



Shire of Victoria Plains

Minutes for an Ordinary Meeting of Council held

On	Tuesday 17 th July 2007
At	Council Chambers, Calingiri
Commencing	1.01pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.01pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr M Anspach	West Ward
Councillors:	Cr J Kelly	West Ward
	Cr D Lovelock	West Ward
	Cr D Holmes	South Ward
	Cr G Erickson	South Ward
	Cr N Smith	East Ward
	Cr J Young	East Ward (from 1.04pm)
Apologies:	Cr Woods	Central Ward
	Cr Brennan	Central Ward

Visitors: Mrs N McInnes (3.10pm to 3.30pm)

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Environmental Health Officer:	Mr G Tester
Executive Assistant:	Mrs F Watson (minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 205/07

Moved Cr Lovelock seconded Cr Holmes that the minutes of the Ordinary Meeting held 19th June 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 6/0

RESOLUTION 206/07

Moved Cr Lovelock seconded Cr Holmes that the minutes of the Special Budget Meeting held 4th July 2007 as circulated today be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 6/0

7.2 Business Arising from Minutes

Nil

Cr Young entered the meeting at 1.04pm.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr Anspach

Received a letter from UHY Haines Norton regarding annual interim audit and the letter was discussed by those present.

A copy of letter including CEO response is to be circulated to the Audit Committee.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

NACC and MCC – lack of rain is affecting various tree planting projects.

Cr Smith

Tabled documents and a report from the 2007 National Local Roads Conference Report held recently in Newcastle as attended by the Works and Services Manager and Cr Smith.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F48 ACCOUNTS FOR PAYMENT

A list of accounts paid for the month of June 2007 follows this item. Payments are made either via cheques or EFT from the Accounts Payable System or by EFT (Electronic Funds Transfer) direct from the payroll system for the payment of wages. For the month of June 2007 cheques drawn amounted to \$160,161.81 and EFT Payments amounted to \$29,729.20, giving an overall amount of \$189,891.01

RESOLUTION 207/07

Moved Cr Erickson seconded Cr Holmes that Municipal cheques numbered 5841-5893, 5895-5936, 5939-5946, 5960-5964, 5966-5974 and direct payments totalling \$189,891.01 be passed for payment.

MOTION PUT & CARRIED 7/0

Agenda - Ordinary Meeting of Council
17th July 2007

Chq/EFT	Date	Name	Description	Amount
EFT1	06/06/2007	COUNTRY HOUSING AUTHORITY	Half yearly payment for loan ref:699L4HDGCH24	-6971.20
EFT2	07/06/2007	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan repayment for Loan 69 May 2007	-1876.86
		Cancelled EFT 3		
EFT4	28/06/2007	WALG SUPER PLAN	Superannuation contributions	-5742.96
EFT5	28/06/2007	AUSTRALIAN SUPER	Superannuation contributions	-100.99
5841	07/06/2007	WALG SUPER PLAN	Superannuation contributions	-5676.32
5842	07/06/2007	CHILD SUPPORT AGENCY	Payroll deductions	-192.03
5843	07/06/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-15.30
5844	07/06/2007	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-15856.05
5845	07/06/2007	KOMATSU AUSTRALIA PTY LTD	Parts for grader PGR5 PO#9696	-1116.07
5846	07/06/2007	WA DATA	Computer hardware	-6312.00
5847	07/06/2007	JASON SIGNMAKERS	W6-3B Fluro Orange Signs plus bolts for roadside signage PO#9737	-507.65
5848	07/06/2007	WONGAN CONCRETE SERVICES	Supply 3x1 tonne bulka bags of cement PO#9746	-821.70
5849	07/06/2007	FREESTONE TRANSPORT	Cartage fees for backhoe pickup from Shire depot to Gillingarra PO#9852	-275.00
5850	07/06/2007	MINTER ELLISON	Legal fees- Poincare Street Bolgart	-5640.78
5851	07/06/2007	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Advertising: Positions vacant and Public notices	-289.38
5852	07/06/2007	PIONEER CREDIT	Rates collection consultancy fees	-401.34
5853	07/06/2007	STAR TRACK EXPRESS	Freight for parts and signage	-70.69
5854	07/06/2007	AVON WASTE	Refuse collection	-1863.92
5855	07/06/2007	YERECOIN TRADERS	Consumables for Traffic sign Control PO#9429	-98.55
5856	07/06/2007	BOLGART PROGRESS ASSOCIATION	Payment for the month of April 07	-705.60
5857	07/06/2007	COMMANDER AUSTRALIA LTD	Commander phone service	-233.40
5858	07/06/2007	COURIER AUSTRALIA	Courier charges for library	-61.19
5859	07/06/2007	CALINGIRI SPORTS CLUB	Meeting consumables PO#9589	-241.40
5860	07/06/2007	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Fuel for the New Norcia Fire Truck PO#9854	-88.00

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5861	07/06/2007	JIM KELLY	Travel claim allowance from Jul 06 - April 07	-2054.76
5862	07/06/2007	VICTORIA PLAINS AUTO ELECTRICS	Repairs to Grader PGR5 PO#9805	-1202.00
5863	07/06/2007	JOLLY & SONS PTY LTD	To fit phone kit in VP213 PO#9512	-92.40
5864	07/06/2007	BOEKEMAN MACHINERY	25,000km service for Prado PO#9736	-257.50
5865	07/06/2007	NEIL SMITH	Travel allowance claim from May06- May07	-1120.24
5866	07/06/2007	RNR CONTRACTING PTY LTD	Supply and spray cutback bitumen for the Roads to Recovery Project PO#9734	-19196.81
5867	07/06/2007	WA LOCAL GOVERNMENT ASSOCIATION	2007 Local Government Remuneration Survey	-250.00
5868	07/06/2007	WESTNET PTY LTD	Yearly subscription fees	-792.00
5869	07/06/2007	FITZGERALD STRATEGIES	Consultancy service	-277.20
5870	07/06/2007	SHIRE OF TOODYAY	Provision of Building services	-2450.00
5871	07/06/2007	AUSTRALIAN SUPER	Superannuation contributions	-197.73
5872	07/06/2007	EZY DRIVE ROADSIDE POST PRODUCTS	Hi ten white road side post for the Road to Recovery Project PO#9692	-1760.00
5873	07/06/2007	GH PURSER AND SON	Hire of 8 wheel truck to cart gravel for the Roads to Recovery Project PO#9716	-2197.25
5874	07/06/2007	SHIRE OF CHITTERING	Ranger services PO#9636	-491.63
5875	07/06/2007	DOWN TO EARTH TRAINING AND ASSESSING	Staff training	-1280.30
5876	07/06/2007	C BUS SUPER	Superannuation contributions	-187.34
5877	07/06/2007	BROADBAND NET	Internet fees	-125.90
5878	07/06/2007	STILLITANO'S HOME HARDWARE	Hardware for Calingiri Rec Centre PO#9492	-84.77
5879	07/06/2007	MOORA GLASS & DECOR	Supply mirror and domes for the Calingiri Rec Centre PO#9516	-138.60
5880	08/06/2007	LINX ELECTRICAL	Repairs at depot pressure pump PO#9679	-174.50
5881	08/06/2007	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan repayment for Loan 65 May 07	-7300.39
5882	12/06/2007	KENNARDS HIRE	Hire of Drill for Boxhall crossing Project PO#9750	-704.00
5883	14/06/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending the 13/06/2007	-4148.65
5884	14/06/2007	SYNERGY	Power: Street light tariff	-554.20
5885	14/06/2007	TELSTRA CORPORATION LTD	Telephone: usage	-1105.85
5886	14/06/2007	BOLGART TRADERS	Office consumables and meeting consumables	-537.25
5887	14/06/2007	CALINGIRI TRADERS	Office consumables	-67.20

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5888	14/06/2007	MALTS CONTRACTING	Cleaning	-2030.46
5889	14/06/2007	SHIRE OF VICTORIA PLAINS	Petty cash claim for the month of May 2007	-285.15
5890	14/06/2007	STEELFAB WATER SOLUTIONS	Deposit for water tank for the Mogumber Water Supply	-1200.00
5891	20/06/2007	WALG SUPER PLAN	Superannuation contributions	-6514.53
5892	20/06/2007	CHILD SUPPORT AGENCY	Payroll deductions	-192.03
5893	20/06/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-15.30
5895	20/06/2007	SYNERGY	Power: Lot 2764 Parker Rd (Oval Pump)	-580.10
5896	20/06/2007	STAFF LINK SAFETY	Staff protective clothing PO#9807	-233.64
5897	20/06/2007	WA DATA	Computer hardware	-520.00
5898	20/06/2007	CORPORATE EXPRESS AUSTRALIA LTD	Stationary for licensing	-7.92
5899	20/06/2007	MANSELL PTY LTD	Supply of 2006/2007 Rate comparison report	-121.00
5900	20/06/2007	BROOKS HIRE SERVICE PTY LTD	Dry hire of 2006 Dynapac D vib Roller PO#9853 for the Regional Roads Project	-643.50
5901	20/06/2007	FREESTONE TRANSPORT	Delivery charges for Sand to be delivered to depot for paving at 15 Lambert Cres PO#9862	-165.00
5902	20/06/2007	RJ & BR HOGG	Repairs to Loader PLR4 PO#9802	-66.00
5903	20/06/2007	MINTER ELLISON	Legal Fees for Lot 194 Poincare Street Bolgart	-8415.64
5904	20/06/2007	STAR TRACK EXPRESS	Freight charges	-50.43
5905	20/06/2007	CALINGIRI TRADERS	Depot Consumables	-1454.34
5906	20/06/2007	AVON WASTE	Refuse collection	-2329.90
5907	20/06/2007	WESTFUEL	Fuel purchase for the month of May 2007 PO#9809	-842.75
5908	20/06/2007	BOLGART PROGRESS ASSOCIATION	Rebate for insurance and power	-1286.83
5909	20/06/2007	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Staff trainers meals and accommodation PO#9724	-111.00
5910	20/06/2007	WHEATBELT TYRES	Repairs to tyres PO#9816	-1531.00
5911	20/06/2007	TUSS PRECAST CONCRETE	Box culverts for the Blackspot project PO#9749,PO#9748,PO#9745	-92544.10
5912	20/06/2007	FUEL DISTRIBUTORS	Fuel purchase for the month of May 2007 PO#9814	-10368.40
5913	20/06/2007	COUNTRY COPIERS NORTHAM	Copier maintenance	-643.61
5914	20/06/2007	JOLLY & SONS PTY LTD	500hr service for PTK14 PO#9806	-827.57
5915	20/06/2007	BOEKEMAN MACHINERY	Parts for PRB2 PO#9700	-218.45
5916	20/06/2007	CUTTING EDGES	Grader blades for graders PGR6 & PGR8 PO#9820	-1029.60
5917	20/06/2007	WA LOCAL GOVERNMENT ASSOCIATION	Advertising- area promotion	-750.00

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5918	20/06/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL fees for the month of May 2007	-288.30
5919	20/06/2007	SKIPPER TRUCK PARTS	Parts for truck PTK16 PO#9810	-83.20
5920	20/06/2007	NEAT N TRIM UNIFORMS PTY LTD	Staff uniforms PO#9574	-229.00
5921	20/06/2007	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence fee	-37.00
5922	20/06/2007	Landgate	Rural UV General Revaluation	-4361.50
5923	20/06/2007	AUSTRALIAN SUPER	Superannuation contributions	-100.99
5924	20/06/2007	SMALL BUSINESS CENTRE COASTAL	Financial support for financial year ending June 2007	-2200.00
5925	20/06/2007	MRS GWENDA MCGILL	Account preparation for Anzac Day small grants scheme	-280.85
5926	20/06/2007	TIME BASE LEGAL AND TAX PUBLISHER	Annual Subscription, quarterly updates WA Legislation	-500.00
5927	20/06/2007	C BUS SUPER	Superannuation contributions	-146.57
5928	20/06/2007	STATE LAW PUBLISHER	Local government act Amendment 1	-77.90
5929	20/06/2007	GALVINS PLUMBING PLUS	Consumables PO#9518	-118.35
5930	20/06/2007	STILLITANO'S HOME HARDWARE	Hardware consumables PO#9519	-190.70
5931	20/06/2007	HESTA SUPER FUND	Superannuation contributions	-79.15
5932	20/06/2007	R.B MOTORS (WONGAN HILLS)	15,000Km service for Ford Fairlane PO#9590	-221.33
5933	20/06/2007	SOUTHERN WIRE	Fencing for Cemetery Bolgart PO#9742	-7124.10
5934	20/06/2007	WA MACHINERY GLASS	Windscreen replacement and repairs to Shire Vehicles PO#9803,9804,9864	-2310.00
5935	20/06/2007	MCLEODS BARRISTERS AND SOLICITORS	Mogumber water supply	-877.30
5936	27/06/2007	SYNERGY	Power: Lot 28 Cavell Street Calingiri	-16.50
5939	27/06/2007	STEVE WOODS	Councillor payment for the 4th quarter 2007	-875.00
5940	27/06/2007	NEIL SMITH	Councillor payment for the 4th quarter 2007	-875.00
5941	27/06/2007	GEOFF ERICKSON	Councillor payment for the 4th quarter 2007	-875.00
5942	27/06/2007	DAVID LOVELOCK	Councillor payment for the 4th quarter 2007	-875.00
5943	27/06/2007	JOHN YOUNG	Councillor payment for the 4th quarter 2007	-875.00
5944	27/06/2007	MICHAEL ANSPACH	Councillor payment for the 4th quarter 2007	-1500.00
5945	27/06/2007	JOHN BRENNAN	Councillor payment for the 4th quarter 2007	-875.00
5946	27/06/2007	CALINGIRI FOOTBALL CLUB	Hire of football rooms for Avon Midland Ward Meeting	-110.00
		Cancelled cheques 5947-5959		
5960	27/06/2007	DAVID HOLMES	Councillor payment for the 4th quarter 2007	-875.00

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5961	27/06/2007	JIM KELLY	Councillor payment for the 4th quarter 2007	-875.00
5962	27/06/2007	DEPT FOR PLANNING & INFRASTRUCTURE	12months licence for VP 77 2007	-4466.30
5963	27/06/2007	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BRB fees for the year ending 2007	-2089.28
5964	27/06/2007	BUILDERS REGISTRATION BOARD	BCTIF fees for the year ending 2007	-443.50
5966	27/06/2007	LAURIE RIVE'	Mogumber water supply	-793.92
5967	28/06/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending 27/06/2007	-4526.25
5968	28/06/2007	HARRY HAWKINS	Bond refund for 13 Lambert Crescent Calingiri	-360.00
5969	28/06/2007	E-QUAL	Completion of access audits for the Shire of Chittering and Dalwallinu	-11000.00
5970	28/06/2007	CHILD SUPPORT AGENCY	Payroll deductions	-192.03
5971	28/06/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-15.30
5972	28/06/2007	DEPT OF CONSUMER AND EMPLOYMENT PROTECTION	Plumbing Licence yearly renewal 2007-2008	-208.00
5973	28/06/2007	C BUS SUPER	Superannuation contributions	-145.66
5974	28/06/2007	HESTA SUPER FUND	Superannuation contributions	-156.10
Total of payments for the month				<u>-160161.81</u>
EFT	13/06/2007	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	-14739.46
EFT	27/06/2007	Payroll Direct Debit Of Net Pays	Payroll Direct Debit Of Net Pays	-14989.74
Total of EFT payroll payments for the month				<u>-29729.20</u>
Creditors				-160161.81
EFT Payroll				-29729.20
Total payments for the month of June 2007				<u>-189891.01</u>

F49 SUNDRY DEBTORS

A list of sundry debtors as at 30th June 2007 follows this item.

RESOLUTION 208/07

Moved Cr Lovelock seconded Cr Kelly that the sundry debtors report as at 30th June 2007 be received.

MOTION PUT & CARRIED 7/0

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 30 June 2007**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
7	2369.29					2369.29	
10				346.50		346.50	
11					155.00	155.00	A further \$10 pd 07/02/07
29	458.44				236.28	694.72	Statement sent 27/02/07
38		-0.15				-0.15	
40	205.70					205.70	
44	3300.00					3300.00	
52	242.00					242.00	
56	660.00					660.00	
72	123.20					123.20	
81	862.40					862.40	
83	66.00					66.00	
101					275.76	275.76	Statement sent 27/02/07
119	1934.8					1934.80	
125	25608.00					25608.00	
139					4,130.20	4130.20	
146			37.95			37.95	
155	18271.75					18271.75	
157		3,176.26				3176.26	
158	250.00					250.00	
161	431.20					431.20	
Totals	54782.78	3176.11	37.95	346.50	4797.24	63,140.58	

F50 MONTHLY FINANCIAL STATEMENT

The Monthly Financial Report for the period ending 30th June 2007

This report is not complete at this stage.

Year end procedures generally require more activity than normal, and year end balancing, provision and accruals have to be finalised.

These processes generally flow through the whole of July, so to provide a true financial statement at this stage would not prove accurate.

The implementation of the budget processes at this time of year also impedes the end of year reporting activities.

The Local Government (Financial Management) Regulations 1996 Part 4.34 (4) (ii) allows:-

“if the statement (Financial Activity Report) is not prepared in time to present [to Council or at the next ordinary meeting] then it is to be presented to the next ordinary meeting of Council after that meeting”.

STAFF RECOMMENDATION

That Council allow the June 2007 Financial Activity Statement Report to be presented to Council at the Council meeting to be held August 21st 2007.

F51 MUNICIPAL, RESERVES AND TRUST FUNDS

The Municipal, Reserves and Trust Funds on hand as at the 30th June 2007 follows this item.

RESOLUTION 209/07

Moved Cr Lovelock seconded Cr Kelly that Item F50 Monthly Financial Statement and Item F51 Municipal, Reserve and Trust Funds on hand as at the 30th June 2007 be received en bloc

MOTION PUT & CARRIED 7/0

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Bank Reconciliation as at 30th June 2007 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit	CMVROC
Balance Bought Forward from Previous	1,387,996.15	454,805.66	373,752.88	415,406.99	120,986.99	7,207.29	15,836.34	86,527.42
Add Receipts as per Ledger	518,882.56	334,778.55	1,809.37	2,011.03	179,812.42		471.19	515.78
Add Transfers from Other Bank Account	386,916.35	386,916.35						
	2,293,795.06	1,176,500.56	375,562.25	417,418.02	300,799.41	7,207.29	16,307.53	87,043.20
Less Payments as per Ledger	608,412.98	608,412.98						
Less Transfers to Other Bank Account	375,922.25		375,562.25			360.00	-	10,994.10
Closing Balance Ledger	1,309,459.83	568,087.58	-	417,418.02	300,799.41	6,847.29	16,307.53	76,049.10
	1,550.87	1,550.87	0.00	0.00	0.00	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	Term Deposit
Balance on Bank Statement	1,335,746.63	594,374.38	0.00	417,418.02	300,799.41	6,847.29	16,307.53	76,049.10
+ Outstanding Deposits	27,685.31	27,685.31						
- Outstanding Cheques	(55,522.98)	(55,522.98)						
Balance	1,307,908.96	566,536.71	0.00	417,418.02	300,799.41	6,847.29	16,307.53	76,049.10
Deposits on Statement not receipted								
	-							
FESA Grant	-							
Transfer from Reserve	-							
Rates	-							
Commission	(66.00)	(66.00)						
ATO GST Refund	-							
Rounding (system)	(59.27)	(59.27)						
Interest	(58.65)	(58.65)						
Cancelled cheques	-							
Sub-total- Deposits not receipted	(183.92)	(183.92)	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
	-							
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees	-							
Accrued Bank Interest	1,734.79	1,734.79						
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	1,734.79	1,734.79	0.00	0.00	0.00	0.00	0.00	0.00
	1,550.87	1,550.87	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,309,459.83	568,087.58	0.00	417,418.02	300,799.41	6,847.29	16,307.53	76,049.10
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,309,459.83	568,087.58	0.00	417,418.02	300,799.41	6,847.29	16,307.53	76,049.10
Account #		91000	91005/91006	91011	91010	99000	99001	99001

Check figure must always be "0" 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

F52 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 30th June 2007 follows this item.

Council are advised that at the period ending 30th June 2007 the Outstanding Rates Ratio is 1.5%.

This is well below the Auditor's minimum acceptable ratio of 5%.

RESOLUTION 210/07

Moved Cr Erickson seconded Cr Holmes that the Outstanding Rates Report for the period ending 30th June 2007 be received.

MOTION PUT & CARRIED 7/0

**Outstanding Rates Report
As At: 30th June 2007**

Assess No	Outstanding Balance	Comments	Action	Sub Totals
Properties To Be Sold				
20395	\$ 5,168.19	Deceased estate	Caveat lodged on property	
			Process to take possession under way	
			Obtaining Market Appraisal and arranging	
			Auction	
20423	\$ 6,022.87	Deceased estate	Caveat lodged on property	
			Process to take possession under way	
			Obtaining Market Appraisal and arranging	
Total	\$ 11,191.06		Auction	
		Deferred		761.15
		Arrears		6,047.29
		Total 2006/2007		3,371.94
Total outstanding				10,180.38

68 Assessments on Instalments - 4th instalment due date 29/03/07 reminders sent 24/04/07	964.01
Assessments with small balances outstanding, eg less than \$50.00 - reminders sent mid march	379.96
Assessments in Credit	-2,160.76
Rates Pre-payment for 2007/2008	-13,000.00
Assessments on Payment Plan	4,703.07
Assessments to be sold for non payment of rates - under review following legal advice from Civic Legal re above	12,145.08
Details sent to Debt Collectors - did not answer summons letters	6,145.92
Deferred Rates	761.15
Interim Rates raised	241.95
	<u>10,180.38</u>

F53 INVESTMENTS

File Reference:	F1.1.2
Report Date:	2 nd July 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

As at 30th June 2007 the Shire investments were:-

	Institution	Term	Amount	Interest %
Municipal	Bendigo Bank	-	0.00	0
Reserve	Bendigo Bank	2 months	417,418.02	6.25

Total interest earned to 30th June 2007 on invested funds amounts to:-

Municipal Account	\$25,562.25
Reserve Account	\$17,418.02

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 211/07

Moved Cr Kelly seconded Cr Erickson that Council endorse the investments made with Bendigo Bank.

MOTION PUT & CARRIED 7/0

Finance and Administration Manger left the meeting at 1.38pm.

Finance and Administration Manger and Building Surveyor entered the meeting at 1.39pm.

10.2 Community Services Status Report

RESOLUTION 212/07

Moved Cr Erickson seconded Cr Lovelock that the items in the Community Services Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Community Services Action Required	Status
CS1	Application - Oversize shed Calingiri	Nil. Approved with conditions.	Complete

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for consideration by Council under the Community Services section this month.

10.3 Town Planning Report

There were no items to be noted

10.3 TOWN PLANNING

There are no items for consideration by Council under the Town Planning section this month.

The Building Surveyor presented a verbal report on various issues regarding Mr Stock of Bolgart.

Discussion was held regarding the Mogumber Tavern and current septic works.

Building Surveyor is to investigate the positioning of tanks in relation to property boundary.

Finance and Administration Manger left the meeting at 1.55pm.

Building Surveyor left the meeting at 1.56pm.

Finance and Administration Manger entered the meeting at 1.56pm

10.4 Administration Status Report

RESOLUTION 213/07

Moved Cr Kelly seconded Cr Smith that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Administration Action Required	Status
A51	Chief Executive Officer's Report	Nil. Report received.	Complete.
A52	Subdivision application - Mogumber (Rive)	CEO to advise WAPC Council approves of subdivision with no further comment.	Ongoing.
A53	CMVROC Minutes	Nil. Received by Council.	Complete.
A54	Calingiri Caravan Park	CEO to consult with local associations, suppliers and grant providers	Ongoing.
A55	Delegations Register Review	Nil. Amendments accepted by Council.	Complete.
A56	Symposium on the Future	CEO to advise LGMA of attending members and organise accommodation.	Ongoing.
A57	Amendment to Biosolids licence	Nil. Information received.	Complete.
A58	Renewable Energy Committee	Resolved to add Councillors to formed committee to include Crs Young, Brennan, Erickson and Woods.	Ongoing.
A59	Commercial Release of Glofish	Nil. Information received.	Complete.
A60	Draft Strategic Plan	Resolved to advertise the plan for public comment.	Ongoing.

10.4 ADMINISTRATION

A61 CHIEF EXECUTIVE OFFICERS REPORT

File Reference:	A1.2.1
Report Date:	11 th July 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

Meetings Attended

Heavy Vehicle Route Assessment Meeting at Main Roads Northam 25 June 2007

WALGA Avon Midland Zone Planning Day in Toodyay 29th June 2007

CMVROC Executive Officers Meeting in Toodyay 29th June 2007

Biosolids Planning Application Meeting in Moora 3rd July 2007

CMVROC Regional Waste site meeting in Moora 6th July 2007

City of South Perth Tree Planting

Further to the mention in my report last month the City of South Perth have now finalised their arrangements for the trip to Bolgart to plant trees for National Tree Day on Sunday 29th July. Lunch arrangements have changed and they will now be having lunch at Jane Brook Winery and have extended an invitation for Shire of Victoria Plains Councillors, staff and Bolgart Progress Association members to join them. The Calingiri Primary School is also planning to plant trees on the 27th July 2007 for National Tree Day and are liaising with the Works Manager for a suitable site. It is believed that there are two schools coming up from Perth to join them.

Staff

Jason Marshall from Wongan Hills will be starting permanent employment from Thursday 12th July 2007 with the outside crew and the Works Manager is also talking to two experienced grader drivers who have shown an interest in moving to Victoria Plains. Housing needs to be sorted out and may be a problem in the short term.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Cr Smith

Enquired regarding the Heavy Vehicle Route Assessments meeting attended.

Cr Lovelock

Questioned the need for experienced grader drivers.

Chief Executive Officer

Advised experienced operators are required due to the impending retirement of one staff member and the recent resignation of another operator.

RESOLUTION 214/07

Moved Cr Erickson seconded Cr Kelly that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 7/0

A62 NATIVE SEED COLLECTION

File Reference:	CA3.1
Report Date:	9 th July 2007
Applicant/Proponent:	Landcare Services
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Letter of request

PURPOSE OF REPORT

To advise Council of the request received and to provide them with the information required to enable them to make an informed decision.

BACKGROUND

The Shire each year receives requests from various groups seeking permission to harvest or collect seeds from native vegetation growing in reserves and on roadsides.

COMMENT

Landcare Services have applied for permission to pick native seeds from plants on shire lands, reserves and roadsides within the Shire of Victoria Plains. The primary species they wish to acquire is *Acacia acuminata* (Jam Wattle) which is required as a host in sandalwood plantations.

The company advises that they are an environmentally motivated organisation that adheres to Department of Environment and Conservation guidelines on native seed collection and that all of their staff are fully licensed and experienced in collecting native seeds.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

If the company follows Department of Environment and Conservation guidelines there should be no significant environmental impacts associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 215/07

Moved Cr Kelly seconded Cr Erickson that Council grant permission for Landcare Services to collect native seeds from shire lands, reserves and roadsides in the Shire of Victoria Plains subject to them adhering to the Department of Environment and Conversation guidelines and their staff being licensed to collect native seeds.

MOTION PUT & CARRIED 7/0

A63 LGMA CORPORATE MEMBERSHIP

File Reference:	A1.8.5
Report Date:	9 th July 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Letter of offer of Membership

PURPOSE OF REPORT

To provide Council with the information to enable them to consider the benefits of Corporate Membership of LGMA, in deciding whether to take up the offer of membership.

BACKGROUND

The LGMA has made available Council Corporate Membership (CCM) for a number of years but this local government has not taken up such affiliation.

COMMENT

As a result of research done by LGMA it is launching a major initiative to use CCM funds raised in 2007-08 and beyond to address two major concerns in the sector. In future some 85% of the funds raised through CCM will be used to address the skills shortage and provide direct funding support to LGMA branches. Therefore the association is very keen to recruit more Councils as corporate members.

The projects to be funded are as follows:-

1. Skills Shortage – There is a major crisis in attracting and retaining suitably skilled staff to work in local government in Western Australia. The LGMA views this issue so seriously that nearly 70% of the funds raised through CCM will be used to address the skills shortage. The funds raised for this purpose will be identified separately and reported on regularly.
2. Branch Support – Strong branches mean a strong LGMA which is for the benefit of the whole sector. A strong branch is one that provides real benefits for its members in terms of regular meetings to discuss topical issues in the sector, seminars and workshops, social events, regional conferences and development support for younger officers. Such events require funds and a well subscribed CCM program means all branches will receive a significant boost in funding. The concept is that the funds raised through CCM will be paid directly to the branch committee which will then have the funds to provide support and training in the region for local government officers. The proportion of CCM funds allocated to branches will be around 15%.
3. LGMA Operations – The remaining 15% of the funds raised will be used to support general LGMA operations. In regard to the CCM levy by LGMA local governments have been defined as large, medium or small and as outlined above the funds will be allocated to three purposes. We have been classified as a small local government. The fee structure and fund allocations for our classification are as follows – Fee \$600 plus GST
Allocation: Skills Shortage Project - \$400, Branch \$100, LGMA \$100.

The benefits of CCM for elected members will be as for previous years. This means elected members pay members rates whenever they register at an LGMA event. This saving will be most pertinent in 2007-08 when several elected members have expressed an interest in attending the Futures Symposium to be held from the 11th to 13th September 2007.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The cost of \$600 would be included in the 2007/2008 budget

VOTING REQUIREMENTS:

Absolute Majority Required: No

RESOLUTION 216/07

Moved Cr Anspach seconded Cr Erickson that Council take up Council Corporate Membership of Local Government Managers Australia for 2007/2008.

MOTION PUT & CARRIED 7/0

A64 EXPLORATION LICENCE APPLICATION

File Reference:	R3.12
Report Date:	9 th July 2007
Applicant/Proponent:	Anderson's Tenement Management
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application for Exploration Licence 70/3252

PURPOSE OF REPORT

To Inform Council of the Application.

BACKGROUND

Anderson's Tenement Management on behalf of Sipa Gold Limited have applied to the Department of Industry and Resources for exploration licence 70/3252 for sub-surface rights only in an area that runs along the north eastern boundary of the shire with the majority of the tenement being in the Shire of Moora.

COMMENT

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Mining Act 1978 Section 91.

STRATEGIC IMPLICATIONS

None

SUSTAINABILITY IMPLICATIONS

- **Environment**
None
- **Economic**
None
- **Social**
None

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:
That the information be received.

A65 EXPLORATION LICENCE APPLICATION

File Reference:	R3.12
Report Date:	9 th July 2007
Applicant/Proponent:	Enterprise Exploration Limited
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application for Exploration Licence 70/3223

PURPOSE OF REPORT

To Inform Council of the Application.

BACKGROUND

Enterprise Exploration Limited have applied to the Department of Industry and Resources for exploration licence 70/3223 for sub-surface rights only in a small area that straddles Great Northern Highway near the northern boundary of the shire with the majority of the tenement being in the Shire of Moora.

COMMENT

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Mining Act 1978 Section 91

STRATEGIC IMPLICATIONS

None

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

None

➤ **Economic**

None

➤ **Social**

None

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:
That the information be received.

A66 EXPLORATION LICENCE APPLICATION

File Reference:	R3.12
Report Date:	9 th July 2007
Applicant/Proponent:	McMahon Mining Title Services
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application for Exploration Licence 70/3219

PURPOSE OF REPORT

To Inform Council of the Application.

BACKGROUND

McMahon Mining Title Services on behalf of Sammy Resources Pty Ltd have applied to the Department of Industry and Resources for exploration licence 70/3219 for sub-surface rights only in an area that runs along the eastern boundary of the shire with the majority of the tenement being in the Shire of Wongan Ballidu.

COMMENT

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Mining Act 1978 Section 91

STRATEGIC IMPLICATIONS

None

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

None

➤ **Economic**

None

➤ **Social**

None

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:

That the information be received.

RESOLUTION 216/07

Moved Cr Young seconded Cr Erickson that Items A64, A65 and A66 be moved en bloc.

MOTION PUT & CARRIED 7/0

**A67 SUBDIVISION APPLICATION - MOGUMBER YARAWINDAH
ROAD MOGUMBER**

File Reference:	D5.2
Report Date:	9 th July 2007
Applicant/Proponent:	A J Marsh Pty Ltd on behalf of Montrose Driessen
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application lodged with WAPC

PURPOSE OF REPORT

To provide Council with the information to make a decision on whether or not they wish to make any comment or recommend any conditions to the WA Planning Commission in relation to this application.

BACKGROUND

In the formation of the Local Planning Strategy Council inserted a concept allowing for a homestead lot to be split off from a farming property which would allow a resident farmer to stay on the land and sell off the farm. This concept was based on a boundary change to create the homestead lot without creating an additional lot and was accepted last year to allow a similar proposal to proceed in Goudge Road Calingiri.

COMMENT

While there is no plan attached to the application received from the WA Planning Commission the letter to the commission attached to the application indicates that the homestead lot will be 123.2 hectares and includes the existing homestead and four sheds. The summary of the proposal indicates that an additional lot will be created.

The application lodged with the WAPC shows the proposal will create an additional lot and it is inconsistent with the Shire of Victoria Plains Local Planning Strategy currently being considered by the WAPC which recommends that the Shire of Victoria Plains only supports the creation of a homestead lot if it does not create any additional lots. That is, it is a boundary change on a property of two or more existing lots where the number of lots remains the same including the homestead lot after the change.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

The Local Planning Strategy accepted by Council only allows for Homestead Lots to be created in circumstances where a boundary change that does not create an additional lot is involved.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: No

STAFF RECOMMENDATION

That the Western Australian Planning Commission be advised that Council, in accordance with page 44 of the Shire of Victoria Plains Local Planning Strategy, does not support the subdivision application for a homestead lot lodged by A J Marsh Pty Ltd on behalf of Montrose Driessen as an additional lot is being created.

RESOLUTION 217/07

**Moved Cr Lovelock seconded Cr Erickson that Council advise the Western Australian Planning Commission that Council supports the subdivision application lodged by A J Marsh Pty Ltd on behalf of Montrose Driessen.
MOTION PUT & CARRIED 4/3**

For: Cr Erickson, Cr Holmes, Cr Kelly and Cr Lovelock

Against: Cr Anspach, Cr Young and Cr Smith

Reasons for change – all in accordance with Strategic Plan

1. Need to be more flexible
2. Want to promote population grant
3. No extra requirements on shire from approval.

Debate

Cr Smith

Referred to previous subdivision/boundary change to create a homestead lot.

Council agreed on the current Planning Strategy and should not allow subdivision of single title.

Cr Erickson

Believes the Planning Strategy should be revisited to allow proposals of this nature to encourage population, business, growth.

Cr Young

Agrees with Cr Smith. Small blocks exist in areas around existing townsites where expansion and growth should be encouraged to utilise existing services.

Cr Kelly

Some locations are large areas and if required landowners should be allowed to subdivide.

Cr Holmes

Council have no control over people buying property types/sizes. Council should not decide how properties can be subdivided.

Cr Kelly

What is minimum size for subdivision?

Chief Executive Officer

Under 4ha and a reticulated water supply must be supplied. 20ha minimum size for homestead lot.

A68 RENEWABLE ENERGY COMMITTEE

File Reference:	A1.2.1
Report Date:	10 th July 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	RESOLUTION 194/07
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Minutes of Meeting held 4 th July 2007

PURPOSE OF REPORT

To provide full Council with the minutes and recommendations of the Renewable Energy Committee to enable them to be considered for adoption.

BACKGROUND

Council staff had formed a committee to look at the possibility of installing Photovoltaic Solar Panels at the shire administration building in Calingiri. It was felt that Council should become involved in the committee's activities and resolution 194/07 was passed in June 2007 making the committee a full committee of Council with Councillors Young, Woods, Brennan and Erickson joining staff as members.

COMMENT

The renewable Energy Committee met on Wednesday the 4th July 2007 and the minutes of their meeting are attached to this report for confirmation by full Council.

Resolution 201/07 is also presented to Council for adoption. At the time of writing this report the Building maintenance officer had contacted several auditors to obtain costs of conducting an energy audit for the shire with the only replies to date being received from Available Energy Consultants in Toodyay at a cost of \$2,500 including travel and Solmec Consultants of Subiaco who will submit a price in the next few days.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 218/07

Moved Cr Young seconded Cr Erickson

- 1. That the minutes of the meeting of the Renewable Energy Committee held on the 4th July 2007 are confirmed as a true and correct record of that meeting;**
- 2. That subject to no other quotes less than \$2,500 being received before the end of July 2007 that Available Energy Consultants of Toodyay be engaged to conduct an energy audit for the Shire of Victoria Plains.**

MOTION PUT & CARRIED 7/0

RESOLUTION 219/07

Moved Cr Lovelock seconded Cr Holmes that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 7/0

The meeting adjourned at 2.45pm.

The meeting resumed at 3.10pm. All present at adjournment were present at resumption with the inclusion of visitor Mrs N McInnes.

A69 CALINGIRI CARAVAN PARK ABLUTIONS

File Reference:	ES2.2
Report Date:	10 th July 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	24/06, 84/06, 360/06, 187/07
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of consultation with the Calingiri Progress Association, the Victoria Plains Tourism Association and Lottery West in regard to additional funding for the Calingiri Caravan Park ablution block as per resolution 187/07 from the June ordinary meeting.

BACKGROUND

There has been much discussion in recent years on the condition of the Calingiri caravan park ablutions and the need to upgrade them. Grant funding of \$25,000 was secured in July 2006, the Calingiri Progress Association and the Victoria Plains Tourism Association each pledged \$10,000 and Council resolved to allocate the proceeds of the sale of the Harley Davidson motor cycle won in December 2005 to the project to enable the project to proceed with minimal ratepayer funds.

The balance of ratepayer funds required for the project is \$26,605 in cash plus in kind work by the building maintenance officer.

COMMENT

Council in resolution 187/07 passed in June 2007 asked that the CEO consult with the Calingiri Progress Association, Victoria Plains Tourism Association and grant funding bodies to ascertain if additional funding could be sourced to reduce the input of Council to the project.

The Disability Services Commission advised that they do not provide funding for public buildings of this type and Lottery West advised that they do not fund ablution blocks but may look at some funding for the toilets as a part of the

renovations to the Roads Board Building. The outcome of this funding may not be known for up to four months and work could not commence until then making it impractical.

Letters were written to the Calingiri Progress Association and the Victoria Plains Tourism Association inviting them to meet with the CEO to discuss the pledging of additional funds to the project. A meeting was held with the President of the Calingiri Progress Association who advised that they did not want to put all of their money into one project and that \$10,000 was as much as they could offer. Confirmation in the form of an email from their secretary was received and is attached to this report.

The Victoria Plains Tourism Association is not functioning at the moment and although a letter was sent to Kathy Lovelock a person with an interest in the association no meeting has been held with the association re additional funding at the time of writing this report.

Putting aside the grant funding and the windfall proceeds of the motor bike to ask these two community associations to put in another \$6,750 each would have meant that their contribution would have exceeded the shire contribution into what is a shire owned and managed facility.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The draft budget presented to Council contains allocations of the \$26,000 cash and Building Maintenance Officers in kind contributions.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 220/07

Moved Cr Young seconded Cr Smith that Council approve the contribution of \$26,000 cash and work by the shire building maintenance officer as included in the draft budget for 2007-2008 and authorise the CEO to issue a purchase order to Fleetwood Pty Ltd for the construction of the new ablution block for the Calingiri caravan park.

MOTION PUT & LOST 3/4

For: Cr Young, Cr Smith and Cr Anspach

Against: Cr Lovelock, Cr Kelly, Cr Erickson and Cr Holmes

RECOMMENDATION

Moved Cr Lovelock seconded Cr Erickson in view of the projected budget overrun on the Calingiri Caravan Park Ablution Block that Council instructs staff to redesign the unit to a smaller scale so as to allow the project to proceed within original budget restraints.

Debate

Cr Lovelock

For

Reasonable to proceed with concept. Due to high costs it is necessary to revisit the plan.

Cr Smith

Against recommendation as written. What does council wish to do? Will this go back to the committee? Why have committees when council knocks backs ideas? Go back to proponents who were going to commit funds to the project.

Cr Young

This project is long overdue. This issue was debated at last meeting. The project should be completed as soon as possible.

Cr Lovelock

Votes against motion in current form. Recommendation would be to provide a smaller unit. Accepts that a new facility needs to be provided for old CWA rooms and caravan park.

Cr Smith

Council has gone through this motion and it was agreed at a previous meeting that based on the current size and plans the facility was approved. Would like to see the project go ahead as soon as possible.

AMENDMENT TO RECOMMENDATION

Moved Cr Kelly seconded Cr in view of the projected budget overrun on the Calingiri Caravan Park Ablution Block that Council instructs staff to redesign the unit to a smaller scale so as to allow the project to proceed within original budget restraints and all the funding from LotteryWest be applied for and an extension of time be applied for on current grant from the Department of Local Government and Regional Development.

MOTION LAPSED FOR WANT OF SECONDER

AMENDMENT TO RECOMMENDATION

Moved Cr Lovelock seconded Cr Erickson in view of the projected budget overrun on the Calingiri Caravan Park Ablution Block that Council instructs staff to redesign the unit to a smaller scale so as to allow the project to proceed within original budget restraints and an extension of time be applied for on current grant from the Department of Local Government and Regional Development.

MOTION PUT & CARRIED 4/3

For: Cr Lovelock, Cr Kelly, Cr Erickson and Cr Holmes

Against: Cr Anspach, Cr Young and Cr Smith

RESOLUTION 221/07

Moved Cr Lovelock seconded Cr Erickson in view of the projected budget overrun on the Calingiri Caravan Park Ablution Block that Council instructs staff to redesign the unit to a smaller scale so as to allow the project to proceed within original budget restraints and an extension of time be applied for on the current grant from the Department of Local Government and Regional Development.

MOTION PUT & CARRIED 4/3

A70 CALINGIRI CARAVAN PARK RELOCATION

File Reference:	ES2.2
Report Date:	10 th July 2007
Applicant/Proponent:	Cr Geoff Erickson
Officer Disclosure of Interest:	n/a
Previous Meeting References:	716/97, 7.21 June 98, 360/06
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Letter to community and plan

PURPOSE OF REPORT

To provide Councillors with details of the proposal to allow them to make a decision on the merits of the information provided.

BACKGROUND

Councillor Geoff Erickson has raised the possibility of Council reviving the decision made in November 1997 to move the Calingiri Caravan Park to reserve 22222 bounded by Cavell Street, Haig Street and Railway Street. The difference

this time is that Cr Erickson proposes that Council acquires the land and gifts it to a private developer to construct and operate the new caravan park.

COMMENT

There are Council resolutions (716/97 and 7.21 from June 1998) and correspondence dating back to 1997 for Council to purchase the land reserve 22222, (Calingiri Lot 45) for \$10,000 and relocate the caravan park to the site. \$11,000 was included in the 1998-99 budget for the purchase of the reserve however the purchase never occurred. Council files do not provide any detail as to why the purchase did not go ahead and correspondence not in our files has been requested from Land Asset Management Services at the Department for Planning and Infrastructure but was not available and the time of writing this report.

The report attached to resolution 716/97 suggested a cost of up to \$150,000 plus the land purchase to relocate the caravan park in November 1997. Taking into account the provisions of the new Caravan Parks and Camping Grounds Act and Regulations an estimate by the Building Maintenance Officer, who managed caravan parks prior to moving to Calingiri and knows the act and regulations, the establishment of a new caravan park in today's dollars would cost close to \$1 million.

The Financial Assistance Agreement for the Community Facilities Grant at clause 2 (a) states that the funds made available by the Department to the recipient will be used exclusively for the project in accordance with the project application and approved budget as noted in clause 1(a). Clause 1(a) states that the funds are for the provision of an 'Ablution Block at Calingiri Caravan Park' therefore it may not be possible to use the grant funds for an ablution block for the Roads Board Building and while the Calingiri Progress Association may wish to continue with its contribution if the ablutions are for the Roads Board Building, as it is not a tourist type project the Victoria Plains Tourism Association may not wish to provide any funding for that project.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Cost to ratepayers is unknown as cost of the land Reserve 22222 and also to provide the abluions for the Roads Board Building are unknown.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Cr Erickson

Spoke for the Recommendation as written.

Cr Smith

Council have just voted against the concept of the abluion block. It would have been better to present this proposal earlier.

RESOLUTION 222/07

Moved Cr Erickson seconded Cr Young that Council acknowledge the proposal put forward by Councillor Erickson however due to the lack of capacity for a reasonable return on investment to a developer, and the uncertainty that any savings to ratepayers will eventuate that Council proceeded with the existing concept plan adopted in resolution 360/06 in November 2006.

MOTION PUT & LOST 3/4

Mrs McInnes left the meeting at 3.30pm.

10.5 PLANT AND WORKS

RESOLUTION 223/07

Moved Cr Smith seconded Cr Holmes that the Minutes of the Plant and Works Committee meeting held 17th July 2007 be confirmed as a true and correct record of proceedings and that it be noted the Works and Services Manager was not in attendance.

MOTION PUT & CARRIED 7/0

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 224/07

Moved Cr Lovelock seconded Cr Kelly that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 7/0

Cr Smith

Requested that a letter to be sent to Brian Ellis offering Council congratulations on his recent election to the Legislative Council - Agricultural Region.

Cr Kelly

Regarding a call from Mrs M Borinelli (nee Taylor). Has any information been received from the family with regard to the shire helping to create a recreation area on the corner of Mogumber Yarrowindah/Gt Northern Hwy? A reunion is being held in September-October.

Cr Erickson

Grants are available for this type of work.

Cr Holmes

Standpipes – can water use be clarified. Various instances of spray rigs etc filling up from the standpipe in Bolgart, and people from areas outside of the Shire of Victoria Plains using the standpipe.

Cr Smith

The concerns addressing standpipes should be placed on August agenda.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.03pm.

Signed this 21st day of August 2007

Presiding Member