



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 21 st April 2009
At	Council Chambers, Calingiri
Commencing	1.01pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.01pm

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors: Cr B Johnson East Ward
Cr N Smith East Ward
Cr M Anspach West Ward
Cr D Lovelock West Ward
Cr J Kelly West Ward
Cr S Young Central Ward

Leave of Absence: Cr D Holmes South Ward
Apologies: Nil

Chief Executive Officer: Mr H Hawkins
Finance and Administration Manager: Mr N Hamilton
Community Services Manager: Mr F Buise (1.50pm to 3.20pm)
Executive Assistant: Mrs F Watson (Minutes to 4.30pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

All councillors declared a financial interest in Item F107 – Members Allowance.

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 103/09

Moved Cr Anspach seconded Cr Lovelock that the minutes of the Ordinary Meeting held 17th March 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 7/0

7.2 Business Arising from Minutes

Nil

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Cr Erickson

Chief Executive Officer, Cr Smith, Cr Lovelock and I have attended various meetings with regard to structural reform.

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Smith

Attended various meetings with regard to structural reform and a ½ day VROC meeting.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F101 ACCOUNTS FOR PAYMENT

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of March 2009 there were no Creditor EFT payments and cheques drawn amounted to \$232,428.80

EFT payments for payroll purposes amounted to \$74,185.33 giving an overall total of \$306,614.13 during the month.

RESOLUTION 104/09

**Moved Cr Anspach seconded Cr Kelly that Municipal cheques numbered 7657-7707 and 7708-7760 and direct payments totalling \$306,614.13 be endorsed.
MOTION PUT & CARRIED 7/0**

Chq/EFT	Date	Name	Description
7657	04/03/2009	SYNERGY	Electricity supply for 28 Cavell St
7658	05/03/2009	SHIRE OF VICTORIA PLAINS	CSHWAGE W/E 04/03/09
7659	05/03/2009	WALG SUPER PLAN	Superannuation contributions
7660	05/03/2009	AUSTRALIAN SUPER	Superannuation contributions
7661	05/03/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions
7662	05/03/2009	C BUS SUPER	Superannuation contributions
7663	05/03/2009	Health Insurance Fund	Payroll deductions
7664	06/03/2009	ABCB PUBLICATIONS	Building Codes
7665	06/03/2009	D.J MACRI	CWA Building upgrade - Painting
7666	04/03/2009	JASON SIGNMAKERS	Signs - Street names
7667	04/03/2009	STAR TRACK EXPRESS	Freight
7668	04/03/2009	LANDGATE	Rates collection
7669	04/03/2009	PLUMBERS LICENSING BOARD	Lot 11 / 7 Harrington St - Plumbing
7670	04/03/2009	PHONOGRAPHIC PERFORMANCE COMPANY	Hall operating costs - Phonograph
7671	04/03/2009	AVON TEE - BALL ASSOCIATION INC	Sponsorship - 3 Boys Tee Ball Ch
7672	04/03/2009	KALPLANT PTY LTD	Plant hire Toodyay - Bindi Bindi rd
7673	10/03/2009	AUSTRALIAN TAXATION OFFICE	Payroll deductions
7674	10/03/2009	SYNERGY	Streetlight Tariff Feb09
7675	10/03/2009	TELSTRA CORPORATION LTD	Telephone charges
7676	10/03/2009	CORPORATE EXPRESS AUSTRALIA LTD	Office expenses

7677	10/03/2009	DAVID HOLMES	2nd Quarter Allowance
7678	10/03/2009	JIM KELLY	2nd Quarter Payment
7679	10/03/2009	JOLLY & SONS PTY LTD	Service for plant PTK16
7680	10/03/2009	NEIL SMITH	2nd Quarter Payment
7681	10/03/2009	GEOFF ERICKSON	2nd Quarter Payment
7682	10/03/2009	DAVID LOVELOCK	2nd Quarter Payment
7683	10/03/2009	MICHAEL ANSPACH	2nd Quarter Payment
7684	10/03/2009	JOHN BRENNAN	2nd Quarter Payment
7685	10/03/2009	Abbott & Co Printers	Office consumables - stationary
7686	10/03/2009	WA LOCAL GOVERNMENT ASSOCIATION	Staff Training - Rates Advanced
7687	10/03/2009	GALVINS PLUMBING PLUS	CWA Building upgrade
7688	10/03/2009	STILLITANO'S HOME HARDWARE	CWA Building upgrade
7689	10/03/2009	Heather Jones	Office cleaning and Gardening for
7690	10/03/2009	SWEETMAN EXCAVATIONS	Excavator Hire Calingiri - Goomall
7691	10/03/2009	HOSEMASTERS	PLR2 and PTP1 Hose maintenanc
7692	10/03/2009	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Rates collection
7693	10/03/2009	SHIRE OF MANJIMUP	Peter Caccioppola - Long Service
7694	10/03/2009	AGSERVE Goomalling Inc	Plant service PLR7
7695	16/03/2009	COMMANDER AUSTRALIA LTD	Commander Telephone service
7696	17/03/2009	SYNERGY	Electricity for Calingiri Football Clu
7697	17/03/2009	CJD EQUIPMENT PTY LTD	Parts for PLR2 - Filters
7698	17/03/2009	STAR TRACK EXPRESS	Freight for Depot
7699	17/03/2009	BOLGART TRADERS	Postage & Meeting charges for Fe
7700	17/03/2009	CALINGIRI TRADERS	CWA Building upgrade
7701	17/03/2009	YERECOIN TRADERS	Fuel purchase
7702	17/03/2009	LANDGATE	Rates collection
7703	17/03/2009	COURIER AUSTRALIA	General Freight
7704	17/03/2009	PIAWANING PROGRESS ASSOCIATION	Power and Insurance refund
7705	17/03/2009	DIAMOND EDGE SHARPENING SERVI CES	Tree Lopper saw maintenance
7706	17/03/2009	WONGAN STEEL MANUFACTURERS	Tree Lopper saw maintenance
7708	17/03/2009	GALVINS PLUMBING PLUS	New Staff house Harrington street
7709	17/03/2009	YAKKA PTY LTD	Staff uniforms
7710	17/03/2009	STILLITANO'S HOME HARDWARE	CWA Building upgrade
7711	17/03/2009	KENNARDS HIRE	Cleaning 16 Yulgering rd
7712	17/03/2009	FARMWORKS PROPERTY	9 Harrington street Advertising &
7713	17/03/2009	PETROL PUMP SERVICES	Fuel Management system
7714	17/03/2009	BARRY JOHNSON	2nd Quarter Payment
7715	17/03/2009	STEVEN YOUNG	2nd Quarter Allowance
7716	17/03/2009	LIFTRITE HIRE & SALES	Plant PLR7 parts
7717	19/03/2009	D.J MACRI	Painting of 12 Harrington street
7718	19/03/2009	SHIRE OF VICTORIA PLAINS	Cash Wages W/E 18/03/2009
7719	19/03/2009	Elite Fitness Equipment	Calingiri Gym Equipment Option 1
7720	19/03/2009	WALG SUPER PLAN	Superannuation contributions
7721	19/03/2009	AUSTRALIAN SUPER	Superannuation contributions
7722	19/03/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions
7723	19/03/2009	C BUS SUPER	Superannuation contributions
7724	19/03/2009	Health Insurance Fund	Payroll deductions
7725	24/03/2009	GILLINGARRA SPORT AND RECREATION CLUB	Gillingarra Sports Club Painting / T
7726	24/03/2009	FUEL DISTRIBUTORS	Stock on hand fuel

7727	24/03/2009	NEIL SMITH	Councillor expenses
7728	24/03/2009	MOGUMBER PROGRESS ASSOCIATION	Mogumber P O Box renewal
7729	24/03/2009	GALVINS PLUMBING PLUS	CWA Building upgrade
7730	24/03/2009	CLARK EQUIPMENT	Plant PLR6 parts
7731	24/03/2009	Wallis Computer Solutions	Computing Supply and maintenanc
7732	24/03/2009	Aussie Portables	7 Harrington Street
7733	24/03/2009	LIFTRITE HIRE & SALES	PLR7 Parts
7734	24/03/2009	CHERUB CARPET CLEANING	2/11 Harrington Street Carpet Clea
7735	24/03/2009	INTELLIGENT IP Broadband	Internet fees March 09
7736	24/03/2009	WONGAN CABINETS	12 Harrington street Kitchen upgra
7737	24/03/2009	WATER CORPORATION	Water use for 96 Lambert Cres
7738	27/03/2009	FREESTONE TRANSPORT	Gravel Toodyay - Bindi Bindi road
7739	27/03/2009	RURAL PRESS REGIONAL MEDIA WA PTY LTD	Advertising - Road Closure
7740	27/03/2009	CALINGIRI TRADERS	Office consumables for February 0
7741	27/03/2009	AVON WASTE	Waste removal for February 09
7742	27/03/2009	Reliance	Fuel Purchase
7743	27/03/2009	SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursement
7744	27/03/2009	AUSTRALIA POST	Post Office Box renewal
7745	27/03/2009	LINX ELECTRICAL	Electrical Maintenance various
7746	27/03/2009	COURIER AUSTRALIA	Freight charges for Library
7747	27/03/2009	WHEATBELT TYRES	PTK14 Repair puncture
7748	27/03/2009	UHY HAINES NORTON	Staff Training - Management and l
7749	27/03/2009	WADE THOMPSON	New staff House
7750	27/03/2009	WATER CORPORATION	7 Harrington Street
7751	27/03/2009	EMERGENCY SERVICE PUBLISHING WA	Promotions - W A Caravan & Cam
7752	27/03/2009	D.J MACRI	Painting various jobs
7753	27/03/2009	MCLEODS BARRISTERS AND SOLICITORS	Legal costs - Crown Reserve
7754	27/03/2009	COUNTRYWIDE MOBILE WINDOW TINT & AUTO GLASS	Various Plant window screen repa
7755	27/03/2009	Toodyay Traders	PSP2 maintenance
7756	27/03/2009	CARDNO (WA) PTY LTD	CMVROC
7757	27/03/2009	STRATCO	New Staff house - Shed and decki
7758	27/03/2009	TED HAYSON	Ted Haysom bond refund
7759	30/03/2009	Heather Jones	Contract Cleaning Office / Hall De
7760	30/03/2009	Galleria Toyota Morley	Replacement Vehicle Works mana

04/03/2009 EFT payment for wages w/e 04/03/2009
19/03/2009 EFT payment for wages w/e 19/03/2009

Total Paym

F102 SUNDRY DEBTORS

A list of sundry debtors as at 31st March 2009 follows this item.

RESOLUTION 105/09

Moved Cr Kelly seconded Cr Young that the sundry debtors report as at 31st March 2009 be received.

MOTION PUT & CARRIED 7/0

**SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 31st March 2009**

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
216	255.25					255.25	
185		14,960.00				14960.00	
18	35.00					35.00	
139					1,830.20	1830.20	Monthly Payment
186		128.75	74.36		325.30	528.41	Statement Sent
205					1320	1320.00	
	290.25	15088.75	74.36	0.00	3475.50	18,928.86	

F103 MONTHLY FINANCIAL STATEMENT

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for 31st March 2009 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures via the following reports

1. Income Statement by Program
2. Income Statement by Nature and Type
3. Statement of Financial Activity – Rate Setting Statement
4. Report on Significant Variances
5. Composition of Net Current Asset Position
6. Monthly Report of Income and Expenditure by Program
7. Capital Expenditure Report

RESOLUTION 106/09

Moved Cr Kelly seconded Cr Smith that the Monthly Financial Report for the period ending 31st March 2009 be received.

MOTION PUT & CARRIED 7/0

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Income Statement by Program
For the period ending 31st March 2009

	YTD Actual \$	YTD Budget \$	Current Budget \$
Operating Income			
General Purpose Funding	2,250,014	2,272,944	2,439,028
Governance	38,041	41,254	4,689
Law, Order and Public Safety	27,364	28,584	37,363
Health	13,964	9,377	11,570
Education & Welfare			
Housing	30,856	33,273	44,418
Community Amenities	49,379	43,367	66,600
Recreation & Culture	12,107	8,471	29,061
Transport	994,802	1,003,097	1,204,656
Economic Services	17,178	15,953	19,640
Other Property & Services	57,972	71,190	104,488
	<u>3,491,678</u>	<u>3,527,510</u>	<u>3,961,513</u>
Operating Expenditure			
General Purpose Funding	(118,431)	(121,644)	(166,494)
Governance	(157,531)	(234,549)	(276,307)
Law, Order and Public Safety	(88,283)	(92,799)	(119,773)
Health	(63,464)	(76,020)	(112,644)
Education & Welfare	(1,500)	(1,500)	(6,622)
Housing	(62,487)	(65,002)	(83,705)
Community Amenities	(98,641)	(112,176)	(161,821)
Recreation & Culture	(170,634)	(207,417)	(291,091)
Transport	(1,321,591)	(1,362,933)	(1,817,547)
Economic Services	(69,769)	(79,761)	(117,991)
Other Property & Services	(55,826)	(90,946)	(100,090)
	<u>(2,208,157)</u>	<u>(2,444,747)</u>	<u>(3,254,086)</u>
Interest on Borrowings			
Governance	(1,014)	(3,498)	(4,666)
Health	0	0	0
Housing	(3,285)	(4,141)	(6,953)
Community Amenities	(1,747)	(3,136)	(3,136)
Recreation & Culture	(1,882)	(2,707)	(5,415)
Other Property & Services	(5,207)	(5,531)	(6,322)
	<u>(13,135)</u>	<u>(19,013)</u>	<u>(26,492)</u>
	<u>\$ 1,270,385</u>	<u>1,063,750</u>	<u>680,936</u>

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21st April 2009

Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 31st March 2009

	YTD Actual \$	Current Budget \$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,650,839	1,685,824
Grants and Subsidies - Operating	511,548	662,533
Contributions Reimbursements and Donations	70,432	68,889
Fees and Charges	104,846	210,007
Interest Earnings	73,301	75,880
Other Revenue	22,784	26,750
	<u>2,433,749</u>	<u>2,729,883</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(413,635)	(554,463)
Materials and Contracts	(426,572)	(658,246)
Utilities	(25,949)	(36,615)
Depreciation	(1,084,368)	(1,549,685)
Interest Expenses	(13,135)	(26,492)
Insurance	(93,529)	(133,448)
Other Expenditure	(164,014)	(308,882)
	<u>(2,221,201)</u>	<u>(3,267,831)</u>
	212,548	(537,948)
Grants and Subsidies - non-operating	947,792	1,167,486
Profit on Asset Disposals	117,739	63,394
Loss on Asset Disposals	<u>(7,693)</u>	<u>(11,996)</u>
NET RESULT	<u>1,270,385</u>	<u>680,936</u>

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Statement of Financial Activity
For the period ending 31st March 2009

	YTD Actual	YTD Budget	Current Budget	YTD Variance
	\$	\$	\$	
Operating Income				
General Purpose Funding	599,175	587,120	753,204	2.05%
Governance	15,735	6,474	4,689	143.05%
Law, Order and Public Safety	27,364	28,584	37,363	-4.27%
Health	13,964	9,377	11,570	48.91%
Education & Welfare	0	0	0	
Housing	30,856	33,273	44,418	-7.26%
Community Amenities	49,379	43,367	66,600	13.86%
Recreation & Culture	12,107	8,471	29,061	42.92%
Transport	994,802	1,003,097	1,204,656	-0.83%
Economic Services	17,178	15,953	19,640	7.68%
Other Property & Services	57,972	107,553	104,488	-46.10%
	<u>1,818,532</u>	<u>1,843,269</u>	<u>2,275,689</u>	<u>-1.34%</u>
Operating Expenditure				
General Purpose Funding	(118,431)	(121,644)	(166,494)	-2.64%
Governance	(136,239)	(203,267)	(280,973)	-32.98%
Law, Order and Public Safety	(88,283)	(92,799)	(119,773)	-4.87%
Health	(63,464)	(76,020)	(112,644)	-16.52%
Education & Welfare	(1,500)	(1,500)	(6,622)	0.00%
Housing	(65,772)	(69,143)	(90,658)	-4.88%
Community Amenities	(100,387)	(115,312)	(164,957)	-12.94%
Recreation & Culture	(172,517)	(210,124)	(296,506)	-17.90%
Transport	(1,321,591)	(1,362,933)	(1,817,547)	-3.03%
Economic Services	(69,769)	(79,761)	(117,991)	-12.53%
Other Property & Services	(61,034)	(96,477)	(106,412)	-36.74%
	<u>(2,198,987)</u>	<u>(2,428,980)</u>	<u>(3,280,578)</u>	<u>-9.47%</u>
Adjustment for Non-Cash				
Expenditure & Revenue				
(Profit)/Loss On Asset Disposals	(110,045)	(132,143)	(51,398)	-16.72%
Depreciation on Assets	1,084,368	1,162,125	1,549,685	-6.69%
Movement in Employee Provisions	(1,274)	0	0	
Capital Expenditure & Revenue				
Purchase of Land Held for Resale	0	0	0	
Purchase Land & Buildings	(165,446)	(171,457)	(369,091)	-3.51%
Purchase Infrastructure Assets - Roads	(1,185,069)	(1,238,060)	(1,469,332)	-4.28%
Purchase Construction other than Buildings	(47,742)	(35,000)	(129,000)	36.41%
Purchase Plant & Equipment	(426,653)	(451,750)	(571,500)	-5.56%
Purchase Furniture & Equipment	(45,727)	(30,818)	(33,818)	48.38%
Proceeds from Disposal of Assets	198,243	226,363	325,725	-12.42%
Repayment of Loans	(112,369)	(112,369)	(131,749)	0.00%
Proceeds from New Loans	0	0	0	
Transfer to Reserves (Restricted Assets)	(3,987)	0	(642,965)	
Transfer from Reserves (Restricted Assets)	(14,419)	0	293,499	
Add Net Current Assets July 1 B/fwd	495,596	549,006	549,006	
Less Net Current Assets Year to Date	935,861	866,012	0	
Amount Raised from Rates	<u>(1,650,840)</u>	<u>(1,685,824)</u>	<u>(1,685,824)</u>	

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Shire of Victoria Plains
Report on Significant Variances Greater than 10% or \$5000
For the period ending 31st March 2009

	YTD Var \$
Operating Income	
General Purpose Funding	
Governance	
Unbudgeted Insurance reimbursement on Worker's Compensation premium	9,245 FAV
Health	
Profit on Sale of Asset - Nissan Navarra increase on budget	4,378 FAV
Housing	
Reduced rental on 16 Yulgering Rd due to EHO occupancy, other timing differences on rental income	2,620 FAV
Community Amenities	
Unbudgeted grant income for Gillingarra Water Tanks brought to account previously held in Trust	7,273 FAV
Recreation & Culture	
Gymnasium budget includes \$7200 membership fees/annum	
Income to date includes grant for purchase of equipment and grant to train 2 gym instructors	2,000 FAV
(Membership fees received to date held in Trust pending commencement of gym)	7,280 FAV
(Gym has now begun and we now need to clear the Trust A/c to cover membership subscriptions)	
Other Property & Services	
Private Works - timing differences on private work done at this stage	(53,098) UNFAV
(Note: offset by below budget expenditure also)	
Income also includes \$12,492 associated with work done 2007-08 on Old Plains Road for Atlas Farms	
Operating Expenditure	
Governance	
Members	
Timing differences on Councillor submitted travel expenses	5,056 FAV
General timing differences on sundry expenditure	10,385 FAV
Note CMVROC subscription budgeted will not eventuate	
Timing differences on Council donated funds	18,006 FAV
Note Gillingarra Sport and Rec to carry over request to next year	16,750 FAV
Administration	
Variance mainly due to timing difference on computing and admin costs	17,024 FAV
Health	
Due to late recruitment of EHO approximate saving on costs for year	9,823 FAV
Community Amenities	
General timing differences on all costs associated with program	14,925 FAV
Note timing difference on budget for Cemetery activities \$6816	
Recreation & Culture	
Timing differences on halls and reserve maintenance	37,607 FAV
Economic Services	
Noxious weeds and pest control possible under budget of approx \$5000	(5,000) UNFAV
Due to late recruitment of EHO approximate saving on costs for year	11,762 FAV
Other Property & Services	
Private Works - timing differences	56,080 FAV

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Shire of Victoria Plains

Report on Significant Variances Greater than 10% or \$5000
For the period ending 31st March 2009

		YTD Var
General timing differences on depot and plant maintenance costs		30,029 FAV
Over recovery of depot overheads to be received		12,167 FAV
Under recovery of plant costs re use of contractors over depot crew		(62,657) UNFAV
Capital Expenditure		
Construction other than Buildings		
Gillingarra Water Supply		
This years budget is set at \$10,000 for council contribution if necessary		(11,805) UNFAV
So far expenditure on tanks incurred is \$27,190 which is to be covered by grants not fully received to date		
Furniture and Equipment		
Purchase of Gymnasium equipment not budgeted for and will be covered by reduced transfer to Infrastructure assets		(19,138) UNFAV
Plant & Equipment		
Savings on purchase of motor vehicles and road plant to date		24,360 FAV
Note budgeted expenditure for 10,000 ltr water tank transferred to purchase 800ltr poly tank and fitting, Honda pump and lawn edger as per Res 6/09 Council meeting 20th January 2009		
Infrastructure Assets - Road Construction		
Unbudgeted work on Behanging and Bulligan Roads		(31,169) UNFAV
Unbudgeted work on Flood damaged Thompson Road		(19,426) UNFAV
Proceeds on Sale of Assets		
	Ytd Actual	Ytd Budget
Ceo'S Vehicle - Holden Statesman - Av13 Replacement	-61,051	-68,000
Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement	-18,182	-20,000
Eho Vehicle - Replacement	-20,455	-22,000
Sale of PBH2 Case Backhoe	-17,727	-15,000
Sale of PRO7 Multi Pac Roller	0	-10,000
Sale of PTK15 Hino 3Tonne Truck	-27,091	-25,000
Sale of Nissan Navara VP77	-18,283	-30,000
Works Mgr - Motor Vehicle Replacement	-35,455	-36,363
	-198,243	-226,363 (28,120) UNFAV

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Statement of Financial Activity 2008-09
For the period ending 31st March 2009

	YTD Actual \$	YTD Budget \$	Current Budget \$
Operating Income			
General Purpose Funding	2,250,014	2,272,944	2,439,028
Governance	15,735	6,474	4,689
Law, Order and Public Safety	27,364	28,584	37,363
Health	13,964	9,377	11,570
Education & Welfare			
Housing	30,856	33,273	44,418
Community Amenities	42,106	43,367	46,600
Recreation & Culture	12,107	8,471	14,061
Transport	54,284	67,326	72,170
Economic Services	17,178	15,953	19,640
Other Property & Services	57,972	107,553	104,488
Sub Total	2,521,580	2,593,322	2,794,027
Operating Expenditure			
General Purpose Funding	(118,431)	(121,644)	(166,494)
Governance	(136,239)	(203,267)	(280,973)
Law, Order and Public Safety	(88,283)	(92,799)	(119,773)
Health	(63,464)	(76,020)	(112,644)
Education & Welfare	(1,500)	(1,500)	(6,622)
Housing	(65,772)	(69,143)	(90,658)
Community Amenities	(100,387)	(115,312)	(164,957)
Recreation & Culture	(172,517)	(210,124)	(296,506)
Transport	(1,321,591)	(1,362,933)	(1,817,547)
Economic Services	(69,769)	(79,761)	(117,991)
Other Property & Services	(61,034)	(96,477)	(106,412)
Sub Total	(2,198,987)	(2,428,980)	(3,280,578)
Grants for the Development of Assets			
Community Amenities	7,273	0	20,000
Recreation & Culture	0	0	15,000
Transport	940,519	935,771	1,132,486
	947,792	935,771	1,167,486
Net Operating Result	1,270,385	1,100,113	680,935
Capital Income			
Proceeds from the Sale of Assets	198,243	226,363	325,726
Transfer from Reserves	(14,419)	0	293,499
Sub Total	183,824	226,363	619,225
Capital Expenditure			
Governance	(136,841)	(148,818)	(181,066)
Health	(30,244)	(32,250)	(64,500)
Housing	(120,368)	(122,332)	(290,455)
Community Amenities	(59,236)	(47,000)	(130,000)
Recreation & Culture	(47,438)	(30,377)	(54,140)
Transport	(1,414,465)	(1,486,060)	(1,735,332)
Economic Services	0	0	(10,000)
Other Property & Services	(62,045)	(60,248)	(107,248)
Transfer to Reserves	(3,987)	0	(642,965)
Repayment of Loans	(112,369)	(112,369)	(131,749)
	(1,986,993)	(2,039,454)	(3,347,455)
Total Operating + Non-Operating	(532,784)	(712,978)	(2,047,295)
Adjust Non-Cash items			
Depreciation	1,084,368	1,162,125	1,549,685
Provisions	(1,274)	0	0
P/L on Sale of Assets	(110,045)	(132,143)	(51,397)
Surplus / Deficit B/fwd	495,596	549,006	549,006
Closing Surplus (Deficit) carried forward	935,861	866,010	(0)

Shire of Victoria Plains
Statement of Financial Activity
Net Current Assets as at 31st March 2009

Composition of Net Current Asset Position

Current Assets	\$
Cash - Unrestricted	973,558
Cash - Restricted	815,467
Receivables	97,643
Inventories	18,948
Total Current Assets	1,905,616
Less Current Liabilities	
Payables	(154,288)
Provisions and Borrowings	(118,015)
Total Current Liabilities	(272,303)
Net Current Assets Position	1,633,313
Less Cash Restricted - Reserves	815,467
Less Provisions and Borrowings	(118,015)
Closing Available Funds	935,861

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets	1,633,313	<u>6.00</u>
Current Liabilities	272,303	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	1,071,201	<u>3.93</u>
	272,303	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

Shire of Victoria Plains
Monthly Report at as : 31/03/2009

Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
General Purpose Funding								
Rates						\$	\$	\$
	10300 Rates Income					(1,650,839)	(1,685,824)	(1,685,824)
	20300 Rates Collection					4,454	7,668	14,525
	Total Rates Income / Expenditure					(1,646,386)	(1,678,156)	(1,671,299)
General Purpose Grants								
	10325 General Purpose Grants					(464,693)	(460,764)	(614,353)
	Total General Purpose Grants					(464,693)	(460,764)	(614,353)
Other General Purpose Income								
	10310 Ex Gratia Rates					(51,909)	(51,389)	(51,389)
	10315 Administrative Fees & Charges					(5,274)	(5,805)	(6,250)
	10320 Interest Income					(73,301)	(65,166)	(75,880)
	10395 Administration Income - Allocated					(3,999)	(3,996)	(5,332)
	20310 Admin Expenditure Reallocated					113,977	113,976	151,969
	Total Other General Purpose Income / Expenditure					(20,505)	(12,380)	13,119
	Total General Purpose Funding					\$ (2,131,584)	(2,151,300)	(2,272,533)

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Governance							
Members Of Council							
10420		Contributions And Donations			0	(369)	(500)
10495		Admin Income Allocated			(3,142)	(3,141)	(4,189)
		Members Of Council Operating Income			(3,142)	(3,510)	(4,689)
20401		Member'S Expenses			7,568	12,750	17,000
20402		Member'S Allowances			26,625	26,625	35,500
20403		Election Expenses			0	0	0
20404		Conferences & Seminars - Local Government Week			8,872	9,600	9,600
20405		Conferences & Seminars - Councillor Training			1,374	2,000	7,500
20406		Meeting Costs			3,595	4,491	6,000
20407		Delivering Agendas			1,128	1,881	2,510
20408		Sundry			9,148	19,533	24,379
20409		Public Relations			8,578	43,515	43,585
20410		Legal Fees			0	0	0
20411		Insurance			1,818	1,998	1,998
20412		Strategic Plan			0	0	1,500
20420		Admin Expenditure Allocated			89,553	89,550	119,404
		Members of Council Operating Expenditure			158,260	211,943	268,977
		Total Members of Council			155,118	208,433	264,288
Administration							
10430		Reimbursements			(14,852)	(5,607)	(7,500)
10431		Commissions			(12,897)	(12,747)	(13,000)
10432		Administration Charges			(1,825)	(1,377)	(1,850)
10433		Sundry Income			(155)	(369)	(500)
10434		Rounding			(2)	0	0
10496		Admin Income Reallocated			17,138	17,136	22,850
		Administration Operating Income			(12,593)	(2,964)	0
16030		Emergency Management Grant - Generator & Trailer			0	0	0
16032		Rebate - Admin Building Solar Upgrade			0	0	0
		Grants for the Development of Assets			0	0	0
10490		Write back depreciation on Sale of Assets			56,927	53,220	119,996
16001		Ceo'S Vehicle - Holden Statesman - Av13 Replacement			(61,051)	(68,000)	(68,000)
16002		Mgr Fin Vehicle - Holden Commodore - Wv33 Replacement			(18,182)	(20,000)	(40,000)
		Administration (Profit) / Loss on Sale of Assets			(22,306)	(34,780)	11,996
20430		Salaries & Wages			280,398	282,504	367,284

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Governance							
20431		CEO Package			20,166	15,755	20,725
20432		DCEO Package			12,254	12,569	16,475
20433		Other Staff Costs			849	725	1,800
20435		Computing			24,205	26,524	32,605
20436		Insurance			46,331	48,664	48,666
20437		Staff Recruitment			3,071	2,600	2,600
20438		Staff Training			11,902	13,425	17,900
20439		Office Building - Operating			11,772	13,300	17,245
20440		Office Building & Surrounds Maintenance			6,163	3,582	4,787
20441		Office Building & Surrounds Maintenance			2,097	3,096	4,149
20442		Minor Office Equipment			502	2,000	3,000
20442		Office Consumables			5,915	8,613	11,500
20443		Telephone			4,720	5,994	8,000
20444		Postage			3,825	3,141	4,200
20445		Other Office Expenses			24,347	34,977	44,761
20447		Bank Charges			1,666	1,872	2,500
20448		Audit Fees			6,950	11,450	11,450
20449		Occupational Health & Safety			3,287	1,942	2,250
20450		Write-Offs			221	165	500
20481		Depreciation Expense			18,115	21,672	28,900
20490		Administration Expenditure - Reallocated			(488,473)	(488,466)	(651,297)
		Administration Operating Expenditure			285	26,104	0
40004		Ceo Vehicle Replacement - Holden Statesman			86,276	92000	92000
40005		Dceo Vehicle Replacement - Holden Commodore			26,592	27500	55000
40032		Office Furniture			0	0	3000
40069		Computing upgrade software & hardware			19,828	24818	24818
40074		OHS Upgrade to Shire Buildings			4,145	4500	6248
		Total Governance Capital Expenditure			136,841	148,818	181,066
		Total Administration			102,227	137,178	193,062
		Total Governance			257,345	345,611	457,350

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Law, Order & Public Safety							
Fire Prevention							
	10510	Operating Grant			(25,335)	(25,335)	(33,780)
	10511	Contributions And Donations			0	0	0
	10512	Fire Prevention Infringements			0	(500)	(500)
		Fire Prevention - Operating Income			(25,335)	(25,335)	(34,280)
	20500	Fire Prevention			30,634	36,720	41,965
	20509	Sandlewood Farm Fire Expenses			2,142	3,726	4,972
	20512	Depreciation Expense			1,709	1,710	2,280
		Fire Prevention - Operating Expenditure			34,485	42,156	49,217
Bush Fire Brigades	16003	Esl Grant - Bolgart Urban 2.4 Tanker			0	0	0
		Bushfire Brigades - Capital Income			0	0	0
	20510	FESA Fire Truck Expenses			22,506	16,194	22,700
	20511	Fire Stations		B002 Calingiri Freemason'S Building Maint	1,365	1,974	2,600
	20511	Fire Stations		B003 Bolgart Fire Station	100	382	500
	20511	Fire Stations		B004 Mogumber / Gillingarra Fire Station	422	374	500
	20511	Fire Stations		B005 Yerecoin Fire Station	97	382	500
	20511	Fire Stations		B006 New Norcia Emergency Services Building	402	888	1,200
		Bush Fire Brigades - Operating Expenditure			24,892	20,194	28,000
		Total Fire Prevention			34,041	36,515	42,937
Animal Control	10520	Animal Infringements			0	0	0
	10522	Licensing			(1,029)	(1,750)	(1,750)
	20520	Animal Compound			412	1,755	2,363
	20521	Dog Licensing			0	200	200
		Total Animal Control			(617)	205	813
Other Law, Order And Public Safety	10530	Other Income			0	0	0
	10595	Administration Income - Allocated			(1,000)	(999)	(1,333)
		Other Law Order & Public Safety - Operating Income			(1,000)	(999)	(1,333)
	20530	Emergency Services			0	0	1,000
	20531	Impounded Vehicles			0	0	0
	20532	Local Emergency Management Committee			0	0	1,000
	20590	Administration Cost Allocated			28,494	28,494	37,992
		Other Law Order & Public Safety - Operating Expenditure			28,494	28,494	39,992
		Total Other Law Order & Public Safety			27,495	27,495	38,659
		Total Law, Order & Public Safety			60,919	64,215	82,410

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Education & Welfare							
Education	20800	School Programmes & Improvements			0	0	5,122
	20801	Sponsorships & Prizes			1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0
		Total Education & Welfare			\$ 1,500	1,500	6,622

**Minutes - Ordinary Meeting of Council
21st April 2009**

Shire of Victoria Plains
Monthly Report as at : 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$
Housing							
Housing - Council Staff							
	10910	Staff Housing - 44 Edmonds Street			(2,470)	(2,529)	(3,380)
	10911	Staff Housing - 9 Harrington Street			(1,050)	(1,458)	(1,950)
	10912	Staff Housing - 12 Harrington Street			(2,470)	(2,529)	(3,380)
	10913	Staff Housing - 16 Yulgering Street			(2,600)	(3,897)	(5,200)
	10914	Staff Housing - 13 Lambert Cres			(5,440)	(6,237)	(8,320)
					(14,030)	(16,650)	(22,230)
Staff Housing - Operating Income							
	20900	Staff Housing Operating Expenditure			18,071	17,564	23,925
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	532	2,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	567	2,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,320	2,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	1,449	2,250	3,000
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	83	2,385	3,180
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	5,347	2,322	3,100
					27,369	31,271	42,205
Staff Housing - Operating Expenditure							
	40012	New Staff Housing			0	0	0
	40064	12 Harrington St Upgrade - Kitchen			9,249	10,000	14,161
	40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
	40068	New Staff House lot 11/7/ Harrington Street			111,118	112,332	157,332
					120,368	122,332	196,455
					133,707	136,953	216,430
Staff Housing - Capital Expenditure							
					(2,511)	(2,232)	(2,983)
					(2,028)	(2,547)	(3,397)
					(2,587)	(1,944)	(2,595)
					(2,449)	(3,393)	(4,524)
					(4,148)	(3,393)	(4,524)
					(2,218)	(2,232)	(2,983)
					(15,940)	(15,741)	(21,007)
Aged Person Housing - Operating Income							
	20902	Calingiri Aged Person Units Operating Expenditure			4,652	4,776	5,495
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	1,186	72	100
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	498	1,080	1,454
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	186	216	300

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains Monthly Report as at : 31/03/2009						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
Housing						
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	91	342
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	83	216
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	49	225
	20904	Bolgart Aged Perons Units Operating Expenditure			4,223	4,302
	20905	Bolgart Aged Perons Units Maintenance				4,647
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	1,845	297
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	262	300
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	231	300
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0
		Aged Person Housing - Operating Expenditure			13,307	11,958
		Total Aged Person Housing			(2,633)	(3,783)
						(6,954)
Housing - Other	10950	Housing Misc Income			0	0
	10995	Administration Income - Allocated			(885)	(882)
		Housing Other - Operating Income			(885)	(882)
						(1,181)
	20906	Vacant Land Operating Costs			0	498
	20907	Housing Other			0	0
	20950	Reimburseable Expenditure			(143)	180
	20960	Depreciation Expense - Housing			0	250
	20990	Administration Expenditure - Allocated			0	0
		Housing Other - Operating Expenditure			25,238	25,236
					25,095	25,914
						34,400
	40070	Mofflin Street Power			0	0
	40071	Drainage Lambert Crescent			0	24,000
		Housing Other - Capital Expenditure			0	0
					0	70,000
		Total Housing Other			24,210	25,032
						127,220
		Total Housing			\$ 155,284	158,202
						336,696

**Minutes - Ordinary Meeting of Council
21st April 2009**

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Community Amenities							
Sanitation - Household Refuse	11001	Refuse Removal			(24,616)	(23,505)	(23,505)
		Sanitation - Household Refuse - Operating Income			(24,616)	(23,505)	(23,505)
	21000	Domestic Refuse Collection			12,622	14,175	18,900
	21005	Landfill Site Maintenance	TIPB	Refuse Site Maintenance - Bolgart	5,492	5,112	6,824
	21005	Landfill Site Maintenance	TIPC	Refuse Site Maintenance - Calingiri	20,163	23,076	30,788
	21005	Landfill Site Maintenance	TIPM	Refuse Site Maintenance - Mogumber	2,829	3,015	4,045
	21005	Landfill Site Maintenance	TIPP	Refuse Site Maintenance - Plawanning	0	0	0
	21010	Waste Oil Removal	WSTO	Waste Oil	1,114	0	0
		Sanitation - Household Refuse - Operating Expenditure			42,220	45,378	60,557
		Total Sanitation - Household Refuse			17,604	21,873	37,052
Sanitation - Other	11010	Drum Muster			(877)	(500)	(2,000)
	11011	Zero Waste Plan			0	0	0
		Sanitation - Other - Operating Income			(877)	(500)	(2,000)
		Sanitation - Other - Operating Expenditure			3,492	4,482	6,012
Sewerage	21020	Refuse Collection - Streets, Parks, Gardens & Reserves	RUBB	Rubbish Removal	788	1,125	1,500
	21021	Litter Control Roadside Bins	LITT	Litter Control Roadside Bins	2,941	2,025	2,700
	21022	Drum Muster	DRUM	Drum Muster	7,221	7,632	10,212
		Sanitation - Other - Operating Expenditure			6,344	7,132	8,212
		Total Sanitation - Other			(14,250)	(14,250)	(14,250)
Sewerage	11020	Sewerage			(14,250)	(14,250)	(14,250)
		Sewerage - Operating Income			4,988	5,067	6,764
	21030	Effluent Disposal Schemes	SEWC	Sewerage - Calingiri	1,583	1,980	2,655
	21031	Audit Effluent Disposal Schemes	SEWY	Sewerage - Yerecoin	0	0	7,000
	21032	Effluent Pond Maintenance	EPNDC	Effluent Ponds Calingiri	741	1,620	2,163
	21032	Effluent Pond Maintenance	EPNDY	Effluent Ponds Yerecoin	313	1,305	1,750
		Sewerage - Operating Expenditure			7,625	9,972	20,332
		Total Sewerage			(6,625)	(4,278)	6,082
Town Planning & Regional Development	11040	Planning Applications			(340)	(1,872)	(2,500)
		Town Planning & Regional Development - Operating Income			(340)	(1,872)	(2,500)
		Town Planning & Regional Development - Operating Expenditure			0	0	5,000
Other Community Amenities	21051	Town Planning Scheme / Local Planning Strategy			1,747	3,136	3,136
	21053	Interest Expense			1,747	3,136	8,136
		Town Planning & Regional Development - Operating Expenditure			1,407	1,284	5,636
Other Community Amenities	11050	Calingiri Cemetery			(1,053)	(2,277)	(3,050)
	11095	Administration Income Allocated			(971)	(963)	(1,295)
		Other Community Amenities - Operating Income			(2,024)	(3,240)	(4,345)

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Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Recreation & Culture							
Public Halls & Civic Centres							
11100	Calingiri Recreation Centre				(117)	(450)	(600)
11101	Mogumber Hall				0	(72)	(100)
11102	Bolgart Hall				(143)	(72)	(100)
11103	Calingiri Gymnasium				(9,902)	(5,600)	(7,200)
	Public Halls & Civic Centres - Operating Income				(10,161)	(6,194)	(8,000)
16035	Roads Board Building Grant - Disabled Toilet				0	0	(15,000)
					0	0	(15,000)
Public Halls & Civic Centres - Operating Expenditure							
21100	Bolgart Hall		B007	Bolgart Hall & Grounds Maintenance	1,365	3,717	4,979
21100	Bolgart Hall		B008	Bolgart Hall Other Costs	3,593	3,769	3,994
21101	Calingiri Recreation Centre		B009	Calingiri Rec Centre Maintenance	1,838	4,351	5,846
21101	Calingiri Recreation Centre		B010	Calingiri Rec Centre Other Costs	7,081	11,001	13,162
21102	Piawaning Hall		B011	Piawaning Hall & Grounds Maintenance	0	0	0
21102	Piawaning Hall		B012	Piawaning Hall Other Costs	1,531	1,372	1,395
21103	Mogumber Hall		B013	Mogumber Hall & Grounds Maintenance	80	513	700
21103	Mogumber Hall		B014	Mogumber Hall Other Costs	2,319	4,144	4,768
21104	Gillingarra Hall		B015	Gillingarra Hall & Grounds Maintenance	80	720	978
21104	Gillingarra Hall		B016	Gillingarra Hall Other Costs	0	478	665
21105	Yerecoin Hall		B017	Yerecoin Hall & Grounds Maintenance	0	0	0
21105	Yerecoin Hall		B018	Yerecoin Hall Other Costs	232	2,258	2,280
21106	Public Halls - Depreciation Expense				25,754	25,974	34,639
21107	Cwa Building		B021	Cwa Calingiri Building Maintenance	278	486	654
21107	Cwa Building		B022	Cwa Building Operating Expenditure	549	1,116	1,318
21109	Calingiri Gymnasium				3,133	2,250	9,496
					47,836	62,149	84,873
Public Halls & Civic Centres - Capital Expenditure							
40018	Capital Upgrade To Mogumber Hall				0	0	10063
40039	Calingiri Roads Board Building Upgrade				25,829	27500	27500
40075	Bolgart Ambulance Shed Purchase				0	0	10000
40076	Bolgart Changerooms upgrade for playgroup				2,471	2877	6577
40085	Calingiri Gymnasium Equipment				19,138	0	0
					47,438	30,377	54,140
	Public Halls & Civic Centres - Capital Expenditure				47,438	30,377	54,140
	Total Public Halls & Civic Centres				85,112	86,332	116,013
Other Recreation & Sport							
11110	Calingiri Sports Ground				0	0	(3,000)
11112	Misc Reserves Income				0	0	0
	Other Recreation & Sport - Operating Income				0	0	(3,000)

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme	Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
						\$	\$	\$
Recreation & Culture								
	21110 Town & Gardens Maintenance			TWNBOL	Bolgart Town & Gardens Maintenance	5,978	7,488	10,017
	21110 Town & Gardens Maintenance			TWNCAL	Calingiri Town & Gardens Maintenance	9,461	13,662	18,250
	21110 Town & Gardens Maintenance			TWNGIL	Gillingarra Town & Gardens Maintenance	2,036	4,059	5,443
	21110 Town & Gardens Maintenance			TWNNMOG	Mogumber Town & Gardens Maintenance	2,065	2,439	3,276
	21110 Town & Gardens Maintenance			TWNPJA	Plawanning Town & Gardens Maintenance	1,716	1,629	2,192
	21110 Town & Gardens Maintenance			TWNYER	Yerocoin Town & Gardens Maintenance	4,058	5,445	7,292
	21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	1,634	504	700
	21111 Reserves Maintenance			HERPRK	Heritage Park Bolgart	0	0	0
	21111 Reserves Maintenance			RESVS	Reserves Maintenance	1,051	4,177	5,245
	21112 Calingiri Sporting Club Operating					5,296	7,474	8,680
	21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	18,500	20,754	27,697
	21114 Bolgart Sportsground Operating					167	377	412
	21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	1,164	1,201	1,620
	21115 Bolgart Sportsground Maintenance			BGOLF	Bolgart Sportsground Maintenance	0	0	0
	21116 Town Beautification					500	500	5,000
	21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	9,510
	21118 Recreation Equipment Maintenance					0	1,683	2,258
	21119 Sports Clubs - Depreciation Expense					7,624	7,596	10,149
	21120 Interest Expense					1,882	2,707	5,415
	Other Recreation & Sport - Operating Expenditure					63,131	81,695	123,156
	Total Other Recreation & Sport					63,131	81,695	120,156
Libraries								
	11120 Bolgart Library					(30)	0	0
	11121 Calingiri Library					0	(144)	(200)
	Libraries - Operating Income					(30)	(144)	(200)
	21130 Library - Salaries & Wages					2,637	2,853	3,815
	21131 Library Services					8,104	10,521	14,112
	21132 Library Building Maintenance					123	2,209	2,944
	21133 Depreciation Expense					210	225	305
	Libraries - Operating Expenditure					11,074	15,808	21,177
	Total Libraries					11,044	15,664	20,977
Other Culture								
	11130 Cultural Mapping					0	0	0
	11131 History Book					(145)	(369)	(500)
	11195 Administration Income Allocated					(1,771)	(1,764)	(2,361)
	Other Culture - Operating Income					(1,915)	(2,133)	(2,861)

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Recreation & Culture							
	21140	History Book Project			0	0	0
	21141	Cultural Mapping Program			0	0	0
	21142	Community Facilities			0	0	0
	21190	Administration Expenditure Allocated			50,476	50,472	67,301
		Other Culture - Operating Expenditure			50,476	50,472	67,301
		Total Other Culture			48,560	48,339	64,440
		Total Recreation & Culture			\$ 207,848	232,030	321,585

**Minutes - Ordinary Meeting of Council
21st April 2009**

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Transport							
Streets, Roads, Bridges & Depot Construction							
16009 Govt Grant Rtg - Toodyay / Bindi Bindi Road					(145,079)	(145,078)	(181,349)
16010 Govt Grant - Direct					(65,598)	(65,598)	(65,598)
16011 Govt Grant - Blackspot					(23,336)	(23,335)	(58,339)
16012 Govt Grant - R2R					(204,746)	(200,000)	(200,000)
16018 AG Lime Route 2					(501,760)	(501,760)	(627,200)
					(940,519)	(935,771)	(1,132,486)
Streets Roads Bridges Construction - Capital Income							
40021 Roadworks - Council & Direct Road Funding				Behanging Road South	9,828	0	0
40021 Roadworks - Council & Direct Road Funding				Gillingarra West Road	664	0	32,570
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	0	32,570
40021 Roadworks - Council & Direct Road Funding				Bulligan Road	23,550	0	0
40021 Roadworks - Council & Direct Road Funding				Edmonds Street	0	0	10,049
40021 Roadworks - Council & Direct Road Funding				Toodyay Bindi Bindi Road	92,401	93,760	93,760
40021 Roadworks - Council & Direct Road Funding				Thompson Road Flood Damage Restoration	19,426	0	0
40022 Roadworks - Rtg Funded Infrastructure				Regional Roads - Toodyay Bindi Bindi	133,209	191,500	272,074
40023 Roadworks - Blackspot Funded Infrastructure				Blackspot - Toodyay Bindi Bindi Road	11,615	12,000	87,509
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingin / New Norcia Road	11,865	0	0
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingin / Goomalling Road	882,513	940,800	940,800
					1,185,069	1,238,060	1,469,332
Streets Roads Bridges Construction - Capital Expenditure							
					244,550	302,289	336,846
Total Streets, Roads, Bridges Construction							
Streets, Roads, Bridges & Depot Maintenance					0	0	(400)
11200 Road & Footpath Maintenance					(10,500)	(10,500)	(14,000)
11201					(2,828)	(2,826)	(3,770)
11295 Administration Income Allocated					(13,328)	(13,326)	(18,170)
Streets Roads Bridges Maintenance - Operating Income							
21200 Maintenance Grading					195,949	158,283	211,045
21201 Aglime Maintenance Grading					7,804	12,438	16,595
21202 Bitumen Maintenance					772	10,530	14,050
21203 Signage & Guideposts					15,248	13,410	17,907
21204 Tree Lopping					43,365	66,411	88,572
21204 Tree Lopping					2,000	0	0
21205 Drainage Maintenance					7,008	20,844	27,818
21206 Town Streets Maintenance					603	4,347	5,826
21207 Flood Damage					46,520	5,580	7,462
21208 Misc Road Maintenance					67,235	47,889	63,879
21209 Bridge & Culvert Maintenance					381	15,480	20,661
21210 Crossovers					4,722	2,187	2,936
21211 Street Lighting Maintenance					4,114	4,500	6,000
21212 Traffic Signs & Control Equipment					225	3,366	4,516

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Economic Services							
Rural Services							
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	17,394	9,981	13,338
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	3,687
	21301	Central Midland Business Enterprise Centre			3,000	3,000	3,000
	21302	Rural Financial Counselling Service			0	0	250
	21303	Rural Water Council Of Wa			0	0	900
	21305	Rural Youth			0	0	0
		Total Rural Services			20,394	12,981	21,175
Tourism & Area Promotion	11300	Bolgart Caravan Park			(1,773)	(1,575)	(2,100)
	11301	Calingiri Caravan Park			(948)	(819)	(1,100)
	11302	Sundry Income			(293)	(144)	(200)
		Tourism & Area Promotion - Operating Income			(3,014)	(2,538)	(3,400)
	21320	Area Promotion			514	0	5,000
	21321	Caravan Parks And Camping Grounds Operating			5,516	5,191	6,422
	21322	Caravan Parks And Camping Grounds Maintenance			1,884	1,759	2,350
	21322	Caravan Parks And Camping Grounds Maintenance	BCV/PK	Bolgart Caravan Park Maint	370	815	1,031
	21323	Information Bays Maintenance	CCV/PK	Calingiri Caravan Park Maint	0	0	6,000
	21324	Depreciation Expense - Caravan Parks	INFO	Information Bays Maintenance	0	0	0
		Tourism & Area Promotion - Operating Expenditure			8,283	7,765	20,802
		Total Tourism & Area Promotion			5,269	5,227	17,402
Building Control	11310	Building Applications			(5,039)	(4,000)	(4,000)
	11311	Swimming Pools Program			0	0	0
	11312	Belt & Brb			(111)	(108)	(150)
		Building Control - Operating Income			(5,150)	(4,108)	(4,150)
	21330	Building Control Operating			17,701	36,383	46,199
		Building Control - Operating Expenditure			17,701	36,383	46,199
		Total Building Control			12,551	32,275	42,049
Other Economic Services	11320	Bendigo Bank			(6,072)	(7,344)	(9,800)
	11321	Extractive Industry Licences			(1,000)	(1,000)	(1,000)
	11322	Standpipes - Water			0	(225)	(300)
	11323	Community Safety & Crime Prevention			(1,200)	0	0

Shire of Victoria Plains Monthly Report as at: 31/03/2009						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$
Economic Services						
11395		Administration Income - Allocated			(743)	(738)
		Other Economic Services - Operating Income			(9,015)	(9,307)
21350		Bendigo Bank Agency				
21360		Water Supply - Standpipes	WATERB	Water Supply - Standpipe Bolgart	364	300
21360		Water Supply - Standpipes	WATERC	Water Supply - Standpipe Calingiri	264	648
21360		Water Supply - Standpipes	WATERY	Water Supply - Standpipe Yerecoin	51	198
21361		Water Supply - Standpipe Depreciation			316	300
21362		Community Safety & Crime Prevention			28	27
21390		Administration Expenditure - Allocated			1,200	0
		Other Economic Services - Operating Expenditure			21,167	21,159
40056		Land Purchase - Calingiri Caravan Park Access			23,390	22,632
		Other Economic Services - Capital Expenditure			0	0
		Total Other Economic Services			14,376	13,325
		Total Economic Services			52,591	63,808
						108,350

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21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/3/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
					\$	\$	\$
Other Property & Services							
Private Works							
	11400	Private Works Income			(16,544)	(69,642)	(92,865)
		Private Works - Operating Income			(16,544)	(69,642)	(92,865)
	21400	Private Works Expenditure			4,463	60,543	80,752
		Private Works - Operating Expenditure			4,463	60,543	80,752
		Total Private Works			(12,081)	(9,099)	(12,113)
Public Works Overheads							
	11410	Sundry Income			(2,665)	(1,035)	(1,400)
	11411	Diesel Fuel Rebate			0	0	(8,000)
	11495	Administration Income Allocated			(514)	(513)	(686)
		Public Works Overheads - Operating Income			(3,180)	(1,548)	(10,086)
	11490	Wdv On Disposed Assets			0	0	86,188
	16017	Works Mgr - Toyota Prado Replacement			(35,455)	(36,363)	(72,726)
	16040	Building Maintenance Ute Replacement			0	0	(15,000)
		Public Works Overheads - (Profit) / Loss on Sale of Assets			(35,455)	(36,363)	(1,538)
	21410	Salaries & Wages			35,419	50,040	65,061
	21411	Works Manager Package			80,413	78,193	101,850
	21412	Superannuation			24,744	40,580	52,755
	21413	Insurance			12,704	15,500	15,500
	21414	Other Staff Costs			4,772	16,194	16,550
	21415	Conferences & Seminars			0	0	0
	21416	Engineering Services			1,500	1,872	2,500
	21417	Occupational Health & Safety			0	1,810	2,400
	21418	Other Public Works Overheads			2,146	3,070	3,576
	21419	Depot Operating Costs			85,731	56,578	71,526
	21420	Depot Maintenance			872	1,900	2,550
	21422	Staff Training			9,696	18,049	23,769
	21423	Administration Costs Allocated			14,654	14,652	19,539
	21424	Staff Meetings			1,658	3,700	4,815
	21425	Building Maintenance			24,258	19,461	25,660
	21490	Workshop Overheads Recovered			(310,559)	(286,803)	(382,390)
		Public Works Overheads - Operating Expenditure			(11,991)	34,796	25,660
	40030	Works Manager Vehicle Replacement			47,081	42,000	84,000

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Monthly Report as at: 31/3/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Other Property & Services							
					\$	\$	\$
	40042	Tool Storage Shed - Building Maint			1,139	2,248	2,248
	40063	Depot Office Upgrade			0	0	5,000
	40080	Mower, chain saw & other misc items replacement			675	5,000	5,000
	40082	Replacement Petrol Bowser			6,390	5,000	5,000
	40083	Fuel Management System			6,761	6,000	6,000
		Public Works Overheads - Capital Expenditure			62,045	60,248	107,248
		Total Public Works Overheads			11,420	57,133	121,285
Plant Operation	21430	Fuel & Oil			79,812	180,612	240,825
	21431	Tyres & Tubes			2,278	17,469	23,300
	21432	Parts & Repairs			77,490	77,436	103,250
	21433	Insurance & Licences			20,131	18,000	23,000
	21434	Depreciation Ex Asset Ledger			162,733	160,479	213,978
	21436	Interest On Loans			5,026	3,955	4,746
	21495	Plant Recovery			(284,813)	(456,813)	(609,099)
		Total Plant Operation			62,657	1,138	0
Salaries & Wages	21496	Salaries & Wages			616,555	712,980	926,880
	21497	Salaries & Wages Allocated			(616,555)	(712,980)	(926,880)
		Total Salaries & Wages			0	0	0
Materials	21501	Materials Purchased			0	0	0
	21502	Materials Issued			0	0	0
		Total Materials			0	0	0
Unclassified	11461	Insurance Claims Recovered			(2,795)	0	0
		Unclassified Capital Income			(2,795)	0	0
	21461	Insurance Claims - Costs			3,067	0	0
	21462	Cost of sale of Land			2,838	0	0
		Unclassified - Operating Expenditure			5,905	0	0
		Total Other Property & Services			65,106	49,172	109,172

Shire of Victoria Plains
 Monthly Report as at: 31/03/2009

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
Reserves							
50001		Transfer To Lsl Reserve			\$ 0	\$ 0	\$ 12,055
50002		Transfer To Plant Reserve			0	0	214,612
50003		Transfer To Housing Reserve			0	0	76,922
50004		Transfer To Sewerage Reserve			0	0	970
50005		Transfer To Light Vehicle Reserve			0	0	0
50006		Transfer To Refuse Site Reserve			0	0	55,700
50007		Transfer To Building Maintenance Reserve			0	0	54,741
50008		Transfer To Computing Reserve			0	0	0
50009		Transfer To Infrastructure Reserve			0	0	227,965
Total Transfer to Reserves					0	0	642,965
50051		Transfer From Lsl Reserve			0	0	0
50052		Transfer From Plant Reserve			0	0	(183,000)
50053		Transfer From Housing Reserve			0	0	0
50054		Transfer From Sewerage Reserve			0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0
50056		Transfer From Refuse Site Reserve			0	0	(80,000)
50057		Transfer From Building Maintenance Reserve			0	0	(20,000)
50058		Transfer From Computing Reserve			0	0	(10,499)
50059		Transfer From Infrastructure Reserve			0	0	0
Total Transfer From Reserves					0	0	(293,499)
Total Reserves Transfer					0	0	349,466

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
Sched 4 - Governance						
40004	Ceo Vehicle Replacement - Holden Statesman			86,276	92,000	92,000
40005	Dceo Vehicle Replacement - Holden Commodore			26,592	27,500	55,000
40032	Office Furniture			0	0	3,000
40069	Computing upgrade software & hardware			19,828	24,818	24,818
40074	OHS Upgrade to Shire Buildings			4,145	4,500	6,248
	Total Governance Capital Expenditure			136,841	148,818	181,066
Sched 7 - Health						
40008	EHO Vehicle Replacement			30,244	32,250	64,500
	Health Capital Expenditure			30,244	32,250	64,500
Sched 9 - Housing						
40012	New Staff Housing			0	0	0
40064	12 Harrington St Upgrade - Kitchen			9,249	10,000	14,161
40066	9 Harrington St Upgrade - Roof & Patio			0	0	24,962
40068	New Staff House lot 11/71 Harrington Street			111,118	112,332	157,332
40070	Mofflin Street Power			0	0	24,000
40071	Drainage Lambert Crescent			0	0	70,000
	Housing Capital Expenditure			120,368	122,332	290,455
Sched 10 - Community Amenities						
40034	Bolgart Cemetery Memorial Wall Garden			10,537	10,000	10,000
40072	Calingiri Cemetery Fencing Upgrade			10,015	15,000	15,000
40038	Calingiri Caravan Park Ablution Upgrade			6,531	7,000	85,000
40057	Admin Building - Disability Access			4,964	5,000	10,000
40073	Gillingarra Water Supply (Contingency)			27,190	10,000	10,000
	Community Amenities Capital Expenditure			59,236	47,000	130,000
Sched 11 - Recreation & Culture						
40018	Capital Upgrade To Mogumber Hall			0	0	10,063

**Minutes - Ordinary Meeting of Council
21st April 2009**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
40039	Calingiri Roads Board Building Upgrade			25,829	27,500	27,500
40075	Bolgart Ambulance Shed Purchase			0	0	10,000
40076	Bolgart Changerooms upgrade for playgroup			2,471	2,877	6,577
40085	Calingiri Gymnasium Equipment			19,138	0	0
				47,438	30,377	54,140
Recreation & Culture Capital Expenditure						
Sched 12 - Transport						
40021	Roadworks - Council & Direct Road Funding	C0010	Behanging Road South	9,828	0	0
40021	Roadworks - Council & Direct Road Funding	C0016	Gillingarra West Road	664	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	0	32,570
40021	Roadworks - Council & Direct Road Funding	C0032	Bulligan Road	23,550	0	0
40021	Roadworks - Council & Direct Road Funding	C0098	Edmonds Street	0	0	10,049
40021	Roadworks - Council & Direct Road Funding	C0125	Toodyay Bindi Bindi Road	92,401	93,760	93,760
40021	Roadworks - Council & Direct Road Funding	F0020	Thompson Road Flood Damage Restora	19,426	0	0
40022	Roadworks - Rrg Funded Infrastructure	RR0125	Regional Roads - Toodyay Bindi Bindi	133,209	191,500	272,074
40023	Roadworks - Blackspot Funded Infrastructure	BS0125	Blackspot - Toodyay Bindi Bindi Road	11,615	12,000	87,509
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	11,865	0	0
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	882,513	940,800	940,800
40065	Road Construction - Old Plains Rd / Atlas Farms			0	0	0
40077	Plant Replacement PBH2 Case Backhoe			155,500	155,000	155,000
40078	Plant Replacement PTK15 Hino 3 tonne Truck			47,370	55,000	55,000
40079	Purchase fibre glass water tank 10,000 litres			0	0	0
40081	Construction Vehicles			26,526	38,000	38,000
40086	800Ltr Poly Tank with 6m Field Boom, Pump & Accessories			0	0	9,000
40087	Honda Pump for Water Tank			0	0	7,500
40088	Lawn Edger			0	0	1,500
				1,414,465	1,486,060	1,735,332
Transport Capital Expenditure						
Sched 13 - Economic Services						
40056	Land Purchase - Calingiri Caravan Park Access			0	0	10,000
				0	0	10,000
Economic Services Capital Expenditure						

Shire of Victoria Plains
Capital Expenditure Report as at : 31-March-2009

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget
				\$	\$	\$
	Sched 14 - Other Property & Services					
40030	Works Manager Vehicle Replacement			47,081	42,000	84,000
40042	Tool Storage Shed - Building Maint			1,139	2,248	2,248
40063	Depot Office Upgrade			0	0	5,000
40080	Mower, chain saw & other misc items replacement			675	5,000	5,000
40082	Replacement Petrol Bowser			6,390	5,000	5,000
40083	Fuel Management System			6,761	6,000	6,000
	Other Property & Services Capital Expenditure			62,045	60,248	107,248
	Total Capital Expenditure			1,870,637	1,927,085	2,572,741

F104 BANKING AND INVESTMENTS

File Reference:	F1.1.2
Report Date:	14 th April 2009
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of Banking and Investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

The Municipal, Reserves and Trust funds on hand as at 31st March 2009 are as follows:-

Please see over for Bank Reconciliation

Minutes - Ordinary Meeting of Council
21st April 2009

Shire of Victoria Plains
Bank Reconciliation as at the 31st March 2009 - Bendigo Bank

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust Term Deposit	McGill Term Deposit	CMVROC
Balance Bought Forward from Previous	2,154,422.62	448,649.99	722,824.59	674,061.73	141,141.98	9,344.51	18,076.66	140,323.16
Add Receipts as per Ledger	463,072.98	432,018.27	9,799.71		263.72	10,716.08	10,000.00	275.20
Add Transfers from Other Bank Account	-							
	2,617,495.60	880,668.26	732,624.30	674,061.73	141,405.70	20,060.59	28,076.66	140,598.36
Less Payments as per Ledger	632,010.85	322,010.85	300,000.00			10,000.00		
Less Transfers to Other Bank Account	-							
Closing Balance Ledger	1,985,484.75	558,657.41	432,624.30	674,061.73	141,405.70	10,060.59	28,076.66	140,598.36
	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	CMVROC
Balance on Bank Statement	2,023,667.68	597,149.44	432,624.30	674,061.73	141,405.70	9,751.49	28,076.66	140,598.36
+ Outstanding Deposits	10,834.65	10,525.55				309.10		
- Outstanding Cheques	(49,017.58)	(49,017.58)						
Balance	1,985,484.75	558,657.41	432,624.30	674,061.73	141,405.70	10,060.59	28,076.66	140,598.36
Deposits on Statement not receipted								
Misc Deposits	-							
Transfers	-							
Rates	-							
Commission	-							
Debtors Payments	-							
Rounding (system)	-							
Interest	-							
Cancelled cheques	-							
Sub-total- Deposits not receipted	-	0.00	0.00	-	-	0.00	-	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payments	-							
Accrued Bank Interest	-							
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance as per Reconciliation	1,985,484.75	558,657.41	432,624.30	674,061.73	141,405.70	10,060.59	28,076.66	140,598.36
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	1,985,484.75	558,657.41	432,624.30	674,061.73	141,405.70	10,060.59	28,076.66	140,598.36
Account #		91000	91005/91006	91011	91010	99000	99001	99002
Check figure must always be "0"		0.00	0.00	0.00	0.00	0.00	0.00	0.00

As at 31st March 2009 year the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Bendigo Bank	2 months	432,624	4.15	22/5/09
Reserves	Bendigo Bank	6 months	674,062	7.75	10/4/09

Total interest earned to Year to date

Municipal Account \$35,652.31

Reserve Account \$25,925.45

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 107/09

Moved Cr Lovelock seconded Cr Johnson that

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 31st March 2009 be received; and**
- b) That council endorse the Investments made with the Bendigo Bank.**

MOTION PUT & CARRIED 6/1

F105 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 31st March 2009 follows this item.

RESOLUTION 108/09
Moved Cr Anspach seconded Cr Smith that the Outstanding Rates Report for the period ending 31st March 2009 be received.
MOTION PUT & CARRIED 7/0

Outstanding Rates Report
As At: 31st March 2009

Assess No	Outstanding Balance	Comments	Action
		<u>Properties To Be Sold</u>	
			Rates Outstanding
			<u>Total Outstanding</u>

- Outstanding Rates - Sent to Pioneer Credit
- Outstanding Rates Payments
- Assessments with small balances outstanding, e.g. less than \$10.00
- Assessments in Credit
- Instalments - Outstanding
- Assessments on Payment Plan
- Deferred Rates
- Interim Rates Raised

Total

F106 VARIANCE ANALYSIS

Each year in accordance with the Local Government Finance Regulations 34 (5) a Local Government is to adopt a percentage or value to be used in financial statements for the reporting of material variance.

At the May Meeting held in 2008, Council resolved these be 10% or \$5,000 whichever is the lesser.

Council agree to continue these reference amounts for a variance analysis for the financial year 2009/2010.

RESOLUTION 109/09

Moved Cr Lovelock seconded Cr Smith that Council accept the variance analysis point for the financial year 2009/2010 at 10% or \$5,000 whichever is the lesser of the year to date budget.

MOTION PUT & CARRIED 7/0

F107 MEMBERS ALLOWANCES

File Reference:	A1.4.4
Report Date:	14 th April 2009
Applicant/Proponent:	Nil
Officer Disclosure of Interest:	Shire President and all Councillors
Previous Meeting References:	Nil
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To allow budget preparation for the 2009/2010 financial year.

BACKGROUND

Section 5.99 of the Local Government Act permits Councillors to be paid an annual fee to attend Council meetings within a prescribed range and Section 5.99A permits an annual fee for reimbursement of expenses of a particular type again within a prescribed range.

Section 5.98(5) permits an annual allowance for Presidents and Mayors within a prescribed range also.

COMMENT

Currently Councillors are paid an annual allowance of \$3,500 each to attend Council meetings, \$500 each for reimbursement of telephone and facsimile expenses and \$500 for internet allowance.

The Shire President receives an annual Presidents allowance of \$7,500 plus the \$500 for telephone and facsimile expenses and \$500 for internet allowance.

The current total amount payable to all Councillors and the Shire President for allowances and attendance fees amounts to \$44,500.

Councillor fees and allowances have not changed for some time whereas the Presidents allowance was increased for the 2007/2008 budget year.

The following fees and allowances are allowable as per the relevant Administration Regulations.

Reg. 34	Annual Attendance Fees	Minimum	Maximum	Current
	Councillors	\$2,400	\$7,000	\$3,500
	Mayor or President	\$6,000	\$14,000	\$7,500
Reg. 34A	Reimbursement of Telecommunication Expenses		\$2,400	\$500
Reg. 34AA	Reimbursement of Information Technology Expenses		\$1,000	\$500

For budgeting purposes Councillors are asked to review the above table and recommend the allowances to be paid in the 2008/2009 financial year.

POLICY REQUIREMENTS

9.1.1

LEGISLATIVE REQUIREMENTS

Local Government Act 5.98 and 5.99

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Budget inclusion 2008/2009 financial year

VOTING REQUIREMENTS

Absolute Majority Required: Yes

RECOMMENDATION:

Moved Cr Lovelock seconded Cr Kelly that for the budget year 2009/2010 the following allowances shall apply:-

1. Presidents Allowance \$8,500
2. Councillors Allowance \$4,500
3. Telecommunication Allowance \$500
4. Information Technology \$500

MOTION PUT AND LOST 3/4

RESOLUTION 110/09

Moved Cr Anspach seconded Cr Smith that for the budget year 2009/2010 the following allowances shall apply:-

1. Presidents Allowance \$7,500
2. Councillors Allowance \$3,500
3. Telecommunication Allowance \$500
4. Information Technology \$500

MOTION PUT & CARRIED 5/2

Community Services Manager entered the meeting at 1.50pm

10.2 Community Services Status Report

RESOLUTION 111/09

Moved Cr Smith seconded Cr Anspach that the items in the Community Services Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Community Services Action Required	Status
CS11	Community Services Manager's Report	Nil. Report received	Complete
CS12	Selection of proposed new shed - Bolgart	Administration Staff to progress the Bolgart Shed project in consultation with the Bolgart community so long as that it is completed within	Ongoing

		the budget of \$25,000.	
CS13	Illegal Building Works	Council endorsed the actions of the Manager Community Services in issuing the Section 401A Stop Work Order.	Complete

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

CS14 COMMUNITY SERVICES MANAGER'S REPORT

File Reference: A1.2.1
 Report Date: 14th April 2009
 Applicant/Proponent: n/a
 Officer Disclosure of Interest: Nil
 Previous Meeting References: Nil
 Author: Frank Buise - Community Services Manager
 Attachments: Report

PURPOSE OF REPORT

To inform council of the Community Services Manager's actions and movements.

BACKGROUND

See report

COMMENT

1. Food premise inspections

The Calingiri Sports Club has been inspected for compliance with the Health (Food Hygiene) Regulations and my concerns passed on to the Club Manager. The premises have also been assessed for compliance with the Health (Public Building) Regulations. An old Health Dept of WA approval was displayed on the notice board in the entrance and is still a valid approval. However, the premises will require an upgrade to comply with the current regulations. The club will be given till 30 June 2010 to comply.

The New Norcia Roadhouse has been closed to allow for the kitchen refurbishment. Progress is good and the kitchen should be open shortly.

Late note (8 April): The roadhouse is now open and the new kitchen is working well. The standard of workmanship is very high and I have personally complimented Dom Christopher Power on a job well done.

2. Grant Applications

Work has been done on the various different grant applications, with the roller door in the Rec centre being completed.

3. Complaint

I have dealt with a complaint concerning bed bugs in an accommodation facility.

4. E R A Forum

I have attended the Economic Regulation Authority forum in West Perth on 26 March 2009. The forum was conducted for the 29 licence holders who provide potable water and sewerage schemes.

5. Leave

I will be taking leave from 9 April and returning on Monday 20 April.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 112/09

Moved Cr Anspach seconded Cr Young that the Community Services Manager's Report be received.

MOTION PUT & CARRIED 7/0

CS15 **CONDITION REPORT – MOGUMBER TOWN HALL**

File Reference: RC2.5
Report Date: 6th April 2009
Applicant/Proponent: Shire of Victoria Plains
Officer Disclosure of Interest: Nil
Previous Meeting References: 10 February 2009
Author: Frank Buise, Manager Community Services
Attachments: DOH report, Letter from CEO to DOH.

PURPOSE OF REPORT: Council requested a report on the status of the Mogumber Hall.

BACKGROUND: Reports on this building go back to 2005. The building was inspected by Mr Sid Brodie from the Department of Health on 27th May 2005. The report concluded;

“The structural, electrical and safety lighting requirements are critical and should be addressed before the hall is used again”.

A copy of the officer's report is attached.

Considerable works have been done over the past 3 years at great expense.

A letter from the Chief Executive Officer to the Department of Health dated 6 July 2008 is attached.

The following works need to be completed;

Kitchen: Some internal wall cladding needs to be completed
Cornice through out needs to be fitted and flushed off
New exhaust hood to be fitted (comply with AS 1668.2)
New door to main hall to be fitted
Install hand wash basin with a piped supply of hot and cold water
Fit coving to wall and floor junctions, and
Provide hot water system.

Hall Internal Replace internal masonite wall cladding
Fit suspended ceiling to hall
Structurally certify existing roof trusses to ensure loading capability
(for extra weight of ceiling)
Repair/replace missing/broken floor boards, and
Paint internal walls, ceiling, exposed timber work

Hall External All doors/frames/steps repair/replace where necessary
External lighting to comply with Health (Public Building) Regulations
Replace external cladding
Replace roofing iron
Insulate roof

Repair and repaint all window casements/architraves/sills
Provide adequate steps to front and west side of hall
Provide new septic tank and leach drain system
Paint all exposed timber work
Paint external cladding where necessary
Provide disabled access to hall via front entrance and exit on western side.
All steel stumps under the hall need to be inspected by a structural engineer.

Toilet Blocks Both male and female are suffering extensively with white ant decay. Major cracking has occurred, and the roof needs to be replaced. A new septic tank system is required together with new drainage works. As it will be a major renovation, disabled facilities must also be included.

COMMENT: Mogumber Hall has passed its use by date. Council has and is spending a considerable amount of money on the hall to refurbish it. \$50,000 will go a long way, but is not enough to complete the renovations. Also after the monies have been spent, the hall will still have that 'old building look and feel about it'.

What is worth keeping in mind is that once all the cladding (roof and wall) is removed this may show up deteriorated timber purlins and therefore they may need replacing.

The toilets are not repairable and a new facility is the only option. Size and type depends on the public building assessment for numbers. A brick toilet block could cost in excess of \$80,000 plus the drainage and septic tanks. If a new toilet block is to be built it should be located near the hall so that only one set of septic tanks will be required.

It is my opinion that the hall is safe to use once the public building assessment has been completed.

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

Health Act 1911, Local Government Act 1960, 1995, Building Code of Australia.
Health (Public Building) Regulations 1992.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There will be costs involved in bringing these buildings into compliance with the relevant legislation.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Cr Lovelock

Put forward comments following his discussions with members of the Mogumber Progress Association. Mogumber Progress Association is prepared to take a lease on the hall provided Council replace the roof.

Cr Smith

If roof is replaced would hall be useable.

Community Services Manager

The hall still requires a lot of work. Trusses should be inspected by a structural engineer to prove they can carry the weight of a ceiling.

Cr Young

Can the Mogumber Progress Association fund the repairs required? If at the end of the lease will the hall still need a lot of maintenance?

Cr Anspach

Council have a responsibility to make the hall safe.

Cr Smith

If a lease is signed will council still spend the \$10,000 each year as per budget resolution 123/05, if council are to spend the funds, will the Mogumber Progress Association then be asked to fund 1/3 of the expense? I am in favour of a structural engineers report being completed on the hall.

RESOLUTION 113/09

Moved Cr Anspach seconded Cr Smith that the Community Services Manager's report item is received and that a structural engineer is employed to carry out an inspection on the Mogumber Hall.

MOTION PUT & CARRIED 4/3

CS16 USE OF ROAD BOARD (CWA) BUILDING

FILE REFERENCE: Res. 21472 Lot 28 CAV
REPORT DATE: 26th March 2009
APPLICANT/PROPONENT: Brett and Bronwyn Sinnott
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 132/06 April 2006
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Extract of minutes April 2006

PURPOSE OF REPORT: To advise Council of the approach from Bronwyn Sinnott for a lease to use the former Road Board (CWA) building for purposes different from those resolved by Council in April 2006 to enable them to make a decision on the use of the building.

BACKGROUND: At its Ordinary Meeting in April 2006 Council by resolution 132/06 resolved that Council endorse the following three suggestions being:-

1. Community groups to hold meetings and workshops;
2. Hire of meeting room to visiting professionals who are in some instances operating from private residence within the district. Initially consider beautician, podiatrist, physiotherapist and hairdresser;
3. Establish a Community Management Group for the future management of the building to be established as soon as possible.

The Calingiri Progress Association was to take on the role of the Community Management Group however there were holdups in obtaining a copy of a lease from the Shire of Chittering who have a similar arrangement with a community group in relation to use of their old Road Board building and no progress was made. A copy of the lease has finally been obtained and it would be suitable for the purpose in resolution 132/06.

However the proposal put forward by Brett and Bronwyn Sinnott is to take over the whole building for commercial purposes and is at odds with the previous resolution.

COMMENT: In April 2006 Council resolved that they endorse the following three suggestions for the use of the old Road Board (CWA) building being:-

1. Community groups to hold meetings and workshops;
2. Hire of meeting room to visiting professionals who are in some instances operating from private residence within the district. Initially consider beautician, podiatrist, physiotherapist and hairdresser;
3. Establish a Community Management Group for the future management of the building to be established as soon as possible.

There was a lot of work programmed to be done on the building over several years so no urgency was given to the establishment of a Community Management Group and over time it evolved that the Calingiri Progress Association, an incorporated body, was the best group to take on the role.

The renovation/restoration and construction of the new toilet has now been completed and the building is ready for occupation.

The Calingiri Progress Association raised the issue of the lease and one of their members obtained a copy of the Chittering one through the Chittering craft group that leases the old Chittering Road Board Building. At about that time Bronwyn Sinnott asked if a hairdressing salon could be set up in the kitchen area and the other side of the building used for a coffee shop. Brett and Bronwyn Sinnott would run the business and employ staff to run them; however this would require the use of the whole building leaving no space for meetings, workshops or visiting professionals.

This situation would leave the Progress Association as the middle man with no real role in the management of the building. They were contacted and agreed that in that situation the Shire would be better to lease the building directly to the Sinnott's and receive the income.

A market rental for a commercial property of 40sqmtrs in this area has been assessed by a local real estate agent as \$85-\$95 per week however to support the start up of two new business in the shire rental of \$75 per week is recommended.

A written proposal had been received and evaluated by the Environmental Health Officer who has passed his comments on to the proponents who were still keen to progress the venture.

A small area of lawn at the rear of the building is to be put in as a part of the Calingiri Progress Associations landscaping of the caravan park however this will need to be fenced to make it a child friendly area for patrons of the new business.

The fencing may be funded from the Royalties for Regions Country Local Government Fund.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There would be economic benefits to the shire from the lease of the Road Board (CWA) building to two commercial business' employing staff.

➤ **Social**

The introduction of a local hairdressing salon and coffee shop would provide social benefits to local residents who currently have to travel for these services.

FINANCIAL IMPLICATIONS:

A commercial lease would provide income greater than a lease to a community group.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Cr Anspach

Referred to the original resolution, Bond amount required, Insurance responsibilities and the Length of lease that will be provided.

If say in 3 years time the lessee terminates the business, who owns the fixtures.

Chief Executive Officer

Proponents would be looking at a lease of at least 5 years up to 10 years.

Cr Lovelock

Has spoken with two members of the Calingiri Progress Association and those members are happy for the project to proceed.

Power and Water installation costs – are Mr and Mrs Sinnott aware of costs.

Community Services Manager

Mr and Mrs Sinnott have been made aware of what is required for this type of business.

RESOLUTION 114/09

Moved Cr Smith seconded Cr Young that Council agree to the use of the Road Board (CWA) building for the purpose of a Hairdressing salon and Coffee Shop leased direct from the Shire of Victoria Plains for rent of \$75 per week by Brett and Bronwyn Sinnott subject to:-

1. Any alterations to the building being at the expense of the proponents and such alterations not permanently damaging the heritage value of the building;
2. Should the proposal not go ahead or if for any reason the business' do not continue for the term of the lease the use of the building will revert back to that of resolution 132/06.

MOTION PUT & CARRIED 7/0

10.3 Town Planning Status Report

RESOLUTION 115/09

Moved Cr Smith seconded Cr Kelly that the items in the Town Planning Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Town Planning Action Required	Status
TP24	Subdivision Application Lot 4594/7188 Toodyay Bindi Bindi Road Wyening	Council resolved to support this application to the Western Australian Planning Commission and advised that they have no comment or conditions to add to the proposal.	Ongoing

10.3 TOWN PLANNING

TP25 OVERSIZE SHED – LOT 183 GEORGE STREET BOLGART

File Reference:	A21530 - GEO
Report Date:	1 st April 2009
Applicant/Proponent:	Michael Stock
Officer Disclosure of Interest:	None
Previous Meeting References:	20 th February 2007
Author:	Frank Buise Manager Community Services
Attachments:	Plans

PURPOSE OF REPORT

To give Council sufficient information to be able to assess the application on its merits.

BACKGROUND

Dealings with this property stem back many years. Council at its meeting on 20th February 2007 approved an application for an 80 square metre shed with a wall height of 3.0 metres. Other conditions were that only new colorbond colour materials were to be used, and a building licence could not be issued until the

dwelling on the same Lot was completed. Also structural certification was required.

This application is for the same shed. However, the critical facts are that the shed floor area is (as per plan) 84 square metres. The wall height is 3.6 metres and the total height (apex) is 4.2 metres.

Council policy allows for a wall height of 3.0 metres and a total height of 4.5 metres.

An on site meeting with the applicant on 25 March 2009 concluded that the applicant was prepared to reduce the height of the building by lowering the natural ground level some 300 mm. This has the effect of reducing the total height to around 3.9 metres.

The neighbour has not been consulted on this occasion.

COMMENT

Given that the applicant is prepared to negotiate on the size of the shed should be applauded. What needs to be looked at is:-

- (1) The total area of the shed which is 84 square metres. Is 4 square metres such an issue? This relates to 570mm being cut off in the length of the shed;
- (2) The wall height versus the total height. The wall height exceeds the policy but more importantly the total height is within the policy requirement of 4.5 metres. There is a further 300mm to be gained by reducing the natural ground level. Further the existing attachment to the dwelling (corrugated iron building) the wall height is 4.2 metres. I estimate that the apex height would be between 4.8 metres and 5.2 metres. Again the applicant has offered to reduce the height of this structure by 300mm.

Comment has not been sought from the neighbour as the previous comment was not based on the issue of the shed.

POLICY REQUIREMENTS

Town Planning Policy No.2 Outbuildings in Residential Areas.

LEGISLATIVE REQUIREMENTS

Shire of Victoria Plains Town Planning Scheme No4

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

STAFF RECOMMENDATION:

Council resolve to approve the application to erect an 84 square metre colorbond shed on Lot 183 George Street, Bolgart subject to the following conditions;

1. A building licence first be issued by the Shires Building Surveyor prior to the shed being erected,
2. All external cladding be new materials and be finished (painted) in a colorbond colour,
3. Total apex height not to exceed 4.5metres from natural ground level,

RESOLUTION 116/09

Moved Cr Kelly seconded Cr Anspach that Item TP25 lay on the table to allow the Chief Executive Officer and staff to obtain further information and present that information to Council as soon as possible.

MOTION PUT & CARRIED 7/0

RESOLUTION 117/09

Moved Cr Anspach seconded Cr Kelly that the meeting adjourn for afternoon tea.

MOTION PUT & CARRIED 7/0

The meeting adjourned at 2.55pm

The meeting resumed at 3.20pm

All in attendance at adjournment were present at resumption with the exception of the Chief Executive Officer and the Community Services Manager.

10.4 Administration Status Report

RESOLUTION 118/09

Moved Cr Anspach seconded Cr Lovelock that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 7/0

Item No	Report Details	Administration Action Required	Status
A115	Chief Executive Officer's Report	Nil. Report received	Complete
A116	Ward and Representation Review	That the Shire of Victoria Plains advises the Local Government advisory board that council wish to proceed with this review.	Ongoing
A117	Be Active Coordinator's Report	Nil. Report received	Complete

Finance and Administration Manager left the meeting at 3.31pm.

Chief Executive Officer and Finance and Administration Manager entered the meeting at 3.32pm.

10.4 ADMINISTRATION

A118 CHIEF EXECUTIVE OFFICER'S REPORT

File Reference: A1.2.1
Report Date: 14th April 2009
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Harry Hawkins - Chief Executive Officer
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

1. Meetings Attended

- WALGA Avon Midland Zone conference in Dalwallinu 27th March 2009
- Structural Reform Meeting in Calingiri 30th March 2009
- CMVROC Workshop in Wongan Hills 3rd April 2009
- Council Structural Reform Workshop in Calingiri 6th April 2009
- CEDA Breakfast Forum on Structural Reform in Perth 7th April 2009
- Structural Reform Meeting with Shire of Toodyay in Toodyay 7th April 2009
- Structural Reform Meeting with Shire of Wongan Ballidu in Wongan Hills 8th April
- Structural Reform Meeting with Shire of Goomalling in Calingiri 15th April 2009

2. Structural Reform of Local Government in Western Australia

The Shire President, Cr Lovelock, Cr Smith and I have attended many meetings and forums in relation to the structural reform of local government in Western Australia two of which were attended by the Minister Mr Castrilli. His resolve for voluntary reform has not been diminished by the publicity surrounding the future of the Shire of Peppermint Grove and the lack of legislative support in the parliament. He has continued to say the reform is aimed at a more sustainable future for the sector and still refuses to give specific details of what is considered to be a sustainable local government instead he is asking local government practitioners to put their hand on their heart and make what they know is the right decision for the industry.

The Structural Reform Checklist to be lodged by the 30th April 2009 was almost complete at the time of writing this report and will be tabled at the meeting.

3. SAT Application Michael Stock

A new application for a review in SAT has been received from Michael Stock in relation to his original building at Lot 182 Poincare Street Bolgart. The application has been forwarded on to Mark Gregory at Minter Ellison Lawyers who will attend the hearing in SAT on 16th April 2009 on behalf of the shire.

4. Calingiri Caravan Park Ablution Block

The new ablution block for the Calingiri caravan park is ready for delivery and installation. At the time of writing this report the old toilet blocks have been closed and were being prepared for demolition and removal. The new disabled toilet and shower on the side of the CWA building is being used by all caravan park patrons until the new ablutions are installed and commissioned.

5. Staff

There have been no staff changes in the past month.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 119/09

Moved Cr Smith seconded Cr Anspach that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 7/0

A119 COUNCIL CHAMBERS ACOUSTICS

FILE REFERENCE: A1.2.1

REPORT DATE: 26th March 2009

APPLICANT/PROPONENT: n/a

OFFICER DISCLOSURE OF INTEREST: Nil

PREVIOUS MEETING REFERENCES: February 2009 Item 13.2

AUTHOR: Harry Hawkins - Chief Executive Officer

ATTACHMENTS: Quote and flyer for audio system

PURPOSE OF REPORT: To advise Council of the visit to Calingiri by the Practice Manager from Evidence Technology to demonstrate the audio system considered most appropriate for our requirements.

BACKGROUND: At the February Council meeting it was discussed that at least two Councillors were having trouble hearing the proceedings of meetings and that staff should investigate the options of amplifying the voices of speakers at Council meetings.

COMMENT: Evidence Technology is an Australian based company that specialises in the amplification of proceedings in law courts and other meeting based industries such as Local Government and their Western Australian

Practice Manager was contacted to demonstrate the options that were available and that suited the Shire of Victoria Plains situation.

The system brought to Calingiri and set up in the Council Chamber and demonstrated to Councillor Holmes, Councillor Johnson, the Finance and Administration Manager and the Chief Executive Officer was a Bosch CCS 800.

This system comprises a control console, a chairman unit, and delegate units for each Councillor and staff member and a rugged suitcase for transport and storage of the whole system. The system is also compatible with all types of secure digital memory cards which can record proceedings from the control unit. The quote presented to Council also includes an optional cordless microphone that can be linked to the system and used at public meetings and the like to enable questions and comments away from the main desk to be amplified and also recorded.

The Bosch system as demonstrated provides a microphone at each seat in the Council Chambers which allows Delegates, Councillors or staff to have their voice amplified when speaking and the built in speaker on each microphone stand can project that sound at each delegate or optional earphones or hearing aid induction loop can be connected as required at each seat. The system is portable which means it can be taken to other locations such as town halls for community meetings where it can be connected to an amplifier and speakers to enable everyone at the meeting to hear and be heard with the added ability to record the meeting to ensure accurate minutes of proceedings. The quote for the system including staff training and the optional cordless microphone and two high quality single earphones is \$11,143.60.

The system would solve the issue of Councillors not being able to hear proceedings at meetings by either amplifying the sound through the speaker on their desktop microphone unit, an earphone or the optional hearing aid loop. If the system was to be purchased now to it could be used at community meetings on Local Government Structural Reform as well as Council meetings and the money could be taken from the Infrastructure Reserve without affecting the current budget.

While the cost seems excessive, if amortised over a period of ten years the annual cost and the benefits received by Councillors and the community are more palatable and the purchase of the system is not an unreasonable proposition.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The cost could be taken from the Infrastructure Reserve without affecting the current budget

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 120/09

Moved Cr Young seconded Cr Anspach that Council do not approve the purchase of a Bosch CCS 800 Ultro Discussion System and accessories as per the quote from Evidence technologies for use at Council meetings to improve the ability of Councillors with hearing problems to participate in proceedings and for use at community meetings to enable attendees to hear and participate in proceedings while recording the meeting for more accurate minutes.

MOTION PUT & CARRIED 7/0

Cr Kelly

Priority should be given to acoustics and sound projection so that all who attend meetings are able to hear the meeting procedure well.

The Chief Executive Officer will look at further options for acoustics and sound system.

10.5 PLANT AND WORKS

10.5.1 *Confirmation of Minutes*

RESOLUTION 121/09

Moved Cr Lovelock seconded Cr Anspach that the minutes of the Plant and Works Committee Meeting held 21st April 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 7/0

10.5.2 *Business Arising from Minutes*

The Chief Executive Officer supplied an info sheet to all councillors regarding funding discussed during the plant and works committee meeting. Particular reference was made to Asset Preservation. Council may need to revisit the allocation to resheeting gravel roads and look at other options for road works.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 122/09

Moved Cr Lovelock seconded Cr Smith that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 7/0

Cr Smith declared an Association Interest in Item 13.1 as he is a member of the Piawaning Progress Association.

**13.1 MANAGEMENT ORDER PIAWANING HALL SITE – RESERVE
18204**

FILE REFERENCE: Reserve 18204 Lot 28
REPORT DATE: 20th April 2009
APPLICANT/PROPONENT: Piawaning Progress Association
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Copy of Email

PURPOSE OF REPORT: To advise Council of a resolution from the Piawaning Progress Association to ask the shire to take over the management of reserve 18204 the Piawaning Hall site.

BACKGROUND: When the Federal Government announced funding under the Regional and Local Community Infrastructure Program (RLCIP) and the Royalties for Regions Country Local Government Funding was announced it was revealed that assets that were not owned or managed by the shire were not eligible for these funding programs. To clarify the position on the eligibility of community owned halls in relation to the guidelines to funding opportunities Council asked the CEO to obtain a legal opinion on the matter. That opinion said that the Piawaning Hall was not eligible for funding as reserve 18204 was not managed by the shire unlike other halls on reserves managed by the shire that were eligible for funding.

COMMENT: The legal opinion said that the Piawaning Hall was not eligible for funding as reserve 18204 was not managed by the shire unlike other halls on reserves managed by the shire that were eligible for funding. Research indicated the reserve 18204 was managed by the hall trustees who were discovered to be three deceased former Piawaning residents and a change to the management was required.

State Land Services were approached to find out who the trustees were and it was their advice that the management should be changed to the Shire of Victoria Plains which was conveyed to the Piawaning Progress Association.

The change in the management will make the Piawaning Hall eligible for funding under the Royalties for Regions Country Local Government Fund.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

Eligibility for funding from state and federal government programs will make the Piawaning Hall's future more sustainable and improve the social outlook of the town.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 123/09

Moved Cr Kelly seconded Cr Anspach that Council accept the request from the Piawaning Progress Association for the Shire of Victoria Plains to take over management of Reserve 18204 the Piawaning Hall site with all costs associated with the vesting only, to be incurred by the Shire.

MOTION PUT & CARRIED 7/0

13.2 STRUCTURAL REFORM DISCUSSION

Cr Erickson

Attended several meetings with regard to structural reform discussions. Meetings have been attended with the shires of Toodyay, Wongan Ballidu, Goomalling, and Chittering.

Moora, Dandaragan and Gingin meetings will be held when appropriate.

Chief Executive Officer and Finance and Administration Manager were asked to investigate putting together a statement of asset and debt ratios of each of Victoria Plains adjoining shires.

RESOLUTION 124/09

Moved Cr Lovelock seconded Cr Anspach that the Shire employ the services of the consultant to be used by the Shires of Toodyay and Chittering to develop a study regarding structural reform benefits applicable to the Shire of Victoria Plains as it applies:-

- 1. as a group; and**
- 2. as an individual entity.**

MOTION PUT & CARRIED 7/0

The structural reform checklist was presented to councillors by the Chief Executive Officer and explanation and discussion followed.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.20pm

Signed this 19th day of May 2009

Presiding Member