



Minutes

Ordinary Meeting of Council

On	15 November 2017
At	Council Chambers, Calingiri
Commencing	2.00pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	3
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4	PUBLIC QUESTION TIME	3
5	APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	5
6	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
7	CONFIRMATION OF MINUTES	5
7.1	Confirmation of Minutes (Ordinary Council Meeting) – 25 October 2017	5
7.2	Business Arising from Minutes	5
8	MEMBERS QUESTIONS WITHOUT NOTICE.....	6
9	PRESIDENT AND COUNCILLORS REPORTS.....	7
10	BUSINESS PAPER.....	9
10.1	PLANT AND WORKS.....	9
10.2	FINANCE.....	11
F38/2017	ACCOUNTS FOR PAYMENT.....	11
F39/2017	MONTHLY FINANCIAL STATEMENTS	23
F40/2017	INSURANCE PAYMENTS FOR COMMUNITY GROUPS.....	51
F41/2017	WRITE OFF RATES AND ASSOCIATED CHARGES.....	54
10.3	ADMINISTRATION.....	56
A40/2017	SHIRE OWNED PROPERTY - 13 LAMBERT CRESCENT, CALINGIRI.....	56
A41/2017	WINDING UP OF THE MOGUMBER LCDC	58
A42/2017	ENDORSEMENT OF NEW FIRE CONTROL OFFICER	60
11	MOTION OF WHICH NOTICE HAS BEEN GIVEN.....	62
12	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION.....	62
13	NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING.....	63
14	CONFIDENTIAL ITEMS.....	63
15	DECLARATION OF CLOSURE	64

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 2.03pm.

Visitors:

Janine Varley
Jim Kelly
Tania Menzies
John Reid

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Cr D Lovelock	West Ward	President
Cr P Bantock	West Ward	Deputy President
Cr S Penn	South Ward	
Cr N Clarke	South Ward	
Cr J Corless-Crowther	Central Ward	
Cr J King	Central Ward	
Cr A Broadhurst	East Ward	

Chief Executive Officer:	Mrs G Teede
Acting Works & Services Manager (WSM):	Mr S Willcocks
Executive Assistant:	Ms Suzanne Mearns
Corporate Services Manager:	Mr Jeremy Clapham

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr M Palmer - Ownership of the old recycling shed, Bolgart

Mr Palmer asked whether the Shire owned the old recycling shed at Bolgart.

The CEO advised Mr Palmer via email on 14/11/2017 that the shed located at 44 Smith Street in Bolgart, is owned by the Shire of Victoria Plains and confirmed that as advised at the Ordinary Meeting of Council held on 25 October 2017, a written submission/proposal will need to be made to the CEO who will then present it to Council.

4 PUBLIC QUESTION TIME

Mr J Kelly

Mr Kelly asked Cr Carr (sic) - In respect to asbestos (or like) that is on the Road Reserve at Gillingarra – what has transpired?

Cr Bantock advised that she has been in touch with the Works Department via the CEO and that although the area was a railway reserve, the Works Manager agreed to review and remove the material himself however Cr Bantock was recently advised that this had not occurred. Cr Bantock has therefore resubmitted the request to the CEO.

Mr Kelly then asked Council why the removal had not been conducted when the request had first been submitted.

Cr Lovelock stated his disappointment that the matter had not been resolved. The CEO then advised that Works staff had been requested to review and remove the items as a matter of urgency whether the waste was on a road/rail reserve, or Shire land.

Mr J Reid

Mr Reid requested clarification on the planning and building regulations of the Shire – in particular fence erection in Mogumber.

The CEO asked whether Mr Reid was inferring to fencing that may be impinging on the Road Reserve (from the Mogumber Tavern) or fencing as a whole?

Mr Reid advised that he was wanting clarification as 'if that is okay' then he can set up a 4x4 shed on the side of the road (selling fruit & vegetables), with a public front.

The President advised the following:

- For that, (establishing a roadside stall) you would need to put an application in to the EHO to conduct a public business;
- If the question was referring strictly to the fencing that is around the tavern at the moment, then the subject has been spoken about at length; and
- Ownership of Lot 100 Mogumber needs to be fully ascertained prior to any action being taken by the Shire.

Question taken on notice - The CEO advised that she would inform Mr Reid of who owns (Lot 100), and any conditions thereof.

Discussions continued with regards to the fencing that may be impinging on the Road Reserve. Mr Kelly requested information on whether the owner of the Mogumber Tavern is required and/or has requested approval to erect fencing to the North and East of the Mogumber Tavern.

Question taken on notice – CEO to investigate and advise whether the owner of the Mogumber Tavern is required and/or has requested approval to erect fencing to the North and East of the Mogumber Tavern.

Mr Kelly raised the matter of the Shire of Victoria Plains having the area (Road Reserve, Lot 100 Mogumber) surveyed, to get the (fence) back into position and asked why the Shire had not acted on the information.

Question taken on notice – CEO to conduct further investigations and advise

Mr Kelly then asked 'Is it true that you have on hand, a Lawyers letter that states that Lot 100 Mogumber is WA State Government Land?'

The CEO and President confirmed that they did not have the letter.

Janine Varley

Ms Varley asked after status of rubbish bin replacement that had been requested from the Shire for Gillingarra Sport & Recreation.

Question taken on notice – CEO to request Rates Officer investigate situation

5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST
--

Nil

6 PETITIONS/DEPUTATIONS/PRESENTATIONS
--

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes (Ordinary Council Meeting) – 25 October 2017

RESOLUTION 194/2017

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That the Minutes of the Ordinary Meeting held 25 October 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 7/0

7.2 Business Arising from Minutes

Cr Penn

Cr Penn asked the following questions:

Qsn: Did we receive a report from the BMO for white ant treatment and hall maintenance?

The CEO responded that reports had not been received as yet.

Qsn: Has the CEO received a response from SWALSC with regards to a meeting with the Yued Working Group?

The CEO responded that their meeting was held on 14 November and a further update on a proposed meeting date has not been received

Qsn: Has the President received any further advice from Mr Erickson on the missing signage from Bolgart?

The President confirmed that the small signs had been delivered to Cr Clarke and his response about the large signs was that they were never built.

Qsn: Has there been another meeting of AROC (at which the question of a transportable speed camera could be raised)?

The President and CEO advised that there has not been another meeting. The CEO advised that she has spoken to the Shire of Toodyay and confirmed that they have the same speed camera setup as we do.

Qsn: Did the CEO get the opportunity to contact Western Power with regards to firebreaks under the power poles in Mogumber Reserve?
The President and CEO advised that this has not been completed as yet.

7.3 Confirmation of Minutes (Australia Day Committee Meeting) – 15 November 2017

RESOLUTION 195/2017

Moved: Cr P Bantock

Seconded: Cr J King

That the Minutes of the Australia Day Committee Meeting be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 7/0

7.4 Business Arising from Minutes

Nil

7.5 Endorsement of Resolutions

RESOLUTION 196/2017

Moved: Cr P Bantock

Seconded: Cr N Clarke

That resolutions 188/2017 to 191/2017 be endorsed from the minutes of the Australia Day Committee Meeting held at 10.30am on Wednesday 15 November 2017.

Motion Put and Carried: 7/0

8 MEMBERS QUESTIONS WITHOUT NOTICE

RESOLUTION 197/2017

Moved: Cr N Clarke

Seconded: Cr S Penn

That Council break for afternoon tea at 2.50pm.

Motion Put and Carried: 7/0

Meeting recommenced at 3.22pm

Cr S Penn

Qsn: Cr Penn asked, do we have a date when the entire Council will be undertaking the (WALGA) Councillor induction training.

Council was advised that WALGA representative Tony Brown had contacted the Shire with the advice that he will be in touch soon with a proposed date as he has been on extended sick leave and therefore unavailable.

Cr N Clarke

Qsn: Cr Clarke asked where the traffic counters were located at the moment (for the Shire)?

The CEO responded that she had been advised that the counters were in Calingiri at the moment and would be rotated through the Shire on a regular basis, the next location being Bolgart and then Yerecoin. The CEO further advised that she would request that the traffic counter be moved to Bolgart in the near future so that updated traffic figures can be provided to the Police and Main Roads.

Cr S Penn

Qsn: Cr Penn asked whether a 'portable' roundabout could be proposed/installed in the main street of Bolgart to slow down the traffic.

The CEO advised that she would investigate and report to Council.

9 PRESIDENT AND COUNCILLORS REPORTS
--

Cr D Lovelock

Cr Lovelock advised that he and the CEO had meet with officers from the Department of Planning, Lands & Heritage with regards to the Mogumber Reserve and communications with the Yued Working Party Group.

The advice that was given is to have ongoing discussion and consultation with the Yued Working Party Group. It was confirmed that management of the Reserve is definitely vested in the Shire therefore suggestions were made that time limits and constraints should be put in place for consultation with groups and/or interested people.

The President confirmed that endeavours will be made to meet ASAP with members of the Yued Working Party Group.

Cr Lovelock also spoke of a meeting held in Mogumber attended by himself, Cr Bantock, the CEO, Simon Forrester and a Western Mogumber ratepayer with regards to a potential water supply and advised that further details will be provided in late items.

Cr Lovelock attended a presentation from the Department of Water about where a suitable water supply for Mogumber could be found and provided information on bores (from some time ago).

Cr P Bantock

Cr Bantock confirmed that (she) and the CEO had been in touch with the Department of Lands, Planning & Heritage with regards to the two Bolgart blocks on George Street that were currently under the South West Native Title Settlement.

It was advised that SWALSC were reluctant to remove the lots from the South West Native Title Settlement, but would consider if the Shire would swap those land holdings and relinquish management of the Mogumber Reserve. The Department of Lands, Planning and Heritage has since told the Shire that is not possible because the South West Native Title Settlement is only to do with unallocated Crown Land, not Crown Land that is vested (in the Shire).

National Local Roads & Transport Congress 6th to 8th November 2017

Report by attendee, Cr Pauline Bantock

Road Funding

My priority in attending the congress was to highlight the financial stress of the Agricultural Lime Sand Freight Route on the Shire of Victoria Plains.

- 1.2 million tonnes of sand freighted on the lime route each year & is estimated to double over the next 10 years.
- 5000 truck movements through our Shire over the lime season (3 month period).
- 78.5km of road maintained by our Shire

The Hon Darren Chester MP, Federal Minister for Infrastructure and Transport was in attendance on the Tuesday afternoon. During the afternoon session I took the opportunity to direct a question towards the Freight & Logistics Council of WA.

“Is the Freight & Logistics Council of WA aware that lime sand is not classified by the Federal Government as a commodity? The end users, the farmers, certainly classify lime sand as a necessary commodity to their operation and estimate use will double over the next 10 yrs. This glitch in classification affects federal road funding opportunities for our Shire, particularly in maintaining & upgrading a road that currently carries 1.2 million tonnes of this product. 5000 truck movements over the lime season is burdened on a small ratepayer base of less than 1000”

FLCWA Chair, Nicole Lockwood, response:

‘She was unaware of the classification issue. The Council has been conducting an overview of the national freight & supply chain priorities. This issue hasn’t been highlighted in the first round feedback. Nicole would look into the subject more’

The subject of the lime sand route was also highlighted by Rick Storer, Chair of the North Regional Road Group, when presenting info on the Wheatbelt secondary freight route.

I suggest the Shire write to the Chair of the NFLC, Nicole Lockwood, to press this point further and ensure this issue is included in the overview of national freight priorities. Copy in our local Federal MP and the Federal Minister for Transport.

Other points:

- Roads to Recovery federal base funding will increase from \$350 mil to \$400mil in July 2019.
- State of the assest report shows that \$47 billion worth of national assest are in poor to very poor condition.
- Digital distruption will increase as a safety hazard, but digital data can be used to provide statistics to prioritise road requirements.

Infrastructure

Given the Federal Minister for Transport also holds the Infrastructure portfolio, Australian Local Govnt President David O’Laughlin lobbied towards a national federal infrastructure fund. Many local government buildings were built by volunteers

70 years ago and fall behind today's standard regulations. ALGA is requesting \$300mill per year.

The President asked for feedback.

One representative asked ALGA to consider the dollar for dollar contribution from the Local Government. Often funding has a short application & delivery window. Please consider 'grant banking' which would allow the LG to budget the expense in the next couple of years & achieve the dollar for dollar funding.

I asked the ALGA President to ensure Local Governments get the opportunity to choose what their priorities are. Often LG's create a project to fit the criteria of the fund, but cannot access funding for the items they see as priorities. Many examples presented in the ALGA presentation were for large sporting complexes or arts & community centres. During the recent Shire of VP community strategic plan engagement sessions, 3 main priorities were clear to me:

- Water
- Telecommunications
- Roads

I feel these basics are taken for granted by metropolitan Councils. 10 million dollars for a sporting complex is fantastic for one community but insignificant to another community. A building is no use to us if we cannot supply water to that building, communicate within the building or drive to the building on a safe road. We need to get the basics right and that funding is our top priority.

The ALGA has recently written to all Councils asking them to list 3 local items that require funding. I ask the Shire to ensure we submit our information to the register.

The congress handbook and presentation slides can be accessed at <http://alga.asn.au/?ID=14893>

I thank Council for the opportunity to attend this event. I wish to inform ratepayers I have covered the cost of transport & accommodation to the congress at my own personal expense.

Cr Pauline Bantock
Deputy Shire President

No other Councillor reports were presented.

10 BUSINESS PAPER

- 10.1 Plant and Works
- 10.2 Finance
- 10.3 Administration

10.1 PLANT AND WORKS

All Plant and Works items are dealt with during the Works and Services meeting.

As the minutes from the Works & Services meeting were unavailable, the resolutions will be ratified at the November Ordinary Meeting of Council.

10.2 FINANCE

F38/2017 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	7 November 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Creditor and Payroll Payments – (Attachment 2)

PURPOSE OF REPORT

To present to Council the list of payments made for the month of October 2017.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Corporate Services Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of Council’s adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 198/2017

Moved: Cr S Penn

Seconded: Cr J King

That the payments made for the month of October 2017 from the Municipal Bank Account as per the attached listing amounting to \$660,763.78 be endorsed:

Creditor EFT Payments	\$ 538,904.45
Creditor Cheque Payments	\$ 12,830.43
Direct Debit Payments	\$ 28,999.69
Net Fortnightly Salaries & Wages EFT	\$ 80,029.21
TOTAL	\$ 660,763.78

Motion Put and Carried: 7/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5716	11/10/2017	ABBOTT AUTO ELECTRICS	Repairs to Grader - PGR9		511.50
EFT5717	11/10/2017	ANDERSON MUNRO & WYLLIE	Interim & Final Audit 2017		10003.68
EFT5718	11/10/2017	ARM SECURITY	Bendigo Alarm Monitoring Oct to Dec 17		214.50
EFT5719	11/10/2017	ARTEIL WA	Office Furniture		675.40
EFT5720	11/10/2017	AUSTRALIA POST	Postage for Sept 17		742.82
EFT5721	11/10/2017	AUTOSWEEP	Street Sweeping Calingiri, Bolgart & Yerecoin Sept 17		1210.00
EFT5722	11/10/2017	AVON WASTE	Refuse Removal Services Aug17		4839.36
EFT5723	11/10/2017	Ampac Debt Recovery (wa) Pty Ltd	Debt Collection Costs		1151.80
EFT5724	11/10/2017	BOLGART PROGRESS ASSOCIATION	Library Services - October 17		352.80
EFT5725	11/10/2017	SOVP Staff Member	Reimburse Police Clearance		50.24
EFT5726	11/10/2017	Bindi Transport	Treelopping on Calingiri/New Norcia road		19107.00
EFT5727	11/10/2017	Bosston Auto Bodies	Cab Chassis for Rangers Ute		13766.87
EFT5728	11/10/2017	CALINGIRI TRADERS	Purchases from Store for Depot September 17	513.23	722.48
			Purchases for Admin September 2017	209.25	
EFT5729	11/10/2017	CHILD SUPPORT AGENCY	Payroll deductions		200.24
EFT5730	11/10/2017	COUNTRYWIDE WINDSCREENS	New Windscreen PLR10		1122.00
EFT5731	11/10/2017	Central Regional Tafe	Course fees - Ranger		993.03
EFT5732	11/10/2017	LANDGATE	Rates Collection		65.50
EFT5733	11/10/2017	LGIS RISK MANAGEMENT	Avon Midlands Risk Coordinator - 1st Instal 2017/18		3714.70
EFT5734	11/10/2017	METROCOUNT VEHICLE CLASSIFIER	Parts for Traffic Counter		336.60
EFT5735	11/10/2017	MUCHEA GRADING CONTRACTORS	Maintenance Grading		30128.67
EFT5736	11/10/2017	NUTRIPRO PTY LTD	Exercise classes for Gillingarra & Yerecoin	2090.00	5060.00
			Senior exercise classes 10 weeks	2970.00	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5737	11/10/2017	Onsite Mechanical	Service for Loader, Roller, Grader and Truck	924.00	1565.64
			Repairs to PLR10 & PTK22	519.92	
			Repairs to Generator Trailer - PTL03	121.72	
EFT5738	11/10/2017	PUBLIC LIBRARIES WA INC	PLWA Membership 2017/18		110.00
EFT5739	11/10/2017	Pennant House	Flags with Shire Logo		528.00
EFT5740	11/10/2017	SHERIDAN'S FOR BADGES	Staff Name Badges		101.31
EFT5741	11/10/2017	SHIRE OF TOODYAY	Aged Unit Admin Management Fee July to Sept 17		5030.06
EFT5742	11/10/2017	STATE LAW PUBLISHER	Advertising - Town Planning Scheme		578.12
EFT5743	11/10/2017	WALLIS COMPUTER SOLUTIONS	Telephone Charges	115.50	47135.00
			Platinum Back Up Agreement 1-9-17 to 31-8-18	9821.46	
			Platinum IT Support Agreement 2017/18	37082.54	
			Telephone Charges	115.50	
EFT5744	11/10/2017	WESTRAC PTY LTD - PARTS	Grader Parts		348.81
EFT5745	11/10/2017	Western Australia Mens Shed Assoc	Mens Shed Conference - Cr D Smith & Mrs M Smith		310.00
EFT5746	11/10/2017	Wheatbelt Vet Services Pty Ltd	Veterinary Services		15.00
EFT5747	11/10/2017	Wongan Hills Caravan Park	Accommodation - Consultant		220.00
EFT5748	11/10/2017	YERECOIN TRADERS	Purchases from store Aug 17		252.81
EFT5749	18/10/2017	Paul And Wendy Cleaning Services	Tip Management for Oct 17		2538.47
EFT5750	27/10/2017	ABBOTT AUTO ELECTRICS	Repairs to PAV45		2711.18
EFT5751	27/10/2017	AFGRI Equipment Australia Pty Ltd	Parts for Side tipper		223.58
EFT5752	27/10/2017	AK Evans Earthmoving	Maint Grade Area 2 - Sept 17	45925.00	78787.50
			Maint Grade Area 2 - Aug 17	32862.50	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5753	27/10/2017	ANDERSON MUNRO & WYLLIE	Roads to Recovery June 2017		1512.50
EFT5754	27/10/2017	ANDREW BROADHURST	Allowance Sept 17		2125.00
EFT5755	27/10/2017	AUTOSWEEP	Sweep roads as requested		1210.00
EFT5756	27/10/2017	BATTERY WORLD	Battery for PWV59		598.00
EFT5757	27/10/2017	BENARA NURSERIES	Credit, plants	-27.89	1010.19
			Various plants for Gardens	351.02	
			Plants for Shire Gardens	687.06	
EFT5758	27/10/2017	BINDOON TRACTORS PTY LTD	Excavator Hire Oct 17		1705.00
EFT5759	27/10/2017	BOC LIMITED	Annual Gas Cylinder Fees		41.75
EFT5760	27/10/2017	BOLGART RURAL MERCHANDISE	Purchase for Aug 17	335.92	552.51
			Purchases for Sept 17	216.59	
EFT5761	27/10/2017	BigMate Monitoring Services Pty Ltd	Monitoring for October 17		352.00
EFT5762	27/10/2017	Bindi Transport	Tree Lopping and Mulching		8514.00
EFT5763	27/10/2017	CALINGIRI TRADERS	Building for Sept 17		29.20
EFT5764	27/10/2017	CHILD SUPPORT AGENCY	Payroll deductions		200.24
EFT5765	27/10/2017	CIVIC LEGAL PTY LTD	Professional Services	3943.50	6807.90
			Professional Services	1813.35	
			Professional Services	1051.05	
EFT5766	27/10/2017	COUNTRY COPIERS NORTHAM	Copier Servicing Sept 17		2107.52
EFT5767	27/10/2017	COURIER AUSTRALIA	Freight charges		48.98
EFT5768	27/10/2017	DAVID BRITNALL SMITH	Allowance Sept 17 - 1 week OCT 17		2833.33
EFT5769	27/10/2017	DAVID LOVELOCK	Allowance Sept 17		3750.00
EFT5770	27/10/2017	DEPART FIRE AND EMERGENCY SERV	ESL Income Local Gov		1575.00

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5771	27/10/2017	DUN DIRECT PTY LTD	10500 L Bulk Diesel	✓	11641.37
EFT5772	27/10/2017	E FIRE & SAFETY	Service fire extinguisher in the Shire	✓	1745.70
EFT5773	27/10/2017	Filter Discounters Pty Ltd	Parts for PLR10	✓	122.76
EFT5774	27/10/2017	GALVINS PLUMBING SUPPLIES	Plumbing fittings - New Aged Units	✓	357.42
EFT5775	27/10/2017	JACQUELINE CORLESS-CROWTHER	Allowance Sept 17	✓	2125.00
EFT5776	27/10/2017	JASON SIGNMAKERS	Rural replacement sign	✓	28.05
EFT5777	27/10/2017	JDSi Consulting Engineers Pty Ltd	Eng Services - 44 Smith St Bolgart	✓	2750.00
EFT5778	27/10/2017	JIM KELLY	Allowance Sept 17 - 1 week Oct 17	✓	2833.33
EFT5779	27/10/2017	JR & A HERSEY PTY LTD	Uniforms	✓	13.75
EFT5780	27/10/2017	Jaymie King	Allowance Sept 17	✓	2125.00
EFT5781	27/10/2017	LANDMARK	Weed spray	✓	2073.39
EFT5782	27/10/2017	LGISWA	Liability Insurance	7602.84	5198.22
EFT5783	27/10/2017	LGISWA - WORKCARE SCHEME	Contribution Discount 2017/18	-2404.62	
EFT5784	27/10/2017	LGISWA - PROPERTY	Workers Comp 2017/18	✓	24640.00
EFT5785	27/10/2017	LG PROFESSIONALS AUSTRALIA WA	Property Insurance	✓	26930.88
EFT5786	27/10/2017	MALTS CONTRACTING	LG Professionals - Annual State Conference - CEO	✓	1560.00
EFT5787	27/10/2017	MARKETFORCE PTY LTD	Cleaning for Sept 17	✓	2904.00
			Advertising - LG Tenders	430.46	
			Advertising - LG Notices	600.29	
			Advertising - LG Elections	974.28	
EFT5788	27/10/2017	SOVP Staff Member	Police Clearance reimburse	✓	50.24
EFT5789	27/10/2017	MOORE STEPHENS (WA) PTY LTD	Nuts & Bolts Workshop - CSM	✓	1584.00

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5790	27/10/2017	MUCHEA GRADING CONTRACTORS	Re-Sheet Box Hall Rd	44000.00	95645.00
			Re-Sheet Box Hall Rd	51645.00	
EFT5791	27/10/2017	NEVILLE JAMES CLARKE	September Quarter Allowance		2125.00
EFT5792	27/10/2017	Onsite Mechanical			2185.68
			Service Fire Truck - PFT14	682.13	
			Service Fire Truck - PFT15	555.41	
			Service Fire Truck - PFT16	502.32	
			Service Fire Ute - PFT 10	445.82	
EFT5793	27/10/2017	P & G Body Builders	Repairs to hydraulic pump		2931.50
EFT5794	27/10/2017	PAULINE BANTOCK	Allowance Sept 17		2125.00
EFT5795	27/10/2017	Paul And Wendy Cleaning Services			3693.47
			Cleaning Shire Buildings - Oct 17	1155.00	
			Tip Management 15/10 to 22/10/17	2538.47	
EFT5796	27/10/2017	Pumps Australia Pty Ltd	Honda pump and valves		1974.50
EFT5797	27/10/2017	R & J Haulage Pty Ltd			39820.00
			Edge repairs Mogumber - Yarawindah Rds	34320.00	
			Repair pot holes	5500.00	
EFT5798	27/10/2017	REBECCA STONE			3460.00
			Overpaid Invoice 95	-2000.00	
			Painting - Interior Council Chambers	1230.00	
			Painting Calingiri Sports Pavillion	4230.00	
EFT5799	27/10/2017	Ramsay Construction Pty Ltd	Building and Health Sept 17		7990.00
EFT5800	27/10/2017	SHIRE OF MOORA	CESM Services for Sept 17 Quarter		5934.63
EFT5801	27/10/2017	STAR TRACK EXPRESS	Freight Charges		127.98

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5802	27/10/2017	STEPHANIE PENN	Reimburse for Bolgart Hall Allowance Sept 17	272.62	2803.87
EFT5803	27/10/2017	T-QUIP	Parts PM07	2531.25	24.25
EFT5804	27/10/2017	THOMAS CULVERWELL	Cleaning for Gillingarra 19-9 to 10-10-17		140.00
EFT5805	27/10/2017	TOODYAY TYRES & EXHAUST	Tyre for PTK21	233.00	373.00
EFT5806	27/10/2017	WA Reticulation Supplies	Tyre for PGR9	75.00	
EFT5807	27/10/2017	WALLIS COMPUTER SOLUTIONS	Tyre for PGR9	65.00	
EFT5808	27/10/2017	WESTRAC PTY LTD - PARTS	Reticulation for 13 Lambert Cresc		288.15
EFT5809	27/10/2017	WHEATBELT TYRES	Replace two Laptops	2440.90	3230.65
EFT5810	27/10/2017	WILSONS SIGN SOLUTIONS	Kyocera Printer Bendigo bank	789.75	
EFT5811	27/10/2017	WINC AUSTRALIA PTY LTD	Parts for PEX01		193.84
EFT5812	27/10/2017	WONGAN HILL BETTA HOME LIVING	Tyre Repair - PTR03	84.00	231.00
EFT5813	27/10/2017	WONGAN STEEL MANUFACTURERS	Repair Tyre PGR9	88.00	
EFT5814	27/10/2017	WORKWEAR GROUP	Repair Tyre - PTR03	59.00	
EFT5815	27/10/2017	YERECOIN TRADERS	Name tags for the Honour board Stationery		82.50
			Chef Gas LPG Oven 12 Harrington St		176.49
			Repair trailer PTL12		699.00
			Admin Staff Uniform	708.00	890.21
			Returned goods	-53.35	654.65
			Purchases for Sept 17		18.15
Total EFT payments for October 2017					538904.45

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
12120	05/10/2017	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 4/10/17		4450.00
12121	05/10/2017	SHIRE OF VICTORIA PLAINS	Payroll deductions		150.00
12122	12/10/2017	DARLING RANGE NORTH PTY LTD	Rates refund A21876		493.59
12123	12/10/2017	DAVID E & LESLEY HARDWICK	Rates refund A21850		223.80
12124	12/10/2017	DEPART WATER AND ENVIRON REG	Annual License Fee Bolgart Refuse Site	854.40	2563.20
			Annual License Fee Calingiri Refuse Site	854.40	
			Annual Licence for Mogumber Refuse Site	854.40	
12125	19/10/2017	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 18/10/17		3305.00
12126	19/10/2017	SHIRE OF VICTORIA PLAINS	Payroll deductions		600.00
12127	27/10/2017	Department Of Transport	Vehicle Renewal PAV43		394.70
12128	27/10/2017	SBT Properties Pty Ltd	Rates refund A219174		650.14
Total Cheque payments for October 2017					12830.43

Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
DD10089.1	04/10/2017	CARE SUPER	Payroll deductions	458.59	
DD10089.2	04/10/2017	REST INDUSTRY SUPER	Superannuation contributions	267.63	
DD10089.3	04/10/2017	WA SUPER	Superannuation contributions	2904.94	
DD10089.4	04/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1663.29	
DD10089.5	04/10/2017	First State Superannuation	Superannuation contributions	240.62	
DD10089.6	04/10/2017	LGIA Super	Superannuation contributions	733.03	
DD10089.7	04/10/2017	PRIME SUPER	Superannuation contributions	438.64	
DD10089.8	04/10/2017	AMP LIFE LIMITED	Superannuation contributions	182.00	
DD10089.9	04/10/2017	Bt Super For Life	Superannuation contributions	204.29	
DD10094.1	23/10/2017	SYNERGY	Electricity Charges	1307.00	
DD10094.2	11/10/2017	TELSTRA CORPORATION LTD	Telephone Charges	12.20	
DD10094.3	15/10/2017	Wright Express Australia Pty Ltd	Fuel for Shire Vehicles Sept 17	456.39	
DD10094.4	05/10/2017	SYNERGY	Electricity Charges	841.75	
DD10094.5	01/10/2017	IINET LIMITED	Telephone Charges	79.98	
DD10094.6	06/10/2017	TELSTRA CORPORATION LTD	Telephone Charges	375.00	
DD10107.1	27/10/2017	SYNERGY	Electricity Charges	0.00	
DD10107.2	16/10/2017	TELSTRA CORPORATION LTD	Telephone Charges	0.00	
DD10108.1	18/10/2017	CARE SUPER	Payroll deductions	524.10	
DD10108.2	18/10/2017	REST INDUSTRY SUPER	Superannuation contributions	267.63	
DD10108.3	18/10/2017	WA SUPER	Superannuation contributions	3094.14	
DD10108.4	18/10/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1658.42	
DD10108.5	18/10/2017	First State Superannuation	Superannuation contributions	218.75	
DD10108.6	18/10/2017	LGIA Super	Superannuation contributions	733.03	
DD10108.7	18/10/2017	PRIME SUPER	Superannuation contributions	412.15	
DD10108.8	18/10/2017	AMP LIFE LIMITED	Superannuation contributions	182.00	
DD10108.9	18/10/2017	Bt Super For Life	Superannuation contributions	204.29	

Shire of Victoria Plains

Creditor & Payroll Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
DD10116.1	27/10/2017	SYNERGY	Electricity Charges	655.35	
DD10116.2	16/10/2017	TELSTRA CORPORATION LTD	Telephone Charges	1116.93	
DD10116.3	30/10/2017	TELSTRA CORPORATION LTD	Telephone Charges	525.03	
DD10116.4	14/10/2017	SOVP - CREDIT CARD ACCOUNT		9226.52	
		New Norcia Hotel	CEO/President/Solicitor Meeting	67.85	
		Rendezvous Hotel	Accommodation Staff	458.64	
		Adobe Systems	System upgrade	18.69	
		Sebel Hotel	Accommodation for Staff	954.25	
		DS Agencies	Dump Ezy Caravan Park	2474.57	
		Readdle	Sinx Box Access for I Pads	183.18	
		Accent Rubber	Stamps for Depot	127.97	
		Pumps Australia	New Pressure Cleaner	2995.00	
		Chinese Canton	Meals WALGA Meeting	31.80	
		Officeworks	Stationery for Admin	902.91	
		City of Perth	Parking	16.13	
		City of Perth	Parking	16.13	
		Nespresso	Staff consumables	89.40	
		ALGA	Staff Training	890.00	
DD10116.5	14/10/2017	BENDIGO BANK	Credit Card fees Sept 17	16.00	
			Total Direct Debit payments for October 2017		28999.69
	05/10/2017	EFT Payment for Wages W/E 4/10/2017			40357.59
	19/10/2017	EFT Payment for Wages W/E 18/10/2017			39671.62
			Total Wages EFT payments for October 2017		80029.21
			Total Payments for October 2017		660763.78

Shire of Victoria Plains

Trust Payments for the month of October 2017

Chq/EFT	Date	Name	Description	Amount
163	24/10/2017	SHIRE OF VICTORIA PLAINS	TRANSFER TO MUNI INCOME ACCOUNT - INFRINGEMENT PAYMENT BECKETT OCT 17	50.00
		Total		50.00

F39/2017 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	7 November 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT

That the following financial statements and reports for the month ended 31 October 2017 be received.

BACKGROUND

In accordance with the Local Government (Financial Management) Regulations 1996 Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance. These are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the Local Government (Financial Management) Regulations require a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as Year-To-Date Budget);
- Actual amounts of expenditure and revenue to the end of the month to which the statement relates (known as Year-To-Date Actuals);
- Material variances between the comparatives of Budget vs Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for October 2017 is presented to Council showing monthly revenue and expenditure to date and comparative year to date budget and annual budget figures.

The format of the monthly statements has been amended to provide additional information for Council.

Council should note that the 2016/2017 Annual Financial Statements have now been completed but still need to be signed off by the Auditors and the CEO.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 199/2017

Moved: Cr J Corless-Crowther

Seconded: Cr A Broadhurst

That the following statements and reports for the month ended 31 October 2017 be received:

Motion Put and Carried: 7/0

Summary Graphs - Financial Activity

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Note 1	Significant Accounting Policies
Note 2	Net Current Funding Position
Note 3	Capital - Acquisitions, Funding and Disposal
Note 4	Cash and Investments
Note 5	Receivables
Note 6	Payables
Note 7	Cash Backed Reserves
Note 8	Rating Information
Note 9	Information on Borrowings
Note 10	Grants and Contributions
Note 11	Budget Amendments
Note 12	Trust Fund
Note 13	Material Variances
	Debtors Listing
	Bank reconciliation



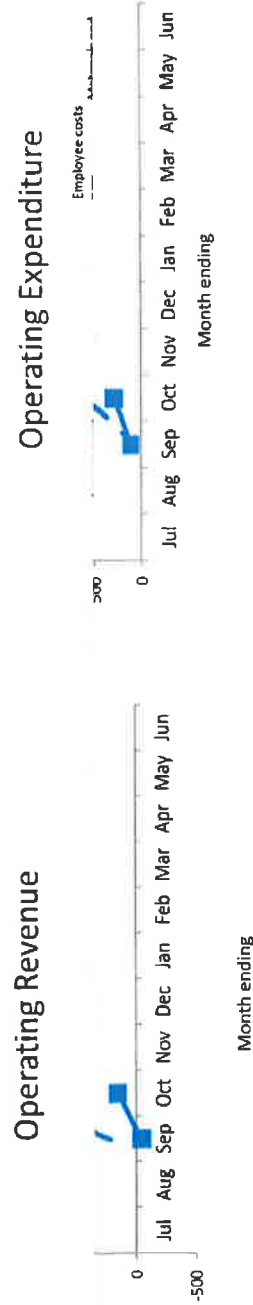
**SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ended 30 October 2017**

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Summary Graphs - Financial Activity	2
Statement of Financial Activity by Program	3
Statement of Financial Activity By Nature or Type	4
Note 1 Significant Accounting Policies	5-7
Note 2 Net Current Funding Position	8
Note 3 Capital - Acquisitions, Funding and Disposal	9-11
Note 4 Cash and Investments	12
Note 5 Receivables	13
Note 6 Payables	14
Note 7 Cash Backed Reserves	15
Note 8 Rating Information	16
Note 9 Information on Borrowings	17
Note 10 Grants and Contributions	18
Note 11 Budget Amendments	19
Note 12 Trust Fund	20
Note 13 Material Variances	21

Shire of Victoria Plains
 Information Summary
 For the Period Ended 30 October 2017



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
Statutory Reporting Program
For the Period Ended 30 October 2017

	Note	Adopted Annual Budget	YTD Budget {a}	YTD Actual {b}	Var. \$ {b}-{a}	Var. % {b}-{a}/{a}	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	2	639,000	639,000	616,056	(22,944)	(4%)	
Revenue from operating activities							
Governance		4,808	1,928	850	(1,078)	(56%)	
General Purpose Funding - Rates		2,393,653	2,393,653	2,387,518	(6,135)	(%)	
General Purpose Funding - Other		497,091	127,307	139,925	12,618	10%	
Law, Order, Public Safety		43,236	22,366	17,991	(4,375)	(20%)	
Health		2,263	584	1,701	1,117	191%	
Education and Welfare		0	0	1,218	1,218		
Housing		124,154	94,708	(42,749)	(137,457)	(145%)	▼
Community amenities		73,232	68,997	83,851	14,854	22%	▲
Recreation and Culture		21,035	2,736	8,566	5,830	213%	▲
Transport		4,878	1,292	1,705	413	32%	
Economic Services		28,718	9,560	13,591	4,031	42%	
Other Property and Services		34,380	11,448	29,384	17,936	157%	▲
		3,227,448	2,734,579	2,643,550	(91,029)		
Expenditure from operating activities							
Governance		(475,770)	(181,632)	(165,009)	16,623	9%	
General Purpose Funding		(308,057)	(106,623)	(122,391)	(15,768)	(15%)	▲
Law, Order, Public Safety		(295,665)	(120,701)	(94,438)	26,263	22%	▼
Health		(150,664)	(77,063)	(48,891)	28,172	37%	▼
Education and Welfare		(48,038)	(15,960)	(14,075)	1,885	12%	
Housing		(194,686)	(66,424)	(92,233)	(25,809)	(39%)	▲
Community Amenities		(439,413)	(143,219)	(121,054)	22,165	15%	▼
Recreation and Culture		(623,155)	(206,784)	(195,645)	11,139	5%	
Transport		(2,612,789)	(870,808)	(1,015,296)	(144,488)	(17%)	▲
Economic Services		(211,550)	(78,417)	(69,598)	8,819	11%	▼
Other Property and Services		(22,500)	(10,656)	(127,542)	(116,886)	(1097%)	▲
		(5,382,287)	(1,878,287)	(2,066,172)	(187,885)		
Operating activities excluded from budget							
Add back Depreciation		1,944,577	648,120	640,655	(7,465)	(1%)	
Adjust (Profit)/Loss on Disposal		19,000	(12,836)	(5,978)	6,858	(53%)	
Amount attributable to operating activities		(191,261)	1,491,576	1,212,055	(279,521)		
Investing activities							
Grants, Subsidies and Contributions		2,259,693	1,144,379	170,862	(973,517)	(85%)	▼
Proceeds from Disposal of Assets	3	291,500	291,500	56,364	(235,136)	(81%)	▼
Land and buildings	3	(1,012,700)	0	(24,198)	(24,198)		▲
Furniture and equipment	3	(25,000)	(6,664)	(2,623)	4,041	61%	
Plant and equipment	3	(315,000)	0	(75,874)	(75,874)		▲
Roads	3	(1,512,534)	(570,034)	(192,345)	377,689	66%	▼
Proceeds from self supporting loans	9	15,993	0	1,710			
Transfer from Reserves	7	0	0	0	0		
Repayment of Debentures	9	(58,691)	0	(7,856)	(7,856)		▲
Transfer to Reserves	7	(91,000)	(7,583)	(4,781)	2,802	37%	
Amount attributable to financing activities		(133,698)	(7,583)	(10,927)	(5,054)		
Closing Funding Surplus(Deficit)	2	(0)	2,982,174	1,749,370			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold
Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
By Nature or Type
For the Period Ended 30 October 2017

	Note	Adopted Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
		\$	\$	\$	\$
Opening Funding Surplus(Deficit)	2	639,000	639,000	616,056	(22,944)
Revenue from operating activities					
Rates		2,393,653	2,393,653	2,387,518	(6,135)
Operating grants, subsidies and contributions		503,373	136,611	151,583	14,972
Fees and charges		153,065	97,171	114,931	17,760
Interest earnings		123,000	93,332	(44,698)	(138,030)
Other revenue		54,357	13,812	34,217	20,405
Profit on disposal of assets		0	0	0	0
		3,227,448	2,734,579	2,643,551	(91,028)
Expenditure from operating activities					
Employee costs		(1,459,493)	(482,589)	(487,772)	(5,183)
Materials and contracts		(1,287,322)	(470,124)	(607,241)	(137,117)
Utility charges (electricity, gas, water etc.)		(84,850)	(28,384)	(26,478)	1,906
Depreciation on non-current assets		(1,944,577)	(648,120)	(640,655)	7,465
Interest expense		(22,066)	(1,352)	1,799	3,151
Insurance expense		(203,379)	(131,819)	(168,271)	(36,452)
Other expenditure		(361,600)	(128,735)	(143,533)	(14,798)
Loss on asset disposal		(19,000)	12,836	5,978	(6,858)
		(5,382,287)	(1,878,287)	(2,066,172)	(187,885)
Operating activities excluded from budget					
Add back Depreciation		1,944,577	648,120	640,655	(7,465)
Add back (Profit)/Loss on Asset Disposal		19,000	(12,836)	(5,978)	6,858
Amount attributable to operating activities		(191,261)	1,491,576	1,212,056	(279,520)
Investing activities					
Non-operating grants, subsidies and contributions		2,259,693	1,144,379	170,862	(973,517)
Proceeds from Disposal of Assets	3	291,500	291,500	56,364	(235,136)
Land and buildings	3	(1,012,700)	0	(24,198)	(24,198)
Furniture and equipment	3	(25,000)	(6,664)	(2,623)	4,041
Plant and equipment	3	(315,000)	0	(75,874)	(75,874)
Roads	3	(1,512,534)	(570,034)	(192,345)	377,689
Amount attributable to investing activities		(314,041)	859,181	(67,815)	281,658
Financing activities					
Proceeds from New Debentures	9	0		0	0
Transfer to Reserves	7	(91,000)	(7,583)	(4,781)	2,802
Amount attributable to financing activities		(133,698)	(7,583)	(10,927)	(3,344)
Closing Funding Surplus(Deficit)	2	(0)	2,982,174	1,749,370	

This statement is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other

short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017**

Note 1 (j) (Continued)

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
Formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing

loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

Note 1 (p) (Continued)

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Governance

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General Purpose Funding

Rates, general purpose government grants and interest revenue.

Law, Order, Public Safety

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and Welfare

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

Provision and maintenance of elderly residents housing.

Community Amenities

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and Culture

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic Services

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other Property and Services

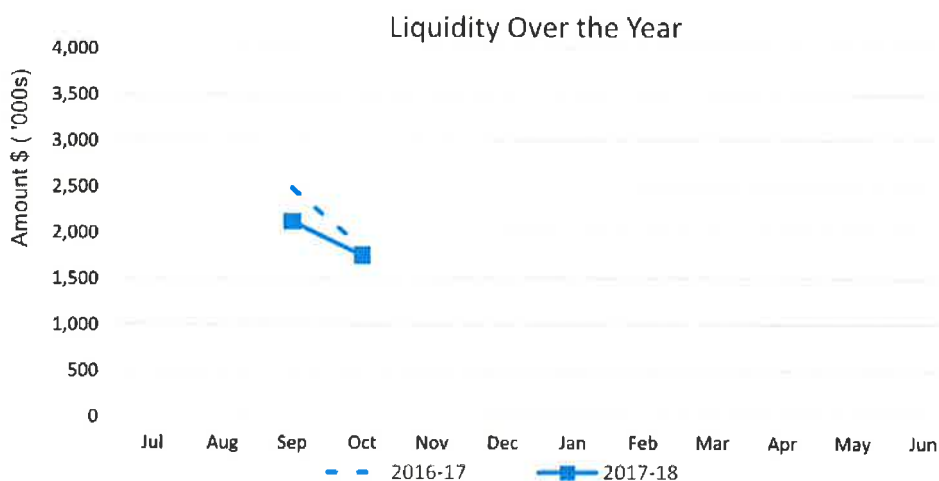
Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 2. NET CURRENT ASSETS

Net Current Assets	Note	30 June 2017	YTD 30 Oct 2016	YTD 30 Oct 2017
		\$	\$	\$
Current Assets				
Cash Municipal	4	558,396	1,862,723	1,015,396
Cash Reserves	4	720,678	708,702	725,459
Receivables - Rates	5	61,081	870,161	484,492
Receivables - Other	5	402,893		270,973
Receivables - Loans Clubs Institutions		17,175		15,465
Inventories		41,242	30,878	28,217
		1,801,464	3,472,464	2,540,002
Less: Current Liabilities				
Payables	6	(504,309)	(283,544)	(71,055)
Payables - Other	6	56,755		21,347
Long term borrowings current		(58,691)	(40,747)	(50,835)
Provision - Long Service Leave		(84,740)	(168,840)	(84,740)
Provision - Annual Leave		(63,072)		(63,072)
Adjustments				
Less: Cash Reserves	7	(720,678)	(708,702)	(725,459)
Add: Current liabilities not expected to be cleared at end of year		206,503	40,747	198,646
Less: Loans receivable - clubs/institutions		(17,175)	168,840	(15,465)
Net Current Funding Position *		616,056	2,480,218	1,749,370

* Positive=Surplus (Negative=Deficit)

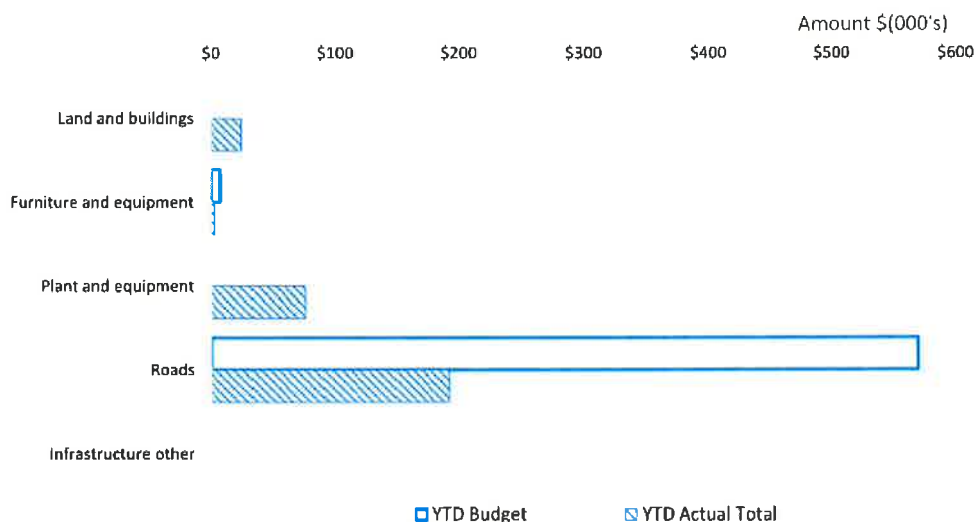


SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING

Summary Capital Acquisitions	Note	YTD New/ Upgrade Exp	YTD Actual Renewal Exp	Adopted annual Budget	YTD Budget (d)	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
				\$	\$	\$	\$
Land and buildings		0	0	1,012,700	0	24,198	0
Furniture and equipment		0	0	25,000	6,664	2,623	0
Plant and equipment		0	0	315,000	0	75,874	0
Roads		0	0	1,512,534	570,034	192,345	0
Infrastructure other		0	0	0	0	0	0
Capital Expenditure Totals		0	0	2,865,234	576,698	295,040	0
Capital Acquisitions Funded By							
Capital Grants and Contributions				2,237,627	1,143,027	172,661	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				291,500	291,500	56,364	
Council Contribution - Cash Backed Reserves							
Plant Replacement Reserve				0	0	0	
Building Reserve				0	0	0	
Council Contribution - Operations				(5,394,361)	(2,011,225)	(524,065)	
Capital Funding Total				(2,865,234)	(576,698)	(295,040)	

Capital Expenditure Program YTD



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 3. CAPITAL ACQUISITIONS

Account	YTD New/ Upgrade Exp	YTD Actual Renewal Exp	Adopted Annual Budget	YTD Budget	YTD Actual	Variance (Under)/ Over
	\$	\$	\$	\$	\$	
Capital Acquisitions						
Land and buildings						
Disability Acces Program	40057	0	0	6,200	0	0
OH&S Upgrade to Shire buildings	40074	0	0	7,000	0	0
2 x Aged Care Units - Bolgart	40197	0	0	480,000	0	1,656
2 x Aged Care Units - Calingiri	40198	0	0	480,000	0	3,321
CEO Residence Upgrades	40298	0	0	13,500	0	16,279
Dump Point (Calingiri Caravan Park)	40299	0	0	6,000	0	2,943
Depot Upgrades	40304	0	0	20,000	0	0
ATM Installation	40280	0	0	0	0	0
Land and buildings Total	0	0	1,012,700	0	24,198	
Furniture and equipment						
Computing Upgrade software & hardware	40069	0	0	20,000	6,664	2,623
Air Conditioner (Admin. Office)	40297	0	0	5,000	0	0
Air Conditioning Upgrade - Council Chambers	40279	0	0	0	0	0
Furniture and equipment Total	0	0	25,000	6,664	2,623	
Plant and equipment						
CEO Vehicle Replacement	40004	0	0	65,000	0	63,359
DCEO Vehicle Replacement	40005	0	0	45,000	0	0
Excavator	40290	0	0	0	0	0
9t Truck	40300	0	0	150,000	0	0
Ride on Mower	40301	0	0	30,000	0	0
Upgrade Water Tank	40302	0	0	10,000	0	0
Ute Body (for Rangers Ute)	40303	0	0	15,000	0	12,515
Community/Admin. Pool Vehicle	40278	0	0	0	0	0
Works Manager Vehicle Replacement	40030	0	0	0	0	0
Extra Cab Ute	40286	0	0	0	0	0
Plant and equipment Total	0	0	315,000	0	75,874	
Roads						
Roadworks - Council & Direct Road Funding	40021	0	0	150,000	105,000	3,019
Roadworks - RRG Funded Infrastructure	40022	0	0	425,534	385,034	25,558
Roadworks - Roads To Recovery Funded Infrastructure	40024	0	0	937,000	80,000	163,768
Roads Total	0	0	1,512,534	570,034	192,345	
Infrastructure other						
Bolgart Community Water Supply	40199	0	0	0	0	0
Piawaning Emergency Water Supply	40255	0	0	0	0	0
Admin. Carpark & Gardens Upgrade	40259	0	0	0	0	0

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 3. CAPITAL DISPOSALS

Asset Number	Asset Description	YTD Actual			Adopted Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
	Motor vehicles	\$ 50,385	\$ 56,364	\$ 5,979	96,500	92,500	\$(4,000)
	Plant equipment				214,000	199,000	\$(15,000)
		50,385	56,364	5,979	310,500	291,500	0 (19,000)

No disposals budgeted in 2017/18 year

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017**

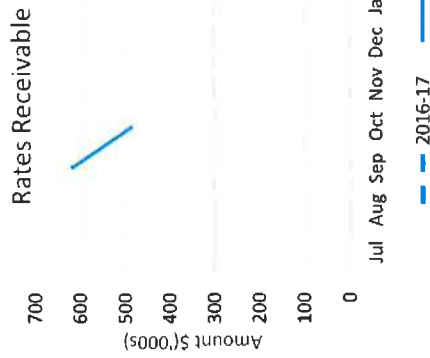
NOTE 4. CASH AND INVESTMENTS

Bank Accounts	Municipal	Reserves	Trust*	Total	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Funds Bank A/c	255,408			255,408	Bendigo Bank	0.00%	
Petty Cash Float	590			590			
Reserve Funds Bank Account		1,399		1,399	Bendigo Bank	0.00%	
Municipal Account - Treasury OCDF	9,398			9,398	WA Treasury	1.45%	
Trust bank account			11,439	11,439	Bendigo Bank	0.00%	
Municipal Savings Account	250,000			250,000	Bendigo Bank	1.50%	
(b) Term Deposits							
Municipal Account - 90 Day Term Deposit	500,000			500,000	Bendigo Bank	2.25%	19/12/2017
Municipal Term Deposit 3mths (Bendigo 1)				0			
(c) Term Deposits							
Reserves - Term Deposit		615,230		615,230	Bendigo Bank	2.25%	11/11/2017
Reserves - Term Deposit		106,736		106,736	Bendigo Bank	2.40%	5/03/2018
Treasury - Reserve Account		2,094		2,094	WA Treasury	1.45%	
Total	1,015,396	725,459	11,439	1,752,294			

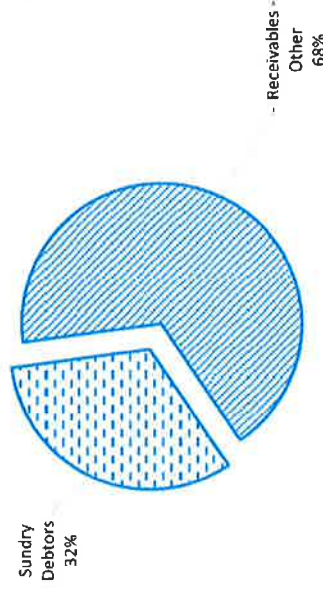
SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 5. RECEIVABLES

Receivables - Rates and Other Rates Receivable	YTD 30 Oct 2017	30 June 2017	Receivables - General	Credit	Current	30 Days	60 Days	90+Days	Total
Opening Arrears Previous Years	\$ 61,081	\$							\$
Levied this year	2,387,518		Receivables - General	(17)	249,226	71	457	793	250,530
Other Rate Charges	0		Balances per Trial Balance						250,530
Less Collections to date	1,964,106		Sundry Debtors						522,962
Equals Current Outstanding	484,492	61,081	Receivables - Other						0
Net Rates Collectable	484,492	61,081	Total Receivables General Outstanding						773,492
% Collected	-80%	#DIV/0!	Amounts shown above include GST (where applicable)						



Accounts Receivable (non-rates)



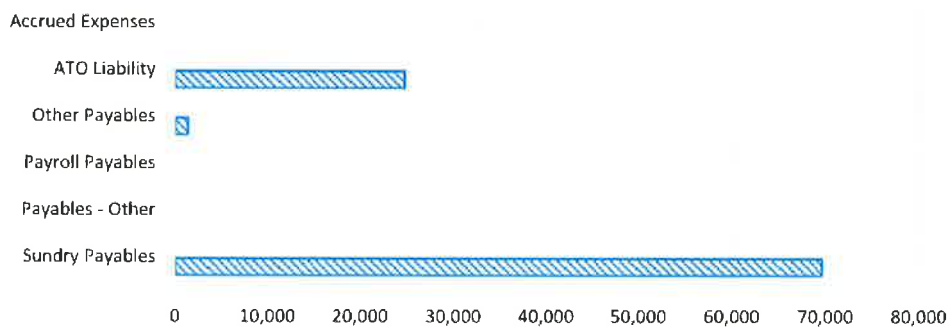
SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 6. PAYABLES

Payables	Credit	Current	30 Days	60 Days	90+Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	60,761	9,189	0	(301)	69,649
Balances per Trial Balance						
Sundry Payables						69,649
Payables - Other						
Payroll Payables						0
Other Payables						1,405
ATO Liability						24,772
Accrued Expenses						0
Total Payables - Other						26,178
						Total Payables
						95,827

Amounts shown above include GST (where applicable)

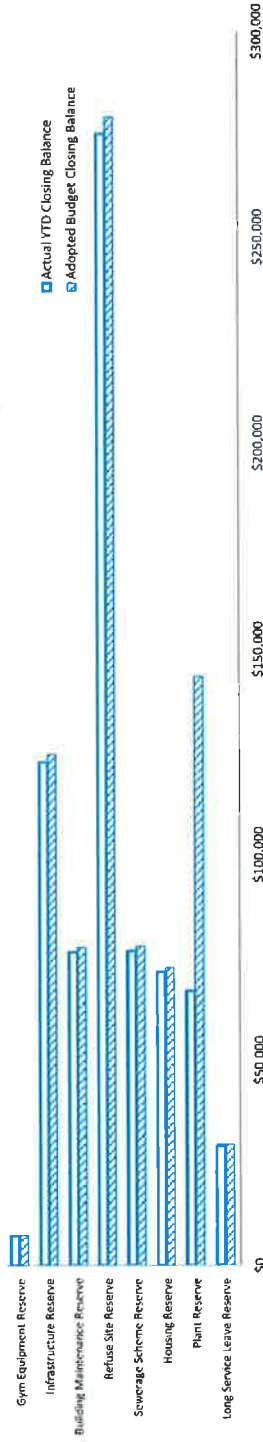
Payables



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 7. CASH BACKED RESERVES

Reserves	Opening Balance	Adopted Budget Interest Earned	Actual Interest Earned	Adopted Budget Transfers In (+)	Actual Transfers In (+)	Adopted Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Adopted Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	28,843	600	249	0	0	0	0		29,443	29,092
Plant Reserve	66,264	1,177	536	76,000	0	0	0		143,441	66,800
Housing Reserve	70,966	1,480	546	0	0	0	0		72,446	71,512
Sewerage Scheme Reserve	76,096	1,610	473	0	0	0	0		77,706	76,569
Refuse Site Reserve	273,652	5,787	1,702	0	0	0	0		279,439	275,354
Building Maintenance Reserve	75,815	1,602	471	0	0	0	0		77,417	76,286
Infrastructure Reserve	121,837	2,592	759	0	0	0	0		124,429	122,596
Gym Equipment Reserve	7,205	152	45	0	0	0	0		7,357	7,250
	720,678	15,000	4,781	76,000	0	0	0		811,678	725,459



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 8. RATING INFORMATION

RATE	Rate in \$	Number of Properties	Rateable Value	YTD Actual			Adopted Budget		
				Rate Revenue	Interim Rates	Back Rates	Rate Revenue	Interim Rate	Back Rate
General Rate	\$		\$	\$	\$	\$	\$	\$	\$
GRV	0.093242	289	1,833,532	170,962	1,471	0	172,433	170,962	170,962
UV	0.006969	220	300,951,500	2,097,331	57,394	0	2,154,725	2,097,331	2,097,331
Sub-Totals		509	302,785,032	2,268,293	58,865	0	2,327,158	2,268,293	0
Minimum Payment	\$								
GRV	420	73		30,660	0	0	30,660	30,660	30,660
UV	550	54		29,700	0	0	29,700	29,700	29,700
Sub-Totals		127		60,360	0	0	60,360	60,360	0
Total		636	302,785,032	2,328,653	58,865	0	2,387,518	2,328,653	0
Discounts on Rates									
Amount from general rates							2,387,518		2,328,653
Ex gratia Rates (\$70,044 included in UV Rates Revenue)									65,000
Total Rates							2,387,518		2,393,653

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 9. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget	2017/18 Actual	2017/18 Budget
Housing			\$	\$	\$	\$	\$	\$
Community amenities Loan 84	167,240	0	7856	15,811	159,384	151,429	(679)	(4,066)
Recreation and culture Loan 72	19,938	0		9,646	19,938	10,292	213	(1,156)
Loan 82	94,376	0		17,241	94,376	77,135	555	(4,037)
Self Supporting Loans	281,554	0	7856	42,698	273,698	238,856	89	(9,259)
Recreation and culture Loan 83	255,714	0		15,993	255,714	239,721	1,710	(12,807)
	537,268	0	7,856	58,691	529,412	478,577	1,799	(22,066)

(b) New Debentures

There were no new debentures as at the reporting date.

(c) Unspent Debentures

The Shire had no unspent debenture funds as at the reporting date.

(d) Overdraft

The does not currently have an overdraft facility .

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 10. GRANTS AND CONTRIBUTIONS

Grant Provider	Type	Opening Balance (a)	Adopted Budget		YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)-(e)	YTD Actual		Unspent Tied Grants (a)-(b)+(c)
			Operating	Capital					Revenue	(Expended) (c)	
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance											
Contributions and Donations	Operating	0	500		123	500		500	(1,000)		(1,000)
Reimbursements	Operating	0	500		500	500		500			0
General Purpose Funding											
Grants Commission - General	Operating	0	216,705		53,700	216,705		216,705	59,691		59,691
Grants Commission - Roads	Operating	0	228,903		55,701	228,903		228,903	60,690		60,690
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Operating	0	37,765		9,441	37,765		37,765	37,022		17,022
Housing											
R4R CLGF Grant Aged Units	Non-Operating	0	900,000			900,000		900,000		(122,967)	(122,967)
Community Amenities											
Drum Muster	Operating	0	1,000			1,000		1,000	363		363
Calligiri Sports Ground	Operating	0	2,000		408	2,000		2,000	5,764		5,764
Recreation and Culture											
Transport											
Grant - MRWA Direct	Non-Operating	0	125,504		125,504	125,504	(53,225)	72,279	71,179		72,279
Grant - Road and Footpath Maint	Operating	0	1,000			1,000		1,000			0
Grant - Regional Roads	Non-Operating	0	256,689		102,675	256,689		256,689	205,350		205,350
Grant - Blackspot	Non-Operating	0	40,500		16,300	40,500		40,500	16,200		16,200
Grant - Roads to Recovery	Non-Operating	0	937,000			937,000		937,000			0
Grant - MRWA Specific	Non-operating	0									0
Other Property and Services											
Diesel Fuel Rebate	Operating	0	15,000		3,750	15,000		15,000	9,051		9,051
TOTALS		0	628,877	2,134,189	370,092	2,763,066	(53,225)	2,709,841	445,410	(122,967)	322,443
SUMMARY											
Operating	Operating Grants, Subsidies and Contributions	0	503,373	0	125,713	503,373	0	502,373	151,581	0	151,581
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions	0	125,504	2,134,189	244,379	2,259,693	(53,225)	2,206,468	293,829	(122,967)	170,862
TOTALS		0	628,877	2,134,189	370,092	2,763,066	(53,225)	2,706,841	445,410	(122,967)	322,443

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 11. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Adopted Budget Running Balance
				\$	\$	\$	\$
	Opening Carried Forward Surplus (Deficit)						639,000
	<i>MRWA Direct Grant reduced</i>				(53,225)		585,775
	Adopted Budget Cash Position as per Council Resolution			0	0	0	639,000

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 12. TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 30 Oct 17
	\$	\$	\$	\$
Council Nominations	0			0
Housing Bonds	0	750		750
BCITF	953	1,878		2,831
BSL	2,420	1,401		3,821
Gym Key Bonds	642	80	(20)	702
Hall Bonds	540	200	(200)	540
Tip Key Bonds	1,518	20	(80)	1,458
Community Bus	0			0
Transport Licencing	2,379	68,283	(68,100)	2,562
Other	1,388	200	(250)	1,338
	9,840	72,812	(68,650)	14,002

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$5,000 or 10%.

Reporting Program	Variance	Variance	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Housing	(137,457)	(145%)	▼	Timing	Due to Interest budgeted for but not yet received. Due to CBH Planning Application Received but not budgeted for.
Community amenities	14,854	22%	▲	Permanent	
Recreation and Culture	5,830	213%	▲	Permanent	Football Costs recovered.
Other Property and Services	17,936	2	▲	Permanent	Workers Compensation costs recovered.
Expenditure from operating activities					
General Purpose Funding	(15,768)	(15%)	▲	Timing	Admin expenditure allocations. Due to Fire control expenses not yet paid.
Law, Order, Public Safety	26,263	22%	▼	Timing	EHO Consulting costs budgeted in October for the 2017/18 year.
Health	28,172	37%	▼	Timing	Maintenance on staff housing completed earlier than budgeted.
Housing	(25,809)	(39%)	▲	Timing	Landfill, refuse collection and Yenart Bore under spent.
Community Amenities	22,165	15%	▼	Timing	
Transport	(144,488)	(17%)	▲	Timing	Maintenance Grading project commenced before budget allocation.
Economic Services	8,819	11%	▼	Timing	Under spent on Caravan Park maintenance.
Other Property and Services	(116,886)	(1097%)	▲	Timing	Insurance budgeted monthly paid annually, parts & repairs spent before budgeted and plant recovery to be adjusted.
Operating activities excluded from budget					
Grants, Subsidies and Contributions	(973,517)	(85%)	▼	Timing	Grants not received when budgeted for. Budgeted asset disposals not yet completed
Proceeds from Disposal of Assets	(235,136)	(81%)	▼	Timing	

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 October 2017

NOTE 13. EXPLANATION OF MATERIAL VARIANCES

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of \$5,000 or 10%.

Reporting Program	Variance	Variance Var.	Timing/ Permanent	Explanation of Variance
Land and buildings	(24,198)	▲	Timing	Staff housing upgrades purchased before budget allocation.
Plant and equipment	(75,874)	▲	Timing	Replacement vehicle purchased before budgeted.
Roads	377,689	66% ▼	Timing	Less spent than budgeted for.
Repayment of Debentures	(7,856)	▲	Timing	Loan Repayment made before budget for.

Further Comments

Note 2 - Net Current Assets
Note 3 - Capital
Note 4 - Cash
Note 5 - Receivables
Note 6 - Payables
Note 7 - Reserves
Note 8 - Rates
Note 9 - Borrowings
Note 10 - Grants
Note 11 - Budget Amendments
Note 12 - Trust

**Shire of Victoria Plains Debtors Listing
as at 31st October 2017**

Debtor No	2/08/2017 90 Days	1/09/2017 60 Days	1/10/2017 30 Days	31/10/2017 Current	Total	Comments
16	\$0.00	\$0.00	\$5.50	\$16.50	\$22.00	
282	\$0.00	\$0.00	\$0.00	\$911.00	\$911.00	
29	\$0.00	\$0.00	\$0.00	\$243,705.00	\$243,705.00	
293	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	Payment Arrangement
307	\$0.00	\$0.00	\$0.00	\$431.80	\$431.80	
31	\$0.00	\$0.00	\$0.00	\$274.75	\$274.75	
323	\$0.00	\$0.00	\$0.00	\$8.25	\$8.25	
364	\$390.25	\$0.00	\$0.00	\$0.00	\$390.25	Disputing charges
395	\$0.00	\$0.00	\$33.00	\$33.00	\$66.00	
435	\$0.00	\$0.00	\$0.00	\$682.22	\$682.22	
44	\$0.00	\$0.00	\$0.00	\$1,184.20	\$1,184.20	
469	\$0.00	\$0.00	\$0.00	\$329.25	\$329.25	
489	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
494	\$0.00	\$0.00	\$0.00	\$880.00	\$880.00	
506	\$202.50	\$0.00	\$0.00	\$0.00	\$202.50	Statement sent
509	-\$16.50	\$0.00	\$0.00	\$0.00	-\$16.50	
520	\$0.00	\$357.96	\$0.00	\$0.00	\$357.96	Sent Revised statement
524	\$0.00	\$0.00	\$0.00	\$66.00	\$66.00	
525	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
526	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
527	\$0.00	\$0.00	\$0.00	\$150.34	\$150.34	
528	\$0.00	\$0.00	\$0.00	\$101.88	\$101.88	
529	\$0.00	\$0.00	\$0.00	\$32.00	\$32.00	
7	\$0.00	\$0.00	\$0.00	\$287.41	\$287.41	
83	\$0.00	\$99.00	\$33.00	\$66.00	\$198.00	
	\$776.25	\$456.96	\$71.50	\$249,225.60	\$250,530.31	

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2017

General Ledger Movement Details	Total	Municipal	Municipal Savings Account	Municipal Term Deposit 30 days	Muni Funds Treasury Corp
Balance Bought Forward from Previous	894,376.56	884,990.24		0.00	9,386.32
Add Receipts as per Ledger	51,122.13	51,110.66		0.00	11.47
Add Transfers from Other Bank Account	750,000.00	250,000.00		500,000.00	
	1,695,498.69	1,186,100.90	0.00	500,000.00	9,397.79
Less Payments as per Ledger	930,692.92	930,692.92			
Less Transfers to Other Bank Account	250,000.00		250,000.00		
Closing Balance Ledger	514,805.77	255,407.98	(250,000.00)	500,000.00	9,397.79
	(505,623.47)	(5,623.47)	(500,000.00)	0.00	0.00
	Total	Municipal		Muni Term Dep	Muni Treasury
Balance on Bank Statement		262,682.06	250,000.00	500,000.00	9,397.79
+ Outstanding Deposits	980.40	980.40			
- Outstanding Cheques	(2,631.01)	(2,631.01)			
Balance	1,020,429.24	261,031.45	250,000.00	500,000.00	9,397.79
Deposits on Statement not receipted					
Unknown	-				
Commission	-				
Debtors Payments	-				
Interest	-				
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled					
D/Debits for June processed in May	-				
June receipts processin in May	-				
Unknown deposits	(5,623.47)	(5,623.47)			
Payments for June processed in May	-				
Sub-total PAYMENTS not journalled	(5,623.47)	(5,623.47)	0.00	0.00	0.00
	(5,623.47)	(5,623.47)	0.00	0.00	0.00
Balance as per Reconciliation	1,014,805.77	255,407.98	250,000.00	500,000.00	9,397.79
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00
Ledger Balance	1,014,805.77	255,407.98	250,000.00	500,000.00	9,397.79
Account #		91000	91002	91008	91007

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2017

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Bought Forward from Previous	731,831.71	1,399.28	615,229.59	2,091.45	105,434.25	7,677.14
Add Receipts as per Ledger	5,116.11			2.48	1,302.19	3,811.44
Add Transfers from Other Bank Account	736,947.82	1,399.28	615,229.59	2,093.93	106,736.44	11,488.58
Less Payments as per Ledger					50.00	
Less Transfers to Other Bank Account						
Closing Balance Ledger	736,947.82	1,399.28	615,229.59	2,093.93	106,736.44	11,438.58
	1,681.74	0.00	0.00	0.00	0.00	1,681.74
Total		Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		1,399.28	615,229.59	2,093.93	106,736.44	10,116.84
+ Outstanding Deposits	-					
- Outstanding Cheques	(360.00)					(360.00)
Balance	735,216.08	1,399.28	615,229.59	2,093.93	106,736.44	9,756.84
Deposits on Statement not receipted						
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	1,681.74
+ PAYMENTS not journalled						
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
	1,681.74	0.00	0.00	0.00	0.00	1,681.74
Balance as per Reconciliation	736,897.82	1,399.28	615,229.59	2,093.93	106,736.44	11,438.58
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	736,897.82	1,399.28	615,229.59	2,093.93	106,736.44	11,438.58
Account #		91010	91011	91012	91013	99000

F40/2017 INSURANCE PAYMENTS FOR COMMUNITY GROUPS

FILE REFERENCE	F1.3.3
REPORT DATE	7 November 2017
APPLICANT/PROPONANT	Gillingarra Sport and Recreation Club Inc
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

To provide Council with details of Gillingarra Sport and Recreation Club Inc. (the Club) Public Liability Insurance and ask for clarification of Policy 6.5.2 - Subsidies Public Halls.

BACKGROUND

Council Policy 6.5.2 - Subsidies Public Halls; provides for Council to pay up to 100% of insurance incurred for halls. The Club contacted the Shire administration office with regards to the re-imburement of their Public Liability Insurance for 2016/17 and 2017/18 financial years upon being advised that the Shire may pay for this insurance.

A review of the Council Policy 6.5.2 by the Corporate Services Manager revealed the wording of the policy referred to “hall insurance”, not specifically Public Liability Insurance”. Most Progress Associations which look after halls not owned by the Shire take out an insurance package which includes along with building and contents insurance public liability cover. In a similar Council Report (A12) in March 2015 it stated that: “For many years this full package has been subsidised by the Shire under this policy”. It is unclear whether this is still the situation. Building insurance for the Gillingarra Hall has been paid by the Shire for at least the last 5 years (it seems that both the Club and the Shire have been paying Building Insurance for the Hall).

COMMENT

Invoices and proof of payment have been received from the Club for Business property damage, Business Legal Liability and Glass breakage insurance for the 2016/17 and 2017/18 financial years totalling \$5,610 (inc GST). The amounts for Liability Insurance are: \$911.00 for 2016/17 and \$888.00 for 2017/18 (incl GST). The Shire has not budgeted for reimbursements of Public Liability Insurance for halls that are not owned by the Shire.

Policy 6.5.2 reads as follows;

6.5.2 Subsidies Public Halls

Council will subsidise organisations responsible for the management and maintenance of public halls in the Shire of Victoria Plains as follows:

- i) Up to 100% of the costs of electricity and insurance incurred for the hall subject to the presentation of receipted accounts.*

In the Council Report from 2015 referred to above it also stated: “To enable clarity for staff and community groups in claims for shire subsidies for insurance premiums, the policy needs to be reviewed and the insurance provisions confirmed or changed to allow claims for insurances other than building insurance on halls”. Resolution 50/2015 stated: “Moved Cr Kelly seconded Cr Lovelock that Council confirm that the subsidy referred to in Policy 6.5.2 in relation to insurance is for hall buildings and contents only. Additional subsidies for other insurances may be available subject to an application being lodged with the Shire prior to the issuing of the insurance policy”. The policy has not been amended.

POLICY REQUIREMENTS

Policy 6.5.2 relates to this item

LEGISLATIVE REQUIREMENTS

None

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There will be financial implications if changes are made to subsidies paid for insurance premiums on Public Liability.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RECOMMENDATION

Moved: Cr S Penn

Seconded: No seconder

That Council clarify whether the wording of Policy 6.5.2 needs to be changed and whether Council wishes to continue paying for Building Insurance and reimbursing Associations for Public Liability Insurance for halls that are not owned by the Shire.

AMENDED MOTION

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

Council confirms that the Shire will pay for all building and contents insurance on all halls and will consider reimbursing public liability on an annual basis upon request.

Councillors agreed to bring back to the next meeting after more information on insurances has been provided by the Corporate Services Manager.

F41/2017 WRITE OFF RATES AND ASSOCIATED CHARGES

FILE REFERENCE	F1.3.3
REPORT DATE	7 November 2017
APPLICANT/PROPOSANT	Meryl Robertson – Finance Rates Officer
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to write-off rates and associated charges amounting to \$571.68.

BACKGROUND

Five Roads Cafe located in the old Roads Board Building located on Crown Reserve #21472 on Cavell Street Calingiri (Assessment A21836) is a leased commercial premises with “ownership” of the property resting with the Shire of Victoria Plains.

The current tenant took over the cafe in late 2015. With the recent dispatch of the 2017/2018 rate notices taking place, the tenant has advised that refuse and recycling charges associated with the lease may be incorrect dating back to when the lease changed hands. There is an amount of \$450.59 in rubbish & recycling charges and an amount of \$121.09 in outstanding interest that is attributable to the Roads Board Building for the period prior to when the new tenant took over in December 2015.

COMMENT

A meeting took place at the Shire Admin Offices on 23 October 2017 between the operator of Five Roads Cafe, the Corporate Services Manager of the Shire and the Finance Officer – Rates of the Shire where arrear rates and interest were discussed. It was agreed that arrear rates of \$93.00 and related interest of \$13.64 (as at 31 October 2017) was outstanding. Rates and charges for the 2017/18 year have not yet been billed. An amount of \$270.75 is to be billed, bringing the total owing by Five Roads Cafe to \$377.39.

It is unclear as to why this issue was not sorted out earlier so that arrear rates and charges due by the previous tenant could have been recovered.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Reduction in net income of \$450.59 (accounted for in previous years) and interest of \$121.09

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RECOMMENDATION

Moved: Cr S Penn

Seconded: Cr N Clarke

That Council approves the write-off of rates and associated interest charges amounting to \$571.68 for Five Roads Cafe.

Councillors agreed to bring back to the next meeting after further investigation by the Corporate Services Manager.

10.3 ADMINISTRATION

A40/2017 SHIRE OWNED PROPERTY - 13 LAMBERT CRESCENT, CALINGIRI

FILE REFERENCE	HS1.1
REPORT DATE	6 November 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	A39/2017 – 25 October 2017
AUTHOR	Glenda Teede – Chief Executive Officer
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to commence works required at 13 Lambert Crescent, Calingiri to bring this property up to an executive standard.

BACKGROUND

As reported on at the October 2017 Ordinary Meeting of Council, the Shire owned residence located at 13 Lambert Crescent, Calingiri was inspected and showed a high level of disrepair and degradation. Over 25 items were listed as needing to be repaired and/or replaced.

These works are required so that the property can be restored to an executive standard and it can be returned to being the designated CEO residence.

COMMENT

Two quotations for required works have been received to date being:

- | | |
|---|-----------|
| 1. Northam Carpet Court - Floor coverings for entire home | \$7400.00 |
| 2. Mark Glossop – Replace/Repair wiring and electrics | \$4400.00 |

The Shire is waiting on quotations for the following:

1. Outdoor blinds
2. Replacement curtains
3. Internal painting
4. Building works (if required)

The two received quotations are for works that will need to be conducted prior to the installation of blinds and painting of the property. Works are to be performed as a matter of priority to assist in attracting a new Works Manager to the Shire.

POLICY REQUIREMENTS

8.2 – Staff Housing

LEGISLATIVE REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The total costs of repairs are estimated to be in excess of \$20,000.

The Corporate Services Manager has confirmed that funding for these repairs can be done through the housing reserve or through savings in capital expenditure.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 202/2017

Moved: Cr J King

Seconded: Cr S Penn

That Council approve initial expenditure of \$12,000.00 to cover carpeting and electrical works required on Shire owned property located at 13 Lambert Crescent, Calingiri.

Motion Put and Carried: 7/0

The CEO advised that as other quotes are received they will be emailed through to Councillors, and it was agreed that Councillors would agree to works being carried out and then ratified at the upcoming meeting/s of Council.

A41/2017 WINDING UP OF THE MOGUMBER LCDC

FILE REFERENCE	CA3.4.3
REPORT DATE	6 November 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Glenda Teede – Chief Executive Officer
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

The Department of Primary Industries and Regional Development has asked for Shire support for the winding up of the Mogumber Land Conservation District Committee (LCDC). This item is to seek that support.

BACKGROUND

The Mogumber LCDC ceased to exist when the member's term of appointment expired on the 30th September 2002. Since that time the LCDC has had no authority to operate and it is apparent that there is a lack of interest in continuing it.

As LCDC's were established under an act of parliament there is a formal process to wind them up and distribute any funds still held by the committee.

COMMENT

The Mogumber LCDC was established under sections 22 and 23 of the Soil and Land Conservation Act 1945 to manage activities in the Mogumber Land Conservation District in 1989. The Mogumber LCDC ceased to exist when the member's term of appointment expired on the 30th September 2002.

The area will remain gazetted and if sufficient stakeholder interest is developed in the future the LCDC can be reactivated by lodging an application with the Department of Primary Industries and Regional Development.

Before presenting the recommendation to the Minister to wind up the committee the Commissioner of Primary Industries and Regional Development is required to obtain support from the Local Governments within the Mogumber Land Conservation District.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

LCDC's are covered by the Soil and Land Conservation Act 1945.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 203/2017

Moved: Cr N Clarke

Seconded: Cr J Corless-Crowther

That Council authorise the CEO to advise the Commissioner of Primary Industries and Regional Development that it supports the winding up of the Mogumber Land Conservation District Committee.

Motion Put and Carried: 7/0

A42/2017 ENDORSEMENT OF NEW FIRE CONTROL OFFICER

FILE REFERENCE	L1.3
REPORT DATE	6 November 2017
APPLICANT/PROPONANT	Mogumber-Gillingarra Bush Fire Brigade
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Glenda Teede – Chief Executive Officer
AUTHORISED BY	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council endorsement of Marty Van Beek being the new Fire Control Officer (North) for the Mogumber-Gillingarra Bush Fire Brigade.

BACKGROUND

A Local Government may from time to time appoint such persons as it thinks necessary to be its Bush Fire Control Officers under and for the purposes of the Bush Fire Act 1954, and those officers shall appoint the Chief Bush Fire Control Officer and two (2) Deputy Bush Fire Control Officers who shall be first and second in seniority of the other bush fire control officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Local Government shall cause notice of appointment under the provisions of the Act to be published at least once in a newspaper circulating the district.

COMMENT

Mr Norm McPherson is stepping down as the FCO North and Marty Van Beek will be stepping up to the position. Mr Simon Forrester will remain the FCO South.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Bush Fire Act 1954

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 204/2017

Moved: Cr P Bantock

Seconded: Cr J Corless-Crowther

That Council endorse Marty Van Beek as the new Fire Control Officer (North) for the Mogumber-Gillingarra Bush Fire Brigade.

Motion Put and Carried: 7/0

11 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

**12 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL
RESOLUTION**

RESOLUTION 200/2017

Moved: Cr A Broadhurst

Seconded: Cr J King

That new business of an urgent nature be introduced to Council.

Motion Put and Carried: 7/0

12.1 MOGUMBER EMERGENCY WATER

Councillors discussed different options that could be explored to supply emergency water to Mogumber.

MOTION

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

To ensure that Mogumber has an emergency water supply for the 17/18 fire season, Council authorise the Shire to:

- cart water from Gillingarra to Mogumber to fill the Mogumber emergency water tank;**
- write to Mogumber residents and advise that and that water is available for fire fighting uses only from the Mogumber standpipe and to use Gillingarra water supply as an alternative source; and**
- spend up to \$5000 of unbudgeted funds to investigate the state of the bore at Lot No X Mogumber**

AMENDMENT TO THE MOTION

Moved: Cr N Clarke

Seconded: Nil

To ensure that Mogumber has an emergency water supply for the 17/18 fire season, Council authorise the Shire to:

- 1. cart water from Gillingarra to Mogumber to fill the Mogumber emergency water tank at a cost of \$700-\$800 (once only);**
- 2. investigate offer from Mr John Reid for the rest of summer (including time frames/available staff and costs);**
- 3. write to Mogumber residents and advise that water is available for emergencies only from the Mogumber standpipe and to use Gillingarra water supply as an alternative source; and**
- 4. spend up to \$5000 of unbudgeted funds to investigate the state of the bore at Lot no X Mogumber.**

AMENDMENT TO THE AMENDMENT

Moved: Cr N Clarke

Seconded: Cr S Penn

To ensure that Mogumber has an emergency water supply for the 17/18 fire season, Council authorise the Shire to:

1. cart water from Gillingarra to Mogumber to fill the Mogumber emergency water tank at a cost of \$700-\$800 (once only);
2. investigate offer from Mr John Reid for the rest of summer (including time frames/available staff and costs);
3. write to Mogumber residents and advise that water is available for emergencies only from the Mogumber standpipe and to use Gillingarra water supply as an alternative source.

Motion Put and Carried: 5/2

The amendment then became the motion.

RESOLUTION 201/2017

Moved: Cr N Clarke

Seconded: Cr S Penn

To ensure that Mogumber has an emergency water supply for the 17/18 fire season, Council authorise the Shire to:

1. cart water from Gillingarra to Mogumber to fill the Mogumber emergency water tank at a cost of \$700-\$800 (once only);
2. investigate offer from Mr John Reid (including time frames/available staff and costs) on a temporary basis;
3. write to Mogumber residents and ratepayers and advise that water is available for emergencies only from the Mogumber standpipe and to use Gillingarra water supply as an alternative source.

Motion Put and Carried: 6/1

12.2 ANZAC COMMITTEE

That Council note the following Community Members as being on the ANZAC Committee:

- Joeley Howard
- Marion Guthrie
- Pamela Evans

13 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

13.1 BYO alcohol at Shire Reserves

13.2 Minute taking – Public Question Time during meeting to be taken verbatim

14 CONFIDENTIAL ITEMS

Nil

15 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.48.

Signed this 31st ... day of January 2018

Presiding Member 

