



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On
At
Commencing

Tuesday 16th April 2013
Council Chambers, Calingiri
2.03pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.03pm

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr J Kelly	West Ward
Cr B Johnson	East Ward
Cr D Smith	East Ward
Cr D Holmes	South Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

Leave of Absence: Cr D Lovelock - West Ward

Apologies: Cr L Rive - West Ward

Visitors: Nil

Chief Executive Officer:	Mr H Hawkins
DCEO/Finance and Administration Manager:	Mr I Graham
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 62/2013

Moved Cr Holmes seconded Cr Kelly that the minutes of the Ordinary Meeting held 19th March 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

7.2 Business Arising from Minutes

Cr Brennan

Has Council received a reply from CBH regarding Bin Road?

Chief Executive Officer

No, not as of this morning.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

Attended the following meetings:-

26th March –Blessing of Roads in New Norcia

27th March – NACC

4th April – CEO Training Course in Toodyay

8th April – AROC in Toodyay

11th and 12th April – Avon Zone Conference in Merredin

Cr Smith

Also attended the CEO Training Course in Toodyay. The lecturer (Ms Stevie Smith) was a former CEO. The whole day was very informative.

Note:

CEO advised that he has spoken to a representative from Cliff's Mining. It has been a quiet year. Future plans are still in place for Victoria Plains.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F9 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 9th April 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: March 2013 - Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during March 2013.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name

- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 63/2013

Moved Cr Kelly seconded Cr Smith

- 1. That the payments made during March 2013 from the Municipal Bank Account as per the attached listing amounting to:-**

**\$496,467.49 for creditor EFT payments,
\$53,955.95 for creditor cheque payments,
\$504.91 for direct debit payments,
\$76,085.63 payroll payments;**

giving an overall total of \$627,013.98 be endorsed.

- 2. That the payments made during March 2013 from the Trust Bank Account as per the attached listing amounting to:-**

\$200.00 for trust payments be endorsed.

Motion Put & Carried 7/0

Shire of Victoria Plains**Creditor & Payroll Payments for the month of March 2013**

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT1120	07/03/2013	CALINGIRI SPORTS CLUB INC	Refreshments for Council Meetings		139.00
EFT1121	07/03/2013	CALINGIRI TRADERS	Purchase of papers, postage & consumables for Admin & Council		255.55
EFT1122	07/03/2013	CAROLYNNE HAIGH	Cleaning charges for Jan 13		1010.00
EFT1123	07/03/2013	COMMANDER AUSTRALIA LTD	Telephone Charges		304.05
EFT1124	07/03/2013	COURIER AUSTRALIA	Freight Charges		8.50
EFT1125	07/03/2013	CS LEGAL	Rates Debt Recovery Charges		1236.60
EFT1126	07/03/2013	ESPLANADE HOTEL	LGMA Finance Professional Conference Accommodation		450.00
EFT1127	07/03/2013	GALVINS PLUMBING SUPPLIES	Plumbing fittings for Gillingarra Water Supply		67.68
EFT1128	07/03/2013	HANSON CONSTRUCTION MATERIALS	Washed Granite for Yerecoin/Glentromie Road		2755.59
EFT1129	07/03/2013	LANDMARK ENGINEERING & DESIGN	Benches, Tables etc for Bolgart Outdoor Project		11731.50
EFT1130	07/03/2013	LINX ELECTRICAL	Replace water pump in air con at 12 Harrington St		211.20
EFT1131	07/03/2013	MAPS GROUP LIMITED	Fuel Card for Shire Fleet Feb 2013		316.37
EFT1132	07/03/2013	MUCHEA IRRIGATION & RURAL SUPPLIES	Repairs to PVC pipes at Calingiri Sports Oval		772.50
EFT1133	07/03/2013	PACIFIC BRANDS WORKWEAR (YAKKA)	Uniforms for Depot Staff		110.53
EFT1134	07/03/2013	PETRO INDUSTRIAL WA PTY LTD	Parts for Hino 300 Series 617 Truck - PTK21		101.20
EFT1135	07/03/2013	PYROMAX IMAGING	Tourist Sign for Piawaning		426.80
EFT1136	07/03/2013	REBECCA STONE	Progressive payment for Exterior Painting Bolgart Hall		2120.00
EFT1137	07/03/2013	RNR CONTRACTING PTY LTD	Sealing Gill/Glentromie, Yerecoin/Glentromie & Calingiri/Goomalling Rds		168124.25
EFT1138	07/03/2013	STAR TRACK EXPRESS	Freight Charges		98.18
EFT1139	07/03/2013	STILLITANO'S HOME HARDWARE & BUILD	Insect screens - 12 Harrington St		62.29
EFT1140	07/03/2013	SYSTEMS OF LANDCARE	Prepare info for Dept of Water Funding submission		5500.00

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EFT1141	07/03/2013	WESTRAC PTY LTD - PARTS	Freight Charges	18.93
EFT1142	07/03/2013	WONGAN STEEL MANUFACTURERS	Build A frame tow bar for Ute - PWV47	675.93
EFT1143	20/03/2013	MIDLAND SETTLEMENTS TRUST ACCOUNT	Purchase of Bolgart Land	2284.79
EFT1144	22/03/2013	ABBOTT AUTO ELECTRICS	Wire up Fuel Tank, Hiab & 2 Way Radio on Truck - PTK21	1415.12
EFT1145	22/03/2013	AVON WASTE	Refuse Removal Services Feb 2013	3369.96
EFT1146	22/03/2013	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of March 13	336.65
EFT1147	22/03/2013	BOLGART RURAL MERCHANDISE	Postage & spider treatment for Bolgart Public Toilets	29.90
EFT1148	22/03/2013	CALINGIRI TRADERS		3470.83
			Cleaning products & gas fittings	172.58
			Grease, Cement, urea, milk coffee etc for depot for February 2013	3298.25
EFT1149	22/03/2013	CHEFMASTER AUSTRALIA	Bin Liners	278.10
EFT1150	22/03/2013	CLOMECH PTY LTD	New Perkins Generator.	20471.00
EFT1151	22/03/2013	COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier	1167.84
EFT1152	22/03/2013	COURIER AUSTRALIA	Freight Charges	352.69
EFT1153	22/03/2013	COVS PARTS PTY LTD		621.16
			Barrier Mesh	97.68
			Spray Marker Paint	271.66
			20Kg Hand Scrubber	149.74
			Grease Gun	102.08
EFT1154	22/03/2013	DAVID BRITNALL SMITH	Quarterly Allowance March 13	1125.00
EFT1155	22/03/2013	DAVID HOLMES	Quarterly Allowance March 13	1125.00
EFT1156	22/03/2013	DAVID LOVELOCK	Quarterly Allowance March 13	1125.00
EFT1157	22/03/2013	DUN DIRECT PTY LTD	Bulk Diesel Fuel 9800 Ltrs	13911.05
EFT1158	22/03/2013	GEOFF ERICKSON	Quarterly Allowance March 13	2125.00
EFT1159	22/03/2013	HILLS FIRE EQUIPMENT SERVICE	Extinguisher bracket for Grader - PGR10	140.80
EFT1160	22/03/2013	IT VISION AUSTRALIA PTY LTD		506.00
			9067 Trust Webinar - Staff Training	253.00
			9066 Assets Webinar - Staff Training	253.00

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EFT1161	22/03/2013	JASOL AUSTRALIA	Toilet rolls and cleaning products	747.74
EFT1162	22/03/2013	JOHN BRENNAN	Quarterly Allowance March 13	1125.00
EFT1163	22/03/2013	LANDGATE	Rates Collection	331.20
EFT1164	22/03/2013	LAURIE JOHN RIVE	Quarterly Allowance March 13	1125.00
EFT1165	22/03/2013	LOCAL GOVERNMENT MANAGERS AUST	LGMA Breakfast for CEO	55.00
EFT1166	22/03/2013	MCINTOSH & SON	Parts for Mower - PTR03	115.89
EFT1167	22/03/2013	MORRIS PEST AND WEED CONTROL	Termite treatment at Unit 2 Harrington St	385.00
EFT1168	22/03/2013	NU-TURF	Sportsground Fertilizer	2640.00
EFT1169	22/03/2013	PACIFIC BRANDS WORKWEAR (NNT)	Uniforms for Admin Staff	181.00
EFT1170	22/03/2013	PACIFIC BRANDS WORKWEAR (YAKKA)	Uniforms for Depot Staff	78.90
EFT1171	22/03/2013	PERTH CAD CENTRE	AutoCAD Lite and 1 year subscription	2183.50
EFT1172	22/03/2013	PETRO INDUSTRIAL WA PTY LTD	Amended Delivery Charges	16.50
EFT1173	22/03/2013	RB MOTORS (GOOMALLING)	Tow Bar for DECO Vehicle	595.00
EFT1174	22/03/2013	REBECCA STONE	Painting Bolgart Hall	3094.00
EFT1175	22/03/2013	ROBERT GROSSKOPF PTY LTD	Rates refund for assessment A21826	583.18
EFT1176	22/03/2013	ROBERT O'BRIEN	Gravel from O'Brien's Pit 3300m2	1815.00
EFT1177	22/03/2013	RURAL CABINETS	Deposit for Admin Counter & Cabinets	2500.00
EFT1178	22/03/2013	RURAL PRESS REGIONAL MEDIA (WA)	Advertising - Shire Page in the Advocate	287.00
EFT1179	22/03/2013	SHIRE OF CHITTERING	Ranger services 13-2-13	347.30
EFT1180	22/03/2013	SHIRE OF GOOMALLING		928.00
			(Wheatbelt Conference) Registration - President	568.00
			(Wheatbelt Conference) - CEO	360.00
EFT1181	22/03/2013	STAR TRACK EXPRESS	Freight Charges	397.97
EFT1182	22/03/2013	STRATCO (WA) PTY LTD	Materials for tool storage shed	2384.29
EFT1183	22/03/2013	THE BENEDICTINE COMM OF N/NORCIA	Councillors Morning Tea - Elections	195.00
EFT1184	22/03/2013	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	120.00
EFT1185	22/03/2013	TUDOR HOUSE	Banners in the Terrace entry 2013	117.70
EFT1186	22/03/2013	TUTT BRYANT EQUIPMENT	New Multi Tyred Roller	171270.00
EFT1187	22/03/2013	UHY HAINES NORTON (WA) PTY LTD		1903.00

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			Financial & Management Workshops 30th & 31st May 2013 - DCEO	1705.00	
			WA LG Rates Comparison Report	198.00	
EFT1188	22/03/2013	VERONICA RIVE'	Cleaning of Public Toilets for Nov, Dec & Jan13		600.00
EFT1189	22/03/2013	VICTORIA PLAINS MECHANICAL	Service Vehicle - PWV48		400.38
EFT1190	22/03/2013	VP PLAYGROUP & TOY LIBRARY	Donation towards shade sails		763.00
EFT1191	22/03/2013	WESTERN IRRIGATION PTY LTD	New Frankland Submersible Pump for Bore		9179.45
EFT1192	22/03/2013	WHEATBELT TYRES			187.70
			Tyre repair for Trailer - PTL03	87.20	
			Tyre repair for truck - PTK19	100.50	
EFT1193	22/03/2013	WONGAN CONCRETE SERVICES	Concrete footings for Depot Tool Shed & retaining wall		552.64
EFT1194	22/03/2013	WONGAN HILLS IGA	Food for Tool Box Meeting		43.21
EFT1195	22/03/2013	YERECOA PROGRESS ASSOCIATION INC	100% Subsidy for Electricity & Insurance Charges		2428.02
EFT1196	28/03/2013	BG ANTENNA SERVICES	Replace failed decoder, install outlet - 7 Harrington St		242.00
EFT1197	28/03/2013	DUN DIRECT PTY LTD	Bulk Fuel Diesel 7503 Ltrs & Unleaded 1501 Ltrs		13001.82
EFT1198	28/03/2013	ELDERS RURAL SERVICES AUST LIMITED	Fencing Posts for Gillingarra/Glentromie Road		575.68
EFT1199	28/03/2013	HOLCIM (AUSTRALIA) PTY LTD			6447.13
			Supply 7mm Stone for Bolgart West Road	1567.50	
			Supply Granite for Golf Course Road Yerecoin	4879.63	
EFT1200	28/03/2013	JOHN PAPAS TRAILERS (AUST) PTY LTD	7x5 Trailer including Jockey Wheel		1455.00
EFT1201	28/03/2013	MCLEODS BARRISTERS AND SOLICITORS	Sat Review DR 60/2013		3606.75
EFT1202	28/03/2013	TUSS CONCRETE PTY LTD	Culverts & Headwalls for Benaring Road		11110.00
			Total EFT payments for March 2013		496467.49
			.		
11318	14/03/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions		194.65
11319	07/03/2013	AUSTRALIA POST	Post Box Renewal 2013		59.50
11320	07/03/2013	MOORA RETRAVISION	Stereo for Bolgart Konga Classes		249.00
11321	07/03/2013	SUZANNE WOODS	Sponsorship for National Solar Boat Competition		600.00
11322	07/03/2013	SYNERGY	Electricity Charges		5898.65

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11323	07/03/2013	TELSTRA CORPORATION LTD	Telephone Charges	274.23
11324	14/03/2013	ASGARD SUPERANNUATION	Superannuation contributions	143.05
11325	14/03/2013	C BUS SUPER	Superannuation contributions	79.42
11326	14/03/2013	CARE SUPER	Superannuation contributions	368.44
11327	14/03/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11328	14/03/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 13/3/13	3534.65
11329	14/03/2013	WALG SUPER PLAN	Superannuation contributions	4105.57
11330	22/03/2013	AUSTRALIAN TAXATION OFFICE	Payroll deductions	13866.03
11331	22/03/2013	JIM KELLY	Quarterly Allowance March 13	875.00
11332	22/03/2013	SHIRE OF VICTORIA PLAINS	Reimbursement of Petty Cash	455.20
11333	22/03/2013	STEVEN YOUNG	Quarterly Allowance March 13	1125.00
11334	22/03/2013	SYNERGY	Electricity Charges	526.70
11335	22/03/2013	TELSTRA CORPORATION LTD	Telephone Charges	2311.45
11336	22/03/2013	WATER CORPORATION	Water usage 5-11 to 11-3-13	9777.65
11337	27/03/2013	ASGARD SUPERANNUATION	Superannuation contributions	170.80
11338	27/03/2013	C BUS SUPER	Superannuation contributions	67.89
11339	27/03/2013	CARE SUPER	Superannuation contributions	368.44
11340	27/03/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11341	27/03/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 27-3-13	2143.30
11342	27/03/2013	WALG SUPER PLAN	Superannuation contributions	4234.25
11343	27/03/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	110.65
11344	28/03/2013	JIM KELLY	Reimburse Meals, Parking & Fuel for National Roads Congress	332.75
11345	28/03/2013	TELSTRA CORPORATION LTD	Telephone Charges	1652.08
11346	28/03/2013	WATER CORPORATION	Water Usage 5-11-12 to 19-3-13	188.70
Total Cheque payments for March 2013				53955.95

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DD8222.1	12/03/2013	IAN GRAHAM	Reimburse Meals & Parking for LEMA Finance Conference	305.11
DD8222.2	01/03/2013	IINET LIMITED	Telephone Charges	199.80
Total Direct Debit Payments for March 2013				504.91
	14/03/2013	EFT Payment for Wages W/E 13/3/13		36856.78
	28/03/2013	EFT Payment for Wages W/E 28/3/13		39228.85
Total Wages EFT payments for March 2013				76085.63
Total Payments for March 2013				627013.98

Shire of Victoria Plains
Trust Payments for the month of March 2013

Chq/EFT	Date	Name	Description	Inv Amt	Amount
58	20/03/2013	WONGAN HILLS SWIMMING CLUB	REFUND CALINGIRI HALL BOND		200.00
Total Cheque payments for March 2013					200.00

F10 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 9th April 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham - Finance and Administration Manager
Attachments: Financial reports for the month of March 2013

PURPOSE OF REPORT

That the following statements and reports for the month ended 31 March 2013 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for March 2013 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 269 - Income Statement by Program
Page 270 - Income Statement by Nature and Type
Page 271 - Statement of Financial Activity
Page 272 - Report on Significant Variances
Page 273 - Composition of Net Current Asset Position
Page 274 to 275 – Notes of Budget Changes 2012/2013
Page 276 to 295 – Income and Expenditure Detail by Program
Page 296 to 297 – Capital Expenditure - Year to Date
Page 298 – Investments Report
Page 299 to 300 – Bank Reconciliation Report
Page 301 – Outstanding Rates Report
Page 302 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st March 2013 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 64/2013

Moved Cr Kelly seconded Cr Holmes that the following statements and reports for the month ended 31st March 2013 be received.

Page 269 - Income Statement by Program

Page 270 - Income Statement by Nature and Type

Page 271 - Statement of Financial Activity

Page 272 - Report on Significant Variances

Page 273 - Composition of Net Current Asset Position

Page 274 to 275 – Notes of Budget Changes 2012/2013

Page 276 to 295 – Income and Expenditure Detail by Program

Page 296 to 297 – Capital Expenditure - Year to Date

Page 298 – Investments Report

Page 299 to 300 – Bank Reconciliation Report

Page 301 – Outstanding Rates Report

Page 302 – Outstanding Debtors Report

Motion Put & Carried 7/0

Shire of Victoria Plains
Income Statement by Program
For the period ending 31st March 2013

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,332,797	2,768,347	2,739,373	2,799,099
Governance	7,075	25,852	11,283	6,087
Law, Order and Public Safety	440,037	30,640	447,987	456,407
Health	2,387	2,063	3,390	3,390
Education & Welfare	0	0	0	0
Housing	40,566	36,891	57,260	58,220
Community Amenities	68,804	62,813	64,294	64,294
Recreation & Culture	27,118	22,733	84,363	20,440
Transport	233,453	515,950	666,287	855,222
Economic Services	36,133	19,872	26,539	21,539
Other Property & Services	18,593	(1,607)	6,781	61,781
	<u>3,206,964</u>	<u>3,483,554</u>	<u>4,107,556</u>	<u>4,346,478</u>
Operating Expenditure				
General Purpose Funding	(141,158)	(139,530)	(217,232)	(192,232)
Governance	(216,628)	(309,858)	(323,039)	(323,890)
Law, Order and Public Safety	(117,923)	(140,813)	(166,420)	(172,525)
Health	(65,386)	(86,327)	(99,270)	(109,270)
Education & Welfare	(16,333)	(36,276)	(24,283)	(46,314)
Housing	(116,311)	(105,430)	(128,570)	(128,983)
Community Amenities	(166,082)	(178,973)	(232,494)	(264,605)
Recreation & Culture	(322,971)	(309,586)	(419,502)	(420,329)
Transport	(1,743,613)	(1,828,791)	(2,429,954)	(2,470,547)
Economic Services	(90,216)	(123,501)	(155,874)	(156,221)
Other Property & Services	(12,065)	(26,196)	(10,782)	(40,782)
	<u>(3,008,687)</u>	<u>(3,285,281)</u>	<u>(4,207,420)</u>	<u>(4,325,697)</u>
Interest on Borrowings				
Governance	(370)	(415)	(830)	(830)
Housing	(1,304)	(1,773)	(3,316)	(3,316)
Recreation & Culture	(5,198)	(5,643)	(11,286)	(11,286)
	<u>(6,872)</u>	<u>(7,831)</u>	<u>(15,432)</u>	<u>(15,432)</u>
\$	<u>191,405</u>	<u>190,443</u>	<u>(115,296)</u>	<u>5,348</u>

**Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st March 2013**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,966,963	1,996,135
Grants and Subsidies - Operating	323,861	462,283
Fees and Charges	149,514	191,693
Interest Earnings	78,377	84,222
Other Revenue	36,589	40,800
	<u>2,555,304</u>	<u>2,775,133</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(675,677)	(1,022,430)
Materials and Contracts	(756,988)	(1,008,088)
Utilities	(61,510)	(61,990)
Depreciation	(1,452,361)	(1,965,630)
Interest Expenses	(6,872)	(15,432)
Insurance	(172,546)	(158,256)
Other Expenditure	110,396	(113,874)
	<u>(3,015,558)</u>	<u>(4,345,700)</u>
	(460,254)	(1,570,567)
Grants and Subsidies - non-operating	641,015	1,556,851
Profit on Asset Disposals	10,644	20,778
Loss on Asset Disposals	<u>0</u>	<u>(1,714)</u>
NET RESULT	<u><u>191,405</u></u>	<u><u>5,348</u></u>

16th April 2013

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st March 2013

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,332,797	2,321,605	2,441,539	2,501,265	-4%
Governance	7,075	25,852	11,283	6,087	-73%
Law, Order and Public Safety	24,157	30,640	32,107	40,527	-21%
Health	2,387	2,063	3,390	3,390	16%
Housing	40,566	36,891	57,260	58,220	10%
Community Amenities	68,804	62,813	64,294	64,294	10%
Recreation & Culture	12,118	7,733	10,163	10,440	57%
Transport	23,318	29,535	29,357	22,085	-21%
Economic Services	36,133	19,872	26,539	21,539	82%
Other Property & Services	18,593	25,107	6,781	61,781	-26%
Sub Total	2,565,948	2,562,111	2,682,711	2,789,627	0%
Operating Expenditure					
General Purpose Funding	(141,158)	(139,530)	(218,062)	(193,062)	1%
Governance	(216,997)	(289,219)	(323,039)	(323,890)	-25%
Law, Order and Public Safety	(117,923)	(140,813)	(166,420)	(172,525)	-16%
Health	(65,386)	(86,327)	(99,270)	(109,270)	-24%
Education & Welfare	(16,333)	(36,276)	(24,283)	(46,314)	-55%
Housing	(117,615)	(107,203)	(131,886)	(132,299)	10%
Community Amenities	(166,082)	(178,973)	(232,494)	(264,605)	-7%
Recreation & Culture	(328,170)	(315,229)	(430,788)	(431,615)	4%
Transport	(1,743,613)	(1,828,791)	(2,429,953)	(2,470,547)	-5%
Economic Services	(90,216)	(123,501)	(155,874)	(156,221)	-27%
Other Property & Services	(12,065)	(26,196)	(10,782)	(40,782)	-54%
Sub Total	(3,015,559)	(3,272,058)	(4,222,851)	(4,341,130)	-8%
Grants for the Development of Assets					
General Purpose Funding	0	223,371	297,834	297,834	
Law, Order and Public Safety	415,880	0	415,880	415,880	
Recreation & Culture	15,000	15,000	74,200	10,000	
Transport	210,135	486,415	636,930	833,137	
	641,015	724,786	1,424,844	1,556,851	
Net Operating Result	191,405	14,840	(115,296)	5,348	
Capital Income					
Proceeds from the Sale of Assets	93,899	93,897	109,000	109,000	
Transfer from Reserves	55,000	55,000	752,152	274,000	
Proceeds from New Loans	0	0	0	0	
Sub Total	148,899	148,897	861,152	383,000	
Capital Expenditure					
Governance	(113,880)	(140,088)	(135,796)	(137,088)	
Law, Order and Public Safety	(415,880)	0	(415,880)	(415,880)	
Education & Welfare	0	0	0	0	
Housing	(23,683)	(22,500)	(40,500)	(21,000)	
Community Amenities	0	0	0	0	
Recreation & Culture	(23,903)	(43,499)	(77,799)	(21,830)	
Transport	(1,110,009)	(1,715,980)	(1,916,557)	(1,717,139)	
Economic Services	(4,345)	(45,512)	(45,512)	(45,512)	
Other Property & Services	(78,606)	(95,913)	(95,913)	(125,913)	
Transfer to Reserves	0	0	(852,000)	(852,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(22,603)	(2,743)	(40,140)	(40,140)	
	(1,792,909)	(2,066,235)	(3,620,097)	(3,376,502)	
Total Operating + Non-Operating	(1,452,606)	(1,902,499)	(2,874,241)	(2,988,154)	
Adjust Non-Cash items					
Depreciation	1,452,361	1,768,436	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(10,644)	(62,500)	(10,645)	(19,064)	
Surplus / Deficit B/fwd	967,895	967,895	967,895	1,133,047	
Closing Surplus (Deficit) c/f:	957,006	771,333	48,865	91,685	

Minutes - Ordinary Meeting of Council

16th April 2013

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 31st March 2013	
	YTD Var
	\$
Operating Income	
General Purpose Funding	
Interest income over budget YTD	11,192 FAV
Governance	
Profit - Sale of assets under budget YTD	(18,777) UNFAV
Law Order & Public Safety - Fire Prevention	
FESA Operating Grant over budget YTD	4,059 FAV
Loss on Disposal of Fire Truck over budget YTD	(10,331) UNFAV
Community Amenities	
Refuse removal under budget YTD	(5,991) UNFAV
Transport	
Profit on sale of utes under budget	(6,217) UNFAV
Economic Services	
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD	16,261 FAV
Other Property & Services	
Private Works Income under budget YTD	(6,514) UNFAV
Operating Expenditure	
Governance - Members	
Under Budget expenditure on Local Government Week	(5,117) FAV
Strategic Plan - not yet expended	(16,567) FAV
Public Relations - Local Community funding not yet claimed	(37,618) FAV
Admin Exp allocated under budget	(7,042) FAV
Various accounts under-budget	(8,350) FAV
Law, Order & Public Safety	
Fire Prevention Expenses under budget YTD	(13,154) FAV
Community Emergency Services Mgr under budget YTD	(9,736) FAV
Health	
Shared EHO costs under-budget YTD	(11,836) FAV
Mosquito Control under budget YTD	(9,105) FAV
Education & Welfare - Community Development	
Community Development Officer/various under budget YTD	(13,543) FAV
School programmes under budget YTD	(5,199) FAV
Housing	
Various Staff Housing operating expenses over budget	10,412 UNFAV
Community Amenities	
Town Planning, Sewerage & Other Community Amenities under budget YTD	(12,891) FAV
Recreation & Culture	
Various Public Halls & Town Maintenance over budget YTD	12,941 UNFAV
Transport	
Various Road Maintenance under budget YTD	(85,178) FAV
Economic Services	
Caravan Park operating expenses under budget YTD	(24,651) FAV
Shared Building Office Expenses under budget YTD	(10,309) FAV
Water Supply Standpipes under budget YTD	(3,182) FAV
Noxious Weed & Pest Control expenses over budget YTD	4,099 UNFAV
Other Property & Services	
Public Works Overheads over budget YTD	(10,870) FAV
Plant operating costs under budget YTD	(3,261) FAV
Capital Expenditure	
Governance	
CEO vehicle replacement under budget	(11,465) FAV
DCEO vehicle replacement under budget	(2,286) FAV
Computer Upgrade & OHS upgrades under budget YTD	(12,530) FAV
Law Order & Public Safety - Fire Prevention	
Replacement Fire Tender New Norcia timing difference	415,880 UNFAV
Recreation & Culture	
Roads Board Building roof under budget	(7,931) FAV
Bolgart Outdoor Facility timing difference	(14,863) FAV
Transport	
Plant purchases and Road Construction timing differences (under budget YTD)	(605,971) FAV
Economic Services	
Shire Entrance Signs under budget YTD	(41,167) FAV
Other Property & Services	
Various small plant items & Depot Clerk Ute not purchased	(17,307) FAV

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 31st March 2013

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,011,108
Cash - Restricted	1,041,455
Receivables	102,805
Inventories	13,178
Total Current Assets	2,168,546

Less Current Liabilities

Payables	(64,508)
Accrued Salaries & Wages	(105,577)
Current portion of Leave Provisions	(135,937)
Provisions and Borrowings	(17,536)
Total Current Liabilities	(323,559)

Net Current Assets Position

	1,844,988
Less Cash Restricted - Reserves	1,041,455
Less Provisions and Borrowings	(153,473)

Closing Available Funds**957,006**

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets - Restricted Assets	1,127,091	<u>3.48</u>
Current Liabilities	323,559	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	1,113,914	<u>3.44</u>
	323,559	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Minutes - Ordinary Meeting of Council

16th April 2013

Shire of Victoria Plains
Notes of Budget Changes 2012-13

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$	\$	\$	\$
40164	Side & Rear Tipper Trailer	201/2012			105,000		105,000
50052	Transfer from Plant Reserve	201/2012			55,000		160,000
NEW	Purchase Multi-tyred Roller	201/2012				(160,000)	0
40185	Bolgart Outdoor Project	208/2012				(59,200)	(59,200)
16076	Lotterywest Grant	208/2012			59,200		0
10431.140	Governance - Commissions	47/2013			2,571		2,571
10950.155	Housing - Rent 7 Harrington Steet	47/2013			8,000		10,571
11103.078	Recreation & Culture - Gym Membership Fees	47/2013				(277)	10,294
20300.510	General Purpose Funding - Rates Collection expense	47/2013			851		11,145
20533.200	Law, Order & Public Safety - CESM expenses	47/2013			6,105		17,250
20804.300	Education & Welfare - CDO expense	47/2013			7,031		24,281
APB2	Housing - Bolgart APU2 operating expnses	47/2013			413		24,694
RUBB	Community Amenities - Rubbish Collection	47/2013			453		25,147
B009	Recreation & Culture - Calingiri Rec Centre Op. Expe	47/2013			827		25,974
CROSS	Transport- Crossover maintenance	47/2013			1,320		27,294
BCVPK	Economic Services - Bolgart Caravan Park	47/2013			347		27,641
16058.190	Disposal of Utes over budget estimate	47/2013			3,636		31,277
16059.190	Disposal of Utes over budget estimate	47/2013			3,636		34,913
10300.010	Decrease in Rates income	47/2013				(30,286)	4,627
10325.040	Decrease in General Purpose Grants	47/2013				(11,651)	(7,024)
10325.041	Decrease in General Purpose Grants	47/2013				(22,789)	(29,813)
10320.132	Increase in Interest Income	47/2013			5,000		(24,813)
10914.093	Decrease in rental income (staff housing)	47/2013				(8,960)	(33,773)
16075.066	Increase in contribution from Golf Club (for new Tract	47/2013			5,000		(28,773)
16018.067	Increase in AgLime Route funding	47/2013			20,000		(8,773)
16018.067	Increase in AgLime Route funding	47/2013			53,000		44,227
16009.064	Increase in RRG funding	47/2013			55,000		99,227
11320.142	Increase in Commission income	47/2013			5,000		104,227
16017.190	Disposal of assets under budget	47/2013				(25,000)	79,227
20435.322	Increase in Computing costs	47/2013				(25,000)	54,227
20710.200	Decrease in Mosquito Control costs	47/2013			10,000		64,227
20804.300	Decrease in CDO costs	47/2013			15,000		79,227
SEWC	Decrease in Sewerage Maintenance costs	47/2013			15,000		94,227
21051.300	Decrease in Town Planning Scheme costs	47/2013			5,000		99,227
21051.301	Decrease in Town Planning Scheme costs	47/2013			6,000		105,227
CEMM	Decrease in Cemetery Works costs	47/2013			5,658		110,885
MG9999	Increase in Maintenance Grading costs	47/2013				(30,000)	80,885
XXX999	Decrease in Misc Road Maintenance costs	47/2013			18,000		98,885
FLOOD	Decrease in Flood Damage costs	47/2013			15,000		113,885
TRELOP	Decrease in Tree Lopping costs	47/2013			29,000		142,885
NWPC	Increase in Noxious Weed Control costs	47/2013				(5,000)	137,885
CCVPK	Decrease in Caravan Park Maintenance costs	47/2013			5,000		142,885
21430.304	Decrease in Fuel & Oil costs	47/2013			35,000		177,885
21431.306	Decrease in Tyres & Tubes costs	47/2013			10,000		187,885
21342.310	Increase in Parts & Repairs costs	47/2013				(45,000)	142,885
21400.200	Decrease in Private Works expenditure	47/2013			15,000		157,885
21400.940	Decrease in Private Works expenditure	47/2013			15,000		172,885
11400.107	Decrease in Private Works income	47/2013				(30,000)	142,885
40004.654	Decrease in cost of CEO vehicle	47/2013			11,465		154,350
40005.654	Decrease in cost of DCEO vehicle	47/2013			2,827		157,177
40187.650	Purchase 4 x blocks in Bolgart	47/2013				(1,500)	155,677
40180.651	Decrease in roof costs (Roads Board Building)	47/2013			7,931		163,608
AGINT	Increase in Toodyay/Bindi Bindi Rd intersection costs	47/2013				(40,000)	123,608
RR0019	Increase in Gillingarra/Glentromie Road costs	47/2013				(15,019)	108,589
R2R004	Increase in Yerecoin/Glentromie Road costs	47/2013				(8,000)	100,589
C0128	Increase in Edmonds Street Reconstruction costs	47/2013				(62,299)	38,290
16018.067	Ag Lime Route funding	47/2013				(19,101)	19,189
40174.654	Depot Clerk Ute - purchase cancelled	47/2013			30,000		49,189
16001.190	Increase in proceeds from sale of asset	47/2013			2,171		51,360

Minutes - Ordinary Meeting of Council

16th April 2013

16002.190	Increase in proceeds from sale of asset	47/2013			454		51,814
40162.655	Purchase Grizzly Gravel Screen	47/2013				(19,100)	32,714
40192.300	Admin Office Counter and Security Upgrade	47/2013				(10,000)	22,714
40188.300	Install A/C to Server Room	47/2013				(3,000)	19,714
40189.300	Install Reverse Cycle A/C at 13 Lambert Cres	47/2013				(15,000)	4,714
40190	Install rear fencing at 7 Harrington St	47/2013				(3,000)	1,714
40191	Install A/C to meeting room at Bolgart Hall	47/2013				(4,700)	(2,986)
	Diff between estimated and actual Surplus/(Deficit) B	47/2013				(3,633)	(6,619)
	Change in accounting method calculation of Surplus/	47/2013				(161,519)	(168,138)
16054.066	CLGF Grant income recorded twice in error (also 160	47/2013				(297,834)	(465,972)
50059.710	Transfer from Infrastructure Reserve	47/2013			423,152	0	(42,820)
							(42,820)

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
21069	Bolgart Water Supply	10/2013		\$	\$	\$ 5,000	\$ 5,000
							5,000
							5,000
							5,000
							5,000
Total							<u>(\$37,820)</u>

Shire of Victoria Plains
Monthly Report at as : 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(1,910,573)	(1,909,349)	(1,909,349)	(1,941,635)
	10315	Administrative Fees & Charges			(4,206)	(7,450)	(8,600)	(8,600)
	20300	Rates Collection			3,914	10,389	20,867	20,867
		Total Rates Income / Expenditure			(1,910,865)	(1,906,410)	(1,897,082)	(1,929,368)
General Purpose Grants								
	10325	General Purpose Grants			(277,382)	(277,382)	(369,843)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(223,371)	(297,834)	(297,834)
		Total General Purpose Grants			(277,382)	(500,753)	(667,677)	(702,117)
Other General Purpose Income								
	10310	Ex Gratia Rates			(56,390)	(54,500)	(54,500)	(54,500)
	10320	Interest Income			(78,099)	(67,119)	(89,500)	(84,500)
	10395	Administration Income - Allocated			(6,146)	(5,805)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			137,245	129,141	172,195	172,195
		Total Other General Purpose Income / Expenditure			(3,391)	1,717	20,449	25,449
Total General Purpose Funding					\$ (2,191,638)	(2,405,446)	(2,544,310)	(2,606,036)

16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Governance								
Members Of Council					\$	\$	\$	\$
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(4,829)	(4,563)	(6,087)	(6,087)
		Members Of Council Operating Income						
	20401	Member'S Expenses			6,477	9,375	12,500	12,500
	20402	Member'S Allowances			25,750	30,000	40,000	40,000
	20403	Election Expenses			0	2,100	2,100	2,100
	20404	Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			2,365	5,250	7,000	7,000
	20406	Meeting Costs			5,772	3,375	4,500	4,500
	20407	Delivering Agendas			1,447	2,097	2,804	2,804
	20408	Sundry			18,427	12,646	14,760	14,760
	20409	Public Relations			25,632	63,250	63,500	63,500
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,533	2,534	2,534
	20412	Strategic Plan			8,433	25,000	25,000	25,000
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			107,831	101,466	135,296	135,296
		Members of Council Operating Expenditure			216,997	274,092	326,994	326,994
		Total Members of Council			212,168	269,529	320,907	320,907
Administration								
	10430	Reimbursements			(15,930)	(11,494)	(15,000)	(15,000)
	10431	Commissions			(8,801)	(11,250)	(15,000)	(15,000)
	10432	Administration Charges			(1,431)	(2,133)	(2,850)	(2,850)
	10433	Sundry Income			(182)	(252)	(350)	(350)
	10434	Rounding			(0)	0	0	0
	10496	Admin Income Reallocated			26,345	24,894	33,200	33,200
		Administration Operating Income			0	(235)	0	0
	10490	WDV on Assets Sold			60,380	41,571	55,429	55,429
	16001	Ceo'S Vehicle - Replacement			(37,171)	(37,171)	(37,171)	(35,000)
	16002	Mgr Fin Vehicle - Replacement			(25,455)	(25,454)	(25,454)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(2,246)	(21,054)	(7,196)	(4,571)
	20430	Salaries & Wages			316,961	308,969	422,817	422,817
	20431	CEO Package			23,621	24,422	32,200	32,200
	20432	DCEO Package			11,249	19,469	25,600	25,600
	20433	Other Staff Costs			4,012	3,022	3,125	3,125
	20435	Computing			67,689	53,529	66,317	41,317
	20436	Insurance			40,773	47,229	47,234	47,234

16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Governance								
20437		Staff Recruitment			2,735	3,450	3,450	3,450
20438		Staff Training			18,723	15,111	20,155	20,155
20439		Office Building - Operating			9,271	12,799	16,441	16,441
20440		Office Building & Surrounds Maintenance			8,957	4,194	5,600	5,600
20441		Minor Office Equipment			0	1,323	1,770	1,770
20442		Office Consumables			190	3,000	3,000	3,000
20443		Telephone			5,291	4,041	5,400	5,400
20444		Postage			7,380	6,750	9,000	9,000
20445		Other Office Expenses			3,063	3,555	4,750	4,750
20447		Bank Charges			34,683	43,232	52,880	52,880
20448		Audit Fees			2,930	2,241	3,000	3,000
20449		Occupational Health & Safety			9,290	15,000	15,000	15,000
20450		Write-Offs			5,020	3,405	6,550	6,550
20481		Depreciation Expense			105	0	250	250
20490		Administration Expenditure - Reallocated			16,332	14,922	19,908	19,908
		Administration Operating Expenditure			(586,275)	(553,482)	(737,980)	(737,980)
					0	36,181	26,467	1,467
40004		Ceo Vehicle Replacement			43,535	43,535	43,535	55,000
40005		Dceo Vehicle Replacement			37,714	37,173	37,173	40,000
40188		Install A/C to Server Room			0	3,000	3,000	0
40069		Computing upgrade software & hardware			11,749	13,796	13,796	13,796
40074		OHS Upgrade to Shire Buildings			0	5,792	5,792	5,792
40176		30Kva Generator			18,610	22,500	22,500	22,500
40192		Admin Office Counter & Security Upgrade			2,273	0	10,000	0
40188		Install A/C to Server Room			0	3,000	3,000	0
		Total Governance Capital Expenditure			113,880	128,796	138,796	137,088
		Total Administration			111,634	143,688	158,067	133,984
		Total Governance			\$ 323,802	\$ 413,217	\$ 478,974	\$ 454,891

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Shire of Victoria Plains Monthly Report as at: 31/03/2013						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Law, Order & Public Safety						
Fire Prevention						
10510 Operating Grant					(31,750)	(28,191)
10511 Contributions And Donations					0	0
10512 Fire Prevention Infringements					(500)	0
Fire Prevention - Operating Income					(32,250)	(28,191)
20500 Fire Prevention					32,755	44,669
20509 Sandeewood Farm Fire Expenses					1,366	3,015
20512 Depreciation Expense					1,709	1,809
Fire Prevention - Operating Expenditure					35,830	49,493
16003 Est Grant - Fire Tender Replacement - New Norcia And Mogumber					(415,880)	0
Bushfire Brigades - Capital Income					(415,880)	(415,880)
20510 FESA Fire Truck Expenses					39,326	25,484
20511 Fire Stations					1,486	3,671
20511 Fire Stations					281	197
20511 Fire Stations					263	2,482
20511 Fire Stations					125	5,146
20511 Fire Stations					804	997
Bush Fire Brigades - Operating Expenditure					42,285	37,977
Total Fire Prevention					(370,015)	59,279
Animal Control					0	0
10520 Animal Infringements					(945)	(1,000)
10522 Licensing					1,639	1,485
20520 Animal Compound					0	0
20521 Dog Licensing					695	485
Total Animal Control					0	0
Other Law, Order And Public Safety					10,573	0
10530 Other Income					(1,536)	(1,449)
10590 (Profit) / Loss on Sale of Assets					9,037	(1,937)
10595 Administration Income - Allocated					0	0
Other Law Order & Public Safety - Operating Income					280	0
20530 Emergency Services					0	0
20531 Impounded Vehicles					0	0
20532 Local Emergency Management Committee					0	0
20533 Community Emergency Services Manager					3,592	19,575
20590 Administration Cost Allocated					34,296	32,283
Other Law Order & Public Safety - Operating Expenditure					38,168	51,858
40184 FESA Fire Tender Replacement - New Norcia					415,880	0
Total Other Law Order & Public Safety					415,880	415,880
Total Law Order & Public Safety					463,096	50,409
Total Law Order & Public Safety					93,765	110,173
Total Law Order & Public Safety					93,765	131,998

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Shire of Victoria Plains						
Monthly Report as at: 31/03/2013						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Health					\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	(700)
		Administration & Inspection - Operating Income			(411)	(700)
	20700	Salaries & Wages			0	0
	20701	Salary Packaging			0	0
	20702	Subscriptions			0	0
	20703	Conferences & Seminars			0	0
	20704	Health Administration			15,234	20,291
		Administration & Inspection - Operating Expenditure			15,234	20,291
		Total Administration & Inspection			14,823	19,591
Preventative Services - Pest Control	20710	Mosquito Control			4,647	21,821
	20711	Fogging Mosquitoes			596	11,009
		Total Pest Control			5,242	32,830
Preventative Services - Other	20720	Analytical Expenses			401	600
		Total Preventative Services - Other			401	600
Other Health	10750	Ambulance Reimbursements			0	(200)
	10795	Administration Income - Allocated			(1,976)	(2,490)
		Other Health - Operating Income			(1,976)	(2,690)
	20730	Ambulance Facilities			0	0
	20731	Reimbursable Expenditure			388	200
	20790	Admin Expenditure - Allocated			44,121	55,349
		Other Health - Operating Expenditure			44,508	55,549
		Total Other Health			42,533	52,859
		Total Health			62,999	105,880

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Shire of Victoria Plains
Monthly Report as at: 31/03/2013

31/03/2013	Sub-Programme	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare					\$	\$	\$	\$
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			109	4,779	4,814	4,814
		20801	Sponsorships & Prizes			0	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			978	0	0	0
			Education & Welfare Operating Expenditure			\$ 1,087	6,279	6,314	6,314
	Community Development								
		20804	Community Development Officer (Shared)			15,246	29,997	40,000	40,000
						\$ 15,246	29,997	40,000	40,000
						0	0	0	0
						0	0	0	0
						0	0	0	0
			Total Education & Welfare			\$ 16,333	36,276	46,314	46,314

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Shire of Victoria Plains
Monthly Report as at : 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff								
10910	Staff Housing - 44 Edmonds Street				(2,600)	(1,782)	(2,380)	(2,380)
10912	Staff Housing - 12 Harrington Street				(3,004)	(2,565)	(3,420)	(3,420)
10913	Staff Housing - 16 Yulgering Street				(1,275)	(630)	(850)	(850)
10914	Staff Housing - 13 Lambert Cres				0	0	0	(8,960)
10915	Staff Housing - 7 Harrington Street				0	0	0	0
10916	Staff Housing - 15 Lambert Cres				(7,200)	(5,517)	(7,360)	(7,360)
10917					(3,297)	(2,997)	(4,000)	(4,000)
					(17,376)	(13,491)	(18,010)	(26,970)
Staff Housing - Operating Income								
20900	Staff Housing Operating Expenditure				30,536	25,984	31,986	31,986
20901	Staff Housing Building & Surrounds Maintenance		H002	12 Harrington Street	2,665	3,348	4,484	4,484
20901	Staff Housing Building & Surrounds Maintenance		H003	13 Lambert Cres	443	6,723	8,976	8,976
20901	Staff Housing Building & Surrounds Maintenance		H004	15 Lambert Cres	8,248	6,911	8,275	8,275
20901	Staff Housing Building & Surrounds Maintenance		H005	44 Edmonds Street	120	2,430	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H006	16 Yulgering Road	14,408	2,430	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H007	7 Harrington Street	2,998	2,575	2,575	2,575
					59,418	50,401	61,442	61,442
Staff Housing - Operating Expenditure								
40177	16 Yulgering Road - upgrade A/C				11,474	12,000	12,000	12,000
40178	16 Yulgering Road - re-render & paint internal walls				8,669	8,000	8,000	8,000
40179	16 Yulgering Road - dishwasher				1,449	1,000	1,000	1,000
					21,592	21,000	21,000	21,000
					63,633	57,910	64,432	55,472
Staff Housing - Capital Expenditure								
Total Staff Housing								
Housing - Aged Persons								
10920	Calingiri Aged Person Units - Unit 1				(4,000)	(3,267)	(4,367)	(4,367)
10921	Calingiri Aged Person Units - Unit 2				(4,000)	(3,897)	(5,200)	(5,200)
10922	Calingiri Aged Person Units - Unit 3				(2,480)	(3,267)	(4,367)	(4,367)
10923	Calingiri Aged Person Units - Unit 4				(4,000)	(3,897)	(5,200)	(5,200)
10930	Bolgart Aged Person Units - Unit 1				(3,548)	(3,897)	(5,200)	(5,200)
10931	Bolgart Aged Person Units - Unit 2				(3,800)	(3,897)	(5,200)	(5,200)
					(21,828)	(22,122)	(29,535)	(29,535)
Aged Person Housing - Operating Income								
20902	Calingiri Aged Person Units Operating Expenditure				6,290	5,303	5,962	5,962
20903	Calingiri Aged Person Units Maintenance		APC	Aged Persons Units Calingiri	3,449	0	0	0
20903	Calingiri Aged Person Units Maintenance		APC1	Aged Person Unit 1 - Calingiri	4,067	3,797	4,603	4,603
20903	Calingiri Aged Person Units Maintenance		APC2	Aged Persons Units Calingiri	3,997	3,797	4,603	4,603

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri		915	845	901	901
20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri		3,055	3,797	4,603	4,603
20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri		0	0	0	0
20904	Bolgart Aged Perons Units Operating Expenditure				4,956	4,062	4,438	4,438
20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart		815	0	0	0
20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart		949	3,602	3,602	3,602
20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart		0	3,006	4,016	4,016
20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart		0	0	0	0
	Aged Person Housing - Operating Expenditure				28,492	28,209	32,728	32,728
					0	0	0	0
					0	0	0	0
					6,665	6,087	3,193	3,193
	Aged Person Housing - Capital Expenditure							
					0	0	0	0
					(1,362)	(1,278)	(1,715)	(1,715)
					(1,362)	(1,278)	(1,715)	(1,715)
					0	0	0	0
					(709)	0	0	0
					0	0	0	0
					30,414	28,593	38,129	38,129
					29,705	28,593	38,129	38,129
					2,092	1,500	1,500	0
					2,092	1,500	1,500	0
					30,435	28,815	37,914	36,414
					100,733	92,812	105,539	95,079

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Shire of Victoria Plains								
Monthly Report as at : 31/03/2013								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities								
16041	Gillingarra Emergency Water Supply				0	0	0	0
Other Community Amenities - Capital Income								
21060	Cemetery Works		CEMM	Cemetery Maintenance	2,012	3,148	4,190	9,848
21060	Cemetery Works		GRAVE	Grave Digging	0	8,103	10,810	10,810
21061	Cemeteries Operations				462	478	612	612
21062	Mogumber Water Supply				0	123	125	125
21063	Yenart Bore		YENART		18,837	8,235	11,005	11,005
21064	Gillingarra Emergency Water Supply				3,550	0	0	0
21065	Public Toilets And Drinking Fountains		TOILET	Public Toilets	2,507	5,163	6,716	6,716
21066	Community Amenities - Depreciation Expense				3,848	4,059	5,414	5,414
21067	Gillingarra Water Pump Electricity				0	225	300	300
21069	Bolgart Water Supply		WATRB	Bolgart Water Supply	5,000	0	0	0
21090	Administration Expenditure Allocated				33,355	31,356	41,819	41,819
Other Community Amenities - Operating Expenditure					69,572	60,890	80,991	86,649
40158	Fencing Upgrade Yerecoin Effluent Ponds				0	0	0	0
40034	Bolgart Cemetery - Memorial Arch				0	0	0	0
Other Community Amenities - Capital Expenditure					0	0	0	0
Total Other Community Amenities					67,976	58,361	77,610	83,268
Total Community Amenities					97,278	116,160	168,654	200,312
					\$			\$

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Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
\$								
Recreation & Culture								
Public Halls & Civic Centres								
11100	Calingiri Recreation Centre				(435)	(369)	(500)	(500)
11101	Mogumber Hall				0	(72)	(100)	(100)
11102	Bolgart Hall				(313)	(369)	(500)	(500)
11103	Calingiri Gymnasium				(1,491)	(1,710)	(2,277)	(2,277)
11104	Roads Board Building Lease				(5,484)	(2,925)	(3,900)	(3,900)
	Public Halls & Civic Centres - Operating Income				(7,723)	(5,445)	(7,277)	(7,277)
16053	Sport & Rec Grants				0	0	0	0
16075	Contribution - Golf Club (Tractor & Mower cost)				(15,000)	(15,000)	(15,000)	(10,000)
16076	LotteryWest Grant Bolgart Outdoor Community Project				0	0	(59,200)	0
	Public Halls & Civic Centres - Capital Income				(15,000)	(15,000)	(74,200)	(10,000)
21100	Bolgart Hall		B007	Bolgart Hall & Grounds Maintenance	7,840	6,822	9,103	9,103
21100	Bolgart Hall		B008	Bolgart Hall Other Costs	6,500	3,204	3,407	3,407
21101	Calingiri Recreation Centre		B009	Calingiri Rec Centre Maintenance	3,296	8,757	11,684	11,684
21101	Calingiri Recreation Centre		B010	Calingiri Rec Centre Other Costs	11,030	12,416	15,257	15,257
21102	Plawaning Hall		B011	Plawaning Hall & Grounds Maintenance	0	0	0	0
21102	Plawaning Hall		B012	Plawaning Hall Other Costs	7,441	1,921	2,090	2,090
21103	Mogumber Hall		B013	Mogumber Hall & Grounds Maintenance	5,264	4,869	6,503	6,503
21103	Mogumber Hall		B014	Mogumber Hall Other Costs	1,236	1,695	1,697	1,697
21104	Gillingarra Hall		B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104	Gillingarra Hall		B016	Gillingarra Hall Other Costs	2,793	2,223	2,516	2,516
21105	Yerecoin Hall		B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105	Yerecoin Hall		B018	Yerecoin Hall Other Costs	4,547	180	250	250
21106	Public Halls - Depreciation Expense				31,999	33,246	44,340	44,340
21107	Cwa Building		B021	Cwa Calingiri Building Maintenance	2,491	2,000	3,000	3,000
21107	Cwa Building		B022	Cwa Building Operating Expenditure	865	6,113	7,974	7,974
21109	Calingiri Gymnasium				3,199	4,266	5,700	5,700
	Public Halls & Civic Centres - Operating Expenditure				88,501	87,712	113,521	113,521
40057	Disability Access				0	5,337	5,337	5,337
40180	Roads Board Building - Roofing				8,562	8,562	8,562	16,493
	Public Halls & Civic Centres - Capital Expenditure				8,562	13,899	13,899	21,830
	Total Public Halls & Civic Centres				74,341	81,166	45,943	118,074
Other Recreation & Sport								
11110	Calingiri Sports Ground				(1,309)	0	(10)	(10)
11112	Misc Reserves Income				0	0	0	0
11123	Other Sports & Recreation Grants				0	0	0	0
11124	Interest - Bolgart Bowling Club Loan				(278)	277	278	278
	Other Recreation & Sport - Operating Income				(1,587)	277	268	268
21110	Town & Gardens Maintenance				18,883	14,517	19,389	19,389
	TWNBOL			Bolgart Town & Gardens Maintenance				

Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21110 Town & Gardens Maintenance					29,288	17,667	23,573	23,573
21110 Town & Gardens Maintenance			TWNCAL	Calingiri Town & Gardens Maintenance	2,719	5,553	7,415	7,415
21110 Town & Gardens Maintenance			TWNMOG	Gillingarra Town & Gardens Maintenance	8,270	6,084	8,130	8,130
21110 Town & Gardens Maintenance			TWNPIA	Mogumber Town & Gardens Maintenance	2,987	8,991	12,021	12,021
21110 Town & Gardens Maintenance			TWNYER	Plawanning Town & Gardens Maintenance	16,500	12,870	17,171	17,171
21111 Reserves Maintenance			CMEMPK	Yerocoin Town & Gardens Maintenance	828	10,818	14,444	14,444
21111 Reserves Maintenance			RESVS	Calingiri Memorial Park	2,501	5,473	6,975	6,975
21112 Calingiri Sporting Club Operating				Reserves Maintenance	9,456	8,425	10,353	10,353
21113 Calingiri Sporting Club Maintenance					48,016	38,259	51,035	51,035
21114 Bolgart Sportsground Operating			CSPC	Calingiri Sports Club Maintenance	239	249	250	250
21115 Bolgart Sportsground Maintenance					141	5,427	7,250	7,250
21116 Town Beautification			BSPG	Bolgart Sportsground Maintenance	1,987	3,750	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					16,345	11,142	14,867	14,867
21120 Interest Expense					5,198	5,643	11,286	11,286
21122 Calingiri Sports Pavilion					310	0	0	0
Other Recreation & Sport - Operating Expenditure					163,668	154,868	221,649	221,649
40185 Bolgart Outdoor Community Project					15,341	29,600	59,200	0
Other Recreation & Sport - Capital Expenditure					15,341	29,600	59,200	0
Total Other Recreation & Sport					162,081	155,145	221,917	221,917
Libraries								
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
Libraries - Operating Income					0	0	0	0
21130 Library - Salaries & Wages					3,271	2,997	4,000	4,000
21131 Library Services					11,477	10,252	13,221	13,221
21132 Library Building Maintenance					484	2,097	2,803	2,803
21133 Depreciation Expense					0	117	163	163
Libraries - Operating Expenditure					15,232	15,463	20,187	20,187
Total Libraries					15,232	15,463	20,187	20,187
Other Culture								
11130 Cultural Mapping					0	0	0	0
11131 History Book					(88)	0	0	0
11195 Administration Income Allocated					(2,721)	(2,565)	(3,431)	(3,431)
Other Culture - Operating Income					(2,809)	(2,565)	(3,431)	(3,431)
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21190	Administration Expenditure Allocated				\$ 80,769	\$ 57,186	\$ 76,258	\$ 76,258
	Other Culture - Operating Expenditure				60,769	57,186	76,258	76,258
	Total Other Culture				57,960	54,621	72,827	72,827
	Total Recreation & Culture				\$ 324,954	335,995	420,074	433,005

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
Streets, Roads, Bridges & Depot Construction								
16009	Govt Grant Regional Roads				(88,183)	(68,524)	(226,310)	(171,310)
16010	Govt Grant - Direct				(88,752)	(78,000)	(78,000)	(78,000)
16012	Govt Grant - R2R				0	(228,980)	(228,981)	(228,981)
16018	AG Lime Route 2				(53,200)	(110,911)	(110,911)	(57,012)
16054	R4R CLGF Grant (Yerecoin Footpaths)				0	0	0	(297,834)
	Streets Roads Bridges Construction - Capital Income				(210,135)	(486,415)	(644,202)	(833,137)
40021	Roadworks - Council & Direct Road Funding			Bolgart West Road	64,912	84,999	85,000	85,000
40021	Roadworks - Council & Direct Road Funding			Yerecoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding			Gravel Pit	5,915	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding			Goudge Road	1,815	0	0	0
40021	Roadworks - Council & Direct Road Funding			Edmonds Street	3,727	85,740	148,040	85,741
40021	Roadworks - Council & Direct Road Funding			Golf Course Road	4,724	27,159	27,159	27,159
40021	Roadworks - Council & Direct Road Funding			Calligirl Sports Club Entrance	1,797	16,929	16,930	16,930
40021	Roadworks - Council & Direct Road Funding			Calligirl School Crossover	0	4,518	4,520	4,520
40021	Roadworks - Council & Direct Road Funding			Benaring Road	11,244	41,811	41,813	41,813
40021	Roadworks - Council & Direct Road Funding			Yerecoin Footpaths (R4R funded)	0	0	0	0
40022	Roadworks - Council & Direct Road Funding			Regional Roads - Gillingarra Glenlomie Rd	249,364	270,706	270,706	255,687
40024	Roadworks - Roads To Recovery			Yerecoin / Glenlomie Road	282,436	114,490	236,981	228,981
40025	Ag Lime Route Capital Expenditure			Ag Lime - Intersection	184,262	182,000	182,000	142,000
40163	R4R - Bolgart East Road				12,564	0	468,150	468,150
	Streets Roads Bridges Construction - Capital Expenditure				802,760	886,730	1,557,457	1,432,139
	Total Streets, Roads, Bridges Construction				592,624	402,315	913,255	599,002
Streets, Roads, Bridges & Depot Maintenance								
11200	Road & Footpath Maintenance				0	0	(400)	(400)
11295	Administration Income Allocated				(4,347)	(4,104)	(5,478)	(5,478)
	Streets Roads Bridges Maintenance - Operating Income				(4,347)	(4,104)	(5,878)	(5,878)
21200	Maintenance Grading				323,341	265,473	353,999	323,999
21201	Aglime Maintenance Grading			Calligirl - Goomalling Road	0	0	0	0
21201	Aglime Maintenance Grading			AGM123	0	0	0	0
21202	Bitumen Maintenance			AGM999	0	0	0	0
21203	Signage & Guideposts			SIGNM	29,028	50,481	67,332	67,332
21204	Tree Lopping			TRELOP	12,231	17,892	23,875	23,875
21205	Drainage Maintenance			DRM	64,176	56,061	74,746	103,746
21206	Culvert Maintenance			TCR	25,662	64,395	85,862	85,862
21207	Town Streets Maintenance			TSM	767	13,104	17,482	17,482
21208	Flood Damage			FLOOD	914	0	0	0
21209	Misc Road Maintenance			XXX999	264	9,720	12,965	27,965
21210	Bridge & Culvert Maintenance			BRIDM	42,101	28,116	37,492	55,492
21211	Crossovers			CRCSS	0	8,838	11,800	11,800
21212	Street Lighting Maintenance			SILM	9,007	11,979	15,977	15,977
	Traffic Signs & Control Equipment			TSCE	3,554	10,494	14,000	14,000
						5,490	7,326	7,326

16th April 2013

Shire of Victoria Plains								
Monthly Report as at: 31/03/2013								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
	21213	Reinstatements			0	0	0	0
	21214	Footpath Maintenance	REIN		7,979	19,764	26,363	26,363
	21215	Infrastructure Depreciation Expense	FPM		1,127,523	1,175,661	1,567,561	1,567,561
	21290	Administration Expenditure Allocated			97,065	91,323	121,767	121,767
		Streets Roads Bridges Maintenance - Operating Expenditure			1,743,613	1,828,791	2,438,547	2,470,547
		Total Streets Roads Bridges Maintenance			1,739,266	1,824,687	2,432,669	2,464,669
Road Plant Purchases								
	16058	Sale of Depot Clerk Ute			(13,636)	(13,636)	(13,636)	(10,000)
	16059	Sale of Construction Crew Ute			(13,636)	(13,636)	(13,636)	(10,000)
	16060	Sale of Kubota Mower			(4,000)	(4,000)	(4,000)	(4,000)
	11290	WDV on Assets sold			12,302	5,841	7,793	7,793
		Road Plant Profit / Loss on Sale of Assets			(18,971)	(25,431)	(23,479)	(16,207)
	40164	Side & Rear Tipper Trailer		0	0	0	0	105,000
	40165	Maintenance Crew Cab Truck		0	66,721	75,000	75,000	75,000
	40167	Replace Kubota Zero-turn Mower		0	17,545	25,000	25,000	25,000
	40186	Purchase Multi-tyred Roller		0	155,700	160,000	160,000	0
	40162	Purchase "Grizzly" Gravel Screen		0	19,100	19,100	19,100	0
	40168	2nd hand Kubota Tractor & Smitr Superior Mowe		0	50,000	50,000	50,000	50,000
	40175	Replace Construction Crew Ute		0	0	30,000	30,000	30,000
		Road Plant Purchases - Capital Expenditure			309,066	359,100	359,100	285,000
		Total Road Plant Purchases			290,095	333,669	335,621	268,793
		Total Transport			\$ 2,621,985	2,560,671	3,681,545	3,332,464

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16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
Rural Services								
21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control		29,974	23,859	31,820	26,820
21300	Noxious Weeds & Pest Control	WANTS	White Ant Control		0	4,000	4,000	4,000
21301	Small Business Centre - Central Coast				3,182	3,500	3,500	3,500
21302	Rural Financial Counselling Service				0	0	0	0
21303	Rural Water Council Of Wa				0	0	0	0
21305	Rural Youth				(250)	180	250	250
Total Rural Services					32,905	31,539	39,570	34,570
Tourism & Area Promotion								
11300	Bolgart Caravan Park				(8,008)	(3,375)	(4,500)	(4,500)
11301	Calingiri Caravan Park				(3,996)	(1,494)	(2,000)	(2,000)
11302	Sundry Income				(327)	(108)	(150)	(150)
Tourism & Area Promotion - Operating Income					(12,331)	(4,977)	(6,650)	(6,650)
21320	Area Promotion				115	8,350	8,350	8,350
21321	Caravan Parks And Camping Grounds Operating				16,373	9,986	12,670	12,670
21322	Caravan Parks And Camping Grounds Maintenance				1,327	13,957	18,252	18,252
21322	Caravan Parks And Camping Grounds Maintenance				1,162	7,998	8,794	13,794
21323	Information Bays Maintenance				1,248	0	0	0
21324	Depreciation Expense - Caravan Parks				1,730	1,800	2,411	2,411
21325	Bolgart Tractor Shed				51	38	40	40
Tourism & Area Promotion - Operating Expenditure					22,007	42,129	50,517	55,517
Tourism & Area Promotion - Capital Expenditure								
40135	Calingiri Caravan Park - Fencing replacement				0	0	0	0
40153	Bolgart Caravan Park - Reticulation Upgrade				0	0	0	0
40182	Shire Entrance Signs				4,345	45,512	45,512	45,512
Total Tourism & Area Promotion					14,020	82,664	89,379	94,379
Building Control								
11310	Building Applications				(10,790)	(3,744)	(5,000)	(5,000)
11311	Swimming Pools Program				0	0	0	0
11312	Bctf & Brb				(105)	(108)	(150)	(150)
Building Control - Operating Income					(10,894)	(3,852)	(5,150)	(5,150)
21330	Building Control Operating				7,282	18,747	25,000	25,000
Building Control - Operating Expenditure					7,282	18,747	25,000	25,000
Total Building Control					(3,613)	14,895	19,850	19,850
Other Economic Services								
11320	Bendigo Bank				(11,522)	(9,747)	(13,000)	(8,000)

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16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			(242)	(225)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(1,143)	(1,071)	(1,439)	(1,439)
		Other Economic Services - Operating Income			(12,907)	(11,043)	(14,739)	(9,739)
21350		Bendigo Bank Agency			364	300	400	400
21360		Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	304	450	450	450
21360		Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingirl	370	5,733	7,665	7,665
21360		Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoin	1,426	600	600	600
21361		Water Supply - Standpipe Depreciation			28	27	40	40
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			25,531	23,976	31,979	31,979
		Other Economic Services - Operating Expenditure			28,023	31,086	41,134	41,134
		Total Other Economic Services			15,115	20,043	26,395	31,395
		Total Economic Services			\$ 58,428	149,141	175,194	180,194

16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/3/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(10,979)	(12,672)	(16,899)	(46,899)
		Private Works - Operating Income			(10,979)	(12,672)	(16,899)	(46,899)
	21400	Private Works Expenditure						
	21403	Private Works Expenditure 2012-13			0	8,091	10,782	40,782
		Private Works - Operating Expenditure			12,065	8,091	10,782	40,782
		Total Private Works			1,087	(4,581)	(6,117)	(6,117)
Public Works Overheads								
	11410	Sundry Income			(897)	(1,188)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate			(5,927)	(10,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(790)	(747)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(7,615)	(12,435)	(16,596)	(16,596)
	11490	WDV on Assets Sold			0	26,714	26,714	26,714
	16017	Sale of Works Manager Ute			0	0	0	(25,000)
	16056	Sale of Traffic Classifiers			0	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	26,714	26,714	1,714
	21410	Salaries & Wages			75,603	53,655	73,439	73,439
	21411	Works Manager Package			89,287	95,901	119,663	119,663
	21412	Superannuation			35,961	40,992	56,097	56,097
	21413	Insurance			19,277	24,500	24,500	24,500
	21414	Other Staff Costs			2,168	9,902	10,150	10,150
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			0	7,497	10,000	10,000
	21417	Occupational Health & Safety			2,207	1,269	1,700	1,700
	21418	Other Public Works Overheads			0	1,494	2,000	2,000
	21419	Depot Operating Costs			87,429	113,043	151,251	151,251
	21420	Depot Maintenance			736	5,698	7,653	7,653
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			11,316	18,568	25,010	25,010
	21423	Administration Costs Allocated			17,648	16,596	22,139	22,139
	21424	Staff Meetings			332	4,408	6,039	6,039
	21425	Building Maintenance			32,572	42,786	57,614	57,614
	21490	Workshop Overheads Recovered			(374,536)	(425,439)	(567,255)	(567,255)
		Public Works Overheads - Operating Expenditure			0	10,870	0	0
	40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

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16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/3/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
40181		Depot - New Trailer Shed			13,732	12,804	12,804	12,804
40042		Tool Storage Shed - Building Maintenance			10,828	10,109	10,109	10,109
40169		2 x Way Radio System Upgrade			0	12,000	12,000	12,000
40170		4" Pump & Hoses			5,330	6,000	6,000	6,000
40173		Filtered Chilled Water System for Depot			2,891	3,000	3,000	3,000
40171		Purchase Plate Compactor			1,515	4,000	4,000	4,000
40172		Cement Mixer			0	3,000	3,000	3,000
40174		Replace Depot Clerk Ute			0	0	0	30,000
		Public Works Overheads - Capital Expenditure			78,606	95,913	95,913	125,913
		Public Works Overheads - Capital Expenditure			70,991	121,062	106,031	111,031
		Total Public Works Overheads			86,771	108,747	145,000	180,000
		Plant Operation			5,826	17,028	22,700	32,700
21430		Fuel & Oil			147,546	131,679	175,578	130,578
21431		Tyres & Tubes			36,363	32,733	33,990	33,990
21432		Parts & Repairs			229,276	207,171	276,245	276,245
21433		Insurance & Licences			0	0	0	0
21434		Depreciation Ex Asset Ledger			(505,783)	(490,131)	(653,513)	(653,513)
21436		Interest On Loans			0	0	0	0
21495		Plant Recovery			(0)	7,227	0	0
		Total Plant Operation			761,633	753,417	1,031,001	1,031,001
21496		Salaries & Wages			(761,633)	(753,409)	(1,031,001)	(1,031,001)
21497		Salaries & Wages Allocated			0	8	0	0
		Total Salaries & Wages			0	0	0	0
21501		Materials Purchased			0	0	0	0
21502		Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
11461		Insurance Claims Recovered			0	0	0	0
21461		Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
16045		Sale of Land - 27 Mofflin Street			0	0	0	0
16048		Sale of Staff House - 9 Harrington Street			0	0	0	0
11491		WDV On Sale of Land			0	0	0	0
21462		Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			72,078	123,716	99,914	104,914

16th April 2013Shire of Victoria Plains
Monthly Report as at: 31/03/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,236	2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	551,794	551,794
50010		Transfer To Gymnasium Equipment Reserve			0	0	3,209	3,209
Total Transfer to Reserves					0	0	852,000	852,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(55,000)	0	(329,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(423,152)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					(55,000)	0	(752,152)	(274,000)
Total Reserves Transfer					\$ (55,000)	0	99,848	578,000

Capital Expenditure Report as at : 31-March-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Sched 4 - Governance						
40004	Ceo Vehicle Replacement			43,535	55,000	43,535	55,000
40005	Dceo Vehicle Replacement			37,714	40,000	37,173	40,000
40188	Install A/C to Server Room			0	3,000	3,000	0
40069	Computing upgrade software & hardware			11,749	13,796	13,796	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792	5,792	5,792
40176	30Kva Generator			18,610	22,500	22,500	22,500
40192	Admin Office Counter & Security Upgrade			2,273	0	10,000	0
	Total Governance Capital Expenditure			113,880	140,088	135,796	137,088
	Sched 5 - Law, Order & Public Safety						
40184	FESA Fire Tender Replacement - New Norcia			415,880	0	415,880	415,880
	Total Law, Order & Public Safety Capital Expenditure			415,880	0	415,880	415,880
	Sched 8 - Education & Welfare						
	Total Education & Welfare Capital Expenditure			0	0	0	0
	Sched 9 - Housing						
40177	16 Yulgering Road - upgrade A/C			11,474	12,000	12,000	12,000
40178	16 Yulgering Road - reneder & paint internal walls			8,669	8,000	8,000	8,000
40189	Instlal A/C 13 Lambert Cres			0	0	15,000	0
40190	Install rear fence 7 Harrington St			0	0	3,000	0
40179	16 Yulgering Road - dishwasher			1,449	1,000	1,000	1,000
40187	Purchase of 4 blocks at Bolgart			2,092	1,500	1,500	0
	Housing Capital Expenditure			23,683	22,500	40,500	21,000
	Sched 10 Community Amenities						
	Community Amenities Capital Expenditure			0	0	0	0
	Sched 11 - Recreation & Culture						
40185	Bolgart Community Outdoor Facility Project			15,341	29,600	59,200	0
40057	Disability Access			0	5,337	5,337	5,337
40191	Instlal A/C to Meeting Room Bolgart Hall			0	0	4,700	0
40180	Roads Board Building - Roof			8,562	8,562	8,562	16,493
	Recreation & Culture Capital Expenditure			23,903	43,499	77,799	21,830
	Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	64,912	84,999	85,000	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	5,915	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	3,727	85,740	148,040	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	4,724	27,159	27,159	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Calligiri Sports Club Entrance	1,797	16,929	16,930	16,930

16th April 2013

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0131	Calingiri School Crossover	0	4,518	4,520	4,520
40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	11,244	41,811	41,813	41,813
40022	Roadworks - Council & Direct Road Funding	R2R0019	Regional Roads - Gillingarra Glentromie	249,364	270,706	270,706	255,687
40024	Roadworks - Roads To Recovery	R2R004	Yerocoin / Glentromie Road	262,436	114,490	236,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	184,260	182,000	182,000	142,000
40163	R4R - Bolgart East Road	R4R120	Bolgart East Road	12,564	468,150	468,150	105,000
40164	Side & Rear Tipper Trailer			0	0	0	0
40165	Maintenance Crew Cab Truck			66,721	75,000	75,000	75,000
40167	Replace Kubota Zero-turn Mower			17,545	25,000	25,000	25,000
40186	Purchase Multi-tyred Roller			155,700	160,000	160,000	0
40162	"Grizzly" Gravel Screen			19,100	19,100	19,100	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000	50,000	50,000
40175	Replace Construction Crew Ute			0	30,000	30,000	30,000
	Sched 13 - Economic Services			1,110,009	1,715,980	1,916,557	1,717,139
	Transport Capital Expenditure						
40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
40182	Shire Entrance Signs			4,345	45,512	45,512	45,512
	Economic Services Capital Expenditure			4,345	45,512	45,512	45,512
	Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000
40181	Depot - New Trailer Shed			13,732	12,804	12,804	12,804
40042	Tool Storage Shed			10,828	10,109	10,109	10,109
40169	2 x Way Radio System Upgrade			0	12,000	12,000	12,000
40170	4" Pump & Hoses			5,330	6,000	6,000	6,000
40171	Plate Compactor			1,515	4,000	4,000	4,000
40172	Cement Mixer			0	3,000	3,000	3,000
40173	Filtered Water System Depot			2,891	3,000	3,000	3,000
40174	Replace Depot Clerk Ute			0	0	0	30,000
	Other Property & Services Capital Expenditure			78,606	95,913	95,913	125,913
	Total Capital Expenditure			1,770,306	2,063,492	2,727,957	2,484,362

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INVESTMENTS

As at 31st March 2013 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$16,201.93	2.95	-
Municipal	Bendigo Bank	3 months	\$437,334.94	4.05	16/06/2013
Municipal	Bendigo Bank	3 months	\$511,390.91	4.10	6/06/2013
Municipal	Bendigo Bank	3 months	\$0.00	4.25	-
TOTAL MUNICIPAL INVESTMENTS:			\$964,927.78		
Reserves	Bendigo Bank	2 months	\$645,642.49	4.05	11/04/2013
Reserves	Bendigo Bank	3 months	\$358,054.77	4.10	27/04/2013
Reserves	Treasury Corp	OCDF	\$14,466.78	2.95	-
TOTAL RESERVES INVESTMENTS:			\$1,018,164.04		

Interest earned YTD:

Municipal	\$39,190.78
Reserves	\$27,019.86
TOTAL:	\$66,210.64

16th April 2013

Shire of Victoria Plains
Bank Reconciliation as at 31st March 2013

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)	Muni Term Deposit 90 Days (2)
Balance Brought Forward from Previous	1,504,297.35	549,242.88	0.00	432,801.62	16,161.32	506,091.53	0.00
Add Receipts as per Ledger	172,417.55	162,544.24		4,533.32	40.61	5,295.38	
Add Transfers from Other Bank Account	-						
Less Payments as per Ledger	1,676,714.90	711,787.12	0.00	437,334.94	16,201.93	511,390.91	0.00
Less Transfers to Other Bank Account	660,670.73	660,670.73					
Closing Balance Ledger	1,016,044.17	51,116.39	-	437,334.94	16,201.93	511,390.91	0.00
	(523.13)	(523.13)	0.00	0.00	0.00	0.00	0.00
Total		Municipal	Muni Term Dep	Muni Term Dep	Muni Treasury	Muni Term Dep	Muni Term Dep
Balance on Bank Statement		70,130.76	0.00	437,334.94	16,201.93	511,390.91	0.00
+ Outstanding Deposits	6,306.80	6,306.80					
- Outstanding Cheques	(24,798.04)	(24,798.04)					
Balance	1,016,567.30	51,639.52	0.00	437,334.94	16,201.93	511,390.91	0.00
Deposits on Statement not receipted							
Unknown	(523.13)	(523.13)					
Commission	-						
Debtors Payments	-						
Interest	-						
Sub-total- Deposits not receipted							
+ PAYMENTS not journalled	(523.13)	(523.13)	0.00	0.00	0.00	0.00	0.00
Wages	-						
Police Licensing	-						
Fees & other charges	-						
Bank Fees/Credit Card Payments	-						
Sub-total PAYMENTS not journalled	(523.13)	(523.13)	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,016,044.17	51,116.39	0.00	437,334.94	16,201.93	511,390.91	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,016,044.17	51,116.39	0.00	437,334.94	16,201.93	511,390.91	0.00
Account #		91000	91005	91006	91007	91008	91009

General Ledger Movement Details		Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous	1,029,212.06	23,287.27	645,642.49	14,430.51	358,054.77	11,084.29	
Add Receipts as per Ledger	316.27	3.57		36.27		280.00	
Add Transfers from Other Bank Account	-					-	
Less Payments as per Ledger	1,029,528.33	23,290.84	645,642.49	14,466.78	358,054.77	11,364.29	
Less Transfers to Other Bank Account	-					200.00	
Closing Balance Ledger	1,029,528.33	23,290.84	645,642.49	14,466.78	358,054.77	11,164.29	
	-	0.00	0.00	0.00	0.00	0.00	
Balance on Bank Statement	Total	Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust	
+ Outstanding Deposits	-	23,290.84	645,642.49	14,466.78	358,054.77	11,384.29	
- Outstanding Cheques	- (220.00)					(220.00)	
Balance	1,029,328.33	23,290.84	645,642.49	14,466.78	358,054.77	11,164.29	
Deposits on Statement not receipted							
Rates	-						
Commission	-						
Debtors Payments	-						
Interest	-						
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	
+ PAYMENTS not journalled							
Wages	-						
Police Licensing	-						
Fees & other charges	-						
Bank Fees/Credit Card Payments	-						
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	
	-	0.00	0.00	0.00	0.00	0.00	
Balance as per Reconciliation	1,029,328.33	23,290.84	645,642.49	14,466.78	358,054.77	11,164.29	
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	
Ledger Balance	1,029,328.33	23,290.84	645,642.49	14,466.78	358,054.77	11,164.29	
Account #	91010	91011	91012	91012	91012	99000	

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 31st March 2013:	\$34,040.34
Comprising:	
Rates (Current & Arrears)	\$27,529.68
Rates (Deferred)	\$1,374.80
Rubbish	\$2,437.70
Sewerage	\$1,067.44
Interest/Admin Charges	\$94.81
ESL	\$1,535.91
TOTAL:	\$34,040.34
Percentage of total rates bill (excluding ex-Gratia Rates):	1.77%

**Shire of Victoria Plains Debtors Listing
as at 31st March 2013**

Debtors Code	1/09/2012 90 Days	1/10/2012 60 Days	31/10/2012 30 Days	30/11/2012 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Letter of Demand Sent
174	\$0.00	\$0.00	\$0.00	\$106.91	\$106.91	
268	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
293	\$0.00	\$0.00	\$0.00	\$430.60	\$430.60	
307	\$0.00	\$0.00	\$0.00	\$382.90	\$382.90	
31	\$0.00	\$0.00	\$0.00	\$204.40	\$204.40	
325	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
345	\$0.00	\$0.00	\$0.00	\$62.50	\$62.50	
360	\$0.00	\$0.00	\$0.00	\$298.70	\$298.70	
367	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	
369	\$412.50	\$0.00	\$0.00	\$0.00	\$412.50	Letter of Demand Sent
374	\$0.00	\$0.00	\$0.00	\$151.75	\$151.75	
377	\$0.00	\$0.00	\$0.00	\$880.00	\$880.00	
Totals	\$802.50	\$0.00	\$0.00	\$2,567.26	\$3,369.76	

F11 INTEGRATED PLANNING AND REPORTING – ASSET MANAGEMENT PLAN PROPOSAL

FILE REFERENCE: A2.20.6 REPORT DATE: 10 th April 2013 APPLICANT/PROPONENT: None OFFICER DISCLOSURE OF INTEREST: None PREVIOUS MEETING REFERENCES: None AUTHOR: Ian Graham - Deputy Chief Executive Officer ATTACHMENTS: Core Business Australia P/L Asset Management Plan Proposal

PURPOSE OF REPORT: To advise Council of a proposal from Core Business Australia P/L to prepare a Summary Asset Management Plan for the Shire of Victoria Plains in line with the requirements of Integrated Planning and Reporting and to seek approval for out of budget expenditure of up to \$25,000.00 for the cost of preparing the plan.

BACKGROUND: The Shire is currently preparing its Integrated Planning & Reporting documents “in house”. With regard to the Asset Management Plan, considerable progress has been made in obtaining data on the Shire’s major asset categories, with “Buildings Plus” being utilised to gather all data on our buildings and “ROMAN II” data in the process of being reviewed and updated by external consultants. Shire officers are also preparing a register of parks and reserves including all associated infrastructure and equipment. Plant & Equipment and Light Vehicles are currently managed through our Plant Replacement program.

It is clear that the requirements of a fully integrated Asset Management Plan include collating all of the data from the aforementioned separate systems and databases into a single plan, linked to levels of service, future demand and risk management in order to develop a fully costed Asset Management Plan.

With limited time and resources this is a significant challenge to complete fully “in-house”.

COMMENT: The CEO and Deputy CEO recently attended a presentation with Bruce Lorimar, Managing Director of Core Business Australia P/L., in regard to their proposal to develop a summary 10 year Asset Management Plan for the Shire of Victoria Plains. A copy of the project proposal is tabled separately for Councillors.

The total project cost is estimated at \$22,360.00 plus GST. The Summary Asset Management Plan has a 10 year life and the cost if amortised over 10 years is \$2,236.00 per annum (based on the project estimate).

Core Business Australia P/L have specialised expertise in asset management and qualified engineers who will be involved in the development of the Summary Asset Management Plan. In particular they have extensive knowledge and experience with the use of data from both ROMAN II and Buildings Plus. Their

knowledge includes forecasting future demand, risk management, asset management practices and preparation of financial projections. These are all included the project proposal, as well as a presentation workshop with Councillors.

Other West Australian local governments who have used Core Business Australia P/L for the preparation of their Asset Management Plans include the Shire's of Plantagenet, Broomehill-Tambellup, Lake Grace, Esperance, Dundas, Ravensthorpe, Coolgardie, Menzies, Laverton, Leonora, and Wiluna, and the City of Kalgoorlie-Boulder.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

The Summary Asset Management Plan prepared by Core Business Solutions P/L for the Shire of Victoria Plains will provide a strategic 10 asset management year plan for the Shire which is also compliant with the Integrated Planning & Reporting requirements.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The cost of preparing the Summary Asset Management Plan will impact on the budgeted surplus in the 2012-13 financial year.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The estimated cost of the preparation of a Summary Asset Management Plan for the Shire of Victoria Plains is \$22,360.00 plus GST as per the Core Business Australia P/L proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 65/2013

Moved Cr Kelly seconded Cr Smith that Council approve the out of budget expenditure of up to \$25,000.00 for the preparation of a Summary Asset Management Plan.

Motion Put & Carried 7/0

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 TOWN PLANNING

TP1 PROPOSED SUBDIVISION – LOT 21 TOODYAY BINDI BINDI ROAD BOLGART

File Reference:	A20652 TBB
Report Date:	3 rd April 2013
Applicant/Proponent:	Burgess Design Group
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Brendan Jeans, Shire Planner
Attachments:	Subdivision Application and Subdivision Guide Plan

PURPOSE OF REPORT

Council's consideration is required for a proposed subdivision of Lot 21 Bindi Bindi-Toodyay Road, Bolgart.

BACKGROUND

The Western Australian Planning Commission (WAPC) forwarded Council a copy of the subdivision application (WAPC 147633) submitted by Burgess Design Group for Lot 21 Bindi Bindi-Toodyay Road, Bolgart for the opportunity to provide comment.

Lot 21 Bindi Bindi-Toodyay Road is located just north of Bolgart townsite. It is approximately 25 hectares in area and is currently used for agricultural purposes. The property gently slopes north-west to south-east and is mostly cleared of remnant vegetation.

Lot 21 was rezoned from 'Rural' to 'Rural Residential' under the previous Scheme, Local Planning Scheme No. 4. A Subdivision Guide Plan was endorsed by Council and the WAPC with this rezoning in 2009. Schedule 11 of Local Planning Scheme No. 5 contains the provisions relating to Rural Residential subdivision of Lot 21.

The subdivision application proposes eleven (11) Rural Residential lots ranging from 2 hectares to 2.51 hectares accessed by a subdivision road through the

centre. The proposed subdivision is in accordance with the endorsed Subdivision Guide Plan.

COMMENT

As mentioned in the subdivision application, Lot 21 was rezoned from 'Rural' to 'Rural Residential' under Local Planning Scheme No. 4. Schedule 11 of Local Planning Scheme No. 5 outlines the special conditions of Rural Residential Zones, which Lot 21 is included. The proposed subdivision is consistent with the endorsed Subdivision Guide Plan and meets the provisions set out in Schedule 11 of the Local Planning Scheme.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

State: *Planning and Development Act 2005*

Planning and Development Regulations 2009

Local: *Shire of Victoria Plains Local Planning Scheme No. 5*

Lot 21 is a 'Rural Residential' zone. The objectives of this zone are:

- *To encourage development for the purpose of closer settlement on land which is suitable for such a purpose, without impacting on the continued rural operation of adjoining land;*
- *To ensure that development maintains the rural character of the locality, maintains a high level of amenity and minimises disturbance to the landscape through construction of buildings and structures, clearing, earthworks and access roads;*
- *To discourage or prohibit development not compatible with the predominantly rural nature and residential amenity of the zone;*
- *To encourage rural residential subdivision where it is reasonable and economic to provide or extend services and facilities;*
- *To promote and encourage cluster subdivision and other innovative rural residential designs, having consideration for conservation values.*
- *To encourage the provision of community facilities and emergency services in the vicinity of rural residential developments;*
- *To encourage the provision of vegetation and fauna corridors and the revegetation of the land to adequately protect any areas or sites of conservation value within the design;*
- *To encourage rural residential subdivision by permitting a range of lot sizes in conventional subdivision subject to a general minimum lot size of 2 hectares with an average minimum lot size of approximately 4 hectares and providing greater flexibility for lots created within appropriate cluster subdivisions or by strata title subdivision, dependent upon the special physical characteristics of the land;*
- *To ensure the land is provided with road, electricity, communication services and, where appropriate and practical, water services.*

Schedule 11 of the Scheme outlines the provisions of Rural Residential subdivision on the property:

Schedule 11

<i>Land Description</i>	<i>Rural Residential No.</i>	<i>Special Conditions</i>
<i>Lot 21 Bindi Bindi-Toodyay Road, Bolgart</i>	<i>1</i>	<ol style="list-style-type: none"> <i>1. Subdivision shall generally be in accordance with the Outline Development Plan as adopted by Council and endorsed by the Western Australian Planning Commission.</i> <i>2. All development in the Rural Residential Zone, including the erection of a single dwelling, requires the planning consent of the Council.</i> <i>3. All buildings and onsite effluent disposal systems shall be limited to within defined building envelopes shown on the Outline Development Plan.</i> <i>4. Direct vehicular access to the Bindi Bindi-Toodyay Road shall be limited to the subdivisional road as shown on the Outline Development Plan.</i> <i>5. As a condition of subdivision, the subdivider shall prepare a Fire Management Plan, which should incorporate, but not be limited to, strategic firebreaks and the provision of a water supply for fire fighting purposes within the subdivision.</i> <i>6. Strategic firebreaks as shown on the Outline Development Plan shall be constructed as a condition of subdivision and maintained to Council's standards.</i> <i>7. No natural vegetation shall be removed without prior written consent of the Council unless its removal is necessary for construction of a building, firebreak or boundary fence.</i> <i>8. In the interests of landscape protection, a 10m wide buffer adjoining Bindi Bindi-Toodyay Road, as depicted on the Outline Development Plan, shall be planted with a row of indigenous vegetation by the subdivider as a condition of subdivision approval.</i> <i>9. A vegetated buffer is to be maintained along the natural drainage line of property.</i> <i>10. Conventional effluent disposal systems (septic and leach drain systems) are to be set</i>

		<p><i>back a minimum of 100m from any wetland or watercourse and Alternative Treatment Units set back 50m. No dwelling shall be approved for occupation unless it is connected to an on-site effluent disposal system to the satisfaction of the local government.</i></p> <p>11. <i>No dwelling shall be approved for occupation unless it is connected to a rainwater tank with a minimum storage of 120,000 litres to the satisfaction of the local government and demonstrates a minimum roof catchment area of 330 sqm, comprising dwelling and outbuildings.</i></p> <p>12. <i>As a condition of subdivision a notification in the form of a section 70A notification, pursuant to the Transfer of Land Act 1893 (as amended) is to be placed on the Certificates of Title of the proposed lots advising of the special provisions in the Scheme relating to water supply and roof catchment requirements.</i></p> <p>13. <i>Animal stocking rates are to be in accordance with the Department of Agriculture's recommended stocking rates.</i></p> <p>14. <i>All fencing within the Rural Residential zone shall retain the rural character of the area. The use of concrete sheeting, metal sheeting or wooden pickets is prohibited.</i></p> <p>15. <i>These conditions are to be read in conjunction with the Scheme requirements for Rural Residential Zone. Where conflicts exist, the conditions of the schedule will prevail.</i></p>
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STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

It is considered the proposed subdivision does not result in any environmental implications.

➤ Economic

The proposed subdivision creates eleven (11) Rural Residential lots which will provide Council with additional rateable properties and provide economic stimulus to the community.

➤ Social

It is considered the proposed subdivision to create eleven (11) Rural Residential lots will benefit the community by providing for additional landowners and members of the community.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 66/2013

Moved Cr Brennan seconded Cr Holmes that Council advises the Western Australian Planning Commission of its support for the proposed subdivision WAPC 147633 of Lot 21 Bindi Bindi-Toodyay Road, Bolgart subject to the following conditions:

1. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia.
2. The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of the provisions of the local government's local planning scheme that relate to the use and management of the land.
3. A restrictive covenant, to the benefit of the local government, pursuant to section 129BA of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s) advising of the existence of a restriction on the use of the land. Notice of this restriction is to be included on the diagram or plan of survey (deposited plan). The restrictive covenant is to state as follows:
"No development is to take place outside the defined building envelope(s), unless otherwise approved by the local government."
4. A Fire Management Plan being prepared, approved and relevant provisions implemented during subdivisional works, in accordance with the WAPC's *Guideline Planning for Bushfire Protection Edition 2, May 2010 (in particular Appendix 3)* to the specifications of the Local Government and/or the Department of Fire and Emergency Services.
5. A notification, pursuant to section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"The lot(s) is/are subject to a fire management plan."
6. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the

approved plan of subdivision.

7. Pursuant to Section 150 of the *Planning and Development Act 2005* and Division 3 of the *Planning and Development Regulations 2009* a covenant preventing vehicular access onto Bindi Bindi-Toodyay Road being lodged on the certificate(s) of title of the proposed lot(s) at the full expense of the landowner/applicant. The covenant is to prevent access, to the benefit of the Shire of Victoria Plains, in accordance with the Subdivision Guide Plan dated 17 February 2009 (attached) and the covenant is to specify:
"No vehicular access is permitted from Bindi Bindi-Toodyay Road."
8. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificates(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"A mains potable water supply is not available to the lot/s."
9. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
"A reticulated sewerage service is not available to the lot/s."
10. A revegetation plan being prepared, approved and implemented for the revegetation of the area shown on the Subdivision Guide Plan dated 17 February 2009 (attached) with appropriate native species to the specifications of the Local Government.
11. A drainage easement for the purpose of a vegetation buffer being maintained along the drainage line on the Subdivision Guide Plan dated 17 February 2009 (attached) being shown on the diagram or plan of survey (deposited plan as such, granted free of cost, and vested to the Local Government under Sections 152 and 167 of the *Planning and Development Act 2005*.

Motion Put & Carried 7/0

Resolution 67/2013

Moved Cr Brennan seconded Cr Holmes that Council endorse the subdivision guide plan for Lot 21 Toodyay Bindi Bindi Road Bolgart.

Motion Put & Carried 7/0

Resolution 68/2013

Moved Cr Brennan seconded Cr Young that the meeting adjourn for afternoon tea.

Motion Put & Carried 7/0

The meeting adjourned at 2.59pm

The meeting resumed at 3.24pm

10.4 Administration Status Report

Resolution 69/2013

Moved Cr Smith seconded Cr Young that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
A43 (Dec 2012)	Shire Mining Policy	Laid on table to allow further time to investigate. CEO and DCEO to follow up with WA shires involved in mining	Ongoing
A1 (Jan 2013)	Bolgart Water Supply		Ongoing
A5 (Feb 2013)	Ward and Representation Review	Council authorised the CEO to advise LG Advisory Board that existing wards are to be retained with changes to boundaries	Ongoing
A8 (Feb 2013)	Management of Community Projects	CEO to prepare and present policy regarding Community or Sporting Projects that involve shire funds to April Ordinary Meeting	Ongoing. Draft Policy presented to April 2013 Ordinary Meeting.
From March 2013 Ordinary Meeting			
A9	Compliance Audit Report	Nil. Council endorsed report.	Submitted to DLGRD. Complete
A10	Tourism in Victoria Plains	Council resolved to remain connected with Discover Golden Horizons and Avon Valley Tourism	Complete
A11	Landfill Sites Management Trials	Trial periods have ended on Bolgart and Mogumber. Annual reviews to take place on current operating hours.	To be reviewed in March 2014. Complete

A12	Native Title Settlement in Victoria Plains	Motion Lost. Could wish to retain land for any future land.	DoRDL advised of Councils decision. Complete
A13	Management Orders – Reserve 17655	Council no longer have an interest in Reserve 19655	Water Corporation and SLS advised of Councils decision. Complete

10.4 ADMINISTRATION

A14 POLICY – PROJECT MANAGEMENT OF COMMUNITY PROJECTS

FILE REFERENCE: A1.1.7
 REPORT DATE: 5th April 2013
 APPLICANT/PROPONENT: Cr David Lovelock
 OFFICER DISCLOSURE OF INTEREST: None
 PREVIOUS MEETING REFERENCES: 34/2013 February 2013
 AUTHOR: Harry Hawkins Chief Executive Officer
 ATTACHMENTS: None

PURPOSE OF REPORT: To provide Council with a copy of the proposed policy covering project management of projects put forward by the community.

BACKGROUND: The pavilion and change rooms at the Calingiri Sportsground were upgraded in 2011/2012 and although it was a shire owned building the project was put forward and designed in conjunction with the tenants the Calingiri Football and Hockey clubs. Although officially managed by the shire a member of the football club who was a building tradesman did most of the on site management of work undertaken. When the project went over budget there was concern that the shire had lost control over the project through this project management arrangement and because the scope of the work was being controlled by the football and hockey clubs.

COMMENT: There was concern among some people that the shire lost control of the upgrade of the pavilion and change rooms at the Calingiri Sportsground as much of the on site management was undertaken by a member of the football club. There was also concern that the clubs also set and altered the scope of the works and through this the project went over budget.

In an effort to ensure that this lack of control did not happen on future projects it was proposed that a policy be developed to require that projects of this nature put forward by community groups are project managed by senior staff of the shire so that control of the costs and any changes to the scope are approved by Council. Major projects should be project managed by an architect, or registered building surveyor if this is provided for in contracts for construction.

Project Management of Council Funded Projects

Construction projects costing more than \$5,000 put forward by community or sporting groups on land and/or on buildings that will be owned or controlled by the Shire of Victoria Plains and are funded by Council must be Project Managed by a senior staff member of the shire unless an independent architect, registered builder or building surveyor is engaged for that purpose as a part of the project construction contract.

Council is to be advised of any project manager appointed under this Policy.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

STAFF RECOMMENDATION:

That Council adopt the following draft policy on project management of construction projects put forward by community and sporting groups funded by Council and include it in the shire policy manual as Policy No. 11.16

11.16 Project Management of Council Funded Projects

Construction projects costing more than \$5,000 put forward by community or sporting groups on land and/or on buildings that will be owned or controlled by the Shire of Victoria Plains and are funded by Council must be Project Managed by a senior staff member of the shire unless an independent architect, registered builder or building surveyor is engaged for that purpose as a part of the project construction contract.

Council is to be advised of any project manager appointed under this Policy.

Amendment to Original Recommendation

Resolution 70/2013

Moved Cr Young seconded Cr Johnson that Council adopt the following draft policy on project management of construction projects put forward by community and sporting groups funded by Council and include it in the shire policy manual as Policy No. 11.16

11.16 Project Management of Council Funded Projects

Construction projects costing more than \$5,000 put forward by community or sporting groups on land and/or on buildings that will be owned or controlled by the Shire of Victoria Plains and are funded by Council must be supported by a Project Manager who is a senior staff member of the shire unless an independent architect, registered builder or building surveyor is engaged for that purpose as a part of the project construction contract.

Council is to be advised of any project manager appointed under this Policy.

Motion Put & Lost 2/5

Amendment to the Amendment

Resolution 71/2013

Moved Cr Kelly seconded Cr that Council adopt the following draft policy on project management of construction projects put forward by community and sporting groups funded by Council and include it in the shire policy manual as Policy No. 11.16

11.16 Project Management of Council Funded Projects

Construction projects costing more than \$5,000 put forward by community or sporting groups on land and/or on buildings that will be owned or controlled by the Shire of Victoria Plains and are funded by Council must be Project Managed and the budget assessed by a senior staff member of the shire unless an independent architect, registered builder or building surveyor is engaged for that purpose as a part of the project construction contract.

Council is to be advised of any project manager appointed under this Policy.

Motion Lapsed for want of seconder

The Original Recommendation was re-put

Resolution 72/2013

Moved Cr Brennan seconded Cr Erickson that Council adopt the following draft policy on project management of construction projects put forward by community and sporting groups funded by Council and include it in the shire policy manual as Policy No. 11.16

11.16 Project Management of Council Funded Projects

Construction projects costing more than \$5,000 put forward by community or sporting groups on land and/or on buildings that will be owned or controlled by the Shire of Victoria Plains and are funded by Council must be Project Managed by a senior staff member of the shire unless an independent architect, registered builder or building surveyor is engaged for that purpose as a part of the project construction contract.

Council is to be advised of any project manager appointed under this Policy.

Motion Put & Lost 3/4

Cr Brennan requested that names be recorded.

Votes For: Cr Brennan, Cr Young, Cr Erickson

Votes Against: Cr Kelly, Cr Johnson, Cr Smith, Cr Holmes

A15 CALINGIRI SQUASH COURTS – RENOVATION

FILE REFERENCE: RES 36193 YUL
REPORT DATE: 5th April 2013
APPLICANT/PROPONENT: Anna Jamieson - Be Active Co-ordinator
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Quote

PURPOSE OF REPORT: To advise Council of the urgent need for maintenance at the Calingiri Squash Courts.

BACKGROUND: The Calingiri Squash Courts are used extensively by the three primary schools in the shire through the Be Active co-ordinator arranging specialist coaching from the sports governing body WA Squash, and subsequently local and inter shire competitions.

The courts were constructed many years ago as a part of the recreation hall when the Calingiri Squash Club was participating in a local pennant competition.

COMMENT: The Calingiri Squash Courts are used extensively by students from the three primary schools in the shire participating in specialist coaching from the sports governing body WA Squash, and subsequently local and inter shire competitions arranged by the Be-Active coordinator. There has been no maintenance undertaken at the courts for at least ten years and the floors have become very slippery and dangerous.

To rectify the slippery courts they will need to be sanded which will then require them to be remarked. With many of the children not having played before there is also a lot of time lost in coaching and games when the ball is hit from one court to the other so a net in the space dividing the two courts is proposed to alleviate this. Given the age of the courts it is recommended that the wall are painted and remarked at the same time while the specialist contractors are in Calingiri to reduce costs in the future. Specialist contractors are required as they have the right equipment and due to the nature of the game special paint etc is used.

The courts are also used on a regular basis by other members of the community for social games of squash for exercise and fitness.

For the safety of the players including school children and to ensure that the courts will not require maintenance for another ten years it is recommended that the complete renovation as quoted is carried out. The schools squash program in term one has been postponed due to the condition of the court and it is requested that this is done now rather than in next years budget.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: This work is not included in the budget and will be an unbudgeted expense.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Staff Recommendation

Moved Cr Young seconded Cr Smith that Council approve unbudgeted expenses of up to \$15,000 for the renovation of the Calingiri Squash Courts as per the attached quote.

Before the President took the vote discussion was held regarding unbudgeted funds.

Cr Young withdrew moving the motion and agreed with Cr Kelly that funds should be placed in the 2013/2014 Budget.

Resolution 73/2013

Moved Cr Kelly seconded Cr Holmes that renovation of the Calingiri Squash Courts be budgeted in the 2013/2014 Council Budget.

Motion Put & Carried 6/1

10.5

PLANT AND WORKS

Resolution 74/2013

Moved Cr Brennan seconded Cr Kelly that Resolutions 60/2013 to 61/2013 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 16th April 2013, and that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 16th April 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried En Bloc 7/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Nil

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
--

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 75/2013

Moved Cr Kelly seconded Cr Holmes that new business of an urgent nature be introduced to Council.

Motion Put & Carried 7/0

F12 2012-2013 ANNUAL BUDGET AMENDMENT – ADDITIONAL GRANT FOR BOLGART OUTDOOR COMMUNITY FACILITY PROJECT

FILE REFERENCE: F1.2.1 REPORT DATE: 15 th April 2013 APPLICANT/PROPONENT: None OFFICER DISCLOSURE OF INTEREST: None PREVIOUS MEETING REFERENCES: None AUTHOR: Ian Graham, DCEO/Manager Finance and Administration ATTACHMENTS: Nil

PURPOSE OF REPORT: To advise Council of a requirement to amend the 2012/2013 Annual Budget to allow for the income and expenditure relating to an additional LotteryWest grant which has been approved for the Bolgart Outdoor Community Facility Project.

BACKGROUND: The Bolgart Outdoor Community Facility project was originally proposed in 2010. A LotteryWest grant of \$59,200.00 was approved in April 2012. A second LotteryWest grant application was made in November 2012 for an additional \$70,715.00 and the Shire was advised by LotteryWest on the 28th March 2013 that the application has been successful.

There is a Shire contribution of \$20,000.00 attached to this part of the project.

COMMENT: The Bolgart Outdoor Community Facility Grant of \$70,715.00 was approved by LotteryWest in March 2013. This funding will allow the Shire to expedite the completion of the entire project.

The overall effect on the current budget surplus will be zero, as the project will be fully funded by the LotteryWest Grants and a transfer from the Infrastructure Reserve.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is nil overall effect on the 2012/2013 Annual Budget Surplus.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 76/2013

Moved Cr Kelly seconded Cr Young that Council approve the following amendment to the 2012-13 Annual Budget:

COA 40185 - Capital Expenditure: Bolgart Outdoor Community Facility Project: Increase from \$59,200.00 to \$149,915.00,

COA 16076 - Capital Income: LotteryWest Grant (Bolgart Outdoor Community Facility Project) Increase from \$59,200.00 to \$129,195.00,

COA 50059 - Transfer from Infrastructure Reserve: Increase from \$423,152.00 to \$443,152.00.

(Nil effect on Budget surplus).

Motion Put & Carried 7/0

Cr Brennan

Newsletter item referring to Ambulance Volunteer shortages in New Norcia. Several calls have been received from volunteers and office bearers of the VP Sub Centre. Members were upset item was in newsletter without prior discussion.

Also the discussion on the shortage of Volunteer Bush Firefighters from the recent BFAC meeting was directed at New Norcia townsites in general and not all brigades themselves.

Chief Executive Officer

Will place an apology in the newsletter

Cr Smith

Queried Burnett Road progress. Suggests that sign be erected at the entrance that Burnett Road is not a road train route.

Chief Executive Officer

To follow up with MRWA regarding onsite meeting. Still short staffed at their office.

Cr Kelly

Still require the plans for water pipes at the Gillingarra Sport and Recreation grounds.

Cr Johnson

Discussed the issue of water for fire fighting at Piawaning and the use of Buscumb's soak.

Chief Executive Officer

It was agreed that remedial works would be carried out prior to the submission of a grant in 2013/14. The grant would be along the same lines as Mogumber, Gillingarra and Bolgart works hopefully accessing funds for a tank and standpipe.

Cr Brennan

Briefly discussed the CESM report contained in the Information bulletin. Calingiri will be received a 3.4 Urban not a 3.4 Rural.

Cr Holmes

Thankyou to the shire on behalf of the Bolgart community for painting the hall. Congratulations to contractor, very clean and efficient job.

Cr Smith

A death notice should be placed in the paper for long serving past Shire Clerk, Frank Cooper.

Cr Holmes

A death notice should be placed in the paper Dr Richard Walkey.

Cr Kelly

Thanks to Works Manager for efforts so far.

Cr Smith

Questioned the employment timeframe of the current consultant engineer.

Works Manager

Advised there are three construction jobs. Bolgart East Road, Edmonds St Calingiri and the Bolgart Skate Park levels. Once complete the engineer will finish with the Shire.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.17pm.

Signed this 21st day of May 2013

Presiding Member