



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Wednesday 16 th April 2014
At	Community Hall, Bolgart
Commencing	2.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.02pm and explained the meeting process and thanked everyone for their attendance.

Mr David Capper and Ms Brianna Peake – CBH will be attending the meeting at approximately 2.30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr D Holmes	South Ward
	Cr J Kelly	West Ward
	Cr L Rive	West Ward
	Cr B Johnson	East Ward
	Cr D Smith	East Ward
	Cr J Brennan	Central Ward
	Cr S Young	Central Ward

Leave of Absence: Nil

Apologies: Nil

Visitors: Mr D Capper, Ms B Peake – CBH, Mrs A Lee, Mrs Jean Cook, Mrs S Syred, Mrs S Ludemann, Mrs M Guthrie, Mr N Clarke, Mr L Snooke, Mr K Manuel, Mrs P Bradley, Mrs G McGill, Mrs D Clarke, Mrs D Edmonds,

Chief Executive Officer:	Mr H Hawkins
DCEO/Finance and Administration Manager:	Mr I Graham
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions from Mr M Hemsley - Calingiri

Q: Footpath in Lambert Crescent - two sections of different fill products. Could the granite please be removed and replaced with gravel?

A: Granite ballast has been placed at the back of the 2.2 meter footpath to protect against erosion; the rocks will be compacted in to place.

Q: Toodyay Bindi Bindi Road near the Caravan Park in Bolgart, where the water pipe goes under road. Road fallen away, needs fill.

A: The road will be patched when we are conducting bitumen patching within the area next.

Q: Miling Rd –Yerecoin Townsite

A: Barrier boards have been erected around work area.

4 PUBLIC QUESTION TIME

Mrs G McGill

Welcomed Council to Bolgart and advised of her position of Secretary with the Bolgart Fire Brigade.

Q: There are blocks in Bolgart that are still overgrown and a fire hazard. What is happening with regard to clearing/breaks?

Chief Executive Officer

A: Owners have been contacted and infringed. Owners have also been advised that the shire would undertake the works and invoice the owners.

The Works and Services Manager has been advised to schedule these works and invoice the owner. If invoice are unpaid they are followed up through normal practice of Debt Collection.

Q: Is the Building Inspector able to Bolgart on various ongoing issues?

Chief Executive Officer

A: The sharing arrangement with the Shire of Chittering has now finished. A private health and building contractor has been engaged. Many issues are to be addressed with him on commencement which is Tues 22/4/14.

Q: A payment appeared to the Benedictine Community regarding an invoice for Fire Brigade refreshments? What is council policy on this?

Chief Executive Officer

A: If a fire event has occurred and refreshments (food and drink) are required for any brigade members who have attend the FCO in control of the event can obtain refreshments from local supplier as long as costs are reasonable.

Cr Smith

Q: Why has there been no inspection since the end of the season with regard to the Bolgart lots reported as being a fire hazard? Why it is taking so long to take action?

Chief Executive Officer

A: There are processes that need to be followed. There is considerable time between initial contact with (vacant) owners and the final issue of infringements.

Also every ratepayer receives a notice with the rates each year regarding their responsibilities to keep rural and townsite lots clear of hazards.

Mrs A Lee

Who is responsible for the walking trail/park at the north end of Bolgart townsite?

Chief Executive Officer

This area is now a Reserve. The Bolgart Progress Association have handed responsibility of this area to the shire. Clean up has been included in works schedule.

The Chief Executive Officer referred to a media release made by DFES today regarding all departments and Local Governments being responsible for reduction of hazards.

President

Advised that if local residents have any concerns or areas of hazard please advise the shire office.

Cr Holmes

Referred to the walk trail/park.

Chief Executive Officer

Advised that the area is a Crown Reserve with its use being recreation.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Cr Young

Stated that he has been a past member of the Calingiri football club in relation to Item A8 – Calingiri Football Club – Self Supporting Loan.

Cr Brennan

Declared a proximity interest in item A8.

Cr Smith

Declared a financial interest in Item A8.

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 45/2014

Moved Cr Young seconded Cr Penn that the minutes of the Ordinary Meeting held Wednesday 19th March 2014 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 9/0

7.2 Business Arising from Minutes

Cr Johnson

Have any further Bull riding events or complaints been received?

Chief Executive Officer

The EHO will attend to this next week.

Cr Lovelock

Are there any updates on the application for the proposed Motor Repair business in Calingiri?

Chief Executive Officer

The applicant is liaising with the Department of Transport to open an inspection station.

Cr Lovelock

Was correspondence sent to DFES regarding change to regions?

Chief Executive Officer

Letter was sent – no response received yet.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr Lovelock

Correspondence has been received from City of Perth Lord Mayor Mrs L Scaffidi regarding the Lord Mayors relief distress fund. Read aloud letter of thanks

The Shire of Victoria Plains donated \$2000 to the Parkerville Fire Appeal.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Lovelock

Reported on a meeting he attended with Mogumber residents and interested groups regarding the repositioning of rodeo arena.

It was a good meeting with open discussion including the three West Ward Councillors, members of the Mogumber Progress Association, the Mogumber Outback Club and representative of the Aboriginal Lands Council.

Various issues have arisen. Comments are to come which will be lodged by the Yued people. Certain prerequisites will be listed to contain events to certain areas of the reserve.

Current responsibility for the Reserve lies with the Shire of Victoria Plains Victoria Plains as reserve is listed as UCL and is not subject to native title. The reserve is currently listed for recreation, hall site and racecourse area.

Cr Smith

Attended Rural Water Council meeting last week via teleconference;
Attended Piawaning Progress Association meeting – town beautification raised again.

Cr Kelly

Change of office bearers for the Gillingarra Sport and Recreation Association;
Town beautification also on the agenda.

Cr Lovelock

Unable to attend the recent AROC meeting; the Chief Executive Officer attended.

Chief Executive Officer

Among many items discussed at the meeting Aged Housing was on the agenda. Two new homes will be built in Bolgart and those preparations and plans are progressing. State Gove funds will be released in July.

There will be another AROC meeting soon to discuss specifications and the Joint Tender project and the units are expected to be completed in the next financial year.

The new units will be 100% shire owned and managed and funded by Royalties for Regions.

Discussion was also held at the AROC meeting on a joint waste scheme.

The Calingiri recycling service (yellow lid bins) has come to the end of its three year trial. Council are looking to expand to other townsites and liaise with P&C Committees so the bin recycling is not to the detriment of the local groups recycling programmes.

The benefit for Victoria Plains in maintaining the kerbside recycling programme is that the waste is taken away from our shire and does not contribute to fill at our shire refuse sites.

Mr D Capper and Ms B Peake – CBH, entered the meeting at 2.34pm.

President

Welcomed D Capper and B Peake to the meeting and invited them to address members and community.

General discussion was held regarding the

- Bolgart to Miling rail line;
- Future works on Bin Road Calingiri;
- Emergency Service vehicle access in Calingiri;
- Brookfield Rail;
- Freight charges;
- Mogumber Receival Point;
- Costs of small versus large train configurations;
- On farm storage;
- Cost comparisons of Road versus Rail;
- Viability of the Miling line;
- Bolgart Receival Point;
- Forward planning by CBH;

Resolution 46/2014

Moved Cr Kelly seconded Cr Johnson that the meeting adjourn for afternoon tea.

Motion Put & Carried 9/0

The meeting adjourned at 3.10pm.

The meeting resumed 3.40pm.

All present at resumption with the exception of Mr D Capper, Ms B Peake, Mrs A Lee, Mrs J Cook, Mrs S Ludemann.

10 BUSINESS PAPER

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|--------------------------|
| 10 BUSINESS PAPER |
| 10.1 Finance |
| 10.2 Community Services |
| 10.3 Town Planning |
| 10.4 Administration |
| 10.5 Works |

10.1

FINANCE

F9 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 9th April 2014
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: March 2014 - Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during March 2014.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 47/2014

Moved Cr Smith seconded Cr Brennan

- 1. That the payments made during March 2014 from the Municipal Bank Account as per the attached listing amounting to:-**

**\$165,090.87 for creditor EFT payments,
\$64,249.03 for creditor cheque payments,
\$4,786.33 for direct debit payments, and
\$84,875.67 payroll payments;**

giving an overall total of \$319,001.90 be endorsed.

- 2. That the payments made during March 2014 from the Trust Bank Account as per the attached listing amounting to:**

\$760.00 for trust payments be endorsed.

Motion Put & Carried 9/0

Mrs S Syred left the meeting at 3.55pm

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Shire of Victoria Plains
Creditor & Payroll Payments for the month of March 2014

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT2056	11/03/2014	AIRWELL GROUP PTY LTD	Valves & connectors for Bolgart Water Supply		644.55
EFT2057	11/03/2014	AVON WASTE	Refuse Removal Services Jan 14		4493.15
EFT2058	11/03/2014	ASBESTOS TRAINING SERVICES	Training for Competent Person (Asbestos)		740.00
EFT2059	11/03/2014	BOLGART RURAL MERCHANDISE	Retic Items for Bolgart Townsite		149.56
EFT2060	11/03/2014	CALINGIRI SPORTS CLUB INC			268.80
			Refreshments for Council Meetings	178.80	
			Refreshments for Depot	90.00	
EFT2061	11/03/2014	CALINGIRI TRADERS			6591.79
			Black Plastic	108.00	
			Farm gates, pickets etc for Calingiri Refuse Site	1355.96	
			Purchases from store for Depot Jan 14	1449.72	
			Purchases from store for Depot - Feb 14	3213.58	
			Papers, Post Etc for Admin - Feb 14	433.03	
			Nails Etc for Building Supplies	31.50	
EFT2062	11/03/2014	CANNING BRIDGE AUTO LODGE	Accommodation Admin Training Course		380.00
EFT2063	11/03/2014	CLARK EQUIPMENT SALES PTY LTD	Air Filters for Bobcat - PLR6		201.67
EFT2064	11/03/2014	COLE WORDLEY	Repairs to ceiling in 12 Harrington Street		400.00
EFT2065	11/03/2014	COMMANDER AUSTRALIA LTD	Telephone Charges		308.00
EFT2066	11/03/2014	COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier - C7055		953.02
EFT2067	11/03/2014	COUNTRYWIDE WINDSCREENS			1485.00
			New Windcreens for Ute PWV44 & Truck PTK20	770.00	
			New Windscreen for Mitsubishi Truck - PTK16	330.00	
			New Windscreen Holden Colorado = PWV53	385.00	
			Fittings for Fire Tanker		71.18
			Freight Charges		124.17
EFT2068	11/03/2014	COUPLERS MALAGA			255.57
EFT2069	11/03/2014	COURIER AUSTRALIA			
EFT2070	11/03/2014	COVS PARTS PTY LTD			
			Freight Charges	22.00	
			Safety Glasses & Masks for Depot Staff	233.57	
EFT2071	11/03/2014	DERRICK'S AUTO-AG	Repair materials for Mogumber Water Supply		103.83
EFT2072	11/03/2014	DOG BOX AUSTRALIA PTY LTD	Dog Boxes		896.50

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EFT2073	11/03/2014 DUN DIRECT PTY LTD	200 litres of TF10 Hydraulic oil	960.60	17087.52
EFT2074	11/03/2014 EXTREME MAKEOVER SERVICES	Bulk Diesel Fuel 10,500.00 Ltrs	16126.92	
EFT2075	11/03/2014 FIVE ROADS CAFE	Clean carpets APU3 Calingiri		165.00
				2685.50
EFT2076	11/03/2014 GPR TRUCK SALES & SERVICE	Meeting refreshments from Oct to Dec 2013	2240.50	
EFT2077	11/03/2014 HILLS FIRE EQUIPMENT SERVICE	Refreshments for Feb 14 Council Meeting	445.00	
		Filters for Hino Truck - PTK17		236.61
				3174.38
		Annual Inspection - Mogumber Library	117.26	
		Annual Inspection - Yerecoin Hall	117.26	
		Annual Inspection - New Norcia Fire Brigade	117.26	
		Annual Inspection - Yerecoin Fire Brigade	117.26	
		Annual Inspection - Piawanning Hall	124.96	
		Annual Inspection - Calingiri Child Care	88.00	
		Annual Inspection - Gillingarra Hall	719.51	
		Annual Inspection - Mogumber Hall	117.26	
		Annual Inspection - Depot	612.70	
		Annual Inspection - Admin	421.85	
		Annual Inspection - Bolgart Hall	232.10	
		Annual Inspection - Gillingarra Fire Brigade	117.26	
		Annual Inspection - Calingiri Fire Brigade	95.70	
		Annual Inspection - Bolgart Fire Brigade	88.00	
		Annual Inspection - Bolgart Caravan Park	88.00	
EFT2078	11/03/2014 IT VISION AUSTRALIA PTY LTD	Reverse YTD Accumulated Depreciation	770.00	1809.50
		Payroll Essentials Course Fees	1039.50	
EFT2079	11/03/2014 JOLLY & SONS PTY LTD	Service Nissan - PWV52		276.55
EFT2080	11/03/2014 JR & A HERSEY PTY LTD	Safety Vest for Depot	49.50	563.88
		Gloves, Glasses, Wipes etc for Depot	514.38	
EFT2081	11/03/2014 KING FARMING PTY LTD	Hire Bulldozer for Gravel Pit & Benaring Road		4840.00
EFT2082	11/03/2014 LAND INSIGHTS	Shire Maps - Laminated and Paper		981.31
EFT2083	11/03/2014 LANDGATE	Rates Collection Fees		110.75
EFT2084	11/03/2014 LGISWA	Motor Vehicle Insurance		354.29

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EFT2085	11/03/2014 LINX ELECTRICAL	Electrical work for pump shed at Bolgart Connect power to Toilet Block and Vehicle Hoist Connect power to HWU at the Bolgart Play Group	1600.90 949.30 393.60 258.00
EFT2086	11/03/2014 LOCAL GOVERNMENT MANAGERS	LGMA Finance Professionals Conference	1100.00
EFT2087	11/03/2014 MALTS CONTRACTING	Cleaning of Shire Buildings for 10-2 to 24-2-14	957.00
EFT2088	11/03/2014 MAPS GROUP LIMITED	Fleet Fuel Card for Shire Vehicles - Feb 14	761.48
EFT2089	11/03/2014 MORRIS PEST AND WEED CONTROL	Spray for Ant infestation at 12 Harrington St	4335.00
EFT2090	11/03/2014 OFFICEWORKS	Annual white ant inspection on Shire Buildings	275.00
EFT2091	11/03/2014 PACIFIC BRANDS WORKWEAR (NNT)	Water for Cooler & 2 Chairs for Admin Office	4060.00
EFT2092	11/03/2014 PACIFIC BRANDS WORKWEAR (YAKKA)	Uniforms Admin Staff	297.00
EFT2093	11/03/2014 RURAL PRESS REGIONAL MEDIA (WA)	Uniforms for Depot Staff	389.00
EFT2094	11/03/2014 SHIRE OF CHITTERING	Advertising - Shire Page	1759.81
EFT2095	11/03/2014 STAPLES AUSTRALIA PTY LTD	Shared Health Officer Feb 14	286.55
EFT2096	11/03/2014 STEWART & HEATON CLOTHING CO	Stationery	1211.25
EFT2097	11/03/2014 STILLITANO'S HOME HARDWARE	Processed credit note twice	44.88
EFT2098	11/03/2014 STRATCO (WA) PTY LTD	Materials for Admin Archive Shed	153.52
EFT2099	11/03/2014 T-EQUIP	Flashings for Gillingarra Toilet Roof	347.72
EFT2100	11/03/2014 TOODYAY HOME TRADERS	Parts for Toro Mower - PSP2	285.80
EFT2101	11/03/2014 TOWN OF MOSMAN PARK	Parts for Stihl Chainsaw & Mowers - PSP2	918.35
EFT2102	11/03/2014 WA LOCAL GOVERNMENT ASSOC	Reimburse Catering for Asbestos Training	280.60
EFT2103	11/03/2014 WA WEBB & CO	WALGA 2014 Directories	30.00
EFT2104	11/03/2014 WALLIS COMPUTER SOLUTIONS	Repairs to Gillingarra Water Supply Pump	192.00
EFT2105	11/03/2014 WHEATBELT TYRES	Computer installation for Depot & Admin	2956.47
EFT2106	11/03/2014 WONGAN CONCRETE SERVICES	New Tyre for Trailer - PTL07 New Tyres for Truck - PTK16	1188.56 3976.50
EFT2107	11/03/2014 WONGAN STEEL MANUFACTURERS	Supply and construct kerbing along Lambert Cresc Kerbing for Footpaths - Edmonds Street Footpath - Waters St Yerecoin Repairs to Bobcat - PLR6 Repairs to Bobcat - PLR6	584.50 3392.00 43537.78 15851.88 3437.50 24248.40 373.52 69.60 158.17

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EFT2108	11/03/2014 YERECOA TRADERS	New Hose for Bobcat - PLR6 Repairs to Volvo Loader - PLR2	86.70 59.05	245.28
EFT2109	12/03/2014 C BUS SUPER	White Line, Tape & Poly tube	126.38	
EFT2110	12/03/2014 CARE SUPER	Spray unit for weed control Yerecoin	118.90	
EFT2111	12/03/2014 PRIME SUPER	Superannuation contributions		390.43
EFT2112	12/03/2014 REBECCA STONE	Superannuation contributions		783.66
EFT2113	12/03/2014 REST INDUSTRY SUPER	Superannuation contributions		820.27
EFT2114	21/03/2014 ALLOY AND STAINLESS PROD	Paint interior of Calingiri Hall		2210.00
EFT2115	21/03/2014 AVON WASTE	Superannuation contributions		258.30
EFT2116	21/03/2014 BOLGART PROGRESS ASSOCIATION	Blades for Kubota Tractor - PTR03		459.06
EFT2117	21/03/2014 BOLGART RURAL MERCHANDISE	Refuse Removal Services Feb 14		3462.92
EFT2118	21/03/2014 CALINGIRI MECHANICAL REPAIRS	Library Services Payment for Month of March 2014 Purchases to complete Bolgart Water Supply		352.80 2732.02 437.00
EFT2119	21/03/2014 CAM MANAGEMENT SOLUTIONS	Service Ford Ranger - PWV44	327.00	
EFT2120	21/03/2014 COONDLIE FABRICATION	Repairs to Holden Colorado - PWV53	110.00	
EFT2121	21/03/2014 COURIER AUSTRALIA	Quarterly Hosting Fee Oct - Dec 13		1980.00
EFT2122	21/03/2014 COVS PARTS PTY LTD	Repairs to Bobcat Trailer & Truck Tray Freight Charges		2426.00 41.61 521.85
EFT2123	21/03/2014 DAVID BRITNALL SMITH	Glasses for Depot Staff	219.34	
EFT2124	21/03/2014 DAVID HOLMES	Fuel filter for Bolgart Fire Truck - PFT11	76.67	
EFT2125	21/03/2014 FRONTLINE FIRE & RESCUE EQUIP	Mud Flaps for Truck - PTK17	75.28	
EFT2126	21/03/2014 GPR TRUCK SALES & SERVICE	Mud Flaps for Truck - PTK17	75.28	
EFT2127	21/03/2014 HI-TEC ALARMS	Repairs to Truck - PTK17	75.28	
EFT2128	21/03/2014 HILLS FIRE EQUIPMENT SERVICE	Quarterly Allowance March 2014		1250.00
EFT2130	21/03/2014 INTELLIGENT IP COMMUNICATIONS	Quarterly Allowance March 2014		1250.00
EFT2131	21/03/2014 JOHN BRENNAN	Repairs to New Norcia Fire Truck - PFT14 Air Filter for PTK17		3211.12 236.61
EFT2132	21/03/2014 LAURIE JOHN RIVE	Check CCTV Equipment & Install Bank Note Clips Extinguisher inspection - Depot Admin WDSL from Sept 13 to March 14 Quarterly Allowance March 2014 Quarterly Allowance March 2014		682.00 413.60 699.65 1250.00 1250.00

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EFT2133	21/03/2014	LMDRF	Donation for LMDRF for Parkerville Fire Appeal	2000.00
EFT2134	21/03/2014	MALTS CONTRACTING	Cleaning Services from 3-3 to 10-3-14	924.00
EFT2135	21/03/2014	METROCOUNT VEHICLE CLASSIFIER SYS	New Batteries & repairs to Roadtube classifier	490.60
EFT2136	21/03/2014	MOGUMBER PROGRESS ASSOCIATION	Annual Post Box Renewal	20.00
EFT2137	21/03/2014	NC & F WATSON	Cart Rock for Drainage Maintenance	343.75
EFT2138	21/03/2014	OFFICEWORKS	Office Chair	99.00
EFT2139	21/03/2014	PACIFIC BRANDS WORKWEAR (YAKKA)	Uniforms for Depot Staff	1539.21
EFT2140	21/03/2014	REBECCA STONE	Internal painting at Bolgart Aged Unit 2	3075.00
EFT2141	21/03/2014	SHIRE OF CHITTERING	Shared Building Officer Services Feb 14	148.75
EFT2142	21/03/2014	SHIRE OF WONGAN-BALLIDU	Hire Bus for Road Inspection	550.80
EFT2143	21/03/2014	STEPHANIE PENN	Quarterly Allowance March 2014	1250.00
EFT2144	21/03/2014	STILLITANO'S HOME HARDWARE	Roller Parts & Flyscreen	182.16
EFT2145	21/03/2014	THE WATERSHED WATER SYSTEMS	Parts for Yenart Bore	219.00
EFT2146	21/03/2014	TIMBERDEN PLANT HIRE	Hire Excavator for Bolgart Water Supply Project	9240.00
EFT2147	21/03/2014	TOODYAY HOME TRADERS	Stihl Chain & various Mower Blades for PSP2	110.65
EFT2148	21/03/2014	UHY HAINES NORTON (WA) PTY LTD	WALG Rates Comparison Report	198.00
			Total EFT payments for March 2014	165090.87
11597	11/03/2014	AUSTRALIA POST	Post Box Renewal	64.00
11598	11/03/2014	AUSTRALIAN TAXATION OFFICE	Payroll deductions	26795.00
11599	11/03/2014	MOGUMBER TAVERN	Meeting regards Mog Oval & Rodeo	250.00
11600	11/03/2014	SYNERGY	Electricity Charges	7038.10
11601	11/03/2014	TELSTRA CORPORATION LTD	Telephone Charges	69.95
11602	13/03/2014	ASGARD SUPERANNUATION	Superannuation contributions	104.08
11603	13/03/2014	HEALTH INSURANCE FUND	Payroll deductions	126.25
11604	13/03/2014	SHIRE OF VICTORIA PLAINS	Payroll deductions	125.00
11605	13/03/2014	WALG SUPER PLAN	Superannuation contributions	4785.25
11606	13/03/2014	SHIRE OF VICTORIA PLAINS	CASH WAGES FOR WE 120314	2419.30
11607	21/03/2014	BARRY JOHNSON	Quarterly Allowance March 2014	1250.00
11608	21/03/2014	DAVID LOVELOCK	Quarterly Allowance March 2014	2250.00
11609	21/03/2014	JIM KELLY	Quarterly Allowance March 2014	1125.00
11610	21/03/2014	RICHMOND RESOURCES PTY LTD	Rates refund A21737	107.59
11611	21/03/2014	ROBERT GORDON LESLIE BURT	Rates refund A20160	2343.03
11612	21/03/2014	STEVEN YOUNG	Quarterly Allowance March 2014	1250.00

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11613	21/03/2014 SYNERGY	Electricity Charges	1597.00
11614	21/03/2014 WATER CORPORATION	Water Charges	7441.10
11615	21/03/2014 WESTNET PTY LTD	Telephone Charges	184.00
11617	27/03/2014 HEALTH INSURANCE FUND	Payroll deductions	126.25
11619	27/03/2014 WALG SUPER PLAN	Superannuation contributions	4798.13
		Total Cheque payments for March 2014	64249.03
DD8611.1	17/03/2014 TELSTRA CORPORATION LTD	Telephone Charges	1124.72
DD8611.2	08/03/2014 TELSTRA CORPORATION LTD	Telephone Charges	411.34
DD8638.1	02/03/2014 BENDIGO BANK	Credit Card Fee Feb 14	12.00
	01/03/2014 SHELL DUNSBOROUGH	Fuel for PWV52	124.02
	01/03/2014 CAD INTERNATIONAL	Cad License, training & Support Fees	902.00
	01/03/2014 BROADWATER HOTEL	Accom Finance Officer - Fair Value Workshop	295.00
	01/03/2014 BROADWATER HOTEL	Meals - Fair Value Workshop	120.00
	01/03/2014 MASTERS ELLENBROOK	Drill & Grinder	388.00
	01/03/2014 NEW NORCIA HOTEL	Lunch for Road Inspection	200.50
	01/03/2014 COTTESLOE BEACH CHALETs	Accom Bldg Officer - Abestos Training	398.00
	01/03/2014 COTTESLOE BEACH CHALETs	Accom Depot Staff - Abestos Training	398.00
	01/03/2014 THE WATERSHED MIDLAND	Retic Station & Fittings for Yenart Bore	412.75
		Total Direct Debit payments for March 2014	4786.33
	13/03/2014 EFT Payment for Wages W/E 12/3/14		42309.71
	27/03/2014 EFT Payment for Wages W/E 26/3/14		42565.96
		Total Wages EFT payments for March 2014	84875.67
		Total Payments for March 2014	319001.90

Shire of Victoria Plains
Trust Payments for the month of March 2014

Chq/EFT	Date	Name	Description	Inv Amt	Amount
76	25/03/2014	SHIRE OF VICTORIA PLAINS			100.00
			REFUND GYM KEY AARON JACKSON # 17507	20.00	
			REFUND GYM KEY J HEINAPIL # 894	40.00	
			REFUND GYM KEY RON MARTIN *802	20.00	
			REFUND GYM KEY C WYHTER #1680	20.00	
77	28/03/2014	GREG STEPHENS	REFUND BOND 7 HARRINGTON ST		440.00
78	28/03/2014	SHIRE OF VICTORIA PLAINS	Too much money transferred to trust account in feb 14		20.00
79	28/03/2014	WESTERN WILLY WAGTAILS	REFUND HALL HIRE BOND		200.00
Total Cheque payments for March 2014					760.00

F10 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 9th April 2014
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Financial reports for the month of March 2014

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st March 2014 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for March 2014 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st March 2014 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 48/2014

Moved Cr Penn seconded Cr Kelly that the following statements and reports for the month ended 31st March 2014 be received.

INCOME STATEMENT BY PROGRAM	284
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Motion Put & Carried 9/0

16th April 2014

Income Statement by Program

Shire of Victoria Plains Income Statement by Program For the period ending 31st March 2014				
	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,455,764	2,447,447	2,574,005	2,574,005
Governance	8,804	4,825	6,429	6,601
Law, Order and Public Safety	809,900	795,146	807,095	48,903
Health	2,852	2,481	3,811	3,811
Education & Welfare	1,000	0	0	0
Housing	47,393	39,771	953,080	953,080
Community Amenities	127,481	125,353	166,832	166,832
Recreation & Culture	84,292	11,474	95,952	95,952
Transport	387,528	436,549	750,404	750,404
Economic Services	27,591	20,187	26,951	26,951
Other Property & Services	20,758	28,379	41,074	41,074
	<u>3,973,362</u>	<u>3,911,612</u>	<u>5,425,632</u>	<u>4,667,612</u>
Operating Expenditure				
General Purpose Funding	(162,929)	(155,767)	(210,973)	(210,973)
Governance	(228,479)	(255,038)	(330,825)	(315,825)
Law, Order and Public Safety	(170,973)	(141,344)	(174,482)	(159,482)
Health	(69,921)	(85,926)	(108,128)	(108,128)
Education & Welfare	(22,747)	(44,745)	(55,321)	(55,321)
Housing	(129,165)	(143,334)	(174,237)	(174,237)
Community Amenities	(183,746)	(189,666)	(257,114)	(268,464)
Recreation & Culture	(422,362)	(425,625)	(572,498)	(561,498)
Transport	(1,887,723)	(2,068,560)	(2,758,252)	(2,785,252)
Economic Services	(78,651)	(122,450)	(153,244)	(161,244)
Other Property & Services	(22,096)	(26,322)	(1,086)	(29,086)
	<u>(3,378,791)</u>	<u>(3,658,777)</u>	<u>(4,796,161)</u>	<u>(4,829,511)</u>
Interest on Borrowings				
Governance	(286)	(468)	(628)	(628)
Housing	(1,063)	(1,167)	(2,334)	(2,334)
Recreation & Culture	(3,831)	(5,097)	(10,194)	(10,194)
	<u>(5,180)</u>	<u>(6,732)</u>	<u>(13,156)</u>	<u>(13,156)</u>
Net Operating Result	\$ 589,391	246,103	616,316	(175,055)

Income Statement by Nature and Type

Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st March 2014

	YTD Actual \$	Current Budget \$	Original Budget \$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	2,064,046	2,067,326	2,067,326
Grants and Subsidies - Operating	383,856	487,868	487,868
Fees and Charges	141,402	182,022	182,022
Interest Earnings	71,901	76,778	76,778
Other Revenue	36,690	38,150	38,150
	<u>2,697,895</u>	<u>2,852,144</u>	<u>2,852,144</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(763,554)	(1,218,800)	(1,239,799)
Materials and Contracts	(629,606)	(924,250)	(955,600)
Utilities	(64,266)	(72,835)	(72,835)
Depreciation	(1,574,170)	(2,116,997)	(2,116,997)
Interest Expenses	(5,180)	(13,156)	(13,156)
Insurance	(174,718)	(177,573)	(163,573)
Other Expenditure	(170,862)	(285,706)	(280,706)
	<u>(3,382,356)</u>	<u>(4,809,317)</u>	<u>(4,842,666)</u>
	(684,461)	(1,957,172)	(1,990,522)
Grants and Subsidies - non-operating	1,271,697	2,638,339	1,880,146
Profit on Asset Disposals	3,770	292	464
Loss on Asset Disposals	<u>(1,616)</u>	<u>(65,143)</u>	<u>(65,143)</u>
NET RESULT	<u>589,391</u>	<u>616,316</u>	<u>(175,055)</u>

Report on Significant Variances

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st March 2014		
	YTD Var \$	Permanent (P) Timing (T)
Operating Income		
General Purpose Funding		
GP Income over budget YTD (Interest)	8,317 FAV	P?
Law Order & Public Safety - Fire Prevention		
FESA Operating Grant & Animal Licencing over budget YTD	14,754 FAV	P/T?
Housing - Council Staff		
Staff Housing Income over budget YTD	7,622 FAV	P
Economic Services		
Bendigo Bank Commissions over budget YTD	7,404 FAV	P/T?
Other Property & Services		
Loss on Sale of Assets under Budget YTD	7,976 FAV	P
Private Works income under budget YTD	(19,791) UNFAV	T
Public Works Overheads under budget YTD	2,570 FAV	T
Operating Expenditure		
General Purpose Funding		
Admin allocation over budget YTD (insurances)	7,162 UNFAV	T
Governance		
Loss on sale of Assets under budget YTD	(12,225) FAV	T
Members of Council Operating Expenses under budget YTD	(18,286) FAV	T
Law, Order & Public Safety		
Bush Fire Brigade expenses over budget YTD (Insurance, Dep'n)	29,629 UNFAV	T
Health		
Health Administration expenses under budget YTD	(16,005) FAV	T
Education & Welfare - Community Development		
Community Development Officer/Sponsorship under budget YTD	(10,094) FAV	T
Sponsorship & Prizes under budget YTD	(5,000) FAV	T
Other Education	(4,792) FAV	T
Housing		
Staff Housing/Aged Care Units operating & mtce exp under budget \	(14,273) FAV	T
Community Amenities		
Refuse Collection under budget YTD	544 UNFAV	T
Sewerage under budget YTD	(5,822) FAV	T
Town Planning under budget YTD	(7,333) FAV	T
Other Community Amenities/Sanitation under budget YTD	6,692 UNFAV	T
Transport		
Maintenance Grading undver budget YTD	(4,288) FAV	T
Tree Lopping under budget YTD	(42,783) FAV	T
Bitumen Maintenance under budget YTD	(8,970) FAV	T
Drainage Maintenance under budget YTD	(43,842) FAV	T
Crossovers under budget YTD	(5,480) FAV	T
Footpath Maintenance under budget YTD	(12,163) FAV	T
Signs & Guideposts under budget YTD	(4,801) FAV	T
Depreciation under budget YTD	(62,191) FAV	T
Loss on sale of Road Plant under budget YTD	(55,551) FAV	T
Economic Services		
Weed & Pest Control under budget YTD	(19,805) FAV	T
Building Control under budget YTD	(15,308) FAV	T
Tourism/Area Promotion under budget YTD	(8,617) FAV	T

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st March 2014		
	YTD Var	Permanent (P)
Capital Expenditure		
Governance		
15Kw Solar PVC System (Admin Building)	(17,840) FAV	T
OHS upgrades under budget	(5,344) FAV	P/T?
DCEO vehicle replacement under budget	(2,734) FAV	P
Computer Upgrade & OHS upgrades under budget YTD	(7,000) FAV	T
Housing		
2 x Aged Care Units (Bolgart)	(450,000) FAV	P
2 x Aged Care Units (Calingiri)	(450,000) FAV	P
13 Lambert Cres flooring under budget YTD	(7,500) FAV	T
Community Amenities		
Bolgart Water Supply over budget YTD	39,327 UNFAV	P
Piawaning Water Supply under budget YTD	(5,000) FAV	T?
Calingiri Cemetery Wall under budget YTD	(5,056) FAV	P
Transport		
Various Road Construction under budget YTD	(188,890) FAV	T
Tree Forks for Loader	(20,000) FAV	T
Root Rake for Loader	(20,000) FAV	T
Stand for Water Tank	(8,000) FAV	T
Stand for Howard Porter Bowl	(8,000) FAV	T
Other Property & Services		
Depot office addition under budget YTD	(6,893) FAV	T
Wash Bay improvements	(6,000) FAV	T
Depot Bitumen Sealing under budget YTD	(12,852) FAV	T

16th April 2014

Statement of Financial Activity

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st March 2014

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,455,764	2,447,447	2,574,005	2,574,005	0%
Governance	8,804	4,825	6,429	6,601	82%
Law, Order and Public Safety	51,708	36,954	48,903	48,903	40%
Health	2,852	2,481	3,811	3,811	15%
Education & Welfare	1,000	0	0	0	#DIV/0!
Housing	47,393	39,771	53,080	53,080	19%
Community Amenities	67,481	65,353	66,832	66,832	3%
Recreation & Culture	13,849	11,474	15,237	15,237	21%
Transport	4,466	4,140	6,523	6,523	8%
Economic Services	27,591	20,187	26,951	26,951	37%
Other Property & Services	20,758	28,379	41,074	41,074	-27%
Sub Total	2,701,665	2,661,011	2,842,844	2,843,016	2%
Operating Expenditure					
General Purpose Funding	(162,929)	(155,767)	(210,973)	(210,973)	5%
Governance	(228,765)	(255,506)	(331,453)	(316,453)	-10%
Law, Order and Public Safety	(170,973)	(141,344)	(174,482)	(159,482)	21%
Health	(69,921)	(85,926)	(108,128)	(108,128)	-19%
Education & Welfare	(22,747)	(44,745)	(55,321)	(55,321)	-49%
Housing	(130,228)	(144,501)	(176,571)	(176,571)	-10%
Community Amenities	(183,746)	(189,666)	(257,114)	(268,464)	-3%
Recreation & Culture	(426,193)	(430,722)	(582,692)	(571,692)	-1%
Transport	(1,887,723)	(2,124,111)	(2,813,803)	(2,785,252)	-11%
Economic Services	(78,651)	(122,450)	(153,244)	(216,795)	-36%
Other Property & Services	(22,096)	(26,322)	(1,086)	(29,086)	-16%
Sub Total	(3,383,972)	(3,721,060)	(4,864,868)	(4,898,218)	-9%
Grants for the Development of Assets					
General Purpose Funding	0	0	0	0	
Law, Order and Public Safety	758,192	758,192	758,192	0	
Housing	0	0	900,000	900,000	
Community Amenities	60,000	60,000	100,000	100,000	
Recreation & Culture	70,443	0	80,715	80,715	
Transport	383,062	487,960	799,431	799,431	
	1,271,697	1,306,152	2,638,339	1,880,146	
Net Operating Result	589,391	246,103	616,316	(175,055)	
Capital Income					
Proceeds from the Sale of Assets	100,855	165,253	174,000	209,000	
Transfer from Reserves	0	0	243,270	218,270	
Proceeds from New Loans	0	0	0	0	
Sub Total	100,855	165,253	417,270	427,270	
Capital Expenditure					
Governance	(131,810)	(161,726)	(161,727)	(180,017)	
Law, Order and Public Safety	(779,545)	(777,536)	(777,536)	(19,344)	
Education & Welfare	0	0	0	0	
Housing	(24,684)	(932,500)	(932,500)	(907,500)	
Community Amenities	(232,042)	(200,982)	(200,983)	(155,583)	
Recreation & Culture	(107,090)	(106,454)	(116,454)	(121,783)	
Transport	(1,021,858)	(1,266,748)	(2,210,545)	(2,169,494)	
Economic Services	0	0	0	0	
Other Property & Services	(87,958)	(113,577)	(113,577)	(118,352)	
Transfer to Reserves	0	0	(32,000)	(32,000)	
Self Supporting Loan	0	0	8,000	0	
Repayment of Loans	(18,047)	(36,619)	(36,619)	(36,619)	
	(2,403,033)	(3,596,142)	(4,573,941)	(3,740,692)	
Total Operating + Non-Operating	(1,712,787)	(3,184,786)	(3,540,356)	(3,488,477)	
Adjust Non-Cash items					
Depreciation	1,574,170	1,878,361	2,116,997	2,116,997	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(2,154)	73,598	64,851	64,679	
Surplus / Deficit B/fwd	1,309,423	1,309,423	1,358,113	1,309,423	
Closing Surplus (Deficit) c/f:	1,168,652	76,596	(395)	2,622	

Composition of Net Current Asset Position

Shire of Victoria Plains	
Statement of Financial Activity	
For the period ending 31st March 2014	
Composition of Net Current Asset Position	
Current Assets	
	\$
Cash - Unrestricted	1,091,584
Cash - Restricted	1,193,113
Receivables	248,805
Inventories	16,494
Total Current Assets	2,549,996
Less Current Liabilities	
Payables	(161,681)
Accrued Salaries & Wages	(26,551)
Current portion of Leave Provisions	(173,550)
Provisions and Borrowings	(18,573)
Total Current Liabilities	(380,355)
Net Current Assets Position	2,169,641
Less Cash Restricted - Reserves	1,193,113
Less Provisions and Borrowings	(192,123)
Closing Available Funds	1,168,652

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets - Restricted Assets	1,356,884	3.57
Current Liabilities	380,355	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	1,340,389	3.52
	380,355	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

16th April 2014

Budget Amendments

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
			\$	\$	\$	\$
Adjusted Est. Surplus /(Deficit) B/Fwd 1st July	17/2014			48,690		48,690
Reverse Cycle A/C 15 Lambert Cres	190/2013				(12,000)	36,690
Flooring 15 Lambert Cres	190/2013				(6,500)	30,190
Shed 15 Lambert Cres	190/2013				(6,500)	23,690
Transfer from Building Maintenance Reserve	190/2013			25,000		48,690
16 Yulgering Road - maintenance (H006)	190/2013			10,000		58,690
15 Lambert Cres - maintenance (H004)	190/2013				(10,000)	48,690
Wirilda Road (RRG project)	181/2013				(75,559)	(26,869)
Loader replacement deferred	181/2013			75,559		48,690
Wirilda Road (RRG project)	191/2013				(151,118)	(102,428)
RRG Grant	191/2013			151,118		48,690
Grant to Calingiri Progress Assn (Res. 188/2013)	17/2014				(5,000)	43,690
Mogumber Water Supply (Res. 169/2013)	17/2014				(5,650)	38,040
Public Toilet Roof Replacement Gillingarra (Res. 214)	17/2014				(5,400)	32,640
Loader replacement (reverse Res. 181/2013)	17/2014				(75,559)	(42,919)
Wirilda Road (RRG project) (reverse Res. 181/2013)	17/2014			75,559		32,640
Wirilda Road (RRG project) - funding lost (reverse Res. 191/2013)	17/2014			151,118		183,758
RRG Grant - funding lost (reverse Res. 191/2013)	17/2014				(151,118)	32,640
Yerecoin/Piawaning Fire Truck (non-cash)	17/2014		325,989			32,640
Grant - DFES (non-cash)	17/2014		(325,989)			32,640
Yerecoin/Piawaning Fire Truck (non-cash)	17/2014		432,203			32,640
Grant (DFES) (non cash)	17/2014		(432,203)			32,640
CEO Vehicle Replacement	17/2014			36,130		68,770
CEO Vehicle Trade-in	17/2014				(35,000)	33,770
WDV CEO Vehicle Replacement	17/2014			34,828		68,598
Proceeds from Disposal of Assets	17/2014				(35,000)	33,598
WDV CEO Vehicle Replacement Profit/(Loss)	17/2014			172		33,770
Bolgart Bowling Club - loan repaid in advance	17/2014			8,000		41,770
Consultant - Piawaning Water Project	17/2014				(10,000)	31,770
15kw Solar PVC System (Admin Building)	007/2014				(17,840)	13,930
Cemetery Maintenance	17/2014				(5,000)	8,930
Drum Muster	17/2014				(1,000)	7,930
Sewerage - Calingiri	17/2014			5,000		12,930
Sewerage - Yerecoin	17/2014			3,000		15,930
Refuse Site - Bolgart	17/2014			4,000		19,930
Refuse Site - Calingiri	17/2014			2,000		21,930
Refuse Site - Mogumber	17/2014			4,000		25,930
Waste Oil	17/2014				(1,000)	24,930
Yenart Bore	17/2014			6,000		30,930
Bolgart Sports Ground Maintenance	17/2014				(8,000)	22,930
Reserves Maintenance	17/2014				(1,000)	21,930
Bolgart Town & Gardens Maintenance	17/2014				(8,000)	13,930
Calingiri Town & Gardens Maintenance	17/2014				(8,000)	5,930
Gillingarra Town & Gardens Maintenance	17/2014			4,000		9,930
Mogumber Town & Gardens Maintenance	17/2014				(2,000)	7,930
Piawaning Town & Gardens Maintenance	17/2014			12,000		19,930
Signage & Guideposts	17/2014				(10,000)	9,930
Traffic Sign & Control Equipment	17/2014			5,000		14,930
Misc Road Maintenance	17/2014			32,000		46,930
Noxious Weed & Pest Control	17/2014			8,000		54,930
Fuel & Oil	17/2014			40,000		94,930
Tyres & Tubes	17/2014			12,000		106,930
Parts & Repairs	17/2014				(15,000)	91,930

Insurance & Licences	17/2014			(9,000)	82,930
Reseals - Bolgart	17/2014		33,720		116,650
Gravel Pit	17/2014		5,000		121,650
Bolgart East Road	17/2014			(33,720)	87,930
Gillingarra - Glentromie Road	17/2014			(40,000)	47,930
Water Tanker	17/2014		17,000		64,930
Fuel/Lube Pod	17/2014			(11,000)	53,930
Bolgart Water Supply	17/2014			(30,000)	23,930
Insurance & Licences	17/2014			(5,000)	18,930
Fire Truck Expenses	17/2014			(15,000)	3,930
Consultants (Asset Management)	17/2014			(5,000)	(1,070)
Replace Building Maintenance Ute	17/2014		4,775		3,705
Replace Grader Ute	17/2014		4,524		8,229
Calingiri Squash Court refurbishment	17/2014		5,329		13,558
Gillingarra-Glentromie/Wirrilda Rd intersection	25/2014			(16,575)	(3,017)
Original Budget Surplus/(Deficit)					2,622
Amended Budget Surplus/(Deficit)					(395)

Approved Out of Budget Expenditures

Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
			\$	\$	\$	\$
						0
						0
						0
						0

Total **(\$395)**

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Income and Expenditure Detail by Program

Shire of Victoria Plains
Monthly Report at as : 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(2,007,769)	(2,010,326)	(2,010,326)	(2,010,326)
	10315	Administrative Fees & Charges			(4,459)	(3,125)	(4,000)	(4,000)
	20300	Rates Collection			3,547	12,919	20,500	20,500
Total Rates Income / Expenditure					(2,008,682)	(2,000,532)	(1,993,826)	(1,993,826)
General Purpose Grants								
	10325	General Purpose Grants			(309,338)	(313,774)	(418,368)	(418,368)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
Total General Purpose Grants					(309,338)	(313,774)	(418,368)	(418,368)
Other General Purpose Income								
	10310	Ex Gratia Rates			(56,276)	(57,000)	(57,000)	(57,000)
	10320	Interest Income			(71,606)	(57,363)	(76,500)	(76,500)
	10395	Administration Income - Allocated			(6,315)	(5,859)	(7,811)	(7,811)
	20310	Admin Expenditure Reallocated			159,382	142,848	190,473	190,473
Total Other General Purpose Income / Expenditure					25,184	22,626	49,162	49,162
Total General Purpose Funding					\$ (2,292,835)	(2,291,680)	(2,363,032)	(2,363,032)

16th April 2014

Shire of Victoria Plains
Monthly Report as at: 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Governance								
Members Of Council								
	10420	Contributions And Donations			(73)	0	0	0
	10495	Admin Income Allocated			(4,962)	(4,599)	(6,137)	(6,137)
		Members Of Council Operating Income			(5,034)	(4,599)	(6,137)	(6,137)
	20401	Member'S Expenses			7,388	9,375	12,500	12,500
	20402	Member'S Allowances			30,000	30,000	40,000	40,000
	20403	Election Expenses			1,600	2,100	2,100	2,100
	20404	Conferences & Seminars - Local Government Week			10,421	16,000	16,000	16,000
	20405	Conferences & Seminars - Councillor Training			579	3,750	5,000	5,000
	20406	Meeting Costs			5,086	5,247	7,000	7,000
	20407	Delivering Agendas			1,537	2,007	2,687	2,687
	20408	Sundry			12,113	9,235	11,225	11,225
	20409	Public Relations			32,035	54,564	72,750	67,750
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,782	2,534	2,534	2,534
	20412	Strategic Plan			0	0	0	0
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			125,224	112,239	149,657	149,657
		Members of Council Operating Expenditure			228,765	247,051	321,453	316,453
		Total Members of Council			223,731	242,452	315,316	310,316
Administration								
	10430	Reimbursements			(8,439)	(12,241)	(16,000)	(16,000)
	10431	Commissions			(9,047)	(11,250)	(15,000)	(15,000)
	10432	Administration Charges			(1,533)	(1,395)	(1,875)	(1,875)
	10433	Sundry Income			(8,050)	(441)	(600)	(600)
	10434	Rounding			1	0	0	0
	10496	Admin Income Reallocated			27,068	25,101	33,475	33,475
		Administration Operating Income			0	(226)	0	0
	10490	WDV on Assets Sold			55,776	62,708	62,708	97,536
	16001	Ceo'S Vehicle - Replacement			(32,273)	(26,253)	(35,000)	(70,000)
	16002	Mgr Fin Vehicle - Replacement			(27,273)	(28,000)	(28,000)	(28,000)
		Administration (Profit) / Loss on Sale of Assets			(3,770)	8,455	(292)	(464)
	20430	Salaries & Wages			355,170	321,308	439,696	439,696
	20431	CEO Package			31,768	23,200	30,600	30,600
	20432	DCEO Package			25,946	18,710	24,600	24,600
	20433	Other Staff Costs			5,712	6,672	6,700	6,700
	20435	Computing			60,470	56,164	69,280	69,280
	20436	Insurance			46,997	35,253	46,996	41,996

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Shire of Victoria Plains		Monthly Report as at: 31/03/2014									
Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget		
						\$	\$	\$	\$		
Health											
Preventative Services - Administration & Inspection	10710 Fees & Charges					(822)	(600)	(1,100)	(1,100)		
	Administration & Inspection - Operating Income										
	20700 Salaries & Wages					0	0	0	0		
	20701 Salary Packaging					0	0	0	0		
	20702 Subscriptions					0	0	0	0		
	20703 Conferences & Seminars					0	0	0	0		
	20704 Health Administration					11,195	20,234	20,313	20,313		
	Administration & Inspection - Operating Expenditure					11,195	20,234	20,313	20,313		
	Total Administration & Inspection					10,373	19,634	19,213	19,213		
Preventative Services - Pest Control	20710 Mosquito Control					5,855	14,004	18,689	18,689		
	20711 Fogging Mosquitoes					925	5,135	7,203	7,203		
	Total Pest Control					6,780	19,139	25,892	25,892		
Preventative Services - Other	20720 Analytical Expenses					425	500	500	500		
	Total Preventative Services - Other					425	500	500	500		
Other Health	10750 Ambulance Reimbursements					0	0	(200)	(200)		
	10795 Administration Income - Allocated					(2,030)	(1,881)	(2,511)	(2,511)		
	Other Health - Operating Income					(2,030)	(1,881)	(2,711)	(2,711)		
	20730 Ambulance Facilities					2	0	0	0		
	20731 Reimbursable Expenditure					281	144	200	200		
	20790 Admin Expenditure - Allocated					51,237	45,909	61,223	61,223		
	Other Health - Operating Expenditure					51,520	46,053	61,423	61,423		
	Total Other Health					49,490	44,172	58,713	58,713		
	Total Health					\$ 67,069	\$ 83,445	\$ 104,318	\$ 104,318		

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Shire of Victoria Plains
Monthly Report as at: 31/03/2014

31/03/2014	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare								
Net Current Education	16052	R4R CLGF Grant (Yerecoin Playground)				0	0	0	0
		Education & Welfare Operating Income				0	0	0	0
Education	20800	School Programs and Improvements				98	1,663	1,663	1,663
	20801	Sponsorships & Prizes				0	5,000	5,000	5,000
	20802	Administration Expenditure Allocated				0	0	0	0
	20803	Bolgart Playgroup - Maintenance				4,533	7,914	8,421	8,421
		Education & Welfare Operating Expenditure				\$ 4,631	14,577	15,084	15,084
Community Development									
	10810	Community Grant - Seniors Week				(1,000)	0	0	0
		Community Development Operating Income				(1,000)	0	0	0
	20804	Community Development Officer (Shared)				18,116	30,168	40,237	40,237
		Community Development Operating Expenditure				\$ 18,116	30,168	40,237	40,237
		Total Education & Welfare				\$ 21,747	44,745	55,321	55,321

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Shire of Victoria Plains Monthly Report as at: 31/03/2014									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Housing					\$	\$	\$	\$	
Housing - Council Staff									
	10910	Staff Housing - 44 Edmonds Street			(2,600)	(2,727)	(3,640)	(3,640)	
	10912	Staff Housing - 12 Harrington Street			(3,220)	(2,727)	(3,640)	(3,640)	
	10913	Staff Housing - 16 Yulgering Street			(4,600)	0	0	0	
	10914	Staff Housing - 13 Lambert Cres			(360)	0	0	0	
	10915	Staff Housing - 7 Harrington Street			(4,840)	(4,284)	(5,720)	(5,720)	
	10916	Staff Housing - 15 Lambert Cres			(2,160)	(7,020)	(9,360)	(9,360)	
	10917	Misc Income Staff Housing			(5,215)	0	0	0	
		Staff Housing - Operating Income			(22,995)	(16,758)	(22,360)	(22,360)	
	20900	Staff Housing Operating Expenditure			29,002	27,002	33,124	33,124	
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	5,406	10,644	14,207	14,207	
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	2,872	10,140	13,535	13,535	
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	23,226	14,236	17,386	7,386	
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	3,067	7,673	9,012	9,012	
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	1,707	8,231	8,572	18,572	
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	2,285	7,385	7,535	7,535	
		Staff Housing - Operating Expenditure			67,566	85,311	103,371	103,371	
	40196	13 Lambert Cres - flooring			0	7,500	7,500	7,500	
	40224	15 Lambert Cres - A/C			12,585	12,000	12,000	0	
	40225	15 Lambert Cres - flooring			6,052	6,000	6,000	6,000	
	40226	15 Lambert Cres - shed			6,047	7,000	7,000	7,000	
		Staff Housing - Capital Expenditure			24,684	32,500	32,500	20,500	
		Total Staff Housing			69,255	101,053	113,511	101,511	
Housing - Aged Persons									
	10920	Calingiri Aged Person Units - Unit 1			(3,600)	(3,897)	(5,200)	(5,200)	
	10921	Calingiri Aged Person Units - Unit 2			(3,800)	(3,897)	(5,200)	(5,200)	
	10922	Calingiri Aged Person Units - Unit 3			(3,799)	(2,646)	(3,536)	(3,536)	
	10923	Calingiri Aged Person Units - Unit 4			(4,200)	(3,897)	(5,200)	(5,200)	
	10930	Bolgart Aged Person Units - Unit 1			(3,600)	(3,483)	(4,655)	(4,655)	
	10931	Bolgart Aged Person Units - Unit 2			(4,000)	(3,897)	(5,200)	(5,200)	
	10932	R4R CLGF Grant			0	0	(900,000)	(900,000)	
		Aged Person Housing - Operating Income			(22,999)	(21,717)	(928,991)	(928,991)	
	20902	Calingiri Aged Person Units Operating Expenditure			6,120	6,235	7,173	7,173	
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	3,691	0	0	0	
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	163	1,572	1,872	1,872	
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	163	1,572	1,872	1,872	

Shire of Victoria Plains Monthly Report as at : 31/03/2014								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
	20903	Callingiri Aged Person Units Maintenance	APC3	Aged Persons Units Callingiri	4,337	1,572	1,872	1,872
	20903	Callingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Callingiri	163	1,572	1,872	1,872
	20903	Callingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Callingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			5,487	4,537	4,932	4,932
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	224	0	0	11,432
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	3,375	5,716	5,716	0
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	3,618	4,788	5,716	0
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
	Aged Person Housing - Operating Expenditure				27,343	27,564	31,024	31,024
	Aged Person Housing - Capital Expenditure				0	0	0	0
	Total Aged Person Housing				4,344	5,847	(897,966)	(897,966)
Housing - Other								
	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(1,399)	(1,296)	(1,730)	(1,730)
	Housing Other - Operating Income				(1,399)	(1,296)	(1,730)	(1,730)
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimbursable Expenditure			0	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			35,319	31,626	42,176	42,176
	Housing Other - Operating Expenditure				35,319	31,626	42,176	42,176
	Total Other Housing				33,920	30,330	40,447	40,447
Housing Other - Capital Expenditure								
	40197	2 x Aged Care Units - Bolgart			0	450,000	450,000	450,000
	40198	2 x Aged Care Units - Callingiri			0	450,000	450,000	450,000
	Total Housing Other - Capital Expenditure				0	900,000	900,000	900,000
	Total Housing				\$ 107,519	1,037,230	155,991	143,991

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Shire of Victoria Plains Monthly Report as at : 31/03/2014						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Community Amenities						
Sanitation - Household Refuse					\$	\$
	11000	Refuse Removal Gst Charged			(6,160)	(8,143)
	11001	Refuse Removal			(38,816)	(34,786)
		Sanitation - Household Refuse - Operating Income			(44,976)	(42,930)
	21000	Domestic Refuse Collection			26,492	24,246
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	7,207	14,625
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	44,781	31,140
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	9,272	13,257
	21010	Waste Oil Removal	WSTO	Waste Oil	530	747
		Sanitation - Household Refuse - Operating Expenditure			88,282	84,015
		Sanitation - Household Refuse - Capital Expenditure			0	0
		Total Sanitation - Household Refuse			43,307	41,086
Sanitation - Other					0	(2,000)
	11010	Drum Muster			0	0
	11011	Zero Waste Plan			0	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	483	3,915
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	922	900
	21022	Drum Muster	DRUM	Drum Muster	800	1,125
		Sanitation - Other - Operating Expenditure			2,216	5,940
		Total Sanitation - Other			2,216	3,940
Sewerage					(16,967)	(16,005)
	11020	Sewerage			(16,967)	(16,005)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	6,954	8,518
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	2,314	3,105
	21031	Sewerage Audit	EPNDC	Effluent Ponds Calligiri	0	0
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	291	2,240
		Sewerage - Operating Expenditure			156	1,674
		Total Sewerage			9,715	15,537
Town Planning & Regional Development					(7,252)	(468)
	11040	Planning Applications			(2,069)	(1,872)
		Town Planning & Regional Development - Operating Income			(2,069)	(1,872)
	21051	Town Planning Scheme / Local Planning Strategy			155	7,488
	21053	Interest Expense			(1,915)	5,616
		Town Planning & Regional Development - Operating Expenditure			(1,934)	(1,125)
		Total Town Planning & Regional Development			0	0
Other Community Amenities					(60,000)	(100,000)
	11050	Calligiri Cemetery			(1,422)	(1,897)
	11051	Mogumber Water Supply			0	0
	11052	Bolgart Water Supply Grant			(60,000)	(100,000)
	11095	Administration Income Allocated			(1,422)	(1,897)

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Shire of Victoria Plains		Monthly Report as at : 31/03/2014							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Community Amenities									
Other Community Amenities - Operating Income									
21060 Cemetery Works			CEMM	Cemetery Maintenance	14,679	7,476	18,984	13,984	
21061 Cemeteries Operations			GRAVE	Grave Digging	0	1,872	2,500	2,500	
21062 Mogumber Water Supply					462	505	650	650	
21063 Yernart Bore			WATRM		5,449	7,154	7,322	1,672	
21064 Gillingarra Emergency Water Supply			YENART		12,896	12,780	17,033	23,033	
21065 Public Toilets And Drinking Fountains			WATRG		4,835	1,251	1,672	1,672	
21066 Community Amenities - Depreciation Expense			TOILET	Public Toilets	2,250	3,357	4,486	4,486	
21067 Gillingarra Water Pump Electricity					4,072	4,356	5,819	5,819	
21068 Callingarra Water Supply			WATRC		0	747	1,000	1,000	
21069 Bolgart Water Supply			WATRB	Bolgart Water Supply	0	1,251	1,672	1,672	
21090 Administration Expenditure Allocated					38,735	34,686	46,258	46,258	
Other Community Amenities - Operating Expenditure					83,378	76,686	109,068	104,418	
40199 Bolgart Water Supply					218,027	176,700	176,700	146,700	
40200 Callingarra Cemetery - addition to memorial wall					3,626	8,862	8,863	8,863	
40227 Gillingarra Public Toilet - replace roof					7,190	5,400	5,400	0	
40231 Plawanning Community Water Supply					5,000	10,000	10,000	0	
Other Community Amenities - Capital Expenditure					232,042	200,962	200,963	155,593	
Total Other Community Amenities					251,952	215,121	206,654	156,604	
Total Community Amenities					288,307	265,295	291,265	257,215	

16th April 2014

Shire of Victoria Plains
Monthly Report as at: 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Public Halls & Civic Centres								
11100 Calligiri Recreation Centre					(194)	(369)	(500)	(500)
11101 Mogumber Hall					0	(72)	(100)	(100)
11102 Bolgart Hall					(657)	(369)	(500)	(500)
11103 Calligiri Gymnasium					(3,469)	(4,797)	(6,400)	(6,400)
11104 Roads Board Building Lease					(4,749)	(2,961)	(3,950)	(3,950)
11105 Misc Income Public Halls					0	0	0	0
Public Halls & Civic Centres - Operating Income								
16077 LotteryWest Grant - Gym upgrades					(9,070)	(8,568)	(11,450)	(11,450)
16076 LotteryWest Grant Bolgart Outdoor Community Project					0	0	(10,000)	(10,000)
Public Halls & Civic Centres - Capital Income								
					(70,443)	0	(70,715)	(70,715)
Public Halls & Civic Centres - Operating Expenditure								
21100 Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	16,719	15,624	20,837	20,837
21101 Calligiri Recreation Centre			B008	Bolgart Hall Other Costs	6,006	4,728	5,281	5,281
21101 Calligiri Recreation Centre			B009	Calligiri Rec Centre Maintenance	9,527	12,546	16,746	16,746
21101 Calligiri Recreation Centre			B010	Calligiri Rec Centre Other Costs	12,661	10,338	12,444	12,444
21102 Plawanning Hall			B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102 Plawanning Hall			B012	Plawanning Hall Other Costs	4,002	3,902	3,991	3,991
21103 Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	107	0	0	0
21103 Mogumber Hall			B014	Mogumber Hall Other Costs	1,233	1,146	1,147	1,147
21104 Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	369	500	500
21104 Gillingarra Hall			B016	Gillingarra Hall Other Costs	2,979	7,895	8,999	8,999
21105 Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B018	Yerecoin Hall Other Costs	2,481	2,474	2,607	2,607
21106 Public Halls - Depreciation Expense					31,334	35,739	47,665	47,665
21107 Cwa Building					2,415	2,132	3,200	3,200
21107 Cwa Building					1,110	662	665	665
21109 Calligiri Gymnasium					6,607	8,271	11,081	11,081
Public Halls & Civic Centres - Operating Expenditure								
					97,181	105,826	135,164	135,164
Public Halls & Civic Centres - Capital Expenditure								
40201 Calligiri Gym Upgrades					0	0	10,000	10,000
40202 Calligiri Squash Court refurbishment					13,834	15,000	15,000	15,000
40057 Disability Access					0	4,344	4,344	4,344
Public Halls & Civic Centres - Capital Expenditure								
					13,834	19,344	29,344	29,344
Total Public Halls & Civic Centres								
					31,502	116,602	72,343	72,343
Other Recreation & Sport								
11124 Interest - Bolgart Bowling Club Loan					(1,955)	(278)	(278)	(278)
Other Recreation & Sport - Operating Income								
21110 Town & Gardens Maintenance			TWNBOL	Bolgart Town & Gardens Maintenance	46,940	38,736	51,658	43,658
21110 Town & Gardens Maintenance			TWNCAL	Calligiri Town & Gardens Maintenance	48,314	36,531	48,713	40,713
21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	2,848	3,168	4,224	8,224

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
Streets, Roads, Bridges & Depot Construction					\$	\$	\$	\$
16009 Govt Grant Regional Roads					(58,645)	(146,400)	(183,000)	(183,000)
16010 Govt Grant - Direct					(95,434)	(98,000)	(98,000)	(98,000)
16012 Govt Grant - R2R					(228,983)	(228,980)	(228,981)	(228,981)
16054 R4R CLGF Grant (Yerecoin Footpaths)					0	0	(270,000)	(270,000)
16065 Footpath Grant					0	(14,580)	(19,450)	(19,450)
					(383,062)	(487,960)	(799,431)	(799,431)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding			C9107	Reseals - Calligiri Township	16,393	33,720	33,720	33,720
40021 Roadworks - Council & Direct Road Funding			C9108	Reseals - Bolgart Township	0	0	33,720	33,720
40021 Roadworks - Council & Direct Road Funding			C9109	Miller Street Yerecoin - reseal	9,311	30,503	61,007	61,007
40021 Roadworks - Council & Direct Road Funding			C9110	Cavell St Restrictions	314	500	40,000	40,000
40021 Roadworks - Council & Direct Road Funding			C9113	Toodyay-BindlBindl shoulder repairs	6,271	108,812	108,812	108,812
40021 Roadworks - Council & Direct Road Funding			C0130	Calligiri Sports Club Entrance	15,008	15,133	15,133	15,133
40021 Roadworks - Council & Direct Road Funding			C0128	Edmonds Street	145,397	134,039	134,039	134,039
40021 Roadworks - Council & Direct Road Funding			C0129	Golf Course Rd Yerecoin	0	0	0	0
40021 Roadworks - Council & Direct Road Funding			C9101	Yerecoin Town Drainage	40	0	0	0
40022 Roadworks - RRG Funded			RR0019		10,339	0	293,223	236,648
40024 Roadworks - Roads To Recovery			R2R010	Waddington Road	248,220	236,350	236,350	236,350
40204 R4R - Toodyay-BindlBindl Rd (2013-14)			R4R121	Toodyay-BindlBindl Rd 2013-14	0	0	270,000	270,000
40205 R4R - Yerecoin Footpaths (2011-12)			R4R122	Yerecoin Footpaths	43,323	60,000	60,000	60,000
40163 R4R - Bolgart Road East			R4R120	Bolgart East Road	340,185	363,720	363,720	330,000
40221 Drainage Bolgart			C9114	Drainage Bolgart	895	0	145,270	145,270
40222 Drainage Yerecoin			C9115	Drainage Yerecoin	1,172	44,588	44,588	44,588
40223 Gravel Pit			C9116	Gravel Pit	14,953	12,897	17,197	22,197
					852,421	1,040,272	1,856,789	1,771,494
Streets Roads Bridges Construction - Capital Expenditure								
					469,359	552,312	1,057,358	972,063
Total Streets, Roads, Bridges Construction								
Streets, Roads, Bridges & Depot Maintenance					0	0	(1,000)	(1,000)
11200 Road & Footpath Maintenance					(4,466)	(4,140)	(5,523)	(5,523)
11295 Administration Income Allocated					(4,466)	(4,140)	(5,523)	(5,523)
Streets Roads Bridges Maintenance - Operating Income								
21200 Maintenance Grading				Calligiri - Geomalling Road	313,394	317,662	423,604	423,604
21201 Aglime Maintenance Grading			AGM123		0	0	0	0
21201 Aglime Maintenance Grading			AGM999		0	0	0	0
21202 Bitumen Maintenance			BM9999		56,901	65,871	87,841	87,841
21203 Signage & Guideposts			SIGNM		27,212	32,013	42,695	32,695
21204 Tree Lopping			TRELOP		27,750	70,533	94,063	94,063
21205 Drainage Maintenance			DRM		42,838	97,515	130,027	130,027
21206 Culvert Maintenance			TCR		0	0	0	0
21206 Town Streets Maintenance			TSM		0	0	0	0
21207 Flood Damage			FLOOD		0	3,285	4,381	4,381
21208 Misc Road Maintenance			XXX999		78,509	61,848	82,478	114,478
21209 Bridge & Culvert Maintenance			BRIDM		603	4,914	6,555	6,555
21210 Crossovers			CROSS		0	6,570	8,774	8,774

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Shire of Victoria Plains Monthly Report as at: 31/03/2014						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
					Current Budget	Original Budget
					\$	\$
Transport						
21211 Street Lighting Maintenance			S/LM		9,307	10,494
21212 Traffic Signs & Control Equipment			TSCE		9,262	13,239
21213 Reinstatements			REIN		0	0
21214 Footpath Maintenance			FPM		7,583	19,746
21215 Infrastructure Depreciation Expense					1,201,643	1,263,834
21290 Administration Expenditure Allocated					112,722	101,016
Streets Roads Bridges Maintenance - Operating Expenditure					1,887,723	2,068,560
Total Streets Roads Bridges Maintenance					1,883,257	2,064,420
Road Plant Purchases						
16062 Sale of Mitsubishi Fuso 13t Tip Truck					0	(35,000)
16063 Sale of Free Roll attachment					0	(3,000)
16064 Sale of Kubota Manitou					0	(35,000)
11290 WDV on Assets sold					0	128,551
Road Plant Profit / Loss on Sale of Assets					0	55,551
40206 Replace Manitou Articulated Loader					0	0
40207 27-32KL Water Tanker Trailer					122,870	123,000
40208 Replace Grader Ute					35,746	35,476
40209 Tree Forks for Loader					0	20,000
40210 Root Rake for Loader					0	20,000
40211 Stand for Water Tank					0	8,000
40212 Stand for Howard Porter Bowl					0	8,000
40213 3 point linkage Fertiliser Trailer					4,871	6,000
40214 2 x Mitercount Traffic Counters					5,990	6,000
40232 Fuel/Lube Pod					0	11,000
Road Plant Purchases - Capital Expenditure					169,476	226,476
Total Road Plant Purchases					169,476	282,027
Total Transport					2,052,733	2,346,447

16th April 2014Shire of Victoria Plains
Monthly Report as at: 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	9,904	22,941	30,601	38,601
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	4,057	7,344	7,344	7,344
	21301	Small Business Centre - Central Coast			0	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			200	180	250	250
		Total Rural Services			14,160	33,965	41,695	49,695
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(7,356)	(3,744)	(5,000)	(5,000)
	11301	Calingiri Caravan Park			(1,860)	(1,872)	(2,500)	(2,500)
	11302	Sundry Income			(227)	(36)	(50)	(50)
		Tourism & Area Promotion - Operating Income			(9,443)	(5,652)	(7,550)	(7,550)
Tourism & Area Promotion - Operating Expenditure								
	21320	Area Promotion			5,164	7,500	7,500	7,500
	21321	Caravan Parks And Camping Grounds Operating			13,660	14,433	17,704	17,704
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	2,506	5,932	6,081	6,081
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	5,418	6,552	8,771	8,771
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	747	1,000	1,000
	21324	Depreciation Expense - Caravan Parks			1,730	1,935	2,591	2,591
	21325	Bolgart Tractor Shed			54	50	52	52
		Tourism & Area Promotion - Operating Expenditure			28,532	37,149	43,699	43,699
Tourism & Area Promotion - Capital Expenditure								
	40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
	40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
	40182	Shire Entrance Signs			1,492	0	0	0
		Total Tourism & Area Promotion			20,581	31,497	36,149	36,149
Building Control								
	11310	Building Applications			(2,153)	(5,625)	(7,500)	(7,500)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bcitr & Brb			0	(108)	(150)	(150)
		Building Control - Operating Income			(2,153)	(5,733)	(7,650)	(7,650)
Building Control - Operating Expenditure								
	21330	Building Control Operating			3,619	18,927	25,250	25,250
		Total Building Control			3,619	18,927	25,250	25,250
Other Economic Services								
	11320	Bendigo Bank Commissions			1,466	13,194	17,600	17,600
					(14,820)	(7,497)	(10,000)	(10,000)

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Shire of Victoria Plains
Monthly Report as at: 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			0	(225)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(1,175)	(1,080)	(1,451)	(1,451)
Other Economic Services - Operating Income					(15,995)	(8,802)	(11,751)	(11,751)
21350		Bendigo Bank Agency			464	300	400	400
21360		Water Supply - Standpipes			421	450	450	450
21360		Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	1,104	3,609	4,833	4,833
21360		Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingirl	673	1,500	1,500	1,500
21361		Water Supply - Standpipe Depreciation		WATERY Water Supply - Standpipe Yerecoin	28	27	43	43
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			29,649	26,523	35,374	35,374
Other Economic Services - Operating Expenditure					32,340	32,409	42,600	42,600
Total Other Economic Services					16,345	23,607	30,849	30,849
Total Economic Services					\$ 52,552	102,263	126,293	134,293

16th April 2014

Shire of Victoria Plains
Monthly Report as at: 31/3/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(5,076)	(24,867)	(33,161)	(33,161)
		Private Works - Operating Income			(5,076)	(24,867)	(33,161)	(33,161)
	21400	Private Works Expenditure			0	21,627	28,836	28,836
	21404	Private Works Expenditure 2013-14			8,145	0	0	0
		Private Works - Operating Expenditure			8,145	21,627	28,836	28,836
		Total Private Works			3,069	(3,240)	(4,325)	(4,325)
Public Works Overheads								
	11410	Sundry Income			1,221	(1,107)	(1,500)	(1,500)
	11411	Diesel Fuel Rebate			(11,163)	(11,250)	(15,000)	(15,000)
	11495	Administration Income Allocated			(812)	(747)	(1,004)	(1,004)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(10,754)	(13,104)	(17,504)	(17,504)
	11490	WDV on Assets Sold			42,925	47,592	47,592	47,592
	16017	Sale of Works Manager Ute			(28,582)	(28,000)	(28,000)	(28,000)
	16040	Sale of Building Maintenance Ute			(12,727)	(10,000)	(10,000)	(10,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			1,616	9,592	9,592	9,592
	21410	Salaries & Wages			112,626	59,489	81,417	81,417
	21411	Works Manager Package			98,936	89,430	117,021	117,021
	21412	Superannuation			43,917	33,878	46,367	46,367
	21413	Insurance			20,506	19,700	19,700	19,700
	21414	Other Staff Costs			4,470	5,049	5,250	5,250
	21415	Conferences & Seminars			724	2,988	4,000	4,000
	21416	Engineering Services			68	7,497	10,000	10,000
	21417	Occupational Health & Safety			24	1,269	1,700	1,700
	21418	Other Public Works Overheads			0	747	1,000	1,000
	21419	Depot Operating Costs			106,699	97,276	129,352	129,352
	21420	Depot Maintenance			0	8,017	10,844	10,844
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			9,499	13,667	18,527	18,527
	21423	Administration Costs Allocated			20,495	18,360	24,489	24,489
	21424	Staff Meetings			308	4,892	6,695	6,695
	21425	Building Maintenance			34,317	37,697	50,902	50,902
	21490	Workshop Overheads Recovered			(460,776)	(395,442)	(527,265)	(527,265)
		Public Works Overheads - Operating Expenditure			(8,187)	4,514	0	0
	40030	Works Manager Vehicle Replacement			47,746	47,500	47,500	47,500

16th April 2014Shire of Victoria Plains
Monthly Report as at: 31/3/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
40118		Replace Building Maintenance Ute			25,225	25,225	25,225	30,000
40215		Vehicle Hoist			11,879	12,000	12,000	12,000
40216		3rd Office Depot			3,107	10,000	10,000	10,000
40217		Depot Vehicle Wash Bay improvements			0	6,000	6,000	6,000
40219		Depot bitumen sealing			0	12,852	12,852	12,852
		Public Works Overheads - Capital Expenditure			87,958	113,577	113,577	118,352
		Total Public Works Overheads			70,633	114,579	105,665	110,440
Plant Operation								
21430		Fuel & Oil			119,332	142,857	190,472	230,472
21431		Tyres & Tubes			12,300	19,089	25,450	37,450
21432		Parts & Repairs			114,597	105,534	140,712	125,712
21433		Insurance & Licences			36,443	27,360	36,493	27,493
21434		Depreciation Ex Asset Ledger			262,072	222,714	296,962	296,962
21436		Interest On Loans			0	0	0	0
21435		Plant Recovery			(528,080)	(517,554)	(718,089)	(718,089)
		Total Plant Operation			16,665	0	(28,000)	0
Salaries & Wages								
21496		Salaries & Wages			910,285	681,645	932,788	932,788
21497		Salaries & Wages Allocated			(910,285)	(681,644)	(932,788)	(932,788)
		Total Salaries & Wages			0	1	0	0
Unclassified								
11461		Insurance Claims Recovered			(4,928)	0	0	0
21461		Insurance Claims - Costs			3,857	180	250	250
		Unclassified Capital Income			(1,071)	180	250	250
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			89,296	111,340	73,589	106,364

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Monthly Report as at: 31/03/2014

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,090	2,090
50002		Transfer To Plant Reserve			0	0	7,795	7,795
50003		Transfer To Housing Reserve			0	0	5,305	5,305
50004		Transfer To Sewerage Reserve			0	0	2,017	2,017
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,586	8,586
50007		Transfer To Building Maintenance Reserve			0	0	3,213	3,213
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,803	2,803
50010		Transfer To Gymnasium Equipment Reserve			0	0	191	191
Total Transfer to Reserves					0	0	32,000	32,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(58,000)	(58,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(25,000)	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(160,270)	(160,270)
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					0	0	(243,270)	(213,270)
Total Reserves Transfer					0	0	(211,270)	(186,270)

16th April 2014

Capital Expenditure - Year to Date

Shire of Victoria Plains

Capital Expenditure Report as at : 31-March-2014

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			63,870	63,870	63,870	100,000
40005	Dceo Vehicle Replacement			44,766	47,500	47,500	47,500
40089	Computing upgrade software & hardware			7,800	14,796	14,797	14,797
40074	OHS Upgrade to Shire Buildings			0	5,344	5,344	5,344
40193	Council Chambers - new roof			7,954	6,260	6,260	6,260
40194	Archive Storage Shed - new roof			7,421	6,116	6,116	6,116
40230	15Kw Solar PVC System (Admin Building)			0	17,840	17,840	0
	Total Governance Capital Expenditure			131,810	161,726	161,727	180,017
Sched 5 - Law, Order & Public Safety							
40195	Calingiri Freemasons Hall - new roof			21,352	19,344	19,344	19,344
40228	Calingiri Fire Tender (DFES replacement)			432,203	432,203	432,203	0
40229	Yerecoin/Plawanning Fire Tender (DFES replacement)			325,989	325,989	325,989	0
	Total Law, Order & Public Safety Capital Expenditure			779,545	777,536	777,536	19,344
Sched 8 - Education & Welfare							
				0	0	0	0
				0	0	0	0
Total Education & Welfare Capital Expenditure							
				0	7,500	7,500	7,500
Sched 9 - Housing							
40196	13 Lambert Cres - flooring			6,047	7,000	7,000	0
40226	15 Lambert Cres - shed			6,052	6,000	6,000	0
40225	15 Lambert Cres - flooring			12,585	12,000	12,000	0
40224	15 Lambert Cres - A/C			0	450,000	450,000	450,000
40197	2 x Aged Care Units - Bolgart			0	450,000	450,000	450,000
40198	2 x Aged Care Units - Calingiri			24,684	932,500	932,500	907,500
	Housing Capital Expenditure			24,684	932,500	932,500	907,500
Sched 10 Community Amenities							
40199	Bolgart Water Supply			216,027	176,700	176,700	146,700
40200	Calingiri Cemetery - addition to memorial wall			3,826	8,882	8,883	8,883
40227	Gillingarra Public Toilet - replace roof			7,190	5,400	5,400	0
40231	Plawanning Community Water Supply			5,000	10,000	10,000	0
	Community Amenities Capital Expenditure			232,042	200,982	200,983	155,583
Sched 11 - Recreation & Culture							
40201	Calingiri Gym Upgrades			0	0	10,000	10,000
40202	Calingiri Squash Court refurbishment			13,834	15,000	15,000	15,000
40203	Mogumber Library - new roof			11,015	11,015	11,015	16,344
40057	Disability Access			0	4,344	4,344	4,344
40185	Bolgart Outdoor Facility Project			68,527	61,095	61,095	61,095
40124	Calingiri Sports Pavilion Upgrade - final retentions			13,714	15,000	15,000	15,000
	Recreation & Culture Capital Expenditure			107,080	106,454	116,454	121,783
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding	C9107	Reseals - Calingiri Township	16,393	33,720	33,720	33,720
40021	Roadworks - Council & Direct Road Funding	C9108	Reseals - Bolgart Township	0	0	0	33,720
40021	Roadworks - Council & Direct Road Funding	C9109	Miner Street Yerecoin - reseal	9,311	30,503	61,007	61,007

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Shire of Victoria Plains

Capital Expenditure Report as at : 31-March-2014

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding			314	500		40,000
40021	Roadworks - Council & Direct Road Funding	C9110	Cavell St Restrictions	6,271	108,812	108,812	108,812
40021	Roadworks - Council & Direct Road Funding	C9113	Toodyay-BindlBindi shoulder repairs	15,008	15,133	15,133	15,133
40021	Roadworks - Council & Direct Road Funding	C0130	Calligiri Sports Club Entrance	145,397	134,039	134,039	134,039
40022	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	10,939	0	236,648	236,648
40022	Roadworks - Council & Direct Road Funding	RR0020	Regional Roads - Gillingarra Glenelg	0	0	0	0
40022	Roadworks - Council & Direct Road Funding	RR0020	Regional Roads - Wirridja Road	248,220	236,350	236,350	236,350
40024	Roadworks - Roads To Recovery	R2R010	Waddington Road	0	0	270,000	270,000
40204	R4R - Toodyay-BindlBindi Rd (2013-14)	R4R121	Toodyay-BindlBindi Rd 2013-14	43,323	60,000	60,000	60,000
40205	R4R - Yerecoin Footpaths (2011-12)	R4R122	Yerecoin Footpaths	340,185	363,720	363,720	330,000
40163	R4R - Bolgart Road East	R4R120	Bolgart East Road	895	0	145,270	145,270
40221	Drainage Bolgart	C9114	Drainage Bolgart	1,172	44,598	44,598	44,598
40222	Drainage Yerecoin	C9115	Drainage Yerecoin	14,953	12,897	17,197	22,197
40223	Gravel Pit	C9116	Gravel Pit	0	0	150,000	150,000
40206	Replace Manitou Articulated Loader			122,870	123,000	123,000	140,000
40207	27-32KL Water Tanker Trailer			35,746	35,476	35,476	40,000
40208	Replace Grader Ute			0	20,000	20,000	20,000
40209	Tree Forks for Loader			0	20,000	20,000	20,000
40210	Root Rake for Loader			0	8,000	8,000	8,000
40211	Stand for Water Tank			0	8,000	8,000	8,000
40212	Stand for Howard Porter Bowl			4,871	6,000	6,000	6,000
40213	3 point linkage Fertiliser Trailer			5,990	6,000	6,000	6,000
40214	2 x Microcount Traffic Counters			0	0	11,000	0
40232	Fuel/Lube Pod			1,021,858	1,266,748	2,210,545	2,169,494
Sched 13 - Economic Services				0	0	0	0
Transport Capital Expenditure				0	0	0	0
Economic Services Capital Expenditure				47,746	47,500	47,500	47,500
Sched 14 - Other Property & Services				25,225	25,225	25,225	30,000
40030	Works Manager Vehicle Replacement			11,879	12,000	12,000	12,000
40118	Replace Building Maintenance Ute			3,107	10,000	10,000	10,000
40215	Vehicle Hoist			0	6,000	6,000	6,000
40216	3rd Office Depot			87,958	113,577	113,577	118,352
40217	Depot Vehicle Wash Bay improvements			0	12,852	12,852	12,852
40219	Depot bitumen sealing			0	0	0	0
Other Property & Services Capital Expenditure				87,958	113,577	113,577	118,352
Total Capital Expenditure				2,384,986	3,559,523	4,513,322	3,672,073

Investments Report

INVESTMENTS

As at 31st March 2014 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$8,780.42	2.45	-
Municipal	Bendigo Bank	2 months	\$502,835.62	3.45	28/04/2014
Municipal	Bendigo Bank	3 months	\$531,264.81	3.35	6/06/2014
TOTAL MUNICIPAL INVESTMENTS:			\$1,042,880.85		
Reserves	Bendigo Bank	2 months	\$779,874.08	3.60	11/04/2014
Reserves	Bendigo Bank	3 months	\$372,032.91	3.50	27/04/2014
Reserves	Treasury Corp	OCDF	\$14,841.88	2.45	-
TOTAL RESERVES INVESTMENTS:			\$1,166,748.87		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$33,463.23	\$35,000.00
Reserves	\$25,522.79	\$32,000.00
TOTAL:	\$58,986.02	\$67,000.00

Shire of Victoria Plains
Bank Reconciliation as at 31st March 2014

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days
Balance Brought Forward from Previous	1,336,599.58	303,181.96	502,835.62	8,762.13	521,819.87
Add Receipts as per Ledger	109,498.62	100,035.39		18.29	9,444.94
Add Transfers from Other Bank Account	-				
Less Payments as per Ledger	1,446,098.20	403,217.35	502,835.62	8,780.42	531,264.81
Less Transfers to Other Bank Account	354,191.20	354,191.20			
Closing Balance Ledger	-				
	1,091,907.00	49,026.15	502,835.62	8,780.42	531,264.81
	(1,977.31)	(1,977.31)	0.00	0.00	0.00
Balance on Bank Statement	Total	Municipal	Muni Term Dep	Muni Treasury	Muni Term Dep
		63,099.10	502,835.62	8,780.42	531,264.81
• Outstanding Deposits	2,154.26	2,154.26			
- Outstanding Cheques	-				
	(14,249.90)	(14,249.90)			
Balance	1,093,884.31	51,003.46	502,835.62	8,780.42	531,264.81
Deposits on Statement not received					
Unknown	-				
Commission	-				
Debitors Payments	-				
Interest	-				
Sub-total- Deposits not received	-	0.00	0.00	0.00	0.00
• PAYMENTS not journalled					
Received as Jan s/be Feb	-				
Bounced Creditor Payment	-				
D/D/Debits processed not on statement	(1,977.31)	(1,977.31)			
Bank Fees/Credit Card Payments	-				
Sub-total PAYMENTS not journalled	(1,977.31)	(1,977.31)	0.00	0.00	0.00
	(1,977.31)	(1,977.31)	0.00	0.00	0.00
Balance as per Reconciliation	1,091,907.00	49,026.15	502,835.62	8,780.42	531,264.81
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00
Ledger Balance	1,091,907.00	49,026.15	502,835.62	8,780.42	531,264.81
Account #	91000	91000	91005	91007	91008

General Ledger Movement Details	Total	Reserve	Reserve Term Dep.	Treasury Reserve	Reserve Term Deposit	Trust
Balance Bought Forward from Previous Add Receipts as per Ledger	1,185,884.27	26,357.62	779,874.08	14,811.19	372,032.91	19,166.09
Add Transfers from Other Bank Account	548.19	6.07		30.69		517.50
-	-					
Less Payments as per Ledger	1,186,432.46	26,363.69	779,874.08	14,841.88	372,032.91	19,683.59
Less Transfers to Other Bank Account Closing Balance Ledger	-					760.00
	1,186,432.46	26,363.69	779,874.08	14,841.88	372,032.91	18,923.59
	-	0.00	0.00	0.00	0.00	0.00
	-					
	Total	Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		26,363.69	779,874.08	14,841.88	372,032.91	19,286.59
+ Outstanding Deposits	377.00					377.00
- Outstanding Cheques	(740.00)					(740.00)
Balance	1,185,672.46	26,363.69	779,874.08	14,841.88	372,032.91	18,923.59
Deposits on Statement not received Rates Commission Debtors Payments Interest	- - - -					
Sub-total- Deposits not receipted + PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
Wages Police Licensing Fees & other changes Bank Fees/Credit Card Payments	- - - -					
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
	-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,185,672.46	26,363.69	779,874.08	14,841.88	372,032.91	18,923.59
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,185,672.46	26,363.69	779,874.08	14,841.88	372,032.91	18,923.59
Account #	91010	91010	91011	91012	91013	99000

Outstanding Rates Report

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 31st March 2014:	\$52,381.18
Comprising:	
Rates (Current & Arrears)	\$42,969.52
Rates (Deferred)	\$1,374.80
Rubbish	\$4,239.68
Sewerage	\$1,766.05
Interest/Admin Charges	\$162.09
ESL	\$1,869.04
TOTAL:	\$52,381.18
Percentage of total rates bill (excluding ex-Gratia Rates):	2.61%
Balance as at 31st March 2013:	\$54,040.86

Outstanding Debtors Report

**Shire of Victoria Plains Debtors Listing
as at 31st March 2014**

Debtor No	30/10/2013 90 Days	30/11/2013 60 Days	30/12/2013 30 Days	31/01/2014 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Demand Letter Sent - No Response
158	\$0.00	\$0.00	\$256.55	\$0.00	\$256.55	
293	\$0.00	\$0.00	\$0.00	\$272.60	\$272.60	
307	\$0.00	\$0.00	\$8.25	\$0.00	\$8.25	
31	\$0.00	\$0.00	\$0.00	\$221.85	\$221.85	
345	\$0.00	\$0.00	\$0.00	\$84.26	\$84.26	
346	\$0.00	\$0.00	\$0.00	\$60.00	\$60.00	
360	\$0.00	\$0.00	\$60.98	\$0.00	\$60.98	
367	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	Demand Letter Sent - No Response
380	\$0.00	\$0.00	\$0.00	\$83.23	\$83.23	
388	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00	Demand Letter Sent - No Response
4	\$0.00	\$27.50	\$0.00	\$0.00	\$27.50	
403	\$0.00	\$0.00	\$4.15	\$0.00	\$4.15	
408	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	
409	\$0.00	\$66,000.00	\$0.00	\$0.00	\$66,000.00	
410	\$0.00	\$0.00	-\$8.30	\$4.15	-\$4.15	
411	\$0.00	\$0.00	\$33.00	\$0.00	\$33.00	
412	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
414	\$0.00	\$0.00	\$0.00	\$50.51	\$50.51	
44	\$0.00	\$8.84	\$0.00	\$0.00	\$8.84	
56	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	
83	\$0.00	\$0.00	\$0.00	\$66.00	\$66.00	
87	\$0.00	\$0.00	\$8.25	\$0.00	\$8.25	
	\$423.00	\$66,136.34	\$2,362.88	\$859.10	\$69,781.32	

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Minutes.

10.4 Administration Status Report**Resolution 49/2014**

Moved Cr Rive seconded Cr Johnson that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 9/0

Item No	Report Details	Administration Action Required	Status
A1	Holding of April 2014 Council Meeting in Bolgart	Council agreed to change the venue of the April 2014 Briefing Session and Ordinary Meeting of Council from the Council Chambers in Calingiri to the Bolgart Memorial Hall.	Complete
A2	Self Supporting Loan – Calingiri Football Club	Subject to any adverse comments or objections received from the community, Council agreed to take out a self supporting loan for the Calingiri Football Club with conditions.	Ongoing.

10.4 ADMINISTRATION**A8 SELF SUPPORTING LOAN – CALINGIRI FOOTBALL CLUB**

FILE REFERENCE: F1.7.2
 REPORT DATE: 8th April 2014
 APPLICANT/PROPONENT: Calingiri Football Club
 OFFICER DISCLOSURE OF INTEREST: None
 PREVIOUS MEETING REFERENCES: 19/2014
 AUTHOR: Harry Hawkins - Chief Executive Officer
 ATTACHMENTS: Treasury Corporation Letter

PURPOSE OF REPORT: To advise Council of the decision of Treasury Corporation not to fund the loan to the shire and to advise that a quote has been sought from Bendigo Bank.

BACKGROUND: The Calingiri Football Club participates in the Mortlock Football League and is the only remaining AFL club in the Shire of Victoria Plains. The club has been predominantly self sustaining through memberships, sponsors, bar sales, and fundraising activities including leasing a 100ha property for cropping.

The land the club have been leasing for cropping has been put up for sale and the club has had an offer to purchase accepted and have come to the shire for help in obtaining finance to complete the purchase of that land. Shire staff suggested that the cheapest form of finance which could be obtained without monetary input from Council would be a self supporting loan. An initial loan application was lodged with WA Treasury Corporation in line with resolution 19/2014 who declined the loan as per the attached letter on the grounds of reputational risk not the financial capacity of the shire to fulfil its obligations.

COMMENT: As the initial loan application with Treasury Corporation was declined negotiations with Bendigo Bank were commenced and are proceeding however as resolution 19/2014 states that the loan was to be with Treasury Corporation an amendment to that resolution is required to pursue the loan.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: Local Government Act Section 6.20 deals with local government borrowings.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal as security will be taken over the land to secure repayment.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: No

Cr Smith repeated his financial interest in Item A8 and declared he would not vote on the following resolution.

Resolution 50/2014

Moved Cr Young seconded Cr Rive that as the Treasury Corporation has advised that it is unable to fund the loan, the Council authorise the CEO to arrange funding through Bendigo Bank or other suitable financial institution and points 2 and 3 of resolution 19/2014 listed below still stand.

- 2. A caveat or other security document is taken over the land at Lot 1 of the newly subdivided Lot 3951 Behanging North Road to secure the loan repayment.**
- 3. The football club to have an open book policy to the shire and the football committee to agree to provide a copy of their audited books once per year.**

5/3

Votes For: Cr Lovelock, Cr Rive, Cr Brennan, Cr Young, Cr Johnson

Votes Against: Cr Holmes, Cr Kelly, Cr Penn

Cr Smith did not participate in the vote.

President

Treasury declared they would not go ahead with the loan for reasons known to them.

Cr Kelly

Questioned the following:

Interest rate on the property loan;

Property Hectares;

Cropping hectares per year;

Repayment amount per year;

Player numbers and the life of the Calingiri Football club;

How many players are paid?

Are Council setting precedent for other clubs in shire to request loans for projects?

Finance and Administration Manager

Advised that Interest Rates quoted for Bendigo Bank are 4.8 – 4.9% and WA Treasury 4.4%.

Cr Penn

Treasury did give a reason for not furnishing the loan.

President

Council has already agreed to take the loan for the Calingiri Football Club and the only reason this item is being re-discussed is the loan provider.

Cr Johnson

The loan amount is \$300,000. Advice has been received on various scenarios, whether they are viable or not. We have a caveat over land and it is good to see the club being proactive.

Cr Young

Spoke for the motion and the positive nature that the Calingiri Football Club is trying to portray. There has been much discussion already. A five year plan provided by the club to Council along with other information as requested.

Cr Penn

Part of the original motion was that the Calingiri Football Club have an open book policy.

Cr Young

Yes I agree. The Club have agreed to that condition, but it is none of council's business regarding what players are paid, who the coach is and other administrative issues. The club committee need to be able to run the club as they see fit that is best for the club.

Mrs M Guthrie, Mr K Manuel, Mr L Snooke left the meeting at 4.30pm.

16th April 2014

WESTERN AUSTRALIAN
TREASURY CORPORATION

FINANCIAL SOLUTIONS FOR THE BENEFIT OF ALL WESTERN AUSTRALIANS

Shire of Victoria Plains

08 APR 2014

RECEIVED

Our Ref: 28116-03
Enquiries: Stephen Morhall
Tel: 92359118

Mr Harry Hawkins
Chief Executive Officer
Shire of Victoria Plains
P O Box 21
Calingiri 6569

Dear Harry

Shire of Victoria Plains – Application for \$300,000 for a Self Supporting Loan for the Calingiri Football Club

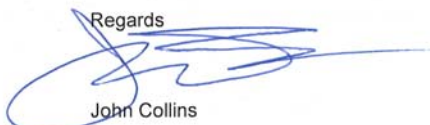
This is to inform the Shire that the Application for \$300,000 for a Self Supporting Loan for the Calingiri Football Club (CFC) has been declined. As advised, WATC's decision was based on an assessment of the heightened potential reputational risks involved in facilitating the contemplated undertaking and not the financial capacity of the Shire to fulfil its financial obligation to WATC.

In assessing the loan application, WATC was concerned with the purpose of the loan. The contemplated undertaking is a material departure from the usual self supporting loan arrangements for which WATC provides loan funding, whereby funds are normally utilised to deliver infrastructure. The risk profile of this undertaking exposes the CFC, the Shire and WATC to criticism should events not turn out as expected. As a result WATC considers the risk to its reputation from facilitating such an activity is not consistent with its risk tolerance and therefore has declined the loan application.

I also bring to your attention the obligations of the Shire under existing loan agreement documentation with WATC, particularly under the heading of "Other Conditions", should the Shire seek to access alternative funding for this undertaking.

Should you have any queries, please do not hesitate to contact Stephen Morhall on 9235 9118.

Regards



John Collins

Chief Executive Officer

Western Australian Treasury Corporation

4 April 2014

Head Office: Level 12, 225 St Georges Terrace, Perth WA 6000
Postal Address: PO Box 7282, Perth Cloisters Square WA 6850
ABN: 22 300 359 323

Phone: (+61) 8 9235 9100
Facsimile: (+61) 8 9235 9199

Email: watc@watc.wa.gov.au
Website: www.watc.wa.gov.au

A9 POLICY MANUAL REVIEW

FILE REFERENCE:
 REPORT DATE: 8th April 2014
 APPLICANT/PROPONENT: None
 OFFICER DISCLOSURE OF INTEREST: None
 PREVIOUS MEETING REFERENCES: None
 AUTHOR: Harry Hawkins - Chief Executive Officer
 ATTACHMENTS: Policy Manual (under separate cover)

PURPOSE OF REPORT: To enable Council to endorse the policy manual as reviewed.

BACKGROUND: In recent years some policies had become irrelevant in their existing form with only those coming to attention having been updated. It was considered appropriate to update all out dated Council policies in one review.

COMMENT: Several policy changes have been forced on the shire by legislative changes and others by the evolution of operational procedures and practices requiring a complete review of the policy manual to bring it up to date.

Staff and the CEO have gone through the manual and suggested changes to the following policies;

- 1.1 Council Meetings – to reflect the change to Wednesday meetings.
- 1.2 Council Committees – changed to reflect current practice
- 1.4 Agendas – amended as a consequence of changes to policy 1.1.
- 2.2.2 Use of Equipment by Employees – changed to reflect current practices.
- 2.2.7 Vehicle Replacement Program – changed to reflect current practices.
- 2.4.1 Gravel Supply Agreements – changed to meet requirements and record keeping
- 3.1.1 Delegations to Councils Building Surveyor – changed to reflect new Building Act 2011
- 3.1.3 Movable Buildings – changed to reflect current Local Planning Scheme No.5
- 6.1.4 Unpaid Rates – Procedure for Collection – changed to reflect current practice
- 6.2.1 Investment of Surplus Funds – changed to reflect current practice
- 6.2.2 Borrowings – changed to reflect current practice
- 6.3 Reserve Accounts – changed to reflect current reserve accounts
- 6.5.4 Project Management Shire Funded Projects – New policy included as per Council resolution
- 6.5.5 Purchase of Property Plant and Equipment – updated to reflect latest model policy released by WALGA.
- 8.1.2 Appointment of Staff – changed to reflect current practice
- 8.1.11 Superannuation – changed to reflect current practice
- 8.1.13 Uniforms Protective Clothing – changed to reflect current practice
- 8.1.16 Medical Examinations – changed to reflect current practice
- 8.1.20 Conference and Seminar Attendance – changed to reflect current practice
- 8.1.21 Staff Training – Costs Applicable – changed to reflect current practice
- 8.1.24 Fitness for Work – new policy inserted
- 8.2.3 Staff Housing – Tenancy – changed to reflect changes to the act.
- 8.3.1 Private Use of Shire Vehicles – changed to reflect current practice
- 9.1.1 Members Meeting Expenses – changed in accordance with Council resolution
- 9.1.2.2 Private Motor Vehicle – changed to reflect current award
- 9.1.3 Councillor Training – new policy inserted

- 9.2.2 Motions to be Written – changed to reflect current practice
- 10.1.22 Fire Channel – changed to include WAERN radio channel
- 10.2.6 Tools and Equipment – changed to reflect current practice
- 11.5.2 Freemasons Emergency Services Building Hire – removed as no longer applicable
- 11.5.6 Bolgart Hall Toilets – changed to reflect current practice
- 11.5.7 Yerecoin Hall Toilets – changed to reflect current practice
- 11.11 Town Beautification – changed to reflect new arrangements

While the policy manual attached to this item has not been formatted or had the index updated all policies listed above and highlighted in yellow throughout the document are as amended and once these, and any other changes, have been endorsed the manual will be updated and a new copy sent to all Councillors.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

Mr N Clarke, Mrs D Clarke, Mrs D Edmonds left the meeting at 4.52pm

Resolution 51/2014

Moved Cr Rive seconded Cr Young that Council

- 1. Endorse the changes to the Shire policy manual as detailed above, plus**
- 2. Any changes to policies not detailed above raised from the floor and agreed to by elected members present.**

Motion Put & Carried 9/0

10.5 Plant and Works Status Report**Resolution 52/2014**

Moved Cr Young seconded Cr Johnson that the items in the Plant and Works Status Report detailed below be noted.

Motion Put & Carried 9/0

Item No	Report Details	Action Required	Status
W4	Intersection Construction – Gillingarra/Glentromie/Wirrilda Roads.	Council approved the roadwork construction; and that the Gillingarra Glentromie/Wirrilda Road becomes the continuing road and the West part of Gillingarra Glentromie Road (abutting the Gillingarra Glentromie/Wirrilda Road) becomes the terminating Road.	Ongoing

10.5 PLANT AND WORKS**W6 WORKS AND SERVICES MANAGERS REPORT**

File Reference: A1.2.1
 Report Date: 8th April 2014
 Applicant/Proponent: N/A
 Officer Disclosure of Interest: Nil
 Previous Meeting References: Nil
 Author: GW Stephens – Works and Services Manager
 Attachments: Analysis of Maintenance Grading Hours;
 Vehicle and Plant Report

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's, staff actions, works and information items.

BACKGROUND

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT**Gardens, Parks, Villages and Road Verges**

Private Works

Litter collection

Admin gardens

Depot maintenance

Equipment maintenance

Refuse site maintenance

Reticulation maintenance
Maintenance Glentromie Cemetery
Noxious weed spraying, rural roads
Calingiri Sports Ground Maintenance
Gardens, Parks, Ovals, Villages and road verges
Mowing, general maintenance, weed control and spraying
Routine maintenance within the shire towns and rural areas

MAJOR PROJECTS STATUS REPORT – WORKS AND SERVICES

SUMMARY

This report provides an update on current major projects being managed by the Works and Services Department.

INTRODUCTION:

The following provides a summary of the status of major projects currently being implemented by the Works and Services Department.

**CALINGIRI SPORTS
CLUB ENTRANCE**

95% complete

95% Budget

Entrance signs ordered, awaiting delivery.

CALINGIRI RESEALS

68% complete

68% Budget

To be done in conjunction with other sealing works
Carpark Recreation Centre – April/May 2014

**EDMONDS STREET
CONSTRUCTION**

90% complete

90% Budget

Rock pitching to be completed around storm water sump and general clean up.
Waiting on availability of rock from supplier

**BOLGART EAST ROAD
CONSTRUCTION**

91% complete

91% Budget

The works from the end of the bitumen to the shire boundary will commence in April and be sealed in conjunction with the other projects that are to be bitumen sealed.

Programmed to commence remaining earthworks 29th April 2014

**BOLGART
EMERGENCY WATER**

95% complete

95% Budget

Stand Pipes have been installed.



GILLINGARRA GLENTROMIE/WIRRILDA RD INTERSECTION



Project put on hold

**CALINGIRI
FOOTPATHS**

80% complete

80% Budget

Project Manager: Greg Stephens

Scope of Works:

Construct footpaths Edmonds Street and Lambert Crescent

Key Achievements:

Earthworks completed for concrete paths to be placed

Works to be done

Storm Water erosion protection.

Awaiting ballast rock 200mm ballast rock for drainage from the supplier.

Issues:

None

Project Milestone	Estimated Date	Completed (✓)
Project Charter approved	July 2013	✓
Scope of works	October 2013	✓
Survey Completed	December 2013	✓
Completion	April/May 2014	



Project Manager: Greg Stephens

Scope of Works:

Construct footpaths Waters Street from existing path (Toodyay Bindi Bindi Road to Milner Street)

Key Achievements:

Earthworks completed for concrete paths to be placed

Concrete paths have been placed

Access to Tavern – All sorted out.

Works to be done:

Install safety rails

Retaining Wall around new footpath at Tavern – Programmed for the 24th April 2014.

Patch carpark bitumen seal and merge into concrete driveways

Clean up site

Issues:

Access to Tavern – Council and owners in discussion with vehicle entry

Staff not following design and surveyed centreline (works needed to be re done).

Project Milestone	Estimated Date	Completed (✓)
Project Charter approved	July 2013	✓

Scope of works	January 2014	✓
Survey Set out Completed	February 2014	✓
Completion	April/May 2014	



Project Manager: Greg Stephens

Scope of Works:

Rectify stormwater issues at the Corner of the Toodyay Bindi Bindi Road, and along Waters Street and Milner Street.

Key Achievements:

Earthworks completed for kerbing and concrete paths to be placed
Kerbing completed

Works to be done:

2 new stormwater pits (1 re-new and 1 new) to be installed.

Issues:

None

Project Milestone	Estimated Date	Completed (✓)
Project Charter approved	July 2013	✓
Scope of works	January 2014	✓
Survey Set out Completed	February 2013	✓
Completion	April/May 2014	



Project Manager: Greg Stephens

Scope of Works:

Construct the road from the Shire Boundary (SLK 1.91 back to SLK 0.40)
Upgrade the road from gravel to Type 5 with 7 meter 14/7mm bitumen/aggregate seal.

Key Achievements:

Tree pruning completed

Issues:

None

Project Milestone	Estimated Date	Completed (✓)
Project Charter approved	April 2014	
Scope of works	March 2014	✓
Survey Set out Completed	March 2014	✓
Completion	May/June 2014	



Project Manager: Greg Stephens

Scope of Works:

Construct Cul-De-Sac at the end of the existing road (north end of Milner Street)

Key Achievements:

Extend stormwater pipes and install headwall
Cart in all Gravel
Construct to base level

Works to be done:

Cut to line and level
Waterbind base layer
Seal with 14/7mm bitumen/Aggregate
Install kerbing
No through road sign (Milner Street)
Plant trees
Clean up site

Issues:

Nil

Plant

General servicing and maintenance.

Manitou – hydraulic boom hoses replaced, boom slide guides and bushes replaced.
Bobcat – air-conditioning repaired
Bobcat Trailer – Welding repairs
Volvo Loader – replace flashing beacon
9 Tonne Truck – side and tail gate, mud guard repairs, replace flashing beacon
Hino Prime Mover – replace faulty 40 channel radio
Nissan Patrol – install 40 channel radio
Nissan dual cab Ute - replace faulty 40 channel radio
Ford Ranger Dual Cab Ute – repair flashing beacon

Items from the Council meeting March 2014 taken on notice

Questions from Mr M Hemsley - Calingiri

Q: Footpath in Lambert Crescent - two sections of different fill products.
Could the granite please be removed and replaced with gravel?

A: Granite ballast has been placed at the back of the 2.2 meter footpath to protect against erosion; the rocks will be compacted in to place.

Q: Toodyay Bindi Bindi Road near the Caravan Park in Bolgart, where the water pipe goes under road. Road fallen away, needs fill.

A: The road will be patched when we are conducting bitumen patching within the area next.

Q: Miling Rd Yerecoin

A: Barrier boards have been erected around work area

Administration, meetings and inspections during this reporting period

Administration
Staff time sheets
Ordering parts and materials
Depot General Duties, phone, emails, design, staff works program, etc.
Works and Services Agenda
Meetings
Council Meeting
Works Meetings
Contractor meetings
Depot Staff meetings
Admin Meeting various – CEO, D/CEO
Works Budget
Council Meeting
Asset Management data
Site Inspections/works
Calingiri, Bolgart, Mogumber Waste Sites - Weekly
Road signage
Traffic Counters
Rural Roads Area 1 Area 2 and Area 3 inspections
Bitumen Roads
Bolgart Water.
Piawaning Emergency Water
Wirrilda Road Earthworks

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 53/2014

Moved Cr Kelly seconded Cr Rive that the Works and Services Managers report to Council be received.

Motion Put & Carried 9/0

Cr Penn

Behanging Road requires attention.

Works and Services Manager

The works are being carried out.

General discussion was held on the way each project is reported “financially” throughout the Works Managers report. Could figures be used to report whether the project is on budget, not percentages.

Cr Johnson

The Yerecoin community are very grateful for recent works carried out in Yerecoin.

Discussion was held on road trains parking in Milner Street Yerecoin which is a ‘no through road’. Consideration for provision of a hard stand in Yerecoin in the future.

Cr Young

Thanks to the Works and Services Manager for erecting Hazard road signs on the Toodyay Bindi Bindi road near Calcarra West Road. Is there any way to bring this area to attention as well as signs?

Works and Services Manager

Works are being scheduled to remove the tree roots from the Toodyay Bindi Bindi Road completely.

16th April 2014

Analysis of Maintenance Grading Hours Financial Year 2013/14

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2013-14

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Aboriginal Community											
MG00											
MG0024	ADAMS LANE	1.00				1.00				1.00	
MG0044	BATTY BOG RD	18.50	12.50		6.00						18.50
MG0112	BEHANGING NORTH RD	5.00								5.00	
MG0010	BEHANGING RD	103.50	60.00						43.50	60.00	43.50
MG0034	BENARING RD	10.00	6.00			4.00				10.00	
MG0091	BIG SPRINGS RD	3.00				3.00				3.00	
MG0118	BIN RD	2.00								2.00	
MG0051	BLOOD RD	14.00								14.00	
MG0007	BOLGART EAST RD	13.00	8.00			3.00	2.00			11.00	2.00
MG0023	BOLGART WEST RD	29.00	15.00			3.00	3.00			26.00	3.00
MG0017	BOUNDARY RD	21.50	12.00	8.00	9.50						21.50
MG0062	BOXHALL RD	21.50	12.00		9.50		3.00		6.00		21.50
MG0054	BULL RD	11.00	2.00							2.00	
MG0032	BULLIGAN RD	5.00								5.00	
MG0078	BURNETT RD	15.50	1.00		5.00					1.00	
MG0011	CALCARRA EAST RD	3.00					3.00				3.00
MG0075	CALCARRA SIDING RD	21.00	21.00							21.00	
MG0057	CALCARRA WEST RD	14.50		6.00		3.00	5.50			9.00	5.50
MG0008	CALINGIRI NEW NORCIA RD										
MG0037	CARANI EAST RD	2.00				2.00				2.00	
MG0013	CARANI WEST RD	61.50	14.00						42.50	5.00	42.50
MG0036	CATABODY RD	23.00								23.00	
MG0073	CATABODY WEST ROAD										
MG0052	CLARKE RD	29.50	4.00		1.00	4.00				8.00	21.50
MG0003	COCKING RD	29.50	9.00		7.00					9.00	20.50
MG0025	CORONDINE RD	17.50	8.00			7.00	2.50			15.00	2.50
MG0055	DARRAGH RD										
MG0089	DONNELLY RD	2.00				2.00				2.00	
MG0039	DUGGAN RD	25.00	8.00		17.00					8.00	17.00
MG0079	EDMONDS RD	8.00				8.00				8.00	
MG0050	ERICKSON RD	22.00	18.00			4.00				22.00	
MG0088	ESSEX RD										
MG0042	FLAVELL RD	8.00	4.00				4.00			4.00	4.00
MG0035	FORDHAM RD										
MG0119	FORREST ST	1.00								1.00	
MG0084	FOWLER RD	3.00	2.00			1.00				3.00	
MG0026	GABALONG WEST RD	83.00			6.00	7.00				7.00	76.00
MG0016	GILLINGARRA WEST RD	31.00	70.00		8.50						31.00
MG0019	GILLINGARRA-GLENTROMIE RD	33.00	22.50		9.50						33.00
MG0004	GLENTROMIE YERECORN RD		23.50								
MG0021	GOLF COURSE RD										
MG0123	GOOMALLING-CALINGIRI RD	57.50	31.00		19.50	7.00				7.00	50.50
MG0030	GOUDGE RD										
MG0134	GUTHRIE	20.00		12.00						20.00	

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16th April 2014

Analysis of Maintenance Grading Hours for the Financial Year 2013-14
Shire of Victoria Plains

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0088	HALLIGAN RD										
MG0058	HAWKINS RD	7.00	5.00			2.00				7.00	
MG0083	HEAD RD										
MG0111	HOWARD RD	7.50				4.00	3.50			4.00	3.50
MG0135	HUNT RD	0.50			0.50						0.50
MG0074	JONES RD	4.00								4.00	
MG0061	KELLY RD	18.50	12.00		6.50		4.00			14.00	18.50
MG0082	KING RD	33.00	15.00			8.00				8.00	
MG0014	KONNONGORRING WEST RD	8.00									10.50
MG0065	LONGMAN RD	10.50	8.50		2.00	3.00				3.00	
MG0056	LYDOCK RD	3.00				4.00	7.00			7.00	
MG0113	LYDOCK SOUTH RD					4.00				10.00	
MG0049	MARTIN RD	14.00	3.00								
MG0053	MESTON RD	10.00	6.00								
MG0015	MOGUMBER WEST RD										
MG0006	MOGUMBER YARAWINDA RD		2.00		10.00	6.00	16.00			6.00	28.00
MG0048	MOTONING RD	34.00			4.50						14.00
MG0059	MURPHY GULLY RD	14.00	9.50			8.00	8.00			8.00	
MG0001	NEWDAL RD	16.00								19.00	
MG0129	O'DEA PLACE	19.00				29.00	20.50			63.00	27.50
MG0027	OLD PLAINS RD	90.50	7.00	21.00		6.00	9.00			11.00	9.00
MG0046	OLD TELEGRAPH SOUTH RD	20.00		5.00				4.50		21.00	4.50
MG0031	PARKER RD	21.00	17.00	4.00		2.00	3.50			5.00	
MG0072	PHILLIPS RD	9.50								3.00	
MG0033	PITHER RD	6.50	1.00								
MG0076	PURNELL RD										
MG0070	PUTNAM RD										
MG0018	RED GULLY RD	14.00	9.50		4.50						14.00
MG0069	RICK RD										
MG0043	ROE RD	4.00									
MG0063	ROGERS RD	40.00	20.00	4.00	10.00	8.00	2.00			8.00	2.00
MG0071	SALT RD										30.00
MG0002	SANDPLAIN RD	5.00					5.00			5.00	
MG0084	SCHOLZ RD	49.50	40.00		3.00						
MG0029	SKILLING RD	68.50	27.00	9.00	13.50	8.00	11.00			17.00	51.50
MG0090	SMITH RD	3.00								3.00	
MG0040	SUDHOLZ RD	4.50					4.50				4.50
MG0080	SYKES RD	12.00	8.00		4.00						12.00
MG0020	THOMPSON RD	24.50	15.50	1.50	7.50					1.50	23.00
MG0047	THOMSON RD										
MG0067	WALLAMARRA RD	10.50	5.50		2.50		2.50			2.50	8.00
MG0086	WESTLAKE RD										
MG0041	WILSON RD	11.00	11.00								
MG0066	WIRILDA RD	6.00	4.00		2.00					11.00	
MG0038	WOODS RD	25.50	8.00	7.50		8.00				10.00	6.00
MG0022	WYENING EAST RD	16.00	12.00			4.00				16.00	

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Analysis of Maintenance Grading Hours for the Financial Year 2013-14

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Shire of Victoria Plains
Vehicles & Plant Report YTD 31st March 2014

Plant No	Plant Description	Plant Repair Wages		Tires & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Cash Total		Operating Hours		Actual Versus Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget	Total Life Fuels/Oils	Quantity Budget Usage	
	PAV324 Holden Caprios					427	492									
	Ford Falcon XR6T 4.0L			662	462					730	1,649				40494	
	Toyota PAV35			1,288	1,288					5172	37633				37633	
	Toyota Prado									541	877				5540	
	PAV37 Honda Accord															
86	5 Total Admin Vehicles					2,377	2,000	1,701	2,000	7,695	10,000	11,859				
PFT6	2.4 Model Fire Truck					1,128		559		225		1,912				
PFT10	Toyota Landcruiser							851				3,133				
PFT11	Toyota Fire Truck							897		225		1,427				
PFT12	Boysa North Fire Truck					1,200				226		4,301				
PFT13	Isuzu Fire Truck							3,406				9,849				
PFT14	New Norcia Fire Truck Isuzu					4,487		5,199		162		15				
PFT15	Isuzu Fire Truck							15				246				
PFT16	Isuzu Fire Truck					931		15				21,042				
	Total Bush Fire Vehicles					9,862	5,000	10,221	9,500	839	500	21,042				
PW44	Ford PK Ranger Super			855		1,750		193		3,967		8,678				
PW45	Ford Ranger Dual Cab ute			316		454		235		1,704		3,045				
PW46	Holden Commodore			1,365		554		1,235		3,137		6,612				
PW48	Nissan Navara							321		326		540				
PW49	Holden Commodore							214				660				
PW50	Nissan Navara ST							474		186		7,108				
PW51	Nissan RX D/Cab 2			437		580		375		4,039		8,417				
PW52	Nissan Patrol					1,317		2,099		2,099		15,580				
PW53	Holden Commodore					2,086		321		1,546		9,280				
PW54	Nissan RX D/Cab 2															
	Total Desert Vehicles			4,604	2,577	8,962	4,600	2,133	4,000	24,517	25,000	42,624				
PGR9	PGR9 Cat Grader 120			1,006		9,380		2,568		11,235		24,188				
PGR10	Caterpillar 120M Series Grader			1,270		4,793		2,668		9,198		17,942				
PGR11	Volvo L70D Multi Loe			1,638		1,324		803		3,703		11,016				
PLR6	Bobcat			1,765		3,451		321		1,764		7,321				
PLR7	Manitou			1,572		870		642		1,908		4,992				
PLR8	Cat Loader			520		5,690		2,033		6,098		14,342				
PM02	Hand Mowers					102		211		483		2,181				
PM03	Hand Mowers			1,382		378		214		2,603		592				
PM04	Hand Mowers			378												
PM05	Hand Mowers			1,190												
PM06	Dynapac 14T Drum Roller					3,863		1,391		7,103		13,547				
PM08	Bomag Multi-tyred Roller			86		493		1,659		5,187		7,424				
PM09	Sundby Plant Items			2,168		2,967		1,083		746		6,965				
PM10	Mitsubishi Fuso 13 Truck			3,310		2,706		642		3,890		11,822				
PM17	Hino 9 Tonne Tip Truck			2,497		3,499		1,755		1,116		3,535				
PM18	Hino 300 Dump Truck			2,365		1,136		1,926		9,037		26,624				
PM19	Hino 300 Dump Truck			2,365		1,136		1,926		9,037		26,624				
PM20	Hino 700 Series Truck			4,153		2,286		2,238		11,479		20,155				
PM21	Hino 300.5T Truck			1,178		1,353		727		2,583		5,841				
PTL01	Trailers			287				21				309				
PTL02	Trailers (Gobcat)			116		968		54				1,308				
PTL03	Trailers			57		79		16				152				
PTL04	Trailers							9								
PTL05	Trailers					837		142				142				
PTL06	Side Tipper Trailer							803				1,159				
PTL07	John Paves 7.5 HD Trailer			531				23				1,334				
PTL08	Roadstone Series							23				47				
PTP1	Tree Lopper (Woodmilling)							214				23				
PTP03	Kubota M8540D Tractor/Mower			3,030		904		428		1,562		5,924				
Wacker	Upright															
PVR1	Wacker Upright															
	Total Plant Costs			29,632	23,905	9,723	25,450	58,207	129,112	22,388	20,493	84,170	154,972	204,120		13,108
	Total Vehicle & Plant Costs			34,322	23,905	12,300	25,450	79,557	140,712	36,443	35,993	117,222	190,472	279,845	416,532	

11. SOVP-SBS09/Company/Finance/Plant(13-14)March 2014 Plant

Cr Smith

Queried the accuracy of the hours reported in the maintenance grading sheets.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 54/2014

Moved Cr Brennan seconded Cr Kelly that new business of an urgent nature be introduced to Council.

Motion Put & Carried 9/0

Cr Brennan

Letter received from the VP Arts Society regarding the use of the back room (cool room) area of the Calingiri Hall.

Chief Executive Officer

The Community Development Officer has met with the group to discuss options.

Cr Brennan

Fire Hydrants for Bolgart – has any action been taken?

Chief Executive Officer will attend to this.

Cr Smith

Received a call from Mr Field of Yerecoin regarding compensation for gravel taken by the Shire and road count data on the Yerecoin South East Road.

Chief Executive Officer advised that Mr Field was asked to submit an invoice to the shire for gravel taken and discussion was held on the placement of traffic counters.

Cr Kelly

Asked Chief Executive Officer to read the letter from a Mogumber resident regarding bull rides in Mogumber

The Chief Executive Officer read the letter and the Chief Executive Officer and Environmental Health Officer will visit the Mogumber Tavern during the EHO visit next week and also inspect the area where residents have requested a gate be erected.

Cr Penn

Received a letter from Atlas Farms regarding drainage on Old Plains Road.

Works and Services Manager

Advised that this work had been dealt with.

12 CONFIDENTIAL ITEMS

Nil

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 6.05pm.

Signed this 21st day of May 2014

Presiding Member