



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 19 th March 2013
At	Council Chambers, Calingiri
Commencing	2.02pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors: Cr D Lovelock West Ward
Cr J Kelly West Ward
Cr B Johnson East Ward
Cr L Rive West Ward
Cr D Holmes South Ward
Cr J Brennan Central Ward

Apologies: Cr D Smith East Ward
Cr S Young Central Ward

Visitors: Nil

Chief Executive Officer: Mr H Hawkins
DCEO/Finance and Administration Manager: Mr I Graham
Works and Services Manager: Mr G Stephens
Executive Assistant: Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Resolution 42/2013

Moved Cr Kelly seconded Cr Johnson that Cr Lovelock be granted leave of absence for the April 2013 meetings of council.

Motion Put & Carried 7/0

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 43/2013

Moved Cr Lovelock seconded Cr Kelly that the minutes of the Ordinary Meeting held 19th February 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

7.2 Business Arising from Minutes

Cr Lovelock

Has the meeting with landowner and MRWA regarding Burnett Rd occurred?

Chief Executive Officer

Meeting has not taken place yet. MRWA are short staffed at present. I have spoken with the Works and Services Manager at Chittering and they are still happy to be involved.

Cr Lovelock

Has CEO written to MRWA regarding Calingiri and Old Plains Road intersection bitumen works?

Chief Executive Officer

Yes I have written to them; however I have not received a response from MRWA.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

- Attended the recent AROC meeting in Toodyay with the Chief Executive Officer. Royalties for Regions funding was discussed.
- St John Ambulance representatives attended. There has been a marked increase in the number of patient transfers being carried out by sub-centre ambulances. Volunteers are undertaking this work and feel they are being taken away from emergency situations within their sub-centres.
- Attended NACC meeting in Geraldton. They are still working on their business plan. Elections are to be held in September/October.

Cr Johnson

Attended a State Heritage Trust Meeting regarding Glentromie. The Heritage Council will notify Victoria Plains in due course of the outcomes.

Cr Rive

Mogumber Bull Ride was held Saturday night (16/3/13). Approximately 250 people attended. All went well. Proprietors of the Mogumber Hotel asked that thanks be conveyed to staff at Victoria Plains for approvals etc.

Chief Executive Officer

Met with Mogumber Outback Club. Discussion was held regarding the withdrawal of the lease for the West Coast Rodeo Circuit at Bullsbrook. The 2013/14 New Years Eve Rodeo is to be held in Mogumber on the section of oval that was previously approved by Council.

Cr Erickson

Boshack are very happy with the processes for their improvements and the way everything is being handled by Victoria Plains staff.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F5 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 13th March 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: February 2013 - Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during February 2013.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 44/2013

Moved Cr Kelly seconded Cr Rive that the payments made during February 2013 from the Municipal Bank Account as per the attached listing amounting to:-

**\$165,751.39 for creditor EFT payments,
\$46,619.27 for creditor cheque payments,
\$1,657.79 for direct debit payments,
\$74,910.74 payroll payments; and
giving an overall total of \$288,939.19 be endorsed.**

Motion Put & Carried 7/0

Shire of Victoria Plains**Creditor & Payroll Payments for the month of February 2013**

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT1050	06/02/2013	PACIFIC BRANDS WORKWEAR (YAKKA)			894.63
			Uniforms for Depot Staff	54.97	
			Uniforms for Depot Staff	123.30	
			Uniforms for Depot Staff	160.16	
			Uniforms for Depot Staff	216.06	
			Uniforms for Depot Staff	100.22	
			Uniforms for Depot Staff	135.01	
			Uniforms for Depot Staff	57.42	
			Uniforms for Depot Staff	47.49	
EFT1051	06/02/2013	AVON WASTE	Refuse Removal Services Dec 2012		3412.18
EFT1052	06/02/2013	BEAUREPAIRES	New Tyres - PTK18		2167.34
EFT1053	06/02/2013	BOC LIMITED	Oxygen & Acetylene Bottles		87.52
EFT1054	06/02/2013	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Feb 13		352.80
EFT1055	06/02/2013	CALINGIRI SPORTS CLUB INC			297.00
			Depot xmas staff refreshments	211.00	
			Refreshments for Council	86.00	
EFT1056	06/02/2013	CALINGIRI TRADERS			548.10
			Purchases from store for papers, milk, postage etc for Jan 13	523.70	
			Bricklayers Line	24.40	
EFT1057	06/02/2013	CAM MANAGEMENT SOLUTIONS PTY LTD	InterPlan Project Management (setup) Services		1760.00
EFT1058	06/02/2013	CHUBB FIRE & SAFETY PTY LTD	Nozzle, monitor & camlocks for Fire Truck - PFT13		1044.90
EFT1059	06/02/2013	CLARK EQUIPMENT SALES PTY LTD			853.78

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			Parts for repairs to bobcat - PLR6	318.43
			Parts for bobcat repair - PLR6	535.35
EFT1060	06/02/2013	COURIER AUSTRALIA	Freight Charges	42.91
EFT1061	06/02/2013	COVS PARTS PTY LTD	Camlock & flanges for Depot	123.63
EFT1062	06/02/2013	GILLINGARRA SPORT AND RECREATION CLUB	Contribution for Blinds at Sports Hall	1477.59
EFT1063	06/02/2013	GOLDY HOLDEN AND SUZUKI	Service on Holden Caprice Rego OVP - PAV34	386.10
EFT1064	06/02/2013	GREG STEPHENS	Purchases of Water Tank, Pump & Tool Box for PTK21	1800.00
EFT1065	06/02/2013	HILLS FIRE EQUIPMENT SERVICE	Fire Equipment 1/2 yearly service	2249.00
EFT1066	06/02/2013	INTELLIGENT IP COMMUNICATIONS PTY LTD	Telephone Charges	319.90
EFT1067	06/02/2013	IT VISION AUSTRALIA PTY LTD		1253.75
			Install SynergySoft Upgrade to Version 9.2.244	1179.75
			Gst Error from Previous Invoice	74.00
EFT1068	06/02/2013	JOLLY & SONS PTY LTD	Service Holden Colorado - PWV49	239.14
EFT1069	06/02/2013	LANDGATE	Valuation Fees	34.95
EFT1070	06/02/2013	MAPS GROUP LIMITED	Fuel for Fleet Vehicles Jan 13	264.27
EFT1071	06/02/2013	MUCHEA GRADING CONTRACTORS		48191.00
			Hire Grader and Roller - Gillingarra Glentromie Road	13882.00
			Remove Trees on Gillingarra Glentromie Road + Push up Mogumber Refuse Site	15851.00
			Hire Grader & Roller for Glentromie Road	18458.00
EFT1072	06/02/2013	NC & F WATSON	Cart gravel for Jan 13 to Gillingarra/Glentromie Rd	5087.50
EFT1073	06/02/2013	PETRO INDUSTRIAL WA PTY LTD	Supply hose, nozzles, tails, clamps etc for PTK21	484.00
EFT1074	06/02/2013	REBECCA STONE	External Painting of Admin Office	2896.00
EFT1075	06/02/2013	RICHARD SMITH	Hydraulic fittings for PLR6	46.86
EFT1076	06/02/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD		2399.51
			Advertising - Cleaning Contract	366.01

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			Advertising - Cleaning Contract	255.38	
			Advertising - Office Closure & Meeting Dates	962.00	
			Advertising - Office Closure & Meeting Dates	816.12	
EFT1077	06/02/2013	SHIRE OF CHITTERING			3021.75
			Building Officer Services Dec 2012	1275.00	
			Health Officer Services Dec 2012	1746.75	
EFT1078	06/02/2013	STAPLES AUSTRALIA PTY LTD	Stationery		386.76
EFT1079	06/02/2013	STAR TRACK EXPRESS	Freight Charges		69.90
EFT1080	06/02/2013	TAG TREE SERVICES PTY LTD	Tree Lopping with Shire of Vic Plains		9400.00
EFT1081	06/02/2013	VICTORIA PLAINS MECHANICAL SERVICES			3596.26
			Service & Repairs to Hino 9 Tonne Truck - PTK17	1175.16	
			Repairs for Bobcat - PLR6	2333.10	
			Repair Hoist on Loader - PLR8	88.00	
EFT1082	06/02/2013	VP WATER (DB & MD SMITH)			14988.16
			Hire Water Truck for Gillingarra Glentromie Road	3581.60	
			Hire Water Cart for Glentromie/Gillingarra Road	11406.56	
EFT1083	06/02/2013	WESTRAC PTY LTD - PARTS	Service & Repairs to Cat Grader - PGR10		3053.78
EFT1084	06/02/2013	WONGAN STEEL MANUFACTURERS	Repair Water Tank - PTK21		67.15
EFT1085	21/02/2013	AVON WASTE	Refuse Removal Services Jan 13		4484.66
EFT1086	21/02/2013	BOE'S BULK TRANSPORT	Pick up aggregate from Holcim Pit & deliver to various Calingiri sites		2892.27
EFT1087	21/02/2013	BOLGART RURAL MERCHANDISE			33.35
			Wire for Aged Units	10.50	
			Postage for Library Dec 2012	22.85	
EFT1088	21/02/2013	CALINGIRI TRADERS	Purchases for depot from store for January 2013		437.15
EFT1089	21/02/2013	CLARK EQUIPMENT SALES PTY LTD	Parts for Bobcat - PLR6		135.01

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EFT1090	21/02/2013	COUNTRYWIDE WINDSCREENS	Windscreens for Ute and Truck - PWV47 & PTK17	726.00
EFT1091	21/02/2013	COURIER AUSTRALIA	Freight Charges	19.97
EFT1092	21/02/2013	DUN DIRECT PTY LTD	Bulk diesel fuel 1500 ltrs	2081.86
EFT1093	21/02/2013	HANSON CONSTRUCTION MATERIALS	Supply washed granite for Gillingarra/Glentromie Rd	3174.64
			Supply washed granite for Yerecoin/Glentromie Rd	3162.32
			Supply washed granite Gillingarra/Glentromie Rd	1999.76
			Washed Granite for roads	1154.38
EFT1094	21/02/2013	JASON SIGNSMAKERS	Temporary Bollards	924.00
			Rural Property Sign	50.05
EFT1095	21/02/2013	LANDGATE	Land Enquiry	24.00
EFT1096	21/02/2013	LGIS INSURANCE BROKING	New Fire Trucks M/Vehicle Insurance	637.12
EFT1097	21/02/2013	LIFTRITE HIRE & SALES	Repair parts for Manitou Loader - PLR7	706.73
EFT1098	21/02/2013	LOCAL GOVERNMENT MANAGERS AUSTRALIA	LGMA Conference Registration - DCEO	970.00
EFT1099	21/02/2013	MOORE CATCHMENT COUNCIL INC	Annual Donation to Moore Catchment Council 2013	550.00
EFT1100	21/02/2013	NATIONAL TAX MANAGER PTY LTD	FBT Made Easy Renewal Subscription	132.00
EFT1101	21/02/2013	PACIFIC BRANDS WORKWEAR (NNT)	Uniforms for DCEO	279.00
EFT1102	21/02/2013	PACIFIC BRANDS WORKWEAR (YAKKA)	Uniforms for Depot Crew	317.00
EFT1103	21/02/2013	PHONOGRAPHIC PERFORMANCE CO AUST	Copyright licences for Shire Hall's Music and Shows 2013-2014	240.57
EFT1104	21/02/2013	PROMACO GEODRAFT CARTOGRAPHERS	Information Board Piawaning	600.00
EFT1105	21/02/2013	R & P CONTRACTORS	Fence repairs - Calingiri Goomalling / Toodyay Bindi Road	680.00
EFT1106	21/02/2013	REBECCA STONE	Progress payment External painting at Bolgart Hall	1000.00

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EFT1107	21/02/2013	S & S FREESTONE TRANSPORT	Cart washed granite for Gillingarra/Glentromie Rd	8077.68
EFT1108	21/02/2013	SHIRE OF CHITTERING	Shared EHO services Jan 13	1606.50
EFT1109	21/02/2013	THE WATERSHED WATER SYSTEMS	Flange Etc for Bolgart West Road	82.83
EFT1110	21/02/2013	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	120.00
EFT1111	21/02/2013	TUSS CONCRETE PTY LTD	Concrete for storm water drains	3989.70
EFT1112	21/02/2013	UHY HAINES NORTON (WA) PTY LTD	Audit for Roads to Recovery 2012	1980.00
EFT1113	21/02/2013	VICTORIA PLAINS MECHANICAL SERVICES	Repair shackle etc on Hino Truck - PTK18	96.80
EFT1114	21/02/2013	VP WATER (DB & MD SMITH)	Hire Water Cart Gillingarra/Glentromie Rd	7814.40
EFT1115	21/02/2013	WADE THOMPSON	Dig footings for retaining wall & Depot Shed	510.00
EFT1116	21/02/2013	WALLIS COMPUTER SOLUTIONS	Travel to Bolgart & Mogumber Libraries	168.63
EFT1117	21/02/2013	WESTRAC PTY LTD - PARTS	Oil Filters for both Graders	97.77
EFT1118	21/02/2013	WONGAN STEEL MANUFACTURERS	Repair hydraulic hose on Side Tipper 3 Axle Trailer - PLT06	148.47
EFT1119	21/02/2013	YERECOIN TRADERS	Fence Droppers for refuse site	348.65
Total EFT payments for February 2013				165751.39
11297	06/02/2013	BOLGART BEAUTIFICATION GROUP	Donation for Town Beautification	460.00
11298	06/02/2013	DEPARTMENT OF TRANSPORT	Transfer Fire Truck - PFT14	116.00
11299	06/02/2013	PLUMBERS LICENSING BOARD	Plumbing work Notice No 1466881	65.00
11300	06/02/2013	SYNERGY	Electricity Charges	1062.80
11301	06/02/2013	TELSTRA CORPORATION LTD	Telephone Charges	1427.66
11302	13/02/2013	AUSTRALIAN TAXATION OFFICE	Payroll deductions	21615.09
11303	13/02/2013	SHIRE OF VICTORIA PLAINS	Cash Advance for Bendigo Agency	4000.00
11304	14/02/2013	ASGARD SUPERANNUATION	Superannuation contributions	147.32
11305	14/02/2013	CARE SUPER	Superannuation contributions	368.44
11306	14/02/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11307	14/02/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for W/E 13/2/13	2802.00
11308	14/02/2013	WALG SUPER PLAN	Superannuation contributions	4141.94

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11309	14/02/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	398.48
11310	21/02/2013	SYNERGY	Electricity Charges	2412.25
11311	28/02/2013	ASGARD SUPERANNUATION	Superannuation contributions	151.59
11312	28/02/2013	C BUS SUPER	Superannuation contributions	69.17
11313	28/02/2013	CARE SUPER	Superannuation contributions	368.44
11314	28/02/2013	HEALTH INSURANCE FUND	Payroll deductions	121.45
11315	28/02/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 27/2/13	2293.30
11316	28/02/2013	WALG SUPER PLAN	Superannuation contributions	4128.82
11317	28/02/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	348.07
Total Cheque payments for February 2013				46619.27
DD8195.1	05/02/2013	IINET LIMITED	Telephone Charges	389.04
DD8201.1	18/02/2013	IAN GRAHAM	Reimburse Accom, Meals & Parking for Fair Value Course	553.75
DD8203.1	14/02/2013	INSTITUTE OF PUBLIC WORKS ENG AUST	1/2 Yearly subscription to Buildings Plus	715.00
Total Direct Debit Payments for February 2013				1657.79
	13/02/2013	EFT Payment for Wages W/E 14/2/13		37411.80
	27/02/2013	EFT Payment for Wages W/E 28/2/13		37498.94
Total Wages EFT payments for February 2013				74910.74
Total Payments for February 2013				288939.19

F6 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 13th March 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Financial reports for the month of February 2013

PURPOSE OF REPORT

That the following statements and reports for the month ended 28th February 2013 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for February 2013 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 170 - Income Statement by Program
Page 171 - Income Statement by Nature and Type
Page 172 - Statement of Financial Activity
Page 173 - Report on Significant Variances
Page 174 - Composition of Net Current Asset Position
Page 175 – Notes on Budget Changes
Page 176 to 195 – Income and Expenditure Detail by Program
Page 196 to 197 – Capital Expenditure - Year to Date
Page 198 – Outstanding Debtors Report
Page 199 – Outstanding Rates Report
Page 200 – Investments Report
Page 201 to 202 - Bank Reconciliation Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 28th February 2013 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 45/2013

Moved Cr Kelly seconded Cr Rive that the following statements and reports for the month ended 28th February 2013 be received.

Page 170 - Income Statement by Program

Page 171 - Income Statement by Nature and Type

Page 172 - Statement of Financial Activity

Page 173 - Report on Significant Variances

Page 174 - Composition of Net Current Asset Position

Page 175 – Notes on Budget Changes

Page 176 to 195 – Income and Expenditure Detail by Program

Page 196 to 197 – Capital Expenditure - Year to Date

Page 198 – Outstanding Debtors Report

Page 199 – Outstanding Rates Report

Page 200 – Investments Report

Page 201 to 202 - Bank Reconciliation Report

Motion Put & Carried 7/0

Shire of Victoria Plains
Income Statement by Program
For the period ending 28th February 2013

	YTD Actual	YTD	Current	Original
	\$	Budget	Budget	Budget
		\$	\$	\$
Operating Income				
General Purpose Funding	2,321,789	2,763,926	2,797,099	2,797,099
Governance	7,033	19,088	10,658	10,658
Law, Order and Public Safety	440,024	30,479	456,407	456,407
Health	2,369	1,856	3,390	3,390
Education & Welfare	0	0	0	0
Housing	35,038	44,088	66,220	66,220
Community Amenities	63,380	62,074	64,294	64,294
Recreation & Culture	26,246	16,651	79,363	20,163
Transport	233,415	409,006	855,222	855,222
Economic Services	26,788	14,328	21,539	21,539
Other Property & Services	14,657	38,270	61,781	61,781
	<u>3,170,739</u>	<u>3,399,766</u>	<u>4,415,972</u>	<u>4,356,772</u>
Operating Expenditure				
General Purpose Funding	(123,020)	(122,748)	(191,195)	(191,195)
Governance	(189,702)	(203,377)	(324,076)	(324,076)
Law, Order and Public Safety	(104,739)	(125,499)	(166,420)	(166,420)
Health	(58,134)	(73,627)	(102,239)	(102,239)
Education & Welfare	(14,190)	(32,932)	(46,314)	(46,314)
Housing	(104,024)	(92,489)	(128,570)	(128,570)
Community Amenities	(138,808)	(183,902)	(264,152)	(264,152)
Recreation & Culture	(265,792)	(277,759)	(419,502)	(419,502)
Transport	(1,515,785)	(1,646,008)	(2,469,227)	(2,469,227)
Economic Services	(79,828)	(113,872)	(155,874)	(155,874)
Other Property & Services	(95,807)	(55,590)	(40,782)	(40,782)
	<u>(2,689,828)</u>	<u>(2,927,803)</u>	<u>(4,308,350)</u>	<u>(4,308,350)</u>
Interest on Borrowings				
Governance	(370)	(415)	(830)	(830)
Housing	(1,304)	(1,773)	(3,316)	(3,316)
Recreation & Culture	(5,198)	(5,643)	(11,286)	(11,286)
	<u>(6,872)</u>	<u>(7,831)</u>	<u>(15,432)</u>	<u>(15,432)</u>
	<u>\$ 474,040</u>	<u>464,132</u>	<u>92,189</u>	<u>32,989</u>

**Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 28th February 2013**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,966,811	1,994,135
Grants and Subsidies - Operating	323,861	462,283
Fees and Charges	127,456	195,416
Interest Earnings	67,736	84,222
Other Revenue	33,216	44,800
	<u>2,519,080</u>	<u>2,780,856</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(592,247)	(984,019)
Materials and Contracts	(629,228)	(1,023,088)
Utilities	(50,657)	(61,990)
Depreciation	(1,278,883)	(1,965,630)
Interest Expenses	(6,872)	(15,432)
Insurance	(170,747)	(158,256)
Other Expenditure	31,934	(115,367)
	<u>(2,696,700)</u>	<u>(4,323,782)</u>
	(177,620)	(1,542,926)
Grants and Subsidies - non-operating	641,015	1,556,851
Profit on Asset Disposals	10,644	20,778
Loss on Asset Disposals	<u>0</u>	<u>(1,714)</u>
NET RESULT	<u>474,039</u>	<u>32,989</u>

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 28th February 2013

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,321,789	2,366,822	2,499,265	2,499,265	-7%
Governance	7,033	19,088	6,087	6,087	-63%
Law, Order and Public Safety	24,144	30,479	40,527	40,527	-21%
Health	2,369	1,856	3,390	3,390	28%
Housing	35,038	44,088	66,220	66,220	-21%
Community Amenities	63,380	62,074	64,294	64,294	2%
Recreation & Culture	11,246	6,651	10,163	10,163	69%
Transport	23,280	22,456	22,085	22,085	4%
Economic Services	26,788	14,328	21,539	21,539	87%
Other Property & Services	14,657	38,270	61,781	61,781	-62%
Sub Total	2,529,724	2,606,112	2,795,350	2,795,350	-3%
Operating Expenditure					
General Purpose Funding	(123,020)	(122,748)	(191,195)	(191,195)	0%
Governance	(190,071)	(189,080)	(320,335)	(320,335)	1%
Law, Order and Public Safety	(104,739)	(125,499)	(166,420)	(166,420)	-17%
Health	(58,134)	(73,627)	(102,239)	(102,239)	-21%
Education & Welfare	(14,190)	(32,932)	(46,314)	(46,314)	-57%
Housing	(105,328)	(94,262)	(131,886)	(131,886)	12%
Community Amenities	(138,808)	(183,902)	(264,152)	(264,152)	-25%
Recreation & Culture	(270,990)	(283,402)	(430,788)	(430,788)	-4%
Transport	(1,515,785)	(1,646,008)	(2,469,227)	(2,469,227)	-8%
Economic Services	(79,828)	(113,872)	(155,874)	(155,874)	-30%
Other Property & Services	(95,807)	(55,590)	(40,782)	(40,782)	72%
Sub Total	(2,696,700)	(2,920,922)	(4,319,212)	(4,319,212)	-8%
Grants for the Development of Assets					
General Purpose Funding	0	198,552	297,834	297,834	
Law, Order and Public Safety	415,880	0	415,880	415,880	
Recreation & Culture	15,000	10,000	69,200	10,000	
Transport	210,135	386,550	833,137	833,137	
	641,015	595,102	1,616,051	1,556,851	
Net Operating Result	474,040	280,292	92,189	32,989	
Capital Income					
Proceeds from the Sale of Assets	93,899	100,664	109,000	109,000	
Transfer from Reserves	55,000	55,000	329,000	274,000	
Proceeds from New Loans	0	0	0	0	
Sub Total	148,899	155,664	438,000	383,000	
Capital Expenditure					
Governance	(92,457)	(114,588)	(142,229)	(142,229)	
Law, Order and Public Safety	(415,880)	(22,500)	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	(23,683)	(26,337)	(26,337)	(26,337)	
Community Amenities	0	0	0	0	
Recreation & Culture	(23,299)	(46,093)	(75,693)	(16,493)	
Transport	(887,299)	(1,641,861)	(1,772,139)	(1,717,139)	
Economic Services	(4,345)	(45,512)	(45,512)	(45,512)	
Other Property & Services	(67,569)	(125,913)	(125,913)	(125,913)	
Transfer to Reserves	0	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(22,603)	(2,743)	(40,140)	(40,140)	
	(1,537,135)	(2,025,547)	(2,968,343)	(2,854,143)	
Total Operating + Non-Operating	(914,197)	(1,589,591)	(2,438,154)	(2,438,154)	
Adjust Non-Cash items					
Depreciation	1,278,883	1,578,235	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(10,644)	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	967,895	1,133,047	1,133,047	1,133,047	
Closing Surplus (Deficit) c/f:	1,321,937	1,059,191	641,685	641,685	

Minutes – Ordinary Meeting of Council

19th March 2013

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 28th February 2013		
	YTD Var	
	\$	
Operating Income		
General Purpose Funding		
Various General Purpose Income under budget YTD	(45,033)	UNFAV
Governance		
Profit - Sale of assets under budget YTD	(12,055)	UNFAV
Law Order & Public Safety - Fire Prevention		
FESA Operating Grant over budget YTD	4,059	FAV
Loss on Disposal of Fire Truck over budget YTD	(10,331)	UNFAV
Housing - Council Staff		
Staff Housing Rental Income under budget YTD	(9,050)	UNFAV
Economic Services		
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD	12,460	FAV
Other Property & Services		
Private Works Income under budget YTD	(23,613)	UNFAV
Operating Expenditure		
Law, Order & Public Safety		
Fire Prevention Expenses under budget YTD	(11,024)	FAV
Community Emergency Services Mgr under budget YTD	(9,736)	FAV
Health		
Shared EHO costs under-budget YTD	(6,388)	FAV
Mosquito Control under budget YTD	(9,105)	FAV
Education & Welfare - Community Development		
Community Development Officer/various under budget YTD	(13,543)	FAV
School programmes under budget YTD	(5,199)	FAV
Housing		
Various Staff Housing operating expenses over budget	11,066	UNFAV
Community Amenities		
Town Planning, Sewerage & Other Community Amenities under budget YTD	(45,094)	FAV
Transport		
Various Road Maintenance under budget YTD	(130,223)	FAV
Economic Services		
Caravan Park operating expenses under budget YTD	(24,651)	FAV
Shared Building Office Expenses under budget YTD	(10,309)	FAV
Water Supply Standpipes under budget YTD	(3,182)	FAV
Noxious Weed & Pest Control expenses over budget YTD	4,099	UNFAV
Other Property & Services		
Public Works Overheads over budget YTD	14,815	UNFAV
Plant operating costs under recovered YTD	43,426	UNFAV
Private Works Operating Expenses under budget YTD	(18,025)	FAV
Capital Expenditure		
Capital Expenditure		
Governance		
CEO vehicle replacement under budget	(11,465)	FAV
DCEO vehicle replacement under budget	(2,827)	FAV
Computer Upgrade & OHS expenses under budget YTD	(7,839)	FAV
Law Order & Public Safety - Fire Prevention		
Replacement Fire Tender New Norcia timing difference	415,880	UNFAV
Generator not purchased yet	(22,500)	FAV
Recreation & Culture		
Roads Board Building roof under budget	(7,931)	FAV
Bolgart Outdoor Facility timing difference	(14,863)	FAV
Transport		
Plant purchases and Road Construction timing differences (under budget YTD)	(754,562)	FAV
Economic Services		
Shire Entrance Signs under budget YTD	(41,167)	FAV
Other Property & Services		
Various small plant items & Depot Clerk Ute not purchased	(58,344)	FAV

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 28th February 2013

Composition of Net Current Asset Position**Current Assets**

	\$
Cash - Unrestricted	1,503,910
Cash - Restricted	1,041,415
Receivables	145,592
Inventories	(2,537)
Total Current Assets	<u>2,688,380</u>

Less Current Liabilities

Payables	(217,596)
Accrued Salaries & Wages	(107,432)
Current portion of Leave Provisions	(135,937)
Provisions and Borrowings	(17,536)
Total Current Liabilities	<u>(478,501)</u>

Net Current Assets Position **2,209,879**

Less Cash Restricted - Reserves	1,041,415
Less Provisions and Borrowings	(153,473)

Closing Available Funds **1,321,937**

Financial Ratios in Relation to YTD Figures**Current Ratio**

<u>Current Assets - Restricted Assets</u>	<u>1,646,965</u>	<u>3.44</u>
Current Liabilities	478,501	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
<u>1,649,502</u>	<u>3.45</u>	
478,501		

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(1,910,421)	(1,939,635)	(1,939,635)	(1,939,635)
	10315	Administrative Fees & Charges			(4,046)	(7,200)	(8,600)	(8,600)
	20300	Rates Collection			3,583	7,956	19,000	19,000
		Total Rates Income / Expenditure			(1,910,884)	(1,938,879)	(1,929,235)	(1,929,235)
General Purpose Grants								
	10325	General Purpose Grants			(277,382)	(303,210)	(404,283)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(198,552)	(297,834)	(297,834)
		Total General Purpose Grants			(277,382)	(501,762)	(702,117)	(702,117)
Other General Purpose Income								
	10310	Ex Gratia Rates			(56,390)	(54,500)	(54,500)	(54,500)
	10320	Interest Income			(67,458)	(57,117)	(84,500)	(84,500)
	10395	Administration Income - Allocated			(6,092)	(5,160)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			119,437	114,792	172,195	172,195
		Total Other General Purpose Income / Expenditure			(10,503)	(1,985)	25,449	25,449
		Total General Purpose Funding			\$ (2,198,770)	(2,442,626)	(2,605,903)	(2,605,903)

Shire of Victoria Plains
Monthly Report as at: 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(4,786)	(4,056)	(6,087)	(6,087)
		Members Of Council Operating Income			(4,786)	(4,056)	(6,087)	(6,087)
	20401	Member'S Expenses			4,727	6,250	12,500	12,500
	20402	Member'S Allowances			17,750	20,000	40,000	40,000
	20403	Election Expenses			0	2,100	2,100	2,100
	20404	Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			1,516	3,500	7,000	7,000
	20406	Meeting Costs			4,440	3,000	4,500	4,500
	20407	Delivering Agendas			1,207	1,864	2,804	2,804
	20408	Sundry			18,427	11,684	14,760	14,760
	20409	Public Relations			24,869	500	63,500	63,500
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,533	2,534	2,534
	20412	Strategic Plan			8,433	25,000	25,000	25,000
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			93,840	90,192	135,296	135,296
		Members of Council Operating Expenditure			190,071	183,623	326,994	326,994
		Total Members of Council			185,285	179,567	320,907	320,907
Administration								
	10430	Reimbursements			(15,930)	(10,328)	(15,000)	(15,000)
	10431	Commissions			(8,801)	(10,000)	(15,000)	(15,000)
	10432	Administration Charges			(1,199)	(1,896)	(2,850)	(2,850)
	10433	Sundry Income			(182)	(224)	(350)	(350)
	10434	Rounding			(0)	0	0	0
	10496	Admin Income Reallocated			26,113	22,128	33,200	33,200
		Administration Operating Income			0	(320)	0	0
	10490	WDV on Assets Sold			60,380	36,952	55,429	55,429
	16001	Geo'S Vehicle - Replacement			(37,171)	(35,000)	(35,000)	(35,000)
	16002	Mgr Fin Vehicle - Replacement			(25,455)	(16,664)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(2,246)	(14,712)	(4,571)	(4,571)
	20430	Salaries & Wages			284,443	276,446	422,817	422,817
	20431	CEO Package			20,137	22,664	32,200	32,200
	20432	DCEO Package			9,759	18,053	25,600	25,600
	20433	Other Staff Costs			3,847	2,989	3,125	3,125
	20435	Computing			41,400	33,634	41,317	41,317
	20436	Insurance			40,773	47,229	47,234	47,234

Shire of Victoria Plains
Monthly Report as at: 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
20437	Staff Recruitment				2,735	3,450	3,450	3,450
20438	Staff Training				13,911	8,314	16,600	16,600
20439	Office Building - Operating				9,224	11,883	16,441	16,441
20440	Office Building & Surrounds Maintenance				8,957	3,728	5,600	5,600
20441	Minor Office Equipment				0	1,176	1,770	1,770
20442	Office Consumables				190	3,000	3,000	3,000
20443	Telephone				5,291	3,592	5,400	5,400
20444	Postage				6,319	6,000	9,000	9,000
20445	Other Office Expenses				2,909	3,160	4,750	4,750
20447	Bank Charges				30,904	39,719	52,880	52,880
20448	Audit Fees				2,755	1,992	3,000	3,000
20449	Occupational Health & Safety				9,290	8,500	15,000	15,000
20450	Write-Offs				5,020	3,360	6,550	6,550
20481	Depreciation Expense				61	0	250	250
20490	Administration Expenditure - Reallocated				14,020	13,264	19,908	19,908
Administration Operating Expenditure					(511,946)	(491,984)	(737,980)	(737,980)
					0	20,169	(2,088)	(2,088)
40004	Ceo Vehicle Replacement				43,535	55,000	55,000	55,000
40005	Dceo Vehicle Replacement				37,173	40,000	40,000	40,000
40032	Office Furniture				0	0	0	0
40069	Computing upgrade software & hardware				11,749	13,796	13,796	13,796
40074	OHS Upgrade to Shire Buildings				0	5,792	5,792	5,792
40137	Archive Building Shelving Renewal				0	0	0	0
Total Governance Capital Expenditure					92,457	114,588	114,588	114,588
Total Administration					90,210	119,725	107,929	107,929
Total Governance					\$ 275,495	299,292	428,836	428,836

Shire of Victoria Plains Monthly Report as at: 28/02/2013		COA	Description	Job	YTD Actual	YTD Budget	Current Budget	Original Budget
Sub-Programme Description	Description				\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510 Operating Grant				(31,750)	(28,191)	(37,590)	(37,590)
	10511 Contributions And Donations				0	0	0	0
	10512 Fire Prevention Infringements				(500)	0	0	0
	Fire Prevention - Operating Income				(32,250)	(28,191)	(37,590)	(37,590)
	20500 Fire Prevention				29,182	43,538	45,086	45,086
	20509 Sandilewood Farm Fire Expenses				1,232	2,680	4,025	4,025
	20512 Depreciation Expense				1,515	1,608	2,416	2,416
	Fire Prevention - Operating Expenditure				31,929	47,826	51,527	51,527
	16003 Esl Grant - Fire Tender Replacement - New Norcia And Mogumber				(415,880)	0	(415,880)	(415,880)
	Bushfire Brigades - Capital Income				(415,880)	0	(415,880)	(415,880)
	20510 FESA Fire Truck Expenses				34,614	22,984	33,055	33,055
	20511 Fire Stations				1,465	3,375	4,692	4,692
	20511 Fire Stations				281	197	217	217
	20511 Fire Stations				263	2,232	3,302	3,302
	20511 Fire Stations				125	4,595	6,848	6,848
	20511 Fire Stations				804	946	1,230	1,230
	Bush Fire Brigades - Operating Expenditure				37,552	34,329	49,344	49,344
	40176 30Kva Generator				0	22,500	22,500	22,500
	Fire Prevention - Capital Expenditure				0	22,500	22,500	22,500
	Total Fire Prevention				(378,649)	76,464	(330,099)	(330,099)
Animal Control								
	10520 Animal Infringements				0	0	0	0
	10522 Licensing				(945)	(1,000)	(1,000)	(1,000)
	20520 Animal Compound				1,539	1,320	2,000	2,000
	20521 Dog Licensing				0	0	0	0
	Total Animal Control				595	320	1,000	1,000
Other Law, Order And Public Safety								
	10530 Other Income				0	0	0	0
	10590 (Profit) /Loss on Sale of Assets				10,573	0	0	0
	10595 Administration Income - Allocated				(1,522)	(1,288)	(1,937)	(1,937)
	Other Law Order & Public Safety - Operating Income				9,051	(1,268)	(1,937)	(1,937)
	20530 Emergency Services				280	0	500	500
	20531 Impounded Vehicles				0	0	0	0
	20532 Local Emergency Management Committee				0	0	0	0
	20533 Community Emergency Services Manager				3,592	13,328	20,000	20,000
	20590 Administration Cost Allocated				29,846	28,696	43,049	43,049
	Other Law Order & Public Safety - Operating Expenditure				33,718	42,024	63,549	63,549
	40184 FESA Fire Tender Replacement - New Norcia				415,880	0	415,880	415,880
	Total Other Law Order & Public Safety				458,549	40,736	477,492	477,492
	Total Law, Order & Public Safety				\$ 80,595	\$ 117,520	\$ 148,393	\$ 148,393

Shire of Victoria Plains
 Monthly Report as at: 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	(200)	(700)	(700)
		Administration & Inspection - Operating Income			(411)	(200)	(700)	(700)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	0	0
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			13,742	20,192	20,291	20,291
		Administration & Inspection - Operating Expenditure			13,742	20,192	20,291	20,291
		Total Administration & Inspection			13,332	19,992	19,591	19,591
Preventative Services - Pest Control	20710	Mosquito Control			4,647	13,263	21,221	21,221
	20711	Fogging Mosquitos			560	2,548	4,578	4,578
		Total Pest Control			5,206	15,811	25,799	25,799
Preventative Services - Other	20720	Analytical Expenses			401	600	600	600
		Total Preventative Services - Other			401	600	600	600
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(1,958)	(1,656)	(2,490)	(2,490)
		Other Health - Operating Income			(1,958)	(1,656)	(2,690)	(2,690)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			388	128	200	200
	20790	Admin Expenditure - Allocated			38,396	36,896	55,349	55,349
		Other Health - Operating Expenditure			38,784	37,024	55,549	55,549
		Total Other Health			36,825	35,368	52,859	52,859
		Total Health			55,765	71,771	98,849	98,849

Shire of Victoria Plains
Monthly Report as at: 28/02/2013

28/02/2013	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare					\$	\$	\$	\$
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			91	4,768	4,814	4,814
		20801	Sponsorships & Prizes			0	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			978	0	0	0
			Education & Welfare Operating Expenditure			\$ 1,069	6,268	6,314	6,314
	Community Development								
		20804	Community Development Officer (Shared)			13,121	26,664	40,000	40,000
						\$ 13,121	26,664	40,000	40,000
						0	0	0	0
						0	0	0	0
						0	0	0	0
			Total Education & Welfare			\$ 14,190	32,932	46,314	46,314

Shire of Victoria Plains
Monthly Report as at : 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
10910	Staff Housing - 44 Edmonds Street				(2,340)	(2,248)	(3,380)	(3,380)
10912	Staff Housing - 12 Harrington Street				(2,520)	(2,944)	(4,420)	(4,420)
10913	Staff Housing - 16 Yulgering Street				(1,275)	(560)	(850)	(850)
10914	Staff Housing - 13 Lambert Cres				0	(5,968)	(8,960)	(8,960)
10915	Staff Housing - 7 Harrington Street				0	0	0	0
10916	Staff Housing - 15 Lambert Cres				(6,120)	(6,240)	(9,360)	(9,360)
10917					(2,257)	(5,328)	(8,000)	(8,000)
					(14,512)	(23,288)	(34,970)	(34,970)
Staff Housing - Operating Income								
20900	Staff Housing Operating Expenditure				26,073	21,801	31,986	31,986
20901	Staff Housing Building & Surrounds Maintenance		H002	12 Harrington Street	2,545	2,402	4,484	4,484
20901	Staff Housing Building & Surrounds Maintenance		H003	13 Lambert Cres	443	5,402	8,976	8,976
20901	Staff Housing Building & Surrounds Maintenance		H004	15 Lambert Cres	8,248	6,457	8,275	8,275
20901	Staff Housing Building & Surrounds Maintenance		H005	44 Edmonds Street	120	2,387	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H006	16 Yulgering Road	14,408	2,387	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H007	7 Harrington Street	2,644	2,575	2,575	2,575
					54,482	43,411	61,442	61,442
40057	Disability Access				0	5,337	5,337	5,337
40177					11,474	12,000	12,000	12,000
40178					8,669	8,000	8,000	8,000
40179					1,449	1,000	1,000	1,000
					21,592	26,337	26,337	26,337
Staff Housing - Capital Expenditure								
					61,561	46,460	52,809	52,809
Total Staff Housing								
Housing - Aged Persons					(3,600)	(2,904)	(4,367)	(4,367)
10920	Calligiri Aged Person Units - Unit 1				(3,200)	(3,464)	(5,200)	(5,200)
10921	Calligiri Aged Person Units - Unit 2				(2,276)	(2,904)	(4,367)	(4,367)
10922	Calligiri Aged Person Units - Unit 3				(3,600)	(3,464)	(5,200)	(5,200)
10923	Calligiri Aged Person Units - Unit 4				(3,100)	(3,464)	(5,200)	(5,200)
10930	Bolgart Aged Person Units - Unit 1				(3,400)	(3,464)	(5,200)	(5,200)
10931	Bolgart Aged Person Units - Unit 2				(19,176)	(19,664)	(29,535)	(29,535)
Aged Person Housing - Operating Income								
20902	Calligiri Aged Person Units Operating Expenditure				5,401	4,268	5,962	5,962
20903	Calligiri Aged Person Units Maintenance		APC	Aged Persons Units Calligiri	3,085	0	0	0
20903	Calligiri Aged Person Units Maintenance		APC1	Aged Person Unit 1 - Calligiri	4,067	3,531	4,603	4,603

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
	20903	Callingri Aged Person Units Maintenance	APC2	Aged Persons Units Callingri	3,475	3,531	4,603	4,603
	20903	Callingri Aged Person Units Maintenance	APC3	Aged Persons Units Callingri	915	829	901	901
	20903	Callingri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Callingri	3,055	3,531	4,603	4,603
	20903	Callingri Aged Person Units Maintenance	APUSC	Apu Surrounds - Callingri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			3,326	3,276	4,438	4,438
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	815	0	0	0
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	949	3,602	3,602	3,602
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	2,867	3,603	3,603
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			25,087	25,435	32,315	32,315
		Aged Person Housing - Capital Expenditure			0	0	0	0
		Total Aged Person Housing			5,911	5,771	2,780	2,780
		Housing - Other			0	0	0	0
	10950	Housing Misc Income			(1,350)	(1,136)	(1,715)	(1,715)
	10995	Administration Income - Allocated			(1,350)	(1,136)	(1,715)	(1,715)
		Housing Other - Operating Income			0	0	0	0
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimbursable Expenditure			(709)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			26,468	25,416	38,129	38,129
		Housing Other - Operating Expenditure			25,759	25,416	38,129	38,129
	40187	Purchase of 4 blocks at Bolgart			2,092	0	0	0
		Housing Other - Capital Expenditure			2,092	0	0	0
		Total Housing Other			26,501	24,280	36,414	36,414
		Total Housing			\$ 93,973	\$ 76,511	\$ 92,003	\$ 92,003

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
11000		Refuse Removal Gst Charged			(7,907)	(8,085)	(8,085)	(8,085)
11001		Refuse Removal			(33,754)	(34,927)	(34,927)	(34,927)
		Sanitation - Household Refuse - Operating Income			(41,661)	(43,012)	(43,012)	(43,012)
21000		Domestic Refuse Collection			22,988	21,048	31,581	31,581
21005		Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	10,325	12,864	19,314	19,314
21005		Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	35,440	28,944	43,430	43,430
21005		Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Moggumber	8,533	16,512	24,782	24,782
21010		Waste Oil Removal	WSTO	Waste Oil	0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			77,286	79,368	119,107	119,107
		Sanitation - Household Refuse - Capital Expenditure			0	0	0	0
		Total Sanitation - Household Refuse			0	0	0	0
		Sanitation - Other			35,625	36,356	76,095	76,095
11010		Drum Muster			(2,471)	(1,000)	(1,000)	(1,000)
11011		Zero Waste Plan			0	0	0	0
		Sanitation - Other - Operating Income			(2,471)	(1,000)	(1,000)	(1,000)
21020		Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	928	1,400	1,400
21021		Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	824	2,192	3,307	3,307
21022		Drum Muster	DRUM	Drum Muster	953	328	500	500
		Sanitation - Other - Operating Expenditure			1,777	3,448	5,207	5,207
		Total Sanitation - Other			(694)	2,448	4,207	4,207
		Sewerage			(14,550)	(14,400)	(14,400)	(14,400)
21030		Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	7,196	13,073	13,381	13,381
21031		Sewerage Audit	SEWY	Sewerage - Yerecoin	583	11,772	12,227	12,227
21032		Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	0	6,130	6,130	6,130
21032		Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	120	2,336	2,336	2,336
		Sewerage - Operating Expenditure			8,080	38,711	42,189	42,189
		Total Sewerage			(6,470)	24,311	27,789	27,789
		Town Planning & Regional Development			(3,160)	(1,664)	(2,500)	(2,500)
11040		Planning Applications			(3,160)	(1,664)	(2,500)	(2,500)
		Town Planning & Regional Development - Operating Income			0	7,328	11,000	11,000
21051		Town Planning Scheme / Local Planning Strategy			0	7,328	11,000	11,000
21053		Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			(3,160)	5,664	8,500	8,500
		Other Community Amenities			(57)	(750)	(1,500)	(1,500)
11050		Calligiri Cemetery			(1,481)	(1,248)	(1,881)	(1,881)
11095		Administration Income Allocated			(1,538)	(1,998)	(3,381)	(3,381)
		Other Community Amenities - Operating Income			0	0	0	0
16023		Corn Facilities Grant - Calligiri Caravan Park Ablutions Upgrade			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities					0	0	0	0
16041		Gillingarra Emergency Water Supply			0	0	0	0
		Other Community Amenities - Capital Income						
21060		Cemetery Works	CEMM	Cemetery Maintenance	1,802	4,930	9,848	9,848
21060		Cemetery Works	GRAVE	Grave Digging	0	5,902	10,810	10,810
21061		Cemeteries Operations			421	436	612	612
21062		Mogumber Water Supply			0	123	125	125
21063		Yenart Bore	YENART		6,798	7,320	11,005	11,005
21064		Gillingarra Emergency Water Supply			3,462	0	0	0
21065		Public Toilets And Drinking Fountains	TOILET	Public Toilets	1,741	4,656	6,716	6,716
21066		Community Amenities - Depreciation Expense			3,413	3,608	5,414	5,414
21067		Gillingarra Water Pump Electricity			0	200	300	300
21069		Bolgart Water Supply	WATRB	Bolgart Water Supply	5,000	0	0	0
21090		Administration Expenditure Allocated			29,027	27,872	41,819	41,819
		Other Community Amenities - Operating Expenditure			51,665	55,047	86,649	86,649
40158		Fencing Upgrade Yerecoin Effluent Ponds			0	0	0	0
40034		Bolgart Cemetery - Memorial Arch			0	0	0	0
		Other Community Amenities - Capital Expenditure			0	0	0	0
		Total Other Community Amenities			50,127	53,049	83,268	83,268
		Total Community Amenities			75,428	121,328	199,859	199,859

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(435)	(328)	(500)	(500)
11102		Mogumber Hall			0	(64)	(100)	(100)
11103		Calingiri Gymnasium			(213)	(328)	(500)	(500)
11104		Roads Board Building Lease			(1,341)	(1,328)	(2,000)	(2,000)
		Public Halls & Civic Centres - Operating Income			(4,886)	(2,600)	(3,900)	(3,900)
					(6,875)	(4,648)	(7,000)	(7,000)
16053		Sport & Rec Grants			0	0	0	0
16075		Contribution - Golf Club (Tractor & Mower cost)			(15,000)	(10,000)	(10,000)	(10,000)
16076		Lottery West Grant Bolgart Outdoor Community Project			0	0	(59,200)	0
		Public Halls & Civic Centres - Capital Income			(15,000)	(10,000)	(69,200)	(10,000)
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	4,667	6,064	9,103	9,103
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	6,249	3,138	3,407	3,407
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	3,107	7,232	10,857	10,857
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	10,728	11,883	15,257	15,257
21102		Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0	0
21102		Piawaning Hall	B012	Piawaning Hall Other Costs	7,441	1,921	2,090	2,090
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	5,264	4,328	6,503	6,503
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,236	1,695	1,697	1,697
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	2,673	2,140	2,516	2,516
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	2,340	160	250	250
21106		Public Halls - Depreciation Expense			28,379	29,552	44,340	44,340
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	2,491	2,000	3,000	3,000
21107		Cwa Building	B022	Cwa Building Operating Expenditure	865	5,497	7,974	7,974
21109		Calingiri Gymnasium			2,903	3,792	5,700	5,700
		Public Halls & Civic Centres - Operating Expenditure			78,342	79,402	112,694	112,694
40180		Roads Board Building - Roofing			8,562	16,493	16,493	16,493
		Public Halls & Civic Centres - Capital Expenditure			8,562	16,493	16,493	16,493
		Total Public Halls & Civic Centres			65,030	81,247	52,987	112,187
					(1,309)	0	(10)	(10)
					0	0	0	0
					0	0	0	0
					(278)	277	278	278
					(1,587)	277	268	268
		Other Recreation & Sport			14,822	12,904	19,389	19,389
11110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	25,541	15,704	23,573	23,573
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance				

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
21110	Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	2,553	4,936	7,415	7,415
21110	Town & Gardens Maintenance			TWNMOG	Mogumber Town & Gardens Maintenance	7,008	5,408	8,130	8,130
21110	Town & Gardens Maintenance			TWNPIA	Plawanning Town & Gardens Maintenance	2,805	7,992	12,021	12,021
21110	Town & Gardens Maintenance			TWNYER	Yeracooin Town & Gardens Maintenance	14,101	11,440	17,171	17,171
21111	Reserves Maintenance			CMEMPK	Calligiri Memorial Park	722	9,616	14,444	14,444
21111	Reserves Maintenance			RESVS	Reserves Maintenance	2,349	4,976	6,975	6,975
21112	Calligiri Sporting Club Operating					9,042	7,898	10,353	10,353
21113	Calligiri Sporting Club Maintenance					25,939	34,008	51,035	51,035
21114	Bolgart Sportsground Operating					16	166	250	250
21115	Bolgart Sportsground Maintenance			CSPC	Calligiri Sports Club Maintenance	141	4,824	7,250	7,250
21116	Town Beautification			BSPG	Bolgart Sportsground Maintenance	1,987	3,750	5,000	5,000
21117	Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118	Recreation Equipment Maintenance					0	0	0	0
21119	Sports Clubs - Depreciation Expense					13,586	9,904	14,867	14,867
21120	Interest Expense					5,198	5,643	11,286	11,286
21122	Calligiri Sports Pavilion					310	0	0	0
Other Recreation & Sport - Operating Expenditure						126,119	139,169	221,649	221,649
40185	Bolgart Outdoor Community Project					14,737	29,600	59,200	59,200
Other Recreation & Sport - Capital Expenditure						14,737	29,600	59,200	59,200
Total Other Recreation & Sport						124,532	139,446	221,917	221,917
Libraries									
11120	Bolgart Library					0	0	0	0
11121	Calligiri Library					0	0	0	0
Libraries - Operating Income						0	0	0	0
21130	Library - Salaries & Wages					2,964	2,664	4,000	4,000
21131	Library Services					10,197	9,367	13,221	13,221
21132	Library Building Maintenance					484	1,864	2,803	2,803
21133	Depreciation Expense					0	104	163	163
Libraries - Operating Expenditure						13,645	13,999	20,187	20,187
Total Libraries						13,645	13,999	20,187	20,187
Other Culture									
11130	Cultural Mapping					0	0	0	0
11131	History Book					(88)	0	0	0
11195	Administration Income Allocated					(2,697)	(2,280)	(3,431)	(3,431)
Other Culture - Operating Income						(88)	0	0	0
21140	History Book Project					0	0	0	0
21141	Cultural Mapping Program					0	0	0	0
21142	Community Facilities					0	0	0	0
21190	Administration Expenditure Allocated					52,884	50,832	76,258	76,258

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Other Culture - Operating Expenditure								
Total Other Culture					\$ 52,884	\$ 50,832	\$ 76,258	\$ 76,258
Total Recreation & Culture					\$ 50,099	\$ 48,552	\$ 72,827	\$ 72,827
					\$ 268,043	\$ 312,844	\$ 427,118	\$ 427,118

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Transport									
Streets, Roads, Bridges & Depot Construction									
16009	Govt Grant Regional Roads					(88,183)	(137,048)	(171,310)	(171,310)
16010	Govt Grant - Direct					(88,752)	(78,000)	(78,000)	(78,000)
16018	AG Lime Route 2					0	(114,490)	(228,981)	(228,981)
16054	R4R CLGF Grant (Yerecoin Footpaths)					0	(57,012)	(57,012)	(57,012)
						0	0	(297,834)	(297,834)
						(210,135)	(386,550)	(833,137)	(833,137)
Streets Roads Bridges Construction - Capital Income									
40021	Roadworks - Council & Direct Road Funding			C0127	Bolgart West Road	59,533	84,999	85,000	85,000
40021	Roadworks - Council & Direct Road Funding			C9101	Yerecoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding			C9106	Gravel Pit	5,555	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding			C0128	Edmonds Street	3,500	85,741	85,741	85,741
40021	Roadworks - Council & Direct Road Funding			C0129	Golf Course Road	0	27,159	27,159	27,159
40021	Roadworks - Council & Direct Road Funding			C0130	Calingiri Sports Club Entrance	1,688	16,929	16,930	16,930
40021	Roadworks - Council & Direct Road Funding			C0131	Calingiri School Crossover	0	4,518	4,520	4,520
40021	Roadworks - Council & Direct Road Funding			C0132	Benaring Road	0	41,811	41,813	41,813
40021	Roadworks - Council & Direct Road Funding			C9104	Yerecoin Footpaths (R4R funded)	0	0	0	0
40022	Roadworks - Council & Direct Road Funding			RR0019	Regional Roads - Gillingarra Glenromie Rd	232,776	255,687	255,687	255,687
40022	Roadworks - Roads To Recovery			R2R024	Yerecoin / Glenromie Road	246,452	114,490	228,981	228,981
40025	Ag Lime Route Capital Expenditure			AGINT	Ag Lime - Intersection	171,867	142,000	142,000	142,000
40163	R4R - Bolgart East Road			R4R120		12,564	0	468,150	468,150
						733,935	833,711	1,432,139	1,432,139
						523,800	447,161	599,002	599,002
Streets, Roads, Bridges Construction - Capital Expenditure									
Total Streets, Roads, Bridges Construction									
11200	Road & Footpath Maintenance					0	0	(400)	(400)
11295	Administration Income Allocated					(4,309)	(3,648)	(5,478)	(5,478)
						(4,309)	(3,648)	(5,878)	(5,878)
Streets Roads Bridges Maintenance - Operating Income									
21200	Maintenance Grading					277,202	215,976	323,999	323,999
21201	Aglime Maintenance Grading					0	0	0	0
21201	Aglime Maintenance Grading					0	0	0	0
21202	Bitumen Maintenance					27,260	44,872	67,332	67,332
21203	Signage & Guideposts					10,744	15,904	23,875	23,875
21204	Tree Lopping					44,464	69,152	103,746	103,746
21205	Drainage Maintenance					20,431	57,240	85,862	85,862
21206	Culvert Maintenance					621	11,648	17,482	17,482
21206	Town Streets Maintenance					914	0	0	0
21207	Flood Damage					248	18,632	27,965	27,965
21208	Misc Road Maintenance					34,408	36,984	55,492	55,492
21209	Bridge & Culvert Maintenance					0	7,856	11,800	11,800
21210	Crossovers					0	9,760	14,657	14,657
21211	Street Lighting Maintenance					8,458	9,328	14,000	14,000
21212	Traffic Signs & Control Equipment					2,966	4,880	7,326	7,326
21213	Reinstatements					0	0	0	0
						0	0	(400)	(400)
						(4,309)	(3,648)	(5,478)	(5,478)
						(4,309)	(3,648)	(5,878)	(5,878)
						277,202	215,976	323,999	323,999
						0	0	0	0
						0	0	0	0
						0	0	0	0
						27,260	44,872	67,332	67,332
						10,744	15,904	23,875	23,875
						44,464	69,152	103,746	103,746
						20,431	57,240	85,862	85,862
						621	11,648	17,482	17,482
						914	0	0	0
						248	18,632	27,965	27,965
						34,408	36,984	55,492	55,492
						0	7,856	11,800	11,800
						0	9,760	14,657	14,657
						8,458	9,328	14,000	14,000
						2,966	4,880	7,326	7,326
						0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	26,699	17,872	26,820	26,820
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	4,000	4,000	4,000
	21301	Small Business Centre - Central Coast			3,182	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			(250)	160	250	250
		Total Rural Services			29,631	25,532	34,570	34,570
					(6,377)	(3,000)	(4,500)	(4,500)
					(3,906)	(1,328)	(2,000)	(2,000)
					(327)	(96)	(150)	(150)
					(10,610)	(4,424)	(6,650)	(6,650)
					8	8,350	8,350	8,350
					14,790	8,819	12,670	12,670
					1,191	16,261	17,905	17,905
					1,085	9,176	13,794	13,794
					933	0	0	0
					1,534	1,600	2,411	2,411
					51	38	40	40
					19,593	44,244	55,170	55,170
					0	0	0	0
					0	0	0	0
					4,345	45,512	45,512	45,512
					13,327	85,332	94,032	94,032
					(4,390)	(3,328)	(5,000)	(5,000)
					0	0	0	0
					(105)	(96)	(150)	(150)
					(4,494)	(3,424)	(5,150)	(5,150)
					6,355	16,664	25,000	25,000
					6,355	16,664	25,000	25,000
					1,860	13,240	19,850	19,850
					(10,308)	(5,328)	(8,000)	(8,000)

Shire of Victoria Plains
Monthly Report as at: 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11321	Extractive Industry Licences				0	0	0	0
11322	Standpipes - Water				(242)	(200)	(300)	(300)
11323	Community Safety & Crime Prevention				0	0	0	0
11395	Administration Income - Allocated				(1,133)	(952)	(1,439)	(1,439)
Other Economic Services - Operating Income					(11,683)	(6,480)	(9,739)	(9,739)
21350	Bendigo Bank Agency				273	300	400	400
21360	Water Supply - Standpipes		WATERB	Water Supply - Standpipe Bolgart	186	300	450	450
21360	Water Supply - Standpipes		WATERC	Water Supply - Standpipe Callingiri	370	5,096	7,665	7,665
21360	Water Supply - Standpipes		WATERY	Water Supply - Standpipe Yerecoin	1,177	400	600	600
21361	Water Supply - Standpipe Depreciation				25	24	40	40
21362	Community Safety & Crime Prevention				0	0	0	0
21390	Administration Expenditure - Allocated				22,218	21,312	31,979	31,979
Other Economic Services - Operating Expenditure					24,250	27,432	41,134	41,134
Total Other Economic Services					12,567	20,952	31,395	31,395
Total Economic Services					\$ 57,385	145,056	179,847	179,847

Shire of Victoria Plains
Monthly Report as at: 28/2/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(8,167)	(31,264)	(46,899)	(46,899)
		Private Works - Operating Income			(8,167)	(31,264)	(46,899)	(46,899)
	21400	Private Works Expenditure			0	27,176	40,782	40,782
	21403	Private Works Expenditure 2012-13			9,151	0	0	0
		Private Works - Operating Expenditure			9,151	27,176	40,782	40,782
		Total Private Works			984	(4,088)	(6,117)	(6,117)
Public Works Overheads								
	11410	Sundry Income			221	(1,056)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate			(5,927)	(7,000)	(14,000)	(14,000)
	11495	Administration Income Allocated			(783)	(664)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(6,489)	(8,720)	(16,596)	(16,596)
	11490	WDV on Assets Sold			0	26,714	26,714	26,714
	16017	Sale of Works Manager Ute			0	(25,000)	(25,000)	(25,000)
	16056	Sale of Traffic Classifiers			0	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	1,714	1,714	1,714
	21410	Salaries & Wages			69,402	48,007	73,439	73,439
	21411	Works Manager Package			79,608	89,138	119,663	119,663
	21412	Superannuation			32,478	36,677	56,097	56,097
	21413	Insurance			19,277	24,500	24,500	24,500
	21414	Other Staff Costs			2,021	9,824	10,150	10,150
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			0	6,664	10,000	10,000
	21417	Occupational Health & Safety			2,171	1,128	1,700	1,700
	21418	Other Public Works Overheads			0	1,328	2,000	2,000
	21419	Depot Operating Costs			76,143	100,852	151,251	151,251
	21420	Depot Maintenance			736	5,067	7,653	7,653
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			9,822	16,541	25,010	25,010
	21423	Administration Costs Allocated			15,358	14,752	22,139	22,139
	21424	Staff Meetings			166	3,944	6,039	6,039
	21425	Building Maintenance			30,384	38,508	57,614	57,614
	21490	Workshop Overheads Recovered			(303,989)	(378,168)	(567,255)	(567,255)
		Public Works Overheads - Operating Expenditure			33,577	18,762	(567,255)	(567,255)
	40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

Shire of Victoria Plains
Monthly Report as at: 28/2/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
					\$	\$	\$	\$
	40181	Depot - New Trailer Shed			10,572	12,804	12,804	12,804
	40042	Tool Storage Shed - Building Maintenance			2,951	10,109	10,109	10,109
	40169	2 x Way Radio System Upgrade			0	12,000	12,000	12,000
	40170	4" Pump & Hoses			5,330	6,000	6,000	6,000
	40173	Filtered Chilled Water System for Depot			2,891	3,000	3,000	3,000
	40171	Purchase Plate Compactor			1,515	4,000	4,000	4,000
	40172	Cement Mixer			0	3,000	3,000	3,000
	40174	Replace Depot Clerk Ute			0	30,000	30,000	30,000
		Public Works Overheads - Capital Expenditure			67,569	125,913	125,913	125,913
		Total Public Works Overheads			94,656	137,669	111,031	111,031
Plant Operation								
	21430	Fuel & Oil			78,149	120,000	180,000	180,000
	21431	Tyres & Tubes			5,656	21,800	32,700	32,700
	21432	Parts & Repairs			139,803	87,048	130,578	130,578
	21433	Insurance & Licences			36,311	32,317	33,990	33,990
	21434	Depreciation Ex Asset Ledger			199,402	184,152	276,245	276,245
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(406,241)	(435,672)	(653,513)	(653,513)
		Total Plant Operation			53,079	9,645	0	0
Salaries & Wages								
	21496	Salaries & Wages			685,547	674,110	1,031,001	1,031,001
	21497	Salaries & Wages Allocated			(685,547)	(674,103)	(1,031,001)	(1,031,001)
		Total Salaries & Wages			0	7	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			148,719	143,233	104,914	104,914

Shire of Victoria Plains
Monthly Report as at: 28/02/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,236	2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,209	3,209
		Total Transfer to Reserves			0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			55,000	0	(329,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			55,000	0	(329,000)	(274,000)
		Total Reserves Transfer			\$ 55,000	\$ 0	\$ (27,000)	\$ 28,000

Shire of Victoria Plains
Capital Expenditure Report as at : 28-February-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			43,535	55,000	55,000	55,000
40005	Dceo Vehicle Replacement			37,173	40,000	40,000	40,000
40032	Office Furniture			0	0	0	0
40069	Computing upgrade software & hardware			11,749	13,796	13,796	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792	5,792	5,792
40137	Archive Building Shelving Renewal			0	0	0	0
Total Governance Capital Expenditure							
				92,457	114,588	114,588	114,588
Sched 5 - Law, Order & Public Safety							
40176	30Kva Generator			0	22,500	22,500	22,500
40184	FESA Fire Tender Replacement - New Norcia			415,880	0	415,880	415,880
Total Law, Order & Public Safety Capital Expenditure							
				415,880	22,500	438,380	438,380
Sched 8 - Education & Welfare							
Total Education & Welfare Capital Expenditure							
				0	0	0	0
				0	0	0	0
Sched 9 - Housing							
40177	16 Yulgering Road - upgrade A/C			11,474	12,000	12,000	12,000
40178	16 Yulgering Road - reneder & paint internal walls			8,669	8,000	8,000	8,000
40179	16 Yulgering Road - dishwasher			1,449	1,000	1,000	1,000
40057	Disability Access			0	5,337	5,337	5,337
40187	Purchase of 4 blocks at Bolgart			2,092	0	0	0
Housing Capital Expenditure							
				23,683	26,337	26,337	26,337
Sched 10 Community Amenities							
Community Amenities Capital Expenditure							
				0	0	0	0
Sched 11 - Recreation & Culture							
40185	Bolgart Community Outdoor Facility Project			14,737	29,600	59,200	0
40180	Roads Board Building - Roof			8,562	16,493	16,493	16,493
Recreation & Culture Capital Expenditure							
				23,299	46,093	75,693	16,493
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding		Bolgart West Road	59,533	84,999	85,000	85,000
40021	Roadworks - Council & Direct Road Funding		Yerecoin Town Drainage	0	44,598	44,598	44,598
40021	Roadworks - Council & Direct Road Funding		Gravel Pit	5,555	15,780	31,560	31,560
40021	Roadworks - Council & Direct Road Funding		Edmonds Street	3,500	85,740	85,741	85,741
40021	Roadworks - Council & Direct Road Funding		Golf Course Road	0	27,159	27,159	27,159
40021	Roadworks - Council & Direct Road Funding		Calligiri Sports Club Entrance	1,688	16,930	16,930	16,930
40021	Roadworks - Council & Direct Road Funding		Calligiri School Crossover	0	4,518	4,520	4,520

Shire of Victoria Plains
Capital Expenditure Report as at : 28-February-2013

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding		Benaring Road	0	41,811	41,813	41,813
40022	Roadworks - Council & Direct Road Funding		Regional Roads - Gillingarra Glentromie	232,776	255,687	255,687	255,687
40024	Roadworks - Roads To Recovery		Yerecoin / Glentromie Road	246,452	114,490	228,981	228,981
40025	Ag Lime Route Capital Expenditure		Ag Lime - Intersection	171,865	142,000	142,000	142,000
40163	R4R - Bolgart East Road		Bolgart East Road	12,564	468,150	468,150	468,150
40164	Side & Rear Tipper Trailer			0	0	0	105,000
40165	Maintenance Crew Cab Truck			66,721	75,000	75,000	75,000
40167	Replace Kubota Zero-turn Mower			17,545	25,000	25,000	25,000
40186	Purchase Multi-tyred Roller			0	160,000	160,000	0
40162	"Grizzly" Gravel Screen			19,100	0	0	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000	50,000	50,000
40175	Replace Construction Crew Ute			0	30,000	30,000	30,000
				887,299	1,641,861	1,772,139	1,717,139
			Sched 13 - Economic Services				
40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
40182	Shire Entrance Signs			4,345	45,512	45,512	45,512
				4,345	45,512	45,512	45,512
			Economic Services Capital Expenditure				
			Sched 14 - Other Property & Services				
40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000
40181	Depot - New Trailer Shed			10,572	12,804	12,804	12,804
40042	Tool Storage Shed			2,951	10,109	10,109	10,109
40169	2 x Way Radio System Upgrade			0	12,000	12,000	12,000
40170	4" Pump & Hoses			5,330	6,000	6,000	6,000
40171	Plate Compactor			1,515	4,000	4,000	4,000
40172	Cement Mixer			0	3,000	3,000	3,000
40173	Filtered Water System Depot			2,891	3,000	3,000	3,000
40174	Replace Depot Clerk Ute			0	30,000	30,000	30,000
			Other Property & Services Capital Expenditure	67,569	125,913	125,913	125,913
			Total Capital Expenditure	1,514,532	2,022,804	2,598,562	2,484,362

**Shire of Victoria Plains Debtors Listing
as at 28th February 2013**

Debtors Code	1/09/2012 90 Days	1/10/2012 60 Days	31/10/2012 30 Days	30/11/2012 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Demand Letter Posted
293	\$0.00	\$0.00	\$0.00	\$354.10	\$354.10	
345	\$0.00	\$0.00	\$0.00	-\$177.10	-\$177.10	
367	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	Demand Letter Posted
369	\$0.00	\$412.50	\$0.00	\$0.00	\$412.50	
370	\$0.00	\$0.00	\$0.30	\$0.00	\$0.30	
4	\$13.75	\$0.00	\$0.00	\$0.00	\$13.75	Demand Letter Posted
44	\$739.70	\$0.00	\$0.00	\$0.00	\$739.70	Demand Letter Posted
7	\$0.00	\$2,718.03	\$0.00	\$0.00	\$2,718.03	
Totals	\$1,143.45	\$3,130.53	\$0.30	\$177.00	\$4,451.28	

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 28th February 2013:	\$101,825.36
Comprising:	
Rates (Current & Arrears)	\$88,146.40
Rates (Deferred)	\$1,374.80
Rubbish	\$5,604.69
Sewerage	\$3,890.37
Interest/Admin Charges	\$94.45
ESL	\$2,714.65
TOTAL:	\$101,825.36
Percentage of total rates bill (excluding ex-Gratia Rates):	5.26%

INVESTMENTS

As at 28th February 2013 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$16,161.32	2.95	-
Municipal	Bendigo Bank	3 months	\$432,801.62	4.25	16/03/2013
Municipal	Bendigo Bank	3 months	\$506,091.53	4.25	4/03/2013
Municipal	Bendigo Bank	3 months	\$0.00	4.25	-
Reserves	Bendigo Bank	2 months	\$645,642.49	4.05	11/04/2013
Reserves	Bendigo Bank	3 months	\$358,054.77	4.10	27/04/2013
Reserves	Treasury Corp	OCDF	\$14,430.51	2.95	-

Interest earned YTD:

Municipal	\$28,945.31
Reserves	\$26,980.02
TOTAL:	<u><u>\$55,925.33</u></u>

Shire of Victoria Plains
Bank Reconciliation as at 28th February 2013

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)	Muni Term Deposit 90 Days (2)
Balance Brought Forward from Previous	1,519,293.45	58,183.85	0.00	432,801.62	16,124.92	506,091.53	506,091.53
Add Receipts as per Ledger	220,146.46	219,898.86			36.40		211.20
Add Transfers from Other Bank Account	512,620.66	512,620.66					
Less Payments as per Ledger	2,252,060.57	790,703.37	0.00	432,801.62	16,161.32	506,091.53	506,302.73
Less Transfers to Other Bank Account	241,460.49	241,460.49					
Closing Balance Ledger	506,302.73	549,242.88	-	432,801.62	16,161.32	506,091.53	506,302.73
	-	0.00	0.00	0.00	0.00	0.00	0.00
Balance on Bank Statement							
+ Outstanding Deposits	9,508.83	9,508.83					
- Outstanding Cheques	(7,072.54)	(7,072.54)					
Balance	1,504,297.35	549,242.88	0.00	432,801.62	16,161.32	506,091.53	-
Deposits on Statement not receipted							
Rates	-						
Commission	-						
Debtors Payments	-						
Interest	-						
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled							
Wages	-						
Police Licensing	-						
Fees & other charges	-						
Bank Fees/Credit Card Payments	-						
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,504,297.35	549,242.88	0.00	432,801.62	16,161.32	506,091.53	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,504,297.35	549,242.88	0.00	432,801.62	16,161.32	506,091.53	0.00
Account #		91000	91005	91006	91007	91008	91009

Shire of Victoria Plains
Bank Reconciliation as at 28th February 2013

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Bought Forward from Previous	1,078,978.61	23,283.31	695,742.52	14,398.03	358,054.77	10,783.29
Add Receipts as per Ledger	5,233.45	3.96	4,899.97	32.48		301.00
Add Transfers from Other Bank Account	-					-
	1,084,212.06	23,287.27	700,642.49	14,430.51	358,054.77	11,084.29
Less Payments as per Ledger	55,000.00		55,000.00			
Less Transfers to Other Bank Account	1,029,212.06	23,287.27	645,642.49	14,430.51	358,054.77	11,084.29
Closing Balance Ledger	-	0.00	0.00	0.00	0.00	0.00
Balance on Bank Statement	Total	Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
+ Outstanding Deposits	-					
- Outstanding Cheques	(20.00)					(20.00)
Balance	1,029,212.06	23,287.27	645,642.49	14,430.51	358,054.77	11,084.29
Deposits on Statement not receipted	-					
Rates	-					
Commission	-					
Debtors Payments	-					
Interest	-					
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled						
Wages	-					
Police Licensing	-					
Fees & other charges	-					
Bank Fees/Credit Card Payments	-					
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,029,212.06	23,287.27	645,642.49	14,430.51	358,054.77	11,084.29
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,029,212.06	23,287.27	645,642.49	14,430.51	358,054.77	11,084.29
Account #		91010	91011	91012	91013	99000

F7 ANNUAL BUDGET – 2012/2013

FILE REFERENCE: F1.2.1
REPORT DATE: 12th March 2013
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS: Notes from the Annual Statutory Budget 2012-13:
- Rate Setting Statement Page 6
- Note 6 Reserves Pages 22 and 24
- Note 7 Net Current Assets Page 25
- Note 15(a) Notes to the Statement of Cash Flows

PURPOSE OF REPORT

To present to the revised 2012/13 Annual Statutory Budget for adoption by Council.

BACKGROUND

The State Administrative Tribunal issued an order on the 8th March 2013 quashing the general rate on all land in the Shire district which was imposed in the original 2012-13 Annual Budget adopted on 17th July 2012.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August. Council adopted a 2012/13 Annual Budget on the 17th July 2012; however the rates were unlawful due to non-compliance with Section 6.34(a) of the LG Act. The State Administrative Tribunal issued an order on the 8th March 2013 quashing the general rate on all land in the Shire district which was imposed in the original 2012-13 Annual Budget adopted on 17th July 2012. A revised 2012-13 Annual Budget has now been prepared.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Section 6.3 of the Act requires a Local Government to prepare and adopt a budget in a form and manner similar to the annual budget with such modifications as are necessary to meet the case -

Where required to do so in consequence of the quashing of:

- A general valuation, or
- A rate or service charge.

STRATEGIC IMPLICATIONS

The 2012/13 Annual Budget determines the budgeted operating and capital expenditure and revenue for the 2012/13 financial year.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

The 2012/13 Annual Budget determines the budgeted operating and capital expenditure and revenue for the 2012/13 financial year.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 46/2013

Moved Cr Kelly seconded Cr Lovelock that the Council:

1. Notes that the State Administrative Tribunal has quashed the UV and GRV based general rates and minimum payments imposed by the Shire of Victoria Plains on 8th March 2013 in accordance with s 6.82 of the *Local Government Act 1995*, as the rates imposed were more than 110% of the budget deficiency contrary to s 6.34(a) of the Act.

2. Adopts a budget for 2012/2013 in accordance with section 6.3 of the Act which subject to the modifications set out in resolution 3, is in the same form and manner as the annual budget adopted at the Council meeting held on 17th July 2012 (recorded as Resolution 111/2012) and included as attachments (2012 -13 Annual Statutory Budget, Detailed Revenue and Expenditure Budget by Schedule, detailed Capital Expenditure and 2012-13 Schedule of Fees and Charges) to the minutes of that meeting and tabled herewith;

3. Notes that the modifications referred to in resolution 2 change the following schedules and notes:

- a) Rate Setting Statement – page 6**
- b) Note 6 Reserves – pages 22 and 24**
- c) Note 7 Net Current Assets – page 25**
- d) Note 15(a) Notes to the Statement of Cash Flows**

so that these schedules and notes, as modified, are in the form and manner set out in attachments.

4. In accordance with s 6.32(3)(b) of the Act, imposes the following general rates and minimum payments:

GRV General Rate	\$0.109451
UV General Rate	\$0.006193
GRV Minimum Payment	\$420
UV Minimum Payment	\$550

5. Notes that resolutions 2, 3 and 4 above are required to validate the general rates and minimum payments and has no effect on any individual ratepayer.

Motion Put & Carried 6/1

**SHIRE OF VICTORIA PLAINS
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2013**

	NOTE	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
REVENUES				
	1,2			
Governance		6,087	12,250	5,353
General Purpose Funding		802,964	1,095,042	664,699
Law, Order, Public Safety		456,407	361,429	336,633
Health		3,390	7,034	7,650
Education and Welfare		0	45,204	20,000
Housing		58,220	62,302	54,524
Community Amenities		64,294	67,543	72,207
Recreation and Culture		20,440	575,179	659,855
Transport		855,222	1,017,979	669,522
Economic Services		21,539	30,007	21,365
Other Property and Services		61,780	30,711	38,429
		<u>2,350,343</u>	<u>3,304,680</u>	<u>2,550,237</u>
EXPENSES				
	1,2			
Governance		(193,062)	(279,816)	(185,919)
General Purpose Funding		(323,890)	(186,831)	(316,599)
Law, Order, Public Safety		(172,525)	(133,107)	(161,205)
Health		(109,270)	(89,676)	(100,149)
Education and Welfare		(46,314)	(32,953)	(51,966)
Housing		(132,299)	(147,569)	(149,788)
Community Amenities		(264,605)	(216,597)	(238,612)
Recreation & Culture		(431,615)	(403,301)	(386,591)
Transport		(2,470,547)	(2,282,967)	(2,343,892)
Economic Services		(156,221)	(109,827)	(141,881)
Other Property and Services		(40,782)	16,076	(15,610)
		<u>(4,341,130)</u>	<u>(3,866,568)</u>	<u>(4,092,212)</u>
Net Operating Result Excluding Rates		(1,990,787)	(561,888)	(1,541,975)
Adjustments for Cash Budget Requirements:				
Non-Cash Expenditure and Revenue				
(Profit)/Loss on Asset Disposals	4	(19,064)	(75,149)	(62,500)
FESA non-cash Grant (donated Fire Tender)		(415,880)	(318,347)	(300,000)
Purchase Fire Tender (donated by FESA)		415,880	318,347	300,000
Depreciation on Assets	2(a)	1,965,856	1,851,649	1,809,744
Capital Expenditure and Revenue				
Purchase Land Held for Resale	3	0	0	0
Purchase Land and Buildings	3	(58,535)	(862,842)	(633,021)
Purchase Infrastructure Assets - Roads	3	(1,351,461)	(861,712)	(912,554)
Purchase Infrastructure Assets - Other	3	(126,190)	(82,857)	(205,020)
Purchase Construction other than Buildings		0	(319,516)	(155,671)
Purchase Plant and Equipment	3	(921,380)	(1,001,465)	(1,114,820)
Purchase Furniture and Equipment	3	(26,796)	(41,386)	(44,128)
Proceeds from Disposal of Assets	4	109,000	196,823	117,500
Repayment of Debentures	5	(40,140)	(24,701)	(24,700)
Proceeds from New Debentures	5	0	170,000	0
Self-Supporting Loan Principal Income		0	0	0
Transfers to Reserves (Restricted Assets)	6	(852,000)	(466,084)	(445,000)
Transfers from Reserves (Restricted Assets)	6	274,000	624,005	651,895
ADD Estimated Surplus/(Deficit) July 1 B/Fwd	7	1,133,047	651,301	625,554
LESS Estimated Surplus/(Deficit) June 30 C/Fwd	7	91,685	1,133,047	0
Amount Required to be Raised from Rates	8	<u>(1,996,135)</u>	<u>(1,936,869)</u>	<u>(1,934,696)</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2013

	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
6. RESERVES			
(a) Leave Reserve			
Opening Balance	68,091	63,979	63,998
Amount Set Aside / Transfer to Reserve	2,236	4,112	2,941
Amount Used / Transfer from Reserve	0	0	0
	<u>70,327</u>	<u>68,091</u>	<u>66,939</u>
(b) Plant Reserve			
Opening Balance	328,486	273,641	273,792
Amount Set Aside / Transfer to Reserve	274,457	419,845	406,420
Amount Used / Transfer from Reserve	(274,000)	(365,000)	(534,000)
	<u>328,943</u>	<u>328,486</u>	<u>146,212</u>
(c) Housing Reserve			
Opening Balance	172,594	292,699	292,785
Amount Set Aside / Transfer to Reserve	5,667	10,427	13,454
Amount Used / Transfer from Reserve	0	(130,532)	0
	<u>178,261</u>	<u>172,594</u>	<u>306,239</u>
(d) Sewerage Scheme Reserve			
Opening Balance	65,726	61,755	61,773
Amount Set Aside / Transfer to Reserve	2,158	3,971	2,839
Amount Used / Transfer from Reserve	0	0	0
	<u>67,884</u>	<u>65,726</u>	<u>64,612</u>
(e) Light Vehicle Reserve			
Opening Balance	0	77,942	77,895
Amount Set Aside / Transfer to Reserve	0	1,266	0
Amount Used / Transfer from Reserve	0	(79,208)	(77,895)
	<u>0</u>	<u>0</u>	<u>0</u>
(f) Refuse Site Reserve			
Opening Balance	275,411	258,773	258,849
Amount Set Aside / Transfer to Reserve	9,043	16,638	11,894
Amount Used / Transfer from Reserve	0	0	0
	<u>284,454</u>	<u>275,411</u>	<u>270,743</u>
(g) Building Maintenance Reserve			
Opening Balance	104,613	147,558	147,602
Amount Set Aside / Transfer to Reserve	3,435	6,320	4,944
Amount Used / Transfer from Reserve	0	(49,265)	(40,000)
	<u>108,048</u>	<u>104,613</u>	<u>112,546</u>
(h) Infrastructure Reserve			
Opening Balance	54,643	51,342	51,357
Amount Set Aside / Transfer to Reserve	551,794	3,301	2,363
Amount Used / Transfer from Reserve	0	0	0
	<u>606,437</u>	<u>54,643</u>	<u>53,720</u>
(i) Gymnasium Equipment Reserve			
Opening Balance	3,359	3,156	3,157
Amount Set Aside / Transfer to Reserve	3,209	203	145
Amount Used / Transfer from Reserve	0	0	0
	<u>6,568</u>	<u>3,359</u>	<u>3,302</u>
Total Reserves	<u><u>1,650,922</u></u>	<u><u>1,072,923</u></u>	<u><u>1,024,313</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF VICTORIA PLAINS

NOTES TO AND FORMING PART OF THE BUDGET

FOR THE YEAR ENDED 30TH JUNE 2013

6. RESERVES (Continued)	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Summary of Transfers			
To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	2,236	4,113	2,941
Plant Reserve	274,458	419,845	406,420
Housing Reserve	5,667	10,427	13,454
Sewerage Scheme Reserve	2,158	3,971	2,839
Light Vehicle Reserve	0	1,266	0
Refuse Site Reserve	9,043	16,638	11,894
Building Maintenance Reserve	3,435	6,320	4,944
Infrastructure Reserve	551,794	3,301	2,363
Gymnasium Equipment Reserve	3,209	203	145
	<u>852,000</u>	<u>466,084</u>	<u>445,000</u>
Transfers from Reserves			
Leave Reserve	0	0	0
Plant Reserve	(274,000)	(365,000)	(534,000)
Housing Reserve	0	(130,532)	0
Sewerage Scheme Reserve	0	0	0
Light Vehicle Reserve	0	(79,208)	(77,895)
Refuse Site Reserve	0	0	0
Building Maintenance Reserve	0	(49,265)	(40,000)
Infrastructure Reserve	0	0	0
Gymnasium Equipment Reserve	0	0	0
	<u>(274,000)</u>	<u>(624,005)</u>	<u>(651,895)</u>
Total Transfer to/(from) Reserves	<u>578,000</u>	<u>(157,921)</u>	<u>(206,895)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund annual and long service leave requirements.

Plant Reserve

- to be used for the purchase of major plant.

Housing Reserve

- to be used for the procurement of staff housing.

Sewerage Scheme Reserve

- to be used to maintain and improve the Calingiri sewerage scheme..

Light Vehicle Reserve

- to be used for the purchase of light motor vehicles.

Refuse Site Reserve

- to be used to fund future refuse site development.

Building Maintenance Reserve

- to be used for the long term maintenance of Shire buildings.

Infrastructure Reserve

- to be used for future infrastructure development to ensure long term Shire sustainability.

Gymnasium Equipment Reserve

- to be used for future purchases and replacement of gymnasium equipment.

The Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected, as funds are utilised.

SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2013

	Note	2012/13 Budget \$	2011/12 Actual \$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	15(a)	156,709	1,260,092
Cash - Restricted Reserves	15(a)	1,650,922	1,072,923
Receivables		114,611	122,779
Inventories		5,500	14,114
		<u>1,927,742</u>	<u>2,469,908</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions		<u>(185,135)</u>	<u>(263,938)</u>
NET CURRENT ASSET POSITION		1,742,607	2,205,970
Less: Cash - Restricted Reserves	15(a)	(1,650,922)	(1,072,923)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD		<u><u>91,685</u></u>	<u><u>1,133,047</u></u>

The estimated surplus/(deficiency) c/fwd in the 2011/12 actual column represents the surplus (deficit) brought forward as at 1 July 2012.

The estimated surplus/(deficiency) c/fwd in the 2012/13 budget column represents the surplus (deficit) carried forward as at 30 June 2013.

**SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2013**

15. NOTES TO THE STATEMENT OF CASH FLOWS**(a) Reconciliation of Cash**

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2012/13 Budget \$	2011/12 Actual \$	2011/12 Budget \$
Cash - Unrestricted	156,709	1,260,089	275,687
Cash - Restricted	<u>1,650,922</u>	<u>1,072,923</u>	<u>1,024,313</u>
	<u>1,807,631</u>	<u>2,333,012</u>	<u>1,300,000</u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	70,327	68,091	66,939
Plant Reserve	328,943	328,486	146,142
Housing Reserve	178,261	172,594	306,239
Sewerage Scheme Reserve	67,884	65,726	64,682
Light Vehicle Reserve	0	0	0
Refuse Site Reserve	284,454	275,411	270,743
Building Maintenance Reserve	108,048	104,613	112,546
Infrastructure Reserve	606,437	54,643	53,720
Gymnasium Equipment Reserve	6,568	3,359	3,302
	<u>1,650,922</u>	<u>1,072,923</u>	<u>1,024,313</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	32,989	1,403,988	392,721
Depreciation	1,965,856	1,851,649	1,809,744
(Profit)/Loss on Sale of Asset	(19,064)	(75,149)	(62,500)
(Increase)/Decrease in Receivables	8,168	57,204	154,521
(Increase)/Decrease in Inventories	8,614	(9,820)	4,697
Increase/(Decrease) in Payables	(111,938)	129,824	166,741
Increase/(Decrease) in Employee Provisions	5,493	0	0
Grants/Contributions for the Development of Assets	(1,556,851)	(1,858,470)	(1,561,632)
Net Cash from Operating Activities	<u>333,267</u>	<u>1,499,226</u>	<u>904,562</u>

(c) Undrawn Borrowing Facilities**Credit Standby Arrangements**

Bank Overdraft limit	100,000	100,000	100,000
Bank Overdraft at Balance Date	0	0	0
Credit Card limit	5,000	5,000	5,000
Credit Card Balance at Balance Date	0	(366)	0
Total Amount of Credit Unused	<u>105,000</u>	<u>104,634</u>	<u>105,000</u>

Loan Facilities

Loan Facilities in use at Balance Date	<u>256,435</u>	<u>296,575</u>	<u>126,575</u>
Unused Loan Facilities at Balance Date	<u>0</u>	<u>0</u>	<u>0</u>

F8 HALF YEARLY BUDGET REVIEW

File Reference: F1.2.1
Report Date: 12th March 2013
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Budget Review Documents Financial Year 2012-13:
- 2012-13 Budget Surplus/(Deficit)
- 2012-13 Statement of Budget Review (Rate Setting Statement)
- Detailed listing of budget amendments 2012-13
- Closing Net Current Assets 2012-13
- Detailed Capital Expenditure amendments 2012-13

PURPOSE OF REPORT

To allow council to discuss and adopt the half yearly Budget Review for the current financial year 2012/13.

BACKGROUND

Each year in accordance with Local Government (Financial Management) Regulations 1996 Item 33A

“Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year..... and within 30 days of that review it is to be submitted to council for determination, thereafter within 30 days of that determination a copy of the review is to be submitted to the department”.

COMMENT

In preparing the attached forecast statements, the budget review examined all aspects of income and expenditure, likely and actual increased over budget and perceived reduced income and expenditure.

The review examined operating costs and capital expenditure and where doubt arose, favoured current budget figures.

The CEO, Works and Services Manager and Building Maintenance Officer were consulted as part of the process.

In addition to the forecast income statement, an analysis of major variances from budget is also attached. There is a forecast surplus for this financial year of approximately \$48,865.00.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government (Financial Management) Regulation 1996

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

At the time of the review the financial implications to Council are the forecast surplus on budget of approximately \$48,865.00.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 47/2013

Moved Cr Johnson seconded Cr Kelly that the half yearly review of the 2012/13 Annual Budget as presented be accepted by Council.

Motion Put & Carried 7/0

2012/13 Budget Surplus/(Deficit) By Program

Note	Action	Result Adopted Budget	Result Revised Budget	Result YTD Actual
(a)	This total is the sum of operating revenue, operating expenditure, capital income and capital expenditure.	(4,984,289)	(4,840,090)	(2,111,371)
(b)	Add back all non cash items	1,946,792	1,955,211	942,149
(c)	Add Surplus/(Deficit) July 1st B/Fwd	1,133,047	967,895	967,895
(d)	Deduct Surplus/(Deficit) June 30th C/Fwd	91,685	48,865	1,764,522
(e)	Sum (a), (b) and (c), deduct amount at (d). Total is amount of rates to be levied.	(1,996,135)	(1,965,849)	(1,965,849)

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**SHIRE OF VICTORIA PLAINS
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31ST DECEMBER 2012**

NOTE	2012/13 Adopted Budget (a) \$	2012/13 Revised Budget (b) \$	YTD Actual \$	Variance (b)-(a) \$	Variance %
Revenue					
Governance	6,087	10,959	6,424	4,872	80.04%
General Purpose Funding	802,964	771,524	251,375	(31,440)	-3.92%
Law, Order, Public Safety	456,407	456,407	431,790	0	0.00%
Health	3,390	3,390	2,120	0	0.00%
Education and Welfare	0	0	0	0	0.00%
Housing	58,220	57,260	25,633	(960)	-1.65%
Community Amenities	64,294	64,294	62,066	0	0.00%
Recreation and Culture	20,440	84,363	24,042	63,923	312.73%
Transport	855,222	993,258	289,879	138,036	16.14%
Economic Services	21,539	26,539	23,091	5,000	23.21%
Other Property and Services	61,780	6,780	14,887	(55,000)	-89.03%
	<u>2,350,343</u>	<u>2,474,774</u>	<u>1,131,307</u>	<u>124,431</u>	<u>5.29%</u>
Expenses					
Governance	(193,062)	(349,906)	(94,970)	(156,844)	81.24%
General Purpose Funding	(323,890)	(191,195)	(157,459)	132,695	-40.97%
Law, Order, Public Safety	(172,525)	(176,993)	(83,633)	(4,468)	2.59%
Health	(109,270)	(92,239)	(47,052)	17,031	-15.59%
Education and Welfare	(46,314)	(31,314)	(9,708)	15,000	-32.39%
Housing	(132,299)	(131,886)	(91,306)	413	-0.31%
Community Amenities	(264,605)	(232,494)	(105,123)	32,111	-12.14%
Recreation & Culture	(431,615)	(430,788)	(215,225)	827	-0.19%
Transport	(2,470,547)	(2,437,227)	(1,175,865)	33,320	-1.35%
Economic Services	(156,221)	(155,874)	(71,365)	347	-0.22%
Other Property and Services	(40,782)	(9,068)	(82,399)	31,714	-77.76%
	<u>(4,341,130)</u>	<u>(4,238,984)</u>	<u>(2,134,105)</u>	<u>102,146</u>	<u>-2.35%</u>
Capital Income					
Proceeds from Disposal of Assets	109,000	89,899	70,834	(19,101)	-17.52%
Transfers from Reserves (Restricted Assets)	274,000	454,318	0	180,318	65.81%
Capital Expenditure					
Purchase Land Held for Resale	0	0	0	0	0.00%
Purchase Land and Buildings	(58,535)	(52,104)	(26,317)	6,431	-10.99%
Purchase Infrastructure Assets - Roads	(1,351,461)	(1,476,779)	(399,588)	(125,318)	9.27%
Purchase Infrastructure Assets - Other	(126,190)	(188,390)	(12,650)	(62,200)	49.29%
Purchase Construction other than Buildings	0	0	0	0	0.00%
Purchase Plant and Equipment	(921,380)	(951,188)	(690,686)	(29,808)	3.24%
Purchase Furniture and Equipment	(26,796)	(59,496)	(27,563)	(32,700)	122.03%
Repayment of Debentures	(40,140)	(40,140)	(22,603)	0	0.00%
Proceeds from New Debentures	0	0	0	0	0.00%
Self-Supporting Loan Principal Income	0	0	0	0	0.00%
Transfers to Reserves (Restricted Assets)	(852,000)	(852,000)	0	0	0.00%
(a) Total Operating & Non Operating	(4,984,289)	(4,840,090)	(2,111,371)	144,199	
(b) Adjust Non-Cash Items					
Depreciation on Assets	1,965,856	1,965,856	952,793	0	0.00%
FESA non-cash Grant (donated Fire Tender)	(415,880)	(415,880)	(415,880)	0	0.00%
Purchase Fire Tender (donated by FESA)	415,880	415,880	415,880	0	0.00%
(Profit)/Loss on Asset Disposals	(19,064)	(10,645)	(10,644)	8,419	-44.16%
(c) ADD: Estimated Surplus/(Deficit) July 1 B/Fwd	1,133,047	967,895	967,895	(165,152)	
(d) LESS: Estimated Surplus/(Deficit) June 30 C/Fwd	91,685	48,865	1,764,522	(42,820)	
Amount Required to be Raised from Rates	<u>(1,996,135)</u>	<u>(1,965,849)</u>	<u>(1,965,849)</u>	<u>30,286</u>	

BUDGET AMENDMENTS 2012/13

Amendments to the original budget since adoption. Surplus/(Deficit)

Description	Increase in	Decrease in	Amended
	available cash	available cash	Budget
	\$	\$	Running
			Balance
	\$	\$	\$
Side & Rear Tipper Trailer - purchase cancelled	105,000		105,000
Transfer from Plant Reserve (to purchase Multi-tyred Roller)	55,000		160,000
Purchase Multi-tyred Roller		160,000	0
Bolgart Outdoor Project		59,200	-59,200
Lotterywest Grant (Bolgart Outdoor Project)	59,200		0
Errors on Rate Setting Statement	27,641		27,641
Disposal of 2 x Utes over budget estimate	7,272		34,913
Decrease in Rates income		30,286	4,627
Decrease in General Purpose Grants		34,440	-29,813
Increase in Interest Income	5,000		-24,813
Decrease in rental income (staff housing)		8,960	-33,773
Increase in contribution from Golf Club (for new Tractor/Mower)	5,000		-28,773
Increase in AgLime Route funding	20,000		-8,773
Increase in AgLime Route funding	53,000		44,227
Increase in RRG funding	55,000		99,227
Increase in Commission income	5,000		104,227
Disposal of assets under budget		25,000	79,227
Increase in Computing costs		25,000	54,227
Decrease in Mosquito Control costs	10,000		64,227
Decrease in CDO costs	15,000		79,227
Decrease in Sewerage Maintenance costs	15,000		94,227
Decrease in Town Planning Scheme costs	11,000		105,227
Decrease in Cemetery Works costs	5,658		110,885
Increase in Maintenance Grading costs		30,000	80,885
Decrease in Misc Road Maintenance costs	18,000		98,885
Decrease in Flood Damage costs	15,000		113,885
Decrease in Tree Lopping costs	29,000		142,885
Increase in Noxious Weed Control costs		5,000	137,885
Decrease in Caravan Park Maintenance costs	5,000		142,885
Decrease in Fuel & Oil costs	35,000		177,885
Decrease in Tyres & Tubes costs	10,000		187,885
Increase in Parts & Repairs costs		45,000	142,885
Decrease in Private Works expenditure	30,000		172,885
Decrease in Private Works income		30,000	142,885
Decrease in cost of CEO & DCEO vehicles	14,292		157,177
Purchase 4 x blocks in Bolgart		1,500	155,677
Decrease in roof costs (Roads Board Building)	7,931		163,608
Increase in Toodyay/Bindi Bindi Rd intersection costs		40,000	123,608
Increase in Gillingarra/Glentromie Road costs		15,019	108,589
Increase in Yerecoin/Glentromie Road costs		8,000	100,589
Increase in Edmonds Street Reconstruction costs		62,299	38,290
Purchase of gravel screen		19,101	19,189
Depot Clerk Ute - purchase cancelled	30,000		49,189
Increase in proceeds from sale of asset	2,625		51,814
Decrease in proceeds from sale of asset		19,100	32,714
Admin Office Counter and Security Upgrade		10,000	22,714
Install A/C to Server Room		3,000	19,714
Install Reverse Cycle A/C at 13 Lambert Cres		15,000	4,714
Install rear fencing at 7 Harrington St		3,000	1,714
Install A/C to meeting room at Bolgart Hall		4,700	-2,986
Diff between estimated and actual Surplus/(Deficit) B/Fwd		3,633	-6,619
Change in accounting method calculation of Surplus/(Deficit) B/Fwd		161,519	-168,138
CLGF Grant recorded twice in error		297,834	-465,972
Transfer from Infrastructure Reserve	423,152	0	255,014
	1,073,771	1,116,591	-42,820

\\SOVP-SBS08\Company\Finance\Budget\Budget Reviews\Budget 2012-2013\Budget Review 2012-13.xlsx

NET CURRENT ASSETS**Composition of Estimated Net Current Asset Position**

CURRENT ASSETS	ADOPTED BUDGET	REVISED BUDGET
Cash - Unrestricted	156,709	113,889
Cash - Restricted Reserves	1,650,922	2,045,922
Receivables	114,611	114,611
Inventories	5,500	5,500
	<u>1,927,742</u>	<u>2,279,922</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(185,135)</u>	<u>(185,135)</u>
NET CURRENT ASSET POSITION	1,742,607	2,094,787
Less: Cash - Restricted Reserves	(1,650,922)	(2,045,922)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u><u>91,685</u></u>	<u><u>48,865</u></u>

Minutes – Ordinary Meeting of Council

19th March 2013

CAPEX 2012-13				Original Budget	Revised Budget
Governance					
40004	CEO Vehicle Replacement	Motor Vehicles	Motor	55,000	43,535
40005	DCEO Vehicle Replacement	Motor Vehicles	Motor	40,000	37,173
40069	Computing Upgrade Hardware & Software	Furniture & Equipment	F&E	13,796	13,796
40074	OH&S Upgrades to Shire Buildings	Buildings	L&B	5,792	5,792
New	Admin Office Counter & Security Upgrade	Furniture & Equipment	F&E	0	10,000
New	Instal A/C to Server Room	Furniture & Equipment	F&E	0	3,000
				114,588	113,296
Law, Order, Public Safety					
40176	30Kva Inverter Generator	Plant & Machinery	P&E	22,500	22,500
40184	FESA Fire Tanker Replacement - New Norcia	Motor Vehicles	P&E	415,880	415,880
				438,380	438,380
Housing					
40177	16 Yulgering Road Upgrade A/C	Furniture & Equipment	F&E	12,000	12,000
40178	16 Yulgering Road Render & Paint Internal Walls	Buildings	L&B	8,000	8,000
40179	16 Yulgering Road Dishwasher	Furniture & Equipment	F&E	1,000	1,000
New	Install A/C at 13 Lambert Cres	Furniture & Equipment	F&E	0	15,000
40187	Purchase 4 x Blocks in Bolgart	Land	L&B	0	1,500
New	Instal rear fence 7 Harrington St	Infrastructure Other	Infother	0	3,000
				21,000	40,500
Recreation & Culture					
40057	Disability Access	Salaries & Wages - Direct	L&B	5,337	5,337
40180	Roads Board Building - Roofing	Buildings	L&B	16,493	8,562
New	Instal A/C to Meeting Room at Bolgart hall	Furniture & Equipment	F&E	0	4,700
New	Bolgart Outdoor Project	Infrastructure Other	Infother	0	59,200
				21,830	77,799
Transport					
40021	Bolgart West Road	Infrastructure Roads	Infra	85,000	85,000
40021	Yerecoin Town Drainage	Infrastructure Other	Infother	44,598	44,598
40021	Gravel Pit	Infrastructure Other	Infother	31,560	31,560
40021	Edmonds Street	Infrastructure Roads	Infra	85,741	148,040
40021	Golf Course Road	Infrastructure Roads	Infra	27,159	27,159
40021	Calingiri Sports Club Entrance	Infrastructure Roads	Infra	16,930	16,930
40021	Calingiri School Crossover	Infrastructure Other	Infother	4,520	4,520
40021	Benaring Road	Infrastructure Roads	Infra	41,813	41,813
40022	Gillingarra-Glentromie Road	Infrastructure Roads	Infra	255,687	270,706
40024	Yerecoin-Glentromie Road	Infrastructure Roads	Infra	228,981	236,981
40025	Toodyay-Bindi Bindi Intersection	Infrastructure Roads	Infra	142,000	182,000
40163	Bolgart East Road	Infrastructure Roads	Infra	468,150	468,150
40164	Side & Rear Tipper Trailer	Plant & Machinery	P&E	105,000	0
40165	Maintenance Truck Crew Cab 5T	Motor Vehicles	Motor	75,000	75,000
40167	Replace Kubota Mower	Plant & Machinery	P&E	25,000	25,000
40168	2nd hand 85HP Kubota Tractor and 5mtr Superior Mower	Plant & Machinery	P&E	50,000	50,000
40175	Replace Construction Crew Ute	Motor Vehicles	Motor	30,000	30,000
40182	Shire Entrance Signs	Infrastructure Other	Infother	45,512	45,512
40186	Multi-tyred Roller	Plant & Machinery	P&E	0	160,000
New	Purchase "Grizzly" gravel screen	Plant & Machinery	P&E	0	19,101
				1,762,651	1,962,070
Other Property & Services					
40030	Works Manager Vehicle Replacement	Motor Vehicles	Motor	45,000	45,000
40181	Depot - New Trailer Shed	Buildings	L&B	12,804	12,804
40042	Tool Storage Shed Upgrade	Buildings	L&B	10,109	10,109
40169	2 x Way Radio System Upgrade	Plant & Machinery	P&E	12,000	12,000
40170	4" Pump & Hoses	Plant & Machinery	P&E	6,000	6,000
40171	Plate Compactor	Plant & Machinery	P&E	4,000	4,000
40172	Cement Mixer	Plant & Machinery	P&E	3,000	3,000
40173	Filtered Water System Depot	Plant & Machinery	P&E	3,000	3,000
40174	Replace Depot Clerk Ute	Plant & Machinery	Motor	30,000	0
				125,913	95,913
				2,484,362	2,727,958

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Minutes.

10.3 Town Planning Status Report

Resolution 48/2013
Moved Cr Kelly seconded Cr Lovelock that the items in the Town Planning Status Report detailed below be noted.
Motion Put & Carried 7/0

Item No	Report Details	Town Planning Action Required	Status
TP5 (Sept 2012)	Bolgart Family Area and Skate Park Development		Ongoing
TP1	Proposed Hay Storage and Processing Facility – Carani West Road, Carani	Council approved the proposed facility with conditions and advice notes.	Applicants notified of council decision. Ongoing.

10.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Minutes.

10.4 Administration Status Report**Resolution 49/2013**

Moved Cr Kelly seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
A43 (Dec 2012)	Shire Mining Policy	Laid on table to allow further time to investigate. CEO and DCEO to follow up with WA shires involved in mining	Ongoing
A1 (Jan 2013)	Bolgart Water Supply		Ongoing
From February 2013 Ordinary Meeting			
A2	Development Assessment Panel Nominations	Crs Erickson and Kelly nominated to Wheatbelt Joint DAP with Crs Johnson and Lovelock as alternate members.	Complete
A3	Election Signs Policy	Council approved the amendment of Policy 11.1.1 Election Sign Advertising	Policy Manual to be updated and distributed to Councillors and Staff
A4	Proposed Subdivision Mogumber Yarawindah Rd Mogumber	Advise DoP that no conditions or comments are imposed	Complete
A5	Ward and Representation Review	Council authorised the CEO to advise LG Advisory Board that existing wards are to be retained with changes to boundaries	Ongoing
A6	Departmental Budget Review 2012/2013	Council authorised CEO to have solicitors prepare an application to SAT regarding rates.	Ongoing
A8	Management of Community Projects	CEO to prepare and present policy regarding Community or Sporting Projects that involve shire funds to April Ordinary Meeting	Ongoing

10.4 ADMINISTRATION

A9 COMPLIANCE AUDIT REPORT

File Reference:	F1.4.5
Report Date:	12 th March 2013
Applicant/Proponent:	Nil
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	DLGRD Compliance Audit Return 2012

PURPOSE OF REPORT

To allow council to review the Compliance Audit Return 2012.

BACKGROUND

Each year council is requested to complete a Compliance Audit Return to ensure the operations of the organisation are complying with the Local Government Act 1995 and associated Regulations.

COMMENT

The report aims to highlight the areas of non-compliance with the Act and to detail remedial action proposed to be taken to correct such non-compliance.

Council is required to adopt the return and endorse the comments and remedial actions before the return is submitted to the Department of Local Government and Regional Development by 31st March 2013.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

As per the requirements of the Local Government Act 1995, Section 7.13(i) and Local Government (Audit) Regulations 1996 (Regulations 13–15).

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 50/2013

Moved Cr Lovelock seconded Cr Kelly that Council adopts the Compliance Audit Return for the year 1st January 2012 to 31st December 2012 and endorse the comments and remedial actions proposed on the items of non compliance.

Motion Put & Carried 7/0

Department of Local Government - Compliance Audit Return

Government of Western Australia
Department of Local Government**Victoria Plains - Compliance Audit Return 2012****Certified Copy of Return**

Please submit a signed copy to the Director General of the Department of Local Government together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2012.	N/A		Harry Hawkins
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2012.	N/A		Harry Hawkins
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in	N/A		Harry Hawkins
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land	N/A		Harry Hawkins
5	s3.59(5)	Did the Council, during 2012, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Harry Hawkins

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Harry Hawkins
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Harry Hawkins
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Harry Hawkins
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Harry Hawkins
5	s5.18	Has Council reviewed delegations to its committees in the 2011/2012 financial year.	Yes		Harry Hawkins
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Harry Hawkins
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Harry Hawkins

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Department of Local Government - Compliance Audit Return



Government of **Western Australia**
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8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Harry Hawkins
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Harry Hawkins
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Harry Hawkins
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Harry Hawkins
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2011/2012 financial year.	Yes		Harry Hawkins
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Harry Hawkins

Disclosure of Interest

No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to	Yes		Harry Hawkins
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Harry Hawkins
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Harry Hawkins
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A		Harry Hawkins
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Harry Hawkins
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2012.	Yes		Harry Hawkins
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2012.	Yes		Harry Hawkins
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Harry Hawkins
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Harry Hawkins

Department of Local Government - Compliance Audit Return



Government of Western Australia
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10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Harry Hawkins
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Harry Hawkins
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Harry Hawkins
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a	Yes		Harry Hawkins
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Harry Hawkins
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Harry Hawkins
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	N/A		Harry Hawkins

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Harry Hawkins
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Harry Hawkins

Elections

No	Reference	Question	Response	Comments	Respondent
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Department of Local Government - Compliance Audit Return



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1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Harry Hawkins
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Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Harry Hawkins
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Harry Hawkins
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Harry Hawkins
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Harry Hawkins
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Harry Hawkins
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2012 received by the local government within 30 days of completion of the audit.	Yes		Harry Hawkins
7	s7.9(1)	Was the Auditor's report for 2011/2012 received by the local government by 31 December 2012.	Yes		Harry Hawkins
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9(1) of the Act required action to be taken by the local government, was that action undertaken.	Yes		Ian Graham

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9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A	Harry Hawkins
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9(1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	No	Harry Hawkins
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes	Ian Graham
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes	Ian Graham
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes	Ian Graham
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Ian Graham
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes	Ian Graham

Local Government Employees

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Harry Hawkins
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Harry Hawkins
3	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Harry Hawkins

Department of Local Government - Compliance Audit Return



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4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Harry Hawkins
5	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Harry Hawkins

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Harry Hawkins
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Harry Hawkins
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Harry Hawkins
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Harry Hawkins
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	No		Harry Hawkins
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b)(c).	Yes		Harry Hawkins

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
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Department of Local Government - Compliance Audit Return



Government of Western Australia
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1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	N/A	Harry Hawkins
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A	Harry Hawkins
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes	Harry Hawkins
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes	Harry Hawkins
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes	Harry Hawkins
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes	Harry Hawkins
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes	Harry Hawkins
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes	Harry Hawkins
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes	Harry Hawkins
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes	Harry Hawkins
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A	Harry Hawkins

Department of Local Government - Compliance Audit Return



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12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A	Harry Hawkins
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A	Harry Hawkins
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes	Harry Hawkins
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes	Harry Hawkins

I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Victoria Plains

Signed CEO, Victoria Plains

A10 TOURISM IN VICTORIA PLAINS

FILE REFERENCE:	ES2.5
REPORT DATE:	12 th March 2013
APPLICANT/PROPONENT:	None
OFFICER DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCES:	None
AUTHOR:	Harry Hawkins - Chief Executive Officer
ATTACHMENTS:	Letters from Avon Tourism

PURPOSE OF REPORT: To advise Council of the options available to tourism operators in Victoria Plains to help them make a determination which option to support.

BACKGROUND: The Shire of Victoria Plains has always been a part of Avon Valley Tourism however in the past when Victoria Plains Tourism Association was actively operating the shire indicated their financial support would be given to New Norcia and not to Avon Valley Tourism.

In recent years there has been no financial support given to New Norcia and on resigning from the Central Midlands VROC Council agreed to participate in the Discover Golden Horizons group which included the shires of Chittering, Dalwallinu, Moora and Wongan Ballidu and made a financial contribution to the brochure this group produced.

COMMENT: At a recent workshop Avon Tourism launched their new brochure and discussed their strategic vision. The new brochure listed only New Norcia from the Shire of Victoria Plains however they are happy to list Bolgart, Calingiri and any other towns if we make a financial contribution to the association.

Avon Valley Tourism is a part of the Experience Perth zone of Tourism WA with our neighbours to the east being in the Australia’s Golden Outback zone and to the west in the Australia’s Coral Coast zone being a part of Tourism WA Avon Valley Tourism is linked to state government promotions and offers a website with links to local tourism providers websites. Avon Valley Tourism also offers a booking service for local providers.

Discover Golden Horizons while not being connected to Tourism WA is a more local organisation that provides exposure on a smaller scale but targets a more defined local area.

The brochure produced by Discover Golden Horizons is of good quality and provides a local government view of local tourism as all submissions came from the shires involved. The next project for Discover Golden Horizons is a signage project to create and display roadside signs promoting the area and the brand.

The shire clearly needs greater promotion as when attending events in the metropolitan area a lot of people still ask our staff “where is Victoria Plains”?

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

While there are not many tourism operators in the shire the economic benefits may not be great but better exposure may help grow the local industry.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There will be financial contributions to both organisations however these will be included in the annual municipal budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 51/2013

Moved Cr Kelly seconded Cr Holmes that the Shire of Victoria Plains;

- 1. Remains connected with the Discover Golden Horizons group for more targeted local exposure, and**
- 2. Provides financial support to Avon Valley Tourism for more broadly based exposure for all parts of the shire not just New Norcia.**

Motion Put & Carried 7/0

Cr Lovelock

Spoke in support of Discover Golden Horizons and limited support for Avon Valley Tourism. The Victoria Plains Tourism Association (VPTA) is looking to wind up their group. Funds are available to be put toward tourism in Victoria Plains. VPTA are holding their meeting on 20th March 2013.

Cr Johnson

Yerecoin Progress Association Meeting was held last week. Tourism issue was discussed. Signage is required. A focus of signage needs to be determined.

Cr Holmes

Has spoken to various caravan groups who stay at the Bolgart caravan park. Raised various issues. Including the northern entrance to Bolgart.

Resolution 52/2013

Moved Cr Johnson seconded Cr Lovelock that the meeting adjourn for afternoon tea.

Motion Put & Carried 7/0

The meeting adjourned at 3.10pm.

The meeting resumed at 3.31pm.

A11 LANDFILL SITES MANAGEMENT TRIALS

FILE REFERENCE:	CA1.2
REPORT DATE:	13 th March 2013
APPLICANT/PROPONENT:	None
OFFICER DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCES:	None
AUTHOR:	Harry Hawkins - Chief Executive Officer
ATTACHMENTS:	None

PURPOSE OF REPORT: To advise Council of the results of the two landfill management trials at Mogumber and Bolgart landfill sites.

BACKGROUND: In recent years as landfill entry has been restricted and fees increased in major surrounding towns and the metropolitan area the shire was seeing an increased number of vehicles from outside the district dumping rubbish in our unmanned and unlocked landfill sites. Something needed to be done and trials were set up for reduced hours at the Bolgart tip and keys issued to residents at Mogumber.

COMMENT: Trials were set up at the Bolgart and Mogumber rubbish sites to help reduce the amount of waste coming in from outside the shire to extend the life of the sites.

At Bolgart the trial centred on the tip site being locked and only open for use by residents for two half days per week unless private arrangements were made for additional times. South ward Councillor David Holmes opened and closed the site with other local residents helping out if Councillor Holmes was not available. The trial has been successful except for one incident where the fence was cut to gain access and other times where rubbish was thrown over the fence.

The trial at Mogumber was centred on the tip being locked with all local residents being given a key after paying a \$20 refundable deposit. There were applications from non residents of boundary locations requesting use due to the proximity of the Mogumber tip site as opposed to their local site. A fee equal to the domestic rubbish charge was applied plus the deposit to give these people access. Like Bolgart the trial proved successful with one incidence of the fence being cut to gain entry.

While no records have been kept anecdotal evidence is that the amount of rubbish going in to each site is down compared to pre trial levels.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Councillors Holmes and Rive spoke on the trials held at the Bolgart and Mogumber refuse sites respectively.

Resolution 53/2013

Moved Cr Kelly seconded Cr Holmes that the management trials of the Bolgart and Mogumber landfill sites for reduced opening hours and residents being issued with a key are deemed successful and made permanent at both sites with annual reviews to be undertaken each year.

Motion Put & Carried 7/0

A12 NATIVE TITLE SETTLEMENT IN VICTORIA PLAINS

FILE REFERENCE:	A1.19.1
REPORT DATE:	12 th March 2013
APPLICANT/PROPONENT:	None
OFFICER DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCES:	None
AUTHOR:	Harry Hawkins - Chief Executive Officer
ATTACHMENTS:	Email and Maps

PURPOSE OF REPORT: To advise Council of the State Government plans to allocate land in Calingiri as a part of the Native Title settlement process.

BACKGROUND: The State Government has for some years been negotiating with the Southwest Land and sea Council over a native title claim over the south west of Western Australia which includes the Shire of Victoria Plains.

COMMENT: As a part of the proposed settlement of a native title claim with the Southwest Land and Sea Council the State Government has offered some parcels of unallocated crown land in Calingiri. The land in question is on the corner of Edmonds Street and Cavell Street being Lots 91, 93 and 75 but excluding lot 92 in the very corner. The land between Kuralli Street and Cemetery Road on Yulgering Road shown on old maps as a proposed hospital site being Lot 145 and Lot 45 bounded by Railway Street, Haig Street and Cavell Street.

The questions asked by the Department of Regional Development and Lands are;

1. Any future proposals for the land identified? If so, in what timeframe?
2. Any proposed planning scheme amendments? If so, in what timeframe?
3. Any future proposals for either the creation or amendments to reserves? If so, in what timeframe?
4. Any land management issues known e.g. Contamination etc.

Apart from a suggestion during discussions on the Calingiri caravan park that Lot 45 may be a good site for a relocated caravan park the answers to all questions is no proposals amendments or land management issues have been considered in the past ten years.

All of these Lots are virgin bush uncleared and unserviced and hold little value for the shire, any future investor or developer.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 54/2013

Moved Cr Lovelock seconded Cr Brennan that Council advise the Department of Regional Development and Lands that;

- 1. There are no future proposals for the land in question**
- 2. There are no planning scheme amendments proposed**
- 3. There are no future proposals for either the creation or amendment to reserves**
- 4. There are no land management issues such as contamination etc.**

Motion Put & Lost 2/5

Reason:

The Council has future plans for the land parcels in question.

A13 MANAGEMENT ORDERS RESERVE 17655

FILE REFERENCE:	ES4.2
REPORT DATE:	11 th March 2013
APPLICANT/PROPONENT:	None
OFFICER DISCLOSURE OF INTEREST:	None
PREVIOUS MEETING REFERENCES:	None
AUTHOR:	Harry Hawkins - Chief Executive Officer
ATTACHMENTS:	Letter from Water Corporation

PURPOSE OF REPORT: To advise Council of the offer of a transfer of the Management Order to the Wyening water reserve to the Shire of Victoria Plains.

BACKGROUND: The shire has for many years for various reasons, some of which no longer apply, sought the management of the Wyening Water Reserve, reserve 17655.

COMMENT: The Water Corporation has written to the shire to offer a free transfer of Management Orders for Reserve 17655 to the Shire of Victoria Plains. They have included with their letter copies of correspondence dating back to 1999 from the shire requesting management of the reserve. More recently in 2009 the shire resolved that they no longer had a use for reserve 17655 but wished to be contacted should the corporation change their management policy and/or their plans for the reserve. In March 2012 the Water Corporation again contacted the shire and offered a licence agreement for the reserve at a cost of \$1,000 per year which was refused by Council. The shire again asked to be kept informed of any other proposals that the corporation may initiate for reserve 17655.

In September 2005 State Land Services wrote to the shire seeking comment on the amalgamation of the Wyening Water Reserve 17655 and the adjoining Wyening School Reserve 17138 which Council resolved to oppose and to seek the management of reserve 17138. The merger proposal was put on hold pending a response from the Department of Environment and Conservation and nothing more has taken place.

Successive Works Managers have surveyed the reserves and determined that there are no viable gravel deposits on the reserves and they are of little value to the shire except perhaps for wild flower and tourism purposes. The management of the reserves would mean the shire would be responsible for maintenance of the reserve.

Should the shire not want management of the reserve it will be offered to the Department of Environment and Conservation.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 55/2013

Moved Cr Brennan seconded Cr Johnson that the Shire write to the Water Corporation and State Land Services to advise that they no longer have an interest in the management of the Wyening Water Reserve, reserve 17655 Fordham Road Wyening.

Motion Put & Carried 5/2

10.5 PLANT AND WORKS

Resolution 56/2013

Moved Cr Kelly seconded Cr Lovelock that Resolutions 38/2013 to 41/2013 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 19th March 2013.

Motion Put & Carried 7/0

Resolution 57/2013

Moved Cr Kelly seconded Cr Johnson that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 19th March 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Cr Lovelock

Discussed the item of a waste transfer station.

Cr Holmes

Commented on his recent visit to the Toodyay Waste Transfer Station.

Cr Lovelock

Mogumber Yarawindah Road. Some bends along this road require a centre line mark for safety reasons.

Chief Executive Officer

This road was also raised at a Regional Road Group meeting. White line marking in dangerous areas is eligible for Blackspot funding.

Cr Brennan

Suggests cats eyes also be used to define centreline.

Cr Johnson

Points raised from the recent Yerecoin Progress meeting and put to the Works and Services Manager

- An improved turn around is required at the north end of Milner Street
- There is no street light at the end of Milner St. Safety concerns have been raised.
- Numerous complaints on the condition of the road verge of Toodyay Bindi Bindi Road. There are deep drop offs on the shoulders causing concerns with large vehicles. Would like to take a plan back to complainants, so requests some information as soon as possible as to what can be done.
- Speed limit signs for townsite, still 70km.
- Piawaning water supply
- Yerecoin water pressure. Group is wishing to upgrade gardens, can't without adequate pressure to supply the reticulation.
- What is happening with the footpath, southward on Milner St
- Culverts need clearing before winter.

Chief Executive Officer

Speed limit signage has been raised with MRWA – still waiting for a reply.

Water for Piawaning. A response letter has been received stating Water Corp will investigate and advise at a later date.

Footpath southward on Milner Street. This was earmarked for Royalties for Regions funding, however following works on the northern section by previous Works Manager there is not enough funding left the complete full path to south.

Cr Lovelock

Carani West Road, Skilling Road and others. What is the process to have these roads upgraded from low volume roads to full use roads by Restricted Access Vehicles.

General discussion held. MRWA are required to inspect and audit the roads before they can be considered full use.

Cr Rive

Mogumber West Road just west of townsite with its left and right tight bends should be placed on a high priority list to widen and mark.

Cr Johnson

Budget – Plant and Works Committee

Council needs to improve its road maintenance programme. There is a general feeling in community that there is a need to repair and maintain and not construct new roads. A budget should be planned to accommodate this.

Cr Lovelock

Its a matter of wants or needs and far as road works go. CPI % on rates only covers needs of road users. There is a real need to increase rates to accommodate the wants.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 58/2013

Moved Cr Kelly seconded Cr Rive that new business of an urgent nature be introduced to Council.

Motion Put & Carried 7/0

Cr Kelly

Spoke regarding a real need for further New Norcia Ambulance volunteers.

Please add a request for help in the next newsletter please.

Rubbish bins at Gillingarra are being filled (probably by people without keys to refuse site or travellers). What options are available for collection?

Speed sign in New Norcia. Can the limit be dropped from 60kph to 50kph?

There are several school excursions throughout the year held in New Norcia and lower speeds are required.

Cr Brennan

Has correspondence been sent to CBH to commence works on road within the Calingiri site. This has been ongoing for too many years and needs to be completed before harvest 2013.

Chief Executive Officer

To attend to as soon as possible.

Cr Kelly

Road signs (missing, damaged etc)

New Norcia bypass road. Is info being taken to Canberra conference.

Works and Services Manager

Works crew are currently doing an audit on missing and damaged signs as they work through the shire.

Chief Executive Officer

Street lights – Yerecoin

I have written to Yerecoin Observatory. Western Power appears to be the hold up regarding the type of lighting that can be used so as not to interfere with the observatory.

Resolution 59/2013

Moved Cr Kelly seconded Cr Rive that the President and the Chief Executive Officer attend the ALGA National General Assembly Conference to be held in Canberra from 16th to 19th June 2013.

Motion Put & Carried 7/0

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.45pm.

Signed this 16th day of April 2013

Presiding Member