



Shire of Victoria Plains

**Minutes of an Ordinary Meeting of Council held**

On	Tuesday 17 <sup>th</sup> July 2012
At	Council Chambers, Calingiri
Commencing	2.00pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 2.00pm.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**President:** Cr G Erickson South Ward

**Councillors:**

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr D Holmes	South Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

**Apologies:** Cr L Rive – West Ward

<b>Chief Executive Officer:</b>	Mr H Hawkins (to 4.12pm)
<b>Finance and Administration Manager:</b>	Mr I Graham (to 4.12pm)
<b>Works and Services Manager:</b>	Mr G Stephens (to 4.12pm)
<b>Executive Assistant:</b>	Mrs F Watson (Minutes to 4.12pm)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

**6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

## 7 CONFIRMATION OF MINUTES

### 7.1 Confirmation of Minutes

#### **Resolution 108/2012**

**Moved Cr Holmes seconded Cr Brennan**

**1. That the minutes of the Audit Committee Meeting held 19<sup>th</sup> June 2012 as circulated on 19<sup>th</sup> June 2012 be received.**

**2. That the minutes of the Ordinary Meeting held 19<sup>th</sup> June 2012 as circulated be confirmed as a true and correct record of the proceedings.**

**Motion Put & Carried En Bloc 8/0**

### 7.2 Business Arising from Minutes

A short discussion was held on the Audit Committee minutes.

## 8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 9 PRESIDENT AND COUNCILLORS REPORTS

### **Cr Smith**

Attended the Rural Water Council Meeting in Merredin on 6<sup>th</sup> July 2012.

Representatives from DoAF and DoW were in attendance.

Emergency Water Supplies in the region have lost roof covers etc due to storms and high winds.

Salmon Gums are carting water by road.

A letter of thanks is to be sent to Max Trenorden from the Rural Water Council for his involvement on the Council over the years.

105 windmill towers in a Windfield in Merredin were visited. These towers will boost Collie to Kalgoorlie power.

Federal grants have been used for stormwater collection, mixing stormwater with treated sewerage water and using parks and gardens

Visited 8 new Ages Persons Unit in new Merredin subdivision

Kellerberrin / Meckering are experiencing a very dry season.

### **Cr Brennan**

New Norcia will have a new fire truck delivered soon.

Calingiri should have their new fire truck by September 2012 ready for the new fire season. The new truck will have a 3000L capacity.

Yerecoin are hoping for the same outcome and their unit will have a 4000L capacity.

I have resigned as Training Officer for Victoria Plains due to lack of support from FESA and VP at a recent refuse site fire. A replacement needs to be

appointed or Council are able to appoint their Community Emergency Services Manager to fill the role.

It was suggested by Cr Lovelock that the Shire CESM Vicki Booth be nominated to fill to role of Shire Training Officer.

## **10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

### **10.1 FINANCE**

#### **F43 ACCOUNTS FOR PAYMENT**

File Reference: F1.8.4  
Report Date: 10<sup>th</sup> July 2012  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham - Finance and Administration Manager  
Attachments: June 2012 Creditor and Payroll Payments

#### **PURPOSE OF REPORT**

To present to Council the list of payments made during June 2012

#### **BACKGROUND**

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

*NOTE:* Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

## COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

## POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

## LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

*NOTE:* All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

## STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*        *No*

**Resolution 109/2012**

**Moved Cr Brennan seconded Cr Lovelock that the payments made during June 2012 as per the attached listing amounting to \$91,391.37 for creditor payments, \$95,969.72 for payroll payments, \$441,849.58 EFT creditor payments and \$1,450.00 for direct debit payments giving an overall total of \$630,660.67 be endorsed.**

**Motion Put & Carried 8/0**



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Creditor & Payroll Payments for the month of June 2012**

Chq/EFT	Date	Name	Description	Inv \$ Amt	Amount
EFT404	05/06/2012	AFFORDABLE GARAGE DOORS	Roller door tracks for Mogumber/Gillingarra Fire Station		400.00
EFT405	05/06/2012	AVON CONCRETE	Lay 240m concrete for Yerecoin Footpaths		30954.00
EFT406	05/06/2012	AVON WASTE	Refuse Removal Services for April 2012		3201.12
EFT407	05/06/2012	BANKSIA BROOK TURF	Hire mower & tractor for Oval 8 Weeks	4840.00	
			Supply turf for Calinigiri Oval	1650.00	
EFT408	05/06/2012	BARRY JOHNSON	Quarterly Allowance June 2012	1250.00	4000.00
			Supply Gravel Material for Construction Yerecoin/Glentromie	2750.00	
EFT409	05/06/2012	CJD EQUIPMENT PTY LTD	Water pump for Loader - PLR2	490.09	1405.41
			Service Loader - PLR2	915.32	
EFT410	05/06/2012	CLAW ENVIRONMENTAL	Collection from Calingiri Yard 6532 Drums		2968.46
EFT411	05/06/2012	COMMANDER AUSTRALIA LTD	Telephone Charges		295.94
EFT412	05/06/2012	CORPORATE EXPRESS AUSTRALIA LTD	Stationery for Admin		567.15
EFT413	05/06/2012	COVS PARTS PTY LTD	Bag of Rags		55.00
EFT414	05/06/2012	DAVID BRITNALL SMITH	Quarterly Allowance June 2012		1250.00
EFT415	05/06/2012	DAVID LOVELOCK	Quarterly Allowance June 2012		1250.00
EFT416	05/06/2012	DOWERIN REFRIGERATION & AIR COND	Supply & Install 2 x 14KW Airconditioners to VP Sports Pavilion		25682.15
EFT417	05/06/2012	DUN DIRECT PTY LTD	Bulk Fuel 10,000Lts Diesel & 1,000Lts Unleaded		15651.34
EFT418	05/06/2012	FIRE AND SAFETY WA	New tested Fire Hoses		394.90
EFT419	05/06/2012	FULTON HOGAN INDUSTRIES PTY LTD	1 ton Bulker Bag of pre-mix		704.00
EFT420	05/06/2012	GALVINS PLUMBING SUPPLIES	Plumbing fittings for Calingiri Sewer		995.90
EFT421	05/06/2012	GEOFF ERICKSON	Quarterly Allowance June 2012		2250.00
EFT422	05/06/2012	HILLS FIRE EQUIPMENT SERVICE	Fire Extinguishers for Grader, trucks & utes		1194.60
EFT423	05/06/2012	HOLCIM (AUSTRALIA) PTY LTD	50 Ton Blue Metal		1514.01
EFT424	05/06/2012	IAN KOPKE	Supply and deliver Gravel for Gillingarra/Glentromie Rd		3388.00
EFT425	05/06/2012	IT VISION AUSTRALIA PTY LTD	Adjust Payroll Security	209.00	693.00
			Rates Course - 23-3-2012	484.00	
EFT426	05/06/2012	JASOL AUSTRALIA	Toilet Paper and Hand towels		442.33
EFT427	05/06/2012	JASON SIGNMAKERS	8 X Children Crossing signs with posts etc		1731.84
EFT428	05/06/2012	JENNIFER LEY KNOWLES	Refund Bolgart Hall Deposit		200.00

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EFT429	05/06/2012 JOHN BRENNAN	Quarterly Allowance June 2012		1250.00
EFT430	05/06/2012 LANDGATE			5845.55
		Rates Collection Charges	71.60	
		Valuations - Rates Collection	5773.95	
EFT431	05/06/2012 LAURIE JOHN RIVE	Quarterly Allowance June 2012		1250.00
EFT432	05/06/2012 NC & F WATSON			21517.70
		Hire Side Tipper to cart gravel from Holcim to Cart Blue Metal from Holcim to Shire Depot	19318.75 2198.95	
EFT433	05/06/2012 OCLC (UK) LTD	Ambil Annual Maintenance 2012-2013		1208.24
EFT434	05/06/2012 RICHARD SMITH	Drum muster collection Dec to April 2012		250.00
EFT435	05/06/2012 S & S FREESTONE TRANSPORT			11330.00
		Culvert and Clearing work at Yerecoin/Glentromie Road	8662.50	
		Maintenance work at Mogumber Tip	1100.00	
		Hire excavator for Calingiri Tip Maintenance	1567.50	
EFT436	05/06/2012 SHIRE OF CHITTERING	Health Services for April 2012		756.25
EFT437	05/06/2012 STAR TRACK EXPRESS	Freight Charges		204.92
EFT438	05/06/2012 STILLITANO'S HOME HARDWARE	Door Stop, brackets etc for building maintenance		105.40
EFT439	05/06/2012 THE FITNESS STORE PTY LTD	Service equipment at Calingiri Gym		613.25
EFT440	05/06/2012 THE WATERSHED WATER SYSTEMS	Reticulation valve for Sports Oval		167.42
EFT441	05/06/2012 UHY HAINES NORTON (WA) PTY LTD			7821.00
		Financial Reporting Workshop - May 2012	1320.00	
		50% Interm Audit fees for EOY 2012	6501.00	
EFT442	05/06/2012 WA HINO SALES & SERVICE	Coolant for PTK20		219.78
EFT443	05/06/2012 WA LOCAL GOVERNMENT ASSOCIATION	Romans 2 Course - Staff Training		1650.00
EFT444	05/06/2012 WESTERNDALE			2376.00
		Hire Side Tipper for Calingiri/New Norcia Road	1188.00	
		Hire Side Tipper for Yerecoin Footpaths	1188.00	
EFT445	05/06/2012 WONGAN STEEL MANUFACTURERS	Repairs to Manitou - PLR7		269.60
EFT446	05/06/2012 YERECOIN TRADERS	Short Paid on original invoice		27.77
EFT447	29/06/2012 ALL-WAYS FOODS	Water bottles for admin building		64.00
EFT448	29/06/2012 ATLAS COPCO CONSTRUCTION EQUIP	Coolant for Roller - PRO8		316.94
EFT449	29/06/2012 AUSTEEL HOMES AND SHEDS	Adjustment to Mogumber/Gillingarra Fire station roller door		2040.50
EFT450	29/06/2012 AUSTRALASIAN PERFORMING RIGHT ASSOC	Background Music Licence - Fitness Classes		218.19
EFT451	29/06/2012 AUTOSWEEP	Hire Road Broom and Gully sucker to sweep and clean		4356.00
EFT452	29/06/2012 AVON WASTE	Refuse Removal Services May 2012		3859.80
EFT453	29/06/2012 BINDOON TRACTORS PTY LTD	Oil Filter - PMO6		46.43
EFT454	29/06/2012 BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of June 2012		332.80
EFT455	29/06/2012 BOLGART RURAL MERCHANDISE	Library Postage & repairs to standpipe		430.19

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EFT456	29/06/2012	CALINGIRI SPORTS CLUB INC	Refreshments for Council		124.00
EFT457	29/06/2012	CALINGIRI TRADERS			4977.08
			Purchase from store for Depot for May 2012	4036.99	
			Postage, Papers, refreshments for Council & Admin May 2012	302.89	
			Purchases from store for building dept	637.20	
EFT458	29/06/2012	CANNING BRIDGE AUTO LODGE	Accommodation and meals - EOY Training Courses Admin		306.00
EFT459	29/06/2012	CARAVAN CLUB OF WA	Refund Hall Bond		200.00
EFT460	29/06/2012	CAROLYNNE HAIGH	Cleaning charges for May 2012		1860.00
EFT461	29/06/2012	CJD EQUIPMENT PTY LTD			996.71
			Parts for Servicing Volvo L70D Multi Loader - PLR2	443.86	
			Parts for Servicing Volvo Loader - PLR2	487.19	
			Parts for Volvo Loader - PLR2	65.66	
EFT462	29/06/2012	COUNCIL ON THE AGEING (WA) INC	Living Longer Program 2012-2013		125.00
EFT463	29/06/2012	COURIER AUSTRALIA	Frieght Charges		47.33
EFT464	29/06/2012	COVS PARTS PTY LTD			413.90
			Flashing beacon for Manitou - PLR7	175.42	
			Safety Wipes & Tape	114.40	
			Spray Paint	124.08	
EFT465	29/06/2012	DAVID HOLMES	Travel Allowance for 2011-12		264.00
EFT466	29/06/2012	DERBY STOCK SUPPLIES	Relocation expenses for Works Manager		4180.00
EFT467	29/06/2012	GALVINS PLUMBING SUPPLIES			1103.63
			Hot Water System for Calingiri Units	784.95	
			Taps and fittings for 13 Lambert Cresc	318.68	
EFT468	29/06/2012	HOLCIM (AUSTRALIA) PTY LTD			10060.81
			Washed Granite for Main roads	3149.69	
			Blue Metal for Calingiri/New Norcia & Yerecoin/Glentromie	1683.41	
			Road Base for Bolgart Town Maintenance	799.68	
			Washed Granite for Bitumen Maintenance	1589.45	
			Washed granite for footpaths	295.52	
			Washed Granite for Bitumen Maintenance	1735.22	
			Road Base for Bolgart School Parking Area		-807.84
EFT469	29/06/2012	HOLIDAY INN PERTH BURSWOOD	Accommodation for CESM		512.00
EFT470	29/06/2012	INSTITUTE OF PUBLIC WORKS ENG	Registration - Paul Spowart 2012 NAMS Workshops		1815.00
EFT471	29/06/2012	INTELLIGENT IP COMMUNICATIONS	Telephone Charges		159.95
EFT472	29/06/2012	IT VISION AUSTRALIA PTY LTD			1831.50
			EOY Rates Course	275.00	
			EOY Payroll Course	275.00	
			Instal Email RA Functionality	968.00	

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EFT473	29/06/2012 JASON SIGNMAKERS	Install EOY patches	313.50	1998.70
		Road Signs	1254.00	
		Various Signs	623.70	
		Canvas Oversize Signs	121.00	
EFT474	29/06/2012 JR & A HERSEY PTY LTD			257.07
		Uniform for Depot Staff	35.04	
		Uniform - Depot Staff	35.03	
		Wheelwalker measuring devise	187.00	
EFT475	29/06/2012 KING FARMING PTY LTD			18568.00
		Hire Dozer for Skilling & Glentromie/Gillingarra Roads	15334.00	
		Hire Dozer to push gravel at Johnsons Pit	3234.00	
EFT476	29/06/2012 LANDGATE	Rates Collection		74.25
EFT477	29/06/2012 LINX ELECTRICAL	Supply & Install electrical wiring to VP Sports Pavilion		37600.00
EFT478	29/06/2012 LO-GO APPOINTMENTS	Hire Temp rates officer		4622.81
EFT479	29/06/2012 MAPS GROUP LIMITED	Fleet Fuel Card May 2012		212.54
EFT480	29/06/2012 MUCHEA GRADING CONTRACTORS			51138.00
		Hire Multi-Tyre Roller Yerecoin/Glentromie Road	1320.00	
		Hire Loader, Grader, and Truck on Calingiri/New Norcia Rd.	14140.50	
		Hire Grizzly screener - Yerecoin/Glentromie Road	2210.00	
		Hire of 2 truck & 1 loader for Calingiri/New Norcia Road	14806.00	
		Hire Grader & Roller to repair Bowouts on the Calingiri / New	18661.50	
EFT481	29/06/2012 MUCHEA PLUMBING & GAS	Clean Sewer drain in Cavell Street		657.25
EFT482	29/06/2012 NEAT N TRIM UNIFORMS PTY LTD			843.86
		Uniform order - DCEO	574.86	
		Uniform - Admin staff	269.00	
EFT483	29/06/2012 PERTH STAINLESS SERVICES	Exhaust Canopy for VP Sports Pavilion		3200.00
EFT484	29/06/2012 PROMACO GEODRAFT CARTOGRAPHERS	Information bay signs for Bolgart, Yerecoin & Mogumber		2430.00
EFT485	29/06/2012 PYROMAX IMAGING	Printing for Information Bays		1252.90
EFT486	29/06/2012 REBECCA STONE	External painting - 13 Lambert Cr Calingiri		4229.00
EFT487	29/06/2012 RNR CONTRACTING PTY LTD			26989.16
		Supply 1000 Litres Of emulsion for Bitumen Maintenance	840.00	
		13 Ton Blue Metal from Holcims	637.00	
		Emulsion for Yerecoin/Glentromie & Calingiri /New Norcia	20804.16	
		Supply emulsion for bitumen repairs	4708.00	
EFT488	29/06/2012 RURAL PRESS REGIONAL MEDIA (WA)			871.69
		Advertising - Review of Wards	402.86	
		Advertising - Reserve funds usage	299.31	

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EFT489	29/06/2012 RURAL WATER COUNCIL OF WA INC	Advertising - Telecom facility	169.52	
EFT490	29/06/2012 RYLAN PTY LTD	Membership Subscription 2012		250.00
EFT491	29/06/2012 S & S FREESTONE TRANSPORT	Kerbing for Yerecoin Footpaths		5280.00
				16869.61
		Transport 50 Ton Blue Metal to Shire Depot	1007.50	
		Hire Excavator & Truck for Pavement repairs	3003.00	
		Hire excavator for pavement repairs	3107.50	
		Pick up and deliver road base to Bolgart from Holcim	2204.25	
		Hire excavator for Calingir & Bolgart Refuse Sites	4317.50	
		Pick up washed granite from Holcim	2134.79	
		Pick up washed granite from Holcim to VP Depot	1095.07	
EFT492	29/06/2012 SHERIDAN'S FOR BADGES	Plaque - Official Opening -Calingiri Sportsground Pavilion		466.40
EFT493	29/06/2012 SHIRE OF CHITTERING	EHO Services May 2012		357.50
EFT494	29/06/2012 SHIRE OF GOOMALLING	Wheatbelt Conference 2012 fees		828.00
EFT495	29/06/2012 SHIRE OF MOORA	Wheatbelt Subgroup Secretarial Services 2011-12		528.57
EFT496	29/06/2012 STAR TRACK EXPRESS	Freight Charges		100.61
EFT497	29/06/2012 STILLITANO'S HOME HARDWARE			126.94
		Rapid set concrete for Bolgart Units	72.68	
		Clothes line for 13 Lambert Cresc	54.26	
EFT498	29/06/2012 STRATCO (WA) PTY LTD	Fence posts and screws for Bolgart Units		226.36
EFT499	29/06/2012 TKB MECHANICAL	Repairs for Ford Ranger Ute - PWV47		465.14
EFT500	29/06/2012 TOPP DOGG	New Equipment for Gym		789.69
EFT501	29/06/2012 UHY HAINES NORTON (WA) PTY LTD			8222.50
		Financial Management review services	7150.00	
		Audit Certificate Pensioner Deffered Rates 30-6-11	467.50	
		Prep & Attendance at Audit Committee Meeting	605.00	
EFT502	29/06/2012 VERONICA RIVE'			600.00
		Cleaning of Public Toilets for March 2012	200.00	
		Cleaning of Public Toilets for April 2012	200.00	
		Cleaning of Public Toilets for May 2012	200.00	
EFT503	29/06/2012 VICTORIA PLAINS MECHANICAL	Repairs to Manitu - PLR7		375.50
EFT504	29/06/2012 VISITOR CENTRE ASSOC OF WA (INC)	Visitor Centre Membership 2012/13		180.00
EFT505	29/06/2012 VP WATER (DB & MD SMITH)			2611.40
		Hire Water Truck various roads	594.00	
		Hire Water Truck for various roads	532.40	
		Hire Water Truck for various roads	1485.00	
EFT506	29/06/2012 WA HINO SALES & SERVICE	Right Hand Rear Light assembly - PTK19		279.02
EFT507	29/06/2012 WA LOCAL GOVERNMENT ASSOCIATION	LG Emergency Management Forum registration		95.00

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EFT508	29/06/2012 WESTERN STABILISERS PTY LTD	Calingiri/New Norcia Pavement - Machinery, crew & cement	33826.03
EFT509	29/06/2012 WESTERNDALE		8448.00
		Cart trees from Bolgart East Rd	1782.00
		Hire truck & side tipper for Yerecoin/Glentromie Road	4752.00
		Hire Truck & Side Tipper Calingiri/New Norcia Road	660.00
		Hire Truck & Side Tipper to cart waste sand to Calingiri Tip	1254.00
EFT510	29/06/2012 WESTRAC PTY LTD - PARTS		258.94
		2 X Box Desert Gold Grease for PGR10	235.40
		Grease for Grader	23.54
EFT511	29/06/2012 WHEATBELT TYRES	Repair tyre on Ford Ranger - PWV45	37.50
EFT512	29/06/2012 WONGAN HILLS HARDWARE	Sewer pipe for drainage maintenance	748.90
EFT513	29/06/2012 WONGAN STEEL MANUFACTURERS		485.95
		Patio tube for Mogumber Fire Station	47.95
		Weld Mesh for Yerecoin Footpaths	438.00
EFT514	29/06/2012 YERECOIN TRADERS	Goods for Yerecoin Playground	70.84
<b>Total EFT payments for June 2012</b>			<b>441849.58</b>
11037	05/06/2012 AUSTRALIAN COMM & MEDIA AUTH	Licence Renewal Land Mobile System til 2013	39.00
11038	05/06/2012 DAVID HOLMES	Quarterly Allowance June 2012	1250.00
11039	05/06/2012 GILLINGARRA SPORT AND RECREATION	Electricity Charges	768.50
11040	05/06/2012 JIM KELLY	Quarterly Allowance June 2012	1125.00
11041	05/06/2012 STEVEN YOUNG	Quarterly Allowance June 2012	1250.00
11042	05/06/2012 SYNERGY	Electricity Charges	45.45
11043	05/06/2012 TELSTRA CORPORATION LTD	Telephone Charges	418.95
11044	05/06/2012 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 6/6/12	2352.00
11045	20/06/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80
11046	20/06/2012 AUSTRALIAN TAXATION OFFICE	Payroll deductions	16723.00
11047	20/06/2012 C BUS SUPER	Superannuation contributions	184.46
11048	20/06/2012 CARE SUPER	Superannuation contributions	338.56
11049	20/06/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45
11050	20/06/2012 SHIRE OF VICTORIA PLAINS	Payroll deductions	234.15
11051	20/06/2012 WALG SUPER PLAN	Superannuation contributions	6884.77
11052	20/06/2012 SHIRE OF VICTORIA PLAINS	Rates paid via payroll Week Ending 10-6-12	105.55
11053	21/06/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80
11054	21/06/2012 C BUS SUPER	Superannuation contributions	204.96
11055	21/06/2012 CARE SUPER	Superannuation contributions	296.25
11056	21/06/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45

**Minutes - Ordinary Meeting of Council  
17<sup>th</sup> July 2012**

11057	21/06/2012 SHIRE OF VICTORIA PLAINS	Cash Wages Week Ending 20/6/12	2702.00
11058	21/06/2012 WALG SUPER PLAN	Superannuation contributions	6365.46
11059	21/06/2012 SHIRE OF VICTORIA PLAINS	Payroll deductions	75.00
11060	29/06/2012 AVON PAPER SHRED	Shredding of Council Documents as per LG Disposal Authority	803.00
11062	29/06/2012 DR RICHARD WALKEY	Workers Comp First consult - Depot Staff	338.55
11063	29/06/2012 GINA DURRANT	Hall bond refund	200.00
11064	29/06/2012 RURAL PROPERTY PROFESSIONALS	Market appraisal on shire housing	1912.00
11065	29/06/2012 SHIRE OF VICTORIA PLAINS	Petty cash reimbursement for June 2012	244.60
11066	29/06/2012 SYNERGY	Electricity Charges	7014.85
11067	29/06/2012 TELSTRA CORPORATION LTD	Telephone Charges	1749.51
11068	29/06/2012 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets May 2012	120.00
11069	29/06/2012 WALLIS COMPUTER SOLUTIONS		37061.30
		Platinum Service Level Contract 2011-12	23577.40
		Test & repair hard drive on admin computer	198.00
		Repair and connect wiring for Depot and Office Computer	3768.60
		USB Barcode Scanner - Bolgart Library	220.00
		Speakers for Admin Computer	40.00
		New Computer for Admin office	2216.50
		7 New Monitors for Admin Office	2093.00
		Additional Network Connection for Remote Access	4947.80
		<b>Total Cheque payments for June 2012</b>	<b><u>91391.37</u></b>
DD7788.1	01/06/2012 SHIRE OF VICTORIA PLAINS	Uniforms for Admin & Bank Fees May 2012	250.00
DD7808.1	14/06/2012 PERTH STAINLESS SERVICES	Deposit for Exhaust Canopy for VP Sports Pavilion	1200.00
		<b>Total Direct Debit payments for June 2012</b>	<b><u>1450.00</u></b>
	07/06/2012	EFT Payment for Wages W/E 6/6/12	51630.85
	21/06/2012	EFT Payment for Wages W/E 20/6/12	44338.87
		<b>Total Wages EFT payments for June 2012</b>	<b><u>95969.72</u></b>
		<b>Total Payments for June 2012</b>	<b>\$ 630,660.67</b>

## **F44 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 11<sup>th</sup> July 2012  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham - Finance and Administration Manager  
Attachments: Financial reports for the month of June 2012

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 30<sup>th</sup> June 2012 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.



Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT**

The monthly financial reports for June 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page - 503 Income Statement by Program  
Page - 504 Income Statement by Nature and Type  
Page - 505 Statement of Financial Activity  
Page - 506 Report on Significant Variances  
Page - 507 Composition of Net Current Asset Position  
Page - 508 Notes on Budget Changes  
Page 509 to 529 Income and Expenditure Detail by Program  
Page 530 to 531 Capital Expenditure - Year to Date  
Page - 532 Outstanding Rates Report  
Page – 533 Investments Report  
Page – 534 Bank Reconciliation Report  
Page – 535 Outstanding Debtors Report

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 30<sup>th</sup> June 2012 are attached to the Council agenda.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

### **Resolution 110/2012**

**Moved Cr Lovelock seconded Cr Kelly that the following statements and reports for the month ended 30<sup>th</sup> June 2012 be received.**

**Page - 503 Income Statement by Program**

**Page - 504 Income Statement by Nature and Type**

**Page - 505 Statement of Financial Activity**

**Page - 506 Report on Significant Variances**

**Page - 507 Composition of Net Current Asset Position**

**Page - 508 Notes on Budget Changes**

**Page 509 to 529 Income and Expenditure Detail by Program**

**Page 530 to 531 Capital Expenditure - Year to Date**

**Page - 532 Outstanding Rates Report**

**Page – 533 Investments Report**

**Page – 534 Bank Reconciliation Report**

**Page – 535 Outstanding Debtors Report**

**Motion Put & Carried 8/0**

**Minutes - Ordinary Meeting of Council**  
**17<sup>th</sup> July 2012**

**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 30th June 2012**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
<b>Operating Income</b>				
General Purpose Funding	3,031,911	2,599,395	2,599,395	2,599,395
Governance	12,250	5,353	5,353	5,353
Law, Order and Public Safety	361,429	336,633	336,633	336,633
Health	7,034	7,650	7,650	7,650
Education & Welfare	45,204	20,000	20,000	20,000
Housing	62,302	54,524	54,524	54,524
Community Amenities	67,543	72,207	72,207	72,207
Recreation & Culture	575,179	659,855	659,855	659,855
Transport	1,017,979	669,522	669,522	669,522
Economic Services	30,007	21,365	21,365	21,365
Other Property & Services	30,711	38,428	38,428	38,428
	<u>5,241,548</u>	<u>4,484,932</u>	<u>4,484,932</u>	<u>4,484,932</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(186,831)	(185,919)	(185,919)	(185,919)
Governance	(278,885)	(315,580)	(315,580)	(315,580)
Law, Order and Public Safety	(133,107)	(161,205)	(161,205)	(161,205)
Health	(89,676)	(100,149)	(100,149)	(100,149)
Education & Welfare	(32,953)	(51,966)	(51,966)	(51,966)
Housing	(144,099)	(145,475)	(145,475)	(145,475)
Community Amenities	(216,597)	(238,612)	(238,612)	(238,612)
Recreation & Culture	(399,740)	(382,331)	(382,331)	(382,331)
Transport	(2,282,967)	(2,343,892)	(2,343,892)	(2,343,892)
Economic Services	(109,827)	(141,882)	(141,882)	(141,882)
Other Property & Services	45,082	(15,610)	(15,610)	(15,610)
	<u>(3,829,599)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>
<b>Interest on Borrowings</b>				
Governance	(931)	(1,019)	(1,019)	(1,019)
Housing	(3,469)	(4,313)	(4,313)	(4,313)
Recreation & Culture	(3,561)	(4,261)	(4,261)	(4,261)
	<u>(7,961)</u>	<u>(9,593)</u>	<u>(9,593)</u>	<u>(9,593)</u>
	<u>\$ 1,403,988</u>	<u>392,721</u>	<u>392,721</u>	<u>392,721</u>

**Minutes - Ordinary Meeting of Council**  
**17<sup>th</sup> July 2012**

**Shire of Victoria Plains**  
**Income Statement by Nature or Type**  
**For the period ending 30th June 2012**

	YTD Actual	Original
	\$	Budget
		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,936,869	1,934,696
Grants and Subsidies - Operating	1,010,247	606,976
Fees and Charges	170,725	172,018
Interest Earnings	123,737	104,000
Other Revenue	78,059	43,110
	<u>3,319,639</u>	<u>2,860,800</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(871,609)	(914,991)
Materials and Contracts	(911,339)	(1,047,188)
Utilities	(48,554)	(46,620)
Depreciation	(1,855,105)	(1,809,744)
Interest Expenses	(8,225)	(9,593)
Insurance	(157,665)	(148,799)
Other Expenditure	3,232	(115,276)
	<u>(3,849,266)</u>	<u>(4,092,211)</u>
	(529,627)	(1,231,411)
Grants and Subsidies - non-operating	1,858,466	1,561,632
Profit on Asset Disposals	81,471	64,500
Loss on Asset Disposals	(6,322)	(2,000)
	<u>1,833,615</u>	<u>1,624,132</u>
<b>NET RESULT</b>	<u><u>1,403,988</u></u>	<u><u>392,721</u></u>

**Minutes - Ordinary Meeting of Council**  
**17<sup>th</sup> July 2012**

**Shire of Victoria Plains**  
**Statement of Financial Activity 2011-12**  
**For the period ending 30th June 2012**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	3,031,911	2,599,395	2,599,395	2,599,395	16.64%
Governance	12,250	5,353	5,353	5,353	128.83%
Law, Order and Public Safety	43,082	36,633	36,633	36,633	17.60%
Health	7,034	7,650	7,650	7,650	-8.05%
Housing	62,302	54,524	54,524	54,524	14.27%
Community Amenities	67,543	72,207	72,207	72,207	-6.46%
Recreation & Culture	14,624	22,027	22,027	22,027	-33.61%
Transport	83,620	65,718	65,718	65,718	27.24%
Economic Services	30,007	21,365	21,365	21,365	40.45%
Other Property & Services	30,711	38,428	38,428	38,428	-20.08%
<b>Sub Total</b>	<b>3,383,082</b>	<b>2,923,300</b>	<b>2,923,300</b>	<b>2,923,300</b>	<b>15.73%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(186,831)	(185,919)	(185,919)	(185,919)	0.49%
Governance	(279,816)	(316,599)	(316,599)	(316,599)	-11.62%
Law, Order and Public Safety	(133,107)	(161,205)	(161,205)	(161,205)	-17.43%
Health	(89,676)	(100,149)	(100,149)	(100,149)	-10.46%
Education & Welfare	(32,953)	(51,966)	(51,966)	(51,966)	-36.59%
Housing	(147,569)	(149,788)	(149,788)	(149,788)	-1.48%
Community Amenities	(216,597)	(238,612)	(238,612)	(238,612)	-9.23%
Recreation & Culture	(403,301)	(386,591)	(386,591)	(386,591)	4.32%
Transport	(2,282,967)	(2,343,892)	(2,343,892)	(2,343,892)	-2.60%
Economic Services	(109,827)	(141,882)	(141,882)	(141,882)	-22.59%
Other Property & Services	45,082	(15,610)	(15,610)	(15,610)	-388.80%
<b>Sub Total</b>	<b>(3,837,560)</b>	<b>(4,092,212)</b>	<b>(4,092,212)</b>	<b>(4,092,212)</b>	<b>-6.22%</b>
<b>Grants for the Development of Assets</b>					
Education & Welfare	45,204	20,000	20,000	20,000	
Law, Order and Public Safety	318,347	300,000	300,000	300,000	
Recreation & Culture	560,555	637,828	637,828	637,828	
Transport	934,360	603,804	603,804	603,804	
	1,858,466	1,561,632	1,561,632	1,561,632	
<b>Net Operating Result</b>	<b>1,403,988</b>	<b>392,721</b>	<b>392,721</b>	<b>392,721</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	196,823	117,500	117,500	117,500	
Transfer from Reserves	624,005	651,895	651,895	651,895	
Proceeds from new Loan	170,000	0	0	0	
<b>Sub Total</b>	<b>990,828</b>	<b>769,395</b>	<b>769,395</b>	<b>769,395</b>	
<b>Capital Expenditure</b>					
Governance	(200,794)	(172,664)	(172,664)	(172,664)	
Law, Order and Public Safety	(318,347)	(301,780)	(301,780)	(301,780)	
Education & Welfare	(45,268)	(49,000)	(49,000)	(49,000)	
Housing	(10,522)	(10,310)	(10,310)	(10,310)	
Community Amenities	(9,365)	(15,980)	(15,980)	(15,980)	
Recreation & Culture	(1,107,744)	(691,748)	(691,748)	(691,748)	
Transport	(1,407,924)	(1,734,814)	(1,734,814)	(1,734,814)	
Economic Services	(2,532)	(9,838)	(9,838)	(9,838)	
Other Property & Services	(67,281)	(79,080)	(79,080)	(79,080)	
Transfer to Reserves	(466,084)	(445,000)	(445,000)	(445,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(24,701)	(24,700)	(24,700)	(24,700)	
	(3,660,562)	(3,534,914)	(3,534,914)	(3,534,914)	
<b>Total Operating + Non-Operating</b>	<b>(1,265,746)</b>	<b>(2,372,798)</b>	<b>(2,372,798)</b>	<b>(2,372,798)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	1,851,647	1,809,744	1,809,744	1,809,744	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	(29,006)	0	0	0	
P/L on Sale of Assets	(75,149)	(62,500)	(62,500)	(62,500)	
Surplus / Deficit B/fwd	651,301	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	1,133,047	(0)	(0)	(0)	

**Minutes - Ordinary Meeting of Council**  
**17<sup>th</sup> July 2012**

**Shire of Victoria Plains**  
**Report on Significant Variances Greater than 10% or \$5000**  
**For the period ending 30th June 2012**

	YTD Var \$
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
2012-13 General Purpose Grants rec'd in advance	432,516 FAV
<b>Governance</b>	
Higher than expected Admin Income allocation	7,000 FAV
<b>Law Order &amp; Public Safety - Fire Prevention</b>	
Operating Grant higher than budget	4,000 FAV
Reimbursement of training costs	1,655 FAV
<b>Housing - Council Staff</b>	
Rent income from 15 Lambert Cres - unbudgeted	7,778 FAV
<b>Recreation &amp; Culture - Public Halls &amp; Civic Centres</b>	
Gym fees under budget	(12,000) UNFAV
<b>Transport</b>	
Profit on sale of PTK14	11,318 FAV
Increase in Admin allocation (refer above)	5,800 FAV
<b>Economic Services</b>	
Caravan Park fees over budget	7,700 FAV
<b>Operating Expenditure</b>	
<b>Law, Order &amp; Public Safety</b>	
Bush Fire Brigades under budget	10,256 FAV
LEMC under budget	10,680 FAV
Fire Prevention under budget	5,979 FAV
Timing differences on invoicing for Community Emergency Services Mgr	2,252 FAV
<b>Health</b>	
Mosquito Control & Fogging under budget	7,524 FAV
Admin Exp allocated under budget	2,819 FAV
<b>Education &amp; Welfare - Community Development</b>	
Communtiy Development Officer under budget	16,548 FAV
<b>Economic Services</b>	
Building Control - awaiting invoices but potential savings may result	32,055 FAV
<b>Other Property &amp; Services</b>	
Under expenditure on Private Works	5,684 FAV
Net over recovery of workshop and plant overheads	(45,000) UNFAV
<b>Capital Expenditure</b>	
<b>Governance</b>	
Purchase of InterPlan Software (unbudgeted)	(25,000) UNFAV
<b>Law Order &amp; Public Safety - Fire Prevention</b>	
FESA Fire Truck over budget (matced by Capital Income - Grant)	(18,347) UNFAV
<b>Recreation &amp; Culture</b>	
Sport & Rec Building Upgrade - over budget (to be funded by new loan)	(236,816) UNFAV
Upgrade to Calingiri Sports Oval (to be funded by Reserve transfer)	(181,431) UNFAV
<b>Transport</b>	
Construction timing differences	170,890 FAV
New Plant not yet purchased and savings on plant purchases	156,000 FAV
<b>Other Property &amp; Services</b>	
Savings on replacement Works Manager ute	4,381 FAV
OHS Installations under budget	6,580 FAV

**Shire of Victoria Plains**  
**Statement of Financial Activity**

**Net Current Assets as at 30th June 2012**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	1,260,092
Cash - Restricted	1,066,382
Receivables	122,779
Inventories	14,114
<b>Total Current Assets</b>	<u>2,463,367</u>

**Less Current Liabilities**

Payables	(263,938)
Provisions and Borrowings	(149,507)
<b>Total Current Liabilities</b>	<u>(413,445)</u>

**Net Current Assets Position** **2,049,922**

Less Cash Restricted - Reserves	1,066,382
Less Provisions and Borrowings	(149,507)
<b>Closing Available Funds</b>	<u><u><b>1,133,047</b></u></u>

**Financial Ratios in Relation to YTD Figures**

**Current Ratio**

<u>Current Assets - Restricted Assets</u>	<u>1,396,985</u>	<u>3.38</u>
Current Liabilities	413,445	

**Quick Ratio**

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>1,382,871</u>	<u>3.34</u>
	413,445	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council  
17<sup>th</sup> July 2012**

**Shire of Victoria Plains  
Notes of Budget Changes 2011-12**

**Budget Amendments**

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	<b>Budget Adoption</b>		Opening Surplus (Deficit)	\$	\$	\$	\$
40155	Calingiri Sports Oval Housing Reserve		Re surface oval Reallocation of Funds		130,000	(130,000)	(130,000)
40159	3 x Point Linkage Mower	19/2012	New Oval Mower			(18,000)	(18,000)
40160	Honda Water Pump Motor	19/2012	Replacement			(4,000)	(22,000)
40148	Multi-tyred Roller	19/2012	Savings on purchase		22,000		0
40162	"Grizzly" Gravel Screen	62/2012	Purchase new gravel screen			(19,500)	(19,500)
40021	Gravel Pit Capex	62/2012	Gravel Pit Capex		19,500		0
							0

**Approved Out of Budget Expenditures**

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Bolgart Hall	168/2011	Air Condition to CWS rooms	\$	\$	\$	\$
	Roads Board Building	167/2011	Air Condition RBB rooms			(5,796)	(5,796)
	Building Maintenance Reserve		Transfer from Reserve to Municipal Acc.		11,986	(6,190)	(11,986)
	InterPlan Software	101/2012	New Strategic Planning Software			(25,000)	(25,000)
							0
							0
							0
							0
							(42,782)

Total (\$42,782)



Shire of Victoria Plains  
Monthly Report at as : 30/06/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>General Purpose Funding</b>						
Rates						
	10300	Rates Income			(1,882,217)	(1,882,696)
	10315	Administrative Fees & Charges			(9,454)	(9,750)
	20300	Rates Collection			10,232	12,300
		<b>Total Rates Income / Expenditure</b>			<b>(1,881,439)</b>	<b>(1,880,146)</b>
General Purpose Grants						
	10325	General Purpose Grants			(946,259)	(544,136)
	16042	RLCIP - Project Grants			0	0
	16043	R4R CLGF Grant			0	0
		<b>Total General Purpose Grants</b>			<b>(946,259)</b>	<b>(544,136)</b>
Other General Purpose Income						
	10310	Ex Gratia Rates			(54,653)	(52,000)
	10320	Interest Income			(123,737)	(104,000)
	10395	Administration Income - Allocated			(15,591)	(6,813)
	20310	Admin Expenditure Reallocated			176,599	173,619
		<b>Total Other General Purpose Income / Expenditure</b>			<b>(17,383)</b>	<b>10,805</b>
		<b>Total General Purpose Funding</b>			<b>\$ (2,845,080)</b>	<b>(2,413,477)</b>

**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains  
Monthly Report as at: 30/06/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Governance</b>						
Members Of Council	10420	Contributions And Donations			0	0
	10495	Admin Income Allocated			(12,250)	(5,353)
		<b>Members Of Council Operating Income</b>				
	20401	Member'S Expenses			10,680	12,500
	20402	Member'S Allowances			39,544	40,000
	20403	Election Expenses			2,438	3,100
	20404	Conferences & Seminars - Local Government Week			11,833	17,000
	20405	Conferences & Seminars - Councillor Training			4,171	7,000
	20406	Meeting Costs			6,253	4,500
	20407	Delivering Agendas			2,397	2,210
	20408	Sundry			11,897	11,010
	20409	Public Relations			31,593	54,871
	20410	Legal Fees			0	0
	20411	Insurance			2,612	2,493
	20412	Strategic Plan			16,411	25,000
	20413	Asset Management Plan			0	500
	20420	Admin Expenditure Allocated			138,751	136,415
		<b>Members of Council Operating Expenditure</b>			278,579	316,599
		<b>Total Members of Council</b>			266,329	311,246
Administration	10430	Reimbursements			(40,895)	(11,000)
	10431	Commissions			(19,744)	(15,000)
	10432	Administration Charges			(5,133)	(2,850)
	10433	Sundry Income			(1,055)	(350)
	10434	Rounding			(4)	0
	10496	Admin Income Reallocated			66,830	29,200
		<b>Administration Operating Income</b>			0	0
	10490	WDV on Assets Sold			78,345	41,000
	16001	Geo'S Vehicle - Replacement			(60,114)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(16,994)	(25,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			1,237	0
	20430	Salaries & Wages			456,646	457,252
	20431	CEO Package			25,778	24,060
	20432	DCEO Package			26,543	20,160
	20433	Other Staff Costs			7,784	3,760

**Minutes - Ordinary Meeting of Council  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Governance</b>						
20435		Computing			48,676	38,352
20436		Insurance			48,695	52,243
20437		Staff Recruitment			1,174	3,450
20438		Staff Training			14,433	10,500
20439		Office Building - Operating			13,425	16,150
20440		Office Building & Surrounds Maintenance			3,841	3,750
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	564	5,440
20441		Minor Office Equipment			674	3,000
20442		Office Consumables			3,119	5,400
20443		Telephone			9,695	9,000
20444		Postage			4,082	4,700
20445		Other Office Expenses			49,690	45,758
20447		Bank Charges			2,659	3,000
20448		Audit Fees			13,797	13,500
20449		Occupational Health & Safety			6,741	6,550
20450		Write-Offs			160	250
20481		Depreciation Expense			18,785	17,805
20490		Administration Expenditure - Reallocated			(756,959)	(744,079)
		<b>Administration Operating Expenditure</b>			(0)	0
40004		Ceo Vehicle Replacement			87,313	51,000
40005		Dceo Vehicle Replacement			68,114	70,000
40032		Office Furniture			0	25,000
40069		Computing upgrade software & hardware			13,442	14,848
40074		OHS Upgrade to Shire Buildings	0		3,770	6,816
40137		Archive Building Shelving Renewal	0		3,156	5,000
40183		InterPlan Software	0		25,000	0
		<b>Total Governance Capital Expenditure</b>			200,794	172,664
		<b>Total Administration</b>			202,031	172,664
		<b>Total Governance</b>			\$ 468,360	483,909

**Minutes - Ordinary Meeting of Council  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Law, Order &amp; Public Safety</b>						
Fire Prevention						
	10510	Operating Grant			(36,359)	(34,430)
	10511	Contributions And Donations			(1,655)	0
	10512	Fire Prevention Infringements			0	0
		Fire Prevention - Operating Income			(35,014)	(34,430)
	20500	Fire Prevention			39,884	44,184
	20509	Sandlewood Farm Fire Expenses			1,841	3,575
	20512	Depreciation Expense			2,276	2,273
		Fire Prevention - Operating Expenditure			44,001	50,032
		16003 Est Grant - Fire Tender Replacement - New Norcia And Mogumber			(318,347)	(300,000)
		Bushfire Brigades - Capital Income			(318,347)	(300,000)
	20510	FESA Fire Truck Expenses			28,475	32,965
	20511	Fire Stations			1,717	4,071
	20511	Fire Stations			147	2,419
	20511	Fire Stations			3,308	2,525
	20511	Fire Stations			66	760
	20511	Fire Stations			651	797
		Bush Fire Brigades - Operating Expenditure			34,363	43,537
	40006	FESA Fire Tender Replacement - New Norcia and Mog			318,347	300,000
		Fire Prevention - Capital Expenditure			318,347	300,000
		<b>Total Fire Prevention</b>			40,351	59,139
		Animal Control			0	0
	10520	Animal Infringements			(1,172)	(500)
	10522	Licensing			225	3,232
	20520	Animal Compound			313	0
	20521	Dog Licensing			(634)	2,732
		<b>Total Animal Control</b>			0	0
		Other Law, Order And Public Safety			(3,896)	(1,703)
	10530	Other Income			0	0
	10595	Administration Income - Allocated			(3,896)	(1,703)
		<b>Other Law Order &amp; Public Safety - Operating Income</b>			0	1,000
	20530	Emergency Services			0	0
	20531	Impounded Vehicles			0	0
	20532	Local Emergency Management Committee			0	0
	20533	Community Emergency Services Manager			10,073	20,000
	20590	Administration Cost Allocated			44,131	43,405
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>			54,204	64,405
	40138	Calingiri Emergency Building - Upgrade Blinds			0	1,780
		<b>Total Other Law Order &amp; Public Safety</b>			50,308	64,481
		<b>Total Law, Order &amp; Public Safety</b>			<b>90,025</b>	<b>126,352</b>

Shire of Victoria Plains		30/06/2012				
Monthly Report as at:						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Health</b>						
Preventative Services - Administration & Inspector	10710	Fees & Charges			(2,022)	(950)
		<b>Administration &amp; Inspection - Operating Income</b>			(2,022)	(950)
	20700	Salaries & Wages			0	0
	20701	Salary Packaging			0	0
	20702	Subscriptions			0	500
	20703	Conferences & Seminars			0	0
	20704	Health Administration			17,228	20,435
		<b>Administration &amp; Inspection - Operating Expenditure</b>			17,228	20,935
		<b>Total Administration &amp; Inspection</b>			15,206	19,985
Preventative Services - Pest Control	20710	Mosquito Control			11,716	14,728
	20711	Fogging Mosquitos			3,368	7,880
		<b>Total Pest Control</b>			15,084	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600
		<b>Total Preventative Services - Other</b>			379	600
Other Health	10750	Ambulance Reimbursements			0	(200)
	10795	Administration Income - Allocated			(5,012)	(6,500)
		<b>Other Health - Operating Income</b>			(5,012)	(6,700)
	20730	Ambulance Facilities			0	0
	20731	Reimbursable Expenditure			214	200
	20790	Admin Expenditure - Allocated			56,772	55,806
		<b>Other Health - Operating Expenditure</b>			56,986	56,006
		<b>Total Other Health</b>			51,974	49,306
		<b>Total Health</b>			<b>82,642</b>	<b>92,499</b>

Shire of Victoria Plains  
Monthly Report as at: 30/06/2012

30/06/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
	<b>Education &amp; Welfare</b>					<b>\$</b>	<b>\$</b>
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			( 45,204)	(20,000)
			<b>Education &amp; Welfare Operating Income</b>			<u>( 45,204)</u>	<u>( 20,000)</u>
	Education	20800	School Programs and Improvements			259	2,216
		20801	Sponsorships & Prizes			1,700	1,500
		20802	Administration Expenditure Allocated			0	0
		20803	Bolgart Playgroup - Maintenance			543	1,250
			<b>Education &amp; Welfare Operating Expenditure</b>			<u>2,502</u>	<u>4,966</u>
	Community Development						
		20804	Community Development Officer (Shared)			30,452	47,000
						<u>30,452</u>	<u>47,000</u>
		40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	29,000
		40140	Yerecoin Playground			45,268	20,000
						<u>45,268</u>	<u>49,000</u>
			<b>Total Education &amp; Welfare</b>			<u><b>33,018</b></u>	<u><b>80,966</b></u>

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Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Housing</b>						
Housing - Council Staff						
	10910	Staff Housing - 44 Edmonds Street			(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(3,640)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(8,120)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(1,600)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(9,240)	0
		<b>Staff Housing - Operating Income</b>			<b>(30,400)</b>	<b>(23,480)</b>
	20900	Staff Housing Operating Expenditure			30,047	27,847
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	6,517	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	7,074	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	5,053	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	18,572	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	6,149	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	4,057	1,358
		<b>Staff Housing - Operating Expenditure</b>			<b>77,469</b>	<b>75,994</b>
	40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			3,642	3,580
		<b>Staff Housing - Capital Expenditure</b>			<b>9,034</b>	<b>8,730</b>
		<b>Total Staff Housing</b>			<b>56,103</b>	<b>61,244</b>
Housing - Aged Persons						
	10920	Calingiri Aged Person Units - Unit 1			(4,311)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(3,960)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(5,000)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(4,575)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(5,400)	(5,200)
		<b>Aged Person Housing - Operating Income</b>			<b>(28,446)</b>	<b>(29,535)</b>
	20902	Calingiri Aged Person Units Operating Expenditure			5,825	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	4,785	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	972	2,823
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	3,349	1,395

Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Housing</b>						
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	9,667	5,745
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	826	1,193
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			3,649	5,136
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,805	3,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	1,301	1,129
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	599	1,129
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0
		<b>Aged Person Housing - Operating Expenditure</b>			<u>32,779</u>	<u>35,350</u>
	40141	APC4 - Privacy Screen			1,488	1,580
		<b>Aged Person Housing - Capital Expenditure</b>			<u>1,488</u>	<u>1,580</u>
		<b>Total Aged Person Housing</b>			<u>5,821</u>	<u>7,395</u>
Housing - Other	10950	Housing Misc Income			0	0
	10995	Administration Income - Allocated			(3,455)	(1,509)
		<b>Housing Other - Operating Income</b>			<u>(3,455)</u>	<u>(1,509)</u>
	20906	Vacant Land Operating Costs			0	0
	20907	Housing Other			0	0
	20950	Reimbursable Expenditure			(1,814)	0
	20960	Depreciation Expense - Housing			0	0
	20990	Administration Expenditure - Allocated			39,135	38,444
		<b>Housing Other - Operating Expenditure</b>			<u>37,321</u>	<u>38,444</u>
		<b>Total Housing Other</b>			<u>33,865</u>	<u>36,935</u>
		<b>Total Housing</b>			<u>\$ 95,789</u>	<u>105,574</u>



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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Community Amenities</b>						
Sanitation - Household Refuse		11000 Refuse Removal Gst Charged			(7,610)	(9,104)
		11001 Refuse Removal			(33,004)	(37,548)
		<b>Sanitation - Household Refuse - Operating Income</b>			(40,614)	(46,652)
		21000 Domestic Refuse Collection	TIPB	Refuse Site Maintenance - Bolgart	36,709	30,859
		21005 Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	15,547	15,750
		21005 Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	39,439	39,180
		21010 Waste Oil Removal	WSTO	Waste Oil	13,207	15,740
		<b>Sanitation - Household Refuse - Operating Expenditure</b>			0	0
		40142 Tip Sites Fencing			104,902	101,529
		<b>Sanitation - Household Refuse - Capital Expenditure</b>			5,554	14,400
		<b>Total Sanitation - Household Refuse</b>			5,554	14,400
		<b>Sanitation - Other - Operating Income</b>			69,842	69,277
		11010 Drum Muster			(3,653)	(3,000)
		11011 Zero Waste Plan			0	0
		<b>Sanitation - Other - Operating Expenditure</b>			(3,653)	(3,000)
		21020 Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	0
		21021 Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	1,224	1,400
		21022 Drum Muster	DRUM	Drum Muster	862	2,000
		<b>Sanitation - Other - Operating Expenditure</b>			2,086	3,400
		<b>Total Sanitation - Other</b>			(1,568)	400
		<b>Sewerage</b>			(14,550)	(14,400)
		11020 Sewerage			(14,550)	(14,400)
		<b>Sewerage - Operating Income</b>			7,522	6,933
		21030 Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	3,361	7,038
		21030 Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	6,129	6,130
		21031 Sewerage Audit			1,963	3,840
		21032 Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	15,082	15,770
		21032 Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	34,056	39,711
		<b>Sewerage - Operating Expenditure</b>			19,506	25,311
		<b>Total Sewerage</b>			(2,246)	(5,000)
		11040 Planning Applications			(2,246)	(5,000)
		<b>Town Planning &amp; Regional Development - Operating Income</b>			2,489	11,000
		21051 Town Planning Scheme / Local Planning Strategy			0	0
		21053 Interest Expense			2,489	11,000
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			2,489	11,000

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Community Amenities</b>						
<b>Other Community Amenities</b>						
		<b>Total Town Planning &amp; Regional Development</b>			243	6,000
	11050	Calingiri Cemetery			(2,691)	(1,500)
	11095	Administration Income Allocated			(3,789)	(1,655)
		<b>Other Community Amenities - Operating Income</b>			(6,480)	(3,155)
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0
	16041	Gillingarra Emergency Water Supply			0	0
		<b>Other Community Amenities - Capital Income</b>			0	0
	21060	Cemetery Works	CEMM	Cemetery Maintenance	7,175	9,920
	21060	Cemetery Works	GRAVE	Grave Digging	0	3,348
	21061	Cemeteries Operations			582	582
	21062	Mogumber Water Supply			128	155
	21063	Yenart Bore	YENART		10,108	13,580
	21064	Gillingarra Emergency Water Supply			2,679	0
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	3,670	8,130
	21066	Community Amenities - Depreciation Expense			5,104	5,092
	21067	Gillingarra Water Pump Electricity			699	0
	21090	Administration Expenditure Allocated			42,920	42,165
		<b>Other Community Amenities - Operating Expenditure</b>			73,064	82,972
	40158	Fencing Upgrade Yerecoin Effluent Ponds			2,587	0
	40034	Bolgart Cemetery - Memorial Arch			1,224	1,560
		<b>Other Community Amenities - Capital Expenditure</b>			3,811	1,560
		<b>Total Other Community Amenities</b>			70,395	81,397
		<b>Total Community Amenities</b>			<b>158,419</b>	<b>182,385</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Recreation &amp; Culture</b>						
Public Halls & Civic Centres						
11100		Calingiri Recreation Centre			(861)	(500)
11101		Mogumber Hall			0	(100)
11102		Bolgart Hall			(410)	(500)
11103		Calingiri Gymnasium			(2,407)	(14,000)
11104		Roads Board Building Lease			(3,922)	(3,900)
		<b>Public Halls &amp; Civic Centres - Operating Income</b>			<b>(7,601)</b>	<b>(19,000)</b>
16053		Sport & Rec Grants			(560,555)	(637,828)
		<b>Public Halls &amp; Civic Centres - Capital Income</b>			<b>(560,555)</b>	<b>(637,828)</b>
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	6,116	5,280
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	4,462	2,675
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	4,092	5,436
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	14,978	15,012
21102		Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0
21102		Piawaning Hall	B012	Piawaning Hall Other Costs	1,696	2,203
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	2,797	4,742
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,920	2,317
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	465	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	2,863	1,448
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	262	435
21106		Public Halls - Depreciation Expense			41,848	41,922
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	3,179	3,000
21107		Cwa Building	B022	Cwa Building Operating Expenditure	700	553
21109		Calingiri Gymnasium			7,474	14,500
		<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>			<b>92,853</b>	<b>99,523</b>
40057		Disability Access			0	5,580
40124		Victoria Plains Sport and Recreation Building Upgrade			797,371	560,555
40129		Calingiri Rec Centre Upgrade			5,173	5,580
40143		R4R - Synthetic Greens - Bolgart Bowling Club			77,276	77,273
40144		Bolgart Hall - Replace External Cladding			37,280	42,760
40155		Upgrade to Calingiri Sports Oval			181,431	0
40156		2 x Air Conditioning Units - Roads Board Building			4,953	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Recreation &amp; Culture</b>						
	40157	2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260	0
		<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>			1,107,744	691,748
		<b>Total Public Halls &amp; Civic Centres</b>			632,440	134,443
		<b>Other Recreation &amp; Sport</b>			0	(10)
	11110	Calingiri Sports Ground			0	0
	11112	Misc Reserves Income			0	0
	11123	Other Sports & Recreation Grants			0	0
		<b>Other Recreation &amp; Sport - Operating Income</b>			0	(10)
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	21,285	20,950
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	32,171	32,150
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	5,404	8,030
	21110	Town & Gardens Maintenance	TWNNMOG	Mogumber Town & Gardens Maintenance	6,071	10,260
	21110	Town & Gardens Maintenance	TWNP/IA	Piawanning Town & Gardens Maintenance	1,723	10,820
	21110	Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	10,816	13,140
	21111	Reserves Maintenance	CME/MPK	Calingiri Memorial Park	3,755	9,830
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	1,506	7,443
	21112	Calingiri Sporting Club Operating			9,604	9,405
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	93,249	34,370
	21114	Bolgart Sportsground Operating			12	250
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	443	2,350
	21116	Town Beautification			800	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			10,865	12,490
	21118	Recreation Equipment Maintenance			0	0
	21119	Sports Clubs - Depreciation Expense			14,134	10,951
	21120	Interest Expense			3,561	4,261
	21122	Calingiri Sports Pavilion			614	0
		<b>Other Recreation &amp; Sport - Operating Expenditure</b>			216,012	191,700
		<b>Total Other Recreation &amp; Sport</b>			216,012	191,690
Libraries	11120	Bolgart Library			0	0
	11121	Calingiri Library			0	0
		<b>Libraries - Operating Income</b>			0	0
	21130	Library - Salaries & Wages			4,146	3,815

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Recreation &amp; Culture</b>						
	21131	Library Services			11,426	13,746
	21132	Library Building Maintenance			529	777
	21133	Depreciation Expense			141	142
		<b>Libraries - Operating Expenditure</b>			<u>16,243</u>	<u>18,480</u>
		<b>Total Libraries</b>			<u>16,243</u>	<u>18,480</u>
Other Culture	11130	Cultural Mapping			0	0
	11131	History Book			(119)	0
	11195	Administration Income Allocated	B020	Mogumber Library Building Maintenance	(6,904)	(3,017)
		<b>Other Culture - Operating Income</b>			<u>(7,023)</u>	<u>(3,017)</u>
	21140	History Book Project			0	0
	21141	Cultural Mapping Program			0	0
	21142	Community Facilities			0	0
	21190	Administration Expenditure Allocated			78,194	76,888
		<b>Other Culture - Operating Expenditure</b>			<u>78,194</u>	<u>76,888</u>
		<b>Total Other Culture</b>			<u>71,171</u>	<u>73,871</u>
		<b>Total Recreation &amp; Culture</b>			<u>\$ 935,866</u>	<u>418,484</u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Transport</b>						
<b>Streets, Roads, Bridges &amp; Depot Construction</b>						
16009		Govt Grant Regional Roads			(181,366)	(226,707)
16010		Govt Grant - Direct			(77,116)	(77,116)
16012		Govt Grant - R2R			(228,981)	(228,981)
16018		AG Lime Route 2			(194,267)	0
16054		R4R CLGF Grant (Yerecoin Footpaths)			(252,630)	(71,000)
		<b>Streets Roads Bridges Construction - Capital Income</b>			<b>(934,360)</b>	<b>(603,804)</b>
40021		Roadworks - Council & Direct Road Funding	C0029	Skilling Road	41,383	67,380
40021		Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	70,012	71,000
40021		Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	40,000
40021		Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	4,146	16,700
40021		Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	14,784	213,133
40021		Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	114,401	0
40021		Roadworks - Council & Direct Road Funding	C0033	Pither Road	19,863	0
40021		Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	8,699	77,320
40021		Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie Rd	300,379	341,430
40024		Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	224,376	228,981
40025		Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	32,000	61,630
40161		Calligiri-New Norcia Rd Pavement Repairs			114,527	0
		<b>Streets Roads Bridges Construction - Capital Expenditure</b>			<b>944,569</b>	<b>1,117,574</b>
		<b>Total Streets, Roads, Bridges Construction</b>			<b>10,209</b>	<b>513,770</b>
<b>Streets, Roads, Bridges &amp; Depot Maintenance</b>						
11200		Road & Footpath Maintenance			(774)	(400)
11295		Administration Income Allocated			(11,027)	(4,818)
		<b>Streets Roads Bridges Maintenance - Operating Income</b>			<b>(11,801)</b>	<b>(5,218)</b>
21200		Maintenance Grading			375,654	277,730
21201		Aglime Maintenance Grading			57	0
21201		Aglime Maintenance Grading	AGM123	Calligiri - Goomalling Road	0	0
21201		Aglime Maintenance Grading	AGM999		0	0
21202		Bitumen Maintenance	BMS999		30,981	88,581
21203		Signage & Guideposts	SIGNM		41,580	21,700
21204		Tree Lopping	TRELOP		81,379	103,180
21205		Drainage Maintenance	DRM		48,790	107,910
21207		Flood Damage	FLOOD		639	40,480
21208		Misc Road Maintenance	XXX999		71,041	80,410
21209		Bridge & Culvert Maintenance	BRIDM		3,519	1,500
21210		Crossovers	CROSS		1,047	4,125

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Transport</b>						
	21211	Street Lighting Maintenance	SLM		12,010	0
	21212	Traffic Signs & Control Equipment	TSCE		5,445	5,453
	21213	Reinstatements	REIN		0	0
	21214	Footpath Maintenance	FPM		8,933	15,600
	21215	Infrastructure Depreciation Expense			1,476,994	1,474,450
	21290	Administration Expenditure Allocated			124,898	122,773
		<b>Streets Roads Bridges Maintenance - Operating Expenditure</b>			<b>2,282,967</b>	<b>2,343,892</b>
		<b>Total Streets Roads Bridges Maintenance</b>			<b>2,271,165</b>	<b>2,338,674</b>
	16055	Sale of PTK14			(71,818)	(66,500)
Road Plant Purchases	11290	WDV on Assets sold			0	6,000
		<b>Road Plant Profit / Loss on Sale of Assets</b>			<b>(71,818)</b>	<b>(60,500)</b>
	40145	Replace Mitsubishi Truck PTK14			0	220,000
	40146	Purchase Low Loader			0	83,858
	40148	Purchase Multi Tyred Roller			0	144,000
	40147	Purchase 5 Tonne Excavator			0	97,000
	40149	Trailer for 5 Tonne Excavator			0	22,000
	40150	Rock Bucket with Grapple for Bobcat			0	4,500
	40151	2 x Metrocount Traffic Counters			0	7,610
	40152	Utilicom Push Rod Inspection Camera			0	9,810
	40159	3 Point Linkege Mower			0	0
	40160	Honda Water Pump Motor			0	18,000
		<b>Road Plant Purchases - Capital Expenditure</b>			<b>463,355</b>	<b>617,240</b>
		<b>Total Road Plant Purchases</b>			<b>391,537</b>	<b>556,740</b>
		<b>Total Transport</b>			<b>2,672,911</b>	<b>3,409,184</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
<b>Economic Services</b>						
<b>Rural Services</b>						
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	33,218	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	5,485	7,729
	21301	Small Business Centre - Central Coast			3,500	3,500
	21302	Rural Financial Counselling Service			0	0
	21303	Rural Water Council Of Wa			0	0
	21305	Rural Youth			500	100
		<b>Total Rural Services</b>			<b>42,702</b>	<b>34,599</b>
					<b>(9,444)</b>	<b>(4,500)</b>
					<b>(4,203)</b>	<b>(2,000)</b>
					<b>0</b>	<b>(150)</b>
					<b>(13,647)</b>	<b>(6,650)</b>
<b>Tourism &amp; Area Promotion</b>						
	11300	Bolgart Caravan Park			164	29,000
	11301	Calingiri Caravan Park			11,937	9,600
	11302	Sundry Income			4,542	4,245
		<b>Tourism &amp; Area Promotion - Operating Income</b>			<b>2,703</b>	<b>3,245</b>
	21320	Area Promotion			3,348	0
	21321	Caravan Parks And Camping Grounds Operating			2,274	2,212
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	(5)	40
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	24,964	48,342
	21323	Information Bays Maintenance	INFO	Calingiri Caravan Park Maint		
	21324	Depreciation Expense - Caravan Parks		Information Bays Maintenance		
	21325	Bolgart Tractor Shed				
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			<b>(5,086)</b>	<b>(5,000)</b>
		<b>Tourism &amp; Area Promotion - Capital Expenditure</b>			<b>0</b>	<b>0</b>
	40135	Calingiri Caravan Park - Fencing replacement			2,532	3,258
	40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	9,838
		<b>Total Tourism &amp; Area Promotion</b>			<b>13,849</b>	<b>51,530</b>
<b>Building Control</b>						
	11310	Building Applications			(5,086)	(5,000)
	11311	Swimming Pools Program			0	0
	11312	Bciff & Brb			(141)	(150)
		<b>Building Control - Operating Income</b>			<b>(5,227)</b>	<b>(5,150)</b>



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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
<b>Economic Services</b>						
	21330	Building Control Operating			7,337	24,960
		<b>Building Control - Operating Expenditure</b>			7,337	24,960
		<b>Total Building Control</b>			2,110	19,810
					(8,050)	(8,000)
Other Economic Services	11320	Bendigo Bank			0	0
	11321	Extractive Industry Licences			(182)	(300)
	11322	Standpipes - Water			0	0
	11323	Community Safety & Crime Prevention			(2,900)	(1,265)
	11395	Administration Income - Allocated			(11,133)	(9,565)
		<b>Other Economic Services - Operating Income</b>			364	400
	21350	Bendigo Bank Agency			1,086	450
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	49	250
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	435	600
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	38	38
	21361	Water Supply - Standpipe Depreciation			0	0
	21362	Community Safety & Crime Prevention			32,852	32,243
	21390	Administration Expenditure - Allocated			34,824	33,981
		<b>Other Economic Services - Operating Expenditure</b>			23,691	24,416
		<b>Total Other Economic Services</b>			<b>82,352</b>	<b>130,355</b>
		<b>Total Economic Services</b>				

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Other Property &amp; Services</b>						
Private Works						
	11400	Private Works - Income			( 11,248)	(17,952)
		<b>Private Works - Operating Income</b>			(11,248)	(17,952)
	21400	Private Works Expenditure			725	15,610
	21402	Private Works Expenditure 2011-12			9,201	0
		<b>Private Works - Operating Expenditure</b>			9,926	15,610
		<b>Total Private Works</b>			(1,321)	(2,342)
Public Works Overheads						
	11410	Sundry Income			( 1,008)	(3,600)
	11411	Diesel Fuel Rebate			( 11,882)	(14,000)
	11495	Administration Income Allocated			( 2,005)	(876)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0
		<b>Public Works Overheads - Operating Income</b>			(14,895)	(18,476)
	11490	WDV on Assets Sold			13,050	8,000
	16040	Building Maintenance Ute Replacement			( 16,618)	(10,000)
	16056	Sale of Traffic Classifiers			( 1,000)	0
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			(4,568)	(2,000)
	21410	Salaries & Wages			115,198	76,909
	21411	Works Manager Package			93,934	116,281
	21412	Superannuation			55,075	46,816
	21413	Insurance			23,658	25,000
	21414	Other Staff Costs			10,900	10,750
	21415	Conferences & Seminars			983	0
	21416	Engineering Services			27,776	10,000
	21417	Occupational Health & Safety			206	2,500
	21418	Other Public Works Overheads			0	2,000
	21419	Depot Operating Costs			139,011	125,814
	21420	Depot Maintenance			646	1,665
	21421	Unallocated Wages			0	0
	21422	Staff Training			12,334	24,380
	21423	Administration Costs Allocated			22,709	22,322

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Other Property &amp; Services</b>						
	21424	Staff Meetings			697	6,000
	21425	Building Maintenance			45,656	57,727
	21490	Workshop Overheads Recovered			(585,592)	(528,164)
		<b>Public Works Overheads - Operating Expenditure</b>			<b>(36,809)</b>	<b>0</b>
	40030	Works Manager Vehicle Replacement			35,619	40,000
	40118	Replacement Building Maint Ute			28,718	30,000
	40119	OHS Installations			0	6,580
	40154	Laptop for CAT Plant systems			2,945	2,500
		<b>Public Works Overheads - Capital Expenditure</b>			<b>67,281</b>	<b>79,080</b>
		<b>Total Public Works Overheads</b>			<b>11,009</b>	<b>58,604</b>
Plant Operation	21430	Fuel & Oil			141,729	150,100
	21431	Tyres & Tubes			12,807	29,700
	21432	Parts & Repairs			117,179	137,507
	21433	Insurance & Licences			35,330	29,042
	21434	Depreciation Ex Asset Ledger			263,029	226,000
	21436	Interest On Loans			0	0
	21495	Plant Recovery			(574,571)	(572,349)
		<b>Total Plant Operation</b>			<b>(4,497)</b>	<b>0</b>
Salaries & Wages	21496	Salaries & Wages			1,117,214	1,061,821
	21497	Salaries & Wages Allocated			(1,131,216)	(1,061,821)
		<b>Total Salaries &amp; Wages</b>			<b>(14,002)</b>	<b>0</b>
Materials	21501	Materials Purchased			0	0
	21502	Materials Issued			0	0
		<b>Total Materials</b>			<b>0</b>	<b>0</b>
Unclassified	11461	Insurance Claims Recovered			0	0
	21461	Insurance Claims - Costs			300	0
		<b>Unclassified Capital Income</b>			<b>300</b>	<b>0</b>
	16045	Sale of Land - 27 Mofflin Street			0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
<b>Other Property &amp; Services</b>						
	16048	Sale of Staff House - 9 Harrington Street			0	0
	11491	WDV On Sale of Land			0	0
	21462	Cost of sale of Land			0	0
		<b>Unclassified - Operating Expenditure</b>			<u>0</u>	<u>0</u>
		<b>Total Other Property &amp; Services</b>			<u><b>\$(8,512)</b></u>	<u><b>56,263</b></u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
<b>Reserves</b>						
	50001	Transfer To Lsl Reserve			4,114	2,938
	50002	Transfer To Plant Reserve			419,846	406,322
	50003	Transfer To Housing Reserve			10,427	13,441
	50004	Transfer To Sewerage Reserve			3,971	2,836
	50005	Transfer To Light Vehicle Reserve			1,266	0
	50006	Transfer To Refuse Site Reserve			16,638	11,883
	50007	Transfer To Building Maintenance Reserve			6,320	4,938
	50008	Transfer To Computing Reserve			0	0
	50009	Transfer To Infrastructure Reserve			3,301	2,358
	50010	Transfer to Gymnasium Equipment Reserve			203	284
		<b>Total Transfer to Reserves</b>			<b>466,084</b>	<b>445,000</b>
	50051	Transfer From Lsl Reserve			0	0
	50052	Transfer From Plant Reserve			( 365,000)	( 534,000)
	50053	Transfer From Housing Reserve			( 130,532)	0
	50054	Transfer From Sewerage Reserve			0	0
	50055	Transfer From Light Vehicle Reserve			( 79,208)	( 77,895)
	50056	Transfer From Refuse Site Reserve			0	0
	50057	Transfer From Building Maintenance Reserve			( 49,265)	( 40,000)
	50058	Transfer From Computing Reserve			0	0
	50059	Transfer From Infrastructure Reserve			0	0
	50060	Transfer From Gymnasium Equipment Reserve			0	0
		<b>Total Transfer From Reserves</b>			<b>( 624,005)</b>	<b>( 651,895)</b>
		<b>Total Reserves Transfer</b>			<b>\$ ( 157,921)</b>	<b>( 206,895)</b>

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Capital Expenditure Report as at : 30-June-2012

COA	Description	Job	Description	YTD Actual
				\$
	<b>Sched 4 - Governance</b>			
40004	Ceo Vehicle Replacement			87,313
40005	Dceo Vehicle Replacement			68,114
40032	Office Furniture			0
40069	Computing upgrade software & hardware			13,442
40074	OHS Upgrade to Shire Buildings			3,770
40137	Archive Building Shelving Renewal			3,156
40183	InterPlan Software			25,000
	<b>Total Governance Capital Expenditure</b>			<u>200,794</u>
	<b>Sched 5 - Law, Order &amp; Public Safety</b>			
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			318,347
40138	Calingiri Emergency Building - Upgrade Blinds			0
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			<u>318,347</u>
	<b>Sched 8 - Education &amp; Welfare</b>			
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0
40140	Yerecoin Playground			45,268
	<b>Total Education &amp; Welfare Capital Expenditure</b>			<u>45,268</u>
	<b>Sched 9 - Housing</b>			
40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392
40110	44 Edmond Street Upgrade			3,642
40141	APC4 - Privacy Screen			1,488
	<b>Total Housing Capital Expenditure</b>			<u>10,522</u>
	<b>Sched 10 Community Amenities</b>			
40034	Bolgart Cemetery - Memorial Arch			1,224
40142	Tip Sites Fencing			5,554
40158	Fencing Upgrade Yerecoin Effluent Ponds			2,587
	<b>Total Community Amenities Capital Expenditure</b>			<u>9,365</u>
	<b>Sched 11 - Recreation &amp; Culture</b>			
40057	Disability Access			0
40124	Victoria Plains Sport and Recreation Building Upgrade			797,371
40129	Calingiri Rec Centre Upgrade			5,173
40143	R4R - Synthetic Greens - Bolgart Bowling Club			77,276
40144	Bolgart Hall - Replace External Cladding			37,280
40155	Upgrade to Calingiri Sports Oval			181,431
40156	2 x Air Conditioning Units - Roads Board Building			4,953
40157	2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260
	<b>Total Recreation &amp; Culture Capital Expenditure</b>			<u>1,107,744</u>
	<b>Sched 12 - Transport</b>			
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	41,383
40021	Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	70,012

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Shire of Victoria Plains  
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COA	Description	Job	Description	YTD Actual
				\$
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	4,146
40021	Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	14,784
40021	Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	114,401
40021	Roadworks - Council & Direct Road Funding	C0033	Pither Road	19,863
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	8,699
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	300,379
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	224,376
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	32,000
40145	Replace Mitsubishi Truck PTK14			209,169
40146	Purchase Low Loader			83,858
40148	Purchase Multi Tyred Roller			144,000
40147	Purchase 5 Tonne Excavator			0
40149	Trailer for 5 Tonne Excavator			0
40150	Rock Bucket with Grapple for Bobcat			4,500
40151	2 x Metrocount Traffic Counters			7,610
40152	Utilicom Push Rod Inspection Camera			9,810
40159	3 x Point Linkage Mower			0
40160	Honda Water Pump Motor			4,408
40161	Callingiri-New Norcia Rd Pavement Repairs			114,527
40162	Grizzly Gravel Screen			0
	<b>Transport Capital Expenditure</b>			<u>1,407,924</u>
	<b>Sched 13 - Economic Services</b>			0
40135	Callingiri Caravan Park - Fencing replacement			2,532
40153	Bolgart Caravan Park - Reticulation Upgrade			2,532
	<b>Economic Services Capital Expenditure</b>			<u>5,064</u>
	<b>Sched 14 - Other Property &amp; Services</b>			35,619
40030	Works Manager Vehicle Replacement			28,718
40118	Replacement Building Maint Ute			0
40119	OHS Installations			2,945
40154	Laptop for CAT Plant systems			67,281
	<b>Other Property &amp; Services Capital Expenditure</b>			<u>104,962</u>
	<b>Total Capital Expenditure</b>			<u>\$ 3,169,778</u>

## Outstanding Rates Report

### OUTSTANDING RATES REPORT

<b>Total Rates Outstanding as at 30th June 2012:</b>	<b>\$18,059.62</b>
<b>Comprising:</b>	
Rates (Current)	\$14,956.43
Rates (Deferred)	\$1,374.80
Rubbish	\$942.89
Sewerage	\$155.70
Interest/Admin Charges	\$54.21
ESL	\$575.59
<b>TOTAL:</b>	<b>\$18,059.62</b>
<b>Percentage of total rates bill (excluding ex-Gratia Rates):</b>	<b>0.93%</b>



Investments

**INVESTMENTS**

As at 30th June 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$15,820.86	3.45	-
Municipal	Term Deposit	3 months	\$422,910.14	5.10	16/09/2012
Municipal	Bendigo Bank	2 months	\$250,000.00	5.00	28/07/2012
Reserves	Bendigo Bank	3 months	\$679,864.67	4.80	11/08/2012
Reserves	Treasury Corp	OCDF	\$363,268.43	3.45	-

Interest earned YTD:

**Municipal** \$47,417.88  
**Reserves** \$66,083.74

Bank Reconciliation

Shire of Victoria Plains  
Bank Reconciliation as at 30th June 2012

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp.	Reserve Term Dep	Reserve	Treasury Reserve	Trust
Balance Brought Forward from Previous	2,240,400.34	465,080.24	250,000.00	417,350.03	15,725.50	688,279.30	23,226.52	359,846.98	20,891.77
Add Receipts as per Ledger	725,431.13	710,262.00		5,560.11	94.76	5,850.37	22.44	3,421.45	220.00
Add Transfers from Other Bank Account	14,265.00	14,265.00							
Less Payments as per Ledger	2,980,096.47	1,189,607.24	250,000.00	422,910.14	15,820.26	694,129.67	23,248.96	363,268.43	21,111.77
Less Transfers to Other Bank Account	14,265.00	623,404.93				14,265.00			
Closing Balance Ledger	2,965,831.47	566,202.31	250,000.00	422,910.14	15,820.26	679,864.67	23,248.96	363,268.43	21,111.77
	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Balance on Bank Statement</b>	<b>Total</b>	<b>Municipal</b>	<b>Muni Term Dep</b>	<b>Muni Term Dep</b>	<b>Muni Treasury</b>	<b>Term Deposit</b>	<b>Reserve</b>	<b>Treasury Reserve</b>	<b>Trust</b>
+ Outstanding Deposits	-	622,325.45	250,000.00	422,910.14	15,820.26	679,864.67	23,248.96	363,268.43	21,111.77
- Outstanding Cheques	(56,123.14)	(56,123.14)							
Balance	2,342,422.54	566,202.31	250,000.00	422,910.14	15,820.26	679,864.67	23,248.96	363,268.43	21,111.77
Deposits on Statement not received									
Rates	-								
Commission	-								
Debitors Payments	-								
Interest	-								
Sub-total- Deposits not received	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled									
Wages	-								
Police Licensing	-								
Fees & other charges	-								
Bank Fees/Credit Card Payments	(4.00)	(4.00)							
Sub-total PAYMENTS not journalled	(4.00)	(4.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,342,422.54	566,198.31	250,000.00	422,910.14	15,820.26	679,864.67	23,248.96	363,268.43	21,111.77
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,342,422.54	566,198.31	250,000.00	422,910.14	15,820.26	679,864.67	23,248.96	363,268.43	21,111.77
Account #		91000	91005	91006	91007	91011	91010	91012	99000

Outstanding Debtors

SHIRE OF VICTORIA PLAINS DEBTORS LISTING  
as at 30th June 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
87	0.22					0.22	
307	508.60				318.00	826.60	
20	4.73					4.73	
38	-1.94					-1.94	
341		1,166.00				1,166.00	
2	994.45					994.45	
4	13.75					13.75	
345	331.05	-226.55				104.50	
7	4,018.47					4,018.47	
31	150.20					150.20	
139					140.00	140.00	
293	379.60					379.60	
346	176.65					176.65	
274	285.60					285.60	
327	2,587.62	400.95				2,988.57	
325				16.50		16.50	
16	4.40					4.40	
	<b>9,453.40</b>	<b>1,340.40</b>	<b>16.50</b>	<b>0.00</b>	<b>458.00</b>	<b>11,268.30</b>	

**F45 ANNUAL BUDGET – 2012/2013**

FILE REFERENCE: F1.2.1  
REPORT DATE: 10<sup>th</sup> July 2011  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Ian Graham – DCEO/Finance and Administration Manager  
ATTACHMENTS: Annual Statutory Budget 2012-13  
Detailed Revenue and Expenditure Budget by Schedule  
Detailed Capital Expenditure  
2012-13 Schedule of Fees and Charges  
(Under Separate Cover)

**PURPOSE OF REPORT**

To present to Council the 2012/13 Annual Statutory Budget (supported by detailed Revenue and Expenditure Schedules and detailed Capital Expenditure report) and the 2012/13 Schedule of Fees and Charges, to allow Council to adopt the 2012/13 Annual Budget.

**BACKGROUND**

The 2012/13 Annual Statutory Budget and supporting schedules have been prepared following the 2012/13 Draft Annual Budget presentation and discussions held at the Ordinary Council Meeting held on the Tuesday 19<sup>th</sup> June 2012.

**COMMENT**

Council is required to adopt an annual budget each year prior to the 31<sup>st</sup> August. The 2012/13 Annual Budget is attached for Council approval and adoption.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Council is required to adopt an annual budget each year prior to the 31<sup>st</sup> August (Local Government Act s6.2 1). Section 6.2(4)c of the Act requires the proposed fees and charges to be included in the Annual Budget document.

**STRATEGIC IMPLICATIONS**

The 2012/13 Annual Budget determines the budgeted operating and capital expenditure and revenue for the 2012/13 financial year.

**SUSTAINABILITY IMPLICATIONS**

- **Environment**  
There are no known significant environmental implications associated with this proposal.
- **Economic**  
The 2012/13 Annual Budget determines the budgeted operating and capital expenditure and revenue for the 2012/13 financial year.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*            *No*

**Resolution 111/2012**

**Moved Cr Brennan seconded Cr Kelly**

1.     That the Annual Budget for the 2012/13 year as presented be adopted.
  
2.     That in conformity with the adopted budget that Council hereby levies rates for the year ended 30 June 2013 as hereunder:
  - General rate 10.9451 cents in the \$ on GRV and 0.6193 cents in the \$ on UV;
  - Minimum rates be \$420 per assessment on all GRV valuations and \$550 on all UV Valuations;
  - An incentive scheme of four by \$500 cash prizes be offered to encourage payment of rates in full within 35 days of the issue of the rate notice;
  - A late payment penalty of 11% pa be added to the general rates unpaid 35 days after the issue of the rate notice, but not applying to those ratepayers who elect to pay by instalments, except this will not apply to pensioners deferred rates;
  - An instalment plan interest rate of 5.5% be charged for those ratepayers electing to pay their rates bill by instalments;
  - An administration fee of \$4.50 be charged on all assessments per instalment;
  - ESL on all properties is \$57.00 as per legislation;
  
3.     Sanitation Charges – That Council levy charges for the year ending 30th June 2013 as hereunder:
  - Sewerage charges of \$150 per connection or ability to connect be charged for sewerage at both Calingiri and Yerecoin townsites;
  
  - Rubbish removal charges of \$162.00 per annum per 240ltr bin weekly service on GRV properties and UV properties.  
For additional bins the charges are \$162.00 per bin including GST.  
For the Calingiri Townsite there is a charge of \$86.00 per annum per 240ltr recycling bin.
  
4.     That the 2012/13 Schedule of Fees and Charges be included in the budget document.

**Motion Put & Carried 8/0**

**Resolution 112/2012**  
**Moved Cr Kelly seconded Cr Johnson that the meeting adjourn for afternoon tea.**  
**Motion Put & Carried 8/0**

The meeting adjourned at 2.55pm.

The meeting resumed at 3.25pm. All present at adjournment were present at resumption.

## **10.2 COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the July Minutes.

## **10.3 TOWN PLANNING**

### **10.3 Town Planning Status Report**

**Resolution 113/2012**  
**Moved Cr Holmes seconded Cr Young that the items in the Town Planning Status Report detailed below be noted.**  
**Motion Put & Carried 8/0**

<b>Item No</b>	<b>Report Details</b>	<b>Town Planning Action Required</b>	<b>Status</b>
TP2	Proposed Telecommunications tower and ancillary Infrastructure – Calingiri	Applicant to be notified. Council approved the proposed Telecommunications tower and ancillary Infrastructure in Calingiri	Complete

**TP3 PROPOSED TOURISM ACCOMMODATION AND ANCILLARY FACILITIES – LOT 12 WATTENING SPRINGS ROAD, BOLGART**

File Reference:	A21545 Lot 12 BOLE
Report Date:	2 July 2012
Applicant/Proponent:	Goldpass Investments P/L / Brockhurst
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Ordinary Meeting 19 <sup>th</sup> July 2011
Author:	Brendan Jeans, Shire Planner
Attachments:	Locality Plan and Site Plan

**PURPOSE OF REPORT**

Council's consideration is required for the proposed extension of tourist accommodation and ancillary facilities contained within the Boshack Outback development located on Wattening Springs Road, Bolgart.

**BACKGROUND**

Council received an application for planning approval for the extension of the existing diner, installation of three (3) additional 'Glampers' (Glamour Tents), additional ablutions and one (1) steel constructed chalet.

A retrospective planning approval was issued on the 19<sup>th</sup> July 2011 for the existing uses on the land. Approval was granted for the following uses in the development:

- Four (4) A-frame humpies;
- Two (2) waterfront 'Glampers';
- Six (6) large 'Glampers';
- One (1) large tent;
- One (1) storage shed;
- Ablution block;
- Dining/Kitchen;

The applicant now requests approval for extension including the proposed new structures and facilities within the development.

The proposal was previously processed as a Use Not Listed, as no appropriate land use category was applicable under the Shire of Victoria Plains Town Planning Scheme No.4. However, the Shire of Victoria Plains Local Planning Scheme No.5 (gazetted March 2012) provides a Short Stay Accommodation land use category which is an 'A' use within the Scheme, as will be explained later in this Item.

**COMMENT**

The applicant seeks approval to extend the existing tourism accommodation development. Previous concerns of the legality of the use have been quelled through the approval issued on 19<sup>th</sup> July 2011.

The extension of Boshack Outback is relatively minor, including three (3) 'Glampers', one (1) steel constructed chalet, one (1) additional ablutions block and an extended dining area/kitchen. These will not be located closer to the lake than any of the

previously approved units. It will result in an increased number of tourists being able to visit Boshack and the Shire of Victoria Plains.

No details have been provided on the exact location and building plans for the proposed steel constructed chalet. The construction of the dining area, additional 'Glampers' and ablutions will be similar to those already approved by Council. It is recommended that an additional application is submitted for the proposed steel constructed chalet, detailing the location and building plans, given this is likely to be a substantially more permanent structure than the existing accommodation provided in the development.

Notwithstanding the proposed steel constructed chalet, the proposal for additional development at Boshack Outback complies with all relevant policy and legislative requirements of the Shire of Victoria Plains.

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

*Shire of Victoria Plains Local Planning Scheme No.5*

The property is zoned Rural by the Shire of Victoria Plains Local Planning Scheme No.5. The purpose and intent of this zone is:

*"To provide land for the range of normal rural activities conducted in the Shire and protect such land from inappropriate land uses."*

In relation to the purpose and intent of the Rural zone, it is deemed that the proposal will be consistent with this, as outlined in the following:

- The proposal is a small extension to an existing approved land use;
- Council has previously approved this use and deemed it consistent within the Rural zone under the previous Town Planning Scheme No.4;
- The remainder of the land outside of the development will continue to be use for rural purposes consistent with the zoning of the land; and
- The development provides ancillary revenue within land not currently utilised for farming due to its vegetated state.

As previously mentioned, the land use was considered a Use Not Listed by the Shire of Victoria Plains Town Planning Scheme No.4. However, Short Stay Accommodation was included as a land use within the recently gazetted Local Planning Scheme No.5, enabling this proposal to be assessed based on that land use. Short Stay Accommodation has the following definition

*"Means a building or group of buildings forming a complex designed for the accommodation of short-stay guests and which provides on site facilities for the convenience of guests and for management of the development, where occupation by any person is limited to a maximum of three months in any 12 month period and excludes those uses more specifically defined elsewhere."*



Short Stay Accommodation is an 'A' use within the "Rural" zone of the Scheme. An 'A' use means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4.

In accordance with Clause 9.4 of the Scheme, surrounding landowners were notified by letter and given 14 days in which to provide a response. No responses were received in this period. It is assumed for the purpose of assessing this application that there is no objection by surrounding landowners to the proposal.

The proposal is a relatively small extension of the existing approved use on the site and complies with the requirements of the Shire of Victoria Plains Local Planning Scheme No.5.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

The proposal is located on the banks of a natural water body. This can have implications regarding effluent disposal. The applicant achieves a minimum setback of 30 metres between the proposed additional ablutions and effluent disposal system and the edge of the water.

#### ➤ **Economic**

The development is unique and from advice from the applicant, enjoys a high level of use by international guests therefore creating a local economy for the community on an international scale.

#### ➤ **Social**

There are no known social implications associated with the proposal to extend the tourism accommodation development.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:*      *No*

#### **Resolution 114/2012**

**Moved Cr Kelly seconded Cr Holmes that Council approve the proposed additional of tourism accommodation and ancillary facilities subject to the following conditions:**

- Approval is for those developments as outlined in the applicants submission;**
- 1. This approval does not include the proposed chalet and such proposal will be subject to a separate application for planning approval once the applicant has carried out appropriate planning for the proposed location and adequate working drawings are submitted for inspection by both Building and Planning officers;**

2. Any further development(s) proposed for the subject site will be subject to further application for Planning Approval;
3. Occupation by any persons who does not form part of the management of the site is restricted to a maximum of three (3) months within any twelve (12) month period as permitted by the definition of "Tourism Accommodation";
4. All components of effluent disposal systems having a minimum setback of thirty (30) metres from the highest known water mark of the existing water body unless otherwise stipulated by the Council's Environmental Health Officer;
5. All domestic waste produced on site being contained within a secure area so as to prevent the movement of such waste and such waste being disposed of adequately off site;
6. Arrangements being made for the supply of potable water which is to be clearly marked "drinking water" to the satisfaction of the Chief Executive Officer;
7. All water outlets not connected to a potable water supply being clearly marked as "water unfit for human consumption" to the satisfaction of the Chief Executive Officer;
8. Habitation and use of all on site accommodation and ablutions shall be subject to the approval of Council's Environmental Health Officer, Building Surveyor and to the satisfaction of the Chief Executive Officer;
9. The proposed new dining and kitchen area shall not encroach closer to the water body than the existing dining and kitchen area.

**Advice Notes:**

1. Development may be subject to the approval of Council's Environmental Health Officer;
2. This approval does not constitute a Building Permit;
3. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained; and
4. If an applicant is aggrieved by this determination there is a right of Review under Part 14 of the Planning and Development Act 2005 (as amended). This right must be exercised within 28 days of the determination.

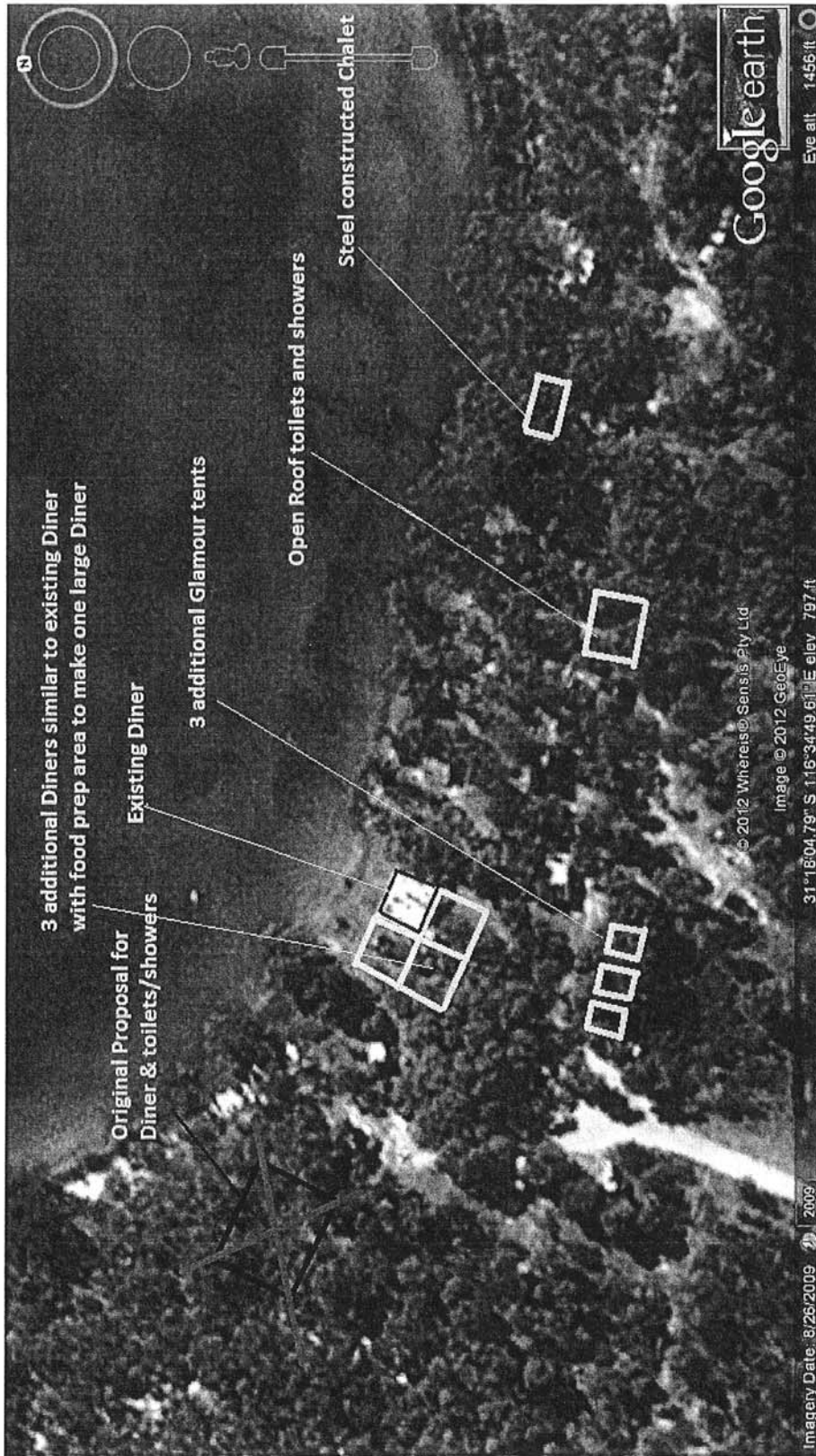
**Motion Put & Carried 8/0**

Attachment 1 – Locality Plan

Lot 12 Wattening Springs Road, Bolgart



Attachment 2 – Site Plan



## 10.4 ADMINISTRATION

### 10.4 Administration Status Report

**Resolution 115/2012**  
**Moved Cr Kelly seconded Cr Johnson that the items in the Administration Status Report detailed below be noted.**  
**Motion Put & Carried 8/0**

Item No	Report Details	Administration Action Required	Status
A19 (May 2012)	Traineeship – Outside Crew	Advertising to take place	Ongoing
A21	Review of Policy – Financial Assistance Community Bodies	Council endorsed new policy with inclusion of extra section on payments of insurance and electricity charges. (See new item in July Agenda to include the above)	Ongoing
A22	Dogs – Joffre Street Calingiri	Motion was lost. (See re-presented item in July Agenda)	Ongoing
A23	Royalties for Regions CLGF 2012/2013	Council reaffirmed the 12/13 allocation to Bolgart East Road	Ongoing
A24	Community Development/Grants Officer	Council approved part time employment of a CDO/Grants officer	Ongoing
A25	Bolgart Townsite Speed Limits	Council supported Bolgart Progress Assoc request for speed limit reduction in the townsite and school zone	Ongoing
A26	Integrated Planning – Interplan Software	Council approved the purchase of software	Ongoing
13.1	Audit Committee – Discussion	It was put to council by the Audit Committee that council should take charge of all future major projects	Ongoing
13.2	CEO Contract	To be placed on July 2012 Agenda	Ongoing
13.3	Bolgart Library Computer / Printer	To be investigated by councils IT group	Ongoing



This following item is being re-presented to Council following the June 2012 Ordinary Meeting. It must be agreed by three members to allow the item to be re-put.

Councillors Young, Kelly and Holmes agreed to the item being put to Council.

## **A27 DOGS JOFFRE STREET CALINGIRI**

FILE REFERENCE: A20487 66 JOF  
REPORT DATE: 6<sup>th</sup> July 2012  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 98/2012  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Dog Act Circular 4-2004

**PURPOSE OF REPORT:** To advise Council of the consequences of the defeat of resolution 98/2012 on the request to keep four dogs at the property 1 Joffre Street Calingiri.

**BACKGROUND:** The property owner at 1 Joffre Street Calingiri asked for permission to keep four dogs at the property. Letters were sent to all neighbouring property owners seeking their comment on the request with only one response received stating that they had no objection provided the dogs were not constantly barking. No complaints had been received since April 2012 about the dogs barking.

**COMMENT:** The dog owner currently still works in Canning Vale and the dogs are kept in an enclosed area but are on their own for longer than they are used to. It is her intention to build a fully enclosed day area for them as time and finances permit.

The Dog Act 1976 section 26 provides for local governments to set a maximum number of dogs over three months old to be kept at any property by a local law and subsection 3 allows these local laws to provide an exemption. This exemption may be subject to conditions and can be varied or withdrawn at any time. The shires Dogs local law adopted in October 1987 does not specify the number of dogs that may be kept on any property in the shire.

Resolution 98/2012 defeated by Council at the June 2012 meeting gives as the reason for changing the staff recommendation that Council wishes to adhere to the Dog Act 1976. However the decision, which is subject to appeal, does not adhere to the act. As pointed out in Circular 4-2004 the Dog Act 1976 does not set a maximum number of dogs that can be kept at any property.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

The Dog Act 1976 section 26 relates to the number of dogs that can be kept at a property and the Shire of Victoria Plains Dogs Local Law may also contain provisions.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**STAFF RECOMMENDATION:**

**Moved Cr Kelly seconded Cr that approval is given to keep 4 Lhasa Apso dogs as described in the letter of request at the property 1 Joffre Street Calingiri subject to the following conditions;**

- 1. That no further complaints relating to dogs kept at the property are received,**
- 2. The exemption relates to the current four dogs only and any new or replacement dogs must be subject of a new application**
- 3. All dogs must be registered with the Shire of Victoria Plains**
- 4. This approval may be withdrawn without notice if any breaches of conditions 1 to 3 occur.**

**Motion Put & Lapsed for want of seconder**

**Resolution 116/2012**

**Moved Cr Kelly seconded Cr Smith that Resolution 98/2012 from the Ordinary Meeting held 19<sup>th</sup> June 2012 be rescinded.**

**Motion Put & Carried 8/0**



Department of Local Government and Regional Development  
Government of Western Australia

TO ALL LOCAL GOVERNMENTS

CIRCULAR N<sup>o</sup> 4-2004

#### **DOG ACT ISSUES**

##### **1. Dog (Restricted Breeds) Amendment Regulations 2004**

The above legislation was gazetted on 2 April 2004.

This amendment enables the existing *Dog (Restricted Breeds) Regulations (No. 2) 2002* to be continued for a further one year period until 22 April 2005 as an interim measure until the review of the *Dog Act 1976* is completed and a decision made as to the future of the Regulations. The original Regulations only provided for an initial one year trial period.

##### **2. Restricting the Number of Dogs Kept on Premises**

Local Governments are advised that they need to make local laws if they wish to control the number of dogs that can be kept on premises. This is set out under section 26 of the *Dog Act 1976*.

Some local governments have been of the view that the *Dog Act 1976* automatically restricts the keeping of dogs on premises to between two and six dogs. This is not correct. The Act itself provides no maximum limit on the number of dogs that can be kept on any premises. It does, however, provide for local governments to adopt limits by way of local laws. However, these local laws cannot operate to prevent the keeping of at least two dogs on any premises.



Where a person wishes to keep dogs in numbers exceeding the limit imposed by a local law, he or she can apply to the local government for an exemption and may keep up to six dogs (where applicable) without having to have a kennel licence. Where no exemption is provided then the person proposing to keep any dogs exceeding the limits may appeal the local government decision or apply for a kennel licence.

The Act has been drafted in this way to provide maximum flexibility to local governments. It does this by allowing the less populated, rural or remote local governments the ability to avoid having to adopt local laws where they are not concerned about the number of dogs kept by people in these areas. Even where there are concerns about the numbers of dogs kept, it provides for local governments to decide on the maximum number that may be kept according to local conditions and attitudes.

If your local government wishes to control the maximum numbers of dogs that can be kept on each property, a local law will need to be made.

Cheryl Gwilliam  
DIRECTOR GENERAL

7 April 2004

**A28 REVIEW OF POLICIES FINANCIAL ASSISTANCE – COMMUNITY BODIES**

FILE REFERENCE: A1.1.7  
REPORT DATE: 6<sup>th</sup> July 2012  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 97/2012  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To ask Council to consider reviewing Policies 6.5.2 and 6.5.3 dealing with financial assistance to community bodies.

**BACKGROUND:** Councils policy 6.5.3 on the budget allocation of financial assistance to Community bodies was reviewed at the June 2012 meeting of Council and the amended policy approved in resolution 97/2012 conflicts with policy 6.5.2.

**COMMENT:** Halls not owned by the shire are required to be insured by the Progress Association or other group responsible for the building. These groups are also usually responsible for the payment of power charges also however they are under shire Policy 6.5.2 able to claim a 50% subsidy from the shire for these insurance and power charges.

The review of Policy 6.5.3 added an additional dot point to that policy allowing Progress Associations the option of having insurance and electricity charges paid in full by the shire for community halls not owned by the shire (Gillingarra, Piawaning and Yerecoin).

To avoid confusion it is suggested that resolution 97/2012 which amended policy 6.5.3 is rescinded and policy 6.5.2 is amended to read

**6.5.2 Subsidies Public Halls**

Council will subsidise organisations responsible for the management and maintenance of public halls in the Shire of Victoria Plains as follows:

- i Up to 100% of the costs of electricity and insurance incurred for the hall subject to the presentation of receipted accounts.

**POLICY REQUIREMENTS:** Policy 6.5.2 and 6.5.3 have been reviewed and are being updated by this item

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

## **VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

### **Resolution 117/2012**

**Moved Cr Kelly seconded Cr Johnson that:-**

**Resolution 97/2012 passed at the June 2012 meeting of Council is rescinded and policies 6.5.2 and 6.5.3 are amended to read as follows:-**

#### **6.5.2 - Subsidies Public Halls**

**Council will subsidise organisations responsible for the management and maintenance of public halls in the Shire of Victoria Plains as follows:**

- i) Up to 100% of the costs of electricity and insurance incurred for the hall subject to the presentation of receipted accounts.**

#### **6.5.3 - Financial Assistance - Community Bodies**

**The following procedure shall apply for all community bodies seeking Council funding support for projects in any financial year;**

- i) Application shall be made not later than 31st March in the year preceding the commencement of the following financial year i.e. 1st July to 30th June,**
- ii) Applications must include full details of the proposal and include accurate assessments of cost and the anticipated outcomes**
- iii) Applications must include details of the organisations contribution in cash and in kind to the project and the amount sought from Council,**
- iv) Applications must be accompanied by an up to date statement of the financial position of the organization and usage of any facility to be upgraded including the average annual amount of fees received in the preceding 3 years,**
- v) Works cannot be commenced in anticipation of a shire subsidy being provided without the approval of Council to commence prior to funding consideration,**
- vi) Council will consider all applications received and allocate budget funding of up to a total of \$50,000 per annum on a priority basis,**

- vii) Funding provided will in normal circumstances not exceed two-thirds (2/3) of the total cost of the project however projects to rectify items that are a safety hazard to users of the facility may be 100% funded. The (1/3) contribution, where required, from the community body may include in kind works allocated on the following basis; unskilled labour is calculated at \$25 per hour and skilled labour (qualified trades people) at \$40 per hour.
  - viii) Council is under no obligation to fund or subsidise any project and each application will be considered on its merits.
  - ix) Where a funded project is not commenced during the financial year that funding is allocated a new application must be made for the next year or funding will be deemed to have lapsed. Unspent Funding is not automatically rolled forward. Any groups that regularly have unspent funds may not be considered for future funding rounds.
  - x) The shires Community Development Officer must be consulted as a part of the application process.
- Motion Put & Carried 8/0**

## **A29 MOWER FOR CALINGIRI SPORTSGROUND/GOLF COURSE**

FILE REFERENCE: T2.2  
REPORT DATE: 6<sup>th</sup> July 2012  
APPLICANT/PROPOSER: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 8/2012 January 2012, Works 85/2012,  
Ord 102/2012  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the problems with the mower approval.

**BACKGROUND:** At the June meeting of Council a resolution was passed endorsing the recommendation from the Works and Services Committee for a second hand Kubota tractor and Superior Mower to be purchased from Banksia Brook Turf Farms. The resolution also included the additional requirement for three quotes to be obtained.

**COMMENT:** An update provided by the Shires Town Maintenance Officer before the June meeting pointed out that the finishing mower which is the best option for the oval would not be suitable for the golf course because the grass coverage is patchy and the high blade tip speed of this type of mower in sand patches would cause excessive blade and body wear from sandblasting. He went on to report that Banksia Brook Turf Farm have a second hand 85hp Kubota Tractor coupled to a 5mtr Superior Mower which would not be as good for the oval but it is suitable for the golf course that they will sell to the shire for \$50,000 plus GST. The tractor has done 2,300hrs and is in immaculate condition.

This option was accepted by members of the Works and Services Committee and recommended to full Council. Council in passing resolution 102/2012 added the

requirement for three quotes to be obtained. As Banksia Brook Turf have only got one tractor and mower for sale the additional requirement is unworkable. Works staff have tracked down another second hand tractor of the same make and model however it is not in as good a condition and is for sale at \$25,000 plus GST. No other comparable mowers have been sourced.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

This proposal as resolved in resolution 8/2012 is for the purchase from unbudgeted funds.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**Resolution 118/2012**

**Moved Cr Lovelock seconded Cr Kelly that resolution 102/2012 is rescinded and resolution 85/2012 from the Works and Services Committee is endorsed:-**

- 1. The second hand 85hp Kubota Tractor and 5mtr superior mower offered for sale by Banksia Brook Turf Farms for \$50,000 plus GST is purchased subject to a contribution from the Calingiri Golf Club of \$10,000 cash plus the proceeds of the sale of their existing tractor,**
- 2. The purchase order No. 1554 to Banksia Brook Turf Farms for the 3mtr finishing mower for the sportsground oval is cancelled,**

**subject to the provisions of the shires Purchasing and Tendering Policy No. 6.5.5 being adhered to.**

**Motion Put & Carried 8/0**

**A30 WARD AND REPRESENTATION REVIEW**

FILE REFERENCE: A1.22.2  
REPORT DATE: 11<sup>th</sup> July 2012  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the community response to the request for comments on the review.

**BACKGROUND:** The Local Government advisory board has asked the shire to undertake a ward and representation review as the numbers of electors at the 2011 elections were not equal across all wards as required.

**COMMENT:** As a part of the review a discussion paper was put together showing several proposals including retaining the status quo, doing away with ward system and retaining nine councillors and doing away with the ward system and reducing the number of Councillors to seven.

16 submissions were received from the community with 14 in favour of retaining the status quo, 1 in favour of no wards with either seven or nine Councillors and 1 in favour of retaining wards and reducing the number of Councillors to seven. 15 of the submissions were from the west ward and 1 was from the south ward. 10 of the submissions in favour of the status quo were a form letter circulated in the west ward.

With 596 electors and 9 councillors the Councillor elector ratio is 1:66 and as there is approximately 125 owner occupiers that have fallen off the elector list in recent years causing the councillor elector ratio in the central ward to be greater than 10% different to the others these ward and representation reviews are likely to a regular occurrence as these owner occupiers come and go. The only way to alleviate this is to do away with the ward system. With only 15 submissions received for the status quo and two thirds of them being a form letter the majority of electors in the shire do not appear to be concerned about the method of representation. The first past the post voting system used in local government elections would guarantee representation from all areas of the shire should the ward system be abandoned.

The compelling argument for the abolition of the ward system is the time consuming and difficult task of redrawing ward boundaries that is constantly being undertaken by administration staff to even out the Councillor elector ratios.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Schedule 2.2 of the Local Government Act 1995 sets out the requirements for ward boundary reviews.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**Resolution 119/2012**

**Moved Cr Brennan seconded Cr Smith that Council advise the Local Government Advisory Board that as from the 2013 election they request that the ward system in the Shire of Victoria Plains is abolished.**

**Motion Put & Lost 3/5**

Votes For:- Cr Brennan, Cr Johnson, Cr Smith

Votes Against:- Cr Erickson, Cr Lovelock, Cr Kelly, Cr Holmes, Cr Young

**10.5 PLANT AND WORKS**

**Resolution 120/2012**

**Moved Cr Lovelock seconded Cr Kelly that Resolutions 104/2012 to 107/2012 inclusive from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 17<sup>th</sup> July 2012 be endorsed.**

**Motion Put & Carried 8/0**

**Resolution 121/2012**

**Moved Cr Smith seconded Cr Holmes that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 17<sup>th</sup> July 2012 be confirmed as a true and correct record of the proceedings.**

**Motion Put & Carried 8/0**

**10.5.1 Business Arising from Plant and Works Meeting Minutes**

Nil

**11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 CONFIDENTIAL ITEMS**

**Resolution 122/2012**

**Moved Cr Lovelock seconded Cr Johnson that the meeting be closed to the public to allow discussion of the Chief Executive Officers Contract Renewal. Motion Put & carried 8/0**

The meeting was closed to the public at 4.12pm.

Chief Executive Officer, Finance and Administration Manager, Works and Services Manager and Executive Assistant left the Chambers at 4.12pm.

**12.1 CONTRACT RENEWAL – CHIEF EXECUTIVE OFFICER**

**Resolution 123/2012**

**Moved Cr Lovelock seconded Cr Holmes that the Chief Executive Officer be offered a one year contract. Motion Put & Carried 6/2**

**12.2 TRAINING OFFICER – SHIRE OF VICTORIA PLAINS**

**Resolution 124/2012**

**Moved Cr Kelly seconded Cr Young that Vicki Booth Community Emergency Services Manager be appointed to the Training Officer position for the Shire of Victoria Plains Motion Put & Carried 8/0**

**Resolution 125/2012**

**Moved Cr Lovelock seconded Cr Young that the meeting be reopened to the public. Motion Put & Carried 8/0**

The meeting was reopened to the public at 6.05pm.



**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL  
RESOLUTION**

Nil

**14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 6.10pm

Signed this                      ...            day of    ...

Presiding Member .....