



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 17 th March 2009
At	Council Chambers, Calingiri
Commencing	1.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1pm

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr D Holmes	South Ward
	Cr B Johnson	East Ward
	Cr N Smith	East Ward
	Cr M Anspach	West Ward
	Cr D Lovelock	West Ward
	Cr J Kelly	West Ward
	Cr S Young	Central Ward
	Cr J Brennan	Central Ward

Apologies : Neil Hamilton – Manager of Administration & Finance

Chief Executive Officer:	Mr H Hawkins
Works and Services Manager:	Mr R Hooper (1.00pm to 2.00pm)
Community Services Manager:	Mr F Buise (2.45pm to 3.40pm)
Administration Assistant:	Mrs J Harris (Minutes to 4.35pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

RESOLUTION 73/09

Moved Cr Brennan seconded Cr Lovelock that Cr Holmes be granted leave of absence for 5 weeks

MOTION PUT & CARRIED

Cr Erickson declared an interest in item CS12

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 74/09

Moved Cr Anspach Seconded Cr Young that the minutes of the Ordinary Meeting held 17th February 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED

7.2 Business Arising from Minutes

Cr Lovelock enquired about Waddington Road reserve.

Cr Johnson enquired about if there has been a reply about the Mogumber Hall. Will be discussed during general Business

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach – Mogumber Tip.

Cr Lovelock attended Avon Midland Zone meeting on 26th February

Cr Kelly entered the meeting at 1.08pm

Cr Smith attended Rural Water Council Meeting on 9th March

Cr Kelly – Gillingarra LCDC met with Grant Woodhams regarding drainage – Gillingarra School.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 75/09

Moved Cr Anspach seconded Cr Lovelock That Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.5 Plant and Works Status Report

RESOLUTION 76/09

Moved Cr Anspach Seconded Cr Lovelock that the items in the Plant and Works Status Report detailed below is noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Plant and Works Action Required	Status
W19	Works and Services Managers Report	Nil. Report received.	Complete

10.5 PLANT AND WORKS

W20 WORKS AND SERVICES MANAGERS REPORT

File Reference: A1.2.1
Report Date: 5th March 2009
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ross Hooper – Works and Services Manager
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements

BACKGROUND

See report

COMMENT

Road Construction

A start has been made on the Blackspot replacement of the box culverts at Piawaning, initially by constructing a bypass road around the area. Whilst in the area we will take advantage of making the area around the Toodyay Bindi Bindi Road and the Wongan Waddington Road (just to the east of the railway line) flatter so that it is a more gentle entrance or exit from either road. Also we will widen the westerly side of the Toodyay Bindi Bindi Road for trucks about to turn into the CBH bin as at the moment the edge of the bitumen is beginning to break up.

Road Maintenance

Thompson Road at Gillingarra has been repaired along with some other roads which suffered water damage and recently on Thursday 4th March the grader has started repairing roads damaged by water at Old Plains Road, Jones Road, Bulligan Road, Lydock Road, Adams Road and a few other roads in that general area that suffered some damage.

Gillingarra Tanks

We provided a few pieces of machinery to help the community for the completion of the necessary pipe work and other items so it could be made fully operational.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 77/09

Moved Cr Lovelock Seconded Cr Smith that the list of roads that require re-sheeting from the Royalties for Regions funding as per the last meetings Ordinary minutes be endorsed

MOTION PUT & CARRIED 7/2

RESOLUTION 78/09

Moved Cr Smith Seconded Cr Lovelock that the Works and Services Manager's report to council be received.

MOTION PUT & CARRIED 9/0

Works Manager left the meeting at 2pm.

RESOLUTION 79/09

Moved Cr Lovelock Seconded Cr Smith that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.1 Finance

10.1 FINANCE

F95 ACCOUNTS FOR PAYMENT

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of February 2009 there were no creditor EFT payments and cheques drawn amounted to \$156,533.17

EFT payments for payroll purposes amounted to \$67,264.61 giving an overall total of \$223,797.78 during the month.

RESOLUTION 80/09

Moved Cr Young Seconded Cr Smith That Municipal cheques numbered 7577-7654 and direct payments totalling \$223,797.78 be endorsed.

MOTION PUT & CARRIED 9/0

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Chq/EFT	Date	Name	Description	Amount
7577	04/02/2009	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-10759.44
7578	04/02/2009	SYNERGY	Electricity for Street lights from December 08 to January 09	-602.30
7579	04/02/2009	TELSTRA CORPORATION LTD	Telephone charges for January 2009	-1306.54
7580	04/02/2009	JASON SIGNMAKERS	Bus sign's	-495.00
7581	04/02/2009	BROOKS HIRE SERVICE PTY LTD	Hire of roller for Calingiri / Goomalling rd	-3630.00
7582	04/02/2009	FREESTONE TRANSPORT	Hire of Excavator for Rubbish Tips	-3190.00
7583	04/02/2009	PIONEER CREDIT	Rates Collection	-100.95
7584	04/02/2009	STAR TRACK EXPRESS	Freight Depot	-101.49
7585	04/02/2009	CALINGIRI TRADERS	Depot items for December 08	-1129.84
7586	04/02/2009	LANDGATE	Title Search	-30.30
7587	04/02/2009	VICTORIA PLAINS AUTO ELECTRICS	Plane & Vehicle maintenance	-1487.74
7588	04/02/2009	FUEL DISTRIBUTORS	Fuel Stock on hand	-16841.00
7589	04/02/2009	COUNTRY COPIERS NORTHAM	Office copier service and meter reading	-673.61
7590	04/02/2009	WA LOCAL GOVERNMENT ASSOCIATION	Conference Cr Anspach	-45.00
7591	04/02/2009	GOLDY MOTORS PTY LTD	Vehicle service for PAV21	-316.65
7592	04/02/2009	B.G ANTENNA SERVICES	Maintenance 16 Yulgering Rd	-154.00
7593	04/02/2009	RICHARD SMITH	Drum Muster December 08	-318.00
7594	04/02/2009	R.B MOTORS (WONGAN HILLS)	Service for PAV23	-203.50
7595	04/02/2009	TIGER TEK	Safety Glasses	-438.02
7596	04/02/2009	CROSBY TILES	Calingiri CWA Building	-245.90
7597	04/02/2009	Heather Jones	Office cleaning and Gardening for January 2009	-1604.00
7598	04/02/2009	Bunning's Warehouse	Depot purchases - Tarp & Soaker hose	-96.59
7599	04/02/2009	The Retic Shop	Reticulation maintenance 13 Lambert Cres	-217.40
7600	04/02/2009	CARDNO (WA) PTY LTD	CMVROC	-6865.38
7601	04/02/2009	STRATCO	Calingiri CWA Building	-117.29
7602	04/02/2009	SWEETMAN EXCAVATIONS	Hire Excavator for Goomalling rd	-2464.00
7603	04/02/2009	WESTERN IRRIGATION	Yenart Bore Pump	-2080.98
7604	04/02/2009	HILLS FIRE EQUIPMENT SERVICE	Fire Extinguisher Servicing for all Halls, Depot vehicles, Council buildings, Fire Brigade buildings and vehicles includes travel costs and GST.	-2875.40
7605	04/02/2009	SHIRE OF VICTORIA PLAINS	Petty Cash reimbursement	-444.45
7606	05/02/2009	SHIRE OF VICTORIA PLAINS	Cash wages W/E 05/02/2009	-2054.00

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7607	05/02/2009	WALG SUPER PLAN	Superannuation contributions	-5550.89
7608	05/02/2009	AUSTRALIAN SUPER	Superannuation contributions	-125.14
7609	05/02/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions	-128.60
7610	05/02/2009	C BUS SUPER	Superannuation contributions	-162.36
7611	05/02/2009	Health Insurance Fund	Payroll deductions	-102.55
7612	17/02/2009	WESTERN AUSTRALIAN TREASURY CORPORATION	Repayment for Loan 80	-29501.19
7613	17/02/2009	WESTNET PTY LTD	Bolgart Library Internet service	-20.00
7614	17/02/2009	JOHN AND CORRY GILFELLON	CMVROC	-1551.25
7615	17/02/2009	EFTEL	Internet Fee CEO Feb 09	-110.91
7616	17/02/2009	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Rates collection	-11.00
7617	19/02/2009	SHIRE OF VICTORIA PLAINS	CSHWGE W/E 19/02/2009	-2284.65
7618	19/02/2009	WALG SUPER PLAN	Superannuation contributions	-5538.14
7619	19/02/2009	AUSTRALIAN SUPER	Superannuation contributions	-125.14
7620	19/02/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
7621	19/02/2009	C BUS SUPER	Superannuation contributions	-156.66
7622	19/02/2009	Health Insurance Fund	Payroll deductions	-102.55
7623	20/02/2009	BROOKS HIRE SERVICE PTY LTD	Hire Roller / Toodyay Bindi Bindi rd	-2583.64
7624	20/02/2009	FREESTONE TRANSPORT	Ag Lime Vib Roller hire	-4523.75
7625	20/02/2009	STAR TRACK EXPRESS	Freight - Fire Fighting foam & other misc items	-1716.98
7626	20/02/2009	BOLGART TRADERS	Council meeting / Office consumables	-634.76
7627	20/02/2009	CALINGIRI TRADERS	Depot purchases for January 09	-1219.30
7628	20/02/2009	AVON WASTE	Rubbish removal	-2124.64
7629	20/02/2009	YERECOA TRADERS	Fuel for PFT12	-79.60
7630	20/02/2009	LANDGATE	Rates collection	-51.70
7631	20/02/2009	Reliance	PAV21 / PAV23 Fuel purchases	-444.25
7632	20/02/2009	COURIER AUSTRALIA	Freight	-121.59
7633	20/02/2009	CALINGIRI SPORTS CLUB	Council refreshments	-148.00
7634	20/02/2009	DAVID HOLMES	Councillor Holmes Travel expenses	-129.70
7635	20/02/2009	BENEDICTINE COMMUNITY OF NEW NORCIA INC	PTF8 Fuel / Oil	-240.35
7636	20/02/2009	WHEATBELT TYRES	PRB2 Battery	-155.00
7637	20/02/2009	BOLGART RURAL MERCHANDISE	Misc supplies	-201.95
7638	20/02/2009	JOLLY & SONS PTY LTD	Plant & Vehicle maintenance	-2091.36
7639	20/02/2009	DIAMOND EDGE SHARPENING SERVICES	Misc plant repairs	-637.45

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7640	20/02/2009	WONGAN STEEL MANUFACTURERS	PSP2 repairs	-124.80
7641	20/02/2009	WONGAN HILLS HARDWARE	CWA Building consumables	-13.40
7642	20/02/2009	CLAW ENVIRONMENTAL	Drum muster	-2229.92
7643	20/02/2009	OFFICE OF SHARED SERVICES	Hard copy R codes	-50.00
7644	20/02/2009	PETROL PUMP SERVICES	Fuel Bowser & Fuel system	-14294.83
7645	20/02/2009	V P WATER (DB & MD SMITH)	Water Truck hire Toodyay Bindi Bindi shoulder	-3412.75
7646	20/02/2009	Wallis Computer Solutions	Computer maintenance VP Server	-4224.00
7647	20/02/2009	Toodyay Traders	PSP2 maintenance	-67.85
7648	20/02/2009	Bunning's Warehouse	PWV26 Parts & Maintenance	-521.40
7649	20/02/2009	CARDNO (WA) PTY LTD	CMVROC	-904.75
7650	20/02/2009	SPECTRUM SURVEY	Survey - AgLime Calingiri - Goomalling Rd	-4936.25
7651	20/02/2009	INTELLIGENT IP Broadband	Internet fees Office	-175.85
7652	20/02/2009	AMELIA JANE GLASS	Refund on overcharge for Licence	-27.00
7653	20/02/2009	LUCY O'NEILL	Refund of Bond	-384.04
7654	25/02/2009	R & P CONTRACTORS	Ag - Lime Fencing material	-1588.20

Total **-156533.17**

05/02/2009	EFT payment for wages w/e 05/02/2009	-\$33,149.14
19/02/2009	EFT payment for wages w/e 19/02/2009	-\$34,115.47

Total EFT Payments **-\$67,264.61**

Total Payments for February 2009 **-\$223,797.78**

F96 SUNDRY DEBTORS

A list of sundry debtors as at 28th February 2009 follows this item.

RESOLUTION 81/09

Moved Cr Smith seconded Cr Anspach that the sundry debtors report as at 28th February 2009 be received.

MOTION PUT & CARRIED 9/0

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 28 February 2009**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
253	33.00					33.00	
185	14960.00					14960.00	
256	134.43					134.43	
254	16.50					16.50	
139					1,930.20	1930.20	Monthly Payments
125	66.00					66.00	
186	128.75	74.36	325.30			528.41	
205					1,320.00	1320.00	
13	33.00					33.00	
	15371.68	74.36	325.30	0.00	3250.20	19,021.54	

Check Figure 19021.54
0.00

F97 MONTHLY FINANCIAL STATEMENT

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for 28th February 2009 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures via the following reports

- | | |
|--|-------------|
| 1. Income Statement by Program | Page 1 |
| 2. Income Statement by Nature and Type | Page 2 |
| 3. Rate Setting Statement | Page 3 |
| 4. Report on Significant Variances | Page 4 & 5 |
| 5. Statement of Financial Activity | Page 6 |
| 6. Composition of Net Current Asset Position/Rates | Page 7 |
| 7. Monthly Report of Income and Expenditure by Program | Page 8 - 27 |
| 8. Capital Expenditure Report | Page 28-30 |

Please note the Statement of Financial Activity (page 6) has been added and the composition of net current asset position/Ratios (Page 7) has been modified to comply with the requirement of the Western Australia Local Government Accounting manual.

RESOLUTION 82/09

Moved Cr Smith Seconded Cr Holmes that the Monthly Financial Report for the period ending 28th February 2009 be received.

MOTION PUT & CARRIED 9/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 28th February 2009

	YTD Actual	YTD Budget	Current Budget
	\$	\$	\$
Operating Income			
General Purpose Funding	2,238,349	2,267,981	2,439,028
Governance	12,729	6,868	4,689
Law, Order and Public Safety	27,136	28,473	37,363
Health	13,306	9,124	11,570
Education & Welfare			
Housing	28,567	29,576	44,418
Community Amenities	49,039	42,799	66,600
Recreation & Culture	11,725	6,952	29,061
Transport	994,488	1,026,118	1,204,656
Economic Services	15,818	14,736	19,640
Other Property & Services	19,737	63,280	104,488
	<u>3,410,896</u>	<u>3,495,907</u>	<u>3,961,513</u>
Operating Expenditure			
General Purpose Funding	(105,782)	(108,278)	(166,494)
Governance	(139,747)	(168,820)	(276,307)
Law, Order and Public Safety	(82,166)	(84,261)	(119,773)
Health	(54,182)	(65,942)	(112,644)
Education & Welfare	(1,500)	(1,500)	(6,622)
Housing	(54,558)	(57,201)	(83,705)
Community Amenities	(88,317)	(99,712)	(161,821)
Recreation & Culture	(151,940)	(186,351)	(291,091)
Transport	(1,190,886)	(1,211,496)	(1,817,547)
Economic Services	(58,945)	(71,729)	(117,991)
Other Property & Services	(69,298)	(87,678)	(100,090)
	<u>(1,997,320)</u>	<u>(2,142,968)</u>	<u>(3,254,086)</u>
Interest on Borrowings			
Governance	(1,014)	(2,332)	(4,666)
Health	0	0	0
Housing	(3,285)	(4,141)	(6,953)
Community Amenities	(1,747)	(3,136)	(3,136)
Recreation & Culture	(1,882)	(2,707)	(5,415)
Other Property & Services	(5,207)	(3,952)	(6,322)
	<u>(13,135)</u>	<u>(16,268)</u>	<u>(26,492)</u>
	<u>\$ 1,400,441</u>	<u>1,336,671</u>	<u>680,936</u>

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Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 28th February 2009

	YTD Actual	Current Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,650,065	1,685,824
Grants and Subsidies - Operating	511,548	662,533
Contributions Reimbursements and Donations	64,498	68,889
Fees and Charges	100,866	210,007
Interest Earnings	62,854	75,880
Other Revenue	20,898	26,750
	<u>2,410,728</u>	<u>2,729,883</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(374,973)	(554,463)
Materials and Contracts	(395,352)	(658,246)
Utilities	(19,563)	(36,615)
Depreciation	(960,551)	(1,549,685)
Interest Expenses	(13,135)	(26,492)
Insurance	(93,529)	(133,448)
Other Expenditure	(145,567)	(308,882)
	<u>(2,002,669)</u>	<u>(3,267,831)</u>
	408,059	(537,948)
 Grants and Subsidies - non-operating	 947,792	 1,167,486
Profit on Asset Disposals	52,284	63,394
Loss on Asset Disposals	<u>(7,694)</u>	<u>(11,996)</u>
 NET RESULT	 <u>1,400,441</u>	 <u>680,936</u>

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Shire of Victoria Plains
Statement of Financial Activity
For the period ending 28th February 2009

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
Operating Income				
General Purpose Funding	588,284	582,157	753,204	1.05%
Governance	12,729	6,088	4,689	109.09%
Law, Order and Public Safety	27,136	28,473	37,363	-4.70%
Health	13,306	9,124	11,570	45.84%
Education & Welfare	0	0	0	
Housing	28,567	29,576	44,418	-3.41%
Community Amenities	49,039	42,799	66,600	14.58%
Recreation & Culture	11,725	6,952	29,061	68.66%
Transport	994,488	1,026,118	1,204,656	-3.08%
Economic Services	15,818	14,736	19,640	7.34%
Other Property & Services	19,737	63,280	104,488	-68.81%
	<u>1,760,831</u>	<u>1,809,303</u>	<u>2,275,689</u>	<u>-2.68%</u>
Operating Expenditure				
General Purpose Funding	(105,782)	(108,278)	(166,494)	-2.31%
Governance	(140,761)	(170,372)	(280,973)	-17.38%
Law, Order and Public Safety	(82,166)	(84,261)	(119,773)	-2.49%
Health	(54,182)	(65,942)	(112,644)	-17.83%
Education & Welfare	(1,500)	(1,500)	(6,622)	0.00%
Housing	(57,843)	(61,342)	(90,658)	-5.70%
Community Amenities	(90,064)	(102,848)	(164,957)	-12.43%
Recreation & Culture	(153,823)	(189,058)	(296,506)	-18.64%
Transport	(1,190,886)	(1,211,496)	(1,817,547)	-1.70%
Economic Services	(58,945)	(71,729)	(117,991)	-17.82%
Other Property & Services	(74,505)	(91,630)	(106,412)	-18.69%
	<u>(2,010,455)</u>	<u>(2,158,456)</u>	<u>(3,280,578)</u>	<u>-6.86%</u>
Adjustment for Non-Cash				
Expenditure & Revenue				
(Profit)/Loss On Asset Disposals	(44,590)	(61,780)	(51,398)	-27.82%
Depreciation on Assets	960,551	1,033,000	1,549,685	-7.01%
Movement in Employee Provisions	(1,274)	0	0	
Capital Expenditure & Revenue				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(95,243)	(104,073)	(369,091)	-8.48%
Purchase Infrastructure Assets - Roads	(1,035,732)	(1,074,125)	(1,469,332)	-3.57%
Purchase Construction other than Buildings	(42,358)	(30,000)	(129,000)	41.19%
Purchase Plant & Equipment	(335,779)	(358,750)	(571,500)	-6.40%
Purchase Furniture & Equipment	(26,434)	(26,000)	(33,818)	1.67%
Proceeds from Disposal of Assets	132,788	156,000	325,725	-14.88%
Repayment of Loans	(112,369)	(112,369)	(131,749)	0.00%
Proceeds from New Loans	0	0	0	
Transfer to Reserves (Restricted Assets)	(3,724)	0	(642,965)	
Transfer from Reserves (Restricted Assets)	(14,419)	0	293,499	
Add Net Current Assets July 1 B/fwd	495,596	549,006	549,006	
Less Net Current Assets Year to Date	1,277,454	1,307,582	0	
Amount Raised from Rates	<u>(1,650,065)</u>	<u>(1,685,824)</u>	<u>(1,685,824)</u>	

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 28th February 2009		
		YTD Var \$
Operating Income		
General Purpose Funding		
Governance		
Unbudgeted Insurance reimbursement on Worker's Compensation premium		6,020 FAV
Health		
Profit on Sale of Asset - Nissan Navarra increase on budget		4,378 FAV
Community Amenities		
Unbudgeted grant income for Gillingarra Water Tanks brought to account previously held in Trust		7,275 FAV
Recreation & Culture		
Gymnasium budget includes \$7200 membership fees/annum		
Income to date includes grant for purchase of equipment		2,000 FAV
and grant to train 2 gym instructors		7,280 FAV
(Membership fees received to date held in Trust pending commencement of gym)		
Other Property & Services		
Private Works - timing differences on private work done at this stage		(45,360) UNFAV
(Note: offset by below budget expenditure also)		
Income also includes \$12,492 associated with work done 2007-08 on Old Plains Road for Atlas Farms		
Operating Expenditure		
General Purpose Funding		
Timing differences in Rate collection costs and Valuation costs		4,329 FAV
Governance		
Members		
Timing differences on Councillor submitted travel expenses		3,899 FAV
General timing differences on sundry expenditure		8,786 FAV
Administration		
Variance mainly due to timing difference on computing and admin costs		16,926 FAV
Law, Order & Public Safety		
Fire fighting foam purchases unbudgeted		(4,416) UNFAV
Aerial Survey of firebreaks budgeted but will not eventuate		5,000 FAV
Health		
Due to late recruitment of EHO approximate saving on costs for year		9,823 FAV
Timing Differences on Mosquito control		1,270 FAV
Housing		
General timing differences on staff housing maintenance		4,781 FAV
Community Amenities		
General timing differences on all costs associated with program		12,784 FAV
Recreation & Culture		
Timing differences on halls and reserve maintenance		35,235 FAV
Economic Services		
Noxious weeds and pest control possible under budget of approx \$5000		(5,674) UNFAV
Due to late recruitment of EHO approximate saving on costs for year		19,316 FAV
Other Property & Services		
Private Works - timing differences		49,682 FAV
General timing differences on depot and plant maintenance costs		23,141 FAV

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 28th February 2009	
	YTD Var
Over recovery of depot overheads to be received	15,150 FAV
Under recovery of plant costs re use of contractors over depot crew	(67,783) UNFAV
Capital Expenditure	
Construction other than Buildings	
Gillingarra Water Supply	
This years budget is set at \$10,000 for council contribution if necessary	(11,805) UNFAV
So far expenditure on tanks incurred is \$21,805 which is to be covered by grants not fully received to date	
Plant & Equipment	
Savings on purchase of motor vehicles and road plant to date	24,360 FAV
Note budgeted expenditure for 10,000 ltr water tank transferred to purchase 800ltr poly tank and fitting, Honda pump and lawn edger as per Res 6/09 Council meeting 20th January 2009	
Infrastructure Assets - Road Construction	
Unbudgeted work on Behanging and Bulligan Roads	(31,169) UNFAV
Sale of Assets	
Plant - Sale of Multi Roller most probably will not eventuate	(10,000) UNFAV

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains
Statement of Financial Activity 2008-09
For the period ending 28th February 2009

	YTD Actual \$	YTD Budget \$	Current Budget \$
Operating Income			
General Purpose Funding	2,238,349	2,267,981	2,439,028
Governance	12,729	6,868	4,689
Law, Order and Public Safety	27,136	28,473	37,363
Health	13,306	9,124	11,570
Education & Welfare			
Housing	28,567	29,576	44,418
Community Amenities	41,767	42,799	46,600
Recreation & Culture	11,725	6,952	14,061
Transport	53,969	67,012	72,170
Economic Services	15,818	14,736	19,640
Other Property & Services	19,737	63,280	104,488
Sub Total	2,463,104	2,536,801	2,794,027
Operating Expenditure			
General Purpose Funding	(105,782)	(108,278)	(166,494)
Governance	(140,761)	(171,152)	(280,973)
Law, Order and Public Safety	(82,166)	(84,261)	(119,773)
Health	(54,182)	(65,942)	(112,644)
Education & Welfare	(1,500)	(1,500)	(6,622)
Housing	(57,843)	(61,342)	(90,658)
Community Amenities	(90,064)	(102,848)	(164,957)
Recreation & Culture	(153,823)	(189,058)	(296,506)
Transport	(1,190,886)	(1,211,496)	(1,817,547)
Economic Services	(58,945)	(71,729)	(117,991)
Other Property & Services	(74,505)	(91,630)	(106,412)
Sub Total	(2,010,455)	(2,159,236)	(3,280,578)
Grants for the Development of Assets			
Community Amenities	7,273	0	20,000
Recreation & Culture	0	0	15,000
Transport	940,519	959,106	1,132,486
	947,792	959,106	1,167,486
Net Operating Result	1,400,441	1,336,671	680,935
Capital Income			
Proceeds from the Sale of Assets	132,788	156,000	325,726
Transfer from Reserves	(14,419)	0	293,499
Sub Total	118,369	156,000	619,225
Capital Expenditure			
Governance	(93,723)	(99,748)	(181,066)
Health	(30,244)	(32,250)	(64,500)
Housing	(58,573)	(58,400)	(290,455)
Community Amenities	(53,852)	(42,000)	(130,000)
Recreation & Culture	(19,892)	(20,177)	(54,140)
Transport	(1,265,128)	(1,322,125)	(1,735,332)
Economic Services	0	0	(10,000)
Other Property & Services	(14,134)	(18,248)	(107,248)
Transfer to Reserves	(3,724)	0	(642,965)
Repayment of Loans	(112,369)	(112,369)	(131,749)
	(1,651,639)	(1,705,317)	(3,347,455)
Total Operating + Non-Operating	(132,829)	(212,646)	(2,047,295)
Adjust Non-Cash items			
Depreciation	960,551	1,033,000	1,549,685
Provisions	(1,274)	0	0
P/L on Sale of Assets	(44,590)	(61,780)	(51,397)
Surplus / Deficit B/fwd	495,596	549,006	549,006
Closing Surplus (Deficit) carried forward	1,277,454	1,307,580	(0)

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 28th February 2009

Composition of Net Current Asset Position

Current Assets		
	\$	
Cash - Unrestricted	1,157,438	
Cash - Restricted	815,204	
Receivables	140,712	
Inventories	16,764	
Total Current Assets	2,130,118	
Less Current Liabilities		
Payables	(37,460)	
Provisions and Borrowings	(118,015)	
Total Current Liabilities	(155,475)	
Net Current Assets Position	1,974,643	
Less Cash Restricted - Reserves	815,204	
Less Provisions and Borrowings	(118,015)	
Closing Available Funds	1,277,454	

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets	1,974,643	<u>12.70</u>
Current Liabilities	155,475	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>1,298,150</u>	<u>8.35</u>
	155,475	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
General Purpose Funding							
Rates					\$	\$	\$
10300 Rates Income					(1,650,065)	(1,685,824)	(1,685,824)
20300 Rates Collection					4,469	6,966	14,525
Total Rates Income / Expenditure					(1,645,596)	(1,678,858)	(1,671,299)
General Purpose Grants							
10325 General Purpose Grants					(464,693)	(460,764)	(614,353)
Total General Purpose Grants					(464,693)	(460,764)	(614,353)
Other General Purpose Income							
10310 Ex Gratia Rates					(51,909)	(51,389)	(51,389)
10315 Administrative Fees & Charges					(5,274)	(5,660)	(6,250)
10320 Interest Income					(62,854)	(60,792)	(75,880)
10395 Administration Income - Allocated					(3,554)	(3,552)	(5,332)
20310 Admin Expenditure Reallocated					101,313	101,312	151,969
Total Other General Purpose Income / Expenditure					(22,278)	(20,081)	13,119
Total General Purpose Funding					\$ (2,132,567)	(2,159,703)	(2,272,533)

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains
Monthly Report as at: 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Governance							
Members Of Council	10420	Contributions And Donations			0	(328)	(500)
	10495	Admin Income Allocated			(2,793)	(2,792)	(4,189)
		Members Of Council Operating Income			(2,793)	(3,120)	(4,689)
	20401	Member'S Expenses			4,601	8,500	17,000
	20402	Member'S Allowances			17,750	17,750	35,500
	20403	Election Expenses			0	0	0
	20404	Conferences & Seminars - Local Government Week			8,872	9,600	9,600
	20405	Conferences & Seminars - Councilor Training			1,024	1,500	7,500
	20406	Meeting Costs			3,431	3,992	6,000
	20407	Delivering Agendas			1,003	1,672	2,510
	20408	Sundry			9,141	17,927	24,379
	20409	Public Relations			2,104	1,460	43,585
	20410	Legal Fees			0	0	0
	20411	Insurance			1,818	1,998	1,998
	20412	Strategic Plan			0	0	1,500
	20420	Admin Expenditure Allocated			79,603	79,600	119,404
		Members of Council Operating Expenditure			129,347	143,999	268,977
		Total Members of Council			126,554	140,879	264,288
Administration	10430	Reimbursements			(11,712)	(4,984)	(7,500)
	10431	Commissions			(11,551)	(11,664)	(13,000)
	10432	Administration Charges			(1,753)	(1,224)	(1,850)
	10433	Sundry Income			(152)	(328)	(500)
	10434	Rounding			(2)	0	0
	10496	Admin Income Reallocated			15,233	15,232	22,850
		Administration Operating Income			(9,937)	(2,968)	0
	16030	Emergency Management Grant - Generator & Trailer			0	0	0
	16032	Rebate - Admin Building Solar Upgrade			0	0	0
		Grants for the Development of Assets			0	0	0
	10490	Write back depreciation on Sale of Assets			56,927	53,220	119,996
	16001	Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(31,051)	(34,000)	(68,000)
	16002	Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(18,182)	(20,000)	(40,000)
		Administration (Profit) / Loss on Sale of Assets			7,694	(780)	11,996
	20430	Salaries & Wages			251,051	254,254	367,284

**Minutes - Ordinary Meeting of Council
17th March 2009**

Shire of Victoria Plains
Monthly Report as at: 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Governance							
20431	CEO Package				17,344	14,685	20,725
20432	DCEO Package				11,316	11,478	16,475
20433	Other Staff Costs				496	700	1,800
20435	Computing				20,904	24,483	32,605
20436	Insurance				46,331	48,664	48,666
20437	Staff Recruitment				3,071	2,600	2,600
20438	Staff Training				8,712	8,950	17,900
20439	Office Building - Operating				10,485	12,285	17,245
20440	Office Building & Surrounds Maintenance				4,722	3,184	4,787
20440	Office Building & Surrounds Maintenance				1,878	2,752	4,149
20441	Minor Office Equipment				502	1,000	3,000
20442	Office Consumables				5,884	7,656	11,500
20443	Telephone				3,844	5,328	8,000
20444	Postage				3,240	2,792	4,200
20445	Other Office Expenses				23,049	30,995	44,761
20447	Bank Charges				1,490	1,664	2,500
20448	Audit Fees				6,600	6,600	11,450
20449	Occupational Health & Safety				711	1,846	2,250
20450	Write-Offs				221	165	500
20481	Depreciation Expense				16,069	19,264	28,900
20490	Administration Expenditure - Reallocated				(434,198)	(434,192)	(651,297)
Administration Operating Expenditure					3,721	27,153	0
40004	Ceo Vehicle Replacement - Holden Statesman				43,158	46,000	92,000
40005	Dceo Vehicle Replacement - Holden Commodore				26,592	27,500	55,000
40032	Office Furniture				0	0	3,000
40069	Computing upgrade software & hardware				19,828	20,000	24,818
40074	OHS Upgrade to Shire Buildings				4,145	6,248	6,248
Total Governance Capital Expenditure					93,723	99,748	181,066
Total Administration					95,201	123,153	193,062
Total Governance					221,755	264,032	457,350

Shire of Victoria Plains
Monthly Report as at: 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Law, Order & Public Safety							
Fire Prevention							
	10510	Operating Grant			(25,335)	(25,335)	(33,780)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			0	(500)	(500)
		Fire Prevention - Operating Income			(25,335)	(25,835)	(34,280)
	20500	Fire Prevention			30,573	33,990	41,965
	20509	Sandlewood Farm Fire Expenses			2,008	3,312	4,972
	20512	Depreciation Expense			1,515	1,520	2,280
		Fire Prevention - Operating Expenditure			34,097	38,822	49,217
Bush Fire Brigades	16003	Est Grant - Belgart Urban 2.4 Tanker			0	0	0
		Bushfire Brigades - Capital Income			0	0	0
	20510	FESA Fire Truck Expenses			20,300	14,628	22,700
	20511	Fire Stations		B002 Calingiri Freemason's Building Maint	1,294	1,831	2,600
	20511	Fire Stations		B003 Belgart Fire Station	100	357	500
	20511	Fire Stations		B004 Mogumber / Gillingarra Fire Station	422	348	500
	20511	Fire Stations		B005 Yerecoin Fire Station	97	357	500
	20511	Fire Stations		B006 New Norcia Emergency Services Building	402	830	1,200
		Bush Fire Brigades - Operating Expenditure			22,615	18,351	28,000
		Total Fire Prevention			31,376	31,338	42,937
Animal Control	10520	Animal Infringements			0	0	0
	10522	Licensing			(912)	(1,750)	(1,750)
	20520	Animal Compound			126	1,560	2,363
	20521	Dog Licensing			0	200	200
		Total Animal Control			(786)	10	813
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(889)	(888)	(1,333)
		Other Law Order & Public Safety - Operating Income			(889)	(888)	(1,333)
	20530	Emergency Services			0	0	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	0	1,000
	20590	Administration Cost Allocated			25,328	25,328	37,992
		Other Law Order & Public Safety - Operating Expenditure			25,328	25,328	39,992
		Total Other Law Order & Public Safety			24,440	24,440	38,659
		Total Law, Order & Public Safety			\$ 55,030	\$ 55,788	\$ 82,410

**Minutes - Ordinary Meeting of Council
17th March 2009**

Shire of Victoria Plains
Monthly Report as at: 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Health							
Preventative Services - Administration & Inspection	10710	Fees & Charges					
		Administration & Inspection - Operating Income					
	10790	Profit / Loss On Sale Of Assets			9,126	15,000	42,144
	16005	Eho Vehicle - Replacement			(20,455)	(22,000)	(50,000)
					(11,328)	(7,000)	(7,856)
	20700	Salaries & Wages			0	0	0
	20701	Salary Packaging			0	0	0
	20702	Subscriptions			186	500	500
	20703	Conferences & Seminars			0	0	0
	20704	Health Administration			13,935	23,758	44,999
		Administration & Inspection - Operating Expenditure			14,122	24,258	45,499
	40008	EHO Vehicle Replacement			30,244	32,250	64,500
		Administration & Inspection - Capital Expenditure			30,244	32,250	64,500
		Total Administration & Inspection			32,310	49,016	100,893
Preventative Services - Pest Control	20710	Mosquito Control			4,899	5,048	7,588
	20711	Fogging Mosquitoes			2,110	3,230	6,460
		Total Pest Control			7,008	8,278	14,048
Preventative Services - Other	20720	Analytical Expenses			335	350	500
		Total Preventative Services - Other			335	350	500
Other Health	10750	Ambulance Reimbursements			(108)	(496)	(750)
	10795	Administration Income - Allocated			(1,142)	(1,136)	(1,714)
		Other Health - Operating Income			(1,251)	(1,632)	(2,464)
	20730	Ambulance Facilities			2	0	3,000
	20731	Reimbursable Expenditure			151	496	750
	20790	Admin Expenditure - Allocated			32,565	32,560	48,847
		Other Health - Operating Expenditure			32,717	33,056	52,597
		Total Other Health			31,467	31,424	50,134
		Total Health			\$ 71,120	89,068	165,575

Shire of Victoria Plains
Monthly Report as at: 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Education & Welfare							
Education	20800	School Programmes & Improvements			0	0	5,122
	20801	Sponsorships & Prizes			1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0
		Total Education & Welfare			1,500	1,500	6,622

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains Monthly Report as at : 28/02/2009							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Housing							
Housing - Council Staff							
10910 Staff Housing - 44 Edmonds Street					(2,210)	(2,248)	(3,380)
10911 Staff Housing - 9 Harrington Street					(750)	(1,296)	(1,950)
10912 Staff Housing - 12 Harrington Street					(2,210)	(2,248)	(3,380)
10913 Staff Housing - 16 Yulgering Street					(2,600)	(3,464)	(5,200)
10914 Staff Housing - 13 Lambert Cres					(4,800)	(5,544)	(8,320)
					(12,570)	(14,800)	(22,230)
Staff Housing - Operating Income							
20900 Staff Housing Operating Expenditure					16,288	15,837	23,925
20901 Staff Housing Building & Surrounds Maintenance			H001	9 Harrington Street	532	2,000	3,000
20901 Staff Housing Building & Surrounds Maintenance			H002	12 Harrington Street	74	2,000	3,000
20901 Staff Housing Building & Surrounds Maintenance			H003	13 Lambert Cres	992	2,000	3,000
20901 Staff Housing Building & Surrounds Maintenance			H004	15 Lambert Cres	1,449	2,000	3,000
20901 Staff Housing Building & Surrounds Maintenance			H005	44 Edmonds Street	83	2,120	3,180
20901 Staff Housing Building & Surrounds Maintenance			H006	16 Yulgering Road	3,821	2,064	3,100
					23,240	28,021	42,205
Staff Housing - Operating Expenditure							
40012 New Staff Housing					0	0	0
40064 12 Harrington St Upgrade - Kitchen					0	0	14,161
40066 9 Harrington St Upgrade - Roof & Patio					0	0	24,962
40068 New Staff House lot 11/77 Harrington Street					58,573	58,400	157,332
					58,573	58,400	196,455
Staff Housing - Capital Expenditure							
					69,243	71,621	216,430
Total Staff Housing							
Housing - Aged Persons							
10920 Calingiri Aged Person Units - Unit 1					(2,230)	(1,984)	(2,983)
10921 Calingiri Aged Person Units - Unit 2					(1,912)	(2,264)	(3,397)
10922 Calingiri Aged Person Units - Unit 3					(2,587)	(1,728)	(2,595)
10923 Calingiri Aged Person Units - Unit 4					(2,216)	(3,016)	(4,524)
10930 Bolgart Aged Person Units - Unit 1					(4,048)	(3,016)	(4,524)
10931 Bolgart Aged Person Units - Unit 2					(2,218)	(1,984)	(2,983)
					(15,210)	(13,992)	(21,007)
Aged Person Housing - Operating Income							
20902 Calingiri Aged Person Units Operating Expenditure					4,093	4,082	5,495
20903 Calingiri Aged Person Units Maintenance			APC	Aged Persons Units Calingiri	1,135	64	100
20903 Calingiri Aged Person Units Maintenance			APC1	Aged Person Unit 1 - Calingiri	498	960	1,454
20903 Calingiri Aged Person Units Maintenance			APC2	Aged Persons Units Calingiri	186	192	300

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains Monthly Report as at : 28/02/2009						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
Housing						
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	91	304
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	83	192
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	49	200
	20904	Bolgart Aged Perons Units Operating Expenditure			3,277	3,755
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,743	264
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	262	192
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	231	192
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0
		Aged Person Housing - Operating Expenditure			11,649	10,397
		Total Aged Person Housing			(3,561)	(3,595)
						(6,954)
Housing - Other	10950	Housing Misc Income			0	0
	10995	Administration Income - Allocated			(787)	(784)
		Housing Other - Operating Income			(787)	(784)
	20906	Vacant Land Operating Costs			0	332
	20907	Housing Other			0	0
	20950	Reimbursable Expenditure			521	160
	20960	Depreciation Expense - Housing			0	0
	20990	Administration Expenditure - Allocated			22,434	22,432
		Housing Other - Operating Expenditure			22,954	22,924
						34,400
	40070	Mofflin Street Power			0	0
	40071	Drainage Lambert Crescent			0	0
		Housing Other - Capital Expenditure			0	0
		Total Housing Other			22,167	22,140
		Total Housing			\$ 87,849	90,166
						336,696

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains
Monthly Report as at : 28/02/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Community Amenities							
Sanitation - Household Refuse	11001	Refuse Removal			(24,384)	(23,505)	(23,505)
		Sanitation - Household Refuse - Operating Income					
	21000	Domestic Refuse Collection			11,173	12,600	18,900
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	5,167	4,544	6,824
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	16,669	20,512	30,788
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	2,462	2,680	4,045
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Plawanning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	1,114	0	0
		Sanitation - Household Refuse - Operating Expenditure			36,585	40,336	60,557
		Total Sanitation - Household Refuse			12,201	16,831	37,052
Sanitation - Other	11010	Drum Muster			(877)	(500)	(2,000)
	11011	Zero Waste Plan			0	0	0
		Sanitation - Other - Operating Income					
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	3,093	3,984	6,012
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	698	1,000	1,500
	21022	Drum Muster	DRUM	Drum Muster	2,941	1,800	2,700
		Sanitation - Other - Operating Expenditure			6,732	6,784	10,212
		Total Sanitation - Other			5,855	6,284	8,212
Sewerage	11020	Sewerage			(14,250)	(14,250)	(14,250)
		Sewerage - Operating Income					
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	4,911	4,504	6,764
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,583	1,760	2,655
	21031	Audit Effluent Disposal Schemes			0	0	7,000
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	741	1,440	2,163
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	313	1,160	1,750
		Sewerage - Operating Expenditure			7,548	8,864	20,332
		Total Sewerage			(6,702)	(5,386)	6,082
Town Planning & Regional Development	11040	Planning Applications			(340)	(1,664)	(2,500)
		Town Planning & Regional Development - Operating Income					
	21051	Town Planning Scheme / Local Planning Strategy			0	0	5,000
	21053	Interest Expense			1,747	3,136	3,136
		Town Planning & Regional Development - Operating Expenditure			1,747	3,136	8,136
		Total Town Planning & Regional Development			1,407	1,472	5,636
Other Community Amenities	11050	Calingiri Cemetery			(1,053)	(2,024)	(3,050)
	11095	Administration Income Allocated			(863)	(856)	(1,295)
		Other Community Amenities - Operating Income			(1,916)	(2,880)	(4,345)

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities					\$	\$	\$
16023 Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade					0	0	(20,000)
16041 Gillingarra Emergency Water Supply					(7,273)	0	0
Other Community Amenities - Capital Income					(7,273)	0	(20,000)
21060 Cemetery Works			CEMM	Cemetery Maintenance	1,126	2,760	4,149
21061 Cemeteries Operations			GRAVE	Grave Digging	865	5,072	7,637
21062 Mogumber Water Supply					114	176	284
21063 Yennart Bore			YENART		150	0	0
21065 Public Toilets And Drinking Fountains			TOILET	Public Toilets	2,132	1,104	1,698
21066 Community Amenities - Depreciation Expense					6,217	9,088	13,640
21090 Administration Expenditure Allocated					2,244	928	1,405
Other Community Amenities - Operating Expenditure					24,605	24,600	36,907
					37,453	43,728	65,720
40034 Bolgart Cemetery Memorial Wall Garden					10,537	10,000	10,000
40072 Calingiri Cemetery Fencing Upgrade					10,015	10,000	15,000
40038 Calingiri Caravan Park Ablution Upgrade					6,531	7,000	85,000
40057 Admin Building - Disability Access					4,964	5,000	10,000
40073 Gillingarra Water Supply (Contingency)					21,805	10,000	10,000
Other Community Amenities - Capital Expenditure					53,852	42,000	130,000
Total Other Community Amenities					82,116	82,848	171,375
Total Community Amenities					\$ 94,876	102,049	228,357

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture							
Public Halls & Civic Centres							
11100		Calingiri Recreation Centre			(92)	(400)	(600)
11101		Mogumber Hall			0	(64)	(100)
11102		Bolgart Hall			(88)	(64)	(100)
11103		Calingiri Gymnasium			(9,820)	(4,400)	(7,200)
		Public Halls & Civic Centres - Operating Income			(10,000)	(4,928)	(8,000)
16035		Roads Board Building Grant - Disabled Toilet			0	0	(15,000)
					0	0	(15,000)
Public Halls & Civic Centres - Operating Expenditure							
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	1,365	3,304	4,979
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	3,371	3,703	3,994
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	1,838	3,872	5,846
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	6,799	10,336	13,162
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	66	1,367	1,395
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	80	456	700
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	2,319	3,939	4,768
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	80	640	978
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	0	436	665
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	232	2,253	2,280
21106		Public Halls - Depreciation Expense			22,840	23,088	34,639
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	278	444	654
21107		Cwa Building	B022	Cwa Building Operating Expenditure	549	1,049	1,318
21109		Calingiri Gymnasium			1,428	2,250	9,496
		Public Halls & Civic Centres - Operating Expenditure			41,247	57,137	84,873
40018		Capital Upgrade To Mogumber Hall			0	0	10063
40039		Calingiri Roads Board Building Upgrade			17,421	17300	27500
40075		Bolgart Ambulance Shed Purchase			0	0	10000
40076		Bolgart Changerooms upgrade for playgroup			2,471	2877	6577
		Public Halls & Civic Centres - Capital Expenditure			19,892	20,177	54,140
		Total Public Halls & Civic Centres			51,139	72,386	116,013
Other Recreation & Sport							
11110		Calingiri Sports Ground			0	0	(3,000)
11112		Misc Reserves Income			0	0	0
		Other Recreation & Sport - Operating Income			0	0	(3,000)

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Shire of Victoria Plains
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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
						\$	\$	\$
Recreation & Culture								
	21110 Town & Gardens Maintenance			TWNBOL	Bolgart Town & Gardens Maintenance	5,240	6,656	10,017
	21110 Town & Gardens Maintenance			TWNCAL	Calingiri Town & Gardens Maintenance	8,403	12,144	18,250
	21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	2,036	3,608	5,443
	21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	2,065	2,168	3,276
	21110 Town & Gardens Maintenance			TWNPIA	Plawanning Town & Gardens Maintenance	1,716	1,448	2,192
	21110 Town & Gardens Maintenance			TWNYER	Yerocoin Town & Gardens Maintenance	4,058	4,840	7,292
	21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	1,409	448	700
	21111 Reserves Maintenance			HERPRK	Heritage Park Bolgart	0	0	0
	21111 Reserves Maintenance			RESVS	Reserves Maintenance	1,051	3,824	5,245
	21112 Calingiri Sporting Club Operating					4,598	6,616	8,680
	21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	16,860	18,448	27,697
	21114 Bolgart Sportsground Operating					115	274	412
	21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	1,164	1,072	1,620
	21115 Bolgart Sportsground Maintenance			BGOLF	Bolgart Sportsground Maintenance	0	0	0
	21116 Town Beautification					500	500	5,000
	21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	9,510
	21118 Recreation Equipment Maintenance					0	1,496	2,258
	21119 Sports Clubs - Depreciation Expense					6,761	6,752	10,149
	21120 Interest Expense					1,882	2,707	5,415
	Other Recreation & Sport - Operating Expenditure					57,858	73,001	123,156
	Total Other Recreation & Sport					57,858	73,001	120,156
Libraries	11120 Bolgart Library					(30)	0	0
	11121 Calingiri Library					0	(128)	(200)
	Libraries - Operating Income					(30)	(128)	(200)
	21130 Library - Salaries & Wages					2,353	2,536	3,815
	21131 Library Services					7,188	9,352	14,112
	21132 Library Building Maintenance					123	1,968	2,944
	21133 Depreciation Expense					186	200	305
	Libraries - Operating Expenditure					9,850	14,056	21,177
	Total Libraries					9,820	13,928	20,977
Other Culture	11130 Cultural Mapping					0	0	0
	11131 History Book					(122)	(328)	(500)
	11195 Administration Income Allocated					(1,574)	(1,568)	(2,361)
	Other Culture - Operating Income					(1,696)	(1,896)	(2,861)

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture							
	21140	History Book Project			0	0	0
	21141	Cultural Mapping Program			0	0	0
	21142	Community Facilities			0	0	0
	21190	Administration Expenditure Allocated			44,867	44,864	67,301
		Other Culture - Operating Expenditure			44,867	44,864	67,301
		Total Other Culture			43,171	42,968	64,440
		Total Recreation & Culture			\$ 161,989	202,283	321,585

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
Streets, Roads, Bridges & Depot Construction							
16009 Govt Grant Rtg - Toodyay / Bindi Bindi Road					(145,079)	(145,078)	(181,349)
16010 Govt Grant - Direct					(65,598)	(65,598)	(65,598)
16011 Govt Grant - Blackspot					(23,336)	(46,670)	(58,339)
16012 Govt Grant - R2R					(204,746)	(200,000)	(200,000)
16018 AG Lime Route 2					(501,760)	(501,760)	(627,200)
					(940,519)	(959,106)	(1,132,486)
Streets Roads Bridges Construction - Capital Income							
40021 Roadworks - Council & Direct Road Funding			C0010	Behanging Road South	9,828	0	0
40021 Roadworks - Council & Direct Road Funding			C0016	Gillingarra West Road	664	0	32,570
40021 Roadworks - Council & Direct Road Funding			C0029	Skilling Road	0	0	32,570
40021 Roadworks - Council & Direct Road Funding			C0032	Bulligan Road	23,550	0	0
40021 Roadworks - Council & Direct Road Funding			C0098	Edmonds Street	0	0	10,049
40021 Roadworks - Council & Direct Road Funding			C0125	Toodyay Bindi Bindi Road	81,805	81,825	93,760
40022 Roadworks - Rtg Funded Infrastructure			RR0125	Regional Roads - Toodyay Bindi Bindi	49,330	51,500	272,074
40023 Roadworks - Blackspot Funded Infrastructure			BS0125	Blackspot - Toodyay Bindi Bindi Road	0	0	87,509
40025 Ag Lime Route Capital Expenditure			AG0008	Ag Lime - Calingiri / New Norcia Road	0	0	0
40025 Ag Lime Route Capital Expenditure			AG0123	Ag Lime - Calingiri / Goomalling Road	870,555	940,800	940,800
					1,035,732	1,074,125	1,469,332
Streets Roads Bridges Construction - Capital Expenditure							
Total Streets, Roads, Bridges Construction					95,213	115,019	336,846
Streets, Roads, Bridges & Depot Maintenance							
11200 Road & Footpath Maintenance					0	0	(400)
11201					(10,500)	(10,500)	(14,000)
11295					(2,514)	(2,512)	(3,770)
					(13,014)	(13,012)	(18,170)
Administration Income Allocated							
Streets Roads Bridges Maintenance - Operating Income							
21200 Maintenance Grading					191,675	140,696	211,045
21201 Aglime Maintenance Grading					7,804	11,056	16,595
21202 Bitumen Maintenance					304	9,360	14,050
21203 Signage & Guideposts					14,829	11,920	17,907
21204 Tree Lopping					31,064	59,032	88,572
21204 Tree Lopping					2,000	0	0
21205 Drainage Maintenance					6,547	18,528	27,818
21206 Town Streets Maintenance					603	3,864	5,826
21207 Flood Damage					43,975	4,960	7,462
21208 Misc Road Maintenance					62,350	42,568	63,879
21209 Bridge & Culvert Maintenance					0	13,760	20,661
21210 Crossovers					4,722	1,944	2,936
21211 Street Lighting Maintenance					3,594	4,000	6,000
21212 Traffic Signs & Control Equipment					225	2,992	4,516
21213 Reinstatements					0	0	0

Shire of Victoria Plains Monthly Report as at: 28/02/2009						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
Transport						Current Budget
			FPM			
	21214	Footpath Maintenance			986	1,672
	21215	Infrastructure Depreciation Expense				2,530
	21290	Administration Expenditure Allocated			748,565	813,504
					71,643	71,640
					1,190,886	1,211,496
					1,177,873	1,817,547
					1,198,484	1,799,377
					(17,727)	(15,000)
					0	(10,000)
					(27,091)	(25,000)
					(18,283)	(30,000)
					22,145	26,000
					(40,956)	(54,000)
					155,500	155,000
					47,370	55,000
					0	0
					26,526	38,000
					0	0
					0	9,000
					0	7,500
					0	1,500
					229,396	248,000
						266,000
					188,440	194,000
						212,000
					\$ 1,461,525	1,507,503
					2,348,223	

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Economic Services							
Rural Services							
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	14,546	8,872	13,338
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	3,687
	21301	Central Midland Business Enterprise Centre			3,000	3,000	3,000
	21302	Rural Financial Counselling Service			0	0	250
	21303	Rural Water Council Of Wa			0	0	900
	21305	Rural Youth			0	0	0
		Total Rural Services			17,546	11,872	21,175
Tourism & Area Promotion							
	11300	Bolgart Caravan Park			(1,773)	(1,400)	(2,100)
	11301	Calingiri Caravan Park			(948)	(728)	(1,100)
	11302	Sundry Income			(265)	(128)	(200)
		Tourism & Area Promotion - Operating Income			(2,987)	(2,256)	(3,400)
	21320	Area Promotion			155	0	5,000
	21321	Caravan Parks And Camping Grounds Operating			4,656	4,453	6,422
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	1,684	1,568	2,350
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	370	747	1,031
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	6,000
	21324	Depreciation Expense - Caravan Parks			0	0	0
		Tourism & Area Promotion - Operating Expenditure			6,864	6,768	20,802
		Total Tourism & Area Promotion			3,878	4,512	17,402
Building Control							
	11310	Building Applications			(4,339)	(4,000)	(4,000)
	11311	Swimming Pools Program			0	0	0
	11312	Bciff & Brb			(87)	(96)	(150)
		Building Control - Operating Income			(4,426)	(4,096)	(4,150)
	21330	Building Control Operating			13,877	33,193	46,199
		Building Control - Operating Expenditure			13,877	33,193	46,199
		Total Building Control			9,451	29,097	42,049
Other Economic Services							
	11320	Bendigo Bank			(5,545)	(6,528)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			0	(200)	(300)
	11323	Community Safety & Crime Prevention			(1,200)	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Economic Services							
11395		Administration Income - Allocated			(660)	(656)	(990)
		Other Economic Services - Operating Income			(8,405)	(8,384)	(12,090)
21350		Bendigo Bank Agency			273	300	400
21360		Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	102	432	650
21360		Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingiri	51	132	200
21360		Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoln	191	200	300
21361		Water Supply - Standpipe Depreciation			25	24	41
21362		Community Safety & Crime Prevention			1,200	0	0
21390		Administration Expenditure - Allocated			18,815	18,808	28,223
		Other Economic Services - Operating Expenditure			20,657	19,896	29,814
40056		Land Purchase - Calingiri Caravan Park Access			0	0	10,000
		Other Economic Services - Capital Expenditure			0	0	10,000
		Total Other Economic Services			12,252	11,512	27,724
		Total Economic Services			43,127	56,993	108,350

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services					\$	\$	\$
Private Works							
	11400	Private Works Income			(16,544)	(61,904)	(92,865)
		Private Works - Operating Income			(16,544)	(61,904)	(92,865)
	21400	Private Works Expenditure			4,134	53,816	80,752
		Private Works - Operating Expenditure			4,134	53,816	80,752
		Total Private Works			(12,409)	(8,088)	(12,113)
Public Works Overheads							
	11410	Sundry Income			(2,737)	(920)	(1,400)
	11411	Diesel Fuel Rebate			0	0	(8,000)
	11495	Administration Income Allocated			(457)	(456)	(686)
		Public Works Overheads - Operating Income			(3,194)	(1,376)	(10,086)
	11490	Wdv On Disposed Assets			0	0	86,188
	16017	Works Mgr - Toyota Prado Replacement			0	0	(72,726)
	16040	Building Maintenance Ute Replacement			0	0	(15,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	(1,538)
	21410	Salaries & Wages			31,237	45,036	65,061
	21411	Works Manager Package			70,198	70,798	101,850
	21412	Superannuation			19,123	36,522	52,755
	21413	Insurance			12,704	15,500	15,500
	21414	Other Staff Costs			4,772	16,078	16,550
	21415	Conferences & Seminars			0	0	0
	21416	Engineering Services			1,500	1,664	2,500
	21417	Occupational Health & Safety			0	1,614	2,400
	21418	Other Public Works Overheads			2,146	2,116	3,576
	21419	Depot Operating Costs			76,802	51,130	71,526
	21420	Depot Maintenance			872	1,692	2,550
	21422	Staff Training			9,696	14,144	23,769
	21423	Administration Costs Allocated			13,026	13,024	19,539
	21424	Staff Meetings			1,658	3,330	4,815
	21425	Building Maintenance			23,214	17,440	25,660
	21490	Workshop Overheads Recovered			(270,086)	(254,936)	(382,390)
		Public Works Overheads - Operating Expenditure			(3,139)	35,152	25,660
	40030	Works Manager Vehicle Replacement			0	0	84,000

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services							
					\$	\$	\$
	40042	Tool Storage Shed - Building Maint			1,139	2,248	2,248
	40063	Depot Office Upgrade			0	5,000	5,000
	40080	Mower, chain saw & other misc items replacement			0	0	5,000
	40082	Replacement Petrol Bowser			6,390	5,000	5,000
	40083	Fuel Management System			6,606	6,000	6,000
		Public Works Overheads - Capital Expenditure			14,134	18,248	107,248
		Total Public Works Overheads			7,801	52,024	121,285
Plant Operation	21430	Fuel & Oil			71,355	160,544	240,825
	21431	Tyres & Tubes			2,243	15,528	23,300
	21432	Parts & Repairs			71,951	68,832	103,250
	21433	Insurance & Licences			19,923	18,000	23,000
	21434	Depreciation Ex Asset Ledger			143,214	142,648	213,978
	21436	Interest On Loans			5,026	3,164	4,746
	21495	Plant Recovery			(243,268)	(406,056)	(609,099)
		Total Plant Operation			70,443	2,660	0
Salaries & Wages	21496	Salaries & Wages			542,369	641,682	926,880
	21497	Salaries & Wages Allocated			(542,369)	(641,680)	(926,880)
		Total Salaries & Wages			0	2	0
		Total Other Property & Services			\$ 68,902	46,598	109,172

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Reserves							
50001		Transfer To Lsl Reserve			0	0	12,055
50002		Transfer To Plant Reserve			0	0	214,612
50003		Transfer To Housing Reserve			0	0	76,922
50004		Transfer To Sewerage Reserve			0	0	970
50005		Transfer To Light Vehicle Reserve			0	0	0
50006		Transfer To Refuse Site Reserve			0	0	55,700
50007		Transfer To Building Maintenance Reserve			0	0	54,741
50008		Transfer To Computing Reserve			0	0	0
50009		Transfer To Infrastructure Reserve			0	0	227,965
Total Transfer to Reserves					0	0	642,965
50051		Transfer From Lsl Reserve			0	0	0
50052		Transfer From Plant Reserve			0	0	(183,000)
50053		Transfer From Housing Reserve			0	0	0
50054		Transfer From Sewerage Reserve			0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0
50056		Transfer From Refuse Site Reserve			0	0	(80,000)
50057		Transfer From Building Maintenance Reserve			0	0	(20,000)
50058		Transfer From Computing Reserve			0	0	(10,499)
50059		Transfer From Infrastructure Reserve			0	0	0
Total Transfer From Reserves					0	0	(293,499)
Total Reserves Transfer					0	0	349,466

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Capital Expenditure Report as at : 28-February-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 4 - Governance						
40004	Ceo Vehicle Replacement - Holden Statesman			43,158	46,000	92,000
40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27,500	55,000
40032	Office Furniture			0	0	3,000
40069	Computing upgrade software & hardware			19,828	20,000	24,818
40074	OHS Upgrade to Shire Buildings			4,145	6,248	6,248
	Total Governance Capital Expenditure			93,723	99,748	181,066
Sched 7 - Health						
40008	EHO Vehicle Replacement			30,244	32,250	64,500
	Health Capital Expenditure			30,244	32,250	64,500
Sched 9 - Housing						
40012	New Staff Housing			0	0	0
40064	12 Harrington St Upgrade - Kitchen			0	0	14,161
40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
40068	New Staff House lot 11/71 Harrington Street			58,573	58,400	157,332
40070	Mofflin Street Power			0	0	24,000
40071	Drainage Lambert Crescent			0	0	70,000
	Housing Capital Expenditure			58,573	58,400	290,455
Sched 10 - Community Amenities						
40034	Bolgart Cemetery Memorial Wall Garden			10,537	10,000	10,000
40072	Calingiri Cemetery Fencing Upgrade			10,015	10,000	15,000
40038	Calingiri Caravan Park Ablution Upgrade			6,531	7,000	85,000
40057	Admin Building - Disability Access			4,964	5,000	10,000
40073	Gillingarra Water Supply (Contingency)			21,805	10,000	10,000
	Community Amenities Capital Expenditure			53,852	42,000	130,000
Sched 11 - Recreation & Culture						
40018	Capital Upgrade To Mogumber Hall			0	0	10,063

Shire of Victoria Plains
Capital Expenditure Report as at : 28-February-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40039	Calingiri Roads Board Building Upgrade			17,421	17,300	27,500
40075	Bolgart Ambulance Shed Purchase			0	0	10,000
40076	Bolgart Changerooms upgrade for playgroup			2,471	2,877	6,577
				19,892	20,177	54,140
Recreation & Culture Capital Expenditure						
Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	9,828	0	0
40021	Roadworks - Council & Direct Road Funding	C0016	Gillingarra West Road	664	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,550	0	0
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	0	0	10,049
40021	Roadworks - Council & Direct Road Funding	C0125	Toodyay Bindi Bindi Road	81,805	81,825	93,760
40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	49,330	51,500	272,074
40023	Roadworks - Blackspot Funded Infrastructure	BS0125	Blackspot - Toodyay Bindi Bindi Road	0	0	87,509
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	0	0	0
40065	Road Construction - Old Plains Rd / Atlas Farms	AG0123	Ag Lime - Calingiri / Goomalling Road	870,555	940,800	940,800
40077	Plant Replacement PBH2 Case Backhoe			0	0	0
40078	Plant Replacement PTK15 Hino 3 tonne Truck			155,500	155,000	155,000
40079	Purchase fibre glass water tank 10,000 litres			47,370	55,000	55,000
				0	0	0
40081	Construction Vehicles			26,526	38,000	38,000
40086	800Ltr Poly Tank with 6m Field Boom, Pump & Accessories			0	0	9,000
40087	Honda Pump for Water Tank			0	0	7,500
40088	Lawn Edger			0	0	1,500
				1,265,128	1,322,125	1,735,332
Transport Capital Expenditure						
Sched 13 - Economic Services						
40056	Land Purchase - Calingiri Caravan Park Access			0	0	10,000
				0	0	10,000
Economic Services Capital Expenditure						

Shire of Victoria Plains
Capital Expenditure Report as at : 28-February-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 14 - Other Property & Services						
40030	Works Manager Vehicle Replacement			0	0	84,000
40042	Tool Storage Shed - Building Maint			1,139	2,248	2,248
40063	Depot Office Upgrade			0	5,000	5,000
40080	Mower, chain saw & other misc items replacement			0	0	5,000
40082	Replacement Petrol Bowser			6,390	5,000	5,000
40083	Fuel Management System			6,606	6,000	6,000
				14,134	18,248	107,248
Other Property & Services Capital Expenditure						
Total Capital Expenditure				\$ 1,535,546	1,592,948	2,572,741

F98 BANKING AND INVESTMENTS

File Reference:	F1.1.2
Report Date:	9 th March 2009
Applicant/Proponent:	N/A
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Bank reconciliation

PURPOSE OF REPORT

To advise Council of Banking and Investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

The Municipal, Reserves and Trust funds on hand as at 28th February 2009 are as follows:-

Please see over for Bank Reconciliation

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains
Bank Reconciliation as at 28th February 2009 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust Term Deposit	McGill Term Deposit	CMVROC
Balance Brought Forward from Previous	2,090,848.21	375,962.21	722,824.59	674,061.73	140,796.20	9,711.01	18,076.66	149,416.71
Add Receipts as per Ledger	325,616.89	324,844.98			346.78	33.50		391.63
Add Transfers from Other Bank Account	-							
	2,416,465.10	700,807.29	722,824.59	674,061.73	141,141.98	9,744.51	18,076.66	149,808.34
Less Payments as per Ledger	262,042.48	252,157.30				400.00		9,485.18
Less Transfers to Other Bank Account	-							
Closing Balance Ledger	2,154,422.62	448,649.99	722,824.59	674,061.73	141,141.98	9,344.51	18,076.66	140,323.16
	(400.00)	0.00	0.00	0.00	0.00	(400.00)	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	CMVROC
Balance on Bank Statement	2,207,019.13	500,846.50	722,824.59	674,061.73	141,141.98	9,744.51	18,076.66	140,323.16
+ Outstanding Deposits	2,558.95	2,558.95						
- Outstanding Cheques	(54,755.46)	(54,755.46)						
Balance	2,154,822.62	448,649.99	722,824.59	674,061.73	141,141.98	9,744.51	18,076.66	140,323.16
Deposits on Statement not receipted								
Misc Deposits	-							
Transfers	-							
Rates	-							
Commission	-							
Debtors Payments	-							
Rounding (system)	-							
Interest	-							
Cancelled cheques	-							
Sub-total- Deposits not receipted	-	0.00	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payments	(400.00)					(400.00)		
Accrued Bank Interest	-							
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	(400.00)	0.00	0.00	0.00	0.00	(400.00)	0.00	0.00
	(400.00)	0.00	0.00	0.00	0.00	(400.00)	0.00	0.00
Balance as per Reconciliation	2,154,422.62	448,649.99	722,824.59	674,061.73	141,141.98	9,344.51	18,076.66	140,323.16
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,154,422.62	448,649.99	722,824.59	674,061.73	141,141.98	9,344.51	18,076.66	140,323.16
Account #		9100	91005/91006	91011	91016	99000	99001	99002

Check figure must always be "0"

As at 28th February 2009 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	3 months	722,824	5.5	22/3/09
Reserves	Bendigo Bank	6 months	674,062	7.75	10/4/09

Total interest earned to Year to date

Municipal Account \$25,852.60

Reserve Account \$25,925.45

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 83/09

Moved Cr Lovelock seconded Cr Johnson that

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 28th February 2009 be received; and**
- b) That council endorse the Investments made with the Bendigo Bank.**

MOTION PUT & CARRIED 9/0

F99 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 28th February 2009 follows this item.

RESOLUTION 84/09

Moved Cr Smith Seconded Cr Holmes that the Outstanding Rates Report for the period ending 28th February 2009 be received.

MOTION PUT & CARRIED 9/0

Outstanding Rates Report
As At: 28th February 2009

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		<u>Properties To Be Sold</u>		
			Deferred Rates	97.66
			Rates in Arrears	
			Rates Outstanding 2008/2009	96,605.96
			<u>Total Rates Outstanding</u>	<u>96,703.62</u>
				\$
		Outstanding rates - Sent to Pioneer Credit		6,855.90
		Outstanding rates payments		428.27
		Assessments with small balances outstanding, eg less than \$10.00		160.76
		Assessments in credit		-1,449.85
		Instalments-(4th Instalment Due 20/03/2009)		85,987.35
		Assessments on Payment Plan		4,623.53
		Deferred Rates		97.66
			Total Rates Outstanding	<u>\$96,703.62</u>
			Total Rates Income	<u>\$1,650,065.23</u>

F100 HALF YEARLY BUDGET REVIEW

File Reference: F1.2.1
Report Date: 6th March 2009
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Budget Review Financial Year 2008/2009

PURPOSE OF REPORT

To allow council to discuss the half yearly budget review document.

BACKGROUND

Each year in accordance with Local Government (Financial Management) Regulations 1996 Item 33A

“Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year..... and within 30 days of that review it is to be submitted to council for determination, thereafter within 30 days of that determination a copy of the review is to be submitted to the department”.

COMMENT

In coming up with the attached forecast income statement the review examined all aspects of income and expenditure, likely and actual increased over budget and perceived reduced income and expenditure.

The review examined both operating costs and capital expenditure and where doubt arose, favoured current budget figures.

Both the Works and Services Manager and Building Maintenance Officer were consulted as part of the process.

In addition to the forecast income statement, an analysis of major variances from budget is also attached. There is a perceived saving for this financial year of approximately \$5107

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government (Financial Management) Regulation 1996

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 85/09

Moved Cr Lovelock Seconded Cr Kelly that the half yearly budget review for 2008/2009 as presented be accepted by Council

MOTION PUT & CARRIED 9/0

Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains
Forecast Statement of Financial Activity 2008-09

For the period ending 31st January 2009

	YTD Actual	Current Budget	Forecast	% Variance on Budget
	\$	\$	\$	
Operating Income				
General Purpose Funding	2,081,654	2,439,028	2,456,258	0.71%
Governance	4,322	4,689	4,396	-6.26%
Law, Order and Public Safety	27,025	37,363	36,179	-3.17%
Health	13,163	11,570	11,545	-0.21%
Housing	25,270	44,418	40,313	-9.24%
Community Amenities	41,659	46,600	47,143	1.16%
Recreation & Culture	11,467	14,061	14,098	0.26%
Transport	50,155	72,170	55,457	-23.16%
Economic Services	15,025	19,640	21,644	10.20%
Other Property & Services	18,988	104,488	39,129	-62.55%
Sub Total	2,288,728	2,794,027	2,726,162	-2.43%
Operating Expenditure				
General Purpose Funding	(90,584)	(166,494)	(168,190)	1.02%
Governance	(141,072)	(280,973)	(279,260)	-0.61%
Law, Order and Public Safety	(74,848)	(119,773)	(119,206)	-0.47%
Health	(46,293)	(112,644)	(98,747)	-12.34%
Education & Welfare	(1,500)	(6,622)	(6,622)	0.00%
Housing	(51,750)	(90,658)	(93,140)	2.74%
Community Amenities	(77,682)	(164,957)	(169,046)	2.48%
Recreation & Culture	(139,188)	(296,506)	(293,724)	-0.94%
Transport	(1,060,282)	(1,817,547)	(1,818,577)	0.06%
Economic Services	(51,137)	(117,991)	(108,551)	-8.00%
Other Property & Services	(93,306)	(106,412)	(35,759)	-66.40%
Sub Total	(1,827,642)	(3,280,578)	(3,190,824)	-2.74%
Grants for the Development of Assets				
Community Amenities	7,273	20,000	45,455	127.27%
Recreation & Culture	0	15,000	15,000	0.00%
Transport	940,519	1,132,486	1,137,232	0.42%
Sub Total	947,792	1,167,486	1,197,687	2.59%
Net Operating Result	1,408,878	680,935	733,024	7.65%
Capital Income				
Proceeds from the Sale of Assets	132,788	325,726	247,555	-24.00%
Transfer from Reserves	(14,419)	293,499	293,499	0.00%
Sub Total	118,369	619,225	541,054	-12.62%
Capital Expenditure				
Governance	(93,723)	(181,066)	(176,068)	-2.76%
Health	(30,244)	(64,500)	(64,500)	0.00%
Housing	(58,507)	(290,455)	(220,455)	-24.10%
Community Amenities	(47,815)	(130,000)	(157,803)	21.39%
Recreation & Culture	(15,747)	(54,140)	(54,140)	0.00%
Transport	(1,203,614)	(1,735,332)	(1,779,606)	2.55%
Economic Services	0	(10,000)	(10,000)	0.00%
Other Property & Services	(855)	(107,248)	(70,329)	-34.42%
Transfer to Reserves	(3,377)	(642,965)	(622,965)	-3.11%
Repayment of Loans	(85,334)	(131,749)	(131,749)	0.00%
Sub Total	(1,539,215)	(3,347,455)	(3,287,615)	-1.79%
Total Operating + Non-Operating	(11,968)	(2,047,295)	(2,013,536)	-1.65%
Adjust Non-Cash items				
Depreciation	850,425	1,549,685	1,549,685	
P/L on Sale of Assets	(44,590)	(51,398)	(26,639)	
Surplus / Deficit B/fwd	495,596	549,006	495,596	
Closing Surplus (Deficit) Carried Forward	1,289,462	(1)	5,107	

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Minutes - Ordinary Meeting of Council
17th March 2009

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
Forecast as at 31st January 2009	
	YTD Var \$
Operating Income	
General Purpose Funding	
Interim Adjustments to rates	(15,806) UNFAV
Estimated in interest received on investments	27,720 FAV
Housing	
Rental on Staff housing less than budget	
9 Harrington Street - not rented out until January 09	(360) UNFAV
16 Yulgering Road - EHO house part of package	(2,600) UNFAV
13 Lambert Cres	(960) UNFAV
Transport	
Sale of Multipac Roller - no interest received to date	(10,000) UNFAV
Proceeds on Sale of Nissan Navara below budget	(11,717) UNFAV
Other Property & Services	
Private Works - timing differences on private work done at this stage	(68,872) UNFAV
(Note: offset by below budget expenditure also)	
Income also includes \$12,492 associated with work done 2007-08	
on Old Plains Road for Atlas Farms	
Operating Expenditure	
Health	
Due to late recruitment of EHO approximate saving on costs for year	13,369 FAV
Forecast expenditure on Mosquito control	(1,936) UNFAV
Economic Services	
Forecast Noxious weeds control above budget	(2,975) UNFAV
Due to late recruitment of EHO approximate saving on costs for year	11,762 FAV
Other Property & Services	
Private Works - timing differences	70,752 FAV
Grants for the Development of Assets	
Community Amenities	
Gillingarra Water Supply grants	25,455 FAV
Capital Income	
Proceeds on Sale of Assets	
Building Maint Office ute to be sold in 2009-10 budgeted incorrectly in 2008-09	(15,000) UNFAV
Sale of Multipac Roller - no interest received to date (re above)	(10,000) UNFAV
Proceeds on Sale of Nissan Navara below budget	(11,717) UNFAV
Trade in of Works Manager vehicle budgeted at 2 changes will only be 1	(37,271) UNFAV
(note offset by only one purchase of new vehicle instead of 2)	
Capital Expenditure	
Housing - Drainage Lambert Crescent	70,000 FAV
Community Amenities - Gillingarra Water Supply (re grant income)	(25,455) UNFAV
Transport	
Unbudgeted road works	
Behanging Road South	(9,828) UNFAV
Bulligan Road	(23,550) UNFAV
Flood damaged roads:	
Thompson Road	(25,000) UNFAV
Mogumber Yarrowinda Road	(3,000) UNFAV
Skilling Road	(2,000) UNFAV

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
Forecast as at 31st January 2009	
	YTD Var
Savings on plant purchases	
PTK15 3 Tonne Truck replacement	7,630 FAV
Construction Vehicles	11,474 FAV
Other Property and Services - Works Manager Vehicle re above	36,919 FAV

10.2 Community Services Status Report

RESOLUTION 86/09

Moved Cr Kelly Seconded Cr Holmes that the items in the Community Services Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Cr Kelly declared an impartiality interest in item CS12

Item No	Report Details	Community Services Action Required	Status
CS9	Community Services managers Report	Nil	Complete
CS10	Inspection of Shire owned Town Halls	An exit door to be fitted to the Bolgart Hall	In Progress

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS11 COMMUNITY SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 5 March 2009
Applicant/Proponent: Not Applicable
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Frank Buise – Manager Community Services
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Manager Community Services actions and movements

BACKGROUND

See report

COMMENT

1. Food premise inspections

The New Norcia Bakery has been inspected and my concerns relayed to the assistant property manager.

2. Meetings

I attended the Central Wheatbelt Health & Building Management Group meeting in Toodyay. I also attended a training session on the new Food Act in Jurien Bay.

The new Food Act is totally different to the way in which matters are now dealt with. All food businesses will need to be registered and as such will need to be charged a licence fee to operate. The fees will be set under the Local Government Act 1995.

Local Government will need to authorise authorised officers under section 122 of the Act. The Act allows enforcement agencies to appoint a person as such if the person holds office as an Environmental Health Officer under the Health Act 1911.

The Food Act (name only) was first gazetted in 2001, there is now considerable push from the DOH for this new Act to be proclaimed this year, and the old Health (Food Hygiene) Regulations will be repealed.

3. Staff House

The new Shire house was given the final inspection in Perth. The house has now arrived at its Harrington Street address.

4. Biosolids

The Biosolids Stakeholders Consultative Forum meeting was held in Moora on Wed 25 February 2009.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 87/09

Moved Cr Anspach Seconded Cr Johnson that the Manager Community Services report be received.

MOTION PUT & CARRIED 9/0

CS12 SELECTION OF PROPOSED NEW SHED - BOLGART

File Reference: F1.11.1
Report Date: 10 March 2009
Applicant/Proponent: Shire of Victoria Plains
Officer Disclosure of Interest: Nil
Previous Meeting References: 16 December 2008
Author: Frank Buise Manager Community Services
Attachments: Quotes

PURPOSE OF REPORT

To give Council all the information necessary to allow them to select a quote.

BACKGROUND

The Federal Government has given each Local Government a one off funding grant of \$100,000 to stimulate growth and economic activity in Australia as part of the Australian Government's contribution to address the global economic crisis.

The community was advised of the grants and were requested to make submissions to Council for community projects.

The Bolgart Progress Association has requested that a shed be provided at Pioneer Park (Bolgart) to house the first tractor used in the district. Quotes were received for the shed from Ranbuilt, Highline Sheds, Garage Wholesalers, True Blue Outdoor Designs WA, and The Shed Company.

Quotes are listed from lowest to highest:-

The Shed Company \$11,160.00 Shed only
Does not cover erection, concrete floor, crane hire.
Well designed shed – engineering drawings provided.
Walls colorbond, roof zinalume.
No price given for erection

Garage Wholesalers \$12,600.00 Shed only
Does not cover erection, concrete floor, crane hire.
No Plans provided.
Walls and roof colorbond.
Erection cost (no break down given) \$5,000

True Blue Outdoor Design WA \$25,954.31

Covers erection, concrete floor, no engineering drawings provided.
Walls and roof colorbond.

Ranbuilt	\$16,589.00	shed only
	\$28,495.00	erected

Does not cover concrete floor, or crane hire
Walls and roof colorbond
Well designed and engineered shed

Highline Sheds	\$39,435.00	erected
----------------	-------------	---------

Does not include concrete, crane hire.

Walls and roof colorbond

Well designed and engineered. Would be top of the range shed.

Note: None of the quotes allow for site works, and power. Incidental costs such as accommodation, contractors surcharge are not stipulated, and prices may vary due to the time lapse.

Associated costs (estimates only):-

Water for compaction	\$300
Power	\$1500
Site works; Sand, levelling, compaction, labour	\$4,000
Concrete footings and slab	\$5,678
Manitou hire and driver	\$920
Erection by Shire of Victoria Plains	\$7,930

COMMENT

My preference would be for Ranbuilt to supply the shed. This is based on them having supplied a number of quality sheds not only to local government but also to ratepayers that I have issued building licenses for.

Erection pricing has been done for a Shire employee and an outside contractor to assemble the shed. The Shire would also supply the Manitou for the lifting.

POLICY REQUIREMENTS

According to Council policy, 4 quotes have been received and are listed.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:

Moved Cr Anspach Seconded Cr that Council resolve to select the supply of the Ranbuilt shed and for Council staff to erect it.

Cr Anspach left the room at 2.55pm and re-entered at 3.06pm

AMENDMENT TO RECOMMENDATION

That Administration Staff progress this Bolgart Shed project in consultation with the Bolgart community so long as that it is completed within the budget of \$25,000.

The reason for change was because it was considered to be an administration issue.

RESOLUTION 88/09

Moved Cr Brennan Seconded Cr Young that Administration Staff progress this Bolgart Shed project in consultation with the Bolgart community so long as that it is completed within the budget of \$25,000.

MOTION PUT & CARRIED 8/1

RESOLUTION 89/09

Moved Cr Anspach Seconded Cr Lovelock that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 9/0

The meeting adjourned at 3.15pm

The meeting resumed at 3.34pm

CS13 ILLEGAL BUILDING WORKS

File Reference: A20344 – Lot 7 EDMS
Report Date: 9 March 2009
Applicant/Proponent: Mike and Jacqui Crowther
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Frank Buise – Manager Community Services
Attachments: Nil

PURPOSE OF REPORT

To advise Council of the illegal building works at Lot 7 Edmonds Street, and the actions taken.

BACKGROUND

Having noticed a tradesman working in the front yard of the property and also not having seen the new cladding before, I called into the site to see what works were being undertaken.

The original 3 bedroom one bathroom dwelling has been extensively altered from original. There are now 4 bedrooms and two bathrooms. All the external cladding has been removed and replaced with new materials. All internal cladding has been replaced and there are a number of new stud walls. The roof sheeting has been renewed. A concrete floor has been removed and is to be replaced with a timber floor. The old patio has been removed and replaced with second-hand jarrah rafters. Plumbing has been extensively altered and a new septic tank is to be installed.

Upon return to the office the records were searched and no building licence has been issued for the works. Further, no approval has been given for the septic system to be altered.

The tradesman working at the property stated that he was a master carpenter and not a registered builder.

I served a copy of the 401A (Stop Work Order) on him at 2.08pm Monday 9 March 2009. I served the original document on Mrs Crowther at her place of residence at 3.30pm Monday 9 March 2009.

Section 13 of the Building Regulations 1989 states;

13. (1) A builder shall not commence to construct, alter, add to or underpin any building and shall not commence any earthworks, necessary for, or incidental to, that construction, alteration, addition or underpinning until –

- (a) the plans, drawings and specifications have been approved;
- (b) the building surveyor of the Local Government has stamped the plans, drawings and specifications with the official stamp showing the number of the approval and the date of the approval;

- (c) the builder has paid the appropriate fee prescribed in the Table to the regulation 24; and
- (d) a licence has been issued in the form of Form 4 or 5.

Section 374 of the Local Government (Miscellaneous Provisions) Act 1960 states;

374 Plans of buildings to be approved by local government

- (1) No person shall –

lay out for building, or commence or proceed with a building on, land in a district;
or

(b) in respect of the structure of a building already erected on land in a district, amend, alter, extend, or enlarge, or commence or proceed with the amendment, alteration, extension, or enlargement of the structure of the building,

Until he has cause to be submitted to the local government, and the local government has approved by the issue to the person of a building licence in the prescribed form and on payment of the prescribed fee, a copy of the specifications of, and a plan showing clearly, the building or the buildings proposed to be built, or the amendment, alteration, extension, or enlargement proposed to be made as the case may be, and the area of land to be occupied by each building, or by the amendment, alteration, extension or enlargement of the existing buildings, as the case may be, and the position of the privies and drains and unless he complies with the conditions, if any, that are specified in the licence.

Penalty: \$50,000 and in addition a daily penalty of \$5,000 for each day during which the offence continues.

COMMENT

It is my opinion that persons undertaking extensive renovations such as this, require a building licence to be issued. The plans need to be assessed for compliance with the Building Code of Australia.

There are new room being created, new internal cladding, new laundry, new bathrooms, new kitchen, new external cladding, new roof, new patio, new flooring, and new front verandah.

There appear to be a number of issues with the work already carried out. Mrs Crowther has been given a building application and once received, that will be assessed for compliance with the Building Code of Australia.

Regulation 13 of the Building Regulations 1989 and Section 374 of the Local Government (Miscellaneous Provisions) Act 1960 is very clear, and my interpretation is that a Building Licence is required for any works that alters the appearance or state of the original structure.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government (Miscellaneous Provisions) Act 1960, Building Regulation 1989, Building Code of Australia.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:

That Council endorse the actions of the Manager Community Services in issuing the Section 401A Stop Work Order, and further, Council resolve to prosecute the owners of Lot 7 Edmonds Street, Calingiri for illegal building works under Section 374 of the Local Government (Miscellaneous Provisions) Act 1960.

Recommendation was changed as breach of the act has been resolved.

AMENDMENT TO RECOMENDATION:

That Council endorse the actions of the Manager Community Services in issuing the Section 401A Stop Work Order.

RESOLUTION 90/09

Moved Cr Anspach Seconded Cr Young that Council endorse the actions of the Manager Community Services in issuing the Section 401A Stop Work Order.

MOTION PUT & CARRIED 9/0

10.3 Town Planning Status Report

RESOLUTION 91/09

Moved Cr Smith Seconded Cr Young that the items in the Town Planning Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Town Planning Action Required	Status
TP21	Subdivision Application Lot 2809 Parker Road Old Plains	Council supports application with WAPC with no comments or conditions	Ongoing
TP22	Bolgart Industrial area smith street Town Planning Scheme no 4 Amendment 4	Council supports application as per resolution conditions	Ongoing
TP23	Subdivision Application Lot 21 Toodyay Bindi Bindi Road Bolgart	Council Adopt Amendment no 5 to Scheme 4 and forward to WAPC	Ongoing

10.3 TOWN PLANNING

TP24 SUBDIVISION APPLICATION LOT 4594/7188 TOODYAY BINDI BINDI ROAD, WYENING

File Reference:
Report Date: 11 March 2009
Applicant/Proponent: WA Planning Commission
Officer Disclosure of Interest: None
Previous Meeting References: None
Author: Frank Buise Manager Community Services
Attachments: Plan

PURPOSE OF REPORT: To advise Council of the reasons for the subdivision and the details of the draft proposal so that subdivision may go ahead without further delays if considered appropriate.

BACKGROUND: An application has been received by the Western Australian Planning Commission to subdivide Lots 7188 and 4594 Toodyay Bindi Bindi

Road, Wyening. The subdivision will create 4 lots from 34.06ha to 165.1ha in size.

COMMENT:

The purpose of the subdivision is to allow better use of the land. The applicant advises that the land is used for farming purposes.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS

Planning and Development Act 2005
Shire of Victoria Plains Town Planning Scheme

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 92/09

Moved Cr Kelly Seconded Cr Johnson Council resolve to support this application to the Western Australian Planning Commission and advises that they have no comment or conditions to add to the proposal.

MOTION PUT & CARRIED 9/0

10.4 Administration Status Report

RESOLUTION 93/09

Moved Cr Smith Seconded Cr Young that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Administration Action Required	Status
A106	Chief Executive Officers report	Nil. Report Received	Complete
A107	Gillingarra Hall Ownership	Council resolved that ownership is left with Gillingarra Community	Ongoing
A108	Works and services Committee	Council agreed Works and Services Committee to meet before monthly meeting	Complete
A113	Sale of House – 9 Harrington Street	Council resolved to take the house off the market	Complete
A109	Be Active Coordinator Report	Nil. Report received	Complete
A110	Skelton Weed Program Review	Report received	Complete
A111	Funding Submissions Football & Hockey Clubs	Council support the need for improved pavilion and facilities.	Ongoing
A112	Rural Water Council	Council resolve it continues to be a member of the Rural Water Council	Complete
A114	Bolgart & Calingiri Railway Station Buildings	10 year Licence agreement for Bolgart Railway Building, 1 year licence agreement Calingiri Railway building	Ongoing

10.4 ADMINISTRATION

A115 CHIEF EXECUTIVE OFFICERS REPORT

File Reference: A1.2.1
Report Date: 12th March 2009
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Harry Hawkins - Chief Executive Officer
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements

BACKGROUND

See report

COMMENT

1. Meetings Attended

Annual Leave from 20th February until 10th March
CMVROC CEO's meeting in Dalwallinu 16th March 2009

2. Legal Opinion – Reserves Vested in the Shire

A legal opinion has been received from McLeods Barristers and Solicitors relating to the funding of buildings on reserves vested in the shire from the Royalties for Regions Local Government Fund.

The opinion requested was on "the general ownership of buildings on Crown Reserves vested in the shire, there are two in particular that prompted the debate that led to the request." Details were given on the reserve numbers, locations etc of the land on which the Gillingarra and Piawaning Halls are situated.

The opinion received only addresses the Gillingarra and Piawaning halls in relation to Royalties to Regions funding and does not cover the general question of ownership of buildings on reserves. This is being followed up with the McLeods.

McLeods opinion is that the building is deemed to be a part of the land therefore Gillingarra Hall would meet the requirements as an asset of the Shire of Victoria Plains and may be allocated funding from the Royalties for Regions Local Government Fund however the Piawaning Hall does not meet the requirements and cannot be allocated funding from the fund.

Therefore as per resolution 34/09 from the Special Meeting held on the 28th January 2009 the Piawaning Hall will need to have funding allocated in the 2009-

2010 annual budget while the Gillingarra Hall can be funded as a part of the Royalties for Regions Local Government Fund.

3. Community Gym

The equipment for the community gym was delivered and installed on the 12th March however as the swipe card lock system cannot be installed until the end of the month the gym will have to operate on an office hour's only basis until then.

5. Staff

Jenny O'Brien has finished as Be Active Co-ordinator and Anna Jamieson has been appointed and will commence on 24th March 2009. The final vacant position on the outside crew has been filled by Fred Pumphrey's son Brad. Brad will live with his father in the house at 9 Harrington Street. The staff member from the Benedictine Community currently living at 9 Harrington Street will move into the new house at 7 Harrington Street until their new staff houses are completed later this year or it is required by the shire.

POLICY REQUIREMENTS:

Nil

LEGISLATIVE REQUIREMENTS

There are no legislative requirements related to this item

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 94/09

Moved Cr Kelly Seconded Cr Young that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 9/0

A116 WARD AND REPRESENTATION REVIEW

File Reference: A1.22.2
Report Date: 23 February 2009
Applicant/Proponent: Local Government Advisory Board
Officer Disclosure of Interest: Nil
Previous Meeting References: 22/01/2008 and 18/11/2008
Author: Neil Hamilton – Acting Chief Executive Officer
Attachments: Letter dated 19/2/09 Local Government Advisory Board

PURPOSE OF REPORT

To advise council of correspondence received regarding ward representation review carried out during October/November 2008

BACKGROUND

In accordance with clauses 6 and 7 of schedule 2.2 of the Local Government Act 1995, and following the requirement of the local Government advisory board a review of the ward structures was carried out and submitted in November 2008.

COMMENT

The recommendation of council at the November meeting 2008 was that the current ward system of four wards and nine councillors be retained. Correspondence received dated 19th February 2009 from the Local Government advisory board advised that in view of the Local Government reform steering committee established by the local government minister no action will be taken at this time on the council ward submission and that the current ward system and structures will remain for the 2009 elections.

As of correspondence received 9th March 2009 this ward review will now be considered by the Local Government Advisory Board following confirmation that council wish to proceed with this review

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Schedule 2.2 of the Local Government Act

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 95/09

Moved Cr Lovelock Seconded Cr Kelly That the Shire of Victoria Plains advise the Local Government advisory board that council wish to proceed with this review.

MOTION PUT & CARRIED 9/0

A117 BE ACTIVE COORDINATOR'S REPORT

File Reference: RC1.5
Report Date: 11th March 2009
Applicant/Proponent: Nil
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Harry Hawkins - Chief Executive Officer
Attachments: February 2009 Be Active Co-ordinator's Report

PURPOSE OF REPORT

To present the February 2009 Be Active Co-ordinator report to the Shire of Victoria Plains Council for Councillor information.

BACKGROUND

The Shire of Victoria Plains is an active member of the Central Midlands Be Active scheme which now comprises of the Shires of Moora and Victoria Plains only.

COMMENT

The Be Active Co-ordinator Jenny O'Brien has compiled a report of her recent and future activities to keep the Moora and Victoria Plains Council's informed of the projects that she has been working on. The report is attached

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 96/09

Cr Lovelock Seconded Cr Smith that the February 2009 Be Active Co-ordinator's report is received.

MOTION PUT & CARRIED 9/0

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 97/09

Moved Cr Anspach seconded Cr Kelly that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 9/0

Mogumber Hall –Discussion was held, Council to wait for a report before making a decision.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.35pm

Signed this 21st day of April 2009

Presiding Member