



Shire of Victoria Plains

## **Minutes of an Ordinary Meeting of Council held**

On	Tuesday 18 <sup>th</sup> November 2008
At	Council Chambers, Calingiri
Commencing	1.00pm

## TABLE OF CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS</b>	
		<b>721</b>
<b>2</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED</b>	
		<b>721</b>
<b>3</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	
		<b>721</b>
<b>4</b>	<b>PUBLIC QUESTION TIME</b>	<b>721</b>
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST</b>	<b>721</b>
<b>6</b>	<b>PETITIONS/DEPUTATION'S/PRESENTATIONS</b>	<b>722</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES</b>	<b>722</b>
<b>8</b>	<b>ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION</b>	<b>723</b>
<b>9</b>	<b>PRESIDENT AND COUNCILLORS REPORTS</b>	<b>723</b>
<b>10</b>	<b>BUSINESS PAPER</b>	<b>723</b>
10	SUSPENSION OF STANDING ORDERS	724
<b>10.5</b>	<b>Plant and Works Status Report</b>	<b>724</b>
10.5	PLANT AND WORKS	724
W14	Works and Services Manager's REport	724
W15	Outright Sale of Backhoe and Roller Tender	726
<b>10.1</b>	<b>FINANCE</b>	<b>728</b>
F67	ACCOUNTS FOR PAYMENT	728
F68	SUNDRY DEBTORS	735
F69	MONTHLY FINANCIAL STATEMENT	736
F70	BANKING AND INVESTMENTS	765
F71	OUTSTANDING RATES REPORT	768
F72	PUBLIC NOTICE – GYM EQUIPMENT LEASE RESERVE	769
<b>10.2</b>	<b>COMMUNITY SERVICES</b>	<b>770</b>
<b>10.3</b>	<b>TOWN PLANNING</b>	<b>770</b>
<b>10.4</b>	<b>Administration Status Report</b>	<b>771</b>
10.4	ADMINISTRATION	772
A89	Chief Executive Officers Report	772
A90	Relocation of Second Hand House - Mofflin Street Calingiri	774

<b>Minutes - Ordinary Meeting of Council</b> <b>18<sup>th</sup> November 2008</b>
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A91	Ward and Representation Review	776
A92	Shared Services	778
A93	Meeting Dates 2009	781
10.5	PLANT AND WORKS	782
<b>11</b>	<b>NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>782</b>
<b>12</b>	<b>CONFIDENTIAL ITEMS</b>	<b>782</b>
<b>13</b>	<b>NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION</b>	<b>783</b>
13.1	Annual Financial Report	783
13.2	WALGA State Council Agenda – December 2008	785
13.3	Proposed Gymnasium	786
13.4	Constitutional Summit	787
13.5	Rudd Government Grant to Local Governments	787
<b>14</b>	<b>DECLARATION OF CLOSURE</b>	<b>787</b>

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 1.00pm.

Ms Jenny O'Brien – Be Active Co-ordinator will join Council at 2.30pm.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**President:** Cr G Erickson South Ward

**Councillors:**

Cr B Johnson	East Ward
Cr D Lovelock	West Ward
Cr M Anspach	West Ward
Cr D Holmes	South Ward
Cr N Smith	East Ward
Cr J Kelly	West Ward
Cr S Young	Central Ward

**Leave of Absence:** Cr Brennan Central Ward

**Apologies:** Nil

**Chief Executive Officer:** Mr H Hawkins

**Finance and Administration Manager:** Mr N Hamilton

**Works and Services Manager:** Mr R Hooper

**Community Services Manager:** Mr F Buise

**Executive Assistant:** Mrs F Watson (Minutes)

**Visitors:** Ms Jenny O'Brien – Be Active Coordinator (2.20pm to 3.40pm)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Cr Anspach declared a general interest in Item W15.

**6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

**7 CONFIRMATION OF MINUTES**

**Cr Lovelock – from October Ordinary Meeting**

Page 658 – Should read Seven Mile Hill not Seventy Seven Mile Hill.

Page 720 – Letter from Water Corporation should refer to Biosolids Storage Facility in Moora Shire.

**7.1 Confirmation of Minutes**

**RESOLUTION 277/08**

**Moved Cr Anspach seconded Cr Holmes that the minutes of the Ordinary Meeting held 21<sup>st</sup> October be confirmed as a true and correct record of the proceedings.**

**MOTION PUT & CARRIED 9/0**

**7.2 Business Arising from Minutes**

**Cr Anspach**

Was a response received from DHW regarding letter from Ms C Stone which was presented to Council last meeting?

**Chief Executive Officer**

A response has been received based on investigations carried out by Shire. No further action will be taken.

**Cr Lovelock**

Waddington Reserve Buildings. Council are responsible for some action being taken to alleviate the current situation.

**Chief Executive Officer**

Message received from Mr D Halligan, information will be investigated.

**Cr Lovelock**

Local Government Constitutional Summit

**Chief Executive Officer**

To be discussed in general business

**Cr Kelly**

Item 13.3 from October 2008 Meeting. Letter from Water Corporation regarding Biosolids Storage Facility. I would be prepared to represent the shire along with the EHO.

General discussion was held by members as to who should represent the shire on this issue.

**Cr Johnson**

Was a reply received regarding a ruling on Harvest and Movement Bans/Gazetted Roads/Carting to CBH?

**Chief Executive Officer**

FESA refer Council to the Act, which refers to gazetted road use only during Harvest and Movement Bans.

**Cr Kelly**

The Action Committee at Gillingarra was disappointed that the shire approved the storage of Biosolids outside the state guidelines.

**Cr Erickson**

Council did not approve the storage outside the guidelines it received the information provided by the Water Corporation.

**Cr Kelly**

The action group were disappointed in the motion following that item being put being lost.

**8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9 PRESIDENT AND COUNCILLORS REPORTS**

**Cr Erickson**

Attended the National Party dinner.

Attended Local Government Standards Panel Presentation with the Chief Executive Officer.

**10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

## 10 SUSPENSION OF STANDING ORDERS

### RESOLUTION 278/08

Moved Cr Anspach seconded Cr Johnson that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

**MOTION PUT & CARRIED 8/0**

## 10.5 Plant and Works Status Report

### RESOLUTION 279/08

Moved Cr Smith seconded Cr Holmes that the items in the Plant and Works Status Report detailed below be noted.

**MOTION PUT & CARRIED 8/0**

Item No	Report Details	Plant and Works Action Required	Status
W13	Works and Services Manager's Report	Nil. Report received	Complete

## 10.5 PLANT AND WORKS

### W14 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1  
Report Date: 11<sup>th</sup> November 2008  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ross Hooper - Works and Services Manager  
Attachments: Report

#### PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements.

#### BACKGROUND

See report

## COMMENT

### **Road Construction**

The Calingiri-Goomalling road is progressing on schedule. All the gravel has been delivered and final grading is taking place.

### **Road Maintenance**

The following roads have received grader maintenance:-

Boxhall, Smith, Old Plains, Telegraph, Pither, Bolgart West, Cocking, Murphy Gully, Red Gully, Newdale, Goudge, Parker and Bulligan.

### **Drainage**

Two culverts were replaced due to collapsed pipes from the rain in July; these were Old Plains Road and Benaring Road.

An inspection of some culverts has revealed there are a number which are passed their use by date and will need to be replaced in the near future, particularly those through salt affected land.

## POLICY REQUIREMENTS

Nil

## LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

## STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

## VOTING REQUIREMENTS

*Absolute Majority Required:*      *No*

### **Cr Smith**

Waddington Road Great Northern Highway Intersection – Requested a letter be sent to MRWA regarding the rise and dip of the intersection and the surface of the intersection.



**Works and Services Manager**

To investigate and correspond with MRWA regarding the Waddington Road Great Northern Highway intersection.

**Cr Kelly**

Shoulder grading required on many roads throughout the shire.

**Cr Holmes**

Flag pole at Bolgart hall requires replacing. It has been damaged or run into.

**Chief Executive Officer**

Low key opening of the east west sealed road (AgLime Route). Monday 30/11 following completion of works. Chief Executive Officer and Shire President from Goomalling to be invited.

General discussion was held on the proposed program for the opening. It was resolved that outgoing and incoming Politicians also be invited to attend.

Discussion was held regarding Old Plains road section north of the Atlas gateway.

**RESOLUTION 280/08**

**Moved Cr Lovelock seconded Cr Smith that the Works and Services Manager's Report to Council be received.**

**MOTION PUT & CARRIED 8/0**

Cr Anspach declared a general interest in the following item and left the room at 1.46pm.

**W15 OUTRIGHT SALE OF BACKHOE AND ROLLER TENDER**

File Reference: F1.9.5  
Report Date: 11<sup>th</sup> November 2008  
Applicant/Proponent: Harry Hawkins Chief Executive Officer  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Harry Hawkins Chief Executive Officer  
Attachments: Summary of tenders received

**PURPOSE OF REPORT**

To allow Council to review the tenders received and endorse the Chief Executive Officer's recommendation.

**BACKGROUND**

Council has purchased a new more versatile tele handler to replace the backhoe and the multi tyred roller is old and becoming expensive to maintain so the backhoe and roller were advertised for outright sale by tender.

## COMMENT

Tenders were advertised and the tender period closed on the 7<sup>th</sup> November 2008.

Tenders were received for the backhoe as per the attached list with the preferred tenderer being local farmer Kanara Investments Pty Ltd. The highest tender received was from Perth dealer WA Machinery Brokers Pty Ltd which was \$272.73 higher than the price offered by Kanara Investments Pty Ltd. However as Kanara is a local farmer and Policy 1.7 shown below states that local people should be given preference in the purchase of goods and sale of material and services this should be taken into account in making a decision.

*All purchases of goods and sale of material and services will be made locally "i.e. within the Shire of Victoria Plains" if possible when making minor purchases i.e. "up to \$2,000 in value" and if the price differential above the best price obtainable outside the district does not exceed 15%. On major contracts i.e. above \$2,000 in value "Council is to clearly indicate its preference to use local contractors and sub-contractors will accept a price of not more than 5% above the best price obtainable outside the district and subject to issues of availability, expertise and equipment availability and other relevant issues being considered.*

While this policy does not give preference to locals on the sale of shire property the policy could be taken as a guide and as the difference in tender prices is only 1.5% it is recommended that the local tender be accepted for the outright sale of the backhoe.

There were no tenders received for the multi tyred roller and it is recommended that this be retained for the short term at least.

## POLICY REQUIREMENTS

Policy 1.7 while not specifically mentioning the sale of property or plant gives a guide to allow local preference in this tender.

## LEGISLATIVE REQUIREMENTS

Local Government Functions and General Regulations

## STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

### ➤ Environment

There are no known significant environmental implications associated with this proposal.

### ➤ Economic

There are no known significant economic implications associated with this proposal.

### ➤ Social

There are no known significant social implications associated with this proposal.

## FINANCIAL IMPLICATIONS

There are negligible financial implications as the difference in tenders is on 1.5% or \$273.

## VOTING REQUIREMENTS

*Absolute Majority Required:* No

### RESOLUTION 281/08

Moved Cr Smith seconded Cr Johnson that Council

1. Accept the tender of \$19,500 including GST submitted by Kanara Investments Pty Ltd for the outright sale of the backhoe; and
2. Retain the multi tyred roller and use it where possible at least until an acceptable offer to purchase it is received or maintenance costs make it uneconomical to run.

**MOTION PUT & CARRIED 7/0**

Cr Anspach entered the meeting at 2.49pm

### RESOLUTION 282/08

Moved Cr Smith seconded Cr Holmes that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

**MOTION PUT & CARRIED 8/0**

## 10.1 FINANCE

### F67 ACCOUNTS FOR PAYMENT

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of October 2008 there were no Creditor EFT payments and cheques drawn amounted to \$391,693.51

EFT payments for payroll purposes amounted to \$101,352.25 giving an overall total of \$493,045.76 during the month.

**RESOLUTION 283/08**

**Moved Cr Anspach seconded Cr Lovelock that Municipal cheques numbered 7150-7156, 7158-7173, 7175-7189, 7191-7210, 7212-7235, 7237-7272, 7274-7278 and direct payments totalling \$493,045.76 be endorsed.**

**MOTION PUT & CARRIED 8/0**

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
7151	02/10/2008	WALG SUPER PLAN	Superannuation contributions	-5619.64
7150	02/10/2008	SHIRE OF VICTORIA PLAINS	Cash Wages W/E 02/10/2008	-2521.30
7152	02/10/2008	AUSTRALIAN SUPER	Superannuation contributions	-121.86
7153	02/10/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-111.03
7154	02/10/2008	C BUS SUPER	Superannuation contributions	-151.07
7155	02/10/2008	Health Insurance Fund	Payroll deductions	-102.55
7156	03/10/2008	DAVID HOLMES	September Quarter Allowance	-1125.00
7158	03/10/2008	NEIL SMITH	September Quarter Allowance	-1125.00
7159	03/10/2008	GEOFF ERICKSON	September Quarter Allowance	-2125.00
7160	03/10/2008	DAVID LOVELOCK	September Quarter Allowance	-1125.00
7161	03/10/2008	MICHAEL ANSPACH	September Quarter Allowance	-1125.00
7162	03/10/2008	JOHN BRENNAN	September Quarter Payment	-1125.00
7163	03/10/2008	GEORGIE GARDENER	Final payment for Grain & Graze Project	-34410.20
7164	03/10/2008	HOSTAWAY	Yearly billing Domain mail hosting	-55.00
7165	03/10/2008	BARRY JOHNSON	September Quarter Allowance	-1125.00
7166	03/10/2008	STEVEN YOUNG	September Quarter Payment	-1125.00
7167	03/10/2008	JOHN YOUNG	Refund on housing bond 9 Harrington street	-300.00
7168	03/10/2008	JIM KELLY	September quarter Allowance	-1000.00
7169	08/10/2008	AUSTRALIAN TAXATION OFFICE	PAYG September 2008	-2940.00
7170	08/10/2008	SYNERGY	Electricity for Darragh Rd Wyening	-9.75
7171	08/10/2008	CORPORATE EXPRESS AUSTRALIA LTD	Stationary order Office	-1636.59
7172	08/10/2008	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA Conference	-1782.00
7173	08/10/2008	CJD EQUIPMENT PTY LTD	Volvo loader parts	-395.99
7175	08/10/2008	CALINGIRI TRADERS	Various goods for August 08	-3451.05
7176	08/10/2008	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Balance owing for The Connect Victoria Plains account	-458.90
7177	08/10/2008	JOLLY & SONS PTY LTD	Vehicle service	-403.42
7178	08/10/2008	IT VISION	System upgrade	-660.00
7179	08/10/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	FESA ESL Payment 2008 - 09	-21970.00
7180	08/10/2008	STATE LAW PUBLISHER	Annual Subscription Renewal 2009	-949.75
7181	08/10/2008	GALVINS PLUMBING PLUS	Plumbing fittings	-112.36

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

7182	08/10/2008	RICHARD SMITH	Drum Muster	-596.00
7183	08/10/2008	BROADBAND NET	Internet Fees	-25.95
7184	08/10/2008	KENNARDS HIRE	Hire of pressure washer to remove graffiti	-240.00
7185	08/10/2008	City of Wanneroo	Building Assessment for August 08	-637.50
7186	08/10/2008	NORTH CITY HOLDEN	Holden Statesman -- Trade in	-13557.26
7187	08/10/2008	CARDNO (WA) PTY LTD	CMVROC Strategic Waste Management	-2299.00
7188	08/10/2008	WONGAN CUBBYHOUSE	Community Safety and Crime Prevention	-1320.00
7189	09/10/2008	PIONEER CREDIT	Rates collection fees	-882.01
7191	09/10/2008	Midland Toyota	Trade in Toyota Aurion Sedan AT-X - Rego 1CST 908 - 6T153KK400X302962 as per quote	-9464.16
7192	10/10/2008	BOLGART TRADERS	Food / Newspaper / Postage	-805.32
7193	10/10/2008	ANSPACH AGRICULTURAL CONTRACTING	Hire Side Tipper for August	-10381.80
7194	14/10/2008	BOLGART TRADERS	Fire Prevention meeting	-418.94
7195	14/10/2008	SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursement	-465.40
7196	14/10/2008	ANSPACH AGRICULTURAL CONTRACTING	Hire of Side Tipper with operator	-50534.00
7197	14/10/2008	V P WATER (DB & MD SMITH)	Water truck hire for September	-4207.50
7198	14/10/2008	Heather Jones	Office cleaning and Gardening for September 08	-1635.00
7199	14/10/2008	KEMPE FLUIDAIR PTY LTD	PSP2 parts	-442.38
7201	16/10/2008	WALG SUPER PLAN	Superannuation contributions	-5029.27
7202	16/10/2008	AUSTRALIAN SUPER	Superannuation contributions	-125.14
7203	16/10/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
7200	16/10/2008	SHIRE OF VICTORIA PLAINS	Cash Wages W/E 16/10/2008	-2084.65
7204	16/10/2008	C BUS SUPER	Superannuation contributions	-151.07
7205	17/10/2008	TELSTRA CORPORATION LTD	Telephone Services	-1061.45
7206	17/10/2008	S & C MCCLURE CALINGIRI B&B	Accommodation & Meals --Nash contractor	-350.00
7207	20/10/2008	SYNERGY	Calingiri Sporting Club Synergy	-194.95
7208	20/10/2008	TELSTRA CORPORATION LTD	Mobile phone charges	-65.25
7209	20/10/2008	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Review of Ward Boundaries	-1503.90
7210	20/10/2008	KLEENHEAT GAS	Calingiri Aged Unit's	-51.70
7212	20/10/2008	Toodyay Traders	Blade for brushcutter	-74.40
7213	20/10/2008	The Retic Shop	Calingiri Sports Club	-792.00
7214	20/10/2008	NASH BROS	Grader hire for August 2008	-18715.95
7215	21/10/2008	ROAD AND TRAFFIC SERVICES	Line marking	-2167.00
7216	27/10/2008	FREESTONE TRANSPORT	Hire of Excavator Ag-Lime Calingiri-Goomalling rd	-10549.00
7217	29/10/2008	WESTERN AUSTRALIAN TREASURY	Loan repayment for 72 - 79	-15403.69

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

		CORPORATION		
7218	29/10/2008	SYNERGY	Electricity Admin Offices	-2782.60
7219	29/10/2008	CALINGIRI TRADERS	Depot purchases September 08	-1877.55
7220	29/10/2008	AVON WASTE	Waste removal September 2008	-2089.24
7221	29/10/2008	LANDGATE	Title search	-155.15
7222	29/10/2008	BOLGART PROGRESS ASSOCIATION	Progress Payment July -- October 2008	-1338.05
7223	29/10/2008	VICTORIA PLAINS AUTO ELECTRICS	Parts for plant PLR2 Loader	-1330.36
7224	29/10/2008	UHY HAINES NORTON	Audit Fees -- R2R Audit	-385.00
7225	29/10/2008	WESTNET PTY LTD	Library service Internet Fees	-440.00
7226	29/10/2008	BROADBAND NET	Broadband service for October 2008	-220.80
7227	29/10/2008	BEVERLEY MEDICAL CENTRE	Employment Medical F Buise	-100.00
7229	30/10/2008	WALG SUPER PLAN	Superannuation contributions	-5088.42
7228	30/10/2008	SHIRE OF VICTORIA PLAINS	Cash Wages W/E 30/10/2008	-2243.30
7230	30/10/2008	AUSTRALIAN SUPER	Superannuation contributions	-125.14
7231	30/10/2008	WESTSCHEME SUPERANNUATION	Superannuation contributions	-128.60
7232	30/10/2008	C BUS SUPER	Superannuation contributions	-151.07
7233	30/10/2008	Health Insurance Fund	Payroll deductions	-205.10
7234	30/10/2008	Joan Harvey	Payroll Cheques	-345.04
7235	30/10/2008	TELSTRA CORPORATION LTD	Telephone charges for Oct 08	-92.47
7237	30/10/2008	JASON SIGNMAKERS	Traffic Sign's	-220.00
7238	30/10/2008	BROOKS HIRE SERVICE PTY LTD	Grader hires Ag Lime	-10187.71
7239	30/10/2008	NC & F WATSON	Ag - Lime Metal Carting	-22545.27
7240	30/10/2008	FREESTONE TRANSPORT	Ag - Lime Calingiri / Goomalling road	-15851.00
7241	30/10/2008	CJD EQUIPMENT PTY LTD	Parts for Volvo Grader	-53.27
7242	30/10/2008	MINTER ELLISON	Audit July to August 2008	-316.80
7243	30/10/2008	STAR TRACK EXPRESS	Freight depot	-605.25
7244	30/10/2008	COURIER AUSTRALIA	Freight Stationary	-29.47
7245	30/10/2008	BENEDICTINE COMMUNITY OF NEW NORCIA INC	New Norcia Fire Truck	-212.00
7246	30/10/2008	WHEATBELT TYRES	Parts for Backhoe --PBH2	-233.40
7247	30/10/2008	BOLGART RURAL MERCHANDISE	Purchases for September 08	-1788.45
7248	30/10/2008	FUEL DISTRIBUTORS	Fuel stock	-18790.48
7249	30/10/2008	COUNTRY COPIERS NORTHAM	Library Copier Service	-563.56
7250	30/10/2008	JOLLY & SONS PTY LTD	Repairs PLR2	-1586.03
7251	30/10/2008	WA LOCAL GOVERNMENT ASSOCIATION	Market Force Advertising	-412.17

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

7252	30/10/2008	A.R.M. SECURITY	Security Monitoring for 01/10/08 - 31/12/08	-100.10
7253	30/10/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL fees for year 2007 / 08 (final payment)	-6361.20
7254	30/10/2008	FITZGERALD STRATEGIES	Industrial Relations Services 2008--09	-1637.75
7255	30/10/2008	THE HONDA SHOP	Plant service and repairs	-163.74
7256	30/10/2008	SMALL BUSINESS CENTRE COASTAL	Small Business Advertising Services	-3300.00
7257	30/10/2008	DE NEEFE SIGNS	Sign's for Ag Lime	-662.20
7258	30/10/2008	OFFICE OF STATE REVENUE	Pensioner Rebate reversal for 2007/2008	-286.26
7259	30/10/2008	WONGAN STEEL MANUFACTURERS	Parts for PLR2	-123.75
7260	30/10/2008	WACB COMMUNICATIONS CENTRE	Fire prevention	-2643.18
7261	30/10/2008	JOHN AND CORRY GILFELLON	CMVROC August - September 08	-1472.55
7262	30/10/2008	SUNNY SIGNS COMPANY PTY LTD	Repairs to sign's	-248.33
7263	30/10/2008	SHEDCO PTY LTD	Tool storage shed	-649.00
7264	30/10/2008	WESTRAC- PARTS	Parts for loader PLR5 PO#10032	-243.05
7265	30/10/2008	TAG TREE SERVICES	Tree lopping Mogumber & Calingiri	-9900.00
7266	30/10/2008	COUNTRYWIDE MOBILE WINDOW TINT & AUTO GLASS	Repairs pav20	-308.00
7267	30/10/2008	S & C MCCLURE CALINGIRI B&B	Ag - Lime Accommodation	-350.00
7268	30/10/2008	V P WATER (DB & MD SMITH)	Water truck hire Ag lime	-10190.95
7269	30/10/2008	ROSS HOOPER	Reimbursement PWV40 Service	-344.43
7270	30/10/2008	J R & A HERSEY PTY LTD	Depot Purchases	-615.06
7271	30/10/2008	LGIS RISK MANAGEMENT	Risk co-ordinator fees	-2833.60
7272	30/10/2008	Precision Laser Systems	Repairs plant equipment	-104.50
7274	30/10/2008	STRATCO	Various fitting's 16 Yulgering Rd	-1109.80
7275	30/10/2008	GEOFABRICS AUSTRALIA PTY LTD	AG Lime Calingiri - Goomalling rd	-126.50
7276	30/10/2008	HALLIGAN HOLDING PTY LTD	Parts for plant PFT10	-99.00
7277	30/10/2008	McInerney Ford	Purchase Ranger Ute Trade in Nissan Navarra	-9273.80
7278	30/10/2008	CORPORATE EXPRESS AUSTRALIA LTD	Office Equipment	-545.60
<b>Total</b>				<b><u><u>-\$391,693.51</u></u></b>



**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

02/10/2008	EFT payment for wages W/E 02/10/08	-\$36,171.85
16/10/2008	EFT payment for wages W/E 16/10/08	-\$33,038.36
30/10/2008	EFT payment for wages W/E 30/10/08	-\$32,142.04
Total EFT Payments		<u><b>-\$101,352.25</b></u>
Total Payments made for the month of October 2008		<u><u><b>-\$493,045.76</b></u></u>

**F68 SUNDRY DEBTORS**

A list of sundry debtors as at 31<sup>st</sup> October 2008 follows this item.

**RESOLUTION 284/08**

**Moved Cr Lovelock seconded Cr Holmes that the sundry debtors report as at 31<sup>st</sup> October 2008 be received.**

**MOTION PUT & CARRIED 8/0**

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING  
as at 31 October 2008**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
103	43694.49					43694.49	
13		66.00				66.00	
113	13464.44					13464.44	
139					2,330.20	2330.20	monthly repayments of \$100
186		617.55				617.55	
188		5.50				5.50	
205		1320.00				1320.00	
215					200.00	200.00	
219					33.00	33.00	
228					801.79	801.79	
110	1000.00					1000.00	
29	275968.00					275968.00	
	<b>334126.93</b>	<b>2009.05</b>	<b>0.00</b>	<b>0.00</b>	<b>3364.99</b>	<b>339,500.97</b>	

Check Figure 339500.97  
0.00

**F69                      MONTHLY FINANCIAL STATEMENT**

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for October 2008 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

A statement showing the net current assets position at the end of the month is also presented.

**RESOLUTION 285/08**

**Moved Cr Lovelock seconded Cr Smith that the Monthly Financial Report for the period ending October 2008 be received.**

**MOTION PUT & CARRIED 8/0**

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 31st October 2008**

	YTD Actual	YTD Budget	Current Budget
	\$	\$	\$
<b>Operating Income</b>			
General Purpose Funding	1,893,819	1,931,453	2,455,028
Governance	17,702	24,494	4,689
Law, Order and Public Safety	21,573	19,084	37,363
Health	924	1,112	11,570
Education & Welfare			
Housing	13,617	14,788	44,418
Community Amenities	40,154	40,027	66,600
Recreation & Culture	938	1,276	29,061
Transport	914,610	919,488	1,190,656
Economic Services	10,058	7,200	19,640
Other Property & Services	13,416	31,640	104,488
	<u>2,926,810</u>	<u>2,990,562</u>	<u>3,963,513</u>
<b>Operating Expenditure</b>			
General Purpose Funding	(52,080)	(54,814)	(166,494)
Governance	(117,579)	(122,103)	(276,307)
Law, Order and Public Safety	(39,211)	(42,033)	(119,773)
Health	(19,848)	(25,480)	(112,644)
Education & Welfare	(1,500)	(1,500)	(6,622)
Housing	(30,930)	(30,083)	(83,705)
Community Amenities	(41,031)	(51,520)	(161,821)
Recreation & Culture	(92,710)	(98,425)	(291,091)
Transport	(644,605)	(605,748)	(1,817,547)
Economic Services	(31,528)	(39,731)	(111,991)
Other Property & Services	(37,201)	(57,726)	(100,090)
	<u>(1,108,224)</u>	<u>(1,129,163)</u>	<u>(3,248,085)</u>
<b>Interest on Borrowings</b>			
Governance	1,177	(1,166)	(4,666)
Health	0	0	0
Housing	370	(664)	(6,953)
Community Amenities	(209)	(1,568)	(3,136)
Recreation & Culture	(1,882)	0	(5,415)
Other Property & Services	(2,930)	(2,370)	(6,322)
	<u>(3,474)</u>	<u>(5,768)</u>	<u>(26,492)</u>
	<u>\$ 1,815,113</u>	<u>1,855,631</u>	<u>688,936</u>

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

**Shire of Victoria Plains  
Income Statement by Nature and Type  
For the period ending 31st October 2008**

	YTD Actual \$	Current Budget \$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,650,436	1,685,824
Grants and Subsidies - Operating	176,988	648,533
Contributions Reimbursements and Donations	54,976	68,889
Fees and Charges	72,717	210,007
Interest Earnings	29,990	75,880
Other Revenue	10,351	26,750
	<u>1,995,459</u>	<u>2,715,883</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(176,823)	(553,863)
Materials and Contracts	(228,061)	(652,246)
Utilities	(10,699)	(36,615)
Depreciation	(486,842)	(1,549,685)
Interest Expenses	(3,474)	(26,492)
Insurance	(118,936)	(133,448)
Other Expenditure	(86,865)	(309,482)
	<u>(1,111,698)</u>	<u>(3,261,831)</u>
	883,760	(545,948)
Grants and Subsidies - non-operating	871,479	1,181,486
Profit on Asset Disposals	63,555	63,394
Loss on Asset Disposals	<u>(3,682)</u>	<u>(11,996)</u>
<b>NET RESULT</b>	<u><u>1,815,113</u></u>	<u><u>686,936</u></u>

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

**Shire of Victoria Plains**  
**Statement of Financial Activity**  
**For the period ending 31st October 2008**

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
<b>Operating Income</b>				
General Purpose Funding	243,383	245,629	767,204	-0.91%
Governance	3,201	1,544	4,689	107.35%
Law, Order and Public Safety	21,573	19,084	37,363	13.04%
Health	924	1,112	11,570	-16.91%
Education & Welfare	0	0	0	
Housing	13,617	14,788	44,418	-7.92%
Community Amenities	40,154	40,027	66,600	0.32%
Recreation & Culture	938	1,276	29,061	-26.52%
Transport	914,610	919,488	1,190,656	-0.53%
Economic Services	10,058	7,200	19,640	39.70%
Other Property & Services	13,416	31,640	104,488	-57.60%
	<u>1,261,874</u>	<u>1,281,788</u>	<u>2,275,689</u>	<u>-1.55%</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(52,080)	(54,814)	(168,494)	-4.99%
Governance	(101,902)	(100,319)	(280,973)	1.58%
Law, Order and Public Safety	(39,211)	(42,033)	(119,773)	-6.71%
Health	(19,848)	(25,480)	(112,644)	-22.10%
Education & Welfare	(1,500)	(1,500)	(6,622)	0.00%
Housing	(30,560)	(30,747)	(90,658)	-0.61%
Community Amenities	(41,240)	(53,088)	(164,957)	-22.32%
Recreation & Culture	(94,593)	(98,425)	(296,506)	-3.89%
Transport	(644,605)	(605,748)	(1,817,547)	6.41%
Economic Services	(31,528)	(39,731)	(111,991)	-20.65%
Other Property & Services	(40,130)	(60,096)	(106,412)	-33.22%
	<u>(1,097,198)</u>	<u>(1,111,981)</u>	<u>(3,276,577)</u>	<u>-1.33%</u>
<b>Adjustment for Non-Cash</b>				
<b>Expenditure &amp; Revenue</b>				
(Profit)/Loss On Asset Disposals	(59,874)	(77,950)	(51,398)	-23.19%
Depreciation on Assets	486,842	516,500	1,549,685	-5.74%
<b>Capital Expenditure &amp; Revenue</b>				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(14,292)	(13,277)	(369,091)	7.65%
Purchase Infrastructure Assets - Roads	(371,113)	(338,100)	(1,469,332)	9.76%
Purchase Construction other than Buildings	0	0	(135,000)	#DIV/0!
Purchase Plant & Equipment	(143,646)	(166,500)	(571,500)	-13.73%
Purchase Furniture & Equipment	0	0	(33,818)	#DIV/0!
Proceeds from Disposal of Assets	94,606	109,000	325,725	-13.21%
Repayment of Loans	(60,937)	(60,937)	(131,749)	0.00%
Proceeds from New Loans	0	0	0	
Transfer to Reserves (Restricted Assets)	(1,909)	0	(642,965)	
Transfer from Reserves (Restricted Assets)	(14,419)	0	293,499	
Add Net Current Assets July 1 B/fwd	495,596	499,794	549,006	
Less Net Current Assets Year to Date	2,225,967	2,273,151	0	
<b>Amount Raised from Rates</b>	<u>(1,650,436)</u>	<u>(1,634,812)</u>	<u>(1,687,824)</u>	

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st October 2008		
		YTD Var \$
<b>Operating Income</b>		
<b>General Purpose Funding</b>		
Rates income does not include pre paid rates taken up in 2007-08		(34,305) UNFAV
<b>Other Property &amp; Services</b>		
Private Works - timing differences on work done at this stage		(18,460) UNFAV
(Note: offset by below budget expenditure also)		
<b>Operating Expenditure</b>		
<b>Health</b>		
Timing Differences on recruitment of EHO		5,632 FAV
<b>Housing</b>		
General timing differences on house maintenance		0 UNFAV
<b>Community Amenities</b>		
Timing differences on rubbish and sewerage costs		11,848 FAV
<b>Transport</b>		
Timing differences on street and road maintenance costs		(38,857) UNFAV
<b>Economic Services</b>		
Savings on noxious weeds and pest control		(7,325) UNFAV
Building Control Contractor not employed in June		16,372 FAV
<b>Other Property &amp; Services</b>		
Private Works - timing differences		24,942 FAV
General timing differences on depot and plant maintenance costs		(4,976) UNFAV
<b>Capital Expenditure</b>		
<b>Infrastructure Assets - Road Construction</b>		
Unbudgeted work on Behanging and Bulligan Roads		(31,169) UNFAV

**Shire of Victoria Plains**  
**Statement of Financial Activity**  
**Net Current Assets as at 31st October 2008**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	1,674,310
Cash - Restricted	813,389
Receivables	668,116
Inventories	38,076
	<u>3,193,891</u>

**Less Current Liabilities**

Payables	<u>(154,535)</u>
	3,039,356

Less Cash Restricted - Reserves	813,389
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<b>Net Current Asset Position</b>	<u><u>2,225,967</u></u>
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**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report at as : 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>General Purpose Funding</b>					<b>\$</b>	<b>\$</b>	<b>\$</b>
Rates	10300	Rates Income			(1,650,436)	(1,685,824)	(1,685,824)
	20300	Rates Collection			1,423	4,158	14,525
		<b>Total Rates Income / Expenditure</b>			<u>(1,649,013)</u>	<u>(1,681,666)</u>	<u>(1,671,299)</u>
General Purpose Grants	10325	General Purpose Grants			(158,398)	(157,088)	(628,353)
		<b>Total General Purpose Grants</b>			<u>(158,398)</u>	<u>(157,088)</u>	<u>(628,353)</u>
Other General Purpose Income	10310	Ex Gratia Rates			(51,963)	(51,389)	(51,389)
	10315	Administrative Fees & Charges			(1,256)	(2,080)	(6,250)
	10320	Interest Income			(29,990)	(33,296)	(75,880)
	10395	Administration Income - Allocated			(1,777)	(1,776)	(5,332)
	20310	Admin Expenditure Reallocated			50,656	50,656	151,969
		<b>Total Other General Purpose Income / Expenditure</b>			<u>(34,329)</u>	<u>(37,885)</u>	<u>13,119</u>
		<b>Total General Purpose Funding</b>			<b>\$ <u>(1,841,739)</u></b>	<b>\$ <u>(1,876,639)</u></b>	<b>\$ <u>(2,286,533)</u></b>

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Governance</b>							
Members Of Council	10420	Contributions And Donations			0	(164)	(500)
	10495	Admin Income Allocated			(1,396)	(1,396)	(4,189)
		<b>Members Of Council Operating Income</b>			<u>(1,396)</u>	<u>(1,560)</u>	<u>(4,689)</u>
	20401	Member'S Expenses			2,221	4,250	17,000
	20402	Member'S Allowances			8,875	8,875	35,500
	20403	Election Expenses			0	0	0
	20404	Conferences & Seminars - Local Government Week			6,277	9,600	9,600
	20405	Conferences & Seminars - Councillor Training			3,219	1,875	7,500
	20406	Meeting Costs			341	1,996	6,000
	20407	Delivering Agendas			516	836	2,510
	20408	Sundry			9,027	11,503	24,379
	20409	Public Relations			822	80	43,585
	20410	Legal Fees			0	0	0
	20411	Insurance			1,818	1,998	1,998
	20412	Strategic Plan			0	0	1,500
	20420	Admin Expenditure Allocated			39,801	39,800	119,404
		<b>Members of Council Operating Expenditure</b>			<u>72,917</u>	<u>80,813</u>	<u>268,977</u>
		<b>Total Members of Council</b>			<u>71,521</u>	<u>79,253</u>	<u>264,288</u>
<b>Administration</b>							
	10430	Reimbursements			(2,472)	(2,492)	(7,500)
	10431	Commissions			(5,926)	(4,332)	(13,000)
	10432	Administration Charges			(923)	(612)	(1,850)
	10433	Sundry Income			(100)	(164)	(500)
	10434	Rounding			(1)	0	0
	10496	Admin Income Reallocated			7,617	7,616	22,850
		<b>Administration Operating Income</b>			<u>(1,805)</u>	<u>16</u>	<u>0</u>
	16030	Emergency Management Grant - Generator & Trailer			0	0	0
	16032	Rebate - Admin Building Solar Upgrade			0	0	0
		<b>Grants for the Development of Assets</b>			<u>0</u>	<u>0</u>	<u>0</u>
	10490	Write back depreciation on Sale of Assets			34,733	31,050	119,996
	16001	Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(31,051)	(34,000)	(68,000)
	16002	Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(18,182)	(20,000)	(40,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			<u>(14,500)</u>	<u>(22,950)</u>	<u>11,996</u>
	20430	Salaries & Wages			134,122	127,127	367,284

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Goverance</b>					\$	\$	\$
	20431	CEO Package			8,974	8,155	20,725
	20432	DCEO Package			6,123	5,989	16,475
	20433	Other Staff Costs			139	100	1,800
	20435	Computing			13,606	14,769	32,605
	20436	Insurance			46,331	48,664	48,666
	20437	Staff Recruitment			3,001	2,000	2,600
	20438	Staff Training			5,151	4,475	17,900
	20439	Office Building - Operating			6,478	6,950	17,245
	20440	Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	1,829	1,592	4,787
	20440	Office Building & Surrounds Maintenance	G001	Admin Buldg Ground Maintenance	1,006	1,376	4,149
	20441	Minor Office Equipment			502	500	3,000
	20442	Office Consumables			150	3,828	11,500
	20443	Telephone			1,646	2,664	8,000
	20444	Postage			1,676	1,396	4,200
	20445	Other Office Expenses			19,928	18,565	44,761
	20447	Bank Charges			845	832	2,500
	20448	Audit Fees			350	350	11,450
	20449	Occupational Health & Safety			501	423	2,250
	20450	Write-Offs			165	165	500
	20481	Depreciation Expense			8,061	9,632	28,900
	20490	Administration Expenditure - Reallocated			(217,099)	(217,096)	(651,297)
		<b>Administration Operating Expenditure</b>			<b>43,485</b>	<b>42,456</b>	<b>0</b>
	40004	Ceo Vehicle Replacement - Holden Statesman			43,158	46000	92000
	40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27500	55000
	40032	Office Furniture			0	0	3000
	40069	Computing upgrade software & hardware			0	0	24818
		<b>Total Governance Capital Expenditure</b>			<b>69,750</b>	<b>73,500</b>	<b>174,818</b>
		<b>Total Administration</b>			<b>96,929</b>	<b>93,022</b>	<b>186,814</b>
		<b>Total Governance</b>			<b>\$ 168,450</b>	<b>172,275</b>	<b>451,102</b>

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at: 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Law, Order &amp; Public Safety</b>					\$	\$	\$
Fire Prevention	10510	Operating Grant			(20,890)	(16,890)	(33,780)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			0	0	(500)
		<b>Fire Prevention - Operating Income</b>			<b>(20,890)</b>	<b>(16,890)</b>	<b>(34,280)</b>
	20500	Fire Prevention			12,459	17,584	41,965
	20509	Sandlewood Farm Fire Expenses			1,489	1,656	4,972
	20512	Depreciation Expense			767	760	2,280
		<b>Fire Prevention - Operating Expenditure</b>			<b>14,715</b>	<b>20,000</b>	<b>49,217</b>
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	0	0
		<b>Bushfire Brigades - Capital Income</b>			<b>0</b>	<b>0</b>	<b>0</b>
	20510	FESA Fire Truck Expenses			10,302	6,264	22,700
	20511	Fire Stations	B002	Calingiri Freemason'S Building Maint	970	1,033	2,600
	20511	Fire Stations	B003	Bolgart Fire Station	60	215	500
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	109	205	500
	20511	Fire Stations	B005	Yerecoin Fire Station	97	215	500
	20511	Fire Stations	B006	New Norcia Emergency Services Building	294	457	1,200
		<b>Bush Fire Brigades - Operating Expenditure</b>			<b>11,832</b>	<b>8,389</b>	<b>28,000</b>
		<b>Total Fire Prevention</b>			<b>5,657</b>	<b>11,499</b>	<b>42,937</b>
Animal Control	10520	Animal Infringements			0	0	0
	10522	Licensing			(238)	(1,750)	(1,750)
	20520	Animal Compound			0	780	2,363
	20521	Dog Licensing			0	200	200
		<b>Total Animal Control</b>			<b>(238)</b>	<b>(770)</b>	<b>813</b>
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(444)	(444)	(1,333)
		<b>Other Law Order &amp; Public Safety - Operating Income</b>			<b>(444)</b>	<b>(444)</b>	<b>(1,333)</b>
	20530	Emergency Services			0	0	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	0	1,000
	20590	Administration Cost Allocated			12,664	12,664	37,992
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>			<b>12,664</b>	<b>12,664</b>	<b>39,992</b>
		<b>Total Other Law Order &amp; Public Safety</b>			<b>12,220</b>	<b>12,220</b>	<b>38,659</b>
		<b>Total Law, Order &amp; Public Safety</b>			<b>\$ 17,639</b>	<b>22,949</b>	<b>82,410</b>

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at: 31/10/2008						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					Current Budget	
<b>Health</b>					\$	\$
Preventative Services - Administration & Inspection	10710	Fees & Charges			(353)	(296)
		<b>Administration &amp; Inspection - Operating Income</b>			(353)	(296)
	10790	Profit / Loss On Sale Of Assets			0	0
	16005	Eho Vehicle - Replacement			0	0
					0	(7,856)
	20700	Salaries & Wages			0	0
	20701	Salary Packaging			0	0
	20702	Subscriptions			0	0
	20703	Conferences & Seminars			0	0
	20704	Health Administration			0	2,848
		<b>Administration &amp; Inspection - Operating Expenditure</b>			0	2,848
	40008	EHO Vehicle Replacement			0	0
		<b>Administration &amp; Inspection - Capital Expenditure</b>			0	0
		<b>Total Administration &amp; Inspection</b>			(353)	2,552
Preventative Services - Pest Control	20710	Mosquito Control			2,603	2,524
	20711	Fogging Mosquitos			825	3,230
		<b>Total Pest Control</b>			3,428	5,754
Preventative Services - Other	20720	Analytical Expenses			335	350
		<b>Total Preventative Services - Other</b>			335	350
Other Health	10750	Ambulance Reimbursements			0	(248)
	10795	Administration Income - Allocated			(571)	(568)
		<b>Other Health - Operating Income</b>			(571)	(816)
	20730	Ambulance Facilities			1	0
	20731	Reimbursable Expenditure			(197)	248
	20790	Admin Expenditure - Allocated			16,282	16,280
		<b>Other Health - Operating Expenditure</b>			16,086	16,528
		<b>Total Other Health</b>			15,515	15,712
		<b>Total Health</b>			\$ 18,924	24,368
						165,575

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Education &amp; Welfare</b>					\$	\$	\$
Education	20800	School Programmes & Improvements			0	0	5,122
	20801	Sponsorships & Prizes			1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0
<b>Total Education &amp; Welfare</b>					<b>\$ 1,500</b>	<b>1,500</b>	<b>6,622</b>



**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at : 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
<b>Housing</b>							
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(1,170)	(1,124)	(3,380)
	10911	Staff Housing - 9 Harrington Street			0	(648)	(1,950)
	10912	Staff Housing - 12 Harrington Street			(1,170)	(1,124)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(1,800)	(1,732)	(5,200)
	10914	Staff Housing - 13 Lambert Cres			(1,920)	(2,772)	(8,320)
		<b>Staff Housing - Operating Income</b>			<b>(6,060)</b>	<b>(7,400)</b>	<b>(22,230)</b>
	20900	Staff Housing Operating Expenditure			8,623	7,345	23,925
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	1,000	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	0	1,000	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	62	1,000	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	750	1,000	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	83	1,060	3,180
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	3,119	1,032	3,100
		<b>Staff Housing - Operating Expenditure</b>			<b>12,637</b>	<b>13,437</b>	<b>42,205</b>
	40012	New Staff Housing			96	0	0
	40064	12 Harrington St Upgrade - Kitchen			0	0	14,161
	40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
	40068	New Staff House lot 11/7/1 Harrington Street			11,397	11,400	157,332
		<b>Staff Housing - Capital Expenditure</b>			<b>11,493</b>	<b>11,400</b>	<b>196,455</b>
		<b>Total Staff Housing</b>			<b>18,070</b>	<b>17,437</b>	<b>216,430</b>
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(1,109)	(992)	(2,983)
	10921	Calingiri Aged Person Units - Unit 2			(1,092)	(1,132)	(3,397)
	10922	Calingiri Aged Person Units - Unit 3			(1,128)	(864)	(2,595)
	10923	Calingiri Aged Person Units - Unit 4			(1,282)	(1,508)	(4,524)
	10930	Bolgart Aged Person Units - Unit 1			(1,548)	(1,508)	(4,524)
	10931	Bolgart Aged Person Units - Unit 2			(941)	(992)	(2,983)
		<b>Aged Person Housing - Operating Income</b>			<b>(7,100)</b>	<b>(6,996)</b>	<b>(21,007)</b>
	20902	Calingiri Aged Person Units Operating Expenditure			3,077	2,474	5,495
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	290	32	100
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	498	480	1,454
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	186	96	300

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at : 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
<b>Housing</b>							
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	42	152	457
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	83	96	300
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	49	100	300
	20904	Bolgart Aged Perons Untis Operating Expenditure			1,901	2,094	4,647
	20905	Bolgart Aged Perons Untis Maintenance					
	20905	Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units Bolgart	0	132	400
	20905	Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 - Bolgart	188	96	300
	20905	Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 - Bolgart	95	96	300
	20905	Bolgart Aged Perons Untis Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0
		<b>Aged Person Housing - Operating Expenditure</b>			<b>6,410</b>	<b>5,848</b>	<b>14,053</b>
		<b>Total Aged Person Housing</b>			<b>(690)</b>	<b>(1,148)</b>	<b>(6,954)</b>
<b>Housing - Other</b>							
	10950	Housing Misc Income			(64)	0	0
	10995	Administration Income - Allocated			(394)	(392)	(1,181)
		<b>Housing Other - Operating Income</b>			<b>(457)</b>	<b>(392)</b>	<b>(1,181)</b>
	20906	Vacant Land Operating Costs			0	166	500
	20907	Housing Other			0	0	0
	20950	Reimburseable Expenditure			297	80	250
	20960	Depreciation Expense - Housing			0	0	0
	20990	Administration Expenditure - Allocated			11,217	11,216	33,650
		<b>Housing Other - Operating Expenditure</b>			<b>11,513</b>	<b>11,462</b>	<b>34,400</b>
	40070	Mofflin Street Power			0	0	30,000
	40071	Drainage Lambert Crescent			0	0	70,000
		<b>Housing Other - Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>100,000</b>
		<b>Total Housing Other</b>			<b>11,056</b>	<b>11,070</b>	<b>133,220</b>
		<b>Total Housing</b>			<b>\$ 28,436</b>	<b>27,359</b>	<b>342,696</b>



**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at : 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Community Amenities</b>					\$	\$	\$
Sanitation - Household Refuse	11000	Refuse Removal			0	0	0
	11001	Refuse Removal			(23,876)	(23,505)	(23,505)
	11002	Refuse Removal			0	0	0
	<b>Sanitation - Household Refuse - Operating Income</b>				(23,876)	(23,505)	(23,505)
	21000	Domestic Refuse Collection			4,738	6,300	18,900
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	1,674	2,272	6,824
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	7,239	10,256	30,788
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	1,942	1,340	4,045
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Piawaning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	1,114	0	0
	<b>Sanitation - Household Refuse - Operating Expenditure</b>				16,707	20,168	60,557
	<b>Total Sanitation - Household Refuse</b>				(7,169)	(3,337)	37,052
	11010	Drum Muster			(542)	0	(2,000)
	11011	Zero Waste Plan			0	0	0
Sanitation - Other	<b>Sanitation - Other - Operating Income</b>				(542)	0	(2,000)
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	1,297	1,992	6,012
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	293	500	1,500
	21022	Drum Muster	DRUM	Drum Muster	596	900	2,700
	<b>Sanitation - Other - Operating Expenditure</b>				2,186	3,392	10,212
	<b>Total Sanitation - Other</b>				1,644	3,392	8,212
					(14,250)	(14,250)	(14,250)
Sewerage	11020	Sewerage			(14,250)	(14,250)	(14,250)
	<b>Sewerage - Operating Income</b>				(14,250)	(14,250)	(14,250)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	3,694	2,252	6,764
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,345	880	2,655
	21031	Audit Effluent Disposal Schemes			0	0	7,000
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	83	720	2,163
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	42	580	1,750
	<b>Sewerage - Operating Expenditure</b>				5,164	4,432	20,332
	<b>Total Sewerage</b>				(9,086)	(9,818)	6,082
					0	0	0
Protection Of The Environment	11030	Operating Grant Income			0	0	0
	<b>Protection of the Environment - Operating Income</b>				0	0	0
	11090	Write back depreciation on Sale of Assets			0	0	0
	16007	Landcare Officer - Nissan Patrol Vp41 Replacement			0	0	0
	16008	Landcare Officer - Nissan Patrol Vp77 Replacement			0	0	0
	<b>Protection of the Environment - Profit / Loss on Sale of Assets</b>				0	0	0
	21040	Landcare - Salaries & Wages	ENVIRO	Envirofunds	0	0	0
	21040	Landcare - Salaries & Wages	GRGR	Grain & Graze	0	0	0
					0	0	0
					0	0	0

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at : 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Community Amenities</b>					\$	\$	\$
	21043	Landcare Officer 1 - Other Costs			0	0	0
	21046	Environmental Sustainability - Carbon Trading			0	0	0
		<b>Protection of the Environment - Operating Expenditure</b>			0	0	0
		<b>Total Protection of the Environment</b>			0	0	0
Town Planning & Regional Development	11040	Planning Applications			(130)	(832)	(2,500)
	11041	Industrial Land - Calingiri			0	0	0
		<b>Town Planning &amp; Regional Development - Operating Income</b>			(130)	(832)	(2,500)
	21050	Rural Numbering Scheme			0	0	0
	21051	Town Planning Scheme / Local Planning Strategy			0	1,664	5,000
	21052	Shared Town Planner			0	0	0
	21053	Interest Expense			209	1,568	3,136
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			209	3,232	8,136
		<b>Total Town Planning &amp; Regional Development</b>			79	2,400	5,636
Other Community Amenities	11050	Calingiri Cemetery			(925)	(1,012)	(3,050)
	11051	Mogumber Water Supply			0	0	0
	11095	Administration Income Allocated			(432)	(428)	(1,295)
		<b>Other Community Amenities - Operating Income</b>			(1,357)	(1,440)	(4,345)
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	(20,000)
		<b>Other Community Amenities - Capital Income</b>			0	0	(20,000)
	21060	Cemetery Works	CEMM	Cemetery Maintenance	1,121	1,380	4,149
	21060	Cemetery Works	GRAVE	Grave Digging	865	2,536	7,637
	21061	Cemeteries Operations			102	88	284
	21062	Mogumber Water Supply			150	0	0
	21063	Yenart Bore	YENART		0	552	1,698
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	1,298	4,544	13,640
	21066	Community Amenities - Depreciation Expense			1,136	464	1,405
	21090	Administration Expenditure Allocated			12,302	12,300	36,907
		<b>Other Community Amenities - Operating Expenditure</b>			16,974	21,864	65,720
	40034	Bolgart Cemetery Memorial Wall Garden			0	0	10,000
	40072	Calingiri Cemetery Fencing Upgrade			0	0	15,000
	40038	Calingiri Caravan Park Ablution Upgrade			0	0	85,000
	40057	Admin Building - Disability Access			68	0	10,000
	40073	Gillingarra Water Supply (Contingency)			0	0	10,000
		<b>Other Community Amenities - Capital Expenditure</b>			68	0	130,000
		<b>Total Other Community Amenities</b>			15,685	20,424	171,375
		<b>Total Community Amenities</b>			\$ 1,153	13,061	228,357

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Page 15

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Recreation &amp; Culture</b>							
Public Halls & Civic Centres	11100	Calingiri Recreation Centre			(35)	(200)	(600)
	11101	Mogumber Hall			0	(32)	(100)
	11102	Bolgart Hall			0	(32)	(100)
	11103	Calingiri Gymnasium			0	0	(7,200)
		<b>Public Halls &amp; Civic Centres - Operating Income</b>			(35)	(264)	(8,000)
	16035	Roads Board Building Grant - Disabled Toilet			0	0	(15,000)
					0	0	(15,000)
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	442	1,652	4,979
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	2,761	2,826	3,994
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	878	1,956	5,846
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	5,636	6,638	13,162
	21102	Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0
	21102	Piawaning Hall	B012	Piawaning Hall Other Costs	0	1,095	1,395
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	80	228	700
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	3,900	2,690	4,768
	21104	Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	80	320	978
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	809	218	665
	21105	Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	166	1,842	2,280
	21106	Public Halls - Depreciation Expense			11,561	11,544	34,639
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	29	242	654
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	451	692	1,318
	21109	Calingiri Gymnasium			564	500	9,496
		<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>			27,356	32,443	84,873
	40018	Capital Upgrade To Mogumber Hall			0	0	10063
	40039	Calingiri Roads Board Building Upgrade			0	0	27500
	40074	OHS Upgrade to Shire Buildings			0	0	6248
	40075	Bolgart Ambulance Shed Purchase			0	0	10000
	40076	Bolgart Changerooms upgrade for playgroup			1,877	1877	6577
		<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>			1,877	1,877	60,388
		<b>Total Public Halls &amp; Civic Centres</b>			29,198	34,056	122,261
Other Recreation & Sport	11110	Calingiri Sports Ground			0	0	(3,000)
	11112	Misc Reserves Income			0	0	0
		<b>Other Recreation &amp; Sport - Operating Income</b>			0	0	(3,000)

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Recreation &amp; Culture</b>							
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	4,550	3,328	10,017
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	5,774	6,072	18,250
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	1,706	1,804	5,443
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,065	1,084	3,276
	21110	Town & Gardens Maintenance	TWNPIA	Piawaning Town & Gardens Maintenance	1,716	724	2,192
	21110	Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	3,346	2,420	7,292
	21111	Reserves Maintenance	CMEMPK	Calingiri Memorial Park	532	224	700
	21111	Reserves Maintenance	HERPRK	Heritage Park Bolgart	0	0	0
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	897	2,222	5,245
	21112	Calingiri Sporting Club Operating			3,143	4,083	8,680
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	7,736	9,224	27,697
	21114	Bolgart Sportsground Operating			60	137	412
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	1,124	556	1,620
	21115	Bolgart Sportsground Maintenance	BGOLF	Bolgart Sportsground Maintenance	0	0	0
	21116	Town Beautification			500	500	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			0	0	9,510
	21118	Recreation Equipment Maintenance			0	748	2,258
	21119	Sports Clubs - Depreciation Expense			3,422	3,376	10,149
	21120	Interest Expense			1,882	0	5,415
		<b>Other Recreation &amp; Sport - Operating Expenditure</b>			<b>38,454</b>	<b>36,502</b>	<b>123,156</b>
		<b>Total Other Recreation &amp; Sport</b>			<b>38,454</b>	<b>36,502</b>	<b>120,156</b>
<b>Libraries</b>							
	11120	Bolgart Library			(30)	0	0
	11121	Calingiri Library			0	(64)	(200)
		<b>Libraries - Operating Income</b>			<b>(30)</b>	<b>(64)</b>	<b>(200)</b>
	21130	Library - Salaries & Wages			1,297	1,268	3,815
	21131	Library Services			4,875	4,676	14,112
	21132	Library Building Maintenance	B020	Mogumber Library Building Maintenance	83	1,004	2,944
	21133	Depreciation Expense			94	100	305
		<b>Libraries - Operating Expenditure</b>			<b>6,350</b>	<b>7,048</b>	<b>21,177</b>
		<b>Total Libraries</b>			<b>6,320</b>	<b>6,984</b>	<b>20,977</b>
<b>Other Culture</b>							
	11130	Cultural Mapping			0	0	0
	11131	History Book			(86)	(164)	(500)
	11195	Administration Income Allocated			(787)	(784)	(2,361)
		<b>Other Culture - Operating Income</b>			<b>(873)</b>	<b>(948)</b>	<b>(2,861)</b>

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at: 31/10/2008						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
<b>Recreation &amp; Culture</b>					<b>\$</b>	<b>\$</b>
	21140	History Book Project			0	0
	21141	Cultural Mapping Program			0	0
	21142	Community Facilities			0	0
	21190	Administration Expenditure Allocated			22,434	22,432
		<b>Other Culture - Operating Expenditure</b>			22,434	22,432
		<b>Total Other Culture</b>			21,561	21,484
		<b>Total Recreation &amp; Culture</b>			<b>\$ 95,532</b>	<b>99,026</b>
						<b>327,833</b>



**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at: 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Transport</b>					\$	\$	\$
Streets, Roads, Bridges & Depot Construction	16009	Govt Grant Rrg - Toodyay / Bindi Bindi Road			(72,540)	(72,539)	(181,349)
	16010	Govt Grant - Direct			(65,598)	(65,598)	(65,598)
	16011	Govt Grant - Blackspot			(23,336)	(23,335)	(58,339)
	16012	Govt Grant - R2R			(204,746)	(200,000)	(200,000)
	16018	AG Lime Route 2			(501,760)	(501,760)	(627,200)
		<b>Streets Roads Bridges Construction - Capital Income</b>			<b>(867,979)</b>	<b>(863,232)</b>	<b>(1,132,486)</b>
	40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	9,828	0	0
	40021	Roadworks - Council & Direct Road Funding	C0016	Gillingarra West Road	664	0	32,570
	40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	32,570
	40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,550	0	0
	40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	0	0	10,049
	40021	Roadworks - Council & Direct Road Funding	C0125	Toodyay Bindi Bindi Road	0	0	93,760
	40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	49,330	6,500	272,074
	40023	Roadworks - Blackspot Funded Infrastructure	BS0125	Blackspot - Toodyay Bindi Bindi Road	0	0	87,509
	40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	28,158	0	0
	40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	259,584	331,600	940,800
		<b>Streets Roads Bridges Construction - Capital Expenditure</b>			<b>371,113</b>	<b>338,100</b>	<b>1,469,332</b>
		<b>Total Streets, Roads, Bridges Construction</b>			<b>(496,866)</b>	<b>(525,132)</b>	<b>336,846</b>
Streets, Roads, Bridges & Depot Maintenance	11200	Road & Footpath Maintenance			0	0	(400)
	11295	Administration Income Allocated			(1,257)	(1,256)	(3,770)
		<b>Streets Roads Bridges Maintenance - Operating Income</b>			<b>(1,257)</b>	<b>(1,256)</b>	<b>(4,170)</b>
	21200	Maintenance Grading			135,954	70,348	211,045
	21201	Aglime Maintenance Grading			6,461	5,528	16,595
	21202	Bitumen Maintenance	BM9999		304	4,680	14,050
	21203	Signage & Guideposts	SIGNM		4,654	5,960	17,907
	21204	Tree Lopping	TRELOP		12,591	29,516	88,572
	21204	Tree Lopping	TREMR		2,000	0	0
	21205	Drainage Maintenance	DRM		6,077	9,264	27,818
	21206	Town Streets Maintenance	TSM		159	1,932	5,826
	21207	Flood Damage	FLOOD		12,055	2,480	7,462
	21208	Misc Road Maintenance	XXX999		42,148	21,284	63,879
	21209	Bridge & Culvert Maintenance	BRIDM		0	6,880	20,661
	21210	Crossovers	CROSS		4,722	972	2,936
	21211	Street Lighting Maintenance	SLM		1,545	2,000	6,000
	21212	Traffic Signs & Control Equipment	TSCE		225	1,496	4,516
	21213	Reinstatements	REIN		0	0	0
	21214	Footpath Maintenance	FPM		986	836	2,530

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains Monthly Report as at: 31/10/2008							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport					\$	\$	\$
	21215	Infrastructure Depreciation Expense			378,903	406,752	1,220,286
	21290	Administration Expenditure Allocated			35,821	35,820	107,464
		<b>Streets Roads Bridges Maintenance - Operating Expenditure</b>			644,605	605,748	1,817,547
		<b>Total Streets Roads Bridges Maintenance</b>			643,349	604,492	1,813,377
Road Plant Purchases							
	16036	Sale of PBH2 Case Backhoe			0	0	(15,000)
	16037	Sale of PRO7 Multi Pac Roller			0	0	(10,000)
	16038	Sale of PTK15 Hino 3Tonne Truck			(27,091)	(25,000)	(25,000)
	16039	Sale of Nissan Navara VP77			(18,283)	(30,000)	(30,000)
	11290	WDV on Assets sold			0	0	26,000
		<b>Road Plant Profit / Loss on Sale of Assets</b>			(45,374)	(55,000)	(54,000)
	40077	Plant Replacement PBH2 Case Backhoe			0	0	155,000
	40078	Plant Replacement PTK15 Hino 3 tonne Truck			47,370	55,000	55,000
	40079	Purchase fibre glass water tank 10,000 litres			0	0	18,000
	40080	Mower, chain saw & other misc items replacement			0	0	5,000
	40081	Construction Vehicles			26,526	38,000	38,000
		<b>Road Plant Purchases - Capital Expenditure</b>			73,896	93,000	271,000
		<b>Total Road Plant Purchases</b>			28,522	38,000	217,000
		<b>Total Transport</b>			\$ 175,005	117,360	2,367,223

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Economic Services</b>					\$	\$	\$
Rural Services	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	12,985	4,436	13,338
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	1,224	3,687
	21301	Central Midland Business Enterprise Centre			3,000	3,000	3,000
	21302	Rural Financial Counselling Service			0	0	250
	21303	Rural Water Council Of Wa			0	0	900
	21305	Rural Youth			0	0	0
		<b>Total Rural Services</b>			<b>15,985</b>	<b>8,660</b>	<b>21,175</b>
Tourism & Area Promotion	11300	Bolgart Caravan Park			(418)	(700)	(2,100)
	11301	Calingiri Caravan Park			(130)	(364)	(1,100)
	11302	Sundry Income			(75)	(64)	(200)
		<b>Tourism &amp; Area Promotion - Operating Income</b>			<b>(622)</b>	<b>(1,128)</b>	<b>(3,400)</b>
	21320	Area Promotion			155	0	5,000
	21321	Caravan Parks And Camping Grounds Operating			2,564	2,397	6,422
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	441	804	2,350
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	166	364	1,031
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0
	21324	Depreciation Expense - Caravan Parks			0	0	0
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			<b>3,326</b>	<b>3,565</b>	<b>14,802</b>
		<b>Total Tourism &amp; Area Promotion</b>			<b>2,703</b>	<b>2,437</b>	<b>11,402</b>
Building Control	11310	Building Applications			(3,729)	(1,332)	(4,000)
	11311	Swimming Pools Program			0	0	0
	11312	Bcitr & Brb			(71)	(48)	(150)
		<b>Building Control - Operating Income</b>			<b>(3,800)</b>	<b>(1,380)</b>	<b>(4,150)</b>
	21330	Building Control Operating			1,136	17,508	46,199
		<b>Building Control - Operating Expenditure</b>			<b>1,136</b>	<b>17,508</b>	<b>46,199</b>
		<b>Total Building Control</b>			<b>(2,664)</b>	<b>16,128</b>	<b>42,049</b>
Other Economic Services	11320	Bendigo Bank			(3,106)	(3,264)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			0	(100)	(300)
	11323	Community Safety & Crime Prevention			(1,200)	0	0



**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Economic Services</b>					\$	\$	\$
	11395	Administration Income - Allocated			(330)	(328)	(990)
		<b>Other Economic Services - Operating Income</b>			<u>(5,636)</u>	<u>(4,692)</u>	<u>(12,090)</u>
	21350	Bendigo Bank Agency			182	200	400
	21360	Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	99	216	650
	21360	Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	0	66	200
	21360	Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	180	100	300
	21361	Water Supply - Standpipe Depreciation			13	12	41
	21362	Community Safety & Crime Prevention			1,200	0	0
	21390	Administration Expenditure - Allocated			9,408	9,404	28,223
		<b>Other Economic Services - Operating Expenditure</b>			<u>11,081</u>	<u>9,998</u>	<u>29,814</u>
	40056	Land Purchase - Calingiri Caravan Park Access			0	0	10,000
		<b>Other Economic Services - Capital Expenditure</b>			<u>0</u>	<u>0</u>	<u>10,000</u>
		<b>Total Other Economic Services</b>			<u>5,445</u>	<u>5,306</u>	<u>27,724</u>
		<b>Total Economic Services</b>			<u>\$ 21,470</u>	<u>32,531</u>	<u>102,350</u>

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Other Property &amp; Services</b>							
Private Works	11400	Private Works Income			(12,492)	(30,952)	(92,865)
		<b>Private Works - Operating Income</b>			<b>(12,492)</b>	<b>(30,952)</b>	<b>(92,865)</b>
	21400	Private Works Expenditure			1,966	26,908	80,752
		<b>Private Works - Operating Expenditure</b>			<b>1,966</b>	<b>26,908</b>	<b>80,752</b>
		<b>Total Private Works</b>			<b>(10,527)</b>	<b>(4,044)</b>	<b>(12,113)</b>
Public Works Overheads	11410	Sundry Income			(695)	(460)	(1,400)
	11411	Diesel Fuel Rebate			0	0	(8,000)
	11495	Administration Income Allocated			(229)	(228)	(686)
		<b>Public Works Overheads - Operating Income</b>			<b>(924)</b>	<b>(688)</b>	<b>(10,086)</b>
	11490	Wdv On Disposed Assets			0	0	86,188
	16017	Works Mgr - Toyota Prado Replacement			0	0	(72,726)
	16040	Building Maintenance Ute Replacement			0	0	(15,000)
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			<b>0</b>	<b>0</b>	<b>(1,538)</b>
	21410	Salaries & Wages			15,917	22,518	65,061
	21411	Works Manager Package			31,783	36,195	101,850
	21412	Superannuation			11,087	18,261	52,755
	21413	Insurance			12,704	12,555	15,500
	21414	Other Staff Costs			1,892	4,614	16,550
	21415	Conferences & Seminars			0	0	5,000
	21416	Engineering Services			1,500	832	2,500
	21417	Occupational Health & Safety			0	807	2,400
	21418	Other Public Works Overheads			1,427	1,452	3,576
	21419	Depot Operating Costs			44,446	28,885	71,526
	21420	Depot Maintenance			872	846	2,550
	21421	Unallocated Wages			0	0	0
	21422	Staff Training			3,721	6,404	18,769
	21423	Administration Costs Allocated			6,513	6,512	19,539
	21424	Staff Meetings			689	1,665	4,815
	21425	Building Maintenance			15,635	8,779	25,660
	21490	Workshop Overheads Recovered			(150,190)	(127,468)	(382,390)
		<b>Public Works Overheads - Operating Expenditure</b>			<b>(2,005)</b>	<b>22,857</b>	<b>25,660</b>

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
<b>Other Property &amp; Services</b>							
	40030	Works Manager Vehicle Replacement			0	0	84,000
	40042	Tool Storage Shed - Building Maint			855	0	2,248
	40063	Depot Office Upgrade			0	0	5,000
	40082	Replacement Petrol Bowser			0	0	5,000
	40083	Fuel Management System			0	0	6,000
		<b>Public Works Overheads - Capital Expenditure</b>			855	0	102,248
		<b>Total Public Works Overheads</b>			(2,074)	22,169	116,285
Plant Operation	21430	Fuel & Oil			35,439	80,272	240,825
	21431	Tyres & Tubes			1,640	7,764	23,300
	21432	Parts & Repairs			33,441	34,416	103,250
	21433	Insurance & Licences			19,730	18,000	23,000
	21434	Depreciation Ex Asset Ledger			73,247	71,324	213,978
	21436	Interest On Loans			3,456	1,582	4,746
	21495	Plant Recovery			(126,782)	(203,028)	(609,099)
		<b>Total Plant Operation</b>			40,169	10,330	0
Salaries & Wages	21496	Salaries & Wages			284,486	320,841	926,880
	21497	Salaries & Wages Allocated			(284,486)	(320,840)	(926,880)
		<b>Total Salaries &amp; Wages</b>			0	1	0
		<b>Total Other Property &amp; Services</b>			<b>\$ 27,569</b>	<b>28,456</b>	<b>104,172</b>

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Monthly Report as at: 31/10/2008

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
<b>Reserves</b>					\$	\$	\$
	50001	Transfer To Lsl Reserve			0	0	12,055
	50002	Transfer To Plant Reserve			0	0	214,612
	50003	Transfer To Housing Reserve			0	0	76,922
	50004	Transfer To Sewerage Reserve			0	0	970
	50005	Transfer To Light Vehicle Reserve			0	0	0
	50006	Transfer To Refuse Site Reserve			0	0	55,700
	50007	Transfer To Building Maintenance Reserve			0	0	54,741
	50008	Transfer To Computing Reserve			0	0	0
	50009	Transfer To Infrastructure Reserve			0	0	227,965
		<b>Total Transfer to Reserves</b>			<u>0</u>	<u>0</u>	<u>642,965</u>
	50051	Transfer From Lsl Reserve			0	0	0
	50052	Transfer From Plant Reserve			0	0	(183,000)
	50053	Transfer From Housing Reserve			0	0	0
	50054	Transfer From Sewerage Reserve			0	0	0
	50055	Transfer From Light Vehicle Reserve			0	0	0
	50056	Transfer From Refuse Site Reserve			0	0	(80,000)
	50057	Transfer From Building Maintenance Reserve			0	0	(20,000)
	50058	Transfer From Computing Reserve			0	0	(10,499)
	50059	Transfer From Infrastructure Reserve			0	0	0
		<b>Total Transfer From Reserves</b>			<u>0</u>	<u>0</u>	<u>(293,499)</u>
		<b>Total Reserves Transfer</b>			<u>\$ 0</u>	<u>0</u>	<u>349,466</u>

**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-October-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
<b>Sched 4 - Governance</b>						
40004	Ceo Vehicle Replacement - Holden Statesman			43,158	46,000	92,000
40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27,500	55,000
40032	Office Furniture			0	0	3,000
40069	Computing upgrade software & hardware			0	0	24,818
	<b>Total Governance Capital Expenditure</b>			<b>69,750</b>	<b>73,500</b>	<b>174,818</b>
<b>Sched 7 - Health</b>						
40008	EHO Vehicle Replacement			0	0	64,500
	<b>Health Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>64,500</b>
<b>Sched 9 - Housing</b>						
40012	New Staff Housing			96	0	0
40064	12 Harrington St Upgrade - Kitchen			0	0	14,161
40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
40068	New Staff House lot 11/7/ Harrington Street			11,397	11,400	157,332
40070	Mofflin Street Power			0	0	30,000
40071	Drainage Lambert Crescent			0	0	70,000
	<b>Housing Capital Expenditure</b>			<b>11,493</b>	<b>11,400</b>	<b>296,455</b>
<b>Sched 10 - Community Amenities</b>						
40034	Bolgart Cemetery Memorial Wall Garden			0	0	10,000
40072	Calingiri Cemetery Fencing Upgrade			0	0	15,000
40038	Calingiri Caravan Park Ablution Upgrade			0	0	85,000
40057	Admin Building - Disability Access			68	0	10,000
40073	Gillingarra Water Supply (Contingency)			0	0	10,000
	<b>Community Amenities Capital Expenditure</b>			<b>68</b>	<b>0</b>	<b>130,000</b>
<b>Sched 11 - Recreation &amp; Culture</b>						
40018	Capital Upgrade To Mogumber Hall			0	0	10,063

**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-October-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40039	Calingiri Roads Board Building Upgrade			0	0	27,500
40074	OHS Upgrade to Shire Buildings			0	0	6,248
40075	Bolgart Ambulance Shed Purchase			0	0	10,000
40076	Bolgart Changerooms upgrade for playgroup			1,877	1,877	6,577
	<b>Recreation &amp; Culture Capital Expenditure</b>			<b>1,877</b>	<b>1,877</b>	<b>60,388</b>
<b>Sched 12 - Transport</b>						
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	9,828	0	0
40021	Roadworks - Council & Direct Road Funding	C0016	Gillingarra West Road	664	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,550	0	0
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	0	0	10,049
40021	Roadworks - Council & Direct Road Funding	C0125	Toodyay Bindi Bindi Road	0	0	93,760
40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	49,330	6,500	272,074
40023	Roadworks - Blackspot Funded Infrastructure	BS0125	Blackspot - Toodyay Bindi Bindi Road		0	87,509
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	28,158	0	0
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	259,584	331,600	940,800
40065	Road Construction - Old Plains Rd / Atlas Farms			0	0	0
40077	Plant Replacement PBH2 Case Backhoe			0	0	155,000
40078	Plant Replacement PTK15 Hino 3 tonne Truck			47,370	55,000	55,000
40079	Purchase fibre glass water tank 10,000 litres			0	0	18,000
40080	Mower, chain saw & other misc items replacement			0	0	5,000
40081	Construction Vehicles			26,526	38,000	38,000
	<b>Transport Capital Expenditure</b>			<b>445,009</b>	<b>431,100</b>	<b>1,740,332</b>
<b>Sched 13 - Economic Services</b>						
40056	Land Purchase - Calingiri Caravan Park Access			0	0	10,000
	<b>Economic Services Capital Expenditure</b>			<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Sched 14 - Other Property &amp; Services</b>						
40030	Works Manager Vehicle Replacement			0	0	84,000



**Minutes - Ordinary Meeting of Council**  
**18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-October-2008

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40042	Tool Storage Shed - Building Maint			855	0	2,248
40063	Depot Office Upgrade			0	0	5,000
40082	Replacement Petrol Bowser			0	0	5,000
40083	Fuel Management System			0	0	6,000
	<b>Other Property &amp; Services Capital Expenditure</b>			855	0	102,248
	<b><u>Total Capital Expenditure</u></b>			<b>\$ 529,052</b>	<b>517,877</b>	<b>2,578,741</b>

**F70                      BANKING AND INVESTMENTS**

File Reference:	F1.1.2
Report Date:	12 <sup>th</sup> November 2008
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

**PURPOSE OF REPORT**

To advise Council of Banking and Investment details.

**BACKGROUND**

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

**COMMENT**

The Municipal, Reserves and Trust funds on hand as at 31<sup>st</sup> October 2008 are as follows:-

Please see over for Bank Reconciliation



**Minutes - Ordinary Meeting of Council  
18<sup>th</sup> November 2008**

Shire of Victoria Plains  
Bank Reconciliation as at 31st October 2008 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit	CMVROC
Balance Brought Forward from Previous	3,015,490.75	790,556.00	1,200,000.00	648,136.28	138,713.43	15,441.31	17,365.16	205,278.57
Add Receipts as per Ledger	792,535.95	265,088.85	500,000.00	25,925.45	613.60			908.05
Add Transfers from Other Bank Account	-							
	3,808,026.70	1,055,644.85	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	206,186.62
Less Payments as per Ledger	1,088,288.10	1,084,859.40						3,428.70
Less Transfers to Other Bank Account	-							
Closing Balance Ledger	2,719,738.60	(29,214.55)	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
	(35.45)	(35.45)	0.00	0.00	0.00	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	CMVROC
Balance on Bank Statement	2,878,319.00	129,365.85	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
+ Outstanding Deposits	11,219.64	11,219.64						
- Outstanding Cheques	(169,764.59)	(169,764.59)						
Balance	2,719,774.05	(29,179.10)	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
Deposits on Statement not receipted								
Misc Deposits	-							
Transfers	-							
Rates	(35.45)	(35.45)						
Commission	-							
Debtors Payments	-							
Rounding (system)	-							
Interest	-							
Cancelled cheques	-							
Sub-total- Deposits not receipted	(35.45)	(35.45)	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payments	-							
Accrued Bank Interest	-							
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(35.45)	(35.45)	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,719,738.60	(29,214.55)	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,719,738.60	(29,214.55)	1,700,000.00	674,061.73	139,327.03	15,441.31	17,365.16	202,757.92
Account #		91000	91005/91006	91011	91010	99000	99001	99002
Check figure must always be "0"								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

As at 31<sup>st</sup> October 2008 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	30 days	\$500,000	7.15	3/11/08
Municipal	Bendigo Bank	3 months	\$1,200,000	7.65	22/12/08
Reserves	Bendigo Bank	6 months	\$674,061	7.75	10/4/09

## **POLICY REQUIREMENTS**

Section 6.2.1

## **LEGISLATIVE REQUIREMENTS**

Local Government Act 1995 Section S6.15

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

Maximum interest earned

## **VOTING REQUIREMENTS**

*Absolute Majority Required: No*

## **RESOLUTION 286/08**

**Moved Cr Kelly seconded Cr Anspach**

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 31<sup>st</sup> October 2008 be received; and**
- b) That council endorse the Investments made with the Bendigo Bank.**

**MOTION PUT & CARRIED 8/0**

**F71 OUTSTANDING RATES REPORT**

The Outstanding Rates Report for the period ending 31<sup>st</sup> October 2008 follows this item.

**RESOLUTION 287/08**

**Moved Cr Smith seconded Cr Lovelock that the Outstanding Rates Report for the period ending 31<sup>st</sup> October 2008 be received.**

**MOTION PUT & CARRIED 8/0**

**Outstanding Rates Report  
As At: 31st October 2008**

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		<u>Properties To Be Sold</u>		
			Deferred Rates	719.30
			Rates in Arrears	2,621.13
			Rates Outstanding 2008/2009	317,322.89
			<u>Total Rates Outstanding</u>	<u>320,663.32</u>

				\$
Outstanding rates - Sent to Pioneer Credit				19,694.17
Outstanding rates payments				670.00
Assessments with small balances outstanding, eg less than \$50.00				422.05
Assessments in credit				-982.48
Instalments-( 2nd Instalment Due 18/10/2008)				297,088.62
Assessments on Payment Plan				3,051.66
Deferred Rates				719.30
			<b>Total Rates Outstanding</b>	<u>\$320,663.32</u>
			<b>Total Rates Income</b>	<u>\$1,698,720.31</u>

## **F72 PUBLIC NOTICE – GYM EQUIPMENT LEASE RESERVE**

File Reference: RC5.1  
Report Date: 7<sup>th</sup> November 2008  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Resolutions 122/08 and 235/08  
Author: Neil Hamilton – Finance and Administration Manager  
Attachments: Nil

### **PURPOSE OF REPORT**

To advise council of the outcome of advertising.

### **BACKGROUND**

Following Resolution 235/08 made at the Ordinary Meeting held 16<sup>th</sup> September 2008 a public notice was placed the Central Midlands Advocate and the Shire and Community Newsletter calling for comment to be made regarding the proposed transfer of existing reserve funds into a Gymnasium Equipment Lease Reserve.

### **COMMENT**

At the close of the public notice on 24<sup>th</sup> October 2008 no submissions had been received.

Subject to the go ahead of the Calingiri Gymnasium a Reserve account will be set up to cover the lease payments of this item.

### **POLICY REQUIREMENTS**

6.3 Reserve Accounts

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.

#### **➤ Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:*        *No*

### **RESOLUTION 288/08**

**Moved Cr Lovelock seconded Cr Kelly that Council receive the officer's report.**

**MOTION PUT & CARRIED 8/0**

## **10.2            COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section for this meeting

## **10.3            TOWN PLANNING**

There are no items for discussion under the Town Planning section for this meeting

## **10.4 Administration Status Report**

### **RESOLUTION 289/08**

**Moved Cr Smith seconded Cr Young that the items in the Administration Status Report detailed below be noted.**

**MOTION PUT & CARRIED 8/0**

Ms Jenny O'Brien – Be Active Coordinator entered the meeting at 2.20pm.

Item No	Report Details	Administration Action Required	Status
A78	Chief Executive Officer's Report	Nil. Report received	Complete
A79	Subdivision Application – Calingiri	Council supported application to WAPC	Ongoing
A80	Local Government Constitutional Summit	Further information required prior to the November Ordinary Meeting	Ongoing
A81	Lot 145 Nicholas St Bolgart	Further investigation required	Ongoing
A82	Biosolids – Corio Farm	Nil. Information received	Complete
A83	Exploration Licence Application	Nil. Information received	Complete
A84	Christmas Shutdown 2008	Nil. Council endorsed closure	Complete
A85	Be Active Co-ordinator Report	Nil. Report received	Complete
A86	Biosolids Stockpiling – Annadale and Arlunya Farms	Nil. Report received	Complete
A87	WALGA Zone Minutes	Nil. Minutes received	Complete
A88	VP Statistics – SBECCC	Nil. Report received	Complete
12.1	Staff Housing	9 Harrington to be offered for auction and proceeds go to reserve account	Ongoing
13.1	Fees and Charges	Nil. Charges approved	Complete
13.2	Letter from Ms C Stone	Nil. Letter forwarded to Homeswest	Ongoing
13.3	Letter from Water Corporation	Incoming EHO appointed as shire representative to forum	EHO to attend forum

13.4	Gym Equipment	To be discussed at November Ordinary Meeting	Ms O'Brien to attend Council meeting.
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General discussion was held on Item 12.1 from the October Ordinary meeting. It was agreed by all present that Cr Young and the Chief Executive Officer will investigate the housing options for staff and GROH (GEHA).

## **10.4 ADMINISTRATION**

### **A89 CHIEF EXECUTIVE OFFICERS REPORT**

File Reference: A1.2.1  
Report Date: 12<sup>th</sup> November 2008  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Harry Hawkins – Chief Executive Officer  
Attachments: See report

#### **PURPOSE OF REPORT**

To inform Council of the Chief Executive Officer's actions and movements.

#### **BACKGROUND**

See report

#### **COMMENT**

Chief Executive Officer's Report to Ordinary Meeting of Council

#### **1. Meetings Attended**

CMVROC Chief Executive Officers meeting in Calingiri 24<sup>th</sup> October 2008  
CMVROC Emergency Management Meeting in Calingiri 6<sup>th</sup> November 2008  
LGMA Local Government Standards Panel Presentation at the City of Bayswater 14<sup>th</sup> November 2008

#### **2. Sale of 9 Harrington Street**

The auction of 9 Harrington Street Calingiri approved by Council last month is set down for Friday 5<sup>th</sup> December 2008 at 3.00pm. The auction will take place on site at the house and a lot of interest is being shown by local people

#### **3. Lotterywest Grant Road Board Building Toilets**

Advice has been received that we were successful in our application for a grant of \$15,000 to assist in the building of a disabled toilet and shower on the side of the Roads Board building in Calingiri. Final plans will now be developed to allow

construction to commence. Final plans and costing for an ablution block for the caravan park without the disabled facilities will also be obtained.

#### **4. New Norcia Assistance**

Contact has been made with the Benedictine Community of New Norcia in regard to the discussion at the October meeting that the shire should work with the community and provide help where we can. A meeting is to be set up to see what help is required and how we can provide that help.

#### **5. AgLime Route 2 Celebration**

A low key celebration is planned for the 28<sup>th</sup> November to mark the completion of a bitumen road link between New Norcia and Goomalling. Main Roads Regional Manager Gerald Morey has been invited along with the CEO and Shire President from the Shire of Goomalling.

#### **6. Staff**

Ross McKinnon from Toodyay who was working with the outside crew as a casual has resigned. The outside crew is now 2 men short.

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.

#### **➤ Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

### **RESOLUTION 290/08**

**Moved Cr Anspach seconded Cr Johnson that the Chief Executive Officer's report to Council be received.**

**MOTION PUT & CARRIED 8/0**



Chief Executive Officer introduced Ms Jenny O'Brien to Council.

Jenny discussed the proposed gym equipment and program for the proposed Calingiri Gymnasium.

**RESOLUTION 291/08**

**Moved Cr Anspach seconded Cr Kelly that the meeting adjourn for afternoon tea.**

**MOTION PUT & CARRIED 8/0**

The meeting adjourned 3.07pm

The meeting resumed 3.34pm

Cr Erickson thanked Ms O'Brien for her presentation.

Ms O'Brien left the meeting at 3.40pm.

**A90 RELOCATION OF SECOND HAND HOUSE - MOFFLIN STREET  
CALINGIRI**

FILE REFERENCE: D5.1  
REPORT DATE: 6<sup>th</sup> November 2008  
APPLICANT/PROPONENT: Mike and Jacqui Crowther  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Letter of Request and Application for Planning Approval

**PURPOSE OF REPORT:** To provide Council with details of the proposed relocation of a second hand house to 15 Mofflin Street Calingiri to enable a decision to be made on whether to approve the development.

**BACKGROUND:** Tony Mita was sold lot 21 Mofflin Street Calingiri in July 2006 on the condition that it be built on within twelve months however due to additional costs in having the utilities connected he could not build and the block was on sold to Mike and Jacqui Crowther. The Crowther's in February 2008 relocated a second hand house to Lot 20 Mofflin Street and would now like to relocate one to Lot 21.

**COMMENT:** Mike and Jacqui Crowther have purchased a second hand house currently located in the Perth suburb of Palmyra with a view to relocating it on vacant residential land at 15 Mofflin Street Calingiri.

The Crowther's have read the shires moveable buildings policy and are prepared to pay a bond of \$10,000, remove all asbestos and comply with the new 5 star energy ratings as conditions of approval. The house is being inspected by a building surveyor and plans and specifications to renovate and enlarge the house from a two bedroom one bathroom to a four bedroom two bathroom home that

complies with building regulations are being prepared.

### **POLICY REQUIREMENTS**

The Shire of Victoria Plains moveable buildings policy sets guidelines for the relocation of second hand buildings.

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications associated with this proposal.

### **SUSTAINABILITY IMPLICATIONS**

#### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.

#### **➤ Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

### **VOTING REQUIREMENTS**

*Absolute Majority Required: No*

### **RESOLUTION 292/08**

**Moved Cr Anspach seconded Cr Young that Planning Approval is given to Mike and Jacqui Crowther to relocate a second hand house from the Perth suburb of Palmyra to 15 Mofflin Street Calingiri subject to the following conditions:-**

- 1. Have the building inspected by a building surveyor or a registered builder at the applicants cost to determine the suitability of the building for relocation;**
- 2. Engage a registered builder to complete the relocation work or obtain permission from the Builders Registration Board to relocate the building;**
- 3. All asbestos and material containing asbestos must be removed from the house prior to relocation to the Shire of Victoria Plains;**
- 4. That a time limit of twelve months be allowed for the completion of works;**
- 5. Submit detailed plans and specifications for the building and obtain a special building licence of twelve months duration;**
- 6. Lodge a security bond of \$10,000 with the Shire of Victoria Plains to**

be returned with interest when the relocation work is completed to Councils satisfaction. Should the relocation work not be completed within the scope of the building licence the building will be required to be removed and the bond will be forfeited in full.

**MOTION PUT & CARRIED 8/0**

## **A91 WARD AND REPRESENTATION REVIEW**

FILE REFERENCE: A1.22.2  
REPORT DATE: 5<sup>th</sup> November 2008  
APPLICANT/PROPONENT: Local Government Advisory Board  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 22/08 January 2008  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Nil

**PURPOSE OF REPORT:** To report to Council on the submissions received for the review of wards and representation to allow them to make a decision on the future makeup of the Council membership taking into account submissions received.

**BACKGROUND:** At its 11<sup>th</sup> December 2007 meeting the Local Government Advisory Board resolved that the Shire of Victoria Plains is required to complete a review of ward and representation to address the existing imbalances in the number of electors per councillor across the four wards. A discussion paper was prepared to suggest various options that could be implemented including doing away with the ward system.

**COMMENT:** In accordance with clauses 6 and 7 of Schedule 2.2 of the Local Government Act 1995 a local government is required to conduct a ward and representation review at least once every eight years or upon request from the Local Government Advisory Board. The advisory board has in January this year requested that the Shire of Victoria Plains conduct a review of wards and representation to even up the voters per Councillor across the different wards. If the changes are to be implemented in time for the 2009 local government elections, the review must be completed and submitted to the board by the 31<sup>st</sup> December 2008.

In accordance with the requirements to undertake the review Council must advertise the review and ask for submissions from the community and in making a decision must consider submissions received during the advertised period. The review was advertised and 10 submissions were received during the six week period ending on the 24<sup>th</sup> October 2008.

All ten submissions were in favour of retaining the current ward system with adjusted boundaries to correct the imbalance in elector numbers per councillor across the wards. Eight submissions were received from the west ward and one each from the central and south wards. Most of the submissions received gave

no reason for wanting to retain the current system however some comments received were as follows;

- The farming community which brings in the most rates but is the least populated could over time lose representation if wards were removed.
- That if the wards are removed some parts of the shire could lose local representation and a lack of understanding of issues in an immediate local situation.
- Ward Councillors are local and care about and are passionate about their local area.
- If the wards are removed our ward would never see a Councillor – open up the shire and we would have no personal representation from people who know our situation and area.

One submission suggested that the ward names be changed with the current south and west wards to remain the same and the central ward becoming the east ward and the current east ward becoming the north ward.

Four submissions suggested that the ward boundaries remain as they currently are however that is not an option as the reason we were asked in writing by the Local Government Advisory Board to conduct a review is to ensure equal representation in all wards across the whole shire. Schedule 2.2 clause 6(3) of the Local Government Act 1995 says the Local Government is to carry out a review at any time if the advisory board advises them in writing to do so.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Schedule 2.2 of the Local government Act 1995 deals with Ward and Representation Reviews

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*Absolute Majority Required: No*

**RESOLUTION 293/08**

**Moved Cr Anspach seconded Cr Kelly that the Local Government Advisory Board is advised that following a review of the Wards and Representation the Shire of Victoria Plains submits that;**

- 1. The ward system with nine Councillors is retained with boundaries adjusted to address the imbalance in elector numbers per Councillor as recommended on the attached map.**

**MOTION PUT & CARRIED 7/1**

*Names recorded*

Votes For: Cr Erickson, Cr Lovelock, Cr Kelly, Cr Johnson, Cr Holmes,  
Cr Anspach, Cr Young

Votes Against: Cr Smith

**A92 SHARED SERVICES**

FILE REFERENCE: A1.17.1  
REPORT DATE: 31<sup>st</sup> October 2008  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: List of Proposed Shared Services

**PURPOSE OF REPORT:** To advise Council of the list of services proposed for resource sharing with the other CMVROC Councils from the 2009-2010 year to enable some direction to be given to the Shire President who is the Victoria Plains delegate to the Central Midlands Voluntary Regional Organisation of Councils (CMVROC).

**BACKGROUND:** The Shires of Victoria Plains, Dalwallinu, Moora and Wongan Ballidu are the current members of the CMVROC and in September and October 2008 meetings of Chief Executive Officer's and senior staff were held to develop a list of services suitable for resource sharing and regional cooperation among the group from the 2009 – 2010 year.

**COMMENT:** In September and October 2008 meetings of CEO's and senior staff were held to develop a list of services suitable for resource sharing from the 2009 – 2010 year to kick start regional cooperation among the group. The CMVROC Council will be asked at their bi monthly meeting on the 21<sup>st</sup> November 2008 to authorise the CEO's to plan for the introduction of these resource sharing opportunities in their budget for 2009-2010 and commencing on the 1<sup>st</sup> July 2009.

The criteria used to evaluate the benefit of services that could be shared were as follows;

- Better service
- Retaining of jobs in the shires/region
- Local service provision (preference)
- Cost effective
- Measurable
- Includes one or more participating member shires (participation is optional)
- May include other surrounding shires where an advantage can be provided

The items identified as suitable for sharing from the 2009-2010 year include;

Technology

- regional support agreement for service from one supplier
- standardised hardware specifications
- standardised software applications
- technology upgrade for each shire based on standardised systems
- investigate leasing possibility
- video and teleconferencing systems
- web based systems – better utilisation of web sites

Tendering

- Bitumen – program sealing works across the four shires to undertake works in one run
- Blue metal

Waste Management

- Common expiry date for Avon Waste contract
- Support for regional waste site
- Support recycling infrastructure

Town Planning

- Consider common consultant for four shires
- Town planning and local planning schemes to be similar setup and design
- Standardise town planning policies

Tourism and Area Promotion

- Regional Strategy for promotion of our four shires

Energising the Wheatbelt

- Bring this scheme into the domain of CMVROC

Regional Arts Program

- Regional Program and support for programs within each shire – look at regional coordinator

Legal Services/Debt Recovery

- All shires currently use Local Government preferred suppliers

Local Laws

- Recommence common local law implementation

Plant

- Look at standard specification of plant across four shires (ie same graders, loaders, trucks) – Preferred supplier status now available through WALGA

Works

- Mechanics: Review of a mobile service to service all four shires, consider an apprenticeship scheme. Look at options to reduce reliance on Perth provided suppliers of service.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 294/08**

**Moved Cr Anspach seconded Cr Johnson that the shared services items are discussed and direction given to the Shire President and CEO to put forward a Shire of Victoria Plains position at the CMVROC meeting on the 21<sup>st</sup> November 2008.**

**MOTION PUT & CARRIED 8/0**

**A93 MEETING DATES 2009**

File Reference:	A1.2.1
Report Date:	3 <sup>rd</sup> November 2008
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

**PURPOSE OF REPORT**

To present Council with a timetable of proposed meeting dates.

**BACKGROUND**

Each year Council is presented with a timetable of meeting dates and commencement times. Meetings will continue to be held on the third Tuesday of each month for 2009.

**COMMENT**

Since the October 2007 election there have been no regular committee meetings held and unless changed in special circumstances all meetings now commence at 1.00pm and are held on the 3<sup>rd</sup> Tuesday of each month.

The timetable proposed for 2009 is as follows:-

MONTH	MEETING DATE
January	20 <sup>th</sup>
February	17 <sup>th</sup>
March	17 <sup>th</sup>
April	21 <sup>st</sup>
May	19 <sup>th</sup>
June	16 <sup>th</sup>
July	21 <sup>st</sup>
August	18 <sup>th</sup>
September	15 <sup>th</sup>
October	20 <sup>th</sup>
November	17 <sup>th</sup>
December	15 <sup>th</sup>

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

Local Government Act 1995

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.



➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*      *No*

**RESOLUTION 295/08**

**Moved Cr Anspach seconded Cr Lovelock**

- 1. That Council accept the proposed meeting dates as outlined;**
- 2. That the meeting timetable be advertised in local press and the Shire and community newsletter.**

**MOTION PUT & CARRIED 8/0**

**10.5                      PLANT AND WORKS**

See Plant and Works items listed prior to Item 10.1 Finance.

<b>11      NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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<b>12      CONFIDENTIAL ITEMS</b>
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Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY  
COUNCIL RESOLUTION**

**RESOLUTION 296/08**

**Moved Cr Anspach seconded Cr Lovelock that new business of an urgent nature be introduced to Council.**

**MOTION PUT & CARRIED 8/0**

**13.1 ANNUAL FINANCIAL REPORT**

File Reference: F1.3.1  
Report Date: 17<sup>th</sup> November 2008  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: Auditor – Management Report for the year ended 30 June 2008  
and  
Annual Financial Report – under separate cover

**PURPOSE OF REPORT**

The Annual Financial report for the financial year 2007/2008 has now been audited and is presented to Council for acceptance also presented is a copy of the Auditors Management Report to the Electors of the Shire of Victoria Plains.

**BACKGROUND**

The Management Report to the Shire President included comments regarding items noted during the audit and need further action by staff as a means of ensuring the integrity of the financial reporting of the shire, these include:-

1. The review by senior staff or the regular reconciliation of rate valuations throughout the year;
2. The requirement of the inclusion of information required by the State Records Act 2000 in the Annual Report;
3. Annual and Primary returns to have all blank sections completed by councillors;
4. On the original presentation of the financial report to the auditors there was a misstatement about \$1,000 for the provision of Long Service Leave. This was due to the incorrect date of 30 June 2009 instead of 30 June 2008 being inserted in the spreadsheet used to calculate the provision, once this was identified by the Auditors the spreadsheet was corrected and the provision of leave corrected.

**COMMENT**

Nil

## **POLICY REQUIREMENTS**

Nil

## **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:*      *No*

### **RESOLUTION 297/08**

**Moved Cr Smith seconded Cr Kelly that the Annual Financial Report as audited by the Shire Auditor Greg Godwin of UHY Haines Norton be adopted by Council.**

**MOTION PUT & CARRIED 8/0**

### **RESOLUTION 298/08**

**Moved Cr Kelly seconded Cr Anspach that the Annual Financial Report for the Financial Year 2007/2008 as Presented and adopted by Council be presented to the Annual General Meeting of Electors to be held at 5.30pm on 16<sup>th</sup> December 2008 following the Ordinary Meeting of Council on that day.**

**MOTION PUT & CARRIED 7/1**

## 13.2 WALGA STATE COUNCIL AGENDA – DECEMBER 2008

FILE REFERENCE: A1.8.1.2  
REPORT DATE: 17<sup>th</sup> November 2008  
APPLICANT/PROPONENT: N/A  
OFFICER DISCLOSURE OF INTEREST: Nil  
PREVIOUS MEETING REFERENCES: Nil  
AUTHOR: Harry Hawkins - Chief Executive Officer  
ATTACHMENTS: Extract from WALGA State Council agenda (Sections 4 and 5)

**PURPOSE OF REPORT:** To provide council with details of the items on the WALGA State Council agenda for December 2008 to allow guidance to be given to the Shire President on how to vote at the Avon Midland Country Zone meeting on Friday 21<sup>st</sup> November 2008.

**BACKGROUND:** At the bi-monthly Avon Midland Country Zone of WALGA meetings there is discussion and delegates vote on a zone position to be taken to State Council by zone delegates on items contained in the WALGA State Council agenda. Most months the State Council agenda is not received at the shire in time to allow our Council to discuss the items and provide guidance to the Shire President, who is our delegate.

**COMMENT:** At the WALGA Avon Midland Country Zone meeting to be held in Calingiri on Friday 21<sup>st</sup> November 2008 discussion will be held on items listed on the State Council agenda under the headings "Matters for Decision" and "Matters for Noting/Information" and the shire delegate President Cr Erickson will be required to vote on behalf of the Shire Council to enable a zone position to be reached. The State Council agenda is rarely received before the zone meeting and the delegate and CEO must make a decision on behalf of the Shire Council without guidance in most cases.

As the agenda has been received this month in time to enable discussion and a Shire Council position to be reached it is prudent that this discussion takes place and guidance is given to the shire delegate.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: No*

Cr Anspach left the meeting at 4.41pm

Cr Anspach entered the meeting at 4.45pm

**RESOLUTION 299/08**

**Moved Cr Anspach seconded Cr Smith that Council considers the contents of section 4 “Matters for Decision” and section 5 “Matters for Noting/Information” of the WALGA State Council Agenda and provides guidance to the shire delegate on how to vote at the Avon Midland Country Zone meeting to be held in Calingiri on the 21<sup>st</sup> November 2008.**

**MOTION PUT & CARRIED 8/0**

Executive Assistant left the meeting at 5.00pm

**13.3 PROPOSED GYMNASIUM**

Cr Young recommended that the gymnasium be discussed and finalised at the December 2008 Ordinary Meeting of Council.

It was also recommended that Council buy the equipment, minus the treadmill rather than lease the equipment.

Cr Erickson is to discuss the issues raised regarding the gym, justification of expenditure (loss) and required equipment with Ms Jenny O'Brien and paid members.

All information is to be provided to Council at the December 2008 Ordinary Meeting and published in the shire and community newsletter.

#### **13.4 CONSTITUTIONAL SUMMIT**

Discussion was held whether Shire President, Cr Erickson should attend the Summit. It was resolved that Cr Erickson would not attend.

#### **13.5 RUDD GOVERNMENT GRANT TO LOCAL GOVERNMENTS**

Cr Anspach discussed the recent Rudd Government Grant offer. It was agreed that this cannot be discussed or decisions made until Council have been advised of the guidelines.

Chief Executive Officer suggested that Councillors go back to their communities seeking suggestions and ideas for proposed funding.

### **14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 5.45pm

Signed this                      16th                      day of                      December                      2008

Presiding Member .....