



Shire of Victoria Plains

## **Minutes of an Ordinary Meeting of Council held**

On	Tuesday 15 <sup>th</sup> March 2011
At	Council Chambers, Calingiri
Commencing	2.10pm

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 2.10pm

The Tajolosa family of New Norcia were welcomed by the Chief Executive Officer and Shire President and completed their Citizenship Ceremony and received their Certificates.

Tajolosa family left the meeting at 2.20pm

Mr Stock and Mrs Smith entered at 2.21pm.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

<b>President:</b>	Cr G Erickson	South Ward
<b>Councillors:</b>	Cr M Anspach	West Ward
	Cr J Kelly	West Ward
	Cr N Smith	East Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward
	Cr D Lovelock	West Ward
	Cr J Brennan	Central Ward
	Cr S Young	Central Ward

**Apologies:** Nil

**Chief Executive Officer:** Mr H Hawkins

**Finance and Administration Manager:** Mr N Hamilton

**Executive Assistant:** Mrs F Watson (Minutes)

**Visitors:** Tajolosa Family (2.10pm to 2.20pm)  
Mrs M Smith (2.21pm to 2.31pm)  
Mr M Stock (2.21pm to 2.45pm)

## **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Mr Stock attended the Ordinary Meeting of Council held 15<sup>th</sup> February 2011 and asked the following questions.

Q - From Section 3 of Minutes 18/1/11 – Can I have my special building licence?

Mr Stock informed Councillors of a recent FOI application and referred to the

many documents in his possession, particularly Notices of Approval.

Q - When can I have my building licence 02002?

Q - Why is property 182 Poincare St Bolgart subject to 4.2 Application for Planning Consent?

Q – Why is 183 George St Bolgart subject to 4.2 Application for Planning Approval?

Q - When can I have the special building licence?

The Chief Executive Officer handed Mr Stock a copy of Special Licence 02002, which Mr Stock had been provided with on numerous occasions.

Q - Why does latest FOI state that 3, 4, 5 and 6 are all part of the special building licence?

Q - What are the three Notice of Approvals for?

***The answers to these questions has been provided to Mr Stock several times in the past 12 months and no further information is available.***

#### **4 PUBLIC QUESTION TIME**

Mrs Smith

Our business recently submitted a letter to the President and CEO regarding tenders towards jobs with the shire and enquired if preference is given to local business. Has a response been prepared?

Chief Executive Officer

Read aloud the letter sent to himself and the President by Mr and Mrs Smith. The CEO advised that a letter of response had been prepared to be sent to Mr and Mrs Smith. He outlined the job questioned by Mr and Mrs Smith and explained the process when a whole job is awarded to an outside contractor.

Mr Stock

Spoke on the questions asked at the last council meeting and the response provided to him by the Chief Executive Officer.

Q - If it is a requirement to have a licence issued under Section 374 of the Miscellaneous Provisions Act, why is council issuing licenses under Section 399 of the Miscellaneous Provisions Act and reserving the right to prosecute for not having the licence.

Chief Executive Officer

Council did issue under Licences under Section 399 of the Miscellaneous Provisions Act but not longer does so. Licences are issued under Section

374 of the Miscellaneous Provisions Act.

Mr Stock

Q - Why is it there is no approval for my house to remain on site?

Chief Executive Officer

You have received many notifications and letters over a long period of time regarding the approval for your house.

Mrs Smith left the meeting at 2.31pm.

Mr Stock

Q - Please explain why you don't have to follow the rules?

Q - Will the council table the documents that it is relying upon?

President

Asked that Mr Stock put his concerns in writing and send them to the Chief Executive Officer.

Mr Stock

Q - Why is it when I put information in writing it does not make it to council?

Q - Why has council issued four separate licences under Section 399 for the one building?

Q - Does this council require action in the Supreme Court to satisfy my problem and for the release of the Special building Licence under Section 374 which expired in 2003?

Q - Why has council cancelled the licence on my house?

Q - Why did Trevor walker revoke the building licence on my house? He came to my house and took my documents.

Q - Why have I not received the licence under section 374?

Chief Executive Officer

Mr Stock there is no substance to what you are saying.

Mr Stock

Referred to documents that were used in SAT on 15/2/07.

Q - Will you make an order for your lawyers to contact me with regard to four special licences for my building?

Chief Executive Officer

Mr Stock you are aware that you do not have four building licences. You have four copies of one licence – they may differ slightly but are the same ONE licence.

Mr Stock

Q - Why does council refuse to acknowledge a letter from Toodyay police to me?

Q - Why is Trevor Walker putting John Randall's signature on documents.

Q - Will council explain why I have four licences which Mr Hamilton under FOI claimed to be all part of the one building?

Q - Why do I have four licences?

Q - Why does council refuse to acknowledge the fraud investigation by the Toodyay Police?

President

Advised Mr Stock to submit all further questions in writing prior to each meeting to ensure what is being recorded is accurate.

## **5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

## **6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES**

### **7.1 Confirmation of Minutes**

#### **RESOLUTION 33/2011**

**Moved Cr Lovelock seconded Cr Kelly that the minutes of the Ordinary Meeting held 15<sup>th</sup> Feb 2011 be confirmed as a true and correct record of the proceedings.**

**MOTION PUT & CARRIED 9/0**

Mr Stock advised he would submit further questions in writing and left the meeting at 2.45pm.

## **7.2 Business Arising from Minutes**

Cr Anspach

Has the EHO inspected Mr Stock's house as of today's date?

Has the Shire of Victoria Plains communication policy been reviewed?

Chief Executive Officer

Appointments have been made by both the Building Surveyor and the Environmental Health Officer and Mr Stock refuses to keep them.

Ms Law from the Department of Local Government has reiterated that Council's Communication Policy was legal and could continue to be used.

## **8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

President

After the meeting today Councillors are asked to remain to discuss the current arrangements of Sharing our Chief Executive Officer with the Shire of Chittering.

Chief Executive Officer

Reminded Councillors of the joint council meeting to be held in Bindoon on 25/3/11 at 4.30pm.

Cr Kelly

Mogumber Refuse Site Fence

What stage is the fence at?

Toilets and Bins at Gillingarra

Who is responsible for cleaning toilets and emptying bins?

Chief Executive Officer

Individuals are being paid to clean toilets and empty bins. It is obvious this is not happening. Will take steps to rectify.

Cr Kelly

Various issues have been raised in a letter from a ratepayer to Council:-

- Road verge maintenance
- Edges of bitumen shoulders on Gillingarra New Norcia Road
- Culverts. Tree suckers on road sides.
- Mogumber West Road motor bike park development – entrances/crossovers. Whose responsibility, developer or shire.

Chief Executive Officer

The Senior Planner from Chittering will be undertaking a Compliance Inspection tomorrow (16/3/11).



**9 PRESIDENT AND COUNCILLORS REPORTS**

Nil

**10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

**10.1 FINANCE**

**F10 ACCOUNTS FOR PAYMENT**

File Reference: F1.8.4  
Report Date: 7<sup>th</sup> March 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments February Creditor and Payroll Payments

**PURPOSE OF REPORT**

To present to Council the list of payments made during February 2011

**BACKGROUND**

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

*NOTE:* Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

**COMMENT**

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

**POLICY REQUIREMENTS**

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

### **LEGISLATIVE REQUIREMENTS**

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

**NOTE:** All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:*                      *No*

**RESOLUTION 34/2011**

Moved Cr Anspach seconded Cr Kelly that the payments made during February 2011 as per the attached listing amounting to \$241328.93 for creditor payments and \$78,855.48 for payroll payments giving an overall total of \$320,184.41 be endorsed.

**MOTION PUT & CARRIED 9/0**

**Shire of Victoria Plains**

**Creditor & Payroll Payments for the month of February 2011**

Chq/EFT	Date	Name	Description	Chq Amt	Inv Amt	Chq Amt
EFT47	22/02/2011	TAG TREE SERVICES PTY LTD	Tree Lopping - Bolgart storm damage cleanup			13,200.00
<b>Total EFT payments for February 2011</b>						<b>13,200.00</b>
9876	03/02/2011	WALG SUPER PLAN	Superannuation contributions			6,059.70
9877	03/02/2011	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 2/2/11			2,428.00
9878	03/02/2011	WESTSCHEME PTY LTD	Superannuation contributions			121.26
9879	03/02/2011	HEALTH INSURANCE FUND	Payroll deductions			111.75
9880	03/02/2011	CARE SUPER	Superannuation contributions			121.26
9881	03/02/2011	ASGARD SUPERANNUATION	Superannuation contributions			171.81
9882	08/02/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions			13,003.63
9883	08/02/2011	SYNERGY	Electricity Charges			861.75
9884	08/02/2011	TELSTRA CORPORATION LTD	Telephone Charges Jan 2011			1,444.51
9885	08/02/2011	BROOKS HIRE SERVICE PTY LTD				9,218.00
			Hire Vib Roller for Dec 10 - Aglime Route		4,620.00	
			Hire M/Tyred Roller for Dec 10 - Aglime Route		4,598.00	
9886	08/02/2011	NC & F WATSON				15,378.00
			Hire truck/side tipper gravel carting Yerecoin, Goudge Rd & Corondeen Rd		5,214.00	
			Hire Truck & Side tipper to cart gravel to Calingiri/New Norcia Road		10,164.00	
9887	08/02/2011	S & S FREESTONE TRANSPORT	Hire Lowloader transport rollers to Gillingarra/Glentromie Road			880.00

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9888	08/02/2011	RURAL PRESS REGIONAL MEDIA (WA)	Advertising in Central Midlands & Advocate - Council Meeting Dates Etc	494.05
9889	08/02/2011	CALINGIRI TRADERS	Purchases from store for Admin & Building-Jan 2011	322.25
9890	08/02/2011	AVON WASTE	Refuse Removal Services Jan 2011	2,461.68
9891	08/02/2011	LINX ELECTRICAL	Calingiri Freemasons - New power meter board	3,300.00
9892	08/02/2011	COURIER AUSTRALIA	Freight Charges	31.58
9893	08/02/2011	RNR CONTRACTING PTY LTD	Bitumen sealing Calingiri/New Norcia & Yerecoin Glentromie Rds	12,746.25
9894	08/02/2011	SHIRE OF CHITTERING	Shared Health Services Officer for 11-11-10 to 6-1-11	2,774.75
9895	08/02/2011	WESTERN POWER	Calingiri Freemasons - Disconnect old meter board	250.00
9896	08/02/2011	WG COOK	New Blinds for Calingiri Recreation Centre	2,100.00
9897	08/02/2011	COUNTRYWIDE WINDSCREENS	New & Repair Windscreens for shire fleet	1,364.00
9898	08/02/2011	COUNTRYWIDE MEDIA	Advertising Street Smart handbook	484.00
9899	08/02/2011	SWEETMAN EXCAVATIONS	Hire Excavator to dig drain near Bolgart Hotel for repair work	704.00
9900	08/02/2011	LIFTRITE HIRE & SALES	Repairs to PLR7 - Manitou Loader	1,756.91
9901	08/02/2011	INTELLIGENT IP COMMUNICATIONS	Internet charges for Admin for Feb 2011	159.95
9902	08/02/2011	AUSTRAL MERCANTILE COLLECTIONS	Rates Collection	704.55
9903	08/02/2011	CAROLYNNE HAIGH	Cleaning charges for Jan 2011	1,323.00
9904	08/02/2011	BRETT & BRONWYN SINNOTT		5,332.60
			Depot purchases for Nov 2010	2,104.55
			Depot purchases for Oct 2010	814.45
			Depot purchases for Aug & Sept 2010	2,413.60
9905	08/02/2011	SITE WARE DIRECT	Clothing for Works Staff	146.96
9906	08/02/2011	HISLOP AUTO ELECTRIC'S		2,637.90
			Repairs machinery - PGR8, PTK14 , PTR16 , PWV 47 , PTK 19.	1,472.70
			Repairs to PLR6 & PTK17	1,165.20

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9907	08/02/2011	PUBLIC LIBRARIES WA INC	PLWA Membership 2010/2011	100.00
9908	08/02/2011	R & SG SINCLAIR & CO	Repair Dishwasher - Staff Housing	330.70
9909	09/02/2011	GE & HM O'BRIEN		2,186.00
			Supply gravel to Calingiri/Goomalling Roads	400.00
			Supply gravel for Lydock, Corodine & Calcarra West Roads	1,286.00
			Supply gravel for Goudge Road	500.00
9910	17/02/2011	SHIRE OF VICTORIA PLAINS	Cash Wages for w/e 16/02/2011	4,388.90
9911	17/02/2011	MTAA SUPER	Superannuation contributions	126.85
9912	17/02/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
9913	17/02/2011	CARE SUPER	Superannuation contributions	121.26
9914	17/02/2011	WESTSCHEME PTY LTD	Superannuation contributions	121.26
9915	17/02/2011	WALG SUPER PLAN	Superannuation contributions	6,009.85
9916	22/02/2011	SYNERGY	Electricity Charges	1,605.16
9917	22/02/2011	NC & F WATSON		6,758.10
			Hire trucks gravel carting to Behanging & Goomalling/Calingiri Rd	2,508.00
			Transported Road Base Etc for Depot Roads	4,250.10
9918	22/02/2011	S & S FREESTONE TRANSPORT		21,369.70
			Hire Excavator for Drainage Maint-Gillingarra/Glentromie Rd	15,169.00
			Hire loader for Glentromie/Gillingarra Road	1,936.00
			Pushed up and clear Mogumber tip	1,012.00
			Sand supplied to Shire	167.20
			Excavation work at Mogumber Refuse Site	3,085.50
9919	22/02/2011	RURAL PRESS REGIONAL MEDIA (WA)	Advertising - Review of System Representation	194.62
9920	22/02/2011	CALINGIRI TRADERS	Depot purchase from store for Jan 2011	1,227.80
9921	22/02/2011	YERECOIN TRADERS	2 x 10ltr Jerry Cans - Yerecoin Piawaning BFB	26.80
9922	22/02/2011	LANDGATE	Mining Tenements Schedules 17/12/10 - 13/01/2011	32.30

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9923	22/02/2011	HILLS FIRE EQUIPMENT SERVICE	Service Fire Equipment Jan 2011	3,105.74
9924	22/02/2011	BEAUREPAIRES	New Tyres including Balancing for PWV45	1,097.04
9925	22/02/2011	COURIER AUSTRALIA	Courier Fees	68.51
9926	22/02/2011	WHEATBELT TYRES	Repair tyre on truck - PTK14	38.50
9927	22/02/2011	VICTORIA PLAINS MECHANICAL SERVICES	Repair load sensing arm - Bobcat Trailer VP3513	324.50
9928	22/02/2011	SKIPPER TRUCK PARTS		381.75
			Repairs to Mitsubishi Fuso - PTK16	264.70
			Repairs to truck - PTK14	117.05
9929	22/02/2011	HARRY HAWKINS	Fuel reimbursement Chittering Roadhouse	84.04
9930	22/02/2011	PHONOGRAPHIC PERFORMANCE CO	Copyright licences for Shire Hall's Music and Shows	227.37
9931	22/02/2011	RB MOTORS PTY LTD (WONGAN HILLS)		864.80
			Repairs on Ford Ranger - PWV41	335.99
			Repair for Road Broom - PRB2	259.38
			Repairs to Ford Ranger Dual Cab ute - PWV47	269.43
9932	22/02/2011	VP WATER (DB & MD SMITH)	Hire water cart for maintenance grading Jan 2011	5,002.25
9933	22/02/2011	TIGER TEK PTY LTD	Lens Cleaner & Safety Glasses for Depot	427.47
9934	22/02/2011	CLARK EQUIPMENT SALES PTY LTD	Repairs to Bobcat Skid Steer - PLR6	72.59
9935	22/02/2011	HEALTH INSURANCE FUND	Payroll deductions	111.75
9936	22/02/2011	PRECISION LASER SYSTEMS	Repairs to PSP2	430.00
9937	22/02/2011	AUSTRAL MERCANTILE COLLECTIONS	Rates Collection Fees	749.18
9938	22/02/2011	HOLCIM (AUSTRALIA) PTY LTD		4,411.38
			Sand & Road Base for Roads	1,342.32
			Supply Washed Granite Calingiri/Goomalling Road	1,517.23
			7mm Washed Granite	1,551.83
9939	22/02/2011	THE ROOF & WALL DOCTOR PTY LTD	Replace Bolgart Hall Roof	34,980.00
9940	22/02/2011	SITE WARE DIRECT	Supply summer clothing issue for depot staff	273.79
9941	22/02/2011	CITY OF ARMADALE	Damaged Library Book	29.60

<p align="center"><b>Minutes - Ordinary Meeting of Council</b>  <b>15<sup>th</sup> March 2011</b></p>
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9942	22/02/2011	AVON CONCRETE	Final Payment - Aglime - Calingiri/Goomalling Road	41,635.00
9943	22/02/2011	CASUAL EMPLOYEE	Wages for pay ending 16/02/2011	154.61
Total Cheque payments for February 2011				228,128.93
	03/02/2011	EFT Payment for Wages W/E 2/2/11		39,780.88
	17/02/2011	EFT Payment for Wages W/E 16/2/11		39,074.60
Total Wages EFT payments for February 2011				78,855.48
Total Payments for February 2011				320,184.41



## **F11 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 7<sup>th</sup> March 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: Financial reports for the month of February 2011

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 28<sup>th</sup> February 2011 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

#### **COMMENT**

The monthly financial reports for February 2011 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 17 - Income Statement by Program

Page 18 - Income Statement by Nature and Type

Page 19 - Statement of Financial Activity

Page 20 - Report on Significant Variances

Page 21 - Composition of Net Current Asset Position

Page 22 - Notes on Budget Changes to be made

Page 23 to 42 – Income and Expenditure Detail by Program

Page 43 to 44 – Capital Expenditure – Year to Date

Page 45 – Outstanding Debtors Report

Page 46 to 47 – Bank Reconciliation and Investments Report

Page 47 – Outstanding Rates Report

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

##### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

##### **➤ Economic**

There are no known significant economic implications associated with this proposal.

##### **➤ Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 28<sup>th</sup> February 2011 are attached to the Council agenda.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

### **RESOLUTION 35/2011**

**Moved Cr Kelly seconded Cr Lovelock that the following statements and reports for the month ended 28<sup>th</sup> February 2011 be received.**

**Page 17 - Income Statement by Program**

**Page 18 - Income Statement by Nature and Type**

**Page 19 - Statement of Financial Activity**

**Page 20 - Report on Significant Variances**

**Page 21 - Composition of Net Current Asset Position**

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**Page 45 – Outstanding Debtors Report**

**Page 46 to 47 – Bank Reconciliation and Investments Report**

**Page 47 – Outstanding Rates Report**

**MOTION PUT & CARRIED 9/0**

The Finance and Administration Manager will be inviting Bendigo Community Bank Branch and Regional Managers to attend the April 2011 Council Meeting for a presentation and afternoon tea with Councillors.

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 28th February 2011**

	YTD Actual	YTD	Current	Original
	\$	Budget	Budget	Budget
	\$	\$	\$	\$
<b>Operating Income</b>				
General Purpose Funding	2,358,066	2,347,396	2,500,800	2,500,800
Governance	12,176	14,808	11,886	11,886
Law, Order and Public Safety	34,567	27,472	637,622	167,022
Health	4,982	3,568	6,013	6,013
Education & Welfare				
Housing	40,633	34,464	51,791	51,791
Community Amenities	56,324	59,206	62,804	62,804
Recreation & Culture	14,662	12,256	18,399	18,399
Transport	1,040,751	1,037,809	1,177,667	1,276,543
Economic Services	12,841	14,670	20,359	20,359
Other Property & Services	21,743	29,667	78,123	78,123
	<u>3,596,743</u>	<u>3,581,316</u>	<u>4,565,465</u>	<u>4,193,741</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(111,210)	(119,704)	(178,304)	(178,304)
Governance	(188,142)	(186,277)	(289,883)	(289,883)
Law, Order and Public Safety	(89,056)	(96,753)	(140,805)	(140,805)
Health	(47,847)	(62,870)	(94,484)	(94,484)
Education & Welfare	(32,167)	(39,676)	(58,802)	(58,802)
Housing	(65,821)	(100,017)	(127,722)	(127,722)
Community Amenities	(118,186)	(151,479)	(220,224)	(220,224)
Recreation & Culture	(164,630)	(218,398)	(340,472)	(340,472)
Transport	(1,428,733)	(1,452,434)	(2,147,558)	(2,147,558)
Economic Services	(53,980)	(67,118)	(112,868)	(112,868)
Other Property & Services	(46,158)	(31,369)	(104,630)	(104,630)
	<u>(2,345,929)</u>	<u>(2,526,095)</u>	<u>(3,815,752)</u>	<u>(3,815,752)</u>
<b>Interest on Borrowings</b>				
Governance	(667)	(790)	(1,583)	(1,583)
Housing	(2,342)	(3,029)	(5,249)	(5,249)
Recreation & Culture	(1,620)	(2,335)	(4,671)	(4,671)
Other Property & Services	(75)	(97)	(194)	(194)
	<u>(4,705)</u>	<u>(6,251)</u>	<u>(11,698)</u>	<u>(11,698)</u>
<b>\$</b>	<u><u>1,246,109</u></u>	<u><u>1,048,970</u></u>	<u><u>738,015</u></u>	<u><u>366,291</u></u>

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

**Shire of Victoria Plains**  
**Income Statement by Nature and Type**  
**For the period ending 28th February 2011**

	YTD Actual	Original Budget
	\$	\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,832,352	1,855,503
Grants and Subsidies - Operating	445,917	551,139
Fees and Charges	119,969	194,403
Interest Earnings	77,369	93,000
Other Revenue	56,188	70,783
	<u>2,531,795</u>	<u>2,764,828</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(312,066)	(602,560)
Materials and Contracts	(517,055)	(1,014,460)
Utilities	(24,291)	(44,250)
Depreciation	(1,136,410)	(1,681,164)
Interest Expenses	(4,705)	(11,698)
Insurance	(134,770)	(145,672)
Other Expenditure	(209,725)	(316,568)
	<u>(2,339,022)</u>	<u>(3,816,372)</u>
	192,773	(1,051,544)
 Grants and Subsidies - non-operating	 961,644	 1,345,550
Profit on Asset Disposals	103,357	83,163
Loss on Asset Disposals	<u>(11,665)</u>	<u>(10,878)</u>
 <b>NET RESULT</b>	 <u>1,246,109</u>	 <u>366,291</u>

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

**Shire of Victoria Plains**  
**Statement of Financial Activity 2009-10**  
**For the period ending 28th February 2011**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	2,325,804	2,317,396	2,470,800	2,470,800	0.36%
Governance	12,176	14,808	11,886	11,886	-17.77%
Law, Order and Public Safety	34,567	27,472	37,022	37,022	25.82%
Health	4,982	3,568	6,013	6,013	39.63%
Housing	40,633	34,464	51,791	51,791	17.90%
Community Amenities	56,324	59,206	62,804	62,804	-4.87%
Recreation & Culture	14,662	12,256	18,399	18,399	19.63%
Transport	111,368	108,428	90,994	90,994	2.71%
Economic Services	12,841	14,670	20,359	20,359	-12.47%
Other Property & Services	21,743	29,667	78,123	78,123	-26.71%
<b>Sub Total</b>	<b>2,635,099</b>	<b>2,621,935</b>	<b>2,848,192</b>	<b>2,848,192</b>	<b>0.50%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(111,210)	(119,704)	(178,304)	(178,304)	-7.10%
Governance	(188,810)	(187,067)	(291,467)	(291,467)	0.93%
Law, Order and Public Safety	(89,056)	(96,753)	(140,805)	(140,805)	-7.96%
Health	(47,847)	(62,870)	(94,484)	(94,484)	-23.90%
Education & Welfare	(32,167)	(39,676)	(58,802)	(58,802)	-18.93%
Housing	(68,163)	(103,046)	(132,972)	(132,972)	-33.85%
Community Amenities	(118,186)	(151,479)	(220,224)	(220,224)	-21.98%
Recreation & Culture	(166,250)	(220,733)	(345,143)	(345,143)	-24.68%
Transport	(1,428,733)	(1,452,434)	(2,147,558)	(2,147,558)	-1.63%
Economic Services	(53,980)	(67,118)	(112,868)	(112,868)	-19.57%
Other Property & Services	(46,233)	(31,466)	(104,824)	(104,824)	46.93%
<b>Sub Total</b>	<b>(2,350,634)</b>	<b>(2,532,346)</b>	<b>(3,827,450)</b>	<b>(3,827,450)</b>	<b>-7.18%</b>
<b>Grants for the Development of Assets</b>					
General Purpose Funding	32,262	30,000	30,000	30,000	
Law, Order and Public Safety	0	0	600,600	130,000	
Transport	929,382	929,381	1,086,673	1,185,550	
	961,644	959,381	1,717,273	1,345,550	
<b>Net Operating Result</b>	<b>1,246,109</b>	<b>1,048,970</b>	<b>738,015</b>	<b>366,291</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	199,027	200,300	303,300	303,300	
Transfer from Reserves	187,646	200,000	736,689	706,689	
<b>Sub Total</b>	<b>386,673</b>	<b>400,300</b>	<b>1,039,989</b>	<b>1,009,989</b>	
<b>Capital Expenditure</b>					
Governance	(86,454)	(101,324)	(187,124)	(187,124)	
Law, Order and Public Safety	(3,227)	(3,500)	(604,100)	(133,500)	
Housing	(4,822)	(2,500)	(13,200)	(13,200)	
Community Amenities	(10,000)	(10,000)	(10,000)	0	
Recreation & Culture	(57,357)	(66,800)	(88,517)	(68,517)	
Transport	(1,577,764)	(1,431,294)	(2,551,351)	(2,822,746)	
Economic Services	0	0	(6,600)	(6,600)	
Other Property & Services	0	0	(8,000)	(8,000)	
Transfer to Reserves	0	0	(640,518)	(468,000)	
Repayment of Loans	(31,298)	(31,298)	(40,380)	(40,380)	
	(1,770,923)	(1,646,716)	(4,149,790)	(3,748,067)	
<b>Total Operating + Non-Operating</b>	<b>(138,141)</b>	<b>(197,446)</b>	<b>(2,371,786)</b>	<b>(2,371,786)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	1,136,410	1,002,483	1,681,164	1,681,164	
Provisions	(20,782)	0	0	0	
P/L on Sale of Assets	(91,692)	(63,323)	(72,285)	(72,285)	
Surplus / Deficit B/fwd	660,081	762,907	762,907	762,907	
Closing Surplus (Deficit) carried forward	1,545,875	1,504,621	(0)	(1)	

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 28th February 2011	
	YTD Var \$
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
Unbudgeted grant from Dept of Agriculture & Food	20,000 FAV
Dry Season Services Grant re community spirit & welfare	
<b>Law Order &amp; Public Safety</b>	
FESA Grant reimbursement for overspend 2009-2010	5,137 FAV
<b>Housing</b>	
Unbudgeted income on staff houses	6,561 FAV
<b>Other Property &amp; Services</b>	
Private Works income timing difference on works done	(7,924) UNFAV
<b>Operating Expenditure</b>	
<b>General Purpose Funding</b>	
Reduced Admin Costs affecting overall reallocation	9,834 FAV
<b>Law, Order &amp; Public Safety</b>	
Aerial Survey budgeted cancelled to current financial year	6,545 FAV
<b>Health</b>	
Invoices for Health Services ex other shires outstanding	5,721 FAV
Timing differences on Fogging Mosquitoes	5,980 FAV
<b>Education &amp; Welfare</b>	
<b>Community Development</b>	
One months saving for July 10 and outstanding invoices ytd	5,000 FAV
<b>Housing</b>	
Timing Differences on painting staff housing and aged person units	34,883 FAV
<b>Recreation &amp; Culture</b>	
Timing differences on Hall and Town Maintenance	54,283 FAV
<b>Transport</b>	
Net timing differences in various road maintenance areas	23,701 FAV
<b>Economic Services</b>	
Due to dry winter it is not expected to spend the full budget this year for weed spraying	
Timing Differences on Weed and Pest control and Caravan Parks Maintenance	10,567 FAV
<b>Other Property &amp; Services</b>	
General timing differences in depot costs and plant maintenance	(14,767) UNFAV

**Shire of Victoria Plains**  
**Statement of Financial Activity**

**Net Current Assets as at 28th February 2011**

**Composition of Net Current Asset Position**

**Current Assets**

	<b>\$</b>
Cash - Unrestricted	1,873,818
Cash - Restricted	1,249,735
Receivables	179,006
Inventories	(8,384)
<b>Total Current Assets</b>	<u>3,294,175</u>

**Less Current Liabilities**

Payables	(498,565)
Provisions and Borrowings	(135,649)
<b>Total Current Liabilities</b>	<u>(634,214)</u>

**Net Current Assets Position** 2,659,961

Less Cash Restricted - Reserves	1,249,735
Less Provisions and Borrowings	(135,649)
<b>Closing Available Funds</b>	<u><u>1,545,875</u></u>

**Financial Ratios in Relation to YTD Figures**

**Current Ratio**

Current Assets - Restricted Assets	<u>2,044,440</u>	<u>3.22</u>
Current Liabilities	634,214	

**Quick Ratio**

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>2,052,824</u>	<u>3.24</u>
	634,214	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.



**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains  
Notes of Budget Changes 2010-11

**Budget Amendments**

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
16003	Fire Tender Replacement Grant		Notification ex FESA of vehicles to be replaced during 2010-11		470,600		470,600
40006	Fire Tender Replacement					(470,600)	0
AG0008	AG Lime Route		Budget opening balance adjustment		123,079		123,079
50009	Transfer to Infrastructure Reserve		Budget opening balance adjustment			(123,079)	0
16018	Aglime Income		Workload Adjustment			(98,877)	(98,877)
AG0008/AG0123	2010-2011 Budget adjustment		Workload Adjustment		148,316		49,439
50009	Transfer to Infrastructure Reserve		Workload Adjustment			(49,439)	0
							0

**Approved Out of Budget Expenditures**

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
50056	Transfer from Refuse Site Reserve	173/10	Regional Waste Disposal Contribution		10,000		10,000
40136	Contribution to Regional Waste Site	173/10	Regional Waste Disposal Contribution			(10,000)	0
50059	Transfer from Infrastructure Reserve	190/10	Calingiri Sports Club Development		20,000		20,000
40124	Calingiri Sports Pavilion	190/10	Calingiri Sports Club Development			(20,000)	0
10510	FESA ESL Operating Grant		Reimburse 2009-10 overspend		5,137		5,137
10325	Dry Season Grant				20,000		25,137
20409	Dry Season Grant expenditure					(20,000)	5,137
20409	CMVROC Wild Flower Tourism Project	10/2011	Financial Support for project to Oct 2011			(5,000)	137
20409	Lord Mayor's Flood Appeal	15/2011	Donation to WA floods			(5,000)	(4,863)
							(4,863)

Total (\$4,863)

Shire of Victoria Plains  
Monthly Report at as : 28/02/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
10300 Rates Income					(1,780,087)	(1,803,754)	(1,803,754)	(1,803,754)
10315 Administrative Fees & Charges					(7,721)	(8,186)	(9,750)	(9,750)
20300 Rates Collection					5,293	3,953	12,050	12,050
<b>Total Rates Income / Expenditure</b>					<b>(1,782,515)</b>	<b>(1,807,987)</b>	<b>(1,801,454)</b>	<b>(1,801,454)</b>
General Purpose Grants								
10325 General Purpose Grants					(392,866)	(373,062)	(497,419)	(497,419)
16042 RLCIP - Project Grants					(30,000)	(30,000)	(30,000)	(30,000)
16043 R4R CLGF Grant					(2,262)	0	0	0
<b>Total General Purpose Grants</b>					<b>(425,127)</b>	<b>(403,062)</b>	<b>(527,419)</b>	<b>(527,419)</b>
Other General Purpose Income								
10310 Ex Gratia Rates					(52,264)	(51,750)	(51,750)	(51,750)
10320 Interest Income					(77,369)	(70,564)	(93,000)	(93,000)
10395 Administration Income - Allocated					(15,497)	(10,080)	(15,128)	(15,128)
20310 Admin Expenditure Reallocated					105,917	115,751	166,254	166,254
<b>Total Other General Purpose Income / Expenditure</b>					<b>(39,213)</b>	<b>(15,643)</b>	<b>6,376</b>	<b>6,376</b>
<b>Total General Purpose Funding</b>					<b>\$ (2,246,856)</b>	<b>(2,227,692)</b>	<b>(2,322,496)</b>	<b>(2,322,496)</b>

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains  
Monthly Report as at: 28/02/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
<b>Governance</b>								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(12,176)	(7,920)	(11,886)	(11,886)
		<b>Members Of Council Operating Income</b>			(12,176)	(7,920)	(11,886)	(11,886)
	20401	Member'S Expenses			4,751	6,500	13,000	13,000
	20402	Member'S Allowances			17,750	17,750	35,500	35,500
	20403	Election Expenses			0	0	0	0
	20404	Conferences & Seminars - Local Government Week			15,707	15,500	15,500	15,500
	20405	Conferences & Seminars - Councillor Training			5,365	5,000	5,000	5,000
	20406	Meeting Costs			2,210	3,000	4,500	4,500
	20407	Delivering Agendas			1,184	808	1,225	1,225
	20408	Sundry			8,395	13,989	16,933	16,933
	20409	Public Relations			10,928	6,124	21,250	21,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,052	2,053	2,053
	20412	Strategic Plan			25,200	25,900	35,000	35,000
	20413	Asset Management Plan			63	0	0	0
	20420	Admin Expenditure Allocated			83,217	88,043	130,628	130,628
		<b>Members of Council Operating Expenditure</b>			177,145	184,666	280,589	280,589
		<b>Total Members of Council</b>			164,969	176,746	268,703	268,703
Administration								
	10430	Reimbursements			(55,219)	(37,792)	(46,333)	(46,333)
	10431	Commissions			(10,487)	(10,664)	(16,000)	(16,000)
	10432	Administration Charges			(645)	(1,424)	(2,150)	(2,150)
	10433	Sundry Income			(76)	(224)	(350)	(350)
	10434	Rounding			0	0	0	0
	10496	Admin Income Reallocated			66,426	43,216	64,833	64,833
		<b>Administration Operating Income</b>			0	(6,888)	0	0
	10490	WDV on Assets Sold			58,938	61,600	85,878	85,878
	16001	Ceo'S Vehicle - Replacement			(31,818)	(31,000)	(31,000)	(31,000)
	16002	Mgr Fin Vehicle - Replacement			(15,455)	(16,000)	(44,000)	(44,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			11,665	14,600	10,878	10,878
	20430	Salaries & Wages			272,751	261,222	399,507	399,507
	20431	CEO Package			15,770	18,178	26,050	26,050
	20432	DCEO Package			10,031	12,539	18,150	18,150
	20433	Other Staff Costs			2,259	3,464	3,500	3,500
	20435	Computing			22,563	30,920	40,315	40,315
	20436	Insurance			49,755	57,894	57,894	57,894

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains Monthly Report as at: 28/02/2011									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
<b>Governance</b>									
20437 Staff Recruitment					0	450	3,450	3,450	
20438 Staff Training					5,545	7,250	14,500	14,500	
20439 Office Building - Operating					8,735	10,519	14,577	14,577	
20440 Office Building & Surrounds Maintenance			B001	Admin Office Building Maintenance	233	1,424	2,158	2,158	
20440 Office Building & Surrounds Maintenance			G001	Admin Bldg Ground Maintenance	2,099	2,896	4,367	4,367	
20441 Minor Office Equipment					0	0	3,000	3,000	
20442 Office Consumables					2,188	3,720	5,600	5,600	
20443 Telephone					4,991	6,000	9,000	9,000	
20444 Postage					3,252	3,488	5,250	5,250	
20445 Other Office Expenses					28,221	43,128	61,699	61,699	
20447 Bank Charges					1,736	1,696	2,550	2,550	
20448 Audit Fees					6,580	6,475	13,950	13,950	
20449 Occupational Health & Safety					3,127	3,160	6,250	6,250	
20450 Write-Offs					0	0	250	250	
20481 Depreciation Expense					14,161	13,664	20,500	20,500	
20490 Administration Expenditure - Reallocated					(453,995)	(500,286)	(712,517)	(712,517)	
<b>Administration Operating Expenditure</b>									
40004 Ceo Vehicle Replacement					21,991	35,000	70,000	70,000	
40005 Ceo Vehicle Replacement					31,089	33,000	66,000	66,000	
40032 Office Furniture					0	0	3,000	3,000	
Admin Office & Chambers upgrade - Carport between office									
40053 and chambers, security front door					14,908	15,000	20,500	20,500	
40069 Computing upgrade software & hardware					15,085	15,024	21,024	21,024	
40074 OHS Upgrade to Shire Buildings					3,382	3,300	6,600	6,600	
<b>Total Governance Capital Expenditure</b>									
					86,454	101,324	187,124	187,124	
<b>Total Administration</b>									
					98,119	96,837	198,002	198,002	
<b>Total Governance</b>									
					263,088	273,583	466,705	466,705	

**Minutes - Ordinary Meeting of Council  
15<sup>th</sup> March 2011**

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Law, Order & Public Safety						\$	\$	\$	\$
Fire Prevention	10510	Operating Grant				(29,565)	(24,426)	(32,570)	(32,570)
	10511	Contributions And Donations				0	0	0	0
	10512	Fire Prevention Infringements				0	0	0	0
		<b>Fire Prevention - Operating Income</b>							
	20500	Fire Prevention				25,626	36,942	39,640	39,640
	20509	Sandlewood Farm Fire Expenses				2,359	1,328	2,000	2,000
	20512	Depreciation Expense				1,515	1,520	2,280	2,280
		<b>Fire Prevention - Operating Expenditure</b>				29,500	39,790	43,920	43,920
						0	0	(600,600)	(130,000)
						0	0	(600,600)	(130,000)
Bush Fire Brigades	16003	Esl Grant - Fire Tender Replacement - New Norcia And Mogumber							
		<b>Bushfire Brigades - Capital Income</b>							
	20510	FESA Fire Truck Expenses				22,408	22,809	32,880	32,880
	20511	Fire Stations			B002 Calingiri Freemason'S Building Maint	9,185	3,885	11,679	11,679
	20511	Fire Stations			B003 Bolgart Fire Station	283	173	211	211
	20511	Fire Stations			B004 Mogumber / Gillingarra Fire Station	188	246	317	317
	20511	Fire Stations			B005 Yerecoin Fire Station	98	710	750	750
	20511	Fire Stations			B006 New Norcia Emergency Services Building	643	710	880	880
		<b>Bush Fire Brigades - Operating Expenditure</b>				32,774	28,533	46,717	46,717
	40006	FESA Fire Tender Replacement - New Norcia and Mog				0	0	600600	130,000
Animal Control	40128	Freemasons Building - New metre board and rewire				3227.27	3500	3500	3,500
		<b>Fire Prevention - Capital Expenditure</b>				3,227	3,500	604,100	133,500
						35,937	47,397	61,566	61,566
		<b>Total Fire Prevention</b>				0	(128)	(200)	(200)
	10520	Animal Infringements				(1,130)	(270)	(270)	(270)
Other Law, Order And Public Safety	20520	Animal Compound				4	0	7,255	7,255
	20521	Dog Licensing				310	100	100	100
						(816)	(298)	6,885	6,885
		<b>Total Animal Control</b>				0	(128)	(200)	(200)
	10530	Other Income				(3,873)	(2,520)	(3,782)	(3,782)
Other Law, Order & Public Safety	10595	Administration Income - Allocated				(3,873)	(2,648)	(3,982)	(3,982)
		<b>Other Law Order &amp; Public Safety - Operating Income</b>				0	0	1,250	1,250
	20530	Emergency Services				0	0	0	0
	20531	Impounded Vehicles				0	0	0	0
	20532	Local Emergency Management Committee				26,468	28,330	41,563	41,563
	20590	Administration Cost Allocated				26,468	28,330	42,813	42,813
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>				22,595	25,682	38,832	38,832
		<b>Total Other Law Order &amp; Public Safety</b>				57,716	72,781	107,283	107,283
		<b>Total Law, Order &amp; Public Safety</b>							

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Shire of Victoria Plains				28/02/2011			
Monthly Report as at:							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Health</b>							
Preventative Services - Administration & Inspector 10710 Fees & Charges							
<b>Administration &amp; Inspection - Operating Income</b>					0	(200)	(950)
					0	(200)	(950)
					0	0	0
20700 Salaries & Wages					0	0	0
20701 Salary Packaging					0	0	0
20702 Subscriptions					0	500	500
20703 Conferences & Seminars					0	0	0
20704 Health Administration					6,455	12,176	18,275
<b>Administration &amp; Inspection - Operating Expenditure</b>					6,455	12,676	18,775
<b>Total Administration &amp; Inspection</b>					6,455	12,476	17,825
Preventative Services - Pest Control							
20710 Mosquito Control					5,810	7,650	12,250
20711 Fogging Mosquitos					470	4,609	9,220
<b>Total Pest Control</b>					6,279	12,259	21,470
Preventative Services - Other							
20720 Analytical Expenses					355	600	600
<b>Total Preventative Services - Other</b>					355	600	600
Other Health							
10750 Ambulance Reimbursements					0	(128)	(200)
10795 Administration Income - Allocated					(4,982)	(3,240)	(4,863)
<b>Other Health - Operating Income</b>					(4,982)	(3,368)	(5,063)
20730 Ambulance Facilities					60	0	0
20731 Reimbursable Expenditure					647	128	200
20790 Admin Expenditure - Allocated					34,050	37,207	53,439
<b>Other Health - Operating Expenditure</b>					34,757	37,335	53,639
<b>Total Other Health</b>					29,775	33,967	48,576
<b>Total Health</b>					<b>42,865</b>	<b>59,302</b>	<b>88,471</b>
					\$		

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Education &amp; Welfare</b>								
Education	20800	School Programs and Improvements			5,313	3,184	4,802	4,802
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			511	0	0	0
		<b>Education &amp; Welfare Operating Expenditure</b>			<b>\$ 7,323</b>	<b>4,684</b>	<b>6,302</b>	<b>6,302</b>
Community Development	20804	Community Development Officer (Shared)			24,843	34,992	52,500	52,500
					<b>\$ 24,843</b>	<b>34,992</b>	<b>52,500</b>	<b>52,500</b>
		<b>Total Education &amp; Welfare</b>			<b>\$ 32,167</b>	<b>39,676</b>	<b>58,802</b>	<b>58,802</b>

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Monthly Report as at : 28/02/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Housing</b>								
<b>Housing - Council Staff</b>								
10910		Staff Housing - 44 Edmonds Street			(2,210)	(2,248)	(3,380)	(3,380)
10911		Staff Housing - 9 Harrington Street			0	0	0	0
10912		Staff Housing - 12 Harrington Street			(1,890)	(2,944)	(4,420)	(4,420)
10913		Staff Housing - 16 Yulgering Street			(2,890)	(2,944)	(4,420)	(4,420)
10914		Staff Housing - 13 Lambert Cres			(5,760)	(2,768)	(4,160)	(4,160)
10915		Staff Housing - 7 Harrington Street			(2,960)	(2,768)	(4,160)	(4,160)
10916		Staff Housing - 15 Lambert Cres			(4,623)	0	0	0
		<b>Staff Housing - Operating Income</b>			<b>(20,333)</b>	<b>(13,672)</b>	<b>(20,540)</b>	<b>(20,540)</b>
<b>Staff Housing - Operating Expenditure</b>								
20900		Staff Housing Operating Expenditure			17,196	18,161	26,890	26,890
20901		Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	500	1,000	1,000
20901		Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	2,781	4,500	6,000	6,000
20901		Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,450	500	1,000	1,000
20901		Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	480	1,500	1,500	1,500
20901		Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	634	9,500	9,500	9,500
20901		Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	4,729	6,650	6,650	6,650
20901		Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	1,818	1,000	1,000	1,000
		<b>Staff Housing - Operating Expenditure</b>			<b>29,088</b>	<b>42,311</b>	<b>53,540</b>	<b>53,540</b>
40068		New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
40110		44 Edmond Street Upgrade Bathroom, Laundry, Toilet			4,822	2,500	2,500	2,500
		<b>Staff Housing - Capital Expenditure</b>			<b>4,822</b>	<b>2,500</b>	<b>13,200</b>	<b>13,200</b>
		<b>Total Staff Housing</b>			<b>13,578</b>	<b>31,139</b>	<b>46,200</b>	<b>46,200</b>
<b>Housing - Aged Persons</b>								
10920		Calingiri Aged Person Units - Unit 1			(3,056)	(2,904)	(4,367)	(4,367)
10921		Calingiri Aged Person Units - Unit 2			(3,200)	(3,480)	(5,232)	(5,232)
10922		Calingiri Aged Person Units - Unit 3			(3,192)	(2,904)	(4,367)	(4,367)
10923		Calingiri Aged Person Units - Unit 4			(3,400)	(2,904)	(4,367)	(4,367)
10930		Bolgart Aged Person Units - Unit 1			(3,619)	(3,464)	(5,200)	(5,200)
10931		Bolgart Aged Person Units - Unit 2			(400)	(2,904)	(4,367)	(4,367)
		<b>Aged Person Housing - Operating Income</b>			<b>(16,866)</b>	<b>(18,560)</b>	<b>(27,902)</b>	<b>(27,902)</b>
20902		Calingiri Aged Person Units Operating Expenditure			4,015	4,730	6,701	6,701
20903		Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	1,667	6,800	10,213	10,213
20903		Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,373	3,950	3,950	3,950



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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
20903	Calingiri	Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,316	3,950	3,950	3,950
20903	Calingiri	Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	755	3,950	3,950	3,950
20903	Calingiri	Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	2,131	3,950	3,950	3,950
20903	Calingiri	Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart	Aged Perons Units Operating Expenditure			3,246	4,100	5,404	5,404
20905	Bolgart	Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,903	1,664	2,500	2,500
20905	Bolgart	Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	301	1,000	1,000	1,000
20905	Bolgart	Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	167	1,000	1,000	1,000
20905	Bolgart	Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
Aged Person Housing - Operating Expenditure					16,875	35,094	42,618	42,618
Total Aged Person Housing					9	16,534	14,716	14,716
Housing - Other								
10950	Housing	Misc Income			0	0	0	0
10995	Administration	Income - Allocated			(3,434)	(2,232)	(3,350)	(3,350)
Housing Other - Operating Income					(3,434)	(2,232)	(3,350)	(3,350)
Housing Other - Operating Expenditure								
20906	Vacant Land	Operating Costs			0	0	0	0
20907	Housing	Other			0	0	0	0
20950	Reimbursable	Expenditure			(1,271)	0	0	0
20960	Depreciation	Expense - Housing			0	0	0	0
20990	Administration	Expenditure - Allocated			23,472	25,641	36,813	36,813
Housing Other - Operating Expenditure					22,201	25,641	36,813	36,813
Total Housing Other					18,766	23,409	33,464	33,464
Total Housing					32,353	71,082	94,380	94,380

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Community Amenities</b>								
Sanitation - Household Refuse								
11000 Refuse Removal Gst Charged					(1,763)	(8,860)	(8,860)	(8,860)
11001 Refuse Removal					(30,766)	(26,470)	(26,470)	(26,470)
		<b>Sanitation - Household Refuse - Operating Income</b>			(32,530)	(35,330)	(35,330)	(35,330)
21000 Domestic Refuse Collection					15,873	20,048	30,077	30,077
21005 Landfill Site Maintenance			TIPB	Refuse Site Maintenance - Bolgart	6,566	8,936	13,430	13,430
21005 Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calingiri	28,557	20,040	30,083	30,083
21005 Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	8,674	6,400	9,620	9,620
21010 Waste Oil Removal			WSTO	Waste Oil	415	0	0	0
		<b>Sanitation - Household Refuse - Operating Expenditure</b>			60,085	55,424	83,210	83,210
40136 Shire contribution to the Regional Waste Tip Site					10,000	10,000	10,000	0
		<b>Sanitation - Household Refuse - Capital Expenditure</b>			10,000	10,000	10,000	0
		<b>Total Sanitation - Household Refuse</b>			37,555	30,094	57,880	47,880
11010 Drum Muster					(2,043)	(3,000)	(3,000)	(3,000)
11011 Zero Waste Plan					0	0	0	0
		<b>Sanitation - Other - Operating Income</b>			(2,043)	(3,000)	(3,000)	(3,000)
21020 Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	0	0	0	0
21021 Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	846	904	1,362	1,362
21022 Drum Muster			DRUM	Drum Muster	866	2,328	3,500	3,500
		<b>Sanitation - Other - Operating Expenditure</b>			1,712	3,232	4,862	4,862
		<b>Total Sanitation - Other</b>			(331)	232	1,862	1,862
11020 Sewerage					(14,400)	(14,400)	(14,400)	(14,400)
21030 Effluent Disposal Schemes			SEWC	Sewerage - Calingiri	5,136	14,599	14,600	14,600
21030 Effluent Disposal Schemes			SEWY	Sewerage - Yerecoin	1,979	2,575	2,986	2,986
21032 Effluent Pond Maintenance			EPNDC	Effluent Ponds Calingiri	6,966	27,530	27,530	27,530
21032 Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecoin	43	1,852	2,765	2,765
		<b>Sewerage - Operating Expenditure</b>			14,125	46,536	47,881	47,881
		<b>Total Sewerage</b>			(275)	32,136	33,481	33,481
11040 Planning Applications					(3,484)	(3,328)	(5,000)	(5,000)
		<b>Town Planning &amp; Regional Development - Operating Income</b>			(3,484)	(3,328)	(5,000)	(5,000)
21051 Town Planning Scheme / Local Planning Strategy					2,559	2,900	19,000	19,000
21053 Interest Expense					0	0	0	0
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			(926)	(428)	14,000	14,000
		<b>Total Town Planning &amp; Regional Development</b>			(100)	(700)	(1,400)	(1,400)
11050 Calingiri Cemetery					(3,766)	(2,448)	(3,674)	(3,674)
11095 Administration Income Allocated					(3,866)	(3,148)	(5,074)	(5,074)
		<b>Other Community Amenities - Operating Income</b>			0	0	0	0
16023 Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade					0	0	0	0
16041 Gillingarra Emergency Water Supply					0	0	0	0



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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
11100		Calingiri Recreation Centre			(582)	(64)	(100)	(100)
11101		Mogumber Hall			0	(64)	(100)	(100)
11102		Bolgart Hall			(91)	(400)	(600)	(600)
11103		Calingiri Gymnasium			(2,053)	(4,664)	(7,000)	(7,000)
11104		Roads Board Building Lease			(1,717)	(2,600)	(3,900)	(3,900)
		<b>Public Halls &amp; Civic Centres - Operating Income</b>			<b>(4,443)</b>	<b>(7,792)</b>	<b>(11,700)</b>	<b>(11,700)</b>
16046		Sale of T9250 Treadmill			0	0	0	0
11190		Profit / (Loss) On Sale Of Assets			0	0	0	0
		<b>Public Halls &amp; Civic Centres (Profit) / Loss on Sale of Assets</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Halls &amp; Civic Centres</b>								
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	1,016	1,992	3,000	3,000
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	3,245	2,837	3,074	3,074
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	446	4,022	5,928	5,928
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	10,273	8,565	10,468	10,468
21102		Plawaning Hall	B011	Plawaning Hall & Grounds Maintenance	0	0	0	0
21102		Plawaning Hall	B012	Plawaning Hall Other Costs	69	1,643	1,730	1,730
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	3,560	728	11,325	11,325
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	2,205	2,618	2,688	2,688
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	50	1,598	1,667	1,667
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	252	180	180	180
21106		Public Halls - Depreciation Expense			27,209	28,064	42,100	42,100
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	4,036	50	50	50
21107		Cwa Building	B022	Cwa Building Operating Expenditure	524	513	515	515
21109		Calingiri Gymnasium			279	7,784	11,700	11,700
		<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>			<b>53,163</b>	<b>60,594</b>	<b>94,425</b>	<b>94,425</b>
40018		Capital Upgrade To Mogumber Hall			8,099	5,000	5,000	5,000
40057		Disability Access			0	0	5,540	5,540
40085		Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104		R4R - Re Roof Mogumber Hall			0	5,000	5,000	5,000
40105		R4R - New Ablution Block Gillingarra			0	0	0	0
40106		R4R - Upgrade Plawaning Hall			0	0	0	0
40114		RLCIP Grant 09-10 Mogumber Hall			2,698	0	0	0
40124		Victoria Plains Sport and Recreation Building Upgrade			8,000	8,000	20,000	20,000
40129		Calingiri Rec Centre Upgrade			6303.03	5500	5500	5500
40130		RLCIP Grant Replace Bolgart Hall Roof			32257.25	43300	43300	43300
		<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>			<b>57,357</b>	<b>66,800</b>	<b>88,517</b>	<b>88,517</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Other Recreation & Sport					\$	\$	\$	\$
11110 Calingiri Sports Ground					106,078	119,602	171,242	151,242
11112 Misc Reserves Income					(3,120)	0	0	0
11123 Other Sports & Recreation Grants					0	0	0	0
<b>Total Public Halls &amp; Civic Centres</b>								
<b>Other Recreation &amp; Sport - Operating Income</b>								
21110 Town & Gardens Maintenance			TWINBOL	Bolgart Town & Gardens Maintenance	15,065	10,880	16,343	16,343
21110 Town & Gardens Maintenance			TWNCAL	Calingiri Town & Gardens Maintenance	9,496	15,048	22,595	22,595
21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	1,014	2,272	3,430	3,430
21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	2,205	2,752	4,145	4,145
21110 Town & Gardens Maintenance			TWNPIA	Plawanning Town & Gardens Maintenance	1,584	2,432	3,665	3,665
21110 Town & Gardens Maintenance			TWNYER	Yeracooin Town & Gardens Maintenance	4,246	7,544	11,350	11,350
21111 Reserves Maintenance			CMEIMPK	Calingiri Memorial Park	918	4,352	6,545	6,545
21112 Reserves Maintenance			RESVS	Reserves Maintenance	978	3,022	4,140	4,140
21112 Calingiri Sporting Club Operating					5,440	6,390	8,340	8,340
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	6,755	27,344	41,030	41,030
21114 Bolgart Sportsground Operating					203	632	950	950
21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	0	2,170	3,250	3,250
21116 Town Beautification					0	3,750	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	14,918	14,918
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					7,301	6,760	10,154	10,154
21120 Interest Expense					1,620	2,335	4,671	4,671
<b>Other Recreation &amp; Sport - Operating Expenditure</b>					56,826	97,683	160,526	160,526
<b>Total Other Recreation &amp; Sport</b>					53,706	97,683	160,526	160,526
<b>Libraries</b>								
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					(27)	0	0	0
<b>Libraries - Operating Income</b>								
21130 Library - Salaries & Wages					2,336	2,536	3,815	3,815
21131 Library Services					6,790	8,430	12,420	12,420
21132 Library Building Maintenance					50	50	50	50
21133 Depreciation Expense					186	184	280	280
<b>Libraries - Operating Expenditure</b>								
11130 Cultural Mapping					9,363	11,200	16,565	16,565
11131 History Book					0	0	0	0
11195 Administration Income Allocated					(211)	0	0	0
<b>Total Libraries</b>					(6,862)	(4,464)	(6,699)	(6,699)
<b>Other Culture</b>								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Recreation & Culture					\$	\$
Other Culture - Operating Income					(7,072)	(4,464)
21140 History Book Project					0	0
21141 Cultural Mapping Program					0	0
21142 Community Facilities					0	0
21190 Administration Expenditure Allocated					46,898	51,256
Other Culture - Operating Expenditure					46,898	51,256
Total Other Culture					39,825	46,792
Total Recreation & Culture					208,945	275,277
						415,260
						395,260

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Transport</b>								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(176,931)	(176,930)	(221,164)	(221,164)
16010 Govt Grant - Direct					(67,179)	(67,179)	(67,179)	(67,179)
16012 Govt Grant - R2R					(228,981)	(228,981)	(228,981)	(228,981)
16018 AG Lime Route 2					(456,291)	(456,291)	(569,349)	(668,226)
<b>Streets Roads Bridges Construction - Capital Income</b>					(929,382)	(929,381)	(1,086,673)	(1,185,550)
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding				Goudge Road	14,458	12,000	35,000	35,000
40021 Roadworks - Council & Direct Road Funding				Bolgart Drainage Smith Street	2,868	1,500	10,078	10,078
40021 Roadworks - Council & Direct Road Funding				Gillingarra Glentrie Road SLK 1-2	5,990	7,000	70,000	70,000
40021 Roadworks - Council & Direct Road Funding				Bolgart West Road	0	0	80,000	80,000
40021 Roadworks - Council & Direct Road Funding				Repeater Tower Access	2,858	2,000	15,000	15,000
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	0	4,187	4,187
40021 Roadworks - Council & Direct Road Funding				Bolgart Footpaths	0	0	7,430	7,430
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	6,440	6,440
40022 Roadworks - Rtg Funded Infrastructure				Regional Roads - Gillingarra Glentrie Road	238,985	240,750	331,750	331,750
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910
40025 Ag Lime Route Capital Expenditure				Ag Lime - Goomalling / Toodyay Bindi Intersectic	311,131	310,761	572,493	804,100
40107 R4R - Yerecoin - Glentrie Road				Ag Lime - Goomalling / Toodyay Bindi Intersectic	8,601	9,000	184,239	0
40108 R4R - Forrest Street Bolgart				Yerecoin Glentrie Road	17,074	7,000	7,000	0
<b>Streets Roads Bridges Construction - Capital Expenditure</b>					0	800	800	7,800
<b>Total Streets, Roads, Bridges Construction</b>					983,006	801,894	1,575,300	1,846,695
<b>Streets, Roads, Bridges &amp; Depot Maintenance</b>					53,624	(127,687)	488,627	661,145
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(10,960)	(7,128)	(10,698)	(10,698)
<b>Streets Roads Bridges Maintenance - Operating Income</b>					(10,960)	(7,128)	(11,098)	(11,098)
21200 Maintenance Grading					240,690	204,500	263,695	263,695
21201 Aglime Maintenance Grading					0	4,072	6,119	6,119
21202 Bitumen Maintenance					5,008	18,996	24,348	24,348
21203 Signage & Guideposts					10,145	14,080	21,142	21,142
21204 Tree Lopping					44,776	63,000	103,747	103,747
21205 Drainage Maintenance					48,896	64,850	73,288	73,288
21206 Town Streets Maintenance					0	0	0	0
21207 Flood Damage					0	0	42,914	42,914
21208 Misc Road Maintenance					62,627	56,808	85,230	85,230
21209 Bridge & Culvert Maintenance					14,000	18,096	20,160	20,160
21210 Crossovers					199	4,304	6,475	6,475
21211 Street Lighting Maintenance					5,582	5,328	8,000	8,000
21212 Traffic Signs & Control Equipment					417	8,336	12,530	12,530
21213 Reinforcements					0	0	0	0
21214 Footpath Maintenance					5,295	5,112	7,685	7,685
21215 Infrastructure Depreciation Expense					916,188	903,096	1,354,660	1,354,660

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains Monthly Report as at: 28/02/2011									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
<b>Transport</b>					\$	\$	\$	\$	
	21290	Administration Expenditure Allocated			74,909	81,856	117,565	117,565	
		<b>Streets Roads Bridges Maintenance - Operating Expenditure</b>			1,428,733	1,452,434	2,147,558	2,147,558	
		<b>Total Streets Roads Bridges Maintenance</b>			1,417,773	1,445,306	2,136,461	2,136,461	
	16044	Sale of Construction Ute PWV36			(6,618)	(5,000)	(5,000)	(5,000)	
	16050	Sale of Volvo Grader PGR8			0	0	(75,000)	(75,000)	
	16051	Sale of Cat 936 Loader PLR5			(35,000)	(40,000)	(40,000)	(40,000)	
	16049	Sale of PTK12			(86,364)	(86,300)	(86,300)	(86,300)	
	16037	Sale of Multi Pac Roller PR07			(1,500)	0	0	0	
	11290	WDV on Assets sold			9,074	10,000	106,404	106,404	
		<b>Road Plant Profit / Loss on Sale of Assets</b>			(100,408)	(101,300)	(79,896)	(79,896)	
	40081	Replace Construction Vehicle Ute PWV36			32,345	27,000	27,000	27,000	
	40131	Cat ET - Operating System for Grader PGR9			0	0	2,451	2,451	
	40132	Modify PTK16 to Water Truck			0	0	7,000	7,000	
	40126	Purchase Hino 700 Truck			204,953	198,700	198,700	198,700	
	40127	Purchase Side Tipped Trailer			83,960	83,900	83,900	83,900	
	40133	Replace Grader PGR8			0	0	337,000	337,000	
	40134	Replace Cat 936 Loader PLR5			273,500	320,000	320,000	320,000	
		<b>Road Plant Purchases - Capital Expenditure</b>			594,758	629,600	976,051	976,051	
		<b>Total Road Plant Purchases</b>			494,350	528,300	896,155	896,155	
		<b>Total Transport</b>			<b>1,965,747</b>	<b>1,845,919</b>	<b>3,521,242</b>	<b>3,693,761</b>	



**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains  
Monthly Report as at: 28/02/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Economic Services</b>								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	8,626	14,480	27,730	27,730
	21301	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	0	0
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			100	0	0	0
		<b>Total Rural Services</b>			12,226	17,980	31,230	31,230
Tourism & Area Promotion	11300	Bolgart Caravan Park			(2,591)	(1,664)	(2,500)	(2,500)
	11301	Calingiri Caravan Park			(1,205)	(1,000)	(1,500)	(1,500)
	11302	Sundry Income			(55)	(200)	(300)	(300)
		<b>Tourism &amp; Area Promotion - Operating Income</b>			(3,850)	(2,864)	(4,300)	(4,300)
	21320	Area Promotion			359	500	500	500
	21321	Caravan Parks And Camping Grounds Operating			6,708	7,115	10,392	10,392
	21322	Caravan Parks And Camping Grounds Maintenance			1,385	3,388	12,980	12,980
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	839	3,548	5,250	5,250
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	1,475	1,240	1,860	1,860
	21325	Bolgart Tractor Shed			36	0	0	0
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			10,801	15,791	30,982	30,982
		<b>Total Tourism &amp; Area Promotion</b>			6,951	12,927	26,682	26,682
Building Control	11310	Building Applications			(2,487)	(4,012)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bciff & Brb			(58)	(96)	(150)	(150)
		<b>Building Control - Operating Income</b>			(2,545)	(4,108)	(5,150)	(5,150)
	21330	Building Control Operating			10,276	12,000	18,000	18,000
		<b>Building Control - Operating Expenditure</b>			10,276	12,000	18,000	18,000
		<b>Total Building Control</b>			7,731	7,892	12,850	12,850
Other Economic Services	11320	Bendigo Bank			(3,543)	(5,762)	(8,000)	(8,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(20)	(64)	(100)	(100)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(2,883)	(1,872)	(2,809)	(2,809)
		<b>Other Economic Services - Operating Income</b>			(6,446)	(7,698)	(10,909)	(10,909)

Shire of Victoria Plains Monthly Report as at: 28/02/2011								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Economic Services</b>								
	21350	Bendigo Bank Agency			273	300	400	400
	21360	Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	209	200	300	300
	21360	Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingiri	0	284	440	440
	21360	Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoin	467	400	600	600
	21361	Water Supply - Standpipe Depreciation			25	24	40	40
	21362	Community Safety & Crime Prevention			0	0	0	0
	21390	Administration Expenditure - Allocated			19,703	20,139	30,876	30,876
		<b>Other Economic Services - Operating Expenditure</b>			20,678	21,347	32,656	32,656
					14,231	13,649	21,746	21,746
		<b>Total Other Economic Services</b>			<b>41,139</b>	<b>52,448</b>	<b>92,509</b>	<b>92,509</b>
		<b>Total Economic Services</b>			<b>\$ 41,139</b>	<b>\$ 52,448</b>	<b>\$ 92,509</b>	<b>\$ 92,509</b>

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains  
Monthly Report as at: 28/2/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services					\$	\$	\$	\$
Private Works								
	11400	Private Works - Income			( 9,910)	(18,040)	(27,071)	(27,071)
	11401	European Space Agency			0	0	(31,740)	(31,740)
		<b>Private Works - Operating Income</b>			(9,910)	(18,040)	(58,811)	(58,811)
	21401	Private Works 2010/2011			4,614	15,696	23,540	23,540
	21409	European Space Agency Grounds Maint			0	0	27,600	27,600
		<b>Private Works - Operating Expenditure</b>			4,614	15,696	51,140	51,140
		<b>Total Private Works</b>			( 5,296)	(2,344)	(7,671)	(7,671)
Public Works Overheads								
	11410	Sundry Income			704	(64)	(100)	(100)
	11411	Diesel Fuel Rebate			( 7,595)	(7,000)	(14,000)	(14,000)
	11495	Administration Income Allocated			( 1,993)	(1,296)	(1,945)	(1,945)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		<b>Public Works Overheads - Operating Income</b>			( 8,884)	(8,360)	(16,045)	(16,045)
	11490	WDV on Assets Sold			39,324	38,733	38,733	38,733
	16017	Works Mgr - Toyota Prado Replacement			(42,273)	(42,000)	(42,000)	(42,000)
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			( 2,949)	(3,267)	(3,267)	(3,267)
	21410	Salaries & Wages			50,071	38,762	59,300	59,300
	21411	Works Manager Package			48,389	52,996	54,030	54,030
	21412	Superannuation			33,619	28,714	43,926	43,926
	21413	Insurance			19,820	24,862	24,862	24,862
	21414	Other Staff Costs			3,659	10,260	10,550	10,550
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			23,852	33,328	50,000	50,000
	21417	Occupational Health & Safety			201	3,136	4,750	4,750
	21418	Other Public Works Overheads			75	1,425	2,194	2,194
	21419	Depot Operating Costs			72,342	67,018	100,398	100,398
	21420	Depot Maintenance			0	1,311	2,000	2,000
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			3,355	14,828	22,400	22,400
	21423	Administration Costs Allocated			13,620	13,942	21,376	21,376
	21424	Staff Meetings			1,541	3,197	4,900	4,900
	21425	Building Maintenance			26,674	35,620	53,684	53,684
	21490	Workshop Overheads Recovered			( 286,956)	(310,128)	(400,686)	(400,686)
		<b>Public Works Overheads - Operating Expenditure</b>			10,261	19,271	53,684	53,684
	40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
	40119	OHS Equipment upgrade			0	0	5,000	5,000

**Minutes - Ordinary Meeting of Council**  
**15<sup>th</sup> March 2011**

Shire of Victoria Plains  
Monthly Report as at: 28/2/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Other Property &amp; Services</b>								
					\$	\$	\$	\$
		<b>Public Works Overheads - Capital Expenditure</b>			0	0	8,000	8,000
		<b>Total Public Works Overheads</b>			(1,572)	7,644	42,372	42,372
Plant Operation								
	21430	Fuel & Oil			71,579	100,064	150,100	150,100
	21431	Tyres & Tubes			5,092	21,064	31,600	31,600
	21432	Parts & Repairs			94,029	78,664	118,000	118,000
	21433	Insurance & Licences			22,781	23,522	25,525	25,525
	21434	Depreciation Ex Asset Ledger			145,821	142,672	214,000	214,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(307,944)	(369,488)	(539,225)	(539,225)
		<b>Total Plant Operation</b>			31,358	(3,502)	(0)	(0)
Salaries & Wages								
	21496	Salaries & Wages			651,803	608,303	930,351	930,351
	21497	Salaries & Wages Allocated			(651,803)	(608,302)	(930,351)	(930,351)
		<b>Total Salaries &amp; Wages</b>			0	1	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		<b>Total Materials</b>			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		<b>Unclassified Capital Income</b>			0	0	0	0
	16045	Sale of Land - Lot 28508 Toodyay Bindi Bindi Rd			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		<b>Unclassified - Operating Expenditure</b>			0	0	0	0
		<b>Total Other Property &amp; Services</b>			24,490	1,799	34,701	34,701

**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains  
Monthly Report as at: 28/02/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Reserves</b>								
50001		Transfer To Lsl Reserve			0	0	1,903	1,903
50002		Transfer To Plant Reserve			0	0	417,993	417,993
50003		Transfer To Housing Reserve			0	0	8,718	8,718
50004		Transfer To Sewerage Reserve			0	0	1,839	1,839
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,014	8,014
50007		Transfer To Building Maintenance Reserve			0	0	4,390	4,390
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	194,661	22,143
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,000	3,000
<b>Total Transfer to Reserves</b>					0	0	640,518	468,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(219,250)	0	(706,689)	(706,689)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(10,000)	(10,000)	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(20,000)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
<b>Total Transfer From Reserves</b>					(219,250)	(10,000)	(736,689)	(706,689)
<b>Total Reserves Transfer</b>					<b>\$ (219,250)</b>	<b>(10,000)</b>	<b>(96,171)</b>	<b>(238,689)</b>

**Minutes - Ordinary Meeting of Council  
15<sup>th</sup> March 2011**

Shire of Victoria Plains  
Capital Expenditure Report as at : 28-February-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
<b>Sched 4 - Governance</b>							
40004	Ceo Vehicle Replacement			21,991	35,000	70,000	70,000
40005	Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032	Office Furniture			0	0	3,000	3,000
	Admin Office & Chambers upgrade - Carport between office						
40053	and chambers, security front door security cameras			14,908	15,000	20,500	20,500
40069	Computing upgrade software & hardware			15,085	15,024	21,024	21,024
40074	OHS Upgrade to Shire Buildings			3,382	3,300	6,600	6,600
	<b>Total Governance Capital Expenditure</b>			86,454	101,324	187,124	187,124
<b>Sched 5 - Law, Order &amp; Public Safety</b>							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	600,600	130,000
40128	Freemasons Building - New metre board and rewire			3,227	3,500	3,500	3,500
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			3,227	3,500	604,100	133,500
<b>Sched 9 - Housing</b>							
40068	New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
40110	44 Edmond Street Upgrade - New Patio			4,822	2,500	2,500	2,500
	<b>Housing Capital Expenditure</b>			4,822	2,500	13,200	13,200
<b>Sched 10 Community Amenities</b>							
40136	Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
	<b>Community Amenities Capital Expenditure</b>			10,000	10,000	10,000	0
<b>Sched 11 - Recreation &amp; Culture</b>							
40018	Capital Upgrade To Mogumber Hall			8,099	5,000	5,000	5,000
40057	Disability Access			0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall			0	5,000	5,000	5,000
40105	R4R - New Ablution Block Gillingara			0	0	0	0
40106	R4R - Upgrade Piawaning Hall			0	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall			2,698	0	0	0
40124	Victoria Plains Sport and Recreation Building Upgrade			8,000	8,000	20,000	0
40129	Calingiri Rec Centre Upgrade			6,303	5,500	5,500	5,500
40130	RLCIP Grant Replace Bolgart Hall Roof			32,257	43,300	43,300	43,300
	<b>Recreation &amp; Culture Capital Expenditure</b>			57,357	66,800	88,517	68,517
<b>Sched 12 - Transport</b>							

**Minutes - Ordinary Meeting of Council**  
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Shire of Victoria Plains  
Capital Expenditure Report as at : 28-February-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	\$ 0	\$ 0	\$ 40,000	\$ 40,000
40021	Roadworks - Council & Direct Road Funding	C0030	Goudge Road	14,458	12,000	35,000	35,000
40021	Roadworks - Council & Direct Road Funding	C0109	Bolgart Drainage Smith Street	2,868	1,500	10,078	10,078
40021	Roadworks - Council & Direct Road Funding	C0019	Gillingarra Glentromie Rd SLK 1-2	5,990	7,000	70,000	70,000
40021	Roadworks - Council & Direct Road Funding	C0023	Bolgart West Road	0	0	80,000	80,000
40021	Roadworks - Council & Direct Road Funding	CRTA	Repeater Tower Access	2,858	2,000	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	4,187	4,187
40021	Roadworks - Council & Direct Road Funding	C9102	Bolgart Footpaths	0	0	7,430	7,430
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	6,440	6,440
40022	Roadworks - Rrg Funded Infrastructure	RR0019	Regional Roads - Gillingarra Glentromie	238,985	240,750	331,750	331,750
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	311,131	310,761	572,493	804,100
40107	R4R - Yerecoin - Glentromie Road	AGINT	Ag Lime - Goomalling / Toodyay Bindi In	8,601	9,000	184,239	0
40108	R4R - Forrest Street Bolgart	R4R004	Yerecoin Glentromie Road	17,074	7,000	7,000	0
40081	Replace Construction Vehicle Ute PWV36	R4R119	Forrest Street Bolgart	32,345	27,000	27,000	7,800
40131	Cat ET - Operating System for Grader PGR9			0	0	2,451	2,451
40132	Modify PTK16 to Water Truck			0	0	7,000	7,000
40126	Purchase Hino 700 Truck			204,953	198,700	198,700	198,700
40127	Purchase Side Tipped Trailer			83,960	83,900	83,900	83,900
40133	Replace Grader PGR8			0	0	337,000	337,000
40134	Replace Cat 936 Loader PLR5			273,500	320,000	320,000	320,000
	<b>Transport Capital Expenditure</b>			<b>1,577,764</b>	<b>1,431,294</b>	<b>2,551,351</b>	<b>2,822,746</b>
	<b>Sched 13 - Economic Services</b>						
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,600	6,600
	<b>Economic Services Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>6,600</b>	<b>6,600</b>
	<b>Sched 14 - Other Property &amp; Services</b>						
40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
40119	OHS Equipment upgrade			0	0	5,000	5,000
	<b>Other Property &amp; Services Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>8,000</b>	<b>8,000</b>
	<b>Total Capital Expenditure</b>			<b>\$ 1,739,625</b>	<b>1,615,418</b>	<b>3,468,892</b>	<b>3,239,687</b>

## Outstanding Debtors Report

### SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 28th February 2011

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
4	1155.00					1155.00	
283	555.00					555.00	
307	8.25					8.25	
52	1442.26					1442.26	
308	533.50					533.50	
139					140.00	140.00	
309	960.00					960.00	
66	444.36					444.36	
306	29.60					29.60	
16	11.00					11.00	
174	2090.14					2090.14	
						0.00	
	<b>7229.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140.00</b>	<b>7,369.11</b>	



**Minutes - Ordinary Meeting of Council  
15<sup>th</sup> March 2011**

**Bank Reconciliation – 28<sup>th</sup> February 2011**

Shire of Victoria Plains  
Bank Reconciliation as at 28th February 2011 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust	Muni 60 day term deposit	Muni 90 day term dep
Balance Brought Forward from Previous	2,996,002.76	169,843.50	343,001.36	756,036.51	25,052.35	466,928.70	8,051.74	710,567.26	506,232.88
Add Receipts as per Ledger	456,083.78	452,598.86	1,236.76		240.19	1,480.90	400.00		
Add Transfers from Other Bank Account	466,993.47	200,000.00			262,350.00		-		4,643.47
	3,919,080.01	822,442.36	344,238.12	756,036.51	287,642.54	468,409.60	8,451.74	710,567.26	510,876.35
Less Payments as per Ledger	312,041.00	312,037.25			3.75				
Less Transfers to Other Bank Account	472,765.53					262,350.00			200,000.00
Closing Balance Ledger	3,134,273.48	510,405.11	344,238.12	756,036.51	287,638.79	206,059.60	8,451.74	710,567.26	310,876.35
	(314.70)	-314.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	Municipal	Treasury Corp	Term Deposit	Reserve	Treasury Reserve	Trust		
Balance on Bank Statement	3,193,340.84	565,472.47	344,238.12	756,036.51	287,638.79	206,059.60	12,451.74	710,567.26	310,876.35
+ Outstanding Deposits	1,686.35	1,686.35			-				-
- Outstanding Cheques	(60,439.01)	(56,439.01)			-		(4,000.00)		
Balance	3,134,588.18	510,719.81	344,238.12	756,036.51	287,638.79	206,059.60	8,451.74	710,567.26	310,876.35
Deposits on Statement not receipted									
Misc Deposits	-				-		-		
Rates	(314.70)	(314.70)							
Debtors Payments	-				-				
Sub-total- Deposits not receipted	(314.70)	(314.70)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled									
Bank Fees/Credit Card Payments	-								
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(314.70)	(314.70)	0.00	0.00	0.00	0.00	0.00		0.00
Balance as per Reconciliation	3,134,273.48	510,405.11	344,238.12	756,036.51	287,638.79	206,059.60	8,451.74	710,567.26	310,876.35
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	3,134,273.48	510,405.11	344,238.12	756,036.51	287,638.79	206,059.60	8,451.74	710,567.26	310,876.35
Account #		91000	91007	91011	91010	91012	99000	91006	91005

\\SOVP-SBS08\Company\Finance\Bank Recs\Bank Rec 2010-11\Bank Rec council 10

## **Banking and Investments**

As at 28<sup>th</sup> February 2011 year the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	2 months	710,567.26	5.40	22/3/2011
Municipal	Bendigo Bank	2 months	310,876.35	5.50	22/4/2011
Municipal	Treasury Corp	OCDF	544,238.12	4.70	-
Reserves	Bendigo Bank	6 months	403,015.96	5.85	10/4/2011
Reserves	Bendigo Bank	4 months	353,020.55	5.70	22/4/2011
Reserves	Treasury Corp	OCDF	206,059.60	4.70	-

Interest earned to 28<sup>th</sup> February 2011:-

Municipal	\$28,803.42
Reserves	\$39,241.45

## **Outstanding Rates Report**

<b>Total Rates Outstanding at 28<sup>th</sup> February 2011</b>		<b>\$93,782.50</b>
Comprising		
	Rates (Current)	\$89,590.10
	Rates (Deferred)	\$1,374.80
	Rubbish	\$740.54
	Sewerage	\$332.39
	Interest/Admin Charges	\$43.08
	ESL	\$1701.59
	<b>TOTAL</b>	<b>\$93,782.50</b>

This represents 5% of the total rates billing of \$1,875,368.65.

As at the end of February there were

- 7 ratepayers on payment agreements,
- 4 ratepayers under debt collection processes

The final instalment due date is 5<sup>th</sup> March 2011.

## 10.2 Community Services

### 10.2 COMMUNITY SERVICES (Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services Section for this meeting.

## 10.3 Town Planning Status Report

### RESOLUTION 36/2011

Moved Cr Brennan seconded Cr Young that the items in the Town Planning Status Report detailed below be noted.

**MOTION PUT & CARRIED 9/0**

Item No	Report Details	Town Planning Action Required	Status
TP2	Proposed Shed – Lot 1657 (No 38) Miling Road Yerecoin	Nil. Approval issued with conditions and advice notes. Building licence has been issued.	Complete

Chief Executive Officer  
New Town Planning Scheme and Local Planning Strategy will be presented to Council for final adoption next month (April meeting)

## 10.3 Town Planning

### 10.3 TOWN PLANNING

There are no items for discussion under the Town Planning Section for this meeting.

#### 10.4 Administration Status Report

**RESOLUTION 37/2011**

Moved Cr Lovelock seconded Cr Smith that the items in the Administration Status Report detailed below be noted.

**MOTION PUT & CARRIED 9/0**

Cr Johnson

Did the Chief Executive Officer have a chance to approach the Shire of Perenjori regarding mining in their shire.

Chief Executive Officer

To make contact with the Shire of Perenjori.

Item No	Report Details	Administration Action Required	Status
A2	Forward Capital Works Plan	Plan has been forwarded to Department of Regional Lands as per Resolution 31/2011	Ongoing.

**RESOLUTION 38/2011**

Moved Cr Anspach seconded Cr Kelly that the meeting adjourn for afternoon tea.

**MOTION PUT & CARRIED 9/0**

The meeting adjourned at 3.24pm

The meeting resumed 3.45pm. All present at adjournment were present at resumption with the inclusion of the Works and Services Manager.

#### 10.4 ADMINISTRATION

Nil

## 10.5 Plant and Works

### 10.5 PLANT AND WORKS

Discussion was held between councillors and the Works and Services Manager with regard to the budgeted purchase of a new grader.

#### W1 Purchase of New Grader

FILE REFERENCE: T2.2  
REPORT DATE: 10<sup>th</sup> March 2011  
APPLICANT/PROPONENT: Works Supervisor - Shayne Willcocks  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 226/2010 November 2010  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: Quotes and Specifications - Under Separate Cover

#### PURPOSE OF REPORT

To provide Councillors with additional details and quotes for the purchase of a new grader to enable a decision to be made.

#### BACKGROUND

Council has included in its Municipal Budget for 2010 – 2011 the purchase of a new grader and as per policy 6.5.5(b) the quotes need to be referred to Council for approval. At the November 2010 meeting the item was laid on the table awaiting further information and quotes on smaller machines.

A budget allocation of \$337,000 less a trade in allowance of \$75,000 giving a change over cost of \$262,000 has been made.

#### COMMENT:

The shires Graders have a change over parameter of 6 years or 8,000hrs and the grader due to be changed over is the Volvo 710 which was purchased in 2003 and had done 9,505 hours as at the 31<sup>st</sup> January 2011. The grader is used mainly for maintenance grading and has recently had a significant amount of work done to the turntable and is reaching the age where other major repairs may soon be required.

With the focus shifting from the Aglime Route upgrade to resheeting and upgrading of gravel roads that have been neglected in recent years there will be pressure on maintenance grading activities to ensure that these works are not lost by neglect in the future. It is therefore anticipated that grader usage will increase.

Quotes have been obtained from dealers on the WALGA preferred supplier panel therefore no tender will be required for the purchase and Council can make a decision based on the information in the quotes before it.

## Grader Replacement

Dealer	Make and Model	Blade Size	Trade In \$	Change over \$
Westrac CAT	CAT 120M	12'	67,100	231,700
Westrac CAT	CAT 12M	12'	67,100	256,200
Komatsu Aust	GD555_5	3.7mtrs	71,500	241,475
CJD Equipment	Volvo G930	12'	82,500	246,000
CJD Equipment	Volvo G940	12'	82,500	270,000

Dealer	Make and Model	Blade Size	Trade In	Change over \$
Hitachi Construction Aust	John Deere 670GP	12'	71,500	264,500
Hitachi Construction Aust	John Deere 670G	12'	71,500	243,000

All change over prices quoted are excluding GST and all graders have steering wheels except the two CAT models that have joy stick controls similar to PGR9 purchased last year. Upgrade to a 14' blade is listed at \$2,500 with all other specifications available in the attached quotes.

The optional Accugrade cross slope system quoted at \$25,000 is a system that keeps the slope of the grade at a set level so if one end of the blade is adjusted the other end is automatically adjusted to maintain the grade slope ie 6% etc. This Accugrade system will increase productivity and should enable some shape to be put back into our gravel roads during maintenance grading by aiding the inexperienced operators.

All graders quoted except the Volvo G940 can be purchased within the budget allowance but only the CAT 120M can be fitted with the optional Accugrade system within budget.

The preference of the depot staff is for the John Deere or CAT machines.

**POLICY REQUIREMENTS:** Policy 6.5.5 among other things states that Council delegates authority to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council provided that purchases are made in accordance with Councils Purchasing and Tendering Policy and subject to the net changeover cost being within budget allocations. All other items of plant purchased shall be put before the Works Committee for recommendation to full Council. All purchases shall be in accordance with Councils adopted Purchasing and Tender policy.

### LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic requirements related to this item.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

Increased works productivity will lead to better condition roads which will lead to greater productivity for other activities within the shire.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

The purchases will be funded from the Plant Replacement Reserve

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**STAFF RECOMMENDATION**

**That Council:-**

1. Authorise the purchase of a new Caterpillar 120M Grader from Westrac CAT for a change over price of \$256,700 excluding GST including the Accugrade Cross Slope System as per their quote 27751 dated 9<sup>th</sup> March 2011, and
2. That the purchases are funded from the Plant Replacement Reserve.

**AMENDMENT TO STAFF RECOMMENDATION**

**Moved Cr Smith seconded Cr Brennan that Council:-**

1. Authorise the purchase of a new Caterpillar 120M Grader with a 12' Blade from Westrac CAT for a change over price of \$256,700 excluding GST including the Accugrade Cross Slope System as per their quote 27751 dated 9<sup>th</sup> March 2011, and
2. That the purchases are funded from the Plant Replacement Reserve.

Debate

Cr Anspach

A complete demonstration of the CAT 120M should be provided to Councillors before this item is accepted. Would also like more information on Volvo Grader.

Cr Young

Why should we purchase 12' instead of 14' blade.

Discussion was held on the pros and cons of at 12' or 14' blade.

Cr Kelly

Agrees that a demonstration should be completed with a 12' and 14' blade. Is there a sensor when shoulder grading that can sense the bitumen.

Works and Services Manager  
An attachment is available.

Cr Holmes

14' blade would appear to be less manageable with regard to trees/roots etc.

Cr Young

We weren't happy with Volvo service so we should steer away from purchasing a Volvo.

Cr Smith

Demonstration needs to be done on the roads, shoulders, slopes etc not just in a yard situation. Accugrade appears to be a good system. CAT has given good service in the past. Council have had a lot of trouble with Volvo and their servicing.

#### **RESOLUTION 39/2011**

**Moved Cr Smith seconded Cr Brennan that Council:-**

- 1. Authorise the purchase of a new Caterpillar 120M Grader with a 12' Blade from Westrac CAT for a change over price of \$256,700 excluding GST including the Accugrade Cross Slope System as per their quote 27751 dated 9<sup>th</sup> March 2011, and**
  - 2. That the purchases are funded from the Plant Replacement Reserve.**
- MOTION PUT & CARRIED 6/3**

Works and Services Manager left the meeting at 4.21pm.

<b>11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>12 CONFIDENTIAL ITEMS</b>
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Nil



**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL  
RESOLUTION**

**RESOLUTION 40/2011**

**Moved Cr Smith seconded Cr Lovelock that new business of an urgent nature be introduced to Council.**

**MOTION PUT & CARRIED 9/0**

**A3 Bolgart Hall Supper Room Honour**

FILE REFERENCE: RC2.2  
REPORT DATE: 11<sup>th</sup> March 2011  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the request received from the Bolgart Progress association to allow them to consider the request.

**BACKGROUND:** Mrs Jean Broomhall a long term resident and volunteer for the Bolgart community died recently and the Progress Association would like to honour her memory.

**COMMENT:** The Bolgart Progress Association has requested that the supper room at the Bolgart Hall be named the Jean Broomhall Room in honour of the recently deceased Mrs Broomhall a long time volunteer for the Bolgart community. The association would like a photo and plaque placed on the wall to support the naming of the room.

The request identifies the many years Mrs Broomhall spent working for the Bolgart community much of which was at events in the hall. She was also a volunteer library officer during the period since the library moved to hall.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

## **VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

### **RESOLUTION 41/2011**

**Moved Cr Smith seconded Cr Kelly that Council support the request by the Bolgart Progress Association to name the supper room in the Bolgart Hall the Jean Broomhall Room and the placing of a photo and plaque on the wall.**

**MOTION PUT & CARRIED 9/0**

## **A4 Community Emergency Services Manager Position**

FILE REFERENCE: L1.2

REPORT DATE: 11<sup>th</sup> March 2011

APPLICANT/PROPONENT: Shire of Toodyay, Shire of Chittering

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: None

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the proposal to share a Community Emergency Services Manager (CESM) and to seek their support.

**BACKGROUND:** The Fire and Emergency Services Authority has offered to fund 60% of the cost of the employment of a Community Emergency Services Manager (CESM) in The Shire of Chittering. At the last resource sharing meeting between the Shires of Chittering, Goomalling, Toodyay and Victoria Plains it was suggested that the Shires of Toodyay and Goomalling share a CESM and that the Shires of Chittering and Victoria Plains share a position as well. This will reduce the cost to the Shire of Chittering while providing some support to the Shire of Victoria Plains.

FESA is working with Local Governments in fire prone areas to have them host

CESM positions to ensure that communities are protected. While the Shires of Goomalling and Victoria Plains were not offered CESM positions FESA is willing to support these partnerships and involve these shires.

**COMMENT:** The CESM position will work as a conduit between the volunteer brigades and the Shire and will also ensure that the shires comply with the requirements of the Emergency Services Act 2005 by keeping their emergency and recovery plans up to date. The appointed person will have the appropriate skills to take on the position of Fire Control Officer.

FESA has offered to pay 60% of the costs of the position however the Shire of Toodyay is pushing a case for FESA to pay up to 80% of a position shared between two shires.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Emergency Services Act 2005  
Bushfires Act 1954

**STRATEGIC IMPLICATIONS:** The creation of this position will provide improved safety for residents in the case of emergencies

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

The original proposal was for FESA to pay 60% of the positions costs however this may be adjusted for a joint position.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

Cr Brennan outlined his thoughts on the position and the split of the position between CH/VP. Chittering are in the North Metropolitan Zone and Victoria Plains are in the Geraldton Zone and asked that this item lay on the table until the BFAC Meeting which is to be held on 30/3/11.

Cr Smith has reservations on this position. Is this position to also be a Chief Bushfire Control Officer. Firefighting seems to be becoming top heavy with

managerial positions. Would appreciate more information from each brigade in the BFAC following their meeting.

Cr Lovelock

60/40 split if payment – FESA could end up having more of a say as to who is appointed to this position. Local Government should have veto of who is appointed to the Community Emergency Services Management Position.

Chief Executive Officer

The local government is involved in appointment process. Funding is separate to ESL. Contract would be a 3 year term.

#### **STAFF RECOMMENDATION**

**That Council agree in principle to the appointment of a Community Emergency Services Manager funded by FESA and the Shires of Chittering and Victoria Plains subject to the MOU, Business Plan and Position Description for the position being amended to suit the requirements of the shires to the satisfaction of the Chief Executive Officer and Chief Bushfire Control Officers.**

#### **RESOLUTION 42/2011**

**Moved Cr Brennan seconded Cr Anspach that this item lay on the table to allow further information to be obtained from the Victoria Plains BFAC meeting to be held 30<sup>th</sup> March 2011.**

**MOTION PUT & CARRIED 9/0**

Chief Executive Officer

Appraisal forms have been sent to all depot staff regarding the probationary Works Manager position. Discussion will be held with the current officer in the coming days. In fairness to the current officer engineering support from the Shire of Chittering has not eventuated. Further training will be offered to the current officer due to lack of experience.

Cr Anspach

Full credit the current officer who is doing a good job under what were difficult circumstances when he took on the role. He has a huge workload.

Cr Lovelock

Is Goomalling able to offer engineering services to oversee projects.

Discussion was held by all present on the works team and positions.

Cr Kelly

Would like to see two more individuals join the Chief Executive Officer and President on the interview panel.

Cr Kelly

I would like an Invitation extended to the Benedictine Community of New Norcia to attend Local Government Week. Could the Chief Executive Officer write to WALGA, then approach the Benedictine Community.

Cr Brennan

Would like a Building Maintenance Officer report on the work undertaken by him during a 12 month period (not contractors)

Cr Anspach

When will Bolgart gazebo be finished?

Chief Executive Officer

Will investigate.

Cr Anspach invited the Chief Executive Officer to explain the staff organisation structure at the Shire of Chittering. The Chief Executive Officer outlined structure including managers, and staff. Chittering has a total staff of around 47.

#### **14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 5.01pm

Signed this                      19<sup>th</sup>                      day of                      April 2011

Presiding Member .....