



AGENDA

Ordinary Council Meeting

I HEREBY give NOTICE that an Ordinary Council Meeting will be held on:

2 July 2025

Shire of Victoria Plains
Council Chambers, Calingiri
AND
via E-Meeting Protocol

Commencing – 2:00 PM



DISCLAIMER:

The recommendations contained in this document are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Recording of Meeting

Members of the public are advised that meetings of Council are audio recorded to assist with ensuring an accurate record of the meeting is provided for the formal minutes of the meeting. In terms of the Privacy Act 1998 this may involve the recording of personal information provided at the meeting. The provision of any information that is recorded is voluntary, however if any person does not wish to be recorded they should not address or request to address the meeting. By remaining in this meeting, you consent to the recording of the meeting.

You are not permitted to record this meeting with any recording device, unless you have the express authorisation of the Council of the Shire of Victoria Plains.

E – Disclaimer

It is the Presiding Member's responsibility to preserve order in the meeting and this can be more difficult in an eMeeting. Therefore, each Council Member must consistently and respectfully follow the Local Government's Meeting Procedures Local Law, any additional eMeeting guidance provided by the Local Government and support the Presiding Member in their conduct of the eMeeting.

The pace of an eMeeting should be slow and orderly. The following practices will help avoid confusion and support effective eMeetings:

Speak clearly and slowly, as connections may be distorted or delayed;

Always state your name to indicate to the Presiding Member that you wish to speak. Restate your name if the Presiding Member has not heard you at first;

In debate, only speak after the Presiding Member has acknowledged you. Then state your name, so that others know who is speaking;

Follow the Presiding Member's directions and rulings;

If you are unclear about what is happening in an eMeeting, immediately state your name to draw the Presiding Member's attention and enable you to then seek clarification from the Presiding Member;

Avoid looking for opportunities to call Points of Order; instead, politely and respectfully gain the Presiding Member's attention and explain any deviation from your Meeting Procedures, the Local Government Act or any other relevant matter.

Commonly used abbreviations	
AAS / AASB	Australian Accounting Standard / Australian Accounting Standards Board
BF Act	Bush Fire Act 1954
BFB	Bush fire brigade
CEO	Chief Executive Officer
CDO	Community Development Officer
DBCA	Dept of Biodiversity, Conservation and Attractions
DFES	Dept of Fire and Emergency Services
DPLH	Dept of Planning, Lands and Heritage
DWER	Dept of Water and Environmental Regulation
EHO	Environmental Health Officer
EFT	Electronic Funds Transfer
FAM	Finance and Administration Manager
JSCDL	Parliamentary Joint Standing Committee on Delegated Legislation
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LG Act	Local Government Act 1995
LGGC	WA Local Government Grant Commission
LPP	Local Planning Policy
LPS	Local Planning Scheme
MOU	Memorandum of Understanding
MRWA	Main Roads WA
NNTT	National Native Title Tribunal
OAG	Office of Auditor General
OCM	Ordinary Council Meeting
PTA	Public Transport Authority
RRG	Regional Roads Group
RTR	Roads to Recovery
SAT	State Administrative Tribunal
SEMC	State Emergency Management Committee
SGC	Superannuation Guarantee Contribution
SJAA	St John Ambulance Association
SWALSC	South West Aboriginal Land and Sea Council
WAEC	WA Electoral Commission
WALGA	WA Local Government Association
WSM	Works and Services Manager
WSFN	Wheatbelt Secondary Freight Network
EPA	Environmental Protection Authority
DPIRD	Department of Primary Industries and Regional Development
HCWA	Heritage Council of Western Australia
WAPC	Western Australian Planning Commission
WDC	Wheatbelt Development Commission

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AGENDA

Ordinary Council Meeting of the Victoria Plains Shire Council

To be Held in the Shire of Victoria Plains, Council Chambers, Calingiri, AND, via E-Meeting Protocol

on 2 July 2025 commencing at 2:00 PM

1 DECLARATION OF OPENING

1.1 Opening

1.2 Announcements by Shire President

2 REMOTE ATTENDANCE BY ELECTED MEMBERS

THAT:

Under regulation 14C (2)(b) of the Admin Regulations, the Shire President can approve Elected Member attendance by electronic means;

In doing so, under r.14C (5) the Shire President must have regard as to whether the location that the Elected Member intends to attend the meeting, and the equipment intended to be used to attend the meeting, are suitable;

Electronic means includes, as per r.14CA(2) by telephone or video conference;

Suitable equipment would include an electronic device that can hold a Teams meeting, and perhaps, the use of headphones;

In accordance with r.14CA (5) the Elected Member must declare that they are able to maintain confidentiality during the meeting. Under r.14CA(7), the declaration by the Elected Member is recorded in the minutes of the meeting;

Summarily, according to Departmental guidance, a suitable location is one that is quiet and private e.g. a private room in your house. If there are other people at the location at the time of the meeting, an Elected Member may be required to close a door and wear headphones.

Approval to Attend and Declaration of Confidentiality
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THAT:

Cr _____ has been approved to attend the 2 July 2025 Ordinary Council Meeting by electronic means as approved by the Shire President and that a declaration has been received regarding confidentiality and other requirements as noted in Section 2 herewith.

3 RECORD OF ATTENDANCE

Members present

Staff attending

Apologies

Approved leave of absence N/A

Visitors

Members of the public

4 DISCLOSURES OF INTEREST

Refer – Local Government Act, Regulations, Code of Conduct, and Declaration Forms in Councillor folders.

Type Item Person / Details

5 PUBLIC QUESTION TIME

Refer – Local Government Act, Regulations, Local Law and Submission Form & Guidelines circulated.

5.1 Public Questions with Notice

Nil

5.2 Public Question Without Notice**6 PRESENTATIONS AND DEPUTATIONS****6.1 Presentations****6.2 Deputations**

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 MINUTES OF MEETING

That the minutes of the Ordinary Council Meeting held 28 May 2025 as circulated, be **CONFIRMED** as a true and correct record.

That the minutes of the Special Council Meeting held 16 June 2025 as circulated, be **CONFIRMED** as a true and correct record.

PUBLIC AGENDA

9 REPORTS REQUIRING DECISION

9.1 Accounts for Endorsement - May 2025

File Reference	
Report Date	11 June 2025
Applicant/Proponent	Nil
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Glenn Deocampo – Coordinator Financial Services
Senior Officer	Colin Ashe – Deputy Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. List of Payments

PURPOSE

This item presents the attached List of Accounts Paid, under delegated authority for May 2025.

BACKGROUND

As per Local Government Act and Financial Management Regulations.

COMMENT

Each month Council is to be advised of payments made during the preceding month, the amount, the payee, date and reason for payment.

Please note that a new format of payment report is created by the new system.

CONSULTATION

DCEO

STATUTORY CONTEXT

Local Government Act 1995 –

- s.6.8(2)(b) – expenditure is to be reported to the next ordinary meeting of Council

Local Government (Finance) Regulations 1996 –

- r.13 Payments for municipal fund or trust fund
 - (1) the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid –
 - a) The payee's name
 - b) The amount of the payment
 - c) The date of the payment
 - d) Sufficient information to identify the transaction
 - (2) the listing to be presented to the Council at the next ordinary meeting of Council after preparation.

CORPORATE CONTEXT

Delegations Register –

- 3.2 – Municipal Fund and Trust Fund – Payments from Bank Accounts
 - o CEO authorised, subject to conditions
 - o compliance with legislation and procedures
 - o Minimum of 2 signatories with varying level of authorisation

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES		WE KNOW WE ARE SUCCEEDING WHEN	
4. CIVIC LEADERSHIP			
4.3 Proactive and well governed Shire	External audits and reviews confirm compliance		
	We have sound financial management policies and attract external funding to help achieve our goals		
	Councilors attend training and feel supported in their role		
	Council is supported by a skilled team		

Strategic Priority 4.3 is relevant as part of sound financial management policies

Delegation

Nil

Policy Implications

3.1 Purchasing Framework

Other Corporate Document

N/A

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire/Officers	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Policies and processes including preparation by Finance staff and two-step process for payment will ensure that the residual risk is moderate.

FINANCIAL IMPLICATIONS

All payments are in accordance with Council's adopted budget.

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That the **PAYMENTS** made for May 2025 from the Municipal Bank Account as per attached listing and summarised below, be **ENDORSED**:

Payment Type	References from - to	\$ Amount
Creditor EFT Payment**	00043 - 00044	387,531.95
Creditor Cheque Payments		317.20
Direct Debit Payment**	PPIN01619 – PPIN01755 DD000026-DD000027	58,122.85
Credit card – Bendigo Bank	PPIN01630	4.00
	PPIN01631	1,251.40
	PPIN01632	314.33
	PPIN01738	1,427.50
Fuel Card – Wrigh Express	PPIN01677	13.18
Salaries and Wages EFT	PE07/05/25; PE21/05/25	123,201.75
Trust Payments		0.00
	TOTAL	572,184.16

Local Spending	\$	%
Local Supplier	19,336.67	3.4
Payroll	123,201.75	21.50
Total	142,538.42	24.90

Payment Details

	Payment / Invoice	Date	Description	Amount
EFT Payment				
EFT Payment - EFT00043				
1	104 - Moore Australia (WA) Pty Ltd			
	4791	08/05/25	Admin Staff Training - WALGA Tax Council Member and ETO Workshop	1,045.00
	4764	29/04/25	Admin Staff Training - 2025 Financial Reporting Workshop	2,310.00
		Total 104		3,355.00
2	1170 - ARTEIL WA			
	91588	03/03/25	Admin - Gryphon MK1 office chairs	1,211.10
		Total 1170		1,211.10
3	14 - Australian Service Union WA			
	PJ000470	07/05/25	Union Fees - payroll deductions	26.50
		Total 14		26.50
4	1404 - Biomax Wastewater Recycling Systems			
	9136	25/02/25	Servicing on Bolgart Aged Unit septic systems-February 2025	566.00
	9322	09/05/25	Servicing on Bolgart Aged Unit septic systems-May 2025	566.00
		Total 1404		1,132.00
5	1424 - SEEK			
	701182505	05/05/25	Job Advertisement - General Hand Parks & Gardens	478.50
		Total 1424		478.50
6	1527 - Country Womens Association - Bolgart Branch Country Womens Association			
	225	15/05/25	Anzac Day Catering	332.94
		Total 1527		332.94 L
7	1572 - Exurban Pty Ltd (ATF Vista Trust)			
	4646	03/05/25	Town Planning Consultancy Services - April 2025	3,480.74
		Total 1572		3,480.74
8	1626 - Rajaford Pty Ltd (Calingiri Traders)			
	APRIL DEPOT 2025	30/04/25	Depot Office - Staffroom consumables - April 2025	116.46
	APRIL OFFICE 2025	30/04/25	Admin Office Staffroom consumables - April 2025	113.40
	DEPOT MINOR TOOLS APRIL 2025	30/04/25	Depot -Minor Tools/maintenance items - April 2025	282.85
	DEPOT CONSUMABLES	30/04/25	Depot - Consumables - April 2025	544.58
		Total 1626		1,057.29 L
9	1629 - Moora Truck & Auto Parts			
	1066129	06/05/25	Calingiri Fire Station - 1/4 F Nitto Socket - Air Compressor (LGGS - DFES funding)	12.82
		Total 1629		12.82
10	1663 - St John Ambulance Western Australia Ltd (Belmont)			
	1289398	15/04/25	PFA & CPR Training for Depot crew	680.00
	1289434	15/04/25	PFA & CPR Training for Depot crew	445.00
		Total 1663		1,125.00
11	1727 - F M Surveys Pty Ltd			
	21916	22/04/25	Professional Services - Amendment of Reserve 18203 to facilitate/include Reserve 18204, Piawaning Recreation Reserve and Piawaning Hall site	6,600.00
		Total 1727		6,600.00
12	1735 - Greg Alan Electrical Airconditioning & Refrigeration (Pithara Electrical Pty Ltd)			
	921	29/04/25	Bolgart Hall - Supplied and installed a 32amp three phase generator change over switch	3,895.00
		Total 1735		3,895.00

Payment Details

	Payment / Invoice	Date	Description	Amount
13	1832 - Birkles Plumbing & Gas Pty Ltd			
	7164	17/04/25	Mogumber Stand Pipes replacement	7,613.30
	7107	17/04/25	Calingiri Standpipe - Annual Backflow testing	523.60
			Total 1832	8,136.90
14	1894 - Hyatt Concrete Pty Ltd			
	136	24/04/25	Calingiri Cemetery - supplied and laid 25sqms of grey concrete	3,300.00
	142-1	07/05/25	Calingiri Sports Oval - supplied and laid concrete for footings 2 light poles - LRCI Funding	11,531.40
	142-2	07/05/25	Calingiri Sports Oval - supplied and laid concrete for footings 2 light poles - adjustment to invoice 142-1 - LRCI Funding	1.00
			Total 1894	14,832.40
15	1900 - 5 Rivers Plumbing & Gas (Tornado (WA) Pty Ltd t/as)			
	6598	10/04/25	13 Lambert Street - Staff housing plumbing works	1,213.57
			Total 1900	1,213.57
16	1941 - Salary Packaging Australia Pty Ltd			
	PJ000470	07/05/25	Payroll deducton - salary packaging PE7/05/25	1,230.55
	14052025	14/05/25	Payroll deduction -Salary Packaging (gst) PE 14/05/25	76.22
			Total 1941	1,306.77
17	1945 - Timber Insight Pty Ltd			
	4766	29/04/25	Bridge 704 Toodyay-Bindi Bindi Rd - Termite Inspection, prevention treatment and plaque	4,268.00
			Total 1945	4,268.00
18	1965 - CouncilFirst (Open Systems Technology Pty Ltd t/as)			
	9016	16/04/25	Professional service - March 2025- Support on records management, onboarding new user, payroll, general journal and rates	1,292.50
	9056	09/05/25	Baseline - April 2025 Microsoft Azure	31.14
			Total 1965	1,323.64
19	1978 - Firecore Solutions (previously Regional Fire & Safety)			
	2308	05/05/25	(LGGS) Drafting of Emergency Evacuation Plans for 5x Fire stations - DFES funding	2,200.00
			Total 1978	2,200.00
20	1994 - Toodyay Building & Maintenance Services			
	A1733	28/04/25	Admin Office carpark - supplied concrete footings, treated pine post, colourbond roof and flashings - final payment	7,823.00
			Total 1994	7,823.00
21	1995 - Well Done International Pty Ltd			
	114909	30/04/25	After hours Phone Messaging Service fee- April 2025	219.01
			Total 1995	219.01
22	2045 - Source Machinery Pty Ltd			
	110252	24/04/25	Depot - Kubota Skid Steer 250Hr Service	1,748.92
			Total 2045	1,748.92
23	2109 - Finrent Pty Ltd			
	131491	30/04/25	Emergency Services - (LGGS) Calingiri BFB printer -April 2025 monthly payment - DFES funding	162.05
			Total 2109	162.05
24	2116 - A.D. Coote & Co (Sheetmetal) Pty Ltd			
	223727	16/04/25	Calingiri Oval Sports lighting - CH160LB Steel Poles (16m, hinged, tapered, galvanized, with base, door, and bolts) - LRCI Project funding	7,582.30
			Total 2116	7,582.30

Payment Details

	Payment / Invoice	Date	Description	Amount
25	2147 - Preferred Training Networks Pty Ltd			
	10029	15/04/25	Admin Staff - "Mad, Bad, Sad, Tears & Threats" Training	434.50
			Total 2147	434.50
26	2148 - CGM (West Yilgarn) Pty Ltd			
		30/04/25	Rates refund - A22036 Tenement death	942.74
			Total 2148	942.74
27	2150 - Nicole McInnes NICOLE MCINNES GYM BOND			
		29/04/25	Gym key Bond refund	50.00
			Total 2150	50.00
28	2155 - Salvado Resources Pty Ltd			
		07/05/25	Rates refund - A22086 Tenement Death	908.77
			Total 2155	908.77
29	2156 - Tambourah Metals Ltd			
		07/05/25	Refund Rates - A22069 Tenement Death	913.01
			Total 2156	913.01
30	2158 - Diamandia Pty Ltd C/o- Austwide Mining Title Management			
		07/05/25	Refund Rates - A22015 Tenement Death	972.47
		07/05/25	Refund Rates - A22016 Tenement Death	1,020.74
			Total 2158	1,993.21
31	2161 - Edward Ellis TRAINING REIMBURSEMENT			
		13/05/25	Depot Staff - Health & Safety Representative Training reimbursements	196.34
			Total 2161	196.34 L
32	217 - Gillingarra Sport and Recreation Club			
	0001	30/04/25	Community Grant 24/25 - installation of Stove and Aircon	2,725.00
			Total 217	2,725.00 L
33	316 - Department Of Mines Industry Regulation & Safety APRIL 2025 REMITTANCE			
		15/05/25	BSLevy - April 2025 Remittance	443.46
			Total 316	443.46
34	337 - Lockies Fencing (LR & NJ McInnes T/as)			
	219	02/05/25	Admin office - Removed, disposed and replaced footings and posts	880.00
			Total 337	880.00
35	52 - Avon Waste			
	69072	18/04/25	Rubbish and Recycling removal 18/04/25	2,044.05
			Total 52	2,044.05
36	529 - Wallis Computer Solutions			
	28883	05/05/25	NBN charges - May 2025	231.00
			Total 529	231.00
37	59 - Malts Contracting			
	653	01/05/25	Cleaning contract - Administration Office and various Shire's facilities - April 2025	8,091.05
			Total 59	8,091.05 L
38	594 - Dun Direct Pty Ltd			
	1219398	14/04/25	Depot - Fuel Supplies - 14/04/25	5,037.49
	1224683	28/04/25	Depot - Fuel Supplies - 28/04/25	6,996.00
	1231528	07/05/25	Depot - Fuel Supplies - 07/05/25	5,912.60
			Total 594	17,946.09
39	63 - Australia Post			
	1013984021	03/05/25	Postage - April 2025	80.46
			Total 63	80.46

Payment Details

	Payment / Invoice	Date	Description	Amount
40	648 - Officeworks			
	621371846	30/04/25	Bush Fire Brigade (LGGS) Misc. Stationery - DFES funding	224.78
			Total 648	224.78
41	83 - New Norcia Services			
	50797	29/04/25	Catering- Council briefing 19/03/25; Council meeting 26/03/25	320.00
			Total 83	320.00 L
42	91 - Bolgart Rural Merchandise			
	APRIL 2025	08/05/25	Depot - BGC Cement	139.50
	ACCOUNT			
	AUGUST	08/05/25	Depot - Bow & Arrow Chemical/Nufarm crucial chemical	683.23
	ACCOUNT 2025			
			Total 91	822.73 L
43	950 - Topp Dogg			
	126281-2	30/04/25	Admin Staff - uniform	152.85
			Total 950	152.85
			Total EFT00043	112,923.49
EFT Payment - EFT00044				
44	106 - Stewart & Heaton Clothing Co			
	4049078	25/03/25	Bush Fire Brigade-Volunteer Jacket uniform- DFES funding	359.18
			Total 106	359.18
45	149 - Calingiri Football Club			
	326	15/05/25	Sport Pavilion Hire for CPR & PFA course - 15 April 2025	330.00
			Total 149	330.00 L
46	1521 - Bluesteel Enterprises (Frontline Fire)			
	86268	01/05/25	Bush Fire Brigade - (LGGS) Mogumber 4.4B layflat hose testing, repairs - DFES funding	1,322.97
	86297	05/05/25	Bush Fire Brigade - (LGGS) Yerecoin 4.4B Carry out C-Class Service + Minor Repairs , replaced tyres, replaced windscreen	23,862.84
	86304	06/05/25	Bush Fire Brigade - (LGGS) Mogumber 4.4B - Carried out C-Class Service, Including minor and DPF repairs	11,864.92
			Total 1521	37,050.73
47	1570 - KA Tyres & Battery's			
	1067	30/04/25	Depot - Battery for Kubota Lawm Mower	256.99
	1074	20/05/25	Depot - Mazda Dual Cab - 120000km Vehicle Service	534.51
			Total 1570	791.50 L
48	1652 - Corsign WA Pty Ltd			
	94587	30/04/25	Street name plate - Macpherson St. - Bolgart	2,951.30
			Total 1652	2,951.30
49	1668 - B&J Catalano Pty Ltd			
	300899	24/04/25	Depot - supplied 13000 tonne of gravel(ex Burnett Rd pit) - Road to Recovery road funding	168,883.00
			Total 1668	168,883.00
50	1801 - Fraser Onsite			
	222	20/05/25	Depot - Tip truck- oil leaks, hose fitting, new steerers; Trailers - new tyres; Kubota skidsteer-cutting edge, fuel cap, adjust camera, adjust door; CAT grader-new tyre; Komatsu Grader-oil leaks, replaced oil supply unit, hoses, filters, repair doors; CAT excavator - service, cutting edge, bolts, washers, clean radiator, aircon; other plant & equipment - services and maintenance	26,067.20
			Total 1801	26,067.20

Payment Details

	Payment / Invoice	Date	Description	Amount
51	1867 - Mortlock Electrical Pty Ltd			
	1140	16/05/25	Bush Fire Brigade -(LGGS) New Norica BFB -Electrical works installation of truck charger and power points - DFES funding	1,108.83
			Total 1867	1,108.83
52	1878 - Katrina Humphries			
	TRAVEL REIMBURSEMENT-1	22/05/25	Staff -Travel reimbursement for Corella Workshop, Collect catering for Volunteer High Tea	226.58
	EVENT - CATERING	27/05/25	Staff Reimbursement for Catering Costs for National Volunteer Week - Shire grant funded events	1,139.15
			Total 1878	1,365.73 L
53	1880 - Canine Control			
	102	27/04/25	Ranger Services - 27/04/25	2,420.00
	108	11/05/25	Ranger Services - 11/05/25	2,420.00
	116	22/05/25	Ranger Services - 22/05/25	2,420.00
			Total 1880	7,260.00
54	1885 - Calingiri Auto Centre (The Trustee for R J Glass Family Trust) t/as			
	51450	14/05/25	Depot -Vehicle Diagnostic, Inspect fault light on in dash cluster - Mazda Dual Cab	294.80
	51459	14/05/25	Depot - Wiper blade assembly - Mazda Dual Cab	52.25
	51453	14/05/25	Depot - Supply, test and install new Exide battery - Mazda Dual cab	308.00
			Total 1885	655.05 L
55	191 - SHIRE OF MOORA			
	38687	12/05/25	Yerecoin Wayside Septic cleanout	1,556.50
			Total 191	1,556.50
56	1937 - Bridget Anne Moore			
	TRAVEL REIMBURSEMENT	21/05/25	State Library staff training - travel reimbursements	346.04
			Total 1937	346.04 L
57	1941 - Salary Packaging Australia Pty Ltd			
	PJ000495	21/05/25	Payroll deduction - Salary packaging - PE21/05/2025	1,230.55
			Total 1941	1,230.55
58	1965 - CouncilFirst (Open Systems Technology Pty Ltd t/as)			
	9081	21/05/25	Professional Service - April 2025- Managing permissions for CF Records, One drive issue-duplicating records, Test company access	3,489.75
			Total 1965	3,489.75
59	1980 - Centrecare Inc			
	9395	31/03/25	EAP Counselling Services - March 2025	374.00
	9605	30/04/25	EAP Counselling Services - April 2025	187.00
			Total 1980	561.00
60	2026 - Safetyquip WA Pty Ltd			
	016204588	11/04/25	Depot workshop - Emergency Exit Signs	138.84
			Total 2026	138.84
61	2036 - Knewjen Hire Pty Ltd			
	28	14/05/25	Digger Hire for signage in Telegraph Rd, Toodyay Bindi Bindi Rd, Calingiri New Norcia Rd, and All Terrain Forklift monthly hire - April 2025	2,500.00
			Total 2036	2,500.00
62	2094 - Gary O'Brien			
	16/05/2025	16/05/25	Piawaning Hall - service dead bolts on all doors, repairs panel on wall and ceiling cornice; Calingiri Hall-fit toilet dispenser, unblock drain materials, removed taps; Calingiri Emergency-replaced toilet cistern	638.00
	100	14/05/25	Gourge Road - 14 loads of yellow sand - 13 tonnes per load	1,365.00
			Total 2094	2,003.00

Payment Details

	Payment / Invoice	Date	Description	Amount
63	2116 - A.D. Coote & Co (Sheetmetal) Pty Ltd			
	223727-1	15/05/25	Calingiri Oval Sports lighting - CH160LB Steel Poles (16m, hinged, tapered, galvanized, with base, door, and bolts) - full payment -LRCI Project funding	6,872.80
			Total 2116	6,872.80
64	55 - Landgate			
	403083	24/04/25	Valuations Charges - Rural UV General valuation 2024/25	7,657.02
			Total 55	7,657.02
65	552 - Bunnings Group Ltd			
	2182/00368113	15/05/25	Swing Slide Climb Blue Toddler Open Seat - Piawaning Playground	78.65
			Total 552	78.65
66	893 - Thomas Culverwell			
	25	27/05/25	Cleaning Gillingarra hall - May 2025	300.00
			Total 893	300.00
67	99 - Country Copiers			
	224692	06/05/25	(LGGS) Calingiri BFB Printer - Monthly Meter Reading- April 2025 - DFES funding	28.13
	224691	06/05/25	Admin office -Photocopier and Scanner Print Costs- April 2025	1,000.34
	224693	06/05/25	Depot Office - Photocopier and Scanner Print Costs- April 2025	23.32
			Total 99	1,051.79
			Total EFT00044	274,608.46
Grand Total - EFT Payment				387,531.95

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - PPIN01630				
68	1065 - Shire of Victoria Plains - credit card			
	CCCESM APR 25	14/05/25	Bendigo Bank Card fee	4.00
			Total 1065	4.00
			Total PPIN01630	4.00
Other - PPIN01631				
69	1065 - Shire of Victoria Plains - credit card			
	CCDCEO APR 25	14/05/25	Credit card charges - April 2025	
		8/04/2025	Red Dot - Recycling bin	17.99
		19/04/2025	Starlink Satellite Internet- LGGS DFES funding	139.00
		19/04/2025	Starlink Satellite Internet- 3 units - Shire	355.00
		29/04/2025	Bindoon Roadhouse - Fuel - Everest	15.30
		30/04/2025	7 Eleven - Fuel - Everest	20.11
		30/04/2025	WAPC -Intersection subdivision fees	700.00
		30/04/2025	Bendigo Bank Card fee	4.00
			Total 1065	1,251.40
			Total PPIN01631	1,251.40
Other - PPIN01632				
70	1065 - Shire of Victoria Plains - credit card			
	CCWM APR 25	14/05/2025	Credit card charges April 2025	
		1/04/2025	Shell - WM vehicle - Fuel	120.25
		16/04/2025	Caltex - WM vehicle fuel	50.05
		25/04/2025	Caltex - WM vehicle fuel	89.53
		25/04/2025	SOVP - change of vehicle registration- Hino9T Tip Truck	31.10
		25/04/2025	SOVP - change of vehicle registration - Quon 2 Way Tipper	19.40
		30/04/2025	Bendigo Bank Card fee	4.00
			Total 1065	314.33
			Total PPIN01632	314.33
Other - PPIN01738				
71	1065 - Shire of Victoria Plains - credit card			
	CCCEO APR25	14/05/25	Credit card charges - April 2025	
		1/04/2025	BP Greenwood - CEO vehicle - fuel	212.68
		1/04/2025	Canva - subscription monthly renewal	164.99
		13/04/2025	The Farm Weekly - subscription monthly renewal	19.00
		14/04/2025	The Western Australia - subscription monthly renewal	32.00
		21/04/2025	Drop Box - subscription monthly renewal	102.00
		21/04/2025	Drop Box - subscription monthly renewal international fee	3.06
		21/04/2025	Apple - subscription monthly fee	7.99
		23/04/2025	Mindtools - subscription renewal	380.00
		23/04/2025	Mindtools - subscription renewal-international fee	11.40
		24/04/2025	Readdle - Flux - subscription	282.35
		24/04/2025	Readdle - Flux - subscription international fee	8.47
		24/04/2025	Calingiri Traders- CEO vehicle - fuel	199.56
		30/04/2025	Bendigo Bank Card fee	4.00
			Total 1065	1,427.50
			Total PPIN01738	1,427.50

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - PPIN01700				
72	1174 - Bond Administrator BA190525	19/05/25	Staff housing bonds - 7 Harrington St Calingiri	660.00
			Total 1174	660.00
			Total PPIN01700	660.00
Other - PPIN01677				
73	1208 - Wright Express Australia Pty Ltd (WEX) FC APR25	14/05/25	Fuel card charges April -admin fee	13.18
			Total 1208	13.18
			Total PPIN01677	13.18
Other - PPIN01697				
74	140 - Water Corporation WATER CORPORATION 19/05/25	19/05/25	Water charges - Staff housing and Bolgart units- March-April 2025	2,991.66
			Total 140	2,991.66
			Total PPIN01697	2,991.66
Other - PPIN01739				
75	140 - Water Corporation WATER CORPORATION	22/05/25	Water charges - Staff housing and Calingiri units- March-April 2025	2,481.31
			Total 140	2,481.31
			Total PPIN01739	2,481.31
Other - PPIN01740				
76	140 - Water Corporation WATER CORPORATION 23/5/25	23/05/25	Water charges - Bolgart standpipe, Bolgart hall, Bolgart Units, Bolgart Caravan park, Toilets, Depot, Sports ground- March to April 2025	1,332.47
			Total 140	1,332.47
			Total PPIN01740	1,332.47
Other - PPIN01748				
77	140 - Water Corporation SYNERGY 9007318370	26/05/25	Water Charges - Standpipe - Milling Rd & Yerecoin - 5 March to 2May 2025	321.52
			Total 140	321.52
			Total PPIN01748	321.52
Other - PPIN01749				
78	140 - Water Corporation WATER CORP 27/05/2025	27/05/25	Water charges - Calingiri Memorial, Admin Office, Calingiri Hall - 5 March to 2 May 2025	793.53
			Total 140	793.53
			Total PPIN01749	793.53
Other - PPIN01619				
79	141 - BENDIGO BANK - GOOMALLING BRANCH BCF 01/05/25	01/05/25	Bank charges - Line fees/De Fees	229.96
			Total 141	229.96
			Total PPIN01619	229.96
Other - PPIN01627				
80	141 - BENDIGO BANK - GOOMALLING BRANCH BCF 7/5/25	07/05/25	Bank charges - De Fees	4.80
			Total 141	4.80
			Total PPIN01627	4.80

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - PPIN01755				
81	141 - BENDIGO BANK - GOOMALLING BRANCH			
	BCF TYRO FEES	12/05/25	Bank charges - Tyro Fees	118.78
			Total 141	118.78
			Total PPIN01755	118.78
Other - PPIN01656				
82	141 - BENDIGO BANK - GOOMALLING BRANCH			
	LOAN83 MAY25	14/05/25	Loan 83 Calingiri Football Club repayment May 2025	15,154.46
			Total 141	15,154.46
			Total PPIN01656	15,154.46
Other - PPIN01692				
83	141 - BENDIGO BANK - GOOMALLING BRANCH			
	BCF 15/05/25	15/05/25	Bank charges - De Fees	6.45
			Total 141	6.45
			Total PPIN01692	6.45
Other - PPIN01698				
84	141 - BENDIGO BANK - GOOMALLING BRANCH			
	BCF 21/05/25	21/05/25	Bank charges - De Fees	4.65
			Total 141	4.65
			Total PPIN01698	4.65
Other - PPIN01751				
85	141 - BENDIGO BANK - GOOMALLING BRANCH			
	BCF DEFEES 29/05/25	29/05/25	Bank fees - De Fees	3.60
			Total 141	3.60
			Total PPIN01751	3.60
Other - PPIN01620				
86	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 30/04/25	02/05/25	Transport licensing transactions 30/04/2025	31.10
			Total 1421	31.10
			Total PPIN01620	31.10
Other - PPIN01621				
87	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 1/05/25	05/05/25	Transport licensing transactions 1/5/25	239.70
			Total 1421	239.70
			Total PPIN01621	239.70
Other - PPIN01622				
88	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 2/5/25	06/05/25	Transport licensing transactions 6/5/25	28.40
			Total 1421	28.40
			Total PPIN01622	28.40
Other - PPIN01623				
89	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 5/5/25	07/05/25	Transport licensing transactions 5/05/25	153.40
			Total 1421	153.40
			Total PPIN01623	153.40

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - PPIN01624				
90	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 06/5/25	08/05/25	Transport licensing transactions 6/05/25	57.40
			Total 1421	57.40
			Total PPIN01624	57.40
Other - PPIN01625				
91	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 7/5/25	09/05/25	Transport licensing transactions 7/05/25	31.10
			Total 1421	31.10
			Total PPIN01625	31.10
Other - PPIN01626				
92	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 8/5/25	12/05/25	Transport licensing transactions 8/05/25	273.90
			Total 1421	273.90
			Total PPIN01626	273.90
Other - PPIN01628				
93	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 9/5/25	13/05/25	Transport licensing transactions 9/5/25	256.75
			Total 1421	256.75
			Total PPIN01628	256.75
Other - PPIN01671				
94	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 12/5/25	14/05/25	Transport licensing transactions 12/5/25	570.30
			Total 1421	570.30
			Total PPIN01671	570.30
Other - PPIN01694				
95	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 14/05/25	16/05/25	Transport licensing transactions 14/05/25	47.90
			Total 1421	47.90
			Total PPIN01694	47.90
Other - PPIN01701				
96	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 20/5/25	22/05/25	Transport Licensing Transactions 20/5/2025	746.40
			Total 1421	746.40
			Total PPIN01701	746.40
Other - PPIN01702				
97	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 21/5/25	23/05/25	Transport Licensing Transactions 21/5/2025	497.20
			Total 1421	497.20
			Total PPIN01702	497.20
Other - PPIN01704				
98	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 22/05/2025	26/05/25	Transport licensing transactions 22/05/25	539.20
			Total 1421	539.20
			Total PPIN01704	539.20

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - PPIN01743				
99	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 27/05/25	29/05/25	Transport licensing transactions 27/05/25	499.65
			Total 1421	499.65
			Total PPIN01743	499.65
Other - PPIN01753				
100	1421 - Shire of Victoria Plains (Department Of Transport)			
	DOT 28/05/25	30/05/25	Transport licensing transactions 28/05/25	436.00
			Total 1421	436.00
			Total PPIN01753	436.00
Other - PPIN01611				
101	18 - Synergy			
	SYNERGY - 174813470	01/05/25	Electricity charges - Bolgart Caravan Park- 31 Jan to 03 April 2025	290.28
			Total 18	290.28
			Total PPIN01611	290.28
Other - PPIN01696				
102	18 - Synergy			
	2074378041	13/05/25	Electricity charges - Piawaning Water Supply - 15 Feb to 16 April 2025	148.47
			Total 18	148.47
			Total PPIN01696	148.47
Other - PPIN01754				
103	18 - Synergy			
	SYNERGY - 30/05/25	30/05/25	Electricity charges - Sports Ground water pump, Calingiri Caravan Park, Depot, New Norcia Fire station, Gillingarra Fire station, Calingiri Rec hall, Calingiri Emergency Services- 14 Feb to 15 April 2025	4,525.52
			Total 18	4,525.52
			Total PPIN01754	4,525.52
Other - PPIN01615				
104	20 - Telstra Corporation Ltd			
	TELSTRA MOBILES - MAY 1583901424	06/05/25	Telstra Mobiles/SIM cards - to 16 April 2025	831.93
			Total 20	831.93
			Total PPIN01615	831.93
Other - PPIN01737				
105	20 - Telstra Corporation Ltd			
	K916630151-3	20/05/25	Telstra Land Lines/Internet and Data -Shire Office, Calingiri Pavilion, Depot- to 22 April 2025	1,810.25
			Total 20	1,810.25
			Total PPIN01737	1,810.25
Other - 012595				
106	60 - Shire of Victoria Plains - Please Pay to Cash			
	PETTY CASH MAY 2025 - CHQ 012595	06/05/25	Petty cash recoup-keys cut, Xmas décor, HR licence, Easter Colouring competition	317.20
			Total 60	317.20
			Total 012595	317.20
Other - PPIN01610				
107	978 - Iinet Limited			
	IINET 01/05/2025	01/05/25	Bolgart and Mogumber Library internet	79.98
			Total 978	79.98
			Total PPIN01610	79.98

Payment Details

	Payment / Invoice	Date	Description	Amount
Other - DD00027				
108	V0001 - SuperStream Clrg House Vendor			
	PJ000470	07/05/25	Superannuation continuation payroll deduction PE7/05/2025	1,274.73
	PPE07052025	07/05/25	Superannuation Contribution PE07/05/2025	9,993.95
			Total V0001	11,268.68
			Total DD00027	11,268.68
Other - DD00028				
109	V0001 - SuperStream Clrg House Vendor			
	PJ000495	21/05/25	Superannuation continuation payroll deduction PE21/05/2025	968.49
	PPE02152025	21/05/25	Superannuation Contribution PE021/05/2025	9,687.66
			Total V0001	10,656.15
			Total DD00028	10,656.15
Grand Total - Other				61,450.46
Payroll				
110	PJ000470 - Wage EFT			
	PJ000470	7/05/25	Payroll Ending	62,707.26
			Total Pay	62,707.26
			Total PJ000470	62,707.26
Payroll				
111	PJ000495 - Wage EFT			
	PJ000495	21/05/25	Payroll Ending	60,494.49
			Total Pay	60,494.49
			Total DD000495	60,494.49
Total - Payroll				123,201.75
Grand Total Payroll and Others				184,652.21

Payment Type	References from - to	\$ Amount
Creditor EFT Payment**	00043- 00044	387,531.95
Creditor Cheque Payments	12595	317.20
Direct Debit Payment**	PPIN001619 – PPIN01755 DD00027-DD00028	58,122.85
Credit card – Bendigo Bank	PPIN01630	4.00
	PPIN01631	1,251.40
	PPIN01632	314.33
	PPIN01738	1,427.50
Fuel Card – Wright Express	PPIN01677	13.18
Salaries and Wages EFT	PE07/05/25;PE21/05/25	123,201.75
Trust Payments		-
	TOTAL	572,184.16

Local Spending	\$	%
Local Supplier	19,336.67	3.4%
Payroll	123,201.75	21.5%
Total	142,538.42	24.9%

9.2 Monthly Financial Statements - May 2025

File Reference	
Report Date	20 June 2025
Applicant/Proponent	Shire of Victoria Plains
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Colin Ashe – Deputy Chief Executive Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. Monthly Financial Statements - May 25

PURPOSE

To receive the monthly financial statements for the period ending 31 May 2025.

BACKGROUND

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations 34 & 35 set out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval.

COMMENT

The financial statement for May 25 indicates a reported surplus of \$18,758 as detailed in the Statement of Financial Activity. Whilst this is a positive number, ideally with one month still to complete the financial year and continued operations through to Sep 25 when rates are due, a greater buffer would be more palatable. Nevertheless, the shire should receive an injection of funds at 30 Jun 25 through the Grants Commission prepayment that will allow continued operations.

As forecast, the shire will likely finish the year with an operating deficit due to a number of factors including but not limited to:

- A forecast budget of deficit (\$94,294) which has not been offset.
- Intersection Project (\$144,880) over budget as at May 25 and will increase in Jun 25.
- A reduction in offset funding from CBH of \$39,260 which will not be received.
- Some measures have been put in place to reduce this including deferring budgeted transfers to Reserves and increasing this overdraft limit to assist with cashflow.

NOTES TO ACCOUNT

The following presents a summary and analysis of the key points in the May 25 Financial Statements.

Note 1 Net Current Funding Position:

This reflects the liquidity of the shire, calculated as current assets less current liabilities, aligning with the Statement of Financial Activity (Rate Setting Statement) amounting to \$18,758. Of note, the YTD budget forecast is (\$144,882) which is an improvement from last month as final costs start to crystallise.

Whilst not reflective in the May 25 statements, but will be in the Jun 25 statements, a significant acceleration in capital expenditure occurred which reflects the majority of the program has been completed and some of the long term liabilities have now been retired in full. This is a very good outcome.

Note 2 Cash and Financial Assets:

The current total cash position balance is \$1,670,644 with an Unrestricted Municipal Bank Balance of \$481,971 and \$1,188,673 in Restricted Cash, the latter comprising:

- \$987,345 in Reserves
- \$201,328 major grant funding received and quarantined only partially cash backed (see note 11).

Whilst the unrestricted cash balance looks relatively healthy on the surface, note 9a Payables on its own exceeds this amount. In addition, Restricted Funds (note 11) will need to be replenished at 30 Jun 25 to ensure grant funded activities can be completed.

Note 3 Bonds and Deposits Held:

Whilst amounts have been held for a significant period of time at the shire, it has never been reported on in any detail and appears to have had a reduced management focus on it. Staff have now undertake a review and reconciliation of this and confident of the value and categories. Of note:

- The holdings have reduced by approximately half from the commencement of the FY.
- Building Service Levy has reduced considerably as a long-standing issue.
- Significant research has been undertaken on the GSRC holding.
- In 2025-26 the intent will be to reduce the value further on long standing bonds that are no longer valid.

Note 4 – Debtors:

An overall (net) balance of \$205,676 which comprises:

- \$103,640 in rate debtors.
- \$126,282 in sundry debtors primarily GST and invoicing to the Calingiri Football Club (SSL), DFES reimbursement and DWER Water Grant.
- \$1,600 has been referred to the Fine Enforcement Registry (FER) for two separate firebreak infringements with current status of intention to enforce and an approved time to pay arrangement.

In terms of Rate Debtors, this can be further analysed indicating:

- \$21,000 or 20% adhoc payment arrangements.
- \$13,785 or 13% with Debt Collection.

- \$11,454 or 11% is now overdue and attempting to contact before referral to debt collectors as a last resort.
- \$10,516 or 10% Pensioner Rebates to be claimed.
- \$17,194 or 16% Revaluations net of credits pending interim rates.
- An overall collection rate of 98%.

Note 5 Reserves:

Reserve interest is slightly behind the forecast but can be attributed to timing of maturity to the term deposit. The main term deposit was partially redeemed to fund the Plant purchases in Jun 25 and therefore this, and interest received will be reflected in this set of statements. Whilst council approved not to transfer funds into Reserves in accordance with the budget, management will monitor this and make an assessment prior to 30 Jun 25 closing.

Note 6 – Plant Disposals

There are a number of pieces of Plant that went to auction in Jun 25 and therefore not reflected in these financial statements noting;

- It appears the return at auction has slightly exceeded the total budget amount by approximately \$2,000.
- It may not be reflected in the Jun 25 financial statements depending on when the monies are actually deposited.
- Whilst a relatively small amount, it will assist in the shires financial position.

Note 7 – Capital Program

Capital expenditure progressed minimally during May 25 across all activities with a total increase of \$129,614, primarily in RRG and the Intersection project.

However during Jun 25 there was a significant spend of which a full and detailed wrap up of the year will be provided in due course. As a preemptive summary in Jun 25, council should expect to see:

- The final Service Truck and Tandem Dolly and therefore the full Plant Replacement program has been completed.
- The Calingiri – New Norcia Intersection project will be financially completed.
- RRG was financially completed.
- WSFN Mogumber-Yarrowindah Rd was financially completed.
- All legacy projects for WSFN dating back to 2021 have been financially completed and acquitted.
- Finalised the credit note (\$237,160) the shire issued to MRWA so this is no longer a liability.

Council should be made aware this is the first time in the current management's tenure (2022) that there is no further outstanding road construction works and grant funding due and payable. Of note the Intersection works was the longest legacy project dating back to 2018.

During the Jun 25 briefing session, council were made aware of some projects mainly in LRCI, R2R and Water that will need to be carried over. In some cases, this was a deliberate decision due to weather conditions and in others, simply due to delays in suppliers. The positive is that funding that was triggered in anticipation of completion has assisted in short term cashflow.

Note 9 – Payables

This note has been improved to now provide detail on contingent liabilities as a comparison between the commencement of the FY and financial reporting period.

Contingent liabilities can be broadly defined in the Shire of Victoria Plains case as receiving monies to undertake a task or project which was not completed at year end. Of note;

- The waste grants have been completed and acquitted.
- The WSNF Mogumber-Yarrowindah Rd funding has been acquitted and reflected as nil in Jun 25.
- The WSNF Calingiri – New Norcia Rd Geo Tech funding has been acquitted and reflected as nil in Jun 25.
- LRCI value will likely increase between May and Jun 25 but less than 30 Jun 24.
- R2R will be a new inclusion in Jun 25.
- Broadly the total value should be cash backed in Restricted Funding as per note 11 by 30 Jun 25.

Note 10 – Grants and Subsidies

Invoices have been raised to MRWA for all funding allocations and the road program is now fully acquitted and up to date. This has not been the case since 2018 and includes RRG, WSNF and the Intersection project.

Some Water Grants are yet to be fully triggered awaiting on invoicing and may not actually be deposited into the Municipal Account until next FY.

Similarly there is still \$60,740 outstanding from CBH for the intersection that will not be received until road closures and land transfer settlement has occurred, likely into next FY.

Note 11 – Restricted Funds

Funding allocated for road projects and other infrastructure initiatives triggered that needs to be cash backed amounted to \$897,188 however the amount cash backed is only \$201,328, leaving a shortfall of **(\$695,238)**.

However as advised since May 25 the WSNF program has been completed which makes up the majority of this required cash backing. As at 16 Jun 25 the short fall is **(\$141,432)**, primarily LRCI and R2R and will need to be transferred from the Municipal Fund by 30 Jun 25 in order to meet project commitments.

	EXTERNAL FUNDING ALLOCATION	PROJECT OPENING BALANCE			BALANCE	
DESCRIPTION		1/07/2024	RECEIPTS	COSTS	19/06/2025	CASH BACKED
Geotechnical Investigation	\$ 200,000	\$ 33,760	\$ 112,000	\$ 148,048	\$ (2,288)	\$ -
LRCI Ph4	\$ 375,137	\$ 134,570	\$ 180,425	\$ 198,220	\$ 116,775	\$ 116,775
LRCI Ph4B	\$ 226,282	\$ 6,275		\$ 6,275	\$ -	\$ -
E-Waste Infrastructure	\$ 246,260	\$ 21,320		\$ 21,320	\$ -	\$ -
Traineeship Grant	\$ 38,000	\$ 38,000		\$ 38,000	\$ -	\$ -
Waste Sorting Grant	\$ 135,000	\$ 135,000		\$ 135,622	\$ (622)	\$ -
WDC Housing Prospectus	\$ 10,000	\$ 10,000		\$ -	\$ 10,000	\$ 10,000
DWER - Goudge Parker Rd Bore Redevelopment	\$ 92,144		\$ 27,643	\$ 25,805	\$ 1,838	\$ 1,838
DWER - Goudge Parker Road Water Tanks	\$ 78,347		\$ 36,171	\$ 33,289	\$ 2,883	\$ 2,883
RRG - Toodyay - Bindi Bindi Rd Nth	\$ 514,688		\$ 514,740	\$ 516,256	\$ (1,516)	\$ -
Roads to Recovery	\$ 614,480		\$ 614,480	\$ 398,790	\$ 215,690	\$ 215,690
WSFN - Mogumber-Yarawindah Rd	\$ 1,130,064		\$ 1,130,065	\$ 1,130,907	\$ -	\$ -
	\$ 3,660,402	\$ 378,924	\$ 2,615,524	\$ 2,652,530	\$ 342,760	\$ 347,186
				Bank Account Balance		\$ 201,328
					To be transferred (from)/to Muni	\$ (141,432)

Note 12 – LRCI Program

Significant progress has been made in these funded activities, a total of \$422,524 being expended of the \$601,419 funding line. 90% of all LRCI has now been received and funds that have not been expended at 30 Jun 25 will be placed in Restricted Funding. The final 10% will be provided upon finalization of the program.

Note 13 – LGSS Program

Total costs have exceeded budget by \$4,674 but subject to final audit in Aug 25 should be able to be recouped.

Note 14 – Material Variances

Details have been provided with greater granularity on variances.

CONSULTATION

Chief Executive Officer, Sean Fletcher.

Manager Works and Services, Silvio Brenzi.

Co-ordinator Financial Services, Glenn Deocampo.

STATUTORY CONTEXT

Local Government (Financial Management) Regulations 1996 –

- r.34 – financial activity statement required each month and details of what is to be included.

CORPORATE CONTEXT

Delegations Register –

Section 3 – Financial Management

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES		WE KNOW WE ARE SUCCEEDING WHEN	
4. CIVIC LEADERSHIP			
4.3 Proactive and well governed Shire	External audits and reviews confirm compliance		
	We have sound financial management policies and attract external funding to help achieve our goals		
	Councilors attend training and feel supported in their role		
	Council is supported by a skilled team		

Delegation

Nil

Policy Implications

Policy Manual –

- 3 Financial Management

Other Corporate Document

Nil

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire/Officers	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Policies and processes including preparation by Finance staff ensure that the residual risk is moderate.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That:

1. Council **RECEIVE** the 31 May 2025 Monthly Financial Statements as presented.

PUBLIC AGENDA



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SHIRE OF VICTORIA PLAINS

MONTHLY FINANCIAL REPORT

For the Period Ending 31 May 2025

PUBLIC AGENDA

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ending 31 May 2025
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SHIRE OF VICTORIA PLAINS
STATEMENT OF COMPREHENSIVE INCOME
For the Period Ending 31 May 2025
BY PROGRAM

	Annual Budget	Amended Budget	YTD Budget	YTD Actual
Note	\$		\$	\$
Revenue				
General Purpose Funding	5,294,176	5,256,282	4,069,062	4,151,536
Governance	92,000	92,000	119,333	39,896
Law, Order & Public Safety	530,862	470,255	243,920	243,920
Health	350	350	321	190
Educations & Welfare	30,000	30,000	30,000	17,250
Housing	138,160	142,760	142,760	64,761
Community Amenities	389,544	389,544	168,895	138,895
Recreation & Culture	240,933	240,933	172,358	167,358
Transport	4,363,357	4,133,968	2,968,749	3,000,472
Economic Services	3,119,398	3,298,839	165,752	109,677
Other Property & Services	26,000	26,000	26,000	172,390
	14,224,780	14,080,931	8,107,148	8,106,344
Expenses				
General Purpose Funding	(185,336)	(185,336)	(185,336)	(206,647)
Governance	(548,277)	(760,121)	(696,778)	(235,927)
Law, Order & Public Safety	(984,493)	(1,024,926)	(1,024,926)	(1,061,854)
Health	(152,808)	(152,808)	(152,808)	(162,858)
Educations & Welfare	(139,842)	(145,842)	(145,842)	(226,942)
Housing	(330,414)	(330,414)	(302,880)	(280,033)
Community Amenities	(715,150)	(706,150)	(706,150)	(721,660)
Recreation & Culture	(733,720)	(733,720)	(646,854)	(646,854)
Transport	(5,131,358)	(5,081,358)	(3,916,762)	(4,396,970)
Economic Services	(416,698)	(428,698)	(392,973)	(346,171)
Other Property & Services	(70,140)	(70,140)	(70,140)	(100,193)
	(9,408,236)	(9,619,513)	(8,241,448)	(8,386,110)
Net Result for the period	4,816,544	4,461,418	(134,300)	(279,766)

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

	Note	Annual Budget \$	Amended Budget	YTD Budget	YTD Actual \$
Opening Funding Surplus / (Deficit)		379,199	348,239	379,199	100,993
Revenue from Operating Activities					
Rates		3,851,656	3,838,762	3,838,762	3,922,567
Grants, subsidies and contributions	10b	2,860,949	2,833,894	729,240	733,642
Fees and charges		230,452	239,402	219,452	231,086
Interest Revenue		100,220	75,220	68,952	59,640
Other revenue		199,012	203,612	186,644	176,732
Profit on disposal of assets	6b	33,998	33,998	33,998	31,253
		7,276,287	7,224,888	5,077,047	5,154,921
Expenditure from Operating Activities					
Employee costs		(2,574,296)	(2,574,296)	(1,984,488)	(1,954,857)
Materials and contracts		(2,882,442)	(3,036,851)	(2,263,617)	(2,419,380)
Utility charges		(132,890)	(132,890)	(121,816)	(104,543)
Depreciation on non-current assets		(3,426,037)	(3,426,037)	(3,427,188)	(3,427,188)
Finance Costs (Interest)		(61,146)	(61,146)	(56,051)	(48,180)
Insurance expenses		(217,133)	(261,997)	(261,997)	(264,817)
Other expenditure		(72,800)	(84,800)	(84,800)	(115,493)
Loss on disposal of assets	6b	(41,492)	(41,492)	(41,492)	(51,652)
		(9,408,236)	(9,619,509)	(8,241,449)	(8,386,110)
Excluded Non-cash Operating Activities					
Depreciation and amortisation		3,426,037	3,426,037	3,427,188	3,427,188
(Profit) / loss on asset disposal	6b	7,494	(7,494)	7,494	20,399
Provision for Doubtful Debts		-	-	-	-
Employee related provisions		-	-	-	-
Accruals		-	-	-	-
Net Amount from Operating Activities		1,301,582	1,023,922	270,281	216,398
Investing Activities					
Capital Grants, subsidies and contributions	10a	6,948,492	6,856,042	3,030,101	2,951,423
Proceeds from disposal of assets	6b	198,000	198,000	136,443	136,443
Land and buildings	7	(3,124,000)	(3,109,000)	(194,000)	(104,107)
Plant and equipment	7	(891,500)	(891,500)	(726,500)	(700,110)
Furniture and equipment	7	(48,000)	(59,500)	(24,500)	(22,760)
Infrastructure - roads	7	(3,896,504)	(3,397,627)	(1,988,873)	(1,843,993)
Infrastructure - other	7	(684,941)	(895,544)	(484,695)	(451,397)
Net Amount from Investing Activities		(1,498,453)	(1,299,129)	(252,023)	(34,501)
Financing Activities					
Repayment of Long Term Borrowings	8	(278,295)	(278,295)	(267,223)	(267,223)
Proceeds from Self Supporting Loans	8	22,706	22,706	21,514	21,514
Transfer to reserves	8	(291,737)	(291,737)	(18,423)	(18,423)
Transfer from reserves	5	380,000	380,000	-	-
Net Amount from Financing Activities		(167,326)	(167,326)	(264,132)	(264,132)
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the financial year		379,199	348,239	100,993	100,993
Amount attributable to operating activities		1,301,582	1,023,922	270,281	216,398
Amount attributable to investing activities		(1,498,453)	(1,299,129)	(252,023)	(34,501)
Amount attributable to financing activities		(167,326)	(167,326)	(264,132)	(264,132)
Surplus or deficit at the end of the financial year		15,002	(94,294)	(144,882)	18,758

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL POSITION
For the Period Ending 31 May 2025

	Note	2025 \$	2024 \$
CURRENT ASSETS			
Cash and cash equivalents	2	683,299	937,235
Trade and other receivables	4a	205,676	231,233
Other financial assets	2	987,345	868,683
Inventories		35,150	21,273
Other assets		93,420	259,781
TOTAL CURRENT ASSETS		2,004,890	2,318,205
NON-CURRENT ASSETS			
Trade and other receivables	4b	12,524	13,409
Other financial assets		160,448	160,448
Work in Progress		2,412,155	-
Property, plant and equipment		12,533,739	12,596,965
Infrastructure		124,716,931	127,527,523
TOTAL NON-CURRENT ASSETS		139,835,798	140,298,345
TOTAL ASSETS		141,840,687	142,616,550
CURRENT LIABILITIES			
Trade and other payables	9a	618,081	335,868
Other liabilities	9b	349,516	693,156
Borrowings	8	13,063	305,533
Employee related provisions		52,367	194,568
TOTAL CURRENT LIABILITIES		1,033,027	1,529,125
NON-CURRENT LIABILITIES			
Borrowings	8	1,302,764	1,302,764
Employee related provisions		56,776	56,776
TOTAL NON-CURRENT LIABILITIES		1,359,540	1,359,540
TOTAL LIABILITIES		2,392,567	2,888,665
NET ASSETS		139,448,119	139,727,885
EQUITY			
Retained surplus		16,059,793	16,059,793
Net Result - Comprehensive Income		(279,766)	
Transfer to /from Reserves	5	(18,423)	
Reserve accounts	5	987,345	968,922
Revaluation surplus		122,699,170	122,699,170
TOTAL EQUITY		139,448,119	139,727,885

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 31 May 2025

I. Net Current Funding Position

	Note	Current Month 31 May 25 \$	Prior Year Closing 30 Jun 24 \$
Current Assets			
Cash and cash equivalents	2	683,299	812,298
Trade and other receivables	4a	205,676	231,233
Reserves		987,345	968,922
Self Supporting Loan Debtor		(958)	24,698
Inventories		35,150	21,273
Other assets		94,378	259,781
Total Current Assets		2,004,889	2,318,205
Current Liabilities			
Trade and other payables		(618,081)	(335,868)
Other liabilities		(349,516)	(693,156)
Borrowings		(13,063)	(305,533)
Employee related provisions		(52,367)	(194,568)
Total Current Liabilities		(1,033,027)	(1,529,125)
Less: cash reserves	5	(987,345)	(968,922)
Less: Self-supporting loan		958	(24,698)
Add: Bonds and Deposits/Clearing accounts		20,219	
Add: loan principal (current)		13,063	305,533
Net Funding Position - Surplus / (Deficit)		\$ 18,758	\$ 100,993

SHIRE OF VICTORIA PLAINS
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 for the Period Ending 31 May 2025

Note 2

Cash and Financial Assets

Description	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash on hand						
Petty Cash Float	700		700	Bendigo Bank	na	na
Municipal Funds Bank A/c	481,271		481,271	Bendigo Bank	0.00%	na
Muni Savings - Restricted Funding		201,328	201,328	Bendigo Bank	1.25%	na
Subtotal	481,971	201,328	683,299			
Financial Assets at Amortised Cost						
Reserve Savings Bank Account		126,481	126,481	Bendigo Bank	1.25%	na
Reserves - Term Deposits		860,864	860,864	Bendigo Bank	4.00%	5/06/2025
Self supporting loans receivable						
Subtotal	0	987,345	987,345			
Total Cash and Financial Assets	481,971	1,188,673	1,670,644			

Note 3

Bonds and Deposits Held

Funds held as a bond or holding account with the Shire

Description	Closing Balance 31 May 25 \$	Opening Balance 01 Jul 24 \$
BCITF	160	160
Tip Key Bond	1,964	1,964
Gym Memberships	2,571	2,496
Toilet Bond	1,940	1,940
Hall Bond	1,125	1,125
Councillor Nominations	160	400
Housing Bonds	-	176
GSRC Gillingarra Church Legal Fees	5,000	5,000
Other	2,280	2,280
BSL	531	13,289
Department of Transport	1,387	10,327
Total Funds Held	17,118	39,157

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 4

Debtors

Current Assets

(a) Trade and other Receivables

	31 May 25	30 Jun 24
	\$	\$
Rates and statutory receivables	103,640	36,344
Sundry Debtors (Trade Receivable)	57,226	209,130
Receipting Suspense	-	-
GST Receivable	69,056	5,885
Allowance for Bad Debts	(24,246)	(24,275)
Receivables - Employee Provisions	-	4,239
Total	205,676	231,323

General Receivables - Trade Receivables

	31 May 25	30 Jun 24
	\$	\$
Current	55,626	134,361
30 Days*	-	58,448
60 Days	-	-
90+ Days	1,600	4,099
Total General Receivables Outstanding	57,226	196,908

Rates Analysis

Closing balances - prior year	36,344	72,987
Prepaid / Unallocated Rates	-	(31,280)
All Rates levied this year	3,922,567	3,440,303
Closing balances - current month	(103,640)	(36,344)
Total Rates Collected to Date	3,855,272	3,445,666

Instalments		
Adhoc Payment Arrangement	21,000	9,552
Debt Collection with AMPAC	13,785	24,943
Debt Collection - 7 day letters	11,454	-
Current Pensioners	10,516	1,927
Revaluations	17,194	
Credits	-	(29,698)
Now overdue	28,608	
Small amounts	1,083	663
Total	103,640	7,387

(b) Non-Current Assets

Deferred Rates	12,524	10,996
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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 5
Cash Reserves

Reserve	Opening Balance 1/07/2024	Transfer From		Interest Received		Transfer To		Closing Balance	
		Actual 24/25	Budget 24/25	Actual 24/25	Budget 24/25	Actual 24/25	Budget 24/25	Actual 31/05/2025	Budget 30/06/2025
Long Service Leave	4,682			90	186		8,000	4,772	12,868
Plant	296,712		(280,000)	5,691	11,775		95,285	302,403	123,772
Housing	148,953			2,857	5,911		-	151,810	154,864
Sewerage Scheme - Calingiri	51,712			1,006	2,052		-	52,718	53,764
Refuse Site	265,511			5,093	10,537		-	270,604	276,048
Building Maintenance	66,948			1,278	2,657		-	68,226	69,605
Infrastructure	96,924			1,849	3,846		-	98,773	100,770
Gymnasium	7,750			149	308		-	7,899	8,058
Sewerage Scheme - Yerecoin	22,102			410	877		-	22,512	22,979
Unallocated Monies	7,628	-	-	-	303			7,628	7,931
Shires Grant Reserve			(100,000)		-		150,000	-	50,000
Total	968,922	-	(380,000)	18,423	38,452	-	253,285	987,345	880,659

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 5

Cash Reserves Cont'd

Objective of Reserves

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Term	Purpose
Long Service Leave	Ongoing	to be used to fund annual and long service leave requirements
Plant	Ongoing	to be used for the purchase of major plant
Housing	Ongoing	to be used for the procurement of staff housing
Sewerage Scheme - Calingiri	Ongoing	to be used to maintain and improve the Calingiri sewerage scheme
Refuse Site	Ongoing	to be used to fund future refuse site development
Building Maintenance	Ongoing	to be used for the long term maintenance of Shire buildings
Infrastructure	Ongoing	to be used for future infrastructure development to ensure long term Shire sustainability
Gymnasium	Ongoing	to be used for future purchases and replacement of gymnasium equipment
Sewerage Scheme - Yerecoin	Ongoing	to be used to maintain and improve the Yerecoin sewerage scheme
Unallocated Monies	Ongoing	future refund or allocation once identified or transferred to shire general revenue after statutory period expiry.

The reserves are not expected to be used within a set period and further transfers to the reserve accounts are expected as funds are utilised.
 There are no reserves restricted by legislation.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 6

Disposals

Note 6a

Class of Asset & Program	Proceeds from Sale		Cost of Replacement Asset		Net Cost for Change Over	
	Actual	Budget \$	Actual	Budget \$	Actual	Budget \$
	24/25	24/25	24/25	24/25	24/25	24/25
Plant & Equipment						
Transport						
PE098 - Single Axle Trailer Set with Pump		1,500	19,950	20,000	19,950	18,500
PDFES2 - Single Axle Trailer Set up Pump		1,500	19,950	20,000	19,950	18,500
PLR12 - Kubota Track Loader	85,971	100,000	184,450	178,000	98,479	78,000
PTK17 - 2007 Hino 9T Tip Truck - VP42		30,000	-	290,000	-	260,000
PTK21 - Hino 300 Service Truck - VP48		25,000	-	165,000	-	140,000
PTL12 - Bobcat Trailer Single Axle Semi - VP3513		10,000	46,000	46,000	46,000	36,000
PWV67 - CESM Vehicle	17,037			-		-
PWV64 - 2020 Toyota Hilux	33,435	30,000	62,372	68,000	28,937	38,000
Totals	\$ 136,443	\$ 198,000	\$ 332,722	\$ 787,000	\$ 213,316	\$ 589,000

Note 6b

Profit and Loss on Disposals for the Year 2024/25

Plant & Equipment	Proceeds from Sale		Written Down Value		Profit/(Loss) on Disposal	
	Actual	Budget \$	Actual	Budget \$	Actual	Budget \$
	24/25	24/25	24/25	24/25	24/25	24/25
Transport						
PE098 - Single Axle Trailer Set with Pump		1,500		-	-	1,500
PDFES2 - Single Axle Trailer Set up Pump		1,500		-	-	1,500
PLR12 - Kubota Track Loader	85,971	100,000	124,229	127,525	(38,258)	(27,525)
PTK17 - 2007 Hino 9T Tip Truck - VP42		30,000		37,372	-	(7,372)
PTK21 - Hino 300 Service Truck - VP48		25,000	-	18,469	-	6,531
PTL12 - Bobcat Trailer Single Axle Semi - VP3513		10,000	-	16,595	-	(6,595)
PWV67 - CESM Vehicle	17,037	-	30,431	-	(13,394)	-
PWV64 - 2020 Toyota Hilux	33,435	30,000	2,182	5,533	31,253	24,467
TOTALS	136,443	198,000	156,842	205,494	(20,399)	(10,494)

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 7

Acquisition/Construction of Assets

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Actual (24/25)	Budget (24/25)
	Actual (24/25)	Budget (24/25)	Actual (24/25)	Budget (24/25)	Actual (24/25)	Budget (23/24)	Actual (24/25)	Budget (24/25)	Actual (24/25)	Budget (24/25)		
Governance												
LRC -Admin Office Carpark	36,090	35,000			-						36,090	35,000
Law, Order & Public Safety												
Animal Pound / Shelter						35,000					-	35,000
Housing												
Staff Housing Development	39,615	67,000									39,615	67,000
13 Lambert - Flooring	6,898	7,000									6,898	7,000
16 Yulgering - Air Conditioner					11,500	11,500					11,500	11,500
Staff Housing Fencing	10,670	15,000									10,670	15,000
Community Amenities												
Cemetery Shelter - Calingiri									5,166	20,000	5,166	20,000
Waste Sorting Facility									135,622	135,000	135,622	135,000
E-Waste Transfer Station									38,634	38,633	38,634	38,633
LRC -Yerecoin Obelisk 100th									10,000	10,000	10,000	10,000
LRC -Bolgart Refuse Site Monitoring Bore									25,204	30,000	25,204	30,000
Recreation and Culture												
LRC - Hockey Goals					6,800	8,000					6,800	8,000
LRC -Netball Scoreboard					4,460	5,000					4,460	5,000
LRC -Calingiri Sportsground Lighting									41,925	77,000	41,925	77,000
LRC -Calingiri Youth Park									9,850	15,000	9,850	15,000
LRC -Bolgart Skatepark									5,000		-	5,000
LRC -Mogumber Cricket Pitch									17,933	15,000	17,933	15,000
LRC -Calingiri Playground Equipment									30,000		-	30,000
LRC -Mogumber Hall Toilets	834	60,000									834	60,000
LRC -Mogumber Hall Locks	10,000	10,000									10,000	10,000
Transport												
Single Axle Trailer Set with Pump - ITIY210			19,950	20,000							19,950	20,000
Single Axle Trailer set up Pump - ITCB938			19,950	20,000							19,950	20,000
Kubota Track Loader			184,450	178,000							184,450	178,000
Hino 9T Tip Truck - VP42			286,551	290,000							286,551	290,000
Hino 300 Series 617 Service Truck - VP48				165,000							-	165,000
Howard Porter DFD45R Drop Deck Trailer			41,645	40,000							41,645	40,000
Bobcat Trailer Single Axle Semi			46,000	46,000							46,000	46,000
Depot Utility			62,372	68,000							62,372	68,000
Tandem Dolly			18,182	40,000							18,182	40,000
EV Charging Stations									11,852	15,000	11,852	15,000
Depot Wash Down Bay			7,259	8,500							7,259	8,500
Fogger			5,770	6,000							5,770	6,000
LRC -Depot Carpark		15,000									-	15,000
Temporary Fencing									7,625	7,625	7,625	7,625
LRC -Back Up Generators			7,980	10,000							7,980	10,000
Footpaths									60,318	45,000	60,318	45,000
Truck Parking Bay - Yerecoin									8,500	30,000	8,500	30,000

Acquisition/Construction of Assets

completed

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 8

[Loan Funding](#)

Loan Details		Amount Outstanding		Interest Repayments		Principal Repayments		Principal Outstanding
No.		1/07/2024		Actual 24/25	Budget 24/25	Actual 24/25	Budget 24/25	31/05/2025
Self Supporting Loans								
83	Calingiri Football Club	122,768		8,776	6,093	21,514	22,706	101,254
Other Loans								
84	Piawaning Water Supply	49,523		1,016	1,076	38,078	18,801	11,445
85	Grader and Roller	100,596		227	771	20,041	40,167	80,555
87	Plant Replacement	1,335,410		33,308	52,706	187,591	196,621	1,147,819
	Market Value Adjustment							
Total		1,608,297		43,327	60,646	267,223	278,295	1,341,074

Current Loan Liability	305,533
Non-Current Loan Liability	1,302,764
Total Loan Liability	1,608,297

	13,063
	1,302,764
	1,341,074

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 9

9a Payables

	2025	2024
Current	\$	\$
Sundry creditors	539,564	126,044
Accrued Salaries & Wages	-	-
ATO liabilities	57,040	-
Bonds and deposits held	15,200	39,158
Other current liabilities	6,277	-
Accrued Expenses	-	2,910
	618,081	168,111

9b Other Liabilities

	2025	2024
Current	\$	\$
Contract Liabilities	349,516	693,156
	349,516	693,156

Represented by:

E-Waste Infrastructure Grant	-	21,320
Waste Sorted Infrastructure Grant (WSGI)	-	135,000
WSFN Funding	8,694	8,694
WSFN Funding - Mogumber-Yarawindah Rd	237,160	265,535
WSFN Funding -C-NN Rd Geo Technical	41,325	33,760
Grant - Local Roads and Community Infrastructure Program(LRCIP) Ph 4A	62,337	228,847
	349,516	693,156

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 10

a) Capital Grants, Subsidies and Contributions

	Annual Budget \$	Amended Budget \$	YTD Budget \$	YTD Revenue Actual \$	Variance YTD vs Actual \$
Governance					
LRCIP Ph4 -Admin Office Carpark and Walkway	35,000	35,000	35,000	41,090	(6,090)
Law, Order and Public Safety					
Animal Shelter	35,000	35,000			-
Community Amenities					
E-Waste Infrastructure Grant	75,242	75,242	21,320	21,320	-
Waste Sorted Infrastructure Grant(WSGI)	135,000	135,000	135,000	135,000	-
LRCIP Ph4 - Bolgart Tip Monitoring Bore	30,000	30,000	30,000	25,204	4,796
LRCIP Ph4 - Calingiri Cemetery Shelter, Yerecoin Obelisk	30,000	30,000	30,000	30,000	-
Housing					
Grant - Staff Housing	67,000	67,000	-		-
Recreation					
LRCIP Ph4 - Mogumber Toilets and Hall Ceiling	70,000	70,000	70,000	67,718	2,282
LRCIP Ph4 - SRMP	135,000	135,000	121,500	136,733	(15,233)
Calingiri Progress Association / Other Grants - Playground Equip	20,000	20,000	-	-	-
Economic Services					
Precinct Fund- Edmond Street Concept Plan	2,900,000	2,900,000	-		-
Piawaning Desalination Bore/Plant	9,858	9,858	9,858	10,667	(809)
LRCIP Ph4 - Caravan Parks	20,000	20,000			-
DWER - Goudge Parker Rd Bore Redevelopment	-	78,347	27,643	27,643	-
DWER - Goudge Parker Road Water Tanks	-	92,144	36,171	36,171	-
DWER - Gillingarra Water Supply	100,000	100,000	-		-
Transport					
Govt Grant - Regional Roads	720,000	720,000	411,792	411,792	-
Govt Grant - R2R	606,474	606,474	414,730	414,730	-
LRCIP Ph4B - Road Construction				6,275	
Govt Grant - EV Infrastructure	5,395	5,395	5,395	5,388	7
AG Lime Route 2 - Other Contributions, E.G. CBH	300,000	300,000	300,000	200,000	100,000
AG Lime Route R4R CLGF Grants MRWA	169,008	169,008	169,008	169,008	-
LRCIP Ph4 -Depot Carpark	15,000	15,000	15,000	15,000	-
LRCIP Ph4 - Footpaths	-	10,000	10,000	10,000	-
LRCIP Ph4 - Back Up Generators	-	7,980	7,980	7,980	-
WSFN Funding	1,379,378	1,321,698	1,088,567	1,088,567	-
NDRR Grant- Skidsteer	91,137	91,137	91,137	91,137	-
TOTAL	6,948,492	7,079,283	3,030,101	2,951,423	84,953

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

b) Operating Grants, Subsidies and Contributions

	Annual Budget \$	Amended Budget \$	YTD Budget \$	YTD Revenue Actual \$	Variance YTD vs Actual \$
General Purpose Funding					
Financial Assistance Grants - General	657,783	657,783	101,946	101,946	-
Financial Assistance Grants - Local Roads	680,909	680,909	90,613	90,613	-
Governance					
Traineeship Grant- Dept of Training	48,000	48,000	44,000		-
Law and Public Order					
DFES Operating Grant	165,000	165,000	127,813	127,813	-
CESM Contribution			-	94,669	(94,669)
Grant - Mitigation Activity Fund	164,000	32,638	32,638	32,638	(0)
Education and Welfare					
Grants/contributions to Community Development Programs*	30,000	30,000	30,000	56,245	(26,245)
Recreation and Culture					
Grant - State Library ICT Grant	5,000	5,000	5,000	-	5,000
Economic Services					
Community Water Supply Program	67,290	67,290	56,075	-	56,075
Transport					
Govt Grant - Flood Damage	818,800	818,800	-		-
Govt Grant - Direct	182,755	216,307	216,307	216,307	-
Road & Footpath Maintenance	41,412	41,412	24,847	13,411	
TOTAL	2,860,949	2,763,139	729,240	733,642	(59,839)

Supplementary Information on Grants and Contributions*

Successful Funding Grant Applications

Grants/contributions to Community Development Programs

	Annual Budget \$	YTD Revenue Actual \$
Traineeship	30,000	1,275
Mogumber Library Laptop		3,286
Strategic Water Plan		13,458
Mobile Water Tank		6,160
Australia Day		15,000
COTA Seniors Week		750
Volunteering WA Community		1,500
AVBFB Operating Grant		1,358
TOTAL	30,000	42,787

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 11

Restricted Funding

		EXTERNAL FUNDING ALLOCATION	PROJECT OPENING BALANCE FUNDING			BALANCE	CASH BACKED
ACCOUNT NAME	DESCRIPTION		1/07/2024	RECEIPTS	COSTS	31/05/2025	
WSFN	Geotechnical Investigation	\$ 200,000	\$ 33,760	\$ 74,667	\$ 67,103	\$ 41,324	\$ 41,324
LRCI	LRCI Ph4	\$ 375,137	\$ 134,570	\$ 180,425	\$ 186,242	\$ 128,753	\$ 128,753
LRCI	LRCI Ph4B	\$ 226,282	\$ 6,275		\$ 6,275	\$ -	\$ -
	E-Waste Infrastructure	\$ 246,260	\$ 21,320		\$ 21,320	\$ -	\$ -
	Traineeship Grant	\$ 38,000	\$ 38,000		\$ 38,000	\$ -	\$ -
	Waste Sorting Grant	\$ 135,000	\$ 135,000		\$ 135,622	\$ (622)	\$ -
	WDC Housing Prospectus	\$ 10,000	\$ 10,000		\$ -	\$ 10,000	\$ 10,000
	DWER - Goudge Parker Rd Bore Redevelopment	\$ 92,144		\$ 27,643	\$ -	\$ 27,643	\$ 27,643
	DWER - Goudge Parker Road Water Tanks	\$ 78,347		\$ 36,171	\$ 47,068	\$ (10,897)	\$ (10,897)
	RRG - Toodyay - Bindi Bindi Rd Nth	\$ 514,688		\$ 411,792	\$ 576,720	\$ (164,928)	\$ (164,928)
	Roads to Recovery	\$ 614,480		\$ 414,730	\$ 493,270	\$ (78,540)	\$ (78,540)
	WSFN - Mogumber-Yarawindah Rd	\$ 1,130,064		\$ 971,226	\$ 27,393	\$ 943,833	\$ 943,833
TOTAL		\$ 3,660,402	\$ 378,924	\$ 2,116,654	\$ 1,599,012	\$ 896,566	\$ 897,188
Bank Account Balance							\$ 201,328
To be transferred (from)/to Muni							\$ (695,238)

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 12
Local Roads and Community Infrastructure

Local Roads and Community Infrastructure - MONTHLY REPORT								Nominal Funding Allocation		
								Owns Source Expenditure		
Council: Shire of Victoria Plains		Phase: 4								
Approved Projects (Project Name in order listed on Approved Work Schedule)		Total Project Cost (\$)	Approved LRCI Funding Contribution (\$)	LRCI Funding Actual Expenditure (\$)	Total Actual Expenditure	24-25 Expenditure	SOVP own source	Construction Start Date (MM/YY)	Construction Completion Date (MM/YY)	Project status (all projects must be completed prior to lodging a final report)
2	Mogumber Cricket Pitch	\$ 17,933	\$ 17,933	\$ 17,933	\$ 17,933	\$ 17,933	\$ (0)	Nov-24	Dec-24	Completed
3	Calingiri Sportsground Lighting	\$ 77,000	\$ 77,000	\$ 41,925	\$ 41,925	\$ 41,925	\$ -	Nov-24	Feb-25	
4	Calingiri Youth Open Space	\$ 15,000	\$ 15,000	\$ 9,850	\$ 9,850	\$ 9,850	\$ -	Dec-24	Feb-25	
5	Bolgart Skatepark and Basketball refresh	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	Oct-24	Nov-24	
6	Calingiri Playground Equipment	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	Jan-25	Mar-25	
7	Calingiri Shire Administration office Carpark	\$ 41,090	\$ 41,090	\$ 36,090	\$ 36,090	\$ 36,090	\$ -	Oct-24	May-25	Completed
8	Calingiri Cemetery Shelter	\$ 20,000	\$ 20,000	\$ 5,166	\$ 5,166	\$ 5,166	\$ -	Nov-24	Feb-25	
9	Mogumber Hall Toilets and Building Locks	\$ 67,718	\$ 67,718	\$ 10,834	\$ 10,834	\$ 10,834	\$ -	Oct-24	Jan-25	
10	Bolgart Refuse Site Monitoring Bore	\$ 25,204	\$ 25,204	\$ 25,204	\$ 25,204	\$ 25,204	\$ -	Oct-24	Dec-24	Completed
11	Calingiri Shire Depot Carpark	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	Oct-24	Dec-24	
12	Bolgart Footpath Network	\$ 20,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ 10,000	Feb-25	Apr-25	Completed
13	Calingiri Back up Generators	\$ 7,980	\$ 7,980	\$ 7,980	\$ 7,980	\$ 7,980	\$ -	Nov-24	Feb-25	Completed
14	Shire of Victoria Plains Boundary Entry Signage	\$ 41,412	\$ 41,412	\$ -	\$ -	\$ -	\$ -	Sep-24	Apr-25	
15	Yerecoin Centenary Obelisk / Plaque	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	Oct-24	Jan-25	Completed
16	Calingiri Sportsground Hockey Goals	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ -	Jan-25	Feb-25	Completed
17	Calingiri Sportsground Netball scoreboard	\$ 5,000	\$ 5,000	\$ 4,460	\$ 4,460	\$ 4,460	\$ -	Jan-25	Feb-25	Completed
18	Calingiri In Vehicle and Fixed Satellite Internet Capability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Oct-24	Dec-24	Withdrawn
TOTAL		\$ 405,137	\$ 375,137	\$ 186,242	\$ 196,242	\$ 196,242	\$ 10,000			

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 12 Cont'd
Local Roads and Community Infrastructure

Local Roads and Community Infrastructure - MONTHLY REPORT								Nominal Funding Allocation	
Council: Shire of Victoria Plains								Owns Source Expenditure	
Phase: 4B									
Approved Projects (Project Name in order listed on Approved Work Schedule)	Total Project Cost (\$)	Approved LRCI Funding Contribution (\$)	LRCI Funding Actual Expenditure (\$)	Total Actual Expenditure	24-25 Expenditure	SOVP own source	Construction Start Date (MM/YY)	Construction Completion Date (MM/YY)	Project status (all projects must be completed prior to lodging a final report)
1 Piawanning - Waddington Rd	\$ 86,662	\$ 86,662	\$ 86,662	\$ 86,662	\$ 86,662	\$ -	Nov-23	Feb-24	Completed
2 Gillingarra-Glentromie Rd	\$ 47,640	\$ 47,640	\$ 47,640	\$ 47,640	\$ 47,640	\$ -	Nov-23	Feb-24	Completed
3 Gillingarra-New Norcia Rd	\$ 67,255	\$ 67,255	\$ 67,255	\$ 67,255	\$ 67,255	\$ -	Nov-23	Feb-24	Completed
4 Goomalling - New Norcia Rd	\$ 24,725	\$ 24,725	\$ 24,725	\$ 24,725	\$ 24,725	\$ -	Nov-23	Feb-24	Completed
TOTAL	\$ 226,282	\$ 226,282	\$ 226,282	\$ 226,282	\$ 226,282	\$ -			

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 13

Bush Fire Brigade

OPERATING GRANT		
EXPENDITURE ITEM	BUSH FIRE BRIGADE	
	2024/25 Budget	2024/25 Actual
RECURRENT:		
1. Purchase of Plant & Equipment <\$1,500 per item	5,000	10,252
2. Maintenance of Plant and Equipment	5,000	43,978
3. Maintenance of Vehicles/Trailers/Boats	50,000	58,073
4. Maintenance of Land and Buildings	10,000	8,334
5. Clothing and Accessories	45,000	26,564
6. Utilities, Rates and Taxes	10,000	6,499
7. Other Goods and Services	35,000	15,872
8. Insurances	30,000	18,171
Sub Total Recurrent	190,000	\$187,743
NON-RECURRENT:		
9. Purchase of Plant and Equipment \$1,500 to \$5,000 per item	-	6,931
Sub Total Non-Recurrent	-	\$6,931
Total Operating Budget/Actual	190,000	194,674
Variance Between Budget & Actual ^(a)		- 4,674

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025
Note 14

Explanation of Material Variances

Variances which have exceeded the thresholds are listed below by Program. Significant variances within the Program are listed underneath it by Nature or Type.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10%.

Nature or Type	Var	Var	Var	Timing / Permanent	Explanation of Variance
Operating Revenues	\$	%			
Rates	83,805	2%			Finalisation of back rates and refunds dating back from 2021 now finalised but will mean a reduction in rate income
Fees and Charges	11,634	5%		Permanent	Rental of shire house and caravan park fees.
Interest Earnings	(9,311)	(14%)		Permanent	Inability to create a term desposit through Bendigo Bank processes. Excess funds have now been reduced and the opportunity may have now past.

Operating Expense

Employee Costs	29,632	1%		Timing	Carrying some vacancies and timing issue on FBT, staff training etc. Flood damage wages was budgeted but offset by intersection project.
Materials and contracts	(155,762)	(7%)		Permanent	Minor savings in materials and contracts across the budget
Utility charges	17,273	14%		Timing	Invoicing is not linear and expected to realign by EOFY.
Finance Expenses	7,870	14%		Timing	additional cost of implementing BPAY and overdraft
Other expenditure	(30,693)	(36%)		Permanent	Operating Grant Expenditure offset by grant income

Capital Revenue

Capital Grants, subs and Contrib	(78,678)	(3%)		Timing	Over budgeting of CBH contribution and amounts withheld.
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Capital Expenditures

Land and buildings	89,893	46%		Timing	Delays in Mogumber Hall toilets, Depot Carport and housing devleopment all subject to grant funding. Some carried over to 25-26.
Plant and equipment	26,390	4%		Permanent	Tandem Dolly work to be completed
Infrastructure - roads	144,880	7%		Timing	Over expenditure in Intersection Project
Infrastructure - other	33,298	7%		Timing	Water Tank Upgrades - Goudge / Parker Rd not completed yet; Bore Development and Calingiri Playground equipment not done

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 May 2025

Note 15

Budget Amendments

Amendments to original budget since budget adoption - Surplus/ (Deficit)

Description	Council Resolution	Adoption Date	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Forecast Opening Surplus/(Deficit)	2407-06	Budget Adoption Jul 24			15,003
Budget Review No.1	OCM2411-007	OCM Nov 24		(103,206)	(88,203)
Budget Review No.2	OCM2503-014	OCM Mar 25		(6,091)	(94,294)
Net Changes			-	(109,297)	(94,294)

PUBLIC AGENDA

10 MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE REQUIRING DECISION

12 MEETING CLOSED TO PUBLIC

Nil

13 CLOSURE OF MEETING

PUBLIC AGENDA