



Minutes

Ordinary Meeting of Council

On
At
Commenced

20 September 2017
Council Chambers, Calingiri
2.04pm

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	4
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	4
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
4	PUBLIC QUESTION TIME	4
5	APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	5
6	PETITIONS/DEPUTATIONS/PRESENTATIONS	5
7	CONFIRMATION OF MINUTES	5
7.1	Confirmation of Minutes (Ordinary Council Meeting) – 19 July 2017	5
7.2	Business Arising from Minutes	6
7.3	Confirmation of Minutes (Works & Services Committee Meeting) – 19 July 2017	6
7.4	Business Arising from Minutes	6
7.5	Confirmation of Minutes (Ordinary Council Meeting) – 23 August 2017 ..	6
7.6	Confirmation of Minutes (Works & Services Committee Meeting) – 23 August 2017	6
7.7	Confirmation of Minutes (Special Council Meeting) – 25 August 2017	6
7.8	Confirmation of Minutes (Special Council Meeting) – 28 August 2017	7
8	MEMBERS QUESTIONS WITHOUT NOTICE	7
9	PRESIDENT AND COUNCILLORS REPORTS	7
10	BUSINESS PAPER	8
10.1	PLANT AND WORKS	8
10.2	FINANCE	9
F26/2017	ACCOUNTS FOR PAYMENT	9
F27/2017	MONTHLY FINANCIAL STATEMENTS	18
F28/2017	WRITE-OFF OF MINING RATES AND ASSOCIATED CHARGES.	57
F29/2017	WHITE ANT TREATMENT AND HALL MAINTENANCE COSTS	59
F30/2017	CSRFF APPLICATION – MOGUMBER OUTBACK CLUB INC...	72
F31/2017	ACCOUNTS FOR PAYMENT	129
F32/2017	MONTHLY FINANCIAL STATEMENTS	141
F33/2017	WRITE OFF OF SUNDRY DEBTORS – DEBTOR #367	181
F34/2017	WRITE OFF OF SUNDRY DEBTORS – DEBTOR #293	183
F35/2017	WRITE OFF OF RATES AND ASSOCIATED CHARGES	185
10.3	ADMINISTRATION	187
A29/2017	NATIONAL ROADS AND TRANSPORT CONGRESS	187
A30/2017	DELEGATIONS REGISTER REVIEW	189

	A31/2017 DRAFT LOCAL LAWS (6) – INTENT TO ADVERTISE	191
	A32/2017 DOG PROHIBITED AND EXERCISE AREAS.....	200
	A33/2017 MEDIA POLICY	204
	A34/2017 RISK MANAGEMENT POLICY	206
	A35/2017 CORPORATE SERVICES MANAGER APPOINTMENT (RETROSPECTIVE).....	212
	A36/2017 USE OF LAND - BOLGART	214
11	MOTION OF WHICH NOTICE HAS BEEN GIVEN.....	217
12	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION.....	217
	12.1 CHANGE OF OCTOBER MEETING DATE.....	217
	12.2 CALINGIRI BOWLING GREEN	218
13	NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING.....	218
14	CONFIDENTIAL ITEMS.....	218
15	DECLARATION OF CLOSURE	218

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 2.04pm and confirmed that the Council meeting was being recorded for minute taking purposes.

Cr Lovelock welcomed Mr Jeremy Clapham as the Shires new Corporate Services Manager and welcomed Visitors to the meeting.

Visitors

Mrs M Smith
Mr M Palmer
Mr R Smith

Dr A Mowle
Mrs T Menzies

Mr G O'Brien
Mr M Hemsley

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward
	Cr D Smith	East Ward
	Cr J King	Central Ward
	Cr J Kelly	West Ward
	Cr J Corless-Crowther	Central Ward
	Cr A Broadhurst	East Ward
	Cr P Bantock	West Ward

Chief Executive Officer:	Mrs G Teede
Works & Services Manager (WSM):	Mr D Holland
Executive Assistant:	Ms Suzanne Mearns
Corporate Services Manager:	Mr Jeremy Clapham

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no questions taken on notice at the 19 July 2017 meeting of Council.

4 PUBLIC QUESTION TIME

Mrs M Smith (Wife of Cr D Smith)

Mrs Smith spoke of recent anonymous correspondence received by Cr Smith and asked what action the "President was going to take in relation to the correspondence and to uphold the democratic rights of your Councillors and to prevent any further actions of a similar nature?"

The President answered that the correspondence was inappropriate, very disappointing and is not condoned in any way, shape or form.

The President advised however that the Council cannot take on the role of investigating the situation except to condemn the action of the person/s responsible.

The President also commented on his support of the matter being reported to the WA Police.

Mr Malcolm Palmer

Mr Palmer asked whether this matter should be investigated by the President as a Duty of Care to the Councillors.

The President confirmed that he had not considered that point of view and will put in writing his condemnation of this activity.

Mr Gary O'Brien

Mr O'Brien asked a question in relation to preparing a Cost Benefit Analysis on Contractors versus Staff.

The President commented that Council takes advice from the professionals hired by the Shire/Council and although it is acknowledged that using contractors may be financially beneficial to the Shire, it may not be beneficial to the Community. The President also stated that an answer cannot be quantified as decisions that are made are done so to protect the financial interest of the Shire.

Reference was made to a response being made in the minutes from the July meeting of Council.

5 APPLICATION FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST
--

Declarations of Interest

Item	30/2017	Cr J Kelly (Financial)
Item	30/2017	Cr P Bantock (Impartiality)
Item	36/2017	Cr N Clarke (Impartiality)

6 PETITIONS/DEPUTATIONS/PRESENTATIONS
--

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes (Ordinary Council Meeting) – 19 July 2017

RESOLUTION 142/2017

Moved: Cr P Bantock

Seconded: Cr D Smith

That the Minutes of the Ordinary Meeting held 19 July 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 9/0

7.2 Business Arising from Minutes

Nil

7.3 Confirmation of Minutes (Works & Services Committee Meeting) – 19 July 2017

RESOLUTION 143/2017

Moved: Cr S Penn

Seconded: Cr J King

That the Minutes of the Works and Services Committee Meeting held 19 July 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 9/0

7.4 Business Arising from Minutes

Nil

7.5 Confirmation of Minutes (Ordinary Council Meeting) – 23 August 2017

RESOLUTION 144/2017

Moved: Cr A Broadhurst

Seconded: Cr P Bantock

That the Minutes of the Ordinary Meeting held 23 August 2017 be confirmed as a true and correct record of proceedings (with the correction of Cr N Clarke being a Leave of Absence).

Motion Put and Carried: 9/0

7.6 Confirmation of Minutes (Works & Services Committee Meeting) – 23 August 2017

RESOLUTION 145/2017

Moved: Cr N Clarke

Seconded: Cr J Kelly

That the Minutes of the Works and Services Committee Meeting held 23 August 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 9/0

7.7 Confirmation of Minutes (Special Council Meeting) – 25 August 2017

RESOLUTION 146/2017

Moved: Cr A Broadhurst

Seconded: Cr P Bantock

That the Minutes of the Special Council Meeting held 25 August 2017 be confirmed as a true and correct record of proceedings with Cr J King being recorded as an apology.

Motion Put and Carried: 9/0

7.8 Confirmation of Minutes (Special Council Meeting) – 28 August 2017

RESOLUTION 147/2017

Moved: Cr P Bantock

Seconded: Cr J Corless-Crowther

That the Minutes of the Special Council Meeting held 28 August 2017 be confirmed as a true and correct record of proceedings with Cr J King being recorded as an apology.

Motion Put and Carried: 9/0

8 MEMBERS QUESTIONS WITHOUT NOTICE

Cr J Kelly

Cr Kelly enquired about white ant treatment for the three (other) halls (not under management of the Shire). It was agreed that the Deputy Chief Executive Officer would prepare a report regarding the financial costs for presentation to the August Ordinary Council Meeting.

Response: Please refer to item F29/2017 in this agenda.

Can the Chief Executive Officer please extend an invitation to the Governor General, His Excellency General the Honourable Sir Peter Cosgrove AK MC to visit New Norcia at his convenience?

Response: Item has been placed on the Action List.

Can Council please advise where defibrillators are located throughout the Shire and the cost of installing additional ones for venues which currently do not have any?

Response: The Building Maintenance Officer has advised that the Shire only has the one defibrillator which is located in the main administration office – Calingiri. This unit was donated by St Johns Ambulance. The cost per unit is (from) \$1,120.90.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr D Smith

Cr Smith attended the 2017 Wheatbelt Steel Mens Shed Conference in Merredin at the beginning of September. Cr Smith commented that the event was very well attended and very informative.

Cr A Broadhurst

Cr Broadhurst attended the recent Yerecoin Progress Association Meeting at which the following issues were raised:

- Grant application made by the Yerecoin Primary School appears not to have been actioned by the previous DCEO.
- Ablution block at Yerecoin – vesting in the Shire. **Action:** CEO to investigate
- Question of whether mesh can be placed over the walkway between the Yerecoin Hall and the ablution block.

Cr D Lovelock

Cr Lovelock commented that he attended the recent AROC Meeting at which discussed were held relating to Aged Housing, the proposed Waste Management Working Group, R4R Funding and the Shire of Chittering considering leaving the Avon AROC as they feel they are better aligned with Gingin region.

Cr P Bantock

Cr Bantock commented that she:

- Met with Mogumber/Gillingarra Bushfire Brigade on-site at Mogumber with regards to water supply issues.
- Met with the Department of Water with Cr D Lovelock and the CEO with regards to water supply issues (Mogumber).
- WALGA Local Government Week Conference in Perth and commented that she attended the event and paid personally for all costs associated with the event (including Gala Dinner and accommodation). Cr Bantock will provide a written report which will be presented at the upcoming Council meeting.

Cr J Kelly

Cr Kelly commented that Curtin University visited Gillingarra on the weekend and assisted with cleaning of the tennis club and the Gillingarra Hall. Cr Kelly also spoke of the Carnaby Cockatoo Group coming down and placed nests in the Reserve and the planting of trees by Moore Catchment Council.

Cr S Penn

Cr Penn advised that CWA Bolgart held a high tea and raised \$1200.00.

RESOLUTION 148/2017

Moved: Cr N Clarke

Seconded: Cr S Penn

That the meeting break for afternoon tea at 2.58pm.

Motion Put and Carried: 9/0

Meeting reconvened at 3.33pm.

10 BUSINESS PAPER

- 10.1 Plant and Works
- 10.2 Finance
- 10.3 Administration
- 10.4 Planning and Development

10.1 PLANT AND WORKS

All Plant and Works items are dealt with within the Works and Services agenda.

RESOLUTION

Moved: Cr D Smith

Seconded: Cr N Clarke

That resolutions 137/2017 to 141/2017 be endorsed from the minutes of the Works and Services Committee Meeting held at 11.00am on Wednesday 23 August 2017.

Motion Put and Carried: 9/0

10.2 FINANCE

F26/2017 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	8 August 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Darren Friend – Acting DCEO
ATTACHMENTS	Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during July 2017.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Corporate Services Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 149/2017

Moved: Cr S Penn

Seconded: Cr P Bantock

That the payments made for the month of July 2017 from the Municipal Bank Account as per the attached listing amounting to \$201,540.50 be endorsed:

Creditor EFT Payments	\$ 71,889.85
Creditor Cheque Payments	\$ 18,531.95
Direct Debit Payments	\$ 35,912.08
Net Fortnightly Salaries & Wages EFT	\$ 75,206.62
TOTAL	\$201,540.50

Motion Put and Carried: 9/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5426	13/07/2017	AUSTRALIA POST	Postage for June 2017		259.62
EFT5427	13/07/2017	BOC LIMITED	D & G Size Oxygen & Acetylene bottles		40.96
EFT5428	13/07/2017	BUNNINGS GROUP LIMITED	Invoice paid twice	-31.50	229.73
			Paint etc for Reserve Maintenance	261.23	
EFT5429	13/07/2017	CALINGIRI TRADERS	Purchases from store for Admin in June 2017		309.85
EFT5430	13/07/2017	COURIER AUSTRALIA	Freight Charges		33.70
EFT5431	13/07/2017	DUN DIRECT PTY LTD	Bulk diesel 8000 litres		9,064.00
EFT5432	13/07/2017	FIVE ROADS CAFE			1,450.00
			Catering for Works Training Course	286.00	
			Catering for Budget Meeting	488.00	
			Catering for June Meeting	676.00	
EFT5433	13/07/2017	FRONTLINE FIRE & RESCUE EQUIPMENT	Fire Safety Goggles		907.50
EFT5434	13/07/2017	Fast Finishing Services	Binding Council Minutes		91.30
EFT5435	13/07/2017	GR & NW WALTON TELECOMMUNICATIONS	Install cabling for Main Office Printer		847.28
EFT5436	13/07/2017	IT VISION AUSTRALIA PTY LTD	Rates Modelling		825.00
EFT5437	13/07/2017	JTAGZ PTY LTD	Dog Tags		121.00
EFT5438	13/07/2017	LO-GO APPOINTMENTS	EA Temp Week Ending 24/6/17		689.40
EFT5439	13/07/2017	MALTS CONTRACTING			2,142.50
			Cleaning Shire buildings June 2017	1,072.50	
			Window Cleaning Shire Buildings	495.00	
			Carpet Cleaning Shire Buildings	575.00	
EFT5440	13/07/2017	MCLEODS BARRISTERS AND SOLICITORS	Professional services for extractive industry		110.40
EFT5441	13/07/2017	Maxiparts Pty Ltd	Ratchets for Trailer - PTL07		301.29
EFT5442	13/07/2017	Mogumber & Districts Progress Assoc	Cleaning Public Toilets Mogumber Hall May & June 17		540.25

Shire of Victoria Plains

Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5443	13/07/2017	NEVILLE JAMES CLARKE	Travel Claim April - June 2017		113.51
EFT5444	13/07/2017	OFFICEWORKS	Stationery		111.49
EFT5445	13/07/2017	Onsite Mechanical	Repairs to Excavator - PEX01		132.00
EFT5446	13/07/2017	Perth Safety Products Pty Ltd	Street Signs		255.20
EFT5447	13/07/2017	STAPLES AUSTRALIA PTY LTD	Stationery		111.81
EFT5448	13/07/2017	STAR TRACK EXPRESS	Freight Charges		51.46
EFT5449	13/07/2017	STATE LAW PUBLISHER	Government Gazette (Ward & Representation Review)		227.60
EFT5450	13/07/2017	Savage Engineering Pty Ltd	Repairs to Depot Shed door		797.50
EFT5451	13/07/2017	TOODYAY TYRES & EXHAUST	Repairs to loader tyre - PLR2		396.00
EFT5452	13/07/2017	Tracy Lee Martin	Meals for DOT Training		534.50
EFT5453	13/07/2017	WESTERN LOCKSERVICE	Lock for Mogumber Refuse Site		72.20
EFT5454	13/07/2017	WONGAN CONCRETE SERVICES	Concrete for Footpaths and Crossovers		4,163.94
EFT5455	13/07/2017	WORKWEAR GROUP	Uniforms for Admin Staff		33.00
EFT5456	21/07/2017	ABBOTT AUTO ELECTRICS	Fit GPS to Shire Vehicles		1,151.53
EFT5457	21/07/2017	AFGRI Equipment Australia Pty Ltd	Service PWV54		846.60
EFT5458	21/07/2017	ALLTOOLS WA PTY LTD	Pressure Cleaner		1,829.00
EFT5459	21/07/2017	ARM SECURITY	Bendigo Security Monitoring		214.50
EFT5460	21/07/2017	AUTOSWEEP	Street sweeping Calingiri & Bolgart		1,573.00
EFT5461	21/07/2017	AVON WASTE			5,782.86
			Refuse Removal Services for June 17	3,973.36	
EFT5462	21/07/2017	Ampac Debt Recovery (wa) Pty Ltd	General Waste Weighted Base Bins	1,809.50	
EFT5463	21/07/2017	BUNNINGS GROUP LIMITED	Debt recovery Rates		1,158.83
			Various items	209.99	
			Materials for 12 Harrington St	15.18	

Shire of Victoria Plains

Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5464	21/07/2017	BigMate Monitoring Services Pty Ltd	Vehicle monitoring June 2017	369.15	2,013.65
EFT5465	21/07/2017	CALINGIRI TRADERS	5 x Monitoring devices for shire vehicles	1,644.50	916.02
EFT5466	21/07/2017	CDA AIR CONDITIONING	Purchases for June 17	784.63	592.15
EFT5467	21/07/2017	CIVIC LEGAL PTY LTD	Building Supplies June 17	131.39	2,357.85
EFT5468	21/07/2017	Conway Highbury	Air Con repairs H006		2,145.00
EFT5469	21/07/2017	FULTON HOGAN INDUSTRIES PTY LTD	Legal fees for services in June 2017		1,408.00
EFT5470	21/07/2017	GR & NW WALTON TELECOMM	Professional services re Local Laws & Governance		459.25
EFT5471	21/07/2017	Have A Go News	Ezstreet bulk bags	213.40	213.40
EFT5472	21/07/2017	Hays Specialist Recruitment	Supply & install phone for HR staff		1,346.93
EFT5473	21/07/2017	LO-GO APPOINTMENTS	Have - a - Go News advertising		2,663.86
EFT5474	21/07/2017	LOUIES FLYSCREENS ALLSAFE	Relieving Rates Officer		447.00
EFT5475	21/07/2017	MALTS CONTRACTING	Temp EA		1,072.50
EFT5476	21/07/2017	MD & FA Glossop	Fly Screen for 12 Harrington St	792.00	3,172.40
EFT5477	21/07/2017	NORTHAM CARPETS PTY LTD	Cleaning of Shire Buildings for July 17		
EFT5478	21/07/2017	NORTHERN VALLEYS NEWS	Check & replace smoke detectors at all aged units	1,621.40	
EFT5479	21/07/2017	Paul And Wendy Cleaning Services	Electrical work at 16 Yulgering and Admin Office	759.00	
EFT5480	21/07/2017	REBECCA STONE	Repairs to 12 Harrington St		220.00
EFT5481	21/07/2017	STAR TRACK EXPRESS	Blinds for 12 Harrington St		135.00
			Advertising		187.00
			Carpet Cleaning 12 Harrington St		4,480.00
			Painting 12 Harrington St		84.47
			Freight Charges		

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5482	21/07/2017	WALLIS COMPUTER SOLUTIONS	New computer for HR Staff	2,679.00	5,637.40
			New Laptop for Bendigo Bank	2,396.30	
			New Rates Officer printer	501.60	
			Product not required	-55.00	
			NBN Wireless for July 17	115.50	
EFT5483	21/07/2017	WESTERN AUSTRALIA TREASURY CORP	Government Guarantee Fee 2016-17		1,015.58
EFT5484	21/07/2017	WONGAN HILL BETTA HOME LIVING	Microwave, toaster & kettle for 12 Harrington St		298.90
EFT5485	21/07/2017	WONGAN STEEL MANUFACTURERS			722.88
EFT5486	21/07/2017	Wheatbelt Furniture and Homewares	Two Invoices submitted with different amounts	-247.22	
EFT5487	21/07/2017	YERECOA TRADERS	Steel cover for water meter	970.10	
			Bedroom furniture 12 Harrington St		2,530.00
			Purchases for June 17		25.13
Total EFT payments for July 2017					71,889.85
12095	13/07/2017	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 12/7/17		4,500.00
12096	21/07/2017	AUSTRALIAN COMM & MEDIA	Licence renewal 2017/18		44.00
12097	21/07/2017	Department Of Transport	Vehicle Renewals 2017		4,666.10
12098	21/07/2017	RUSSELL WILLIAM KING	Gravel from Konnongorring Road Pit		5,500.00
12099	27/07/2017	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 26/7/17		3,821.85
Total Cheque payments for July 2017					18,531.95

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
DD9980.1	12/07/2017	CARE SUPER	Superannuation contributions		512.21
DD9980.2	12/07/2017	WA SUPER	Superannuation contributions		5,503.15
DD9980.3	12/07/2017	REST INDUSTRY SUPER	Superannuation contributions		262.51
DD9980.4	12/07/2017	LGIA Super	Superannuation contributions		733.03
DD9980.5	12/07/2017	PRIME SUPER	Superannuation contributions		412.15
DD9980.6	12/07/2017	AMP LIFE LIMITED	Superannuation contributions		177.91
DD9980.7	12/07/2017	Bt Super For Life	Superannuation contributions		187.74
DD9984.1	14/07/2017	SOVP - CREDIT CARD ACCOUNT			4,199.66
			Sinx Box access for June 17	191.15	
			System upgrade	18.69	
			Parking for CEO	24.62	
			Accommodation for Cr Smith	2,035.12	
			Stationery	39.95	
			Bendigo Internet	60.23	
			Purchase for 12 Harrington DCEO	623.00	
			Stationery for Admin	589.70	
			I Pod for phone system	219.00	
			Transfer VP3603, Renewal	398.20	
			Bank fee June 17		12.00
DD9984.2	14/07/2017	BENDIGO BANK			115.57
DD9984.3	01/07/2017	SOVP - CREDIT CARD ACCOUNT	Stationery for Admin		240.00
DD9987.1	03/07/2017	Dept Of Communities Housing	Rent for Temp Staff		114.15
DD9987.2	17/07/2017	SYNERGY	Electricity Charges		240.00
DD9987.3	10/07/2017	Dept Of Communities Housing	Rent for Temp Staff		240.00
DD9987.4	17/07/2017	Dept Of Communities Housing	Rent for Temp Staff		240.00
DD9987.5	01/07/2017	IINET LIMITED	Internet Services		79.98

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
DD9987.6	06/07/2017	TELSTRA CORPORATION LTD	Telephone charges		351.40
DD9987.7	14/07/2017	Wright Express Australia Pty Ltd	Fuel charges		731.37
DD9987.8	11/07/2017	TELSTRA CORPORATION LTD	Telephone Charges		12.20
DD9987.9	07/07/2017	REBECCA STONE	Painting for H002		2,000.00
DD9995.1	21/07/2017	WATER CORPORATION	Water usage		1,786.84
DD9995.2	24/07/2017	SYNERGY	Electricity Charges		5,471.40
DD9995.3	17/07/2017	TELSTRA CORPORATION LTD	Telephone Charges		1,106.41
DD9995.4	24/07/2017	Dept Of Communities Housing	Rental of 27A Mofflin for Week 24/7/17		240.00
DD9995.5	15/07/2017	IINET LIMITED	Telephone Charges		-37.25
DD9995.6	17/07/2017	SYNERGY	Electricity Charges		1,832.15
DD9997.1	26/07/2017	CARE SUPER	Superannuation contributions		512.21
DD9997.2	26/07/2017	REST INDUSTRY SUPER	Superannuation contributions		271.72
DD9997.3	26/07/2017	WA SUPER	Superannuation contributions		3,398.17
DD9997.4	26/07/2017	LGIA Super	Superannuation contributions		733.03
DD9997.5	26/07/2017	PRIME SUPER	Superannuation contributions		390.95
DD9997.6	26/07/2017	HOSPLUS SUPERANNUATION FUND	Superannuation contributions		161.50
DD9997.7	26/07/2017	AMP LIFE LIMITED	Superannuation contributions		185.28
DD9997.8	26/07/2017	Bt Super For Life	Superannuation contributions		186.28
DD10003.1	30/07/2017	TELSTRA CORPORATION LTD	Telephone Charges		525.03
DD10003.2	26/07/2017	WATER CORPORATION	Water Charges		1,886.18
DD10003.3	31/07/2017	Dept Of Communities Housing	Rental Week Ending 31/7/17 27A Mofflin St		240.00
DD9987.10	04/07/2017	SYNERGY	Electricity Charges		897.15
Total Direct Debit payments for July 2017					35,912.08

Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
	12/07/2017	EFT Payment for Wages W/E 11/07/2017			44,590.21
	26/07/2017	EFT Payment for Wages W/E 25/07/2017			30,616.41
			Total Wages EFT payments for July 2017		75,206.62
			Total Payments for July 2017		201,540.50

F27/2017 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	8 August 2017
APPLICANT/PROPONENT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Darren Friend – Acting DCEO
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT

That the following financial statements and reports for the month ended 31 July 2017 be received.

BACKGROUND

In accordance with the Local Government (Financial Management) Regulations 1996 Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance. These are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the Local Government (Financial Management) Regulations require a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as Year-To-Date Budget);
- Actual amounts of expenditure and revenue to the end of the month to which the statement relates (known as Year-To-Date Actuals);
- Material variances between the comparatives of Budget vs Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for July 2017 is presented to Council showing monthly revenue and expenditure to date and comparative year to date budget and annual budget figures.

The format of the monthly statements has been amended to provide additional information for Council.

Council should note that, given the 2016/2017 Annual Financial Statements are not fully completed, audited and signed off, the July 2017 financial statements attached to this item are far from “aesthetic”.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

- **Environment**
There are no known significant environmental implications associated with this proposal.
- **Economic**
There are no known significant economic implications associated with this proposal.
- **Social**
There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 150/2017

Moved: Cr S Penn

Seconded: Cr P Bantock

That the following statements and reports for the month ended 31 July 2017 be received:

Statements of Financial Activity

Note 1	Significant Accounting Policies
Note 2	Graphical Representation
Note 3	Surplus/(Deficit) Position
Note 4	Cash and Investments
Note 5	Major Variances
Note 6	Budget Amendments
Note 7	Receivables
Note 8	Grants
Note 9	Rating Information
Note 10	Cash Backed Reserves
Note 11	Capital Disposals and Acquisitions
Note 12	Trust
Note 13	Information on Borrowings

Motion Put and Carried: 9/0

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY (Nature or Type)
FOR THE PERIOD ENDED 31 JULY 2017

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)- (a)/(b) 3	
Revenue								
Rates		\$ 2,328,653	\$ 2,328,653	\$ 0	\$ 2,328,653		%	
Operating Grants, Subsidies and Contributions		503,373	503,373	10,898	0	(10,898)	(100%)	▼
Service Charges		0	0	0	0	0		
Fees and Charges		153,065	153,065	74,049	74,680	631	1%	
Interest Earnings		123,000	123,000	2,583	(62,962)	(65,545)	(2538%)	▼
Other Revenue		119,357	119,357	3,458	7,231	3,773	109%	
Total		3,227,448	3,227,448	90,988	2,347,602	(72,040)		
Expenses								
Employee Costs		(1,459,493)	(1,459,493)	(110,712)	(120,804)	(10,092)	(9%)	▲
Materials and Contracts		(1,287,322)	(1,287,322)	(116,777)	(55,314)	61,463	53%	▲
Utilities Charges		(84,850)	(84,850)	(8,860)	(11,233)	(2,373)	(27%)	▼
Depreciation (Non-Current Assets)		(1,944,577)	(1,944,577)	(162,030)	0	162,030	100%	
Interest Expenses	13	(22,066)	(22,066)	(338)	0	338	100%	
Insurance Expenses		(203,379)	(203,379)	(82,619)	(91,654)	(9,035)	(11%)	▼
Other Expenditure		(361,600)	(361,600)	(52,291)	(27,824)	24,467	47%	
Total		(5,363,287)	(5,363,287)	(533,627)	(306,829)	226,798		
Funding Balance Adjustment							#DIV/0!	↑↑
Non-Operating Grants, Subsidies & Contributions		900,000	900,000	0	(122,967)	(122,967)		
Loss on Asset Disposal	11	3,000	3,000	(6,625)	0	6,625	(100%)	
Profit on Asset Disposal		(22,000)	(22,000)	(2,666)	0	2,666	(100%)	
Net Result		(1,254,839)	(1,254,839)	(451,930)	1,917,805	41,082		
Other Comprehensive Income		0	0	0		0		
Changes on Revaluation of Non-Current Assets								
Closing Funding Surplus(Deficit)	3	(1,254,839)	(1,254,839)	(451,930)	1,917,805	0		

**SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
FOR THE PERIOD ENDED 31 JULY 2017**

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)- (a)/(b) 3	Var.
Revenue		\$	\$	\$	\$	\$	%	
Governance		4,808	4,808	357	179	(178)	(50%)	
General Purpose Funding		2,890,744	2,890,744	3,039	2,326,022	2,322,983	76439%	▲
Law, Order and Public Safety		43,236	43,236	9,687	112	(9,575)	(99%)	
Health		2,263	2,263	146	73	(73)	(50%)	
Education and Welfare		0	0	0	0	0		
Housing		124,154	124,154	3,677	(56,137)	(59,814)	(1627%)	▼
Community Amenities		73,232	73,232	67,818	68,320	502	1%	
Recreation and Culture		21,035	21,035	684	222	(462)	(68%)	
Transport		4,878	4,878	(927)	161	1,088	(117%)	
Economic Services		28,718	28,718	2,390	3,691	1,301	54%	
Other Property and Services		34,380	34,380	1,446	4,957	3,511	243%	
Total		3,227,448	3,227,448	88,317	2,347,602	2,259,285		
Expenses Excl. Finance Costs								
Governance		(478,770)	(478,770)	(93,726)	(35,663)	58,063	62%	▼
General Purpose Funding		(308,057)	(308,057)	(31,612)	(27,828)	3,784	12%	
Law, Order and Public Safety		(295,665)	(295,665)	(44,612)	(28,643)	15,969	36%	▼
Health		(150,664)	(150,664)	(8,349)	(9,095)	(746)	(9%)	
Education and Welfare		(48,038)	(48,038)	(3,365)	(6,935)	(3,570)	(106%)	
Housing		(194,686)	(194,686)	(19,235)	(29,886)	(10,651)	(55%)	▲
Community Amenities		(434,191)	(434,191)	(35,023)	(14,458)	20,565	59%	▼
Recreation and Culture		(606,311)	(606,311)	(59,664)	(25,420)	34,244	57%	▼
Transport		(2,597,789)	(2,597,789)	(215,202)	(79,851)	135,351	63%	▼
Economic Services		(211,550)	(211,550)	(19,999)	(17,832)	2,167	11%	
Other Property and Services		(15,500)	(15,500)	(1,248)	(31,218)	(29,970)	(2401%)	▲
Total		(5,341,221)	(5,341,221)	(532,035)	(306,829)	225,206		
Finance Costs (refer notes 2 & 7)								
Housing		0	0	0		0		
Community Amenities		(5,222)	(5,222)	(338)	0	338	(100%)	
Recreation and Culture		(16,844)	(16,844)	0	0	0		
Transport			0			0		
Economic Services			0			0		
Net Operating		(2,135,839)	(2,135,839)	(444,056)	2,040,772	2,484,828		
Non-operating Grants, Subsidies & Contributions	15	900,000	900,000	0	(122,967)	(122,967)	#DIV/0!	↑↑↑
Profit on Disposal of Assets	6	3,000	3,000	(6,625)	0	6,625	(100%)	
Loss on Disposal of Assets	6	(22,000)	(22,000)	(1,250)	0	1,250	(100%)	
Total		881,000	881,000	(7,875)	(122,967)	(115,092)		
Net Result		(1,254,839)	(1,254,839)	(451,931)	1,917,805	2,369,736		
Other Comprehensive Income								
Changes on Revaluation of Non-Current Assets		0	0	0	0	0		
Closing Funding Surplus(Deficit)	3	(1,254,839)	(1,254,839)	(451,931)	1,917,805	2,369,736		

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

1. SIGNIFICANT ACCOUNTING POLICIES

(a) BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

(a) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(c) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(d) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(e) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Land under control

In accordance with Local Government (Financial Management) Regulation 16(a)(ii), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

(f) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

(g) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(g) Financial Instruments (Continued)

Classification and subsequent measurement (continued)

(i) Financial assets at fair value through profit and loss

Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short-term profit taking. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets, where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which will have an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

(g) Financial Instruments (Continued)

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(h) Impairment of Assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(i) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(j) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

(j) Employee Benefits (Continued)

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(k) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(l) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(m) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(n) Investment in Associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(o) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17 of the Annual Statements.

(p) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(q) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(s) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(t) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

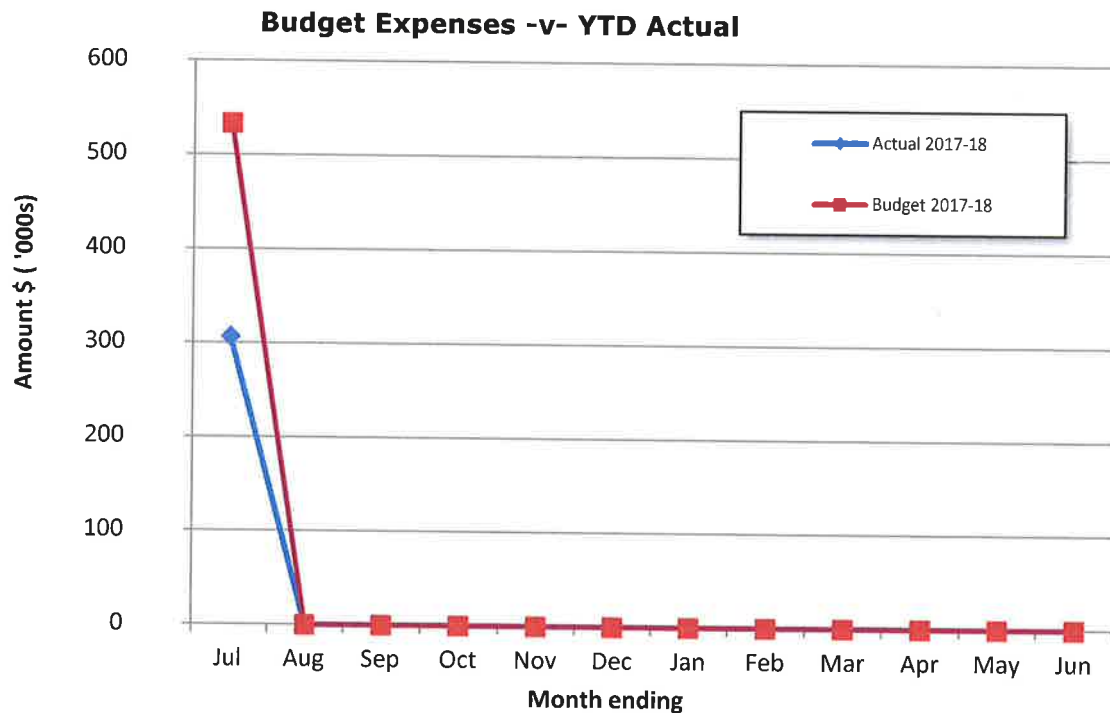
When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(u) Budget Comparative Figures

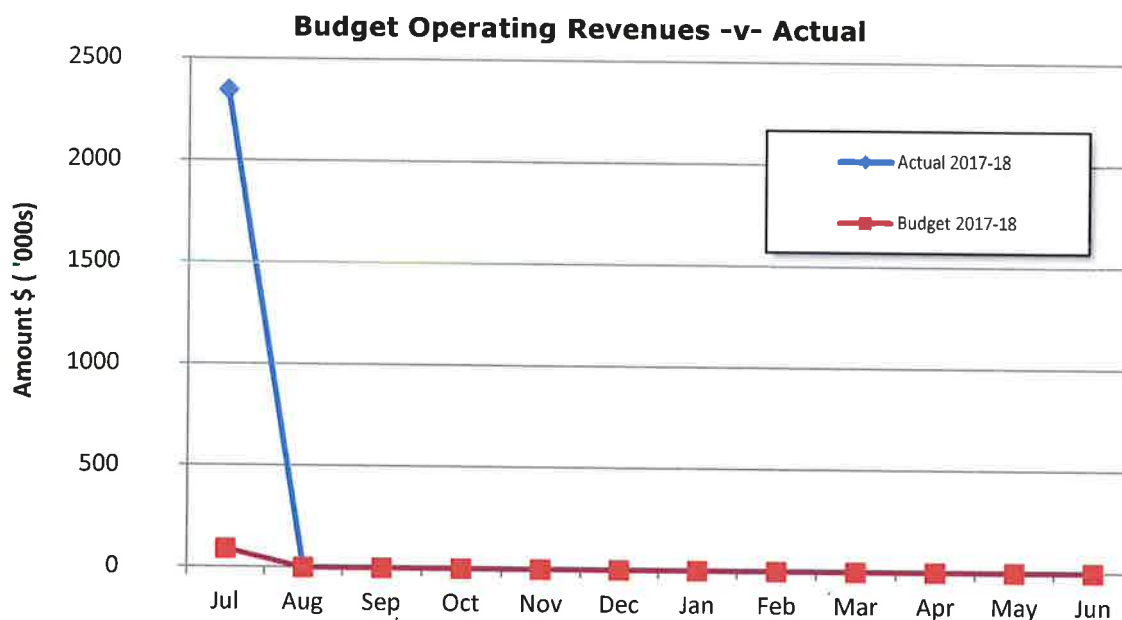
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 2 - Graphical Representation - Source Statement of Comprehensive Income



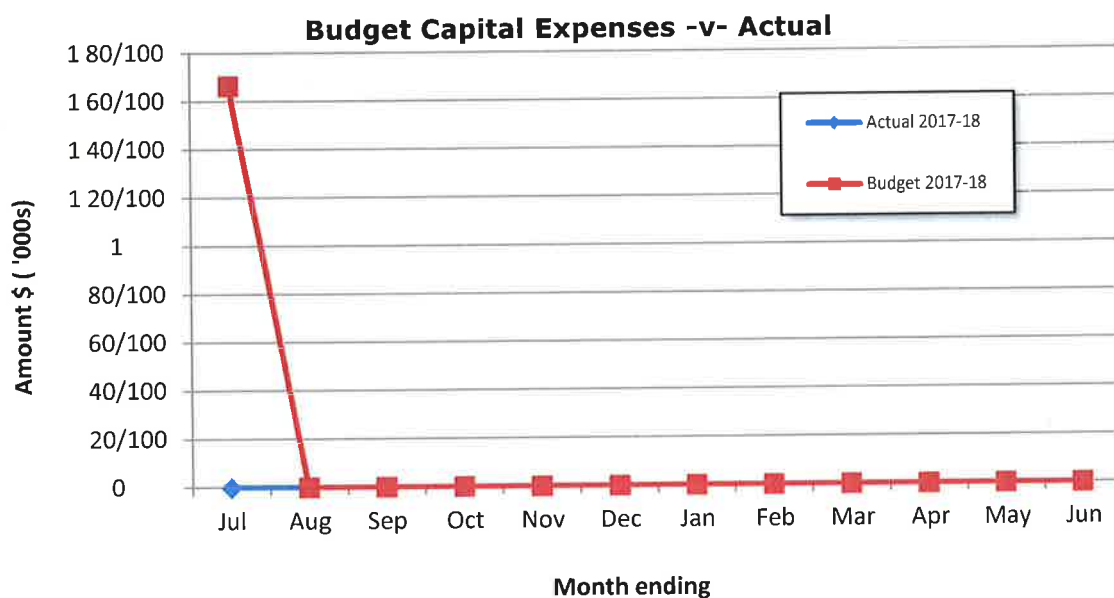
Comments/Notes - Operating Expenses



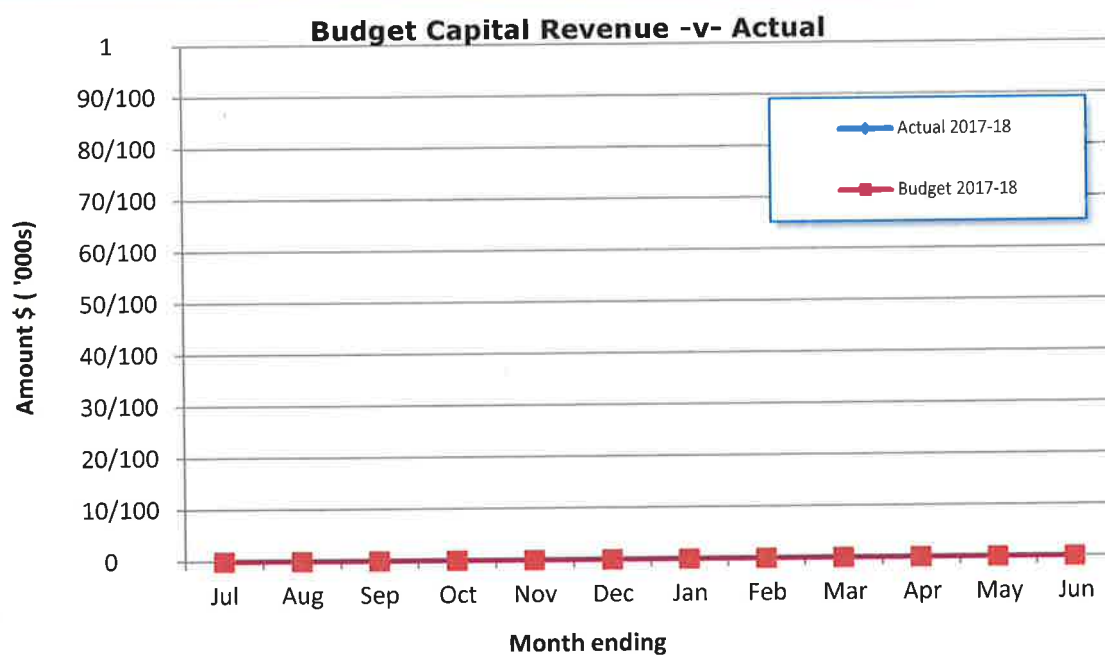
Comments/Notes - Operating Revenues

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 JULY 2017**

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

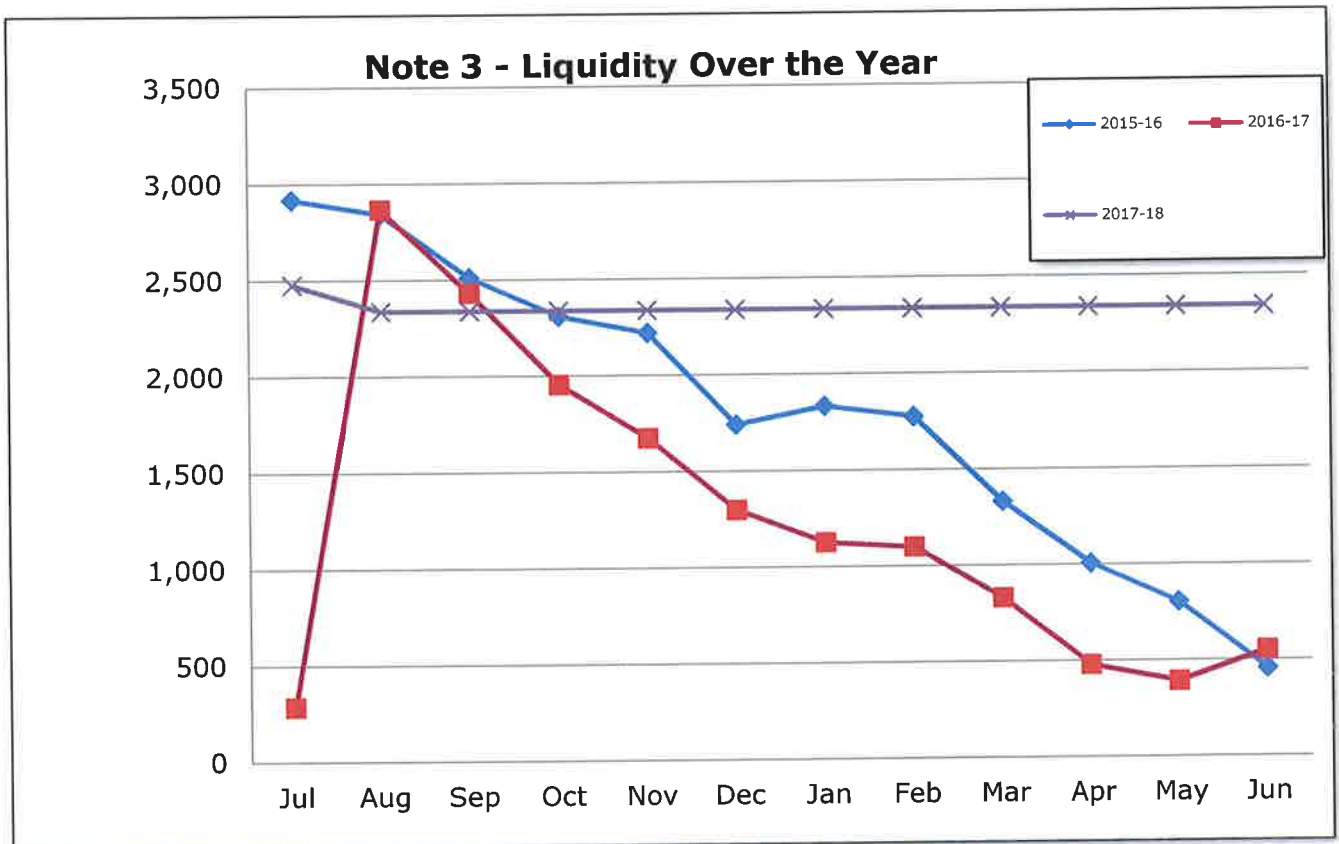


Comments/Notes - Capital Revenues

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 3: SURPLUS/(DEFICIT) POSITION

		Positive=Surplus (Negative=Deficit)		
		31/07/2017	30/06/2017	31/07/2016
Note	This Period	Last Period	Same Period Last Year	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	589,140	558,396	95,901	
Cash Restricted	730,044	720,678	914,725	
Receivables - Rates and Rubbish	2,465,961	72,358	68,184	
Receivables - Other	144,161	507,988	349,950	
Inventories	35,796	41,242	30,970	
	3,965,101	1,900,661	1,459,730	
Less: Current Liabilities				
Payables	(684,461)	(545,332)	(239,460)	
Loan Liability	(58,691)	(58,691)	(40,747)	
Provisions	(147,812)	(147,812)	(168,840)	
	(890,964)	(751,835)	(449,048)	
Net Current Asset Position	3,074,137	1,148,826	1,010,682	
Less: Cash Restricted	(730,044)	(720,678)	(914,725)	
Add Back: Component of Leave Liability not Required to be funded	66,265	66,264	150,945	
Add Back: Current Loan Liability	58,691	58,691	40,747	
Add Back: Movement in Deferred Rates	0			
Adjustment for Trust Transactions Within Muni	0	0	0	
Net Current Funding Position	2,469,049	553,103	287,649	



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account		579,186			579,186		
Cash Floats		590			590		
Reserve Account			1,399		1,399		
Trust Account				7,693	7,693		
(b) Term Deposits							
Reserve Account			611,760		611,760		
WATC - Reserve Account			2,087				
Reserve Account			105,434		105,434		
Muni - 90 Day T/D		0					
Muni - Treasury OCDF		9,364					
Muni - Bendigo 3 month T/D		0			0		
Total		589,140	719,281	7,693	1,306,063		

Comments/Notes - Investments

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 5: MAJOR VARIANCES

Comments/Reason for Variance	Variance	
	Timing	Permanent
5.1 REVENUES - NATURE OR TYPE		
RATES		
Rates have been levied and sent in the month of July	■	
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Y-T-D Budget is higher than Y-T-D Actual	■	
OTHER REVENUE		
Workers Comp Claim Reimbursement	■	■
5.2 EXPENSES - NATURE OR TYPE		
EMPLOYEE COSTS		
Employee costs are \$10,092 greater than budgeted, partially due to the use of consultant/contract labour. Unable to determine at this point if the difference will be permanent or a timing issue.	■	■
MATERIAL AND CONTRACTS		
Expenditure is \$61,463 lower than budgeted across a large number of accounts. Unable to determine at this point if the difference will be permanent or a timing issue.	■	■
UTILITY CHARGES		
Expenditure is higher than budgeted by \$2,373. At this stage this variance is believed to be a timing issue.	■	
DEPRECIATION (NON CURRENT ASSETS)		
Depreciation is currently zero as a result of delaying the raising of depreciation for the current year until the 2016/2017 Annual Report has been completed. This is considered a timing variance.	■	
INTEREST EXPENSES		
This is considered a timing issue only.	■	
INSURANCE EXPENSES		
This is considered a timing issue only.	■	
OTHER EXPENDITURE		
Expenditure is \$24,467 less than the year to date budget. At this stage this variance is believed to be a timing issue.	■	
5.3 CAPITAL REVENUE		
GRANTS, SUBSIDIES AND CONTRIBUTIONS		
Year to date income figure shows as a negative due to reversal of 2016/2017 Balance Day adjustments. This is considered a timing issue only.	■	
PROFIT/LOSS ON DISPOSAL OF ASSETS		
This is considered a timing issue only.	■	

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$ 639,000
			Closing Funding Surplus (Deficit)	0	0	0	0
							639,000

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

Opening Arrears Previous Years
Rates Levied this year (YTD)
Less Collections to date
Equals Current Outstanding

Current 2017-18	Previous 2016-17
\$	\$
63,396	73,885
2,439,293	0
(66,625)	(16,048)
2,436,065	57,838

Net Rates Collected
% Collected

2.66% 21.72%

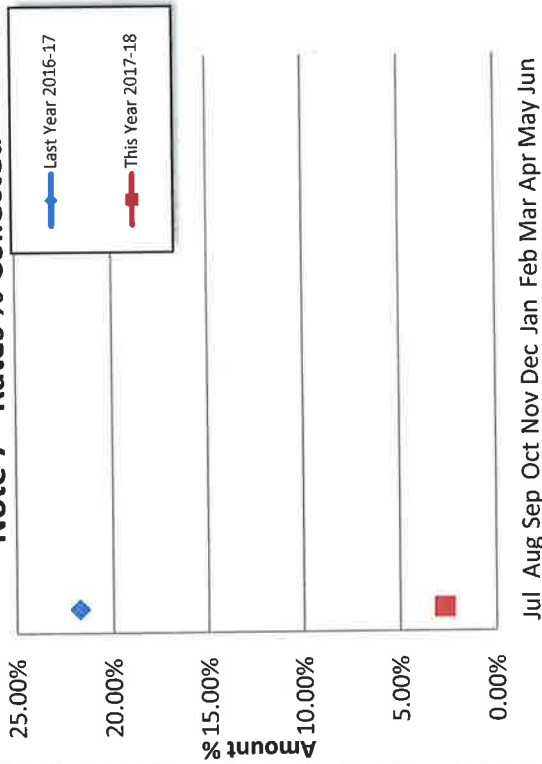
Receivables - General

Total Outstanding

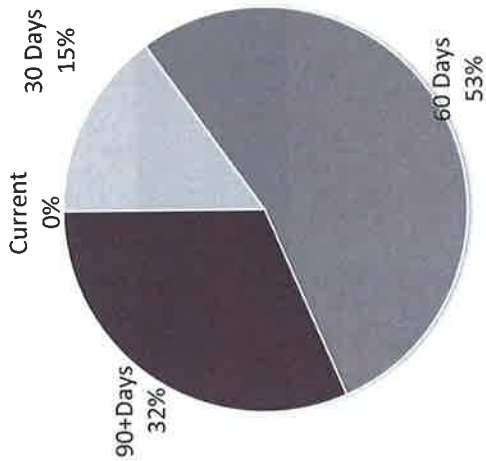
Amounts shown above include GST (where applicable)

Current	30 Days	60 Days	90+Days
\$	\$	\$	\$
0	1,254	4,437	2,613
0	1,254	4,437	2,613

Note 7 - Rates % Collected



Note 7 - Accounts Receivable (non-rates)



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval <small>Yes No</small>	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
GOVERNANCE							
Contributions and Donations Reimbursements	Other Contributions & Reimbursements Advertising Rebate	(Yes/No)	\$ 500 500	\$	\$	\$	\$
GENERAL PURPOSE FUNDING							
Ex Gratia Rates	Benedictine Monastery		50,000				
Ex Gratia Rates	CBH		15,000				
General Purpose Grants	WALGGC - General Purpose Grant		216,705				
General Purpose Grants	WALGGC - Local Roads Grant		228,903				
LAW, ORDER, PUBLIC SAFETY							
DFES Operating Grant	DFES Operating Grant		37,765				
HOUSING							
R4R CLGF Grant Aged Care Units	Other Capital Grants		900,000				
COMMUNITY AMENITIES							
Drum Muster	Drum Muster Reimbursement		1,000				
RECREATION AND CULTURE							
Calingiri Sports Ground	Other Contributions & Reimbursements		2,000				

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval (Yes/No)	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
TRANSPORT							
Road & Footpath Maintenance	Street Lighting Subsidy		1,000				
Govt Grant - Regional Roads	Regional Roads Capital Grants		256,689				
Govt Grant - Direct	Direct Grants		125,504				
Govt Grant - Blackspot	Blackspot Capital Grants		40,500				
Govt Grant - R2R	Roads To Recovery Capital Grants		937,000				
ECONOMIC SERVICES							
OTHER PROPERTY & SERVICES							
Diesel Fuel Rebate	Diesel Fuel Rebate		15,000				
TOTALS			2,828,066	0	0	0	0

Comments - Grants, Subsidies and Contributions

Ex-gratia Rates and Road grants as listed above not classified in the Annual Budget as Grants, Subsidies and Contributions.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 9: RATING INFORMATION												
RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate		0.6969	220	300,951,500	2,097,331			2,097,331	2,097,331	0	0	2,097,331
		9.3242	289	1,833,532	170,962			170,962	170,962	0	0	170,962
		0.6969						0	0	0	0	0
Sub-Totals		Minimum \$	509	302,785,032	2,268,293	0	0	2,268,293	2,268,293	0	0	2,268,293
Minimum Payment												
UV - Agricultural GRV - Townsites UV - Mining		550.00	54		29,700	0	0	29,700	29,700	0	0	29,700
		420.00	73		30,660	0	0	30,660	30,660	0	0	30,660
		550.00			0	0	0	0	0	0	0	0
Sub-Totals			127	0	60,360	0	0	60,360	60,360	0	0	60,360
Discounts								2,328,653				2,328,653
Rates Adjustments								0				0
Movement in Excess Rates								0				0
Amount from General Rates								2,328,653				2,328,653
Ex Gratia Rates								0				65,000
Specified Area Rates												0
Totals								2,328,653				2,393,653

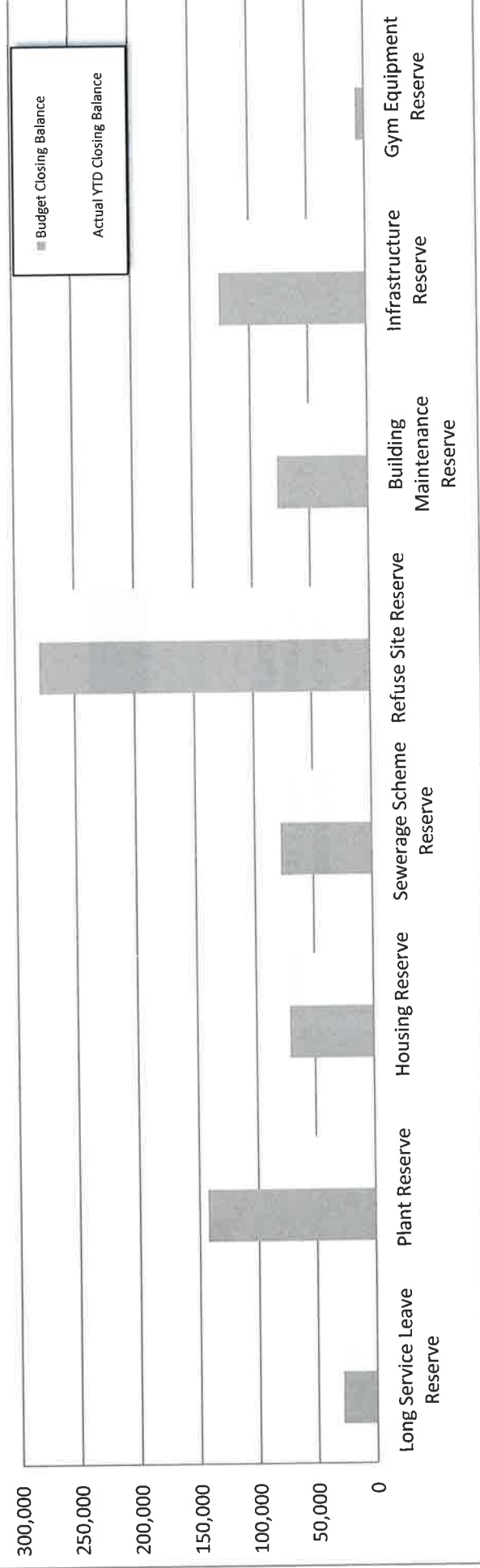
Comments - Rating Information

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 10: Cash Backed Reserves

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	28,419	600	(0)	0	(0)	0	0		29,019	28,419
Plant Reserve	65,545	1,178	(0)	76,000	(0)	0	0		142,723	65,544
Housing Reserve	70,063	1,480	(1)	0	(1)	0	0		71,543	70,062
Sewerage Scheme Reserve	76,218	1,610	(0)	0	(0)	0	0		77,828	76,218
Refuse Site Reserve	273,830	5,786	0	0	0	0	0		279,616	273,830
Building Maintenance Reserve	75,837	1,602	(1)	0	(1)	0	0		77,439	75,835
Infrastructure Reserve	122,658	2,592	(0)	0	(0)	0	0		125,250	122,658
Gym Equipment Reserve	7,216	152	(0)	0	(0)	0	0		7,368	7,216
	719,786	15,000	(2)	76,000	(2)	0	0		810,786	719,781

Note 10 - Year To Date Reserve Balance to End of Year Estimate



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Actual			Disposals		Current Budget				
Profit(Loss) of Asset Disposal			This Year						
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
			0	CEO Vehicle Replacement	50,000				0
			0	DCEO Vehicle Replacement	32,500				0
			0	9 Tonne Truck	75,000				0
			0	Ride-On Mower	4,000				0
			0	Upgrade Water Tank	0				0
			0	Ute Body (Ranger)	10,000				0
			0	Cat 120M Grader	120,000				0
0	0	0	0	Totals	291,500	0	0	0	0

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget				
				This Year					
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$			\$
900,000				Property, Plant & Equipment	0				0
				Land for Resale					0
			900,000	Buildings	1,006,700				0
			0	Plant & Equipment	315,000				0
			0	Furniture & Equipment	25,000				0
			0	Tools	0				0
			0	Land	0				0
1,234,189				Non-Freehold Shire Land	0				0
				Infrastructure	1,467,534				0
			1,234,189	Roads	45,000				0
			0	Footpaths	0				0
			0	Drainage	6,000				0
2,134,189	0	0	2,134,189	Totals	2,865,234	0	0	0	0

Comments - Capital
Acquisitions

Contributions			Buildings	Current Budget				
Grants	Reserves	Borrowing		Total	This Year			
					Original Budget	Revised Budget	YTD Budget	Actual
\$	\$	\$	\$	\$	\$	\$	\$	\$
450,000		0		OHS upgrades to Shire Buildings	7,000			0
450,000			450,000	2 x Aged Persons Units - Bolgart	480,000			0
				2 x Aged Persons Units - Calingiri	480,000			0
				CEO residence upgrades	13,500			0
				Disability Access	6,200			0
				Depot Upgrade	20,000			0
0	0	0	0	Totals	1,006,700	0	0	0

Contributions				Plant & Equipment	Current Budget				
Grants	Reserves	Borrowing	Total		This Year				
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	CEO Vehicle Replacement	\$ 65,000	\$	\$	\$	
			0	DCEO Vehicle Replacement	45,000			0	
			0	9 Tonne Truck	150,000			0	
			0	Ride-On Mower	30,000			0	
			0	Upgrade Water Tank	10,000			0	
			0	Ute Body (Ranger)	15,000			0	
0	0	0	0	Totals	315,000	0	0	0	

Contributions				Furniture & Equipment	Current Budget				
					This Year				
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
Grants	Reserves	Borrowing	Total						
\$	\$	\$	\$	Air Conditioner - Administration Office	\$ 5,000	\$		\$	\$
			0	Computing Upgrades Hardware & Software	20,000				0
			0		0				0
0	0	0	0	Totals	25,000	0	0	0	0

Contributions				Roads	Current Budget			
					This Year			
Grants	Reserves	Borrowing	Total		Original Budget	Revised Budget	YTD Budget	Actual
\$	\$	\$	\$	Wirridla Int. - line marking & trees	\$	\$	\$	\$
			0	Dust suppression (various)	20,000			0
			0	Kerbing	30,000			0
			0	Gravel Pits	30,000			0
			0	Toodyay-Bindi Road 0124	25,000			0
256,689				Yerecoin SE Road	385,034			
170,000				Konnongoring Road	170,000			
80,000				Boxhall Road	80,000			
80,000				Erickson Road	80,000			0
80,000			80,000	Golf Course Road	80,000			0
80,000			80,000	Moore River Bridge Repairs	80,000			0
447,000			447,000	Mogumber-Yarawindah Road	447,000			0
40,500			40,500		40,500			0
			0					0
			0					0
			0					0
1,234,189	0	0	647,500	Totals	1,467,534	0	0	0

Contributions				Footpaths	Current Budget					
Grants	Reserves	Borrowing	Total		This Year					
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$		\$			\$	\$	0
			0		45,000					0
			0							
0	0	0	0	Totals	45,000	0	0	0	0	0

Contributions				Other Infrastructure	Current Budget				
Grants	Reserves	Borrowing	Total		This Year				
					Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	Dump Point - Calingiri Caravan Park	\$ 6,000	\$	\$	\$	\$ 0
0	0	0	0	Totals	6,000	0	0	0	0

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017**

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-17 \$	Amount Received \$	Amount Paid \$	Closing Balance 31-Jul-17 \$
Housing Bonds	0	0	0	0
BCITF Levy	145	0	0	145
BRB Levy	1,134	123	0	1,257
Gymnasium Key Bonds	400	40	0	440
Hall Key Bonds	340	100	0	440
Tip Key Bonds	60	0	0	60
Dept. Transport Licensing	1,327	22,965	(24,823)	(530)
Election Nominations	0	0	0	0
Other Trust	510	50	0	560
	3,916	23,279	(24,823)	2,372

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2017

Note 13: INFORMATION ON BORROWINGS

Debt Repayments	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
		2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	
Governance										
Loan 69 Admin Office/Chambers Re-Roof	0									
Housing										
Loan 68 Staff House - 13 Lambert Cres	0									
Community Amenities										
Loan 84 Piawaning Water/Desalination Plant	167,240			15,811		151,429		4,066	0	28/08/2026
Recreation & Culture										
Loan 72 Calingiri Oval	19,938			9,646		10,292		1,156	0	3/05/2019
Loan 82 Calingiri Sportsground Pavilion Upgrade	94,376			17,241		77,135		4,037		14/05/2022
Loan 83 Calingiri Football Club Cropping Land (SS)	255,714			15,993		239,721		12,807		14/05/2029
	537,268	0	0	58,691	0	478,577	0	22,066	0	

(SS) Self supporting loan financed by payments from third parties.
All other loan repayments are to be financed by general purpose revenue.

INVESTMENTS
31st July 2017

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$9,364	1.45	-
Municipal	Bendigo Bank	3 months	\$0		
TOTAL MUNICIPAL INVESTMENTS:			\$9,364		
Reserves	Bendigo Bank	3 months	\$611,760	2.25	11/08/2017
Reserves	Bendigo Bank	6 months	\$105,434	2.20	5/09/2017
Reserves	Treasury Corp	OCDF	\$2,087	1.45	-
TOTAL RESERVES INVESTMENTS:			\$719,281		

**Interest
earned:**

	ACTUAL YTD	BUDGET
Municipal	\$11	\$15,000
Reserves	-\$3,059	\$16,000
TOTAL:	-\$3,048	\$31,000

1910000 - Municipal Funds Bank A/c GEN (17/18)

Bank Reconciliation - Municipal Account

**As At
31/7/2017**

[illegible]

OUTSTANDING RATES REPORT

31st July 2017

Total Rates Outstanding	\$69,789
Comprising:	
Rates (Current & Arrears)	\$40,646
Rates (Deferred)	\$6,699
Rubbish	\$3,169
Sewerage	\$691
Interest/Admin Charges	\$16,250
ESL	\$2,332
TOTAL:	\$69,789

Percentage of total rates bill (excluding ex-Gratia Rates):	2.91%
Balance as at 31st July 2016:	\$39,418

Note: Figure excludes 2017/2018 Rates and Charges levied

**Shire of Victoria Plains Debtors Listing
as at 31st July 2017**

Debtor No	1/05/2017 90 Days	1/06/2017 60 Days	1/07/2017 30 Days	31/07/2017 Current	Total	Comments
139	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	Sent to Debt Collections
16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
293	\$753.50	\$0.00	\$0.00	\$0.00	\$753.50	Payment arrangement
31	\$0.00	-\$0.90	\$0.00	\$0.00	-\$0.90	
327	\$0.00	\$0.00	\$1,092.52	\$0.00	\$1,092.52	Statement sent
36	\$446.80	\$0.00	\$0.00	\$0.00	\$446.80	
364	\$390.25	\$0.00	\$0.00	\$0.00	\$390.25	Disputing charges
367	\$619.89	\$0.00	\$0.00	\$0.00	\$619.89	Disputing charges
38	\$0.00	\$4,252.08	\$0.00	\$0.00	\$4,252.08	Demand Letter Returned No Fwd Address
433	\$262.66	\$0.00	\$0.00	\$0.00	\$262.66	
506	\$0.00	\$202.50	\$0.00	\$0.00	\$202.50	Statement sent
509	\$0.00	-\$16.50	\$0.00	\$0.00	-\$16.50	
52	\$0.00	\$0.00	\$136.04	\$0.00	\$136.04	
7	\$0.00	\$0.00	\$25.06	\$0.00	\$25.06	
	\$2,613.10	\$4,437.18	\$1,253.62	\$0.00	\$8,303.90	

F28/2017 WRITE-OFF OF MINING RATES AND ASSOCIATED CHARGES

FILE REFERENCE	
REPORT DATE	8 August 2017
APPLICANT/PROPOSANT	Darren Friend – Acting DCEO
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Darren Friend – Acting DCEO
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to write-off Mining rates and associated charges as per the schedule below amounting to \$1,218.82.

BACKGROUND

The exploration licenses were surrendered prior to the end of the 2014/2015 financial year (23 June 2015) requiring adjustments to the current year and write-off of rates and interest for a small portion of the 2014/2015 and the whole of the 2015/2016 financial years.

COMMENT

Advice from Landgate via the Department of Mines and Energy is received from time to time however, it appears that the schedule received was not actioned as promptly as it may have been due to changes in personnel.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environment implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Reduction in net income of \$1,218.82.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 151/2017

Moved: Cr S Penn

Seconded: Cr D Smith

That Council approves the write-off of Mining rates and associated interest charges listed below amounting to \$1,218.82.

Schedule of Mining Rates Write-Offs

Ass #	Ten #	Owner	Date Surrendered	Adjustment
A21877	E70/04636	Pocahontas Resources P/L	23/06/2015	\$609.41
A21878	E70/04638	Pocahontas Resources P/L	23/06/2015	\$609.41

\$1,218.82

Motion Put and Carried: 9/0

F29/2017 WHITE ANT TREATMENT AND HALL MAINTENANCE COSTS

FILE REFERENCE	RC2.6
REPORT DATE	15 August 2017
APPLICANT/PROPONENT	Darren Friend – Acting DCEO
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	QWON – July 2017
AUTHOR	Darren Friend – Acting DCEO
ATTACHMENTS	Nil

PURPOSE OF REPORT

To respond to the request made at the July 2017 Council meeting concerning white ant treatment costs for the Yerecoin, Gillingarra and Piawaning Halls as well as the ongoing costs associated with Council contributing to halls that it does not necessarily own or operate.

BACKGROUND

Extract from the minutes of the Council meeting held Wednesday 19 July 2017:-

“Cr Kelly enquired about white ant treatment for the three (other) halls (not under management of the Shire). It was agreed that the Deputy Chief Executive Officer would prepare a report regarding the financial costs for presentation to the August Ordinary Council Meeting”.

COMMENT

Council buildings, including all houses and halls are inspected biennially with a report being received for Council records.

The costs associated with the two-yearly inspections are borne by Council and allocated to a “WANTS” costing account rather than being costed directly against each building or facility as is the case with spider treatments.

Attached to this report are costings for the last two financial years for the three halls as well as the creditor’s details for Morris Pest Control who carry out the inspections. It would be reasonably safe to assume the costs associated with the spider treatments can be applied against the white ant inspections to gain a more accurate direct costing of carrying out the inspections.

As it appears that the halls at Yerecoin, Gillingarra and Piawaning are run by community organisations who receive rental income from these facilities, a Memorandum of Understanding (MOU) should be in place which formalises the responsibilities of each party in relation to the operating and maintenance costs associated with each hall.

POLICY REQUIREMENTS

I. 6.5.2 Subsidies Public Halls

Council will subsidise organisations responsible for the management and maintenance of public halls in the Shire of Victoria Plains as follows:

- a) Up to 100% of the costs of electricity and insurance incurred for the hall subject to the presentation of receipted accounts.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal at this stage.

➤ Economic

There are no known significant economic implications associated with this proposal at this stage.

➤ Social

There are no known significant social implications associated within this proposal at this stage.

FINANCIAL IMPLICATIONS

Minor maintenance and operating costs included with 2017/2018 Budget provision.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That Council receives the information relating to the biennial white ant treatment and maintenance costs associated with the Yerecoin, Gillingarra and Piawaning Halls and requests that the CEO prepare Memorandums of Understanding (MOUs) for the three facilities.

AMENDMENT

That Council receives the information relating to the biennial white ant treatment and maintenance costs associated with the Yerecoin, Gillingarra and Piawaning Halls and requests that the CEO prepare a report for the three facilities.

Amendment then became the motion

RESOLUTION 152/2017

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That Council receives the information relating to the biennial white ant treatment and maintenance costs associated with the Yerecoin, Gillingarra and Piawaning Halls and requests that the CEO prepare a report for the three facilities.

Motion Put and Carried: 9/0

**Shire of Victoria Plains
Minutes – Ordinary Meeting of Council**

20 September 2017

B013 - Mogumber Hall & Grounds Maintenance (16/17)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Overhead	Year
309	08	591	147 MORRIS PEST AND WEED CONTROL PTY LTD	Please spray for spiders	01/02/2017	CRS	7762	1.00	172.73		16/17
319	02	599	67 LINX ELECTRICAL	Please connect power to the new toilet block at Mogumber Hall	08/08/2016	CRS	2806	1.00	795.73		16/17
320	03	019	272 Spowart Paul Geoffrey	IOW	07/09/2016	PAY	WEEK10	3.00	107.10	154.73	16/17
320	09	019	272 Spowart Paul Geoffrey	IOW	20/03/2017	PAYJ	WEEK38	2.00	72.65	104.96	16/17
320	10	019	272 Spowart Paul Geoffrey	IOW	03/04/2017	PAYJ	05/04/2017	1.00	36.33	52.49	16/17
320	10	591	586 STRATCO (WA) PTY LTD	Roof sheeting c purloins z purloins and fixings	21/04/2017	CRS	0002609	1.00	489.29		16/17
** Total **									9.00	1,673.83	312.18

B013 - Mogumber Hall & Grounds Maintenance (15/16)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Overhead	Year
309	08	599	147 MORRIS PEST AND WEED CONTROL PTY LTD	Annual spider spray	01/02/2016	CRS	00006701	1.00	180.00		15/16
320	01	019	272 Spowart Paul Geoffrey	IOW	13/07/2015	PAYJ	WEEK4	5.00	157.72	264.37	15/16
320	06	019	272 Spowart Paul Geoffrey	IOW	23/12/2015	PAY	WEEK28	4.00	131.22	219.95	15/16
320	06	591	552 BUNNINGS GROUP LIMITED	Lighting and fittings	18/12/2015	CRS	2435/01581906	1.00	81.14		15/16
** Total **									11.00	550.08	484.32

B014 - Mogumber Hall Other costs (16/17)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Year
289	01	556	236 LGISWA	Liability Insurance Renewal Mogumber other	05/07/2016	CRS	100-124689		595.44	16/17
289	04	556	286 LGISWA - PROPERTY	Property Insurance Renewal	14/10/2016	CRS	100-126128		595.44	16/17
305	02	592	18 SYNERGY	Electricity Charges Mogumber Hall	02/08/2016	CRS	92 473 0510	1.00	28.32	16/17
305	04	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	13/10/2016	CRS	924 730 5126	1.00	134.91	16/17
305	06	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	12/12/2016	CRS	2176322901	1.00	40.09	16/17
305	09	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	16/03/2017	CRS	2196352294	1.00	98.95	16/17
305	11	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	01/05/2017	CRS	924 730 510	1.00	4.64	16/17
305	12	592	18 SYNERGY	Electricity Charges Mogumber Hall	14/06/2017	CRS	924 730 510	1.00	82.41	16/17
308	07	562	126 Mogumber & Districts Progress Association	Lay Limestone blocks at tank at Mogumber Hall	01/01/2017	CRS	000101	1.00	1,056.00	16/17
760	12	760	GJ 11817	To charge Shire properties with ESL fees for 2014-15, 2015-16 and 2016-17 years.	30/06/2017	GJ	11817		149.82	16/17
760	12	760	GJ 12017	To transfer from Capital to Operating expense (<\$5k).	30/06/2017	GJ	12017		6,103.89	16/17
				** Total **				7.00	8,889.91	

B014 - Mogumber Hall Other costs (15/16)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Year
289	01	556	286 LGISWA - PROPERTY	Property Insurance Renewal 2015/16	01/07/2015	CRS	100-121274		589.55	15/16
289	05	556	286 LGISWA - PROPERTY	Property Insurance Renewal	01/11/2015	CRS	100-123168		589.55	15/16
305	03	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	01/09/2015	CRS	924730510	1.00	96.45	15/16
305	04	592	18 SYNERGY	Electricity Charges Mogumber Hall	08/10/2015	CRS	924730510	1.00	60.16	15/16
305	06	592	18 SYNERGY	Electricity Charges Mogumber Hall	08/12/2015	CRS	924730510	1.00	31.27	15/16
305	08	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	10/02/2016	CRS	924 730 5126	1.00	40.23	15/16
305	10	592	18 SYNERGY	Electricity Charges 11-12-13 to 28-1-14	12/04/2016	CRS	924 730 5126	1.00	52.14	15/16
305	12	592	18 SYNERGY	Electricity Charges Mogumber Hall	15/06/2016	CRS	92 473 0510	1.00	59.86	15/16
				** Total **				6.00	1,519.21	

B015 - Gillingarra Hall & Grounds Maintenance (15/16)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Overhead	Year
320	09	019	272 Spowart Paul Geoffrey	IOW	16/03/2016	PAY	WEEK40	3.00	105.00	176.00	15/16
								3.00	105.00	176.00	

**** Total ****

**Shire of Victoria Plains
Minutes – Ordinary Meeting of Council**

20 September 2017

B016 - Gillingarra Hall Other costs (16/17)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Year
285	01	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 29/6 to 19/7/16	26/07/2016	CRS	98	1.00	140.00	16/17
285	02	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 26/7 to 26/8/16	01/08/2016	CRS	99	1.00	140.00	16/17
285	03	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 16/8 to 6/9	29/09/2016	CRS	100	1.00	140.00	16/17
285	04	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 13/9 to 4/10/16	05/10/2016	CRS	02	1.00	140.00	16/17
285	05	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	10/11/2016	CRS	01	1.00	140.00	16/17
285	06	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 8/11 to 29/11/16	01/12/2016	CRS	04	1.00	140.00	16/17
285	06	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets Dec 16	30/12/2016	CRS	05	1.00	140.00	16/17
285	07	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 2/1 to 24/1/17	24/01/2017	CRS	06	1.00	140.00	16/17
285	09	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	16/03/2017	CRS	08	1.00	140.00	16/17
285	09	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	27/03/2017	CRS	09	1.00	140.00	16/17
285	11	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets April 17	01/05/2017	CRS	10	1.00	140.00	16/17
285	12	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/06/2017	CRS	11	1.00	140.00	16/17
285	12	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	29/06/2017	CRS	12	1.00	140.00	16/17
289	01	556	236 LGISWA	Liability Insurance Renewal Gillingarra other	05/07/2016	CRS	100-124689		1,072.94	16/17
289	04	556	286 LGISWA - PROPERTY	Property Insurance Renewal	14/10/2016	CRS	100-126128		1,072.94	16/17
** Total **									13.00 3,965.88	

B016 - Gillingarra Hall Other costs (15/16)

CC	Mth	ET	Resource	Invoice Description	Date	Source	Reference	Qty	Cost	Year
285	02	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 21/7 to 4/8	13/08/2015	CRS	78	1.00	120.00	15/16
285	03	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/09/2015	CRS	83	1.00	130.00	15/16
285	03	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/09/2015	CRS	81	1.00	120.00	15/16
285	05	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/11/2015	CRS	84	1.00	120.00	15/16
285	05	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 3/11 to 24/11/15	26/11/2015	CRS	86	1.00	140.00	15/16
285	06	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/12/2015	CRS	87	1.00	140.00	15/16
285	07	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 29/12 to 19/1/16	20/01/2016	CRS	89	1.00	140.00	15/16
285	08	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 26/1 to 16/2/16	16/02/2016	CRS	91	1.00	140.00	15/16
285	09	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 16/2 to 8/3/16	01/03/2016	CRS	92	1.00	140.00	15/16
285	09	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 7/3 to 29/3/16	29/03/2016	CRS	93	1.00	140.00	15/16
285	11	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/05/2016	CRS	95CR	1.00	-140.00	15/16
285	11	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/05/2016	CRS	95	1.00	140.00	15/16
285	11	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets	01/05/2016	CRS	95	1.00	140.00	15/16
285	11	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 3/5 to 24/5/16	24/05/2016	CRS	96	1.00	140.00	15/16
285	12	606	893 THOMAS CULVERWELL	Cleaning Gillingarra Public Toilets 31/5 to 22/6/16	30/06/2016	CRS	97	1.00	140.00	15/16
289	01	556	286 LGISWA - PROPERTY	Property Insurance Renewal 2015/16	01/07/2015	CRS	100-121274		1,062.32	15/16
289	05	556	286 LGISWA - PROPERTY	Property Insurance Renewal	01/11/2015	CRS	100-123168		1,062.32	15/16
309	08	599	147 MORRIS PEST AND WEED CONTROL PTY LTD	Annual spider spray	01/02/2016	CRS	00006701	1.00	180.00	15/16
** Total **									16.00	4,054.64

B018 - Yerecoin Hall Other costs (16/17)

CC	Mth	ET	Resource	Invoice Description	Date	Reference	Cost	Year
284	02	607	269 FLICK ANTICIMEX PTY LTD	Annual service on sanitary units Yerecoin Hall - 2016/17	01/08/2016	601016264C	265.98	16/17
289	01	556	236 LGISWA	Liability Insurance Renewal Yerecoin other	05/07/2016	100-124689	1,004.45	16/17
289	04	556	286 LGISWA - PROPERTY	Property Insurance Renewal	14/10/2016	100-126128	1,004.45	16/17
305	08	616	371 PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA	Copyright licences for Shire Hall's Music and Shows 17/18	01/02/2017	3018090	78.58	16/17
305	09	556	138 YERECOIN PROGRESS ASSOCIATION INC	Insurance for Jan-16 to Dec 16	08/03/2017	MARCH	731.45	16/17
305	09	592	138 YERECOIN PROGRESS ASSOCIATION INC	Power for Jan-16 to Dec 16	08/03/2017	MARCH	1,148.88	16/17
** Total **							4,233.79	

B018 - Yerecoin Hall Other costs (15/16)

CC	Mth	ET	Resource	Invoice Description	Date	Reference	Cost	Year
284	02	607	269 FLICK ANTICIMEX PTY LTD	Annual service on sanitary units - Yerecoin Hall	01/08/2015	IC73870436	246.00	15/16
289	01	556	286 LGISWA - PROPERTY	Property Insurance Renewal 2015/16	01/07/2015	100-121274	994.51	15/16
289	05	556	286 LGISWA - PROPERTY	Property Insurance Renewal	01/11/2015	100-123168	994.51	15/16
305	09	616	371 PHONOGRAPHIC PERFORMANCE COMPANY OF AUSTRALIA	Copyright licences for Shire Hall's Music and Shows	01/03/2016	0636435	77.27	15/16
309	08	599	147 MORRIS PEST AND WEED CONTROL PTY LTD	Yerecoin Annual spider spray	01/02/2016	00006701	250.00	15/16
** Total **							2,562.29	

147 - MORRIS PEST AND WEED CONTROL PTY LTD

Transaction History

Date	Type	Ref	Amount	Batch	Description	Post Per	Post Yr
17/02/2017	Payment	EFT4959	-3,773.00	9828	Spider spraying Jan 17	08	16/17
01/02/2017	Invoice	7762	3,773.00	9822	Spider spraying Jan 17, Please spray for spiders	08	16/17
10/02/2016	Payment	EFT3841	-8,712.00	9430	Annual White Ant Inspections	08	15/16
01/02/2016	Invoice	00006701	4,499.00	9424	Annual White Ant Inspections, Annual White Ant Inspections, GST	08	15/16
01/02/2016	Invoice	00006701	4,213.00	9424	Annual spider spray	08	15/16
23/12/2014	Payment	EFT2813	-4,213.00	8918	Spider spraying shire properties	06	14/15
01/12/2014	Invoice	00005644	4,213.00	8905	Spider spraying shire properties, Spider spraying shire properties as per list provided, GST	06	14/15
11/11/2014	Payment	EFT2732	-3,157.00	8878	Termite inspections & treatments	05	14/15
20/10/2014	Invoice	00005547	3,157.00	8865	Termite inspections & treatments, Pest control - Termite inspections & treatments, GST	04	14/15
11/03/2014	Payment	EFT2089	-4,335.00	8609	Annual white ant inspection on Shire Buildings	09	13/14
24/02/2014	Invoice	000048763	275.00	8594	Spray for Ant infestation at 12 Harrington St, Spray for Ant infestation at 12 Harrington St	08	13/14
18/02/2014	Invoice	00004884	4,060.00	8602	Annual white ant inspection on Shire Buildings, Please inspect all Shire owned Buildings and Houses for white ants, GST	08	13/14
09/01/2014	Payment	EFT1952	-1,958.00	8547	Annual spider spray for Shire Houses	07	13/14
01/01/2014	Invoice	00004788	1,958.00	8544	Annual spider spray for Shire Houses, Annual spider spray	07	13/14
13/09/2013	Payment	EFT1596	-759.00	8418	Spider eradication at All Fire Shed	03	13/14
01/09/2013	Invoice	00004481	759.00	8416	Spider eradication at All Fire Sheds, Calingiri Fire Shed, Bolgart Fire Shed, Mogumber/Gillingarra Fire Shed, Yerecoin Fire Shed, New Norcia Fire Shed	03	13/14

**147 - MORRIS PEST AND WEED CONTROL PTY LTD
Allocation Details**

Job	Job Description	Comments	CC	ET	Qty	Amount	Account	COA Description
H007	7 Harrington Street	Annual spider spray	309	599	1.00	110.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
APC 1	Aged Person Unit 1 - Calingiri	Annual spider spray	309	599	1.00	68.75	1209030.300	Calingiri Aged Person Units Maintenance GEN
APC 2	Aged Person Unit 2 - Calingiri	Annual spider spray	309	599	1.00	68.75	1209030.300	Calingiri Aged Person Units Maintenance GEN
APC 3	Aged Person Unit 3 - Calingiri	Annual spider spray	309	599	1.00	68.75	1209030.300	Calingiri Aged Person Units Maintenance GEN
APC 4	Aged Person Unit 4 - Calingiri	Annual spider spray	309	599	1.00	68.75	1209030.300	Calingiri Aged Person Units Maintenance GEN
H002	12 Harrington Street	Annual spider spray	309	599	1.00	165.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
H003	13 Lambert Cres	Annual spider spray	309	599	1.00	165.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
H004	15 Lambert Cres	Annual spider spray	309	599	1.00	165.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
H005	44 Edmonds Street	Annual spider spray	309	599	1.00	165.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
H006	16 Yulgering Road	Annual spider spray	309	599	1.00	165.00	1209010.300	Staff Housing Building & Surrounds Maintenance GEN
B019	Depot Building	Annual spider spray	309	599	1.00	275.00	1214200.300	Depot Maintenance GEN
B002	Calingiri Freemason's Building Maint	Annual spider spray	309	599	1.00	150.00	1205110.300	Fire Stations GEN
B001	Admin Office Building Maintenance	Annual spider spray	309	599	1.00	250.00	1204400.300	Office Building & Surrounds Maintenance GEN
B021	CWA Building Calingiri - Maintenance	Annual spider spray	309	599	1.00	150.00	1211070.300	Roads Board Building GEN

APB 1	Aged Person Unit 1 - Bolgart	Annual spider spray	309	599	1.00	100.00	1209050.300	Bolgart Aged Person Units - Maintenance GEN
APB 2	Aged Person Unit 2 - Bolgart	Annual spider spray	309	599	1.00	110.00	1209050.300	Bolgart Aged Person Units - Maintenance GEN
B009	Calingiri Rec Centre Maintenance	Annual spider spray	309	599	1.00	385.00	1211010.300	Calingiri Recreation Centre GEN
B008	Bolgart Hall Other costs	Annual spider spray	309	599	1.00	220.00	1211000.300	Bolgart Hall GEN
BCV PK	Bolgart Caravan Park Maint	Annual spider spray	309	599	1.00	50.00	1213220.300	Caravan Parks and Camping Grounds Maintenance GEN
B024	Bolgart Playgroup - Maintenance	Annual spider spray	309	599	1.00	100.00	1208030.300	Bolgart Playgroup - Maintenance GEN
B013	Mogumber Hall & Grounds Maintenance	Annual spider spray	309	599	1.00	180.00	1211030.300	Mogumber Hall GEN
B020	Mogumber Library Building Maintenance	Annual spider spray	309	599	1.00	150.00	1211320.300	Library Building Maintenance GEN
B016	Gillingarra Hall Other costs	Annual spider spray	309	599	1.00	180.00	1211040.300	Gillingarra Hall GEN
B018	Yerecoin Hall Other costs	Annual spider spray	309	599	1.00	250.00	1211050.300	Yerecoin Hall GEN
B026	Calingiri Sports Pavilion	Annual spider spray	309	599	1.00	250.00	1211220.300	Calingiri Sports Pavilion GEN
1911 200	GST Receivable (Asset) GEN	GST				203.00	1911200.00	GST Receivable (Asset) GEN
						4,213.00		

F30/2017 CSRFF APPLICATION – MOGUMBER OUTBACK CLUB INC

Cr Kelly left the meeting at 3.46pm

FILE REFERENCE	RC2.6
REPORT DATE	15 August 2017
APPLICANT/PROPONANT	Mogumber Outback Club Inc
OFFICER DISCLOSURE OF INTEREST	Cr J Kelly – Financial Interest
PREVIOUS MEETING REFERENCES	14 June 2017
AUTHOR	Darren Friend – Acting DCEO
ATTACHMENTS	Attachment (A) - CSRFF Small Grants Application Form

PURPOSE OF REPORT

To request Council's financial support and agreement in the submission of an application to the Department of Local Government, Sport and Cultural Industries (DLGSCI) for funding as part of its Community Sport and Recreation Facilities Funding (CSRFF) small grants program.

BACKGROUND

The Mogumber Outback Club Inc. has plans for the development of its Rodeo & Equestrian Arena and Yards facility which successfully hosts a number of small events each year as well as its annual New Years Eve Rodeo which attracts some 2,000 people.

Stage two of the development, which relates to this grant application incorporates the installation of a permanent competition arena ring, yards and chutes at the rodeo facility located next to the Mogumber Hall and Oval incorporating Reserve #8588.

COMMENT

Council has committed its own funds of \$15,000 towards this project in the 2017/2018 budget with the total cost of the works estimated at \$58,269.

The Mogumber Outback Club Inc. has fundraised and will be contributing almost 50% of the development costs in cash and in-kind support.

To be eligible for the current round of grants (acquitted by June 2018), the application was to be endorsed by the local Council and lodged with the Department no later than 31 August 2017.

As one ordinary meeting and two special meetings were held to seek Councils endorsement of this grant submission (together with other integral organisational matters), however as there was not a quorum for any of these three meetings, the submission could not be endorsed.

Fortunately, discussions held with the Department of Sports and Recreation meant that the Mogumber Outback Club could proceed with their submission for additional funding as the Council approved the Clubs application for funding (via Community Budget Submissions) unanimously (9/0) in June 2017.

In the interest of good governance, it is requested that the item (continue to be) presented to Council for endorsement.

POLICY REQUIREMENTS

There is no specific policy on this type of funding however, Policy 6.5.4 (Project Management Shire Funded Community Projects) requires projects funded by the shire costing over \$20,000 to be project managed by shire staff.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal at this stage.

➤ **Economic**

Subject to the success of the development, future significant economic implications associated with this proposal may eventuate for the Shire of Victoria Plains.

➤ **Social**

Subject to the success of the development, future significant social implications associated with this proposal may eventuate for the Shire of Victoria Plains.

FINANCIAL IMPLICATIONS

Council's contribution of \$15,000 is provided for within the 2017/2018 Budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 153/2017

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That Council supports the stage two development of the Mogumber Rodeo & Equestrian Arena and Yards and endorses the application (which has been submitted to the Department of Local Government, Sport and Cultural Industries) (DLGSCI) for funding as part of its Community Sport and Recreation Facilities Funding (CSRFF) small grants program by the Mogumber Outback Club Inc for funding of \$15,000.

Motion Put and Carried: 5/3

For: Cr D Lovelock, Cr A Broadhurst, Cr J Corless-Crowther, Cr J King, Cr P Bantock

Against: Cr S Penn, Cr D Smith, Cr N Clarke

Cr J Kelly returned to the meeting at 3.49

Application Attachment



Government of Western Australia
Department of Sport and Recreation

Office Use Only

TRIM: _____

Grant No: _____

Project Coordinator: _____

CSRFF Small Grants Application Form

For projects up to \$200,000 to be acquitted by 15 June 2018

You **MUST** discuss your project with an officer from your nearest Department of Sport and Recreation office before completing and submitting your application. Failure to do so will render your project ineligible.

All applications **MUST** be submitted to your local government. Contact your local government to determine the cut off date for the submission of applications.

DSR Contact: Jenifer Collins

Date: 27.7.17

Office: Wheatbelt

Applicant's Details:

Organisation Name: Mogumber Outback Club Inc

Postal Address: PO Box 13

Suburb: Mogumber State: WA Postcode: 6506

Street Address: Corner of Bindoon-Moora Rd & Mogumber Yarawindah Rd

Suburb: Mogumber State: WA Postcode: 6506

Preferred Contact Person:

All application correspondence will be directed to this person

Name: Pauline Carr

Title: Dr ☐ Mr ☐ Mrs ☐ Ms ☒

Position Held: Secretary - Mogumber Outback Club Inc

Business Phone: 0416131837

Facsimile:

Mobile Phone: 0416131837

Email: mocinc@live.com

Organisation Business Details:

Does your organisation have an ABN?

Yes ☒ No ☐

ABN: 93929397170

Is your organisation registered for GST?

Yes ☐ No ☒

* Note, in order to be eligible for funding you must attach a copy of the Incorporation Certificate. LGAs Exempt

Is your organisation not-for-profit?

Yes ☒ No ☐

Is your organisation incorporated?

Yes ☒ No ☐

Incorporation #: A1016052Z

Bank details:

Bank: Bendigo Bank

BSB: 633000

A/c: 158075457

Local Government Authority Details:

LGA: Shire of Victoria Plains

Contact: Glenda Teede

Title: Dr ☐ Mr ☐ Mrs ☐ Ms ☒

Position Held: CEO

Business Phone: 96287004

Facsimile: 96287008

Mobile Phone: 0429117758

Email: ceo@victoriaplains.wa.gov.au

Our whole
Community wins

Page | 1

PROJECT DETAILS

Project Title (brief and specific):

Mogumber Rodeo & Equestrian Arena and Yards – Stage 2

Project Description:

Installing the permanent competition arena ring, yards and chutes at Mogumber, providing an arena facility that can be used all year round for sports including

- Rodeo
- Ranch Sorting
- Team Penning
- Pony Club
- Other horse related clinics & training activities

Comprises of;

- A competition ring of 35mx75m in size, built from 2.2m steel panels, securely clamped together & concreted in the ground.
- Yard facilities where cattle & horses are held for competition, adjoining & fixed to the competition ring
- Chutes which release the stock at the appropriate time into the arena for competition.

The arena will be positioned on the already prepared arena surface, located next to the Mogumber Oval & Hall (Reserve 8588, vested to the Shire of Victoria plains and gazetted for recreation, racecourse & hall site)

How did you establish a need for your project?

A temporary version of the arena ring and yards has been used at this site over the last 5 years. The temporary panels, yards & chutes are hired from the Australian Bushman Camp-Draft & Rodeo Association (ABCRA).

Events that have been run in the temporary structure have included;

- The annual Mogumber New Year's Eve Rodeo – attracting 2000+ tourists & participants to Mogumber (The Shire's largest single day tourist / sporting attraction)
- Monthly Junior Rodeo events during the winter months – attracting 150 junior competitors
- Other clinics & training days conducted when the ABCRA structure is located at Mogumber.

The temporary structure is well used when at the Mogumber location, but the ABCRA hire their structure to other organisations state wide, resulting in lengthy periods of time where there is no competition facility at Mogumber. The Shire, together with the Mogumber Outback Club & Community has resolved to build a permanent facility that can be used all year round. This will increase the sporting events that can be conducted by more than 50%, securing the sport within the town and the Shire of Victoria Plains.

This is the only horse related facility in the Shire of Victoria Plains, providing an alternative facility for the Shire, rather than a double up of facilities already established in other towns within the Shire.

The community has presented a petition to the Shire showing 85% support for this project amongst the local community. It was presented in two forms 1) 1140 signatures on the petition and 2) a Map of residents and ratepayers who support the project ([appendix A](#)). The fact this project has received such a high number of support signatures, in a shire with a population of just under 1000 shows the level of want & need for the venue.

The Mogumber Outback Club has fundraised for the past 5 years, putting themselves in a position to financially contribute 1/3 of the project. The Shire of Victoria Plains has resolved (June ordinary meeting) to contribute another 1/3 of the funding (\$15,000) from within the 2017-2018 Community Budget Grant allocation ([appendix B](#)). The Mogumber Outback Club Inc are capable of installing the structure to the Shire's specifications and in consultation with the Shire's Environmental Health Officer & Building Surveyor. Their volunteer members have access to the machinery required for installation and their participants have the knowledge to design a workable facility for the users

What alternatives were considered and why were they rejected?

Continue to hire the temporary ABCRA structure. The pitfalls of this situation include

- Cost of hire \$1200 per event.
- Reduced availability at the Mogumber location. The sport of Rodeo has increased in popularity over the last 5 years and the ABCRA temporary structure is now hired out to more organisations & towns around the state. The temporary structure will only be available for use at Mogumber for 6 months during 2017
- Increased volunteer effort during set up & pack down, on multiple occasions throughout the year. It is a big structure and requires a large amount of physical volunteer labour to install. Machinery is required to move the heavy chutes and volunteers need to truck the parts back from other events as from away far as Esperance and Kalbarri. Volunteers could be used for more productive efforts within the Shire & town of Mogumber

Our whole
Community wins

Building the Rodeo & Equestrian Arena in an alternative location within the Shire
 - Stage 1 (arena surface & stock/horse watering facilities) have already been established at this location which included community input of \$25,000.
 - Additional permanent facilities in this location provide extra & alternative use for already established facilities such as the Mogumber hall, toilets, showers & BBQ area. It is within close proximity to power. Therefore this location is the most cost effective option, rather than re-creating all these basic needs at an alternate location which currently doesn't exist and is not budgeted for.
 - Mogumber Reserve is already zoned for recreation & horses

Project location: Mogumber Recreation Reserve 8588 – Corner of Bindoon-Moora Rd & Mogumber-Yarawindah Rd, Mogumber.
Land ownership: Who owns the land on which your facility will be located? Western Australian Government – vested to the Shire of Victoria Plains
 Lease Expiry (if applicable):

Planning approvals If no, provide the date it will be applied for:

Where applicable, has planning permission been granted? (LGA) Yes ☒ No ☐ ____/____/____

Department of Aboriginal Affairs? Yes ☐ No ☐ ____/____/____

Department of Parks and Wildlife? (Environmental, Swan River) Yes ☐ No ☐ ____/____/____

Native Vegetation Clearing Permit? Yes ☒ No ☐ ____/____/____

Please list any other approvals that are required? Yes ☐ No ☒ 30th/Nov//2017

Building Permit – Shire of Victoria Plains

How will your project increase physical activity?

Mogumber – Rodeo is the only sport that has participation levels in Mogumber at present, so ensuring this participation continues is important. The population of Mogumber does not allow for a town based football team etc, so sole participant sports such as horse events are ideal. 150 juniors compete in the monthly junior events. A permanent facility will allow these events to be held 12 months of the year = 50% increase in physical activity in the town, compared to the 6 months currently available.

A permanent facility will allow other activities to use the arena. Currently the hiring rate for the ABCRA arena makes it difficult to allow use for smaller events. Multiple small events will be more cost effective when the main structure of the facility is managed by the Shire. This could equate to another 10-20 participants per weekend with clinics or training days or up to 100-150 for jackpot rodeos & team roping days.

Do you share your facility with other groups? Yes ☒ No ☐ If so, who:

Groups that currently use the facility
 - WA Junior Rodeo Association – 150 Junior Competitors plus adult members & spectators
 - West Coast Team Roping Association – 45 members
 - West Australian Team Penning Association – 50 members

List the main sport and recreation activities (maximum of 3) which will benefit from your proposal. Please indicate the approximate % usage of the facility (or part of the facility relating to this proposal).

Sport/community organisation	% use of the facility	Hours per week
Rodeo	80	10
Ranch Sorting / Team Roping	10	4
Pony Club	10	4

Activity/sport membership numbers over the past three years relevant to your project. For example, if a bowls project, golf members not relevant; social membership numbers not applicable.

Note: if membership is not applicable, ie recreation facility or aquatic centre, enter the number of users of the facility.

2014/15 2000 2015/16 2000 2016/17 2000

Our whole
Community wins

State Sporting Associations are involved in the assessment of applications and may be able to provide valuable information when planning your project, particularly in relation to technical design issues. They should be consulted as part of the application process. A complete list of State Sporting Associations and their contact details are available on the department's website: <http://www.dsr.wa.gov.au/contact-us/find-a-sport-or-recreation-association>

What is the name of the State Sporting Association for your activity/sport?

Australian Bushman's Camp Draft & Rodeo Association – Western Australia (letter of support attached [Appendix C](#))

Have you discussed your project with your State Sporting Association? Yes ☒ No ☐

Contact Name: Christ Wyhoon

Date of contact: 9th August 2017

PROJECT DELIVERY

Please indicate key milestones of your project. The key milestones need to be realistic and demonstrate that the project can be delivered in the timeframe.

Task	Date
Attainment of Council approvals	23 rd August 2017
Preparation of tender/quotes for the major works contract	23 rd August 2017
Issuing of tender for major works	
Signing of major works contract	31 st Jan 2018 (purchase of panels)
Site works commence	10 th Feb 2018
Construction of project starts	17 th Feb 2018 (Club to start installation)
Project 50% complete	17 th March 2018
Project Completed	17 th April 2018
Project hand over and acquittal	8 th June 2018

Are there any operational constraints that would impact on the construction phase of your project? (such as your sporting season, major annual event or inclement weather) – provide details.

The Mogumber New Year's Eve Rodeo is the major annual event and occurs just prior to the date with applicants are notified. The grant would then be fulfilled by June 2018 before the next annual event occurs.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

PRIVACY STATEMENT AND STATEMENT OF DISCLOSURE

The Organisation acknowledges and agrees that this Application and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Application, including its terms and the details of the Organisation.

Any information provided by you to DSR can be accessed by you during standard office hours and updated by writing to DSR or calling (08) 9492 9700. All information provided on this form and gathered throughout the assessment process will be stored on a database that will only be accessed by authorised departmental personnel and is subject to privacy restrictions.

DSR may wish to provide certain information to the media for promotional purposes. The information will only include the applicant's club name, sport, location, grant purpose and grant amount.

APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: Pauline Carr

Position Held: Secretary – Mogumber Outback Club Inc

Our whole
Community wins

Page | 5

LODGEMENT OF YOUR APPLICATION

- Applications are to be received in **hard copy** and should be clipped at the top left-hand corner, please do not bind. In **addition to the hard copy an electronic copy is encouraged** to be provided.
- It is recommended that you **photocopy your completed application form**, including attachments for your own records and future audit purposes.
- All **attachments** and supporting documentation (see next section) should be **clearly identified** and securely attached to the application form.
- **Applications must be submitted to your Local Government Authority** by the Local Government's advertised cut-off date to ensure inclusion at the relevant Council Meeting.

The following documentation must be included with your application. Applicants may wish to supply additional RELEVANT information.

Grants up to \$66,666:

- ☒ **Application form.**
- ☒ **Incorporation Certificate.**
- ☒ **Two written quotes.**
- ☒ If your project involves the upgrade of an existing facility, include **photograph/s** of this facility.
- ☒ **Locality map, site map and building plans** (in relevant constructions projects), including where the proposed facility is located in relation to other sport and recreation infrastructure.
- ☐ **Income and expenditure statements** for the current and next financial years. (LGAs exempted).
- ☒ **Written confirmation of financial commitments** from other sources including copies of **council minutes**. (If a club is contributing financially then evidence of their cash at hand must be provided)
- ☐ For resurfacing projects, a written guarantee from the supplier of the product that clearly identifies the product's life expectancy.
- ☒ **Itemised project cost for components** and identified on the relevant quote for each (including cost escalation).
- ☐ For floodlighting projects, a **lighting plan** must be supplied showing lux, configuration and sufficient power supply

Your application will be considered not eligible if:

- You have not discussed your project with the Department of Sport and Recreation and your State Sporting Association.
- You do not meet the eligibility criteria for the grant category to which you are applying.
- You have not included with your application all the relevant required supporting documentation. There is no onus on department staff to pursue missing documentation.
- Applicants/projects that have received a CSRFF grant in the past and have not satisfactorily acquitted that grant. In some cases this may apply to localities where other significant projects have not been progressed or have not completed a previous project in accordance with the conditions of the grant provided. An assessment will be made and if no physical progress has occurred, new applications may not be recommended.
- It is not on the correct application form.
- The project for which application is made is specifically excluded from receiving CSRFF support.

Our whole
Community wins

Page | 6

DEVELOPMENT BONUS APPLICANTS ONLY

If you applied for a CSRFF grant for more than one third of the cost of the project, please provide evidence of meeting at least one of the following criteria.

You MUST contact your local DSR office to determine eligibility before applying.

Category	Details
Geographical location	<input type="checkbox"/> Regional/remote location
	<input type="checkbox"/> Growth local government
Co-location	<input type="checkbox"/> New
	<input type="checkbox"/> Existing
Sustainability Initiative	<input type="checkbox"/> Water saving
	<input type="checkbox"/> Energy reduction
	<input type="checkbox"/> Other
Increased participation	<input type="checkbox"/> New participants
	<input type="checkbox"/> Existing participants – higher level
	<input type="checkbox"/> Special interest
	<input type="checkbox"/> Other

PROJECT BUDGET

ESTIMATED EXPENDITURE

Please itemise the components of your project in the table below, indicating their cost and which quote or part of quote was used to estimate this. Quantity Surveyor costs will be accepted however the responsibility lies with the applicant to ensure the validity of the information. A contingency allowance is considered an acceptable component. **PLEASE ITEMISE BY COMPONENT (e.g. changerooms, storage, kitchen) rather than materials (electrician, plumber, finishings).**

Project Description (detailed breakdown of project to be supplied)	\$ Cost ex GST	\$ Cost inc GST	Quote Used (list company name and quote no)
192 x 2.2m panels	24970.00	27467.00	Withnell Stockyards Quote No. 1
12 x 2.3x50 gates on posts	2520.00	2772.00	Withnell Stockyards Quote No. 1
6 x bucking chutes	6900.00	7590.00	Withnell Stockyards Quote No. 1
2 x slide gates	660.00	726.00	Withnell Stockyards Quote No. 1
1 x panel with access	230.00	253.00	Withnell Stockyards Quote No. 1
Rough Stock Stripping Chute	960.00	1056.00	Withnell Stockyards Quote No. 1
Pair of 3.3 gates on post	480.00	528.00	Withnell Stockyards Quote No. 1
Pair of 2.2 gates on post	380.00	418.00	Withnell Stockyards Quote No. 1
3 x 3m gates on post	720.00	792.00	Withnell Stockyards Quote No. 1
200 clamps	1200.00	1320.00	Withnell Stockyards Quote No. 1
3 x Bulker Bags of Cement 1200kg	1132.50	1245.75	BCG Moora Quote No. 3 (2)
Donated materials (Please provide cost breakdown)			
Road Base – x 10 tonne donated from members	450.00	495.00	Price produced from Quote No. 3 (3) BGC Supply Road Base
Machinery Hire – Loader & Cement Mixer – donated from local community members	909.09	1000.00	Price produced from Quote No. 5. Glenyara Contracting
Fuel 200L – donated by community members	248.00	272.80	Price produced from Quote No. 5 Glenyara Contracting
Volunteer labour (Please provide cost breakdown)			
Transportation of materials – donated by local drivers	1363.63	1500.00	Price produced from Quote No. 5 Glenyara Contracting
Erecting and grounding of structure (10 members @ \$25 hr x 8hr days x 5 days). Provided by community members	9090.90	10000.00	Quoted by community members. Includes unloading of material at Mogumber (10hrs) Erecting the panels & chutes structure in shape (150hr). Digging holes for panel footings (150hr). Mixing cement. Pouring cement & levelling. (90hr)
Sub Total	52194.12	57413.55	
Cost escalation	777.50	855.25	Approx 1.5%
a) Total project expenditure	52971.62	58268.80	

Our whole
Community wins

- At least **two written quotes** are required for each component.
- If your project is a floodlighting installation or upgrades, please ensure that the power supply is sufficient and no upgrade will be required. If upgrade is required and not budgeted for, the grant will immediately be withdrawn. A **lighting plan** must be supplied showing lux and configuration.
- Projects that do not meet **Australian Standards** are ineligible for funding.

Our whole
Community wins

PROJECT FUNDING

Source of funding	\$ Amount ex GST	\$ Amount inc GST		Funding confirmed Y / N	Comments to support claim (please attach relevant support)
Local government	13,636.36	15,000	LGA cash and in-kind	Y	Council Minutes Appendix B
Applicant cash	13,636.36	15,000	Organisation's cash	Y	MOC Incorporated Minutes Appendix D
Volunteer labour	10454.54	11,500	Cannot exceed applicant cash	Y	MOC Incorporated Minutes Appendix D
Donated materials	1607.09	1767.80	and LGA contribution combined	Y	Community Members Input
Other State Government funding					
Federal Government funding					
Other funding – to be listed			Loans, sponsorship etc		
CSRFF requested	13,636.36	15,000	up to 1/3 project cost	N	
Development Bonus			Up to 1/2 project cost	N	
b) Total project funding	52970.72	58,268.80			

Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where would the extra funds be sourced from? Is this funding confirmed? If the project scope would be reduced, which components would be revisited?

Although it is unlikely the project will become more expensive (due to the small amount of elements that are included in the overall project and already budgeting a 1.5% contingency), extra funding could be obtained from the Mogumber Outback Club's fundraising pool. The Club has extra funds on hand but needs reserves to ensure cash flow for the annual New Year's Eve Rodeo event. Given the completion date is another 10 months post this application's due date, it is envisaged any short fall could be made up from fundraising that has occurred during that period of time. Funding would need to be passed at a general meeting of the Mogumber Outback Club Inc at that point in time.

If the project was to be reduced, the amount of Chutes erected in this stage could be reduced by half = 3 chutes. This would allow the smaller events such as the junior rodeos to continue. Extra Chutes would need to be hired in for the larger events. It would be difficult to install these around the rest of the permanent infrastructure, but it is possible.

GST

Grant payments are payable to the applicant/grantee only. This may have taxation implications for grantees. If grantees wish specific advice relating to their grant, this can be obtained from the Australian Taxation Office (ATO). Please note depending upon the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

FINANCIAL SUMMARY

a) Total project expenditure (ex GST)	58268.8
---------------------------------------	---------

Our whole
Community wins

b) Total project funding	58268.80
c) Project variance*	0

*Balance between a) and b) should be \$0

Our whole
Community wins

PROJECT ASSESSMENT SHEET

This page is for the use of the relevant Local Government Authority to be used for both community and LGA projects. Please **attach copies of council minutes** relevant to the project approval.

Name of Local Government Authority: Shire of Victoria Plains
Name of Applicant: Mogumber Outback Club Inc

Note: The applicant's name cannot be changed once the application is lodged at DSR.

Section A

The CSRFF principles have been considered and the following assessment is provided:
(Please include below your assessment of how the applicant has addressed the following criteria)

All applications

	Satisfactory	Unsatisfactory	Not relevant
Project justification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned approach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community input	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Management planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access and opportunity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial viability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-ordination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential to increase Physical activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Development applications only

	Satisfactory	Unsatisfactory	Not relevant
Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Interest Group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section B

LGA – priority ranking of this project

Priority ranking of no of applications received

Is this project consistent with the

Have all planning and building approvals been given for this project?

If no, what approvals are still outstanding?

13 Applications for funding received
7 were approved with the Jmac
of applications received submission, bear
one of them

☒ Local Plan ☐ Regional Plan ☐ State Plan

☐ Yes ☒ No

Currently working with
Building Surveyor to achieve
Building approval

Project Rating (Please tick the most appropriate box to describe the project)

- A Well planned and needed by municipality
- B Well planned and needed by applicant
- C Needed by municipality, more planning required
- D Needed by applicant, more planning required
- E Idea has merit, more planning work needed
- F Not recommended

☒
☐
☐
☐
☐
☐

Our whole
Community wins

LGA comments (Required):

The Council of the Shire of Victoria Plains voted 9/0 at the Ordinary Council meeting held on 14 June 2017 (Resolution 104/2017), to approve the community request submission made by the Mogumber Outback Club Inc for \$15,000. These funds are being used for works on stage 2 of the Mogumber Arena upgrade (building of an arena ring and yard structures).

The activities held by the Mogumber Outback Club are extremely well attended and is the largest community event held within the Shire. The New Years Eve rodeo attracts attendees from all over the State and is a well regarded event in the Rodeo calendar.

Signed:



Chief Executive Officer

28 August 2017

Applications for CSRFF funding must be submitted to your Department of Sport and Recreation office by **4pm on the last working day in August**. Late applications cannot be accepted in any circumstances.

DSR OFFICES

PERTH OFFICE

246 Vincent Street
Leederville WA 6007
PO Box 329
Leederville WA 6903
Tel: (08) 9492 9700
Fax: (08) 9492 9711

PEEL

Suite 94
16 Dolphin Drive
PO Box 1445
Mandurah WA 6210
Tel: (08) 9550 3100
Fax: (08) 9550 3199

PILBARA

Karratha Leisureplex
Dampier Hwy, Karratha
PO Box 941
Karratha WA 6714
Tel: (08) 9182 2100
Fax: (08) 9182 2199

SOUTH WEST

80A Blair Street
PO Box 2662
Bunbury WA 6230
Tel: (08) 9792 6900
Fax: (08) 9792 6999

GREAT SOUTHERN

22 Collie Street
Albany WA 6330
Tel: (08) 9892 0100
Fax: (08) 9892 0199

GASCOYNE

4 Francis Street
PO Box 140
Carnarvon WA 6701
Tel: (08) 9941 0900
Fax: (08) 9941 0999

GOLDFIELDS

106 Hannan Street
PO Box 1036
Kalgoorlie WA 6430
Tel: (08) 9022 5800
Fax: (08) 9022 5899

KIMBERLEY — Broome

Unit 2, 23 Coghlan Street
PO Box 1476
Broome WA 6725
Telephone (08) 9195 5750
Facsimile (08) 9166 4999
Mobile 0438 916 185

WHEATBELT - NORTHAM

298 Fitzgerald Street
PO Box 55
Northam WA 6401
Tel: (08) 9690 2400
Fax: (08) 9690 2499

WHEATBELT — NARROGIN

Government Offices
Level 2, 11-13 Park Street Narrogin
WA 6312
Telephone 0429 881 369
Facsimile (08) 9881 3363

MID-WEST

Level 1, 268-270
Foreshore Drive
PO Box 135
Geraldton WA 6530
Tel: (08) 9956 2100
Fax: (08)

Executive Summary

History of Mogumber Arena

A timeline of the Mogumber Arena project has been presented for additional information. Like many developments today, the project has faced some opposition from environmental groups. Within this timeline there has been hurdles to overcome and lengthy delays while going through the pathway towards development. This summary is provided to show the hurdles HAVE been overcome. Necessary approvals have been obtained to ensure the current location is appropriate for use into the future.

2013

Bullsbrook Rodeo arena closed due to sale of property.

Mogumber Outback Club Inc (MOC) apply to the Australian Bushman's Campdraft & Rodeo Association (ABCRA) national body to take on the New Year's Eve Rodeo date previously held at Bullsbrook and date application is approved.

August – VP Shire conduct community survey regarding potential rodeo activities to be held at Mogumber Reserve. Support resulted in Shire resolution 174/2013 '*arena to be erected on east end of oval, clear an area of previous cleared scrub next to oval for horse float parking & grading of access tracks*'.

Just under 2000 people attend the inaugural event 31st Dec 2013

2014

Jan - Junior Rodeo Association of WA approach MOC about holding monthly Junior events at Mogumber.

MOC gain approval from VP Shire CEO to leave arena set up on Mogumber Oval after the NYE Event. Talks between MOC and Mogumber Progress Association (MPA) reveal a preference that the arena not remain on the oval permanently, community would still like the oval to remain an oval. MOC make deputation to VP Shire Council asking to move arena to a location next to the Mogumber oval. Creating a separate and permanent facility.

Jan - VP Shire resolution 12/2014 arena to remain on the oval until final decision on relocation

6th April Community meeting held at Mogumber to show proposed arena location. Vote by raising of hands showing overwhelming support for the proposed location. Colin Headland speaks regarding Aboriginal Yued People's concern on using the area.

Department of Aboriginal Affairs confirm to VP Shire, area is not subject to Native Title. Only area of significance listed is the river water course of the Moore River itself.

16th June – Meeting at Mogumber with representatives from VP Shire, MOC, MPA and South West Aboriginal Land & Sea Council (SWALSC). Yued People representatives suggest a fence be installed to restrict the area the Rodeo activities can use. Fence position designed by Mr Headland.

17th June – VP Shire resolution 91/2014 'Council approve expenditure of \$3000 for the purchase of material for fence in reserve 8588 as agreed with members of the Yued Working Party at a meeting

16th June 2014

Fence installed by community members from MPA & MOC & Colin Headland from the Yued Group

August – Clearing permit 6172/1 approved – to clear trees located in the new arena ring location.
Sep 21st – 5 trees removed to allow for building of Mogumber Arena surface.
Oct – Mogumber Arena levelled and 50 truckloads of sand carted in for arena surface. Funded by community to the value of \$20,000
31st Dec – 2nd NYE Rodeo event held. Attendance just over 2000

2015

March - MOC present 'Mogumber Arena Long Term Proposal' document to Shire. Includes request to have all the area within the fenced off rodeo section covered under a parkland clearing permit.
May 6th – Kerkoff Carnaby Cockatoo Group install 3 artificial nesting boxes in fenced area next to the Rodeo arena without Shire permission.
May 20th – VP Shire resolution 97/2015 *'Council authorise application of a clearing permit to be lodged for 2ha within the existing fenced area subject to Yued people consultation & Kerkoff group repositioning the 3 nesting boxes to a mutually acceptable site'*
July – Complaint received by Department of Environmental Regulation for unauthorised clearing at Mogumber Reserve.
August – Shire Resolution 161/2015 *'allow installation of a 23,500L water tank for stock water adjacent to the rodeo arena'* \$3000 cost Funded by the Mogumber Outback Club Inc.
Dec – Shire correspond with DER regarding the 2015 NYE Rodeo event and Executive Director for Compliance & Enforcement confirmed areas currently used are unlikely to regenerate and therefore can continue to be used.
Dec – DER Investigation finalised and letter received from Minister for Environment confirming the current cleared area can continue to be used for rodeo. ([Appendix H](#))
31st Dec 2015 – 3rd New Year's Eve Rodeo held with attendance of 2500

2016

Apr – VP Shire Resolution 78/2016 *'Council approves the application for a purpose clearing permit for the Mogumber Reserve to cover area already in use for the rodeo area'*
June – Clearing permit granted – 7112/1 ([Appendix I](#))
July – Kerkoff Carnaby Group screw tin around a hollow tree near rodeo arena, fill with wood chips & erect a keep clear sign, without Shire permission.
Sep – VP Shire resolution 205/2016 *'Shire to erect a fence of 2m radius surrounding the enhanced hollow tree next to rodeo yards and work with the Kerkoff Carnaby Group to erect 2 artificial nesting hollows 200m east of the dividing fence, at the Shires expense'*
Oct – VP Shire contract Arborist to present report of trees around the Mogumber oval, arena & recreation area. Recommends some trees be pruned for safety.
Oct – VP Shire & ABCRA receive letter from Birdlife WA Inc suggesting rodeo activities & proposed arborist report actions in the Mogumber Reserve are against the Federal Environmental Protection and Biodiversity Act (EPBC Act) due to Carnaby Cockatoos utilising the area. Request all recreational activities to cease.
Nov – VP Shire Resolution 279/2016 *'putting in conditions for the Rodeo event until Ministerial approval is received to proceed with the arborist actions and allowing continued use of the rodeo*

area is confirmed (paraphrased)

Dec – VP Shire receive letter from State Minister for Environment confirming the existing use of rodeo was taken into consideration when the clearing purpose permit 7112/1 was granted and therefore rodeo activities can continue. And that pruning trees does not classify as clearing
(Appendix J)

Dec – VP Shire receive letter from Federal Minister for Environment saying the actions of the arborist report and scale & nature of the works proposed for the Mogumber Arena have low prospect of impacting the habitat for threatened species, including the black cockatoo, therefore federal referral is not warranted to undertake the works. (Appendix K)

Dec – NYE Rodeo Event attracts 2000 people

2017

Feb – VP Shire liaise with Kerkoff Carnaby Cockatoo group regarding council resolution 97/2015. Shire to cover the cost of relocation of artificial nesting boxes further into the reserve away from the rodeo arena.

March – Mogumber Outback Club Inc AGM – Motion carried to commit funds of \$15,000 (1/3 of project cost) Plus labour towards the building of the permanent Mogumber Arena structure. Apply to the VP Shire & CSRFF each, for the remaining 2/3 of the project costs.

March – Kerkoff Carnaby Group remove the artificial nesting boxes from the Mogumber Reserve completely. Do not accept Shires offer of relocation in same reserve.

VP Shire research alternative supplier of nesting boxes to be installed in the reserve & purchase 4 boxes

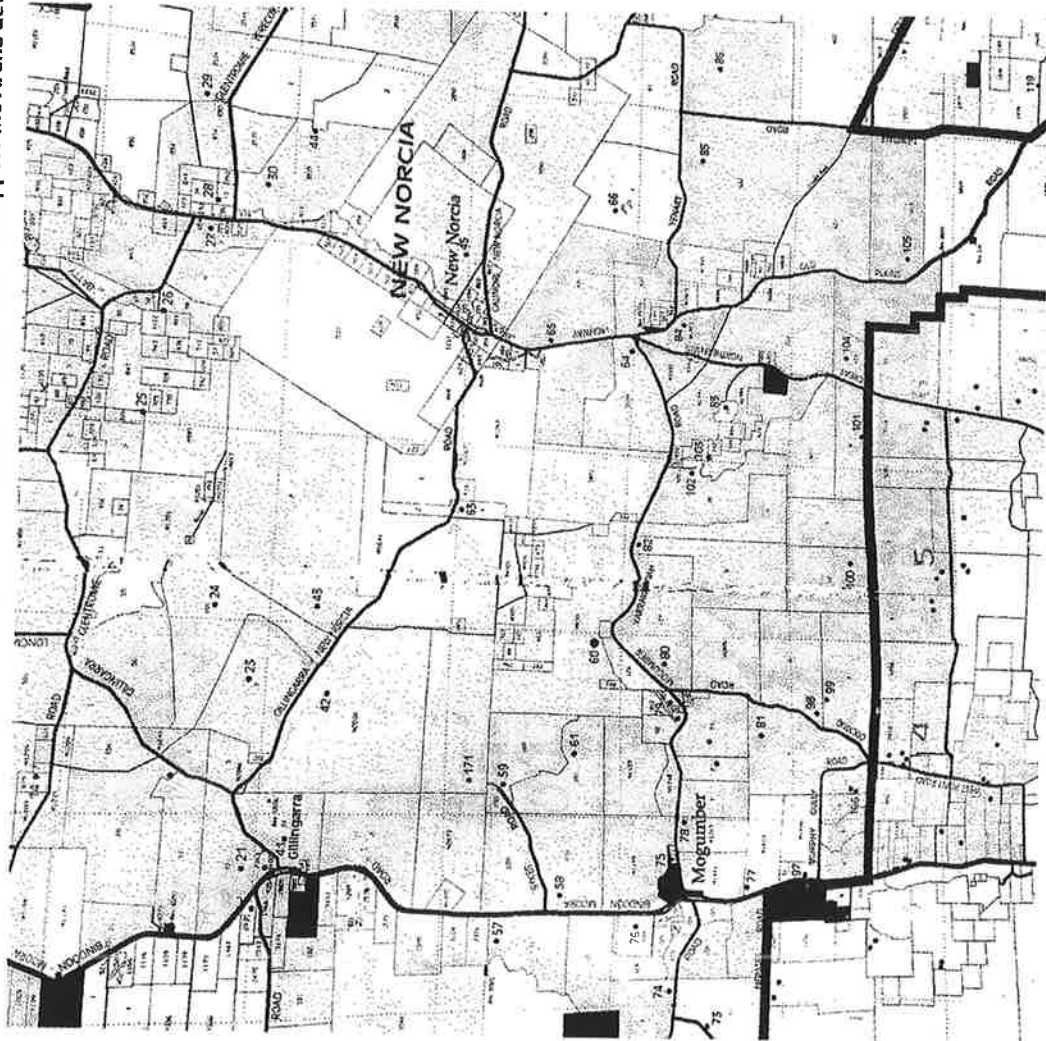
June – VP Shire resolution F21/2017 – approve Community Budget Submission application for \$15,000 towards building the permanent Mogumber Arena

Appendix List

- A – Map of Mogumber Region. Shows the residents & land holders who support this project.
- B – Letter from Victoria Plains Shire confirming funding allocation of \$15,000 & Shire minutes
- C – Letter of support from State Sporting Body – ABCRA
- D – Quotes for material costs
- E – Mogumber Outback Club Inc AGM Minutes – motion of \$15,000 cash funding & labour.
- F – Mogumber Outback Club Incorporation certificate
- G – Photographs of facility use.
- H – Letter from Minister for Environment Dec 2015
- I – Clearing Permit CPS 7112/1
- J – Letter from State Minister for Environment Dec 2016
- K – Letter from Federal Minister for Environment Dec 2016
- L – Location & Site Plan
- M – Mogumber Outback Club Financial Statement – 16-17
- N – Mogumber Outback Club Financial Statement YTD – 17-18

Appendix H.

Map of Victoria Plains Shire West Ward—Highlighting the individual land owners that support the Arena development



Overwhelming
majority of the
district support this
development

A petition with over
1000 signatures was
presented to the
Victoria Plains Shire
Council, along with
this map.

This is the
LOCALS CHOICE!

Appendix D



Shire of Victoria Plains

28 Cavell Street Calingiri Western Australia 6569
P.O. Box 21 Calingiri W.A. 6569
TELEPHONE (08) 9628 7004 FACSIMILE (08) 9628 7008

20th June 2017

Enquiries: J Hawkins
F1.11.2

Mogumber Outback Club
Mrs Amanda Drew
PO Box 13
Mogumber WA 6506

Dear Amanda

Community Budget Submission Allocation 2017/2018

I am pleased to advise your submission for funding in Council's 2017/2018 budget has been approved for:

\$15,000 for Mogumber Arena (subject to planning approvals)

You will be able to commence your project any time after 1st July 2017.

Payment of the funds will be made in full upon completion of the project, once a statement of expenditure and copies of relevant invoices are supplied to the Shire of Victoria Plains. If you require progress payments please contact the Shire's Manager of Finance and Administration.

Please note your project must be completed and all invoices submitted to the Shire of Victoria Plains prior to the 30th June 2018.

Should you require any additional information or have any queries please contact the Community Development Officer on 9628 7004 or via email cdo@victoriaplains.wa.gov.au

Yours faithfully

Glenda Teede
Chief Executive Officer

OFFICE HOURS Monday to Friday 8.30am to 4.30pm

Appendix B.

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

14 June 2017

F21/2017 COMMUNITY REQUEST SUBMISSIONS 2017-18 ANNUAL BUDGET

FILE REFERENCE	F1.2.1
REPORT DATE	9 June 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham/DCEO Finance and Administration Manager
ATTACHMENTS	Community Request Submission Forms – under separate cover

PURPOSE OF REPORT

To determine the Community Requests submissions received which are to be included in the final 2017-18 Annual Budget.

BACKGROUND

Community Request submissions were required to be lodged with the DCEO/Finance and Administration Manager by the 31st March 2016. Council is required to adopt an Annual Budget each year prior to the 31st August.

COMMENT

Council is required to adopt an annual budget each year prior to the 31st August. To assist in this process, the list of Community Request submissions received is provided so that Council can consider and determine the Community Requests submissions received which are to be included in the final 2017-18 Annual Budget.

The Community Request submissions received by 31st March 2017 for consideration for inclusion in the 2017-18 Annual Budget are as follows:

Community Budget Submissions 2017/2018

Community Group	Shire Funds Requested	Group Cash Contribution	Group In-Kind Contribution	Other Funding / Sponsorship	Total Project Cost
Calingiri Playgroup	\$10,000.00	\$4,000.00			\$14,000.00
Calingiri P & C	\$6,500.00	\$10,000.00	\$4,600.00	\$1,250.00	\$22,350.00
Yerecoin Golf Club	\$17,286.50	\$17,286.50	\$2,500.00	\$2,600.00	\$39,673.00
Calingiri Progress Assn	\$1,504.00	\$200.00	\$1,100.00		\$2,804.00
Bolgart P & C	\$2,500.00	\$2,200.00	\$3,000.00	\$5,000.00	\$12,700.00
Bolgart Sports Club	\$4,141.00				\$4,141.00
Gillingarra Sport & Recreation Club	\$13,076.00	\$9,249.00			\$22,325.00
Gillingarra Sport & Recreation Club	\$4,314.64		\$1,162.93		\$5,477.57
Gillingarra Sport & Recreation Club	\$2,750.00				\$2,750.00
Bolgart Progress Association & CWA	\$7,000.00	\$3,450.00			\$10,450.00
Mogumber Outback Club	\$15,000.00	\$15,000.00	\$14,500.00	\$15,000.00	\$59,500.00
Yerecoin Tennis Club	\$31,600.00	\$31,600.00		\$31,600.00	\$94,800.00
Yerecoin School	\$20,000.00	\$10,000.00		\$0.00	\$30,000.00
	\$135,672.14	\$102,985.50	\$26,862.93	\$55,450.00	\$320,970.57

Detailed submissions are provided under separate cover.

POLICY REQUIREMENTS

I. 6.5.3 Financial Assistance – Community Bodies

The following procedure shall apply for all community bodies seeking Council funding support for projects in any financial year;

- Application shall be made not later than 31st March in the year preceding the commencement of the following financial year i.e. 1st July to 30th June,
- Applications must include full details of the proposal and include accurate assessments of cost and the anticipated outcomes,
- Applications must include details of the organisations contribution in cash and in kind to the project and the amount sought from Council,
- Applications must be accompanied by an up to date statement of the financial position of the organization and usage of any facility to be upgraded including the average annual amount of fees received in the preceding 3 years,
- Works cannot be commenced in anticipation of a shire subsidy being provided without the approval of Council to commence prior to funding consideration,
- Council will consider all applications received and allocate budget funding of up to a total of \$50,000 per annum on a priority basis,
- Funding provided will in normal circumstances not exceed two-thirds (2/3) of the

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

14 June 2017

total cost of the project however projects to rectify items that are a safety hazard to users of the facility may be 100% funded. The (1/3) contribution, where required, from the community body may include in kind works allocated on the following basis; unskilled labour is calculated at \$25 per hour and skilled labour (qualified trades people) at \$40 per hour,

- viii. Council is under no obligation to fund or subsidise any project and each application will be considered on its merits,
- ix. Where a funded project is not commenced during the financial year that funding is allocated a new application must be made for the next year or funding will be deemed to have lapsed. Unspent Funding is not automatically rolled forward. Any groups that regularly have unspent funds may not be considered for future funding rounds,
- x. The shires Community Development Officer must be consulted as a part of the application process.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

Corporate Business Plan references and impacts:-

Strategy 2.3.3 Support the development and maintenance of community facilities in the Shire.

- Engagement with community associations, consideration of projects and pursuing opportunities for funding.

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Council will consider all applications received and allocate budget funding of up to a total of \$50,000 per annum on a priority basis.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

14 June 2017

RESOLUTION 104/2017

Moved: Cr P Carr

Seconded: Cr A Broadhurst

That Council consider and approve the following Community Request submissions for inclusion in the final 2017-18 Annual Budget:-

Calingiri Playgroup	
- Upgrade to playgroup outdoor area / playground	\$10,000.00
Calingiri P & C	
- Calingiri Primary School Centenary Celebrations	\$6,500.00
Calingiri Progress Assn	
- Community Gardens Project	\$1,504.00
Bolgart P & C	
- Canberra camp	\$2,500.00
Gillingarra Sport & Recreation Club	
- Asbestos removal from school house roof	\$13,076.00
Mogumber Outback Club	
- Mogumber Arena Stage 2 – building of arena ring and yard structure	\$15,000.00

Motion Put and Carried: 9/0

RESOLUTION 105/2017

Moved: Cr N Clarke

Seconded: Cr S Penn

That an amount of \$10450 be placed into the 2017-18 budget for non-urgent addition of an entrance shelter to Bolgart Community Hall with the Bolgart Progress Association providing part funding resulting in a net effect to the Shire of \$7,000.

Motion Put and Carried: 9/0

Appendix C



Dear Mogumber Outback Club Inc.

I would be more than pleased to provide a letter of support for you and your hardworking Mogumber Outback Club (Inc) Committee, in securing funding for your 'Mogumber Arena Project – Stage 2'.

The Australian Bushman's Campdraft & Rodeo Association (ABCRA Ltd) is Australia's largest affiliated body representing the sports of Rodeo, Campdraft, Team Penning and lately, the nominated host for the USA Ranch Sorting Championships.

The ABCRA is a 'committee-based' organisation and its individual committees, which yours is one of, nationally conducts on average over three-hundred events per year throughout Australia, entertaining up to a million spectators including competitors and their families. Over 98% of these events are conducted in rural Australia.

We estimate that the direct economic benefit to all of the local towns (and surrounding areas) that conduct ABCRA affiliated events is in the order of \$80-100 million dollars, collectively gained from each community running their rodeo and/or campdraft, whether that be spectator gate entry; accommodation, re-filling fuel to get home, or the local trade from the spectators.

More importantly, the social and community benefits from these events provide not only opportunity for local groups, but amongst a declining rural population, hope, inspiration and a positive collaborative community event that galvanises these small communities.

The ABCRA WA Zone, who affiliates over twenty-five committees in this state ably demonstrates this fact, given that the vast majority of its local events are conducted in regional and remote areas, attracting national and international competitors.

Furthermore, WA rodeo competitors have punched far beyond their weight in being finalists for the National Finals Rodeo.

Since Mogumber Outback Club (Inc) Committee successfully ran its first rodeo in 2013, your committee have inspired the ABCRA in not only how vibrant and energetic your committee is, but how professional it conducts itself. Your signature New Years Eve Rodeo is regarded by seasoned competitors as one of the best, well-organised events of its type.

Additionally, the Mogumber Arena has since become the 'adopted home' for the ABCRA Junior competitors, who have gone onto win Australian titles, as Juniors in recent years. The WA Junior Committee now run more rodeos than any other committee in Australia. The Association cannot thank your committee enough for what it does.

Australian Bushman's Campdraft & Rodeo Association Ltd – (ABCRA) WA Zone
Zone Director: Chris Wyhoon
PO Box 541 Bakers Hill WA 6562
Phone: 0895740422 Mobile: 04275659099 Email: amarillo73@bigpond.com
ABCRA Head Office: (02) 67665863 www.abcra.com.au ABCRA WA Zone website: www.abcrawa.com.au

However at some point, our portable arena (which is hired to Mogumber Outback Club Inc) will need to return to both normal use for established committees throughout WA on a cost-sharing basis, and of course become more available to new committees, which for this summer will include new rodeos on the South Coast, and south of Perth.

Hiring, transporting and assembling an arena (using approved personnel with risk assessments) normally is the single biggest expense to a rodeo and campdraft committee, and having a state-of-the-art permanent arena would make Mogumber Outback Club even better, with the highest standards attributed to animal welfare, and human safety.

Hence, we dearly hope that you are successful in gaining support for your infrastructure development.

Yours sincerely



Chris Wyhoon GAICD
Zone Director
ABCRA WA Zone

Australian Bushman's Campdraft & Rodeo Association Ltd – (ABCRA) WA Zone
Zone Director: Chris Wyhoon
PO Box 541 Bakers Hill WA 6562
Phone: 0895740422 Mobile: 04275659099 Email: amarillo73@bigpond.com
ABCRA Head Office: (02) 67665863 www.abcra.com.au ABCRA WA Zone website: www.abcrawa.com.au

Appendix D.
Pg 1/8

Quote N° 1
1/3

Withnell Stock Yards

A.B.N. 71 819 428 689

P O BOX 58
BINDOON WA 6502
TEL: (08) 9576 1094
FAX: (08) 9576 0516
MOBILE: 0400 977 828

withnellstockyards@bigpond.com.au

Chosen Quote

Quote

Mogumber Outback Club Mogumber WA	Invoice 00010856 Date: 2/08/2017 Page: Page 1 of 1 Your Terms: Net 30th after EOM
--------------------------------------	---

Details	Total (ex-GST)
x 192 - 2.2m Panels at \$130.00 a panel	\$24,960.00
x 12 - 2.3 x 50 gates on post at \$210.00 each	\$2,520.00
x 6 Bucking chutes	\$6,900.00
x 2 slide gates	\$660.00
x 1 Panel with access	\$230.00
rough stock stripping chute	\$960.00
pair of 3.3 m gates on post	\$480.00
Pair of 2.2 m gates on post	\$380.00
3 x 3m gates on post	\$720.00
200 clamps at \$6.00 a clamp	\$1,200.00
minus for rounding	-\$10.00

Delivery Via: Delivery	Delivery Address: Mogumber Outback Club Mogumber WA	Subtotal: \$39,000.00 Freight (ex-GST): \$0.00 Total (inc-GST): \$42,900.00 Paid to Date: \$0.00 Balance Due: \$42,900.00
---------------------------	---	--

Remittance Advice

Withnell Stock Yards

Po Box 58
Bindoon WA 6502
Ph 95761094 Fax 95760516

by Direct Payment

Bendigo Bank
BSB: 633 000
Account no: 11 72 60 505

Quote 00010856

by mail

Detach this section and mail with your cheque

Mogumber Outback Club
Mogumber WA

Invoice #: J0010856 Amount Due: \$42,900.00

Appendix 2
Pg 2/3

15/13

Mogumber Outback Club Quote 08th August 2017

Environmental / Safety Product Information :

The Fixed Cattle Yard panels are 2.2m long by 1750mm High, (above the ground) and consist of 6 Rails in total. They are constructed of 50 Nominal Bore Galvinised Pipe, bent as a "bow" for increased strenth and durability which boasts a 2.3mm wall thickness – with 40 Nominal bore Galvinised Pipe, as rails.

There are LEGS which are 550mm long – and are firmly concreted into the ground. The panels fit together by a socket – which protrudes off one leg – and the part of the "bow" slots firmly in...linking them together. The legs are concreted into the ground, and the top two panels are held together by a U SHAPED CLAMP and a BOLT.

All our products are made with HIGH TENSILE Australian Standard Grade 350. TOP QUALITY Australian made Steel.Fabricated here by our consciencious tradesmen at our workshop at 5076 Great Northern Highway Bindoon Western Australia. We employ Local workers.

Withnell Stockyards have been firmly established since 1979 and are widely known for quality products, and excellent value for money.

Gates on a post consist of a Post made of 100 Nominal Bore Galvinised Pipe with a wall thickness of 3.2. The gate consists of 40 Nominal Bore Galvinised pipe with a 2.3mm wall thickness. Gates are latched together by a "hook & chain system"

Withnell Stockyards are the preffered choice – for SAFETY & DURABILITY –

Our products are specifically designed for stock, by an experienced Stockman - Jamie Withnell with over 50 years of Stock handling experience.

Our Yards will hold the toughest rogue bulls, and wild cattle and horses. They create a SAFE SHIELD between spectator and beast. Our yards will stand the test of time. We have reports from MANY satisfied customers that after 30 years their yards are still in good working order. We confidently recommend a 25 + years lifetime and use of our products.

Kind Regards

Jessica Withnell

Withnell Stockyards

Manager

5076 Great Northern Highway Bindoon WA 6502

08 9576 1094

Jamie Mobile: 0400 977 828

Jessica Mobile: 0411 118 690

E mail : withnellstockyards@bigpond.com

Face B : www.facebook.com/withnellstockyards



Withnell Stockyards

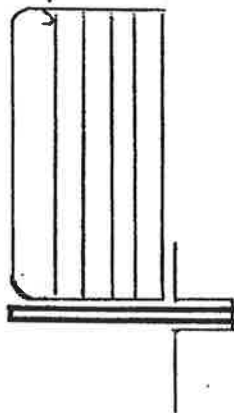
5076 Great Northern Highway Bindoon 6502 WA

08 9576 10 94 – 0400 977 828 – 0411 118 690

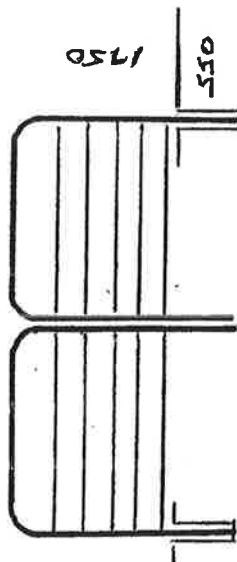
E: withnellstockyards@bigpond.com www.withnellstockyards.com

Appendix D
Pg 3/8

15
3/3



100 NB post
40 NB culvert pipe



50 NB + 40 NB culvert pipe

Appendix D
Pg 4/8

Quote NY 2.
Pg
1/2

DSY Engineering

Please see below quotation for concrete in panel yards.

1 x Stripping Chute complete	\$2,080
6 x Bucking Chutes / Heavy Duty Premium with Walkway	\$28,800
192 x 2.2m Permanent Pipe Cattle Panels / Heavy Duty 6 rail	\$23,040
2 x Permanent Greaseable slide gates	\$1,100
1 x P/A gate sprung loaded in panel	\$600
2 x 3.3m clamp on 6 rail gates \$245ea	\$490
3 x 3m clamp on 6 rail gates \$245ea	\$735
12 x 2.3m clamp on 6 rail gates \$205ea	\$2,460
2 x 2.2m clamp on 6 rail gates \$175ea	\$350
19 x 90mm Med Wall Gate Posts \$60ea	\$1,140
38 x 80/40 Gate Clamps \$18ea	\$684
38 x 80/50 Post to Panel Clamps \$21ea	\$798
396 x Panel clamps \$12ea	\$4,752
Sub Total	\$67,029.00
GST	\$6,702.90
TOTAL	\$73,731.90

In Regards to lifetime of equipment, please note this is dependent on various factors.

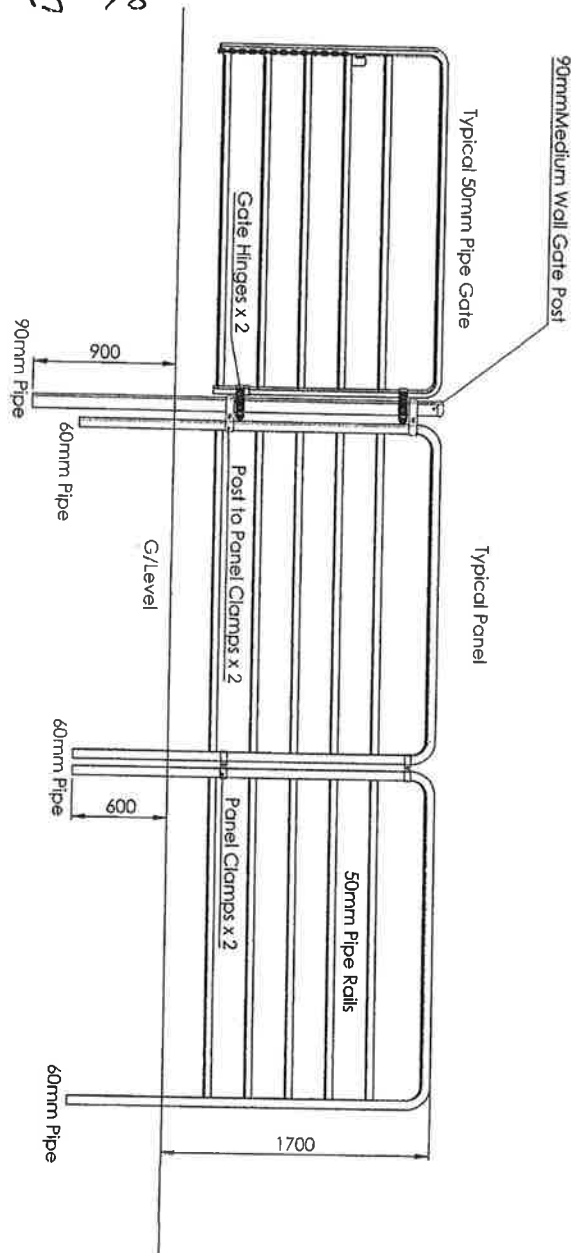
1. Soil Type and site location
2. Hole Size and volume of concrete
3. Concrete quality and Strength
4. Doming of top of concrete correctly and keeping dirt and urine away from uprights as much as possible.
5. We would expect a working life of 50 years subject to normal conditions
6. Clients must ascertain that the equipment being purchased suits there intended use.

In Regards to strength of equipment, please note above products are built to our standard and cannot be compared with inferior products.

Although we manufacture our products to a strength that is more than capable of the job required we cannot reasonably guess if they will bend from animal hitting subject to operator/weight/size/speed.

Appendix D
Pg 5/8

kg
2/2



SHEET 1 OF 1
DRAWING NO.

SCALE
1:50
REV SIZE

TITLE

CLIENT
DESIGNED S.G.
DRAWN S.G.
WRO APPR. S.A.
REVISIONS
REV 0

JOB NAME
CLIENT
DESIGNED S.G.
DRAWN S.G.
WRO APPR. S.A.
REVISIONS
REV 0

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

E. 08 9571 4627

M. 0409 773 486

W. 08 9571 4627

P. 08 9571 4627

F. 08 9571 4627

WORKING

Appendix D
Pg 6/8

Quote NY3

BGC Transport
ABN No. 62 005 736 005 016

Cnr Tootra and Woolawa Roads
Moora
Telephone: (08) 9651 1134 Fax: (08) 9651 1562
E-mail: bgc_trans_moora@bigpond.com.au

Moora Branch

CUSTOMER DETAILS
Customer: NGLENMARA
Fax No.: DAVE BANTOLIL PK 0428112533
Deliver to: MOORUMBA

FOR ORDERS PH: 08 9651 1134
QUOTE NO: M 7572
DATE: 08/09/2017

Email: NGLENMARA@bigpond.com

PRODUCT:
Grain ☐ Fertilizer ☐ Concrete Sand ☐ Concrete ☒
Quartz ☐ Metal/Aggregate ☐ Lime Sand ☐ Other ☒

① Supply 20/10/80 Concrete to site in Moorumba Per Curic Metre
QUANTITY/DESCRIPTION:
② Supply Bullfinch Cement (1200kg) to Moorumba
DELIVERY VEHICLE TYPE Road Train ☐ Rigid/Dog ☐
③ Supply Road SMC Semi Trailer ☐ 6 Wheel Tipper ☐
To Moorumba Per Tonne

GST 10% \$
Total \$ Tonne ☐ Metre ☐

⑦ \$234.00 m³ ① 372.50 ③ 45.00
6st 23.90 6st 37.25 6st 4.50
1262.90 m³ \$415.25 149.50

BGC TRANSPORT Joe Atkinson

Please sign below and fax with Purchase Order Number
Quote Accepted To Advise
Purchase Order No. N/A

DISTRIBUTION: White Copy - CUSTOMER Green Copy - OFFICE Yellow Copy - REMAINS IN BOOK

OFFICE USE ONLY

MATERIAL DETAILS

Supply Point: _____ Kms
Supply Cost: \$ _____ Tonne ☐ Metre ☐

PRICE

Transport \$ _____
Material \$ _____
Sub-Total \$ _____
GST 10% \$ _____

Concrete \$ _____
Mesh \$ _____
Plastic \$ _____
Earthworks \$ _____
Labour \$ _____
Misc \$ _____
Margin \$ _____
Sub-Total \$ _____
GST 10% \$ _____

*Customer Purchase Number: _____




*Price Verification _____ (Signature)

*Action Date: _____

DISTRIBUTION: White Copy - CUSTOMER Green Copy - OFFICE Yellow Copy - REMAINS IN BOOK

Appendix U
Pg 7/8

Quote N° 4

 														
Primaries - Moora 120 Gardiner St Moora WA 6510 Phone: 08 9653 1999 Fax: 08 9653 1998		QUOTE # 2620010003480 9/08/2017 10:55 A.B.N. 36 108 324 456												
Customer: MOGUMBER OUTBACK CLUB Address: BINDOON-MOOR ROAD MOGUMBER Phone: Delivery: Valid: 14 Instructions:														
MOGUMBER OUTBACK CLUB PRICING EX MOORA														
Code 4299970	Description BULKER BAG 1.00T 1TO	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Qty</th> <th>Unit</th> <th>Unit price</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>TO</td> <td>\$480.00</td> <td>\$528.00</td> </tr> <tr> <td colspan="3" style="text-align: right;">Quote Total</td> <td>\$528.00</td> </tr> </tbody> </table>	Qty	Unit	Unit price	Price	1	TO	\$480.00	\$528.00	Quote Total			\$528.00
Qty	Unit	Unit price	Price											
1	TO	\$480.00	\$528.00											
Quote Total			\$528.00											
Prices include taxes of \$48.00 You were served at checkout 1 by Paula Limacher Please refer to the Ruralco Holdings Limited internet site at http://www.ruralco.com.au/uploads/downloads/Terms_of_Sale.pdf or your individual account application form for the detailed Terms and Conditions relating to this sale. *You have been charged four cents per litre/kilogram on all non-returnable containers which fall under the Industry Waste Reduction Scheme.* Thank you for shopping with us														
Infinity Retail Management System Registered to Primaries - Moora INTEREST WILL BE CHARGED ON OVERDUE ACCOUNTS 9/08/2017 10:55:36 AM Page #1														

Glenyara Contracting
Po Box 14
Mogumber WA 6506

Appendix 2
Pg 8/8

Quote # 5

Quote

Invoice #: 00000084
Date: 28/08/2017
Ship Via:
Page: 1

A.B.N. 31 896 845 535
A.C.N.

Bill To:

Ship To:

Mogumber Outback Club

Mogumber Outback Club

Description	Amount	Code
Loader Hire x 10hr	\$454.55	GST
Cement Mixer Hire x 5 hrs	\$454.54	GST
Transport of Arena Panels Muchea to Mogumber	\$1,363.64	GST
Fuel for Machinery 200L @ \$1.24L + gst	\$248.00	GST
All items to be donated		

Your Order #:	Customer ABN:	Freight:	\$0.00	GST
Shipping Date:	Terms: Net 30th after	GST:	\$252.07	
COMMENT	CODE	RATE	GST	SALE AMOUNT
	GST	10%	\$252.07	\$2,520.73
			Total Inc GST:	\$2,772.80
			Amount Applied:	\$0.00
			Balance Due:	\$2,772.80

Printed from MYOB www.myob.com.au

Appendix E.
Pg 1/3

Mogumber Outback Club Inc
Minutes Annual General Meeting held Wednesday 7th March 2016
At the Mogumber Tavern

Meeting opened at 7.35pm

Present: Greg Drew - President, Pauline Carr - Secretary, Vice President – Alastair Crookes,
Treasurer – Amanda Drew

Hazel Fleay, David Bantock, Virginia Linke, Greg Linke, Steve Bantock, Kayne Drew, Bryce Drew, Ben Forrester, Rob Menzies, Tania Menzies, Grant Edwards, Clare Forrester, Simon Forrester, Mason Anspach, Piers Anspach, Rob Anspach, Bob Harridge, Joel Cocking, Djana Linaker, Rainer Duxorth, Liam Doyle, Michelle Dempsey-Doyle, March Troy, Angela Anspach

Apologies: Brendan Howard, Brendan Van Beek, Claire Jacoby, Robert Bodey, Glenda Teed (Shire CEO), Jamie Hawkins (Shire CDO), David Lovelock (Shire President)

Minutes of Previous AGM

Minutes of the previous meeting were distributed by Pauline & read by those attending. Pauline motioned them to be true & correct. Seconded by Rainer.

President's Report

Greg Drew reported

- Another successful year of growth for the club.
- Good run with events, including the fundraising BBQ's at the Mogumber Tavern.
- NYE Rodeo numbers were down overall but we saw a large increase in volunteer numbers which helped the event run smoother than ever. A real community atmosphere and great to see younger members stepping up to help with set up & pack down of the event also.
- Increase in members overall
- Thanks Laurie & Veronica Rive and Justin & Tammie Barnes who have left the area recently. Their input into the club was large.

Treasurer's Report

Ending cash balance as of 7.3.17 is \$53,386.86, up \$8902.10 from our 2016 AGM

NYE rodeo financial statement was presented showing items highlighted in pink are income or expenditure yet to be finalised. Once these items have been finalised the club will face an overall loss of approximately \$962.25 from the NYE event. There are a number of reasons for this

- Decrease in gate attendance around 300 people (estimated from Perth Cup also held NYE)
- Decrease in competitors (general economy downturn)
- Increase in expenses. For example;
 - * the onsite hire invoice which includes toilets, lighting towers, generators was up \$5000 this year. Onsite was still the cheapest quote by 50%.
 - * Stock costs & transport up \$1000
 - * \$500 extra on ambulance due to ABCRA rules
 - * Staff shirts bought to cater for increase in volunteers (\$1165)
 - * \$3582 spent on merchandise shirts, hats etc. This will last 2-3 years (no dates so can be used for multiple years)
 - * Sponsorship down due to economy in general

More conversation on NYE in general business.

Amanda said have just about finalised the closure of our ANZ account and completely moved over to the Bendigo Bank. It has been a long saga as the account was listed as a business account. Hope to be finalised in the next few weeks.

Motioned true & correct by Amanda, seconded by Djana.

Election of Office Bearers

- President – Greg Drew
- Vice President – Alastair Crookes
- Secretary – Pauline Carr
- Treasurer – Amanda Drew

All other nominations declined.

pg 4/3

General Business:

Mogumber Arena & Grant Funding:

Motion by Bob Harridge, seconded Rainer Duxorth

MOC set a budget of \$45,000 for the building of the Mogumber Arena, on the proviso the Shire contribute \$15,000 (approx. 1/3) of the project cost through the Community Budget Submission and the Club, in conjunction with the Shire, apply for the CSRFF state govt funding for \$15,000 (approx. 1/3). The Club will cover the remaining costs (approx. 1/3) and all volunteer labour.

Carried.

3 design plans were presented. Rainer, Ken & Kayne

Rainer, Grant & Kayne will meet to discuss a draft plan & forward costings to the MOC committee within the next week. The Committee will then submit the Community Budget Submission to the Shire by the 31st March. A final design will be developed by a committee when funding options are finalised.

Pauline reminded the Club of Tania Menzies idea of "sponsoring a panel". That could be another way to help fund the overall project.

NYE Rodeo:

The financial loss this year is disappointing but when looking at the event over a period of 4 years we have profited \$40,000 in total = \$10,000 a year on average. Great fundraising for a small community. The club also owns many assets now which help run this event & other community activities in the future.

Pauline noted the committee probably didn't spend enough time on drumming up sponsorship and advertising the event during 2016, simply because they spent a large amount of time working with the Shire & Govt bodies to ensure the event went ahead.

Discussions held regarding the long term finances of the event. The committee needs to focus on sponsorship & attendance rates in 2017. Also need to look at ways of increasing revenue (such as putting the gate price up or volunteers running the bar for the club). Reducing expenses (such as passing on some expenses to the operators of the bar, such as the security).

NYE Rodeo feedback forms were given to all members. Please return to the committee. The committee cannot follow up on issues without having a formal process in place.

The Committee sat down for a debrief a couple of weeks after the event and have compiled a list of strengths, weaknesses, opportunities and threats.

Tania Menzies passed on thanks from a previous resident of the area. They attended and found it a family friendly event. Pauline said the feedback on facebook increased and was mostly positive. Even more positive than previous years.

Competitor parking is still an issue. The Club understands the Shire has a resolution to apply for a clearing permit for parkland use of the remaining 2ha area within the fenced area, but it is subject to conditions the Shire is working through. Once this area is available for use the competitors will fit and traffic management would be a lot easier.

Financial Support for the Mogumber Verandah:

As per motion at last meeting, a letter was sent to the Mogumber Progress Association offering financial support for the Mogumber verandah. We were waiting for a reply of final costings so MOC could vote on a contribution amount. At this stage we haven't received any costings. Pauline suggested the club could ask MPA again. Dave suggested the Club offer funding for lighting on the verandah. Simon said it was a good idea for MOC to contribute funding towards this type of community project as it gave the wider MOC community a sense of input and that helps the wider community want to look after the facility.

Motion made Greg Drew, Seconded Rainer Duxorth.

MOC write to the MPA offering financial support of \$5000 towards physical improvement at the Mogumber Hall & Verandah.

Carried.

Hiring of Grandstands:

3 organisations have approached the Club regarding hiring our grandstands.

Pauline suggested a contract be drawn up to make sure any damage is covered. Dave suggested we could factor in delivery & pick up within a certain area to ensure our volunteers handle delivery (which is the time they are most likely to be damaged). Dave noted the arrangement we have borrowing the grandstands from Mingenew is fantastic & generous but he sees how they are handled when they are unloaded at Mingenew by

49 7/3

bobcats etc. They get bent so easily and MOC spends a day each year quickly fixing up the Mingenew seats by adding missing bolts and rails. We don't want that to happen to our grandstands which are in near new condition. The cost to replace all 8 grandstands would be around \$25,000. Rob Anspach suggested we hire out at around 10% of cost. That would be \$300 each grandstand. Dave said he would volunteer delivery if the club gets that price. Need to check on insurance when hiring out, are they still covered under current policy.

Motion made Rob Anspach, Seconded Dave Bantock

Hire price for grandstands starts at \$300 each including delivery & pickup.

Carried.

Members Functions:

- Members Volunteer Night. After seeding at the Mogumber Hall. Spit Roast (Alastair offered to organise cooking spit) and BYO Salad. Kayne to organise DJ. Not first week in June please. Club can put on some drinks. Date TBA.
- Camp Oven Cook Off midyear.
- Red Card Fox Shoot – Alastair & Piers to organise for the 25th-26th March.

Membership Due:

\$10 adults , \$25 family

Jumper Orders:

Payment of some orders outstanding and spares available if you wish to purchase.

Constitution:

Act covering incorporated bodies has changed and all clubs need to update their constitution. Subcommittee formed (Pauline, Angela & Djana) to formulate a draft and bring back to a meeting.

Next meeting - TBA

Meeting Closed: 9.29 pm

Appendix F.



Government of Western Australia
Department of Commerce

WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 9(1))

Registered No: A1016052Z

Certificate of Incorporation

This is to certify that

MOGUMBER OUTBACK CLUB INC.

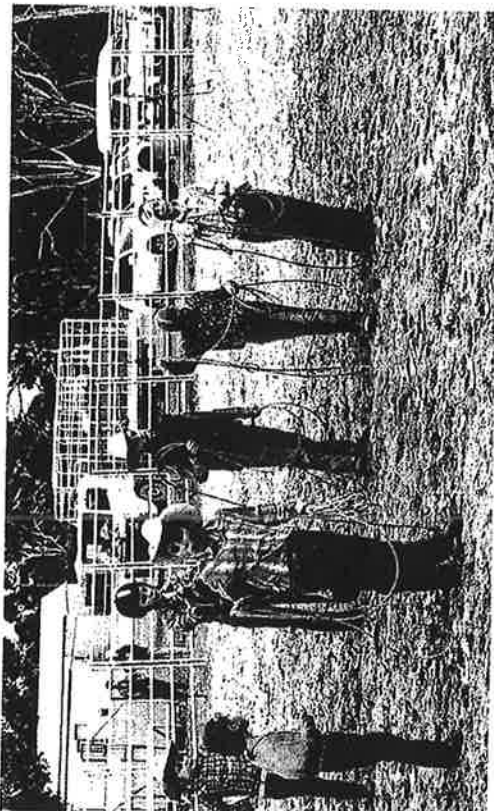
has this day been incorporated
under the *Associations Incorporation Act 1987*

Dated this twentieth day of April 2012

A handwritten signature in black ink, appearing to read 'D. G. Smith', written over a horizontal line.

Commissioner for Consumer Protection

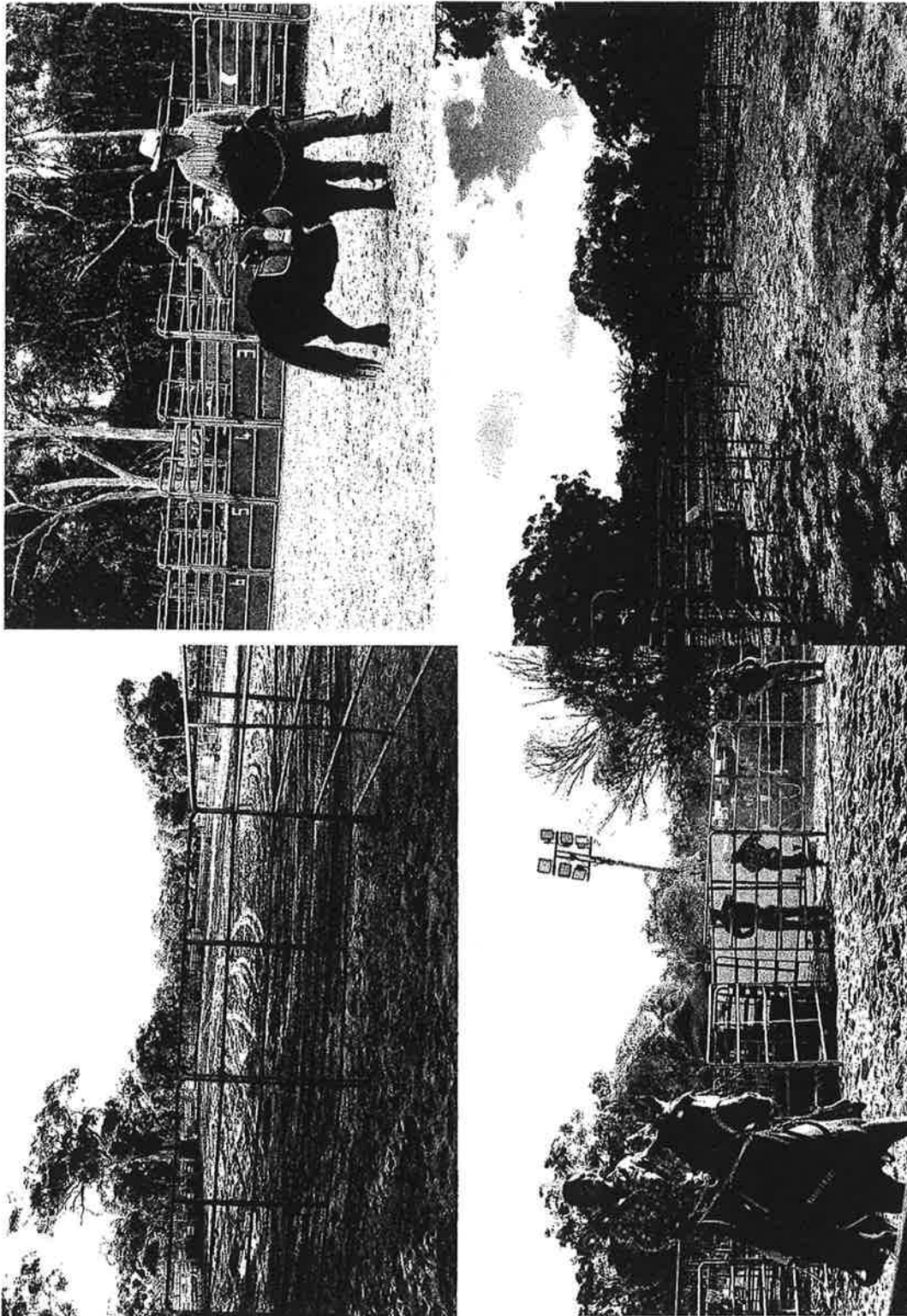
Appendix G.

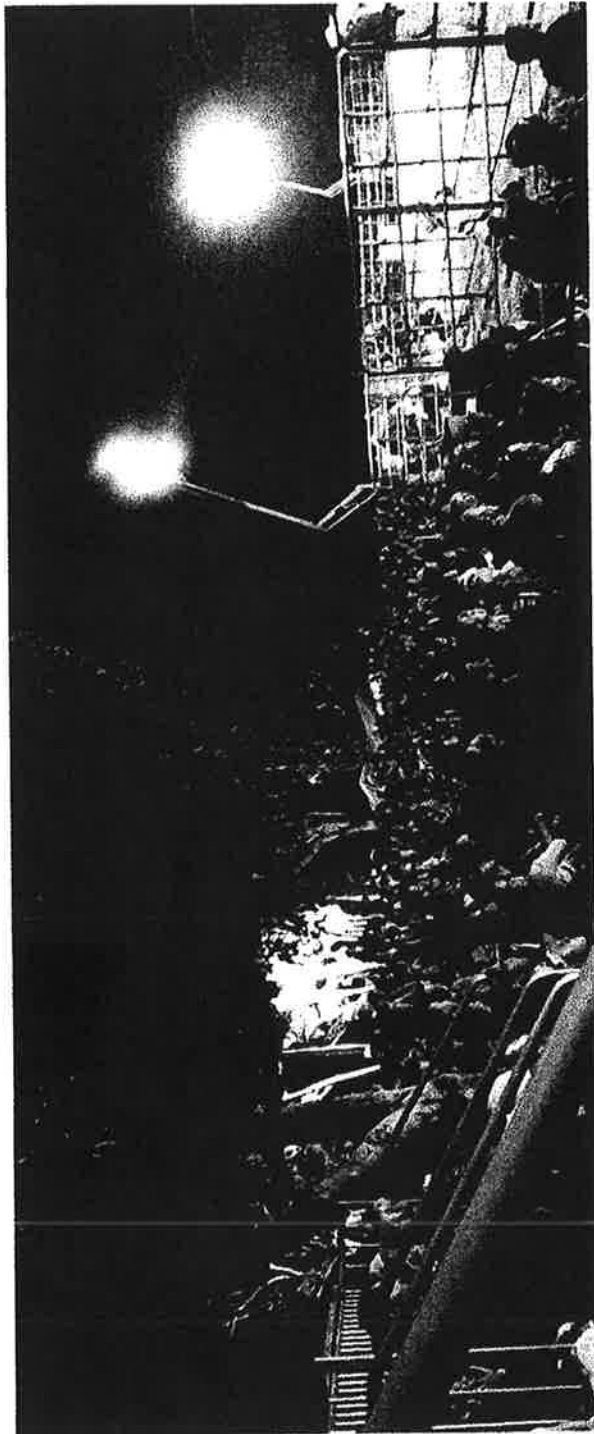


Mogumber
Junior Rodeo's

The Future of
the sport

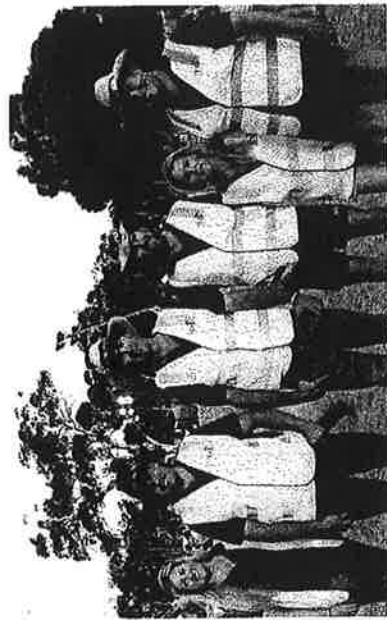




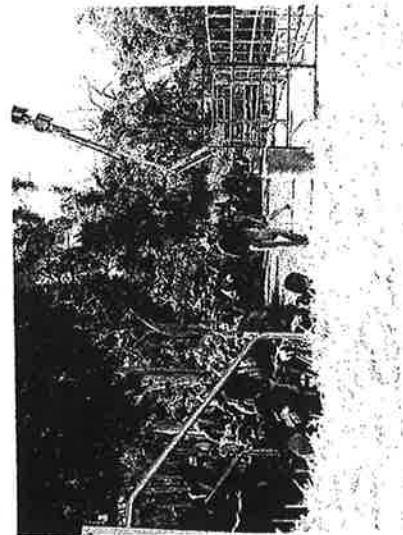


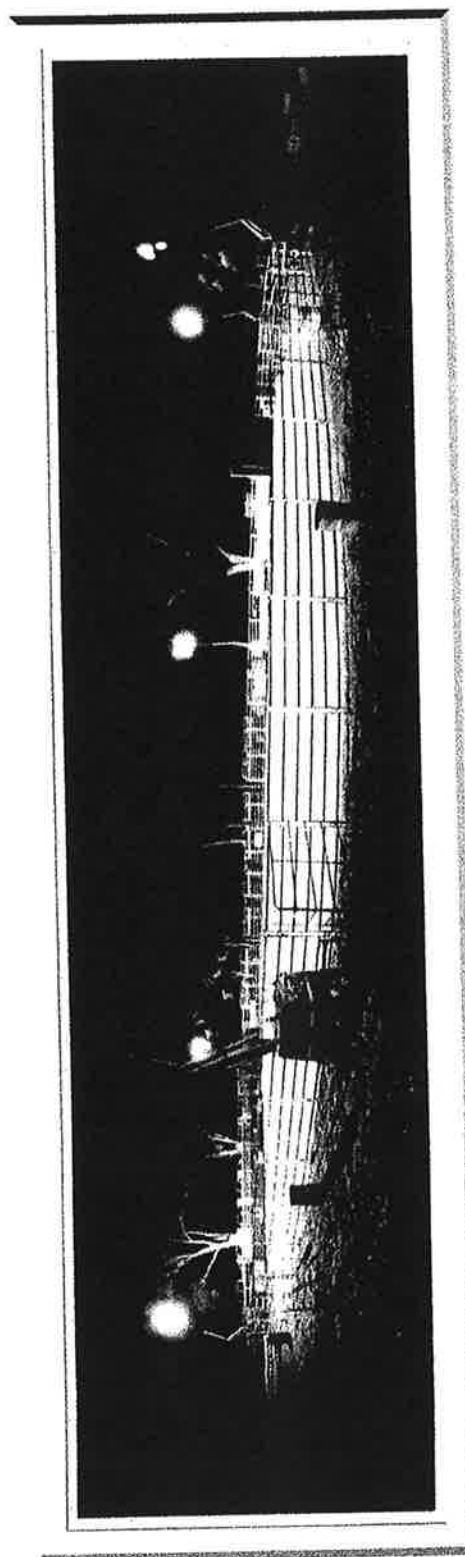
Mogumber Rodeo Events

Spectators & competitors gather around the arena, ideally shaded by the picturesque white gum trees.



Paula Evans, Alan Evans, David Evans, Michael Evans, and the Evans family







Appendix H.

Minutes - Special Meeting of Council
21 December 2015

The CEO received an email from the Minister of Environment at 9.48am this morning with correspondence attached which read as follows:



Hon Albert Jacob MLA
Minister for Environment; Heritage

Our Ref: 50-11250

Mr Harry Hawkins
Chief Executive Officer
Shire of Victoria Plains
PO Box 21
CALINGIRI WA 6569

Dear Mr Hawkins

Thank you for your email received on 23 November 2015 regarding the 2015 Mogumber New Year's Eve Rodeo and an investigation by the Department of Environment Regulation (DER) into alleged unauthorised clearing of native vegetation at the Mogumber Reserve.

The Department has advised me that its investigation has been finalised and that you have been advised of the outcome.

I also understand that the Department has advised you that the cleared areas of the Mogumber Reserve are unlikely to regenerate and therefore the cleared areas can continue to be used.

Any clearing of the remaining native vegetation will be subject to the requirements of the *Environmental Protection Act 1986* and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. Information about the regulation of native vegetation can be obtained from DER's website at www.der.wa.gov.au/nvp or by telephone on (08) 6467 5020.

Yours sincerely



Albert Jacob MLA
MINISTER FOR ENVIRONMENT; HERITAGE

21 DEC 2015

12th Floor, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Phone: +61 8 6552 5800 Facsimile: +61 8 6552 5801
Email: Minister.Jacob@dpc.wa.gov.au

Appendix 1. 72



CLEARING PERMIT

Granted under section 51E of the Environmental Protection Act 1986

Permit number	CPS 7112/1
Permit holder	Shire of Victoria Plains
Duration of Permit	20 October 2016 - 20 October 2026

The Permit Holder is authorised to clear native vegetation subject to the following conditions of this Permit.

PART I – CLEARING AUTHORISED

- 1. Land on which clearing is to be done**
Lot 4110 on Deposited Plan 217183 (Reserve 8588), Mogumber
- 2. Purpose for which clearing may be done**
Clearing for the purpose of a rodeo and associated activities.
- 3. Area of Clearing**
The Permit Holder shall not *parkland clear* more than 2.059 hectares of native vegetation within the areas cross-hatched yellow and cross-hatched red on attached Plan 7112/1. No trees are authorised to be cleared.
- 4. Application**
This Permit allows the Permit Holder to authorise persons, including employees, contractors and agents of the Permit Holder, to *parkland clear* native vegetation for the purposes of this Permit subject to compliance with the conditions of this Permit and approval from the Permit Holder.
- 5. Type of clearing authorised**
This Permit authorises the Permit Holder to *parkland clear* native vegetation for the activities described in condition 1 of this Permit to the extent that the Permit Holder has the power to carry out works involving clearing for those activities under the *Local Government Act 1995* or any other written law.

PART II – MANAGEMENT CONDITIONS

- 6. Fauna management**
The Permit Holder must ensure that clearing in the area cross-hatched red on attached Plan 7112/1 is not carried out between 1 July and 30 December.
- 7. Weed control**
~~When undertaking any clearing or other activity authorised under this Permit, the Permit Holder~~
must take the following steps to minimise the risk of the introduction and spread of *weeds*:
 - clean earth-moving machinery of soil and vegetation prior to entering and leaving the area to be cleared;
 - ensure that no *weed*-affected soil, *mulch*, *fill* or other material is brought into the area to be cleared; and
 - restrict the movement of machines and other vehicles to the limits of the areas to be cleared.

7/3

DEFINITIONS

The following meanings are given to terms used in this Permit:

dieback means the effect of *Phytophthora* species on native vegetation;

fill means material used to increase the ground level, or fill a hollow;

mulch means the use of organic matter, wood chips or rocks to slow the movement of water across the soil surface and to reduce evaporation;

parkland clear means the clearing of shrubs, herbs and grasses, and excludes the clearing of tree species;

weed/s means any plant -

- (a) that is a declared pest under section 22 of the *Biosecurity and Agriculture Management Act 2007*; or
- (b) published in a Department of Parks and Wildlife Regional Weed Rankings Summary, regardless of ranking; or
- (c) not indigenous to the area concerned.



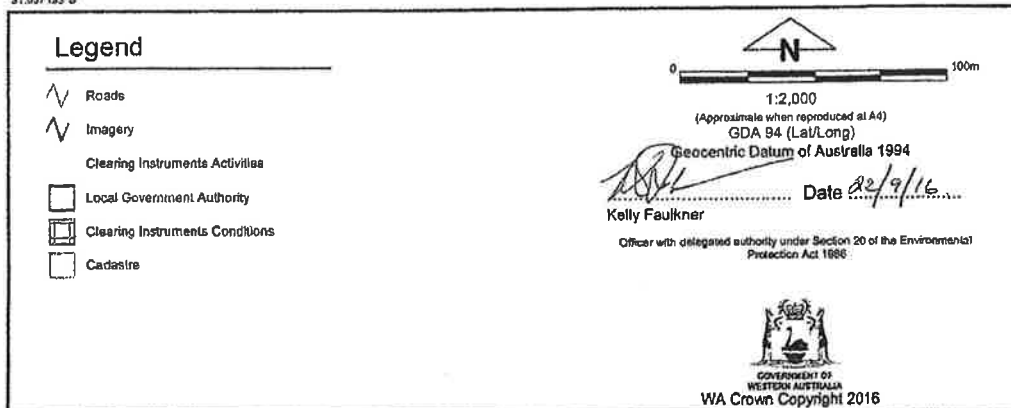
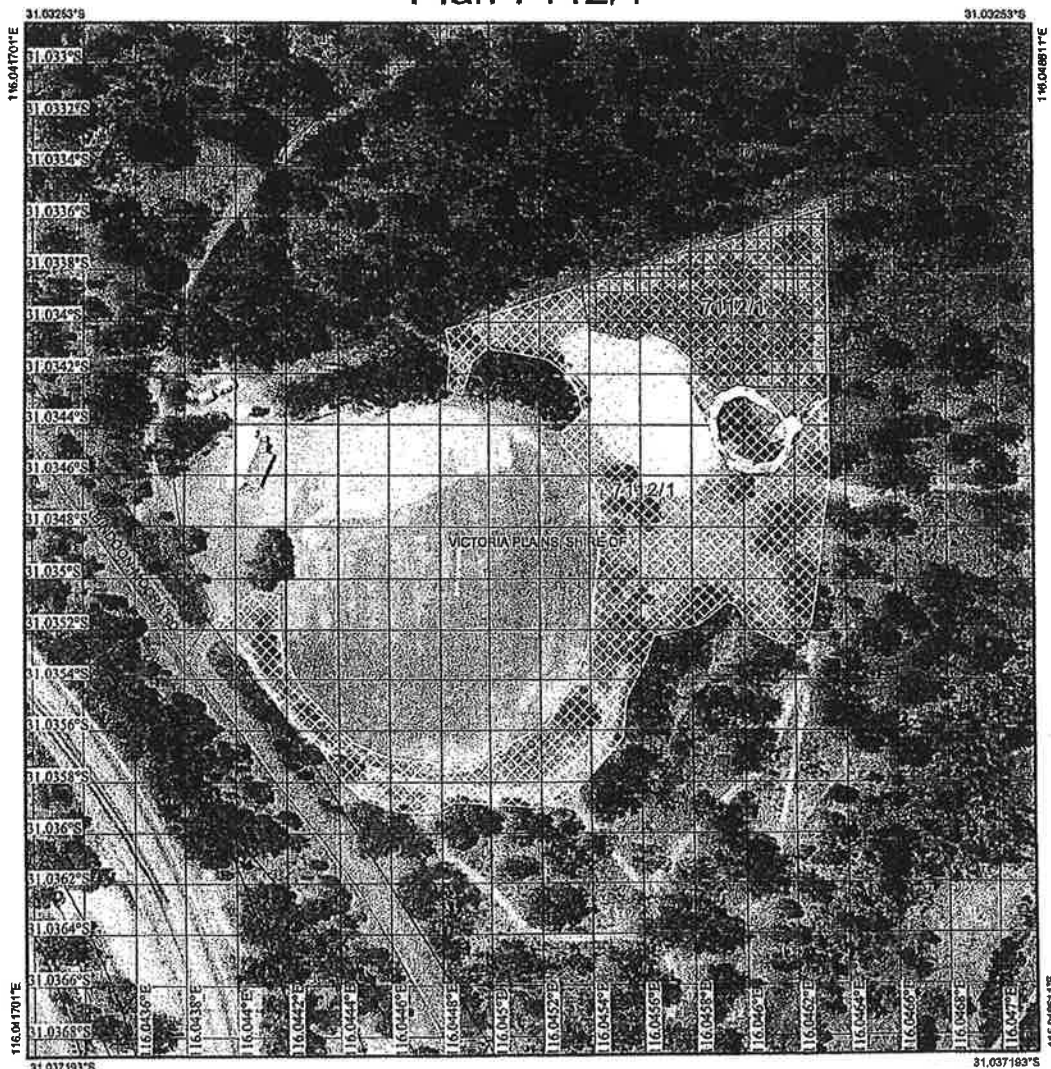
Kelly Faulkner
EXECUTIVE DIRECTOR
LICENSING AND APPROVALS

*Officer delegated under Section 20
of the Environmental Protection Act 1986*

22 September 2016

7/3

Plan 7112/1

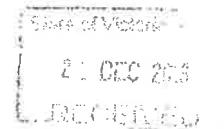


Appendix 1 1/2



**Hon Albert Jacob MLA
Minister for Environment; Heritage**

Your ref: RC1.1
Our Ref: 50-15625



Mr Ian Graham
Acting Chief Executive Officer
Shire of Victoria Plains
PO Box 21
CALINGIRI WA 6569

Dear Mr Graham

Thank you for your letter dated 28 November 2016 regarding the continued use of Mogumber Reserve 8588 for rodeo events. I note that Reserve 8588 is under a management order, vested with the Shire of Victoria Plains for the purpose of recreation, racecourse and hall-site.

I am advised that the Department of Environment Regulation (DER) granted the Shire a permit to parkland clear two hectares of native vegetation for rodeo activities on 22 September 2016. In accordance with the application, the permit excluded clearing of trees. I understand that in granting the permit, the Delegated Officer had regard to the purpose of the Reserve and its existing use for rodeos. All public submissions received in relation to the application were considered and the decision was subject to a 21-day appeal period. No appeals were received.

DER has advised me that the arborist report, dated 4 October 2016, prepared for the Shire recommends pruning of tree canopy and removal of trees. I note Council's resolution, outlined in your letter, that it wishes to proceed with tree pruning. I am advised that pruning of the canopy that does not cause substantial damage resulting in the death of the native vegetation does not constitute clearing under the *Environmental Protection Act 1986* and therefore will not require a clearing permit.

With regard to any future clearing requirements, including removal of trees identified in the arborist report, I encourage you to liaise with DER to determine any information that might be required in the assessment of any future application.

12th Floor, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Phone: +61 8 6552 5800 Facsimile: +61 8 6552 5801
Email: Minister.Jacob@dpc.wa.gov.au

7.2

2

I appreciate you bringing this matter to my attention and wish you all the best for future rodeos and events.

Yours sincerely



Albert Jacob MLA
MINISTER FOR ENVIRONMENT; HERITAGE

19 DEC 2016



THE HON JOSH FRYDENBERG MP
MINISTER FOR THE ENVIRONMENT AND ENERGY

Mr Ian Graham
Acting Chief Executive Officer
Shire of Victoria Plains
PO Box 21
CALINGIRI WA 6569

MC16-025258

23 DEC 2016

Dear Mr Graham

I refer to your letter concerning proposed management of trees at Mogumber Reserve Oval, Mogumber, Western Australia.

The role of the Australian Government, in matters such as this, is limited to circumstances where a proposed action is likely to significantly impact a matter of national environmental significance, such as a nationally listed threatened species or ecological community. Where a significant impact is likely, the proposal must be approved under the *Environment Protection and Biodiversity Conservation Act 1999* before it can proceed.

Not all actions affecting matters of national environmental significance are likely to have a significant impact. The Department of the Environment and Energy (the Department) has published guidelines to assist proponents to determine whether approval is required. These guidelines are available at: www.environment.gov.au/epbc/policy-statements.

As Minister for the Environment and Energy, I can only give a formal decision about whether or not the proposed action will significantly impact on protected matters, following a robust assessment through the legislated "referral" process. Notwithstanding this, I am advised that the scale and nature of the proposed works have a low prospect of significantly impacting on habitat for threatened species, including Carnaby's black cockatoo, and a referral would not be warranted to undertake the works as described.

I understand that you have been in contact with the Department in relation to this matter. Please continue to liaise with the Compliance Section of the Department at: compliance@environment.gov.au if you require additional information or assistance.

Thank you for writing on this matter.

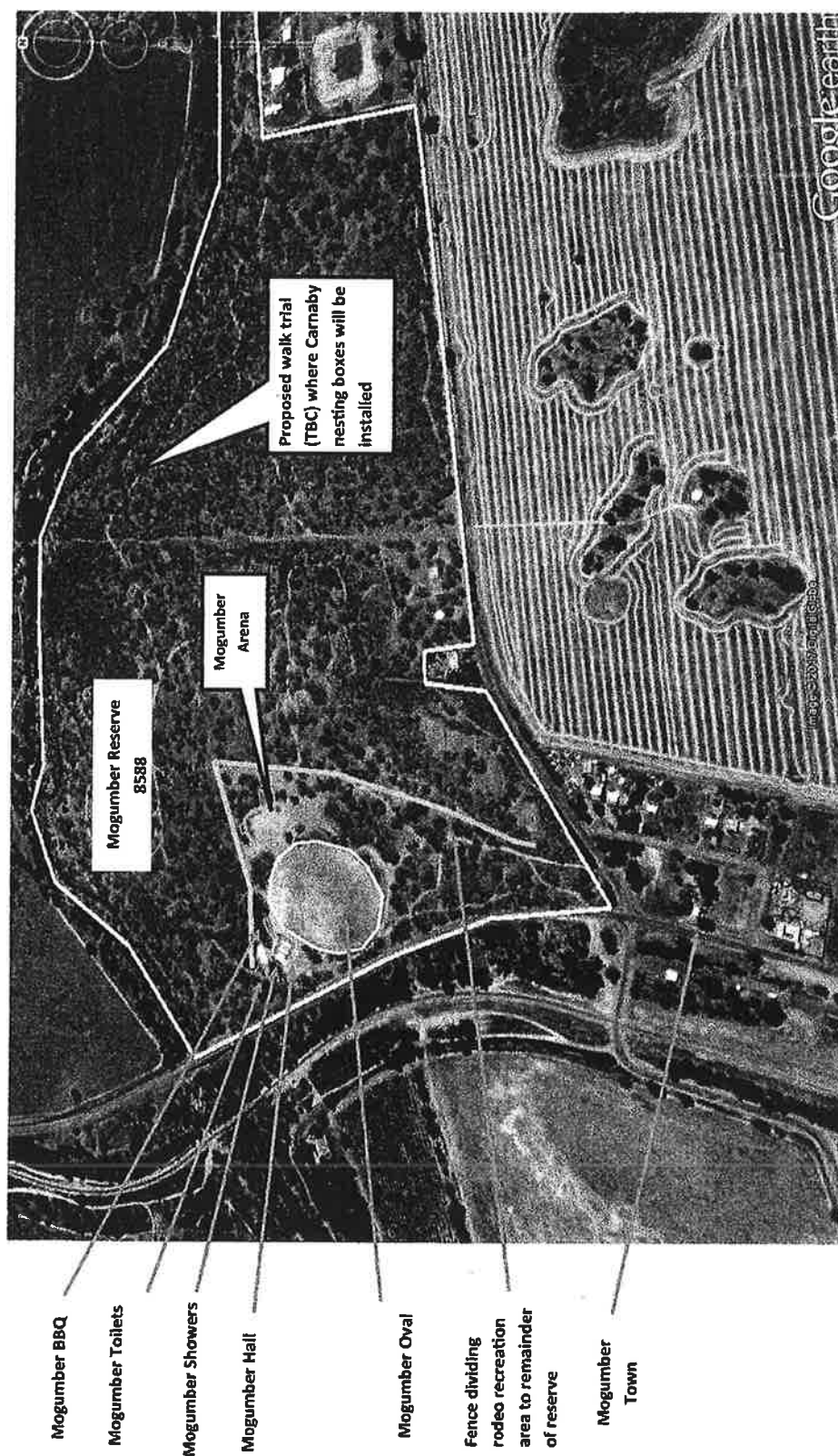
Yours sincerely

A handwritten signature in blue ink, appearing to be 'JF'.

JOSH FRYDENBERG

Parliament House Canberra ACT 2600 Telephone (02) 6277 7920

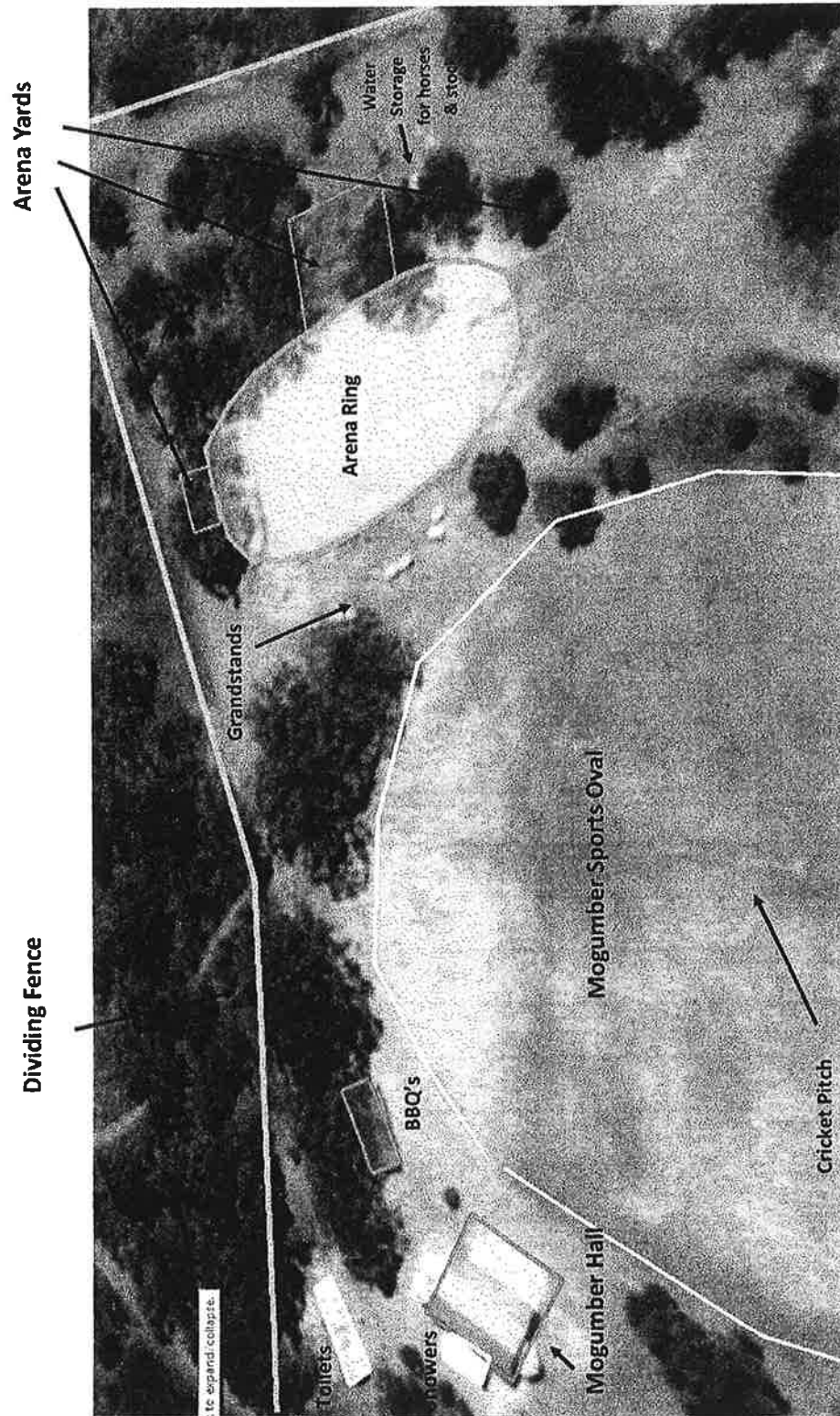
Mogumber Arena Location & Site Plan



Appendix

L
Y2

L 1/2



Appendix 111 1/2

Mogumber Outback Club Inc

Statement of Income & Expenditure Financial Year 16-17 as at AGM 7/3/2017

Opening Balance		\$46,433.34
Income		
Membership		\$340.00
Bull Ride		\$8,362.12
Bank Interest		\$158.97
MOC Jumpers		\$836.00
Arena Hire Donations		175.00
Depart Sport Rec Grants		500.00
Yarloop Pledges		700.00
NYR Rodeo Income 2016		\$56,997.62
NYE Rodeo Camp Ground Donations		\$1,345.90
Total Income		\$69,415.61
Expenses		
Bull Ride		\$4,149.25
Camp Oven		\$150.25
Cristmas Cricket		\$105.02
Constitution Change		\$24.00
Wfi Insurance		\$125.00
Auditor		\$727.70
Mail Box Hire		\$15.00
Sponsorship - Kayne & Kiara		\$450.00
Arena Packup Food		\$75.00
Donations - Fire Brigade		\$200.00
Progress Hall Hire		\$50.00
NYE Rodeo Expenses 2016		\$59,371.77
Total Expenses		\$65,442.99
Net Profit & Loss		\$3,972.62
Financial Position		\$50,405.96

111 / 2

Mogumber Outback Club Inc

Balance Sheet as at 7/3/2017

Cash on hand		
ANZ transaction account		\$8,865.28
Bendigo Bank Statement account		\$4,000.00
Bendigo Bank Online Saver		\$34,691.06
Petty Cash Draw		\$550.00
Try Booking		\$5,280.52
Total Cash on hand		\$53,386.86
Creditors		
NY Rodeo Other		\$85.00
Sponsorship		\$200.00
Creditors Total		\$285.00
Debitors		
NYE Rodeo Camp Group Donations		\$1,345.90
ABCRA Arena Hire		\$1,920.00
Debitors Total		\$3,265.90
Financial Position		\$50,405.96

Appendix 17 12

Mogumber Outback Club Inc

Balance Sheet as at 28/8/2017

Cash on hand		
Bendigo Bank Statement account		\$4,463.85
Bendigo Bank Online Saver		\$47,001.86
Petty Cash Draw		\$387.10
Total Cash on hand		\$51,852.81
Creditors		
Bendigo Bank Sponsorship		\$500.00
Creditors Total		\$500.00
Debitors		
NYE Rodeo Camp Group Donations		\$1,345.90
Debitors Total		\$1,345.90
Financial Position		\$51,006.91

F31/2017 ACCOUNTS FOR PAYMENT

FILE REFERENCE	F1.8.4
REPORT DATE	8 September 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
ATTACHMENTS	Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during August 2017.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:

The Chief Executive Officer and in their absence the Corporate Services Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.

All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:

- a. The Payee's Name
- b. The amount of the payment
- c. The date of the payment
- d. Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 153/2017

Moved: Cr J King

Seconded: Cr S Penn

That the payments made for the month of August 2017 from the Municipal Bank Account as per the attached listing amounting to \$990,539.11 be endorsed:

Creditor EFT Payments	\$825,259.95
Creditor Cheque Payments	\$ 71,005.31
Direct Debit Payments	\$ 22,042.87
Net Fortnightly Salaries & Wages EFT	\$ 72,230.98
TOTAL	\$990,539.11

Motion Put and Carried: 9/0

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5488	08/08/2017	ABBOTT AUTO ELECTRICS	Repairs to Hino Truck - PTK21	1899.68	3392.27
			Solar fitted to speed camera	1107.48	
			Replace battery terminal - PTK21	385.11	
EFT5489	08/08/2017	AUSTRALIA POST	Postage for July 17		466.39
EFT5490	08/08/2017	BG ANTENNA SERVICES	TV conn 15 Lambert Cres Calingiri		385.00
EFT5491	08/08/2017	BOLGART PROGRESS ASSOCIATION	Library July 2017		328.05
EFT5492	08/08/2017	BUNNINGS GROUP LIMITED			1007.30
			Clothes line etc for 15 Lambert Cresc	951.12	
EFT5493	08/08/2017	Bullivants Pty Ltd	Supply gas struts/Disc Grinding	56.18	2117.50
EFT5494	08/08/2017	COUNTRY COPIERS NORTHAM	Recovery Straps for Fire Brigades		6968.35
			Copier maintenance agreement	1957.74	
EFT5495	08/08/2017	Hays Specialist Recruitment (Australia) Pty Ltd	Office Copier Service Agreement	5010.61	3395.38
			Hays Rates Officer W/E 9th July 2017	1431.11	
			Hays Rates Officer W/E 16 July 2017	1964.27	
EFT5496	08/08/2017	IPWEA LTD	Building Subscription 17/18		1540.00
EFT5497	08/08/2017	JDSi Consulting Engineers Pty Ltd	Prof services 44 Smith St Bolgart		12100.00
EFT5498	08/08/2017	KINTAMANI FARMS	Gravel for re-sheeting of Golf Course		12100.00
EFT5499	08/08/2017	LANDGATE			1531.70
			Land Enquiry	149.10	
			Boundary Survey & Lodgement Fee	1072.00	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5500	08/08/2017	LANDMARK	Rates Collection	310.60	1058.60
EFT5501	08/08/2017	LG Assist	Supply 5 x20lt Roundup		302.50
EFT5502	08/08/2017	LO-GO APPOINTMENTS	Advertising CSM		7774.03
EFT5503	08/08/2017	MALTS CONTRACTING	Temp EA W/E 22/07/2017	2717.43	
EFT5504	08/08/2017	MUCHEA GRADING CONTRACTORS	Temp EA W/E 8/07/2017	2593.97	
			Temp EA W/E 15/07/2017	2462.63	
			Cleaning of Shire Buildings for July 17		1567.50
					14210.90
EFT5505	08/08/2017	NORTHAM CARPETS PTY LTD	Maintenance grading	5570.40	
EFT5506	08/08/2017	Onsite Mechanical	Maintenance grading	8640.50	
			New blinds for 12 Harrington St		440.00
					2615.91
EFT5507	08/08/2017	SHIRE OF CHITTERING	Various fleet vehicle maintenance	937.75	
EFT5508	08/08/2017	SHIRE OF IRWIN	Brake lining & wheel seals - PTL09	1678.16	
EFT5509	08/08/2017	SHIRE OF MOORA	Mailout Lot 7 Butler St Mogumber		633.96
EFT5510	08/08/2017	ST JOHN AMBULANCE (CALINGIRI SUBCENTRE)	2017 LGIS Inter golf Tournament		700.00
EFT5511	08/08/2017	STAPLES AUSTRALIA PTY LTD	CESM Services for April to June 2017		4922.72
EFT5512	08/08/2017	STATE LIBRARY OF WA	Defibrillators held at Admin Office		285.51
EFT5513	08/08/2017	STEWART & HEATON CLOTHING CO. PTY LTD	Stationery		86.85
EFT5514	08/08/2017	Seek	Library B/Beginnings Program 17/18		60.50
			Protective clothing - Fire		3219.88
					907.50
EFT5515	08/08/2017	Stabilised Pavements of Australia Pty Ltd	Advertising Works Staff	605.00	
EFT5516	08/08/2017	THOMAS CULVERWELL	Advertising CSM	302.50	
EFT5517	08/08/2017	WALLIS COMPUTER SOLUTIONS	Stabilisation Toodyay Bindi-Bindi Rd		107449.10
EFT5518	08/08/2017	Westgrow Farm Trees	Cleaning Gillingarra Public Toilets		140.00
EFT5519	17/08/2017	AFGRI Equipment Australia Pty Ltd	Telephone Charges		115.50
			Plants Gillingarra and Wirrilda Rd		1327.74
					1105.48
EFT5520	17/08/2017	AK Evans Earthmoving	Supply 2 hydraulic hoses - PLR10	159.92	
			Service on Ute - PWV59	945.56	
			Maintenance Grading		6292.00

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5521	17/08/2017	ALL TOOLS WA PTY LTD	Parts		665.00
EFT5522	17/08/2017	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA	Membership for Australia Day 2017-18		550.00
EFT5523	17/08/2017	AUTOSWEEP	Sweep streets		1331.00
EFT5524	17/08/2017	AVON WASTE	Rubbish July 2017		4541.36
EFT5525	17/08/2017	Ampac Debt Recovery (wa) Pty Ltd	Debt Recovery Costs		22.00
EFT5526	17/08/2017	BOEKEMAN MACHINERY	Service Toyota Prado - PAV44		387.33
EFT5527	17/08/2017	BOLGART PROGRESS ASSOCIATION	Library Services Aug 17		408.55
EFT5528	17/08/2017	BOLGART RURAL MERCHANDISE	Purchases for Depot July 2017		125.00
EFT5529	17/08/2017	BigMate Monitoring Services Pty Ltd	GPS Monitoring July 2017		352.00
EFT5530	17/08/2017	Biomax Wastewater Recycling Systems	Service to Biomax units in Bolgart		500.00
EFT5531	17/08/2017	CALINGIRI AUTOS	Service Ute - PWV57		326.34
EFT5532	17/08/2017	CALINGIRI PLAYGROUP	Comm Grant Funding 2017/18		10000.00
EFT5533	17/08/2017	CALINGIRI TRADERS			818.10
			Building Purchases July 17	183.20	
			Admin Supplies July 17	207.75	
			Purchases Depot July 17	427.15	
EFT5534	17/08/2017	COTA WA	Council of Ageing Membership 17/18		65.00
EFT5535	17/08/2017	COURIER AUSTRALIA	Freight Charges		38.54
EFT5536	17/08/2017	Conway Highbury	Professional services for Local Laws		3106.40
EFT5537	17/08/2017	DEPARTMENT OF HEALTH WA	Management course on mosquitos		1155.00
EFT5538	17/08/2017	FULTON HOGAN INDUSTRIES PTY LTD			183916.44
			Emulsion seal to Toodyay Bindi-Bindi Road	114798.53	
			Emulsion seal Yerecoin South East Rd	68048.71	
			Cold Asphalt	1069.20	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5539	17/08/2017	GALVINS PLUMBING SUPPLIES	Copper Pipe for 15 Lambert Cres	280.52	1726.87
EFT5540	17/08/2017	GREAT SOUTHERN FUEL SUPPLIES	HWS Aged Units and 12 Harrington St	1446.35	
EFT5541	17/08/2017	Have A Go News	Advertising Tourism		7595.28
EFT5542	17/08/2017	Hays Specialist Recruitment (Australia) Pty Ltd			533.50
					17097.30
			Temp DCEO W/E 30/07/2017	4033.76	
			Temp Rates Officer W/E 30/07/2017	1739.78	
			Temp DCEO Week 6/8/17	3585.56	
			Temp Rates Office Week 6/8/17	2020.39	
			Temp DCEO Week 23/7/17	3809.66	
			Temp Rates Officer Week 23/7/17	1908.15	
EFT5543	17/08/2017	IT VISION AUSTRALIA PTY LTD	Annual Licenec Fees Synergysoft		27734.30
EFT5544	17/08/2017	IT VISION USER GROUP (INC)	IT Vision Subscription 2017/18		715.00
EFT5545	17/08/2017	JASOL AUSTRALIA	Toilet paper and cleaning products		1128.47
EFT5546	17/08/2017	JASON SIGNMAKERS	Various Signs & posts		7891.40
EFT5547	17/08/2017	JDSi Consulting Engineers Pty Ltd	Electril designs - Bolgart Sub-Division		2750.00
EFT5548	17/08/2017	JIM KELLY	Travel Claim April 16 to June 2017		3846.96
EFT5549	17/08/2017	LANDGATE	Rates Collection		131.00
EFT5550	17/08/2017	LG Assist	Advertising for Rates Officer		302.50
EFT5551	17/08/2017	LGISWA			76179.40
			17-18 M/ship credit instal 1	-2404.63	
			2017/18 Motor Vehicle Insurance	32241.24	
			17/18 Personal Accident/Sickness Ins.	11880.00	
			2017/18 Salary Cont Insurance	3180.56	
			2017/18 Liability Insurance	7602.84	
			2017/18 Pers/Accident Insurance	467.50	
			2017/18 Cyber Liability Insurance	1100.00	
			2017/18 Travel Insurance	825.00	
			2017/18 Bush Fire Insurance	8624.00	
			2017/18 Marine Cargo Insurance	495.00	
			2017/18 Man/ Liability Insurance	11165.00	
			2017/18 Crime Insurance	1002.89	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5552	17/08/2017	LGISWA - WORKCARE SCHEME	2017-18 Workcare Ins 1st Instal		24640.00
EFT5553	17/08/2017	LGISWA - PROPERTY	1st Instal Property Insurance 17/18		26930.88
EFT5554	17/08/2017	LO-GO APPOINTMENTS	Temp EA Week 28/7/17	1313.40	3890.95
			Temp EA Week 5/8/17	2577.55	
EFT5555	17/08/2017	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Membership 2017-2018	521.00	811.00
			LG - Admin Staff 20/7/17	290.00	
EFT5556	17/08/2017	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	Analytical Services		388.85
EFT5557	17/08/2017	LOUIES FLYSCREENS ALLSAFE	Screen Door for 16 Yulgering Rd		580.00
EFT5558	17/08/2017	MALTS CONTRACTING	Cleaning July 2017		1273.00
EFT5559	17/08/2017	PIETRO METE	Rates refund for A20465		374.56
EFT5560	17/08/2017	Perth Safety Products Pty Ltd			3087.70
			Signs	528.00	
EFT5561	17/08/2017	Perth Traffic Training	Signs & Culvert Markers	2559.70	3800.00
EFT5562	17/08/2017	STAR TRACK EXPRESS	Training for depot staff		1737.18
EFT5563	17/08/2017	STATE LIBRARY OF WA	Freight charges		220.00
EFT5564	17/08/2017	STEPHANIE PENN	17/18 Library Materials		1274.34
			Parking & Meals for LG Week	166.74	
EFT5565	17/08/2017	Seek	Travel Claim Dec 16 to June 2017	1107.60	605.00
			Advertising Rates Officer	302.50	
EFT5566	17/08/2017	Sprayline Spraying Equipment	Advertising - CDO Officer		25.37
EFT5567	17/08/2017	TOODYAY TYRES & EXHAUST	Supply one Bellow		1777.00
EFT5568	17/08/2017	WA HINO SALES & SERVICE	Grader, loader and trailer tyres		1287.80
			Service for PTK22	812.25	
EFT5569	17/08/2017	WA LOCAL GOVERNMENT ASSOCIATION	Service for PTK21	475.55	19159.38
			WALGA Membership	18449.38	
			Councillor Training	515.00	
			LG Course - Cr King	195.00	

Shire of Victoria Plains
Minutes – Ordinary Meeting of Council

20 September 2017

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5570	17/08/2017	YERECOIN TRADERS	USB Cable for President		19.99
EFT5606	29/08/2017	ABBOTT AUTO ELECTRICS			4848.65
EFT5607	29/08/2017	ALLTOOLS WA PTY LTD	Repairs to PTK23 & PGR10	1002.71	
EFT5608	29/08/2017	AUSTRALIAN TAXATION OFFICE	Service to Graders, Truck & Trailer	1086.97	
EFT5609	29/08/2017	Aussie Outdoor	Repairs to PTK23 & PGR9	1419.72	
EFT5610	29/08/2017	BENARA NURSERIES	Repairs to CEO Vehicle - PAV44	1339.25	
EFT5611	29/08/2017	BINDOON TRACTORS PTY LTD	Brick & Concrete Saw Blades		328.00
			Payroll deductions		25375.28
			New blinds and door - 15 Lambert		3692.00
			Plants for Shire Gardens		774.35
					2728.00
EFT5612	29/08/2017	BOC LIMITED	Hire Excavator July 17	1364.00	
EFT5613	29/08/2017	BOLGART PRIMARY P&C	Hire Excavator July 17	1364.00	
EFT5614	29/08/2017	CEMETERIES & CREMATORIA ASSOC OF WA	Rental Oxygen Bottles		43.15
EFT5615	29/08/2017	CIVIC LEGAL PTY LTD	Donation - School Camp Canberra		2500.00
EFT5616	29/08/2017	COUNTRY COPIERS NORTHAM	Cemeteries Membership 2017-18		275.00
EFT5617	29/08/2017	COUNTRYWIDE WINDSCREENS	Professional Fees - Staff Matter		5159.00
EFT5618	29/08/2017	COVS PARTS PTY LTD	Photocopier service		3185.03
			Glass doors from both graders		2310.00
					159.61
EFT5619	29/08/2017	Civil Contractors Federation - Wa	Adjustable Ballmounts	109.01	
EFT5620	29/08/2017	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	Bag of Rags	50.60	
EFT5621	29/08/2017	Direction Design Print	Tuition Fees for Training Cert IV		836.30
EFT5622	29/08/2017	EASTERN HILLS SAWS & MOWERS	DFES Annual ESL Return 2017/18		42375.00
EFT5623	29/08/2017	Executive Media Pty Ltd	Stationery		710.00
EFT5624	29/08/2017	FLICK ANTICIMEX PTY LTD	Service Stihl Blower		202.00
EFT5625	29/08/2017	GALVINS PLUMBING SUPPLIES	Advertising		950.00
EFT5626	29/08/2017	Hays Specialist Recruitment (Australia) Pty Ltd	Annual Fees		2445.84
			Decktight for 15 Lambert Cresc		68.47
			Temp DCEO Week 13/8/17		5549.83
			Temp DCEO Week 13/8/17	3585.56	
			Temp Rates Officer Week 13/8/17	1964.27	
EFT5627	29/08/2017	JASON SIGNMAKERS	Signage		1537.80

Shire of Victoria Plains

Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT5628	29/08/2017	Joshua Dean Shales	Rates refund A20386		299.19
EFT5629	29/08/2017	MD & FA Glossop	Lights at Emergency Building	528.00	3360.50
			Electrical work at 15 Lambert	2832.50	
EFT5630	29/08/2017	NORTHERN VALLEYS NEWS	Advertising		155.00
EFT5631	29/08/2017	OFFICEWORKS	Stationery		224.81
EFT5632	29/08/2017	Onsite Mechanical	Hubometers for 3 x Trailers		611.16
EFT5633	29/08/2017	Ramm Software Pty Ltd	Rental -Pocket Ramm		7496.31
EFT5634	29/08/2017	Sprayline Spraying Equipment	Repairs to Sundry plant		22.48
EFT5635	29/08/2017	THOMAS CULVERWELL	Cleaning Toilets 24/7 to 15/8/17		140.00
EFT5636	29/08/2017	Twinkarri Pty Ltd	Hire Mulcher		34969.00
EFT5637	29/08/2017	Versatile Building Products	Door locks for Mogumer Hall		515.41
EFT5638	29/08/2017	WA LOCAL GOVERNMENT ASSOCIATION			13052.00
			WALG Convention - Cr P Carr	1738.00	
			WALG Week - CEO	1618.00	
			WALG Convention - Cr D Smith	120.00	
			WALG Convention - Cr D Smith	1767.00	
			WALG Convention - Cr J Kelly	1738.00	
			WALG Convention - Cr J Kelly	120.00	
			WALG Convention - Cr Broadhurst	120.00	
			WALG Convention	120.00	
			WALG Convention - Cr s Penn	1738.00	
			WALG Convention - Cr S Penn	120.00	
			WALG Convention - Cr Corless-Crowther	190.00	
			WALG Convention - Cr Corless-Crowther	190.00	
			WALG Convention - Cr A Broadhurst	1738.00	
			WALG Convention - Cr D Lovelock	1735.00	
EFT5639	29/08/2017	WESTERN AUSTRALIA TREASURY CORPORATION	Loan No. 84 Interest payment -		9938.62
EFT5640	29/08/2017	Wheatbelt Furniture and Homewares	Furniture for 12 Harrington St		51.00
			Total EFT payments for August 2017		825259.95
12100	01/08/2017	Daimler Trucks Perth	New Fuso Canter truck		60313.00

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
12101	10/08/2017	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Cash Wages for Week Ending 9/8/17		3230.00
12102	17/08/2017	Alphar Bet Pty Ltd	Rates refunds		271.26
12103	17/08/2017	DARLING RANGE NORTH PTY LTD	Rates refund A21862		159.73
12104	17/08/2017	Department Of Transport			422.10
12105	17/08/2017	Zebina Minerals Pty Ltd	Licence Renewal - PTL08	27.40	
12106	24/08/2017	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Renewal 2017/18 - PAV42	394.70	
12107	29/08/2017	J Blackwood & Son Pty Ltd	Rates refund A21676		110.72
12108	29/08/2017	Jaymie King	Cash Wages for week ending 23/8/17		5220.00
12109	29/08/2017	SHIRE OF VICTORIA PLAINS - PLEASE PAY CASH	Safety Glasses		153.56
			Travel Allowance June-July 2017		627.29
			Petty cash for July 2017		497.65

Total Cheque payments for August 2017

71005.31

DD10007.1	10/08/2017	TELSTRA CORPORATION LTD	Telephone Charges		12.20
DD10007.2	08/08/2017	SYNERGY	Electricity Charges		1908.90
DD10007.3	01/08/2017	Aussie Outdoor	Deposit blinds and door at 15 Lambert Cres		1846.00
DD10007.4	01/08/2017	IINET LIMITED	Telephone Charges		79.98
DD10015.1	09/08/2017	CARE SUPER	Superannuation contributions		544.91
DD10015.2	09/08/2017	REST INDUSTRY SUPER	Payroll deductions		267.63
DD10015.3	09/08/2017	WA SUPER	Payroll deductions		3595.97
DD10015.4	09/08/2017	LGIA Super	Superannuation contributions		733.03
DD10015.5	09/08/2017	PRIME SUPER	Superannuation contributions		414.80
DD10015.6	09/08/2017	HOSTPLUS SUPERANNUATION FUND	Superannuation contributions		61.62
DD10015.7	09/08/2017	AMP LIFE LIMITED	Superannuation contributions		182.00
DD10015.8	09/08/2017	Bt Super For Life	Superannuation contributions		185.55
DD10019.1	14/08/2017	TELSTRA CORPORATION LTD	Telephone Charges		1118.67
DD10019.2	05/08/2017	TELSTRA CORPORATION LTD	Telephone Charges		884.69
DD10022.1	02/08/2017	SHIRE OF VICTORIA PLAINS - CREDIT CARD ACCOUNT			2082.10
			BP Wongan Hills	67.15	
			Dunnings	12.80	
			Town of Cambridge	5.20	
			Town of Cambridge	3.00	

Shire of Victoria Plains
Creditor & Payroll Payments for the month of August 2017

Chq/EFT	Date	Name	Description	Inv Amt	Amount
DD10022.2	28/08/2017	SYNERGY	Survey Monkey	228.00	
DD10022.3	08/08/2017	SYNERGY	City of Perth	6.21	
DD10022.4	02/08/2017	BENDIGO BANK	Oilment	42.00	
DD10027.1	07/08/2017	Dept Of Communities Housing	Adobe Systems	18.69	
DD10027.2	14/08/2017	Dept Of Communities Housing	Karrynup Newsagency	10.98	
DD10027.3	21/08/2017	Dept Of Communities Housing	Chartered Accountants Aust & NZ	265.90	
DD10027.4	14/08/2017	Wright Express Australia Pty Ltd	BP Wongan Hills	53.53	
DD10027.5	30/08/2017	TELSTRA CORPORATION LTD	Readdle	182.40	
DD10029.1	23/08/2017	CARE SUPER	City of Perth	4.13	
DD10029.2	23/08/2017	REST INDUSTRY SUPER	City of Perth	16.13	
DD10029.3	23/08/2017	WA SUPER	LG Professoinals	1035.00	
DD10029.4	23/08/2017	LGIA Super	Wongan Hills IGA	90.98	
DD10029.5	23/08/2017	AUSTRALIAN SUPER PTY LTD	Liquorland	40.00	
DD10029.6	23/08/2017	PRIME SUPER	Electricity Charges		913.70
DD10029.7	23/08/2017	HOSTPLUS SUPERANNUATION FUND	Electricity Charges		34.50
DD10029.8	23/08/2017	AMP LIFE LIMITED	Credit Card Fees for July 2017		12.00
DD10029.9	23/08/2017	Bt Super For Life	Rent for Temp EA Week 7/8/17		240.00
			Rent for Temp EA Week 14/8/17		240.00
			Rent for Temp EA Week 21/8/17		240.00
			Shire fleet vehicles fuel July 17		366.88
			Telephone Charges		525.03
			Superannuation contributions		524.10
			Payroll deductions		249.06
			Payroll deductions		3045.18
			Superannuation contributions		733.03
			Superannuation contributions		125.62
			Superannuation contributions		414.80
			Superannuation contributions		95.62
			Superannuation contributions		182.00
			Superannuation contributions		183.30
Total Direct Debit payments for Aug 2017					22,042.87

Shire of Victoria Plains Creditor & Payroll Payments for the month of August 2017					
Chq/EFT	Date	Name	Description	Inv Amt	Amount
	09/08/2017	EFT Payment for Wages W/E 8/08/2017			41,055.93
	23/08/2017	EFT Payment for Wages W/E 22/08/2017			31,175.05
			Total Wages EFT payments for Aug 2017		72,230.98
			Total Payments for Aug 2017		990,539.11

F32/2017 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE	F1.3.3
REPORT DATE	13 September 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
ATTACHMENTS	Monthly Financial Statements

PURPOSE OF REPORT

That the following financial statements and reports for the month ended 31 August 2017 be received.

BACKGROUND

In accordance with the Local Government (Financial Management) Regulations 1996 Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance. These are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the Local Government (Financial Management) Regulations require a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as Year-To-Date Budget);
- Actual amounts of expenditure and revenue to the end of the month to which the statement relates (known as Year-To-Date Actuals);
- Material variances between the comparatives of Budget vs Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial report for August 2017 is presented to Council showing monthly revenue and expenditure to date and comparative year to date budget and annual budget figures.

The format of the monthly statements has been amended to provide additional information for Council. This has resulted in some errors on the Statement of Financial Activity (Nature or Type), which at this stage has not been amended. It is planned to consult with Moore Stephens to correct this issue in time for next months reporting.

Council should note that the 2016/2017 Annual Financial Statements are not fully completed, audited and signed off yet. There is an issue with fair value of Land and Buildings, which the auditors are working on and plan to have done by next months reporting. For this reason depreciation has not been raised for July and August.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 154/2017

Moved: Cr D Smith

Seconded: Cr S Penn

That the following statements and reports for the month ended 31 August 2017 be received:

Statements of Financial Activity

Note 1 Significant Accounting Policies

Note 2 Graphical Representation

Note 3 Surplus/(Deficit) Position

Note 4 Cash and Investments

Note 5 Major Variances

Note 6 Budget Amendments

Note 7 Receivables

Note 8 Grants

Note 9 Rating Information

Note 10 Cash Backed Reserves

Note 11 Capital Disposals and Acquisitions

Note 12 Trust

Note 13 Information on Borrowings

Investments

Debtors Listing

Rates Reconciliation

Bank Reconciliations

Motion Put and Carried: 9/0

SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2017

TABLE OF CONTENTS

Statements of Financial Activity

Note 1 Significant Accounting Policies

Note 2 Graphical Representation

Note 3 Surplus/(Deficit) Position

Note 4 Cash and Investments

Note 5 Major Variances

Note 6 Budget Amendments

Note 7 Receivables

Note 8 Grants

Note 9 Rating Information

Note 10 Cash Backed Reserves

Note 11 Capital Disposals and Acquisitions

Note 12 Trust

Note 13 Information on Borrowings

Investments

Debtors Listing

Rates Reconciliation

Bank Reconciliations

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF VICTORIA PLAINS STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) FOR THE PERIOD ENDED 31 AUGUST 2017							
Note	Adopted Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Revenue	\$	\$	\$	\$	\$	%	
Governance	4,808	4,808	714	1,683	969	136%	
General Purpose Funding	2,890,744	2,890,744	2,446,132	2,513,243	67,111	3%	
Law, Order and Public Safety	43,236	43,236	9,933	610	(9,323)	(94%)	
Health	2,263	2,263	292	688	396	136%	
Education and Welfare	0	0	0	0	0		
Housing	124,154	124,154	7,354	(51,643)	(58,997)	(802%)	▼
Community Amenities	73,232	73,232	68,136	78,831	10,695	16%	▲
Recreation and Culture	21,035	21,035	1,368	3,574	2,206	161%	
Transport	4,878	4,878	117,021	1,514	(115,507)	(99%)	▼
Economic Services	28,718	28,718	4,780	6,828	2,048	43%	
Other Property and Services	34,380	34,380	2,892	9,389	6,497	225%	
Total	3,227,448	3,227,448	2,658,622	2,564,718	(93,904)		
Expenses Excl. Finance Costs							
Governance	(478,770)	(478,770)	(106,916)	(89,005)	17,911	17%	▼
General Purpose Funding	(308,057)	(308,057)	(55,724)	(55,441)	283	1%	
Law, Order and Public Safety	(295,665)	(295,665)	(65,103)	(40,893)	24,210	37%	▼
Health	(150,664)	(150,664)	(18,104)	(22,107)	(4,003)	(22%)	
Education and Welfare	(48,038)	(48,038)	(9,230)	(7,555)	1,675	18%	
Housing	(194,686)	(194,686)	(33,875)	(55,733)	(21,858)	(65%)	▲
Community Amenities	(434,191)	(434,191)	(69,431)	(44,837)	24,594	35%	▼
Recreation and Culture	(606,311)	(606,311)	(112,065)	(68,825)	43,240	39%	▼
Transport	(2,597,789)	(2,597,789)	(430,404)	(209,208)	221,196	51%	▼
Economic Services	(211,550)	(211,550)	(39,352)	(35,114)	4,238	11%	
Other Property and Services	(15,500)	(15,500)	(2,496)	(51,540)	(49,044)	(1965%)	▲
Total	(5,341,221)	(5,341,221)	(942,700)	(680,259)	262,441		
Finance Costs (refer notes 2 & 7)							
Housing	0	0	0	0	0		
Community Amenities	(5,222)	(5,222)	(676)	(679)	(3)	0%	
Recreation and Culture	(16,844)	(16,844)	0	0	0		
Transport			0		0		
Economic Services			0		0		
Net Operating	(2,135,839)	(2,135,839)	1,715,246	1,883,780	168,534		
Non-operating Grants, Subsidies & Contributions	15 900,000	900,000	0	(50,688)	(50,688)	#DIV/0!	↑↑↑
Profit on Disposal of Assets	6 3,000	3,000	36,750	0	(36,750)	(100%)	▼
Loss on Disposal of Assets	6 (22,000)	(22,000)	(2,500)	0	2,500	(100%)	
Total	881,000	881,000	34,250	(50,688)	(84,938)		
Net Result	(1,254,839)	(1,254,839)	1,749,496	1,833,092	83,596		
Other Comprehensive Income							
Changes on Revaluation of Non-Current Assets	0	0	0	0	0		
Closing Funding Surplus(Deficit)	3 (1,254,839)	(1,254,839)	1,749,496	1,833,092	83,596		

SHIRE OF VICTORIA PLAINS STATEMENT OF FINANCIAL ACTIVITY (Nature or Type) FOR THE PERIOD ENDED 31 AUGUST 2017						
Note	Adopted Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3
Revenue	\$	\$	\$	\$	\$	%
Rates	2,328,653	2,328,653	2,328,653	2,386,687	58,034	
Operating Grants, Subsidies and Contributions	503,373	503,373	123,756	126,961	3,205	3%
Service Charges	0	0	0	0	0	
Fees and Charges	153,065	153,065	80,598	91,787	11,189	14%
Interest Earnings	123,000	123,000	5,166	(56,512)	(61,678)	(1194%)
Other Revenue	119,357	119,357	6,916	15,824	8,908	129%
Total	3,227,448	3,227,448	2,545,089	2,564,747	19,658	
Expenses						
Employee Costs	(1,459,493)	(1,459,493)	(218,030)	(232,983)	(14,953)	(7%)
Materials and Contracts	(1,287,322)	(1,287,322)	(218,069)	(201,761)	16,308	7%
Utilities Charges	(84,850)	(84,850)	(16,831)	(13,837)	2,994	18%
Depreciation (Non-Current Assets)	(1,944,577)	(1,944,577)	(324,060)	0	324,060	100%
Interest Expenses	(22,066)	(22,066)	(676)	1,799	2,475	366%
Insurance Expenses	(203,379)	(203,379)	(107,146)	(113,497)	(6,351)	(6%)
Other Expenditure	(361,600)	(361,600)	(61,072)	(84,395)	(23,323)	(38%)
Total	(5,363,287)	(5,363,287)	(945,884)	(644,674)	301,210	
Funding Balance Adjustment						
Non-Operating Grants, Subsidies & Contributions	900,000	900,000	0	(50,688)	(50,688)	#DIV/0!
Loss on Asset Disposal	3,000	3,000	36,750	0	(36,750)	(100%)
Profit on Asset Disposal	(22,000)	(22,000)	(5,332)	0	5,332	(100%)
Net Result	(1,254,839)	(1,254,839)	1,630,623	1,869,385	238,762	
Other Comprehensive Income						
Changes on Revaluation of Non-Current Assets	0	0	0	0	0	
Closing Funding Surplus(Deficit)	(1,254,839)	(1,254,839)	1,630,623	1,869,385	0	

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017**

1. SIGNIFICANT ACCOUNTING POLICIES

(a) BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 20 to these financial statements.

(a) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(d) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for sale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(e) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Mandatory requirement to revalue non-current assets

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

Land under control

In accordance with Local Government (Financial Management) Regulation 16(a)(ii), the Shire was required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or Regional significance.

Upon initial recognition, these assets were recorded at cost in accordance with AASB 116. They were then classified as Land and revalued along with other land in accordance with the other policies detailed in this Note.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Fixed Assets (Continued)

Initial recognition and measurement between mandatory revaluation dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(e) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
Formed roads (unsealed)	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping and drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

(g) Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or at cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Financial Instruments (Continued)

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(h) Impairment of Assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(i) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(j) Employee Benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Employee Benefits (Continued)

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

(k) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(l) Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(m) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Investment in Associates

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

(o) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 17 of the Annual Statements.

(p) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged as revenues in a previous reporting period which were obtained in respect of the local government's operations for the current reporting period.

(q) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(s) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(t) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

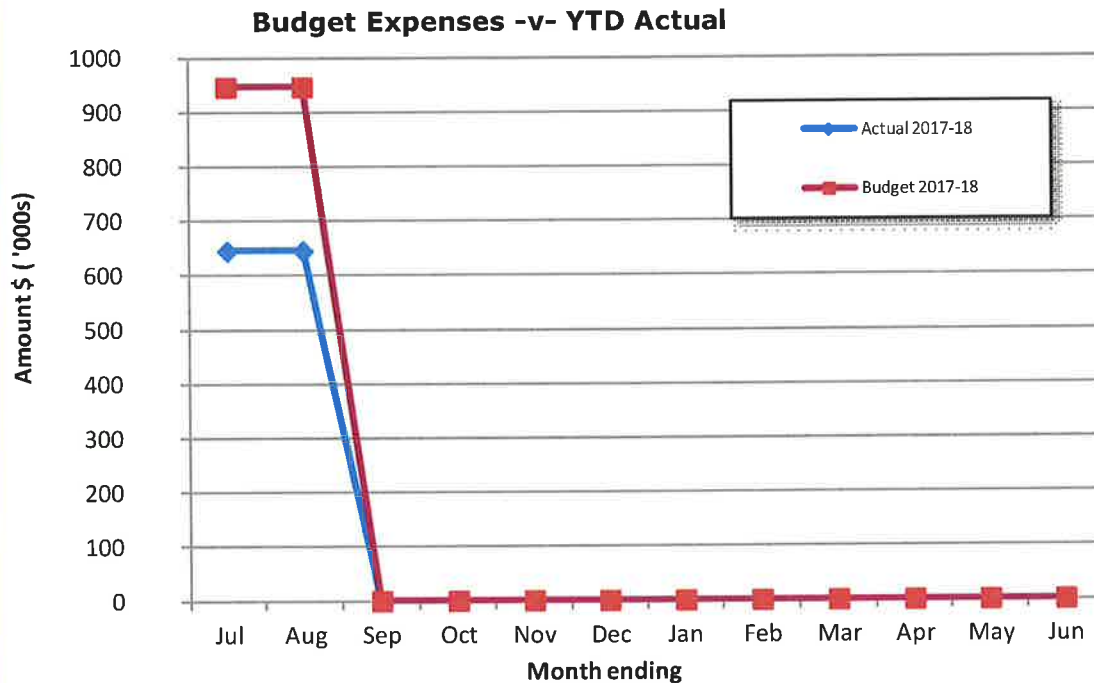
When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statement, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

(u) Budget Comparative Figures

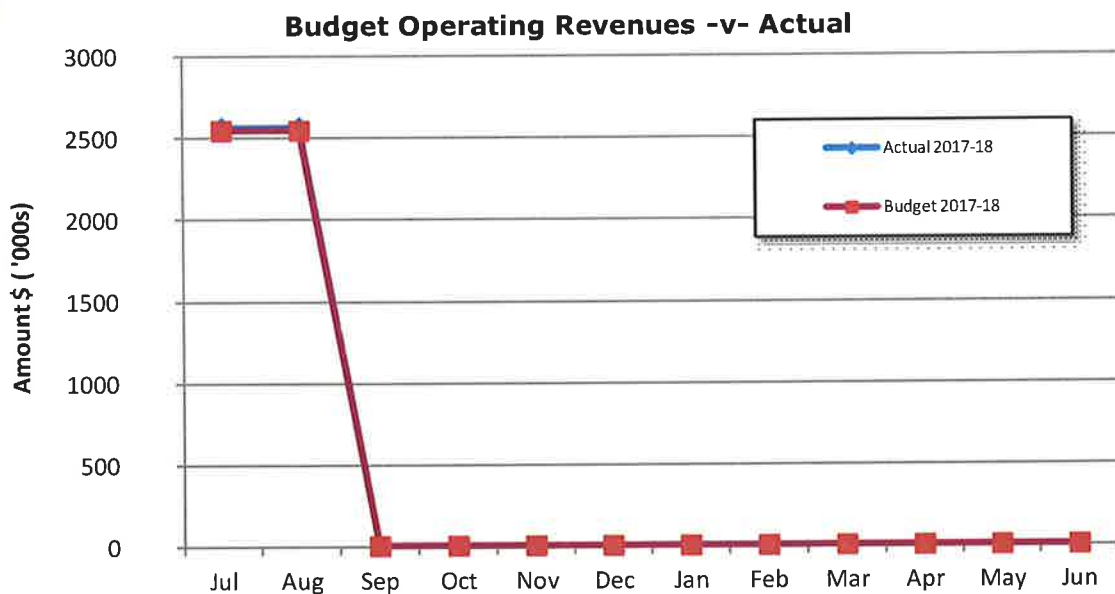
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017**

Note 2 - Graphical Representation - Source Statement of Comprehensive Income

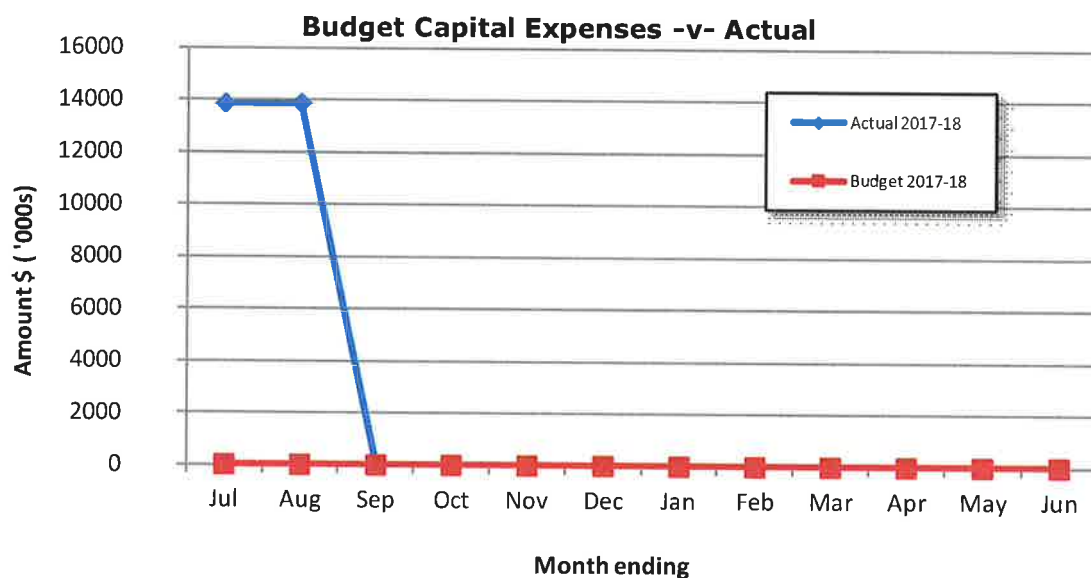


Comments/Notes - Operating Expenses

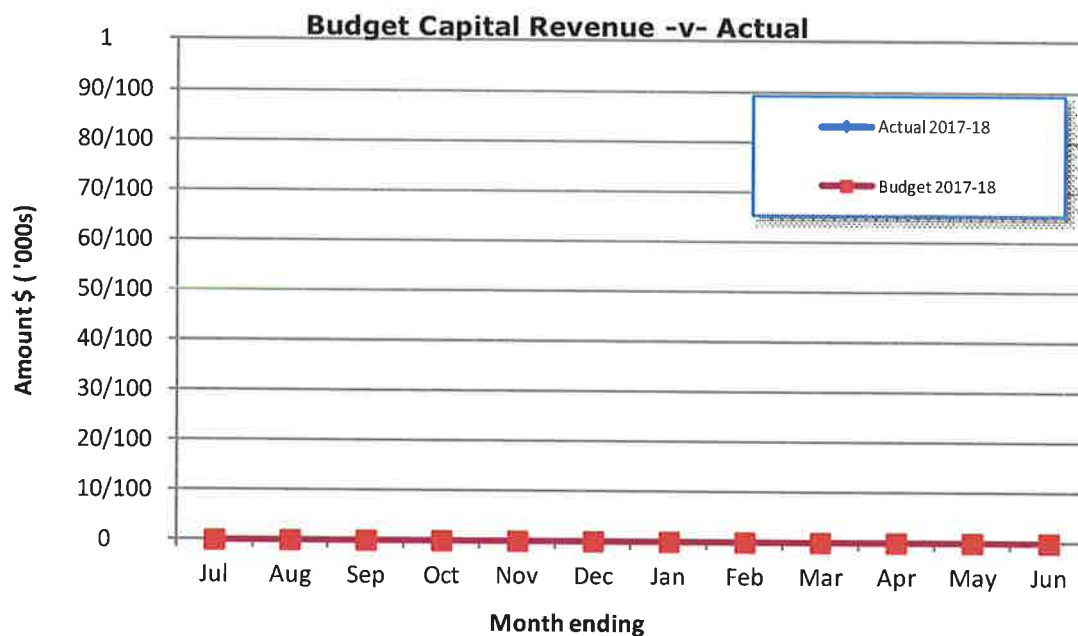


SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 3: SURPLUS/(DEFICIT) POSITION

Note	Positive=Surplus (Negative=Deficit)		
	31/08/2017	31/07/2017	31/08/2016
	This Period	Last Period	Same Period Last Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	561,115	589,140	766,829
Cash Restricted	724,150	730,044	707,353
Receivables - Rates and Rubbish	1,761,534	2,465,961	2,126,695
Receivables - Other	149,825	144,161	245,327
Inventories	37,835	35,796	31,148
	3,234,459	3,965,102	3,877,353
Less: Current Liabilities			
Payables	(69,667)	(684,461)	(196,613)
Loan Liability	(50,834)	(58,691)	(40,747)
Provisions	(147,812)	(147,812)	(168,840)
	(268,313)	(890,964)	(406,200)
Net Current Asset Position	2,966,146	3,074,138	3,471,152
Less: Cash Restricted	(724,150)	(730,044)	(707,353)
Add Back: Component of Leave Liability not Required to be funded	0	0	0
Add Back: Current Loan Liability	66,584	66,265	64,066
Add Back: Movement in Deferred Rates	0		
Adjustment for Trust Transactions Within Muni	50,835	58,691	40,747
Net Current Funding Position	2,359,414	2,469,050	2,868,612

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account		551,161			551,161		
Cash Floats		590			590		
Reserve Account			1,399		1,399		
Trust Account				8,027	8,027		
(b) Term Deposits							
Reserve Account			615,230		615,230		
WATC - Reserve Account			2,087		2,087		
Reserve Account			105,434		105,434		
Muni - 90 Day T/D		0			0		
Muni - Treasury OCDF		9,364			9,364		
Muni - Bendigo 3 month T/D		0			0		
Total		561,115	722,750	8,027	1,293,292		

SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017		
Note 5: MAJOR VARIANCES		
Comments/Reason for Variance	Variance	
	Timing	Permanent
REVENUES - STATUTORY REPORTING PROGRAM		
Law Order and Public Safety		
Actual Income less than budget by \$9,323.00 due to DEFS Grant not received	■	
Housing		
Actual Income less than budget by \$58,997.00 due to EOFY Journals relating to interest on R4R Funding	■	
Community Amenities		
Actual Income greater than budget by \$10,695.00 due to CBH Planning App		■
Transport		
Actual Income less than budget by \$115,507.00 due to grant funds not yet received	■	
Other Property and Services		
Actual Income greater than budget by \$6,497.00 due to Workers Compensation claim recovered		■
EXPENSES EXCLUDING FINANCE COSTS - STATUTORY REPORTING PROGRAM		
Governance		
Actual Expense less than budget by \$17,911.00 due to LG Week to be paid	■	
Law Order and Public Safety		
Actual Expense less than budget by \$24,210.00 due to Fire Control expenses not yet paid	■	
Housing		
Actual Expense greater than budget by \$21,858.00 due to housing maintenance and incorrect allocation of capital expenditure		■
Community Amenities		
Actual Expense less than budget by \$24,594.00 due to depreciation and landfill maintenance	■	
Recreation and Culture		
Actual Expenses less than budget by \$43,240 due to depreciation and sports ground maintenance	■	
Transport		
Actual Expenses less than budget by \$221,196 due to infrastructure depreciation not charged	■	
Other Property and Services		
Actual Expenses greater than budget by \$49,044 due to Insurance expenses paid twice per annum budget reflected each month	■	

SHIRE OF VICTORIA PLAINS							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
FOR THE PERIOD ENDED 31 AUGUST 2017							
Note 6: BUDGET AMENDMENTS							
Amendments to original budget since budget adoption. Surplus/(Deficit)							
GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget Adoption - Opening Surplus		Opening Surplus(Deficit)	\$	\$	\$	\$ 639,000
Closing Funding Surplus (Deficit)				0	0	0	639,000

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 7: RECEIVABLES

Receivables - Rates and Rubbish

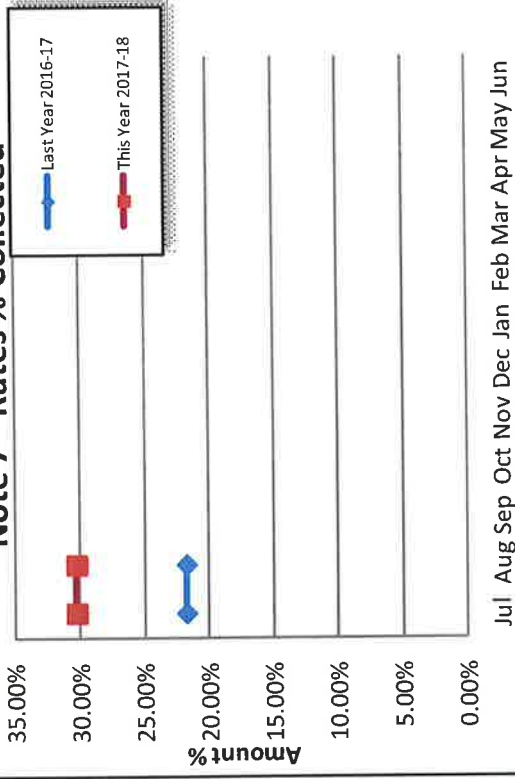
Opening Arrears Previous Years	
Rates Levied this year (YTD)	
Less Collections to date	
Equals Current Outstanding	

Current 2017-18	Previous 2016-17
\$	\$
63,396	73,885
2,439,293	0
(757,253)	(16,048)
1,745,436	57,838
30.26%	21.72%

Net Rates Collected

% Collected

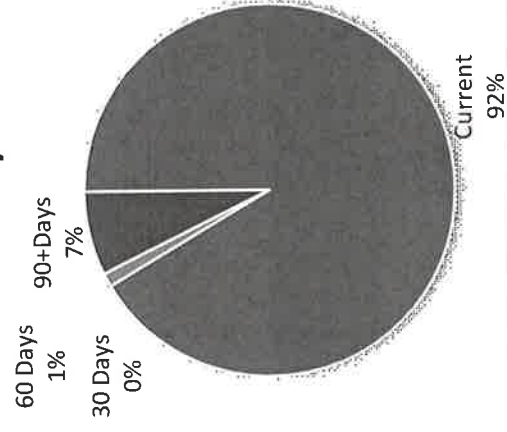
Note 7 - Rates % Collected



Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	83,427	0	1,093	6,648
Total Outstanding	83,427	0	1,093	6,648

Amounts shown above include GST (where applicable)

Note 7 - Accounts Receivable (non-rates)



SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017						
ote 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS						
Program/Details	Provider	Approval (Yes/No)	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status Received Not Received
GOVERNANCE Contributions and Donations Reimbursements	Other Contributions & Reimbursements Advertising Rebate	(Yes/No)	\$ 500 500	\$	\$	\$
GENERAL PURPOSE FUNDING Ex Gratia Rates Ex Gratia Rates General Purpose Grants General Purpose Grants	Benedictine Monastery Cblh Waggc - General Purpose Grant Waggc - Local Roads Grant		50,000 15,000 216,705 228,903			
LAW, ORDER, PUBLIC SAFETY DFES Operating Grant	Fesa Operating Grant		37,765			
HEALTH						
EDUCATION AND WELFARE						
HOUSING R4R CLGF Grant Aged Care Units	Other Capital Grants		900,000			
COMMUNITY AMENITIES Drum Muster	Drum Muster Reimbursement		1,000			
RECREATION AND CULTURE Galingiri Sports Ground	Other Contributions & Reimbursements		2,000			

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 8: GRANTS, SUBSIDIES AND CONTRIBUTIONS

Program/Details	Provider	Approval <small>Yes No</small>	2017-18 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
TRANSPORT		(Yes/No)	\$	\$	\$	\$	\$
Road & Footpath Maintenance	Street Lighting Subsidy		1,000				
Govt Grant - Regional Roads	Regional Roads Capital Grants		256,689				
Govt Grant - Direct	Direct Grants		125,504	(53,225)	72,279		
Govt Grant - Blackspot	Blackspot Capital Grants		40,500				
Govt Grant - R2R	Roads To Recovery Capital Grants		937,000				
ECONOMIC SERVICES							
OTHER PROPERTY & SERVICES							
Diesel Fuel Rebate	Diesel Fuel Rebate		15,000				
TOTALS			2,828,066	(53,225)	72,279	0	0

Comments - Grants, Subsidies and Contributions

Ex-gratia Rates and Road grants as listed above not classified in the Annual Budget as Grants, Subsidies and Contributions.

MRWA Direct Grant reduced as per advice in response to Local Government vehicle licence concessions remaining unchanged. The variance is shown as part of the Budget amendment notes (Note 6).

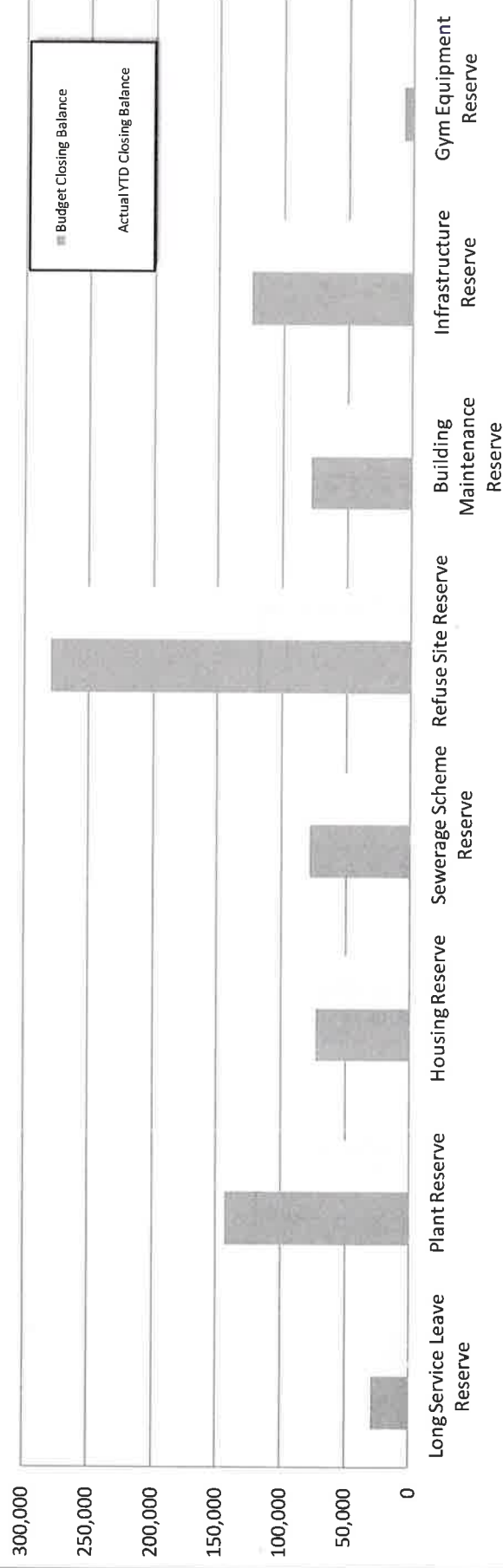
SHIRE OF VICTORIA PLAINS												
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY												
FOR THE PERIOD ENDED 31 AUGUST 2017												
Note 9: RATING INFORMATION												
RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate												
	UV - Agricultural	0.6969	220	300,951,500	2,097,331	(7,387)	-3,915	2,086,029	2,097,331	0	0	2,097,331
	GRV - Townsites	9.3242	289	1,833,532	170,962	(699)		170,263	170,962	0	0	170,962
	UV - Mining	0.6969						0	0	0	0	0
	Sub-Totals		509	302,785,032	2,268,293	(8,086)	-3,915	2,256,292	2,268,293	0	0	2,268,293
Minimum Payment		Minimum \$										
	UV - Agricultural	550.00	54		29,700	0	0	29,700	29,700	0	0	29,700
	GRV - Townsites	420.00	73		30,660	0	0	30,660	30,660	0	0	30,660
	UV - Mining	550.00			0	0	0	0	0	0	0	0
	Sub-Totals		127	0	60,360	0	0	60,360	60,360	0	0	60,360
Discounts								2,316,652				2,328,653
Rates Adjustments								0				0
Movement in Excess Rates								0				0
Amount from General Rates								0				0
Ex Gratia Rates								2,316,652				2,328,653
Specified Area Rates								70,044				65,000
Totals								0				0
								2,386,696				2,393,653
Comments - Rating Information												

SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017										
<u>Note 10: Cash Backed Reserves</u>										
Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Long Service Leave Reserve	28,843	600	139	0	0	0	0		29,443	28,982
Plant Reserve	66,264	1,178	319	76,000	0	0	0		143,442	66,583
Housing Reserve	70,966	1,480	342	0	0	0	0		72,446	71,308
Sewerage Scheme Reserve	76,096	1,610	367	0	0	0	0		77,706	76,463
Refuse Site Reserve	273,652	5,786	1,318	0	0	0	0		279,438	274,970
Building Maintenance Reserve	75,815	1,602	365	0	0	0	0		77,417	76,180
Infrastructure Reserve	121,837	2,592	587	0	0	0	0		124,429	122,424
Gym Equipment Reserve	7,205	152	35	0	0	0	0		7,357	7,240
	720,678	15,000	3,472	76,000	0	0	0		811,678	724,150

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 10: Cash Backed Reserves

Note 10 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF VICTORIA PLAINS									
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY									
FOR THE PERIOD ENDED 31 AUGUST 2017									
Note 11: CAPITAL DISPOSALS AND ACQUISITIONS									
Actual				Disposals	Current Budget				
Profit(Loss) of Asset Disposal			This Year						
Cost	Accum Depr	Proceeds	Profit (Loss)		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over
\$	\$	\$	\$		\$	\$	\$	\$	\$
			0	CEO Vehicle Replacement	50,000				0
			0	DCEO Vehicle Replacement	32,500				0
			0	9 Tonne Truck	75,000				0
			0	Ride-On Mower	4,000				0
			0	Upgrade Water Tank	0				0
			0	Ute Body (Ranger)	10,000				0
			0	Cat 120M Grader	120,000				0
0	0	0	0	Totals	291,500	0	0	0	0

SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017						
Note 11: CAPITAL DISPOSALS AND ACQUISITIONS				Summary Acquisitions		
Contributions Information				Current Budget This Year		
Grants	Reserves	Borrowing	Total	Original Budget	Revised Budget	Variance (Under)Over
\$	\$	\$	\$	\$	\$	\$
900,000			900,000	0		0
				1,006,700		0
				315,000		0
				25,000	3,332	(3,332)
				0		0
				0		0
				0		0
				0		0
				0		0
1,234,189			1,234,189	1,467,534		13,846
				45,000		0
				0		0
				6,000		0
2,134,189	0	0	2,134,189	2,865,234	0	10,514

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 11: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions			Buildings	Current Budget			
Grants	Reserves	Borrowing		Original Budget	Revised Budget	YTD Budget	Variance (Under) Over
\$	\$	\$		\$	\$	\$	\$
450,000			OHS upgrades to Shire Buildings	7,000			0
450,000			2 x Aged Persons Units - Bolgart	480,000			0
			2 x Aged Persons Units - Calligiri	480,000			0
			CEO residence upgrades	13,500			0
			Disability Access	6,200			0
			Depot Upgrade	20,000			0
				0			0
0	0	0	Totals	1,006,700	0	0	0

SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017									
Note 11: CAPITAL DISPOSALS AND ACQUISITIONS									
Contributions				Plant & Equipment		Current Budget			
Grants	Reserves	Borrowing	Total			Original Budget	Revised Budget	This Year YTD Budget	Variance (Under)Over
\$	\$	\$	\$			\$	\$	\$	\$
				CEO Vehicle Replacement		65,000			0
				DCEO Vehicle Replacement		45,000			0
				9 Tonne Truck		150,000			0
				Ride-On Mower		30,000			0
				Upgrade Water Tank		10,000			0
				Ute Body (Ranger)		15,000			0
						0			0
0	0	0	0	Totals		315,000	0	0	0
Furniture & Equipment									
Contributions				Furniture & Equipment		Current Budget			
Grants	Reserves	Borrowing	Total			Original Budget	Revised Budget	This Year YTD Budget	Variance (Under)Over
\$	\$	\$	\$			\$	\$	\$	\$
				Air Conditioner - Administration Office		5,000			0
				Computing Upgrades Hardware & Software		20,000		3,332	(3,332)
						0			0
0	0	0	0	Totals		25,000	0	3,332	(3,332)

SHIRE OF VICTORIA PLAINS NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2017									
Note 11: CAPITAL DISPOSALS AND ACQUISITIONS					Roads				
Contributions			Total	Current Budget This Year					
Grants	Reserves	Borrowing		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$		\$	\$	\$
			0	20,000				2,846	2,846
			0	30,000					0
			0	30,000					0
			0	25,000					0
256,689				385,034					
170,000				170,000				2,900	2,900
80,000				80,000					
80,000				80,000					
80,000				80,000				8,100	8,100
80,000			80,000						0
447,000			80,000						0
40,500			447,000						0
			40,500						0
			0						0
			0						0
1,234,189	0	0	647,500	1,467,534	0	0	13,846	13,846	
			Totals						
				Footpaths					
Contributions			Total	Current Budget This Year					
Grants	Reserves	Borrowing		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$		\$	\$	\$
			0	45,000					0
			0						0
0	0	0	0	45,000	0	0	0	0	0
			Totals						
				Other Infrastructure					
Contributions			Total	Current Budget This Year					
Grants	Reserves	Borrowing		Original Budget	Revised Budget	YTD Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	\$	\$		\$	\$	\$
			0	6,000					0
			0	0					0
0	0	0	0	6,000	0	0	0	0	0
			Totals						

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017**

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-17 \$	Amount Received \$	Amount Paid \$	Closing Balance 31-Aug-17 \$
Housing Bonds	0	0	0	0
BCITF Levy	952	102	0	1,054
BRB Levy	2,420	185	0	2,605
Gymnasium Key Bonds	642	40	0	682
Hall Key Bonds	540	200	0	740
Tip Key Bonds	1,518	20	(80)	1,458
Dept. Transport Licensing	2,379	32,109	(33,543)	945
Election Nominations	0	0	0	0
Other Trust	1,388	100	0	1,488
	9,839	32,756	(33,623)	8,973

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2017

Note 13: INFORMATION ON BORROWINGS

Debt Repayments	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
		2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget	2017-18 Actual	
Governance										
Loan 69 Admin Office/Chambers Re-Roof	0									
Housing										
Loan 68 Staff House - 13 Lambert Cres	0									
Community Amenities										
Loan 84 Piawanning Water/Desalination Plant	167,240			15,811	7,856	151,429	159,384	4,066	679	28/08/2026
Recreation & Culture										
Loan 72 Calingiri Oval	19,938			9,646		10,292	19,938	1,156	(2,478)	3/05/2019
Loan 82 Calingiri Sportsground Pavilion Upgrade	94,376			17,241		77,135	94,376	4,037		14/05/2022
Loan 83 Calingiri Football Club Cropping Land (SS)	255,714			15,993		239,721	255,714	12,807		14/05/2029
	537,268	0	0	58,691	7,856	478,577	529,412	22,066	(1,799)	

(SS) Self supporting loan financed by payments from third parties.

All other loan repayments are to be financed by general purpose revenue.

INVESTMENTS
31st August 2017

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$9,364	1.45	-
Municipal	Bendigo Bank	3 months	\$0		
TOTAL MUNICIPAL INVESTMENTS:			\$9,364		
Reserves	Bendigo Bank	3 months	\$615,229	2.25	11/11/2017
Reserves	Bendigo Bank	6 months	\$105,434	2.20	5/03/2018
Reserves	Treasury Corp	OCDF	\$2,087	1.45	-
TOTAL RESERVES INVESTMENTS:			\$722,750		

Interest earned:

	ACTUAL YTD	BUDGET
Municipal	\$11	\$15,000
Reserves	-\$410	\$16,000
TOTAL:	-\$399	\$31,000

**Shire of Victoria Plains Debtors Listing
as at 31st August 2017**

Debtor No	1/06/2017 90 Days	1/07/2017 60 Days	1/08/2017 30 Days	31/08/2017 Current	Total	Comments
113	\$0.00	\$0.00	\$0.00	\$13,769.60	\$13,769.60	
16	\$0.00	\$0.00	\$0.00	\$93.50	\$93.50	
187	\$0.00	\$0.00	\$0.00	\$56,274.67	\$56,274.67	
19	\$0.00	\$0.00	\$0.00	\$1,508.12	\$1,508.12	
293	\$753.50	\$0.00	\$0.00	\$0.00	\$753.50	Payment arrangement
307	\$0.00	\$0.00	\$0.00	\$588.00	\$588.00	
31	\$0.00	\$0.00	\$0.00	\$78.25	\$78.25	
327	\$0.00	\$1,092.52	\$0.00	\$0.00	\$1,092.52	
36	\$446.80	\$0.00	\$0.00	\$0.00	\$446.80	Statement sent
364	\$390.25	\$0.00	\$0.00	\$0.00	\$390.25	Disputing charges
367	\$619.89	\$0.00	\$0.00	\$0.00	\$619.89	Disputing charges
38	\$4,252.08	\$0.00	\$0.00	\$0.00	\$4,252.08	
395	\$0.00	\$0.00	\$0.00	\$211.50	\$211.50	
44	\$0.00	\$0.00	\$0.00	\$3,735.60	\$3,735.60	
489	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
492	\$0.00	\$0.00	\$0.00	\$3,738.24	\$3,738.24	
494	\$0.00	\$0.00	\$0.00	\$880.00	\$880.00	
506	\$202.50	\$0.00	\$0.00	\$0.00	\$202.50	Statement sent
509	-\$16.50	\$0.00	\$0.00	\$0.00	-\$16.50	
514	\$0.00	\$0.00	\$0.00	\$33.00	\$33.00	
515	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
517	\$0.00	\$0.00	\$0.00	\$24.75	\$24.75	
518	\$0.00	\$0.00	\$0.00	\$380.00	\$380.00	
519	\$0.00	\$0.00	\$0.00	\$16.50	\$16.50	
520	\$0.00	\$0.00	\$0.00	\$633.96	\$633.96	
60	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	
7	\$0.00	\$0.00	\$0.00	\$112.77	\$112.77	
83	\$0.00	\$0.00	\$0.00	\$99.00	\$99.00	
	\$6,648.52	\$1,092.52	\$0.00	\$83,426.96	\$91,168.00	

Rates Reconciliation as at 31st August 2017				
Description	GL A/c	GL Account Description		GL Balances
RATES	1911000	Rates Debtor - Rates GEN		
RATE ARREARS	1911000	Rates Debtor - Rates GEN		
LEGAL CHARGES	1911000	Rates Debtor - Rates GEN		
SUNDRY CHARGES	1911000	Rates Debtor - Rates GEN		
PENALTY SURCHARGES	1911000	Rates Debtor - Rates GEN		
S02 Legal Costs	1911000	Rates Debtor - Rates GEN		
S06 Legal Costs	1911000	Rates Debtor - Rates GEN		
Legal Costs - ARREARS	1911000	Rates Debtor - Rates GEN		
Legal Costs - ARREARS	1911000	Rates Debtor - Rates GEN		
Back Rates For 04/05	1911000	Rates Debtor - Rates GEN		
Back Rates For 03/04	1911000	Rates Debtor - Rates GEN		
Back Rates For 02/03	1911000	Rates Debtor - Rates GEN		
Back Rates For 01/02	1911000	Rates Debtor - Rates GEN		
Back Rates For 00/01	1911000	Rates Debtor - Rates GEN		1,670,067.27
S03 Rubbish Residential	1911010	Rates Debtor - Rubbish Collection GEN		
Rubbish Residential - ARREARS	1911010	Rates Debtor - Rubbish Collection GEN		34,153.72
S01 Sewerage	1911020	Rates Debtor - Sewerage GEN		
S04 Sewerage Vacant	1911020	Rates Debtor - Sewerage GEN		
S05 Sewerage Exempt	1911020	Rates Debtor - Sewerage GEN		
Sewerage - ARREARS	1911020	Rates Debtor - Sewerage GEN		
Sewerage Vacant - ARREARS	1911020	Rates Debtor - Sewerage GEN		
Sewerage Exempt - ARREARS	1911020	Rates Debtor - Sewerage GEN		10,609.61
S97 Instalment Admin Fee	1911030	Rates Debtor - Interest/Admin Charges GEN		
S98 Instalment Interest	1911030	Rates Debtor - Interest/Admin Charges GEN		
Instalment Admin Fee - ARREAF	1911030	Rates Debtor - Interest/Admin Charges GEN		
Instalment Interest - ARREARS	1911030	Rates Debtor - Interest/Admin Charges GEN		89.82
S96 ESL Penalty Interest	1911500	Rates Debtor - ESL Control GEN		
ESL Penalty Interest - ARREARS	1911500	Rates Debtor - ESL Control GEN		
A33 ESL	1911500	Rates Debtor - ESL Control GEN		
ESL - ARREARS	1911500	Rates Debtor - ESL Control GEN		30,605.21
Pensioner Deferred Rates	1920000	Deferred Pensioner Rates		6,698.72
EXCESS RATES	1930010	Excess Rates Receipt GEN		-1,472.64
Total GL Control Account Balances				1,750,751.71
Total from Rates Trial Balance				1,750,751.71
Difference				0.00

Shire of Victoria Plains
Bank Reconciliation as at 31st August 2017

General Ledger Movement Details	Total	Municipal	Muni Funds Treasury Corp
Balance Bought Forward from Previous	588,550.23	579,186.48	9,363.75
Add Receipts as per Ledger	971,349.29	971,349.29	
Add Transfers from Other Bank Account	-		
	1,559,899.52	1,550,535.77	9,363.75
Less Payments as per Ledger	999,374.65	999,374.65	
Less Transfers to Other Bank Account	-		
Closing Balance Ledger	560,524.87	551,161.12	9,363.75
	(207.34)	(207.34)	0.00
	Total	Municipal	Muni Treasury
Balance on Bank Statement		534,938.55	9,363.75
+ Outstanding Deposits	17,592.74	17,592.74	
- Outstanding Cheques	(1,162.83)	(1,162.83)	
Balance	560,732.21	551,368.46	9,363.75
Deposits on Statement not receipted			
Unknown	-		
Commission	-		
Debtors Payments	-		
Interest	-		
Sub-total- Deposits not receipted	-	0.00	0.00
+ PAYMENTS not journalled			
D/Debits for June processed in May	-		
June receipts processin in May	-		
Unknown deposits	(207.34)	(207.34)	
Payments for June processed in May	-		
Sub-total PAYMENTS not journalled	(207.34)	(207.34)	0.00
	(207.34)	(207.34)	0.00
Balance as per Reconciliation	560,524.87	551,161.12	9,363.75
Check Figure (Must = 0.00)		0.00	0.00
Ledger Balance	560,524.87	551,161.12	9,363.75
Account #		91000	91007

Shire of Victoria Plains
Bank Reconciliation as at 31st August 2017

General Ledger Movement Details	Total	Reserve	Reserve Term Dep	Treasury Reserve	Reserve Term Dep	Trust
Balance Bought Forward from Previous	728,373.37	1,399.28	611,760.16	2,086.56	105,434.25	7,693.12
Add Receipts as per Ledger	3,803.45		3,469.43		-	334.02
Add Transfers from Other Bank Account	-					
Less Payments as per Ledger	732,176.82	1,399.28	615,229.59	2,086.56	105,434.25	8,027.14
Less Transfers to Other Bank Account	-					
Closing Balance Ledger	732,176.82	1,399.28	615,229.59	2,086.56	105,434.25	8,027.14
	-	0.00	0.00	0.00	0.00	0.00
	Total	Reserve	Reserve Term Deposit	Treasury Reserve	Reserve Term Deposit	Trust
Balance on Bank Statement		1,399.28	615,229.59	2,086.56	105,434.25	8,387.14
+ Outstanding Deposits	-					
- Outstanding Cheques	(360.00)					(360.00)
Balance	732,176.82	1,399.28	615,229.59	2,086.56	105,434.25	8,027.14
Deposits on Statement not receipted						
Sub-total- Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled						
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	732,176.82	1,399.28	615,229.59	2,086.56	105,434.25	8,027.14
	Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00
Ledger Balance	732,176.82	1,399.28	615,229.59	2,086.56	105,434.25	8,027.14
	Account #	91010	91011	91012	91013	99000

F33/2017 WRITE OFF OF SUNDRY DEBTORS – DEBTOR #367

FILE REFERENCE	F1.3.3
REPORT DATE	13 September 2017
APPLICANT/PROPOSANT	Jeremy Clapham – Corporate Services Manager
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to write-off sundry debtors charges amounting to \$619.89.

BACKGROUND

Council issued an infringement on the owner of the property located at 43 Poincaire Street Bolgart in November 2012 for failure to reduce a fire hazard. Invoice #1694 was raised for \$250. Several years later, the block was cleared/slashed by Council staff and an account sent for \$369.89 in early 2016 for the private works undertaken. It appears that the request for the owner to make the property safe was ignored and the decision made to undertake the works using Council staff and recover the costs from the owner. The block was sold via a mortgagee sale in October 2016 and as a result of this process (banks do not allow any debts other than those associated with the rating process) the debt was not cleared as part of the settlement process.

COMMENT: Council staff along with AMPAC, Council's debt recovery agent has been endeavouring to recover the debt over a number of years however, the previous owner remains convinced he has no obligation to pay anything as the property has been sold and settlement of all outstanding monies should have occurred when the property changed hands. This opinion, whilst not morally correct has some merit when it comes to a legal challenge.

It is recommended that Council write-off the outstanding debt rather than pursue further legal avenues for recovery of the outstanding monies.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations".

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Reduction in net income of \$619.89

VOTING REQUIREMENTS

ABSOLUTE MAJORITY REQUIRED: Yes

RESOLUTION 155/2017

Moved: Cr N Clarke

Seconded: Cr D Smith

That Council approves the write-off of sundry debtor #367 amounting to \$619.89 relating to a fire infringement and works associated with clearing/slashing the vacant block.

Motion Put and Carried: 9/0

F34/2017 WRITE OFF OF SUNDRY DEBTORS – DEBTOR #293

FILE REFERENCE	F1.3.3
REPORT DATE	13 September 2017
APPLICANT/PROPOSANT	Jeremy Clapham – Corporate Services Manager
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to write-off sundry debtor's charges amounting to \$453.50.

BACKGROUND

Council's property located at 16 Yulgering Road Calingiri has been used as staff housing for a number of years. The property has previously been the primary residence of the Chief Executive Officer. A Council employee tenanted the property for three years commencing in 2013 and, upon vacancy of the property in late 2016 the house was left in a manner considered unacceptable to management.

COMMENT

In perusing the history of the tenancy, it appears that the former employee had issues in relation to meeting their financial obligations concerning rent and utilities reimbursement. Given the nature of their employment with Council, it was not possible to "garner" their wages as there was a substantial disparity between wages and rent/utilities.

There appears to be some differences of opinion as to when the post-tenancy inspection was conducted and what was agreed to concerning maintenance and cleanliness issues at the time.

Bond monies withheld in total amounting to \$800 were applied to outstanding accounts at the end of the tenancy with remaining accounts not being settled for six months or more.

Council Officers undertook painting and internal repairs as well as steam cleaning of the carpets following vacancy. Total costs associated with these tasks amounted to \$753.50. Following a prolonged period of negotiation by the former Deputy CEO and CEO, an amount of \$300 has been agreed upon in full settlement with Council requested to write-off the balance of \$453.50.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environment implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Reduction in net income of \$453.50.

VOTING REQUIREMENTS

ABSOLUTE MAJORITY REQUIRED: Yes

RESOLUTION 156/2017

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That Council approves the write-off of sundry debtor #293 amounting to \$453.50 relating to painting, cleaning and repairs on Council's property at 16 Yulgering Road Calingiri.

Motion Put and Carried: 9/0

F35/2017 WRITE OFF OF RATES AND ASSOCIATED CHARGES

FILE REFERENCE	F1.3.3
REPORT DATE	13 September 2017
APPLICANT/PROPONENT	Jeremy Clapham – Corporate Services Manager
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Jeremy Clapham – Corporate Services Manager
ATTACHMENTS	Nil

PURPOSE OF REPORT

To seek Council approval to write-off rates and associated charges amounting to \$19.58.

BACKGROUND

Assessment A21761 was sub-divided to create assessments A219057 and A219061 in September 2015. As a result of the transactions associated with the sub-division, the original property, bounded by Goudge and Parker Roads has a small amount of interest owing which needs to be written-off.

COMMENT

There can be timing issues associated with any debt being paid off which would have occurred as part of the sub-division. Given the small amount involved here, it would have been journalled out at the time of the sub-division however as this did not occur and the debt relates to a previous financial year, Council approval to write-off the debt is required.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Section 6.12 of the Local Government Act 1995 provides a Local Government with the power to grant a discount, grant concessions and waive or write-off debts.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts

Strategy 4.3.1 "Maintain/retain full compliance with statutory obligations".

DOES THIS ITEM REFER TO THE COMMUNITY STRATEGIC PLAN?

Yes

SUSTAINABILITY IMPLICATIONS

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Reduction in net income of \$19.58.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

RESOLUTION 157/2017

Moved: Cr J King

Seconded: Cr N Clarke

That Council approves the write-off of rates and associated interest charges amounting to \$19.58 on Assessment A21761.

Motion Put and Carried: 9/0

10.3 ADMINISTRATION

A29/2017 NATIONAL ROADS AND TRANSPORT CONGRESS

FILE REFERENCE	CL1.8
REPORT DATE	10 August 2017
APPLICANT/PROPOSANT	Cr David Lovelock
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Congress Program

PURPOSE OF REPORT

To advise Council of the upcoming Roads and Transport Congress and ask if Council wanted to send a delegate(s) to the event.

BACKGROUND

Council has in recent years sent delegates to the National Roads and Transport Congress held annually in regional locations around Australia. The event has also been attended by the Works and Services Manager.

COMMENT

An invitation has been received from Australian Local Government Association (ALGA) for us to send representation to the event which this year is being held in Albany from 6-8 November 2017.

The program is attached to this report and if delegates are sent accommodation bookings need to be made soon.

Councillors need to take into consideration the prospect of changes to Elected Members that may result from the election being held in October prior to nominating Councillors to attend.

POLICY REQUIREMENTS

Policy 9.1.4 deals with Councillor attendance at conferences.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 158/2017

Moved: Cr S Penn

Seconded: Cr N Clarke

That Council send delegates (including the Works and Services Manager) to the National Roads and Transport Congress in Albany in November 2017.

Motion Put and Carried: 9/0

2017 CONGRESS PROGRAM

Monday 6 November

10:30am REGISTRATION Albany Entertainment Centre
11:00am Albany showcase and tour, departing from the Albany Entertainment Centre
5:00pm Welcome Reception, National Anzac Centre

Tuesday 7 November

8:00 am REGISTRATION Albany Entertainment Centre

9:00 am

OPENING ADDRESS

Mayor David O'Loughlin, ALGA President

9:20 am

GOVERNMENT ADDRESS

The Hon Darren Chester MP (invited), Minister for Infrastructure and Transport

10:00 am

NATIONAL FREIGHT AND SUPPLY CHAIN STRATEGY INQUIRY

10:30 am MORNING TEA

11:00 am PANEL DISCUSSION: HEAVY VEHICLE ROAD REFORM AND ROAD USER CHARGING

12:30 pm LUNCH

1:30 pm

CONCURRENT SESSIONS Regional Airports

Regional Productivity

3:00 pm AFTERNOON TEA

3:30pm INNOVATIVE TRANSPORT FINANCING IN METROPOLITAN AREAS

4:00 pm PANEL/WORKSHOP: NATIONAL FREIGHT AND SUPPLY STRATEGY

5:00 pm DAY ONE CLOSE

7:00pm

Congress Dinner

Wednesday 8 November

9:00 am

OPPOSITION ADDRESS The Hon Anthony Albanese MP (invited), Shadow Minister for Infrastructure,

Transport, Cities and Regional Development

9:30am

NATIONAL ROAD SAFETY INITIATIVES

10:00am

ROAD SAFETY FOR YOUR COMMUNITY

10:30 am MORNING TEA

11:00 am

KEY NATIONAL POLICY UPDATES

12:30pm

LUNCH

1:30pm

AUSTRALIAN ROAD RESEARCH BOARD

2:00pm

WORKSHOP: REGIONAL ROAD SOLUTIONS

3:00pm

Close

A30/2017 DELEGATIONS REGISTER REVIEW

FILE REFERENCE	CL1.5
REPORT DATE	10 August 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Delegations Register with Tracked Changes – Attachment 1

PURPOSE OF REPORT

To ensure good governance, compliance and provide Council updated and ongoing review of legislative and statutory requirements.

BACKGROUND

The Shire of Victoria Plains (SOVP) participated in the Department of Local Government and Communities' Better Practice Review Program (the Review). As a result of the review, a number of matters were noted for review by SOVP including policy and delegations updates.

In addition, a Compliance Review (CR) was also conducted by Moore and Stephens and a number of matters have been raised for review by SOVP.

COMMENT

The Review identified a number of areas which are being reviewed by the Executive and Strategic Management team of which the Delegations Register is one.

In conjunction with the Review, SOVP has also undergone a staffing restructure and where necessary, has outsourced services or engaged contractors.

The Local Government Act 1995 (the Act) makes provision for Council to delegate the exercising of some of its powers to the Chief Executive Officer (CEO) and for the CEO to in turn, delegate to appropriate employees. However, there are also restrictions on what Council or the CEO can delegate ie: Council cannot delegate any of its powers which require an absolute majority vote of Council; delegations from the CEO can only be made to employees, not to contractors or consultants.

A review of the Delegations Register (DR) has now been conducted and number minor or procedural changes have been made. A complete copy of the DR can be found at attachment 1 and includes tracked changes showing the updates and amendments.

In summary, the position of Deputy Chief Executive Officer (DCEO) has now been abolished and replaced with the Corporate Services Manager. The DR has been amended to reflect this. This includes all reference to delegations to the DCEO/Finance Manager items 4.1 to 4.10 (inclusive).

The CEO cannot delegate any of its powers to a body other than an employee. SOVP has outsourced the Senior Planning Officer responsibilities and has entered

into a shared services arrangement with the Shire of Chittering. In addition, it has engaged the services of Ramsay Construction Pty Ltd to undertake the functions of Council Building Surveyor and Environmental Health Officer.

Council has already exercised its authority to delegate those functions to the CEO which was then on delegated to other officers as follows.

Council Building Surveyor – delegations 6.1 to 6.5 (inclusive)
Environmental Health Officer – delegations 7.1 to 7.2 (inclusive)
Senior Planning Officer – delegations 8.1 to 8.4 (inclusive)

Council is now advised that the above delegations are no longer valid and should be rescinded.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Local Government Act 1995. Sections 5.42 Delegations of some Powers and Duties to the CEO; and 5.44 CEO may Delegate Powers and Duties to Other Employees.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Environment

There are no known significant environmental implications associated with this proposal.

Economic

There are no known significant economic implications associated with this proposal.

Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 159/2017

Moved: Cr N Clarke

Seconded: Cr D Smith

That Council adopts the updated and amended Delegations Register as presented.

Motion Put and Carried: 9/0

A31/2017 DRAFT LOCAL LAWS (6) – INTENT TO ADVERTISE

FILE REFERENCE	A2.22.3
REPORT DATE	1 August 2017
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	A01/2017 on 18 January 2017
AUTHOR	Niel Mitchell, Consultant
ATTACHMENTS	
Attachment 2	Draft Cemeteries Local Law 2017
Attachment 3	Draft Extractive Industries Local Law 2017
Attachment 4	Draft Dogs Local Law 2017
Attachment 5	Draft Fencing Local Law 2017
Attachment 6	Draft Public Places and Local Government Property Local Law 2017
Attachment 7	Draft Standing Orders Amendment Local Law 2017
Attachment 8	Compiled Standing Orders Local Law as amended, tracked

PURPOSE OF REPORT

The purpose of this report is –

- 1) To allow the Presiding Person to give notice to the meeting of the proposal to make new local laws, being –
 - Shire of Victoria Plains Cemeteries Local Law 2017
 - Shire of Victoria Plains Dogs Local Law 2017
 - Shire of Victoria Plains Extractive Industries Local Law 2017
 - Shire of Victoria Plains Fencing Local Law 2017
 - Shire of Victoria Plains Standing Orders Amendment Local Law 2017
 - Shire of Victoria Plains Public Places and Local Government Property Local Law 2017
- 2) For Council to approve the proposed local laws;
- 3) For Council to give notice of the purpose and effect of the proposed local laws; and
- 4) To allow for advertising of the proposed local laws for public comment.

BACKGROUND

As part of the statutory review required every 8 years by the Local Government Act s.3.16 a detailed Report was presented to Council in December 2016, and a workshop was held prior to the February 2017 Council meeting.

The Review indicated substantial changes were needed, a conclusion accepted at the workshop.

This matter was presented to Council at the June 2017 meeting, and deferred until after a workshop to review the drafts had been arranged.

The workshop was held on Wednesday 19 July 2017.

COMMENT

The proposed local laws are set out in the attachments to this report. In making a new local law, Council must comply with the provisions of section 3.12 of the Local Government Act, and any specific requirements of other legislation.

The *Local Government (Functions and General) Regulations* (Regulation 3) states that for the purpose of Section 3.12(2) of the Act, the person presiding at a council meeting is to give notice of the purpose of the local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that purpose and that the minutes of the meeting of the council include the purpose and effect of the proposed local law.

Cemeteries Local Law 2017

Purpose – to provide for the management of the Calingiri and Bolgart Cemeteries and create offences for non-compliance.

Effect – to repeal the existing bylaw and provide for the management and control of the Calingiri and Bolgart Cemeteries

The draft local law makes a significant change to what has been current practice in almost all local governments –

Grant of right of burial

These will only be issued at time of burial, and is not to be used for either memorial garden or placement of ashes or for reservation of a gravesite for future use. Under the Cemeteries Act, a grant of right of burial has a mandatory 25 minimum period, with an extension of 25 years exercised at the option of the holder. The holder can also assign or transfer the grant of right in a will. A further option of 25 years is at by mutual agreement. Once issued, the Shire has effectively lost control of that site for potentially 50 years.

This makes keeping track of reservations extremely difficult for administrative purposes.

Pre-need certificate

To allow for reservations to be made, a number of local governments are using re-need certificates. These are generally for a maximum period of 5 years, and are issued only with consent of the local government, with options also by mutual consent.

Administratively, it is much more likely to be able to track a holder of a certificate every 5 years, than after 25 years or more.

The local law does not include either New Norcia Cemetery, nor Glentromie Cemetery –

- New Norcia Cemetery is under the control of the monastery
- Glentromie Cemetery is on privately owned land

Dogs Local Law 2017

Purpose – to make provisions about the impounding of dogs, the number of dogs that may be kept on premises and the manner of keeping dogs and create offences for non-compliance within the district.

Effect – to repeal existing Dogs Local Laws and extend the controls over dogs which exist under the Dog Act 1976.

This local law now removes a number of matters that have been declared invalid by Governors Order –

- Dog exercise and prohibited areas
- Provisions relating to assistance dogs, to comply with Commonwealth legislation

Extractive Industries Local Law 2017

Purpose – to establish requirement and conditions which extractive industries within the Shire must comply.

Effect – to provide for the regulation, control and management of extractive industries.

The draft local law provides for the management of extractive industries within the Shire, and provides for –

- application to existing extractive industries,
- notice of proposal to neighbours
- details required of proposal
- rehabilitation on completion of the extractive industry
- security for rehabilitation of the site and road infrastructure maintenance
- placement of conditions on any approval, including –
 - o agreement for contribution for road upgrade, improvement and maintenance
 - o agreement for contribution to community amenity
- transport routes to be agreed, and varied if necessary
- annual renewal, variation, transfer, cessation or cancellation of licence
- notices and penalties.

There are exclusions to some extractive industry activities, so not all fall within the control of this local law –

- very small areas of less than 2,000 m².
- by a landowner for their own use
- on Crown land, etc

In time, this local law should be supported with a Policy concerning Restricted Access Vehicles on Shire Roads.

Fencing Local Law 2017

Purpose – to prescribe a sufficient fence and the standard for construction of fences.

Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance.

The draft local law detail the requirements of sufficient fence as required by the Dividing Fences Act, and provides for varying standards so as to be applicable and appropriate for the rural area.

Public Places and Local Government Property Local Law 2017

Purpose – to prescribe for management of public places and thoroughfares, and all local government property.

Effect – to establish necessary local government property controls for activities in public places including thoroughfares, and the use of, provide for permitted and prohibited activities, and create offences for non-compliance

The draft local law provides the controls for –

- hiring and management of and behaviour in Council owned properties – Recreation Centre, halls etc.
- use and management, and behaviour in parks and reserves – ovals, playgrounds, War Memorial etc.
- access to non-public land under Council control – Admin Centre, Depot, enclosures on reserves for pumps, gas, workshops etc.
- activities and behaviour on street such as street trading, busking, temporary advertising, verge gardens, works being done in thoroughfares etc.
- public places that are privately owned – a place that the public are invited or permitted to use, although not under Council control,.
- the local law may permit the activity, but does not control the standards required by the Food Act, Health Act or Building Act, e.g –
 - (1) a permit may be issued for a food van to trade on a street (activity), but the van must still comply with the separate requirements of the Food Act and Health Act (standards),
 - (2) a club may have consent to construct a building on a reserve (activity), but a building licence will still be required under the Building Act (standards).

Attention is drawn to Part 7 of the Local Law which deals with temporary signs and trade displays.

- clause 7.1 – defines various types of temporary signage
- clause 7.2 specifies application of Part 7 –
 - (1) is only to built up areas, not the rural area, so temporary signs advising of stock on the road etc. are not affected by the local law
 - (2) that any requirements of other legislation, including the Planning Scheme are not affected by the local law

- clause 7.3 – specifies –
 - (1) blanket prohibition on temporary signs unless a licence (permit, approval) is held
 - (2) notwithstanding the blanket prohibition, temporary signs of a certain size, limited in number, restriction positioning etc are permitted, without the need to obtain approval of the local government
- clause 7.4 to 7.10 – provides for any special matters according to type of sign or if a trade display.

This Part may be considered to be unnecessary and there is no requirement that it be included in the local law. However, some local governments do have issues surrounding temporary signage, and being on land that is under the control of the local government, have determined that some controls are required to manage exposure to risk etc.

The Part deals only with temporary signs, as permanent signs must comply with the Local Planning Scheme as well and the Building Regulations etc.

Standing Orders Amendment Local Law 2017

Purpose – for the management of meetings of the local government, committees and electors meetings.

Effect – to repeal the existing Standing Orders Local Law, and provide for the conduct of Council, committee and electors meetings.

This local law amends the Standing Orders Local Law 1998, and is not a stand alone document. Accordingly, the attached compiled local law is included to show the effect of the changes of the Amendment Local Law.

Clause that are brought to Council's attention –

- 2.1 – provision for Notice of meetings to be given electronically
- 4.2 – there is no legal requirement to keep paper copies of the minutes and have them bound into a book, although they must still be certified. If a legal copy has to be presented in Court, the Act requires that the copy be certified by the CEO
- 5.1 – some rearrangement and expansion, to ensure that particular matters are addressed.
 - o Declarations of interest – separated into the 3 types as a prompt
 - o Confirmation of minutes, including Committees – are simply received. Any decision from them should be subject to a report to council, eliminating the need for business arising
 - o Reports are only matters requiring decision. Matters for information should be presented to a briefing session
- 6.2 – places additional structure around public question time. Council may wish to consider the adoption of a policy to further assist the presiding person.
- 7.1 – questions on notice should be given to the CEO in sufficient time for investigation and report made for Council. Matters raised without notice at a meeting should not have a decision made until the following meeting, subject to clause 7.3

- 7.3 – Business of an urgent nature – matters which cannot be dealt with administratively and cannot be left for the following meeting for decision.
- 9.1 Prevention of disturbance – strengthens former 9.1, adds clarity to process and emphasises that non-compliance can be prosecuted
- Parts 12 & 13 – procedural motions that can be used by any member at any time. These have been aligned as to effect as some previous procedural motions has identical outcomes, and deletes inappropriate terminology, to align with the Act.
- 18.1 – Committees – expands on the requirements of the Act and specifies that a Committee has a maximum term of 2 years, coinciding with the Act requirements regarding appointments to committees and ordinary local government elections.
- 19.6 – penalty remains at only \$1,000 due to Parliament's dislike of the maximum penalty permitted under the Act of \$5,000 being applied for breaches of Standing Orders.

Workshop – 19 July 2017

There was extended discussion to clarify many questions, and various amendments recommended. The changes have been included in the attached drafts.

General

As required by section 3.12 the Local Government Act 1995, the next steps include –

- Statewide public notice required inviting submissions
- Local public notice required inviting submissions
- Minister/s to be advised immediately after advertising for public comment –
 - o Minister for Local Government
- supporting documentation required to be sent to Minister/s–
 - o minutes of resolution of intent to adopt;
 - o copy of advert of intent to adopt;
 - o copy of the proposed local laws.

Notices are to invite the public to comment on the proposed local law, with submissions being open for a period of not less than 6 weeks. Internal submissions may also be made during this time.

The advertisement will be placed once Council has resolved its intent to make the local laws.

After the submission period is closed, Council is required to consider any submissions received. Minor amendments not affecting the intent of the provisions can be made, but if significant changes are needed, the proposal must be readvertised.

If finally adopted, the proposed local law is then published in the Government Gazette, and comes into effect on the date specified. The Gazettal copy and other documentation is then sent to the Parliamentary Joint Standing Committee on Delegated Legislation to review, which may then disallow or require changes, even though having been Gazetted.

Local Laws remaining under development –

- Health Local Law
- Amenity Local Law

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 –

- 3.12 – Procedure for making local laws
 - (2) Notice of purpose and effect of local law to be given by the person presiding
 - (3) Statewide public notice required, and copies to Minister/s immediately after notice given, minimum 6 weeks notice
 - (3a) Local Public notice also required to be given
 - (4) After notice period, all submissions to be considered, and local law may then be made by absolute majority
 - (5) Publication in Government Gazette required
 - (7) Parliament to be advised within 10 working days of Gazettal
- s.3.13 – Significant changes require recommencement of proposal
- s.3.14 – Unless otherwise provided for, local laws come into effect 14 days after Gazettal
- s.3.15 – local public notice of the final adoption/making of a local law to be given

Interpretations Act 1984 –

- s.42(2) – after publication in the Government Gazette, Parliament may disallow within 14 sitting days of receipt

Cemeteries Act 1986 –

- s.54 – local government may make local laws
- s.55 – list of purposes for which local laws may be made

Dog Act –

- s.49 – local government may make local laws
- s.51 – list of purposes for which local laws may be made

Dividing Fences Act 1961

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts:-

STRATEGY 4.3.1 – Maintain / retain full compliance with statutory obligations.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Cost of advertising

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 160/2017

Moved: Cr P Bantock

Seconded: Cr N Clarke

That,

(1) pursuant to section 3.12(3) and (3a) of the Local Government Act 1995, and all other legislation enabling it, Statewide and local public notice be given that Council intends to make the following local laws –

a) **Cemeteries Local Law 2017;**

Purpose – to provide for the management of the Calingiri and Bolgart Cemeteries and create offences for non-compliance.

Effect – to repeal the existing bylaw and provide for the management and control of the Calingiri and Bolgart Cemeteries

b) **Dogs Local Law 2017**

Purpose – to make provisions about the impounding of dogs, the number of dogs that may be kept on premises and the manner of keeping dogs and create offences for non-compliance within the district.

Effect – to repeal existing Dogs Local Laws and extend the controls over dogs which exist under the Dog Act 1976.

c) **Extractive Industries Local Law 2017**

Purpose – to establish requirement and conditions which extractive industries within the Shire must comply

Effect – to provide for the regulation, control and management of extractive industries

d) **Fencing Local Law 2017**

Purpose – to prescribe a sufficient fence and the standard for construction of fences.

Effect – to establish the minimum requirements for fencing, provide for permitted and prohibited fencing, and create offences for non-compliance.

e) **Public Places and Local Government Property Local Law 2017**

Purpose – to prescribe for management of public places and thoroughfares, and all local government property.

Effect – to establish necessary local government property controls for activities in public places including thoroughfares, and the use of, provide for permitted and prohibited activities, and create offences for

non-compliance

f) Standing Orders Amendment Local Law 2017

Purpose – for the management of meetings of the local government, committees and electors meetings

Effect – to repeal the existing Standing Orders Local Law, and provide for the conduct of Council, committee and electors meetings.

(2) in accordance with section 3.12(3) of the Local Government Act, the relevant Ministers be advised of the proposed local laws.

Motion Put and Carried: 9/0

A32/2017 DOG PROHIBITED AND EXERCISE AREAS

FILE REFERENCE	
REPORT DATE	15 August 2017
APPLICANT/PROPONANT	None
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	None
AUTHOR	Niel Mitchell, Consultant
ATTACHMENTS	None

PURPOSE OF REPORT

To determine areas –

- 1) prohibited to dogs absolutely; and
- 2) dog exercise areas

BACKGROUND

In May 2014, a Governor's Order was published in the *Government Gazette* that dog exercise areas and prohibited areas published in all local laws throughout the State, would cease to be effective on 31 July 2014, and the descriptions would therefore be invalid.

The Order requires that each local government set the exercise and prohibited areas by an absolute majority decision of Council. Being an absolute majority means that it is a decision that cannot be delegated.

The Order was made as a consequence of changes to the *Dog Act 1976* in November 2013. Councils were advised in a DLGC circular on 22 May 2014, leaving little time for consideration of the matter.

COMMENT

The resolution must give 28 days local public notice of the prohibited places and exercise areas.

The current Dogs Local Law 1987 stipulates as prohibited areas –

19. *Except in the case of a guide dog a person liable for the control of a dog shall prevent that dog from entering or being in any of the following places:*

- (a) *a public building;*
- (b) *a theatre or drive-in theatre ;*
- (c) *a house of worship;*
- (d) *any shop, not being a pet shop or premises used for the purpose of the practice of a registered veterinary surgeon .*

20. *Except in the case of a guide dog a person liable for the control of a dog shall prevent that dog from entering or being in any of the following places unless under the effective control of some person and restrained by means of a chain, cord, leash or harness:*

- (a) *a sportsground;*
- (b) *land set aside for public recreation ;*
- (c) *a car park.*

These prohibitions do need some minor revision due to changes of legislation and circumstances, and possible extension to its application.

The current Local Law was amended in 1989 to stipulate –

20A The land specified in the Fifth Schedule to these by-laws is designated as dog exercise areas for the purpose of the Dog Act 1976. The exercising of dogs in a dog exercise area shall not be permitted on any part of the land which is developed or used for organised sporting activities and shall be subject to the provisions of the Act.

Fifth Schedule

Calingiri Townsite Reserve 20121

Bolgart Townsite Reserve 17955

Yerecoin Townsite Reserve 31411

Piawaning Townsite Reserve 18203

Mogumber Townsite Reserve 4134

No provision is currently made for rural leashing areas.

It should be noted that Reserve 4134 in Mogumber no longer exists. Originally created for “Recreation and Racecourse” it appears to have been merged with Reserve 8588 for the purposes of “Recreation, racecourse and hallsite”

The draft replacement Dogs Local Law contains the provisions –

PART 5 – DOGS IN PUBLIC PLACES

5.1 Places where dogs are prohibited absolutely

- (1) Designation of places where dogs are prohibited absolutely is dealt with in the Act.*
- (2) If a dog enters or is in a place specified in subclause (1), every person liable for the control of the dog at that time commits an offence.*
- (3) Subclause (2) does not apply to a dog who is being used as an assistance animal as defined in the Disability Discrimination Act 1992 (Commonwealth).*

5.2 Places which are dog exercise areas

Designation of places which are dog exercise areas is dealt with in the Act.

Council may wish to amend or add to the areas listed in the current Local Law's Fifth Schedule. Changes can be made at any time, subject to 28 days local public notice.

The local public notice is advice of the resolved areas, and is not dependent on any submissions.

Penalties are stipulated in the *Dog Regulations 2013* r. 33, and cannot be set by a decision of Council.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Dog Act 1976 s.32 –

(2B) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a place where dogs are prohibited —

(a) at all times; or

(b) at specified times.

(3A) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

(3B) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, specify a public place that is under the care, control or management of the local government to be a rural leashing area.

(3C) At least 28 days before specifying a place to be —

(a) a place where dogs are prohibited at all times or at a time specified under subsection (2B); or

(b) a dog exercise area under subsection (3A); or

(c) a rural leashing area under subsection (3B), a local government must give local public notice as defined in the Local Government Act 1995 section 1.7 of its intention to so specify.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts:-

STRATEGY 4.3.1 – Maintain / retain full compliance with statutory obligations.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Cost of advertising

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 161/2017

Moved: Cr P Bantock

Seconded: Cr J King

That,

- 1. That in accordance with the *Dog Act 1976* s.32(2B), Council specify the following areas where dogs are prohibited absolutely –
 - a) Reserve 16738, Calingiri Cemetery – whole of reserve;**
 - b) Reserve 47876, Bolgart Cemetery – Memorial Garden fenced portion of reserve;**
 - c) land which has been set aside as a children’s playground;**
 - d) a public area being used for sporting or other activities, during the times of such use;**
 - e) a public building unless permitted by a sign; and**
 - f) all premises from which a food business is conducted or food is being transported, prepared or served.****
- 2. That in accordance with the *Dog Act 1976* s.32(3A), Council specify the following dog exercise areas –
 - a) Reserve 20121, Calingiri Sports Ground – grassed and parking areas;**
 - b) Reserve 17955, Bolgart Sports Oval – cleared playing and parking areas;**
 - c) Reserve 31411, Yerecoin Sports Ground – cleared playing and parking areas;**
 - d) Reserve 18203, Piawaning Sports Ground – cleared playing and parking areas;**
 - e) Reserve 8588, Mogumber Sports Oval – cleared playing and parking areas.****
- 3. That 28 days local public notice be given of the resolved prohibited and exercise areas.**

Motion Put and Carried: 9/0

A33/2017 MEDIA POLICY

FILE REFERENCE	A1.1.7
REPORT DATE	11 August 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Nil

PURPOSE OF REPORT

To ensure good governance, compliance and provide Council updated and ongoing review of legislative and statutory requirements.

BACKGROUND

The Shire of Victoria Plains (SOVP) participated in the Department of Local Government and Communities' Better Practice Review Program (the Review). As a result of the review, a number of matters were noted for review by SOVP including policy and delegations updates.

COMMENT

- Feedback from the Review noted the Media Policy allows staff to provide information in the local newsletter and central Midlands Advocate about Shire activities without first obtaining authorisation. The SOVP current Media Releases Policy is presented below for your information:
- **1.8 Media Releases**
 - The Shire President and the Chief Executive Officer are authorised to make media releases or act as spokesperson for the Shire of Victoria Plains.
 - Councillors and Senior Staff are permitted to make media releases or act as spokespersons for the Shire of Victoria Plains only with the approval of the President or Chief Executive Officer.
 - Shire staff are to regularly keep ratepayers informed of Shire activities via the local newsletter and Shire page in the Central Midlands Advocate.

The recommendation is that the policy be reviewed and amended to require prior authorisation of any information to be provided to the media. At SOVP, authorisation is obtained as a matter of course as the CEO approves final drafts prior to submission to either of the media outlets. However, the SOVP also acknowledges the "gap" in policy and the statutory obligations.

The amended policy is therefore presented as follows with additions highlighted:

1.8 Media Releases

- ▶ The Shire President and the Chief Executive Officer are authorised to make media releases or act as spokesperson for the Shire of Victoria Plains.
- ▶ Councillors and Senior Staff are permitted to make media releases or act as spokespersons for the Shire of Victoria Plains **only with the approval of the President or Chief Executive Officer.**
- ▶ Shire staff are to regularly keep ratepayers informed of Shire activities via the local newsletter, Shire social media pages and in poster displays **however, in doing so, drafts must be presented to the Chief Executive Officer for approval prior to the final submission being made.**

POLICY REQUIREMENTS

Policy 1.8 Media Releases updated

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 –

S2.8 (1) (d). Role of mayor or president

- S5.41(F). Functions of CEO

Delegations Register - 2.53 Media Releases

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Environment

There are no known significant environmental implications associated with this proposal.

Economic

There are no known significant economic implications associated with this proposal.

Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 162/2017

Moved: Cr A Broadhurst

Seconded: Cr P Bantock

That Council adopts the updated policy 1.8 Media Releases.

Motion Put and Carried: 9/0

A34/2017 RISK MANAGEMENT POLICY

FILE REFERENCE	A1.1.7
REPORT DATE	11 August 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Glenda Teede – Chief Executive Officer
ATTACHMENTS	Risk Management Policy

PURPOSE OF REPORT

To ensure appropriate governance of risk management within the Shire of Victoria Plains (the “Shire”) including:

- Transparency of decision making.
- Clear identification of the roles and responsibilities of the risk management functions.
- An effective Governance Structure to support the risk framework.

The Risk Management Framework is to be reviewed for appropriateness and effectiveness annually.

BACKGROUND

The Shire of Victoria Plains (SOVP) participated in the Department of Local Government and Communities’ Better Practice Review Program (the Review). As a result of the review, a number of matters were noted for review by SOVP including policy and delegations updates.

The Review identified a number of areas which are being evaluated by the Executive and Strategic Management team of which, the absence of a Risk Management Policy was one.

Regulation 17 of the Local Government (Audit) Regulations 1996 was gazetted in February 2013 and requires the CEO to review the appropriateness and effectiveness of a local government’s systems and procedures in relation to risk management, internal control and legislative compliance.

COMMENT

With a deadline of December 2014, local governments needed to demonstrate through culture and documentary evidence that they have solid foundations in place for the ongoing management of risks and controls.

In consultation with LGIS it is proposed to adopt a “Three Lines of Defence” model for the management of risk. This model ensures roles; responsibilities and accountabilities for decision making are structured to demonstrate effective governance and assurance.

By operating within the approved risk appetite and framework, the Council, Management and Community will have assurance that risks are managed effectively to support the delivery of the Strategic, Corporate & Operational Plans.

- **First Line of Defence**

All operational areas of the Shire are considered '1st Line'. They are responsible for ensuring that risks within their scope of operations are identified, assessed, managed, monitored and reported. Ultimately, they bear ownership and responsibility for losses or opportunities from the realisation of risk. Associated responsibilities include;

- Establishing and implementing appropriate processes and controls for the management of risk (in line with these procedures).
- Undertaking adequate analysis (data capture) to support the decision-making process of risk.
- Prepare risk acceptance proposals where necessary, based on level of residual risk.
- Retain primary accountability for the ongoing management of their risk and control environment.

- **Second Line of Defence**

The DCEO/Corporate Services Manager acts as the primary '2nd Line'. This position owns and manages the framework for risk management, drafts and implements governance procedures and provides the necessary tools and training to support the 1st line process. The Management Team, in their capacity as Risk Committee, supplement the second line of defence.

Maintaining oversight on the application of the framework provides a transparent view and level of assurance to the 1st & 3rd lines on the risk and control environment. Support can be provided by additional oversight functions completed by other 1st Line Teams (where applicable). Additional responsibilities include:

- Providing independent oversight of risk matters as required.
- Monitoring and reporting on emerging risks.
- Co-ordinating the Shire's risk reporting for the CEO & Management Team and the Audit Committee.

- **Third Line of Defence**

Internal & External Audit are the third line of defence, providing independent assurance to the Council, Audit Committee and Shire Management on the effectiveness of business operations and oversight frameworks (1st & 2nd Line).

Internal Audit: Appointed by the CEO to report on the adequacy and effectiveness of internal control processes and procedures. The scope of which would be determined by the CEO with input from the Audit Committee.

External Audit: Appointed by the Council on the recommendation of the Audit Committee to report independently to the President and CEO on the annual financial statements only.

Roles & Responsibilities

Council

- Review and approve the Shire's Risk Management Policy and Risk Assessment & Acceptance Criteria.
- Appoint / Engage External Auditors to report on financial statements annually.
- Establish and maintain an Audit Committee in terms of the Local Government Act.

Audit Committee

- Support Council to provide effective corporate governance.
- Oversight of all matters that relate to the conduct of External Audits.
- Must be independent, objective and autonomous in deliberations.
- Make recommendations to Council on External Auditor appointments.

CEO / Management Team

- Appoint Internal Auditors as required under Local Government (Audit) regulations.
- Liaise with Council in relation to risk acceptance requirements.
- Approve and review the appropriateness and effectiveness of the Risk Management Framework.
- Drive consistent embedding of a risk management culture.
- Analyse and discuss emerging risks, issues and trends.
- Document decisions and actions arising from risk matters.
- Own and manage the Risk Profiles at Shire Level.

Corporate Services Manager

- Oversee and facilitate the Risk Management Framework.
- Support reporting requirements for Risk matters.

Work Areas

- Drive risk management culture within work areas.
- Own, manage and report on specific risk issues as required.
- Assist in the Risk & Control Management process as required.
- Highlight any emerging risks or issues accordingly.
- Incorporate 'Risk Management' into Management Meetings, by incorporating the following agenda items;
 - New or emerging risks.
 - Review existing risks.
 - Control adequacy.
 - Outstanding issues and actions.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Local Government Act 1995

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.
- (3) The CEO is to report to the audit committee the results of that review.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Environment

There are no known significant environmental implications associated with this proposal.

Economic

There are no known significant economic implications associated with this proposal.

Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RESOLUTION 163/2017

Moved: Cr J Corless-Crowther

Seconded: Cr D Smith

That Council adopts the attached Risk Management Policy.

Motion Put and Carried: 9/0

XXX Risk Management Policy

Purpose

The Shire of Victoria Plains (“the Shire”) Risk Management Policy documents the commitment and objectives regarding managing uncertainty that may impact the Shire’s strategies, goals or objectives.

Policy

It is the Shires Policy to achieve best practice (aligned with AS/NZS ISO 31000:2009 Risk management), in the management of all risks that may affect the Shire, its customers, people, assets, functions, objectives, operations or members of the public.

Risk Management will form part of the Strategic, Operational, Project and Line Management responsibilities and where possible, be incorporated within the Shires Integrated Planning Framework.

The Shires Management Team will determine and communicate the Risk Management Policy, Objectives and Procedures, as well as direct and monitor implementation, practice and performance.

Every employee within the Shire is recognised as having a role in risk management, from the identification of risks, to implementing risk treatments and shall be invited and encouraged to participate in the process.

Consultants may be retained at times to advise and assist in the risk management process or management of specific risks or categories of risk.

Definitions (from AS/NZS ISO 31000:2009)

Risk: Effect of uncertainty on objectives.

Note 1: An effect is a deviation from the expected – positive or negative.

Note 2: Objectives can have different aspects (such as financial, health and safety and environmental goals) and can apply at different levels (such as strategic, organisation-wide, project, product or process).

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

Risk Management Process: Systematic application of management policies, procedures and practices to the activities of communicating, consulting, establishing the context, and identifying, analysing, evaluating, treating, monitoring and reviewing risk.

Risk Management Objectives

- Optimise the achievement of our vision, mission, strategies, goals and objectives.
- Provide transparent and formal oversight of the risk and control environment to enable effective decision making.
- Enhance risk versus return within our risk appetite.

- Embed appropriate and effective controls to mitigate risk.
- Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.
- Enhance organisational resilience.
- Identify and provide for the continuity of critical operations

Risk Appetite

The Shire quantified its risk appetite through the development and endorsement of the Shire's Risk Assessment and Acceptance Criteria. The criteria are included within the Risk Management Procedures and are subject to ongoing review in conjunction with this policy.

All organisational risks to be reported at a corporate level are to be assessed according to the Shire's Risk Assessment and Acceptance Criteria to allow consistency and informed decision making. For operational requirements such as projects or to satisfy external stakeholder requirements, alternative risk assessment criteria may be utilised, however these cannot exceed the organisations appetite and are to be noted within the individual risk assessment.

Roles, Responsibilities & Accountabilities

The CEO is responsible for the allocation of roles, responsibilities and accountabilities. These are documented in the Risk Management Procedures (Operational Document).

Monitor & Review

The Shire will implement and integrate a monitor and review process to report on the achievement of the Risk Management Objectives, the management of individual risks and the ongoing identification of issues and trends.

This policy will be kept under review by the Shire's Management Team and its employees. It will be formally reviewed biennially.

**A35/2017 CORPORATE SERVICES MANAGER APPOINTMENT
(RETROSPECTIVE)**

FILE REFERENCE	ST1.1
REPORT DATE	15 August 2017
APPLICANT/PROPOSANT	Glenda Teede - CEO
OFFICER DISCLOSURE OF INTEREST	None
PREVIOUS MEETING REFERENCES	14 June 2017
AUTHOR	Glenda Teede – CEO
ATTACHMENTS	None

PURPOSE OF REPORT

For Council to formally endorse the appointment of Jeremy Clapham to the position of Corporate Services Manager with the Shire of Victoria Plains (in retrospect).

BACKGROUND

The interview panel consisted of Cr S Penn, Glenda Teede (CEO) and Darren Friend (Acting DCEO).

Interviews were conducted in the Council Chambers Calingiri on Monday 21st August 2017 and while all applicants had their own strong points the final decision was clear cut with Jeremy Clapham judged to be the best candidate. Reference checks were completed with three referees giving a glowing account of Jeremy and his ability to do the job and get along with people.

COMMENT

The majority of Councillors have endorsed the appointment of Mr Clapham via email however formal ratification is required to exhibit good governance.

Councillors are to note that Mr Clapham commenced with the Shire on Monday 4 September 2017.

POLICY REQUIREMENTS

Policy 8.1.2 deals with the appointment of staff including senior staff.

LEGISLATIVE REQUIREMENTS

Section 5.37 of the Local Government Act 1995 deals with the appointment of Senior Employees.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

RESOLUTION 164/2017

Moved: Cr A Broadhurst

Seconded: Cr N Clarke

That Council formally endorse the appointment of Jeremy Clapham to the position of Corporate Services Manager with the Shire of Victoria Plains (in retrospect).

Motion Put and Carried: 9/0

A36/2017 USE OF LAND - BOLGART

FILE REFERENCE	
REPORT DATE	14 September 2017
APPLICANT/PROPONENT	Bolgart Progress Association
OFFICER DISCLOSURE OF INTEREST	Cr N Clarke – Impartiality (Member of Bolgart Progress Association)
PREVIOUS MEETING REFERENCES	14 June 2017
AUTHOR	Glenda Teede – CEO
ATTACHMENTS	None

PURPOSE OF REPORT

To request Council approval:

1. for the Bolgart Progress Association to utilise Shire owned property located at Lot 137 George Street Bolgart or (as an alternative) the Bolgart Caravan Park site for the establishment of a tourist information bay; and
2. for the Shire to provide in kind support towards the project (upon prior approval by the CEO).

BACKGROUND

The Bolgart Progress Association was successful in obtaining a community grant in 2015 for the amount of \$9,830 to relocate the tourist information bay from in front of the cemetery to the vacant land on George Street opposite the general store and Trees Cafe.

All land in that block is either owned or under the care and control of the Shire except for the house block owned by the Ludemann Family and the 2 vacant blocks lots 138, and 139 George Street.

In 2012 the Shire applied to the Department of Lands to purchase lots 138 and 139 and the process was stopped due to the South West Native Title settlement and the awarding in that settlement of 320,000 hectares of state owned Crown land and reserves to the Indigenous claimants. The Shire has been advised that the purchase of these lots may be affected by the South West Native Title Settlement and as such the process is on hold.

The lack of access to this land has meant that the Bolgart Progress Association plans to move the tourist information bay did not proceed. The grant funds were subsequently transferred to the Bolgart Progress Association to be utilised for purchasing building materials etc for the establishment/relocation of the tourist information bay as soon as a proposed site was finalised.

The Bolgart Progress Association have now requested that the Shire owned property located at Lot 137 George Street Bolgart be used for the project. If Council did not approve the use of Lot 137 George Street Bolgart, the Bolgart Progress Association would request that Council consider the Bolgart Caravan Park site as an alternative location for the tourist information bay.

COMMENT

It is confirmed that no further monetary contributions will be provided for the development of the tourist information bay in Bolgart, however the Shire may provide in-kind support upon receipt of a written request.

POLICY REQUIREMENTS

There are no known policy requirements related to this item.

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 165/2017

Moved: Cr J Corless-Crowther

Seconded: Cr P Bantock

That Council:

- 1. approve the use of Shire owned land located at Lot 137 George Street Bolgart for the establishment of a tourist information bay by the Bolgart Progress Association; and**
- 2. approve the provision of in-kind support by the Shire of Victoria Plains towards the project (upon prior approval by the CEO).**

Motion Put and Carried: 9/0

Highlighted location of Lot 137 George Street, Bolgart



11 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

**12 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL
RESOLUTION**

RESOLUTION 166/2017

Moved: Cr J Corless-Crowther

Seconded: Cr P Bantock

That new business of an urgent nature be introduced to Council.

Motion Put and Carried: 9/0

12.1 CHANGE OF OCTOBER MEETING DATE

Councillors discussed moving the meeting back week to allow for the (new) Councillors who would be elected on 21 October, to be sworn in at the October meeting to ensure that the Shire has a President/Vice President.

PROPOSED RESOLUTION

Moved: Cr J Kelly

Seconded: Cr S Penn

That the date of the next meeting of Council remain as 18 October 2017.

Cr P Bantock amended the resolution.

AMENDED RESOLUTION

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That the date of the October 2017 meeting of Council be changed from 18 October 2017 to the 25 October 2017.

The amended resolution became the motion.

RESOLUTION 167/2017

Moved: Cr P Bantock

Seconded: Cr A Broadhurst

That the date of the October 2017 meeting of Council be changed from 18 October 2017 to the 25 October 2017.

Motion Put and Carried: 5/4

For: Cr D Lovelock, Cr A Broadhurst, Cr J Corless-Crowther, Cr J King, Cr P Bantock

Against: Cr S Penn, Cr D Smith, Cr N Clarke, Cr J Kelly

Meeting adjourned at 4.46pm

It was confirmed that the LG Act 1995 Section 5.5 states that notice required to convene an Ordinary Meeting of Council is 72 hours.

Meeting reconvened at 4.52pm

12.2 CALINGIRI BOWLING GREEN

Cr Smith asked if the WSM and CEO could discuss further the request to assist with lawn mowing at the Calingiri Bowling Green.

Action: CEO and WSM to discuss/contact Calingiri Bowls.

13 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING
--

Nil

14 CONFIDENTIAL ITEMS

Nil

15 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.18pm.

Signed this

1st ...

day of

February

2017

Presiding Member

[Signature]