



Shire of Victoria Plains

Minutes for an Ordinary Meeting of Council held

On	Tuesday 19 th June 2007
At	Council Chambers, Calingiri
Commencing	1.02pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	
	441	
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	
	441	
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	441
4	PUBLIC QUESTION TIME	441
5	APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	442
6	PETITIONS/DEPUTATION'S/PRESENTATIONS	442
7	CONFIRMATION OF MINUTES.....	442
7.1	<i>CONFIRMATION OF MINUTES</i>	442
7.2	<i>BUSINESS ARISING FROM MINUTES</i>	442
8	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION	442
9	PRESIDENT AND COUNCILLORS REPORTS	443
10	BUSINESS PAPER	443
10.1	FINANCE.....	444
F39	ACCOUNTS FOR PAYMENT	444
F40	SUNDRY DEBTORS	449
F41	MONTHLY FINANCIAL STATEMENT	450
F42	MUNICIPAL, RESERVES AND TRUST FUNDS	474
F43	OUTSTANDING RATES REPORT	479
F44	INVESTMENTS.....	481
F45	VARIANCE ANALYSIS	482
F46	FESA GRANT 2007/2008.....	482
F47	DONATIONS TO CHARITIES	484
10.2	COMMUNITY SERVICES	487
10.4	Administration Status Report	487
10.4	ADMINISTRATION.....	488
A51	CHIEF EXECUTIVE OFFICERS REPORT	488
A52	SUBDIVISION APPLICATION - MOGUMBER YARAWINDAH ROAD MOGUMBER.....	490
A53	CMVROC COUNCIL MEETING MINUTES	491
A54	CALINGIRI CARAVAN PARK ABLUTION BLOCK	493

10.2	COMMUNITY SERVICES	496
CS1	APPLICATION - OVERSIZE SHED - CALINGIRI.....	496
10.3	Town Planning Status Report	498
10.3	TOWN PLANNING	498
A55	ANNUAL REVIEW OF DELEGATIONS REGISTER.....	498
A56	SYMPOSIUM ON THE FUTURE.....	501
A57	AMENDMENT TO BIOSOLIDS LICENCE CONDITIONS - CORIO FARM.	502
A58	RENEWABLE ENERGY COMMITTEE	504
A59	COMMERCIAL RELEASE OF GLOFISH	506
A60	DRAFT STRATEGIC PLAN	507
10.5	PLANT AND WORKS	509
11	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	509
12	CONFIDENTIAL ITEMS.....	509
13	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	510
14	DECLARATION OF CLOSURE.....	510

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open and welcomed visitors at 1.02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr M Anspach	West Ward
Councillors:	Cr J Kelly	West Ward
	Cr D Lovelock	West Ward
	Cr D Holmes	South Ward
	Cr G Erickson	South Ward
	Cr Woods	Central Ward
	Cr Brennan	Central Ward
	Cr N Smith	East Ward
	Cr J Young	East Ward
	Cr Brennan	Central Ward
	Cr Woods	Central Ward (from 1.10pm)

Apologies: Nil

Visitors: Mrs Kathy Lovelock, Mr Stephen Goode, Ms Liz Ledger

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works Manager:	Mr A Kent
Environmental Health Officer:	Mr G Tester

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Stephen Goode Consulting will be presenting the draft Strategic Plan to Council.

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 169/07

Moved Cr Lovelock seconded Cr Kelly that the minutes of the Ordinary Meeting held 15th May 2007 be confirmed as a true and correct record of the proceedings subject to the inclusion of the vote taken for Item 12.1 A49 Staff Appraisals by Resolution 159/07 being recorded as 6/0 and the Item Number be changed to 12.1 A50 Staff Appraisals (due to numbering duplication).

MOTION PUT & CARRIED 8/0

RESOLUTION 170/07

Moved Cr Kelly seconded Cr Smith that the minutes of the Plant and Works Committee Meeting held 15th May 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach

Attended a meeting at Council House

Cr Erickson

Targeted Investment Plan prepared by NACC will be launched by Kim Chance.

Cr Smith

Attended Avon Midland Ward Meeting on 25th May 2007.
Many issues covered including Housing Development, Grain Infrastructure Group, Plague Locust (proposed levy), Drivers Licensing Services, Northam Town and Shire Amalgamations, Rating of Aboriginal Lands, Charitable Organisations, Eastern States Council Amalgamations.

RESOLUTION 171/07

Moved Cr Anspach seconded Cr Kelly that the meeting be suspended to allow the draft Strategic Plan to be presented to Council.

MOTION PUT & CARRIED 8/0

Cr Woods entered the meeting at 1.10pm.

The presentation along with a questions and answer session was held.

The Presiding Member thanked both Mr Goode and Ms Ledger for the attendance.

Mr Goode, Ms Ledger and Mrs Lovelock left the meeting at 2.20pm.

Cr Kelly left and entered meeting at 2.21pm.

RESOLUTION 172/07

Moved Cr Anspach seconded Cr Kelly that the meeting resume.

MOTION PUT & CARRIED 9/0

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F39 ACCOUNTS FOR PAYMENT

A list of accounts paid for the month of May 2007 follows this item. Payments are made either via cheques from the Accounts Payable System or by EFT (Electronic Funds Transfer) direct from the payroll system for the payment of wages. For the month of May cheques drawn amounted to \$114,376.21 and EFT Payments amounted to \$46,366.82, giving an overall amount of \$160,743.03

RESOLUTION 173/07

Moved Cr Erickson seconded Cr Woods that Municipal cheques numbered 5762-5840 and EFT payments totalling \$160,743.03 be passed for payment.

MOTION PUT & CARRIED 9/0

Minutes - Ordinary Meeting of Council
19th June 2007

Chq/EFT	Date	Name	Description	Amount
5762	03/05/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending 02 May 2007	-3865.30
5763	09/05/2007	WALG SUPER PLAN	Superannuation contributions	-5660.79
5764	09/05/2007	CHILD SUPPORT AGENCY	Payroll deductions	-192.03
5765	09/05/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-15.30
5766	09/05/2007	CJD EQUIPMENT PTY LTD	Parts for grader PGR8 PO#9677	-57.75
5767	09/05/2007	PIONEER CREDIT	Rates collection of the month of March 2007	-438.12
5768	09/05/2007	BOLGART RURAL MERCHANDISE	Postage	-21.25
5769	09/05/2007	TUSS PRECAST CONCRETE	Concrete supplies for the Roads to Recovery Project PO#9634-9635	-13913.35
5770	09/05/2007	AUSTRALIAN SUPER	Superannuation contributions	-235.10
5771	09/05/2007	DEPT OF CULTURE AND THE ARTS	Lost library book	-12.10
5772	09/05/2007	DOWN TO EARTH TRAINING AND ASSESSING	Staff training for the Roads to Recovery Project PO#9722	-3247.64
5773	09/05/2007	C BUS SUPER	Superannuation contributions	-146.57
5774	09/05/2007	YAKKA PTY LTD	Staff uniforms	-58.52
5775	09/05/2007	MOORA HEALTH CENTRE	Medical expenses for injured volunteer fire officer	-267.15
5776	09/05/2007	STEPHEN GOODE CONSULTING	Strategic plan: Initial payment	-5000.00
5777	09/05/2007	MCINTOSH & SON	Parts for Backhoe PBH2 PO#9682	-5.37
5778	09/05/2007	D & GJ PEASE	Repairs to CB radios in various vehicles PO#9675	-1229.15
5779	09/05/2007	WALG SUPER PLAN	Superannuation contributions	-98.54
5780	09/05/2007	SYNERGY	Power- 28 Cavell Street Calingiri	-2421.70
5781	09/05/2007	TELSTRA CORPORATION LTD	Telephone usage	-362.46
5782	09/05/2007	BROOKS HIRE SERVICE PTY LTD	Dry hire of 2006 Vib Roller PO#9705	-5049.00
5783	09/05/2007	NC & F WATSON	Cartage of washed granite o the roads to recovery project PO#9727	-3924.66
5784	09/05/2007	CJD EQUIPMENT PTY LTD	Parts for grader PGR6 PO#9671	-127.05
5785	09/05/2007	MINTER ELLISON	Legal fees	-552.88
5786	09/05/2007	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Advertising Po#9583 for position vacant	-197.97
5787	09/05/2007	STAR TRACK EXPRESS	Freight	-23.00
5788	09/05/2007	BOLGART TRADERS	Office and Meeting Consumables	-632.10

**Minutes - Ordinary Meeting of Council
19th June 2007**

5789	09/05/2007	CALINGIRI TRADERS	Depot consumables	-850.05
5790	09/05/2007	WESTFUEL	Fuel purchase for the month of April 2007 PO#9693	-12324.53
5791	09/05/2007	MALTS CONTRACTING	Cleaning	-2036.10
5792	09/05/2007	SHIRE OF VICTORIA PLAINS	Petty cash claim for the month of April 2007	-158.75
5793	09/05/2007	LINX ELECTRICAL	Electrical repairs to Bolgart Hall PO#8244	-243.12
5794	09/05/2007	CALINGIRI SPORTS CLUB	Consumables for Strategic Plan	-14.00
5795	09/05/2007	DAVID HOLMES	Travel Claim for the months of July06 to April07	-324.30
5796	09/05/2007	WHEATBELT TYRES	Tyres for Roller PR07 PO#9667	-3457.30
5797	09/05/2007	VICTORIA PLAINS AUTO ELECTRICS	Auto Electrical repairs to Grader PGR8 PO#9740	-368.15
5798	09/05/2007	VICTORIA PLAINS MECHANICAL SERVICES	Repairs to Truck PTK12 PO#9718	-1737.57
5799	09/05/2007	WA LOCAL GOVERNMENT ASSOCIATION	Advertising- Customer service officer	-1418.98
5800	09/05/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL fees for the month of April 2007	-169.71
5801	09/05/2007	MORRIS PEST AND WEED CONTROL	Pest control PO#9510	-550.00
5802	09/05/2007	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence for Land Mobile system	-89.00
5803	09/05/2007	JASOL AUSTRALIA	Depot consumables PO#9689	-228.05
5804	09/05/2007	WHEATBELT GARDEN CENTRE	Anzac wreath PO#9753	-70.00
5805	09/05/2007	JOHN AND CORRY GILFELLON	Consultants fees for the CMVROC	-729.50
5806	09/05/2007	ANSPACH AGRICULTURAL CONTRACTING	Cartage of gravel from Skilling Road for the Roads to Recovery Project PO#9713	-209.00
5807	09/05/2007	BOYA EQUIPMENT	Parts for mower PMO6 PO#9686	-445.50
5808	09/05/2007	BROADBAND NET	Internet Fees	-125.90
5809	09/05/2007	AVON VALLEY DRAFTING SERVICE	Ablution block drawings for the Calingiri Caravan Park PO#9511	-220.00
5810	17/05/2007	SHIRE OF VICTORIA PLAINS	Cash wages for the pay period ending the 16/05/2007	-3782.30
5811	18/05/2007	AUSTRALIAN TAXATION OFFICE	Payroll deductions	-10367.09
5812	23/05/2007	WALG SUPER PLAN	Superannuation contributions	-5893.63
5813	23/05/2007	CHILD SUPPORT AGENCY	Payroll deductions	-192.03
5814	23/05/2007	MUNICIPAL EMPLOYEES UNION	Payroll deductions	-15.30
5815	23/05/2007	SYNERGY	Power: Street Light Maintenance	-1011.45
5816	23/05/2007	TELSTRA CORPORATION LTD	Telephone	-1015.14
5817	23/05/2007	CHEFMASTER AUSTRALIA	Depot consumables PO#9691	-135.35

**Minutes - Ordinary Meeting of Council
19th June 2007**

5818	23/05/2007	FREESTONE TRANSPORT	Cartage fees from Calingiri to Brooks Hire Yard Canningvale Low loader PO#9739	-1511.40
5819	23/05/2007	STAR TRACK EXPRESS	freight charges	-141.16
5820	23/05/2007	CALINGIRI TRADERS	Depot consumables	-1043.68
5821	23/05/2007	WESTFUEL	Fuel purchases for the month of April 07 OVP	-71.40
5822	23/05/2007	HANSON CONSTRUCTION MATERIALS	10mm Washed granite for the Roads to Recovery Project PO#9726	-3679.39
5823	23/05/2007	COURIER AUSTRALIA	Courier fees for library	-44.77
5824	23/05/2007	BENEDICTINE COMMUNITY OF NEW NORCIA INC	Hire of seminar room and catering PO#9587	-166.00
5825	23/05/2007	BOLGART RURAL MERCHANDISE	Depot consumables	-84.00
5826	23/05/2007	IT VISION	Computer software PO#9586	-110.00
5827	23/05/2007	Landgate	Mining tenements	-28.00
5828	23/05/2007	PIE NETWORKS	Internet Fees	-200.75
5829	23/05/2007	AUSTRALIAN SUPER	Superannuation contributions	-248.82
5830	23/05/2007	SHIRE OF MOORA	Wheatbelt North Moora Subgroup secretarial services for July 2006/June 2007	-528.57
5831	23/05/2007	KLEENHEAT GAS	Gas bottle rental for 2007 Lot 28 Cavell Street Calingiri	-51.70
5832	23/05/2007	JOHN AND CORRY GILFELLON	CMVROC consultant fees	-1093.50
5833	23/05/2007	C BUS SUPER	Superannuation contributions	-146.57
5834	23/05/2007	BL AND MD JOHNSON	3600 Cubic metres for the Roads to Recovery project PO#9735	-1584.00
5835	23/05/2007	RS & TJ MENZIES	Loader Hire from fire PO#9730	-396.00
5836	23/05/2007	LAUREN BROWNE	Sponsorship for the mounted Prince Philip Games	-200.00
5837	24/05/2007	JW & BJ HOWARD	3000cubis metres of gravel for the AgLime project PO#9731	-1320.00
5838	24/05/2007	HEALTH DEPARTMENT OF WA	Application fee for a local government report Re: Mogumber Tavern	-35.00
5839	28/05/2007	WA LOCAL GOVERNMENT ASSOCIATION	Advertising for Grader tender PO#9751	-1093.35
5840	31/05/2007	SHIRE OF VICTORIA PLAINS	cash wages for pay period ending 30/05/2007	-4661.50

**Minutes - Ordinary Meeting of Council
19th June 2007**

Total of Cheques Drawn -114376.21

Total of EFT payments for the month

03/05/2007	EFT payment for wages	02-May-2007	-14785.46
10/05/2007	EFT payment for wages	09-May-2007	-651.93
17/05/2007	EFT payment for wages	16-May-2007	-15509.84
31/05/2007	EFT payment for wages	30-May-2007	-15419.59
			<u><u>-46366.82</u></u>

Total of payments for the month -160743.03

F40 SUNDRY DEBTORS

A list of sundry debtors as at 31st May 2007 follows this item.

RESOLUTION 174/07

Moved Cr Young seconded Cr Holmes that the sundry debtors report as at 31st May 2007 be received.

MOTION PUT & CARRIED 9/0

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 31 May 2007**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
10				346.50		346.50	
11					155.00	155.00	A further \$10 pd 07/02/07
29					236.28	236.28	Statement sent 27/02/07
38		-0.15				-0.15	
52	2476.10					2476.10	
53	2004.20					2004.20	
101			247.50	28.26		275.76	Statement sent 27/02/07
125	23280.00					23280.00	
139				4,230.20		4230.20	
143			59.40			59.40	
146		37.95				37.95	
149	234.85					234.85	
150	584.10					584.10	
154	209.55					209.55	
155	279.40					279.40	
156	89100.00					89100.00	
157	3176.26					3176.26	
158	339.90					339.90	
159	16.50					16.50	
160	33.00					33.00	
	121,733.86	37.80	306.90	4,604.96	391.28	127,074.80	

F41 MONTHLY FINANCIAL STATEMENT

The Monthly Financial Report for the period ending 31st May 2007 follows this item.

Cr Erickson left the meeting at 2.35pm.

RESOLUTION 175/07

Moved Cr Smith seconded Cr Lovelock that the Monthly Financial Report for the period ending 31st May 2007 be received.

MOTION PUT & CARRIED 8/0

Shire of Victoria Plains
Statement of Financial Activity
for the period 1 July 2006 to 31 May 2007

	YTD Actual	YTD	Current	YTD
	\$	Budget	Budget	Variance
	\$	\$	\$	
Operating Income				
General Purpose Funding	689,083	512,520	656,744	34.45%
Governance	25,002	4,708	5,191	431.06%
Law, Order and Public Safety	27,442	46,428	48,697	-40.89%
Health	2,799	2,871	3,146	-2.51%
Education & Welfare	0	0	0	
Housing	32,688	82,115	89,631	-60.19%
Community Amenities	160,841	121,774	143,249	32.08%
Recreation & Culture	3,465	10,725	11,725	-67.69%
Transport	887,629	830,135	830,472	6.93%
Economic Services	18,710	24,541	26,837	-23.76%
Other Property & Services	131,444	124,993	136,394	5.16%
	<u>1,979,104</u>	<u>1,760,810</u>	<u>1,952,086</u>	<u>12.40%</u>
Operating Expenditure				
General Purpose Funding	(144,258)	(135,080)	(151,643)	6.79%
Governance	(131,186)	(259,089)	(305,667)	-49.37%
Law, Order and Public Safety	(91,405)	(89,191)	(82,527)	2.48%
Health	(59,417)	(74,613)	(81,455)	-20.37%
Education & Welfare	(2,631)	(6,072)	(6,640)	-56.67%
Housing	(78,525)	(85,389)	(93,210)	-8.04%
Community Amenities	(151,199)	(242,977)	(276,053)	-37.77%
Recreation & Culture	(250,897)	(271,224)	(298,244)	-7.49%
Transport	(1,472,734)	(1,372,635)	(1,503,175)	7.29%
Economic Services	(64,070)	(79,753)	(87,280)	-19.66%
Other Property & Services	(173,244)	(408,529)	(448,250)	-57.59%
	<u>(2,619,567)</u>	<u>(3,024,552)</u>	<u>(3,334,144)</u>	<u>-13.39%</u>
Adjustment for Non-Cash				
Expenditure & Revenue				
(Profit)/Loss On Asset Disposals	(161,727)	(72,429)	(47,179)	
Depreciation on Assets	1,198,838	1,169,289	1,260,448	2.53%
Capital Expenditure & Revenue				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(45,102)	(80,559)	(336,142)	-44.01%
Purchase Infrastructure Assets - Roads	(940,463)	(941,963)	(940,675)	-0.16%
Purchase Infrastructure Assets - Parks	(3,068)	(15,224)	(16,616)	-79.85%
Purchase Plant & Equipment	(262,604)	(417,200)	(417,202)	-37.06%
Purchase Furniture & Equipment	(3,137)	(4,100)	(4,350)	-23.48%
Proceeds from Disposal of Assets	268,602	278,312	289,160	-3.49%
Repayment of Loans	(177,134)	(101,553)	(185,822)	
Proceeds from New Loans				
Transfer to Reserves (Restricted Assets)	0	0	(232,001)	
Transfer from Reserves (Restricted Assets)	0	50,000	297,000	-100.00%
Add Net Current Assets July 1 B/fwd	212,440	181,136	181,136	17.28%
Less Net Current Assets Year to Date	963,394	316,267		204.61%
Amount Raised from Rates	<u>(1,517,211)</u>	<u>(1,534,300)</u>	<u>(1,534,300)</u>	

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report at as : 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
General Purpose Funding					\$	\$	\$
Rates	10300	Rates Income			(1,517,211)	(1,534,300)	(1,534,300)
	20300	Rates Collection			10,256	1,078	5,450
		Total Rates Income / Expenditure			<u>(1,506,955)</u>	<u>(1,533,222)</u>	<u>(1,528,850)</u>
General Purpose Grants	10325	General Purpose Grants			(563,650)	(420,603)	(560,806)
		Total General Purpose Grants			<u>(563,650)</u>	<u>(420,603)</u>	<u>(560,806)</u>
Other General Purpose Income	10310	Ex Gratia Rates			(50,731)	(47,950)	(47,950)
	10315	Administrative Fees & Charges			(8,780)	(4,026)	(4,400)
	10320	Interest Income			(60,786)	(34,826)	(38,000)
	10395	Administration Income - Allocated			(5,137)	(5,115)	(5,588)
	20310	Admin Expenditure Reallocated			134,002	134,002	146,193
		Total Other General Purpose Income / Expenditure			<u>8,569</u>	<u>42,085</u>	<u>50,255</u>
		Total General Purpose Funding			<u>\$ (2,062,037)</u>	<u>(1,911,740)</u>	<u>(2,039,401)</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Goverance							
Members Of Council	10420	Contributions And Donations			0	(726)	(800)
		Members Of Council Operating Income			0	(726)	(800)
	20401	Member'S Expenses			6,858	7,425	9,900
	20402	Member'S Allowances			22,125	21,750	29,000
	20404	Conferences & Seminars - Local Government Week			5,138	7,500	7,500
	20405	Conferences & Seminars - Councillor Training			4,095	9,375	12,500
	20406	Meeting Costs			5,010	4,664	5,100
	20407	Delivering Agendas			1,372	1,914	2,109
	20408	Sundry			22,420	20,929	22,500
	20409	Public Relations			1,874	35,310	38,530
	20410	Legal Fees			0	682	750
	20411	Insurance			1,850	1,849	1,850
	20412	Strategic Plan			4,728	22,913	25,000
	20420	Admin Expenditure Allocated			105,292	105,292	114,866
		Members of Council Operating Expenditure			180,761	239,603	269,605
		Total Members of Council			180,761	238,877	268,805
Administration							
	10430	Reimbursements			(28,307)	(9,163)	(10,000)
	10431	Commissions			(10,382)	(10,076)	(11,000)
	10432	Administration Charges			(2,251)	(2,046)	(2,250)
	10433	Sundry Income			(1,991)	(627)	(700)
	10434	Rounding			(1)	0	0
	10495	Admin Income Allocated			(4,026)	(4,015)	(4,391)
	10496	Admin Income Reallocated			21,956	21,945	23,950
		Administration Operating Income			(25,002)	(3,982)	(4,391)
	10490	Write back depreciation on Sale of Assets			61,136	46,794	62,392
	16001	Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(32,273)	(27,500)	(30,000)
	16002	Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(19,706)	(18,326)	(20,000)
		Administration (Profit) / Loss on Sale of Assets			9,158	968	12,392
	20430	Salaries & Wages			294,007	290,637	328,500
	20431	CEO Package			16,572	15,007	15,561
	20432	DCEO Package			14,184	9,496	10,046
	20433	Other Staff Costs			1,236	2,688	2,800
	20435	Computing			19,587	32,784	34,830

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Governance							
20436		Insurance			47,103	46,738	46,740
20437		Staff Recruitment			79	3,201	3,500
20438		Staff Training			2,704	4,114	4,500
20439		Office Building - Operating			12,241	13,752	14,820
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	9,483	9,845	10,763
20440		Office Building & Surrounds Maintenance	G001	Admin Buldg Ground Maintenance	6,690	5,797	6,336
20441		Minor Office Equipment			0	2,750	3,000
20442		Office Consumables			2,237	7,326	8,000
20443		Telephone			7,710	11,913	13,000
20444		Postage			3,868	4,268	4,660
20445		Other Office Expenses			39,600	86,154	93,485
20446		Conferences, Seminars And Office Training			4,620	7,777	8,500
20447		Bank Charges			1,667	8,250	9,000
20448		Audit Fees			5,291	8,650	8,900
20450		Write-Offs			866	0	0
20481		Depreciation Expense			25,857	21,692	23,670
20490		Administration Expenditure - Reallocated			(574,332)	(574,321)	(626,541)
		Administration Operating Expenditure			(58,732)	18,518	24,070
40004		Ceo Vehicle Replacement - Holden Statesman			38,636	38000	38000
40005		Dceo Vehicle Replacement - Holden Commodore			26,485	26000	26000
40032		Office Furniture			0	2750	3000
40035		Blinds for Admin Office			1,227	1,350	1,350
40046		Kyocera Colour Laser Printer - FS-C5025N			1,910	0	0
		Total Governance Capital Expenditure			68,259	68,100	68,350
		Total Administration			(6,318)	83,604	100,421
		Total Governance			\$ 174,443	322,481	369,226

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Law, Order & Public Safety							
Fire Prevention	10510	Operating Grant			(24,900)	(22,825)	(24,900)
	10511	Contributions And Donations			0	(451)	(500)
	10512	Fire Prevention Infringements			(250)	0	0
		Fire Prevention - Operating Income			<u>(25,150)</u>	<u>(23,276)</u>	<u>(25,400)</u>
	20500	Fire Prevention			27,563	21,570	21,943
	20509	Sandlewood Farm Fire Expenses			1,590	913	1,000
	20512	Depreciation Expense			2,089	16,236	17,719
		Fire Prevention - Operating Expenditure			<u>31,242</u>	<u>38,719</u>	<u>40,662</u>
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	(20,000)	(20,000)
		Bushfire Brigades - Capital Income			<u>0</u>	<u>(20,000)</u>	<u>(20,000)</u>
	20510	FESA Fire Truck Expenses			22,467	2,838	3,100
	20511	Fire Stations	B002	Admin Building Maint	1,679	7,293	7,969
	20511	Fire Stations	B003	Bolgart Fire Station	126	285	317
	20511	Fire Stations	B004	Mogumber / Gillingarra Fire Station	179	290	321
	20511	Fire Stations	B005	Yerecoin Fire Station	92	322	352
	20511	Fire Stations	B006	New Norcia Emergency Services Building	1,030	1,626	1,781
		Bush Fire Brigades - Operating Expenditure			<u>25,573</u>	<u>12,654</u>	<u>13,840</u>
	40006	Fire Unit - Bolgart Urban 2.4 Tanker			0	20000	20000
		Fire Prevention - Capital Expenditure			<u>0</u>	<u>20,000</u>	<u>20,000</u>
		Total Fire Prevention			<u>31,664</u>	<u>28,097</u>	<u>29,102</u>
Animal Control	10521	Fees & Charges			0	(176)	(200)
	10522	Licensing			(1,016)	(1,700)	(1,700)
	20520	Animal Compound			493	2,024	2,218
	20521	Dog Licensing			65	0	0
		Total Animal Control			<u>(457)</u>	<u>148</u>	<u>318</u>
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(1,276)	(1,276)	(1,397)
		Other Law Order & Public Safety - Operating Income			<u>(1,276)</u>	<u>(1,276)</u>	<u>(1,397)</u>
	20530	Emergency Services			526	2,299	2,526
	20531	Impounded Vehicles			0	0	0
	20590	Administration Cost Allocated			33,506	33,495	36,548
		Other Law Order & Public Safety - Operating Expenditure			<u>34,032</u>	<u>35,794</u>	<u>39,074</u>
		Total Other Law Order & Public Safety			<u>32,756</u>	<u>34,518</u>	<u>37,677</u>

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	
Law, Order & Public Safety					\$	\$	\$	
		Total Law, Order & Public Safety			\$	63,963	62,763	67,096

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Health							
Preventative Services - Administration & Inspection	10710	Fees & Charges			(1,149)	(638)	(700)
		Administration & Inspection - Operating Income			<u>(1,149)</u>	<u>(638)</u>	<u>(700)</u>
	20700	Salaries & Wages			0	0	0
	20701	Salary Packaging			0	0	0
	20702	Subscriptions			300	913	1,000
	20703	Conferences & Seminars			0	0	0
	20704	Health Administration			12,271	12,067	13,176
		Administration & Inspection - Operating Expenditure			<u>12,571</u>	<u>12,980</u>	<u>14,176</u>
		Administration & Inspection - Capital Expenditure			<u>0</u>	<u>0</u>	<u>0</u>
		Total Administration & Inspection			<u>11,422</u>	<u>12,342</u>	<u>13,476</u>
Preventative Services - Pest Control	20710	Mosquito Control			3,116	12,023	13,139
		Total Pest Control			<u>3,116</u>	<u>12,023</u>	<u>13,139</u>
Preventative Services - Other	20720	Analytical Expenses			297	451	500
		Total Preventative Services - Other			<u>297</u>	<u>451</u>	<u>500</u>
Other Health	10750	Ambulance Reimbursements			0	(594)	(650)
	10795	Administration Income - Allocated			(1,650)	(1,639)	(1,796)
		Other Health - Operating Income			<u>(1,650)</u>	<u>(2,233)</u>	<u>(2,446)</u>
	20730	Ambulance Facilities			2	5,500	6,000
	20731	Reimbursable Expenditure			356	594	650
	20790	Admin Expenditure - Allocated			43,076	43,065	46,991
		Other Health - Operating Expenditure			<u>43,434</u>	<u>49,159</u>	<u>53,641</u>
		Total Other Health			<u>41,784</u>	<u>46,926</u>	<u>51,195</u>
		Total Health			<u>\$ 56,618</u>	<u>71,742</u>	<u>78,310</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Education & Welfare					\$	\$	\$
Education	20800	School Programmes & Improvements			1,131	2,409	2,640
	20801	Sponsorships & Prizes			1,500	3,663	4,000
	20802	Administration Expenditure Allocated			0	0	0
Total Education & Welfare					\$ 2,631	6,072	6,640

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at : 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Housing							
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(3,120)	(3,091)	(3,380)
	10911	Staff Housing - 9 Harrington Street			(1,800)	(3,201)	(3,500)
	10912	Staff Housing - 12 Harrington Street			(3,120)	(3,091)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(3,809)	(4,763)	(5,200)
		Staff Housing - Operating Income			<u>(11,849)</u>	<u>(14,146)</u>	<u>(15,460)</u>
	16006	Grant - Staff Housing			0	(45,826)	(50,000)
		Staff Housing - Capital Income			<u>0</u>	<u>(45,826)</u>	<u>(50,000)</u>
	20900	Staff Housing Operating Expenditure			24,231	24,153	26,168
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	689	1,133	1,253
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	401	1,815	1,992
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	3,425	2,409	2,647
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	2,436	4,169	4,569
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	1,905	2,981	3,268
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	1,029	1,078	1,189
		Staff Housing - Operating Expenditure			<u>34,117</u>	<u>37,738</u>	<u>41,087</u>
	40036	New Bathroom / Laundry Floor		12 Harrington Street	5,016	5,822	5,822
	40012	New Staff Housing			0	0	250,000
		Staff Housing - Capital Expenditure			<u>5,016</u>	<u>5,822</u>	<u>255,822</u>
		Total Staff Housing			<u>27,284</u>	<u>(16,412)</u>	<u>231,449</u>
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(2,754)	(2,728)	(2,983)
	10921	Calingiri Aged Person Units - Unit 2			(2,874)	(3,113)	(3,396)
	10922	Calingiri Aged Person Units - Unit 3			(2,496)	(4,147)	(4,524)
	10923	Calingiri Aged Person Units - Unit 4			(4,176)	(4,147)	(4,524)
	10930	Bolgart Aged Person Units - Unit 1			(3,554)	(4,147)	(4,524)
	10931	Bolgart Aged Person Units - Unit 2			(3,213)	(2,728)	(2,983)
		Aged Person Housing - Operating Income			<u>(19,066)</u>	<u>(21,010)</u>	<u>(22,934)</u>
	20902	Calingiri Aged Person Units Operating Expenditure			4,953	10,615	11,608
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	368	0	0

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at : 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Housing							
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	236	264	317
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	207	264	317
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	481	264	317
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	335	264	317
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	961	0	0
	20904	Bolgart Aged Perons Untis Operating Expenditure			4,116	3,937	4,268
	20905	Bolgart Aged Perons Untis Maintenance	APB	Aged Persons Units Bolgart	35	0	0
	20905	Bolgart Aged Perons Untis Maintenance	APB1	Aged Person Unit 1 - Bolgart	677	0	0
	20905	Bolgart Aged Perons Untis Maintenance	APB2	Aged Person Unit 2 - Bolgart	111	0	0
	20905	Bolgart Aged Perons Untis Maintenance	APUSB	APU Surrounds - Bolgart	222	0	0
		Aged Person Housing - Operating Expenditure			<u>12,701</u>	<u>15,608</u>	<u>18,409</u>
		Total Aged Person Housing			<u>(6,365)</u>	<u>(5,402)</u>	<u>(4,525)</u>
Housing - Other							
	10950	Housing Misc Income			(640)	0	0
	10995	Administration Income - Allocated			(1,133)	(1,133)	(1,237)
	20906	Vacant Land Operating Costs			0	451	500
	20907	Housing Other			1,836	1,925	2,110
	20950	Reimburseable Expenditure			193	0	0
	20960	Depreciation Expense - Housing			0	0	0
	20990	Administration Expenditure - Allocated			29,678	29,667	32,371
		Total Other Housing			<u>29,934</u>	<u>30,910</u>	<u>33,744</u>
		Total Housing			<u>\$ 50,853</u>	<u>9,096</u>	<u>260,667</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Community Amenities							
Sanitation - Household Refuse	11000	Refuse Removal			0	(1,826)	(2,000)
	11001	Refuse Removal			(20,995)	(20,000)	(20,000)
	11002	Refuse Removal			0	0	0
		Sanitation - Household Refuse - Operating Income			<u>(20,995)</u>	<u>(21,826)</u>	<u>(22,000)</u>
	21000	Domestic Refuse Collection			14,641	16,500	18,000
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	8,219	7,909	8,653
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	16,750	10,351	11,324
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	4,464	5,643	6,183
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Piawaning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			<u>44,074</u>	<u>40,403</u>	<u>44,160</u>
	40037	Refuse Transfer Station Project - VROC			803	18,326	20,000
	40045	CMVROC Feasibility Study for Eco Industrial Park			7950	0	0
		Sanitation - Household Refuse Capital Expenditure			<u>8,753</u>	<u>18,326</u>	<u>20,000</u>
		Total Sanitation - Household Refuse			<u>31,832</u>	<u>36,903</u>	<u>42,160</u>
Sanitation - Other	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	4,248	7,150	7,823
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	999	4,004	4,392
	21022	Drum Muster	DRUM	Drum Muster	1,610	275	302
		Total Sanitation - Other			<u>6,857</u>	<u>11,429</u>	<u>12,517</u>
Sewerage	11020	Sewerage			(14,250)	(14,432)	(15,750)
		Sewerage - Operating Income			<u>(14,250)</u>	<u>(14,432)</u>	<u>(15,750)</u>
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	5,367	8,770	9,279
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	1,948	7,974	8,601
	21031	Audit Effluent Disposal Schemes			1,038	2,750	3,000
		Sewerage - Operating Expenditure			<u>8,352</u>	<u>19,494</u>	<u>20,879</u>
	40016	Sceptage At Calingiri			2124.77	4576	5000
		Sewerage - Captial Expenditure			<u>2,125</u>	<u>4,576</u>	<u>5,000</u>
		Total Sewerage			<u>(3,773)</u>	<u>9,638</u>	<u>10,129</u>
Protection Of The Environment	11030	Operating Grant Income			(58,343)	(94,127)	(102,692)
		Protection of the Environment - Operating Income			<u>(58,343)</u>	<u>(94,127)</u>	<u>(102,692)</u>
		Write back depreciation on Sale of Assets			0	95,163	95,163
	16007	Landcare Officer - Nissan Patrol Vp41 Replacement			0	(56,000)	(56,000)
	16008	Landcare Officer - Nissan Patrol Vp77 Replacement			0	(28,000)	(28,000)

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at : 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Community Amenities							
Protection of the Environment - Profit / Loss on Sale of Assets					0	11,163	11,163
21040		Landcare - Salaries & Wages					
21040		Landcare - Salaries & Wages	ENVIRO	Envirofunds	300	0	0
21040		Landcare - Salaries & Wages	GRGR	Grain & Graze	21,618	0	0
21040		Landcare - Salaries & Wages	LUCERN	Lucerne Project	156	0	0
21040		Landcare - Salaries & Wages	LUCPEL	Lucerne Pellet Project	0	0	0
21040		Landcare - Salaries & Wages	MCC	Moore Catchment Council	13,266	112,504	122,692
21040		Landcare - Salaries & Wages	OTHLND	Misc Landcare Projects At Takeup	0	0	0
21040		Landcare - Salaries & Wages	PEREN	Perenials Project	9	0	0
21041		Landcare - Salaries & Wages	TSN	Threatened Species	2,160	0	0
21042		Unallocated Salaries & Wages			0	0	0
21043		Landcare Officer 1 - Other Costs			853	0	0
21044		Landcare Officer 2 - Other Costs			2,540	0	0
21045		Interest Expense - Landcare			0	0	0
Protection of the Environment - Operating Expenditure					40,902	112,504	122,692
40017		Landcare Officer Vehicles Replacement			0	64000	64000
Protection of the Environment - Capital Expenditure					0	64,000	64,000
Total Protection of the Environment					(17,441)	93,540	95,163
Town Planning & Regional Development							
11040		Planning Applications			(630)	(451)	(500)
11041		Industrial Land - Calingiri			175	0	0
Town Planning & Regional Development - Operating Income					(455)	(451)	(500)
21050		Rural Numbering Scheme			409	0	0
21051		Town Planning Scheme / Local Planning Strategy			6,818	9,163	10,000
21052		Shared Town Planner			1,089	0	0
21053		Interest Expense			2,046	3,289	3,590
Town Planning & Regional Development - Operating Expenditure					10,363	12,452	13,590
Total Town Planning & Regional Development					9,908	12,001	13,090
Other Community Amenities							
11050		Calingiri Cemetery			(555)	(858)	(950)
11051		Mogumber Water Supply			(40,000)	0	0
11095		Administration Income Allocated			(1,243)	(1,243)	(1,357)
Other Community Amenities - Operating Income					(41,798)	(2,101)	(2,307)
16023		Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			(25,000)	0	0
Other Community Amenities - Capital Income					(25,000)	0	0
21060		Cemetery Works	CEMM	Cemetery Maintenance	457	2,717	2,987

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at : 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Community Amenities							
	21060	Cemetery Works	GRAVE	Grave Digging	2,217	5,170	5,669
	21061	Cemeteries Operations			122	165	200
	21062	Mogumber Water Supply			3,000	4,576	5,000
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	1,481	671	741
	21066	Community Amenities - Depreciation Expense			825	858	951
	21090	Administration Expenditure Allocated			32,549	32,538	35,504
		Other Community Amenities - Operating Expenditure			<u>40,650</u>	<u>46,695</u>	<u>51,052</u>
	40034	Bolgart Cemetery			3,068	15,224	16,616
	40038	Calingiri Public Toilets Upgrade			1,054	24,750	27,000
					<u>4,122</u>	<u>39,974</u>	<u>43,616</u>
		Total Other Community Amenities			<u>(22,025)</u>	<u>84,568</u>	<u>92,361</u>
		Total Community Amenities			<u>\$ 5,358</u>	<u>248,079</u>	<u>265,421</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Recreation & Culture							
Public Halls & Civic Centres	11100	Calingiri Recreation Centre			(572)	(682)	(750)
		Public Halls & Civic Centres - Operating Income			<u>(572)</u>	<u>(682)</u>	<u>(750)</u>
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	0	0	0
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	2,476	6,725	7,151
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	721	3,157	3,466
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	12,049	10,301	10,852
	21102	Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0
	21102	Piawaning Hall	B012	Piawaning Hall Other Costs	1,086	2,519	2,750
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	1,950	2,882	3,150
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	5,074	5,933	6,295
	21104	Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	948	0	0
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	138	1,375	1,500
	21105	Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	213	1,826	2,000
	21106	Public Halls - Depreciation Expense			30,828	32,318	35,263
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	154	0	0
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	557	0	0
		Public Halls & Civic Centres - Operating Expenditure			<u>56,194</u>	<u>67,036</u>	<u>72,427</u>
	40018	Capital Upgrade To Mogumber Hall			6,838	9460	10320
	40039	Calingiri CWA Building Upgrade			11,765	13500	13500
		Public Halls & Civic Centres - Capital Expenditure			<u>18,603</u>	<u>22,960</u>	<u>23,820</u>
		Total Public Halls & Civic Centres			<u>74,224</u>	<u>89,314</u>	<u>95,497</u>
Other Recreation & Sport	11110	Calingiri Sports Ground			0	(2,750)	(3,000)
		Other Recreation & Sport - Operating Income			<u>0</u>	<u>(2,750)</u>	<u>(3,000)</u>
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	8,030	7,381	8,075
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	9,314	9,317	10,190
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	3,355	7,051	7,717
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,751	5,775	6,322
	21110	Town & Gardens Maintenance	TWNPIA	Piawaning Town & Gardens Maintenance	1,450	4,917	5,388
	21110	Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	7,323	6,633	7,253
	21111	Reserves Maintenance	CMEMPK	Calingiri Memorial Park	104	0	0
	21111	Reserves Maintenance	HERPRK	Heritage Park Bolgart	7,199	0	0
	21111	Reserves Maintenance	RESVS	Reserves Maintenance	1,565	5,077	5,445
	21112	Calingiri Sporting Club Operating			7,905	5,829	6,083
	21113	Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	39,777	28,314	30,906

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Recreation & Culture							
	21114	Bolgart Sportsground Operating			301	288	300
	21115	Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	35	5,500	6,031
	21115	Bolgart Sportsground Maintenance	BGOLF	Bolgart Sportsground Maintenance	3,777	0	0
	21116	Town Beautification			805	4,576	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator			5,888	4,774	5,218
	21118	Recreation Equipment Maintenance			0	0	0
	21119	Sports Clubs - Depreciation Expense			9,321	9,823	10,730
	21120	Interest Expense			5,558	5,555	6,070
		Other Recreation & Sport - Operating Expenditure			<u>114,457</u>	<u>110,810</u>	<u>120,729</u>
		Total Other Recreation & Sport			<u>114,457</u>	<u>108,060</u>	<u>117,729</u>
Libraries							
	11121	Calingiri Library			(38)	(451)	(500)
		Libraries - Operating Income			<u>(38)</u>	<u>(451)</u>	<u>(500)</u>
	21130	Library - Salaries & Wages			334	2,910	3,300
	21131	Library Services			9,174	17,083	18,715
	21132	Library Building Maintenance	B020	Mogumber Library Building Maintenance	2,537	7,095	7,761
	21133	Depreciation Expense			116	0	0
		Libraries - Operating Expenditure			<u>12,161</u>	<u>27,088</u>	<u>29,776</u>
		Total Libraries			<u>12,122</u>	<u>26,637</u>	<u>29,276</u>
Other Culture							
	11130	Cultural Mapping			0	0	0
	11131	History Book			(589)	(4,576)	(5,000)
	11195	Administration Income Allocated			(2,266)	(2,266)	(2,475)
		Other Culture - Operating Income			<u>(2,855)</u>	<u>(6,842)</u>	<u>(7,475)</u>
	21140	History Book Project			0	0	0
	21141	Cultural Mapping Program			8,740	6,945	9,260
	21142	Community Facilities			0	0	0
	21190	Administration Expenditure Allocated			59,345	59,345	64,743
		Other Culture - Operating Expenditure			<u>68,085</u>	<u>66,290</u>	<u>74,003</u>
		Total Other Culture			<u>65,231</u>	<u>59,448</u>	<u>66,528</u>
		Total Recreation & Culture			<u>\$ 266,034</u>	<u>283,459</u>	<u>309,030</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Transport							
Streets, Roads, Bridges & Depot Construction	16009	Govt Grant Rrg - Toodyay / Bindi Bindi Road			(119,656)	(149,568)	(149,570)
	16010	Govt Grant - Direct			(59,504)	(59,504)	(59,504)
	16011	Govt Grant - Blackspot			(96,448)	(144,710)	(144,712)
	16012	Govt Grant - R2R			(288,000)	(200,000)	(200,000)
	16018	AG Lime Route 2			(160,000)	(200,000)	(200,000)
		Streets Roads Bridges Construction - Capital Income			<u>(723,608)</u>	<u>(753,782)</u>	<u>(753,786)</u>
	40021	Roadworks - Council & Direct Road Funding			(0)	0	0
	40022	Roadworks - Rrg Funded Infrastructure			176,621	224,477	224,478
	40023	Roadworks - Blackspot Funded Infrastructure			161,159	217,481	217,481
	40024	Roadworks - Roads To Recovery Funded Infras			282,700	199,999	200,000
	40025	Ag Lime Route Capital Expenditure			319,984	300,006	300,007
		Streets Roads Bridges Construction - Capital Expenditure			<u>940,463</u>	<u>941,963</u>	<u>941,966</u>
		Total Streets, Roads, Bridges Construction			<u>216,854</u>	<u>188,181</u>	<u>188,180</u>
Streets, Roads, Bridges & Depot Maintenance	11200	Road & Footpath Maintenance			(10,493)	0	0
	11295	Administration Income Allocated			(3,619)	(3,619)	(3,952)
		Streets Roads Bridges Maintenance - Operating Income			<u>(14,112)</u>	<u>(3,619)</u>	<u>(3,952)</u>
	21200	Maintenance Grading			172,685	151,074	164,839
	21201	Aglime Maintenance Grading			21,745	37,070	40,461
	21202	Bitumen Maintenance	BM9999		4,540	16,533	18,060
	21203	Signage & Guideposts	SIGNM		30,307	8,767	9,603
	21204	Tree Lopping	TRELOP		91,643	41,393	45,162
	21205	Drainage Maintenance	DRM		48,830	22,264	24,305
	21206	Town Streets Maintenance	TSM		8,531	8,316	9,088
	21207	Flood Damage	FLOOD		0	7,964	8,707
	21208	Misc Road Maintenance	XXX999		28,787	36,971	40,344
	21209	Bridge & Culvert Maintenance	BRIDM		0	0	0
	21210	Crossovers	CROSS		0	3,960	4,335
	21211	Street Lighting Maintenance	SLM		4,120	0	0
	21212	Traffic Signs & Control Equipment	TSCE		1,493	5,995	6,559
	21213	Reinstatements	REIN		0	0	0
	21214	Footpath Maintenance	FPM		3,412	4,345	4,759
	21215	Infrastructure Depreciation Expense			961,875	933,229	1,018,074
	21290	Administration Expenditure Allocated			94,765	94,754	103,379
		Streets Roads Bridges Maintenance - Operating Expenditure			<u>1,472,734</u>	<u>1,372,635</u>	<u>1,497,675</u>
		Total Streets Roads Bridges Maintenance			<u>1,458,622</u>	<u>1,369,016</u>	<u>1,493,723</u>
		WDV on Assets sold			0	2,426	2,426

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Transport							
Road Plant Purchases	16020	Sale of Mitsubishi Tip Truck TK9			(63,909)	(71,360)	(71,360)
	16021	Sale of Mower M05			(5,000)	(3,800)	(3,800)
	16026	Sale of Komatsu Grader GR5 & Roller			(81,000)	0	0
		Road Plant Profit / Loss on Sale of Assets			<u>(149,909)</u>	<u>(72,734)</u>	<u>(72,734)</u>
	21216	Interest Expense			0	0	0
		Road Plant Purchases - Operating Expenditure			<u>0</u>	<u>0</u>	<u>0</u>
	40040	Replace - Mitsubishi Tip Truck TP9			142,160	167,950	167,950
	40041	Plant Replacement - Ride on Mower MO5			16,500	16,250	16,250
		Road Plant Purchases - Capital Expenditure			<u>158,660</u>	<u>184,200</u>	<u>184,200</u>
		Total Road Plant Purchases			<u>8,751</u>	<u>111,466</u>	<u>111,466</u>
		Total Transport			<u>\$ 1,684,227</u>	<u>1,668,663</u>	<u>1,793,369</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Monthly Reports
as at 31/10/2006
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Economic Services							
Rural Services	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	13,957	22,143	24,170
	21301	Central Midland Business Enterprise Centre			0	1,826	2,000
	21302	Rural Financial Counselling Service			250	220	250
	21303	Rural Youth			900	726	800
		Total Rural Services			<u>15,107</u>	<u>24,915</u>	<u>27,220</u>
Tourism & Area Promotion	11300	Bolgart Caravan Park			(2,945)	(2,750)	(3,000)
	11301	Calingiri Caravan Park			(340)	(2,277)	(2,500)
	11302	Sundry Income			(580)	(88)	(100)
		Tourism & Area Promotion - Operating Income			<u>(3,865)</u>	<u>(5,115)</u>	<u>(5,600)</u>
	21320	Area Promotion			872	132	150
	21321	Caravan Parks And Camping Grounds Operating			6,563	7,890	8,510
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	1,233	2,750	3,000
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	543	2,750	3,000
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0
	21324	Depreciation Expense - Caravan Parks			0	0	0
		Tourism & Area Promotion - Operating Expenditure			<u>9,212</u>	<u>13,522</u>	<u>14,660</u>
		Total Tourism & Area Promotion			<u>5,347</u>	<u>8,407</u>	<u>9,060</u>
Building Control	11310	Building Applications			(4,032)	(7,326)	(8,000)
	11311	Swimming Pools Program			0	(913)	(1,000)
	11312	Bctf & Brb			(460)	(88)	(100)
		Building Control - Operating Income			<u>(4,493)</u>	<u>(8,327)</u>	<u>(9,100)</u>
	21330	Building Control Operating			10,372	11,451	12,500
		Building Control - Operating Expenditure			<u>10,372</u>	<u>11,451</u>	<u>12,500</u>
		Total Building Control			<u>5,879</u>	<u>3,124</u>	<u>3,400</u>
Other Economic Services	11320	Bendigo Bank			(8,223)	(8,701)	(9,500)
	11321	Extractive Industry Licences			(1,000)	(913)	(1,000)
	11322	Standpipes - Water			(184)	(275)	(300)
	11323	Community Safety & Crime Prevention			0	(264)	(299)
	11395	Administration Income - Allocated			(946)	(946)	(1,038)
		Other Economic Services - Operating Income			<u>(10,353)</u>	<u>(11,099)</u>	<u>(12,137)</u>
	21350	Bendigo Bank Agency			364	2,739	3,000

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Reports
as at 31/10/2006
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Economic Services							
21360		Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	815	1,748	1,750
21360		Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	262	148	150
21360		Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	285	348	350
21361		Water Supply - Standpipe Depreciation			11	0	0
21362		Community Safety & Crime Prevention			2,750	0	0
21390		Administration Expenditure - Allocated			24,893	24,882	27,150
Other Economic Services - Operating Expenditure					<u>29,380</u>	<u>29,865</u>	<u>32,400</u>
40044		Broadband Internet Access Mast			1,763	0	0
Other Economic Services - Capital Expenditure					<u>1,763</u>	<u>0</u>	<u>0</u>
Total Other Economic Services					<u>20,790</u>	<u>18,766</u>	<u>20,263</u>
Total Economic Services					<u>\$ 47,123</u>	<u>55,212</u>	<u>59,943</u>

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Monthly Report as at: 31/5/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Other Property & Services							
Private Works	11400	Private Works Income			(93,922)	(115,885)	(126,425)
		Private Works - Operating Income			<u>(93,922)</u>	<u>(115,885)</u>	<u>(126,425)</u>
	21400	Private Works Expenditure			78,514	105,336	114,932
		Private Works - Operating Expenditure			<u>78,514</u>	<u>105,336</u>	<u>114,932</u>
		Total Private Works			<u>(15,408)</u>	<u>(10,549)</u>	<u>(11,493)</u>
Public Works Overheads	11410	Sundry Income			(8,214)	(8,459)	(9,250)
	11495	Administration Income Allocated			(660)	(649)	(719)
		Public Works Overheads - Operating Income			<u>(8,874)</u>	<u>(9,108)</u>	<u>(9,969)</u>
	11490	Wdv On Disposed Assets			42,226	61,500	82,000
	16017	Works Mgr - Nissan Patrol Replacement			(35,455)	(73,326)	(80,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			<u>6,772</u>	<u>(11,826)</u>	<u>2,000</u>
	21410	Salaries & Wages			37,764	66,046	74,688
	21411	Works Manager Package			66,748	70,452	76,878
	21412	Superannuation			36,153	41,746	47,200
	21413	Insurance			27,825	27,078	27,079
	21414	Other Staff Costs			4,223	6,897	7,550
	21415	Conferences & Seminars			5,864	3,201	3,500
	21416	Engineering Services			2,727	5,500	6,000
	21417	Occupational Health & Safety			713	0	0
	21418	Other Public Works Overheads			11,135	2,442	2,676
	21419	Depot Operating Costs			86,780	57,302	62,305
	21420	Depot Maintenance			568	0	0
	21421	Unallocated Wages			21,659	0	0
	21422	Staff Training			9,081	10,109	11,037
	21423	Administration Costs Allocated			17,226	17,226	18,796
	21424	Staff Meetings			0	1,826	2,003
	21425	Building Maintenance			27,471	18,359	20,034
	21490	Workshop Overheads Recovered			(279,186)	(225,753)	(246,286)
		Public Works Overheads - Operating Expenditure			<u>76,751</u>	<u>102,431</u>	<u>113,460</u>
	40030	Works Manager Vehicle Replacement - Nissan			37,631	84,000	84,000
	40042	Tool Storage Shed - Building Maint			7,789	4,125	4,500

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
 Monthly Report as at: 31/5/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Other Property & Services							
	40043	2 x Ute Tool Boxes - Building Maint			1,191	1,000	1,000
		Public Works Overheads - Capital Expenditure			<u>46,612</u>	<u>89,125</u>	<u>89,500</u>
		Total Public Works Overheads			<u>121,261</u>	<u>170,622</u>	<u>194,991</u>
Plant Operation	21430	Fuel & Oil			101,930	179,663	196,000
	21431	Tyres & Tubes			24,055	23,826	26,000
	21432	Parts & Repairs			108,473	115,258	125,760
	21433	Insurance & Licences			18,177	16,963	17,300
	21434	Depreciation Ex Asset Ledger			142,745	129,690	141,488
	21436	Interest On Loans			5,239	16,786	18,322
	21495	Plant Recovery			<u>(422,477)</u>	<u>(281,424)</u>	<u>(307,012)</u>
		Total Plant Operation			<u>(21,858)</u>	<u>200,762</u>	<u>217,858</u>
Salaries & Wages	21496	Salaries & Wages			711,080	0	0
	21497	Salaries & Wages Allocated			<u>(711,288)</u>	<u>0</u>	<u>0</u>
		Total Salaries & Wages			<u>(208)</u>	<u>0</u>	<u>0</u>
Materials	21501	Materials Purchased			0	0	0
	21502	Materials Issued			0	0	0
		Total Materials			<u>0</u>	<u>0</u>	<u>0</u>
Unclassified	11461	Insurance Claims Recovered			(900)	0	0
	11491	WDV on Sale of 17 Mofflin			1,655	0	0
	16019	Land Sale - Lot 303 Campbell St (Industrial Estate)			(6,195)	0	0
	16022	Land Sale - 17 Mofflin Street			(7,251)	0	0
	16024	Land Sale - 15 Mofflin Street			(6,194)	0	0
	16025	Land Sale - Lot 302 / 22 Yulgering Road			(11,620)	0	0
	21462	Costs on Sale of Land - 15, 17 Mofflin Street			1,858	0	0
		Unclassified Capital Income			<u>(28,647)</u>	<u>0</u>	<u>0</u>
	21461	Insurance Claims - Costs			2,776	0	0
		Unclassified - Operating Expenditure			<u>2,776</u>	<u>0</u>	<u>0</u>
		Total Other Property & Services			<u>\$ 57,916</u>	<u>360,835</u>	<u>401,356</u>

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Monthly Report as at: 31/05/2007

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Reserves					\$	\$	\$
50002		Transfer To Plant Reserve			0	0	50,000
50003		Transfer To Housing Reserve			0	0	50,000
50005		Transfer To Light Vehicle Reserve			0	0	0
50006		Transfer To Refuse Site Reserve			0	0	20,000
50007		Transfer To Building Maintenance Reserve Road Reserve			0	0	0
		Total Transfer to Reserves			<u>0</u>	<u>0</u>	<u>220,000</u>
50051		Transfer From Lsl Reserve			0	0	0
50053		Transfer From Housing Reserve			0	0	(200,000)
50055		Transfer From Light Vehicle Reserve			0	(50,000)	(50,000)
50056		Transfer From Refuse Site Reserve			0	0	(20,000)
50057		Transfer From Building Maintenance Reserve			0	0	(27,000)
		Total Transfer From Reserves			<u>0</u>	<u>(50,000)</u>	<u>(297,000)</u>
		Total Reserves Transfer			<u>\$ 0</u>	<u>(50,000)</u>	<u>(77,000)</u>

Shire of Victoria Plains
Statement of Financial Activity

Net Current Assets as
at: 31-May-2007

Composition of Net Current Asset Position

Current Assets

	\$	
Cash - Unrestricted		829,059
Cash - Restricted		536,394
Receivables		159,645
Inventories		19,209
		<hr/> 1,544,306

Less Current Liabilities

Payables		<hr/> -44,518
		1,499,788

Less Cash Restricted - Reserves 536,394

Net Current Asset Position \$963,394

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Variance Analysis
for period ended 31st May 2007

Operating Income	\$
General Purpose Funding	
Timing Difference - General Purpose Grants	-143,047
Interest on Invested funds greater than anticipated	-25,960
Governance	
Return on Insurance Premium and Good Driver Rebate 2005-06	-4,890
Return on Insurance Premium following Property Valuation 2005-06	-4,909
Recovery of fines and court costs	-11,646
Law Order & Public Safety	
Bolgart Tanker received May - awaiting paperwork from FESA	20,000
Housing	
Rental income - 9 Harrington Street low - house vacant for 4 months	1,400
Rental income - 16 Yulgering Road house vacant part of year	954
Rental income - Calingiri Aged Care unit 3 budget error in calculation	1,944
Request for Housing Grant unsuccessful	50,000
Community Services	
Landcare grants below budget re resignation of landcare officers	48,390
Grant for Calingiri Ablution Building Upgrade	-25,000
Trade in on Landcare vehicles will not eventuate this financial year	-11,193
Grant for Mogumber Water Supply received (Unbudgeted)	-40,000
Recreation & Culture	
Invoice to Calingiri Football Club re power usage - timing difference	3,000
Sales of History Book below budget YTD	3,987
Transport	
Timing on claiming income from Main Roads	80,782
Over budget grant on Roads to Recovery received in May	-88,000
Unbudgeted sale of Komatsu Grader PGR5 and Roller	-81,000
Economic Services	
Tourism income - Caravan Parks etc	1,250
Building Applications below budget YTD	3,294
Swimming Pool inspections timing difference	913
Operating Expenditure	
General Purpose Funding	
Legal fees on seizure of property to cover rates	6,750
Governance	
Members	
Timing Difference - Public Donations	-33,436
NB: Donation to Calingiri Sporting Club carried over to 2007-08 Budget \$9000	
Timing Difference - Strategic Plan - plan process now underway	-18,185
Administration	
Timing Differences - Computing Software & Hardware Maintenance	-13,197
Staff Recruitment timing difference - Invoice rec'd for CSO \$1400	-3,122
YTD savings on Advertising	-1,992
Predicted savings on consultants	-6,500

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Variance Analysis
for period ended 31st May 2007

Timing Differences - Consumables & Minor Office Equipt	-6,183
Savings on Bank Fees (no overdraft facility used)	-9,917
Savings on office equipment maintenance	-3,000
Timing Differences - Legal Fees, Stamp Duty	-40,000
Timing difference on Audit Fees	-3,359
Health	
Timing Difference - Mosquito Control	-8,907
Timing Difference - Ambulance Services	-5,000
Community Amenities	
Timin Differences - Sewerage and Effluent Disposal Maintenance	-12,527
Protection of the Environment - Re operating income above	-71,602
Timing Difference - Cemetery Maintenance & Grave Digging	-5,983
Recreation & Culture	
Timing difference - Hall maintenance costs	-10,842
Timing difference - Library Services & maintenance costs	-14,927
Transport	
Main Roads Audit - Unbudgeted	
Signage Maintenance	21,540
Tree Lopping	50,250
Drainage Maintenance	26,566
Economic Services	
Timin Differences - Rural Services Noxious Weeds and Pest Control	-8,186
Timing Difference - Central Midland Business Enterprise Centre	-2,000
Timin Differences - Tourism & Area Promotion	-4,310
Other Property & Services	
Private Works Costs down on budget	-21,963
Plant Usage Fuel & Oils Budgeted at \$1.40/Ltr Costing approx \$1.05/ltr	-77,733
Timing on March Fuel Usage costs	
Plant Recovery	
Plant Recovery Rates adjusted to meet expenditure will continue to monitor	-141,053
Budget ytd recovery is set too low	
Capital Expenditure	
Land & Buildings	
Community Amenities	
Timing Difference on Sceptic Upgrade Calingiri - work to commmence May	-4,160
Refuse Transfer Station - VROC no work done at this stage re ECO Park	-16,660
CMVROC feasibilty on ECO Park (unbudgeted)	7,950
Calingiri Ablutions Upgrade - waiting tender on building	-23,696
Recreation & Culture	
Timing - Work continuing on Mogumber Hall and CWA buildings	-4,358
Economic Services	
Broadband internet mast (unbudgeted)	1,763
Other Property & Services	
Tool Shed - Operator labour costs not included in budget purchase	3,289
Infrastructure Assets - Parks	
Community Amenities	
Bolgart Cemetery - Timing Difference work commencing in May	-12,156
Plant & Equipment (Includes Motor Vehicles)	

Minutes - Ordinary Meeting of Council
19th June 2007

Shire of Victoria Plains
Variance Analysis
for period ended 31st May 2007

Law Order & Public Safety	
Bolgart Tanker received May - awaiting paperwork from FESA	-20,000
Community Amenities	
Landcare Motor Vehicles	-64,000
Plant	
Savings on purchase of new Mitsubishi Truck	-25,790
Other Property & Services	
Savings of purchase of Prado over Nissan Patrol - Wks Manager	-4,369
Timing difference on trade in on Wks Manager vehicle	-42,000

Proceeds on Sale of Assets

Community Amenities

Landcare Motor Vehicles - proceeds down as Landcare vehicles not sold and timing difference on Wks Manager vehicle sale.

Note also that although a saving was made on budget on the purchase of the new truck the proceeds on Sale were also slightly down on budget

F42 MUNICIPAL, RESERVES AND TRUST FUNDS

The Municipal, Reserves and Trust Funds on hand as at the 31st May 2007 follows this item.

Cr Erickson entered the meeting at 2.36pm.

RESOLUTION 176/07

Moved Cr Smith seconded Cr Woods that the Municipal, Reserve and Trust Funds on hand as at the 31st May 2007 be received.

MOTION PUT & CARRIED 9/0

**Minutes - Ordinary Meeting of Council
19th June 2007**

Shire of Victoria Plains
Bank Reconciliation as at 31st May 2007 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust	Trust Term Deposit	CMVROC
Balance Bought Forward from Previous	1,283,611.59	207,097.88	521,267.93	411,453.09	120,016.06	7,940.29	15,836.34	15,084.22
Add Receipts as per Ledger	362,926.27	355,516.49	2,484.95	3,953.90	970.93			71,443.20
Add Transfers from Other Bank Account	150,000.00	150,000.00						
	1,796,537.86	712,614.37	523,752.88	415,406.99	120,986.99	7,940.29	15,836.34	86,527.42
Less Payments as per Ledger	257,808.71	257,808.71						
Less Transfers to Other Bank Account	150,733.00		150,000.00			733.00	-	-
Closing Balance Ledger	1,387,996.15	454,805.66	373,752.88	415,406.99	120,986.99	7,207.29	15,836.34	86,527.42
	(3,794.91)	(3,323.03)	0.00	0.00	(0.69)	0.00	(471.19)	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	Term Deposit
Balance on Bank Statement	1,405,008.49	471,346.12	373,752.88	415,406.99	120,987.68	7,207.29	16,307.53	86,527.42
+ Outstanding Deposits	9,499.51	9,499.51						
- Outstanding Cheques	(22,716.94)	(22,716.94)						
Balance	1,391,791.06	458,128.69	373,752.88	415,406.99	120,987.68	7,207.29	16,307.53	86,527.42
Deposits on Statement not receipted								
FESA Grant	-							
Transfer from Reserve	-							
Rates	-							
Commission	(1,214.18)	(1,214.18)						
ATO GST Refund	-							
Rounding (system)	-							
Interest	(471.88)				(0.69)		(471.19)	
Cancelled cheques	(5,092.39)	(5,092.39)						
Sub-total- Deposits not receipted	(6,778.45)	(6,306.57)	0.00	-	(0.69)	0.00	(471.19)	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	1,885.30	1,885.30						
Fees & other charges	-							
Bank Fees	125.45	125.45						
Accrued Bank Interest	972.79	972.79						
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	2,983.54	2,983.54	0.00	0.00	0.00	0.00	0.00	0.00
	(3,794.91)	(3,323.03)	0.00	0.00	(0.69)	0.00	(471.19)	0.00
Balance as per Reconciliation	1,387,996.15	454,805.66	373,752.88	415,406.99	120,986.99	7,207.29	15,836.34	86,527.42
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,387,996.15	454,805.66	373,752.88	415,406.99	120,986.99	7,207.29	15,836.34	86,527.42
Account #		91000	91005/91006	91011	91010	99000	99001	99001

Check figure must always be "0" 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

F43 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 31st May 2007 follows this item.

RESOLUTION 177/07

Moved Cr Young seconded Cr Erickson that the Outstanding Rates Report for the period ending 31st May 2007 be received.

MOTION PUT & CARRIED 9/0

**Outstanding Rates Report
As At: 30th June 2007**

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		Properties To Be Sold		
20395	\$ 5,168.19	Deceased estate	Caveat lodged on property	
			Process to take possession under way	
			Forms 2, 3 & 4 prepared & place on property	
			prepared and placed on property	
20423	\$ 6,022.87	Deceased estate	Caveat lodged on property	
			Civic Legal advised of Biggers Descendants	
			Process to take possession under way	
Total	\$ 11,191.06		Forms 2, 3 & 4 prepared & placed on property	
		Deferred		761.15
		Arrears		6,502.32
		Total 2006/2007		21,021.50
			Total outstanding	28,284.97

68 Assessments on Instalments - 4th instalment due date 29/03/07 reminders sent 24/04/07	2,960.05
Assessments with small balances outstanding, eg less than \$50.00 - reminders sent mid march	273.84
Assessments in Credit	-2,025.41
Assessments on Payment Plan	5,289.80
Assessments to be sold for non payment of rates - under review following legal advice from Civic Legal re above	11,191.06
Details sent to Debt Collectors - did not answer summons letters	9,528.57
Deferred Rates	761.15
Interim Rates raised	305.91
	<u>28,284.97</u>

F44 INVESTMENTS

File Reference:	F1.1.2
Report Date:	6 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

As at 31st May 2007 the Shire investments were:-

	Institution	Term	Amount	Interest %
Municipal	Bendigo Bank	1 month	373,752.88	5.85
Reserve	Bendigo Bank	2 months	415,406.99	5.7

Total interest earned to 31st May 2007 on invested funds amounts to:-

Municipal Account \$23,752.88

Reserve Account \$15,406.99

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 178/07

Moved Cr Erickson seconded Cr Smith that Council endorse the investments made with Bendigo Bank.

MOTION PUT & CARRIED 9/0

F45 VARIANCE ANALYSIS

Each year in accordance with the Local Government Finance Regulations 34 (5) a Local Government is to adopt a percentage or value to be used in financial statements for the reporting of material variance.

At the November Meeting held in 2006, Council resolved these to be 10% or \$2,000 whichever is the lesser.

Because of materiality it is recommended that be changed to 10% or \$5,000 whichever is the lesser.

RESOLUTION 179/07

Moved Cr Kelly seconded Cr Young that Council accept the variance analysis point for the financial year 2007/2008 at 10% or \$5,000 whichever is the lesser of the year to date budget.

MOTION PUT & CARRIED 9/0

F46 FESA GRANT 2007/2008

File Reference:	L1.8
Report Date:	12 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of the FESA grant for the financial year 2007/2008 against brigade requests.

BACKGROUND

In February of each year Local Governments are required to submit budget applications to FESA for the forthcoming financial year.

Brigades submit these requirements as part of this process in determination of budget requirements.

COMMENT

Following Brigade requirements for the 2007/2008 financial year a budget request was submitted to FESA amounting to \$38,853. This comprised \$35,150 for recurrent expenditure and \$3,703 for non-recurrent expenditure.

The following chart details the breakdown of this request along with columns for Actual Y T D, Forecast (at time of budget preparation), Budget 2007/2008 Expenditure and the FESA grant provided.

You will notice that the FESA grant for recurrent expenditure is \$9,350 short of what was requested and the non-recurrent expenditure has not been allowed for at all.

	Actual YTD	Forecast	Budget 07-08	FESA Grant
Form 6: PurchPE	2,172	1,040	750	412
MaintPE	5,494	3,075	3,600	1,978
Vehicles	6,060	4,300	6,300	3,462
Buildings	1,876	550	2,500	1,373
Clothing	5,160	6,000	5,000	2,747
Utilities	1,215	1,350	1,500	824
Other	3,884	1,240	1,100	604
Ins	13,032	13,456	14,400	14,400
	38,893	31,011	35,150	25,800
Form 7: Honda Pump - Blgt			1,003	
VHF low band radio - NN				1,300
Engel Car Fridge - NN				1,400
Total Budget 07/08		31,011	38,853	

There is an appeal process that may be taken and this will be examined to see if an appeal will achieve extra funding. Pending that however, staff need to be advised if Council will support budget expenditure to be in excess of the FESA grant and in line with the Brigades requests.

In light of the actual expenditure of \$38,893 for recurrent expenditure, it is recommended that Council endorse the budget expenditure for Fire Prevention and Brigades to be in line with that put forward at the original budget requests to FESA in February 2007.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Budget preparation for the financial year 2007/2008.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:

That Council endorse the recurrent budget expenditure request to FESA of \$35,150 and non-recurrent expenditure of \$3,703.

RESOLUTION 180/07

Moved Cr Smith seconded Cr Erickson that Council endorse the recurrent budget expenditure request to FESA of \$35,150 and non-recurrent expenditure of \$1,003.

MOTION PUT & CARRIED 9/0

F47 DONATIONS TO CHARITIES

File Reference:	A1.9.5
Report Date:	14 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	nil

PURPOSE OF REPORT

To provide information to Council to allow a decision to be made on donations made to charities.

BACKGROUND

Regularly the Shire receives through the mail requests for donations from charities. The Shire also regularly receives phone calls from publishers for charities requesting we place an advertisement in their book at some fee, part of which will be on forwarded to the relevant charity.

COMMENT

The normal course of events is to bin the requests for donations from charities and say no to the advertising.

Some do however slip through i.e. Safety and Survival Handbook, Royal Flying Doctor Service. At the moment however the general decision has been to deny everything.

Councillors are now requested to advise if this course of action is to continue or do Council have a preferred selection of charities they wish to donate to. Some charities Council might wish to consider are:-

- Salvation Army
- Cancer Council of Australia
- Heart foundation
- Royal Flying Doctor Service

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Minimal

VOTING REQUIREMENTS

Absolute Majority Required: *No*

STAFF RECOMMENDATION

1. That Council adopt a policy of donations to the following charities _____, at an annual donation amount of \$ _____.
2. That Council do not adopt a policy of donations to charities.

RESOLUTION 181/07

Moved Cr Smith seconded Cr Kelly that Council do not adopt a policy of Donations to Charities.

MOTION PUT & CARRIED 9/0

Finance and Administration Manger left the meeting at 2.55pm.

Finance and Administration Manger entered the meeting at 2.56pm.

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

Community Services Items were deferred until the Building Surveyor returned from a site visit.

10.4 Administration Status Report

RESOLUTION 182/07

Moved Cr Lovelock seconded Cr Erickson that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Administration Action Required	Status
A41	Chief Executive Officer's Report	Nil. Report received	Complete
A42	Seed Collection	Resolved to grant permission subject to appropriate licences etc.	Complete
A43	Development Application - Bolgart	Resolved to provide concept approval for proposed subdivision.	Ongoing
A44	Subdivision Application - Glentromie	Resolved to approve subdivision including an access road.	Ongoing
A45	Sponsorship - Prince Philip Games	Resolved to approve sponsorship to Lauren Browne.	Complete
A46	Taking of land - Great Northern Highway - Improvements	Resolved to taking of land.	Complete
A47	Biosolids Licence Amendment	Nil. Information received.	Complete
A48	Proposed purchase of portion Lot 100 Gillingarra Glentromie Rd	Resolved to impose conditions and advise the DoEC.	Complete
A49	Guidelines for assessing routes of R A V	Resolved to endorse proposed speed restriction on all unsealed roads in VP	Ongoing
A50	Staff Appraisals	Resolved that increased be approved.	Complete

10.4 ADMINISTRATION

A51 CHIEF EXECUTIVE OFFICERS REPORT

File Reference:	A1.2.1
Report Date:	12 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

1. Meetings Attended

LGMA Moora Branch Meeting at City of Melville 18th May 2007
LGMA Luncheon Seminar at Point Walter 18th May 2007
WALGA Avon Midland Zone Meeting in Wongan Hills 25th May 2007
CMVROC Council Meeting in Wongan Hills 25th May 2007
Strategic Planning Focus Group Meeting in Calingiri 28th May 2007
LEMC Meeting in Wongan Hills 6th June 2007

2. Michael Stock

At the time of writing this report there were three matters before the State Administrative Tribunal involving Michael Stock relating to the section 401 notices due to sheds on lots 182 and 194 Poincare Street without a building licence, the stop work order for the building relocated to the rear of lot 183 George Street Bolgart without a building licence and the ongoing claims relating to the conditions on special building licence 2105/06.

3. Unmade Road Bolgart

A DEC clearing permit valid from the 18th June has been received for the clearing of the road reserve enabling road access to lots 125,126 and 127 to be constructed. As an offset to the clearing of established trees for the road construction we have to plant 180 trees in another location in Bolgart. The park being constructed by the Bolgart Progress Association has been chosen for this planting.

4. City of South Perth Tree Planting

Councillors will remember last year the City of South Perth came up and planted trees in Yerecoin followed by lunch in New Norcia and this year they are keen to come up again for National Tree Day on the 29th July 2007 and will be planting

trees in the Bolgart Park. They have requested extra trees to plant and have been offered the 180 trees from the unmade road clearing permit offset. They are looking at following the planting with a barbecue lunch and once again Councillors are invited to join them.

Cr Young left the meeting at 3.02pm.

5. Biosolids Trial Storage Facility

The Shire of Moora has advertised for community comments on the planning approval application lodged by the Water Corporation in relation to the Biosolids trial storage facility on Annadale Farm lot M1239 Bullbarnet Road Koojan. The closing date for submissions is the 28th June 2007. A public meeting is also planned to be held in early July where it is expected officers from the Department of Environment and Conservation, the Department of Health and the Water Corporation will be in attendance to answer any questions on the trial facility.

Cr Young entered the meeting at 3.04pm.

RESOLUTION 183/07

Moved Cr Smith seconded Cr Erickson that the Shire of Victoria Plains lodge a submission to the Shire of Moora by the 28th June 2007 in relation to the potential damage to Shire of Victoria Plains roads during wet weather.

MOTION PUT & CARRIED 9/0

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 184/07

Moved Cr Erickson seconded Cr Smith that the Chief Executive Officer's report for June 2007 be received.

MOTION PUT & CARRIED 9/0

A52 SUBDIVISION APPLICATION - MOGUMBER YARAWINDAH ROAD MOGUMBER

File Reference:	D5.2
Report Date:	30 th May 2007
Applicant/Proponent:	Laurie & Veronica Rive
Officer Disclosure of Interest:	nil
Previous Meeting References:	Resolution 65/07 February 2007
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application lodged with WAPC

PURPOSE OF REPORT

To provide Council with the information to make a decision on whether or not they wish to make any comment or recommend any conditions to the WA Planning Commission in relation to this application.

BACKGROUND

At the ordinary meeting of Council held on the 20th February 2007 Council considered a proposal by Laurie Rive to change the boundaries of the two lots owned by him on the Mogumber Yarrowindah Road Mogumber and resolved to support the concept.

COMMENT

As Council had given support to the proposal Mr and Mrs Rive have lodged a formal application for subdivision with the Western Australian Planning Commission (WAPC) to act on the proposal. The WAPC has this time as it does with any other application contacted the shire for any comment on the proposal.

The plan attached to the application lodged with the WAPC is the same as the plan attached to the proposal considered by Council in February 2007. The proposal considered by Council did not seek to create any additional lots and was consistent with the Shire of Victoria Plains Local Planning Strategy currently being considered by the WAPC.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 185/07

Moved Cr Lovelock seconded Cr Erickson that the Western Australian Planning Commission be advised that Council approves the subdivision application lodged by Mr and Mrs Rive and has no further comment on this proposal.

MOTION PUT & CARRIED 9/0

A53 CMVROC COUNCIL MEETING MINUTES

File Reference:	A1.12.2
Report Date:	30 th May 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Minutes of the CMVROC Meeting of 25 th May 2007

PURPOSE OF REPORT

To present the minutes of the May 2007 CMVROC Council meeting to the Shire of Victoria Plains Council for acceptance.

BACKGROUND

The Shire of Victoria Plains is an active member of the Central Midlands Voluntary Regional Organisation of Councils (CMVROC) which holds meetings Bi-monthly. The minutes of each meeting are to be presented to Council to provide details of items being raised and discussed at the CMVROC for those Councillors not involved.

COMMENT

A meeting of the Council of the CMVROC was held in on the 25th May 2007 in Wongan Hills and the minutes are attached for Councils attention.

The next meeting of the CMVROC Council is to be held on the 20th July 2007 in Moora following on from the WALGA Avon Midland Zone meeting on that day.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

Absolute Majority Required: *No*

Cr Lovelock made comment on various points of the minutes.

RESOLUTION 186/07

Moved Cr Smith seconded Cr Erickson that the minutes of the meeting of the CMVROC Council held in Wongan Hills on the 25th May 2007 be received.

MOTION PUT & CARRIED 9/0

A54 CALINGIRI CARAVAN PARK ABLUTION BLOCK

File Reference:	ES2.2
Report Date:	30 th May 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	Resolutions 24/06, 84/06 and 360/06
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Plan, Specs and Quote

PURPOSE OF REPORT

To provide Council with details of the proposed ablution block and its cost to allow them to give approval to issue a purchase order to the successful supplier to progress the proposal.

BACKGROUND

There has been much discussion in recent years on the condition of the Calingiri caravan park ablutions and the need to upgrade them. Grant funding of \$25,000 was secured in July 2006, the Calingiri Progress Association and the Victoria Plains Tourism Association each pledged \$10,000 and Council resolved to allocate the proceeds of the sale of the Harley Davidson motor cycle won in December 2005 to the project to enable the project to proceed with minimal ratepayer funds.

Tenders were called and only one tender was received which did not meet the specifications and was not considered suitable. Negotiations then commenced with various builders who had asked for tender documents and not tendered plus quotes were sought for a site built structure.

COMMENT

As a result of the negotiations for the construction of an ablution block for the Calingiri caravan park Fleetwood Pty Ltd has been selected as the preferred supplier of the ablutions. Fleetwood's quote is for a transportable building with a concrete floor, a similar type of construction to the executive shire houses in Lambert Crescent Calingiri.

The final cost of the ablution block is \$90,540 plus GST which is made up of \$79,308 for the building and \$11,232 for transport, placement, installation and commissioning of the building. The price does not include connection to water and sewerage, which will be done by the shires building maintenance officer, or building approvals and application fees. This will leave Council a cash contribution of \$26,605 plus in kind contribution of the building maintenance officer's time for plumbing connections and finishing off works such as paving.

It is envisaged that the remainder of the works in the concept plan endorsed by Council in resolution 360/06 of November 2006 will be completed in a staged process over the next few years as finances and the building maintenance officers time allows.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The Calingiri caravan park has been underutilised due to poor ablutions the installation of new ablutions should increase patronage.

➤ **Social**

A part of the project is to supply disabled public toilet facilities in Calingiri and facilities for the former Roads Board building.

FINANCIAL IMPLICATIONS

Council's financial commitments will not be required until 2007-08 and will be budgeted.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

STAFF RECOMMENDATION

That Council accept the quote of \$90,540 plus GST from Fleetwood Pty Ltd for the new abluion block at the Calingiri caravan park and that an allocation is made in the 2007/2008 budget for the shires cash contribution of \$26,605 plus building maintenance officers in kind work.

AMENDMENT TO STAFF RECOMMENDATION

Moved Cr Anspach seconded Cr Loveock that Council accept the quote of \$90,540 plus GST from Fleetwood Pty Ltd for the new abluion block at the Calingiri caravan park and that an allocation is made in the 2007/2008 budget for the shires cash contribution being \$13,303 and the balance being shared equally between the Calingiri Progress Association and the Victoria Plains Tourism Association plus building maintenance officers in kind work.

MOTION PUT & LOST 3/6

AMENDMENT TO STAFF RECOMMENDATION

Moved Cr Kelly seconded Cr..... that Council accept the quote of \$90,540 plus GST from Fleetwood Pty Ltd for the new ablution block at the Calingiri caravan park and that an allocation is made in the 2007/2008 budget for the shires cash contribution being \$13,303 and the balance being shared equally between the Calingiri Progress Association and the Victoria Plains Tourism Association plus building maintenance officers in kind work and that all grant funding available is exhausted i.e. LotteryWest and Disability Services Commission.

MOTION LAPSED FOR WANT OF SECONDER

AMENDMENT TO STAFF RECOMMENDATION

Moved Cr Lovelock seconded Cr Kelly that Council endorse the project of the new ablution block at the Calingiri caravan park with further consultation with local associations, suppliers and potential grant providers before the July 2007 Council Meeting.

MOTION PUT & CARRIED 6/3

Amendment becomes the motion.

RESOLUTION 187/07

It was resolved that Council endorse the project of the new ablution block at the Calingiri caravan park with further consultation with local associations, suppliers and potential grant providers before the July 2007 Council Meeting.

MOTION PUT & CARRIED 6/3

RESOLUTION 188/07

Moved Cr Woods seconded Cr Brennan that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 9/0

The meeting adjourned at 3.45pm and resumed at 4.02pm. All present at adjournment were present at resumption with the inclusion of the Building Surveyor.

The Presiding Member declared that the Community Services and Town Planning issues would be dealt with while the Building Surveyor was available

Building Surveyor entered the meeting at 4.03pm

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS1 APPLICATION - OVERSIZE SHED - CALINGIRI

File Reference:	D5.1
Report Date:	11 th June 2007
Applicant/Proponent:	G B Jones - Calingiri
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Gordon Tester - Building Surveyor
Attachments:	Site plan, shed plan elevations and letter of application

PURPOSE OF REPORT

To provide Council with information on development application to make a decision.

BACKGROUND

The owner of Lot 41 No., 60 Edmonds Street Calingiri, Mr Geoffrey B Jones, seeks Council approval to construct a steel framed colour bond walled, zincalume roofed shed to the north of and adjacent to the existing house on the above property.

This Lot is zoned Residential 12.5 and is 15428.87 square metres in area.

This matter is referred to Council as the floor area and wall height of the proposed shed exceeds the dimensions indicated in the Residential Design Codes of 2002.

COMMENT

Council is the owner of the neighbouring properties to the proposed shed, which resulted in no neighbours being consulted about the proposed shed.

The proposed shed has a wall height of 2.8m and a floor area of 90m². An existing small freestanding metal pergola of 6m² raises the total aggregate of outbuilding floor area on this property to 96m².

This exceeds the maximum allowed shed floor area of 60m² by 36m² and the maximum allowed wall height of 2.6m by 200mm.

This Lot is large in area and is surrounded by public open space on all but the southern boundary, which is land that is also zoned R12.5 residential and is to be considered at some time in the future for the purposes of residential subdivision.

It is considered that a shed of this size on a lot with these dimensions will have little if any impact on the amenity of the area.

POLICY REQUIREMENTS

Nil. May be of value to consider adopting an “outbuilding policy”.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Large sheds on residential blocks can have a negative impact on a townsite and can encourage commercial activities in residential area.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 189/07

Moved Cr Erickson seconded Cr Brennan that Council approve the construction of a steel framed, colour bond walled, zinalume roofed shed with a floor area of 90m² and a wall height of 2.8m, on Lot 41 No., 60 Edmonds Street Calingiri subject to the following conditions:-

- 1. Disposal of stormwater to be as directed by Council so as not to adversely affect neighbouring properties; and**
- 2. Shed to be used only for residential purposes.**

MOTION PUT & CARRIED 8/1

10.3 Town Planning Status Report

RESOLUTION 190/07

Moved Cr Erickson seconded Cr Lovelock that the items in the Town Planning Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Town Planning Action Required	Status
TP5	Application to review oversized shed - Bolgart	Resolved not to amend Resolution 51/07 from February 2007 meeting.	Complete.

10.3 TOWN PLANNING

There are no items for discussion under the town planning section this meeting

Building Surveyor left the meeting at 4.07pm.

The meeting returned to Administration Items.

A55 ANNUAL REVIEW OF DELEGATIONS REGISTER

File Reference:	A1.1.8
Report Date:	31 st May 2007
Applicant/Proponent:	Harry Hawkins - Chief Executive Officer
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Updated Delegations Register

PURPOSE OF REPORT

To provide Council details, reasons for and effect of suggested changes to the delegations register to enable an informed decision to be made on the need for the changes.

BACKGROUND

The delegations register is required by section 5.46 of the Local Government Act 1995 to be reviewed at least annually and as it was last reviewed in June 2006 it must be reviewed this month.

COMMENT

The delegations register was reviewed without change last year and this year there are two changes of which two are brought about by changes in relevant legislation.

Delegation 1.45 is required to be changed by the increase in the tender threshold from \$50,000 to \$100,000 and has been amended to delegate authority to the CEO to call tenders or expression of interest where the consideration under the contract exceeds the amount prescribed in the Local Government (Functions and General) Regulations 1996 rather than a dollar amount. This eliminates the need to change the delegation each time the regulations change and also non compliance where the delegation stated \$50,000 and since March 2007 the contract consideration amount requiring tenders to be called has been \$100,000.

Delegation 1.52 is changed by the introduction of the requirement to have a Purchasing and Tendering Policy and again the requirement to obtain certain quotes where the value of purchases exceeds a certain dollar level has changed with the introduction of the policy. These dollar levels requiring certain quotations and other purchasing guidelines are now contained in the Purchasing and Tender policy adopted by Council in March 2007. The amended delegation allows the CEO to purchase items for which an allowance has been made in the budget subject to the provisions contained in the shires Purchasing and Tender policy and on the basis that the accepted provider is within the budget allocation.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 191/07

Moved Cr Kelly seconded Cr Young that Council adopt the delegations register as reviewed including the two recommended amendments brought about by changes to purchasing and tender legislation.

MOTION PUT & CARRIED 9/0

A56 SYMPOSIUM ON THE FUTURE

File Reference:	A1.1.1
Report Date:	8 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Flyer for Symposium

PURPOSE OF REPORT

To provide Council with details of the symposium and determine any elected members that wish to attend so that accommodation bookings can be made.

BACKGROUND

Local Government sustainability and structural reform including long term planning and asset management is a major focus for the industry at present and the LGMA believes that the sector needs to become serious and proactive on these issues.

COMMENT

The WA Division of LGMA has a strong view that the sector needs to become serious and proactive about long term planning and what is happening in our own environment and the world around us. They are putting together a three day symposium from the 11th to the 13th September 2007 at the Rendezvous Observation City Hotel Scarborough where a panel of experts will put their facts and opinions on the following topics;

- Demography
- The changing face of transport
- Water and energy issues
- The future of sport and recreation
- Waste management issues
- Regional economics
- Federal – State – local Government relations
- Urban planning and housing
- The Structure of WA Local Government in 20 years

Western Australian Local Government must be informed and debate these issues and this symposium will provide the forum for this to take place.

LGMA is calling for preliminary registration of interest indicating possible attendance numbers to assist in planning regional discussion groups. The cost for the symposium will be \$748 for LGMA members and \$825 for non members. The CEO and Finance and Administration Manager are both members.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

The Strategic plan will be the basis of our local long term planning while this symposium will provide the basis for external factors affecting that long term planning.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Costs will be included in 2007/2008 budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 192/07

Moved Cr Young seconded Cr Kelly that the Chief Executive Officer, Finance and Administration Manager and Councillors Anspach, Erickson, Smith and Lovelock register an interest to attend LGMA Western Australian Division's Symposium on the Future and an amount is included in the 2007/2008 budget for the cost of attendance.

MOTION PUT & CARRIED 8/1

A57 AMENDMENT TO BIOSOLIDS LICENCE CONDITIONS - CORIO FARM

File Reference:	H2.12
Report Date:	8 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	Resolution 348/06 November 06
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Amended Licence

PURPOSE OF REPORT

To advise Council that the Biosolids Licence issued to Corio Farm Piawaning has

been amended.

BACKGROUND

Hamish Purser of Corio Farm in Piawaning has been a regular user of Biosolids for some time and the Department of Environment and Conservation issued a five year licence for the storage and spreading of Biosolids on lot M1966 on diagram 13545 Wongan Hills – Waddington Road Piawaning in October 2006. This amendment is to the conditions on that licence.

COMMENT

See attached amended Licence

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 193/07

**Moved Cr Young seconded Cr Lovelock that Council receives the report.
MOTION PUT & CARRIED 9/0**

A58 RENEWABLE ENERGY COMMITTEE

File Reference:	A1.2.1
Report Date:	11 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Rural Renewable Energy Program Guidelines

PURPOSE OF REPORT

To elect a Councillor or Councillors to join a staff committee set up to investigate installing a solar power system to provide renewable energy to the Shire administration offices in Calingiri and selling excess power to the grid.

BACKGROUND

Council staff have formed a committee to look at the possibility of installing Photovoltaic Solar Panels at the shire administration building in Calingiri. This committee has looked into subsidies that are available for using solar panels to provide power for the administrative function of Council and to feed any excess power back into the grid.

COMMENT

Council staff have formed a committee comprising of the CEO, Manager Finance and Administration, Works Manager, Building Maintenance Officer and the Executive Assistant to investigate installing a photovoltaic solar panel system to supply electricity to the shire administration office and sell any excess power back into the grid. The purpose of the committee was to look into the subsidies available, the criteria for obtaining those subsidies, whether the Shire of Victoria Plains was eligible for a subsidy and was the project feasible. Other than staff time and telephone calls no money has been spent on the investigation to date with most information gathered coming from government and private service provider websites and telephone conversations with contacts from those sites.

The staff committee has met twice and has gathered a reasonable amount of information and feels that it is time to have Council involvement on the committee and to approve a budget allocation for site specific investigations to take place. The next step moving forward is to have an energy audit conducted and for a consultant visit the office to discuss the feasibility of taking the project further.

The committee would remain an advisory committee reporting to Council without the power to commit Council or Council resources in any way. Therefore as any decision made at committee meetings would need to be presented to full Council for endorsement and Councillor membership on the committee would be minimal staff request the power to vote at committee meetings.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Sections 5.9 and 5.10 of the Local Government Act 1995 relate to Council Committees and appointment of members to committees.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

Through the shires involvement in this renewable energy program is hoped to generate more local interest in climate change and greenhouse gas saving initiatives.

➤ Economic

By powering the administration office with a photovoltaic solar panel system and selling excess power to the grid Council costs would be reduced and income generated.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 194/07

Moved Cr Kelly seconded Cr Woods:-

- 1. That Council endorse the actions of staff in setting up a committee to investigate the installation of a Photovoltaic Solar Panel renewable energy system at the Shire administration office to power the office operations and feed excess power into the grid.**
- 2. That the staff committee become a committee of Council and Councillors being Cr Young, Cr Brennan, Cr Erickson and Cr Woods become members of the committee.**
- 3. That staff are full members of the committee and have a right to vote at committee meetings.**
- 4. That the committee only has the power to make recommendations to full Council and cannot commit Council or Council funds to any renewable energy project unless prior resolution by full Council giving approval has been passed.**

MOTION PUT & CARRIED 9/0

A59 COMMERCIAL RELEASE OF GLOFISH

File Reference:	ES1.5
Report Date:	13 th June 2007
Applicant/Proponent:	Office of the Gene Technology Regulator
Officer Disclosure of Interest:	nil
Previous Meeting References:	nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Application for intentional release of G.M.O.'s into the environment

PURPOSE OF REPORT

To provide Council with details of the application to determine if they wish to provide any comment to the regulator.

BACKGROUND

The office of Gene technology is required to determine whether or not there is any risk to the health and safety of people or the environment by the release of G.M.O.'s into the environment. To do this they have decided to consult with all levels of government.

COMMENT

The Office of the Gene Technology Regulator has determined that the release is unlikely to pose any significant risk to human health and safety or to the environment.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 195/07

**Moved Cr Erickson seconded Cr Lovelock that the information be received.
MOTION PUT & CARRIED 9/0**

A60 DRAFT STRATEGIC PLAN

File Reference:	A2.20.3.1
Report Date:	13 th June 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	nil
Previous Meeting References:	409/05 December 2005 and 101/07 March 2007
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Second draft of Strategic Plan

PURPOSE OF REPORT

To provide full Council with the second draft of the Shire of Victoria Plains strategic plan 2007 to 2011 and allow them to assess the plan and make suggestions for amendments prior to it being advertised for final public comment.

BACKGROUND

Council in the budget for 2006/2007 allocated funding to prepare a strategic plan to provide direction for staff and Councillors from the community on their visions for future of the shire. After three community meetings a first draft was prepared and reviewed by the focus group consisting of members of all districts in Victoria Plains.

COMMENT

The first draft of the Shire of Victoria Plains strategic plan was reviewed by the focus group and suggestions were made and incorporated into the plan to arrive at the second draft which is presented to full Council for review and amendment if required before being advertised for public comment prior to final adoption.

The strategic plan was prepared using input from the community at the three public meetings held in Calingiri, Bolgart and New Norcia in April and written submissions provided by those who could not attend the public meetings. This plan will provide the direction to staff and Councillors in our financial planning for the next five years and beyond. The plan is to be a living document and as the community develops and changes it may be upgraded to suit the changing face of the community.

Council is encouraged to adopt the plan and to provide resources to the CEO in the coming budget to employ appropriate additional staff to enable the strategic

plan to be implemented otherwise it could become an expensive pile of paper sitting on a shelf gathering dust and achieving nothing. Current senior staff are under pressure keeping up with every day work commitments and would not be able to devote the time required to implement the strategies identified in the plan to achieve the goals and vision of the community for the future of their shire.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

The adoption and implementation of the plan will provide a new strategic direction for the shire.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

The plan's vision identifies the Shire of Victoria Plains in 2011 as having "a sustainable lifestyle with clean and green environmentally friendly practices".

➤ **Economic**

The plan's vision identifies the Shire of Victoria Plains in 2011 as being "underpinned by sustainable private enterprise and essential services accessible to all communities".

➤ **Social**

The plan's vision identifies the Shire of Victoria Plains in 2011 as "a growing shire, continuing to attract more people to its diverse and unique region" providing "attractive country living within reach of the city" and "a shire working and growing in cooperation".

FINANCIAL IMPLICATIONS

Council is encouraged to provide sufficient financial resources in the coming budget to implement the plan.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 196/07

Moved Cr Kelly seconded Cr Erickson that subject to any adjustments suggested and adopted by Council at their June 2007 meeting being incorporated into the plan that the draft Shire of Victoria Plains Strategic Plan 2007 to 2011 is advertised for public comment before coming back to Council in August 2007 for final review and adoption.

MOTION PUT & CARRIED 9/0

Finance and Administration Manager left the meeting at 4.19pm

Finance and Administration Manager entered the meeting at 4.20pm

Works and Services Manager entered the meeting at 4.21pm

10.5 PLANT AND WORKS

RESOLUTION 197/07

Moved Cr Brennan seconded Cr Kelly that the Resolutions 162/07 to 168/07 of the Plant and Works Committee Minutes of the Meeting held 19th June 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

Works and Services Manager

Spoke regarding the R A V conditions.

Cr Lovelock

Do the speed limits relate to road trains?

Works and Services Manager

Yes, RAV MRWA permitted vehicles.

Cr Anspach

Spoke on local government road liability issues in the press recently.

Cr Kelly

Enquired on various roads not listed as suitable R A V routes.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 CONFIDENTIAL ITEMS

RESOLUTION 198/07

Moved Cr Anspach seconded Cr Erickson that the meeting be closed to the public to allow discussion of confidential item.

MOTION PUT & CARRIED 9/0

The meeting was closed to the public at 4.46pm.

RESOLUTION 199/07

Moved Cr Woods seconded Cr Young that council instruct its lawyers to have Mr Stock declared a vexatious litigant.

MOTION PUT & CARRIED 9/0

RESOLUTION 200/07

Moved Cr Anspach seconded Cr Woods that the meeting be reopened to the public.

MOTION PUT & CARRIED 9/0

The meeting was reopened to the public at 5.01pm.

Discussion was held regarding possible dates for a Preliminary Budget Meeting. It was resolved that the meeting be held Monday 25th June 2007 preferably in the evening.

Cr Woods and Cr Kelly left the meeting at 5.03pm.

Executive Assistant left the meeting at 5.04pm.

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.08pm

Signed this 17th day of July 2007

Presiding Member