



Shire of Victoria Plains

Minutes of an Ordinary Meeting of Council held

On	Tuesday 21 st July 2009
At	Council Chambers, Calingiri
Commencing	1.03pm

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.03pm and welcomed visitors.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr N Smith	East Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward
	Cr M Anspach	West Ward
	Cr D Lovelock	West Ward
	Cr J Kelly	West Ward (from 1.03pm to 4.49pm and 4.59pm to 5.52pm)
	Cr J Brennan	Central Ward
	Cr S Young	Central Ward

Chief Executive Officer:	Mr H Hawkins
Finance and Administration Manager:	Mr N Hamilton
Works and Services Manager:	Mr R Hooper (from 1.30pm to 2.08pm)
Community Services Manager:	Mr F Buise (from 2.40pm to 3.20pm)
Executive Assistant:	Mrs F Watson (Minutes to 5.01pm)

Visitors: Mr B Westlake, Mr M Crowther, Ms K Horton (from 1.03pm to 1.30pm)
Mr M Crowther (from 1.30pm to 1.45pm)
Mr G McGill (from 1.30pm to 2.40pm and 3.20pm to 5.13pm)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Mr B Westlake

Mr Crowther, Ms Horton and I are representing the Calingiri Sports Club. Following inspections of the Sports Club by the Community Services Manager and limited correspondence we advise Council that the Sports Club is willing to comply with orders as issued by Community Services Manager. Twenty

one issues were recorded by club staff not by the Community Services Manager in March 2009. The Sports Club completed thirteen of the issues in the first couple of months. The Community Services Manager inspected the premises again in June then proceeded to deliver a letter to the Club Manager. A letter was also sent by the Community Services Manager to Racing, Gaming and Liquor and the Health Department and this letter has serious consequences to the Sports Club licence. A meeting was then held with the Chief Executive Officer, Community Services Manager and club committee, our club Secretary took notes.

Various contradictions have arisen in the report to council in this agenda and information given to the Sports Club. The committee's financial position is no business of council or the public. Financial information is for members only. In June 2007 a Food Safe Programme was attended by kitchen staff and a certificate is available had the Community Services Manager asked to see it. Would have hoped that more personal contact was made, and a more commonsense approach used prior to issue threats of prosecution.

Mr Westlake thanked council for allowing the concerns and comments of the Sports Club Committee to be presented.

Mr McGill entered the meeting at 1.30pm

Cr Erickson

The concern of all councillors is extended to the Sports Club; however the issues raised are of a managerial administration nature. The Chief Executive Officer is obviously aware of these issues and will continue to monitor the dealings of the Community Services Manager with the Sports Club.

Chief Executive Officer

Commented on various points with regard to the most recent inspection, and correspondence sent to Racing, Gaming and Liquor and the Health Department. Council cannot overrule the Community Services Manager recommendations in his capacity of Environmental Health Officer. Prosecution cannot proceed without the support of council. I have spoken to Community Services Manager with regard to written reports being provided to the committee. When the new Environmental Health Officer is employed steps will be taken to contact Racing, Gaming and Liquor and the Health Department to address the issues put forward by Mr Buise.

Cr Young

Advised Mr Westlake, Mr Crowther and Ms Horton, through the chair, that when discussion occurs during this meeting regarding the Calingiri Sports Club they will be carried out behind closed doors.

Mr Westlake and Ms Horton left the meeting at 1.42pm

Mr M Crowther

Advised council that he is experiencing personal issues with the Community Services Manager in regard to renovating homes in Calingiri and raised various points of concern.

Mr Crowther thanked council for allowing him to speak on these issues and left the meeting at 1.45pm.

5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES

7.1 Confirmation of Minutes

RESOLUTION 173/09

Moved Cr Lovelock seconded Cr Holmes that the minutes of the Ordinary Meeting of Council held 16th June 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

RESOLUTION 174/09

Moved Cr Anspach seconded Cr Lovelock that the minutes of the Audit Committee Meeting held 22nd June 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

RESOLUTION 175/09

Moved Cr Anspach seconded Cr Smith that the minutes of the Special Budget Meeting held 3rd July 2009 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 9/0

7.2 Business Arising from Minutes

Cr Lovelock

Has any further information become available on Mogumber Hall?

Chief Executive Officer

No. However the Mogumber Hall was inspected recently by a Local Government Insurance Services (LGIS) representative. No problems presented, and LGIS will continue to provide cover in accordance with policy wording. Council still need to investigate work options.

Cr Lovelock

Has any further information become available with regard to the sharing of an Environmental Health Officer with the Wongan Ballidu Shire?

Chief Executive Officer

The CMVROC are working together on the Environmental Health Officer issue.

Item 4.1 Tree Planting (from the Budget Meeting). This item has not been represented to Council today as council approval is not required for this type of development.

8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9 PRESIDENT AND COUNCILLORS REPORTS

Cr Smith

Attended Structural Reform workshop in Moora last Friday.

Cr Lovelock

Could a copy of the Moora Structural Reform Workshop presentation papers be forwarded to all councillors.

Chief Executive Officer

This will be arranged.

10 BUSINESS PAPER

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

10 SUSPENSION OF STANDING ORDERS

RESOLUTION 176/09

Moved Cr Smith seconded Cr Young that Council's Standing Orders be suspended to allow a change in the Order of Business to enable Item 10.5 Plant and Works to be dealt with prior to Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.5 Plant and Works Status Report

Cr Anspach

Has the report by CJD regarding the grader been received yet?

Chief Executive Officer

Works and Services Manager handed me the report today.

Discussion took place on the presented report.

Cr Anspach

Is the CAT loader back, and what was the verdict?

Works and Services Manager

Heavy Mineral sample in transmission oil.

RESOLUTION 177/09

Moved Cr Young seconded Cr Smith that the items in the Plant and Works Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Plant and Works Action Required	Status
W25	Works and Services Manager's Report	Nil. Report received	Complete
W26	Plant Replacements 2009/2010	Part recommendation left on table. Part recommendation carried.	A report is being prepared by CJD and if received by 21 st July then discussion will take place, if not received items will be placed on August Meeting Agenda.

10.5 PLANT AND WORKS

W27 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 13th July 2009
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ross Hooper - Works and Services Manager
Attachments: Report and Road Maintenance Practices Information sheets

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements.

BACKGROUND

See report.

COMMENT

Road Construction

The only road construction was Gillingarra Road the areas that were done seem to have come through the recent rain reasonably well, the parts most affected were sloppy and area was treated with claycrete which appears to be reasonable. We have a few more drums left and will use it again on Gillingarra Road and monitor its progress.

Road Maintenance

It has been noticed that a large number of drains are blocked buried or in some cases lost, we will address these as soon as we can. With the recent rains many of our roads have shown they are in poor condition through neglect or other over a period of time, and it is suggested that before we start major gravel resheeting projects, the various roads should be brought up to standard by total reconstruction. This may result in some cases in very little or no gravel being used. Recently because of farming activities, our guide posts, signs other signage have taken a bit of a battering and it is almost a full time occupation replacing repair of said items.

Spraying of noxious weeds on shoulders has taken place on various roads.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Cr Anspach

Damage to guideposts and road signage. Newsletter item should be drawn up alerting people to the issue.

Cr Kelly

Calls from a couple of people regarding Rogers Road. Rogers Road has been on the budget for around 6 years. Glentromie Rd complaint received (area near Batty Bog Rd). Gravel at Information Bay in Gillingarra. Still needs around 3 loads.

Cr Erickson

Numerous calls regarding Bolgart West Rd.

Cr Holmes

Scrub and trees on the roadside of Bolgart West Rd. Needs to be addressed with regard to school busses and trucks passing.

Cr Lovelock

Compliments to the Works and Services Manager and staff for recent work on the Wirrilda Road. Traffic control - queried money spent? Are we hopeful to use local people who recently undertook the training?

Works and Services Manager

Up until recently council hired outside contractors. Now locals are trained for the job and they will be utilised where possible.

Cr Kelly

Can any of our staff instruct new staff in traffic control?

Works and Services Manager

No – it is an accredited course.

Cr Anspach

Are there sufficient safety clothing supplies for those people?

Works and Services Manager

If not in stock it will be supplied.

RESOLUTION 178/09

Moved Cr Anspach seconded Cr Lovelock that the Works and Services Manager's report be received.

MOTION PUT & CARRIED 9/0

Works and Services Manager left the meeting at 2.08pm

RESOLUTION 179/09

Moved Cr Anspach seconded Cr Young that Council's Standing Orders resume and the Order of Business recommence with Item 10.1 Finance.

MOTION PUT & CARRIED 9/0

10.1 FINANCE

F118 ACCOUNTS FOR PAYMENT

In accordance with Local Government (Financial Management) Regulations 1996 Item 13, the Chief Executive Officer is to provide a list of accounts paid from the Municipal and Trust Funds each month and this list is to be presented at the next ordinary meeting of council.

From the Municipal Fund, payments are made. Either via Electronic Funds Transfer (EFT) or by cheque for accounts paid from the Accounts Payable System and by EFT direct from the payroll system for the payment of wages.

For the month of June 2009 there were no Creditor EFT payments and cheques drawn amounted to \$237,737.97

EFT payments for payroll purposes amounted to \$77,933.52 giving an overall total of \$315,671.49 during the month.

RESOLUTION 180/09

Moved Cr Anspach seconded Cr Kelly that Municipal cheques numbered 7947 to 8075 and direct payments totalling \$315,671.49 be endorsed.

MOTION PUT & CARRIED 9/0

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Creditor & Payroll Payments for the month of June 2009

Chq/EFT	Date	Name	Description	Amount
7947	04/06/2009	COUNTRY HOUSING AUTHORITY	Loan 68 payment	-6971.20
7948	04/06/2009	Health Insurance Fund	Payroll deductions	-336.20
7949	05/06/2009	TELSTRA CORPORATION LTD	Telephone Services	-244.65
7950	05/06/2009	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Supplies	-467.34
7951	05/06/2009	FREESTONE TRANSPORT	Gravel carting April 09	-5610.00
7952	05/06/2009	STAR TRACK EXPRESS	Library / Depot Freight	-116.83
7953	05/06/2009	CALINGIRI TRADERS	Depot Purchases for May 2009	-769.62
7954	05/06/2009	SHIRE OF VICTORIA PLAINS	Petty Cash Reimbursement	-121.30
7955	05/06/2009	BOLGART PROGRESS ASSOCIATION	Library Services March / April 2009	-697.90
7956	05/06/2009	LINX ELECTRICAL	Various Electrical Maintenance	-1112.05
7957	05/06/2009	COMMANDER AUSTRALIA LTD	Telephone Commander System	-233.40
7958	05/06/2009	COURIER AUSTRALIA	General Freight	-112.58
7959	05/06/2009	BOEKEMAN MACHINERY	3000 KM Service for PAV 23	-126.50
7960	05/06/2009	WA LOCAL GOVERNMENT ASSOCIATION	Elected Member Training	-588.50
7961	05/06/2009	WESTNET PTY LTD	Internet Service fees	-19.00
7962	05/06/2009	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	Licence Renewal CBRS	-36.00
7963	05/06/2009	JASOL AUSTRALIA	Depot Consumables	-106.08
7964	05/06/2009	TIME BASE PTY LTD	Annual Subscription WA Legislation	-560.00
7965	05/06/2009	JOHN AND CORRY GILFELLON	CMVROC Admin Services	-2103.50
7966	05/06/2009	B.G ANTENNA SERVICES	Install Satellite Dish & Decoder at 7 Harrington street	-1100.00
7967	05/06/2009	WESTRAC- PARTS	Parts for loader PLR5 PO#10032	-90.77
7968	05/06/2009	V P WATER (DB & MD SMITH)	Water Truck hire for May 2009 Toodyay Bindi-Bindi rd	-5937.25
7969	05/06/2009	STRATCO	New House 7 Harrington Street Rotary Hoist & Fittings	-409.17
7970	05/06/2009	SWEETMAN EXCAVATIONS	Excavator Hire - Various jobs	-4719.00
7971	05/06/2009	ABCB PUBLICATIONS	Building Codes	-165.00
7972	05/06/2009	INTELLIGENT IP Broadband	Internet Broadband for April 2009	-175.85

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7973	05/06/2009	Officeworks BusinessDirect	Computer Desk - Bolgart Library	-138.91
7974	05/06/2009	Nick Scotney. - Rate Payer	Refund Excess Rates Payment	-3333.65
7975	05/06/2009	Yerecoin Parents & Citizens Association	Yerecoin Primary School Fundraising	-100.00
7976	05/06/2009	Jeff Thomas	Refund of Bond for 9 Harrington street	-302.00
7977	05/06/2009	Fluid Masters Australia Pty Ltd	Plant PGR 8 Cooling system maintenance	-391.60
7978	05/06/2009	EMERGENCY MANAGEMENT AUSTRALIA	CMVROC - Unspent funds	-25.90
7979	05/06/2009	FORPARK AUSTRALIA	Town of Calingiri Traffic Control	-85.80
7980	11/06/2009	SHIRE OF VICTORIA PLAINS	Cash Wages w/e 10/06/2009	-2043.30
7981	11/06/2009	WALG SUPER PLAN	Superannuation contributions	-5957.28
7982	11/06/2009	AUSTRALIAN SUPER	Superannuation contributions	-125.14
7983	11/06/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
7984	11/06/2009	C BUS SUPER	Superannuation contributions	-156.66
7985	11/06/2009	Health Insurance Fund	Payroll deductions	-336.20
7986	11/06/2009	Australian Superannuation Group	Superannuation contributions	-156.66
7987	11/06/2009	SPECTRUM SUPERANNUATION	Superannuation contributions	-160.97
7988	11/06/2009	SYNERGY	Street Light Tariff for April - May 09	-608.40
7989	11/06/2009	TELSTRA CORPORATION LTD	Telephone charges for April - May 2009	-1155.61
7990	11/06/2009	JASON SIGNMAKERS	2 Traffic Control Sign's	-1417.90
7991	11/06/2009	STAR TRACK EXPRESS	Freight Depot	-118.55
7992	11/06/2009	CALINGIRI SPORTS CLUB	Depot purchases	-93.60
7993	11/06/2009	NORTHAM CARPETS	Bolgart Playgroup - Vinyl Floor covering - RLCP Grant	-8773.40
7994	11/06/2009	CALINGIRI P & C ASSOCIATION	Traffic Controller Course Held 21st and 22nd May 2009	-875.00
7995	11/06/2009	KENNARDS HIRE	Pump Hire	-1054.00
7996	11/06/2009	Victoria Plains Mechanical Services	Various Plant repairs	-463.02
7997	11/06/2009	Midland Toyota	Toyota Aurion Sedan - Trade In	-9069.40
7998	11/06/2009	HIGHWAYS TRAFFIC PTY LTD	Traffic Control - Toodyay Bindi - Bindi Rd	-12248.50
7999	11/06/2009	SWEETMAN EXCAVATIONS	Excavator Hire various jobs	-1760.00
8000	11/06/2009	Fluid Masters Australia Pty Ltd	Plant PGR8 maintenance	-573.10
8001	11/06/2009	G & R Stainless Steel Contractors	Calingiri Rec Centre Exhaust Canopy - RLCIP Grant	-4048.00
8002	11/06/2009	Mirradong Farm	CFO Fire Expenses	-1000.00
8003	11/06/2009	Seaport Holdings Pty Ltd	Cancel of Licence - Gravel Resource	-18452.93
8004	11/06/2009	West Side Caravanners INC	Reimbursement of Hall Bond	-200.00
8005	15/06/2009	CAROLYNNE HAIGH	Office/ Depot/Hall cleaning for May 2009	-1674.00

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8006	17/06/2009	SYNERGY	Electricity charges for Apr - May 09	-581.35
8007	17/06/2009	FREESTONE TRANSPORT	Calingiri refuse site maintenance	-660.00
8008	17/06/2009	CJD EQUIPMENT PTY LTD	PLR2 Repairs	-803.47
8009	17/06/2009	CALINGIRI TRADERS	Consumables	-408.70
8010	17/06/2009	LANDGATE	Rates mining Tenements Information	-30.30
8011	17/06/2009	COURIER AUSTRALIA	PLR6 Freight for parts	-53.80
8012	17/06/2009	CALINGIRI SPORTS CLUB	Council Meetings	-290.00
8013	17/06/2009	DAVID HOLMES	June quarter allowance	-1125.00
8014	17/06/2009	JIM KELLY	June quarter allowance	-1125.00
8015	17/06/2009	WHEATBELT TYRES	Various plant tyre repairs	-1603.50
8016	17/06/2009	JOLLY & SONS PTY LTD	Plant PTK16 maintenance	-1699.50
8017	17/06/2009	NEIL SMITH	June quarter allowance	-1125.00
8018	17/06/2009	GEOFF ERICKSON	June quarter allowance	-2125.00
8019	17/06/2009	DAVID LOVELOCK	June quarter allowance	-1125.00
8020	17/06/2009	MICHAEL ANSPACH	June quarter allowance	-1125.00
8021	17/06/2009	JOHN BRENNAN	June Quarter Allowance	-1125.00
8022	17/06/2009	WONGAN STEEL MANUFACTURERS	PTL02 - PTR2 plant maintenance	-181.73
8023	17/06/2009	WONGAN HILLS HARDWARE	Street maintenance - Tools	-90.00
8024	17/06/2009	MOORA CATCHMENT COUNCIL INC	Membership fees 08/09	-500.00
8025	17/06/2009	METROCOUNT VEHICLE CLASSIFIER SYSTEMS	Staff Training	-1303.50
8026	17/06/2009	WESTRAC- PARTS	PGR6 Plant maintenance Grader Blades	-1857.90
8027	17/06/2009	DIGGAWEST & EARTHPARTS WA	PLR6 maintenance	-1016.40
8028	17/06/2009	LGNET	Computing - Subscription	-627.00
8029	17/06/2009	OFFICE OF SHARED SERVICES	Library Services Lost Books	-18.70
8030	17/06/2009	BARRY JOHNSON	June quarter allowance	-1125.00
8031	17/06/2009	STEVEN YOUNG	June quarter allowance	-1125.00
8032	17/06/2009	TIGER TEK	Traffic Control & Misc Parts	-364.98
8033	17/06/2009	COVENTRY GROUP	Parts for Various plant + plus freight	-147.14
8034	17/06/2009	Kelyn Training Services	Staff Training	-3725.40
8035	17/06/2009	Wallis Computer Solutions	Calingiri Gymnasium - Key System	-99.00
8036	17/06/2009	SWEETMAN EXCAVATIONS	Excavator hire Bolgart West rd	-968.00
8037	17/06/2009	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	Rates collection	-783.56
8038	17/06/2009	Evidence Technology (Aust)	1 x Bosch CCS800 2nd Hand System - Council Chambers	-6490.00

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8039	17/06/2009	A R R B Group	Unsealed Roads Workshop	-2486.00
8040	17/06/2009	Brian Kelly	Reimbursement for Gillingarra Water supply	-813.81
8041	17/06/2009	WA WEBB & CO	Gillingarra Water supply	-2293.50
8042	17/06/2009	WITHNELL STOCK YARDS	Gillingarra Water supply	-1254.00
8043	17/06/2009	AJAX CONTRACTORS	Gillingarra Water supply	-1056.00
8044	17/06/2009	Bill Lulfitz	Gillingarra Water supply	-500.00
8045	17/06/2009	AUSTRALIAN TAXATION OFFICE	Payroll deductions - May	-14409.09
8046	17/06/2009	DEPT FOR PLANNING & INFRASTRUCTURE	Licence renewal for Plant & Motor Vehicles	-4106.60
8047	23/06/2009	SYNERGY	Power	-35.10
8048	23/06/2009	MANSELL PTY LTD	Rates Report	-132.00
8049	23/06/2009	JASON SIGNMAKERS	Traffic signs	-1540.00
8050	23/06/2009	BROOKS HIRE SERVICE PTY LTD	Roller hire Skilling rd 01/05/ - 14/05/09	-4809.75
8051	23/06/2009	MINTER ELLISON	Legal Fees May 2009 Mat SAT Hearing	-1323.30
8052	23/06/2009	PIONEER CREDIT	Rates Collection	-78.65
8053	23/06/2009	STAR TRACK EXPRESS	General freight	-23.22
8054	23/06/2009	AVON WASTE	Rubbish collection May 2009	-2186.72
8055	23/06/2009	Reliance	Fuel purchase for May 2009	-16760.14
8056	23/06/2009	COURIER AUSTRALIA	Freight charges	-12.33
8057	23/06/2009	WHEATBELT TYRES	Various Tyre Repairs	-869.20
8058	23/06/2009	VICTORIA PLAINS AUTO ELECTRICS	Electrical Parts & Plant Repairs	-2304.59
8059	23/06/2009	UHY HAINES NORTON	Internal Audit fees	-5689.20
8060	23/06/2009	JOHN BRENNAN	Rebate for travel costs	-260.90
8061	23/06/2009	GILLINGARRA SPORT AND RECREATION CLUB	Gillingarra Water supply	-1794.52
8062	23/06/2009	JOHN AND CORRY GILFELLON	CMVROC	-1171.50
8063	23/06/2009	BUNNINGS GROUP LIMITED	Black - Spot Toodyay Bindi Bindi rd	-82.98
8064	23/06/2009	GALVINS PLUMBING PLUS	Staff house 7 Harrington street - Plumbing Fittings	-193.54
8065	23/06/2009	RICHARD SMITH	Drum Muster Jan - June 09	-194.65
8066	23/06/2009	DUN DIRECT PTY LTD	Purchases June 2009	-13421.38
8067	23/06/2009	INTELLIGENT IP Broadband	Internet and Broadband for June 2009	-175.85
8068	25/06/2009	SHIRE OF VICTORIA PLAINS	CSH WAGES W/E 24/06/2009	-5162.00
8069	25/06/2009	WALG SUPER PLAN	Superannuation contributions	-5896.88
8070	25/06/2009	AUSTRALIAN SUPER	Superannuation contributions	-140.78
8071	25/06/2009	WESTSCHEME SUPERANNUATION	Superannuation contributions	-114.31
8072	25/06/2009	C BUS SUPER	Superannuation contributions	-455.31

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8073	25/06/2009	Health Insurance Fund	Payroll deductions	-336.20
8074	25/06/2009	Australian Superannuation Group	Superannuation contributions	-156.66
8075	25/06/2009	SPECTRUM SUPERANNUATION	Superannuation contributions	-124.90
				<u>-</u>
				<u>\$237,737.97</u>
	10/06/2009	EFT payment for wages w/e 10/06/2009		-\$37,516.53
	24/06/2009	EFT payment for wages w/e 24/06/2009		-\$40,416.99
			Total EFT Payments	<u>-\$77,933.52</u>
			Total Payments for May 2009	<u>-</u>
				<u>\$315,671.49</u>

F119 SUNDRY DEBTORS

A list of sundry debtors as at 30th June 2009 follows this item.

RESOLUTION 181/09

Moved Cr Anspach seconded Cr Kelly that the sundry debtors report as at 30th June 2009 be received.

MOTION PUT & CARRIED 9/0

SHIRE OF VICTORIA PLAINS DEBTORS LISTING
as at 30th June 2009

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
103		11.00	50.90			61.90	
259			770.00			770.00	
4		10,000.00				10000.00	
185					14,960.00	14960.00	
61			250.00			250.00	
146		50.00				50.00	
267	195.19					195.19	
169	1784.90					1784.90	
29	1012.00					1012.00	
139					1,580.20	1580.20	Monthly Payments
13	66.00					66.00	
60	650.00					650.00	
114		10000.00				10000.00	
7	2229.92					2229.92	
	5938.01	20061.00	1070.90	0.00	16540.20	43,610.11	

F120 MONTHLY FINANCIAL STATEMENT

In accordance with the Local Government Act 1995 S6.4 and the Local Government (Financial Management) Regulations 1996 Item 34, the local government is to prepare each month a statement of financial activity on the source and applications of funds to be presented to Council in the month following the month of the financial activity.

The monthly financial report for 30th June 2009 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 512 - Income Statement by Program
Page 513 - Income Statement by Nature and Type
Page 514- Statement of Financial Activity
Page 515 and 516 - Report on Significant Variances
Page 517 - Composition of Net Current Asset Position

RESOLUTION 182/09

Moved Cr Anspach seconded Cr Johnson that the Monthly Financial Report for the period ending 30th June 2009 be received.

MOTION PUT & CARRIED 9/0

Minutes - Ordinary Meeting of Council
21st July 2009

Shire of Victoria Plains
Income Statement by Program
For the period ending 30th June 2009

	YTD Actual	YTD Budget	Current Budget
	\$	\$	\$
Operating Income			
General Purpose Funding	3,270,046	2,439,028	2,439,028
Governance	25,595	4,689	4,689
Law, Order and Public Safety	42,459	37,363	37,363
Health	14,599	11,570	11,570
Education & Welfare			
Housing	40,961	44,418	44,418
Community Amenities	72,153	66,600	66,600
Recreation & Culture	30,188	29,061	29,061
Transport	1,196,375	1,204,656	1,204,656
Economic Services	21,962	19,640	19,640
Other Property & Services	45,816	102,950	104,488
	<u>4,760,153</u>	<u>3,959,975</u>	<u>3,961,513</u>
Operating Expenditure			
General Purpose Funding	(162,124)	(166,494)	(166,494)
Governance	(214,321)	(276,307)	(276,307)
Law, Order and Public Safety	(112,031)	(119,773)	(119,773)
Health	(92,251)	(112,644)	(112,644)
Education & Welfare	(1,500)	(6,622)	(6,622)
Housing	(79,249)	(83,705)	(83,705)
Community Amenities	(133,575)	(161,821)	(161,821)
Recreation & Culture	(243,144)	(291,091)	(291,091)
Transport	(1,826,479)	(1,817,547)	(1,817,547)
Economic Services	(97,084)	(117,991)	(117,991)
Other Property & Services	(57,867)	(100,090)	(100,090)
	<u>(3,019,624)</u>	<u>(3,254,086)</u>	<u>(3,254,086)</u>
Interest on Borrowings			
Governance	(1,753)	(4,666)	(4,666)
Health	0	0	0
Housing	(6,028)	(6,953)	(6,953)
Community Amenities	(1,747)	(3,136)	(3,136)
Recreation & Culture	(4,547)	(5,415)	(5,415)
Other Property & Services	(5,506)	(6,322)	(6,322)
	<u>(19,580)</u>	<u>(26,492)</u>	<u>(26,492)</u>
	<u>\$ 1,720,950</u>	<u>679,397</u>	<u>680,936</u>

Minutes - Ordinary Meeting of Council
21st July 2009

Shire of Victoria Plains
Income Statement by Nature and Type
For the period ending 30th June 2009

	YTD Actual	Current Budget
	\$	\$
REVENUES FROM ORDINARY ACTIVITIES		
Rates	1,681,136	1,685,824
Grants and Subsidies - Operating	854,064	662,533
Contributions Reimbursements and Donations	84,997	68,889
Fees and Charges	128,743	210,007
Interest Earnings	104,089	75,880
Other Revenue	29,731	26,750
	<u>2,882,761</u>	<u>2,729,883</u>
EXPENSES FROM ORDINARY ACTIVITIES		
Employee Costs	(561,616)	(554,463)
Materials and Contracts	(627,736)	(658,246)
Utilities	(34,015)	(36,615)
Depreciation	(1,442,259)	(1,549,685)
Interest Expenses	(19,580)	(26,492)
Insurance	(93,728)	(133,448)
Other Expenditure	(241,608)	(308,882)
	<u>(3,020,542)</u>	<u>(3,267,831)</u>
	(137,781)	(537,948)
Grants and Subsidies - non-operating	1,822,426	1,167,486
Profit on Asset Disposals	54,874	63,394
Loss on Asset Disposals	<u>(18,569)</u>	<u>(11,996)</u>
NET RESULT	<u>1,720,950</u>	<u>680,936</u>

Minutes - Ordinary Meeting of Council
21st July 2009

Shire of Victoria Plains
Statement of Financial Activity 2008-09
For the period ending 30th June 2009

	YTD Actual \$	YTD Budget \$	Current Budget \$	YTD Variance
Operating Income				
General Purpose Funding	2,632,588	2,439,028	2,439,028	7.94%
Governance	25,595	4,689	4,689	445.83%
Law, Order and Public Safety	42,459	37,363	37,363	13.64%
Health	14,599	11,570	11,570	26.18%
Education & Welfare				
Housing	40,961	44,418	44,418	-7.78%
Community Amenities	44,880	46,600	46,600	-3.69%
Recreation & Culture	15,188	14,061	14,061	8.01%
Transport	59,143	72,170	72,170	-18.05%
Economic Services	21,962	19,640	19,640	11.82%
Other Property & Services	45,816	104,488	104,488	-56.15%
Sub Total	<u>2,943,190</u>	<u>2,794,027</u>	<u>2,794,027</u>	<u>5.34%</u>
Operating Expenditure				
General Purpose Funding	(162,124)	(166,494)	(166,494)	-2.62%
Governance	(216,074)	(280,973)	(280,973)	-23.10%
Law, Order and Public Safety	(112,031)	(119,773)	(119,773)	-6.46%
Health	(92,251)	(112,644)	(112,644)	-18.10%
Education & Welfare	(1,500)	(6,622)	(6,622)	-77.35%
Housing	(85,277)	(90,658)	(90,658)	-5.94%
Community Amenities	(135,321)	(164,957)	(164,957)	-17.97%
Recreation & Culture	(247,690)	(296,506)	(296,506)	-16.46%
Transport	(1,826,479)	(1,817,547)	(1,817,547)	0.49%
Economic Services	(97,084)	(117,991)	(117,991)	-17.72%
Other Property & Services	(63,372)	(106,412)	(106,412)	-40.45%
Sub Total	<u>(3,039,203)</u>	<u>(3,280,578)</u>	<u>(3,280,578)</u>	<u>-7.36%</u>
Grants for the Development of Assets				
General Purpose Funding	637,458	0	0	#DIV/0!
Community Amenities	27,273	20,000	20,000	36.36%
Recreation & Culture	15,000	15,000	15,000	0.00%
Transport	1,137,232	1,132,486	1,132,486	0.42%
	<u>1,816,963</u>	<u>1,167,486</u>	<u>1,167,486</u>	
Net Operating Result	<u>1,720,950</u>	<u>680,935</u>	<u>680,935</u>	
Capital Income				
Proceeds from the Sale of Assets	216,425	325,726	325,726	-33.56%
Transfer from Reserves	238,648	0	293,499	#DIV/0!
Sub Total	<u>455,073</u>	<u>325,726</u>	<u>619,225</u>	
Capital Expenditure				
Governance	(168,873)	(181,066)	(181,066)	-6.73%
Health	(30,244)	(64,500)	(64,500)	-53.11%
Education & Welfare	(26,301)	(6,577)	(6,577)	299.89%
Housing	(166,553)	(290,455)	(290,455)	-42.66%
Community Amenities	(67,647)	(45,000)	(45,000)	50.33%
Recreation & Culture	(55,594)	(47,563)	(47,563)	16.88%
Transport	(1,757,368)	(1,735,332)	(1,735,332)	1.27%
Economic Services	(79,637)	(95,000)	(95,000)	0.00%
Other Property & Services	(66,900)	(107,248)	(107,248)	-37.62%
Transfer to Reserves	(657,615)	0	(642,965)	0.00%
Repayment of Loans	(130,177)	(130,177)	(131,749)	0.00%
	<u>(3,206,907)</u>	<u>(2,702,918)</u>	<u>(3,347,455)</u>	
Total Operating + Non-Operating	<u>(1,030,884)</u>	<u>(1,696,256)</u>	<u>(2,047,295)</u>	
Adjust Non-Cash items				
Depreciation	1,442,259	1,549,685	1,549,685	
Provisions	(1,274)	0	0	
P/L on Sale of Assets	(36,305)	(51,398)	(51,397)	
Surplus / Deficit B/fwd	495,596	549,006	549,006	
Closing Surplus (Deficit) carried forward	<u>869,392</u>	<u>351,037</u>	<u>(0)</u>	

Minutes - Ordinary Meeting of Council
21st July 2009

Shire of Victoria Plains		
Report on Significant Variances Greater than 10% or \$5000		
For the period ending 30th June 2009		
		YTD Var
		\$
Operating Income		
General Purpose Funding		
Interest income greater than budgeted		30,916 FAV
Grant income unbudgeted for RLCIP received		100,000 FAV
Grant income unbudgeted for Royalties for Regions received		537,458 FAV
Financial Assistance grant for 1st quarter 2009-10 received & unbudgeted		165,280 FAV
Governance		
Unbudgeted Insurance reimbursement on Worker's Compensation premium		9,245 FAV
Unbudgeted grant for Structural Reform analysis received		10,000 FAV
Law, Order and Public Safety		
Disposal of Yerecoin fire tender unbudgeted		5,464 FAV
Health		
Profit on Sale of Asset - Nissan Navarra increase on budget		3,472 FAV
Housing		
Reduced rental on 16 Yulgering Rd due to EHO occupancy, other		(4,473) UNFAV
Community Amenities		
Unbudgeted grant income for Gillingarra Water Tanks brought to account previously held in Trust		7,273 FAV
Other Property & Services		
Private Works - timing differences on private work done at this stage (Note: offset by below budget expenditure also) Income also includes \$12,492 associated with work done 2007-08 on Old Plains Road for Atlas Farms		(68,057) UNFAV
Operating Expenditure		
Governance		
Members		
Councillor submitted travel expenses below budget		6,042 FAV
Budgeted CMVROC subscription saving		10,000 FAV
Budgeted donations to local communities not made:		
Note Gillingarra School ablution block carried over to next year		16,750 FAV
Gillingarra public cooking area upgrade not yet claimed		4,020 FAV
Calingiri Sports Club contribution not yet claimed		9,500 FAV
Administration		
General savings on budget through out Administration		13,559 FAV
Increased budget loss on sale of motor vehicles		(6,573) UNFAV
Law, Order & Public Safety		
General savings on fire fighting expenses		7,742 FAV
Health		
Due to late recruitment of EHO approximate saving on costs for year		13,175 FAV
Fogging Mosquitos savings - cheaper chemicals and machine out of action		3,248 FAV
Community Amenities		
Saving on the audit of the effluent disposal schemes		5,000 FAV
Savings on budget for Cemetery activities \$8763		8,763 FAV
Savings on consultant fees for Local Planning Strategy		5,000 FAV
General other savings across program		10,876 FAV
Recreation & Culture		
Savings on halls and reserve maintenance		48,816 FAV
Economic Services		
Net over budget for Rural Services		(2,231) UNFAV
General savings on area promotion and tourism		7,646 FAV
Due to late recruitment of EHO approximate saving on costs for year		16,133 FAV
Other Property & Services		
General savings across program		43,040 FAV

Minutes - Ordinary Meeting of Council
21st July 2009

Shire of Victoria Plains
Report on Significant Variances Greater than 10% or \$5000
For the period ending 30th June 2009

	YTD Var
Capital Expenditure	
Land and Buildings	
12 Harrington Street	
Overspend due to miscalculation in budget preparation	(11,339) UNFAV
Regional and Local Community Infrastructure Program - Projects (Unbudgeted)	
Refer Operating Income - General Purpose Funding for grant income received	(33,927) UNFAV
Construction other than Buildings	
Gillingarra Water Supply	
This years budget is set at \$10,000 for council contribution if necessary	(17,648) UNFAV
So far expenditure on tanks incurred is \$27,648 which is to be covered by grants not fully received to date	
Furniture and Equipment	
Purchase of Gymnasium equipment not budgeted for and will be covered by reduced transfer to Infrastructure assets	(19,138) UNFAV
Plant & Equipment	
Savings on purchase of motor vehicles and road plant to date	30,441 FAV
Note budgeted expenditure for 10,000 ltr water tank transferred to purchase 800ltr poly tank and fitting, Honda pump and lawn edger as per Res 6/09 Council meeting 20th January 2009	
Infrastructure Assets - Road Construction	
Unbudgeted work on Behanging and Bulligan Roads	(31,169) UNFAV
Unbudgeted work on Flood damaged Thompson Road	(19,426) UNFAV
Proceeds on Sale of Assets	
	Ytd Actual Ytd Budget
Ceo'S Vehicle - Replacement	-61,051 -68,000
Mgr Fin Vehicle -Replacement	-36,363 -40,000
EHO Vehicle - Replacement	-20,455 -22,000
Sale of PBH2 Case Backhoe	-17,727 -15,000
Sale of PRO7 Multi Pac Roller	0 0
Sale of PTK15 Hino 3Tonne Truck	-27,091 -25,000
Sale of Nissan Navara VP77	-18,283 -30,000
Works Mgr - Motor Vehicle Replacement	-35,455 -36,363
	-216,424 -236,363 (19,939) UNFAV

Shire of Victoria Plains
Statement of Financial Activity
 Net Current Assets as at 30th June 2009

Composition of Net Current Asset Position

Current Assets

	\$
Cash - Unrestricted	1,048,514
Cash - Restricted	1,216,028
Receivables	23,458
Inventories	12,164
Total Current Assets	2,300,163

Less Current Liabilities

Payables	(214,743)
Provisions and Borrowings	(100,208)
Total Current Liabilities	(314,951)

Net Current Assets Position **1,985,212**

Less Cash Restricted - Reserves	1,216,028
Less Provisions and Borrowings	(100,208)
Closing Available Funds	869,392

Financial Ratios in Relation to YTD Figures

Current Ratio

<u>Current Assets</u>	1,985,212	<u>6.30</u>
Current Liabilities	314,951	

Quick Ratio

<u>Current Assets -(Restricted Assets + Inventories)</u>	1,071,972	<u>3.40</u>
Current Liabilities	314,951	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

F121 BANKING AND INVESTMENTS

File Reference:	F1.1.2
Report Date:	14 th July 2009
Applicant/Proponent:	Not applicable
Officer Disclosure of Interest:	None
Previous Meeting References:	None
Author:	Neil Hamilton - Finance and Administration Manager
Attachments:	Nil

PURPOSE OF REPORT

To advise Council of Banking and Investment details.

BACKGROUND

Item 6.2.1 of the Shire of Victoria Plains Policy Manual requires that Council be advised on investments of surplus funds, relevant interest rates and terms applicable.

COMMENT

The Municipal, Reserves and Trust funds on hand as at 30th June 2009 are as follows:-

Please see over for Bank Reconciliation

**Minutes - Ordinary Meeting of Council
21st July 2009**

**Shire of Victoria Plains
Bank Reconciliation as at the 30th June 2009 - Bendigo Bank**

General Ledger Movement Details	Total	Municipal	Municipal Term Deposit	Reserve Term Dep	Reserve	Trust Bank Account	Trust Term Deposit	CMVROC
Balance Bought Forward from Previ	1,682,230.56	692,029.62	\$ -	700,077.60	141,633.89	10,214.99	10,000.00	128,274.46
Add Receipts as per Ledger	1,072,197.98	1,071,076.30				540.90		580.78
Add Transfers from Other Bank Acc	374,117.66				374,117.66			
	3,128,546.20	1,763,105.92	0.00	700,077.60	515,751.55	10,755.89	10,000.00	128,855.24
Less Payments as per Ledger	334,420.92	328,504.76				940.00		4,976.16
Less Transfers to Other Bank Acco	374,117.66	374,117.66						
Closing Balance Ledger	2,420,007.62	1,060,483.50	-	700,077.60	515,751.55	9,815.89	10,000.00	123,879.08
	(2,654.53)	(2,459.26)	0.00	0.00	(198.77)	0.00	0.00	3.50

	Total	Municipal	Muni Term Dep	Term Deposit	Reserve	Trust	Term Deposit	CMVROC
Balance on Bank Statement	2,440,120.75	1,080,401.36	0.00	700,077.60	515,950.32	9,815.89	10,000.00	123,875.58
+ Outstanding Deposits	2,349.60	2,349.60						
- Outstanding Cheques	(19,808.20)	(19,808.20)						
Balance	2,422,662.15	1,062,942.76	0.00	700,077.60	515,950.32	9,815.89	10,000.00	123,875.58
Deposits on Statement not receipted								
Misc Deposits	(2,461.26)	(2,461.26)						
Transfers	-							
Rent	-							
Commission	-							
Debtors Payments	-							
Rounding (system)	2.00	2.00						
Interest	(198.77)				-198.77			
Cheques	-							
Sub-total- Deposits not receipted	(2,658.03)	(2,459.26)	0.00	-	(198.77)	0.00	-	-
+ PAYMENTS not journalled								
Wages	-							
Rounding in Ledger	-							
Police Licensing	-							
Fees & other charges	-							
Bank Fees/Credit Card Payment	3.50							3.50
Accrued Bank Interest	-							
Cheques ledger error	-							
Sub-total PAYMENTS not journalled	3.50	0.00	0.00	0.00	0.00	0.00	0.00	3.50
	(2,658.03)	(2,459.26)	0.00	0.00	(198.77)	0.00	0.00	3.50
Balance as per Reconciliation	2,420,007.62	1,060,483.50	0.00	700,077.60	515,751.55	9,815.89	10,000.00	123,879.08
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,420,007.62	1,060,483.50	0.00	700,077.60	515,751.55	9,815.89	10,000.00	123,879.08
Account #		91000	91005/91006	91011	91010	99000	99001	99002

Check figure must always be "0" 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

As at 30th June 2009 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Reserves	Bendigo Bank	3 months	700,077	4.25	10/7/09

Total interest earned to Year to date

Municipal Account \$38,686.94

Reserve Account \$51,941.32

POLICY REQUIREMENTS

Section 6.2.1

LEGISLATIVE REQUIREMENTS

Local Government Act 1995 Section S6.15

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

Maximum interest earned

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 183/09

Moved Cr Johnson seconded Cr Kelly that

- a) That details of the Municipal, Reserve and Trust Funds on hand as at 30th June 2009 be received; and**
- b) That council endorse the Investments made with the Bendigo Bank.**

MOTION PUT & CARRIED 8/1

F122 OUTSTANDING RATES REPORT

The Outstanding Rates Report for the period ending 30th June 2009 follows this item.

RESOLUTION 184/09

**Moved Cr Smith seconded Cr Kelly that the Outstanding Rates Report for the period ending 30th June 2009 be received.
MOTION PUT & CARRIED 9/0**

Outstanding Rates Report
As At: 30th June 2009

Assess No	Outstanding Balance	Comments	Action	Sub Totals
		<u>Properties To Be Sold</u>		
			Deferred Rates	772.96
			Rates in Arrears	
			Rates Outstanding 2008/2009	10,187.22
			<u>Total Rates Outstanding</u>	<u>10,960.18</u>
				\$
		Outstanding rates - Sent to Pioneer Credit / Austral Mercantile		5,996.67
		Outstanding rates payments		315.07
		Assessments with small balances outstanding, e.g. less than \$10.00		133.65
		Assessments in credit		-1,914.27
		Instalments- Outstanding		0.00
		Assessments on Payment Plan		5,483.68
		Deferred Rates		772.96
		Interim rates raised		172.42
			Total Rates Outstanding	<u>\$10,960.18</u>
			Total Rates Income	<u>\$1,681,136.44</u>
			% Rates Outstanding	0.65%

F123 BUDGET – 2009/2010 PRESENTATION

FILE REFERENCE: F1.2.1
REPORT DATE: 16th July 2009
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Neil Hamilton - Acting Chief Executive Officer
ATTACHMENTS: Statutory Budget Report (Budget Document under separate cover)

PURPOSE OF REPORT

To provide Council with the Statutory Budget Report and incorporated changes to the draft cash budget as discussed and amended at the Special Budget Meeting held on the 3rd July 2009 to allow the final budget to be adopted.

BACKGROUND

Council is required to adopt an annual budget each year prior to the 31st August.

COMMENT

At the draft budget meeting held on the 3rd July 2009, Council agreed with the recommendations of the Shire senior staff although some minor modifications or requirements were made. It was agreed that:-

Funds budgeted for Howard Road should be utilised on Skilling Road instead.

Any work to be done on 9 Harrington Street should be fully costed and a work schedule be presented to council for approval.

Before any work is done on Mogumber Hall a structural engineer should be employed to review the current state of the hall and relevant work required to bring the hall to a more safe and usable building. The engineering report should be presented to Council before any work done.

Loans 71 and 80 be paid out.

Council donation to the New Norcia play group be at 100% i.e. \$2,000.

The budgeted funds carried over for the past two years for the Gillingarra Sport and Recreation Club (Inc) if not used this financial year will not be carried over again.

Following on from that draft budget meeting the Statutory Budget is now prepared and offered to Council for approval.

In presenting the budget, management takes note of the pending threats of amalgamation and/or regionalisation but has prepared the budget as to the needs of the Shire of Victoria Plains and the ongoing operation of the Shire.

Income / Expenditure

The factors affecting the budget this next financial year 2009-10 are as follows;

Grants Income

Grants income can be specifically divided into two categories; uncommitted grants and committed grants.

Uncommitted Grants

These grants are those grants received by the Shire to spend how it best thinks appropriate and is normally classified as the Commonwealth Financial Assistance Grants comprising General Purpose Grant and the Local Roads Grant.

Traditionally these grants are paid quarterly August, November, February and May of each year, but this year the Federal Government, due to the current economic climate, has agreed to pay the first instalment in June of the current financial year 2008-09 and the remaining three quarters of the total grant will be paid over the 2009-10 financial year on a quarterly basis.

The advance payment payable in June 2009 is expected to be;

General Purpose Grant - \$ 56,873; and
Local Roads Grant - \$108,407

This payment will form part of the operating income for the financial year 2008-09 and consequently will not form part of the budget income for 2009-10. Any unspent portion of this payment will be carried forward into the next budget year. It is the intention that all of this grant payment will be carried forward into the next budget year.

Committed Grants

These grants by their nature are grants given for a specific purpose and normally form part of the Shire's road construction grants.

The road construction grants estimated at this stage are as follows;

Direct Roads Grant	\$ 65,000
Roads to Recovery Grant	\$228,981
Regional Roads Grant	\$180,000
AgLime Grant	\$620,664

Other committed grants received or to be received and affecting the budget for 2009-10 as at writing this report are as follows:

Regional Local Community Infrastructure Program (RLCIP)	\$100,000
Royalties for Regions Grant	\$537,458

Additional RLCIP grant for 2009-10 has been advised at \$ 30,000

Road Maintenance and Construction

As is normal for the Shire, the bulk of expenditure is on roads, that is roads maintenance and road construction. The Shire is committed to continuing AgLime Route construction in 2009-10 and this year the construction will be on the Calingiri New Norcia Road at a cost of \$0.93 million funded in part from Main Roads \$0.62million and the Roads to Recovery grant of \$0.23million.

During the financial year 2008-09 casuals from the local community were trained in road management and these will be used as part of the road construction jobs saving costs on the hire of contractors for the management of road traffic.

Council contribution to roads for the 2009-10 financial year will be on;

Gouge Road	\$ 86,864
Skilling Road	\$ 40,387
Bolgart Drainage	\$ 70,000

With completion of the Regional Road work on Toodyay Bindi Bindi Road, the Regional Road work for 2009-10 will be on Gillingarra Glentromie Road at a cost of \$270,000 approximately.

Of the \$537,458 received from the Royalties for Regions grant \$400,000 will be spent on Yerecoin Glentromie Road and \$55,500 will be spent on Forrest Street Bolgart.

The total road construction budget is expected to cost the Shire \$1.85 million funded in part from government grants amounting to \$1.48million.

Roads maintenance costs are budgeted at \$0.51 million excluding depreciation and administration allocations.

Of the total Operating Income of \$3.8 million, \$2.36 million or 62% will be spent on roads.

Of the \$100,000 received in 2008-09 for the Regional Local Community Infrastructure Program (RLCIP) \$77,000 is still to be spent by September 2009 and other projects for the Royalties for Regions grants amount to approximately \$80,000.

Plant

Plant proposed for replacement for the 2009-10 year are the Construction Grader PGR6 and the Tandem Truck PTK12 is proposed to be traded for a Prime Mover and Side Tip Trailer. The funding for this replacement is expected to be drawn from the Plant Replacement Reserve however approval for these replacements will be determined at the Works and Plant Committee meetings during the 2009-10 year.

Housing

Housing upgrades will continue for 2009-10 as follows;

New house 7 Harrington Street – Landscaping and pergola	\$10,000
9 Harrington St, new roof, enclose verandah and pergola	\$62,740
12 Harrington St, bathroom upgrade	\$ 4,782
44 Edmond St, upgrade bathroom, laundry and toilet	\$14,543
16 Yulgering Rd, new carpets and other minor items	\$ 7,081

Other major building infrastructure expenditure includes the following:

Bolgart Cemetery Gazebo	\$14,325
Calingiri Cemetery Fencing	\$14,810
Calingiri Caravan Ablutions Patio 2 sides	\$11,064

A complete capital expenditure proposal is attached to this report.

Other Income / Expenditure

The Yerecoin Fire Brigade will receive a replacement fire tender for the one disposed of during 2008-09 this is budgeted at a cost of \$130,000 with a corresponding FESA grant of \$130,000 to match.

The FESA grant for 2009-10 has been notified at \$31,150, this however does not cover all Fire Prevention costs i.e. aerial surveys costing approximately \$5,775 are not covered nor are any Shire administration costs or Shire plant costs unless specifically identified for incident call out.

Asset management – the WALGA program is over two years and for the first year \$9,500 has been set aside.

Structural Reform – the Consultant costs on structural reform are expected to be \$19,490 for which a \$10,000 grant is eligible and has been claimed in 2008-09.

To ensure computing viability and in line with the 5 year IT plan \$14,000 is set aside this coming year for new computers and software upgrades. Particular emphasis this year will be placed on a two year replacement plan for the old VP Server at a cost of \$14,750 over two years, the plan being to replace both servers i.e. VP Server and Termserver with a single more powerful server. The DCEO's computer is due for upgrade and there will also be some software upgrade particularly in the areas of more reliable backup processes and retrieval, and the new server setup.

Health and Building Manager – following the resignation of the Health and Building Manager and the difficulty of employing someone to fill this role it is proposed to utilise the services of personnel within the CMVROC.

Economic Viability

Although there is the possible threat of structural reform affecting the Shire of Victoria Plains, management feels that the Shire should still act as normal and not dwell on the prospect of amalgamation.

To this end economic viability is still and essential issue for the Shire with the continued maintenance of Reserves and review of liabilities through borrowings.

As such it is expected that this year \$475,000 will be transferred to Reserve i.e. \$400,000 to Plant Replacement Reserve, \$30,000 to the Sewage Scheme Reserve and the estimated Reserve interest income will also be transferred to Reserve accounts.

In order to finance some of the capital expenditure \$50,000 will be withdrawn from the Building Maintenance Reserve and the remainder of \$152,589 will be withdrawn from the Infrastructure Reserve. Under review but not included in the budget at this stage is the proposal that approximately \$488,000 will be withdrawn from the plant reserve to finance the replacement of the construction grader PGR6 and Tandem Truck PTK12 once specifications and costings have been determined.

Giving a net transfer to Reserve of \$272,411.

Also to ensure the Shire maintains satisfactory borrowing ratios it is proposed to pay off two loans i.e. Loan 71 - Industrial Land \$50,982 and Loan 80 - Light Vehicles \$50,528.

The industrial land loan is no longer supported by any assets as the land has been sold. Of the \$50,528 on the light vehicle loan, \$33,161 will be paid as part of the normal principal payment for 2009-10, \$17,367 is the additional payment to clear this loan.

Total loans outstanding at 30th June 2010 is expected to be \$174,477.12, an analysis of loans outstanding is also attached with payout details over time.

Staff Sustainability

Staff are an important asset to the Shire and to retain good staff it is important to ensure their continuing education and welfare.

To this end Local government and systems training will continue during 2009-10.

OH&S issues will be ongoing in maintaining the health and protection of staff.

A salary increase of 4% has been budgeted for the DCEO and staff increases as follows are recommended:

Executive Secretary to move from 6.3 to level 6.4,
Senior Finance officer to mover to 5.2 to level 5.3,
Front Counter / Librarian to move from 3.4 to level 4.1, and
Finance Officer Payroll to move from 4.1 to level 4.2.

In accordance with the current EBA the depot crew pay will increase from the first pay in January 2010 at 3% or CPI whichever is the greater.

Rates

To finance the Shire operations for 2009-10 the recommendation is that rates should increase by 4% on last year's actual income to \$1,717,605.

GRV properties are revalued every five years by Landgate and were last revalued in 2008 and as such will not be revalued this year. UV properties on the other hand are revalued annually, but for this year 2009-10, the formula used in determining the valuation of UV properties was significantly altered resulting with an average increase in UV valuations of approximately 70.9% and as such the rate in the dollar for UV rated properties will be correspondingly reduced.

To meet the calculated rates value of \$1,717,605 the recommendation, and so that the GRV properties do not receive an inordinate increase in 5 years time at the next revaluation, is that the GRV rate increase by 1.5% from 9.8658 cents/\$ to 10.014 cents/\$ and that the UV rate become 0.5709cents/\$.

The resultant rates income will therefore become:

UV	\$1,565,140.52	an increase on 2008-09 rates of 1.8%
GRV	\$ 152,618.18	an increase on 2008-09 rates of 1.5%

There is no change to minimum rates or \$400 GRV and \$500 UV

Fees and Charges Schedule

Changes to the Fees and Charges Schedule for the 2009-10 financial year are as follows:

ESL and increase from \$40 to \$43

Domestic refuse removal increase from \$127.00 to \$130.00 per bin.

Health and Building charges are per revised statutory schedules.

Planning and Development as per revised statutory schedules.

Labour charge out rate/hour from \$61.58 to \$66.00.

Blue Metal from \$46.20 to \$48.51/tonne and Bitumen Easymix from \$569.25 to \$666.60/tonne.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Cr Anspach

Several concerns with this budget, and cannot support the document given the outcome of discussions at this mornings meeting. Very disappointed that not all councillors were present at the draft budget meeting.

Cr Holmes

Spoke with regard to Bolgart East Road (Bolgart Goomalling Road) and budget funds.

Cr Lovelock

Cemeteries – fee for stillborn burial should be reduced drastically as people who suffer that type of loss should be offered support by council.

RESOLUTION 185/09

Moved Cr Anspach seconded Cr Lovelock that the fee for stillborn burials be deleted from the fees and charges schedule.

MOTION WITHDRAWN
Following discussion by Council

Chief Executive Officer

If and when the issue arises of a stillborn burial this can be referred to management and a decision can be made to waive the fees.

RESOLUTION 186/09

Moved Cr Smith seconded Cr Kelly

- 1. That the budget for the 2009/2010 year as presented be adopted.**
- 2. That in conformity with the adopted budget that Council hereby levies rates for the year ended 30 June 2010 as hereunder:**
 - **General rate 10.014 cents in the \$ on GRV and 0.5709 cents in the \$ on UV;**
 - **Minimum rates be \$400 per assessment on all GRV valuations and \$500 on all UV Valuations;**
 - **An incentive scheme of four by \$500 cash prizes be offered to encourage payment of rates in full within 35 days of the issue of the rate notice;**
 - **A late payment penalty of 11% pa be added to the general rates unpaid 35 days after the issue of the rate notice, but not applying to those ratepayers who elect to pay by instalments, except this will not apply to pensioners deferred rates;**
 - **An instalment plan interest rate of 5.5% be charged for those ratepayers electing to pay their rates bill by instalments;**
 - **An administration fee of \$4.50 be charged on all assessments per instalment;**
 - **ESL on all properties is as per legislation \$43.00;**
- 3. Sanitation Charges – That Council levy charges for the year ending 30th June 2010 as hereunder:
Sewerage charges of \$150 per connection or ability to connect be charged for sewerage at both Calingiri and Yerecoin townsites;
Rubbish removal within the Bolgart, Calingiri, Yerecoin and Piawaning townsites be \$130.00 per annum per 240ltr bin weekly service**
- 4. That the schedule of fees and charges included in the budget document be adopted.**

MOTION PUT & CARRIED 8/1

RESOLUTION 187/09

Moved Cr Lovelock seconded Cr Anspach that the Community Services Manager's items be dealt with behind closed doors.

MOTION PUT & CARRIED 8/1

Mr McGill left the meeting at 2.40pm

Community Services Manager entered the meeting at 2.40pm

10.3 TOWN PLANNING

There are no items presented for the July Ordinary Meeting of Council.

RESOLUTION 192/09

Moved Cr Anspach seconded Cr Young that the meeting come from behind closed doors.

MOTION PUT & CARRIED 9/0

RESOLUTION 193/09

Moved Cr Anspach seconded Cr Lovelock that the meeting adjourn for afternoon tea and that Mr McGill be invited to attend.

MOTION PUT & CARRIED 9/0

The meeting adjourned at 3.02pm.

The meeting resumed at 3.20pm. All present at adjournment were present at resumption with the inclusion of Mr G McGill.

The Community Services Manager left the meeting at 3.20pm.

10.4 Administration Status Report

RESOLUTION 194/09

Moved Cr Anspach seconded Cr Young that the items in the Administration Status Report detailed below be noted.

MOTION PUT & CARRIED 9/0

Item No	Report Details	Administration Action Required	Status
A126	Chief Executive Officer's Report	Nil. Report received	Complete
A127	Calingiri Caravan Park Caretaker Position	Resolved to create staff position of caretaker for the Calingiri Caravan Park	Ongoing
A128	Annual Review of Delegations	Nil. Reviewed and adopted	Complete
A129	Calingiri Caravan Park Upgrade	Resolved to provide allocation of funds for additional brick paving	Ongoing
13.1	Waste Avoidance and Resource Recovery Levy	Resolved to advise State Government of concerns over the increase in landfill levy	Complete

10.4 ADMINISTRATION

A130 CHIEF EXECUTIVE OFFICER'S REPORT

File Reference: A1.2.1
 Report Date: 14th July 2009
 Applicant/Proponent: N/A
 Officer Disclosure of Interest: Nil
 Previous Meeting References: Nil
 Author: Harry Hawkins - Chief Executive Officer
 Attachments: Nil

PURPOSE OF REPORT

To inform Council of the Chief Executive Officer's actions and movements.

BACKGROUND

See report

COMMENT

1. Meetings Attended

Audit Committee Meeting in Council Chambers Calingiri 22nd June 09
CMVROC CEO's Meeting in Council Chambers Calingiri 26th June 09
Meeting Moore Catchments Council in Moora 3rd July 2009
Special Budget Meeting Council Chambers Calingiri 3rd July 2009
Structural Reform Sectoral Workshop Shire of Moora 17th July 2009

2. Structural Reform of Local Government in Western Australia

The Shire of Toodyay has sent us two copies of their report into the merging of the shires of Chittering and Toodyay. There were benefits identified in the report with the amount of savings in the first few years dependent on the level of staff redundancy payouts. I have a copy of the report if Councillors would like to have a look at it.

3. State Road Funding

Main Roads WA are yet to confirm road funding for 2009-2010 as there have been delays in finalising the State Road Funds to Local Government Agreement. It is believed that the delays have been caused by WALGA asking for funding from the agreement for the Roman II project.

4. Staff

Lisabeth Hooper has been appointed to the position of Caravan Park Caretaker and will take up the position on the 3rd August 2009. There were no applications received for the joint Health Building position advertised by the Shire of Wongan Ballidu on behalf of the two shires. Discussions have been held with the other CMVROC CEO's in relation to other options that may be available for appointment of regional officers to service the four member shires. A fallback position would be to return to a service provided by the City of Wanneroo.

Cr Young

Will this staff issue put the Chief Executive Officer position under pressure due to certain requirements of the Community Services Manager position?

Chief Executive Officer

Wongan Ballidu will provide full Building Surveyor support on a flexible basis. Customers will be able to contact staff at Wongan Ballidu on Victoria Plains matters etc. Moora and Dalwallinu staff are qualified Environmental Health Officer's so can also offer a back up service to the Building Surveyor if required.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: Yes/No

RESOLUTION 195/09

Moved Cr Anspach seconded Cr Young that the Chief Executive Officer's report to Council be received.

MOTION PUT & CARRIED 9/0

A131 STRUCTURAL REFORM CONSULTANTS REPORT

FILE REFERENCE: A1.17.2.1
REPORT DATE: 13th July 2009
APPLICANT/PROPONENT: N/A
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: 124/09
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To place the report on the agenda to allow discussion to continue.

BACKGROUND: Resolution 124/09 from April 2009 resolved that the Shire employ the services of the consultant to be used by the Shires of Toodyay and Chittering to develop a study regarding structural reform benefits applicable to the Shire of Victoria Plains as it applies:- as a group; and as an individual entity.

COMMENT: The report prepared by consultants ACIL Tasman headed by Bob Smillie is to be presented to Councillors at a special briefing session to be held on the 21st July 2009 prior to the ordinary meeting. Mr Smillie will be at the meeting to discuss the report with Councillors and answer any questions they

may have.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

The outcome of the State Governments Local Government Reform Strategy will have significant implications for individual shires and regional groups.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 196/09

Moved Cr Kelly seconded Cr Johnson that the report provided by consultants ACIL Tasman is accepted by Council.

MOTION PUT & CARRIED 9/0

Cr Anspach

What will be done with this report now it is received? Will we have an individual report to present to other like shires?

Cr Young

Can someone collate information in that report to reflect individual standing?

Cr Erickson

Chief Executive Officer to advise Mr Smillie that an individual report is required.

Cr Anspach

What information do we take to general meetings?

Cr Smith

Would it be wise for council to come up with reasons for and against to stay as we are?

Cr Kelly

The question should be directed to Minister Castrilli – What will happen once the process is complete and we can't see any other like shires fitting in with us? The Structural Reform workshop held in Moora on 17th July indicated that shires should set guidelines.

Cr Anspach

There are 66 shires in this corridor and Minister Castrilli wants a 33% reduction. Checklist assessment outcome was assessed by the Steering Committee and Victoria Plains was placed in Category 3.

Cr Smith

Regardless of how councillors feel the Minister has stated that reform is required in Local Government. We must go to community (electors) and in going to the public meetings we must provide three or four options and the reasons behind them.

Cr Erickson

Forced amalgamation could divide Victoria Plains up; send in a direction that ratepayers don't want to go.

**STAY AS WE ARE
Victoria Plains**

Cr Young

We would be ill advised to stay as we are - don't want other officers to make decisions for Victoria Plains.

Cr Brennan

Same thoughts as Cr Young.

Cr Anspach

A plan needs to be formulated to put us in a position to negotiate further down the line. Don't sit on our hands and do nothing. Community need to accept the plan also.

Cr Holmes

Stand for Victoria Plains as we are.

Cr Smith

Against – could be forced to amalgamate and lose the option to say who you want to amalgamate with.

For - Victoria Plains is financially favourable.

As a council we are still reliant on grants which makes small councils battle to continue.

Cr Johnson

Opt to stay alone, reduce councillors to 7, and come up with a business plan. We need to go to the public with that. No decrease in rates maybe an increase in rates due to economy of scale. We need to come up with at least 3 options and have them out before the meetings to allow the public enough time to come to terms with them.

Look at amalgamation

VROC model. If possible go for largest option.

Cr Kelly

Stand alone. Totally agree to remain as Victoria Plains there are more advantages to remain as we are.

Cr Lovelock

Against - As we are we could be forced to amalgamate. Division is greater. Victoria Plains are efficient as we are.

For - stand alone we have the maximum control over our own destiny.

AMALGAMATE

Cr Erickson

Against amalgamation. Victoria Plains will lose control of towns, administration centre, and shire.

Cr Lovelock

Against - Victoria Plains will lose identity, staff issues, and potential great cost for new offices

For – Create the need for specialisation of staff which would then make us better able to serve.

Cr Kelly

There are not many advantages to amalgamations. Financially we are well off. If amalgamated we may lose representation, may only have one representative on the new council. F A G grants will be lessened after 5 years. Roads and Maintenance – large distance between works depots.

Cr Johnson

Most of the \$\$ in banks and reserved will be lost in executive payments. Some losses will occur these could be offset by stronger local committees. Would hope that a couple of representatives would be allowed.

Cr Smith

For – economy of scale for better services – roads, construction. Road grants should remain the same. Change in RRG depending on who amalgamates with whom. Larger shire should attract better services. Distance shouldn't be an issue. Representation – could attract larger voting numbers due to larger shire.

Against - Victoria Plains would lose its identity. Small communities worried over financial assistance i.e. Progress Associations. More pressure would be placed on them to maintain their halls and local infrastructure. Staff – we will probably

lose executive staff. Shopfront could remain – library, licensing, BBL. Logistical problems can be overcome. Financially - in current south ward rates may drop and in the current east ward rates may rise. Increase in rates could be insulated over a couple of terms of office. Ward representation would be questioned.

Cr Holmes

Can't see any benefit in amalgamation. We are doing the wrong thing by electors in entertaining the issue of amalgamation. We should stand alone.

Cr Anspach

Find other compatible shires. South, north and east there will be advantages and disadvantages. Can't see how this reform will be a success. Forced amalgamations cause a lot of pain. If Victoria Plains choose to stand alone, which is virtually out of the question could guarantee that we will have only 2 representatives for our original area. Our representatives could come from Dalwallinu and have no idea of local needs.

Cr Brennan

Against - lack of representation is a real issue. Halls, infrastructure.
For – long term operating costs could come down. Further grant funding could be available.
Go with the public feeling.

Cr Young

Getting in early could give us more options than doing nothing at all. South – could lose more than we gain. Similar shire for Victoria Plains could be Goomalling. Dangle the carrot to like shires i.e. Goomalling. Distance is not an issue. Not too many business issues can't be dealt with by internet or email. Age % breakdown - 26% population is 18 and younger. 18-30 age opinion would be entirely different to 35 and over. Older tend to go with what they know. Would be good to attract younger people to these meetings. Don't think identity will be lost if amalgamating with like shire.
Services may be lost i.e. personal service from council level and staff as is now.

FORM AN ALLIANCE

Cr Erickson

An Alliance appeals to me and also appeals to Chittering, Toodyay and Goomalling. Goomalling are more like Victoria Plains. We would retain office, depot, staff, social fabric, ability to set rates,
If the four shires formed alliance population could equal 10,000. I don't see any other options other than an alliance.

Cr Young

Commitment would be needed from each shire that there is no withdrawal from the alliance. There would definitely be continuity with staff – between shires – machinery – finance. Communication will be paramount. Need to look at this option long term that we will amalgamate. Structure of individual shire will change. When we give electors information on this option, we need to make people understand the alliance issue short and long term.

Cr Brennan

If we were proactive toward an alliance, our VROC would be more active now. It doesn't appear to be.

Chief Executive Officer

An alliance would be looked at to strengthen the VROC i.e. looking at staff. We don't want to go down the path of an alliance just to stave off forced amalgamations.

Cr Anspach

There would be a lot of teething problems with alliances. They can be overcome. Alliances can work if individual shires take on different portfolios. i.e. roads, finance. In putting forward an alliance argument we may attract other shires to join us.

Cr Holmes

Some alliances look good, could lose resources i.e. gravel. I will stay with stand alone and won't change my opinion.

Cr Smith

An Alliance would allow Victoria Plains to keep its identity. May appeal to electors. Depends how it is set up with tier structure. Corporate Body – each shire a shareholder. Could be seen as a bureaucracy. Board members would be a member from each shire. Sitting fees involved. Major benefit would be keeping identity.

Against - another tier of bureaucracy and associated wages increases.

Cr Johnson

Keep identity for own area. Could be made to work. Big problem would be senior management – changes would be needed. Council may become like board of directors and mean a larger workload on councillors say actually working two to three days a week. Not sure on savings in wages with executive staff. Top management will need to be very strong. The reform issue is pointing towards paying more people to do the job.

Cr Kelly

Agrees with main points raised. Need to ensure ratepayers receive the same amount of satisfaction. If fabric is altered and costs are increased we should stand alone. In favour of alliance if there are no major changes to fabric or costs.

Cr Lovelock

Any changes need to be with willing partners. "New England" (NSW) situation was run like a co-operative. Long term commitment required.

For - Alliance provides an opportunity to look after social aspects. Alliance could maintain identity. Alliance would not reduce number of shires, members or electors. Maintaining localities is a plus. Greater access to increased economy of scale.

Against - Calingiri will be the biggest loser in an amalgamation. Harder to access grants. Grants will be based on regional governments. Reasons for alliance should be positive not just to delay forced amalgamation.

Recently members of the Armidale (NSW) council came to Mandurah. The presentation from that meeting is available for viewing. Explains how they formed their alliance and its basis.

Should Victoria Plains go to electors with the option of splitting the shire?

SPLITTING

Cr Lovelock

People could be closer to a service centre.
Finance/ asset division could be a challenge.

Cr Kelly

Not an option.

Cr Johnson

People will tend to go to the same areas already utilised. Smaller towns will be under threat, communities many not survive a "split"

Cr Kelly left the meeting at 4.49pm

Cr Smith

Wherever most business is conducted is likely to become the centre for those people.

Lost identity – Victoria Plains as we know it would be non existent, east ward would have rate increases if split off with Wongan Ballidu.

Cr Holmes

Not only losing identity, losing all the effort and work put in so far.

Cr Anspach

Feeling in the West ward – some suggest Moora, some suggest CH, some say why change.

Cr Brennan

No suggestions for splitting. I won't recommend anything to public. We are to give them choices and they are to let us know what they want to do.

Cr Young

We are likely to end up on the back end of any of our neighbouring shires. The personal contact would be lost. Identity would be lost. History would be against the smaller towns being split to adjoining shires.

Cr Erickson

Splitting shire would affect employment, football teams the social network. No need to split.

Cr Lovelock

Maybe we are glossing over the pros. Government may like the idea. Splitting may make councils more sustainable. Larger Regional Centres will be able to gain more funds for infrastructure, services per head of population.

Cr Young

How is a regional centre receiving more funding going to improve the lives or services to people who have been split from Victoria Plains into neighbouring shires?

Cr Kelly entered the meeting at 4.59pm

Cr Lovelock through the chair asked if Mr McGill would like to comment.

Mr McGill

I am very impressed with depth of debate and the way council is trying to deal with this issue. This will be one of the most difficult decisions to be made by this council. The minister has offered no criteria, guidance or direction to councils whatsoever. I agree with opting for what is right and good in principle. Any ideas presented to the public will be met with confusion. They may opt with stay as we are and fight. Suggest council talks to local Liberal Member to stress council's unhappiness with Minister. Unhappiness in decisions which could affect votes for the Liberal party at next elections.

Executive Assistant left the meeting at 5.01pm

A132 CALINGIRI RAILWAY BARRACKS

FILE REFERENCE: A20380 Lot 17 CAV
REPORT DATE: 10th July 2009
APPLICANT/PROPONENT: Australian Railways Group
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To advise Council that the Australian Railways Group (ARG) had decided to sell the Calingiri Railway Barracks and had asked the shire if they were interested in purchasing them and the steps taken since then.

BACKGROUND: ARG has advised the shire that they no longer require the Calingiri Railway Barracks and that they are to be sold. They then asked if the Shire of Victoria Plains would be interested in buying the complex.

COMMENT: ARG has advised the shire that they no longer require the Calingiri Railway Barracks and asked if the Shire of Victoria Plains would be interested in buying the complex.

The impending sale of the railway barracks was briefly discussed at the special budget meeting on the 3rd of July 2009 and there seemed to be some support by those present for the shire purchasing them.

The Calingiri Railway Barracks are situated in the Calingiri town site on the corner of Cavell Street and Joffre Street and are comprised of four buildings one of which contains two bedrooms a communal kitchen and bathroom the other three each contain three bedrooms. All bedrooms are air conditioned and contain a small wardrobe, desk and bed. Although there is no formal laundry building there was a washing machine set up outside the first unit.

An inspection with the Community Services Manager revealed that the buildings appear to be structurally sound however there is a significant amount of work required to bring them up to a standard where they could be used as rented accommodation units. The work although significant is not extensive and consists of cleaning, patching holes in walls and outside cladding and painting. The communal kitchen and bathrooms require refurbishing though they are usable and this could be programmed over a number of years.

The barracks are currently used by local farmers for worker accommodation and receive little if any maintenance, when inspected there were clothes all over the floors and it was obvious there is no housekeeping service provided. The buildings are also used over the harvest by CBH workers and contractors with many of the rooms occupied all year round. The house where the Calingiri B & B operates from is for sale and may not continue to operate as a B & B when sold which would once again leave Calingiri without accommodation facilities apart from the caravan park which does not have on site vans.

ARG have advised that the barracks are on their books at a value of over \$21,000 and if the shire is interested in purchasing the complex they should make an offer in writing. I have made an offer of \$20,000 stressing that it was subject to the endorsement of full Council by a resolution passed at a properly convened meeting. If the complex is purchased by a private person there is no guarantee that they will continue to operate in their current form or that the facilities will be available for all employers or that required maintenance and upgrading would be carried out.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

The shire, farmers, CBH and other employers in Calingiri need continued access to short term accommodation units for seasonal and casual employees and a facility owned by the shire would guarantee continued access for all.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The proposed purchase would be made using funds from the Housing Reserve and would have no effect on the new budget.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Councillors debated the structural condition of the buildings at the Barracks and requested estimates of work required and relevant costs. The Chief Executive Officer pointed out that an inspection has been done and determined that most of the buildings were structurally sound but some maintenance was required and this could be spread over time.

RESOLUTION 197/09

Moved Cr Anspach seconded Cr Kelly

- 1. That the Chief Executive Officers offer to ARG to purchase the Calingiri Railway Barracks for \$20,000 is endorsed.**
- 2. That the purchase of the Calingiri Railway Barracks is funded from the Housing Reserve.**
- 3. That a management plan to operate the Calingiri Railway Barracks as a short term accommodation facility incorporating financial, tenancy, maintenance, housekeeping and upgrading be prepared by shire staff.**

MOTION PUT & CARRIED 8/1

Mr McGill left the meeting at 5.13pm

A133 CMVROC Constitutional Agreement

FILE REFERENCE: A1.12.2
REPORT DATE: 10th July 2009
APPLICANT/PROPONENT: Nil
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Updated Constitutional Agreement

PURPOSE OF REPORT: To provide Councillors with the opportunity to review the new CMVROC constitutional agreement and decide if they wish to endorse it.

BACKGROUND: With the withdrawal of the Shire of Chittering from the CMVROC the constitutional agreement was reviewed and the amended agreement is required to be endorsed by individual shires and their representatives authorised to sign it.

COMMENT: When the Shire of Chittering withdrew from the CMVROC the remaining members decided to review the agreement most notably the allocation of portfolios to Chief Executive Officers. In the previous agreement CEO's were allocated portfolios with Victoria Plains having Administration, Finance and Resource Sharing, Chittering had Environment, Dalwallinu had Economic and Community Development, Wongan Ballidu had Governance and Moora had State and Federal Government Legislation and Policy Change portfolio. Since the introduction of the original Constitutional Agreement three of the four current member shires have changed CEO.

At the December 2008 meeting of the CMVROC the following resolution was adopted;

"That the CMVROC Constitutional Agreement be amended in the following manner –

3.3.3 Chief Executive Officers give priority to attending each CMVROC Executive Officers Group meeting and only send another representative in exceptional circumstances. The representative is to be familiar within Projects within the CEO's responsibility or a written Report is to be submitted by the CEO to the Executive Officer for presentation at the meeting.

3.3.5 Chief Executive Officers to be allocated the responsibility for the oversight of Projects undertaken by CMVROC on the basis of CMVROC workload and personal interest and skills.

Council will need to resolve to endorse the agreement and authorise Council's delegate on the CMVROC, Cr Erickson to sign an amended agreement on behalf of Council.

There is no financial implication involved in the changes to the constitution.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

Sections 2.7 and 3.1 of the Local Government Act 1995, relating to the general function provisions.

STRATEGIC IMPLICATIONS:

Being a member of a voluntary regional Council can be beneficial at a Shire level and regional level in achieving positive outcomes for the residents of the district due to the strength of a combined voice of four Councils.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 198/09

Moved Cr Anspach seconded Cr Kelly that Council

- 1. Endorses the amended Central Midlands Voluntary Regional Organisation of Councils Constitutional Agreement as attached;**
- 2. Authorises Shire President Cr Geoff Erickson to sign the amended agreement on behalf of the Shire of Victoria Plains.**

MOTION PUT & CARRIED 9/0

A133 LOCAL GOVERNMENT REFORM CHECKLIST

FILE REFERENCE: A1.17.2
REPORT DATE: 13th July 2009
APPLICANT/PROPONENT: Nil
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Item 13.2 April 2009
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Checklist Report and Response

PURPOSE OF REPORT: To advise Council of the Checklist Report received from the Steering Committee and the CEO response to the report.

BACKGROUND: As a part of the Local Government Reform Strategy announced by the Minister for Local Government in February 2009 each shire was asked to address a checklist and submit their response by the 30th April 2009. This shires submission was presented to Council at the April 2009 meeting for discussion prior to lodgement. Only after the checklist was lodged was it announced that they would be assessed by the committee into one of three categories.

COMMENT: The Local Government Reform Strategy Checklist was lodged to the steering committee by the 30th April 2009 as required and the shires response was assessed by the steering committee on the basis of the three categories below.

1. Evidence indicates that there is existing organisational and financial capacity to meet current and future community needs. Local governments may still consider reform opportunities which enhance service provision to local and regional communities.
2. Structural reform including amalgamation/boundary adjustments and formalisation of regional groupings should be considered to enhance organisational and financial capacity to meet current and future community needs.
3. Significant structural reform including amalgamation and formalisation of regional groupings is required to ensure long term community and organisational benefit in order that the needs of the current and future generations are met.

The assessment was received on the 3rd July 2009 placing the Shire of Victoria Plains into category 3 *Significant structural reform including amalgamation and formalisation of regional groupings is required to ensure long term community and organisational benefit in order that the needs of the current and future generations are met.* The CEO had concerns that some of the responses were assessed incorrectly and as we did not know the assessment process prior to lodging the checklist that some details were not provided that may have affected the outcome therefore the CEO completed the attached response and sent it in to the Department of Local Government.

The report identified key strengths for Vic Plains as

- Long term financial planning in place
- Commencement of asset management planning, and
- Opportunities have been identified for working regionally with neighbouring local governments.

Areas where improvements are required were identified in relation to

- Little to no diversity of community members standing for Council and it was noted that the shire has an exceptionally high elected member to elector ratio of 1:81
- Limited examples of partnerships negotiated with state and commonwealth government and private sector to attract local investment and enhance

- service provision to the community
- Limited evidence of a staff attraction and retention strategy in place to build organisation capability or a strategic approach for staff to undertake professional training and development opportunities
- Limited evidence provided of a formal consultation strategy in place to effectively engage with the community in the shires future planning processes, and
- Shire acknowledgement that community expectations for service provision exceed organisational capacity.

The CEO challenged some of those finding as he believed that they had misinterpreted some of the comments for example it was stated that community expectations and demands were not excessive as they realise that many services cannot be economically provided to such small population areas and even if amalgamated those services will still be uneconomical to provide to the small towns in Victoria Plains and they have interpreted that as community expectations exceeding organisational capacity.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 199/09

Moved Cr Anspach seconded Cr Kelly that the report is received and the actions and responses of the Chief Executive Officer to the report are endorsed.

MOTION PUT & CARRIED 9/0

A134 WALGA AGM AGENDA 2009

FILE REFERENCE: A1.8.1.2
REPORT DATE: 13th July 2009
APPLICANT/PROPONENT: Nil
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Extract from WALGA AGM agenda.

PURPOSE OF REPORT: To provide council with details of matters for decision on the 2009 WALGA AGM agenda to allow guidance to be given to the voting delegates at the WALGA AGM held during the Local Government Week convention.

BACKGROUND: At the WALGA Annual General Meeting there is discussion and delegates vote on items contained in the agenda. The Council needs to discuss these items and provide guidance to the Shire President and Cr Anspach who are our delegates.

COMMENT: At the WALGA AGM to be held during the Local Government Week Convention discussion will be held on items listed on the agenda under the heading "Matters for Decision" and the shire delegates President Cr Erickson and Cr Michael Anspach will be required to vote on behalf of the Shire Council.

As the agenda has been received in time to enable discussion and a Shire Council position can be reached it is prudent that this discussion takes place and guidance is given to the shire delegates.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Council's response to the items as per the WALGA AGM Agenda were as follows:-

- 3.1 Review of Public Open Space Requirements – Yes
- 3.2 Western Power Inspections and Replacement of Power Poles – Yes
- 3.3 Deregulation of Airline Services to Regional Western Australia – Attending Councillors to determine appropriate response pending item discussions on the day.

RESOLUTION 200/09

Moved Cr Johnson seconded Cr Anspach that Council considers the contents of WALGA AGM agenda section 3 “Matters for Decision” and provides guidance to the shire delegates on how to vote at the meeting to be held on Saturday 8th August 2009 during the Local Government Week Convention.

MOTION PUT & CARRIED 9/0

A135 HERITAGE LOAN SUBSIDY SCHEME

FILE REFERENCE: RC4.2
REPORT DATE: 10th July 2009
APPLICANT/PROPONENT: WALGA
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To provide details of the scheme to Councillors to allow them to determine if they wish to participate in the scheme.

BACKGROUND: The Heritage Loan Subsidy Scheme is administered by the Western Australian Local Government Association (WALGA) and the Heritage Council of Western Australia to provide funding in the form of subsidised loans for conservation works on Heritage Properties.

COMMENT: WALGA as administrator for the Heritage Loan Subsidy Scheme has written to the Shire of Victoria Plains seeking a once only contribution of \$8,140 to the scheme to enable owners of heritage listed residential properties in the shire to gain access to funding to carry out conservation works on their property.

Owners of properties that only appear on the municipal (local) heritage list cannot usually apply for grants provided by the Heritage Council's Heritage Grants Program, Lotterywest or Commonwealth Government. The Heritage Loan Subsidy Scheme is therefore the only money saving option and provides funding for roofing works, veranda works, and works to walls to name a few.

A search of the Heritage Council Database revealed that there are two hundred and one places listed in Victoria Plains and only two of those are on the state register those being Wyening Mission Behanging Road, fourteen kilometres north of Bolgart and the Summer Hill precinct Great Northern Highway New Norcia. Of the local listed places not a lot are residential properties and many other places on the database no longer exist.

Heritage conservation can improve an area's liveability and provide educational and interpretive opportunities for future generations as each heritage building is unique and together they represent the cultural soul and character of the community which may be lost forever. By encouraging owners of properties on the local heritage to restore their places to their former glory we can play an important role in conserving the local built heritage.

The Heritage Loan Subsidy Scheme provides a subsidy of 4% on the interest rate of loans for conservation works to heritage property. Loans can be arranged through the financial institution of the applicant's choice.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

It is important to maintain local built heritage to provide educational and interpretive opportunities on the cultural character of the local community for future generations.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There would be a once only contribution of \$8,140 to the scheme which is not included in the current budget

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 201/09

Moved Cr Anspach seconded Cr Smith that the Shire of Victoria Plains do not make a once only contribution of \$8,140 to join the WALGA and Heritage Council of WA administered Heritage Loan Subsidy Scheme.

MOTION PUT & CARRIED 9/0

10.5 PLANT AND WORKS

See Plant and Works items listed prior to Item 10.1 Finance.

11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CONFIDENTIAL ITEMS

RESOLUTION 202/09

Moved Cr Smith seconded Cr Lovelock that confidential items be introduced to Council.

MOTION PUT & CARRIED 9/0

The meeting was closed to the public at 5.40pm.

Various issues of a confidential nature were discussed.

RESOLUTION 203/09

Moved Cr Smith seconded Cr Lovelock that the meeting be re-opened to the public.

MOTION PUT & CARRIED 9/0

The meeting was re-opened to the public at 5.49pm

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

RESOLUTION 204/09

Moved Cr Kelly seconded Cr Brennan that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 9/0

13.1 MINUTE DISTRIBUTION TO COUNCILLORS

Cr Young requested that Minutes be sent to councillors via computer disc to save paper volumes.

Cr Young, Cr Brennan and Cr Johnson requested this format in future.

13.2 BENDIGO BANK

Cr Anspach asked that the Bendigo Bank State Manager be invited to address council at the next Ordinary meeting to be held on 18th August 2009.

14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.52pm

Signed this 18th day of August 2009

Presiding Member