



Shire of Victoria Plains

**Minutes of an Ordinary Meeting of Council held**

On  
At  
Commencing

Tuesday 16<sup>th</sup> October 2012  
Council Chambers, Calingiri  
2.01pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 2.01pm.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**President:** Cr G Erickson South Ward

**Councillors:**

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr J Brennan	Central Ward
Cr D Holmes	South Ward

**Apologies:** Cr Rive – West Ward

**Visitors:** Nil

**Leave of Absence:** Nil

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>D CEO/Finance and Administration Manager:</b>	Mr I Graham
<b>Works and Services Manager:</b>	Mr G Stephens
<b>Executive Assistant:</b>	Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

**Resolution 174/2012**

**Moved Cr Lovelock seconded Cr Kelly that Cr Brennan be granted leave of absence for the November 2012 Ordinary Meeting.**

**Motion Put & Carried 7/0**

## **6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES**

### **7.1 Confirmation of Minutes**

#### **Resolution 175/2012**

**Moved Cr Holmes seconded Cr Kelly that the minutes of the Ordinary Meeting held Tuesday 18<sup>th</sup> September 2012 be confirmed as a true and correct record of the proceedings.**

**Motion Put & Carried 7/0**

### **7.2 Business Arising from Minutes**

#### **Cr Lovelock**

Enquired regarding CBH meeting to be held and the discussion held at the last meeting. The CEO and Works and Services Manager will attend. Should Cr Brennan attend also as a grain grower representative?

Cr Brennan declined the invitation to attend.

The CEO advised that all councillors are invited to attend the meeting if they wish.

CEO discussed the item on the Bolgart Family Area and Skate Park Development which was laid on table from the September meeting. The Community Development Officer has spoken with Lotterywest. There is some indication that the application for funding was not correct. The CDO is currently putting together a second grant application.

The CEO advised Council that the item should be ready to come back to the November or December meeting with a full financial plan.

## **8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **9 PRESIDENT AND COUNCILLORS REPORTS**

### **Cr Erickson**

Attended the NACC AGM. No elections this year. Same board members. All NRM bodies rely on government funding.

Attended the MCC AGM. Also no elections this year, however a new committee is in place with a new structure.

Attend the AROC meeting in Toodyay with the Chief Executive Officer. Various presentations were given.

### **Cr Kelly**

There was a meeting of the Stable Fly committee in Gingin last week. The stable fly has officially been declared a pest. Reports are being taken at the Department of Agriculture for the shires of Gingin and Dandaragan. Council should write to the Department of Agriculture requesting that Victoria plains are included in the reporting area, particularly the western area so that the issue can be monitored. Livestock in Victoria Plains are being affected.

### **Cr Lovelock**

Urges caution on the reporting of the problem and the costs associated with an elimination process.

### **Recommendation**

**Moved Cr Kelly seconded Cr Holmes that Council indicate to the Department of Agriculture that they wish to be included in the monitoring area for stable fly.**

**Motion Put & Lost 2/5**

### **Chief Executive Officer**

Provided councillors with an overview of the Regional Road Sub Group meeting he attended recently with the Shire President.

## **10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

## 10.1 FINANCE

### F52 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4  
Report Date: 10<sup>th</sup> October 2012  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham - Finance and Administration Manager  
Attachments: September Creditor and Payroll Payments

#### PURPOSE OF REPORT

To present to Council the list of payments made during September 2012.

#### BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

**NOTE:** Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

#### COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

#### POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

#### LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment

- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

**NOTE:** All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

#### **Resolution 176/2012**

**Moved Cr Kelly seconded Cr Holmes that the payments made during September 2012 as per the attached listing amounting to:-**

**\$223,076.98 for creditor EFT payments,**

**\$29,738.35 for creditor cheque payments,**

**\$78,466.02 payroll payments; and**

**\$1,950.35 for direct debit payments,**

**giving an overall total of \$333,231.70 be endorsed.**

**Motion Put & Carried 7/0**



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**Shire of Victoria Plains  
Creditor & Payroll Payments for the month of September 2012**

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT658 - EFT716		<b>Cancelled - printer problems</b>			
EFT717	18/09/2012	ABBOTT & CO PRINTERS	Business Cards -DCEO		349.80
EFT718	18/09/2012	AVON WASTE	Refuse Removal Services Aug 12		4,341.03
EFT719	18/09/2012	BARBECUE BAZAAR MIDLAND	Parkland Barbecue with Stainless Steel Bench Top		4,466.00
EFT720	18/09/2012	BEAUREPAIRES	Tyres for Hino - PTK17		2,060.00
EFT721	18/09/2012	BINDOON TRACTORS PTY LTD	Kubota M8540D Operators Manual		85.80
EFT722	18/09/2012	BOC LIMITED	Oxygen Cylinder rental		42.15
EFT723	18/09/2012	BOEKEMAN MACHINERY	Parts for Truck - PTK17		51.23
EFT724	18/09/2012	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Sept 2012		352.80
EFT725	18/09/2012	BOLGART RURAL MERCHANDISE	Postage for Bolgart Library		35.80
EFT726	18/09/2012	BORAL CONSTRUCTION MATERIALS GROUP LTD	Bulker bags for Asphalt work		1,485.00
EFT727	18/09/2012	BROOKS HIRE SERVICE PTY LTD		14,306.71	
			Hire Multi-Tyred Roller for roads maintenance July 2012	6,232.05	
EFT728	18/09/2012	BW JAMES TRANSPORT	Hire Multi-Tyred Roller for road maintenance July 2012	8,074.66	
EFT729	18/09/2012	CALINGIRI SPORTS CLUB INC	Freight Charges		88.00
EFT730	18/09/2012	CALINGIRI TRADERS	Refreshments for Council		268.90
					498.31
			Purchases for Caravan Park	20.89	
EFT731	18/09/2012	CAROLYNNE HAIGH	Papers, postage, milk etc for Admin & Council Aug 2012	190.02	
EFT732	18/09/2012	CDA AIR CONDITIONING AND REFRIGERATION	Purchases from store for Depot	287.40	
EFT733	18/09/2012	CORPORATE EXPRESS AUSTRALIA LTD	Cleaning charges for Aug 2012		1,750.00
EFT734	18/09/2012	COURIER AUSTRALIA	Air Conditioner for 16 Yulgering Rd		12,357.00
EFT735	18/09/2012	COVS PARTS PTY LTD	Stationery order including pallet of paper		4,066.92
					42.58
					216.65
			Truck Wash for Depot	83.63	
EFT736	18/09/2012	DUN DIRECT PTY LTD	Hand cleaner etc for Depot	133.02	
EFT737	18/09/2012	DVG MIDLAND CITY	Bulk Fuel for August 2012		15,754.04
EFT738	18/09/2012	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	New Works Manger Vehicle - PWV50		34,030.00
EFT739	18/09/2012	FIVE ROADS CAFE	ESLB 2012-13		32,832.00
EFT740	18/09/2012	GALVINS PLUMBING SUPPLIES	Refreshments for Council Meetings July & Aug 2012		796.40
			2 Vanities	873.40	
					1,486.19

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Item	Contractor	Contract Value	Contract Period	Contract Description	Contract Status
EFT741	18/09/2012 GREAT SOUTHERN FUEL SUPPLIES	612.79		Shower Outlet for Aged Units	
EFT742	18/09/2012 HI-TEC ALARMS	1,090.40		Drum of BP TF10.	
EFT743	18/09/2012 IAN GRAHAM	594.00		Install UPS unit to CCTV system	
EFT744	18/09/2012 IPWEA LTD	357.19		Reimbursement for CPA Membership 2013	
EFT745	18/09/2012 IT VISION AUSTRALIA PTY LTD	1,210.00		Asset Management for Buildings Course	
EFT746	18/09/2012 JASOL AUSTRALIA	16,879.50		Annual Licence Fee 2012-13	
EFT747	18/09/2012 JOLLY & SONS PTY LTD	880.94		Toilet paper, hand towels and cleaning products	
EFT748	18/09/2012 LANDGATE	213.80		Service on Blg Officer Ute = PWV49	
		716.80			
		140.00		Rates Collection	
		220.80		Rates Collection	
		41.70		Rates Collections	
		48.00		Rates Collection	
		266.30		Ward boundary map of shire	
				Bike Rack	
		431.20		Health Risk Assessment	
		262.90		Property Ins 2012-13 - First Instalment	
		23,065.96		Early rates payment winner	
		500.00		Fuel Card Aug 2012	
		217.65		Mirrors for Admin Building	
		496.10			
		4,819.00			
		2,934.00		Paint internal aged unit 2 Calingiri	
		1,885.00		Internal Painting - Kitchen Mogumber Hall	
		3,531.00		Supply 3000 Litres of Emulsion	
		6,380.00			
		1,760.00		Hire Excavator to push up Mogumber Tip	
		4,620.00		Hire Excavate for new rubbish hole at Calingiri Refuse Site	
				Guide Posts	
		2,574.00		Name Badge - CDO	
		40.90			
		4,145.00			
		2,530.00		Building & Health Officer Services July 2012	
		1,615.00		Building Officer services to 16-8-12	
		115.58		Door, timber, locks etc for Mogumber Library	
		400.31		Roof Sheet for 16 Yulgering Rd	
		94.06		Refreshments for Great Bike Hike	
		231.50		Cleaning Gillingarra Public Toilets 7-8 to 11-09	
		180.00			

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EFT766	18/09/2012 TOODYAY HOME TRADERS	New Bar & Chains for Stihl Chainsaw	181.30
EFT767	18/09/2012 VICTORIA PLAINS MECHANICAL SERVICES	Service & Repairs on Mitsubishi Fuso 13 Tonne - PTK16 Inspect & repair side tipper - PTL06	2,685.79
EFT768	18/09/2012 VP WATER (DB & MD SMITH)	Service & Repairs to Hino 700 Series - PTK19	6,723.20
EFT769	18/09/2012 VICTORIA PLAINS PLAYGROUP & TOY LIBRARY	Hire of Water Cart for August 2012	6,195.20
EFT770	18/09/2012 WESTRAC PTY LTD - PARTS	Dry Hire Water Truck Red Gully Rd Community Request 2012-13	528.00
EFT771	18/09/2012 WHEATBELT TYRES	Repairs to Grader - PGR9 Repairs to Cat Grader - PGR9 Cutting Edge for Loader - PLR8 Freight Charges	5,306.86 1,212.00 86.74 69.85
EFT772	18/09/2012 WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Repair tyre for Hino Truck = PTK19 Repair Bobcat Tyre - PLR6	38.50 47.00
EFT773	18/09/2012 WONGAN STEEL MANUFACTURERS	Dishwasher for 16 Yulgering Rd Office Chairs	999.00 357.00
EFT774	18/09/2012 YERECOAIN TRADERS	Repair Bobcat Trailer - PTL02 Fit Skid Plates to Loader - PLR8	1,677.36 339.59
EFT775	18/09/2012 YOUTH CARE	Tank Level Indicator Donation to Wongan Hills Youth Care program 2012	149.00 1,500.00
11144	13/09/2012 ASGARD SUPERANNUATION	<b>Total EFT payments for September 2012</b>	<b>223,076.98</b>
11145	13/09/2012 CARE SUPER	Superannuation contributions	170.80
11146	13/09/2012 HEALTH INSURANCE FUND	Superannuation contributions	368.44
11147	13/09/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Payroll deductions	121.45
11148	13/09/2012 WALG SUPER PLAN	Cash Wages for Week Ending 12/9/12	2,793.30
11149	13/09/2012 AUSTRALIAN TAXATION OFFICE	Superannuation contributions	4,245.86
11150	13/09/2012 Cheque Cancelled	Payroll deductions	7,354.00
11151	13/09/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Payroll deductions	75.00
11152	18/09/2012 COLE WORDLEY	Install ceiling cornice to Mogumber Hall	950.19

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11153	18/09/2012	Cheque Cancelled	Early rates payment winner	500.00
11154	18/09/2012	MONICA ANNE LEE	Early rates payment winner	500.00
11155	18/09/2012	SB & ES KELLY	Electricity Charges	3,452.65
11156	18/09/2012	SYNERGY	Telephone Charges	949.36
11157	18/09/2012	TELSTRA CORPORATION LTD	Early rates payment winner	500.00
11158	18/09/2012	TROY & SHONA MCDONALD	Licence Renewal 2012-13 for PWV48	190.45
11159	19/09/2012	DEPARTMENT OF TRANSPORT	Superannuation contributions	170.80
11160	27/09/2012	ASGARD SUPERANNUATION	Superannuation contributions	368.44
11161	27/09/2012	CARE SUPER	Payroll deductions	121.45
11162	27/09/2012	HEALTH INSURANCE FUND	Cash Wages for Week Ending 26/9/12	2,493.30
11163	27/09/2012	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Superannuation contributions	4,337.86
11164	27/09/2012	WALG SUPER PLAN	Payroll deductions	75.00
11165	27/09/2012	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH		
			<b>Total Cheque payments for September 2012</b>	<b>29,738.35</b>
DD7948.1	11/09/2012	Harvey Norman Guthrie Street Store	Oven & Cook Top for 16 Yulgering Road	1,677.00
DD7958.1	13/09/2012	IINET LIMITED	Telephone Charges	117.52
DD7960.1	14/09/2012	BENDIGO BANK	Credit Card Fee August 2012	4.00
DD7969.1	14/09/2012	IN HOUSE EVENT SOLUTIONS PTY LTD	Deposit for Accom Novotel Langely 24 to 26-9	151.83
			<b>Total Direct Debit Payments for September 2012</b>	<b>1,950.35</b>
	13/09/2012	EFT Payment for Wages W/E 12/9/12		39,368.01
	27/09/2012	EFT Payment for Wages W/E 26/9/12		39,098.01
			<b>Total Wages EFT payments for September 2012</b>	<b>78,466.02</b>
			<b>Total Payments for September 2012</b>	<b>333,231.70</b>

## **F53 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 8<sup>th</sup> October 2012  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham - Finance and Administration Manager  
Attachments: Financial reports for the month of September 2012

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 30<sup>th</sup> September 2012 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT**

The monthly financial reports for September 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 738 - Income Statement by Program  
Page 739 - Income Statement by Nature and Type  
Page 740 - Statement of Financial Activity  
Page 741 - Report on Significant Variances  
Page 742 - Composition of Net Current Asset Position  
Page 743 to 35 – Income and Expenditure Detail by Program  
Page 762 to 763 – Capital Expenditure - Year to Date  
Page 764 to 765 – Bank Reconciliation Report  
Page 766 – Investments Report  
Page 767 – Outstanding Rates Report  
Page 768 – Outstanding Debtors Report

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 30<sup>th</sup> September 2012 are attached to the Council agenda.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

### **Resolution 177/2012**

**Moved Cr Lovelock seconded Cr Smith that the following statements and reports for the month ended 30<sup>th</sup> September 2012 be received.**

**Page 738 - Income Statement by Program**

**Page 739 - Income Statement by Nature and Type**

**Page 740 - Statement of Financial Activity**

**Page 741 - Report on Significant Variances**

**Page 742 - Composition of Net Current Asset Position**

**Page 743 to 35 – Income and Expenditure Detail by Program**

**Page 762 to 763 – Capital Expenditure - Year to Date**

**Page 764 to 765 – Bank Reconciliation Report**

**Page 766 – Investments Report**

**Page 767 – Outstanding Rates Report**

**Page 768 – Outstanding Debtors Report**

**Motion Put & Carried 7/0**

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**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 30th September 2012**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Operating Income</b>				
General Purpose Funding	2,083,184	2,136,094	2,797,099	2,797,099
Governance	3,020	29,658	10,658	10,658
Law, Order and Public Safety	10,332	9,880	456,407	456,407
Health	1,236	721	3,390	3,390
Education & Welfare	0	0	0	0
Housing	13,131	16,533	66,220	66,220
Community Amenities	56,325	58,879	64,294	64,294
Recreation & Culture	18,166	12,598	20,441	20,441
Transport	159,642	226,957	855,222	855,222
Economic Services	10,614	5,373	21,539	21,539
Other Property & Services	7,235	15,869	61,781	61,781
	<u>2,362,885</u>	<u>2,512,562</u>	<u>4,357,049</u>	<u>4,357,049</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(49,793)	(45,393)	(191,195)	(191,195)
Governance	(90,582)	(117,051)	(324,076)	(324,076)
Law, Order and Public Safety	(38,557)	(49,120)	(166,420)	(166,420)
Health	(22,965)	(20,251)	(102,239)	(102,239)
Education & Welfare	(3,254)	(11,532)	(46,314)	(46,314)
Housing	(37,366)	(30,601)	(128,570)	(128,570)
Community Amenities	(43,231)	(62,726)	(264,152)	(264,152)
Recreation & Culture	(102,681)	(111,487)	(419,502)	(419,502)
Transport	(671,046)	(617,253)	(2,469,227)	(2,469,227)
Economic Services	(37,567)	(36,252)	(155,874)	(155,874)
Other Property & Services	(57,645)	(58,859)	(40,782)	(40,782)
	<u>(1,154,687)</u>	<u>(1,160,525)</u>	<u>(4,308,350)</u>	<u>(4,308,350)</u>
<b>Interest on Borrowings</b>				
Governance	70	0	(830)	(830)
Housing	258	(116)	(3,316)	(3,316)
Recreation & Culture	625	0	(11,286)	(11,286)
	<u>953</u>	<u>(116)</u>	<u>(15,432)</u>	<u>(15,432)</u>
	<u>\$ 1,209,151</u>	<u>1,351,921</u>	<u>33,267</u>	<u>33,267</u>



**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

**Shire of Victoria Plains**  
**Income Statement by Nature or Type**  
**For the period ending 30th September 2012**

	YTD Actual	Original Budget
	\$	\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,962,573	1,994,135
Grants and Subsidies - Operating	103,376	462,283
Fees and Charges	85,807	195,416
Interest Earnings	20,764	84,222
Other Revenue	18,441	44,800
	<u>2,190,961</u>	<u>2,780,856</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(251,897)	(984,019)
Materials and Contracts	(280,599)	(1,023,088)
Utilities	(25,166)	(61,990)
Depreciation	(474,300)	(1,965,630)
Interest Expenses	954	(15,432)
Insurance	(85,500)	(158,256)
Other Expenditure	(37,225)	(115,367)
	<u>(1,153,733)</u>	<u>(4,323,782)</u>
	1,037,228	(1,542,926)
Grants and Subsidies - non-operating	156,952	1,556,851
Profit on Asset Disposals	14,971	20,778
Loss on Asset Disposals	0	(1,714)
	<u>1,209,151</u>	<u>32,989</u>
<b>NET RESULT</b>	<u>1,209,151</u>	<u>32,989</u>

**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Statement of Financial Activity 2011-12  
For the period ending 30th September 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	2,083,184	2,061,637	2,499,265	2,499,265	-16.65%
Governance	3,020	2,266	6,087	6,087	33.30%
Law, Order and Public Safety	10,332	9,880	40,527	40,527	4.58%
Health	1,236	721	3,390	3,390	71.41%
Housing	13,131	16,533	66,220	66,220	-20.58%
Community Amenities	56,325	58,879	64,294	64,294	-4.34%
Recreation & Culture	18,166	12,598	20,441	20,441	44.20%
Transport	17,690	456	22,085	22,085	3779.38%
Economic Services	10,614	5,373	21,539	21,539	97.54%
Other Property & Services	7,235	15,869	61,781	61,781	-54.41%
<b>Sub Total</b>	<b>2,220,933</b>	<b>2,195,744</b>	<b>2,851,941</b>	<b>2,851,941</b>	<b>1.15%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(49,793)	(45,393)	(191,195)	(191,195)	9.69%
Governance	(90,512)	(89,659)	(320,335)	(320,335)	0.95%
Law, Order and Public Safety	(38,557)	(49,120)	(166,420)	(166,420)	-21.50%
Health	(22,965)	(20,251)	(102,239)	(102,239)	13.40%
Education & Welfare	(3,254)	(11,532)	(46,314)	(46,314)	-71.78%
Housing	(37,108)	(30,717)	(131,886)	(131,886)	20.81%
Community Amenities	(43,231)	(62,726)	(264,152)	(264,152)	-31.08%
Recreation & Culture	(102,056)	(111,487)	(430,788)	(430,788)	-8.46%
Transport	(671,046)	(617,253)	(2,469,227)	(2,469,227)	8.71%
Economic Services	(37,567)	(36,252)	(155,874)	(155,874)	3.63%
Other Property & Services	(57,645)	(58,859)	(40,782)	(40,782)	-2.06%
<b>Sub Total</b>	<b>(1,153,733)</b>	<b>(1,133,249)</b>	<b>(4,319,212)</b>	<b>(4,319,212)</b>	<b>1.81%</b>
<b>Grants for the Development of Assets</b>					
Education & Welfare	0	0	0	0	
Law, Order and Public Safety	0	0	415,880	415,880	
Transport	141,952	203,536	833,137	833,137	
	141,952	203,536	1,249,017	1,249,017	
<b>Net Operating Result</b>	<b>1,209,151</b>	<b>1,266,031</b>	<b>(218,253)</b>	<b>(218,253)</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	27,273	65,249	109,000	109,000	
Transfer from Reserves	0	0	274,000	274,000	
Proceeds from New Loans	0	0	0	0	
<b>Sub Total</b>	<b>27,273</b>	<b>65,249</b>	<b>383,000</b>	<b>383,000</b>	
<b>Capital Expenditure</b>					
Governance	(3,149)	(6,898)	(114,588)	(114,588)	
Law, Order and Public Safety	0	0	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	(22,469)	(21,000)	(42,830)	(42,830)	
Community Amenities	0	0	0	0	
Recreation & Culture	0	0	0	0	
Transport	(130,804)	(387,110)	(1,762,651)	(1,762,651)	
Economic Services	0	0	0	0	
Other Property & Services	(46,365)	(45,000)	(125,913)	(125,913)	
Transfer to Reserves	(7,593)	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(2,743)	(2,743)	(40,140)	(40,140)	
	(213,123)	(462,751)	(2,826,502)	(2,826,502)	
<b>Total Operating + Non-Operating</b>	<b>1,023,301</b>	<b>868,529</b>	<b>(2,661,755)</b>	<b>(2,661,755)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	474,300	588,921	1,965,856	1,965,856	
<b>Movement in Self Supporting Loans</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Provisions	0	0	0	0	
P/L on Sale of Assets	(14,971)	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	967,895	1,133,047	1,133,047	1,133,047	
Closing Surplus (Deficit) carried forward	2,450,525	2,527,997	418,084	418,084	

**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

**Shire of Victoria Plains**  
**Report on Significant Variances Greater than 10% or \$5000**  
**For the period ending 30th September 2012**

	<b>YTD Var</b>
	<b>\$</b>
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
Timing variance Ex-Gratia Rates over budget YTD	56,390 FAV
Timing differences - various grants under budget YTD	(34,843) UNFAV
<b>Transport</b>	
Timing difference - sale of 2 x Utes	17,234 FAV
<b>Economic Services</b>	
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD	5,241 FAV
<b>Other Property &amp; Services</b>	
Private Works Income & Diesel Fuel Rebate under budget YTD	(8,634) UNFAV
<b>Operating Expenditure</b>	
<b>Law, Order &amp; Public Safety</b>	
Bush Fire Brigades under budget YTD	(10,563) FAV
<b>Education &amp; Welfare - Community Development</b>	
Community Development Officer/various under budget YTD	(8,278) FAV
<b>Housing</b>	
Aged Person Housing maintenance expenses over-budget YTD	6,391 UNFAV
<b>Community Amenities</b>	
Refuse Collection & Other Community Amenities under budget YTD	(19,495) FAV
<b>Capital Expenditure</b>	
<b>Housing</b>	
Timing differences (under budget YTD)	(7,093) FAV
<b>Recreation &amp; Culture</b>	
Timing differences (over budget YTD)	8,562 UNFAV
<b>Transport</b>	
Plant purchases and road works timing differences (under budget YTD)	(256,306) FAV

**Shire of Victoria Plains**

**Statement of Financial Activity**

**Net Current Assets as at 30th September 2012**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	2,080,793
Cash - Restricted	1,072,935
Receivables	611,873
Inventories	16,580
<b>Total Current Assets</b>	<b>3,782,181</b>

**Less Current Liabilities**

Payables	(122,784)
Accrued Salaries & Wages	0
Current portion A/L Provision	(135,937)
Provisions and Borrowings	(173,333)
<b>Total Current Liabilities</b>	<b>(432,054)</b>

**Net Current Assets Position**

	<b>3,350,127</b>
Less Cash Restricted - Reserves	1,072,935
Less Provisions and Borrowings	(173,333)

**Closing Available Funds**

**2,450,525**

**Financial Ratios in Relation to YTD Figures**

**Current Ratio**

Current Assets - Restricted Assets	2,709,246	<u>6.27</u>
Current Liabilities	432,054	

**Quick Ratio**

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	2,692,666	<u>6.23</u>
	432,054	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains  
Monthly Report at as : 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>General Purpose Funding</b>								
Rates					\$	\$	\$	\$
	10300	Rates Income			( 1,906,183)	( 1,939,635)	( 1,939,635)	( 1,939,635)
	10315	Administrative Fees & Charges			( 3,541)	(250)	(8,600)	(8,600)
	20300	Rates Collection			1,833	2,346	19,000	19,000
		<b>Total Rates Income / Expenditure</b>			<b>( 1,907,891)</b>	<b>( 1,937,539)</b>	<b>( 1,929,235)</b>	<b>( 1,929,235)</b>
General Purpose Grants								
	10325	General Purpose Grants			( 92,461)	(101,070)	(404,283)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(74,457)	(297,834)	(297,834)
		<b>Total General Purpose Grants</b>			<b>( 92,461)</b>	<b>( 175,527)</b>	<b>( 702,117)</b>	<b>( 702,117)</b>
Other General Purpose Income								
	10310	Ex Gratia Rates			( 56,390)	0	(54,500)	(54,500)
	10320	Interest Income			( 20,764)	(18,747)	(84,500)	(84,500)
	10395	Administration Income - Allocated			( 3,844)	(1,935)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			47,960	43,047	172,195	172,195
		<b>Total Other General Purpose Income / Expenditure</b>			<b>( 33,039)</b>	<b>22,365</b>	<b>25,449</b>	<b>25,449</b>
<b>Total General Purpose Funding</b>					<b>\$ ( 2,033,391)</b>	<b>( 2,090,701)</b>	<b>( 2,605,903)</b>	<b>( 2,605,903)</b>

**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Monthly Report as at: 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Governance</b>								
Members Of Council					\$	\$	\$	\$
10420		Contributions And Donations			0	0	0	0
10495		Admin Income Allocated			(3,020)	(1,521)	(6,087)	(6,087)
		<b>Members Of Council Operating Income</b>						
20401		Member'S Expenses			0	3,125	12,500	12,500
20402		Member'S Allowances			0	10,000	40,000	40,000
20403		Election Expenses			0	0	2,100	2,100
20404		Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
20405		Conferences & Seminars - Councillor Training			155	1,750	7,000	7,000
20406		Meeting Costs			1,766	1,125	4,500	4,500
20407		Delivering Agendas			481	699	2,804	2,804
20408		Sundry			16,497	9,822	14,760	14,760
20409		Public Relations			10,636	250	63,500	63,500
20410		Legal Fees			0	0	0	0
20411		Insurance			2,375	2,533	2,534	2,534
20412		Strategic Plan			8,433	0	25,000	25,000
20413		Asset Management Plan			0	0	0	0
20420		Admin Expenditure Allocated			37,682	33,822	135,296	135,296
		<b>Members of Council Operating Expenditure</b>			90,512	80,126	326,994	326,994
		<b>Total Members of Council</b>			87,492	78,605	320,907	320,907
<b>Administration</b>								
10430		Reimbursements			(12,463)	(4,498)	(15,000)	(15,000)
10431		Commissions			(3,296)	(3,750)	(15,000)	(15,000)
10432		Administration Charges			(665)	(711)	(2,850)	(2,850)
10433		Sundry Income			(55)	(84)	(350)	(350)
10434		Rounding			0	0	0	0
10496		Admin Income Reallocated			16,478	8,298	33,200	33,200
		<b>Administration Operating Income</b>			0	(745)	0	0
10490		WDV on Assets Sold			0	13,857	55,429	55,429
16001		Ceo'S Vehicle - Replacement			0	(35,000)	(35,000)	(35,000)
16002		Mgr Fin Vehicle - Replacement			0	(6,249)	(25,000)	(25,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			0	(27,392)	(4,571)	(4,571)
20430		Salaries & Wages			103,467	97,569	422,817	422,817
20431		CEO Package			5,770	8,274	32,200	32,200
20432		DCEO Package			4,130	6,623	25,600	25,600
20433		Other Staff Costs			3,471	2,224	3,125	3,125
20435		Computing			19,592	21,723	41,317	41,317
20436		Insurance			28,779	38,256	47,234	47,234

# Minutes - Ordinary Meeting of Council 16<sup>th</sup> October 2012

Shire of Victoria Plains  
Monthly Report as at: 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Law, Order &amp; Public Safety</b>								
Fire Prevention								
	10510	Operating Grant			(9,250)	(9,397)	(37,590)	(37,590)
	10511	Contributions And Donations			0	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		<b>Fire Prevention - Operating Income</b>						
	20500	Fire Prevention			17,987	17,073	45,086	45,086
	20509	Sandlewood Farm Fire Expenses			398	1,005	4,025	4,025
	20512	Depreciation Expense			574	603	2,416	2,416
		<b>Fire Prevention - Operating Expenditure</b>						
	18003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			18,958	18,681	51,527	51,527
		<b>Bushfire Brigades - Capital Income</b>						
					0	0	(415,880)	(415,880)
					0	0	(415,880)	(415,880)
	20510	FESA Fire Truck Expenses			5,677	9,384	33,055	33,055
	20511	Fire Stations			579	1,548	4,692	4,692
	20511	Fire Stations			172	153	217	217
	20511	Fire Stations			139	875	3,302	3,302
	20511	Fire Stations			62	1,780	6,848	6,848
	20511	Fire Stations			415	445	1,230	1,230
		<b>Bush Fire Brigades - Operating Expenditure</b>						
	40176	30Kva Generator			7,044	14,185	49,344	49,344
		<b>Fire Prevention - Capital Expenditure</b>						
					0	0	22,500	22,500
					0	0	22,500	22,500
		<b>Total Fire Prevention</b>			16,752	23,469	(330,099)	(330,099)
					0	0	0	0
					(122)	0	(1,000)	(1,000)
					570	495	2,000	2,000
					0	0	0	0
		<b>Total Animal Control</b>			448	495	1,000	1,000
					0	0	0	0
					(961)	(483)	(1,937)	(1,937)
					(961)	(483)	(1,937)	(1,937)
					0	0	500	500
					0	0	0	0
					0	4,998	20,000	20,000
					11,985	10,761	43,049	43,049
					11,985	15,759	63,549	63,549
					0	0	415,880	415,880
					0	0	415,880	415,880
		<b>Total Other Law Order &amp; Public Safety</b>			11,024	15,276	477,492	477,492
		<b>Total Law, Order &amp; Public Safety</b>			28,225	39,240	148,393	148,393

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Shire of Victoria Plains Monthly Report as at: 30/09/2012									
30/09/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	<b>Education &amp; Welfare</b>								
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			\$ 0	\$ 0	\$ 0	\$ 0
			<b>Education &amp; Welfare Operating Income</b>			0	0	0	0
	Education	20800	School Programs and Improvements			32	33	4,814	4,814
		20801	Sponsorships & Prizes			0	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			294	0	0	0
			<b>Education &amp; Welfare Operating Expenditure</b>			\$ 326	\$ 1,533	\$ 6,314	\$ 6,314
	Community Development								
		20804	Community Development Officer (Shared)			2,929	9,999	40,000	40,000
						\$ 2,929	\$ 9,999	\$ 40,000	\$ 40,000
						0	0	0	0
						0	0	0	0
						0	0	0	0
			<b>Total Education &amp; Welfare</b>			\$ 3,254	\$ 11,532	\$ 46,314	\$ 46,314

Aged Persons Units Calingiri

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> October 2012**

Shire of Victoria Plains Monthly Report as at: 30/09/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	
<b>Housing</b>									
20903 Calingiri Aged Person Units Maintenance			APC1	Aged Person Unit 1 - Calingiri	3,080	798	4,603	4,603	
20903 Calingiri Aged Person Units Maintenance			APC2	Aged Persons Units Calingiri	3,294	798	4,603	4,603	
20903 Calingiri Aged Person Units Maintenance			APC3	Aged Persons Units Calingiri	120	48	901	901	
20903 Calingiri Aged Person Units Maintenance			APC4	Aged Person Unit 1 - Calingiri	0	798	4,603	4,603	
20903 Calingiri Aged Person Units Maintenance			APUSC	Apu Surrounds - Calingiri	0	0	0	0	
20904 Bolgart Aged Perons Units Operating Expenditure					1,807	1,659	4,438	4,438	
20905 Bolgart Aged Perons Units Maintenance			APB	Aged Persons Units Bolgart	0	0	0	0	
20905 Bolgart Aged Perons Units Maintenance			APB1	Aged Person Unit 1 - Bolgart	0	0	3,602	3,602	
20905 Bolgart Aged Perons Units Maintenance			APB2	Aged Person Unit 2 - Bolgart	0	549	3,603	3,603	
20905 Bolgart Aged Perons Units Maintenance			APUSB	APU Surrounds - Bolgart	0	0	0	0	
<b>Aged Person Housing - Operating Expenditure</b>					12,447	6,857	32,315	32,315	
<b>Aged Person Housing - Capital Expenditure</b>					0	0	0	0	
<b>Total Aged Person Housing</b>					5,408	(517)	2,780	2,780	
<b>Housing - Other</b>									
10950 Housing Misc Income					0	0	0	0	
10995 Administration Income - Allocated					(852)	(426)	(1,715)	(1,715)	
<b>Housing Other - Operating Income</b>					(852)	(426)	(1,715)	(1,715)	
20906 Vacant Land Operating Costs					0	0	0	0	
20907 Housing Other					0	0	0	0	
20950 Reimburseable Expenditure					(46)	0	0	0	
20960 Depreciation Expense - Housing					0	0	0	0	
20990 Administration Expenditure - Allocated					10,628	9,531	38,129	38,129	
<b>Housing Other - Operating Expenditure</b>					10,583	9,531	38,129	38,129	
<b>Total Housing Other</b>					9,731	9,105	36,414	36,414	
<b>Total Housing</b>					37,884	35,184	92,003	92,003	

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Monthly Report as at : 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
<b>Community Amenities</b>								
Sanitation - Household Refuse					( 7,767 )	( 8,085 )	( 8,085 )	( 8,085 )
	11000	Refuse Removal Gst Charged			( 32,878 )	( 34,927 )	( 34,927 )	( 34,927 )
	11001	Refuse Removal			( 40,644 )	( 43,012 )	( 43,012 )	( 43,012 )
		<b>Sanitation - Household Refuse - Operating Income</b>						
	21000	Domestic Refuse Collection			6,698	7,893	31,581	31,581
	21005	Landfill Site Maintenance		TIPB	4,242	4,824	19,314	19,314
	21005	Landfill Site Maintenance		TIPC	9,877	10,854	43,430	43,430
	21005	Landfill Site Maintenance		TIPM	3,654	6,192	24,782	24,782
	21010	Waste Oil Removal		WSTO	0	0	0	0
		<b>Sanitation - Household Refuse - Operating Expenditure</b>			24,471	29,763	119,107	119,107
		<b>Sanitation - Household Refuse - Capital Expenditure</b>			0	0	0	0
		<b>Total Sanitation - Household Refuse</b>			( 16,174 )	( 13,249 )	76,095	76,095
Sanitation - Other					0	0	( 1,000 )	( 1,000 )
	11010	Drum Muster			0	0	0	0
	11011	Zero Waste Plan			0	0	( 1,000 )	( 1,000 )
		<b>Sanitation - Other - Operating Income</b>						
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves		RUBB	0	348	1,400	1,400
	21021	Litter Control Roadside Bins		LITT	225	822	3,307	3,307
	21022	Drum Muster		DRUM	0	123	500	500
		<b>Sanitation - Other - Operating Expenditure</b>			225	1,293	5,207	5,207
		<b>Total Sanitation - Other</b>			225	1,293	4,207	4,207
Sewerage					( 14,550 )	( 14,400 )	( 14,400 )	( 14,400 )
	11020	Sewerage			2,006	3,085	13,381	13,381
	21030	Effluent Disposal Schemes		SEWC	0	1,579	12,227	12,227
	21030	Effluent Disposal Schemes		SEWY	0	0	6,130	6,130
	21031	Sewerage Audit		EPNDG	0	0	2,336	2,336
	21032	Effluent Pond Maintenance		EPNDY	0	2,025	8,115	8,115
	21032	Effluent Pond Maintenance			2,006	6,689	42,169	42,169
		<b>Sewerage - Operating Expenditure</b>			( 12,544 )	( 7,711 )	27,789	27,789
		<b>Total Sewerage</b>			( 139 )	( 624 )	( 2,500 )	( 2,500 )
Town Planning & Regional Development					( 139 )	( 624 )	( 2,500 )	( 2,500 )
	11040	Planning Applications			0	2,748	11,000	11,000
		<b>Town Planning &amp; Regional Development - Operating Income</b>			0	2,748	11,000	11,000
	21051	Town Planning Scheme / Local Planning Strategy			( 139 )	2,124	8,500	8,500
	21053	Interest Expense			( 57 )	( 375 )	( 1,500 )	( 1,500 )
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			( 934 )	( 468 )	( 1,881 )	( 1,881 )
		<b>Total Town Planning &amp; Regional Development</b>			( 992 )	( 843 )	( 3,381 )	( 3,381 )
Other Community Amenities					0	0	0	0
	11050	Calingiri Cemetery						
	11095	Administration Income Allocated						
		<b>Other Community Amenities - Operating Income</b>						
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade						

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Shire of Victoria Plains								
Monthly Report as at : 30/09/2012								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities								
					\$	\$	\$	\$
16041	Gillingarra Emergency Water Supply				0	0	0	0
Other Community Amenities - Capital Income								
21060	Cemetery Works		CEMM	Cemetery Maintenance	734	2,460	9,848	9,848
21060	Cemetery Works		GRAVE	Grave Digging	0	2,701	10,810	10,810
21061	Cemeteries Operations				222	226	612	612
21062	Mogumber Water Supply				0	100	125	125
21063	Yenart Bore		YENART		1,985	2,745	11,005	11,005
21064	Gillingarra Emergency Water Supply				0	0	0	0
21065	Public Toilets And Drinking Fountains		TOILET	Public Toilets	640	2,121	6,716	6,716
21066	Community Amenities - Depreciation Expense				1,292	1,353	5,414	5,414
21067	Gillingarra Water Pump Electricity				0	75	300	300
21090	Administration Expenditure Allocated				11,656	10,452	41,819	41,819
Other Community Amenities - Operating Expenditure								
40158	Fencing Upgrade Yerecoin Effluent Ponds				16,529	22,233	86,649	86,649
40034	Bolgart Cemetery - Memorial Arch				0	0	0	0
Other Community Amenities - Capital Expenditure								
					0	0	0	0
					0	0	0	0
					15,538	21,390	83,268	83,268
Total Other Community Amenities								
					\$ (13,094)	3,847	199,859	199,859
Total Community Amenities								

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Monthly Report as at: 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
11100 Calingiri Recreation Centre					( 60)	(123)	(500)	(500)
11101 Mogumber Hall					0	(24)	(100)	(100)
11102 Bolgart Hall					( 50)	(123)	(500)	(500)
11103 Calingiri Gymnasium					( 403)	(498)	(2,000)	(2,000)
11104 Roads Board Building Lease					( 945)	(975)	(3,900)	(3,900)
<b>Public Halls &amp; Civic Centres - Operating Income</b>					<b>( 1,458)</b>	<b>(1,743)</b>	<b>(7,000)</b>	<b>(7,000)</b>
16053 Sport & Rec Grants					0	0	0	0
16075 Contribution - Golf Club (Tractor & Mower cost)					(15,000)	(10,000)	(10,000)	(10,000)
<b>Public Halls &amp; Civic Centres - Capital Income</b>					<b>(15,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>								
21100 Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	354	2,274	9,103	9,103
21100 Bolgart Hall			B008	Bolgart Hall Other Costs	3,163	2,231	3,407	3,407
21101 Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	2,134	2,712	10,857	10,857
21101 Calingiri Recreation Centre			B010	Calingiri Rec Centre Other Costs	4,034	6,327	15,257	15,257
21102 Plawanning Hall			B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102 Plawanning Hall			B012	Plawanning Hall Other Costs	1,816	1,370	2,090	2,090
21103 Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	4,128	1,623	6,503	6,503
21103 Mogumber Hall			B014	Mogumber Hall Other Costs	649	1,327	1,697	1,697
21104 Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104 Gillingarra Hall			B016	Gillingarra Hall Other Costs	1,186	1,409	2,516	2,516
21105 Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B018	Yerecoin Hall Other Costs	1,233	60	250	250
21106 Public Halls - Depreciation Expense					10,744	11,082	44,340	44,340
21107 Cwa Building			B021	Cwa Calingiri Building Maintenance	837	500	3,000	3,000
21107 Cwa Building			B022	Cwa Building Operating Expenditure	504	2,263	7,974	7,974
21109 Calingiri Gymnasium					649	1,422	5,700	5,700
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>					<b>31,432</b>	<b>34,600</b>	<b>112,694</b>	<b>112,694</b>
40180 Roads Board Building - Roofing					8,562	0	16,493	16,493
<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>					<b>8,562</b>	<b>0</b>	<b>16,493</b>	<b>16,493</b>
<b>Total Public Halls &amp; Civic Centres</b>					<b>23,537</b>	<b>22,857</b>	<b>112,187</b>	<b>112,187</b>
<b>Other Recreation &amp; Sport</b>								
11110 Calingiri Sports Ground					0	0	(10)	(10)
11112 Misc Reserves Income					0	0	0	0
11123 Other Sports & Recreation Grants					0	0	0	0
<b>Other Recreation &amp; Sport - Operating Income</b>					<b>0</b>	<b>0</b>	<b>(10)</b>	<b>(10)</b>
<b>Other Recreation &amp; Sport - Operating Expenditure</b>								
21110 Town & Gardens Maintenance			TWNBOL	Bolgart Town & Gardens Maintenance	4,234	4,839	19,389	19,389
21110 Town & Gardens Maintenance			TWNCAL	Calingiri Town & Gardens Maintenance	9,771	5,889	23,573	23,573
21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	862	1,851	7,415	7,415
21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	2,004	2,028	8,130	8,130

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Shire of Victoria Plains  
Monthly Report as at: 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
21110 Town & Gardens Maintenance			TWNPIA	Piawaning Town & Gardens Maintenance	1,570	2,997	12,021	12,021
21110 Town & Gardens Maintenance			TWNPIA	Yerecoin Town & Gardens Maintenance	6,336	4,290	17,171	17,171
21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	66	3,606	14,444	14,444
21111 Reserves Maintenance			RESVS	Reserves Maintenance	937	2,301	6,975	6,975
21112 Calingiri Sporting Club Operating					3,072	3,942	10,353	10,353
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	8,944	12,753	51,035	51,035
21114 Bolgart Sportsground Operating					2	83	250	250
21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	61	1,809	7,250	7,250
21116 Town Beautification					1,527	1,250	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					4,168	3,714	14,867	14,867
21120 Interest Expense					( 625)	0	11,286	11,286
21122 Calingiri Sports Pavilion					310	0	0	0
<b>Other Recreation &amp; Sport - Operating Expenditure</b>					43,237	51,352	221,649	221,649
40185 Bolgart Outdoor Community Project					1,400	0	0	0
<b>Other Recreation &amp; Sport - Capital Expenditure</b>					1,400	0	0	0
<b>Total Other Recreation &amp; Sport</b>					43,237	51,352	221,639	221,639
<b>Libraries</b>								
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
<b>Libraries - Operating Income</b>					0	0	0	0
21130 Library - Salaries & Wages					1,124	999	4,000	4,000
21131 Library Services					4,542	4,736	13,221	13,221
21132 Library Building Maintenance					484	699	2,803	2,803
21133 Depreciation Expense					0	39	163	163
<b>Libraries - Operating Expenditure</b>					6,150	6,473	20,187	20,187
<b>Total Libraries</b>					6,150	6,473	20,187	20,187
<b>Other Culture</b>								
11130 Cultural Mapping					0	0	0	0
11131 History Book					( 6)	0	0	0
11195 Administration Income Allocated					( 1,702)	(855)	(3,431)	(3,431)
<b>Other Culture - Operating Income</b>					( 1,708)	(855)	(3,431)	(3,431)
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					0	0	0	0
21190 Administration Expenditure Allocated					21,236	19,062	76,258	76,258
<b>Other Culture - Operating Expenditure</b>					21,236	19,062	76,258	76,258
<b>Total Other Culture</b>					19,528	18,207	72,827	72,827

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
					\$ 93,852	\$ 98,889	\$ 426,840	\$ 426,840
<b>Total Recreation &amp; Culture</b>					\$	\$	\$	\$



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Shire of Victoria Plains Monthly Report as at: 30/09/2012		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Transport</b>									
Streets, Roads, Bridges & Depot Construction									
16009	Govt Grant Regional Roads					0	(68,524)	(171,310)	(171,310)
16010	Govt Grant - Direct					(88,752)	(78,000)	(78,000)	(78,000)
16012	Govt Grant - R2R					0	0	(228,981)	(228,981)
16018	AG Lime Route 2					(53,200)	(57,012)	(57,012)	(57,012)
16054	R4R CLGF Grant (Yercooin Footpaths)					0	0	(297,834)	(297,834)
	<b>Streets Roads Bridges Construction - Capital Income</b>					(141,952)	(203,536)	(833,137)	(833,137)
40021	Roadworks - Council & Direct Road Funding				Bolgart West Road	0	0	85,000	85,000
40021	Roadworks - Council & Direct Road Funding				Yercooin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding				Gravel Pit	2,700	0	31,560	31,560
40021	Roadworks - Council & Direct Road Funding				Edmonds Street	0	0	85,741	85,741
40021	Roadworks - Council & Direct Road Funding				Golf Course Road	0	0	27,159	27,159
40021	Roadworks - Council & Direct Road Funding				Calingiri Sports Club Entrance	1,459	0	16,930	16,930
40021	Roadworks - Council & Direct Road Funding				Calingiri School Crossover	0	0	4,520	4,520
40021	Roadworks - Council & Direct Road Funding				Benaring Road	0	0	41,813	41,813
40021	Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glenromie Rd	798	0	255,687	255,687
40024	Roadworks - Roads To Recovery				Yercooin / Glenromie Road	798	0	228,981	228,981
40025	Ag Lime Route Capital Expenditure				Ag Lime - Intersection	55,153	142,000	142,000	142,000
40163	R4R - Bolgart East Road					798	0	468,150	468,150
	<b>Streets Roads Bridges Construction - Capital Expenditure</b>					61,706	186,598	1,432,139	1,432,139
	<b>Total Streets, Roads, Bridges Construction</b>					(80,246)	(16,938)	599,002	599,002
Streets, Roads, Bridges & Depot Maintenance						0	0	(400)	(400)
11200	Road & Footpath Maintenance					(2,719)	(1,368)	(5,478)	(5,478)
11295	Administration Income Allocated					(2,719)	(1,368)	(5,478)	(5,478)
	<b>Streets Roads Bridges Maintenance - Operating Income</b>					205,294	80,991	323,999	323,999
21200	Maintenance Grading					0	0	0	0
21201	Aglime Maintenance Grading				Calingiri - Goomalling Road	0	0	0	0
21201	Aglime Maintenance Grading					0	0	0	0
21202	Bitumen Maintenance					19,475	16,827	67,332	67,332
21203	Signage & Guideposts					6,487	5,964	23,875	23,875
21204	Tree Lopping					4,842	25,932	103,746	103,746
21205	Drainage Maintenance					11,244	21,465	85,862	85,862
21206	Culvert Maintenance					0	4,368	17,482	17,482
21207	Flood Damage					214	6,987	27,965	27,965
21208	Misc Road Maintenance					7,082	13,869	55,492	55,492
21209	Bridge & Culvert Maintenance					0	2,946	11,800	11,800
21210	Crossovers					0	3,660	14,657	14,657
21211	Street Lighting Maintenance					3,041	0	14,000	14,000
21212	Traffic Signs & Control Equipment					0	1,830	7,326	7,326
21213	Reinstatements					0	0	0	0
21214	Footpath Maintenance					6,475	6,588	26,363	26,363
21215	Infrastructure Depreciation Expense					372,994	391,887	1,567,561	1,567,561

**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains									
Monthly Report as at: 30/09/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Transport									
Road Plant Purchases	21290	Administration Expenditure Allocated			33,920	30,441	121,767	\$	
		Streets Roads Bridges Maintenance - Operating Expenditure			671,046	617,253	2,469,227	2,469,227	
		Total Streets Roads Bridges Maintenance			668,327	615,885	2,463,349	2,463,349	
	16058	Sale of Depot Clerk Ute			(13,636)	(10,000)	(10,000)	(10,000)	
	16059	Sale of Construction Crew Ute			(13,636)	(10,000)	(10,000)	(10,000)	
	16060	Sale of Kubota Mower			0	(4,000)	(4,000)	(4,000)	
	11290	WDV on Assets sold			12,302	1,947	7,793	7,793	
		Road Plant Profit / Loss on Sale of Assets			(14,971)	(22,053)	(16,207)	(16,207)	
	40164	Side & Rear Tipper Trailer		0	0	105,000	105,000	105,000	
	40165	Maintenance Crew Cab Truck		0	0	0	75,000	75,000	
	40167	Replace Kubota Zero-turn Mower		0	0	0	25,000	25,000	
	40162	Purchase "Grizzly" Gravel Screen		0	0	19,100	0	0	0
	40168	2nd hand Kubota Tractor & 5mtr Superior Mowe		0	0	50,000	50,000	50,000	
	40175	Replace Construction Crew Ute		0	0	0	0	30,000	30,000
	40182	Shire Entrance Signs		0	0	0	45,512	45,512	45,512
	Road Plant Purchases - Capital Expenditure				69,100	200,512	330,512	330,512	
	Total Road Plant Purchases				54,129	178,459	314,305	314,305	
	Total Transport				\$ 642,210	777,406	3,376,656	3,376,656	

**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

Shire of Victoria Plains Monthly Report as at: 30/09/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	
<b>Economic Services</b>									
<b>Rural Services</b>									
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	15,960	6,702	26,820	26,820	
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	4,000	4,000	4,000	
	21301	Small Business Centre - Central Coast			0	0	3,500	3,500	
	21302	Rural Financial Counselling Service			0	0	0	0	
	21303	Rural Water Council Of Wa			0	0	0	0	
	21305	Rural Youth			(250)	60	250	250	
		<b>Total Rural Services</b>			15,710	10,762	34,570	34,570	
<b>Tourism &amp; Area Promotion</b>									
	11300	Bolgart Caravan Park			(2,722)	(1,125)	(4,500)	(4,500)	
	11301	Calingiri Caravan Park			(2,584)	(498)	(2,000)	(2,000)	
	11302	Sundry Income			(27)	(36)	(150)	(150)	
		<b>Tourism &amp; Area Promotion - Operating Income</b>			(5,333)	(1,659)	(6,650)	(6,650)	
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>									
	21320	Area Promotion			0	0	8,350	8,350	
	21321	Caravan Parks And Camping Grounds Operating			8,354	3,589	12,670	12,670	
	21322	Caravan Parks And Camping Grounds Maintenance			200	1,218	17,905	17,905	
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	235	3,441	13,794	13,794	
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0	
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	581	600	2,411	2,411	
	21325	Bolgart Tractor Shed			25	31	40	40	
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			9,395	8,879	55,170	55,170	
<b>Tourism &amp; Area Promotion - Capital Expenditure</b>									
	40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0	
	40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0	
		<b>Total Tourism &amp; Area Promotion</b>			4,062	7,220	48,520	48,520	
<b>Building Control</b>									
	11310	Building Applications			(310)	(1,248)	(5,000)	(5,000)	
	11311	Swimming Pools Program			0	0	0	0	
	11312	Bctf & Brb			(10)	(36)	(150)	(150)	
		<b>Building Control - Operating Income</b>			(320)	(1,284)	(5,150)	(5,150)	
	21330	Building Control Operating			2,270	6,249	25,000	25,000	
		<b>Building Control - Operating Expenditure</b>			2,270	6,249	25,000	25,000	
		<b>Total Building Control</b>			1,950	4,965	19,850	19,850	
<b>Other Economic Services</b>									
	11320	Bendigo Bank			(4,245)	(1,998)	(8,000)	(8,000)	

Sub-Programme		Shire of Victoria Plains		Monthly Report as at: 30/09/2012							
Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget		
Economic Services						\$	\$	\$	\$		
11321 Extractive Industry Licences						0	0	0	0		
11322 Standpipes - Water						0	(75)	(300)	(300)		
11323 Community Safety & Crime Prevention						0	0	0	0		
11395 Administration Income - Allocated						(715)	(357)	(1,439)	(1,439)		
<b>Other Economic Services - Operating Income</b>						(4,960)	(2,430)	(9,739)	(9,739)		
21350 Bendigo Bank Agency						91	100	400	400		
21360 Water Supply - Standpipes						176	150	450	450		
21360 Water Supply - Standpipes						370	1,911	7,665	7,665		
21360 Water Supply - Standpipes						622	200	600	600		
21361 Water Supply - Standpipe Depreciation						10	9	40	40		
21362 Community Safety & Crime Prevention						0	0	0	0		
21390 Administration Expenditure - Allocated						8,922	7,992	31,979	31,979		
<b>Other Economic Services - Operating Expenditure</b>						10,191	10,362	41,134	41,134		
<b>Total Other Economic Services</b>						5,230	7,932	31,395	31,395		
<b>Total Economic Services</b>						<b>\$ 26,953</b>	<b>30,879</b>	<b>134,335</b>	<b>134,335</b>		

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Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Other Property &amp; Services</b>								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(6,786)	(11,724)	(46,899)	(46,899)
		<b>Private Works - Operating Income</b>			(6,786)	(11,724)	(46,899)	(46,899)
21400		Private Works Expenditure			0	10,191	40,782	40,782
21403		Private Works Expenditure 2012-13			6,468	10,191	40,782	40,782
		<b>Private Works - Operating Expenditure</b>			(318)	(1,533)	(6,117)	(6,117)
		<b>Total Private Works</b>						
Public Works Overheads								
	11410	Sundry Income			45	(396)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate			0	(3,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(494)	(249)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		<b>Public Works Overheads - Operating Income</b>			(449)	(4,145)	(16,596)	(16,596)
	11490	WDV on Assets Sold			0	0	26,714	26,714
	16017	Sale of Works Manager Ute			0	0	(25,000)	(25,000)
	16056	Sale of Traffic Classifiers			0	0	0	0
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			0	0	1,714	1,714
	21410	Salaries & Wages			22,370	16,944	73,439	73,439
	21411	Works Manager Package			29,398	50,940	119,663	119,663
	21412	Superannuation			13,852	12,945	56,097	56,097
	21413	Insurance			10,181	19,845	24,500	24,500
	21414	Other Staff Costs			414	2,934	10,150	10,150
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			0	2,499	10,000	10,000
	21417	Occupational Health & Safety			2,148	423	1,700	1,700
	21418	Other Public Works Overheads			0	498	2,000	2,000
	21419	Depot Operating Costs			36,624	38,130	151,251	151,251
	21420	Depot Maintenance			315	1,893	7,653	7,653
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			3,929	6,081	25,010	25,010
	21423	Administration Costs Allocated			6,167	5,532	22,139	22,139
	21424	Staff Meetings			0	1,392	6,039	6,039
	21425	Building Maintenance			13,481	14,195	57,614	57,614
	21490	Workshop Overheads Recovered			(123,074)	(141,813)	(567,255)	(567,255)
		<b>Public Works Overheads - Operating Expenditure</b>			15,806	32,438	0	0
	40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

**Minutes - Ordinary Meeting of Council**  
**16<sup>th</sup> October 2012**

Monthly Report as at: 30/9/2012					Shire of Victoria Plains			
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
	40181	Depot - New Trailer Shed			481	0	12,804	12,804
	40042	Tool Storage Shed			1,574	0	10,109	10,109
	40174	Replace Depot Clerk Ute			0	0	30,000	30,000
Public Works Overheads - Capital Expenditure								
					46,365	45,000	97,913	97,913
Total Public Works Overheads					61,721	73,293	83,031	83,031
Plant Operation								
	21430	Fuel & Oil			32,319	45,000	180,000	180,000
	21431	Tyres & Tubes			2,285	8,175	32,700	32,700
	21432	Parts & Repairs			53,552	32,643	130,578	130,578
	21433	Insurance & Licences			437	24,729	33,990	33,990
	21434	Depreciation Ex Asset Ledger			71,214	69,057	276,245	276,245
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(124,435)	(163,377)	(653,513)	(653,513)
Total Plant Operation					35,372	16,227	0	0
Salaries & Wages								
	21496	Salaries & Wages			264,871	237,921	1,031,001	1,031,001
	21497	Salaries & Wages Allocated			(264,871)	(237,918)	(1,031,001)	(1,031,001)
Total Salaries & Wages					0	3	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
Total Materials					0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
Unclassified Capital Income					0	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
Unclassified - Operating Expenditure					0	0	0	0
Total Other Property & Services					96,775	87,990	76,914	76,914
					\$		\$	\$

**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Monthly Report as at: 30/09/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Reserves</b>								
50001		Transfer To Lsl Reserve			\$ 0	\$ 0	\$ 2,236	\$ 2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer To Gymnasium Equipment Reserve			0	0	3,209	3,209
<b>Total Transfer to Reserves</b>					0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(274,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
<b>Total Transfer From Reserves</b>					0	0	(274,000)	(274,000)
<b>Total Reserves Transfer</b>					0	0	28,000	28,000

Shire of Victoria Plains  
Capital Expenditure Report as at : 30-September-2012

COA	Description	Job	Description	YTD Actual	Current Budget
	<b>Sched 4 - Governance</b>				
40004	Ceo Vehicle Replacement			0	55,000
40005	Dceo Vehicle Replacement			0	40,000
40032	Office Furniture			0	0
40069	Computing upgrade software & hardware			3,149	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792
40137	Archive Building Shelving Renewal			0	0
	<b>Total Governance Capital Expenditure</b>			3,149	114,588
	<b>Sched 5 - Law, Order &amp; Public Safety</b>				
40176	30Kva Generator			0	22,500
40184	FESA Fire Tender Replacement - New Norcia			0	415,880
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			0	438,380
	<b>Sched 8 - Education &amp; Welfare</b>				
	<b>Total Education &amp; Welfare Capital Expenditure</b>			0	0
	<b>Sched 9 - Housing</b>				
40177	16 Yulgering Road - upgrade A/C			11,474	12,000
40178	16 Yulgering Road - reneder & paint internal walls			1,525	8,000
40179	16 Yulgering Road - dishwasher			908	1,000
40057	Disability Access			0	5,337
				0	0
				13,907	26,337
	<b>Sched 10 Community Amenities</b>				
	<b>Community Amenities Capital Expenditure</b>			0	0
	<b>Sched 11 - Recreation &amp; Culture</b>				
40180	Victoria Plains Sport and Recreation Building Upgrade			8,562	16,493
	<b>Recreation &amp; Culture Capital Expenditure</b>			8,562	16,493
	<b>Sched 12 - Transport</b>				
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	0	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	2,700	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	0	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Calingiri Sports Club Entrance	1,459	16,930
40021	Roadworks - Council & Direct Road Funding	C0131	Calingiri School Crossover	0	4,520



**Minutes - Ordinary Meeting of Council  
16<sup>th</sup> October 2012**

Shire of Victoria Plains  
Capital Expenditure Report as at : 30-September-2012

COA	Description	Job	Description	YTD Actual	Current Budget
				\$	\$
40021	Roadworks - Council & Direct Road Funding		C0132 Benaring Road	0	41,813
40021	Roadworks - Council & Direct Road Funding		RR0019 Regional Roads - Gillingarra Glentromie	798	255,687
40024	Roadworks - Roads To Recovery		R2R004 Yerecoin / Glentromie Road	798	228,981
40025	Ag Lime Route Capital Expenditure		AGINT Ag Lime - Intersection	55,151	142,000
40163	R4R - Bolgart East Road		R4R120 Bolgart East Road	798	468,150
40164	Side & Rear Tipper Trailer			0	105,000
40165	Maintenance Crew Cab Truck			0	75,000
40167	Replace Kubota Zero-turn Mower			0	25,000
40162	"Grizzly" Gravel Screen			19,100	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000
40175	Replace Construction Crew Ute			0	30,000
40182	Shire Entrance Signs			0	45,512
				130,804	1,762,651
	<b>Sched 13 - Economic Services</b>				
40135	Calingiri Caravan Park - Fencing replacement			0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0
	<b>Economic Services Capital Expenditure</b>			0	0
	<b>Sched 14 - Other Property &amp; Services</b>				
40030	Works Manager Vehicle Replacement			44,310	45,000
40181	Depot - New Trailer Shed			481	12,804
40042	Tool Storage Shed			1,574	10,109
40169	2 x Way Radio System Upgrade			0	12,000
40170	4" Pump & Hoses			0	6,000
40171	Plate Compactor			0	4,000
40172	Cement Mixer			0	3,000
40173	Filtered Water System Depot			0	3,000
40174	Replace Depot Clerk Ute			0	30,000
	<b>Other Property &amp; Services Capital Expenditure</b>			46,365	125,913
	<b>Total Capital Expenditure</b>			<b>202,787</b>	<b>2,484,362</b>





# INVESTMENTS

As at 30th September 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$15,958.26	3.45	-
Municipal	Bendigo Bank	3 months	\$428,012.79	4.50	16/12/2012
Municipal	Bendigo Bank	2 months	\$254,046.94	4.50	28/11/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Reserves	Bendigo Bank	2 months	\$685,422.63	4.50	11/10/2012
Reserves	Bendigo Bank	3 months	\$350,000.00	4.70	27/10/2012
Reserves	Treasury Corp	OCDF	\$14,249.26	3.45	-

Interest earned YTD:

<b>Municipal</b>	\$8,605.68
<b>Reserves</b>	\$3,229.31
<b>TOTAL:</b>	<u>\$11,834.99</u>

**OUTSTANDING RATES REPORT**

<b>Total Rates Outstanding as at 30th September 2012:</b>	<b>\$522,131.69</b>
<b>Comprising:</b>	
Rates (Current & Arrears)	\$491,724.83
Rates (Deferred)	\$1,374.80
Rubbish	\$13,266.79
Sewerage	\$6,005.70
Interest/Admin Charges	\$66.47
ESL	\$9,693.10
<b>TOTAL:</b>	<b>\$522,131.69</b>
<b>Percentage of total rates bill (excluding ex-Gratia Rates):</b>	<b>26.75%</b>

SHIRE OF VICTORIA PLAINS DEBTORS LISTING  
as at 30th September 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307					826.60	826.60	
8	3,542.00					3,542.00	
358	33.00					33.00	
38					-1.94	-1.94	
44	1,180.00					1,180.00	
3	16,500.00					16,500.00	
4					13.75	13.75	
310	128.88					128.88	
80	33.00					33.00	
345					-481.05	-481.05	
139					140.00	140.00	
238	16.50					16.50	
268	33.00					33.00	
	21,466.38	0.00	0.00	0.00	497.36	21,963.74	

## **10.2 COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

The Chief Executive Officer welcomed Gordon MacKenzie, Suzanne Woods and Ian Clarke from the Goomalling and Districts Community Financial Services Committee.

The visitors entered at 2.37pm.

Suzanne Woods gave an overview of the ten years since opening the Bendigo Bank Agency in Calingiri and an outline of the Goomalling and Districts Community Financial Services Committee.

### **Resolution 178/2012**

**Moved Cr Smith seconded Cr Kelly that the meeting adjourn for afternoon tea.**

**Motion Put & Carried 7/0**

The President invited visitors to Council to stay for afternoon tea.

The meeting adjourned at 3.00pm.

The meeting resumed 3.31pm. All present at adjournment were present at resumption with the exception of Gordon MacKenzie, Suzanne Woods and Ian Clarke.

### 10.3 Town Planning Status Report

**Resolution 179/2012**

**Moved Cr Kelly seconded Cr Holmes that the items in the Town Planning Status Report detailed below be noted.**

**Motion Put & Carried 7/0**

Item No	Report Details	Town Planning Action Required	Status
TP3 (July 2012)	Proposed Tourism Accommodation and Ancillary Facilities – Lot 12 Wattening Springs Road Bolgart	Application approved by Council with conditions	Planning issues complete. Building issues ongoing.
TP5 (Sept 2012)	Bolgart Family Area and Skate Park Development	Subject to no negative submissions, Council approved the encroachment onto Industrial Land Lot 23 Emmanuel St Bolgart	Ongoing

### 10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Minutes.

The Chief Executive Officer advised that approval for CBH development was issued under delegated authority.



## 10.4 Administration Status Report

### **Resolution 180/2012**

**Moved Cr Kelly seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.**

**Motion Put & Carried 7/0**

Item No	Report Details	Administration Action Required	Status
A25 (June 2012)	Bolgart Townsite Speed Limits	Council supported Bolgart Progress Assoc request for speed limit reduction in the townsite and school zone	Ongoing. Correspondence has been sent to MRWA Complete – signs erected
A26 (June 2012)	Integrated Planning – Interplan Software	Council approved the purchase of software	Workshop has been held. Ongoing
A30 (July 2012)	Ward and Representation Review	Motion to abolish wards was put and lost. Review to take place.	Ongoing
A32 (Aug 2012)	Bolgart Landfill Site Operating Hours	Council supported reduced operating hours for a three month trial period	Ongoing Commences 1/11/12
A34 (Aug 2012)	Yerecoin Townsite Speed Limits	CEO to advise MRWA that council supports reduction in speed limit on Miling Rd Yerecoin	Ongoing. responses from MRWA
<b>LAST MEETING</b>			
A35	Credit Card Policy	Draft Policy 6.5.6 approved. Amendment to Policy Manual made. Circulated to all Councillors and staff	Complete
A36	Purchase Crown Land in Bolgart	Council resolved to purchase four crown lots in Bolgart Townsite.	State Land Services advised. Ongoing.
A37	Community Representative to Joint LEMC	Council endorsed the appointment of Gavin Halligan New Norcia to the Joint LEMC	Complete
A38	Mogumber Rubbish Tip – Locked Gates	Council endorsed a three (3) month trial system of locked gates. Keys to be distributed to ratepayers and eligible residents	Ongoing. Key register at library & PO commences 1/11/12

## 10.4 ADMINISTRATION

### A39 Landcorp RDAP Applications

FILE REFERENCE: A1.12  
REPORT DATE: 5<sup>th</sup> October 2012  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the requirements for them to approve Regional Development Assistance Program (RDAP) applications and to present to them for approval updated applications for Industrial Land in Bolgart and residential land in Calingiri.

**BACKGROUND:** Prior to the Global Financial Crisis when the concept of tree change was booming and there was demand for industrial land in Bolgart and residential land in Calingiri applications were lodged with Landcorp for development of shire owned land in each town.

The applications did not proceed at that time due to a submission by the Bolgart Primary School that the industrial land in Bolgart was too close to the school. The residential land in Calingiri did not proceed due to the lack of proven demand.

**COMMENT:** The Bolgart industrial land subdivision did not proceed due to the submission from the Bolgart School that the land was too close to the school. The current project to create a skate park and family area in Bolgart has taken some of the land adjacent to the school oval which may alleviate this problem. A new RDAP application is being prepared in the hope that Landcorp may proceed with the development of this industrial land in Bolgart. If the application is to proceed and the proximity to the school is no longer an issue the only other requirement will be to ensure demand is still there.

While in Calingiri the reserves of residential land are now reduced significantly with ten new homes being built in town over the last five years. The land at Lot 42 Edmonds Street remains undeveloped and would based on plans previously released provide for an additional sixteen lots with an average size of 800m<sup>2</sup>. Potential industrial developments in the district provide evidence of the need for more residential land to house a future workforce. Cliffs Natural Resources have purchased an industrial block in Calingiri and conducted significant exploration activities around Yerecoin and while any move to mining is some years away we need to be prepared. The destruction by fire of the Hay Australia processing plant in Muchea also throws up the possibility of relocation to Victoria Plains which would also require a significant number of staff housing units.

The Shire of Victoria Plains does not have the financial or staff resources to undertake either development and application to the RDAP is the most appropriate way to fill the identified need in both towns.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** None

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The provision of industrial land in Bolgart and residential land in Calingiri will provide the capacity for economic growth in the shire.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**Resolution 181/2012**

**Moved Cr Lovelock seconded Cr Johnson that Council endorse the proposed applications for assistance for the development of Industrial Land in Bolgart and Residential Land in Calingiri from Landcorp through the Regional Development Assistance Program.**

**Motion Put & Carried 7/0**

## 10.5 PLANT AND WORKS

### **Resolution 182/2012**

**Moved Cr Brennan seconded Cr Kelly that Resolutions 172/2012 to 173/2012 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 16<sup>th</sup> October 2012.  
Motion Put & Carried 7/0**

### **Resolution 183/2012**

**Moved Cr Kelly seconded Cr Johnson that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 16<sup>th</sup> October 2012 be confirmed as a true and correct record of the proceedings.  
Motion Put & Carried 7/0**

#### **10.5.1 Business Arising from Plant and Works Meeting Minutes**

Cr Lovelock queried the purchase/delivery of the dual cab truck, the mower, Toodyay Bindi Bindi – Goomalling Road intersection and recent staff changes.

#### **11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

#### **12 CONFIDENTIAL ITEMS**

Nil

#### **13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION**

### **Resolution 184/2012**

**Moved Cr Brennan seconded Cr Kelly that new business of an urgent nature be introduced to Council.  
Motion Put & Carried 7/0**

#### **13.1 FESA Fire Appliance – Calingiri - Cr Brennan**

Cr Brennan advised that FESA have reallocated the Calingiri Fire Tender to Margaret River.

May be up to a year before Calingiri receive their new appliance.

The CEO responded by advising that a letter had been received from FESA on Monday regarding the reallocation of the fire truck. The new Calingiri truck has been rescheduled for 2013/2014 year.

**Resolution 185/2012**

**Moved Cr Brennan seconded Cr Lovelock that correspondence be forwarded to FESA and the Volunteers Fire Fighters Association protest strongly regarding the reallocation.**

**Motion Put & Carried 7/0**

**13.2 Rates – Edmonds Street Calingiri (Cr Brennan on behalf of property owner)**

Discussion was held on the valuation of a property in Edmonds Street Calingiri in comparison to other properties in the same street.

**13.3 16 Yulgering Road Calingiri**

Cr Brennan enquired whether all recent works were budgeted items.

The CEO responded by advising that not much work has been done on that staff house in the last ten years. The DCEO and his partner will be residing there and the works are bringing the standard up to executive housing. The CEO referred to budget allocation for 16 Yulgering.

**13.4 Fox Baits – Cr Kelly**

Are the MCC supplying local governments with fox baits?

Shire President to investigate

**13.5 Gillingarra School Site – Plumbing Plans**

A copy of the Plumbing plans for Gillingarra buildings was requested.

**13.6 Gillingarra Hall**

Works is required to clad and fit new doors to the Gillingarra hall. The Shire will be approached to contribute.

Discussion was held regarding this work and the CEO enquired if there were any members who could provide in kind works for the 1/3 portion.

**13.7 FESA Identifying Stickers - Cr Lovelock**

Cr Lovelock enquired regarding the issuing of FESA identifying stickers for volunteer personnel. What is happening?

CEO to investigate.

**14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 4.15pm

Signed this                      20<sup>th</sup>    day of                      November    2012

Presiding Member .....