



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 20 th November 2012
At	Council Chambers, Calingiri
Commencing	2.02pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	
	786	
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	
	786	
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	786
4	PUBLIC QUESTION TIME	786
5	APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	786
6	PETITIONS/DEPUTATION'S/PRESENTATIONS	787
7	CONFIRMATION OF MINUTES	787
7.1	Confirmation of Minutes	787
7.2	Business Arising from Minutes	787
8	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION	788
9	PRESIDENT AND COUNCILLORS REPORTS	788
10	BUSINESS PAPER	795
10.1	FINANCE	796
F54	ACCOUNTS FOR PAYMENT	796
F55	MONTHLY FINANCIAL STATEMENT	806
F56	ANNUAL REPORT 2011 / 2012	841
10.2	COMMUNITY SERVICES	843
10.3	Town Planning Status Report	843
10.3	TOWN PLANNING	843

10.4	Administration Status Report	844
10.4	ADMINISTRATION	845
A40	MEETING DATES 2013	845
A41	BIN ROAD CALINGIRI – ROAD CLOSURE	846
A42	ASSET MANAGEMENT BUILDINGS – INTERVENTION AND SERVICE LEVELS	848
10.5	PLANT AND WORKS	851
10.5.1	Business Arising from Plant and Works Meeting Minutes	851
11	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	851
12	CONFIDENTIAL ITEMS	851
13	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	852
14	DECLARATION OF CLOSURE	852

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr S Young	Central Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr D Holmes	South Ward

Apologies: Cr L Rive - West Ward

Visitors: Mr N Wallis – Wallis Computing (from 2.29pm to 3.18pm)

Leave of Absence: Cr J Brennan – Central Ward

Chief Executive Officer:	Mr H Hawkins
DCEO/Finance and Administration Manager:	Mr I Graham
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Resolution 190/2012
Moved Cr Young seconded Cr Smith that Cr Holmes be granted leave of absence for the December 2012 Meetings of Council.
Motion Put & Carried 7/0

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Chief Executive Officer

CEO advised that Nat Wallis would be attending at 2.30pm for a presentation of the costs associated with using I Pad's at Council meetings.

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 191/2012

Moved Cr Lovelock seconded Cr Smith that the minutes of the Ordinary Meeting held 16th October 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

Cr Lovelock requested that it be noted on Page 728 of the October 2012 Minutes that the CEO and Cr Kelly attended the Regional Road Sub Group Meeting not the CEO and Shire President.

7.2 Business Arising from Minutes

Cr Lovelock

Raised the issue of FESA Vehicle Identification stickers for volunteers. The ID system has not eventuated. VP will need to apply for ID for fire fighting vehicles. Community Emergency Services Manager to follow up.

Cr Kelly

Requested information on Fox Baits. President to follow up for the December Meeting.

Cr Smith

Enquired if the letter had been sent to FESA regarding the withdrawal of the Calingiri fire appliance and sending the unit to the southwest.

Chief Executive Officer

Letter has been sent.

Cr Kelly

Still waiting for a copy of the plumbing plans for the Gillingarra Hall site. Also queried the cladding and doors as previously raised.

Chief Executive Officer

Advised Cr Kelly that another set of plans will be provided. The Building Maintenance Officer has scheduled a meeting regarding the cladding and doors.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

- Attended a Heavy Vehicle Access workshop in Northam on 22nd October. Session was very informative.
- Attended the launch of the Golden Horizons Tourist brochure on 26th October.
- Was to attend a LEMC in Wongan Hills which was cancelled on the 7th November. Will now attend on the 21st November.
- Attended the FESA handover of the new New Norcia Fire Unit on 10th November.

Cr Kelly

Thanked Council for allowing him to attend the National Local Roads Congress held in Hobart recently and provided a report for inclusion in the minutes.

Brief notes of *National Local Roads and Transport Congress* held at Hobart between 15-16 November 2012

Thursday 15 November

1. Opening by (new) President ALGA Mayor Felicity-ann Lewis (9am)

- Current government environment is that every initiative is actively challenged and debated.
- Hence - major initiatives need bipartisan support
- ALGA (and due to broad support by all Australian Councils) were successful in persuading the Government to continue the R2R program (in a difficult financial period where so many federal programs have had reduced funding).
- The parliament have formed an expert panel to further the proposal to hold a referendum on 'financial recognition' of local government in the federal constitution. If proposal falls then real risk that direct funding to local government is unconstitutional, illegal and likely to cease (including R2R program).
- ALGA supportive of \$26m Federal asset management reform project. It is vital that Australian local government has a robust and mature asset management system otherwise unable to argue for funding on an evidence basis.

2. Keynote Speaker - *Asset Management - The Midlands Highway Alliance approach* by Matthew Lugg (UK Leicestershire County Council) (9.20am)

- Leicestershire Council - 645,000 pop; \$770m p.a. budget; Roads budget \$116m; 4,300 km road; 690 highway bridges, best maintained roads (National Indicator).
- Midlands Highway alliance is the group of 13 managers of the Midlands Highway to ensure consistency and improved efficiencies.
- 98% UK roads managed by local government; state agency manages 'motorways' (2%)
- In the next decade UK local government will have a roads funding gap of \$16b p.a. (income \$42b and required expenditure \$58b p.a.).
- Key themes that under pin alliance
 - Collaboration
 - Procurement (economics of scale; processes)
 - Benchmarking (promote best practice)
 - Asset Management (make the economic case for funding needed)

3. Government address by Hon Catherine King MP (Parliamentary Secretary for Infrastructure and Transport) (10am)

- Government continuing R2R \$1.7b p.a. program - recognition of importance of the whole road network in the Australian economy.
- One-solution-fits-all approach to road funding/need is not appropriate. For example: Tasmanian freight issues and Bass Strait.

- **Government seeking major changes to the heavy vehicle charging and investment system. Focus to be GPS based user pays system. Will take many years for consultation, scheme development and implementation.**
- **Major changes in road safety particularly greater rate of change in vehicle safety specification.**
- **Off road (i.e. driveway) accidents involving children at home is now a priority concern.**

4. Opposition address by Hon Warren Truss MP (Leader of the Nationals) (11am)

- **Coalition also committed to an ongoing R2R program**
- **Coalition committed to federal Black Spot program and to ensure it remains a local road program rather than diverted to national highways.**
- **By 2030 value of freight transported on the road network will treble. Hence a safer and efficient road network is vital.**
- **Coalition critical of Labor Government's current strategy seeking a 50:50 partnership with state government. The coalition's 80:20 (Fed/State) split is a fairer and more affordable system.**
- **Coalition supports the limited recognition of local government in the constitution. However it is doomed to fail unless those states, who have raised concern, also get behind the initiative.**

5. National Local Roads and Transport Policy Agenda 2010-20 - presentation by ALGA Vice President Troy Pickard (11.30am)

- **Presentation on agenda key principles seeking conference affirmation**
- **6 key themes**
 - **Theme 1: Financial and Technical capacity (FAGs; R2R; local government technical capacity)**
 - **Theme 2: Better Integrated Transport (include air and sea and particular integration with local roads)**
 - **Theme 3 & 4: Mobility for all Australians (access to public transport; remote and rural needs; regional airports; active transport)**
 - **Theme 5: Road Safety (continuation of Black Spot; more on vehicle design and speed limits; support safe system principles (i.e. safe roads, safe vehicles; safe drivers and safer speeds)**
 - **Theme 6: Freight (balance needs vs amenity; road vs rail)**

6. The importance of Nation Building 2 to Local Government - presentation by Alex Foulds (Federal Department of Infrastructure and Transport) (12 noon)

- **Australian government investing \$36b on road and rail infrastructure over 6 years between 2008-2013**

- Next phase (2014-2018) will be based on 4 main themes:
 - 1) Moving freight
 - 2) Connecting people
 - 3) Safety
 - 4) Innovation
 - Black Spot program extended to 2018-19
 - Audit of 1600 projects indicates 30% reduction in casualty accidents and 28% in property only crashes
 - Every \$1 invested reduced the cost of road trauma by \$7.70 in the longer term
 - Heavy Vehicle Safety and Productivity Program
 - Heavy Vehicle Charging and Investment Reforms
 - 2011 COAG Study found \$5-7b benefits by changing governance, funding and investment
 - National Heavy Vehicle Regulator
 - Roads to Recovery Program (R2R)
 - \$1.75b over 5 years to 2013-14
 - Extended to June 2019 (distribution to use same methodology - LCC currently receives ≈ \$0.8m p.a.)
- 7. Asset management in New Zealand - presentation by David Adamson (1.30pm)**
- Audit of NZ Councils - out of 74 road authorities, 21 failing, 35 ok and 18 good.
 - The 'good' had mature and functional asset management plans (AMP).
 - NZ government commissioned a task force who recommended that more work required in
 - Advanced AM
 - Improved procurement
 - Commonality/standardisation where applicable
 - Alliance maintenance contracts are popular and offer flexibility
 - Key themes
 - Working together is essential (Council/State; Council/Council)
 - Benchmark and agreed performance standards
 - Good asset management is top priority
 - Small buying (procurement) is essential
 - Be aware of risk
 - Standard documentation
- 8. Asset management in Australia - presentation by Peter Godfrey (CT Management Group and past President of Engineers Australia) (2pm)**
- Vast majority of discussion on speaker's CV and career/project highlights. Little on asset management in Australia

9. Road Safety - Business and Local Government addressing road safety issues - presentation by Simon Dent (BHP Billiton) (2.30pm)

- Alliance member include - six businesses; 3 local government; 4 government departments and WA Local Government Association.
- BHP expansion increased traffic from 3,000 vpd to 6000 vpd on 36 km length road (huge concentrations in peak periods)
- Aim to reduce road trauma by
 - Road safety billboards
 - Safe road use
 - Buses; car pooling
 - Off-site car parks
 - Heavy haulage curfews
 - At risk driving reporting system
 - Driver revivers
 - Major education/awareness campaigns
- Huge change in culture
- BHP have specified that all passenger vehicles accessing their sites (world wide) shall be 5 star ANCAP safety rating
- Alliance contributes/pays for road safety upgrades (assisting local government)
- Evidence of result
 - 35% reduction in fatal crashes in first year (base case 11 deaths p.a.); no fatalities in past 2 years)
 - 29% reduction in serious injuries in first year
 - Greater awareness
- BHP to initiate alliances in 2 other areas of WA, one in Queensland and one in South Africa.

10. Panel Discussion - Connecting our Communities (3.30pm)

General issues raised:

- Local government co-contribution with Federal/State government demonstrates commitment by local authority and likely to be highly regarded.
- Significant discussion that industry (particularly mining) does not pay its way for the demand they make on local government roads. Mining tax is under done.
- Significant comment that additional rate revenue is not an option - ratepayers are hurting. Vast majority of delegates seeking Federal (and State) assistance.
- The importance of leadership should not be underestimated in navigating a solution.

Friday 16 November

11. State of the Local Road Assets - presentation by Jeff Roorda (author of report obo ALGA) (9am)

- The key moment where the local government industry have been advocating the 'renewal gap' was in the late 90's
- Report is to determine whether it was possible to quantify the gap in funding for local roads (including sealed; unsealed; bridges)
- 55 Councils were included in the pilot phase
- 2 main components were required - asset condition and capacity (i.e. are existing parts of the network fit for purpose)
- An important strategy is to measure the deterioration or improvements in road assets
- Recommendations of report
 - Separate 'renewals' from 'upgrades'
 - State LGA monitor and report of the state of roads assets (undertake long-term trending)
 - Commonwealth continue Local Government Asset Reform Fund to accelerate implementation and improvement of 'best practice' asset management.

12. Greens address by Senator Lee Rhiannon (NSW) (10am)

- Greens do place a priority in the maintenance and construction of state and local roads (and rail network).
- Particular emphasis on moving freight and commuters by rail
- Over the past decades there has been a heavy bias in funding roads at the expense to rail. Rail requires equal priority.
- Greens recognise the significant deterioration rates of very heavy freight vehicles and their legacy on (especially) local rural roads
- The shifting of freight from roads to rail is slow
- Past practise is to construct 'motorways' rather than improve public transport - the latter to strive to achieve sustainability.
- Greens support local government constitutional recognition
- Greens supporter of high speed rail along the eastern seaboard.

13. National Heavy Vehicle Regulator - presentation by Richard Hancock (NVHR Project Director) (11am)

- Brand new board - regulator functions to begin January 2013 and take 6 months to be fully operative
- New regime is expected to result in \$20b p.a. increase in productivity
- As of mid 2013, all permits for access by heavy vehicles will be processed by the NHVR. Road agencies will be referral authorities and have a statutory time period to respond.

- NHVR will provide tools and technical support to assist local government (or any road authority). The decision making is the domain of the road authority.
- www.nhvr.gov.au

14. Heavy Vehicle Charging and Investment - presentation by Norm McIlfattrick (Secretary DIER) (11.30am)

- Fundamental problem new system attempts to solve is that income raised (excise, vehicle licensing; freight grants) poorly relate (and certainly no transparency) to the roads (both state and local) actually used.
- A concept is to install freight vehicles with intelligent GPS monitoring equipment.
A charge per km and road type accessed is applied. The road owner (of the actual roads used) gets the income to spend on the 'freight' road.
Ultimately fuel excises (at the pump) and heavy vehicles registration surcharges will be abandoned and charge transferred to 100% user pays system on actual roads used.
- Complex and long lead time to implement.
- Facts
 - Road freight expected to double by 2030
 - Significant dissatisfaction with current distribution system (no transparency)

15. From farm gate to port - Impact of increasing access by HPV - presentation by Paul Hillier (ARRB Group) (12 noon)

- Changing mix of traffic. Vans, trucks and traditional freight vehicles changing to high productivity vehicles (HPV).
- Accelerated deterioration of pavements
 - Pavements that were not structural or geometric built to any standard
- ARRB in consultation with the industry, have developed a route assessment tool.
- Need consistency in road classification
- The software developed by ARRB provides a graphical representation - plan, strip map and scorecard.
- Have undertaken a successful pilot of the software with the Municipal Association of Victoria.
- www.pbsrat.com

Cr Lovelock left the meeting at 2.26pm

Nat Wallis entered the meeting at 2.29pm

Resolution 192/2012

Moved Cr Young seconded Cr Smith that the meeting adjourn for afternoon tea.

Motion Put & Carried 6/0

The meeting resumed at 3.18pm. All present at adjournment were present at resumption with the exception of Nat Wallis.

Cr Lovelock entered the meeting at 3.21pm.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F54 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 12th November 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham - Finance and Administration Manager
Attachments: October 2012 Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during October 2012.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name

- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 193/2012

Moved Cr Kelly seconded Cr Holmes

1. That the payments made during October 2012 from the Municipal Bank Account as per the attached listing amounting to:-

**\$261,136.29 for creditor EFT payments,
\$54,454.73 for creditor cheque payments,
\$719.60 for direct debit payments,
\$79,099.58 payroll payments; and
giving an overall total of \$395,410.20 be endorsed.**

2. That the Trust payments made during October 2012 as per the attached listing amounting to:-

\$1,140.05 for trust payments be endorsed.

Motion Put & Carried 7/0

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains

Creditor & Payroll Payments for the month of October 2012

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT776	10/10/2012	ABBOTT & CO PRINTERS	Business Cards for CDO		358.60
EFT777	10/10/2012	ARM SECURITY	Alarm monitoring Oct to Dec 2012		100.10
EFT778	10/10/2012	AUSTRAL MERCANTILE COLLECTIONS	Rates Collection Fees		1068.00
EFT779	10/10/2012	AVON WASTE	Refuse Removal Services Sept 2012		3295.82
EFT780	10/10/2012	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of Oct 2012		317.00
EFT781	10/10/2012	BOLGART RURAL MERCHANDISE	Postage, Fencing materials for refuse site		555.36
EFT782	10/10/2012	BROOKS HIRE SERVICE PTY LTD			16528.63
			Hire Multi-tyre roller for August 2012	8638.14	
			Hire Multi-tyred roller August 2012	7890.49	
EFT783	10/10/2012	CALINGIRI TRADERS			992.49
			Postage, Papers & Office Consumables for Sept 2012	535.73	
			Purchases from Depot for Sept 12	456.76	
EFT784	10/10/2012	CAROLYNNE HAIGH	Cleaning charges for Sept 2012		1720.00
EFT785	10/10/2012	CORPORATE EXPRESS AUSTRALIA	Stationery		709.85
EFT786	10/10/2012	COURIER AUSTRALIA	Freight Charges		83.99
EFT787	10/10/2012	COVS PARTS PTY LTD	Spillfix Bags for Depot		96.25
EFT788	10/10/2012	D & M WASTE SERVICES	Transport Skate ramp to Bolgart		1485.00
EFT789	10/10/2012	DUN DIRECT PTY LTD	Diesel Sept 2012 9600 Litres		13632.01
EFT790	10/10/2012	E & MJ ROSHER PTYL TD	Brush Set for Broom - PRB2		2071.30
EFT791	10/10/2012	HIGHLINE	Supply of Trailer Shed		7383.20
EFT792	10/10/2012	IT VISION AUSTRALIA PTY LTD	Install Synergy Version 9.2.165		1394.25

**Minutes - Ordinary Meeting of Council
20th November 2012**

EFT793	10/10/2012	JASON SIGNMAKERS	Signs for Bolgart Refuse & Bolgart East Road	2300.10
				1882.10
			Signs being placed on metal background	418.00
EFT794	10/10/2012	LGIS INSURANCE BROKING	Additional M/Vehicle Insurance for PWV50	167.71
EFT795	10/10/2012	LGIS RISK MANAGEMENT	Avon/Midland Risk Coordination Programme 2012	3251.60
EFT796	10/10/2012	LIFTRITE HIRE & SALES		1150.38
			Oil Filters for PLR7	252.93
			Filters for Manitou - PLR7	897.45
EFT797	10/10/2012	MAPS GROUP LIMITED	Fuel card for Sept 2012	129.36
EFT798	10/10/2012	MUCHEA GRADING CONTRACTORS	Hire Grader, Roller & Truck August 2012	17253.50
EFT799	10/10/2012	NC & F WATSON	Gravel Carting to Calingiri Goomalling intersection	6462.50
EFT800	10/10/2012	REBECCA STONE	Paint internal 15 Lambert Cresc Calingiri	1640.00
EFT801	10/10/2012	RURAL PRESS REGIONAL MEDIA	Advertising Advocate Shire Page	287.00
EFT802	10/10/2012	S & S FREESTONE TRANSPORT		10917.50
			Hire Excavator - Bolgart Tip	3245.00
			Push Up Gravel O'Briens Pit	2970.00
			Remove trees Toodyay Bindi Bindi Road	1072.50
			Carting gravel from R O'Briens pit for Mogumber Tip	1320.00
			Excavate Gravel for O'Briens Pit	2310.00
EFT803	10/10/2012	SCANLAN SURVEYS PTY LTD	Boundary Survey - Bolgart Outdoor Comm Facility	1540.00
EFT804	10/10/2012	SHIRE OF CHITTERING		4120.50
			Ranger services 23-8 to 31-8-12	627.00
			Building & Health Services Aug 2012	3493.50
EFT805	10/10/2012	STAR TRACK EXPRESS	Freight Charges	376.07
EFT806	10/10/2012	STILLITANO'S HOME HARDWARE	Consumables for 16 Yulgering Road	100.04

**Minutes - Ordinary Meeting of Council
20th November 2012**

EFT807	10/10/2012	TKB MECHANICAL		690.60
			Supply and fit plug connection to Fuel Tank - PWV47	102.85
			Repairs to Nissan Navara - PWV48	587.75
EFT808	10/10/2012	TOODYAY HOME TRADERS	Fertiliser for Depot	118.08
EFT809	10/10/2012	VICTORIA PLAINS AUTO ELECTRICS		1436.15
			Check electrical fault on Hino truck - PTK19	88.00
			Check & repair New Norcia Fire Truck (Not Starting)	167.20
			Repairs to bucket - PLR2	66.00
			Replace faulty radio on PTK18	862.47
			Repairs to Broom - PRB2	252.48
EFT810	10/10/2012	VP MECHANICAL SERVICES		1666.86
			Service & Repairs for PWV48	473.47
			Service & Repairs for Hino Tipper - PTK18	331.27
			Service & Repairs to Ford Ranger Dual Cab - PWV47	490.52
			Service & Repairs to Nissan Navara - PWV48	371.60
EFT811	10/10/2012	WA LOCAL GOVERNMENT ASSOC	Bin Stickers	59.40
EFT812	10/10/2012	WESTERN AUSTRALIA TREASURY CORP	Loan Payment No 72	5400.92
EFT813	10/10/2012	WESTRAC PTY LTD - PARTS		227.39
			Air Filter for Grader - PGR10	34.05
			Replace Beacon on Grader - PGR10	193.34
EFT814	10/10/2012	WHEATBELT TYRES		1209.25
			Repair tyre - PLR2	37.50
			Second Hand Tyre for PTL02	243.75
			Repair tyre for PWV48	37.50
			New Tyres for PTK19	890.50
EFT815	10/10/2012	WONGAN RETRAVISION	80Ltr HWU electric for 12 Harrington St	649.00

**Minutes - Ordinary Meeting of Council
20th November 2012**

EFT816	10/10/2012	WONGAN STEEL MANUFACTURERS		884.41
			Repairs for Manitou - PLR7	664.42
			Repair Fuel Tank - PTK16	219.99
EFT817	24/10/2012	BARRY JOHNSON	Quarterly Allowance Sept 2012	1125.00
EFT818	24/10/2012	BG ANTENNA SERVICES	Replace TV antenna - 16 Yulgering Road	770.00
EFT819	24/10/2012	CALINGIRI TRADERS	Purchases for Caravan Park & Aged Units Sept 2012	171.19
EFT820	24/10/2012	COVS PARTS PTY LTD	Sun Screen for Depot Staff	77.00
EFT821	24/10/2012	DAVID BRITNALL SMITH	Quarterly Allowance Sept 2012	1125.00
EFT822	24/10/2012	DAVID HOLMES	Quarterly Allowance Sept 2012	1125.00
EFT823	24/10/2012	DAVID LOVELOCK	Quarterly Allowance Sept 2012	1125.00
EFT824	24/10/2012	DEPART OF PREMIER & CABINET	Gazettal of Dog Control and Dog Registration Officers 2012/2013	133.50
EFT825	24/10/2012	EXTREME MAKEOVER CLEANING	Full clean 16 Yulgering Road, Calingiri	440.00
EFT826	24/10/2012	DEPART OF FIRE & EMERGENCY	2012-13 ESL	1197.00
EFT827	24/10/2012	GEOFF ERICKSON	Quarterly Allowance Sept 2012	2125.00
EFT828	24/10/2012	GILLINGARRA SPORT AND REC	Fencing for Gillingarra Water Supply	904.00
EFT829	24/10/2012	GOLDY MOTORS PTY LTD	Holden Caprice V8 2012 - CEO Vehicle	7308.65
EFT830	24/10/2012	GR & NW WALTON TELECOMMUNICATIONS	Install ethernet bridges - Admin Office to Depot	1390.95
EFT831	24/10/2012	GREG STEPHENS	Reimburse Accom costs for Roads Workshop in Perth	711.01
EFT832	24/10/2012	IAN GRAHAM		563.48
			Reimburse mobile phone car cradle & antenna	166.00
			Reimbursement for 16 Yulgering Expenses	397.48
EFT833	24/10/2012	INTELLIGENT IP COMMUNICATIONS	Telephone Charges	159.95
EFT834	24/10/2012	JOHN BRENNAN	Quarterly Allowance Sept 2012	1125.00
EFT835	24/10/2012	LANDGATE	Rates Collection	59.65

**Minutes - Ordinary Meeting of Council
20th November 2012**

EFT836	24/10/2012	Laurie John Rive	Quarterly Allowance Sept 2012	1125.00
EFT837	24/10/2012	LGIS Insurance Broking		35778.19
			Motor Vehicle Insurance Renewal 2012-13	35363.65
			Insurance Renewal - PTR03	414.54
EFT838	24/10/2012	LGISWA		27307.70
			Liability Insurance Renewal Final Instalment 2012-13	7296.94
			Liability Insurance Renewal W/Comp Final 2012-13	20010.76
EFT839	24/10/2012	LGISWA - PROPERTY	Property Insurance Renewal Final Instalment 2012-13	23065.96
EFT840	24/10/2012	McLeods Barristers and Solicitors	Annual Audit	150.15
EFT841	24/10/2012	Morris Pest and Weed Control	16 Yulgering Road, Calingiri - Mouse & Spider Treatment	253.00
EFT842	24/10/2012	NC & F Watson	Hire to pick up Granite & Roadbase - Various Rds	1906.33
EFT843	24/10/2012	NJ & DM Clarke	Reimburse 3754 c/mtr Gravel for Old Plains/Pither Roads	2064.70
EFT844	24/10/2012	Northam & Districts Glass Service	Repairs to window - 12 Harrington St	99.00
EFT845	24/10/2012	Northam Carpets Pty Ltd		3950.00
			New carpet at the Mogumber Hall	1250.00
			Vinyl flooring - 16 Yulgering Road	2700.00
EFT846	24/10/2012	Rebecca Stone	Painting internal walls - 16 Yulgering Rd	1640.00
EFT847	24/10/2012	Richard Smith	Drum Muster Collection Fee - May to Sept 2012	631.00
EFT848	24/10/2012	Sheridan's for Badges	Name Badge for Works Manager	40.90
EFT849	24/10/2012	Star Track Express	Freight Charges	268.10
EFT851	24/10/2012	The Perth Mint Australia	Australian Citizenship Coins	66.55
EFT852	24/10/2012	Thomas Culverwell	Cleaning Gillingarra Public Toilets 25-9 to 16-10	120.00

**Minutes - Ordinary Meeting of Council
20th November 2012**

EFT853	24/10/2012	UHY HAINES NORTON (WA)		8239.00
			Audit for EOY 30-6-12	7304.00
			Audit for Royalties for Regions funding 2010-11	935.00
EFT854	24/10/2012	VICTORIA PLAINS MECHANICAL SERVICES	Service Ford PK Ranger Super C/Cab - PWV44	401.55
EFT855	24/10/2012	VP WATER (DB & MD SMITH)	Hire of Watercart for Yerecoin Glentromie Rd	1742.40
EFT856	24/10/2012	WA HINO SALES & SERVICE	Air Valves for Hino truck - PTK20	979.75
EFT857	24/10/2012	WESTERN AUSTRALIA TREASURY CORPORATION	Loan Payment No 82	10686.74
EFT858	24/10/2012	WESTERN LOCKSERVICE	Locks & keys for refuse sites	1246.00
EFT859	24/10/2012	WESTRAC PTY LTD - PARTS		1805.32
			Bolts & Nuts for both graders - PGR9 & PGR10	177.89
			Cutting Edges for graders - PGR9 & PGR10	1627.43
EFT860	24/10/2012	DEPARTMENT OF ENVIRONMENT	Annual Licence Fee - Shire of VP Refuse Sites	2102.40
Total EFT payments for October 2012				261136.29
11168	10/10/2012	DR RICHARD WALKEY		172.30
			Workers Comp consult for Depot Staff	65.15
			Medical consult for Depot staff	42.00
			Medical consult for Depot Staff	65.15
11169	10/10/2012	GOODEARTH HOTEL	Accom & Meals for Rates Officer Training	1020.00
11170	10/10/2012	NEIL HAMILTON	Professional advise to reconcile EOY Assets	200.00
11171	10/10/2012	SHIRE OF DOWERIN	AROC Aged Care Plan & Subscription 2012-13	8800.00
11172	04/10/2012	STATE LAW PUBLISHER	Government Gazette Renewal 2012-13	1069.00
11173	10/10/2012	SYNERGY	Electricity Charges	267.95
11174	10/10/2012	TELSTRA CORPORATION LTD	Telephone Charges	1993.09
11175	10/10/2012	WALLIS COMPUTER SOLUTIONS		550.50
			Parts for Admin Computers	59.00

**Minutes - Ordinary Meeting of Council
20th November 2012**

			Install Antennas to improve Depot reception	491.50
11176	10/10/2012	ZINCLAD PTY LTD	Roofing for Road Board Building	9022.20
11177	11/10/2012	ASGARD SUPERANNUATION	Superannuation contributions	170.80
11178	11/10/2012	CARE SUPER	Superannuation contributions	368.44
11179	11/10/2012	HEALTH INSURANCE FUND	Payroll deductions	121.45
11180	11/10/2012	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 10-10-12	4174.10
11181	11/10/2012	WALG SUPER PLAN	Superannuation contributions	4316.15
11182	11/10/2012	SHIRE OF VICTORIA PLAINS	Payroll deductions	290.55
11183	16/10/2012	SHIRE OF VICTORIA PLAINS	Reimbursement of Petty Cash Sept 2012	465.70
11184	24/10/2012	AUTOPRO MOORA	Lens for Yerecoin/Piawaning fire truck	39.99
11185	24/10/2012	COLE WORDLEY	Gyprock fixing to walls etc - 16 Yulgering Rd	4836.00
11186	24/10/2012	DR RICHARD WALKEY	Consultation for W/Comp	65.15
11187	24/10/2012	JIM KELLY	Quarterly Allowance Sept 2012	1125.00
11188	24/10/2012	STEVEN YOUNG	Quarterly Allowance Sept 2012	1125.00
11189	24/10/2012	SYNERGY	Electricity Charges	4790.20
11190	24/10/2012	TELSTRA CORPORATION LTD	Telephone Charges	598.96
11191	25/10/2012	ASGARD SUPERANNUATION	Superannuation contributions	170.80
11192	25/10/2012	CARE SUPER	Superannuation contributions	368.44
11193	25/10/2012	HEALTH INSURANCE FUND	Payroll deductions	121.45
11194	25/10/2012	JOAN HARVEY	Payroll Cheques	306.61
11195-11197	25/10/2012	Cancelled Cheques	Cancelled Cheques	0.00
11198	25/10/2012	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 24/10/12	3408.25
11199	25/10/2012	WALG SUPER PLAN	Superannuation contributions	4421.65
11200	25/10/2012	Cancelled Cheques	Cancelled Cheques	0.00
11201	25/10/2012	SHIRE OF VICTORIA PLAINS	Payroll deductions	75.00
			Total Cheque payments for October 2012	54454.73

**Minutes - Ordinary Meeting of Council
20th November 2012**

DD8002.1	02/10/2012	IINET LIMITED	Telephone Charges	49.95
DD8004.1	08/10/2012	IAN GRAHAM	Reimbursement Car Kit & Lights for 16 Yulgering	669.65
			Total Direct Debit Payments for October 2012	719.60
	11/10/2012	EFT Payment for Wages W/E 10/10/12		39444.83
	25/10/2012	EFT Payment for Wages W/E 24/10/12		39654.75
			Total Wages EFT payments for October 2012	79099.58
			Total Payments for October 2012	395410.20

F55 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 12th November 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham - Finance and Administration Manager
Attachments: Financial reports for the month of October 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st October 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for October 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 809 - Income Statement by Program
Page 810 - Income Statement by Nature and Type
Page 811 - Statement of Financial Activity
Page 812 - Report on Significant Variances
Page 813 - Composition of Net Current Asset Position
Page 814 to 833 – Income and Expenditure Detail by Program
Page 834 to 835 – Capital Expenditure - Year to Date
Page 836 – Bank Reconciliation Report
Page 837 – Bank Reconciliation Report - Reserves
Page 838 – Investments Report
Page 839 – Outstanding Rates Report
Page 840 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st October 2012 are attached to the Council minutes.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 194/2012

Moved Cr Lovelock seconded Cr Smith that the following statements and reports for the month ended 31st October 2012 be received.

Page 809 - Income Statement by Program

Page 810 - Income Statement by Nature and Type

Page 811 - Statement of Financial Activity

Page 812 - Report on Significant Variances

Page 813 - Composition of Net Current Asset Position

Page 814 to 833 – Income and Expenditure Detail by Program

Page 834 to 835 – Capital Expenditure - Year to Date

Page 836 – Bank Reconciliation Report

Page 837 – Bank Reconciliation Report - Reserves

Page 838 – Investments Report

Page 839 – Outstanding Rates Report

Page 840 – Outstanding Debtors Report

Motion Put & Carried 7/0

**Minutes - Ordinary Meeting of Council
20th November 2012**

**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st October 2012**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,095,119	2,225,582	2,797,099	2,797,099
Governance	3,286	27,544	10,658	10,658
Law, Order and Public Safety	23,685	20,438	456,407	456,407
Health	1,755	928	3,390	3,390
Education & Welfare	0	0	0	0
Housing	17,757	22,044	66,220	66,220
Community Amenities	57,416	59,243	64,294	64,294
Recreation & Culture	20,948	13,464	20,441	20,441
Transport	159,881	226,764	855,222	855,222
Economic Services	15,005	7,164	21,539	21,539
Other Property & Services	13,065	19,992	61,781	61,781
	<u>2,407,919</u>	<u>2,623,163</u>	<u>4,357,049</u>	<u>4,357,049</u>
Operating Expenditure				
General Purpose Funding	(68,913)	(61,049)	(191,195)	(191,195)
Governance	(118,866)	(138,301)	(324,076)	(324,076)
Law, Order and Public Safety	(56,254)	(67,780)	(166,420)	(166,420)
Health	(31,305)	(46,550)	(102,239)	(102,239)
Education & Welfare	(6,137)	(14,876)	(46,314)	(46,314)
Housing	(62,213)	(42,034)	(128,570)	(128,570)
Community Amenities	(68,262)	(80,535)	(264,152)	(264,152)
Recreation & Culture	(152,538)	(144,545)	(419,502)	(419,502)
Transport	(828,609)	(823,004)	(2,469,227)	(2,469,227)
Economic Services	(47,621)	(59,957)	(155,874)	(155,874)
Other Property & Services	(125,877)	(65,167)	(40,782)	(40,782)
	<u>(1,566,594)</u>	<u>(1,543,798)</u>	<u>(4,308,350)</u>	<u>(4,308,350)</u>
Interest on Borrowings				
Governance	70	0	(830)	(830)
Housing	258	(116)	(3,316)	(3,316)
Recreation & Culture	(5,198)	0	(11,286)	(11,286)
	<u>(4,871)</u>	<u>(116)</u>	<u>(15,432)</u>	<u>(15,432)</u>
\$	<u><u>836,454</u></u>	<u><u>1,079,249</u></u>	<u><u>33,267</u></u>	<u><u>33,267</u></u>

**Minutes - Ordinary Meeting of Council
20th November 2012**

**Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st October 2012**

	YTD Actual	Original
	\$	Budget
		\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,963,921	1,994,135
Grants and Subsidies - Operating	123,191	462,283
Fees and Charges	96,547	195,416
Interest Earnings	30,932	84,222
Other Revenue	21,405	44,800
	<u>2,235,996</u>	<u>2,780,856</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(332,897)	(984,019)
Materials and Contracts	(346,745)	(1,023,088)
Utilities	(29,791)	(61,990)
Depreciation	(634,972)	(1,965,630)
Interest Expenses	(4,870)	(15,432)
Insurance	(164,074)	(158,256)
Other Expenditure	(57,971)	(115,367)
	<u>(1,571,320)</u>	<u>(4,323,782)</u>
	664,676	(1,542,926)
Grants and Subsidies - non-operating	156,952	1,556,851
Profit on Asset Disposals	14,971	20,778
Loss on Asset Disposals	(144)	(1,714)
	<u>171,779</u>	<u>1,575,915</u>
NET RESULT	<u>836,455</u>	<u>32,989</u>

Minutes - Ordinary Meeting of Council
20th November 2012

Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st October 2012

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,095,119	2,126,306	2,499,265	2,499,265	-16.17%
Governance	3,286	2,688	6,087	6,087	22.26%
Law, Order and Public Safety	23,685	20,438	40,527	40,527	15.89%
Health	1,755	928	3,390	3,390	89.16%
Housing	17,757	22,044	66,220	66,220	-19.45%
Community Amenities	57,416	59,243	64,294	64,294	-3.08%
Recreation & Culture	20,948	13,464	20,441	20,441	55.58%
Transport	17,929	23,228	22,085	22,085	-22.81%
Economic Services	15,005	7,164	21,539	21,539	109.45%
Other Property & Services	13,065	19,992	61,781	61,781	-34.65%
Sub Total	2,265,967	2,310,371	2,851,941	2,851,941	-1.92%
Operating Expenditure					
General Purpose Funding	(68,913)	(61,049)	(191,195)	(191,195)	12.88%
Governance	(118,796)	(113,445)	(320,335)	(320,335)	4.72%
Law, Order and Public Safety	(56,254)	(67,780)	(166,420)	(166,420)	-17.00%
Health	(31,305)	(46,550)	(102,239)	(102,239)	-32.75%
Education & Welfare	(6,137)	(14,876)	(46,314)	(46,314)	-58.75%
Housing	(61,954)	(42,150)	(131,886)	(131,886)	46.99%
Community Amenities	(68,262)	(80,535)	(264,152)	(264,152)	-15.24%
Recreation & Culture	(157,737)	(144,545)	(430,788)	(430,788)	9.13%
Transport	(828,609)	(823,004)	(2,469,227)	(2,469,227)	0.68%
Economic Services	(47,621)	(59,957)	(155,874)	(155,874)	-20.57%
Other Property & Services	(125,877)	(65,167)	(40,782)	(40,782)	93.16%
Sub Total	(1,571,464)	(1,519,058)	(4,319,212)	(4,319,212)	3.45%
Grants for the Development of Assets					
Education & Welfare	0	0	0	0	
Law, Order and Public Safety	0	0	415,880	415,880	
Transport	141,952	203,536	833,137	833,137	
	141,952	203,536	1,249,017	1,249,017	
Net Operating Result	836,454	994,849	(218,253)	(218,253)	
Capital Income					
Proceeds from the Sale of Assets	64,444	67,332	109,000	109,000	
Transfer from Reserves	0	0	274,000	274,000	
Proceeds from New Loans	0	0	0	0	
Sub Total	64,444	67,332	383,000	383,000	
Capital Expenditure					
Governance	(51,476)	(13,796)	(114,588)	(114,588)	
Law, Order and Public Safety	0	(22,500)	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	(21,442)	(26,337)	(26,337)	(26,337)	
Community Amenities	0	0	0	0	
Recreation & Culture	(11,312)	(16,493)	(16,493)	(16,493)	
Transport	(190,356)	(1,187,811)	(1,762,651)	(1,762,651)	
Economic Services	0	0	0	0	
Other Property & Services	(53,077)	(113,109)	(125,913)	(125,913)	
Transfer to Reserves	0	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(13,007)	(2,743)	(40,140)	(40,140)	
	(340,669)	(1,382,789)	(2,826,502)	(2,826,502)	
Total Operating + Non-Operating	560,229	(320,608)	(2,661,755)	(2,661,755)	
Adjust Non-Cash items					
Depreciation	634,972	807,445	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	0	0	0	0	
P/L on Sale of Assets	(14,827)	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	967,895	1,133,047	1,133,047	1,133,047	
Closing Surplus (Deficit) carried forward	2,148,269	1,557,384	418,084	418,084	

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st October 2012		
		YTD Var \$
Operating Income		
General Purpose Funding		
Various General Purpose Income under Budget		(31,187) UNFAV
Recreation & Culture		
Golf Club contribution over-budget, plus various income over budget		7,484 FAV
Transport		
Profit on sale of sites under budget		(5,299) FAV
Economic Services		
Caravan Park Fees & Bendigo Bank Comm'n over budget YTD		7,841 FAV
Other Property & Services		
Private Works Income under budget YTD		(6,927) UNFAV
Operating Expenditure		
General Purpose Funding		
Admin expenditure allocated over budget		7,864 UNFAV
Governance		
Various Members of Council operating expenses over budget		5,351 UNFAV
Law, Order & Public Safety		
Bush Fire Brigades under budget YTD		(4,862) FAV
Timing differences on invoicing for Community Emergency Services Mgr		(6,664) FAV
Health		
Timing difference shared EHO costs		(15,245) FAV
Education & Welfare - Community Development		
Communitiy Development Officer/various under budget YTD		(8,739) FAV
Housing		
Various Staff Housing operating expenses over budget		12,914 UNFAV
Various Aged Persons Units expenses over budget		6,890 UNFAV
Community Amenities		
Town Planning, Sewerage & Other Community Amenities under budget YTD		(12,273) FAV
Recreation & Culture		
Various Public Halls & Town Maintenance over budget YTD		13,192 UNFAV
Transport		
Various Road Maintenance over budget YTD		5,605 UNFAV
Economic Services		
Caravan Park operating expenses under budget		(12,336) FAV
Other Property & Services		
Plant Operating Expenses under allocated (to be journaled)		60,710 UNFAV
Capital Expenditure		
Governance		
CEO vehicle replacement timing variance		43,535 UNFAV
Computer Upgrade under budget		(5,855) FAV
Law Order & Public Safety - Fire Prevention		
Generator not yet purchased		(22,500) FAV
Recreation & Culture		
Roads Board Building roof under budget		(5,181) FAV
Transport		
Plant purchases and Road Construction timing differences (under budget YTD)		(997,455) FAV
Other Property & Services		
Various small plant items not yet purchased		(60,032) FAV

**Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st October 2012**

Composition of Net Current Asset Position

Current Assets

	\$	
Cash - Unrestricted	1,846,270	
Cash - Restricted	1,082,255	
Receivables	498,357	
Inventories	6,145	
Total Current Assets	3,433,027	

Less Current Liabilities

Payables	(80,911)	
Accrued Salaries & Wages	14,345	
Current portion A/L Provision	(135,937)	
Provisions and Borrowings	(163,069)	
Total Current Liabilities	(365,573)	

Net Current Assets Position **3,067,454**

Less Cash Restricted - Reserves	1,082,255	
Less Provisions and Borrowings	(163,069)	

Closing Available Funds **2,148,268**

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>2,350,772</u>	<u>6.43</u>
Current Liabilities	365,573	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities	365,573	
	<u>2,344,626</u>	<u>6.41</u>

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
	10300	Rates Income			(1,907,531)	(1,939,635)	(1,939,635)	(1,939,635)
	10315	Administrative Fees & Charges			(3,623)	(1,150)	(8,600)	(8,600)
	20300	Rates Collection			2,050	3,653	19,000	19,000
		Total Rates Income / Expenditure			(1,909,104)	(1,937,132)	(1,929,235)	(1,929,235)
General Purpose Grants								
	10325	General Purpose Grants			(92,461)	(101,070)	(404,283)	(404,283)
	16042	RLCIP - Project Grants			0	0	0	0
	16043	R4R CLGF Grant			0	(99,276)	(297,834)	(297,834)
		Total General Purpose Grants			(92,461)	(200,346)	(702,117)	(702,117)
Other General Purpose Income								
	10310	Ex Gratia Rates			(56,390)	(54,500)	(54,500)	(54,500)
	10320	Interest Income			(30,932)	(27,371)	(84,500)	(84,500)
	10395	Administration Income - Allocated			(4,182)	(2,580)	(7,747)	(7,747)
	20310	Admin Expenditure Reallocated			66,863	57,396	172,195	172,195
		Total Other General Purpose Income / Expenditure			(24,642)	(27,055)	25,449	25,449
Total General Purpose Funding					\$ (2,026,207)	(2,164,533)	(2,605,903)	(2,605,903)

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(3,286)	(2,028)	(6,087)	(6,087)
		Members Of Council Operating Income			(3,286)	(2,028)	(6,087)	(6,087)
	20401	Member'S Expenses			2,250	3,125	12,500	12,500
	20402	Member'S Allowances			8,875	10,000	40,000	40,000
	20403	Election Expenses			0	2,100	2,100	2,100
	20404	Conferences & Seminars - Local Government Week			12,488	17,000	17,000	17,000
	20405	Conferences & Seminars - Councillor Training			155	1,750	7,000	7,000
	20406	Meeting Costs			1,841	1,500	4,500	4,500
	20407	Delivering Agendas			817	932	2,804	2,804
	20408	Sundry			16,497	10,647	14,760	14,760
	20409	Public Relations			10,681	250	63,500	63,500
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,533	2,534	2,534
	20412	Strategic Plan			8,433	0	25,000	25,000
	20413	Asset Management Plan			0	0	0	0
	20420	Admin Expenditure Allocated			52,533	45,096	135,296	135,296
		Members of Council Operating Expenditure			116,945	94,933	326,994	326,994
		Total Members of Council			113,659	92,905	320,907	320,907
Administration	10430	Reimbursements			(12,463)	(5,664)	(15,000)	(15,000)
	10431	Commissions			(4,543)	(5,000)	(15,000)	(15,000)
	10432	Administration Charges			(738)	(948)	(2,850)	(2,850)
	10433	Sundry Income			(182)	(112)	(350)	(350)
	10434	Rounding			(0)	0	0	0
	10496	Admin Income Reallocated			17,926	11,064	33,200	33,200
		Administration Operating Income			(0)	(660)	0	0
	10490	WDV on Assets Sold			37,315	18,476	55,429	55,429
	16001	Geo'S Vehicle - Replacement			(37,171)	(35,000)	(35,000)	(35,000)
	16002	Mgr Fin Vehicle - Replacement			0	(8,332)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			144	(24,856)	(4,571)	(4,571)
	20430	Salaries & Wages			137,697	146,354	422,817	422,817
	20431	CEO Package			9,286	12,532	32,200	32,200
	20432	DCEO Package			6,576	9,914	25,600	25,600
	20433	Other Staff Costs			3,471	2,257	3,125	3,125
	20435	Computing			21,255	21,868	41,317	41,317
	20436	Insurance			40,773	38,256	47,234	47,234

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
	20437	Staff Recruitment			0	0	3,450	3,450
	20438	Staff Training			7,843	4,157	16,600	16,600
	20439	Office Building - Operating			5,703	6,884	16,441	16,441
	20440	Office Building & Surrounds Maintenance			4,766	1,864	5,600	5,600
	20440	Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	0	588	1,770	1,770
	20441	Minor Office Equipment			0	0	3,000	3,000
	20442	Office Consumables			4,957	1,796	5,400	5,400
	20443	Telephone			3,496	3,000	9,000	9,000
	20444	Postage			1,750	1,580	4,750	4,750
	20445	Other Office Expenses			20,448	27,502	52,880	52,880
	20447	Bank Charges			1,354	996	3,000	3,000
	20448	Audit Fees			7,490	0	15,000	15,000
	20449	Occupational Health & Safety			4,960	3,180	6,550	6,550
	20450	Write-Offs			47	0	250	250
	20481	Depreciation Expense			6,431	6,632	19,908	19,908
	20490	Administration Expenditure - Reallocated			(286,597)	(245,992)	(737,980)	(737,980)
		Administration Operating Expenditure			1,707	43,368	(2,088)	(2,088)
	40004	Ceo Vehicle Replacement			43,535	0	55,000	55,000
	40005	Deeo Vehicle Replacement			0	0	40,000	40,000
	40032	Office Furniture			0	0	0	0
	40069	Computing upgrade software & hardware			7,941	13,796	13,796	13,796
	40074	OHS Upgrade to Shire Buildings			0	0	5,792	5,792
	40137	Archive Building Shelving Renewal			0	0	0	0
		Total Governance Capital Expenditure			51,476	13,796	114,588	114,588
		Total Administration			53,327	31,648	107,929	107,929
		Total Governance			166,986	124,553	428,836	428,836

**Minutes - Ordinary Meeting of Council
20th November 2012**

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(22,500)	(18,794)	(37,590)	(37,590)
	10511	Contributions And Donations			0	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income			(22,500)	(18,794)	(37,590)	(37,590)
	20500	Fire Prevention			24,844	24,954	45,086	45,086
	20509	Sandlewood Farm Fire Expenses			714	1,340	4,025	4,025
	20512	Depreciation Expense			767	804	2,416	2,416
		Fire Prevention - Operating Expenditure			26,325	27,098	51,527	51,527
Bush Fire Brigades								
	16003	Esl Grant - Fire Tender Replacement - New Norcia And Mogumber Bushfire Brigades - Capital Income			0	0	(415,880)	(415,880)
		Bushfire Brigades - Capital Income			0	0	(415,880)	(415,880)
	20510	FESA Fire Truck Expenses			10,017	12,884	33,055	33,055
	20511	Fire Stations			1,205	1,931	4,692	4,692
	20511	Fire Stations			281	161	217	217
	20511	Fire Stations			218	1,158	3,302	3,302
	20511	Fire Stations			125	2,347	6,848	6,848
	20511	Fire Stations			804	529	1,230	1,230
		Bush Fire Brigades - Operating Expenditure			12,651	19,010	49,344	49,344
	40176	30Kva Generator			0	22,500	22,500	22,500
		Fire Prevention - Capital Expenditure			0	22,500	22,500	22,500
		Total Fire Prevention			16,476	49,814	(330,099)	(330,099)
Animal Control								
	10520	Animal Infringements			0	0	0	0
	10522	Licensing			(140)	(1,000)	(1,000)	(1,000)
	20520	Animal Compound			570	660	2,000	2,000
	20521	Dog Licensing			0	0	0	0
		Total Animal Control			430	(340)	1,000	1,000
Other Law, Order And Public Safety								
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			(1,045)	(644)	(1,937)	(1,937)
		Other Law Order & Public Safety - Operating Income			(1,045)	(644)	(1,937)	(1,937)
	20530	Emergency Services			0	0	500	500
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20533	Community Emergency Services Manager			0	6,664	20,000	20,000
	20590	Administration Cost Allocated			16,709	14,348	43,049	43,049
		Other Law Order & Public Safety - Operating Expenditure			16,709	21,012	63,549	63,549
	40184	FESA Fire Tender Replacement - New Norcia			0	0	415,880	415,880
		Total Other Law Order & Public Safety			15,664	20,368	477,492	477,492
		Total Law, Order & Public Safety			\$ 32,569	\$ 69,842	\$ 148,393	\$ 148,393

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(411)	(100)	(700)	(700)
		Administration & Inspection - Operating Income			(411)	(100)	(700)	(700)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	0	0
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			6,961	20,096	20,291	20,291
		Administration & Inspection - Operating Expenditure			6,961	20,096	20,291	20,291
		Total Administration & Inspection			6,550	19,996	19,591	19,591
Preventative Services - Pest Control	20710	Mosquito Control			2,403	5,318	21,221	21,221
	20711	Fogging Mosquitos			0	2,024	4,578	4,578
		Total Pest Control			2,403	7,342	25,799	25,799
Preventative Services - Other	20720	Analytical Expenses			401	600	600	600
		Total Preventative Services - Other			401	600	600	600
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(1,344)	(828)	(2,490)	(2,490)
		Other Health - Operating Income			(1,344)	(828)	(2,690)	(2,690)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			45	64	200	200
	20790	Admin Expenditure - Allocated			21,495	18,448	55,349	55,349
		Other Health - Operating Expenditure			21,539	18,512	55,549	55,549
		Total Other Health			20,195	17,684	52,859	52,859
		Total Health			29,549	45,622	98,849	98,849

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

31/10/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
	Education & Welfare								
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	0	0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			43	44	4,814	4,814
		20801	Sponsorships & Prizes			0	1,500	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			588	0	0	0
			Education & Welfare Operating Expenditure			630	1,544	6,314	6,314
	Community Development	20804	Community Development Officer (Shared)			5,507	13,332	40,000	40,000
						5,507	13,332	40,000	40,000
						0	0	0	0
						0	0	0	0
						0	0	0	0
			Total Education & Welfare			6,137	14,876	46,314	46,314

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
\$								
Housing								
Housing - Council Staff								
10910	Staff Housing - 44 Edmonds Street				(1,170)	(1,124)	(3,380)	(3,380)
10912	Staff Housing - 12 Harrington Street				(1,260)	(1,472)	(4,420)	(4,420)
10913	Staff Housing - 16 Yulgering Street				(1,275)	(280)	(850)	(850)
10914	Staff Housing - 13 Lambert Cres				0	(2,984)	(8,960)	(8,960)
10915	Staff Housing - 7 Harrington Street				0	0	0	0
10916	Staff Housing - 15 Lambert Cres				(3,240)	(3,120)	(9,360)	(9,360)
10917					(348)	(2,664)	(8,000)	(8,000)
					(7,293)	(11,644)	(34,970)	(34,970)
Staff Housing - Operating Income								
20900	Staff Housing Operating Expenditure				16,727	11,227	31,986	31,986
20901	Staff Housing Building & Surrounds Maintenance		H002	12 Harrington Street	1,559	1,201	4,484	4,484
20901	Staff Housing Building & Surrounds Maintenance		H003	13 Lambert Cres	120	2,701	8,976	8,976
20901	Staff Housing Building & Surrounds Maintenance		H004	15 Lambert Cres	2,241	1,816	8,275	8,275
20901	Staff Housing Building & Surrounds Maintenance		H005	44 Edmonds Street	0	172	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H006	16 Yulgering Road	9,305	172	2,573	2,573
20901	Staff Housing Building & Surrounds Maintenance		H007	7 Harrington Street	252	0	2,575	2,575
					30,203	17,289	61,442	61,442
Staff Housing - Operating Expenditure								
40057	Disability Access				0	5,337	5,337	5,337
40177					11,474	12,000	12,000	12,000
40178					8,519	8,000	8,000	8,000
40179					1,449	1,000	1,000	1,000
					21,442	26,337	26,337	26,337
Staff Housing - Capital Expenditure								
Total Staff Housing								
					44,352	31,982	52,809	52,809
Housing - Aged Persons								
10920	Calingiri Aged Person Units - Unit 1				(1,600)	(1,452)	(4,367)	(4,367)
10921	Calingiri Aged Person Units - Unit 2				(1,800)	(1,732)	(5,200)	(5,200)
10922	Calingiri Aged Person Units - Unit 3				(1,052)	(1,452)	(4,367)	(4,367)
10923	Calingiri Aged Person Units - Unit 4				(1,800)	(1,732)	(5,200)	(5,200)
10930	Bolgart Aged Person Units - Unit 1				(1,485)	(1,732)	(5,200)	(5,200)
10931	Bolgart Aged Person Units - Unit 2				(1,800)	(1,732)	(5,200)	(5,200)
					(9,537)	(9,832)	(29,535)	(29,535)
Aged Person Housing - Operating Income								
20902	Calingiri Aged Person Units Operating Expenditure				4,361	2,670	5,962	5,962
20903	Calingiri Aged Person Units Maintenance		APC	Aged Persons Units Calingiri	1,483	0	0	0

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
20903	Calingiri	Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	3,080	1,064	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	3,294	1,064	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	55	64	901	901
20903	Calingiri	Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	2,695	1,064	4,603	4,603
20903	Calingiri	Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart	Aged Perons Units Operating Expenditure	APB	Aged Persons Units Bolgart	2,405	1,893	4,438	4,438
20905	Bolgart	Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	269	0	0	0
20905	Bolgart	Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	3,602	3,602	3,602
20905	Bolgart	Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	732	3,603	3,603
Aged Person Housing - Operating Expenditure					17,643	12,153	32,315	32,315
Aged Person Housing - Capital Expenditure					0	0	0	0
Total Aged Person Housing					8,106	2,321	2,780	2,780
Housing - Other					0	0	0	0
10950	Housing	Misc Income			(927)	(568)	(1,715)	(1,715)
10995	Administration	Income - Allocated			(927)	(568)	(1,715)	(1,715)
Housing Other - Operating Income					0	0	0	0
20906	Vacant Land	Operating Costs			0	0	0	0
20907	Housing	Other			0	0	0	0
20950	Reimbursable	Expenditure			(709)	0	0	0
20960	Depreciation	Expense - Housing			0	0	0	0
20990	Administration	Expenditure - Allocated			14,817	12,708	38,129	38,129
Housing Other - Operating Expenditure					14,108	12,708	38,129	38,129
Total Housing Other					13,182	12,140	36,414	36,414
Total Housing					65,639	46,443	92,003	92,003

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
11000 Refuse Removal Gst Charged					(7,613)	(8,085)	(8,085)	(8,085)
11001 Refuse Removal					(32,878)	(34,927)	(34,927)	(34,927)
		Sanitation - Household Refuse - Operating Income			(40,490)	(43,012)	(43,012)	(43,012)
21000 Domestic Refuse Collection			TIPB	Refuse Site Maintenance - Bolgart	8,594	10,524	31,581	31,581
21005 Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calligiri	6,471	6,432	19,314	19,314
21005 Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	18,370	14,472	43,430	43,430
21010 Waste Oil Removal			WSTO	Waste Oil	5,774	8,256	24,782	24,782
		Sanitation - Household Refuse - Operating Expenditure			0	0	0	0
		Sanitation - Household Refuse - Capital Expenditure			40,210	39,684	119,107	119,107
		Sanitation - Household Refuse - Total Sanitation - Household Refuse			0	0	0	0
					(280)	(3,328)	76,095	76,095
Sanitation - Other					0	0	0	0
11010 Drum Muster					0	0	(1,000)	(1,000)
11011 Zero Waste Plan					0	0	(1,000)	(1,000)
		Sanitation - Other - Operating Income			0	0	0	0
21020 Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	0	464	1,400	1,400
21021 Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	324	1,096	3,307	3,307
21022 Drum Muster			DRUM	Drum Muster	631	164	500	500
		Sanitation - Other - Operating Expenditure			955	1,724	5,207	5,207
		Total Sanitation - Other			955	1,724	4,207	4,207
					(14,550)	(14,400)	(14,400)	(14,400)
Sewerage					(14,550)	(14,400)	(14,400)	(14,400)
11020 Sewerage					4,012	3,161	13,381	13,381
21030 Effluent Disposal Schemes			SEWC	Sewerage - Calligiri	0	1,690	12,227	12,227
21030 Effluent Disposal Schemes			SEWY	Sewerage - Yerecon	0	0	6,130	6,130
21031 Sewerage Audit					0	0	2,336	2,336
21032 Effluent Pond Maintenance			EPNDC	Effluent Ponds Calligiri	0	2,700	8,115	8,115
21032 Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecon	0	0	42,189	42,189
		Sewerage - Operating Expenditure			4,012	7,551	42,189	42,189
		Total Sewerage			(10,538)	(6,849)	27,789	27,789
Town Planning & Regional Development					(1,302)	(832)	(2,500)	(2,500)
11040 Planning Applications					(1,302)	(832)	(2,500)	(2,500)
		Town Planning & Regional Development - Operating Income			0	0	0	0
21051 Town Planning Scheme / Local Planning Strategy					0	3,664	11,000	11,000
21053 Interest Expense					0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			0	3,664	11,000	11,000
		Total Town Planning & Regional Development			(1,302)	2,832	8,500	8,500
Other Community Amenities					(57)	(375)	(1,500)	(1,500)
11050 Calligiri Cemetery					(1,016)	(624)	(1,881)	(1,881)
11095 Administration Income Allocated					(1,074)	(999)	(3,381)	(3,381)
		Other Community Amenities - Operating Income			0	0	0	0
16023 Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade					0	0	0	0

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at : 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities					0	0	0	0
16041		Gillingarra Emergency Water Supply						
		Other Community Amenities - Capital Income						
21060		Cemetery Works	CEMM	Cemetery Maintenance	757	2,465	9,848	9,848
21060		Cemeteries Operations	GRAVE	Grave Digging	0	2,951	10,810	10,810
21061		Mogumber Water Supply			263	268	612	612
21062		Yenart Bore			0	100	125	125
21063		Gillingarra Emergency Water Supply	YENART		2,626	3,660	11,005	11,005
21064		Public Toilets And Drinking Fountains	TOILET	Public Toilets	822	0	0	0
21065		Community Amenities - Depreciation Expense			640	2,628	6,716	6,716
21066		Gillingarra Water Pump Electricity			1,727	1,804	5,414	5,414
21067		Other Community Amenities - Operating Expenditure			0	100	300	300
21090		Fencing Upgrade Yerecoin Effluent Ponds			16,250	13,936	41,819	41,819
		Bolgart Cemetery - Memorial Arch			23,085	27,912	86,649	86,649
40158		Other Community Amenities - Capital Expenditure			0	0	0	0
40034					0	0	0	0
		Total Other Community Amenities			22,011	26,913	83,268	83,268
		Total Community Amenities			10,846	21,292	199,859	199,859

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Public Halls & Civic Centres								
	11100	Calingiri Recreation Centre			(195)	(164)	(500)	(500)
	11101	Mogumber Hall			0	(32)	(100)	(100)
	11102	Bolgart Hall			(50)	(164)	(500)	(500)
	11103	Calingiri Gymnasium			(954)	(664)	(2,000)	(2,000)
	11104	Roads Board Building Lease			(2,255)	(1,300)	(3,900)	(3,900)
		Public Halls & Civic Centres - Operating Income			(3,454)	(2,324)	(7,000)	(7,000)
	16053	Sport & Rec Grants			0	0	0	0
	16075	Contribution - Golf Club (Tractor & Mower cost)			(15,000)	(10,000)	(10,000)	(10,000)
		Public Halls & Civic Centres - Capital Income			(15,000)	(10,000)	(10,000)	(10,000)
	21100	Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	654	3,032	9,103	9,103
	21100	Bolgart Hall	B008	Bolgart Hall Other Costs	5,497	2,388	3,407	3,407
	21101	Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	2,134	3,616	10,857	10,857
	21101	Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	8,247	7,550	15,257	15,257
	21102	Piawanning Hall	B011	Piawanning Hall & Grounds Maintenance	0	0	0	0
	21102	Piawanning Hall	B012	Piawanning Hall Other Costs	3,632	1,453	2,090	2,090
	21103	Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	5,264	2,164	6,503	6,503
	21103	Mogumber Hall	B014	Mogumber Hall Other Costs	1,236	1,384	1,697	1,697
	21104	Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
	21104	Gillingarra Hall	B016	Gillingarra Hall Other Costs	2,193	1,508	2,516	2,516
	21105	Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
	21105	Yerecoin Hall	B018	Yerecoin Hall Other Costs	2,267	80	250	250
	21106	Public Halls - Depreciation Expense			14,365	14,776	44,340	44,340
	21107	Cwa Building	B021	Cwa Calingiri Building Maintenance	1,513	1,000	3,000	3,000
	21107	Cwa Building	B022	Cwa Building Operating Expenditure	865	2,936	7,974	7,974
	21109	Calingiri Gymnasium			1,179	1,896	5,700	5,700
		Public Halls & Civic Centres - Operating Expenditure			49,046	43,783	112,694	112,694
	40180	Roads Board Building - Roofing			8,562	16,493	16,493	16,493
		Public Halls & Civic Centres - Capital Expenditure			8,562	16,493	16,493	16,493
		Total Public Halls & Civic Centres			39,155	47,952	112,187	112,187
Other Recreation & Sport					(636)	0	(10)	(10)
	11110	Calingiri Sports Ground			0	0	0	0
	11112	Misc Reserves Income			0	0	0	0
	11123	Other Sports & Recreation Grants			0	0	0	0
		Other Recreation & Sport - Operating Income			(636)	0	(10)	(10)
	21110	Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	9,142	6,452	19,389	19,389
	21110	Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	13,134	7,852	23,573	23,573
	21110	Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	1,320	2,468	7,415	7,415
	21110	Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	3,944	2,704	8,130	8,130

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
21110		Town & Gardens Maintenance	TWNPIA	Plawaning Town & Gardens Maintenance	2,424	3,996	12,021	12,021
21110		Town & Gardens Maintenance	TWNPIA	Yerecoin Town & Gardens Maintenance	8,751	5,720	17,171	17,171
21111		Reserves Maintenance	CMEMPK	Calingiri Memorial Park	76	4,808	14,444	14,444
21111		Reserves Maintenance	RESVS	Reserves Maintenance	1,874	2,798	6,975	6,975
21112		Calingiri Sporting Club Operating			5,717	4,885	10,353	10,353
21113		Calingiri Sporting Club Maintenance			10,767	17,004	51,035	51,035
21114		Bolgart Sportsground Operating	CSFC	Calingiri Sports Club Maintenance	2	83	250	250
21115		Bolgart Sportsground Maintenance			122	2,412	7,250	7,250
21116		Town Beautification	BSPG	Bolgart Sportsground Maintenance	1,527	1,250	5,000	5,000
21117		Sport And Recreation Officer - Be Active Co-Ordinator			0	0	12,490	12,490
21118		Recreation Equipment Maintenance			5,572	4,952	14,867	14,867
21119		Sports Clubs - Depreciation Expense			5,198	0	11,286	11,286
21120		Interest Expense			310	0	0	0
21122		Calingiri Sports Pavilion			69,881	67,384	221,649	221,649
40185		Bolgart Outdoor Community Project			2,750	0	0	0
		Other Recreation & Sport - Capital Expenditure			2,750	0	0	0
		Total Other Recreation & Sport			69,244	67,384	221,639	221,639
Libraries								
11120		Bolgart Library			0	0	0	0
11121		Calingiri Library			0	0	0	0
		Libraries - Operating Income			0	0	0	0
21130		Library - Salaries & Wages			1,623	1,332	4,000	4,000
21131		Library Services			7,098	5,646	13,221	13,221
21132		Library Building Maintenance			484	932	2,803	2,803
21133		Depreciation Expense			0	52	163	163
		Libraries - Operating Expenditure			9,205	7,962	20,187	20,187
		Total Libraries			9,205	7,962	20,187	20,187
Other Culture								
11130		Cultural Mapping			0	0	0	0
11131		History Book			(6)	0	0	0
11195		Administration Income Allocated			(1,852)	(1,140)	(3,431)	(3,431)
		Other Culture - Operating Income			(1,858)	(1,140)	(3,431)	(3,431)
21140		History Book Project			0	0	0	0
21141		Cultural Mapping Program			0	0	0	0
21142		Community Facilities			0	0	0	0
21190		Administration Expenditure Allocated			29,605	25,416	76,258	76,258
		Other Culture - Operating Expenditure			29,605	25,416	76,258	76,258
		Total Other Culture			27,748	24,276	72,827	72,827

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
Total Recreation & Culture					\$ 148,101	147,574	426,840	426,840

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Construction								
	16009	Govt Grant Regional Roads			0	(68,524)	(171,310)	(171,310)
	16010	Govt Grant - Direct			(88,752)	(78,000)	(78,000)	(78,000)
	16018	Govt Grant - R2R			0	0	(228,981)	(228,981)
	16054	AG Lime Route 2			(53,200)	(57,012)	(57,012)	(57,012)
		R4R CLGF Grant (Yerecoin Footpaths)			0	0	(297,834)	(297,834)
		R4R CLGF Grant (Yerecoin Footpaths)			(141,952)	(203,536)	(833,137)	(833,137)
		Streets Roads Bridges Construction - Capital Income						
	40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	7,683	28,333	85,000	85,000
	40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598	44,598	44,598
	40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	4,800	15,780	31,560	31,560
	40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	0	28,580	85,741	85,741
	40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	9,053	27,159	27,159
	40021	Roadworks - Council & Direct Road Funding	C0130	Calligiri Sports Club Entrance	1,459	5,643	16,930	16,930
	40021	Roadworks - Council & Direct Road Funding	C0131	Calligiri School Crossover	0	1,506	4,520	4,520
	40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	0	13,937	41,813	41,813
	40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromite Rd	798	85,229	255,687	255,687
	40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	31,036	114,490	228,981	228,981
	40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	73,288	142,000	142,000	142,000
	40163	R4R - Bolgart East Road	R4R120		2,194	0	468,150	468,150
		Streets Roads Bridges Construction - Capital Expenditure			121,258	489,149	1,432,139	1,432,139
		Total Streets, Roads, Bridges Construction			(20,694)	285,613	599,002	599,002
Streets, Roads, Bridges & Depot Maintenance	11200	Road & Footpath Maintenance			0	0	(400)	(400)
	11295	Administration Income Allocated			(2,958)	(1,824)	(5,478)	(5,478)
		Streets Roads Bridges Maintenance - Operating Income			(2,958)	(1,824)	(5,878)	(5,878)
					211,401	107,988	323,999	323,999
	21200	Maintenance Grading			0	0	0	0
	21201	Aglime Maintenance Grading	AGM123	Calligiri - Goomalling Road	0	0	0	0
	21201	Aglime Maintenance Grading	AGM999		0	0	0	0
	21202	Bitumen Maintenance	BM9999		19,475	22,436	67,332	67,332
	21203	Signage & Guideposts	SIGNM		8,254	7,952	23,875	23,875
	21204	Tree Lopping	TRELOP		6,181	34,576	103,746	103,746
	21205	Drainage Maintenance	DRM		11,244	28,620	85,862	85,862
	21206	Culvert Maintenance	TCR		0	5,824	17,482	17,482
	21207	Flood Damage	FLOOD		214	9,316	27,965	27,965
	21208	Misc Road Maintenance	XXX999		15,736	18,492	55,492	55,492
	21209	Bridge & Culvert Maintenance	BRDM		0	3,928	11,800	11,800
	21210	Crossovers	CROSS		0	4,880	14,657	14,657
	21211	Street Lighting Maintenance	SLM		3,041	4,664	14,000	14,000
	21212	Traffic Signs & Control Equipment	TSCE		624	2,440	7,326	7,326
	21213	Reinstatements	REIN		0	0	0	0
	21214	Footpath Maintenance	FPM		6,475	8,784	26,363	26,363
	21215	Infrastructure Depreciation Expense			498,677	522,516	1,567,561	1,567,561

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains Monthly Report as at: 31/10/2012								
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
	21290	Administration Expenditure Allocated			47,289	40,588	121,767	121,767
		Streets Roads Bridges Maintenance - Operating Expenditure			828,609	823,004	2,469,227	2,469,227
		Total Streets Roads Bridges Maintenance			825,651	821,180	2,463,349	2,463,349
Road Plant Purchases	16058	Sale of Depot Clerk Ute			(13,636)	(10,000)	(10,000)	(10,000)
	16059	Sale of Construction Crew Ute			(13,636)	(10,000)	(10,000)	(10,000)
	16060	Sale of Kubota Mower			0	(4,000)	(4,000)	(4,000)
	11290	WDV on Assets sold			12,302	2,596	7,793	7,793
		Road Plant Profit / Loss on Sale of Assets			(14,971)	(21,404)	(16,207)	(16,207)
	40164	Side & Rear Tipper Trailer	0		0	105,000	105,000	105,000
	40165	Maintenance Crew Cab Truck	0		0	0	75,000	75,000
	40167	Replace Kubota Zero-turn Mower	0		0	0	25,000	25,000
	40162	Purchase "Grizzly" Gravel Screen	0		19,100	0	0	0
	40168	2nd hand Kubota Tractor & Smir Superior Mowe	0		0	50,000	50,000	50,000
	40175	Replace Construction Crew Ute	0		0	30,000	30,000	30,000
	40182	Shire Entrance Signs	0		0	45,512	45,512	45,512
		Road Plant Purchases - Capital Expenditure			69,100	230,512	330,512	330,512
		Total Road Plant Purchases			54,129	209,108	314,305	314,305
		Total Transport			\$ 859,086	1,315,901	3,376,656	3,376,656

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	17,644	8,936	26,820	26,820
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	4,000	4,000	4,000
	21301	Small Business Centre - Central Coast			0	0	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			(250)	80	250	250
		Total Rural Services			17,394	13,016	34,570	34,570
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(3,517)	(1,500)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(3,179)	(664)	(2,000)	(2,000)
	11302	Sundry Income			(27)	(48)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(6,723)	(2,212)	(6,650)	(6,650)
	21320	Area Promotion			0	0	8,350	8,350
	21321	Caravan Parks And Camping Grounds Operating			11,207	4,787	12,670	12,670
	21322	Caravan Parks And Camping Grounds Maintenance	BCV/PK	Bolgart Caravan Park Maint	386	14,637	17,905	17,905
	21322	Caravan Parks And Camping Grounds Maintenance	CCV/PK	Calingiri Caravan Park Maint	268	4,588	13,794	13,794
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0
	21324	Depreciation Expense - Caravan Parks			777	800	2,411	2,411
	21325	Bolgart Tractor Shed			51	31	40	40
		Tourism & Area Promotion - Operating Expenditure			12,699	24,843	55,170	55,170
		Tourism & Area Promotion - Capital Expenditure			0	0	0	0
	40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
	40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	0	0
		Total Tourism & Area Promotion			5,976	22,631	48,520	48,520
Building Control								
	11310	Building Applications			(1,683)	(1,664)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bctf & Brb			(48)	(48)	(150)	(150)
		Building Control - Operating Income			(1,731)	(1,712)	(5,150)	(5,150)
	21330	Building Control Operating			3,727	8,332	25,000	25,000
		Building Control - Operating Expenditure			3,727	8,332	25,000	25,000
		Total Building Control			1,997	6,620	19,850	19,850
Other Economic Services								
	11320	Bendigo Bank			(5,774)	(2,664)	(8,000)	(8,000)

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			0	(100)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(778)	(476)	(1,439)	(1,439)
		Other Economic Services - Operating Income			(6,552)	(3,240)	(9,739)	(9,739)
21350		Bendigo Bank Agency			182	200	400	400
21360		Water Supply - Standpipes			176	150	450	450
21360		Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	370	2,548	7,665	7,665
21360		Water Supply - Standpipes	WATERC	Water Supply - Standpipe Callingiri	622	200	600	600
21361		Water Supply - Standpipe Depreciation	WATERY	Water Supply - Standpipe Yerecoin	13	12	40	40
21362		Community Safety & Crime Prevention			0	0	0	0
21390		Administration Expenditure - Allocated			12,438	10,656	31,979	31,979
		Other Economic Services - Operating Expenditure			13,801	13,766	41,134	41,134
Total Other Economic Services					7,249	10,526	31,395	31,395
Total Economic Services					\$ 32,616	\$ 52,793	\$ 134,335	\$ 134,335

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(6,933)	(15,632)	(46,899)	(46,899)
		Private Works - Operating Income			(6,933)	(15,632)	(46,899)	(46,899)
	21400	Private Works Expenditure			0	13,588	40,782	40,782
	21403	Private Works Expenditure 2012-13			6,964	0	0	0
		Private Works - Operating Expenditure			6,964	13,588	40,782	40,782
		Total Private Works			30	(2,044)	(6,117)	(6,117)
Public Works Overheads								
	11410	Sundry Income			333	(528)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate			(5,927)	(3,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			(538)	(332)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(6,132)	(4,360)	(16,596)	(16,596)
	11490	WDV on Assets Sold			0	0	26,714	26,714
	16017	Sale of Works Manager Ute			0	0	(25,000)	(25,000)
	16056	Sale of Traffic Classifiers			0	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	1,714	1,714
	21410	Salaries & Wages			33,237	25,415	73,439	73,439
	21411	Works Manager Package			42,947	61,835	119,663	119,663
	21412	Superannuation			17,443	19,417	56,097	56,097
	21413	Insurance			19,277	19,845	24,500	24,500
	21414	Other Staff Costs			744	3,012	10,150	10,150
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			0	3,332	10,000	10,000
	21417	Occupational Health & Safety			2,148	564	1,700	1,700
	21418	Other Public Works Overheads			0	664	2,000	2,000
	21419	Depot Operating Costs			45,857	51,920	151,251	151,251
	21420	Depot Maintenance			315	2,543	7,653	7,653
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			4,640	8,433	25,010	25,010
	21423	Administration Costs Allocated			8,598	7,376	22,139	22,139
	21424	Staff Meetings			0	2,088	6,039	6,039
	21425	Building Maintenance			16,150	20,407	57,614	57,614
	21490	Workshop Overheads Recovered			(155,973)	(189,084)	(567,255)	(567,255)
		Public Works Overheads - Operating Expenditure			35,385	37,767	0	0
	40030	Works Manager Vehicle Replacement			44,310	45,000	45,000	45,000

**Minutes - Ordinary Meeting of Council
20th November 2012**

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Shire of Victoria Plains Monthly Report as at: 31/10/2012									
Other Property & Services									
	40181		Depot - New Trailer Shed			7,193	0	12,804	12,804
	40042		Tool Storage Shed			1,574	10,109	10,109	10,109
	40174		Replace Depot Clerk Ute			0	30,000	30,000	30,000
			Public Works Overheads - Capital Expenditure			53,077	85,109	97,913	97,913
			Total Public Works Overheads			82,329	118,516	83,031	83,031
Plant Operation	21430		Fuel & Oil			42,257	60,000	180,000	180,000
	21431		Tyres & Tubes			3,385	10,900	32,700	32,700
	21432		Parts & Repairs			71,572	43,524	130,578	130,578
	21433		Insurance & Licences			32,495	25,145	33,990	33,990
	21434		Depreciation Ex Asset Ledger			96,063	92,076	276,245	276,245
	21436		Interest On Loans			0	0	0	0
	21495		Plant Recovery			(162,244)	(217,836)	(653,513)	(653,513)
			Total Plant Operation			83,529	13,809	0	0
Salaries & Wages	21496		Salaries & Wages			343,970	356,882	1,031,001	1,031,001
	21497		Salaries & Wages Allocated			(343,970)	(356,879)	(1,031,001)	(1,031,001)
			Total Salaries & Wages			0	3	0	0
Materials	21501		Materials Purchased			0	0	0	0
	21502		Materials Issued			0	0	0	0
			Total Materials			0	0	0	0
Unclassified	11461		Insurance Claims Recovered			0	0	0	0
	21461		Insurance Claims - Costs			0	0	0	0
			Unclassified Capital Income			0	0	0	0
	16045		Sale of Land - 27 Mofflin Street			0	0	0	0
	16048		Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491		WDV On Sale of Land			0	0	0	0
	21462		Cost of sale of Land			0	0	0	0
			Unclassified - Operating Expenditure			0	0	0	0
			Total Other Property & Services			165,888	130,284	76,914	76,914

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Monthly Report as at: 31/10/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,236	2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,209	3,209
		Total Transfer to Reserves			0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(274,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			0	0	(274,000)	(274,000)
				Total Reserves Transfer	0	0	28,000	28,000

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-October-2012

COA	Description	Job	Description	YTD Actual	Current Budget
				\$	\$
	Sched 4 - Governance				
40004	Ceo Vehicle Replacement			43,535	55,000
40005	Dceo Vehicle Replacement			0	40,000
40032	Office Furniture			0	0
40069	Computing upgrade software & hardware			7,941	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792
40137	Archive Building Shelving Renewal			0	0
	Total Governance Capital Expenditure			51,476	114,588
	Sched 5 - Law, Order & Public Safety				
40176	30Kva Generator			0	22,500
40184	FESA Fire Tender Replacement - New Norcia			0	415,880
	Total Law, Order & Public Safety Capital Expenditure			0	438,380
	Sched 8 - Education & Welfare				
				0	0
	Total Education & Welfare Capital Expenditure			0	0
	Sched 9 - Housing				
40177	16 Yulgering Road - upgrade A/C			11,474	12,000
40178	16 Yulgering Road - reneder & paint internal walls			8,519	8,000
40179	16 Yulgering Road - dishwasher			1,449	1,000
40057	Disability Access			0	5,337
				0	0
	Total Housing Capital Expenditure			21,442	26,337
	Sched 10 Community Amenities				
	Housing Capital Expenditure				
				0	0
	Community Amenities Capital Expenditure				
				0	0
	Sched 11 - Recreation & Culture				
40185	Bolgart Community Outdoor Facility Project			2,750	0
40180	Victoria Plains Sport and Recreation Building Upgrade			8,562	16,493
	Total Recreation & Culture Capital Expenditure			11,312	16,493
	Sched 12 - Transport				
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	7,683	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	4,800	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	0	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Callingiri Sports Club Entrance	1,459	16,930
40021	Roadworks - Council & Direct Road Funding	C0131	Callingiri School Crossover	0	4,520

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-October-2012

COA	Description	Job	Description	YTD Actual	Current Budget
				\$	\$
40021	Roadworks - Council & Direct Road Funding			0	41,813
40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	798	255,687
40024	Roadworks - Roads To Recovery	RR0019	Regional Roads - Gillingarra Glentromie	31,036	228,981
40025	Ag Lime Route Capital Expenditure	R2R004	Yerecoin / Glentromie Road	73,286	142,000
40163	R4R - Bolgart East Road	AGINT	Ag Lime - Intersection	2,194	468,150
40164	Side & Rear Tipper Trailer	R4R120	Bolgart East Road	0	105,000
40165	Maintenance Crew Cab Truck			0	75,000
40167	Replace Kubota Zero-turn Mower			0	25,000
40162	"Grizzly" Gravel Screen			19,100	0
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000
40175	Replace Construction Crew Ute			0	30,000
40182	Shire Entrance Signs			0	45,512
	Transport Capital Expenditure			190,356	1,762,651
	Sched 13 - Economic Services			0	0
40135	Calingiri Caravan Park - Fencing replacement			0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0
	Economic Services Capital Expenditure			0	0
	Sched 14 - Other Property & Services			44,310	45,000
40030	Works Manager Vehicle Replacement			7,193	12,804
40181	Depot - New Trailer Shed			1,574	10,109
40042	Tool Storage Shed			0	12,000
40169	2 x Way Radio System Upgrade			0	6,000
40170	4" Pump & Hoses			0	4,000
40171	Plate Compactor			0	3,000
40172	Cement Mixer			0	3,000
40173	Filtered Water System Depot			0	3,000
40174	Replace Depot Clerk Ute			0	30,000
	Other Property & Services Capital Expenditure			53,077	125,913
	Total Capital Expenditure			327,663	2,484,362

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2012

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Treasury Corp	Muni Term Deposit 90 Days	Muni Term Deposit 90 Days
Balance Brought Forward from Previous Add Receipts as per Ledger	2,079,366.77	381,348.78	254,046.94	428,012.79	15,958.26	500,000.00	500,000.00
Add Transfers from Other-Bank Account	160,209.37	160,209.75			43.62		
Less Payments as per Ledger	2,239,620.14	541,558.53	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
Less Transfers to Other-Bank Account	383,116.83	383,116.83					
Closing Balance Ledger	1,856,503.31	158,441.70	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
	5,038.80	5,038.80	0.00	0.00	0.00	0.00	0.00
Total		Municipal	Muni Term Dep	Muni Term Dep	Muni Treasury	Muni Term Dep	Muni Term Dep
Balance on Bank Statement		148,981.33	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
+ Outstanding Deposits	12,617.62	12,617.62					
- Outstanding Cheques	(8,196.05)	(8,196.05)					
Balance	1,851,464.51	153,402.90	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
Deposits on Statement not received							
Rates							
Commission							
Debtors Payments							
Interest							
Sub-total- Deposits not received		0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled							
Wages							
Police Licensing							
Fees & other charges							
Bank Fees/Credit Card Payments		(5,038.80)					
Sub-total PAYMENTS not journalled		(5,038.80)	0.00	0.00	0.00	0.00	0.00
		(5,038.80)	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,846,425.71	148,364.10	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,846,425.71	148,364.10	254,046.94	428,012.79	16,001.88	500,000.00	500,000.00
Account #	91000	91000	91005	91006	91007	91008	91009

**Minutes - Ordinary Meeting of Council
20th November 2012**

Shire of Victoria Plains
Bank Reconciliation as at 31st October 2012

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Brought Forward from Previous Add Receipts as per Ledger	1,060,244.44	23,263.19	685,422.63	14,249.26	350,000.00	10,572.55
Add Transfers from Other Bank Account	10,436.08	5.72	5,140.67	38.95	4,134.97	1,121.49
Less Payments as per Ledger	1,070,680.52	23,268.91	690,563.30	14,288.21	354,134.97	11,694.04
Less Transfers to Other Bank Account	-	-	-	-	-	1,140.05
Closing Balance Ledger	1,070,680.52	23,268.91	690,563.30	14,288.21	354,134.97	10,553.99
	-	0.00	0.00	0.00	0.00	0.00
Total	Total	Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		23,268.91	690,563.30	14,288.21	354,134.97	11,306.56
+ Outstanding Deposits	47.48					47.48
- Outstanding Cheques	(800.05)					(800.05)
Balance	1,069,540.47	23,268.91	690,563.30	14,288.21	354,134.97	10,553.99
Deposits on Statement not receipted						
Rates	-					
Commission	-					
Debtors Payments	-					
Interest	-					
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not Journalled						
Wages	-					
Police Licensing	-					
Fees & other charges	-					
Bank Fees/Credit Card Payments	-					
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
	-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,069,540.47	23,268.91	690,563.30	14,288.21	354,134.97	10,553.99
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,069,540.47	23,268.91	690,563.30	14,288.21	354,134.97	10,553.99
Account #		91010	91011	91012	91013	99000

INVESTMENTS

As at 31st October 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$16,001.88	3.45	-
Municipal	Bendigo Bank	3 months	\$428,012.79	4.50	16/12/2012
Municipal	Bendigo Bank	2 months	\$254,046.94	4.50	28/11/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Municipal	Bendigo Bank	3 months	\$500,000.00	4.90	4/12/2012
Reserves	Bendigo Bank	2 months	\$690,563.30	4.50	11/12/2012
Reserves	Bendigo Bank	3 months	\$354,134.97	4.50	27/01/2013
Reserves	Treasury Corp	OCDF	\$14,249.26	3.45	-

Interest earned YTD:

Municipal	\$8,649.30
Reserves	\$3,229.31
TOTAL:	<u>\$11,878.61</u>

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 31st October 2012:	\$401,522.57
Comprising:	
Rates (Current & Arrears)	\$374,043.34
Rates (Deferred)	\$1,374.80
Rubbish	\$12,568.79
Sewerage	\$5,630.70
Interest/Admin Charges	\$62.39
ESL	\$7,842.55
TOTAL:	\$401,522.57
Percentage of total rates bill (excluding ex-Gratia Rates):	20.60%

SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 31st October 2012

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
307					826.60	826.60	
38	25,706.00				-1.94	25,704.06	
341	363.00					363.00	
3		16,500.00				16,500.00	
4					13.75	13.75	
310			128.88			128.88	
345					-266.10	-266.10	
31	148.95					148.95	
139					140.00	140.00	
344	49.50					49.50	
16	99.00					99.00	
	26,366.45	16,628.88	0.00	0.00	712.31	43,707.64	

F56 ANNUAL REPORT 2011 / 2012

File Reference: F1.3.1
Report Date: 8th November 2012
Applicant/Proponent: N/A
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: Annual Report 2011/2012 (under separate cover)

PURPOSE OF REPORT

To present the Annual Report for 2011/2012 to Council for acceptance.

COMMENT

The Annual Report 2011/2012 has been completed in time to allow for the Annual General Meeting of Electors to be held prior to the end of the 2012 calendar year, as requested by the Audit Committee.

Included in the Annual Report 2011/2012 is the Annual Financial Report for the year ended 30th June 2012.

In addition to the Independent Auditor's Report included in the Annual Financial Report for the year ended 30th June 2012 (Refer Pages 50 and 51), the Auditors also forwarded the Management Report to the Shire President.

The Management Report included comments on corrected and uncorrected misstatements. There were no corrected or uncorrected misstatements that needed to be drawn to Council's attention. The Auditor's did note the following:

- 1/. Credit Card Policy: Council does not have a policy governing the use of credit cards,
- 2/. Annual Electors Meetings: Council did not give at least 14 days notice for the Annual Electors Meetings.

It is recommended that the Annual Financial Report for the year ended 30th June 2012 as hereby presented at the Council meeting held 20th November 2012, be presented to the Annual General Meeting of Electors to be held on Tuesday 11th December 2012 at 5.30pm in Council Chambers.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

S5.54 of the Local Government Act requires that the Annual Report:-

1. Be accepted by the Local Government by 31st December after the financial year reported on, or

2. Be accepted by the Local Government no later than 2 months after the Auditor's Report becomes available.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 195/2012

Moved Cr Lovelock seconded Cr Kelly that the Annual Report for 2011/2012 be accepted by Council and presented to the Annual General Meeting of Electors to be held on Tuesday 11th December 2012 at 5.30pm in Council Chambers.

Motion Put & Carried 7/0

10.2 COMMUNITY SERVICES
(Incorporating Health, Building and Community Services)

There were no items for discussion under the Community Services Section of the Minutes.

10.3 Town Planning Status Report

Resolution 196/2012
Moved Cr Kelly seconded Cr Young that the items in the Town Planning Status Report detailed below be noted.
Motion Put & Carried 7/0

Item No	Report Details	Town Planning Action Required	Status
TP3 (July 2012)	Proposed Tourism Accommodation and Ancillary Facilities – Lot 12 Wattening Springs Road Bolgart	Application approved by Council with conditions	Building issues ongoing. Applicant dealing directly with Building Surveyor.
TP5 (Sept 2012)	Bolgart Family Area and Skate Park Development	Subject to no negative submissions, Council approved the encroachment onto Industrial Land Lot 23 Emmanuel St Bolgart	Ongoing

10.3 TOWN PLANNING

There were no items for discussion under the Town Planning Section of the Minutes.

10.4 Administration Status Report

Resolution 197/2012

Moved Cr Kelly seconded Cr Johnson that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
A30 (July 2012)	Ward and Representation Review	Motion to abolish wards was put and lost. Review to take place.	Ongoing
A32 (Aug 2012)	Bolgart Landfill Site Operating Hours	Council supported reduced operating hours for a three month trial period	Ongoing
A36	Purchase Crown Land in Bolgart	Council resolved to purchase four crown lots in Bolgart Townsite.	State Land Services advised. Ongoing.
A38	Mogumber Rubbish Tip – Locked Gates	Council endorsed a three (3) month trial system of locked gates. Keys to be distributed to ratepayers and eligible residents from the library.	Ongoing
LAST MEETING			
A39	Landcorp RDAP Applications	Council endorsed proposed applications for assistance.	Application has been completed. Applications are open until the end of Dec 2012

10.4 ADMINISTRATION

A40 Meeting Dates 2013

File Reference:	A1.2.1
Report Date:	12 th November 2012
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Harry Hawkins - Chief Executive Officer
Attachments:	Nil

PURPOSE OF REPORT

To present Council with a timetable of proposed meeting dates.

BACKGROUND

Each year Council is presented with a timetable of meeting dates and commencement times. Meetings will continue to be held on the third Tuesday of each month being January to November and the second Tuesday for December 2013.

COMMENT

The timetable proposed for 2013 is as follows:-

MONTH	MEETING DATE	PLANT AND WORKS	ORDINARY
January	15 th	11.00am	2.00pm
February	19 th	11.00am	2.00pm
March	19 th	11.00am	2.00pm
April	16 th	11.00am	2.00pm
May	21 st	11.00am	2.00pm
June	18 th	11.00am	2.00pm
July	16 th	11.00am	2.00pm
August	20 th	11.00am	2.00pm
September	17 th	11.00am	2.00pm
October	15 th	11.00am	2.00pm
November	19 th	11.00am	2.00pm
December	10 th	11.00am	2.00pm

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Act 1995

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 198/2012

Moved Cr Lovelock seconded Cr Smith

- 1. That Council accept the proposed meeting dates as outlined;**
- 2. That the meeting timetable be advertised in local press and the Shire and community newsletter.**

Motion Put & Carried 7/0

A41 Bin Road Calingiri – Road Closure

FILE REFERENCE: BIN
REPORT DATE: 12th November 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 168/2012 September 2012
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise full Council that the Shire President had authorised the closure of Bin Road in contrast to the Council decision for it to remain closed and to explain the circumstances.

BACKGROUND: Council at its meeting in September 2012 by resolution 168/2012 resolved that to endorse resolution 154/2012 from the Plant and Works Committee meeting that Bin Road was not to be closed by CBH during the 2012 harvest period.

COMMENT: Council in resolution 168/2012 endorsed a recommendation from the Plant and Works Committee that Bin Road Calingiri was not to be closed. CBH were advised and then contacted Works and Services Manager Greg Stephens to discuss Traffic Management around the site and engaged the

Contraflow Company to develop a Traffic Management Plan based on the requirements of the shire. The traffic flow at the northern end of Bin Road through the CBH operation, at the intersection with the exit road from the open bulkhead storage facilities west of the main facility and the Calingiri New Norcia Road creates a potential accident problem as there is a blind spot for drivers exiting CBH where they cannot see vehicles entering the site from the Calingiri New Norcia Road. The plan to use mobile traffic lights had to be abandoned as the traffic flows from 3 directions rendering them unsuitable.

With Bin Road remaining open and the mobile traffic lights not suitable CBH refused to accept Barley deliveries into the open bulkhead facilities west of bin road as the exit road was deemed unsafe. After being contacted by local growers inconvenienced by this the Shire President was contacted to enable an urgent decision to allow the closure of Bin Road unless either or both rail crossings were blocked to be made. This has been implemented and CBH advised that a traffic management plan is only required by the shire for the public roads affected that is Calingiri New Norcia and Bin Roads. Traffic management through their site is a decision for CBH management.

It is suggested that a long term solution is progressed during the off season to ensure that the same problems do not occur during harvest next year. The deviation of Bin Road before it reaches the CBH operations to the west around the open bulkheads and back on to Calingiri New Norcia appears to be the cheapest option but does not address the blocking of the rail crossings or the stacking distances.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: Road closures are covered by the Local Government Functions and General regulations and the Road Traffic Act.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The closure of Bin Road allows CBH to continue their operations without affecting local grower's access due to traffic safety concerns.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 199/2012

Moved Cr Kelly seconded Cr Smith that:-

- 1. CBH are permitted to close Bin Road Calingiri during the 2012 harvest period subject to it being reopened when either or both rail crossings on Calingiri Road and Calingiri New Norcia Road are blocked by trains out loading from the site.**
- 2. The Chief Executive Officer is authorised to negotiate a long term solution to the problems on Bin Road during the off season with any proposed solution being approved by Council prior to implementation.**

Motion Put & Carried 7/0

A42 Asset Management Buildings – Intervention and Service Levels

FILE REFERENCE: A2.20.6
REPORT DATE: 14th November 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Condition Level Chart

PURPOSE OF REPORT: To advise Council of the need to set intervention and service levels for building assets for the asset management plan for them to adopt a level.

BACKGROUND: As from the 1st July 2013 each Local Government is required to have implemented the Integrated Planning and Reporting Framework. The main plans in the framework are the Community Strategic Plan and the Corporate Business Plan however these plans are informed by the Asset Management, Long Term Financial and Workforce Plans.

As the setting of the service and intervention levels in asset management plans are strategic policy decisions they are to be set by Council.

COMMENT: The Building Maintenance Officer has been preparing an Asset Management Plan for Buildings and to progress the plan a service and intervention level is required to be set. The attached chart shows the service levels that are used for the various components of buildings and the condition grading for each level.

The Asset Management plan will show the current condition level for each building and its components and the estimated time until it reaches the point of being unserviceable. Council is required to set the condition level at which it is prudent to intervene and repair/upgrade the building or its components to ensure that it will be able to continue to be safely used. By charting these intervention

levels of all shire buildings in terms of the time taken to reach that level against the cost of upgrades a forward financial plan can be constructed to advise the allocation from the budget each year for building upgrades. This allocation then feeds into the long term financial plan and ultimately the annual budget.

Based on the attached chart once a building component reaches level 3/4 it is recommended that it is upgraded. Where regular maintenance is undertaken this will be taken into account in determining the time taken to reach the intervention level.

POLICY REQUIREMENTS:

Intervention Levels will be included in Asset Management Policy.

LEGISLATIVE REQUIREMENTS: Local Government Administration Regulations Part 5 covers the introduction of the Integrated Planning and Reporting Framework.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS: There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 200/2012

Moved Cr Kelly seconded Cr Smith that Council set the intervention level for upgrade of buildings in the Asset Management Plan (Buildings) at Condition Level 3.5, based on the condition levels shown in the attachment to this report, to ensure the safety and comfort of those using shire owned buildings.

Motion Put & Carried 7/0

Day One



Assessing Condition Grades

The following table provides the recommended condition grading definitions - assessing the structural Integrity of a component in a consistent way.

	1	2	3	4	5
	Very Good Condition	Good Condition	Moderate Condition	Poor Condition	Very Poor Condition
Estimated Proportion of life consumed	Up to 45%	Between 45% to 90%			Up to 90%
Structure	Sound structure.	Functionally sound structure.	Adequate structure, some evidence of foundation movement, minor cracking.	Structure functioning but with problems due foundation movement, Some significant cracking.	Structure has serious problems and concern is held for the integrity of the structure.
External	Fabric constructed with sound materials, true to line and level. No evidence of deterioration or discolouration.	Showing minor wear and tear and minor deterioration of surfaces.	Appearance affected by minor cracking, staining, or minor leakage. Indications of breaches of weatherproofing. Minor damage to coatings.	Fabric damaged, weakened or displaced. Appearance affected by cracking, staining, overflows, or breakages. Breaches of weatherproofing evident. Coatings in need of heavy maintenance or renewal.	Fabric is badly damaged or weakened. Appearance affected by cracking, staining, overflows, leakage, or wilful damage. Breaches of waterproofing. Coatings badly damaged or non-existent.
Internal			Appearance affected by minor cracking, staining, or minor leakage, some dampness or mildew. Minor damage to wall/ceiling finishes	Fabric damaged, weakened or displaced. Appearance affected by cracking, staining, dampness, leakage, or breakages. Breaches of waterproofing evident. Finishes of poor quality and in need of	Fabric badly damaged or weakened. Appearance affected by cracking, staining, leakage, or wilful damage. Breaches of waterproofing. Finishes badly damaged, marked and in need of replacement.
Services	All components operable and well maintained.	All components operable	Occasional outages, breakdowns or blockages. Increased maintenance required	Failures of plumbing electrical and mechanical components common place.	Plumbing electrical and mechanical components are unsafe or inoperable
Fittings	Well secured and operational, sound of function and appearance	Operational and functional, minor wear and tear	Generally operational. Minor breakage	Fittings of poor quality and appearance, often inoperable and damaged.	Most are inoperable or damaged
Maintenance	Well maintained and clean	Increased maintenance inspection required	Regular and programmed maintenance inspections essential	Frequent maintenance inspections essential. Short term element replacement rehabilitation.	Minimum life expectancy, requiring urgent rehabilitation or replacement
Customers	No customer concerns	Deterioration causes minimal influence on occupational uses. Occasional customer concerns	Some deterioration beginning to be reflected in minor restrictions on operational uses. Customer concerns.	Regular customer complaints.	Generally not suitable for use by customers

Important Notes

- Immediate maintenance** Small items of immediate maintenance which if repaired in the short term will restore the element to a higher condition grade. In such an instance the surveyor will both grade the element at the higher condition grade and report the immediate maintenance required.
- Grade 1** Many surveyors are reluctant to assess an element as grade 1, opting for the "conservative" assessment of grade 2. This is a poor practice as it artificially brings forward predictions of future expenditure on that element. As a guide an element will generally remain in grade 1 for 35 - 50% of its overall life.
- Services** Services relate to all plumbing electrical and mechanical components

Presented by SPM on behalf of IPWEA

10.5 PLANT AND WORKS

Cr Young left the meeting at 4.45pm.

Cr Lovelock

Raised various issues in relation to the Plant and Works committee meeting.

- Mogumber-Yarawindah Rd – near Bill Cocking. Road has collapsed in one area.
- Yerecoin-Glentromie Rd – query on gravel depth etc. (Works Manager replied regarding the process).
- Side Tipping Trailer versus the purchase of a Multi Tyred Roller. (Works Manager responded that a steel roller is used mainly for construction and a multi tyred roller is used for maintenance and construction, and will be used more regularly than a steel roller).

Cr Young entered the meeting at 4.49pm.

Resolution 201/2012

Moved Cr Holmes seconded Cr Kelly that Resolutions 186/2012 to 189/2012 inclusive be endorsed from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 20th November 2012.

Motion Put & Carried 7/0

Resolution 202/2012

Moved Cr Kelly seconded Cr Smith that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 20th November 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Nil

Executive Assistant left the meeting at 5.00pm.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

Resolution 203/2012

Moved Cr Holmes seconded Cr Kelly that new business of an urgent nature be introduced to Council.

Motion Put & Carried 7/0

Cr Holmes

Received a letter from Mr Knowles of Bolgart with regard to water running under his house from inefficient drains on Bolgart East Road. Mr Knowles has spent considerable funds on re-stumping his house due to water damage.

Drainage problems need to be addressed and perhaps installed in farm land on the eastern boundaries of lots 141 McPherson Street and 142 Nicholas Street.

It was agreed that Works and Services Manager would investigate.

Cr Smith

Requested that the Water Corporation be contacted regarding the Yerecoin Water Supply Tank and the Calingiri Water Supply Tank in each townsite, and if any provisions can be made for a filling point at each to be used for fire fighting purposes.

It was agreed that the Chief Executive Officer would contact the Water Corporation.

Discussion was held by all present and it was agreed that the Community Emergency Services Manager should investigate any grants that may be available for Fire Fighting or equipment.

Discussion was held by all present regarding loose paper at refuse sites within the Shire. It was agreed that cages will be provided at a time to be determined at refuse sites.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.28pm

Signed this 11th day of December 2012

Presiding Member