



Shire of Victoria Plains

**Minutes of an Ordinary Meeting of Council held**

On	Tuesday 16 <sup>th</sup> December 2008
At	Council Chambers, Calingiri
Commencing	1.00pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 1.00pm

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

<b>President:</b>	Cr G Erickson	South Ward
<b>Councillors:</b>	Cr B Johnson	East Ward
	Cr D Lovelock	West Ward
	Cr N Smith	East Ward
	Cr J Kelly	West Ward
	Cr S Young	Central Ward
	Cr J Brennan	Central Ward
<b>Apologies:</b>	Cr D Holmes	South Ward
	Cr M Anspach	West Ward

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Finance and Administration Manager:</b>	Mr N Hamilton
<b>Works and Services Manager:</b>	Mr R Hooper
<b>Community Services Manager:</b>	Mr F Buise
<b>Executive Assistant:</b>	Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Cr Brennan  
Declared an Interest in Item A98 as he is President of Calingiri Golf Club.

Cr Erickson  
Declared an Interest in Item A98 as he is President of Bolgart Progress Association.

**6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

**7 CONFIRMATION OF MINUTES**

**7.1 Confirmation of Minutes**

**RESOLUTION 300/08**

**Moved Cr Lovelock seconded Cr Johnson that the minutes of the Ordinary Meeting held 18<sup>th</sup> November 2008 be confirmed as a true and correct record of the proceedings.**

**MOTION PUT & CARRIED 7/0**

**7.2 Business Arising from Minutes**

Discussion was held on recent house auction at 9 Harrington St Calingiri.

**8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9 PRESIDENT AND COUNCILLORS REPORTS**

Cr Erickson  
Opening of AgLime Route – well attended

Cr Young  
Was the opening an 'open event'?

CEO  
Invitations sent to those who contributed to the road, i.e. gravel, water, paddock access.

**10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

**10 SUSPENSION OF STANDING ORDERS**

**RESOLUTION 301/08**

Moved Cr Kelly seconded Cr Brennan that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

**MOTION PUT & CARRIED 7/0**

**10.5 Plant and Works Status Report**

**RESOLUTION 302/08**

Moved Cr Young seconded Cr Lovelock that the items in the Plant and Works Status Report detailed below be noted.

**MOTION PUT & CARRIED 7/0**

Item No	Report Details	Plant and Works Action Required	Status
W14	Works and Services Managers Report	Nil. Report received	Complete
W15	Outright sale of backhoe and roller	Backhoe sold. Roller retained.	Complete

## 10.5 PLANT AND WORKS

### W16 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1  
Report Date: 8<sup>th</sup> December 2008  
Applicant/Proponent: Not applicable  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ross Hooper – Works and Services Manager  
Attachments: Report

#### **PURPOSE OF REPORT**

To inform Council of the Works and Services Managers actions and movements.

#### **BACKGROUND**

See report

#### **COMMENT**

##### ***Road Construction***

The Calingiri Goomalling Road has all but been completed apart from some minor clean up and fencing. A start has been made on the shoulder and bitumen edges from Calingiri to Bolgart on the Toodyay Bindi Bindi Road.

##### ***Road Maintenance***

The following roads have received maintenance grading:-  
Benaring Road, Konnongorring West Road, Catabody Road, Behanging North Road, Corondine Road, Hawkins Roads, Edmonds Road, Lydock Road, Jones Road.

Also the bitumen edges and shoulders have received some treatment in the 4m seal sections on the Calingiri Goomalling – New Norcia Roads.

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

Cr Smith

Road Verge Maintenance – how far will shoulders maintenance be extended?

Works and Services Manager

To Yerecoin

Cr Lovelock

Congratulations on AgLime completion. Well done. Has fencing been completed at K & K Allen's property?

Works and Services Manager

Survey has been completed. Fencing will be completed in the New Year.

Cr Lovelock

Waddington Reserve. Still to be addressed.

Is there likely to be a grader at Old Plains road near Atlas in the near future.

Works and Services Manager

Reserve issue to be addressed. Grader to be organised for Old Plains Road.

Cr Kelly

Completion of Lime Sand route is appreciated. A great achievement by all concerned. Apologies for not attending.

Cr Young

Corondine Road. A lot of heavy vehicle road use from Goomalling road through to Fordham Rd. Could area be inspected please.

Cr Brennan

Catabody Road west of railway line – sandy blowout area to be addressed. Excavation work carried out recently on own property and load times were very quick compared to loaders. Querying current contractor's charges.

Discussion was held regarding excavators and bulldozers in gravel works.



Cr Kelly

Suggests calculation should be done on the use of bulldozers versus excavator use.

Cr Brennan

- Queried Side Tipper use on AgLime works. Are they efficient?
- Queried the cost of current contractor account and use of councils own plant and staff.
- What were shire staff doing whilst side tippers were in use?
- Why were three water trucks used?
- Council Machinery – loader is needing quite a lot of maintenance and replacement parts (guards, lights etc)
- Plant trailer – shows a real lack of maintenance
- Lack of maintenance is costing the shire dearly.
- Shire staff should be carrying out their own greasing and maintenance checks every week/day
- Plant inspections should be reinstated.

Works and Services Manager

Plant is serviced regularly by service providers. Plant is not generally greased or serviced by staff; someone is bought in to do those jobs.

Cr Lovelock

- Should plant inspections be carried out?
- Manitou Loader – was the correct machine received?

Works and Services Manager

Correct machine was received and training has been provided to all staff.

Chief Executive Officer

Discussed process being developed for checklists and maintenance schedules etc.

Works and Services Manager left the meeting at 1.30pm

**RESOLUTION 303/08**

**Moved Cr Young seconded Cr Lovelock that the Works and Services Manger's report to Council be received.**

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 304/08**

**Moved Cr Smith seconded Cr Kelly that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.**

**MOTION PUT & CARRIED 7/0**

10.1 FINANCE

**F73 ACCOUNTS FOR PAYMENT**

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of November 2008 there were no Creditor EFT payments and cheques drawn amounted to \$643,025.28

EFT payments for payroll purposes amounted to \$63,922.76 giving an overall total of \$706,948.04 during the month.

**RESOLUTION 305/08**

**Moved Cr Brennan seconded Cr Smith that Municipal cheques numbered 7279-7289, 7288-7645, 7347-7366 and direct payments totalling \$706,948.04 be endorsed.**

**MOTION PUT & CARRIED 7/0**

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Chq/EFT	Date	Name	Description	Amount
7279	04/11/2008	SPECTRUM SURVEY	Surveyor Goomalling - Calingiri road	-2563.00
7280	04/11/2008	Spectrum Lighting	Replacement office Lighting	-1042.80
7281	05/11/2008	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-19696.55
7282	05/11/2008	PIONEER CREDIT	Rate's collection	-269.36
7283	05/11/2008	E & MJ ROSHER	Plant maintenance Road Broom	-1963.40
7284	05/11/2008	HANSON CONSTRUCTION MATERIALS	Ag - Lime Carting 14mm Granite	-8205.12
7285	05/11/2008	SMITH STOCK TRANSPORT	Cartage of Blue Metal Toodyay Bindi - Bindi rd	-18744.88
7286	05/11/2008	VICTORIA PLAINS MECHANICAL SERVICES	Repairs and part's for the Calingiri Fire Truck	-1796.31
7288	05/11/2008	LGIS WORKCARE SCHEME	Work Care Insurance renewal 2nd instalment	-13973.85
7289	05/11/2008	LGIS LIABILITY SCHEME	Municipal Liability Insurance renewal 2nd instalment	-7162.65
7290	05/11/2008	YOUTH CARE	Sponsorship	-1650.00
7291	05/11/2008	GALVINS PLUMBING PLUS	Various plumbing fitting's	-418.47
7292	05/11/2008	WA HINO	Purchase new Truck Hino 716 Dump Truck- Trade in	-22953.10
7293	05/11/2008	ERICH'S MECHANICAL SERVICES	Plant vehicle repair and parts PFT10	-954.76
7294	05/11/2008	YAKKA PTY LTD	Staff uniforms	-152.68
7295	05/11/2008	Kelyn Training Services	Staff Training - Traffic Maintenance	-165.00
7296	05/11/2008	CARDNO (WA) PTY LTD	CMVROC - Stategic Waste Management	-7332.56
7297	05/11/2008	LOUIES FLYSCREENS ALLSAFE	Supply 3 x Flyscreen's	-150.00
7298	05/11/2008	SWEETMAN EXCAVATIONS	Excavation Hire Calingiri Cemetery	-396.00
7299	05/11/2008	Dunning Investments Pty Ltd	Fuel Purchase	-18337.60
7300	05/11/2008	Winchester Industries	Metal Carting Toodyay - Bindi Bindi rd	-26463.36
7301	05/11/2008	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF Payment	-58.30
7302	05/11/2008	BUILDERS REGISTRATION BOARD	BRB Fees	-96.50
7303	05/11/2008	PLUMBERS LICENSING BOARD	Building Maintenance - Subscription	-500.00
7304	05/11/2008	Heather Jones	Admin & Caravan park cleaning	-1774.50
7305	07/11/2008	HOSEMASTERS	Replace hydraulic hose's for Volvo Loader	-1798.46
7306	12/11/2008	Wallis Computer Solutions	Purchase of new computers and software	-24846.32
7307	12/11/2008	NORTH CITY HOLDEN	Purchase of New vehicle for the Community Services Manager PO#9922	-33461.20
7308	13/11/2008	WALG SUPER PLAN	Superannuation contributions	-4977.06
7309	13/11/2008	BOLGART TRADERS	Meetings;Food,Drink & Office supplies October 2008	-1100.27
7310	13/11/2008	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending 12/11/2008	-4377.80
7311	13/11/2008	AUSTRALIAN SUPER	Superannuation contributions	-125.14

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7312	13/11/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
7313	13/11/2008	C BUS SUPER	Superannuation contributions	-151.07
7314	13/11/2008	Health Insurance Fund	Payroll deductions	-102.55
7315	14/11/2008	S & C MCCLURE CALINGIRI B&B	Supply accommodation and meals for F Bruise PO#9924	-400.00
7316	20/11/2008	SYNERGY	Electricity for Street Lights	-828.25
7317	20/11/2008	TELSTRA CORPORATION LTD	Telephone charges	-1106.24
7318	20/11/2008	FREESTONE TRANSPORT	Ag - Lime Plant hire - Gravel carting	-14723.50
7319	20/11/2008	CALINGIRI TRADERS	Office expenses for October 08	-120.50
7320	20/11/2008	SHIRE OF VICTORIA PLAINS	Petty cash reimbursement	-331.05
7321	20/11/2008	BOLGART PROGRESS ASSOCIATION	November 2008 Library services	-292.80
7322	20/11/2008	HANSON CONSTRUCTION MATERIALS	Ag - Lime 14mm Granite delivery	-16298.90
7323	20/11/2008	COURIER AUSTRALIA	Freight	-12.40
7324	20/11/2008	WHEATBELT TYRES	PTK16 Tyre's	-1050.90
7325	20/11/2008	BOLGART RURAL MERCHANDISE	Library service and postage for October 08	-211.63
7326	20/11/2008	VICTORIA PLAINS AUTO ELECTRICS	Parts for plant PLR2	-512.38
7327	20/11/2008	NEAT N TRIM UNIFORMS PTY LTD	Staff Uniform's	-329.00
7328	20/11/2008	DEPT OF CONSUMER AND EMPLOYMENT PROTECTION	Dangerous Goods Site Licence	-540.00
7329	20/11/2008	WONGAN HILLS HARDWARE	Key cutting	-10.00
7330	20/11/2008	JOHN AND CORRY GILFELLON	CMVROC Administration fees	-809.40
7331	20/11/2008	STILLITANO'S HOME HARDWARE	Building maintenance Bolgart change room	-205.27
7332	20/11/2008	COUNTRYWIDE MOBILE WINDOW TINT & AUTO GLASS	Repair window screen's various Plant & Vehicle's	-902.00
7333	20/11/2008	V P WATER (DB & MD SMITH)	Ag Lime Water binding	-8695.50
7334	20/11/2008	TIM BROAD AUTO ELECTRICS	Mogumber / Gillingarra Fire Truck repair's	-920.70
7335	20/11/2008	C Y O'CONNOR COLLEGE OF TAFE	Staff Training	-84.75
7336	20/11/2008	PHIL McGill's CONTRACTING SERVICE	Ag - Lime Calingiri / Goomalling road plant hire	-10815.75
7337	20/11/2008	E .W. CROFT BACKHOE HIRE	Calingiri Gym phone connection	-139.08
7338	20/11/2008	LCDC - KOOJAN/GILLINGARRA	Donation fencing materials Gillingarra Information Bay	-500.00
7339	21/11/2008	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 69 December 2008	-1876.86
7340	21/11/2008	ANSPACH AGRICULTURAL CONTRACTING	Ag - Lime plant hire October 2008	-97218.00
7341	25/11/2008	COUNTRY HOUSING AUTHORITY	Loan 68 Repayment for December 2008	-7110.51
7342	25/11/2008	WATER CORPORATION	Water charges for Caravan Park Bolgart	-1861.90
7343	25/11/2008	CORPORATE EXPRESS AUSTRALIA LTD	Stationary items	-306.41
7344	25/11/2008	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Advertising - Outright Sale of Vehicles (Tender 3 of 2008) Case Backhoe and Multipac Roller To appear Avon Valley Advocate Wednesday 8th October 2008	-318.87

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7345	25/11/2008	AVON WASTE	Rubbish removal	-2611.55
7347	25/11/2008	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	15 Lambert Cres maintenance	-699.00
7348	25/11/2008	GILLINGARRA SPORT AND RECREATION CLUB	Gillingarra Sport & Recreation Club - Power reimbursement	-154.40
7349	25/11/2008	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF repayment	-2062.36
7350	25/11/2008	BUILDERS REGISTRATION BOARD	BRB payment	-232.50
7351	25/11/2008	SUNNY SIGNS COMPANY PTY LTD	Ag - Lime sign's	-766.70
7352	25/11/2008	CIVIC LEGAL LOCAL GOVERNMENT LAWYERS	Professional Service's - Audit letter	-440.55
7353	25/11/2008	MCINTOSH & SON	Parts for PMO6	-28.86
7354	25/11/2008	V P WATER (DB & MD SMITH)	Water truck hire for Ag - Lime	-7854.00
7355	25/11/2008	Aussie Portables	Progress claim 7 Harrington Street	-27901.57
7356	25/11/2008	LIFTRITE HIRE & SALES	Purchase of Articulated Loader - Manitou	-171050.00
7357	25/11/2008	KLEEN WEST DISTRIBUTORS	Chemical for Graffiti in Toilets	-69.00
7358	25/11/2008	NC & F WATSON	Ag - Lime 7mm Blue Metal	-24086.92
7359	25/11/2008	Reliance	Fuel purchases	-270.40
7360	27/11/2008	SHIRE OF VICTORIA PLAINS	Cash Wages	-2500.00
7361	27/11/2008	WALG SUPER PLAN	Superannuation contributions	-5031.28
7362	27/11/2008	AUSTRALIAN SUPER	Superannuation contributions	-140.78
7363	27/11/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
7364	27/11/2008	C BUS SUPER	Superannuation contributions	-151.07
7365	27/11/2008	Health Insurance Fund	Payroll deductions	-102.55
7366	28/11/2008	S & C MCCLURE CALINGIRI B&B	Accommodation and meal's for EHO 09/12/2008 - 12/12/2008	-350.00
			<b>Total</b>	<b><u><u>-\$643,025.28</u></u></b>
	13/11/2008	EFT payment for wages w/e 13/11/2008		<u><u>-\$30,899.43</u></u>
	27/11/2008	EFT payment for wages w/e 27/11/2008		<u><u>-\$33,023.33</u></u>
			Total EFT Payments	<b><u><u>-\$63,922.76</u></u></b>
			<b>Total Payments made for the month of November 2008</b>	<b><u><u>-\$706,948.04</u></u></b>

**F74 SUNDRY DEBTORS**

A list of sundry debtors as at 30<sup>th</sup> November 2008 follows this item.

**RESOLUTION 306/08**

**Moved Cr Smith seconded Cr Johnson that the sundry debtors report as at 30<sup>th</sup> November 2008 be received.**

**MOTION PUT & CARRIED 7/0**

SHIRE OF VICTORIA PLAINS DEBTORS LISTING							
as at 30 November 2008							
Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
249	193.73					193.73	
251	1772.88					1772.88	
246	176.00					176.00	
247	168.53					168.53	
250	402.85					402.85	
155	172.65					172.65	
29	79793.56					79793.56	
219					33.00	33.00	
248	130.13					130.13	
139					2,280.20	2280.20	Monthly Payments of \$100
198	33.00					33.00	
186	559.30					559.30	
205			1,320.00			1320.00	
215					200.00	200.00	In process of being sent to Debt Collection
242	589.76					589.76	
241	294.88					294.88	
243	589.76					589.76	
60	589.76					589.76	
188			5.50			5.50	
71	119.00					119.00	
120	16.50					16.50	
	<b>85602.29</b>	<b>0.00</b>	<b>1325.50</b>	<b>0.00</b>	<b>2513.20</b>	<b>89,440.99</b>	
					Check Figure	89440.99	
						0.00	

**F75 MONTHLY FINANCIAL STATEMENT**

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for 30<sup>th</sup> November 2008 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

A statement showing the net current assets position at the end of the month is also presented.

**RESOLUTION 307/08**

**Moved Cr Lovelock seconded Cr Brennan that the Monthly Financial Report for the period ending 30<sup>th</sup> November 2008 be received.**

**MOTION PUT & CARRIED 7/0**

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**Shire of Victoria Plains  
Income Statement by Program  
For the period ending 30th November 2008**

	YTD Actual \$	YTD Budget \$	Current Budget \$
<b>Operating Income</b>			
General Purpose Funding	2,061,316	2,097,379	2,455,028
Governance	2,194	2,710	4,689
Law, Order and Public Safety	18,252	19,195	37,363
Health	21,819	23,365	11,570
<b>Education &amp; Welfare</b>			
Housing	16,798	18,485	44,418
Community Amenities	40,770	42,595	66,600
Recreation & Culture	1,134	1,595	29,061
Transport	983,046	981,341	1,190,656
Economic Services	12,090	8,750	19,640
Other Property & Services	16,046	39,550	104,488
	<u>3,173,465</u>	<u>3,234,965</u>	<u>3,963,513</u>
<b>Operating Expenditure</b>			
General Purpose Funding	(64,744)	(68,180)	(166,494)
Governance	(124,528)	(129,513)	(276,307)
Law, Order and Public Safety	(46,934)	(52,757)	(119,773)
Health	(27,377)	(32,613)	(112,944)
<b>Education &amp; Welfare</b>			
Housing	(1,500)	(1,500)	(6,622)
Housing	(36,976)	(38,645)	(83,705)
Community Amenities	(53,066)	(62,320)	(161,821)
Recreation & Culture	(105,964)	(131,312)	(291,091)
Transport	(773,175)	(757,185)	(1,817,547)
Economic Services	(37,118)	(48,086)	(111,991)
Other Property & Services	(39,641)	(69,274)	(100,090)
	<u>(1,311,022)</u>	<u>(1,391,385)</u>	<u>(3,248,385)</u>
<b>Interest on Borrowings</b>			
Governance	401	(1,166)	(4,666)
Health	0	0	0
Housing	(2,651)	(664)	(6,953)
Community Amenities	(209)	(1,568)	(3,136)
Recreation & Culture	(1,882)	(2,707)	(5,415)
Other Property & Services	(2,930)	(3,161)	(6,322)
	<u>(7,271)</u>	<u>(9,266)</u>	<u>(26,492)</u>
	<u>\$ 1,855,172</u>	<u>1,834,314</u>	<u>686,936</u>



**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

**Shire of Victoria Plains  
Income Statement by Nature and Type  
For the period ending 30th November 2008**

	YTD Actual	Current Budget
	\$	\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,650,433	1,685,824
Grants and Subsidies - Operating	327,885	648,533
Contributions Reimbursements and Donations	54,976	68,889
Fees and Charges	85,640	210,007
Interest Earnings	34,648	75,880
Other Revenue	10,862	26,750
	<u>2,164,445</u>	<u>2,715,883</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(207,227)	(553,863)
Materials and Contracts	(261,650)	(652,246)
Utilities	(13,069)	(36,615)
Depreciation	(605,951)	(1,549,685)
Interest Expenses	(7,271)	(26,492)
Insurance	(118,936)	(133,448)
Other Expenditure	(96,406)	(309,482)
	<u>(1,310,508)</u>	<u>(3,261,831)</u>
	853,937	(545,948)
Grants and Subsidies - non-operating	947,519	1,181,486
Profit on Asset Disposals	61,410	63,394
Loss on Asset Disposals	<u>(7,694)</u>	<u>(11,996)</u>
<b>NET RESULT</b>	<u>1,855,172</u>	<u>686,936</u>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

**Shire of Victoria Plains  
Statement of Financial Activity  
For the period ending 30th November 2008**

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
<b>Operating Income</b>				
General Purpose Funding	410,883	411,555	767,204	-0.16%
Governance	2,194	1,930	4,689	13.69%
Law, Order and Public Safety	18,252	19,195	37,363	-4.91%
Health	21,819	23,365	11,570	-6.62%
Education & Welfare	0	0	0	
Housing	16,798	18,485	44,418	-9.13%
Community Amenities	40,770	42,595	66,600	-4.28%
Recreation & Culture	1,134	1,595	29,061	-28.88%
Transport	983,046	981,341	1,190,656	0.17%
Economic Services	12,090	8,750	19,640	38.17%
Other Property & Services	16,046	39,550	104,488	-59.43%
	<u>1,523,032</u>	<u>1,548,361</u>	<u>2,275,689</u>	<u>-1.64%</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(64,744)	(68,180)	(168,494)	-5.04%
Governance	(124,126)	(129,899)	(280,973)	-4.44%
Law, Order and Public Safety	(46,934)	(52,757)	(119,773)	-11.04%
Health	(27,377)	(32,613)	(112,944)	-16.06%
Education & Welfare	(1,500)	(1,500)	(6,622)	0.00%
Housing	(39,627)	(39,309)	(90,658)	0.81%
Community Amenities	(53,275)	(63,888)	(164,957)	-16.61%
Recreation & Culture	(107,847)	(134,019)	(296,506)	-19.53%
Transport	(773,175)	(757,185)	(1,817,547)	2.11%
Economic Services	(37,118)	(48,086)	(111,991)	-22.81%
Other Property & Services	(42,571)	(72,435)	(106,412)	-41.23%
	<u>(1,318,293)</u>	<u>(1,399,871)</u>	<u>(3,276,877)</u>	<u>-5.83%</u>
<b>Adjustment for Non-Cash Expenditure &amp; Revenue</b>				
(Profit)/Loss On Asset Disposals	(53,717)	(66,780)	(51,398)	-19.56%
Depreciation on Assets	605,951	645,625	1,549,685	-6.15%
<b>Capital Expenditure &amp; Revenue</b>				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(41,652)	(39,277)	(369,091)	6.05%
Purchase Infrastructure Assets - Roads	(595,215)	(561,400)	(1,469,332)	6.02%
Purchase Construction other than Buildings	(249)	0	(135,000)	#DIV/0!
Purchase Plant & Equipment	(329,390)	(353,750)	(571,500)	-6.89%
Purchase Furniture & Equipment	(19,828)	(20,000)	(33,818)	-0.86%
Proceeds from Disposal of Assets	132,788	146,000	325,725	-9.05%
Repayment of Loans	(66,128)	(66,128)	(131,749)	0.00%
Proceeds from New Loans	0	0	0	
Transfer to Reserves (Restricted Assets)	(2,508)	0	(642,965)	
Transfer from Reserves (Restricted Assets)	(14,419)	0	293,499	
Add Net Current Assets July 1 B/fwd	495,596	549,006	549,006	
Less Net Current Assets Year to Date	1,966,402	2,004,318	0	
<b>Amount Raised from Rates</b>	<u>(1,650,433)</u>	<u>(1,622,530)</u>	<u>(1,688,124)</u>	

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

**Shire of Victoria Plains  
Report on Significant Variances Greater than 10% or \$5000  
For the period ending 30th November 2008**

	YTD Var \$
<b>Operating Income</b>	
<b>Other Property &amp; Services</b>	
Private Works - timing differences on private work done at this stage (Note: offset by below budget expenditure also) Income also includes \$12,492 associated with work done 2007-08 on Old Plains Road for Atlas Farms	(23,504) UNFAV
<b>Operating Expenditure</b>	
<b>Law, Order &amp; Public Safety</b>	
Timing Differences on Fire Equipment Maintenance Expenditure Note \$5,000 budgeted for Aerial Survey will not now eventuate	5,823 FAV
<b>Health</b>	
Timing Differences on recruitment of EHO	5,236 FAV
<b>Community Amenities</b>	
Timing differences on rubbish and sewerage costs	10,613 FAV
<b>Recreation &amp; Culture</b>	
Timing differences on halls and reserve maintenance	26,172 FAV
<b>Economic Services</b>	
Noxious weeds and pest control possible under budget of approx \$5000 Timing difference in recruiting Building Control Officer	(7,871) UNFAV 17,716 FAV
<b>Other Property &amp; Services</b>	
Private Works - timing differences General timing differences on depot and plant maintenance costs	31,604 FAV (1,740) UNFAV
<b>Capital Expenditure</b>	
<b>Infrastructure Assets - Road Construction</b>	
Unbudgeted work on Behanging and Bulligan Roads	(31,169) UNFAV

**Shire of Victoria Plains  
Statement of Financial Activity  
Net Current Assets as at 30th November 2008**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	1,621,123
Cash - Restricted	813,988
Receivables	375,658
Inventories	32,420
	2,843,189

**Less Current Liabilities**

Payables	(62,799)
	2,780,390

Less Cash Restricted - Reserves	813,988
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<b>Net Current Asset Position</b>	<b>1,966,402</b>
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Shire of Victoria Plains  
Monthly Report at as : 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>General Purpose Funding</b>							
Rates							
	10300	Rates Income			(1,650,433)	(1,685,824)	(1,685,824)
	20300	Rates Collection			1,423	4,860	14,525
		<b>Total Rates Income / Expenditure</b>			<b>(1,649,010)</b>	<b>(1,680,964)</b>	<b>(1,671,299)</b>
General Purpose Grants							
	10325	General Purpose Grants			(316,795)	(314,176)	(628,353)
		<b>Total General Purpose Grants</b>			<b>(316,795)</b>	<b>(314,176)</b>	<b>(628,353)</b>
Other General Purpose Income							
	10310	Ex Gratia Rates			(51,963)	(51,388)	(51,388)
	10315	Administrative Fees & Charges			(5,256)	(2,600)	(6,250)
	10320	Interest Income			(34,648)	(41,170)	(75,880)
	10395	Administration Income - Allocated			(2,222)	(2,220)	(5,332)
	20310	Admin Expenditure Reallocated			63,321	63,320	151,969
		<b>Total Other General Purpose Income / Expenditure</b>			<b>(30,767)</b>	<b>(34,059)</b>	<b>13,119</b>
		<b>Total General Purpose Funding</b>			<b>\$ (1,996,572)</b>	<b>(2,029,199)</b>	<b>(2,286,533)</b>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Governance</b>							
Members Of Council							
	10420	Contributions And Donations			0	(205)	(500)
	10495	Admin Income Allocated			(1,746)	(1,745)	(4,189)
		<b>Members Of Council Operating Income</b>			(1,746)	(1,950)	(4,689)
	20401	Member'S Expenses			2,221	4,250	17,000
	20402	Member'S Allowances			8,875	8,875	35,500
	20403	Election Expenses			0	0	0
	20404	Conferences & Seminars - Local Government Week			6,277	9,600	9,600
	20405	Conferences & Seminars - Councillor Training			3,219	1,875	7,500
	20406	Meeting Costs			671	2,495	6,000
	20407	Delivering Agendas			599	1,045	2,510
	20408	Sundry			9,027	13,109	24,379
	20409	Public Relations			1,322	100	43,585
	20410	Legal Fees			1,818	1,998	1,998
	20411	Insurance			0	0	1,500
	20412	Strategic Plan			49,752	49,750	119,404
	20420	Admin Expenditure Allocated			83,781	93,097	268,977
		<b>Members of Council Operating Expenditure</b>			82,035	91,147	264,288
		<b>Total Members of Council</b>					
Administration							
	10430	Reimbursements			(2,472)	(3,115)	(7,500)
	10431	Commissions			(6,091)	(5,415)	(13,000)
	10432	Administration Charges			(1,278)	(765)	(1,850)
	10433	Sundry Income			(127)	(205)	(500)
	10434	Rounding			(1)	0	0
	10496	Admin Income Reallocated			9,521	9,520	22,850
		<b>Administration Operating Income</b>			(449)	20	0
	16030	Emergency Management Grant - Generator & Trailer			0	0	0
	16032	Rebate - Admin Building Solar Upgrade			0	0	0
		<b>Grants for the Development of Assets</b>			0	0	0
	10490	Write back depreciation on Sale of Assets			56,927	53,220	119,996
	16001	Geo'S Vehicle - Holden Statesman - AV13 Replacement			(31,051)	(34,000)	(68,000)
	16002	Mgr Fin Vehicle - Holden Commodore - VW33 Replacement			(18,182)	(20,000)	(40,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			7,694	(780)	11,996
	20430	Salaries & Wages			162,821	155,377	367,284

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Governance</b>							
	20431	CEO Package			11,105	9,225	20,725
	20432	DCEO Package			7,708	7,060	16,475
	20433	Other Staff Costs			438	125	1,800
	20435	Computing			16,791	19,060	32,605
	20436	Insurance			46,331	48,664	48,666
	20437	Staff Recruitment			3,071	2,000	2,600
	20438	Staff Training			5,402	4,475	17,900
	20439	Office Building - Operating			7,222	8,406	17,245
	20440	Office Building & Surrounds Maintenance			2,409	1,990	4,787
	20440	Office Building & Surrounds Maintenance			1,224	1,720	4,149
	20441	Minor Office Equipment			502	500	3,000
	20442	Office Consumables			187	4,785	11,500
	20443	Telephone			2,008	3,330	8,000
	20444	Postage			2,152	1,745	4,200
	20445	Other Office Expenses			22,541	21,381	44,761
	20447	Bank Charges			970	1,040	2,500
	20448	Audit Fees			350	5,325	11,450
	20449	Occupational Health & Safety			501	519	2,250
	20450	Write-Offs			165	165	500
	20481	Depreciation Expense			10,126	12,040	28,900
	20490	Administration Expenditure - Reallocated			(271,374)	(271,370)	(651,297)
		<b>Administration Operating Expenditure</b>			32,652	37,582	0
	40004	Ceo Vehicle Replacement - Holden Statesman			43,158	46000	92000
	40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27500	55000
	40032	Office Furniture			0	0	3000
	40069	Computing upgrade software & hardware			19,828	20000	24818
		<b>Total Administration</b>			89,578	93,500	174,818
		<b>Total Governance</b>			129,475	130,322	186,814
					<b>211,510</b>	<b>221,469</b>	<b>451,102</b>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Law, Order &amp; Public Safety</b>							
Fire Prevention							
	10510	Operating Grant			(16,890)	(16,890)	(33,780)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			0	0	(500)
		<b>Fire Prevention - Operating Income</b>			(16,890)	(16,890)	(34,280)
	20500	Fire Prevention			13,342	22,300	41,965
	20509	Sandlewood Farm Fire Expenses			1,619	2,070	4,972
	20512	Depreciation Expense			954	950	2,280
		<b>Fire Prevention - Operating Expenditure</b>			15,915	25,320	49,217
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	0	0
		<b>Bushfire Brigades - Capital Income</b>			0	0	0
	20510	FESA Fire Truck Expenses			13,496	7,930	22,700
	20511	Fire Stations			981	1,236	2,600
	20511	Fire Stations	B002	Calingiri Freemason's Building Maint	60	250	500
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	158	238	500
	20511	Fire Stations	B005	Yeracooin Fire Station	97	250	500
	20511	Fire Stations	B006	New Norcia Emergency Services Building	294	528	1,200
		<b>Bush Fire Brigades - Operating Expenditure</b>			15,066	10,432	28,000
		<b>Total Fire Prevention</b>			14,111	18,862	42,937
Animal Control	10520	Animal Infringements			0	0	0
	10522	Licensing			(807)	(1,750)	(1,750)
	20520	Animal Compound			103	975	2,363
	20521	Dog Licensing			0	200	200
		<b>Total Animal Control</b>			(704)	(575)	813
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(555)	(555)	(1,333)
		<b>Other Law Order &amp; Public Safety - Operating Income</b>			(555)	(555)	(1,333)
	20530	Emergency Services			0	0	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	0	1,000
	20580	Administration Cost Allocated			15,830	15,830	37,992
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>			15,830	15,830	39,992
		<b>Total Other Law Order &amp; Public Safety</b>			15,275	15,275	38,659
		<b>Total Law, Order &amp; Public Safety</b>			<b>28,682</b>	<b>33,562</b>	<b>82,410</b>



**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Health</b>							
Preventative Services - Administration & Inspection	10710	Fees & Charges			(542)	(345)	(1,250)
		<b>Administration &amp; Inspection - Operating Income</b>			(542)	(345)	(1,250)
	10790	Profit / Loss On Sale Of Assets			0	0	42,144
	16005	Eho Vehicle - Replacement			(20,455)	(22,000)	(50,000)
					(20,455)	(22,000)	(7,856)
	20700	Salaries & Wages			0	0	0
	20701	Salary Packaging			0	0	0
	20702	Subscriptions			0	0	500
	20703	Conferences & Seminars			0	0	0
	20704	Health Administration			2,268	5,218	45,299
		<b>Administration &amp; Inspection - Operating Expenditure</b>			2,268	5,218	45,799
	40008	EHO Vehicle Replacement			30,244	32,250	64,500
		<b>Administration &amp; Inspection - Capital Expenditure</b>			30,244	32,250	64,500
		<b>Total Administration &amp; Inspection</b>			11,516	15,123	101,193
Preventative Services - Pest Control	20710	Mosquito Control			3,468	3,155	7,588
	20711	Fogging Mosquitos			1,149	3,230	6,460
		<b>Total Pest Control</b>			4,617	6,385	14,048
Preventative Services - Other	20720	Analytical Expenses			335	350	500
		<b>Total Preventative Services - Other</b>			335	350	500
Other Health	10750	Ambulance Reimbursements			(108)	(310)	(750)
	10795	Administration Income - Allocated			(714)	(710)	(1,714)
		<b>Other Health - Operating Income</b>			(822)	(1,020)	(2,464)
	20730	Ambulance Facilities			2	0	3,000
	20731	Reimbursable Expenditure			(197)	310	750
	20790	Admin Expenditure - Allocated			20,353	20,350	48,847
		<b>Other Health - Operating Expenditure</b>			20,158	20,660	52,597
		<b>Total Other Health</b>			19,335	19,640	50,134
		<b>Total Health</b>			\$ 35,802	\$ 41,498	\$ 165,875

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Education &amp; Welfare</b>							
Education	20800	School Programmes & Improvements			0	0	5,122
	20801	Sponsorships & Prizes			1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0
<b>Total Education &amp; Welfare</b>					<b>\$ 1,500</b>	<b>1,500</b>	<b>6,622</b>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
<b>Housing</b>							
Housing - Council Staff							
	10910	Staff Housing - 44 Edmonds Street			(1,430)	(1,405)	(3,380)
	10911	Staff Housing - 9 Harrington Street			0	(810)	(1,950)
	10912	Staff Housing - 12 Harrington Street			(1,430)	(1,405)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(2,200)	(2,165)	(5,200)
	10914	Staff Housing - 13 Lambert Cres			(2,560)	(3,465)	(8,320)
		<b>Staff Housing - Operating Income</b>			<b>(7,620)</b>	<b>(9,250)</b>	<b>(22,230)</b>
	20900	Staff Housing Operating Expenditure			12,930	9,509	23,925
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	1,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	138	1,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	203	1,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	1,449	1,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	83	1,325	3,180
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	3,119	1,290	3,100
		<b>Staff Housing - Operating Expenditure</b>			<b>17,922</b>	<b>17,124</b>	<b>42,205</b>
	40012	New Staff Housing			0	0	0
	40064	12 Harrington St Upgrade - Kitchen			0	0	14,161
	40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
	40068	New Staff House lot 11/7/ Harrington Street			36,899	36,400	157,332
		<b>Staff Housing - Capital Expenditure</b>			<b>36,899</b>	<b>36,400</b>	<b>196,455</b>
		<b>Total Staff Housing</b>			<b>47,201</b>	<b>44,274</b>	<b>216,430</b>
Housing - Aged Persons							
	10920	Calingiri Aged Person Units - Unit 1			(1,389)	(1,240)	(2,983)
	10921	Calingiri Aged Person Units - Unit 2			(1,365)	(1,415)	(3,397)
	10922	Calingiri Aged Person Units - Unit 3			(1,393)	(1,080)	(2,595)
	10923	Calingiri Aged Person Units - Unit 4			(1,515)	(1,885)	(4,524)
	10930	Bolgart Aged Person Units - Unit 1			(1,548)	(1,885)	(4,524)
	10931	Bolgart Aged Person Units - Unit 2			(1,411)	(1,240)	(2,983)
		<b>Aged Person Housing - Operating Income</b>			<b>(8,622)</b>	<b>(8,745)</b>	<b>(21,007)</b>
	20902	Calingiri Aged Person Units Operating Expenditure			3,371	3,384	5,495
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	414	40	100
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	498	600	1,454
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	186	120	300

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at : 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Housing</b>							
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	91	190	457
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	83	120	300
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	49	125	300
	20904	Bolgart Aged Perons Units Operating Expenditure			2,226	2,749	4,647
	20905	Bolgart Aged Perons Units Maintenance					
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	307	165	400
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	262	120	300
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	169	120	300
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0
		<b>Aged Person Housing - Operating Expenditure</b>			<b>7,658</b>	<b>7,733</b>	<b>14,053</b>
		<b>Total Aged Person Housing</b>			<b>(965)</b>	<b>(1,012)</b>	<b>(6,954)</b>
	10950	Housing Misc Income			(64)	0	0
	10995	Administration Income - Allocated			(492)	(490)	(1,181)
		<b>Housing Other - Operating Income</b>			<b>(556)</b>	<b>(490)</b>	<b>(1,181)</b>
	20906	Vacant Land Operating Costs			0	332	500
	20907	Housing Other			0	0	0
	20950	Reimbursable Expenditure			26	100	250
	20960	Depreciation Expense - Housing			0	0	0
	20990	Administration Expenditure - Allocated			14,021	14,020	33,650
		<b>Housing Other - Operating Expenditure</b>			<b>14,047</b>	<b>14,452</b>	<b>34,400</b>
	40070	Mofflin Street Power			0	0	30,000
	40071	Drainage Lambert Crescent			0	0	70,000
		<b>Housing Other - Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>100,000</b>
		<b>Total Housing Other</b>			<b>13,492</b>	<b>13,962</b>	<b>133,220</b>
		<b>Total Housing</b>			<b>\$ 59,728</b>	<b>57,224</b>	<b>342,696</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Community Amenities</b>							
Sanitation - Household Refuse							
	11000	Refuse Removal			0	0	0
	11001	Refuse Removal			(24,384)	(23,505)	(23,505)
	11002	Refuse Removal			0	0	0
		<b>Sanitation - Household Refuse - Operating Income</b>			(24,384)	(23,505)	(23,505)
	21000	Domestic Refuse Collection			6,500	7,875	18,900
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Boigart	1,834	2,840	6,824
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	9,925	12,820	30,788
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	1,942	1,675	4,045
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Plawanning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	1,114	0	0
		<b>Sanitation - Household Refuse - Operating Expenditure</b>			21,315	25,210	60,557
		<b>Total Sanitation - Household Refuse</b>			(3,069)	1,705	37,052
Sanitation - Other							
	11010	Drum Muster			(542)	(2,000)	(2,000)
	11011	Zero Waste Plan			0	0	0
		<b>Sanitation - Other - Operating Income</b>			(542)	(2,000)	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	1,796	2,490	6,012
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	406	625	1,500
	21022	Drum Muster	DRUM	Drum Muster	596	1,125	2,700
		<b>Sanitation - Other - Operating Expenditure</b>			2,797	4,240	10,212
		<b>Total Sanitation - Other</b>			2,255	2,240	8,212
Sewerage							
	11020	Sewerage			(14,250)	(14,250)	(14,250)
		<b>Sewerage - Operating Income</b>			(14,250)	(14,250)	(14,250)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	3,694	2,815	6,764
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,345	1,100	2,655
	21031	Audit Effluent Disposal Schemes			0	0	7,000
	21032	Effluent Pond Maintenance	EPND	Effluent Ponds Calingiri	83	900	2,163
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	42	725	1,750
		<b>Sewerage - Operating Expenditure</b>			5,164	5,540	20,332
		<b>Total Sewerage</b>			(9,086)	(8,710)	6,082
Protection Of The Environment							
	11030	Operating Grant Income			0	0	0
		<b>Protection of the Environment - Operating Income</b>			0	0	0
	11090	Write back depreciation on Sale of Assets			0	0	0
	16007	Landcare Officer - Nissan Patrol Vp41 Replacement			0	0	0
	16008	Landcare Officer - Nissan Patrol Vp77 Replacement			0	0	0
		<b>Protection of the Environment - Profit / Loss on Sale of Assets</b>			0	0	0
	21040	Landcare - Salaries & Wages	ENVIRO	Envirofunds	0	0	0
	21040	Landcare - Salaries & Wages	GRGR	Grain & Graze	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Community Amenities</b>							
21043		Landcare Officer 1 - Other Costs			0	0	0
21046		Environmental Sustainability - Carbon Trading			0	0	0
		Protection of the Environment - Operating Expenditure			0	0	0
		<b>Total Protection of the Environment</b>			0	0	0
<b>Town Planning &amp; Regional Development</b>							
11040		Planning Applications			(130)	(1,040)	(2,500)
11041		Industrial Land - Calligiri			0	0	0
		<b>Town Planning &amp; Regional Development - Operating Income</b>			(130)	(1,040)	(2,500)
21050		Rural Numbering Scheme			0	0	0
21051		Town Planning Scheme / Local Planning Strategy			0	0	5,000
21052		Shared Town Planner			0	1,568	3,136
21053		Interest Expense			209	1,568	8,136
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			79	528	5,636
		<b>Total Town Planning &amp; Regional Development</b>			(925)	(1,265)	(3,050)
		Calligiri Cemetery			0	0	0
11051		Mogumber Water Supply			(540)	(535)	(1,295)
11095		Administration Income Allocated			(1,465)	(1,800)	(4,345)
		<b>Other Community Amenities - Operating Income</b>			0	0	(20,000)
16023		Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade			0	0	(20,000)
		<b>Other Community Amenities - Capital Income</b>			0	0	(20,000)
21060		Cemetery Works	CEMM	Cemetery Maintenance	1,126	1,725	4,149
21060		Cemetery Works	GRAVE	Grave Digging	865	3,170	7,637
21061		Cemeteries Operations			105	110	284
21062		Mogumber Water Supply			150	0	0
21063		Yenart Bore			240	690	1,698
21065		Public Toilets And Drinking Fountains			4,513	5,680	13,640
21066		Community Amenities - Depreciation Expense			1,413	580	1,405
21090		Administration Expenditure Allocated			15,378	15,375	36,907
		<b>Other Community Amenities - Operating Expenditure</b>			23,790	27,330	65,720
40034		Bolgart Cemetery Memorial Wall Garden			249	0	10,000
40072		Calligiri Cemetery Fencing Upgrade			0	0	15,000
40038		Calligiri Caravan Park Ablution Upgrade			0	0	85,000
40057		Admin Building - Disability Access			235	0	10,000
40073		Gillingarra Water Supply (Contingency)			0	0	10,000
		<b>Other Community Amenities - Capital Expenditure</b>			484	0	130,000
		<b>Total Other Community Amenities</b>			22,809	25,530	171,375
		<b>Total Community Amenities</b>			\$ 12,989	\$ 21,293	\$ 228,357

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Recreation &amp; Culture</b>							
Public Halls & Civic Centres							
11100		Calingiri Recreation Centre					(600)
11101		Mogumber Hall			(35)	(250)	(100)
11102		Bolgart Hall			0	(40)	(100)
11103		Calingiri Gymnasium			0	(40)	(100)
		<b>Public Halls &amp; Civic Centres - Operating Income</b>					(7,200)
16035		Roads Board Building Grant - Disabled Toilet			(35)	(330)	(8,000)
					0	0	(15,000)
					0	0	(15,000)
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	447	2,065	4,979
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	2,840	3,489	3,994
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	1,715	2,435	5,846
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	5,890	8,204	13,162
21102		Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0
21102		Piawaning Hall	B012	Piawaning Hall Other Costs	0	1,352	1,395
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	80	285	700
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	2,279	3,324	4,768
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	80	400	978
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	0	260	665
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	166	2,238	2,280
21106		Public Halls - Depreciation Expense			14,381	14,430	34,639
21107		Cwa Building			29	284	654
21107		Cwa Building			451	849	1,318
21109		Calingiri Gymnasium			690	8,996	9,496
					29,049	48,611	84,873
		<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>					
40018		Capital Upgrade To Mogumber Hall			0	0	10,063
40039		Calingiri Roads Board Building Upgrade			1,279	0	27,500
40074		OHS Upgrade to Shire Buildings			0	0	6,248
40075		Bolgart Ambulance Shed Purchase			0	0	10,000
40076		Bolgart Changerooms upgrade for playgroup			2,384	1,877	6,577
		<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>					
		<b>Total Public Halls &amp; Civic Centres</b>			32,677	50,158	122,261
					0	0	(3,000)
Other Recreation & Sport					0	0	0
11110		Calingiri Sports Ground			0	0	0
11112		Misc Reserves Income			0	0	0
		<b>Other Recreation &amp; Sport - Operating Income</b>			0	0	(3,000)

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Recreation &amp; Culture</b>							
21110	Town & Gardens Maintenance		TWNBOL	Bolgart Town & Gardens Maintenance	5,197	4,160	10,017
21110	Town & Gardens Maintenance		TWNCAL	Calingiri Town & Gardens Maintenance	6,367	7,590	18,250
21110	Town & Gardens Maintenance		TWNGIL	Gillingarra Town & Gardens Maintenance	2,036	2,255	5,443
21110	Town & Gardens Maintenance		TWNMOG	Mogumber Town & Gardens Maintenance	2,065	1,355	3,276
21110	Town & Gardens Maintenance		TWNPIA	Piawaning Town & Gardens Maintenance	1,716	905	2,192
21110	Town & Gardens Maintenance		TWNYER	Yerecoin Town & Gardens Maintenance	3,973	3,025	7,292
21111	Reserves Maintenance		CNMEMPK	Calingiri Memorial Park	750	280	700
21111	Reserves Maintenance		HERPRK	Heritage Park Bolgart	0	0	0
21111	Reserves Maintenance		RESVS	Reserves Maintenance	897	2,765	5,245
21112	Calingiri Sporting Club Operating				3,425	5,416	8,680
21113	Calingiri Sporting Club Maintenance		CSPC	Calingiri Sports Club Maintenance	9,081	11,530	27,697
21114	Bolgart Sportsground Operating				106	240	412
21115	Bolgart Sportsground Maintenance		BSPG	Bolgart Sportsground Maintenance	1,124	685	1,620
21115	Bolgart Sportsground Maintenance		BGOLF	Bolgart Sportsground Maintenance	0	0	0
21116	Town Beautification				500	500	5,000
21117	Sport And Recreation Officer - Be Active Co-Ordinator				0	0	9,510
21118	Recreation Equipment Maintenance				0	935	2,258
21119	Sports Clubs - Depreciation Expense				4,257	4,220	10,149
21120	Interest Expense				1,882	2,707	5,415
<b>Other Recreation &amp; Sport - Operating Expenditure</b>					43,376	48,568	123,156
<b>Total Other Recreation &amp; Sport</b>					43,376	48,568	120,156
Libraries					(30)	0	0
11120	Bolgart Library				0	(80)	(200)
11121	Calingiri Library				(30)	(80)	(200)
<b>Libraries - Operating Income</b>					1,612	1,585	3,815
21130	Library - Salaries & Wages				5,568	5,845	14,112
21131	Library Services				83	1,245	2,944
21132	Library Building Maintenance		B020	Mogumber Library Building Maintenance	117	125	305
21133	Depreciation Expense				7,380	8,800	21,177
<b>Libraries - Operating Expenditure</b>					7,350	8,720	20,977
<b>Total Libraries</b>					0	0	0
11130	Cultural Mapping				(86)	(205)	(500)
11131	History Book				(984)	(980)	(2,361)
11195	Administration Income Allocated				(1,069)	(1,185)	(2,861)
<b>Other Culture - Operating Income</b>							



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					\$	\$	\$
<b>Transport</b>							
Streets, Roads, Bridges & Depot Construction							
16009	Govt Grant Rtg - Toodyay / Bindi Bindi Road				(145,079)	(145,078)	(181,349)
16010	Govt Grant - Direct				(65,598)	(65,598)	(65,598)
16011	Govt Grant - Blackspot				(23,336)	(23,335)	(58,339)
16012	Govt Grant - R2R				(204,746)	(200,000)	(200,000)
16018	AG Lime Route 2				(501,760)	(501,760)	(627,200)
	<b>Streets Roads Bridges Construction - Capital Income</b>				<b>(940,519)</b>	<b>(935,771)</b>	<b>(1,132,486)</b>
40021	Roadworks - Council & Direct Road Funding		C0010	Behanging Road South	9,828	0	0
40021	Roadworks - Council & Direct Road Funding		C0016	Gillingarra West Road	664	0	32,570
40021	Roadworks - Council & Direct Road Funding		C0029	Skilling Road	0	0	32,570
40021	Roadworks - Council & Direct Road Funding		C0032	Bulligan Road	23,550	0	0
40021	Roadworks - Council & Direct Road Funding		C0098	Edmonds Street	0	0	10,049
40021	Roadworks - Council & Direct Road Funding		C0125	Toodyay Bindi Bindi Road	0	0	93,760
40022	Roadworks - Rtg Funded Infrastructure		RR0125	Regional Roads - Toodyay Bindi Bindi Road	49,330	50,000	272,074
40023	Roadworks - Blackspot Funded Infrastructure		BS0125	Blackspot - Toodyay Bindi Bindi Road	0	0	87,509
40025	Ag Lime Route Capital Expenditure		AG0008	Ag Lime - Calingiri / New Norcia Road	511,844	511,400	940,800
40025	Ag Lime Route Capital Expenditure		AG0123	Ag Lime - Calingiri / Goomalling Road	595,215	561,400	1,469,332
	<b>Streets Roads Bridges Construction - Capital Expenditure</b>				<b>(345,304)</b>	<b>(374,371)</b>	<b>336,846</b>
	<b>Total Streets, Roads, Bridges Construction</b>				<b>0</b>	<b>0</b>	<b>(400)</b>
Streets, Roads, Bridges & Depot Maintenance							
11200	Road & Footpath Maintenance				(1,571)	(1,570)	(3,770)
11295	Administration Income Allocated				(1,571)	(1,570)	(4,170)
	<b>Streets Roads Bridges Maintenance - Operating Income</b>				<b>145,840</b>	<b>87,935</b>	<b>211,045</b>
21200	Maintenance Grading				6,461	6,910	16,595
21201	Aglime Maintenance Grading				304	5,850	14,050
21202	Bitumen Maintenance				4,654	7,450	17,907
21203	Signage & Guideposts				24,565	36,895	88,572
21204	Tree Lopping				2,000	0	0
21204	Tree Lopping				6,399	11,580	27,818
21205	Drainage Maintenance				159	2,415	5,826
21205	Town Streets Maintenance				15,069	3,100	7,462
21207	Flood Damage				43,630	26,605	63,879
21208	Misc Road Maintenance				0	8,600	20,661
21209	Bridge & Culvert Maintenance				4,722	1,215	2,936
21210	Crossovers				2,066	2,500	6,000
21211	Street Lighting Maintenance				225	1,870	4,516
21212	Traffic Signs & Control Equipment				0	0	0
21213	Reinstatements				986	1,045	2,630
21214	Footpath Maintenance						

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Transport</b>							
	21215	Infrastructure Depreciation Expense			471,319	508,440	1,220,286
	21290	Administration Expenditure Allocated			44,777	44,775	107,464
		<b>Streets Roads Bridges Maintenance - Operating Expenditure</b>			773,175	757,185	1,817,547
		<b>Total Streets Roads Bridges Maintenance</b>			771,604	755,615	1,813,377
	16036	Sale of PBH2 Case Backhoe			(17,727)	(15,000)	(15,000)
	16037	Sale of PRO7 Multi Pac Roller			0	0	(10,000)
	16038	Sale of PTK15 Hino 31tonne Truck			(27,091)	(25,000)	(25,000)
	16039	Sale of Nissan Navara VP77			(18,283)	(30,000)	(30,000)
	11290	WDV on Assets sold			22,145	26,000	26,000
		<b>Road Plant Profit / Loss on Sale of Assets</b>			(40,956)	(44,000)	(54,000)
	40077	Plant Replacement PBH2 Case Backhoe			155,500	155,000	155,000
	40078	Plant Replacement PTK15 Hino 3 tonne Truck			47,370	55,000	55,000
	40079	Purchase fibre glass water tank 10,000 litres			0	0	18,000
	40080	Mower, chain saw & other misc items replacement			0	0	5,000
	40081	Construction Vehicles			26,526	38,000	38,000
		<b>Road Plant Purchases - Capital Expenditure</b>			229,396	248,000	271,000
		<b>Total Road Plant Purchases</b>			188,440	204,000	217,000
		<b>Total Transport</b>			\$ 614,740	\$ 585,244	\$ 2,367,223

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
<b>Economic Services</b>							
Rural Services							
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	13,416	5,545	13,338
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	1,530	3,687
	21301	Central Midland Business Enterprise Centre			3,000	3,000	3,000
	21302	Rural Financial Counselling Service			0	0	250
	21303	Rural Water Council Of Wa			0	0	900
	21305	Rural Youth			0	0	0
		<b>Total Rural Services</b>			<b>16,416</b>	<b>10,075</b>	<b>21,175</b>
Tourism & Area Promotion							
	11300	Bolgart Caravan Park			(1,063)	(875)	(2,100)
	11301	Calingiri Caravan Park			(328)	(455)	(1,100)
	11302	Sundry Income			(129)	(80)	(200)
		<b>Tourism &amp; Area Promotion - Operating Income</b>			<b>(1,520)</b>	<b>(1,410)</b>	<b>(3,400)</b>
	21320	Area Promotion			155	0	5,000
	21321	Caravan Parks And Camping Grounds Operating			3,322	3,239	6,422
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	728	995	2,350
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	166	445	1,031
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0
	21324	Depreciation Expense - Caravan Parks			0	0	0
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			<b>4,371</b>	<b>4,679</b>	<b>14,802</b>
		<b>Total Tourism &amp; Area Promotion</b>			<b>2,850</b>	<b>3,269</b>	<b>11,402</b>
Building Control							
	11310	Building Applications			(4,254)	(1,665)	(4,000)
	11311	Swimming Pools Program			0	0	0
	11312	Beff & Brb			(82)	(60)	(150)
		<b>Building Control - Operating Income</b>			<b>(4,336)</b>	<b>(1,725)</b>	<b>(4,150)</b>
	21330	Building Control Operating			2,882	20,598	46,199
		<b>Building Control - Operating Expenditure</b>			<b>2,882</b>	<b>20,598</b>	<b>46,199</b>
		<b>Total Building Control</b>			<b>(1,454)</b>	<b>18,873</b>	<b>42,049</b>
Other Economic Services							
	11320	Bendigo Bank			(3,621)	(4,080)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			0	(125)	(300)
	11323	Community Safety & Crime Prevention			(1,200)	0	0

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<b>Economic Services</b>							
	11395	Administration Income - Allocated			(413)	(410)	(990)
		<b>Other Economic Services - Operating Income</b>			(6,234)	(5,615)	(12,090)
	21350	Bendigo Bank Agency			182	200	400
	21360	Water Supply - Standpipes		Water Supply - Standpipe Bolgart	102	432	650
	21360	Water Supply - Standpipes		Water Supply - Standpipe Callingiri	0	132	200
	21360	Water Supply - Standpipes		Water Supply - Standpipe Yerecoin	191	200	300
	21361	Water Supply - Standpipe Depreciation			16	15	41
	21362	Community Safety & Crime Prevention			1,200	0	0
	21390	Administration Expenditure - Allocated			11,760	11,755	28,223
		<b>Other Economic Services - Operating Expenditure</b>			13,450	12,734	29,814
	40056	Land Purchase - Callingiri Caravan Park Access			0	0	10,000
		<b>Other Economic Services - Capital Expenditure</b>			0	0	10,000
		<b>Total Other Economic Services</b>			7,216	7,119	27,724
		<b>Total Economic Services</b>			\$ 25,028	\$ 39,336	\$ 102,350

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Other Property &amp; Services</b>							
	40030	Works Manager Vehicle Replacement			0	0	84,000
	40042	Tool Storage Shed - Building Maint			855	1,000	2,248
	40063	Depot Office Upgrade			0	0	5,000
	40082	Replacement Petrol Bowser			0	0	5,000
	40083	Fuel Management System			0	0	6,000
		<b>Public Works Overheads - Capital Expenditure</b>			855	1,000	102,248
		<b>Total Public Works Overheads</b>			(11,352)	30,131	116,285
Plant Operation	21430	Fuel & Oil			48,675	100,340	240,825
	21431	Tyres & Tubes			2,213	9,705	23,300
	21432	Parts & Repairs			41,730	43,020	103,250
	21433	Insurance & Licences			19,923	18,000	23,000
	21434	Depreciation Ex Asset Ledger			91,356	89,155	213,978
	21436	Interest On Loans			3,456	2,373	4,746
	21495	Plant Recovery			(155,259)	(253,785)	(609,099)
		<b>Total Plant Operation</b>			52,094	8,808	0
Salaries & Wages	21496	Salaries & Wages			348,409	392,139	926,880
	21497	Salaries & Wages Allocated			(348,409)	(392,138)	(926,880)
		<b>Total Salaries &amp; Wages</b>			0	1	0
		<b>Total Other Property &amp; Services</b>			<b>27,379</b>	<b>33,885</b>	<b>104,172</b>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Monthly Report as at: 30/11/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Reserves</b>							
50001		Transfer To Lsl Reserve			0	0	12,055
50002		Transfer To Plant Reserve			0	0	214,612
50003		Transfer To Housing Reserve			0	0	76,922
50004		Transfer To Sewerage Reserve			0	0	970
50005		Transfer To Light Vehicle Reserve			0	0	0
50006		Transfer To Refuse Site Reserve			0	0	55,700
50007		Transfer To Building Maintenance Reserve			0	0	54,741
50008		Transfer To Computing Reserve			0	0	0
50009		Transfer To Infrastructure Reserve			0	0	227,965
		<b>Total Transfer to Reserves</b>			<b>0</b>	<b>0</b>	<b>642,965</b>
50051		Transfer From Lsl Reserve			0	0	0
50052		Transfer From Plant Reserve			0	0	(183,000)
50053		Transfer From Housing Reserve			0	0	0
50054		Transfer From Sewerage Reserve			0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0
50056		Transfer From Refuse Site Reserve			0	0	(80,000)
50057		Transfer From Building Maintenance Reserve			0	0	(20,000)
50058		Transfer From Computing Reserve			0	0	(10,499)
50059		Transfer From Infrastructure Reserve			0	0	0
		<b>Total Transfer From Reserves</b>			<b>0</b>	<b>0</b>	<b>(293,499)</b>
				<b>Total Reserves Transfer</b>	<b>0</b>	<b>0</b>	<b>349,466</b>

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

Shire of Victoria Plains  
Capital Expenditure Report as at : 30-November-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
<b>Sched 4 - Governance</b>						
40004	Geo Vehicle Replacement - Holden Statesman			43,158	46,000	92,000
40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27,500	55,000
40032	Office Furniture			0	0	3,000
40069	Computing upgrade software & hardware			19,828	20,000	24,818
	<b>Total Governance Capital Expenditure</b>			<b>89,578</b>	<b>93,500</b>	<b>174,818</b>
<b>Sched 7 - Health</b>						
40008	EHO Vehicle Replacement			30,244	32,250	64,500
	<b>Health Capital Expenditure</b>			<b>30,244</b>	<b>32,250</b>	<b>64,500</b>
<b>Sched 9 - Housing</b>						
40012	New Staff Housing			0	0	0
40064	12 Harrington St Upgrade - Kitchen			0	0	14,161
40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
40068	New Staff House lot 11/7/ Harrington Street			36,899	36,400	157,332
40070	Mofflin Street Power			0	0	30,000
40071	Drainage Lambert Crescent			0	0	70,000
	<b>Housing Capital Expenditure</b>			<b>36,899</b>	<b>36,400</b>	<b>296,455</b>
<b>Sched 10 - Community Amenities</b>						
40034	Bolgart Cemetery Memorial Wall Garden			249	0	10,000
40072	Calingiri Cemetery Fencing Upgrade			0	0	15,000
40038	Calingiri Caravan Park Ablution Upgrade			0	0	85,000
40057	Admin Building - Disability Access			235	0	10,000
40073	Gillingarra Water Supply (Contingency)			0	0	10,000
	<b>Community Amenities Capital Expenditure</b>			<b>484</b>	<b>0</b>	<b>130,000</b>
<b>Sched 11 - Recreation &amp; Culture</b>						
40018	Capital Upgrade To Mogumber Hall			0	0	10,063

Shire of Victoria Plains  
Capital Expenditure Report as at : 30-November-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40039	Calingiri Roads Board Building Upgrade			1,279	0	27,500
40074	OHS Upgrade to Shire Buildings			0	0	6,248
40075	Bolgart Ambulance Shed Purchase			0	0	10,000
40076	Bolgart Changerooms upgrade for playgroup			2,384	1,877	6,577
	<b>Recreation &amp; Culture Capital Expenditure</b>			<b>3,663</b>	<b>1,877</b>	<b>60,388</b>
	<b>Sched 12 - Transport</b>					
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	9,828	0	0
40021	Roadworks - Council & Direct Road Funding	C0016	Gillingarra West Road	664	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,550	0	0
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	0	0	10,049
40021	Roadworks - Council & Direct Road Funding	C0125	Toodyay Bindi Bindi Road	0	0	93,760
40022	Roadworks - Rtg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	49,330	50,000	272,074
40023	Roadworks - Blackspot Funded Infrastructure	BS0125	Blackspot - Toodyay Bindi Bindi Road	0	0	87,509
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	0	0	0
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	511,844	511,400	940,800
40065	Road Construction - Old Plains Rd / Atlas Farms			0	0	0
40077	Plant Replacement PBH2 Case Backhoe			155,500	155,000	155,000
40078	Plant Replacement PTK15 Hino 3 tonne Truck			47,370	55,000	55,000
40079	Purchase fibre glass water tank 10,000 litres			0	0	18,000
40080	Mower, chain saw & other misc items replacement			0	0	5,000
40081	Construction Vehicles			26,526	38,000	38,000
	<b>Transport Capital Expenditure</b>			<b>824,611</b>	<b>809,400</b>	<b>1,740,332</b>
	<b>Sched 13 - Economic Services</b>					
40056	Land Purchase - Calingiri Caravan Park Access			0	0	10,000
	<b>Economic Services Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>10,000</b>
	<b>Sched 14 - Other Property &amp; Services</b>					
40030	Works Manager Vehicle Replacement			0	0	84,000



Shire of Victoria Plains  
Capital Expenditure Report as at : 30-November-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40042	Tool Storage Shed - Building Maint			855	1,000	2,248
40063	Depot Office Upgrade			0	0	5,000
40082	Replacement Petrol Bowser			0	0	5,000
40083	Fuel Management System			0	0	6,000
	<b>Other Property &amp; Services Capital Expenditure</b>			<b>855</b>	<b>1,000</b>	<b>102,248</b>
	<b>Total Capital Expenditure</b>			<b>\$ 986,334</b>	<b>974,427</b>	<b>2,578,741</b>

**F76 BANKING AND INVESTMENTS**

File Reference:	F1.1.2
Report Date:	4 <sup>th</sup> December 2008
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

**PURPOSE OF REPORT**

To advise Council of Banking and Investment details.

**BACKGROUND**

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

**COMMENT**

The Municipal, Reserves and Trust funds on hand as at 30<sup>th</sup> November 2008 are as follows:-

Please see over for Bank Reconciliation

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> December 2008**

**Bank Reconciliation**

Shire of Victoria Plains  
Bank Reconciliation as at 30th November 2008 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit	CMVROC
Balance Bought Forward from Previous	2,719,738.60	-29,214.55	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
Add Receipts as per Ledger	835,593.66	827,993.66	3,028.01		599.37	2,384.86	711.50	876.26
Add Transfers from Other Bank Account	503,028.01	503,028.01						
	4,058,360.27	1,301,807.12	1,703,028.01	674,061.73	139,926.40	17,826.17	18,076.66	203,634.18
Less Payments as per Ledger	1,392,022.61	878,841.43	503,028.01			2,749.66		7,403.51
Less Transfers to Other Bank Account	-							
Closing Balance Ledger	2,666,337.66	422,965.69	1,200,000.00	674,061.73	139,926.40	15,076.51	18,076.66	196,230.67
	(80,508.32)	(80,508.32)	0.00	0.00	0.00	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	CMVROC
Balance on Bank Statement	2,972,428.28	729,056.31	1,200,000.00	674,061.73	139,926.40	15,076.51	18,076.66	196,230.67
+ Outstanding Deposits	-							
- Outstanding Cheques	(225,582.30)	(225,582.30)						
Balance	2,746,845.98	503,474.01	1,200,000.00	674,061.73	139,926.40	15,076.51	18,076.66	196,230.67
Deposits on Statement not receipted								
Misc Deposits	-							
Transfers	-							
Rates	(125.00)	(125.00)						
Commission	-							
Debtors Payments	(80,383.32)	(80,383.32)						
Rounding (system)	-							
Interest	-							
Cancelled cheques	-							
Sub-total- Deposits not receipted	(80,508.32)	(80,508.32)	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payments	-							
Accrued Bank Interest	-							
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(80,508.32)	(80,508.32)	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,666,337.66	422,965.69	1,200,000.00	674,061.73	139,926.40	15,076.51	18,076.66	196,230.67
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,666,337.66	422,965.69	1,200,000.00	674,061.73	139,926.40	15,076.51	18,076.66	196,230.67
Account #		91000	91005/91006	91011	91010	99000	99001	99002

Check figure must always be "0"

As at 30<sup>th</sup> November 2008 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	3 months	1,200,000	7.65	22/12/08
Reserves	Bendigo Bank	6 months	674,062	7.75	10/4/09

## **POLICY REQUIREMENTS**

Section 6.2.1

## **LEGISLATIVE REQUIREMENTS**

Local Government Act 1995 Section S6.15

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

Maximum interest earned

## **VOTING REQUIREMENTS**

*Absolute Majority Required: No*

## **RESOLUTION 308/08**

**Moved Cr Brennan seconded Cr Young that**

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 30<sup>th</sup> November 2008 be received; and**
- b) That council endorse the Investments made with the Bendigo Bank.**

**MOTION PUT & CARRIED 7/0**

**F77 OUTSTANDING RATES REPORT**

The Outstanding Rates Report for the period ending 30<sup>th</sup> November 2008 follows this item.

**RESOLUTION 309/08**

**Moved Cr Lovelock seconded Cr Kelly that the Outstanding Rates Report for the period ending 30<sup>th</sup> November 2008 be received.**

**MOTION PUT & CARRIED 7/0**

**Outstanding Rates Report  
As At: 30th November 2008**

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		<u>Properties To Be Sold</u>		
			Deferred Rates	797.96
			Rates in Arrears	186.58
			<b>Rates Outstanding 2008/2009</b>	<b>233,912.24</b>
			<b><u>Total Rates Outstanding</u></b>	<b>234,896.78</b>

	\$	
Outstanding rates - Sent to Pioneer Credit	4,336.78	0.26%
Outstanding rates payments	322.51	0.02%
Assessments with small balances outstanding, eg less than \$10.00	194.50	0.01%
Assessments in credit	-98.66	-0.01%
Instalments-( 3rd Instalment Due 19/01/2009)	225,323.01	13.26%
Assessments on Payment Plan	4,020.68	0.24%
Deferred Rates	797.96	0.05%
		0.00%
<b>Total Rates Outstanding</b>	<b>\$234,896.78</b>	<b>13.83%</b>
<b>Total Rates Income</b>	<b>\$1,698,720.31</b>	<b>100.00%</b>

## **F78 CORRECTION TO OCTOBER 2008 ACCOUNTS FOR PAYMENT (TOTAL DOLLARS)**

File Reference: F1.8.4  
Report Date: 4<sup>th</sup> December 2008  
Applicant/Proponent: Not applicable  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Item F61 - Resolution 283/08  
Author: Neil Hamilton – Finance and Administration Manager  
Attachments: Extract of Minutes – Pages 659 and 662

### **PURPOSE OF REPORT**

To advise council of anomaly found in accounts for payment from the October Ordinary Meeting of Council.

### **BACKGROUND**

The minutes of the October 2008 ordinary meeting of Council showed the total payments made for the month of September 2008 as being \$137,147.00. This was in fact incorrect as the extract page 662 will show.

The two EFT payments for wages were recorded as being positive amounts contrasting with the rest of the payments on the report as being negative amounts.

### **COMMENT**

The error arose in that the two EFT payments were not shown as negative amounts.

The total payments for September should have been \$257,215.58.

There is no financial impact on the reported shire funds in disclosing this error.

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*        *No*

**RESOLUTION 310/08**

**Moved Cr Kelly seconded Cr Smith that Council accept the correction to the total September Payments as being \$257,215.58.**

**MOTION PUT & CARRIED 7/0**

**10.1 FINANCE**

**F61 ACCOUNTS FOR PAYMENT**

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of September 2008 there was one Creditor EFT payment amounting to \$910.07 and cheques drawn amounted to \$196,271.22

EFT payments for payroll purposes amounted to \$60,034.29 giving an overall total of \$137,147.00 during the month.

**RESOLUTION 251/08**

Moved Cr Anspach seconded Cr Kelly that Municipal cheques numbered 7068-7081, 7083-7105, 7110-7149 and direct payments totalling \$137,147.00 be endorsed.

**MOTION PUT & CARRIED 8/0**



Minutes - Ordinary Meeting of Council  
21<sup>st</sup> October 2008

7138	26/09/2008	SUNNY SIGNS COMPANY PTY LTD	2 x Bus Turning sign's	-132.00
7139	26/09/2008	LGIS PROPERTY	Property Insurance renewal 2008 - 2009	-15858.96
7140	26/09/2008	HI-LITE ALUMINIUM PRODUCTS	Bolgart changeroom upgrade	-2064.70
7141	26/09/2008	OVERLAND FREIGHT	Freight for depot	-99.23
7142	26/09/2008	W.G COOK (BILL'S BLINDS)	Supply fit blinds 16 Yuigering rd and Depot	-2212.00
7143	26/09/2008	BROADBAND NET	Broadband service for September 08	-194.85
7144	26/09/2008	OFFICE OF SHARED SERVICES	Library services-Better Beginning's	-66.00
7145	26/09/2008	NASH BROS	Dozer hire for August 08	-19506.30
7146	26/09/2008	TIGER TEK	Road marking Calingiri - Goomalling rd	-246.84
7147	26/09/2008	The Retic Shop	Maintenance Office	-250.00
7148	26/09/2008	BRIDGESTONE TYRE CENTRE	Repair Bobcat tyres	-370.00
7149	26/09/2008	WASTE & RECYCLE 2008 CONFERENCE	Waste & Recycle Conference Delegate fee	-165.00
			<b>Total</b>	<b>196271.22</b>
EFT21	19/09/2008	BOLGART TRADERS	Postage for August 2008	-910.07
	03/09/2008	EFT payment for Wages W/E 3/9/08		29285.27
	17/09/2008	EFT payment for Wages W/E 17/9/09		30749.02
			<b>Total</b>	<b>59124.22</b>
			<b>Total Payments made for the month of September 2008</b>	<b>137147.00</b>

**F79 LAND UNDER ROADS**

File Reference: F1.8.2  
Report Date: 4<sup>th</sup> December 2008  
Applicant/Proponent: Not applicable  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: Excerpt from Australian Accounting Standards

**PURPOSE OF REPORT**

To set council accounting policy to elect under Accounting Standard AASB1051 paragraph 8 that for accounting purposes the shire does not recognise land under roads acquired prior to 1<sup>st</sup> July 2008.

**BACKGROUND**

Recent changes to the Financial Management Regulations to the Local Government Act did not amend Regulation 16 which specifically requires Local Governments not to recognise Crown Land under roads as an asset. Despite Accounting Standard AASB 1051 "Land Under Roads" require Local Government to add these assets to their balance sheets effective from 1<sup>st</sup> July 2008.

Note: Regulation 4(2) states that where there is conflict between the Standards and the Regulations then the Regulations will prevail.

This brings about a conflict with the auditors where they are required to qualify financial reports where there is materiality non compliance with the accounting standards and this could be an issue for financial reports ending 30<sup>th</sup> June 2009.

The standard does however allow Local Governments to make an election to "not" recognise land under roads acquired before 1<sup>st</sup> July 2008 and thus greatly reduces any conflict between the standards and the regulations and the qualification of audit reports in the future.

**COMMENT**

It is recommended that to avoid any conflict and audit qualification, Council policy be adopted to not recognise land under roads acquired before 1<sup>st</sup> July 2008 as an asset in the shire's balance sheet.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act (Finance Management Regulations) Items 4 and 16

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**RESOLUTION 311/08**

**Moved Cr Kelly seconded Cr Smith that Council agree to adopt a policy in accordance with AASB 1051 Paragraph 8 “not” to recognise land under roads acquired prior to 1<sup>st</sup> July 2008 as an asset.**

**MOTION PUT & CARRIED 7/0**

**F80 CHANGE TO VALUATIONS OF LAND REGULATIONS 1979 – UNIMPROVED VALUE OF RURAL LAND**

File Reference: R3.11

Report Date: 8<sup>th</sup> December 2008

Applicant/Proponent: Not applicable

Officer Disclosure of Interest: Nil

Previous Meeting References: Nil

Author: Neil Hamilton - Finance and Administration Manager

Attachments: Nil

**PURPOSE OF REPORT**

To advise Council of the intention of the Valuer General to amend the Valuation of Land Regulation 1979 relating to the prescribed percentage applied in the determination of the unimproved value of rural land with effect from the 30<sup>th</sup> June 2009.

**BACKGROUND**

Since 1993 the Valuation of Land Act required the Valuer General to annual determine the unimproved value of land within Western Australia for rating purposes. This was based on the unimproved market value of the land.

Over time however because of changing conditions and absence of sales evidence of rural land this has become increasingly difficult.

Since 1999 a prescribed percentage for rural land has been applied to the market value based on sales this prescribed percentage for most of the state has been 30%.

Because of irregularities in valuation across the state the Valuer General has now advised that all rural areas within the south agricultural areas of Western Australia will have a common prescribed percentage of 50% applied from 30<sup>th</sup> June 2009. This will apply to all local authorities situated south west of a line from Northampton to Esperance. For the Shire of Victoria Plains this will set a marked increase in the unimproved valuation of rural properties.

#### **COMMENT**

The marked increase in unimproved valuation of rural properties based on the increase in the prescribed percentage should have very little impact on shire rateable charges for future periods as correspondingly we will have to reduce the rate in the dollar on UV properties accordingly.

This document is for information purposes only but should prove as a source of information should queries be raised by ratepayers regarding material increased in valuations of rural properties for rating purposes.

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

Valuation of Land Act and Valuation of Land Regulation

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

#### **VOTING REQUIREMENTS**

*Absolute Majority Required:           No*

**RESOLUTION 312/08**

**Moved Cr Smith seconded Cr Brennan that the information provided to Council by the Finance and Administration Manager on the changes of the prescribed percentage for unimproved valuation of rural land from 30% to 50% be received.**

**MOTION PUT & CARRIED 7/0**

**F81 ACCEPTANCE OF THE ANNUAL REPORT 2007/08**

File Reference:	F1.5
Report Date:	10 <sup>th</sup> December 2008
Applicant/Proponent:	Not Applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Annual Report 2007/2008

**PURPOSE OF REPORT**

To present to Council for acceptance the Annual Report for the financial year 2007/2008.

**BACKGROUND**

The Local Government Act s.5.54(2) requires the annual report to be accepted by the Local Government no later than 2 months after the auditor's report becomes available.

**COMMENT**

Following acceptance of the report, it will be presented to the Annual General Meeting of Electors to be held 16<sup>th</sup> December 2008 at 5.30pm

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act 1995

**STRATEGIC IMPLICATIONS**

Nil

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

**RESOLUTION 313/08**

**Moved Cr Brennan seconded Cr Lovelock that Council accept the Annual report for the financial year 2007/2008 as presented.**

**MOTION PUT & CARRIED 7/0**

Community Services Manager entered the meeting at 2.20pm.

The Presiding Member welcomed the Community Services Manager to the meeting.

**10.2 COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

**CS4 APPLICATION FOR PLANNING APPROVAL – 94 LAMBERT CRESCENT, CALINGIRI**

File Reference: A21546 LAM – lot 94  
Report Date: 2 December 2008  
Applicant/Proponent: Rebecca Von Perger  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Frank Buise –Community Services Manager  
Attachments: Site plan and elevations

**PURPOSE OF REPORT**

To seek Council approval for the proposed dwelling.

**BACKGROUND**

An application for planning approval has been received from the architect for the owners to erect a straw bale dwelling on Lot 94 Lambert Crescent, Calingiri. The property is zoned R10.

**COMMENT**

As the construction type is straw bale, comment is sought from Council. The application is sound, with the proposal meeting the requirements of the Town Planning Scheme, and the R Codes.

## **POLICY REQUIREMENTS**

Nil

## **LEGISLATIVE REQUIREMENTS**

Shire of Victoria Plains Town Planning Scheme No.4

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:*            *No*

## **RESOLUTION 314/08**

**Moved Cr Kelly seconded Cr Johnson that Council approve the development application from Rebecca Von Perger for a straw bale dwelling at Lot 94 Lambert Crescent, Calingiri, subject to the following conditions:-**

- 1. A building licence be obtained prior to commencement of any building works;**
- 2. The development complies with setbacks and any other details and amendments marked in red and shown on the approved plans;**
- 3. Nothing in the approval or these conditions shall excuse compliance with all written laws in the commencement and carrying out of the development.**

**MOTION PUT & CARRIED 7/0**

**CS5 RELOCATED DWELLING – CHANGE OF SITE ADDRESS**

File Reference: A20344 EDMS – lot 7  
Report Date: 9<sup>th</sup> December 2008  
Applicant/Proponent: Mike and Jackie Crowther  
Officer Disclosure of Interest: Nil  
Previous Meeting References: 18<sup>th</sup> November 2008 Resolution 292/08  
Author: Frank Buise – Manager Community Services  
Attachments: Nil

**PURPOSE OF REPORT**

To seek Council approval for the proposed change of location.

**BACKGROUND**

The applicants previously applied to Council to relocate a second hand dwelling to (Lot 21) 15 Mofflin Street, Calingiri. The matter was dealt with at Council on 18 November 2008 (resolution 292/08). The applicant now wishes to locate the dwelling on Lot 7 Edmonds Street, Calingiri.

**COMMENT**

The applicants stated in their letter that due to the long time period required to have scheme water connected to the block in Mofflin Street, it would be beneficial for them to relocate the works to the block in Edmonds Street as the service is already available.

The issue for Council is whether Council will approve the relocated dwelling being placed on the new lot. There are no known reasons why it should not be so located. It would therefore be prudent for Council to approve the application subject to certain building conditions. Further, Council should rescind the motion 292/08 (planning approval for the relocated dwelling at Lot 21, 15 Mofflin Street).

**POLICY REQUIREMENTS**

The Shire of Victoria Plains moveable buildings policy sets guidelines for the relocation of second hand buildings.

**LEGISLATIVE REQUIREMENTS**

Shire of Victoria Plains Town Planning Scheme No.4

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.



➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*            *No*

**RESOLUTION 315/08**

Moved Cr Kelly seconded Cr Young that Council resolve to give planning approval to the application by Mike and Jacqui Crowther to relocate a second hand dwelling from Palmyra to Lot 7 Edmonds Street, Calingiri subject to the following conditions:-

1. Have the building inspected by a building surveyor or a registered builder at the applicants cost to determiner the suitability of the building for relocation;
2. All asbestos and material containing asbestos must be removed from the dwelling prior to being relocated to the Shire of Victoria Plains;
3. Submit detailed plans and specifications for the building and obtain a special building licence with a twelve month duration;
4. Lodge a security bond of \$10,000 with the Shire of Victoria Plains to be returned with interest when the relocation work is completed to Council's satisfaction. Should the relocation work not be completed within the scope of the building licence the building will be required to be removed and the bond will be forfeited in full.

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 316/08**

Moved Cr Smith seconded Cr Kelly that Council rescind motion 292/08 dated 18 November 2008.

**CARRIED BY ABSOLUTE MAJORITY 7/0**

### 10.3 TOWN PLANNING

#### TP17 AMALGAMATION APPLICATION LOTS 100, 101, 118, 317, 500 JOHNSON STREET, BOLGART

File Reference: A21674 TBB – Loc 317  
Report Date: 4<sup>th</sup> December 2008  
Applicant/Proponent: Darren Manuel and Stephanie Manuel  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Frank Buisse – Manager Community Services  
Attachments: Plan

**PURPOSE OF REPORT:** To provide Council with the information to make a decision on whether or not to make any comment or recommend any conditions in relation to this application

**BACKGROUND:** The Western Australian Planning Commission has received an application from AJ Marsh Pty Ltd on behalf of the proponent to realign existing boundaries on Lots 100,101,118,317, and 500 Johnson Street, Bolgart.

The WAPC seeks comment from Council by 30 December 2008.

**COMMENT:** The WAPC seeks comment from Council as to any possible conditions which it may wish to impose on the application.

The application is simply to amalgamate all the smaller lots to 4 larger lots (as per the attached plan).

**POLICY REQUIREMENTS:**  
Nil

**LEGISLATIVE REQUIREMENTS:** The Planning and Development Act 2005, the Town Planning Regulations 1967, and the Shire of Victoria Plains Town Planning Scheme No.4

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**RESOLUTION 317/08**

**Moved Cr Erickson seconded Cr Brennan that Council resolve to support this application to the Western Australian Planning Commission and advises that they have no comment or conditions to add to the proposal.**

**MOTION PUT & CARRIED 7/0**

**TP18 SUBDIVISION APPLICATION – LOT 21 TOODYAY BINDI BINDI ROAD  
BOLGART**

File Reference: A20652 TBB – Lot 21  
Report Date: 2<sup>nd</sup> December 2008  
Applicant/Proponent: Not applicable  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Resolution 62/08  
Author: Frank Buisse - Manager Community Services  
Attachments: Plan (Application will be tabled)

**PURPOSE OF REPORT:** To provide Council with the information to make a decision on whether or not to make any comment or recommend any conditions in relation to this application

**BACKGROUND:** An application to subdivide Lot 21 Toodyay Bindi Bindi Road, Bolgart has been received by the owners of the property to subdivide the lot into 11 blocks ranging from 2.0ha to 2.38ha in size. The application seeks to change the zoning from Rural to Rural Residential.

The proposal has been advertised for the 42 day period with no adverse comments being received.

**COMMENT:** The owners of the property through Burgess Design Group have lodged a rezoning application for Lot 21 Toodyay Bindi Bindi Road, Bolgart to create 11 blocks from the original 25 ha block. The proposal was duly advertised and 12 letters sent to various agencies and neighbouring property owners. Three No objection responses were received, 6 letters were not responded to, 1 respondent support the application, Water Corp responded by advising that there was no water or sewerage available to the site, and any proposal to extend the water service would be at the developers costs. FESA responded by advising that fire hydrants would be required at the rate of one per 200 metres. Further,

FESA has sought confirmation that the development complies with FESA document 'Planning for Bush Fire Protection'.

The original proposal for the subdivision refers to the use of 120,000 litre rainwater tanks for each newly created block.

The requirement for the FESA publication 'Planning for Bush Fire Protection' has been addressed in the submission, section 6.5.

There are no other objections or requirements for this subdivision.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** The Planning and Development Act 2005, the Town Planning Regulations 1967, and the Shire of Victoria Plains Town Planning Scheme No.4

### **STRATEGIC IMPLICATIONS**

The success of the subdivision will set a valuable precedent for future developments.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There is strong community support for the rural residential subdivision. This will lead to a broader rate base and an increase in population for the Shire.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

### **RESOLUTION 318/08**

**Moved Cr Lovelock seconded Cr Kelly that Council resolve to support this application to the Western Australian Planning Commission and advises that they have no comment or conditions to add to the proposal.**

**MOTION PUT & CARRIED 7/0**

Cr Smith

Enquired regarding vacant block in Yerecoin owned by Shire. Contact has been made by individual interested in purchasing the block.

Chief Executive Officer  
Valuation will need to be carried out.

**RESOLUTION 319/08**  
**Moved Cr Smith seconded Cr Brennan that Lot 101 Miling Road Yerecoin be valued with a view for possible sale.**

**MOTION PUT & CARRIED 7/0**

10.4 Administration Status Report

**RESOLUTION 320/08**  
**Moved Cr Brennan seconded Cr Kelly that the items in the Administration Status Report detailed below be noted.**

**MOTION PUT & CARRIED 7/0**

Item No	Report Details	Administration Action Required	Status
A89	Chief Executive Officer's Report	Nil. Report received	Complete
A90	Relocation of second hand house – Mofflin Street Calingiri	Planning approval issued with conditions.	Ongoing. See Item CS5 16 <sup>th</sup> December 2008.
A91	Ward and Representation Review	Nil. Ward system retained with 9 councillors. CEO to advise Local Government Advisory Board	Complete
A92	Shared Services	Discussed, and ideas taken to CMVROC meeting on 21 <sup>st</sup> November 2008	Ongoing
A93	Meeting Dates 2009	Nil. Dates agreed	Advertised in Advocate newspapers and shire newsletter
13.1	Annual Financial Report	Nil. Report adopted and AGM of Electors to be held 5.30pm 16 <sup>th</sup> December 2008	Advertised in Advocate newspapers and shire newsletter
13.2	WALGA State Council Agenda	Matters discussed and information taken to Avon Midland Zone Meeting held 21 <sup>st</sup> November 2008	Complete

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13.3	Proposed Gymnasium	To be finalised at the December Meeting of Council.	Ongoing
13.4	Constitutional Summit	Nil. Discussion held	Complete
13.5	Rudd Government grant to local governments	Suggestions sought from community for suggested use of funding	Ongoing

**10.4 ADMINISTRATION**

**A94 CHIEF EXECUTIVE OFFICER'S REPORT**

File Reference: A1.2.1  
 Report Date: 9<sup>th</sup> December 2008  
 Applicant/Proponent: Not applicable  
 Officer Disclosure of Interest: Nil  
 Previous Meeting References: Nil  
 Author: Harry Hawkins – Chief Executive Officer  
 Attachments: Report

**PURPOSE OF REPORT**

To inform Council of the Chief Executive Officer's actions and movements.

**BACKGROUND**

See report

**COMMENT**

***1. Meetings Attended***

Avon Midland Country Zone Meeting in Calingiri 21<sup>st</sup> November 2008  
 CMVROC SWMP Meeting in Calingiri on 28<sup>th</sup> November 2008  
 Opening of Goomalling Community Centre in Goomalling on 28<sup>th</sup> November 2008  
 Opening of the Calingiri Goomalling Road on site on 3<sup>rd</sup> December 2008  
 House Auction 9 Harrington Street Calingiri on site on 5<sup>th</sup> December 2008

***2. Use of Farm Roads - Harvest and Movement Bans***

FESA has received advice from the State Solicitors Office that under the Bushfire Act and Regulations 1954 the movement of vehicles on farm roads during a harvest and movement ban is at the risk of the landholder. This advice also confirmed that vehicle movements during a ban are restricted under the act to gazetted roads as previously advised. It should also be noted that the mandatory bans imposed on public holidays are usually Harvest Bans only and not Harvest and Movement bans. Therefore unless a specific movement ban is imposed the movement of vehicles on farming properties on public holidays is permitted.

*Discussion was held on Harvest and Movement bans in VP on the three public holidays over the Christmas period.*

### **3. Wyening Water Reserve**

I have been contacted by the Water Corporation regarding the Wyening Water Reserve. This reserve has been discussed in Council many times most recently in 2005 when Council rejected a proposal by DEC then CALM to amalgamate it with the Wyening School reserve and for them to take over management of the two amalgamated reserves. Further information is to be received from the Water Corporation and the issue will be placed on the agenda for consideration when that occurs.

### **4. Federal Budget Submissions**

The Federal Treasurer Wayne Swan has called for families, individuals, businesses and community groups to submit their ideas for the 2009-2010 Federal Budget. Submissions should be lodged as soon as possible and by the 16<sup>th</sup> January 2009 at the latest. State and National Associations will be lodging submissions on behalf of Local Government.

### **5. Gillingarra Community Water Supply**

Notification has been received from Dr Graham Jacobs MLA Minister for Water; Mental Health that he has approved the \$20,000 grant for the Gillingarra Community Water Supply. An agreement needs to be signed with the Department of Water before the money will be released to the shire for use by the community.

### **6. House Auction 9 Harrington Street Calingiri**

The staff house that Council resolved to sell at the September 2008 meeting went to auction on the 5<sup>th</sup> December 2008 and did not attract any bids even when called as low as \$100,000. The agreement to sell with Farm Works Property gives them exclusive rights until the 31<sup>st</sup> March 2009.

### **7. Staff**

Michael Hyatt has completed his three months probation and has been appointed as a permanent employee on the outside crew.

## **POLICY REQUIREMENTS**

Nil

## **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

### **➤ Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**RESOLUTION 321/08**

**Moved Cr Smith seconded Cr Brennan that the Chief Executive Officer's report to Council be received.**

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 322/08**

**Moved Cr Lovelock seconded Cr Erickson that the meeting adjourn for afternoon tea.**

**MOTION PUT & CARRIED 7/0**

The meeting adjourned at 3.05pm.

The meeting resumed at 3.25pm.

Chief Executive Officer notified Council of information received from Hon Brendon Grylls office regarding Royalties for Regions funding and the allocation made to Victoria Plains was \$537,000 to be spent over 2008/09 and 2009/10.

General discussion was held.

**A95 SCHOOL TEACHER HOUSING - CALINGIRI**

FILE REFERENCE: HS1.2  
REPORT DATE: 3<sup>rd</sup> December 2008  
APPLICANT/PROponent: Not applicable  
OFFICER DISCLOSURE OF INTEREST: Nil  
PREVIOUS MEETING REFERENCES: 359/05, 386/06  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the renewed interest from Government Regional Officer Housing (GROH) in the shire building homes for teaching staff in Calingiri with GROH entering into a long term lease.

**BACKGROUND:** The Shire of Victoria Plains has been approached on other occasions to build houses for teachers and the Principal of the Calingiri Primary



School. Ownership of the houses would be with the shire and GROH would enter into a long term lease for the houses. This has been discussed in Council on previous occasions and received unanimous support however the proposals have not proceeded as GROH formerly GEHA seemed to lose interest and did not pursue the project.

**COMMENT:** An officer from GROH has contacted the Chief Executive Officer and advised that the Department of Education and Training has contacted them and advised that they have a requirement for up to three houses. One 3 or 4 bedroom house and two 2 bedroom units in Calingiri however they are yet to confirm the numbers.

GROH is considering a lease of 10 years up to 15 years with a 1 year option for a new construction however, this is subject to the department's requirement that they have earmarked for the dwelling. As there is no real lease market in Calingiri GROH will be prepared to pay a cost rent to the shire for the term of the lease which will include annual rent reviews at 2% or CPI, whichever is the greater. A cost rent is defined as being rental equal to the cost incurred in providing the accommodation. This is applied in towns where the market rents and lower capital growth will not enable the costs of providing housing to be recovered over the life of a property.

The way forward with this proposal is explained in the four stage process provided by GROH and shown in italics below.

*Stage 1 - If GROH has a requirement for this type of housing then the owner will be required to supply the terms, conditions and the proposed address. If these are satisfactory then a floor plan is required. The floor plan will be assessed for compliance with room sizes, the GROH design brief and specification. The location (address) rental information and any variance from GROH standards will be referred to the departments for their consideration and approval.*

*Stage 2 - When GROH and the client department are satisfied with the floor plan, term, conditions and the location of the proposed house then agreement in principle will be provided by GROH. This is only an agreement in principle and is conditional upon the owner supplying the following to the satisfaction of GROH before an "Agreement to Lease" will be drawn up:*

- 1. The site plan for the selected lot.*
- 2. External elevation drawings showing all four sides of the house.*
- 3. Internal elevations for the kitchen, bathroom, ensuite and laundry.*
- 4. Floor plan.*
- 5. Electrical plan.*
- 6. Wardrobe, linen and broom cupboard details.*
- 7. GROH specification and design brief, current at that particular time will be included in the documentation.*
- 8. Any agreed variations from the design brief / specification will be documented*

*If GROH and the owner cannot reach agreement with this proposal at this point,*

*then there will be no obligation on either party to proceed and the proposal will lapse.*

*Stage 3 - Once the owner has supplied the required details and they are approved by GROH then an "Agreement to Lease" document will be signed by GROH and the owner. The following documentation will be included in this agreement:*

- 1. Finalised site plan for the selected lot*
- 2. Finalised external elevation drawings showing all four sides of the house.*
- 3. Finalised internal elevations for the kitchen, bathroom, ensuite and laundry.*
- 4. Finalised floor plan.*
- 5. Finalised electrical plan.*
- 6. Finalised wardrobe, linen and broom cupboard details.*
- 7. The GROH specification and design brief upon which the agreement is based will be included in the documentation.*
- 8. Any agreed variations from the GROH design brief / specification.*

*Stage 4 - Upon completion of the dwelling a representative of GROH will be required to inspect the property to verify that it is complete and meets the specified requirements. If this is the case the property will be accepted and the lease will commence from this date.*

To undertake this project a loan will need to be taken out and with interest rates as low as they are and still going down this may be a good time to consider the request. The quoted interest rate for a ten year loan from WA Treasury Corporation at the date of this report was 5.11%. Treasury Corporation Loans are at a fixed rate for the duration of the loan.

With a ten year lease on a cost rent agreement the shire has the opportunity to gain a ten year old home at the end of the lease with little outlay of ratepayer funds.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

To attract and retain good teachers to schools good housing is required.

**FINANCIAL IMPLICATIONS:**

A loan will need to be taken out to enable housing to be built for GROH in Calingiri

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

General discussion was held regarding GROH requirements, loan requirements, locations of housing etc.

**RESOLUTION 323/08**

**Moved Cr Lovelock seconded Cr Young that**

- 1. The Chief Executive Officer be authorised to advise GROH that the Shire of Victoria Plains is still willing to build houses in Victoria Plains for teachers and to enter into a long term lease arrangement.**
- 2. The Chief Executive Officer and Community Services Manager investigate floor plans and building costs for the types of housing sought, and**
- 3. The proposal is brought back before Council for final approval before progressing to stage three of GROH's four stage process.**

**MOTION PUT & CARRIED 7/0**

Cr Kelly

Could the Community Services Manager provide a report on the recent Biosolids meeting held in Moora please.

Community Services Manager

Gave council a general overview of the meeting regarding the structure, application rates, cartage, vehicle configurations. A meeting is to be held in March 2009 to view the site working.

Community Services Manager

Attended Boshack (VP/Toodyay boundary) site visit last week. Met with the owner. Mr Brockhurst has invited councillors and their partners to attend on an evening suitable to them in the New Year for a tour through the property.

Council were in agreeance and asked that the Community Services Manager contact Mr Brockhurst to arrange some suitable dates in late January or February of 2009.

Community Services Manager left the meeting at 4.04pm.

**A96 WALGA AVON MIDLAND ZONE MEETING MINUTES**

FILE REFERENCE: A1.8.1.2  
REPORT DATE: 3<sup>rd</sup> December 2008  
APPLICANT/PROPONENT: Not applicable  
OFFICER DISCLOSURE OF INTEREST: Nil  
PREVIOUS MEETING REFERENCES: Nil  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: Minutes of WALGA Avon Midland Zone Meeting of 21  
November 2008

**PURPOSE OF REPORT:** To present the minutes of the November 2008 WALGA Avon Midland Country Zone meeting to the Shire of Victoria Plains Council for information.

**BACKGROUND:** The Shire of Victoria Plains is a member of the Western Australian Local Government Association (WALGA) Avon Midland Country Zone which holds meetings bi-monthly. The minutes of each meeting are to be presented to Council to provide details of items being raised and discussed at the meeting for those Councillors not involved.

**COMMENT:** A meeting of the Avon Midland Country Zone of WALGA was held in on the 21<sup>st</sup> November 2008 in Calingiri and the minutes are attached for Councils attention.

The next meeting of the Avon Midland Country Zone of WALGA is the Annual General Meeting to be held on the 26<sup>th</sup> March 2009 in Dalwallinu at 4.00pm.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 324/08**

**Moved Cr Brennan seconded Cr Smith that the minutes of the meeting of the Avon Midland Country Zone of WALGA held on the 21<sup>st</sup> November 2008 in Calingiri are received.**

**MOTION PUT & CARRIED 7/0**

**A97**

**BE ACTIVE COORDINATOR'S REPORT**

FILE REFERENCE: RC1.5

REPORT DATE: 3<sup>rd</sup> December 2008

APPLICANT/PROPONENT: Not applicable

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Harry Hawkins - Chief Executive Officer

ATTACHMENTS: November 2008 Be Active Co-ordinator Report

**PURPOSE OF REPORT:** To present the December 2008 Be Active Co-ordinator report to the Shire of Victoria Plains Council for councillor information.

**BACKGROUND:** The Shire of Victoria Plains is an active member of the Central Midlands Be Active scheme which now comprises of the Shires of Moora and Victoria Plains only.

**COMMENT:** The Be Active co-ordinator Jenny O'Brien has compiled a report of her recent and future activities to keep the Moora and Victoria Plains Council's informed of the projects that she has been working on. That report is attached.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 325/08**

**Moved Cr Smith seconded Cr Kelly that the November 2008 Be Active Co-ordinator's report is received.**

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 326/08**

**Moved Cr Smith seconded Cr Lovelock that Cr Brennan and Cr Erickson be allowed to remain in chambers and take part in voting during discussions on the Local Community Infrastructure Program Item.**

**MOTION PUT & CARRIED 5/0**

**A98 REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM**

FILE REFERENCE: F1.11.1

REPORT DATE: 25<sup>th</sup> November 2008

APPLICANT/PROPONENT: Not applicable

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: Nil

AUTHOR: Harry Hawkins - Chief Executive Officer

ATTACHMENTS: Program Guidelines

**PURPOSE OF REPORT:** To advise Council of the guidelines for the Regional and Local Community Infrastructure Program and any submissions received to enable them to be considered for funding to allow details of projects selected to be forwarded to the Department of Infrastructure, Transport, Regional Development and Local Government (the Department) by the 30<sup>th</sup> January 2009 deadline.

**BACKGROUND:** At the Mayors and Presidents meeting in Canberra on the 18<sup>th</sup> November 2008 to celebrate the first meeting of the Council of Local Governments the Prime Minister Kevin Rudd and Minister Anthony Albanese announced the allocation of the \$300m Regional and Local Community Infrastructure Program (RLCIP) to be distributed to local governments and to be

spent on community infrastructure by the 30<sup>th</sup> September 2009. The funding is split into two groups with \$250m to be allocated with a minimum allocation of \$100,000 to each Council. The remaining \$50m is reserved for larger regional projects with a minimum grant of \$2m.

**COMMENT:** The Shire of Victoria Plains, along with most Wheatbelt shires has been allocated the minimum \$100,000 from the RLCIP and Councillors and community groups have been asked to nominate projects that fit the guidelines on the basis that \$25,000 would be allocated to each ward to spread the benefit throughout the shire. The Department has been contacted and they are happy to receive any number of submissions that make up the \$100,000 allocated to the shire. It is submissions for the minimum \$2m funding for larger regional projects from the \$50m pool that have to be for one project only.

Ray Hadlow and WALGA have confirmed that for the funding to be spent without affecting our untied general purpose grants it should be on projects that are considered to be capital and would stand auditing as a capital project. An example has been given where a Local Government with a history of spending \$50,000 pa on work around the aquatic centre normally reports this as maintenance. In 2008-09 expenditure from the RLCIP is Classified as Renewal (capital) and then maintenance again from 2009-10 onwards. This may lead to problems both with RLCIP compliance and the Local Government Grants Commission assessment of income.

The attached submissions are those received at the date of finalising this report and more may be tabled at the meeting as some organisations are having trouble putting submissions together with so many members of the communities involved in harvesting activities. The timeline is short however it has to be to allow projects to be assessed and put together in the required format by staff after initial consideration by Council and still meet the submission timeframe of the 30<sup>th</sup> January 2009 set by the Department.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

To have projects costed to total exactly \$100,000 would be impossible therefore there may be some top up funding required to complete some submitted projects.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**STAFF RECOMMENDATION**

Moved Cr Brennan seconded Cr Young that

1. The \$100,000 grant received from the Federal Governments Regional and Local Community Infrastructure Program be allocated to communities in the Shire of Victoria Plains on the basis of \$25,000 per ward subject to suitable submissions received from each ward and no ward is guaranteed full funding.
2. Submissions considered suitable and desirable for funding under the Regional and Local Community Infrastructure Program at this meeting be further evaluated and assessed by shire staff and brought back to the January 2009 meeting for final approval prior to submission to the commonwealth Department of Infrastructure, Transport, Regional Development and Local Government for funding.
3. To ensure the best value for money is obtained from this program that submissions received after this December 2008 ordinary meeting are not excluded from consideration for funding although preference will be given to projects that have been presented early and have undergone evaluation and assessment by shire staff.

**AMENDMENT TO RECOMMENDATION**

Moved Cr Kelly seconded Cr Lovelock that \$100,000 be divided on the basis of \$20,000 per ward with a \$20,000 allocation to New Norcia.

**MOTION PUT & LOST 2/5**

*Spoke Against Amendment*

Cr Young

Voting on the amendment is voting on submissions or projects Council are unsure of.

Cr Smith

New Norcia do not contribute rate payments based on the townsite. Ex gratia rates are paid on farm land. VP Ratepayers may have an objection in providing New Norcia with ratepayer funds.

Cr Kelly

Allocation should lay on the table until full details of submissions are investigated.



Cr Young

Section 1 – ok

Section 2 – add 'group who have lodged applications should be contacted' to advise them of the split of allocation.

General discussion was held regarding the basis of allocation of funds e.g. ward, per capita, project submissions etc.

**RESOLUTION 326/08**

**Moved Cr Brennan seconded Cr Young that:**

- 1. The \$100,000 grant received from the Federal Governments Regional and Local Community Infrastructure Program be allocated to communities in the Shire of Victoria Plains on the basis of \$25,000 per ward subject to suitable submissions received from each ward and no ward is guaranteed full funding.**
- 2. Submissions considered suitable and desirable for funding under the Regional and Local Community Infrastructure Program at this meeting be further evaluated and assessed by shire staff and brought back to the January 2009 meeting for final approval prior to submission to the commonwealth Department of Infrastructure, Transport, Regional Development and Local Government for funding.**
- 3. To ensure the best value for money is obtained from this program that submissions received after this December 2008 ordinary meeting are not excluded from consideration for funding although preference will be given to projects that have been presented early and have undergone evaluation and assessment by shire staff.**

**MOTION PUT & CARRIED 6/1**

**A99 TOURISM SIGNAGE**

FILE REFERENCE: ES2.5

REPORT DATE: 10<sup>th</sup> December 2008

APPLICANT/PROPONENT: Cr Steven Young

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: February 2008

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Quote for sign

**PURPOSE OF REPORT:** To advise Council of the quote received for the replacement of tourism signs and to seek a contribution to upgrade and repair the existing signs in each town as required.

**BACKGROUND:** The tourism sign in Calingiri is badly faded and unreadable and it was raised by a central ward Councillor that perhaps other towns had similar problems with their signs. The signs were to be checked and the Victoria Plains Tourism Association (VPTA) was to be contacted to see if they have any funds available for the upgrade.

**COMMENT:** The tourism sign in Calingiri is badly faded and unreadable and it was raised by a central ward Councillor that perhaps other towns had similar problems with their signs. The state of the tourism sign in Calingiri was raised as a late item at the February 2008 ordinary meeting and since then there has been several comments raised at meetings with no decisions made. Councillor Young obtained a quote to have a new sign prepared at a cost of \$1,496 including art work and \$1,246 for any additional signs which will not incur the artwork charge.

The VPTA has been contacted to see if they have funds available to contribute to replacing the signs however no response has been received.

To progress the upgrade of the tourism signs it is recommended that the shire make a contribution towards the cost and this could be done by transferring some of the \$30,000 allocated in the budget for connecting power to the Mofflin Street land which is unlikely to be required this financial year to the upgrade of tourism signs.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

A transfer of budget funds would be required to fund the project

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 327/08**

**Moved Cr Smith seconded Cr Brennan that subject to a positive response from the Victoria Plains Tourism Association Council agree to transfer up to \$6,000 from the Mofflin Street Power budget to fund the cost of upgrading tourism signs in the Shire of Victoria Plains.**

**MOTION PUT & CARRIED 7/0**

**A100 VICTORIA PLAINS COMMUNITY GYM PROPOSAL**

FILE REFERENCE: RC5.1  
REPORT DATE: 6<sup>th</sup> November 2008  
APPLICANT/PROPONENT: Jenny O'Brien - Be Active Co-ordinator  
OFFICER DISCLOSURE OF INTEREST: Nil  
PREVIOUS MEETING REFERENCES: 755/07, 122/08, 233/08, 234/08, 235/08  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Nil

**PURPOSE OF REPORT:** To provide details of the equipment wanted in the Victoria Plains Gym by paid up members and allow a decision to be made on the approval of the proposal.

**BACKGROUND:** The Be Active co-ordinator on behalf of some shire residents put together a proposal for a gym to be set up in the Calingiri Recreation Hall. The proposal was brought back to Council in April 2008 and conditional approval was given at that meeting. During discussions at the October 2008 ordinary Council meeting it was requested that Ms O'Brien attend the November meeting to answer questions on the Shire of Moora and proposed Shire of Victoria Plains gyms.

**COMMENT:** The Be Active coordinator attended the November meeting and answered Councillors queries in relation to the proposal and it was indicated that a decision should be made at the December 2008 meeting to allow the gym, if approved, to open in February 2009 the start of the busiest time of the year.

A portion of the \$2,000 set up costs allocated in April 2008 has been spent on securing the concertina door to restrict access from the main hall and installation of a telephone point in accordance with the risk management plan.

Paid up members of the gym have been asked to provide details on what equipment they would like to see and use at the Victoria Plains gym and the list is as follows;

- Treadmill(s)
- Exercise Bike
- Recumbent Exercise Bike
- Elliptical
- Multi Function Gym
- Rowing Machine

- Weight Benches
- Weight Sets
- Speed Ball
- Boxing Bag
- Focus Pads and Gloves
- Fitness Mats
- Exercise Balls
- Steppers
- Skipping Ropes
- Cupboard (to secure small equipment)
- Small Trampolines

This list is based on internet research of household quality equipment and some items listed separately on this list are included on the three function machine included in the list of commercial equipment recommended by the Be Active coordinator. Insurance and Risk Management implications need to be taken into account in considering the purchase of equipment. The Shires Risk Management coordinator from Local Government Insurance Services has indicated that while some equipment needs to be of commercial quality other pieces such as weights, exercise bikes and treadmills may not need to be of such quality as the risk of injury should something fail is minimal. He has suggested a mix and match approach if we need to contain costs. As well as cost the durability of equipment also needs to be taken into account when deciding what equipment to buy.

Calingiri community members who are paid up members of the proposed gym, including the local store owners, have committed to promoting and marketing the gym to ensure that it remains viable for the foreseeable future. The gym would also be marketed to the other communities in the shire through the newsletter and other avenues.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

Physical activity would lead to a healthier more productive community

➤ **Social**

A community gym would be another venue where shire residents can get together in a social atmosphere without alcohol.

**FINANCIAL IMPLICATIONS:**

The gym would be set up on a user pays membership basis however there are advantages in paying for the equipment from reserve funds and recouping this from memberships. Should membership wane the unrecouped outlay could be recovered from the sale of equipment.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 328/08**

**Moved Cr Smith seconded Cr Brennan that**

- 1. Approval is given for the commencement of an unsupervised Victoria Plains Community Gym in the squash court area of the Calingiri Recreation Hall on the 2<sup>nd</sup> February 2009.**
- 2. That a maximum of \$20,000 be allocated from the Infrastructure reserve for the purchase of equipment on a mix and match of commercial and household quality basis.**
- 3. That membership fees are set at \$30.00 per month per member plus a \$100 refundable key deposit with three month, six month and group memberships offered at discounted rates.**
- 4. That if usage falls away in Calingiri then Council should look at moving the equipment to another town within the shire.**

**MOTION PUT & CARRIED 6/1**

Cr Lovelock requests that written information be received from Councils insurers regarding insurance cover of the gymnasium equipment required.

Chief Executive Office to contact Councils insurers to confirm.

Cr Young commented that billing should be at 6 and 12 monthly intervals not monthly.

Chief Executive Officer to review this information.

## 10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

### 11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 12 CONFIDENTIAL ITEMS

Nil

### 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

#### **RESOLUTION 329/08**

**Moved Cr Smith seconded Cr Brennan that new business of an urgent nature be introduced to Council.**

#### **13.1 A101 DRAINAGE PROPOSAL – NEW NORCIA (MARTINDALE)**

FILE REFERENCE: T1.14  
REPORT DATE: 15<sup>th</sup> December 2008  
APPLICANT/PROPONENT: Department of Agriculture and Food  
OFFICER DISCLOSURE OF INTEREST: Nil  
PREVIOUS MEETING REFERENCES: 54/08 February 2008  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: Notice of intent to drain

**PURPOSE OF REPORT:** To advise Council that a notice of intent to drain has been received and to provide them with details included in the notice to enable any comment to be made as per the requirements of the Department of Agriculture and Food and the Commissioner of Soil and Land Conservation.

**BACKGROUND:** The Soil and Land Conservation Regulations 1992 require an owner or occupier of land to notify certain types of drainage to the Commissioner of Soil and Land Conservation. The Commissioner as a part of the assessment process must contact the Local Government for comment. The deadline for comment is 7<sup>th</sup> January 2009.

A proposal to sink culverts on Yenart and Newdale Roads was considered by Council in February 2008 and a part of the drainage proposed involves directing additional water flows to these culverts.

**COMMENT:** Martindale Pty Ltd has lodged with the Commissioner of Soil and Land Conservation a notice of intent to drain in relation to their properties on Yenart Road New Norcia. The drainage proposed consists of three separate drains and two will direct water flows into existing creeks/waterways and have an effect on downstream neighbours with the third terminating on Martindale property. All neighbouring land owners except for Max McQuoid have signed a neighbour's comment form indicating that they have no objection to the drainage.

Mr McQuoid's property is at the northern side of a culvert on Yenart Road where one part of the drainage is planned to flow. Mr McQuoid was contacted by the shire for comment in preparing this report and he is opposed to the drainage on the grounds that;

- He may in the future be held responsible, and have a liability, for any downstream damage caused by drainage that he has supported and been a part of.
- He has a salt problem in the part of his property that will be affected by the drainage and does not want any additional water adding to his problem.
- He does not believe that any alternatives have been or will be considered to solve the water problem before pushing ahead with the drainage.
- Drainage has not worked in other situations that he is aware of and has in fact made a bad situation worse; and
- The Martindale Farm Manager has not been prepared to listen to his suggestions.

Martindale have indicated on the checklist, (part 10 of the notice of intent form), that they have spoken to the Shire of Victoria Plains CEO however their only contact has been in relation to the earlier proposed culvert works on Yenart and Newdale Roads in March or April this year with very little discussion on the drainage. In that contact they were advised that Council did not necessarily oppose the drainage and upgrade of the culverts concerned however they would not contribute to the cost as resolved at the February 2008 meeting.

The potential for road damage due to proposed drains directing additional water to culverts on Newdale and Yenart Roads is the only area of concern to the shire.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Soil and Land Conservation Regulations 1992

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**STAFF RECOMMENDATION**

That Council advise the Department of Agriculture and Food that they have no objection to the proposed drainage subject to the following comments;

1. There being no adverse effect to the road surface on Yenart and Newdale Roads caused by the additional water directed to culverts.
2. That any work required on Yenart or Newdale Roads or culverts' crossing these roads as a part of this drainage is at the expense of Martindale Pty Ltd.
3. That Martindale and Max McQuoid hold further talks to see if a compromise position can be reached.

**AMENDMENT TO RECOMMENDATION**

Moved Cr Kelly seconded Cr Brennan that point 3 from the original recommendation be removed.

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 330/08**

Moved Cr Kelly seconded Cr Brennan that Council advise the Department of Agriculture and Food that they have no objection to the proposed drainage subject to the following comments;

1. There being no adverse effect to the road surface on Yenart and Newdale Roads caused by the additional water directed to culverts.
2. That any work required on Yenart or Newdale Roads or culverts' crossing these roads as a part of this drainage is at the expense of Martindale Pty Ltd.

**MOTION PUT & CARRIED 7/0**

**14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 5.30pm

Signed this 20<sup>th</sup> day of January 2009

Presiding Member .....