for September 2018 - Councillors / admin chambers laptop connections, gym, remote access		465.03
DD10685.4	08/10/2018		Weekly rent - Finance manager housing for week 8/10/2018		230.00
DD10685.5	01/10/2018		Weekly rent - Finance Manager housing for week 1/10/2018		230.00
DD10685.6	01/10/2018		Internet services for Mogumber/Bolgart libraries		79.98
DD10694.1	14/10/2018		Credit card charges for September 2018 - Televison, cables for council chambers, gas cooktop for staff housing, parking fees, council nibbles, fluix-sinx for ipads, and mobile phones for officers		7,072.37
DD10694.2	11/10/2018		Telephone charges - Fire prevention		242.44
DD10694.3	15/10/2018		Fuel charges (Motorpass fuel card) - Toyota Prado (PAV45)		634.78
DD10694.4	16/10/2018		Telephone charges for September 2018 - Shire's offices, depot, libraries and officers' housing		925.31
DD10694.5	15/10/2018		Weekly rent - Finance Manager housing week 15.10.2018		230.00
DD10698.1	15/10/2018		Licensing transactions - 04/10/2018 to 12/10/2018		11,180.55
DD10703.1	01/10/2018		Licensing 1/10/2018		158.50
DD10704.1	17/10/2018		Superannuation contributions		3,838.05
DD10704.2	17/10/2018		Superannuation contributions		263.08
DD10704.3	17/10/2018		Superannuation contributions		842.99
DD10704.4	17/10/2018		Superannuation contributions		529.33
DD10704.5	17/10/2018		Superannuation contributions		697.18
DD10704.6	17/10/2018		Superannuation contributions		226.05
DD10704.7	17/10/2018		Superannuation contributions		206.95
DD10712.1	24/10/2018		Licensing - 15/10/18 - 19/10/18		3,737.70

**Shire of Victoria Plains  
Creditor & Payroll Payments for the Month of October 2018**

Chq/EFT	Date	Name	Description	Invoice	Total Amount
DD10715.2	23/10/2018		Electricity charges 25 August to 24 September 2018 - Streetlights		1,377.60
DD10715.1	25/10/2018		Electricity final charges 19 Sept 2018 to 2 Oct 2018 - Bolgart aged unit		38.30
DD10725.1	29/10/2018		Weekly rent - Finance Manager's housing week 29.10.2018		230.00
DD10725.2	30/10/2018		Councillors and Officers - laptop internet connections at the Chambers		464.97
DD10720.1	31/10/2018		Transport licensing 22/10/18-26/10/18		3,303.50
DD10723.1	31/10/2018		Superannuation contributions		4,126.36
DD10723.2	31/10/2018		Superannuation contributions		263.08
DD10723.3	31/10/2018		Superannuation contributions		842.99
DD10723.4	31/10/2018		Superannuation contributions		512.89
DD10723.5	31/10/2018		Superannuation contributions		175.56
DD10723.6	31/10/2018		Superannuation contributions		205.25
DD10723.7	31/10/2018		Superannuation contributions		453.22
DD10723.8	31/10/2018		Superannuation contributions		217.57
DD10723.9	31/10/2018		Superannuation contributions		241.44
<b>Total Direct Debit payments</b>					<b>53,603.85</b>
EFT	04/10/2018		Payroll Ending 03 October 2018		37,317.10
EFT	18/10/2018		Payroll Ending 17 October 2018		40,164.70
EFT	31/10/2018		Payroll Ending 31 October 2018		43,137.91
					<b>120,619.71</b>
<b>TOTAL ACCOUNTS PAID FOR THE MONTH OF OCTOBER 2018</b>					<b>500,259.82</b>