



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 20 th March 2012
At	Council Chambers, Calingiri
Commencing	2.03pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.03pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Deputy President: Cr D Lovelock West Ward

Councillors:

Cr J Kelly	West Ward
Cr L Rive	West Ward
Cr D Holmes	South Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

Apologies: Nil

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr I Graham
Works and Services Manager:	Mr C Lovell
Executive Assistant:	Mrs F Watson (Minutes)

Visitors: Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Cr Lovelock requested leave of absence for the April 2012 Meetings of Council.

Chief Executive Officer declared a proximity interest in Item A9 CEO Vehicle Sale.

Resolution 33/2012

Moved Cr Brennan seconded Cr Kelly that Cr Lovelock be granted leave of absence for the April 2012 Meetings of Council.

Motion Put & Carried 9/0

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 34/2012

Moved Cr Brennan seconded Cr Kelly that the minutes of the Ordinary Meeting held Tuesday 21st February 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 9/0

7.2 Business Arising from Minutes

Cr Kelly

Raised last month's item of a joint LEMC between VP and Moora and also the item on the Pilgrims Trail.

Cr Brennan

Advised Council that discussion was held at the recent BFAC meeting and the outcome is likely that VP will stay with Wongan Ballidu with some changes to their meeting and training program.

Chief Executive Officer will speak with Wongan Ballidu CEO regarding combined committee format.

The Chief Executive Officer advised that the Pilgrims Trail held 2 walks last year and will hold 2 again this year. Correspondence has been sent to Landgate regarding council's concerns.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

Attended IPWEA conference with the Chief Executive Officer last week. Amalgamations and Reform were hot topics.

Both the President and Chief Executive Officer gave an overview of their attendance and presented their reports to Councillors.

Cr Lovelock and Cr Kelly

Both attended the recent Mogumber Progress Association meeting.

Mogumber Hall

Several requirements have been highlighted for this year's budget. Several issues arose regarding Mogumber hall expenses. A plan needs to be in place regarding hire income, maintenance costs, expenses and council responsibility.

Refuse Site

Gates are required for refuse site. Keys should be distributed appropriately.

Chief Executive Officer

Attended a recent CBH Meeting in Wongan Hills. Statistics have been released from the 2011 harvest. Outlined rail agreements for their own trains. Thirteen shipments of loco's are on their way. Wagons arriving from China. First trains will be delivered around September 2012. By harvest 2012 CBH will have their own trains running. Discussion also included tier 3 rail lines. CBH lease the rail lines from Brookfield. Priority to keep as much grain as possible on rail. Upgrades to bin sites. CBH advised there will be no upgrades in the Shire of Victoria Plains.

Mogumber CBH

Mogumber is a surge bin and will not be opened or emptied every year. 2012 will still have stored grain from 2010/2011.

Cr Kelly

Attended a stable fly meeting in Woodridge. The were Ministers in attendance. Approximately 350 in attendance. Increase in fly stats from use of poultry manure, Biosolids and waste vegetables.

Resolution 35/2012

Moved Cr Brennan seconded Cr Lovelock that the meeting adjourn for afternoon tea.

Motion Put & Carried 9/0

The meeting adjourned at 2.46pm

The meeting resumed at 3.06pm

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F31 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 7th March 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: February 2012 Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during February 2012

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 36/2012

Moved Cr Kelly seconded Cr Smith that the payments made during February 2012 as per the attached listing amounting to \$328,674.63 for EFT Creditor payments, \$68,254.96 for creditor cheque payments and \$166,821.15 for payroll payments giving an overall total of \$353,331.17 be endorsed.

Motion Put & Carried 9/0

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**Shire of Victoria Plains
Creditor & Payroll Payments for the month of February 2012**

Chq/EFT	Date	Name	Description	Inv Amt	Chq Amt
EFT72	09/02/2012	CORPORATE EXPRESS AUSTRALIA LTD	Teabags for Admin Office		13.70
EFT73	09/02/2012	CALINGIRI TRADERS			680.80
EFT74	09/02/2012	RELIANCE PETROLEUM	Purchases from store for building maintenance January 2012	499.65	
EFT75	09/02/2012	COURIER AUSTRALIA	Purchases from store for Admin, Papers & Council Jan 2012	181.15	
EFT76	09/02/2012	THE BENEDICTINE COMMUNITY OF NEW NORCIA INC	Fuel for CEO Vehicle		134.67
EFT77	09/02/2012	WHEATBELT TYRES	Freight Charges		255.70
			Fuel for Fire Truck - PFT8		134.42
			New tyre for Loader - PLR7	1841.50	
			Repair Portable toilet trailer tyre	25.30	
			Repair Bobcat Tyre - PLR6	44.00	
EFT78	09/02/2012	WONGAN STEEL MANUFACTURERS			235.75
			Repairs to water tank - PSP2	191.75	
			Repair roller on Hired Mower	44.00	
EFT79	09/02/2012	WA HINO SALES & SERVICE	Service - Hino 700 series Truck - PTK19		2247.50
EFT80	09/02/2012	NORTH CITY HOLDEN	Service CEO Vehicle - PAV31		521.00
EFT81	09/02/2012	DUN DIRECT PTY LTD	Bulk fuel 11,000 lts Diesel and 600 lts Unleaded		16489.76
EFT82	09/02/2012	CAROLYNNE HAIGH	Cleaning charges for January 2012		1467.00
EFT83	09/02/2012	HOLCIM (AUSTRALIA) PTY LTD	Supply 53 tonne of metal dust for Shire roads		574.20
EFT84	09/02/2012	COMPUTER ESSENTIALS	Printer Cartridges for Depot Printer		168.00
EFT85	09/02/2012	HOWARD PORTER	45' Drop Deck Trailer with Ramps - PTL07		92290.00
EFT86	09/02/2012	AMBROSE FABRICATIONS	Supply a closed Grapple/Rake Bucket		4950.00
EFT87	09/02/2012	BINDOON TRACTORS PTY LTD	Supply 21 X Mower Blades for Kubota Ride On Mower - PMO6		880.80
EFT88	09/02/2012	AVON VALLEY NISSAN			403.46
			Service Works Manager Vehicle - PWV48	326.46	
			Wheel Balance for Nissan Navara - PWV48	77.00	
EFT89	09/02/2012	BURSWOOD HONDA	Purchase New DCEO Vehicle 2012 Honda Accord Luxury		33069.49
EFT90	09/02/2012	IAN GRAHAM	Reimbursement of Fuel for PAV32		60.00
EFT91	09/02/2012	MAPS GROUP LIMITED	Fees for Fleet Fuel Cards		24.00
EFT92	15/02/2012	OEM GROUP 2006 PTY LTD	Steprite Platforms for Admin & Depot		4146.78
EFT126	23/02/2012	JASON SIGNMAKERS			957.00
			Supply Bollards with 8 Kg bases.	532.40	
			Various safety signs for Depot	424.60	
EFT127	23/02/2012	LOCAL GOVERNMENT MANAGERS AUSTRALIA	Finance Professionals Conference - DCEO		750.00

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EFT128	23/02/2012	NC & F WATSON	Hire Side Tipper to remove trees from Gillingarra/Glentromie Rd	4743.75
EFT129	23/02/2012	STAR TRACK EXPRESS	Hire Side Tipper for Gillingarra/Glentromie Rd works	1443.75
EFT130	23/02/2012	CALINGIRI TRADERS	Freight Charges	3300.00
EFT131	23/02/2012	LANDGATE	Purchases from store for Depot for Jan 2012	368.59
EFT132	23/02/2012	BOLGART PROGRESS ASSOCIATION	Rates Collection	2502.95
EFT133	23/02/2012	NATIONAL TAX MANAGER PTY LTD	Library Services Payment for the Month of Feb 2012	34.00
EFT134	23/02/2012	COURIER AUSTRALIA	FBT Made Easy Subscription 2012-13	311.90
EFT135	23/02/2012	BOLGART RURAL MERCHANDISE	Freight Charges	132.00
EFT136	23/02/2012	VICTORIA PLAINS MECHANICAL SERVICES	Library postage & plumbing fittings	29.64
EFT137	23/02/2012	UHY HAINES NORTON (WA) PTY LTD	Repair 2010 Cat Loader - PLR8	57.05
EFT138	23/02/2012	ABBOTT & CO PRINTERS	EOY Audit Fees	188.76
EFT139	23/02/2012	JASOL AUSTRALIA	Business Cards for CEO, DCEO & Works Manager	7100.50
EFT140	23/02/2012	WONGAN STEEL MANUFACTURERS	Toilet paper, Hand towels cleaning products	425.70
EFT141	23/02/2012	NEIL HAMILTON	Repair Hydraulic Hose on Bobcat - PLR6	423.32
EFT142	23/02/2012	GALVINS PLUMBING SUPPLIES	Reimburse internet July 2011 to Feb 2012	358.12
EFT143	23/02/2012	WESTRAC PTY LTD - PARTS	Taps, glues, fittings for building maintenance	399.60
EFT144	23/02/2012	MERCURY FIRESAFETY PTY LTD	Service Cat Grader - PGR9	181.81
EFT145	23/02/2012	STILLITANO'S HOME HARDWARE & BUILDING CENTRE	Service Cat Grader - PGR10	2543.32
EFT146	23/02/2012	PHONOGRAPHIC PERFORMANCE COMPANY OF	Parts for PLR8	1114.05
EFT147	23/02/2012	TKB MECHANICAL	Service Cat Grader - PGR10	1259.04
EFT148	23/02/2012	JR & A HERSEY PTY LTD	Pallet of A" Class fire fighting foam"	170.23
EFT149	23/02/2012	STRATCO (WA) PTY LTD	Glues screws and grouts	3801.60
EFT150	23/02/2012	LIFTRITE HIRE & SALES	Copyright licences for Shire Hall's Music and Shows 2012-2013	230.23
EFT151	23/02/2012	INTELLIGENT IP COMMUNICATIONS PTY LTD	Service on Ford Ranger - PWV45	233.31
EFT152	23/02/2012	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Consumables for Depot	246.83
EFT153	23/02/2012	MUCHEA IRRIGATION & RURAL SUPPLIES	Screen Extensions for Aged Units	532.07
EFT154	23/02/2012	ALLTOOLS WA PTY LTD	Headlight for Manitou - PLR7	935.92
EFT155	23/02/2012	REBECCA STONE	Internet charges for Admin Feb 2012	280.06
EFT156	23/02/2012	CPD GROUP PTY LTD	Rates legal collection fees	159.95
EFT157	23/02/2012	DAVE WATSON CONTRACTING PTY LTD	Inspect and repair Calingiri Oval Reticulation system	1981.32
EFT158	23/02/2012	PRONTO SAFETY PRODUCTS AND SUPPLIES	Cutting blades for planner	1938.00
			Internal painting at 44 Edmonds Street	82.00
			Progress Claim No 2 - Calingiri Sports Pavilion	1240.00
			Tree Lopping maintenance within the Shire	126265.00
			Car Safety Kits	8057.50
				525.00

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		Total EFT payments for February 2012	328674.63
10909	02/02/2012 WALG SUPER PLAN	Superannuation contributions	5774.80
10910	02/02/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages Week Ending 1/2/12	4376.50
10911	02/02/2012 AUSTRALIAN SUPER	Superannuation contributions	142.83
10912	02/02/2012 HEALTH INSURANCE FUND	Payroll deductions	115.60
10913	02/02/2012 CARE SUPER	Superannuation contributions	338.56
10914	02/02/2012 ASGARD SUPERANNUATION	Superannuation contributions	175.93
10915	02/02/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Shire Rates paid Via Payroll Week Ending 1/2/12	50.00
10916	09/02/2012 SYNERGY	Electricity Charges	45.70
10917	09/02/2012 TELSTRA CORPORATION LTD	Telephone Charges	1100.50
10918	09/02/2012 STAR TRACK EXPRESS	Freight Charges	195.40
10919	09/02/2012 COUNTRY COPIERS NORTHAM	Service contract for Admin Photocopier	370.87
10920	09/02/2012 WONGAN RETRAVISION & COMFORTSTYLE FURNITURE	Chef upright gas oven for 44 Edmonds Street	739.00
10921	09/02/2012 WONGAN HILLS HARDWARE	No more gaps and key cutting	19.80
10922	09/02/2012 MR ADRIAN BRENNAN	Reimbursement Paid Twice	616.85
10923	09/02/2012 ROBERT J BAMFORD	Replace toilets at Bolgart Hall	450.00
10924	09/02/2012 DEPARTMENT OF AGRICULTURE AND FOOD	Return of un-used Dry Season Grant	4863.99
10925	15/02/2012 AUSTRALIAN TAXATION OFFICE	Payroll deductions	16328.96
10926	16/02/2012 WALG SUPER PLAN	Superannuation contributions	5367.91
10927	16/02/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 15/2/12	3152.00
10928	16/02/2012 AUSTRALIAN SUPER	Superannuation contributions	126.96
10929	16/02/2012 HEALTH INSURANCE FUND	Payroll deductions	115.60
10930	16/02/2012 CARE SUPER	Superannuation contributions	380.88
10931	16/02/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80
10932	16/02/2012 SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Rates payment Via Payroll W/Ending 15/2/12	50.00
10933	23/02/2012 SYNERGY	Electricity Charges	1079.35
10934	23/02/2012 AUSTRALIA POST	Post Box Renewal 2012	56.00
10935	23/02/2012 SHIRE OF WONGAN-BALLIDU	Contribution to Discovering Golden Horizons 2011-12	8140.00
10936	23/02/2012 WESTNET PTY LTD	AntiVirus Scanning for Host Email 2012	184.00
10937	23/02/2012 SHIRE OF CHITTERING	Health Officer Dec 2011 & Comm Develop Officer Oct to Dec 2011	10155.22
		Ranger Services 10-1-12	9907.72
10938	23/02/2012 BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF Return January 2012	247.50
10939	23/02/2012 BUILDERS REGISTRATION BOARD	BRB Return January 2012	1010.95
10940	23/02/2012 COLE WORDLEY	Replace ceiling in bedroom at 44 Edmonds St Calingiri	360.00
10941	23/02/2012 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets Jan 2012	2080.00
			120.00

Total Cheque payments for February 2012	68254.96
01/02/2012 EFT Payment for Wages W/E 2/2/12	48974.49
15/02/2012 EFT Payment for Wages W/E 16/2/12	45126.95
29/02/2012 EFT Payment for Wages W/E 1/3/12	72719.71
Total Wages EFT payments for February 2012	166821.15
Total Payments for February 2012	563750.74

F32 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 7th March 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Financial reports for the month of February 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 29th February 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for February 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 153 - Income Statement by Program
Page 154 - Income Statement by Nature and Type
Page 155 - Statement of Financial Activity
Page 156 - Report on Significant Variances
Page 157 - Composition of Net Current Asset Position
Page 158 - Notes on Budget Changes to be made
Page 159 to 178 – Income and Expenditure Detail by Program
Page 179– Outstanding Debtors Report
Page 180 to 181 – Bank Reconciliation and Investments Report
Page 182 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 29th February 2012 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 37/2012

Moved Cr Kelly seconded Cr Rive that the following statements and reports for the month ended 29th February 2012 be received.

Page 153 - Income Statement by Program

Page 154 - Income Statement by Nature and Type

Page 155 - Statement of Financial Activity

Page 156 - Report on Significant Variances

Page 157 - Composition of Net Current Asset Position

Page 158 - Notes on Budget Changes to be made

Page 159 to 178 – Income and Expenditure Detail by Program

Page 179– Outstanding Debtors Report

Page 180 to 181 – Bank Reconciliation and Investments Report

Page 182 – Outstanding Rates Report

Motion Put & Carried 9/0

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**Shire of Victoria Plains
Income Statement by Program
For the period ending 29th February 2012**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
Operating Income				
General Purpose Funding	2,421,825	2,430,394	2,599,395	2,599,395
Governance	12,511	490	5,353	5,353
Law, Order and Public Safety	33,577	27,930	336,633	336,633
Health	5,809	5,146	7,650	7,650
Education & Welfare	0	0	20,000	20,000
Housing	42,152	36,722	54,524	54,524
Community Amenities	61,305	67,243	72,207	72,207
Recreation & Culture	349,346	646,672	659,855	659,855
Transport	267,718	623,530	669,522	669,522
Economic Services	20,519	16,743	21,365	21,365
Other Property & Services	17,050	24,183	38,428	38,428
	<u>3,231,811</u>	<u>3,879,053</u>	<u>4,484,932</u>	<u>4,484,932</u>
Operating Expenditure				
General Purpose Funding	(110,014)	(126,727)	(185,919)	(185,919)
Governance	(173,419)	(181,275)	(315,580)	(315,580)
Law, Order and Public Safety	(85,831)	(119,952)	(161,205)	(161,205)
Health	(53,306)	(67,055)	(100,149)	(100,149)
Education & Welfare	(20,421)	(36,248)	(51,966)	(51,966)
Housing	(88,857)	(105,778)	(145,474)	(145,474)
Community Amenities	(145,115)	(158,278)	(238,612)	(238,612)
Recreation & Culture	(220,676)	(249,838)	(382,331)	(382,331)
Transport	(1,561,957)	(1,504,999)	(2,343,892)	(2,343,892)
Economic Services	(71,190)	(81,697)	(141,882)	(141,882)
Other Property & Services	10,421	(28,347)	(15,610)	(15,610)
	<u>(2,520,365)</u>	<u>(2,660,194)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>
Interest on Borrowings				
Governance	(445)	(509)	(1,019)	(1,019)
Housing	(1,926)	(2,419)	(4,313)	(4,313)
Recreation & Culture	(1,483)	(2,130)	(4,261)	(4,261)
	<u>(3,854)</u>	<u>(5,058)</u>	<u>(9,593)</u>	<u>(9,593)</u>
	<u>\$ 707,591</u>	<u>1,213,801</u>	<u>392,721</u>	<u>392,721</u>

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20th March 2012**

**Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 29th February 2012**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,908,540	1,934,696
Grants and Subsidies - Operating	455,527	606,976
Fees and Charges	132,406	172,018
Interest Earnings	80,406	104,000
Other Revenue	52,317	42,910
	<u>2,629,196</u>	<u>2,860,600</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(389,634)	(748,380)
Materials and Contracts	(569,047)	(1,046,988)
Utilities	(25,029)	(46,620)
Depreciation	(1,220,848)	(1,809,744)
Interest Expenses	(3,854)	(9,593)
Insurance	(156,308)	(148,799)
Other Expenditure	(159,499)	(281,887)
	<u>(2,524,219)</u>	<u>(4,092,011)</u>
	104,977	(1,231,411)
Grants and Subsidies - non-operating	597,296	1,561,632
Profit on Asset Disposals	6,817	64,500
Loss on Asset Disposals	<u>(1,499)</u>	<u>(2,000)</u>
NET RESULT	<u>707,591</u>	<u>392,721</u>

**Minutes - Ordinary Meeting of Council
20th March 2012**

**Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 29th February 2012**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,421,825	2,430,394	2,599,395	2,599,395	-0.35%
Governance	12,511	490	5,353	5,353	2453.26%
Law, Order and Public Safety	33,577	27,930	36,633	36,633	20.22%
Health	5,809	5,146	7,650	7,650	12.88%
Housing	42,152	36,722	54,524	54,524	14.79%
Community Amenities	61,305	67,243	72,207	72,207	-8.83%
Recreation & Culture	349,346	646,672	659,855	659,855	-45.98%
Transport	9,236	65,069	65,718	65,718	-85.81%
Economic Services	20,519	16,743	21,365	21,365	22.55%
Other Property & Services	17,050	24,183	38,428	38,428	-29.50%
Sub Total	2,973,329	3,320,592	3,561,128	3,561,128	-10.46%
Operating Expenditure					
General Purpose Funding	(110,014)	(126,727)	(185,919)	(185,919)	-13.19%
Governance	(173,864)	(181,784)	(316,599)	(316,599)	-4.36%
Law, Order and Public Safety	(85,831)	(119,952)	(161,205)	(161,205)	-28.45%
Health	(53,306)	(67,055)	(100,149)	(100,149)	-20.50%
Education & Welfare	(20,421)	(36,248)	(51,966)	(51,966)	-43.66%
Housing	(90,783)	(108,197)	(149,788)	(149,788)	-16.09%
Community Amenities	(145,115)	(158,278)	(238,612)	(238,612)	-8.32%
Recreation & Culture	(222,159)	(251,968)	(386,591)	(386,591)	-11.83%
Transport	(1,561,957)	(1,504,999)	(2,343,892)	(2,343,892)	3.78%
Economic Services	(71,190)	(81,697)	(141,882)	(141,882)	-12.86%
Other Property & Services	10,421	(28,347)	(15,610)	(15,610)	-136.76%
Sub Total	(2,524,219)	(2,665,252)	(4,092,212)	(4,092,212)	-5.29%
Grants for the Development of Assets					
Education & Welfare	0	0	20,000	20,000	
Law, Order and Public Safety	0	0	300,000	300,000	
Transport	258,482	558,461	603,804	603,804	
	258,482	558,461	923,804	923,804	
Net Operating Result	707,591	1,213,801	392,721	392,721	
Capital Income					
Proceeds from the Sale of Assets	59,550	117,500	117,500	117,500	
Transfer from Reserves	168,031	168,031	651,895	651,895	
Sub Total	227,581	285,531	769,395	769,395	
Capital Expenditure					
Governance	(123,618)	(156,000)	(172,664)	(172,664)	
Law, Order and Public Safety	0	(1,780)	(301,780)	(301,780)	
Education & Welfare			(49,000)	(49,000)	
Housing	(9,970)	(10,310)	(10,310)	(10,310)	
Community Amenities	(8,141)	(15,980)	(15,980)	(15,980)	
Recreation & Culture	(485,123)	(466,446)	(691,748)	(691,748)	
Transport	(618,549)	(1,087,428)	(1,734,814)	(1,734,814)	
Economic Services	(2,532)	(3,258)	(9,838)	(9,838)	
Other Property & Services	(67,281)	(72,500)	(79,080)	(79,080)	
Transfer to Reserves	0	0	(445,000)	(445,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(14,823)	14,823	(24,700)	(24,700)	
	(1,330,038)	(1,798,879)	(3,534,914)	(3,534,914)	
Total Operating + Non-Operating	(394,865)	(299,547)	(2,372,798)	(2,372,798)	
Adjust Non-Cash items					
Depreciation	1,220,848	1,206,360	1,809,744	1,809,744	
Provisions	(29,006)	0	0	0	
P/L on Sale of Assets	(5,319)	0	(62,500)	(62,500)	
Surplus / Deficit B/fwd	651,301	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	1,442,959	1,532,367	(0)	(0)	

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 29th February 2012		
		YTD Var \$
Operating Income		
Governance - Administration		
	Unbudgeted LGIS member insurance experience bonus	8,492 FAV
	Additional over budget reimbursements for CEO/DCEO Shire of Chittering Results in increase Admin allocation across all programs	21,083 FAV
Law Order & Public Safety - Fire Prevention		
	Reimbursement of previous years over expenditure on budget	1,930 FAV
	Reimbursement of training costs	1,655 FAV
Housing - Council Staff		
	Rent income from 15 Lambert Cres - unbudgeted	6,000 FAV
Recreation & Culture - Public Halls & Civic Centres		
	Timing difference - Sport & Rec Grant	(299,014) UNFAV
Transport		
	Timing difference - R2R Grant	(228,981) UNFAV
	Timing difference - trade-in of PTK14	(66,500) UNFAV
Economic Services		
	Bolgart Caravan Park income over budget	1,956 FAV
Other Property & Services		
	Private Works income under budget	(6,162) UNFAV
Operating Expenditure		
Governance - Members		
	Strategic Plan - not yet expended	24,556 FAV
Administration		
	Overall timing differences and savings resulting in savings ytd on budget thus resulting under budget ytd Admin Allocations across programs	48,150 FAV
Law, Order & Public Safety		
	Bush Fire Brigades under budget	8,391 FAV
	Fire Prevention under budget	13,830 FAV
	Timing differences on invoicing for Community Emergency Services Mgr	6,236 FAV
Health		
	Timing difference on invoices for Health Officer	5,361 FAV
Education & Welfare - Community Development		
	Timing differences and possible savings on Community Development Officer	13,355 FAV
Housing		
	Timing Differences & possible savings on Housing Maintenance	12,739 FAV
Community Amenities		
	Calingiri Effluent Pond Mtce under budget	15,894 FAV
Recreation & Culture		
	Calingiri Gym under budget	8,491 FAV
	Timing differences - Halls and Town Maintenance	10,024 FAV
Transport		
	General timing differences on Roads Maintenance particularly in maintenance grading, which should be offset as construction commences very soon.	(56,958) UNFAV
Economic Services		
	Building Services - awaiting invoices but potential savings may result	11,690 FAV
Other Property & Services		
	Over recovery of Plant Costs	(8,315) UNFAV
Capital Expenditure		
Buildings		
	Sport & Rec Building Upgrade - Progress Claim timing diff.	111,600 FAV
Furniture & Equipment		
	Office Furniture - not yet expended	25,000 FAV
Construction other than Buildings		
	Calingiri Sports Oval - non budgeted item funds to be provided via Reserve Funds	(131,901) UNFAV
Plant & Equipment		
	Various plant & vehicles - savings	16,297 FAV
	Replacement for PTK14 - not yet purchased	220,000 FAV
Infrastructure		
	Infrastructure Construction timing differences	239,000 FAV

**Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st January 2012**

Composition of Net Current Asset Position

Current Assets

	\$	
Cash - Unrestricted	1,568,910	
Cash - Restricted	1,062,814	
Receivables	237,451	
Inventories	1,723	
Total Current Assets	2,870,898	

Less Current Liabilities

Payables	(375,128)	
Provisions and Borrowings	(159,385)	
Total Current Liabilities	(534,513)	

Net Current Assets Position **2,336,385**

Less Cash Restricted - Reserves	1,062,814	
Less Provisions and Borrowings	(159,385)	
Closing Available Funds	1,432,956	

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	1,808,084	3.38
Current Liabilities	534,513	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>	1,806,361	3.38
Current Liabilities	534,513	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Notes of Budget Changes 2011-12

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Budget Adoption		Opening Surplus (Deficit)	\$	\$	\$	\$
40155	Calingiri Sports Oval		Re surface oval			(130,000)	(130,000)
	Housing Reserve		Reallocation of Funds		130,000		0
40159	3 x Point Linkage Mower	19/2012	New Oval Mower			(18,000)	(18,000)
40160	Honda Water Pump Motor	19/2012	Replacement			(4,000)	(22,000)
40148	Multi-tyred Roller	19/2012	Savings on purchase		22,000		0
							0
							0
							0
							0
							0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	Bolgart Hall	168/2011	Air Condition to CWS rooms	\$	\$	\$	\$
	Roads Board Building	167/2011	Air Condition RBB rooms			(4,205)	(4,205)
	Building Maintenance Reserve				9,103	(4,898)	(9,103)
							0
							0
							0
							0
							0
							0

Total \$0

Shire of Victoria Plains
Monthly Report at as : 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(1,867,946)	(1,882,696)	(1,882,696)	(1,882,696)
	10315	Administrative Fees & Charges			(8,645)	(8,561)	(9,750)	(9,750)
	20300	Rates Collection			3,142	3,628	12,300	12,300
		Total Rates Income / Expenditure			(1,873,450)	(1,887,629)	(1,880,146)	(1,880,146)
General Purpose Grants								
	10325	General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			(411,175)	(408,099)	(544,136)	(544,136)
Other General Purpose Income								
	10310	Ex Gratia Rates			(40,594)	(52,000)	(52,000)	(52,000)
	10320	Interest Income			(80,406)	(72,578)	(104,000)	(104,000)
	10395	Administration Income - Allocated			(13,059)	(6,460)	(6,813)	(6,813)
	20310	Admin Expenditure Reallocated			106,872	123,099	173,619	173,619
		Total Other General Purpose Income / Expenditure			(27,187)	(7,939)	10,805	10,805
		Total General Purpose Funding			(2,311,811)	(2,303,667)	(2,413,477)	(2,413,477)

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council	10420	Contributions And Donations			(1,500)	0	0	0
	10495	Admin Income Allocated			(10,260)	(5,080)	(5,353)	(5,353)
		Members Of Council Operating Income			(11,760)	(5,080)	(5,353)	(5,353)
	20401	Member'S Expenses			6,166	6,250	12,500	12,500
	20402	Member'S Allowances			19,544	20,000	40,000	40,000
	20403	Election Expenses			2,438	3,100	3,100	3,100
	20404	Conferences & Seminars - Local Government Week			11,833	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			3,304	2,150	7,000	7,000
	20406	Meeting Costs			3,102	3,000	4,500	4,500
	20407	Delivering Agendas			1,496	1,464	2,210	2,210
	20408	Sundry			10,011	9,310	11,010	11,010
	20409	Public Relations			28,947	16,400	54,871	54,871
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,612	2,493	2,493	2,493
	20412	Strategic Plan			444	25,000	25,000	25,000
	20413	Asset Management Plan			0	0	500	500
	20420	Admin Expenditure Allocated			83,968	96,720	136,415	136,415
		Members of Council Operating Expenditure			173,864	202,887	316,599	316,599
		Total Members of Council			162,104	197,807	311,246	311,246
Administration	10430	Reimbursements			(40,859)	(11,000)	(11,000)	(11,000)
	10431	Commissions			(12,694)	(10,000)	(15,000)	(15,000)
	10432	Administration Charges			(2,365)	(1,896)	(2,850)	(2,850)
	10433	Sundry Income			(55)	(224)	(350)	(350)
	10434	Rounding			(4)	0	0	0
	10496	Admin Income Reallocated			55,975	27,710	29,200	29,200
		Administration Operating Income			0	4,590	0	0
	10490	WDV on Assets Sold			41,181	41,000	41,000	41,000
	16001	Ceo'S Vehicle - Replacement			(20,114)	(16,000)	(16,000)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(21,818)	(25,000)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			(751)	0	0	0
	20430	Salaries & Wages			289,532	294,955	457,252	457,252
	20431	CEO Package			5,805	16,588	24,060	24,060
	20432	DCEO Package			5,226	14,163	20,160	20,160
	20433	Other Staff Costs			2,078	3,624	3,760	3,760
	20435	Computing			16,677	21,233	38,352	38,352
	20436	Insurance			48,695	52,240	52,243	52,243

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
20437		Staff Recruitment			1,174	3,450	3,450	3,450
20438		Staff Training			9,067	8,000	10,500	10,500
20439		Office Building - Operating			7,475	11,259	16,150	16,150
20440		Office Building & Surrounds Maintenance			3,045	2,496	3,750	3,750
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	564	3,600	5,440	5,440
20441		Minor Office Equipment	G001	Admin Buldgd Ground Maintenance	674	3,000	3,000	3,000
20442		Office Consumables			2,566	3,592	5,400	5,400
20443		Telephone			5,745	6,000	9,000	9,000
20444		Postage			2,814	3,128	4,700	4,700
20445		Other Office Expenses			32,055	34,182	45,758	45,758
20447		Bank Charges			1,713	1,992	3,000	3,000
20448		Audit Fees			7,462	7,750	13,500	13,500
20449		Occupational Health & Safety			3,195	3,360	6,550	6,550
20450		Write-Offs			107	0	250	250
20481		Depreciation Expense			12,420	11,864	17,805	17,805
20490		Administration Expenditure - Reallocated			(458,090)	(527,579)	(744,079)	(744,079)
Administration Operating Expenditure					0	(21,103)	0	0
40004		Geo Vehicle Replacement			43,589	51,000	51,000	51,000
40005		Dceo Vehicle Replacement			68,114	70,000	70,000	70,000
40032		Office Furniture			0	25,000	25,000	25,000
40069		Computing upgrade software & hardware			4,990	5,000	14,848	14,848
40074		OHS Upgrade to Shire Buildings	0		3,770	0	6,816	6,816
40137		Archive Building Shelving Renewal	0		3,156	5,000	5,000	5,000
Total Governance Capital Expenditure					123,618	156,000	172,664	172,664
Total Administration					122,867	139,487	172,664	172,664
Total Governance					284,971	337,294	483,909	483,909

**Minutes - Ordinary Meeting of Council
20th March 2012**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(27,752)	(25,821)	(34,430)	(34,430)
	10511	Contributions And Donations			(1,655)	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income			(29,406)	(25,821)	(34,430)	(34,430)
	20500	Fire Prevention			28,762	41,484	44,184	44,184
	20508	Sandlewood Farm Fire Expenses			1,265	2,376	3,575	3,575
	20512	Depreciation Expense			1,515	1,512	2,273	2,273
		Fire Prevention - Operating Expenditure			31,542	45,372	50,032	50,032
Bush Fire Brigades								
	16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			0	0	(300,000)	(300,000)
		Bushfire Brigades - Capital Income			0	0	(300,000)	(300,000)
	20510	FESA Fire Truck Expenses			20,283	22,895	32,965	32,965
	20511	Fire Stations			1,234	2,922	4,071	4,071
	20511	Fire Stations			147	1,646	2,419	2,419
	20511	Fire Stations			116	1,719	2,525	2,525
	20511	Fire Stations			66	721	760	760
	20511	Fire Stations			325	658	797	797
		Bush Fire Brigades - Operating Expenditure			22,170	30,561	43,537	43,537
	40006	FESA Fire Tender Replacement - New Norcia and Mog			0	0	300,000	300,000
		Fire Prevention - Capital Expenditure			0	0	300,000	300,000
		Total Fire Prevention			24,306	50,112	59,139	59,139
Animal Control								
	10520	Animal Infringements			0	0	0	0
	10522	Licensing			(907)	(500)	(500)	(500)
	20520	Animal Compound			225	2,136	3,232	3,232
	20521	Dog Licensing			313	0	0	0
		Total Animal Control			(369)	1,636	2,732	2,732
Other Law, Order And Public Safety								
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			(3,263)	(1,609)	(1,703)	(1,703)
		Other Law Order & Public Safety - Operating Income			(3,263)	(1,609)	(1,703)	(1,703)
	20530	Emergency Services			0	0	1,000	1,000
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20533	Community Emergency Services Manager			4,874	11,110	20,000	20,000
	20590	Administration Cost Allocated			26,707	30,773	43,405	43,405
		Other Law Order & Public Safety - Operating Expenditure			31,581	41,883	64,405	64,405
	40138	Calligiri Emergency Building - Upgrade Blinds			0	1,780	1,780	1,780
		Total Other Law Order & Public Safety			0	1,780	1,780	1,780
		Total Law, Order & Public Safety			28,317	42,054	64,481	64,481
					52,254	93,802	126,352	126,352

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(1,611)	(200)	(950)	(950)
		Administration & Inspection - Operating Income			(1,611)	(200)	(950)	(950)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	500	500
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			8,255	13,616	20,435	20,435
		Administration & Inspection - Operating Expenditure			8,255	13,616	20,935	20,935
		Total Administration & Inspection			6,644	13,416	19,985	19,985
Preventative Services - Pest Control	20710	Mosquito Control			7,018	9,203	14,728	14,728
	20711	Fogging Mosquitos			3,083	3,940	7,880	7,880
		Total Pest Control			10,101	13,143	22,608	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600	600	600
		Total Preventative Services - Other			379	600	600	600
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(4,198)	(4,946)	(6,500)	(6,500)
		Other Health - Operating Income			(4,198)	(4,946)	(6,700)	(6,700)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			214	128	200	200
	20790	Admin Expenditure - Allocated			34,357	39,568	55,806	55,806
		Other Health - Operating Expenditure			34,571	39,696	56,006	56,006
		Total Other Health			30,373	34,750	49,306	49,306
		Total Health			47,497	61,909	92,499	92,499

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Education					\$	\$	\$	\$
	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	(20,000)	(20,000)
		Education & Welfare Operating Income						
	20800	School Programs and Improvements			204	2,170	2,216	2,216
	20801	Sponsorships & Prizes			1,700	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			543	1,250	1,250	1,250
		Education & Welfare Operating Expenditure			\$ 2,448	4,920	4,966	4,966
Community Development								
	20804	Community Development Officer (Shared)			17,973	31,328	47,000	47,000
					\$ 17,973	31,328	47,000	47,000
	40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
	40140	Yerecoin Playground			0	20,000	20,000	20,000
					0	20,000	49,000	49,000
		Total Education & Welfare			\$ 20,421	56,248	80,966	80,966

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at : 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(2,210)	(2,248)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(2,380)	(2,944)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(2,890)	(2,944)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(5,960)	(5,968)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(1,600)	(1,528)	(2,300)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(6,000)	0	0	0
		Staff Housing - Operating Income			(21,040)	(15,632)	(23,480)	(23,480)
		Staff Housing Operating Expenditure			16,561	18,818	27,847	27,847
	20900	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	6,517	2,869	3,785	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,103	7,138	8,425	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	4,873	8,620	8,620	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	13,440	9,543	19,211	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	335	6,538	6,748	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	3,374	1,358	1,358	1,358
		Staff Housing - Operating Expenditure			46,202	54,884	75,994	75,994
	40064	12 Harrington St Upgrade Garden Shed & Reticulation			5,392	5,150	5,150	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			3,642	3,580	3,580	3,580
		Staff Housing - Capital Expenditure			9,034	8,730	8,730	8,730
		Total Staff Housing			34,196	47,982	61,244	61,244
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(2,511)	(2,904)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(3,400)	(3,464)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(2,476)	(2,904)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(3,200)	(3,464)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(3,030)	(3,464)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(3,600)	(3,464)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(18,218)	(19,664)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			4,261	4,816	6,800	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	3,392	3,650	6,500	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	702	2,823	2,823	2,823
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	598	1,385	1,395	1,395
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	9,487	5,744	5,745	5,745

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Housing								
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	405	1,192	1,193	1,193
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			2,134	3,003	5,136	5,136
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,021	1,750	3,500	3,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	565	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	1,129	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			22,000	26,057	35,350	35,350
	40141	APC4 - Privacy Screen			936	1,580	1,580	1,580
		Aged Person Housing - Capital Expenditure			936	1,580	1,580	1,580
		Total Aged Person Housing			4,718	7,973	7,395	7,395
Housing - Other	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(2,894)	(1,426)	(1,509)	(1,509)
		Housing Other - Operating Income			(2,894)	(1,426)	(1,509)	(1,509)
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimburseable Expenditure			(1,102)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			23,683	27,256	38,444	38,444
		Housing Other - Operating Expenditure			22,581	27,256	38,444	38,444
		Total Housing Other			19,687	25,830	36,935	36,935
		Total Housing			\$ 58,602	81,785	105,574	105,574

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
	11000	Refuse Removal Gst Charged			(7,610)	(9,104)	(9,104)	(9,104)
	11001	Refuse Removal			(32,949)	(37,548)	(37,548)	(37,548)
		Sanitation - Household Refuse - Operating Income			(40,559)	(46,652)	(46,652)	(46,652)
	21000	Domestic Refuse Collection			21,061	20,568	30,859	30,859
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	11,910	10,480	15,750	15,750
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	26,272	26,104	39,180	39,180
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	11,889	10,480	15,740	15,740
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			71,132	67,632	101,529	101,529
	40142	Tip Sites Fencing			5,554	14,400	14,400	14,400
		Sanitation - Household Refuse - Capital Expenditure			5,554	14,400	14,400	14,400
		Total Sanitation - Household Refuse			36,128	35,380	69,277	69,277
Sanitation - Other					0	0	(3,000)	(3,000)
	11010	Drum Muster			0	0	0	0
	11011	Zero Waste Plan			0	0	(3,000)	(3,000)
		Sanitation - Other - Operating Income			0	0	0	0
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	808	928	1,400	1,400
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	612	1,328	2,000	2,000
	21022	Drum Muster	DRUM	Drum Muster	1,420	2,256	3,400	3,400
		Sanitation - Other - Operating Expenditure			1,420	2,256	400	400
		Total Sanitation - Other			(14,550)	(14,400)	(14,400)	(14,400)
Sewerage								
	11020	Sewerage			4,689	6,933	6,933	6,933
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	1,774	7,038	7,038	7,038
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	0	6,130	6,130	6,130
	21031	Sewerage Audit			1,602	3,840	3,840	3,840
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	14,962	14,980	15,770	15,770
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	23,027	38,921	39,711	39,711
		Sewerage - Operating Expenditure			8,477	24,521	25,311	25,311
		Total Sewerage			(1,329)	(3,328)	(5,000)	(5,000)
		Town Planning & Regional Development - Operating Income			(1,329)	(3,328)	(5,000)	(5,000)
Town Planning & Regional Development	11040	Planning Applications			2,489	0	11,000	11,000
		Town Planning & Regional Development - Operating Income			2,489	0	11,000	11,000
	21051	Town Planning Scheme / Local Planning Strategy			1,160	(3,328)	6,000	6,000
	21053	Interest Expense			(1,694)	(1,300)	(1,500)	(1,500)
		Town Planning & Regional Development - Operating Expenditure			(3,174)	(1,563)	(1,655)	(1,655)
		Total Town Planning & Regional Development			(4,867)	(2,863)	(3,155)	(3,155)
Other Community Amenities	11050	Calingiri Cemetery			0	0	0	0
	11095	Administration Income Allocated			0	0	0	0
		Other Community Amenities - Operating Income			0	0	0	0
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	0	0

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					\$	\$	\$	\$
Community Amenities					0	0	0	0
	16041	Gillingarra Emergency Water Supply			4,091	4,994	9,920	9,920
		Other Community Amenities - Capital Income			0	0	0	0
	21060	Cemetery Works	CEMM	Cemetery Maintenance	0	490	3,348	3,348
	21061	Cemeteries Operations	GRAVE	Grave Digging	421	420	582	582
	21062	Mogumber Water Supply			128	153	155	155
	21063	Yenart Bore	YENART		7,468	5,792	13,580	13,580
	21064	Gillingarra Emergency Water Supply			2,679	0	0	0
	21065	Public Toilets And Drinking Fountains	TOILET	Public Toilets	2,890	4,340	8,130	8,130
	21066	Community Amenities - Depreciation Expense			3,396	3,384	5,092	5,092
	21090	Administration Expenditure Allocated			25,974	29,896	42,165	42,165
		Other Community Amenities - Operating Expenditure			47,047	49,469	82,972	82,972
	40158	Fencing Upgrade Yerecoin Effluent Ponds			2,587	0	0	0
		Other Community Amenities - Capital Expenditure			2,587	0	0	0
		Total Other Community Amenities			44,767	46,606	79,817	79,817
		Total Community Amenities			\$ 91,952	105,435	180,805	180,805

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					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(521)	(328)	(500)	(500)
11101		Mogumber Hall			0	(64)	(100)	(100)
11102		Bolgart Hall			(200)	(328)	(500)	(500)
11103		Calingiri Gymnasium			(1,359)	(2,664)	(14,000)	(14,000)
11104		Roads Board Building Lease			(2,550)	(2,600)	(3,900)	(3,900)
		Public Halls & Civic Centres - Operating Income			(4,630)	(5,984)	(19,000)	(19,000)
16053		Sport & Rec Grants			(338,814)	(637,828)	(637,828)	(637,828)
		Public Halls & Civic Centres (Profit) / Loss on Sale of Assets			(338,814)	(637,828)	(637,828)	(637,828)
Public Halls & Civic Centres - Operating Expenditure								
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	5,672	4,320	5,280	5,280
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	3,811	2,439	2,675	2,675
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	2,296	2,944	5,436	5,436
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	11,211	11,639	15,012	15,012
21102		Piawanning Hall	B011	Piawanning Hall & Grounds Maintenance	0	0	0	0
21102		Piawanning Hall	B012	Piawanning Hall Other Costs	1,696	2,033	2,203	2,203
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	171	1,500	4,742	4,742
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	1,740	1,886	2,317	2,317
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	636	1,155	1,448	1,448
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	262	345	435	435
21106		Public Halls - Depreciation Expense			27,814	27,936	41,922	41,922
21107		Cwa Building			2,029	1,996	3,000	3,000
21109		Calingiri Gymnasium			580	550	553	553
		Public Halls & Civic Centres - Operating Expenditure			59,082	68,399	99,523	99,523
40057		Disability Access			0	0	5,580	5,580
40124		Victoria Plains Sport and Recreation Building Upgrade			224,285	340,833	560,555	560,555
40129		Calingiri Rec Centre Upgrade			5,173	5580	5580	5580
40143		R4R - Synthetic Greens - Bolgart Bowling Club			77,273	77273	77273	77273
40144		Bolgart Hall - Replace External Cladding			37,280	42760	42760	42760
40155		Upgrade to Calingiri Sports Oval			131,901	0	0	0
40156		2 x Air Conditioning Units - Roads Board Building			4,953	0	0	0
40157		2 x Air Conditioning Units - Bolgart Hall CWA Room			4,260	0	0	0
		Public Halls & Civic Centres - Capital Expenditure			485,123	466,446	691,748	691,748
		Total Public Halls & Civic Centres			200,761	(108,967)	134,443	134,443
Other Recreation & Sport								
11110		Calingiri Sports Ground			0	0	(10)	(10)
11112		Misc Reserves Income			0	0	0	0

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					\$	\$	\$	\$
11123		Other Sports & Recreation Grants			0	0	0	0
Other Recreation & Sport - Operating Income								(10)
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	11,837	13,952	20,950	20,950
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	18,655	21,424	32,150	32,150
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	4,281	5,344	8,030	8,030
21110		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	3,526	6,824	10,260	10,260
21110		Town & Gardens Maintenance	TWNPIA	Plawanning Town & Gardens Maintenance	1,723	7,192	10,820	10,820
21110		Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	7,984	8,744	13,140	13,140
21111		Reserves Maintenance	CMEMPK	Calingiri Memorial Park Reserves Maintenance	1,635	6,544	9,830	9,830
21111		Reserves Maintenance	RESVS	Reserves Maintenance	1,506	4,952	7,443	7,443
21112		Calingiri Sporting Club Operating			6,305	7,131	9,405	9,405
21113		Calingiri Sporting Club Maintenance			37,812	22,904	34,370	34,370
21114		Bolgart Sportsground Operating	CSPC	Calingiri Sports Club Maintenance	11	166	250	250
21115		Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	443	1,560	2,350	2,350
21116		Town Beautification			0	0	5,000	5,000
21117		Sport And Recreation Officer - Be Active Co-Ordinator			0	0	12,490	12,490
21118		Recreation Equipment Maintenance			0	0	0	0
21119		Sports Clubs - Depreciation Expense			8,938	7,296	10,951	10,951
21120		Interest Expense			1,483	2,130	4,261	4,261
Other Recreation & Sport - Operating Expenditure					106,139	116,163	191,700	191,700
Total Other Recreation & Sport					106,139	116,163	191,690	191,690
Libraries		11120 Bolgart Library			0	0	0	0
		11121 Calingiri Library			0	0	0	0
Libraries - Operating Income					0	0	0	0
21130		Library - Salaries & Wages			2,663	2,536	3,815	3,815
21131		Library Services			6,812	9,766	13,746	13,746
21132		Library Building Maintenance			0	504	777	777
21133		Depreciation Expense			141	88	142	142
Libraries - Operating Expenditure					9,617	12,894	18,480	18,480
Total Libraries					9,617	12,894	18,480	18,480
Other Culture		11130 Cultural Mapping			0	0	0	0
		11131 History Book			(119)	0	0	0
		11195 Administration Income Allocated			(5,782)	(2,860)	(3,017)	(3,017)
Other Culture - Operating Income					(5,902)	(2,860)	(3,017)	(3,017)
21140		History Book Project			0	0	0	0
21141		Cultural Mapping Program			0	0	0	0

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
21142	Community Facilities					0	0	0	0
21190	Administration Expenditure Allocated					47,321	54,512	76,888	76,888
	Other Culture - Operating Expenditure					47,321	54,512	76,888	76,888
	Total Other Culture					41,419	51,652	73,871	73,871
	Total Recreation & Culture					357,936	71,742	418,484	418,484

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Construction								
16009		Govt Grant Regional Roads			(181,366)	(181,364)	(226,707)	(226,707)
16010		Govt Grant - Direct			(77,116)	(77,116)	(77,116)	(77,116)
16012		Govt Grant - R2R			0	(228,981)	(228,981)	(228,981)
16018		AG Lime Route 2			0	0	0	0
16054		R4R CLGF Grant (Yerecoin Footpaths)			0	(71,000)	(71,000)	(71,000)
		Streets Roads Bridges Construction - Capital Income			(258,482)	(558,461)	(603,804)	(603,804)
40021		Roadworks - Council & Direct Road Funding	C0029	Skilling Road	29,341	21,000	67,380	67,380
40021		Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	0	7,000	7,000	7,000
40021		Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	40,000	40,000	40,000
40021		Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	16,700	16,700	16,700
40021		Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeling	5,740	18,3088	21,3133	21,3133
40021		Roadworks - Council & Direct Road Funding	C0027	Old Plains Road	114,401	0	0	0
40021		Roadworks - Council & Direct Road Funding	C0033	Pither Road	19,863	0	0	0
40021		Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	399	38,660	77,320	77,320
40021		Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie Rd	168,163	22,7620	34,1430	34,1430
40024		Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	114	114,490	228,981	228,981
40025		Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	30,750	61,630	61,630	61,630
		Streets Roads Bridges Construction - Capital Expenditure			368,771	774,188	1,117,574	1,117,574
		Total Streets, Roads, Bridges Construction			110,289	215,727	513,770	513,770
Streets, Roads, Bridges & Depot Maintenance					0	0	(400)	(400)
11200		Road & Footpath Maintenance			(9,236)	(4,569)	(4,818)	(4,818)
11295		Administration Income Allocated			(9,236)	(4,569)	(5,218)	(5,218)
		Streets Roads Bridges Maintenance - Operating Income			306,858	185,144	277,730	277,730
21200		Maintenance Grading			0	0	0	0
21201		Aglime Maintenance Grading	BM9999		18,040	59,040	88,581	88,581
21202		Bitumen Maintenance	SIGNM		22,700	11,378	21,700	21,700
21203		Signage & Guideposts	TRELOP		59,126	68,776	103,180	103,180
21204		Tree Lopping	DRM		26,539	47,752	107,910	107,910
21205		Drainage Maintenance	FLOOD		0	0	40,480	40,480
21207		Flood Damage	XXX999		52,219	53,584	80,410	80,410
21208		Misc Road Maintenance	BRIDM		3,519	0	1,500	1,500
21209		Bridge & Culvert Maintenance	CROSS		0	0	4,125	4,125
21210		Crossovers	SLM		7,876	0	0	0
21211		Street Lighting Maintenance	TSC		5,445	3,624	5,453	5,453
21212		Traffic Signs & Control Equipment	REIN		0	0	0	0
21213		Reinstatements	FPM		742	5,702	15,600	15,600
21214		Footpath Maintenance			983,308	982,952	1,474,450	1,474,450
21215		Infrastructure Depreciation Expense			75,585	87,047	122,773	122,773
21290		Administration Expenditure Allocated			1,561,957	1,504,999	2,343,892	2,343,892
		Streets Roads Bridges Maintenance - Operating Expenditure			1,562,721	1,500,430	2,338,674	2,338,674

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					\$	\$	\$	\$
Transport								
Road Plant Purchases								
	16055	Sale of PTK14			0	(66,500)	(66,500)	(66,500)
	11290	WDV on Assets sold			0	6,000	6,000	6,000
		Road Plant Profit / Loss on Sale of Assets			0	(60,500)	(60,500)	(60,500)
	40145	Replace Mitsubishi Truck PTK14	0		0	220000	220000	220000
	40146	Purchase Low Loader	0		83,858	70000	70000	70000
	40148	Purchase Multi Tyred Roller	0		144,000	0	163000	185000
	40147	Purchase 5 Tonne Excavator	0		0	0	97000	97000
	40149	Trailer for 5 Tonne Excavator	0		0	0	22000	22000
	40150	Rock Bucket with Grapple for Bobcat	0		4,500	5130	5130	5130
	40151	2 x Metrocount Traffic Counters	0		7,610	8610	8610	8610
	40152	Utilicom Push Rod Inspection Camera	0		9,810	9500	9500	9500
	40159	3 Point Linkage Mower	0		0	0	18000	0
	40160	Honda Water Pump Motor	0		0	0	4000	0
		Road Plant Purchases - Capital Expenditure			249,778	313,240	617,240	617,240
		Total Road Plant Purchases			249,778	252,740	556,740	556,740
		Total Transport			1,912,789	1,968,897	3,409,184	3,409,184

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	21,921	15,504	23,270	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	5,485	7,726	7,729	7,729
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			250	64	100	100
		Total Rural Services			31,156	26,794	34,599	34,599
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(6,456)	(4,500)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(1,865)	(1,998)	(2,000)	(2,000)
	11302	Sundry Income			0	(96)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(8,321)	(6,594)	(6,650)	(6,650)
	21320	Area Promotion			0	0	29,000	29,000
	21321	Caravan Parks And Camping Grounds Operating			7,961	6,605	9,600	9,600
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	3,542	3,909	4,245	4,245
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	1,488	2,209	3,245	3,245
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0
	21324	Depreciation Expense - Caravan Parks			1,504	1,464	2,212	2,212
	21325	Bolgart Tractor Shed			(5)	38	40	40
		Tourism & Area Promotion - Operating Expenditure			14,490	14,225	48,342	48,342
		Tourism & Area Promotion - Capital Expenditure			0	0	6,580	6,580
	40135	Calingiri Caravan Park - Fencing replacement			2,532	3,258	3,258	3,258
	40153	Bolgart Caravan Park - Reticulation Upgrade			2,532	3,258	9,838	9,838
		Total Tourism & Area Promotion			8,701	10,889	51,530	51,530
Building Control								
	11310	Building Applications			(3,969)	(3,328)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bctf & Brb			(120)	(96)	(150)	(150)
		Building Control - Operating Income			(4,089)	(3,424)	(5,150)	(5,150)
	21330	Building Control Operating			4,950	16,640	24,960	24,960
		Building Control - Operating Expenditure			4,950	16,640	24,960	24,960
		Total Building Control			861	13,216	19,810	19,810
Other Economic Services								
	11320	Bendigo Bank			(5,667)	(5,328)	(8,000)	(8,000)

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11321	Extractive Industry Licences				0	0	0	0
11322	Standpipes - Water				(12)	(200)	(300)	(300)
11323	Community Safety & Crime Prevention				0	0	0	0
11395	Administration Income - Allocated				(2,429)	(1,197)	(1,265)	(1,265)
	Other Economic Services - Operating Income				<u>(8,108)</u>	<u>(6,725)</u>	<u>(9,565)</u>	<u>(9,565)</u>
21350	Bendigo Bank Agency				273	300	400	400
21360	Water Supply - Standpipes		WATERB	Water Supply - Standpipe Bolgart	9	300	450	450
21360	Water Supply - Standpipes		WATERC	Water Supply - Standpipe Calingiri	49	160	250	250
21360	Water Supply - Standpipes		WATERY	Water Supply - Standpipe Yerecoin	357	400	600	600
21361	Water Supply - Standpipe Depreciation				25	24	38	38
21362	Community Safety & Crime Prevention				0	0	0	0
21390	Administration Expenditure - Allocated				19,881	22,854	32,243	32,243
	Other Economic Services - Operating Expenditure				<u>20,594</u>	<u>24,038</u>	<u>33,981</u>	<u>33,981</u>
	Total Other Economic Services				<u>12,486</u>	<u>17,313</u>	<u>24,416</u>	<u>24,416</u>
	Total Economic Services				<u>\$ 53,204</u>	<u>68,212</u>	<u>130,355</u>	<u>130,355</u>

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/2/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(5,798)	(11,960)	(17,952)	(17,952)
		Private Works - Operating Income			(5,798)	(11,960)	(17,952)	(17,952)
	21400	Private Works Expenditure			725	10,400	15,610	15,610
	21402	Private Works Expenditure 2011-12			3,780	0	0	0
		Private Works - Operating Expenditure			4,505	10,400	15,610	15,610
		Total Private Works			(1,293)	(1,560)	(2,342)	(2,342)
Public Works Overheads								
	11410	Sundry Income			(1,224)	(2,392)	(3,600)	(3,600)
	11411	Diesel Fuel Rebate			(3,781)	(7,000)	(14,000)	(14,000)
	11495	Administration Income Allocated			(1,679)	(831)	(876)	(876)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(6,684)	(10,223)	(18,476)	(18,476)
	11490	WDV on Assets Sold			13,050	8,000	8,000	8,000
	16040	Building Maintenance Ute Replacement			(16,618)	(10,000)	(10,000)	(10,000)
	16056	Sale of Traffic Classifiers			(1,000)	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(4,568)	(2,000)	(2,000)	(2,000)
	21410	Salaries & Wages			68,566	50,277	76,909	76,909
	21411	Works Manager Package			41,421	76,648	116,281	116,281
	21412	Superannuation			34,591	30,608	46,816	46,816
	21413	Insurance			23,658	25,000	25,000	25,000
	21414	Other Staff Costs			3,990	10,396	10,750	10,750
	21415	Conferences & Seminars			983	0	0	0
	21416	Engineering Services			27,776	10,000	10,000	10,000
	21417	Occupational Health & Safety			170	1,647	2,500	2,500
	21418	Other Public Works Overheads			0	1,328	2,000	2,000
	21419	Depot Operating Costs			102,854	85,031	125,814	125,814
	21420	Depot Maintenance			165	1,086	1,665	1,665
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			10,302	16,138	24,380	24,380
	21423	Administration Costs Allocated			13,743	15,821	22,322	22,322
	21424	Staff Meetings			472	3,919	6,000	6,000
	21425	Building Maintenance			27,244	38,614	57,727	57,727
	21490	Workshop Overheads Recovered			(364,249)	(352,240)	(528,164)	-528,164.39
		Public Works Overheads - Operating Expenditure			(8,315)	14,273	0	0
	40030	Works Manager Vehicle Replacement			35,619	40000	40000	40000
	40118	Replacement Building Maint Ute			28,718	30000	30000	30000

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/2/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
	40119	OHS Installations			0	0	6580	6580
	40154	Laptop for CAT Plant systems			2,945	2500	2500	2500
		Public Works Overheads - Capital Expenditure			67,281	72,500	79,080	79,080
		Total Public Works Overheads			47,714	74,550	58,604	58,604
Plant Operation	21430	Fuel & Oil			91,441	100,064	150,100	150,100
	21431	Tyres & Tubes			8,571	19,800	29,700	29,700
	21432	Parts & Repairs			75,683	91,664	137,507	137,507
	21433	Insurance & Licences			31,296	23,042	29,042	29,042
	21434	Depreciation Ex Asset Ledger			161,732	150,664	226,000	226,000
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(352,220)	(381,560)	(572,349)	(572,349)
		Total Plant Operation			16,502	3,674	0	0
Salaries & Wages	21496	Salaries & Wages			682,241	694,263	1,061,821	1,061,821
	21497	Salaries & Wages Allocated			(705,655)	(694,263)	(1,061,821)	(1,061,821)
		Total Salaries & Wages			(23,414)	0	0	0
Materials	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			300	0	0	0
		Unclassified Capital Income			300	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			39,810	76,664	56,263	56,263

**Minutes - Ordinary Meeting of Council
20th March 2012**

Shire of Victoria Plains
Monthly Report as at: 29/02/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,938	2,938
50002		Transfer To Plant Reserve			0	0	406,322	406,322
50003		Transfer To Housing Reserve			0	0	13,441	13,441
50004		Transfer To Sewerage Reserve			0	0	2,836	2,836
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	11,883	11,883
50007		Transfer To Building Maintenance Reserve			0	0	4,938	4,938
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,358	2,358
50010		Transfer to Gymnasium Equipment Reserve			0	0	284	284
		Total Transfer to Reserves			0	0	445,000	445,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(534,000)	(534,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			(79,208)	0	(77,895)	(77,895)
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(40,000)	(40,000)
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			(79,208)	0	(651,895)	(651,895)
		Total Reserves Transfer			0	0	(206,895)	(206,895)

Outstanding Debtors Report

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 29 February 2012**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307		318.00				318.00	
139					140.00	140.00	
327	872.52					872.52	
						0.00	
	872.52	318.00	0.00	0.00	140.00	1,330.52	

INVESTMENTS

As at 29th February 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$564,268.53	4.20	-
Municipal	Term Deposit	3 months	\$411,767.67	5.45	16/03/2012
Municipal	Term Deposit	2 months	\$403,661.60	5.40	16/04/2012
Reserves	Bendigo Bank	3 months	\$682,239.80	5.40	11/04/2012
Reserves	Treasury Corp	OCDF	\$358,567.92	4.20	-

Interest earned YTD (to 29th February 2012):

Municipal	27,443.29
Reserves	41,768.71

Outstanding Rates Report

Total Rates Outstanding	\$117,329.31
as at 29th February 2012	
Comprising:	
Rates (Current)	\$106,593.40
Rates (Deferred)	\$1,374.80
Rubbish	\$4,120.46
Sewerage	\$2,697.45
Interest/Admin Charges	\$68.01
ESL	\$2,475.19
TOTAL:	\$117,329.31

The balance outstanding at 29th February 2012 is 6.06% of the total rates bill of \$1,935,696 (ignoring ex-Gratia Rates).

10.2 Community Services Status Report

Resolution 38/2012

Moved Cr Kelly seconded Cr Johnson that the items in the Community Services Status Report detailed below be noted.

Motion Put & Carried 9/0

Item No	Report Details	Community Services Action Required	Status
13.3 – B1	Relocation of second hand house Behanging North Road Calingiri	Planning approval issued subject to conditions	Ongoing

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There were no items for discussion under the Community Services section of the minutes.

10.3 TOWN PLANNING

There were no items for discussion under the Town Planning section of the minutes.

10.4 Administration Status Report

Resolution 39/2012

Moved Cr Lovelock seconded Cr Smith that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 9/0

Item No	Report Details	Administration Action Required	Status
A4	Finance and Administration Manager – Study Allowance	Nil	Resolved to accept with conditions. Complete
A5	Compliance Audit Report	Nil	Report adopted. Complete
A6	Rates Interest write off	Nil	Approved write off. Complete
A7	Roadside Drilling	Nil	Permission granted. Complete
13.1 A8	Bendigo Bank Signatories	Update of Shire bank account signatories	Ongoing

10.4 ADMINISTRATION

A9 Sale of CEO Vehicle

FILE REFERENCE: T2.2
 REPORT DATE: 6th March 2012
 APPLICANT/PROPONENT: Mr C Hogan
 OFFICER DISCLOSURE OF INTEREST: Mr Hogan is the CEO's step son
 PREVIOUS MEETING REFERENCES: None
 AUTHOR: Harry Hawkins Chief Executive Officer
 ATTACHMENTS: Vehicle change over quote

PURPOSE OF REPORT: To advise Council of the offer to purchase the CEO vehicle due for changeover and to advise of out of budget expenditure and income.

BACKGROUND: The CEO vehicle a 2011 Holden Caprice V has travelled 25,000klms and as per Council's current vehicle change over policy is due for change over at the end of March 2012. A similar vehicle will be purchased to take advantage of the additional \$4,000 WA local government discount which expires

at the 30th June 2012. Three written quotes have been obtained as per the purchasing policy.

COMMENT: The CEO vehicle a 2011 Holden Caprice V is due for change over at the end of March 2012 and an offer to purchase the vehicle has been made by the CEO's step son. The offer to purchase at the highest trade in valuation of \$44,000 exceeds the Red Book valuation of \$37,800 - \$42,100 for this model and age of vehicle. The rejected quotes valued the trade in vehicle at \$40,000 and \$42,000 respectively.

In accordance with section 3.58 of the Local Government Act the proposed sale has been advertised in the local press and no submissions have been received at the date of this report. The best quote received from a dealer is attached and the price offered is the same as the trade in on this quote. There is sufficient money in the budget to cover the cost of the changeover as the expenditure on the previous purchase was less than the budget, \$43,589 against a budget of \$51,000 and the income from 50% of the previous vehicle registered to the Shire of Chittering and retained by them was higher than budgeted \$20,114 against a budget of \$16,000.

The purchase of a second vehicle in this financial year is brought about by the purchase of the first vehicle early in July 2011 instead of October 2011 to take advantage of the additional WALGA discount that was expected to cut out at the end of July 2011 the discount was subsequently extended to the 30th June 2012.

POLICY REQUIREMENTS: Policy 2.2.7 states that the CEO vehicle should be changed over at 20,000klms, Policy 6.5.5(b) gives delegated authority to the CEO to changeover light vehicles and Policy 6.5.5(c) states that 3 written quotes should be obtained for purchases between \$20,000 and \$100,000.

LEGISLATIVE REQUIREMENTS:

Local Government Act 1995 Section 3.58 and local Government (Functions and General) Regulations 1996 regulation 30 relate to the sale of Local Government property.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

Absolute Majority Required: No

Resolution 40/2012

Moved Cr Kelly seconded Cr Rive that Council,

- 1. Accepts the offer of \$44,000 inc GST for the sale of the Shires 2011 Holden Caprice V sedan that is due for changeover subject to there being no submissions to the advertisement as per section 3.58 of the Local Government Act 1995.**
- 2. Approves and endorses the out of budget expenditure and income for the purchase of the new Holden Caprice V sedan and sale of the existing vehicle.**

Motion Put & Carried 9/0

A10 Field Trial GM Canola

FILE REFERENCE: ES1.5
REPORT DATE: 7th March 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Request for comment and Executive Summary of Risk Assessment and Risk Management plan

PURPOSE OF REPORT: To advise Council of the request for comment on the proposed field trial of GM Canola in the shire.

BACKGROUND: The office of Gene Technology has advised that Pioneer Hi-Bred Australia Pty Ltd may be conducting limited and controlled release of genetically modified canola in the Shire of Victoria Plains and they seek our comment on the consultation version of the risk assessment and risk management plan.

COMMENT: The office of Gene Technology has advised that Pioneer Hi-Bred Australia Pty Ltd may be conducting limited and controlled release of genetically modified canola in the Shire of Victoria Plains.

This shire has for some years had a policy of the right to farm in relation to GM crops and has therefore not sought to comment or get involved in the debate

regarding the growing of GM Canola in the shire. The canola is modified for herbicide tolerance with the trial to take place between May 2012 and February 2016.

POLICY REQUIREMENTS: Council has had an unwritten policy of the right to farm in relation to GM crops.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

Absolute Majority Required: No

Resolution 41/2012

**Moved Cr Brennan seconded Cr Young that Council advise the Office of Gene Technology that as it has a policy of the right to farm in relation to GM Canola crops that it does not wish to comment on field trials by Pioneer Hi Bred Australia Pty Ltd.
Motion Put & Carried 8/1**

A11 Financial Management Review

FILE REFERENCE: F1.4.1
REPORT DATE: 7th March 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Quote

PURPOSE OF REPORT: To advise Council of the requirement for a Financial Management Review (FMR) and to provide the quote received.

BACKGROUND: Regulation 5(2)(c) of the Local Government Financial Management Regulations 1996 states that the CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the local government the results of those reviews. The Shire of Victoria Plains review is due in 2012.

COMMENT: The Shire of Victoria Plains Financial Management review is due in 2012 and to save on costs it has been suggested that the review is undertaken by Haines Norton at the same time as the interim audit. There is no allocation in this year's budget to fund the work therefore as it is unbudgeted expenditure Council must approve the expenditure.

In a shire of the size of Victoria Plains there is no one who is removed from the processes enough to be able to undertake the review in house. The scope of the review is contained in the attached quote from Greg Godwin of Haines Norton Chartered Accountants who is the shires auditor.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: Regulation 5(2)(c) states that the FMR must be reviewed at least once every 4 years

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The quote of \$6,500 is unbudgeted expenditure.

VOTING REQUIREMENTS:

Absolute Majority Required: No

Resolution 42/2012

Moved Cr Brennan seconded Cr Kelly that shire auditors Haines Norton Chartered Accountants are engaged to undertake the Shire of Victoria Plains Financial Management Review at the same time as the interim audit for the quoted price of \$6,500 and approval is given for the expenditure of the \$6,500 which is unbudgeted.

Motion Put & Carried 9/0

A12 Ward and Representation Review

FILE REFERENCE: A1.22.2

REPORT DATE: 6th March 2012

APPLICANT/PROPONENT: Local Government Advisory Board

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: 22/08, 293/08, 246/2010, 49/2011

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: Letter

PURPOSE OF REPORT

To advise Council of the Local Government Advisory Board resolution that the Shire of Victoria Plains undertakes a review of ward and representation and to provide details about how to conduct the review.

BACKGROUND

At its 7th February 2012 meeting the Local Government Advisory Board resolved that the Shire of Victoria Plains is required to complete a review of ward and representation to address the existing imbalances. The attachment gives details of the current ward and representation and highlights the existing imbalances.

COMMENT

In accordance with clause 6 (3) of Schedule 2.2 of the Local Government Act 1995 a local government is required to conduct a ward and representation review upon request from the Local Government Advisory Board. As stated in the attached letter to ensure any changes can be implemented in time for the 2013 local government elections, the review must be completed and submitted to the board by the 31st December 2012. These reviews can be quite time consuming to undertake and therefore the process needs to be commenced as soon as possible to ensure that it is completed on time. The most disappointing factor in

this review is the reduction of electors on the electoral role in the Shire of Victoria Plains falling by 135 from 734 in 2007 to 596 in 2011.

The purpose of this report is not to ask Council to make a decision on the options available in undertaking a review but to advise them that a review is required and enable a resolution to undertake the review as required to be passed. Before a review can take place a local government is to give local public notice that a review is to be carried out and to advertise for public submissions.

Councillors are advised to read the information package carefully as constituents may contact them for advice during the public submission stage and they will be required to make a decision on a review in the coming months.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Schedule 2.2 Clause 6 of the Local government Act 1995 deals with ward and representation reviews

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 43/2012

Moved Cr Kelly seconded Cr Young that:-

- 1. In accordance with clause 6 of schedule 2.2 of the Local Government Act 1995 Council conduct a review of wards and representation as requested by the Local Government Advisory Board.**
- 2. The CEO prepares a discussion paper, gives local public notice of the review and advertises for public submissions in accordance with clause 7 of schedule 2.2 of the Local Government Act 1995.**

Motion Put & Carried 9/0

A13 Calingiri Sportsground Pavilion Change Rooms Upgrade

FILE REFERENCE: RC1.2
REPORT DATE: 13th March 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Indicative Loan Repayment schedule

PURPOSE OF REPORT: To advise Council of the additional funding required to complete the upgrade to the pavilion and change rooms at the Calingiri Sportsground.

BACKGROUND: The Calingiri Sportsground pavilion and change rooms upgrade is being funded by Royalties for Regions and CSRFF funding from the Department of Sport and Recreation. The fit out was to be funded by a Lotterywest grant however they have advised that they will not fund sporting facilities.

COMMENT: The Calingiri Sportsground is the only reticulated oval in the Shire of Victoria Plains and as such it is very important for sporting teams and the participation of residents in oval sports. The long awaited upgrade to change rooms and the pavilion at the facility are well underway however planned funding from Lotterywest for the fit out of the upgraded building will now not be available.

While the football and hockey clubs had a lease on the old building and will look to lease the new building it is a shire building and they should not be asked to contribute to fixed capital items at a building they will never own. The clubs through volunteers led by Linc Mead have contributed many hours of work and saved the shire significant costs. Most moveable equipment in the building will be provided by the football and hockey clubs.

As the proposed funding from Lotterywest is now not available as they don't fund sports facilities fit out items such as floor coverings, tiling, painting, air conditioning, cool room and the kitchen benches etc remain unfunded. Council is asked to provide funds for this final fit out.

Being a long term asset with significant life it would be a sound accounting decision to use loan funds for the completion of the building. The amount of the loan required would be \$120,000 to completely finish the building. Treasury Corporation advise that a loan paid off over ten years with bi-annual repayments has a current interest rate of 4.92% fixed for the term of the loan with repayments as per the attached schedule.

POLICY REQUIREMENTS: Nil

LEGISLATIVE REQUIREMENTS:

Section 6.20 of the Local Government Act 1995

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal as the first repayment will be next financial year.

VOTING REQUIREMENTS:

Absolute Majority Required: No

Recommendation

That Council

- 1. Approve the additional expenditure of \$120,000 to complete the fit out of the upgraded pavilion at the Calingiri Sportsground, and**
- 2. Endorse the use of a loan to fund the additional expenditure**

Amendment to Recommendation

Moved Cr Young seconded Cr Kelly that Council

- 1. Approve the additional expenditure of \$170,000 to complete the fit out of the upgraded pavilion at the Calingiri Sportsground, and**
- 2. Endorse the use of a ten year loan to fund the additional expenditure**

Motion Put & Carried 9/0

Resolution 44/2012

Moved Cr Kelly seconded Cr Smith that Council

- 1. Approve the additional expenditure of \$170,000 to complete the fit out of the upgraded pavilion at the Calingiri Sportsground, and**
- 2. Endorse the use of a ten year loan to fund the additional expenditure**

Motion Put & Carried 9/0

10.5 PLANT AND WORKS

Resolution 45/2012

Moved Cr Brennan seconded Cr Kelly that Resolutions 31/2012 to 32/2012 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on 20th March 2012, and that the minutes be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 9/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Discussion was held on funding for road failures from MRWA.

The Chief Executive Officer outlined to councillors the information received from MRWA this morning regarding the possibility of funding to repair road failures.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 46/2012

Moved Cr Kelly seconded Cr Holmes that new business of an urgent nature be introduced to Council.

Motion 9/0

Cr Kelly

Has received a fax regarding the recent advertising of Council's AGM of Electors. The originator of the fax requested that other means of notification be used to advise electors in future.

Cr Holmes

Requested an update of Mr Stock his buildings and licence issues.

Chief Executive Officer

Responded to Cr Holmes and Councillors with the latest information.

Cr Kelly

Investigation to be carried out on recourse of the actions of previous Building Surveyor and obtain a second opinion from lawyers.

Cr Brennan

Requested that letters to outside staff members as discussed at the Information Session this morning be sent as soon as possible.

Cr Kelly

Queried pay scales of the outside workforce.

Chief Executive Officer

Victoria Plains are paid above the award and are presently carrying out EBA negotiations

Cr Smith

Queried the progress of removing tree roots from the Calingiri tennis courts.

Works Manager

Time is an issue at the moment with reseal works commencing soon. It will be a large job and we will deal with it as soon as we can.

Chief Executive Officer

Requested that a panel be formed to carry out interviews for the Works Manager position once the application period closes.

It was decided that Cr Erickson, Cr Kelly and the Chief Executive Officer sit on the panel. (Should other councillors be interested they are to contact the Chief Executive Officer)

Interviews are to be held Thursday 5th April 2012.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.25pm

Signed this 17th day of April 2012

Presiding Member