



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 15 th July 2008
At	Council Chambers, Calingiri
Commencing	1.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting opened at 1.03pm and extended a welcome to guest Mrs Anne Marie Byrne O'Neill.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr B Johnson	East Ward
Cr D Lovelock	West Ward
Cr M Anspach	West Ward
Cr S Young	Central Ward
Cr J Brennan	Central Ward
Cr D Holmes	South Ward
Cr J Kelly	West Ward
Cr N Smith	East Ward

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works and Services Manager:	Mr R Hooper
Administration Officer:	Ms J Haeusler (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Cr Young and Cr Brennan declared an impartiality interest in item A65

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Mrs Anne-Marie Byrne-O'Neill will be providing Council with a report on the art program funded by Council's grant last year.

Mrs Byrne – O'Neill thanked Council for provision of funding.

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 180/08

Moved Cr Anspach seconded Cr Lovelock that the minutes of the Ordinary Meeting held 17th June 2008 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

7.2 Business Arising from Minutes

Cr Anspach advised that he had an enquiry regarding the Bolgart railway station building asking if power and water connected. Harry advised that the Power is not connected, assumes that the water is.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION/

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson
Spoke about NACC.

Cr Smith
Report on the National Roads Congress in Shepparton.
Reported on the Moora Subgroup meeting that was attended last week

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 181/08

Moved Cr Anspach seconded Cr Young that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.5 Plant and Works Status Report

RESOLUTION 182/08

Moved Cr Johnson seconded Cr Lovelock that the items in the Plant and Works Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Plant and Works Action Required	Status
W8	Works and Services Manager's Report	Nil	Report received.

10.5 PLANT AND WORKS

W9 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 8th July 2008
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ross Hooper - Works and Services Manager
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements.

BACKGROUND

See report

COMMENT

Road Construction

Behanging and Bulligan Roads received tree lopping plus gravel sheeting to complete the financial year's construction.

Road Maintenance

Gravel and Grading

- Erickson Road
- Fordham Road
- Wyening East Road
- Wyening West Road
- Bolgart West Road
- Calcarra West Road
- Old Telegraph Road

Graded

- Boxhall Road
- Boundary Road
- Gillingarra Road
- Sudholz Road
- Woods Road
- Flavell Road

Roads and Transport Congress 2008

I found my attendance at the Congress to be very informative and interesting and I learned a great deal. I thank Council for allowing my attendance.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 183/08

Moved Cr Anspach seconded Cr Young that the Works and Services Manager's report to Council for July 2008 be received.

MOTION PUT & CARRIED 9/0

RESOLUTION 184/08

Moved Cr Lovelock seconded Cr Anspach that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.1 FINANCE

F44 ACCOUNTS FOR PAYMENT

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of June 2008 there were four Creditor EFT payments amounting to \$91,133.76 and cheques drawn for the month amounted to \$132,058.73

EFT payments for payroll purposes amounted to \$34,456.44 giving an overall total of \$257,648.93 during the month.

RESOLUTION 185/08

Moved Cr Brennan seconded Cr Young that Municipal cheques numbered 6803-6811, 6813-6832, 6834, 6836-6839, 6841-6848, 6851-6852, 6854-6858, 6860-6872 and direct payments totalling \$257,648.93 be endorsed.

MOTION PUT & CARRIED 9/0

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Chq/EFT	Date	Name	Description	Amount
6803	04/06/2008	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-11205.14
6804	10/06/2008	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending the 06/06/2008	-1718.85
6805	11/06/2008	WALG SUPER PLAN	Superannuation contributions	-190.89
6806	11/06/2008	CHILD SUPPORT AGENCY	Payroll deductions	-204.76
6807	11/06/2008	FREESTONE TRANSPORT	Mogumber tip, built ramp, loader hire P/O 10422	-7249.00
6808	11/06/2008	BOLGART TRADERS	Office expenses/postage	-787.53
6809	11/06/2008	CALINGIRI TRADERS	Chemical, wetting agent spray oil Depot consumables	-3102.67
6810	11/06/2008	LINX ELECTRICAL	Install Smoke Alarm/Power points/as per P/O 10327	-1005.49
6811	11/06/2008	UHY HAINES NORTON	Audit Fees	-5060.00
6813	11/06/2008	SHIRE OF CHITTERING	Animal control	-321.99
6814	11/06/2008	BUNNINGS GROUP LIMITED	Paint/Supplies P/O 10328	-144.07
6815	11/06/2008	ANSPACH AGRICULTURAL CONTRACTING	Hire side tipper remove trees & associated wks	-8052.00
6816	11/06/2008	D.J MACRI	9 Harrington Street painting P/O 10329	-600.00
6817	11/06/2008	MOORA GLASS & DECOR	Replace window pains P/O 10325	-255.20
6818	11/06/2008	HEATHER JONES	Cleaning offices/hall/depot/caravan park	-1379.50
6819	11/06/2008	SYNERGY	Street light tariff charge	-1000.90
6820	11/06/2008	TELSTRA CORPORATION LTD	Telephone charges May/June 2008	-1124.73
6821	11/06/2008	LOCAL GOVERNMENT MANAGERS AUSTRALIA	Staff Training	-550.00
6822	11/06/2008	AVON WASTE	Rubbish collection	-2003.44
6823	11/06/2008	RELIANCE	Retail fuel purchase	-263.58
6824	11/06/2008	IT VISION	Rates/Property Billing Training	-1540.00
6825	11/06/2008	LANDGATE	Rural unimproved valuations chargeable	-79.30
6826	11/06/2008	MAINROADS WESTERN AUSTRALIA	Grant Work's on Bolgart Bridge	-22000.00
6827	12/06/2008	SHIRE OF VICTORIA PLAINS	Cash Wages for pay period ending 11/06/2008	-2710.35
6828	12/06/2008	WALG SUPER PLAN	Superannuation contributions	-4784.92
6829	12/06/2008	AUSTRALIAN SUPER	Superannuation contributions	-153.72
6830	12/06/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-41.64
6831	12/06/2008	C BUS SUPER	Superannuation contributions	-151.07
6832	12/06/2008	Health Insurance Fund	Payroll deductions	-102.55
6834	26/06/2008	CHILD SUPPORT AGENCY	Payroll deductions	-204.76
6836	26/06/2008	TELSTRA CORPORATION LTD	Works Manager Mobile	-93.61

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6837	26/06/2008	RURAL PRESS REGIONAL MEDIA WA PTY LTD	CMVROC Trust Expenditure Emergency Mgmt Survey	-2491.15
6838	26/06/2008	STAR TRACK EXPRESS	Freight for Library	-48.23
6839	26/06/2008	LANDGATE	Certificate of title detail	-13.20
6841	26/06/2008	LINX ELECTRICAL	Work to 9 Harrington St P/O 10319	-473.35
6842	26/06/2008	WHEATBELT TYRES	Puncture repair PVW26 P/O 10411	-33.00
6843	26/06/2008	BOLGART RURAL MERCHANDISE	Dieselpak Tank/Library Postage/Vehicle maint PTK12	-1731.40
6844	26/06/2008	VICTORIA PLAINS AUTO ELECTRICS	Cat 90 check & replace beacon	-486.35
6845	26/06/2008	FUEL DISTRIBUTORS	Dist 10,000L ULP 200 L	-17735.80
6846	26/06/2008	JOLLY & SONS PTY LTD	Service PLR2,Pwv35,PAV20 P/O 09995	-802.21
6847	26/06/2008	WA LOCAL GOVERNMENT ASSOCIATION	WALGA Market Force AD + Various Vacancy's	-2405.02
6848	26/06/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	Emergency Services Levy	-2120.40
6851	26/06/2008	SHIRE OF MOORA	Be Active Contribution	-8176.00
6852	26/06/2008	WONGAN HILLS FLOREST & GARDEN CENTRE	P/O 10432 Gums / Grevilleas	-66.00
6854	26/06/2008	WONGAN STEEL MANUFACTURERS	Assemble Tow hitch PTK P/O 10401	-295.63
6855	26/06/2008	GILLINGARRA SPORT AND RECREATION CLUB	Gillingarra Sports & Recreation	-289.10
6856	26/06/2008	DEPT FOR PLANNING & INFRASTRUCTURE	Vehicle Registration Various	-2479.85
6857	26/06/2008	JOHN AND CORRY GILFELLON	CMVROC Trust Expenditure	-2062.40
6858	26/06/2008	C BUS SUPER	Superannuation contributions	-143.52
6860	26/06/2008	BROADBAND NET	Internet Fees Depot Office	-175.85
6861	26/06/2008	R.B MOTORS (WONGAN HILLS)	Wheel alignment Ford Courier	-45.10
6862	26/06/2008	V P WATER (DB & MD SMITH)	Water truck hire	-660.00
6863	26/06/2008	AMP LIFE LIMITED	Superannuation contributions	-142.76
6864	26/06/2008	HIGHWAYS TRAFFIC PTY LTD	Traffic Management for May 08 P/O 10404	-1171.50
6865	26/06/2008	HEALTH INSURANCE FUND	Payroll deductions	-102.55
6866	26/06/2008	DR RICHARD WALKEY	Pre-Medical Jacqui Cook P/O 56	-80.00
6867	26/06/2008	Highway Engineering in Australia	Subscription 2008-2009	-66.00
6868	26/06/2008	David Lavell & Associates	Calingiri Caravan Park Ablution Block Survey	-990.00
6869	26/06/2008	National Local Roads & Transport Congress	Conference	-1390.00
6870	26/06/2008	SHIRE OF VICTORIA PLAINS	Cash Wages W/E 25/06/2008	-2911.35
6871	30/06/2008	SYNERGY	Various invoice's Power bill's	-2617.45

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6872	30/06/2008	DEPT FOR PLANNING & INFRASTRUCTURE	Vehicle Registration's Various	-1771.90
			Total	-
				<u>132058.73</u>
EFT13	26/06/2008	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan Payments for 65 / 69 June 2008	-83276.77
EFT14	27/06/2008	WALG SUPER PLAN	Superannuation contributions	-7611.75
EFT15	27/06/2008	AUSTRALIAN SUPER	Superannuation contributions	-148.09
EFT16	27/06/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-97.15
EFT	25/06/2008	EFT PAYMENT FOR WAGES W/E 25/06/2008		-18501.37
EFT	11/06/2008	EFT PAYMENT FOR WAGES W/E 11/06/2008		-15955.07
			Total	-
				<u>125590.20</u>
			Total for all Payments	-
				<u>257648.93</u>

F45 SUNDRY DEBTORS

A list of sundry debtors as at 30th June 2008 follows this item.

RESOLUTION 186/08

Moved Cr Holmes seconded Cr Lovelock that the sundry debtors report as at 30th June 2008 be received.

MOTION PUT & CARRIED 9/0

SHIRE OF VICTORIA PLAINS DEBTORS LISTING

as at 30 June 2008

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
223	1505.35					1505.35	
226	1282.50					1282.50	
220		285.08				285.08	
219		33.00				33.00	
225	110.00					110.00	
149		209.55				209.55	
227	1514.20					1514.20	
153	104.60					104.60	
232	4.40					4.40	
29	134911.66					134911.66	
198				33.00		33.00	Statement sent 04/06/08
231	123.20					123.20	
215			200.00			200.00	Statement sent 04/06/08
139					2,780.20	2780.20	monthly repayments of \$100
125	34410.20					34410.20	
186	831.30					831.30	
230	570.16					570.16	
229	1425.07					1425.07	
70	2013.27					2013.27	
66	1389.08					1389.08	
114	226.27					226.27	
228	801.79					801.79	
	181223.05	527.63	200.00	33.00	2780.20	184,763.88	

Check Figure

184763.88

0.00

F46 MONTHLY FINANCIAL STATEMENT

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for June 2008 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

A statement showing the net current assets position at the end of the month is also presented.

RESOLUTION 187/08

Moved Cr Smith seconded Cr Holmes that the Monthly Financial Report for the period ending 30th June 2008 be received.

MOTION PUT & CARRIED 9/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 30th June 2008

	YTD Actual	YTD Budget	Current Budget
	\$	\$	\$
Operating Income			
General Purpose Funding	2,375,748	2,325,728	2,327,728
Governance	30,453	91,106	91,106
Law, Order and Public Safety	38,426	28,425	28,425
Health	3,115	4,189	4,189
Education & Welfare			
Housing	41,971	36,356	36,356
Community Amenities	143,887	37,353	40,928
Recreation & Culture	2,545	7,178	7,178
Transport	869,197	670,070	670,070
Economic Services	23,715	19,157	19,157
Other Property & Services	91,160	97,662	95,056
	<u>3,620,217</u>	<u>3,317,223</u>	<u>3,320,192</u>
Operating Expenditure			
General Purpose Funding	(157,287)	(166,281)	(168,281)
Governance	(265,258)	(361,390)	(361,390)
Law, Order and Public Safety	(90,958)	(110,404)	(110,404)
Health	(74,021)	(83,392)	(83,392)
Education & Welfare	(3,159)	(12,929)	(12,929)
Housing	(85,048)	(84,647)	(84,647)
Community Amenities	(205,615)	(157,700)	(161,275)
Recreation & Culture	(256,330)	(312,569)	(312,569)
Transport	(1,726,224)	(1,724,346)	(1,724,346)
Economic Services	(74,324)	(96,736)	(96,736)
Other Property & Services	(133,321)	(142,293)	(144,317)
	<u>(3,071,545)</u>	<u>(3,252,687)</u>	<u>(3,260,285)</u>
Interest on Borrowings			
Governance	(4,572)	(5,778)	(5,778)
Health	0	0	0
Housing	(9,489)	(13,778)	(13,778)
Community Amenities	(1,865)	(3,369)	(3,369)
Recreation & Culture	(4,833)	(5,753)	(5,753)
Other Property & Services	(11,386)	(16,466)	(16,466)
	<u>(32,145)</u>	<u>(45,145)</u>	<u>(45,145)</u>
	<u>\$ 516,528</u>	<u>19,392</u>	<u>14,762</u>

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Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 30th June 2008

	YTD Actual	Current
	\$	Budget
		\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,608,826	1,620,530
Grants and Subsidies - Operating	733,556	599,717
Contributions Reimbursements		
and Donations	79,635	72,450
Fees and Charges	180,166	178,337
Interest Earnings	100,265	51,000
Other Revenue	33,485	766
	<u>2,735,933</u>	<u>2,522,800</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(529,478)	(574,178)
Materials and Contracts	(706,641)	(757,324)
Utilities	(30,120)	(36,900)
Depreciation	(1,377,576)	(1,325,096)
Interest Expenses	(32,145)	(45,145)
Insurance	(128,483)	(138,688)
Other Expenditure	(286,783)	(389,343)
	<u>(3,091,226)</u>	<u>(3,266,674)</u>
	(355,293)	(743,874)
Grants and Subsidies - non-operating	809,803	717,300
Profit on Asset Disposals	74,482	55,263
Loss on Asset Disposals	<u>(12,464)</u>	<u>(13,927)</u>
NET RESULT	<u>516,528</u>	<u>14,762</u>

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Shire of Victoria Plains
Statement of Financial Activity
For the period ending 30th June 2008

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
Operating Income				
General Purpose Funding	766,922	707,198	707,198	8.45%
Governance	30,453	91,106	91,106	-66.57%
Law, Order and Public Safety	38,426	28,425	28,425	35.18%
Health	3,115	4,189	4,189	-25.63%
Education & Welfare	0	0	0	
Housing	41,971	36,356	36,356	15.44%
Community Amenities	143,887	40,928	40,928	251.56%
Recreation & Culture	2,545	7,178	7,178	-64.54%
Transport	869,197	670,070	670,070	29.72%
Economic Services	23,715	19,157	19,157	23.79%
Other Property & Services	91,160	95,662	95,662	-4.71%
	<u>2,011,391</u>	<u>1,700,268</u>	<u>1,700,268</u>	<u>18.30%</u>
Operating Expenditure				
General Purpose Funding	(157,287)	(168,281)	(168,281)	-6.53%
Governance	(269,829)	(367,168)	(367,168)	-26.51%
Law, Order and Public Safety	(90,958)	(110,404)	(110,404)	-17.61%
Health	(74,021)	(83,392)	(83,392)	-11.24%
Education & Welfare	(3,159)	(12,929)	(12,929)	-75.57%
Housing	(94,537)	(98,425)	(98,425)	-3.95%
Community Amenities	(207,479)	(164,644)	(164,644)	26.02%
Recreation & Culture	(261,163)	(318,322)	(318,322)	-17.96%
Transport	(1,726,224)	(1,724,346)	(1,724,346)	0.11%
Economic Services	(74,324)	(96,736)	(96,736)	-23.17%
Other Property & Services	(144,708)	(168,334)	(168,334)	-14.04%
	<u>(3,103,689)</u>	<u>(3,312,981)</u>	<u>(3,312,981)</u>	<u>-6.32%</u>
Adjustment for Non-Cash Expenditure & Revenue				
(Profit)/Loss On Asset Disposals	(62,018)	(41,336)	(41,336)	50.03%
Depreciation on Assets	1,377,576	1,325,089	1,325,089	3.96%
EoY Accrual movements	(34,852)			
Movement in Deferred Rates	485			
Capital Expenditure & Revenue				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(94,284)	(639,961)	(639,961)	-85.27%
Purchase Infrastructure Assets - Roads	(1,115,076)	(785,224)	(785,224)	42.01%
Purchase Construction other than Buildings	(105,668)	(86,662)	(86,662)	21.93%
Purchase Plant & Equipment	(393,258)	(394,421)	(394,421)	-0.29%
Purchase Furniture & Equipment	(2,438)	(3,000)	(3,000)	-18.73%
Proceeds from Disposal of Assets	291,496	297,454	297,454	-2.00%
Repayment of Loans	(283,624)	(286,503)	(286,503)	-1.00%
Proceeds from New Loans	0	250,000	250,000	
Transfer to Reserves (Restricted Assets)	(30,000)	(255,170)	(255,170)	
Transfer from Reserves (Restricted Assets)	0	225,170	225,170	
Add Net Current Assets July 1 B/fwd	511,591	384,746	384,746	
Less Net Current Assets Year to Date	576,458	0	0	
Amount Raised from Rates	<u>(1,608,826)</u>	<u>(1,622,530)</u>	<u>(1,622,530)</u>	

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Shire of Victoria Plains

**Report on Significant Variances Greater than 10% or \$5000
for period ending 30th June 2008**

Operating Income	YTD Var \$
General Purpose Funding	
General Purpose Grants budgeted at \$583,000 actual will be \$601,400	4,202 FAV
Note: GP Grant includes Bridge Maint grant of \$20,000, Main Roads to provide additional \$10,000	
Ex Gratia rates received greater than budget: Benedictine Monestary	2,149 FAV
CBH	649 FAV
Interest income greater than budget ytd	45,563 FAV
Governance	
LGIS share of accumulated surplus funds - Liability, Workcare schemes	4,796 FAV
Police Licensing commission higher than budgeted YTD	2,967 FAV
Emergency Management grant for trailer and generator received greater than budgeted amount	3,545 FAV
Rebate on Solar Panels not forthcoming as panels not purchases	(75,000) UNFAV
Law Order & Public Safety	
Additional Funds received from FESA to cover 2006-07 overspend	8,584 FAV
Unbudgeted income from Fire Notice Infringements	500 FAV
Animal Infringements	200 FAV
Surplus to budget income on dog licensing	721 FAV
Housing	
Rental on staff housing greater than budget mainly due to renting to non staff	5,615 FAV
Community Amenities	
Invoice to NACC re Grain & Graze (for G Gardner)	87,706 FAV
(Note this will be paid directly to G Gardner when received at Shire)	
Grant received for Mogumber Water Supply	8,000 FAV
Zero Waste Plan funds received not budgeted	5,000 FAV
Recreation & Culture	
Calingiri Sportsground lease invoice raised 06-07 cancelled and amount budgeted for 07-08 reduced to \$10.00 per annum re Coucil decision	(5,690) UNFAV
Transport	
Direct Roads Grant allocated to Shire greater than budgeted	5,570 FAV
Road Grants allocated greater than budgeted as follows	
	Budget Allocation
Regional Roads	153,000 181,260
Ag Lime Route	200,000 431,973
Progress claims increased on budget accordingly	
Regional Roads	153,000 181,260 28,260 FAV
Ag Lime Route	287,982 431,973 143,991 FAV
Note: as grant income increased so too will expenditure correspondingly	
Proceeds on Sale of Plant PTK10 Hine 5 Tonne Truck greater than budget	8,181 FAV
Proceeds on Sale of Plant PTK13 Dual Cab Truck greater than budgeted	8,182 FAV
WDV on assets sold less than bugeted	3,958 FAV
Operating Expenditure	
General Purpose Funding	
Waiting costs from Landgate re revaluation of GRV properties	6,000
Governance	
Members	
Budgeted donations to Progress Assoc's not eventuated	27,894 FAV
Staff budgeted to be employed for strategic plan did not happen	66,278 FAV

Minutes - Ordinary Meeting of Council 15th July 2008
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Shire of Victoria Plains

**Report on Significant Variances Greater than 10% or \$5000
for period ending 30th June 2008**

		YTD Var
Law, Order & Public Safety		
	Total savings on budget Fire Prevention	13,417 FAV
	Local Area Management Committee costs not eventuated	2,000 FAV
Health		
	Mosquito Fogging & Control savings	4,957 FAV
	Health Admin Contractor not employed in June	1,411 FAV
Community Amenities		
	Landcare unbudgeted payments re Landcare income	(87,706) UNFAV
	Savings on Tip and Sewerage maintenance	15,288 FAV
	Town Planning consultancy costs saved by using Subiaco Council help	8,390 FAV
Recreation & Culture		
	Savings in Town and Reserves maintenance	40,474 FAV
Economic Services		
	Savings on noxious weeds and pest control	17,050 FAV
	Building Control Contractor not employed in June	1,421 FAV
	Savings on Tourism and caravan parks costs	2,480 FAV
Other Property & Services		
	Private Works - timing differences	8,929 FAV
	Timing differences on Plant maint costs against budget recoveries	18,422 FAV
	Plant recoveries slightly high YTD due to low plant usage	
Capital Expenditure		
Land & Buildings		
	Aged units will not eventuate (note budget amount used n Aglime Route)	80,000 FAV
	Staff Housing more than likely to be a carry over to next years budget	250,000 FAV
	Calingiri Ablutions Block hold up	80,174 FAV
	9 Harrington Street Upgrade budgeted as maintenance	(18,272) UNFAV
Construction other than Buildings		
	Mogumber Water Supply	
	Carry over grant proceeds 2006-07	37,000
	Mogumber Hall Maint Budget	10,000
	Small Tank Grant	8000
		55,000
	Expenditure to date	83367
	(Includes Shire in kind contribution of \$18208)	(28,367) UNFAV
Furniture & Equipment		
	Out of budget expenditure - recarpet 12 Harrington St	(4,341) UNFAV
Infrastructure Assets - Road Construction		
	Transport	
	Net overall costs on roads construction increased due to Aglime additional funding	(314,821) UNFAV

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 30th June 2008

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	541,815
Cash - Restricted	784,573
Receivables	215,898
Inventories	4,994
	<u>1,547,281</u>

Less Current Liabilities

Payables	<u>-186,250</u>
	1,361,031
Less Cash Restricted - Reserves	784,573

Net Current Asset Position	<u><u>\$576,458</u></u>
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Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report at as : 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
General Purpose Funding					\$	\$	\$
Rates	10300	Rates Income			(1,608,826)	(1,620,530)	(1,620,530)
	20300	Rates Collection			9,951	18,950	18,950
		Total Rates Income / Expenditure			<u>(1,598,875)</u>	<u>(1,601,580)</u>	<u>(1,601,580)</u>
General Purpose Grants	10325	General Purpose Grants			(601,403)	(593,000)	(593,000)
		Total General Purpose Grants			<u>(601,403)</u>	<u>(593,000)</u>	<u>(593,000)</u>
Other General Purpose Income	10310	Ex Gratia Rates			(52,748)	(49,950)	(49,950)
	10315	Administrative Fees & Charges			(6,002)	(4,750)	(4,750)
	10320	Interest Income			(100,265)	(51,000)	(51,000)
	10395	Administration Income - Allocated			(6,504)	(6,498)	(6,498)
	20310	Admin Expenditure Reallocated			147,336	147,331	147,331
		Total Other General Purpose Income / Expenditure			<u>(18,183)</u>	<u>35,133</u>	<u>35,133</u>
		Total General Purpose Funding			<u>\$ (2,218,461)</u>	<u>(2,159,447)</u>	<u>(2,159,447)</u>

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at: 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Governance					\$	\$	\$
Members Of Council	10420	Contributions And Donations			0	(500)	(500)
	10495	Admin Income Allocated			(5,100)	(5,106)	(5,106)
		Members Of Council Operating Income			<u>(5,100)</u>	<u>(5,606)</u>	<u>(5,606)</u>
	20401	Member'S Expenses			6,126	12,500	12,500
	20402	Member'S Allowances			30,125	31,000	31,000
	20403	Election Expenses			2,504	3,884	3,884
	20404	Conferences & Seminars - Local Government Week			4,995	6,540	6,540
	20405	Conferences & Seminars - Councillor Training			7,863	9,000	9,000
	20406	Meeting Costs			4,685	6,000	6,000
	20407	Delivering Agendas			2,002	4,077	4,077
	20408	Sundry			25,652	25,536	25,536
	20409	Public Relations			22,506	50,400	50,400
	20410	Legal Fees			0	0	0
	20411	Insurance			1,940	1,943	1,943
	20412	Strategic Plan			3,388	69,667	69,667
	20420	Admin Expenditure Allocated			115,764	115,760	115,760
		Members of Council Operating Expenditure			<u>227,550</u>	<u>336,307</u>	<u>336,307</u>
		<u>Total Members of Council</u>			<u>222,450</u>	<u>330,701</u>	<u>330,701</u>
Administration	10430	Reimbursements			(18,643)	(12,000)	(12,000)
	10431	Commissions			(16,684)	(13,000)	(13,000)
	10432	Administration Charges			(3,284)	(2,350)	(2,350)
	10433	Sundry Income			(558)	(500)	(500)
	10434	Rounding			(4)	0	0
	10496	Admin Income Reallocated			27,864	27,850	27,850
		Administration Operating Income			<u>(11,308)</u>	<u>0</u>	<u>0</u>
	16030	Emergency Management Grant - Generator & Trailer			(14,045)	(10,500)	(10,500)
	16032	Rebate - Admin Building Solar Upgrade			0	(75,000)	(75,000)
		Grants for the Development of Assets			<u>(14,045)</u>	<u>(85,500)</u>	<u>(85,500)</u>
	10490	Write back depreciation on Sale of Assets			116,411	113,421	113,421
	16001	Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(65,455)	(67,000)	(67,000)
	16002	Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(40,000)	(44,000)	(44,000)
		Administration (Profit) / Loss on Sale of Assets			<u>10,957</u>	<u>2,421</u>	<u>2,421</u>
	20430	Salaries & Wages			356,974	320,272	320,272
	20431	CEO Package			25,785	15,600	15,600
	20432	DCEO Package			18,390	15,900	15,900

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at: 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Governance					\$	\$	\$
	20433	Other Staff Costs			1,451	1,800	1,800
	20434	CEO Rental Subsidy			1,300	2,600	2,600
	20435	Computing			23,467	32,785	32,785
	20436	Insurance			47,249	49,458	49,458
	20437	Staff Recruitment			538	3,600	3,600
	20438	Staff Training			16,019	14,500	14,500
	20439	Office Building - Operating			14,815	15,003	15,003
	20440	Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	12,480	16,239	16,239
	20440	Office Building & Surrounds Maintenance	G001	Admin Buldg Ground Maintenance	3,635	9,388	9,388
	20441	Minor Office Equipment			2,720	3,000	3,000
	20442	Office Consumables			11,159	5,500	5,500
	20443	Telephone			8,153	10,000	10,000
	20444	Postage			4,933	4,200	4,200
	20445	Other Office Expenses			61,717	99,973	99,973
	20447	Bank Charges			2,070	2,500	2,500
	20448	Audit Fees			14,970	9,100	9,100
	20449	Occupational Health & Safety			3,813	0	0
	20450	Write-Offs			6,456	0	0
	20481	Depreciation Expense			24,657	28,440	28,440
	20490	Administration Expenditure - Reallocated			(631,428)	(631,419)	(631,419)
		Administration Operating Expenditure			31,323	28,440	28,440
	40004	Ceo Vehicle Replacement - Holden Statesman			82,957	86000	86000
	40005	Dceo Vehicle Replacement - Holden Commodore			51,806	53000	53000
	40032	Office Furniture			1,234	3000	3000
	40048	Emergency Generator			12,007	9000	9000
	40049	Trailer for Generator			2,130	1500	1500
	40051	Reverse Cycle Airconditioning			20,475	20000	20000
	40052	Office Upgrade Library / Council Chambers			22,231	20000	20000
	40053	Solar Photovoltaic Cells to Admin / Depot Buildings			0	150000	150000
		Total Governance Capital Expenditure			192,839	342,500	342,500
		Total Administration			209,765	287,861	287,861
		Total Governance			\$ 432,215	618,562	618,562

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains Monthly Report as at: 30/06/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Law, Order & Public Safety							
Fire Prevention	10510	Operating Grant			(34,384)	(25,800)	(25,800)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			(500)	0	0
		Fire Prevention - Operating Income			(34,884)	(25,800)	(25,800)
	20500	Fire Prevention			25,246	38,762	38,762
	20509	Sandlewood Farm Fire Expenses			1,648	1,747	1,747
	20512	Depreciation Expense			2,276	2,279	2,279
		Fire Prevention - Operating Expenditure			29,371	42,788	42,788
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	0	0
		Bushfire Brigades - Capital Income			0	0	0
	20510	FESA Fire Truck Expenses			19,614	18,965	18,965
	20511	Fire Stations	B002	Admin Building Maint	2,296	2,670	2,670
	20511	Fire Stations	B003	Bolgart Fire Station	133	197	197
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	210	852	852
	20511	Fire Stations	B005	Yerecoin Fire Station	132	385	385
	20511	Fire Stations	B006	New Norcia Emergency Services Building	1,121	1,320	1,320
		Bush Fire Brigades - Operating Expenditure			23,505	24,389	24,389
		Total Fire Prevention			17,992	41,377	41,377
Animal Control	10520	Animal Infringements			(200)	0	0
	10522	Licensing			(1,722)	(1,000)	(1,000)
	20520	Animal Compound			1,037	3,295	3,295
	20521	Dog Licensing			180	100	100
		Total Animal Control			(705)	2,395	2,395
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(1,620)	(1,625)	(1,625)
		Other Law Order & Public Safety - Operating Income			(1,620)	(1,625)	(1,625)
	20530	Emergency Services			37	1,000	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	2,000	2,000
	20590	Administration Cost Allocated			36,828	36,833	36,833
		Other Law Order & Public Safety - Operating Expenditure			36,865	39,833	39,833
		Total Other Law Order & Public Safety			35,245	38,208	38,208
		Total Law, Order & Public Safety			\$ 52,532	81,980	81,980

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at: 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Health					\$	\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			(1,027)	(1,600)	(1,600)
		Administration & Inspection - Operating Income			(1,027)	(1,600)	(1,600)
	20700	Salaries & Wages			0	0	0
	20701	Salary Packaging			0	0	0
	20702	Subscriptions			300	500	500
	20703	Conferences & Seminars			0	0	0
	20704	Health Administration			11,089	12,500	12,500
		Administration & Inspection - Operating Expenditure			11,389	13,000	13,000
		Administration & Inspection - Capital Expenditure			0	0	0
		Total Administration & Inspection			10,362	11,400	11,400
Preventative Services - Pest Control	20710	Mosquito Control			10,796	6,957	6,957
	20711	Fogging Mosquitos			3,283	12,079	12,079
		Total Pest Control			14,079	19,036	19,036
Preventative Services - Other	20720	Analytical Expenses			335	500	500
		Total Preventative Services - Other			335	500	500
Other Health	10750	Ambulance Reimbursements			0	(500)	(500)
	10795	Administration Income - Allocated			(2,088)	(2,089)	(2,089)
		Other Health - Operating Income			(2,088)	(2,589)	(2,589)
	20730	Ambulance Facilities			81	3,000	3,000
	20731	Reimbursable Expenditure			785	500	500
	20790	Admin Expenditure - Allocated			47,352	47,356	47,356
		Other Health - Operating Expenditure			48,218	50,856	50,856
		Total Other Health			46,130	48,268	48,268
		Total Health			\$ 70,906	79,204	79,204

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at: 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Education & Welfare					\$	\$	\$
Education	20800	School Programmes & Improvements			1,575	11,429	11,429
	20801	Sponsorships & Prizes			1,584	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0
<u>Total Education & Welfare</u>					\$ 3,159	12,929	12,929

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at : 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Housing					\$	\$	\$
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(3,380)	(3,380)	(3,380)
	10911	Staff Housing - 9 Harrington Street			(3,435)	(1,950)	(1,950)
	10912	Staff Housing - 12 Harrington Street			(3,120)	(3,380)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(5,100)	(5,200)	(5,200)
	10914	Staff Housing - 13 Lambert Cres			(4,160)	0	0
		Staff Housing - Operating Income			(19,195)	(13,910)	(13,910)
	16006	Grant - Staff Housing			0	0	0
		Staff Housing - Capital Income			0	0	0
	20900	Staff Housing Operating Expenditure			19,671	25,220	25,220
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	743	8,236	8,236
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	3,220	1,258	1,258
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	3,179	268	268
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	5,983	1,717	1,717
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	187	858	858
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	2,447	168	168
		Staff Housing - Operating Expenditure			35,429	37,726	37,726
	40012	New Staff Housing			0	250,000	250,000
	40054	2 x Aged Person Units - Bolgart			0	40,000	40,000
	40055	2 x Aged Person Units - Calingiri			0	40,000	40,000
	40064	12 Harrington Street Carpet Replacement			4,341	0	0
	40066	Upgrade to 9 Harrington Street			18,817	0	0
		Staff Housing - Capital Expenditure			23,158	330,000	330,000
		Total Staff Housing			39,392	353,816	353,816
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(2,983)	(2,983)	(2,983)
	10921	Calingiri Aged Person Units - Unit 2			(3,266)	(3,397)	(3,397)
	10922	Calingiri Aged Person Units - Unit 3			(2,545)	(2,595)	(2,595)
	10923	Calingiri Aged Person Units - Unit 4			(4,524)	(4,524)	(4,524)
	10930	Bolgart Aged Person Units - Unit 1			(4,848)	(4,524)	(4,524)
	10931	Bolgart Aged Person Units - Unit 2			(3,232)	(2,983)	(2,983)

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at : 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Housing					\$	\$	\$
		Aged Person Housing - Operating Income			(21,400)	(21,007)	(21,007)
	20902	Calingiri Aged Person Units Operating Expenditure			11,270	11,404	11,404
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	80	0	0
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	285	208	208
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	256	208	208
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	549	208	208
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	647	368	368
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	406	0	0
	20904	Bolgart Aged Perons Untis Operating Expenditure			4,124	4,845	4,845
	20905	Bolgart Aged Perons Untis Maintenance					
	20905	Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units Bolgart	1,228	0	0
	20905	Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 - Bolgart	4,346	6,198	6,198
	20905	Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 - Bolgart	3,491	2,099	2,099
	20905	Bolgart Aged Perons Untis Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0
		Aged Person Housing - Operating Expenditure			26,682	25,538	25,538
		Total Aged Person Housing			5,282	4,531	4,531
Housing - Other	10950	Housing Misc Income			64	0	0
	10995	Administration Income - Allocated			(1,440)	(1,439)	(1,439)
	20906	Vacant Land Operating Costs			0	500	500
	20907	Housing Other			0	1,838	1,838
	20950	Reimburseable Expenditure			(202)	200	200
	20960	Depreciation Expense - Housing			0	0	0
	20990	Administration Expenditure - Allocated			32,628	32,623	32,623
		Total Other Housing			31,050	33,722	33,722
		Total Housing			\$ 75,724	392,069	392,069

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Monthly Report as at : 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities					\$	\$	\$
Sanitation - Household Refuse	11000	Refuse Removal			0	0	0
	11001	Refuse Removal			(22,386)	(21,000)	(21,000)
	11002	Refuse Removal			0	0	0
		Sanitation - Household Refuse - Operating Income			(22,386)	(21,000)	(21,000)
	21000	Domestic Refuse Collection			17,324	18,000	18,000
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	4,778	13,669	13,669
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	25,812	24,778	24,778
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	12,196	9,381	9,381
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Piawaning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			60,109	65,827	65,827
		Total Sanitation - Household Refuse			37,724	44,827	44,827
Sanitation - Other	11010	Drum Muster			(688)	(2,000)	(2,000)
	11011	Zero Waste Plan			(5,000)	0	0
		Sanitation - Other - Operating Income			(5,688)	(2,000)	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	5,100	3,911	3,911
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	1,105	3,332	3,332
	21022	Drum Muster	DRUM	Drum Muster	2,687	1,600	1,600
		Sanitation - Other - Operating Expenditure			8,892	8,843	8,843
		Total Sanitation - Other			3,204	6,843	6,843
Sewerage	11020	Sewerage			(14,250)	(14,250)	(14,250)
		Sewerage - Operating Income			(14,250)	(14,250)	(14,250)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	4,463	7,808	7,808
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,421	4,480	4,480
	21031	Audit Effluent Disposal Schemes			0	0	0
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	848	2,302	2,302
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	140	1,852	1,852
		Sewerage - Operating Expenditure			6,872	16,442	16,442
		Total Sewerage			(7,378)	2,192	2,192
Protection Of The Environment	11030	Operating Grant Income			(87,706)	0	0
		Protection of the Environment - Operating Income			(87,706)	0	0
	11090	Write back depreciation on Sale of Assets			0	23,575	23,575
	16007	Landcare Officer - Nissan Patrol Vp41 Replacement			0	(20,000)	(20,000)
	16008	Landcare Officer - Nissan Patrol Vp77 Replacement			0	0	0
		Protection of the Environment - Profit / Loss on Sale of Assets			0	3,575	3,575
	21040	Landcare - Salaries & Wages	ENVIRO	Envirofunds	18,829	0	0
	21040	Landcare - Salaries & Wages	GRGR	Grain & Graze	64,086	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities					\$	\$	\$
	21043	Landcare Officer 1 - Other Costs			38	0	0
	21046	Environmental Sustainability - Carbon Trading			90	0	0
		Protection of the Environment - Operating Expenditure			83,042	0	0
		Total Protection of the Environment			(4,664)	3,575	3,575
Town Planning & Regional Development	11040	Planning Applications			(3,947)	(500)	(500)
	11041	Industrial Land - Calingiri			0	0	0
		Town Planning & Regional Development - Operating Income			(3,947)	(500)	(500)
	21050	Rural Numbering Scheme			37	0	0
	21051	Town Planning Scheme / Local Planning Strategy			1,610	10,000	10,000
	21052	Shared Town Planner			0	0	0
	21053	Interest Expense			1,865	3,369	3,369
		Town Planning & Regional Development - Operating Expenditure			3,512	13,369	13,369
		Total Town Planning & Regional Development			(436)	12,869	12,869
Other Community Amenities	11050	Calingiri Cemetery			(326)	(1,600)	(1,600)
	11051	Mogumber Water Supply			(8,000)	0	0
	11095	Administration Income Allocated			(1,584)	(1,578)	(1,578)
		Other Community Amenities - Operating Income			(9,910)	(3,178)	(3,178)
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	0
		Other Community Amenities - Capital Income			0	0	0
	21060	Cemetery Works	CEMM	Cemetery Maintenance	3,876	5,184	5,184
	21060	Cemetery Works	GRAVE	Grave Digging	10	9,489	9,489
	21061	Cemeteries Operations			125	284	284
	21062	Mogumber Water Supply			0	0	0
	21063	Yenart Bore	YENART		304	2,525	2,525
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	3,629	2,426	2,426
	21066	Community Amenities - Depreciation Expense			1,325	899	899
	21090	Administration Expenditure Allocated			35,784	35,780	35,780
		Other Community Amenities - Operating Expenditure			45,052	56,587	56,587
	40016	Sceptage at Calingiri			0	0	0
	40034	Bolgart Cemetery			13,324	21,957	21,957
	40038	Calingiri Public Toilets Upgrade			3,663	82,937	82,937
	40047	Mogumber Water Supply			83,367	37,000	37,000
	40056	Calingiri Caravan Park Land Access Purchase			0	6,500	6,500
	40057	Disability Access Program			8,976	10,397	10,397
		Total Other Community Amenities			109,331	158,791	158,791
		Total Community Amenities			144,473	212,200	212,200
		Total Community Amenities			\$ 172,923	282,507	282,507

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture					\$	\$	\$
Public Halls & Civic Centres	11100	Calingiri Recreation Centre			(2,131)	(600)	(600)
	11102	Bolgart Hall			(72)	0	0
		Public Halls & Civic Centres - Operating Income			<u>(2,202)</u>	<u>(600)</u>	<u>(600)</u>
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	5,088	3,399	3,399
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	3,098	3,703	3,703
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	5,653	5,689	5,689
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	12,908	11,569	11,569
	21102	Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0
	21102	Piawaning Hall	B012	Piawaning Hall Other Costs	1,516	1,075	1,075
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	490	0	0
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	5,020	5,632	5,632
	21104	Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	802	950	950
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	263	4,000	4,000
	21105	Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	222	2,150	2,150
	21106	Public Halls - Depreciation Expense			34,027	33,630	33,630
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	611	0	0
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	505	667	667
		Public Halls & Civic Centres - Operating Expenditure			<u>70,203</u>	<u>72,462</u>	<u>72,462</u>
	40018	Capital Upgrade To Mogumber Hall			0	11046.63	11046.63
	40039	Calingiri CWA Building Upgrade			11,494	12888.4	12888.4
	40062	Upright Electric Oven for Calingiri Community Centre			3,748	0	0
		Public Halls & Civic Centres - Capital Expenditure			<u>15,242</u>	<u>23,935</u>	<u>23,935</u>
		Total Public Halls & Civic Centres			<u>83,242</u>	<u>95,797</u>	<u>95,797</u>
Other Recreation & Sport	11110	Calingiri Sports Ground			2,940	(3,000)	(3,000)
	11112	Misc Reserves Income			0	0	0
		Other Recreation & Sport - Operating Income			<u>2,940</u>	<u>(3,000)</u>	<u>(3,000)</u>
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	11,773	10,106	10,106
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	16,233	12,500	12,500
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	4,619	7,285	7,285
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,637	8,096	8,096
	21110	Town & Gardens Maintenance	TWNPJA	Piawaning Town & Gardens Maintenance	1,211	7,132	7,132
	21110	Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	6,583	8,362	8,362
	21111	Reserves Maintenance	CMEMPK	Calingiri Memorial Park	195	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture					\$	\$	\$
	21111	Reserves Maintenance	HERPRK	Heritage Park Bolgart	0	0	0
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	3,556	5,429	5,429
	21112	Calingiri Sporting Club Operating			7,411	8,449	8,449
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	27,328	36,020	36,020
	21114	Bolgart Sportsground Operating			200	400	400
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	1,104	8,948	8,948
	21115	Bolgart Sportsground Maintenance	BGOLF	Bolgart Sportsground Maintenance	0	0	0
	21116	Town Beautification			560	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			7,433	11,000	11,000
	21118	Recreation Equipment Maintenance			0	1,678	1,678
	21119	Sports Clubs - Depreciation Expense			10,156	10,149	10,149
	21120	Interest Expense			4,833	5,753	5,753
		Other Recreation & Sport - Operating Expenditure			105,832	146,307	146,307
		Total Other Recreation & Sport			108,772	143,307	143,307
Libraries	11120	Bolgart Library			(21)	0	0
	11121	Calingiri Library			(65)	(200)	(200)
		Libraries - Operating Income			(86)	(200)	(200)
	21130	Library - Salaries & Wages			3,663	3,804	3,804
	21131	Library Services			10,625	13,303	13,303
	21132	Library Building Maintenance	B020	Mogumber Library Building Maintenance	4,932	7,199	7,199
	21133	Depreciation Expense			280	0	0
		Libraries - Operating Expenditure			19,500	24,306	24,306
		Total Libraries			19,414	24,106	24,106
Other Culture	11130	Cultural Mapping			0	0	0
	11131	History Book			(317)	(500)	(500)
	11195	Administration Income Allocated			(2,880)	(2,878)	(2,878)
		Other Culture - Operating Income			(3,197)	(3,378)	(3,378)
	21140	History Book Project			0	0	0
	21141	Cultural Mapping Program			0	0	0
	21142	Community Facilities			384	10,000	10,000
	21190	Administration Expenditure Allocated			65,244	65,247	65,247
		Other Culture - Operating Expenditure			65,628	75,247	75,247
		Total Other Culture			62,431	71,869	71,869
		Total Recreation & Culture			\$ 273,860	335,079	335,079

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
Streets, Roads, Bridges & Depot Construction	16009	Govt Grant Rrg - Toodyay / Bindi Bindi Road			(181,260)	(153,300)	(153,300)
	16010	Govt Grant - Direct			(64,570)	(59,000)	(59,000)
	16012	Govt Grant - R2R			(112,000)	(200,000)	(200,000)
	16018	AG Lime Route 2			(431,973)	(200,000)	(200,000)
		Streets Roads Bridges Construction - Capital Income			(789,803)	(612,300)	(612,300)
	40021	Roadworks - Council & Direct Road Funding	C0010		39,217	60,910	60,910
	40021	Roadworks - Council & Direct Road Funding	C0032		23,926	66,659	66,659
	40021	Roadworks - Council & Direct Road Funding	C0098		935	9,767	9,767
	40022	Roadworks - Rrg Funded Infrastructure	RR0125		272,180	225,991	225,991
	40024	Roadworks - Roads To Recovery Funded Infrs R2R004			106,294	101,267	101,267
	40024	Roadworks - Roads To Recovery Funded Infrs R2R009			1,116	0	0
	40025	Ag Lime Route Capital Expenditure	AG0008		636,368	300,620	300,620
	40050	Martins Road - Bolgart			16,289	20,010	20,010
	40051	Road Construction - Old Plains Rd / Atlas Farms			18,752	0	0
		Streets Roads Bridges Construction - Capital Expenditure			1,115,076	785,224	785,224
		Total Streets, Roads, Bridges Construction			325,273	172,924	172,924
Streets, Roads, Bridges & Depot Maintenance	11200	Road & Footpath Maintenance			(2,174)	(417)	(417)
	11295	Administration Income Allocated			(4,596)	(4,595)	(4,595)
		Streets Roads Bridges Maintenance - Operating Income			(6,770)	(5,012)	(5,012)
	21200	Maintenance Grading			172,055	178,300	178,300
	21201	Aglime Maintenance Grading			16,532	18,683	18,683
	21202	Bitumen Maintenance	BM9999		13,802	20,297	20,297
	21203	Signage & Guideposts	SIGNM		22,766	12,937	12,937
	21204	Tree Lopping	TRELOP		114,037	54,367	54,367
	21204	Tree Lopping	TREMR		57,041	86,740	86,740
	21205	Drainage Maintenance	DRM		33,342	47,905	47,905
	21206	Town Streets Maintenance	TSM		5,437	13,804	13,804
	21207	Flood Damage	FLOOD		4,868	14,615	14,615
	21208	Misc Road Maintenance	XXX999		64,917	53,058	53,058
	21209	Bridge & Culvert Maintenance	BRIDM		20,000	41,512	41,512
	21210	Crossovers	CROSS		13	4,807	4,807
	21211	Street Lighting Maintenance	SLM		6,112	5,000	5,000
	21212	Traffic Signs & Control Equipment	TSCE		4,211	12,140	12,140
	21213	Reinstatements	REIN		0	0	0
	21214	Footpath Maintenance	FPM		891	8,557	8,557
	21215	Infrastructure Depreciation Expense			1,086,015	1,047,441	1,047,441
	21290	Administration Expenditure Allocated			104,184	104,184	104,184

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
		Streets Roads Bridges Maintenance - Operating Expenditure			1,726,224	1,724,346	1,724,346
		Total Streets Roads Bridges Maintenance			1,719,455	1,719,334	1,719,334
Road Plant Purchases	16027	Sale of PTK13 5 Tonne Dual Cab Truck			(42,727)	(34,545)	(34,545)
	16028	Sale of PTK10 5 Tonne Tip Truck			(30,909)	(22,727)	(22,727)
	16029	Sale of PLR4 Skid Steere Loader			(16,364)	(18,182)	(18,182)
	16034	Sale of 1800Ltr Fuel Tank			(1,364)	0	0
	11290	WDV on Assets sold			18,739	22,697	22,697
		Road Plant Profit / Loss on Sale of Assets			(72,625)	(52,758)	(52,758)
	40058	Purchase 9 Tonne Tip Truck			97,970	100,000	100,000
	40059	Replace Skid Steere Loader PLR4			55,477	58,000	58,000
	40061	Traffic Classifiers			6,246	6,921	6,921
	40067	400L Dieselpak Tank Pump & Ltr			1,407	0	0
		Road Plant Purchases - Capital Expenditure			161,101	164,921	164,921
		Total Road Plant Purchases			88,476	112,163	112,163
		Total Transport			\$ 2,133,204	2,004,422	2,004,422

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Economic Services					\$	\$	\$
Rural Services	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	16,805	33,855	33,855
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	3,361	3,579	3,579
	21301	Central Midland Business Enterprise Centre			3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	250	250
	21303	Rural Water Council Of Wa			0	900	900
	21305	Rural Youth			50	0	0
		Total Rural Services			23,716	42,085	42,085
Tourism & Area Promotion	11300	Bolgart Caravan Park			(2,694)	(2,000)	(2,000)
	11301	Calingiri Caravan Park			(567)	(1,100)	(1,100)
	11302	Sundry Income			(215)	(100)	(100)
		Tourism & Area Promotion - Operating Income			(3,477)	(3,200)	(3,200)
	21320	Area Promotion			2,334	1,000	1,000
	21321	Caravan Parks And Camping Grounds Operating			6,194	8,627	8,627
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	822	2,249	2,249
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	196	150	150
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0
	21324	Depreciation Expense - Caravan Parks			0	0	0
		Tourism & Area Promotion - Operating Expenditure			9,546	12,026	12,026
		Total Tourism & Area Promotion			6,069	8,826	8,826
Building Control	11310	Building Applications			(6,760)	(3,500)	(3,500)
	11311	Swimming Pools Program			0	0	0
	11312	Bcitr & Brb			(173)	(150)	(150)
		Building Control - Operating Income			(6,933)	(3,650)	(3,650)
	21330	Building Control Operating			12,279	13,700	13,700
		Building Control - Operating Expenditure			12,279	13,700	13,700
		Total Building Control			5,346	10,050	10,050
Other Economic Services	11320	Bendigo Bank			(9,568)	(9,800)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			(325)	(300)	(300)
	11323	Community Safety & Crime Prevention			(1,200)	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Economic Services					\$	\$	\$
	11395	Administration Income - Allocated			(1,212)	(1,207)	(1,207)
		Other Economic Services - Operating Income			<u>(13,304)</u>	<u>(12,307)</u>	<u>(12,307)</u>
	21350	Bendigo Bank Agency			364	400	400
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	638	650	650
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	101	200	200
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	282	300	300
	21361	Water Supply - Standpipe Depreciation			38	14	14
	21362	Community Safety & Crime Prevention			0	0	0
	21390	Administration Expenditure - Allocated			27,360	27,361	27,361
		Other Economic Services - Operating Expenditure			<u>28,783</u>	<u>28,926</u>	<u>28,926</u>
		Total Other Economic Services			<u>15,479</u>	<u>16,619</u>	<u>16,619</u>
		Total Economic Services			<u>\$ 50,609</u>	<u>77,580</u>	<u>77,580</u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services					\$	\$	\$
Private Works	11400	Private Works Income			(79,053)	(83,370)	(83,370)
		Private Works - Operating Income			(79,053)	(83,370)	(83,370)
	21400	Private Works Expenditure			63,567	72,496	72,496
		Private Works - Operating Expenditure			63,567	72,496	72,496
		Total Private Works			(15,486)	(10,874)	(10,874)
Public Works Overheads	11410	Sundry Income			(1,863)	(3,250)	(3,250)
	11411	Diesel Fuel Rebate			(3,614)	(8,000)	(8,000)
	11495	Administration Income Allocated			(840)	(836)	(836)
		Public Works Overheads - Operating Income			(6,317)	(12,086)	(12,086)
	11490	Wdv On Disposed Assets			71,507	72,631	72,631
	16017	Works Mgr - Toyota Prado Replacement			(70,000)	(68,000)	(68,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			1,507	4,631	4,631
	21410	Salaries & Wages			104,584	108,403	108,403
	21411	Works Manager Package			96,916	81,050	81,050
	21412	Superannuation			38,427	47,950	47,950
	21413	Insurance			15,111	29,216	29,216
	21414	Other Staff Costs			8,477	15,550	15,550
	21415	Conferences & Seminars			2,420	5,500	5,500
	21416	Engineering Services			1,364	0	0
	21417	Occupational Health & Safety			2,259	3,250	3,250
	21418	Other Public Works Overheads			2,256	4,482	4,482
	21419	Depot Operating Costs			109,958	59,933	59,933
	21420	Depot Maintenance			2,106	2,419	2,419
	21421	Unallocated Wages			0	0	0
	21422	Staff Training			15,148	9,028	9,028
	21423	Administration Costs Allocated			18,948	18,943	18,943
	21424	Staff Meetings			1,523	4,879	4,879
	21425	Building Maintenance			35,366	19,006	19,006
	21490	Workshop Overheads Recovered			(434,695)	(382,617)	(382,617)
		Public Works Overheads - Operating Expenditure			20,168	26,991	26,991
	40030	Works Manager Vehicle Replacement - Nissa			83,257	80,000	80,000

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Other Property & Services							
	40042	Tool Storage Shed - Building Maint			5,733	6,589	6,589
	40060	Fencing Industrial Lot 301			0	17,308	17,308
	40063	Depot Office upgrade for Works Manager			3,783	0	0
	40063	Depot Office upgrade for Works Manager			1,204	0	0
		Public Works Overheads - Capital Expenditure			<u>93,977</u>	<u>103,897</u>	<u>103,897</u>
		Total Public Works Overheads			<u>109,335</u>	<u>123,434</u>	<u>123,434</u>
Plant Operation	21430	Fuel & Oil			120,257	204,388	204,388
	21431	Tyres & Tubes			5,812	26,050	26,050
	21432	Parts & Repairs			126,734	125,800	125,800
	21433	Insurance & Licences			20,873	10,674	10,674
	21434	Depreciation Ex Asset Ledger			194,405	160,956	160,956
	21436	Interest On Loans			8,193	12,830	12,830
	21495	Plant Recovery			<u>(435,424)</u>	<u>(481,426)</u>	<u>(481,426)</u>
		Total Plant Operation			<u>40,851</u>	<u>59,272</u>	<u>59,272</u>
Salaries & Wages	21496	Salaries & Wages			823,997	902,543	902,543
	21497	Salaries & Wages Allocated			<u>(826,674)</u>	<u>(902,543)</u>	<u>(902,543)</u>
		Total Salaries & Wages			<u>(2,677)</u>	<u>0</u>	<u>0</u>
Materials	21501	Materials Purchased			0	0	0
	21502	Materials Issued			<u>0</u>	<u>0</u>	<u>0</u>
		Total Materials			<u>0</u>	<u>0</u>	<u>0</u>
Unclassified	11461	Insurance Claims Recovered			(3,933)	0	0
	11491	WDV on Lot 301 Yulgering Road			22,821	22,794	22,794
	16031	Sale of Industrial Lot Yulgering Road			<u>(24,678)</u>	<u>(25,000)</u>	<u>(25,000)</u>
	16033	Sale of Land by Auction			0	0	0
		Unclassified Capital Income			<u>(5,789)</u>	<u>(2,206)</u>	<u>(2,206)</u>
	21461	Insurance Claims - Costs			4,151	0	0
	21462	Cost of sale of Land			<u>17,141</u>	<u>0</u>	<u>0</u>
		Unclassified - Operating Expenditure			<u>21,292</u>	<u>0</u>	<u>0</u>
		Total Other Property & Services			<u>\$ 147,525</u>	<u>171,832</u>	<u>169,626</u>

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Shire of Victoria Plains
Monthly Report as at: 30/06/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Reserves					\$	\$	\$
	50001	Transfer To Lsl Reserve			20,000	0	0
	50002	Transfer To Plant Reserve			0	0	0
	50003	Transfer To Housing Reserve			0	0	0
	50005	Transfer To Light Vehicle Reserve			0	0	0
	50006	Transfer To Refuse Site Reserve			0	0	0
	50007	Transfer To Building Maintenance Reserve			0	0	0
	50008	Transfer To Computing Reserve			10,000	0	0
		Total Transfer to Reserves			<u>30,000</u>	<u>0</u>	<u>0</u>
	50051	Transfer From Lsl Reserve			0	0	0
	50053	Transfer From Housing Reserve			0	0	0
	50055	Transfer From Light Vehicle Reserve			0	0	0
	50056	Transfer From Refuse Site Reserve			0	0	0
	50057	Transfer From Building Maintenance Reserve			0	0	0
		Total Transfer From Reserves			<u>0</u>	<u>0</u>	<u>0</u>
		Total Reserves Transfer			<u>\$ 30,000</u>	<u>0</u>	<u>0</u>

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Capital Expenditure Report as at : 30-June-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 4 - Governance						
40004	Ceo Vehicle Replacement - Holden Statesman			82,957	86,000	86,000
40005	Dceo Vehicle Replacement - Holden Commodore			51,806	53,000	53,000
40032	Office Furniture			1,234	3,000	3,000
40048	Emergency Generator			12,007	9,000	9,000
40049	Trailer for Generator			2,130	1,500	1,500
40051	Reverse Cycle Airconditioning			20,475	20,000	20,000
40052	Office Upgrade Library / Council Chambers			22,231	20,000	20,000
40053	Solar Photovoltaic Cells to Admin / Depot Buildings			0	150,000	150,000
Total Governance Capital Expenditure				192,839	342,500	342,500
Sched 9 - Housing						
40012	New Staff Housing			0	250,000	250,000
40054	2 x Aged Person Units - Bolgart			0	40,000	40,000
40055	2 x Aged Person Units - Calingiri			0	40,000	40,000
40064	12 Harrington Street Carpet Replacement			4,341	0	0
40066	Upgrade to 9 Harrington Street			18,817	0	0
Housing Capital Expenditure				23,158	330,000	330,000
Sched 10 - Community Amenities						
40016	Sceptage at Calingiri			0	0	0
40034	Bolgart Cemetery			13,324	21,957	21,957
40038	Calingiri Public Toilets Upgrade			3,663	82,937	82,937
40047	Mogumber Water Supply			83,367	37,000	37,000
40056	Calingiri Caravan Park Land Access Purchase			0	6,500	6,500
40057	Disability Access Program			8,976	10,397	10,397
Community Amenities Capital Expenditure				109,331	158,791	158,791
Sched 11 - Recreation & Culture						
40018	Capital Upgrade To Mogumber Hall			0	11,047	11,047
40039	Calingiri CWA Building Upgrade			11,494	12,888	12,888
40062	Upright Electric Oven for Calingiri Community Centre			3,748	0	0

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Capital Expenditure Report as at : 30-June-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Recreation & Culture Capital Expenditure				<u>15,242</u>	<u>23,935</u>	<u>23,935</u>
Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	39,217	60,910	60,910
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,926	66,659	66,659
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	935	9,767	9,767
40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	272,180	225,991	225,991
40024	Roadworks - Roads To Recovery Funded Infrastructure	R2R004	R2R - Yerecoin Glentromie Road	106,294	101,267	101,267
40024	Roadworks - Roads To Recovery Funded Infrastructure	R2R009	R2R - New Norcia / Gillingarra Road	1,116	0	0
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	633,251	300,620	300,620
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	3,116	0	0
40050	Martins Road - Bolgart			16,289	20,010	20,010
40065	Road Construction - Old Plains Rd / Atlas Farms			18,752	0	0
40058	Purchase 9 Tonne Tip Truck			97,970	100,000	100,000
40059	Replace Skid Steere Loader PLR4			55,477	58,000	58,000
40061	Traffic Classifiers			6,246	6,921	6,921
40067	400L Dieselpak Tank Pump & Ltr			1,407	0	0
Transport Capital Expenditure				<u>1,276,177</u>	<u>950,145</u>	<u>950,145</u>
Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement - Nissan Patrol			83,257	80,000	80,000
40042	Tool Storage Shed - Building Maint			5,733	6,589	6,589
40060	Fencing Industrial Lot 301			0	17,308	17,308
40063	Depot Office Upgrade for Works Manager			3,783	0	0
40063	Depot Office Upgrade for Works Manager			1,204	0	0
Other Property & Services Capital Expenditure				<u>93,977</u>	<u>103,897</u>	<u>103,897</u>
Total Capital Expenditure				<u>\$ 1,710,723</u>	<u>1,909,269</u>	<u>1,909,269</u>

F47 BANKING AND INVESTMENTS

File Reference:	F1.1.2
Report Date:	8 th July 2008
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of Banking and Investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

The Municipal, Reserves and Trust funds on hand as at 30th June 2008 are as follows:-

Please see over for Bank Reconciliation

Minutes - Ordinary Meeting of Council
15th July 2008

Shire of Victoria Plains
Bank Reconciliation as at 30th June 2008 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit	CMVROC
Balance Brought Forward from Previous	1,789,729.13	450,200.40	325,215.55	648,136.28	105,868.92	26,467.29	17,365.16	216,475.53
Add Receipts as per Ledger	142,676.69	106,253.63	1,768.52		31,549.52	2,120.00		985.02
Add Transfers from Other Bank Account	8,773.80					8,773.80		
	1,941,179.62	556,454.03	326,984.07	648,136.28	137,418.44	37,361.09	17,365.16	217,460.55
Less Payments as per Ledger	346,635.70	342,122.82				4,512.88		
Less Transfers to Other Bank Account	4,114.91						-	4,114.91
Closing Balance Ledger	1,590,429.01	214,331.21	326,984.07	648,136.28	137,418.44	32,848.21	17,365.16	213,345.64
	1,829.26	(7,512.51)	0.00	0.00	567.97	8,773.80	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	Term Deposit
Balance on Bank Statement	1,643,608.18	276,852.15	326,984.07	648,136.28	136,850.47	24,074.41	17,365.16	213,345.64
+ Outstanding Deposits	272.50	272.50						
- Outstanding Cheques	(55,280.93)	(55,280.93)						
Balance	1,588,599.75	221,843.72	326,984.07	648,136.28	136,850.47	24,074.41	17,365.16	213,345.64
Deposits on Statement not receipted								
	-							
FESA Grant	-							
Transfer from other accounts	-							
Rates	-							
Commission	-							
ATO GST Refund	-							
Rounding (system)	-							
Interest	-							
Cancelled cheques	-							
Sub-total- Deposits not receipted	-	0.00	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
	-							
Wages	-							
Rounding in Ledger	-							
Police Licensing	-	(8,773.80)				8,773.80		
Fees & other charges	-							
Bank Fees	(5.60)	(5.60)						
Accrued Bank Interest	1,834.86	1,266.89			567.97			
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	1,829.26	(7,512.51)	0.00	0.00	567.97	8,773.80	0.00	0.00
	1,829.26	(7,512.51)	0.00	0.00	567.97	8,773.80	0.00	0.00
Balance as per Reconciliation	1,590,429.01	214,331.21	326,984.07	648,136.28	137,418.44	32,848.21	17,365.16	213,345.64
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,590,429.01	214,331.21	326,984.07	648,136.28	137,418.44	32,848.21	17,365.16	213,345.64
Account #		91000	91005/91006	91011	91010	99000	99001	99001

Check figure must always be "0"

0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

As at 30th June 2008 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	1 month	\$326,984.07	6.25%	6/7/08
Reserves	Bendigo Bank	5 months	\$648,136.28	8.00%	10/11/08

Total interest on investments earned to date

Municipal Account \$36,285.03

Reserve Account \$30,718.26

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 188/08

Moved Cr Anspach seconded Cr Lovelock that

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 30th June 2008 be received; and**
- b) That Council endorse the Investments made with the Bendigo Bank.**

MOTION PUT & CARRIED 9/0

F48 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 30th June 2008 follows this item.

RESOLUTION 189/08

Moved Cr Smith seconded Cr Johnson that the Outstanding Rates Report for the period ending 30th June 2008 be received.

MOTION PUT & CARRIED 9/0

Outstanding Rates Report As At: 30th June 2008

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		<u>Properties To Be Sold</u>		
			Deferred Rates	350.30
			Rates in Arrears	357.13
			Rates Outstanding 2007/2008	-8,150.58
			<u>Total Rates Outstanding</u>	<u>-7,443.15</u>

Outstanding rates - Sent to Pioneer Credit	4,745.16	0.29%
Outstanding rates payments	1,099.21	0.07%
Assessments with small balances outstanding, eg less than \$50.00	232.56	0.01%
Assessments in Credit	-18,119.88	-1.13%
Assessments on Payment Plan	3,926.00	0.24%
Deferred Rates	350.30	0.02%
Interim Rates	323.50	0.02%
Total Rates Outstanding	<u><u>-\$7,443.15</u></u>	<u><u>-0.47%</u></u>
Total Rates Income	<u><u>\$1,608,825.80</u></u>	<u><u>100.00%</u></u>
Less rates paid in advance	<u>\$15,000.00</u>	
Total Rates Income	<u><u>1,593,825.80</u></u>	

F49 SMALL DEBTS - RATES WRITE OFF

File Reference: R3.9
Report Date: 8th July 2008
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is to request Council's approval to write off outstanding rates not exceeding \$5.00 per assessment.

BACKGROUND

There are 74 small rates debts totalling \$123.32 outstanding that are uneconomical to pursue. The debt of \$123.32 has arisen for a variety of reasons.

COMMENT

The 74 small rates debts outstanding are deemed uneconomical to collect and arise from a variety of rates system created entries involving penalty interest.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Rates debts of \$123.32 will be written off.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 190/08

Moved Cr Lovelock seconded Cr Smith that Council approve the write off of rates of \$123.32 as disclosed.

MOTION PUT & CARRIED 9/0

**Small
Balances**

20000	\$0.52
20024	\$0.18
20029	\$2.42
20041	\$2.60
20059	\$2.41
20096	\$0.48
20100	\$0.01
20113	\$0.06
20129	\$1.51
20166	\$2.45
20169	\$3.22
20179	\$0.24
20182	\$0.67
20187	\$1.73
20199	\$0.53
20202	\$0.20
20203	\$2.30
20205	\$0.78
20209	\$1.34
20236	\$2.63
20255	\$2.00
20263	\$1.54
20267	\$0.02
20275	\$3.27
20298	\$1.30
20304	\$1.60
20324	\$0.76
20333	\$0.68
20338	\$0.02
20345	\$2.91
20356	\$0.40
20365	\$0.48
20366	\$0.27
20399	\$0.27
20414	\$0.64
20433	\$0.30
20466	\$0.97
	\$43.71

20467	\$0.16
20472	\$0.78
20476	\$0.85
20478	\$0.31
20507	\$0.30
20515	\$0.23
20520	\$0.40
20549	\$1.58
20562	\$0.46
20570	\$0.45
20578	\$0.30
20584	\$0.24
20619	\$2.39
20624	\$1.52
20632	\$3.02
20641	\$0.27
20660	\$1.56
20668	\$0.70
21557	\$1.21
21566	\$0.12
21571	\$2.00
21577	\$0.23
20387	\$3.21
20541	\$3.38
20066	\$4.44
20220	\$4.20
20227	\$4.38
20274	\$4.02
20277	\$4.58
20284	\$4.20
20295	\$3.60
20378	\$4.29
20656	\$4.06
20659	\$4.76
21520	\$4.21
21545	\$3.69
21575	\$3.51
	\$79.61

Total of small outstanding Balances

\$123.32

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section for this meeting.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section for this meeting.

10.4 Administration Status Report

RESOLUTION 191/08

Moved Cr Smith seconded Cr Kelly that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Administration Action Required	Status
A47	Chief Executive Officer's Report	Nil. Report received	Complete
A48	Exploration Licence	Nil. Information received	Complete
A49	Seed Collection in Reserves vested in the Shire of Victoria Plains	Nil. Permission given subject to conditions outlined by Council.	Complete. Greening Australia advised.
A50	Calingiri Caravan Park Ablution Block	Ongoing project	Ongoing
A51	Calingiri and Bolgart Railway Station Buildings	Left on the table	To be presented to July 2008 Ordinary Meeting
A52	Rural Water Council Viability	RWC to be advised of Councils considerations	Complete
A53	New Staff Housing	Tender from Aussie Portables accepted.	Ongoing
A54	Exploration Licence	Nil. Information received	Complete
A55	Road Widening Great Northern Highway	Nil. Council concurred with dedication of land	Complete

10.4 Administration

10.4 ADMINISTRATION

A56 CHIEF EXECUTIVE OFFICER'S REPORT

File Reference: A1.2.1
Report Date: 8th July 2008
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Harry Hawkins - Chief Executive Officer
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

1. Meetings Attended

CMVROC Executive Officers Meeting 27th June 2008 in Dalwallinu
With Jodie Mortadza from Wheatbelt ACC on Thursday 3rd July 2008 in Calingiri.
With GHD re Avon Catchment Council Surface Water Management 3rd July 2008.
Regional Road Group Moora sub-group meeting in Moora 11th July 2008.

2. Health and Building Services

The CMVROC Chief Executive Officer's have advised that they have no spare capacity at this time to help out with health and building services in Victoria Plains and the City of Subiaco is also under extreme pressure however they have agreed to assess the applications received from the Benedictine Community at New Norcia. An advertisement has been placed in newspapers and on the internet to fill the Community Services Manager position. The City of Wanneroo was approached and has agreed to provide Health and Building services to the Shire until a permanent manager can be appointed.

3. Guthrie Road Bolgart

Notification has been received from the Geographic Names Committee that they have approved the name Guthrie Road for the new road off Bolgart West Road in Bolgart. The Works and Services Manager will arrange for appropriate signs to be placed at the entrance to the road.

4. Station Buildings Bolgart and Calingiri (see agenda Item A64)

There have been no submissions received from community groups in regard to the Bolgart or Calingiri railway station buildings in response to the article in the June newsletter. I was down in Bolgart on an unrelated matter and took the time to inspect the building at the Bolgart station and although there is a lot of work to be done before it can be occupied the building appeared to be structurally sound.

There is a problem with access from the rear and the railway track is very close to the front of the building otherwise it may be suitable for community use if restored. A verbal suggestion that the Calingiri building could be relocated to his farm was received from a Calingiri farmer.

5. Staff

Bill Brockliss from Bolgart has been employed as a permanent member of the outside works crew with the flexibility for him to use his carpentry trade skills to assist the building maintenance officer when required. Applications have closed for the plant operator position advertised and good interest was shown with some quality applicants (on paper) applying. An appointment had not been made at the time of writing this report.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 192/08

Moved Cr Holmes seconded Cr Young that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 9/0

A57 EXPLORATION LICENCE APPLICATION

FILE REFERENCE: R3.12
REPORT DATE: 3rd July 2008
APPLICANT/PROPONENT: Advanced Tenement Services Pty Ltd
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Application for Exploration Licence 70/3481

PURPOSE OF REPORT: To Inform Council of the Application

BACKGROUND: Advanced Tenement Services Pty Ltd has applied to the Department of Industry and Resources for exploration licence 70/3481 for sub-surface rights only in an area in the Southeast of the shire.

COMMENT: Advanced Tenement Services Pty Ltd has applied to the Department of Industry and Resources for exploration licence 70/3481 for sub-surface rights only in an area in the Southeast of the shire.

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: Mining Act 1978 Section 91

STRATEGIC IMPLICATIONS: None

SUSTAINABILITY IMPLICATIONS:

- **Environment**
None
- **Economic**
None
- **Social**
None

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

RESOLUTION 193/08

Moved Cr Lovelock Seconded Cr Smith that the information be received.

MOTION PUT & CARRIED 9/0

A58 EXPLORATION LICENCE APPLICATION

FILE REFERENCE: R3.12
REPORT DATE: 3rd July 2008
APPLICANT/PROPONENT: Michael Giles
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Application for Exploration Licence 70/3509

PURPOSE OF REPORT: To Inform Council of the Application

BACKGROUND: Michael Giles has applied to the Department of Industry and Resources for exploration licence 70/3509 on behalf of Michael Giles and Renae Wainwright for sub-surface rights only in an area in the west of the shire.

COMMENT: Michael Giles has applied to the Department of Industry and Resources for exploration licence 70/3509 on behalf of Michael Giles and Renae Wainwright for sub-surface rights only in an area in the west of the shire.

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: Mining Act 1978 Section 91

STRATEGIC IMPLICATIONS: None

SUSTAINABILITY IMPLICATIONS:

- **Environment**
None
- **Economic**
None
- **Social**
None

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

RESOLUTION194/08

Moved Cr Lovelock Seconded Cr Smith that the information be received.

MOTION PUT & CARRIED 9/0

A59 COMPULSORY VOTING IN LOCAL GOVERNMENT ELECTIONS

FILE REFERENCE: A1.7.1
REPORT DATE: 4th July 2008
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: WALGA Infopage and survey questions

PURPOSE OF REPORT: To present the information paper to Council to generate discussion and determine a position to form the basis of feedback to WALGA State Council.

BACKGROUND: Prior to the introduction of proportional preferential voting before the last local government elections WALGA State Council supported the continuation of voluntary voting however during the campaign against the introduction of preferential voting State Council changed its position to support compulsory voting under the new system.

COMMENT: Following the recent changes to the electoral provisions in the Local Government Act 1995 and associated regulations prior to the 2007 local government elections the issue of compulsory voting has come to the fore.

The discussion paper released by the Western Australian Local Government Association was circulated to Councillors in June 2008 to allow for informed discussion on the issue.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

RESOLUTION 195/08

Moved Cr Smith seconded Cr Lovelock that the following feedback based on the survey questions provided is given to WALGA in relation to compulsory voting in Local Government Elections.

MOTION PUT & CARRIED 9/0

1. Does Council support the principle of compulsory voting in Local Government elections – all other things being equal?

No

CARRIED 7/2

2. Why/Why not? Any other comment?
Cost of Policing & Enforcement of Non Voters

3. Does Council support the introduction of compulsory voting in Local Government elections under current electoral arrangements?

No

CARRIED 7/2

4. Why/Why not? Any other comment?

5. If Council supports the introduction of compulsory voting under current electoral arrangements, what changes to the electoral arrangements would see Council withdraw their support?

N/A

6. Would Council support the introduction of optional preferential voting in Local Government elections as an alternative to proportional preferential voting?

Yes

CARRIED 9/0

7. Why/Why not? Any other comment?

A60 BE ACTIVE CO-ORDINATOR REPORT

FILE REFERENCE: RC1.5
REPORT DATE: 4th July 2008
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: June 2008 Be Active Co-ordinator Report

PURPOSE OF REPORT: To present the June 2008 Be Active Co-ordinator report to the Shire of Victoria Plains Council for councillor information.

BACKGROUND: The Shire of Victoria Plains is an active member of the Central Midlands Be Active scheme which now comprises of the Shires of Moora and Victoria Plains only.

COMMENT: The Be Active co-ordinator Jenny O'Brien has compiled a report of her recent and future activities to keep the Moora and Victoria Plains Council's informed of the projects that she has been working on. That report is attached.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

RESOLUTION 196/08

Moved Cr Smith seconded Cr Lovelock that the June 2008 Be Active Co-ordinator's report is received.

MOTION PUT & CARRIED 9/0

A61 REVIEW OF POLICY MANUAL

FILE REFERENCE: A1.1.7
REPORT DATE: 4th July 2008
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Updated Policy Manual (under separate cover)

PURPOSE OF REPORT: To provide Council with a copy of the updated policy manual which incorporates policy changes previously approved by Council, suggested new policies and suggested policy changes to enable them to approve and adopt the new policy manual.

BACKGROUND: Periodically Council is asked at meetings to approve and adopt new policies and amend existing policies and as a result of this they are regularly asked to approve and adopt the reviewed policy manual which incorporates changes previously approved or suggested.

COMMENT: The Policy Manual was last updated and approved by Council in July 2005 and since then there has been some changes approved by Council which have been incorporated into the manual and some other changes and new policies are suggested.

Council has since the last policy manual review asked for the introduction of an environmental policy and a policy on the use of Biosolids, the task of preparing these policies has been given to the Environmental Health Officer who has not been able to find a policy used by another authority that could be adapted for Victoria Plains and has not had time to develop a new policy due to pressures of Building Surveyor duties. These policies are therefore not included in this review but are expected to be developed when a fulltime Community Services Manager providing EHO/Building Surveyor services is employed later this year.

The changes to the policy manual and justification for them since it was last reviewed are as listed below and include cosmetic one word changes through to new policies. The policy manual also includes a new code of conduct however this will be the subject of a separate report.

The most significant changes and or new policies are as follows;

- 1.2 Changes to the Audit committee makeup are included
- 2.1.4 Deep Drainage of salt affected land – now includes the requirement to lodge a notice of intent to drain as required by the Commissioner for Soil and Land Conservation

- 2.3.1 Private Works – Requirement for all private works to be charged at cost plus 15%
- 6.1.4 Unpaid rates collection – All requests for deferment of payment of rates or legal action must be in writing to the CEO.
- 6.5.3 Finance Assistance Community Bodies – Where a funded project is not commenced during the financial year that funding is allocated a new application must be made for the next year or funding will be deemed to have lapsed
- 6.5.5 Purchase of Property, Plant and Equipment – Purchasing and Tendering Policy inserted
- 8.1.13 Uniforms/Protective Clothing – Section dealing with contract staff (Senior Staff) inserted
- 8.1.23 Gratuities and Redundancy Payments – Policy inserted
- 8.3.0 Private use of Shire Vehicles – Policy inserted to clarify what is meant by commuting use and how this differs from contracted employee private use.
- 9.1.1 Members meeting expenses – Communications allowance updated to include payment of internet allowance
- 9.1.2 Members travel costs – Policy inserted to clarify what is able to be claimed
- 9.2.2 Motions to be Written – Policy updated to reflect electronic display of agenda at meetings
- 11.5.5 Bolgart Hall Hire – Policy inserted to reflect the shire taking over the Bolgart Hall
- 11.9 Water from Standpipes – Policy updated to reflect agreement signed with Water Corporation
- 11.10 Cemeteries – Policy updated to include Bolgart cemetery
- 11.13 Victoria Plains Small Community Grants Program – new policy inserted to allow the CEO to approve requests for small donations or financial assistance without the need to obtain prior Council approval
- Division 12 Code of Conduct – See Separate Report

There are other minor policy wording changes that do not affect the interpretation of the original policy and due to the insertion of new policies some numbering changes have been required.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

STAFF RECOMMENDATION

That the Shire of Victoria Plains Policy Manual as reviewed and attached is adopted and supersedes all previous versions of the manual subject to the separate adoption of Division 12 the Code of Conduct.

RESOLUTION 197/08

Moved Cr Anspach seconded Cr Lovelock that this item lay on the table until the August Ordinary Meeting due to time restraints.

MOTION PUT & CARRIED 9/0

A62 REVIEW OF CODE OF CONDUCT

FILE REFERENCE: A1.1.6

REPORT DATE: 4th July 2008

APPLICANT/PROPONENT: None

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: None

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Code of Conduct (see Amended Policy Manual Item A61)

PURPOSE OF REPORT: To advise Council of the new Code of Conduct based on the model released by the Western Australian Local Government Association and taking into account the new Local Government (rules of conduct) regulations 2007 to allow them to assess the code and adopt it if appropriate.

BACKGROUND: Division 12 of the Shire of Victoria Plains policy manual is the code of conduct and the code in the current policy manual does not include the changes brought about by the introduction of the Local Government (rules of conduct) regulations 2007.

COMMENT: Division 12 of the Shire of Victoria Plains policy manual is the code of conduct and the code in the current policy manual does not include reference to the changes brought about by the introduction of the Local Government (rules of conduct) regulations 2007.

Section 5.103 of the Local Government Act 1995 also states that a Local Government is to adopt a code of conduct and that the code of conduct is to be reviewed within twelve months after each ordinary local government election day. The adopted code of conduct is also prescribed as to be only of effect to the extent that it is not inconsistent with regulations.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

STAFF RECOMMENDATION:

That the Shire of Victoria Plains Code of Conduct as reviewed and attached is adopted and supersedes all previous versions of the document.

RESOLUTION: 198/08

Moved Cr Anspach seconded Cr Smith that this item lay on the table until the August Ordinary Meeting due to time restraints.

MOTION PUT & CARRIED 9/0

Reason

Due to limited time, the Code of Conduct will be discussed at the August Ordinary Meeting.

A63 OPTUS MOBILE TELEPHONE TOWERS

FILE REFERENCE: CA5.2.1
REPORT DATE: 8th July 2008
APPLICANT/PROPONENT: Daly International
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Letter of proposal and tower plan

PURPOSE OF REPORT: To alert Council to the proposal by Daly International on behalf of Optus Mobile Ltd to erect mobile telephone towers within the shire to provide enhanced mobile telephone and broadband internet coverage to residents.

BACKGROUND: Representatives of Daly International who act as property consultants for Optus Mobile Ltd have been travelling around the shire investigating sites suitable for the erection of 80 metre mobile telephone towers. A telephone conversation has also taken place with a planning consultant seeking guidance on local planning scheme requirements for the erection of telecommunications infrastructure.

COMMENT: The attached letter of proposal has been received from Daly International in relation to the lease of a portion of unused land on the Calingiri Golf Course for the purposes of constructing an 80 metre mobile telephone tower by Optus Mobile Ltd to provide mobile telephone and broadband internet coverage in the Calingiri area.

Daly International have also been looking at land in the Bolgart area however this letter is the only written correspondence received to date and relates to Calingiri. While the letter specifically mentions the Calingiri Golf Course site they are considering other sites in Calingiri and contractors will be assessing two sites in Calingiri during a planned site design visit.

The current Town Planning Scheme No. 4 does not refer to Telecommunications Infrastructure however as a guide the new Local Planning Scheme No. 5 adopted by Council which is now with the Western Australian Planning Commission shows telecommunications infrastructure in the permissibility table in all zones except Industrial and Rural Residential as 'use not permitted unless the local government has exercised its discretion by granting planning approval'. Telecommunications infrastructure is a permitted use in industrial zones and in rural residential it is not permitted unless the local government has exercised its discretion and advertised any proposal.

The terms of the proposed lease for the selected site as contained in the attachment are rental of \$4,000 per annum with increases of 3% compounding annually for a five year term with three further terms of five years. Optus will pay all costs associated with the installation, operation and maintenance of the facility. The Shires lease agreement with the Calingiri Sports Club (the lessee) covering reserve 26577 allows the shire to direct the use of any portion of the

land other than the buildings comprised in the Calingiri Sports Club for any particular purpose that the shire requires by the shire giving notice in writing to the lessee.

The following paragraph is taken from an Australian Science Media Centre report and like most studies researched in the preparation of this item it found that there is no evidence that mobile phones or phone towers pose a health risk.

“Mobile phone towers receive mobile phone signals and connect them to the general telecommunications network. The signals sent by towers travel mostly as a horizontal beam, angled only slightly towards the ground. This means that people working in a building directly below an antenna should be exposed to very low levels of radio waves. However, the intensity of the radiation increases slightly as you move away from the tower to where the signal reaches the ground, before dropping off as you get further away. The towers expose people to less radiation than a mobile phone handset, but more continuously. There is no evidence that mobile phone towers pose a health risk”.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There have been many studies done into the effects of radiation from Mobile telephones and towers and most report that there is no evidence that mobile phone towers pose any risks.

➤ **Economic**

Better coverage for mobile telephones and broadband internet will increase the attractiveness of the shire as a business location.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

RESOLUTION 199/08

Moved Cr Erickson seconded Cr Young That Daly International are advised that Council has no objection to mobile telecommunications towers being erected on shire owned land in Victoria Plains; and

- 1. That planning approval will be assessed separately on individual applications.**
- 2. The rental of \$4,000 pa under the stated terms is acceptable.**

MOTION PUT & CARRIED 8/1

A64

**CALINGIRI AND BOLGART RAILWAY STATION BUILDINGS
(AS LAID ON THE TABLE AT JUNE ORDINARY MEETING)**

FILE REFERENCE: T4.1

REPORT DATE: 8th July 2008

APPLICANT/PROPONENT: WestNet Rail

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: Resolution 171/08

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Letter from WestNet Rail

PURPOSE OF REPORT: To advise Council of the receipt of the letter and advise the action taken by shire administration in relation to the contents.

BACKGROUND: WestNet Rail has advised that the railway station buildings in Calingiri and Bolgart serve no useful purpose to their operations and they are seeking approval from the Public Transport Authority to have them demolished unless the shire wishes to use them for community purposes.

COMMENT: WestNet Rail have advised that the railway station buildings in Calingiri and Bolgart serve no useful purpose to their operations and they are seeking approval from the Public Transport Authority to have them demolished unless the shire wishes to use them for community purposes. WestNet Rail also says that many buildings on the rail corridor are considered to be in a dilapidated state and contain asbestos.

The station buildings are listed in the Shire of Victoria Plains Municipal Inventory of Heritage Places with Bolgart listed as category 3 and Calingiri as category 4.

- Category 3 is listed as 'Provide recognition and protection through the processes of the Town Planning Scheme'. Recommend that the place is retained and conserved if possible. Photographically record the place prior to any major redevelopment or demolition.
- Category 4 is listed as 'some heritage value, but not essential to an understanding of the district'. Recommend that the place is not included on the Town Planning Scheme at this time. Re-assess the significance of the place when the Inventory is regularly reviewed. Assess in more detail when considering a development application. Record the place prior to redevelopment or demolition.

The CEO has written to the Progress Associations in both Bolgart and Calingiri for their feedback on using the buildings for community purposes and has also advertised in the Shire and Community newsletter for submissions from other groups. No feedback had been received at the time of writing this report.

The Calingiri community has the old CWA building available therefore it is recommended that subject to community submissions, with a self funded maintenance plan, WestNet Rail be allowed to demolish this building after photographs are taken to record it's location, size and type of construction in accordance with its Category 4 listing in the Municipal Inventory of Heritage Places.

The Bolgart building being brick is more substantial and it is recommended that a closer look is taken at preserving this building in accordance with its Category 3 listing in the Municipal Inventory of Heritage Places subject to submissions from the community.

While there were no submissions received an inspection of the brick Bolgart building revealed that it is structurally sound although there is quite a bit of work to be done before it could be used by any community group.

The uses for the buildings may be limited due to safety concerns of having people using the building being in the rail corridor.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

STAFF RECOMMENDATION

That subject to receipt of community submissions that include a management plan for repairs and maintenance Council advise WestNet Rail that

1. They have no interest in taking up a licence over the Railway station buildings in Calingiri.
2. They will take up a licence over the Railway Station buildings in Bolgart with a view to handing it over for community use at a future date.

AMENDMENT TO STAFF RECOMMENDATION:

Moved Cr Smith seconded Cr Brennan that subject to receipt of community submissions that include a management plan for repairs and maintenance Council advise WestNet Rail that they have no interest in taking up a licence over the railway station buildings in Calingiri and Bolgart

AMENDMENT TO THE AMENDMENT

Moved Cr Kelly seconded Anspach that subject to receipt of community submissions that include a management plan for repairs and maintenance Council advise WestNet Rail that the item lay on the table pending the obtaining of the building keys to look inside

MOTION PUT & CARRIED 6/3

RESOLUTION 200/08

Moved Cr Kelly seconded Cr Anspach that subject to receipt of community submissions that include a management plan for repairs and maintenance Council advise WestNet Rail that the item lay on the table pending the obtaining of the keys to the building to look inside

MOTION PUT & CARRIED 7/2

**A65 CONNECT VICTORIA PLAINS – VOLUNTEERS AWARD
EVENING**

FILE REFERENCE: F1.11.2
REPORT DATE: 8th July 2008
APPLICANT/PROPONENT: Connect Victoria Plains (Kathy Lovelock)
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Request for funding

PURPOSE OF REPORT: To advise Council of the function being planned by the Connect Victoria Plains group and to give details of their plans and request for funding.

BACKGROUND: In 2005 a thank a volunteer day grant was received by the Shire of Victoria Plains which was put towards a function for volunteer fire fighters and ambulance officers. The function was very well supported and enjoyed by all and Connect Victoria Plains have decided to hold a similar function this year and to incorporate an awards presentation to those volunteers.

COMMENT: The 2005 thank a volunteer day function was very well supported and enjoyed by all and this year Connect Victoria Plains have decided to hold a similar function and to incorporate an awards presentation to those volunteers that have given of their time to protect the property and lives of their fellow residents.

The official thank a volunteer day celebration is held on the 5th December each year however as this is during the busy harvest period it is unsuitable for the Shire of Victoria Plains and the 5th September has been selected as an alternative.

Connect Victoria Plains as a relatively new group do not have funds available and have approached local businesses for contributions and have requested a budget allocation from the shire to ensure the night is a success.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Council's contribution will be incorporated into the 2008-09 budget

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

RESOLUTION 201/08

Moved Cr Smith seconded Cr Lovelock that Council allocate \$2,000 in the 2008-09 budget as a contribution to the 2008 volunteer awards evening organised by the community group, Connect Victoria Plains.

MOTION PUT & CARRIED 9/0

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 202/08

Moved Cr Anspach seconded Cr Smith that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 9/0

13.1 A66 SEED COLLECTION IN THE SHIRE OF VICTORIA PLAINS

FILE REFERENCE: CA3.1
REPORT DATE: 10th July 2008
APPLICANT/PROPONENT: Landcare Services
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Letter of request

PURPOSE OF REPORT: To let Council know of the request and allow them to make an informed decision on the request.

BACKGROUND: Each year the shire receives requests from environmental groups seeking permission to collect seeds from native plants growing in reserves vested in the Shire of Victoria Plains.

COMMENT: Each year the shire receives requests from environmental groups seeking permission to collect seeds from native plants growing in reserves vested in the Shire of Victoria Plains. This application has been received from Landcare Services.

All staff employed by Landcare Services to collect seeds undergo significant training in all aspects of seed collection and are licensed under the Wildlife Conservation Act 1950.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

The collection of seeds from local species ensures that plants used in revegetation work are native to the region.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

RESOLUTION 203/08

Moved Cr Lovelock seconded Cr Smith that permission is given to Landcare Services to collect native seeds from within shire land, roadsides and reserves vested in the Shire of Victoria Plains subject to the following conditions;

1. All collectors of Landcare Services will be licensed according to the Wildlife Conservation Act 1950.
2. Appropriate hygiene measures being taken to prevent the spread of plant disease and weeds.
3. All care being taken to avoid the disturbance of fauna habitat.
4. All care being taken to avoid any disturbance that may lead to soil degradation.

MOTION PUT & CARRIED 9/0

13.2 MOGUMBER TOILETS

Cr Anspach asked about the Graffiti at the Mogumber toilets.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 3.42pm

Signed this 19th day of August 2008

Presiding Member