



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 20 th September 2011
At	Council Chambers, Calingiri
Commencing	2.04pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.04pm

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr N Smith	East Ward
Cr B Johnson	East Ward
Cr D Holmes	South Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

Apologies: Nil

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 138/2011

Moved Cr Lovelock seconded Cr Holmes that the minutes of the Ordinary Meeting held 16th August 2011 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

7.2 Business Arising from Minutes

Cr Lovelock

Was the submission on Land Use provided by L Bradley submitted to the Department of Planning?

Chief Executive Officer

Yes the information was submitted.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The President and the Chief Executive Officer thanked outgoing Councillors Anspach and Smith for their work and support during their terms as councillors with the Shire.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Smith

Attended Moora Regional Roads Subgroup meeting on 22nd September 2011. Group Funding from State Government has been reduced by \$214,000. Various other points were discussed by Cr Smith and Councillors.

The Chief Executive Officer advised that funding from the State Government is based on vehicle licensing revenue. Falls in revenue equate to falls in road funding.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F25 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 8th September 2011
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: August Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during August 2011.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment

- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 139/2011

Moved Cr Kelly seconded Cr Holmes that the payments made during August 2011 as per the attached listing amounting to \$237,887.63 for creditor payments and \$115,500.19 for EFT payroll payments giving an overall total of \$353,387.82 be endorsed.

MOTION PUT & CARRIED 7/1

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**Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2011**

Chq/EFT	Date	Name	Description	Inv Amt	Chq Amt
10379	04/08/2011	WALG SUPER PLAN	Superannuation contributions		5901.62
10380	04/08/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 3/8/11		3443.30
10381	04/08/2011	AUSTRALIAN SUPER	Superannuation contributions		121.26
10382	04/08/2011	HEALTH INSURANCE FUND	Payroll deductions		115.60
10383	04/08/2011	CARE SUPER	Superannuation contributions		323.36
10384	04/08/2011	ASGARD SUPERANNUATION	Superannuation contributions		165.66
10385	05/08/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Reimbursement of Petty Cash		287.10
10386	09/08/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions		12865.66
10387	09/08/2011	SYNERGY	Electricity Charges - Street Lights		997.40
10388	09/08/2011	TELSTRA CORPORATION LTD	Telephone Charges		1139.05
10389	09/08/2011	LOCAL GOVERNMENT MANGERS AUSTRALIA			1148.00
			2011-12 LGMA Corporate Members Subscription	740.00	
			2011-12 LGMA Subscription - DCEO	408.00	
10390	09/08/2011	CALINGIRI TRADERS			1132.45
			Paper, Postage, Office & Council purchases July 2011	311.20	
			Spray for Mosquito Control July 2011	485.95	
			Purchases for depot July 2011	335.30	
10391	09/08/2011	LANDGATE	Rates Collection charges		96.00
10392	09/08/2011	LINX ELECTRICAL	Repair/Replace lights at the Bolgart Hall		549.80
10393	09/08/2011	COURIER AUSTRALIA	Freight Charges		11.46
10394	09/08/2011	THE BENEDICTINE COMMUNITY OF NEW NORCIA	FESA refreshments & training - RE Rick Ryan		1820.00
10395	09/08/2011	WONGAN STEEL MANUFACTURERS	Repair to Hire Excavator		263.99

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10396	09/08/2011	LGIS WORKCARE SCHEME	Workcare Ins Renewal 2011-12 - First Instalment	19145.50
10397	09/08/2011	LGIS LIABILITY	Liability Ins Renewal 2011-12 Casual Hirers	8912.17
			Liability Ins Renewal 2011-12 Fidelity Guarantee	1782.00
			Liability Ins Renewal 2011-12 1st Instalment	561.52
			Property Insurance Renewal 2011-12 - First Instalment	6568.65
10398	09/08/2011	LGIS PROPERTY	Property Insurance Renewal 2011-12 - First Instalment	20784.73
10399	09/08/2011	INTELLIGENT IP COMMUNICATIONS PTY LTD	Telephone Charges	159.95
10400	09/08/2011	CAROLYNNE HAIGH	Cleaning charges for July 2011 - Admin	1656.00
10401	09/08/2011	FIVE ROADS CAFE	Catering for Council and Committee Meetings June and July 2011	869.60
10402	09/08/2011	BINDOON TRACTORS PTY LTD	Repairs to Mower - PMO6	1242.40
10403	09/08/2011	SHIRE OF ESPERANCE TRUST ACCOUNT	Entry Fees LGIS Golf Day	400.00
10404	09/08/2011	MAIN ROADS WESTERN AUSTRALIA	Roadside Design Course - Staff Training	250.00
10405	18/08/2011	CALINGIRI TRADERS	Fencing between Road Building/Caravan Park & Traders Boundaries	4946.70
10406	18/08/2011	VERONICA RIVE'	Cleaning for April, May & June (Original Chq Cancelled)	720.00
10407	18/08/2011	WALG SUPER PLAN	Superannuation contributions	6080.92
10408	18/08/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages Week Ending 17/8/11	2293.30
10409	18/08/2011	AUSTRALIAN SUPER	Superannuation contributions	144.07
10410	18/08/2011	HEALTH INSURANCE FUND	Payroll deductions	115.60
10411	18/08/2011	CARE SUPER	Superannuation contributions	384.19
10412	18/08/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
10413	25/08/2011	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Reimbursement of Petty Cash	411.60
10414	29/08/2011	SYNERGY	Electricity Charges	4559.35
10415	29/08/2011	TELSTRA CORPORATION LTD	Telephone Charges	327.48
10416	29/08/2011	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	Advertising Moora Directory & Road Closure	305.95
10417	29/08/2011	STAR TRACK EXPRESS	Freight Charges	58.20
10418	29/08/2011	LANDGATE	Geographic information of the Shire of VP	853.60

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10419	29/08/2011	RELIANCE PETROLEUM	Bulk fuel 11,000Lts Diesel & 1,800Lts Unleaded	17609.22
10420	29/08/2011	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of July 2011	341.20
10421	29/08/2011	BOLGART RURAL MERCHANDISE	Padlock	14.75
10422	29/08/2011	IT VISION AUSTRALIA PTY LTD	Annual License Fee 2011-12	15653.00
10423	29/08/2011	WA LOCAL GOVERNMENT ASSOCIATION		20951.70
			Assoc Membership 2011-12	6312.90
			LCC Program Subs 2011-12	4895.00
			Local Laws Subs 2011-12	550.00
			Tax Service Subs 2011-12	1226.50
			Roman 11 Pavement System Licence 2011-12	5162.30
			Complete Guide to LG Act Subs 2011-12	880.00
			Procurement Consultancy Service Subs 2011-12	1925.00
10424	29/08/2011	YERECOIN PROGRESS ASSOCIATION INC	Dry Season Assistance Grant	1500.00
10425	29/08/2011	SHIRE OF CHITTERING	Comm Develop Officer Shared Expenses April - June 2011	8599.70
10426	29/08/2011	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF Return July 2011	3774.20
10427	29/08/2011	BUILDERS REGISTRATION BOARD	BRB Return July 2011	415.50
10428	29/08/2011	ISS WASHROOM SERVICES	Service Fees Sanitary Disposal Units	1470.70
10429	29/08/2011	YOUTH CARE	Donation Wongan Hills Youthcare schools 2011-12	1500.00
10430	29/08/2011	METROCOUNT VEHICLE CLASSIFIER SYSTEMS	6V Welded Battery Pack	102.30
10431	29/08/2011	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Analytical Services 2011-12	416.40
10432	29/08/2011	(YAKKA PTY LTD) WORKWEAR PACIFIC BRANDS	Uniform backorder	37.21
10433	29/08/2011	RB MOTORS PTY LTD (WONGAN HILLS)	Service on Ford Ranger Dual Cab - PWV47	304.99
10434	29/08/2011	MIDLAND TOYOTA	Purchase DCEO vehicle - PAV30	18317.67
10435	29/08/2011	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Rates Collection	17.77
10436	29/08/2011	S3 - SUSTAINABLE STRATEGIC SOLUTIONS	Asset Management Plan for Health	6600.00

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10437	29/08/2011	BOLGART BOWLING CLUB	Part Payment Grant for Bowling Green - Bolgart	33000.00
10438	29/08/2011	RUSSELL SIMPSON PTY LTD	Hand Dryers for Public Amenities	1551.00
10439	29/08/2011	STEPHEN MACKENZIE	Travel expenses AIIMS Course - FESA	459.14
10440	29/08/2011	WORKS MANAGER	Reimbursement of Medical Expenses	82.50
Total Cheque payments for August 2011				237887.63
	04/08/2011	EFT Payment for Wages W/E 3/8/11		35968.88
	18/08/2011	EFT Payment for Wages W/E 17/8/11		38264.92
	01/09/2011	EFT Payment for Wages W/E 31/8/11		41266.39
Total Wages EFT payments for August 2011				115500.19
Total Payments for August 2011				353387.82

F26 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 8th September 2011
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Neil Hamilton - Finance and Administration Manager
Attachments: Financial reports for the month of August 2011

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st August 2011 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement Reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for August 2011 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 585 - Income Statement by Program
Page 586 - Income Statement by Nature and Type
Page 587 - Statement of Financial Activity
Page 588 - Report on Significant Variances
Page 589 - Composition of Net Current Asset Position
Page 590 to 609 – Income and Expenditure Detail by Program
Page 610 to 611 – Capital Expenditure – Year to Date
Page 612 – Outstanding Debtors Report
Page 613 to 614 – Bank Reconciliation and Investments Report
Page 614 – Outstanding Rates Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st August 2011 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 140/2011

Moved Cr Lovelock seconded Cr Kelly that the following statements and reports for the month ended 31st August 2011 be received.

Page 585 - Income Statement by Program

Page 586 - Income Statement by Nature and Type

Page 587 - Statement of Financial Activity

Page 588 - Report on Significant Variances

Page 589 - Composition of Net Current Asset Position

Page 590 to 609 – Income and Expenditure Detail by Program

Page 610 to 611 – Capital Expenditure – Year to Date

Page 612 – Outstanding Debtors Report

Page 613 to 614 – Bank Reconciliation and Investments Report

Page 614 – Outstanding Rates Report

MOTION PUT & CARRIED 8/0

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**Shire of Victoria Plains
Income Statement by Program
For the period ending 31st August 2011**

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Operating Income				
General Purpose Funding	2,054,391	2,025,363	2,599,395	2,599,395
Governance	2,209	14,056	5,353	5,353
Law, Order and Public Safety	10,976	8,889	336,633	336,633
Health	1,077	1,182	7,650	7,650
Education & Welfare	0	0	20,000	20,000
Housing	10,774	9,074	54,524	54,524
Community Amenities	55,345	62,158	72,207	72,207
Recreation & Culture	2,394	1,998	659,855	659,855
Transport	169,787	168,600	669,522	669,522
Economic Services	5,301	3,554	21,365	21,365
Other Property & Services	472	3,734	38,428	38,428
	<u>2,312,725</u>	<u>2,298,608</u>	<u>4,484,932</u>	<u>4,484,932</u>
Operating Expenditure				
General Purpose Funding	(39,002)	(34,525)	(185,919)	(185,919)
Governance	(61,543)	(79,349)	(315,580)	(315,580)
Law, Order and Public Safety	(26,127)	(28,731)	(161,205)	(161,205)
Health	(13,767)	(16,488)	(100,149)	(100,149)
Education & Welfare	(2,047)	(9,352)	(51,966)	(51,966)
Housing	(14,455)	(25,355)	(145,474)	(145,474)
Community Amenities	(30,480)	(35,451)	(238,612)	(238,612)
Recreation & Culture	(52,955)	(73,392)	(382,331)	(382,331)
Transport	(420,644)	(393,474)	(2,343,892)	(2,343,892)
Economic Services	(23,584)	(26,109)	(141,882)	(141,882)
Other Property & Services	(49,509)	(38,369)	(15,610)	(15,610)
	<u>(734,112)</u>	<u>(760,595)</u>	<u>(4,082,619)</u>	<u>(4,082,619)</u>
Interest on Borrowings				
Governance	87	0	(1,019)	(1,019)
Housing	279	(264)	(4,313)	(4,313)
Recreation & Culture	700	0	(4,261)	(4,261)
Other Property & Services	0	0	0	0
	<u>1,066</u>	<u>(264)</u>	<u>(9,593)</u>	<u>(9,593)</u>
	<u>\$ 1,579,679</u>	<u>1,537,749</u>	<u>392,721</u>	<u>392,721</u>

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**Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 31st August 2011**

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,912,670	1,934,696
Grants and Subsidies - Operating	147,320	606,976
Fees and Charges	70,197	172,018
Interest Earnings	1,313	104,000
Other Revenue	<u>13,425</u>	<u>42,910</u>
	2,144,925	2,860,600
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(111,961)	(748,380)
Materials and Contracts	(70,595)	(1,046,988)
Utilities	(4,559)	(46,620)
Depreciation	(309,617)	(1,809,744)
Interest Expenses	1,066	(9,593)
Insurance	(101,405)	(148,799)
Other Expenditure	<u>(134,475)</u>	<u>(281,887)</u>
	(731,546)	(4,092,011)
	1,413,379	(1,231,411)
Grants and Subsidies - non-operating	167,799	1,561,632
Profit on Asset Disposals	(1,499)	64,500
Loss on Asset Disposals	<u>0</u>	<u>(2,000)</u>
NET RESULT	<u><u>1,579,679</u></u>	<u><u>392,721</u></u>

Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Statement of Financial Activity 2010-11
For the period ending 31st August 2011

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
Operating Income					
General Purpose Funding	2,054,391	2,025,363	2,599,395	2,599,395	1.43%
Governance	2,209	9,056	5,353	5,353	-75.61%
Law, Order and Public Safety	10,976	8,889	36,633	36,633	23.47%
Health	1,077	1,182	7,650	7,650	-8.92%
Housing	10,774	9,074	54,524	54,524	18.73%
Community Amenities	55,345	62,158	72,207	72,207	-10.96%
Recreation & Culture	2,394	1,998	659,855	659,855	19.83%
Transport	1,988	802	65,718	65,718	147.94%
Economic Services	5,301	3,554	21,365	21,365	49.16%
Other Property & Services	472	3,734	38,428	38,428	-87.37%
Sub Total	2,144,926	2,125,810	3,561,128	3,561,128	0.90%
Operating Expenditure					
General Purpose Funding	(39,002)	(34,525)	(185,919)	(185,919)	12.97%
Governance	(61,456)	(74,349)	(316,599)	(316,599)	-17.34%
Law, Order and Public Safety	(26,127)	(28,731)	(161,205)	(161,205)	-9.06%
Health	(13,767)	(16,488)	(100,149)	(100,149)	-16.50%
Education & Welfare	(2,047)	(9,352)	(51,966)	(51,966)	-78.11%
Housing	(14,176)	(25,619)	(149,788)	(149,788)	-44.67%
Community Amenities	(30,480)	(35,451)	(238,612)	(238,612)	-14.02%
Recreation & Culture	(52,255)	(73,392)	(386,591)	(386,591)	-28.80%
Transport	(420,644)	(393,474)	(2,343,892)	(2,343,892)	6.91%
Economic Services	(23,584)	(26,109)	(141,882)	(141,882)	-9.67%
Other Property & Services	(49,509)	(38,369)	(15,610)	(15,610)	29.03%
Sub Total	(733,046)	(755,859)	(4,092,212)	(4,092,212)	-3.02%
Grants for the Development of Assets					
Education & Welfare	0	0	20,000	20,000	
Law, Order and Public Safety	0	0	300,000	300,000	
Transport	167,799	167,798	603,804	603,804	
	167,799	167,798	923,804	923,804	
Net Operating Result	1,579,679	1,537,749	392,721	392,721	
Capital Income					
Proceeds from the Sale of Assets	21,818	25,000	303,300	117,000	
Transfer from Reserves	0	0	651,895	651,895	
Sub Total	21,818	25,000	955,195	768,895	
Capital Expenditure					
Governance	(81,797)	(60,500)	(172,664)	(172,664)	
Law, Order and Public Safety	0	0	(301,780)	(301,780)	
Housing	0	0	(10,310)	(10,310)	
Community Amenities	0	0	(15,980)	(15,980)	
Recreation & Culture	(31,733)	(30,000)	(691,748)	(691,748)	
Transport	0	0	(1,734,814)	(1,734,814)	
Economic Services	0	0	(9,838)	(9,838)	
Other Property & Services	0	0	(79,080)	(79,080)	
Transfer to Reserves	1,295	0	(445,000)	(445,000)	
Repayment of Loans	(2,597)	2,597	(24,700)	(24,700)	
	(114,831)	(87,903)	(3,485,914)	(3,485,914)	
Total Operating + Non-Operating	1,486,666	1,474,846	(2,137,998)	(2,324,298)	
Adjust Non-Cash items					
Depreciation	309,617	301,590	1,809,744	1,809,744	
Provisions	(32,059)	0	0	0	
P/L on Sale of Assets	1,499	0	(62,500)	(62,500)	
Surplus / Deficit B/fwd	661,095	625,554	625,554	625,554	
Closing Surplus (Deficit) carried forward	2,426,818	2,401,990	234,800	48,499	

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 31st August 2011		
Operating Income		YTD Var \$
Community Amenities		
Refuse Removal - Timing difference on invoicing		(7,092) UNFAV
Operating Expenditure		
General Purpose Funding		
Rates write off to be investigated during September		(6,006) UNFAV
Governance		
Administration		
Timing difference on Admin Allocations affecting all schedules		13,977 FAV
Education & Welfare		
Community Development		
Timing Difference on Community Development invoices from Shire of Chittering		7,692
Housing		
Timing Differences on Housing maintenance		11,443
Recreation & Culture		
General timing differences halls and town maintenance		21,137 FAV
Transport		
Timing differences on roads maintenance		(27,170) UNFAV
Other Property & Services		
Timing differences on plant costs		(11,140) UNFAV

**Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st August 2011**

Composition of Net Current Asset Position

Current Assets

	\$	
Cash - Unrestricted	826,810	
Cash - Restricted	1,232,602	
Receivables	1,785,438	
Inventories	642	
Total Current Assets	3,845,492	

Less Current Liabilities

Payables	(186,072)	
Provisions and Borrowings	(171,611)	
Total Current Liabilities	(357,682)	

Net Current Assets Position **3,487,810**

Less Cash Restricted - Reserves	1,232,602	
Less Provisions and Borrowings	(171,611)	
Closing Available Funds	2,426,818	

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets - Restricted Assets</u>	<u>2,612,890</u>	<u>7.31</u>
Current Liabilities	357,682	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities	-	
	2,612,248	<u>7.30</u>
	357,682	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
General Purpose Funding								
Rates								
10300		Rates Income			(1,872,077)	(1,884,696)	(1,882,696)	(1,882,696)
10315		Administrative Fees & Charges			(538)	0	(9,750)	(9,750)
20300		Rates Collection			6,006	1,532	12,300	12,300
		Total Rates Income / Expenditure			(1,866,608)	(1,883,164)	(1,880,146)	(1,880,146)
General Purpose Grants								
10325		General Purpose Grants			(137,058)	(136,033)	(544,136)	(544,136)
16042		RLCIP - Project Grants			0	0	0	0
16043		R4R CLGF Grant			0	0	0	0
		Total General Purpose Grants			(137,058)	(136,033)	(544,136)	(544,136)
Other General Purpose Income								
10310		Ex Gratia Rates			(40,594)	0	(52,000)	(52,000)
10320		Interest Income			(1,313)	(3,500)	(104,000)	(104,000)
10395		Administration Income - Allocated			(2,812)	(1,134)	(6,813)	(6,813)
20310		Admin Expenditure Reallocated			32,995	32,993	173,619	173,619
		Total Other General Purpose Income / Expenditure			(11,723)	28,359	10,805	10,805
		Total General Purpose Funding			\$ (2,015,389)	(1,990,838)	(2,413,477)	(2,413,477)

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
Members Of Council								
	10420	Contributions And Donations			0	0	0	0
	10495	Admin Income Allocated			(2,209)	(892)	(5,353)	(5,353)
		Members Of Council Operating Income			(2,209)	(892)	(5,353)	(5,353)
	20401	Member'S Expenses			0	0	12,500	12,500
	20402	Member'S Allowances			0	0	40,000	40,000
	20403	Election Expenses			0	0	3,100	3,100
	20404	Conferences & Seminars - Local Government Week			10,510	17,000	17,000	17,000
	20405	Conferences & Seminars - Councilor Training			0	0	7,000	7,000
	20406	Meeting Costs			669	750	4,500	4,500
	20407	Delivering Agendas			544	366	2,210	2,210
	20408	Sundry			7,049	5,860	11,010	11,010
	20409	Public Relations			12,649	12,900	54,871	54,871
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,612	2,493	2,493	2,493
	20412	Strategic Plan			0	0	25,000	25,000
	20413	Asset Management Plan			0	80	500	500
	20420	Admin Expenditure Allocated			25,924	25,923	136,415	136,415
		Members of Council Operating Expenditure			59,957	65,372	316,599	316,599
		Total Members of Council			57,748	64,480	311,246	311,246
Administration								
	10430	Reimbursements			(7,882)	(10,000)	(11,000)	(11,000)
	10431	Commissions			(3,644)	(2,500)	(15,000)	(15,000)
	10432	Administration Charges			(724)	(474)	(2,850)	(2,850)
	10433	Sundry Income			0	(56)	(350)	(350)
	10434	Rounding			(1)	0	0	0
	10496	Admin Income Reallocated			12,051	4,866	29,200	29,200
		Administration Operating Income			0	(8,164)	0	0
	10490	WDV on Assets Sold			23,317	20,000	41,000	41,000
	16001	CEO'S Vehicle - Replacement			0	0	(16,000)	(16,000)
	16002	Mgr Fin Vehicle - Replacement			(21,818)	(25,000)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			1,499	(5,000)	0	0
	20430	Salaries & Wages			80,212	70,342	457,252	457,252
	20431	CEO Package			2,258	4,542	24,060	24,060
	20432	DCEO Package			2,454	3,767	20,160	20,160
	20433	Other Staff Costs			0	66	3,760	3,760
	20435	Computing			14,412	19,113	38,352	38,352
	20436	Insurance			29,699	31,120	52,243	52,243

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Governance								
20437		Staff Recruitment			0	0	3,450	3,450
20438		Staff Training			251	0	10,500	10,500
20439		Office Building - Operating			1,612	4,284	16,150	16,150
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	1,309	624	3,750	3,750
20440		Office Building & Surrounds Maintenance	G001	Admin Bldg Ground Maintenance	0	900	5,440	5,440
20441		Minor Office Equipment			0	0	3,000	3,000
20442		Office Consumables			36	898	5,400	5,400
20443		Telephone			916	1,500	9,000	9,000
20444		Postage			432	782	4,700	4,700
20445		Other Office Expenses			4,378	13,885	45,758	45,758
20447		Bank Charges			167	498	3,000	3,000
20448		Audit Fees			0	0	13,500	13,500
20449		Occupational Health & Safety			229	90	6,550	6,550
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			3,065	2,966	17,805	17,805
20490		Administration Expenditure - Reallocated			(141,429)	(141,400)	(744,079)	(744,079)
Administration Operating Expenditure					0	13,977	0	0
40004		Ceo Vehicle Replacement			43,589	25,500	51,000	51,000
40005		Deeo Vehicle Replacement			38,208	35,000	70,000	70,000
40032		Office Furniture			0	0	25,000	25,000
40069		Computing upgrade software & hardware			0	0	14,848	14,848
40074		OHS Upgrade to Shire Buildings			0	0	6,816	6,816
40137		Archive Building Shelving Renewal			0	0	5,000	5,000
Total Governance Capital Expenditure					81,797	60,500	172,664	172,664
Total Administration					83,295	61,313	172,664	172,664
Total Governance					141,043	125,793	483,909	483,909

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Law, Order & Public Safety								
Fire Prevention								
	10510	Operating Grant			(8,608)	(8,607)	(34,430)	(34,430)
	10511	Contributions And Donations			(1,655)	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		Fire Prevention - Operating Income						
	20500	Fire Prevention			10,550	6,386	44,184	44,184
	20509	Sandlewood Farm Fire Expenses			483	594	3,575	3,575
	20512	Depreciation Expense			387	378	2,273	2,273
		Fire Prevention - Operating Expenditure						
	16003	Eal Grant - Fire Tender Replacement - New Norcia And Mogumber			11,419	7,358	50,032	50,032
		Bushfire Brigades - Capital Income						
					0	0	(300,000)	(300,000)
					0	0	(300,000)	(300,000)
	20510	FESA Fire Truck Expenses			5,714	6,795	32,965	32,965
	20511	Fire Stations			445	1,054	4,071	4,071
					61	481	2,419	2,419
	20511	Fire Stations			62	501	2,525	2,525
	20511	Fire Stations			55	142	760	760
	20511	Fire Stations			125	286	797	797
		Bush Fire Brigades - Operating Expenditure						
					6,462	9,259	43,537	43,537
	40006	FESA Fire Tender Replacement - New Norcia and Mog			0	0	300,000	300,000
		Fire Prevention - Capital Expenditure						
					0	0	300,000	300,000
					7,619	8,010	59,139	59,139
		Total Fire Prevention						
Animal Control								
	10520	Animal Infringements			0	0	0	0
	10522	Licensing			(11)	0	(500)	(500)
	20520	Animal Compound			0	534	3,232	3,232
	20521	Dog Licensing			0	0	0	0
		Total Animal Control						
					(11)	534	2,732	2,732
Other Law, Order And Public Safety								
	10530	Other Income			0	0	0	0
	10595	Administration Income - Allocated			(703)	(282)	(1,703)	(1,703)
		Other Law Order & Public Safety - Operating Income						
					(703)	(282)	(1,703)	(1,703)
	20530	Emergency Services			0	0	1,000	1,000
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20533	Community Emergency Services Manager			0	3,332	20,000	20,000
	20590	Administration Cost Allocated			8,245	8,248	43,405	43,405
		Other Law Order & Public Safety - Operating Expenditure						
					8,245	11,580	64,405	64,405
	40138	Calligiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
					0	0	1,780	1,780
		Total Other Law Order & Public Safety						
					7,543	11,298	64,481	64,481
		Total Law, Order & Public Safety			15,161	19,842	126,352	126,352

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Health								
Preventative Services - Administration & Inspection	10710	Fees & Charges			(173)	(100)	(950)	(950)
		Administration & Inspection - Operating Income			(173)	(100)	(950)	(950)
	20700	Salaries & Wages			0	0	0	0
	20701	Salary Packaging			0	0	0	0
	20702	Subscriptions			0	0	500	500
	20703	Conferences & Seminars			0	0	0	0
	20704	Health Administration			1,284	3,404	20,435	20,435
		Administration & Inspection - Operating Expenditure			1,284	3,404	20,935	20,935
		Total Administration & Inspection			1,111	3,304	19,985	19,985
Preventative Services - Pest Control	20710	Mosquito Control			1,396	1,847	14,728	14,728
	20711	Fogging Mosquitoes			0	0	7,880	7,880
		Total Pest Control			1,396	1,847	22,608	22,608
Preventative Services - Other	20720	Analytical Expenses			379	600	600	600
		Total Preventative Services - Other			379	600	600	600
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)
	10795	Administration Income - Allocated			(904)	(1,082)	(6,500)	(6,500)
		Other Health - Operating Income			(904)	(1,082)	(6,700)	(6,700)
	20730	Ambulance Facilities			0	0	0	0
	20731	Reimbursable Expenditure			101	32	200	200
	20790	Admin Expenditure - Allocated			10,607	10,605	55,806	55,806
		Other Health - Operating Expenditure			10,708	10,637	56,006	56,006
		Total Other Health			9,805	9,555	49,306	49,306
		Total Health			\$ 12,691	15,306	92,499	92,499

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Education & Welfare								
Education	16052	R4R CLGF Grant (Yerecoin Playground)			0	0	(20,000)	(20,000)
		Education & Welfare Operating Income						
Education	20800	School Programs and Improvements			120	20	2,216	2,216
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			287	0	1,250	1,250
		Education & Welfare Operating Expenditure			\$ 1,907	1,520	4,966	4,966
Community Development								
	20804	Community Development Officer (Shared)			140	7,832	47,000	47,000
					\$ 140	7,832	47,000	47,000
	40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
	40140	Yerecoin Playground			0	0	20,000	20,000
					0	0	49,000	49,000
		Total Education & Welfare			\$ 2,047	9,352	80,966	80,966

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(650)	(562)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(700)	(736)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(850)	(736)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(1,280)	(1,492)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			(800)	(382)	(2,300)	(2,300)
	10916	Staff Housing - 15 Lambert Cres			(1,320)	0	0	0
		Staff Housing - Operating Income			(5,600)	(3,908)	(23,480)	(23,480)
	20900	Staff Housing Operating Expenditure			4,574	5,900	27,847	27,847
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	0	0	0
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	1,238	324	3,785	3,785
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	0	1,080	8,425	8,425
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	0	936	8,620	8,620
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	26	2,682	19,211	19,211
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	0	854	6,748	6,748
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	0	0	1,358	1,358
		Staff Housing - Operating Expenditure			5,839	11,776	75,994	75,994
	40064	12 Harrington St Upgrade Garden Shed & Retiulation			0	0	5,150	5,150
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			0	0	3,580	3,580
		Staff Housing - Capital Expenditure			0	0	8,730	8,730
		Total Staff Housing			239	7,868	61,244	61,244
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(537)	(726)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(800)	(866)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(912)	(726)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(800)	(866)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(702)	(866)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(800)	(866)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(4,551)	(4,916)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			2,029	2,155	6,800	6,800
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	0	1,082	6,500	6,500
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	0	168	2,823	2,823
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	0	32	1,395	1,395

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at : 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Housing								
	20903	Calligiri Aged Person Units Maintenance	APC3	Aged Persons Units Calligiri	0	736	5,745	5,745
	20903	Calligiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calligiri	0	16	1,193	1,193
	20903	Calligiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calligiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			615	1,757	5,136	5,136
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	0	582	3,500	3,500
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	0	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	10	1,129	1,129
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			2,644	6,538	35,350	35,350
	40141	APC4 - Privacy Screen			0	0	1,580	1,580
		Aged Person Housing - Capital Expenditure			0	0	1,580	1,580
		Total Aged Person Housing			(1,906)	1,622	7,395	7,395
Housing - Other	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(623)	(250)	(1,509)	(1,509)
		Housing Other - Operating Income			(623)	(250)	(1,509)	(1,509)
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimbursable Expenditure			(1,619)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			7,312	7,305	38,444	38,444
		Housing Other - Operating Expenditure			5,693	7,305	38,444	38,444
		Total Housing Other			5,070	7,055	36,935	36,935
		Total Housing			3,402	16,545	105,574	105,574

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at : 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Community Amenities								
Sanitation - Household Refuse								
	11000	Refuse Removal Gst Charged			(7,529)	(9,104)	(9,104)	(9,104)
	11001	Refuse Removal			(32,032)	(37,548)	(37,548)	(37,548)
		Sanitation - Household Refuse - Operating Income			(39,561)	(46,652)	(46,652)	(46,652)
	21000	Domestic Refuse Collection			2,503	5,142	30,859	30,859
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	3,740	2,620	15,750	15,750
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	6,847	6,526	39,180	39,180
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	1,077	2,620	15,740	15,740
	21010	Waste Oil Removal	WSTO	Waste Oil	0	0	0	0
		Sanitation - Household Refuse - Operating Expenditure			14,166	16,908	101,529	101,529
	40142	Tip Sites Fencing			0	0	14,400	14,400
		Sanitation - Household Refuse - Capital Expenditure			0	0	14,400	14,400
		Total Sanitation - Household Refuse			(25,395)	(29,744)	69,277	69,277
Sanitation - Other					0	0	(3,000)	(3,000)
	11010	Drum Muster			0	0	0	0
	11011	Zero Waste Plan			0	0	(3,000)	(3,000)
		Sanitation - Other - Operating Income			0	0	0	0
	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	0	0	0	0
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	98	232	1,400	1,400
	21022	Drum Muster	DRUM	Drum Muster	0	332	2,000	2,000
		Sanitation - Other - Operating Expenditure			98	564	3,400	3,400
		Total Sanitation - Other			98	564	400	400
Sewerage					(14,550)	(14,400)	(14,400)	(14,400)
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	1,800	2,318	6,933	6,933
	21030	Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	765	1,618	7,038	7,038
	21031	Sewerage Audit			0	0	6,130	6,130
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	1,602	0	3,840	3,840
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	0	960	15,770	15,770
		Sewerage - Operating Expenditure			4,167	4,896	39,711	39,711
		Total Sewerage			(10,383)	(9,504)	25,311	25,311
Town Planning & Regional Development					(651)	(832)	(5,000)	(5,000)
	11040	Planning Applications			(651)	(832)	(5,000)	(5,000)
		Town Planning & Regional Development - Operating Income			0	0	0	0
	21051	Town Planning Scheme / Local Planning Strategy			0	0	11,000	11,000
	21053	Interest Expense			0	0	0	0
		Town Planning & Regional Development - Operating Expenditure			(651)	(832)	6,000	6,000
Other Community Amenities					0	0	(1,500)	(1,500)
	11050	Calingiri Cemetery			0	0	(1,500)	(1,500)
	11095	Administration Income Allocated			(683)	(274)	(1,655)	(1,655)
		Other Community Amenities - Operating Income			(683)	(274)	(3,155)	(3,155)
	16023	Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade			0	0	0	0

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					\$	\$	\$	\$
Community Amenities								
16041		Gillingarra Emergency Water Supply			0	0	0	0
Other Community Amenities - Capital Income								
21060		Cemetery Works	CEMM	Cemetery Maintenance	129	40	9,920	9,920
21061		Cemeteries Operations	GRAVE	Grave Digging	0	166	3,348	3,348
21062		Mogumber Water Supply			182	180	582	582
21063		Yenart Bore	YENART		85	106	155	155
21064		Gillingarra Emergency Water Supply			614	1,924	13,580	13,580
21065		Public Toilets And Drinking Fountains	TOILET	Public Toilets	0	0	0	0
21066		Community Amenities - Depreciation Expense			2,154	1,808	8,130	8,130
21090		Administration Expenditure Allocated			867	846	5,092	5,092
Other Community Amenities - Operating Expenditure								
40034		Bolgart Cemetery - Memorial Arch			8,019	8,013	42,165	42,165
Other Community Amenities - Capital Expenditure								
Total Other Community Amenities								
					11,366	12,809	81,397	81,397
					\$ (24,864)	(26,707)	182,385	182,385

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
Public Halls & Civic Centres									
11100	Calingiri Recreation Centre					(60)	(82)	(500)	(500)
11101	Mogumber Hall					0	(16)	(100)	(100)
11102	Bolgart Hall					0	(82)	(500)	(500)
11103	Calingiri Gymnasium					(445)	(666)	(14,000)	(14,000)
11104	Roads Board Building Lease					(600)	(650)	(3,900)	(3,900)
	Public Halls & Civic Centres - Operating Income					(1,105)	(1,496)	(19,000)	(19,000)
16053	Sport & Rec Grants					0	0	(637,828)	(637,828)
	Public Halls & Civic Centres (Profit) / Loss on Sale of Assets					0	0	(637,828)	(637,828)
Public Halls & Civic Centres									
21100	Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	500	712	5,280	5,280
21100	Bolgart Hall			B008	Bolgart Hall Other Costs	2,276	1,457	2,675	2,675
21101	Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	171	736	5,436	5,436
21101	Calingiri Recreation Centre			B010	Calingiri Rec Centre Other Costs	3,608	5,049	15,012	15,012
21102	Piawanning Hall			B011	Piawanning Hall & Grounds Maintenance	0	0	0	0
21102	Piawanning Hall			B012	Piawanning Hall Other Costs	0	1,257	2,203	2,203
21103	Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	171	498	4,742	4,742
21103	Mogumber Hall			B014	Mogumber Hall Other Costs	1,212	1,560	2,317	2,317
21104	Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104	Gillingarra Hall			B016	Gillingarra Hall Other Costs	28	946	1,448	1,448
21105	Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105	Yerecoin Hall			B018	Yerecoin Hall Other Costs	191	225	435	435
21106	Public Halls - Depreciation Expense					7,097	6,984	41,922	41,922
21107	Cwa Building			B021	Cwa Calingiri Building Maintenance	594	499	3,000	3,000
21107	Cwa Building			B022	Cwa Building Operating Expenditure	267	342	553	553
21109	Calingiri Gymnasium					105	2,414	14,500	14,500
	Public Halls & Civic Centres - Operating Expenditure					16,220	22,679	99,523	99,523
40057	Disability Access					0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade					0	0	560,555	560,555
40129	Calingiri Rec Centre Upgrade					0	0	5580	5580
40143	R4R - Synthetic Greens - Bolgart Bowling Club					30000	30000	77273	77273
40144	Bolgart Hall - Replace External Cladding					0	0	42760	42760
40155	Upgrade to Calingiri Sports Oval					1733.08	0	0	0
	Public Halls & Civic Centres - Capital Expenditure					31,733	30,000	691,748	691,748
	Total Public Halls & Civic Centres					46,847	51,183	134,443	134,443
Other Recreation & Sport									
11110	Calingiri Sports Ground					0	0	(10)	(10)
11112	Misc Reserves Income					0	0	0	0
11123	Other Sports & Recreation Grants					0	0	0	0
	Other Recreation & Sport - Operating Income					0	0	(10)	(10)

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Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Recreation & Culture									
	21110	Town & Gardens Maintenance		TWNBOL	Bolgart Town & Gardens Maintenance	2,244	3,488	20,950	20,950
	21110	Town & Gardens Maintenance		TWNCAL	Calingiri Town & Gardens Maintenance	5,040	5,356	32,150	32,150
	21110	Town & Gardens Maintenance		TWNGIL	Gillingarra Town & Gardens Maintenance	542	1,336	8,030	8,030
	21110	Town & Gardens Maintenance		TWNMOG	Mogumber Town & Gardens Maintenance	793	1,706	10,260	10,260
	21110	Town & Gardens Maintenance		TWNPIA	Piawanning Town & Gardens Maintenance	0	1,798	10,820	10,820
	21110	Town & Gardens Maintenance		TWNYER	Yerecoin Town & Gardens Maintenance	2,635	2,186	13,140	13,140
	21111	Reserves Maintenance		CMEMPK	Calingiri Memorial Park	9	1,636	9,830	9,830
	21111	Reserves Maintenance		RESYS	Reserves Maintenance	450	1,238	7,443	7,443
	21112	Calingiri Sporting Club Operating				1,865	3,173	9,405	9,405
	21113	Calingiri Sporting Club Maintenance				1,896	5,726	34,370	34,370
	21114	Bolgart Sportsground Operating				0	83	250	250
	21115	Bolgart Sportsground Maintenance				0	390	2,350	2,350
	21116	Town Beautification				0	1,250	5,000	5,000
	21117	Sport And Recreation Officer - Be Active Co-Ordinator				0	0	12,490	12,490
	21118	Recreation Equipment Maintenance				1,930	1,824	10,951	10,951
	21119	Sports Clubs - Depreciation Expense				(700)	0	4,261	4,261
	21120	Interest Expense				16,703	31,190	191,700	191,700
		Other Recreation & Sport - Operating Expenditure				16,703	31,190	191,700	191,700
		Total Other Recreation & Sport				16,703	31,190	191,690	191,690
Libraries	11120	Bolgart Library				0	0	0	0
	11121	Calingiri Library				0	0	0	0
		Libraries - Operating Income				0	0	0	0
	21130	Library - Salaries & Wages				662	634	3,815	3,815
	21131	Library Services				4,013	4,131	13,746	13,746
	21132	Library Building Maintenance				0	126	777	777
	21133	Depreciation Expense				48	22	142	142
		Libraries - Operating Expenditure				4,722	4,913	18,480	18,480
		Total Libraries				4,722	4,913	18,480	18,480
Other Culture	11130	Cultural Mapping				0	0	0	0
	11131	History Book				(44)	0	0	0
	11195	Administration Income Allocated				(1,245)	(502)	(3,017)	(3,017)
		Other Culture - Operating Income				(1,289)	(502)	(3,017)	(3,017)
	21140	History Book Project				0	0	0	0
	21141	Cultural Mapping Program				0	0	0	0
	21142	Community Facilities				0	0	0	0
	21190	Administration Expenditure Allocated				14,610	14,610	76,888	76,888
		Other Culture - Operating Expenditure				14,610	14,610	76,888	76,888

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Recreation & Culture								
					13,321	14,108	73,871	73,871
Total Other Culture								
					81,594	101,394	418,484	418,484
Total Recreation & Culture								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
Streets, Roads, Bridges & Depot Construction								
16009 Govt Grant Regional Roads					(90,683)	(90,682)	(226,707)	(226,707)
16010 Govt Grant - Direct					(77,116)	(77,116)	(77,116)	(77,116)
16012 Govt Grant - R2R					0	0	(228,981)	(228,981)
16018 AG Lime Route 2					0	0	0	0
16054 R4R CLGF Grant (Yerocoin Footpaths)					(167,799)	(167,798)	(71,000)	(71,000)
Streets Roads Bridges Construction - Capital Income								
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	67380	67380
40021 Roadworks - Council & Direct Road Funding				Yerocoin Footpaths	0	0	71000	71000
40021 Roadworks - Council & Direct Road Funding				Yerocoin Town Drainage	0	0	40000	40000
40021 Roadworks - Council & Direct Road Funding				Bolgart School Parking Area	0	0	16700	16700
40021 Roadworks - Council & Direct Road Funding				Gravel Road Resheeting	0	0	213133	213133
40021 Roadworks - Council & Direct Road Funding				Gravel Pit	0	0	77320	77320
40021 Roadworks - Council & Direct Road Funding				Regional Roads - Gillingarra Glentromie Rd	0	0	341430	341430
40024 Roadworks - Roads To Recovery				Yerocoin / Glentromie Road	0	0	228981	228981
40025 Ag Lime Route Capital Expenditure				Ag Lime - Intersection	0	0	61630	61630
Streets Roads Bridges Construction - Capital Expenditure								
Total Streets, Roads, Bridges Construction					(167,799)	(167,798)	513,770	513,770
Streets, Roads, Bridges & Depot Maintenance								
11200 Road & Footpath Maintenance					0	0	(400)	(400)
11295 Administration Income Allocated					(1,988)	(602)	(4,818)	(4,818)
Streets Roads Bridges Maintenance - Operating Income								
21200 Maintenance Grading					102,468	46,286	277,730	277,730
21201 Aglime Maintenance Grading					0	0	0	0
21202 Bitumen Maintenance				BM9999	1,951	14,760	88,581	88,581
21203 Signage & Guideposts				SIGNM	1,246	3,614	21,700	21,700
21204 Tree Lopping				TRELOP	0	17,194	103,180	103,180
21205 Drainage Maintenance				DRM	15,117	17,980	107,910	107,910
21206 Town Streets Maintenance				TSM	0	0	0	0
21207 Flood Damage				FLOOD	0	6,740	40,480	40,480
21208 Misc Road Maintenance				XXX999	23,071	13,396	80,410	80,410
21209 Bridge & Culvert Maintenance				BRDM	0	248	1,500	1,500
21210 Crossovers				CROSS	0	686	4,125	4,125
21211 Street Lighting Maintenance				SLM	907	0	0	0
21212 Traffic Signs & Control Equipment				TSCE	1,675	906	5,453	5,453
21213 Reinstatements				REIN	0	0	0	0
21214 Footpath Maintenance				FPM	0	2,596	15,600	15,600
21215 Infrastructure Depreciation Expense					250,872	245,738	1,474,450	1,474,450
21290 Administration Expenditure Allocated					23,336	23,330	122,773	122,773
Streets Roads Bridges Maintenance - Operating Expenditure					420,644	393,474	2,343,892	2,343,892
Total Streets Roads Bridges Maintenance					418,656	392,672	2,338,674	2,338,674
Road Plant Purchases					0	0	(66,500)	(66,500)
16055 Sale of PTK14								

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Transport								
	11290	WDV on Assets sold			0	0	6,000	6,000
		Road Plant Profit / Loss on Sale of Assets					(60,500)	(60,500)
	40145	Replace Mitsubishi Truck PTK14	0		0	0	220000	220000
	40146	Purchase Low Loader	0		0	0	70000	70000
	40148	Purchase Multi Tyred Roller	0		0	0	185000	185000
	40147	Purchase 5 Tonne Excavator	0		0	0	97000	97000
	40149	Trailer for 5 Tonne Excavator	0		0	0	22000	22000
	40150	Rock Bucket with Grapple for Bobcat	0		0	0	5130	5130
	40151	2 x Metrocount Traffic Counters	0		0	0	8610	8610
	40152	Utilicom Push Rod Inspection Camera	0		0	0	9500	9500
		Road Plant Purchases - Capital Expenditure			0	0	617,240	617,240
		Total Road Plant Purchases			0	0	556,740	556,740
		Total Transport			250,857	224,874	3,409,184	3,409,184

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	11,134	3,876	23,270	23,270
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	7,726	7,729	7,729
	21301	Small Business Centre - Central Coast			0	0	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			0	16	100	100
		Total Rural Services			11,134	11,618	34,599	34,599
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(1,234)	(750)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(340)	(332)	(2,000)	(2,000)
	11302	Sundry Income			0	(24)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(1,574)	(1,106)	(6,650)	(6,650)
	21320	Area Promotion			0	0	29,000	29,000
	21321	Caravan Parks And Camping Grounds Operating			4,181	2,275	9,600	9,600
	21322	Caravan Parks And Camping Grounds Maintenance			362	351	4,245	4,245
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	191	691	3,245	3,245
	21323	Information Bays Maintenance	CCVPK	Calingiri Caravan Park Maint	0	0	0	0
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	376	366	2,212	2,212
	21325	Bolgart Tractor Shed			20	27	40	40
		Tourism & Area Promotion - Operating Expenditure			5,131	3,710	48,342	48,342
		Tourism & Area Promotion - Capital Expenditure			0	0	6,580	6,580
	40135	Calingiri Caravan Park - Fencing replacement			0	0	3,258	3,258
	40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	9,838	9,838
		Total Tourism & Area Promotion			3,557	2,604	51,530	51,530
Building Control								
	11310	Building Applications			(1,604)	(832)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bcft & Btb			(30)	(24)	(150)	(150)
		Building Control - Operating Income			(1,634)	(856)	(5,150)	(5,150)
	21330	Building Control Operating			900	4,160	24,960	24,960
		Building Control - Operating Expenditure			900	4,160	24,960	24,960
		Total Building Control			(734)	3,304	19,810	19,810
Other Economic Services								
	11320	Bendigo Bank			(1,558)	(1,332)	(8,000)	(8,000)

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Economic Services								
11321		Extractive Industry Licences			0	0	0	0
11322		Standpipes - Water			(12)	(50)	(300)	(300)
11323		Community Safety & Crime Prevention			0	0	0	0
11395		Administration Income - Allocated			(523)	(210)	(1,265)	(1,265)
Other Economic Services - Operating Income					(2,093)	(1,592)	(9,565)	(9,565)
21350		Bendigo Bank Agency			91	100	400	400
21360		Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	0	150	450	450
21360		Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calligiri	0	40	250	250
21360		Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	184	200	600	600
21361		Water Supply - Standpipe Depreciation			6	6	38	38
21362		Community Safety & Crime Prevention			6,138	6,125	32,243	32,243
21390		Administration Expenditure - Allocated			6,419	6,621	33,981	33,981
Other Economic Services - Operating Expenditure					6,419	6,621	33,981	33,981
Total Other Economic Services					4,326	5,029	24,416	24,416
Total Economic Services					\$ 18,283	22,555	130,355	130,355

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					\$	\$	\$	\$
Other Property & Services								
Private Works								
	11400	Private Works - Income			(51)	(2,990)	(17,952)	(17,952)
	11401	European Space Agency			0	0	0	0
		Private Works - Operating Income			(51)	(2,990)	(17,952)	(17,952)
	21400	Private Works Expenditure			0	2,600	15,610	15,610
		Private Works - Operating Expenditure			0	2,600	15,610	15,610
		Total Private Works			(51)	(390)	(2,342)	(2,342)
Public Works Overheads								
	11410	Sundry Income			(59)	(598)	(3,600)	(3,600)
	11411	Diesel Fuel Rebate			0	0	(14,000)	(14,000)
	11495	Administration Income Allocated			(362)	(146)	(876)	(876)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		Public Works Overheads - Operating Income			(421)	(744)	(18,476)	(18,476)
	11490	WDV on Assets Sold			0	0	8,000	8,000
	16040	Building Maintenance Ute Replacement			0	0	(10,000)	(10,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			0	0	(2,000)	(2,000)
	21410	Salaries & Wages			15,378	11,830	76,909	76,909
	21411	Works Manager Package			2,833	18,598	116,281	116,281
	21412	Superannuation			9,550	7,202	46,816	46,816
	21413	Insurance			8,096	17,250	25,000	25,000
	21414	Other Staff Costs			702	3,374	10,750	10,750
	21415	Conferences & Seminars			983	0	0	0
	21416	Engineering Services			776	1,666	10,000	10,000
	21417	Occupational Health & Safety			0	402	2,500	2,500
	21418	Other Public Works Overheads			0	332	2,000	2,000
	21419	Depot Operating Costs			33,850	25,702	125,814	125,814
	21420	Depot Maintenance			0	266	1,665	1,665
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			3,608	3,954	24,380	24,380
	21423	Administration Costs Allocated			4,243	4,240	22,322	22,322
	21424	Staff Meetings			288	922	6,000	6,000
	21425	Building Maintenance			9,093	9,891	57,727	57,727
	21490	Workshop Overheads Recovered			(73,124)	(88,060)	(528,164.39)	(528,164.39)
		Public Works Overheads - Operating Expenditure			16,274.06	17,569	0	0
	40030	Works Manager Vehicle Replacement			0	0	40000	40000
	40080	Purchase Chain Saws, Whipper Snippers etc			0	0	0	0
	40117	New Depot Ute			0	0	0	0

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Other Property & Services								
Plant Operation		40118 Replacement Building Maint Ute			0	0	30000	30000
		40119 OHS Installations			0	0	6580	6580
		40154 Laptop for CAT Plant systems			0	0	2500	2500
		Public Works Overheads - Capital Expenditure			0	0	79,080	79,080
		Total Public Works Overheads			15,853	16,825	58,604	58,604
		21430 Fuel & Oil			15,268	25,016	150,100	150,100
		21431 Tyres & Tubes			0	4,950	29,700	29,700
		21432 Parts & Repairs			10,423	22,916	137,507	137,507
		21433 Insurance & Licences			29,099	23,042	29,042	29,042
		21434 Depreciation Ex Asset Ledger			40,074	37,666	226,000	226,000
		21436 Interest On Loans			0	0	0	0
		21495 Plant Recovery			(61,930)	(95,390)	(572,349)	(572,349)
					32,934.51	18,200	0	0
		Total Plant Operation			179,017	163,356	1,061,821	1,061,821
Salaries & Wages		21497 Salaries & Wages Allocated			(179,017)	(163,356)	(1,061,821)	(1,061,821)
		Total Salaries & Wages			0	0	0	0
Materials		21501 Materials Purchased			0	0	0	0
		21502 Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified		11461 Insurance Claims Recovered			0	0	0	0
		21461 Insurance Claims - Costs			300	0	0	0
		Unclassified Capital Income			300	0	0	0
		16045 Sale of Land - 27 Mofflin Street			0	0	0	0
		16048 Sale of Staff House - 9 Harrington Street			0	0	0	0
		11491 WDV On Sale of Land			0	0	0	0
		21462 Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			49,037	34,635	56,263	56,263

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Monthly Report as at: 31/08/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
Reserves								
50001		Transfer To Lsl Reserve			0	0	2,938	2,938
50002		Transfer To Plant Reserve			0	0	406,322	406,322
50003		Transfer To Housing Reserve			0	0	13,441	13,441
50004		Transfer To Sewerage Reserve			0	0	2,836	2,836
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	11,883	11,883
50007		Transfer To Building Maintenance Reserve			0	0	4,938	4,938
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	2,358	2,358
50010		Transfer to Gymnasium Equipment Reserve			0	0	284	284
		Total Transfer to Reserves			0	0	445,000	445,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(534,000)	(534,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	(77,895)	(77,895)
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	(40,000)	(40,000)
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		Total Transfer From Reserves			0	0	(651,895)	(651,895)
		Total Reserves Transfer			0	0	(206,895)	(206,895)

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-August-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 4 - Governance							
40004	Ceo Vehicle Replacement			43,589	25,500	51,000	51,000
40005	Dceo Vehicle Replacement			38,208	35,000	70,000	70,000
40032	Office Furniture			0	0	25,000	25,000
40069	Computing upgrade software & hardware			0	0	14,848	14,848
40074	OHS Upgrade to Shire Buildings			0	0	6,816	6,816
40137	Archive Building Shelving Renewal			0	0	5,000	5,000
	Total Governance Capital Expenditure			81,797	60,500	172,664	172,664
Sched 5 - Law, Order & Public Safety							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	300,000	300,000
40138	Calligiri Emergency Building - Upgrade Blinds			0	0	1,780	1,780
	Total Law, Order & Public Safety Capital Expenditure			0	0	301,780	301,780
Sched 8 - Education & Welfare							
40139	Bolgart Playground - Replace Shade Sails and Picnic Park			0	0	29,000	29,000
40140	Yerecoin Playground			0	0	20,000	20,000
	Total Education & Welfare Capital Expenditure			0	0	49,000	49,000
Sched 9 - Housing							
40064	12 Harrington St Upgrade Garden Shed & Reticulation			0	0	5,150	5,150
40110	44 Edmond Street Upgrade			0	0	3,580	3,580
40141	APC4 - Privacy Screen			0	0	1,580	1,580
	Total Housing Capital Expenditure			0	0	10,310	10,310
Sched 10 Community Amenities							
40034	Bolgart Cemetery - Memorial Arch			0	0	1,580	1,580
40142	Tip Sites Fencing			0	0	14,400	14,400
	Total Community Amenities Capital Expenditure			0	0	15,980	15,980
Sched 11 - Recreation & Culture							
40057	Disability Access			0	0	5,580	5,580
40124	Victoria Plains Sport and Recreation Building Upgrade			0	0	560,555	560,555
40129	Calligiri Rec Centre Upgrade			0	0	5,580	5,580
40143	R4R - Synthetic Greens - Bolgart Bowling Club			30,000	30,000	77,273	77,273
40144	Bolgart Hall - Replace External Cladding			0	0	42,760	42,760
40155	Upgrade to Calligiri Sports Oval			1,733	0	0	0
	Total Recreation & Culture Capital Expenditure			31,733	30,000	691,748	691,748

**Minutes - Ordinary Meeting of Council
20th September 2011**

Shire of Victoria Plains
Capital Expenditure Report as at: 31-August-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
Sched 12 - Transport							
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	67,380	67,380
40021	Roadworks - Council & Direct Road Funding	C9104	Yerecoin Footpaths	0	0	71,000	71,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	16,700	16,700
40021	Roadworks - Council & Direct Road Funding	C9105	Gravel Road Resheeting	0	0	213,133	213,133
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	0	0	77,320	77,320
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	0	0	341,430	341,430
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	0	0	228,981	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	0	0	61,630	61,630
40145	Replace Mitsubishi Truck PTK14			0	0	220,000	220,000
40146	Purchase Low Loader			0	0	70,000	70,000
40148	Purchase Multi Tyred Roller			0	0	185,000	185,000
40147	Purchase 5 Tonne Excavator			0	0	97,000	97,000
40149	Trailer for 5 Tonne Excavator			0	0	22,000	22,000
40150	Rock Bucket with Grapple for Bobcat			0	0	5,130	5,130
40151	2 x Metrocount Traffic Counters			0	0	8,610	8,610
40152	Utilicom Push Rod Inspection Camera			0	0	9,500	9,500
Transport Capital Expenditure							
				0	0	1,734,814	1,734,814
Sched 13 - Economic Services							
40135	Calingiri Caravan Park - Fencing replacement			0	0	6,580	6,580
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0	3,258	3,258
Economic Services Capital Expenditure							
				0	0	9,838	9,838
Sched 14 - Other Property & Services							
40030	Works Manager Vehicle Replacement			0	0	40,000	40,000
40080	Purchase Chain Saws, Whipper Snippers etc			0	0	0	0
40117	New Depot Ute			0	0	0	0
40118	Replacement Building Maint Ute			0	0	30,000	30,000
40119	OHS Installations			0	0	6,580	6,580
40154	Laptop for CAT Plant systems			0	0	2,500	2,500
Other Property & Services Capital Expenditure							
				0	0	79,080	79,080
Total Capital Expenditure				113,530	90,500	3,016,214	3,065,214

Outstanding Debtors Report

SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 31st August 2011

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
103	44653.13					44653.13	
8	3896.20					3896.20	
109	308.00					308.00	
44	1230.45					1230.45	
307	746.88					746.88	
322		16.50				16.50	
29	176867.08					176867.08	
139					140.00	140.00	
293	392.25					392.25	
19	8867.05					8867.05	
274	180.30					180.30	
320		143.00				143.00	
321	33.00					33.00	
						0.00	
	237174.34	159.50	0.00	0.00	140.00	237,473.84	

Banking and Investments

Shire of Victoria Plains
Bank Reconciliation as at 31st August 2011 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust
Balance Brought Forward from Previous	1,736,722.88	189,449.24	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,642.53
Add Receipts as per Ledger	672,186.96	671,733.39		0.00				326.50
Add Transfers from Other Bank Account								
Less Payments as per Ledger	2,408,909.84	861,182.63	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
Less Transfers to Other Bank Account	339,502.05	339,502.05						
Less Transfers to Other Bank Account	10,415.83	0.00						
Closing Balance Ledger	2,058,992.26	521,680.58		302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
	(10,288.46)	0.00		0.00	0.00	0.00	0.00	0.00
Balance on Bank Statement	2,146,104.49	598,504.35	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
+ Outstanding Deposits	113,299.50	113,299.50						
- Outstanding Cheques	(190,123.27)	(190,123.27)						
Balance Deposits on Statement not receipted	2,069,280.72	521,680.58	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
Misc Deposits	-	-						
Transfers	-	-						
Rates	-	-						
Commission	-	-						
Debtors Payments	-	-						
Rounding (system)	-	-						
Interest	-	-						
Cancelled cheques	-	-						
Sub-total. Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled								
Wages	-	-						
Rounding in Ledger	-	-						
Police Licensing	-	-						
Fees & other charges	-	-						
Bank Fees/Credit Card Payments	-	-						
Accrued Bank Interest	-	-						
Cheques ledger error	-	-						
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	2,069,280.72	521,680.58	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
Check Figure (Must = 0.00)		0.00		0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,069,280.72	521,680.58	0.00	302,028.99	782,000.84	24,325.49	426,275.79	12,969.03
Account #		91000	91005/6	91007	91011	91010	91012	99000

As at 31st August 2011 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	302,028.99	4.70	-
Reserves	Bendigo Bank	6 months	782,000.84	6.25	11/12/11
Reserves	Treasury Corp	OCDF	426,275.79	4.70	-

Outstanding Rates Report

Rates notices were issued during August 2011 with the first instalment due date being 9th September 2011.

Rates outstanding as at 31st August 2011 amounted to \$1,523,743.92

The total rates budget for 2011/2012 Financial Year is \$1,935,696 including Ex-Gratia Rates of \$52,000.

Carry over unpaid rates at 30th June 2011 amounted to \$4,912.00, 0.26% of the 2010/2011 Rates Billing.

10.2 COMMUNITY SERVICES
(Incorporating Health, Building and Community Services)

CS1 BOLGART WASTE SITE RENEWAL

FILE REFERENCE: CA1.2.1
REPORT DATE: 12th September 2011
APPLICANT/PROPONENT: Glen Sargeson – Environmental Health Officer
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Email comments

PURPOSE OF REPORT: To advise Council of the proposed conditions likely to be imposed for the licence renewal of the Bolgart landfill site and the consequences.

BACKGROUND: The Bolgart landfill site licence is due for renewal and the Department of Environment and Conservation (DEC) as a part of that renewal is proposing conditions.

COMMENT: The Bolgart landfill site licence is due for renewal and the (DEC) is proposing conditions relating to the disposal of asbestos and other restricted wastes that will require the site to be fenced and manned in order to ensure compliance. The conditions of concern are included in the attached email from the EHO.

The 2011/2012 budget contains funding to partially fence the Calingiri and Mogumber landfill sites however it is now evident that the Bolgart site will also need to be fenced and all sites will need to be manned which with opening hours reduced will most likely require one and a half positions at least with a current ongoing cost of approximately \$100,000 per annum including overheads which will escalate in future years as wages and overheads increase..

These conditions are being imposed as a part of the perceived tightening up on country landfill sites by DEC and are most likely to also be imposed on the Calingiri and Mogumber sites when their licences are due for renewal. There are options available including conversion of the site to a transfer station and trucking the waste to either Northam or Chittering however the transfer station would also need to be manned.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

The department of Environment and Conservation require all landfill sites to be licenced.

STRATEGIC IMPLICATIONS:

The shire will need to reassess the long term waste disposal needs of the community.

SUSTAINABILITY IMPLICATIONS:

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is an amount of \$258,773 in the refuse site reserve which may be utilised.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Discussion was held on transfer station options, life expectancy of refuse sites in Victoria Plains.

STAFF RECOMMENDATION:

That Council endorse

- 1. The CEO and EHO negotiating with the Department of Environment and Conservation to delay the introduction of the conditions that would require the Bolgart landfill site to be manned, and**
- 2. Should the introduction of new licence conditions not be delayed the process of closing the Bolgart landfill site and converting it to a transfer station be commenced with funding taken from the refuse site reserve.**

MOTION

Moved Cr Kelly seconded Cr Holmes that the CEO and EHO negotiate with the Department of Environment and Conservation to delay the introduction of the conditions that would require the Bolgart landfill site to be manned.

AMENDMENT TO THE MOTION

Moved Cr Young seconded Cr Brennan quotes, information and costings be obtained to look toward a transfer station within the Shire of VP in the future.

Cr Kelly spoke for point one of the original motion.

Cr Young spoke for the amendment to the original motion.

RESOLUTION 141/2011

Moved Cr Young seconded Cr Brennan that the CEO and EHO negotiate with the Department of Environment and Conservation to delay the introduction of the conditions that would require the Bolgart landfill site to be manned, and that quotes, information and costings be obtained to look toward a transfer station within the Shire of VP in the future.

MOTION PUT & CARRIED 6/2

CS2 REGIONAL WASTE SITE

FILE REFERENCE: A1.12
REPORT DATE: 13th September 2011
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise council of the outcomes of the recent meeting on the proposed regional waste site.

BACKGROUND: On Tuesday the 6th September the shires involved in the discussion regarding the proposal to establish a regional waste met to discuss the latest report from the consultants. The outcome from the previous meeting was that a regional facility run by the eight shires would not be likely to attract waste from the metropolitan area therefore it was not viable. The meeting decided to concentrate on recycling in order to work towards the zero waste to landfill goal.

COMMENT: Consultants Essential Environmental produced a draft report "Regional Waste Strategy – Western Wheatbelt Shires Towards Zero Waste" which made seven recommendations.

- i) Staged closure of smaller landfill sites and converting them to transfer stations with the waste transferred to the Northam waste site.
- ii) Provision of kerbside recycling in those communities that don't currently have it.
- iii) Development of improved segregation and signage at existing sites with particular focus on C&D and green waste.
- iv) Source separation of green waste which is then mulched and stored for use by the shires and the community.
- v) Develop a hazardous waste management program.
- vi) Undertake a waste audit to establish more accurately the nature and quantities generated and collected within the shires.

vii) Development of a business case for the development of a regional resource recovery facility.

An eighth recommendation of 'other' was added to the list and although discussion went around the room nothing else was settled upon.

The shire of Wongan Ballidu representative commented on the fact that they did not wish to be a customer of Northam but a partner in any regional waste facility which was why the group of shires got together in the first place.

Attendees at the meeting were asked to take the recommendations back to their Council's for a decision to be made on the way forward.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

The zero waste to landfill strategy is impacted upon by the outcomes of this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

The zero waste to landfill strategy is designed to as it says take waste out of landfills which will benefit the environment by ending leachates leaking into the soil, and methane gas emissions.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There will be significant costs in setting up a regional landfill site and transfer stations but these are as yet unquantified.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 142/2011

Moved Cr Lovelock seconded Cr Kelly that Council advises the Regional Waste Strategy Committee that it agrees with recommendations 2 to 7 however until further costing and information is available it cannot make a decision on recommendation 1.

MOTION PUT & CARRIED 8/0

RESOLUTION 143/2011

Moved Cr Kelly seconded Cr Erickson that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 8/0

The meeting adjourned at 3.04pm.

The meeting resumed at 3.20pm. All present at adjournment were present at resumption with the exception of the Executive Assistant.

10.3 TOWN PLANNING

TP7 SUBDIVISION APPLICATION – BEHANGING ROAD WYENING

FILE REFERENCE: D5.2
REPORT DATE: 11th September 2011
APPLICANT/PROPONENT: John W Young
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Advice and map from WAPC

PURPOSE OF REPORT: To provide Council with the information to make a decision on whether or not they wish to make any comment or recommend any conditions to the WA Planning Commission in relation to this application.

BACKGROUND: There have been several applications approved by Council in recent years which similar to this one are seeking to change property boundaries rather than create additional lots. All previous applications have been approved by Council.

COMMENT: The shire has received application No.144744 – Lot 757 Behanging Road Wyening from the Western Australian Planning Commission (WAPC) to subdivide by changing the boundaries of the two lots to make two new lots of different area to what the current lots are.

There is no change to the land use of the lots.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 144/2011

Moved Cr Smith seconded Cr Brennan that the Western Australian Planning Commission is advised that Council approves the subdivision application for lot 757 Behanging Road Wyening lodged by John William Young and has no comment or conditions it wishes to place on the proposal.

MOTION PUT & CARRIED 8/0

10.4 Administration Status Report

RESOLUTION 145/2011

Moved Cr Smith seconded Cr Holmes that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 8/0

Item No	Report Details	Administration Action Required	Status
A28	Wheatbelt Land Use Planning Strategy Submission	Resolved to consider the submission presented. Lodged with the Dept of Planning	Ongoing
12.1	CEO Contract Renewal	Left on the table at August 2011 Meeting	Ongoing. To be presented to September 2011 Meeting

10.4 ADMINISTRATION

A29 ROAD CLOSURE

File Reference: D9.2
Report Date: 17th August 2011
Applicant/Proponent: Nil
Officer Disclosure of Interest: Nil
Previous Meeting References: Resolution 105/2011
Author: Harry Hawkins – Chief Executive Officer
Attachments: Map of subject area

PURPOSE OF REPORT

To gain Council Resolution to finalise the process of closing a portion of Road Reserve 6776 Old Plains.

BACKGROUND

In July 2011 Council passed resolution 105/2011 to allow the closure of the unmade portion of Road Reserve 6776 Old Plains that exists between Lots 1839 and 2453.

All advertising and checks with service providers has now been completed and there are no objections to the road closure. A resolution is required to amalgamate the land comprising the road reserve.

COMMENT

The property on either side of the unmade portion of Road Reserve 6776 belongs to the one landowner and it is therefore sensible to have the land comprising the road reserve amalgamated into the adjoining title as there is no value to anyone but the adjoining land owner.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Land Administration Act 1997

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 146/2011

Moved Cr Kelly seconded Cr Johnson that the Department of Regional Development and Lands be requested to close that portion of unmade Road Reserve 6776 Old Plains that exists between Lots 1839 and 2453 in the locality of Old Plains, and that the land comprising the road reserve be amalgamated into the title of the adjoining land.

MOTION PUT & CARRIED 8/0

A30 NATIONAL ROAD CONGRESS

FILE REFERENCE: A1.1.1
REPORT DATE: 8th September 2011
APPLICANT/PROPONENT: Cr Geoff Erickson
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the proposal put forward by Councillor Erickson to allow them to endorse it.

BACKGROUND: Council as per previous years has agreed to send the Works Manager and this year Councillor Erickson to represent the Shire of Victoria Plains at the 2011 National Roads Congress in Mount Gambier South Australia in November 2011.

COMMENT: Councillor Erickson and the Works Manager Clive Lovell are to represent the Shire of Victoria Plains at the 2011 National Roads Congress in Mount Gambier South Australia.

Where a Councillor has been authorised to attend a conference, Policy 9.1.3 among other things states that all reasonable expenses including registration, travel, accommodation and meals will be met by Council.

Councillor Erickson has requested that in lieu of airfares he is paid petrol money equivalent to a return airfare and that he will drive his personal vehicle to the Congress. Cr Erickson will also visit councils in South Australia that are members of a subsidiary and also visit regional waste sites to gain additional knowledge for

use in the future by the Shire of Victoria Plains and the VROC they are members of.

POLICY REQUIREMENTS: Policy 9.1.3 talks about Councillor attendance at conferences, seminars and training courses.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal as Councillor Erickson is only asking for the amount of the airfares as a cash alternative.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 147/2011

Moved Cr Young seconded Cr Kelly that Council endorses Councillor Erickson travelling in his own vehicle to the National Roads Congress in Mount Gambier South Australia and that the cash equivalent of an economy class return airfare is paid to him as motor vehicle expenses.

MOTION PUT & CARRIED 8/0

Executive Assistant entered the meeting at 3.30pm

10.5 PLANT AND WORKS

RESOLUTION 148/2011

Moved Cr Kelly seconded Cr Johnson that Resolutions 131/2011 to 137/2011 inclusive from the minutes of the Plant and Works Committee Meeting held at 11.00am on Tuesday 20th September 2011, be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 8/0

Cr Lovelock raised the issue of the proposed Wirrilda Road roadworks. This project was also discussed during the recent road inspection. An aerial map was shown to all councillors present and discussion ensued as to the best possible solution for the realignment of that intersection.

The following comments were offered by staff during the Plant and Works Committee meeting held on 20th September 2011.

Chief Executive Officer

A road safety audit has been carried out on that area. Blackspot funding is available. Realignment design has been carried out a by qualified engineer. Any works will be 2012/2013 budget.

Works Manager

Drawings are available. Continuing to work on figures. Will apply for Blackspot funding. The area must be altered to MRWA standards to be eligible for funding.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

RESOLUTION 149/2011

Moved Cr Smith seconded Cr Kelly that the meeting be closed to the public to allow discussion of Item 12.1 CEO Contract Renewal.

MOTION PUT & CARRIED 8/0

The meeting was closed to the public at 4.00pm

The Chief Executive Officer, Finance and Administration Manager and Executive Assistant left the meeting at 4.00pm.

12.1 CEO CONTRACT RENEWAL

FILE REFERENCE: ST1.1
REPORT DATE: 16th August 2011
APPLICANT/PROPONENT: Harry Hawkins
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 110/2011
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: CEO Contract (under separate cover)

PURPOSE OF REPORT: To advise full Council of the negotiated outcome of the renewal of the Chief Executive Officer's contract for a further period of twelve months.

BACKGROUND: The CEO contract of employment expires on the 31st December 2011 and at the meeting held on the 19th July 2011 Council resolved to negotiate an extension of 12 months. The financial details of the contract were put to Council on the 16th August 2011; however the item was left to lay on the table due to the full contract not being available to councillors.

COMMENT: Councillors Erickson and Lovelock met with the CEO to negotiate the terms of the new contract and the attached terms were agreed to. The remuneration component is made up of the previous contract remuneration prior to the shared CEO arrangement increased by CPI. It is in the middle of the Band 2 recommendation as determined by the independent Salaries and Allowances Tribunal in their 2011 report on Local Government CEO Remuneration.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Part 5 Division 4 of the Local Government Act 1995 relates to the employment of the CEO and senior staff and the functions of the CEO

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item as the adopted budget contains the figures as agreed.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 150/2011

Moved Cr Smith seconded Cr Kelly that Council endorse the terms of the new contract for the CEO for twelve months from the 1st January 2012.

MOTION PUT & CARRIED 8/0

RESOLUTION 151/2011

Moved Cr Brennan seconded Cr Kelly that the meeting be reopened to the public.

MOTION PUT & CARRIED 8/0

The meeting was reopened to the public at 4.20pm.

The Chief Executive Officer and Finance and Administration Manager entered the meeting at 4.20pm.

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

RESOLUTION 152/2011

Moved Cr Smith seconded Cr Kelly that new business of an urgent nature be introduced to Council.

**13.1 AWARDING OF SUCCESSFUL TENDER - CALINGIRI
SPORTSGROUND PAVILION AND CHANGEROOMS UPGRADE**

File Reference: Reserve 26577 Lot 138 CHI / RC5.1.1

Report Date: 16th September 2011

Applicant/Proponent: Calingiri Football Club/ Shire of Victoria Plains

Officer Disclosure of Interest:

Previous Meeting References: 216/09 Aug 09, 291/09, 292/09 Oct 09, 190/10
Sept 2010.

Author: Alison Reliti, Community Development Officer

Attachments: Tender Summary Document

PURPOSE OF REPORT

To obtain endorsement of council for the awarding of the winning tender for the redevelopment of the Calingiri Sports Pavilion to CPD Group for the tender price of \$603,270.80.

BACKGROUND

For four years, the redevelopment of the Calingiri Sports Pavilion has been slowly progressing through its planning stages with assistance from Council and the Community. Building plans, quotes and community support have been sourced and together with Calingiri Football and Hockey clubs shire staff prepared an application to the Department of Sport and Recreation for a CSRFF grant which was approved in March 2011 with funding of \$221,741 allocated to the Calingiri Sports Pavilion Redevelopment.

In August 2011, the tender documents for the redevelopment were advertised in the West Australian and the Advocate. Tenders closed on 2 September 2011 with seven tenders being received. Tenders were opened on 6 September at the shire offices with pricing ranging from \$553,000 to \$947,620.

In order to proceed further with this project, council endorsement of the officers' recommendation for the awarding of the successful tender is required.

COMMENT

The redevelopment of the Calingiri Sports Pavilion will provide facilities for the Football and Hockey clubs which match the standards of facilities in surrounding shires, enabling them to attract more members and continue to grow the club. The facility is used for school carnivals and training days and the Football and Hockey teams have also made provision for future inclusion of child care or playgroup facilities, therefore the redevelopment will be of benefit to the whole community not just the current sporting tenants.

In order for the redevelopment of the Calingiri Sports Pavilion to be sustainable long term, it was important that officers took into account more than just pricing when discussing the tender applications. Consideration was given to experience with similar projects, company profile, feedback on project and also length of construction time.

After much consideration between CEO, Building Surveyor and Community Development Officer, a decision on the successful tenderer was made.

POLICY REQUIREMENTS

Policy number 6.5.5 – Purchasing and Tendering Policy.

Value for money is an overarching principle governing purchasing that allows the best possible outcome to be achieved for the Local Government. It is important to note that compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, quality standards, sustainability, life cycle costing, and service benchmarks.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

The following strategies from Councils Strategic Plan 2007-2011 will be supported by council's endorsement of this allocation of infrastructure reserves and the subsequent CSRFF application and facility redevelopment.

- 2.3.3 Support the development and maintenance of community facilities across the Shire of Victoria Plains
- 2.3.5 Review the usage of the community halls to determine the specialist use of each facility, and build on its comparative advantage.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The allocation of \$338,000 dollars of Royalties for Regions funding.

FINANCIAL IMPLICATIONS

The allocation of \$338,000 from Royalties for Regions and the successful funding application to the Department of Sport and Recreation, create a flow on effect to local businesses as it is intended that the pavilion will be used for future community and corporate events who may access local services and products.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 153/2011
Moved Cr Kelly seconded Cr Young that council endorse the awarding of successful tender for the Calingiri Sports Pavilion Redevelopment to CPD Group for the tender price of \$603,270.80.
MOTION PUT & CARRIED 8/0

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.40pm

Signed this 18th day of October 2011

Presiding Member