



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 16 th November 2010
At	Council Chambers, Calingiri
Commencing	1.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr M Anspach	West Ward (from 1.00pm to 4.08pm)
	Cr J Kelly	West Ward (from 1.24pm to 4.44pm)
	Cr N Smith	East Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward (from 2.23pm to 4.44pm)
	Cr S Young	Central Ward
Leave of Absence	Cr D Lovelock	West Ward
	Cr J Brennan	Central Ward

Apologies: Nil

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works and Services Supervisor:	Mr S Willcocks (from 1.00pm to 2.22pm, 3.25pm to 4.44pm)
Executive Assistant:	Mrs F Watson (from 1.00pm to 3.00pm, 3.05pm to 4.44pm)

Visitors: Mr M Stock (from 1.00pm to 1.24pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Mr Stock put forward various issues to the President and CEO and asked the following questions.

Q – Where in the rules is the requirement to take a building away under a special licence?

Q – A building at risk of being taken away because it does not have a full building licence may have \$100,000 taken off the sale price?

Cr Kelly entered the meeting at 1.24pm.

Mr Stock left the meeting at 1.24pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 212/2010

Moved Cr Smith seconded Cr Johnson that the minutes of the Ordinary Meeting held 19th October 2010 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 6/0

RESOLUTION 213/2010

Moved Cr Young seconded Cr Smith that the minutes of the Special Meeting held 27th October 2010 be confirmed as a true and correct record of the proceedings; and

That the minutes of the Resource Sharing Committee Meeting held 12th November 2010 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED EN BLOC 6/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr Erickson
Attended Biosolids Meeting. Possibly two more to be held.

Attended Waste Management Site Meeting. Neville Hale, Lynette O'Reilly. In the process of appointing a consultant. A coordinator is required. Rachael Wamsley is the likely coordinator.
Attended the NACC AGM.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach

Attended funeral of Fred Rogers – past President and Councillor of the Shire of Victoria Plains.

Cr Johnson

Attended NACC AGM.

Cr Young

Attended and reported on the Shared Resources Committee meeting held on Friday 12th November 2010 in New Norcia.

Chief Executive Officer

Senior officers meeting held at CH this morning Building staff has agreed to attending Victoria Plains 10am to 2pm each Wednesday and carry out site inspections if necessary from 2pm to 4pm.

Cr Kelly

Gillingarra Sport & Rec held meeting recently. Kitchen and sports area have been upgraded and cleaned. Toilets at hall are functioning and toilets at school complex are there with further work to be carried out.

Invited to New Norcia last weekend for parish meeting with regard to church buildings in outposts (Calingiri, Yerecoin, Gillingarra etc).

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 214/2010

Moved Cr Kelly seconded Cr Johnson that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 6/0

10.5 Plant and Works Status Report

RESOLUTION 215/2010

Moved Cr Young seconded Cr Smith that the items in the Plant and Works Status Report detailed below be noted.

MOTION PUT & CARRIED 6/0

Item No	Report Details	Plant and Works Action Required	Status
W15	Works and Services Supervisors Report	Nil. Report received	Complete

10.5 PLANT AND WORKS

This month's Works Supervisors report has been placed in the Elected Members Information Bulletin.

Various road issues and problem areas were raised by councillors and addressed by the works supervisor.

W16 Purchase of New Front End Loader

FILE REFERENCE: T2.2
REPORT DATE: 10th November 2010
APPLICANT/PROPONENT: Works Supervisor - Shayne Willcocks
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Quotes and Specifications (under separate cover)

PURPOSE OF REPORT

To provide Council with loader details and quotes for the purchase of a new Front End Loader to enable a decision to be made.

BACKGROUND

Council has included in its Municipal Budget for 2010 – 2011 the purchase of a new Front End Loader and as per policy 6.5.5(b) the quotes need to be referred to Council for approval.

A budget allocation of \$320,000 less a trade in allowance of \$40,000 giving a change over cost of \$280,000 has been made.

COMMENT:

The shires Front End Loaders have a change over parameter of 7 years or 5,000hrs and the loader due to be changed over is the Cat 936E which was purchased second hand as a part of the purchase of the tree lopper in January 2003. This loader is a 1995 model and currently has 9,506hrs on the metre. Recent service reports show the presence of metal in the oil indicating that significant and costly drive train or engine failure may be approaching.

The new loader sought is a CAT 950 or equivalent in other brands and is a larger machine than the 936 being traded. The larger loader is required to support the proposed use of the machine in gravel pits and heavier roles than the current loader is capable of. Now that the AgLime route construction is coming to an end the emphasis on road works will be to upgrade and resheet gravel roads to prolong their life and increase safety for road users requiring considerable work in gravel pits. The larger loader will enable this gravel pit work to be undertaken with less reliance on contractors and with the side tip trailer quicker loading and turn around times leading to increased productivity. These loaders are the largest that can be driven on the road and do not need to be floated.

Quotes have been obtained from dealers on the WALGA preferred supplier panel therefore no tender will be required for the purchase and Council can make a decision based on the information in the quotes before it.

Dealer	Make and Model	Bucket Size	Net Power	Change over \$
Westrac CAT	CAT 950H	2.9m ³	147 kW	262,500
Hitachi Construction Aust	Hitachi ZW220	3.4m ³	164 kW	210,000
Hitachi Construction Aust	John Deere 644K Z-Bar	3.3m ³	138 kW	225,000
CJD Equipment	Volvo	3.0m ³	169 kW	279,468
Komatsu	Komatsu WA380	3.6m ³	143 kW	266,883

All quotes are excluding GST and are for a basic machine with no extras or attachments as the Manitou Loader has many attachments and can be used to complete most tasks not planned to be undertaken with the new loader. The only non standard equipment required is a weighing system.

The CAT 950H although the most expensive is the preferred option as the Works Supervisor has purchased a computer program that enables the downloading of operating data and diagnostics for engine components that allows for fault finding and minor adjustments with telephone support from Westrac technicians. This program was purchased for the CAT grader but is compatible with the 950H Loader. Caterpillar products generally hold their value better than most of the other brands and the extra cost up front is

returned at trade in. All quotes received are within the budget allocation.

POLICY REQUIREMENTS: Policy 6.5.5 among other things states that Council delegates authority to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council provided that purchases are made in accordance with Councils Purchasing and Tendering Policy and subject to the net changeover cost being within budget allocations. All other items of plant purchased shall be put before the Works Committee for recommendation to full Council. All purchases shall be in accordance with Councils adopted Purchasing and Tender policy.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic requirements related to this item.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

Increased works productivity will lead to better condition roads which leads to greater productivity for other activities within the shire.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The purchases will be funded from the Plant Replacement Reserve

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Cr Anspach

Requested information on a CAT 938 loader, as he believes that model will do the work required by the works section. Further info required on bucket size etc.

Cr Smith

Would like to see prices on a smaller loader, but would prefer the CAT loader if comparisons on specs and prices is of no real benefit to the shire.

Cr Johnson

Spoke on various issues, machine power, price, daily productivity.

STAFF RECOMMENDATION

That Council:-

- 1. Authorise the purchase of a new Caterpillar 950H Front End Loader from Westrac CAT for a change over price of \$262,500 excluding GST as per their quote 26298A dated 9th November 2010, and**
- 2. That the purchases are funded from the Plant Replacement Reserve.**

LEFT ON THE TABLE

The item was left on the table to allow the Works Supervisor to obtain further information on models and specifications.

Cr Kelly requested that a demonstration of the preferred loaders be organised.

Works Supervisor left the meeting 2.22pm

RESOLUTION 216/2010

Moved Cr Smith seconded Cr Young that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 6/0

Cr Holmes entered the meeting at 2.23pm.

10.1 Finance

10.1 FINANCE

F33 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 5th November 2010
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: October Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during October 2010.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 217/2010

Moved Cr Smith seconded Cr Young that the payments made during October 2010 as per the attached listing amounting to \$297,387.03 for creditor payments and \$76,806.45 for payroll payments giving an overall total of \$356,193.48 be endorsed.

MOTION PUT & CARRIED 7/0

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**Shire of Victoria Plains
Creditor & Payroll Payments for the month of October 2010**

Chq/EFT	Date	Name	Description	Amount
9532	07/10/2010	TELSTRA CORPORATION LTD	Telephone Charges	-1309.95
9533	07/10/2010	CHEFMASTER AUSTRALIA	Domestic Products	-603.40
9534	07/10/2010	CORPORATE EXPRESS AUSTRALIA LTD	Stationery	-45.53
9535	07/10/2010	BROOKS HIRE SERVICE PTY LTD	Hire M/Tyre Roller for Road Maintenance August 2010	-5746.40
9536	07/10/2010	S & S FREESTONE TRANSPORT	Hire Excavator for new pit at Bolgart Refuse Site	-3019.50
9537	07/10/2010	STAR TRACK EXPRESS	Freight Charges	-124.21
9538	07/10/2010	BOLGART TRADERS	Papers, Postage & Refreshments for Council for Sept 2010	-776.74
9539	07/10/2010	AVON WASTE	Refuse Removal Services August 2010	-2424.28
9540	07/10/2010	LANDGATE	Rates Value Charges	-55.00
9541	07/10/2010	SHIRE OF VICTORIA PLAINS	Housing Bond Reimbursement ex Trust Bank	-220.00
9542	07/10/2010	COURIER AUSTRALIA	Freight Charges	-198.48
9543	07/10/2010	CALINGIRI PROGRESS ASSOCIATION	Wild Flower Walk Reimbursement	-2112.50
9544	07/10/2010	WHEATBELT TYRES	Replace 2 tyres on PWV36	-459.00
9545	07/10/2010	BOLGART RURAL MERCHANDISE	Bolgart C/Park & Aged Units Maintenance	-54.46
9546	07/10/2010	VICTORIA PLAINS MECHANICAL SERVICES	Service and minor repairs to PTK12	-390.83
9547	07/10/2010	IT VISION AUSTRALIA PTY LTD	Payroll Leave Course and Landgate Mapping update	-506.00
9548	07/10/2010	ARM SECURITY	Bendigo Security Monitoring Oct to Dec 2010	-100.10
9549	07/10/2010	RB MOTORS (GOOMALLING)	Replace Construction Vehicle Ute PWV36	-35580.00
9550	07/10/2010	SHIRE OF NORTHAM	Contribution - Regional Waste Site	-10000.00
9551	07/10/2010	GALVINS PLUMBING SUPPLIES	Building Maintenance supplies & Taps for 16 Yulgering Road	-723.10
9552	07/10/2010	WESTRAC PTY LTD - PARTS	Service on PGR9 & PLR5	-3397.09
9553	07/10/2010	STILLITANO'S HOME HARDWARE & BUILDING CENTRE	Building Maintenance consumables	-144.67
9554	07/10/2010	JTAGZ PTY LTD	Dog Tags for 2011-2015	-341.00
9555	07/10/2010	HI-TEC ALARMS	Installation of C.C.T.V. System admin upgrade	-5047.90
9556	07/10/2010	WALLIS COMPUTER SOLUTIONS	Set up Shared CEO Computer & Email - Calingiri & Chittering 50/50	-6881.38

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9557	07/10/2010	INTELLIGENT IP COMMUNICATIONS PTY LTD	Internet charges for Admin & Depot	-159.95
9558	07/10/2010	CAROLYNNE HAIGH	Cleaning charges for Sept 2010	-1593.00
9559	07/10/2010	REBECCA STONE	Paint exterior of Calingiri Aged Unit No 2 & No 3	-1650.00
9560	07/10/2010	DORMA AUTOMATICS PTY LTD	Install Automatic Sliding Doors - Admin	-10994.50
9561	07/10/2010	JOSCELYN BEVERLEY PERCY	Rates refund	-269.63
9562	07/10/2010	SHIRE OF CORRIGIN	Long Service Leave for past employee	-1207.91
9563	07/10/2010	WESTERN AUSTRALIA TREASURY CORPORATION	Loan Repayment No 72	-5400.92
9564	07/10/2010	SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursement	-473.90
9565	14/10/2010	WALG SUPER PLAN	Superannuation contributions	-6242.21
9566	14/10/2010	SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 13/10/10	-3317.50
9567	14/10/2010	WESTSCHEME PTY LTD	Superannuation contributions	-121.26
9568	14/10/2010	HEALTH INSURANCE FUND	Payroll deductions	-111.75
9569	14/10/2010	CARE SUPER	Superannuation contributions	-121.26
9570	19/10/2010	SYNERGY	Electricity Charges	-250.35
9571	19/10/2010	CORPORATE EXPRESS AUSTRALIA LTD	Stationery	-423.28
9572	19/10/2010	LOCAL GOVERNMENT MANAGERS AUSTRALIA	2010-11 LGMA Corporate Membership - Small Local Government Fee	-740.00
9573	19/10/2010	NC & F WATSON	Cart limestone for roadbase on - Calingiri / New Norcia Road	-1959.85
9574	19/10/2010	CJD EQUIPMENT PTY LTD	Repairs on PLR2 - Loader	-1041.37
9575	19/10/2010	STAR TRACK EXPRESS	Freight Charges	-288.75
9576	19/10/2010	CALINGIRI TRADERS	Cleaning materials & fertiliser	-225.35
9577	19/10/2010	AVON WASTE	Refuse Removal Services for Sept 2010	-3049.05
9578	19/10/2010	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of October 2010	-352.80
9579	19/10/2010	HILLS FIRE EQUIPMENT SERVICE	Fire Extinguisher certification & Vehicle Brackets for Plant	-577.50
9580	19/10/2010	WHEATBELT TYRES	Repair tyre on PGR8 Grader and New Tyre PTK14	-606.85
9581	19/10/2010	COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier	-685.72
9582	19/10/2010	JOLLY & SONS PTY LTD	Parts for Mower - PSP2	-72.24
9583	19/10/2010	VICTORIA PLAINS MECHANICAL SERVICES	Supply condition report on Multi Tyred Roller - PRO7	-185.46
9584	19/10/2010	UHY HAINES NORTON (WA) PTY LTD	Audit Cert Roads to Recovery 30-6-10	-550.00
9585	19/10/2010	CUTTING EDGES	Curved cutting edges for Volvo Grader - PGR8	-871.20

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9586	19/10/2010	IT VISION AUSTRALIA PTY LTD	Remote Patch Implementation	-187.00
9587	19/10/2010	WA LOCAL GOVERNMENT ASSOCIATION	Roman 11 Subscription	-6149.32
9588	19/10/2010	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	FESA ESL Contribution 2010/11	-28500.00
9589	19/10/2010	RB MOTORS (GOOMALLING)	Floor Mats for PWV47	-90.00
9590	19/10/2010	MEY EQUIPMENT	Fertiliser spreader	-366.00
9591	19/10/2010	NEAT N TRIM UNIFORMS PTY LTD	Uniform Order admin staff	-199.00
9592	19/10/2010	SMALL BUSINESS CENTRE CENTRAL COASTAL	Small Business funding allocation 2010-11	-3850.00
9593	19/10/2010	KLEENHEAT GAS	Yearly Gas Bottle Rental Charges - 2010-11	-56.00
9594	19/10/2010	NORTHAM CARPETS PTY LTD	Install new carpet at Calingiri Hall	-1935.00
9595	19/10/2010	OVERLAND FREIGHT	Freight Charges - Limestone to Yerecoin Primary (Reimbursable)	-8286.69
9596	19/10/2010	MUCHEA GRADING CONTRACTORS	Hire Plant & Operator for Maintenance Grading Sept 2010	-17446.00
9597	19/10/2010	RB MOTORS PTY LTD (WONGAN HILLS)	Service on Ford Ranger - PWV45	-301.11
9598	19/10/2010	VP WATER (DB & MD SMITH)	Hire Water Cart - Batty Bog Rd for detour of Gillingarra Glentromie Rd	-1285.62
9599	19/10/2010	LGIS RISK MANAGEMENT	Avon Central Midland Co-Coordinator Fee - 1-7-10 to 31-12-10	-3034.90
9600	19/10/2010	GEOFABRICS AUSTRALASIA PTY LTD	Supply Geo fabric for - Calingiri / Goomalling Road	-980.10
9601	19/10/2010	DUN DIRECT PTY LTD	Supply 1500 lt Unleaded & 11000 lt Diesel bulk fuel	-14610.00
9602	19/10/2010	WESTERN ROVERS MOTORHOME CLUB	Refund Bolgart Hall Bond ex Trust Bank	-200.00
9603	19/10/2010	DEPARTMENT OF PREMIER & CABINET	Advertising 17-9-10 Local Plan Strategy	-152.40
9604	19/10/2010	REBECCA STONE	Paint Exterior of Calingiri Aged Unit No 4	-1040.00
9605	19/10/2010	CT MANAGEMENT GROUP PTY LTD	20% Progress Claim No 1 - Forward Capital Works Plan	-6930.00
9606	19/10/2010	WA LIMESTONE	Supply 140 Tonne Limestone - Calingiri / New Norcia Road	-965.91
9607	19/10/2010	AVON CONCRETE	Supply culverts for Gillingarra Glentromie Road - First Claim	-43225.60
9608	19/10/2010	CANCELLED CHEQUE	Cancelled Cheque	0.00
9609	19/10/2010	FORESTHILLS ELECTRICS PTY LTD	Location of Telstra Cables in Calingiri & Bolgart	-946.00
9610	22/10/2010	CALINGIRI P & C ASSOCIATION	Reimbursement for Millennium Kids Camp	-4257.00
9611	28/10/2010	WALG SUPER PLAN	Superannuation contributions	-6144.48
9612	28/10/2010	SHIRE OF VICTORIA PLAINS	Cash Wages week ending 27/10/10	-3771.15
9613	28/10/2010	WESTSCHEME PTY LTD	Superannuation contributions	-121.26
9614	28/10/2010	HEALTH INSURANCE FUND	Payroll deductions	-111.75
9615	28/10/2010	CARE SUPER	Superannuation contributions	-121.26

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9616	28/10/2010	ASGARD SUPERANNUATION	Superannuation contributions	-77.30
9617	28/10/2010	SHIRE OF VICTORIA PLAINS	Rates payment from payroll w/e 27/10/10	-241.10
Total Cheque payments for October 2010				-279387.03
	14/10/2010	EFT Payment for Wages W/E 13/10/10		-38792.72
	28/10/2010	EFT Payment for Wages W/E 27/10/10		-38013.73
Total Wages EFT payments for October 2010				-76806.45
Total Payments for October 2010				-356193.48

F34 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 5th November 2010
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial reports for the month of October 2010

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st October 2010 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for October 2010 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 797 - Income Statement by Program
Page 798 - Income Statement by Nature and Type
Page 799 - Statement of Financial Activity
Page 800 - Report on Significant Variances
Page 801 - Composition of Net Current Asset Position
Page 802 - Notes on Budget Changes to be made
Page 803 to 822 – Income and Expenditure Detail by Program
Page 823 to 824 – Capital Expenditure – Year to Date
Page 825 – Outstanding Debtors Report
Page 826 to 827 – Bank Reconciliation and Investments Report
Page 827 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st October 2010 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 218/2010

Moved Cr Smith seconded Cr Kelly that the following statements and reports for the month ended 31st October 2010 be received.

Page 797 - Income Statement by Program

Page 798 - Income Statement by Nature and Type

Page 799 - Statement of Financial Activity

Page 800 - Report on Significant Variances

Page 801 - Composition of Net Current Asset Position

Page 802 - Notes on Budget Changes to be made

Page 803 to 822 – Income and Expenditure Detail by Program

Page 823 to 824 – Capital Expenditure – Year to Date

Page 825 – Outstanding Debtors Report

Page 826 to 827 – Bank Reconciliation and Investments Report

Page 827 – Outstanding Rates Report

MOTION PUT & CARRIED 7/0

**Minutes - Ordinary Meeting of Council
16th November 2010**

**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st October 2010**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,000,397	2,021,610	2,500,800	2,500,800
Governance	4,677	4,616	11,886	11,886
Law, Order and Public Safety	23,435	17,942	637,622	167,022
Health	1,914	1,784	6,013	6,013
Education & Welfare				
Housing	19,962	17,232	51,791	51,791
Community Amenities	51,501	52,968	62,804	62,804
Recreation & Culture	8,756	6,128	18,399	18,399
Transport	550,534	546,649	1,177,667	1,276,543
Economic Services	6,731	7,894	20,359	20,359
Other Property & Services	9,727	13,200	78,123	78,123
	<u>2,677,635</u>	<u>2,690,022</u>	<u>4,565,465</u>	<u>4,193,741</u>
Operating Expenditure				
General Purpose Funding	(64,799)	(68,325)	(178,304)	(178,304)
Governance	(119,623)	(122,203)	(289,883)	(289,883)
Law, Order and Public Safety	(49,483)	(52,272)	(140,805)	(140,805)
Health	(24,789)	(32,306)	(94,484)	(94,484)
Education & Welfare	(23,281)	(20,588)	(58,802)	(58,802)
Housing	(38,677)	(41,851)	(127,722)	(127,722)
Community Amenities	(64,436)	(65,068)	(220,224)	(220,224)
Recreation & Culture	(91,830)	(118,571)	(340,472)	(340,472)
Transport	(799,386)	(802,800)	(2,147,558)	(2,147,558)
Economic Services	(30,003)	(38,391)	(112,868)	(112,868)
Other Property & Services	(8,083)	(25,349)	(104,630)	(104,630)
	<u>(1,314,391)</u>	<u>(1,387,724)</u>	<u>(3,815,752)</u>	<u>(3,815,752)</u>
Interest on Borrowings				
Governance	(48)	(395)	(1,583)	(1,583)
Housing	327	(405)	(5,249)	(5,249)
Recreation & Culture	(1,620)	0	(4,671)	(4,671)
Other Property & Services	(75)	(97)	(194)	(194)
	<u>(1,416)</u>	<u>(897)</u>	<u>(11,698)</u>	<u>(11,698)</u>
	<u>\$ 1,361,827</u>	<u>1,301,401</u>	<u>738,015</u>	<u>366,291</u>

**Minutes - Ordinary Meeting of Council
16th November 2010**

**Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 31st October 2010**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,832,895	1,855,503
Grants and Subsidies - Operating	163,091	551,139
Fees and Charges	81,908	194,403
Interest Earnings	33,102	93,000
Other Revenue	18,105	70,783
	<u>2,129,101</u>	<u>2,764,828</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(180,914)	(602,560)
Materials and Contracts	(250,024)	(1,014,460)
Utilities	(14,385)	(44,250)
Depreciation	(574,324)	(1,681,164)
Interest Expenses	(1,416)	(11,698)
Insurance	(134,770)	(145,672)
Other Expenditure	(153,139)	(316,568)
	<u>(1,308,972)</u>	<u>(3,816,372)</u>
	820,129	(1,051,544)
Grants and Subsidies - non-operating	476,548	1,345,550
Profit on Asset Disposals	72,039	83,163
Loss on Asset Disposals	(6,888)	(10,878)
	<u>541,700</u>	<u>1,417,835</u>
NET RESULT	<u>1,361,827</u>	<u>366,291</u>

**Minutes - Ordinary Meeting of Council
16th November 2010**

**Shire of Victoria Plains
Statement of Financial Activity 2009-10
For the period ending 31st October 2010**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	1,998,135	2,021,610	2,470,800	2,470,800	-1.16%
Governance	4,677	4,616	11,886	11,886	1.32%
Law, Order and Public Safety	23,435	17,942	37,022	37,022	30.62%
Health	1,914	1,784	6,013	6,013	7.26%
Housing	19,962	17,232	51,791	51,791	15.84%
Community Amenities	51,501	52,968	62,804	62,804	-2.77%
Recreation & Culture	8,756	6,128	18,399	18,399	42.89%
Transport	76,248	72,364	90,994	90,994	5.37%
Economic Services	6,731	7,894	20,359	20,359	-14.73%
Other Property & Services	9,727	13,200	74,856	74,856	-26.31%
Sub Total	2,201,087	2,215,738	2,844,925	2,844,925	-0.66%
Operating Expenditure					
General Purpose Funding	(64,799)	(68,325)	(178,304)	(178,304)	-5.16%
Governance	(119,672)	(122,598)	(291,467)	(291,467)	-2.39%
Law, Order and Public Safety	(49,483)	(52,272)	(140,805)	(140,805)	-5.34%
Health	(24,789)	(32,306)	(94,484)	(94,484)	-23.27%
Education & Welfare	(23,281)	(20,588)	(58,802)	(58,802)	13.08%
Housing	(38,350)	(42,256)	(132,972)	(132,972)	-9.24%
Community Amenities	(64,436)	(65,068)	(220,224)	(220,224)	-0.97%
Recreation & Culture	(93,450)	(118,571)	(345,143)	(345,143)	-21.19%
Transport	(799,386)	(802,800)	(2,147,558)	(2,147,558)	-0.43%
Economic Services	(30,003)	(38,391)	(112,868)	(112,868)	-21.85%
Other Property & Services	(8,158)	(25,446)	(101,557)	(101,557)	-67.94%
Sub Total	(1,315,807)	(1,388,621)	(3,824,183)	(3,824,183)	-5.24%
Grants for the Development of Assets					
General Purpose Funding	2,262	0	30,000	30,000	
Law, Order and Public Safety	0	0	600,600	130,000	
Transport	474,286	474,285	1,086,673	1,185,550	
	476,548	474,285	1,717,273	1,345,550	
Net Operating Result	1,361,827	1,301,401	738,015	366,291	
Capital Income					
Proceeds from the Sale of Assets	89,936	87,300	303,300	303,300	
Transfer from Reserves	0	10,000	736,689	706,689	
Sub Total	89,936	97,300	1,039,989	1,009,989	
Capital Expenditure					
Governance	(57,921)	(58,512)	(187,124)	(187,124)	
Law, Order and Public Safety	0	0	(604,100)	(133,500)	
Housing	0	0	(13,200)	(13,200)	
Community Amenities	(10,000)	(10,000)	(10,000)	0	
Recreation & Culture	(10,541)	(5,500)	(88,517)	(68,517)	
Transport	(611,155)	(603,633)	(2,551,351)	(2,822,746)	
Economic Services	0	0	(6,600)	(6,600)	
Other Property & Services	0	0	(8,000)	(8,000)	
Transfer to Reserves	199,603	200,000	(640,518)	(468,000)	
Repayment of Loans	(22,841)	(22,841)	(40,380)	(40,380)	
	(512,856)	(500,486)	(4,149,790)	(3,748,067)	
Total Operating + Non-Operating	938,908	898,215	(2,371,786)	(2,371,786)	
Adjust Non-Cash items					
Depreciation	574,324	560,336	1,681,164	1,681,164	
Provisions	(20,782)	0	0	0	
P/L on Sale of Assets	(65,150)	(61,800)	(72,285)	(72,285)	
Surplus / Deficit B/fwd	660,081	762,907	762,907	762,907	
Closing Surplus (Deficit) carried forward	2,087,380	2,159,658	(0)	(1)	

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st October 2010		YTD Var
		\$
Operating Income		
Law Order & Public Safety		
FESA Grant reimbursement for overspend 2009-2010		5,137 FAV
Operating Expenditure		
Health		
Invoices for Health Services ex Goomalling outstanding		6,000 FAV
Recreation & Culture		
Timing differences on Hall and Town Maintenance		25,121 FAV
Economic Services		
Due to dry winter it is not expected to spend the full budget this year for weed spraying		
Timing Differences on Weed and Pest control and Caravan Parks Maintenance		8,388 FAV
Other Property & Services		
Timing differences in anticipated private works		6,097 FAV
Anticipated YTD savings re Engineer costs from Shire of Chittering		10,338 FAV

**Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st October 2010**

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,477,617
Cash - Restricted	1,237,777
Receivables	810,633
Inventories	19,223
Total Current Assets	<u>3,545,251</u>

Less Current Liabilities

Payables	(220,093)
Provisions and Borrowings	(144,106)
Total Current Liabilities	<u>(364,199)</u>

Net Current Assets Position 3,181,052

Less Cash Restricted - Reserves	1,237,777
Less Provisions and Borrowings	(144,106)
Closing Available Funds	<u><u>2,087,380</u></u>

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets</u>	<u>3,181,052</u>	<u>8.73</u>
<u>Current Liabilities</u>	<u>364,199</u>	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
<u>Current Liabilities</u>	<u>364,199</u>	
	<u>2,288,250</u>	<u>6.28</u>
	364,199	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Notes of Budget Changes 2010-11

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$	\$	\$	\$
	Budget Adoption						0
16003	Fire Tender Replacement Grant		Notification ex FESA of vehicles to be replaced during 2010-11		470,600		470,600
40006	Fire Tender Replacement					(470,600)	0
AG0008	AG Lime Route		Budget opening balance adjustment		123,079		123,079
50009	Transfer to Infrastructure Reserve		Budget opening balance adjustment			(123,079)	0
16018	Aglime Income		Workload Adjustment			(98,877)	(98,877)
AG0008/AG0123	2010-2011 Budget adjustment		Workload Adjustment		148,316		49,439
50009	Transfer to Infrastructure Reserve		Workload Adjustment			(49,439)	0
							0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
50056	Transfer from Refuse Site Reserve	173/10	Regional Waste Disposal Contribution		10,000		10,000
40136	Contribution to Regional Waste Site	173/10	Regional Waste Disposal Contribution			(10,000)	0
50059	Transfer from Infrastructure Reserve	190/10	Calingiri Sports Club Development		20,000		20,000
40124	Calingiri Sports Pavilion	190/10	Calingiri Sports Club Development			(20,000)	0
10510	FESA ESL Operating Grant		Reimburse 2009-10 overspend		5,137		5,137
							5,137
							5,137

Total \$5,137

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report at as : 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(1,780,630)	(1,803,754)	(1,803,754)	(1,803,754)
	10315	Administrative Fees & Charges			(1,897)	(1,312)	(9,750)	(9,750)
	20300	Rates Collection			1,604	1,464	12,050	12,050
		Total Rates Income / Expenditure			(1,780,924)	(1,803,602)	(1,801,454)	(1,801,454)
General Purpose Grants								
	10325	General Purpose Grants			(124,289)	(124,354)	(497,419)	(497,419)
	16042	RLCIP - 08/09 Project Grants			0	0	(30,000)	(30,000)
	16043	R4R CLGF Grant			(2,262)	0	0	0
		Total General Purpose Grants			(126,550)	(124,354)	(527,419)	(527,419)
Other General Purpose Income								
	10310	Ex Gratia Rates			(52,264)	(51,750)	(51,750)	(51,750)
	10320	Interest Income			(33,102)	(35,400)	(93,000)	(93,000)
	10395	Administration Income - Allocated			(5,952)	(5,040)	(15,128)	(15,128)
	20310	Admin Expenditure Reallocated			63,195	66,861	166,254	166,254
		Total Other General Purpose Income / Expenditure			(28,124)	(25,329)	6,376	6,376
Total General Purpose Funding					\$ (1,935,598)	(1,953,285)	(2,322,496)	(2,322,496)

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(4,677)	(3,960)	(11,886)	(11,886)
		Members Of Council Operating Income						
	20401	Member'S Expenses			2,125	3,250	13,000	13,000
	20402	Member'S Allowances			8,875	8,875	35,500	35,500
	20403	Election Expenses			0	0	0	0
	20404	Conferences & Seminars - Local Government Week			15,707	15,500	15,500	15,500
	20405	Conferences & Seminars - Councillor Training			5,155	5,000	5,000	5,000
	20406	Meeting Costs			1,427	1,500	4,500	4,500
	20407	Delivering Agendas			830	404	1,225	1,225
	20408	Sundry			8,335	10,911	16,933	16,933
	20409	Public Relations			5,882	6,062	21,250	21,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,052	2,053	2,053
	20412	Strategic Plan			12,600	12,600	35,000	35,000
	20413	Asset Management Plan			63	0	0	0
	20420	Admin Expenditure Allocated			49,651	49,444	130,628	130,628
		Members of Council Operating Expenditure			112,725	115,598	280,589	280,589
		Total Members of Council			108,048	111,638	268,703	268,703
Administration								
	10430	Reimbursements			(21,568)	(16,108)	(46,333)	(46,333)
	10431	Commissions			(4,164)	(5,332)	(16,000)	(16,000)
	10432	Administration Charges			217	(712)	(2,150)	(2,150)
	10433	Sundry Income			0	(112)	(350)	(350)
	10434	Rounding			1	0	0	0
	10496	Admin Income Reallocated			25,514	21,608	64,833	64,833
		Administration Operating Income			0	(656)	0	0
	10490	WDV on Assets Sold			22,343	23,000	85,878	85,878
	16001	Geo'S Vehicle - Replacement			0	0	(31,000)	(31,000)
	16002	Mgr Fin Vehicle - Replacement			(15,455)	(16,000)	(44,000)	(44,000)
		Administration (Profit) / Loss on Sale of Assets			6,888	7,000	10,878	10,878
	20430	Salaries & Wages			135,412	138,294	399,507	399,507
	20431	CEO Package			9,415	9,714	26,050	26,050
	20432	DCEO Package			6,053	6,332	18,150	18,150
	20433	Other Staff Costs			1,975	1,832	3,500	3,500
	20435	Computing			21,113	20,230	40,315	40,315
	20436	Insurance			49,755	49,619	57,894	57,894

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Governance								
20437		Staff Recruitment			0	0	3,450	3,450
20438		Staff Training			1,466	3,625	14,500	14,500
20439		Office Building - Operating			3,511	6,086	14,577	14,577
20440		Office Building & Surrounds Maintenance			2,267	712	2,158	2,158
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	1,038	1,448	4,367	4,367
20441		Minor Office Equipment	G001	Admin Buidg Ground Maintenance	0	0	3,000	3,000
20442		Office Consumables			1,940	1,860	5,600	5,600
20443		Telephone			2,141	3,000	9,000	9,000
20444		Postage			1,994	1,744	5,250	5,250
20445		Other Office Expenses			21,060	25,772	61,699	61,699
20446		Conferences, Seminars and Office Training			0	0	0	0
20447		Bank Charges			970	848	2,550	2,550
20448		Audit Fees			500	0	13,950	13,950
20449		Occupational Health & Safety			3,013	3,080	6,250	6,250
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			7,310	6,832	20,500	20,500
20490		Administration Expenditure - Reallocated			(270,874)	(281,028)	(712,517)	(712,517)
		Administration Operating Expenditure			59	0	0	0
40004		Ceo Vehicle Replacement			0	0	70,000	70,000
40005		Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032		Office Furniture			0	0	3,000	3,000
40053		Admin Office & Chambers upgrade - Carport between office			14,908	15,000	20,500	20,500
40069		and chambers, security front door			11,925	10,512	21,024	21,024
40074		Computing upgrade software & hardware			0	0	6,600	6,600
		OHS Upgrade to Shire Buildings			57,921	58,512	187,124	187,124
		Total Administration			64,869	64,856	198,002	198,002
		Total Governance			172,916	176,494	466,705	466,705

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
10510 Operating Grant								
10511 Contributions And Donations								
10512 Fire Prevention Infringements								
		Fire Prevention - Operating Income			(21,758)	(16,284)	(32,570)	(32,570)
20500 Fire Prevention					0	0	0	0
20509 Sandilewood Farm Fire Expenses					15,586	19,329	39,640	39,640
20512 Depreciation Expense					1,840	664	2,000	2,000
		Fire Prevention - Operating Expenditure			767	760	2,280	2,280
					18,193	20,753	43,920	43,920
					0	0	(600,600)	(130,000)
		Bush Fire Brigades			0	0	(600,600)	(130,000)
					0	0	(600,600)	(130,000)
		16003 East Grant - Fire Tender Replacement - New Norcia And Mogumber						
		Bushfire Brigades - Capital Income			13,483	12,709	32,880	32,880
		20510 FESA Fire Truck Expenses			831	1,143	11,679	11,679
		20511 Fire Stations			233	130	211	211
		20511 Fire Stations			114	168	317	317
		20511 Fire Stations			98	160	750	750
		20511 Fire Stations			329	401	880	880
					15,187	14,711	46,717	46,717
		Bush Fire Brigades - Operating Expenditure			0	0	600,600	130,000
		40006 FESA Fire Tender Replacement - New Norcia and Mog			0	0	3,500	3,500
		40128 Freemasons Building - New metre board and rewire			0	0	604,100	133,500
					0	0	604,100	133,500
		Fire Prevention - Capital Expenditure			11,622	19,180	61,566	61,566
					0	(64)	(200)	(200)
		Animal Control			(190)	(270)	(270)	(270)
		10520 Animal Infringements			0	0	7,255	7,255
		10522 Licensing			0	100	100	100
		20520 Animal Compound			310	(234)	6,885	6,885
		20521 Dog Licensing			0	0	0	0
					0	(64)	(200)	(200)
		Total Animal Control			(1,487)	(1,260)	(3,782)	(3,782)
					(1,487)	(1,324)	(3,982)	(3,982)
		Other Law, Order And Public Safety			0	0	1,250	1,250
		10530 Other Income			0	0	0	0
		10595 Administration Income - Allocated			0	0	0	0
					15,792	16,708	41,563	41,563
		Other Law Order & Public Safety - Operating Income			15,792	16,708	42,813	42,813
		20530 Emergency Services			0	0	0	0
		20531 Impounded Vehicles			0	0	0	0
		20532 Local Emergency Management Committee			0	0	0	0
		20590 Administration Cost Allocated			0	0	0	0
					0	0	0	0
		Other Law Order & Public Safety - Operating Expenditure			0	0	0	0
					0	0	0	0
		Total Other Law Order & Public Safety			0	0	0	0
					0	0	0	0
		Total Law, Order & Public Safety			26,047	34,330	107,283	107,283

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			0	(100)	(950)	(950)
		Administration & Inspection - Operating Income			0	(100)	(950)	(950)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	500	500	500
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			92	6,088	18,275	18,275
		Administration & Inspection - Operating Expenditure			92	6,588	18,775	18,775
		Total Administration & Inspection			92	6,488	17,825	17,825
Preventative Services - Pest Control	20710	Mosquito Control			3,314	3,060	12,250	12,250
	20711	Fogging Mosquitos			470	500	9,220	9,220
		Total Pest Control			3,783	3,560	21,470	21,470
Preventative Services - Other	20720	Analytical Expenses			355	600	600	600
		Total Preventative Services - Other			355	600	600	600
Other Health	10750	Ambulance Reimbursements			0	(64)	(200)	(200)
	10795	Administration Income - Allocated			(1,914)	(1,620)	(4,863)	(4,863)
		Other Health - Operating Income			(1,914)	(1,684)	(5,063)	(5,063)
	20730	Ambulance Facilities			52	0	0	0
	20731	Reimbursable Expenditure			191	64	200	200
	20790	Admin Expenditure - Allocated			20,316	21,494	53,439	53,439
		Other Health - Operating Expenditure			20,559	21,558	53,639	53,639
		Total Other Health			18,645	19,874	48,576	48,576
		Total Health			22,876	30,522	88,471	88,471

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Education & Welfare								
Education	20800	School Programs and Improvements			21,267	1,592	4,802	4,802
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			511	0	0	0
		Education & Welfare Operating Expenditure			\$ 23,278	3,092	6,302	6,302
Community Development								
	20804	Community Development Officer (Shared)			4	17,496	52,500	52,500
					4	17,496	52,500	52,500
		Total Education & Welfare			\$ 23,281	20,588	58,802	58,802

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(1,170)	(1,124)	(3,380)	(3,380)
	10911	Staff Housing - 9 Harrington Street			0	0	0	0
	10912	Staff Housing - 12 Harrington Street			(980)	(1,472)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(1,530)	(1,472)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(3,200)	(1,384)	(4,160)	(4,160)
	10915	Staff Housing - 7 Harrington Street			(1,280)	(1,384)	(4,160)	(4,160)
	10916	Staff Housing - 15 Lambert Cres			(2,073)	0	0	0
		Staff Housing - Operating Income			(10,233)	(6,836)	(20,540)	(20,540)
	20900	Staff Housing Operating Expenditure			9,198	9,045	26,890	26,890
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	250	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	2,525	2,500	6,000	6,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	512	250	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	135	0	1,500	1,500
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	0	0	9,500	9,500
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	787	0	6,650	6,650
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	1,048	1,000	1,000	1,000
		Staff Housing - Operating Expenditure			14,205	13,045	53,540	53,540
	40068	New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			0	0	2,500	2,500
		Staff Housing - Capital Expenditure			0	0	13,200	13,200
		Total Staff Housing			3,972	6,209	46,200	46,200
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(1,712)	(1,452)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(1,400)	(1,740)	(5,232)	(5,232)
	10922	Calingiri Aged Person Units - Unit 3			(1,680)	(1,452)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(1,600)	(1,452)	(4,367)	(4,367)
	10930	Bolgart Aged Person Units - Unit 1			(2,019)	(1,732)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			0	(1,452)	(4,367)	(4,367)
		Aged Person Housing - Operating Income			(8,410)	(9,280)	(27,902)	(27,902)
	20902	Calingiri Aged Person Units Operating Expenditure			3,126	2,868	6,701	6,701
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	318	3,400	10,213	10,213
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,145	1,000	3,950	3,950

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
	20903	Calligiri Aged Person Units Maintenance	APC2	Aged Persons Units Calligiri	1,316	1,000	3,950	3,950
	20903	Calligiri Aged Person Units Maintenance	APC3	Aged Persons Units Calligiri	755	1,000	3,950	3,950
	20903	Calligiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calligiri	2,131	1,000	3,950	3,950
	20903	Calligiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calligiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			2,215	2,295	5,404	5,404
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	371	832	2,500	2,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	130	1,000	1,000	1,000
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	167	0	1,000	1,000
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			11,675	14,395	42,618	42,618
		Total Aged Person Housing			3,265	5,115	14,716	14,716
		Housing - Other			0	0	0	0
	10950	Housing Misc Income			(1,319)	(1,116)	(3,350)	(3,350)
	10955	Administration Income - Allocated			(1,319)	(1,116)	(3,350)	(3,350)
		Housing Other - Operating Income			0	0	0	0
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			(1,534)	0	0	0
	20950	Reimburseable Expenditure			0	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			14,004	14,816	36,813	36,813
		Housing Other - Operating Expenditure			12,471	14,816	36,813	36,813
		Total Housing Other			11,151	13,700	33,464	33,464
		Total Housing			18,388	25,024	94,380	94,380

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse		11000 Refuse Removal Gst Charged			(1,763)	(8,860)	(8,860)	(8,860)
		11001 Refuse Removal			(30,713)	(26,470)	(26,470)	(26,470)
		Sanitation - Household Refuse - Operating Income			(32,475)	(35,330)	(35,330)	(35,330)
		21000 Domestic Refuse Collection			6,739	10,024	30,077	30,077
		21005 Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	4,198	4,468	13,430	13,430
		21005 Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	19,311	10,020	30,083	30,083
		21005 Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Moogumber	2,452	3,200	9,620	9,620
		21005 Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Piawanning	0	0	0	0
		21010 Waste Oil Removal	WSTO	Waste Oil	415	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			33,114	27,712	83,210	83,210
		40136 Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
		Sanitation - Household Refuse - Capital Expenditure			10,000	10,000	10,000	0
		Total Sanitation - Household Refuse			10,638	2,382	57,880	47,880
Sanitation - Other		11010 Drum Muster			0	0	(3,000)	(3,000)
		11011 Zero Waste Plan			0	0	(3,000)	(3,000)
		Sanitation - Other - Operating Income			0	0	0	0
		21020 Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	441	452	1,362	1,362
		21021 Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	0	1,164	3,500	3,500
		21022 Drum Muster	DRUM	Drum Muster	441	1,616	4,862	4,862
		Sanitation - Other - Operating Expenditure			441	1,616	1,862	1,862
		Total Sanitation - Other			(14,400)	(14,400)	(14,400)	(14,400)
Sewerage		11020 Sewerage			(14,400)	(14,400)	(14,400)	(14,400)
		Sewerage - Operating Income			4,820	2,721	14,600	14,600
		21030 Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	1,542	1,522	2,986	2,986
		21030 Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	86	0	27,530	27,530
		21032 Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	43	916	2,765	2,765
		21032 Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	6,492	5,159	47,881	47,881
		Sewerage - Operating Expenditure			(7,908)	(9,241)	33,481	33,481
		Total Sewerage			(3,079)	(1,664)	(5,000)	(5,000)
Town Planning & Regional Development		11040 Planning Applications			(3,079)	(1,664)	(5,000)	(5,000)
		Town Planning & Regional Development - Operating Income			2,109	6,332	19,000	19,000
		21051 Town Planning Scheme / Local Planning Strategy			(971)	4,668	14,000	14,000
		21053 Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			2,109	6,332	19,000	19,000
		Total Town Planning & Regional Development			(100)	(350)	(1,400)	(1,400)
Other Community Amenities		11050 Calligiri Cemetery			(1,447)	(1,224)	(3,674)	(3,674)
		11095 Administration Income Allocated			(1,547)	(1,574)	(5,074)	(5,074)
		Other Community Amenities - Operating Income						

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Community Amenities									
16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade					2,170	1,938	7,760	7,760
16041	Gillingarra Emergency Water Supply					0	394	1,580	1,580
	Other Community Amenities - Capital Income								
21060	Cemetery Works		CEMM	Cemetery Maintenance		263	260	580	580
21061	Cemeteries Operations		GRAVE	Grave Digging		151	288	654	654
21062	Moogumber Water Supply					1,919	960	2,900	2,900
21063	Yenart Bore		YENART			702	2,560	6,610	6,610
21065	Public Toilets And Drinking Fountains		TOILET	Public Toilets		1,718	1,600	4,810	4,810
21066	Community Amenities - Depreciation Expense					15,359	16,249	40,376	40,376
21090	Administration Expenditure Allocated					22,281	24,249	65,270	65,270
	Other Community Amenities - Operating Expenditure								
	Total Other Community Amenities					20,734	22,675	60,196	60,196
	Total Community Amenities					22,835	22,100	167,420	157,420

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
Public Halls & Civic Centres									
11100	Calingiri Recreation Centre					(532)	(32)	(100)	(100)
11101	Mogumber Hall					0	(32)	(100)	(100)
11102	Bolgart Hall					(91)	(200)	(600)	(600)
11103	Calingiri Gymnasium					(1,005)	(2,332)	(7,000)	(7,000)
11104	Roads Board Building Lease					(1,267)	(1,300)	(3,900)	(3,900)
	Public Halls & Civic Centres - Operating Income					(2,894)	(3,896)	(11,700)	(11,700)
16046	Sale of T9250 Treadmill					0	0	0	0
11190	Profit / (Loss) On Sale Of Assets					0	0	0	0
	Public Halls & Civic Centres (Profit) / Loss on Sale of Assets					0	0	0	0
Public Halls & Civic Centres									
21100	Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	844	996	3,000	3,000
21100	Bolgart Hall			B008	Bolgart Hall Other Costs	2,651	2,163	3,074	3,074
21101	Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	760	2,126	5,928	5,928
21101	Calingiri Recreation Centre			B010	Calingiri Rec Centre Other Costs	7,763	5,770	10,468	10,468
21102	Piawaning Hall			B011	Piawaning Hall & Grounds Maintenance	0	0	0	0
21102	Piawaning Hall			B012	Piawaning Hall Other Costs	0	1,280	1,730	1,730
21103	Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	0	364	11,325	11,325
21103	Mogumber Hall			B014	Mogumber Hall Other Costs	2,155	2,135	2,668	2,668
21104	Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104	Gillingarra Hall			B016	Gillingarra Hall Other Costs	50	1,299	1,667	1,667
21105	Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105	Yerecoin Hall			B018	Yerecoin Hall Other Costs	183	180	180	180
21106	Public Halls - Depreciation Expense					13,739	14,032	42,100	42,100
21107	Cwa Building			B021	Cwa Calingiri Building Maintenance	456	50	50	50
21107	Cwa Building			B022	Cwa Building Operating Expenditure	474	425	515	515
21109	Calingiri Gymnasium					141	3,892	11,700	11,700
	Public Halls & Civic Centres - Operating Expenditure					28,715	34,712	94,425	94,425
40018	Capital Upgrade To Mogumber Hall					114	0	5,000	5,000
40057	Disability Access					0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment					0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall					72	0	5,000	5,000
40105	R4R - New Ablution Block Gillingarra					72	0	0	0
40106	R4R - Upgrade Piawaning Hall					72	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall					4,958	0	0	0
40129	Calingiri Rec Centre Upgrade					5253.03	5500	5500	5500
40130	RLCIP Grant Replace Bolgart Hall Roof					0	0	43300	43300
	Public Halls & Civic Centres - Capital Expenditure					10,541	5,500	68,517	68,517
	Total Public Halls & Civic Centres					36,362	36,316	151,242	151,242

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
Other Recreation & Sport	11110	Callingiri Sports Ground				(3,120)	0	0	0
	11112	Misc Reserves Income				0	0	0	0
	11123	Other Sports & Recreation Grants				0	0	0	0
		Other Recreation & Sport - Operating Income				(3,120)	0	0	0
	21110	Town & Gardens Maintenance	TWNBOL		Bolgart Town & Gardens Maintenance	2,222	5,440	16,343	16,343
	21110	Town & Gardens Maintenance	TWNCAL		Callingiri Town & Gardens Maintenance	6,114	7,524	22,595	22,595
	21110	Town & Gardens Maintenance	TWNGIL		Gillingarra Town & Gardens Maintenance	1,014	1,136	3,430	3,430
	21110	Town & Gardens Maintenance	TWNMOG		Mogumber Town & Gardens Maintenance	2,205	1,376	4,145	4,145
	21110	Town & Gardens Maintenance	TWNPIA		Plawaning Town & Gardens Maintenance	603	1,216	3,665	3,665
	21110	Town & Gardens Maintenance	TWNPIA		Plawaning Town & Gardens Maintenance	4,246	3,772	11,350	11,350
	21111	Reserves Maintenance	CMEMPK		Callingiri Memorial Park	329	2,176	6,545	6,545
	21111	Reserves Maintenance	RESVS		Reserves Maintenance	978	1,771	4,140	4,140
	21112	Callingiri Sporting Club Operating				3,888	3,976	8,340	8,340
	21113	Callingiri Sporting Club Maintenance	CSPC		Callingiri Sports Club Maintenance	4,374	13,672	41,030	41,030
	21114	Bolgart Sportsground Operating				119	316	950	950
	21115	Bolgart Sportsground Maintenance	BSPG		Bolgart Sportsground Maintenance	0	1,110	3,250	3,250
	21116	Town Beautification				0	1,250	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator				0	0	14,918	14,918
	21118	Recreation Equipment Maintenance				3,684	3,380	10,154	10,154
	21119	Sports Clubs - Depreciation Expense				1,620	0	4,671	4,671
	21120	Interest Expense				31,396	48,115	160,526	160,526
		Other Recreation & Sport - Operating Expenditure				28,276	48,115	160,526	160,526
		Total Other Recreation & Sport				0	0	0	0
Libraries	11120	Bolgart Library				0	0	0	0
	11121	Callingiri Library				0	0	0	0
		Libraries - Operating Income				0	0	0	0
	21130	Library - Salaries & Wages				1,214	1,268	3,815	3,815
	21131	Library Services				4,050	4,730	12,420	12,420
	21132	Library Building Maintenance				0	50	50	50
	21133	Depreciation Expense				94	92	280	280
		Libraries - Operating Expenditure				5,358	6,140	16,565	16,565
		Total Libraries				5,358	6,140	16,565	16,565
Other Culture	11130	Cultural Mapping				0	0	0	0
	11131	History Book				(106)	0	0	0
	11195	Administration Income Allocated				(2,636)	(2,232)	(6,699)	(6,699)

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
Other Culture - Operating Income									
21140	History Book Project					0	(2,232)	(6,699)	(6,699)
21141	Cultural Mapping Program					0	0	0	0
21142	Community Facilities					0	0	0	0
21190	Administration Expenditure Allocated					27,981	29,604	73,627	73,627
Other Culture - Operating Expenditure						27,981	29,604	73,627	73,627
Total Other Culture						25,240	27,372	66,927	66,927
Total Recreation & Culture						\$ 95,235	117,943	395,260	395,260

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$			
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(176,931)	(176,930)	(221,164)	(221,164)
16010 Govt Grant - Direct					(67,179)	(67,179)	(67,179)	(67,179)
16012 Govt Grant - R2R					0	0	(228,981)	(228,981)
16018 AG Lime Route 2					(230,176)	(230,176)	(569,349)	(668,226)
					(474,286)	(474,285)	(1,086,673)	(1,185,550)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding				Goudge Road	515	0	35,000	35,000
40021 Roadworks - Council & Direct Road Funding				Bolgart Drainage Smith Street	1,148	1,000	10,078	10,078
40021 Roadworks - Council & Direct Road Funding				Gillingarra Glenromie Rd SLK 1-2	5,990	6,000	70,000	70,000
40021 Roadworks - Council & Direct Road Funding				Balgart West Road	0	0	80,000	80,000
40021 Roadworks - Council & Direct Road Funding				Repeater Tower Access	0	0	15,000	15,000
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	0	4,187	4,187
40021 Roadworks - Council & Direct Road Funding				Bolgart Footpaths	0	0	7,430	7,430
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	6,440	6,440
40021 Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glenromie Rd	118,861	120,583	331,750	331,750
40022 Roadworks - Rrg Funded Infrastructure				Ag Lime - Galingiri / New Norcia Road	31,139	30,000	210,883	434,910
40025 Ag Lime Route Capital Expenditure				Ag Lime - Galingiri / Goomalling Road	123,429	125,000	572,493	804,100
40025 Ag Lime Route Capital Expenditure				Ag Lime - Goomalling / Toodyay Bindi Intersectic	8,601	9,000	184,239	0
40107 R4R - Yerecoin - Glenromie Road				Yerecoin Glenromie Road	144	0	0	0
40108 R4R - Forrest Street Bolgart				Forrest Street Bolgart	72	0	7,800	7,800
					289,897	291,583	1,575,300	1,846,695
					(184,389)	(182,702)	488,627	661,145
Total Streets, Roads, Bridges Construction								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(4,210)	(3,564)	(10,698)	(10,698)
					(4,210)	(3,564)	(11,098)	(11,098)
Streets Roads Bridges Maintenance - Operating Income								
21200 Maintenance Grading					189,548	177,500	263,695	263,695
21201 Aglime Maintenance Grading					0	2,036	6,119	6,119
21202 Bitumen Maintenance					2,027	4,548	24,348	24,348
21203 Signage & Guideposts					2,908	7,040	21,142	21,142
21204 Tree Lopping					44,465	45,000	103,747	103,747
21205 Drainage Maintenance					12,762	11,850	73,288	73,288
21206 Town Streets Maintenance					0	0	0	0
21207 Flood Damage					0	0	42,914	42,914
21208 Misc Road Maintenance					22,225	28,404	85,230	85,230
21209 Bridge & Culvert Maintenance					14,000	16,048	20,160	20,160
21210 Crossovers					199	2,152	6,475	6,475
21211 Street Lighting Maintenance					2,392	2,664	8,000	8,000
21212 Traffic Signs & Control Equipment					417	4,168	12,530	12,530
21213 Reinstatements					0	0	0	0
21214 Footpath Maintenance					0	2,556	7,685	7,685
21215 Infrastructure Depreciation Expense					463,750	451,548	1,354,660	1,354,660

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
	21290	Administration Expenditure Allocated			44,694	47,286	117,565	117,565
		Streets Roads Bridges Maintenance - Operating Expenditure			799,386	802,800	2,147,558	2,147,558
		Total Streets Roads Bridges Maintenance			795,176	799,236	2,136,461	2,136,461
					(6,618)	(5,000)	(5,000)	(5,000)
Road Plant Purchases	16044	Sale of Construction Ute PWV36			0	0	(75,000)	(75,000)
	16050	Sale of Volvo Grader PGR8			0	0	(40,000)	(40,000)
	16051	Sale of Cat 936 Loader PLR5			(66,364)	(66,300)	(66,300)	(66,300)
	16049	Sale of PTK12			(1,500)	0	0	0
	16037	Sale of Multi Pac Roller PR07			2,443	2,500	106,404	106,404
	11290	WDV on Assets sold			(72,039)	(68,800)	(79,896)	(79,896)
		Road Plant Profit / Loss on Sale of Assets			32,345	27,000	27,000	27,000
	40081	Replace Construction Vehicle Ute PWV36			0	2,450	2,451	2,451
	40131	Cat ET - Operating System for Grader PGR9			0	0	7,000	7,000
	40132	Modify PTK16 to Water Truck			204,953	198,700	198,700	198,700
	40126	Purchase Hino 700 Truck			83,960	83,900	83,900	83,900
	40127	Purchase Side Tipped Trailer			0	0	337,000	337,000
	40133	Replace Grader PGR8			0	0	320,000	320,000
	40134	Replace Cat 936 Loader PLR5			321,258	312,050	976,051	976,051
		Road Plant Purchases - Capital Expenditure			249,220	243,250	896,155	896,155
		Total Road Plant Purchases			860,007	859,784	3,521,242	3,693,761
		Total Transport						

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	6,776	9,240	27,730	27,730
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	0	0
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			100	0	0	0
		Total Rural Services			10,376	12,740	31,230	31,230
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(1,128)	(832)	(2,500)	(2,500)
	11301	Calingiri Caravan Park			(450)	(500)	(1,500)	(1,500)
	11302	Sundry Income			(27)	(100)	(300)	(300)
		Tourism & Area Promotion - Operating Income			(1,605)	(1,432)	(4,300)	(4,300)
	21320	Area Promotion			0	0	500	500
	21321	Caravan Parks And Camping Grounds Operating			3,723	3,756	10,392	10,392
	21322	Caravan Parks And Camping Grounds Maintenance			612	1,784	12,980	12,980
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	360	1,864	5,250	5,250
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	746	620	1,860	1,860
	21325	Bolgart Tractor Shed			36	0	0	0
		Tourism & Area Promotion - Operating Expenditure			5,477	8,024	30,982	30,982
		Total Tourism & Area Promotion			3,872	6,592	26,682	26,682
Building Control								
	11310	Building Applications			(1,135)	(2,348)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bcif & Brb			(11)	(48)	(150)	(150)
		Building Control - Operating Income			(1,146)	(2,396)	(5,150)	(5,150)
	21330	Building Control Operating			1,850	6,000	18,000	18,000
		Building Control - Operating Expenditure			1,850	6,000	18,000	18,000
		Total Building Control			704	3,604	12,850	12,850
Other Economic Services								
	11320	Bendigo Bank			(2,853)	(3,098)	(8,000)	(8,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(20)	(32)	(100)	(100)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(1,107)	(936)	(2,809)	(2,809)

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
		Other Economic Services - Operating Income						
	21350	Bendigo Bank Agency			182	200	400	400
	21360	Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	92	100	300	300
	21360	Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingiri	0	142	440	440
	21360	Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoin	257	200	600	600
	21361	Water Supply - Standpipe Depreciation			13	12	40	40
	21362	Community Safety & Crime Prevention			0	0	0	0
	21390	Administration Expenditure - Allocated			11,756	10,973	30,876	30,876
		Other Economic Services - Operating Expenditure			12,300	11,627	32,656	32,656
		Total Other Economic Services			8,320	7,561	21,746	21,746
		Total Economic Services			\$ 23,272	30,497	92,509	92,509

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(5,129)	(9,020)	(27,071)	(27,071)
	11401	European Space Agency			0	0	(31,740)	(31,740)
		Private Works - Operating Income			(5,129)	(9,020)	(58,811)	(58,811)
	21401	Private Works 2010/2011			1,751	7,848	23,540	23,540
	21409	European Space Agency Grounds Maint			0	0	27,600	27,600
		Private Works - Operating Expenditure			1,751	7,848	51,140	51,140
		Total Private Works			(3,378)	(1,172)	(7,671)	(7,671)
Public Works Overheads								
	11410	Sundry Income			(178)	(32)	(100)	(100)
	11411	Diesel Fuel Rebate			(3,655)	(3,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(765)	(648)	(1,945)	(1,945)
	11412	OHS Equipment upgrade LOIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(4,598)	(4,180)	(16,045)	(16,045)
	11490	WDV on Assets Sold			0	0	38,733	38,733
	16017	Works Mgr - Toyota Prado Replacement			0	0	(42,000)	(42,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	(3,267)	(3,267)
	21410	Salaries & Wages			17,014	20,522	59,300	59,300
	21411	Works Manager Package			48,263	51,963	54,030	54,030
	21412	Superannuation			16,629	15,202	43,926	43,926
	21413	Insurance			19,820	13,374	24,862	24,862
	21414	Other Staff Costs			462	3,480	10,550	10,550
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			6,326	16,664	50,000	50,000
	21417	Occupational Health & Safety			201	1,592	4,750	4,750
	21418	Other Public Works Overheads			75	761	2,194	2,194
	21419	Depot Operating Costs			39,924	35,179	100,398	100,398
	21420	Depot Maintenance			0	675	2,000	2,000
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			996	7,556	22,400	22,400
	21423	Administration Costs Allocated			8,126	7,597	21,376	21,376
	21424	Staff Meetings			937	1,693	4,900	4,900
	21425	Building Maintenance			14,964	18,602	53,684	53,684
	21490	Workshop Overheads Recovered			(150,528)	(176,564)	(400,686)	(400,686)
		Public Works Overheads - Operating Expenditure			23,210	18,296	53,684	53,684
	40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
	40119	OHS Equipment upgrade-Eye Wash M/c, Drum Carriage			0	0	5,000	5,000
		Public Works Overheads - Capital Expenditure			0	0	8,000	8,000
		Total Public Works Overheads			18,612	14,116	42,372	42,372
Plant Operation	21430	Fuel & Oil			24,977	50,032	150,100	150,100
	21431	Tyres & Tubes			1,956	10,532	31,600	31,600
	21432	Parts & Repairs			44,000	39,332	118,000	118,000
	21433	Insurance & Licences			22,623	17,813	25,525	25,525
	21434	Depreciation Ex Asset Ledger			72,823	71,336	214,000	214,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(183,182)	(189,744)	(539,225)	(539,225)
		Total Plant Operation			(16,803)	(699)	(0)	(0)
Salaries & Wages	21496	Salaries & Wages			341,543	322,043	930,351	930,351
	21497	Salaries & Wages Allocated			(341,543)	(322,042)	(930,351)	(930,351)
		Total Salaries & Wages			0	1	0	0
Materials	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
	16045	Sale of Land - Lot 28508 Toodyay Bindi Bindi Rd			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			(1,569)	12,246	34,701	34,701

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Monthly Report as at: 31/10/2010

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	1,903	1,903
50002		Transfer To Plant Reserve			0	0	417,993	417,993
50003		Transfer To Housing Reserve			0	0	8,718	8,718
50004		Transfer To Sewerage Reserve			0	0	1,839	1,839
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,014	8,014
50007		Transfer To Building Maintenance Reserve			0	0	4,390	4,390
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	194,661	22,143
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,000	3,000
		Total Transfer to Reserves			0	0	640,518	468,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(219,250)	0	(706,689)	(706,689)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(10,000)	(10,000)	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(20,000)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			(219,250)	(10,000)	(736,689)	(706,689)
		Total Reserves Transfer			(219,250)	(10,000)	(96,171)	(238,689)

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-October-2010

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
	Sched 4 - Governance						
40004	Ceo Vehicle Replacement			0	0	70,000	70,000
40005	Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032	Office Furniture			0	0	3,000	3,000
	Admin Office & Chambers upgrade - Carpet between office and chambers, security front door, security cameras			14,908	15,000	20,500	20,500
40089	Computing upgrade software & hardware			11,925	10,512	21,024	21,024
40074	OHS Upgrade to Shire Buildings			0	0	6,600	6,600
	Total Governance Capital Expenditure			57,921	58,512	187,124	187,124
	Sched 5 - Law, Order & Public Safety						
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	600,600	130,000
40128	Freemasons Building - New metre board and rewire			0	0	3,500	3,500
	Total Law, Order & Public Safety Capital Expenditure			0	0	604,100	133,500
	Sched 9 - Housing						
40068	New Staff House Lot 11/7 Harrington Street			0	0	10,700	10,700
40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			0	0	2,500	2,500
	Housing Capital Expenditure			0	0	13,200	13,200
	Sched 10 Community Amenities						
40136	Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
	Community Amenities Capital Expenditure			10,000	10,000	10,000	0
	Sched 11 - Recreation & Culture						
40018	Capital Upgrade To Mogumber Hall			114	0	5,000	5,000
40057	Disability Access			0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall			72	0	5,000	5,000
40105	R4R - New Ablution Block Gillingara			72	0	0	0
40106	R4R - Upgrade Piawaning Hall			72	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall			4,958	0	0	0
40124	Victoria Plains Sport and Recreation Building Upgrade			0	0	20,000	0
40129	Calingiri Rec Centre Upgrade			5,253	5,500	5,500	5,500
40130	RLCIP Grant Replace Bolgart Hall Roof			0	0	43,300	43,300
	Recreation & Culture Capital Expenditure			10,541	5,500	88,517	68,517
	Sched 12 - Transport						

**Minutes - Ordinary Meeting of Council
16th November 2010**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-October-2010

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C0030	Goudge Road	515	0	35,000	35,000
40021	Roadworks - Council & Direct Road Funding	C0109	Bolgart Drainage Smith Street	1,148	1,000	10,078	10,078
40021	Roadworks - Council & Direct Road Funding	C0019	Gillingarra Glentromie Rd SLK 1-2	5,990	6,000	70,000	70,000
40021	Roadworks - Council & Direct Road Funding	C0023	Bolgart West Road	0	0	80,000	80,000
40021	Roadworks - Council & Direct Road Funding	CRTA	Repeater Tower Access	0	0	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	4,187	4,187
40021	Roadworks - Council & Direct Road Funding	C9102	Bolgart Footpaths	0	0	7,430	7,430
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	6,440	6,440
40022	Roadworks - Rtg Funded Infrastructure	RR0019	Regional Roads - Gillingarra Glentromie	118,861	120,583	331,750	331,750
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	31,139	30,000	210,883	434,910
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	123,429	125,000	572,493	804,100
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Goomalling / Toodyay Bindi In	8,601	9,000	184,239	0
40107	R4R - Yerecoin -Glentromie Road	R4R004	Yerecoin Glentromie Road	144	0	0	0
40108	R4R - Forrest Street Bolgart	R4R119	Forrest Street Bolgart	72	0	7,800	7,800
40081	Replace Construction Vehicle Ute PWV36			32,345	27,000	27,000	27,000
40131	Cat ET - Operating System for Grader PGR9			0	2,450	2,451	2,451
40132	Modify PTK16 to Water Truck			0	0	7,000	7,000
40126	Purchase Hino 700 Truck			204,953	198,700	198,700	198,700
40127	Purchase Side Tipped Trailer			83,960	83,900	83,900	83,900
40133	Replace Grader PGR8			0	0	337,000	337,000
40134	Replace Cat 936 Loader PLR5			0	0	320,000	320,000
	Sched 13 - Economic Services			611,155	603,633	2,551,351	2,822,746
	40135 Calingiri Caravan Park - Fencing replacement			0	0	6,600	6,600
	Economic Services Capital Expenditure			0	0	6,600	6,600
	Sched 14 - Other Property & Services			0	0	3,000	3,000
	40080 Purchase Chain Saws, Whipper Snippers etc			0	0	5,000	5,000
	40119 OHS Equipment upgrade- Eye Wash M/c, Drum Carriage			0	0	8,000	8,000
	Other Property & Services Capital Expenditure			0	0	8,000	8,000
	Total Capital Expenditure			689,618	677,645	3,468,892	3,239,687

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 31 October 2010

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
38	50822.00					50822.00	
273	46.89					46.89	
44	3432.35					3432.35	
80	16.50					16.50	
269	250.95					250.95	
113	14033.36					14033.36	
296	16.50					16.50	
29	350505.32					350505.32	
139					125.00	125.00	
289				3900		3900.00	Paid
70	618.75					618.75	
293	439.20	77.95				517.15	
19	12428.65					12428.65	
274	231.75					231.75	
209	2487.90					2487.90	
						0.00	
	435330.12	77.95	0.00	3900.00	125.00	439,433.07	

Banking and Investments

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2010 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust	Muni 60 day term deposit	Muni 90 day term dep	Reserve Term Dep
Balance Bought Forward from Previous	1,771,871.56	80,060.76	236,168.36	731,559.23	244,157.79	457,417.79	12,219.17			
Add Receipts as per Ledger	324,949.59	259,312.68	1,217.21	21,456.73	144.56	2,291.34				
Add Transfers from Other Bank Account	1,219,250.00	219,250.00						500,000.00	500,000.00	350,000.00
	3,315,671.15	598,623.44	237,385.57	753,015.96	244,302.35	459,709.13	12,219.17	500,000.00	500,000.00	350,000.00
Less Payments as per Ledger	356,332.44	356,332.44								
Less Transfers To Other Bank Account	584,503.63			350,000.00	219,250.00		4,838.00			
Closing Balance Ledger	2,374,835.18	242,291.00	237,385.57	403,015.96	25,052.35	459,709.13	7,381.17	500,000.00	500,000.00	350,000.00
	(18,660.26)	-18,660.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance on Bank Statement	2,452,993.86	Municipal 316,449.68	Treasury Corp 237,385.57	Term Deposit 403,015.96	Reserve 25,052.35	treasury Reserve 459,709.13	Trust 11,381.17	500,000.00	GMVROC 500,000.00	350,000.00
+ Outstanding Deposits	5,142.40	5,142.40								
- Outstanding Cheques	(64,640.82)	(64,640.82)					(4,000.00)			
Balance	2,393,495.44	260,951.26	237,385.57	403,015.96	25,052.35	459,709.13	7,381.17	500,000.00	500,000.00	350,000.00
Deposits on Statement not receipted	0.00	0.00								
Misc Deposits	-									
Rates	(18,660.26)	(18,660.26)								
Debtors Payments	-									
Sub-total- Deposits not receipted	(18,660.26)	(18,660.26)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled	-									
Bank Fees/Credit Card Payments	-									
Sub-total PAYMENTS not journalled	(18,660.26)	(18,660.26)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,374,835.18	242,291.00	237,385.57	403,015.96	25,052.35	459,709.13	7,381.17	500,000.00	500,000.00	350,000.00
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,374,835.18	242,291.00	237,385.57	403,015.96	25,052.35	459,709.13	7,381.17	500,000.00	500,000.00	350,000.00
Account #		91000	91007	91011	91010	91012	99000	91006	91005	

\\Sovp-8s408\company\Finance\Bank Recs\Bank Rec 2010-11\Bank Rec council 10

Investments

As at 31st October 2010 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	2 months	500,000.00	5.25	22/11/10
Municipal	Bendigo Bank	3 months	500,000.00	5.00	22/12/2010
Municipal	Treasury Corp	OCDF	237,385.57	4.45	-
Reserves	Bendigo Bank	6 months	403,015.96	5.85	10/4/2011
Reserves	Bendigo Bank	2 months	350,000.00	5.25	11/12/2010
Reserves	Treasury Corp	OCDF	459,709.13	4.45	-

Interest earned to 31st October 2010:-

Municipal	\$3,744.02
Reserves	\$29,001.33

Outstanding Rates Report

Total Rates Outstanding at 31st October 2010	\$343,479.03
Comprising	
Rates (Current)	\$331,114.92
Rates (Deferred)	\$1,374.80
Rubbish	\$2,654.73
Sewerage	\$2,829.96
Interest/Admin Charges	\$27.71
ESL	\$5,476.91
TOTAL	\$343,479.03

This represents 18.3%% of the total rates billing of \$1,875,368.65.

As at the end of October there were

- 9 ratepayers on payment agreements,
- 3 are on final stage of demand letter; and
- 2 ratepayers awaiting Bailiff visits.

Future instalment due dates are as follows: -

7th January 2011 and 5th March 2011.

10.2 Community Services

10.2 COMMUNITY SERVICES (Incorporating Health, Building and Community Services)

There were no items for discussion under the Community Services section for this meeting.

10.3 Town Planning

10.3 TOWN PLANNING

There were no items for discussion under the Town Planning section for this meeting.

10.4 Administration Status Report

RESOLUTION 219/2010

Moved Cr Kelly seconded Cr Anspach that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Administration Action Required	Status
A60	Chief Executive Officer's Report	Nil. Report received	Complete
A61	West Koojan-Gillingarra LCDC Representative	Cr Kelly renominated to LCDC position	Advised Dept of Agriculture and Food of appointment.

10.4 Administration

10.4 ADMINISTRATION

A62 Date of December 2010 Council Meeting

FILE REFERENCE: A1.2.1
REPORT DATE: 1st November 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To seek Council support to move the date of the December 2010 meeting to the 2nd Tuesday of December being the 14th rather than the 3rd week which would be the 21st December not giving staff much time to implement decisions of Council before the Christmas break.

BACKGROUND: The dates for Council meetings are set early in the year and for most months the 3rd Tuesday of the month as advertised is appropriate. When the 2010 dates were set the December date was noted as being subject to change.

COMMENT: The date set down in the advertised list of Council meetings for December 2010 was the 21st December 2010 (subject to change). With the office shutdown commencing at 1.00pm on the 24th December 2010 and the approaching festive season affecting ratepayers and business' that shire staff may need to deal with it is considered necessary to bring the meeting forward by a week to the 14th December 2010.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:
Local Government Act 1995 section 5.5.

STRATEGIC IMPLICATIONS:
There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 220/2010

Moved Cr Anspach seconded Cr Young that the December Ordinary Meeting of Council is moved from the 21st December 2010 to the 14th December 2010.

MOTION PUT & CARRIED 7/0

A63 Christmas Shutdown 2010

FILE REFERENCE: A1.6.2
REPORT DATE: 4th November 2010
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To ask Council to approve the shutdown of the Depot and Administration Office for the period between Christmas and New Year in line with industry standards.

BACKGROUND: Each year the Shire office and depot closes for the Christmas holiday period. This year Christmas Day and Boxing Day are on Saturday and Sunday New Years Day falls on a Saturday. Public holidays in lieu of Christmas and Boxing days fall on Monday 27th and Tuesday 28th December 2010 and Monday 3rd of January for New Years day.

COMMENT: The proposed Christmas holiday shutdown period for the administration office is from 1.00pm on Friday 24th December 2010 until Tuesday 4th January 2011. Unless eligible, staff will be required to take up to three days compulsory leave on the 29th, 30th and 31st December 2010.

Approving the shutdown now will allow time to give sufficient notice to ratepayers and customers of the dates the office will be closed. A number of outside workers who are remaining in the shire over the break will be on call to cover any emergency situations and the Chief Executive Officer will remain contactable by mobile telephone.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 221/2010

Moved Cr Anspach seconded Cr Holmes that Council endorse the proposed shutdown of the administration office for the period from 1.00pm Friday 24th December 2010 reopening at 8.30am Tuesday 4th January 2011.

MOTION PUT & CARRIED 7/0

A64 Meeting Dates 2011

File Reference:	A1.2.1
Report Date:	5 th November 2010
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To present Council with a timetable of proposed meeting dates.

BACKGROUND

Each year Council is presented with a timetable of meeting dates and

commencement times. Meetings will continue to be held on the third Tuesday of each month for 2011.

COMMENT

With the office shutdown for 2011 likely to be Friday 23rd December it is suggested that the December 2011 Ordinary Meeting be brought forward by a week to the 13th December to enable staff to deal with ratepayers business and implement decisions of Council before the Christmas break.

Meetings will be held on the third Tuesday of each month for the January to November meetings and the second Tuesday for the December meeting.

The timetable proposed for 2011 is as follows:-

MONTH	MEETING DATE
January	18 th
February	15 th
March	15 th
April	19 th
May	17 th
June	21 st
July	19 th
August	16 th
September	20 th
October	18 th
November	15 th
December	13 th

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

here are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 222/2010

Moved Cr Kelly seconded Cr Anspach

1. That Council accept the proposed meeting dates for 2011 as outlined;
2. That the meeting timetable for 2011 be advertised in local press and the Shire and community newsletter.
3. That the December Ordinary Meeting be held on the second Tuesday in December being the 13th December 2011.

MOTION PUT & CARRIED 7/0

10.5 Plant and Works

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 223/2010

Moved Cr Anspach seconded Cr Kelly that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 7/0

13.1 Bitumen Tender

File Reference:	F1.9.5
Report Date:	12 th November 2010
Applicant/Proponent:	Shayne Willcocks Works Supervisor
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins Chief Executive Officer
Attachments:	Summary of tenders received

PURPOSE OF REPORT

To allow Council to review the tenders received and endorse the Works Supervisors recommendation.

BACKGROUND

Council is required to tender for the supply of bitumen as the total requirements exceed the legislated threshold of \$100,000 and the previous contract has expired.

COMMENT

Tenders were advertised and the tender period closed on the 20th October 2010.

Tenders were received as per the attached list with the preferred tenderers being R n R Contracting who although a little more expensive in some areas have provided good service and product in the past. R n R have also tendered on a rise and fall basis whereby prices will be reduced if bitumen prices fall but will rise if prices rise.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Functions and General Regulations

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item. Budget figures within tender price.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 224/2010

Moved Cr Anspach seconded Cr Kelly that Council accept the tender submitted by RnR Contracting for the supply and spraying of bitumen for the two financial years 2011 and 2012.

MOTION PUT & CARRIED 7/0

13.2 Minutes and CEO Report from Resource Sharing Committee Meeting held 12th November 2010

The CEO report and minutes from the Resource Sharing Committee meeting held in New Norcia on Friday 12th November were circulated to Councillors.

Minutes and report by the Chief Executive Officer were accepted earlier in the meeting.

Executive Assistant left the meeting at 3.00pm.

RESOLUTION 225/2010

Moved Cr Anspach second Cr Kelly that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 7/0

The meeting adjourned at 3.05pm.

Executive Assistant entered the meeting at 3.05pm.

The meeting resumed at 3.25pm. All present at adjournment were present at resumption with the inclusion of the Works Supervisor.

W16 Purchase of New Front End Loader

The Works Supervisor presented councillors with information regarding the CAT 938G loader as requested earlier in the meeting.

General discussion was held by councillors and the Works Supervisor regarding the information provided.

General opinion was that information on a new 938G CAT loader be brought back to council; and failing the specifications on the 938G not being sufficient then preference would be for a new CAT 950H.

RESOLUTION 226/2010

Moved Cr Anspach second Cr Kelly that Item W16 lay on the table until the December ordinary meeting when further information can be presented.

MOTION PUT & CARRIED 6/1

13.3 FESA - Cr Anspach

Spoke on FESA information regarding harvest and vehicle movement bans. Requested that a copy of the BFAC minutes be circulated to all Councillors. Spoke on FESA communications regarding their Stay or Go programme.

Cr Anspach left the meeting at 4.08pm.

13.4 Local Businesses – Calingiri - Chief Executive Officer

Spoke regarding the closure of the shop on Railway St Calingiri; the café and the hairdresser in the Old Roads Board building on Cavell St Calingiri. A total \$3357 was outlined by the current business owner as building expenses not lessee expenses, therefore the current owner of the businesses is requesting the shire reimburse them for the phone line/cabling, power points etc.

RESOLUTION 227/2010

Moved Cr Smith seconded Cr Young that \$3,357.00 be reimbursed to the current lessee of the Old Roads Board building on Cavell Street Calingiri.

MOTION PUT & CARRIED 4/2

13.5 Mogumber CBH - Chief Executive Officer

The Chief Executive Officer advised council that a reply was received from CBH Operations outlining their decision not to open the Mogumber facility.

13.6 Millennium Kids – Cr Young

Cr Young passed on an apology from Mrs S Young. Mrs Young was hoping to attend council to present to council what the kids did and where Council's donation to the camp went. The camp was successful. Mrs Young would like to attend the Council meeting on 14/12/10.

13.7 Grain Freight Routes - Cr Smith

Cr Smith referred to the Grain freight routes in the WALGA state council agenda. Noted that Konnongorring bin was not included on any maps or routes. Konnongorring West Road is a road train route with heavy traffic.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.44 pm

Signed this 14th day of December 2010

Presiding Member