



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On
At
Commencing

Tuesday 15th May 2012
Council Chambers, Calingiri
2.03pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.03pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr D Lovelock	West Ward
Cr L Rive	West Ward
Cr D Holmes	South Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr S Young	Central Ward

Apologies: Cr J Kelly - West Ward

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr I Graham
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 64/2012

Moved Cr Johnson seconded Cr Smith that the minutes of the Ordinary Meeting held 17th April 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

President

Would like to thank Mr A Kent for his contribution as relief Works Manager.

9 PRESIDENT AND COUNCILLORS REPORTS

Nil

Discussion was held on the lining of cells at refuse sites within the shire, as discussed at the Information Session.

Chief Executive Officer

Advised that only new refuse sites with new cells are to be lined. Existing unlined sites do not require lining.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F36 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 7th May 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: April Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during April 2012.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment

- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 65/2012

Moved Cr Holmes seconded Cr Rive that the payments made during April 2012 as per the attached listing amounting to \$33,655.73 for creditor cheque payments, \$90,954.47 for payroll payments and \$684,354.16 for creditor EFT payments giving an overall total of \$808,964.36 be endorsed.

Motion Put & Carried 7/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of April 2012

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT256	04/04/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Collection Fees Rates		224.74
EFT257	04/04/2012	BRAYCO GLOBAL PTY LTD	Stainless Steel Benches & Splashbacks for VP Sports Pavilion		5192.00
EFT258	04/04/2012	CALINGIRI SPORTS CLUB INC	Council Refreshments		136.00
EFT259	04/04/2012	CLARK EQUIPMENT SALES PTY LTD	Cutting Edges for Bobcat - PLR6		415.80
EFT260	04/04/2012	COURIER AUSTRALIA	Freight Charges		73.43
EFT261	04/04/2012	CPD GROUP PTY LTD	Calingiri Sports Pavilion Redevelopment - Claim 3		105131.12
EFT262	04/04/2012	DUN DIRECT PTY LTD	Bulk fuel 8025 Ltrs Diesel and 600Lts Unleaded		12669.60
EFT263	04/04/2012	FIVE ROADS CAFE			1973.80
			Council Refreshments for Jan & Feb 2012	700.00	
			Council Refreshments for Oct, Nov & Dec 2011	1273.80	
EFT264	04/04/2012	HOWARD PORTER	Ratchet straps & chain for Depot		122.30
EFT265	04/04/2012	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	Local Government Reform Dialogue Registration		1100.00
EFT266	04/04/2012	IT VISION AUSTRALIA PTY LTD	Cadastre & Mapping maintenance		209.00
EFT267	04/04/2012	MOORE CATCHMENT COUNCIL INC	Annual Donation to Moore Catchment Council - 2012		550.00
EFT268	04/04/2012	MUCHEA GRADING CONTRACTORS	Hire Water Cart for use on Gillingarra/Glentromie Road		10711.25
EFT269	04/04/2012	NED KELLYS LEGENDARY TILING SERVICE	Supply & Install Tiling VP Sports Pavilion		22000.00
EFT270	04/04/2012	PREMIER POLES	Supply Goal Posts & Accessories for Sports Oval		10213.50
EFT272	04/04/2012	S & S FREESTONE TRANSPORT			6710.00

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			Hire Excavator for Calingiri Refuse Site	1732.50	
			Hire excavator for Yerecoin Sewerage Pond	4977.50	
EFT273	04/04/2012	SHIRE OF CHITTERING	EHO Services 5-1-12 to 25-1-12		1628.00
EFT274	04/04/2012	SHIRE OF DUMBLEYUNG	Reimbursement refreshments LGMA		40.45
EFT275	04/04/2012	SHIRE OF GOOMALLING	Effluent Audit & Asset Review 2012		6741.43
EFT276	04/04/2012	SHIRE OF MOORA	CESM Services to 29-2-12		5719.23
EFT277	04/04/2012	STAR TRACK EXPRESS	Freight Charges		58.34
EFT278	04/04/2012	TECHLAY ADVANCED SURFACE TECHNOLOGY	Supply and install cushioning for Yerecoin Playground		18176.40
EFT279	04/04/2012	THE BENEDICTINE COMMUNITY OF NEW NORCIA INC	Refreshments for Fire at Piawaning 13/3/12		267.46
EFT280	04/04/2012	WA LOCAL GOVERNMENT ASSOCIATION	2012 Remuneration Survey		250.00
EFT281	04/04/2012	WHEATBELT TYRES			3734.80
			New tyres for trucks - PTK16 & PTK19	1688.00	
			New Tyres for Ford Ranger - PWV44	451.00	
			Repair tyre PTK14 & New tyres for PWV48	1595.80	
EFT282	04/04/2012	WONGAN STEEL MANUFACTURERS			5456.42
			18Ltr Sprayer	190.00	
			Modify Light Bar - Cat 120 m Grader - PGR10	417.68	
			N New Honda Water Pump	4848.74	
EFT283	18/04/2012	BRAYCO GLOBAL PTY LTD	2 x Stainless Steel Catering Benches		1118.00
EFT284	20/04/2012	(YAKKA PTY LTD) WORKWEAR PACIFIC BRANDS	Uniform Purchases for Admin Staff		358.96
EFT285	20/04/2012	ACCIDENTAL FIRST AID SUPPLIES	First Aid Kits		150.70
EFT286	20/04/2012	ALL SEASONS HOTEL	Accom & Meals Staff Training		238.50
EFT287	20/04/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Legal fees for rates collection		698.92

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EFT288	20/04/2012	AVON VALLEY NISSAN	Service on Nissan Navara Dual Cab - PWV48	248.45
EFT289	20/04/2012	AVON WASTE	Refuse Removal Services March 2012	3256.12
EFT290	20/04/2012	BINDOON TRACTORS PTY LTD	Filters for Honda Water Pump	142.38
EFT291	20/04/2012	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of April 2012	342.80
EFT292	20/04/2012	BOLGART RURAL MERCHANDISE	Library Postage & Fencing Materials	820.91
EFT293	20/04/2012	BROOKS HIRE SERVICE PTY LTD	Hire for March - Multi tyre roller	4967.16
EFT294	20/04/2012	CALINGIRI TRADERS		616.89
			Papers, Milk, Postage Etc for Admin for March 2012	335.15
			Purchases for Depot for March 2012	281.74
EFT295	20/04/2012	CAROLYNNE HAIGH	Cleaning charges for March 2012	1737.00
EFT296	20/04/2012	CLARK EQUIPMENT SALES PTY LTD	Wiper Blades for Bobcat - PLR6	34.69
EFT297	20/04/2012	COURIER AUSTRALIA	Freight Charges	8.13
EFT298	20/04/2012	COVS PARTS PTY LTD		417.45
			2 Chain w/Hooks returned	-132.00
			2 Vinyl Signs	218.68
			Chains, binders & straps for Depot	232.10
			Load binder for the Depot	98.67
EFT299	20/04/2012	CPD GROUP PTY LTD	Calingiri Sports Pavilion Redevelopment - Claim No 4	225737.22
EFT300	20/04/2012	DEPARTMENT OF PREMIER & CABINET	Advertising Local Planning Scheme No 5	1747.20
EFT301	20/04/2012	FIVE ROADS CAFE	Refreshments for Council Meetings March 2012	551.65
EFT302	20/04/2012	GALVINS PLUMBING SUPPLIES	PVC pipe fittings	90.74
EFT303	20/04/2012	GREAT SOUTHERN FUEL SUPPLIES	Coolant for Truck - PTK20	161.04
EFT304	20/04/2012	HOLCIM (AUSTRALIA) PTY LTD	Washed Granite for Gillingarra/Glentromie Roads	1561.23
EFT305	20/04/2012	INTELLIGENT IP COMMUNICATIONS PTY LTD	Telephone Charges	159.95
EFT306	20/04/2012	JASON SIGNMAKERS		150.15
			Rural Property Number - 3680	50.05

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			Rural Property No 168	50.05	
			Rural Property No 1381	50.05	
EFT307	20/04/2012	KING FARMING PTY LTD	Push up gravel Johnsons & Pursers Pits		15290.00
EFT308	20/04/2012	KLEENHEAT GAS	Yearly Gas Bottle Rental Charges - 2012		392.00
EFT309	20/04/2012	LANDGATE			674.20
			Digital data - Shire of Victoria Plains	640.20	
			Legal Fees for Rates	34.00	
EFT310	20/04/2012	LGIS RISK MANAGEMENT	Avon/Central Midlands Risk Coordination Programme 1-12 to 6-12		3141.60
EFT311	20/04/2012	LIFTRITE HIRE & SALES	Universal Joints for Manitou - PLR7		219.60
EFT312	20/04/2012	LINX ELECTRICAL			13544.20
			Repair aircon at 44 Edmonds Street	150.70	
			Repair damaged electrical cable at the Sports Pavilion	88.00	
			Progress Claim 1 & 2 for Electrical Work at VP Sports Pavilion	13305.50	
EFT313	20/04/2012	MAPS GROUP LIMITED	Fuel Card for Shire Fleet March 2012		111.00
EFT314	20/04/2012	MERCURY FIRESAFETY PTY LTD	2 X Fire Extinguishers and 3 x Fire Blankets		324.50
EFT315	20/04/2012	METRO HOTEL PERTH	Accom & Meals for Admin Staff Training - 23-3-2012		280.00
EFT316	20/04/2012	MUCHEA IRRIGATION & RURAL SUPPLIES	Repairs to Retic at Sports Oval		5780.00
EFT317	20/04/2012	NC & F WATSON			2169.11
			Pick up and deliver washed granite for Gillingarra/Glentromie roads	1075.34	
			Pick up & deliver to Yerecoin Playground 50 ton Metal Dust	1093.77	
EFT318	20/04/2012	NETREGISTRY PTY LTD	Renewal of victoriaplains.wa.gov.au domain		55.00
EFT319	20/04/2012	REBECCA STONE	Paint internal at 16 Yulgering Rd Calingiri		2794.00
EFT320	20/04/2012	RELIANCE PETROLEUM	Bulk Fuel 597 ltrs unleaded		894.36

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EFT321	20/04/2012	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD			320.85
			Notice of intention to Borrow Loan 74	138.80	
			Advertising Advocate Central Midlands Papers	182.05	
EFT322	20/04/2012	S & S FREESTONE TRANSPORT	Hire Excavator for Drainage at Gillingarra/Glentromie Rds		3987.50
EFT323	20/04/2012	SHIRE OF CHITTERING	EHO services Feb 2012		1916.75
EFT324	20/04/2012	STAR TRACK EXPRESS	Freight Charges		119.90
EFT325	20/04/2012	STEWART & HEATON CLOTHING CO. PTY LTD	PPE Clothing		153.52
EFT326	20/04/2012	STILLITANO'S HOME HARDWARE & BUILDING CENTRE	Various Items for Building Maintenance		102.99
EFT327	20/04/2012	THE BENEDICTINE COMMUNITY OF NEW NORCIA INC			300.64
			Refreshments for Blessing of the Roads at New Norcia	200.00	
			Fuel for Fire Truck - PFT8	100.64	
EFT328	20/04/2012	THE CASTLE HOTEL	Avon Midland Zone Conference 29/3/12 - Accom		252.00
EFT329	20/04/2012	TKB MECHANICAL	Service on Ford Ranger - PWV41		318.65
EFT330	20/04/2012	TUSS CONCRETE PTY LTD			8540.55
			Supply concrete pipe for headwall - Yerecoin	7670.10	
			Supply 2 x 375 RCP pipes & Headwalls	870.45	
EFT331	20/04/2012	UHY HAINES NORTON (WA) PTY LTD	Financial Mgt & Mgt Reporting Workshops May 2012		1595.00
EFT332	20/04/2012	WA HINO SALES & SERVICE	New Hino 700 Series Truck - PTK20		151199.16
EFT333	20/04/2012	WESTRAC PTY LTD - PARTS			4583.30
			Service 2010 Cat 938H Wheel Loader - PLR8	1200.85	
			Service Cat 120M series Grader - PGR10	2542.93	
			Windows for Grader - PGR10	839.52	

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EFT334	20/04/2012	WONGAN STEEL MANUFACTURERS		
			Repair to Hydraulic hoses - PLR6	110.44
			Replace Bearings in mower	23.70
EFT335	20/04/2012	YERECOA TRADERS	Wetta Soil for VP Gardens.	338.33
Total EFT payments for April 2012				684354.16
10987	04/04/2012	CITY OF JOONDALUP	Parking Fine Joondalup Shopping Centre	60.00
10988	04/04/2012	TELSTRA CORPORATION LTD	Telephone Charges	482.92
10990	04/04/2012	WATER CORPORATION	Water Usage 1-1-11 to 8-3-12	9728.15
10991	04/04/2012	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Supply 80 ltr Rheem HWU - Calingiri Caravan Park	728.00
10992	12/04/2012	ASGARD SUPERANNUATION	Superannuation contributions	170.80
10993	12/04/2012	AUSTRALIAN SUPER	Superannuation contributions	142.83
10994	12/04/2012	CARE SUPER	Superannuation contributions	296.25
10995	12/04/2012	HEALTH INSURANCE FUND	Payroll deductions	121.45
10996	12/04/2012	SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 12-4-12	2502.00
10997	12/04/2012	WALG SUPER PLAN	Superannuation contributions	4340.53
10998	12/04/2012	SHIRE OF VICTORIA PLAINS	Shire rates paid via Payroll W/Ending 11-4-12	50.00
10999	20/04/2012	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal Land Mobile System - Yarrabrook Farm Site	99.00
11000	20/04/2012	N & MH BOOK KEEPING	Prepare month end financial statement for Council March 2012	1250.00
11001	20/04/2012	SYNERGY	Electricity Charges	1162.80
11002	20/04/2012	TELSTRA CORPORATION LTD	Telephone Charges	1185.94
11003	26/04/2012	ASGARD SUPERANNUATION	Superannuation contributions	170.80
11004	26/04/2012	AUSTRALIAN SUPER	Superannuation contributions	126.96
11005	26/04/2012	CARE SUPER	Superannuation contributions	380.88

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11006	26/04/2012	HEALTH INSURANCE FUND	Payroll deductions		121.45
11007	26/04/2012	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 25-4-12		3102.00
11008	26/04/2012	WALG SUPER PLAN	Superannuation contributions		7347.97
11009	26/04/2012	SHIRE OF VICTORIA PLAINS			85.00
			Rates paid via Payroll W/Ending 25-4-12	50.00	
			Staff Invoices paid via payroll system	35.00	
			Total Cheque payments for April 2012		33655.73
	12/04/2012	EFT Payment for Wages W/E 11/4/12			44196.78
	26/04/2012	EFT Payment for Wages W/E 25/4/12			46757.69
			Total Wages EFT payments for April 2012		90954.47
			Total Payments for April 2012		808964.36

F37 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 7th May 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Financial reports for the month of April 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 30th April 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for April 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 293 - Income Statement by Program
Page 294 - Income Statement by Nature and Type
Page 295 - Statement of Financial Activity
Page 296 - Report on Significant Variances
Page 297 - Composition of Net Current Asset Position
Page 298 – Notes on Budget Changes
Page 299 to 318 – Income and Expenditure Detail by Program
Page 319 to 320 – Capital Expenditure - Year to Date
Page 321 – Investments Report
Page 322 – Bank Reconciliation Report
Page 323 – Outstanding Rates Report
Page 324 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 30th April 2012 are attached to the Council Minutes.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 66/2012

Moved Cr Lovelock seconded Cr Rive that the following statements and reports for the month ended 30th April 2012 be received.

Page 293 - Income Statement by Program

Page 294 - Income Statement by Nature and Type

Page 295 - Statement of Financial Activity

Page 296 - Report on Significant Variances

Page 297 - Composition of Net Current Asset Position

Page 298 – Notes on Budget Changes

Page 299 to 318 – Income and Expenditure Detail by Program

Page 319 to 320 – Capital Expenditure - Year to Date

Page 321 – Investments Report

Page 322 – Bank Reconciliation Report

Page 323 – Outstanding Rates Report

Page 324 – Outstanding Debtors Report

Motion Put & Carried 7/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 30th April 2012

	YTD Actual	YTD	Current	Original
	\$	Budget	Budget	Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,439,403	2,448,201	2,599,395	2,599,395
Governance	14,514	6,031	5,353	5,353
Law, Order and Public Safety	360,855	327,758	336,633	336,633
Health	6,287	5,858	7,650	7,650
Education & Welfare	0	0	20,000	20,000
Housing	52,874	45,392	54,524	54,524
Community Amenities	62,391	68,032	72,207	72,207
Recreation & Culture	648,989	358,839	659,855	659,855
Transport	535,178	597,367	669,522	669,522
Economic Services	24,329	18,875	21,365	21,365
Other Property & Services	26,872	31,179	38,428	38,428
	<u>4,171,693</u>	<u>3,907,532</u>	<u>4,484,932</u>	<u>4,484,932</u>
Operating Expenditure				
General Purpose Funding	(142,239)	(152,107)	(185,919)	(185,919)
Governance	(193,578)	(248,438)	(270,841)	(270,841)
Law, Order and Public Safety	(108,858)	(141,157)	(161,205)	(161,205)
Health	(72,528)	(82,796)	(100,149)	(100,149)
Education & Welfare	(27,516)	(44,100)	(51,966)	(51,966)
Housing	(89,607)	(100,059)	(110,005)	(110,005)
Community Amenities	(176,101)	(196,244)	(238,612)	(238,612)
Recreation & Culture	(293,762)	(311,875)	(382,331)	(382,331)
Transport	(1,872,729)	(1,909,349)	(2,343,892)	(2,343,892)
Economic Services	(83,324)	(97,659)	(141,882)	(141,882)
Other Property & Services	(40,064)	(26,589)	(15,610)	(15,610)
	<u>(3,100,306)</u>	<u>(3,310,373)</u>	<u>(4,002,411)</u>	<u>(4,002,411)</u>
Interest on Borrowings				
Governance	(37,379)	(39,778)	(45,758)	(45,758)
Housing	(32,612)	(33,496)	(39,783)	(39,783)
Recreation & Culture	(3,561)	(2,130)	(4,261)	(4,261)
	<u>(73,552)</u>	<u>(75,404)</u>	<u>(89,801)</u>	<u>(89,801)</u>
\$	<u><u>997,836</u></u>	<u><u>521,755</u></u>	<u><u>392,721</u></u>	<u><u>392,721</u></u>

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 30th April 2012

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,908,540	1,934,696
Grants and Subsidies - Operating	471,510	606,976
Fees and Charges	151,228	172,018
Interest Earnings	96,667	104,000
Other Revenue	55,760	43,110
	<u>2,683,705</u>	<u>2,860,800</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(748,820)	(914,991)
Materials and Contracts	(689,493)	(1,047,188)
Utilities	(41,249)	(46,620)
Depreciation	(1,539,503)	(1,809,744)
Interest Expenses	(5,932)	(9,593)
Insurance	(156,307)	(148,799)
Other Expenditure	(5,225)	(115,277)
	<u>(3,186,529)</u>	<u>(4,092,212)</u>
	(502,824)	(1,231,412)
Grants and Subsidies - non-operating	1,407,744	1,561,632
Profit on Asset Disposals	92,916	64,500
Loss on Asset Disposals	0	(2,000)
NET RESULT	<u>997,836</u>	<u>392,720</u>

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 30th April 2012

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	YTD Variance
Operating Income					
General Purpose Funding	2,439,403	2,448,201	2,599,395	2,599,395	-0.36%
Governance	14,514	6,031	5,353	5,353	140.66%
Law, Order and Public Safety	42,508	27,758	36,633	36,633	53.14%
Health	6,287	5,858	7,650	7,650	7.33%
Housing	52,874	45,392	54,524	54,524	16.48%
Community Amenities	62,391	68,032	72,207	72,207	-8.29%
Recreation & Culture	648,989	358,839	659,855	659,855	80.86%
Transport	82,429	64,565	65,718	65,718	27.67%
Economic Services	24,329	18,875	21,365	21,365	28.89%
Other Property & Services	26,872	31,179	38,428	38,428	-13.81%
Sub Total	3,400,597	3,074,730	3,561,128	3,561,128	10.60%
Operating Expenditure					
General Purpose Funding	(142,239)	(152,107)	(185,919)	(185,919)	-6.49%
Governance	(230,957)	(288,216)	(316,599)	(316,599)	-19.87%
Law, Order and Public Safety	(108,858)	(141,157)	(161,205)	(161,205)	-22.88%
Health	(72,528)	(82,796)	(100,149)	(100,149)	-12.40%
Education & Welfare	(27,516)	(44,100)	(51,966)	(51,966)	-37.60%
Housing	(122,219)	(133,555)	(149,788)	(149,788)	-8.49%
Community Amenities	(176,101)	(196,244)	(238,612)	(238,612)	-10.26%
Recreation & Culture	(297,323)	(314,005)	(386,591)	(386,591)	-5.31%
Transport	(1,872,729)	(1,909,349)	(2,343,892)	(2,343,892)	-1.92%
Economic Services	(83,324)	(97,659)	(141,882)	(141,882)	-14.68%
Other Property & Services	(40,064)	(26,589)	(15,610)	(15,610)	50.68%
Sub Total	(3,173,857)	(3,385,777)	(4,092,212)	(4,092,212)	-6.26%
Grants for the Development of Assets					
Education & Welfare	0	0	20,000	20,000	
Law, Order and Public Safety	318,347	300,000	300,000	300,000	
Transport	452,749	532,802	603,804	603,804	
	771,096	832,802	923,804	923,804	
Net Operating Result	997,836	521,755	392,721	392,721	
Capital Income					
Proceeds from the Sale of Assets	171,368	117,500	117,500	117,500	
Transfer from Reserves	165,531	165,531	651,895	651,895	
Sub Total	336,899	283,031	769,395	769,395	
Capital Expenditure					
Governance	(167,342)	(147,663)	(172,664)	(172,664)	
Law, Order and Public Safety	(318,347)	(300,000)	(301,780)	(301,780)	
Education & Welfare	(45,132)	(20,000)	(49,000)	(49,000)	
Housing	(10,522)	(10,310)	(10,310)	(10,310)	
Community Amenities	(9,365)	(7,480)	(15,980)	(15,980)	
Recreation & Culture	(961,513)	(686,168)	(691,748)	(691,748)	
Transport	(1,059,783)	(1,627,102)	(1,734,814)	(1,734,814)	
Economic Services	(2,532)	(3,258)	(9,838)	(9,838)	
Other Property & Services	(67,281)	(79,080)	(79,080)	(79,080)	
Transfer to Reserves	0	0	(445,000)	(445,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(18,146)	(14,823)	(24,700)	(24,700)	
	(2,659,963)	(2,895,884)	(3,534,914)	(3,534,914)	
Total Operating + Non-Operating	(1,325,228)	(2,091,097)	(2,372,798)	(2,372,798)	
Adjust Non-Cash items					
Depreciation	1,539,503	1,796,004	1,809,744	1,809,744	
Movement in Self Supporting Loans	(10,003)	0	0	0	
Provisions	(45,573)	0	0	0	
P/L on Sale of Assets	(79,973)	(62,500)	(62,500)	(62,500)	
Surplus / Deficit B/fwd	651,301	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	730,027	267,961	(0)	(0)	

Minutes - Ordinary Meeting of Council 15th May 2012

Shire of Victoria Plains Report on Significant Variances Greater than 10% or \$5000 For the period ending 30th April 2012		
	YTD Var	
	\$	
Operating Income		
General Purpose Funding		
Rates income under budget (Outstanding Rates)	(20,938)	UNFAV
General Purpose Income over budget	12,217	FAV
Law Order & Public Safety - Fire Prevention		
Reimbursement of previous years over expenditure on budget	1,930	FAV
Reimbursement of training costs	1,655	FAV
Timing difference on ESL Grant received	8,607	FAV
Housing - Council Staff		
Rent income from 15 Lambert Cres - unbudgeted	7,080	FAV
Recreation & Culture - Public Halls & Civic Centres		
Timing difference on Sports Pavilion Grant	297,834	FAV
Transport		
Profit on sale of PTK14	11,318	FAV
Increase in Admin allocation (refer above)	5,800	FAV
Economic Services		
Caravan Park fees over budget	4,217	FAV
Other Property & Services		
Private Works income under budget	(7,444)	UNFAV
Diesel fuel rebate over budget	1,382	FAV
Increase in Admin allocation (refer above)	1,049	FAV
Operating Expenditure		
Governance - Members		
Under Budget expenditure on Local Government Week	5,117	FAV
Strategic Plan - not yet expended	13,544	FAV
Public Relations - Local Community funding not yet claimed	23,550	FAV
Admin Exp allocated under budget	7,042	FAV
Various accounts under-budget	8,350	FAV
Law, Order & Public Safety		
Bush Fire Brigades under budget	10,256	FAV
LEMC under budget	10,680	FAV
Fire Prevention under budget	5,979	FAV
Timing differences on invoicing for Community Emergency Services Mgr	2,252	FAV
Health		
Mosquito Control & Fogging under budget	5,702	FAV
Admin Exp allocated under budget	2,619	FAV
Education & Welfare - Community Development		
Community Development Officer under budget	14,112	FAV
Housing		
Housing Maintenance under budget	3,828	FAV
Aged Person Housing under budget	4,057	FAV
Community Amenities		
Sewerage operating exp under budget	9,794	FAV
Unbudgeted Gillingarra Water Supply	(2,679)	UNFAV
Cemetery Works under budget	4,135	FAV
Public Toilets & Drinking Fountains under budget	3,165	FAV
Recreation & Culture		
Public Halls & Civic Centres under budget	9,793	FAV
Libraries under budget	3,297	FAV
Transport		
Various Maintenance under budget	54,698	FAV
Street Light Maintenance (Electricity charges) unbudgeted	(9,950)	UNFAV
Economic Services		
Building Control - awaiting invoices but potential savings may result	15,850	FAV
Other Property & Services		
Under expenditure on Private Works	5,311	FAV
Net over recovery of workshop and plant overheads	(19,152)	UNFAV
Capital Expenditure		
Governance		
CEO vehicle as reported to Council March 2012	(36,313)	UNFAV
Computer Upgrade under budget	9,658	FAV
DCEO vehicle under budget	1,888	FAV
OHS upgrades under budget	3,045	FAV
Archive Building Shelving under budget	1,844	FAV
Education & Welfare		
Yerecoin Playground over budget	(25,132)	UNFAV
Recreation & Culture		
Sport & Rec Building Upgrade - over budget (to be funded by new loan)	(130,834)	UNFAV
Upgrade to Calingiri Sports Oval (to be funded by Reserve transfer)	(141,186)	UNFAV
Transport		
Construction timing differences	567,319	FAV
Other Property & Services		
Savings on replacement Works Manager ute	4,381	FAV
Savings on replacement Building Maintenance ute	1,282	FAV
OHS Installations under budget	6,580	FAV

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 30th April 2012

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	736,336
Cash - Restricted	1,065,313
Receivables	375,955
Inventories	1,792
Total Current Assets	<u>2,179,396</u>

Less Current Liabilities

Payables	(384,056)
Provisions and Borrowings	(156,061)
Total Current Liabilities	<u>(540,117)</u>

Net Current Assets Position 1,639,279

Less Cash Restricted - Reserves	1,065,313
Less Provisions and Borrowings	(156,061)

Closing Available Funds 730,027

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets - Restricted Assets	1,114,083	<u>2.06</u>
Current Liabilities	540,117	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>1,112,291</u>	<u>2.06</u>
	540,117	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Notes of Budget Changes 2011-12

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
40155	Budget Adoption Calingiri Sports Oval Housing Reserve		Opening Surplus (Deficit) Re surface oval Reallocation of Funds	\$	\$	\$	\$
							0
					130,000	(130,000)	(130,000)
							0
40159	3 x Point Linkage Mower	19/2012	New Oval Mower			(18,000)	(18,000)
40160	Honda Water Pump Motor	19/2012	Replacement			(4,000)	(22,000)
40148	Multi-tyred Roller	19/2012	Savings on purchase		22,000		0
							0
							0
							0
							0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Bolgart Hall	168/2011	Air Condition to CWS rooms	\$	\$	\$	\$
	Roads Board Building	167/2011	Air Condition RBB rooms			(5,796)	(5,796)
	Building Maintenance Reserve		Transfer from Resrve to Municipal Acc.		11,986	(6,190)	(11,986)
							0
							0
							0
							0
							0
							0

Total \$0

Shire of Victoria Plains
Monthly Report at as : 30/04/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(1,868,217)	(1,882,696)	(1,882,696)	(1,882,696)
	10315	Administrative Fees & Charges			(8,843)	(9,498)	(9,750)	(9,750)
	20300	Rates Collection			4,024	4,935	12,300	12,300
		Total Rates Income / Expenditure			(1,873,036)	(1,887,259)	(1,880,146)	(1,880,146)
General Purpose Grants								
	10325	General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
Other General Purpose Income								
	10310	Ex Gratia Rates			(40,594)	(52,000)	(52,000)	(52,000)
	10320	Interest Income			(96,667)	(90,160)	(104,000)	(104,000)
	10395	Administration Income - Allocated			(13,908)	(5,748)	(6,813)	(6,813)
	20310	Admin Expenditure Reallocated			138,215	147,172	173,619	173,619
		Total Other General Purpose Income / Expenditure			(12,953)	(736)	10,805	10,805
		Total General Purpose Funding			\$ (2,297,164)	(2,296,094)	(2,413,477)	(2,413,477)

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Monthly Report as at: 30/04/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(10,927)	(4,516)	(5,353)	(5,353)
		Members Of Council Operating Income			(10,927)	(4,516)	(5,353)	(5,353)
	20401	Member'S Expenses			8,291	9,375	12,500	12,500
	20402	Member'S Allowances			29,544	30,000	40,000	40,000
	20403	Election Expenses			2,438	3,100	3,100	3,100
	20404	Conferences & Seminars - Local Government Week			11,833	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			3,418	5,000	7,000	7,000
	20406	Meeting Costs			5,554	3,750	4,500	4,500
	20407	Delivering Agendas			1,916	1,830	2,210	2,210
	20408	Sundry			10,857	9,860	11,010	11,010
	20409	Public Relations			31,221	54,771	54,871	54,871
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,612	2,493	2,493	2,493
	20412	Strategic Plan			11,456	25,000	25,000	25,000
	20413	Asset Management Plan			0	0	500	500
	20420	Admin Expenditure Allocated			108,593	115,635	136,415	136,415
		Members of Council Operating Expenditure			227,735	277,814	316,599	316,599
		Total Members of Council			216,807	273,298	311,246	311,246
Administration								
	10430	Reimbursements			(40,890)	(11,000)	(11,000)	(11,000)
	10431	Commissions			(16,087)	(12,500)	(15,000)	(15,000)
	10432	Administration Charges			(2,579)	(2,370)	(2,850)	(2,850)
	10433	Sundry Income			(55)	(280)	(350)	(350)
	10434	Rounding			(4)	0	0	0
	10496	Admin Income Reallocated			59,615	24,635	29,200	29,200
		Administration Operating Income			(1)	(1,515)	0	0
	10490	WDV on Assets Sold			78,345	41,000	41,000	41,000
	16001	Ceo'S Vehicle - Replacement			(60,114)	(16,000)	(16,000)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(21,818)	(25,000)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(3,586)	0	0	0
	20430	Salaries & Wages			398,341	384,884	457,252	457,252
	20431	CEO Package			9,693	20,670	24,060	24,060
	20432	DCEO Package			8,958	17,470	20,160	20,160
	20433	Other Staff Costs			2,405	3,690	3,760	3,760
	20435	Computing			17,099	32,084	36,352	36,352
	20436	Insurance			48,695	52,240	52,243	52,243

**Minutes - Ordinary Meeting of Council
15th May 2012**

Shire of Victoria Plains
Monthly Report as at: 30/04/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Governance								
20437		Staff Recruitment			1,174	3,450	3,450	3,450
20438		Staff Training			11,106	9,375	10,500	10,500
20439		Office Building - Operating			10,738	13,724	16,150	16,150
20440		Office Building & Surrounds Maintenance			3,379	3,120	3,750	3,750
20441		Minor Office Equipment			564	4,500	5,440	5,440
20442		Office Consumables			674	3,000	3,000	3,000
20443		Telephone			2,728	4,490	5,400	5,400
20444		Postage			7,176	7,500	9,000	9,000
20445		Other Office Expenses			3,377	3,910	4,700	4,700
20447		Bank Charges			37,379	39,778	45,758	45,758
20448		Audit Fees			2,203	2,490	3,000	3,000
20449		Occupational Health & Safety			7,462	13,500	13,500	13,500
20450		Write-Offs			6,741	6,450	6,550	6,550
20481		Depreciation Expense			160	0	250	250
20490		Administration Expenditure - Reallocated			15,607	14,830	17,805	17,805
		Administration Operating Expenditure			(592,435)	(630,753)	(744,079)	(744,079)
					3,223	10,402	0	0
40004		Geo Vehicle Replacement			87,313	51,000	51,000	51,000
40005		Dceo Vehicle Replacement			68,114	70,000	70,000	70,000
40032		Office Furniture			0	0	25,000	25,000
40069		Computing upgrade software & hardware			4,990	14,848	14,848	14,848
40074		OHS Upgrade to Shire Buildings			3,770	6,815	6,816	6,816
40137		Archive Building Shelving Renewal			3,156	5,000	5,000	5,000
		Total Governance Capital Expenditure			167,342	147,663	172,664	172,664
		Total Administration			166,977	156,550	172,664	172,664
		Total Governance			383,785	429,848	483,909	483,909

15th May 2012

Other Law Order & Public Safety

**Minutes - Ordinary Meeting of Council
15th May 2012**

Shire of Victoria Plains						
Monthly Report as at: 30/04/2012						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
Health						
Preventative Services - Administration & Inspection	10710	Fees & Charges			(1,816)	(950)
		Administration & Inspection - Operating Income			(1,816)	(950)
	20700	Salaries & Wages			0	0
	20701	Salary Packaging			0	0
	20702	Subscriptions			0	500
	20703	Conferences & Seminars			0	0
	20704	Health Administration			15,494	20,435
		Administration & Inspection - Operating Expenditure			15,494	20,935
		Total Administration & Inspection			13,678	19,985
Preventative Services - Pest Control	20710	Mosquito Control			8,641	14,728
	20711	Fogging Mosquitos			3,368	7,880
		Total Pest Control			12,008	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600
		Total Preventative Services - Other			379	600
Other Health	10750	Ambulance Reimbursements			0	(200)
	10795	Administration Income - Allocated			(4,471)	(6,500)
		Other Health - Operating Income			(4,471)	(6,700)
	20730	Ambulance Facilities			0	0
	20731	Reimbursable Expenditure			214	200
	20790	Admin Expenditure - Allocated			44,433	55,806
		Other Health - Operating Expenditure			44,647	56,006
		Total Other Health			40,176	49,306
		Total Health			66,240	92,499

Shire of Victoria Plains
Monthly Report as at: 30/04/2012

30/04/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare					\$	\$	\$	\$
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	(20,000)	(20,000)
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			225	2,190	2,216	2,216
		20801	Sponsorships & Prizes			1,700	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			543	1,250	1,250	1,250
			Education & Welfare Operating Expenditure			\$ 2,469	4,940	4,966	4,966
	Community Development								
		20804	Community Development Officer (Shared)			25,048	39,160	47,000	47,000
						\$ 25,048	39,160	47,000	47,000
		40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
		40140	Yerecoin Playground			45,132	20,000	20,000	20,000
						45,132	20,000	49,000	49,000
			Total Education & Welfare			\$ 72,648	64,100	80,966	80,966

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Monthly Report as at : 30/04/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(2,860)	(2,810)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(3,080)	(3,680)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(3,740)	(3,680)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(7,575)	(7,460)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(1,600)	(1,910)	(2,300)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(7,800)	0	0	0
		Staff Housing - Operating Income			(26,655)	(19,540)	(23,480)	(23,480)
	20900	Staff Housing Operating Expenditure			24,284	23,037	27,847	27,847
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	6,517	3,326	3,785	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,462	7,776	8,425	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	5,053	8,620	8,620	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	18,572	18,851	19,211	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	6,149	6,640	6,748	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	3,744	1,358	1,358	1,358
		Staff Housing - Operating Expenditure			65,780	69,608	75,994	75,994
	40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			3,642	3,580	3,580	3,580
		Staff Housing - Capital Expenditure			9,034	8,730	8,730	8,730
		Total Staff Housing			48,159	58,798	61,244	61,244
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(3,511)	(3,630)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(4,200)	(4,330)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(3,280)	(3,630)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(4,000)	(4,330)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(3,745)	(4,330)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(4,400)	(4,330)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(23,136)	(24,580)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			5,146	6,397	6,800	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	3,973	4,875	6,500	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	912	2,823	2,823	2,823
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,769	1,385	1,395	1,395
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	9,667	5,744	5,745	5,745

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
Housing						
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	826	1,192
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			3,181	4,062
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,288	2,625
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	481	1,129
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	60	1,129
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0
		Aged Person Housing - Operating Expenditure			27,304	31,361
	40141	APC4 - Privacy Screen			1,488	1,580
		Aged Person Housing - Capital Expenditure			1,488	1,580
		Total Aged Person Housing			5,655	8,361
						7,395
					0	0
					(3,082)	(1,272)
					(3,082)	(1,509)
					0	0
					0	0
					(1,495)	0
					0	0
					30,629	32,586
					29,134	32,586
					26,052	31,314
						36,935
		Total Housing Other				
		Total Housing			79,867	98,473
						105,574
						105,574

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities								
Sanitation - Household Refuse	11000	Refuse Removal Gst Charged			(7,610)	(9,104)	(9,104)	(9,104)
	11001	Refuse Removal			(33,004)	(37,548)	(37,548)	(37,548)
		Sanitation - Household Refuse - Operating Income			(40,614)	(46,652)	(46,652)	(46,652)
	21000	Domestic Refuse Collection			27,568	25,710	30,859	30,859
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	13,334	13,100	15,750	15,750
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	29,980	32,630	39,180	39,180
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	12,889	13,100	15,740	15,740
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			83,771	84,540	101,529	101,529
	40142	Tip Sites Fencing			5,554	5,900	14,400	14,400
Sanitation - Other		Sanitation - Household Refuse - Capital Expenditure			5,554	5,900	14,400	14,400
		Total Sanitation - Household Refuse			48,711	43,788	69,277	69,277
	11010	Drum Muster			0	0	(3,000)	(3,000)
	11011	Zero Waste Plan			0	0	0	0
		Sanitation - Other - Operating Income			0	0	(3,000)	(3,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	0	0	0
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	1,028	1,160	1,400	1,400
	21022	Drum Muster	DRUM	Drum Muster	612	1,660	2,000	2,000
		Sanitation - Other - Operating Expenditure			1,640	2,820	3,400	3,400
		Total Sanitation - Other			1,640	2,820	400	400
Sewerage	11020	Sewerage			(14,550)	(14,400)	(14,400)	(14,400)
		Sewerage - Operating Income			(14,550)	(14,400)	(14,400)	(14,400)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	4,689	6,933	6,933	6,933
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	2,415	7,038	7,038	7,038
	21031	Sewerage Audit			6,129	6,130	6,130	6,130
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	1,602	3,840	3,840	3,840
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	15,082	15,770	15,770	15,770
		Sewerage - Operating Expenditure			29,917	39,711	39,711	39,711
		Total Sewerage			15,367	25,311	25,311	25,311
Town Planning & Regional Development	11040	Planning Applications			(2,108)	(4,160)	(5,000)	(5,000)
		Town Planning & Regional Development - Operating Income			(2,108)	(4,160)	(5,000)	(5,000)
	21051	Town Planning Scheme / Local Planning Strategy			2,489	2,500	11,000	11,000
	21053	Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			2,489	2,500	11,000	11,000
		Total Town Planning & Regional Development			381	(1,660)	6,000	6,000
	11050	Calligiri Cemetery			(1,739)	(1,425)	(1,500)	(1,500)
	11095	Administration Income Allocated			(3,380)	(1,395)	(1,655)	(1,655)
		Other Community Amenities - Operating Income			(5,119)	(2,820)	(3,155)	(3,155)
	16023	Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade			0	0	0	0

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Shire of Victoria Plains Monthly Report as at : 30/04/2012		COA	Description	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities							\$	\$	\$	\$
16041	Gillingarra Emergency Water Supply						0	0	0	0
	Other Community Amenities - Capital Income									
21060	Cemetery Works				CEMM	Cemetery Maintenance	4,990	7,451	9,920	9,920
21060	Cemeteries Operations				GRAVE	Grave Digging	0	1,574	3,348	3,348
21061	Mogumber Water Supply						502	500	582	582
21062	Yenart Bore				YENART		128	153	155	155
21063	Gillingarra Emergency Water Supply						9,075	10,688	13,580	13,580
21064	Public Toilets And Drinking Fountains				TOILET	Public Toilets	2,679	0	0	0
21065	Community Amenities - Depreciation Expense						3,070	6,235	8,130	8,130
21066	Administration Expenditure Allocated						4,249	4,230	5,082	5,082
21090	Other Community Amenities - Operating Expenditure						33,591	35,742	42,165	42,165
							58,284	66,673	82,972	82,972
40158	Fencing Upgrade Yerecoin Effluent Ponds						2,587	0	0	0
40034	Bolgart Cemetery - Memorial Arch						1,224	1,580	1,580	1,580
	Other Community Amenities - Capital Expenditure						3,811	1,580	1,580	1,580
	Total Other Community Amenities						56,975	65,433	81,397	81,397
	Total Community Amenities						123,075	135,692	182,385	182,385

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(696)	(410)	(500)	(500)
11101		Mogumber Hall			0	(80)	(100)	(100)
11102		Bolgart Hall			(260)	(410)	(500)	(500)
11103		Calingiri Gymnasium			(1,957)	(13,330)	(14,000)	(14,000)
11104		Roads Board Building Lease			(3,150)	(3,250)	(3,900)	(3,900)
		Public Halls & Civic Centres - Operating Income			(6,064)	(17,480)	(19,000)	(19,000)
16053		Sport & Rec Grants			(636,648)	(338,814)	(637,828)	(637,828)
		Public Halls & Civic Centres (Profit) / Loss on Sale of Assets			(636,648)	(338,814)	(637,828)	(637,828)
Public Halls & Civic Centres								
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	6,032	4,800	5,280	5,280
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	4,189	2,572	2,675	2,675
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	3,672	3,680	5,436	5,436
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	12,775	13,338	15,012	15,012
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	1,696	2,116	2,203	2,203
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	2,617	3,992	4,742	4,742
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,920	1,886	2,317	2,317
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	465	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	906	1,171	1,448	1,448
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	262	385	435	435
21106		Public Halls - Depreciation Expense			34,796	34,920	41,922	41,922
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	2,717	2,495	3,000	3,000
21107		Cwa Building	B022	Cwa Building Operating Expenditure	580	550	553	553
21109		Calingiri Gymnasium			1,555	12,070	14,500	14,500
		Public Halls & Civic Centres - Operating Expenditure			74,182	83,975	99,523	99,523
40057		Disability Access			0	0	5,580	5,580
40124		Victoria Plains Sport and Recreation Building Upgrade			691,389	560,555	560,555	560,555
40129		Calingiri Rec Centre Upgrade			5,173	5,580	5,580	5,580
40143		R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77,273	77,273	77,273
40144		Bolgart Hall - Replace External Cladding			37,280	42,760	42,760	42,760
40155		Upgrade to Calingiri Sports Oval			141,186	0	0	0
40156		2 x Air Conditioning Units - Roads Board Building			4,953	0	0	0
40157		2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260	0	0	0
		Public Halls & Civic Centres - Capital Expenditure			961,513	686,168	691,748	691,748
		Total Public Halls & Civic Centres			392,983	413,849	134,443	134,443
Other Recreation & Sport								
11110		Calingiri Sports Ground			0	0	(10)	(10)
11112		Misc Reserves Income			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
11123		Other Sports & Recreation Grants			0	0	0	0
		Other Recreation & Sport - Operating Income						
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	12,423	17,440	20,950	20,950
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	24,846	26,780	32,150	32,150
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	5,404	6,680	8,030	8,030
21110		Town & Gardens Maintenance	TWNBOL	Mogumber Town & Gardens Maintenance	4,745	8,530	10,260	10,260
21110		Town & Gardens Maintenance	TWNPJA	Plawanning Town & Gardens Maintenance	1,723	8,990	10,820	10,820
21110		Town & Gardens Maintenance	TWNYER	Yeracooin Town & Gardens Maintenance	8,466	10,930	13,140	13,140
21111		Reserves Maintenance	CMEMPK	Calingiri Memorial Park	3,584	8,180	9,830	9,830
21111		Reserves Maintenance	RESVS	Reserves Maintenance	1,506	6,190	7,443	7,443
21112		Calingiri Sporting Club Operating			8,193	8,516	9,405	9,405
21113		Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	62,454	28,630	34,370	34,370
21114		Bolgart Sportsground Operating			12	249	250	250
21115		Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	443	1,950	2,350	2,350
21116		Town Beautification			800	5,000	5,000	5,000
21117		Sport And Recreation Officer - Be Active Co-Ordinator			0	0	0	0
21118		Recreation Equipment Maintenance			11,536	9,120	10,951	10,951
21119		Sports Clubs - Depreciation Expense			3,561	2,130	4,261	4,261
21120		Interest Expense			149,697	149,315	191,700	191,700
		Other Recreation & Sport - Operating Expenditure						
		Total Other Recreation & Sport			149,697	149,315	191,690	191,690
Libraries					0	0	0	0
11120		Bolgart Library			0	0	0	0
11121		Calingiri Library			0	0	0	0
		Libraries - Operating Income						
21130		Library - Salaries & Wages			3,479	3,170	3,815	3,815
21131		Library Services			8,457	11,633	13,746	13,746
21132		Library Building Maintenance			169	630	777	777
21133		Depreciation Expense			141	110	142	142
		Libraries - Operating Expenditure			12,246	15,543	18,480	18,480
		Total Libraries			12,246	15,543	18,480	18,480
Other Culture					0	0	0	0
11130		Cultural Mapping			(119)	0	0	0
11131		History Book			(6,158)	(2,545)	(3,017)	(3,017)
11195		Administration Income Allocated			(6,278)	(2,545)	(3,017)	(3,017)
		Other Culture - Operating Income			0	0	0	0
21140		History Book Project			0	0	0	0
21141		Cultural Mapping Program			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
	21142	Community Facilities			0	0	0	0
	21190	Administration Expenditure Allocated			61,199	65,172	76,888	76,888
		Other Culture - Operating Expenditure			61,199	65,172	76,888	76,888
		Total Other Culture			54,921	62,627	73,871	73,871
		Total Recreation & Culture			609,846	641,334	418,484	418,484

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(181,366)	(226,705)	(226,707)	(226,707)
16010 Govt Grant - Direct					(77,116)	(77,116)	(77,116)	(77,116)
16012 Govt Grant - R2R					0	(228,981)	(228,981)	(228,981)
16018 AG Lime Route 2					(194,267)	0	0	0
16054 R4R CLGF Grant (Yerecoin Footpaths)					0	0	(71,000)	(71,000)
Streets Roads Bridges Construction - Capital Income					(452,749)	(532,802)	(603,804)	(603,804)
40021 Roadworks - Council & Direct Road Funding			C0029	Skilling Road	34,633	66,500	67,380	67,380
40021 Roadworks - Council & Direct Road Funding			C9104	Yerecoin Footpaths	16,541	50,500	71,000	71,000
40021 Roadworks - Council & Direct Road Funding			C9101	Yerecoin Town Drainage	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding			C9103	Bolgart School Parking Area	0	0	16,700	16,700
40021 Roadworks - Council & Direct Road Funding			C9105	Gravel Road Resheeting	5,740	213,132	213,133	213,133
40021 Roadworks - Council & Direct Road Funding			C0027	Old Plains Road	114,401	0	0	0
40021 Roadworks - Council & Direct Road Funding			C0033	Pither Road	19,863	0	0	0
40021 Roadworks - Council & Direct Road Funding			C9106	Gravel Pit	399	77,320	77,320	77,320
40021 Roadworks - Council & Direct Road Funding			RR0019	Regional Roads - Gillingarra Glenitromie Rd	288,148	341,430	341,430	341,430
40024 Roadworks - Roads To Recovery			R2R004	Yerecoin / Glenitromie Road	84,703	228,980	228,981	228,981
40025 Ag Lime Route Capital Expenditure			AGINT	Ag Lime - Intersection	32,000	32,000	61,630	61,630
Streets Roads Bridges Construction - Capital Expenditure					596,428	1,009,862	1,117,574	1,117,574
Total Streets, Roads, Bridges Construction					143,679	477,060	513,770	513,770
Streets, Roads, Bridges & Depot Maintenance								
11200 Road & Footpath Maintenance					(774)	0	(400)	(400)
11295 Administration Income Allocated					(9,836)	(4,065)	(4,818)	(4,818)
Streets Roads Bridges Maintenance - Operating Income					(10,611)	(4,065)	(5,218)	(5,218)
21200 Maintenance Grading					325,326	231,430	277,730	277,730
21201 Aglime Maintenance Grading					57	0	0	0
21201 Aglime Maintenance Grading			AGM123	Calingiri - Goomalling Road	0	0	0	0
21201 Aglime Maintenance Grading			AGM999		0	0	0	0
21202 Bitumen Maintenance			BM9999		19,102	73,800	88,581	88,581
21203 Signage & Guideposts			SIGNM		32,622	15,827	21,700	21,700
21204 Tree Lopping			TRELOP		59,750	85,970	103,180	103,180
21205 Drainage Maintenance			DRM		32,073	71,780	107,910	107,910
21207 Flood Damage			FLOOD		0	13,494	40,480	40,480
21208 Misc Road Maintenance			XXX999		56,241	66,980	80,410	80,410
21209 Bridge & Culvert Maintenance			BRIDM		3,519	500	1,500	1,500
21210 Crossovers			CROSS		0	1,374	4,125	4,125
21211 Street Lighting Maintenance			SLM		9,950	0	0	0
21212 Traffic Signs & Control Equipment			TSCE		5,445	4,530	5,453	5,453
21213 Reinstatements			REIN		742	10,904	15,600	15,600
21214 Footpath Maintenance			FPM		1,230,151	1,228,690	1,474,450	1,474,450
21215 Infrastructure Depreciation Expense					97,752	104,070	122,773	122,773
21290 Administration Expenditure Allocated					1,872,729	1,909,349	2,343,892	2,343,892
Streets Roads Bridges Maintenance - Operating Expenditure								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Road Plant Purchases					1,862,118	1,905,284	2,338,674	2,338,674
	16055	Sale of PTK14			(71,818)	(66,500)	(66,500)	(66,500)
	11290	WDV on Assets sold			0	6,000	6,000	6,000
		Road Plant Profit / Loss on Sale of Assets			(71,818)	(60,500)	(60,500)	(60,500)
	40145	Replace Mitsubishi Truck PTK14	0		209,169	220,000	220,000	220,000
	40146	Purchase Low Loader	0		83,858	70,000	70,000	70,000
	40148	Purchase Multi Tyred Roller	0		144,000	163,000	163,000	185,000
	40147	Purchase 5 Tonne Excavator	0		0	97,000	97,000	97,000
	40149	Trailer for 5 Tonne Excavator	0		0	22,000	22,000	22,000
	40150	Rock Bucket with Grapple for Bobcat	0		4,500	5,130	5,130	5,130
	40151	2 x Metrocount Traffic Counters	0		7,610	8,610	8,610	8,610
	40152	Utilicom Push Rod Inspection Camera	0		9,810	9,500	9,500	9,500
	40159	3 Point Linkage Mower	0		0	18,000	18,000	0
	40160	Honda Water Pump Motor	0		4,408	4,000	4,000	0
		Road Plant Purchases - Capital Expenditure			463,355	617,240	617,240	617,240
		Total Road Plant Purchases			391,537	556,740	556,740	556,740
		Total Transport			2,397,334	2,939,084	3,409,184	3,409,184

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	23,237	19,380	23,270	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	5,485	7,726	7,729	7,729
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			250	80	100	100
		Total Rural Services			32,472	30,686	34,599	34,599
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(7,858)	(4,500)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(2,978)	(1,998)	(2,000)	(2,000)
	11302	Sundry Income			0	(120)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(10,835)	(6,618)	(6,650)	(6,650)
Tourism & Area Promotion - Operating Expenditure								
	21320	Area Promotion			0	0	29,000	29,000
	21321	Caravan Parks And Camping Grounds Operating			10,180	8,512	9,600	9,600
	21322	Caravan Parks And Camping Grounds Maintenance			4,542	4,075	4,245	4,245
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	2,498	2,715	3,245	3,245
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	1,889	1,830	2,212	2,212
	21325	Bolgart Tractor Shed			(5)	38	40	40
		Tourism & Area Promotion - Operating Expenditure			19,104	17,170	48,342	48,342
Tourism & Area Promotion - Capital Expenditure								
	40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
	40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
		Total Tourism & Area Promotion			10,801	13,810	51,530	51,530
Building Control								
	11310	Building Applications			(5,086)	(4,160)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bciff & Brb			(141)	(120)	(150)	(150)
		Building Control - Operating Income			(5,227)	(4,280)	(5,150)	(5,150)
	21330	Building Control Operating			4,950	20,800	24,960	24,960
		Building Control - Operating Expenditure			4,950	20,800	24,960	24,960
		Total Building Control			(277)	16,520	19,810	19,810
Other Economic Services								
	11320	Bendigo Bank			(5,667)	(6,660)	(8,000)	(8,000)

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Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains								
Monthly Report as at: 30/04/2012								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
11321	Extractive Industry Licences				0	0	0	0
11322	Standpipes - Water				(12)	(250)	(300)	(300)
11323	Community Safety & Crime Prevention				0	0	0	0
11395	Administration Income - Allocated				(2,587)	(1,067)	(1,265)	(1,265)
Other Economic Services - Operating Income					(8,266)	(7,977)	(9,565)	(9,565)
21350	Bendigo Bank Agency				364	400	400	400
21360	Water Supply - Standpipes			WATERB Water Supply - Standpipe Bolgart	207	450	450	450
21360	Water Supply - Standpipes			WATERC Water Supply - Standpipe Calligiri	49	200	250	250
21360	Water Supply - Standpipes			WATERY Water Supply - Standpipe Yerecoin	435	600	600	600
21361	Water Supply - Standpipe Depreciation				31	30	38	38
21362	Community Safety & Crime Prevention				0	0	0	0
21390	Administration Expenditure - Allocated				25,712	27,323	32,243	32,243
Other Economic Services - Operating Expenditure					26,798	29,003	33,981	33,981
Total Other Economic Services					18,531	21,026	24,416	24,416
Total Economic Services					\$ 61,527	\$ 82,042	\$ 130,355	\$ 130,355

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Monthly Report as at: 30/4/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(7,506)	(14,950)	(17,952)	(17,952)
		Private Works - Operating Income			(7,506)	(14,950)	(17,952)	(17,952)
	21400	Private Works Expenditure			725	13,000	15,610	15,610
	21402	Private Works Expenditure 2011-12			6,964	0	0	0
		Private Works - Operating Expenditure			7,690	13,000	15,610	15,610
		Total Private Works			183	(1,950)	(2,342)	(2,342)
Public Works Overheads								
	11410	Sundry Income			(1,128)	(2,990)	(3,600)	(3,600)
	11411	Diesel Fuel Rebate			(11,882)	(10,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(1,788)	(739)	(876)	(876)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(14,798)	(14,229)	(18,476)	(18,476)
	11490	WDV on Assets Sold			13,050	8,000	8,000	8,000
	16040	Building Maintenance Ute Replacement			(16,618)	(10,000)	(10,000)	(10,000)
	16056	Sale of Traffic Classifiers			(1,000)	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(4,568)	(2,000)	(2,000)	(2,000)
	21410	Salaries & Wages			97,918	65,064	76,909	76,909
	21411	Works Manager Package			58,826	99,268	116,281	116,281
	21412	Superannuation			45,992	39,610	46,816	46,816
	21413	Insurance			23,658	25,000	25,000	25,000
	21414	Other Staff Costs			6,660	10,570	10,750	10,750
	21415	Conferences & Seminars			983	0	0	0
	21416	Engineering Services			27,776	10,000	10,000	10,000
	21417	Occupational Health & Safety			206	2,088	2,500	2,500
	21418	Other Public Works Overheads			0	1,660	2,000	2,000
	21419	Depot Operating Costs			117,834	106,950	125,814	125,814
	21420	Depot Maintenance			646	1,374	1,665	1,665
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			10,834	20,414	24,380	24,380
	21423	Administration Costs Allocated			17,773	18,915	22,322	22,322
	21424	Staff Meetings			472	5,072	6,000	6,000
	21425	Building Maintenance			29,913	49,072	57,727	57,727
	21490	Workshop Overheads Recovered			(459,452)	(440,300)	(528,164)	(528,164)
		Public Works Overheads - Operating Expenditure			(19,960)	14,757	0	0
	40030	Works Manager Vehicle Replacement			35,619	40,000	40,000	40,000
	40118	Replacement Building Maint Ute			28,718	30,000	30,000	30,000

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Monthly Report as at: 30/4/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
					\$	\$	\$	\$
	40119	OHS Installations			0	6,580	6,580	6,580
	40154	Laptop for CAT Plant systems			2,945	2,500	2,500	2,500
		Public Works Overheads - Capital Expenditure			67,281	79,080	79,080	79,080
		Total Public Works Overheads			27,955	77,608	58,604	58,604
Plant Operation								
	21430	Fuel & Oil			114,768	125,080	150,100	150,100
	21431	Tyres & Tubes			10,516	24,750	29,700	29,700
	21432	Parts & Repairs			96,953	114,580	137,507	137,507
	21433	Insurance & Licences			31,602	23,042	29,042	29,042
	21434	Depreciation Ex Asset Ledger			213,949	188,330	226,000	226,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(415,752)	(476,950)	(572,349)	(572,349)
		Total Plant Operation			52,035	(1,168)	0	0
Salaries & Wages								
	21496	Salaries & Wages			932,662	898,458	1,061,821	1,061,821
	21497	Salaries & Wages Allocated			(932,662)	(898,458)	(1,061,821)	(1,061,821)
		Total Salaries & Wages			0	0	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			300	0	0	0
		Unclassified Capital Income			300	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			80,473	74,490	56,263	56,263

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains
Monthly Report as at: 30/04/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,938	2,938
50002		Transfer To Plant Reserve			0	0	406,322	406,322
50003		Transfer To Housing Reserve			0	0	13,441	13,441
50004		Transfer To Sewerage Reserve			0	0	2,836	2,836
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	11,883	11,883
50007		Transfer To Building Maintenance Reserve			0	0	4,938	4,938
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,358	2,358
50010		Transfer to Gymnasium Equipment Reserve			0	0	284	284
Total Transfer to Reserves					0	0	445,000	445,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(534,000)	(534,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			(79,208)	0	(77,895)	(77,895)
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(40,000)	(40,000)
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					(79,208)	0	(651,895)	(651,895)
Total Reserves Transfer					(79,208)	0	(206,895)	(206,895)

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains

Capital Expenditure Report as at: 30-April-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			87,313	51,000	51,000	51,000
40005	Doso Vehicle Replacement			68,114	70,000	70,000	70,000
40032	Office Furniture			0	0	25,000	25,000
40069	Computing upgrade software & hardware			4,990	14,848	14,848	14,848
40074	OHS Upgrade to Shire Buildings			3,770	6,816	6,816	6,816
40137	Archive Building Shelving Renewal			3,156	5,000	5,000	5,000
	Total Governance Capital Expenditure			167,342	147,663	172,664	172,664
Sched 5 - Law, Order & Public Safety							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			318,347	300,000	300,000	300,000
40138	Calingiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
	Total Law, Order & Public Safety Capital Expenditure			318,347	300,000	301,780	301,780
Sched 8 - Education & Welfare							
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
40140	Yerecoin Playground			45,132	20,000	20,000	20,000
	Total Education & Welfare Capital Expenditure			45,132	20,000	49,000	49,000
Sched 9 - Housing							
40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
40110	44 Edmond Street Upgrade			3,642	3,580	3,580	3,580
40141	APC4 - Privacy Screen			1,488	1,580	1,580	1,580
	Total Housing Capital Expenditure			10,522	10,310	10,310	10,310
Sched 10 Community Amenities							
40034	Bolgart Cemetery - Memorial Arch			1,224	1,580	1,580	1,580
40142	Tip Sites Fencing			5,554	5,900	14,400	14,400
40158	Fencing Upgrade Yerecoin Effluent Ponds			2,587	0	0	0
	Total Community Amenities Capital Expenditure			9,365	7,480	15,980	15,980
Sched 11 - Recreation & Culture							
40057	Disability Access			0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade			691,389	560,555	560,555	560,555
40129	Calingiri Rec Centre Upgrade			5,173	5,580	5,580	5,580
40143	R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77,273	77,273	77,273
40144	Bolgart Hall - Replace External Cladding			37,280	42,760	42,760	42,760
40155	Upgrade to Calingiri Sports Oval			141,186	0	0	0
40156	2 x Air Conditioning Units - Roads Board Building			4,953	0	0	0
40157	2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260	0	0	0
	Total Recreation & Culture Capital Expenditure			961,513	686,168	691,748	691,748
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	34,633	66,500	67,380	67,380
40021	Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	16,541	50,500	71,000	71,000

Minutes - Ordinary Meeting of Council
15th May 2012

Shire of Victoria Plains

Capital Expenditure Report as at: 30-April-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	16,700	16,700
40021	Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	5,740	213,132	213,133	213,133
40021	Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	114,401	0	0	0
40021	Roadworks - Council & Direct Road Funding	C0033	Pither Road	19,863	0	0	0
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	399	77,320	77,320	77,320
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromlie	288,148	341,430	341,430	341,430
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromlie Road	84,703	228,980	228,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	32,000	32,000	61,630	61,630
40145	Replace Mitsubishi Truck PTK14			209,169	220,000	220,000	220,000
40146	Purchase Low Loader			83,858	70,000	70,000	70,000
40148	Purchase Multi Tyred Roller			144,000	163,000	163,000	185,000
40147	Purchase 5 Tonne Excavator			0	97,000	97,000	97,000
40149	Trailer for 5 Tonne Excavator			0	22,000	22,000	22,000
40150	Rock Bucket with Grapple for Bobcat			4,500	5,130	5,130	5,130
40151	2 x Metrocount Traffic Counters			7,610	8,610	8,610	8,610
40152	Utilicom Push Rod Inspection Camera			9,810	9,500	9,500	9,500
40159	3 x Point Linkage Mower			0	18,000	18,000	0
40160	Honda Water Pump Motor			4,408	4,000	4,000	0
	Sched 13 - Economic Services			1,059,783	1,627,102	1,734,814	1,734,814
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
	Economic Services Capital Expenditure			2,532	3,258	9,838	9,838
	Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			35,619	40,000	40,000	40,000
40118	Replacement Building Maint Ute			28,718	30,000	30,000	30,000
40119	OHS Installations			0	6,580	6,580	6,580
40154	Laptop for CAT Plant systems			2,945	2,500	2,500	2,500
	Other Property & Services Capital Expenditure			67,281	79,080	79,080	79,080
	Total Capital Expenditure			2,641,817	2,881,061	3,065,214	3,065,214

Investments

INVESTMENTS

As at 30th April 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$15,636.98	3.70	-
Municipal	Term Deposit	3 months	\$417,350.03	5.10	16/06/2012
Municipal	Term Deposit	2 months	\$0.00		
Reserves	Bendigo Bank	3 months	\$682,239.80	5.40	11/07/2012
Reserves	Treasury Corp	OCDF	\$359,846.98	3.70	-

Interest earned YTD (to 30th April 2012):

Municipal \$41,651.44
Reserves \$43,047.77

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Outstanding Rates Report

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 30th April 2012:	<u>\$20,938.27</u>
Comprising:	
Rates (Current)	\$17,218.18
Rates (Deferred)	\$1,374.80
Rubbish	\$1,291.79
Sewerage	\$305.70
Interest/Admin Charges	\$67.21
ESL	\$680.59
TOTAL:	<u>\$20,938.27</u>

The balance outstanding at 30th April 2012 is **1.08%** of the total rates bill of \$1,935,696 (ignoring ex-Gratia Rates).

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 30 April 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307				318.00		318.00	
38	115,891.00					115,891.00	
341	836.00					836.00	
339	137.50					137.50	
340	66.00					66.00	
29	213,693.70					213,693.70	
139					140.00	140.00	
274		175.45				175.45	
187	13.75					13.75	
325	16.50					16.50	
16	71.50					71.50	
	330,725.95	175.45	0.00	318.00	140.00	331,359.40	

F37 MEMBERS FEES and ALLOWANCES

File Reference:	A1.4.4
Report Date:	20 th April 2012
Applicant/Proponent:	Nil
Officer Disclosure of Interest:	Shire President and all Councillors
Previous Meeting References:	Nil
Author:	Ian Graham – DCEO/Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To allow for determination of the annual Members Allowances for the 2012/2013 financial year.

BACKGROUND

Section 5.99 of the Local Government Act permits Councillors to be paid an Annual Fee to attend Council meetings within a prescribed range and Section 5.99A permits an annual fee for reimbursement of expenses of a particular type again within a prescribed range.

Section 5.98(5) permits an annual allowance for Presidents and Mayors within a prescribed range also.

COMMENT

Currently Councillors are paid an annual allowance of \$4,000.00 each to attend Council meetings, \$500.00 each for reimbursement of telephone and facsimile expenses and \$500.00 for internet allowance.

The Shire President receives an Annual Presidents allowance of \$8,000.00 plus the \$500.00 for telephone and facsimile expenses and \$500.00 for internet allowance.

The current total amount payable to all Councillors and the Shire President for allowances and attendance fees amounts to \$49,000.00.

The following fees and allowances are allowable as per the relevant Administration Regulations.

Reg. 34	Annual Attendance Fees	Minimum	Maximum	Current
	Councillors	\$2,400	\$7,000	\$4,000
	Mayor or President	\$6,000	\$14,000	\$8,000
Reg. 34A	Reimbursement of Telecommunication Expenses		\$2,400	\$500
Reg. 34AA	Reimbursement of Information Technology Expenses		\$1,000	\$500

For budgeting purposes Councillors are asked to review the above table and recommend the allowances to be paid in the 2012/2013 financial year.

POLICY REQUIREMENTS

9.1.1

LEGISLATIVE REQUIREMENTS

Local Government Act 5.98 and 5.99

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The Members Allowances will be included in the 2012/2013 Annual Budget.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 67/2012

Moved Cr Rive seconded Cr Young that for the 2012-2013 Annual Budget the following Members Allowances shall apply:-

- 1. Presidents Allowance \$8,000**
- 2. Councillors Allowance \$4,000**
- 3. Telecommunication Allowance \$500**
- 4. Information Technology \$500**

Motion Put & Carried 7/0

F38 VARIANCE REPORTING

File Reference: F1.3.1

Report Date: 20th April 2012

Applicant/Proponent: n/a

Officer Disclosure of Interest: Nil

Previous Meeting References: Nil

Author: Ian Graham – DCEO/Finance and Administration Manager

Attachments: Nil

PURPOSE OF REPORT

Each year in accordance with the Local Government Finance Regulations 34 (5) a Local Government is to adopt a percentage or value to be used in financial

statements for the reporting of material variance.

BACKGROUND

At the May Meeting held in 2011, Council resolved these be 10% or \$5,000 whichever is the lesser.

COMMENT

Council agree to continue these reference amounts for a variance analysis for the financial year 2012/2013.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 68/2012

Moved Cr Lovelock seconded Cr Holmes that Council accept the variance analysis point for the financial year 2012/2013 at 10% or \$5,000 whichever is the lesser of the year to date budget.

Motion Put & Carried 7/0

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 TOWN PLANNING

TP1 Proposed Outbuilding – Lot 24 (35) Milner Street, Yerecoin

File Reference:	A20406 MILN
Report Date:	30 th April 2012
Applicant/Proponent:	NJ Smith
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Brendan Jeans - Shire Planner
Attachments:	1. Site Plan 2. Elevation Drawings

PURPOSE OF REPORT

Council's consideration is required for a proposed outbuilding at Lot 24 (35) Milner Street, Yerecoin.

BACKGROUND

Council received an application for planning approval for an outbuilding at Lot 24 (35) Milner Street, Yerecoin. The proposed shed required an application for planning approval as it exceeds the requirements under the Shire of Victoria Plains Town Planning Policy No 2 Outbuildings in Residential Areas.

COMMENT

The applicant is seeking variation to the Shire's Town Planning Policy No 2 Outbuildings in Residential Areas.

It is deemed that the outbuilding, which exceeds some requirements under Council's Policy, does not detract from the amenity of the locality and does meet the objectives of this Policy.

POLICY REQUIREMENTS

Shire of Victoria Plains Town Planning Policy No 2 Outbuildings in Residential Areas

The following section of the Policy relates to the proposed outbuilding application:

OUTBUILDINGS

5. *An outbuilding within a Residential area shall be deemed as meeting the performance criteria of Clause 3.10.1 of the Residential Design Codes where the following area and height requirements can be achieved:*

<i>Residential Density Code of Property</i>	<i>Permitted Area of Outbuilding</i>	<i>Permitted Wall Height</i>	<i>Permitted Ridge Height</i>
<i>R10</i>	<i>80m²</i>	<i>3.0m</i>	<i>4.5m</i>
<i>R12.5</i>	<i>80m²</i>	<i>3.0m</i>	<i>4.5m</i>

6. *Any proposed outbuilding that does not meet the requirements specified in Part 5 shall be referred to Council for determination, following consultation with all landowners adjoining the subject property.*
7. *The adjoining landowners shall be provided a copy of the proposed plans for the outbuilding, including the elevations of the structure. The adjoining owners will be provided 21 days to lodge a written submission to the Council and if no submission is received, it shall be assumed that they have no objection to the oversized outbuilding.*
8. *This policy does not exempt compliance with all other requirements of the Residential Design Codes (2002) and any other policy of Council.*
9. *The construction of an outbuilding on a Residential property that does not have an existing dwelling will not be supported.*
10. *All outbuildings must be located behind the existing dwelling on a property.*
11. *Unless necessary to meet heritage guidelines, the use of zincalume wall cladding will not be permitted in the Residential zones for outbuildings exceeding 40m² in area and with a wall height greater than 2.4m.*
12. *The wall and roofing materials used in the outbuilding should match or complement the existing dwelling on the property.*

The proposed outbuilding does not meet Part 5 of the Policy. This required Council to undertake Part 6 and 7 of the Policy. No submissions were received.

The planning application does not comply with Part 9 of the Policy. It is at Council's discretion to vary the requirements of the Policy.

LEGISLATIVE REQUIREMENTS

Shire of Victoria Plains Town Planning Scheme No 4

The subject property is a “Residential” zone with an “R10” coding. The purpose and intent of this zone is:

To contain land primarily for low density (single) residential and associated uses, with Grouped Dwellings and selected non-residential uses permitted with approval of the Council.

An outbuilding is not a defined land use class under the Zoning Table of the Scheme.

Residential Design Codes of Western Australia

The minimum setbacks for the proposed outbuilding on a “Townsite” zoned property with a “R10” coding are prescribed under Table 1 and Table 2a:-

Front – 7.5m

Rear – 6m

Side – 1.5m

The proposed outbuilding meets the setback requirements and outbuilding requirements of the Residential Design Codes.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

Consultation was undertaken and no submissions received. Therefore it is considered there are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 69/2012

Moved Cr Holmes seconded Cr Smith that Council approve the proposed outbuilding at Lot 24 (35) Milner Street, Yerecoin subject to the following conditions:

1. Development shall be carried out in accordance with the approved plans;
2. The outbuilding shall not be used for residential habitation.
3. The outbuilding shall not be used for commercial purposes.
4. Disposal of stormwater to be as directed by Council so as not to affect neighbouring properties.

Motion Put & Carried 7/0

10.4 Administration Status Report

Resolution 70/2012

Moved Cr Johnson seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
A14	Proposed New Delegations, Fees and Overview Associated with the new Building Act 2011*	Accepted and adopted approaches and delegations	Complete
A15	Annual Review of Delegations Register	Adopted Register of Delegations as amended	Complete

10.4 ADMINISTRATION

A16 Exploration Drilling on Road Reserves

FILE REFERENCE: R3.12
REPORT DATE: 1st May 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Site Map and Plant Picture

PURPOSE OF REPORT: To advise Council of the request to allow a decision to be made

BACKGROUND: Sheffield Resources have contacted the shire seeking permission to drill exploration holes on road reserves the holes will be small in diameter and up to 50mtrs deep.

COMMENT: Sheffield Resources have a Tenement in the Gillingarra area and have sought permission to drill exploration holes on road reserves. The drill rigs are small and will be mounted on a Landcruiser utility with all holes sited off the road surface.

They have inspected the roads involved to ensure that drilling can be undertaken safely.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

STAFF RECOMMENDATION

Moved Cr seconded Cr that Council give permission to Sheffield Resources to drill exploration holes on road reserves of Boundary, Gillingarra and Rogers Roads in Gillingarra subject to the following conditions;

- a) Sheffield Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Sheffield Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Sheffield Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Sheffield Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Sheffield Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Sheffield Resources operations.
- e) However, should any damage occur Sheffield Resources will reimburse the Council for the reasonable cost of repairs.
- f) Sheffield Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Sheffield Resources holds all of the necessary indemnity and insurances required by the Shire.
- i) Sheffield Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Sheffield Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Sheffield Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Sheffield Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Sheffield Resources will obtain consent from the Minister for Mines, as per standard processes.

Amendment to Staff Recommendation

Moved Cr Lovelock seconded Cr Young that Council give permission to Sheffield Resources to drill exploration holes on road reserves of Boundary, Gillingarra and Rogers Roads in Gillingarra subject to the following conditions;

- a) Sheffield Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Sheffield Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.

- c) Sheffield Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Sheffield Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Sheffield Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Sheffield Resources operations.
- e) However, should any damage occur Sheffield Resources will reimburse the Council for the reasonable cost of repairs.
- f) Sheffield Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Sheffield Resources holds all of the necessary indemnity and insurances required by the Shire to be sighted by the shire.
- i) Sheffield Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Sheffield Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Sheffield Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Sheffield Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Sheffield Resources will obtain consent from the Minister for Mines, as per standard processes.

The amendment became the motion.

Resolution 71/2012

Moved Cr Lovelock seconded Cr Young that Council give permission to Sheffield Resources to drill exploration holes on road reserves of Boundary, Gillingarra and Rogers Roads in Gillingarra subject to the following conditions;

- a) Sheffield Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Sheffield Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Sheffield Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Sheffield Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.

- d) Sheffield Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Sheffield Resources operations.
- e) However, should any damage occur Sheffield Resources will reimburse the Council for the reasonable cost of repairs.
- f) Sheffield Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Sheffield Resources holds all of the necessary indemnity and insurances required by the Shire to be sighted by the shire.
- i) Sheffield Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Sheffield Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Sheffield Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Sheffield Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Sheffield Resources will obtain consent from the Minister for Mines, as per standard processes.

Motion Put & Carried 7/0

A17 Roadside Drilling – Policy/Delegation

FILE REFERENCE: A1.1.7 and A1.1.8
REPORT DATE: 26th April 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the new Policy and Delegation and to seek their endorsement.

BACKGROUND: There have been an increasing number of applications for Roadside Drilling lodged with the shire in recent years as exploration activity increases. Council has no policy and there is no delegation to officers to approve these applications therefore they have to be referred to Council for approval. No applications have been refused and a common list of conditions has been applied.

COMMENT: There have been an increasing number of applications for Roadside Drilling lodged with the shire in recent years as exploration activity increases. A common list of conditions is applied to these applications and none of them have been refused. To expedite the process it is proposed that a policy is adopted and delegation is made to the CEO to approve applications.

The following delegation is suggested as appropriate and would be added to the delegations register.

Delegation of Power – Approving Roadside Drilling

Date Adopted May 2012

Date Reviewed

Authority Local Government Act 1995 - S5.42

Delegation The Council delegates to the Chief Executive Officer its power to approve applications for roadside drilling by minerals exploration companies

Conditions Such approvals to be consistent with and in accord with a relevant resolution of Council and Council Policy.

The following draft policy is suggested as appropriate and would be added to the policy manual under the General Section 11 as policy No. 11.6.7

11.6.7 Exploration Drilling on Road Reserves

Applications to undertake exploration drilling on road reserves within the shire will only be approved if the company involved agrees to the following common list of conditions.

- a) Xxxxx Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Xxxxx Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Xxxxx Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Xxxxx Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Xxxxx Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Xxxxx Resources operations.
- e) However, should any damage occur Xxxxx Resources will reimburse the Council for the reasonable cost of repairs.
- f) Xxxxx Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.

- h) Xxxxx Resources holds all of the necessary indemnity and insurances required by the Shire.
- i) Xxxxx Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Xxxxx Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Xxxxx Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Xxxxx Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Xxxxx Resources will obtain consent from the Minister for Mines, as per standard processes.

This policy will form the basis of all approvals. Any applicant that does not accept these conditions or any proposal that is outside the policy must not be approved by delegation and will need to be referred to Council.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Section 5.42 of the Local Government Act 1995 deals with delegation of Council powers.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

STAFF RECOMMENDATION

That Council adopt the following Delegation and Policy relating to applications for Roadside Drilling.

Delegation of Power – Approving Roadside Drilling

Date Adopted ***May 2012*** ***Date Reviewed***

Authority ***Local Government Act 1995 - S5.42***

Delegation ***The Council delegates to the Chief Executive Officer its power to approve applications for roadside drilling by minerals exploration companies***

Conditions ***Such approvals to be consistent with and in accord with a relevant resolution of Council and Council Policy.***

Policy 11.6.7 Exploration Drilling on Road Reserves

Applications to undertake exploration drilling on road reserves within the shire will only be approved if the company involved agrees to the following common list of conditions.

- a) Xxxxx Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Xxxxx Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Xxxxx Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Xxxxx Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Xxxxx Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Xxxxx Resources operations.
- e) However, should any damage occur Xxxxx Resources will reimburse the Council for the reasonable cost of repairs.
- f) Xxxxx Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Xxxxx Resources holds all of the necessary indemnity and insurances required by the Shire.
- i) Xxxxx Resources will ascertain the location of all public services prior to commencement of drilling.

- j) Xxxxx Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Xxxxx Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Xxxxx Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Xxxxx Resources will obtain consent from the Minister for Mines, as per standard processes.

AMENDMENT TO STAFF RECOMMENDATION

Moved Cr Lovelock seconded Cr Johnson that Council adopt the following Delegation and Policy relating to applications for Roadside Drilling.

Delegation of Power – Approving Roadside Drilling

Date Adopted *May 2012* *Date Reviewed*

Authority *Local Government Act 1995 - S5.42*

Delegation The Council delegates to the Chief Executive Officer its power to approve applications for roadside drilling by minerals exploration companies

Conditions *Such approvals to be consistent with and in accord with a relevant resolution of Council and Council Policy.*

Policy 11.6.7 Exploration Drilling on Road Reserves

Applications to undertake exploration drilling on road reserves within the shire will only be approved if the company involved agrees to the following common list of conditions.

- a) Xxxxx Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Xxxxx Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Xxxxx Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Xxxxx Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.

- d) Xxxxx Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Xxxxx Resources operations.
- e) However, should any damage occur Xxxxx Resources will reimburse the Council for the reasonable cost of repairs.
- f) Xxxxx Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Xxxxx Resources holds all of the necessary indemnity and insurances required by the Shire and be sighted by the shire.
- i) Xxxxx Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Xxxxx Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Xxxxx Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Xxxxx Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Xxxxx Resources will obtain consent from the Minister for Mines, as per standard processes.

Motion Put & Carried 7/0

The amendment became the motion.

Resolution 72/2012

Moved Cr Rive seconded Cr Holmes that Council adopt the following Delegation and Policy relating to applications for Roadside Drilling.

Delegation of Power – Approving Roadside Drilling

<i>Date Adopted</i>	<i>May 2012</i>	<i>Date Reviewed</i>
<i>Authority</i>	<i>Local Government Act 1995 - S5.42</i>	
<u><i>Delegation</i></u>	The Council delegates to the Chief Executive Officer its power to approve applications for roadside drilling by minerals exploration companies	
<i>Conditions</i>	<i>Such approvals to be consistent with and in accord with a relevant resolution of Council and Council Policy.</i>	

Policy 11.6.7 Exploration Drilling on Road Reserves

Applications to undertake exploration drilling on road reserves within the shire will only be approved if the company involved agrees to the following common list of conditions.

- a) Xxxxx Resources will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Xxxxx Resources on the road reserves.
- b) Drilling will be conducted as per the plan provided in the application for permission to drill.
- c) Xxxxx Resources will at all times minimise damage to roadside vegetation and will move the hole location in preference to clearing. Xxxxx Resources will meet the cost of re-establishment should it be determined that excessive clearing has taken place.
- d) Xxxxx Resources recognises that damage to the road running surface is unacceptable and will take all measures necessary to ensure that no damage occurs as a result of Xxxxx Resources operations.
- e) However, should any damage occur Xxxxx Resources will reimburse the Council for the reasonable cost of repairs.
- f) Xxxxx Resources and its contractors will not intentionally damage any fences adjoining the roadway and will make good any accidental damage that may occur as a result of its operations.
- g) 'Road works in progress' warning signs are to be placed beside the road 200m ahead and behind the operating rig.
- h) Xxxxx Resources holds all of the necessary indemnity and insurances required by the Shire and be sighted by the shire.
- i) Xxxxx Resources will ascertain the location of all public services prior to commencement of drilling.
- j) Xxxxx Resources will ensure that there are no polluted discharges from the work site and that all discharges are released slowly to avoid erosion and scouring.
- k) Any occurrence of water is to be routinely logged and will be notified to the Shire. As well all significant materials such as laterite gravels, limestones and granites will be logged and reported to the Shire.
- l) Xxxxx Resources will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- m) Xxxxx Resources is aware of the need to manage dieback risk and all vehicles will be cleaned down prior to the start of the program and at the end of the program.
- n) Prior to the commencement of works Xxxxx Resources will obtain consent from the Minister for Mines, as per standard processes.

Motion Put & Carried 7/0

A18 Gym Membership – Employees and Elected Members

FILE REFERENCE: RC2.1
REPORT DATE: 1st May 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the proposal to offer free gym membership to all staff and Councillors.

BACKGROUND: The Shire of Victoria Plains in recent years has undertaken several initiatives to ensure the health of staff including medical assessments, skin cancer screening and flu injections. Healthy staff are usually more productive staff and the more we care for them the more likely they are to stay reducing changeover costs.

COMMENT: The Shire of Victoria Plains in recent years has undertaken several initiatives to ensure the health of staff including medical assessments, skin cancer screening and flu injections.

The health assessments identified that some staff members need to lose weight and exercise to fight off diabetes, heart disease and other health issues. The cost of joining up to the gym has been a disincentive to some staff members that might otherwise participate in an exercise program to lose weight and promote healthier lifestyles. The free membership would be non transferrable and for staff only with the discounted family membership taking into account their free membership applying for spouses or other family members.

As the gym is owned by the shire there is no cost for staff to be given free membership to it, however there is a liability for Fringe Benefits Tax of approximately \$122 per year per staff member that takes up the offer. If fifteen staff members take up the offer, which is unlikely, the cost to Council is less than \$2,000 per annum. There is no FBT liability for elected members however advice has been received from WALGA Tax Services that the value of the membership would be assessable income for taxation purposes as it is received as a consequence of their role as a Councillor. This liability for income tax is the elected member's liability not the shires and the amount of tax payable is determined by the member's individual tax situation.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Fringe Benefits and Income Tax legislation would be applicable to this issue.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is a Fringe Benefits Tax liability of approximately \$122 per annum per staff member that takes up the offer.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

Resolution 73/2012

**Moved Cr Lovelock seconded Cr Johnson that all staff and elected members of the Shire of Victoria Plains are offered free non transferable membership to the Community Gym in Calingiri and that their spouses and other family members are eligible for family membership at the discounted rate as if the staff or elected member was a fully paid up gym member.
Motion Put & Carried 7/0**

A19 Traineeship – Outside Crew

FILE REFERENCE: ST2.1
REPORT DATE: 10th April 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Letter

PURPOSE OF REPORT: To advise Council of the opportunity available to see if they wish to participate.

BACKGROUND: It has been discussed at various forums that the shire increases its outside workforce. The opportunity offered by The Roads Foundation to employ trainees not only addresses the additional employee but also provides that additional employee or a current employee to obtain skills in road building.

COMMENT: The Roads Foundation was established in 2007 to address skills shortages in the civil construction industry by coordinating and facilitating traineeship programs. The program is available to employing new trainees or for existing employees wishing to develop or formalise their current skills-set through a traineeship pathway.

The Roads Foundation does not charge for there services however training organisations do charge fees for the courses offered and quotes are obtained by The Roads Foundation to enable local governments to make decisions based on all the information available.

The success of the scheme will depend on staff taking up the offer or attracting new staff willing to undertake training. The main benefit to the Victoria Plains community will be the up skilling of the works crew and less reliance on outside contractors or consultants. A memo was sent to all current members of the outside crew offering them the opportunity to participate in this program. At The date of this report no applications had been received from current employees.

No advertising has been undertaken for new employees willing to participate in a traineeship and will not be undertaken until the program is approved by Council.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The up skilling of local staff will enable career paths to be set up and greater productivity from the outside crew

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Any costs incurred will be included in the 2012/2013 budget

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 74/2012

Moved Cr Young seconded Cr Rive that the CEO is authorised to advertise for prospective outside staff members to participate in a traineeship in road construction and maintenance and that this position is added to the outside crew as a part of the 2012-2013 budget.

Motion Put & Carried 7/0

A20 Bush Fire Advisory Committee - Minutes

FILE REFERENCE: L1.2
REPORT DATE: 8th May 2012
APPLICANT/PROPONENT: Hon Secretary – Fiona Watson
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Minutes of meeting held 14th March 2012
under separate cover

PURPOSE OF REPORT: To allow Council to read the minutes of the General Meeting of the Bush Fire Advisory Committee Meeting held Wednesday 14th March 2012.

BACKGROUND: As per Council Policy 10.1.2, following the General and Annual General Meetings of the Bush Fire Advisory Committee a copy of the minutes is to be made available to council.

COMMENT: A copy of the minutes of the Bush Fire Advisory Committee is attached for Council information.

POLICY REQUIREMENTS: 10.1.2 Bushfire Advisory Committee

LEGISLATIVE REQUIREMENTS: Nil

STRATEGIC IMPLICATIONS: Nil

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 75/2012

Moved Cr seconded Cr that the minutes of the General Meeting of the Bush Fire Advisory Committee held Wednesday 14th March 2012 as circulated to Councillors of the Shire of Victoria Plains be accepted.

Motion Put & Carried 7/0

Resolution 76/2012

Moved Cr Young seconded Cr Smith that the meeting adjourn for afternoon tea.

Motion Put & Carried 7/0

The meeting adjourned at 2.55pm

The meeting resumed at 3.18pm

10.5 PLANT AND WORKS

Resolution 77/2012

Moved Cr Holmes seconded Cr Rive that Resolutions 61/2012 and 63/2012 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on 15th May 2012, and that the minutes be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

Resolution 62/2012 from Plant and Works Committee

Moved Cr Erickson seconded Cr Holmes that it be recommended to Council, that Council purchase a grizzly to remove rock from gravel.

Motion Put & Carried 4/0

Amendment to Resolution 62/2012

Moved Cr Johnson seconded Cr Rive that Council purchase a grizzly to remove rock from gravel by transferring the amount of purchase from account COA40021 to new COA Capital Expense Purchase of Grizzly.

Motion Put & Carried 7/0

Amendment became the motion

Resolution 78/2012

Moved Cr Young seconded Cr Rive that Council purchase a grizzly to remove rock from gravel by transferring the amount of purchase from account COA40021 to new COA Capital Expense Purchase of Grizzly. Motion Put & Carried 7/0

Discussion was held regarding the purchase. It was agreed by all present that three written quotes to be obtained prior to purchase of grizzly.

10.5.1 Business Arising from Plant and Works Meeting Minutes

Nil

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Resolution 79/2012

Moved Cr Young seconded Cr Holmes that the meeting be closed to the public to allow discussion of Item 12.1 A21 Staff Appraisals – Salary and Wage Adjustments 2012/2013. Motion Put & Carried 7/0

The meeting was closed to the public at 3.35pm

Finance and Administration Manager and Executive Assistant left the meeting at 3.35pm.

12.1 Staff Appraisals and Salary Adjustments

Resolution 80/2012

Moved Cr Rive second Cr Smith that salary increases for all staff except the Deputy Chief Executive Officer whose salary will be reviewed on the anniversary of his employment. Other staff as per the recommendations in the report by the Chief Executive Officer be approved as from the first pay period commencing on or after 1st July 2012. Motion Put & Carried 7/0

Resolution 81/2012

Moved Cr Young seconded Cr Holmes that the meeting be reopened to the public.

Motion Put & Carried 7/0

The meeting was reopened to the public at 4.01pm

Finance and Administration Manager and Executive Assistant entered the meeting at 4.01pm.

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Cr Holmes read correspondence received from the Bolgart Progress Association and Calingiri Progress Association.

Chief Executive Officer responded to the correspondence items to both associations.

Cr Johnson
Does Council have trees for planting?

Chief Executive Officer responded by saying that an allocation is made in the budget for town beautification.

Toodyay Bindi Bindi Road Junction
This work is now scheduled for next financial year.

Discussion was held on the Gillingarra Church Building.

Cr Young requested information be provided to Council at the June 2012 meeting.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.12pm

Signed this ... day of ...

Presiding Member