



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 17 th April 2012
At	Council Chambers, Calingiri
Commencing	2.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.03pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr J Kelly	West Ward
	Cr L Rive	West Ward
	Cr D Holmes	South Ward
	Cr D Smith	East Ward
	Cr B Johnson	East Ward
	Cr J Brennan	Central Ward (from 2.15pm)

Leave of Absence: Cr D Lovelock - West Ward

Apologies: Cr S Young - Central Ward

Chief Executive Officer:	Mr H Hawkins
Executive Assistant:	Mrs F Watson (Minutes)

Visitors: Mr G McGill (from 2.03pm to 2.24pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Mr G McGill

Referred to the recent Shire and Community Newsletter dated April 2012 and the subject of GM canola trials. By inviting comment from the public is inviting potential controversy.

It was noted that council upheld its previous policy of a persons "right to farm".

Local Government authorities have no powers to allow or disallow the growing of GM produce. What are council's legal interests?, What is the shift in the community of growing GM canola?

The Chief Executive Officer responded to Mr McGill

Cr Kelly spoke on the item in the newsletter and Mr McGill responded.

Cr Brennan entered the meeting at 2.15pm.

General discussion was held among Councillors and Mr McGill.

Mr McGill left the meeting at 2.24pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 49/2012

Moved Cr Brennan seconded Cr Rive that the minutes of the Ordinary Meeting held 20th March 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

7.2 Business Arising from Minutes

Chief Executive Officer

Ward and Representation Review

The CEO explained the anomaly between voter numbers. The low numbers do not represent people who have left the shire, more that people did not renominate as a non resident owner.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Kelly

Gillingarra drainage is near completion between the roadway and railway line. MRWA and WestNet rail contributed to works along with the Gillingarra LCDC.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F33 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 11th March 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton – Acting Finance and Administration Manager
Attachments: March 2012 Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during March 2012

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 50/2012

Moved Cr Kelly seconded Cr Holmes that the payments made during March 2012 as per the attached listing amounting to \$339,388.57 for EFT creditor payments and \$109,385.60 for creditor cheque payments and \$86,746.43 for payroll payments giving an overall total of \$535,520.60 be endorsed.

Motion Put & Carried 7/0

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Creditor & Payroll Payments for the month of March 2012

Chq/EFT	Date	Name	Description	Inv Amt	Amount
				\$	\$
EFT159	09/03/2012	AVON WASTE	Refuse Removal Services - Jan 2012		3193.44
EFT160	09/03/2012	BINDOON TRACTORS PTY LTD	Purchase New Honda Buffalo Mower		999.00
EFT161	09/03/2012	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of March 2012		352.80
EFT162	09/03/2012	BOLGART RURAL MERCHANDISE	Library Postage Feb 2012		10.00
EFT163	09/03/2012	CALINGIRI TRADERS			622.60
			Water pipes & fittings for drainage maintenance	141.30	
			Postage, Papers, Office & Council - Feb 2012	481.30	
EFT164	09/03/2012	CAROLYNNE HAIGH	Cleaning charges for Feb 2012		1818.00
EFT165	09/03/2012	CHEFMASTER AUSTRALIA	Bin liners		337.80
EFT166	09/03/2012	COMMANDER AUSTRALIA LTD	Telephone Charges		295.94
EFT167	09/03/2012	COMPUTER ESSENTIALS	Printer Cartridges for Depot Printer		168.00
EFT168	09/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	Low Filing Cabinet & Overhead Hutch - Admin		600.96
EFT169	09/03/2012	COUNTRYWIDE AUSTRAL	Advertising - The Aust Fire fighter		396.00
EFT170	09/03/2012	COUNTRYWIDE WINDSCREENS	Replace Rear Window on Ford Ranger - PWV45		307.88
EFT171	09/03/2012	COURIER AUSTRALIA	Freight Charges		86.11
EFT172	09/03/2012	DORMA AUTOMATICS PTY LTD	Inspect & repair automatic front doors - Admin Office		313.50
EFT173	09/03/2012	HILLS FIRE EQUIPMENT SERVICE	Bi-Annual Inspections of all fire equipment		2433.05
EFT174	09/03/2012	INTELLIGENT IP COMMUNICATIONS	Telephone Charges		159.95
EFT175	09/03/2012	JASON SIGNMAKERS	Rural Property Number Plate - 3473		38.50
EFT176	09/03/2012	LGIS WORKCARE SCHEME	Workcare Insurance Renewal Adjustment 2010-11		4378.00
EFT177	09/03/2012	NORTHAM CARPETS PTY LTD	Supply and install carpets at 44 Edmonds Street		2600.00
EFT178	09/03/2012	R & P CONTRACTORS	Remove & replace fencing at Yerecoin Pond		880.00

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EFT179	09/03/2012	REBECCA STONE	Internal painting at 44 Edmonds Street	4981.00
EFT181	09/03/2012	S & S FREESTONE TRANSPORT		11962.50
			Hire Excavator to maintenance Bolgart & Calingiri Refuse Sites	2502.50
			Hire Excavator to pull up trees Glentromie/Gillingarra Road	9460.00
EFT182	09/03/2012	SHERIDAN'S FOR BADGES	Door Plate & Name Badges for Senior Staff & Councillors	195.93
EFT183	09/03/2012	SOUTHERN WIRE PTY LTD	Fencing for Yerecoin Effluent Ponds	2845.70
EFT184	09/03/2012	STAR TRACK EXPRESS	Freight Charges	80.22
EFT185	09/03/2012	STEWART & HEATON CLOTHING CO	Protective clothing for bush fire brigade	693.58
EFT186	09/03/2012	TANKNOLOGY AUSTRALIA	Inspection & maintenance to Shires bulk fuel tanks	3873.17
EFT187	09/03/2012	THE ROOF & WALL DOCTOR PTY LTD	Replace external cladding at the Bolgart Hall	30965.00
EFT188	09/03/2012	TKB MECHANICAL	Replace rear view mirror - PWV45	228.34
EFT189	09/03/2012	TRU BLUE HIRE AUSTRALIA PTY LTD	Hire Trailer & Pump for Effluent Ponds - Yerecoin	1660.12
EFT190	09/03/2012	VICTORIA PLAINS AUTO ELECTRICS		3366.20
			Repairs to Mitsubishi Fuso Truck - PTK16	382.01
			Repair Lights - PLR6 & Repair Radio PWV47	697.31
			Repair/replace aerial - PTK17	212.70
			Supply and install 2 X Batteries to Repeater tower.	994.40
			Plug for fuel tank, UHF Aerial & Fit Shire Radio - PWV47	415.38
			Inspect Volvo Loader for faulty Battery - PLR2	664.40
EFT191	09/03/2012	VICTORIA PLAINS MECHANICAL SERV		2188.86
			Remove and replace new fuel tank on Cat Grader - PGR9	778.80
			Repairs and Service Mitsubishi Fuso - PTK16	1313.26
			Repair and grease hoses on truck - PTK19	96.80
EFT192	09/03/2012	WONGAN STEEL MANUFACTURERS		728.88
			Tow ball for Ford Ranger Super C/Cab - PWV44	11.50
			Arch for Bolgart Cemetery	717.38

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EFT193	09/03/2012	YERECOA TRADERS		
			Fuel for Fire Truck	371.32
			Batteries for Fire Truck - PFT12	67.32
EFT194	15/03/2012	DJ MACRI		304.00
			Painting Interior & Exterior VP Sports Building	9000.00
			Painting Interior & Exterior VP Sports Building	3000.00
EFT195	15/03/2012	RURAL PRESS REGIONAL MEDIA (WA)		6000.00
			Advertising - Council Meeting Dates & AGM of Electors	685.08
			Central Midlands advertising meeting dates	453.75
EFT196	23/03/2012	ARM SECURITY	Bendigo Security Monitoring Apr to June 2012	231.33
EFT197	23/03/2012	ARRB GROUP LTD	Road Pavement Assets Course - 14 & 15 March 2012	100.10
EFT198	23/03/2012	ATLAS COPCO CONSTRUCTION EQUIP		1358.50
			Purchase Dynapac CA362D 14t Drum Roller	161065.44
			Service & Repairs for Roller - PRO8	158400.00
EFT199	23/03/2012	AVON VALLEY NISSAN	Service for Nissan Navara Dual Cab - PWV48	2665.44
EFT200	23/03/2012	AVON WASTE	Refuse Removal Service Feb 2012	452.02
EFT201	23/03/2012	BARRY JOHNSON	Quarterly Allowance March 2012	4143.00
EFT202	23/03/2012	BINDOON TRACTORS PTY LTD		1250.00
			Hire Excavator for Drainage Work	548.42
			Service and repair Honda Mulching Mower	284.60
EFT203	23/03/2012	CALINGIRI TRADERS	Purchases from Store in Feb 2012 for Depot	263.82
EFT204	23/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	Laminator for Admin Office	2236.70
EFT205	23/03/2012	COURIER AUSTRALIA	Freight Charges	240.90
EFT206	23/03/2012	COVS PARTS PTY LTD		101.58
			Flags & Signs for Depot	415.95
			Chains , binders and straps for Depot	317.06
				98.89

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EFT207	23/03/2012	DAVID BRITNALL SMITH	Quarterly Allowance March 2012	1250.00
EFT208	23/03/2012	DAVID LOVELOCK	Quarterly Allowance March 2012	1250.00
EFT209	23/03/2012	DJ MACRI	Painting of Sports Pavilion Week 2	8000.00
EFT210	23/03/2012	GEOFF ERICKSON	Quarterly Allowance March 2012	2250.00
EFT211	23/03/2012	IAN GRAHAM	NZ Institute of Chartered Accts 2012 Membership - DECO	342.67
EFT212	23/03/2012	JOHN BRENNAN	Quarterly Allowance March 2012	1250.00
EFT213	23/03/2012	LANDGATE	Rates Enquiries	212.60
EFT214	23/03/2012	LGIS INSURANCE BROKING		1245.47
			Insurance Renewal 2011-12	158.04
			Insurance renewals for Drum Roller & Drop Deck Trailer	1087.43
EFT215	23/03/2012	MCINTOSH & SON	Bearings for Hire Mower	53.39
EFT216	23/03/2012	MORRIS PEST AND WEED CONTROL	Spray Bridge 707 on the Bindi Bindi / Toodyay Rd	550.00
EFT217	23/03/2012	NC & F WATSON	Cart Gravel for Gillingarra/Glentromie Road	14300.00
EFT218	23/03/2012	PLANWEST (WA) PTY LTD	Consultants fees for Mogumber Scheme update	2682.75
EFT219	23/03/2012	REBECCA STONE	Internal painting - 16 Yulgering Rd Calingiri	800.00
EFT220	23/03/2012	RELIANCE PETROLEUM	Bulk Fuel 8999Lts Diesel & Fuel for CEO Vehicle	12683.19
EFT221	23/03/2012	RM SURVEYS	Survey Toodyay Bindi Bindi / Calingiri Goomalling Rd intersection.	1375.00
EFT222	23/03/2012	RURAL PRESS REGIONAL MEDIA (WA)	Join our Club" Advertising"	286.55
EFT223	23/03/2012	S & S FREESTONE TRANSPORT		8497.50
			Excavate Culverts Gillingarra Glentromie Road	2392.50
			Hire Excavator for culverts Gillingarra/Glentromie Road	6105.00
EFT224	23/03/2012	SAFEROADS PTY LTD	200 Guideposts	5599.00
EFT225	23/03/2012	SHERIDAN'S FOR BADGES		112.08
			Name Plate	63.47
			Councillor Name Plates	48.61
EFT226	23/03/2012	TKB MECHANICAL	Service for Ford Ranger - PWV47	231.46

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EFT227	23/03/2012	WESTRAC PTY LTD - PARTS		1272.96
			Fuel Tank for Grader - PGR9	245.37
			Hose etc for fuel tank on grader - PGR9	56.46
			Parts for fuel tank for grader - PGR9	47.75
			Fuel tank for grader - PGR9	914.73
			Washer for fuel tank for grader - PGR9	8.65
EFT228	29/03/2012	TUSS CONCRETE PTY LTD	Culverts for Gillingarra Glentromie Road	9413.91
Total EFT payments for March 2012				339388.57
10942	01/03/2012	ASGARD SUPERANNUATION	Superannuation contributions	170.80
10943	01/03/2012	AUSTRALIAN SUPER	Superannuation contributions	126.96
10944	01/03/2012	CARE SUPER	Superannuation contributions	296.25
10945	01/03/2012	HEALTH INSURANCE FUND	Payroll deductions	115.60
10946	01/03/2012	SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 29/2/12	2792.00
10947	01/03/2012	WALG SUPER PLAN	Superannuation contributions	5505.74
10948	01/03/2012	SHIRE OF VICTORIA PLAINS	Rates paid via payroll 29-2-12	317.00
10949	02/03/2012	SHIRE OF VICTORIA PLAINS	Cash Advance - Re Money not getting to bank account	200.00
10950	02/03/2012	SHIRE OF VICTORIA PLAINS	Cash Advance - Re Money not getting to bank account	500.00
10951	09/03/2012	AUSTRALIAN TAXATION OFFICE	Payroll deductions	32340.04
10952	09/03/2012	CJD EQUIPMENT PTY LTD	2 Boxes Graphite Lubricant for Volvo Loader - PLR2	515.59
10953	09/03/2012	IH EARTHMOVING	Hire Excavator for Gillingarra/Glentromie Road	12848.00
10954	09/03/2012	MICHEAL CROWTHER	Rates refund A21695 & A21696	302.96
10955	09/03/2012	SYNERGY	Electricity Charges - Street Lights	5524.55
10956	09/03/2012	TELSTRA CORPORATION LTD	Telephone Charges	1945.23
10957	09/03/2012	VERONICA RIVE'		600.00
			Cleaning of Public Toilets for Dec 2011	200.00
			Cleaning of Public Toilets for Jan 2012	200.00

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			Cleaning of Public Toilets for Feb 2012	200.00	
10958	09/03/2012	WG COOK	Supply and install new blinds at 44 Edmonds Street		2300.00
10959	15/03/2012	AUSTRALIAN TAXATION OFFICE	Payroll deductions		14309.03
10960	15/03/2012	ASGARD SUPERANNUATION	Superannuation contributions		170.80
10961	15/03/2012	AUSTRALIAN SUPER	Superannuation contributions		111.09
10962	15/03/2012	CARE SUPER	Superannuation contributions		338.56
10963	15/03/2012	HEALTH INSURANCE FUND	Payroll deductions		115.60
10964	15/03/2012	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 14-3-12		3552.00
10965	15/03/2012	WALG SUPER PLAN	Superannuation contributions		4473.16
10966	15/03/2012	SHIRE OF VICTORIA PLAINS	Rates paid via Payroll week ending 14/3/12		50.00
10967	23/03/2012	CITY OF ARMADALE	Damaged Library Books		66.45
10968	23/03/2012	DAVID HOLMES	Quarterly Allowance March 2012		1250.00
10969	23/03/2012	GILLINGARRA SPORT AND REC CLUB	Shire contribution to Dance Floor Gillingarra Hall		3876.62
10970	23/03/2012	JIM KELLY	Quarterly Allowance March 2012		1125.00
10971	23/03/2012	LAURIE JOHN RIVE	Quarterly Allowance March 2012		1250.00
10972	23/03/2012	MARK MIDDLETON	Painting under Verandas at VP Sports Pavilion		650.00
10973	23/03/2012	MCLEODS BARRISTERS & SOLICITORS	Legal Fees - Lot 182 Poincare St Bolgart		549.76
10974	23/03/2012	MOGUMBER PROGRESS ASSOC	Annual Mogumber PO Box Renewal 2012-13		20.00
10975	23/03/2012	SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursements		319.05
10976	23/03/2012	STEVEN YOUNG	Quarterly Allowance March 2012		1250.00
10977	23/03/2012	SYNERGY	Electricity Charges		1483.92
10978	23/03/2012	TELSTRA CORPORATION LTD	Telephone Charges		247.99
10979	23/03/2012	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets Feb 2012		120.00
10980	29/03/2012	ASGARD SUPERANNUATION	Superannuation contributions		170.80
10981	29/03/2012	AUSTRALIAN SUPER	Superannuation contributions		126.96
10982	29/03/2012	CARE SUPER	Superannuation contributions		380.88
10983	29/03/2012	HEALTH INSURANCE FUND	Payroll deductions		115.60

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10984	29/03/2012	SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 28/3/12	2252.00
10985	29/03/2012	WALG SUPER PLAN	Superannuation contributions	4559.61
10986	29/03/2012	SHIRE OF VICTORIA PLAINS	Shire rates paid via payroll 28/3/12	50.00
Total Cheque payments for March 2012				109385.60
	15/03/2012	EFT Payment for Wages W/E 14/3/12		42467.85
	29/03/2012	EFT Payment for Wages W/E 28/3/12		44278.58
Total Wages EFT payments for March 2012				86746.43
Total Payments for March 2012				535520.60

F34 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 11th April 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Acting Finance and Administration Manager
Attachments: Financial reports for the month of March 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st March 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for March 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 217 - Income Statement by Program
Page 218 - Income Statement by Nature and Type
Page 219 - Statement of Financial Activity
Page 220 - Report on Significant Variances
Page 221- Composition of Net Current Asset Position
Page 222 to 241 – Income and Expenditure Detail by Program
Page 242 to 243 – Capital Expenditure – Year to Date
Page 244 – Outstanding Debtors Report
Page 244 to 245 – Bank Reconciliation and Investments Report
Page 246 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st March 2012 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 51/2012

Moved Cr Kelly seconded Cr Holmes that the following statements and reports for the month ended 31st March 2012 be received.

Page 217 - Income Statement by Program

Page 218 - Income Statement by Nature and Type

Page 219 - Statement of Financial Activity

Page 220 - Report on Significant Variances

Page 221- Composition of Net Current Asset Position

Page 222 to 241 – Income and Expenditure Detail by Program

Page 242 to 243 – Capital Expenditure – Year to Date

Page 244 – Outstanding Debtors Report

Page 244 to 245 – Bank Reconciliation and Investments Report

Page 246 – Outstanding Rates Report

Motion Put & Carried 7/0

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Income Statement by Program
For the period ending 31st March 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,432,035	2,439,848	2,599,395	2,599,395
Governance	15,783	4,516	5,353	5,353
Law, Order and Public Safety	352,174	327,758	336,633	336,633
Health	5,987	5,358	7,650	7,650
Education & Welfare	0	0	20,000	20,000
Housing	48,326	40,980	54,524	54,524
Community Amenities	61,485	67,616	72,207	72,207
Recreation & Culture	350,389	358,091	659,855	659,855
Transport	339,928	323,045	669,522	669,522
Economic Services	21,961	17,744	21,365	21,365
Other Property & Services	23,083	29,385	38,428	38,428
	<u>3,651,151</u>	<u>3,614,341</u>	<u>4,484,932</u>	<u>4,484,932</u>
Operating Expenditure				
General Purpose Funding	(133,054)	(136,844)	(185,919)	(185,919)
Governance	(214,455)	(264,753)	(315,580)	(315,580)
Law, Order and Public Safety	(103,964)	(129,819)	(161,205)	(161,205)
Health	(63,031)	(74,870)	(100,149)	(100,149)
Education & Welfare	(20,432)	(40,174)	(51,966)	(51,966)
Housing	(109,966)	(124,666)	(145,474)	(145,474)
Community Amenities	(165,294)	(181,554)	(238,612)	(238,612)
Recreation & Culture	(260,791)	(277,765)	(382,331)	(382,331)
Transport	(1,733,758)	(1,690,801)	(2,343,892)	(2,343,892)
Economic Services	(80,156)	(89,494)	(141,882)	(141,882)
Other Property & Services	(27,584)	(21,720)	(15,610)	(15,610)
	<u>(2,912,485)</u>	<u>(3,032,460)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>
Interest on Borrowings				
Governance	(445)	(509)	(1,019)	(1,019)
Housing	(1,926)	(2,419)	(4,313)	(4,313)
Recreation & Culture	(1,483)	(2,130)	(4,261)	(4,261)
	<u>(3,854)</u>	<u>(5,058)</u>	<u>(9,593)</u>	<u>(9,593)</u>
	<u>\$ 734,813</u>	<u>576,823</u>	<u>392,721</u>	<u>392,721</u>

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st March 2012

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,908,540	1,934,696
Grants and Subsidies - Operating	459,906	606,976
Fees and Charges	142,405	172,018
Interest Earnings	89,984	104,000
Other Revenue	54,703	42,910
	<u>2,655,538</u>	<u>2,860,600</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(486,909)	(748,380)
Materials and Contracts	(639,602)	(1,046,988)
Utilities	(34,358)	(46,620)
Depreciation	(1,384,340)	(1,809,744)
Interest Expenses	(3,854)	(9,593)
Insurance	(156,308)	(148,799)
Other Expenditure	(210,969)	(281,887)
	<u>(2,916,340)</u>	<u>(4,092,011)</u>
	(260,802)	(1,231,411)
 Grants and Subsidies - non-operating	 915,643	 1,561,632
Profit on Asset Disposals	81,471	64,500
Loss on Asset Disposals	(1,499)	(2,000)
 NET RESULT	 <u><u>734,813</u></u>	 <u><u>392,721</u></u>

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st March 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,432,035	2,439,848	2,599,395	2,599,395	-0.32%
Governance	15,783	4,516	5,353	5,353	249.48%
Law, Order and Public Safety	33,827	27,758	36,633	36,633	21.86%
Health	5,987	5,358	7,650	7,650	11.75%
Housing	48,326	40,980	54,524	54,524	17.93%
Community Amenities	61,485	67,616	72,207	72,207	-9.07%
Recreation & Culture	350,389	358,091	659,855	659,855	-2.15%
Transport	81,446	64,565	65,718	65,718	26.15%
Economic Services	21,961	17,744	21,365	21,365	23.76%
Other Property & Services	23,083	29,385	38,428	38,428	-21.45%
Sub Total	3,074,322	3,055,861	3,561,128	3,561,128	0.60%
Operating Expenditure					
General Purpose Funding	(133,054)	(136,844)	(185,919)	(185,919)	-2.77%
Governance	(214,900)	(265,262)	(316,599)	(316,599)	-18.99%
Law, Order and Public Safety	(103,964)	(129,819)	(161,205)	(161,205)	-19.92%
Health	(63,031)	(74,870)	(100,149)	(100,149)	-15.81%
Education & Welfare	(20,432)	(40,174)	(51,966)	(51,966)	-49.14%
Housing	(111,892)	(127,085)	(149,788)	(149,788)	-11.96%
Community Amenities	(165,294)	(181,554)	(238,612)	(238,612)	-8.96%
Recreation & Culture	(262,274)	(279,895)	(386,591)	(386,591)	-6.30%
Transport	(1,733,758)	(1,690,801)	(2,343,892)	(2,343,892)	2.54%
Economic Services	(80,156)	(89,494)	(141,882)	(141,882)	-10.43%
Other Property & Services	(27,584)	(21,720)	(15,610)	(15,610)	27.00%
Sub Total	(2,916,339)	(3,037,518)	(4,092,212)	(4,092,212)	-3.99%
Grants for the Development of Assets					
Education & Welfare	0	0	20,000	20,000	
Law, Order and Public Safety	318,347	300,000	300,000	300,000	
Transport	258,482	258,480	603,804	603,804	
	576,829	558,480	923,804	923,804	
Net Operating Result	734,813	576,823	392,721	392,721	
Capital Income					
Proceeds from the Sale of Assets	171,368	117,500	117,500	117,500	
Transfer from Reserves	166,838	166,838	651,895	651,895	
Sub Total	338,206	284,338	769,395	769,395	
Capital Expenditure					
Governance	(167,342)	(137,815)	(172,664)	(172,664)	
Law, Order and Public Safety	(318,347)	(300,000)	(301,780)	(301,780)	
Education & Welfare	(17,454)	(20,000)	(49,000)	(49,000)	
Housing	(9,970)	(10,310)	(10,310)	(10,310)	
Community Amenities	(9,334)	(7,480)	(15,980)	(15,980)	
Recreation & Culture	(838,069)	(681,168)	(691,748)	(691,748)	
Transport	(948,361)	(1,072,215)	(1,734,814)	(1,734,814)	
Economic Services	(2,532)	(3,258)	(9,838)	(9,838)	
Other Property & Services	(67,281)	(72,500)	(79,080)	(79,080)	
Transfer to Reserves	0	0	(445,000)	(445,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(14,823)	(14,823)	(24,700)	(24,700)	
	(2,393,514)	(2,319,569)	(3,534,914)	(3,534,914)	
Total Operating + Non-Operating	(1,320,495)	(1,458,407)	(2,372,798)	(2,372,798)	
Adjust Non-Cash items					
Depreciation	1,384,340	1,357,155	1,809,744	1,809,744	
Movement in Self Supporting Loans	(10,003)	0	0	0	
Provisions	(29,006)	0	0	0	
P/L on Sale of Assets	(79,973)	(62,500)	(62,500)	(62,500)	
Surplus / Deficit B/fwd	651,301	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	596,164	461,802	(0)	(0)	

Minutes - Ordinary Meeting of Council 17th April 2012

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st March 2012		
		YTD Var
		\$
Operating Income		
Governance - Administration		
Contributions and Donations - under review		1,500 FAV
Over budget Admin Allocation due to :		6,180 FAV
Unbudgeted LGIS member insurance experience bonus	8,492	
Addl over budget reimbursements for CEO/DCEO Shire of Chiltering	21,083	
Surplus income on sale of CEO / DCEO vehicles		2,586 FAV
Results in increase Admin allocation across all programs		
Law Order & Public Safety - Fire Prevention		
Reimbursement of previous years over expenditure on budget		1,930 FAV
Reimbursement of training costs		1,655 FAV
Perceived over budget receipt for sale of Fire Tender (note not cash)		18,347 FAV
Housing - Council Staff		
Rent income from 15 Lambert Cres - unbudgeted		7,080 FAV
Community Amenities		
Rubbish collection incorrect budget calculation on recycle bins		(6,093) UNFAV
Timing difference on Planning Applications		(2,415) UNFAV
Recreation & Culture - Public Halls & Civic Centres		
Note apparent shortfall of grant money from LotteryWest re fit out of Sports Pavilion		(170,000) UNFAV
Pavilion - to be funded by loan over 10 years		
Transport		
Profit on sale of PTK14		11,318 FAV
Other Property & Services		
Private Works income under budget		(6,074) UNFAV
Operating Expenditure		
Governance - Members		
Under Budget expenditure on Local Government Week		5,167 FAV
Strategic Plan - not yet expended		19,348 FAV
Public Relations - Local Community funding not yet claimed		22,300 FAV
Law, Order & Public Safety		
Bush Fire Brigades under budget		9,111 FAV
Fire Prevention under budget		5,531 FAV
Timing differences on invoicing for Community Emergency Services Mgr		8,458 FAV
Health		
Timing difference on invoices for Health Officer		5,297 FAV
Timing difference on pest control		5,267 FAV
Education & Welfare - Community Development		
Timing differences and possible savings on Community Development Officer		17,271 FAV
Housing		
Timing Differences & possible savings on Housing Maintenance		19,742 FAV
Community Amenities		
Calingiri Effluent Pond Mtn under budget		10,435 FAV
Unbudgeted Gillingarra Water Supply		(2,679) UNFAV
Timing Differences on Cemetery Maint and Public Toilet Maint		7,838 FAV
Recreation & Culture		
Timing differences - Halls and Town Maintenance		12,649 FAV
Transport		
General timing differences on Roads Maintenance particularly in maintenance grading, which should be offset by construction commencement		(42,493) UNFAV
Economic Services		
Building Services - awaiting invoices but potential savings may result		13,770 FAV
Other Property & Services		
Under expenditure on Private Works		4,828 FAV
Net under recovery of workshop and plant overheads		(10,392) UNFAV
Capital Expenditure		
Buildings		
Unbudgeted air conditioning units Road Board Bldg and Bolgart Hall		(9,213) UNFAV
Sport & Rec Building Upgrade - Progress Claim timing diff.		111,600 FAV
Construction other than Buildings		
Calingiri Sports Oval - non budgeted item funds to be provided via Reserve Funds		(141,186) UNFAV
Plant & Equipment		
Over budget expenditure on CEO vehicle (refer March minutes 40/2012)		(36,313) UNFAV
Various plant& vehicles - savings		16,895 FAV
Infrastructure		
Infrastructure Construction timing differences		68,656 FAV

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st March 2012

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,107,162
Cash - Restricted	1,064,006
Receivables	241,739
Inventories	11,628
Total Current Assets	2,424,536

Less Current Liabilities

Payables	(764,365)
Provisions and Borrowings	(159,385)
Total Current Liabilities	(923,750)

Net Current Assets Position

	1,500,786
Less Cash Restricted - Reserves	1,064,006
Less Provisions and Borrowings	(159,385)
Closing Available Funds	596,165

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>1,360,530</u>	<u>1.47</u>
Current Liabilities	923,750	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>1,348,902</u>	<u>1.46</u>
	923,750	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
\$								
General Purpose Funding								
Rates								
	10300	Rates Income			(1,867,946)	(1,882,696)	(1,882,696)	(1,882,696)
	10315	Administrative Fees & Charges			(8,723)	(8,811)	(9,750)	(9,750)
	20300	Rates Collection			3,990	4,269	12,300	12,300
		Total Rates Income / Expenditure			(1,872,680)	(1,887,238)	(1,880,146)	(1,880,146)
General Purpose Grants								
	10325	General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
	16042	RLCJP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
Other General Purpose Income								
	10310	Ex Gratia Rates			(40,594)	(52,000)	(52,000)	(52,000)
	10320	Interest Income			(89,984)	(82,494)	(104,000)	(104,000)
	10395	Administration Income - Allocated			(13,614)	(5,748)	(6,813)	(6,813)
	20310	Admin Expenditure Reallocated			129,065	132,575	173,619	173,619
		Total Other General Purpose Income / Expenditure			(15,127)	(7,667)	10,805	10,805
Total General Purpose Funding					\$ (2,298,981)	(2,303,004)	(2,413,477)	(2,413,477)

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Monthly Report as at: 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Governance								
Members Of Council								
	10420	Contributions And Donations			(1,500)	0	0	0
	10495	Admin Income Allocated			(10,696)	(4,516)	(5,353)	(5,353)
		Members Of Council Operating Income			(12,196)	(4,516)	(5,353)	(5,353)
	20401	Member'S Expenses			8,291	9,375	12,500	12,500
	20402	Member'S Allowances			29,544	30,000	40,000	40,000
	20403	Election Expenses			2,438	3,100	3,100	3,100
	20404	Conferences & Seminars - Local Government Week			11,833	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			3,304	5,000	7,000	7,000
	20406	Meeting Costs			5,036	3,375	4,500	4,500
	20407	Delivering Agendas			1,676	1,647	2,210	2,210
	20408	Sundry			10,640	9,335	11,010	11,010
	20409	Public Relations			32,471	54,771	54,871	54,871
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,612	2,493	2,493	2,493
	20412	Strategic Plan			5,652	25,000	25,000	25,000
	20413	Asset Management Plan			0	0	500	500
	20420	Admin Expenditure Allocated			101,404	104,166	136,415	136,415
		Members of Council Operating Expenditure			214,900	265,262	316,599	316,599
		Total Members of Council			202,704	260,746	311,246	311,246
Administration								
	10430	Reimbursements			(40,859)	(11,000)	(11,000)	(11,000)
	10431	Commissions			(14,979)	(11,250)	(15,000)	(15,000)
	10432	Administration Charges			(2,457)	(2,133)	(2,850)	(2,850)
	10433	Sundry Income			(55)	(252)	(350)	(350)
	10434	Rounding			(3)	0	0	0
	10496	Admin Income Reallocated			58,353	24,635	29,200	29,200
		Administration Operating Income			0	0	0	0
	10490	WDV on Assets Sold			78,345	41,000	41,000	41,000
	16001	Ceo'S Vehicle - Replacement			(60,114)	(16,000)	(16,000)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(21,818)	(25,000)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(3,586)	0	0	0
	20430	Salaries & Wages			367,566	331,126	457,252	457,252
	20431	CEO Package			7,868	18,129	24,060	24,060
	20432	DCEO Package			7,351	15,504	20,160	20,160
	20433	Other Staff Costs			2,078	3,657	3,760	3,760
	20435	Computing			17,008	27,346	38,352	38,352
	20436	Insurance			48,695	52,240	52,243	52,243
	20437	Staff Recruitment			1,174	3,450	3,450	3,450
	20438	Staff Training			10,737	9,375	10,500	10,500
	20439	Office Building - Operating			9,371	12,175	16,150	16,150
	20440	Office Building & Surrounds Maintenance			3,045	2,808	3,750	3,750
	20440	Office Building & Surrounds Maintenance			564	4,050	5,440	5,440
			B001	Admin Office Building Maintenance				
			G001	Admin Buldg Ground Maintenance				

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains Monthly Report as at: 31/03/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Governance									
20441		Minor Office Equipment			674	3,000	3,000	3,000	
20442		Office Consumables			2,699	4,041	5,400	5,400	
20443		Telephone			6,521	6,750	9,000	9,000	
20444		Postage			3,254	3,519	4,700	4,700	
20445		Other Office Expenses			34,676	38,530	45,758	45,758	
20447		Bank Charges			1,848	2,241	3,000	3,000	
20448		Audit Fees			7,462	13,500	13,500	13,500	
20449		Occupational Health & Safety			6,411	3,405	6,550	6,550	
20450		Write-Offs			160	0	250	250	
20481		Depreciation Expense			14,050	13,347	17,805	17,805	
20490		Administration Expenditure - Reallocated			(553,213)	(568,193)	(744,079)	(744,079)	
		Administration Operating Expenditure			0	0	0	0	
40004		Ceo Vehicle Replacement			87,313	51,000	51,000	51,000	
40005		Dceo Vehicle Replacement			68,114	70,000	70,000	70,000	
40032		Office Furniture			0	0	25,000	25,000	
40069		Computing upgrade software & hardware	0		4,990	5,000	14,848	14,848	
40074		OHS Upgrade to Shire Buildings	0		3,770	6,815	6,816	6,816	
40137		Archive Building Shelving Renewal	0		3,156	5,000	5,000	5,000	
		Total Governance Capital Expenditure			167,342	137,815	172,664	172,664	
		Total Administration			163,755	137,815	172,664	172,664	
		Total Governance			366,460	398,561	483,909	483,909	

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Monthly Report as at: 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(27,752)	(25,821)	(34,430)	(34,430)
	10511	Contributions And Donations			(1,655)	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income						
	20500	Fire Prevention			38,612	42,877	44,184	44,184
	20509	Sandewood Farm Fire Expenses			1,399	2,573	3,575	3,575
	20512	Depreciation Expense			1,709	1,701	2,273	2,273
		Fire Prevention - Operating Expenditure						
		Fire Prevention - Operating Expenditure			41,720	47,251	50,032	50,032
		Bush Fire Brigades - Capital Income						
	16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			(318,347)	(300,000)	(300,000)	(300,000)
		Bushfire Brigades - Capital Income						
	20510	FESA Fire Truck Expenses			22,603	25,395	32,965	32,965
	20511	Fire Stations			1,324	3,186	4,071	4,071
	20511	Fire Stations			147	1,829	2,419	2,419
	20511	Fire Stations			116	1,902	2,525	2,525
	20511	Fire Stations			66	721	760	760
	20511	Fire Stations			325	658	797	797
		Bush Fire Brigades - Operating Expenditure						
		Bush Fire Brigades - Operating Expenditure			24,580	33,691	43,537	43,537
	40006	FESA Fire Tender Replacement - New Norcia and Mogumber			318,347	300,000	300,000	300,000
		Fire Prevention - Capital Expenditure						
		Fire Prevention - Capital Expenditure			318,347	300,000	300,000	300,000
		Total Fire Prevention						
		Total Fire Prevention			36,894	55,121	59,139	59,139
Animal Control								
	10520	Animal Infringements			0	0	0	0
	10522	Licensing			(1,019)	(500)	(500)	(500)
	20520	Animal Compound			225	2,403	3,232	3,232
	20521	Dog Licensing			313	0	0	0
		Total Animal Control						
		Total Animal Control			(481)	1,903	2,732	2,732
Other Law, Order And Public Safety								
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			(3,402)	(1,437)	(1,703)	(1,703)
		Other Law Order & Public Safety - Operating Income						
		Other Law Order & Public Safety - Operating Income			(3,402)	(1,437)	(1,703)	(1,703)
	20530	Emergency Services			0	0	1,000	1,000
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20533	Community Emergency Services Manager			4,874	13,332	20,000	20,000
	20590	Administration Cost Allocated			32,252	33,142	43,405	43,405
		Other Law Order & Public Safety - Operating Expenditure						
		Other Law Order & Public Safety - Operating Expenditure			37,126	46,474	64,405	64,405
	40138	Calingiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
		Total Other Law Order & Public Safety						
		Total Other Law Order & Public Safety			33,724	45,037	64,481	64,481
		Total Law, Order & Public Safety						
		Total Law, Order & Public Safety			70,137	102,061	126,352	126,352

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains						
Monthly Report as at: 31/03/2012						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Health					\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			(1,611)	(950)
		Administration & Inspection - Operating Income			(1,611)	(950)
	20700	Salaries & Wages			0	0
	20701	Salary Packaging			0	0
	20702	Subscriptions			0	500
	20703	Conferences & Seminars			0	0
	20704	Health Administration			10,021	20,435
		Administration & Inspection - Operating Expenditure			10,021	20,935
		Total Administration & Inspection			8,410	19,985
Preventative Services - Pest Control	20710	Mosquito Control			7,559	14,728
	20711	Fogging Mosquitoes			3,368	7,880
		Total Pest Control			10,927	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600
		Total Preventative Services - Other			379	600
Other Health	10750	Ambulance Reimbursements			0	(200)
	10795	Administration Income - Allocated			(4,376)	(6,500)
		Other Health - Operating Income			(4,376)	(6,700)
	20730	Ambulance Facilities			0	0
	20731	Reimbursable Expenditure			214	200
	20790	Admin Expenditure - Allocated			41,491	55,806
		Other Health - Operating Expenditure			41,705	56,006
		Total Other Health			37,329	49,306
		Total Health			57,044	92,499

Shire of Victoria Plains Monthly Report as at: 31/03/2012									
31/03/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare					\$	\$	\$	\$
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	(20,000)	(20,000)
			Education & Welfare Operating Income			0	0	(20,000)	(20,000)
	Education	20800	School Programs and Improvements			215	2,180	2,216	2,216
		20801	Sponsorships & Prizes			1,700	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			543	1,250	1,250	1,250
			Education & Welfare Operating Expenditure			\$ 2,458	4,930	4,966	4,966
	Community Development								
		20804	Community Development Officer (Shared)			17,973	35,244	47,000	47,000
						\$ 17,973	35,244	47,000	47,000
		40139	Bolgart Playground - Replace Shade Sails and			0	0	29,000	29,000
		40140	Yerecoin Playground			17,454	20,000	20,000	20,000
						17,454	20,000	49,000	49,000
			Total Education & Welfare			\$ 37,886	60,174	80,966	80,966

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Monthly Report as at : 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(2,600)	(2,529)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(2,800)	(3,312)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(3,400)	(3,312)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(6,855)	(6,714)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(1,600)	(1,719)	(2,300)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(7,080)	0	0	0
		Staff Housing - Operating Income			(24,335)	(17,586)	(23,480)	(23,480)
Housing - Aged Persons	20900	Staff Housing Operating Expenditure			22,883	21,419	27,847	27,847
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	6,517	3,326	3,785	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,462	7,698	8,425	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	8,620	8,620	8,620	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	18,572	18,672	19,211	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	3,055	6,589	6,748	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	60,991	67,682	75,994	75,994
		Staff Housing - Operating Expenditure			135,093	135,093	135,093	135,093
Housing - Aged Persons	40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			3,642	3,580	3,580	3,580
		Staff Housing - Capital Expenditure			9,034	8,730	8,730	8,730
		Total Staff Housing			45,690	58,826	61,244	61,244
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(3,111)	(3,267)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(3,800)	(3,897)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(2,876)	(3,267)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(3,800)	(3,897)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(3,387)	(3,897)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(4,000)	(3,897)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(20,974)	(22,122)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			4,672	6,173	6,800	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	3,665	3,900	6,500	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	702	2,823	2,823	2,823
Housing - Aged Persons	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,138	1,385	1,395	1,395
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	9,487	5,744	5,745	5,745
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	826	1,192	1,193	1,193
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Person Units Operating Expenditure	APB	Aged Persons Units Bolgart	3,069	3,949	5,136	5,136
	20905	Bolgart Aged Person Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	1,231	2,625	3,500	3,500
	20905	Bolgart Aged Person Units Maintenance			360	1,129	1,129	1,129
		Total Aged Person Housing			10,307	10,307	10,307	10,307
		Total Housing			56,067	69,133	71,541	71,541

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Housing					\$	\$	\$	\$
20905	Bolgart Aged Perons Units Maintenance		APB2	Aged Person Unit 2 - Bolgart	0	1,129	1,129	1,129
20905	Bolgart Aged Perons Units Maintenance		APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			25,150	30,049	35,350	35,350
40141	APC4 - Privacy Screen				936	1,580	1,580	1,580
		Aged Person Housing - Capital Expenditure			936	1,580	1,580	1,580
		Total Aged Person Housing			5,112	9,507	7,395	7,395
Housing - Other					0	0	0	0
10950	Housing Misc Income				(3,017)	(1,272)	(1,509)	(1,509)
10995	Administration Income - Allocated				(3,017)	(1,272)	(1,509)	(1,509)
		Housing Other - Operating Income						
20906	Vacant Land Operating Costs				0	0	0	0
20907	Housing Other				0	0	0	0
20950	Reimbursable Expenditure				(2,851)	0	0	0
20960	Depreciation Expense - Housing				0	0	0	0
20990	Administration Expenditure - Allocated				28,601	29,354	38,444	38,444
		Housing Other - Operating Expenditure			25,751	29,354	38,444	38,444
		Total Housing Other			22,734	28,082	36,935	36,935
		Total Housing			73,535	96,415	105,574	105,574

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Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Community Amenities									
Sanitation - Household Refuse	11000	Refuse Removal Gst Charged				(7,610)	(9,104)	(9,104)	(9,104)
	11001	Refuse Removal				(32,949)	(37,548)	(37,548)	(37,548)
		Sanitation - Household Refuse - Operating Income				(40,559)	(46,652)	(46,652)	(46,652)
	21000	Domestic Refuse Collection				24,706	23,139	30,859	30,859
	21005	Landfill Site Maintenance				13,151	11,790	15,750	15,750
	21005	Landfill Site Maintenance				28,033	29,367	39,180	39,180
	21005	Landfill Site Maintenance				11,889	11,790	15,740	15,740
	21010	Waste Oil Removal				0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure				77,778	76,086	101,529	101,529
	40142	Tip Sites Fencing				5,554	5,900	14,400	14,400
Sanitation - Other		Sanitation - Household Refuse - Capital Expenditure				5,554	5,900	14,400	14,400
		Total Sanitation - Household Refuse				42,774	35,334	69,277	69,277
	11010	Drum Muster				0	0	(3,000)	(3,000)
	11011	Zero Waste Plan				0	0	0	0
		Sanitation - Other - Operating Income				0	0	(3,000)	(3,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves				930	1,044	1,400	1,400
	21021	Litter Control Roadside Bins				612	1,494	2,000	2,000
	21022	Drum Muster				1,542	2,538	3,400	3,400
		Sanitation - Other - Operating Expenditure				1,542	2,538	400	400
		Total Sanitation - Other				(14,550)	(14,400)	(14,400)	(14,400)
Sewerage	11020	Sewerage				4,689	6,933	6,933	6,933
	21030	Effluent Disposal Schemes				1,774	7,038	7,038	7,038
	21031	Sewerage Audit				6,129	6,130	6,130	6,130
	21032	Effluent Pond Maintenance				1,602	3,840	3,840	3,840
	21032	Effluent Pond Maintenance				15,082	15,770	15,770	15,770
		Sewerage - Operating Expenditure				29,276	39,711	39,711	39,711
		Total Sewerage				14,726	25,311	25,311	25,311
		Sewerage - Operating Income				(1,329)	(3,744)	(5,000)	(5,000)
		Total Sewerage				(1,329)	(3,744)	(5,000)	(5,000)
		Sewerage - Operating Income				2,489	2,500	11,000	11,000
Town Planning & Regional Development	11040	Planning Applications				0	0	0	0
		Town Planning & Regional Development - Operating Income				0	0	0	0
	21051	Town Planning Scheme / Local Planning Strategy				2,489	2,500	11,000	11,000
	21053	Interest Expense				1,160	(1,244)	6,000	6,000
		Town Planning & Regional Development - Operating Expenditure				(1,739)	(1,425)	(1,500)	(1,500)
		Total Town Planning & Regional Development				(3,309)	(1,395)	(1,655)	(1,655)
		Other Community Amenities - Operating Income				(5,048)	(2,820)	(3,155)	(3,155)
		Other Community Amenities - Operating Expenditure				0	0	0	0
		Other Community Amenities - Capital Income				0	0	0	0
		Other Community Amenities - Capital Expenditure				0	0	0	0
Other Community Amenities	11050	Calligiri Cemetery				4,432	7,431	9,920	9,920
	11095	Administration Income Allocated				0	1,674	3,348	3,348
	16023	Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade				462	460	582	582
	16041	Gillingarra Emergency Water Supply							
		Other Community Amenities - Capital Income							
		Other Community Amenities - Capital Expenditure							
	21060	Cemetery Works							
	21060	Cemetery Works							
	21061	Cemeteries Operations							
		Other Community Amenities - Operating Income							

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities								
21062	Mogumber Water Supply				128	153	155	155
21063	Yenart Bore				8,240	8,762	13,580	13,580
21064	Gillingarra Emergency Water Supply		YENART		2,679	0	0	0
21065	Public Toilets And Drinking Fountains		TOILET	Public Toilets	3,070	6,235	8,130	8,130
21066	Community Amenities - Depreciation Expense				3,630	3,607	5,092	5,092
21080	Administration Expenditure Allocated				31,367	32,197	42,165	42,165
	Other Community Amenities - Operating Expenditure				54,208	60,719	82,972	82,972
40158	Fencing Upgrade Yerocoin Effluent Ponds				2,587	0	0	0
40034	Bolgart Cemetery - Memorial Arch				1,193	1,580	1,580	1,580
	Other Community Amenities - Capital Expenditure				3,780	1,580	1,580	1,580
	Total Other Community Amenities				52,940	59,479	81,397	81,397
	Total Community Amenities				\$ 113,142	121,418	182,385	182,385

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Public Halls & Civic Centres								
11100	Calingiri Recreation Centre				(596)	(369)	(500)	(500)
11101	Mogumber Hall				0	(72)	(100)	(100)
11102	Bolgart Hall				(260)	(369)	(500)	(500)
11103	Calingiri Gymnasium				(1,721)	(12,997)	(14,000)	(14,000)
11104	Roads Board Building Lease				(2,850)	(2,925)	(3,900)	(3,900)
	Public Halls & Civic Centres - Operating Income				(5,427)	(16,732)	(19,000)	(19,000)
16053	Sport & Rec Grants				(338,814)	(338,814)	(637,828)	(637,828)
	Public Halls & Civic Centres (Profit) / Loss on Sale of Assets				(338,814)	(338,814)	(637,828)	(637,828)
21100	Bolgart Hall			Bolgart Hall & Grounds Maintenance	5,792	4,560	5,280	5,280
21100	Bolgart Hall			Bolgart Hall Other Costs	4,085	2,472	2,675	2,675
21101	Calingiri Recreation Centre			Calingiri Rec Centre Maintenance	3,552	3,312	5,436	5,436
21101	Calingiri Recreation Centre			Calingiri Rec Centre Other Costs	11,734	12,172	15,012	15,012
21102	Plawanning Hall			Plawanning Hall & Grounds Maintenance	0	0	0	0
21102	Plawanning Hall			Plawanning Hall Other Costs	1,696	2,033	2,203	2,203
21103	Mogumber Hall			Mogumber Hall & Grounds Maintenance	772	3,992	4,742	4,742
21103	Mogumber Hall			Mogumber Hall Other Costs	1,920	1,886	2,317	2,317
21104	Gillingarra Hall			Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104	Gillingarra Hall			Gillingarra Hall Other Costs	756	1,155	1,448	1,448
21105	Yerecoin Hall			Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105	Yerecoin Hall			Yerecoin Hall Other Costs	262	365	435	435
21106	Public Halls - Depreciation Expense				31,362	31,428	41,922	41,922
21107	Cwa Building			Cwa Calingiri Building Maintenance	2,029	2,079	3,000	3,000
21107	Cwa Building			Cwa Building Operating Expenditure	580	550	553	553
21109	Calingiri Gymnasium				1,520	10,863	14,500	14,500
	Public Halls & Civic Centres - Operating Expenditure				66,061	76,867	99,523	99,523
40057	Disability Access				0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade				567,946	560,555	560,555	560,555
40129	Calingiri Rec Centre Upgrade				5,173	5,580	5,580	5,580
40143	R4R - Synthetic Greens - Bolgart Bowling Club				77,273	77,273	77,273	77,273
40144	Bolgart Hall - Replace External Cladding				37,280	37,760	42,760	42,760
40155	Upgrade to Calingiri Sports Oval				141,186	0	0	0
40156	2 x Air Conditioning Units - Roads Board Building				4,953	0	0	0
40157	2 x Air Conditioning Units - Bolgart Hall CWA Room				4,260	0	0	0
	Public Halls & Civic Centres - Capital Expenditure				838,069	681,168	691,748	691,748
	Total Public Halls & Civic Centres				559,889	402,489	134,443	134,443
Other Recreation & Sport					0	0	(10)	(10)
11110	Calingiri Sports Ground				0	0	0	0
11112	Misc Reserves Income				0	0	0	0
11123	Other Sports & Recreation Grants				0	0	0	0
	Other Recreation & Sport - Operating Income				0	0	(10)	(10)
21110	Town & Gardens Maintenance			Bolgart Town & Gardens Maintenance	12,235	15,696	20,950	20,950
21110	Town & Gardens Maintenance			Calingiri Town & Gardens Maintenance	20,493	24,102	32,150	32,150
	TWNBOL							
	TWNCAL							

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	4,236	6,012	8,030	8,030
21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	4,745	7,677	10,260	10,260
21110 Town & Gardens Maintenance			TWNPIA	Plawanning Town & Gardens Maintenance	1,723	8,091	10,820	10,820
21110 Town & Gardens Maintenance			TWNYER	Yeracooin Town & Gardens Maintenance	8,143	9,837	13,140	13,140
21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	1,920	7,362	9,830	9,830
21111 Reserves Maintenance			RESVS	Reserves Maintenance	1,506	5,571	7,443	7,443
21112 Calingiri Sporting Club Operating					6,816	7,657	9,405	9,405
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	54,257	25,767	34,370	34,370
21114 Bolgart Sportsground Operating					12	249	250	250
21115 Bolgart Sportsground Maintenance			BSFG	Bolgart Sportsground Maintenance	443	1,755	2,350	2,350
21116 Town Beautification					0	0	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					10,259	8,208	10,951	10,951
21120 Interest Expense					1,483	2,130	4,261	4,261
Other Recreation & Sport - Operating Expenditure					128,271	130,114	191,700	191,700
Total Other Recreation & Sport					128,271	130,114	191,690	191,690
Libraries								
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
Libraries - Operating Income					0	0	0	0
21130 Library - Salaries & Wages					3,145	2,853	3,815	3,815
21131 Library Services					7,508	10,687	13,746	13,746
21132 Library Building Maintenance					0	567	777	777
21133 Depreciation Expense					141	99	142	142
Libraries - Operating Expenditure					10,795	14,206	18,480	18,480
Total Libraries					10,795	14,206	18,480	18,480
Other Culture								
11130 Cultural Mapping					0	0	0	0
11131 History Book					(119)	0	0	0
11195 Administration Income Allocated					(6,028)	(2,545)	(3,017)	(3,017)
Other Culture - Operating Income					(6,147)	(2,545)	(3,017)	(3,017)
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					0	0	0	0
21190 Administration Expenditure Allocated					57,147	58,708	76,888	76,888
Other Culture - Operating Expenditure					57,147	58,708	76,888	76,888
Total Other Culture					51,000	56,163	73,871	73,871
Total Recreation & Culture					\$ 749,955	602,972	418,484	418,484

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(181,366)	(181,364)	(226,707)	(226,707)
16010 Govt Grant - Direct					(77,116)	(77,116)	(77,116)	(77,116)
16012 Govt Grant - R2R					0	0	(228,981)	(228,981)
16018 AG Lime Route 2					0	0	0	0
16054 R4R CLGF Grant (Yerecoin Footpaths)					0	0	(71,000)	(71,000)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding				Skilling Road	(258,482)	(258,480)	(603,804)	(603,804)
40021 Roadworks - Council & Direct Road Funding				Yerecoin Footpaths	34,633	34,500	67,380	67,380
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	449	500	71,000	71,000
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding				Gravel Road Resheeting	0	0	16,700	16,700
40021 Roadworks - Council & Direct Road Funding				Old Plains Road	5,740	206,610	213,133	213,133
40021 Roadworks - Council & Direct Road Funding				Pilther Road	114,401	0	0	0
40021 Roadworks - Council & Direct Road Funding				Gravel Pit	19,863	0	0	0
40021 Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glenitromie Rd	399	38,660	77,320	77,320
40021 Roadworks - Council & Direct Road Funding				Yerecoin / Glenitromie Road	259,705	259,705	341,430	341,430
40024 Roadworks - Roads To Recovery				Ag Lime - Intersection	17,816	20,000	228,981	228,981
40025 Ag Lime Route Capital Expenditure					32,000	32,000	61,630	61,630
Streets Roads Bridges Construction - Capital Expenditure					485,006	591,975	1,117,574	1,117,574
Total Streets, Roads, Bridges Construction					226,525	333,495	513,770	513,770
Streets, Roads, Bridges & Depot Maintenance								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(9,628)	(4,065)	(4,818)	(4,818)
Streets Roads Bridges Maintenance - Operating Income					(9,628)	(4,065)	(5,218)	(5,218)
21200 Maintenance Grading					319,325	208,287	277,730	277,730
21201 Aglime Maintenance Grading					57	0	0	0
21202 Bitumen Maintenance				BM9999	18,040	66,420	88,581	88,581
21203 Signage & Guideposts				SIGNM	32,055	12,769	21,700	21,700
21204 Tree Lopping				TRELOP	59,341	77,373	103,180	103,180
21205 Drainage Maintenance				DRM	32,073	53,721	107,910	107,910
21207 Flood Damage				FLOOD	0	0	40,480	40,480
21208 Misc Road Maintenance				XXX999	54,189	60,282	80,410	80,410
21209 Bridge & Culvert Maintenance				BRDM	3,519	0	1,500	1,500
21210 Crossovers				CROSS	0	0	4,125	4,125
21211 Street Lighting Maintenance				SLM	8,940	0	0	0
21212 Traffic Signs & Control Equipment				TSCE	5,445	4,077	5,453	5,453
21213 Reinstatements				REIN	0	0	0	0
21214 Footpath Maintenance				FPM	742	8,303	15,600	15,600
21215 Infrastructure Depreciation Expense					1,108,753	1,105,821	1,474,450	1,474,450
21290 Administration Expenditure Allocated					91,280	93,748	122,773	122,773
Streets Roads Bridges Maintenance - Operating Expenditure					1,733,758	1,690,801	2,343,892	2,343,892
Total Streets Roads Bridges Maintenance					1,724,130	1,686,736	2,338,674	2,338,674
Road Plant Purchases								
16055 Sale of PTK14					(71,818)	(66,500)	(66,500)	(66,500)
11290 WDV on Assets sold					0	6,000	6,000	6,000
Road Plant Profit / Loss on Sale of Assets					(71,818)	(60,500)	(60,500)	(60,500)
40145 Replace Mitsubishi Truck PTK14					0	209,169	220,000	220,000
40146 Purchase Low Loader					0	83,858	70,000	70,000

Shire of Victoria Plains Monthly Report as at: 31/03/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Transport					\$	\$	\$	\$	
	40148	Purchase Multi Tyred Roller	0		0	144,000	163,000	163,000	185,000
	40147	Purchase 5 Tonne Excavator	0		0	0	97,000	97,000	97,000
	40149	Trailer for 5 Tonne Excavator	0		0	0	22,000	22,000	22,000
	40150	Rock Bucket with Grapple for Bobcat	0		0	4,500	5,130	5,130	5,130
	40151	2 x Metrocourt Traffic Counters	0		0	7,610	8,610	8,610	8,610
	40152	Utilicom Push Rod Inspection Camera	0		0	9,810	9,500	9,500	9,500
	40153	3 Point Linkage Mower	0		0	0	18,000	0	0
	40159	Honda Water Pump Motor	0		0	4,408	4,000	4,000	0
	40160					463,355	480,240	617,240	617,240
		Road Plant Purchases - Capital Expenditure				391,537	419,740	556,740	556,740
		Total Road Plant Purchases				2,342,191	2,439,971	3,409,184	3,409,184
		Total Transport							

**Minutes - Ordinary Meeting of Council
17th April 2012**

Shire of Victoria Plains
Monthly Report as at: 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	23,237	17,442	23,270	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	5,485	7,726	7,729	7,729
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			250	72	100	100
		Total Rural Services			32,472	28,740	34,599	34,599
	11300	Bolgart Caravan Park			(7,398)	(4,500)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(2,083)	(1,998)	(2,000)	(2,000)
	11302	Sundry Income			0	(108)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(9,480)	(6,606)	(6,650)	(6,650)
	21320	Area Promotion			0	0	29,000	29,000
	21321	Caravan Parks And Camping Grounds Operating			9,447	7,725	9,600	9,600
	21322	Caravan Parks And Camping Grounds Maintenance			4,003	3,992	4,245	4,245
	21322	Caravan Parks And Camping Grounds Maintenance			2,498	2,462	3,245	3,245
	21323	Information Bays Maintenance			0	0	0	0
	21324	Depreciation Expense - Caravan Parks			1,700	1,647	2,212	2,212
	21325	Bolgart Tractor Shed			(5)	38	40	40
		Tourism & Area Promotion - Operating Expenditure			17,842	15,864	48,342	48,342
		Tourism & Area Promotion - Capital Expenditure						
	40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
	40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
		Total Tourism & Area Promotion			10,694	12,516	51,530	51,530
	11310	Building Applications			(4,139)	(3,744)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Belt & Brb			(130)	(108)	(150)	(150)
		Building Control - Operating Income			(4,269)	(3,852)	(5,150)	(5,150)
	21330	Building Control Operating			4,950	18,720	24,960	24,960
		Building Control - Operating Expenditure			4,950	18,720	24,960	24,960
		Total Building Control			681	14,868	19,810	19,810
	11320	Bendigo Bank			(5,667)	(5,994)	(8,000)	(8,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(12)	(225)	(300)	(300)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(2,533)	(1,067)	(1,265)	(1,265)
		Other Economic Services - Operating Income			(8,211)	(7,286)	(9,565)	(9,565)

Shire of Victoria Plains Monthly Report as at: 31/03/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	
Economic Services									
21350 Bendigo Bank Agency					364	300	400	400	
21360 Water Supply - Standpipes				Water Supply - Standpipe Bolgart	207	450	450	450	
21360 Water Supply - Standpipes				Water Supply - Standpipe Calingiri	49	180	250	250	
21360 Water Supply - Standpipes				Water Supply - Standpipe Yerecoin	435	600	600	600	
21361 Water Supply - Standpipe Depreciation					28	27	38	38	
21362 Community Safety & Crime Prevention					0	0	0	0	
21390 Administration Expenditure - Allocated					24,009	24,613	32,243	32,243	
Other Economic Services - Operating Expenditure					25,092	26,170	33,981	33,981	
Total Other Economic Services					16,881	18,884	24,416	24,416	
Total Economic Services					\$ 60,728	75,008	130,355	130,355	

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Monthly Report as at: 31/3/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(7,381)	(13,455)	(17,952)	(17,952)
		Private Works - Operating Income			(7,381)	(13,455)	(17,952)	(17,952)
	21400	Private Works Expenditure			725	11,700	15,610	15,610
	21402	Private Works Expenditure 2011-12			6,147	0	0	0
		Private Works - Operating Expenditure			6,872	11,700	15,610	15,610
		Total Private Works			(509)	(1,755)	(2,342)	(2,342)
Public Works Overheads								
	11410	Sundry Income			(1,223)	(2,691)	(3,600)	(3,600)
	11411	Diesel Fuel Rebate			(8,160)	(10,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(1,751)	(739)	(876)	(876)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(11,133)	(13,930)	(18,476)	(18,476)
	11490	WDV on Assets Sold			13,050	8,000	8,000	8,000
	16040	Building Maintenance Ute Replacement			(16,618)	(10,000)	(10,000)	(10,000)
	16056	Sale of Traffic Classifiers			(1,000)	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(4,568)	(2,000)	(2,000)	(2,000)
	21410	Salaries & Wages			79,021	56,192	76,909	76,909
	21411	Works Manager Package			51,252	86,101	116,281	116,281
	21412	Superannuation			41,378	34,209	46,816	46,816
	21413	Insurance			23,658	25,000	25,000	25,000
	21414	Other Staff Costs			4,026	10,483	10,750	10,750
	21415	Conferences & Seminars			983	0	0	0
	21416	Engineering Services			27,776	10,000	10,000	10,000
	21417	Occupational Health & Safety			206	1,848	2,500	2,500
	21418	Other Public Works Overheads			0	1,494	2,000	2,000
	21419	Depot Operating Costs			110,392	96,042	125,814	125,814
	21420	Depot Maintenance			165	1,219	1,665	1,665
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			10,834	18,115	24,380	24,380
	21423	Administration Costs Allocated			16,596	17,039	22,322	22,322
	21424	Staff Meetings			472	4,380	6,000	6,000
	21425	Building Maintenance			28,585	42,915	57,727	57,727
	21490	Workshop Overheads Recovered			(415,696)	(396,270)	(528,164)	(528,164)
		Public Works Overheads - Operating Expenditure			(20,353)	8,767	0	0
	40030	Works Manager Vehicle Replacement			35,619	40,000	40,000	40,000
	40118	Replacement Building Maint Ute			28,718	30,000	30,000	30,000
	40119	OHS Installations			0	0	6,580	6,580
	40154	Laptop for CAT Plant systems			2,945	2,500	2,500	2,500
		Public Works Overheads - Capital Expenditure			67,281	72,500	79,080	79,080
		Total Public Works Overheads			31,227	65,337	58,604	58,604

Shire of Victoria Plains
Monthly Report as at: 31/3/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Plant Operation					\$	\$	\$	\$
	21430	Fuel & Oil			104,282	112,572	150,100	150,100
	21431	Tyres & Tubes			10,516	22,275	29,700	29,700
	21432	Parts & Repairs			88,408	103,122	137,507	137,507
	21433	Insurance & Licences			31,602	23,042	29,042	29,042
	21434	Depreciation Ex Asset Ledger			189,811	169,497	226,000	226,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(383,853)	(429,255)	(572,349)	(572,349)
		Total Plant Operation			40,765	1,253	0	0
Salaries & Wages								
	21496	Salaries & Wages			841,707	775,941	1,061,821	1,061,821
	21497	Salaries & Wages Allocated			(841,707)	(775,941)	(1,061,821)	(1,061,821)
		Total Salaries & Wages			0	0	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			300	0	0	0
		Unclassified Capital Income			300	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			\$ 71,783	64,835	56,263	56,263

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Monthly Report as at: 31/03/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,938	2,938
50002		Transfer To Plant Reserve			0	0	406,322	406,322
50003		Transfer To Housing Reserve			0	0	13,441	13,441
50004		Transfer To Sewerage Reserve			0	0	2,836	2,836
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	11,883	11,883
50007		Transfer To Building Maintenance Reserve			0	0	4,938	4,938
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,358	2,358
50010		Transfer To Gymnasium Equipment Reserve			0	0	284	284
		Total Transfer to Reserves			0	0	445,000	445,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(534,000)	(534,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			(79,208)	0	(77,895)	(77,895)
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(40,000)	(40,000)
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			(79,208)	0	(651,895)	(651,895)
		Total Reserves Transfer			(79,208)	0	(206,895)	(206,895)

**Minutes - Ordinary Meeting of Council
17th April 2012**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			87,313	51,000	51,000	51,000
40005	Dceo Vehicle Replacement			68,114	70,000	70,000	70,000
40032	Office Furniture			0	0	25,000	25,000
40069	Computing upgrade software & hardware			4,990	5,000	14,848	14,848
40074	OHS Upgrade to Shire Buildings			3,770	6,815	6,816	6,816
40137	Archive Building Shelving Renewal			3,156	5,000	5,000	5,000
	Total Governance Capital Expenditure			167,342	137,815	172,664	172,664
Sched 5 - Law, Order & Public Safety							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			318,347	300,000	300,000	300,000
40138	Calingiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
	Total Law, Order & Public Safety Capital Expenditure			318,347	300,000	301,780	301,780
Sched 8 - Education & Welfare							
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
40140	Yerecoin Playground			17,454	20,000	20,000	20,000
	Total Education & Welfare Capital Expenditure			17,454	20,000	49,000	49,000
Sched 9 - Housing							
40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
40110	44 Edmond Street Upgrade			3,642	3,580	3,580	3,580
40141	APC4 - Privacy Screen			936	1,580	1,580	1,580
	Total Housing Capital Expenditure			9,970	10,310	10,310	10,310
Sched 10 Community Amenities							
40034	Bolgart Cemetery - Memorial Arch			1,193	1,580	1,580	1,580
40142	Tip Sites Fencing			5,554	5,900	14,400	14,400
40158	Fencing Upgrade Yerecoin Effluent Ponds			2,587	0	0	0
	Total Community Amenities Capital Expenditure			9,334	7,480	15,980	15,980
Sched 11 - Recreation & Culture							
40057	Disability Access			0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade			567,946	560,555	560,555	560,555
40129	Calingiri Rec Centre Upgrade			5,173	5,580	5,580	5,580
40143	R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77,273	77,273	77,273
40144	Bolgart Hall - Replace External Cladding			37,280	37,760	42,760	42,760
40155	Upgrade to Calingiri Sports Oval			141,186	0	0	0
40156	2 x Air Conditioning Units - Roads Board Building			4,953	0	0	0
40157	2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260	0	0	0
	Total Recreation & Culture Capital Expenditure			838,069	681,168	691,748	691,748
Sched 12 - Transport							

Minutes - Ordinary Meeting of Council
17th April 2012

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2012

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	34,633	34,500	67,380	67,380
40021	Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	449	500	71,000	71,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	16,700	16,700
40021	Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	5,740	206,610	213,133	213,133
40021	Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	114,401	0	0	0
40021	Roadworks - Council & Direct Road Funding	C0033	Pither Road	19,863	0	0	0
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	399	38,660	77,320	77,320
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	259,705	259,705	341,430	341,430
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	17,816	20,000	228,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	32,000	32,000	61,630	61,630
40145	Replace Mitsubishi Truck PTK14			209,169	220,000	220,000	220,000
40146	Purchase Low Loader			83,858	70,000	70,000	70,000
40148	Purchase Multi Tyred Roller			144,000	163,000	163,000	185,000
40147	Purchase 5 Tonne Excavator			0	0	97,000	97,000
40149	Trailer for 5 Tonne Excavator			0	0	22,000	22,000
40150	Rock Bucket with Grapple for Bobcat			4,500	5,130	5,130	5,130
40151	2 x Metrocount Traffic Counters			7,610	8,610	8,610	8,610
40152	Utilicom Push Rod Inspection Camera			9,810	9,500	9,500	9,500
40159	3 x Point Linkage Mower			0	0	18,000	0
40160	Honda Water Pump Motor			4,408	4,000	4,000	0
	Transport Capital Expenditure			948,361	1,072,215	1,734,814	1,734,814
	Sched 13 - Economic Services						
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	3,258	3,258
	Economic Services Capital Expenditure			2,532	3,258	9,838	9,838
	Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			35,619	40,000	40,000	40,000
40118	Replacement Building Maint Ute			28,718	30,000	30,000	30,000
40119	OHS Installations			0	0	6,580	6,580
40154	Laptop for CAT Plant systems			2,945	2,500	2,500	2,500
	Other Property & Services Capital Expenditure			67,281	72,500	79,080	79,080
	Total Capital Expenditure			\$ 2,378,691	2,304,746	3,065,214	3,065,214

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 31 March 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307	393.40		318.00			711.40	
336	44,000.00					44,000.00	
334	88.14					88.14	
279	957.56					957.56	
139					140.00	140.00	
293	426.40					426.40	
274	175.45					175.45	
						0.00	
	46,040.95	0.00	318.00	0.00	140.00	46,498.95	

Banking and Investments

As at 31st March 2012 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$564,268.53	4.20	-
Municipal	Term Deposit	3 months	\$411,767.67	5.45	16/03/2012
Municipal	Term Deposit	2 months	\$403,661.60	5.40	16/04/2012
Reserves	Bendigo Bank	3 months	\$682,239.80	5.40	11/04/2012
Reserves	Treasury Corp	OCDF	\$358,567.92	4.20	-

Interest earned Year to Date (to 31st March 2012)

Municipal - \$38,055.80

Reserves - \$43,047.77

**Minutes - Ordinary Meeting of Council
17th April 2012**

Bank Reconciliation

Shire of Victoria Plains Bank Reconciliation as at 31st March 2012 - Bendigo Bank									
General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust
Balance Bought Forward from Previous	2,638,968.13	188,029.76	400,000.00	411,767.67	562,219.87	675,973.32	23,198.62	358,567.92	19,210.97
Add Receipts as per Ledger	562,409.96	546,899.52	3,661.60	5,582.36		6,266.48			
Add Transfers from Other Bank Account	400,000.00	400,000.00							
	3,601,378.09	1,134,929.28	403,661.60	417,350.03	562,219.87	682,239.80	23,198.62	358,567.92	19,210.97
Less Payments as per Ledger		1,007,502.68							
Less Transfers to Other Bank Account	400,000.00				400,000.00				
Closing Balance Ledger	3,201,378.09	127,426.60	403,661.60	417,350.03	164,268.53	682,239.80	23,198.62	358,567.92	19,445.47
	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	Municipal	Muni Term Dep	Muni Term Dep	Muni Treasury	Term Deposit	Reserve	Treasury Reserve	Trust
Balance on Bank Statement		143,787.10	403,661.60	417,350.03	164,268.53	682,239.80	23,212.75	359,846.98	19,245.47
+ Outstanding Deposits	11,253.82	12,347.01					(14.13)	(1,279.06)	200.00
- Outstanding Cheques	(28,707.51)	(28,707.51)							
Balance	2,196,158.57	127,426.60	403,661.60	417,350.03	164,268.53	682,239.80	23,198.62	358,567.92	19,445.47
Deposits on Statement not receipted									
Rates	-								
Commission	-								
Debtors Payments	-								
Interest	-								
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled									
Wages	-								
Police Licensing	-								
Fees & other charges	-								
Bank Fees/Credit Card Payments	-								
Sub-total PAYMENTS not journalled	-	0.00	0.00		0.00	0.00	0.00	0.00	0.00
	-	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,196,158.57	127,426.60	403,661.60	417,350.03	164,268.53	682,239.80	23,198.62	358,567.92	19,445.47
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,196,158.57	127,426.60	403,661.60	417,350.03	164,268.53	682,239.80	23,198.62	358,567.92	19,445.47
Account #		91000	91005	91006	91007	91011	91010	91012	99000
Check figure must always be "0"		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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Outstanding Rates Report

Total Rates Outstanding	\$117,329.31
as at 31st March 2012	
Comprising:	
Rates (Current)	\$106,593.40
Rates (Deferred)	\$1,374.80
Rubbish	\$4,120.46
Sewerage	\$2,697.45
Interest/Admin Charges	\$68.01
ESL	\$2,475.19
TOTAL:	\$117,329.31

The balance outstanding as at 31st March 2012 is 1.29% of the total rates bill of \$1,935,696 (ignoring ex-gratia rates)

F35 Community Request Submissions 2012/2013 Budget

FILE REFERENCE: F1.2.1
REPORT DATE: 2ND April 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Ian Graham - DCEO/Finance and Administration Manager
ATTACHMENTS: Community Requests – under separate cover

PURPOSE OF REPORT

To provide Council with the list of Community Requests submissions received for consideration for inclusion in the final 2012/2013 Annual Budget.

BACKGROUND

Community request submissions were required to be lodged with the DCEO/Finance and Administration Manager by the 31st March 2012. Council is required to adopt an Annual Budget each year prior to the 31st August.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August. To assist in this process, the list of Community Request submissions received is provided so that Council can consider and approve submissions for inclusion in the final 2012/2013 Annual Budget.

The Community Request submissions received by 31st March 2012 for consideration for inclusion in the 2012/2013 Annual Budget are:

Victoria Plains Playgroup and Toy Library	\$776.80 (Full amount)
Yerecoin Progress Association	\$19,780.00 (Full amount)
Gillingarra Sport & Rec Club (Inc.)	\$42,764.28 (Full amount)
Bolgart Progress Association	\$6,160.00 (Full amount)
Bolgart Beautification Group	\$460.00 (Full amount)
Calingiri Progress Association	\$3,700.00 (Full amount)
Mogumber Progress Association	\$ (Full amount)

Full submissions as received are attached under separate cover. At the time of writing this report a full amount of the request made by the Mogumber Progress Association was not available.

NOTE: Community requests included in the 2011/2012 Annual Budget were as follows:

Yerecoin Progress Assn	\$14,784.00 (2/3 of requested amount)
Mogumber Progress Assn	\$3,454.00 (2/3 of requested amount)
Calingiri Playgroup	\$737.00 (2/3 of requested amount)
Gillingarra Sport & Rec Club (Inc.)	\$12,263.00 (2/3 of requested amount)

(Please refer to the attached list of last years requests).

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Community requests will impact upon the 2012/2013 Annual Budget Surplus/Deficit.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 52/2012

Moved Cr Brennan seconded Cr Rive that Council consider and approve Community Request submissions (to be determined by Council) for inclusion in the final 2012-13 Annual Budget.

Motion Put & Carried 5/2

10.2 Community Services Status Report

Resolution 53/2012

Moved Cr Brennan seconded Cr Kelly that the items in the Community Services Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Community Services Action Required	Status
13.3 – B1	Relocation of second hand house Behanging North Road Calingiri	Planning approval issued subject to conditions	Ongoing

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the minutes.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the minutes.

10.4 Administration Status Report

Resolution 54/2012

Moved Cr Smith seconded Cr Rive that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
13.1 A8 (February 2012)	Bendigo Bank Signatories	Update of Shire bank account signatories	Ongoing
A9	Sale of CEO Vehicle	Nil. Accepted offer to purchase and endorsed out of budget expense for replacement.	Complete
A10	Field Trial – GM Canola	CEO to advise the Office of Gene Technology that as it has a policy of the right to farm in relation to GM Canola crops that Council does not wish to comment	Complete
A11	Financial Management Review	Shire auditors Haines Norton be engaged to undertake the Shire of Victoria Plains Financial Management Review	Complete
A12	Ward and Representation Review	Council conduct a review of wards and representation as requested and that the CEO prepares a discussion paper, gives local public notice	Ongoing
A13	Calingiri Sportsground Pavilion Change Rooms Upgrade	Council approved the additional expenditure of \$170,000 and endorsed the use of a ten year loan	Ongoing

10.4 ADMINISTRATION

A14 Proposed new Delegations, Fees and Overview Associated with the new Building Act 2011*

File Reference: B1.1
Report Date: 3rd April 2012
Applicant/Proponent: Shire of Victoria Plains
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Harry Hawkins – Chief Executive Officer
Attachments: 1. Fees and Charges
2. New delegations

PURPOSE OF REPORT

To inform Council of the introduction of the new Building Act 2011 and its responsibilities in implementing the changes to the building approval process.

BACKGROUND

Section 1, 2 and 3 of the *Building Act 2011* (the Act) were passed by Parliament on 23 June 2011. A Proclamation Notice for the *Building Act 2011* was published in the Government Gazette on 13 March 2012. The notice provides that the *Building Act 2011* (other than sections 1, 2 and 3 that were proclaimed earlier), will come into operation on 2 April 2012.

The new *Building Act 2011* and Building Regulations will replace Building Regulations 1989 (the existing regulations), and parts of the *Local Government (Miscellaneous Provisions) Act 1960*, that deal with building matters. The Act covers all buildings in the state of Western Australia bringing some significant changes to the building approvals process, introduces permit issuing authorities, enables private certification of design compliance and is designed to streamline and clarify the building process.

The State Government has undertaken a Building Regulation Reform package that is planned to deliver the most significant transformation to Western Australian building legislation in over fifty years. The existing building approvals process was established by the Local Government Act in 1960, and reflects the way buildings were designed in the 1950s – relying on builders register under the *Builder's Registration Act 1939*. Building policy and legislation has been fragmented between local and state government departments since then, with practitioner registration managed by individual boards. Reviews of building regulations undertaken by the former Housing and Works and Consumer Protection portfolios recommended that the legislation be updated to reflect modern building practices in Western Australia. Reviews also suggested that the legislation be managed in one place, by a single entity; and as a result the Building Commission was established.

The Building Commission was established as a division of the Department of Commerce in July 2009, and brings together building practitioner registration, building standards, complaints processes and building policy; and is leading the implementation of the Government's Building Regulation Reform package.

This new legislation abolishes the Builder's Registration Board, the Painter's Registration Board, the Building Surveyors Qualifications Committee and the Building Disputes Tribunal; and replaces them with a more streamlined and integrated system.

COMMENT

The building approval process in Western Australia is about to undergo significant change. The major change of the new **Building Act 2011** is the introduction of private certification that has traditionally been the sole role of local governments. The process of certification will be much more flexible and can be offered by appropriately registered building surveyors in private practice or by local governments. Private certifiers have been operating in other states of Australia for some time with the role of local government primarily being that of a "Permit Authority". The introduction of private certifiers may also make it more challenging to attract and retain suitable qualified staff for the statutory role within local government.

This report seeks to briefly outline the changes that are proposed in the Act and also to seek approval for amendments to the schedule of fees and charges and delegations of authority. It is considered that these are required to ensure that the Shire of Victoria Plains is able to continue to operate under the provisions of the **Building Act 2011**.

The intent of the new **Building Act 2011** is to streamline and clarify the building process. Whether the new Act actually represents an improvement to the process will no doubt be judged after a suitable time has elapsed from its commencement.

The relevant Shire officer (Principal Building Surveyor) is currently undertaking the necessary training and work to ensure that the Shire is prepared for and able to manage a smooth transition relating to these reforms.

New Fees and Charges under Building Act 2011

- Part A - Discretionary Fees (Local Government to Determine)

Building Services – Schedule of Fees and Charges and Certification Service	
Request for Certificate of Design Compliance – Class 2-9 buildings (within Shire district)	0.11% of the estimated value (inc GST) of the building work, but not less than \$ 220
Request for Certificate of Construction Compliance, Building Compliance, or other	\$110 per hour

compliance (within Shire district)	
Request for seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	\$110 per hour but not less than \$110

- Part B – Fees prescribed by Regulations (Local Government Unable to Vary)

Refer to Attachment 1

The Act allows for private sector registered building surveyors. This means project owners will have different options applying for a building licence to be termed under the new Act “Building Permit”. The application types are termed “uncertified” and “certified”. “Certified” applications require the involvement of private building practitioners (e.g. private certifiers). Certification services include providing a Certificate of Design Compliance that will accompany a “certified” building permit application and a Certificate of Construction Compliance, or a Certificate of Building Compliance that will accompany applications for occupancy permits, building approval certificates or applications to strata title.

The reforms presented by the new Act include a requirement that all buildings owned by the Crown must comply with this Act; and provides for “Permit Authorities” to be established. Local Governments are the primary “Permit Authority” who issue Building Permits (which will replace the current Building Licence). The Act enables special permit authorities (a group of local governments) and also State Government to act as a Permit Authority for any building in the State.

“Certified” applications should the applicant choose this process will be required to have obtained all necessary approvals (e.g. planning, heritage, environmental health, etc) prior to lodging an application. These applications are required to be processed by the Shire and permits issued or refused within ten (10) business days of the date of lodgement.

“Uncertified” applications are essentially the same that are currently received and assessed by the Shire requiring processing within twenty-five (25) business days. If “Certified” or “Uncertified” applications are missing information, the Shire may request that information rather than rejecting the application, and may specify up to twenty-one (21) days for the information to be provided. A person submitting a defective application risks rejection or delay in approval.

Local Governments remain the primary regulator of building work within their local government area. Retaining the option for owners to use the current local government combined certification and permit issuing function for residential construction houses and minor building work (class 1 and 10). People wishing to construct new buildings or change the use of an existing building must apply to the local authority for a building permit or an occupancy permit.

The provisions of the Act allow local governments to provide a commercial building certification service that essentially is a continuation of the building

assessment role that has traditionally been undertaken by local governments.

The desired outcome of these reforms is intended to be a more responsive and modern building regulatory system that meets the changing needs and aspirations of all building participants and consumers.

Local Government (Permit Authority)

Under the new **Building Act 2011** the fundamental role of local governments ("Permit Authority") is to issue building, demolition and occupancy permits; ensure building works within its district achieve statutory compliance with the building permit; and undertake assessment and issue Certificate of Design compliance for Class 1 ("single houses") and Class 10 ("sheds, patios, carports, etc").

Certification Services

Whilst local governments may only have to provide the minimum services under the Act that of a "Permit Authority" and provide assessment of residential applications as specified above, they are also able to consider providing other certification services and are able to charge a fee to recover the cost of those services.

Local governments have the opportunity to establish a certification service, in addition to its required role as a "Permit Authority" so that Council provides the same level of service it currently offers to its ratepayers and the community should the developing private industry not meet demand with the Shire of Victoria Plains.

Before doing so, local governments will need to ensure that they do not breach the provisions of the **Local Government Act 1995** and other legislation such as the National Competition Policy. These other services may include issuing:

- (i) Certificate of Design Compliance – certification services for all classes of buildings
- (ii) Certificate of Construction Compliance – inspection and certification of various portions of a building during construction work that is within the scope of skills and qualifications available
- (iii) Certificate of Building Compliance – coordinate, inspect and certify that a completed building is compliant.

In the initial phase, it is recommended that the Shire of Victoria Plains restricts its role to that of a "Permit Authority" unless applicants specifically request additional services and demonstrate the need for that service to be provided from the Shire – should industry take time understanding the systems provided by the Act and not meet the demand. It is expected that this industry will grow rapidly.

The level of additional services offered may be limited to available resources and by qualification of staff, as imposed by the new **Building Services (Registration) Act 2011** (the Registration Act). The Registration Act requires that all building service providers, including Building Surveyors, be registered and appropriately qualified. The Shire's Principal Building Surveyor is a Registered Surveyor Level 2 that currently can approve commercial and residential structures with a floor area not exceeding 2,000m²; and not higher than three (3) storeys.

This certification service requires no significant changes to the existing operational environment other than an assessment of actual costs associated with the operation. The *certifying charge* will be required to accurately reflect all costs associated with providing that service including precisely costed operating overheads. Fees for issuing of permits will be set by statute; however the Certification process at this stage can only be set by Council if the local government chooses to offer such services. The non-statutory fees and the services being delivered for the fee require advertising under Section 6.19 of the *Local Government Act 1995* - a proposal for this has been included in this report.

It is also recommended that an hourly rate that is currently set at \$110 per hour be applied as a non-statutory fee; an example of such service would be the non-prescribed inspections (at various stages of construction) associated with the Certificate of Construction Compliance and Occupancy Permits for commercial type buildings.

The Act now covers all work and provides that the Certificate of Design Compliance must be issued by a person who is not associated with the building owner. State buildings must therefore now be certified by a registered building surveyor who is not employed by the state. This also means that a building development proposed by a local government will no longer be able to be certified by the local government building surveyor; the Shire will therefore be required to seek certification externally from a private certifier or other permit authority, however local governments will still need to issue a permit.

Delegations

With the full introduction of the *Building Act 2011* existing delegations will become redundant in that the head of power will move from the *Local Government (Miscellaneous Provisions) Act 1960* to the *Building Act 2011*.

Council's approval is being sought for new delegations under the *Building Act 2011*. Given the relevant provisions relating to delegations under the *Building Act 2011* have not yet come into operation, the functions of the new delegations cannot be performed by Shire officers until such time as the relevant provisions are proclaimed. It is therefore proposed that Shire officers continue to perform such functions in accordance with existing delegations with Council adopting the new delegations to be implemented at such future time as these provisions are proclaimed. The ability to do this is referred to under Section 25 of the *Interpretations Act 1984*. The *Building Act 2011* is scheduled to commence on 2 April 2012.

Section 127 of the *Building Act 2011* enables local governments to delegate any powers or duties to an employee. To enable the continuation of the building services currently available, the following delegations are recommended to be added to Council's existing delegation register:

A. Delegations to the Chief Executive Officer

Powers and Duties – *Building Act 2011*
Authority – *Building Act 2011*

Delegation: Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the ***Building Act 2011***:

Section 96	Authority to appoint authorised persons
Section 133	Authority to commence prosecution

As the Act evolves it has been suggested by legal representatives to “name” the authorised persons, i.e. Elena Bull (Shire of Chittering) and Linton Thomas (Shire of Goomalling) (section 96).

It is also recommended that Council appoints authorised officers and adopts the new authorisations to be implemented on 2 April 2012.

Under Section 96 of the ***Building Act 2011***, “Permit Authorities” (Local Governments) may also designate employees as authorised persons.

The following authorisations are therefore proposed under various sections of the ***Building Act 2011***:

Section 100	Entry Powers
Section 101	Powers after entry for compliance
Section 102	Obtaining information and documents
Section 103	Use of force and assistance
Section 106	Apply for an entry warrant

Local Governments must also provide the authorised persons with an identify card (section 97).

B. Delegations to Chief Executive Officer and Principal Building Surveyors

Powers and Duties – *Building Act 2011*
Authority – *Building Act 2011*

Delegation: Council delegates its authority and powers to the Chief Executive Officer and Principal Building Surveyor the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the ***Building Act 2011***:

Section 20	Authority to grant or refuse to grant building permits
Section 21	Authority to grant or refuse to grant demolition permits
Section 22	Authority to refuse to grant building permits or demolition permits if:

	There appears to be an error in the documents or information provided in the application; or If an application is inconsistent with: A function that the Permit Authority has underwritten law; or An agreement between the Permit Authority and the applicant.
Section 32	Extension of time during which permit has effect
Section 58	Authority to grant, modify or refuse to grant Occupancy Permits or Building Approval Certificates
Section 65	Authority to extend the period to which the Occupancy Permit or modification or the Building Approval Certificate has effect.
Section 106	Authorisation to apply to a JP for an entry warrant
Section 110	Authority to issue Building Orders
Section 117	Authority to revoke Building Orders
Section 133	Authority to commence prosecutions

The ***Building Act 2011*** and the ***Building Regulations 2012*** have been gazetted and are scheduled to commence on 2 April 2012.

Any existing delegation given by a local government to approve or refuse plans of buildings will cease on 2 April 2012 as the new legislation will remove the ability of a local government to certify compliance via a resolution of its Council.

The following existing delegations are to be withdrawn:

- (i) 2.9 – Authority to Issue Building Licences
- (ii) 6.1 – Authority to Issue Building Licences
- (iii) 6.2 – Dangerous Buildings

Revisions to Schedule of Fees and Charges

The Act allows for “Permit Authorities” to receive fees for permit applications as well as a number of associated services. The ***Building Regulations 2012*** contains the Schedule of fees (attachment 1).

The reduction in the fees for certified applications is to recognise the involvement of a Registered Building Surveyor in the design phase, and therefore less involvement of the Permit Authority’s Building Surveyor. The Building Commission has provided an undertaking to review these fees once the Act has been in operation for a “sufficient period”.

Fees for certification services are permitted, under the Act, to be market driven. Local Governments, under the ***Local Government Act 1995***, are required to consider the price available from an alternative provider, i.e. private certifiers. This is currently difficult to establish until private providers start to promote their services. The fees proposed, as outlined in the recommendation, reflect the current fees charged for building licence applications and may need to be varied to better reflect the cost of the services provided.

All fees are reviewed on an annual basis therefore Council can determine at those times the competitiveness of its non-statutory building fees. It has been suggested that council utilizes an hourly rate.

Local Government (Miscellaneous Provisions) Act 1960

Local Government Act 1995, Section 3.18 Performing executive functions

A local government must satisfy itself that its services do not duplicate to an extent which is considered inappropriate services provided by another government agency or a private provider.

Section 6.12 – Power to defer, grant discounts, waive or write off debts

A local government may waive or grant a concession in relation to any amount of money.

Section 6.16 – Imposition of fees and charges

A local government can impose fees and charges during the year.

Section 6.17 – Setting the level of fees and charges

A local government is required to consider the cost of providing the service its importance to the community and the price at which the service can be obtained from an alternative supplier.

Section 6.19 – Local government to notice of fees and charges

If fees and charges are adopted at a time other than the adoption of the annual budget local public notice of the intention to charge fees must be given.

POLICY REQUIREMENTS

Existing Delegation Policies are submitted to council to show the changes (see attachment 2).

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Building Act 2011

➤ **Environment**

There are no known significant environmental implications associated with this proposal

➤ **Economic**

There may be some economic implications associated with the implementation of the new Act, such as the number of forms required to be submitted when making an application

➤ **Social**

There may be some social implications associated with the implementation of the new Act, such as the likely confusion in the process required to submit a building application from the Shire officer as well as the general public.

FINANCIAL IMPLICATIONS

Income generated within the Building section over time may decrease relative to the level of certified building applications received. This will be dependent on industry and is difficult to determine at this point in time.

On the other hand an establishment of certification services of building applications, as an independent business unit can have the potential to increased income for the Shire.

There is the potential of further income in the form of additional regulatory fees for the issuing of additional permits introduced into the Act.

The inspection services fee charged by hourly rate as noted above has no cost benefit as it is free for service and based on recovery cost only.

There will also be costs incurred to advertise the new adopted fees and charges as required under the **Local Government Act 1995**. Advertising will need to be in a local paper and will be submitted to the Advocate to be published.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 55/2012

Moved Cr Rive seconded Cr Brennan that Council:

1. Accepts the report in its contents in relation to the approach that Shire officers will take in response to the **Building Act 2011**.
2. Adopt the following new delegations to take effect when the relevant provisions of the **Building Act 2011** are proclaimed:
 - (a) Delegations to the Chief Executive Officer
Powers and Duties – **Building Act 2011**
Authority – **Building Act 2011**
Delegation: Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the **Building Act 2011**:

Section 96	Authority to appoint authorised persons
Section 133	Authority to commence prosecution

- (b) Delegations to the Chief Executive Officer, and Council Building Surveyor
Powers and Duties – **Building Act 2011**
Authority – **Building Act 2011**
Delegation: Council delegates its authority and powers to the Chief Executive Officer and Principal Building Surveyor the capacity to

exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the *Building Act 2011*:

Section 20	Authority to grant or refuse to grant building permits
Section 21	Authority to grant or refuse to grant demolition permits
Section 22	Authority to refuse to grant building permits or demolition permits if: (1) there appears to be an error in the documents or information provided in the application; or (2) if an application is inconsistent with: a) a function that the Permit Authority has under written law; or b) an agreement between the Permit Authority and the applicant.
Section 32	Extension of time during which permit has effect
Section 58	Authority to grant, modify or refuse to grant Occupancy Permits or Building Approval Certificates
Section 65	Authority to extend the period to which the Occupancy Permit or modifications or the Building Approval Certificate has effect
Section 110	Authority to issue Building Orders
Section 117	Authority to revoke Building Orders

3. Delete the following delegations from the Register of Delegations, upon the proclamation of the *Building Act 2011*:

- (i) 2.9 - Authority to Issue Building Licences – Chief Executive Officer
- (ii) 6.1 - Authority to Issue Building Licences – Council Building Surveyor
- (iii) 6.2 - Dangerous Buildings – Council Building Surveyor

4. Insert the following delegations to the Register of Delegations, as attached:

- 6.1 – Demolition Permits
- 6.2 – Building Permits
- 2.9 and 6.3 – Building Orders
- 6.4 – Extension of period of duration of an occupancy permit or building approval certificate
- 2.10 and 6.5 – Authority to commence prosecutions

5. **Adopt and give local public notice of the attached Schedule of Fees and Charges to be implemented at the commencement of the *Building Act 2011* on 2 April 2012.**
Motion Put & Carried 7/0

Building Regulations 2012
Fees Schedule 2
Applications for building permits, demolition permits Division 1

Schedule 2 — Fees

[r. 11]

Division 1 — Applications for building permits, demolition permits

Item	Application	Fee
1.	Certified application for a building permit (s. 16(l)) —	
	(a) for building work for a Class 1 or Class 10 building or incidental structure	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
	(b) for building work for a Class 2 to Class 9 building or incidental structure	0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
2.	Uncertified application for a building permit (s. 16(l))	0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$90
3.	Application for a demolition permit (s. 16(l)) —	
	(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	\$90
	(b) for demolition work in respect of a Class 2 to Class 9 building	\$90 for each storey of the building
4.	Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$90

Building Regulations 2012

Schedule 2 Fees

Division 2 Application for occupancy permits, building approval certificates

**Division 2 — Application for occupancy permits,
building approval certificates**

Item	Application	Fee
1.	Application for an occupancy permit for a completed building (s. 46)	\$90
2.	Application for a temporary occupancy permit for an incomplete building (s. 47)	\$90
3.	Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$90
4.	Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$90
5.	Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2))	\$10 for each strata unit covered by the application, but not less than \$100
6.	Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2))	0.18% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$90

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Building Regulations 2012
Fees Schedule 2
Other applications Division 3

Item	Application	Fee
7.	Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3))	0.38% of the estimated value of the unauthorised work as determined by the relevant permit authority, but not less than \$90
8.	Application to replace an occupancy permit for an existing building (s. 52(1))	\$90
9.	Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$90
10.	Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$90

Division 3 — Other applications

Item	Application	Fee
1.	Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought)	\$2 000

A15 Annual Review of Delegations Register

File Reference: A1.1.8
Report Date: 10th April 2012
Applicant/Proponent: None
Officer Disclosure of Interest: None
Previous Meeting References: None
Author: Harry Hawkins - Chief Executive Officer
Attachments: Updated Delegations Register – under separate cover

PURPOSE OF REPORT: To provide Council details of changes to the delegations register to enable an informed decision to be made on the review and the need for any further changes.

BACKGROUND: The delegations register is required by section 5.46 of the Local Government Act 1995 to be reviewed at least annually and as it was last reviewed in June 2011 and it is being reviewed now to coincide with the changes to the building commission and the way building permits are issued.

COMMENT: The delegations register was reviewed last year and there were no changes then and this year the only changes are the new delegations to the building surveyor at the Shire of Chittering and the Shire of Goomalling through the CEO to comply with the new Building Act. There are no other changes sought in this years review and the delegations register is presented for adoption.

The reviewed delegations are as follows;

C. Delegations to the Chief Executive Officer

Powers and Duties – *Building Act 2011*

Authority – *Building Act 2011*

Delegation: Council delegates its authority and powers to the Chief Executive Officer the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the *Building Act 2011*:

Section 96	Authority to appoint authorised persons
Section 133	Authority to commence prosecution

As the Act evolves it has been suggested by legal representatives to “name” the authorised persons, i.e. Elena Bull (Shire of Chittering) Linton Thomas (Shire of Goomalling (section 96).

It is also recommended that Council appoints authorised officers and adopts the new authorisations to be implemented on 2 April 2012.

Under Section 96 of the *Building Act 2011*, “Permit Authorities” (Local Governments) may also designate employees as authorised persons.

The following authorisations are therefore proposed under various sections of the *Building Act 2011*:

Section 100	Entry Powers
Section 101	Powers after entry for compliance
Section 102	Obtaining information and documents
Section 103	Use of force and assistance
Section 106	Apply for an entry warrant

Local Governments must also provide the authorised persons with an identity card (section 97).

D. Delegations to Chief Executive Officer and Principal Building Surveyors

Powers and Duties – *Building Act 2011*
Authority – *Building Act 2011*

Delegation: Council delegates its authority and powers to the Chief Executive Officer and Principal Building Surveyor the capacity to exercise and discharge all or any of the powers and functions of the permit authority in regard to the following sections of the *Building Act 2011*:

Section 20	Authority to grant or refuse to grant building permits
Section 21	Authority to grant or refuse to grant demolition permits
Section 22	Authority to refuse to grant building permits or demolition permits if: There appears to be an error in the documents or information provided in the application; or If an application is inconsistent with: A function that the Permit Authority has underwritten law; or An agreement between the Permit Authority and the applicant.
Section 32	Extension of time during which permit has effect
Section 58	Authority to grant, modify or refuse to grant Occupancy Permits or Building Approval Certificates
Section 65	Authority to extend the period to which the Occupancy Permit or modification or the Building Approval Certificate has effect.
Section 106	Authorisation to apply to a JP for an entry warrant
Section 110	Authority to issue Building Orders
Section 117	Authority to revoke Building Orders

Section 133	Authority to commence prosecutions
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The *Building Act 2011* and the *Building Regulations 2012* have been gazetted and are scheduled to commence on 2 April 2012.

Any existing delegation given by a local government to approve or refuse plans of buildings will cease on 2 April 2012 as the new legislation will remove the ability of a local government to certify compliance via a resolution of its Council.

The following existing delegations to be withdrawn:

- (iv) 2.9 – Authority to Issue Building Licences
- (v) 6.1 – Authority to Issue Building Licences
- (vi) 6.2 – Dangerous Buildings

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Section 5.46 of the Local government Act 1995 requires that the delegations register is reviewed at least once every twelve months

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: YES

Resolution 56/2012

Moved Cr Brennan seconded Cr Rive that Council adopt the Delegations Register for 2012 as reviewed and including the new building regulation requirements.

Motion Put & Carried 7/0

10.5 PLANT AND WORKS

Resolution 57/2012

Moved Cr Brennan seconded Cr Kelly that the meeting adjourn for afternoon tea.

Motion Put & Carried 7/0

The meeting adjourned at 3.12pm

The meeting resumed at 3.28pm with all present.

Chief Executive Officer advised councillors that the position of Works and Services Manager had been awarded to Greg Stephens following recent interviews.

Cr Smith

Queried whether Councillors were aware that the new Hino Prime Mover was a high roof model. The high roof is not suitable for tree lopping jobs. Beacon light still needs to be fitted.

Resolution 58/2012

Moved Cr Kelly seconded Cr Smith that Resolutions 47/2012 to 48/2012 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on 17th April 2012, and that the minutes be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 6/1

10.5.1 Business Arising from Plant and Works Meeting Minutes

Cr Brennan was disappointed that all Councillors were not advised of the appointment of the new Works and Services Manager following recent interviews.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

Resolution 59/2012

Moved Cr Kelly seconded Cr Brennan that new business of an urgent nature be introduced to Council.

Motion & Carried 7/0

Resolution 60/2012

Moved Cr Kelly seconded Cr Holmes that council endorse the appointment of Greg Stephens as the Works and Services Manager.

Motion Put & Carried 7/0

Cr Kelly

Requested that an appraisal be held before the expiration of the three month probation period of the appointed Works and Services Manager, so that any issues can be dealt with prior to the offer of permanency.

Cr Brennan

Why is previous Finance Managers car still at the depot?

Chief Executive Officer

The vehicle has been priced. Waiting for quotes to come in and vehicle will be sold.

Cr Smith

Queried the recent letter to an outside staff member. Have letters gone to the other two staff members as directed at the last ordinary meeting?

Executive Assistant left the meeting at 3.45pm.

Discussion was held by Councillors regarding depot staff.

Cr Brennan

Raised the shared Community Emergency Services Manager position and queried whether Victoria Plains appears to be getting its fair share of hours.

Cr Kelly

Proposed that an item be placed on the May agenda dealing with the 1/3 Community Contributions on budget submissions for community assets.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 3.58pm.

Signed this 15th day of May 2012

Presiding Member