



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 20 th August 2013
At	Council Chambers, Calingiri
Commencing	2.00pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr J Kelly	West Ward
	Cr D Lovelock	West Ward
	Cr D Holmes	South Ward
	Cr S Young	Central Ward
	Cr J Brennan	Central Ward (from 2.05pm)

Leave of Absence: Cr B Johnson - East Ward

Apologies: Cr L Rive - West Ward
Cr D Smith - East Ward

Visitors: Nil

Chief Executive Officer:	Mr H Hawkins (from 2pm to 4.30pm)
DCEO/Finance and Administration Manager:	Mr I Graham (from 2pm to 4.30pm)
Works and Services Manager:	Mr G Stephens (from 2pm to 4.30pm)
Executive Assistant:	Mrs F Watson (from 2pm to 4.30pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 161/2013

Moved Cr Lovelock seconded Cr Holmes that the minutes of the Ordinary Meeting held 16th July 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 5/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

Attended a NACC meeting on 31/7/13 – Various topics were discussed including funding issues.

Attended an ABARES conference in Northam which covered various topics including an economic outlook for the Wheatbelt.

Attended the Local Government Convention

Attended an AROC meeting in Toodyay on 12/8/13

Attended an Integrated Aged Care meeting as part of an AROC Meeting in Dowerin on 14/8/13

General discussion was held on the NACC meeting.

Cr Brennan entered the meeting at 2.05pm.

Cr Kelly

Attended the Local Government Convention and a political forum during the Convention. Raised various issues including the New Norcia bypass, amalgamations and funding with relevant members.

Cr Lovelock

Attended the Local Government Convention.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F26 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 12th August 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: July 2013 Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during July 2013.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 162/2013

Moved Cr Brennan seconded Cr Kelly that the payments made during July 2013 from the Municipal Bank Account as per the attached listing amounting to:-

**\$90,375.49 for creditor EFT payments;
\$36,921.52 for creditor cheque payments;
\$28,118.35 for direct debit payments; and
\$125,425.23 payroll payments;**

giving an overall total of \$280,840.59 be endorsed.

Motion Put & Carried 6/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2013

Chq/EFT	Date	Name	Description	Inv Amount	Amount
EFT1422	24/07/2013	ANDERSON MUNRO & WYLLIE	Interim Audit for 30-6-13	1989.12	5492.85
EFT1423	24/07/2013	ARM SECURITY	Bendigo Security Monitoring 1/7/13 to 30/9/13	357.53	100.10
EFT1424	24/07/2013	AVON WASTE	Refuse Removal Services June 2013		3369.96
EFT1425	24/07/2013	BOC LIMITED	Annual Service Charges for Gas Cylinders 2013-14		654.72
EFT1426	24/07/2013	BOLGART RURAL MERCHANDISE	Fencing Material, Library postage, cleaning products		3676.40
EFT1427	24/07/2013	CALINGIRI TRADERS	Purchases for Depot June 2013		2346.65
EFT1428	24/07/2013	CARE SUPER	Papers, Postage Etc for Admin June 2013		
EFT1429	24/07/2013	COMPUTER ESSENTIALS	Superannuation contributions		769.01
EFT1430	24/07/2013	COUNTRY COPIERS NORTHAM	Ink Cartridges for Depot Printer		65.00
EFT1431	24/07/2013	COUNTRYWIDE WINDSCREENS	Service contract for Admin Photocopier C7055		1767.55
EFT1432	24/07/2013	COURIER AUSTRALIA	New Windscreen for CEO Vehicle - PAV34		469.70
EFT1433	24/07/2013	DANTHONIA DESIGNS	Freight Charges		47.39
EFT1434	24/07/2013	EASTERN HILLS SAWS & MOWERS	Final Payment for Entrance Signs		11798.60
			Chainsaw service & repairs	197.05	913.25
			Chain for Chainsaw	54.00	
			Stihl Chainsaw	599.20	
			Chainsaw file holder etc	63.00	
EFT1435	24/07/2013	FITZGERALD STRATEGIES	IR & HR Services 2013-14		2278.90
EFT1436	24/07/2013	GILLINGARRA SPORT AND REC CLUB	Tourism Events Signage		5720.00
EFT1437	24/07/2013	HILLS FIRE EQUIPMENT SERVICE	Service Fire Equipment		2986.33
EFT1438	24/07/2013	LANDGATE	Rates Collection		34.95
EFT1439	24/07/2013	LOCAL GOVERNMENT MANAGERS AUST	Applying for Grants - Workshop - CDO		176.00
EFT1440	24/07/2013	MAPS GROUP LIMITED	Fuel for Shire Vehicles June 2013		167.87
EFT1441	24/07/2013	MUCHEA GRADING CONTRACTORS	Hire Excavator for Storm Water Works		8552.00
EFT1442	24/07/2013	RJ WILLIAMS PROJECT MANAGEMENT	Design work for Yerecoin town drainage	3003.00	10274.25
			Culverts for Bolgart East Rd	2967.25	
			Stormwater work for drainage maintenance	4304.00	
EFT1443	24/07/2013	RURAL PRESS REGIONAL MEDIA (WA) P/L	Advertising - Shire Page		287.00

EFT1444	24/07/2013	SHIRE OF CHITTERING	Shared services EHO & Building Officer June 2013	2843.25
EFT1445	24/07/2013	SHIRE OF MOORA	CESM Services for April to June 2013	3023.95
EFT1446	24/07/2013	STAR TRACK EXPRESS	Freight Charges	107.42
EFT1447	24/07/2013	STEPHANIE P HYATT	Reimburse White Card Training	75.00
EFT1448	24/07/2013	TIDY TASKFORCE	Cleaning Services for June 2013	1684.54
EFT1449	24/07/2013	TIMBERDEN PLANT HIRE		8580.00
EFT1450	24/07/2013	TUSS CONCRETE PTY LTD	Hire Excavator for Mogumber Refuse Site Maint	3000.00
EFT1451	24/07/2013	VICTORIA PLAINS MECHANICAL SERVICES	Hire Excavator for Site Works Bolgart East Rd	5580.00
EFT1452	24/07/2013	VISITOR CENTRE ASSOCIATION OF WA	Pipes for Culverts Bolgart East Rd	4561.74
EFT1453	24/07/2013	WHEATBELT BUSINESS NETWORK	Service & repairs to truck - PTK19	2240.98
EFT1454	24/07/2013	WHEATBELT TYRES	Visitor Centre Membership 2013-14	180.00
			Friends of the WBN 2013-14 Subscription	60.00
				3319.73
EFT1455	24/07/2013	WONGAN STEEL MANUFACTURERS	New Tyres for Bobcat Trailer - PTL02	793.25
			New Tyres for Bobcat - PLR6	1258.88
			Tyre repairs Ute PWV48 & Trailer PTL06	76.00
			New tyres for Ute - PWV50	1191.60
				784.40
EFT1456	24/07/2013	YERECOIN TRADERS	Repairs on hydraulic hose for Volvo Loader - PLR2	104.65
			Hydraulic hose for Grader - PGR10	85.75
			Repair trailer axle - PTL02	594.00
			Fencing Materials for Gillingarra	966.00
			Total EFT payments for July 2013	26218.28
				90375.49
11419	04/07/2013	ASGARD SUPERANNUATION	Superannuation contributions	124.99
11420	04/07/2013	C BUS SUPER	Superannuation contributions	210.80
11421	04/07/2013	HEALTH INSURANCE FUND	Payroll deductions	126.25
11422	04/07/2013	REST INDUSTRY SUPER	Superannuation contributions	134.92
11423	04/07/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 3/7/13	2143.30
11424	04/07/2013	WALG SUPER PLAN	Superannuation contributions	4252.44
11425	04/07/2013	SHIRE OF VICTORIA PLAINS		175.00
			Payroll deductions	100.00
			Payroll deductions	75.00
11426	18/07/2013	ASGARD SUPERANNUATION	Superannuation contributions	108.10
11427	18/07/2013	C BUS SUPER	Superannuation contributions	187.83

11428	18/07/2013	HEALTH INSURANCE FUND	Payroll deductions	126.25
11429	18/07/2013	REST INDUSTRY SUPER	Superannuation contributions	156.05
11430	18/07/2013	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 17/7/13	2102.00
11431	18/07/2013	WALG SUPER PLAN	Superannuation contributions	4712.47
11432	18/07/2013	SHIRE OF VICTORIA PLAINS	Payroll deductions	231.25
11433	23/07/2013	LANDGATE	Withdrawal of Caveat on property A20397	160.00
11434	24/07/2013	AUSTRALIAN TAXATION OFFICE	Payroll deductions	10559.00
11435	24/07/2013	CALINGIRI PROGRESS ASSOCIATION	Balance of funds for 2012-13 Community requests	555.40
11436	24/07/2013	COLE WORDLEY	Repair ceiling 13 Lambert Cres	1190.00
11437	24/07/2013	SYNERGY	Electricity Charges	1483.80
11438	24/07/2013	WATER CORPORATION	Water Usage & Service Charges March to July 13	8181.67
			Total Cheque payments for July 2013	175.00 36921.52
DD8350.1	16/07/2013	IAN GRAHAM	Reimburse NZICA Membership Fees 2013-14	221.21
DD8350.2	15/07/2013	TELSTRA CORPORATION LTD	Telephone Charges	1137.76
DD8350.3	06/07/2013	TELSTRA CORPORATION LTD	Telephone Charges	192.75
DD8350.5	01/07/2013	IINET LIMITED	Telephone Charges	199.80
DD8350.6	05/07/2013	JOLLY & SONS PTY LTD	New Nissan Navara for Works Manager	21081.00
DD8369.1	02/07/2013	REID CONSTRUCTION SYSTEMS	Materials for Drainage maintenance	555.50
DD8369.2	30/07/2013	TELSTRA CORPORATION LTD	Telephone Charges	229.89
DD8369.5	25/07/2013	THE GOOD GUYS	New Oven - 15 Lambert Cresc	1559.00
DD8371.1	14/07/2013	BENDIGO BANK	Credit Card Fee	4.00
DD8371.2	14/07/2013	SHIRE OF VICTORIA PLAINS	Hotel & Cab Fares - H Hawkins Canberra	2937.44
			Total Direct Debit Payments for July 2013	0.00 28118.35
	04/07/2013	EFT Payment for Wages W/E 3-7-13		44356.53
	18/07/2013	EFT Payment for Wages W/E 17/7/13		40517.79
	01/08/2013	EFT Payment for Wages W/E 31/7/13		40550.91
			Total Wages EFT payments for July 2013	125425.23
			Total Payments for July 2013	280840.59

Resolution 163/2013

Moved Cr Brennan seconded Cr Lovelock that the meeting adjourn for afternoon tea.

Motion Put & Carried 6/0

The meeting adjourned 2.46pm.

The meeting resumed 3.10pm and all were present at resumption.

F27 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 12th August 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham - Finance and Administration Manager
Attachments: Financial reports for the month of July 2013

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st July 2013 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for July 2013 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 533 - Income Statement by Program
Page 534 - Statement of Financial Activity
Page 535 - Report on Significant Variances
Page 536 - Composition of Net Current Asset Position
Page 537 to 556 – Income and Expenditure Detail by Program
Page 557 to 558 – Capital Expenditure - Year to Date
Page 559 – Investments Report
Page 560 to 561 – Bank Reconciliation Report
Page 562 – Outstanding Rates Report
Page 563 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st July 2013 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 164/2013

Moved Cr Kelly seconded Cr Holmes that the following statements and reports for the month ended 31st July 2013 be received.

Page 533 - Income Statement by Program

Page 534 - Statement of Financial Activity

Page 535 - Report on Significant Variances

Page 536 - Composition of Net Current Asset Position

Page 537 to 556 – Income and Expenditure Detail by Program

Page 557 to 558 – Capital Expenditure - Year to Date

Page 559 – Investments Report

Page 560 to 561 – Bank Reconciliation Report

Page 562 – Outstanding Rates Report

Page 563 – Outstanding Debtors Report

Motion Put & Carried 6/0

**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st July 2013**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,012,430	2,016,559	2,574,005	2,574,005
Governance	659	769	6,601	6,601
Law, Order and Public Safety	262	11,514	48,903	48,903
Health	681	209	3,811	3,811
Education & Welfare	0	0	0	0
Housing	5,434	4,419	953,080	953,080
Community Amenities	63,061	59,300	166,832	166,832
Recreation & Culture	1,024	2,077	95,952	95,952
Transport	154,672	2,080	750,404	750,404
Economic Services	3,495	2,243	26,951	26,951
Other Property & Services	888	2,969	41,074	41,074
	<u>2,242,606</u>	<u>2,102,139</u>	<u>4,667,612</u>	<u>4,667,612</u>
Operating Expenditure				
General Purpose Funding	(23,975)	(23,588)	(210,973)	(210,973)
Governance	(26,593)	(72,512)	(315,825)	(315,825)
Law, Order and Public Safety	(39,293)	(30,963)	(159,482)	(159,482)
Health	(9,065)	(5,678)	(108,128)	(108,128)
Education & Welfare	(1,958)	(3,822)	(55,321)	(55,321)
Housing	(17,863)	(15,993)	(174,237)	(174,237)
Community Amenities	(25,641)	(21,835)	(268,464)	(268,464)
Recreation & Culture	(54,868)	(58,069)	(561,498)	(561,498)
Transport	(243,145)	(232,089)	(2,785,252)	(2,785,252)
Economic Services	(8,584)	(17,425)	(161,244)	(161,244)
Other Property & Services	(11,838)	(34,055)	(29,086)	(29,086)
	<u>(462,822)</u>	<u>(516,029)</u>	<u>(4,829,511)</u>	<u>(4,829,511)</u>
Interest on Borrowings				
Governance	54	(52)	(628)	(628)
Housing	201	0	(2,334)	(2,334)
Recreation & Culture	1,454	0	(10,194)	(10,194)
	<u>1,708</u>	<u>(52)</u>	<u>(13,156)</u>	<u>(13,156)</u>
Net Operating Result	\$ 1,781,493	1,586,058	(175,055)	(175,055)

Minutes - Ordinary Meeting of Council
20th August 2013

**Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st July 2013**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,012,430	2,016,559	2,574,005	2,574,005	-22%
Governance	659	769	6,601	6,601	-14%
Law, Order and Public Safety	262	11,514	48,903	48,903	-98%
Health	681	209	3,811	3,811	226%
Housing	5,434	4,419	53,080	53,080	23%
Community Amenities	63,061	59,300	66,832	66,832	6%
Recreation & Culture	1,296	1,244	15,237	15,237	4%
Transport	593	460	(49,028)	(49,028)	29%
Economic Services	3,495	2,243	26,951	26,951	56%
Other Property & Services	888	2,969	41,074	41,074	-70%
Sub Total	2,088,799	2,099,687	2,787,465	2,787,465	-1%
Operating Expenditure					
General Purpose Funding	(23,975)	(23,588)	(210,973)	(210,973)	2%
Governance	(26,538)	(72,564)	(316,453)	(316,453)	-63%
Law, Order and Public Safety	(39,293)	(30,963)	(159,482)	(159,482)	27%
Health	(9,065)	(5,678)	(108,128)	(108,128)	60%
Education & Welfare	(1,958)	(3,822)	(55,321)	(55,321)	-49%
Housing	(17,662)	(15,993)	(176,571)	(176,571)	10%
Community Amenities	(25,641)	(21,835)	(268,464)	(268,464)	17%
Recreation & Culture	(53,414)	(58,069)	(571,692)	(571,692)	-8%
Transport	(243,145)	(232,089)	(2,785,252)	(2,785,252)	5%
Economic Services	(8,584)	(17,425)	(161,244)	(161,244)	-51%
Other Property & Services	(11,838)	(34,055)	(29,086)	(29,086)	-65%
Sub Total	(461,113)	(516,081)	(4,842,667)	(4,842,667)	-11%
Grants for the Development of Assets					
General Purpose Funding	0	0	0	0	
Law, Order and Public Safety	0	0	0	0	
Housing	0	0	900,000	900,000	
Community Amenities	0	0	100,000	100,000	
Recreation & Culture	(272)	833	80,715	80,715	
Transport	154,079	1,620	799,431	799,431	
	153,807	2,453	1,880,146	1,880,146	
Net Operating Result	1,781,493	1,586,059	(175,055)	(175,055)	0
Capital Income					
Proceeds from the Sale of Assets	32,273	70,000	209,000	209,000	
Transfer from Reserves	0	0	218,270	218,270	
Proceeds from New Loans	0	0	0	0	
Sub Total	32,273	70,000	427,270	427,270	
Capital Expenditure					
Governance	(63,870)	(65,000)	(180,017)	(180,017)	
Law, Order and Public Safety	0	0	(19,344)	(19,344)	
Education & Welfare	0	0	0	0	
Housing	0	0	(907,500)	(907,500)	
Community Amenities	(360)	0	(155,583)	(155,583)	
Recreation & Culture	(20,386)	(25,000)	(121,783)	(121,783)	
Transport	(26,393)	(1,850)	(2,169,494)	(2,169,494)	
Economic Services	0	0	0	0	
Other Property & Services	(47,746)	(47,500)	(118,352)	(118,352)	
Transfer to Reserves	0	0	(32,000)	(32,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	0	(36,619)	(36,619)	(36,619)	
	(158,756)	(175,969)	(3,740,692)	(3,740,692)	
Total Operating + Non-Operating	1,655,009	1,480,090	(3,488,477)	(3,488,477)	
Adjust Non-Cash items					
Depreciation	182,490	233,239	2,116,997	2,116,997	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	8,714	(344)	64,679	64,679	
Surplus / Deficit B/fwd	1,309,423	967,895	1,309,423	1,309,423	
Closing Surplus (Deficit) c/f:	3,155,636	2,680,880	2,622	2,622	

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20th August 2013

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st July 2013		
	YTD Var	F
	\$	
Operating Income		
Law Order & Public Safety - Fire Prevention		
FESA Operating Grant first instalment not received	(11,252)	UNFAV
Operating Expenditure		
Governance		
LG Week under budget YTD	(16,000)	FAV
Timing difference on Admin Expense Allocations	(30,026)	FAV
Law, Order & Public Safety		
Fire Truck Expenses over budget YTD (Insurance)	12,516	UNFAV
Fire prevention expenses under budget YTD	(4,610)	FAV
Transport		
Various Road Maintenance over budget YTD	11,056	UNFAV
Economic Services		
Rural Services under budget YTD	(6,707)	FAV
Shared Building Control Expenses under budget YTD	(2,019)	FAV
Other Property & Services		
Timing difference on salary and wages allocated	(19,125)	FAV
Private Works Operating Expenses under budget YTD	(2,403)	FAV
Capital Expenditure		
Transport		
Road Construction over budget YTD	24,543	UNFAV

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st July 2013

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,315,857
Cash - Restricted	1,167,296
Receivables	2,232,634
Inventories	7,692
Total Current Assets	<u>4,723,479</u>

Less Current Liabilities

Payables	(324,065)
Accrued Salaries & Wages	(76,482)
Current portion of Leave Provisions	(173,550)
Provisions and Borrowings	(36,620)
Total Current Liabilities	<u>(610,717)</u>

Net Current Assets Position **4,112,761**

Less Cash Restricted - Reserves	1,167,296
Less Provisions and Borrowings	(210,170)

Closing Available Funds **3,155,636**

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>3,556,183</u>	<u>5.82</u>
Current Liabilities	610,717	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>3,548,490</u>	<u>5.81</u>
	610,717	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(2,010,093)	(2,010,326)	(2,010,326)	(2,010,326)
	10315	Administrative Fees & Charges			(1,868)	0	(4,000)	(4,000)
	20300	Rates Collection			160	7,716	20,500	20,500
		Total Rates Income / Expenditure			(2,011,800)	(2,002,610)	(1,993,826)	(1,993,826)
General Purpose Grants								
	10325	General Purpose Grants			0	0	(418,368)	(418,368)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			0	0	(418,368)	(418,368)
Other General Purpose Income								
	10310	Ex Gratia Rates			0	0	(57,000)	(57,000)
	10320	Interest Income			369	(5,582)	(76,500)	(76,500)
	10395	Administration Income - Allocated			(839)	(651)	(7,811)	(7,811)
	20310	Admin Expenditure Reallocated			23,815	15,872	190,473	190,473
		Total Other General Purpose Income / Expenditure			23,345	9,639	49,162	49,162
		Total General Purpose Funding			\$ (1,988,456)	(1,992,971)	(2,363,032)	(2,363,032)

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council					0	0	0	0
	10420	Contributions And Donations			(659)	(511)	(6,137)	(6,137)
	10495	Admin Income Allocated			(659)	(511)	(6,137)	(6,137)
		Members Of Council Operating Income			0	0	12,500	12,500
	20401	Member'S Expenses			0	0	40,000	40,000
	20402	Member'S Allowances			0	0	2,100	2,100
	20403	Election Expenses			0	16,000	16,000	16,000
	20404	Conferences & Seminars - Local Government Week			0	0	5,000	5,000
	20405	Conferences & Seminars - Councillor Training			0	0	7,000	7,000
	20406	Meeting Costs			115	583	2,687	2,687
	20407	Delivering Agendas			223	223	11,225	11,225
	20408	Sundry			7,404	5,036	67,750	67,750
	20409	Public Relations			0	0	0	0
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,782	2,534	2,534	2,534
	20412	Strategic Plan			(5,594)	0	0	0
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			18,711	12,471	149,657	149,657
		Members of Council Operating Expenditure			23,417	36,847	316,453	316,453
		Total Members of Council			22,758	36,336	310,316	310,316
Administration								
	10430	Reimbursements			0	(1,249)	(16,000)	(16,000)
	10431	Commissions			(1,377)	(1,250)	(15,000)	(15,000)
	10432	Administration Charges			44	(155)	(1,875)	(1,875)
	10433	Sundry Income			(2,262)	(49)	(600)	(600)
	10434	Rounding			0	0	0	0
	10496	Admin Income Reallocated			3,596	2,789	33,475	33,475
		Administration Operating Income			0	86	0	0
	10490	WDV on Assets Sold			35,394	69,656	97,536	97,536
	16001	Geo'S Vehicle - Replacement			(32,273)	(70,000)	(70,000)	(70,000)
	16002	Mgr Fin Vehicle - Replacement			0	0	(28,000)	(28,000)
		Administration (Profit) / Loss on Sale of Assets			3,122	(344)	(464)	(464)
	20430	Salaries & Wages			26,411	33,822	439,696	439,696
	20431	CEO Package			4,688	4,200	30,600	30,600
	20432	DCEO Package			1,214	3,790	24,600	24,600
	20433	Other Staff Costs			2,072	8	6,700	6,700
	20435	Computing			17,046	16,991	69,280	69,280
	20436	Insurance			33,023	20,997	41,996	41,996

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
20437		Staff Recruitment			0	0	2,850	2,850
20438		Staff Training			440	8	19,600	19,600
20439		Office Building - Operating			28	1,104	14,914	14,914
20440		Office Building & Surrounds Maintenance			1,650	1,835	6,779	6,779
20441		Minor Office Equipment	B001	Admin Office Building Maintenance	0	1,017	13,000	13,000
20442		Office Consumables	G001	Admin Buldng Ground Maintenance	0	0	5,000	5,000
20443		Telephone			184	482	5,800	5,800
20444		Postage			1,344	791	9,500	9,500
20445		Other Office Expenses			0	395	4,750	4,750
20447		Bank Charges			10,970	16,249	77,678	77,678
20448		Audit Fees			184	228	2,750	2,750
20449		Occupational Health & Safety			0	0	12,500	12,500
20450		Write-Offs			0	45	6,669	6,669
20481		Depreciation Expense			0	0	250	250
20490		Administration Expenditure - Reallocated			2,824	1,782	21,401	21,401
Administration Operating Expenditure					(1,102,077)	(68,027)	(816,313)	(816,313)
Administration Operating Expenditure					0	35,717	0	0
40004		Geo Vehicle Replacement			63,870	65,000	100,000	100,000
40005		Dceo Vehicle Replacement			0	0	47,500	47,500
40069		Computing upgrade software & hardware			0	0	14,797	14,797
40074		OHS Upgrade to Shire Buildings			0	0	5,344	5,344
40193		Council Chambers - new roof			0	0	6,260	6,260
40194		Archive Storage Shed - new roof			0	0	6,116	6,116
Total Governance Capital Expenditure					63,870	65,000	180,017	180,017
Total Administration					66,991	100,459	179,553	179,553
Total Governance					89,749	136,795	489,869	489,869

Shire of Victoria Plains		31/07/2013							
Monthly Report as at:									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
					\$	\$	\$	\$	
Health									
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	0	(1,100)	(1,100)	
		Administration & Inspection - Operating Income			(411)	0	(1,100)	(1,100)	
	20700	Salaries & Wages			0	0	0	0	
	20701	Salary Packaging			0	0	0	0	
	20702	Subscriptions			0	0	0	0	
	20703	Conferences & Seminars			0	0	0	0	
	20704	Health Administration			23	26	20,313	20,313	
		Administration & Inspection - Operating Expenditure			23	26	20,313	20,313	
		Total Administration & Inspection			(388)	26	19,213	19,213	
Preventative Services - Pest Control	20710	Mosquito Control			901	20	18,689	18,689	
	20711	Fogging Mosquitos			0	515	7,203	7,203	
		Total Pest Control			901	535	25,892	25,892	
Preventative Services - Other	20720	Analytical Expenses			425	0	500	500	
		Total Preventative Services - Other			425	0	500	500	
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)	
	10795	Administration Income - Allocated			(270)	(209)	(2,511)	(2,511)	
		Other Health - Operating Income			(270)	(209)	(2,711)	(2,711)	
	20730	Ambulance Facilities			2	0	0	0	
	20731	Reimbursable Expenditure			58	16	200	200	
	20790	Admin Expenditure - Allocated			7,656	5,101	61,223	61,223	
		Other Health - Operating Expenditure			7,715	5,117	61,423	61,423	
		Total Other Health			7,446	4,908	58,713	58,713	
		Total Health			8,385	5,469	104,318	104,318	

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

31/07/2013	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Net Current Education					\$ 0	\$ 0	\$ 0	\$ 0
		16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			11	0	1,663	1,663
		20801	Sponsorships & Prizes			0	0	5,000	5,000
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			315	470	8,421	8,421
			Education & Welfare Operating Expenditure			\$ 325	\$ 470	\$ 15,084	\$ 15,084
	Community Development								
		20804	Community Development Officer (Shared)			1,633	3,352	40,237	40,237
						\$ 1,633	\$ 3,352	\$ 40,237	\$ 40,237
						0	0	0	0
						0	0	0	0
			Total Education & Welfare			\$ 1,958	\$ 3,822	\$ 55,321	\$ 55,321

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(260)	(303)	(3,640)	(3,640)
	10912	Staff Housing - 12 Harrington Street			(280)	(303)	(3,640)	(3,640)
	10913	Staff Housing - 16 Yulgering Road			0	0	0	0
	10914	Staff Housing - 13 Lambert Cres			0	0	0	0
	10915	Staff Housing - 7 Harrington Street			(880)	(476)	(5,720)	(5,720)
	10916	Staff Housing - 15 Lambert Cres			(720)	(780)	(9,360)	(9,360)
	10917				(332)	0	0	0
		Staff Housing - Operating Income			(2,472)	(1,862)	(22,360)	(22,360)
	20900	Staff Housing Operating Expenditure			6,508	5,682	33,124	33,124
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	220	773	14,207	14,207
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	0	773	13,535	13,535
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	1,417	216	7,386	7,386
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	0	439	9,012	9,012
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	63	944	18,572	18,572
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	86	50	7,535	7,535
		Staff Housing - Operating Expenditure			8,295	8,877	103,371	103,371
	40177	16 Yulgering Road - upgrade A/C			0	0	0	0
	40178	16 Yulgering Road - reneder & paint internal walls			0	0	0	0
	40179	16 Yulgering Road - dishwasher			0	0	0	0
	40189	13 Lambert Cres - install A/C			0	0	0	0
	40190	7 Harrington St - instal rear fence			0	0	0	0
		Staff Housing - Capital Expenditure			0	0	0	0
		Total Staff Housing			5,822	7,015	81,011	81,011
Housing - Aged Persons								
	10920	Calligiri Aged Person Units - Unit 1			(400)	(433)	(5,200)	(5,200)
	10921	Calligiri Aged Person Units - Unit 2			(400)	(433)	(5,200)	(5,200)
	10922	Calligiri Aged Person Units - Unit 3			(676)	(294)	(3,536)	(3,536)
	10923	Calligiri Aged Person Units - Unit 4			(400)	(433)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(500)	(387)	(4,655)	(4,655)
	10931	Bolgart Aged Person Units - Unit 2			(400)	(433)	(5,200)	(5,200)
	10932	R4R CLGF Grant			0	0	(900,000)	(900,000)
		Aged Person Housing - Operating Income			(2,776)	(2,413)	(928,991)	(928,991)
	20902	Calligiri Aged Person Units Operating Expenditure	APC	Aged Persons Units Calligiri	1,636	1,553	7,173	7,173
	20903	Calligiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calligiri	366	0	0	0
	20903	Calligiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calligiri	0	100	1,872	1,872
	20903	Calligiri Aged Person Units Maintenance	APC2	Aged Persons Units Calligiri	0	100	1,872	1,872

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
20903	Callingiri Aged Person Units Maintenance		APC3	Aged Persons Units Callingiri	0	100	1,872	1,872
20903	Callingiri Aged Person Units Maintenance		APC4	Aged Person Unit 1 - Callingiri	0	100	1,872	1,872
20903	Callingiri Aged Person Units Maintenance		APUSC	Apu Surrounds - Callingiri	0	0	0	0
20904	Bolgart Aged Person Units Operating Expenditure				2,088	1,341	4,932	4,932
20905	Bolgart Aged Person Units Maintenance		APB	Aged Persons Units Bolgart	0	0	0	0
20905	Bolgart Aged Person Units Maintenance		APB1	Aged Person Unit 1 - Bolgart	0	0	5,716	11,432
20905	Bolgart Aged Person Units Maintenance		APB2	Aged Person Unit 2 - Bolgart	0	308	5,716	0
20905	Bolgart Aged Person Units Maintenance		APUSB	APU Surrounds - Bolgart	0	0	0	0
	Aged Person Housing - Operating Expenditure				4,090	3,602	31,024	31,024
	Aged Person Housing - Capital Expenditure				0	0	0	0
	Total Aged Person Housing				1,315	1,189	(897,966)	(897,966)
	Housing - Other							
10950	Housing Misc Income				0	0	0	0
10995	Administration Income - Allocated				(186)	(144)	(1,730)	(1,730)
	Housing Other - Operating Income				(186)	(144)	(1,730)	(1,730)
20906	Vacant Land Operating Costs				0	0	0	0
20907	Housing Other				0	0	0	0
20950	Reimbursable Expenditure				0	0	0	0
20960	Depreciation Expense - Housing				0	0	0	0
20990	Administration Expenditure - Allocated				5,277	3,514	42,176	42,176
	Housing Other - Operating Expenditure				5,277	3,514	42,176	42,176
	Total Other Housing				5,092	3,370	40,447	40,447
	Housing Other - Capital Expenditure							
40196	13 Lambert Cres - flooring				0	0	7,500	7,500
40197	2 x Aged Care Units - Bolgart				0	0	450,000	450,000
40198	2 x Aged Care Units - Callingiri				0	0	450,000	450,000
	Total Housing Other - Capital Expenditure				0	0	907,500	907,500
	Total Housing				\$ 12,228	11,574	130,991	130,991

Shire of Victoria Plains Monthly Report as at: 31/07/2013		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Community Amenities									
Sanitation - Household Refuse									
11000	Refuse Removal Gst Charged					(6,160)	(8,143)	(8,144)	(8,144)
11001	Refuse Removal					(38,844)	(34,786)	(34,787)	(34,787)
	Sanitation - Household Refuse - Operating Income					(45,004)	(42,929)	(42,930)	(42,930)
21000	Domestic Refuse Collection					0	2,694	32,339	32,339
21005	Landfill Site Maintenance			TIPB	Refuse Site Maintenance - Bolgart	279	1,958	23,507	23,507
21005	Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calingiri	10,595	3,626	43,533	43,533
21005	Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	1,500	1,806	21,688	21,688
21010	Waste Oil Removal			WSTO	Waste Oil	0	0	0	0
	Sanitation - Household Refuse - Operating Expenditure					12,374	10,084	121,067	121,067
	Sanitation - Household Refuse - Capital Expenditure					0	0	0	0
	Total Sanitation - Household Refuse					(32,630)	(32,845)	78,137	78,137
Sanitation - Other									
11010	Drum Muster					0	0	(2,000)	(2,000)
11011	Zero Waste Plan					0	0	0	0
	Sanitation - Other - Operating Income					0	0	0	0
21020	Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	0	435	5,236	5,236
21021	Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	0	100	1,200	1,200
21022	Drum Muster			DRUM	Drum Muster	209	41	500	500
	Sanitation - Other - Operating Expenditure					209	576	6,936	6,936
	Total Sanitation - Other					(16,830)	(16,005)	(16,005)	(16,005)
Sewerage									
11020	Sewerage					(16,830)	(16,005)	(16,005)	(16,005)
	Sewerage - Operating Income					2,106	2,128	14,412	14,412
21030	Effluent Disposal Schemes			SEWC	Sewerage - Calingiri	895	87	7,151	7,151
21031	Sewerage Audit			SEWY	Sewerage - Yerecoin	0	0	0	0
21032	Effluent Pond Maintenance			EPND	Effluent Ponds Calingiri	0	0	2,240	2,240
21032	Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecoin	0	186	2,240	2,240
	Sewerage - Operating Expenditure					3,001	2,401	26,043	26,043
	Total Sewerage					(13,829)	(13,604)	10,038	10,038
Town Planning & Regional Development									
11040	Planning Applications					(210)	(208)	(2,500)	(2,500)
	Town Planning & Regional Development - Operating Income					(210)	(208)	(2,500)	(2,500)
21051	Town Planning Scheme / Local Planning Strategy					0	832	10,000	10,000
21053	Interest Expense					0	0	0	0
	Town Planning & Regional Development - Operating Expenditure					(210)	624	7,500	7,500
	Total Town Planning & Regional Development					(814)	0	(1,500)	(1,500)
Other Community Amenities									
11050	Calingiri Cemetery					0	0	0	0
11051	Mogumber Water Supply					0	0	(100,000)	(100,000)
11052	Bolgart Water Supply Grant					0	0	(100,000)	(100,000)
11095	Administration Income Allocated					(204)	(158)	(1,897)	(1,897)

Shire of Victoria Plains Monthly Report as at : 31/07/2013		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Community Amenities									
Other Community Amenities - Operating Income									
21060	Cemetery Works			CEMM	Cemetery Maintenance	3,091	(158)	13,984	13,984
21060	Cemetery Works			GRAVE	Grave Digging	0		2,500	2,500
21061	Cemeteries Operations					41		650	650
21062	Mogumber Water Supply			WATRM		0		1,672	1,672
21063	Yenart Bore			YENART		358	1,919	23,033	23,033
21064	Gillingarra Emergency Water Supply			WATRG		0		1,672	1,672
21065	Public Toilets And Drinking Fountains			TOILET	Public Toilets	345	373	4,486	4,486
21066	Community Amenities - Depreciation Expense					435	484	5,819	5,819
21067	Gillingarra Water Pump Electricity					0		1,000	1,000
21068	Calingiri Water Supply			WATRC		0		1,672	1,672
21069	Bolgart Water Supply			WATRB	Bolgart Water Supply	0	139	1,672	1,672
21090	Administration Expenditure Allocated					5,788	3,854	46,258	46,258
Other Community Amenities - Operating Expenditure						10,057	7,942	104,418	104,418
40199	Bolgart Water Supply					0	0	146,700	146,700
40200	Calingiri Cemetery - addition to memorial wall					360	0	8,883	8,883
Other Community Amenities - Capital Expenditure						360	0	155,583	155,583
Total Other Community Amenities						9,400	7,784	156,604	156,604
Total Community Amenities						\$ (37,060)	\$ (37,465)	\$ 257,215	\$ 257,215

Shire of Victoria Plains
Monthly Report as at: 31/07/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calligiri Recreation Centre			(22)	(41)	(500)	(500)
11101		Mogumber Hall			0	(8)	(100)	(100)
11102		Bolgart Hall			(227)	(41)	(500)	(500)
11103		Calligiri Gymnasium			(322)	(533)	(6,400)	(6,400)
11104		Roads Board Building Lease			(322)	(329)	(3,950)	(3,950)
11105		Misc Income Public Halls			0	0	0	0
Public Halls & Civic Centres - Operating Income								
16077		LotteryWest Grant - Gym upgrades			(893)	(952)	(11,450)	(11,450)
16076		LotteryWest Grant Bolgart Outdoor Community Project			0	(833)	(10,000)	(10,000)
Public Halls & Civic Centres - Capital Income								
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	1,062	1,736	20,837	20,837
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	2,427	1,664	5,281	5,281
21101		Calligiri Recreation Centre	B009	Calligiri Rec Centre Maintenance	178	1,394	16,746	16,746
21101		Calligiri Recreation Centre	B010	Calligiri Rec Centre Other Costs	2,796	2,900	12,444	12,444
21102		Piawaning Hall	B011	Piawaning Hall & Grounds Maintenance	0	0	0	0
21102		Piawaning Hall	B012	Piawaning Hall Other Costs	1,964	1,870	3,991	3,991
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	0	0	0	0
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	571	545	1,147	1,147
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	41	500	500
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	1,069	2,723	8,999	8,999
21105		Yeracooin Hall	B017	Yeracooin Hall & Grounds Maintenance	0	0	0	0
21105		Yeracooin Hall	B018	Yeracooin Hall Other Costs	1,096	1,094	2,607	2,607
21106		Public Halls - Depreciation Expense			3,646	3,971	47,665	47,665
21107		Cwa Building	B021	Cwa Calligiri Building Maintenance	0	0	3,200	3,200
21107		Cwa Building	B022	Cwa Building Operating Expenditure	325	303	665	665
21109		Calligiri Gymnasium			200	919	11,081	11,081
Public Halls & Civic Centres - Operating Expenditure								
40201		Calligiri Gym Upgrades			0	0	10,000	10,000
40202		Calligiri Squash Court refurbishment			1,300	0	15,000	15,000
40057		Disability Access			0	0	4,344	4,344
Public Halls & Civic Centres - Capital Expenditure								
Total Public Halls & Civic Centres					16,014	17,375	72,343	72,343
Other Recreation & Sport								
11124		Interest - Bolgart Bowling Club Loan			0	0	(278)	(278)
Other Recreation & Sport - Operating Income								
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	6,443	3,637	43,658	43,658
21110		Town & Gardens Maintenance	TWNCAL	Calligiri Town & Gardens Maintenance	5,685	3,391	40,713	40,713
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	616	683	8,224	8,224

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
21110	Town & Gardens Maintenance		TWNMOG		Mogumber Town & Gardens Maintenance	2,123	895	10,756	10,756
21110	Town & Gardens Maintenance		TWNPIA		Piawaning Town & Gardens Maintenance	469	1,614	19,379	19,379
21110	Town & Gardens Maintenance		TWNVER		Yerecoin Town & Gardens Maintenance	1,879	2,854	34,262	34,262
21111	Reserves Maintenance		CMEMPK		Callingiri Memorial Park	97	405	4,878	4,878
21111	Reserves Maintenance		RESVS		Reserves Maintenance	1,547	1,202	4,798	4,798
21112	Callingiri Sporting Club Operating					2,087	2,395	11,075	11,075
21113	Callingiri Sporting Club Maintenance		CSPC		Callingiri Sports Club Maintenance	2,808	6,962	83,561	83,561
21114	Bolgart Sportsground Operating					5	83	250	250
21115	Bolgart Sportsground Maintenance		BSPG		Bolgart Sportsground Maintenance	65	493	5,326	5,326
21116	Town Beautification					0	0	5,000	5,000
21117	Sport And Recreation Officer - Be Active Co-Ordinator					0	0	14,216	14,216
21118	Recreation Equipment Maintenance					0	166	2,000	2,000
21119	Sports Clubs - Depreciation Expense					2,759	1,756	21,084	21,084
21120	Interest Expense					(1,454)	0	10,194	10,194
21122	Callingiri Sports Pavilion					388	99	1,195	1,195
Other Recreation & Sport - Operating Expenditure						25,518	26,635	320,570	320,570
40185	Bolgart Outdoor Community Project					5,372	10,000	61,095	61,095
40124	Callingiri Sports Pavilion Upgrade - final retentions					13,714	15,000	15,000	15,000
Other Recreation & Sport - Capital Expenditure						19,086	25,000	76,095	76,095
Total Other Recreation & Sport						25,518	26,635	320,292	320,292
Libraries						0	0	0	0
11120	Bolgart Library					0	0	0	0
11121	Callingiri Library					0	0	0	0
Libraries - Operating Income						0	0	0	0
21130	Library - Salaries & Wages					235	342	4,105	4,105
21131	Library Services					1,782	3,961	16,186	16,186
21132	Library Building Maintenance					0	942	11,315	11,315
21133	Depreciation Expense					0	0	0	0
Libraries - Operating Expenditure						2,017	5,245	31,606	31,606
40203	Mogumber Library - new roof					0	0	16,344	16,344
Libraries - Capital Expenditure						0	0	16,344	16,344
Total Libraries						2,017	5,245	47,950	47,950
Other Culture						0	0	0	0
11130	Cultural Mapping					(32)	(4)	(50)	(50)
11131	History Book					(371)	(288)	(3,459)	(3,459)
11195	Administration Income Allocated					(403)	(292)	(3,509)	(3,509)
Other Culture - Operating Income						10,545	7,029	84,352	84,352
21190	Administration Expenditure Allocated								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Other Culture - Operating Expenditure								
Total Other Culture					10,545	7,029	84,352	84,352
Total Recreation & Culture					10,141	6,737	80,843	80,843
					\$ 72,776	80,992	597,523	597,523

Shire of Victoria Plains Monthly Report as at: 31/07/2013		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
		Sub-Programme Description	Description	Job	Description	\$	\$	\$	\$
Transport									
Streets, Roads, Bridges & Depot Construction									
16009	Govt Grant Regional Roads					0	0	0	(183,000)
16010	Govt Grant - Direct					(154,079)	0	0	(98,000)
16012	Govt Grant - R2R					0	0	0	(228,981)
16054	R4R CLGF Grant (Yerecoin Footpaths)					0	0	(270,000)	(270,000)
16065	Footpath Grant					0	(1,620)	(19,450)	(19,450)
	Streets Roads Bridges Construction - Capital Income					(154,079)	(1,620)	(799,431)	(799,431)
40021	Roadworks - Council & Direct Road Funding			C9107	Reseals - Calligiri Township	0	0	33,720	33,720
40021	Roadworks - Council & Direct Road Funding			C9108	Reseals - Bolgart Township	0	0	33,720	33,720
40021	Roadworks - Council & Direct Road Funding			C9109	Milner Street Yerecoin - reseal	1,301	0	61,007	61,007
40021	Roadworks - Council & Direct Road Funding			C9110	Cavell St Restrictions	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding			C9113	Toodyay-Bindibindi shoulder repairs	6,062	0	108,812	108,812
40021	Roadworks - Council & Direct Road Funding			C0130	Calligiri Sports Club Entrance	0	0	15,133	15,133
40021	Roadworks - Council & Direct Road Funding			C0128	Edmonds Street	353	0	134,039	134,039
40022	Roadworks - Council & Direct Road Funding			R2R0019	Regional Roads - Gillingarra	0	0	236,648	236,648
40024	Roadworks - Roads To Recovery			R2R010	Waddington Road	0	0	236,350	236,350
40204	R4R - Toodyay-Bindibindi Rd (2013-14)			R4R121	Toodyay-Bindibindi Rd 2013-14	0	0	270,000	270,000
40205	R4R - Yerecoin Footpaths (2011-12)			R4R122	Yerecoin Footpaths	0	0	60,000	60,000
40163	R4R - Bolgart Road East			R4R120	Bolgart East Road	8,277	0	330,000	330,000
40221	Drainage Bolgart			C9114	Drainage Bolgart	865	0	145,270	145,270
40222	Drainage Yerecoin			C9115	Drainage Yerecoin	1,172	0	44,598	44,598
40223	Gravel Pit			C9116	Gravel Pit	2,373	1,850	22,197	22,197
	Streets Roads Bridges Construction - Capital Expenditure					20,403	1,850	1,771,494	1,771,494
	Total Streets, Roads, Bridges Construction					(133,675)	230	972,063	972,063
Streets, Roads, Bridges & Depot Maintenance									
11200	Road & Footpath Maintenance					0	0	(1,000)	(1,000)
11295	Administration Income Allocated					(593)	(460)	(5,523)	(5,523)
	Streets Roads Bridges Maintenance - Operating Income					(593)	(460)	(6,523)	(6,523)
21200	Maintenance Grading				Calligiri - Goomalling Road	58,588	35,298	423,604	423,604
21201	Aglime Maintenance Grading			AGM123		0	0	0	0
21201	Aglime Maintenance Grading			AGM999		0	0	0	0
21202	Bitumen Maintenance			BM9999		4,750	7,319	87,841	87,841
21203	Signage & Guideposts			SIGNM		5,955	2,723	32,695	32,695
21204	Tree Lopping			TRELOP		1,373	7,837	94,063	94,063
21205	Drainage Maintenance			DRM		14,875	10,835	130,027	130,027
21206	Culvert Maintenance			TCR		0	0	0	0
21206	Town Streets Maintenance			TSM		0	0	0	0
21207	Flood Damage			FLOOD		0	365	4,381	4,381
21208	Misc Road Maintenance			XXX999		1,788	9,538	114,478	114,478
21209	Bridge & Culvert Maintenance			BRIDM		0	546	6,555	6,555
21210	Crossovers			CROSS		0	730	8,774	8,774
21211	Street Lighting Maintenance			SLM		1,017	1,166	14,000	14,000
21212	Traffic Signs & Control Equipment			TSCE		1,663	1,888	22,661	22,661

Shire of Victoria Plains
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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Transport									
	Reinstatements	21213		REIN		0	0	0	0
	Footpath Maintenance	21214		FPM		0	2,194	26,353	26,353
	Infrastructure Depreciation Expense	21215				136,293	140,426	1,685,128	1,685,128
	Administration Expenditure Allocated	21290				16,643	11,224	134,692	134,692
	Streets Roads Bridges Maintenance - Operating Expenditure					243,145	232,089	2,785,252	2,785,252
	Total Streets Roads Bridges Maintenance					242,552	231,629	2,778,728	2,778,728
	Road Plant Purchases								
	Sale of Mitsubishi Fuso 13t Tip Truck	16062				0	0	(35,000)	(35,000)
	Sale of Free Roll attachment	16063				0	0	(3,000)	(3,000)
	Sale of Kubota Manitou	16064				0	0	(35,000)	(35,000)
	WDV on Assets sold	11290				0	0	128,551	128,551
	Road Plant Profit / Loss on Sale of Assets					0	0	55,551	55,551
	Replace Manitou Articulated Loader	40206				0	0	150,000	150,000
	27-32kL Water Tanker Trailer	40207				0	0	140,000	140,000
	Replace Grader Ute	40208				0	0	40,000	40,000
	Tree Forks for Loader	40209				0	0	20,000	20,000
	Road Rake for Loader	40210				0	0	20,000	20,000
	Stand for Water Tank	40211				0	0	8,000	8,000
	Stand for Howard Porter Bowl	40212				0	0	8,000	8,000
	3 point linkage Fertiliser Trailer	40213				0	0	6,000	6,000
	2 x Microcount Traffic Counters	40214				0	0	6,000	6,000
	Road Plant Purchases - Capital Expenditure					5,990	0	6,000	6,000
	Total Road Plant Purchases					5,990	0	398,000	398,000
	Total Transport					114,866	231,859	4,204,342	4,204,342

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			0	(25)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(1,156)	(120)	(1,451)	(1,451)
Other Economic Services - Operating Income					(1,637)	(978)	(11,751)	(11,751)
21350		Bendigo Bank Agency			91	100	400	400
21360		Water Supply - Standpipes		WATERB	40	150	450	450
21360		Water Supply - Standpipes		WATERC	0	401	4,833	4,833
21360		Water Supply - Standpipes		WATERY	98	500	1,500	1,500
21361		Water Supply - Standpipe Depreciation			3	3	43	43
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			4,430	2,947	35,374	35,374
Other Economic Services - Operating Expenditure					4,663	4,101	42,600	42,600
Total Other Economic Services					3,025	3,123	30,849	30,849
Total Economic Services					\$ 5,089	15,182	134,293	134,293

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(727)	(2,763)	(33,161)	(33,161)
		Private Works - Operating Income			(727)	(2,763)	(33,161)	(33,161)
	21400	Private Works Expenditure			0	2,403	28,836	28,836
	21404	Private Works Expenditure 2013-14			253	0	0	0
		Private Works - Operating Expenditure			253	2,403	28,836	28,836
		Total Private Works			(474)	(360)	(4,325)	(4,325)
Public Works Overheads								
	11410	Sundry Income			(53)	(123)	(1,500)	(1,500)
	11411	Diesel Fuel Rebate			0	0	(15,000)	(15,000)
	11495	Administration Income Allocated			(108)	(83)	(1,004)	(1,004)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(160)	(206)	(17,504)	(17,504)
	11490	WDV on Assets Sold			34,174	0	47,592	47,592
	16017	Sale of Works Manager Ute			(28,582)	0	(28,000)	(28,000)
	16040	Sale of Building Maintenance Ute			0	0	(10,000)	(10,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			5,592	0	9,592	9,592
	21410	Salaries & Wages			4,843	6,262	81,417	81,417
	21411	Works Manager Package			9,829	21,724	117,021	117,021
	21412	Superannuation			3,788	3,566	46,367	46,367
	21413	Insurance			10,348	9,850	19,700	19,700
	21414	Other Staff Costs			173	1,061	5,250	5,250
	21415	Conferences & Seminars			0	332	4,000	4,000
	21416	Engineering Services			0	833	10,000	10,000
	21417	Occupational Health & Safety			0	141	1,700	1,700
	21418	Other Public Works Overheads			0	83	1,000	1,000
	21419	Depot Operating Costs			15,505	13,059	129,352	129,352
	21420	Depot Maintenance			0	868	10,844	10,844
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			75	1,475	18,527	18,527
	21423	Administration Costs Allocated			3,062	2,040	24,489	24,489
	21424	Staff Meetings			122	515	6,695	6,695
	21425	Building Maintenance			4,887	4,393	50,902	50,902
	21490	Workshop Overheads Recovered			(49,440)	(43,938)	(527,265)	(527,265)
		Public Works Overheads - Operating Expenditure			3,192	22,264	(527,265)	(527,265)
	40030	Works Manager Vehicle Replacement			47,746	47,500	47,500	47,500

Shire of Victoria Plains
Monthly Report as at: 31/7/2013

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
40118		Replace Building Maintenance Ute			0	0	30,000	30,000
40215		Vehicle Hoist			0	0	12,000	12,000
40216		3rd Office Depot			0	0	10,000	10,000
40217		Depot Vehicle Wash Bay improvements			0	0	6,000	6,000
40219		Depot bitumen sealing			0	0	12,852	12,852
Public Works Overheads - Capital Expenditure					47,746	47,500	118,352	118,352
Total Public Works Overheads					56,370	69,558	110,440	110,440
Plant Operation								
21430		Fuel & Oil			11,687	19,206	230,472	230,472
21431		Tyres & Tubes			0	3,120	37,450	37,450
21432		Parts & Repairs			13,528	10,475	125,712	125,712
21433		Insurance & Licences			35,564	11,662	27,493	27,493
21434		Depreciation Ex Asset Ledger			33,364	24,746	296,962	296,962
21436		Interest On Loans			0	0	0	0
21495		Plant Recovery			(72,216)	(59,841)	(718,089)	(718,089)
Total Plant Operation					21,926	9,368	0	0
Salaries & Wages								
21496		Salaries & Wages			72,855	71,752	932,788	932,788
21497		Salaries & Wages Allocated			(91,980)	(71,752)	(932,788)	(932,788)
Total Salaries & Wages					(19,125)	0	0	0
Materials								
21501		Materials Purchased			0	0	0	0
21502		Materials Issued			0	0	0	0
Total Materials					0	0	0	0
Unclassified								
11461		Insurance Claims Recovered			0	0	0	0
21461		Insurance Claims - Costs			0	20	250	250
Unclassified Capital Income					0	20	250	250
16045		Sale of Land - 27 Moffin Street			0	0	0	0
16048		Sale of Staff House - 9 Harrington Street			0	0	0	0
11491		WDV On Sale of Land			0	0	0	0
21462		Cost of sale of Land			0	0	0	0
Unclassified - Operating Expenditure					0	0	0	0
Total Other Property & Services					58,697	78,566	106,364	106,364

Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,090	2,090
50002		Transfer To Plant Reserve			0	0	7,795	7,795
50003		Transfer To Housing Reserve			0	0	5,305	5,305
50004		Transfer To Sewerage Reserve			0	0	2,017	2,017
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,586	8,586
50007		Transfer To Building Maintenance Reserve			0	0	3,213	3,213
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,803	2,803
50010		Transfer to Gymnasium Equipment Reserve			0	0	191	191
Total Transfer to Reserves					0	0	32,000	32,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(58,000)	(58,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	(160,270)	(160,270)
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					0	0	(218,270)	(218,270)
Total Reserves Transfer					0	0	(186,270)	(186,270)

Capital Expenditure Report as at : 31-July-2013
Shire of Victoria Plains

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			63,870	65,000	100,000	100,000
40005	Dceo Vehicle Replacement			0	0	47,500	47,500
40069	Computing upgrade software & hardware			0	0	14,797	14,797
40074	OHS Upgrade to Shire Buildings			0	0	5,344	5,344
40193	Council Chambers - new roof			0	0	6,260	6,260
40194	Archive Storage Shed - new roof			0	0	6,116	6,116
	Total Governance Capital Expenditure			63,870	65,000	180,017	180,017
Sched 5 - Law, Order & Public Safety							
40195	Calligiri Freemasons Hall - new roof			0	0	19,344	19,344
	Total Law, Order & Public Safety Capital Expenditure			0	0	19,344	19,344
Sched 8 - Education & Welfare							
				0	0	0	0
				0	0	0	0
	Total Education & Welfare Capital Expenditure			0	0	0	0
Sched 9 - Housing							
40196	13 Lambert Cres - flooring			0	0	7,500	7,500
40197	2 x Aged Care Units - Bolgart			0	0	450,000	450,000
40198	2 x Aged Care Units - Calligiri			0	0	450,000	450,000
	Total Housing Capital Expenditure			0	0	907,500	907,500
Sched 10 Community Amenities							
40199	Bolgart Water Supply			0	0	146,700	146,700
40200	Calligiri Cemetery - addition to memorial wall			360	0	8,883	8,883
	Total Community Amenities Capital Expenditure			360	0	155,583	155,583
Sched 11 - Recreation & Culture							
40201	Calligiri Gym Upgrades			0	0	10,000	10,000
40202	Calligiri Squash Court refurbishment			1,300	0	15,000	15,000
40203	Mogumber Library - new roof			0	0	16,344	16,344
40057	Disability Access			0	0	4,344	4,344
40185	Bolgart Outdoor Facility Project			5,372	10,000	61,095	61,095
40124	Calligiri Sports Pavilion Upgrade - final retentions			13,714	15,000	15,000	15,000
	Total Recreation & Culture Capital Expenditure			20,386	25,000	121,783	121,783
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding			0	0	33,720	33,720
40021	Roadworks - Council & Direct Road Funding			0	0	33,720	33,720
40021	Roadworks - Council & Direct Road Funding			1,301	0	61,007	61,007
40021	Roadworks - Council & Direct Road Funding			0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding			6,062	0	108,812	108,812
40021	Roadworks - Council & Direct Road Funding			0	0	15,133	15,133

Capital Expenditure Report as at : 31-July-2013
Shire of Victoria Plains

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	353	0	134,039	134,039
40022	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	0	0	236,648	236,648
40024	Roadworks - Roads To Recovery	R2R010	Waddington Road	0	0	236,350	236,350
40204	R4R - Toodyay-BindiBindi Rd (2013-14)	R4R121	Toodyay-BindiBindi Rd 2013-14	0	0	270,000	270,000
40205	R4R - Yerecoin Footpaths (2011-12)	R4R122	Yerecoin Footpaths	0	0	60,000	60,000
40163	R4R - Bolgart Road East	R4R120	Bolgart East Road	8,277	0	330,000	330,000
40221	Drainage Bolgart	C9114	Drainage Bolgart	865	0	145,270	145,270
40222	Drainage Yerecoin	C9115	Drainage Yerecoin	1,172	0	44,598	44,598
40223	Gravel Pit	C9116	Gravel Pit	2,373	1,850	22,197	22,197
40206	Replace Manitou Articulated Loader			0	0	150,000	150,000
40207	27-32KL Water Tanker Trailer			0	0	140,000	140,000
40208	Replace Grader Ute			0	0	40,000	40,000
40209	Tree Forks for Loader			0	0	20,000	20,000
40210	Root Rake for Loader			0	0	20,000	20,000
40211	Stand for Water Tank			0	0	8,000	8,000
40212	Stand for Howard Porter Bowl			0	0	8,000	8,000
40213	3 point linkage Fertiliser Trailer			0	0	6,000	6,000
40214	2 x Mterocount Traffic Counters			5,990	0	6,000	6,000
	Sched 13 - Economic Services			26,393	1,850	2,169,494	2,169,494
	Economic Services			0	0	0	0
	Economic Services Capital Expenditure			0	0	0	0
	Sched 14 - Other Property & Services			47,746	47,500	47,500	47,500
40030	Works Manager Vehicle Replacement			0	0	30,000	30,000
40118	Replace Building Maintenance Ute			0	0	12,000	12,000
40215	Vehicle Hoist			0	0	10,000	10,000
40216	3rd Office Depot			0	0	6,000	6,000
40217	Depot Vehicle Wash Bay improvements			0	0	12,852	12,852
40219	Depot bitumen sealing			0	0	118,352	118,352
	Other Property & Services Capital Expenditure			47,746	47,500	118,352	118,352
	Total Capital Expenditure			158,756	139,350	3,672,073	3,672,073

INVESTMENTS

As at 31st July 2013 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$418,486.88	2.70	-
Municipal	Bendigo Bank	3 months	\$516,611.30	4.00	6/09/2013
TOTAL MUNICIPAL INVESTMENTS:			\$935,098.18		
Reserves	Bendigo Bank	2 months	\$761,061.57	3.70	11/08/2013
Reserves	Bendigo Bank	3 months	\$365,326.42	3.75	27/10/2013
Reserves	Treasury Corp	OCDF	\$14,601.63	2.70	-
TOTAL RESERVES INVESTMENTS:			\$1,140,989.62		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$957.59	\$35,000.00
Reserves	\$5,121.12	\$32,000.00
TOTAL:	\$6,078.71	\$67,000.00

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 31st July 2013:	\$2,068,444.42
Comprising:	
Rates (Current & Arrears)	\$1,973,378.21
Rates (Deferred)	\$1,374.80
Rubbish	\$44,383.97
Sewerage	\$15,868.31
Interest/Admin Charges	\$104.85
ESL	\$33,334.28
TOTAL:	\$2,068,444.42
Percentage of total rates bill (excluding ex-Gratia Rates):	102.89%

**Shire of Victoria Plains Debtors Listing
as at 31st July 2013**

Debtor No	30/04/2013 90 Days	31/05/2013 60 Days	30/06/2013 30 Days	1/07/2013 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Letter of Demand - No Response
29	\$0.00	\$0.00	\$0.00	\$159,943.28	\$159,943.28	
293	\$0.00	\$0.00	\$393.90	\$0.00	\$393.90	
3	\$0.00	\$0.00	\$0.00	\$5.70	\$5.70	
307	\$0.00	\$0.00	\$496.80	\$0.00	\$496.80	
345	\$0.00	\$0.00	\$393.40	\$0.00	\$393.40	
364	\$0.00	\$650.00	\$0.00	\$0.00	\$650.00	Payment Arrangement
367	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	Letter of Demand - No Response
369	\$412.50	\$0.00	\$0.00	\$0.00	\$412.50	Letter of Demand - No Response
370	-\$0.01	\$0.00	\$35.21	\$0.00	\$35.20	Letter of Demand - No Response
377	\$880.00	\$0.00	\$0.00	\$0.00	\$880.00	Letter of Demand - No Response
380	\$0.00	\$0.00	\$0.00	\$365.55	\$365.55	Letter of Demand Sent
388	\$0.00	\$0.00	\$33.00	\$0.00	\$33.00	
389	\$0.00	\$0.00	\$33.00	\$0.00	\$33.00	
44	\$0.00	\$0.00	\$808.50	\$0.00	\$808.50	
61	\$0.00	\$28.60	\$0.00	\$0.00	\$28.60	Letter of Demand - No Response
	\$1,682.49	\$678.60	\$2,193.81	\$160,314.53	\$164,869.43	

F27 INTERIM RATES DEBT WRITE-OFF

FILE REFERENCE: R3.5
REPORT DATE: 8th August 2013
APPLICANT/PROPONENT: Ian Graham, DCEO/Manager Finance and Administration Manager
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Ian Graham - DCEO/Manager Finance and Administration
ATTACHMENTS: Nil

PURPOSE OF REPORT: To seek Council approval to write-off an interim rates debt amount of \$395.09.

BACKGROUND: The sale of two properties (A20186 and A20206) highlighted an error on the Valuer General's UV Valuation Roll for 2012/13 financial year. The Shire informed Landgate of the error and a correction of their records. As a result, Landgate amalgamated the properties and a new valuation was provided creating new assessment A21842 (VGO Schedule: R2013/1).

Shire records were amended accordingly. A valuation adjustment was required (which was higher than the combined valuation of the previous assessments A20186 and A20206), resulting in an interim rate of \$395.09 being created, after the fact of settlement. During the property settlement, the purchasers relied on the rating information supplied by the Shire. The interim rates debt was not anticipated and did not exist at settlement, therefore, it is recommended that the Shire write-off the debt of \$395.09 against A21842.

COMMENT: Based on the above history and information, Council is requested to consider writing-off the interim rates debt of \$395.09.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 165/2013

Moved Cr Kelly seconded Cr Young that Council approve the write-off of the interim rates debt amount of \$395.09 currently outstanding on A21842. Motion Put & Carried 5/1

Cr Kelly

Queried invested funds in Treasury?

Finance and Administration Manager

Discussion was held and Finance and Administration Manager advised that the total reserves were \$1,140,000.

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under Community Services for the August meeting.

10.3 TOWN PLANNING

TP3 PROPOSED SUBDIVISION – LOT 4 COCKING ROAD, MOGUMBER

File Reference:	A20231 COC
Report Date:	09 August 2013
Applicant/Proponent:	Scanlan Surveys Pty Ltd
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Brendan Jeans, Shire Planner
Attachments:	Subdivision Plan

PURPOSE OF REPORT

Council's consideration is required for a proposed subdivision of Lot 4 Cocking Road, Mogumber.

BACKGROUND

The Western Australian Planning Commission (WAPC) forwarded Council a copy of the subdivision application (WAPC 148507) submitted by Scanlan Surveys Pty Ltd for Lot 4 Cocking Road, Mogumber for the opportunity to provide comment.

Lot 4 Cocking Road is located on the corner of Murphy Gully Road and Cocking Road, south east of Mogumber townsite. The property is approximately 650ha.

The subdivision application proposes two (2) lots, both being approximately 325ha each.

COMMENT

The subdivision application proposes to split the large rural property. The proposed lot sizes appear to be relatively consistent with the locality, with the majority of the land being suitable for continued agricultural production. It is considered the proposed subdivision meets the objectives of the zone stipulated in the Shire's Town Planning Scheme as it would maintain the rural character and would likely not affect the viability of the land for agricultural purposes.

POLICY REQUIREMENTS

State: *Development Control Policy 3.4 Subdivision of Rural Land*

It is considered 4.2 of the Policy is applicable to the subdivision proposal.

4.2 Prevailing lot sizes

In broadacre farming areas large lots may be subdivided to create lots which are consistent with the size of lots used for farming in the locality and allow for continued broadacre farming. Neither lots created in the early days of settlement nor tied lots will be used in determining prevailing lot sizes in a locality or for creating a precedent for further subdivision.

LEGISLATIVE REQUIREMENTS

State: *Planning and Development Act 2005*

Local: *Shire of Victoria Plains Local Planning Scheme No. 5*

Lot 4 is a 'Rural' zone. The objectives of this zone are:

- To provide for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.
- To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.

- To protect the land from closer development which would detract from the rural character and amenity of the area.
- To prevent any development which may affect the viability of a holding.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

It is considered the proposed subdivision does not result in any environmental implications.

➤ Economic

It is considered the proposed subdivision does not result in any economic implications.

➤ Social

It is considered the proposed subdivision does not result in any social implications.

FINANCIAL IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 166/2013

Moved Cr Kelly seconded Cr Holmes that Council advises the Western Australian Planning Commission of its support for the proposed subdivision WAPC 148507 of Lot 4 Cocking Road, Mogumber subject to the following conditions:

- 1. All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme and Building Regulations of Australia.**
- 2. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.**

Motion Put & Carried 6/0

10.4 Administration Status Report

Resolution 167/2013

Moved Cr Holmes seconded Cr Brennan that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 6/0

Item No	Report Details	Administration Action Required	Status
A43 (Dec 2012)	Shire Mining Policy	Lay on table to allow further time to investigate. CEO and DCEO to follow up with WA shires involved in mining	Ongoing
A8 (Feb 2013) A14 (Apr 2013) July 2013 Discussion	Management of Community Projects	CEO to prepare and present policy regarding Community or Sporting Projects that involve shire funds to April Ordinary Meeting	Ongoing. Draft Policy presented to April 2013 Ordinary Meeting. Motion was lost. Item will be re-put to Council in August 2013.
A23	Shire Credit Card Account	Council endorsed increase to limit and additional card holders	Complete
A24	National Local Roads and Transport Congress	Council agreed to not send delegates to the 2013 Congress	Complete
A25	Proposed Subdivision – Behanging North Road Calingiri	Council advised the DoP that it does not wish to impose any conditions but makes comment that Council will not provide additional services to the new lot created by this subdivision of Lot 3951 Behanging Road, North, Calingiri.	Complete
13.1 F25	Community Request Submissions 2013/14 Annual Budget	Council considered and approved the Community Request submissions (to be determined by Council) for inclusion in the 2013/14 Budget.	Complete
13.2	RDA Grant	Council approved the use of \$50,600 funds for softfall at Calingiri Playground	Complete
12.1	CEO Appraisal	Council discussed the CEO Appraisal	Ongoing

10.4 ADMINISTRATION

A26 CALINGIRI BOWLING GREEN MAINTENANCE

FILE REFERENCE: Res 26577 Lot 89 CAV REPORT DATE: 31 st July 2013 APPLICANT/PROPONENT: Calingiri Bowling Club OFFICER DISCLOSURE OF INTEREST: None PREVIOUS MEETING REFERENCES: None AUTHOR: Harry Hawkins Chief Executive Officer ATTACHMENTS: Letter of request
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PURPOSE OF REPORT: To advise Council of the request and the Works Managers suggestion for discussion.

BACKGROUND: The Calingiri Bowling Club is a small club with many members living in the Yerecoin and Piawaning areas of the shire. The maintenance of the grass green is carried out by volunteers and during the harvest period of October, November and December as most members and volunteers are farmers they struggle to keep the green going.

COMMENT: The Calingiri Bowling Club being a small club who rely on volunteers to maintain their green have contacted the shire requesting help in mowing the green twice per week for the harvest months of October, November and December. Many of the clubs members are farmers who live in the Yerecoin and Piawaning areas of the shire and they find it difficult to find the time to undertake the task at this time of the year.

The club did approach the shire and the Department of Sport and Recreation regarding a grant to install a synthetic green however being such a small club they were unsuccessful and need to maintain the current high maintenance grass green to enable the club to continue. As well as a pennant team, club events and open days they run a very successful corporate bowls competition each year. The Shire provided \$85,000 plus a \$10,000 loan to the Bolgart Bowling Club in 2011 to upgrade their grass green to a synthetic surface.

The Works Manager has been consulted on this request and has advised that there are two staff members who play for the club who would be willing to undertake this task as a part of their shire duties for that time of the year alleviating the requirement for training and accountability.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known financial implications associated with this proposal

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 168/2013

**Moved Cr Young seconded Cr Brennan that the shire allocates three hours per week of staff time to mow the Calingiri Bowling Green for the months of October, November and December for the Calingiri Bowling Club.
Motion Put & Carried 6/0**

Cr Erickson declared a proximity interest in Item A27 Mogumber Water Supply Tank Upgrade.

A27 MOGUMBER WATER SUPPLY TANK UPGRADE

FILE REFERENCE: CA5.3.1 REPORT DATE: 15 th August 2013 APPLICANT/PROPONENT: Laurie Rive OFFICER DISCLOSURE OF INTEREST: None PREVIOUS MEETING REFERENCES: None AUTHOR: Harry Hawkins Chief Executive Officer ATTACHMENTS: Quote
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PURPOSE OF REPORT: To ask Council to approve unbudgeted expense to increase the capacity of the water tank in Mogumber.

BACKGROUND: The Mogumber emergency water supply was a community driven project to achieve a desired outcome to provide a reliable non potable water supply for stock water, fire fighting and town site gardens. The supply has worked well with minimal issues since its completion however recently one of the tanks on the hill developed a leak in its liner.

While the liner was being repaired a quote was obtained to raise the height of the tank to increase its capacity as the water supply is being used more than ever particularly for stock water.

COMMENT: The Mogumber emergency water supply consists of a solar pump attached to a well in a soak on a property a few kilometres from town and a pipeline to bring that water into tanks next to the library on the Mogumber Yarawindah Road and then on a hill at the back of the town site which is gravity fed to a standpipe at the library.

During the summer of 2012-2013 there was a much higher draw on the supply for stock water and the tank ran almost dry on a couple of occasions. The community is keen to upgrade the supply from the soak to a bore to ensure a much more reliable supply however as an interim measure for this coming summer an increase to the capacity of the tank on the hill is suggested. The tank in question has had a leak in the liner which was unsuccessfully repaired and as the tank needs to be drained to undertake additional repairs it is suggested that its capacity is increased at the same time. As this was not identified prior to the finalisation of the budget no allocation was made.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: An out of budget allocation of \$5,650 is requested to fund this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 169/2013

Moved Cr Lovelock seconded Cr Kelly that Council approves an unbudgeted allocation of \$5,650 to enable the tank capacity of the Mogumber Community Emergency Water Supply to be increased in time for the summer of 2013/2014. The allocation would be funded by savings identified in other projects at the half yearly budget review.

Motion Put & Carried 5/0

10.5 PLANT AND WORKS

Resolution 170/2013

Moved Cr Kelly seconded Cr Lovelock that Council approach Telstra and request them to bury the phone cables left on top of the ground on Toodyay Bindi Bindi Road and Gillingarra West Road.

Motion Put & Carried 5/1

Resolution 171/2013

Moved Cr Holmes seconded Cr Kelly that Resolutions 158/2013 to 160/2013 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 20th August 2013.

Motion Put & Carried 6/0

Resolution 172/2013

Moved Cr Kelly seconded Cr Holmes that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 20th August 2013 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 6/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Nil

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
--

Resolution 173/2013

Moved Cr Lovelock seconded Cr Brennan that standing orders be suspended to discuss Urgent Business before Confidential Items.

Motion Put & Carried 6/0

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

Cr Erickson declared a proximity interest in item 13.1 A28 Mogumber Residents Survey.

13.1 A28 MOGUMBER RESIDENTS SURVEY

FILE REFERENCE: Res 8588 Loc 4110 BINM
REPORT DATE: 19th August 2013
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Survey response report.

PURPOSE OF REPORT: To advise Council of the results of the survey of Mogumber residents on the use and management of the hall and oval.

BACKGROUND: There has been questions raised by some members of the Mogumber community on the use of the hall and oval after permission was given to the Mogumber Outback Club to hold rodeo's on a corner of the oval.

After meeting with both the Mogumber Progress Association and the Mogumber Outback Club it was decided that a survey should be sent out to members of the community to ascertain their overall thoughts on the issues raised.

COMMENT: When it was suggested that the Mogumber Community were against the placing of a rodeo arena on their oval even though Council had approved this in October 2011 and reported it in the December 2011 newsletter it was decided that a survey of residents be undertaken. A survey was put together and approved with minor changes by the west ward councillors and distributed through the Mogumber Post Office. Residents were then given two weeks to return the completed survey.

Since the Mogumber Outback Club were given permission to erect the arena on the north east corner of the oval things have changed with the installation of a barbecue near that corner so when the arena was erected some complaints were received. A meeting was held with the shire, the Progress Association and the Outback Club to try to resolve any issues but it was decided that the community should have some input therefore a survey was put together.

The attached report details the responses from the survey which Council are asked to consider.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

The survey gives the community the opportunity to have input into the use and running of the hall and oval in their area.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

**Staff Recommendation
That Council**

- 1. Confirm the approval for the Mogumber Outback Club to locate a rodeo arena on the Mogumber oval in the proposed location east of the current position.**
- 2. Subject to the Mogumber Outback Club obtaining necessary approvals that the shire supports the holding of a rodeo at the Mogumber oval on New Years Eve.**
- 3. Arrange for the grading of the track around the oval and clear a section of the previously cleared scrub for parking of horse floats etc. near the arena.**
- 4. Continue to facilitate co-operation between the Mogumber Progress Association and the Mogumber Outback Club on the use and management of the hall and oval.**
- 5. In accord with updated policy 6.5.2 the shire pays 100% of power used at the Mogumber hall.**

**Amendment to Staff Recommendation
Moved Cr Kelly seconded**

- 1. Confirm the approval for the Mogumber Outback Club to locate a rodeo arena on the Mogumber oval in the proposed location east of the current position.**
- 2. Subject to the Mogumber Outback Club obtaining necessary approvals that the shire supports the holding of a rodeo at the Mogumber oval on New Years Eve.**

- 3. Continue to facilitate co-operation between the Mogumber Progress Association and the Mogumber Outback Club on the use and management of the hall and oval.**
 - 4. In accord with updated policy 6.5.2 the shire pays 100% of power used at the Mogumber hall.**
- Motion lapsed for want of seconder**

Resolution 174/2013

Moved Cr Brennan seconded Cr Young that Council,

- 1. Confirm the approval for the Mogumber Outback Club to locate a rodeo arena on the Mogumber oval in the proposed location east of the current position.**
- 2. Subject to the Mogumber Outback Club obtaining necessary approvals that the shire supports the holding of a rodeo at the Mogumber oval on New Years Eve.**
- 3. Arrange for the grading of the track around the oval and clear a section of the previously cleared scrub for parking of horse floats etc. near the arena.**
- 4. Continue to facilitate co-operation between the Mogumber Progress Association and the Mogumber Outback Club on the use and management of the hall and oval.**
- 5. In accord with updated policy 6.5.2 the shire pays 100% of power used at the Mogumber hall.**

Motion Put & Carried 5/1

Cr Brennan

Advised he is attending a bushfire conference in Perth in September and requires accommodation.

Cr Lovelock

Was a price on fencing for area around Mogumber oval obtained?

Chief Executive Officer / Works and Services Manger

A quote has been received for approximately \$6,000 to \$7,000 to fence the area completely.

Cr Kelly

Discussed the management of Mogumber hall.

It was resolved that the Chief Executive Officer and West Ward Councillors meet with the Mogumber Progress Association regarding the management of hall and the costs involved including electricity, cleaning etc.

12 CONFIDENTIAL ITEMS

Resolution 175/2013

**Moved Cr Lovelock seconded Cr Holmes that the meeting be closed to the public to allow discussion of Item 12.1 A29 CEO Contract Renewal.
6/0**

The Chief Executive Officer, Deputy Chief Executive Officer, Works and Services Manager and Executive Assistant left the meeting at 4.30pm.

The meeting was closed to the public at 4.30pm

12.1 A29 CEO CONTRACT RENEWAL

STAFF RECOMMENDATION:

That Council,

- 1. Offer the CEO a new three year contract of employment commencing from the 1st January 2014, and**
- 2. Negotiate with the CEO the performance criteria of the position in the first three months of the contract period.**

Resolution 176/2013

Moved Cr Lovelock seconded Cr Young that the Chief Executive Officer Executive Officer should be offered:-

- 1. an extension of the contract of three years;**
- 2. an increase in remuneration of Consumer Price Index (CPI);**
- 3. with the negotiation of including an additional termination of contract clause.**

Motion Put & Carried 6/0

Resolution 177/2013

Moved Cr Lovelock seconded Cr Holmes that the meeting be reopened to the public.

Motion Put & Carried 6/0

The meeting was reopened to the public at 5.38pm.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.39pm

Signed this 17th day of September 2013

Presiding Member