



Minutes

Ordinary Meeting of Council

On
At
Commenced

Wednesday 20 April 2016
Bolgart Town Hall, Bolgart
2.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr Lovelock (President) declared the meeting open at 2.05pm.

Mr Lovelock asked attendees to pause for a moments silence in memory of Mr Barry Toms who passed away recently.

Visitors:	Enid Foulkes-Taylor	Patricia Watson
	Marion Guthrie	Viv Higgins
	Bernice Clarke	Rosina Ainsworth
	Donna Clarke	Gwenda McGill
	Dianne Edmonds	Lester Snooke
	Arthur Hall	

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward

Councillors:	Cr J Kelly	West Ward
	Cr A Broadhurst	East Ward
	Cr N Clarke	South Ward
	Cr J Corless-Crowther	Central Ward
	Cr P Carr	West Ward
	Cr D Smith	East Ward
	Cr J Brennan	Central Ward

Apologies:	
Works and Services Manager:	Mr D Holland

Leave of Absence:	Nil
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Chief Executive Officer:	Mr H Hawkins
Deputy Chief Executive Officer:	Mr I Graham
Executive Assistant:	Ms S Mearns

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Enid Foulkes-Taylor

Ms Foulkes-Taylor advised that she had rented the Bolgart Hall for a function on 12th March however did not receive a refund of her bond until April following a number of telephone calls and a trip to the Council offices in Calingiri.

Action: DCEO to investigate and advise.

Mrs Gwenda McGill

Mrs McGill wanted to thank Shire workers for clearing wood and debris at the entrance to town and asked after the progress of obtaining a caretaker for the rubbish tip in Bolgart.

The CEO confirmed that an advertisement would be placed in the next newsletter for the (both) the Calingiri and Bolgart tip sites with the goal being to commence manning the tips from 1 July 2016.

Ms Donna Clarke

Ms Clarke raised concerns about the conflicting information being provided (from the Progress Association and Shire) in relation to Bolgart Hall hire charges.

Action: DCEO to discuss with the Bolgart Progress Association

Ms Viv Higgins

Ms Higgins asked when a community car would be made available for Shire residents as the bus is inadequate for trips such as medical appointments.

The CEO confirmed that the Shire will be looking at purchasing a vehicle for community members travel in the 2016/2017 budget however at this stage more community input is required as more people have volunteered to drive the car than actually utilise the service.

Ms Higgins requested information on when a replacement bin would be provided for the tourist information centre in Bolgart.

Action: CEO to request staff contact Avon Waste and obtain replacement

Ms Higgins asked whether workers in town could be asked to slow down whilst driving along Smith Street. The CEO confirmed he would speak with the Works and Services Manager and have him contact the contractors.

Mr Lester Snooke

Mr Snooke asked about information on blocks becoming available in the Bolgart Industrial Area.

The CEO advised that the Industrial Area is being reviewed because the area currently encompasses the cricket nets and the playgroup building. Surveyors will be looking at the area in the coming week and the area will be re-designed.

The CEO asked if community members could please let the Shire know if they had any ideas of other sites that would be appropriate to zone as industrial.

Ms Marion Guthrie

Ms Guthrie also complimented the Shire on recent works, then asked whether the Shire has a Be Active Representative.

The CEO advised that although there is no Be Active Representative currently, investigations could be made to establish whether a community member would be able to undertake aged friendly exercise classes for community members (at a reduced cost). The CEO also mentioned that the Community Development Officer (CDO) could explore the possibility of the Shire applying for funding via Government Agencies for community exercise programmes.

5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

RESOLUTION 71/2016

Moved: Cr S Penn

Seconded: Cr N Clarke

That Cr J Corless-Crowther be granted Leave of Absence for the May Meeting of Council.

Motion Put and Carried: 9/0

- Cr Clarke declared an interest in item F17/2016
- Cr Brennan declared an interest in item F17/2016
- Cr Carr declared an interest in item F17/2016 and A13/2016

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Mr Arthur Hall spoke to Council with regards to the Community Budget Submission made by the Yerecoin Golf Club for a funding request to make repairs to the clubhouse.

Councillors asked whether the Progress Association could donate more funds for the project in the first year. Mr Hall stated that this was a possibility and he would ask.

It was discussed that the Yerecoin Golf Club apply for funds via CSRFF with the determination being that the CDO would assist the Club with their funding submission.

7 CORRESPONDENCE

Outgoing Correspondence (since last Council meeting)

Number	Date	File	Addressee	Subject
07-2016	18/03/2016	CS1.10	Moore Catchment Council	Moore Eco Trails Booklet
08-2016	24/03/2016	T1.2	Minister for Infrastructure	Funding for Commodity Routes
09-2016	24/03/2016	Res 8588	Hon Albert Jacob - Min for Environ	Mogumber Reserve 8588

N/R	30/03/2016	T1.3	Main Roads WA	Level of Service - Rubbish Collection
N/R	1/04/2016	R3.10	P Evans	Rebate Claim
10-2016	6/04/2016	F1.4.5	DLG	Compliance Audit Return
11-2016	6/04/2016	RFT2-2016.18	Muchea Grading	Successful Tender
12-2016	6/04/2016	A1.12.2	To whom it may concern	AROC Aged Housing Project
13-2016	6/04/2016	A1.12.2	Shire of Goomalling	AROC Aged Housing Project
14-2016	13/04/2016	Ag-Lime	Hon Colin Barnett	Aglime Route

Incoming Correspondence (since last Council meeting)

Date Rcd	File Number	Author	Company	Subject
16/03/2016	ED1.5	Lucinda Ryan	Cubbyhouse	Thanks for financial Support
17/03/2016	CA3.5	Jessica Dixon	Department of Environment	DER Inspections - Mogumber & Calingiri Refuse Sites
22/03/2016	CA3.5	Jason Banks	Department of Environment	Notice of amendment of licence expiry dates
22/03/2016	D7.1	Hayley Fraser	N/A	Query regarding chicken farming
23/03/2016	R3.12	Peter Gianni	N/A	Application for Exploration 70/4833
30/03/2016	T1.3	Janet Hartley-We	Main Roads WA	Traffic Management Plan - Anzac Day
31/03/2016	L1.10	Peter Law	Department of Defence	Bushfire Management Plan - Bindoon
31/03/2016	A1.8.1.2	Ricky Burges	WALGA	Main Roads Amendment Bill 2015
4/04/2016	Murphy Gully Rd	Cr Pauline Carr	N/A	Road signage
4/04/2016	CA3.4.5	N/A	West Koojan-Gillingarra LCDC	Minutes February meeting
6/04/2016	A2.27.3	David Waymout	Australian Bureau Statistics	2016 Census
6/04/2016	A2.15.5	Barry Chaplin	LGIS	Open Claims Report - Workers Compensation
7/04/2016	D7.1	Bronwyn Jones	Department of Lands	Customer Advice Reports
7/04/2016	D9.0	Edward Smyth	Landgate	Renumbering of Great Northern Highway
7/04/2016	A1.8.1.2	Ricky Burges	WALGA	Notice of AGM 2016
8/04/2016	D1.1	David MacLenna	Department of Planning	Bushfire planning provisions
12/04/2016	CA3-4	Sarah Mason	Moore Catchment Council	Additional funding request
13/04/2016	D1.1	Gail McGowan	Department of Planning	Numbering of Structure Plans

8 CONFIRMATION OF MINUTES

8.1 Confirmation of Minutes

RESOLUTION 72/2016

Moved: Cr A Broadhurst

Seconded: Cr D Smith

That the Minutes of the Ordinary Meeting held 16 March 2016 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 9/0

8.2 Business Arising from Minutes

Item A3/2016 Code of Conduct & Item A8/2016 Record Keeping Policy – (from March meeting)

These matters were discussed at the recent WALGA session and are to be placed back on the Agenda for the May meeting for a decision.

Street Parking

It was discussed that the street parking Local Law will be reviewed in the 2016/2017 financial year together with all SOVP Local Laws.

9 MEMBERS QUESTIONS WITHOUT NOTICE

Cr J Corless-Crowther

Cr Corless-Crowther asked whether more land would be released in Calingiri to accommodate road trains.

The CEO advised that there was no land currently available however investigations can be made into the availability of land close to town and whether low volume approval can be obtained from Main Roads WA so that a number of potential sites within town can be considered for low volume access.

RESOLUTION 73/2016

Moved: Cr S Penn

Seconded: Cr J Kelly

That Council break for afternoon tea at 3.09pm.

Motion Put and Carried: 9/0

Meeting resumed at 3.44pm.

10 PRESIDENT AND COUNCILLORS REPORTS

Cr D Lovelock – President

Cr Lovelock reported that he had attended the following:

Meeting Attended	Matters Discussed
AROC	• Aged Housing – call for tenders
	• Funding for water tower
	• SOVP interest in more Aged Care housing
Avon Tourism	• Options for funding
	• Leaving Tourism Plan as is or charging each LGA
LEMC	• Proposed Wheatbelt EMC for comment

Cr Lovelock provided some information on Caring for the Community (after a traumatic event). The President will forward this information to Councillors.

Cr P Carr

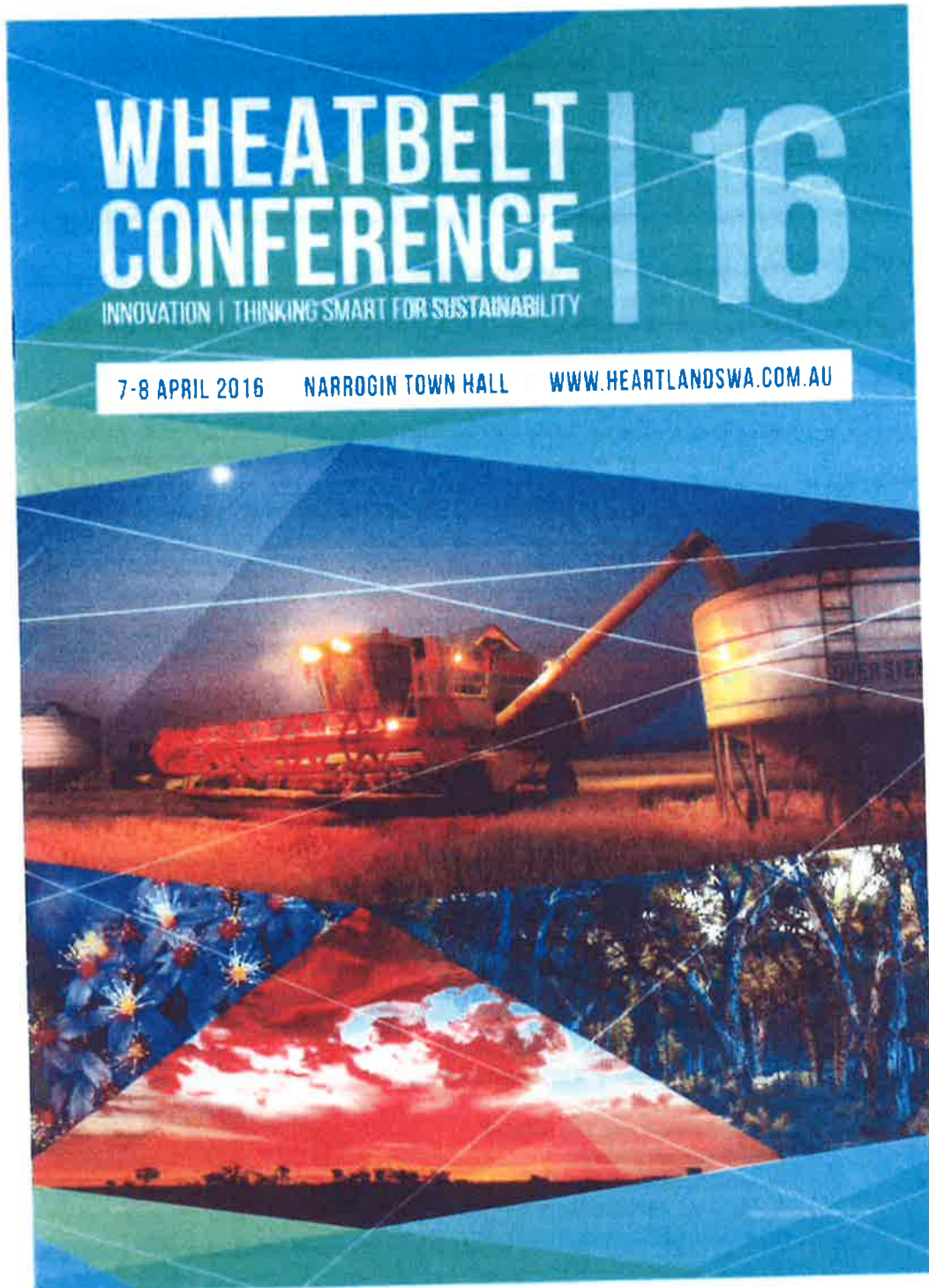
Cr Carr commented that she had attended two Mogumber Progress Association meetings, one being the AGM and the other to discuss budgetary items.

Wheatbelt Conference

Cr Carr, Cr Corless-Crowther and the CEO attended the recent Wheatbelt Conference in Narrogin with comments that it was very informative and diverse.

Cr Carr commented that she spoke with the Hon Mia Davies MLA (Minister for Water, Sport and Recreation, Forestry), who mentioned she would be interested in visiting Mogumber.

Following is a report tabled by Cr Carr with regards to the Conference.



Wheatbelt Conference 2016
Report by attendee, Councillor Pauline Carr

Gus Bulbontin - Qualities Critical for Innovation

Previous Executive Director of the Lonely Planet.

- Organisational structures have difficulty moving forward with innovation because they already have momentum.
- The worst way to predict the future is to look at the past
- We forget the reason the organisation exists. For example the company Kodak, they were so worried about the decrease in sales of film, they spent all their efforts trying to develop the best digital camera. Their real reason for existence is to "help customers capture more pictures". Therefore they should have changed direction and developed today's Instagram app, which helps users capture and share pictures on the web. Because they "tried to do what they've always done" they got left behind and the company collapsed.
Gus has been through this with the lonely planet. They tried to sell more books even when people were moving from books into computers. They developed a website to promote their books (the same old thing). Instead they should have developed today's Trip Advisor website.
- We become owned by the system - we put new ingredients in but get the same result.
- When our customers branch off on another path we spend our time trying to get the customers back to our path or we try to block the customers desire with legal loop holes and rules. Instead we need to undertake innovation to be what the customer desires from the very beginning. Rip the concrete path up and start again, instead of patching the same problems.

Some quotes from Gus

- Innovation is about Resilience, Courage and Curiosity.
- Get stuff done more often than you plan stuff.
- Its only illegal because you made the rule - make a new rule.

NBN CO - Rachel McIntyre

NBN Co's Satellite (SkyMuster) has been launched and will be available for connections in the next couple of months. This will provide internet to 3% of the nation with up to 25MB Down and 5MB Up. A large portion of our shire will fall into that 3%. NBN will deliver fast broadband to rural and remote Australia meaning better access to e-health services, distance education and entertainment on demand. It will increase productivity, reduce costs and allow regions to access new markets. To find out when the NBN service will be available at your place go to their address checker.
<http://www.nbnco.com.au/>

Darren Lee - Managing Director of Market Creations

- Marketing starts & ends with "A Brand"
- The only constant is change
- Marketing is civilised warfare
- Big data is the new electricity of the 21st century

Wheatbelt Science

- Encouraging community access to science activities.
- Building our professionals and valuing the science that already happens.
- Wheatbelt science trail - suggestions included Avon Air Ballooning, Golden Pipeline.
Could VP Shire include New Norcia Space Station in this?
- www.wheatbeltscience.org.au

Regional Men's Health

- To empower men and their communities to take responsibility for their wellbeing & health.
- The Australian Stats
 - The number of men who suicide each year is roughly equal to the total number of road deaths.
 - 80% of suicides are men
 - The age bracket of the Men most likely to suicide this year 30-44yrs
- **Our most precious resource is PEOPLE. We need to address their needs first!**
- Health is
 - Physical
 - Mental, Social & Spiritual - This is the element missing the most in our communities
- Recently undertook the Aglime Pit Stop - How is your chassis, oil pressure and shock absorbers?
Engaged with over 100 truckies and farmers.
- Produce monthly "Warriors Wellbeing" newsletter. Maybe VP Shire could include parts in our newsletter?
- Take a look at the video at - <http://regionalmenshealth.org.au/videos/video/4>
- Funded by Royalties for Regions.

Minister for Sport, Recreation & Water - Mia Davies

- Innovation is about driving significant positive change
- In the Wheatbelt we have a small and dispersed population that presents challenges for Government, business and non-govt organisations in delivering services and infrastructure.
- Royalties for Regions is our innovation fund. There has been pressure put on future funding.
- Regional Men's Health is funded by RfR - a unique and life changing program that started here in the Wheatbelt, is now state wide and gathering national attention

During afternoon tea break, I managed to grab a few minutes with the Minister.

I mentioned our Shire certainly has the challenge of the small & dispersed population she spoke about in her speech. She agreed that coming up with new ideas to develop our regions was important.

I mentioned we've faced substantial red tape when trying to create recreational facilities at the Mogumber Recreational Reserve. Minister Davies offered to visit Mogumber to talk about the issues in person.

This is a great opportunity to have a current minister visit our Shire.

Not only for the opportunity to speak about sport and recreation but also to discuss our Shire's water issues.



Shock Absorbers

QUIZ

Coping Skills

This quiz is to determine the quality of your shock absorbers. How does your vehicle travel the road of life? Do you have a good set of shock absorbers on board that help you cope with the bumps in the road?

Below is a list of symptoms and complaints that most people have at some time in life. Check the list and rate yourself.

	Almost Never	Rarely	Some times	Quite Often	Most of the time
1 I feel low in energy or slowed down	1	2	3	4	5
2 I have difficulty falling asleep or staying asleep because I worry or stew about things	1	2	3	4	5
3 I have temper outbursts that I can't control	1	2	3	4	5
4 My heart sometimes pounds or races	1	2	3	4	5
5 I feel hopeless about the future	1	2	3	4	5
6 I am easily annoyed or irritated	1	2	3	4	5
7 I feel trapped or stuck	1	2	3	4	5
8 I have lost interest in things I usually like (food, sex, recreation, socialising, etc)	1	2	3	4	5
9 I feel shaky inside and anxious or panicky	1	2	3	4	5
10 I am unable to get rid of bad thoughts and ideas	1	2	3	4	5

How do your shock absorbers perform?

If you scored 1's and 2's your Shock Absorbers are in good order. Keep cruising!
If you scored some 3's your Shock Absorbers are a bit dodgy, you've got a bit more stress than you need. Talk to someone.
If you scored any 4's or 5's, you're in danger, your Shock Absorbers need replacing now. Talk to your GP.

Pit Stop _____

Regional Men's Health

11 BUSINESS PAPERS

- 11.1 Plant and Works
- 11.2 Finance
- 11.3 Town Planning
- 11.4 Administration

11.1 PLANT AND WORKS

All Plant and Works items are dealt with within the Works and Services agenda.

11.2 FINANCE

F14/2016 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	13 April 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during December 2015.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 74/2016

Moved: Cr J Kelly

Seconded: Cr J Corless-Crowther

That the payments made during March 2016 from the Municipal Bank Account as per the attached listing amounting to \$312,884.15 be endorsed:

Creditor EFT Payments	\$181,091.51
Creditor Cheque Payments	\$ 17,838.11
Direct Debit Payments	\$ 32,292.95
Payroll Payments	\$ 81,661.58
Trust Payments	\$ 0.00
TOTAL	\$312,884.15
Motion Put and Carried: 9/0	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of March 2016

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT3887	18/03/2016	ANDREW BROADHURST	Quarterly Allowance March 16		1625.00
EFT3888	18/03/2016	ARM SECURITY	Monitoring Charges 1/4/16 to 30/6/16		103.61
EFT3889	18/03/2016	ARTEIL WA	Office Chairs for Admin		2608.10
EFT3890	18/03/2016	AUSSIE MODULAR SOLUTIONS P/L	Transport and unloading Fee - Mogumber Toilets		2200.00
EFT3891	18/03/2016	AUSTRALIA POST	Post Office Box renewal	73.00	254.75
			Postage	181.75	
EFT3892	18/03/2016	AVON WASTE	Refuse Removal Services Feb 16		3644.04
EFT3893	18/03/2016	AVON VALLEY NISSAN	Service Book for Ute - PWV59		43.34
EFT3894	18/03/2016	BOLGART PROGRESS ASSOCIATION	Library Services		352.80
EFT3895	18/03/2016	BUILDING & HEALTH SURVEYING SERV	Building & Health Services for Feb 16		3364.23
EFT3896	18/03/2016	CALINGIRI SPORTS CLUB INC	Refreshments for Council		112.00
EFT3897	18/03/2016	CALINGIRI TRADERS	Sand for Aged Units	4320.00	5453.24
			Milk, Concrete, Fuel etc for Depot	827.86	
			Batteries, globes etc for Building Maintenance	20.45	
			Postage, Milk etc for Admin Feb 16	284.93	
EFT3898	18/03/2016	CID EQUIPMENT PTY LTD	Parts for PLR9		173.03
EFT3899	18/03/2016	CLARK EQUIPMENT SALES PTY LTD	Repairs to Grader PGR10		966.45
EFT3900	18/03/2016	COLAS WA PTY LTD	Sealing Goomalling Calingiri Road		51653.45
EFT3901	18/03/2016	COMMANDER AUSTRALIA LTD	Telephone Charges		276.55
EFT3902	18/03/2016	COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier		2568.48
EFT3903	18/03/2016	COURIER AUSTRALIA	Freight Charges		11.69
EFT3904	18/03/2016	COVS PARTS PTY LTD	Parts for PWV56	52.94	1672.06
			Shackle Kit PWV54	638.06	
			Spring Kit for PWV56	567.60	
			Drink refills for Depot Staff	124.65	

		Grease Nipple - PTK19	8.49	
		Shackle Kit PWV56	54.32	
		Shackle Kit PWV54	54.32	
		Parts for Truck PTK19	63.09	
		Parts for PWV56 & PWV54	108.59	
EFT3905	18/03/2016	DAVID BRITNALL SMITH		1625.00
EFT3906	18/03/2016	DAVID LOVELOCK		3000.00
EFT3907	18/03/2016	DUN DIRECT PTY LTD		8614.78
EFT3908	18/03/2016	FIRE AND SAFETY WA		2714.80
EFT3909	18/03/2016	Fast Finishing Services		28.60
EFT3910	18/03/2016	Filter Discounters Pty Ltd		1915.76
		Assorted filters for Depot Vehicles	716.21	
		Hydraulic filters for PGR9	200.20	
		208L Diesel oil	803.00	
		Filter for PLR10	57.75	
		Filters for PGR9	106.70	
		Filters for PR09	31.90	
				705.95
EFT3911	18/03/2016	GALVINS PLUMBING SUPPLIES		
		Plumbing for Mogumber Toilets	8.65	
		Plumbing for Mogumber Toilets	373.32	
		Plumbing fittings for Refuge Site Dongers	323.98	
		Repair ceiling Calingiri Recreation Centre		330.00
		Payroll deductions		260.60
		Repairs for Grader PGR9 & Loader PLR10		705.47
		Service for PTK17, PWV56, PGR10 & PLR8		1064.25
		Gym equipment service		1123.38
		Training for Rates Officer		1100.00
		Elected Member & Executive Officer Photographs		650.00
		Quarterly allowance March 16		1625.00
		Signs	202.40	
		Various Signs	1830.95	
		Quarterly Allowance March 16		1625.00
EFT3921	18/03/2016	JIM KELLY		
EFT3912	18/03/2016	GYFIX		
EFT3913	18/03/2016	HEALTH INSURANCE FUND		
EFT3914	18/03/2016	HOSEMASTERS INTERNATIONAL		
EFT3915	18/03/2016	HURST MECHANICAL SERVICES		
EFT3916	18/03/2016	I-FIX FITNESS		
EFT3917	18/03/2016	IT VISION AUSTRALIA PTY LTD		
EFT3918	18/03/2016	JACOB LAW PHOTOGRAPHY		
EFT3919	18/03/2016	JACQUELINE CORLESS-CROWTHER		
EFT3920	18/03/2016	JASON SIGNMAKERS		

EFT3922	18/03/2016	JOHN BRENNAN	Quarterly allowance March 16	1625.00
EFT3923	18/03/2016	JTAGZ PTY LTD	Animal Tags 2019	121.00
EFT3924	18/03/2016	LANDGATE	Land enquiry	172.20
EFT3925	18/03/2016	LINX ELECTRICAL	New Light for Kitchen at 13 Lambert Cresc	163.10
EFT3926	18/03/2016	METROCOUNT VEHICLE SYSTEMS	Various items for Metro Counter	1295.80
EFT3927	18/03/2016	MOGUMBER PROGRESS ASSOC	Mail Box Renewal 2016-17	20.00
EFT3928	18/03/2016	NEVILLE JAMES CLARKE	Quarterly allowance March 16	1625.00
EFT3929	18/03/2016	NEW NORCIA SERVICES	Community Meeting refreshments	84.40
EFT3930	18/03/2016	OFFICEWORKS	Stationery	2152.05
			Office Shredder	153.05
				1999.00
EFT3931	18/03/2016	PAULINE CARR	Quarterly allowance March 16	2615.10
			Travel Claim Oct 15 to Feb 16	1625.00
			Copyright licences for Shire Hall's Music and Shows	990.10
EFT3932	18/03/2016	PHONOGRAPHIC PERFORMANCE CO	Design intersection of Gillingarra, Glentromie and Willrida Rds	255.00
EFT3933	18/03/2016	Proform Civil	Design and draw plans for drainage works in Bolgart	4158.00
EFT3934	18/03/2016	R Munns Engineering Consulting Serv	Hire Bus for Road Inspection	1836.12
EFT3935	18/03/2016	SHIRE OF WONGAN-BALLIDU	Stationery	526.25
EFT3936	18/03/2016	STAPLES AUSTRALIA PTY LTD	Quarterly allowance March 16	150.70
EFT3937	18/03/2016	STEPHANIE PENN	Damages claim 2A George St Bolgart	1968.75
EFT3938	18/03/2016	TELSTRA CORPORATION	Cleaning Gillingarra Public Toilets 26/1 to 16/2/16	2780.93
EFT3939	18/03/2016	THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 16/2 to 8/3/16	280.00
			Depot Uniforms	140.00
EFT3940	18/03/2016	TOTALLY WORKWEAR	Depot Uniforms	140.00
			Uniforms for Depot Staff	1022.90
EFT3941	18/03/2016	Twinkarrri Pty Ltd	Tree pruning Boxhall & Kelly Roads	178.11
EFT3942	18/03/2016	VERONICA RIVE	Cleaning for Jan & Feb 16	678.24
EFT3943	18/03/2016	WA LOCAL GOVERNMENT ASSOC	Transport Forum - Works Manager	18788.00
			Transport Forum - Cr Kelly	400.00
				100.00
				50.00
				50.00

EFT3944	18/03/2016	WANNEROO AGRICULTURAL MACHINERY	Pressure Gauge for PSP2	74.80
EFT3945	18/03/2016	WESTERN STABILISERS PTY LTD	Stabilise Goomalling-Calingiri Rd and Corodine Rd	31066.93
EFT3946	18/03/2016	WHEATBELT TYRES	Stabilise Toodyay Bindi Bindi Rd	4785.00
EFT3947	18/03/2016	WONGAN HILLS HARDWARE	Tyre repairs PWV59	26281.93
EFT3948	18/03/2016	WONGAN STEEL MANUFACTURERS	Service Chainsaw PSP2	37.50
EFT3949	18/03/2016	WORKWEAR GROUP	Service and parts for Chainsaw PSP2	217.45
EFT3950	18/03/2016	YERECOAIN TRADERS	Hydraulic Hose etc for PTL06	280.63
			Uniforms - Admin	129.80
			Lunch for Road Inspection	82.99
			Total EFT payments for March 2016	181091.51
11956	10/03/2016	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 10-3-16	4438.90
11957	18/03/2016	DEPARTMENT OF TRANSPORT	Adjustment License for PLR10	47.35
11958	18/03/2016	SYNERGY	Electricity Charges	7362.95
11959	18/03/2016	TELSTRA CORPORATION LTD	Telephone Charges	69.95
11960	18/03/2016	WATER CORPORATION	Water consumption	1382.01
11961	23/03/2016	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 23-3-16	4536.95
			Total Cheque payments for March 2016	17838.11
DD9453.1	09/03/2016	WA SUPER	Payroll deductions	6161.81
DD9453.2	09/03/2016	CARE SUPER	Superannuation contributions	502.17
DD9453.3	09/03/2016	REST INDUSTRY SUPER	Superannuation contributions	166.20
DD9453.4	09/03/2016	PRIME SUPER	Superannuation contributions	624.56
DD9453.5	09/03/2016	MLC NOMINEES PTY LTD	Superannuation contributions	199.54
DD9453.6	09/03/2016	AMP LIFE LIMITED	Superannuation contributions	53.87
DD9455.1	01/03/2016	IINET LIMITED	Internet services for March 16	179.85
DD9455.2	01/03/2016	TELSTRA CORPORATION LTD	Telephone charges	910.67
DD9455.3	07/03/2016	TELSTRA CORPORATION LTD	Telephone charges	1993.73
DD9457.1	08/03/2016	TELSTRA CORPORATION LTD	Telephone charges Feb 16	1135.41

DD9457.2	12/03/2016	TELSTRA CORPORATION LTD	Telephone charges	268.40
DD9459.1	31/03/2016	ROBBRO WA PTY LTD	Water Cart Hire Goom/Calingiri & Toodyay Bindi Bindi Rds	5544.00
DD9462.1	31/03/2016	Exetel	Telephone Charges	100.00
DD9462.2	09/03/2016	Wright Express Australia Pty Ltd	Fuel for Fleet Vehicles Feb 16	427.96
DD9466.2	30/03/2016	TELSTRA CORPORATION LTD	Telephone charges	831.99
DD9468.1	23/03/2016	WA SUPER	Payroll deductions	6340.05
DD9468.2	23/03/2016	CARE SUPER	Superannuation contributions	502.17
DD9468.3	23/03/2016	REST INDUSTRY SUPER	Superannuation contributions	147.74
DD9468.4	23/03/2016	PRIME SUPER	Superannuation contributions	654.48
DD9468.5	23/03/2016	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions	121.95
DD9468.6	23/03/2016	MILC NOMINEES PTY LTD	Superannuation contributions	199.54
DD9468.7	23/03/2016	AMP LIFE LIMITED	Superannuation contributions	227.47
DD9473.1	15/03/2016	MALTS CONTRACTING	Cleaning of Shire Buildings Feb 16	1105.50
DD9475.1	15/03/2016	BENDIGO BANK	Credit Card Fees Feb 16	16.00
DD9475.2	15/03/2016	SOVP - CREDIT CARD ACCOUNT		2986.89
	14/03/2016	ADOBE	Adobe - System upgrade	14.99
	14/03/2016	TRINITY	Trinity on Hampden - Accom CEO LGMA Program	300.00
	14/03/2016	READDLE	Readdle - iPad Simx Box Access	200.27
	14/03/2016	DEPT AGRIC	Dept of Agriculture - Waybill Book for Depot	21.30
	14/03/2016	PAGODA	Pagoda - Accom for Rates Officer	510.65
	14/03/2016	CITY OF S PERTH	City of South Perth - Parking DCEO	18.10
	14/03/2016	INTERNODE	Intermode - Internet Access - Bendigo Bank	60.94
	14/03/2016	OFFICEWORKS	Officeworks - Stationery	562.64
	14/03/2016	QANTAS	Fights for LGMA National Conference DCEO	1298.00
DD9477.1	31/03/2016	MALTS CONTRACTING	Cleaning of Shire Buildings for March 16	891.00
Total Direct Debit payments for March 2016				32292.95
	10/03/2016	EFT Payment for Wages W/E 9/3/16		38591.64
	24/03/2016	EFT Payment for Wages W/E 23/3/16		43069.94
Total Wages EFT payments for March 2016				81661.58
Total Payments for March 2016				312884.15

F15/2016 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	13 April 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT

That the following statements and reports for the month ended 31 March 2016 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for March 2016 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 74/2016

Moved: Cr P Carr

Seconded: Cr S Penn

That the following statements and reports for the month ended 31 March 2016 be received:

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Motion Put and Carried: 9/0

Income Statement by Program

**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st March 2016**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,664,179	2,638,646	2,770,111	2,746,331
Governance	5,937	3,186	4,258	8,527
Law, Order and Public Safety	30,894	28,028	40,770	40,770
Health	2,578	1,855	2,542	2,542
Education & Welfare	0	0	10,000	0
Housing	123,499	1,018,113	1,033,661	962,015
Community Amenities	73,315	159,603	160,816	160,816
Recreation & Culture	18,004	16,976	44,785	27,331
Transport	740,083	1,278,679	1,418,507	1,458,507
Economic Services	38,140	19,701	26,306	26,306
Other Property & Services	58,054	26,001	34,867	34,867
	<u>3,754,683</u>	<u>5,190,788</u>	<u>5,546,624</u>	<u>5,468,013</u>
Operating Expenditure				
General Purpose Funding	(187,048)	(185,783)	(233,062)	(233,062)
Governance	(274,686)	(308,496)	(431,098)	(357,027)
Law, Order and Public Safety	(220,630)	(220,989)	(282,631)	(282,631)
Health	(83,805)	(81,803)	(103,143)	(118,143)
Education & Welfare	(25,685)	(32,349)	(41,097)	(41,097)
Housing	(189,807)	(230,385)	(265,105)	(200,459)
Community Amenities	(231,311)	(250,378)	(322,861)	(404,361)
Recreation & Culture	(481,400)	(467,529)	(615,592)	(547,592)
Transport	(2,334,883)	(2,372,684)	(3,148,246)	(1,998,471)
Economic Services	(132,834)	(131,258)	(160,113)	(175,113)
Other Property & Services	2,330	(13,562)	(36,057)	(24,057)
	<u>(4,159,560)</u>	<u>(4,295,216)</u>	<u>(5,639,006)</u>	<u>(4,382,015)</u>
Interest on Borrowings				
Governance	(100)	(135)	(183)	(183)
Housing	(331)	(331)	(663)	(663)
Recreation & Culture	(7,019)	(11,078)	(22,158)	(22,158)
	<u>(7,449)</u>	<u>(11,544)</u>	<u>(23,003)</u>	<u>(23,003)</u>
Net Operating Result	\$ (412,326)	884,028	(115,385)	1,062,996

Income Statement by Nature and Type

Shire of Victoria Plains			
Income Statement by Nature or Type			
For the period ending 31st March 2016			
	YTD Actual	Current	Original
	\$	Budget	Budget
		\$	\$
REVENUES FROM ORDINARY ACTIVITIES			
Rates	2,247,328	2,244,281	2,244,281
Grants and Subsidies - Operating	400,079	555,780	504,546
Fees and Charges	152,161	174,561	174,561
Interest Earnings	49,198	44,300	44,300
Other Revenue	168,179	124,027	30,110
	<u>3,016,945</u>	<u>3,142,949</u>	<u>2,997,798</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Employee Costs	(943,913)	(1,181,330)	(1,261,908)
Materials and Contracts	(733,336)	(1,054,316)	(967,092)
Utilities	(59,522)	(74,555)	(74,555)
Depreciation	(2,039,530)	(2,773,802)	(1,589,527)
Interest Expenses	(7,449)	(23,003)	(23,003)
Insurance	(174,502)	(195,646)	(195,646)
Other Expenditure	(205,205)	(355,160)	(262,889)
	<u>(4,163,457)</u>	<u>(5,657,812)</u>	<u>(4,374,620)</u>
	(1,146,512)	(2,514,863)	(1,376,822)
Grants and Subsidies - Non-Operating	732,028	2,441,175	2,441,175
Profit on Asset Disposals	18,165	0	6,770
Loss on Asset Disposals	<u>(16,007)</u>	<u>(41,697)</u>	<u>(8,127)</u>
NET RESULT	<u>(412,326)</u>	<u>(115,385)</u>	<u>1,062,996</u>

Statement of Financial Activity

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 31st March 2016

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,664,179	2,638,646	2,770,111	2,746,331	1%
Governance	5,937	3,186	4,258	4,258	86%
Law, Order and Public Safety	30,894	28,028	40,770	40,770	10%
Health	2,578	1,855	2,542	2,542	39%
Education & Welfare	0	0	10,000	0	#DIV/0!
Housing	123,499	118,113	133,661	62,015	5%
Community Amenities	73,315	69,603	70,816	70,816	5%
Recreation & Culture	18,004	16,976	44,785	27,331	6%
Transport	5,345	2,871	4,832	4,832	86%
Economic Services	38,140	19,701	26,308	28,308	94%
Other Property & Services	58,054	26,001	34,867	34,867	123%
Sub Total	3,019,945	2,924,980	3,142,949	3,020,069	3%
Operating Expenditure					
General Purpose Funding	(187,048)	(185,783)	(233,062)	(233,062)	1%
Governance	(274,786)	(308,631)	(431,281)	(352,941)	-11%
Law, Order and Public Safety	(220,630)	(220,989)	(282,631)	(282,631)	0%
Health	(83,805)	(81,803)	(103,143)	(118,143)	2%
Education & Welfare	(25,685)	(32,349)	(41,097)	(41,097)	-21%
Housing	(189,938)	(230,716)	(265,767)	(201,122)	-18%
Community Amenities	(231,311)	(250,378)	(322,861)	(404,361)	-8%
Recreation & Culture	(488,419)	(478,607)	(637,750)	(569,750)	2%
Transport	(2,332,173)	(2,372,684)	(3,185,747)	(1,995,972)	-2%
Economic Services	(132,834)	(131,258)	(180,113)	(175,113)	1%
Other Property & Services	2,330	(13,562)	(36,056)	(24,056)	-117%
Sub Total	(4,164,299)	(4,306,760)	(5,699,509)	(4,398,248)	-3%
Grants for the Development of Assets					
General Purpose Funding	0	0	0	0	
Law, Order and Public Safety	0	0	0	0	
Housing	0	900,000	900,000	900,000	
Community Amenities	0	90,000	90,000	90,000	
Recreation & Culture	0	0	0	0	
Transport	732,028	1,275,808	1,451,175	1,451,175	
	732,028	2,265,808	2,441,175	2,441,175	
Net Operating Result	(412,326)	884,028	(115,385)	1,062,986	
Capital Income					
Proceeds from the Sale of Assets	136,364	135,182	196,500	196,500	
Transfer from Reserves	0	44,000	336,454	144,000	
Proceeds from New Loans	0	0	0	0	
Self-Supporting Loan Principal Income	14,414	0	14,469	14,469	
Sub Total	150,778	179,182	547,423	354,969	
Capital Expenditure					
Governance	(128,345)	(157,563)	(157,563)	(185,985)	
Law, Order and Public Safety	0	0	0	0	
Education & Welfare	0	0	0	0	
Housing	(66,982)	(1,006,000)	(1,006,000)	(1,031,000)	
Community Amenities	(80,051)	(117,500)	(202,500)	(189,000)	
Recreation & Culture	(16,082)	(24,760)	(73,714)	(47,760)	
Transport	(895,118)	(1,373,313)	(2,107,278)	(1,923,919)	
Economic Services	0	0	0	0	
Other Property & Services	(80,302)	(97,395)	(97,395)	(102,225)	
Transfer to Reserves	(16,997)	(8,437)	(362,283)	(362,283)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(27,526)	(27,526)	(55,574)	(55,574)	
	(1,311,403)	(2,812,494)	(4,062,307)	(3,897,746)	
Total Operating + Non-Operating	(1,572,951)	(1,749,284)	(3,630,269)	(2,479,781)	
Adjust Non-Cash items					
Depreciation	2,039,530	2,367,489	2,773,802	1,589,527	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(2,158)	2,197	1,357	1,357	
Surplus / Deficit B/fwd	847,955	847,955	857,324	888,897	
Closing Surplus (Deficit) c/f:	1,312,375	1,468,357	2,214	(0)	

Report on Significant Variances

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st March 2016		YTD Var
		\$
Operating Income		
General Purpose Funding		
Interest Income over budget YTD		15,976 FAV
Other General Purpose Income over budget YTD		9,557 FAV
Economic Services		
Caravan Park fees/Bank Commissions over budget YTD		16,768 FAV
Other Property & Services		
Insurance Claims/Worker Comp Recovered over budget YTD		21,691 FAV
Diesel Fuel Rebate over budget YTD		6,157 FAV
Operating Expenditure		
Governance		
Public Relations under Budget YTD		(36,217) FAV
Education & Welfare - Community Development		
Community Development under budget YTD		(6,704) FAV
Housing		
Staff Housing under budget YTD		(18,123) FAV
Aged Person Housing under budget YTD		(23,799) FAV
Community Amenities		
Sanitation (Tip Maintenance) under budget YTD		(32,513) FAV
Sewerage under budget YTD		(18,880) FAV
Recreation & Culture		
Public Halls & Civic Centres over budget YTD		6,342 UNFAV
Transport		
Drainage Maintenance under budget YTD		(20,161) FAV
Misc Road Maintenance over Budget YTD		17,447 UNFAV
Sign Maintenance over budget YTD		15,303 UNFAV
Footpath Maintenance over budget YTD		13,182 UNFAV
Bitumen Maintenance over budget YTD		10,490 UNFAV
Maintenance Grading under Budget YTD		(67,904) FAV
Tree Lopping over Budget YTD		9,120 UNFAV
Capital Expenditure		
Governance		
Computing Upgrades under budget YTD		(15,501) FAV
Admin Gardens Upgrade under budget YTD		(13,233) FAV
Housing		
Aged Person Units under budget YTD		(941,894) FAV
Community Amenities		
Dongers for Tip sites under budget YTD		(19,099) FAV
Public Toilets Mogumber under budget YTD		(18,350) FAV
Transport		
Road Construction under budget YTD		(475,482) FAV
Other Property & Services		
Fuel Bowser System under budget YTD		(13,444) FAV
GPS/EPIRB under budget YTD		(5,000) FAV

Composition of Net Current Asset Position

Shire of Victoria Plains	
Statement of Financial Activity	
For the period ending 31st March 2016	
Composition of Net Current Asset Position	
Current Assets	
	\$
Cash - Unrestricted	1,310,437
Cash - Restricted	917,967
Receivables	233,932
Inventories	2,391
Total Current Assets	<u>2,464,727</u>
Less Current Liabilities	
Payables	(234,385)
Accrued Salaries & Wages	0
Current portion of Leave Provisions	(113,163)
Provisions and Borrowings	(28,117)
Total Current Liabilities	<u>(375,665)</u>
Net Current Assets Position	<u>2,089,062</u>
Less Cash Restricted - Reserves	917,967
Less Provisions and Borrowings	(141,280)
Closing Available Funds	<u><u>1,312,375</u></u>

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>1,546,760</u>	<u>4.12</u>
Current Liabilities	375,665	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>	<u>1,544,369</u>	<u>4.11</u>
Current Liabilities	375,665	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Income and Expenditure Detail by Program

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
11000		Refuse Removal Gst Charged			(6,994)	(6,500)	(6,500)	(6,500)
11001		Refuse Removal			(40,871)	(40,000)	(40,000)	(40,000)
		Sanitation - Household Refuse - Operating Income			(47,864)	(46,500)	(46,500)	(46,500)
21000		Domestic Refuse Collection			27,662	28,494	37,996	37,996
21005		Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	5,455	18,630	24,939	55,439
21005		Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calligiri	24,196	37,197	50,001	70,501
21005		Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	17,079	18,611	25,063	31,563
21010		Waste Oil Removal	WSTO	Waste Oil	0	747	1,000	1,000
		Sanitation - Household Refuse - Operating Expenditure			74,412	103,679	139,019	196,519
		Sanitation - Household Refuse - Capital Expenditure			0	0	0	0
		Total Sanitation - Household Refuse			26,548	57,179	92,519	150,019
		Sanitation - Other			(1,069)	(2,000)	(2,000)	(2,000)
11010		Drum Muster			0	0	0	0
11011		Zero Waste Plan			(1,069)	(2,000)	(2,000)	(2,000)
21020		Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	3,141	4,206	4,206
21021		Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	1,547	1,494	2,000	2,000
21022		Drum Muster	DRUM	Drum Muster	2,637	1,247	1,500	1,000
		Sanitation - Other - Operating Expenditure			1,568	5,882	7,706	7,206
		Total Sanitation - Other			(20,345)	(17,500)	(17,500)	(17,500)
Sewerage								
11020		Sewerage			4,193	9,333	9,962	15,962
21030		Effluent Disposal Schemes	SEWC	Sewerage - Calligiri	1,780	9,403	10,507	10,507
21031		Sewerage Audit	SEIY	Sewerage - Yerecoin	0	0	0	0
21032		Effluent Pond Maintenance	EPNDC	Effluent Ponds Calligiri	1,280	6,008	6,008	6,008
21032		Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	429	1,818	2,432	2,432
		Sewerage - Operating Expenditure			7,682	26,562	28,909	34,909
		Total Sewerage			(12,663)	9,062	11,409	17,409
Town Planning & Regional Development								
11040		Planning Applications			(2,105)	(1,872)	(2,500)	(2,500)
21051		Town Planning Scheme / Local Planning Strategy			(2,105)	(1,872)	(2,500)	(2,500)
21053		Interest Expense			0	3,744	5,000	5,000
		Town Planning & Regional Development - Operating Income			(2,105)	(1,872)	(2,500)	(2,500)
		Total Town Planning & Regional Development - Operating Expenditure			(96)	(750)	(1,000)	(1,000)
11050		Calligiri Cemetery			0	(90,000)	(90,000)	(90,000)
11054		Plevanning Water Supply Grant			0	0	0	0
11054		Aged Friendly Communities Grant			0	0	0	0
11055		Administration Income Allocated			(1,837)	(981)	(1,316)	(1,316)
		Other Community Amenities - Operating Income			(1,932)	(91,731)	(92,316)	(92,316)

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
21060 Cemetery Works			CEMM	Cemetery Maintenance	18,118	24,342	32,460	32,460
21060 Cemetery Works			GRAVE	Grave Digging	0	0	0	0
21061 Cemeteries Operations					110	478	608	608
21062 Mogumber Water Supply			WATRM		1,784	2,089	2,459	2,459
21063 Yennat Bore			YENART		7,152	14,940	19,919	36,419
21064 Gillingarra Emergency Water Supply			WATRG		1,207	1,827	2,458	2,458
21065 Public Toilets And Drinking Fountains			TOILET	Public Toilets	6,953	7,930	10,242	10,242
21065 Community Amenities - Depreciation Expense					49,633	11,376	15,186	15,186
21067 Gillingarra Water Pump Electricity					0	369	500	500
21068 Calingiri Water Supply			WATRC		2,996	1,836	2,459	2,459
21069 Bolgart Water Supply			WATRB	Bolgart Water Supply	13,913	1,959	1,959	1,959
21090 Administration Expenditure Allocated					44,715	43,365	53,978	53,978
Other Community Amenities - Operating Expenditure					146,581	110,511	142,228	160,728
40261 Public Toilets Mogumber					50,150	68,500	68,500	55,000
40262 Dongers for Tip Sites (X2)					24,901	44,000	44,000	44,000
40255 Pwanning Community Water Supply					5,000	5,000	90,000	90,000
Other Community Amenities - Capital Expenditure					80,051	117,500	202,500	188,000
Total Other Community Amenities					224,700	136,260	252,412	257,412
Total Community Amenities					238,048	208,275	364,645	432,549

Sub-Programme Description		Shire of Victoria Plains		Monthly Report as at: 31/03/2016					
COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget		
				\$	\$	\$	\$		
Economic Services									
Rural Services									
21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	27,412	29,862	39,830	54,830		
21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	5,758	7,459	7,459	7,459		
21301	Small Business Centre - Central Coast			0	3,500	3,500	3,500		
21302	Rural Financial Counselling Service			0	0	0	0		
21303	Rural Water Council Of Wa			0	0	0	0		
21305	Rural Youth			0	261	350	350		
Total Rural Services				33,170	41,082	51,139	66,138		
Tourism & Area Promotion									
11300	Bolgart Caravan Park			(6,877)	(3,744)	(5,000)	(5,000)		
11301	Calingiri Caravan Park			(1,858)	(1,872)	(2,500)	(2,500)		
11302	Sundry Income			(209)	(36)	(50)	(50)		
Tourism & Area Promotion - Operating Income				(8,944)	(5,652)	(7,550)	(7,550)		
21320	Area Promotion			5,302	8,000	8,000	8,000		
21321	Caravan Parks And Camping Grounds Operating			9,099	12,242	15,580	15,580		
21322	Caravan Parks And Camping Grounds Maintenance	BCV/PK	Bolgart Caravan Park Maint	25,280	13,167	13,167	13,167		
21322	Caravan Parks And Camping Grounds Maintenance	CCV/PK	Calingiri Caravan Park Maint	8,242	5,596	7,403	7,403		
21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0		
21324	Depreciation Expense - Caravan Parks			2,465	1,494	2,004	2,004		
21325	Bolgart Tractor Shed			72	53	55	55		
Tourism & Area Promotion - Operating Expenditure				50,441	40,552	46,209	46,209		
Tourism & Area Promotion - Capital Expenditure				0	0	0	0		
Total Tourism & Area Promotion				41,497	34,900	38,659	38,659		
Building Control									
11310	Building Applications			(2,908)	(1,872)	(2,500)	(2,500)		
11311	Swimming Pools Program			0	0	0	0		
11312	Boat & Brb			(59)	(108)	(150)	(150)		
Building Control - Operating Income				(2,967)	(1,980)	(2,650)	(2,650)		
21330	Building Control Operating			14,743	11,430	15,250	15,250		
Building Control - Operating Expenditure				14,743	11,430	15,250	15,250		
Total Building Control				11,776	9,450	12,600	12,600		
Other Economic Services									
11320	Bendigo Bank Commissions			(24,798)	(11,322)	(15,100)	(15,100)		
11321	Extractive Industry Licences			0	0	0	0		
11322	Standpipes - Water			(26)	0	0	0		
11323	Community Safety & Crime Prevention			0	0	0	0		

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11395 Administration Income - Allocated								
Other Economic Services - Operating Income								
21350 Bendigo Bank Agency					377	336	450	450
21360 Water Supply - Standpipes				WATERB Water Supply - Standpipe Bolgart	1,292	498	500	500
21360 Water Supply - Standpipes				WATERC Water Supply - Standpipe Callighn	(1,744)	3,675	4,750	4,750
21360 Water Supply - Standpipes				WATERY Water Supply - Standpipe Yerecoin	330	498	500	500
21361 Water Supply - Standpipe Depreciation					0	27	38	38
21362 Community Safety & Crime Prevention					0	0	0	0
21390 Administration Expenditure - Allocated					34,226	33,180	41,277	41,277
Other Economic Services - Operating Expenditure					34,480	38,194	47,516	47,516
Total Other Economic Services					8,261	26,125	31,409	31,409
Total Economic Services					94,694	111,557	133,807	148,807

Shire of Victoria Plains
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31/03/2016	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
	Net Current Education					0	0	0	0
		16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			1,408	2,989	3,026	3,026
		20801	Sponsorships & Prizes			140	2,500	2,500	2,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			4,859	877	906	906
			Education & Welfare Operating Expenditure			6,407	6,366	6,432	6,432
	Community Development					0	0	0	0
		10810	Community Grant - Seniors Week			0	0	(10,000)	0
		10811	Youth Friendly Communities Grant			0	0	(10,000)	0
			Community Development Operating Income						
		20804	Community Development Officer (Shared)			19,279	25,983	34,665	34,665
			Community Development Operating Expenditure			19,279	25,983	34,665	34,665
			Total Education & Welfare			\$ 25,685	32,349	31,097	41,097

Shire of Victoria Plains
Monthly Report at as : 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(2,184,252)	(2,184,281)	(2,184,281)	(2,184,281)
	10315	Administrative Fees & Charges			(6,387)	(3,375)	(4,500)	(4,500)
	20300	Rates Collection			3,064	4,094	10,800	10,800
		Total Rates Income / Expenditure			(2,187,574)	(2,183,562)	(2,177,981)	(2,177,981)
General Purpose Grants								
	10325	General Purpose Grants			(353,710)	(353,709)	(471,611)	(447,831)
		Total General Purpose Grants			(353,710)	(353,709)	(471,611)	(447,831)
Other General Purpose Income								
	10310	Ex Gratia Rates			(63,076)	(60,000)	(60,000)	(60,000)
	10320	Interest Income			(49,198)	(33,222)	(44,300)	(44,300)
	10395	Administration Income - Allocated			(7,557)	(4,059)	(5,419)	(5,419)
	20310	Admin Expenditure Reallocated			183,984	181,689	222,262	222,262
		Total Other General Purpose Income / Expenditure			64,153	84,408	112,543	112,543
Total General Purpose Funding					\$ (2,477,131)	(2,452,863)	(2,537,049)	(2,513,269)

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(5,937)	(3,186)	(4,258)	(4,258)
		Members Of Council Operating Income			(5,937)	(3,186)	(4,258)	(4,258)
	20401	Member'S Expenses			10,547	6,375	8,500	8,500
	20402	Member'S Allowances			45,656	45,657	60,875	60,875
	20403	Election Expenses			1,977	3,000	3,000	3,000
	20404	Conferences & Seminars - Local Government Week			10,534	16,000	16,000	16,000
	20405	Conferences & Seminars - Councillor Training			5,627	3,750	5,000	5,000
	20406	Meeting Costs			7,411	4,500	6,000	6,000
	20407	Delivering Agendas			84	0	0	0
	20408	Sundry			15,365	16,024	19,850	19,850
	20409	Public Relations			23,969	60,186	60,250	60,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			4,990	3,100	3,100	3,100
	20412	Strategic Plan			0	0	0	0
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			144,554	145,968	174,634	174,634
		Members of Council Operating Expenditure			270,714	304,560	357,209	357,209
		Total Members of Council			264,777	301,374	352,951	352,951
Administration								
	10430	Reimbursements			(9,938)	(4,316)	(5,600)	(5,600)
	10431	Commissions			(13,802)	(11,250)	(15,000)	(15,000)
	10432	Administration Charges			841	(1,206)	(1,625)	(1,625)
	10433	Sundry Income			(1,609)	(747)	(1,000)	(1,000)
	10434	Rounding			(0)	0	0	0
	10435	Reimburse Wage Claims			(7,884)	0	0	0
	10496	Admin Income Reallocated			32,391	17,519	23,225	23,225
		Administration Operating Income			0	0	0	0
	10490	WDY on Assets Sold			77,253	77,253	77,253	78,231
	16001	CEO Vehicle - Sale Proceeds			(42,727)	(42,727)	(42,727)	(50,000)
	16002	DCEO Vehicle - Sale Proceeds			(30,455)	(30,455)	(30,455)	(32,500)
		Administration (Profit) / Loss on Sale of Assets			4,071	4,071	4,071	(4,269)
	20430	Salaries & Wages			391,863	369,607	505,791	505,791
	20431	CEO Package			32,374	18,960	24,900	24,900
	20432	DCEO Package			34,026	19,943	26,450	26,450
	20433	Other Staff Costs			3,667	6,672	6,700	6,700
	20435	Computing			82,310	73,683	77,253	77,253

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
20436	Insurance				47,038	55,300	55,300	55,300
20437	Staff Recruitment				62	2,850	2,850	2,850
20438	Staff Training				24,214	15,822	21,100	21,100
20439	Office Building - Operating				9,944	9,292	12,510	12,510
20440	Office Building & Surrounds Maintenance			B001 Admin Office Building Maintenance	7,632	20,261	26,082	26,082
20440	Office Building & Surrounds Maintenance			G001 Admin Bldg Ground Maintenance	15,581	14,451	19,653	19,653
20441	Minor Office Equipment				3,715	5,000	5,000	5,000
20442	Office Consumables				566	594	800	800
20443	Telephone				9,280	7,119	9,500	9,500
20444	Postage				3,083	3,177	4,250	4,250
20445	Other Office Expenses				80,600	138,807	152,333	82,333
20446	Bank Merchant Fees				6,235	2,997	4,000	4,000
20447	Bank Charges				1,371	225	300	300
20448	Audit Fees				6,491	16,500	16,500	16,500
20449	Occupational Health & Safety				6,159	3,430	6,750	6,750
20450	Write-Offs				0	0	250	250
20481	Depreciation Expense				22,408	33,282	44,380	44,380
20490	Administration Expenditure - Reallocated				(788,618)	(817,972)	(952,551)	(952,551)
	Administration Operating Expenditure				0	0	70,000	0
40004	Car Vehicle Replacement				57,494	57,494	57,494	70,000
40005	Deeo Vehicle Replacement				41,584	41,584	41,584	47,500
40069	Computing upgrade software & hardware				27,499	43,000	43,000	43,000
40259	Admin Garden Upgrade				1,767	15,000	15,000	15,000
40074	OHS Upgrade to Shire Buildings				0	485	485	10,485
	Total Governance/Administration Capital Expenditure				128,345	157,563	157,563	185,985
	Total Administration				132,416	161,634	231,634	181,716
	Total Governance				397,193	463,008	584,586	534,668

Shire of Victoria Plains		31/03/2016						
Monthly Report as at:								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(148)	(550)	(800)	(800)
		Administration & Inspection - Operating Income			(148)	(550)	(800)	(800)
	20704	Health Administration			14,933	15,009	15,019	15,019
		Administration & Inspection - Operating Expenditure			14,933	15,009	15,019	15,019
		Total Administration & Inspection			14,784	14,459	14,219	14,219
Preventative Services - Pest Control	20710	Mosquito Control			3,911	8,888	10,557	25,557
	20711	Fogging Mosquitos			5,326	3,685	5,421	5,421
		Total Pest Control			9,237	12,573	15,978	30,978
Preventative Services - Other	20720	Analytical Expenses			350	500	500	500
		Total Preventative Services - Other			350	500	500	500
Other Health	10750	Ambulance Reimbursements			0	0	0	0
	10795	Administration Income - Allocated			(2,429)	(1,305)	(1,742)	(1,742)
		Other Health - Operating Income			(2,429)	(1,305)	(1,742)	(1,742)
	20730	Ambulance Facilities			0	0	5	5
	20731	Reimbursable Expenditure			139	144	200	200
	20790	Admin Expenditure - Allocated			59,146	53,577	71,441	71,441
		Other Health - Operating Expenditure			59,285	53,721	71,646	71,646
		Total Other Health			56,856	52,416	69,904	69,904
	40233	Mosquito Fogger			0	0	0	0
		Total Health Capital Expenditure			0	0	0	0
		Total Health			81,228	79,948	100,601	115,601

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
10910		Staff Housing - 44 Edmonds Street			(4,800)	(4,680)	(6,240)	(6,240)
10912		Staff Housing - 12 Harrington Street			(7,220)	(5,850)	(7,800)	(7,800)
10913		Staff Housing - 16 Yulgering Street			(8,000)	(7,794)	(10,400)	(10,400)
10914		Staff Housing - 13 Lambert Cres			0	0	0	0
10915		Staff Housing - 7 Harrington Street			(2,400)	(4,284)	(5,720)	(5,720)
10916		Staff Housing - 15 Lambert Cres			0	0	0	0
10917		Misc Income Staff Housing			(73,421)	(71,646)	(71,646)	0
		Staff Housing - Operating Income			(95,641)	(94,254)	(101,806)	(30,160)
20900 Staff Housing Operating Expenditure								
20901		Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	31,271	28,239	35,308	35,308
20901		Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	2,206	5,520	7,368	7,368
20901		Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	4,707	7,269	9,705	9,705
20901		Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	1,348	9,054	10,726	10,726
20901		Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	2,643	5,756	7,105	7,105
20901		Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	1,730	6,324	7,692	7,692
		Staff Housing - Operating Expenditure			70,731	70,709	71,459	6,813
					114,638	132,851	149,362	84,716
40251 Replace roof (12 Harrington St)								
40252		Power to garage (44 Edmonds St)			0	0	0	0
40253		Replace kitchen bench tops (44 Edmonds St)			0	0	0	0
40254		Garage (13 Lambert Cres)			0	0	0	0
		Staff Housing - Capital Expenditure			0	0	0	0
		Total Staff Housing			18,797	38,597	47,556	54,556
Housing - Aged Persons								
10920		Calligiri Aged Person Units - Unit 1			(3,560)	(3,897)	(5,200)	(5,200)
10921		Calligiri Aged Person Units - Unit 2			(4,800)	(3,897)	(5,200)	(5,200)
10922		Calligiri Aged Person Units - Unit 3			(3,510)	(3,897)	(5,200)	(5,200)
10923		Calligiri Aged Person Units - Unit 4			(4,640)	(3,897)	(5,200)	(5,200)
10930		Bolgart Aged Person Units - Unit 1			(4,674)	(3,483)	(4,655)	(4,655)
10931		Bolgart Aged Person Units - Unit 2			(4,800)	(3,897)	(5,200)	(5,200)
10932		R4R CLGF Grant			0	(900,000)	(900,000)	(900,000)
10934		Aged Friendly Communities Grant			0	0	0	0
		Aged Person Housing - Operating Income			(25,983)	(922,966)	(930,655)	(930,655)
20902		Calligiri Aged Person Units Operating Expenditure	APC		15,227	15,202	18,460	18,460
20903		Calligiri Aged Person Units Maintenance	APC	Aged Persons Units Calligiri	3,522	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,477	7,680	9,011	9,011
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,154	3,979	4,542	4,542
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	298	8,220	9,345	9,345
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	1,707	4,429	4,785	4,785
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure	APB	Aged Persons Units Bolgart	10,014	10,398	12,450	12,450
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	105	0	0	8,597
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	567	4,511	4,511	0
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	458	3,908	4,086	0
	20905	Bolgart Aged Perons Units Maintenance			0	0	0	0
		Aged Person Housing - Operating Expenditure			34,528	58,327	67,190	67,190
					0	0	0	0
					0	0	0	0
		Aged Person Housing - Capital Expenditure						
		Total Aged Person Housing			8,545	(864,641)	(863,465)	(863,465)
					0	0	0	0
					(1,675)	(891)	(1,200)	(1,200)
					(1,675)	(891)	(1,200)	(1,200)
					0	0	0	0
					40,772	39,538	49,215	49,215
					40,772	39,538	49,215	49,215
					39,097	38,647	48,015	48,015
		Total Other Housing						
					34,198	500,000	500,000	512,500
					23,908	500,000	500,000	512,500
					8,875	6,000	6,000	6,000
					66,982	1,006,000	1,006,000	1,031,000
		Total Housing Other - Capital Expenditure						
		Total Housing			133,420	218,603	238,107	270,107

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
10510 Operating Grant					(24,210)	(24,210)	(36,315)	(36,315)
10511 Contributions And Donations					0	(297)	(400)	(400)
10512 Fire Prevention Infringements					0	(144)	(200)	(200)
10513 Insurance claims Received					0	0	0	0
Fire Prevention - Operating Income					(24,210)	(24,651)	(36,915)	(36,915)
20500 Fire Prevention					38,985	44,785	47,961	47,961
20500 Sandwood Farm Fire Expenses					343	369	500	500
20512 Depreciation Expense					3,378	1,701	2,275	2,275
Fire Prevention - Operating Expenditure					42,706	46,855	50,736	50,736
Bush Fire Brigades								
16003 DFES Capital Grant - Fire Tender Replacement					0	0	0	0
Bushfire Brigades - Capital Income					0	0	0	0
20510 FESA Fire Truck Expenses					115,900	109,738	145,000	145,000
20511 Fire Stations				9002 Calligiri Freemason's Building Maint	2,801	2,296	2,630	2,630
20511 Fire Stations				9003 Bolgart Fire Station	129	213	215	215
20511 Fire Stations				9004 Moggumber / Gillingarra Fire Station	230	285	355	355
20511 Fire Stations				9005 Yerecoin Fire Station	147	174	175	175
20511 Fire Stations				8006 New Norcia Emergency Services Building	1,061	983	1,120	1,120
Bush Fire Brigades - Operating Expenditure					120,269	112,659	149,453	149,453
Total Fire Prevention					138,765	134,893	163,316	163,316
Animal Control								
10520 Animal Infringements					(1,290)	(369)	(500)	(500)
10522 Licensing					(2,676)	(2,000)	(2,000)	(2,000)
20520 Animal Compound					3,249	4,581	6,135	6,135
20521 Dog Licensing					228	200	200	200
Total Animal Control					(490)	2,412	3,635	3,635
Other Law, Order And Public Safety								
10530 Other Income					(830)	0	0	0
10590 (Profit)/Loss on Sale of Assets					0	0	0	0
10595 Administration Income - Allocated					(1,888)	(1,008)	(1,355)	(1,355)
Other Law Order & Public Safety - Operating Income					(2,718)	(1,008)	(1,355)	(1,355)
20530 Emergency Services					0	0	500	500
20533 Community Emergency Services Manager					6,202	14,994	20,000	20,000
20590 Administration Cost Allocated					45,976	41,670	55,565	55,565
Other Law Order & Public Safety - Operating Expenditure					54,179	56,654	76,065	76,065
40228 Calligiri Fire Tender (DFES replacement)					0	0	0	0
40229 Yerecoin/Planwain Fire Tender (DFES replacement)					0	0	0	0
Total Other Law Order & Public Safety					51,461	55,656	74,711	74,711
Total Law, Order & Public Safety					\$ 189,736	\$ 192,961	\$ 241,882	\$ 241,882

Shire of Victoria Plains
Monthly Report as at: 31/3/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(8,496)	(13,734)	(18,321)	(18,321)
		Private Works - Operating Income			(8,496)	(13,734)	(18,321)	(18,321)
	21400	Private Works Expenditure			0	11,943	15,931	15,931
	21406	Private Works Expenditure 2015-16			8,032	0	0	0
		Private Works - Operating Expenditure			8,032	11,943	15,931	15,931
		Total Private Works			(465)	(1,791)	(2,390)	(2,390)
Public Works Overheads								
	11410	Sundry Income			(679)	(621)	(650)	(650)
	11411	Diesel/Fuel Rebate			(17,407)	(11,250)	(15,000)	(15,000)
	11495	Administration Income Allocated			(972)	(522)	(697)	(697)
		Public Works Overheads - Operating Income			(19,057)	(12,393)	(16,547)	(16,547)
	11490	WDV on Assets Sold			46,481	50,126	50,126	50,126
	16017	Sale of Works Manager Ute			(34,545)	(34,545)	(34,545)	(30,000)
	16040	Sale of Building Maintenance Ute			(15,455)	(15,455)	(15,455)	(12,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(3,519)	126	126	8,126
	21410	Salaries & Wages			68,743	65,916	87,905	87,905
	21411	Works Manager Package			82,517	102,303	136,476	136,476
	21412	Superannuation			57,357	48,951	65,282	65,282
	21413	Insurance			16,149	19,125	25,500	25,500
	21414	Other Staff Costs			6,615	5,607	7,515	7,515
	21415	Conferences & Seminars			3,950	3,744	5,000	5,000
	21416	Engineering Services			7,898	20,250	27,000	27,000
	21417	Occupational Health & Safety			79	1,125	1,500	1,500
	21418	Other Public Works Overheads			0	369	500	500
	21419	Depot Operating Costs			166,739	128,736	171,810	171,810
	21420	Depot Maintenance			2,731	2,268	3,038	3,038
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			13,248	13,797	18,438	18,438
	21423	Administration Costs Allocated			23,658	22,953	28,577	28,577
	21424	Staff Meetings			744	5,418	7,229	7,229
	21425	Building Maintenance			41,829	47,574	63,519	63,519
	21440	Gardens Maintenance			44	29,439	39,338	39,338
	21450	ROMAN II / Road data			971	0	0	0
	21490	Workshop Overheads Recovered			(518,092)	(517,621)	(688,626)	(688,626)
		Public Works Overheads - Operating Expenditure			(820)	(46)	0	0
40030		Works Manager Vehicle Replacement			46,587	46,587	46,587	47,500

Shire of Victoria Plains
Monthly Report as at: 31/3/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
	40118	Building Maintenance Ute			21,933	21,933	21,933	27,500
	40270	Traffic Counters			0	0	0	6,600
	40272	Fuel Bowser			1,806	15,250	15,250	7,000
	40273	GPS/EPIRB			0	5,000	5,000	5,000
	40269	Replace Dual Cab Ute			35,205	35,205	35,205	40,000
	40274	Metro Body - Building Maintenance Ute			9,975	8,625	8,625	8,625
		Public Works Overheads - Capital Expenditure			115,507	132,600	132,600	142,225
		Total Public Works Overheads			92,111	120,287	116,179	133,804
Plant Operation	21430	Fuel & Oil			90,143	89,883	119,848	149,848
	21431	Tyres & Tubes			3,748	22,743	30,325	30,325
	21432	Parts & Repairs			155,761	129,114	172,156	122,156
	21433	Insurance & Licences			29,473	25,488	34,000	34,000
	21434	Depreciation Ex Asset Ledger			313,685	265,777	381,043	381,043
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(607,642)	(558,699)	(717,372)	(717,372)
		Total Plant Operation			(14,832)	1,665	20,000	0
Salaries & Wages	21496	Salaries & Wages			1,101,092	899,684	1,332,917	1,332,917
	21497	Salaries & Wages Allocated			(1,101,092)	(999,684)	(1,332,917)	(1,332,917)
		Total Salaries & Wages			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			(21,623)	0	0	0
	11460	Workers Compensation Recovered			(8,877)	0	0	0
	21461	Insurance Claims - Costs			8,809	0	0	0
		Unclassified Capital Income			(21,691)	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			55,123	120,161	133,790	131,415

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(345)	(369)	(500)	(500)
11101		Mogumber Hall			0	(72)	(100)	(100)
11102		Bolgart Hall			(250)	(369)	(500)	(500)
11103		Calingiri Gymnasium			(1,805)	(2,250)	(3,000)	(3,000)
11104		Roads Board Building Lease			(2,384)	(3,744)	(5,000)	(5,000)
11105		Misc Income Public Halls			0	0	0	0
		Public Halls & Civic Centres - Operating Income			(4,784)	(5,804)	(9,100)	(9,100)
16078		Lotterywest Grant - Hall equipment			0	0	0	0
		Public Halls & Civic Centres - Capital Income			0	0	0	0
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	6,272	5,528	7,473	7,473
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	5,844	6,405	6,985	6,985
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	7,146	3,054	4,157	4,157
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	12,244	14,448	17,660	17,660
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	5,514	6,264	6,350	6,350
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	1,034	135	180	180
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,407	1,513	1,550	1,550
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	281	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	3,635	3,625	4,000	4,000
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	2,562	2,598	2,600	2,600
21106		Public Halls - Depreciation Expense			32,082	26,288	39,031	39,031
21107		Owa Building	B021	Owa Calingiri Building Maintenance	2,106	1,000	1,500	1,500
21107		Owa Building	B022	Owa Building Operating Expenditure	4,942	1,071	1,141	1,141
21109		Calingiri Gymnasium			2,096	5,913	7,900	7,900
		Public Halls & Civic Centres - Operating Expenditure			87,155	80,923	100,527	100,527
40265		Polish Floors - Bolgart Hall			9,727	11,760	11,760	11,760
40275		Stumps & Levelling - Bolgart Hall			6,355	8,000	8,000	8,000
40057		Disability Access			0	0	1,500	5,000
		Public Halls & Civic Centres - Capital Expenditure			16,082	19,760	21,260	24,760
		Total Public Halls & Civic Centres			98,464	93,779	112,687	116,187
Other Recreation & Sport								
11110		Calingiri Sports Ground			(802)	(1,125)	(1,500)	(1,500)
11123		Other Sports & Recreation Grants			(2,200)	0	(17,454)	0
11125		Reimbursements			(6,711)	(7,256)	(14,331)	(14,331)
		Other Recreation & Sport - Operating Income			(9,812)	(8,381)	(33,285)	(15,831)
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	53,432	46,743	60,329	39,329
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	39,584	34,416	45,906	45,906
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	2,991	6,993	9,350	9,350

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	2,952	7,524	10,046	10,046
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNPIA	Plawenting Town & Gardens Maintenance	8,246	7,038	9,404	9,404
21110	Town & Gardens Maintenance		Town & Gardens Maintenance	TWNWER	Yerecooin Town & Gardens Maintenance	16,403	17,496	23,355	23,355
21111	Reserves Maintenance		Reserves Maintenance	CMEMPK	Callingiri Memorial Park	11,480	9,378	12,530	12,530
21111	Reserves Maintenance		Reserves Maintenance	RESVNS	Reserves Maintenance	8,135	7,360	9,787	9,787
21111	Reserves Maintenance		Reserves Maintenance	WARMEM	War Memorial	288	3,456	4,616	4,616
21112	Callingiri Sporting Club Operating		Callingiri Sporting Club Maintenance			11,670	13,374	16,099	16,099
21113	Callingiri Sporting Club Operating		Callingiri Sporting Club Maintenance	CSPC	Callingiri Sports Club Maintenance	51,244	66,069	88,119	88,119
21114	Boigart Sportsground Operating		Boigart Sportsground Maintenance			748	498	500	500
21115	Boigart Sportsground Maintenance		Boigart Sportsground Maintenance	BSPG	Boigart Sportsground Maintenance	33,281	30,477	37,997	14,497
21116	Town Beautification					0	0	0	0
21117	Sport And Recreation Officer - Be Active Co-Ordinator					4,000	0	13,600	3,600
21118	Recreation Equipment Maintenance					0	0	0	0
21119	Sports Clubs - Depreciation Expense					41,711	28,674	38,250	38,250
21120	Interest Expense					7,019	11,078	22,158	22,158
21122	Callingiri Sports Pavilion					574	1,548	2,071	2,071
	Other Recreation & Sport - Operating Expenditure					293,717	292,122	404,117	348,617
40263	150kl Water Tank (Callingiri Oval)					0	0	0	18,000
40264	Pump Shed (Callingiri Oval)					0	5,000	5,000	5,000
40256	Hockey Oval Fence					0	0	0	0
40276	Netball Court					0	0	0	0
	Other Recreation & Sport - Capital Expenditure					474	20,000	47,454	0
	Total Other Recreation & Sport					283,904	283,741	370,831	333,785
11120	Boigart Library					0	0	0	0
11121	Callingiri Library					0	0	0	0
	Libraries - Operating Income					0	0	0	0
21130	Library - Salaries & Wages					3,260	3,141	4,196	4,196
21131	Library Services					7,766	9,972	12,796	12,796
21132	Library Building Maintenance					194	1,746	2,338	2,338
21133	Depreciation Expense					0	0	0	0
	Libraries - Operating Expenditure					11,220	14,859	19,330	19,330
	Total Libraries					11,220	14,859	19,330	19,330
11130	Cultural Mapping					(44)	0	0	0
11131	History Book					(18)	0	0	0
11185	Administration Income Allocated					(3,345)	(1,791)	(2,400)	(2,400)
	Other Culture - Operating Income					(3,408)	(1,791)	(2,400)	(2,400)
21143	Boigart Music Festival					13,897	10,818	14,423	923
21144	Mogumber Rodéo					856	923	923	923

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
21190	Administration Expenditure Allocated				81,464	78,052	98,430	98,430
	Other Culture - Operating Expenditure				96,318	90,803	113,776	100,276
	Total Other Culture				92,910	86,012	111,376	97,876
	Total Recreation & Culture				486,971	506,391	666,679	590,179

Shire of Victoria Plains
Monthly Report as at: 31/03/2016

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
50001		Transfer To Lsl Reserve			1,422	0	1,560	1,560
50002		Transfer To Plant Reserve			2,778	0	3,107	3,107
50003		Transfer To Housing Reserve			3,610	0	2,888	2,888
50004		Transfer To Sewerage Reserve			1,373	0	1,506	1,506
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			5,763	0	6,328	6,328
50007		Transfer To Building Maintenance Reserve			1,680	0	1,879	1,879
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			242	210,454	344,872	344,872
50010		Transfer to Gymnasium Equipment Reserve			130	0	143	143
		Total Transfer to Reserves			16,997	210,454	362,283	362,283
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	0	0
50053		Transfer From Housing Reserve			0	0	(52,000)	(100,000)
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(44,000)	(44,000)	(44,000)
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(240,454)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			0	(44,000)	(336,454)	(144,000)
		Total Reserves Transfer			16,997	166,454	25,829	218,283

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Shire of Victoria Plains Monthly Report as at: 31/03/2016									
Transport									
Streets, Roads, Bridges & Depot Construction									
16009	Govt Grant Regional Roads					(354,328)	(461,911)	(617,278)	(617,278)
16010	Govt Grant - Direct					(112,700)	(112,700)	(112,700)	(112,700)
16012	Govt Grant - RZR					(245,000)	(701,197)	(701,197)	(701,197)
16081	Industry Contribution (Commodity Route)					(20,000)	0	(20,000)	(20,000)
Streets Roads Bridges Construction - Capital Income						(732,028)	(1,275,808)	(1,451,175)	(1,451,175)
40021	Roadworks - Council & Direct Road Funding	C9125			Calingiri-New Norcia Road	9,388	15,000	15,000	15,000
40021		C9127			Toodyay-Bindi Bindi Road	147,394	154,000	154,000	160,000
40022	Roadworks - RRG Funded	RR0021			Regional Roads - Gillingarra	14,662	0	243,223	243,223
40022		RR0022			Gillingarra-Glentromie Rd	0	43,676	43,676	43,676
40022		RR0023			Mogumber West Road	27,027	50,498	50,498	50,498
40022		RR0024			Goomalling-Calingiri Road	70,062	96,110	96,110	96,110
40022		RR0025			Toodyay-Bindi Road Shd/Drainage	180,303	192,000	192,000	158,300
40022		RR0026			Toodyay-Bindi Bindi Road Cement Stab	115,334	154,149	154,149	154,149
40022		RR0027			Wirrlica Road	0	93,551	93,551	93,551
40022		RR0028			Carani Road West	181,691	220,900	220,900	220,900
40024	Roadworks - Roads To Recovery	R2RD12			Toodyay-Bindi Bindi Rd heavy patching	70,921	210,454	701,196	701,196
40266	Footpaths	FP2016				0	40,000	40,000	40,000
40221	Drainage Bolgart (Bolgart East-Smith St)	C9114				28,843	55,270	135,270	135,270
40267	Street Lighting	SL2016				4,287	7,000	7,000	7,000
40268	Kerb & Bollards	KB2016				0	5,500	5,500	5,500
Streets Roads Bridges Construction - Capital Expenditure						859,913	1,338,108	2,072,073	2,094,373
Total Streets, Roads, Bridges Construction						127,865	62,300	620,898	643,198
Streets, Roads, Bridges & Depot Maintenance									
11200	Road & Footpath Maintenance					0	0	(1,000)	(1,000)
11295	Administration Income Allocated					(5,345)	(2,871)	(3,832)	(3,832)
Streets Roads Bridges Maintenance - Operating Income						(5,345)	(2,871)	(4,832)	(4,832)
21200	Maintenance Grading				Calingiri - Goomalling Road	312,877	380,781	507,728	507,728
21201	Asphlme Maintenance Grading	AGM123				0	0	0	0
21201	Asphlme Maintenance Grading	AGM999				0	0	0	0
21202	Bitumen Maintenance	BM9989				65,092	54,612	72,824	72,824
21203	Signage & Guideposts	SIGNM				51,537	36,234	48,340	48,340
21204	Tree Lopping	TRELOP				91,515	82,395	108,864	102,864
21205	Drainage Maintenance	DRM				13,798	33,960	41,950	81,950
21206	Culvert Maintenance	TCR				0	0	0	0
21206	Town Streets Maintenance	TSM				0	0	0	0
21207	Flood Damage	FLOOD				183	3,771	5,056	5,056
21208	Misc Road Maintenance	XXX998				71,894	54,447	70,610	70,610
21209	Bridge & Culvert Maintenance	BRIDM				20,753	23,720	28,956	11,456
21210	Crossovers	CROSS				7,852	9,657	12,890	12,890
21211	Street Lighting Maintenance	SLM				10,988	10,872	14,500	14,500
21212	Traffic Signs & Control Equipment	TSCE				7,384	8,135	12,202	12,202
21213	Reinstatement	REIN				0	0	0	0
21214	Footpath Maintenance	PFM				24,243	11,081	14,769	34,769
21215	Infrastructure Depreciation Expense					1,526,646	1,537,785	2,050,386	866,111
21216	Interest on loan					0	0	0	0

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Shire of Victoria Plains Monthly Report as at: 31/03/2016									
Transport									
21290	Administration Expenditure Allocated					130,122	128,254	157,171	157,171
	Streets Roads Bridges Maintenance					2,334,883	2,374,684	3,148,246	1,988,471
	Total Streets Roads Bridges Maintenance					2,329,539	2,371,813	3,143,414	1,993,639
16071	Sale of Ute (PWV/48)					(13,182)	(12,000)	(12,000)	(12,000)
16074	Sale of Ute (PWV/51)					0	0	(20,000)	(20,000)
16072	Sale of Mitsubishi Fuso 13T Truck (PTK/16)					0	0	0	(40,000)
11290	WDV on Assets sold					10,471	10,000	69,500	69,500
	Road Plant Profit/ Loss on Sale of Assets					(2,711)	(2,000)	37,500	(2,500)
	Road Plant Purchases - Capital Expenditure					0	0	0	0
	Total Road Plant Purchases					(2,711)	(2,000)	37,500	(2,500)
	Total Transport					2,454,713	2,432,113	3,601,812	2,634,337

Capital Expenditure Report

Shire of Victoria Plains

Capital Expenditure Report as at : 31-March-2016

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
	Sched 4 - Governance/Administration						
40004	Geo Vehicle Replacement			57,494	57,494	57,494	70,000
40005	Deeo Vehicle Replacement			41,584	41,584	41,584	47,500
40069	Computing upgrade software & hardware			27,499	43,000	43,000	43,000
40259	Admin. Building Gardens Upgrade			1,767	15,000	15,000	15,000
40074	OHS Upgrades			0	485	485	10,485
	Total Governance/Administration Capital Expenditure			128,345	157,563	157,563	185,985
	Sched 9 - Housing						
40260	Paving at Calligin APU's			8,875	6,000	6,000	6,000
40197	2 x Aged Persons Units - Bolgart			34,198	500,000	500,000	512,500
40198	2 x Aged Persons Units - Calligin			23,908	500,000	500,000	512,500
	Housing Capital Expenditure			66,982	1,006,000	1,006,000	1,031,000
	Sched 10 Community Amenities						
40261	Public Toilets Mogumber			50,150	68,500	68,500	55,000
40262	Dongers for Tip Sites (x2)			24,901	44,000	44,000	44,000
40255	Piawaning Water Supply			5,000	5,000	90,000	90,000
	Community Amenities Capital Expenditure			80,051	117,500	202,500	189,000
	Sched 11 - Recreation & Culture						
40057	Disability Access			0	0	1,500	5,000
40263	150kl Water Tank (Calligin Oval)			0	0	0	18,000
40264	Pump Shed (Calligin Oval)			0	5,000	5,000	5,000
40265	Polish Floors - Bolgart Hall			9,727	11,760	11,760	11,760
40275	Slumps & Levelling - Bolgart Hall			6,355	8,000	8,000	8,000
40276	Netball Court			474	20,000	47,454	0
	Recreation & Culture Capital Expenditure			16,082	24,760	73,714	47,760
	Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding		C9125 Edmonds Street, final seal	9,368	15,000	15,000	15,000
40021	Roadworks - Council & Direct Road Funding		C9127 New Nordic- Gillingarra Road - finalise	147,394	154,000	154,000	160,000
40022	Roadworks - RRG Funded		RR0021 Regional Roads - Gillingarra Glentromie	14,682	0	243,223	243,223
40022	Roadworks - RRG Funded		RR0022 Gillingarra-Glentromie Road	0	43,676	43,676	43,676
40022	Roadworks - RRG Funded		RR0023 Mogumber West Road	27,027	50,498	50,498	50,498
40022	Roadworks - RRG Funded		RR0024 Goomalling-Calligin Road	70,062	96,110	96,110	96,110
40022	Roadworks - RRG Funded		RR0025 Toodyay-Bindi Bindi Road Shd/Drainage	180,303	192,000	192,000	158,300
40022	Roadworks - RRG Funded		RR0026 Toodyay-Bindi Bindi Road Cement Slab	115,334	154,149	154,149	154,149

Shire of Victoria Plains

Capital Expenditure Report as at 31-March-2016

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40022	Roadworks - RRG Funded	RR0027	Wirrida Road	0	93,551	93,551	93,551
40022	Roadworks - RRG Funded	RR0028	Catani Road West	191,091	220,900	220,900	220,900
40024	Roadworks - R2R Funded	R2R012	Bolgart East Road	70,921	210,454	701,196	490,742
40266	Footpaths	FP2016	Aged Friendly Communities Funded	0	40,000	40,000	40,000
40221	Drainage Bolgart (Bolgart East-Smith St)	C9114	Drainage Bolgart (Bolgart East-Smith St)	28,943	55,270	55,270	105,270
40267	Street Lighting	SL2016	Milner Street, Yerecoin	4,287	7,000	7,000	7,000
40268	Kerb & Bollards	KB2016	Poivre/Albert St, Bolgart	0	5,500	5,500	5,500
40269	Replace Dual Cab Ute			35,205	35,205	35,205	40,000
				895,118	1,373,313	2,107,278	1,923,919
	Sched 13 - Economic Services			0	0	0	0
				0	0	0	0
				0	0	0	0
	Economic Services Capital Expenditure			46,597	46,597	46,597	47,500
40030	Works Manager Vehicle Replacement			21,933	21,933	21,933	27,500
40118	Building Maintenance Ute Replacement			0	0	0	6,600
40270	Traffic Counters			1,806	15,250	15,250	7,000
40272	Change over Fuel Bowsar			0	5,000	5,000	5,000
40273	GPS/EPIRB			9,975	8,625	8,625	8,625
40274	Metro Body - Building Maintenance Ute			80,302	97,395	97,395	102,225
	Other Property & Services Capital Expenditure						
	Total Capital Expenditure			1,266,880	2,776,531	3,644,450	3,479,889

Investments Report

INVESTMENTS
31st March 2016

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$9,174	1.95	-
Municipal	Bendigo Bank	3 months	\$0		
Municipal	Bendigo Bank	1 month	\$0		
Municipal	Bendigo Bank	1 month	\$1,000,000	2.00	8/04/2016
TOTAL MUNICIPAL INVESTMENTS:			\$1,009,174		
Reserves	Bendigo Bank	3 months	\$811,697	2.65	11/05/2016
Reserves	Bendigo Bank	3 months	\$102,827	2.60	5/03/2016
Reserves	Treasury Corp	OCDF	\$2,045	1.95	-
TOTAL RESERVES INVESTMENTS:			\$916,569		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$19,753	\$15,000
Reserves	\$16,997	\$17,750
TOTAL:	\$36,750	\$32,750

Bank Reconciliation Report

Shire of Victoria Plains
Bank Reconciliation as at 31st March 2016

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp	Muni Term Deposit 90 Days (1)	Muni Term Deposit 90 Days (2)
Balance Brought Forward from Previous Add Receipts as per Ledger	1,342,538.32	121,501.00	0.00	1,211,878.37	9,156.95	0.00	0.00
Add Transfers from Other Bank Account	247,179.10	245,147.42	0.00	2,016.49	15.19		
	213,894.86	213,894.86					
	1,803,612.28	580,543.28	0.00	1,213,894.86	9,174.14		0.00
Less Payments as per Ledger	276,313.34	276,313.34					
Less Transfers to Other Bank Account	213,894.86			213,894.86			
Closing Balance Ledger	1,313,404.08	304,229.94	-	1,000,000.00	9,174.14	-	-
	3,962.40	3,962.40	0.00	0.00	0.00	0.00	0.00
Total		Municipal	Muni Term Dep	Muni Term Dep	Muni Treasury	Muni Term Dep	Muni Term Dep
Balance on Bank Statement		309,868.93	0.00	1,000,000.00	9,174.14	-	-
+ Outstanding Deposits	80.45	80.45					
- Outstanding Cheques	(9,681.84)	(9,681.84)					
Balance	1,309,441.68	300,267.54	0.00	1,000,000.00	9,174.14	-	-
Deposits on Statement not receipted							
Unknown	-						
Commission	-						
Debitors Payments	-						
Interest	-						
Sub-total- Deposits not receipted	-						
+ PAYMENTS not journalled							
D/Debit not processed in Synergy	(179.85)	(179.85)					
D/Debits for April processed in March	-						
Credit Card not processed	(235.00)	(235.00)					
Unknown deposits	(61.65)	(61.65)					
EFT par* Muni & Trust Account							
Sub-total PAYMENTS not journalled	(476.50)	(476.50)	0.00	0.00	0.00	0.00	0.00
	(476.50)	(476.50)	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,308,965.18	299,791.04	0.00	1,000,000.00	9,174.14	0.00	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,308,965.18	299,791.04	0.00	1,000,000.00	9,174.14	0.00	0.00
Account #		91000	91005	91006	91007	91008	91009

Shire of Victoria Plains
Bank Reconciliation as at 31st March 2016

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous	924,196.22	1,398.92	811,696.80	2,041.38	101,487.12	7,572.00
Add Receipts as per Ledger	2,142.62	0.00		3.41	1,339.73	799.43
Add Transfers from Other Bank Account	-					
926,338.84	1,398.97	811,696.80	2,044.79	102,826.85	8,371.43	
Less Payments as per Ledger	-					
Less Transfers to Other Bank Account	-					
Closing Balance Ledger	926,338.84	1,398.97	811,696.80	2,044.79	102,826.85	8,371.43
-	0.00	0.00	0.00	0.00	0.00	0.00
Total		Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		1,398.97	811,696.80	2,044.79	102,826.85	8,669.78
- Outstanding Deposits	61.65					61.65
- Outstanding Cheques	(360.00)					(360.00)
Balance	926,338.84	1,398.97	811,696.80	2,044.79	102,826.85	8,371.43
Deposits on Statement not receipted	-					
Rates	-					
Commission	-					
Debitors Payments	-					
Interest	-					
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00
* PAYMENTS not journalled						
Wages	-					
Police Licensing	-					
Fees & other charges	-					
Bank Fees/Credit Card Payments	-					
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	926,338.84	1,398.97	811,696.80	2,044.79	102,826.85	8,371.43
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	926,338.84	1,398.97	811,696.80	2,044.79	102,826.85	8,371.43
Account #		91010	91011	91012	91013	99000

Outstanding Rates Report

OUTSTANDING RATES REPORT
31st March 2016

Total Rates Outstanding	\$128,288
Comprising:	
Rates (Current & Arrears)	\$113,815
Rates (Deferred)	\$4,500
Rubbish	\$4,591
Sewerage	\$1,402
Interest/Admin Charges	\$173
ESL	\$3,807
TOTAL:	\$128,288
Percentage of total rates bill (excluding ex-Gratia Rates):	5.56%
Balance as at 31st March 2015:	\$61,059

Outstanding Debtors Report

**Shire of Victoria Plains Debtors Listing
as at 31st March 2016**

Debt No	1/01/2016 90 Days	31/01/2016 60 Days	1/03/2016 30 Days	31/03/2016 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Sent to Debt Collection
169	\$0.00	\$0.00	\$0.00	\$308.00	\$308.00	
182	\$0.00	\$0.00	\$0.00	\$644.40	\$644.40	
325	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
364	\$390.25	\$0.00	\$0.00	\$0.00	\$390.25	Demand Letter sent 12/1/16 - No Reply
367	\$250.00	\$0.00	\$369.89	\$0.00	\$619.89	Sent to Debt Collection
372	\$0.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00	
433	\$262.66	\$0.00	\$0.00	\$0.00	\$262.66	Demand letter returned No Forwarding add
470	\$0.00	\$0.00	\$0.00	\$30.00	\$30.00	
476	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
477	\$0.00	\$0.00	\$0.00	\$330.00	\$330.00	
478	\$0.00	\$0.00	\$0.00	\$22.00	\$22.00	
479	\$0.00	\$0.00	\$0.00	\$284.76	\$284.76	
480	\$0.00	\$0.00	\$0.00	\$308.00	\$308.00	
65	\$0.00	\$0.00	\$0.00	\$284.76	\$284.76	
7	\$0.00	\$0.00	\$0.00	\$174.85	\$174.85	
83	\$0.00	\$0.00	\$33.00	\$66.00	\$99.00	
	\$1,042.91	\$22,000.00	\$402.89	\$2,485.77	\$25,931.57	

F16/2016 BUDGET AMENDMENT – NETBALL COURTS, CALINGIRI

FILE REFERENCE	F1.2
REPORT DATE	29 March 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Ian Graham, DCEO/Manager Finance and Administration
ATTACHMENTS	Nil

PURPOSE OF REPORT

To request Council to approve a budget amendment to allow for the total budgeted project cost and matching income to be included in the 2015-16 annual budget.

BACKGROUND

The Calingiri netball court project was accepted by Council at the August 2015 ordinary meeting as per the following resolution:-

Resolution 165/15

Moved Cr Smith seconded Cr Lovelock that Council support the building of a netball/tennis court at the Calingiri Sportsground and a the contribution of \$30,000 towards the project from the shire infrastructure reserve subject to the application for a CSRFF being successful.

Motion put & carried 5/3

In December 2015 the Shire was advised that the CSRFF grant application was successful.

COMMENT

The project was included in the 6 monthly 2015-16 budget review, but only to the extent of the Shire contribution and CSRFF grant, being a total of \$47,454 (comprised of \$30,000 Shire contribution as above plus \$17,454 CSRFF grant).

The Shire administration have since become aware that all community and sporting group contributions to the project (totalling \$25,179 per the grant application) will also need to be accounted for through the Shire and therefore added to the budget. This is achieved by increasing both the both the project cost and project income by \$25,179, therefore increasing the total cost and income to the budget project total of \$72,633.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-

Strategy 2.3.3 “Support the development and maintenance of community facilities in the Shire”.

- Engagement with community associations, consideration of projects and pursuing opportunities for funding.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environment implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

No effect on 2015-16 budget surplus.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 75/2016

Moved: Cr D Smith

Seconded: Cr J Corless-Crowther

That Council approve the following amendments to the 2015-16 Annual Budget to allow for the total project budget cost (funded by community and sporting group contributions) to be included in the budget:-

COA 40276 – increase expenditure \$25,179, and

COA 11123 – increase income \$25,179 (Community and Sporting Group Contributions).

Nil effect on 2015-16 annual budget surplus.

Motion Put and Carried: 9/0

F17/2016 COMMUNITY REQUEST SUBMISSIONS 2016-17 ANNUAL BUDGET

FILE REFERENCE	F1.21
REPORT DATE	5 April 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	Cr P Carr, Cr J Brennan and Cr N Clarke
PREVIOUS MEETING REFERENCES	None
AUTHOR	Ian Graham, DCEO/Manager Finance and Administration
ATTACHMENTS	Community Request Submission Forms

PURPOSE OF REPORT

To determine the Community Requests submissions received which are to be included in the final 2016-17 Annual Budget.

BACKGROUND

Community Request submissions were required to be lodged with the DCEO/Finance and Administration Manager by the 31st March 2016. Council is required to adopt an Annual Budget each year prior to the 31st August.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August. To assist in this process, the list of Community Request submissions received is provided so that Council can consider and determine the Community Requests submissions received which are to be included in the final 2016-17 Annual Budget.

The Community Request submissions received by 31st March 2016 for consideration for inclusion in the 2016-17 Annual Budget are as follows:

COMMUNITY BUDGET SUBMISSIONS 2016-2017						
	Community Group	Amount Requested	Community Group Cash Contribution	Community Group In-Kind Contribution	Other Funding i.e. Sponsorship	Total Project Cost
1	Bolgart Sports Club	\$7,590.00	\$0.00	\$0.00	\$7,590.00	\$15,180.00
2	Yerecoin Golf Club (+ YEAR 2,3)	\$28,573.00	\$6,000.00	\$2,500.00	\$0.00	\$37,073.00
3	Bolgart Progress Assn	\$5,000.00	\$937.00	\$0.00	\$0.00	\$5,937.00
4	Calingiri Primary P&C	\$7,026.00	\$3,514.00	\$0.00	\$0.00	\$10,540.00
5	VP Business Builders	\$5,000.00	\$1,500.00	\$1,500.00	\$650.00	\$8,650.00
6	Gillingarra Sport & Rec Club Inc.	\$13,486.63	\$0.00	\$9,000.00	\$0.00	\$22,486.63
	Gillingarra Sport & Rec Club Inc.	\$2,750.00	\$0.00	\$1,000.00	\$0.00	\$3,750.00
7	Piawaning Progress Association	\$1,000.00	\$1,000.00	\$300.00	\$0.00	\$2,300.00
8	Piawaning Progress Association	\$3,000.00	\$2,575.00	\$3,250.00	\$0.00	\$8,825.00
9	Mogumber Progress Assn	\$4,875.00	\$340.00	\$1,200.00	\$1,025.00	\$7,440.00
10	Calingiri Football Club (late submission)	\$2,451.00	\$0.00	\$1,226.00	\$0.00	\$3,677
		\$80,751.63	\$15,866.00	\$19,976.00	\$9,265.00	\$125,858.63

NOTE:

Yerecoin Golf
Club

YEAR 2	Clubhouse repairs	\$16,242.00	\$6,000.00	\$2,500.00	\$0.00
YEAR 3	Clubhouse repairs	\$0.00	\$6,000.00	\$2,500.00	\$0.00
		\$16,242.00	\$12,000.00	\$5,000.00	\$0.00

Detailed submissions are provided under separate cover.

Following a review by senior staff, the following submissions are either not recommended or amended:-

1/. Bolgart Progress Assn – Portable Toilet on Trailer - \$5,000

Reason: The Shire already has a portable trailer toilet available. Although based in Calingiri, it can be transported to Bolgart for the times it is required.

2/. Calingiri Primary P&C – Playground Shade Sail - \$7,026

Reason: The Shire has recently supported a similar project at the school and due to the over-subscription this year, priority should be given to other projects.

3/. Gillingarra Sport & Rec Club Inc.- Replace church roof - \$13,486.63

Reason – low priority due to usage of the building and due to the over-subscription this year, priority should be given to other projects.

4/. Mogumber Progress Association – Toilet Block Tank - \$4,875.00

Reason – should be included in general budget.

5/. VP Business Builders – Event funding (Events) - \$5,000

Reason – reduced to \$4,636.00 (to balance total Shire contribution to \$50,000). The organisation has received Council support previous years, may need to consider charging admission/subscriptions, operational nature and due to the over-subscription this year, priority should be given to other projects.

Community requests included in the 2015-16 Annual Budget were as follows:

<u>Organisation</u>	<u>Total Project Amount</u>	<u>Shire Cont'n Requested</u>	<u>Community Group Cont'n.</u>
	\$	\$	\$
Calingiri Progress Assn	2,500	1,500	500
Bolgart Progress Assn/CWA	3,352	3,352	0
Bolgart P&C	19,000	15,000	4,000
Bolgart P&C	3,500	1,000	2,500
Bolgart Sports Club	10,692	5,000	5,692
Piawaning Progress Assn	4,500	2,000	2,500
Bolgart Progress Assn	14,744	9,830	4,914
	<u>58,288</u>	<u>37,682</u>	<u>20,016</u>

POLICY REQUIREMENTS

I. 6.5.3 Financial Assistance – Community Bodies

The following procedure shall apply for all community bodies seeking Council funding support for projects in any financial year;

- i. Application shall be made not later than 31st March in the year preceding the commencement of the following financial year i.e. 1st July to 30th June,
- ii. Applications must include full details of the proposal and include accurate assessments of cost and the anticipated outcomes,
- iii. Applications must include details of the organisations contribution in cash and in kind to the project and the amount sought from Council,
- iv. Applications must be accompanied by an up to date statement of the financial position of the organization and usage of any facility to be upgraded including the average annual amount of fees received in the preceding 3 years,
- v. Works cannot be commenced in anticipation of a shire subsidy being provided without the approval of Council to commence prior to funding consideration,
- vi. Council will consider all applications received and allocate budget funding of up to a total of \$50,000 per annum on a priority basis,
- vii. Funding provided will in normal circumstances not exceed two-thirds (2/3) of the total cost of the project however projects to rectify items that are a safety hazard to users of the facility may be 100% funded. The (1/3) contribution, where required, from the community body may include in kind works allocated on the following basis; unskilled labour is calculated at \$25 per hour and skilled labour (qualified trades people) at \$40 per hour,
- viii. Council is under no obligation to fund or subsidise any project and each application will be considered on its merits,
- ix. Where a funded project is not commenced during the financial year that funding is allocated a new application must be made for the next year or funding will be deemed to have lapsed. Unspent Funding is not automatically rolled forward. Any groups that regularly have unspent funds may not be considered for future funding rounds,
- x. The shires Community Development Officer must be consulted as a part of the application process.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-

Strategy 2.3.3 Support the development and maintenance of community facilities in the Shire.

- Engagement with community associations, consideration of projects and pursuing opportunities for funding.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Community requests will impact upon the 2016-17 Annual Budget Surplus/Deficit.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION

Moved: Cr A Broadhurst

Seconded: Cr P Carr

That Council consider and approve the following Community Request submissions for inclusion in the final 2016-17 Annual Budget:-

Motion Put and Carried: 9/0

COMMUNITY BUDGET SUBMISSIONS 2016-2017				
	Community Group	Amount Requested	Amount Approved	Comments
1	Bolgart Sports Club	\$7,590.00	\$7,590.00	
2	Yerecoin Golf Club (+ YEAR 2,3)	\$28,573.00	\$0.00	To be held over following submission of grant application to obtain CSRFF funds.
3	Bolgart Progress Assn	\$5,000.00	\$0.00	It was discussed that one of the Shire owned portable toilets be transferred to the Bolgart Progress Association for their use. Motion as follows.
4	Calingiri Primary P&C	\$7,026.00	\$7,026.00	
5	VP Business Builders	\$5,000.00	\$5,000.00	
6	Gillingarra Sport & Rec Club Inc.	\$13,486.63	\$4,000.00	Fund to complete repairs to Church roof only
	Gillingarra Sport & Rec Club Inc.	\$2,750.00	\$2,750.00	
7	Piawaning Progress Association	\$1,000.00	\$1,000.00	
8	Piawaning Progress Association	\$3,000.00	\$3,000.00	
9	Mogumber Progress Assn	\$4,875.00	\$4,875.00	To be held over. There was some confusion relating to what the grant would relate to (as a new tank could potentially be covered within Council budget). The Progress Association is to come back to Council prior to the May meeting and confirm what grant will cover.
10	Calingiri Football Club (late submission)	\$2,451.00	\$2,451.00	
		\$80,751.63	\$37,692.00	

RESOLUTION 76/2016

Moved: Cr S Penn

Seconded: Cr N Clarke

That the Shire:

- **Transfer the ownership of a Shire owner portable toilet to the Bolgart Progress Association following the registration of the trailer.**
- **Pay the fees associated with the transfer of the trailer.**

Motion Put and Carried: 9/0

11.3 TOWN PLANNING

There are no items for discussion under the Town Planning section of the Agenda.

11.4 ADMINISTRATION

RESOLUTION 77/2016

Moved: Cr A Broadhurst

Seconded: Cr P Carr

That the items in the Administration Status Report detailed below be noted.

Motion Put and Carried: 9/0

Item No.	Report Details	Action Required	Status
13.2 – Dec 14	GILLINGARRA GLENTROMIE / WIRRILDA ROAD PROJECT	A full costing of any extra funds to be spent on the Gillingarra Glentromie / Wirrida Road project in relation to the planting and establishment of trees and fencing is to be provided to Council. Waiting on clearing permit from DER	16/09/2015 - Appeals convenor has visited site with CEO. Additional information provided. Areas to be further investigated and discussed. 21/10 – Ongoing – Additional information requested 11/11 - Still going through Appeals process for the Clearing Permit. 09/12 - Waiting on decision 17/02 – Waiting on transfer of land documents to be completed 16/03 – Surveyors on site today – waiting on final permit to arrive 20/04 – Discussed previously
March 2015			
A11	BOLGART AND CALINGIRI LANDFILL SITE OPERATING HOURS	Council resolved to support the changed opening hours of the Calingiri and Bolgart landfill sites following community consultation with them being manned from the 1st July 2015; and endorse the use of reserve funds for the capital cost of the purchase of facilities required for the staff member(s) working at the sites.	Further consultation to take place. 21/10 – Ongoing – Operating hours adopted. Discussions to be held with Work Manager with an update being provided at the November meeting 11/11 – Waiting to go through the Strategic Waste Management Plan prior to implementation. There is nothing in the plan that will impact, therefore determination will be made and advertising will commence. 09/12 - Quotes being renewed – to be advertised early 2016 17/02 – Ongoing 16/03 & 20/04 – Waiting on staffing and works to be completed.
13.1	BIN ROAD CALINGIRI – CBH PROPOSAL	Council agreed with the alignment of the new Bin Road as per maps provided and Council are prepared to enter into a land swap to allow for the new road alignment and the transfer of that part of the existing road reserve containing CBH	16/09/2015 - Waiting on response from CBH. Advice given that works will not be happening prior to this harvest. 21/10 – Ongoing – No updates have been received from CBH although talks continue with landowners with regards to gravel. 11/11 – Nothing more will happen during this years harvest. Bin Road will need to

Item No.	Report Details	Action Required	Status
April 2015			
13.4	LOTS 138 AND 139 BOLGART – CR KELLY	Resolved that the Chief Executive Officer write to the Minister for Lands requesting lots 138 & 139 George St Bolgart be kept for Shire purposes.	Correspondence sent Response Received 21/10 – Ongoing – Lots 138 and 139 included in Native Title Settlement (ItemA43) 11/11 – Ongoing – Department of Lands have put on hold. 09/12 – Ongoing 16/01 – Awaiting advice 17/02 – Waiting on transfer 16/03 & 20/04 – Ongoing – lots not included in Native Title
13.7	STREET LIGHT – GILLINGARRA - CR KELLY	A response card has been received from Western Power. Still waiting on action.	Ongoing - Main Roads happy for street light but won't pay for it 21/10 – Ongoing – Discussed with Main Roads, however determination is to be made over who is to pay. CEO to discuss with Works Manager. 11/11 – Jaime Hawkins chasing up Grants information. 09/12 – CEO to follow up with Community Development Officer and advise. 17/02 – funding required. CDO investigating funding opportunities 16/03 & 20/04 – Awaiting advice from CDO regarding grants
May 2015			
A19	Clearing Permit – Mogumber Reserve 8588	Council authorised an application for a clearing permit to be lodged for 2ha within the existing fenced area subject to conditions.	16/09 - Meeting to be held between groups on 23 September 21/10 – Ongoing – Meeting was held on 23/09. Discussions continuing. 11/11 – Further consultation to take place between all parties – establishment of a Heritage Management Agreement is to be made. 09/12 – No further action since last meeting. CEO to discuss with Shire of Gin Gin. 20/01 – Awaiting advice 17/02 – Ongoing 16/03 - Waiting on negotiations with Yued People. Cultural Heritage Plan to be completed 20/04 – Plan commenced. Shire representatives to attend Yued People Meeting Group meeting to be held in May.

Item No.	Report Details	Action Required	Status
July 2015			
A25	Sale of Shire Land Yerecoin	Subject to the availability of the unused reserve in Milner street for future aged units. Council approved the sale of Lots 31 & 100 Milling Road to Mackie Hay & Hay Aust for staff housing. CEO has written to aforementioned with regards to land usage.	Documentation to be done 16/09 – As discussed in item A35 21/10 – A Yerecoin resident has contacted the Shire to enquire about the sale of the land. Valuations are to be performed. Item to be tabled at the next meeting. Cr Penn, Cr Broadhurst, Cr Kelly. 11/11 – Hay Australia and Mackie Hay have advised that they no longer require the land. Land will now be advertised for sale. To be put on Agenda for December. 09/12 – Ongoing. Further investigation to be carried out on different location for the Aged Care units. Demand within the Shire will need to be gauged. Put an EOI in the newsletter to ascertain demand. CEO to request information from New Norcia residents on aged care facility needs in New Norcia. 20/01 – Ongoing – Cr Broadhurst raised query on whether land is designated park land/reserve. EOI to be placed in the February newsletter. 17/02 – Ongoing 16/03 – Ongoing – information required by CEO 20/04 – to be surveyed
August 2015			
A28	Drainage Edmonds Street	Council instructed the CEO to hire a consultant to survey and develop a plan for the drainage issues up to \$4000.00. 16/09/2015 - work to be completed once David Holland commences as mentioned in item 7.2	21/10 – Ongoing – CEO to liaise with Works Manager and provide an update at the November meeting. 11/11 – Works Manager is to review and advise at January Meeting. 09/12 – Ongoing 20/01 – Discussed in Works Committee meeting 17/02 – Ongoing 16/03 - Works & Services Manager will be completing works by Winter. 20/04 – WSM looking at
A31	Claycrete Trial	Council rescinded resolution 127/15 and approved the trial to go ahead on Old Plains Road and Yenart Road 16/09/2015 – CEO to discuss with new Works Manager and advise	21/10 – Ongoing – The Officer who the CEO was dealing with has left the RAC. CEO currently attempting to contact the new officer. 11/11 – RAC have pulled out – Further discussion to be held between CEO and Works Manager. 20/01 – trial has been completed 17/02 – sweeping to be undertaken by Works personnel then Claycrete will be

Item No.	Report Details	Action Required	Status
A33	Water Tank Mogumber Reserve 8568	Council decided to lift the item from the table to enable future discussion with all parties involved	repairing some areas then coating 16/03 – Work completed – sweeping still to be completed. 20/04 – Claycrete representative to present at May meeting.
13.3	CSRFF Grant Calingiri Netball Club	Council agreed to contribute \$30,000 to the project subject to the CSRFF grant being successful. Grant application has been lodged. Amended amount being \$21,000 – conditional on Grant submission/approval	21/10 – Ongoing – currently waiting on a fitting to complete. Additional piping will be discussed at the next Progress Association meeting. 11/11 – Cr Carr advised that the fitting is complete now waiting on filling. Water truck required to complete, anticipated to be completed prior to 1 January 2016. 20/01 – Water tank completed – additional works required following meeting of the Mogumber Progress Association 17/02 - CEO will discuss with Colin Headland 16/03 – Discussions continuing with Yued People 21/10 – Ongoing – Waiting on Grant Outcome 11/11 – Ongoing 09/12 – Ongoing – waiting on Grant outcome 21/12 – Grant approved to be discussed in budget review 17/02 – Commenced – although each drain issues have been discovered. Works and Services Manager to investigate solutions. 16/03 - Under construction. Project may slow down due to loss of volunteers. 20/04 – Ground cover has been laid
September 2015			
A36	New Mogumber Ablution Block	It was resolved to endorse construction of a new ablution block to be placed next to the hall.	11/11 – Ongoing 09/12 – Ablution block ordered and will be delivered to site in February 20/01 – In progress 17/02 – Arriving on site Monday 22 February. Permission to break ground to be obtained from Yued Working Party Meeting March 2016. 16/03 – Onsite – waiting for approval from Yued People. 20/04 - Approval received from Yued people
November 2015			
A45	Long Vehicle Parking	Further investigation to be undertaken by Shire Officers with a report being provided to the Works Committee at the February 2016 meeting.	09/12 – Ongoing 20/01 – No further discussion – to be discussed at February meeting 17/02 – CEO to provide a report at the next meeting 16/03 – As discussed – Discussions continue (report rdg on progress at

Item No.	Report Details	Action Required	Status
12.6	Carnaby Protection	That Council write a letter to Greg Hunt, Federal Minister and the Federal Threatened Species Commissioner stating concern about the decline in the Carnaby Cockatoo population.	<p>April 2016 meeting) 20/04 – Ongoing – CEO to investigate further</p> <p>09/12 – completed – waiting on responses 20/01 – Ongoing 17/02 – Correspondence sent to Mr Greg Hunt, no response received as yet. CEO to send follow up letter 16/03 – Second letter sent – still waiting on reply 20/04 – Still waiting on reply from Greg Hunt</p>
DECEMBER 2015			
A47	Volunteer Transport	Council members discussed whether community members would use and/or benefit from having access to a Shire vehicle to attend medical appointments etc.	<p>20/01 – To be discussed at February meeting 17/02 – Advertised in Newsletter. 2 volunteer drivers have put their names forward. No one has contacted the Shire with responses wanting to use the service however Councillors have been advised that the service would be more useful than the community bus. 16/03 – 3 drivers have volunteered. Several people advised they were interested in using the service (mainly located in Calingiri/Bolgart). CEO to report back to Council at the April meeting. 20/04 – Discussed previously</p>
12	Potholes - Yerecoin	Cr Broadhurst asked about repairs to potholes in the Yerecoin townsite. It was determined that a road inspection tour (involving Councillors and the Work Manager) would be conducted early in the new year to determine the different areas/roads which require maintenance/repairs.	<p>20/01 – Roads inspection to be conducted in February (Tuesday 9/02 – 7.30am) 17/02 – Works Manager working on pothole maintenance 16/03 – Works have commenced however more work required 20/04 – Discussions have been held between Cr Broadhurst and the Works and Services Manager. CEO to follow up.</p>
12	Fogging of Mosquitos	Cr Corless-Crowther spoke of the need for regular spraying of mosquitos to be conducted, and for spraying to be conducted in line with product guidelines and instructions.	<p>20/01 – Works and Services Manager to review DOH guidelines and also to ascertain mosquito numbers. Advert to be placed in next newsletter. 17/02 – Ongoing. Issues with regards to weather and staffing issues. Cr Broadhurst asked for the Shire to consider community members undertaking the task (following training). CEO to discuss with the Works and Services Manager. 16/03 – Discussed previously. Needs acting on as a matter of urgency. 20/04 - Discussed</p>

Item No.	Report Details	Action Required	Status
12	Car bodies located on blocks in Calingiri	Cr Smith spoke of excessive car bodies being stored on townsite blocks within the Calingiri townsite.	20/01 – Carry forward – update required from CEO 17/02 – Crs please note that Linton Thomas will be in Calingiri on 19/02/2016 at which time the CEO will discuss this matter with him 16/03 – Spoke with Linton Thomas – was going to review last month. CEO to discuss with Linton Thomas on Friday 18/03 20/04 – No issues reported by EHO. Some cars have been removed.
JANUARY 2016			
Audit Meeting 3.1.1	Calingiri Football Club	CEO to hold discussions with the Calingiri Football Club regarding conversion of loan and provide a report to Council at the 16 March 2016 meeting.	17/02 – CEO and DCEO planning to meet with the Football Club to discuss the lease and the financial records 16/03 – Discussed previously. Lease completed. Meetings to be arranged to discuss loan and their financial records (New President has just been voted in). The Clubs financial records are currently with the auditors. 20/04 – Completed Lease – still waiting for audited financials. President of the Football Club will go back to the Committee to discuss the loan proposal.
FEBRUARY 2016			
4 – PQT Pickup	Piawaning Kerbside Pickup	Works & Services Manager to determine date for roadside pickup and advise.	16/03 – Items have been removed (which were in photographs). General pick up to be organised. 20/04 - Ongoing
	Calingiri Signage	Works & Services Manager to obtain information on whether signage is adequate for needs within the townsite of Calingiri.	16/03 – Have discussed with Main Roads – Audit will be conducted 20/04 – Completed by Main Roads – Road marking completed, signage review yet to be received
MARCH 2016			
WSM 6	Standing Orders	CEO to review standing orders regarding 'Business Arising from Minutes' not noted as an item in the Agenda	Local Law review to be carried out 20/04 - Comparisons
WSM 8.2	Heavy Haulage Use	CEO to liaise with heavy haulage users and ask if it is possible to be notified of any increased use of gravel roads.	20/04 – Discussed in Works and Services Committee meeting

Item No.	Report Details	Action Required	Status
	AgLime Route 2	CEO to write to State Ministers about the lack of State funding the AgLime route 2 and also the need for the AgLime route to be classed as a commodity route.	Letter written to Premier and appropriate Minister 20/04 – Awaiting response
	Road Funding	CEO to also write to the State Minister with a copy being sent to the Premier asking why the State cannot match Commonwealth funding (for roads).	Correspondence sent 20/04 – Awaiting Response
	Speed Limits	CEO to write to the Advisor to the Deputy Prime Minister (Adam Fitzgibbon) with regards to the \$50m road funding that was indicated to the Shire representatives. CEO to write to Main Roads to request that the speed limit be reduced from 80kph to 60kph past Bowling/Golf Club in Bolgart.	Correspondence sent 20/04 – Awaiting Response 20/04 – Awaiting Response
APRIL 2016			
PQT	Bond Refund	DCEO to investigate timeliness of refunds and advise.	
	Bolgart Hall hire charges	DCEO to discuss hall hire charges with the Bolgart Progress Association	
	Replacement Rubbish Bin	CEO to request staff contact Avon Waste and obtain a replacement for the tourist information carparking in Bolgart	
	Be Active	CEO to request CDO explore possibilities of applying for funding for community exercise programmes	

Item No.	Report Details	Action Required	Status
9	Calingin town-site heavy haulage vehicle access	CEO to contact Main Roads WA regarding low volume access for heavy haulage vehicles.	
17/2016	Community Budget Submission – Bolgart Progress Assoc	Works & Services Manager to register portable toilet trailer and arrange transfer documentation	
17/2016	Community Budget Submission – Yerecoin Golf Club	CDO to liaise with Yerecoin Golf Club regarding CSRFF grant application	
	Speed Limits	CEO to write to Main Roads to request that the speed limit be reduced from 70kph to 60kph through the townsite of Yerecoin	
WSM 7	Road Safety Funding	CEO to investigate criteria for applications and submit an application for funding as appropriate.	
	NBN	CEO to approach Telstra and ask if NBN (antenna) can be attached to Yerecoin/Bolgart towers.	

A13/2016 CLEARING PERMIT MOGUMBER RESERVE 8588

FILE REFERENCE	8588
REPORT DATE	5 th April 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	Cr P Carr declared an interest in this item
PREVIOUS MEETING REFERENCES	None
AUTHOR	Harry Hawkins CEO
ATTACHMENTS	Map of area proposed for clearing permit

PURPOSE OF REPORT

To seek Council Support for the application of a clearing permit for Mogumber Reserve 8588 to cover the area already cleared and subject to complaints of illegal clearing.

BACKGROUND

Despite widespread support for the Mogumber Outback Club's New Years Eve Rodeo there have been several complaints lodged with The Department of Environmental Regulation (DER) and the administration is currently dealing with the 3rd investigation into alleged unlawful clearing at the reserve.

The first investigation centred on the clearing of the old hockey pitch which was not considered native vegetation as it had been cleared previously. This clearing was carried out partly using shire staff and equipment this was investigated and a warning issued. The 2nd investigation was the investigation started last July when it was alleged that the Mogumber Outback Club had cleared ground outside the clearing permit area. This was correct as the permit area when transferred from the overhead photo to actual on ground location was incorrect and then the trampling down of vegetation by spectators, vehicles and livestock was responsible for the rest. This was also exacerbated by the spreading of the wood chips from roadside tree lopping.

The 3rd and current investigation relates to spraying and ring barking of trees and other than the spraying of the cape weed on the arena floor and old ring barking from previous events. There did not appear to be any new damage from the last New Years Eve Rodeo.

COMMENT

There was a comment from the investigator that despite DER's comments that the previous clearing would not regenerate the investigator believes that it does appear to be regenerating and to damage this regeneration is illegal clearing if a clearing permit has not been issued.

It is therefore proposed that the shire apply for a purpose clearing permit to cover the entire area that has previously been cleared or used to ensure that the Mogumber Outback Club can continue to hold events at the reserve without the threat of the shire being prosecuted for illegal clearing. There is no proposal to clear any more ground the permit will only be used to allow parkland clearing of the area including any regrowth legally so as not to impede the use of the rodeo arena in the future.

No clearing of trees is proposed in the area indicated on the map. A purpose permit is valid for 5 years.

POLICY REQUIREMENTS

There is no policy relating to this item

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

Comment

Support the development and maintenance of community facilities in the Shire

LEGISLATIVE REQUIREMENTS

Environmental Protection Act 1986 covers the clearing of Native Vegetation.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

2.3.3 Support development and maintenance of community facilities through engagement with community associations, consideration of projects and pursuing opportunities for funding.

➤ **Environment**

There are no known significant environmental implications associated with this proposal as no further clearing is planned

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There is a \$100 fee for a clearing permit application

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 78/2016

Moved: Cr P Carr

Seconded: Cr N Clarke

That Council Approves the application for a “purpose” clearing permit for Mogumber Reserve 8588 to cover the area already allegedly illegally cleared or used by the Mogumber Outback Club and not covered by the initial clearing permit for the rodeo arena to enable the area approved for use by the Minister for Environment to continue to be used without further allegations of illegal clearing. The purpose for the clearing permit is to allow parkland clearing only

(no trees to be cleared) to allow the continued use of that part of the reserve for rodeo and horse events.

Motion Put and Carried:5/4

For: Cr P Carr, Cr J Corless-Crowther, Cr J Brennan, Cr A Broadhurst,
Cr D Lovelock

Against: Cr S Penn, Cr J Kelly, Cr N Clarke, Cr D Smith



A14/2016 ALGA NATIONAL CONGRESS

FILE REFERENCE	CL1.8
REPORT DATE	10 th April 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Harry Hawkins CEO
ATTACHMENTS	Congress Provisional Program

PURPOSE OF REPORT

To advise Council of the ALGA National Congress in Canberra from the 19th – 22nd June 2016 to enable delegates to be registered if considered appropriate.

BACKGROUND

In recent years the Shire of Victoria Plains has sent Councillors or the President and CEO to Canberra to attend the ALGA National Congress. When delegates have been sent in the past it was to enable lobbying of federal politicians for issues such as the New Norcia bypass road.

COMMENT

The ALGA National Congress for 2016 is again to be held in Canberra from the 19th – 22nd June and as registrations are now open Council needs to decide if they wish to send delegates to this years event. The estimated cost for 2 delegates to attend the event, the Regional Development Forum, the Congress Dinners, airfares and accommodation is \$7,000.

The 2016 program highlights several politicians including the Prime Minister and Opposition Leader as invited speakers but not confirmed while the theme of the congress “Partners in an Innovative and Prosperous Australia” aims to showcase the innovative ways local government is using technology and the part the sector plays in the Australian economy.

POLICY REQUIREMENTS

Policy 9.1.4 relates to Councillor attendance at conferences and seminars.

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

Comment

4.4 Advocacy

STRATEGY 4.4.1 - Develop strategies for targeted lobbying to support relevant strategies

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Develop strategies aimed at improving targeted, effective lobbying to support relevant strategies (attend Conferences etc.). *Start date 01/06/2016*

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The approximate cost for 2 delegates to attend the Congress would be \$7,000 and the cost account is currently \$1,076 over budget

VOTING REQUIREMENTS

Absolute Majority Required: No

5.50pm Cr Brennan left the meeting.

RESOLUTION 79/2016

Moved: Cr S Penn

Seconded: Cr J Kelly

That Council sends 2 delegates to the 2016 ALGA National Congress in Canberra from the 19th – 22nd June 2016.

Motion Put and Carried: 8/0

RESOLUTION 80/2016

Moved: Cr S Penn

Seconded: Cr J Kelly

That Council sends Cr Lovelock and Cr Kelly to the 2016 ALGA National Congress in Canberra from the 19th – 22nd June 2016.

Motion Put and Carried: 8/0

5.54pm Cr Brennan returned to the meeting.

A15/2016 FINANCIAL ASSISTANCE REQUEST - MOORE CATCHMENT COUNCIL

FILE REFERENCE	CA3.4
REPORT DATE	10 th April 2016
APPLICANT/PROPONANT	Sarah Mason - Carah Farms
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	N/A
AUTHOR	Harry Hawkins CEO
ATTACHMENTS	Letter of Request

PURPOSE OF REPORT

To advise Council of the request to see if they wish to provide assistance.

BACKGROUND

The Shire of Victoria Plains for a period up until the 2008 financial year partly funded 2 Natural Resource Management Officers (NRMO) including their motor vehicles this ceased when the Moore Catchment Council's operations were transferred to NAAC. All equipment and records were transferred or taken to the office in Moora where the group was to be funded by the state and federal governments. While local government has an interest in the environment they do not have any responsibility in managing and controlling any part of it and this move by the federal government to remove funding forcing the local government sector to pick up the shortfall or close it down is yet another expensive cost shifting exercise.

COMMENT

Moore Catchment Council has requested \$10,000 to help offset the cost of employing staff and running their office in Moora. They currently employ 2 part time people a NRMO and an Executive Officer.

The Moore Catchment Council works not only with Victoria Plains and Moora but also the shires of Gingin, Dandaragan, Coorow, Carnamah, Dalwallinu and Perenjori. Contact has been made with each of these other local governments and those that have responded apart from the Shire of Gingin had not received a request for support with the majority of those that did respond believing that their Council would not support the request if it was received. Gingin received a request for \$20,000 and advise that they propose to allocate \$5,000.

The cost of running the office is listed at \$140,000 and their income is listed at \$57,000 so unless they are supported by other local governments it is unlikely that the group would continue even with our support.

POLICY REQUIREMENTS

Policy 6.5.4 relates to Donations and Grants

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

➤ **Comment**

Goal 1. Supporting the sustainable management of the Environment

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

STRATEGY: 1.2.2 Develop a policy that supports and practices good environmental planning

➤ Environment

There would be a reduction in Environmental help available to residents if the MCC was to fold.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There is no budget available to provide the assistance requested.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 80/2016

Moved: Cr D Smith

Seconded: Cr P Carr

That Council advises the Moore Catchment Council that unless similar support is requested and provided by other local governments in the Moore Catchment area the Shire of Victoria Plains declines their request for \$10,000.

Motion Put and Carried: 8/1

Against: Cr J Kelly

12 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 81/2016

Moved: Cr J Kelly

Seconded: Cr N Clarke

That new business of an urgent nature be introduced to Council.

Motion Put and Carried: 9/0

A16/2016 CCTV SYSTEM UPGRADE – ADMINISTRATION OFFICE AND GYMNASIUM

FILE REFERENCE	A2.10
REPORT DATE	15 April 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	61/2014
AUTHOR	Ian Graham – Deputy CEO/Manager Administration & Finance
ATTACHMENTS	Redfish Technologies CCTV Proposal

PURPOSE OF REPORT

To request that Council approve the installation of a new CCTV system for the Administration Office and Calingiri Gymnasium.

BACKGROUND

The existing CCTV system covering the Administration Office and Calingiri Gymnasium was installed in 2010-11 at a cost of approx. \$11,000.00 (inc. GST).

The existing CCTV system utilises “domestic” quality, low resolution cameras with limited coverage; has been subject to operational problems due to overheating of the unit located in the gym; and has limited coverage, recording and playback capability (playback for a specific date or time cannot be selected). In December 2015 the system covering the Calingiri gym failed. Repair was not deemed economical as an upgraded system would soon be required to provide high resolution coverage of the proposed new ATM installation with commercial grade cameras.

COMMENT

An upgrade of the CCTV coverage of the Shire Administration Office and Calingiri gymnasium was proposed for inclusion in the 2016-17 annual budget.

However a review of the current situation has highlighted that an urgent upgrade of the system is required for the following reasons:-

- The Calingiri gym has been subject to minor theft and since the CCTV failed in December 2015 there has been no security coverage of the facility,
- The installation of the new ATM is imminent and CCTV coverage is essential,
- Shire Administration (including Bendigo bank Agency operations) are currently covered by an unreliable CCTV system with limited coverage and playback capability.

The above issues highlight a significant operational risk which requires urgent remediation.

The proposed new CCTV includes remote video access, playback for specific date or time, 13 x tamper proof commercial grade high resolution (1920 x 1080) cameras with increased coverage to eliminate current “blind spots” (e.g. rear office entry) and provide coverage for the proposed new ATM, new cabling and a video recorder and switches which fit inside the recently installed computer cabinet.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

None

STRATEGIC IMPLICATIONS:

Corporate Business Plan references and impacts:-

Strategy 2.3.3 “Support the development and maintenance of community facilities in the Shire”.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: The cost of installing a CCTV system has been quoted at \$13,263.50 (inc. GST and installation) plus cabling (estimated at \$3,000 inc. GST) for a total cost of \$16,263.50. If funded by a transfer from the Building Maintenance Reserve there is nil effect on the current year budgeted surplus.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 82/2016

Moved: Cr J Kelly

Seconded: Cr J Corless-Crowther

That Council approve the purchase and installation of a CCTV system for the Shire Administration Office and Calingiri Gymnasium for \$13,623.50 inc. GST plus allowance for cabling of \$3,000.00 inc GST, funded by a transfer from the Building Maintenance Reserve (nil effect on 2015-16 budget surplus).

Motion Put and Carried: 9/0

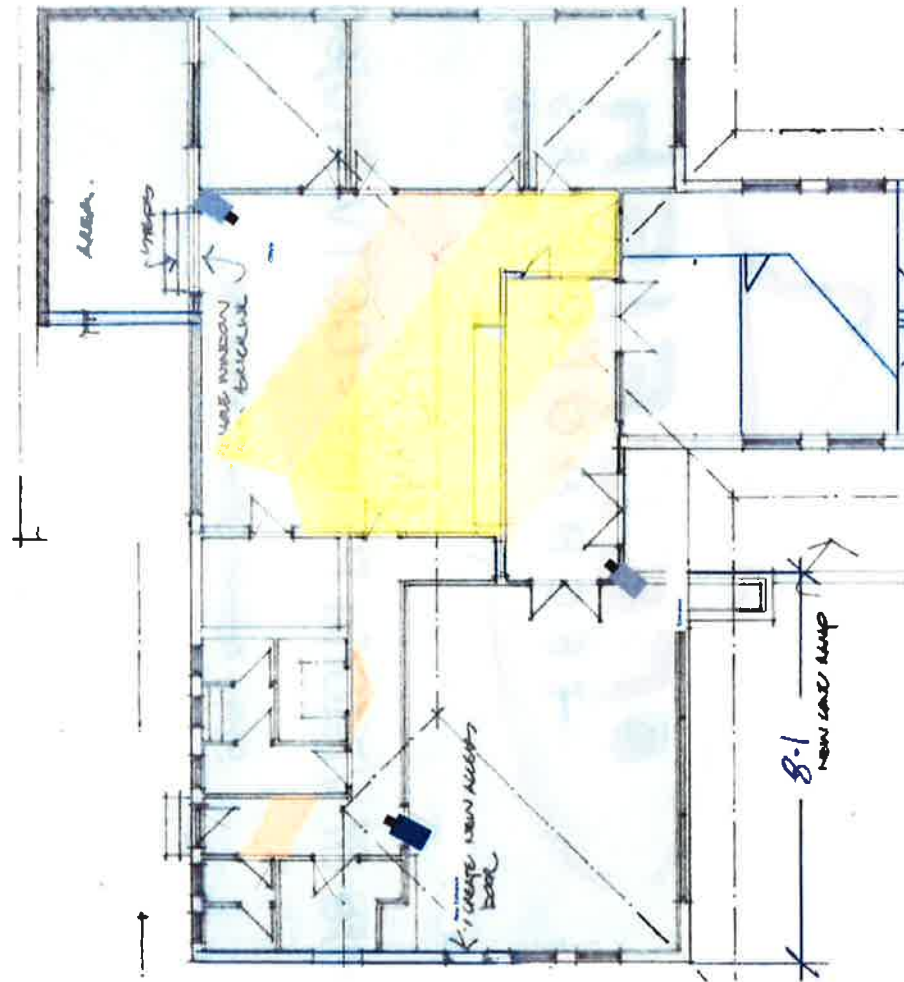


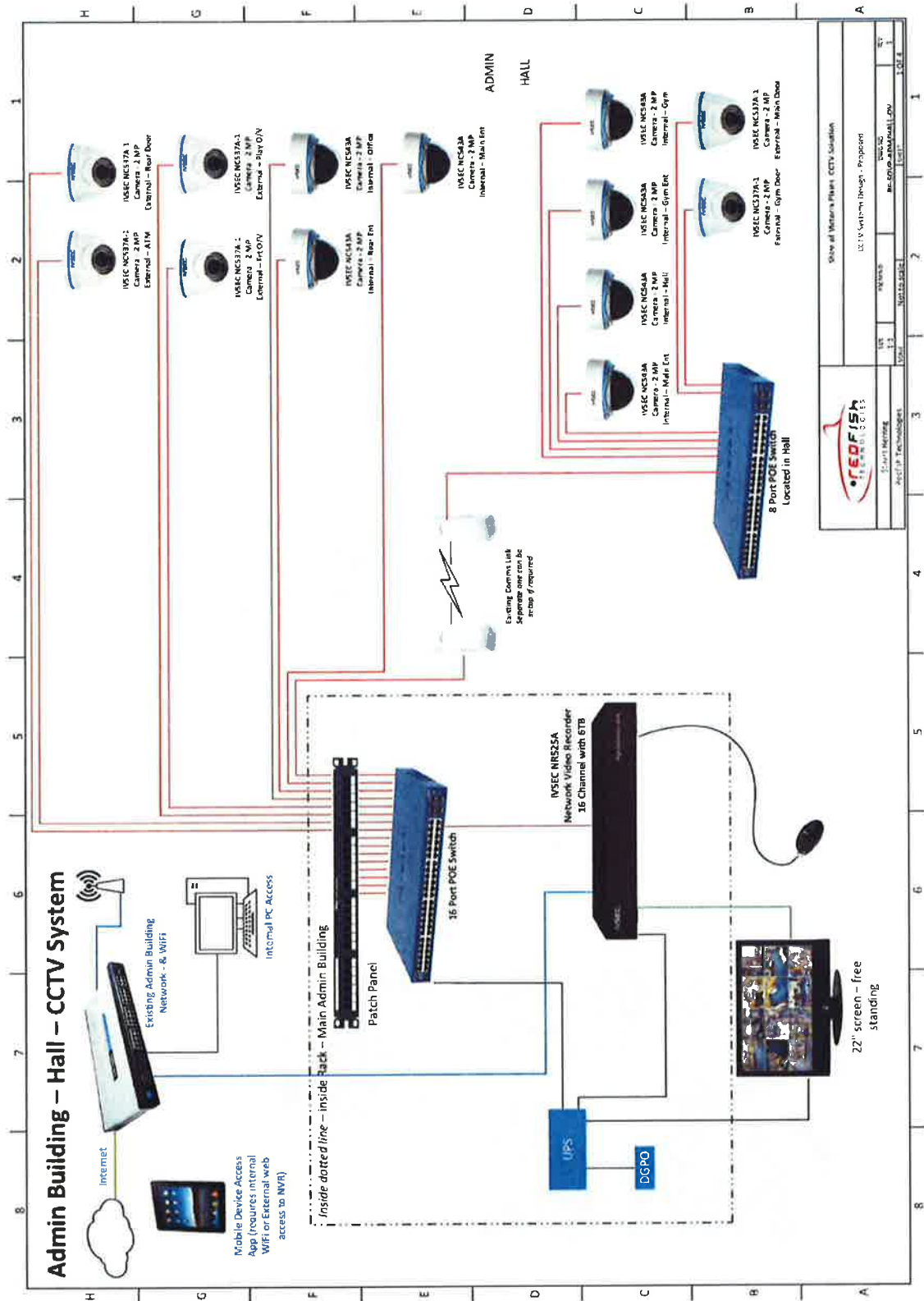
Shire of Victoria Plains - CCTV Project

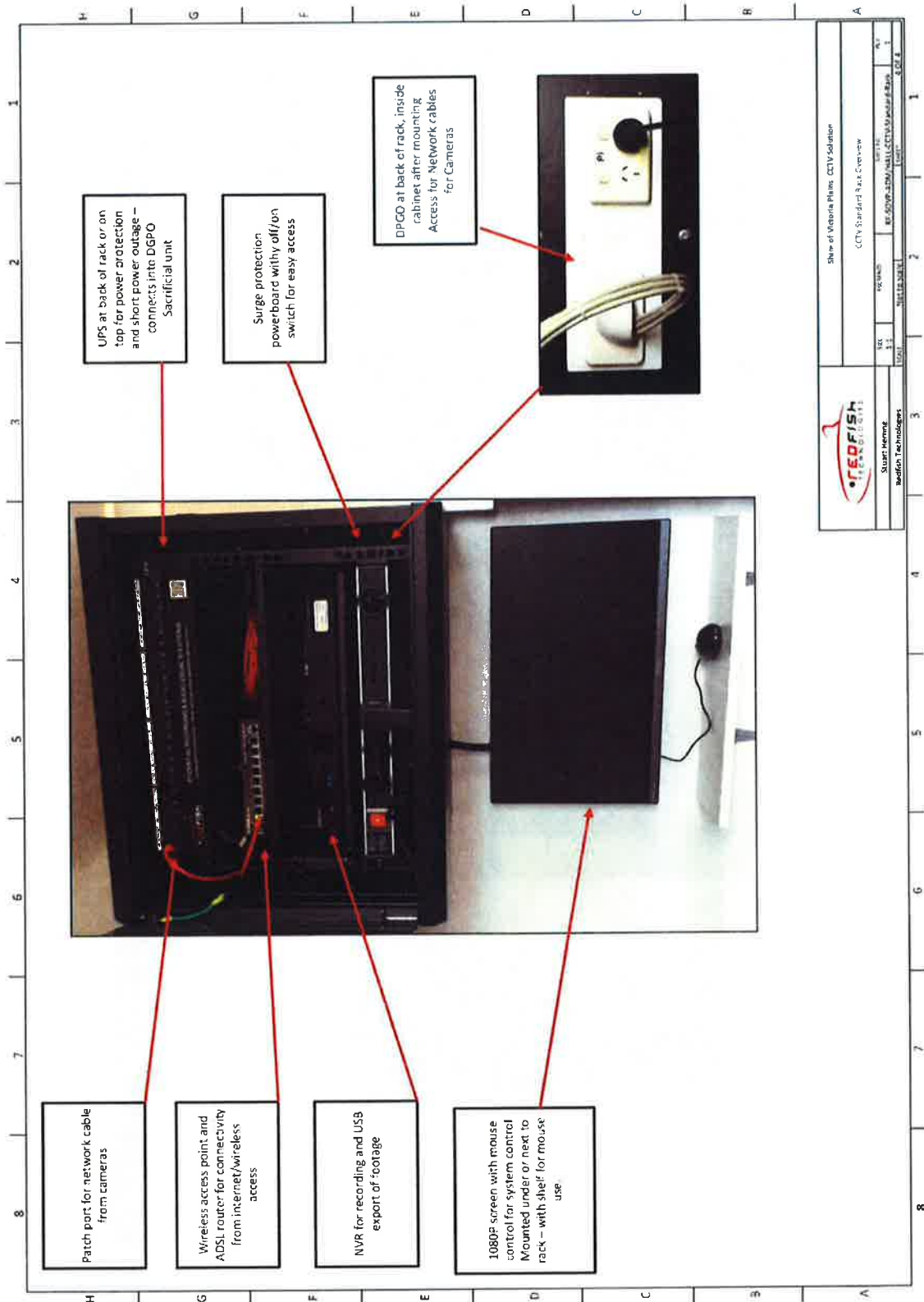
Shire Admin Office - Internal

Stuart Herring
6/01/2016
Version 1.0

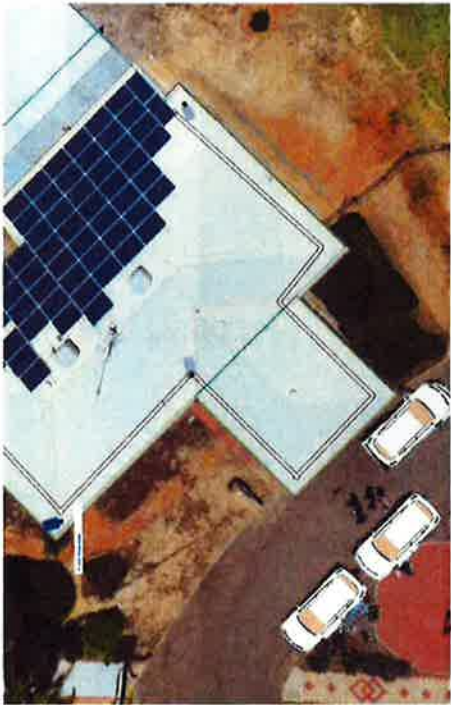
Site Plan. Shire of Victoria Plains - CCTV Project







Front Overview



Camera ID	Model	Installation Height	Resolution	Focal Length	Sensor Size	Pixels On Target
Front Overview		2.4	1920x1080	5.02	1/3.2" * 16:9	125 px/m

Play Overview



Camera ID	Model	Installation Height	Resolution	Focal Length	Sensor Size	Pixels On Target
Play Overview		2.4	1920x1080	6.2	1/3.2" 16:9	72 px/m



Shire of Victoria Plains - CCTV Project

Shire Admin Office - External

Stuart Herring
6/01/2016
Version 1.0

Site Plan. Shire of Victoria Plains - CCTV Project



[Click here to view and accept quotations on-line »](#)



Attention of Shire of Victoria Plains

Please find your quotation as requested for CCTV Solution
for Administration Office and Recreational Hall

Please use the link below to access this quote.

The Total Amount for the Quote is \$13,623.50 AUD INC
GST

Please review the details of the quotation to ensure this
meets your request and specification. Redfish Technologies
can be contacted directly to update this quote if required.

This quote is valid for 30 days from the 07/01/2016 unless
otherwise specified in the quote.

Quotation Summary

Quotation ID: 10778
Quotation date: 07/01/2016
Client: Shire of Victoria Plains
Amount: \$13,623.50 AUD INC GST

You can Accept or Decline on-line by clicking the link to
the quote above. Please ensure to read all terms and
conditions in the quote.

Thank you for choosing Redfish Technologies and we look
forward to working with you on this project.

The Redfish Team!

Amount: \$13,623.50 AUD
[Click here to view and accept quotations on-line »](#)

14 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil

15 CONFIDENTIAL ITEMS

Meeting adjourned at 6.02pm

RESOLUTION 83/2016

Moved: Cr N Clarke

Seconded: Cr D Smith

That confidential matters be introduced to Council.

Motion Put and Carried: 9/0

The Executive Assistant and the Deputy Chief Executive Officer left the meeting – 6.05pm.

A17/2016 CEO PERFORMANCE REVIEW

FILE REFERENCE	Personal File
REPORT DATE	18 th April 2016
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	As CEO I have an interest in this item
PREVIOUS MEETING REFERENCES	23/2016, 20/2016, 163/2015
AUTHOR	Harry Hawkins CEO
ATTACHMENTS	Consultants Final Review Report

PURPOSE OF REPORT

To have Council accept or otherwise the final report of consultant John Phillips.

BACKGROUND

Section 5.38 of the Local Government Act 1996 states that the performance of all local government CEO's employed for longer than 12 months must have their performance reviewed at least once every year.

In August 2015 Council commenced an internal appraisal of the CEO's performance and resolved that another review be held in 6 Months and that prior to that a consultant be employed to help prepare measurable KPI's. The Shire of Victoria Plains Council resolved to have consultant John Phillips help prepare the KPI's and conduct the review of the CEO for the period August 2015 to February 2016.

COMMENT

The draft appraisal was reviewed by Council at a special meeting held on the 18th March 2016 and shortly after the final report was received from John Phillips.

POLICY REQUIREMENTS

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

No

LEGISLATIVE REQUIREMENTS

Section 5.38 of the Local Government Act 1996 deals with performance reviews of staff.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Nil

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 84/2016

Moved: Cr P Carr

Seconded: Cr N Clarke

That Council:

- 1. Receives the confidential consultants report**
- 2. Notes that the performance review was undertaken on 18 March 2016-04-20 Endorses the key result areas for the 2016-2017 review period**
- 3. Schedules the 2016/17 appraisal process to commence by the February 2017 Ordinary Council meeting and be completed by the April 2017 Ordinary Council meeting**

Motion Put and Carried: 6/3

RESOLUTION 85/2016

Moved: Cr P Carr

Seconded: Cr N Clarke

That Council move out of confidential items.

Motion Put and Carried: 9/0

RESOLUTION 86/2016

Moved: Cr D Lovelock

Seconded: Cr S Penn

That Council resolve to engage John Philips as an advisor.

Motion Put and Carried: 9/0

16 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 7.10pm.

Signed this 18th day of May 2016

Presiding Member

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'D. J. ...'.