



Shire of Victoria Plains

## **Minutes of an Ordinary Meeting of Council held**

On  
At  
Commencing

Tuesday 19<sup>th</sup> February 2013  
Council Chambers, Calingiri  
2.04pm

## TABLE OF CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS</b>	<b>75</b>
<b>2</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED</b>	<b>75</b>
<b>3</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	<b>75</b>
<b>4</b>	<b>PUBLIC QUESTION TIME</b>	<b>75</b>
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST</b>	<b>75</b>
<b>6</b>	<b>PETITIONS/DEPUTATION'S/PRESENTATIONS</b>	<b>75</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES</b>	<b>76</b>
7.1	Confirmation of Minutes	76
7.2	Business Arising from Minutes	76
<b>8</b>	<b>ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION</b>	<b>76</b>
<b>9</b>	<b>PRESIDENT AND COUNCILLORS REPORTS</b>	<b>76</b>
<b>10</b>	<b>BUSINESS PAPER</b>	<b>76</b>
10	SUSPENSION OF STANDING ORDERS	77
10.3	TOWN PLANNING	77
TP1	Proposed Hay Storage and Processing Facility – Lot 800 (RPN 169) Carani West Road, Carani	77
10.1	FINANCE	84
F3	ACCOUNTS FOR PAYMENT	84
F4	MONTHLY FINANCIAL STATEMENT	92
10.2	COMMUNITY SERVICES	128
<b>10.3</b>	<b>Town Planning Status Report</b>	<b>128</b>
10.3	TOWN PLANNING	128
<b>10.4</b>	<b>Administration Status Report</b>	<b>129</b>
10.4	ADMINISTRATION	130
A2	Development Assessment Panel Nominations	130

A3	Election Signs Policy	131
A4	Proposed Subdivision Mogumber Yarawindah Road Mogumber	133
A5	Ward and Representation Review	134
A6	Departmental Budget Review 2012/2013	136
A7	Local Emergency Management Arrangements	138
A8	Management of Community Projects	139
10.5	PLANT AND WORKS	141
10.5.1	Business Arising from Plant and Works Meeting Minutes	141
11	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	141
12	CONFIDENTIAL ITEMS	141
13	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	141
14	DECLARATION OF CLOSURE	142

## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.04pm

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

**President:** Cr G Erickson South Ward

**Councillors:**

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr B Johnson	East Ward
Cr L Rive	West Ward
Cr D Holmes	South Ward
Cr S Young	Central Ward
Cr J Brennan	Central Ward (until 3.26pm)

**Apologies:** Cr D Smith East Ward

**Visitors:**

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>DCEO/Finance and Administration Manager:</b>	Mr I Graham
<b>Works and Services Manager:</b>	Mr G Stephens
<b>Senior Planner: (Shire of Chittering)</b>	Mr B Jeans (2.04pm to 5.15pm)
<b>Executive Manager Development Services: (Shire of Chittering)</b>	Mr A Awang (2.04pm to 5.15pm)
<b>Customer Services Officer:</b>	Mrs J Harris (Minutes)

## 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4 PUBLIC QUESTION TIME

Nil

## 5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

## 6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

## **7 CONFIRMATION OF MINUTES**

### **7.1 Confirmation of Minutes**

#### **Resolution 19/2013**

**Moved Cr Kelly seconded Cr Young that the minutes of the Ordinary Meeting held 15<sup>th</sup> January 2013 be confirmed as a true and correct record of the proceedings.**

**Motion Put & Carried 8/0**

### **7.2 Business Arising from Minutes**

Cr Lovelock advised that Resolution 12/2013 onwards had incorrect voting numbers as Cr Erickson had left the meeting and there were then 7 Councillors not 8.

## **8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **9 PRESIDENT AND COUNCILLORS REPORTS**

Cr Erickson

Attended Australia Day Breakfast in Calingiri. Presented award to Bob Hendry

Jan 29<sup>th</sup> – NBN Meeting

Feb 4<sup>th</sup> – AROC meeting.

Feb 13<sup>th</sup> – LEMC meeting

Feb 15<sup>th</sup> – Moore Catchment Council meeting

CEO

Regional Roads Sub Group – Gillingarra Glentromie road funding

\$55 000 unallocated funding was selected for Bolgart East road. Must be used by 30<sup>th</sup> June 2013

## **10 BUSINESS PAPER**

- 10.1 Finance
- 10.1 Community Services
- 10.2 Town Planning
- 10.3 Administration
- 10.4 Works

**10 SUSPENSION OF STANDING ORDERS****RESOLUTION 20/2013**

**Moved Cr Lovelock seconded Cr Young that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.3 TP1 Proposed Hay Storage and Processing Facility to be dealt with prior to Item 10.1 Finance.**

**MOTION PUT & CARRIED 8/0**

**10.3 TOWN PLANNING****TP1 PROPOSED HAY STORAGE AND PROCESSING FACILITY – LOT 800 (RPN 169) CARANI WEST ROAD, CARANI**

File Reference:	A21591 Lot 800 CARW
Report Date:	06 February 2013
Applicant/Proponent:	Hay Australia
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Brendan Jeans, Shire Planner
Attachments:	1. Locality Plan 2. Site Plan 3. Site Photos 4. Schedule of Submissions

**PURPOSE OF REPORT**

Council's consideration is requested for a proposed Hay Storage and Processing Facility at Lot 800 (RN 169) Carani West Road, Carani.

**BACKGROUND**

Council received an application for planning approval for a Hay Storage and Processing Facility at Lot 800 (RN 169) Carani West Road, Carani on 3 January 2013. The application proposes the following:

- Two (2) storage sheds 35m x 60m;
- One (1) processing shed, with amenities, 5,175m<sup>2</sup>;
- One (1) weighbridge; and
- The future use of the existing dwelling as a 'Caretakers Dwelling'.

The applicant has since advised the Shire Planner that the proposed on site accommodation for workers may be pursued at a later date as a separate application.

**COMMENT****Hay Processing and Storage**

The applicant proposes to use the site primarily for the storage and processing of hay. The proposed use involves the transporting of hay to and from the site and the bailing and compressing (processing) of hay. It is considered these uses fall within

the definition of a 'Rural Industry' as it involves the 'processing and packing of rural products'.

#### Access

The property is accessed by Carani West Road. The closest intersection is Bindi Bindi-Toodyay Road to the east, which is bitumen sealed approximately 200m and involves a railway crossing. The remainder of Carani West Road is of gravel construction until intersecting with Calingiri New Norcia Road, ten (10) kilometres west of Lot 800, which is bitumen sealed. The applicant has advised there will be an average of five (5) truck movements per day and up to ten (10) truck movements per day prior to harvest for approximately a two (2) month period.

Carani West Road is identified as a 'Restricted Access Vehicle (RAV) Network 2/3 road with one specific condition restricted use to local traffic only. A 'RAV Network 2/3 road permits 'RAV Category 2' vehicles, which includes road trains to 36.0m. The applicant has advised Bindi Bindi-Toodyay Road and Calingiri New Norcia Road will be used to access and egress Lot 800 Carani West Road. Both Bindi Bindi-Toodyay Road and Calingiri New Norcia Road are 'RAV Network 2/3 roads.

The driveway access to Lot 800 is suitable for general rural purposes. It is considered appropriate that the applicant upgrade the current driveway access to minimise damage and maintain safe access. Furthermore it is recommended the applicant obtain any relevant approval from the Public Transport Authority for the access over the railway crossing, if required.

#### Caretakers Dwelling

The applicant has advised the Shire that the existing dwelling will be used for accommodation for workers associated with the operations on site. The applicant has been advised by the Shire Planner that a 'Caretakers Dwelling' cannot be permitted on the property in the *Local Planning Scheme* without a Scheme Amendment application to permit the use.

The applicant has since removed the change of use for the dwelling from this application and will reconsider it and liaise with the Shire at a later date.

#### Submissions

The application was referred to adjoining landowners for fourteen (14) days for opportunity to comment. Within this period a total of two (2) submissions were received and have been tabled in the Schedule of Submissions (Attachment 4). No objections were received.

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

State: *Planning and Development Act 2005*

*Town Planning Regulations 1967*

The *Shire of Victoria Plains Local Planning Scheme No. 5* makes reference to the *Model Scheme Text* which is contained within the *Town Planning Regulations 1967*.

Local: *Shire of Victoria Plains Local Planning Scheme No. 5*

The property is a 'Rural' zone. The objectives of this zone are:

- *To provide for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.*
- *To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.*
- *To protect the land from closer development which would detract from the rural character and amenity of the area.*
- *To prevent any development which may affect the viability of a holding.*

The proposed development is considered to fall within the 'Industry-Rural' use of the Scheme. The *Model Scheme Text* defines the use as:

***Industry – rural***

*means —*

- (a) *an industry handling, treating, processing or packing rural products; or*
- (b) *a workshop servicing plant or equipment used for rural purposes;*

An 'Industry-Rural' use is a 'D' use in Table 1 – Zoning Table of the Scheme. Clause 4.3.2 of the Scheme outlines what this means:

*'D' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.*

The application has been advertised in accordance with Clause 9.4 of the *Model Scheme Text* by referring the application to adjoining landowners.

The proposal also involves the change of use to the existing dwelling to a 'Caretakers Dwelling'. This is defined in the *Model Scheme Text* as:

***Caretaker's Dwelling***

*means a dwelling on the same site as a building, operation, or plant, and occupied by a supervisor of that building, operation or plant;*

A 'Caretakers Dwelling' use is a 'X' use in Table 1 – Zoning Table of the Scheme. Clause 4.3.2 of the Scheme outlines what this means:

*'X' means a use that is not permitted by the Scheme.*

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.



➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

Consultation was undertaken and no submissions received. Therefore it is considered there are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

It is considered the Officer's Recommendation addresses any financial implications on Council, in particular the increased use and heavier use of Carani West Road and the intersection to Bindi Bindi-Toodyay Road.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**RESOLUTION 21/2013**

**Moved Cr Young seconded Cr Rive that the meeting adjourn for afternoon tea.**

**MOTION PUT & CARRIED 8/0**

The meeting adjourned at 3.26pm

Cr Brennan left the meeting at 3.26pm

The meeting resumed at 3.53pm

**STAFF RECOMMENDATION:**

**That Council approve the proposed hay storage and processing facility at Lot 800 (RN 169) Carani West Road, Carani subject to the following conditions:**

- 1. This approval applies for:**
  - a. Hay Processing;**
  - b. Hay Storage**
  - c. Office and Amenities**
  - d. Three (3) outbuildings**
  - e. Weighbridge**
  - f. Hardstand and access tracks**
- 2. Development shall be in accordance with the approved plans.**
- 3. The existing dwelling shall not be used as a 'Caretakers Dwelling' defined by the *Model Scheme Text*, without prior Council Approval.**
- 4. All stormwater shall be retained on site.**
- 5. Approval shall be for 'RAV Category 2/3 vehicles only.**
- 6. Access and egress of Lot 800 Carani West Road shall be restricted to 'RAV Network 2/3 roads only.**
- 7. Applicant upgrades driveway access to Lot 800 Carani West Road, Carani to satisfaction of the Chief Executive Officer.**
- 8. Applicant obtains relevant approval from the Public Transport Authority for access over railway crossing on Carani West Road.**

9. No more than ten (10) truck movements per day unless prior Council approval is obtained.
10. Approval does not include a 'Transport Depot' use.
11. Internal access roads and hardstand areas shall be constructed to a standard that minimises dust emissions to the satisfaction of the Chief Executive Officer.
12. Operations shall comply with the requirements of the *Environmental Protection (Noise) Regulations 1997*.

**Advice Notes**

1. Should an Applicant be aggrieved by a decision of Council, the State Administrative Tribunal can be requested to review the decision. Such a request should be lodged within twenty-eight (28) days of Council's decision.
2. In relation to Condition 9, Council may increase truck movements for the harvest period but the Applicant must obtain Council's prior approval to do so.
3. In relation to Condition 10, the Applicant has not provided details of the parking of trucks and trailers on site. Should the applicant wish to park trucks and trailers on-site Council's prior approval shall be required.

**AMENDMENT TO STAFF RECOMMENDATION:**

Moved Cr Lovelock seconded Cr Young that Council approve the proposed hay storage and processing facility at Lot 800 (RN 169) Carani West Road, Carani subject to the following conditions:

- 1 This approval applies for:
  - a. Hay Processing;
  - b. Hay Storage
  - c. Office and Amenities
  - d. Three (3) outbuildings
  - e. Weighbridge
  - f. Hardstand and access tracks
- 2 Development shall be in accordance with the approved plans.
- 3 The existing dwelling shall not be used as a 'Caretakers Dwelling' defined by the *Model Scheme Text*, without prior Council Approval.
- 4 All stormwater shall be retained on site.
- 5 Approval shall be for 'RAV Up to Category 3' vehicles only.
- 6 Access and egress of Lot 800 Carani West Road shall be restricted to 'RAV Network 2/3 roads only.
- 7 Applicant upgrades driveway access to Lot 800 Carani West Road, Carani to satisfaction of the Chief Executive Officer.
- 8 Applicant obtains relevant approval from the Public Transport Authority for access over railway crossing on Carani West Road at no cost to Shire of Victoria Plains
- 9 Approval does not include a 'Transport Depot' use.
- 10 Internal access roads and hardstand areas shall be constructed to a standard that minimises dust emissions to the satisfaction of the Chief Executive Officer.

- 11 Operations shall comply with the requirements of the *Environmental Protection (Noise) Regulations 1997*.
- 12 That the Proponent negotiate and enter into a deed of agreement on maintenance and upgrade of Carani West Road
- 13 The proponents prepare a fire management plan to the satisfaction of the CEO
- 14 That all loaded trucks containing processed hay exiting the site be via Toodyay Bindi Bindi road and other sealed roads
- 15 That the Shire is notified should truck movements exceed 50 per day (peak season) (between 1 October to 31<sup>st</sup> December) 10 per day average (off-peak)

**Advice Notes**

1. Should an Applicant be aggrieved by a decision of Council, the State Administrative Tribunal can be requested to review the decision. Such a request should be lodged within twenty-eight (28) days of Council's decision.
2. In relation to Condition 10, the Applicant has not provided details of the parking of trucks and trailers on site. Should the applicant wish to operate a transport depot council approval is required

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 22/2013**

Moved Cr Lovelock seconded Cr Young that Council approve the proposed hay storage and processing facility at Lot 800 (RN 169) Carani West Road, Carani subject to the following conditions:

1. This approval applies for:
  - a. Hay Processing;
  - b. Hay Storage
  - c. Office and Amenities
  - d. Three (3) outbuildings
  - e. Weighbridge
  - f. Hardstand and access tracks
- 2 Development shall be in accordance with the approved plans.
- 3 The existing dwelling shall not be used as a 'Caretakers Dwelling' defined by the *Model Scheme Text*, without prior Council Approval.
- 4 All stormwater shall be retained on site.
- 5 Approval shall be for 'RAV Up to Category 3' vehicles only.
- 6 Access and egress of Lot 800 Carani West Road shall be restricted to 'RAV Network 2/3 roads only.
- 7 Applicant upgrades driveway access to Lot 800 Carani West Road, Carani to satisfaction of the Chief Executive Officer.
- 8 Applicant obtains relevant approval from the Public Transport Authority for access over railway crossing on Carani West Road at no cost to Shire of Victoria Plains
- 9 Approval does not include a 'Transport Depot' use.
- 10 Internal access roads and hardstand areas shall be constructed to a standard that minimises dust emissions to the satisfaction of the Chief Executive Officer.
- 11 Operations shall comply with the requirements of the *Environmental*

***Protection (Noise) Regulations 1997.***

- 12 That the Proponent negotiate and enter into a deed of agreement on maintenance and upgrade of Carani West Road**
- 13 The proponents prepare a fire management plan to the satisfaction of the CEO**
- 14 That all loaded trucks containing processed hay exiting the site be via Toodyay Bindi Bindi road and other sealed roads**
- 15 That the Shire is notified should truck movements exceed 50 per day (peak season) (between 1 October to 31<sup>st</sup> December) 10 per day average (off-peak)**

**Advice Notes**

- 1 Should an Applicant be aggrieved by a decision of Council, the State Administrative Tribunal can be requested to review the decision. Such a request should be lodged within twenty-eight (28) days of Council's decision.**
- 2 In relation to Condition 10, the Applicant has not provided details of the parking of trucks and trailers on site. Should the applicant wish to operate a transport depot council approval is required**

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 23/2013**

**Moved Cr Lovelock seconded Cr Johnson that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.**

**MOTION PUT & CARRIED 7/0**

Customer Service Officer left the meeting at 5.15pm

## **10.1 FINANCE**

### **F3 ACCOUNTS FOR PAYMENT**

File Reference: F1.8.4  
Report Date: 11<sup>th</sup> February 2013  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham – DCEO/Finance and Administration Manager  
Attachments: January 2013 Creditor and Payroll Payments

#### **PURPOSE OF REPORT**

To present to Council the list of payments made during January 2013.

#### **BACKGROUND**

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

#### **COMMENT**

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

#### **POLICY REQUIREMENTS**

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

#### **LEGISLATIVE REQUIREMENTS**

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*            *No*

**RESOLUTION 24/2013**

**Moved Cr Kelly seconded Cr Lovelock**

- 1. That the payments made during January 2013 from the Municipal Bank Account as per the attached listing amounting to:-**

**\$234,986.46 for creditor EFT payments,  
\$40,459.23 for creditor cheque payments,  
\$128.53 for direct debit payments,  
\$112,540.31 payroll payments; and  
giving an overall total of \$388,114.53 be endorsed.**

- 2. That the payments made during January 2013 from the Trust Bank Account as per the attached listing amounting to:-**

**\$20.00 for trust payments be endorsed.**

**MOTION PUT & CARRIED 7/0**

**Shire of Victoria Plains****Creditor & Payroll Payments for the month of January 2013**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Inv Amt</b>	<b>Amount</b>
EFT986	11/01/2013	(YAKKA PTY LTD) WORKWEAR PACIFIC BRANDS	Uniforms for Admin Staff		413.93
EFT987	11/01/2013	ARM SECURITY	Bendigo Security Monitoring		100.10
EFT988	11/01/2013	ATLAS COPCO CONSTRUCTION EQUIP AUST	Service Dynapac CA362D 14t Drum Roller - PRO8		1498.34
EFT989	11/01/2013	AVON MIDLAND COUNTRY ZONE OF WALGA	Membership fees 2012-13		2200.00
EFT990	11/01/2013	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Jan 2013		329.95
EFT991	11/01/2013	CALINGIRI SPORTS CLUB INC			674.00
			Refreshments for Council	123.00	
			Refreshments for Xmas Dinner	551.00	
EFT992	11/01/2013	CALINGIRI TRADERS			1123.95
			Milk, Papers, Postage etc for Admin for Dec 2012	382.82	
			Purchases for Dec 2012 for Depot	741.13	
EFT993	11/01/2013	CAROLYNNE HAIGH	Cleaning charges for Dec 2012		1790.00
EFT994	11/01/2013	CLARK EQUIPMENT SALES PTY LTD	Sensor for Skid Steer Loader - PLR6		123.90
EFT995	11/01/2013	COURIER AUSTRALIA	Freight Charges		94.89
EFT996	11/01/2013	COVS PARTS PTY LTD			84.00
			Halogen Globes	30.10	
			Bags of Rags for Depot	53.90	
EFT997	11/01/2013	FIVE ROADS CAFE			3628.35
			Xmas Dinner 2012 Catering	1650.00	
			Catering for Sept to Dec Council Meetings	1978.35	
EFT998	11/01/2013	GALVINS PLUMBING SUPPLIES	Hot Water Systems for Calingiri Units		1359.09
EFT999	11/01/2013	GILLINGARRA SPORT AND RECREATION CLUB	John Curtin Weekend & Tables, cloths & trolley		7509.81
EFT1000	11/01/2013	GREAT SOUTHERN FUEL SUPPLIES	Bartran 68 20 Litres		228.33
EFT1001	11/01/2013	IAN GRAHAM	Reimburse Fuel & Antenna Purchases		199.00
EFT1002	11/01/2013	JR & A HERSEY PTY LTD	Gloves, Dust Masks Etc for Depot		667.74

EFT1004	11/01/2013	LANDGATE		591.15
			Geospatial Information for CESM	462.00
			Rates Collection Charges	69.50
			Rates Collection Fees	59.65
EFT1005	11/01/2013	LGIS INSURANCE BROKING	Insurance Renewal - PTK21	462.46
EFT1006	11/01/2013	LIFTRITE HIRE & SALES		14441.39
			Hyd Filter returned - Re 128447	-252.93
			Warranty Claim for PLR7	-3025.00
			Repair Hydraulics on Manitou - PLR7	204.51
			Repairs to Manitou - PLR7	282.28
			Repairs to Manitou - PLR7	16231.50
			Repairs to Manitou - PLR7	1001.03
EFT1007	11/01/2013	LOUIES FLYSCREENS ALLSAFE	Flyscreens for 12 Harrington St	300.00
EFT1008	11/01/2013	MAPS GROUP LIMITED	Fuel Fleet Card Purchases for Dec 2012	410.01
EFT1009	11/01/2013	PETRO INDUSTRIAL WA PTY LTD	Macnaught Grease Reel, Powerlube & Air Hose Reel	2608.10
EFT1010	11/01/2013	PIAWANING PROGRESS ASSOCIATION INC	Piawaning Hall Ins 100% & 50% Elect Charges	4109.45
EFT1011	11/01/2013	RNR CONTRACTING PTY LTD		82542.41
			Bitumen Sealing - Yerecoin Glentromie Road	61020.91
			Toodyay Bindi Bindi Road Sealing	21521.50
EFT1012	11/01/2013	STAR TRACK EXPRESS	Freight Charges	146.00
EFT1013	11/01/2013	T-QUIP	Blades for Mower - PMO7	125.90
EFT1014	11/01/2013	THE WATERSHED WATER SYSTEMS		720.57
			Camloc Fittings for Retic	203.07
			Valves & Sprinklers for Bolgart Hall, C/van & U1 Calingiri	517.50
EFT1015	11/01/2013	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 20/11 to 10/12	120.00
EFT1016	11/01/2013	TOPP DOGG	New Swing-away Wall mounted Boxing Bag for Gym	379.00
EFT1017	11/01/2013	VICTORIA PLAINS MECHANICAL SERVICES		2875.59
			Service & Repairs Hino 700 Truck - PTK19	1322.44
			Repair pins on Manitou Bucket - PLR7	811.53



19<sup>th</sup> February 2013

			Repairs to Tree Lopper - PTP1	741.62	
EFT1018	11/01/2013	WACKER NEUSON PTY LTD	Supply Vibration Plate - Serial Number WP1550A		1666.50
EFT1019	11/01/2013	WALLIS COMPUTER SOLUTIONS			4574.40
			Internet problems 31/10/12	325.60	
			Mouse for Chambers Laptop	60.00	
			Computers for Depot	4188.80	
EFT1020	11/01/2013	WESTERN AUSTRALIA TREASURY CORP	Loan Payment No 73		2897.74
EFT1021	11/01/2013	WHEATBELT TYRES			85.50
			Repair tyre - PWV48	37.50	
			Repair Tyre - PLR6	48.00	
EFT1022	11/01/2013	WONGAN STEEL MANUFACTURERS			983.38
			Repairs to Trucks - PTK16 & PTK21	641.85	
			Hydraulic hoses for Grader - PGR10	95.34	
			Butterfly Valve for Water Truck - PTK16	246.19	
EFT1023	11/01/2013	YERECOA TRADERS	Fuel for Loader & Fencing Pliers		106.20
EFT1037	25/01/2013	COURIER AUSTRALIA	Freight Charges		8.17
EFT1038	25/01/2013	DUN DIRECT PTY LTD			14011.63
			Bulk Diesel fuel 8500 Ltrs	11797.18	
			Bulk Unleaded 1500 Ltrs	2214.45	
EFT1039	25/01/2013	KELYN TRAINING SERVICES	Traffic Control Training		2596.60
EFT1040	25/01/2013	LINX ELECTRICAL			323.15
			Replace hot water System Element	150.70	
			Check & replace Light fixtures at 13 Lambert Cresc	172.45	
EFT1041	25/01/2013	NU-TURF	Spray on Wetta Soil		3080.00
EFT1042	25/01/2013	STAPLES AUSTRALIA PTY LTD			95.75
			Toner for Library Printer	88.91	
			Stationery for Admin	6.84	

EFT1043	25/01/2013	THE HONDA SHOP		
			Honda 4 stroke Water Pump	5863.00
			Exhaust Muffler for Honda Pump	124.78
EFT1044	25/01/2013	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	120.00
EFT1045	25/01/2013	UHY HAINES NORTON (WA) PTY LTD	Fair Value Workshop Feb 2013	825.00
EFT1046	25/01/2013	WA HINO SALES & SERVICE	New Hino 300 Series Truck - PTK21	65027.65
EFT1047	25/01/2013	WA LOCAL GOVERNMENT ASSOCIATION	WALGA 2013 desk calendar pads	60.20
EFT1048	25/01/2013	WALLIS COMPUTER SOLUTIONS	Printer for Admin Office	499.00
EFT1049	25/01/2013	WONGAN STEEL MANUFACTURERS	Build Sign Rack for Truck - PTK21	180.40
<b>Total EFT payments for January 2013</b>				<b>234986.46</b>
11268	03/01/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 2/1/13	1393.30
11269	08/01/2013	ASGARD SUPERANNUATION	Superannuation contributions	151.59
11270	08/01/2013	CARE SUPER	Superannuation contributions	368.44
11272	08/01/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11273	08/01/2013	SHIRE OF VICTORIA PLAINS		347.90
			Payroll deductions	75.00
			Rates paid via payroll week ending 2/1/13	272.90
11274	08/01/2013	WALG SUPER PLAN	Superannuation contributions	3982.58
11275	08/01/2013	SHIRE OF VICTORIA PLAINS	Cash Advance to Bendigo Agency	9000.00
11276	11/01/2013	BROOKTON CLUB HOTEL	Accom & Meal - Depot Staff Training	201.00
11277	11/01/2013	DEPARTMENT OF TRANSPORT	Renewal Dynapac Roller - PR08	32.00
11278	11/01/2013	SYNERGY	Electricity Charges	6300.15
11279	11/01/2013	TELSTRA CORPORATION LTD	Telephone Charges	1685.86
11280	17/01/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 16-1-13	3238.30
11281	17/01/2013	ASGARD SUPERANNUATION	Superannuation contributions	156.92
11282	17/01/2013	CARE SUPER	Superannuation contributions	368.44

19<sup>th</sup> February 2013

11283	17/01/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11284	17/01/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	75.00
11285	17/01/2013	WALG SUPER PLAN	Superannuation contributions	4089.30
11286	24/01/2013	SYNERGY	Electricity Charges	472.25
11289	24/01/2013	TELSTRA CORPORATION LTD	Telephone Charges	379.74
11290	25/01/2013	CALINGIRI PROGRESS ASSOCIATION	Donation - Aust Day Breakfast 2013	200.00
11291	31/01/2013	ASGARD SUPERANNUATION	Superannuation contributions	162.26
11292	31/01/2013	CARE SUPER	Superannuation contributions	368.44
11293	31/01/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11294	31/01/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 30/1/13	3343.30
11295	31/01/2013	WALG SUPER PLAN	Superannuation contributions	3957.20
11296	31/01/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	168.81
<b>Total Cheque payments for January 2013</b>				<b>40459.23</b>
DD8171.1	15/01/2013	BENDIGO BANK	Credit Card Fee Dec 2012	4.00
DD8174.1	02/01/2013	IINET LIMITED	Telephone Charges	124.53
<b>Total Direct Debit Payments for January 2013</b>				<b>128.53</b>
	02/01/2013	EFT Payment for Wages W/E 3/1/13		36442.23
	16/01/2013	EFT Payment for Wages W/E 17/1/13		36137.49
	30/01/2013	EFT Payment for Wages W/E 31/1/13		39960.59
<b>Total Wages EFT payments for January 2013</b>				<b>112540.31</b>
<b>Total Payments for January 2013</b>				<b>388114.53</b>

**Shire of Victoria Plains**

**Trust Payments for the month of January 2013**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Inv Amt</b>	<b>Amount</b>
57	25/01/2013	GARY HOMER	REFUND GYM KEY		20.00
<b>Total Trust Cheque payments for January 2013</b>					<b>20.00</b>

## **F4 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 11<sup>th</sup> February 2013  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Ian Graham – DCEO / Finance and Administration Manager  
Attachments: Financial reports for the month of January 2013

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 31<sup>st</sup> January 2013 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT**

The monthly financial reports for January 2013 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 95 - Income Statement by Program  
Page 96 - Income Statement by Nature and Type  
Page 97 - Statement of Financial Activity  
Page 98 - Report on Significant Variances  
Page 99 - Composition of Net Current Asset Position  
Page 100 – Notes on Budget Changes 2012/2013  
Page 101 to 120 – Income and Expenditure Detail by Program  
Page 121 to 122 – Capital Expenditure - Year to Date  
Page 123 – Outstanding Debtors Report  
Page 124 – Outstanding Rates Report  
Page 125 – Investments Report  
Page 126 to 127 – Bank Reconciliation Reports

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 31<sup>st</sup> January 2013 are attached to the Council agenda.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:*                      Yes

**RESOLUTION 25/2013**

**Moved Cr Kelly seconded Cr Holmes that the following statements and reports for the month ended 31<sup>st</sup> January 2013 be received.**

**Page 95 - Income Statement by Program**

**Page 96 - Income Statement by Nature and Type**

**Page 97 - Statement of Financial Activity**

**Page 98 - Report on Significant Variances**

**Page 99 - Composition of Net Current Asset Position**

**Page 100 – Notes on Budget Changes 2012/2013**

**Page 101 to 120 – Income and Expenditure Detail by Program**

**Page 121 to 122 – Capital Expenditure - Year to Date**

**Page 123 – Outstanding Debtors Report**

**Page 124 – Outstanding Rates Report**

**Page 125 – Investments Report**

**Page 126 to 127 – Bank Reconciliation Reports**

**MOTION PUT & CARRIED 7/0**

19<sup>th</sup> February 2013

**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 31st January 2013**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
<b>Operating Income</b>				
General Purpose Funding	2,223,323	2,603,049	2,797,099	2,797,099
Governance	6,725	21,202	10,658	10,658
Law, Order and Public Safety	439,926	30,318	456,407	456,407
Health	2,243	1,649	3,390	3,390
Education & Welfare	0	0	0	0
Housing	31,329	38,577	66,220	66,220
Community Amenities	62,716	61,710	64,294	64,294
Recreation & Culture	25,354	15,785	20,163	20,163
Transport	233,137	409,199	855,222	855,222
Economic Services	24,953	12,537	21,539	21,539
Other Property & Services	14,703	34,147	61,781	61,781
	<u>3,064,409</u>	<u>3,228,173</u>	<u>4,356,772</u>	<u>4,356,772</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(109,274)	(107,092)	(191,195)	(191,195)
Governance	(177,190)	(203,571)	(324,076)	(324,076)
Law, Order and Public Safety	(95,973)	(115,589)	(166,420)	(166,420)
Health	(52,635)	(66,201)	(102,239)	(102,239)
Education & Welfare	(11,494)	(29,588)	(46,314)	(46,314)
Housing	(96,756)	(85,342)	(128,570)	(128,570)
Community Amenities	(117,141)	(145,473)	(264,152)	(264,152)
Recreation & Culture	(234,412)	(243,659)	(419,502)	(419,502)
Transport	(1,340,229)	(1,440,257)	(2,469,227)	(2,469,227)
Economic Services	(75,547)	(103,394)	(155,874)	(155,874)
Other Property & Services	(102,208)	(62,801)	(40,782)	(40,782)
	<u>(2,412,859)</u>	<u>(2,602,967)</u>	<u>(4,308,350)</u>	<u>(4,308,350)</u>
<b>Interest on Borrowings</b>				
Governance	(370)	(415)	(830)	(830)
Housing	(1,304)	(1,773)	(3,316)	(3,316)
Recreation & Culture	(5,198)	(5,643)	(11,286)	(11,286)
	<u>(6,872)</u>	<u>(7,831)</u>	<u>(15,432)</u>	<u>(15,432)</u>
<b>\$</b>	<b><u>644,678</u></b>	<b><u>617,375</u></b>	<b><u>32,989</u></b>	<b><u>32,989</u></b>



**Shire of Victoria Plains**  
**Income Statement by Nature or Type**  
**For the period ending 31st January 2013**

	YTD Actual	Original
	\$	Budget
		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,966,699	1,994,135
Grants and Subsidies - Operating	231,140	462,283
Fees and Charges	121,785	195,416
Interest Earnings	62,366	84,222
Other Revenue	30,759	44,800
	<u>2,412,749</u>	<u>2,780,856</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(520,862)	(984,019)
Materials and Contracts	(588,147)	(1,023,088)
Utilities	(43,466)	(61,990)
Depreciation	(1,124,128)	(1,965,630)
Interest Expenses	(6,872)	(15,432)
Insurance	(170,168)	(158,256)
Other Expenditure	33,913	(115,367)
	<u>(2,419,730)</u>	<u>(4,323,782)</u>
	(6,981)	(1,542,926)
Grants and Subsidies - non-operating	641,015	1,556,851
Profit on Asset Disposals	10,644	20,778
Loss on Asset Disposals	<u>0</u>	<u>(1,714)</u>
<b>NET RESULT</b>	<u><u>644,678</u></u>	<u><u>32,989</u></u>

19<sup>th</sup> February 2013

**Shire of Victoria Plains**  
**Statement of Financial Activity 2011-12**  
**For the period ending 31st January 2013**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	2,223,323	2,255,583	2,499,265	2,499,265	-11%
Governance	6,725	21,202	6,087	6,087	-68%
Law, Order and Public Safety	24,046	30,318	40,527	40,527	-21%
Health	2,243	1,649	3,390	3,390	36%
Housing	31,329	38,577	66,220	66,220	-19%
Community Amenities	62,716	61,710	64,294	64,294	2%
Recreation & Culture	10,354	5,785	10,163	10,163	79%
Transport	23,002	22,649	22,085	22,085	2%
Economic Services	24,953	12,537	21,539	21,539	99%
Other Property & Services	14,703	34,147	61,781	61,781	-57%
<b>Sub Total</b>	<b>2,423,394</b>	<b>2,484,157</b>	<b>2,795,350</b>	<b>2,795,350</b>	<b>-2%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(109,274)	(107,092)	(191,195)	(191,195)	2%
Governance	(177,560)	(186,738)	(320,335)	(320,335)	-5%
Law, Order and Public Safety	(95,973)	(115,589)	(166,420)	(166,420)	-17%
Health	(52,635)	(66,201)	(102,239)	(102,239)	-20%
Education & Welfare	(11,494)	(29,588)	(46,314)	(46,314)	-61%
Housing	(98,060)	(87,115)	(131,886)	(131,886)	13%
Community Amenities	(117,141)	(145,473)	(264,152)	(264,152)	-19%
Recreation & Culture	(239,610)	(249,302)	(430,788)	(430,788)	-4%
Transport	(1,340,229)	(1,440,257)	(2,469,227)	(2,469,227)	-7%
Economic Services	(75,547)	(103,394)	(155,874)	(155,874)	-27%
Other Property & Services	(102,208)	(62,801)	(40,782)	(40,782)	63%
<b>Sub Total</b>	<b>(2,419,731)</b>	<b>(2,593,550)</b>	<b>(4,319,212)</b>	<b>(4,319,212)</b>	<b>-7%</b>
<b>Grants for the Development of Assets</b>					
General Purpose Funding	0	173,733	297,834	297,834	
Law, Order and Public Safety	415,880	0	415,880	415,880	
Recreation & Culture	15,000	10,000	69,200	10,000	
Transport	210,135	386,550	833,137	833,137	
	<b>641,015</b>	<b>570,283</b>	<b>1,616,051</b>	<b>1,556,851</b>	
<b>Net Operating Result</b>	<b>644,678</b>	<b>460,890</b>	<b>92,189</b>	<b>32,989</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	93,899	98,581	109,000	109,000	
Transfer from Reserves	0	0	329,000	274,000	
Proceeds from New Loans	0	0	0	0	
<b>Sub Total</b>	<b>93,899</b>	<b>98,581</b>	<b>438,000</b>	<b>383,000</b>	
<b>Capital Expenditure</b>					
Governance	(92,457)	(114,588)	(142,229)	(142,229)	
Law, Order and Public Safety	(415,880)	(22,500)	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	(21,592)	(26,337)	(26,337)	(26,337)	
Community Amenities	0	0	0	0	
Recreation & Culture	(11,312)	(46,093)	(75,693)	(16,493)	
Transport	(654,385)	(1,481,861)	(1,772,139)	(1,717,139)	
Economic Services	(4,345)	(45,512)	(45,512)	(45,512)	
Other Property & Services	(63,433)	(125,913)	(125,913)	(125,913)	
Transfer to Reserves	0	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(22,603)	(2,743)	(40,140)	(40,140)	
	<b>(1,286,006)</b>	<b>(1,865,547)</b>	<b>(2,968,343)</b>	<b>(2,854,143)</b>	
<b>Total Operating + Non-Operating</b>	<b>(547,429)</b>	<b>(1,306,076)</b>	<b>(2,438,154)</b>	<b>(2,438,154)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	1,124,128	1,392,738	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(10,644)	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	967,895	1,133,047	1,133,047	1,133,047	
<b>Closing Surplus (Deficit) c/f:</b>	<b>1,533,950</b>	<b>1,157,209</b>	<b>641,685</b>	<b>641,685</b>	

# Minutes - Ordinary Meeting of Council

19<sup>th</sup> February 2013

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 31st January 2013	
	YTD Var \$
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
Various General Purpose Income under budget YTD	(32,260) UNFAV
<b>Governance</b>	
Profit - Sale of assets under budget YTD	(14,477) UNFAV
<b>Law Order &amp; Public Safety - Fire Prevention</b>	
FESA Operating Grant over budget YTD	4,059 FAV
Loss on Disposal of Fire Truck over budget YTD	(10,331) UNFAV
<b>Housing - Council Staff</b>	
Staff Housing Rental Income under budget YTD	(7,248) UNFAV
<b>Economic Services</b>	
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD	12,416 FAV
<b>Other Property &amp; Services</b>	
Private Works Income under budget YTD	(19,444) UNFAV
<b>Operating Expenditure</b>	
<b>Governance</b>	
Various Members of Council operating expenses under budget YTD	(9,178) FAV
<b>Law, Order &amp; Public Safety</b>	
Fire Prevention Expenses under budget YTD	(11,546) FAV
Community Emergency Services Mgr under budget YTD	(8,070) FAV
<b>Health</b>	
Shared EHO costs under-budget YTD	(5,735) FAV
Mosquito Control under budget YTD	(7,831) FAV
<b>Education &amp; Welfare - Community Development</b>	
Community Development Officer/various under budget YTD	(12,807) FAV
School programmes under budget YTD	(5,288) FAV
<b>Housing</b>	
Various Staff Housing operating expenses over budget	10,945 UNFAV
<b>Community Amenities</b>	
Town Planning, Sewerage & Other Community Amenities under budget YTD	(28,332) FAV
<b>Transport</b>	
Various Road Maintenance under budget YTD	(100,028) FAV
<b>Economic Services</b>	
Caravan Park operating expenses under budget YTD	(23,769) FAV
Shared Building Office Expenses under budget YTD	(8,226) FAV
Water Supply Standpipes under budget YTD	(2,205) FAV
Noxious Weed & Pest Control expenses over budget YTD	6,353 UNFAV
<b>Other Property &amp; Services</b>	
Public Works Overheads over budget YTD	16,400 UNFAV
Plant operating costs over budget YTD	39,828 UNFAV
Private Works Operating Expenses under budget YTD	(16,828) FAV
<b>Capital Expenditure</b>	
<b>Capital Expenditure</b>	
<b>Governance</b>	
CEO vehicle replacement under budget	(11,465) FAV
DCEO vehicle replacement under budget	(2,827) FAV
Computer Upgrade & OHS expenses under budget YTD	(7,839) FAV
<b>Law Order &amp; Public Safety - Fire Prevention</b>	
Replacement Fire Tender New Norcia timing difference	415,880 UNFAV
Generator not purchased yet	(22,500) FAV
<b>Recreation &amp; Culture</b>	
Roads Board Building roof under budget	(7,931) FAV
Bolgart Outdoor Facility timing difference	(26,850) FAV
<b>Transport</b>	
Plant purchases and Road Construction timing differences (under budget YTD)	(827,476) FAV
<b>Economic Services</b>	
Shire Entrance Signs under budget YTD	(41,167) FAV
<b>Other Property &amp; Services</b>	
Various small plant items & Depot Clerk Ute not yet purchased	(62,481) FAV

**Shire of Victoria Plains****Statement of Financial Activity****Net Current Assets as at 31st January 2013****Composition of Net Current Asset Position****Current Assets**

	\$
Cash - Unrestricted	1,505,074
Cash - Restricted	1,091,479
Receivables	297,869
Inventories	5,617
<b>Total Current Assets</b>	<b>2,900,038</b>

**Less Current Liabilities**

Payables	(162,241)
Accrued Salaries & Wages	23,568
Current portion A/L Provision	(135,937)
Provisions and Borrowings	(153,473)
<b>Total Current Liabilities</b>	<b>(428,083)</b>

**Net Current Assets Position**

	<b>2,471,955</b>
Less Cash Restricted - Reserves	1,091,479
Less Provisions and Borrowings	(153,473)
<b>Closing Available Funds</b>	<b>1,533,950</b>

**Financial Ratios in Relation to YTD Figures****Current Ratio**

Current Assets - Restricted Assets	1,808,560	<u>4.22</u>
Current Liabilities	428,083	

**Quick Ratio**

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>1,802,943</u>	<u>4.21</u>
	428,083	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

### Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

[illegible]

### Approved Out of Budget Expenditures

CQA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$	\$	\$	\$         
							Total \$0

Shire of Victoria Plains  
Monthly Report at as : 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>General Purpose Funding</b>								
Rates								
	10300	Rates Income			( 1,910,309)	(1,939,635)	(1,939,635)	(1,939,635)
	10315	Administrative Fees & Charges			( 3,914)	(6,300)	(8,600)	(8,600)
	20300	Rates Collection			2,333	6,649	19,000	19,000
<b>Total Rates Income / Expenditure</b>					<b>( 1,911,890)</b>	<b>( 1,939,286)</b>	<b>( 1,929,235)</b>	<b>( 1,929,235)</b>
General Purpose Grants								
	10325	General Purpose Grants			( 184,922)	(202,140)	(404,283)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(173,733)	(297,834)	(297,834)
<b>Total General Purpose Grants</b>					<b>( 184,922)</b>	<b>( 375,873)</b>	<b>( 702,117)</b>	<b>( 702,117)</b>
Other General Purpose Income								
	10310	Ex Gratia Rates			( 56,390)	(54,500)	(54,500)	(54,500)
	10320	Interest Income			( 62,089)	(48,493)	(84,500)	(84,500)
	10395	Administration Income - Allocated			( 5,700)	(4,515)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			106,941	100,443	172,195	172,195
<b>Total Other General Purpose Income / Expenditure</b>					<b>( 17,238)</b>	<b>( 7,065)</b>	<b>25,449</b>	<b>25,449</b>
<b>Total General Purpose Funding</b>					<b>\$ ( 2,114,049)</b>	<b>( 2,322,224)</b>	<b>( 2,605,903)</b>	<b>( 2,605,903)</b>



19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
<b>Governance</b>								
Members Of Council								
10420		Contributions And Donations			0	0	0	0
10495		Admin Income Allocated			(4,478)	(3,549)	(6,087)	(6,087)
		<b>Members Of Council Operating Income</b>			(4,478)	(3,549)	(6,087)	(6,087)
20401		Member'S Expenses			4,727	6,250	12,500	12,500
20402		Member'S Allowances			17,750	20,000	40,000	40,000
20403		Election Expenses			0	2,100	2,100	2,100
20404		Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
20405		Conferences & Seminars - Councillor Training			1,516	3,500	7,000	7,000
20406		Meeting Costs			4,189	2,625	4,500	4,500
20407		Delivering Agendas			1,207	1,631	2,804	2,804
20408		Sundry			17,927	11,659	14,760	14,760
20409		Public Relations			22,926	500	63,500	63,500
20410		Legal Fees			0	0	0	0
20411		Insurance			2,375	2,533	2,534	2,534
20412		Strategic Plan			8,433	25,000	25,000	25,000
20413		Asset Management Plan			0	0	0	0
20420		Admin Expenditure Allocated			84,022	78,918	135,296	135,296
		<b>Members of Council Operating Expenditure</b>			177,560	171,716	326,994	326,994
		<b>Total Members of Council</b>			173,082	168,167	320,907	320,907
<b>Administration</b>								
10430		Reimbursements			(15,670)	(9,162)	(15,000)	(15,000)
10431		Commissions			(7,439)	(8,750)	(15,000)	(15,000)
10432		Administration Charges			(1,140)	(1,659)	(2,850)	(2,850)
10433		Sundry Income			(182)	(196)	(350)	(350)
10434		Rounding			(0)	0	0	0
10496		Admin Income Reallocated			24,432	19,362	33,200	33,200
		<b>Administration Operating Income</b>			0	(405)	0	0
10490		WDV on Assets Sold			60,380	32,333	55,429	55,429
16001		Ceo'S Vehicle - Replacement			(37,171)	(35,000)	(35,000)	(35,000)
16002		Mgr Fin Vehicle - Replacement			(25,455)	(14,581)	(25,000)	(25,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			(2,246)	(17,248)	(4,571)	(4,571)
20430		Salaries & Wages			251,367	243,923	422,817	422,817
20431		CEO Package			16,483	20,906	32,200	32,200
20432		DCEO Package			8,067	16,637	25,600	25,600
20433		Other Staff Costs			3,847	2,956	3,125	3,125
20435		Computing			41,121	28,396	41,317	41,317
20436		Insurance			40,773	47,229	47,234	47,234

19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Governance</b>								
20437		Staff Recruitment			2,735	3,450	3,450	3,450
20438		Staff Training			11,611	8,306	16,600	16,600
20439		Office Building - Operating			7,759	10,384	16,441	16,441
20440		Office Building & Surrounds Maintenance			5,521	3,262	5,600	5,600
20441		Minor Office Equipment			0	1,029	1,770	1,770
20442		Office Consumables			190	3,000	3,000	3,000
20443		Telephone			5,201	3,143	5,400	5,400
20444		Postage			5,407	5,250	9,000	9,000
20445		Other Office Expenses			2,349	2,765	4,750	4,750
20447		Bank Charges			28,884	36,956	52,880	52,880
20448		Audit Fees			2,566	1,743	3,000	3,000
20449		Occupational Health & Safety			7,490	8,500	15,000	15,000
20450		Write-Offs			5,020	3,315	6,550	6,550
20481		Depreciation Expense			61	0	250	250
20490		Administration Expenditure - Reallocated			11,932	11,606	19,908	19,908
		<b>Administration Operating Expenditure</b>			( 458,385)	(430,486)	(737,980)	(737,980)
					0	32,270	(2,088)	
40004		Ceo Vehicle Replacement			43,535	55,000	55,000	55,000
40005		Dceo Vehicle Replacement			37,173	40,000	40,000	40,000
40032		Office Furniture			0	0	0	0
40069		Computing upgrade software & hardware			11,749	13,796	13,796	13,796
40074		OHS Upgrade to Shire Buildings			0	5,792	5,792	5,792
40137		Archive Building Shelving Renewal			0	0	0	0
		<b>Total Governance Capital Expenditure</b>			92,457	114,588	114,588	114,588
		<b>Total Administration</b>			90,210	129,205	107,929	107,929
		<b>Total Governance</b>			<b>263,292</b>	<b>297,372</b>	<b>428,836</b>	<b>428,836</b>



Shire of Victoria Plains Monthly Report as at: 31/01/2013						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Law, Order & Public Safety						
Fire Prevention						
10510 Operating Grant					(31,750)	(28,191)
10511 Contributions And Donations					0	(37,590)
10512 Fire Prevention Infringements					(500)	0
Fire Prevention - Operating Income					(32,250)	(28,191)
20500 Fire Prevention					29,100	43,407
20509 Sandpocket Farm Fire Expenses					1,111	2,345
20512 Depreciation Expenses					1,341	1,407
Fire Prevention - Operating Expenditure					31,552	47,159
16003 Esi Grant - Fire Tender Replacement - New Norcia And Mogumber					(415,880)	0
Bushfire Brigades - Capital Income					(415,880)	(415,880)
20510 FESA Fire Truck Expenses					29,822	20,484
20511 Fire Stations					1,329	2,982
20511 Fire Stations					261	189
20511 Fire Stations					241	1,949
20511 Fire Stations					25	4,028
20511 Fire Stations					804	862
Bush Fire Brigades - Operating Expenditure					32,802	30,504
40176 30Kva Generator					0	22,500
Fire Prevention - Capital Expenditure					0	22,500
Total Fire Prevention					(383,976)	71,972
Animal Control					0	0
10520 Animal Infringements					(945)	(1,000)
20520 Animal Compound					1,224	1,155
20521 Dog Licensing					0	0
Total Animal Control					279	155
Other Law, Order And Public Safety					0	0
10530 Other Income					10,573	0
10590 (Profit)/Loss on Sale of Assets					(1,424)	(1,127)
10595 Administration Income - Allocated					9,149	(1,127)
Other Law Order & Public Safety - Operating Income					280	0
20530 Emergency Services					0	500
20531 Impounded Vehicles					0	0
20532 Local Emergency Management Committee					0	0
20533 Community Emergency Services Manager					3,592	11,662
20590 Administration Cost Allocated					26,724	25,109
Other Law Order & Public Safety - Operating Expenditure					30,596	36,771
40184 FESA Fire Tender Replacement - New Norcia					415,880	0
Total Other Law Order & Public Safety					415,880	415,880
Total Law, Order & Public Safety					455,624	35,644
					71,928	107,771
						148,393

Shire of Victoria Plains		Monthly Report as at: 31/01/2013							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
<b>Health</b>									
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	(200)	(700)	(700)	
		<b>Administration &amp; Inspection - Operating Income</b>			(411)	(200)	(700)	(700)	
	20700	Salaries & Wages			0	0	0	0	
	20701	Salary Packaging			0	0	0	0	
	20702	Subscriptions			0	0	0	0	
	20703	Conferences & Seminars			0	0	0	0	
	20704	Health Administration			12,261	20,168	20,291	20,291	
		<b>Administration &amp; Inspection - Operating Expenditure</b>			12,261	20,168	20,291	20,291	
		<b>Total Administration &amp; Inspection</b>			11,850	19,968	19,591	19,591	
Preventative Services - Pest Control	20710	Mosquito Control			4,647	10,620	21,221	21,221	
	20711	Fogging Mosquitoes			560	2,417	4,578	4,578	
		<b>Total Pest Control</b>			5,206	13,037	25,799	25,799	
Preventative Services - Other	20720	Analytical Expenses			401	600	600	600	
		<b>Total Preventative Services - Other</b>			401	600	600	600	
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)	
	10795	Administration Income - Allocated			(1,832)	(1,449)	(2,490)	(2,490)	
		<b>Other Health - Operating Income</b>			(1,832)	(1,449)	(2,690)	(2,690)	
	20730	Ambulance Facilities			0	0	0	0	
	20731	Reimbursable Expenditure			388	112	200	200	
	20790	Admin Expenditure - Allocated			34,379	32,284	55,349	55,349	
		<b>Other Health - Operating Expenditure</b>			34,767	32,396	55,549	55,549	
		<b>Total Other Health</b>			32,934	30,947	52,859	52,859	
		<b>Total Health</b>			<b>50,392</b>	<b>64,552</b>	<b>98,849</b>	<b>98,849</b>	

Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

31/01/2013	Sub-Programme	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	<b>Education</b>	<b>Education &amp; Welfare</b>				\$	\$	\$	\$
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			<b>Education &amp; Welfare Operating Income</b>			0	0	0	0
	Education	20800	School Programs and Improvements			82	4,757	4,814	4,814
		20801	Sponsorships & Prizes			0	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			888	0	0	0
			<b>Education &amp; Welfare Operating Expenditure</b>			\$ 970	6,257	6,314	6,314
	Community Development								
		20804	Community Development Officer (Shared)			10,524	23,331	40,000	40,000
						\$ 10,524	23,331	40,000	40,000
						0	0	0	0
						0	0	0	0
						0	0	0	0
			<b>Total Education &amp; Welfare</b>			\$ 11,494	29,588	46,314	46,314

19<sup>th</sup> February 2013

Shire of Victoria Plains  
Monthly Report as at : 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Housing</b>								
Housing - Council Staff								
10910 Staff Housing - 44 Edmonds Street					(2,080)	(1,967)	(3,380)	(3,380)
10912 Staff Housing - 12 Harrington Street					(2,240)	(2,576)	(4,420)	(4,420)
10913 Staff Housing - 16 Yulgering Street					(1,275)	(490)	(850)	(850)
10914 Staff Housing - 13 Lambert Cres					0	(5,222)	(8,960)	(8,960)
10915 Staff Housing - 7 Harrington Street					0	0	0	0
10916 Staff Housing - 15 Harrington Street					(5,400)	(5,460)	(9,360)	(9,360)
10917					(2,257)	(4,662)	(8,000)	(8,000)
					(13,252)	(20,377)	(34,970)	(34,970)
<b>Staff Housing - Operating Income</b>								
20900 Staff Housing Operating Expenditure					23,805	20,268	31,986	31,986
20901 Staff Housing Building & Surrounds Maintenance			H002	12 Harrington Street	2,271	2,317	4,484	4,484
20901 Staff Housing Building & Surrounds Maintenance			H003	13 Lambert Cres	443	4,942	8,976	8,976
20901 Staff Housing Building & Surrounds Maintenance			H004	15 Lambert Cres	8,248	6,003	8,275	8,275
20901 Staff Housing Building & Surrounds Maintenance			H005	44 Edmonds Street	120	2,344	2,573	2,573
20901 Staff Housing Building & Surrounds Maintenance			H006	16 Yulgering Road	14,408	2,344	2,573	2,573
20901 Staff Housing Building & Surrounds Maintenance			H007	7 Harrington Street	2,220	2,575	2,575	2,575
					51,516	40,793	61,442	61,442
<b>Staff Housing - Operating Expenditure</b>								
40057 Disability Access					0	5,337	5,337	5,337
40177					11,474	12,000	12,000	12,000
40178					8,669	8,000	8,000	8,000
40179					1,449	1,000	1,000	1,000
					21,592	26,337	26,337	26,337
<b>Staff Housing - Capital Expenditure</b>								
					59,856	46,753	52,809	52,809
<b>Total Staff Housing</b>								
Housing - Aged Persons								
10920 Calingiri Aged Person Units - Unit 1					(2,800)	(2,541)	(4,367)	(4,367)
10921 Calingiri Aged Person Units - Unit 2					(3,000)	(3,031)	(5,200)	(5,200)
10922 Calingiri Aged Person Units - Unit 3					(2,072)	(2,541)	(4,367)	(4,367)
10923 Calingiri Aged Person Units - Unit 4					(3,200)	(3,031)	(5,200)	(5,200)
10930 Bolgart Aged Person Units - Unit 1					(2,742)	(3,031)	(5,200)	(5,200)
10931 Bolgart Aged Person Units - Unit 2					(3,000)	(3,031)	(5,200)	(5,200)
					(16,814)	(17,206)	(29,535)	(29,535)
<b>Aged Person Housing - Operating Income</b>								
20902 Calingiri Aged Person Units Operating Expenditure			APC		5,201	4,033	5,962	5,962
20903 Calingiri Aged Person Units Maintenance				Aged Persons Units Calingiri	2,099	0	0	0

19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at : 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Housing</b>								
20903	Calingiri	Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	4,067	3,265	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	3,475	3,265	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	915	813	901	901
20903	Calingiri	Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	3,055	3,265	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart	Aged Person Units Operating Expenditure			3,221	3,156	4,438	4,438
20905	Bolgart	Aged Person Units Maintenance	APB	Aged Persons Units Bolgart	703	0	0	0
20905	Bolgart	Aged Person Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	818	3,602	3,602	3,602
20905	Bolgart	Aged Person Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	2,684	3,603	3,603
20905	Bolgart	Aged Person Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
<b>Aged Person Housing - Operating Expenditure</b>					23,554	24,083	32,315	32,315
<b>Aged Person Housing - Capital Expenditure</b>					0	0	0	0
<b>Total Aged Person Housing</b>					6,740	6,877	2,780	2,780
<b>Housing - Other</b>								
10950	Housing	Misc Income			0	0	0	0
10995	Administration	Income - Allocated			(1,263)	(994)	(1,715)	(1,715)
<b>Housing Other - Operating Income</b>					(1,263)	(994)	(1,715)	(1,715)
20906	Vacant Land	Operating Costs			0	0	0	0
20907	Housing	Other			0	0	0	0
20950	Reimbursable	Expenditure			(709)	0	0	0
20960	Depreciation	Expense - Housing			0	0	0	0
20990	Administration	Expenditure - Allocated			23,698	22,239	38,129	38,129
<b>Housing Other - Operating Expenditure</b>					22,990	22,239	38,129	38,129
<b>Total Housing Other</b>					21,727	21,245	36,414	36,414
<b>Total Housing</b>					88,322	74,875	92,003	92,003



19<sup>th</sup> February 2013

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
<b>Community Amenities</b>									
Sanitation - Household Refuse	Sanitation - Household Refuse - Operating Income	11000	Refuse Removal Gst Charged			(7,907)	(8,085)	(8,085)	(8,085)
		11001	Refuse Removal			(33,186)	(34,927)	(34,927)	(34,927)
						(41,092)	(43,012)	(43,012)	(43,012)
		21000	Domestic Refuse Collection			19,036	18,417	31,581	31,581
		21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	9,626	11,256	19,314	19,314
		21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	33,581	25,326	43,430	43,430
		21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	8,533	14,448	24,782	24,782
		21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0	0
						70,776	69,447	119,107	119,107
						0	0	0	0
Sanitation - Other	Sanitation - Household Refuse - Capital Expenditure					0	0	0	0
						0	0	0	0
						29,883	26,435	76,095	76,095
						(2,471)	(1,000)	(1,000)	(1,000)
						0	0	0	0
						(2,471)	(1,000)	(1,000)	(1,000)
						0	0	0	0
						0	0	0	0
						700	1,918	3,307	3,307
						953	287	500	500
Sewerage	Sewerage - Other - Operating Expenditure					1,652	3,017	5,207	5,207
						(819)	2,017	4,207	4,207
						(14,550)	(14,400)	(14,400)	(14,400)
						(14,550)	(14,400)	(14,400)	(14,400)
						4,843	4,059	13,381	13,381
						0	2,315	12,227	12,227
						0	6,130	6,130	6,130
						120	0	2,336	2,336
						180	4,725	8,115	8,115
						5,143	17,229	42,189	42,189
Town Planning & Regional Development	Town Planning & Regional Development - Operating Income					(9,407)	2,829	27,789	27,789
						(3,160)	(1,456)	(2,500)	(2,500)
						(3,160)	(1,456)	(2,500)	(2,500)
						0	6,412	11,000	11,000
						0	0	0	0
						0	6,412	11,000	11,000
						(3,160)	4,956	8,500	8,500
						(57)	(750)	(1,500)	(1,500)
						(1,385)	(1,092)	(1,881)	(1,881)
						(1,443)	(1,842)	(3,381)	(3,381)
Other Community Amenities	Other Community Amenities - Operating Income					0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0
						0	0	0	0

\\SOVP-SBS08\Company\Financial\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 15

Shire of Victoria Plains						
Monthly Report as at : 31/01/2013						
Sub-Programme	Description	COA	Description	Job	Description	
<b>Community Amenities</b>						
						YTD Actual    YTD Budget    Current Budget    Original Budget
						\$                    \$                    \$                    \$
16041	Gillingarra Emergency Water Supply					0                    0                    0                    0
	<b>Other Community Amenities - Capital Income</b>					
21060	Cemetery Works			CEMM	Cemetery Maintenance	1,802                    4,925                    9,848                    9,848
21060	Cemetery Works			GRAVE	Grave Digging	0                    5,652                    10,810                    10,810
21061	Cemeteries Operations					384                    394                    612                    612
21062	Mogumber Water Supply					0                    123                    125                    125
21063	Yenart Bore			YENART		5,459                    6,405                    11,005                    11,005
21064	Gillingarra Emergency Water Supply					1,174                    0                    0                    0
21065	Public Toilets And Drinking Fountains			TOILET	Public Toilets	1,741                    4,149                    6,716                    6,716
21066	Community Amenities - Depreciation Expense					3,019                    3,157                    5,414                    5,414
21067	Gillingarra Water Pump Electricity					0                    175                    300                    300
21090	Administration Expenditure Allocated					25,990                    24,388                    41,819                    41,819
	<b>Other Community Amenities - Operating Expenditure</b>					39,570                    49,368                    86,649                    86,649
40158	Fencing Upgrade Yerecoin Effluent Ponds					0                    0                    0                    0
40034	Bolgart Cemetery - Memorial Arch					0                    0                    0                    0
	<b>Other Community Amenities - Capital Expenditure</b>					
	<b>Total Other Community Amenities</b>					38,127                    47,526                    83,268                    83,268
	<b>Total Community Amenities</b>					\$                    54,425                    83,763                    199,859                    199,859

19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
\$								
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
11100 Calingiri Recreation Centre					(315)	(287)	(500)	(500)
11101 Mogumber Hall					0	(56)	(100)	(100)
11102 Bolgart Hall					(104)	(287)	(500)	(500)
11103 Calingiri Gymnasium					(1,236)	(1,162)	(2,000)	(2,000)
11104 Roads Board Building Lease					(4,571)	(2,275)	(3,900)	(3,900)
<b>Public Halls &amp; Civic Centres - Operating Income</b>								
16053 Sport & Rec Grants					(6,225)	(4,067)	(7,000)	(7,000)
16075 Contribution - Golf Club (Tractor & Mower cost)					0	0	0	0
16076 Lottery/West Grant Bolgart Outdoor Community Project					(15,000)	(10,000)	(10,000)	(10,000)
<b>Public Halls &amp; Civic Centres - Capital Income</b>								
21100 Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	1,439	5,306	9,103	9,103
21101 Bolgart Hall			B008	Bolgart Hall Other Costs	6,154	3,038	3,407	3,407
21101 Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	2,867	6,328	10,857	10,857
21101 Calingiri Recreation Centre			B010	Calingiri Rec Centre Other Costs	9,730	10,717	15,257	15,257
21102 Plawanning Hall			B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102 Plawanning Hall			B012	Plawanning Hall Other Costs	7,368	1,838	2,090	2,090
21103 Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	5,264	3,787	6,503	6,503
21103 Mogumber Hall			B014	Mogumber Hall Other Costs	1,236	1,695	1,697	1,697
21104 Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104 Gillingarra Hall			B016	Gillingarra Hall Other Costs	2,553	2,041	2,516	2,516
21105 Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B018	Yerecoin Hall Other Costs	2,267	140	250	250
21106 Public Halls - Depreciation Expense					25,109	25,858	44,340	44,340
21107 Cwa Building			B021	Cwa Calingiri Building Maintenance	2,208	1,500	3,000	3,000
21107 Cwa Building			B022	Cwa Building Operating Expenditure	865	4,881	7,974	7,974
21109 Calingiri Gymnasium					2,522	3,318	5,700	5,700
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>								
40180 Roads Board Building - Roofing					69,581	70,447	112,694	112,694
<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>								
11110 Calingiri Sports Ground					8,562	16,493	16,493	16,493
11112 Misc Reserves Income					8,562	16,493	16,493	16,493
11123 Other Sports & Recreation Grants					56,918	72,873	112,187	112,187
11124 Interest - Bolgart Bowling Club Loan					(1,309)	0	(10)	(10)
<b>Other Recreation &amp; Sport - Operating Income</b>								
21110 Town & Gardens Maintenance					0	0	0	0
21110 Town & Gardens Maintenance					0	0	0	0
21110 Town & Gardens Maintenance					(278)	277	278	278
<b>Other Recreation &amp; Sport - Operating Expenditure</b>								
21110 Town & Gardens Maintenance					(1,587)	277	268	268
21110 Town & Gardens Maintenance					13,149	11,291	19,389	19,389
21110 Town & Gardens Maintenance					22,040	13,741	23,573	23,573

\\SOVP-SBS08\Company\Finance\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 17



19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	2,385	4,319	7,415	7,415
21110 Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	6,582	4,732	8,130	8,130
21110 Town & Gardens Maintenance			TWNPIA	Plawanning Town & Gardens Maintenance	2,805	6,993	12,021	12,021
21110 Town & Gardens Maintenance			TWNWER	Yeracoan Town & Gardens Maintenance	13,109	10,010	17,171	17,171
21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	666	8,414	14,444	14,444
21111 Reserves Maintenance			RESVS	Reserves Maintenance	2,349	4,479	6,975	6,975
21112 Calingiri Sporting Club Operating					7,170	6,955	10,353	10,353
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	21,662	29,757	51,035	51,035
21114 Bolgart Sportsground Operating					16	166	250	250
21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	141	4,221	7,250	7,250
21116 Town Beautification					1,527	2,500	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					11,094	8,666	14,867	14,867
21120 Interest Expense					5,198	5,643	11,286	11,286
21122 Calingiri Sports Pavilion					310	0	0	0
<b>Other Recreation &amp; Sport - Operating Expenditure</b>					110,203	121,887	221,649	221,649
40185 Bolgart Outdoor Community Project					2,750	29,600	59,200	0
<b>Other Recreation &amp; Sport - Capital Expenditure</b>					2,750	29,600	59,200	0
<b>Total Other Recreation &amp; Sport</b>					108,616	122,164	221,917	221,917
<b>Libraries</b>					0	0	0	0
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
<b>Libraries - Operating Income</b>					2,619	2,331	4,000	4,000
21130 Library - Salaries & Wages					9,372	8,437	13,221	13,221
21131 Library Services					484	1,631	2,803	2,803
21132 Library Building Maintenance					0	91	163	163
21133 Depreciation Expense					12,476	12,490	20,187	20,187
<b>Libraries - Operating Expenditure</b>					12,476	12,490	20,187	20,187
<b>Total Libraries</b>					0	0	0	0
<b>Other Culture</b>					(18)	0	0	0
11130 Cultural Mapping					(18)	0	0	0
11131 History Book					(2,524)	(1,995)	(3,431)	(3,431)
11195 Administration Income Allocated					(2,542)	(1,995)	(3,431)	(3,431)
<b>Other Culture - Operating Income</b>					0	0	0	0
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					0	0	0	0
21190 Administration Expenditure Allocated					47,351	44,478	76,258	76,258

\\SOVP-SBS08\Company\Financial\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 18

Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
					\$	\$	\$	\$
					47,351	44,478	76,258	76,258
					44,809	42,483	72,827	72,827
					<b>\$ 225,569</b>	<b>279,610</b>	<b>486,318</b>	<b>427,116</b>
<b>Other Culture - Operating Expenditure</b>								
					<b>Total Other Culture</b>			
					<b>Total Recreation &amp; Culture</b>			

Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Transport</b>								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(68,183)	(137,048)	(171,310)	(171,310)
16010 Govt Grant - Direct					(88,752)	(78,000)	(78,000)	(78,000)
16012 Govt Grant - R2R					0	(114,490)	(228,981)	(228,981)
16018 AG Line Route 2					(53,200)	(57,012)	(57,012)	(57,012)
16054 R4R CLGF Grant (Yerecoin Footpaths)					0	0	(297,834)	(297,834)
					(210,135)	(386,550)	(833,137)	(833,137)
<b>Streets Roads Bridges Construction - Capital Income</b>								
40021 Roadworks - Council & Direct Road Funding				Bolgart West Road	59,450	84,999	85,000	85,000
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	44,598	44,598	44,598
40021 Roadworks - Council & Direct Road Funding				Gravel Pit	5,555	15,780	31,560	31,560
40021 Roadworks - Council & Direct Road Funding				Edmonds Street	3,500	85,740	85,741	85,741
40021 Roadworks - Council & Direct Road Funding				Golf Course Road	0	27,159	27,159	27,159
40021 Roadworks - Council & Direct Road Funding				Calligiri Sports Club Entrance	1,988	16,929	16,930	16,930
40021 Roadworks - Council & Direct Road Funding				Calligiri School Crossover	0	4,518	4,520	4,520
40021 Roadworks - Council & Direct Road Funding				Benaring Road	0	41,811	41,813	41,813
40021 Roadworks - Council & Direct Road Funding				Yerecoin Footpaths (R4R funded)	0	0	0	0
40022 Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glentromie Rd	119,629	255,687	255,687	255,687
40024 Roadworks - Roads To Recovery				Yerecoin / Glentromie Road	152,662	114,490	228,981	228,981
40025 Ag Line Route Capital Expenditure				Ag Line - Intersection	146,896	142,000	142,000	142,000
40163 R4R - Bolgart East Road					12,564	0	468,150	468,150
					501,943	833,711	1,432,139	1,432,139
<b>Streets Roads Bridges Construction - Capital Expenditure</b>								
					291,808	447,161	599,002	599,002
<b>Total Streets, Roads, Bridges Construction</b>								
Streets, Roads, Bridges & Depot Maintenance					0	0	(400)	(400)
11200 Road & Footpath Maintenance					(4,031)	(3,192)	(5,478)	(5,478)
11295 Administration Income Allocated					(4,031)	(3,192)	(5,478)	(5,478)
<b>Streets Roads Bridges Maintenance - Operating Income</b>								
21200 Maintenance Grading					253,925	188,979	323,999	323,999
21201 Aglime Maintenance Grading				AGM123	0	0	0	0
21201 Aglime Maintenance Grading				AGM999	0	0	0	0
21202 Bitumen Maintenance				BM9999	22,538	39,263	67,332	67,332
21203 Signage & Guideposts				SIGNM	10,501	13,916	23,875	23,875
21204 Tree Lopping				TRELOP	37,917	60,508	103,746	103,746
21205 Drainage Maintenance				DRM	16,117	50,085	85,862	85,862
21206 Culvert Maintenance				TCR	621	10,192	17,482	17,482
21206 Town Streets Maintenance				TSM	914	0	0	0
21207 Flood Damage				FLOOD	248	16,303	27,965	27,965
21208 Misc Road Maintenance				XXX999	28,363	32,361	55,492	55,492
21209 Bridge & Culvert Maintenance				BRIDM	0	6,874	11,800	11,800
21210 Crossovers				CROSS	0	8,540	14,657	14,657
21211 Street Lighting Maintenance				SLM	7,448	8,162	14,000	14,000
21212 Traffic Signs & Control Equipment				TSCE	1,106	4,270	7,326	7,326
21213 Reinstatements				REIN	0	0	0	0

19<sup>th</sup> February 2013

Shire of Victoria Plains								
Monthly Report as at: 31/01/2013								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Transport								
					\$	\$	\$	\$
	21214	Footpath Maintenance			7,493	15,372	26,363	
	21215	Infrastructure Depreciation Expense	FPM		877,405	914,403	1,567,561	1,567,561
	21290	Administration Expenditure Allocated			75,633	71,029	121,767	121,767
		<b>Streets Roads Bridges Maintenance - Operating Expenditure</b>			1,340,229	1,440,257	2,469,227	
		<b>Total Streets Roads Bridges Maintenance</b>			1,336,197	1,437,065	2,463,349	2,463,349
					(13,636)	(10,000)	(10,000)	(10,000)
	16058	Sale of Depot Clerk Ute			(13,636)	(10,000)	(10,000)	(10,000)
	16059	Sale of Construction Crew Ute			(4,000)	(4,000)	(4,000)	(4,000)
	16060	Sale of Kubota Mower			12,302	4,543	7,793	
	11290	WDV on Assets sold						
		<b>Road Plant Profit / Loss on Sale of Assets</b>			(18,971)	(19,457)	(16,207)	(16,207)
	40164	Side & Rear Tipper Trailer	0		0	0	0	105,000
	40165	Maintenance Crew Cab Truck	0		65,799	75,000	75,000	75,000
	40167	Replace Kubota Zero-turn Mower	0		17,545	25,000	25,000	25,000
	40186	Purchase Multi-tyred Roller	0		0	0	160,000	0
	40162	Purchase "Grizzly" Gravel Screen	0		19,100	0	0	0
	40168	2nd hand Kubota Tractor & 5mtr Superior Mower	0		50,000	50,000	50,000	50,000
	40175	Replace Construction Crew Ute	0		0	30,000	30,000	30,000
		<b>Road Plant Purchases - Capital Expenditure</b>			152,444	180,000	340,000	285,000
		<b>Total Road Plant Purchases</b>			133,473	160,543	323,793	268,793
		<b>Total Transport</b>			1,761,478	2,044,769	3,386,144	3,331,144
					\$			

19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Economic Services</b>								
<b>Rural Services</b>								
21300 Noxious Weeds & Pest Control		Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	26,699	15,638	26,820	26,820
21300 Noxious Weeds & Pest Control		Noxious Weeds & Pest Control	WANTS	White Ant Control	0	4,000	4,000	4,000
21301 Small Business Centre - Central Coast		Small Business Centre - Central Coast			3,182	3,500	3,500	3,500
21302 Rural Financial Counselling Service		Rural Financial Counselling Service			0	0	0	0
21303 Rural Water Council Of Wa		Rural Water Council Of Wa			0	0	0	0
21305 Rural Youth		Rural Youth			(250)	140	250	250
<b>Total Rural Services</b>					29,631	23,278	34,570	34,570
<b>Tourism &amp; Area Promotion</b>								
11300 Bolgart Caravan Park		Bolgart Caravan Park			(5,917)	(2,625)	(4,500)	(4,500)
11301 Calingiri Caravan Park		Calingiri Caravan Park			(3,906)	(1,162)	(2,000)	(2,000)
11302 Sundry Income		Sundry Income			(327)	(84)	(150)	(150)
<b>Tourism &amp; Area Promotion - Operating Income</b>					(10,150)	(3,871)	(6,650)	(6,650)
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>								
21320 Area Promotion		Area Promotion			0	8,350	8,350	8,350
21321 Caravan Parks And Camping Grounds Operating		Caravan Parks And Camping Grounds Operating			14,202	7,735	12,670	12,670
21322 Caravan Parks And Camping Grounds Maintenance		Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	944	15,855	17,905	17,905
21322 Caravan Parks And Camping Grounds Maintenance		Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	1,085	8,029	13,794	13,794
21323 Information Bays Maintenance		Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0
21324 Depreciation Expense - Caravan Parks		Depreciation Expense - Caravan Parks			1,358	1,400	2,411	2,411
21325 Bolgart Tractor Shed		Bolgart Tractor Shed			51	38	40	40
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>					17,638	41,407	55,170	55,170
<b>Tourism &amp; Area Promotion - Capital Expenditure</b>								
40135 Calingiri Caravan Park - Fencing replacement		Calingiri Caravan Park - Fencing replacement			0	0	0	0
40153 Bolgart Caravan Park - Reticulation Upgrade		Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
40182 Shire Entrance Signs		Shire Entrance Signs			4,345	45,512	45,512	45,512
<b>Total Tourism &amp; Area Promotion</b>					11,833	83,048	94,032	94,032
<b>Building Control</b>								
11310 Building Applications		Building Applications			(4,210)	(2,912)	(5,000)	(5,000)
11311 Swimming Pools Program		Swimming Pools Program			0	0	0	0
11312 Bciff & Brb		Bciff & Brb			(105)	(84)	(150)	(150)
<b>Building Control - Operating Income</b>					(4,314)	(2,996)	(5,150)	(5,150)
<b>Building Control - Operating Expenditure</b>								
21330 Building Control Operating		Building Control Operating			6,355	14,581	25,000	25,000
<b>Total Building Control</b>					6,355	14,581	25,000	25,000
<b>Other Economic Services</b>								
11320 Bendigo Bank		Bendigo Bank			2,040	11,585	19,850	19,850
<b>Total Other Economic Services</b>					(9,185)	(4,662)	(8,000)	(8,000)

\\SOVP-SBS08\CompanyFinance\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 22



Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Economic Services</b>								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			(242)	(175)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(1,060)	(833)	(1,439)	(1,439)
		<b>Other Economic Services - Operating Income</b>			<b>(10,488)</b>	<b>(5,670)</b>	<b>(9,739)</b>	<b>(9,739)</b>
21350		Bendigo Bank Agency			273	300	400	400
21360		Water Supply - Standpipes			186	300	450	450
21360		Water Supply - Standpipes			370	4,459	7,665	7,665
21360		Water Supply - Standpipes			1,177	400	600	600
21361		Water Supply - Standpipe Depreciation			22	21	40	40
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			19,894	18,648	31,979	31,979
		<b>Other Economic Services - Operating Expenditure</b>			<b>21,923</b>	<b>24,128</b>	<b>41,134</b>	<b>41,134</b>
		<b>Total Other Economic Services</b>			<b>11,435</b>	<b>18,458</b>	<b>31,395</b>	<b>31,395</b>
		<b>Total Economic Services</b>			<b>\$ 54,939</b>	<b>136,369</b>	<b>179,847</b>	<b>179,847</b>

19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/1/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			(8,167)	(27,356)	(46,899)	(46,899)
		<b>Private Works - Operating Income</b>			(8,167)	(27,356)	(46,899)	(46,899)
	21400	Private Works Expenditure			0	23,779	40,782	40,782
	21403	Private Works Expenditure 2012-13			6,964	0	0	0
		<b>Private Works - Operating Expenditure</b>			6,964	23,779	40,782	40,782
		<b>Total Private Works</b>			(1,204)	(3,577)	(6,117)	(6,117)
Public Works Overheads								
	11410	Sundry Income			124	(924)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate			(5,927)	(7,000)	(14,000)	(14,000)
	11495	Administration Income Allocated			(733)	(581)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		<b>Public Works Overheads - Operating Income</b>			(6,536)	(8,505)	(16,596)	(16,596)
	11490	WDV on Assets Sold			0	26,714	26,714	26,714
	16017	Sale of Works Manager Ute			0	(25,000)	(25,000)	(25,000)
	16056	Sale of Traffic Classifiers			0	0	0	0
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			0	1,714	1,714	1,714
	21410	Salaries & Wages			65,096	42,359	73,439	73,439
	21411	Works Manager Package			70,309	82,708	119,663	119,663
	21412	Superannuation			29,173	32,362	56,097	56,097
	21413	Insurance			19,277	24,500	24,500	24,500
	21414	Other Staff Costs			1,633	9,746	10,150	10,150
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			0	5,831	10,000	10,000
	21417	Occupational Health & Safety			2,171	987	1,700	1,700
	21418	Other Public Works Overheads			0	1,162	2,000	2,000
	21419	Depot Operating Costs			70,881	88,627	151,251	151,251
	21420	Depot Maintenance			736	4,436	7,653	7,653
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			9,822	14,514	25,010	25,010
	21423	Administration Costs Allocated			13,751	12,908	22,139	22,139
	21424	Staff Meetings			0	3,480	6,039	6,039
	21425	Building Maintenance			28,410	34,230	57,614	57,614
	21490	Workshop Overheads Recovered			(267,906)	(330,897)	(567,255)	(567,255)
		<b>Public Works Overheads - Operating Expenditure</b>			43,353	26,953	0	0
	40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

\\SOVP-SBS08\Company\Finance\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 24

Shire of Victoria Plains  
Monthly Report as at: 31/1/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
40181 Depot - New Trailer Shed					7,813	12,804	12,804	12,804
40042 Tool Storage Shed - Building Maintenance					1,574	10,109	10,109	10,109
40169 2 x Way Radio System Upgrade					0	12,000	12,000	12,000
40170 4" Pump & Hoses					5,330	6,000	6,000	6,000
40173 Filtered Chilled Water System for Depot					2,891	3,000	3,000	3,000
40171 Purchase Plate Compactor					1,515	4,000	4,000	4,000
40172 Cement Mixer					0	3,000	3,000	3,000
40174 Replace Depot Clerk Ute					0	30,000	30,000	30,000
<b>Public Works Overheads - Capital Expenditure</b>					63,433	125,913	125,913	125,913
<b>Total Public Works Overheads</b>					100,250	146,075	111,031	111,031
Plant Operation								
21430 Fuel & Oil					67,893	105,000	180,000	180,000
21431 Tyres & Tubes					5,656	19,075	32,700	32,700
21432 Parts & Repairs					134,633	76,167	130,578	130,578
21433 Insurance & Licences					35,732	31,901	33,990	33,990
21434 Depreciation Ex Asset Ledger					174,353	161,133	276,245	276,245
21436 Interest On Loans					0	0	0	0
21495 Plant Recovery					(366,376)	(381,213)	(653,513)	(653,513)
<b>Total Plant Operation</b>					51,891	12,063	0	0
Salaries & Wages								
21496 Salaries & Wages					610,637	594,803	1,031,001	1,031,001
21497 Salaries & Wages Allocated					(610,637)	(594,797)	(1,031,001)	(1,031,001)
<b>Total Salaries &amp; Wages</b>					0	6	0	0
Materials								
21501 Materials Purchased					0	0	0	0
21502 Materials Issued					0	0	0	0
<b>Total Materials</b>					0	0	0	0
Unclassified								
11461 Insurance Claims Recovered					0	0	0	0
21461 Insurance Claims - Costs					0	0	0	0
<b>Unclassified Capital Income</b>					0	0	0	0
16045 Sale of Land - 27 Mofflin Street					0	0	0	0
16048 Sale of Staff House - 9 Harrington Street					0	0	0	0
11491 WDV On Sale of Land					0	0	0	0
21462 Cost of sale of Land					0	0	0	0
<b>Unclassified - Operating Expenditure</b>					0	0	0	0
<b>Total Other Property &amp; Services</b>					150,937	154,567	104,914	104,914



19<sup>th</sup> February 2013Shire of Victoria Plains  
Monthly Report as at: 31/01/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Reserves</b>								
50001		Transfer To Lsl Reserve			0	0	2,236	2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer To Gymnasium Equipment Reserve			0	0	3,209	3,209
<b>Total Transfer to Reserves</b>					0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(329,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
<b>Total Transfer From Reserves</b>					0	0	(329,000)	(274,000)
<b>Total Reserves Transfer</b>					0	0	(27,000)	28,000

19<sup>th</sup> February 2013

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-January-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
<b>Sched 4 - Governance</b>							
40004	Ceo Vehicle Replacement			43,535	55,000	55,000	55,000
40005	Dceo Vehicle Replacement			37,173	40,000	40,000	40,000
40032	Office Furniture			0	0	0	0
40069	Computing upgrade software & hardware			11,749	13,796	13,796	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792	5,792	5,792
40137	Archive Building Shelving Renewal			0	0	0	0
	<b>Total Governance Capital Expenditure</b>			92,457	114,588	114,588	114,588
<b>Sched 5 - Law, Order &amp; Public Safety</b>							
40176	30Kva Generator			0	22,500	22,500	22,500
40184	FESA Fire Tender Replacement - New Norcia			415,880	0	415,880	415,880
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			415,880	22,500	438,380	438,380
<b>Sched 8 - Education &amp; Welfare</b>							
				0	0	0	0
				0	0	0	0
<b>Total Education &amp; Welfare Capital Expenditure</b>							
				11,474	12,000	12,000	12,000
40177	16 Yulgering Road - upgrade A/C			8,669	8,000	8,000	8,000
40178	16 Yulgering Road - reneder & paint internal walls			1,449	1,000	1,000	1,000
40179	16 Yulgering Road - dishwasher			0	5,337	5,337	5,337
40057	Disability Access			0	0	0	0
				21,592	26,337	26,337	26,337
<b>Sched 10 Community Amenities</b>							
				0	0	0	0
<b>Community Amenities Capital Expenditure</b>							
40185	Bolgart Community Outdoor Facility Project			2,750	29,600	59,200	0
40180	Roads Board Building - Roof			8,562	16,493	16,493	16,493
				11,312	46,093	75,693	16,493
<b>Sched 12 - Transport</b>							
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	59,450	84,999	85,000	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	5,555	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	3,500	85,740	85,741	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	27,159	27,159	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Calligiri Sports Club Entrance	1,688	16,929	16,930	16,930
40021	Roadworks - Council & Direct Road Funding	C0131	Calligiri School Crossover	0	4,518	4,520	4,520

\\SOVP-SBS08\Company\Finance\Monthly Reports\Financial Year 2013\Monthly Report 12-13 Jul 2013.xls

Page 27

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-January-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	\$ 0	\$ 41,811	\$ 41,813	\$ 41,813
40022	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	119,629	255,687	255,687	255,687
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	152,662	114,490	228,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	146,894	142,000	142,000	142,000
40163	R4R - Bolgart East Road	R4R120	Bolgart East Road	12,564	468,150	468,150	468,150
40164	Side & Rear Tipper Trailer			0	0	0	105,000
40165	Maintenance Crew Cab Truck			65,799	75,000	75,000	75,000
40167	Replace Kubota Zero-turn Mower			17,545	25,000	25,000	25,000
40186	Purchase Multi-tyred Roller			0	0	160,000	0
40162	"Grizzly" Gravel Screen			19,100	0	0	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000	50,000	50,000
40175	Replace Construction Crew Ute			0	30,000	30,000	30,000
	<b>Transport Capital Expenditure</b>			<b>654,385</b>	<b>1,481,861</b>	<b>1,772,139</b>	<b>1,717,139</b>
	<b>Sched 13 - Economic Services</b>						
40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
40182	Shire Entrance Signs			4,345	45,512	45,512	45,512
	<b>Economic Services Capital Expenditure</b>			<b>4,345</b>	<b>45,512</b>	<b>45,512</b>	<b>45,512</b>
	<b>Sched 14 - Other Property &amp; Services</b>						
40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000
40181	Depot - New Trailer Shed			7,813	12,804	12,804	12,804
40042	Tool Storage Shed			1,574	10,109	10,109	10,109
40169	2 x Way Radio System Upgrade			0	12,000	12,000	12,000
40170	4" Pump & Hoses			5,330	6,000	6,000	6,000
40171	Plate Compactor			1,515	4,000	4,000	4,000
40172	Cement Mixer			0	3,000	3,000	3,000
40173	Filtered Water System Depot			2,891	3,000	3,000	3,000
40174	Replace Depot Clerk Ute			0	30,000	30,000	30,000
	<b>Other Property &amp; Services Capital Expenditure</b>			<b>63,433</b>	<b>125,913</b>	<b>125,913</b>	<b>125,913</b>
	<b>Total Capital Expenditure</b>			<b>1,263,403</b>	<b>1,862,804</b>	<b>2,598,562</b>	<b>2,484,362</b>

**Shire of Victoria Plains Debtors Listing  
as at 31st January 2013**

Debtors Code	1/09/2012 90 Days	1/10/2012 60 Days	31/10/2012 30 Days	30/11/2012 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	
18	\$0.00	\$0.00	\$110.00	\$0.00	\$110.00	
293	\$0.00	\$0.00	\$0.00	\$354.10	\$354.10	
307	\$826.60	\$0.00	\$0.00	\$764.90	\$1,591.50	
31	\$0.00	\$0.00	\$0.00	\$157.00	\$157.00	
345	\$0.00	\$0.00	\$0.00	-\$27.10	-\$27.10	
367	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	
369	\$0.00	\$0.00	\$412.50	\$0.00	\$412.50	
370	\$0.00	\$0.00	\$0.00	\$27.80	\$27.80	
371	\$0.00	\$0.00	\$0.00	\$139.00	\$139.00	
372	\$0.00	\$0.00	\$0.00	\$278.00	\$278.00	
373	\$0.00	\$0.00	\$0.00	\$138.98	\$138.98	
38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4	\$13.75	\$0.00	\$0.00	\$0.00	\$13.75	
44	\$0.00	\$739.70	\$0.00	\$0.00	\$739.70	
7	\$0.00	\$0.00	\$2,718.03	\$0.00	\$2,718.03	
<b>Totals</b>	<b>\$980.35</b>	<b>\$989.70</b>	<b>\$3,240.53</b>	<b>\$1,832.68</b>	<b>\$7,043.26</b>	

**OUTSTANDING RATES REPORT**

<b>Total Rates Outstanding as at 31st January 2013:</b>	<b>\$170,122.52</b>
<b>Comprising:</b>	
Rates (Current & Arrears)	\$151,572.26
Rates (Deferred)	\$1,374.80
Rubbish	\$8,016.57
Sewerage	\$5,262.29
Interest/Admin Charges	\$96.43
ESL	\$3,800.17
<b>TOTAL:</b>	<b>\$170,122.52</b>
<b>Percentage of total rates bill (excluding ex-Gratia Rates):</b>	<b>8.77%</b>

**INVESTMENTS**

As at 31st January 2013 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$16,124.92	2.95	-
Municipal	Bendigo Bank	3 months	\$432,801.62	4.25	16/03/2013
Municipal	Bendigo Bank	3 months	\$506,091.53	4.25	4/03/2013
Municipal	Bendigo Bank	3 months	\$506,091.53	4.25	4/03/2013
Reserves	Bendigo Bank	2 months	\$695,742.52	4.15	11/02/2013
Reserves	Bendigo Bank	3 months	\$358,054.77	4.10	27/04/2013
Reserves	Treasury Corp	OCDF	\$14,398.03	2.95	-

Interest earned YTD:

<b>Municipal</b>	\$28,624.59
<b>Reserves</b>	\$22,043.61
<b>TOTAL:</b>	<u>\$50,668.20</u>



Bank Reconciliation as at 31st January 2013

General Ledger Movement Details						Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days <sup>(1)</sup>	Muni Term Deposit 90 Days <sup>(2)</sup>
Balance Brought Forward from Previous Add Receipts as per Ledger							1,689,856.87	228,787.57	0.00	432,801.62	506,091.53	506,091.53
Add Transfers from Other Bank Account							233,071.31	220,847.95		16,084.62 40.30	6,091.53	6,091.53
Less Payments as per Ledger							1,922,928.18	449,635.52	0.00	432,801.62	512,183.06	512,183.06
Less Transfers to Other Bank Account							391,451.67	391,451.67				
Closing Balance Ledger							1,531,476.51	58,183.85	-	432,801.62	512,183.06	512,183.06
							12,183.06	0.00	0.00	0.00	6,091.53	6,091.53
<b>Total</b>							<b>Municipal</b>	<b>Muni Term Dep</b>	<b>Muni Term Dep</b>	<b>Muni Treasury</b>	<b>Muni Term Dep</b>	<b>Muni Term Dep</b>
Balance on Bank Statement							66,839.39	0.00	432,801.62	16,124.92	506,091.53	506,091.53
+ Outstanding Deposits							649.61					
- Outstanding Cheques							(9,305.15)					
Balance							1,519,293.45	58,183.85	0.00	432,801.62	506,091.53	506,091.53
Deposits on Statement not receipted												
Rates												
Commission							-					
Debitors Payments							-					
Interest							-					
Sub-total- Deposits not receipted							-	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled												
Wages												
Police Licensing							-					
Fees & other charges							-					
Bank Fees/Credit Card Payments							-					
Sub-total PAYMENTS not journalled							-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation							1,519,293.45	58,183.85	0.00	432,801.62	506,091.53	506,091.53
Check Figure (Must = 0.00)								0.00	0.00	0.00	0.00	0.00
Ledger Balance							1,519,293.45	58,183.85	0.00	432,801.62	506,091.53	506,091.53
Account #							91000	91005	91006	91007	91008	91009

19<sup>th</sup> February 2013

**Shire of Victoria Plains  
Bank Reconciliation as at 31st January 2013**

General Ledger Movement Details		Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous		1,074,982.85	23,278.96	695,742.52	14,362.07	354,134.97	10,743.29
Add Receipts as per Ledger		4,015.76	4.35		35.96	3,919.80	60.00
Add Transfers from Other Bank Account		-					-
Less Payments as per Ledger		1,078,998.61	23,283.31	695,742.52	14,398.03	358,054.77	10,803.29
Less Transfers to Other Bank Account		-					20.00
Closing Balance Ledger		1,078,998.61	23,283.31	695,742.52	14,398.03	358,054.77	10,783.29
		-	0.00	0.00	0.00	0.00	0.00
<b>Total</b>			<b>Reserve</b>	<b>Reserve Term Deposit</b>	<b>Treasury Reserve</b>	<b>Reserve Term Deposit</b>	<b>Trust</b>
Balance on Bank Statement			23,283.31	695,742.52	14,398.03	358,054.77	10,803.29
+ Outstanding Deposits		-					
- Outstanding Cheques		(20.00)					(20.00)
Balance		1,078,978.61	23,283.31	695,742.52	14,398.03	358,054.77	10,783.29
Deposits on Statement not receipted		-					
Rates		-					
Commission		-					
Debtors Payments		-					
Interest		-					
Sub-total- Deposits not receipted		-	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled							
Wages		-					
Police Licensing		-					
Fees & other charges		-					
Bank Fees/Credit Card Payments		-					
Sub-total PAYMENTS not journalled		-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation		1,078,978.61	23,283.31	695,742.52	14,398.03	358,054.77	10,783.29
Check Figure (Must = 0.00)			0.00	0.00	0.00	0.00	0.00
Ledger Balance		1,078,978.61	23,283.31	695,742.52	14,398.03	358,054.77	10,783.29
Account #			91010	91011	91012	91013	99000



## 10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no new items for discussion under the Community Services section of the Minutes.

## 10.3 Town Planning Status Report

### RESOLUTION 26/2013

Moved Cr Kelly seconded Cr Rive that the items in the Town Planning Status Report detailed below be noted.

**MOTION PUT & CARRIED 7/0**

Item No	Report Details	Town Planning Action Required	Status
TP3 (July 2012)	Proposed Tourism Accommodation and Ancillary Facilities – Lot 12 Wattening Springs Road Bolgart	Application approved by Council with conditions	Planning issues complete. Building issues ongoing.
TP5 (Sept 2012)	Bolgart Family Area and Skate Park Development	Subject to no negative submissions, Council approved the encroachment onto Industrial Land Lot 23 Emmanuel St Bolgart	Ongoing

## 10.3 TOWN PLANNING

See Town Planning items listed prior to Finance Item 10.1

**10.4 Administration Status Report****RESOLUTION 27/2013**

**Moved Cr Lovelock seconded Cr Kelly that the items in the Administration Status Report detailed below be noted.**

**MOTION PUT & CARRIED 7/0**

<b>Item No</b>	<b>Report Details</b>	<b>Administration Action Required</b>	<b>Status</b>
A30 (July 2012)	Ward and Representation Review	Motion to abolish wards was put and lost. Review to take place.	Presented to Feb 2013 Ordinary Meeting.
A32 (Aug 2012)	Bolgart Landfill Site Operating Hours	Council supported reduced operating hours for a three month trial period	Ongoing. Trial period ended 1 <sup>st</sup> Feb 2013.
A36 (Sept 2012)	Purchase Crown Land in Bolgart	Council resolved to purchase four crown lots in Bolgart Townsite.	Settlement 24 <sup>th</sup> March 13
A38 (Sept 2012)	Mogumber Rubbish Tip – Locked Gates	Council endorsed a three (3) month trial system of locked gates. Keys to be distributed to ratepayers and eligible residents	Ongoing. Trial period ended 1 <sup>st</sup> Feb 2013.
A39	Landcorp RDAP Applications	Council endorsed proposed applications for assistance.	Application lodged.
A41	Bin Road Calingiri – Road Closure	Council allow CBH to close Bin Road during 2012 harvest with negotiations to take place on a long term solution.	Ongoing.
A43 (Dec 2012)	Shire Mining Policy	Laid on table to allow further time to investigate	CEO and DCEO to follow up with WA shires involved in mining
<b>From the January 2013 Meeting</b>			
A1	Bolgart Water Supply	Council endorsed the expenditure of unbudgeted funds for the consultant that helped finalise the grant application for the Bolgart Emergency Water Supply.	Application lodged 31 <sup>st</sup> Dec 2012.

## 10.4 ADMINISTRATION

### A2 DEVELOPMENT ASSESSMENT PANEL NOMINATIONS

FILE REFERENCE: D8.2 REPORT DATE: 29 <sup>th</sup> January 2013 APPLICANT/PROPONENT: None OFFICER DISCLOSURE OF INTEREST: None PREVIOUS MEETING REFERENCES: None AUTHOR: Harry Hawkins Chief Executive Officer ATTACHMENTS: None
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**PURPOSE OF REPORT:** To advise Council of the need to renew membership of the Development Assessment Panel for our district and to seek nominations.

**BACKGROUND:** In July 2011 Development Assessment Panels came into operation to determine development applications that meet a certain threshold valuation and the shire was required to nominate two members and two alternate members.

The term of appointment will expire on the 26<sup>th</sup> April 2013.

**COMMENT:** In July 2011 Council nominated two Councillors as members and two as alternate members of the Wheatbelt Joint Development Assessment Panel those members were updated in December 2011 after Michael Anspach did not renominate for Council. Current members are Councillor's Erickson and Kelly with Councillor's Lovelock and Johnson as alternate members.

In the two years since 2011 there has not been any requirement to refer an application to the DAP and it is unlikely that there will be too many in the near future as the financial threshold is \$7m for compulsory referral and \$3m for voluntary assessment.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** Planning and Development (Development Assessment Panels) Regulations 2011.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

**ABSOLUTE MAJORITY REQUIRED:** NO

**RESOLUTION 28/2013**

**Moved Cr Kelly seconded Cr Holmes that Councillors Erickson and Kelly are nominated as Council members of the Wheatbelt Joint Development Assessment Panel for the Shire of Victoria Plains for the two years expiring on the 26<sup>th</sup> April 2015 with Councillors Johnson and Lovelock nominated as alternate members.**

**MOTION PUT & CARRIED 7/0**

**A3 ELECTION SIGNS POLICY**

FILE REFERENCE: A1.1.7 (Policy 11.1.1)  
REPORT DATE: 31<sup>st</sup> January 2013  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Supreme Court Decision

**PURPOSE OF REPORT:** To provide Council with an updated policy relating to the display of election signs within the shire.

**BACKGROUND:** The CEO has been approached by a candidate in the up coming state election about displaying electioneering signs in the Shire of Victoria Plains. When advised that this was prohibited under Council Policy 11.1.1 the candidate pointed out that another candidate was already displaying signs in the Shire. Council members were then contacted for comment and the response indicated a change to the policy was desired.

Current policy 11.1.1 reads as follows;

**11.1.1 Signs for Election Advertising**

*Candidates for Federal, State and Local Government Elections are not permitted to display election signs in the Shire of Victoria Plains.*

**COMMENT:** A candidate in the up coming State Election when advised displaying election signs in the Shire of Victoria Plains were prohibited under Council Policy 11.1.1 pointed out that another candidate was already displaying signs in the Shire. In view of the current situation, Council members comments and given that 2013 is an election year for Local, State and Federal governments it is pertinent that the policy be reviewed in line with Council member's comments received on the topic.

Political advertising is usually short term and signs and posters can be damaged by the weather and become untidy. The other point with political advertising is that most of it is on private property which raises the question of free political communication in displaying these signs. The State Liberal Party has obtained a ruling against another local government whose Local Planning Scheme prohibits political Advertising and they had ordered the party to remove signs. A copy of the courts ruling on political advertising is attached.

While an open slather policy is not favoured, and as it is rare that there are three elections in one year as is the case in 2013, a policy allowing signs of one square metre and larger on application to the shire is suggested as a compromise. Other conditions imposed by the City of Armadale include that signs are not to be displayed more than 60 days prior to the election and are removed with 48hrs of the election.

**POLICY REQUIREMENTS:** Policy 11.1.1 relates to signs for election advertising.

**LEGISLATIVE REQUIREMENTS:** None

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** There are no known significant financial implications associated with this proposal

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: YES*

**RESOLUTION 29/2013**

**Moved CrJohnson seconded Cr Rlve that Council amend Policy 11.1.1 Signs for Election Advertising to read,**

- 1. Candidates for Federal, State and Local Government Elections are not permitted to display election signs of a size greater than 1 square metre in the Shire of Victoria Plains unless prior approval is obtained from the CEO.**
- 2. Signs must not be displayed more than 60 days prior to the election, and**
- 3. Signs must be removed within 7 days after the election.**

**MOTION PUT & CARRIED 7/0**

**A4 PROPOSED SUBDIVISION MOGUMBER YARAWINDAH ROAD  
MOGUMBER**

FILE REFERENCE: A20262 Lot 51 MOGY  
REPORT DATE: 29<sup>th</sup> January 2013  
APPLICANT/PROPONENT: WAPC  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Subdivision plan

**PURPOSE OF REPORT:** To advise Council of the application for subdivision of Lot 216 Mogumber Yarawindah Road Mogumber to allow comment to be sent to the Department of Planning.

**BACKGROUND:** An application for subdivision has been received from the Department of Planning requesting comment from Council on a proposal received from Greg and Virginia Linke.

**COMMENT:** An application for subdivision has been received from the Department of Planning requesting comment from Council on a proposal received from Greg and Virginia Linke to subdivide Lot 216 Mogumber Yarawindah Road Mogumber.

The proposal appears to be a simple boundary change arrangement which will not create any issues for the shire or neighbouring property owners as the creation of the two new lots does not change the land use which will continue to be for rural purposes. The smaller of the two lots created increases to 16.81hectares and includes the residence. It is anticipated that this may become a Homestead lot at some time in the future.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

## **SUSTAINABILITY IMPLICATIONS:**

### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

## **VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

### **RESOLUTION 30/2013**

**Moved Cr Young seconded Cr Johnson that Council advise the Department of Planning that it does not wish to impose any conditions or make any comment on subdivision application 147341 – Lot 216 Mogumber Yarawindah Road Mogumber.**

**MOTION PUT & CARRIED 7/0**

## **A5 WARD AND REPRESENTATION REVIEW**

FILE REFERENCE: A1.22.2  
REPORT DATE: 29<sup>th</sup> January 2013  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: 43/2012, 119/2012  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: None

**PURPOSE OF REPORT:** To advise Council of the proposed new boundaries as a result of the latest review.

**BACKGROUND:** After the Local Government Elections in October 2011 the Local Government Advisory Board asked the Shire of Victoria Plains to undertake a review of ward boundaries as a result of Councillor Elector ratios exceeding the plus or minus 10% variation.

**COMMENT:** The latest Ward and Representation Review has been completed with the boundary changes as per this report.

Council at the meeting held on the 17th July 2012, after taking into account the

submissions received, resolved to support the retention of the ward system with 9 Councillors and adjusted boundaries as proposed in the discussion paper.

The boundary changes move the boundary between the Central and East wards from the existing boundary south from Catabody Road to the Wongan Hills Calingiri Road, move westerly to boundary of location 1583 and westerly to location 1354 to Toodyay Bindi Bindi Road, south to Calingiri New Norcia Road and west to Catabody West Road, this will move 14 residents from the Central Ward to the East Ward.

The boundary between the Central and South wards is changed by moving north along the Toodyay Bindi Bindi Road to Darragh Road, west to unnamed road reserve and south along Location 12845, west along the top of Locations 1887, 10, 6, and 922 to Old Plains Road which will take 14 electors from the Central Ward to the South Ward.

The boundary between the east and west ward is changed by using the Smith Road, road reserve from Calingiri New Norcia Road north to Location 1174 and west to Location 1175 using the whole of Location 1175 and west along Skilling Road moving north to Waddington Wongan Hills Road which will result in 11 electors moving from the East ward to the West ward.

These changes bring the ratio of Electors to Councillors deviation to within the plus or minus 10 percent as required.

Current Councillor Elector Ratio

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio Average	% Ratio Deviation
West	181	3	1:60	+6.25%
Central	156	2	1:78	-21.87%
East	119	2	1:60	+6.25%
South	122	2	1:61	+4.69%
Total	578	9	1:64	

Proposed Councillor Elector Ratio

Ward	Number of Electors	Number of Councillors	Councillor: Elector Ratio Average	% Ratio Deviation
West	192	3	1:64	0.00%
Central	128	2	1:64	0.00%
East	122	2	1:61	+4.92%
South	136	2	1:68	-5.89%
Total	578	9	1:64	

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** Local Government Act 1995 Schedule 2.2, Sect 2.2, Sect 2.3 and Sect 2.18



**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: Yes*

**RESOLUTION 31/2013**

**Moved Cr Kelly seconded Cr Rive that Council authorises the CEO to advise the Local Government Advisory Board that the existing wards in the Shire of Victoria Plains are to be retained and the boundaries are changed as described in this report to even out the Elector to Councillor Ratios.**

**MOTION PUT & CARRIED 7/0**

**A6**

**DEPARTMENTAL BUDGET REVIEW 2012/2013**

FILE REFERENCE: F1.2.1  
REPORT DATE: 1<sup>st</sup> February 2013  
APPLICANT/PROPONENT: None  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Letter Dept of Local Government

**PURPOSE OF REPORT:** To advise Council of a letter received from the Department of Local Government (DLG) regarding an issue in regard to the projected surplus carried in the Shire of Victoria Plains 2012/2013 Annual Budget and action required.

**BACKGROUND:** The Statutory Annual Budget is required by Regulation 33 of the Local Government Financial Management Regulations 1996 to be sent to the DLG for assessment within 30 days of it being adopted by Council. The Shires budget was sent in accordance with the regulations and a letter outlining the results of that assessment was received in January 2013.

**COMMENT:** The DLG assessment of the Shire of Victoria Plains 2012/2013 annual budget identified an issue which is outlined in the attached letter.

The issue is in reference to the rates percentage of budget deficiency. Our budget deficiency was \$1,354,450 (the budget deficiency is the deficiency before rates are calculated). The budgeted Shire rates were \$1,996,135, which equates to 147% of the budget deficiency.

Section 6.34(a) of the Act prohibits a local government from imposing rates that yield more than 110% of the budget deficiency without prior Ministerial approval. As pointed out in the letter our rates equate to 147% of the budget deficiency which potentially make the rates unlawful. Section 6.82 of the Act allows a local government to refer the matter to SAT to have it resolved.

To rectify the situation the Shire has to apply to the State Administrative Tribunal (SAT) to rule on the validity of the rates. If, as expected, SAT declare the rates to be unlawful, then the surplus must be reduced to bring the rates percentage of budget deficiency below 110%.

It is suggested that any excess surplus is transferred to the Infrastructure Reserve which is “to be used for future infrastructure development to ensure long term Shire sustainability”. This transfer would reduce the projected surplus to below 110% of the budget deficiency and is acceptable by the DLG as a solution.

The amended budget and new rates are then adopted by Council (as a part of the mid-year budget review).

Shire lawyers McLeod’s Barristers and Solicitors have undertaken this process for other local governments and should be engaged to prepare and present the SAT application.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** Section 6.34(a) of the Local Government Act 1995 sets the limit on the amount of budget deficiency that can be raised from rates. Section 6.32(3)(b) covers the imposition of a new general rate if SAT has quashed the original rate.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** Legal fees would be incurred in have the application to SAT prepared and presented.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 32/2013**

**Moved Cr Young seconded Cr Lovelock that the CEO is authorised to have McLeod's Barristers and Solicitors prepare and present an application to SAT on the lawfulness of the rates raised in the Shire of Victoria Plains Annual Budget for 2012-2013.**

**MOTION PUT & CARRIED 7/0**

**A7 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

**FILE REFERENCE:**

REPORT DATE: 14<sup>th</sup> February 2013

APPLICANT/PROPONENT: None

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: None

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Local Emergency Management Arrangements (under separate cover)

**PURPOSE OF REPORT:** To present the new Local Emergency management Arrangements document to Council for adoption.

**BACKGROUND:** When the Emergency Management Act 2005 was introduced Local Government was given an elevated role in the emergency management process and among other things along with that was the requirement to prepare certain plans and documents. The Local Emergency Management Arrangements are one of those documents.

**COMMENT:** The shire's shared Community Emergency Services Manager Vicki Booth has as a part of her role been reviewing the plans and documents the shire has had in place in relation to the Emergency Management Act 2005. The Local Emergency Management Arrangements are one of those documents and the draft updated arrangements were approved at the Local Emergency Management Committee (LEMC) meeting held on the 12<sup>th</sup> February 2013. These arrangements now need to be adopted by Council to become the official guidelines for the LEMC in the case of an emergency within the shire.

Once adopted by Council the arrangements will be presented to the District Emergency Management Committee.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** The Emergency Management Act 2005 makes provision for Local Government to take a lead role in emergency management and to have in place certain plans and arrangements including Local Emergency Management Arrangements.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:** There are no known significant financial implications associated with this proposal.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 33/2013**

**Moved Cr Lovelock seconded Cr Rive that the Shire of Victoria Plains Local Emergency Management Arrangements (version 2013) as approved by the joint Shires of Victoria Plains and Wongan Ballidu LEMC are adopted and implemented by the Shire of Victoria Plains.**

**MOTION PUT & CARRIED 7/0**

**A8 MANAGEMENT OF COMMUNITY PROJECTS**

**FILE REFERENCE:**

**REPORT DATE:** 14<sup>th</sup> February 2013

**APPLICANT/PROPONENT:** Cr David Lovelock

**OFFICER DISCLOSURE OF INTEREST:** None

**PREVIOUS MEETING REFERENCES:** None

**AUTHOR:** Harry Hawkins Chief Executive Officer

**ATTACHMENTS:** None

**PURPOSE OF REPORT:** To introduce a policy to ensure that the mistakes made in the upgrade of the Calingiri Sports Pavilion are not repeated.

**BACKGROUND:** With the receipt of economic stimulus funding and the introduction

of Royalties for Regions many community facilities in the shire have been constructed or upgraded in recent years. Some of these community facility projects funded by the shire were managed by community/sporting groups and the shire effectively lost control of the expenditure of shire funds.

**COMMENT:** In recent years there have been several community projects undertaken with shire funds through the Federal Governments economic stimulus payments or Royalties for Regions funding and as these projects were proposed by community and sporting groups they were often project managed by those bodies with the shire effectively losing control of the expenditure of shire funds. Most of these projects were small and did not have any consequences however questions were raised about expenditure on the upgrade to the Calingiri Sports Ground change rooms and pavilion. There have not been any allegations of illegal or other improper conduct by those community or sporting groups involved only the fact that the shire was perceived to have lost control over the expenditure.

To ensure that this does not happen again it is proposed that a policy is introduced that all Community/Sporting Projects that involve the expenditure of shire funds are project managed by senior shire staff and where necessary training in project management is provided and undertaken.

The introduction of this proposed policy will not reduce the shire's commitment to undertake community projects in the future.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:** None

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There may be some training costs involved.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*

**RESOLUTION 34/2013**

Moved Cr Lovelock seconded Cr Erickson that Council request the CEO to develop and present to the April 2013 meeting of Council for adoption a Policy that all Community or Sporting Projects that involve the expenditure of shire funds are project managed by senior shire staff.

**MOTION PUT & CARRIED 7/0**

**10.5**

**PLANT AND WORKS**

**RESOLUTION 35/2013**

Moved Cr Lovelock seconded Cr Kelly that Resolutions 15 to 18 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 19<sup>th</sup> February 2013.

**MOTION PUT & CARRIED 7/0**

**RESOLUTION 36/2013**

Moved Cr Kelly seconded Cr Johnson that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 19<sup>th</sup> February 2013 be confirmed as a true and correct record of the proceedings.

**MOTION PUT & CARRIED 7/0**

**10.5.1 Business Arising from Plant and Works Meeting Minutes**

CEO has arranged an onsite meeting at Burnett Road with Works Manager from Chittering and adjoining neighbour.

<b>11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>12 CONFIDENTIAL ITEMS</b>
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Nil

<b>13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION</b>
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**RESOLUTION 37/2013**

Moved Cr Johnson seconded Cr Lovelock that new business of an urgent nature be introduced to Council.

**MOTION PUT & CARRIED 7/0**

Discussion was held on Piawaning Water supply and that Council approach Water Corporation regarding increasing supply.

Cr Johnson

Piawaning Progress Association letter to CEO regarding

- Various road shoulders around Piawaning
- Road Vegetation
- Town Beautification
- Water Supply
- Recycling
- School Bus access
- Employment opportunities
- Maintaining Infrastructure
- Improved communication with Council

Cr Lovelock

Intersection of Calingiri West and Old Plains Roads needs bitumen.

CEO to write to Main Roads.

<b>14      DECLARATION OF CLOSURE</b>
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There being no further business the Presiding Member declared the meeting closed at 6.43pm.

Signed this            19<sup>th</sup>            day of            March            2013

Presiding Member .....