



Minutes

Ordinary Meeting of Council

On	17 May 2017
At	Council Chambers, Calingiri
Commenced	2.08pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	3
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4	PUBLIC QUESTION TIME.....	5
5	APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	8
6	PETITIONS/DEPUTATIONS/PRESENTATIONS	8
7	CONFIRMATION OF MINUTES	8
7.1	Confirmation of Minutes (Ordinary Council Meeting) – 19 April 2017	8
7.2	Business Arising from Minutes	8
7.3	Confirmation of Minutes (Works & Services Committee Meeting) – 19 April 2017	9
7.4	Business Arising from Minutes	9
8	MEMBERS QUESTIONS WITHOUT NOTICE.....	9
9	PRESIDENT AND COUNCILLORS REPORTS.....	9
10	BUSINESS PAPER.....	11
10.1	PLANT AND WORKS.....	11
10.2	FINANCE.....	12
	F13/2017 ACCOUNTS FOR PAYMENT.....	12
	F14/2017 MONTHLY FINANCIAL STATEMENTS	21
	F15/2017 VARIANCE REPORTING.....	56
	F16/2017 CAPITAL EXPENDITURE PROJECTS (EXC. ROADS) 2017-18 BUDGET.....	58
10.3	ADMINISTRATION.....	66
	A17/2017 SHIRE POLICY – RESPONSIBLE SERVING AND CONSUMPTION OF ALCOHOL ON SHIRE PREMISES	66
	A18/2017 OPERATION OF BANK ACCOUNTS POLICY.....	70
	A19/2017 MEMBERS FEES & ALLOWANCES 2017-18 FINANCIAL YEAR ..	72
10.4	HEALTH & ENVIRONMENT SERVICES.....	75
	H01/2017 LOT 13 MILING ROAD, YERECOIN	75
11	MOTION OF WHICH NOTICE HAS BEEN GIVEN.....	77
12	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION.....	77
13	NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING.....	77
14	CONFIDENTIAL ITEMS.....	77
15	DECLARATION OF CLOSURE	77

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 1.08pm and confirmed that the Council meeting was being recorded for minute taking purposes.

Visitors

Brad May – CEO Menzies Quarries
Craig Byers - Water Corp
Amy Curnow - Water Corp
Gary Watson – Composting Consultant
Bronwyn Southee – Shire of Chittering
Peter Stuart – Shire of Chittering

P Evans	M Hemsley
E Gronert	P Semple
T Menzies	G Linke
V Linke	T Taylor
G O'Brien	L Judson
F Remsa	D Shorof
R Harridge	G McGill
M Palmer	

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward
	Cr P Carr	West Ward
	Cr A Broadhurst	East Ward
	Cr J Kelly	West Ward
	Cr D Smith	East Ward
	Cr J King	Central Ward

Chief Executive Officer:	Mrs G Teede
Deputy Chief Executive Officer:	Mr I Graham
Works & Services Manager (WSM):	Mr D Holland
Executive Assistant:	Ms Suzanne Mearns
Apology:	Nil
Leave of Absence:	Cr J Corless-Crowther

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mr Trevor Pinker

Mr Pinker spoke about his need to access the Bolgart rubbish tip and dispose of green waste outside of hours.

Update: WSM has spoken with Mr Pinker and the matter has been resolved.

Mr Paul King

Mr King spoke with regards to (previously proposed) works and signage which were to be performed in the public area to the North of the Bolgart townsite and asked whether Council would be following through on the project?

Update: CEO currently investigating and will provide a report to Mr King.

Mr King also spoke of the incidences where trucks are speeding through town as well as the lack of a police presence within the Shire.

Update: CEO has contacted the Police and also written to Main Roads with regards to Police presence and enforcing of speed limits. Updates will be provided in upcoming Shire newsletters.

Mr Brian McGill

Mr McGill spoke about:

- The current water supply used for the fire fighting equipment and its high salt content. Discussed the possibility of adjusting float levels.
- Blocked drains at the park/oval and the need for culverts to be cleaned.
- The need for the fire brigade to have a key for the Bolgart tip in the event of an emergency

Update: WSM will be reviewing the float level, removing the culvert (and reviewing any further water issues), and providing the fire brigade with a key to the Bolgart tip when new keys available.

Mr Alan Tree

Mr Tree commented on training needs for the local Bush Fire Brigade volunteers.

Update: The EA has forwarded BFB training schedules to BFB Captains and BFB Secretaries as received from the CESM.

Mr Malcolm Palmer

Mr Palmer thanked the Shire for advising the community of the Council meeting being held in Bolgart and asked for the costings associated with the process for the recent ward/boundary review.

Update: DCEO advised that the amount paid for the consultant was \$7108.00.

Mr Palmer also asked where to purchase rubbish bins from (whether the Shire sold them directly to ratepayers).

The President advised that information will be in the next newsletter with regards to where ratepayers can obtain rubbish bins from.

Update: Administration advises that the information will be contained in the June newsletter.

4 PUBLIC QUESTION TIME

Mr M Palmer

Mr Palmer questioned why his question from the last meeting (with regards to the approved Ward system and spilling of the Council) was not included in the minutes.

The President advised that he was of the understanding that this question had been answered at the previous meeting.

Mr M Hemsley

Kerbing – Edmonds Street & Mofflin Street

Mr Hemsley asked about the (newly installed) kerbing on Edmonds and Mofflin Street be reviewed.

The President advised that the kerbing is of a fully mountable design and that the kerbing was installed in the same way it had been previously located. As in – if there was a driveway/crossover previously located in a position – then it was replaced, if there was no driveway/crossover, then new kerbing was not installed.

Mr Hemsley also questioned the amount of funds spent on a Shire owned property.

The DCEO/Finance & Administration Manager advised that although the Shire had gone over the budget for maintenance at 16 Yulgering Street, however the total housing expenditure is under budget for the financial year.

The President confirmed that Council has approved the funds spent on this Shire asset.

Mr Hemsley asked for confirmation that a resolution was made that no Shire property/vehicles are to leave the Shire and also about Shire staff speeding in the townsite.

The CEO confirmed that these items were both of an operational nature with the President confirming that both of these issues were being investigated, with the CEO recently visiting Wongan Hills Police to discuss visibility of the Police within the Shire.

Mr G O'Brien

Mr O'Brien highlighted an amount of \$1000 which was allocated to the Mogumber Rodeo in December 2016 and asked how much was paid to the Rodeo in total.

The DCEO/Finance & Administration Manager advised that the budget for the Rodeo was \$5468 and the YTD expenditure was \$7504.

Mr O'Brien then asked what the cost benefit was to the ratepayers of the Shire

The President commented that donation of funds is at the discretion of Council and confirmed that although many activities within the Shire which receive financial support may not be of commercial benefit but are supported in anticipation of improving the lifestyle of those in the community.

Mr O'Brien asked what Council was going to do in relation to the removal of the Carnaby Cockatoo nesting boxes at the Mogumber Reserve.

The President advised that the Shire did not remove the Carnaby Cockatoo nesting boxes.

The CEO confirmed that she has had several meetings with Rachel Walmsley from the Moore Catchment Council which resulted in the Catchment Council confirming that more nesting boxes will be purchased and installed with the assistance of Shire workers. Shire workers will install the nesting boxes under the direction of the Moore Catchment Council. The CEO also confirmed that whatever nesting boxes are currently within the Reserve will remain in the Reserve at their current location.

Mr T Thompson

Mr Thompson asked why his instructions to the kerbing installer were disregarded.

The President asked that any concerns relating to the installation of kerbing be directed to the Works Manager who is responsible for the planning and coordination of Shire works.

Mr B Harridge

Mr Harridge asked whether Menzies management are prepared to meet with neighbours in the vicinity of the proposed quarry in Mogumber.

Mr Brad May – CEO Menzies Quarries confirmed that he is happy to meet with community members with regards to the Menzies Quarries application.

Mr Harridge also asked about the spreading of biosolids at the site.

Mr May advised that there would be no spreading or stockpiling of Biosolid material.

Mrs V Linke

Mrs Linke asked Council if they were aware that no large community consultation events have been held with/by Menzies Quarries.

The President answered that Council has been informed and are aware that there has not been enough community consultation.

Mr May confirmed that their consultant was removed at the end of January due to lack of communication.

Mrs Linke asked - is Council aware that within a 5km radius of the proposed quarry there are 14 occupied homes.

The President answered that Council was not necessarily aware of the amount of houses within the radius of the quarry but that all information would be taken into account prior to planning approval being granted.

Mrs Linke asked whether consideration had been given to the devaluation of properties in close proximity of the proposed quarry and also any potential reduction in rates payable to the Shire for devalued properties.

It was advised that a comprehensive report will be supplied to Council prior to planning approval and that valuation of land will be something that Council considers.

Mrs Linke then asked what the current agreement between the Shire of Victoria Plains and Menzies Quarries covered.

The President answered that the agreement allows for Menzies Quarries to supply gravel for the works on the New Norcia Bypass, for sealing the access road to the quarry and for use within the Shire of Victoria Plains, with amounts of gravel extracted being reported to the Shire of Victoria Plains.

Mrs Linke asked whether Council had considered what the impact of increased traffic will have on neighbouring property owners and their ability to move stock.

The President responded that Council has requested a traffic impact statement for the area which will be included in items to be considered prior to any approvals being granted.

Mr Paul Semple

Mr Semple asked if a slump test had been performed on new footpaths.

The Works & Services Manager confirmed that the concrete used by the Shire is quality assured and unfortunately some adverse weather conditions have caused some cracking.

RESOLUTION 71/2017

Moved: Cr J Kelly

Seconded: Cr S Penn

That Council break for afternoon tea.

Motion Put and Carried 8/0

The meeting reconvened at 3.38pm.

5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Presentation – Gary McGill

- Thank WSM and team for works at the War Memorial for ANZAC
- No capital expenditure for the upcoming year apart from normal budget allocation
- One small item – A row of rosemary – failing over past two years.
- Recommend for relocation to somewhere else – not around War Memorial
- Issue with regards to an Australian flag at half mast the next morning as the school was conducting an ANZAC Day service the next day – maybe advise community via the newsletter
- Meeting of Committee tonight
- RSL WALGA award submission for promotion of ANZAC Day

6.2 Petition

Cr Penn presented a petition with regards to the trees located on Edmonds Street with 6 people requesting that the trees be removed and replaced with smaller bushes and one person requesting the trees be heavily pruned.

Action: To be investigated

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes (Ordinary Council Meeting) – 19 April 2017

RESOLUTION 72/2017

Moved: Cr D Smith

Seconded: Cr P Carr

That the Minutes of the Ordinary Meeting held 19 April 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried 8/0

7.2 Business Arising from Minutes

It was asked whether Mr B McGill from the Bolgart bushfire brigade had been provided with a new tip key.

Action: CEO to advise Cr S Penn whether key has been received by Mr McGill

7.3 Confirmation of Minutes (Works & Services Committee Meeting) – 19 April 2017

RESOLUTION 73/2017

Moved: Cr N Clarke

Seconded: Cr P Carr

That the Minutes of the Works and Services Committee Meeting held 19 April 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 8/0

7.4 Business Arising from Minutes

Cr Kelly requested information from the Department of Lands relating to the Gillingarra Church be forwarded to him.

Action: DCEO to forward information to Cr Kelly.

8 MEMBERS QUESTIONS WITHOUT NOTICE

Cr David Smith

Cr Smith commented that the Shire should send representation to the 2017 National Road Congress to be held in Albany in November.

Action: Prices to be checked when Agenda/Registration cost information has been received prior to a resolution being made to Council to determine attendees/attendance

9 PRESIDENT AND COUNCILLORS REPORTS

Cr S Penn

Cr Penn attended the Avon Zone meeting with the CEO on 28 April at which WANDRA was discussed along with the decision to not join the Healthy Wheatbelt Group.

Cr P Carr

Cr Carr attended both Bolgart and Mogumber Community Engagement events as well as the WALGA Strategic planning training in Moora with a report prepared as follows:

Integrated Strategic Planning WALGA Elected Member Training Facilitator – Ingrid Bishop

- **Strategic Community Plan**

A plan to coordinate the development of communities and regions. Sets the long term (10 yr) vision, aspirations & objectives of a community. Electors & ratepayers must be consulted. It must be;

- Aspirational
- Affordable
- Adaptable
- Aligned
- Accountable

The Local Government must consider the capacity of its current resources and demographic trends. Council needs to consider intergenerational financial shackles & risk.

- **Corporate Business**

Plan – outlines the Shires operations (services, assets, priorities & projects). Has detailed financial estimates. Is driven by the Strategic Community Plan but has a medium term nature (4 years)

- **Other corporate documents**

These inform the Corporate Business Plan

- Long Term Financial Plan
- Workforce Plan
- Asset Management Plan
- Risk Management Plan
- Annual Budget (Year 1 of the Corporate Business Plan forms part of your Annual budget)

Suggestions for Victoria Plains Shire

- In the lead up to a 2 yearly review or 4 yearly update of the Strategic Community Plan, Council needs to adopt a community engagement plan in the months prior to the process starting. This sets the timeline for community consultation and is advertised so communities have the best chance of involvement. I believe this will help the low attendance rate & councillor/community confusion during the 2017 engagement sessions.
- The Strategic Community Plan is a marketing tool for the Shire, especially considering grant applications. Engage a graphic designer to make it look professional. This is the document you will present to ministers & government leaders. Ensure the final plan is promoted.
- Question – have we surveyed our workforce within the strategic community plan process?

Cr D Smith

Cr Smith attended the WA Young Achiever Award presentation in support of Cory Payne of New Norcia who was nominated for the School Drug Education and Road Aware Health and Wellbeing Award.

10 BUSINESS PAPER

- 10.1 Plant and Works
- 10.2 Finance
- 10.3 Administration
- 10.4 Planning and Development

10.1 PLANT AND WORKS

All Plant and Works items are dealt with within the Works and Services agenda.

RESOLUTION 74/2017

Moved: Cr P Carr

Seconded: Cr J King

That resolutions 69/2017 to 70/2017 be endorsed from the minutes of the Works and Services Committee Meeting held at 11.00am on Wednesday 17 May 2017.

Motion Put and Carried: 8/0

RESOLUTION 75/2017

Moved: Cr P Carr

Seconded: Cr D Smith

That resolutions 54/2017 to 56/2017 be endorsed from the minutes of the Works and Services Committee Meeting held at 11.09am on Wednesday 19 April 2017.

Motion Put and Carried: 8/0

10.2 FINANCE

F13/2017 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	5 May 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during April 2017.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 76/2017

Moved: Cr S Penn

Seconded: Cr N Clarke

That the payments made during April 2017 from the Municipal Bank Account as per the attached listing amounting to \$835,999.65 be endorsed:

Creditor EFT Payments	\$552,283.65
Creditor Cheque Payments	\$ 17,272.41
Direct Debit Payments	\$178,260.09
Payroll Payments	\$ 88,183.50
TOTAL	\$835,999.65

Motion Put and Carried: 8/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of April 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5127	04/04/2017	AK Evans Earthmoving	Maintenance Grading	19422.70	
			Hire Side Tipper - Konnongorrng Rd	16373.50	
EFT5128	04/04/2017	AUSTRALIA POST	Postage - Feb 17	3049.20	208.27
EFT5129	04/04/2017	AVON WASTE	Refuse Removal Services - Feb 17		3747.60
EFT5130	04/04/2017	Ampac Debt Recovery (WA) Pty Ltd	Rates Collection Feb 17		666.65
EFT5131	04/04/2017	BINDOON TRACTORS PTY LTD	Hire Excavator Feb 17		1364.00
EFT5132	04/04/2017	BOLGART PROGRESS ASSOCIATION	Reimburse Public Liability Insurance		977.92
EFT5133	04/04/2017	BOLGART RURAL MERCHANDISE	Bolgart Library - Postage		22.80
EFT5134	04/04/2017	BigMate Monitoring Services Pty Ltd	GPS Monitoring of Fleet Vehicles		308.00
EFT5135	04/04/2017	Bullsbrook & Districts Glass & Alum	Replace Glass at Sports Pavilion		1512.50
EFT5136	04/04/2017	COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier		1954.05
EFT5137	04/04/2017	COURIER AUSTRALIA	Freight Charges		47.84
EFT5138	04/04/2017	CY O'CONNOR COLLEGE OF TAFE	Meals for Microchip Course for Ranger	107.70	1076.58
			Microchip Course for Ranger	968.88	
EFT5139	04/04/2017	DIGGA WEST & EARTHPARTS WA	Replacement Auger - Wrong one supplied		763.40
			300mm Diameter Auger	97.90	
EFT5140	04/04/2017	DUN DIRECT PTY LTD	Supply and deliver 10000lts bulk diesel	665.50	11613.03
EFT5141	04/04/2017	EASTERN HILLS SAWS & MOWERS	Supply Sthil blower & chain for chainsaw		362.35
EFT5142	04/04/2017	Filter Discounters Pty Ltd	Supply oil/fuel filters for generators		94.60
EFT5143	04/04/2017	JASON SIGNMAKERS	Rural Property Number Plates		56.10
EFT5144	04/04/2017	LANDGATE	Rates Collection Feb 17		37.90
EFT5145	04/04/2017	MALTS CONTRACTING	Cleaning of Shire Buildings - March 17		1056.00
EFT5146	04/04/2017	MARKETFORCE PTY LTD	Advertising for LG Extraordinary Election		988.83
EFT5147	04/04/2017	MCLEODS BARRISTERS & SOLICITORS	Gravel Extraction Agreement		114.24
EFT5148	04/04/2017	MUCHEA GRADING CONTRACTORS	Maintenance Grading		1062.60

EFT5149	04/04/2017	OFFICEWORKS	Stationery	144.30
EFT5150	04/04/2017	OPUS INTERNATIONAL CONSULTANTS	Asset Strategy Policy review	1815.00
EFT5151	04/04/2017	Onsite Mechanical	Repairs to Pole Saw	731.50
			Replace muffler on truck	220.00
			Parts for Water Tanker - PTL09	511.50
EFT5152	04/04/2017	SHERMAC ENGINEERED EQUIPMENT	Freight Charges	163.35
EFT5153	04/04/2017	STAR TRACK EXPRESS	Repairs for Bobcat - PLR10	69.00
EFT5154	04/04/2017	Savage Engineering Pty Ltd	New Grader tyre - PGR9	176.00
EFT5155	04/04/2017	TOODYAY TYRES & EXHAUST	Wheel Alignment on Ute - PWV56	958.00
			Tree pruning - Behanging Rd	883.00
EFT5156	04/04/2017	Twinkarri Pty Ltd	Supply a/c filters for truck - PTK17	75.00
EFT5157	04/04/2017	WA HINO SALES & SERVICE	NBN wireless service - Feb 17	19965.00
EFT5158	04/04/2017	WALLIS COMPUTER SOLUTIONS	Credit note for returned parts	187.00
EFT5159	04/04/2017	WESTRAC PTY LTD - PARTS	Coolant for Grader - PGR10	115.50
			Parts for Loader & Excavator - PLR8 & PEX01	151.18
			Keys for Cat Machinery	-897.24
			Door Latch for Grader - PGR9	89.53
			Parts for Grader - PGR9	248.22
			Brushes for loader - PLR8	46.13
			Parts for Grader Air Con - PGR9	156.50
			Various Signage	117.43
EFT5160	04/04/2017	WHEATBELT SIGNS	Repair post hole digger on Bobcat - PLR10	222.68
EFT5161	04/04/2017	WONGAN STEEL MANUFACTURERS	Repairs to Hydraulics on Grader - PGR9	167.93
			Milk for Admin.	1122.00
			Window Faced Envelopes	308.80
EFT5162	04/04/2017	YERECOM TRADERS	Business Cards CEO	4.20
EFT5163	19/04/2017	ABBOTT & CO PRINTERS	Repairs to Grader & Loader - PGR10 & PLR9	698.50
EFT5164	19/04/2017	ABBOTT AUTO ELECTRICS		337.70
				372.90

EFTS165	19/04/2017	AK Evans Earthmoving	Repairs to Various Machinery - Beacons & Lights	1141.09	7405.20
EFTS166	19/04/2017	ANDREW BROADHURST	New LED Lights for trailer - PTL05	478.84	360.40
EFTS167	19/04/2017	ANSPACH AG CONTRACTING	Repairs to Various Machinery - UHF, Indicators etc	1979.12	1016.96
EFTS168	19/04/2017	ARM SECURITY	Hire of truck & side tipper		103.61
EFTS169	19/04/2017	ARTEIL WA	Travel Allowance Nov 16 to Feb 17		675.40
EFTS170	19/04/2017	BENARA NURSERIES	Loader Hire - Mogumber Reserve Fire 12/01/17		564.10
EFTS171	19/04/2017	BG ANTENNA SERVICES	Bendigo Security Monitoring - Apr to June 17		517.00
EFTS172	19/04/2017	BGC Transport	Chairs for Admin		1516.98
EFTS173	19/04/2017	BOEKEMAN MACHINERY	Plants for Admin Building		664.17
EFTS174	19/04/2017	BUILDING & HEALTH SURVEYING	Supply and install TV decoder-16 Yulgering Rd		3431.82
EFTS175	19/04/2017	BUNNINGS GROUP LIMITED	Supply and deliver road base to depot		930.79
			Service on Ute - PWV62		
			Building Services for March 17		
			Weld mesh, shower curtains	279.02	
EFTS176	19/04/2017	BigMate Monitoring Services Pty Ltd	Cutting disc's and brushes	651.77	
EFTS177	19/04/2017	CHEFMASTER AUSTRALIA	GPS Monitoring of Fleet Vehicles - March 17		308.00
EFTS178	19/04/2017	CIVIC LEGAL PTY LTD	Plastic bin liners		647.00
EFTS179	19/04/2017	CLAW ENVIRONMENTAL	Review of Building Act decision - Lot 182-183 Bolgart		3300.28
EFTS180	19/04/2017	Conway Highbury	Drum Muster collection		2131.47
EFTS181	19/04/2017	ERICH'S MECHANICAL SERVICES	Local Laws Review		2319.90
EFTS182	19/04/2017	FULTON HOGAN INDUSTRIES PTY LTD	Repairs to Sensor on Fire Truck - PFT13		1593.57
			2x 1ton Bulka Bags of Easy Street	704.00	68659.95
EFTS183	19/04/2017	Fairfax Media Publications Pty Ltd	Emulsion Seal on roads in Yerecoin	67955.95	
EFTS184	19/04/2017	Fast Finishing Services	Advertising Wongan Hills Directory		225.00
EFTS185	19/04/2017	GALVINS PLUMBING SUPPLIES	Binding of Council Minutes - June - December 2006		154.00
			Sewer pipe and fittings	264.27	909.76
EFTS186	19/04/2017	GR & NW WALTON TELECOMM	Tap for Depot, Pipe & fittings for Bolgart Units	645.49	
EFTS187	19/04/2017	I-FIX FITNESS	Computer cabling (new CSO workstation)		2075.00
EFTS188	19/04/2017	KING FARMING PTY LTD	Service Calingiri Gym equipment		1001.55
			Hire of reefinator for Konnongorring Rd		2090.00

EFT5189	19/04/2017	LANDGATE	Rates Collection	37.50
EFT5190	19/04/2017	LANDMARK	Roundup for weed control	478.72
EFT5191	19/04/2017	MARKETFORCE PTY LTD	Advertising - LG Extraordinary Election	1606.14
EFT5192	19/04/2017	MD & FA Glossop	Advertising - Central Ward Vacancy	7403.00
			Power issues at 16 Yulgering Rd	933.90
			Remove old a/c & fit at Calingiri Tip	1320.00
			3 Phrase wiring for compressor at Depot	1931.60
			Voltage protection for Bol & Cal Tips & Depot	2128.50
			Replace battery on office generator	484.00
			Power point, cable, plug and conduit for Depot	363.00
			Power point for Admin Building	242.00
EFT5193	19/04/2017	MOORE STEPHENS (WA)	2017/18 Budget Workshop (DECO)	893.20
EFT5194	19/04/2017	MUCHEA GRADING CONT	Hire Plant & Labour to re-sheet Boxhall Rd	61616.94
EFT5195	19/04/2017	MUCHEA IRRIGATION	Maintenance Grading Area 3	12116.94
EFT5196	19/04/2017	Mogumber & Districts Progress Assoc	Couplings for Calingiri Sports Oval	88.30
			Post box renewal	220.00
EFT5197	19/04/2017	NORTHAM CARPETS PTY LTD	Cleaning Public Toilets at Mogumber - Feb 17	20.00
EFT5198	19/04/2017	OFFICEWORKS	Supply and install new carpet at Mogumber Library	200.00
EFT5199	19/04/2017	P & G Body Builders	Stationery	3265.00
EFT5200	19/04/2017	Perth Safety Products Pty Ltd	New tarp for Hino truck	512.43
EFT5201	19/04/2017	R & J Haulage Pty Ltd	Floodway signs	6457.00
			Emulsion and stone to edge breaks in Bolgart	376.20
			Emulsion and stone to edge breaks in Calingiri	195453.50
EFT5202	19/04/2017	REBECCA STONE	Emulsion and stone to edge breaks in Yerecoin	130773.50
EFT5203	19/04/2017	RSA WORKS	Emulsion and stone to edge breaks in Yerecoin	34980.00
EFT5204	19/04/2017	Ramm Software Pty Ltd	Paint bolards outside Admin - Paint library wall	29700.00
EFT5205	19/04/2017	Road Project Management	Road safety audit for Behanging and Toodyay Bindi-Bindi Rd	115.00
			RAMM training for 3 x Depot Staff	2145.00
			Hire of traffic lights for Konnongorring Rd	990.00
				2300.00

EFT5206	19/04/2017	SHERIDAN'S FOR BADGES	Badge and name plate for Cr J King	101.88
EFT5207	19/04/2017	SHIRE OF NORTHAM	AROC Membership 2016-17	5500.00
EFT5208	19/04/2017	SHIRE OF TOODYAY	Housing initiative admin management fee Oct to Dec 2016	5030.06
EFT5209	19/04/2017	STAPLES AUSTRALIA PTY LTD	Stationery	89.25
EFT5210	19/04/2017	STAR TRACK EXPRESS	Freight charges	628.98
EFT5211	19/04/2017	T-QUIP	Supply pump drive belts PM07	106.84
EFT5212	19/04/2017	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 28/2 to 21/3/17	140.00
EFT5213	19/04/2017	TIGER BOX	Fencing for Staff Housing	6493.48
EFT5214	19/04/2017	TOODYAY HOME TRADERS	Supply nuts for sthll chain saw	6.80
EFT5215	19/04/2017	TOODYAY TYRES & EXHAUST	Supply and fit 6 new tyres PTK18	2198.00
			Repair tyre PM07	1674.00
			Supply and fit 4 new tyres PWV57	68.00
			Enterprise Agreement Review	456.00
EFT5216	19/04/2017	WA LOCAL GOVERNMENT ASSOC		3642.10
EFT5217	19/04/2017	WALLIS COMPUTER SOLUTIONS		6765.27
			Draytek Dual Router for 15 Lambert Cres	1251.51
			EDSYS Mini 15 NUC Workstation for CSO	2756.88
			EDSYS Mini 15 NUC Workstation for CSO	2756.88
			Dolly for Side Tipper Trailer	8800.00
			Padlocks and keys for 3 x Refuse sites	1787.30
			Coolant for Grader - PGR9	208.95
			Door handle for Grader - PGR9	89.25
			Screws, Locks, cut keys	119.70
			Supply roll of starter cord	115.75
			Electricity for Jan 16 - Dec 16 and Insurance Renewal	99.00
			Donation to YouthCare - Wongan Hills	2068.37
			Payroll deductions	3000.00
			Cleaning of Shire Buildings for March 2017	38741.04
			Cleaning of Shire Buildings for April 2017	2161.50
				1089.00
				1072.50

		Total EFT payments for April 2017	552283.65
12066	04/04/2017 SYNERGY	Electricity Charges	6694.40
12067	19/04/2017 NORTHSIDE SEPTICS	Empty septic & leach drains for Aged units Bolgart	960.00
12068	19/04/2017 SHIRE OF VICTORIA PLAINS	Payroll Deduction	327.05
12069	19/04/2017 STATE LAW PUBLISHER	Advertise-Appoint Authorised Officer - Litter Act	57.60
12071	20/04/2017 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 19-4-17	450.00
12072	27/04/2017 SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursements	500.15
12073	27/04/2017 SYNERGY	Electricity Charges	3392.55
12074	27/04/2017 WATER CORPORATION	Water Charges	4890.66
		Total Cheque payments for April 2017	17272.41
DD9868.1	24/04/2017 Sheriff's Office Perth	Lodgement fee for registering unpaid infringements	116.00
DD9868.5	09/04/2017 TELSTRA CORPORATION LTD	Telephone Charges	1213.53
DD9872.1	05/04/2017 CARE SUPER	Payroll deductions	512.21
DD9872.2	05/04/2017 WA SUPER	Superannuation contributions	5670.57
DD9872.3	05/04/2017 REST INDUSTRY SUPER	Superannuation contributions	262.51
DD9872.4	05/04/2017 LGIA Super	Superannuation contributions	733.03
DD9872.5	05/04/2017 PRIME SUPER	Superannuation contributions	412.15
DD9872.6	05/04/2017 HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	59.18
DD9872.7	05/04/2017 MLC NOMINEES PTY LTD	Superannuation contributions	204.29
DD9872.8	05/04/2017 AMP LIFE LIMITED	Superannuation contributions	141.06
DD9872.9	05/04/2017 Bt Super For Life	Superannuation contributions	89.97
DD9875.1	14/04/2017 Wright Express Australia Pty Ltd	Fuel card for Mar 17	840.44
DD9875.2	01/04/2017 IINET LIMITED	Internet for Feb 17 - Apr 17	173.24
DD9880.1	19/04/2017 CARE SUPER	Payroll deductions	512.21
DD9880.2	19/04/2017 WA SUPER	Superannuation contributions	5383.60
DD9880.3	19/04/2017 REST INDUSTRY SUPER	Superannuation contributions	262.51
DD9880.4	19/04/2017 LGIA Super	Superannuation contributions	733.03
DD9880.5	19/04/2017 PRIME SUPER	Superannuation contributions	412.15
DD9880.6	19/04/2017 MLC NOMINEES PTY LTD	Superannuation contributions	204.29
DD9880.7	19/04/2017 AMP LIFE LIMITED	Superannuation contributions	181.43

DD9880.8	19/04/2017	Bt Super For Life	Superannuation contributions	70.52
DD9890.1	01/04/2017	Biomax Wastewater Recycling Sys	Septic System and Drainage Bolgart Aged Units - Deposit	14300.00
DD9890.2	10/04/2017	TELSTRA CORPORATION LTD	Telephone Charges	110.66
DD9890.3	01/04/2017	TELSTRA CORPORATION LTD	Telephone Charges	813.96
DD9890.4	05/04/2017	TELSTRA CORPORATION LTD	Telephone Charges	412.07
DD9890.5	18/04/2017	TELSTRA CORPORATION LTD	Telephone Charges	1134.89
DD9890.6	30/04/2017	TELSTRA CORPORATION LTD	Telephone Charges	524.97
DD9890.7	11/04/2017	WA HINO SALES & SERVICE	New Hino Truck	128475.62
DD9890.8	04/04/2017	Biomax Wastewater Recycling Sys	Septic System and Drainage Bolgart Aged Units - Final	14300.00
			Total Direct Debit payments for April 2017	178260.09
	06/04/2017	EFT Payment for Wages W/E 5/4/17		45928.71
	20/04/2017	EFT Payment for Wages W/E 19/4/17		42254.79
			Total Wages EFT payments for April 2017	88183.50
			Total Payments for April 2017	835999.65

F14/2017 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	5 May 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT

That the following statements and reports for the month ended 30 April 2017 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for April 2017 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 77/2017

Moved: Cr A Broadhurst

Seconded: Cr J King

That the following statements and reports for the month ended 30 April 2017 be received:

Income Statement by Program	24
Income Statement by Nature and Type	25
Statement of Financial Activity	26
Statement of Financial Activity continued.....	27
Report on Significant Variances	28
Composition of Net Current Asset Position	29
Income and Expenditure Detail by Program	31
Capital Expenditure Report	44
Investments Report	51
Bank Reconciliation Report	52
Bank Reconciliation Report continued.....	53
Outstanding Rates Report.....	54
Outstanding Debtors Report.....	55

Motion Put and Carried: 8/0

Income Statement by Program
For the Period ended 30 April 2017

For the period ending 30th April 2017				
	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	3,110,024	3,098,981	3,345,935	3,355,935
Governance	6,154	4,000	4,725	7,225
Law, Order and Public Safety	55,799	42,852	43,459	43,459
Health	2,400	2,160	2,483	2,483
Education & Welfare	1,093	0	0	0
Housing	(33,557)	1,043,808	1,054,880	1,026,212
Community Amenities	126,412	95,540	96,461	96,461
Recreation & Culture	18,391	21,360	32,051	32,051
Transport	878,739	1,141,685	1,144,215	1,079,301
Economic Services	30,189	26,070	31,317	31,317
Other Property & Services	69,997	29,860	35,863	35,863
	4,265,642	5,506,316	5,791,389	5,710,307
Operating Expenditure				
General Purpose Funding	(226,427)	(228,510)	(273,021)	(273,021)
Governance	(379,807)	(384,000)	(482,127)	(443,572)
Law, Order and Public Safety	(182,049)	(225,571)	(261,324)	(331,324)
Health	(88,400)	(92,570)	(108,005)	(153,005)
Education & Welfare	(31,934)	(36,052)	(41,863)	(41,863)
Housing	(175,793)	(189,823)	(217,728)	(217,728)
Community Amenities	(332,116)	(338,629)	(415,447)	(400,447)
Recreation & Culture	(501,194)	(496,985)	(574,479)	(579,479)
Transport	(2,070,665)	(2,632,360)	(3,159,076)	(2,989,076)
Economic Services	(125,250)	(150,042)	(173,949)	(168,949)
Other Property & Services	(31,823)	37,680	34,770	(13,230)
	(4,145,456)	(4,736,862)	(5,672,249)	(5,611,694)
Interest on Borrowings				
Governance	0	0	0	0
Housing	(154)	0	0	0
Recreation & Culture	(9,728)	(10,066)	(20,133)	(20,133)
	(9,882)	(10,066)	(20,133)	(20,133)
Net Operating Result	\$ 110,304	759,388	99,007	78,480

Income Statement by Nature and Type
For the Period ended 30 April 2017

For the period ending 30th April 2017

	YTD Actual	Current Budget	Original Budget
	\$	\$	\$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	2,334,897	2,334,121	2,334,121
Grants and Subsidies - Operating	791,464	1,032,755	1,032,755
Fees and Charges	201,729	176,345	176,345
Interest Earnings	15,793	67,000	107,000
Other Revenue	60,947	88,452	63,538
	<u>3,404,830</u>	<u>3,698,673</u>	<u>3,713,759</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(1,197,311)	(1,416,062)	(1,268,762)
Materials and Contracts	(962,514)	(1,323,381)	(1,230,857)
Utilities	(60,063)	(79,900)	(78,900)
Depreciation	(1,498,292)	(2,379,710)	(2,529,710)
Interest Expenses	(12,061)	(22,303)	(22,303)
Insurance	(187,268)	(183,080)	(183,080)
Other Expenditure	(282,498)	(321,715)	(321,715)
	<u>(4,200,007)</u>	<u>(5,726,151)</u>	<u>(5,635,327)</u>
	(795,177)	(2,027,478)	(1,921,568)
Grants and Subsidies - Non-Operating	860,464	2,101,716	2,043,048
Profit/(Loss) on Asset Disposals	45,017	24,769	(43,000)
NET RESULT	<u>110,304</u>	<u>99,007</u>	<u>78,480</u>

Statement of Financial Activity
For the Period ended 30 April 2017

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	3,110,024	3,098,981	3,345,935	3,355,935
Governance	6,154	4,000	4,725	4,725
Law, Order and Public Safety	55,799	42,852	43,459	43,459
Health	2,400	2,160	2,483	2,483
Education & Welfare	1,093	0	0	0
Housing	25,112	85,140	96,212	126,212
Community Amenities	106,412	75,540	76,461	76,461
Recreation & Culture	18,391	21,360	32,051	32,051
Transport	(20,393)	28,454	30,167	5,253
Economic Services	30,189	26,070	31,317	31,317
Other Property & Services	69,997	29,860	35,863	35,863
Sub Total	3,405,178	3,414,417	3,698,673	3,713,759
Operating Expenditure				
General Purpose Funding	(226,427)	(228,510)	(273,021)	(273,021)
Governance	(379,807)	(384,000)	(482,127)	(441,072)
Law, Order and Public Safety	(182,049)	(225,571)	(261,324)	(331,324)
Health	(88,400)	(92,570)	(108,005)	(153,005)
Education & Welfare	(31,934)	(36,052)	(41,863)	(41,863)
Housing	(175,947)	(189,823)	(217,728)	(217,728)
Community Amenities	(332,116)	(338,629)	(415,447)	(400,447)
Recreation & Culture	(510,922)	(507,051)	(594,612)	(599,612)
Transport	(2,070,665)	(2,632,360)	(3,168,076)	(3,038,076)
Economic Services	(125,250)	(150,042)	(173,949)	(168,949)
Other Property & Services	(31,823)	37,680	34,770	(13,230)
Sub Total	(4,155,338)	(4,746,928)	(5,701,382)	(5,678,327)
Grants for the Development of Assets				
General Purpose Funding	0	0	0	0
Law, Order and Public Safety	0	0	0	0
Housing	(58,668)	958,668	958,668	900,000
Community Amenities	20,000	20,000	20,000	20,000
Recreation & Culture	0	0	0	0
Transport	899,132	1,113,231	1,123,048	1,123,048
	860,464	2,091,899	2,101,716	2,043,048
Net Operating Result	110,304	759,388	99,007	78,480
Capital Income				
Proceeds from the Sale of Assets	241,132	241,132	368,668	222,000
Transfer from Reserves	212,760	212,760	212,760	212,760
Proceeds from New Loans	175,000	175,000	175,000	175,000
Self-Supporting Loan Principal Income	7,789	7,789	15,212	15,212
Sub Total	636,681	636,681	771,640	624,972

Statement of Financial Activity continued...
For the Period ended 30 April 2017

Capital Expenditure				
Governance	(214,690)	(215,636)	(215,636)	(203,735)
Law, Order and Public Safety	0	0	0	0
Education & Welfare	0	0	0	0
Housing	(53,464)	(1,040,000)	(1,053,500)	(1,057,500)
Community Amenities	(234,800)	(231,250)	(231,250)	(220,750)
Recreation & Culture	0	0	0	(5,200)
Transport	(1,100,132)	(1,580,354)	(1,580,354)	(1,485,076)
Economic Services	0	0	0	0
Other Property & Services	(438,768)	(435,150)	(575,150)	(572,500)
Transfer to Reserves	(15,299)	(15,299)	(34,000)	(34,000)
Self Supporting Loan	0	0	0	0
Repayment of Loans	(41,084)	(41,084)	(48,511)	(48,511)
	<u>(2,098,237)</u>	<u>(3,558,773)</u>	<u>(3,738,401)</u>	<u>(3,627,272)</u>
Total Operating + Non-Operating	(1,351,252)	(2,162,704)	(2,867,754)	(2,923,820)
Adjust Non-Cash items				
Depreciation	1,498,292	1,498,292	2,379,710	2,529,710
Movement in Self Supporting Loans	0	0	0	0
Provisions	0	0	0	0
P/L on Sale of Assets	(45,017)	(45,017)	66,563	43,000
Surplus / Deficit B/fwd	421,481	421,481	421,481	351,110
Closing Surplus (Deficit) c/f:	523,504	(287,948)	(0)	(0)

Report on Significant Variances
For the Period ended 30 April 2017

Report on Significant Variances Greater than 10% or \$5000
For the period ending 30th April 2017

	YTD Var \$	Timing (T) or Permanent (P)
Operating Income		
General Purpose Funding		
Interest Income over budget YTD	12,069 FAV	T
Law, Order, Public Safety		
Operating income over budget YTD	11,028 FAV	T
Housing - Council Staff		
Interest under budget YTD	(59,026) UNFAV	T
Community Amenities		
Planning Application Fees over budget YTD	34,973 FAV	P
Transport		
WAANDRA claim under budget YTD	(24,914) UNFAV	T
Other Property & Services		
Insurance Claims/Worker Comp Recovered over budget YTD	37,729 FAV	P
Operating Expenditure		
Governance		
Members Expenses over budget YTD	7,028 UNFAV	P
Public Relations under budget YTD	(10,605) FAV	P
Admin. Expenses under budget YTD	(95,577) FAV	T
Law, Order & Public Safety		
Bushfire Brigades Expenses under budget YTD	(11,947) FAV	T
Fire Prevention under budget YTD	(22,541) FAV	T
Animal Control & Other Law Order Public Safety under budget YD	(6,905) FAV	T
Housing		
Aged Person Housing under budget YTD	(10,466) FAV	T
Community Amenities		
Sanitation over budget YTD	19,416 UNFAV	T
Sewerage under budget YTD	(15,842) FAV	T
Other Community Amenities Depreciation under budget YTD	(6,140) FAV	T
Transport		
Signage & Guideposts under Budget YTD	(7,157) FAV	T
Tree Lopping over Budget YTD	11,328 UNFAV	T
Drainage Maintenance over budget YTD	19,700 UNFAV	T
Traffic Signs and Control Equipment under budget YTD	(14,751) FAV	T
Footpath Maintenance under budget YTD	(19,613) FAV	T
Profit/(Loss) on sale of assets under budget YTD	(82,244) FAV	T
Infrastructure Depreciation under budget YTD	(462,295) FAV	P
Economic Services		
Noxious Weed & Pest Control expenses under budget YTD	(17,197) FAV	T
Tourism & Area Promotion under budget YTD	(5,995) FAV	T
Other Property & Services		
Loss on sale (Dep'n recovered) over Budget YTD	69,654 UNFAV	T

Report on Significant Variances
For the Period ended 30 April 2017 cont...

Capital Grants / Income

Housing

R4R CLGF Grant under budget YTD (1,017,336) UNFAV **P**

Transport

RRG Grants under budget YTD (214,099) UNFAV **T**

Capital Expenditure

Housing

Aged Person Units under budget YTD (986,536) FAV **P**

Transport

Wirrilda Intersection under budget YTD (16,157) FAV **P**

Toodyay-Bindi Bindi Rd 0124 under budget YTD (106,793) FAV **T**

Toodyay-Bindi Bindi Rd 0125 under budget YTD (118,349) FAV **T**

Toodyay-Bindi Bindi Rd w/lining under budget YTD (10,825) FAV **T**

Yerecoin SE Road under budget YTD (113,758) FAV **T**

Boxhall Road under budget YTD (50,721) FAV **T**

Golf Course Rd under budget YTD (24,374) FAV **T**

Kerbing under budget YTD (32,787) FAV **T**

Composition of Net Current Asset Position
For the Period ended 30 April 2017

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 30th April 2017

Composition of Net Current Asset Position

Current Assets

	\$	
Cash - Unrestricted	420,493	
Cash - Restricted	717,261	
Receivables	235,323	
Inventories	24,822	
Total Current Assets	<u>1,397,899</u>	

Less Current Liabilities

Payables	(115,386)	
Accrued Salaries & Wages	(1,000)	
Current portion of Leave Provisions	(168,840)	
Provisions and Borrowings	(40,747)	
Total Current Liabilities	<u>(325,974)</u>	

Net Current Assets Position **1,071,925**

Less Cash Restricted - Reserves	717,261	
Less Provisions	(168,840)	
Closing Available Funds	<u>523,504</u>	

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>680,638</u>	<u>2.09</u>
<u>Current Liabilities</u>	<u>325,974</u>	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
<u>Current Liabilities</u>	<u>325,974</u>	<u>2.01</u>

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Income and Expenditure Detail by Program

Shire of Victoria Plains
Monthly Report at as : 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(2,270,199)	(2,271,621)	(2,271,621)	(2,271,621)
	10315	Administrative Fees & Charges			(2,732)	(3,500)	(4,000)	(4,000)
	20300	Rates Collection			13,339	8,660	9,200	9,200
		Total Rates Income / Expenditure			(2,259,592)	(2,266,461)	(2,266,421)	(2,266,421)
General Purpose Grants								
	10325	General Purpose Grants			(721,443)	(723,600)	(964,800)	(964,800)
		Total General Purpose Grants			(721,443)	(723,600)	(964,800)	(964,800)
Other General Purpose Income								
	10310	Ex Gratia Rates			(64,699)	(62,500)	(62,500)	(62,500)
	10320	Interest Income			(44,819)	(32,750)	(37,000)	(47,000)
	10395	Administration Income - Allocated			(6,132)	(5,010)	(6,014)	(6,014)
	20310	Admin Expenditure Reallocated			213,088	219,850	263,821	263,821
		Total Other General Purpose Income / Expenditure			97,438	119,590	158,306	148,306
		Total General Purpose Funding			\$ (2,883,597)	(2,870,471)	(3,072,915)	(3,082,915)

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

17 May 2017

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			(1,336)	0	0	0
	10495	Admin Income Allocated			(4,818)	(3,930)	(4,725)	(4,725)
		Members Of Council Operating Income			(6,154)	(3,930)	(4,725)	(4,725)
	20401	Member'S Expenses			26,028	19,000	19,000	19,000
	20402	Member'S Allowances			54,844	56,718	75,625	75,625
	20403	Election Expenses			4,483	3,000	3,000	3,000
	20404	Conferences & Seminars - Local Government Week			20,425	21,000	21,000	21,000
	20405	Conferences & Seminars - Councillor Training			10,083	7,000	7,000	7,000
	20406	Meeting Costs			7,621	5,000	6,000	6,000
	20407	Delivering Agendas			0	1,200	1,459	1,459
	20408	Sundry			16,428	15,435	17,950	17,950
	20409	Public Relations			49,581	60,186	60,250	60,250
	20411	Insurance			5,075	5,000	5,000	5,000
	20412	Strategic Plan			0	0	0	20,000
	20420	Admin Expenditure Allocated			167,420	172,730	207,288	207,288
		Members of Council Operating Expenditure			361,987	366,269	423,572	443,572
		Total Members of Council			355,832	362,339	418,846	438,846
Administration								
	10430	Reimbursements			(12,134)	(6,950)	(8,250)	(8,250)
	10431	Commissions			(10,891)	(12,500)	(15,000)	(15,000)
	10432	Administration Charges			(2,579)	(1,260)	(1,525)	(1,525)
	10433	Sundry Income			(681)	(830)	(1,000)	(1,000)
	10434	Rounding			(1)	0	0	0
	10496	Admin Income Reallocated			26,285	21,470	25,775	25,775
		Administration Operating Income			0	(70)	0	0
Administration								
	10490	WDV on Assets Sold			94,681	95,231	95,231	75,000
	16001	CEO Vehicle - Sale Proceeds			(44,223)	(45,000)	(45,000)	(45,000)
	16002	DCEO Vehicle - Sale Proceeds			(32,727)	(32,500)	(32,500)	(32,500)
		Administration (Profit) / Loss on Sale of Assets			17,731	17,731	17,731	(2,500)

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Administration								
	20430	Salaries & Wages			470,954	513,832	607,274	607,274
	20431	CEO Package			25,649	31,420	37,300	37,300
	20432	DCEO Package			24,018	32,450	36,450	36,450
	20433	Other Staff Costs			26,533	27,504	27,524	6,700
	20435	Computing			70,528	72,285	88,000	88,000
	20436	Insurance			47,886	47,263	47,265	47,265
	20437	Staff Recruitment			33,894	34,850	34,850	14,850
	20438	Staff Training			11,164	18,785	25,000	25,000
	20439	Office Building - Operating			9,965	10,499	12,510	12,510
	20440	Office Building & Surrounds Maintenance		B001 Admin Office Building Main	13,312	17,449	20,394	20,394
	20440	Office Building & Surrounds Maintenance		G001 Admin Buidg Ground Main	12,208	16,430	19,722	19,722
	20441	Minor Office Equipment			4,664	5,000	5,000	5,000
	20442	Office Consumables			366	660	800	800
	20443	Telephone			10,490	9,930	11,920	11,920
	20444	Postage			3,481	3,530	4,250	4,250
	20445	Other Office Expenses			110,182	115,105	135,100	135,100
	20446	Bank Merchant Fees			3,649	5,000	6,000	6,000
	20447	Bank Charges			2,097	1,250	1,500	1,500
	20448	Audit Fees			6,434	16,500	16,500	16,500
	20449	Occupational Health & Safety			3,989	6,700	6,750	6,750
	20450	Write-Offs			21	0	250	250
	20481	Depreciation Expense			21,972	22,590	27,125	27,125
	20490	Administration Expenditure - Reallocated			(913,365)	(1,009,032)	(1,130,660)	(1,130,660)
		Administration Operating Expenditure			90	0	40,824	0
	40004	Geo Vehicle Replacement			63,636	65,000	65,000	65,000
	40005	Dceo Vehicle Replacement			42,119	42,119	42,119	47,500
	40278	Community / Admin Pool Vehicle			20,631	20,000	20,000	20,000
	40069	Computing upgrade software & hardware			38,132	40,000	40,000	28,000
	40279	Upgrade A/C Council Chambers			5,682	5,682	5,682	8,000
	40280	ATM Installation			17,940	18,000	18,000	10,400
	40259	Admin. Customer Carpark Upgrade			17,475	15,000	15,000	15,000
	40074	OHS Upgrades			9,075	9,835	9,835	9,835
		Total Governance/Administration Capital Expenditure			214,690	215,636	215,636	203,735
		Total Administration			232,510	233,297	274,191	201,235
		Total Governance			588,343	595,636	693,037	640,081

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

17 May 2017

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(37,620)	(37,452)	(37,455)	(37,455)
	10511	Contributions And Donations			(11,004)	0	0	0
	10512	Fire Prevention Infringements			(266)	(410)	(500)	(500)
	10513	Insurance claims Received			0	0	0	0
		Fire Prevention - Operating Income			(48,890)	(37,862)	(37,955)	(37,955)
	20500	Fire Prevention			28,741	52,965	54,794	54,794
	20509	Sandlewood Farm Fire Expenses			1,745	410	500	500
	20512	Depreciation Expense			3,748	3,400	4,088	4,088
		Fire Prevention - Operating Expenditure			34,234	56,775	59,382	59,382
Bush Fire Brigades					0	0	0	0
	16003	DFES Capital Grant - Fire Tender Replacement			0	0	0	0
		Bushfire Brigades - Capital Income			0	0	0	0
	20510	FESA Fire Truck Expenses			60,487	70,500	84,600	134,600
	20511	Fire Stations		B002 Calingiri Freemason'S Building Ma	11,598	13,289	15,649	15,649
	20511	Fire Stations		B003 Bolgart Fire Station	131	209	210	210
	20511	Fire Stations		B004 Mogumber / Gillingarra Fire Static	296	314	350	350
	20511	Fire Stations		B005 Yerecoin Fire Station	149	149	150	150
	20511	Fire Stations		B006 New Norcia Emergency Services I	868	1,015	1,100	1,100
		Bush Fire Brigades - Operating Expenditure			73,529	85,476	102,059	152,059
		Total Fire Prevention			58,872	104,389	123,486	173,486
Animal Control					(1,430)	(830)	(1,000)	(1,000)
	10520	Animal Infringements			(3,223)	(2,500)	(2,500)	(2,500)
	10522	Licensing			9,072	10,950	13,178	33,178
	20520	Animal Compound			0	250	250	250
	20521	Dog Licensing			4,419	7,870	9,928	29,928
		Total Animal Control			(690)	(410)	(500)	(500)
Other Law, Order And Public Safety					0	0	0	0
	10530	Other Income			(33)	(410)	(500)	(500)
	10535	Infringements			0	0	0	0
	10590	(Profit) / Loss on Sale of Assets			(1,532)	(1,250)	(1,504)	(1,504)
	10595	Administration Income - Allocated			(2,256)	(1,660)	(2,004)	(2,004)
		Other Law Order & Public Safety - Operating Income			0	500	500	500
	20530	Emergency Services			11,618	16,660	20,000	20,000
	20533	Community Emergency Services Manager			348	0	0	0
	20540	Fines Enforcement Costs			53,249	54,960	65,955	65,955
	20590	Administration Cost Allocated			65,215	72,120	86,455	86,455
		Other Law Order & Public Safety - Operating Expenditure			0	0	0	0
	40228	Calingiri Fire Tender (DFES replacement)			0	0	0	0
	40229	Yerecoin/Plawaning Fire Tender (DFES replacement)			0	0	0	0
		Total Other Law Order & Public Safety			62,959	70,460	84,452	84,452
		Total Law, Order & Public Safety			\$ 126,250	182,719	217,866	287,866

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection - Operating Income	10710	Fees & Charges			(429)	(550)	(550)	(550)
Administration & Inspection - Operating Income								
20704 Health Administration					15,599	15,010	15,017	15,017
Administration & Inspection - Operating Expenditure								
Total Administration & Inspection					15,170	14,460	14,467	14,467
Preventative Services - Pest Control								
20710 Mosquito Control					2,482	3,830	4,590	19,590
20711 Fogging Mosquitos					1,267	2,410	2,899	32,899
Total Pest Control					3,749	6,240	7,489	52,489
Preventative Services - Other								
20720 Analytical Expenses					350	500	500	500
Total Preventative Services - Other					350	500	500	500
Other Health								
10750 Ambulance Reimbursements					0	0	0	0
10795 Administration Income - Allocated					(1,971)	(1,610)	(1,933)	(1,933)
Other Health - Operating Income					(1,971)	(1,610)	(1,933)	(1,933)
20731 Reimbursable Expenditure					197	160	200	200
20790 Admin Expenditure - Allocated					68,502	70,660	84,799	84,799
Other Health - Operating Expenditure					68,702	70,820	84,999	84,999
Total Other Health					66,730	69,210	83,066	83,066
40233 Mosquito Fogger					0	0	0	0
Total Health Capital Expenditure					0	0	0	0
Total Health					\$ 85,999	\$ 90,410	\$ 105,522	\$ 150,522

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Education & Welfare								
Education & Welfare Operating Income								
Education	20800	School Programs and Improvements			2,739	4,243	4,319	4,319
	20801	Sponsorships & Prizes			0	2,500	2,500	2,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			7,096	809	831	831
		Education & Welfare Operating Expenditure			9,835	7,552	7,650	7,650
Community Development								
Community Development Operating Income								
	20804	Community Development Officer			(1,093)	0	0	0
		Community Development Operating Expenditure			22,099	28,500	34,213	34,213
		Total Education & Welfare			30,841	36,052	41,863	41,863

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(5,040)	(5,200)	(6,240)	(6,240)
	10912	Staff Housing - 12 Harrington Street			(7,920)	(6,500)	(7,800)	(7,800)
	10913	Staff Housing - 16 Yulgering Street			(5,217)	(9,530)	(11,440)	(11,440)
	10914	Staff Housing - 13 Lambert Cres			0	0	0	0
	10915	Staff Housing - 7 Harrington Street			(1,700)	(4,330)	(5,200)	(5,200)
	10916	Staff Housing - 15 Lambert Cres			0	0	0	0
	10917	Misc Income Staff Housing			(3,879)	(2,500)	(3,000)	(3,000)
		Staff Housing - Operating Income			(23,756)	(28,060)	(33,680)	(33,680)
	20900	Staff Housing Operating Expenditure			29,266	32,314	36,749	36,749
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	9,254	13,641	16,738	16,738
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	3,846	14,152	17,278	17,278
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	6,211	6,476	7,076	7,076
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	5,806	12,266	13,886	13,886
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	30,256	5,661	6,361	6,361
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	6,933	9,015	9,635	9,635
		Staff Housing - Operating Expenditure			91,574	93,525	107,723	107,723
		Staff Housing - Capital Expenditure			0	0	0	0
		Total Staff Housing			67,818	65,465	74,043	74,043
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(4,400)	(4,330)	(5,200)	(5,200)
	10921	Calingiri Aged Person Units - Unit 2			(5,280)	(4,330)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(4,336)	(4,330)	(5,200)	(5,200)
	10923	Calingiri Aged Person Units - Unit 4			(4,872)	(4,330)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(4,855)	(4,330)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(5,280)	(4,330)	(5,200)	(5,200)
	10932	R4R CLGF Grant			58,668	(958,668)	(958,668)	(900,000)
	10935	Interest			29,026	(30,000)	(30,000)	(60,000)
		Aged Person Housing - Operating Income			58,672	(1,014,648)	(1,019,868)	(991,200)

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
20903		Calingiri Aged Person Units Maintenance	APC	Aged Persons Units	3,797	0	0	0
20903		Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 -	428	3,357	3,427	3,427
20903		Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units	741	3,357	3,427	3,427
20903		Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units	115	3,013	3,083	3,083
20903		Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 -	484	3,013	3,083	3,083
20904		Bolgart Aged Perons Untis Operating Expenditure			9,812	11,278	12,616	12,616
20905		Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units	1,353	410	500	500
20905		Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 -	2,695	3,912	3,912	3,912
20905		Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 -	683	3,013	3,083	3,083
		Aged Person Housing - Operating Expenditure			37,152	47,618	51,588	51,588
		Aged Person Housing - Capital Expenditure			0	0	0	0
		Total Aged Person Housing			95,824	(967,030)	(968,280)	(939,612)
		Housing - Other			0	0	0	0
10950		Housing Misc Income			0	0	0	0
10995		Administration Income - Allocated			(1,359)	(1,100)	(1,332)	(1,332)
		Housing Other - Operating Income			(1,359)	(1,100)	(1,332)	(1,332)
20960		Depreciation Expense - Housing			0	0	0	0
20990		Administration Expenditure - Allocated			47,221	48,680	58,417	58,417
		Housing Other - Operating Expenditure			47,221	48,680	58,417	58,417
		Total Other Housing			45,862	47,580	57,086	57,086
		Housing Other - Capital Expenditure						
40197		2 x Aged Care Units - Bolgart			35,712	520,000	520,000	520,000
40198		2 x Aged Care Units - Calingiri			17,752	520,000	520,000	520,000
40281		Art Society Shed			0	0	0	4,000
40282		Fencing Bolgart APU's			0	0	13,500	13,500
		Total Housing Other - Capital Expenditure			53,464	1,040,000	1,053,500	1,057,500
		Total Housing			\$ 262,967	186,015	216,349	249,017

Monthly Report as at : 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
	11000	Refuse Removal Gst Charged			(7,068)	(7,500)	(7,500)	(7,500)
	11001	Refuse Removal			(41,125)	(42,000)	(42,000)	(42,000)
	11002	Refuse Removal			(100)	0	0	0
		Sanitation - Household Refuse - Operating Income			(48,293)	(49,500)	(49,500)	(49,500)
	21000	Domestic Refuse Collection			35,268	31,880	38,262	38,262
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolga	35,077	28,590	123,290	34,328
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	66,849	39,390		47,309
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogui	5,898	22,190		26,653
	21010	Waste Oil Removal			0	830	1,000	1,000
	21015	Depreciation	WSTO	Waste Oil	3,123	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			146,216	122,880	162,552	147,552
		Sanitation - Household Refuse - Capital Expenditure			0	0	0	0
		Total Sanitation - Household Refuse			97,923	73,380	113,052	98,052
					(766)	(2,000)	(2,000)	(2,000)
					(766)	(2,000)	(2,000)	(2,000)
Sanitation - Other								
	11010	Drum Muster			137	3,260	3,935	3,935
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	1,152	3,110	3,743	3,743
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	2,821	1,660	2,000	2,000
	21022	Drum Muster	DRUM	Drum Muster	4,110	8,030	9,678	9,678
		Sanitation - Other - Operating Expenditure			3,344	6,030	7,678	7,678
		Total Sanitation - Other			(17,625)	(20,000)	(20,000)	(20,000)
					(17,625)	(20,000)	(20,000)	(20,000)
Sewerage								
	11020	Sewerage			6,991	12,723	13,064	13,064
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	1,512	8,288	8,803	8,803
	21031	Sewerage Audit	SEWY	Sewerage - Yerecoin	0	0	0	0
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	1,118	2,432	2,432	2,432
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	0	2,020	2,432	2,432
		Sewerage - Operating Expenditure			9,621	25,463	26,731	26,731
		Total Sewerage			(8,004)	5,463	6,731	6,731

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

17 May 2017

Monthly Report as at : 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Town Planning & Regional Development	11040	Planning Applications			(37,053)	(2,080)	(2,500)	(2,500)
		Town Planning & Regional Development - Operating Income			(37,053)	(2,080)	(2,500)	(2,500)
21051		Town Planning Scheme / Local Planning Strategy			213	4,160	5,000	5,000
		Town Planning & Regional Development - Operating Expenditure			213	4,160	5,000	5,000
		Total Town Planning & Regional Development			(36,840)	2,080	2,500	2,500
Other Community Amenities								
11050		Calingiri Cemetery			(1,185)	(750)	(1,000)	(1,000)
11053		Piawaning Water Supply Grant			(10,000)	(10,000)	(10,000)	(10,000)
11055		Durack Stronger Communities Grant			(10,000)	(10,000)	(10,000)	(10,000)
11095		Administration Income Allocated			(1,490)	(1,210)	(1,461)	(1,461)
		Other Community Amenities - Operating Income			(22,675)	(21,960)	(22,461)	(22,461)
21060		Cemetery Works	CEMM	Cemetery Maintenance	15,807	23,046	25,736	30,736
21060		Cemetery Works	GRAVE	Grave Digging	0	0	0	0
21061		Cemeteries Operations			115	110	110	110
21062		Mogumber Water Supply	WATRM		13,960	13,510	16,000	1,000
21063		Yenart Bore	YENART		8,689	11,620	13,955	33,955
21064		Gillingarra Emergency Water Supply	WATRQ		115	2,240	2,709	2,709
21065		Public Toilets And Drinking Fountains	TOILET	Public Toilets	7,408	12,370	14,661	14,661
21066		Community Amenities - Depreciation Expense			55,375	50,040	60,074	60,074
21067		Gillingarra Water Pump Electricity			0	410	500	500
21068		Calingiri Water Supply	WATRC	Calingiri Water Supply	771	830	1,000	1,000
21069		Bolgart Water Supply	WATRB	Bolgart Water Supply	7,547	4,570	5,500	500
21070		Interest			2,179	1,800	2,170	2,170
21071		Piawaning Water Supply (Desalination Plant)	WATRP	Piawaning Water Supply	8,202	4,160	5,000	0
21090		Administration Expenditure Allocated			51,788	53,390	64,071	64,071
		Other Community Amenities - Operating Expenditure			171,956	178,096	211,486	211,486
40284		Mogumber Hall Shelter			0	5,750	5,750	5,750
40285		Street Furniture			21,183	20,000	20,000	20,000
40255		Piawaning Water Supply			208,122	200,500	200,500	175,000
40199		Bolgart Emergency Water Supply Elec. Upgrade			1,802	0	0	15,000
		Other Community Amenities - Capital Expenditure			231,107	226,250	226,250	215,750
		Total Other Community Amenities			380,388	382,386	415,275	404,775
		Total Community Amenities			436,811	469,339	545,236	519,736

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

17 May 2017

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(259)	(410)	(500)	(500)
11101		Mogumber Hall			0	0	0	0
11102		Bolgart Hall			0	0	0	0
11103		Calingiri Gymnasium			(1,480)	(1,670)	(2,000)	(2,000)
11104		Roads Board Building Lease			(2,835)	(1,080)	(1,300)	(1,300)
11105		Misc Income Public Halls			0	0	0	0
		Public Halls & Civic Centres - Operating Income			(4,574)	(3,160)	(3,800)	(3,800)
		Public Halls & Civic Centres - Capital Income			0	0	0	0
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	1,172	2,180	2,626	2,626
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	5,740	8,668	9,567	9,567
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	3,923	4,200	5,050	5,050
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	12,837	14,364	16,200	16,200
21102		Piawaning Hall	B012	Piawaning Hall Other Costs	6,128	5,505	5,550	5,550
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintene	1,986	2,360	2,851	2,851
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	2,549	1,389	1,435	1,435
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	3,546	3,499	3,750	3,750
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	4,234	2,250	2,250	2,250
21105		Yerecoin Hall			37,440	32,350	38,830	38,830
21106		Public Halls - Depreciation Expense			1,901	2,080	2,500	2,500
21107		Roads Board Building	B021	Roads Board Building Maintenance	1,197	892	946	946
21107		Roads Board Building	B022	Roads Board Building Operating Exp	2,384	6,230	7,500	7,500
21109		Calingiri Gymnasium			85,038	85,967	99,055	99,055
		Public Halls & Civic Centres - Operating Expenditure			0	0	0	5,200
40057		Disability Access			0	0	0	5,200
		Public Halls & Civic Centres - Capital Expenditure			0	0	0	5,200
		Total Public Halls & Civic Centres			80,464	82,807	95,255	100,455
					(4,420)	(1,660)	(2,000)	(2,000)
					(500)	(8,330)	(10,000)	(10,000)
					(6,182)	(6,000)	(13,588)	(13,588)
					(11,102)	(15,990)	(25,588)	(25,588)
		Other Recreation & Sport						
11110		Calingiri Sports Ground						
11123		Other Sports & Recreation Grants						
11125		Reimbursements						
		Other Recreation & Sport - Operating Income						

**Shire of Victoria Plains
Minutes – Ordinary Meeting of Council**

17 May 2017

Monthly Report as at: 30/04/2017

Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	33,662	28,580	34,318	34,318
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	51,051	46,754	48,924	38,924
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Mainten	4,832	6,280	7,553	7,553
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Mainte	18,072	6,820	8,196	8,196
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNPIA	Piawaning Town & Gardens Mainten	7,077	7,390	8,880	8,880
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintena	28,446	23,121	23,371	23,371
21111	Reserves Maintenance		Reserves Maintenance	CMEMPK	Calingiri Memorial Park	14,600	11,550	13,888	8,888
21111	Reserves Maintenance		Reserves Maintenance	RESVS	Reserves Maintenance	11,281	13,828	16,598	16,598
21111	Reserves Maintenance		Reserves Maintenance	WARMEM	War Memorial	0	4,310	5,181	5,181
21112	Calingiri Sporting Club Operating		Calingiri Sporting Club Operating			16,213	13,913	15,281	15,281
21113	Calingiri Football Oval Maintenance		Calingiri Football Oval Maintenance	CSPC	Calingiri Football Oval Maintenance	42,996	67,948	76,189	91,189
21114	Bolgart Sportsground Operating		Bolgart Sportsground Operating			573	498	500	500
21115	Bolgart Sportsground Maintenance		Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	1,249	2,629	3,084	13,084
21117	Sport & Recreation / Youth Activities		Sport & Recreation / Youth Activities			16,166	12,000	15,000	15,000
21119	Sports Clubs - Depreciation Expense		Sports Clubs - Depreciation Expense			46,354	42,060	50,485	50,485
21120	Interest Expense		Interest Expense			9,728	10,066	20,133	20,133
21122	Calingiri Sports Pavilion		Calingiri Sports Pavilion			3,088	2,320	2,801	2,801
			Other Recreation & Sport - Operating Expenditure			305,387	300,067	350,382	360,382
40283	Mogumber Hall Water Tank		Mogumber Hall Water Tank			3,693	5,000	5,000	5,000
			Other Recreation & Sport - Capital Expenditure			3,693	5,000	5,000	5,000
			Total Other Recreation & Sport			294,285	284,077	324,794	334,794
Libraries									
11120	Bolgart Library		Bolgart Library			0	0	0	0
11121	Calingiri Library		Calingiri Library			0	0	0	0
			Libraries - Operating Income			0	0	0	0
21130	Library - Salaries & Wages		Library - Salaries & Wages			3,538	3,490	4,196	4,196
21131	Library Services		Library Services			9,316	12,137	14,497	14,497
21132	Library Building Maintenance		Library Building Maintenance	B020	Mogumber Library Building Maintena	5,788	3,470	4,179	4,179
21133	Depreciation Expense		Depreciation Expense			0	0	0	0
			Libraries - Operating Expenditure			18,642	19,097	22,872	22,872
			Total Libraries			18,642	19,097	22,872	22,872
Other Culture									
11130	Cultural Mapping		Cultural Mapping			0	0	0	0
11131	History Book		History Book			0	0	0	0
11195	Administration Income Allocated		Administration Income Allocated			(2,715)	(2,210)	(2,663)	(2,663)
			Other Culture - Operating Income			(2,715)	(2,210)	(2,663)	(2,663)
21144	Mogumber Rodeo		Mogumber Rodeo	E002		7,504	4,560	5,468	468
21190	Administration Expenditure Allocated		Administration Expenditure Allocated			94,351	97,360	116,835	116,835
			Other Culture - Operating Expenditure			101,855	101,920	122,303	117,303
			Total Other Culture			99,139	99,710	119,639	114,639
			Total Recreation & Culture			496,223	490,691	567,560	577,760

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

17 May 2017

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Const	16009	Govt Grant Regional Roads			(96,034)	(264,724)	(274,541)	(274,541)
	16010	Govt Grant - Direct			(121,486)	(121,486)	(121,486)	(121,486)
	16011	Blackspot Grant			(128,160)	(160,200)	(160,200)	(160,200)
	16012	Govt Grant - R2R			(553,452)	(566,821)	(566,821)	(566,821)
					(899,132)	(1,113,231)	(1,123,048)	(1,123,048)
Streets Roads Bridges Construction - Capital Income								
40021		Roadworks - Council & Direct Road Funding	C9128	Behanging Road	20,058	16,000	16,000	16,000
40021		Roadworks - Council & Direct Road Funding	C9129	Calingiri Sports Club Carpark	17,487	18,000	18,000	18,000
40021		Roadworks - Council & Direct Road Funding	C9130	Edmonds Street	9,898	10,000	10,000	10,000
40021		Roadworks - Council & Direct Road Funding	C9131	Waters, Milner & McDonald Stres	34,853	37,000	37,000	37,000
40021		Roadworks - Council & Direct Road Funding	C9132	Kerbing	3,713	36,500	36,500	36,500
40021		Roadworks - Council & Direct Road Funding	C9133	Gravel Pits	27,922	25,000	25,000	25,000
40022		Roadworks - RRG Funded	RR0029	Toodyay-Bindi Bindi Rd 0124	132,616	239,409	239,409	239,409
40022		Roadworks - RRG Funded	RR0030	Toodyay-Bindi Bindi Rd 0125	2,371	120,720	120,720	120,720
40022		Roadworks - RRG Funded	RR0021	Gillingarra-Glentromie Rd/Wirridi	283,843	300,000	300,000	204,722
40022		Roadworks - RRG Funded	RR0031	Toodyay-Bindi Bindi Rd W/lining (63,366	66,154	66,154	66,154
40022		Roadworks - RRG Funded	RR0032	Toodyay-Bindi Bindi Rd W/lining (88,925	99,750	99,750	99,750
40024		Roadworks - Roads To Recovery	R2R014	Yerecoin SE Road	150,063	263,821	263,821	162,821
40024		Roadworks - Roads To Recovery	R2R015	Komongorring Road	97,758	101,000	101,000	101,000
40024		Roadworks - Roads To Recovery	R2R016	Boxhall Road	50,279	101,000	101,000	101,000
40024		Roadworks - Roads To Recovery	R2R017	Golf Course Road	76,626	101,000	101,000	101,000
40024		Roadworks - Roads To Recovery	R2R018	Erickso Road	0	0	0	101,000
40266		Footpaths	FP2017		40,357	45,000	45,000	45,000
					1,100,132	1,580,354	1,580,354	1,485,076
Streets Roads Bridges Construction - Capital Expenditure								
Total Streets, Roads, Bridges Construction					200,999	467,123	457,306	362,028
Streets, Roads, Bridges & Depot Maint	11200	Road & Footpath Maintenance			(184)	0	(1,000)	(1,000)
	11203	Reimbursements			24,914	(24,914)	(24,914)	0
	11295	Administration Income Allocated			(4,337)	(3,540)	(4,253)	(4,253)
					20,393	(28,454)	(30,167)	(5,253)
Streets Roads Bridges Maintenance - Operating Income								

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Maint	11200	Road & Footpath Maintenance			(184)	0	(1,000)	(1,000)
	11203	Reimbursements			24,914	(24,914)	(24,914)	0
	11295	Administration Income Allocated			(4,337)	(3,543)	(4,253)	(4,253)
		Streets Roads Bridges Maintenance - Operating Income			<u>20,393</u>	<u>(28,454)</u>	<u>(30,167)</u>	<u>(5,253)</u>
	21200	Maintenance Grading			572,194	572,630	687,198	537,198
	21202	Bitumen Maintenance		BM9999	70,829	68,400	82,097	82,097
	21203	Signage & Guideposts		SIGNM	21,673	28,830	34,613	44,613
	21204	Tree Lopping		TRELOP	89,868	78,540	94,261	114,261
	21205	Drainage Maintenance		DRM	56,830	37,130	44,575	44,575
	21207	Flood Damage		FLOOD	10,177	7,250	8,714	8,714
	21208	Misc Road Maintenance		XXX999	102,002	101,490	121,797	71,797
	21209	Bridge & Culvert Maintenance		BRIDM	14,691	16,910	20,314	20,314
	21210	Crossovers		CROSS	8,714	12,130	14,582	14,582
	21211	Street Lighting Maintenance		SLM	9,241	12,290	14,750	14,750
	21212	Traffic Signs & Control Equipment		TSCE	1,599	16,350	19,635	19,635
	21214	Footpath Maintenance		FPM	9,817	29,430	35,345	35,345
	21215	Infrastructure Depreciation Expense			1,033,225	1,495,520	1,794,636	1,794,636
	21290	Administration Expenditure Allocated			150,705	155,460	186,559	186,559
		Streets Roads Bridges Maintenance - Operating Expenditure			<u>2,151,567</u>	<u>2,632,360</u>	<u>3,159,076</u>	<u>2,989,076</u>
		Total Streets Roads Bridges Maintenance			<u>2,171,960</u>	<u>2,603,906</u>	<u>3,128,909</u>	<u>2,983,823</u>
	11290	WDV on Assets sold			41,916	124,160	149,000	149,000
	16083	Sale of Hino 300 Truck (PTK18)			0	(15,000)	(15,000)	(15,000)
	16084	Sale of Hino SS1 EKRG Prime Mover (PTK19)			(91,818)	(90,000)	(90,000)	(50,000)
	16073	Sale of Manitou (PLR7)			(31,000)	(35,000)	(35,000)	(35,000)
		Road Plant Profit / Loss on Sale of Assets			<u>(80,902)</u>	<u>(15,840)</u>	<u>9,000</u>	<u>49,000</u>
		Road Plant Purchases - Capital Expenditure			<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		Total Road Plant Purchases			<u>(80,902)</u>	<u>(15,840)</u>	<u>9,000</u>	<u>49,000</u>
		Total Transport			<u>\$ 2,292,057</u>	<u>\$ 3,055,189</u>	<u>\$ 3,595,215</u>	<u>\$ 3,394,851</u>

Monthly Report as at: 30/04/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Cont	26,643	39,000	46,818	46,818
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	5,000	5,000	5,000
		Total Rural Services			26,803	44,000	51,818	51,818
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(7,155)	(4,160)	(5,000)	(5,000)
	11301	Calingiri Caravan Park			(7,590)	(2,080)	(2,500)	(2,500)
	11302	Sundry Income			(240)	(80)	(100)	(100)
		Tourism & Area Promotion - Operating Income			(14,984)	(6,320)	(7,600)	(7,600)
	21320	Area Promotion			12,244	12,170	13,000	8,000
	21321	Caravan Parks And Camping Grounds Operat			11,977	11,063	12,517	12,517
	21322	Caravan Parks And Camping Grounds Maint	BCVPK	Bolgart Caravan Park Maint	5,729	13,193	13,443	13,443
	21322	Caravan Parks And Camping Grounds Maint	CCVPK	Calingiri Caravan Park Maint	6,038	5,810	6,933	6,933
	21324	Depreciation Expense - Caravan Parks			2,735	2,480	2,983	2,983
	21325	Bolgart Tractor Shed			73	74	75	75
		Tourism & Area Promotion - Operating Expenditure			38,795	44,790	48,951	43,951
		Tourism & Area Promotion - Capital Expenditure						
		Total Tourism & Area Promotion			23,811	38,470	41,351	36,351
Building Control								
	11310	Building Applications			(2,364)	(2,080)	(2,500)	(2,500)
	11312	Bciff & Brb			(26)	(80)	(100)	(100)
		Building Control - Operating Income			(2,390)	(2,160)	(2,600)	(2,600)
	21330	Building Control Operating			15,599	12,500	15,000	15,000
		Building Control - Operating Expenditure			15,599	12,500	15,000	15,000
		Total Building Control			13,210	10,340	12,400	12,400
Other Economic Services								
	11320	Bendigo Bank Commissions			(11,653)	(16,660)	(20,000)	(20,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(22)	0	0	0
	11395	Administration Income - Allocated			(1,141)	(930)	(1,117)	(1,117)
		Other Economic Services - Operating Income			(12,815)	(17,590)	(21,117)	(21,117)
	21350	Bendigo Bank Agency			377	448	450	450
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Br	292	1,118	1,250	1,250
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe C	2,666	4,658	5,526	5,526
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Y	207	498	500	500
	21360	Water Supply - Standpipes	WATERP	Water Supply - Plawanning	871	1,210	1,459	1,459
	21390	Administration Expenditure - Allocated			39,640	40,820	48,995	48,995
		Other Economic Services - Operating Expenditure			44,053	48,752	58,180	58,180
		Total Other Economic Services			31,237	31,162	37,063	37,063
		Total Economic Services			\$ 95,060	\$ 123,972	\$ 142,632	\$ 137,632

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(16,334)	(16,030)	(19,240)	(19,240)
		Private Works - Operating Income			(16,334)	(16,030)	(19,240)	(19,240)
	21400	Private Works Expenditure			0	13,940	16,730	16,730
	21407	Private Works Expenditure 2016-17			13,198	0	0	0
		Private Works - Operating Expenditure			13,198	13,940	16,730	16,730
		Total Private Works			(3,136)	(2,090)	(2,510)	(2,510)
Public Works Overheads								
	11410	Sundry Income			(1,591)	(690)	(850)	(850)
	11411	Diesel Fuel Rebate			(13,555)	(12,500)	(15,000)	(15,000)
	11495	Administration Income Allocated			(789)	(640)	(773)	(773)
		Public Works Overheads - Operating Income			(15,934)	(13,830)	(16,623)	(16,623)
	11490	WDV on Assets Sold			59,518	41,000	41,000	41,000
	16017	Sale of Works Manager Ute			(27,273)	(80,500)	(80,500)	(32,500)
	16085	Sale of Ute			(14,091)	(12,000)	(12,000)	(12,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			18,154	(51,500)	(51,500)	(3,500)
	21410	Salaries & Wages			145,438	67,970	81,586	81,586
	21411	Works Manager Package			110,261	116,860	140,284	140,284
	21412	Superannuation			56,401	57,290	68,750	68,750
	21413	Insurance			26,881	19,160	23,000	23,000
	21414	Other Staff Costs			12,088	5,340	6,450	6,450
	21415	Conferences & Seminars			4,319	6,240	7,500	7,500
	21416	Engineering Services			6,642	23,330	28,000	28,000
	21417	Occupational Health & Safety			465	1,250	1,500	1,500
	21418	Other Public Works Overheads			0	410	500	500
	21419	Depot Operating Costs			157,068	133,100	159,946	159,946
	21420	Depot Maintenance			10,139	13,800	16,578	16,578
	21422	Staff Training			8,049	13,650	16,425	16,425
	21423	Administration Costs Allocated			27,401	28,260	33,920	33,920
	21424	Staff Meetings			2,317	3,030	3,647	3,647
	21425	Building Maintenance			43,283	48,370	58,115	58,115
	21440	Gardens Maintenance			3,860	19,930	23,978	23,978
	21450	ROMAN II / Road data			32,935	17,030	20,436	20,436
	21490	Workshop Overheads Recovered			(647,601)	(575,100)	(690,515)	(690,515)
		Public Works Overheads - Operating Expenditure			0	(80)	0	0
	40030	Works Manager Vehicle Replacement			53,471	50,000	108,000	108,000
	40286	Extra Cab Ute			39,065	40,000	40,000	40,000
	40288	Dump Truck			0	0	70,000	70,000
	40289	6 Wheel Tipper			214,327	210,000	210,000	240,000
	40290	Excavator			122,150	122,150	122,150	150,000
	40291	Air Compressor			1,756	5,000	5,000	5,000
	40292	Dolly for Side Tipper			8,000	8,000	20,000	20,000
		Public Works Overheads - Capital Expenditure			438,768	435,150	575,150	633,000
		Total Public Works Overheads			440,989	369,740	507,027	612,877

Monthly Report as at: 30/4/2017

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Plant Operation								
	21430	Fuel & Oil			93,791	123,390	148,065	198,065
	21431	Tyres & Tubes			11,537	23,600	28,325	28,325
	21432	Parts & Repairs			148,765	118,480	142,185	142,185
	21433	Insurance & Licences			29,386	24,360	29,250	29,250
	21434	Depreciation Ex Asset Ledger			235,509	232,480	278,970	378,970
	21495	Plant Recovery			(518,988)	(522,350)	(626,795)	(776,795)
		Total Plant Operation			(0)	(40)	0	0
Salaries & Wages								
	21496	Salaries & Wages			1,290,810	1,189,240	1,427,096	1,427,096
	21497	Salaries & Wages Allocated			(1,290,810)	(1,189,240)	(1,427,096)	(1,427,096)
		Total Salaries & Wages			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	11460	Workers Compensation Recovered			(37,729)	0	0	0
	21461	Insurance Claims - Costs			471	0	0	0
		Unclassified Capital Income			(37,258)	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			\$ 400,594	367,610	504,517	610,367

Monthly Report as at: 30/04/2017

30/04/2017	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
	Reserves								
Sched 4	50001		Transfer To Lsl Reserve			1,288	0	1,583	1,583
Sched 12	50002		Transfer To Plant Reserve			2,516	0	1,857	1,857
Sched 9	50003		Transfer To Housing Reserve			2,691	0	2,925	2,925
Sched 4	50004		Transfer To Sewerage Reserve			1,243	0	1,528	1,528
Sched 10	50005		Transfer To Light Vehicle Reserve			0	0	0	0
Sched 13	50006		Transfer To Refuse Site Reserve			4,730	0	5,510	5,510
Sched 11	50007		Transfer To Building Maintenance Reserve			1,337	0	18,036	18,036
Sched 4	50008		Transfer To Computing Reserve			0	0	0	0
Sched 12	50009		Transfer To Infrastructure Reserve			1,377	0	2,416	2,416
Sched 11	50010		Transfer to Gymnasium Equipment Reserve			118	0	145	145
			Total Transfer to Reserves			15,299	0	34,000	34,000
Sched 4	50051		Transfer From Lsl Reserve			(50,000)	(50,000)	(50,000)	(50,000)
Sched 12	50052		Transfer From Plant Reserve			(87,760)	(87,760)	(87,760)	(87,760)
Sched 9	50053		Transfer From Housing Reserve			(75,000)	(75,000)	(75,000)	(75,000)
Sched 4	50054		Transfer From Sewerage Reserve			0	0	0	0
Sched 10	50055		Transfer From Light Vehicle Reserve			0	0	0	0
Sched 13	50056		Transfer From Refuse Site Reserve			0	0	0	0
Sched 11	50057		Transfer From Building Maintenance Reserve			0	0	0	0
Sched 4	50058		Transfer From Computing Reserve			0	0	0	0
Sched 12	50059		Transfer From Infrastructure Reserve			0	0	0	0
Sched 11	50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
			Total Transfer From Reserves			(212,760)	(212,760)	(212,760)	(212,760)
			Total Reserves Transfer			(197,461)	(212,760)	(178,760)	(178,760)

Capital Expenditure Report

Capital Expenditure Report as at : 30-April-2017

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance/Administration							
40004	Ceo Vehicle Replacement			63,636	65,000	65,000	65,000
40005	Dceo Vehicle Replacement			42,119	42,119	42,119	47,500
40278	Community / Admin Pool Vehicle			20,631	20,000	20,000	20,000
40069	Computing upgrade software & hardware			38,132	40,000	40,000	28,000
40279	Upgrade A/C Council Chambers			5,682	5,682	5,682	8,000
40280	ATM Installation			17,940	18,000	18,000	10,400
40259	Admin. Customer Carpark Upgrade			17,475	15,000	15,000	15,000
40074	OHS Upgrades			9,075	9,835	9,835	9,835
	Total Governance/Administration Capital Expenditure			214,690	215,636	215,636	203,735
Sched 9 - Housing							
40281	Art Society Shed			0	0	0	4,000
40197	2 x Aged Persons Units - Bolgart			35,712	520,000	520,000	520,000
40198	2 x Aged Persons Units - Calingiri			17,752	520,000	520,000	520,000
40282	Fencing Bolgart APU's			0	0	13,500	13,500
	Housing Capital Expenditure			53,464	1,040,000	1,053,500	1,057,500
Sched 10 Community Amenities							
40283	Mogumber Hall Water Tank			3,693	5,000	5,000	5,000
40284	Mogumber Hall Shelter			0	5,750	5,750	5,750
40285	Street Furniture			21,183	20,000	20,000	20,000
40255	Piawaning Water Supply			208,122	200,500	200,500	175,000
40199	Bolgart Emergency Water Supply Elec. Upgrade			1,802	0	0	15,000
	Community Amenities Capital Expenditure			234,800	231,250	231,250	220,750
Sched 11 - Recreation & Culture							
40057	Disability Access			0	0	0	5,200
	Recreation & Culture Capital Expenditure			0	0	0	5,200

Capital Expenditure Report continued.....

Capital Expenditure Report as at : 30-April-2017

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Recreation & Culture Capital Expenditure							
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding	C9128	Behanging Road	20,058	16,000	16,000	16,000
40021	Roadworks - Council & Direct Road Funding	C9129	Calingiri Sports Club Carpark	17,487	18,000	18,000	18,000
40022	Roadworks - Council & Direct Road Funding	C9130	Edmonds Street	9,898	10,000	10,000	10,000
40022	Roadworks - Council & Direct Road Funding	C9131	Waters, Milner & McDonald Str	34,853	37,000	37,000	37,000
40022	Roadworks - Council & Direct Road Funding	C9132	Kerbing	3,713	36,500	36,500	36,500
40022	Roadworks - Council & Direct Road Funding	C9133	Gravel Pits	27,922	25,000	25,000	25,000
40022	Roadworks - RRG Funded	RR0029	Toodyay-Bindi Bindi Rd 0124	132,616	239,409	239,409	239,409
40022	Roadworks - RRG Funded	RR0030	Toodyay-Bindi Bindi Rd 0125	2,371	120,720	120,720	120,720
40022	Roadworks - RRG Funded	RR0021	Gillingarra-Glentromie/Wirralda	283,843	300,000	300,000	204,722
40022	Roadworks - RRG Funded	RR0031	Toodyay-Bindi Bindi Rd W/lining	63,366	66,154	66,154	66,154
40022	Roadworks - RRG Funded	RR0032	Toodyay-Bindi Bindi Rd W/lining	88,925	99,750	99,750	99,750
40024	Roadworks - R2R Funded	R2R014	Yerecoin SE Road	150,063	263,821	263,821	162,821
40024	Roadworks - R2R Funded	R2R015	Konnongorring Road	97,758	101,000	101,000	101,000
40024	Roadworks - R2R Funded	R2R016	Boxhall Road	50,279	101,000	101,000	101,000
40024	Roadworks - R2R Funded	R2R017	Golf Course Road	76,626	101,000	101,000	101,000
40024	Roadworks - R2R Funded	R2R018	Erickson Road	0	0	0	101,000
40266	Footpaths	FP2017		40,357	45,000	45,000	45,000
				1,100,132	1,580,354	1,580,354	1,485,076
Transport Capital Expenditure							
Sched 14 - Other Property & Services							
40030	Works Manager Vehicle Replacement			53,471	50,000	108,000	47,500
40286	Extra Cab Ute			39,065	40,000	40,000	40,000
40288	Dump Truck			0	0	70,000	70,000
40289	6 Wheel Tipper			214,327	210,000	210,000	240,000
40290	Excavator			122,150	122,150	122,150	150,000
40291	Air Compressor			1,756	5,000	5,000	5,000
40292	Dolly for Side Tipper			8,000	8,000	20,000	20,000
Other Property & Services Capital Expenditure				438,768	435,150	575,150	572,500
Total Capital Expenditure				\$ 2,041,854	3,502,390	3,655,890	3,544,761

Investments Report

INVESTMENTS
30th April 2017

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$9,329	1.45	-
Municipal	Bendigo Bank	3 months	\$250,000	2.25	28/05/2017
TOTAL MUNICIPAL INVESTMENTS:			\$259,329		
Reserves	Bendigo Bank	3 months	\$608,348	2.30	11/05/2017
Reserves	Bendigo Bank	6 months	\$105,434	2.20	5/09/2017
Reserves	Treasury Corp	OCDF	\$2,079	1.45	-
TOTAL RESERVES INVESTMENTS:			\$715,861		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$11,249	\$17,500
Reserves	\$11,544	\$18,000
TOTAL:	\$22,793	\$35,500

Bank Reconciliation Report

Shire of Victoria Plains
Bank Reconciliation as at 30th April 2017

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous	726,945.02	1,399.28	608,348.41	2,076.80	105,434.25	9,686.28
Add Receipts as per Ledger	145.70			2.40		143.30
Add Transfers from Other Bank Account						
Less Payments as per Ledger	727,090.72	1,399.28	608,348.41	2,079.20	105,434.25	9,829.58
Less Transfers to Other Bank Account						
Closing Balance Ledger	727,090.72	1,399.28	608,348.41	2,079.20	105,434.25	9,829.58
	(633.42)	0.00	0.00	0.00	0.00	(633.42)
Total		Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		1,399.28	608,348.41	2,079.20	105,434.25	10,823.00
+ Outstanding Deposits	-					
- Outstanding Cheques	(360.00)					(360.00)
Balance	727,724.14	1,399.28	608,348.41	2,079.20	105,434.25	10,463.00
Deposits on Statement not receipted						
Rates						
Commission						
Debtors Payments						
Interest						
Sub-total- Deposits not receipted		0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled						
Wages						
Police Licensing						
Deposit not processed in April	(633.42)					(633.42)
Bank Fees/Credit Card Payments						
Sub-total PAYMENTS not journalled	(633.42)	0.00	0.00	0.00	0.00	(633.42)
	(633.42)	0.00	0.00	0.00	0.00	(633.42)
Balance as per Reconciliation	727,090.72	1,399.28	608,348.41	2,079.20	105,434.25	9,829.58
Check Figures (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	727,090.72	1,399.28	608,348.41	2,079.20	105,434.25	9,829.58
Account #		91010	91011	91012	91013	99000

Bank Reconciliation Report continued....

Shire of Victoria Plains
Bank Reconciliation as at 30th April 2017

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 90 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days
Balance Brought Forward from Previous	1,157,940.54	596,709.35	250,000.00	9,318.61	301,912.58
Add Receipts as per Ledger	72,507.61	72,032.00		1110	464.51
Add Transfers from Other Bank Account	302,377.09	302,377.09			
	1,532,825.24	971,118.44	250,000.00	9,329.71	302,377.09
Less Payments as per Ledger	787,908.65	787,908.65			
Less Transfers to Other Bank Account	302,377.09				302,377.09
Closing Balance Ledger	442,539.50	183,209.79	250,000.00	9,329.71	-
	4,536.45	4,536.45	0.00	0.00	0.00
Total		Municipal	Muni Term Dep	Muni Treasury	Muni Term Dep
Balance on Bank Statement		252,723.94	250,000.00	9,329.71	-
+ Outstanding Deposits	6,739.65	6,739.65			
- Outstanding Cheques	(80,790.25)	(80,790.25)			
Balance	438,003.05	178,673.34	250,000.00	9,329.71	-
Deposits on Statement not receipted	-				
Unknown	-				
Commission	-				
Debitors Payments	-				
Interest	-				
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled					
Payment not processed	(3,642.10)	(3,642.10)			
Unknown deposits	(4,984.23)	(4,984.23)			
C/ Card - Direct Debits not processed	6,981.46	6,981.46			
Creditor payments rejected by bank	(2,891.58)	(2,891.58)			
Sub-total PAYMENTS not journalled	(4,536.45)	(4,536.45)	0.00	0.00	0.00
	(4,536.45)	(4,536.45)	0.00	0.00	0.00
Balance as per Reconciliation	433,466.60	174,136.89	250,000.00	9,329.71	0.00
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00
Ledger Balance	433,466.60	174,136.89	250,000.00	9,329.71	0.00
Account #		91000	91006	91007	91008

Outstanding Rates Report

**OUTSTANDING RATES REPORT
30th April 2017**

Total Rates Outstanding	\$91,577
Comprising:	
Rates (Current & Arrears)	\$77,286
Rates (Deferred)	\$4,500
Rubbish	\$5,070
Sewerage	\$988
Interest/Admin Charges	\$119
ESL	\$3,614
TOTAL:	\$91,577
Percentage of total rates bill (excluding ex-Gratia Rates):	3.83%
Balance as at 30th April 2016:	\$108,361

Outstanding Debtors Report

**Shire of Victoria Plains Debtors Listing
as at 30th April 2017**

Debtor No	30/01/2017 90 Days	1/03/2017 60 Days	31/03/2017 30 Days	30/04/2017 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Sent to Debt Collections
16	-\$38.50	\$0.00	\$0.00	\$38.50	\$0.00	
18	\$0.00	\$8.25	\$33.00	\$0.00	\$41.25	
282	\$0.00	\$0.00	\$3,473.74	\$0.00	\$3,473.74	
29	\$0.00	\$1,074.52	\$0.00	\$0.00	\$1,074.52	
293	\$1,023.25	\$0.00	\$0.00	\$0.00	\$1,023.25	Statement Sent
307	\$0.00	\$0.00	\$338.35	\$0.00	\$338.35	
323	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
325	\$8.25	\$0.00	\$16.50	\$8.25	\$33.00	
36	\$446.80	\$0.00	\$0.00	\$0.00	\$446.80	Statement Sent
364	\$390.25	\$0.00	\$0.00	\$0.00	\$390.25	Demand Letter No Reply
367	\$619.89	\$0.00	\$0.00	\$0.00	\$619.89	Sent to Debt Collections
433	\$262.66	\$0.00	\$0.00	\$0.00	\$262.66	Demand Letter Returned No Forw Address
434	\$0.00	\$0.00	\$33.00	\$0.00	\$33.00	
489	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
509	\$0.00	\$0.00	\$0.00	-\$16.50	-\$16.50	
54	\$5,016.22	\$0.00	\$0.00	\$0.00	\$5,016.22	
60	\$0.00	\$55.00	\$0.00	\$0.00	\$55.00	
	\$7,868.82	\$1,137.77	\$3,894.59	\$96.25	\$12,997.43	

F15/2017 VARIANCE REPORTING

FILE REFERENCE	F1.3.1
REPORT DATE	28 April 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT

Each year in accordance with the Local Government Finance Regulations 34 (5) a Local Government is to adopt a percentage or value to be used in financial statements for the reporting of material variance.

BACKGROUND

At the May Council Meeting held in 2012, Council resolved these be 10% or \$5,000 whichever is the lesser.

COMMENT

Council agree to continue these reference amounts for a variance analysis for the 2017-18 financial year.

POLICY REQUIREMENTS

Nil

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

No

LEGISLATIVE REQUIREMENTS

Local Government Finance Regulations 34 (5).

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations".

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 78/2017

Moved: Cr J Kelly

Seconded: Cr D Smith

That Council accept the variance analysis point for the 2017-18 financial year at 10% or \$5,000 whichever is the lesser of the year to date budget.

Motion Put and Carried: 8/0

**F16/2017 CAPITAL EXPENDITURE PROJECTS (EXC. ROADS) 2017-18
BUDGET**

FILE REFERENCE	F1.2.1
REPORT DATE	8 th May 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	2017-18 Plant Replacement Schedule

PURPOSE OF REPORT

For Council to discuss and consider capital expenditure projects for inclusion in the 2017-18 Annual Budget.

BACKGROUND

A list of capital expenditure projects has been prepared for consideration by Council for inclusion in the 2017-18 Annual Budget. Budget estimates for the projects will be included in the draft budget.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August.

The 2017-18 capital expenditure projects are for consideration for inclusion in the draft 2017-18 Annual Budget.

Council may also wish to propose additional projects for inclusion.

A draft 2017-18 Annual Budget will be prepared for presentation to Council in June 2016 and will include the capital expenditure projects as approved by Council. Depending on the draft budget surplus/deficit, Council may have to prioritise projects at the June meeting.

POLICY REQUIREMENTS

Nil

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

LEGISLATIVE REQUIREMENTS

Council is required to adopt an annual budget each year prior to the 31st August (Local Government Act s6.2 1).

STRATEGIC IMPLICATIONS

The Annual Budget determines the budgeted operating and capital expenditure and revenue reserve transfers and surplus or deficit for the financial year.

Corporate Business Plan references and impacts:

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations".

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The Annual Budget determines the budgeted operating and capital expenditure and revenue, reserve transfers and surplus or deficit for the financial year.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The capital expenditure projects approved by Council will be included in the draft 2017-18 Annual Budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION

Moved: Cr N Clarke

Seconded: Cr D Smith

That the following capital expenditure projects and reserve transfers are included in the draft 2017-18 Annual Budget:-

- **IT Upgrades**
- **OHS and Disability Upgrades**
- **Aged Persons Units (2 x Calingiri, 2 x Bolgart)**
- **Bolgart Industrial Blocks**
- **Mogumber Water Supply**
- **Yerecoin Tennis Courts**
- **Bolgart Caravan Park Ablution Block**
- **Bolgart Caravan Park Cabins**
- **Calingiri Caravan Park Cabins**
- **Calingiri Progress Park Playground Shelter**
- **Calingiri Progress Park Playground Softfall**
- **Yerecoin Golf Club Clubhouse Repairs**
- **Bolgart Hall Entrance Shelter**
- **Shire Administration Building - Render Exterior**
- **Calingiri Truck Stop Toilets**
- **Diesel Tank (Depot, above ground)**
- **Transfer to Plant Reserve (net proceeds from sale of Grader)**
- **Plant Replacement as per Schedule**

AMENDED MOTION

Moved: Cr P Carr

Seconded: Cr D Lovelock

That the following capital expenditure projects and reserve transfers are included in the draft 2017-18 Annual Budget:-

- **IT Upgrades**
- **OHS and Disability Upgrades**
- **Aged Persons Units (2 x Calingiri, 2 x Bolgart)**
- **Bolgart Industrial Blocks**
- **Mogumber Water Supply**
- **Yerecoin Tennis Courts**
- **Bolgart Caravan Park Ablution Block**
- **Bolgart Caravan Park Cabins**
- **Calingiri Caravan Park Cabins**
- **Calingiri Progress Park Playground Shelter**
- **Calingiri Progress Park Playground Softfall**
- **Yerecoin Golf Club Clubhouse Repairs**
- **Bolgart Hall Entrance Shelter**
- **Shire Administration Building - Render Exterior**
- **Calingiri Truck Stop Toilets**
- **Diesel Tank (Depot, above ground)**
- **Transfer to Plant Reserve (net proceeds from sale of Grader)**
- **Plant Replacement as per Schedule**
- **Mogumber Hall (filling in of ceiling)**
- **Plus all items in the Community Grant Submissions (and for consideration for the following financial year)**

The amended motion then became the resolution.

RESOLUTION 79/2017

Moved: Cr P Carr

Seconded: Cr D Lovelock

That the following capital expenditure projects and reserve transfers are included in the draft 2017-18 Annual Budget:-

- **IT Upgrades**
- **OHS and Disability Upgrades**
- **Aged Persons Units (2 x Calingiri, 2 x Bolgart)**
- **Bolgart Industrial Blocks**
- **Mogumber Water Supply**
- **Yerecoin Tennis Courts**
- **Bolgart Caravan Park Ablution Block**
- **Bolgart Caravan Park Cabins**
- **Calingiri Caravan Park Cabins**

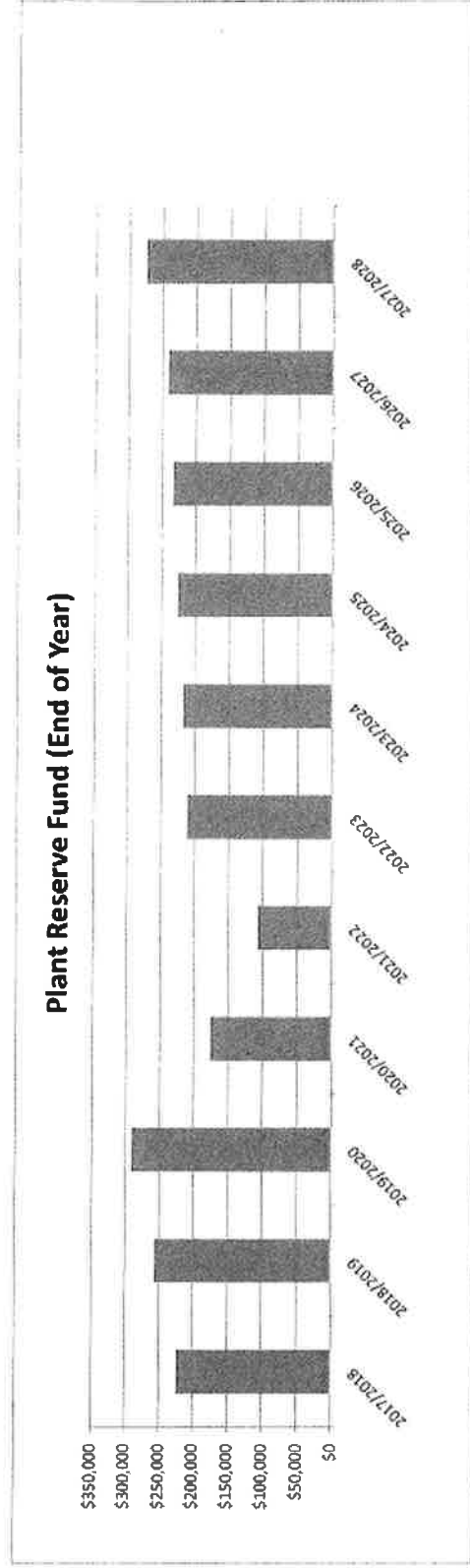
- Calingiri Progress Park Playground Shelter
- Calingiri Progress Park Playground Softfall
- Yerecoin Golf Club Clubhouse Repairs
- Bolgart Hall Entrance Shelter
- Shire Administration Building - Render Exterior
- Calingiri Truck Stop Toilets
- Diesel Tank (Depot, above ground)
- Transfer to Plant Reserve (net proceeds from sale of Grader)
- Plant Replacement as per Schedule
- Mogumber Hall (filling in of ceiling)
- Plus all items in the Community Grant Submissions (and for consideration for the following financial year)

Motion Put and carried: 8/0

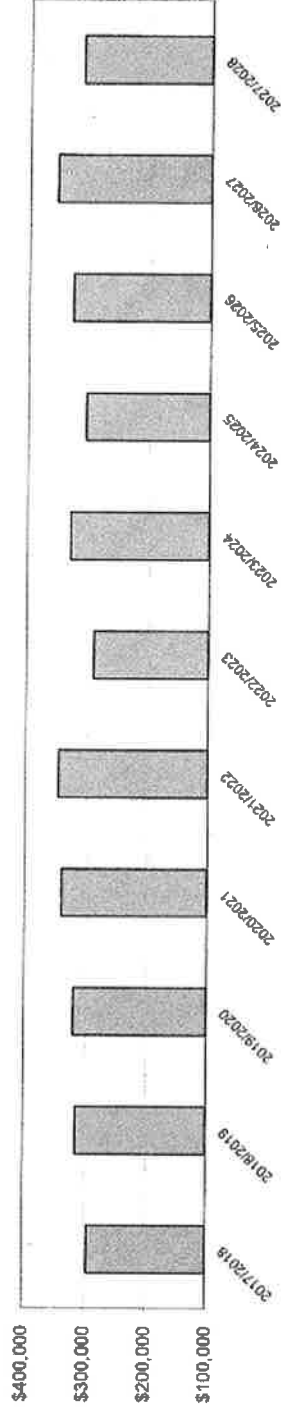
Action: CEO to review Delegation and Policy relating to Community Budget Submissions

SHIRE OF VICTORIA PLAINS (MAJOR PLANT & VEHICLE REPLACEMENT PROGRAMME) GST
Exclusive

Plant Number	Asset Number	Year Acquired	Vehicle / Plant Description	Replacement Interval (Years)	Proposed Vehicle/Plant Replacement	Purchase	Trade	Change-Over
PAV44	AV101	2016	CEO	2		\$ 65,000	\$ 50,000	\$ 15,000
PAV43	AV099	2016	DCEO	2		\$ 45,000	\$ 35,000	\$ 10,000
PAV62	AV098	2017	Works Manager	2		\$ -	\$ -	\$ -
PAV42	AV086	2016	Communitypool Vehicle	3		\$ -	\$ -	\$ -
PWV53	AV081	2015	Building Maintenance 4x2 Ute (Holden Colorado)	2		\$ 25,000	\$ 15,000	\$ 10,000
PWV57	AV090	2014	Gardener 4x2 Ute (Toyota Hilux)	5		\$ -	\$ -	\$ -
PWV59	AV088	2015	Dual Cab Ute (Nissan Navara) Works Supervisor	3		\$ -	\$ -	\$ -
PWV61	AV078	2016	Extra Cab Tray Ute (Isuzu King Cab) Supervisor / Ranger	3		\$ -	\$ -	\$ -
PWV98	AV089	2014	Single Cab Ute (Toyota Hilux)	5		\$ -	\$ -	\$ -
PWV54	AV082	2012	Single Cab Ute (Nissan Navara)	5	Dispose - replace with Patching Truck	\$ -	\$ -	\$ -
PTK16	AV037	2006	Mitsubishi Fuso 13 Tonne 6 Wheel Tip Truck	6		\$ -	\$ 10,000	\$ 10,000
PTK17	AV043	2008	Hino 9 Tonne Tip Truck with Drop Side	7		\$ -	\$ -	\$ -
PTK18	AV050	2008	Hino 300 Series 716 Dump Truck	6		\$ 150,000	\$ 75,000	\$ 75,000
PTK22	AV	2017	Hino 700 Series SE 2948 Six Wheel Truck	7		\$ -	\$ -	\$ -
PTK20	PE094	2012	Hino 700 Series SS 2848 High Roof Truck	7		\$ -	\$ -	\$ -
PTK21	AV077	2012	Hino 300 Series Long Crew Truck	5		\$ -	\$ -	\$ -
PTK21	AV077	2017	Single Axle Patching Truck (New Purchase)	8		\$ 100,000	\$ -	\$ 100,000
PGR9	PE080	2009	Cat Grader 120M Series	8		\$ -	\$ 120,000	\$ 120,000
PGR10	PE088	2011	Cat Grader 120M Series Acougrade	9	Dispose - not required at this time	\$ -	\$ -	\$ -
PLR9	PE113	2014	Volvo BL71E Backhoe	8		\$ -	\$ -	\$ -
TBA	TBA	2015	Track Bobcat	5		\$ -	\$ -	\$ -
PLR2	PE035	2001	Volvo Loader	8		\$ -	\$ -	\$ -
PLR7	PE073	2008	Cat Excavator	8		\$ -	\$ -	\$ -
PLR8	PE087	2011	Cat 938H Loader	8		\$ -	\$ -	\$ -
PEM45	PEM45	2011	Free Roll Attachment	8		\$ -	\$ -	\$ -
PEM07	PEM07	2012	Toro Z586D 25hp Ride On Mower	4		\$ 30,000	\$ 4,000	\$ 26,000
PEU96	PEU96	2012	Kubota Tractor and 5m Supreme Mower	5		\$ -	\$ -	\$ -
PEU96	PEU96	2017	Turf Renovator	8		\$ -	\$ -	\$ -
PRR2	PE088	2004	Road Broom	12		\$ -	\$ -	\$ -
PRR9	PE099	2013	Multi Tyred Roller	8		\$ -	\$ -	\$ -
FRQ8	PE091	2012	DynaPac 14t Drum Roller	8		\$ -	\$ -	\$ -
PTL01	PEM63	2017	Dolly (for Side Tipper)	10		\$ -	\$ -	\$ -
PTL02	PEM63	-	Trailer - Transport Mower	10		\$ -	\$ -	\$ -
PTL03	PEM63	-	Trailer - Bobcat Transport	10		\$ -	\$ -	\$ -
PTL04	PEM63	-	Trailer - Building Maintenance	10		\$ -	\$ -	\$ -
PTL05	PEM63	-	Trailer - Recycling Trailer	10		\$ -	\$ -	\$ -
PTL06	PEM63	2007	Trailer - Emergency Generator	10		\$ 5,000	\$ -	\$ 5,000
PTL07	PE092	2009	Trailer - Side Tipper	10		\$ -	\$ -	\$ -
PTL07	PE092	2012	Howard Porter DD45R Low Loader Trailer	10		\$ -	\$ -	\$ -
PTL09	PE107	2013	27-32KL Water Tanker	10		\$ -	\$ -	\$ -
NEW	PE025	2017	Water Tank slide on	10		\$ -	\$ -	\$ -
NEW	TBA	2018	Mulcher	10		\$ 35,000	\$ -	\$ 35,000
Capital Expenditure (Heavy Plant - excluding Exec & light vehicles)						\$ 320,000	\$ 189,000	\$ 121,000
Trade-in						\$ -	\$ -	\$ -
Change-Over						\$ 455,000	\$ 309,000	\$ 146,000



**Major Plant Replacement Programme
2017-18 to 2027-28
General Purpose Funding Requirements**



10.3 ADMINISTRATION

A17/2017 SHIRE POLICY – RESPONSIBLE SERVING AND CONSUMPTION OF ALCOHOL ON SHIRE PREMISES

FILE REFERENCE	A1.1.7
REPORT DATE	3 April 2017
APPLICANT/PROPONANT	Glenda Teede - CEO
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	A14/2017 – 19 April 2017
AUTHOR	Glenda Teede – CEO
ATTACHMENTS	Policy – Responsible Serving and Consumption of Alcohol on Shire premises

PURPOSE OF REPORT

To request that Council adopt a policy relating to the responsible servicing and consumption of alcohol on Shire premises by Councillors, staff and attendees.

BACKGROUND

A review of Shire Policies is currently being undertaken by the Shire in conjunction with consultants and the Western Australian Local Government Association (WALGA). As such a number of policies are being reviewed/amended/repealed/enforced.

COMMENT

Discussions have been held between the Shire of Victoria Plains and LGIS (The Shire's insurance providers) with regards to Council's duty of care and responsibilities when it comes to the consumption of alcohol on Shire premises (for Councillors and Staff).

LGIS have recommended that a Policy be implemented which includes a number of actions to be followed to ensure the Shires compliance with the following legislation:

1. Occupational Health and Safety Act 1984
2. Local Government Act 1995
3. Liquor Control Act 1988
4. Road Traffic Act 1974

POLICY REQUIREMENTS

Policy to be included in the Shire of Victoria Plains Policy Manual.

Does this item refer to the Community Strategic Plan?

No

LEGISLATIVE REQUIREMENTS

1. Occupational Health and Safety Act 1984
2. Local Government Act 1995
3. Liquor Control Act 1988
4. Road Traffic Act 1974

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

None

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are positive social implications and outcomes associated with this proposal.

FINANCIAL IMPLICATIONS

There will be a reduction in the amount that the Shire spends on alcohol which is consumed following meetings.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 80/2017

Moved: Cr J Kelly

Seconded: Cr P Carr

That Council authorise the adoption of the new Responsible Service and Consumption of Alcohol on Shire premises Policy, with deletion of the following paragraph: *The CEO/DCEO is/are accountable for ensuring that alcohol is served in a responsible manner with regard for the health and safety of all Councillors, employees, and guests.*

Motion Put and Carried: 8/0

NEW POLICY – RESPONSIBLE SERVICE AND CONSUMPTION OF ALCOHOL ON SHIRE PREMISES

Objective

To ensure that the Shire of Victoria Plains exercises its duty of care to Councillors, staff and guests when alcohol is served and consumed on Shire premises.

This policy is applicable to all Councillors, staff and guests of the Shire of Victoria Plains at meetings, functions and events for which the Shire is responsible.

Policy

The Shire of Victoria Plains is committed to the provision of a safe and secure environment and the contribution to the protection of public health in our community. As such, the Shire supports responsible consumption of alcohol by its Councillors and staff attending Shire arranged meetings, functions and events **being held on Shire premises**.

This policy applies to all:

1. Meetings - including Council, Advisory, Committee and staff meetings **being held on Shire premises**
2. Any other forum/s of official business of Council and Shire Officers **being held on Shire premises**

At the discretion, and with the approval of the Chief Executive Officer, alcoholic beverages may be available for consumption on Shire premises. If so, this will be done in accordance with the principles of the Responsible Serving of Alcohol (RSA) program.

At Shire arranged meetings, functions and events:

- The time allocated for alcohol consumption following the completion of a Council/Advisory/Staff/Committee meeting will be to a maximum of one hour. After this time the refrigerator in the Council chambers will be locked (in line with LGIS recommendations).
- Food is to be provided to accompany alcoholic beverages.
- A range of drinks including low alcohol and non-alcoholic beverages as well as water will be made available at designated functions.

Those responsible for serving drinks should adhere to the following serving guidelines:

- No one should provide liquor or allow the provision of liquor to any person under the age of 18 years.
- Care should be exercised by all to ensure alcohol is not served to the point of intoxication.
- Council will not supply or allow the supply of alcohol to anyone who appears to be intoxicated.

- Council will not tolerate drunkenness, abusive or obscene language or suggestions, unwelcome advances or inappropriate physical contact with other guests.

Failure to observe these principles may lead to refusal to serve alcohol and a request to leave the premises.

The Shire of Victoria Plains actively encourages responsible driving so when intending to consume alcohol, Councillors, staff and guests should plan ahead and make alternative travel arrangements.

Associated Legislation

- Occupational Health and Safety Act 1984
- Local Government Act 1995
- Liquor Control Act 1988
- Road Traffic Act 1974

A18/2017 OPERATION OF BANK ACCOUNTS POLICY

FILE REFERENCE	A1.1.7
REPORT DATE	3 May 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Operation of Bank Account Policy

PURPOSE OF REPORT

To request that Council adopt a revised policy regarding operation (specifically the signatories) of the Shire bank accounts.

BACKGROUND

Following the recent Audit Regulation 17 Review of Legislative Compliance and Internal Controls completed by Moore Stephens, a revised policy regarding the operation of the Shire bank accounts has been developed.

COMMENT

Following the recent Audit Regulation 17 Review of Legislative Compliance and Internal Controls completed by Moore Stephens, a revised policy regarding the operation of the Shire bank account has been developed. The policy outlines the signatories for the operation of Shire bank accounts as recommended in the Audit Reg. 17 review.

POLICY REQUIREMENTS

“Operation of Bank Accounts” policy to be updated in the Shire Policy Manual.

LEGISLATIVE REQUIREMENTS

Nil

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority Required: No

Cr Carr left the meeting 4.41pm

RESOLUTION 81/2017

Moved: Cr D Smith

Seconded: Cr J King

That the Shire of Victoria Plains adopts the Shire of Victoria Plains “Operation of Bank Accounts” policy.

Motion Put and Carried: 7/0

6.5.1 Operation of Bank Accounts

Two signatories are required for the operation of the Shires bank accounts from the following:-

- a) The Chief Executive Officer and/or Deputy Chief Executive Officer/Finance and Administration Manager and/or Works and Services Manager.
- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments whether made prior to the meeting or not shall be presented to Council for endorsement of payment.

A19/2017 MEMBERS FEES & ALLOWANCES 2017-18 FINANCIAL YEAR

FILE REFERENCE	A1.4.1
REPORT DATE	27 April 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Shire President and all Councillors
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT

To allow for determination of the annual Members Allowances for the 2017-18 financial year.

BACKGROUND

Section 5.99 of the Local Government Act permits Councillors to be paid an Annual Fee to attend Council meetings within a prescribed range and Section 5.99A permits an annual fee for reimbursement of expenses of a particular type again within a prescribed range. Section 5.98(5) permits an annual allowance for Presidents and Mayors within a prescribed range also.

COMMENT

Currently all Councillors (including the Shire President and Deputy President) are paid an annual allowance of \$7,500.00 each to attend Council meetings, plus \$1,000.00 each for reimbursement of telephone and facsimile expenses.

In addition the Shire President receives an Annual Presidents allowance of \$6,500.00 and the Deputy Shire President receives an Annual Deputy Presidents allowance of \$1,625.00.

The current total budget for all Councillors for meeting attendance fees and telecommunication amounts to \$84,625.00, plus a budget allowance of \$4,000 per annum for travel reimbursement and \$6,000.00 per annum for iPad communication costs.

The following fees and allowances are allowable as per Part 6 Meeting Attendance Fees, Part 7 Annual Allowance for a Mayor, President, Chairman, Deputy Mayor, Deputy President and Deputy Chairman and Part 8 Expenses to be Reimbursed of the Determination of the Salaries and Allowances Tribunal for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975 dated 11th April 2017:-

Table 8 Band 4	Annual Meeting & Committee Attendance Fees	Minimum	Maximum	Current
	All Councillors	\$3,553	\$9,410	\$7,500
	Mayor or President	\$3,553	\$19,341	\$7,500
Table 10 Band 4	Annual Allowance			

	Mayor, President, Chairman or Deputy	\$508	\$19,864	\$6,500
	Deputy President	25%	25%	\$1,625
LG Act S5.99A	Reimbursement of Telecommunication Expenses	\$0	\$0	\$1,000

Councillors are requested to review the above table and recommend the allowances to be paid in the 2017-18 financial year.

NOTE: With the introduction of iPads for Councillors in May/June 2015, Councillors have previously agreed that the Information Technology Expense reimbursement be foregone as the cost is included in the budget for the Tablets.

POLICY REQUIREMENTS

I. 9.1.1 Members Meeting Expenses

Councillors shall be paid for travel, meeting expenses and communications (telephone, fax and internet) at a rate set by Council annually. Payments will be made on a quarterly basis for all allowances. Motor vehicle allowance claims are to be submitted at least quarterly and any claim not submitted within twelve months of the expense being incurred will be forfeited.

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

No

LEGISLATIVE REQUIREMENTS

Local Government Act 5.98 and 5.99

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The Members Allowances will be included in the 2017-18 Annual Budget.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Cr Carr returned to the meeting 4.43

RESOLUTION 82/2017

Moved: Cr J King

Seconded: Cr N Clarke

That for the 2017-18 financial year the following Annual Members Meeting Fees and Allowances shall apply:-

- 1. Councillors (Including Shire President and Deputy Shire President) Annual Meeting & Committee Attendance Fee \$7500**
- 2. Presidents Annual Allowance \$6500**
- 3. Deputy Presidents Annual Allowance \$1625**
- 4. Telecommunication Expenses Annual Allowance \$1000**

Motion Put and Carried 8/0

10.4 HEALTH & ENVIRONMENT SERVICES

H01/2017 LOT 13 MILING ROAD, YERECOIN

FILE REFERENCE	H2.4
REPORT DATE	3 May 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Linton Thomas – Environmental Health Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

The purpose of this report is to inform Council that a dwelling house owned by Mr Jovan Rudujko is in a state of disrepair and should not be occupied until such time as it can be repaired and cleaned to the satisfaction of the Council.

BACKGROUND

In September 2016 I received a complaint regarding the state of this house located at Lot 13 Miling Road, Yerecoin and initiated correspondence to Mr Rudujko however this was returned unopened.

In March 2017 I was able to make contact with him and met him onsite on the 21 April.

COMMENT

It is apparent that previous consultations with Mr Rudujko have occurred over some years with previous Council Environmental Health Officers and the impression I received was that he was telling them that he was going to do the place up but never does.

I believe that Mr. Rudujko will not renovate this house as he has said he would do in the past and the following was relayed to him as to what actions I intend to recommend to Council, so he is aware that this will prompt him to make a decision and force him to take action to remedy the situation.

It is proposed that this house is declared unfit for human habitation and to give the opportunity for the owner to make repairs to make it habitable. (this is a requirement of fundamental law that the proponent is offered a chance to make amends)

If the owner does not make or complete those repairs within the specified time, it will be recommended to Council that a demolition order be served on the owner to demolish the house and clean the land within 30 days and if this not carried out, then Council can do it and seek payment from the proponent or/and place a charge upon the land to recover any expenses after offering any salvage for sale.

The owner will be offered the opportunity to demolish the house instead of doing the required work as in Schedule 'A'

This scenario I have applied many times over the past 30 years in which on 2 occasions, Councils have done the demolition.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Administration of the provisions of the Health (Miscellaneous Provisions) Act 1911 and the Local Government Act 1995

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION

Moved: Cr J Kelly

Seconded: Cr S Penn

That Council Declares the house located at Lot 13 Miling Road, Yerecoin, W.A, owned by Mr Jovan Rudujko, as being unfit for human habitation and allow the said owner, 180 days in which to repair, cleanse the house and land to the satisfaction of Council, so that it can be reoccupied.

Motion Lost: 8/0

Reason: Council felt it was inappropriate to put undue pressure on the owner at this particular time.

11 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

**12 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL
RESOLUTION**

RESOLUTION 83/2017

Moved Cr J Kelly

Seconded Cr D Smith

That new business of an urgent nature be introduced to Council.

Motion Put and Carried: 8/0

12.1 Suicide Prevention Committee

RESOLUTION 84/2017

Moved: Cr S Penn

Seconded: Cr A Broadhurst

That Council form a Suicide Prevention Committee.

Motion Put and Carried: 8/0

Councillors are asked to consider who is to be involved in the Committee and nominate at the June meeting.

**13 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING
MEETING**

13.1 Delegation 2.5

RESOLUTION 85/2017

Moved: Cr J Kelly

Seconded: Cr S Penn

That Council authorise the CEO to review and if required amend Delegation 2.5.

Motion Put and Carried: 8/0

14 CONFIDENTIAL ITEMS

Nil

15 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.11pm.

Signed this

Presiding Member

...  day of

June 2017

