



Shire of Victoria Plains

**Minutes of an Ordinary Meeting of Council held**

On	Tuesday 19 <sup>th</sup> April 2011
At	Council Chambers, Calingiri
Commencing	2.00pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding member declared the meeting open at 2.02pm.

Gordon MacKenzie, Keith McLuckie and Mark Nicholas of the Goomalling Community Bank (Branch of Bendigo Bank) will be joining Council at 3.00pm to provide a presentation to Council and join Councillors for afternoon tea.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**President:** Cr G Erickson South Ward

**Councillors:**

Cr M Anspach	West Ward
Cr J Kelly	West Ward
Cr N Smith	East Ward
Cr B Johnson	East Ward
Cr D Holmes	South Ward
Cr D Lovelock	West Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

**Apologies:** Nil

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Finance and Administration Manager:</b>	Mr N Hamilton
<b>Executive Assistant:</b>	Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

The Chief Executive Officer advised that Mr Stock who attended the Ordinary Meeting of Council held 15<sup>th</sup> March 2011 had been advised of the outcome to his questions in previous correspondence.

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

**6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

**7 CONFIRMATION OF MINUTES**

**7.1 Confirmation of Minutes**

**RESOLUTION 43/2011**

**Moved Cr Lovelock seconded Cr Young that the minutes of the Ordinary Meeting held 15<sup>th</sup> March 2011 be confirmed as a true and correct record of the proceedings.**

**MOTION PUT & CARRIED 9/0**

**7.2 Business Arising from Minutes**

Cr Lovelock

As discussed at the last Council meeting regarding one of Councils contractors and the provision of service by them.

Cr Anspach

Believes that this matter should have been dealt with by CEO and the contractor. Not at a council level.

Cr Smith

Did the contractor make contact with the CEO following the last meeting?

Chief Executive Officer

Yes.

Cr Lovelock

1. Mining operations in Perenjori. Has Perenjori been contacted?
2. Gillingarra Toilet Cleaning. Has the issue been addressed?

Chief Executive Officer

1. No
2. Spoke to the Building and Maintenance Officer and confirmed what should be happening.

Cr Brennan

Queried account from the individuals regarding Mogumber and Gillingarra toilets and bin cleaning.

Cr Anspach

Has a decision been reached on the position of Community Emergency Services Manager?

Chief Executive Officer

As per the minutes from the BFAC meeting held recently the committee support the position, but not sharing with Chittering. The consensus is that they would prefer to share with Moora.

Cr Young

Going back to the cleaning of the Gillingarra Toilets, are the individuals in agreeance with cleaning toilets at Gillingarra?

Chief Executive Officer

Yes.

Cr Kelly

Mogumber Tip Fence – where are we at?

Chief Executive Officer

S Willcocks was obtaining quotes. Environmental Health Officer is also working on the issue.

Chief Executive Officer

Referred to the item at the last meeting regarding the Benedictine Community being invited to attend the Local Government Convention. The Community have been contacted and they believe that the event is not something the monks should be involved with. The Community's CEO - Carmel Ross should attend. Contacted WALGA and the program is full for this year. Happy to consider their inclusion for next year, and WALGA requested further info.

## **8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **9 PRESIDENT AND COUNCILLORS REPORTS**

Cr Erickson

MCC has shifted into new offices in Moora.

NACC is progressing along, also moving into new offices in Geraldton.

Attended Zone meeting at Cervantes.

Chief Executive Officer

Attended Zone meeting at Cervantes, where various items were discussed including:-

No health budget for the Wheatbelt.

Six strategies – all focused on health.

R4R funding likely to continue.

Development and planning.

Risk management.  
Immigration.  
Refugees / detention centres.  
WAEC – postal vote costs. (\$2.50 per elector for postal voting 2009)  
Grain freight  
State Planning Strategy – Wheatbelt  
WALGA – road funds to LG agreement  
Climate change

Cr Smith

Attended the Piawaning Tennis Club meeting recently. The tennis club have decided to wind up. The club are hoping to have Piawaning Progress takeover maintenance and upkeep of the buildings and court.

## **10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

## 10.1 FINANCE

### F12 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4  
Report Date: 8<sup>th</sup> April 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: March 2011 Creditor and Payroll Payments

#### PURPOSE OF REPORT

To present to Council the list of payments made during March 2011.

#### BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

**NOTE:** Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

#### COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

#### POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

#### LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name



- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

**NOTE:** All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

### **RESOLUTION 44/2011**

Moved Cr Smith seconded Cr Brennan that the payments made during March 2011 as per the attached listing amounting to \$690,859.90 for creditor payments and \$131,041.63 for payroll payments giving an overall total of \$821,901.53 be endorsed.

**MOTION PUT & CARRIED 9/0**

**Shire of Victoria Plains**  
**Creditor & Payroll Payments for the month of March 2011**

Chq/EFT	Date	Name	Description	Inv Amt	Chq Amt
EFT48	29/03/2011	BARRY JOHNSON			2,250.00
			Quarterly Allowance Sept 2010	1125.00	
			Quarterly Allowance March 2011	1125.00	
			<b>Total EFT payments for March 2011</b>		<b>2,250.00</b>
9944	03/03/2011	SHIRE OF VICTORIA PLAINS	Cash Wages W/Ending 02/03/11		5,997.95
9945	03/03/2011	WALG SUPER PLAN	Superannuation contributions		6,107.25
9946	03/03/2011	WESTSCHEME PTY LTD	Superannuation contributions		121.26
9947	03/03/2011	HEALTH INSURANCE FUND	Payroll deductions		111.75
9948	03/03/2011	CARE SUPER	Superannuation contributions		121.26
9949	03/03/2011	ASGARD SUPERANNUATION	Superannuation contributions		165.66
9950	03/03/2011	MTAA SUPER	Superannuation contributions		111.82
9951	04/03/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions		14,051.03
9952	04/03/2011	SYNERGY	Electricity Charges		2,728.45
9953	04/03/2011	TELSTRA CORPORATION LTD	Telephone Charges		394.18
9954	04/03/2011	BROOKS HIRE SERVICE PTY LTD			7,933.20
			Roller Hire - January 2011 Gillingarra	5577.00	
			Glentromie Rd		
			Roller Hire - January 2011 - Maintenance	2356.20	
			Grading		
9955	04/03/2011	CALINGIRI TRADERS	Mops and Cleaning Products		64.80
9956	04/03/2011	AUSTRALIA POST	Renewal Post Box Services (PO Box 21)		53.00

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9957	04/03/2011	THE BENEDICTINE COMMUNITY OF NEW NORCIA	Catering - Cocking Fire 11/12/2010		108.40
9958	04/03/2011	BOLGART RURAL MERCHANDISE	Tap Timers and Cleaning Products		119.00
9959	04/03/2011	TUSS CONCRETE PTY LTD	Box Culverts & Headwalls Calingiri Goomalling Rd		1,331.00
9960	04/03/2011	RNR CONTRACTING PTY LTD	Bitumen Seal - Calingiri / New Norcia Road		157,578.19
9961	04/03/2011	SHIRE OF CHITTERING	Shared Building Services 15/9/10 - 22/12/10		5,142.50
9962	04/03/2011	WESTRAC PTY LTD - PARTS			263,160.51
			Carry out 120hr service to PGR9 (120M)	810.51	
			New 2010 - 938H Wheel Loader - PLR8	262350.00	
9963	04/03/2011	VERONICA RIVE'	Cleaning Services - Nov to Jan 2011		720.00
9964	04/03/2011	WALLIS COMPUTER SOLUTIONS			6,300.25
			Server Migration - Onsite and Remote Support	4488.00	
			Amlib upgrade support	46.75	
			New computer Building Maintenance Officer (Ipad)	1765.50	
9965	04/03/2011	LIFTRITE HIRE & SALES	Service to PLR7 Manitou Loader		563.75
9966	04/03/2011	REBECCA STONE	Painting to exterior 44 Edmonds Street Calingiri		3,023.00
9967	04/03/2011	DEAN SHALES	Refund Housing bond over paid		70.00
9968	17/03/2011	WALG SUPER PLAN	Superannuation contributions		6,144.54
9969	17/03/2011	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 16/3/11		6,666.70
9970	17/03/2011	WESTSCHEME PTY LTD	Superannuation contributions		121.26
9971	17/03/2011	HEALTH INSURANCE FUND	Payroll deductions		111.75
9972	17/03/2011	CARE SUPER	Superannuation contributions		121.26

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9973	17/03/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
9974	17/03/2011	MTAA SUPER	Superannuation contributions	29.82
9975	18/03/2011	SYNERGY	Electricity Charges	2,267.45
9976	18/03/2011	TELSTRA CORPORATION LTD	Telephone Charges	928.71
9977	18/03/2011	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Order	161.84
9978	18/03/2011	JASON SIGNMAKERS	Stop/Slow Lollipops and Bi Pod Legs	418.00
9979	18/03/2011	NC & F WATSON		8,554.01
			End and Side Tippers Gravel Carting - Calingiri Goomalling Rd	3762.00
			Gravel Carting Calingiri/Goomalling Road	2152.01
			Gravel Carting Benaring & Hawkins Roads	2640.00
9980	18/03/2011	S & S FREESTONE TRANSPORT		10,397.75
			Excavator Hire to dig out Calingiri Effluent Ponds	9586.50
			Transport Loader from Calingiri to CJD'S Perth	811.25
9981	18/03/2011	CJD EQUIPMENT PTY LTD		1,972.81
			Ball joint - Volvo Grader PGR8	286.73
			Service on Volvo Grader - PGR8	1686.08
9982	18/03/2011	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	Advertising - Disposal of Lot 39 Part Lot 17 Mofflin Street	119.77
9983	18/03/2011	STAR TRACK EXPRESS	Freight Charges	396.89
9984	18/03/2011	CALINGIRI TRADERS		1,362.50
			Papers, Postage, Office & Council purchases Feb 2011	372.55
			Purchases from store for depot	493.55
9985	18/03/2011	YERECOIN TRADERS	Fuel & equipment for Yerecoin Fire Brigade	90.12

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9986	18/03/2011	RELIANCE PETROLEUM	Bulk Fuel Unleaded & Diesel Feb 2011	15,506.89
9987	18/03/2011	SHIRE OF VICTORIA PLAINS	Admin Office Camera	259.00
9988	18/03/2011	BOLGART PROGRESS ASSOCIATION		705.60
			Library Services Payment for the Month of March 2011	352.80
			Library Services Payment for the Month of Feb 2011	352.80
9989	18/03/2011	LINX ELECTRICAL	Repairs to HWS at 12 Harrington Street	150.70
9990	18/03/2011	COMMANDER AUSTRALIA LTD	Telephone Charges	268.44
9991	18/03/2011	COURIER AUSTRALIA	Freight Charges	72.66
9992	18/03/2011	DAVID HOLMES	Quarterly Allowance March 2011	1,125.00
9993	18/03/2011	JIM KELLY	Quarterly Allowance March 2011	1,000.00
9994	18/03/2011	WHEATBELT TYRES		1,829.20
			New tyres - PWV41	409.00
			New Tyres Bobcat Trailer = PTL02	671.70
			New Tyres for PWV43	589.00
			Repair tyres for Bobcat PLR6 & grader PGR8	108.50
			Repair Bobcat Tyre - PLR6	51.00
9995	18/03/2011	BOLGART RURAL MERCHANDISE	Purchase PVC Stormwater Pipe & coupling & cement.	23.00
9996	18/03/2011	VICTORIA PLAINS AUTO ELECTRICS		714.74
			Reversing Camera installed on Bobcat - PLR6	88.00
			Repair Air-Conditioner on Volvo Grader - PGR8	626.74
9997	18/03/2011	JOLLY & SONS PTY LTD	Repairs & Service - PWV43	479.42
9998	18/03/2011	BOEKEMAN MACHINERY	Repairs to PSP2	68.75

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9999	18/03/2011	VICTORIA PLAINS MECHANICAL SERVICES	Repair Bobcat - PLR6	154.00
10000	18/03/2011	NEIL SMITH	Quarterly Allowance March 2011	1,125.00
10001	18/03/2011	GEOFF ERICKSON	Quarterly Allowance March 2011	2,125.00
10002	18/03/2011	DAVID LOVELOCK	Quarterly Allowance March 2011	1,125.00
10003	18/03/2011	MICHAEL ANSPACH	Quarterly Allowance March 2011	1,125.00
10004	18/03/2011	JOHN BRENNAN	Quarterly Allowance March 2011	1,125.00
10005	18/03/2011	IT VISION AUSTRALIA PTY LTD		3,589.00
			Staff Training - Rates Officer	735.00
			Computer Upgrade Remote Customer Assist- After Hrs Service	2854.00
10006	18/03/2011	WA LOCAL GOVERNMENT ASSOCIATION		284.80
			4 additional WALGA desk pad calendars	34.80
			2011 Local Government Remuneration Survey	250.00
10007	18/03/2011	WATER CORPORATION	Water usage	6,290.65
10008	18/03/2011	MORRIS PEST AND WEED CONTROL PTY LTD	Treat Effluent Ponds Calingiri	462.00
10009	18/03/2011	JASOL AUSTRALIA	Depot Cleaning products	299.88
10010	18/03/2011	SHIRE OF CHITTERING	Shared Building and Health Services	2,744.50
10011	18/03/2011	GALVINS PLUMBING SUPPLIES	HWS for Bolgart C/Van Pk & Hand Basin at Aged Units Calingiri	888.71
10012	18/03/2011	TAG TREE SERVICES PTY LTD	Remove storm damage trees - Yerecoin and surrounds	38,500.00
10013	18/03/2011	MUCHEA GRADING CONTRACTORS	Hire Machinery & Plant for earthworks on Goomalling- Calingiri Rd	37,000.00
10014	18/03/2011	STILLITANO'S HOME HARDWARE & BUILDING		138.19

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			Push Plate for CWA Building	26.11	
			Equipment for Cleaning & Building Dept	112.08	
10015	18/03/2011	KENNARDS HIRE PTY LTD	Pump Hire - Calingiri Effluent Ponds		1,022.99
10016	18/03/2011	STEVEN YOUNG	Quarterly Allowance March 2011		1,125.00
10017	18/03/2011	MIDLAND TOYOTA	Service Toyota Aurion Prodigy - PAV28		601.73
10018	18/03/2011	JR & A HERSEY PTY LTD	Protective equipment for Depot Staff		1,374.56
10019	18/03/2011	BOLGART BEAUTIFICATION GROUP	Donation re Bolgart Town Beautification		400.00
10020	18/03/2011	CARDNO (WA) PTY LTD	Prof services re Calingiri Goomalling & Toodyay Bindi intersection		3,811.50
10021	18/03/2011	SWEETMAN EXCAVATIONS	Soakwell, pipes and adaptors - Bolgart		1,188.00
10022	18/03/2011	DUN DIRECT PTY LTD	Bulk unleaded 1000Ltr & diesel 11450 Lts fuel		17,782.16
10023	18/03/2011	INTELLIGENT IP COMMUNICATIONS PTY LTD			159.95
			Internet charges for March 2011 - Admin	99.95	
			Internet charges for March 2011 - Depot	60.00	
10024	18/03/2011	CAROLYNNE HAIGH	Cleaning charges for Feb 2011		1,584.00
10025	18/03/2011	HOLCIM (AUSTRALIA) PTY LTD	Supply washed granite for Calingiri / Goomalling Road		3,082.31
10026	18/03/2011	TOODYAY TYRE & EXHAUST	New tyres for Toyota - PAV28		820.00
10027	18/03/2011	SHAYNE ANDREW WILLCOCKS	Telephone Charges		355.43
10028	18/03/2011	G J GRAHAM	Excavator Hire to clear culverts		1,680.00
10029	29/03/2011	SHIRE OF VICTORIA PLAINS	Reimbursement of Shire Petty Cash		488.25
10030	29/03/2011	REBECCA STONE	Paint Bolgart Caravan Park		4,406.00
10031	31/03/2011	WALG SUPER PLAN	Superannuation contributions		6,348.04
10032	31/03/2011	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 30-3-11		6,350.95
10033	31/03/2011	WESTSCHEME PTY LTD	Superannuation contributions		121.26
10034	31/03/2011	HEALTH INSURANCE FUND	Payroll deductions		111.75

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10035	31/03/2011	CARE SUPER	Superannuation contributions	121.26
10036	31/03/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
10037	31/03/2011	MTAA SUPER	Superannuation contributions	134.19
10038	31/03/2011	PRIME SUPER	Superannuation contributions	85.73

**Total Cheque payments for March 2011**                      **688,609.90**

03/03/2011	EFT Payment for Wages W/E 2/3/11	42,957.57
17/03/2011	EFT Payment for Wages W/E 16/3/11	43,457.37
31/03/2011	EFT Payment for Wages W/E 30/3/11	44,626.69

**Total Wages EFT payments for March 2011**                      **131,041.63**

**Total Payments for March 2011**                      **821,901.53**



## **F13 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 8<sup>th</sup> April 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: Financial reports for the month of March 2011

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 31<sup>st</sup> March 2011 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT**

The monthly financial reports for March 2011 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 187 - Income Statement by Program  
Page 188 - Income Statement by Nature and Type  
Page 189 - Statement of Financial Activity  
Page 190 - Report on Significant Variances  
Page 191 - Composition of Net Current Asset Position  
Page 192 - Notes on Budget Changes to be made  
Page 193 to 212– Income and Expenditure Detail by Program  
Page 213 to 214 – Capital Expenditure – Year to Date  
Page 215 – Outstanding Debtors Report  
Page 216 to 217 – Bank Reconciliation and Investments Report  
Page 217 – Outstanding Rates Report

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 31<sup>st</sup> March 2011 are attached to the Council minutes.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

### **RESOLUTION 45/2011**

Moved Cr Anspach seconded Cr Smith that the following statements and reports for the month ended 31<sup>st</sup> March 2011 be received.

Page 187 - Income Statement by Program

Page 188 - Income Statement by Nature and Type

Page 189 - Statement of Financial Activity

Page 190 - Report on Significant Variances

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**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 31st March 2011**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Operating Income</b>				
General Purpose Funding	2,377,264	2,357,739	2,500,800	2,500,800
Governance	15,464	14,065	11,886	11,886
Law, Order and Public Safety	35,612	27,819	637,622	167,022
Health	6,327	3,989	6,013	6,013
Education & Welfare				
Housing	46,892	38,772	51,791	51,791
Community Amenities	58,461	60,278	62,804	62,804
Recreation & Culture	17,100	13,788	18,399	18,399
Transport	1,043,710	1,038,700	1,177,667	1,276,543
Economic Services	15,452	16,364	20,359	20,359
Other Property & Services	25,772	32,092	78,123	78,123
	<u>3,642,053</u>	<u>3,603,606</u>	<u>4,565,465</u>	<u>4,193,741</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(127,321)	(133,950)	(178,304)	(178,304)
Governance	(209,107)	(221,171)	(289,883)	(289,883)
Law, Order and Public Safety	(96,782)	(104,607)	(140,805)	(140,805)
Health	(55,871)	(70,391)	(94,484)	(94,484)
Education & Welfare	(32,234)	(44,448)	(58,802)	(58,802)
Housing	(78,289)	(111,057)	(127,722)	(127,722)
Community Amenities	(145,715)	(166,063)	(220,224)	(220,224)
Recreation & Culture	(203,149)	(252,925)	(340,472)	(340,472)
Transport	(1,688,710)	(1,626,439)	(2,147,558)	(2,147,558)
Economic Services	(68,434)	(83,433)	(112,868)	(112,868)
Other Property & Services	18,756	(28,377)	(104,630)	(104,630)
	<u>(2,686,857)</u>	<u>(2,842,861)</u>	<u>(3,815,752)</u>	<u>(3,815,752)</u>
<b>Interest on Borrowings</b>				
Governance	(667)	(1,185)	(1,583)	(1,583)
Housing	(2,342)	(3,029)	(5,249)	(5,249)
Recreation & Culture	(1,620)	(2,335)	(4,671)	(4,671)
Other Property & Services	(75)	(194)	(194)	(194)
	<u>(4,705)</u>	<u>(6,743)</u>	<u>(11,698)</u>	<u>(11,698)</u>
<b>\$</b>	<u><u>950,491</u></u>	<u><u>754,002</u></u>	<u><u>738,015</u></u>	<u><u>366,291</u></u>

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

**Shire of Victoria Plains**  
**Income Statement by Nature and Type**  
**For the period ending 31st March 2011**

	YTD Actual	Original Budget
	\$	\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,837,130	1,855,503
Grants and Subsidies - Operating	445,917	551,139
Fees and Charges	128,831	194,403
Interest Earnings	84,756	93,000
Other Revenue	77,970	70,783
	<u>2,574,604</u>	<u>2,764,828</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(350,628)	(602,560)
Materials and Contracts	(633,805)	(1,014,460)
Utilities	(33,972)	(44,250)
Depreciation	(1,282,769)	(1,681,164)
Interest Expenses	(4,705)	(11,698)
Insurance	(137,018)	(145,672)
Other Expenditure	(237,052)	(316,568)
	<u>(2,679,949)</u>	<u>(3,816,372)</u>
	(105,345)	(1,051,544)
Grants and Subsidies - non-operating	964,144	1,345,550
Profit on Asset Disposals	103,357	83,163
Loss on Asset Disposals	<u>(11,665)</u>	<u>(10,878)</u>
<b>NET RESULT</b>	<u>950,491</u>	<u>366,291</u>

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

**Shire of Victoria Plains**  
**Statement of Financial Activity 2010-11**  
**For the period ending 31st March 2011**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	2,342,502	2,327,739	2,470,800	2,470,800	0.63%
Governance	15,464	14,065	11,886	11,886	9.94%
Law, Order and Public Safety	35,612	27,819	37,022	37,022	28.01%
Health	6,327	3,989	6,013	6,013	58.62%
Housing	46,892	38,772	51,791	51,791	20.94%
Community Amenities	58,461	60,278	62,804	62,804	-3.01%
Recreation & Culture	17,100	13,788	18,399	18,399	24.02%
Transport	114,328	109,319	90,994	90,994	4.58%
Economic Services	15,452	16,364	20,359	20,359	-5.58%
Other Property & Services	25,772	32,092	78,123	78,123	-19.69%
<b>Sub Total</b>	<b>2,677,909</b>	<b>2,644,225</b>	<b>2,848,192</b>	<b>2,848,192</b>	<b>1.27%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(127,321)	(133,950)	(178,304)	(178,304)	-4.95%
Governance	(209,774)	(222,356)	(291,467)	(291,467)	-5.66%
Law, Order and Public Safety	(96,782)	(104,607)	(140,805)	(140,805)	-7.48%
Health	(55,871)	(70,391)	(94,484)	(94,484)	-20.63%
Education & Welfare	(32,234)	(44,448)	(58,802)	(58,802)	-27.48%
Housing	(80,632)	(114,086)	(132,972)	(132,972)	-29.32%
Community Amenities	(145,715)	(166,063)	(220,224)	(220,224)	-12.25%
Recreation & Culture	(204,769)	(255,260)	(345,143)	(345,143)	-19.78%
Transport	(1,688,710)	(1,626,439)	(2,147,558)	(2,147,558)	3.83%
Economic Services	(68,434)	(83,433)	(112,868)	(112,868)	-17.98%
Other Property & Services	18,681	(28,571)	(104,824)	(104,824)	-165.38%
<b>Sub Total</b>	<b>(2,691,562)</b>	<b>(2,849,604)</b>	<b>(3,827,450)</b>	<b>(3,827,450)</b>	<b>-5.55%</b>
<b>Grants for the Development of Assets</b>					
General Purpose Funding	34,762	30,000	30,000	30,000	
Law, Order and Public Safety	0	0	600,600	130,000	
Transport	929,382	929,381	1,086,673	1,185,550	
	964,144	959,381	1,717,273	1,345,550	
<b>Net Operating Result</b>	<b>950,491</b>	<b>754,002</b>	<b>738,015</b>	<b>366,291</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	199,027	200,300	303,300	303,300	
Transfer from Reserves	425,969	425,969	736,689	706,689	
<b>Sub Total</b>	<b>624,996</b>	<b>626,269</b>	<b>1,039,989</b>	<b>1,009,989</b>	
<b>Capital Expenditure</b>					
Governance	(90,654)	(104,624)	(187,124)	(187,124)	
Law, Order and Public Safety	(3,227)	(3,500)	(604,100)	(133,500)	
Housing	(5,829)	(2,500)	(13,200)	(13,200)	
Community Amenities	(10,000)	(10,000)	(10,000)	0	
Recreation & Culture	(57,357)	(66,800)	(88,517)	(68,517)	
Transport	(1,924,804)	(1,821,603)	(2,551,351)	(2,822,746)	
Economic Services	0	(6,600)	(6,600)	(6,600)	
Other Property & Services	0	0	(8,000)	(8,000)	
Transfer to Reserves	0	0	(640,518)	(468,000)	
Repayment of Loans	(31,298)	(31,298)	(40,380)	(40,380)	
	(2,123,169)	(2,046,925)	(4,149,790)	(3,748,067)	
<b>Total Operating + Non-Operating</b>	<b>(547,682)</b>	<b>(666,654)</b>	<b>(2,371,786)</b>	<b>(2,371,786)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	1,282,769	1,260,756	1,681,164	1,681,164	
Provisions	(20,782)	0	0	0	
P/L on Sale of Assets	(91,692)	(63,323)	(72,285)	(72,285)	
Surplus / Deficit B/fwd	660,081	762,907	762,907	762,907	
Closing Surplus (Deficit) carried forward	1,282,693	1,293,686	(0)	(1)	

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 31st March 2011	
	YTD Var \$
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
Unbudgeted grant from Dept of Agriculture & Food	20,000 FAV
Dry Season Services Grant re community spirit & welfare	
Contribution from Quadro Resources - Calingiri Sports Centre Devl.	2,500 FAV
Wheatbelt Dev Comm. - Grant for business plan - Northam Respite	2,261 FAV
<b>Governance</b>	
<b>Administration</b>	
Recovery of expenses re Shared CEO underestimated	20,000 FAV
WALGA rebate on advertising	10,269 FAV
<b>Law Order &amp; Public Safety</b>	
FESA Grant reimbursement for overspend 2009-2010	5,137 FAV
<b>Housing</b>	
Unbudgeted income on manager houses	7,912 FAV
<b>Other Property &amp; Services</b>	
Private Works income timing difference on works done	(10,385) UNFAV
<b>Operating Expenditure</b>	
<b>General Purpose Funding</b>	
Reduced Admin Costs affecting overall reallocation	9,834 FAV
<b>Law, Order &amp; Public Safety</b>	
Aerial Survey budgeted cancelled to current financial year	6,545 FAV
Timing differences on stock purchases and equipment maintenance	7,374 FAV
<b>Health</b>	
Invoices for Health Services ex other shires outstanding	6,249 FAV
Timing differences on Fogging Mosquitoes	3,747 FAV
<b>Education &amp; Welfare</b>	
<b>Community Development</b>	
One months saving for July 10 and outstanding invoices ytd	14,523 FAV
<b>Housing</b>	
Timing Differences on painting staff housing and aged person units	34,883 FAV
<b>Community Amenities</b>	
Savings on effluent ponds maintenance	21,173 FAV
<b>Recreation &amp; Culture</b>	
Timing differences on Hall and Town Maintenance	57,632 FAV
<b>Transport</b>	
Net timing differences in various road maintenance areas	50,523 FAV
<b>Economic Services</b>	
Due to dry winter it is not expected to spend the full budget this year for weed spraying	
Timing Differences on Weed and Pest control and Caravan Parks Maintenance	13,044 FAV
<b>Other Property &amp; Services</b>	
General timing differences in depot costs and plant maintenance	(11,446) UNFAV
Net adjustment to workshop overheads and plant overheads required	(22,328) UNFAV
<b>Capital Expenditure</b>	
<b>Buildings</b>	
Savings on Bolgart Roof Upgrade	11,043 FAV
<b>Infrastructure Roads</b>	
Savings on Goudge Road	20,420 FAV
Aglime - Calingiri to New Norcia excess costs due to high level of blow outs	(170,159) UNFAV
Aglime - Goomalling / Toodyay Bindi Bindi intersection deferre to 2011-12	140,228 FAV
Gillingarra Glentromie Rd will run over budget for only 1.4kms completed extra culvet work carried out \$86,450	(15,000) UNFAV
<b>Plant &amp; Equipment</b>	
Budget saving on purchase of CAT Loader	46,500 FAV

**Shire of Victoria Plains**  
**Statement of Financial Activity**  
**Net Current Assets as at 31st March 2011**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	1,459,770
Cash - Restricted	1,011,412
Receivables	139,977
Inventories	21,723
<b>Total Current Assets</b>	<b>2,632,882</b>

**Less Current Liabilities**

Payables	(338,777)
Provisions and Borrowings	(135,649)
<b>Total Current Liabilities</b>	<b>(474,426)</b>

**Net Current Assets Position**

	<b>2,158,456</b>
Less Cash Restricted - Reserves	1,011,412
Less Provisions and Borrowings	(135,649)
<b>Closing Available Funds</b>	<b>1,282,693</b>

**Financial Ratios in Relation to YTD Figures**

**Current Ratio**

Current Assets - Restricted Assets	1,621,470	<u>3.42</u>
Current Liabilities	474,426	

**Quick Ratio**

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>1,599,747</u>	<u>3.37</u>
	474,426	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.



**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

**Shire of Victoria Plains**  
**Notes of Budget Changes 2010-11**

**Budget Amendments**

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
	16003 Fire Tender Replacement Grant		Notification ex FESA of vehicles to be replaced during 2010-11		470,600		470,600
	40006 Fire Tender Replacement					(470,600)	0
AG0008	AG Lime Route		Budget opening balance adjustment		123,079		123,079
50009	Transfer to Infrastructure Reserve		Budget opening balance adjustment			(123,079)	0
16018	Aglime Income		Workload Adjustment			(98,877)	(98,877)
AG0008/AG0123	2010-2011 Budget adjustment		Workload Adjustment		148,316		49,439
50009	Transfer to Infrastructure Reserve		Workload Adjustment			(49,439)	0
							0

**Approved Out of Budget Expenditures**

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
50056	Transfer from Refuse Site Reserve	173/10	Regional Waste Disposal Contribution		10,000		10,000
40136	Contribution to Regional Waste Site	173/10	Regional Waste Disposal Contribution			(10,000)	0
50059	Transfer from Infrastructure Reserve	190/10	Calingiri Sports Club Development		20,000		20,000
40124	Calingiri Sports Pavilion	190/10	Calingiri Sports Club Development			(20,000)	0
10510	FESA ESL Operating Grant		Reimburse 2009-10 overspend		5,137		5,137
10325	Dry Season Grant				20,000		25,137
20409	Dry Season Grant expenditure					(20,000)	5,137
20409	CMVROC Wild Flower Tourism Project	10/2011	Financial Support for project to Oct 2011			(5,000)	137
20409	Lord Mayor's Flood Appeal	15/2011	Donation to WA floods			(5,000)	(4,863)
							(4,863)

Total (\$4,863)

Shire of Victoria Plains Monthly Report at as : 31/03/2011						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
General Purpose Funding						
					\$	\$
Rates						
	10300	Rates Income			(1,784,865)	(1,803,754)
	10315	Administrative Fees & Charges			(8,069)	(9,750)
	20300	Rates Collection			5,275	4,344
		<b>Total Rates Income / Expenditure</b>			<b>(1,787,658)</b>	<b>(1,801,454)</b>
General Purpose Grants						
	10325	General Purpose Grants			(392,866)	(497,419)
	16042	RLCIP - Project Grants			(30,000)	(30,000)
	16043	R4R CLGF Grant			(4,762)	0
		<b>Total General Purpose Grants</b>			<b>(427,627)</b>	<b>(527,419)</b>
Other General Purpose Income						
	10310	Ex Gratia Rates			(52,264)	(51,750)
	10320	Interest Income			(84,756)	(79,397)
	10395	Administration Income - Allocated			(19,682)	(11,340)
	20310	Admin Expenditure Reallocated			122,046	129,606
		<b>Total Other General Purpose Income / Expenditure</b>			<b>(34,657)</b>	<b>(12,881)</b>
		<b>Total General Purpose Funding</b>			<b>\$ (2,249,943)</b>	<b>(2,322,496)</b>

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Goverance						\$	\$	\$	\$
Members Of Council	10420		Contributions And Donations			0	0	0	0
	10495		Admin Income Allocated			(15,464)	(8,910)	(11,886)	(11,886)
			<b>Members Of Council Operating Income</b>			(15,464)	(8,910)	(11,886)	(11,886)
	20401		Member'S Expenses			6,876	9,750	13,000	13,000
	20402		Member'S Allowances			26,625	26,625	35,500	35,500
	20403		Election Expenses			0	0	0	0
	20404		Conferences & Seminars - Local Government Week			15,707	15,500	15,500	15,500
	20405		Conferences & Seminars - Councillor Training			5,365	5,000	5,000	5,000
	20406		Meeting Costs			2,963	3,375	4,500	4,500
	20407		Delivering Agendas			1,356	909	1,225	1,225
	20408		Sundry			8,435	14,946	16,933	16,933
	20409		Public Relations			6,928	21,186	21,250	21,250
	20410		Legal Fees			0	0	0	0
	20411		Insurance			2,375	2,052	2,053	2,053
	20412		Strategic Plan			25,200	25,900	35,000	35,000
	20413		Asset Management Plan			391	0	0	0
	20420		Admin Expenditure Allocated			95,889	98,929	130,628	130,628
			<b>Members of Council Operating Expenditure</b>			195,109	224,172	280,589	280,589
			<b>Total Members of Council</b>			182,646	215,262	268,703	268,703
Administration	10430		Reimbursements			(70,547)	(39,922)	(46,333)	(46,333)
	10431		Commissions			(11,274)	(11,997)	(16,000)	(16,000)
	10432		Administration Charges			(2,266)	(1,602)	(2,150)	(2,150)
	10433		Sundry Income			(276)	(252)	(350)	(350)
	10434		Rounding			0	0	0	0
	10496		Admin Income Reallocated			84,362	48,618	64,833	64,833
			<b>Administration Operating Income</b>			0	(5,155)	0	0
	10490		WDV on Assets Sold			58,938	61,600	85,878	85,878
	16001		Ceo'S Vehicle - Replacement			(31,818)	(31,000)	(31,000)	(31,000)
	16002		Mgr Fin Vehicle - Replacement			(15,455)	(16,000)	(44,000)	(44,000)
			<b>Administration (Profit) / Loss on Sale of Assets</b>			11,665	14,600	10,878	10,878
	20430		Salaries & Wages			324,692	291,954	399,507	399,507
	20431		CEO Package			16,744	19,894	26,050	26,050
	20432		DCEO Package			12,003	13,847	18,150	18,150
	20433		Other Staff Costs			2,259	3,472	3,500	3,500
	20435		Computing			23,539	33,565	40,315	40,315
	20436		Insurance			49,755	57,894	57,894	57,894

**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/03/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Governance</b>								
20437		Staff Recruitment			0	450	3,450	3,450
20438		Staff Training			7,840	10,875	14,500	14,500
20439		Office Building - Operating			10,167	11,435	14,577	14,577
20440		Office Building & Surrounds Maintenance			381	1,602	2,158	2,158
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	2,898	3,258	4,367	4,367
20441		Minor Office Equipment	G001	Admin Bldg Ground Maintenance	235	0	3,000	3,000
20442		Office Consumables			2,445	4,185	5,600	5,600
20443		Telephone			5,715	6,750	9,000	9,000
20444		Postage			3,631	3,924	5,250	5,250
20445		Other Office Expenses			29,147	48,232	61,699	61,699
20447		Bank Charges			1,897	1,908	2,550	2,550
20448		Audit Fees			7,930	11,450	13,950	13,950
20449		Occupational Health & Safety			5,886	3,180	6,250	6,250
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			15,962	15,372	20,500	20,500
20490		Administration Expenditure - Reallocated			(523,127)	(559,663)	(712,517)	(712,517)
<b>Administration Operating Expenditure</b>					0	(16,416)	0	0
40004		Ceo Vehicle Replacement			21,991	35,000	70,000	70,000
40005		Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032		Office Furniture			0	0	3,000	3,000
Admin Office & Chambers upgrade - Carport between office								
40053		and chambers, security front door			14,908	15,000	20,500	20,500
40069		Computing upgrade software & hardware			19,284	15,024	21,024	21,024
40074		OHS Upgrade to Shire Buildings			3,382	6,600	6,600	6,600
<b>Total Governance Capital Expenditure</b>					90,654	104,624	187,124	187,124
<b>Total Administration</b>					102,319	97,653	198,002	198,002
<b>Total Governance</b>					<b>284,965</b>	<b>312,915</b>	<b>466,705</b>	<b>466,705</b>

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Shire of Victoria Plains Monthly Report as at: 31/03/2011									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
<b>Law, Order &amp; Public Safety</b>									
Fire Prevention									
	10510	Operating Grant			(29,565)	(24,426)	(32,570)	(32,570)	
	10511	Contributions And Donations			0	0	0	0	
	10512	Fire Prevention Infringements			0	0	0	0	
		<b>Fire Prevention - Operating Income</b>							
	20500	Fire Prevention			26,784	38,334	39,640	39,640	
	20509	Sandlewood Farm Fire Expenses			2,493	1,494	2,000	2,000	
	20512	Depreciation Expense			1,709	1,710	2,280	2,280	
		<b>Fire Prevention - Operating Expenditure</b>							
	16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			30,986	41,538	43,920	43,920	
		<b>Bushfire Brigades - Capital Income</b>							
					0	0	(600,600)	(130,000)	
	20510	FESA Fire Truck Expenses			24,337	25,309	32,880	32,880	
	20511	Fire Stations			9,465	4,027	11,679	11,679	
	20511	Fire Stations			283	173	211	211	
	20511	Fire Stations			158	246	317	317	
	20511	Fire Stations			98	710	750	750	
	20511	Fire Stations			643	710	880	880	
		<b>Bush Fire Brigades - Operating Expenditure</b>							
	40006	FESA Fire Tender Replacement - New Norcia and Mog			34,984	31,175	46,717	46,717	
	40128	Freemasons Building - New metre board and rewire			0	0	600,600	130,000	
		<b>Fire Prevention - Capital Expenditure</b>							
					3227.27	3500	3500	3,500	
					3,227	3,500	604,100	133,500	
		<b>Total Fire Prevention</b>			39,632	51,787	61,566	61,566	
Animal Control									
	10520	Animal Infringements			0	(144)	(200)	(200)	
	10522	Licensing			(1,130)	(270)	(270)	(270)	
	20520	Animal Compound			4	0	7,255	7,255	
	20521	Dog Licensing			310	100	100	100	
		<b>Total Animal Control</b>			(816)	(314)	6,885	6,885	
Other Law, Order And Public Safety									
	10530	Other Income			0	(144)	(200)	(200)	
	10595	Administration Income - Allocated			(4,918)	(2,835)	(3,782)	(3,782)	
		<b>Other Law Order &amp; Public Safety - Operating Income</b>							
					(4,918)	(2,979)	(3,982)	(3,982)	
	20530	Emergency Services			0	0	1,250	1,250	
	20531	Impounded Vehicles			0	0	0	0	
	20532	Local Emergency Management Committee			0	0	0	0	
	20590	Administration Cost Allocated			30,498	31,794	41,563	41,563	
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>							
					30,498	31,794	42,813	42,813	
		<b>Total Other Law Order &amp; Public Safety</b>							
					25,580	28,815	38,832	38,832	
		<b>Total Law, Order &amp; Public Safety</b>							
					\$ 64,397	\$ 80,288	\$ 107,283	\$ 107,283	

**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Shire of Victoria Plains Monthly Report as at: 31/03/2011						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
					\$	\$
Health						
Preventative Services - Administration & Inspector 10710 Fees & Charges						
<b>Administration &amp; Inspection - Operating Income</b>						
20700 Salaries & Wages					0	(200)
20701 Salary Packaging					0	(200)
20702 Subscriptions					0	500
20703 Conferences & Seminars					0	0
20704 Health Administration					7,449	13,698
<b>Administration &amp; Inspection - Operating Expenditure</b>					7,449	14,198
<b>Total Administration &amp; Inspection</b>					7,449	13,998
Preventative Services - Pest Control						
20710 Mosquito Control					7,257	9,180
20711 Fogging Mosquitos					862	4,609
<b>Total Pest Control</b>					8,118	13,789
Preventative Services - Other						
20720 Analytical Expenses					355	600
<b>Total Preventative Services - Other</b>					355	600
Other Health						
10750 Ambulance Reimbursements					0	(144)
10795 Administration Income - Allocated					(6,327)	(3,645)
<b>Other Health - Operating Income</b>					(6,327)	(3,789)
20730 Ambulance Facilities					67	0
20731 Reimbursable Expenditure					647	144
20790 Admin Expenditure - Allocated					39,235	41,660
<b>Other Health - Operating Expenditure</b>					39,949	41,804
<b>Total Other Health</b>					33,622	38,015
<b>Total Health</b>					<b>49,544</b>	<b>66,402</b>
						<b>88,471</b>



Shire of Victoria Plains  
Monthly Report as at: 31/03/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Education &amp; Welfare</b>								
Education	20800	School Programs and Improvements			5,324	3,582	4,802	4,802
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			568	0	0	0
		<b>Education &amp; Welfare Operating Expenditure</b>			<b>\$ 7,391</b>	<b>5,082</b>	<b>6,302</b>	<b>6,302</b>
Community Development								
	20804	Community Development Officer (Shared)			24,843	39,366	52,500	52,500
					<b>\$ 24,843</b>	<b>39,366</b>	<b>52,500</b>	<b>52,500</b>
		<b>Total Education &amp; Welfare</b>			<b>\$ 32,234</b>	<b>44,448</b>	<b>58,802</b>	<b>58,802</b>

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Shire of Victoria Plains Monthly Report as at : 31/03/2011									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	
<b>Housing</b>									
<b>Housing - Council Staff</b>									
10910		Staff Housing - 44 Edmonds Street			(2,600)	(2,529)	(3,380)	(3,380)	
10912		Staff Housing - 12 Harrington Street			(2,310)	(3,312)	(4,420)	(4,420)	
10913		Staff Housing - 16 Yulgering Street			(3,400)	(3,312)	(4,420)	(4,420)	
10914		Staff Housing - 13 Lambert Cres			(6,720)	(3,114)	(4,160)	(4,160)	
10915		Staff Housing - 7 Harrington Street			(3,040)	(3,114)	(4,160)	(4,160)	
10916		Staff Housing - 15 Lambert Cres			(5,223)	0	(4,160)	(4,160)	
					(23,293)	(15,381)	(20,540)	(20,540)	
<b>Staff Housing - Operating Income</b>									
20900		Staff Housing Operating Expenditure			19,892	20,772	26,890	26,890	
20901		Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	750	1,000	1,000	
20901		Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	2,932	6,000	6,000	6,000	
20901		Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,450	750	1,000	1,000	
20901		Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	480	1,500	1,500	1,500	
20901		Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	3,657	9,500	9,500	9,500	
20901		Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	4,729	6,650	6,650	6,650	
20901		Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	2,156	1,000	1,000	1,000	
					35,295	46,922	53,540	53,540	
<b>Staff Housing - Operating Expenditure</b>									
40068		New Staff House Lot 11/7 Harrington Street			1,007	0	10,700	10,700	
40110		44 Edmond Street Upgrade Bathroom, Laundry, Toilet			4,822	2,500	2,500	2,500	
					5,829	2,500	13,200	13,200	
					17,832	34,041	46,200	46,200	
<b>Total Staff Housing</b>									
<b>Housing - Aged Persons</b>									
10920		Calingiri Aged Person Units - Unit 1			(3,392)	(3,267)	(4,367)	(4,367)	
10921		Calingiri Aged Person Units - Unit 2			(3,600)	(3,915)	(5,232)	(5,232)	
10922		Calingiri Aged Person Units - Unit 3			(3,528)	(3,267)	(4,367)	(4,367)	
10923		Calingiri Aged Person Units - Unit 4			(4,000)	(3,267)	(4,367)	(4,367)	
10930		Bolgart Aged Person Units - Unit 1			(3,919)	(3,897)	(5,200)	(5,200)	
10931		Bolgart Aged Person Units - Unit 2			(800)	(3,267)	(4,367)	(4,367)	
					(19,238)	(20,880)	(27,902)	(27,902)	
<b>Aged Person Housing - Operating Income</b>									
20902		Calingiri Aged Person Units Operating Expenditure			4,693	6,088	6,701	6,701	
20903		Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	2,252	7,650	10,213	10,213	
20903		Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,373	3,950	3,950	3,950	
20903		Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,316	3,950	3,950	3,950	



**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Shire of Victoria Plains Monthly Report as at : 31/03/2011								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
20903	Calingiri Aged Person Units Maintenance		APC3	Aged Persons Units Calingiri	755	3,950	3,950	3,950
20903	Calingiri Aged Person Units Maintenance		APC4	Aged Person Unit 1 - Calingiri	2,131	3,950	3,950	3,950
20903	Calingiri Aged Person Units Maintenance		APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart Aged Perons Units Operating Expenditure				4,060	5,045	5,404	5,404
20905	Bolgart Aged Perons Units Maintenance		APB	Aged Persons Units Bolgart	2,366	1,872	2,500	2,500
20905	Bolgart Aged Perons Units Maintenance		APB1	Aged Person Unit 1 - Bolgart	650	1,000	1,000	1,000
20905	Bolgart Aged Perons Units Maintenance		APB2	Aged Person Unit 2 - Bolgart	225	1,000	1,000	1,000
20905	Bolgart Aged Perons Units Maintenance		APUSB	APU Surrounds - Bolgart	0	0	0	0
Aged Person Housing - Operating Expenditure					19,822	38,455	42,618	42,618
Total Aged Person Housing					584	17,575	14,716	14,716
Housing - Other								
10950	Housing Misc Income				0	0	0	0
10995	Administration Income - Allocated				(4,362)	(2,511)	(3,350)	(3,350)
Housing Other - Operating Income					(4,362)	(2,511)	(3,350)	(3,350)
20906	Vacant Land Operating Costs				0	0	0	0
20907	Housing Other				0	0	0	0
20950	Reimbursable Expenditure				(1,531)	0	0	0
20960	Depreciation Expense - Housing				0	0	0	0
20990	Administration Expenditure - Allocated				27,046	28,709	36,813	36,813
Housing Other - Operating Expenditure					25,514	28,709	36,813	36,813
Total Housing Other					21,153	26,198	33,464	33,464
Total Housing					\$ 39,569	77,814	94,380	94,380

**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Community Amenities						\$	\$	\$	\$
Sanitation - Household Refuse	11000		Refuse Removal Gst Charged			(1,763)	(8,860)	(8,860)	(8,860)
	11001		Refuse Removal			(30,768)	(26,470)	(26,470)	(26,470)
			<b>Sanitation - Household Refuse - Operating Income</b>			(32,530)	(35,330)	(35,330)	(35,330)
	21000		Domestic Refuse Collection			18,025	22,554	30,077	30,077
	21005		Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	7,671	10,053	13,430	13,430
	21005		Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	33,619	22,545	30,083	30,083
	21005		Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	9,003	7,200	9,620	9,620
	21010		Waste Oil Removal	WSTO	Waste Oil	415	0	0	0
			<b>Sanitation - Household Refuse - Operating Expenditure</b>			68,731	62,352	83,210	83,210
	40136		Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
Sanitation - Other			<b>Sanitation - Household Refuse - Capital Expenditure</b>			10,000	10,000	10,000	0
			<b>Total Sanitation - Household Refuse</b>			46,201	37,022	57,880	47,880
	11010		Drum Muster			(2,043)	(3,000)	(3,000)	(3,000)
	11011		Zero Waste Plan			0	0	0	0
			<b>Sanitation - Other - Operating Income</b>			(2,043)	(3,000)	(3,000)	(3,000)
	21020		Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	0	0	0
	21021		Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	941	1,017	1,362	1,362
	21022		Drum Muster	DRUM	Drum Muster	866	2,619	3,500	3,500
			<b>Sanitation - Other - Operating Expenditure</b>			1,807	3,636	4,862	4,862
			<b>Total Sanitation - Other</b>			(235)	636	1,862	1,862
Sewerage	11020		Sewerage			(14,400)	(14,400)	(14,400)	(14,400)
			<b>Sewerage - Operating Income</b>			(14,400)	(14,400)	(14,400)	(14,400)
	21030		Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	5,136	14,599	14,600	14,600
	21030		Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,979	2,675	2,986	2,986
	21032		Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	18,533	27,530	27,530	27,530
	21032		Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	43	2,061	2,765	2,765
			<b>Sewerage - Operating Expenditure</b>			25,692	46,865	47,881	47,881
			<b>Total Sewerage</b>			11,292	32,465	33,481	33,481
	11040		Planning Applications			(3,484)	(3,744)	(5,000)	(5,000)
			<b>Town Planning &amp; Regional Development - Operating Income</b>			(3,484)	(3,744)	(5,000)	(5,000)
Town Planning & Regional Development	21051		Town Planning Scheme / Local Planning Strategy			2,559	2,900	19,000	19,000
	21053		Interest Expense			0	0	0	0
			<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			2,559	2,900	19,000	19,000
			<b>Total Town Planning &amp; Regional Development</b>			(926)	(844)	14,000	14,000
	11050		Calingiri Cemetery			(1,220)	(1,050)	(1,400)	(1,400)
	11095		Administration Income Allocated			(4,783)	(2,754)	(3,674)	(3,674)
			<b>Other Community Amenities - Operating Income</b>			(6,003)	(3,804)	(5,074)	(5,074)
	16023		Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	0	0
	16041		Gillingarra Emergency Water Supply			0	0	0	0
			<b>Other Community Amenities</b>			0	0	0	0



**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/03/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
\$								
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
11100 Calingiri Recreation Centre					(582)	(72)	(100)	(100)
11101 Mogumber Hall					0	(72)	(100)	(100)
11102 Bolgart Hall					(91)	(450)	(600)	(600)
11103 Calingiri Gymnasium					(2,601)	(5,247)	(7,000)	(7,000)
11104 Roads Board Building Lease					(1,717)	(2,925)	(3,900)	(3,900)
<b>Public Halls &amp; Civic Centres - Operating Income</b>								
16046 Sale of T9250 Treadmill					(4,991)	(8,766)	(11,700)	(11,700)
11190 Profit / (Loss) On Sale Of Assets					0	0	0	0
<b>Public Halls &amp; Civic Centres (Profit) / Loss on Sale of Assets</b>								
21100 Bolgart Hall	B007			Bolgart Hall & Grounds Maintenance	1,702	2,241	3,000	3,000
21101 Calingiri Recreation Centre	B008			Bolgart Hall Other Costs	3,475	2,870	3,074	3,074
21101 Calingiri Recreation Centre	B009			Calingiri Rec Centre Maintenance	571	4,496	5,928	5,928
21102 Plawanning Hall	B010			Calingiri Rec Centre Other Costs	11,160	8,898	10,468	10,468
21102 Plawanning Hall	B011			Plawanning Hall & Grounds Maintenance	0	0	0	0
21103 Mogumber Hall	B012			Plawanning Hall Other Costs	69	1,643	1,730	1,730
21103 Mogumber Hall	B013			Mogumber Hall & Grounds Maintenance	3,560	11,044	11,325	11,325
21104 Gillingarra Hall	B014			Mogumber Hall Other Costs	2,205	2,618	2,688	2,688
21104 Gillingarra Hall	B015			Gillingarra Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall	B016			Gillingarra Hall Other Costs	1,349	1,598	1,667	1,667
21105 Yerecoin Hall	B017			Yerecoin Hall & Grounds Maintenance	0	0	0	0
21106 Public Halls - Depreciation Expense	B018			Yerecoin Hall Other Costs	1,460	180	180	180
21107 Cwa Building	B021			Cwa Calingiri Building Maintenance	30,757	31,572	42,100	42,100
21107 Cwa Building	B022			Cwa Building Operating Expenditure	4,036	50	50	50
21109 Calingiri Gymnasium					834	513	515	515
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>								
40018 Capital Upgrade To Mogumber Hall					61,491	76,480	94,425	94,425
40057 Disability Access					8,099	5,000	5,000	5,000
40085 Calingiri Gymnasium Equipment					0	0	5,540	5,540
40104 R4R - Re Roof Mogumber Hall					0	0	4,177	4,177
40105 R4R - New Ablution Block Gillingarra					0	5,000	5,000	5,000
40106 R4R - Upgrade Plawanning Hall					0	0	0	0
40114 RLCIP Grant 09-10 Mogumber Hall					2,698	0	0	0
40124 Victoria Plains Sport and Recreation Building Upgrade					8,000	8,000	20,000	20,000
40129 Calingiri Rec Centre Upgrade					6303.03	5500	5500	5500
40130 RLCIP Grant Replace Bolgart Hall Roof					32257.25	43300	43300	43300
<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>								
					57,357	66,800	88,517	88,517



**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
Other Recreation & Sport					\$	\$	\$	\$
					113,857	134,514	171,242	151,242
					(3,120)	0	0	0
					0	0	0	0
					(3,120)	0	0	0
<b>Total Public Halls &amp; Civic Centres</b>								
					17,204	12,240	16,343	16,343
					11,074	16,929	22,595	22,595
					1,014	2,556	3,430	3,430
					2,205	3,096	4,145	4,145
					1,584	2,736	3,665	3,665
					4,723	8,487	11,350	11,350
					1,036	4,896	6,545	6,545
					978	3,295	4,140	4,140
					6,088	7,082	8,340	8,340
					20,497	30,762	41,030	41,030
					229	698	950	950
					0	2,435	3,250	3,250
					1,200	3,750	5,000	5,000
					0	0	14,918	14,918
					8,235	7,605	10,154	10,154
					1,620	2,335	4,671	4,671
					77,686	108,902	160,526	160,526
					74,566	108,902	160,526	160,526
					0	0	0	0
					(27)	0	0	0
					(27)	0	0	0
					2,715	2,853	3,815	3,815
					8,407	9,376	12,420	12,420
					221	50	50	50
					210	207	280	280
					11,553	12,486	16,565	16,565
					11,526	12,486	16,565	16,565
					0	0	0	0
					(247)	0	0	0
					(8,715)	(5,022)	(6,699)	(6,699)

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Sub-Programme Description		COA	Shire of Victoria Plains Monthly Report as at: 31/03/2011					
Description			Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture						\$	\$	\$
			Other Culture - Operating Income			(8,962)	(5,022)	(6,699)
21140	History Book Project					0	0	0
21141	Cultural Mapping Program					0	0	0
21142	Community Facilities					0	0	0
21190	Administration Expenditure Allocated					54,039	57,392	73,627
Other Culture - Operating Expenditure						54,039	57,392	73,627
Total Other Culture						45,078	52,370	66,927
Total Recreation & Culture						245,027	308,272	415,260
								395,260

**Minutes - Ordinary Meeting of Council  
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Shire of Victoria Plains  
Monthly Report as at: 31/03/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Transport</b>								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(176,931)	(176,930)	(221,164)	(221,164)
16010 Govt Grant - R2R					(67,179)	(67,179)	(67,179)	(67,179)
16012 Govt Grant - R2R					(228,981)	(228,981)	(228,981)	(228,981)
16018 AG Lime Route 2					(456,291)	(456,291)	(569,349)	(666,226)
<b>Streets Roads Bridges Construction - Capital Income</b>					(929,382)	(929,382)	(1,086,673)	(1,185,550)
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	40,000	40,000
40021 Roadworks - Council & Direct Road Funding				Goudge Road	14,580	35,000	35,000	35,000
40021 Roadworks - Council & Direct Road Funding				Bolgart Drainage Smith Street	2,868	10,077	10,078	10,078
40021 Roadworks - Council & Direct Road Funding				Gillingarra Grentromie Rd SLK 1-2	19,234	20,000	70,000	70,000
40021 Roadworks - Council & Direct Road Funding				Bolgart West Road	2,936	3,000	80,000	80,000
40021 Roadworks - Council & Direct Road Funding				Repeater Tower Access	4,054	2,000	15,000	15,000
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	0	4,187	4,187
40021 Roadworks - Council & Direct Road Funding				Bolgart Footpaths	0	0	7,430	7,430
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	6,440	6,440
40022 Roadworks - Rtg Funded Infrastructure				Regional Roads - Gillingarra Grentromie Rd	311,378	301,750	331,750	331,750
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingiri / Goomalling Road	564,815	557,493	572,493	804,100
40025 Ag Lime Route Capital Expenditure				Ag Lime - Goomalling / Toodyay Bindi Intersectic	12,066	44,000	184,239	0
40107 R4R - Yerecoin - Grentromie Road				Yerecoin Grentromie Road	17,074	7,000	7,000	7,800
40108 R4R - Forrest Street Bolgart				Forrest Street Bolgart	0	800	800	7,800
<b>Streets Roads Bridges Construction - Capital Expenditure</b>					1,330,045	1,192,003	1,575,300	1,846,695
<b>Total Streets, Roads, Bridges Construction</b>					400,663	262,622	488,627	661,145
Streets, Roads, Bridges & Depot Maintenance								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(13,920)	(8,019)	(10,698)	(10,698)
<b>Streets Roads Bridges Maintenance - Operating Income</b>					(13,920)	(8,019)	(11,098)	(11,098)
21200 Maintenance Grading					263,295	219,500	263,695	263,695
21201 Aglime Maintenance Grading					0	4,581	6,119	6,119
21202 Bitumen Maintenance				BM9999	5,008	22,102	24,348	24,348
21203 Signage & Guideposts				SIGNM	11,239	15,840	21,142	21,142
21204 Tree Lopping				TRELOP	79,776	76,000	103,747	103,747
21205 Drainage Maintenance				DRM	53,237	72,298	73,288	73,288
21206 Town Streets Maintenance				TSM	0	0	0	0
21207 Flood Damage				FLOOD	58,254	0	42,914	42,914
21208 Misc Road Maintenance				XXX999	70,956	63,909	85,230	85,230
21209 Bridge & Culvert Maintenance				BRIDM	14,000	18,608	20,160	20,160
21210 Crossovers				CROSS	199	4,842	6,475	6,475
21211 Street Lighting Maintenance				SLM	6,400	5,994	8,000	8,000
21212 Traffic Signs & Control Equipment				TSCE	1,021	9,378	12,530	12,530
21213 Reinstatements				REIN	0	0	0	0
21214 Footpath Maintenance				FPM	5,942	5,751	7,685	7,685
21215 Infrastructure Depreciation Expense					1,033,068	1,015,983	1,354,660	1,354,660

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**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

Shire of Victoria Plains Monthly Report as at: 31/03/2011													
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget					
<b>Economic Services</b>													
<b>Rural Services</b>													
21300	Noxious Weeds & Pest Control		NWPC	Noxious Weeds & Pest Control	8,626	16,290	27,730	27,730					
21300	Noxious Weeds & Pest Control		WANTS	White Ant Control	0	0	0	0					
21301	Small Business Centre - Central Coast				3,500	3,500	3,500	3,500					
21302	Rural Financial Counselling Service				0	0	0	0					
21303	Rural Water Council Of Wa				0	0	0	0					
21305	Rural Youth				100	0	0	0					
<b>Total Rural Services</b>					12,226	19,790	31,230	31,230					
<b>Tourism &amp; Area Promotion</b>													
11300	Bolgart Caravan Park				(2,591)	(1,872)	(2,500)	(2,500)					
11301	Calingiri Caravan Park				(1,235)	(1,125)	(1,500)	(1,500)					
11302	Sundry Income				(85)	(225)	(300)	(300)					
<b>Tourism &amp; Area Promotion - Operating Income</b>					(3,910)	(3,222)	(4,300)	(4,300)					
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>													
21320	Area Promotion				359	500	500	500					
21321	Caravan Parks And Camping Grounds Operating				9,368	8,182	10,392	10,392					
21322	Caravan Parks And Camping Grounds Maintenance		BCVPK	Bolgart Caravan Park Maint	8,041	11,789	12,980	12,980					
21322	Caravan Parks And Camping Grounds Maintenance		CCVPK	Calingiri Caravan Park Maint	888	3,969	5,250	5,250					
21323	Information Bays Maintenance		INFO	Information Bays Maintenance	0	0	0	0					
21324	Depreciation Expense - Caravan Parks				1,663	1,395	1,860	1,860					
21325	Bolgart Tractor Shed				36	0	0	0					
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>					20,355	25,835	30,982	30,982					
<b>Total Tourism &amp; Area Promotion</b>					16,445	22,613	26,682	26,682					
<b>Building Control</b>													
11310	Building Applications				(3,752)	(4,428)	(5,000)	(5,000)					
11311	Swimming Pools Program				0	0	0	0					
11312	Bctf & Brb				(74)	(108)	(150)	(150)					
<b>Building Control - Operating Income</b>					(3,826)	(4,536)	(5,150)	(5,150)					
<b>Building Control - Operating Expenditure</b>													
21330	Building Control Operating				11,801	13,500	18,000	18,000					
<b>Total Building Control</b>					11,801	13,500	18,000	18,000					
<b>Other Economic Services</b>					7,975	8,964	12,850	12,850					
11320	Bendigo Bank				(4,035)	(6,428)	(8,000)	(8,000)					
11321	Extractive Industry Licences				0	0	0	0					
11322	Standpipes - Water				(20)	(72)	(100)	(100)					
11323	Community Safety & Crime Prevention				0	0	0	0					
11395	Administration Income - Allocated				(3,661)	(2,106)	(2,809)	(2,809)					
<b>Other Economic Services - Operating Income</b>					(7,716)	(8,606)	(10,909)	(10,909)					

Total Other Economic ServicesTotal Economic Services

**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services									
Private Works									
	11400	Private Works - Income				(9,910)	(20,295)	(27,071)	(27,071)
	11401	European Space Agency				0	0	(31,740)	(31,740)
		<b>Private Works - Operating Income</b>				(9,910)	(20,295)	(58,811)	(58,811)
	21401	Private Works 2010/2011				6,212	17,658	23,540	23,540
	21409	European Space Agency Grounds Maint				0	0	27,600	27,600
		<b>Private Works - Operating Expenditure</b>				6,212	17,658	51,140	51,140
		<b>Total Private Works</b>				(3,698)	(2,637)	(7,671)	(7,671)
Public Works Overheads									
	11410	Sundry Income				(2,787)	(72)	(100)	(100)
	11411	Diesel Fuel Rebate				(7,595)	(7,000)	(14,000)	(14,000)
	11495	Administration Income Allocated				(2,531)	(1,458)	(1,945)	(1,945)
	11412	OHS Equipment upgrade LGIS Funding Pool				0	0	0	0
		<b>Public Works Overheads - Operating Income</b>				(12,913)	(8,530)	(16,045)	(16,045)
	11490	WDV on Assets Sold				39,324	38,733	38,733	38,733
	16017	Works Mgr - Toyota Prado Replacement				(42,273)	(42,000)	(42,000)	(42,000)
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>				(2,949)	(3,267)	(3,267)	(3,267)
	21410	Salaries & Wages				57,859	43,322	59,300	59,300
	21411	Works Manager Package				48,389	53,529	54,030	54,030
	21412	Superannuation				40,551	32,092	43,926	43,926
	21413	Insurance				19,820	24,862	24,862	24,862
	21414	Other Staff Costs				3,787	10,330	10,550	10,550
	21415	Conferences & Seminars				0	0	0	0
	21416	Engineering Services				23,852	37,494	50,000	50,000
	21417	Occupational Health & Safety				201	3,522	4,750	4,750
	21418	Other Public Works Overheads				75	1,688	2,194	2,194
	21419	Depot Operating Costs				92,457	75,574	100,398	100,398
	21420	Depot Maintenance				0	1,470	2,000	2,000
	21421	Unallocated Wages				0	0	0	0
	21422	Staff Training				4,064	16,646	22,400	22,400
	21423	Administration Costs Allocated				15,694	15,723	21,376	21,376
	21424	Staff Meetings				2,143	3,573	4,900	4,900
	21425	Building Maintenance				31,566	39,736	53,684	53,684
	21490	Workshop Overheads Recovered				(358,884)	(343,519)	(400,686)	(400,686)
		<b>Public Works Overheads - Operating Expenditure</b>				(18,427)	16,042	53,684	53,684
	40080	Purchase Chain Saws, Whipper Snippers etc				0	0	3,000	3,000
	40119	OHS Equipment upgrade				0	0	5,000	5,000

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Shire of Victoria Plains  
Monthly Report as at: 31/03/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Reserves</b>								
50001		Transfer To Lsl Reserve			0	0	1,903	1,903
50002		Transfer To Plant Reserve			0	0	417,993	417,993
50003		Transfer To Housing Reserve			0	0	8,718	8,718
50004		Transfer To Sewerage Reserve			0	0	1,839	1,839
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,014	8,014
50007		Transfer To Building Maintenance Reserve			0	0	4,390	4,390
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	194,661	22,143
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,000	3,000
<b>Total Transfer to Reserves</b>					0	0	640,518	468,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(457,756)	0	(706,689)	(706,689)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(10,000)	(10,000)	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(20,000)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
<b>Total Transfer From Reserves</b>					(457,756)	(10,000)	(736,689)	(706,689)
<b>Total Reserves Transfer</b>					<b>\$ (457,756)</b>	<b>(10,000)</b>	<b>(96,171)</b>	<b>(238,689)</b>



**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-March-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
<b>Sched 4 - Governance</b>							
40004	Ceo Vehicle Replacement			21,991	35,000	70,000	70,000
40005	Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032	Office Furniture			0	0	3,000	3,000
	Admin Office & Chambers upgrade - Carport between office						
40053	and chambers, security front door, security cameras			14,908	15,000	20,500	20,500
40069	Computing upgrade software & hardware			19,284	15,024	21,024	21,024
40074	OHS Upgrade to Shire Buildings			3,382	6,600	6,600	6,600
	<b>Total Governance Capital Expenditure</b>			<b>90,654</b>	<b>104,624</b>	<b>187,124</b>	<b>187,124</b>
<b>Sched 5 - Law, Order &amp; Public Safety</b>							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	600,600	130,000
40128	Freemasons Building - New metre board and rewire			3,227	3,500	3,500	3,500
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			<b>3,227</b>	<b>3,500</b>	<b>604,100</b>	<b>133,500</b>
<b>Sched 9 - Housing</b>							
40068	New Staff House Lot 11/7 Harrington Street			1,007	0	10,700	10,700
40110	44 Edmond Street Upgrade - New Patio			4,822	2,500	2,500	2,500
	<b>Housing Capital Expenditure</b>			<b>5,829</b>	<b>2,500</b>	<b>13,200</b>	<b>13,200</b>
<b>Sched 10 Community Amenities</b>							
40136	Shire contribution to the Regional Waste Tip Site			10,000	10,000	10,000	0
	<b>Community Amenities Capital Expenditure</b>			<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>Sched 11 - Recreation &amp; Culture</b>							
40018	Capital Upgrade To Mogumber Hall			8,099	5,000	5,000	5,000
40057	Disability Access			0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall			0	5,000	5,000	5,000
40105	R4R - New Ablution Block Gillingara			0	0	0	0
40106	R4R - Upgrade Plawaning Hall			0	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall			2,698	0	0	0
40124	Victoria Plains Sport and Recreation Building Upgrade			8,000	8,000	20,000	0
40129	Calingiri Rec Centre Upgrade			6,303	5,500	5,500	5,500
40130	RLCIP Grant Replace Bolgart Hall Roof			32,257	43,300	43,300	43,300
	<b>Recreation &amp; Culture Capital Expenditure</b>			<b>57,357</b>	<b>66,800</b>	<b>88,517</b>	<b>68,517</b>
<b>Sched 12 - Transport</b>							

**Minutes - Ordinary Meeting of Council  
19<sup>th</sup> April 2011**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-March-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C0030	Goudge Road	14,580	35,000	35,000	35,000
40021	Roadworks - Council & Direct Road Funding	C0109	Bolgart Drainage Smith Street	2,868	10,077	10,078	10,078
40021	Roadworks - Council & Direct Road Funding	C0019	Gillingarra Glentromie Rd SLK 1-2	19,234	20,000	70,000	70,000
40021	Roadworks - Council & Direct Road Funding	C0023	Bolgart West Road	2,936	3,000	80,000	80,000
40021	Roadworks - Council & Direct Road Funding	CRTA	Repeater Tower Access	4,054	2,000	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	4,187	4,187
40021	Roadworks - Council & Direct Road Funding	C9102	Bolgart Footpaths	0	0	7,430	7,430
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	6,440	6,440
40022	Roadworks - Rrg Funded Infrastructure	RR0019	Regional Roads - Gillingarra Glentromie	311,378	301,750	331,750	331,750
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	564,815	557,493	572,493	804,100
40107	R4R - Yerecoin - Glentromie Road	AGINT	Ag Lime - Goomalling / Toodyay Bindi In	12,066	44,000	184,239	0
40108	R4R - Forrest Street Bolgart	R4R004	Yerecoin Glentromie Road	17,074	7,000	7,000	0
40081	Replace Construction Vehicle Ute PWV36	R4R119	Forrest Street Bolgart	0	800	800	7,800
40131	Cat ET - Operating System for Grader PGR9			32,345	27,000	27,000	27,000
40132	Modify PTK16 to Water Truck			0	0	2,451	2,451
40126	Purchase Hino 700 Truck			0	0	7,000	7,000
40127	Purchase Side Tipped Trailer			204,953	198,700	198,700	198,700
40133	Replace Grader PGR8			83,960	83,900	83,900	83,900
40134	Replace Cat 936 Loader PLR5			0	0	337,000	337,000
				273,500	320,000	320,000	320,000
				1,924,804	1,821,603	2,551,351	2,822,746
<b>Sched 13 - Economic Services</b>							
40135	Calingiri Caravan Park - Fencing replacement			0	6,600	6,600	6,600
				0	6,600	6,600	6,600
<b>Economic Services Capital Expenditure</b>							
<b>Sched 14 - Other Property &amp; Services</b>							
40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
40119	OHS Equipment upgrade			0	0	5,000	5,000
				0	0	8,000	8,000
<b>Other Property &amp; Services Capital Expenditure</b>							
<b>Total Capital Expenditure</b>							
				\$ 2,091,871	2,015,627	3,468,892	3,239,687

## Outstanding Debtors Report

### SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 31st March 2011

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
44	489.45					489.45	
310	55.18					55.18	
307		8.25				8.25	
139					140.00	140.00	
66		444.36				444.36	
19	11496.05					11496.05	
306		29.60				29.60	
311	2554.74					2554.74	
274	-50.00					-50.00	
						0.00	
	<b>14545.42</b>	<b>482.21</b>	<b>0.00</b>	<b>0.00</b>	<b>140.00</b>	<b>15,167.63</b>	



**Minutes - Ordinary Meeting of Council**  
**19<sup>th</sup> April 2011**

**Bank Reconciliation**

Shire of Victoria Plains  
Bank Reconciliation as at 31st March 2011 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust	Muni 60 day term deposit	Muni 90 day term dep
Balance Brought Forward from Previous	3,144,561.94	510,405.11	344,238.12	756,036.51	287,638.79	206,059.60	8,451.74	710,567.26	310,876.35
Add Receipts as per Ledger	210,388.40	202,521.49			177.06		1,360.40	6,202.38	
Add Transfers from Other Bank Account	799,040.57	567,190.57	200,000.00		23,850.00		8,000.00		
	4,153,990.91	1,280,117.17	544,238.12	756,036.51	311,665.85	206,059.60	17,812.14	716,769.64	310,876.35
Less Payments as per Ledger	868,277.06	868,277.06			-				
Less Transfers to Other Bank Account	805,456.10	223,850.00	100,000.00		262,350.00		8,840.57	200,000.00	
Closing Balance Ledger	2,480,257.75	187,990.11	444,238.12	756,036.51	49,315.85	206,059.60	8,971.57	516,769.64	310,876.35
	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>Municipal</b>	<b>Treasury Corp</b>	<b>Term Deposit</b>	<b>Reserve</b>	<b>treasury Reserv</b>	<b>Trust</b>		
Balance on Bank Statement	2,551,391.14	259,158.00	444,238.12	756,036.51	49,315.85	206,059.60	8,937.07	516,769.64	310,876.35
+ Outstanding Deposits	1,525.85	1,491.35			-		34.50		-
- Outstanding Cheques	(72,659.24)	(72,659.24)			-				
Balance	2,480,257.75	187,990.11	444,238.12	756,036.51	49,315.85	206,059.60	8,971.57	516,769.64	310,876.35
Deposits on Statement not receipted									
Misc Deposits	-				-		-		
Rates	-				-		-		
Debtors Payments	-				-		-		
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled									
Bank Fees/Credit Card Payments	-								
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	-	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Balance as per Reconciliation	2,480,257.75	187,990.11	444,238.12	756,036.51	49,315.85	206,059.60	8,971.57	516,769.64	310,876.35
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,480,257.75	187,990.11	444,238.12	756,036.51	49,315.85	206,059.60	8,971.57	516,769.64	310,876.35
Account #		91000	91007	91011	91010	91012	99000	91006	91005

## **Banking and Investments**

As at 31<sup>st</sup> March 2011 year the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	2 months	516,769.64	5.35	22/5/2011
Municipal	Bendigo Bank	2 months	310,876.35	5.50	22/4/2011
Municipal	Treasury Corp	OCDF	444,238.12	4.70	-
Reserves	Bendigo Bank	6 months	403,015.96	5.90	10/4/2011
Reserves	Bendigo Bank	4 months	353,020.55	5.70	11/4/2011
Reserves	Treasury Corp	OCDF	206,059.60	4.70	-

Interest earned to 31<sup>st</sup> March 2011:-

Municipal	\$38,242.56
Reserves	\$40,722.35

## **Outstanding Rates Report**

<b>Total Rates Outstanding at 31<sup>st</sup> March 2011</b>	<b>\$17,967.15</b>
Comprising	
Rates (Current)	\$15,375.36
Rates (Deferred)	\$1,374.80
Rubbish	\$411.42
Sewerage	\$238.64
Interest/Admin Charges	\$48.93
ESL	\$518.00
<b>TOTAL</b>	<b>\$17,967.15</b>

This represents 1% of the total rates billing of \$1,875,368.65.

As at the end of March there were

- 2 ratepayers awaiting Bailiff action,
- 2 ratepayers on payment agreements,
- 19 demand letters sent on 6<sup>th</sup> April – given 14 days to answer.

Cr Erickson welcomed representatives from the Bendigo Bank at 3.15pm.

Gordon McKenzie thanked Council for their time and continued with the Bendigo Bank presentation to Council.

**RESOLUTION 46/2011**

**Moved Cr Anspach seconded Cr Lovelock that the meeting adjourn for afternoon tea.**

**MOTION PUT & CARRIED 9/0**

The meeting adjourned at 3.32pm

The meeting resumed at 4.00pm. All in attendance at adjournment were present at resumption with the exception of Bendigo Bank visitors.

**F14 TOODYAY MEDICAL CENTRE**

File Reference: CS1.14  
Report Date: 30<sup>TH</sup> March 2011  
Applicant/Proponent: Cr David Holmes  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton – Finance and Administration Manager  
Attachments: Letter from Dianne Cox – Toodyay Medical Centre Manager

**PURPOSE OF REPORT**

To determine any 2011/2012 budgetary impact following the presentation of the attached letter.

**BACKGROUND**

As you will note from the letter from the Toodyay Medical Centre Manager, there is a possibility that this centre may close due to shortage of funding and or doctor availability.

The Toodyay Medical Centre provides services to approximately 390 plus residents and ratepayers of the Shire of Victoria Plains. If the centre closes these residents will need to source medical facilities elsewhere.

**COMMENT**

Enquiries with adjoining shires as to what medical services they provide and associated costs resulted in the following:-

***Shire of Wongan Ballidu***

- Provide doctor 5 bedroom house at peppercorn rent
- Built Medical Centre at \$1.7M plus equipment of approximately \$70,000
- Budget \$5,000 each year for computer equipment and software upgrades.

There is some small recovery from Moora Chiropractor and Northam Optometrist one day per week at \$50 per day. Allied Health Services provided cleaning services.

***Shire of Chittering***

- Provide medical centre free of charge
- Council budgets \$7,000 each year for rates, insurance, pest control and building maintenance.

***Shire of Moora***

- Provide executive sedan and pay maintenance costs and FBT
- Doctor rents house at commercial rates
- Provide subsidised Podiatry services for aged persons
- Own dental surgery which is rented out cheaply.

***Shire of Goomalling***

- Provide 5 bedroom-2 bathroom house
- Provide vehicle for business and private use
- All other costs incurred by doctor.

NOTE: Due to current financial situation at the Shire of Toodyay council advised at the March meeting that it was not in a position to discuss the medical centre until it had assessed the current financial position.

The object of this item is therefore is to prompt discussion on, if any, support for the Toodyay Medical Centre so that if any funds are offered they can be set aside in the upcoming budget.

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS**

It may be strategically beneficial to shire ratepayers to ensure the ongoing operation of the Toodyay Medical Centre.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

Lack of suitable medical facilities available for ratepayers may see in the long run a diminution of residents in the shire as they move nearer to localities with appropriate medical facilities.

**FINANCIAL IMPLICATIONS**

Budget Item in the 2011/2012 Municipal Budget

## VOTING REQUIREMENTS

*Absolute Majority Required:* No

### STAFF RECOMMENDATION:

1. That Council agrees to provide funding in the 2011/2012 budget for the Toodyay Medical Centre to the amount of \$.....; or
2. That Council do not agree to provide funding in the 2011/2012 budget for the Toodyay Medical Centre.

### RECOMMENDATION:

Moved Cr Kelly seconded Cr Holmes that council provide in principle support to the Toodyay Medical Centre to lobby politicians in their effort to provide a second doctor to the centre.

### AMENDMENT TO RECOMMENDATION:

Moved Cr Smith seconded Cr Anspach that council does not provide funding for the Toodyay Medical Centre for the 2011/2012 budget and that council provide in principle support to the Toodyay Medical Centre to lobby politicians in their effort to provide a second doctor to the centre.

**MOTION PUT & CARRIED 9/0**

Councillors spoke for and against the recommendation.

### RESOLUTION 47/2011

Moved Cr Smith seconded Cr Anspach that council does not provide funding for the Toodyay Medical Centre for the 2011/2012 budget and that council provide in principle support to the Toodyay Medical Centre to lobby politicians in their effort to provide a second doctor to the centre.

**MOTION PUT & CARRIED 9/0**

## **10.2 COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the minutes.

## **10.3 TOWN PLANNING**

### **TP3 PROPOSED HOME OCCUPATION – LOT 79 (#47) GEORGE STREET, BOLGART**

FILE REFERENCE:	A20469 LOT 79 GEO
REPORT DATE:	13 April 2011
APPLICANT/PROPONENT:	Kevin Manuel
OFFICER DISCLOSURE OF INTEREST:	Nil
PREVIOUS MEETING REFERENCES:	Nil
AUTHOR:	Adam Majid, Shire Planner
ATTACHMENTS:	Nil

#### **PURPOSE OF REPORT:**

Council's consideration is required for a proposed Home Occupation at Lot 79 (#47) George Street, Bolgart

#### **BACKGROUND:**

The applicant has submitted a planning application to operate a Real Estate business from the subject property. The property is zoned Residential under the Shire of Victoria Plains Town Planning Scheme No. 4. Additionally, the proposed use, Home Occupation, is an 'AA' use under such scheme which requires Council to grant planning approval.

The applicant has indicated that he is the only employee and no signage will be present at the subject property. The application is primarily for the 'clerical' component of the business.

#### **COMMENT:**

When assessing applications for Home Occupation, it is essential to ensure that the proposal will not have adverse effects on the primary use of the zoned land and its surroundings. The proposal is to conduct clerical work only from the subject property and reflects an office style nature. It is deemed that this will not detract from the residential character of the zone.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Shire of Victoria Plains Town Planning Scheme No. 4 stipulates in the zoning table permissible uses in all zones of the Shire. Under such Scheme, the proposed use is not permitted unless approval as been granted by Council. After the assessment of the proposal, it is deemed that the application satisfies the Scheme.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: NO

**RECOMMENDATION:**

Moved Cr Anspach seconded Cr Kelly that Council grant Planning Approval to the proposed Home Occupation at Lot 79 (#47) George Street, Bolgart subject to the following conditions:

1. Retail sale or display of goods of any nature is not permitted;
2. Will not cause injury to or prejudicially affect the amenity of the neighbourhood;
3. Does not entail employment of any person not a member of the occupiers household;
4. Does not occupy an area greater than 20m<sup>2</sup>;
5. Does not display a sign exceeding 0.2m<sup>2</sup> in area;
6. Will not result in the requirement for a greater number of parking facilities than normally reserved for a single dwelling, and will not result in a substantial increase in the amount of vehicular traffic in the vicinity;
7. Does not entail the presence, parking and garaging of a vehicle more than two (2) tonnes tare weight.

**AMENDMENT TO RECOMMENDATION:**

Moved Cr Lovelock seconded Cr Anspach that Council grant Planning Approval to the proposed Home Occupation at Lot 79 (#47) George Street, Bolgart subject to the following conditions:

1. Retail sale or display of goods of any nature is not permitted;
2. Will not cause injury to or prejudicially affect the amenity of the neighbourhood;
3. Does not occupy an area greater than 20m<sup>2</sup>;
4. Does not display a sign exceeding 0.2m<sup>2</sup> in area;
5. Will not result in the requirement for a greater number of parking facilities than normally reserved for a single dwelling, and will not result in a substantial increase in the amount of vehicular traffic in the vicinity;
6. Does not entail the presence, parking and garaging of a vehicle more than two (2) tonnes tare weight.

**MOITION PUT & CARRIED 9/0**

**RESOLUTION 48/2011**

Moved Cr Lovelock seconded Cr Anspach that Council grant Planning Approval to the proposed Home Occupation at Lot 79 (#47) George Street, Bolgart subject to the following conditions:

1. Retail sale or display of goods of any nature is not permitted;
2. Will not cause injury to or prejudicially affect the amenity of the neighbourhood;
3. Does not occupy an area greater than 20m<sup>2</sup>;
4. Does not display a sign exceeding 0.2m<sup>2</sup> in area;
5. Will not result in the requirement for a greater number of parking facilities than normally reserved for a single dwelling, and will not result in a substantial increase in the amount of vehicular traffic in the vicinity;
6. Does not entail the presence, parking and garaging of a vehicle more than two (2) tonnes tare weight.

**MOTION PUT & CARRIED 9/0**

**10.4 ADMINISTRATION**

**A3 WARD AND REPRESENTATION REVIEW**

FILE REFERENCE: A1.22.2  
REPORT DATE: 29<sup>th</sup> March 2011  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 22/08, 293/08, 246/2010  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To report to Council on the public submissions to the Ward and Representation review to allow them to make a decision on the number



of Councillors and the abolition of the Ward system.

**BACKGROUND:** In November 2007 the Local Government Advisory Board asked the Shire of Victoria Plains to undertake a Ward and Representation review as a result of that review changes to ward boundaries were introduced and adopted in November 2008. An unintended consequence of the 2008 Ward and Representation review was that with the new boundaries introduced to ensure that all Councillors represented an equal number of electors a considerable number of properties now cross ward boundaries. These properties that cross ward boundaries will have to be split in the rating system and ratepayers will receive two or more assessments and be subject to the additional expense of paying double the ESL levy and also double fees should they choose to pay their rates by instalments. Revised valuations and other details on the split properties have been received from Landgate and are currently being entered into the rating system.

Landgate was contacted and they advise that the only way to avoid these unintended consequences is to do as many non metropolitan local governments are doing and opt to abandon the ward system.

**COMMENT:** Most of the submissions received were opposed to reducing the number of Councillors and abolishing the Ward system. Many cited a loss of representation for the less populated areas of the shire and the fact that the current system is working well as a reason that they did not support the removal of the ward system.

Submissions received are summarised in the schedule below.

**Schedule of submissions**

Current Ward	Against	Main Comments
South	A Edmonds	Supports the status quo
South	C & A Edmonds	Mathematical equality of representation under current system
South	T Camera	Equality of representation under current system
South	B & G McGill	Local representation and local knowledge of issues under current system
West	J Kelly	Local representation for local communities under current system
West	M Kelly	Retain the current system
West	T Kelly	Retain the current system
West	K Kelly	Retain the current system
West	H Kelly	Retain the current system
West	R Kelly	Retain the current system
West	D Maher	Its not broke so why change it – some areas may miss out on fair and just representation

West	K Lovelock	Areas may miss out on a Councillor and not get support from Councillors who wish to look after their own area – Crs may have to travel greater distances and spend more time to represent the whole shire at a detriment to their work and livelihood – Crs may wish to look after the whole shire but have to look after areas of support for re election – shire is battling to get good representation it would be harder to hold on to quality performing Crs if it came to a popularity vote
<b>Current Ward</b>	<b>For</b>	<b>Main Comments</b>
Central	D Jones	Councillors will still identify with and promote their patch - Will bring the shire together as Councillors will represent whole shire – will force Crs to adjust their outlook and support best outcomes for the whole shire – Electors could address any issues to any Councillor rather than the one who looks after their ward only

In hindsight it was probably too early to introduce this reform to the community as the unintended consequences from the 2008 review will not be felt until the 2011/2012 rates notices are received.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Schedule 2.2 of the Local Government Act 1995 deals with ward and representation reviews

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

**Environment**

There are no known significant environmental implications associated with this proposal.

**Economic**

There are no known significant economic implications associated with this proposal.

**Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: YES

**RESOLUTION 49/2011**

**Moved Cr Anspach seconded Cr Kelly**

- 1. That Council acknowledges the unintended consequences of the 2008 Ward and Representation review and the submissions received in this 2011 review.**
- 2. That due to a lack of support for change the number of Councillors is retained at nine and that the ward system is retained.**

**MOTION PUT & CARRIED 8/1**

**A4 KERBSIDE RECYCLING - CALINGIRI TOWN SITE**

FILE REFERENCE: CA1.1.1  
REPORT DATE: 5<sup>th</sup> April 2011  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the cost of the proposed kerbside recycling by Avon Waste for the Calingiri Town Site to see if there is support for it to start from 1 July 2011.

**BACKGROUND:** A ratepayer contacted the shire administration office to ask if a kerbside recycling service could be introduced. With the Shire Landfill waste sites filling up and the progress towards a new regional site slowing one way to reduce the amount of waste going to landfill is to introduce kerbside recycling.

Avon Waste the shires waste collection contractor was contacted and has advised that kerbside recycling could be introduced but due to the capital outlay on bins etc they would ask for a three year agreement for the service.

**COMMENT:** There was some interest in the introduction of kerbside recycling for the town sites of Calingiri and Bolgart in 2009 however as the Bolgart P & C conducts a recycling program in that town and the GFC led to a downturn in the value of recycled products the proposal was put on hold.

The current proposal is to introduce kerbside recycling in the Calingiri Town Site only on a full cost recovery basis. The cost of the service will be \$82 per ratepayer per year and this will be passed on as an additional charge on the rate notice.

Avon Waste will supply each ratepayer in Calingiri with a second nature green 240ltr "wheelie" bin with a yellow lid. Each bin will have an information sticker affixed and start up information including a recycling calendar plus the do's and

don'ts of the programme will be provided for each resident. The bins will be collected each fortnight on the same day as the normal rubbish collection (Wednesday).

As the programme is considered the same as normal rubbish collection under the Health act there is no opt out and if introduced it would be compulsory for every household in Calingiri to have a recycling bin and pay the \$82 per year fee.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

The collection of household rubbish is covered in the Health Act 1911

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

**Environment**

The programme would take recyclables out of landfill.

**Economic**

There are no known significant economic implications associated with this proposal.

**Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

It is proposed that recycling will be introduced on a full cost recovery basis.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: NO

**STAFF RECOMMENDATION:**

**That Council**

- 1. Endorse the introduction of a kerbside recycling service by Avon Waste in the Calingiri Town Site on a full cost recovery basis**
- 2. Provide a three year agreement on kerbside recycling as requested by Avon Waste**
- 3. Extend the general waste collection agreement with Avon Waste from the current expiry date of December 2012 through to July 2014 so as to provide a common expiry date with the recycling agreement.**

**RESOLUTION 50/2011**

**Moved Cr Anspach seconded Cr Kelly that this item lay on the table until a survey is undertaken on Calingiri Residents with results brought back to the next meeting of Council.**

**MOTION PUT & CARRIED 9/0**

**A5                    UPGRADING OF NO.3 STATE BARRIER FENCE**

FILE REFERENCE: A1.8.1.2  
REPORT DATE: 29<sup>th</sup> March 2011  
APPLICANT/PROPONENT: WALGA Northern Country Zone  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Letter of Request and Map

**PURPOSE OF REPORT:** To advise Council of the request from the Northern Country Zone of WALGA to allow them to assess the merit of the request and make a decision.

**BACKGROUND:** This fence currently helps protect the majority of our farm lands from encroaching migrating Emus from pastoral regions. The fence is currently constructed to Emu proof standard and the proposed works are to upgrade the fence to wild dog standard.

**COMMENT:** Member Councils of the Northern Country Zone have for many years supported the maintenance and upgrading of the No.3 State barrier fence. The proposed upgrading of the fence is to wild dog standard with the inclusion of a lap wire to prevent Kangaroos from burrowing under it and leaving holes for dogs to access the protected areas.

The project involves 572klms of upgraded fencing at a budgeted cost of \$460,000 (\$8,000) per kilometre which includes grading. Every rural local government in Western Australia is requested to allocate \$3,000 from the Regional Component of their Royalties for Regions CLGF funding and if they do there would be sufficient funds to complete the project. The Shire of Victoria Plains has already committed its 2010-2011 Regional component CLGF funds to the Northam respite centre so any contribution would come from the 2011-2012 allocation which is earmarked for the regional waste site project.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

**Environment**

There are no known significant environmental implications associated with this proposal.

**Economic**

There are no known significant economic implications associated with this

proposal.

**Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: NO

**RESOLUTION 51/2011**

**Moved Cr Anspach seconded Cr Kelly that Council do not consider allocating any funds from the 2011-2012 Regional Component of Royalties for Regions Country Local Government Fund to the No. 3 State Barrier Fence until the status of the Regional Waste site as a 2011-2012 project is known.**

**MOTION PUT & CARRIED 8/1**

Cr Lovelock

Council should support this in some form. We are part of one industry, namely Agriculture.

**A6 DONATION – BOLGART SCHOOL CAMP**

FILE REFERENCE: F1.11.2

REPORT DATE: 8<sup>th</sup> April 2011

APPLICANT/PROPONENT: Miss Jessica Teti Senior Room Teacher Bolgart School

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: None

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Letter of request

**PURPOSE OF REPORT:** To advise council of the request and allow them to make an informed decision

**BACKGROUND:** Council each year receives many requests for small donations and Policy 11.13 was set up to allow the CEO to approve donations up to \$500 each to a maximum of \$2,000.

**COMMENT:** Since Policy 11.13 was set up requests for small donations are not taken to Council individually but dealt with at Chief Executive Officer level. While no amount of donation has been specified in the letter of request it is suggested that a donation of \$950 equal to full sponsorship of one student be made making it outside the scope of policy 11.13.

This funding although requested through the school is not for school activities that should be funded by the state government but is for the school camp traditionally funded by parents and as the school students are from the Shire of Victoria Plains supports local ratepayers.

The senior class camp for 2011 in August is a visit to Canberra visiting places such as Parliament House, the National Archives, the Australian War Memorial and the National Electoral Education Centre. It is often said that the future leaders of a district are its youth and given the educational nature of this camp to the National Capital it is considered worthwhile supporting.

While the amount of the donation is suggested at an amount equal to full sponsorship of one student this is symbolic only and it is not intended that the donation be given to a single student but it is given to the senior class to support all eighteen students.

**POLICY REQUIREMENTS:** The suggested donation of \$950 is outside the provisions of policy 11.13 restricted to individual donations to a maximum of \$500.

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

**Environment**

There are no known significant environmental implications associated with this proposal.

**Economic**

There are no known significant economic implications associated with this proposal.

**Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There will be no significant financial implications associated with this proposal as the camp is taking place in August 2011 and the donation will be included in the 2011-2012 budget.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: YES

**RESOLUTION 52/2011**

**Moved Cr Kelly seconded Cr Lovelock that Council approve the inclusion of a donation of \$950 to the Senior Class at the Bolgart School towards their school camp to Canberra in August 2011 in the Municipal Budget for the 2011-2012 year.**

**MOTION PUT & CARRIED 9/0**

**A7 TERMINATION OF SHARED CEO ROLE**

FILE REFERENCE: ST1.1  
REPORT DATE: 29<sup>th</sup> March 2011  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To enable Council to formally adopt the decision of the joint Council meeting held in Bindoon on the 25<sup>th</sup> March 2011 to terminate the Shared CEO role.

**BACKGROUND:** With the resignation of the CEO of the Shire of Chittering in September 2010 and in accordance with the resource sharing agreement of the Shires of Chittering, Goomalling, Toodyay and Victoria Plains the Shires of Chittering and Victoria Plains entered into a shared CEO trial for 12 months to be reviewed after six months. A joint meeting of both Councils was held in the Shire of Chittering Council Chambers in Bindoon on the 25<sup>th</sup> March 2011 for the purpose of the review.

**COMMENT:** The joint meeting of Councils was held in Bindoon on the 25<sup>th</sup> March 2011 to conduct the six monthly review of the shared CEO trial and it was decided that the trial was not working and that each shire needed a full time CEO of their own.

The reasons for the termination of the shared role was that the Shire of Chittering Councillors and Senior Staff believed that with the amount of strategic projects being undertaken or planned in the shire a part time officer could not provide the leadership and strategic direction required. Some Shire of Victoria Plains Councillors also believed that their shire had lost direction during the trial and needed a full time officer.

A review of the financial savings achieved revealed that the Shire of Chittering had saved approximately \$41,700 and Victoria Plains \$31,700 plus the one of savings on the shared vehicle.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.



**STRATEGIC IMPLICATIONS:**

Both shires should benefit from increased Strategic Direction and leadership from a full time CEO

**SUSTAINABILITY IMPLICATIONS:**

**Environment**

There are no known significant environmental implications associated with this proposal.

**Economic**

There are no known significant economic implications associated with this proposal.

**Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** The fulltime CEO role will recommence in the new financial year and will be budgeted for appropriately.

**VOTING REQUIREMENTS:**

ABSOLUTE MAJORITY REQUIRED: YES

**RESOLUTION 53/2011**

**Moved Cr Anspach seconded Cr Kelly that Council endorse the following decisions of the joint Council meeting held in Bindoon on the 25<sup>th</sup> March 2011.**

- 1. That the Shires of Chittering and Victoria Plains terminate the shared Chief Executive Officer trial and each appoint a full time officer.**
- 2. That the sharing of a Chief Executive Officer continue until both shires have a full time officer in place.**
- 3. That the sharing of Building, Health, Planning, Community Development, Rangers and any other staff continue unchanged at this point in time.**

**MOTION PUT & CARRIED 9/0**

**A8 BOLGART COMMUNITY PLAYGROUND REDEVELOPMENT**

File Reference:	RC1.4
Report Date:	28 March 2011
Applicant/Proponent:	Bolgart Primary Senior Class
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Alison Reliti, Community Development Officer
Attachments:	Skate Park Quotes, Information from the students.

## **PURPOSE OF REPORT**

To alert council to the Bolgart Community Playground Redevelopment Project, and obtain in principle support for budget allocation of funding and in kind support towards the project.

## **BACKGROUND**

In 2010 the Bolgart Senior Class participated in a Millennium Kids Project. They were asked to identify in the town site what they liked and did not like and what could be changed to make the town more attractive and conducive to community interaction. They identified that the town was boring for the young people. There was nothing for them to do and they felt that the town site was very plain with no place for families to come together.

The senior class discussed options and decided that they would like to see a skate park near the existing playground as well as a redevelopment/landscaping of the playground area create family friendly place which the community would be more likely to use.

The senior class have completed a community budget submission form requesting contribution from council.

## **COMMENT**

Inspection of the site has found that there is sufficient space to install a skate park and the close proximity to the school would mean higher usage before and after school by the youth. The area has quite good passive surveillance potential which together with youth "ownership" of the project should see minimal vandalism and anti social behaviour.

The youth have been involved in designing and costing the park and will be taking part in considerable fundraising to assist with the construction. They have accessed sponsorship from a plant supplier in Muchea to complete the landscaping redesign and have been extremely pro active in working on this project.

Once the project has been approved by council, the class, together with shire staff and their teacher, will conduct public consultation in Bolgart to determine any changes or additions to their plan for the Community Playground.

The existing shade structures have been seriously damaged and removed for safety reasons. The additional cost of these shade structures will be budgeted for separately as they are a replacement and therefore not seen to be part of the "redevelopment"

Grants and other external funding will also be sought for this project once council support has been confirmed.

## **POLICY REQUIREMENTS**

There are no known policy requirements related to this item.

## LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

## STRATEGIC IMPLICATIONS

### ➤ Environment

Native plants will be used in the redevelopment.

### ➤ Economic

An area where the families can come together in the town will have a flow on affect to local business, with people staying in the town longer and utilising more of the facilities and services available.

### ➤ Social

The creation of a family friendly recreational area in Bolgart where the youth can socialise in a safe and open environment will assist with reducing anti social behaviour and possible graffiti within the town site.

## FINANCIAL IMPLICATIONS

Council are requested to allocate \$20,000 dollars towards the project as well as in kind contribution of earthworks and clearing. Council would also be required to contribute yearly towards the maintenance of the park, as it does currently, however it is anticipated that the students would contribute towards the general maintenance of the park with regular clean ups of rubbish and seasonal gardening.

## VOTING REQUIREMENTS

*Absolute Majority Required:* No

### STAFF RECOMMENDATION:

That council give in principle support to the allocation of \$20,000 in the 2011/2012 budget as well as in kind contribution towards the Bolgart Community Playground Redevelopment.

### RESOLUTION 54/2011

Moved Cr Anspach seconded Cr Smith that Item A8 lay on the table until the May Ordinary Meeting, where a full business plan should be presented to Council.

**MOTION PUT & CARRIED 9/0**

## 10.5 PLANT AND WORKS

### 10.5 Plant and Works Status Report

#### **RESOLUTION 55/2011**

**Moved Cr Smith seconded Cr Lovelock that the items in the Plant and Works Status Report detailed below be noted.**

**MOTION PUT & CARRIED 9/0**

Item No	Report Details	Plant and Works Action Required	Status
W1	Purchase of new grader	Purchase new CAT120M grader with 12' blade including Accugrade Cross Slope System from Westrac CAT	Ongoing

Discussion was held regarding the position of Works and Services Manager. Following advertising the Chief Executive Officer advised council that applications had been received.

It was agreed by all present that an interview panel would consist of the President, Deputy President, Cr Anspach, Cr Kelly and the Chief Executive Officer.

#### **11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

#### **12 CONFIDENTIAL ITEMS**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY  
COUNCIL RESOLUTION**

**RESOLUTION 56/2011**

**Moved Cr Lovelock seconded Cr Kelly that new business of an urgent nature be introduced to Council.**

**MOTION PUT & CARRIED**

**13.1 BUSHFIRE ADVISORY COMMITTEE MINUTES**

FILE REFERENCE: L1.2  
REPORT DATE: 19<sup>th</sup> April 2011  
APPLICANT/PROPONENT: Hon Secretary – Fiona Watson  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Minutes of meeting held 30<sup>th</sup> March 2011

**PURPOSE OF REPORT:** To allow Council to read the minutes of the Bush Fire Advisory Committee Meeting held Wednesday 30<sup>th</sup> March 2011.

**BACKGROUND:** As per Council Policy 10.1.2, following the General and Annual General Meetings of the Bush Fire Advisory Committee a copy of the minutes is to be made available to council.

**COMMENT:** A copy of the minutes of the Bush Fire Advisory Committee is attached for Council information.

**POLICY REQUIREMENTS:** 10.1.2 Bushfire Advisory Committee

**LEGISLATIVE REQUIREMENTS:** Nil

**STRATEGIC IMPLICATIONS:** Nil

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** Nil

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 57/2011**

**Moved Cr Anspach seconded Cr Kelly that the minutes of the Bush Fire Advisory Committee Meeting held Wednesday 30<sup>th</sup> March 2011 as circulated to the Shire of Victoria Plains be accepted.**

**MOTION PUT & CARRIED 9/0**

**13.2 HEAVY VEHICLES – CR HOLMES**

Cr Holmes raised the issue of heavy vehicles continuing to use Old Plains Road and Bolgart West Road causing further damage.

**13.3 BUILDING MAINTENANCE OFFICER – CR SMITH**

Cr Smith requested that the Building Maintenance Officer supply Council with a monthly report on his work activities, not a summary of his job description.

**13.4 CALINGRI GYMNASIUM – CR ANSPACH**

Cr Anspach commented on suspected vandalism at the Calingiri Gymnasium and the need to investigate further, also look at ways to identify people involved.

**13.5 AUSTRALIA DAY ACTIVITIES – CR KELLY**

Cr Kelly discussed Australia Day activities for the Shire of Victoria Plains.

Chief Executive Officer and Finance and Administration Manager left the meeting at 5.30pm

Chief Executive Officer entered the meeting at 5.55pm.

**14 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 6.00pm

Signed this                      17<sup>th</sup>                      day of                      May                      2011

Presiding Member .....