



Shire of Victoria Plains

Minutes
Ordinary Meeting
15th June 2004

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3601
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	3601
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3601
4	PUBLIC QUESTION TIME.....	3601
5	APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	3602
6	PETITIONS/DEPUTATION'S/PRESENTATIONS	3602
7	CONFIRMATION OF MINUTES	3602
8	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION	3602
9	PRESIDENT AND COUNCILLORS REPORTS	3603
10	BUSINESS PAPER.....	3603
10.1	FINANCE.....	3604
F284	Accounts for Payment.....	3604
F285	Sundry Debtors	3604
F286	Monthly Financial Statement.....	3604
F287	Municipal and Trust Fund.....	3604
F288	Outstanding Rates	3604
F289	Common Seal.....	3605
F290	Debt Write Off	3605
F291	Legal Fees Waiver	3606
F292	Common Seal.....	3607
F293	Debt Write Off	3607
10.2	COMMUNITY SERVICES.....	3609
CS231	Community Services Manager's Report.....	3609
CS232	CBH Noise Complaints	3609
10.3	TOWN PLANNING	3611
TP26	Planning Consent Application – European Space Agency	3611
TP27	Planning Consent Application – Water Corporation.....	3611
10.4	ADMINISTRATION.....	3613
A658	Acting Chief Executive Officer's Report.....	3613
A659	Request for Support – Northam Crematorium.....	3613

A660	Tourism Marketing Brochure.....	3614
A661	Seed Collection	3615
A662	Delegations	3615
10.5	WORKS.....	3617
10.6	LANDCARE	3617
L14	Landcare Officer's Report	3617
11	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEENGIVEN	3617
12	CONFIDENTIAL ITEMS.....	3618
13	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL	
	RESOLUTION.....	3618
13.1	Resource Centre	3618
13.2	A663 Inter Municipal Golf Day	3618
13.3	A664 Mobile Telephone Coverage	3619
13.4	A665 WALGA AGM.....	3620
13.5	A666 Landcare Staffing	3620
14	DECLARATION OF CLOSURE.....	3621



Shire of Victoria Plains

Minutes

FOR AN ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 15TH JUNE 2004
AT COUNCIL CHAMBERS CALINGIRI COMMENCING AT 1.04PM.

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President, Cr M Anspach declared the meeting open at 1.04pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr M Anspach	West Ward
Councillors:	Cr J Kelly	West Ward
	Cr J Young	East Ward
	Cr N Smith	East Ward
	Cr D Holmes	South Ward
	Cr G Erickson	South Ward
	Cr S Woods	Central Ward (from 1.12pm)
	Cr R Thorpe	Central Ward (from 1.45pm)
Chief Executive Officer:	Mr P Anning	
Finance and Administration Manager	Mr H Hawkins	
Works Manager:	Mr A Kent	
Community Services Manager:	Mr T Walker	
Apologies:	Ms E Tierney - Landcare Officer	
Visitors:	Mrs G Thorpe (from 2.15pm)	

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Cr Young applied for leave of absence for the August 2004 and September 2004 Ordinary Meetings of Council.

Cr Smith applied for leave of absence for the September 2004 Plant and Works Committee and Ordinary Meetings of Council.

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Cr Young apologised for leaving the May Ordinary Meeting early.

7 CONFIRMATION OF MINUTES

7.1 Confirmation

Resolution 187/04

Moved Cr Holmes seconded Cr Kelly that the minutes of the Ordinary Meeting of Council held 18th May 2004 be confirmed subject to the insertion of a written reason for the change to the recommendation of the Acting Chief Executive Officer on item A653 as per Local Government (Administration) Regulation 11(a) which reads as follows;

“The contents of minutes of a meeting of a Council are to include written reasons for each decision made at the meeting that is significantly different from the written recommendation of a committee or employee”.

7.2 Business Arising

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach

Attended meeting in Wongan Hills on FESA change in boundaries from Geraldton to Avon based in Northam.

Cr Erickson

Attended MCC Meeting in Guilderton, 3 NACC Meetings in Geraldton, Fremantle and Three Springs.

Cr Young

Attended Resource Centre meeting.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works
- 10.6 Landcare

10.1 FINANCE

F284 Accounts for Payment

A list of accounts for payment is attached to the Minutes. Outstanding creditors at the date of this report were \$54,591.50

Resolution 188/04

Moved Cr Kelly seconded Cr Woods that Municipal and Trust cheques numbered 1864-1868, 1870-1878, 1880-1921, 1923-1926, 1928-1931 and direct payments totalling \$154,961.05 be passed for payment.

MOTION PUT & CARRIED 7/0

Chief Executive Officer - Phil Anning left the meeting at 1.15pm

F285 Sundry Debtors

A list of sundry debtors is attached to the Minutes.

Resolution 189/04

Moved Cr Young seconded Cr Kelly that the sundry debtors report be received.

MOTION PUT & CARRIED 7/0

Chief Executive Officer - Phil Anning entered the meeting at 1.17pm.

F286 Monthly Financial Statement

The Monthly Financial Report for the period ending 31st May 2004 is attached to the Minutes.

Resolution 190/04

Moved Cr Smith seconded Cr Woods that the Monthly Financial Report for the period ending 31st May 2004 be received.

MOTION PUT & CARRIED 7/0

F287 Municipal and Trust Fund

The Municipal and Trust Fund on hand as at the 16th June 2004 was tabled at the meeting.

Resolution 191/04

Moved Cr Smith seconded Cr Holmes that the Municipal and Trust Fund on hand as at the as tabled be received.

MOTION PUT & CARRIED 7/0

F288 Outstanding Rates

The outstanding rates report is attached to the Minutes.

Resolution 192/04

Moved Cr Kelly seconded Cr Holmes that the outstanding rates report be received.

MOTION PUT & CARRIED 7/0

F289 Common Seal

Location Shire of Victoria Plains
Name of Applicant n/a
File Reference F1.1.2
Attachment/s None
Date 31st May 2004
Author Harry Hawkins – Finance and Administration Manager

Background

Council is required to authorise the use of the common seal on documents being signed by officers.

Comment

The common seal was placed on the Debenture documents with WA Treasury Corporation for the two loans taken out on 3rd May 2004 being loan 72 of \$102,000 for the drought proofing Calingiri project and loan 79 of \$85,000 for plant purchases. Both loans were included in the 2003-04 adopted budget.

Statutory Environment Nil
Policy Implications Nil
Financial Implications Nil
Strategic Implications Nil

Resolution 193/04

Moved Cr Woods seconded Cr Young that Council endorse the use of the common seal on the Debenture documents with WA Treasury Corporation for loans 72 and 79.

MOTION PUT & CARRIED 7/0

F290 Debt Write Off

Location Shire of Victoria Plains
Name of Applicant None
File Reference None
Attachment/s nil
Date 31st May 2004
Author Harry Hawkins – Manager Finance and Administration

Background

The collection agency Receivables Management Limited have been employed to collect outstanding rates and debtor accounts due to the shire.

Receivables Management Limited deemed the following debts to be uneconomical or unlikely to be collectable and they should be written off. They are B Prosser \$100.00 and A Best \$200.00.

Comment

These debts have been owing for some time and Receivables Management Limited have exhausted all cost effective methods of collection in respect to the debts and as the Prosser and Best families have now left Calingiri it is unlikely that these debts will be collectable.

Letters were written to the Department of Indigenous Affairs in Northam as requested by Council in December 2003 and no help was received in relation to the collection of these debts.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Write off debts of \$300.
Strategic Implications	Nil

Resolution 194/04

Moved Cr Kelly seconded Cr Young that as the Prosser and Best families have left Calingiri and it is unlikely that these debts will be collectable that Council write off the \$300.

MOTION PUT & CARRIED 7/0

F291 Legal Fees Waiver

Location	Shire of Victoria Plains
Name of Applicant	None
File Reference	None
Attachment/s	nil
Date	31 st May 2004
Author	Harry Hawkins – Manager Finance and Administration

Background

The collection agency Receivables Management Limited has been employed by the shire to collect outstanding rates and debtor accounts.

Receivables Management Limited have pursued ratepayer Ms Liba Jelinek who owns lot 42 Waddington Road Piawaning for unpaid rates for the 2003 and 2004 years. The rates unpaid were \$714.65 and legal fees totalling \$1,058.40 being \$529.20 for each year were incurred in pursuing the debt.

Comment

Ms Jelinek did not respond to final notices sent by the shire, notice of intention to summons sent by Receivables Management Limited and she was also given 14 days to respond to the summons itself and failed to do so. Ms Jelinek says did query the amount of the rate increase from \$175 to \$300 (minimum rate) and was allegedly told "because Council decided" and did not pay at that time because she was not happy with the response. She also took her complaint to the State Ombudsman who contacted the shire and was satisfied after their investigations that the shire had acted properly.

Ms Jelinek received the property as part of a divorce settlement from her ex husband in 1996 and has no plans for the land. She claims that attempts to sell the property have been sabotaged by her neighbour who wants the property himself but is offering her less than the original purchase price paid by her ex husband.

Ms Jelinek has paid the outstanding rates and is asking that we waive the legal fees added to her account in issuing summons and entering judgement and warrants against her in this case.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Waive enforceable legal fees of \$1,058.
Strategic Implications	Nil

Resolution 195/04

Moved Cr Kelly seconded Cr Young that Council do not waive legal fees of \$1,058 added to the rates account of Ms Liba Jelinek.

MOTION PUT & CARRIED 7/0

F292 Common Seal

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	F1.1.2
Attachment/s	None
Date	11 th June 2004
Author	Harry Hawkins – Acting CEO

Background

Council is required to authorise the use of the common seal on documents being signed by officers.

Comment

The common seal was placed on the Funding agreement with the Federal Department of Transport and Regional Solutions for the Community Resource Centre.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 196/02

Moved Cr Woods seconded Cr Smith that Council endorse the use of the common seal on the Department of Transport and Regional Solutions funding agreement for the Community Resource Centre.

MOTION PUT & CARRIED 6/1

F293 Debt Write Off

Location	Shire of Victoria Plains
Name of Applicant	None
File Reference	None
Attachment/s	nil

Date 8th June 2004
Author Harry Hawkins – Manager Finance and Administration

Background

Jenae Gronow was employed by the Shire of Victoria Plains as Customer Service Officer and later Finance Officer from July 2001 until she resigned in January 2003. Office staff are given a uniform allowance of \$500 for the first year of employment and \$300 each year thereafter.

Jenae purchased uniforms in excess of this allowance over the period of her employment totalling \$513.

Comment

Jenae has advised that the excess uniforms were paid for by cash from her pay and has searched for, but can not find receipts. There are a number of accounts that these payments could have been posted to, however they have not been able to be located on the system.

Jenae, while employed was always an honest and dedicated employee and it seems unlikely that she would say that she has paid this amount when in fact she hasn't and although the integrity of the finance system has improved it is not perfect.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Write off disputed debt of \$513.
Strategic Implications	Nil

Resolution 197/04

Moved Cr Erickson seconded Cr Smith that Council write off the debt of \$513 disputed by Jenae Gronow.

MOTION PUT & CARRIED 7/0

Council took a short recess for 5 minutes at 1.45pm

All returned at 1.50pm

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS231 Community Services Manager's Report

Location Shire of Victoria Plains
Name of Applicant Community Services Manager
File Reference A1.2.1
Attachment/s Community Services Manager's Report
Date 9th June 2004
Author Community Services Manager

Background

See report

Comment

See report

Statutory Environment Nil
Policy Implications Nil
Financial Implications Nil
Strategic Implications Nil

Resolution 198/04

Moved Cr Kelly seconded Cr Woods that the Community Services Manager's report be received.

MOTION PUT & CARRIED 8/0

CS232 CBH Noise Complaints

Location Bolgart Grain Terminal
Name of Applicant Co-operative Bulk Handling (CBH)
File Reference H2.11
Attachment/s Relevant correspondence
Date 8th June 2004
Author Community Services Manager

Background

A number of complaints have been received from Bolgart residents about unreasonable noise emanating from the Bolgart Grain Terminal between the hours of 9pm and 2.30-4.30am, contrary to the Environmental Protection (Noise Regulations) 1997.

A letter was written on behalf of residents citing unreasonable noise from train shunting, machinery noise and loader noise during out loading of grain during eccentric loading times (Copy attached to Agenda)

Comment

A reply to the letter written to CBH has been received (Copy attached to Agenda).

Essentially the reply cites logistical problems in loading out during daylight hours and requests Council to support unrestricted out loading times in order to avoid an increase in freight rates for growers who deliver into the Bolgart site.

The letter states that failure to support the unrestricted out loading times will:-

"force the company to reconsider its position in relation to future investment in the site"

Regardless of the outcome of these complaints Council can not sanction or support any person or company that seeks to exceed the assigned noise levels for noise sensitive premises.

The recommended way forward is for CBH to initiate a noise survey to be undertaken on its out loading operations and discuss the results with the Bolgart community. A public meeting will provide a forum to reach an acceptable solution to the balance of noise disruption to the community and out loading of grain.

Statutory Environment	Environmental Protection (Noise Regulations) 1997
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 199/04

Moved Cr Kelly seconded Cr Holmes that Council request that CBH initiate a noise survey of its loading out operations at the Bolgart Grain Facility and discuss the results with the Bolgart Community at a public meeting with a view to reaching an acceptable solution to the out loading of grain.

MOTION PUT & CARRIED 7/1

10.3 TOWN PLANNING

TP26 Planning Consent Application – European Space Agency

Location	ESA Deep Space Station – Great Northern Highway New Norcia
Name of Applicant	European Space Agency
File Reference	p-gtnh/D5.1
Attachment/s	Application for Planning Approval
Date	27 th May 2004
Author	Community Services Manager

Background

Cassidy Project Services has submitted an application for Planning Approval to erect a storage building on behalf of the European Space Agency.

The storage facility is to be of similar materials and design to the existing buildings on the site. It is to be located on the existing earthworks pad adjacent to the space antenna.

Comment

The purpose of the facility is to store antenna spare parts and sensitive electronic circuitry and components in an air-conditioned section of the proposed store.

Statutory Environment	Miscellaneous Provisions Act 1960 Building Code of Australia
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 200/04

Moved Cr Smith seconded Cr Erickson that Council grants Planning Approval to erect a steel framed storage facility on Lot 1 Part M1991 Great Northern Highway New Norcia in accordance with the plans submitted by Cassidy Project Services.

MOTION PUT & CARRIED 8/0

TP27 Planning Consent Application – Water Corporation

Location	Gillingarra Biosolids Storage Trail Facility
Name of Applicant	Water Corporation
File Reference	H2.12
Attachment/s	Planning Consent Application
Date	8 th June 2004
Author	Community Services Manager

Background

For a number of years the Shire of Victoria Plains has been a focus for Biosolids application to crop paddocks to assist with the growing of cereal crops. The main problem with Biosolids application has been control of insect vectors (predominantly flies).

Water Corporation needs to deliver the Biosolids during summer and stockpile until spreading and incorporation which takes place in April or May just prior to seeding which leaves stockpiles exposed to insect vector breeding for a number of months.

Comment

The proposed Biosolids storage trial facility is designed to provide Water Corporation with the flexibility to deliver Biosolids at any time to a purpose built facility which:-

- Has minimal impact on surface water;
- Minimal odour impact to nearest residences;
- Suitable geology;
- Provides insect vector breeding control.

The trial facility will be monitored and assessed for 12 months. Structure, floor integrity and odour and insect vector control will be assessed.

Statutory Environment	District Town Planning Scheme No. 4
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Recommendation

That Planning Consent be granted to the Water Corporation to construct a Biosolids storage trial facility at Annandale Farm – Gillingarra.

Recommendation

Moved Cr Kelly seconded Cr Holmes that the motion lay on the table until the July 2004 Ordinary Meeting of Council.

MOTION PUT & LOST 5/3

Resolution 201/04

Moved Cr Young seconded Cr Smith that Planning Consent be granted to the Water Corporation to construct a Biosolids storage trial facility at Annandale Farm – Gillingarra for a 12 month trial period only.

MOTION PUT & CARRIED 6/2

10.4 ADMINISTRATION

A658 Acting Chief Executive Officer's Report

Location	Shire of Victoria Plains
Name of Applicant	Acting Chief Executive Officer
File Reference	A1.2.1
Attachment/s	Acting Chief Executive Officer
Date	9 th June 2004
Author	Acting Chief Executive Officer

Background

The Acting Chief Executive Officer will present a verbal report to Council.

Comment

The Acting Chief Executive Officer will present a verbal report to Council.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	

Resolution 202/04

Moved Cr Thorpe seconded Cr Young that the Acting Chief Executive Officer's report be received.

MOTION PUT & CARRIED 8/0

A659 Request for Support – Northam Crematorium

Location	Shire of Victoria Plains
Name of Applicant	Town of Northam
File Reference	CS1.14
Attachment/s	Letter and Concept Plans
Date	25 th May 2004
Author	Harry Hawkins – Manager Finance and Administration

Background

The Town and Shire of Northam are planning to construct a crematorium and non-denominational Chapel at the Northam cemetery and are asking for support from the Shire of Victoria Plains for this project.

Comment

The Town of Northam considers this project to be of high priority to the communities of the Wheatbelt who currently have to travel to the cemeteries of Karrakatta, Pinnaroo or Fremantle if they wish to use the option of cremation.

The Town and Shire of Northam will together with grant funding pay for the capital costs of constructing the \$1,000,000 building and would be jointly responsible for the ongoing operation of the facility. They have asked the Shire of Victoria Plains to allocate \$2,000 in our 2004-2005

budget towards the fit-out of the Chapel which would sponsor a pew. They also requested a letter of support for their funding application which has been sent.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	\$2,000 contribution from 2004/05 Budget.
Strategic Implications	Nil

Resolution 203/04

Moved Cr Smith seconded Cr Kelly that Council do not provide for a financial contribution of \$2,000 in its 2004/2005 budget towards the fit-out of the proposed Northam Crematorium Chapel.

MOTION PUT & CARRIED 8/0

A660 Tourism Marketing Brochure

Location	Shire of Victoria Plains
Name of Applicant	Shire of Moora
File Reference	ES2.1
Attachment/s	None
Date	2 nd June 2004
Author	Harry Hawkins – Acting CEO

Background

The Shire of Moora has put forward a suggestion that the Central Midlands VROC produce a marketing brochure to promote tourism in the region. The VROC sought funding to produce a brochure promoting walk trails throughout the region but was unsuccessful and the concept was not advanced.

The VROC region has a “Maps and Information Guide” produced some 8-10 years ago, but which is now outdated. The opportunity exists for members of the VROC to produce a new version of this product to assist marketing for the region and what it has to offer. This will require input from communities across the VROC region if this product is to be advanced.

Comment

The outdated brochure was produced by Promaco Geodraft who is a major producer of tourism brochures of this type in WA and they have advised that the cost of producing a new product such as this is between 70 and 80 cents per copy for 10,000 copies. The volume of print runs influences costs.

Promaco Geodraft have recommended that the product be sold for \$2 which will fund future reprints. Another print run of 10,000 including a few changes if required will cost \$2,500.

Advertising sponsorship can be obtained for products like this however it will take time to get and may also reduce the key messages.

Each Council in the VROC is being asked to allocate \$3,000 in their 2004-2005 budgets to advance this concept.

Statutory Environment	Nil
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Policy Implications	Nil
Financial Implications	\$3,000 budgeted for in 2004-05
Strategic Implications	Nil

Recommendation

That Council agree/do not agree to allocate \$3,000 in the 2004-2005 budget to contribute to the production of a tourism brochure to assist market the Central Midlands VROC region.

Resolution 204/04

Moved Cr Thorpe seconded Cr Young that the motion lay on the table until the July 2004 Ordinary Meeting.

MOTION PUT & CARRIED 6/2

A661 Seed Collection

Location	Shire of Victoria Plains
Name of Applicant	Greening Australia WA
File Reference	CA3.1
Attachment/s	Letter from Technical Officer
Date	1 st June 2004
Author	Harry Hawkins – Acting CEO

Background

Greening Australia WA has written to the Shire requesting permission to collect native seed from within reserves vested in the Shire of Victoria Plains.

Comment

The Seed collected by Greening Australia WA will be used for strategic revegetation projects within the region and some may be used for research purposes (see attachments).

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 205/04

Moved Cr Smith seconded Cr Erickson that subject to collectors holding relevant licences Council give permission to Greening Australia WA to collect native seeds from within reserves vested in the Shire of Victoria Plains.

MOTION PUT & CARRIED 8/0

A662 Delegations

Location	Shire of Victoria Plains
Name of Applicant	Harry Hawkins -Acting Chief Executive Officer
File Reference	A1.1.7
Attachment/s	Copy of Delegations Register – under separate cover
Date	11th June 2004
Author	Harry Hawkins – Acting Chief Executive Officer

Background

Council is required by the Local Government act to review the delegations register at least once every year.

Comment

There has only been one alteration to the delegations register this year being resolution 13/04 in January 2004 where Council agreed to delegate the Chief Executive Officer the authority to write off small debts of less than \$10 where the debt is deemed not economical to pursue or is unlikely to be collected. The delegations register is unchanged other than this.

Statutory Environment	Local Government Act
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 206/04

Moved Cr Thorpe seconded Cr Woods that the Register of Delegations including the amendment passed at the January Ordinary Council meeting be reviewed and adopted for the year ending 30th June 2005.

MOTION PUT & CARRIED 8/0

Resolution 207/04

Moved Cr Woods seconded Cr Smith that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 8/0

The meeting adjourned at 2.53pm.

The meeting resumed at 3.19pm. All those present at adjournment were present at resumption.

10.5 WORKS

Resolution 208/04

Moved Cr Kelly seconded Cr Smith that Minutes of the Plant and Works Committee held 15th June 2004 be accepted.

MOTION PUT & CARRIED 8/0

10.6 LANDCARE

L14 Landcare Officer's Report

Location	Shire of Victoria Plains
Name of Applicant	Landcare Officer
File Reference	A1.2.1
Attachment/s	Landcare Officer's Report
Date	9 th June 2004
Author	Landcare Officer

Background

See report

Comment

See report

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 209/04

Moved Cr Thorpe seconded Cr Woods that the Landcare Officer's report be received.

MOTION PUT & CARRIED 8/0

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 210/04

Moved Cr Smith seconded Cr Kelly that late items of business be introduced to Council.

MOTION PUT & CARRIED 8/0

13.1 Resource Centre

Resolution 211/04

Moved Cr Woods seconded Cr Young that the Minutes of the Resource Centre Advisory Committee Meeting held 15th June 2004 be accepted.

MOTION PUT & CARRIED 8/0

Resolution 212/04

Moved Cr Thorpe seconded Cr Woods that Resolution 181/04 from the Resource Centre Advisory Committee meeting be accepted.

MOTION PUT & CARRIED 5/3

For: Cr Smith, Cr Young, Cr Thorpe, Cr Woods, Cr Anspach.
Against: Cr Kelly, Cr Erickson, Cr Holmes

Resolution 213/04

Moved Cr Smith seconded Cr Woods that Resolutions 173/04 and 174/04 from the May 2004 Ordinary Meeting of Council be rescinded.

MOTION PUT & LOST 4/4

On the casting vote of the President

13.2 A663 Inter Municipal Golf Day

Location	Shire of Victoria Plains
Name of Applicant	Harry Hawkins -Acting Chief Executive Officer
File Reference	A1.9.8
Attachment/s	LGIS Circular
Date	11 th June 2004
Author	Harry Hawkins – Acting Chief Executive Officer

Background

Local Government Insurance Services have advised that they are sponsoring the inter municipal golf day being conducted by the City of Belmont and held at the Gosnells Golf Club on Friday 27th August 2004.

Comment

The cost for the day will be \$45 per player for a team of four with acceptances on a first come first served basis. Second teams from municipalities will only be accepted if vacancies exist after each local authority has had the opportunity to enter one team. Accommodation and details of the competition rules are attached.

Statutory Environment	Local Government Act
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 214/04

Moved Cr Woods seconded Cr Kelly that Council enter a team in the inter municipal golf tournament and that the team members be Cr Smith and Cr Thorpe and two other Councillors as decided at a later date.

MOTION PUT & CARRIED 8/0

13.3 A664 Mobile Telephone Coverage

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	CA5.2.1
Attachment/s	Telstra Letter
Date	11 th June 2004
Author	Harry Hawkins – Acting CEO

Background

Council's CEO wrote letters to Telstra in August 2003 and again in January 2004 regarding the mobile telephone coverage delivered by the New Norcia site.

Comment

Telstra have advised that they have been successful in gaining approval for a CDMA site to be located in Wannamal East. Subject to funding arrangements with the state government and the Shire of Chittering this site is anticipated to be completed in the next three months.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 215/04

Moved Cr Smith seconded Cr Erickson that the information be received.

MOTION PUT & CARRIED 8/0

Resolution 216/04

Moved Cr Kelly seconded Cr Smith that Council pursue the relocation of the present New Norcia site to higher ground.

MOTION PUT & CARRIED 8/0

13.4 A665 WALGA AGM

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	A1.8.1.2
Attachment/s	None
Date	11 th June 2004
Author	Harry Hawkins – Acting Chief Executive Officer

Background

The Annual General Meeting of the WA Local Government Association is to be held during local government week on Sunday the 8 August 2004.

Comment

Council is advised that we may register two voting delegates at the meeting and names for this registration have to be provided to WALGA by the 9 July 2004.

Council is to be represented at Local Government Week by Councillors Anspach, J Kelly and R Thorpe.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 217/04

Moved Cr Woods seconded Cr Smith that Council register Councillor Thorpe and Councillor Kelly as the voting delegates for the WALGA annual General Meeting.

MOTION PUT & CARRIED 8/0

13.5 A666 Landcare Staffing

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	CA3.4
Attachment/s	None
Date	14 th June 2004
Author	Harry Hawkins – Finance and Administration Manager

Background

Council has in the past hosted two landcare officers however for the past fourteen months due to funding cuts there has only been one officer employed.

Additional funding has been obtained from three different groups for a half full time equivalent position each; this together with the three days per week funded by the Moore Catchments Council will support the employment of a second officer.

Comment

The three groups providing the funding are NLP who are offering \$25,000 towards the salary component and \$12,000 for other operating costs on a contract from April 04 until July 05. The second is the Grower Group Alliance who have offered a contract, up to four years subject to performance, of \$29,500 salary component plus \$9,000 operating and an additional \$5,700 for a computer, camera and mobile telephone. Grain and Graze is the third funding group offering a four year contract of \$20,000 salary component plus \$4,400 operating, \$2,000 travel, \$7,500 vehicle and \$2,000 each for office and administration costs.

To be able to operate these programs a second landcare officer needs to be employed.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Will incur some additional operating costs.
Strategic Implications	Nil

Resolution 218/04

Moved Cr Kelly seconded Cr Woods that Council endorse the employment of a second landcare officer and authorise staff to advertise and fill the position in conjunction with the Victoria Plains Landcare Committee.

MOTION PUT & CARRIED 8/0

13.6 Councillor Portfolio's

Cr Erickson and Cr Holmes advised Council they wish to change portfolios.

13.7 Resource Centre

Mrs Gloria Thorpe spoke in support of the Resource Centre.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.00pm.

Signed this day of 2004

Presiding Member

F284 Accounts for Payment

DATE	CHQ NO	PAYEE	DETAILS	AMOUNT
12 May 04	1864	Department of Sport & Recreation	2004 State Trails Seminar	50.00
12 May 04	1865	SIDS	Raffle Tickets	10.00
17 May 04	1866	AVON WASTE	S1869 Domestic Services	2,249.37
17 May 04	1867	AUHLS TRANSPORT	49542 Ex JR & A Hersey	49.81
17 May 04	1868	Australian Services Union	PAY-F/05May0	15.50
17 May 04	1870	BEAUREPAIRES	039254 VP195 Tyres x 8 plus 2 x trade	2,348.32
17 May 04	1871	BINDOON WATER CARTAGE	68 Water Cartage	1,584.00
17 May 04	1872	BOEKEMAN MACHINERY	88078 Parts 88127 Filter	17.55 14.76
17 May 04	1873	Bolgart Primary P & C Association	10 Folding of April Shire Newsle	100.00
17 May 04	1874	Bolgart Prograss Association	Power-Water- Electricity 50% May-2004 Monthly Library allowance	139.90 369.60
17 May 04	1875	Bolgart Rural Merchandise & General Store	72-30/04/04 Aluminium Camlock	150.89
17 May 04	1876	Bolgart Traders	2908 Postage for Bendigo Bank	318.22
17 May 04	1877	Child Support Agency	PAY-F/05May0	180.34
17 May 04	1878	COMMERCE & TRADE INDEX	10770-PE Commerce & Trade Index	654.50
17 May 04	1880	FREESTONE TRANSPORT	D0268 Gravel carting Old Plains Rd D0271 Gravel Carting D0274 Tree Lopping D0276 Behanning Rd - Murray King Dra	3,784.00 2,376.00 3,520.00 935.00
17 May 04	1881	GINGIN GRADING SERVICE		2,571.25

	384	Grading on New Norcia - Calin	2,571.25	
17 May 04	1882	HAINES NORTON 2004-N1054 Financial Reporting Workshop D	583.00	583.00
17 May 04	1883	Industrial Safety Gazette 70848 Advertising	522.50	522.50
17 May 04	1884	JOLLY AND SONS 1019140 1 x Silone Blue Max 95g	20.30	20.30
17 May 04	1885	JR & A HERSEY 1295 Ezy Drive Guide Posts	2,316.23	2,316.23
17 May 04	1886	JR & JC King 2004/05 Supply of gravel for the Agli	2,207.08	2,207.08
17 May 04	1887	JW & BJ HOWARD Gravel-Suppl Gravel Supplied	6,216.32	6,216.32
17 May 04	1888	LGRCEU PAY-F/05May0	97.58	97.58
17 May 04	1889	Local Government Superannuation PAY-F/05May0	4,327.88	4,327.88
17 May 04	1890	MINTER ELLISON 138426 Lot 182 Poincare St, Bolgart P 138427 Lot 183 George St, Bolgart Pla	215.60 862.40	1,078.00
17 May 04	1891	PV DARRAGH AND SON 0350 Water Truck	11,748.00	11,748.00
17 May 04	1892	R B MOTORS PTY LTD 29387-I Fuel, Oil & Air Filter	151.50	151.50
17 May 04	1893	R J & B R HOGG 623 Mitsubishi Truck repairs 625 Gehl Skid Steer Loader Repairs 621 Freight Charge for Backhoe par 622 Supplied part for hose on han 624 Case Backhoe repairs 626 Volvo 720 Grader Service 627 Mitsubishi Truck Service 641 Bearing Flange 638 Battery 637 Battery 639 Nissan Patrol Check to find no 640 Mitsubishi Truck repairs	275.00 99.98 46.20 24.76 119.24 209.88 165.00 4.95 146.72 214.47 33.00 358.33	1,697.53
17 May 04	1894	REINFORCED CONCRETE PIPES 103256 refer to invoice 103465 M & L Edmonds - Private Works	4,831.31 1,489.09	6,320.40
17 May 04	1895	Saleeba Adams Architects 20405CAL-SOA Project Preview, Travel costs,	7,535.00	7,535.00
17 May 04	1896	Shade Port WA		308.00

	2644	Travelling time to and from Ca	308.00	
17 May 04	1897	SOAPY SUDS CALINGIRI		19.25
	17	5 Litres Germicidal Soap on Ta	19.25	
17 May 04	1898	STARTRACK EXPRESS		303.14
	04040	Ex WA Chainsaws	57.39	
	04041	Ex Jason Signmakers	48.05	
	04042	Calingiri Library	197.70	
17 May 04	1899	T W BYWATERS		2,010.25
	0503	Hire of Semi Side Tipper	2,010.25	
17 May 04	1900	TELSTRA CORPORATION LIMITED		2,077.10
	6308146000-0	E Tierney - Landcare	1,787.66	
	S1802	Bolgart Library	1,632.84	
		1858	-359.86	
	S1802		-983.54	
17 May 04	1901	The University of Western Australia		7,779.75
		Second Installment of funding - History Book	7,779.75	
17 May 04	1902	Timebase Pty Ltd		435.00
		Annual subscription, quarterly updates	435.00	
17 May 04	1903	TUDOR HOUSE		257.95
		3 x Banners	257.95	
17 May 04	1904	Tuss Precast Concrete		6,213.10
	42	Supply labour & machinery to i	5,983.10	
	44	Headwalls	230.00	
17 May 04	1905	VALUER GENERAL'S OFFICE		52.50
	179983-10000	Rural Uv interim valuations sh	52.50	
17 May 04	1906	VINIDEX TUBEMAKERS PTY LTD		82.79
	3445400	Garden Equipment	82.79	
17 May 04	1907	Vital Plants		44.00
	3180	Hand Tree Planters	44.00	
17 May 04	1908	WA Signs Pty Ltd		55.00
	1731	Purchase of vinyl sticker 550x	55.00	
17 May 04	1909	Wade Thompson		1,072.50
	123	Clean out drain Digging drain	1,072.50	
		Trenching		
17 May 04	1910	WATER CORPORATION		364.40
	9007251233-0	Hse @ 12 Harrington Street		
	Cal		345.60	
	9007251268-0	Sports Ground	18.80	
17 May 04	1911	Mr and Mrs N C & F Watson		4,966.50
	180	Gravel Carting	4,966.50	
17 May 04	1912	West Scheme Pty Ltd		79.95
		PAY-F/05May0	79.95	

17 May 04	1913	WESTCARE INDUSTRIES 154296 Calingiri Library stationery	39.05	39.05
17 May 04	1914	Western Australian Local Government Assoc 30722 April Advertising	994.81	994.81
17 May 04	1915	WESTERN AUSTRALIAN TREASURY CORPORATION Loan Repayment	1,876.86	1,876.86
17 May 04	1916	WESTERN POWER CORPORATION 174813470-04 Somers St Bolgart 240020510-04 Street Lights	568.05 571.15	1,139.20
17 May 04	1917	WESTFUEL /00700434-04 OVP - Phil Anning 00700434-04/ Fuel/Oil	669.54 8,461.62	9,131.16
17 May 04	1918	WHEATBELT TRANSPORT 1525 2 x 15 ltr container of Refre	22.00	22.00
17 May 04	1919	Wilsons Sign Solutions 35231 Permabrass plaque -Drought Pro	319.00	319.00
17 May 04	1920	Yerecoin Traders April-2004 Account	144.30	144.30
17 May 04	1921	Calingiri Sports Club (Inc) 89 Refreshments for Council Meet	90.60	90.60
17 May 04	1923	T W BYWATERS 0504 Hire of Semi Side Tipper	3,927.00	3,927.00
21 May 04	1924	SHIRE OF VICTORIA PLAINS CATERING	27.10	27.10
21 May 04	1925	SHIRE OF VICTORIA PLAINS CASH WAGES ENDING 190504	2,839.70	2,839.70
24 May 04	1926	Gartrell David & Judy Refund of Bond	340.00	340.00
25 May 04	1928	Jones Reece Refund of Bond	126.40	126.40
25 May 04	1929	SHIRE OF VICTORIA PLAINS VP61-Changeo 2004 Ford Courier Turbo Diesel	76.35	76.35
02 Jun 04	1930	SHIRE OF VICTORIA PLAINS Cash Wages ending 02/06/04	3,776.30	3,776.30
04 Jun 04	1931	SHIRE OF VICTORIA PLAINS Newsletters- Postage for Shire Newsletters	45.90	45.90
21 May 04	90064	SHIRE OF VICTORIA PLAINS Payroll 190504	19,326.03	19,326.03

02 Jun 04	90065	SHIRE OF VICTORIA PLAINS		18,337.78
		Transfer of Wages ending 02/06/04	18,337.78	
			-----	-----
		TOTAL FOR MUNICIPAL ACCOUNT	154,961.05	154,961.05
			-----	-----

FUND	VOUCHERS	AMOUNT \$
	1864 - 1868	2,374.68
	1870 - 1878	5,878.08
	1880 - 1921	97,885.73
	1923 - 1926	7,133.80
	1928 - 1931	4,024.95
	90064 - 90065	37,663.81
	Total	154,961.05

CERTIFICATE OF SHIRE CLERK

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council on 15 June 2004 has been checked and is fully supported by vouchers which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.

SHIRE CLERK

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15/06/2004

F288 Outstanding Rates Report

Assess No	Outstanding Balance	Comments	ACTION	Sub Totals
20296	\$ 2,037.92	2002 & 2003 Rates not Paid & Legal costs	SUMMONS	
20345	\$ 1,768.68	2002 & 2003 Rates not Paid & Legal costs	SUMMONS	
20428	\$ 1,224.09	2002 & 2003 Rates not Paid & Legal costs	SUMMONS	
20475	\$ 1,233.75	2002 & 2003 Rates not Paid & Legal costs	SUMMONS	
20517	\$ 732.47	2003 Rates not paid & Legal Costs- mail-RTS	SUMMONS	\$ 6,996.91
	\$ -			
20218	\$ 5,937.11	2003 Rates not Paid-will pay July 2004	SENT REMINDER	
	\$ -			
20237	\$ 755.33	2003 Rates -Pensioner Under review	TBA	
	\$ -			
	\$ -			
20410	\$ 355.86	2003 Rates not Paid	SUMMONS	
20430	\$ 355.00	2003 Rates not Paid- PAYMENT PLAN-NOT PD	FINAL NOTICE	
20507	\$ 38.79	2003 Rates- Payment plan		
20544	\$ 25.59	2003 Penalty	FINAL NOTICE	
	\$ -			
	\$ -			
21517	\$ 598.34	2003 Rates not Paid -PAYMENT PLAN	paying off	\$ 8,066.02
	\$ -	OVER 3 YEARS UNPAID		
20449	\$ 338.43	2003 Rates (paid 2001,2002- March/April 04)	SUMMONS	
20395	\$ 2,263.31	Property to be Sold-4years- deceased estate.	SELL AS ACT	
20423	\$ 2,557.64	Property to be Sold-4years- deceased estate.	SELL AS ACT	
20493	\$ 2,511.30	Property to be Sold-6years-Warrant Issued	SELL AS ACT	\$ 7,670.68
	\$ -			
2003/2004	\$ 1,122.34	Current Year Rates-on installments	FINAL NOTICE	\$ 1,122.34
08.06.2004	\$ 23,855.95	TOTAL		\$ 23,855.95

Sundry Debtors

Debtor No	Name	BALANCE					Current	ACTION	Comments	Invoice No
		Total	120 day	90 day	60 day	30 day				
11373	B Prosser	100	100							3619
11373	A Best	200	200							
11373	J Gronow	513	513							
11304	State Revenue Dept	7298	7298							3602, 3610
11258	VP Rural Services (Yerecoin)	127	127					Karen to submit to Debt collectors notice sent 29/04/04		3760
11442	Aust Govt Envirofund	7620		7620				Grant		3778
11446	Mr R Broadhurst	110			110			Reminder sent 28/05/04		3811
10734	Calligiri Football Club	3300			3300			Reminder sent 28/05/04		3818
11337	FESA	55			55			Reminder sent 28/05/04		3823
11417	Dept of LG & RD	1100			1100			Reminder sent 28/05/04		3844
10756	Main Roads WA	16132			16132			Reminder sent 28/05/04		3846
10351	Gilmac Hay	75				75		Recoup Application 12381		3847
11200	M & L Edmonds	1806				1806		Purchase of Recycling Bin via Avon Waste		3854
11225	Marcus Cullen	25				25		Private Works		3855
11204	John Holland Construction	4277				4277		Purchase of Fuel		3856
11378	Moore Catchment Council	1100				1100		Bolgart Caravan Park		3858
10016	Leon Bradley	1087				1087		Rental 04-05		3859
11452	Hannagans Hearth House	264				264		Private Works		3860
10280	Benedictine Comm of NN	850				850		Private Works		3861
11373	CSBP - Moora	99				99		Private Works		3862
10806	David Smith	54				54		Private Works		3863
11373	Jane Glass	50				50		Private Works		3864
11451	L & N McInnes	138				138		Private Works		3865
11378	Moore Catchment Council	5417				5417		Rent for month of June - Industrial Land May-04		3866
Total		\$ 51,776	\$ 8,238	\$ 7,620	\$ 20,697	\$ 15,222	\$ 51,776			