



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On
At
Commencing

Tuesday 21st August 2012
Council Chambers, Calingiri
2.01pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 2.01pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President: Cr G Erickson South Ward

Councillors:

Cr D Lovelock	West Ward
Cr J Kelly	West Ward
Cr D Smith	East Ward
Cr B Johnson	East Ward
Cr J Brennan	Central Ward
Cr S Young	Central Ward

Apologies: Mr I Graham – DCEO/Finance and Administration Manager
Cr D Holmes - South Ward
Cr L Rive - West Ward

Visitors: Mr Les Currell (Dirt Bike Park) (from 2.02pm to 2.51pm)

Chief Executive Officer:	Mr H Hawkins
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Resolution 131/2012
Moved Cr Brennan seconded Cr Lovelock that Cr Johnson be granted leave of absence for the September 2012 Ordinary Meeting.
Motion Put & Carried 7/0

Cr Brennan declared an Interest in a late item handed to the CEO. The CEO advised that funds for this item will be drawn from the CEO discretionary fund.

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

Resolution 132/2012

Moved Cr Lovelock seconded Cr Brennan that the minutes of the Ordinary Meeting held 17th July 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

7.2 Business Arising from Minutes

Cr Lovelock

Raised items regarding the Keeping of Dogs and the purchase of a Mower for the Depot from previous meetings.

CEO responded that both previous items have been or are continuing to be dealt with.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson

Attended the Local Government Convention and the Governor's Reception.

Attended the AROC Meeting held 6th August 2012.

Attended the recent Regional Development Commission meeting.

Attended Great Bike Hike function in New Norcia on 20th August 2012. Hike covers a route from Perth to Broome.

Chief Executive Officer

Attend the AROC Meeting held 6th August. The main topics for discussion were

- Royalties for Regions Country Local Government Fund funds distribution.
- Aged Persons Unit housing funding. Not joint venture, 100% owned by shire and administered by the shire. The only criteria is that occupants are in the over 55's category.

An article will be placed in the shire and community newsletter asking for expressions of interest for APU housing.
Attended the Regional Development Commission meeting where regional Wheatbelt funding was discussed.
Attended Great Bike Hike function in New Norcia on 20th August 2012. Hike covers a route from Perth to Broome.

Cr Lovelock

Met with the CEO and President following the last council meeting regarding the recent CEO appraisal.

Attended the Local Government Convention.

Cr Lovelock presented notes to councillors on his attendance at the conference.

Resolution 133/2012

Moved Cr Lovelock seconded Cr Kelly that council suspend standing orders to allow discussion of item TP4 – Dirt Bike Park Mogumber. Motion Put & Carried 7/0

10.3 TOWN PLANNING

TP4 PROPOSED DIRT BIKE RIDING PARK – LOT 3 MOGUMBER WEST ROAD -MOGUMBER

File Reference: A20248 Lot 3 MOGW
Report Date: 8th August 2012
Applicant/Proponent: Mr Les Currell
Officer Disclosure of Interest: Nil
Previous Meeting References: 246/09, 42/2010, 43/2010, 62/2010, 87/2010, 88/2010, 167/2010, 85/2011
Author: Scott Penfold – Shire of Chittering
Attachments: Letter of Support (by email)

PURPOSE OF REPORT

Council's consideration is required to renew the approval for the Dirt Bike Riding Park at Lot 3 Mogumber Road, Mogumber.

BACKGROUND

At the 17th August 2010 Ordinary Council Meeting, Council resolved as follows:

"Resolution 167/2010

Moved Cr Smith seconded Cr Johnson that Council approve the proposed Dirt Bike Riding Park at Lot 3 Mogumber Road, Mogumber subject to the following conditions:

- 1. Development shall be in accordance with the submitted plans;*
- 2. All drainage to be contained on site in accordance with the proposed water management plan and all adequate measures being in place to ensure no drainage and runoff can enter Moore River;*

3. *All drainage retention dams to be constructed incorporating nutrient stripping mechanisms to restrict the leaching of pollutants into the ground water system;*
4. *No hydrocarbons are permitted to be stored on site;*
5. *The proposed wash down hard stand area shall be constructed using an impermeable surface, such as concrete, and connection via piped drainage to impermeable retention ponds and such waste being removed from site;*
6. *A Fire Management Plan being implemented to the satisfaction of the Chief Executive Officer;*
7. *Provision of a dust suppression plan including the requirement of applying water to all tracks a minimum of three (3) times per each operational day;*
8. *All internal roads being constructed in a manner that all drainage and runoff is maintained on site;*
9. *Suitable arrangement being made for the provision of vehicular crossovers to all access points from Mogumber Road;*
10. *The proposed landscape buffer is to be developed using species that will compliment the region in general;*
11. *Provision of a potable water supply which is to be clearly marked as "Drinking Water";*
12. *Evidence of adequate Public Liability insurance being supplied to the Chief Executive Officer;*
13. *Camping is not permitted at the subject site;*
14. *All litter is to be collected and disposed of at the nearest land refuse site;*
15. *Hours of operation are restricted to Saturdays and Sundays between the hours of 0900 and 1700;*
16. *Approval is for a limited period of two (2) years from the date of approval.*

Advice Notes:

1. *The proponent is advised that compliance will be expected with the Noise Regulations 1997;*
2. *All structures should be in accordance with the Building Code of Australia or otherwise as determined by Council and all ablution facilities should be provided in accordance with Council requirements;*
3. *All non-potable water supplies i.e. ablution blocks should be marked with "water unfit for drinking";*
4. *All portable ablutions should be serviced regularly throughout the weekend;*
5. *This approval does not constitute a building license nor a health approval;*
6. *Penalties for breach of planning approval are described under Section 223 of the Planning and Development Act 2005 (as amended);*
7. *The applicant has the right of review to the State Administrative Tribunal should they be aggrieved by Council's decision. Such a review should be lodged within twenty-eight (28) days of Council's decision.*

MOTION PUT AND CARRIED 4/3"

A two (2) year approval was issued due to provide some surety to Council that the application would be carried out in accordance with the conditions of the approval and to the satisfaction of the Chief Executive Officer. This is discussed below.

In addition to the above approval, Council also resolved the following in relation to the facility:

“Resolution 85/2011

Moved Cr Smith seconded Cr Brennan that Council modify Condition 15 of Planning Approval being Resolution number 167/2010 dated August 17 2012, which currently reads, “Hours of Operation are restricted to Saturdays and Sundays between hours of 0900 and 1700” to the following wording:

“Hours of operation are restricted to Fridays, Saturdays, Sundays and Mondays between the hours of 0900 and 1700 in addition to School holidays of the month of July 2011, October 2011, April 2012 and July 2012 where the permitted hours are between 0900 and 1700 on all days within such holiday period(s). The venue shall remain closed at all times during the months of December, January and February.”

Advice Note:

This amendment does not alter any other conditions or the date of approval being 17 August 2010. The approval shall continue to lapse at the close of business on 16 August 2012.

MOTION PUT & CARRIED 8/1”

COMMENT

Council has received a request from the operator of the facility for the above approval to be renewed, but also requests the following:

- The ability to open on school and public holidays and also for opening on Monday and Friday permanently, as the lapse of the approval shall mean reverting to previous operating hours
- The removal of the restrictive two (2) year approval timeframe, as this places several limitations on the business, including finance, insurance and the like;
- Camping to be allowed in the park from April to October; and
- Permission to open the park during December, with the facility to be closed during January and February, being the hottest months of the year.

With regards to the above, the following comment is made:

- No complaints have been received regarding the facility and the local emergency services have only been called to the facility twice since approval was granted. Furthermore, no complaints have been received regarding the opening of the facility on Mondays and Friday and also school holidays;
- It would be sensible for the facility to operate on school holidays as this would allow greater attendance and likely capture a greater portion of the metropolitan riding market;
- Based on officer advice, the applicant has verbally advised that he will lodge a separate application for camping in the facility. This will ensure Council can appropriately consider this as a separate issue rather than it being entangled with the renewal of planning approval for the facility;

and

- Whilst December is considered part of summer, conditions can sometimes be milder than January and February. It is recommended that Council permit the operation of the facility during December, subject to it being closed on any day forecast be 35 degrees celsius or above or any days where a Harvest and Vehicle Movement Ban is imposed by the Shire of Victoria Plains.

A site visit was attended by myself and the Chief Executive Officer on Monday 30 July 2012 at 2.00pm. The purpose of this meeting was to review compliance with Council's conditions and discuss re-approval of the facility with its operator. The following comments are made:

- The development is not yet fully operational, hence a number of the features of the development have not been included/constructed, including:
 - Full size water tanks and a piped water system;
 - Fire fighting water has been provided, but not to the extent shown on the Hazard Management Plan; and
- The Landscape Buffer is yet to be implemented.

However, it should be noted by Council that the owner has implemented all basic necessary facilities for the park to work in a safe and efficient manner, including:

- A First Aid Post and Hazard Management Building;
- A portable toilet at each operation track;
- A logical internal road system and safe motorcycle crossing system between tracks;
- A disabled toilet for those riders or attendees which require it;
- Drinking water being provided at each track;
- A Helipad with emergency access;
- The drainage retention dams and a Levy for Water Management.

Should Council wish to issue re-approval, there are three options to consider:

- **Council issue Planning Approval limited to two (2) years.** However, this would likely limit the applicant in terms of seeking further finance and does not provide surety for the facility. Since operation began, this officer believes that the facility has not been of detriment to the area, even though there has been some non-compliance with the submitted plans and the facility is yet to be fully developed.
- **Council issue Planning Approval not subject to a limited time-frame.** This would provide more security for the facility operator and owner of the land. Should compliance with Council's conditions not occur, there are means available for Council's to prosecute the operator of the facility.
- **Council refuse to issue renewal of the Planning Approval.** If Council believes the facility is detrimental to the area and does not benefit the Mogumber locality. This is not the officer recommendation, as it is deemed that the facility is operating safely and to the benefit of the Mogumber locality and Shire of Victoria Plains.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Shire of Victoria Plains Town Planning Scheme No. 5:

The proposed Dirt Bike Riding Park is best defined under the Scheme as *Recreation - private* which is defined in the Schedule 1 of the Model Scheme Text as:

“Means premises used for indoor or outdoor leisure, recreation or sport which are not usually open to the public without charge.”

The subject lot is zoned *Rural*, which has the following objectives under Clause 4.2 of the Scheme:

- *“To provide for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.*
- *To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning;*
- *To protect the land from closer development which would detract from the rural character and amenity of the area;*
- *To prevent any development which may affect the viability of a holding.”*

The proposed use of *Recreation - private* is listed as a 'D' use in Scheme which requires the Council to grant planning approval prior to permitting such a land use. The current approval expires on 17th August 2012.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are potential impacts relating to drainage and runoff from the proposed development. The proximity to Moore River needs to be taken into consideration, and as such, all drainage and runoff will need to be contained on site and in a manner so as not to allow the export of pollutants into the Moore River and ground water system.

➤ **Economic**

Approval to the application may have positive effects on the Shire with increased tourism and expenditure within the Shire. The proposal can also be seen as being unique to the region.

➤ **Social**

The nearest dwelling to the proposed development is noted as being about 2.5km away. There are little impacts expected as part of the proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

STAFF RECOMMENDATION:

That Council approve the proposed Dirt Bike Riding Park at Lot 3 Mogumber Road, Mogumber subject to the following conditions:

1. Development shall be in accordance with the submitted plans;
2. All drainage to be contained on site in accordance with the proposed water management plan and all adequate measures being in place to ensure no drainage and runoff can enter Moore River;
3. All drainage retention dams to be constructed incorporating nutrient stripping mechanisms to restrict the leaching of pollutants into the ground water system;
4. No hydrocarbons are permitted to be stored on site;
5. The proposed wash down hard stand area shall be constructed using an impermeable surface, such as concrete, and connected via piped drainage to impermeable retention ponds and such waste being removed from site;
6. A Fire Management Plan being implemented to the satisfaction of the Chief Executive Officer;
7. Provision of a dust suppression plan including the requirement of applying water to all tracks a minimum of three (3) times per each operational day;
8. All internal roads being constructed in a manner that all drainage and runoff is maintained on site;
9. Suitable arrangements being made for the provision of vehicular crossovers to all access points from Mogumber Road;
10. The proposed landscape buffer is to be developed using species that will compliment the region in general;
11. Provision of a potable water supply which is to be clearly marked as "Drinking Water";
12. Evidence of adequate Public Liability insurance being supplied to the Chief Executive Officer;
13. Camping is not permitted at the subject site;
14. All litter is to be collected and disposed of at the nearest land refuse site;
15. Hours of operation are restricted to Fridays, Saturdays, Sundays and Mondays between the hours of 0900 and 1700 in addition to School holidays of the month of July 2011, October 2011, April 2012 and July 2012 where the permitted hours are between 0900 and 1700 on all days within such holiday period(s). The venue shall remain closed at all times during the months of January and February;
16. Should amendment or variations to the submitted plans be proposed, the proponent shall be required to submit an application for Planning Approval.

Advice Notes:

1. The proponent is advised that compliance will be expected with the Noise Regulations 1997;

2. All structures should be in accordance with the Building Code of Australia or otherwise as determined by Council and all ablution facilities should be provided in accordance with Health Department Guidelines and constructed in accordance with Council requirements;
3. The proponent is advised that the facility is to be closed on days predicted to be 35 degrees celsius or above, or on days subject to a Vehicle and Harvest Movement Ban;
4. The proponent is advised that Moore Catchment Council can offer advice regarding the implementation of the Landscape Buffer;
5. All non-potable water supplies i.e. ablution blocks should be marked "water unfit for drinking";
6. All portable ablutions should be serviced regularly throughout the weekend;
7. This approval does not constitute a building licence nor a health approval;
8. Penalties for breach of planning approval are described under Section 223 of the Planning and Development Act 2005 (as amended);
9. The applicant has the right of review to the State Administrative Tribunal should they be aggrieved by Council's decision. Such a review should be lodged within twenty-eight (28) days of Council's decision.

Amendment to Recommendation

Moved Cr Kelly seconded Cr that a two year time frame be imposed for completion of all items of works.

Motion Lapsed for want of seconder

Amendment to the Amendment

Moved Cr Lovelock seconded Cr Johnson to add the words "two years" be added to condition 10 of the original recommendation.

Motion Put & Carried 7/0

The amendment became the motion.

Resolution 134/2012

Moved Cr Lovelock seconded Cr Young that Council approve the proposed Dirt Bike Riding Park at Lot 3 Mogumber Road, Mogumber subject to the following conditions:

1. Development shall be in accordance with the submitted plans;
2. All drainage to be contained on site in accordance with the proposed water management plan and all adequate measures being in place to ensure no drainage and runoff can enter Moore River;
3. All drainage retention dams to be constructed incorporating nutrient stripping mechanisms to restrict the leaching of pollutants into the ground water system;
4. No hydrocarbons are permitted to be stored on site;
5. The proposed wash down hard stand area shall be constructed using

- an impermeable surface, such as concrete, and connected via piped drainage to impermeable retention ponds and such waste being removed from site;
6. A Fire Management Plan being implemented to the satisfaction of the Chief Executive Officer;
 7. Provision of a dust suppression plan including the requirement of applying water to all tracks a minimum of three (3) times per each operational day;
 8. All internal roads being constructed in a manner that all drainage and runoff is maintained on site;
 9. Suitable arrangements being made for the provision of vehicular crossovers to all access points from Mogumber Road;
 10. The proposed landscape buffer is to be developed using species that will compliment the region in general within two years;
 11. Provision of a potable water supply which is to be clearly marked as "Drinking Water";
 12. Evidence of adequate Public Liability insurance being supplied to the Chief Executive Officer;
 13. Camping is not permitted at the subject site;
 14. All litter is to be collected and disposed of at the nearest land refuse site;
 15. Hours of operation are restricted to Fridays, Saturdays, Sundays and Mondays between the hours of 0900 and 1700 in addition to School holidays of the month of July 2011, October 2011, April 2012 and July 2012 where the permitted hours are between 0900 and 1700 on all days within such holiday period(s). The venue shall remain closed at all times during the months of January and February;
 16. Should amendment or variations to the submitted plans be proposed, the proponent shall be required to submit an application for Planning Approval.

Advice Notes:

1. The proponent is advised that compliance will be expected with the Noise Regulations 1997;
2. All structures should be in accordance with the Building Code of Australia or otherwise as determined by Council and all ablution facilities should be provided in accordance with Health Department Guidelines and constructed in accordance with Council requirements;
3. The proponent is advised that the facility is to be closed on days predicted to be 35 degrees celsius or above, or on days subject to a Vehicle and Harvest Movement Ban;
4. The proponent is advised that Moore Catchment Council can offer advice regarding the implementation of the Landscape Buffer;
5. All non-potable water supplies i.e. ablution blocks should be marked "water unfit for drinking";
6. All portable ablutions should be serviced regularly throughout the weekend;
7. This approval does not constitute a building licence nor a health approval;
8. Penalties for breach of planning approval are described under Section 223 of the Planning and Development Act 2005 (as amended);
9. The applicant has the right of review to the State Administrative Tribunal should they be aggrieved by Council's decision. Such a review should be lodged within twenty-eight (28) days of Council's decision.

Motion Put & Carried 7/0

Mr Currell thanked Councillors for their decision and left the meeting at 2.51pm.

Resolution 135/2012

Moved Cr Lovelock seconded Cr Johnson that the meeting adjourn for afternoon tea.

Motion Put & Carried 7/0

The meeting adjourned at 2.52pm.

The meeting resumed at 3.17pm. All present at adjournment were present at resumption.

Resolution 136/2012

Moved Cr Lovelock seconded Cr Young that Standing Orders be resumed.

Motion Put & Carried 7/0

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10.1 FINANCE

F46 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4
Report Date: 13th August 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham – DCEO/Finance and Administration Manager
Attachments: July Creditor and Payroll Payments

PURPOSE OF REPORT

To present to Council the list of payments made during July 2012.

BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

NOTE: Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment
- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

NOTE: All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

All payments are within the confines of the Councils adopted budget.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 137/2012

Moved Cr Kelly seconded Cr Lovelock that the payments made during July 2012 as per the attached listing amounting to:-

\$178,734.61 for creditor EFT payments,

\$38,156.67 for creditor cheque payments,

\$81,859.31 for payroll payments; and

\$366.40 for direct debit payments,

giving an overall total of \$299,116.99 be endorsed.

Motion put & carried 7/0

**Minutes - Ordinary Meeting of Council
21st August 2012**

**Shire of Victoria Plains
Creditor & Payroll Payments for the month of July 2012**

Chq/EFT	Date	Name	Description	Inv Amt	Amount
EFT515	20/07/2012	WESTERN AUSTRALIA TREASURY CORP	Loan Payment No 73		2897.66
EFT516	25/07/2012	ARM SECURITY	Bendigo Security Monitoring July to SEpt 2012		100.10
EFT517	25/07/2012	AUTOSWEEP	Hire Road Broom and Gully sucker to sweep and clean		4356.00
EFT518	25/07/2012	BOC LIMITED	Annual Gas Bottle Rentals 2012-13		642.05
EFT519	25/07/2012	BOLGART RURAL MERCHANDISE	Library postage & Batteries		21.40
EFT520	25/07/2012	CALINGIRI FOOTBALL CLUB	Refreshments for Pavilion Opening		270.00
EFT521	25/07/2012	CALINGIRI TRADERS			1726.31
			Purchases from Store for Admin for June 2012	159.27	
			Purchases from store for Depot June 2012	1507.89	
			Cleaning products for Caravan Park	59.15	
			Cleaning charges for June 2012		1870.00
EFT522	25/07/2012	CAROLYNNE HAIGH	Air Cleaner for Bobcat - PLR6		33.00
EFT523	25/07/2012	CLARK EQUIPMENT SALES PTY LTD	Freight Charges		140.58
EFT524	25/07/2012	COURIER AUSTRALIA	Tyre Lever for Depot		52.14
EFT525	25/07/2012	COVS PARTS PTY LTD	Taps etc for 13 Lambert Cresc		109.12
EFT526	25/07/2012	GALVINS PLUMBING SUPPLIES	Bulk Diesel Fuel 10,000Ltrs		12870.00
EFT527	25/07/2012	GREAT SOUTHERN FUEL SUPPLIES	Telephone Charges		159.95
EFT528	25/07/2012	INTELLIGENT IP COMMUNICATIONS	Uniforms for Depot staff		342.54
EFT529	25/07/2012	JR & A HERSEY PTY LTD	Hire Bulldozer to push up gravel pits		5896.00
EFT530	25/07/2012	KING FARMING PTY LTD	Rates Collection Expenses		288.55
EFT531	25/07/2012	LANDGATE			24788.96
EFT532	25/07/2012	LGIS INSURANCE BROKING	Insurance Renewal - Hire Roller	152.05	
			Insurance Renewal - Personal Accident	1650.00	
			Insurance Renewal - Statutory & Business Practices Liability	6087.82	
			Insurance Renewal - Personal Accident & Sickness	6517.21	
			Insurance Renewal - Salary Continuance 2012-13	4266.87	
			Insurance Renewal - Journey Injury 2012-13	82.50	
			Insurance Renewal - Councilors & Officers Liability 2012-13	5746.51	
			Insurance Renewal - Marine Cargo 2012-13	286.00	

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21st August 2012**

EFT533	25/07/2012	LGISWA	Insurance Renewal - Legal Liability Casual Hirers	1870.00	9753.21
			Insurance Renewal - Fidelity Protection 2012-13	586.27	
			Liability Protection Insurance Renewal 2012-13	7296.94	
EFT534	25/07/2012	LGISWA - WORKCARE SCHEME	Workcare Insurance Renewal		20010.76
EFT535	25/07/2012	LGISWA - PROPERTY	Insurance Renewal - Bushfire 2012-13		16318.50
EFT536	25/07/2012	LINX ELECTRICAL			34660.00
EFT537	25/07/2012	LO-GO APPOINTMENTS	Additional electrical work not quoted for CP Sports Pavilion	4860.00	
EFT538	25/07/2012	LOCAL GOVERNMENT MANAGERS AUST	Supply & Install lighting to Sports Oval	29800.00	1976.76
			Temporary Rates Officer		1616.00
			2012-13 LGMA Membership Fees	780.00	
			2012-13 Membership LGMA	418.00	
			2012-13 Membership LGMA	418.00	
EFT539	25/07/2012	MAPS GROUP LIMITED	Fleet fuel card purchases for June 2012		77.20
EFT540	25/07/2012	NC & F WATSON	Hire Side Tippers to cart gravel to Roe Road		7287.50
EFT541	25/07/2012	PAUL SPOWART	Reimbursement Accom for NAMS Assest Management Course		304.20
EFT542	25/07/2012	PERTH WANDERERS	Refund Bolgart Hall Bond		200.00
EFT543	25/07/2012	RANGEVIEW CARAVAN CLUB	Refund Hall Bond - Bolgart		200.00
EFT544	25/07/2012	RURAL WATER COUNCIL OF WA INC	Membership Subscription 2012		250.00
EFT545	25/07/2012	SIDS AND KIDS WA	Red Nose Day Merchandise Sales		23.00
EFT546	25/07/2012	STAR TRACK EXPRESS	Freight Charges		78.51
EFT547	25/07/2012	STATE WIDE TURF SERVICES	1 Tonne of Nuturf		2530.00
EFT548	25/07/2012	THE FITNESS STORE PTY LTD			4651.42
			Commercial Grade Smith Machine for Gym	1980.00	
			New Rowing Machine for Calingiri Gymnasium	1921.92	
			H/Duty Rubber Protective Mat	95.00	
			Service Gym Equipment	654.50	
EFT549	25/07/2012	TOODYAY HOME TRADERS			244.40
			Repairs to Stihl pole saw	110.00	
			Chain for Chainsaw	134.40	
			Concrete pipes for Drainage Maintenance		5608.33
EFT550	25/07/2012	TUSS CONCRETE PTY LTD			859.05
EFT551	25/07/2012	VICTORIA PLAINS AUTO ELECTRICS			

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EFT552	25/07/2012 VICTORIA PLAINS MECHANICAL	Repairs for Honda ignition Install shire radio in Hino - PTK20	66.00 793.05	5929.84
EFT553	25/07/2012 VP WATER (DB & MD SMITH)	Repairs to Gearbox for Mitsubishi Fuso 13 Tonne - PTK16	4008.41	
EFT554	25/07/2012 WADE THOMPSON	Service & Repairs to 938H Loader - PLR8	1733.11	
EFT555	25/07/2012 WESTERNDAL	Fit Water pump to Volvo Loader - PLR2 Hire Water Cart for Maintenance Grading Dig trench for power to Sports Oval	188.32 3823.60 480.00 3639.00	
EFT556	25/07/2012 WESTRAC PTY LTD - PARTS	Hire truck & Side Tipper - Clarkes Pit to Pther Rd	528.00	
EFT557	25/07/2012 WHEATBELT TYRES	Hire Truck & Side Tipper from Pither Rd to Clarkes Pit Hire truck & side tipper from Pither Rd to Clarkes Pit Cart gravel from Johnson's Pit to Yerecoin Cart bluemetel from Depot to Yerecoin/Glentromie Road Freight Charges	726.00 792.00 594.00 999.00 44.82 1594.35	
EFT558	25/07/2012 YERECOAIN TRADERS	Tyre for Bobcat - PLR6 Tyre for Hino - PTK19 4 x Tyres for Ute - PWV47 Repair tyre on Fuso - PTK16 Cement for Footpaths	288.75 415.50 847.60 42.50 9.80	
		Total EFT payments for July 2012		178734.61
11070	02/07/2012 DEPARTMENT OF TRANSPORT	Licence Renewal 2013 - PAV32	3979.45	
11071	05/07/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80	
11072	05/07/2012 C BUS SUPER	Superannuation contributions	181.90	
11073	05/07/2012 CARE SUPER	Superannuation contributions	380.88	
11074	05/07/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45	
11075	05/07/2012 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 4/7/12	1452.00	
11076	05/07/2012 WALG SUPER PLAN	Superannuation contributions	4442.15	
11077	05/07/2012 SHIRE OF VICTORIA PLAINS	Payroll deductions	251.65	
11078	19/07/2012 ASGARD SUPERANNUATION	Superannuation contributions	170.80	

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11079	19/07/2012 C BUS SUPER	Superannuation contributions	146.03
11080	19/07/2012 CARE SUPER	Superannuation contributions	333.58
11081	19/07/2012 HEALTH INSURANCE FUND	Payroll deductions	121.45
11082	19/07/2012 SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 18/7/12	2202.00
11083	19/07/2012 WALG SUPER PLAN	Superannuation contributions	4262.77
11084	19/07/2012 SHIRE OF VICTORIA PLAINS	Payroll deductions	225.20
11090	30/07/2012 AUSTRALIAN TAXATION OFFICE	June 2012 BAS	9145.00
11091	30/07/2012 FITZGERALD STRATEGIES	IR Services 2012-13	2125.75
11092	30/07/2012 SYNERGY	Electricity Charges	3049.05
11093	30/07/2012 TELSTRA CORPORATION LTD	Telephone Charges	1503.16
11094	30/07/2012 THOMAS CULVERWELL	Cleaning Gillinarra Public Toilets	120.00
11095	30/07/2012 WATER CORPORATION	Water usage	3771.60
		Total Cheque payments for July 2012	38156.67
DD7811.1	04/07/2012 NEAT N TRIM UNIFORMS PTY LTD	Uniform for Admin Staff	95.00
DD7811.2	02/07/2012 BURSWOOD HONDA	Service DCEO vehicle - PAV32	271.40
		Total Direct Debit Payments for July 2012	366.40
	05/07/2012 EFT Payment for Wages W/E 4/7/12		42088.96
	19/07/2012 EFT Payment for Wages W/E 18/7/12		39770.35
		Total Wages EFT payments for July 2012	81859.31
		Total Payments for July 2012	\$ 299,116.99

F47 MONTHLY FINANCIAL STATEMENT

File Reference: F1.3.3
Report Date: 13th August 2012
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ian Graham - Finance and Administration Manager
Attachments: Financial reports for the month of July 2012

PURPOSE OF REPORT

That the following statements and reports for the month ended 31st July 2012 be received.

BACKGROUND

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

Monthly Financial Statement reports

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
 - An explanation of each of the material variances;
 - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

COMMENT

The monthly financial reports for July 2012 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 594 - Income Statement by Program
Page 595 - Income Statement by Nature and Type
Page 596 - Statement of Financial Activity
Page 597 - Report on Significant Variances
Page 598 - Composition of Net Current Asset Position
Page 599 – Notes on Budget Changes
Page 600 to 618 – Income and Expenditure Detail by Program
Page 619 to 620 – Capital Expenditure - Year to Date
Page 621 – Outstanding Rates Report
Page 622 – Investments Report
Page 623 – Bank Reconciliation Report
Page 624 – Outstanding Debtors Report

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

The financial reports for the period ending 31st July 2012 are attached to the Council agenda.

VOTING REQUIREMENTS

Absolute Majority Required: Yes

Resolution 138/201

Moved Cr Johnson seconded Cr Brennan that the following statements and reports for the month ended 31st July 2012 be received.

Page 594 - Income Statement by Program

Page 595 - Income Statement by Nature and Type

Page 596 - Statement of Financial Activity

Page 597 - Report on Significant Variances

Page 598 - Composition of Net Current Asset Position

Page 599 – Notes on Budget Changes

Page 600 to 618 – Income and Expenditure Detail by Program

Page 619 to 620 – Capital Expenditure - Year to Date

Page 621 – Outstanding Rates Report

Page 622 – Investments Report

Page 623 – Bank Reconciliation Report

Page 624 – Outstanding Debtors Report

Motion Put & Carried 7/0

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Shire of Victoria Plains
Income Statement by Program
For the period ending 31st July 2012

	YTD Actual	YTD	Current	Original
	\$	Budget	Budget	Budget
		\$	\$	\$
Operating Income				
General Purpose Funding	1,921,136	31,713	2,797,099	2,797,099
Governance	903	422	10,658	10,658
Law, Order and Public Safety	9,649	9,558	456,407	456,407
Health	410	207	3,390	3,390
Education & Welfare	0	0	0	0
Housing	4,584	5,511	66,220	66,220
Community Amenities	49,201	57,776	64,294	64,294
Recreation & Culture	1,230	866	20,441	20,441
Transport	142,855	(193)	855,222	855,222
Economic Services	3,398	1,791	21,539	21,539
Other Property & Services	(444)	4,123	61,781	61,781
	<u>2,132,923</u>	<u>111,774</u>	<u>4,357,049</u>	<u>4,357,049</u>
Operating Expenditure				
General Purpose Funding	(21,270)	(15,006)	(191,195)	(191,195)
Governance	(20,705)	(67,755)	(272,026)	(272,026)
Law, Order and Public Safety	(25,623)	(28,880)	(166,420)	(166,420)
Health	(7,822)	(4,799)	(102,239)	(102,239)
Education & Welfare	(11)	(3,344)	(46,314)	(46,314)
Housing	(5,058)	(5,259)	(89,500)	(89,500)
Community Amenities	(8,934)	(20,405)	(264,152)	(264,152)
Recreation & Culture	(28,712)	(41,453)	(419,502)	(419,502)
Transport	(207,032)	(205,751)	(2,469,227)	(2,469,227)
Economic Services	(9,676)	(13,548)	(155,874)	(155,874)
Other Property & Services	(69,510)	(54,875)	(40,782)	(40,782)
	<u>(404,354)</u>	<u>(461,075)</u>	<u>(4,217,230)</u>	<u>(4,217,230)</u>
Interest on Borrowings				
Governance	70	(8,763)	(52,880)	(52,880)
Housing	(3,186)	(8,115)	(42,386)	(42,386)
Recreation & Culture	625	0	(11,286)	(11,286)
	<u>(2,490)</u>	<u>(16,878)</u>	<u>(106,552)</u>	<u>(106,552)</u>
\$	<u><u>1,726,079</u></u>	<u><u>(366,179)</u></u>	<u><u>33,267</u></u>	<u><u>33,267</u></u>

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Shire of Victoria Plains
Income Statement by Nature or Type
For the period ending 31st July 2012

	YTD Actual	Original Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,921,508	1,994,135
Grants and Subsidies - Operating	9,150	462,283
Fees and Charges	55,619	195,416
Interest Earnings	(1,768)	84,222
Other Revenue	6,463	44,800
	<u>1,990,972</u>	<u>2,780,856</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(113,192)	(984,019)
Materials and Contracts	(65,276)	(1,023,088)
Utilities	(6,498)	(61,990)
Depreciation	(159,758)	(1,965,630)
Interest Expenses	952	(15,432)
Insurance	(64,429)	(158,256)
Other Expenditure	1,356	(115,367)
	<u>(406,845)</u>	<u>(4,323,782)</u>
	1,584,127	(1,542,926)
 Grants and Subsidies - non-operating	 141,952	 1,556,851
Profit on Asset Disposals	0	20,778
Loss on Asset Disposals	<u>0</u>	<u>(1,714)</u>
 NET RESULT	 <u>1,726,079</u>	 <u>32,989</u>

Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Statement of Financial Activity 2011-12
For the period ending 31st July 2012

	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$	YTD Variance
Operating Income					
General Purpose Funding	1,921,136	6,894	2,499,265	2,499,265	-23.13%
Governance	903	422	6,087	6,087	114.01%
Law, Order and Public Safety	9,649	9,558	40,527	40,527	0.95%
Health	410	207	3,390	3,390	98.29%
Housing	4,584	5,511	66,220	66,220	-16.82%
Community Amenities	49,201	57,776	64,294	64,294	-14.84%
Recreation & Culture	1,230	866	20,441	20,441	42.07%
Transport	903	456	22,085	22,085	98.02%
Economic Services	3,398	1,791	21,539	21,539	89.74%
Other Property & Services	(444)	4,123	61,781	61,781	-110.76%
Sub Total	1,990,971	90,948	2,851,941	2,851,941	2089.13%
Operating Expenditure					
General Purpose Funding	(21,270)	(15,006)	(191,195)	(191,195)	41.74%
Governance	(20,635)	(76,518)	(320,335)	(320,335)	-73.03%
Law, Order and Public Safety	(25,623)	(28,880)	(166,420)	(166,420)	-11.28%
Health	(7,822)	(4,799)	(102,239)	(102,239)	63.00%
Education & Welfare	(11)	(3,344)	(46,314)	(46,314)	-99.68%
Housing	(8,244)	(13,374)	(131,886)	(131,886)	-38.36%
Community Amenities	(8,934)	(20,405)	(264,152)	(264,152)	-56.22%
Recreation & Culture	(28,087)	(41,453)	(430,788)	(430,788)	-32.24%
Transport	(207,032)	(205,751)	(2,469,227)	(2,469,227)	0.62%
Economic Services	(9,676)	(13,548)	(155,874)	(155,874)	-28.58%
Other Property & Services	(69,510)	(54,875)	(40,782)	(40,782)	26.67%
Sub Total	(406,844)	(477,953)	(4,319,212)	(4,319,212)	-14.88%
Grants for the Development of Assets					
Education & Welfare	0	0	0	0	
Law, Order and Public Safety	0	0	415,880	415,880	
Transport	141,952	0	833,137	833,137	
	141,952	0	1,249,017	1,249,017	
Net Operating Result	1,726,079	(387,005)	(218,253)	(218,253)	
Capital Income					
Proceeds from the Sale of Assets	0	2,083	109,000	109,000	
Transfer from Reserves	0	0	274,000	274,000	
Proceeds from new Loan	0	0	0	0	
Sub Total	0	2,083	383,000	383,000	
Capital Expenditure					
Governance	0	0	(114,588)	(114,588)	
Law, Order and Public Safety	0	0	(438,380)	(438,380)	
Education & Welfare	0	0	0	0	
Housing	0	0	(42,830)	(42,830)	
Community Amenities	0	0	0	0	
Recreation & Culture	0	0	0	0	
Transport	(51,700)	0	(1,762,651)	(1,762,651)	
Economic Services	0	0	0	0	
Other Property & Services	0	0	(125,913)	(125,913)	
Transfer to Reserves	0	0	(302,000)	(302,000)	
Self Supporting Loan	0	0	0	0	
Repayment of Loans	(2,743)	(14,823)	(40,140)	(40,140)	
	(54,443)	(14,823)	(2,826,502)	(2,826,502)	
Total Operating + Non-Operating	1,671,636	(399,745)	(2,661,755)	(2,661,755)	
Adjust Non-Cash items					
Depreciation	159,758	216,112	1,965,856	1,965,856	
Movement in Self Supporting Loans	0	0	0	0	
Provisions	(24,253)	0	0	0	
P/L on Sale of Assets	0	(62,500)	(19,064)	(19,064)	
Surplus / Deficit B/fwd	1,180,815	1,291,755	1,133,047	1,133,047	
Closing Surplus (Deficit) carried forward	2,987,956	1,045,622	418,084	418,084	

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Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 31st July 2012	
	YTD Var \$
Operating Income	
General Purpose Funding	
Timing difference - Rates billing	1,914,242 FAV
Community Amenities	
Refuse removal under budget	(8,575) UNFAV
Operating Expenditure	
General Purpose Funding	
Admin expenditure allocated over budget	6,264 UNFAV
Governance	
Timing variances- LG week costs & under-allocation of Budget YTD admin costs	(55,883) FAV
Housing	
Various maintenance expenses under-budget	(5,130) FAV
Community Amenities	
Refuse site maintenance under-budget	(11,471) FAV
Recreation & Culture	
Public Halls & Civic Centres under budget	(13,386) FAV
Transport	
Various Maintenance under budget	(7,210) FAV
Other Property & Services	
Under expenditure on Private Works	14,635 UNFAV
Capital Expenditure	
Transport	
Tractor & Mower (\$50k) and road works timing differences	(51,700) UNFAV

Shire of Victoria Plains

Statement of Financial Activity

Net Current Assets as at 31st July 2012

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,008,401
Cash - Restricted	1,066,246
Receivables	2,266,222
Inventories	12,132
Total Current Assets	<u>4,353,001</u>

Less Current Liabilities

Payables	(298,799)
Provisions and Borrowings	(173,333)
Total Current Liabilities	<u>(472,132)</u>

Net Current Assets Position 3,880,869

Less Cash Restricted - Reserves	1,066,246
Less Provisions and Borrowings	(173,333)

Closing Available Funds 2,987,956

Financial Ratios in Relation to YTD Figures

Current Ratio

Current Assets - Restricted Assets	3,286,755	<u>6.96</u>
Current Liabilities	472,132	

Quick Ratio

Current Assets -(Restricted Assets + Inventories)		
Current Liabilities		
	<u>3,274,622</u>	<u>6.94</u>
	472,132	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

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Shire of Victoria Plains
Notes of Budget Changes 2012-13

Budget Amendments

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$	\$	\$	\$ 0 0 0 0 0 0 0 0 0 0
							0

Approved Out of Budget Expenditures

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
				\$	\$	\$	\$ 0 0 0 0 0 0 0 0

Total	\$0
-------	-----

Shire of Victoria Plains
Monthly Report at as : 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
10300 Rates Income					(1,921,508)	0	(1,939,635)	(1,939,635)
10315 Administrative Fees & Charges					(120)	0	(8,600)	(8,600)
20300 Rates Collection					0	657	19,000	19,000
Total Rates Income / Expenditure					(1,921,628)	657	(1,929,235)	(1,929,235)
General Purpose Grants								
10325 General Purpose Grants					0	0	(404,283)	(404,283)
16042 RLCIP - Project Grants					0	0	0	0
16043 R4R CLGF Grant					0	(24,819)	(297,834)	(297,834)
Total General Purpose Grants					0	(24,819)	(702,117)	(702,117)
Other General Purpose Income								
10310 Ex Gratia Rates					0	0	(54,500)	(54,500)
10320 Interest Income					1,768	(6,249)	(84,500)	(84,500)
10395 Administration Income - Allocated					(1,277)	(645)	(7,747)	(7,747)
20310 Admin Expenditure Reallocated					21,270	14,349	172,195	172,195
Total Other General Purpose Income / Expenditure					21,761	7,455	25,449	25,449
Total General Purpose Funding					\$ (1,899,867)	(16,707)	(2,605,903)	(2,605,903)

**Minutes - Ordinary Meeting of Council
21st August 2012**

Shire of Victoria Plains
Monthly Report as at: 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Goverance								
Members Of Council								
10420		Contributions And Donations			100	0	0	0
10495		Admin Income Allocated			(1,003)	(507)	(6,087)	(6,087)
		Members Of Council Operating Income						
20401		Member'S Expenses			0	0	12,500	12,500
20402		Member'S Allowances			0	0	40,000	40,000
20403		Election Expenses			0	0	2,100	2,100
20404		Conferences & Seminars - Local Government Week			0	17,000	17,000	17,000
20405		Conferences & Seminars - Councillor Training			0	0	7,000	7,000
20406		Meeting Costs			240	375	4,500	4,500
20407		Delivering Agendas			1,309	233	2,804	2,804
20408		Sundry			0	8,835	14,760	14,760
20409		Public Relations			0	0	63,500	63,500
20410		Legal Fees			2,375	2,533	2,534	2,534
20411		Insurance			0	0	25,000	25,000
20412		Strategic Plan			0	0	0	0
20413		Asset Management Plan			0	0	0	0
20420		Admin Expenditure Allocated			16,711	11,274	135,296	135,296
		Members of Council Operating Expenditure			20,635	40,250	326,994	326,994
		Total Members of Council			19,732	39,743	320,907	320,907
Administration								
10430		Reimbursements			(4,528)	(1,166)	(15,000)	(15,000)
10431		Commissions			(843)	(1,250)	(15,000)	(15,000)
10432		Administration Charges			(103)	(237)	(2,850)	(2,850)
10433		Sundry Income			0	(28)	(350)	(350)
10434		Rounding			0	0	0	0
10496		Admin Income Reallocated			5,473	2,766	33,200	33,200
		Administration Operating Income			0	85	0	0
10490		WDV on Assets Sold			0	4,619	55,429	55,429
16001		Ceo'S Vehicle - Replacement			0	0	(35,000)	(35,000)
16002		Mgr Fin Vehicle - Replacement			0	(2,083)	(25,000)	(25,000)
		Administration (Profit) / Loss on Sale of Assets			0	2,536	(4,571)	(4,571)
20430		Salaries & Wages			38,182	32,523	422,817	422,817
20431		CEO Package			2,095	4,758	32,200	32,200
20432		DCEO Package			1,352	3,791	25,600	25,600
20433		Other Staff Costs			3,107	33	3,125	3,125
20435		Computing			15,436	15,340	41,317	41,317
20436		Insurance			27,967	23,616	47,234	47,234

**Minutes - Ordinary Meeting of Council
21st August 2012**

Shire of Victoria Plains Monthly Report as at: 31/07/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Governance									
20437 Staff Recruitment					0	0	3,450	3,450	
20438 Staff Training					103	8	16,600	16,600	
20439 Office Building - Operating					920	2,239	16,441	16,441	
20440 Office Building & Surrounds Maintenance					0	466	5,600	5,600	
20441 Minor Office Equipment			B001	Admin Office Building Maintenance	0	147	1,770	1,770	
20442 Office Consumables			G001	Admin Bldg Ground Maintenance	0	0	3,000	3,000	
20443 Telephone					0	449	5,400	5,400	
20444 Postage					77	750	9,000	9,000	
20445 Other Office Expenses					0	395	4,750	4,750	
20447 Bank Charges					(70)	8,763	52,880	52,880	
20448 Audit Fees					137	249	3,000	3,000	
20449 Occupational Health & Safety					0	0	15,000	15,000	
20450 Write-Offs					240	45	6,550	6,550	
20481 Depreciation Expense					0	0	250	250	
20490 Administration Expenditure - Reallocated					1,621	1,658	19,908	19,908	
Administration Operating Expenditure					(91,168)	(61,498)	(737,980)	(737,980)	
					0	33,732	(2,088)		
40004 Ceo Vehicle Replacement					0	0	55,000	55,000	
40005 Ceo Vehicle Replacement					0	0	40,000	40,000	
40032 Office Furniture					0	0	0	0	
40069 Computing upgrade software & hardware			0		0	0	13,796	13,796	
40074 OHS Upgrade to Shire Buildings			0		0	0	5,792	5,792	
40137 Archive Building Shelving Renewal			0		0	0	0	0	
Total Governance Capital Expenditure					0	0	114,588	114,588	
Total Administration					0	36,353	107,929	107,929	
Total Governance					19,732	76,096	428,836	428,836	

**Minutes - Ordinary Meeting of Council
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Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Law, Order & Public Safety						\$	\$	\$	\$
Fire Prevention									
		10510	Operating Grant			(9,250)	(9,397)	(37,590)	(37,590)
		10511	Contributions And Donations			0	0	0	0
		10512	Fire Prevention Infringements			0	0	0	0
			Fire Prevention - Operating Income						
		20500	Fire Prevention			17,957	16,811	45,086	45,086
		20509	Sandlewood Farm Fire Expenses			134	335	4,025	4,025
		20512	Depreciation Expense			193	201	2,416	2,416
			Fire Prevention - Operating Expenditure						
		16003	Est Grant - Fire Tender Replacement - New Norcia And Mogumber			18,284	17,347	51,527	51,527
			Bushfire Brigades - Capital Income						
		20510	FESA Fire Truck Expenses			1,904	4,384	33,055	33,055
		20511	Fire Stations		B002 Calligin Freemason'S Building Maint	0	643	4,692	4,692
		20511	Fire Stations		B003 Bolgart Fire Station	120	55	217	217
		20511	Fire Stations		B004 Mogumber / Gillingarra Fire Station	0	272	3,302	3,302
		20511	Fire Stations		B005 Yeresoin Fire Station	0	585	6,848	6,848
		20511	Fire Stations		B006 New Norcia Emergency Services Building	0	176	1,230	1,230
			Bush Fire Brigades - Operating Expenditure						
		40176	30Kva Generator			2,024	6,115	49,344	49,344
			Fire Prevention - Capital Expenditure						
						0	0	22,500	22,500
						0	0	22,500	22,500
			Total Fire Prevention			11,058	14,065	(330,099)	(330,099)
						0	0	0	0
						(80)	0	(1,000)	(1,000)
						0	165	2,000	2,000
						0	0	0	0
			Total Animal Control			(80)	165	1,000	1,000
						0	0	0	0
						(319)	(161)	(1,937)	(1,937)
						(319)	(161)	(1,937)	(1,937)
						0	0	500	500
						0	0	0	0
						0	0	0	0
						0	1,666	20,000	20,000
						5,315	3,587	43,049	43,049
						5,315	5,253	63,549	63,549
			Other Law Order & Public Safety - Operating Expenditure						
		40184	FESA Fire Tender Replacement - New Norcia			0	0	415,880	415,880
						0	0	415,880	415,880
			Total Other Law Order & Public Safety			4,996	5,092	477,492	477,492
			Total Law, Order & Public Safety			15,976	19,322	148,393	148,393

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains		Monthly Report as at: 31/07/2012							
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Health					\$	\$	\$	\$	
Preventative Services - Administration & Inspection	10710	Fees & Charges			0	0	(700)	(700)	
		Administration & Inspection - Operating Income			0	0	(700)	(700)	
	20700	Salaries & Wages			0	0	0	0	
	20701	Salary Packaging			0	0	0	0	
	20702	Subscriptions			0	0	0	0	
	20703	Conferences & Seminars			0	0	0	0	
	20704	Health Administration			23	24	20,291	20,291	
		Administration & Inspection - Operating Expenditure			23	24	20,291	20,291	
		Total Administration & Inspection			23	24	19,591	19,591	
Preventative Services - Pest Control	20710	Mosquito Control			961	16	21,221	21,221	
	20711	Fogging Mosquitos			0	131	4,578	4,578	
		Total Pest Control			961	147	25,799	25,799	
Preventative Services - Other	20720	Analytical Expenses			0	0	600	600	
		Total Preventative Services - Other			0	0	600	600	
Other Health	10750	Ambulance Reimbursements			0	0	(200)	(200)	
	10795	Administration Income - Allocated			(410)	(207)	(2,490)	(2,490)	
		Other Health - Operating Income			(410)	(207)	(2,690)	(2,690)	
	20730	Ambulance Facilities			0	0	0	0	
	20731	Reimbursable Expenditure			0	16	200	200	
	20790	Admin Expenditure - Allocated			6,838	4,612	55,349	55,349	
		Other Health - Operating Expenditure			6,838	4,628	55,549	55,549	
		Total Other Health			6,427	4,421	52,859	52,859	
		Total Health			7,412	4,592	98,849	98,849	

Shire of Victoria Plains									
Monthly Report as at: 31/07/2012									
31/07/2012	Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
	Education & Welfare								
	Education	16052	R4R CLGF Grant (Yerecoin Playground)			\$ 0	\$ 0	\$ 0	\$ 0
			Education & Welfare Operating Income						
	Education	20800	School Programs and Improvements			11	11	4,814	4,814
		20801	Sponsorships & Prizes			0	0	1,500	1,500
		20802	Administration Expenditure Allocated			0	0	0	0
		20803	Bolgart Playgroup - Maintenance			0	0	0	0
			Education & Welfare Operating Expenditure						
					\$	11	11	6,314	6,314
	Community Development								
		20804	Community Development Officer (Shared)			0	3,333	40,000	40,000
					\$	0	3,333	40,000	40,000
		40177	16 Yulgering Road - upgrade A/C			0	0	12,000	12,000
		40179	16 Yulgering Road - dishwasher			0	0	1,000	1,000
						0	0	13,000	13,000
					\$	11	3,344	59,314	59,314
			Total Education & Welfare						

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Shire of Victoria Plains
Monthly Report as at : 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Housing								
Housing - Council Staff	10910	Staff Housing - 44 Edmonds Street			(390)	(281)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(420)	(368)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(510)	(70)	(850)	(850)
	10914	Staff Housing - 13 Lambert Cres			0	(746)	(8,960)	(8,960)
	10915	Staff Housing - 7 Harrington Street			0	0	0	0
	10916	Staff Housing - 15 Lambert Cres			(720)	(780)	(9,360)	(9,360)
		Staff Housing - Operating Income			(2,040)	(2,245)	(26,970)	(26,970)
Housing - Aged Persons	20900	Staff Housing Operating Expenditure			1,959	5,527	31,986	31,986
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	90	85	4,484	4,484
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	120	460	8,976	8,976
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	0	454	8,275	8,275
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	0	43	2,573	2,573
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	180	43	2,573	2,573
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	0	0	2,575	2,575
		Staff Housing - Operating Expenditure			2,350	6,612	61,442	61,442
	40057	Disability Access			0	0	5,337	5,337
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			0	0	0	0
		Staff Housing - Capital Expenditure			0	0	5,337	5,337
		Total Staff Housing			310	4,367	39,809	39,809
Housing - Aged Persons	10920	Calingiri Aged Person Units - Unit 1			(400)	(363)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(400)	(433)	(5,200)	(5,200)
	10922	Calingiri Aged Person Units - Unit 3			(272)	(363)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(400)	(433)	(5,200)	(5,200)
	10930	Bolgart Aged Person Units - Unit 1			(389)	(433)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(400)	(433)	(5,200)	(5,200)
		Aged Person Housing - Operating Income			(2,261)	(2,458)	(29,535)	(29,535)
	20902	Calingiri Aged Person Units Operating Expenditure			1,109	1,366	5,962	5,962
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	0	0	0	0
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	0	266	4,603	4,603
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	0	266	4,603	4,603
	20903	Calingiri Aged Person Units Maintenance	APC3	Aged Persons Units Calingiri	0	16	901	901

**Minutes - Ordinary Meeting of Council
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Shire of Victoria Plains
Monthly Report as at : 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget	Original Budget
Housing								
	20903	Calingiri Aged Person Units Maintenance	APC4	Aged Person Unit 1 - Calingiri	0	266	4,603	4,603
	20903	Calingiri Aged Person Units Maintenance	APUSC	Apu Surrounds - Calingiri	0	0	0	0
	20904	Bolgart Aged Perons Units Operating Expenditure			117	1,222	4,438	4,438
	20905	Bolgart Aged Perons Units Maintenance	APB	Aged Persons Units Bolgart	0	0	0	0
	20905	Bolgart Aged Perons Units Maintenance	APB1	Aged Person Unit 1 - Bolgart	0	0	3,602	3,602
	20905	Bolgart Aged Perons Units Maintenance	APB2	Aged Person Unit 2 - Bolgart	0	183	3,603	3,603
	20905	Bolgart Aged Perons Units Maintenance	APUSB	APU Surrounds - Bolgart	0	0	0	0
		Aged Person Housing - Operating Expenditure			1,226	3,585	32,315	32,315
					0	0	0	0
					0	0	0	0
		Aged Person Housing - Capital Expenditure						
		Total Aged Person Housing			(1,035)	1,127	2,780	2,780
Housing - Other								
	10950	Housing Misc Income			0	0	0	0
	10995	Administration Income - Allocated			(283)	(142)	(1,715)	(1,715)
		Housing Other - Operating Income			(283)	(142)	(1,715)	(1,715)
	20906	Vacant Land Operating Costs			0	0	0	0
	20907	Housing Other			0	0	0	0
	20950	Reimburseable Expenditure			(46)	0	0	0
	20960	Depreciation Expense - Housing			0	0	0	0
	20990	Administration Expenditure - Allocated			4,713	3,177	38,129	38,129
		Housing Other - Operating Expenditure			4,668	3,177	38,129	38,129
		Total Housing Other			4,385	3,035	36,414	36,414
		Total Housing			\$ 3,660	8,529	79,003	79,003

Minutes - Ordinary Meeting of Council
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Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
						\$	\$	\$	\$
Community Amenities									
Sanitation - Household Refuse									
11000	Refuse Removal Gst Charged					(7,857)	(8,085)	(8,085)	(8,085)
11001	Refuse Removal					(26,334)	(34,927)	(34,927)	(34,927)
	Sanitation - Household Refuse - Operating Income					(34,191)	(43,012)	(43,012)	(43,012)
21000	Domestic Refuse Collection					0	2,631	31,581	31,581
21005	Landfill Site Maintenance			TIPB	Refuse Site Maintenance - Bolgart	328	1,608	19,314	19,314
21005	Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calligiri	1,724	3,618	43,430	43,430
21005	Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	928	2,064	24,782	24,782
21010	Waste Oil Removal			WSTO	Waste Oil	0	0	0	0
	Sanitation - Household Refuse - Operating Expenditure					2,980	9,921	119,107	119,107
	Sanitation - Household Refuse - Capital Expenditure					0	0	0	0
	Total Sanitation - Household Refuse					(31,211)	(33,091)	76,095	76,095
Sanitation - Other									
11010	Drum Muster					0	0	(1,000)	(1,000)
11011	Zero Waste Plan					0	0	0	0
	Sanitation - Other - Operating Income					0	0	(1,000)	(1,000)
21020	Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	0	116	1,400	1,400
21021	Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	0	274	3,307	3,307
21022	Drum Muster			DRUM	Drum Muster	0	41	500	500
	Sanitation - Other - Operating Expenditure					0	431	5,207	5,207
	Total Sanitation - Other					0	431	4,207	4,207
Sewerage									
11020	Sewerage					(14,700)	(14,400)	(14,400)	(14,400)
	Sewerage - Operating Income					0	1,840	13,381	13,381
21030	Effluent Disposal Schemes			SEWC	Sewerage - Calligiri	0	881	12,227	12,227
21031	Sewerage Audit			SEWY	Sewerage - Yerecoin	0	0	6,130	6,130
21032	Effluent Pond Maintenance			EPNDC	Effluent Ponds Calligiri	0	0	2,336	2,336
21032	Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecoin	0	675	8,115	8,115
	Sewerage - Operating Expenditure					0	3,396	42,189	42,189
	Total Sewerage					(14,700)	(11,004)	27,789	27,789
Town Planning & Regional Development									
11040	Planning Applications					0	(208)	(2,500)	(2,500)
	Town Planning & Regional Development - Operating Income					0	(208)	(2,500)	(2,500)
21051	Town Planning Scheme / Local Planning Strategy					0	0	0	0
21053	Interest Expense					0	916	11,000	11,000
	Town Planning & Regional Development - Operating Expenditure					0	916	11,000	11,000
	Total Town Planning & Regional Development					0	708	8,500	8,500
Other Community Amenities									
11050	Calligiri Cemetery					0	0	(1,500)	(1,500)
11095	Administration Income Allocated					(310)	(156)	(1,881)	(1,881)
	Other Community Amenities - Operating Income					(310)	(156)	(3,381)	(3,381)
16023	Com Facilities Grant - Calligiri Caravan Park Ablutions Upgrade					0	0	0	0

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Shire of Victoria Plains
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
Public Halls & Civic Centres								
11100		Calingiri Recreation Centre			(60)	(41)	(500)	(500)
11101		Mogumber Hall			0	(8)	(100)	(100)
11102		Bolgart Hall			(50)	(41)	(500)	(500)
11103		Calingiri Gymnasium			(240)	(166)	(2,000)	(2,000)
11104		Roads Board Building Lease			(315)	(325)	(3,900)	(3,900)
Public Halls & Civic Centres - Operating Income					(665)	(581)	(7,000)	(7,000)
Public Halls & Civic Centres - Capital Income								
16053		Sport & Rec Grants			0	0	0	0
21100		Bolgart Hall	B007	Bolgart Hall & Grounds Maintenance	0	758	9,103	9,103
21100		Bolgart Hall	B008	Bolgart Hall Other Costs	1,177	1,341	3,407	3,407
21101		Calingiri Recreation Centre	B009	Calingiri Rec Centre Maintenance	0	904	10,857	10,857
21101		Calingiri Recreation Centre	B010	Calingiri Rec Centre Other Costs	0	3,082	15,257	15,257
21102		Plawanning Hall	B011	Plawanning Hall & Grounds Maintenance	0	0	0	0
21102		Plawanning Hall	B012	Plawanning Hall Other Costs	0	795	2,090	2,090
21103		Mogumber Hall	B013	Mogumber Hall & Grounds Maintenance	0	541	6,503	6,503
21103		Mogumber Hall	B014	Mogumber Hall Other Costs	120	820	1,697	1,697
21104		Gillingarra Hall	B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104		Gillingarra Hall	B016	Gillingarra Hall Other Costs	0	790	2,516	2,516
21105		Yerecoin Hall	B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105		Yerecoin Hall	B018	Yerecoin Hall Other Costs	0	20	250	250
21106		Public Halls - Depreciation Expense			3,620	3,694	44,340	44,340
21107		Cwa Building	B021	Cwa Calingiri Building Maintenance	0	0	3,000	3,000
21107		Cwa Building	B022	Cwa Building Operating Expenditure	198	873	7,974	7,974
21109		Calingiri Gymnasium			5,115	14,092	112,694	112,694
Public Halls & Civic Centres - Operating Expenditure					0	0	0	0
Public Halls & Civic Centres - Capital Expenditure					0	0	0	0
Total Public Halls & Civic Centres					4,450	13,511	105,694	105,694
Other Recreation & Sport								
11110		Calingiri Sports Ground			0	0	(10)	(10)
11112		Misc Reserves Income			0	0	0	0
11123		Other Sports & Recreation Grants			0	0	0	0
Other Recreation & Sport - Operating Income					0	0	(10)	(10)
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	1,934	1,613	19,389	19,389
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	2,928	1,963	23,573	23,573
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	446	617	7,415	7,415
21110		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	0	676	8,130	8,130
21110		Town & Gardens Maintenance	TWNPIA	Plawanning Town & Gardens Maintenance	269	999	12,021	12,021

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Recreation & Culture								
21110 Town & Gardens Maintenance			TWNYER	Yerecoin Town & Gardens Maintenance	2,616	1,430	17,171	17,171
21111 Reserves Maintenance			CMEMPK	Calingiri Memorial Park	0	1,202	14,444	14,444
21111 Reserves Maintenance			RESVS	Reserves Maintenance	0	897	6,975	6,975
21112 Calingiri Sporting Club Operating					27	2,037	10,353	10,353
21113 Calingiri Sporting Club Maintenance			CSPC	Calingiri Sports Club Maintenance	1,707	4,251	51,035	51,035
21114 Bolgart Sportsground Operating					0	83	250	250
21115 Bolgart Sportsground Maintenance			BSPG	Bolgart Sportsground Maintenance	0	603	7,250	7,250
21116 Town Beautification					0	0	5,000	5,000
21117 Sport And Recreation Officer - Be Active Co-Ordinator					0	0	12,490	12,490
21118 Recreation Equipment Maintenance					0	0	0	0
21119 Sports Clubs - Depreciation Expense					1,404	1,238	14,867	14,867
21120 Interest Expense					(625)	0	11,286	11,286
21122 Calingiri Sports Pavilion					0	0	0	0
Other Recreation & Sport - Operating Expenditure					10,706	17,709	221,649	221,649
Total Other Recreation & Sport					10,706	17,709	221,639	221,639
Libraries								
11120 Bolgart Library					0	0	0	0
11121 Calingiri Library					0	0	0	0
Libraries - Operating Income					0	0	0	0
21130 Library - Salaries & Wages					588	333	4,000	4,000
21131 Library Services					2,260	2,719	13,221	13,221
21132 Library Building Maintenance					0	233	2,803	2,803
21133 Depreciation Expense					0	13	163	163
Libraries - Operating Expenditure					2,848	3,298	20,187	20,187
Total Libraries					2,848	3,298	20,187	20,187
Other Culture								
11130 Cultural Mapping					0	0	0	0
11131 History Book					0	0	0	0
11195 Administration Income Allocated					(565)	(285)	(3,431)	(3,431)
Other Culture - Operating Income					(565)	(285)	(3,431)	(3,431)
21140 History Book Project					0	0	0	0
21141 Cultural Mapping Program					0	0	0	0
21142 Community Facilities					0	0	0	0
21190 Administration Expenditure Allocated					9,418	6,354	76,258	76,258
Other Culture - Operating Expenditure					8,852	6,069	72,827	72,827
Total Other Culture					8,852	6,069	72,827	72,827
Total Recreation & Culture					26,956	40,587	420,347	420,347

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Shire of Victoria Plains Monthly Report as at: 31/07/2012						
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget
Transport					\$	\$
	21290	Administration Expenditure Allocated			15,043	10,147
		Streets Roads Bridges Maintenance - Operating Expenditure			207,032	205,751
		Total Streets Roads Bridges Maintenance			206,129	205,295
Road Plant Purchases						
	16058	Sale of Depot Clerk Ute			0	0
	16060	Sale of Kubota Mower			0	0
	11290	WDV on Assets sold			0	649
		Road Plant Profit / Loss on Sale of Assets			0	649
	40164	Side & Rear Tipper Trailer	0		0	0
	40165	Maintenance Crew Cab Truck	0		0	105,000
	40167	Replace Kubota Zero-turn Mower	0		0	75,000
	40168	2nd hand Kubota Tractor & 5mtr Superior Mower	0		0	25,000
	40175	Replace Construction Crew Ute	0		50,000	0
	40182	Shire Entrance Signs	0		0	50,000
		Road Plant Purchases - Capital Expenditure			50,000	0
		Total Road Plant Purchases			50,000	330,512
		Total Transport			115,877	649
					3,376,656	3,376,656

Minutes - Ordinary Meeting of Council
21st August 2012

Shire of Victoria Plains
Monthly Report as at: 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget	Original Budget
Economic Services								
Rural Services								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	471	2,234	26,820	26,820
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	2,000	4,000	4,000
	21301	Small Business Centre - Central Coast			0	0	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			0	20	250	250
		Total Rural Services			471	4,254	34,570	34,570
Tourism & Area Promotion								
	11300	Bolgart Caravan Park			(1,117)	(375)	(4,500)	(4,500)
	11301	Calingiri Caravan Park			(45)	(166)	(2,000)	(2,000)
	11302	Sundry Income			0	(12)	(150)	(150)
		Tourism & Area Promotion - Operating Income			(1,162)	(553)	(6,650)	(6,650)
Tourism & Area Promotion - Operating Expenditure								
	21320	Area Promotion			0	0	8,350	8,350
	21321	Caravan Parks And Camping Grounds Operating			4,224	1,684	12,670	12,670
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	0	406	17,905	17,905
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	0	1,147	13,794	13,794
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0
	21324	Depreciation Expense - Caravan Parks			196	200	2,411	2,411
	21325	Bolgart Tractor Shed			0	20	40	40
		Tourism & Area Promotion - Operating Expenditure			4,420	3,457	55,170	55,170
Tourism & Area Promotion - Capital Expenditure								
	40135	Calingiri Caravan Park - Fencing replacement			0	0	0	0
	40153	Bolgart Caravan Park - Retiulation Upgrade			0	0	0	0
		Total Tourism & Area Promotion			3,258	2,904	48,520	48,520
Building Control								
	11310	Building Applications			(220)	(416)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bctf & Brb			(78)	(12)	(150)	(150)
		Building Control - Operating Income			(298)	(428)	(5,150)	(5,150)
	21330	Building Control Operating			0	2,083	25,000	25,000
		Building Control - Operating Expenditure			0	2,083	25,000	25,000
		Total Building Control			(298)	1,655	19,850	19,850
Other Economic Services								
	11320	Bendigo Bank			(1,701)	(666)	(8,000)	(8,000)

Shire of Victoria Plains									
Monthly Report as at: 31/07/2012									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Economic Services									
	11321	Extractive Industry Licences			0	0	0	0	\$
	11322	Standpipes - Water			0	(25)	(300)	(300)	
	11323	Community Safety & Crime Prevention			0	0	0	0	
	11395	Administration Income - Allocated			(238)	(119)	(1,439)	(1,439)	
		Other Economic Services - Operating Income			(1,939)	(810)	(9,739)	(9,739)	
	21350	Bendigo Bank Agency			91	100	400	400	
	21360	Water Supply - Standpipes		WATERB Water Supply - Standpipe Bolgart	0	150	450	450	
	21360	Water Supply - Standpipes		WATERC Water Supply - Standpipe Calingiri	112	637	7,665	7,665	
	21360	Water Supply - Standpipes		WATERY Water Supply - Standpipe Yerecoin	622	200	600	600	
	21361	Water Supply - Standpipe Depreciation			3	3	40	40	
	21362	Community Safety & Crime Prevention			0	0	0	0	
	21390	Administration Expenditure - Allocated			3,957	2,664	31,979	31,979	
		Other Economic Services - Operating Expenditure			4,785	3,754	41,134	41,134	
		Total Other Economic Services			2,847	2,944	31,395	31,395	
		Total Economic Services			\$ 6,278	11,757	134,335	134,335	

Minutes - Ordinary Meeting of Council
21st August 2012

Sub-Programme Description		COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services						\$	\$	\$	\$
Private Works									
	11400	Private Works - Income				0	(3,908)	(46,899)	(46,899)
		Private Works - Operating Income				0	(3,908)	(46,899)	(46,899)
	21400	Private Works Expenditure				0	3,397	40,782	40,782
	21403	Private Works Expenditure 2012-13				480	0	0	0
		Private Works - Operating Expenditure				480	3,397	40,782	40,782
		Total Private Works				480	(511)	(6,117)	(6,117)
Public Works Overheads									
	11410	Sundry Income				608	(132)	(1,600)	(1,600)
	11411	Diesel Fuel Rebate				0	0	(14,000)	(14,000)
	11495	Administration Income Allocated				(164)	(83)	(996)	(996)
	11412	OHS Equipment upgrade LGIS Funding Pool				0	0	0	0
		Public Works Overheads - Operating Income				444	(215)	(16,596)	(16,596)
	11490	WDV on Assets Sold				0	0	26,714	26,714
	16040	Building Maintenance Ute Replacement				0	0	0	0
	16056	Sale of Traffic Classifiers				0	0	0	0
		Public Works Overheads - (Profit) / Loss on Sale of Assets				0	0	26,714	26,714
	21410	Salaries & Wages				13,391	5,648	73,439	73,439
	21411	Works Manager Package				11,656	38,080	119,663	119,663
	21412	Superannuation				6,183	4,315	56,097	56,097
	21413	Insurance				10,181	12,250	24,500	24,500
	21414	Other Staff Costs				0	1,428	10,150	10,150
	21415	Conferences & Seminars				0	0	0	0
	21416	Engineering Services				0	833	10,000	10,000
	21417	Occupational Health & Safety				0	141	1,700	1,700
	21418	Other Public Works Overheads				0	166	2,000	2,000
	21419	Depot Operating Costs				8,054	13,391	151,251	151,251
	21420	Depot Maintenance				300	631	7,653	7,653
	21421	Unallocated Wages				0	0	0	0
	21422	Staff Training				0	2,027	25,010	25,010
	21423	Administration Costs Allocated				2,735	1,844	22,139	22,139
	21424	Staff Meetings				0	464	6,039	6,039
	21425	Building Maintenance				4,204	5,453	57,614	57,614
	21490	Workshop Overheads Recovered				(28,179)	(47,271)	(567,255)	(567,255)
		Public Works Overheads - Operating Expenditure				28,526	39,400	0	0
	40030	Works Manager Vehicle Replacement				0	0	45,000	45,000
	40181	Depot - New Trailer Shed				0	0	12,804	12,804

**Minutes - Ordinary Meeting of Council
21st August 2012**

Shire of Victoria Plains
Monthly Report as at: 31/7/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Other Property & Services								
					\$	\$	\$	\$
Plant Operation								
	40042	Tool Storage Shed			0	0	10,109	10,109
	40174	Replace Depot Clerk Ute			0	0	30,000	30,000
		Public Works Overheads - Capital Expenditure			0	0	97,913	97,913
		Total Public Works Overheads			28,970	39,185	108,031	108,031
	21430	Fuel & Oil			11,283	15,000	180,000	180,000
	21431	Tyres & Tubes			0	2,725	32,700	32,700
	21432	Parts & Repairs			19,568	10,881	130,578	130,578
	21433	Insurance & Licences			0	14,911	33,990	33,990
	21434	Depreciation Ex Asset Ledger			23,996	23,019	276,245	276,245
	21436	Interest On Loans			0	0	0	0
	21495	Plant Recovery			(29,517)	(54,459)	(653,513)	(653,513)
		Total Plant Operation			25,329	12,077	0	0
Salaries & Wages								
	21496	Salaries & Wages			106,599	79,307	1,031,001	1,031,001
	21497	Salaries & Wages Allocated			(91,425)	(79,306)	(1,031,001)	(1,031,001)
		Total Salaries & Wages			15,175	1	0	0
Materials								
	21501	Materials Purchased			0	0	0	0
	21502	Materials Issued			0	0	0	0
		Total Materials			0	0	0	0
Unclassified								
	11461	Insurance Claims Recovered			0	0	0	0
	21461	Insurance Claims - Costs			0	0	0	0
		Unclassified Capital Income			0	0	0	0
	16045	Sale of Land - 27 Mofflin Street			0	0	0	0
	16048	Sale of Staff House - 9 Harrington Street			0	0	0	0
	11491	WDV On Sale of Land			0	0	0	0
	21462	Cost of sale of Land			0	0	0	0
		Unclassified - Operating Expenditure			0	0	0	0
		Total Other Property & Services			69,954	50,752	101,914	101,914

Minutes - Ordinary Meeting of Council
21st August 2012

Shire of Victoria Plains
Monthly Report as at: 31/07/2012

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
Reserves								
50001		Transfer To Lsl Reserve			\$ 0	\$ 0	\$ 2,236	\$ 2,236
50002		Transfer To Plant Reserve			0	0	274,458	274,458
50003		Transfer To Housing Reserve			0	0	5,667	5,667
50004		Transfer To Sewerage Reserve			0	0	2,158	2,158
50005		Transfer To Light Vehicle Reserve			0	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	9,043	9,043
50007		Transfer To Building Maintenance Reserve			0	0	3,435	3,435
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	1,794	1,794
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,209	3,209
Total Transfer to Reserves					0	0	302,000	302,000
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			0	0	(274,000)	(274,000)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	0	0	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	0	0	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
Total Transfer From Reserves					0	0	(274,000)	(274,000)
Total Reserves Transfer					0	0	28,000	28,000

**Minutes - Ordinary Meeting of Council
21st August 2012**

Shire of Victoria Plains
Capital Expenditure Report as at : 31-July-2012

COA	Description	Job	Description	YTD Actual	Current Budget
				\$	\$
	Sched 4 - Governance				
40004	Ceo Vehicle Replacement			0	55,000
40005	Dceo Vehicle Replacement			0	40,000
40032	Office Furniture			0	0
40069	Computing upgrade software & hardware			0	13,796
40074	OHS Upgrade to Shire Buildings			0	5,792
40137	Archive Building Shelving Renewal			0	0
	Total Governance Capital Expenditure			0	114,588
	Sched 5 - Law, Order & Public Safety				
40176	30Kva Generator			0	22,500
40184	FESA Fire Tender Replacement - New Norcia			0	415,880
	Total Law, Order & Public Safety Capital Expenditure			0	438,380
	Sched 8 - Education & Welfare				
	Total Education & Welfare Capital Expenditure			0	0
	Sched 9 - Housing				
40177	16 Yulgering Road - upgrade A/C			0	12,000
40178	16 Yulgering Road - reneder & paint internal walls			0	8,000
40179	16 Yulgering Road - dishwasher			0	1,000
40057	Disability Access			0	5,337
40180	Roads Board Building - roofing			0	16,493
	Housing Capital Expenditure			0	42,830
	Sched 10 Community Amenities				
	Community Amenities Capital Expenditure			0	0
	Sched 11 - Recreation & Culture				
	Recreation & Culture Capital Expenditure			0	0
	Sched 12 - Transport				
40021	Roadworks - Council & Direct Road Funding	C0127	Bolgart West Road	0	85,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	44,598
40021	Roadworks - Council & Direct Road Funding	C9106	Gravel Pit	0	31,560
40021	Roadworks - Council & Direct Road Funding	C0128	Edmonds Street	0	85,741
40021	Roadworks - Council & Direct Road Funding	C0129	Golf Course Road	0	27,159
40021	Roadworks - Council & Direct Road Funding	C0130	Calingiri Sports Club Entrance	0	16,930
40021	Roadworks - Council & Direct Road Funding	C0131	Calingiri School Crossover	0	4,520

Shire of Victoria Plains
Capital Expenditure Report as at: 31-July-2012

COA	Description	Job	Description	YTD Actual	Current Budget
				\$	\$
40021	Roadworks - Council & Direct Road Funding	C0132	Benaring Road	0	41,813
40021	Roadworks - Council & Direct Road Funding	RR0019	Regional Roads - Gillingarra Glentromie	0	255,687
40024	Roadworks - Roads To Recovery	R2R004	Yerecoin / Glentromie Road	0	228,981
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Intersection	1,700	142,000
40163	R4R - Bolgart East Road	R4R120	Bolgart East Road	0	468,150
40164	Side & Rear Tipper Trailer			0	105,000
40165	Maintenance Crew Cab Truck			0	75,000
40167	Replace Kubota Zero-turn Mower			0	25,000
40168	2nd hand Kubota Tractor & 5mtr Superior Mower			50,000	50,000
40175	Replace Construction Crew Ute			0	30,000
40182	Shire Entrance Signs			0	45,512
	Transport Capital Expenditure			51,700	1,762,651
	Sched 13 - Economic Services				
40135	Calingiri Caravan Park - Fencing replacement			0	0
40153	Bolgart Caravan Park - Reticulation Upgrade			0	0
	Economic Services Capital Expenditure			0	0
	Sched 14 - Other Property & Services				
40030	Works Manager Vehicle Replacement			0	45,000
40181	Depot - New Trailer Shed			0	12,804
40042	Tool Storage Shed			0	10,109
40169	2 x Way Radio System Upgrade			0	12,000
40170	4" Pump & Hoses			0	6,000
40171	Plate Compactor			0	4,000
40172	Cement Mixer			0	3,000
40173	Filtered Water System Depot			0	3,000
40174	Replace Depot Clerk Ute			0	30,000
	Other Property & Services Capital Expenditure			0	125,913
	Total Capital Expenditure			51,700	2,484,362

Outstanding Rates Report

OUTSTANDING RATES REPORT

Total Rates Outstanding as at 31st July 2012:	\$2,008,733.87
Comprising:	
Rates (Current & Arrears)	\$1,928,338.87
Rates (Deferred)	\$1,374.80
Rubbish	\$32,759.23
Sewerage	\$13,655.70
Interest/Admin Charges	\$52.68
ESL	\$32,552.59
TOTAL:	\$2,008,733.87
Percentage of total rates bill (excluding ex-Gratia Rates):	100.34%

Investments

INVESTMENTS

As at 31st July 2012 Shire Investments were:

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	\$15,866.76	3.45	-
Municipal	Term Deposit	3 months	\$422,910.14	5.00	16/09/2012
Municipal	Bendigo Bank	2 months	\$252,125.00	4.50	28/09/2012
Reserves	Bendigo Bank	3 months	\$679,864.67	4.80	11/08/2012
Reserves	Bendigo Bank	3 months	\$350,000.00	4.70	27/10/2012
Reserves	Treasury Corp	OCDF	\$14,167.52	3.45	-

Interest earned YTD:

Municipal	\$2,171.50
Reserves	\$899.00
TOTAL:	<u>\$3,070.50</u>

Bank Reconciliation

Shire of Victoria Plains
Bank Reconciliation as at 31st July 2012

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit 60 days	Municipal Term Deposit 120 days	Muni Funds Treasury Corp.	Reserve Term Dep.	Reserve Term Dep.	Reserve	Treasury Reserve	Trust
Balance Brought Forward from Previous	2,342,426.54	566,202.31	250,000.00	422,910.14	15,820.26	679,864.67	0.00	23,248.96	363,268.43	21,111.77
Add Receipts as per Ledger	86,705.87	83,261.22	2,125.00		46.50			4.16	899.09	369.90
Add Transfers from Other Bank Account	701,222.80	1,222.80						350,000.00		
Less Payments as per Ledger	3,130,395.21	650,686.33	252,125.00	422,910.14	15,866.76	679,864.67		373,253.12	36,416.75	21,481.67
Less Transfers to Other Bank Account	701,222.80	304,968.49						2.00		
Closing Balance Ledger	2,429,132.41	345,717.84	252,125.00	422,910.14	15,866.76	679,864.67		350,000.00	350,000.00	1,222.80
	0.00	0.00	0.00	0.00	0.00	0.00		23,253.12	14,167.52	20,258.87
								0.00	0.00	0.00
Balance on Bank Statement	Total	Municipal	Muni Term Dep.	Muni Term Dep.	Muni Treasury	Term Deposit	Reserve	Reserve	Treasury Reserve	Trust
* Outstanding Deposits	6,090.78	360,466.62	252,125.00	422,910.14	15,866.76	679,864.67		23,253.12	14,167.52	20,258.87
- Outstanding Cheques	(20,839.56)	(20,839.56)								
Balance	2,124,163.92	345,717.84	252,125.00	422,910.14	15,866.76	679,864.67		23,253.12	14,167.52	20,258.87
Deposits on Statement not receipted										
Rates	-									
Commission	-									
Debitors Payments	-									
Interest	-									
Sub-total: Deposits not receipted	-	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
+ PAYMENTS not journalled										
Wages	-									
Police Licensing	-									
Fees & other charges	(10,740.90)	(6,637.58)								(4,103.32)
Bank Fees/Credit Card Payments	11.60									11.60
Sub-total PAYMENTS not journalled	(10,729.30)	(6,637.58)	0.00		0.00	0.00		0.00	0.00	(4,091.72)
	(10,729.30)	(6,637.58)	0.00		0.00	0.00		0.00	0.00	(4,091.72)
Balance as per Reconciliation	2,113,434.62	339,080.26	252,125.00	422,910.14	15,866.76	679,864.67		23,253.12	14,167.52	16,167.15
Check Figure (Must = 0.00)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
Ledger Balance	2,113,434.62	339,080.26	252,125.00	422,910.14	15,866.76	679,864.67		23,253.12	14,167.52	16,167.15
Account #	91000	91000	91009	91006	91007	91011		91010	91012	99000
Check figure must always be "0"		0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00

10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the Agenda.

10.3 Town Planning Status Report

Resolution 139/2012

Moved Cr Young seconded Cr Brennan that the items in the Town Planning Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Town Planning Action Required	Status
TP3	Proposed Tourism Accommodation and Ancillary Facilities – Lot 12 Wattening Springs Road Bolgart	Application approved by Council with conditions	Ongoing. Planning issues are complete, building issues are ongoing.

Item TP4 was dealt with earlier in the meeting.

10.4 Administration Status Report

Resolution 140/2012

Moved Cr Young seconded Cr Brennan that the items in the Administration Status Report detailed below be noted.

Motion Put & Carried 7/0

Item No	Report Details	Administration Action Required	Status
PREVIOUS MEETINGS			
A19 (May 2012)	Traineeship – Outside Crew	Advertising to take place	Ongoing
A22 (June 2012)	Dogs – Joffre Street Calingiri	Motion was lost.	Ongoing
A25 (June 2012)	Bolgart Townsite Speed Limits	Council supported Bolgart Progress Assoc request for speed limit reduction in the townsite and school zone	Ongoing. Correspondence has been sent to MRWA
A26 (June 2012)	Integrated Planning – Interplan Software	Council approved the purchase of software	Workshop has been held. Ongoing
13.3 (June 2012)	Bolgart Library Computer / Printer	To be investigated by councils IT group	Ongoing.
LAST MEETING			
A27	Dogs – Joffre Street Calingiri	Amended Motion was rescinded. Original Motion was put and lost.	Ongoing
A28	Review of Policies – Financial Assistance – Community Bodies	Resolution 97/2012 passed at June meeting was rescinded. Policies 6.5.2 and 6.5.3 were adopted at July meeting	Complete
A29	Mower for Calingiri Sportsground / Golf Course	Resolution 102/2012 passed at the June meeting was rescinded and Resolution 118/2012 was carried to purchase the mower as per Councils Purchasing Policy	Item has been purchased. Complete
A30	Ward and Representation Review	Motion to abolish wards was put and lost. Review to take place.	Ongoing
12.1	CEO Contract	Council offered CEO a one year contract	Complete

**Minutes - Ordinary Meeting of Council
21st August 2012**

12.2	Training Officer – Shire of VP	V Booth – CESM appointed by Council	CESM accepted the position. Complete
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10.4 ADMINISTRATION

A31 Council Representative - LEMC

FILE REFERENCE: L3.1
REPORT DATE: 7th August 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the resignation of Cr Brennan from the role of Council Representative on the Local Emergency Management Committee (LEMC) and to seek a replacement.

BACKGROUND: In April 2012 after a fire at the Calingiri rubbish tip and a dispute between the Shire Works Manager and Cr Brennan in his role as a volunteer fire fighter Cr Brennan resigned as Shire Representative on the LEMC and also as training officer.

COMMENT: In April 2012 Cr Brennan resigned as Shire Representative on the LEMC and also as training officer. As the shire is required to have an elected member sit on the LEMC it is required to elect a replacement. The Emergency Management Act 2005 makes Local Government responsible for setting up and operating a LEMC.

The role of Council representative on the LEMC in most cases is undertaken by the Shire President however Cr Brennan was appointed to the position due to his interest in emergency management through his role as Captain of the Calingiri volunteer fire brigade.

The LEMC which is a joint committee with the Shire of Wongan Ballidu meets quarterly on the first Wednesday of the month at 4.00pm alternating between the Council Chambers of both shires. The Council representative will chair the meeting when it is held in Victoria Plains.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: The operation of Local Emergency Management Committees is determined by the Emergency Management Act 2005

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: Yes

Resolution 141/2012

Moved Cr Young seconded Cr Lovelock that Council appoints Cr Erickson as its representative on the joint Local Emergency Management Committee for the shires of Victoria Plains and Wongan Ballidu.

Motion Put & Carried 7/0

A32 Bolgart Landfill Site Operating Hours

FILE REFERENCE: CA1.2.1
REPORT DATE: 9th August 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the proposal to only open the Bolgart Tip on two half days per week and seek their approval for a three month trial.

BACKGROUND: The Bolgart landfill site on Bolgart East Road is currently unmanned and open at all times with significant quantities of waste suspected to be coming in from outside the shire and being deposited there at weekends and after hours. Councillor Holmes spoke to Bolgart residents and reported that they were in favour of restricted opening hours.

COMMENT: It is proposed to conduct a three month trial of restricted opening hours for the Bolgart Landfill site on Bolgart East Road to ascertain if the level of

waste that is being deposited from outside the shire during certain hours can be reduced thus extending the life of the site. South ward Councillor David Holmes has offered to unlock and lock the gate at the landfill site on the two half days per week that it is proposed to have the tip open. When Councillor Holmes is unavailable a reliable community member will undertake this task.

With the theft of the tip gates soon after the new fence was installed new gates will need to be installed and fixed in a way so as to ensure they are not stolen again with a secure padlock and chain fitted to the gates so they can be locked to restrict access.

The proposed hours for the site are Wednesday 12.00pm – 5.00pm and Saturday 9.00am – 12.00pm with Councillor Holmes agreeing to open the tip at other times for local residents who urgently need to dump waste and are unable to attend during those hours. These hours have been arrived at after consultation with the local community.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

The Bolgart Landfill Site is filling up and this proposal is being undertaken to reduce the waste going into the tip from outside the shire to keep the site open for longer

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There will be minimal costs involved in the trial and any capital cost may be funded from the Waste Site Reserve.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 142/2012

Moved Cr Brennan seconded Cr Smith that Council

- 1. Support the reduced opening hours of the Bolgart landfill site on a three month trial commencing on the 1st November 2012, and**
- 2. Endorse Wednesday 12.00pm – 5.00pm and Saturday 9.00am – 12.00pm as the opening hours for the trial.**

Motion Put & Carried 7/0

A33 Fees and Charges Write Off

FILE REFERENCE: F1.8.3 / F1.2.1
REPORT DATE: 13th August 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: 111/2012
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the error made on 2012 rates notices and to ask permission to write off the difference.

BACKGROUND: At the Council meeting held on the 17th July 2012 the budget was adopted with a resolution that household rubbish removal fees would be \$162 for normal bins and \$86 for recycling bins in the Calingiri townsite.

COMMENT: The rate notices for the 2012 – 2013 year have been printed and sent out and quite a few have been paid. However during a review it was discovered that the rubbish fees have been charged at 2012 levels creating a shortfall of \$1,912 as per the chart below.

All exc. GST	Rubbish Bin	Recycling Bin
2011-12 charge	\$154.00	\$82.00
2012-13 charge	\$162.00	\$86.00
Difference:	-\$8.00	-\$4.00
No. of Bins	191	96
TOTAL DIFFERENCE:	-\$1,528.00	-\$384.00

The cause of the problem is unknown as both the Rates Officer and the Finance and Administration Manager checked the figures prior to printing and they were correct. It would probably be a clerical error that will be monitored more thoroughly in the future.

To correct the error new notices would need to be sent out creating angst among ratepayers and costing staff time and postage. It is therefore requested that the difference is written off.

The error only affects those ratepayers who receive a domestic rubbish service from Avon Waste.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There will be a reduction in forecast income of \$1,912

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 143/2012

Moved Cr Lovelock seconded Cr Kelly that the difference of \$1,912 in the amount of Domestic Rubbish Removal Fees approved in the 2013 budget and charged at 2012 levels is written off.

Motion Put & Carried 7/0

A34 Yerecoin Town Site Speed Limits

FILE REFERENCE: T1.3.4
REPORT DATE: 14th August 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise Council of the request by the Yerecoin Progress Association to lower the speed limit in the Yerecoin Town site from 70kph to 50kph.

BACKGROUND: The Yerecoin Progress Association has requested that Main Roads reduce the speed limit on Miling Road Yerecoin where it passes through the town from the current 70kph to 50kph.

COMMENT: The Yerecoin Progress Association has requested that Main Roads reduce the speed limit on Miling Road in the Yerecoin town site due to safety concerns for elderly residents and children who live and walk and cycle in the town site. The call to reduce speeds on Miling Road is new and is based on the increasing number of children and aging residents clashing with increased heavy traffic volumes.

Main Roads WA when considering a similar request from the Bolgart Progress Association advised that they cannot act on a request from the Progress Association unless it is supported by a resolution of Council.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

With the population of Yerecoin aging and school enrolments increasing there is concern in the community that someone may be killed or seriously injured by heavy vehicles travelling through the town at 70kmh and a reduced speed limit will reduce this risk.

FINANCIAL IMPLICATIONS:

There are no known significant financial implications associated with this proposal.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 144/2012

Moved Cr Kelly seconded Cr Johnson that Council advise Main Roads Wheatbelt North that they support the Yerecoin Progress Associations request for a reduction in the speed limit in Miling Road to 50kph through the town site with the retention of a school zone of 40kph in the vicinity of the Yerecoin Primary School.

Motion Put & Carried 6/1

10.5 PLANT AND WORKS

Resolution 145/2012

Moved Cr Brennan seconded Cr Kelly that Resolutions 126/2012 and 128/2012 from the Plant and Works Committee meeting held on Tuesday 21st August 2012 be endorsed.

Motion Put & Carried 7/0

Resolution 146/2012

Moved Cr Johnson seconded Cr Lovelock that council purchase a side tipping trailer in preference of a side/end tipping trailer combination.

Motion Put & Carried 7/0

Resolution 147/2012

Moved Cr Young seconded Cr Brennan

1. That the Plant and Works Committee Chairman (Cr Kelly) plus the Works Manager be sent to the National Local Roads and Transport Congress in Hobart Tasmania from the 14th to the 16th November 2012; and
2. That the Works Manager attend the ARRB Conference to be held in Perth in September 2012.

Motions Put & Carried En Bloc 7/0

Resolution 148/2012

Moved Cr Brennan seconded Cr Kelly that the minutes of the Plant and Works Committee held at 11.00am on Tuesday 21st August 2012 be confirmed as a true and correct record of the proceedings.

Motion Put & Carried 7/0

10.5.1 Business Arising from Plant and Works Meeting Minutes

Discussion was held on the purchase of plant.

Cr Smith

Requested that the new Side Tipper should be same built to the same or very similar specifications as existing side tipper, as in recent times one off plant purchases cause problems when in the field as spare parts/tyres etc do not match.

Works Manager

Investigation will continue into the build of the side tipper.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Resolution 149/2012

Moved Cr Kelly seconded Cr Brennan that new business of an urgent nature be introduced to Council.

Motion Put & Carried 7/0

13.1 Hard Copy Documents versus I Pad's – Cr Brennan

Cr Brennan requested that a price comparison be carried out on the use of paper (printing etc) for Agenda's, Minutes and other documents versus the use of an iPad for each councillor.

13.2 Mogumber Library - Cr Kelly

Raised the issue of the Mogumber Library Computer and Fax Machine. There appear to be ongoing problems.

The CEO advised that staff and IT contractors have been onsite in recent weeks, but will investigate the issues.

13.3 Bin Road – Yerecoin CBH - Cr Smith

Queried whether Bin Road behind the Yerecoin CBH was a gazetted road or a site road. If gazetted could grading be carried out there by the shire.

13.4 Behanging Road North – Cr Smith

Between Calingiri Goomalling Road and the Calingiri Wongan Hills road there are right angle bends and very low vision on some curves.

Works Manager

Will investigate both Bin Road and Behanging North Road areas.

13.5 Street Lighting – Milner Street Yerecoin – Cr Johnson

Could a street light be placed at the north end of Milner Street in Yerecoin?

CEO has contacted Western Power and is waiting on a response from them.

13.6 Rubbish Bins –Waddington Wongan Road (near Gt Northern Hwy Junction) – Cr Johnson

Cr Johnson requested that two bins to be placed on Waddington Wongan Hills road near the Highway car bay.

13.7 Confidential Report – Cr Lovelock

Cr Lovelock distributed the outcome report from the recent CEO appraisal to all councillors and asked that it remain confidential and reminded all present that the document is not available for public viewing.

13.8 Plumbing / Water Supply Plans – Gillingarra Sport & Recreation Centre – Cr Kelly

Cr Kelly attended a sport and recreation committee meeting on 20th August 2012. Discussion was raised regarding the plumbing and water plans around the building. Who should draw up plans and where should they be kept.

The CEO advised that the sport and recreation committee should provide any information they may have or meet with Building Maintenance Officer and plans could be retained at the shire.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 4.35pm

Signed this 18th day of September 2012

Presiding Member