



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council to be held

On	Tuesday 18 th December 2007
At	Council Chambers, Calingiri
Commencing	1.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open 1.08pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr N Smith	East Ward
	Cr B Johnson	East Ward
	Cr M Anspach	West Ward
	Cr J Kelly	West Ward
	Cr D Lovelock	West Ward
	Cr D Holmes	South Ward
	Cr J Brennan	Central Ward
	Cr S Young	Central Ward

Apologies: Nil

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works and Services Manager:	Mr R Hooper
Environmental Health Officer:	Mr G Tester
Executive Assistant:	Mrs F Watson (Minutes)
	Ms J Haeusler (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Harry Hawkins - Chief Executive Officer declared a financial interest in Confidential Item 12.1

RESOLUTION 764/07

Moved Cr Young seconded Cr Lovelock that Cr Brennan be granted leave of absence for the January 2008 Meetings of Council.

MOTION PUT & CARRIED 9/0

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Ordinary Meeting Minutes

RESOLUTION 765/07

Moved Cr Brennan seconded Cr Anspach that the minutes of the Ordinary Meeting held 20th November 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

7.1.1 Business Arising from Ordinary Meeting Minutes

It was noted that Cr Johnson should replace Cr Woods in the Councillor Portfolio list for 2007-2009.

Cr Anspach questioned why the questions he asked at the November 2007 Ordinary Meeting were not recorded in full in the Minutes.

Cr Lovelock left meeting at 1:13pm

7.2 Confirmation of Audit Committee Meeting Minutes

RESOLUTION 766/07

Moved Cr Anspach seconded Cr Holmes that the minutes of the Audit Committee Meeting held 10th December 2007 as circulated be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

7.2.1 Business Arising from Audit Committee Minutes

Nil

7.3 Confirmation of Housing Committee Meeting Minutes

RESOLUTION 767/07

Moved Cr Young seconded Cr Brennan that the minutes of the Housing Committee Meeting held 18th December 2007 as circulated be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

7.3.1 Business Arising from Housing Committee Minutes

Discussion was held regarding the housing committee meeting held earlier and it was agreed that any further discussion would take place when Cr Lovelock returned to the room.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

President

Meetings Attended

- 22/11/07 Yued/SWALSC in Gingin (not shire related)
- 23/11/07 WALGA Zone meeting Lancelin with Chief Executive Officer
- 30/11/07 CMVROC Wongan Hills with Chief Executive Officer
- 10/12/07 VP Audit Committee Meeting
- 12/12/07 MCC Executive and Human Resource Committee Meetings

Mogumber Water Project

We have a 60,000 gallon tank at the old school and water is being pumped into it. The 30,000 gallon tank on top of the hill behind the town has been delayed due to the extreme wind destroying the sand pad

I would like to take this opportunity to wish every one a happy and safe festive season and a prosperous new year

Geoff Erickson

Cr Anspach

How much grant money is remaining on the Mogumber Water Supply project?

Chief Executive Officer

Up to date figures indicate that the project is \$6,500 (cash) over budget

Discussion was held on the Mogumber Water project.

Chief Executive Officer

Read a letter from City of Subiaco congratulating Cr Erickson on his appointment as Shire President and passing on their congratulations to Cr Anspach for his time as Shire President.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 768/07

Moved Cr Smith seconded Cr Anspach that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 8/0

10.5 Plant and Works Status Report

RESOLUTION 769/07

Moved Cr Brennan seconded Cr Holmes that the items in the Plant and Works Status Report detailed below be noted.

MOTION PUT & CARRIED 8/0

Item No	Report Details	Plant and Works Action Required	Status
W23	Works and Services Manager's Report	Nil. Report received	Complete

10.5 PLANT AND WORKS

W24 WORKS AND SERVICES MANAGER'S REPORT

File Reference:	A1.2.1
Report Date:	12 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Ross Hooper - Works and Services Manager
Attachments:	Report

PURPOSE OF REPORT

To advise Council of the Works and Services Manager's actions and work plans.

BACKGROUND

See report

Cr Lovelock entered the meeting at 1.40pm

COMMENT

Construction

The seal and reseal will have been completed on the Calingiri New Norcia Road leaving approximately 1.4km to be sealed in February. The gravel construction of that area should be completed by Christmas, and then only a fine trim will be required to finish the job. Some culverts had to be extended to the edge of the bitumen being too close to the edge of the culverts.

Maintenance Grading

Yenart Road, Calingiri Goomalling Road, Behanging North Road, Calcarra East Road, Corondine Road, Glentromie Road, Wirrilda Road, Woods Road, Goudge Road, Carani East Road, Newdale Road and Old Plains Road (again)

Tree Lopping

Bulligan Road, Calingiri New Norcia Road

Other Items

- The concrete beams at the Bolgart cemetery have been completed.
- Sand has been delivered and levelled at the Mogumber Water Supply project at two sites. I believe the tanks are being installed on the 14th December 2007.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Cr Anspach

Over the last 4-6 weeks I have observed the works crew on the Calingiri New Norcia Rd. Crew is a credit to Ross Hooper. Work completed is outstanding.

Cr Lovelock

Confers with Cr Anspach, progress made on the road works is great.

Cr Smith

Have any queries been made of the polymer product for use on gravel roads?

Works and Services Manager

The product is only used to hold moisture in the gravel. The road will still corrugate and get dusty.

Cr Lovelock

Entrance to Atlas Farms

Has this been inspected? Questions raised on signage.

Works and Services Manager

Graded twice since last meeting and graded again today. Perhaps a “trucks entering” sign could be erected.

Cr Kelly

Regarding white lines on Piawaning Bridge (A Hagg) and Mogumber Yarawindah Road (Mt Mary – Linke).

Cr Anspach

Several people have raised the issue of white lines with me.

Chief Executive Officer

Will contact MRWA regarding white line marking.

Cr Brennan

Cats eyes and white lines would be beneficial.

RESOLUTION 770/07

Moved Cr Brennan seconded Cr Holmes that the Works and Services Manager’s report for December 2007 be received.

MOTION PUT & CARRIED 9/0

RESOLUTION 771/07

Moved Cr Smith seconded Cr Anspach that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

Works and Services Manager left the meeting at 1.50pm

10.1 FINANCE

F79 ACCOUNTS FOR PAYMENT

A list of accounts paid for the month of November 2007 follows this item. Payments are made either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System, and by EFT direct from the payroll system for the payment of wages.

For the month of November there was one Creditor EFT payment amounting to \$6971.20 and cheques drawn amounted to \$240,463.27.

EFT payments for payroll purposes amounted to \$36,797.59 giving an overall total of \$284,232.06 during the month.

RESOLUTION 772/07

Moved Cr Lovelock seconded Cr Young that Municipal and Trust cheques numbered 3996, 3998-4000, 6064-6065, 6067-6160 and direct EFT payments totalling 284,232.06 in all be passed for payment.

MOTION PUT & CARRIED 9/0

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CHQ/ EFT	Date	Name	Description	Amount
3996	02/11/2007	FREESTONE TRANSPORT	Carry out drainage works on Behanging and Halligan Rds PO#10064	-\$15,983.00
3998	02/11/2007	ENZED PERTH	Pressure gauge for Calingiri Sports Oval Retic	-\$49.50
3999	20/11/2007	C.M.C HIRE	Supply and Cart Metal Aggregate for various jobs within the Shire PO#10060-10061	-\$71,815.58
4000	08/11/2007	BOLGART PROGRESS ASSOCIATION	Progress payment for the month of October 2007	-\$352.80
6064	01/11/2007	ROSS HOOPER	Refund of Medical and other recruitment expenses	-\$124.35
6065	01/11/2007	FIONA WATSON	Refund of expenses	-\$250.00
6067	01/11/2007	WALG SUPER PLAN	Superannuation contributions	-\$5,517.80
6068	01/11/2007	CHILD SUPPORT AGENCY	Payroll deductions	-\$204.76
6069	01/11/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-\$15.30
6070	01/11/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending 31/10/2007	-\$3,292.85
6071	01/11/2007	DAVID HOLMES	Refund of Nomination Fee for Election 2007	-\$80.00
6072	01/11/2007	MICHAEL ANSPACH	Refund of Nomination Fee for Election 2007	-\$80.00
6073	01/11/2007	AUSTRALIAN SUPER	Superannuation contributions	-\$124.91
6074	01/11/2007	C BUS SUPER	Superannuation contributions	-\$146.57
6075	01/11/2007	LAURIE RIVE'	Refund of Nomination Fee for Election 2007	-\$80.00
6076	08/11/2007	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-\$14,302.19
6077	08/11/2007	SYNERGY	Power	-\$165.65
6078	08/11/2007	TELSTRA CORPORATION LTD	Telephone- Works Manager & Building Officer	-\$221.02
6079	08/11/2007	CORPORATE EXPRESS AUSTRALIA LTD	Stationary PO#9774	-\$4,880.10
6080	08/11/2007	NC & F WATSON	Cartage fees for the AG Lime route PO#10071	-\$7,326.32
6081	08/11/2007	WONGAN CONCRETE SERVICES	Concrete supplies for Ag Lime route PO#10067	-\$7,270.18
6082	08/11/2007	PIONEER CREDIT	Rates collection	-\$141.16
6083	08/11/2007	CALINGIRI TRADERS	Office and Meeting consumables	-\$79.90
6084	08/11/2007	COURIER AUSTRALIA	Courier fees for library	-\$60.34
6085	08/11/2007	CALINGIRI SPORTS CLUB	Meeting consumables	-\$170.50
6086	08/11/2007	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Fuel for New Norcia Fire Truck	-\$51.95
6087	08/11/2007	WHEATBELT TYRES	Tyre repairs for PGR 6 PO#10079	-\$307.50
6088	08/11/2007	WA LOCAL GOVERNMENT ASSOCIATION	Advertising- Works Manager position PO#9770	-\$2,660.67

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6089	08/11/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL charges 2007/2008 for Shire Buildings	-\$912.00
6090	08/11/2007	WESTNET PTY LTD	Internet fees yearly access	-\$440.00
6091	08/11/2007	FITZGERALD STRATEGIES	IR services for 2007-2008	-\$1,543.83
6092	08/11/2007	PIAWANING PROGRESS ASSOCIATION	Insurance rebate for the Piawaning Hall	-\$1,419.50
6093	08/11/2007	WA CHAINSAWS & MOWER CENTRE	Repairs to PM02 PO#10043	-\$379.00
6094	08/11/2007	SMALL BUSINESS CENTRE COASTAL	Funding contribution for 2007-2008	-\$3,850.00
6095	08/11/2007	WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	New office vacuum cleaner PO#9763	-\$599.00
6096	08/11/2007	F.R RODDA &CO	Survey Preparation for Calingiri- New Norcia AG Lime Route PO#10059	-\$4,171.20
6097	08/11/2007	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	Building construction fees for the period 01/07/2007-30/10/2007	-\$2,164.80
6098	08/11/2007	BUILDERS REGISTRATION BOARD	Building fees for the collection period 01/07/2007-30/10/2007	-\$247.60
6099	08/11/2007	KW & RD HUNT	Rates refund	-\$295.87
6100	08/11/2007	JOHN AND CORRY GILFELLON	Consultant Fees for the CMVROC	-\$920.25
6101	08/11/2007	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	Additional annual fees for tips in Shire	-\$474.51
6102	08/11/2007	W.G COOK (BILL'S BLINDS)	To supply and fit Blinds to the CWA Building PO#9550	-\$1,700.00
6103	08/11/2007	V P WATER (DB & MD SMITH)	Water cartage for the Calingiri- New Norcia Rd PO#10086	-\$11,704.00
6104	08/11/2007	GRAHAM DUNLOP	Locate Telstra cables for the Mogumber Water supply PO#10085	-\$595.65
6105	08/11/2007	CG & BC GUTHRIE	Gravel for Martin Rd and Bolgart East Rd PO#10070	-\$396.00
6106	08/11/2007	BARRY JOHNSON	Councillor nomination refund	-\$80.00
6107	08/11/2007	JACKIE CORLESS-CROWTHER	Councillor nomination refund	-\$80.00
6108	08/11/2007	STEVEN YOUNG	Councillor nomination refund	-\$80.00
6109	09/11/2007	DEPT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT	Refund of unused funds for the CMVROC: Connecting Local Government Grant	-\$385.60
6110	13/11/2007	BOLGART TRADERS	Postage, meeting and office consumables	-\$744.67
6111	13/11/2007	CALINGIRI TRADERS	Meeting and Office consumables	-\$102.84
6112	13/11/2007	MALTS CONTRACTING	Cleaning	-\$2,282.17
6113	13/11/2007	MH EARTHMOVING	Hire of 26 tonne excavator for Bolgart Cemetery and Martin Rd PO#10062	-\$4,009.50
6114	13/11/2007	LAURIE RIVE'	Refund of costs incurred for the Mogumber Water supply	-\$5,305.72
6115	15/11/2007	WALG SUPER PLAN	Superannuation contributions	-\$5,280.63
6116	15/11/2007	CHILD SUPPORT AGENCY	Payroll deductions	-\$204.76
6117	15/11/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-\$15.30

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6118	15/11/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending 14/11/2007	-\$3,854.15
6119	15/11/2007	AUSTRALIAN SUPER	Superannuation contributions	-\$124.91
6120	15/11/2007	C BUS SUPER	Superannuation contributions	-\$146.57
6121	15/11/2007	R & P CONTRACTORS	Fencing on Ag Lime route PO#10092	-\$396.00
6122	15/11/2007	AMP LIFE LIMITED	Superannuation contributions	-\$138.51
6123	20/11/2007	WADE THOMPSON	Trenching for the Mogumber Water Supply PO#10089	-\$3,289.00
6124	21/11/2007	SYNERGY	Power: Street light tariff	-\$828.75
6125	21/11/2007	TELSTRA CORPORATION LTD	Telephone	-\$991.71
6126	21/11/2007	FREESTONE TRANSPORT	Hire of 6 wheeler tipper for tree lopping PO#10088	-\$4,292.75
6127	21/11/2007	CJD EQUIPMENT PTY LTD	Parts for loader PLR2 PO#10047	-\$204.27
6128	21/11/2007	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Advertising for rate collection and tender for Cleaning Contract PO#9962,9966	-\$609.44
6129	21/11/2007	STAR TRACK EXPRESS	Freight for signage and library books	-\$250.21
6130	21/11/2007	RELIANCE	Fuel retail for the month of Oct 2007	-\$60.38
6131	21/11/2007	SHIRE OF VICTORIA PLAINS	Petty cash claim for the month of October 2007	-\$284.20
6132	21/11/2007	HANSON CONSTRUCTION MATERIALS	14mm washed granite for AG Lime Route PO#10083	-\$5,131.37
6133	21/11/2007	CALINGIRI SPORTS CLUB	Food and Drink PO#9904	-\$119.00
6134	21/11/2007	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Fuel for New Norcia Fire truck	-\$43.09
6135	21/11/2007	BOLGART RURAL MERCHANDISE	Chemical for Pest Control	-\$28.95
6136	21/11/2007	UHY HAINES NORTON	Roads to recovery annual audit	-\$770.00
6137	21/11/2007	CUTTING EDGES	Parts for Grader and Backhoe PO#	-\$844.99
6138	21/11/2007	WA LOCAL GOVERNMENT ASSOCIATION	Staff Training PO#9958	-\$1,188.00
6139	21/11/2007	MORRIS PEST AND WEED CONTROL	Termite inspection of Shire buildings PO#10102	-\$2,905.10
6140	21/11/2007	SHIRE OF TOODYAY	Provision of building services for the month of September 2007	-\$2,466.46
6141	21/11/2007	JASOL AUSTRALIA	Depot consumables PO#10151	-\$389.99
6142	21/11/2007	DE NEEFE SIGNS	Signs- Two way, cross roads, side junction PO#10077	-\$2,010.80
6143	21/11/2007	WONGAN STEEL MANUFACTURERS	Repairs to PTP1 PO#10168	-\$76.75
6144	21/11/2007	SHIRE OF CHITTERING	Ranger services	-\$648.36
6145	21/11/2007	WONGAN HILLS HARDWARE	Pipe for the Mogumber Water Supply PO#10087	-\$252.01
6146	21/11/2007	SAI GLOBAL	Electronic software subscription for Building code standards of Australia 2007-2008	-\$1,309.00
6147	21/11/2007	SHERIDAN'S FOR BADGES	Name plate's for new councillors PO#9778	-\$134.42
6148	21/11/2007	JW & BJ HOWARD	Gravel supplied for the AG Lime Route PO#10090	-\$8,195.00

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6149	21/11/2007	FARMWORKS AUSTRALIA PTY LTD	Advertising and Auctioneers fees for 22 Miling Rd & 2 Riley	-\$975.37
6150	21/11/2007	WONGAN HILLS MISCELLANEOUS SERVICES	Check fridge at 15 Lambert Crescent PO#10107	-\$151.36
6151	21/11/2007	JTAGZ	Dogs registration tags PO#9779	-\$198.00
6152	21/11/2007	TIGER TEK	Staff OH and Safety supplies PO#10153	-\$92.95
6153	29/11/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending the 28/11/2007	-\$4,810.85
6154	29/11/2007	WALG SUPER PLAN	Superannuation contributions	-\$5,157.54
6155	29/11/2007	CHILD SUPPORT AGENCY	Payroll deductions	-\$204.76
6156	29/11/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-\$15.30
6157	29/11/2007	HARRY HAWKINS	Reimbursement for money paid out for service on 0 VP 15,000kms	-\$320.00
6158	29/11/2007	AUSTRALIAN SUPER	Superannuation contributions	-\$111.03
6159	29/11/2007	C BUS SUPER	Superannuation contributions	-\$146.57
6160	29/11/2007	AMP LIFE LIMITED	Superannuation contributions	-\$156.10
Total Cheques drawn for the month				-\$240,463.27
EFT8	29/11/2007	COUNTRY HOUSING AUTHORITY	Loan repayment for Loan 80 13 Lambert Crescent Calingiri	-\$6,971.20
EFT	14/11/2007	EFT payment for Wages		-\$18,286.44
EFT	28/11/2007	EFT payment for Wages		-\$18,511.15
Total of EFT payments for the month				-\$43,768.79
Total of Payments for the month				-\$284,232.06

F80 SUNDRY DEBTORS

A list of sundry debtors as at 30th November 2007 follows this item.

RESOLUTION 773/07

Moved Cr Kelly seconded Cr Anspach that the sundry debtors report as at 30th November 2007 be received.

MOTION PUT & CARRIED 9/0

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 30 November 2007**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
177				419.10		419.10	Statement sent 06/12/2007
44					3,300.00	3300.00	Statement sent 06/12/2007
4				48.00		48.00	Statement sent 06/12/2007
194	15.00					15.00	
162	49500.00					49500.00	
7					2369.29	2369.29	Statement sent 06/12/2007
185		14,960.00				14960.00	
182			33.00			33.00	Statement sent 06/12/2007
131		88.92				88.92	
193	8.80					8.80	
155	645.88					645.88	
29	190068.12					190068.12	
139					3,530.20	3530.20	Monthly Payments of \$100
196	10285.00					10285.00	
195	38.50					38.50	
11					155.00	155.00	Letter Sent 8/8/07, statement sent 06/12/2007
171			16.50			16.50	Statement sent 06/12/2007
188	5.50					5.50	
192	106.56					106.56	
	250673.36	15048.92	49.50	467.10	9354.49	275,593.37	

F81 MONTHLY FINANCIAL STATEMENT

The Monthly Financial Report for the period ending 30th November 2007 follows this item.

RESOLUTION 774/07

Moved Cr Kelly seconded Cr Anspach that the Monthly Financial Report for the period ending 30th November 2007 be received.

MOTION PUT & CARRIED 9/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 30th November 2007

	YTD Actual	YTD Budget	Current Budget
	\$	\$	\$
Operating Income			
General Purpose Funding	1,985,813	1,995,675	2,325,728
Governance	24,624	12,820	91,106
Law, Order and Public Safety	15,305	14,575	28,425
Health	961	1,525	4,189
Education & Welfare			
Housing	16,323	15,175	36,356
Community Amenities	66,828	36,770	37,353
Recreation & Culture	1,648	2,980	7,178
Transport	597,222	394,230	670,070
Economic Services	12,409	8,545	19,157
Other Property & Services	19,519	38,631	89,662
	<u>2,740,653</u>	<u>2,520,926</u>	<u>3,309,223</u>
Operating Expenditure			
General Purpose Funding	(64,549)	(64,895)	(166,281)
Governance	(131,523)	(156,276)	(361,390)
Law, Order and Public Safety	(44,655)	(50,758)	(110,404)
Health	(30,278)	(32,970)	(83,392)
Education & Welfare	(3,159)	(2,545)	(12,929)
Housing	(34,048)	(40,027)	(84,647)
Community Amenities	(69,098)	(63,230)	(154,331)
Recreation & Culture	(113,961)	(137,268)	(312,569)
Transport	(741,661)	(772,893)	(1,724,346)
Economic Services	(34,671)	(43,619)	(96,736)
Other Property & Services	(23,196)	(80,418)	(142,293)
	<u>(1,290,800)</u>	<u>(1,444,899)</u>	<u>(3,249,318)</u>
Interest on Borrowings			
Governance	(183)	(2,201)	(5,778)
Health	0	0	0
Housing	(2,593)	(5,735)	(13,778)
Community Amenities	(208)	(1,400)	(3,369)
Recreation & Culture	(1,998)	(2,395)	(5,753)
Other Property & Services	(4,039)	(6,855)	(16,466)
	<u>(9,021)</u>	<u>(18,586)</u>	<u>(45,145)</u>
	<u>\$ 1,440,832</u>	<u>1,057,441</u>	<u>14,761</u>

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 30th November 2007

	YTD Actual	Current Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,595,134	1,620,530
Grants and Subsidies - Operating	345,927	599,717
Contributions Reimbursements and Donations	66,416	72,450
Fees and Charges	75,688	178,337
Interest Earnings	28,760	51,000
Other Revenue	12,870	26,000
	<u>2,124,795</u>	<u>2,548,034</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(243,195)	(574,178)
Materials and Contracts	(218,888)	(757,324)
Utilities	(11,442)	(36,900)
Depreciation	(561,766)	(1,325,096)
Interest Expenses	(9,021)	(45,145)
Insurance	(128,483)	(138,688)
Other Expenditure	(114,341)	(414,578)
	<u>(1,287,136)</u>	<u>(3,291,909)</u>
	837,659	(743,875)
 Grants and Subsidies - non-operating	 604,652	 717,300
Profit on Asset Disposals	7,213	55,263
Loss on Asset Disposals	<u>(8,692)</u>	<u>(13,927)</u>
 NET RESULT	 <u><u>1,440,832</u></u>	 <u><u>14,761</u></u>

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 30th November 2007

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
Operating Income				
General Purpose Funding	390,679	375,145	705,198	4.14%
Governance	24,624	12,820	91,106	92.08%
Law, Order and Public Safety	15,305	14,575	28,425	5.01%
Health	961	1,525	4,189	-36.99%
Education & Welfare	0	0	0	
Housing	16,323	15,175	36,356	7.57%
Community Amenities	66,828	36,770	40,928	81.75%
Recreation & Culture	1,648	2,980	7,178	-44.69%
Transport	597,222	394,230	670,070	51.49%
Economic Services	12,409	8,545	19,157	45.22%
Other Property & Services	19,519	38,631	97,662	-49.47%
	<u>1,145,519</u>	<u>900,396</u>	<u>1,700,268</u>	<u>27.22%</u>
Operating Expenditure				
General Purpose Funding	(64,549)	(64,895)	(168,281)	-0.53%
Governance	(131,706)	(158,477)	(367,168)	-16.89%
Law, Order and Public Safety	(44,655)	(50,758)	(110,404)	-12.02%
Health	(30,278)	(32,970)	(83,392)	-8.16%
Education & Welfare	(3,159)	(2,545)	(12,929)	24.12%
Housing	(36,642)	(45,762)	(98,425)	-19.93%
Community Amenities	(69,306)	(64,630)	(164,644)	7.24%
Recreation & Culture	(115,959)	(139,663)	(318,322)	-16.97%
Transport	(741,661)	(763,744)	(1,724,346)	-2.89%
Economic Services	(34,671)	(43,619)	(96,736)	-20.51%
Other Property & Services	(27,235)	(87,273)	(168,334)	-68.79%
	<u>(1,299,821)</u>	<u>(1,454,336)</u>	<u>(3,312,981)</u>	<u>-10.62%</u>
Adjustment for Non-Cash				
Expenditure & Revenue				
(Profit)/Loss On Asset Disposals	1,479	1,320	(41,336)	12.12%
Depreciation on Assets	561,766	552,045	1,325,089	1.76%
Capital Expenditure & Revenue				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(13,933)	(14,888)	(639,961)	-6.42%
Purchase Infrastructure Assets - Roads	(389,728)	(484,254)	(785,224)	-19.52%
Purchase Construction other than Buildings	(85,528)	(66,961)	(86,662)	27.73%
Purchase Plant & Equipment	(124,270)	(126,921)	(394,421)	-2.09%
Purchase Furniture & Equipment	(2,817)	0	(3,000)	
Proceeds from Disposal of Assets	116,301	114,500	297,454	1.57%
Repayment of Loans	(72,934)	(69,109)	(286,503)	5.54%
Proceeds from New Loans	0	0	250,000	
Transfer to Reserves (Restricted Assets)	0	0	(255,170)	
Transfer from Reserves (Restricted Assets)	0	0	225,170	
Add Net Current Assets July 1 B/fwd	511,591	384,746	384,746	32.97%
Less Net Current Assets Year to Date	1,942,758	1,357,067	0	43.16%
Amount Raised from Rates	<u>(1,595,134)</u>	<u>(1,620,530)</u>	<u>(1,622,530)</u>	

Minutes - Ordinary Meeting of Council 18th December 2007

Shire of Victoria Plains			
Report on Significant Variances Greater than 10% or \$5000 for period ending 30th November 2007			
Operating Income			YTD Var \$
General Purpose Funding			
General Purpose Grants budgeted at \$583,000 actual will be \$601,400			4,202
Note: GP Grant includes Bridge Maint grant of \$20,000, Main Roads to provide additional \$10,000			
Ex Gratia rates received greater than budget: Benedictine Monestary			2,149
CBH			649
Interest income greater than budget ytd			7,520
Governance			
LGIS share of accumulated surplus funds - Liability, Workcare schemes			4,405
Recovery of legal costs			6,000
Emergency Management grant for trailer and generator received greater than budgeted amount			3,545
Community Amenities			
Invoice to NACC re Grain & Graze (for G Gardner)			23,280
(Note this will be paid directly to G Gardner when received at Shire)			
Zero Waste Plan funds received not budgeted			5,000
Transport			
Direct Roads Grant allocated to Shire greater than budgeted			5,570
Road Grants allocated greater than budgeted as follows			
	Budget	Allocation	
Regional Roads	153,000	181,260	
Ag Lime Route	200,000	431,973	
Progress claims increased on budget accordingly			
Regional Roads	61,200	72,504	11,304
Ag Lime Route	160,000	345,578	185,578
Note: as grant income increased so too will expenditure correspondingly			
Other Property & Services			
Private Works - timing differences on work done at this stage			(26,609)
(Note: offset by below budget expenditure also)			
Operating Expenditure			
Governance			
Members			
Saving on expenditure for Local Government Week			1,545
Administration			
Variance mainly due to timing difference on computing fees			14,889
Timing differences on sundry Admin costs			8,861
Note: There is a potential savings on Legal Costs for the remainder of the year			
			30,000
Law, Order & Public Safety			
Timing differences on supplies			6,103
Housing			
No major variance mainly timing differences on building maint			8,144
Recreation & Culture			
No major variances mainly timing differences - hall maintenance and town maintenance			23,704
Economic Services			
No major variance - timing differences on weed and pest control and caravan park operating costs			8,948
Other Property & Services			
Private Works - timing differences			19,231
Timing differences on Plant maint costs against budget recoveries			52,000
Capital Expenditure			
Construction other than Buildings			
Mogumber Water Supply			
Carry over grant proceeds 2006-07	37,000		
Mogumber Hall Maint Budget	10,000		
Small Tank Grant	8000	55,000	
Expenditure to 30th November 2007		58519	(3,519)
(Note: does not include costs for 2nd water tank)			
Infrastructure Assets - Road Construction			
Transport			
No major variance - timing Difference on Road Construction			
Proceeds on Sale of Assets			
Variance attributable to less than expected trade in value on sale of			
CEO vehicle Ford Fairlaine and			(4,409)
DCEO vehicle Holden Commodore			(2,455)

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 30th November 2007

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,460,161
Cash - Restricted	731,432
Receivables	501,098
Inventories	19,688
	<u>2,712,379</u>

Less Current Liabilities

Payables	<u>-38,189</u>
	2,674,190

Less Cash Restricted - Reserves	731,432
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Net Current Asset Position	<u><u>\$1,942,758</u></u>
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Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report at as : 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
General Purpose Funding					\$	\$	\$
Rates	10300	Rates Income			(1,595,134)	(1,620,530)	(1,620,530)
	20300	Rates Collection			3,159	3,510	18,950
		Total Rates Income / Expenditure			<u>(1,591,975)</u>	<u>(1,617,020)</u>	<u>(1,601,580)</u>
General Purpose Grants	10325	General Purpose Grants			<u>(300,702)</u>	<u>(296,500)</u>	<u>(593,000)</u>
		Total General Purpose Grants			<u>(300,702)</u>	<u>(296,500)</u>	<u>(593,000)</u>
Other General Purpose Income	10310	Ex Gratia Rates			(52,748)	(49,950)	(49,950)
	10315	Administrative Fees & Charges			(5,759)	(4,750)	(4,750)
	10320	Interest Income			(28,760)	(21,240)	(51,000)
	10395	Administration Income - Allocated			(2,710)	(2,705)	(6,498)
	20310	Admin Expenditure Reallocated			61,390	61,385	147,331
		Total Other General Purpose Income / Expenditure			<u>(28,588)</u>	<u>(17,260)</u>	<u>35,133</u>
		Total General Purpose Funding			\$ <u>(1,921,264)</u>	\$ <u>(1,930,780)</u>	\$ <u>(2,159,447)</u>

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Goverance							
Members Of Council	10420	Contributions And Donations			0	(205)	(500)
	10495	Admin Income Allocated			(2,125)	(2,125)	(5,106)
		Members Of Council Operating Income			(2,125)	(2,330)	(5,606)
	20401	Member'S Expenses			1,125	3,125	12,500
	20402	Member'S Allowances			7,625	7,750	31,000
	20403	Election Expenses			550	3,884	3,884
	20404	Conferences & Seminars - Local Government Week			4,995	6,540	6,540
	20405	Conferences & Seminars - Councillor Training			2,876	2,250	9,000
	20406	Meeting Costs			2,272	2,495	6,000
	20407	Delivering Agendas			691	1,685	4,077
	20408	Sundry			12,474	11,460	25,536
	20409	Public Relations			326	600	50,400
	20410	Legal Fees			0	0	0
	20411	Insurance			1,940	1,942	1,943
	20412	Strategic Plan			3,388	13,171	69,667
	20420	Admin Expenditure Allocated			48,235	48,230	115,760
		Members of Council Operating Expenditure			86,497	103,132	336,307
		Total Members of Council			84,372	100,802	330,701
Administration							
	10430	Reimbursements			(12,642)	(4,995)	(12,000)
	10431	Commissions			(6,391)	(5,415)	(13,000)
	10432	Administration Charges			(988)	(975)	(2,350)
	10433	Sundry Income			(43)	(205)	(500)
	10434	Rounding			(1)	0	0
	10496	Admin Income Reallocated			11,610	11,600	27,850
		Administration Operating Income			(8,454)	10	0
	16030	Emergency Management Grant - Generator & Trailer			(14,045)	(10,500)	(10,500)
	16032	Rebate - Admin Building Solar Upgrade			0	0	(75,000)
		Grants for the Development of Assets			(14,045)	(10,500)	(85,500)
	10490	Write back depreciation on Sale of Assets			57,328	56,710	113,421
	16001	Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(29,091)	(33,500)	(67,000)
	16002	Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(19,545)	(22,000)	(44,000)
		Administration (Profit) / Loss on Sale of Assets			8,691	1,210	2,421
	20430	Salaries & Wages			145,555	135,493	320,272
	20431	CEO Package			11,039	7,605	15,600
	20432	DCEO Package			7,039	6,815	15,900

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Goverance					\$	\$	\$
	20433	Other Staff Costs			390	125	1,800
	20434	CEO Rental Subsidy			1,000	1,100	2,600
	20435	Computing			5,346	20,235	32,785
	20436	Insurance			47,249	49,458	49,458
	20437	Staff Recruitment			2,770	1,495	3,600
	20438	Staff Training			9,630	7,250	14,500
	20439	Office Building - Operating			7,073	7,653	15,003
	20440	Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	1,595	6,781	16,239
	20440	Office Building & Surrounds Maintenance	G001	Admin Buldg Ground Maintenance	929	3,949	9,388
	20441	Minor Office Equipment			1,293	750	3,000
	20442	Office Consumables			7,190	2,285	5,500
	20443	Telephone			2,650	4,165	10,000
	20444	Postage			1,989	1,725	4,200
	20445	Other Office Expenses			34,261	41,406	99,973
	20447	Bank Charges			898	1,040	2,500
	20448	Audit Fees			700	6,050	9,100
	20450	Write-Offs			458	0	0
	20481	Depreciation Expense			10,559	11,845	28,440
	20490	Administration Expenditure - Reallocated			(263,095)	(263,090)	(631,419)
		Administration Operating Expenditure			<u>36,518</u>	<u>54,135</u>	<u>28,440</u>
	40004	Ceo Vehicle Replacement - Holden Statesman			41,296	43000	86000
	40005	Dceo Vehicle Replacement - Holden Commodore			25,829	26500	53000
	40032	Office Furniture			0	0	3000
	40048	Emergency Generator			8,362	9000	9000
	40049	Trailer for Generator			1,931	1500	1500
	40051	Reverse Cycle Airconditioning			0	0	20000
	40052	Office Upgrade Library / Council Chambers			2,922	2000	20000
	40053	Solar Photovoltaic Cells to Admin / Depot Buildings			0	0	150000
		Total Governance Capital Expenditure			<u>80,339</u>	<u>82,000</u>	<u>342,500</u>
		Total Administration			<u>103,049</u>	<u>126,855</u>	<u>287,861</u>
		Total Governance			<u>\$ 187,421</u>	<u>227,657</u>	<u>618,562</u>

**Minutes - Ordinary Meeting of Council
18th December 2007**

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Law, Order & Public Safety							
Fire Prevention	10510	Operating Grant			(12,900)	(12,900)	(25,800)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			(500)	0	0
		Fire Prevention - Operating Income			<u>(13,400)</u>	<u>(12,900)</u>	<u>(25,800)</u>
	20500	Fire Prevention			13,352	21,592	38,762
	20509	Sandlewood Farm Fire Expenses			817	725	1,747
	20512	Depreciation Expense			954	945	2,279
		Fire Prevention - Operating Expenditure			<u>15,123</u>	<u>23,262</u>	<u>42,788</u>
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	0	0
		Bushfire Brigades - Capital Income			<u>0</u>	<u>0</u>	<u>0</u>
	20510	FESA Fire Truck Expenses			10,885	7,900	18,965
	20511	Fire Stations	B002	Admin Building Maint	1,421	1,292	2,670
	20511	Fire Stations	B003	Bolgart Fire Station	133	137	197
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	144	407	852
	20511	Fire Stations	B005	Yerecoin Fire Station	132	234	385
	20511	Fire Stations	B006	New Norcia Emergency Services Building	704	705	1,320
		Bush Fire Brigades - Operating Expenditure			<u>13,418</u>	<u>10,675</u>	<u>24,389</u>
		Total Fire Prevention			<u>15,141</u>	<u>21,037</u>	<u>41,377</u>
Animal Control	10521	Fees & Charges			0	0	0
	10522	Licensing			(1,230)	(1,000)	(1,000)
	20520	Animal Compound			589	1,376	3,295
	20521	Dog Licensing			180	100	100
		Total Animal Control			<u>(460)</u>	<u>476</u>	<u>2,395</u>
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(675)	(675)	(1,625)
		Other Law Order & Public Safety - Operating Income			<u>(675)</u>	<u>(675)</u>	<u>(1,625)</u>
	20530	Emergency Services			0	0	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	0	2,000
	20590	Administration Cost Allocated			15,345	15,345	36,833
		Other Law Order & Public Safety - Operating Expenditure			<u>15,345</u>	<u>15,345</u>	<u>39,833</u>
		Total Other Law Order & Public Safety			<u>14,670</u>	<u>14,670</u>	<u>38,208</u>
		Total Law, Order & Public Safety			<u>\$ 29,351</u>	<u>36,183</u>	<u>81,980</u>

**Minutes - Ordinary Meeting of Council
18th December 2007**

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Health					\$	\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			(91)	(655)	(1,600)
		Administration & Inspection - Operating Income			(91)	(655)	(1,600)
	20700	Salaries & Wages			0	0	0
	20701	Salary Packaging			0	0	0
	20702	Subscriptions			300	205	500
	20703	Conferences & Seminars			0	0	0
	20704	Health Administration			3,390	5,205	12,500
		Administration & Inspection - Operating Expenditure			3,690	5,410	13,000
		Administration & Inspection - Capital Expenditure			0	0	0
		Total Administration & Inspection			3,599	4,755	11,400
Preventative Services - Pest Control	20710	Mosquito Control			4,881	2,895	6,957
	20711	Fogging Mosquitos			1,271	3,275	12,079
		Total Pest Control			6,151	6,170	19,036
Preventative Services - Other	20720	Analytical Expenses			335	205	500
		Total Preventative Services - Other			335	205	500
Other Health	10750	Ambulance Reimbursements			0	0	(500)
	10795	Administration Income - Allocated			(870)	(870)	(2,089)
		Other Health - Operating Income			(870)	(870)	(2,589)
	20730	Ambulance Facilities			0	1,250	3,000
	20731	Reimbursable Expenditure			372	205	500
	20790	Admin Expenditure - Allocated			19,730	19,730	47,356
		Other Health - Operating Expenditure			20,102	21,185	50,856
		Total Other Health			19,232	20,315	48,268
		Total Health			\$ 29,317	31,445	79,204

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Education & Welfare					\$	\$	\$
Education	20800	School Programmes & Improvements			1,575	1,920	11,429
	20801	Sponsorships & Prizes			1,584	625	1,500
	20802	Administration Expenditure Allocated			0	0	0
Total Education & Welfare					\$ 3,159	2,545	12,929

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at : 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Housing					\$	\$	\$
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(1,430)	(1,430)	(3,380)
	10911	Staff Housing - 9 Harrington Street			(1,485)	(810)	(1,950)
	10912	Staff Housing - 12 Harrington Street			(1,430)	(1,430)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(2,200)	(2,165)	(5,200)
		Staff Housing - Operating Income			(6,545)	(5,835)	(13,910)
	16006	Grant - Staff Housing			0	0	0
		Staff Housing - Capital Income			0	0	0
	20900	Staff Housing Operating Expenditure			11,487	13,185	25,220
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	271	3,448	8,236
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	97	538	1,258
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	995	128	268
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	961	728	1,717
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	167	373	858
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	2,225	83	168
		Staff Housing - Operating Expenditure			16,203	18,483	37,726
	40012	New Staff Housing			0	0	250,000
	40054	2 x Aged Person Units - Bolgart			0	0	40,000
	40055	2 x Aged Person Units - Calingiri			0	0	40,000
		Staff Housing - Capital Expenditure			0	0	330,000
		Total Staff Housing			9,658	12,648	353,816
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(1,147)	(1,240)	(2,983)
	10921	Calingiri Aged Person Units - Unit 2			(1,307)	(1,415)	(3,397)
	10922	Calingiri Aged Person Units - Unit 3			(998)	(1,080)	(2,595)
	10923	Calingiri Aged Person Units - Unit 4			(2,088)	(1,885)	(4,524)
	10930	Bolgart Aged Person Units - Unit 1			(2,032)	(1,885)	(4,524)
	10931	Bolgart Aged Person Units - Unit 2			(1,606)	(1,240)	(2,983)
		Aged Person Housing - Operating Income			(9,178)	(8,745)	(21,007)
	20902	Calingiri Aged Person Units Operating Expenditure			3,315	6,348	11,404

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at : 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Housing					\$	\$	\$
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	0	0	0
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	38	103	208
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	110	103	208
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	182	103	208
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	332	173	368
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	406	0	0
	20904	Bolgart Aged Perons Untis Operating Expenditure			1,889	2,364	4,845
	20905	Bolgart Aged Perons Untis Maintenance					
	20905	Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units Bolgart	347	0	0
	20905	Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 - Bolgart	38	2,580	6,198
	20905	Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 - Bolgart	118	865	2,099
	20905	Bolgart Aged Perons Untis Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0
		Aged Person Housing - Operating Expenditure			<u>6,775</u>	<u>12,639</u>	<u>25,538</u>
		<u>Total Aged Person Housing</u>			<u>(2,403)</u>	<u>3,894</u>	<u>4,531</u>
Housing - Other							
	10950	Housing Misc Income			0	0	0
	10995	Administration Income - Allocated			(600)	(595)	(1,439)
	20906	Vacant Land Operating Costs			0	205	500
	20907	Housing Other			0	765	1,838
	20950	Reimburseable Expenditure			69	80	200
	20960	Depreciation Expense - Housing			0	0	0
	20990	Administration Expenditure - Allocated			13,595	13,590	32,623
		<u>Total Other Housing</u>			<u>13,064</u>	<u>14,045</u>	<u>33,722</u>
		<u>Total Housing</u>			<u>\$ 20,318</u>	<u>30,587</u>	<u>392,069</u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities					\$	\$	\$
Sanitation - Household Refuse	11000	Refuse Removal			0	0	0
	11001	Refuse Removal			(22,028)	(21,000)	(21,000)
	11002	Refuse Removal			0	0	0
	Sanitation - Household Refuse - Operating Income				(22,028)	(21,000)	(21,000)
	21000	Domestic Refuse Collection			5,889	7,500	18,000
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	1,526	5,685	13,669
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	8,434	10,310	24,778
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	4,565	3,905	9,381
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Piawaning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0
Sanitation - Household Refuse - Operating Expenditure					20,415	27,400	65,827
Total Sanitation - Household Refuse					(1,613)	6,400	44,827
Sanitation - Other	11010	Drum Muster			(688)	0	(2,000)
	11011	Zero Waste Plan			(5,000)	0	0
	Sanitation - Other - Operating Income				(5,688)	0	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	1,920	1,625	3,911
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	371	1,380	3,332
	21022	Drum Muster	DRUM	Drum Muster	416	665	1,600
	Sanitation - Other - Operating Expenditure				2,707	3,670	8,843
	Total Sanitation - Other				(2,981)	3,670	6,843
Sewerage	11020	Sewerage			(14,250)	(14,250)	(14,250)
	Sewerage - Operating Income				(14,250)	(14,250)	(14,250)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	4,126	5,325	7,808
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,421	2,635	4,480
	21031	Audit Effluent Disposal Schemes			0	0	0
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	568	950	2,302
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	0	765	1,852
	Sewerage - Operating Expenditure				6,116	9,675	16,442
	Total Sewerage				(8,134)	(4,575)	2,192
Protection Of The Environment	11030	Operating Grant Income			(23,280)	0	0
	Protection of the Environment - Operating Income				(23,280)	0	0
	11090	Write back depreciation on Sale of Assets			0	0	23,575
	16007	Landcare Officer - Nissan Patrol Vp41 Replacement			0	0	(20,000)
	16008	Landcare Officer - Nissan Patrol Vp77 Replacement			0	0	0
	Protection of the Environment - Profit / Loss on Sale of Assets				0	0	3,575
	21040	Landcare - Salaries & Wages	GRGR	Grain & Graze	21,164	0	0
	21046	Environmental Sustainability - Carbon Trading			90	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities					\$	\$	\$
Protection of the Environment - Operating Expenditure					21,253	0	0
<u>Total Protection of the Environment</u>					(2,027)	0	3,575
Town Planning & Regional Development	11040	Planning Applications			(822)	(205)	(500)
	11041	Industrial Land - Calingiri			0	0	0
Town Planning & Regional Development - Operating Income					(822)	(205)	(500)
	21050	Rural Numbering Scheme			16	0	0
	21051	Town Planning Scheme / Local Planning Strategy			0	0	10,000
	21052	Shared Town Planner			0	0	0
	21053	Interest Expense			208	1,400	3,369
Town Planning & Regional Development - Operating Expenditure					224	1,400	13,369
<u>Total Town Planning & Regional Development</u>					(598)	1,195	12,869
Other Community Amenities	11050	Calingiri Cemetery			(100)	(660)	(1,600)
	11051	Mogumber Water Supply			0	0	0
	11095	Administration Income Allocated			(660)	(655)	(1,578)
Other Community Amenities - Operating Income					(760)	(1,315)	(3,178)
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	0
Other Community Amenities - Capital Income					0	0	0
	21060	Cemetery Works	CEMM	Cemetery Maintenance	2,363	2,150	5,184
	21060	Cemetery Works	GRAVE	Grave Digging	0	3,950	9,489
	21061	Cemeteries Operations			105	110	284
	21062	Mogumber Water Supply			0	0	0
	21063	Yenart Bore	YENART		0	0	2,525
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	837	1,000	2,426
	21066	Community Amenities - Depreciation Expense			377	370	899
	21090	Administration Expenditure Allocated			14,910	14,905	35,780
Other Community Amenities - Operating Expenditure					18,592	22,485	56,587
	40016	Sceptage at Calingiri			336	0	0
	40034	Bolgart Cemetery			8,230	9,955	21,957
	40038	Calingiri Public Toilets Upgrade			0	0	82,937
	40047	Mogumber Water Supply			58,519	37,000	37,000
	40056	Calingiri Caravan Park Land Access Purchase			0	0	6,500
	40057	Disability Access Program			2,189	2,698	10,397
<u>Total Other Community Amenities</u>					69,274	49,653	158,791
<u>Total Community Amenities</u>					87,106	70,823	212,200
					\$ 71,752	77,513	282,507

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Recreation & Culture							
Public Halls & Civic Centres	11100	Calingiri Recreation Centre			(85)	(250)	(600)
	11102	Bolgart Hall			(55)	0	0
		Public Halls & Civic Centres - Operating Income			(140)	(250)	(600)
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	763	1,410	3,399
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	2,364	3,317	3,703
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	935	2,455	5,689
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	7,196	7,569	11,569
	21102	Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0
	21102	Piawaning Hall	B012	Piawaning Hall Other Costs	1,290	1,074	1,075
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	0	0	0
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	3,646	3,586	5,632
	21104	Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	622	390	950
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	0	2,540	4,000
	21105	Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	158	2,150	2,150
	21106	Public Halls - Depreciation Expense			14,253	14,010	33,630
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	566	0	0
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	463	547	667
		Public Halls & Civic Centres - Operating Expenditure			32,256	39,048	72,462
	40018	Capital Upgrade To Mogumber Hall			0	0	11046.63
	40039	Calingiri CWA Building Upgrade			11,011	12888.15	12888.4
	40062	Upright Electric Oven for Calingiri Community Centre			2,817	0	0
		Public Halls & Civic Centres - Capital Expenditure			13,828	12,888	23,935
		Total Public Halls & Civic Centres			45,945	51,686	95,797
Other Recreation & Sport	11110	Calingiri Sports Ground			(50)	(1,250)	(3,000)
	11112	Misc Reserves Income			0	0	0
		Other Recreation & Sport - Operating Income			(50)	(1,250)	(3,000)
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	6,013	4,200	10,106
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	9,063	5,200	12,500
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	2,372	3,025	7,285
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,092	3,365	8,096
	21110	Town & Gardens Maintenance	TWNPJA	Piawaning Town & Gardens Maintenance	1,087	2,960	7,132
	21110	Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	4,849	3,475	8,362
	21111	Reserves Maintenance	CMEMPK	Calingiri Memorial Park	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Recreation & Culture							
	21111	Reserves Maintenance	HERPRK	Heritage Park Bolgart	0	0	0
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	1,903	2,255	5,429
	21112	Calingiri Sporting Club Operating			3,711	3,515	8,449
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	8,672	15,000	36,020
	21114	Bolgart Sportsground Operating			61	165	400
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	38	3,720	8,948
	21115	Bolgart Sportsground Maintenance	BGOLF	Bolgart Sportsground Maintenance	0	0	0
	21116	Town Beautification			0	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			0	0	11,000
	21118	Recreation Equipment Maintenance			0	690	1,678
	21119	Sports Clubs - Depreciation Expense			4,257	4,220	10,149
	21120	Interest Expense			1,998	2,395	5,753
		Other Recreation & Sport - Operating Expenditure			46,117	59,185	146,307
		Total Other Recreation & Sport			46,067	57,935	143,307
Libraries	11120	Bolgart Library			(21)	0	0
	11121	Calingiri Library			(79)	(80)	(200)
		Libraries - Operating Income			(100)	(80)	(200)
	21130	Library - Salaries & Wages			0	1,580	3,804
	21131	Library Services			5,383	5,510	13,303
	21132	Library Building Maintenance	B020	Mogumber Library Building Maintenance	4,900	2,990	7,199
	21133	Depreciation Expense			117	0	0
		Libraries - Operating Expenditure			10,401	10,080	24,306
		Total Libraries			10,301	10,000	24,106
Other Culture	11130	Cultural Mapping			0	0	0
	11131	History Book			(159)	(205)	(500)
	11195	Administration Income Allocated			(1,200)	(1,195)	(2,878)
		Other Culture - Operating Income			(1,359)	(1,400)	(3,378)
	21140	History Book Project			0	0	0
	21141	Cultural Mapping Program			0	0	0
	21142	Community Facilities			0	4,165	10,000
	21190	Administration Expenditure Allocated			27,185	27,185	65,247
		Other Culture - Operating Expenditure			27,185	31,350	75,247
		Total Other Culture			25,826	29,950	71,869
		Total Recreation & Culture			\$ 128,139	149,571	335,079

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
Streets, Roads, Bridges & Depot Construction	16009	Govt Grant Rrg - Toodyay / Bindi Bindi Road			(72,503)	(61,320)	(153,300)
	16010	Govt Grant - Direct			(64,570)	(59,000)	(59,000)
	16012	Govt Grant - R2R			(112,000)	(112,000)	(200,000)
	16018	AG Lime Route 2			(345,578)	(160,000)	(200,000)
		Streets Roads Bridges Construction - Capital Income			<u>(594,652)</u>	<u>(392,320)</u>	<u>(612,300)</u>
	40021	Roadworks - Council & Direct Road Funding	C0010		0	0	60,910
	40021	Roadworks - Council & Direct Road Funding	C0032		5,338	0	66,659
	40021	Roadworks - Council & Direct Road Funding	C0098		135	0	9,767
	40022	Roadworks - Rrg Funded Infrastructure	RR0125		40,219	112,995	225,991
	40024	Roadworks - Roads To Recovery Funded Infrast	R2R004		20,969	50,633	101,267
	40024	Roadworks - Roads To Recovery Funded Infrast	R2R009		1,116	0	0
	40025	Ag Lime Route Capital Expenditure	AG0008		305,662	300,618	300,620
	40050	Martins Road - Bolgart			16,289	20,008	20,010
		Streets Roads Bridges Construction - Capital Expenditure			<u>389,728</u>	<u>484,254</u>	<u>785,224</u>
		Total Streets, Roads, Bridges Construction			<u>(204,924)</u>	<u>91,934</u>	<u>172,924</u>
Streets, Roads, Bridges & Depot Maintenance	11200	Road & Footpath Maintenance			(656)	0	(417)
	11295	Administration Income Allocated			(1,915)	(1,910)	(4,595)
		Streets Roads Bridges Maintenance - Operating Income			<u>(2,571)</u>	<u>(1,910)</u>	<u>(5,012)</u>
	21200	Maintenance Grading			65,077	74,285	178,300
	21201	Aglime Maintenance Grading			5,463	7,775	18,683
	21202	Bitumen Maintenance	BM9999		5,760	8,445	20,297
	21203	Signage & Guideposts	SIGNM		20,923	10,702	12,937
	21204	Tree Lopping	TRELOP		66,048	54,367	54,367
	21204	Tree Lopping	TREMR		31,132	36,135	86,740
	21205	Drainage Maintenance	DRM		23,386	19,950	47,905
	21206	Town Streets Maintenance	TSM		780	5,745	13,804
	21207	Flood Damage	FLOOD		0	6,085	14,615
	21208	Misc Road Maintenance	XXX999		21,216	22,100	53,058
	21209	Bridge & Culvert Maintenance	BRIDM		0	34,785	41,512
	21210	Crossovers	CROSS		0	1,995	4,807
	21211	Street Lighting Maintenance	SLM		2,027	2,080	5,000
	21212	Traffic Signs & Control Equipment	TSCE		1,216	5,050	12,140
	21213	Reinstatements	REIN		0	0	0
	21214	Footpath Maintenance	FPM		213	3,555	8,557
	21215	Infrastructure Depreciation Expense			455,011	436,430	1,047,441
	21290	Administration Expenditure Allocated			43,410	43,410	104,184
		Streets Roads Bridges Maintenance - Operating Expenditure			<u>741,661</u>	<u>772,893</u>	<u>1,724,346</u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
<u>Total Streets Roads Bridges Maintenance</u>					<u>739,090</u>	<u>770,983</u>	<u>1,719,334</u>
Road Plant Purchases	16027	Sale of PTK13 5 Tonne Dual Cab Truck			0	0	(34,545)
	16028	Sale of PTK10 5 Tonne Tip Truck			0	0	(22,727)
	16029	Sale of PLR4 Skid Steere Loader			0	0	(18,182)
	11290	WDV on Assets sold			0	0	22,697
	Road Plant Profit / Loss on Sale of Assets				<u>0</u>	<u>0</u>	<u>(52,758)</u>
	21216	Interest Expense			0	0	0
	Road Plant Purchases - Operating Expenditure				<u>0</u>	<u>0</u>	<u>0</u>
	40058	Purchase 9 Tonne Tip Truck			0	0	100,000
	40059	Replace Skid Steere Loader PLR4			0	0	58,000
	40061	Traffic Classifiers			6,246	6,921	6,921
	Road Plant Purchases - Capital Expenditure				<u>6,246</u>	<u>6,921</u>	<u>164,921</u>
	Total Road Plant Purchases				<u>6,246</u>	<u>6,921</u>	<u>112,163</u>
	<u>Total Transport</u>				<u>\$ 540,413</u>	<u>869,838</u>	<u>2,004,422</u>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Economic Services					\$	\$	\$
Rural Services	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	7,174	14,095	33,855
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	3,361	1,485	3,579
	21301	Central Midland Business Enterprise Centre			3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	100	250
	21303	Rural Youth			0	375	900
		Total Rural Services			14,034	19,555	42,085
Tourism & Area Promotion	11300	Bolgart Caravan Park			(1,468)	(830)	(2,000)
	11301	Calingiri Caravan Park			(180)	(455)	(1,100)
	11302	Sundry Income			(551)	(40)	(100)
		Tourism & Area Promotion - Operating Income			(2,198)	(1,325)	(3,200)
	21320	Area Promotion			486	415	1,000
	21321	Caravan Parks And Camping Grounds Operating			2,641	4,734	8,627
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	492	1,015	2,249
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	196	150	150
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0
	21324	Depreciation Expense - Caravan Parks			0	0	0
		Tourism & Area Promotion - Operating Expenditure			3,815	6,314	12,026
		Total Tourism & Area Promotion			1,617	4,989	8,826
Building Control	11310	Building Applications			(3,851)	(1,455)	(3,500)
	11311	Swimming Pools Program			0	0	0
	11312	Bcitr & Brb			1	(60)	(150)
		Building Control - Operating Income			(3,850)	(1,515)	(3,650)
	21330	Building Control Operating			4,580	5,705	13,700
		Building Control - Operating Expenditure			4,580	5,705	13,700
		Total Building Control			730	4,190	10,050
Other Economic Services	11320	Bendigo Bank			(4,847)	(4,080)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			(9)	(125)	(300)
	11323	Community Safety & Crime Prevention			0	0	0
	11395	Administration Income - Allocated			(505)	(500)	(1,207)

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Economic Services					\$	\$	\$
		Other Economic Services - Operating Income			(6,361)	(5,705)	(12,307)
		21350 Bendigo Bank Agency			182	165	400
		21360 Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	354	270	650
		21360 Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	96	80	200
		21360 Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	194	125	300
		21361 Water Supply - Standpipe Depreciation			16	5	14
		21362 Community Safety & Crime Prevention			0	0	0
		21390 Administration Expenditure - Allocated			11,400	11,400	27,361
		Other Economic Services - Operating Expenditure			12,242	12,045	28,926
		Total Other Economic Services			5,881	6,340	16,619
		Total Economic Services			\$ 22,262	35,074	77,580

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services					\$	\$	\$
Private Works	11400	Private Works Income			(8,126)	(34,735)	(83,370)
		Private Works - Operating Income			(8,126)	(34,735)	(83,370)
	21400	Private Works Expenditure			10,969	30,200	72,496
		Private Works - Operating Expenditure			10,969	30,200	72,496
		Total Private Works			2,844	(4,535)	(10,874)
Public Works Overheads	11410	Sundry Income			164	(1,345)	(3,250)
	11495	Administration Income Allocated			(350)	(345)	(836)
		Public Works Overheads - Operating Income			(186)	(1,690)	(4,086)
	11490	Wdv On Disposed Assets			37,631	36,316	72,631
	16017	Works Mgr - Toyota Prado Replacement			(33,636)	(34,000)	(68,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			3,995	2,316	4,631
	21410	Salaries & Wages			52,400	45,155	108,403
	21411	Works Manager Package			36,202	33,755	81,050
	21412	Superannuation			17,639	19,975	47,950
	21413	Insurance			15,111	29,216	29,216
	21414	Other Staff Costs			842	7,335	15,550
	21415	Conferences & Seminars			437	3,750	5,500
	21416	Engineering Services			1,364	0	0
	21417	Occupational Health & Safety			0	1,350	3,250
	21418	Other Public Works Overheads			1,101	1,860	4,482
	21419	Depot Operating Costs			57,887	26,847	59,933
	21420	Depot Maintenance			726	1,000	2,419
	21421	Unallocated Wages			6,942	0	0
	21422	Staff Training			7,366	3,755	9,028
	21423	Administration Costs Allocated			7,895	7,890	18,943
	21424	Staff Meetings			173	2,030	4,879
	21425	Building Maintenance			13,852	7,895	19,006
	21490	Workshop Overheads Recovered			(179,958)	(159,420)	(382,617)
		Public Works Overheads - Operating Expenditure			39,979	32,393	26,991
	40030	Works Manager Vehicle Replacement - Nissa			40,606	40,000	80,000
	40042	Tool Storage Shed - Building Maint			0	0	6,589

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Monthly Report as at: 30/11/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services					\$	\$	\$
	40060	Fencing Industrial Lot 301			16,254	17,308	17,308
		Public Works Overheads - Capital Expenditure			<u>56,860</u>	<u>57,308</u>	<u>103,897</u>
		Total Public Works Overheads			<u>100,648</u>	<u>90,326</u>	<u>131,434</u>
Plant Operation	21430	Fuel & Oil			39,583	85,160	204,388
	21431	Tyres & Tubes			480	10,850	26,050
	21432	Parts & Repairs			42,872	52,410	125,800
	21433	Insurance & Licences			18,576	4,445	10,674
	21434	Depreciation Ex Asset Ledger			66,172	67,060	160,956
	21436	Interest On Loans			2,622	5,345	12,830
	21495	Plant Recovery			<u>(198,901)</u>	<u>(200,590)</u>	<u>(481,426)</u>
		Total Plant Operation			<u>(28,595)</u>	<u>24,680</u>	<u>59,272</u>
Salaries & Wages	21496	Salaries & Wages			358,361	376,055	902,543
	21497	Salaries & Wages Allocated			<u>(358,361)</u>	<u>(376,055)</u>	<u>(902,543)</u>
		Total Salaries & Wages			<u>0</u>	<u>0</u>	<u>0</u>
Materials	21501	Materials Purchased			0	0	0
	21502	Materials Issued			<u>0</u>	<u>0</u>	<u>0</u>
		Total Materials			<u>0</u>	<u>0</u>	<u>0</u>
Unclassified	11461	Insurance Claims Recovered			0	0	0
	11491	WDV on Lot 301 Yulgering Road			22,821	22,794	22,794
	16031	Sale of Industrial Lot Yulgering Road			<u>(24,678)</u>	<u>(25,000)</u>	<u>(25,000)</u>
	16033	Sale of Land by Auction			<u>(9,350)</u>	<u>0</u>	<u>0</u>
		Unclassified Capital Income			<u>(11,207)</u>	<u>(2,206)</u>	<u>(2,206)</u>
	21461	Insurance Claims - Costs			0	0	0
	21462	Cost of sale of Land			<u>887</u>	<u>0</u>	<u>0</u>
		Unclassified - Operating Expenditure			<u>887</u>	<u>0</u>	<u>0</u>
		Total Other Property & Services			<u>\$ 64,577</u>	<u>110,471</u>	<u>177,626</u>

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2007

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 4 - Governance						
40004	Ceo Vehicle Replacement - Holden Statesman			41,296	43,000	86,000
40005	Dceo Vehicle Replacement - Holden Commodore			25,829	26,500	53,000
40032	Office Furniture			0	0	3,000
40048	Emergency Generator			8,362	9,000	9,000
40049	Trailer for Generator			1,931	1,500	1,500
40051	Reverse Cycle Airconditioning			0	0	20,000
40052	Office Upgrade Library / Council Chambers			2,922	2,000	20,000
40053	Solar Photovoltaic Cells to Admin / Depot Buildings			0	0	150,000
Total Governance Capital Expenditure				80,339	82,000	342,500
Sched 9 - Housing						
40012	New Staff Housing			0	0	250,000
40054	2 x Aged Person Units - Bolgart			0	0	40,000
40055	2 x Aged Person Units - Calingiri			0	0	40,000
Housing Capital Expenditure				0	0	330,000
Sched 10 - Community Amenities						
40016	Sceptage at Calingiri			336	0	0
40034	Bolgart Cemetery			8,230	9,955	21,957
40038	Calingiri Public Toilets Upgrade			0	0	82,937
40047	Mogumber Water Supply			58,519	37,000	37,000
40056	Calingiri Caravan Park Land Access Purchase			0	0	6,500
40057	Disability Access Program			2,189	2,698	10,397
Community Amenities Capital Expenditure				69,274	49,653	158,791
Sched 11 - Recreation & Culture						
40018	Capital Upgrade To Mogumber Hall			0	0	11,047
40039	Calingiri CWA Building Upgrade			11,011	12,888	12,888
40062	Upright Electric Oven for Calingiri Community Centre			2,817	0	0
Recreation & Culture Capital Expenditure				13,828	12,888	23,935
Sched 12 - Transport						

Minutes - Ordinary Meeting of Council
18th December 2007

Shire of Victoria Plains
Capital Expenditure Report as at : 30-November-2007

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	0	0	60,910
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	5,338	0	66,659
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	135	0	9,767
40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	40,219	112,995	225,991
40024	Roadworks - Roads To Recovery Funded Infrastructure	R2R004	R2R - Yerecoin Glentromie Road	20,969	50,633	101,267
40024	Roadworks - Roads To Recovery Funded Infrastructure	R2R009	R2R - New Norcia / Gillingarra Road	1,116	0	0
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	302,546	300,618	300,620
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	3,116	0	0
40050	Martins Road - Bolgart			16,289	20,008	20,010
40058	Purchase 9 Tonne Tip Truck			0	0	100,000
40059	Replace Skid Steere Loader PLR4			0	0	58,000
40061	Traffic Classifiers			6,246	6,921	6,921
Transport Capital Expenditure				395,974	491,175	950,145
Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement - Nissan Patrol			40,606	40,000	80,000
40042	Tool Storage Shed - Building Maint			0	0	6,589
40060	Fencing Industrial Lot 301			16,254	17,308	17,308
Other Property & Services Capital Expenditure				56,860	57,308	103,897
<u>Total Capital Expenditure</u>				\$ 616,276	693,024	1,909,269

**Minutes - Ordinary Meeting of Council
18th December 2007**

F82 MUNICIPAL, RESERVES AND TRUST FUNDS

The Municipal, Reserves and Trust Funds on hand as at the 30th November 2007 follows this item.

RESOLUTION 775/07

Moved Cr Smith seconded Cr Kelly that the Municipal, Reserve and Trust Funds on hand as at the 30th November 2007 be received.

MOTION PUT & CARRIED 9/0

Shire of Victoria Plains
Bank Reconciliation as at 30th November 2007 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit
Balance Bought Forward from Previous	2,303,745.13	602,772.99	900,000.00	621,778.04	102,736.85	7,167.29	16,307.53
Add Receipts as per Ledger	407,009.29	397,663.50	1,405.48	6,494.60	422.21	600.00	
Add Transfers from Other Bank Account	78,899.00						
	2,789,653.42	1,000,436.49	901,405.48	628,272.64	103,159.06	7,767.29	16,307.53
Less Payments as per Ledger	326,308.91	325,768.91				540.00	
Less Transfers to Other Bank Account	78,899.00	78,899.00					
Closing Balance Ledger	2,384,445.51	595,768.58	901,405.48	628,272.64	103,159.06	7,227.29	16,307.53
	(23,731.70)	(15,040.00)	(7,623.51)	0.00	(438.07)	80.00	(501.47)

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit
Balance on Bank Statement	2,439,324.67	641,956.04	909,028.99	628,272.64	103,597.13	7,147.29	16,809.00
+ Outstanding Deposits	1,532.46	1,532.46					
- Outstanding Cheques	(32,679.92)	(32,679.92)					
Balance	2,408,177.21	610,808.58	909,028.99	628,272.64	103,597.13	7,147.29	16,809.00
Deposits on Statement not receipted							
	-						
Generator Grant	-						
Transfer from Reserve	-						
Rates & Debtors	(14,960.00)	(14,960.00)					
Commission	-						
Nomination Bonds	(80.00)	(80.00)					
Hall Bond	-						
Interest	(8,563.05)		(7,623.51)		(438.07)		(501.47)
Sub-total- Deposits not receipted	(23,811.70)	(15,040.00)	(7,623.51)	-	(438.07)	0.00	(501.47)
+ PAYMENTS not journalled							
Wages	-						
Hall Bonds	-						
Police Licensing	-						
Nomination Bonds	80.00					80.00	
Bank Fees	-						
Accrued Bank Interest	-						
Dishonoured Cheques	-						
Sub-total PAYMENTS not journalled	80.00	0.00	0.00	0.00	0.00	80.00	0.00
	(23,731.70)	(15,040.00)	(7,623.51)	0.00	(438.07)	80.00	(501.47)
Balance as per Reconciliation	2,384,445.51	595,768.58	901,405.48	628,272.64	103,159.06	7,227.29	16,307.53
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,384,445.51	595,768.58	901,405.48	628,272.64	103,159.06	7,227.29	16,307.53
Account #		91000	91005/91006	91011	91010	99000	99001

F83 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 30th November 2007 follows this item.

RESOLUTION 776/07

Moved Cr Kelly seconded Cr Smith that the Outstanding Rates Report for the period ending 30th November 2007 be received.

MOTION PUT & CARRIED 9/0

Outstanding Rates Report As At: 30 November 2007

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		Properties To Be Sold		
20395	\$ 6,191.76	Deceased estate	Sold - Settlement due 14th December 2007	
20423	\$ 7,241.21	Deceased estate	Sold - Settlement due 14th December 2007	
Total	\$ 13,432.97			
		Deferred		1,989.58
		Arrears		8,098.88
		Total Outstanding 2007/2008		217,635.78
Total outstanding				227,724.24

Outstanding rates - Sent to Pioneer Credit 14/11/07	11,132.24
Outstanding rates - pensioners, interims, financial difficulties, etc	6,204.11
Instalments - third payment due 24/01/08	191,328.97
Assessments with small balances outstanding, eg less than \$50.00	403.36
Assessments in Credit	-470.55
Assessments on Payment Plan	3,703.56
Assessments to be sold for non payment of rates	13,432.97
Deferred Rates	1,989.58
Total outstanding	<u>227,724.24</u>

F84 INVESTMENTS

File Reference:	F1.1.2
Report Date:	12 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

As at 30th November 2007 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	1 month	302,864.61	5.70%	7/12/07
Municipal	Bendigo Bank	2 months	606,164.38	6.25%	7/1/08
Reserves	Bendigo Bank	2 months	628,272.64	6.25%	10/12/07

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 777/07

Moved Cr Lovelock seconded Cr Kelly that Council endorse the investments made with Bendigo Bank.

MOTION PUT & CARRIED 9/0

F85

ANNUAL FINANCIAL REPORT 2006/2007

File Reference:	F1.3.1
Report Date:	12 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Annual Financial Report

COMMENT

An Audit Committee meeting was held on 10th December 2007 at 4.00pm to review the Annual Financial Report as present by Shire Auditor, David Tomasi of UHY Haines Norton.

The report has been circulated to members not on the Audit Committee for their information.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 778/07

Moved Cr Anspach seconded Cr Lovelock that the Annual Financial Report for the Financial Year 2006/2007 as audited by Shire Auditor, David Tomasi of UHY Haines Norton be adopted by Council.

MOTION PUT & CARRIED 9/0

RESOLUTION 779/07

Moved Cr Lovelock seconded Cr Kelly that the Annual Financial Report for the Financial Year 2006/2007 as presented to the Audit Committee meeting held 10th December 2007 and audited by Shire Auditor, David Tomasi of UHY Haines Norton and adopted by Council, be presented to the Annual General Meeting of Electors to be held at 5.00pm on 15th January 2008 in the Shire of Victoria Plains Council Chambers.

MOTION PUT & CARRIED 9/0

RESOLUTION 780/07

Moved Cr Anspach seconded Cr Brennan that the Management Letter and all Financial and Audit Reports for the financial year 2006/2007 be made available to the public.

MOTION PUT & CARRIED 9/0

Cr Lovelock

Is all this information necessary for the public? Without knowing the full detail of all these financial reports, they can be confusing.

Chief Executive Officer left the meeting at 2.28pm

Chief Executive Officer and Environmental Health Officer entered the meeting at 2.29pm

10.2 Community Services Status Report

RESOLUTION 781/07

Moved Cr Kelly seconded Cr Lovelock that the items in the Community Services Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Community Services Action Required	Status
CS2	Application - Oversize Carport - Bolgart	Nil.	Complete

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the community services section for the December meeting of Council.

10.3 Town Planning Status Report

RESOLUTION 782/07

Moved Cr Smith seconded Cr Holmes that the items in the Town Planning Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Town Planning Action Required	Status
TP8	Application to erect 2 nd dwelling - Bolgart	Nil.	Ongoing
TP9	Planning Policy - Outbuildings in Residential Areas	Left on the table until the January 2008 meeting to allow further advertising to take place	Ongoing

10.3 TOWN PLANNING

TP10 APPLICATION FOR PLANNING APPROVAL - RICHARD SMITH

File Reference:	D5.1
Report Date:	4 th December 2007
Applicant/Proponent:	Richard Britnall Smith
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Gordon Tester - Building Surveyor
Attachments:	Advice from proponent, neighbour comments, site plans and elevations

PURPOSE OF REPORT

For Council to consider the proposal to construct a house with a setback from the front boundary of 23.6 metres on Lot 6 Edmonds Street Calingiri.

BACKGROUND

An application for planning approval has been received from the Applicant Mr Richard Britnall Smith to construct steel framed house with a setback distance of 23.6 mts from the front boundary on Lot 6 No 26 Edmonds Street on 20 November 2007.

The Lot is zoned R10 Residential under Town Planning Scheme No4, 1012m² in area and is currently vacant.

COMMENT

The houses presently situated to the north and south of Lot 6 are setback an average distance of 9 metres from their front boundaries that presently contributes to a desired streetscape in this area of the Calingiri Townsite.

With the average setback distance from the front boundary of 9 metres adequate privacy and open space is provided for the dwellings at the rear of their respective lots.

Mr Smith has indicated in writing that the reasons for wanting to setback the house a distance of 23.6 metres from the front boundary are as follows:

Noise from main road.

Want a front garden with shrubs (native).

Shade for better part of the day on house.

Edmonds Street is not considered to be a main road and no traffic noise complaints have been received from residents in this area.

With the minimum required setback of 7.5 metres there will be approximately 120m² of land available on lot 6 Edmonds Street to establish a Native Garden.

Large tree's situated in the neighbours backyards are the source of the shade. There is little if anything preventing the owners of neighbouring properties removing these trees at any time in the future should they desire to do so for any reason.

Problems may arise for Council in the future if the present or any future owner desires to place an outbuilding on this property at the front of the house due to there being only a small amount of land available at the rear of the house.

Out Buildings at the front of houses in residential areas are considered to be detrimental to the streetscape.

The R Codes require that the front setback area be an area that is easily observed from the front of the house.

The lack of privacy in the front setback area also restricts the development of this site, as Pools, Gazebos and other outbuildings are considered undesirable in this area.

It is recommended that this proposal be refused.

POLICY REQUIREMENTS

There are no known significant policy implications.

LEGISLATIVE REQUIREMENTS

- Town Planning Scheme No 4.
- Residential Design Codes of Western Australia – 2002
- Clause 3.2.1 Acceptable Development.

Buildings other than carports and garages set back from the primary street corresponding to the average setback of existing dwellings on each side fronting the same street.

STRATEGIC IMPLICATIONS

The proposal, by adversely affecting the streetscape in turn adversely affects the Townsite.

Future problems may be created due to the lack of land at the rear of the proposed house causing Council to consider undesirable development that is visible from the main street at some time in the future.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

The lack of privacy on this site due to the large area at the front of the house is considered to be most undesirable.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Discussion was held by Councillors regarding various issues relating to the setback of this development application.

Cr Lovelock

Supports the recommendation as written.

Cr Anspach

Has Mr Smith been consulted?

Environmental Health Officer

Yes discussion was held this morning.

Cr Young

Supports the recommendation as written and would like the back neighbour to be consulted. Concerns of resale issues.

STAFF RECOMMENDATION:

That Council refuse the proposal by the applicant Mr Richard Britnall Smith to construct a steel framed house on Lot 6 No 26 Edmonds Street Calingiri with a setback distance of 23.6 metres from the front boundary for the following reasons.

- 1. The proposal is not considered to be acceptable development under the provisions of the Residential Design Codes of Western Australia – 2002.**
- 2. Proposal is greater than the acceptable setback distance of 9 metres from the front boundary.**
- 3. The street scape will be adversely affected with a front setback distance that is over (3) three times the minimum front setback distance of 7.5 metres.**

RESOLUTION 783/07

Moved Cr Kelly seconded Cr Anspach that this item lay on the table until neighbour consultation has been undertaken with the neighbour to the rear of the proposed development application.

MOTION PUT & CARRIED 6/3

Cr Johnson

How much vacant land is available for housing in Calingiri?

Chief Executive Officer

A proposal has been put to Landcorp to develop 16 housing blocks in Edmonds Street Calingiri.

Environmental Health Officer

To enable subdivision of townsite blocks a rezoning to a higher R Code would need to be undertaken and that would be unlikely to occur.

Cr Smith

Questioned a recent planning application on a property in Yerecoin and enquired if the application had been approved/completed.

Environmental Health Officer

Development in question has now been approved.

Environmental Health Officer

Reports of Biosolids breaches on the Bindoon Moora road. The breach appears to be pig manure not Biosolids.

Environmental Health Officer left the meeting at 2.55pm

10.4 Administration Status Report

RESOLUTION 784/07

Moved Cr Anspach seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Administration Action Required	Status
A92	Chief Executive Officer's report	Nil. Received	Complete
A93	West Koojan-Gillingarra LCDC Shire Representative	Nil. Cr Kelly accepted position.	Complete
A94	CEO Performance Review	Resolved to hold review in-house.	Ongoing
A95	Christmas Shutdown	Nil. Closure endorsed.	Complete
A96	Third Party Appeals - Planning Applications	CEO to advise Council has no objection.	Complete
A97	Be Active Co-ordinator Report	Nil. Report received.	Complete
A98	Works and Services Manager Office relocation	Nil. Transfer of unspent funds approved.	Complete
A99	New Rules of Conduct for Council Members	Nil. Information received.	Complete
A100	Councillor Portfolios	Ni. Portfolios accepted.	Complete
A101	Council Representatives	Nil. Representative positions accepted.	Complete
A102	Committee Memberships	Nil. Membership positions accepted.	Complete
A103	Training Officer - Volunteer BFB	Nil. Cr Brennan accepted position.	Complete
A104	VP Statistics - Small Business Centre Central Coastal	Nil. Statistical report received.	Complete
A105	Proposal for Gym in the Shire of Victoria Plains	Left on table. More information to be presented to January 2008 ordinary meeting of Council.	Ongoing

10.4 ADMINISTRATION

A106 CHIEF EXECUTIVE OFFICER'S REPORT

File Reference:	A1.2.1
Report Date:	12 th December 2007
Applicant/Proponent:	Harry Hawkins - Chief Executive Officer
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

1. Meetings Attended

Avon Midland Zone Meeting in Lancelin on 23rd November 2007
CMVROC Council Meeting in Wongan Hills on 30th November 2007
Audit Committee Meeting in Calingiri on 10th December 2007
CMVROC Executive Officers Meeting in Moora 14th December 2007
Regional Strategy Meeting in Dalwallinu on 17th December 2007

2. Grants Commission Hearing

The Western Australian Grants Commission in its latest Balanced Budget Calculations has determined that the Shire of Victoria Plains does not need any grant and in fact could payback \$64,000. The Shire is due for a hearing with the commission in March 2008 and consultant Ray Hadlow has been engaged to ensure that we receive the best outcome from that hearing. As a first step in the process of preparing for the hearing Ray wishes to meet with Council for three hours which has tentatively been set down for the 15th January 2008 between 9.00am and 12.00pm prior to the January Council meeting.

3. Town Planning Scheme Amendment – Rezoning

A rezoning proposal has been received for Lot 21 Toodyay Bindi Bindi Road Bolgart which was given concept approval for subdivision earlier this year. The proposal prepared by a planning consultant on behalf of the landowner has been referred to the planning department of the City of Subiaco for comment and advice before any action is taken. The rezoning will change the lot from rural to rural residential zoning to fit in with the proposed eleven, two hectare lot subdivision.

4. Christmas Holiday Arrangements

Once again there will be works staff members on call during the Christmas shutdown period and the CEO and Works Manager will be available to be

contacted by mobile to authorise any work to be done to ensure the safety of the community. A grader will also be parked up at New Norcia should it be required for fire fighting in the west of the shire during the break.

5. Radio Repeater Station – Yarabrook Farm

Following ongoing problems at the shire radio repeater station on Yarabrook farm the responsibility for repeater maintenance has been handed over to FESA along with maintenance of the radios in each of the brigade vehicles. The repeater and vehicle radios will be placed on an annual service program by FESA technical staff. The Shire of Victoria Plains will remain responsible for the payment of the licence and will be able to continue to use the repeater for shire purposes.

6. Staff Multi Skilling

In an effort to multi skill our staff and ensure that all positions are covered at times of leave finance and administration staff will be changing jobs for six months after resuming from the Christmas holiday period. It is believed that to fully learn and appreciate a new role at least six months in that position is required and there is no better way to learn than actually doing the job. At the conclusion of the training period staff will return to their appointed positions.

7. Relocation

I would like to relocate to my house in Bindoon and commute daily to Calingiri. I would transfer \$50 per week of my salary to my motor vehicle allowance to cover the additional fuel costs and would be prepared to maintain my involvement in the community and attend after hours meetings and functions.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 785/07

Moved Cr Brennan seconded Cr Kelly that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 9/0

A107 MEETING DATES 2008

File Reference:	A1.2.1
Report Date:	3 rd December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To present Council with a timetable of proposed meeting dates.

BACKGROUND

Each year Council is presented with a timetable of meeting dates and commencement times. Meetings will continue to be held on the third Tuesday of each month for 2008.

COMMENT

Following discussion from the November meeting of Council, it was agreed that all items relating to Plant and Works will now be dealt with during the Ordinary Meeting and not by a Plant and Works Committee.

The timetable proposed for 2008 is as follows:-

MONTH	MEETING DATE
January	15 th
February	19 th
March	18 th
April	15 th
May	20 th
June	17 th
July	15 th
August	19 th
September	16 th
October	21 st
November	18 th
December	16 th

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 786/07

Moved Cr Brennan seconded Cr Kelly

- 1. That Council accept the proposed meeting dates as outlined;**
- 2. That the meeting timetable be advertised in local press and the Shire and community newsletter.**

MOTION PUT & CARRIED 9/0

RESOLUTION 787/07

Moved Cr Anspach and seconded Cr Kelly that the meeting adjourn for afternoon tea

MOTION PUT & CARRIED 9/0

The meeting adjourned at 3.10pm.

The meeting resumed at 3.31pm. Those present at adjournment were present at resumption.

A108 SALE OF SHIRE LAND LOT 28508 TOODYAY BINDI BINDI RD

File Reference:	D4.2
Report Date:	6 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Resolution 690/07 September 2007
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To provide Council with an update of the work completed on resolution 690/07 from September 2007 and to advise Council of the determination made.

BACKGROUND

Nicole McInnes of Calingiri wrote to Council in September 2007 with an offer to purchase shire owned vacant land Lot 28508 Toodyay Bindi Bindi Road and resolution 690/07 asked the CEO to investigate the use of the land for residential purposes.

COMMENT

Farm Works Property was asked to prepare a valuation of the land for the purposes of the investigation and possible sale of the land. A physical inspection of the lot was undertaken and after that inspection and upon the receipt of a report from Farm Works it was determined that the lot was not suitable for residential development. Mrs McInnes has been advised of the determination.

The reasons for reaching that determination were;

- 1.The shape of the block being 101mtrs wide and 30mtrs deep was not suitable for residential development.
- 2.The position of the land on a bend on a busy road with a speed limit of 110kms per hour has insufficient sight distances for a driveway and crossover entering the road.
- 3.A water supply on or near the land is still used by adjoining and adjacent farmers.
- 4.Sewerage from any household use on Lot 28508 may affect the quality of the water supply drawn from the area by adjoining farmers.

The land in its location and shape has no value to Council for the same reasons listed above. Farm Works Property has suggested that the highest expected return would be to offer the lot to the adjoining landowner who may pay a premium for the extra title rather than the land area.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

Various points were raised by councillors regarding water drawing issues, and lot sale.

STAFF RECOMMENDATION:

1. **The Chief Executive Officers determination be endorsed by Council and,**
2. **Lot 28508 Toodyay Bindi Bindi Road be offered for sale to the adjoining landowner.**

RESOLUTION 788/07

Moved Cr Anspach seconded Cr Young that this item lay on the table until further advice is sought on water use.

MOTION PUT & CARRIED 9/0

A109 EXPLORATION LICENCE APPLICATION

File Reference:	R3.12
Report Date:	16 th November 2007
Applicant/Proponent:	Brenton Anthony Parry
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application for Exploration Licence 70/3324

PURPOSE OF REPORT

To Inform Council of the application.

BACKGROUND

Brenton Anthony Parry has applied to the Department of Industry and Resources for exploration licence 70/3324 for sub-surface rights only in a small area at the corner of Gillingarra Glentromie Road and Wirrilda Road Gillingarra.

COMMENT

It is a requirement under section 33 (a) of the Mining Act 1978 to notify the Chief Executive Officer of a Local Government of all applications for exploration licences.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENT

Mining Act 1978 Section 91

STRATEGIC IMPLICATIONS

None

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required:

No

RESOLUTION 789/07

Moved Cr Smith seconded Cr Kelly that the information be received.

MOTION PUT & CARRIED 9/0

A110 CEO VEHICLE CHANGEOVER

File Reference:	T2.2
Report Date:	5 th December 2007
Applicant/Proponent:	Harry Hawkins - Chief Executive Officer
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Vehicle Changeover Quotes

PURPOSE OF REPORT

To advise Council of the CEO request to change vehicle from a Holden Statesman to a Toyota Prado diesel wagon and to provide the details of the comparison between the vehicles to enable a decision to be made.

BACKGROUND

The current CEO vehicle a Holden Statesman V6 auto sedan is due for changeover, the Statesman which is an excellent vehicle in most circumstances is not practical for constant use on gravel roads. The CEO has found that a considerable amount of driving on gravel roads is being undertaken. The CEO has delegated authority to changeover light vehicles provided the changeover is within budget allowance.

COMMENT

The current CEO Holden Statesman vehicle is due for changeover and the attached quotes are the best obtained for a replacement Statesman and a Toyota Prado GXL diesel auto 4 x 4 wagon. The preferred vehicle is the Toyota Prado and best changeover prices received are as attached and show the Toyota Prado changeover for a diesel model at \$12,250 from Boekeman Toyota and the best changeover for a Holden Statesman as \$5,826.90 from Rockingham Holden.

A comparison of the vehicles on dealer websites lists the fuel consumption of the Statesman at 11.7 litres per 100 km and the Diesel Prado at 9.3 litres per 100 km, the carbon dioxide emissions of the Prado are 245 g/km and for the Statesman 281 g/km and with the exception of side air bags on the Statesman the safety equipment is similar on each vehicle. The Holden Statesman being a luxury vehicle as opposed to the mid range Toyota Prado GXL has a higher level of appointments including leather seats as standard. The only extras added to each vehicle are mudflaps (standard on the Prado), floor mats and a tow bar.

Boekeman Toyota advise that there is a high demand for second hand diesel automatic Toyota Prado's therefore they believe subsequent change overs at 20,000 – 25,000 km would be approximately \$4,000 - \$5,000 meaning that the \$6,423 additional cost to change to a Toyota Prado would be a once of cost that could be recouped in one year through reduced fuel costs and future changeovers. This year's budget for CEO vehicle changeovers was \$19,000 with \$12,205 spent on the July changeover. This year's out of budget expense of \$5,455 could be recouped from unspent budget allocations on the update of the skid steer loader and truck to tow it.

Boekeman in Wongan Hills have a staff member living in Calingiri and have offered to have them supply a loan vehicle to the shire and take the shire vehicle to Wongan Hills for servicing without shire staff losing time taking the vehicles to be serviced in Wongan Hills.

With the Works manager and Finance and Administration Manager already driving Toyota vehicles future savings may be achieved by having an all Toyota fleet.

POLICY REQUIREMENTS

Policy 6.5.5 (b) gives delegated authority to the CEO to change over light vehicles in accordance with council policy without reference to Council provided that and subject to the net changeover cost being within budget allocation.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There is a budget overrun of \$5,455 in changing to a Toyota Prado which could be recouped from budget savings on the purchase of the new skid steer loader and 9t truck

VOTING REQUIREMENTS

Absolute Majority Required: No

This item is to be discussed during the confidential section along with Confidential Item 12.1 and Chief Executive Officer Relocation.

STAFF RECOMMENDATION

That Council approve the:-

- 1. Change in the CEO vehicle from a Holden Statesman sedan to a Toyota Prado GXL diesel auto wagon, and**
- 2. The unbudgeted expenditure of \$5,455 is transferred from the budget surplus on the changeover of the skid steer loader and 9t truck.**

A111 AUDIT COMMITTEE MEMBERSHIP

File Reference:	A1.2.1
Report Date:	10 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of the need to change the resolution of January 2005 regarding the makeup of the Audit Committee to allow a fourth Councillor.

BACKGROUND

Resolution 08/05 of January 2005 authorised the formation of an audit committee of "up to five members comprising three councillors and up to two other persons" this in conflict with resolution 736/07 which appointed four councillors to the committee.

COMMENT

Resolution 736/07 appointed four Council members to the committee and this appointment is in conflict with resolution 08/05 which authorises the formation of an audit committee comprising of only three Council members. Section 5.10 of the Local Government Act 1995 refers to membership of committees and Section 7.1A refers to the appointment of an Audit Committee and neither says anything that would override either resolution or ease the conflict.

It is therefore desirable to rescind resolution 08/05 and replace it with a resolution that provides Council with the discretion to appoint any number of Councillors to the audit committee as is approved by a vote of full Council and is in accordance with the Act. It should be noted that Section 7.1A (2) of the Local Government Act 1995 says "The members of an audit committee of a Local Government are to be appointed* by the Local Government and at least three of the members, and the majority of members, are to be Council members" *absolute majority required.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Audit Committee members are appointed under Section 7.1A

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 790/07

Moved Cr Anspach seconded Cr Lovelock

1. That Resolution 08/05 of January 2005 stipulating “that Council form an audit committee of up to five persons comprising of three Councillors and up to two other persons” be rescinded, and
2. That Council form an audit committee in accordance with Section 7.1A (2) of the Local Government Act 1995 that comprises of at least three Council members with the majority of members of the Audit Committee being Council members.
3. That suitably qualified members of the community be encouraged to become ‘other’ members of the Audit Committee.

MOTION PUT & CARRIED 9/0

A112 BIOSOLIDS STORAGE FACILITY

File Reference:	H2.12
Report Date:	11 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Letter and plan

PURPOSE OF REPORT

To advise Council of the receipt of the letter and plan from Water Corporation.

BACKGROUND

The Water Corporation has applied for and been granted conditional planning approval by the Shire of Moora to construct a trial Biosolids storage facility on Annadale Farm in Koojan.

COMMENT

The attached plan details the position of the proposed trial Biosolids storage facility in the Shire of Moora just north of the shire boundary. Planning approval subject to conditions has been granted by the Shire of Moora and the objection from the Shire of Victoria Plains on probable damage to unsealed roads in the back loading process was lodged and noted during the approval process.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Cr Lovelock left the meeting at 3.45pm.

RESOLUTION 791/07

Moved Cr Kelly seconded Cr Smith that the information is received.

MOTION PUT & CARRIED 8/0

Cr Lovelock entered the meeting at 3.46pm

RESOLUTION 792/07

Moved Cr Kelly seconded Cr Smith that the Shire of Victoria Plains advise the Water Corporation that our objection to the proposed Biosolids Storage facility and the expected road damage due to excessive transportation due to heavy vehicles still remain as per our previous Shire of Victoria Plains letters to the Water Corporation dated 27/2/2006. We reiterate our objection to the facility being built in this locality.

MOTION PUT & CARRIED 8/1

Votes for: Cr Erickson, Cr Kelly, Cr Lovelock, Cr Johnson, Cr Smith, Cr Holmes, Cr Brennan and Cr Young.

Votes against: Cr Anspach.

Cr Lovelock

Victoria Plains should be consistently objecting to the potential damage to council roads.

Roads of concern

Thompson, Wirilda, Glentromie.

A113 CMVROC COUNCIL MEETING MINUTES

File Reference:	A1.12.2
Report Date:	12 th December 2007
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Minutes of CMVROC Meeting 30/11/07

PURPOSE OF REPORT

To present the minutes of the November 2007 CMVROC Council meeting to the Shire of Victoria Plains Council for acceptance.

BACKGROUND

The Shire of Victoria Plains is an active member of the Central Midlands Voluntary Regional Organisation of Councils (CMVROC) which holds meetings Bi-monthly. The minutes of each meeting are to be presented to Council to provide details of items being raised and discussed at the CMVROC for those Councillors not involved.

COMMENT

A meeting of the Council of the CMVROC was held in on the 30th November in Wongan Hills and the minutes are attached for Councils attention. The next meeting of the CMVROC Council is to be held on the 25th January 2008 at the Shire of Moora.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

RESOLUTION 793/07

Moved Cr Brennan seconded Cr Smith that the minutes of the meeting of the CMVROC Council held in Wongan Hills on the 30th November 2007 be received.

MOTION PUT & CARRIED 9/0

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

RESOLUTION 794/07

Moved Cr Brennan seconded Cr Kelly that the meeting be closed to the public to allow discussion of Item 12.1

MOTION PUT & CARRIED 9/0

Chief Executive Officer, Finance and Administration Manager, Executive Assistant and Administration Officer left the meeting at 4.16pm.

The meeting was closed to the public at 4.16pm.

12.1 CEO PERFORMANCE APPRAISAL AND SALARY REVIEW 2007

RESOLUTION 795/07

Moved Cr Kelly seconded Cr Brennan that subject to a satisfactory performance review the Chief Executive Officer be awarded an increase in salary in line with the increases awarded to the Works and Services and Finance and Administration Managers to take effect on the 1st January 2008 as per clause 7.14 in his contract of employment.

MOTION PUT & CARRIED 7/2

RESOLUTION 796/07

Moved Cr Kelly seconded Cr Young that Council express disappointment in the Chief Executive Officer's wish to reside outside the shire but accepts he wishes to move to his place of residence in another area.

MOTION PUT & CARRIED 8/1

RESOLUTION 797/07

Moved Cr Smith seconded Cr Kelly that the meeting be reopened to the public.

MOTION PUT & CARRIED 9/0

The meeting was reopened to the public at 4.56pm.

Chief Executive Officer, Finance and Administration Manager, Executive Assistant and Administration Officer entered the meeting at 4.56pm.

RESOLUTION 798/07

Moved Cr Smith seconded Cr Anspach that the CEO vehicle be a Holden Statesman sedan as per the quote from Rockingham Holden.

MOTION PUT & CARRIED 9/0

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

RESOLUTION 799/07

Moved Cr Smith seconded Cr Brennan that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 9/0

13.1 HOUSING COMMITTEE MEETING HELD 18TH DECEMBER 2007

Cr Erickson

Apply for grant funding in May 2008. Wait for outcome from Grants Commission.

Cr Smith

Believes council are on the wrong path. The chance of receiving grant funding is minimal. Staff need to be employed. To encourage staff, housing is required. Let's move forward and get the infrastructure back up to standard.

Cr Lovelock

Prepared to go along with building one house. More information from Finance and Administration Manager with regard to staff housing requirements. Get on with renovating 9 Harrington St. Apply for further grant funding in May.

Cr Young

If there were a chance Victoria Plains would receive grant funds I would say wait until May. That is unlikely. We should move forward and build one or two of the units.

Cr Holmes

Council are trying to do things they shouldn't be involved in. All should be welcomed to current vacant rental properties as long as rules are followed.

RESOLUTION 800/07

Moved Cr Smith seconded Cr Brennan that tenders are called for the supply of 2 new 2 bedroom transportable housing units on a concrete floor to be sited at lot 26 Mofflin Street Calingiri.

MOTION PUT & LOST 3/6

Cr Erickson

Change in Federal Government, we don't know how this will affect funding

Cr Kelly

Council should at least pursue funding opportunities.

Cr Lovelock

Grants have been applied for previously with no success.

Chief Executive Officer

Applied for funding twice. Advised that the Wheatbelt is a low priority area compared to Mining areas. \$3M per grant round.

Cr Smith

Outside staff are short. Final trim grader operator required. Works and Services Manager could place an employee now if accommodation were available. Make a decision and move on.

RESOLUTION 801/07

Moved Cr Lovelock seconded Cr Young that tenders are called for the supply of one new 2 bedroom transportable housing units on a concrete floor to be sited at lot 26 Mofflin Street Calingiri.

MOTION PUT & CARRIED 7/2

RESOLUTION 802/07

Moved Cr Lovelock seconded Cr Smith that RESOLUTION 762/07 from the Housing Committee Meeting held 18th December 2007 be received.

MOTION PUT & CARRIED 8/1

RESOLUTION 803/07

Moved Cr Smith seconded Cr Lovelock that RESOLUTION 763/07 from the Housing Committee Meeting held 18th December 2007 be received.

MOTION PUT & CARRIED 9/0

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.25pm.

Signed this 15th day of January 2008

Presiding Member