



Shire of Victoria Plains

## **Minutes of an Ordinary Meeting of Council held**

On	Tuesday 21 <sup>st</sup> June 2011
At	Council Chambers, Calingiri
Commencing	2.08pm

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 2.08pm.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

<b>President:</b>	Cr G Erickson	South Ward
<b>Councillors:</b>	Cr M Anspach	West Ward
	Cr D Lovelock	West Ward
	Cr J Kelly	West Ward
	Cr N Smith	East Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward
	Cr J Brennan	Central Ward
	Cr Young	Central Ward

**Apologies:** Nil

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Finance and Administration Manager:</b>	Mr N Hamilton
<b>Executive Assistant:</b>	Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

**6 PETITIONS/DEPUTATION'S/PRESENTATIONS**

Nil

## **7 CONFIRMATION OF MINUTES**

### **7.1 Confirmation of Minutes**

#### **Resolution 77/2011**

Moved Cr Anspach seconded Cr Holmes that the minutes of the Ordinary Meeting held 17<sup>th</sup> May 2011 be confirmed as a true and correct record of the proceedings.

**MOTION PUT & CARRIED 9/0**

#### **Resolution 78/2011**

Moved Cr Lovelock seconded Cr Anspach that the minutes of the Audit Committee Meeting held 13<sup>th</sup> June 2011 be confirmed as a true and correct record of the proceedings.

**MOTION PUT & CARRIED 9/0**

### **7.2 Business Arising from Minutes**

#### **Cr Anspach**

From Audit Committee Minutes

Regarding questions put by G McGill and the answers that were provided.

Should they have been recorded in the minutes?

#### **Chief Executive Officer**

As per the act it is not necessary to record word for word, as long as an item and resolutions are shown.

#### **Cr Brennan**

Recycling Bins

Several town residents did not receive surveys. Conflicting information in the minutes and shire newsletter.

Discussion was held and Cr Young passed on feelings of some townsite ratepayers regarding the recycling bins.

#### **Chief Executive Officer**

Explained that it was not possible to produce a name and address list from the rating system, which is why the letters were addressed to the ratepayer.

Chief Executive Officer assured council that each household received a letter.

## **8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**9 PRESIDENT AND COUNCILLORS REPORTS**

Cr Erickson

Attended Avon Midland Zone Meeting.

**Chief Executive Officer**

Main points from Zone Meeting:-

Wheatbelt Landuse Planning Strategy. Comment deadline extended.

Max Trenorden

Private Members Bill

Amalgamation

WALGA move toward resource sharing in favour of amalgamation

Royalties for Regions

Changes to Zone Agenda – next meeting is to be held in Victoria Plains on 23<sup>rd</sup> September 2011.

Cr Johnson

Resigned his position from Moore Catchment Council as community representative.

Cr Kelly

Gillingarra LCDC has obtained grant funding to backfill drains.

**10 BUSINESS PAPER**

- 10.1 Finance
- 10.2 Community Services
- 10.3 Town Planning
- 10.4 Administration
- 10.5 Works

## 10.1 FINANCE

### F17 ACCOUNTS FOR PAYMENT

File Reference: F1.8.4  
Report Date: 10<sup>th</sup> June 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: May 2011 Creditor and Payroll Payments

#### PURPOSE OF REPORT

To present to Council the list of payments made during May 2011.

#### BACKGROUND

As per Local Government (Finance) Regulations 13, each month Council is to be advised of all payments made from the municipal and trust bank accounts for the period since the last Council meeting.

**NOTE:** Where trust payments are made, relevant funds are transferred from the trust bank account to the municipal bank account and paid via this latter account and are recorded on the accounts paid listing from the municipal account.

#### COMMENT

Each month Council is to be advised of payments made during the preceding month; the amount, payee, date and reason for payment. All payments are via the shire municipal bank account.

#### POLICY REQUIREMENTS

Policy 6.5.1 (b) and (c) refers:-

- b) The Chief Executive Officer and in their absence the Deputy Chief Executive Officer/Finance and Administration Manager are authorised to allow all creditors to be paid according to their trading terms and for payments to be endorsed by Council after payment rather than approved by Council prior to payment.
- c) All payments made prior to the meeting shall be presented to Council for endorsement or approval of payment.

#### LEGISLATIVE REQUIREMENTS

In accordance with Local Government (Finance) Regulations Item 13 the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid:-

- a) The Payee's Name
- b) The amount of the payment

- c) The date of the payment
- d) Sufficient information to identify the transaction

And that this list is to be presented to the Council at the next ordinary meeting of Council after the list is prepared.

**NOTE:** All payments are made from the Municipal bank, where payments are made either via cheque or electronic funds transfer (EFT) for payments to supplier of goods or services, and by EFT direct from the payroll system for the payment of wages.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

### **FINANCIAL IMPLICATIONS**

All payments are within the confines of the Councils adopted budget.

### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

#### **Resolution 79/2011**

**Moved Cr Smith seconded Cr Anspach that the payments made during May 2011 as per the attached listing amounting to \$263,315.89 for creditor payments and \$75,319.66 for payroll payments giving an overall total of \$338,635.55 be endorsed.**

**MOTION PUT & CARRIED 9/0**



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21<sup>st</sup> June 2011**

**Shire of Victoria Plains  
Creditor & Payroll Payments for the month of May 2011**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Inv Amt</b>	<b>Chq Amt</b>
10113	03/05/2011	AUSTRALIAN TAXATION OFFICE	Payroll deductions		13,713.99
10114	03/05/2011	SYNERGY	Electricity Charges		3,261.55
10115	03/05/2011	TELSTRA CORPORATION LTD	Telephone Charges		305.72
10116	03/05/2011	BROOKS HIRE SERVICE PTY LTD			8,580.00
			Hire Vibe Roller at Gillingarra / Glentromie Road - March 2011	4,400.00	
			Hire M/Tyred Roller for Gillingarra/Glentromie Road - March 2011	4,180.00	
10117	03/05/2011	S & S FREESTONE TRANSPORT	Hire Loader for Gillingarra Glentromie Road		1,628.00
10118	03/05/2011	AVON WASTE	Refuse Removal Services March 2011		3,086.45
10119	03/05/2011	BENEDICTINE COMMUNITY OF NEW NORCIA	Fuel for Fire Truck - PFT8		119.11
10120	03/05/2011	WA LOCAL GOVERNMENT ASSOCIATION	Advertising - Works and Services Manager		2,994.79
10121	03/05/2011	AUST COMMUNICATIONS & MEDIA AUTH	Licence Renewal Land Mobile System to 25/5/2012		96.00
10122	03/05/2011	THE HONDA SHOP	Replace Blade set for Lawn Mower - PMO2.		260.10
10123	03/05/2011	PIAWANING PROGRESS ASSOCIATION INC			2,696.10
			Reimburse 50% Insurance and Electricity costs for Piawaning Hall	1,696.10	
			Dry Season Grant - Quiz Night	1,000.00	
10124	03/05/2011	MOORE CATCHMENT COUNCIL INC	Annual Donation to Moore Catchment Council 2011		550.00
10125	03/05/2011	RB MOTORS PTY LTD (WONGAN HILLS)	Service Ford Ranger Ute VP77-PWV41		256.03
10126	03/05/2011	MCLEODS BARRISTERS AND SOLICITORS	Professional services re lease agreement for CWA Building		381.49

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10127	03/05/2011	VP WATER (DB & MD SMITH)	Hire Water Cart -Various roads maintenance grading	7,207.75
10128	03/05/2011	CLARK EQUIPMENT SALES PTY LTD	Replace windscreen wipers & blades - PLR6	94.57
10129	03/05/2011	LGIS RISK MANAGEMENT	Avon Central Regional Co-Ordinator Fee Jan - June 2011	3,034.90
10130	03/05/2011	ENSYSTEX AUSTRALASIA PTY LTD	Mosquito control products	1,012.88
10131	03/05/2011	REBECCA STONE	Finish painting Bolgart Caravan Park	773.00
10132	03/05/2011	INSTANT WEIGHT PTY LTD		1,489.20
			Printer paper for Cat Loader computer	36.30
			Repair scales for Loader - PLR2	1,452.90
10133	03/05/2011	MUCHEA PLUMBING & GAS	Hire machinery to unblock drain at Bolgart Hall	585.75
10134	12/05/2011	WALG SUPER PLAN	Superannuation contributions	5,901.62
10135	12/05/2011	SHIRE OF VICTORIA PLAINS	Cash Wages week ending 11-5-11	3,450.30
10136	12/05/2011	WESTSCHEME PTY LTD	Superannuation contributions	136.42
10137	12/05/2011	HEALTH INSURANCE FUND	Payroll deductions	115.60
10138	12/05/2011	CARE SUPER	Superannuation contributions	106.10
10139	12/05/2011	ASGARD SUPERANNUATION	Superannuation contributions	184.30
10140	12/05/2011	RUSSELL SUPER SOLUTIONS	Superannuation contributions	109.34
10141	17/05/2011	WESTERN AUSTRALIA TREASURY CORP	Loan Payment No 69 June 2011	1,876.86
10142	17/05/2011	COUNTRY HOUSING AUTHORITY	Loan Payment No 68 June 2011	6,971.20
10143	17/05/2011	SYNERGY	Electricity Charges	2,131.51
10144	17/05/2011	TELSTRA CORPORATION LTD	Telephone Charges	1,389.99
10145	17/05/2011	CORPORATE EXPRESS AUSTRALIA LTD	Stationery Supplies	1,531.41
10146	17/05/2011	BROOKS HIRE SERVICE PTY LTD		8,856.65
			Hire and demob of M/Tyred roller at Gillingarra Glentromie Rd April 2011	2,527.25
			Hire Vibe Roller - Gillingarra Glentromie Rd April 2011	3,520.00
			Hire & Demob Vibe Roller to 3-5-11 - Gillingarra Glentromie Road	2,809.40
10147	17/05/2011	NC & F WATSON	Cart gravel to Gillingarra Glentromie Road	1,980.00

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10148	17/05/2011	S & S FREESTONE TRANSPORT		14,971.00
		Excavate drainage at Kelly's on Gillingarra / Glentromie Road	14,421.00	
		Transport Volvo & Cat Loaders within Shire of Victoria Plains	550.00	
10149	17/05/2011	RURAL PRESS REGIONAL MEDIA (WA) P/L	Advertised - Road Closure in Central Midlands Advocate	149.71
10150	17/05/2011	STAR TRACK EXPRESS	Freight Charges	403.35
10151	17/05/2011	CALINGIRI TRADERS		988.28
		Nuts and bolts for trailer - Building Supplies	4.40	
		Papers, Postage, Council, Office purchases from store March 2011	349.45	
		Purchases from Store for March 2011 for Depot	634.43	
10152	17/05/2011	YERECOIN TRADERS	Supply 2 Batteries for Fire Truck - PFT8	340.00
10153	17/05/2011	LANDGATE	Rates valuations	110.00
10154	17/05/2011	RELIANCE PETROLEUM	Bulk Fuel 11,000 Lts Diesel & 1,000 Lts Unleaded April 2011	17,447.20
10155	17/05/2011	BOLGART PROGRESS ASSOCIATION	Library Services Payment for the Month of May 2011	352.80
10156	17/05/2011	COURIER AUSTRALIA	Freight Charges	21.88
10157	17/05/2011	CALINGIRI SPORTS CLUB		4,225.00
		Refreshments for Council Meetings	182.00	
		Refreshments for Fire Fighting Training	43.00	
		Dry Season Grant - Back to Calingiri	4,000.00	
10158	17/05/2011	WHEATBELT TYRES		1,903.50
		Second hand Grader tyre - PGR8	82.50	
		Supply and fit 6 x New tyres - PTK18	1,821.00	
10159	17/05/2011	VICTORIA PLAINS AUTO ELECTRICS	Repairs to Grader - PGR8	110.00
10160	17/05/2011	TUSS CONCRETE PTY LTD	Supply concrete, headwalls etc Gillingarra Glentromie Road	8,956.20

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10161	17/05/2011	COUNTRY COPIERS NORTHAM	Service Library Photocopier	53.14
10162	17/05/2011	BOEKEMAN MACHINERY	Service on Hino Dump truck - PTK18	848.51
10163	17/05/2011	NEIL SMITH	Rates refund for assessment A20125 WILSON ROAD PIAWANING 6572	1,051.11
10164	17/05/2011	MOGUMBER PROGRESS ASSOCIATION	Dry Season Grant for Celebrating our communities family concert	6,267.00
10165	17/05/2011	NEAT N TRIM UNIFORMS PTY LTD	Uniforms for Admin Staff	659.11
10166	17/05/2011	KLEENHEAT GAS	Yearly Gas Bottle Rental Charges Admin Office 2011-12	56.00
10167	17/05/2011	WONGAN STEEL MANUFACTURERS		676.79
			Repair tail gate - PTK14	294.82
			Supply hydraulic line - PTK14	87.29
			Replace spray gun and wand on - PSP2	72.50
			Repair tow hitch side tipper - PTK19	222.18
10168	17/05/2011	GILLINGARRA SPORT AND RECREATION CLUB	Dry Season Grant for John Curtin Cleanup & WA Week	3,200.00
10169	17/05/2011	SHIRE OF CHITTERING	50% share CDO Dec - March 2011	9,300.26
10170	17/05/2011	METROCOUNT VEHICLE CLASSIFIER SYSTEMS	Metrocount Road Tube & Centreline Flap Packs	463.10
10171	17/05/2011	WESTRAC PTY LTD - PARTS		235.69
			Nut for PGR9	7.93
			Cutting Edge for PGR9 - Backorder	227.76
10172	17/05/2011	TAG TREE SERVICES PTY LTD		41,800.00
			Remove trees from Calingiri town site	3,300.00
			Remove storm damaged trees etc from Shire Roads	38,500.00
10173	17/05/2011	MUCHEA GRADING CONTRACTORS	Maint grading : Newdale/Old Plains, Bolgart West, Edmonds, Gabalong & Roe Roads	10,224.50
10174	17/05/2011	STILLITANO'S HOME HARDWARE & BUILDING	Repair vandalised doors at Rec Centre & C/Van Park	380.80

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10175	17/05/2011	RB MOTORS PTY LTD (WONGAN HILLS)	Service Ford Ranger dual cab ute - PWV47	296.14
10176	17/05/2011	CLARK EQUIPMENT SALES PTY LTD	Joint Coupling for PLR6	72.59
10177	17/05/2011	COUNTRYWIDE AUSTRAL	Advertising Blue Light Magazine 2011	484.00
10178	17/05/2011	JR & A HERSEY PTY LTD		760.95
			Spray paint, bags, tape etc for Depot	635.69
			Uniform for Depot Staff + Sandbags	125.26
10179	17/05/2011	TOODYAY HOME TRADERS	Blades for Brushcutter - PSP2	67.90
10180	17/05/2011	SWEETMAN EXCAVATIONS	Hire Excavator to clean out culverts	2,150.50
10181	17/05/2011	CY O'CONNOR COLLEGE OF TAFE	Staff Training	28.95
10182	17/05/2011	CAROLYNNE HAIGH	Cleaning Charges for April 2011	1,449.00
10183	17/05/2011	NORTHSIDE SEPTICS	Pump out septic at Calingiri Hall	650.00
10184	17/05/2011	DEPARTMENT OF PREMIER & CABINET	Government Gazettal Advertising	314.96
10185	17/05/2011	REBECCA STONE	Paint access ramp Bolgart Hall	585.00
10186	17/05/2011	SITE WARE DIRECT		551.32
			Work Boots for Staff	140.14
			Uniforms for Depot Staff	38.28
			Uniforms for Depot Staff	269.94
			Uniforms for Depot Staff	102.96
10187	17/05/2011	WA CONCRETTERS PTY LTD	Install and Repair Concrete Footpath and Crossovers - Bolgart	15,405.50
10188	17/05/2011	TIMBERDEN PLANT HIRE	Hire of excavator with attachments clearing trees from drains Bolgart West Road.	18,092.25
10189	17/05/2011	G J GRAHAM	Hire of Excavator to repair flood damaged culverts	420.00
10190	17/05/2011	ALLTOILETS WA	Replace toilet seat - Depot	17.44
10191	17/05/2011	FIVE ROADS CAFE	Catering for Council Meeting April 2011	250.25
10192	17/05/2011	AUTO ACCIDENT REPAIR CENTRE	Insurance Excess for Toyota Aurion Repairs - PAV28	300.00
10193	17/05/2011	BOLGART BOWLING CLUB	Dry Season Grant for Volunteer Thank you Dinner	400.00
10194	25/05/2011	SHIRE OF VICTORIA PLAINS EMPLOYEE	Cash Advance for Staff Pay W/E 25/5/11	500.00

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10195	26/05/2011	WALG SUPER PLAN	Superannuation contributions	5,879.75
10196	26/05/2011	SHIRE OF VICTORIA PLAINS	Cash Wages for Week Ending 25/5/11	2,052.00
10197	26/05/2011	WESTSCHEME PTY LTD	Superannuation contributions	121.26
10198	26/05/2011	HEALTH INSURANCE FUND	Payroll deductions	115.60
10199	26/05/2011	CARE SUPER	Superannuation contributions	121.26
10200	26/05/2011	ASGARD SUPERANNUATION	Superannuation contributions	165.66
<b>Total Cheque payments for May 2011</b>				<b>263,315.89</b>
	12/05/2011	EFT Payment for Wages W/E 11/5/11		39,115.23
	26/05/2011	EFT Payment for Wages W/E 25/5/11		36,204.43
<b>Total Wages EFT payments for May 2011</b>				<b>75,319.66</b>
<b>Total Payments for May 2011</b>				<b>338,635.55</b>

## **F18 MONTHLY FINANCIAL STATEMENT**

File Reference: F1.3.3  
Report Date: 10<sup>th</sup> June 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton - Finance and Administration Manager  
Attachments: Financial reports for the month of May 2011

### **PURPOSE OF REPORT**

That the following statements and reports for the month ended 31<sup>st</sup> May 2011 be received.

### **BACKGROUND**

Under the Local Government (Financial Management) Regulations 1996 the Council is to prepare financial reports outlining the financial operations at the previous month end date.

Listed below is a compilation of the reports that will meet compliance, these are listed in Sections and the relevant regulations below.

### **Monthly Financial Statement reports**

Section 6.4 of the Local Government Act and Regulation 34.1 of the (Financial Management) Regulations requires a Local Government to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget containing the following details:

- Annual budget estimates;
- Budget estimates to the end of the month to which the statement relates (known as YTD Budget);
- Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates (known as YTD Actuals);
- Material variances between the comparatives of Budget v's Actuals;
- The net current assets (NCA) at the end of the month to which the statement relates.

Regulation 34.2 – Each statement of financial activity must be accompanied by documents containing:-

- An explanation of the composition of the net current assets of the month to which it relates, less committed assets and restricted assets containing the following detail:-
  - An explanation of each of the material variances;
  - Such other supporting information as is considered relevant by the Local Government.

Regulation 34.3 – The information in a statement of financial activity may be shown:-

- According to nature and type classification
- By program; or
- By business unit

Each financial year a Local Government is to adopt a % value, calculation in accordance with AAS5, to be used in reporting material variances.

### **COMMENT**

The monthly financial reports for May 2011 is therefore presented to Council showing monthly income and expenditure to date and comparative year to date budget and annual budget figures.

Page 321 - Income Statement by Program  
Page 322 - Income Statement by Nature and Type  
Page 323 - Statement of Financial Activity  
Page 324 - Report on Significant Variances  
Page 325 - Composition of Net Current Asset Position  
Page 326 - Notes on Budget Changes to be made  
Page 327 to 346 - Income and Expenditure Detail by Program  
Page 347 to 348 - Capital Expenditure – Year to Date  
Page 349 – Outstanding Debtors Report  
Page 350 – Bank Reconciliation and Investments Report  
Page 351 – Outstanding Rates Report

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

#### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

#### ➤ **Social**

There are no known significant social implications associated with this proposal.



## **FINANCIAL IMPLICATIONS**

The financial reports for the period ending 31<sup>st</sup> May 2011 are attached to the Council agenda.

## **VOTING REQUIREMENTS**

*Absolute Majority Required:* Yes

Cr Brennan left the meeting at 2.46pm

### **Resolution 80/2011**

**Moved Cr Lovelock seconded Cr Kelly that the following statements and reports for the month ended 31<sup>st</sup> May 2011 be received.**

**Page 321 - Income Statement by Program**

**Page 322 - Income Statement by Nature and Type**

**Page 323 - Statement of Financial Activity**

**Page 324 - Report on Significant Variances**

**Page 325 - Composition of Net Current Asset Position**

**Page 326 - Notes on Budget Changes to be made**

**Page 327 to 346 - Income and Expenditure Detail by Program**

**Page 347 to 348 - Capital Expenditure – Year to Date**

**Page 349 – Outstanding Debtors Report**

**Page 350 – Bank Reconciliation and Investments Report**

**Page 351 – Outstanding Rates Report**

**MOTION PUT & CARRIED 8/0**

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**Shire of Victoria Plains**  
**Income Statement by Program**  
**For the period ending 31st May 2011**

	YTD Actual	YTD Budget	Current Budget	Original Budget
	\$	\$	\$	\$
<b>Operating Income</b>				
General Purpose Funding	2,539,260	2,495,844	2,500,800	2,500,800
Governance	17,579	10,890	11,886	11,886
Law, Order and Public Safety	44,633	36,655	637,622	167,022
Health	7,569	4,831	6,013	6,013
Education & Welfare				
Housing	58,325	47,388	51,791	51,791
Community Amenities	59,519	61,722	62,804	62,804
Recreation & Culture	20,038	16,852	18,399	18,399
Transport	1,145,720	1,152,202	1,177,667	1,177,667
Economic Services	20,596	19,492	20,359	20,359
Other Property & Services	39,648	40,442	78,123	78,123
	<u>3,952,889</u>	<u>3,886,318</u>	<u>4,565,465</u>	<u>4,094,865</u>
<b>Operating Expenditure</b>				
General Purpose Funding	(152,891)	(168,217)	(178,304)	(178,304)
Governance	(252,276)	(260,698)	(289,883)	(289,883)
Law, Order and Public Safety	(113,629)	(119,730)	(140,805)	(140,805)
Health	(69,646)	(88,512)	(94,484)	(94,484)
Education & Welfare	(42,063)	(53,992)	(58,802)	(58,802)
Housing	(89,120)	(122,514)	(127,722)	(127,722)
Community Amenities	(171,419)	(190,567)	(220,224)	(220,224)
Recreation & Culture	(255,666)	(302,348)	(340,472)	(340,472)
Transport	(2,095,976)	(1,952,655)	(2,147,558)	(2,147,558)
Economic Services	(79,555)	(98,681)	(112,868)	(112,868)
Other Property & Services	(35,760)	(37,332)	(104,630)	(104,630)
	<u>(3,357,999)</u>	<u>(3,395,246)</u>	<u>(3,815,752)</u>	<u>(3,815,752)</u>
<b>Interest on Borrowings</b>				
Governance	(1,243)	(1,185)	(1,583)	(1,583)
Housing	(4,483)	(3,029)	(5,249)	(5,249)
Recreation & Culture	(3,906)	(4,670)	(4,671)	(4,671)
Other Property & Services	(75)	(194)	(194)	(194)
	<u>(9,707)</u>	<u>(9,078)</u>	<u>(11,698)</u>	<u>(11,698)</u>
	<u>\$ 585,182</u>	<u>481,993</u>	<u>738,015</u>	<u>267,415</u>

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

**Shire of Victoria Plains**  
**Income Statement by Nature and Type**  
**For the period ending 31st May 2011**

	YTD Actual	Original
	\$	Budget
		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>		
Rates	1,839,897	1,855,503
Grants and Subsidies - Operating	582,112	551,139
Fees and Charges	148,153	194,403
Interest Earnings	116,967	93,000
Other Revenue	90,301	70,783
	<u>2,777,430</u>	<u>2,764,828</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>		
Employee Costs	(432,414)	(602,560)
Materials and Contracts	(849,325)	(1,014,460)
Utilities	(40,337)	(44,250)
Depreciation	(1,571,043)	(1,681,164)
Interest Expenses	(9,707)	(11,698)
Insurance	(138,639)	(145,672)
Other Expenditure	(314,629)	(316,568)
	<u>(3,356,094)</u>	<u>(3,816,372)</u>
	(578,664)	(1,051,544)
Grants and Subsidies - non-operating	1,096,870	1,345,550
Profit on Asset Disposals	111,261	83,163
Loss on Asset Disposals	<u>(44,285)</u>	<u>(10,878)</u>
<b>NET RESULT</b>	<u>585,182</u>	<u>366,291</u>

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

**Shire of Victoria Plains**  
**Statement of Financial Activity 2010-11**  
**For the period ending 31st May 2011**

	YTD Actual	YTD Budget	Current Budget	Original Budget	YTD Variance
	\$	\$	\$	\$	
<b>Operating Income</b>					
General Purpose Funding	2,504,498	2,465,844	2,470,800	2,470,800	1.57%
Governance	17,579	10,890	11,886	11,886	61.43%
Law, Order and Public Safety	44,633	36,655	37,022	37,022	21.76%
Health	7,569	4,831	6,013	6,013	56.68%
Housing	58,325	47,388	51,791	51,791	23.08%
Community Amenities	59,519	61,722	62,804	62,804	-3.57%
Recreation & Culture	20,038	16,852	18,399	18,399	18.91%
Transport	83,613	90,097	90,994	90,994	-7.20%
Economic Services	20,596	19,492	20,359	20,359	5.67%
Other Property & Services	39,648	40,442	78,123	78,123	-1.96%
<b>Sub Total</b>	<b>2,856,019</b>	<b>2,794,213</b>	<b>2,848,192</b>	<b>2,848,192</b>	<b>2.21%</b>
<b>Operating Expenditure</b>					
General Purpose Funding	(152,891)	(168,217)	(178,304)	(178,304)	-9.11%
Governance	(253,519)	(261,883)	(291,467)	(291,467)	-3.19%
Law, Order and Public Safety	(113,629)	(119,730)	(140,805)	(140,805)	-5.10%
Health	(69,646)	(88,512)	(94,484)	(94,484)	-21.31%
Education & Welfare	(42,063)	(53,992)	(58,802)	(58,802)	-22.09%
Housing	(93,603)	(125,543)	(132,972)	(132,972)	-25.44%
Community Amenities	(171,419)	(190,567)	(220,224)	(220,224)	-10.05%
Recreation & Culture	(259,572)	(307,018)	(345,143)	(345,143)	-15.45%
Transport	(2,095,976)	(1,952,655)	(2,147,558)	(2,147,558)	7.34%
Economic Services	(79,555)	(98,681)	(112,868)	(112,868)	-19.38%
Other Property & Services	(35,835)	(37,526)	(104,824)	(104,824)	-4.51%
<b>Sub Total</b>	<b>(3,367,706)</b>	<b>(3,404,324)</b>	<b>(3,827,450)</b>	<b>(3,827,450)</b>	<b>-1.08%</b>
<b>Grants for the Development of Assets</b>					
General Purpose Funding	34,762	30,000	30,000	30,000	
Law, Order and Public Safety	0	0	600,600	130,000	
Transport	1,062,108	1,062,105	1,086,673	1,086,673	
	1,096,870	1,092,105	1,717,273	1,246,673	
<b>Net Operating Result</b>	<b>585,182</b>	<b>481,993</b>	<b>738,015</b>	<b>267,415</b>	
<b>Capital Income</b>					
Proceeds from the Sale of Assets	269,299	275,300	303,300	303,300	
Transfer from Reserves	405,214	425,969	736,689	706,689	
<b>Sub Total</b>	<b>674,513</b>	<b>701,269</b>	<b>1,039,989</b>	<b>1,009,989</b>	
<b>Capital Expenditure</b>					
Governance	(90,654)	(116,124)	(187,124)	(187,124)	
Law, Order and Public Safety	(3,227)	(3,500)	(604,100)	(133,500)	
Housing	(6,839)	(4,500)	(13,200)	(13,200)	
Community Amenities	(12,487)	(10,000)	(10,000)	0	
Recreation & Culture	(57,871)	(66,800)	(88,517)	(88,517)	
Transport	(2,420,167)	(2,345,603)	(2,551,351)	(2,822,746)	
Economic Services	0	(6,600)	(6,600)	(6,600)	
Other Property & Services	0	(5,000)	(8,000)	(8,000)	
Transfer to Reserves	(74,090)	0	(640,518)	(468,000)	
Repayment of Loans	(40,545)	40,545	(40,380)	(40,380)	
	(2,705,880)	(2,517,582)	(4,149,790)	(3,768,067)	
<b>Total Operating + Non-Operating</b>	<b>(1,446,186)</b>	<b>(1,334,320)</b>	<b>(2,371,786)</b>	<b>(2,490,663)</b>	
<b>Adjust Non-Cash items</b>					
Depreciation	1,571,043	1,540,924	1,681,164	1,681,164	
Provisions	(20,782)	0	0	0	
P/L on Sale of Assets	(66,976)	(63,323)	(72,285)	(72,285)	
Surplus / Deficit B/fwd	660,081	762,907	762,907	762,907	
Closing Surplus (Deficit) carried forward	697,180	906,188	(0)	(118,878)	

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains	
Report on Significant Variances Greater than 10% or \$5000	
For the period ending 31st May 2011	
	YTD Var \$
<b>Operating Income</b>	
<b>General Purpose Funding</b>	
Unbudgeted grant from Dept of Agriculture & Food	20,000 FAV
Dry Season Services Grant re community spirit & welfare	
Contribution from Quadro Resources - Calingiri Sports Centre Devl.	2,500 FAV
Wheatbelt Dev Comm. - Grant for business plan - Northam Respite	2,261 FAV
Interest income on budgeted amount	27,404 FAV
<b>Governance</b>	
<b>Administration</b>	
Recovery of expenses re Shared CEO underestimated	20,000 FAV
WALGA rebate on advertising	10,269 FAV
<b>Law Order &amp; Public Safety</b>	
FESA Grant reimbursement for overspend 2009-2010	5,139 FAV
<b>Housing</b>	
Unbudgeted income on manager houses	10,154 FAV
<b>Operating Expenditure</b>	
<b>General Purpose Funding</b>	
Reduced Admin Costs affecting overall reallocation	10,184 FAV
<b>Law, Order &amp; Public Safety</b>	
Aerial Survey budgeted cancelled to current financial year	6,545 FAV
<b>Health</b>	
May invoices from Chittering outstanding - expect savings of \$6500	9,000 FAV
Timing differences on Fogging Mosquitoes - expect savings of around \$5000	9,710 FAV
<b>Education &amp; Welfare</b>	
<b>Community Development</b>	
One months saving for July 10, anticipate savings of approximate \$5000	14,128 FAV
<b>Housing</b>	
Maintenance timing differences and estimated savings of approx \$20,000	31,940 FAV
<b>Community Amenities</b>	
Savings on effluent ponds maintenance	19,148 FAV
<b>Recreation &amp; Culture</b>	
Timing differences on Hall and Town Maintenance	47,446 FAV
<b>Transport</b>	
High maintenance costs on budget ytd	
Maintenance Grading	(66,466) UNFAV
Treelopping includes storm damage	(37,935) UNFAV
Flood damage	(63,454) UNFAV
Misc road maintenance	(17,684) UNFAV
<b>Economic Services</b>	
Due to dry winter it is not expected to spend the full budget this year for weed spraying	
Timing Differences on Weed and Pest control and Caravan Parks Maintenance	19,126 FAV
<b>Capital Expenditure</b>	
<b>Buildings</b>	
Savings on Bolgart Roof Upgrade	11,043 FAV
Admin Office upgrade savings	5,592 FAV
<b>Infrastructure Roads</b>	
Savings on Skilling Road	40,000 FAV
Note these savings will be used to repair Benaring Road after storm damage	(25,000) UNFAV
Savings on Goudge Road	19,329 FAV
Aglime - Calingiri to New Norcia excess costs due to high level of blow outs	(170,159) UNFAV
Aglime - Goomalling / Toodyay Bindi Bindi intersection deferred to 2011-12	140,228 FAV
R4R Gillingarra Glentromie Rd will run over budget for only 1.4kms completed	(22,670) UNFAV
extra culvert work carried out \$86,450	
Council cost Gillingarra Glentromie Rd over budget	(33,736) UNFAV
<b>Plant &amp; Equipment</b>	
Budget saving on purchase of CAT Loader	46,500 FAV

**Shire of Victoria Plains**  
**Statement of Financial Activity**

**Net Current Assets as at 31st March 2011**

**Composition of Net Current Asset Position**

**Current Assets**

	\$
Cash - Unrestricted	1,016,091
Cash - Restricted	1,106,257
Receivables	91,492
Inventories	24,139
<b>Total Current Assets</b>	<b>2,237,979</b>

**Less Current Liabilities**

Payables	(434,542)
Provisions and Borrowings	(126,402)
<b>Total Current Liabilities</b>	<b>(560,944)</b>

**Net Current Assets Position** **1,677,035**

Less Cash Restricted - Reserves	1,106,257
Less Provisions and Borrowings	(126,402)

**Closing Available Funds** **697,180**

**Financial Ratios in Relation to YTD Figures**

**Current Ratio**

<u>Current Assets - Restricted Assets</u>	<u>1,131,722</u>	<u>2.02</u>
Current Liabilities	560,944	

**Quick Ratio**

<u>Current Assets -(Restricted Assets + Inventories)</u>		
Current Liabilities		
	<u>1,107,583</u>	<u>1.97</u>
	560,944	

A quick ratio of greater than 2 is desirable in order for a local government to meet its short term commitments and to meet any contingencies.

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Notes of Budget Changes 2010-11

**Budget Amendments**

Amendments to the original budget since adoption. Surplus/(Deficit)

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
	16003 Fire Tender Replacement Grant		Notification ex FESA of vehicles to be replaced during 2010-11		470,600		470,600
	40006 Fire Tender Replacement					(470,600)	0
AG0008	AG Lime Route		Budget opening balance adjustment		123,079		123,079
	50009 Transfer to Infrastructure Reserve		Budget opening balance adjustment			(123,079)	0
	16018 Aglime Income		Workload Adjustment			(98,877)	(98,877)
AG0008/AG0123	2010-2011 Budget adjustment		Workload Adjustment		148,316		49,439
	50009 Transfer to Infrastructure Reserve		Workload Adjustment			(49,439)	0
							0

**Approved Out of Budget Expenditures**

COA	Description	Council Resolution	Comments	No Change (Non Cash) Adjust	Increase in Available Cash	Decrease in Available Cash	Amended Budget Balance
	50056 Transfer from Refuse Site Reserve	173/10	Regional Waste Disposal Contribution		10,000		10,000
	40136 Contribution to Regional Waste Site	173/10	Regional Waste Disposal Contribution			(10,000)	0
	50059 Transfer from Infrastructure Reserve	190/10	Calingiri Sports Club Development		20,000		20,000
	40124 Calingiri Sports Pavilion	190/10	Calingiri Sports Club Development			(20,000)	0
	10510 FESA ESL Operating Grant		Reimburse 2009-10 overspend		5,137		5,137
	10325 Dry Season Grant				20,000		25,137
	20409 Dry Season Grant expenditure					(20,000)	5,137
	20409 CMVROC Wild Flower Tourism Project	10/2011	Financial Support for project to Oct 2011			(5,000)	137
	20409 Lord Mayor's Flood Appeal	15/2011	Donation to WA floods			(5,000)	(4,863)
							(4,863)
							(4,863)
Total							<u>(\$4,863)</u>

Shire of Victoria Plains  
Monthly Report at as : 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
General Purpose Funding								
Rates					\$	\$	\$	\$
	10300	Rates Income			(1,787,633)	(1,803,754)	(1,803,754)	(1,803,754)
	10315	Administrative Fees & Charges			(8,105)	(9,498)	(9,750)	(9,750)
	20300	Rates Collection			6,987	10,901	12,050	12,050
		<b>Total Rates Income / Expenditure</b>			<b>(1,788,750)</b>	<b>(1,802,351)</b>	<b>(1,801,454)</b>	<b>(1,801,454)</b>
General Purpose Grants								
	10325	General Purpose Grants			(517,154)	(497,419)	(497,419)	(497,419)
	16042	RLCIP - Project Grants			(30,000)	(30,000)	(30,000)	(30,000)
	16043	R4R CLGF Grant			(4,762)	0	0	0
		<b>Total General Purpose Grants</b>			<b>(551,916)</b>	<b>(527,419)</b>	<b>(527,419)</b>	<b>(527,419)</b>
Other General Purpose Income								
	10310	Ex Gratia Rates-			(52,264)	(51,750)	(51,750)	(51,750)
	10320	Interest Income			(116,967)	(89,563)	(93,000)	(93,000)
	10395	Administration Income - Allocated			(22,375)	(13,860)	(15,128)	(15,128)
	20310	Admin Expenditure Reallocated			145,903	157,316	166,254	166,254
		<b>Total Other General Purpose Income / Expenditure</b>			<b>(45,703)</b>	<b>2,143</b>	<b>6,376</b>	<b>6,376</b>
		<b>Total General Purpose Funding</b>			<b>\$ (2,386,369)</b>	<b>(2,327,627)</b>	<b>(2,322,496)</b>	<b>(2,322,496)</b>



**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Governance</b>								
Members Of Council					\$	\$	\$	\$
	10420	Contributions And Donations			0	0	0	0
	10435	Admin Income Allocated			(17,579)	(10,890)	(11,886)	(11,886)
		<b>Members Of Council Operating Income</b>						
	20401	Member'S Expenses			6,876	9,750	13,000	13,000
	20402	Member'S Allowances			26,625	26,625	35,500	35,500
	20403	Election Expenses			0	0	0	0
	20404	Conferences & Seminars - Local Government Week			17,217	15,500	15,500	15,500
	20405	Conferences & Seminars - Councillor Training			5,546	5,000	5,000	5,000
	20406	Meeting Costs			3,937	4,125	4,500	4,500
	20407	Delivering Agendas			1,699	1,111	1,225	1,225
	20408	Sundry			9,125	15,360	16,933	16,933
	20409	Public Relations			21,929	21,186	21,250	21,250
	20410	Legal Fees			0	0	0	0
	20411	Insurance			2,375	2,052	2,053	2,053
	20412	Strategic Plan			31,500	25,900	35,000	35,000
	20413	Asset Management Plan			391	0	0	0
	20420	Admin Expenditure Allocated			114,634	120,701	130,628	130,628
		<b>Members of Council Operating Expenditure</b>			241,854	247,310	280,589	280,589
		<b>Total Members of Council</b>			224,275	236,420	268,703	268,703
<b>Administration</b>								
	10430	Reimbursements			(80,575)	(44,182)	(46,333)	(46,333)
	10431	Commissions			(12,497)	(14,663)	(16,000)	(16,000)
	10432	Administration Charges			(2,535)	(1,958)	(2,150)	(2,150)
	10433	Sundry Income			(276)	(308)	(350)	(350)
	10434	Rounding			(22)	0	0	0
	10496	Admin Income Reallocated			95,905	61,111	64,833	64,833
		<b>Administration Operating Income</b>			0	0	0	0
	10490	WDV on Assets Sold			58,938	61,600	85,878	85,878
	16001	Ceo'S Vehicle - Replacement			(31,818)	(31,000)	(31,000)	(31,000)
	16002	Mgr Fin Vehicle - Replacement			(15,455)	(16,000)	(44,000)	(44,000)
		<b>Administration (Profit) / Loss on Sale of Assets</b>			11,665	14,600	10,878	10,878
	20430	Salaries & Wages			393,222	368,784	399,507	399,507
	20431	CEO Package			19,504	24,326	26,050	26,050
	20432	DCEO Package			16,515	16,838	18,150	18,150
	20433	Other Staff Costs			3,108	3,488	3,500	3,500
	20435	Computing			24,093	37,660	40,315	40,315
	20436	Insurance			49,755	57,894	57,894	57,894

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Governance</b>								
20437		Staff Recruitment			0	450	3,450	3,450
20438		Staff Training			9,015	10,875	14,500	14,500
20439		Office Building - Operating			12,116	13,317	14,577	14,577
20440		Office Building & Surrounds Maintenance			954	1,958	2,158	2,158
20440		Office Building & Surrounds Maintenance	B001	Admin Office Building Maintenance	2,905	3,982	4,367	4,367
20441		Minor Office Equipment	G001	Admin Bldg Ground Maintenance	2,356	0	3,000	3,000
20442		Office Consumables			4,114	5,115	5,600	5,600
20443		Telephone			7,584	8,250	9,000	9,000
20444		Postage			4,154	4,796	5,250	5,250
20445		Other Office Expenses			34,780	56,550	61,699	61,699
20447		Bank Charges			2,257	2,332	2,550	2,550
20448		Audit Fees			13,565	11,450	13,950	13,950
20449		Occupational Health & Safety			5,886	6,220	6,250	6,250
20450		Write-Offs			0	0	250	250
20481		Depreciation Expense			19,506	18,788	20,500	20,500
20490		Administration Expenditure - Reallocated			(625,389)	(653,100)	(712,517)	(712,517)
		<b>Administration Operating Expenditure</b>			0	(27)	0	0
40004		Geo Vehicle Replacement			21,991	35,000	70,000	70,000
40005		Deeo Vehicle Replacement			31,089	33,000	66,000	66,000
40032		Office Furniture			0	0	3,000	3,000
40053		Admin Office & Chambers upgrade - Carpet between office and chambers, security front door			14,908	20,500	20,500	20,500
40069		Computing upgrade software & hardware			19,284	21,024	21,024	21,024
40074		OHS Upgrade to Shire Buildings			3,382	6,600	6,600	6,600
		<b>Total Governance Capital Expenditure</b>			90,654	116,124	187,124	187,124
		<b>Total Administration</b>			102,319	130,697	198,002	198,002
		<b>Total Governance</b>			<b>326,594</b>	<b>367,117</b>	<b>466,705</b>	<b>466,705</b>

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Law, Order &amp; Public Safety</b>								
Fire Prevention					\$	\$	\$	\$
	10510	Operating Grant			(37,707)	(32,568)	(32,570)	(32,570)
	10511	Contributions And Donations			0	0	0	0
	10512	Fire Prevention Infringements			0	0	0	0
		<b>Fire Prevention - Operating Income</b>			(37,707)	(32,568)	(32,570)	(32,570)
	20500	Fire Prevention			27,332	39,118	39,640	39,640
	20509	Sandlewood Farm Fire Expenses			2,878	1,826	2,000	2,000
	20512	Depreciation Expense			2,089	2,090	2,280	2,280
		<b>Fire Prevention - Operating Expenditure</b>			32,299	43,034	43,920	43,920
Bush Fire Brigades	16003	Esl Grant - Fire Tender Replacement - New Norcia And Mogumber			0	0	(600,600)	(130,000)
		<b>Bushfire Brigades - Capital Income</b>			0	0	(600,600)	(130,000)
	20510	FESA Fire Truck Expenses			29,164	30,309	32,880	32,880
	20511	Fire Stations		B002 Calingiri Freemason's Building Maint	13,971	4,328	11,679	11,679
	20511	Fire Stations		B003 Bolgart Fire Station	283	189	211	211
	20511	Fire Stations		B004 Mogumber / Gillingarra Fire Station	213	279	317	317
	20511	Fire Stations		B005 Yerecoin Fire Station	98	726	750	750
	20511	Fire Stations		B006 New Norcia Emergency Services Building	690	793	880	880
		<b>Bush Fire Brigades - Operating Expenditure</b>			44,420	36,624	46,717	46,717
	40006	FESA Fire Tender Replacement - New Norcia and Mog			0	0	600,600	130,000
	40128	Freemasons Building - New metre board and rewire			3227.27	3500	3500	3,500
		<b>Fire Prevention - Capital Expenditure</b>			3,227	3,500	604,100	133,500
		<b>Total Fire Prevention</b>			42,239	50,560	61,566	61,566
Animal Control	10520	Animal Infringements			0	(176)	(200)	(200)
	10522	Licensing			(1,334)	(270)	(270)	(270)
	20520	Animal Compound			140	0	7,255	7,255
	20521	Dog Licensing			310	100	100	100
		<b>Total Animal Control</b>			(885)	(346)	6,885	6,885
Other Law, Order And Public Safety	10530	Other Income			0	(176)	(200)	(200)
	10595	Administration Income - Allocated			(5,591)	(3,465)	(3,782)	(3,782)
		<b>Other Law Order &amp; Public Safety - Operating Income</b>			(5,591)	(3,641)	(3,982)	(3,982)
	20530	Emergency Services			0	1,250	1,250	1,250
	20531	Impounded Vehicles			0	0	0	0
	20532	Local Emergency Management Committee			0	0	0	0
	20590	Administration Cost Allocated			36,460	38,722	41,563	41,563
		<b>Other Law Order &amp; Public Safety - Operating Expenditure</b>			36,460	39,972	42,813	42,813
		<b>Total Other Law Order &amp; Public Safety</b>			30,869	36,331	38,832	38,832
		<b>Total Law, Order &amp; Public Safety</b>			<b>72,223</b>	<b>86,575</b>	<b>107,283</b>	<b>107,283</b>

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Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Education &amp; Welfare</b>								
Education	20800	School Programs and Improvements			6,009	4,378	4,802	4,802
	20801	Sponsorships & Prizes			1,500	1,500	1,500	1,500
	20802	Administration Expenditure Allocated			0	0	0	0
	20803	Bolgart Playgroup - Maintenance			568	0	0	0
		<b>Education &amp; Welfare Operating Expenditure</b>			<b>\$ 8,077</b>	<b>5,878</b>	<b>6,302</b>	<b>6,302</b>
Community Development								
	20804	Community Development Officer (Shared)			33,986	48,114	52,500	52,500
					<b>\$ 33,986</b>	<b>48,114</b>	<b>52,500</b>	<b>52,500</b>
		<b>Total Education &amp; Welfare</b>			<b>\$ 42,063</b>	<b>53,992</b>	<b>58,802</b>	<b>58,802</b>

**Minutes - Ordinary Meeting of Council  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Housing</b>								
Housing - Council Staff								
	10910	Staff Housing - 44 Edmonds Street			(3,120)	(3,091)	(3,380)	(3,380)
	10912	Staff Housing - 12 Harrington Street			(2,870)	(4,048)	(4,420)	(4,420)
	10913	Staff Housing - 16 Yulgering Street			(4,080)	(4,048)	(4,420)	(4,420)
	10914	Staff Housing - 13 Lambert Cres			(8,320)	(3,806)	(4,160)	(4,160)
	10915	Staff Housing - 7 Harrington Street			(3,840)	(3,806)	(4,160)	(4,160)
	10916	Staff Housing - 15 Lambert Cres			(6,723)	0	0	0
		<b>Staff Housing - Operating Income</b>			<b>(28,953)</b>	<b>(18,799)</b>	<b>(20,540)</b>	<b>(20,540)</b>
	20900	Staff Housing Operating Expenditure			24,707	23,362	26,890	26,890
	20901	Staff Housing Building & Surrounds Maintenance	H001	9 Harrington Street	0	750	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H002	12 Harrington Street	2,932	6,000	6,000	6,000
	20901	Staff Housing Building & Surrounds Maintenance	H003	13 Lambert Cres	1,450	750	1,000	1,000
	20901	Staff Housing Building & Surrounds Maintenance	H004	15 Lambert Cres	480	1,500	1,500	1,500
	20901	Staff Housing Building & Surrounds Maintenance	H005	44 Edmonds Street	3,657	9,500	9,500	9,500
	20901	Staff Housing Building & Surrounds Maintenance	H006	16 Yulgering Road	4,729	6,650	6,650	6,650
	20901	Staff Housing Building & Surrounds Maintenance	H007	7 Harrington Street	2,835	1,000	1,000	1,000
		<b>Staff Housing - Operating Expenditure</b>			<b>40,790</b>	<b>49,512</b>	<b>53,540</b>	<b>53,540</b>
	40068	New Staff House Lot 11/7 Harrington Street			2,017	2,000	10,700	10,700
	40110	44 Edmond Street Upgrade Bathroom, Laundry, Toilet			4,822	2,500	2,500	2,500
		<b>Staff Housing - Capital Expenditure</b>			<b>6,839</b>	<b>4,500</b>	<b>13,200</b>	<b>13,200</b>
		<b>Total Staff Housing</b>			<b>18,676</b>	<b>35,213</b>	<b>46,200</b>	<b>46,200</b>
Housing - Aged Persons								
	10920	Calingiri Aged Person Units - Unit 1			(4,416)	(3,993)	(4,367)	(4,367)
	10921	Calingiri Aged Person Units - Unit 2			(4,600)	(4,785)	(5,232)	(5,232)
	10922	Calingiri Aged Person Units - Unit 3			(3,864)	(3,993)	(4,367)	(4,367)
	10923	Calingiri Aged Person Units - Unit 4			(4,800)	(3,993)	(4,367)	(4,367)
	10930	Bolgart Aged Person Units - Unit 1			(4,935)	(4,763)	(5,200)	(5,200)
	10931	Bolgart Aged Person Units - Unit 2			(1,800)	(3,993)	(4,367)	(4,367)
		<b>Aged Person Housing - Operating Income</b>			<b>(24,414)</b>	<b>(25,520)</b>	<b>(27,902)</b>	<b>(27,902)</b>
	20902	Calingiri Aged Person Units Operating Expenditure			5,301	6,479	6,701	6,701
	20903	Calingiri Aged Person Units Maintenance	APC	Aged Persons Units Calingiri	2,745	9,350	10,213	10,213
	20903	Calingiri Aged Person Units Maintenance	APC1	Aged Person Unit 1 - Calingiri	1,373	3,950	3,950	3,950
	20903	Calingiri Aged Person Units Maintenance	APC2	Aged Persons Units Calingiri	1,316	3,950	3,950	3,950

**Minutes - Ordinary Meeting of Council**  
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Shire of Victoria Plains  
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Housing</b>								
					\$	\$	\$	\$
20903	Calingiri Aged Person Units Maintenance		APC3	Aged Persons Units Calingiri	755	3,950	3,950	3,950
20903	Calingiri Aged Person Units Maintenance		APC4	Aged Person Unit 1 - Calingiri	2,303	3,950	3,950	3,950
20903	Calingiri Aged Person Units Maintenance		APUSC	Apu Surrounds - Calingiri	0	0	0	0
20904	Bolgart Aged Perons Units Operating Expenditure				4,289	5,269	5,404	5,404
20905	Bolgart Aged Perons Units Maintenance		APB	Aged Persons Units Bolgart	2,488	2,288	2,500	2,500
20905	Bolgart Aged Perons Units Maintenance		APB1	Aged Person Unit 1 - Bolgart	650	1,000	1,000	1,000
20905	Bolgart Aged Perons Units Maintenance		APB2	Aged Person Unit 2 - Bolgart	225	1,000	1,000	1,000
20905	Bolgart Aged Perons Units Maintenance		APUSB	APU Surrounds - Bolgart	0	0	0	0
<b>Aged Person Housing - Operating Expenditure</b>					21,444	41,186	42,618	42,618
<b>Total Aged Person Housing</b>					(2,970)	15,666	14,716	14,716
<b>Housing - Other</b>								
10950	Housing Misc Income				0	0	0	0
10995	Administration Income - Allocated				(4,958)	(3,069)	(3,350)	(3,350)
<b>Housing Other - Operating Income</b>					(4,958)	(3,069)	(3,350)	(3,350)
20906	Vacant Land Operating Costs				0	0	0	0
20907	Housing Other				0	0	0	0
20950	Reimbursable Expenditure				(964)	0	0	0
20960	Depreciation Expense - Housing				0	0	0	0
20990	Administration Expenditure - Allocated				32,333	34,845	36,813	36,813
<b>Housing Other - Operating Expenditure</b>					31,369	34,845	36,813	36,813
<b>Total Housing Other</b>					26,411	31,776	33,464	33,464
<b>Total Housing</b>					<b>42,116</b>	<b>82,655</b>	<b>94,380</b>	<b>94,380</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
<b>Community Amenities</b>								
<b>Sanitation - Household Refuse</b>								
11000 Refuse Removal Gst Charged					(1,818)	(8,860)	(8,860)	(8,860)
11001 Refuse Removal					(30,856)	(26,470)	(26,470)	(26,470)
		<b>Sanitation - Household Refuse - Operating Income</b>			(32,674)	(35,330)	(35,330)	(35,330)
21000 Domestic Refuse Collection					22,861	27,566	30,077	30,077
21005 Landfill Site Maintenance			TIPB	Refuse Site Maintenance - Bolgart	8,850	12,287	13,430	13,430
21005 Landfill Site Maintenance			TIPC	Refuse Site Maintenance - Calingiri	38,610	27,555	30,083	30,083
21005 Landfill Site Maintenance			TIPM	Refuse Site Maintenance - Mogumber	10,948	8,800	9,620	9,620
21010 Waste Oil Removal			WSTO	Waste Oil	415	0	0	0
		<b>Sanitation - Household Refuse - Operating Expenditure</b>			81,683	76,208	83,210	83,210
40136 Shire contribution to the Regional Waste Tip Site					12,487	10,000	10,000	0
		<b>Sanitation - Household Refuse - Capital Expenditure</b>			12,487	10,000	10,000	0
		<b>Total Sanitation - Household Refuse</b>			61,496	50,878	57,880	47,880
<b>Sanitation - Other</b>								
11010 Drum Muster					(2,043)	(3,000)	(3,000)	(3,000)
11011 Zero Waste Plan					(2,043)	(3,000)	(3,000)	(3,000)
		<b>Sanitation - Other - Operating Income</b>			0	0	0	0
21020 Refuse Collection - Streets, Parks, Gardens & Reserves			RUBB	Rubbish Removal	1,155	1,243	1,362	1,362
21021 Litter Control Roadside Bins			LITT	Litter Control Roadside Bins	1,033	3,201	3,500	3,500
21022 Drum Muster			DRUM	Drum Muster	2,188	4,444	4,862	4,862
		<b>Sanitation - Other - Operating Expenditure</b>			145	1,444	1,862	1,862
		<b>Total Sanitation - Other</b>			(14,400)	(14,400)	(14,400)	(14,400)
<b>Sewerage</b>								
11020 Sewerage					(14,400)	(14,400)	(14,400)	(14,400)
		<b>Sewerage - Operating Income</b>			5,136	14,599	14,600	14,600
21030 Effluent Disposal Schemes			SEWC	Sewerage - Calingiri	2,160	2,875	2,986	2,986
21030 Effluent Disposal Schemes			SEWY	Sewerage - Yerecoin	19,505	27,530	27,530	27,530
21032 Effluent Pond Maintenance			EPNDC	Effluent Ponds Calingiri	43	2,519	2,765	2,765
21032 Effluent Pond Maintenance			EPNDY	Effluent Ponds Yerecoin	26,845	47,523	47,881	47,881
		<b>Sewerage - Operating Expenditure</b>			12,445	33,123	33,481	33,481
		<b>Total Sewerage</b>			(3,687)	(4,576)	(5,000)	(5,000)
<b>Town Planning &amp; Regional Development</b>								
11040 Planning Applications					(3,687)	(4,576)	(5,000)	(5,000)
		<b>Town Planning &amp; Regional Development - Operating Income</b>			(3,687)	(4,576)	(5,000)	(5,000)
21051 Town Planning Scheme / Local Planning Strategy					4,214	2,900	19,000	19,000
21053 Interest Expense					0	0	0	0
		<b>Town Planning &amp; Regional Development - Operating Expenditure</b>			4,214	2,900	19,000	19,000
		<b>Total Town Planning &amp; Regional Development</b>			526	(1,676)	14,000	14,000
<b>Other Community Amenities</b>								
11050 Calingiri Cemetery					(1,277)	(1,050)	(1,400)	(1,400)
11095 Administration Income Allocated					(5,438)	(3,366)	(3,674)	(3,674)
		<b>Other Community Amenities - Operating Income</b>			(6,715)	(4,416)	(5,074)	(5,074)
16023 Com Facilities Grant - Calingiri Caravan Park Ablutions Upgrade					0	0	0	0
16041 Gillingarra Emergency Water Supply					0	0	0	0



Shire of Victoria Plains									
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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
Community Amenities									
					\$	\$	\$	\$	
Other Community Amenities - Capital Income									
21060 Cemetery Works			CEMM	Cemetery Maintenance	5,905	5,814	7,760	7,760	
21060 Cemetery Works			GRAVE	Grave Digging	0	1,182	1,580	1,580	
21061 Cemeteries Operations					543	540	580	580	
21062 Mogumber Water Supply					151	604	654	654	
21063 Yenart Bore			YENART		6,864	2,640	2,900	2,900	
21064 Gillingarra Emergency Water Supply					343	0	0	0	
21065 Public Toilets And Drinking Fountains			TOILET	Public Toilets	2,542	6,095	6,610	6,610	
21066 Community Amenities - Depreciation Expense					4,681	4,400	4,810	4,810	
21090 Administration Expenditure Allocated					35,460	38,217	40,376	40,376	
Other Community Amenities - Operating Expenditure					56,490	59,492	65,270	65,270	
Total Other Community Amenities					49,775	55,076	60,196	60,196	
Total Community Amenities					\$ 124,387	138,845	167,420	157,420	

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
11100 Calingiri Recreation Centre					(627)	(88)	(100)	(100)
11101 Mogumber Hall					0	(88)	(100)	(100)
11102 Bolgart Hall					(141)	(550)	(600)	(600)
11103 Calingiri Gymnasium					(3,179)	(6,413)	(7,000)	(7,000)
11104 Roads Board Building Lease					(2,790)	(3,575)	(3,900)	(3,900)
<b>Public Halls &amp; Civic Centres - Operating Income</b>					<b>(6,737)</b>	<b>(10,714)</b>	<b>(11,700)</b>	<b>(11,700)</b>
16046 Sale of T9250 Treadmill					0	0	0	0
11190 Profit / (Loss) On Sale Of Assets					0	0	0	0
<b>Public Halls &amp; Civic Centres (Profit) / Loss on Sale of Assets</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>								
21100 Bolgart Hall			B007	Bolgart Hall & Grounds Maintenance	3,048	2,739	3,000	3,000
21100 Bolgart Hall			B008	Bolgart Hall Other Costs	3,727	2,970	3,074	3,074
21101 Calingiri Recreation Centre			B009	Calingiri Rec Centre Maintenance	3,462	5,444	5,928	5,928
21101 Calingiri Recreation Centre			B010	Calingiri Rec Centre Other Costs	12,586	9,831	10,468	10,468
21102 Piawaning Hall			B011	Piawaning Hall & Grounds Maintenance	0	0	0	0
21102 Piawaning Hall			B012	Piawaning Hall Other Costs	1,690	1,684	1,730	1,730
21103 Mogumber Hall			B013	Mogumber Hall & Grounds Maintenance	3,560	11,226	11,325	11,325
21103 Mogumber Hall			B014	Mogumber Hall Other Costs	2,205	2,651	2,688	2,688
21104 Gillingarra Hall			B015	Gillingarra Hall & Grounds Maintenance	0	0	0	0
21104 Gillingarra Hall			B016	Gillingarra Hall Other Costs	1,349	1,631	1,667	1,667
21105 Yerecoin Hall			B017	Yerecoin Hall & Grounds Maintenance	0	0	0	0
21105 Yerecoin Hall			B018	Yerecoin Hall Other Costs	1,460	180	180	180
21106 Public Halls - Depreciation Expense					37,739	38,588	42,100	42,100
21107 Cwa Building					4,494	50	50	50
21107 Cwa Building					891	513	515	515
21109 Calingiri Gymnasium					717	10,703	11,700	11,700
<b>Public Halls &amp; Civic Centres - Operating Expenditure</b>					<b>76,928</b>	<b>88,210</b>	<b>94,425</b>	<b>94,425</b>
40018 Capital Upgrade To Mogumber Hall					8,099	5,000	5,000	5,000
40057 Disability Access					0	0	5,540	5,540
40085 Calingiri Gymnasium Equipment					0	0	4,177	4,177
40104 R4R - Re Roof Mogumber Hall					0	5,000	5,000	5,000
40105 R4R - New Ablution Block Gillingarra					0	0	0	0
40106 R4R - Upgrade Piawaning Hall					0	0	0	0
40114 RLCIP Grant 09-10 Mogumber Hall					2,698	0	0	0
40124 Victoria Plains Sport and Recreation Building Upgrade					8,000	8,000	20,000	20,000
40129 Calingiri Rec Centre Upgrade					6303.03	5500	5500	5500
40130 RLCIP Grant Replace Bolgart Hall Roof					32771.61	43300	43300	43300
<b>Public Halls &amp; Civic Centres - Capital Expenditure</b>					<b>57,871</b>	<b>66,800</b>	<b>88,517</b>	<b>88,517</b>

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
					\$	\$	\$	\$
<b>Recreation &amp; Culture</b>								
<b>Other Recreation &amp; Sport</b>					128,063	144,296	171,242	171,242
11110		Calingiri Sports Ground			(3,120)	0	0	0
11112		Misc Reserves Income			0	0	0	0
11123		Other Sports & Recreation Grants			0	0	0	0
<b>Other Recreation &amp; Sport - Operating Income</b>					(3,120)	0	0	0
<b>Total Public Halls &amp; Civic Centres</b>					20,081	14,960	16,343	16,343
21110		Town & Gardens Maintenance	TWNBOL	Bolgart Town & Gardens Maintenance	16,609	20,691	22,595	22,595
21110		Town & Gardens Maintenance	TWNCAL	Calingiri Town & Gardens Maintenance	1,222	3,124	3,430	3,430
21110		Town & Gardens Maintenance	TWNGIL	Gillingarra Town & Gardens Maintenance	3,213	3,784	4,145	4,145
21110		Town & Gardens Maintenance	TWNMOG	Mogumber Town & Gardens Maintenance	1,584	3,344	3,665	3,665
21110		Town & Gardens Maintenance	TWNPIA	Piawaning Town & Gardens Maintenance	5,293	10,373	11,350	11,350
21110		Town & Gardens Maintenance	TWNYER	Yerecoin Town & Gardens Maintenance	3,519	5,984	6,545	6,545
21111		Reserves Maintenance	CMEMPK	Calingiri Memorial Park	978	3,841	4,140	4,140
21111		Reserves Maintenance	RESVS	Reserves Maintenance	7,330	7,717	8,340	8,340
21112		Calingiri Sporting Club Operating			26,680	37,598	41,030	41,030
21113		Calingiri Sporting Club Maintenance	CSPC	Calingiri Sports Club Maintenance	229	823	950	950
21114		Bolgart Sportsground Operating			1,843	2,965	3,250	3,250
21115		Bolgart Sportsground Maintenance	BSPG	Bolgart Sportsground Maintenance	1,200	5,000	5,000	5,000
21116		Town Beautification			0	0	14,918	14,918
21117		Sport And Recreation Officer - Be Active Co-Ordinator			10,073	9,295	10,154	10,154
21118		Recreation Equipment Maintenance			3,906	4,670	4,671	4,671
21119		Sports Clubs - Depreciation Expense			103,760	134,169	160,526	160,526
21120		Interest Expense			0	0	0	0
<b>Other Recreation &amp; Sport - Operating Expenditure</b>					100,639	134,169	160,526	160,526
<b>Total Other Recreation &amp; Sport</b>					0	0	0	0
11120		Bolgart Library			(27)	0	0	0
11121		Calingiri Library			(27)	0	0	0
<b>Libraries - Operating Income</b>					3,282	3,487	3,815	3,815
21130		Library - Salaries & Wages			10,520	11,185	12,420	12,420
21131		Library Services			221	50	50	50
21132		Library Building Maintenance			257	253	280	280
21133		Depreciation Expense			14,281	14,975	16,565	16,565
<b>Libraries - Operating Expenditure</b>					14,254	14,975	16,565	16,565
<b>Total Libraries</b>					0	0	0	0
11130		Cultural Mapping			(247)	0	0	0
11131		History Book			(9,907)	(6,138)	(6,699)	(6,699)
11195		Administration Income Allocated						

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Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Recreation &amp; Culture</b>								
		<b>Other Culture - Operating Income</b>						
	21140	History Book Project			0	0	0	0
	21141	Cultural Mapping Program			0	0	0	0
	21142	Community Facilities			0	0	0	0
	21190	Administration Expenditure Allocated			64,603	69,664	73,627	73,627
		<b>Other Culture - Operating Expenditure</b>			64,603	69,664	73,627	73,627
		<b>Total Other Culture</b>			54,449	63,526	66,927	66,927
		<b>Total Recreation &amp; Culture</b>			<b>\$ 297,405</b>	<b>356,966</b>	<b>415,260</b>	<b>415,260</b>

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains Monthly Report as at: 31/05/2011									
Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget	
<b>Transport</b>									
Streets, Roads, Bridges & Depot Construction									
16009 Govt Grant Regional Roads					(221,164)	(221,162)	(221,164)	(221,164)	
16010 Govt Grant - Direct					(67,179)	(67,179)	(67,179)	(67,179)	
16012 Govt Grant - R2R					(228,981)	(228,981)	(228,981)	(228,981)	
16018 AG Lime Route 2					(544,784)	(544,783)	(569,349)	(569,349)	
					(1,062,109)	(1,062,105)	(1,086,673)	(1,086,673)	
<b>Streets Roads Bridges Construction - Capital Income</b>									
40021 Roadworks - Council & Direct Road Funding				Skilling Road	0	40,000	40,000	40,000	
40021 Roadworks - Council & Direct Road Funding				Gudge Road	14,580	35,000	35,000	35,000	
40021 Roadworks - Council & Direct Road Funding				Bolgar Drainage Smith Street	2,881	10,077	10,077	10,077	
40021 Roadworks - Council & Direct Road Funding				Gilingarra Glenromie Rd SLK 1-2	103,739	70,000	70,000	70,000	
40021 Roadworks - Council & Direct Road Funding				Bolgar West Road	38,181	55,000	80,000	80,000	
40021 Roadworks - Council & Direct Road Funding				Repeater Tower Access	4,054	2,000	15,000	15,000	
40021 Roadworks - Council & Direct Road Funding				Yerecoin Town Drainage	0	0	4,187	4,187	
40021 Roadworks - Council & Direct Road Funding				Bolgar Footpaths	14,005	0	7,430	7,430	
40021 Roadworks - Council & Direct Road Funding				Bolgar School Parking Area	0	0	6,440	6,440	
40021 Roadworks - Council & Direct Road Funding				Regional Roads - Gilingarra Glenromie Rd	354,420	331,750	331,750	331,750	
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910	
40025 Ag Lime Route Capital Expenditure				Ag Lime - Calingiri / Goomalling Road	585,668	572,493	572,493	804,100	
40025 Ag Lime Route Capital Expenditure				Ag Lime - Goomalling / Toodyay Bindi Intersect	12,066	44,000	184,239	0	
40107 R4R - Yerecoin - Glenromie Road				Yerecoin Glenromie Road	17,074	7,000	7,000	0	
40108 R4R - Forrest Street Bolgar				Forrest Street Bolgar	0	800	800	7,800	
					1,507,709	1,379,003	1,575,300	1,846,695	
<b>Streets Roads Bridges Construction - Capital Expenditure</b>									
<b>Total Streets, Roads, Bridges Construction</b>					445,601	316,398	488,627	760,022	
Streets, Roads, Bridges & Depot Maintenance									
11200 Road & Footpath Maintenance					0	(400)	(400)	(400)	
11295 Administration Income Allocated					(15,824)	(9,801)	(10,698)	(10,698)	
					(15,824)	(10,201)	(11,098)	(11,098)	
<b>Streets Roads Bridges Maintenance - Operating Income</b>									
21200 Maintenance Grading					316,466	250,000	263,695	263,695	
21201 Aglime Maintenance Grading					0	5,599	6,119	6,119	
21202 Bitumen Maintenance					12,281	23,926	24,348	24,348	
21203 Signage & Guideposts					13,210	19,360	21,142	21,142	
21204 Tree Lopping					135,935	98,000	103,747	103,747	
21205 Drainage Maintenance					62,385	73,288	73,288	73,288	
21206 Town Streets Maintenance					0	0	0	0	
21207 Flood Damage					63,454	0	42,914	42,914	
21208 Misc Road Maintenance					95,795	78,111	85,230	85,230	
21209 Bridge & Culvert Maintenance					14,000	19,632	20,160	20,160	
21210 Crossovers					199	5,918	6,475	6,475	
21211 Street Lighting Maintenance					7,866	7,326	8,000	8,000	
21212 Traffic Signs & Control Equipment					2,196	11,462	12,530	12,530	
21213 Reinstatements					0	0	0	0	
21214 Footpath Maintenance					5,942	7,029	7,685	7,685	
21215 Infrastructure Depreciation Expense					1,263,058	1,241,757	1,354,660	1,354,660	

**Minutes - Ordinary Meeting of Council  
21<sup>st</sup> June 2011**

Shire of Victoria Plains Monthly Report as at: 31/05/2011						
Sub-Programme	Description	COA	Description	Job	Description	

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Economic Services</b>								
<b>Rural Services</b>								
	21300	Noxious Weeds & Pest Control	NWPC	Noxious Weeds & Pest Control	10,141	19,910	27,730	27,730
	21300	Noxious Weeds & Pest Control	WANTS	White Ant Control	0	0	0	0
	21301	Small Business Centre - Central Coast			3,500	3,500	3,500	3,500
	21302	Rural Financial Counselling Service			0	0	0	0
	21303	Rural Water Council Of Wa			0	0	0	0
	21305	Rural Youth			100	0	0	0
		<b>Total Rural Services</b>			<b>13,741</b>	<b>23,410</b>	<b>31,230</b>	<b>31,230</b>
<b>Tourism &amp; Area Promotion</b>								
	11300	Bolgart Caravan Park			(4,104)	(2,288)	(2,500)	(2,500)
	11301	Calingiri Caravan Park			(1,695)	(1,375)	(1,500)	(1,500)
	11302	Sundry Income			(112)	(275)	(300)	(300)
		<b>Tourism &amp; Area Promotion - Operating Income</b>			<b>(5,910)</b>	<b>(3,938)</b>	<b>(4,300)</b>	<b>(4,300)</b>
<b>Tourism &amp; Area Promotion - Operating Expenditure</b>								
	21320	Area Promotion			359	500	500	500
	21321	Caravan Parks And Camping Grounds Operating			10,716	9,566	10,392	10,392
	21322	Caravan Parks And Camping Grounds Maintenance	BCVPK	Bolgart Caravan Park Maint	11,030	12,591	12,980	12,980
	21322	Caravan Parks And Camping Grounds Maintenance	CCVPK	Calingiri Caravan Park Maint	1,341	4,811	5,250	5,250
	21323	Information Bays Maintenance	INFO	Information Bays Maintenance	0	0	0	0
	21324	Depreciation Expense - Caravan Parks			2,033	1,705	1,860	1,860
	21325	Bolgart Tractor Shed			36	0	0	0
		<b>Tourism &amp; Area Promotion - Operating Expenditure</b>			<b>25,515</b>	<b>29,173</b>	<b>30,982</b>	<b>30,982</b>
		<b>Total Tourism &amp; Area Promotion</b>			<b>19,605</b>	<b>25,235</b>	<b>26,682</b>	<b>26,682</b>
<b>Building Control</b>								
	11310	Building Applications			(5,120)	(5,000)	(5,000)	(5,000)
	11311	Swimming Pools Program			0	0	0	0
	11312	Bciff & Brb			(100)	(132)	(150)	(150)
		<b>Building Control - Operating Income</b>			<b>(5,220)</b>	<b>(5,132)</b>	<b>(5,150)</b>	<b>(5,150)</b>
<b>Building Control - Operating Expenditure</b>								
	21330	Building Control Operating			11,801	16,500	18,000	18,000
		<b>Building Control - Operating Expenditure</b>			<b>11,801</b>	<b>16,500</b>	<b>18,000</b>	<b>18,000</b>
		<b>Total Building Control</b>			<b>6,581</b>	<b>11,368</b>	<b>12,850</b>	<b>12,850</b>
<b>Other Economic Services</b>								
	11320	Bendigo Bank			(5,284)	(7,760)	(8,000)	(8,000)
	11321	Extractive Industry Licences			0	0	0	0
	11322	Standpipes - Water			(20)	(88)	(100)	(100)
	11323	Community Safety & Crime Prevention			0	0	0	0
	11395	Administration Income - Allocated			(4,162)	(2,574)	(2,809)	(2,809)
		<b>Other Economic Services - Operating Income</b>			<b>(9,466)</b>	<b>(10,422)</b>	<b>(10,909)</b>	<b>(10,909)</b>

Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual \$	YTD Budget \$	Current Budget \$	Original Budget \$
<b>Economic Services</b>								
	21350	Bendigo Bank Agency						
	21360	Water Supply - Standpipes			364	400	400	400
	21360	Water Supply - Standpipes			446	300	300	300
	21360	Water Supply - Standpipes			0	407	440	440
	21360	Water Supply - Standpipes			510	600	600	600
	21361	Water Supply - Standpipe Depreciation			35	33	40	40
	21362	Community Safety & Crime Prevention			0	0	0	0
	21390	Administration Expenditure - Allocated			27,142	27,858	30,876	30,876
					28,497	29,598	32,656	32,656
<b>Other Economic Services - Operating Expenditure</b>								
<b>Total Other Economic Services</b>								
					19,031	19,176	21,746	21,746
<b>Total Economic Services</b>					<b>\$ 58,958</b>	<b>79,189</b>	<b>92,509</b>	<b>92,509</b>



**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Monthly Report as at: 31/5/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Other Property &amp; Services</b>								
Private Works					\$	\$	\$	\$
	11400	Private Works - Income			( 12,015)	(24,805)	(27,071)	(27,071)
	11401	European Space Agency			0	0	(31,740)	(31,740)
		<b>Private Works - Operating Income</b>			(12,015)	(24,805)	(58,811)	(58,811)
	21401	Private Works 2010/2011			8,382	21,582	23,540	23,540
	21409	European Space Agency Grounds Maint			0	0	27,600	27,600
		<b>Private Works - Operating Expenditure</b>			8,382	21,582	51,140	51,140
		<b>Total Private Works</b>			( 3,633)	(3,223)	(7,671)	(7,671)
Public Works Overheads								
	11410	Sundry Income			( 2,545)	(88)	(100)	(100)
	11411	Diesel Fuel Rebate			( 11,359)	(10,500)	(14,000)	(14,000)
	11495	Administration Income Allocated			( 2,877)	(1,782)	(1,945)	(1,945)
	11412	OHS Equipment upgrade LGIS Funding Pool			0	0	0	0
		<b>Public Works Overheads - Operating Income</b>			( 16,781)	(12,370)	(16,045)	(16,045)
	11490	WDV on Assets Sold			39,324	38,733	38,733	38,733
	16017	Works Mgr - Toyota Prado Replacement			( 42,273)	(42,000)	(42,000)	(42,000)
		<b>Public Works Overheads - (Profit) / Loss on Sale of Assets</b>			( 2,949)	(3,267)	(3,267)	(3,267)
	21410	Salaries & Wages			72,063	54,724	59,300	59,300
	21411	Works Manager Package			49,537	54,029	54,030	54,030
	21412	Superannuation			48,666	40,538	43,926	43,926
	21413	Insurance			19,820	24,862	24,862	24,862
	21414	Other Staff Costs			4,771	10,470	10,550	10,550
	21415	Conferences & Seminars			0	0	0	0
	21416	Engineering Services			23,852	45,826	50,000	50,000
	21417	Occupational Health & Safety			201	4,342	4,750	4,750
	21418	Other Public Works Overheads			75	2,020	2,194	2,194
	21419	Depot Operating Costs			112,004	92,475	100,398	100,398
	21420	Depot Maintenance			98	1,827	2,000	2,000
	21421	Unallocated Wages			0	0	0	0
	21422	Staff Training			9,468	20,566	22,400	22,400
	21423	Administration Costs Allocated			18,762	19,285	21,376	21,376
	21424	Staff Meetings			2,326	4,514	4,900	4,900
	21425	Building Maintenance			36,487	49,536	53,684	53,684
	21490	Workshop Overheads Recovered			( 422,782)	(400,686)	(400,686)	(400,686)
		<b>Public Works Overheads - Operating Expenditure</b>			( 24,653)	24,328	53,684	53,684
	40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
	40119	OHS Equipment upgrade			0	5,000	5,000	5,000

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Shire of Victoria Plains  
Monthly Report as at: 31/05/2011

Sub-Programme Description	COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
<b>Reserves</b>								
					\$	\$	\$	\$
50001		Transfer To Lsl Reserve			0	0	1,903	1,903
50002		Transfer To Plant Reserve			0	0	417,993	417,993
50003		Transfer To Housing Reserve			0	0	8,718	8,718
50004		Transfer To Sewerage Reserve			0	0	1,839	1,839
50005		Transfer To Light Vehicle Reserve			74,090	0	0	0
50006		Transfer To Refuse Site Reserve			0	0	8,014	8,014
50007		Transfer To Building Maintenance Reserve			0	0	4,390	4,390
50008		Transfer To Computing Reserve			0	0	0	0
50009		Transfer To Infrastructure Reserve			0	0	194,661	22,143
50010		Transfer to Gymnasium Equipment Reserve			0	0	3,000	3,000
		<b>Total Transfer to Reserves</b>			<b>74,090</b>	<b>0</b>	<b>640,518</b>	<b>468,000</b>
50051		Transfer From Lsl Reserve			0	0	0	0
50052		Transfer From Plant Reserve			(457,756)	0	(706,689)	(706,689)
50053		Transfer From Housing Reserve			0	0	0	0
50054		Transfer From Sewerage Reserve			0	0	0	0
50055		Transfer From Light Vehicle Reserve			0	0	0	0
50056		Transfer From Refuse Site Reserve			0	(10,000)	(10,000)	0
50057		Transfer From Building Maintenance Reserve			0	0	0	0
50058		Transfer From Computing Reserve			0	0	0	0
50059		Transfer From Infrastructure Reserve			0	(20,000)	(20,000)	0
50060		Transfer From Gymnasium Equipment Reserve			0	0	0	0
		<b>Total Transfer From Reserves</b>			<b>(457,756)</b>	<b>(30,000)</b>	<b>(736,689)</b>	<b>(706,689)</b>
		<b>Total Reserves Transfer</b>			<b>\$ (383,666)</b>	<b>(30,000)</b>	<b>(96,171)</b>	<b>(238,689)</b>

**Minutes - Ordinary Meeting of Council  
21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-May-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
<b>Sched 4 - Governance</b>							
40004	Ceo Vehicle Replacement			21,991	35,000	70,000	70,000
40005	Dceo Vehicle Replacement			31,089	33,000	66,000	66,000
40032	Office Furniture			0	0	3,000	3,000
	Admin Office & Chambers upgrade - Carport between office						
40053	and chambers, security front door, security cameras			14,908	20,500	20,500	20,500
40069	Computing upgrade software & hardware			19,284	21,024	21,024	21,024
40074	OHS Upgrade to Shire Buildings			3,382	6,600	6,600	6,600
	<b>Total Governance Capital Expenditure</b>			<b>90,654</b>	<b>116,124</b>	<b>187,124</b>	<b>187,124</b>
<b>Sched 5 - Law, Order &amp; Public Safety</b>							
40006	FESA Fire Tender Replacement - New Norcia and Mogumber			0	0	600,600	130,000
40128	Freemasons Building - New metre board and rewire			3,227	3,500	3,500	3,500
	<b>Total Law, Order &amp; Public Safety Capital Expenditure</b>			<b>3,227</b>	<b>3,500</b>	<b>604,100</b>	<b>133,500</b>
<b>Sched 9 - Housing</b>							
40068	New Staff House Lot 11/7 Harrington Street			2,017	2,000	10,700	10,700
40110	44 Edmond Street Upgrade - New Patio			4,822	2,500	2,500	2,500
	<b>Housing Capital Expenditure</b>			<b>6,839</b>	<b>4,500</b>	<b>13,200</b>	<b>13,200</b>
<b>Sched 10 Community Amenities</b>							
40136	Shire contribution to the Regional Waste Tip Site			12,487	10,000	10,000	0
	<b>Community Amenities Capital Expenditure</b>			<b>12,487</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
<b>Sched 11 - Recreation &amp; Culture</b>							
40018	Capital Upgrade To Mogumber Hall			8,099	5,000	5,000	5,000
40057	Disability Access			0	0	5,540	5,540
40085	Calingiri Gymnasium Equipment			0	0	4,177	4,177
40104	R4R - Re Roof Mogumber Hall			0	5,000	5,000	5,000
40105	R4R - New Ablution Block Gilligara			0	0	0	0
40106	R4R - Upgrade Piawaning Hall			0	0	0	0
40114	RLCIP Grant 09-10 Mogumber Hall			2,698	0	0	0
40124	Victoria Plains Sport and Recreation Building Upgrade			8,000	8,000	20,000	20,000
40129	Calingiri Rec Centre Upgrade			6,303	5,500	5,500	5,500
40130	RLCIP Grant Replace Bolgart Hall Roof			32,772	43,300	43,300	43,300
	<b>Recreation &amp; Culture Capital Expenditure</b>			<b>57,871</b>	<b>66,800</b>	<b>88,517</b>	<b>88,517</b>
<b>Sched 12 - Transport</b>							

**Minutes - Ordinary Meeting of Council  
21<sup>st</sup> June 2011**

Shire of Victoria Plains  
Capital Expenditure Report as at : 31-May-2011

COA	Description	Job	Description	YTD Actual	YTD Budget	Current Budget	Original Budget
				\$	\$	\$	\$
40021	Roadworks - Council & Direct Road Funding	C0029	Skilling Road	0	40,000	40,000	40,000
40021	Roadworks - Council & Direct Road Funding	C0030	Goudge Road	14,580	35,000	35,000	35,000
40021	Roadworks - Council & Direct Road Funding	C0109	Bolgart Drainage Smith Street	2,881	10,077	10,078	10,078
40021	Roadworks - Council & Direct Road Funding	C0019	Gillingarra Glentromie Rd SLK 1-2	103,739	70,000	70,000	70,000
40021	Roadworks - Council & Direct Road Funding	C0023	Bolgart West Road	38,181	55,000	80,000	80,000
40021	Roadworks - Council & Direct Road Funding	CRTA	Repeater Tower Access	4,054	2,000	15,000	15,000
40021	Roadworks - Council & Direct Road Funding	C9101	Yerecoin Town Drainage	0	0	4,187	4,187
40021	Roadworks - Council & Direct Road Funding	C9102	Bolgart Footpaths	14,005	0	7,430	7,430
40021	Roadworks - Council & Direct Road Funding	C9103	Bolgart School Parking Area	0	0	6,440	6,440
40022	Roadworks - Rrg Funded Infrastructure	RR0019	Regional Roads - Gillingarra Glentromie	354,420	331,750	331,750	331,750
40025	Ag Lime Route Capital Expenditure	AG0008	Ag Lime - Calingiri / New Norcia Road	381,042	210,883	210,883	434,910
40025	Ag Lime Route Capital Expenditure	AG0123	Ag Lime - Calingiri / Goomalling Road	565,668	572,493	572,493	804,100
40025	Ag Lime Route Capital Expenditure	AGINT	Ag Lime - Goomalling / Toodyay Bindi In	12,066	44,000	184,239	0
40107	R4R - Yerecoin - Glentromie Road	R4R004	Yerecoin Glentromie Road	17,074	7,000	7,000	0
40108	R4R - Forrest Street Bolgart	R4R119	Forrest Street Bolgart	0	800	800	7,800
40081	Replace Construction Vehicle Ute PWV36			32,345	27,000	27,000	27,000
40131	Cat ET - Operating System for Grader PGR9			0	0	2,451	2,451
40132	Modify PTK16 to Water Truck			0	0	7,000	7,000
40126	Purchase Hino 700 Truck			204,953	198,700	198,700	198,700
40127	Purchase Side Tipped Trailer			83,960	83,900	83,900	83,900
40133	Replace Grader PGR8			317,700	337,000	337,000	337,000
40134	Replace Cat 936 Loader PLR5			273,500	320,000	320,000	320,000
	<b>Sched 13 - Economic Services</b>			<b>2,420,167</b>	<b>2,345,603</b>	<b>2,551,351</b>	<b>2,822,746</b>
40135	Calingiri Caravan Park - Fencing replacement			0	6,600	6,600	6,600
	<b>Economic Services Capital Expenditure</b>			<b>0</b>	<b>6,600</b>	<b>6,600</b>	<b>6,600</b>
40080	Purchase Chain Saws, Whipper Snippers etc			0	0	3,000	3,000
40119	OHS Equipment upgrade			0	5,000	5,000	5,000
	<b>Other Property &amp; Services Capital Expenditure</b>			<b>0</b>	<b>5,000</b>	<b>8,000</b>	<b>8,000</b>
	<b>Total Capital Expenditure</b>			<b>\$ 2,591,246</b>	<b>2,558,127</b>	<b>3,468,892</b>	<b>3,259,687</b>

## Outstanding Debtors Report

### SHIRE OF VICTORIA PLAINS DEBTORS LISTING as at 31st May 2011

Debtor	Current	30 Days	60 Days	90 Days	Over 90 Days	Total	Comments
4		61.20				61.20	
307	356.75			8.25		365.00	
139					140.00	140.00	
19	10056.25					10056.25	
314	968.00					968.00	
306					29.60	29.60	
274	-50.00					-50.00	
						0.00	
						0.00	
						0.00	
	<b>11331.00</b>	<b>61.20</b>	<b>0.00</b>	<b>8.25</b>	<b>169.60</b>	<b>11,570.05</b>	

**Minutes - Ordinary Meeting of Council**  
**21<sup>st</sup> June 2011**

**Banking and Investments**

**Shire of Victoria Plains**  
**Bank Reconciliation as at 31st May 2011 - Bendigo Bank**

General Ledger Movement Details	Total	Municipal	Muni Funds Treasury Corp	Reserve Term Dep	Reserve	Treasury Reserve	Trust	Muni 60 day term depoist	Muni 90 day term dep
Balance Bought Forward from Previous	2,093,426.22	116,198.99	346,256.05	774,813.13	123,534.81	206,882.03	8,971.57	516,769.64	0.00
Add Receipts as per Ledger	391,421.93	384,039.57	873.96		227.45	799.20	630.60	4,724.08	
Add Transfers from Other Bank Accou	621,489.72	271,489.72	350,000.00						
	3,106,337.87	771,728.28	697,130.01	774,813.13	123,762.26	207,681.23	9,602.17	521,493.72	0.00
Less Payments as per Ledger	348,075.31	348,071.31						4.00	
Less Transfers to Other Bank Account	631,905.25		100,000.00					521,489.72	
Closing Balance Ledger	2,126,357.31	423,656.97	597,130.01	774,813.13	123,762.26	207,681.23	9,602.17	-	0.00
	(21,404.39)	(11,115.93)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	Municipal	Treasury Corp	Term Deposit	Reserve	reasury Reserv	Trust		
Balance on Bank Statement	2,174,447.53	461,689.33	597,130.01	774,813.13	123,762.26	207,681.23	9,371.57	-	-
+ Outstanding Deposits	1,899.52	1,668.92			-		230.60		-
- Outstanding Cheques	(28,585.35)	(28,585.35)			-				
Balance	2,147,761.70	434,772.90	597,130.01	774,813.13	123,762.26	207,681.23	9,602.17	-	-
Deposits on Statement not receipted									
	-								
Misc Deposits	(13,007.67)	(13,007.67)			-		-		
Rates	-				-				
Debtors Payments	-				-				
Sub-total- Deposits not receipted	(13,007.67)	(13,007.67)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
+ PAYMENTS not journalled									
Bank Fees/Credit Card Payments	1,891.74	1,891.74							
Sub-total PAYMENTS not journalled	1,891.74	1,891.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(11,115.93)	(11,115.93)	0.00	0.00	0.00	0.00	0.00		0.00
Balance as per Reconciliation	2,136,645.77	423,656.97	597,130.01	774,813.13	123,762.26	207,681.23	9,602.17	0.00	0.00
Check Figure (Must = 0.00)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ledger Balance	2,136,645.77	423,656.97	597,130.01	774,813.13	123,762.26	207,681.23	9,602.17	0.00	0.00
Account #		91000	91007	91011	91010	91012	99000	91006	91005

As at 31<sup>st</sup> May 2011 the Shire investments were:-

	Institution	Term	Amount	Interest %	Review Date
Municipal	Treasury Corp	OCDF	597,130.01	4.70	-
Reserves	Bendigo Bank	4 months	774,813.13	5.60	11/06/2011
Reserves	Treasury Corp	OCDF	207,681.23	4.70	-

Interest earned to 31<sup>st</sup> May 2011:

Municipal      \$48,767.48

Reserves      \$61,120.60

### Outstanding Rates Report

<b>Total Rates Outstanding</b>	<b>\$7,886.44</b>
<b>at 31<sup>st</sup> May 2011</b>	
Comprising	
Rates (Current)	\$5,761.37
Rates (Deferred)	\$1,374.80
Rubbish	\$151.61
Sewerage	\$168.75
Interest/Admin Charges	\$43.67
ESL	\$386.84
<b>TOTAL</b>	<b>\$7,886.44</b>

This represents 0.4% of the total rates billing of \$1,875,368.65.



Cr Brennan entered the meeting at 2.50pm

**F19 LOCAL GOVERNMENT INTEGRATED PLANNING AND REPORTING STRATEGY**

File Reference: A2.20.3.1  
Report Date: 22<sup>nd</sup> May 2011  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: Neil Hamilton – Finance and Administration Manager  
Attachments: Nil

**PURPOSE OF REPORT**

To advise Councillors of the Department of Local Government's intention to change the Regulations to require each Local Government to develop a Strategic Community Plan and a Corporate Business Plan with the ultimate intention that the budget prepared for the financial year 2013/2014 be "year 1" in the Integrated Planning and Reporting Strategy.

**BACKGROUND**

The Local Government Act 1995 and the Local Government (Administration) Regulations currently requires Local Government to prepare a Plan for the Future as a means of publishing the Strategic direction of the community and council.

Unfortunately the Regulations provide no firm guidelines as to how the plan should be formulated and presented and as a result presented plans to the Department have been at best "patchy".

As a result the Department have issued the Integrated Planning and Reporting Strategy complete with guidelines of what is required and when effective reporting is to commence.

In order to meet the commitment of the first budget for 2013/2014 the Department have set out a process to follow, briefly this is as follows:-

1. Strategic Community Planning
  - 1.1 Community Consultation
  - 1.2 Stakeholder Engagements
2. Integration and Business Planning
  - 2.1 Develop and maintain Information Strategies
  - 2.2 Develop and maintain Corporation Business Plan
3. Budgeting
  - 3.1 Financial representation of year 1 of Corporate Business Plan
4. Reporting
  - 4.1 Budget monthly
  - 4.2 Operating Plans quarterly

4.3 Corporate Business Plan annually

Note: Each section above is dependent on the other preceding stages.

1. The Strategic Community Planning process can be best described as
  - Where are we now - Identify issues throughout community consultation
  - Where do we want to be - Set objectives for next 10 years
  - How are we going to get there - Strategies to achieve objectives
  - How do we know if we get there - Broad performance measurements

2. Integration and Business Planning involves the integration of all plans including financial, workforce, and asset planning into a Business Plan.

It is estimated that the Financial and Asset Management Plans (Asset Acquisition and Service Plans) should cover a period of 10 years but prioritised over a period of 4 to 5 years.

The Corporate Business Plan is the document that proves the transfer of Strategic Goals into Actions and Projections adopted by Council for inclusion in the Annual Budget. In short the Annual Report reflects the Strategic requirements of the community and Council and acts as a single point of reference for Future Plans, Project Planning and Performance Monitoring and Measurement.

3. The Annual Budget is determined from the Corporate Business Plan and the visions and desires of the community
4. Reporting – Council will be required to report on the progress of deliveries of the Corporate Business Plan, how it is progressing at achieving the objectives of the Strategic Community Plan.

The existing requirement for Monthly Financial Reporting against the Annual Budget and production of the Annual Report is extended by the Integrated Planning and Reporting Framework. The framework recommends quarterly reporting against the Community Business Plan to monitor performance and respond to changing priorities.

The Annual Report will be modified to report against the Strategic Community Plan.

What essentially does this mean for the Shire of Victoria Plains, “A lot of work”.

- The Strategic Community Plan for the next 10 years should be completed by March 2012.
- The Workforce Plan for the next 4 years should be completed by March 2013.
- The Asset Management Plan should be completed by March 2013.

- The Long Term Financial Plan should be completed by April – May 2013.
- The Corporate Business Plan is to be completed by May 2013.

The above estimates if achieved will result in the Shire completing the Annual Budget 2013/2014 on time and in compliance with the Integrated Planning Strategy.

### **COMMENT**

Serious thought needs to be considered sooner rather than later as to Consultancy/Contractor development of the Community Strategic Plans. The last Strategic Plan was developed for the period 2007/2011 by Stemar Holdings Pty Ltd and cost in the region of \$17,000 to develop.

Also a Planning Strategy needs to be developed as to who will be involved in the overall process and manning strategy.

Asset Management has begun but this process needs to be reviewed to see if any refinement in the process is needed and considerable effort needs to be taken to ensure that the “ROMAN” system is brought immediately up to date and maintained consistently.

There may be a need to employ extra staff to ensure the process is completed on time but this will be determined as part of the Planning Strategy.

Note: This, once set up will be an ongoing process.

### **POLICY REQUIREMENTS**

New Policy development to cover the requirements of the Integrated Planning and Reporting Strategy.

### **LEGISLATIVE REQUIREMENTS**

Local Government Act and Local Government (Administration) Regulations [to be modified].

### **STRATEGIC IMPLICATIONS**

Strategic analysis and reporting to reflect the long term aim of the community.

#### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.

#### **➤ Social**

There are no known significant social implications associated with this proposal.

### FINANCIAL IMPLICATIONS

There could be increased financial requirements to aid in consultancy and additional staff employment.

### VOTING REQUIREMENTS

*Absolute Majority Required:* No

### Resolution 81/2011

Moved Cr Anspach seconded Cr Kelly that Council are aware of the changes to the Planning and Reporting processes for the future and agree that consultancy services and staff recruitment may be required to ensure the required targets are met.

**MOTION PUT & CARRIED 8/1**

## **F20 LOCAL GOVERNMENT RULES OF CONDUCT – RELATIONS WITH LOCAL GOVERNMENT EMPLOYEES**

File Reference: A1.1.6  
Report Date: 23<sup>rd</sup> May 2011  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: N/A  
Previous Meeting References: N/A  
Author: Neil Hamilton – Finance and Administration Manager  
Attachments: Nil

### PURPOSE OF REPORT

To remind Councillors of their obligations with regard to Shire employees.

### BACKGROUND

There has been a growing interference between Councillors and Shire employees insofar as directing staff to carry out their duties in a particular manner or particular job.

### COMMENT

Councillors are referred to Rule 10 of the Local Government (Rules of Conduct) Regulations 2007 Part 2. (A full copy of the Regulations is included in the Information Bulletin June 2011).

## **10. Relations with local government employees**

(1) A person who is a council member must not —

(a) direct or attempt to direct a person who is a local government employee to do or not to do anything in the person's capacity as a local government employee; or

(b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a person who is a local government employee in the person's capacity as a local government employee.

(2) Subregulation (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

(3) If a person, in his or her capacity as a council member, is attending a council meeting, committee meeting or other organised event and members of the public are present, the person must not, either orally, in writing or by any other means —

(a) make a statement that a local government employee is incompetent or dishonest; or

(b) use offensive or objectionable expressions in reference to a local government employee.

(4) Subregulation (3)(a) does not apply to conduct that is unlawful under *The Criminal Code* Chapter XXXV.

A breach of the Rules of Conduct can result in the Councillor being suspended or fined.

Employees of the Shire are employed, directed by and report directly to the Chief Executive Officer (CEO).

Except in the case of an emergency Councillors are reminded to pass all requests to the CEO where the use of shire employees are concerned.

## **POLICY REQUIREMENTS**

Shire of Victoria Plains – Policy Manual – Division 12 - 1.4 Relationships between Council Members and Staff

## **LEGISLATIVE REQUIREMENTS**

Local Government (Rule of Conduct) Regulations 2007

Shire of Victoria Plains – Code of Conduct - 3.7 Relationships between Members and Staff.

## **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

### **➤ Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**Resolution 82/2011**

**Moved Cr Anspach seconded Cr Young that Councillors are reminded of the rules provided by the Local Government (Rules and Conduct) Regulations 2007 particularly in relation to Part 2, Rule 10.**

**MOTION PUT & CARRIED 9/0**

**Resolution 83/2011**

**Moved Cr Anspach seconded Cr Kelly that the meeting adjourn for afternoon tea.**

**MOTION PUT & CARRIED 9/0**

The meeting adjourned at 3.06pm.

The meeting resumed 3.27pm.

All present at adjournment were present at resumption with the exception of Cr Johnson.

Cr Johnson entered the meeting at 3.28pm.

**10.2 COMMUNITY SERVICES**

(Incorporating Health, Building and Community Services)

There are no items for discussion under the Community Services section of the minutes.

### 10.3 Town Planning Status Report

#### Resolution 84/2011

Moved Cr Young seconded Cr Holmes that the items in the Town Planning Status Report detailed below be noted.

**MOTION PUT & CARRIED 9/0**

Item No	Report Details	Town Planning Action Required	Status
TP4	Adoption of Local Planning Scheme No 5 and Local Planning Strategy	Scheme and Strategy endorsed by Council.	Ongoing

### 10.3 TOWN PLANNING

#### TP5 PROPOSED MODIFIED DAYS OF OPERATION – MOGUMBER DIRT BIKE RIDING PARK

File Reference:	A20248 Lot 3 MOGW
Report Date:	14 June 2011
Applicant/Proponent:	Les Currell – Dirt Rider Heaven
Officer Disclosure of Interest:	Nil
Previous Meeting References:	246/09, 42/2010, 43/2010, 62/2010, 87/2010, 88/2010, 167/2010
Author:	Adam Majid
Attachments:	Letter of Request

#### PURPOSE OF REPORT

Correspondence has been received from the proprietor of Dire Rider Heaven requesting Council to permit opening hours of the Dirt Bike Facility beyond the approved days of operation.

#### BACKGROUND

The proprietor of Dirt Rider Heaven has requested to extend their hours of operation from what was approved in August 2010. Currently, the approved hours are for Saturday and Sundays between 0900 and 1700 hours. It has been requested that Council consider allowing operation on all Mondays and Fridays and State School holiday periods. The proposal is to commence the said extended days of operation for the 2011/12 financial year commencing 1 July 2011 but allowing the inclusion of the July 2012 School holidays. The proposed School holidays are as follows:

July 2011 commencing Monday 11 through to an including Monday 25;  
October 2011 commencing Monday 3 through to an including Monday 17;

April 2012 commencing Monday 6 through to and including Friday 20;  
July 2012 commencing Monday 9 through to and including Friday 20 July.

The proposal does not consider nor does the applicant request to consider operation during periods of high heat being December, January and February as the venue will continue to remain closed for these months.

### **COMMENT**

The applicant has requested the extended days of operation due to currently missing out on being allowed to operate on Public Holidays and to cater for the fly-in fly-out market. Furthermore, it is hoped that the extended days of operation would generate increased usage of the venue and help to promote the region.

From a planning perspective, there have been no complaints received regarding noise or dust and the proprietor has generally complied with the imposed conditions with ongoing help from the Shire's Planner.

It is intended that there will be more frequent visits made by Planning staff during the winter months to ensure that required practices are being adhered to otherwise the approval can be revoked.

### **POLICY REQUIREMENTS**

Nil

### **LEGISLATIVE REQUIREMENTS**

The venue has Planning Approval granted by Council from the August 2010 meeting of Council. As part of that approval, condition 15 was imposed restricting operation to Saturdays and Sundays as this was the request from the applicant. Furthermore, Council imposed a two (2) year restriction on the approval which is to cease on 16 August 2012.

Council has the ability to modify conditions at their discretion should an application be made to vary a condition(s).

### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### **➤ Environment**

The environment was considered at length in the approval process of the venue and conditions imposed to aid protection of the environment. From visits to the site, conditions are generally being complied with. Ongoing compliance checks are being made by Planning Staff. At present, use of the venue has been quite low, however, with the commencement of winter and the proposed extended days of operation, it is anticipated that use will increase and compliance checks will be made more frequently.

#### **➤ Economic**

There are no known significant economic implications associated with this proposal.



➤ **Social**

There have been no complaints received regarding the venue.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:*        *No*

General discussion was held regarding the conditions of approval.

**Resolution 85/2011**

Moved Cr Smith seconded Cr Brennan that Council modify Condition 15 of Planning Approval being Resolution number 167/2010 dated August 17 2010, which currently reads, “Hours of Operation are restricted to Saturdays and Sundays between the hours of 0900 and 1700” to the following wording:

“Hours of operation are restricted to Fridays, Saturdays, Sundays and Mondays between the hours of 0900 and 1700 in addition to School holidays of the month of July 2011, October 2011, April 2012 and July 2012 where the permitted hours are between 0900 and 1700 on all days within such holiday period(s). The venue shall remain closed at all times during the months of December, January and February.”

**Advice Note:**

This amendment does not alter any other condition or the date of approval being 17 August 2010. The approval shall continue to lapse at the close of business on 16 August 2012.

**MOTION PUT & CARRIED 8/1**

#### 10.4 Administration Status Report

##### **Resolution 86/2011**

**Moved Cr Kelly seconded Cr Anspach that the items in the Administration Status Report detailed below be noted.**

**MOTION PUT & CARRIED 9/0**

Item No	Report Details	Administration Action Required	Status
A9	Development Applications – Delegated Approval	Delegation from Council to CEO and from CEO to Senior Planning Officer	Complete
A10	Local Government Convention and Exhibition 2011	Voting delegates to the AGM and attending members to be decided	Complete
A11	Planning Application – Mogumber	Nil. No objections	Complete
A12	Development Assessment Panel	Advise Minister for Planning of members	Complete
A13	Constitutional Recognition	Council supported the ALGA campaign	Ongoing
A14	Kerbside Recycling – Calingiri Townsite	Council endorsed the programme	Complete
A15	Use of Water Truck when Maintenance Grading	Discussed and resolved to develop a summer maintenance programme	Ongoing
A16	Wyening Reserve 20991	Council resolved not to support transfer of management	DoEC advised
A17	Toodyay-Bindi Bindi/Goomalling Rd Intersection	To be fully costed prior to endorsement by council.	Ongoing
A18	Bolgart Community Playground Redevelopment	Left on table	To be reput at June Meeting

## 10.4 ADMINISTRATION

### A19 ROAD CLOSURE

File Reference: D9.2  
Report Date: 31<sup>st</sup> May 2011  
Applicant/Proponent: Nil  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Resolutions 190/05 and 61/06  
Author: Harry Hawkins – Chief Executive Officer  
Attachments: Map of subject area

#### **PURPOSE OF REPORT**

To gain Council Resolution to continue the process of closing a portion of Flavell Road Piawaning.

#### **BACKGROUND**

In July 2005 Council passed resolution 190/05 to allow the closure of the unmade portion of Flavell Road Piawaning from the boundary of location 3219 to Wilson Road. Due to a change in staff the process was not completed. The item was again put to Council in February 2006 and it was not until the issue was raised again found that the process remained incomplete.

All advertising and checks with service providers has now been completed and there are no objections to the road closure. A resolution is required to amalgamate the land comprising the road reserve.

#### **COMMENT**

The property on either side of the unmade portion of Flavell Road Piawaning belongs to the one landowner and it is therefore sensible to have the land comprising the road reserve amalgamated into the adjoining title as there is no value to anyone but the adjoining land owner.

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

Land Administration Act 1997

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

#### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**Resolution 87/2011**

**Moved Cr Smith seconded Cr Anspach that the Department of Regional Development and Lands be requested to close that portion of Flavell Road Piawaning, north of location 3219 to Wilson Road and that the land comprising the road reserve be amalgamated into the title of the adjoining land.**

**MOTION PUT & CARRIED 9/0**

**A20 REINSTATEMENT OF PLANT AND WORKS COMMITTEE**

File Reference: A1.2.1  
Report Date: 1<sup>st</sup> June 2011  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Resolution 76/2011  
Author: Harry Hawkins – Chief Executive Officer  
Attachments: Nil

**PURPOSE OF REPORT:**

To ask Council to look at reintroducing a Plant and Works Committee to discuss and recommend decisions on plant replacement, roads, footpaths, drainage and related infrastructure from outside of the full Council.

**BACKGROUND:**

Up until October 2009 Council had a Plant and Works Committee which met before the Ordinary meeting and discussed works department items relating to plant and roads mainly and then made recommendations to full Council.

The committee system was discontinued as items discussed in the committee were being fully debated in Council rather than just the recommendations of the committee which made the committee meeting appear to be a waste of time.

**COMMENT:**

The committee system was discontinued in October 2009 as items discussed in the committee were being fully debated in Council rather than just the recommendations of the committee which meant Council and the committee were duplicating the processes. As the committee only had the power to make recommendations to Council it made sense to discontinue the committee and to continue to debate works items fully in Council meetings.

In recent months Council has spent considerable time during its information briefing session discussing and debating plant and works items that could be dealt more effectively at a committee level by members with an interest in plant and works.

By Resolution 76/2011 at the May 2011 Ordinary Meeting, it was resolved that the Plant and Works Committee should be reformed

To reform the committee would require them to meet, as before prior to the Ordinary Council meeting, meaning that lunch would need to be provided to staff and committee members or alternatively committee members would be required to meet on a different day. This would increase meeting costs.

All Councillors whether members of the committee or not are able to attend committee meetings and, with the permission of the presiding officer, may join the debate at those meetings however only members of the committee would be eligible to vote.

If the committee was reformed the Shire President, as presiding officer, should ensure that *only recommendations from the committee meeting* are debated in full Council.

It is recommended that a reformed Plant and Works Committee should comprise of up to five Councillors, the Works and Services Manager and the Chief Executive Officer with only Councillors having the right to vote.

**POLICY REQUIREMENTS:**

None

**LEGISLATIVE REQUIREMENTS:**

Part 5 Division 2 of the Local Government Act 1995 deals with Council and Committee meetings.

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

Meeting costs will increase as lunch will need to be provided to staff and committee members.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: YES*

General discussion was held on the merits of reinstating the Plant and Works committee

Cr Brennan

Suggests that four members would be sufficient. One from each ward with the President having the casting vote at meetings.

Cr Smith

Briefing session should remain. Supports Plant and Works Committee reinstatement as long as meeting information is not debated fully during the Ordinary Meeting of Council. All councillors can attend a committee meeting if they desire.

Cr Lovelock

Does not believe that a permanent committee is required. Discussion on works issues and items can be done during Ordinary Meetings. Major items of Council are roads and works programmes. All councillors should discuss these issues not just a committee of council. Retain the briefing session.

Cr Kelly

Majority of shire programme is to do with works. Briefing session to be retained. Council seem to have lost track since abandoning the Plant and Works committee.

Cr Young

Make the committee work. There is an expectation of discussion of issues at ordinary meetings as the committee is recommendation only, but try to refrain from rehashing all information during the Ordinary Meeting.

Cr Johnson

All councillors should be involved in plant and works issues. Committee to recommend to council.

Cr Anspach

Council has suffered budget overruns etc. Committee could have been involved in problem solving of some of these issues.

**Resolution 88/2011**

**Moved Cr Kelly seconded Cr Anspach that the Plant and Works Committee comprise**

- 1. Cr Holmes, Cr Kelly, Cr Anspach, Cr Johnson and Cr Erickson**
- 2. The Plant and Works Committee will meet at 11.00am prior to the Ordinary Council Meeting (when enough business to warrant the meeting is available) for approximately one hour.**
- 3. The first meeting of the new committee to be held on 19<sup>th</sup> July 2011.**
- 4. Quorum to be 3 members of the Committee.**
- 5. Powers to be recommendation to full Council only. Minutes to be typed and presented to full Council for adoption on the same day as the Committee meeting is held.**
- 6. Staff members on the Committee without voting powers to be the Chief Executive Officer, Works Manager and Minute Clerk.**
- 7. Except in exceptional circumstances as determined by the Presiding Officer at a Council meeting, or where an item has a significant affect on the shire budget or a significant number of ratepayers the Works and Services Committee will consider and debate all Plant and Works agenda items including reports and full Council shall only consider and debate recommendations from the committee.**

**MOTION PUT & CARRIED 6/3**

**A21 SHARED COMMUNITY EMERGENCY SERVICES MANAGER POSITION**

FILE REFERENCE: L1.2  
REPORT DATE: 15<sup>th</sup> June 2011  
APPLICANT/PROPONENT: Shire of Moora  
OFFICER DISCLOSURE OF INTEREST: None  
PREVIOUS MEETING REFERENCES: None  
AUTHOR: Harry Hawkins Chief Executive Officer  
ATTACHMENTS: Nil

**PURPOSE OF REPORT:** To advise Council of the proposal to share a Community Emergency Services Manager (CESM) and to seek their support.

**BACKGROUND:** The Fire and Emergency Services Authority has offered to fund 60% of the cost of the employment of a Community Emergency Services Manager (CESM) in The Shire of Chittering. At a resource sharing meeting

between the Shires of Chittering, Goomalling, Toodyay and Victoria Plains it was suggested that the Shires of Toodyay and Goomalling share a CESM and that the Shires of Chittering and Victoria Plains share a position as well.

This was rejected by the Shire of Victoria Plains BFAC as the Shires of Chittering and Victoria Plains are in different FESA districts and the suggestion was put forward that the Shire of Moora would be a better partner as they are in the same district.

**COMMENT:** The CESM position will work as a conduit between the volunteer brigades and the Shire and will also ensure that the shires comply with the requirements of the Emergency Services Act 2005 by keeping their emergency and recovery plans up to date. The appointed person will have the appropriate skills to take on the position of Fire Control Officer.

The Shire of Moora has contacted the Shire Victoria Plains and asked for support for their request for a shared CESM so that an officer could be employed in the area. This request would meet the BFAC decision and provide support to the brigades and the two shires in their emergency services role.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Emergency Services Act 2005  
Bushfires Act 1954

**STRATEGIC IMPLICATIONS:** The creation of this position will provide improved safety for residents in the case of emergencies

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

The cost of this position is expected to be approximately \$20,000

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: NO*



**Resolution 89/2011**

**Moved Cr Brennan seconded Cr Kelly that Council agree to the appointment of a Community Emergency Services Manager funded by FESA and the Shires of Moora and Victoria Plains subject to the MOU, Business Plan and Position Description for the position being amended to suit the requirements of the shires to the satisfaction of the Chief Executive Officers and Chief Bushfire Control Officers.**

**MOTION PUT & CARRIED 7/2**

**A22 BOLGART COMMUNITY PLAYGROUP REDEVELOPMENT**

File Reference:	RC1.4
Report Date:	10 <sup>th</sup> June 2011
Applicant/Proponent:	Bolgart Primary Senior Class
Officer Disclosure of Interest:	Nil
Previous Meeting References:	54/2011, 75/2011
Author:	Alison Reliti, Community Development Officer
Attachments:	Bolgart Community Park Project Proposal

**PURPOSE OF REPORT**

Following the April 2011 Ordinary Meeting of Council and in accordance with Resolution 54/2011, a project proposal was attached to the May 2011 Ordinary Meeting agenda. Following resolution 75/2011 from the May Ordinary meeting, this item is being reintroduced to Council to allow discussion and the Community Development Officer to be present.

**BACKGROUND**

In 2010 the Bolgart Senior Class participated in a Millennium Kids Project. They were asked to identify in the town site what they liked and did not like and what could be changed to make the town more attractive and conducive to community interaction. They identified that the town was boring for the young people. There was nothing for them to do and they felt that the town site was very plain with no place for families to come together.

The senior class discussed options and decided that they would like to see a skate park near the existing playground as well as a redevelopment/landscaping of the playground area create family friendly place which the community would be more likely to use.

The senior class have completed a community budget submission form requesting contribution from council.

**COMMENT**

Inspection of the site has found that there is sufficient space to install a skate park and the close proximity to the school would mean higher usage before and after school by the youth. The area has quite good passive surveillance potential which together with youth "ownership" of the project should see minimal vandalism and anti social behaviour.

The youth have been involved in designing and costing the park and will be taking part in considerable fundraising to assist with the construction. They have accessed sponsorship from a plant supplier in Muchea to complete the landscaping redesign and have been extremely pro active in working on this project.

Once the project has been approved by council, the class, together with shire staff and their teacher, will conduct public consultation in Bolgart to determine any changes or additions to their plan for the Community Playground.

The existing shade structures have been seriously damaged and removed for safety reasons. The additional cost of these shade structures will be budgeted for separately as they are a replacement and therefore not seen to be part of the "redevelopment"

Grants and other external funding will also be sought for this project once council support has been confirmed.

#### **POLICY REQUIREMENTS**

There are no known policy requirements related to this item.

#### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS**

##### **➤ Environment**

Native plants will be used in the redevelopment.

##### **➤ Economic**

An area where the families can come together in the town will have a flow on affect to local business, with people staying in the town longer and utilising more of the facilities and services available.

##### **➤ Social**

The creation of a family friendly recreational area in Bolgart where the youth can socialise in a safe and open environment will assist with reducing anti social behaviour and possible graffiti within the town site.

#### **FINANCIAL IMPLICATIONS**

Council are requested to allocate \$20,000 dollars towards the project as well as in kind contribution of earthworks and clearing. Council would also be required to contribute yearly towards the maintenance of the park, as it does currently, however it is anticipated that the students would contribute towards the general maintenance of the park with regular clean ups of rubbish and seasonal gardening.

#### **VOTING REQUIREMENTS**

*Absolute Majority Required:*                      *No*

**Resolution 90/2011**

**Moved Cr Lovelock seconded Cr Smith that council give in principle support to the allocation of \$20,000 in the 2011/2012 budget as well as an in kind contribution from a local level being sought prior to an in kind contribution from the Shire of Victoria Plains towards the Bolgart Community Playground Redevelopment and subject to external grant funding being obtained.**

**MOTION PUT & CARRIED 8/1**

**A23 ANNUAL REVIEW OF DELEGATIONS REGISTER**

File Reference: A1.1.8  
Report Date: 9<sup>th</sup> June 2011  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: n/a  
Previous Meeting References: n/a  
Author: Harry Hawkins - Chief Executive Officer  
Attachments: Updated Delegations Register – under separate cover

**PURPOSE OF REPORT:** To provide Council details, reasons for and effect of suggested changes to the delegations register to enable an informed decision to be made on the review and the need for any changes.

**BACKGROUND:** The delegations register is required by section 5.46 of the Local Government Act 1995 to be reviewed at least annually and as it was last reviewed in June 2010 and it must be reviewed this month.

**COMMENT:** The delegations register was reviewed last year and there were no changes then and this year the only changes were the new delegations to the Senior Planner at the Shire of Chittering through the CEO for development applications. There are no other changes sought in this years review and the delegations register is presented for adoption.

**POLICY REQUIREMENTS:** None

**LEGISLATIVE REQUIREMENTS:**

Section 5.46 of the Local government Act 1995 requires that the delegations register is reviewed at least once every twelve months

**STRATEGIC IMPLICATIONS:**

There are no known strategic implications associated with this proposal.

**SUSTAINABILITY IMPLICATIONS:**

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS:**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS:**

*ABSOLUTE MAJORITY REQUIRED: YES*

**Resolution 91/2011**

**Moved Cr Lovelock seconded Cr Kelly that Council adopt the delegations register for 2011 as reviewed.**

**MOTION PUT & CARRIED 9/0**

**10.5 PLANT AND WORKS**

There are no items for discussion under the Plant and Works section of the Minutes.

**11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 CONFIDENTIAL ITEMS**

**Resolution 92/2011**

**Moved Cr Smith seconded Cr Kelly that the meeting be closed to the public to allow discussion of Item 12.1 A24.**

**MOTION PUT & CARRIED 9/0**

Cr Holmes declared a financial interest in item 12.1 A24 and left the meeting at 4.25pm

The meeting was closed to the public at 4.25pm

## 12.1 A24 LEGAL COSTS CR HOLMES

### Resolution 93/2011

Moved Cr Smith seconded Cr Young that Council agree to provide financial support to Cr Holmes for the taking out of a Misconduct Restraining Order in a quest to end the ongoing unwanted discussion, argument and abuse against him and his wife.

MOTION PUT & CARRIED 8/0

### Resolution 94/2011

Moved Cr Smith seconded Cr Anspach that the meeting be reopened to the public.

MOTION PUT & CARRIED 8/0

The meeting was reopened to the public at 4.40pm.

Executive Assistant left the meeting at 4.40pm

Finance and Administration Manager left and re-entered the meeting with Cr Holmes at 4.41pm.

## 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

General discussion was held by Councillors on the following issues:-

- Report prepared for the shire by service provider CARDNO
- Street Lighting – Yerecoin
- Annual Roads Congress
- Directional Signs – Calingiri Caravan Park
- Audit Committee Meeting

## 14 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 5.12pm

Signed this                      19<sup>th</sup>                      day of                      July                      2011

Presiding Member .....