# *Shire of Victoria Plains*

## *Minutes*

FOR AN ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 24th JUNE 2003
AT COUNCIL CHAMBERS CALINGIRI COMMENCING AT 1.00PM.

## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1.00pm.

### 1.1 Swearing in of Councillors

Cr J Young

Cr Young was sworn in by Trevor Walker – Justice of the Peace.

### 1.2 Representation on Committees or Organisations

**Location** Shire of Victoria Plains
**Name of Applicant** n/a
**File Reference** A1.1.4
**Attachment/s** Current Positions
**Date** 16th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
Item 1.5 was deferred from the May 2003 Ordinary Meeting to this meeting to allow the new representative for the East Ward to be present.

**COUNCILLOR PORTFOLIOS 2001**

| PORTFOLIO | COUNCILLOR |
|---|---|
| Local Government & Regional Development; Finance; Public Sector Management; Federal Affairs | **Cr Anspach** |
| Planning & Infrastructure; Energy; Government Enterprise | **Cr Smith** |
| Agriculture; Forestry & Fisheries; Environment & heritage; Racing & Gaming | **Cr J Kelly** |
| Housing & Works; Policy & Emergency Services; Citizenship & Multi Cultural | **Cr Thorpe** |

| | |
|---|---|
| Interests | |
| Tourism & Small Business; Sport & Recreation; Training | **Cr S Kelly** |
| Education; Justice & Legal Affairs; Electoral Affairs | **Cr Young** |
| Community Development; Arts & Culture; State Development | **Cr Woods** |
| Seniors & Youth; Indigenous Affairs; Commerce & Employment Relations | **Cr Holmes** |
| Health; Disability Services; Women's Interests | **Cr Erickson** |

The following were nominated to represent Council on Committees and Organisations in 2001

- Avon Midland Ward CSCA - Cr N Smith, Cr J Kelly
- Regional Roads Group - Cr N Smith
- Drought Proofing Committee - Cr M Anspach, Cr R Thorpe, CEO
- AgLime Sands Route - Cr J Kelly, Cr M Anspach
- Land Management - Cr S Woods, Cr S Kelly
- Community Resource Centre - Cr S Woods
- Agriculture Protection Board - Cr S Kelly
- Tourism – VPTA - Cr S Kelly
- Business Enterprise Centre - Cr W Woods
- Moore Catchment Group - Cr M Anspach
- Rural Water Council - Cr N Smith

Others that have been added since, include

- Tourism Consultancy - Cr S Kelly
- Trails Consultancy - Cr R Thorpe
- Sport & Recreation - Cr N Smith
- History Book - Cr M Anspach

**Comment**
Nil

**Statutory Environment** Nil
**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 207/03***
**Moved Cr J Kelly seconded Cr S Kelly that the nominations as written be confirmed.**
**MOTION PUT & CARRIED 9/0**

# 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

| | | |
|---|---|---|
| **President:** | **Cr M Anspach** | **West Ward** |
| **Councillors:** | **Cr J Kelly** | **West Ward** |
| | **Cr S Kelly** | **West Ward** |
| | **Cr N Smith** | **East Ward** |
| | **Cr J Young** | **East Ward** |
| | **Cr D Holmes** | **South Ward** |
| | **Cr G Erickson** | **South Ward** |
| | **Cr S Woods** | **Central Ward (from 1.30pm)** |
| | **Cr R Thorpe** | **Central Ward** |

| | |
|---|---|
| **Chief Executive Officer:** | **Mr P Anning** |
| **Acting Chief Executive Officer:** | **Mr H Hawkins** |
| **Community Services Manager:** | **Mr T Walker (1pm to 1.03pm)(2.44pm to 3.16pm)** |
| **Works Manager:** | **Mr A Kent (3.53pm to 4.17pm)** |
| **Landcare Officer:** | **Ms E Tierney (4.18pm to 4.26pm)** |

# 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

# 4 PUBLIC QUESTION TIME

Nil

# 5 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

# 6 PETITIONS/DEPUTATION'S/PRESENTATIONS

Nil

# 7 CONFIRMATION OF MINUTES

## 7.1 Confirmation

***Resolution 208/03***
**Moved Cr J Kelly seconded Cr Holmes that the minutes of the Ordinary Meeting of Council held 27th May 2003 be confirmed.**

### 7.2 Business Arising

Nil

## 8 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 9 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach and Cr Holmes
Attended a meeting in Toodyay regarding the Army Range.

Cr Anspach
Gave a brief report on the Drought Proofing Calingiri Meeting held on Monday 23rd June 2003.

Cr J Kelly
Gave a report on the relocation of the mobile phone tower at New Norcia. Meeting was held with Works Manager, Cr S Kelly, Cr J Kelly and Telstra Representative.

Cr S Kelly
Reported on the Tourism Consultancy meetings held on 20th June 2003 where a discussion paper from the Consultants was tabled.

## 10 BUSINESS PAPER

10.1 Finance
10.2 Health and Building
10.3 Town Planning
10.4 Administration
10.5 Works
10.6 Landcare

# 10.1 FINANCE

**F260 Accounts for Payment**

A list of accounts for payment is attached to the Minutes. There have been no other material outstanding creditors since the cheques were prepared.

***Resolution 209/03***

**Moved Cr J Kelly seconded Cr R Thorpe that Municipal and Trust cheques numbered 647-692, 634, 636-639, 693-699 and direct payments totalling $164,741.19 be passed for payment.**

**MOTION PUT & CARRIED 9/0**

**F261 Sundry Debtors**

A list of Sundry Debtors is attached to the Minutes.

***Resolution 210/03***

**Moved Cr Smith seconded Cr S Kelly that the Sundry Debtors report be received.**

**MOTION PUT & CARRIED 9/0**

**F262 Monthly Financial Statement**

The Monthly Financial Report for the period ending 31st May 2003 is attached to the Minutes.

***Resolution 211/03***

**Moved Cr S Kelly seconded Cr Smith that the Monthly Financial Report for the period ending 31st May 2003 be received.**

**MOTION PUT & CARRIED 9/0**

**F263 Municipal and Trust Fund**

The Municipal and Trust Fund on hand as at the 31st May 2003 is attached to the Minutes.

***Resolution 212/03***

**Moved Cr Smith seconded Cr Woods that the Municipal and Trust Fund on hand as at the 31st May 2003 be received.**

**MOTION PUT & CARRIED 9/0**

**F264 Outstanding Rates Report**

The Outstanding Rates Report as at 18th June 2003 is attached to the Minutes.

***Resolution 213/03***

**Moved Cr J Kelly seconded Cr Holmes that the Outstanding Rates report as at 18th June 2003 be received.**

**MOTION PUT & CARRIED 9/0**

## F265 Quarterly Financial Report

**Location** Shire of Victoria Plains
**Name of Applicant** none
**File Reference** F1.3.2
**Attachment/s** Quarterly Financial Report
**Date** 11th June 2003
**Author** Harry Hawkins – Manager Finance and Administration

**Background**
Each quarter a financial report is required to be presented to Council that gives them a more detailed update on the variations to budget and financial position of the Shire than is contained in the normal monthly report.

The next quarterly report is due to be presented at the July meeting for the quarter ended 30 June, as this is after the end of the financial year and Council cannot change anything to alter the year end results the production of this report is of little value.

**Comment**
During July when this report is to be prepared finance staff are extremely busy finalising the budget and preparing the end of year financials. The normal monthly financial report to the end of June is required and will be presented to Council at the July meeting as normal.

The Local Government Financial Management Regulations allows for the quarterly financial report for the quarter ended June 30 if not required by Council to not be prepared if there is a resolution passed to that effect.

**Statutory Environment** Local Government Financial Management Regulations
**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 214/03***
**Moved Cr J Kelly seconded Cr Woods that the quarterly financial report for the quarter ended 30 June 2003 is not required and therefore need not be prepared for the July 2003 meeting of Council.**

**MOTION PUT & CARRIED 9/0**

## F266 Investments

**Location** Shire of Victoria Plains
**Name of Applicant** n/a
**File Reference** F1.1.2
**Attachment/s** Nil
**Date** 18th June 2003
**Author** Harry Hawkins – Finance and Administration Manager

**Background**
Council has surplus funds to the value of $165,125.56 invested in term deposits with the Bendigo Bank for 30 days at 4.77% an approximate yield of $647.38 maturing on the 19 July 2003.

**Comment**
The investments with Bendigo Bank are within policy guidelines and as can be seen from the figures below interest in the municipal account is well above budget, although as the payments for capital works has increased the amount of surplus funds available for investment has reduced.

Commissions received from Bendigo Bank have also increased significantly since funds were invested and are now exceeding the budget while agency expenses are currently well below budget forecasts, but have increased in recent months.

| | Budget Interest | Budget YTD Interest | Actual YTD Interest |
|---|---|---|---|
| Municipal A/C | 15,000 | 13,750 | 28,141 |
| Reserve A/C | 4,000 | 3,667 | 3,684 |
| Totals | 19,000 | 17,417 | 31,825 |

**Statutory Environment** Local Government Act Sections 6.15
**Policy Implications** Nil
**Financial Implications** Increase in interest earned.
**Strategic Implications** Nil

***Resolution 215/03***
**Moved Cr Woods seconded Cr J Kelly that Council endorse the continued investment with Bendigo Bank.**

**MOTION PUT & CARRIED 9/0**

**F267 Principal Activities Plan 2003-2007**

**Location** Shire of Victoria Plains
**Name of Applicant** n/a
**File Reference** F1.1.2
**Attachment/s** Draft Principal Activities Plan (pages 33-38)
**Date** 18 June 2003
**Author** Harry Hawkins – Finance and Administration Manager

**Background**
Section 5.56 of the Local Government Act 1995 requires a local government to prepare a plan each year of principal activities for the next four years.

Section 5.57 of the act then requires that after the plan has been prepared the local government is to give local public notice and make available for inspection copies of the plan. Members of the public are then given 42 days to make submissions in relation to the plan.

Section 5.58 then requires the local government to consider any submissions in relation to the plan prepared under section 5.56 and they may then accept the plan with or without modification.

There have been no submissions from the public within the 42 day period.

**Comment**
Since the Principal Activities Plan was prepared the state budget has been brought down and there was no funding allocated for the AgLime route, this may require the road asset section of the plan to be amended once details of any funding allocated are known.

| | |
|---|---|
| **Statutory Environment** | Local Government Act Sections 6.15 |
| **Policy Implications** | Nil |
| **Financial Implications** | Increase in interest earned. |
| **Strategic Implications** | Nil |

***Resolution 216/03***
**Moved Cr Smith seconded Cr J Kelly that Council adopt the Plan of Principal Activities for the four years 2003 - 2007.**

**MOTION PUT & CARRIED 9/0**

***Resolution 217/03***
**Moved Cr Smith seconded Cr J Kelly that the discussion on the Draft Budget be deferred until later in the meeting.**

**MOTION PUT & CARRIED 9/0**

**F268 Draft Budget 2003/2004**

| | |
|---|---|
| **Name of Applicant** | n/a |
| **File Reference** | F1.2.2 |
| **Attachment/s** | Draft Cash Budget under separate cover |
| **Date** | 19 June 2003 |
| **Author** | Harry Hawkins – Finance & Administration Manager |

**Background**
The budget for 2003-2004 is to be adopted by Council as soon as possible after the 1st July 2003 to enable the rates to be struck and income to be received.

As a part of the budget process a first draft is presented to this meeting to allow Councillors to have input into the final budget document and allow it to be adopted in July without any unnecessary delay.

**Comment**
The cash budget forms the basis of the budget documents and details all of the operating and capital expenditure, and the income received to fund the expenditure proposed by Council for the coming year. The budget is made up from submissions put forward by all senior staff and the CEO and Council has an obligation to ensure that the proposed programs are consistent with community expectations.

It is anticipated that this first draft cash budget as presented with the agenda will have had some minor changes made by the time it is discussed at the meeting, as it is a work in progress. All changes will be documented and presented to the meeting.

| | |
|---|---|
| **Statutory Environment** | Local Government Act |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil Budget can't be adopted prior to 1 July |
| **Strategic Implications** | Nil |

***Recommendations***
**That Council discuss the draft budget and recommend any changes prior to the preparation of the final budget for adoption.**

## 10.2 COMMUNITY SERVICES

(Incorporating Health, Building and Community Services)

**CS184 Community Services Manager's Report**

| | |
|---|---|
| **Location** | Calingiri |
| **Name of Applicant** | Trevor Walker - Community Services Manager |
| **File Reference** | A1.2.1 |
| **Attachment/s** | CSO Report |
| **Date** | 16th June 2003 |
| **Author** | Trevor Walker - Community Services Manager |

**Background**
See attached

**Comment**
See attached

| | |
|---|---|
| **Statutory Environment** | Nil |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil |
| **Strategic Implications** | Nil |

***Resolution 218/03***
**Moved Cr S Kelly seconded Cr Holmes that the Community Services Manager's report for the Ordinary Meeting of 24th June 2003 be received.**

Discussion took place on the Mogumber Tip and using local people with a Dozer to push up the tips.

***Resolution 219/03***
**Moved Cr Smith seconded Cr Thorpe that an amount of $15,000 be allocated in the 2003/2004 Budget for the fencing of the Front three (3) blocks in the Industrial Estate in Calingiri.**

**MOTION PUT & CARRIED 9/0**

**CS185 Recycled Municipal Waste**

| | |
|---|---|
| **Location** | Atlas Farms - Calingiri |
| **Name of Applicant** | N/A |
| **File Reference** | CA1.3.3 |
| **Attachment/s** | nil |
| **Date** | 10th June 2003 |
| **Author** | Trevor Walker – Community Services Manager |

**Background**
The Atlas Group Pty Ltd has a current licence to compost municipal waste and blend soils at its broad acre farm on location M2043, Old Plains Road Calingiri.

The process involves the initial separation of collected putrescible municipal waste in the City of Stirling followed by the delivery of the waste to Atlas Farm Calingiri where it is placed into large windrows on a hardstand area. The material is turned ever day with a machine which straddles the windrows of material. The temperature and moisture content of the material is continually monitored.

**Comment**
Treatment of the material as described above continues for approximately twelve weeks. The product is then passed through a 3mm sieve to remove the larger particles of glass and plastic.

When composting is completed the product is spread over paddocks to a depth of 25mm and incorporated into the topsoil. The compost is intended as a fertiliser and soil conditioner for cereal crops.

The license conditions require that leachate and run off is contained in a retention basin. An inspection of the processing area has confirmed that the licence conditions are being adhered to.

The composting process is the subject of an application by the City of Stirling to the Resource Recovery Rebate Scheme (RRRS) for Rebates for waste delivered from Landfill. The scheme requires proof that the compost produced by the process is recycled in a way beneficial to the environment.

Enquiries from the Western Australian Local Government Association (WALGA) confirm that although required documentation for the Calingiri composting process was lacking when the RRRS last considered applications for rebates, the process will be approved when documentation is re-submitted.

The Mirrabooka Action Group (MAG) is highly critical of the Calingiri Municipal Waste Composting process and has taken it upon itself to continually question the process.

The MAG has raised a number of issues, three of which are:-

1. A concern that the composting process may contaminate the Yenart Well field located 11km west of Calingiri Townsite, by either runoff or leachate.

Official Water and Rivers Commission report No WRP 19 – 1999 clearly delineates the priority 1 and priority 2 areas around the well field.

The boundary of the priority 2 area is approximately 3 km from the well field.

Part of the southern boundary of priority 2 abuts on the boundary of Location M2043 (Atlas Farm).

The wellhead protection zones usually consist of a 2 kilometre buffer zone. In this case there is a 3km buffer plus a set back of a further 2.5km to the actual composting area. In addition the composting area has internal runoff and leachate retention basins.

2. A concern that no independent testing of the City of Stirling waste stream has been carried out in relation to toxic chemicals and heavy metals.

   The Department of Environmental Protection (DEP) has confirmed that Atlas Farms has carried out testing which has been noted by DEP Officers. The results of the testing remain the intellectual property of Atlas Pty Ltd who commissioned the testing. Council needs only to satisfy itself that Atlas Farms are not causing environmental damage to Location M2043 or the surrounding locations and that our water supply is protected from leachate pollution.

   In respect to those two matters one can reasonably form the view that sufficient safeguards are in place.

3. That the Atlas Municipal Waste Composting process is not a bona fide composting process but more like a quasi landfill operation.

   A report from the Centre for Organic Waste Management from the Murdoch University has confirmed that the compost produced complies with the best practice for composting systems of AS4454-1999.

   Murdoch University is considered to be an independent body.

**Conclusion**

1. That the Calingiri Municipal Waste Composting Facility at Atlas Farms is a licensed process.
2. That the DEP license conditions are being adhered to.
3. That there are sufficient safeguards in place to ensure protection of the environment.
4. That Council should not associate itself with the actions of the Mirrabooka Action Group.

| | |
|---|---|
| **Statutory Environment** | Environmental Protection Act |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil |
| **Strategic Implications** | Nil |

***Resolution 220/03***

**Moved Cr J Kelly seconded Cr Erickson the Council receives the report.**

**MOTION PUT & CARRIED 9/0**

**CS185 Biosolids Application**

| | |
|---|---|
| **Location** | Yarrabrook Farm – Old Plains Road |
| **Name of Applicant** | Mr G Manning |
| **File Reference** | H2.12 |
| **Attachment/s** | Location Map (page 22) |
| **Date** | 14th May 2003 |
| **Author** | Trevor Walker - Community Services Manager |

**Background**
The Department of Health and the Department of the Environment have approved the application of eight dry tonnes/hectare of Biosolids Cake to Yarra 3 paddock at Yarrabrook Farm 13km South East of New Norcia on Old Plains Road.

**Comment**
This site will be accessed via Old Plains Road. It is proposed to deliver dewatered Biosolids cake to the site commencing August 2003.

The Water Corporation should be required to advise Council seven days prior to delivery when carting is to commence.

| | |
|---|---|
| **Statutory Environment** | Health Act 1911<br>Environmental Protection Act |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil |
| **Strategic Implications** | Nil |

***Recommendation***
**That Council receives the report and requests the Water Corporation to advise the Shire Office seven days prior to delivery when carting is to commence.**

**CS186 Biosolids Application**

| | |
|---|---|
| **Location** | Glentromie Farm New Norcia |
| **Name of Applicant** | Mr I Wright |
| **File Reference** | H2.12 |
| **Attachment/s** | Location Map (page 22) |
| **Date** | 26th May 2003 |
| **Author** | Trevor Walker - Community Services Manager |

**Background**
The Water Corporation proposes to apply six dry tonnes of Biosolids pellets to Jacks Paddock at Glentromie Farm. The Biosolids will be transported to the property in May 2003 and spreading will commence in June 2003.

**Comment**
Access to Glentromie Farm will be via Great Northern Highway.

| | |
|---|---|
| **Statutory Environment** | Health Act 1911 |

**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Recommendation***
**That Council receives this report.**

***Resolution 221/03***
**Moved Cr Smith seconded Cr Erickson that Council receives the reports on items CS185 and CS186 and requests the Water Corporation to advise the Shire Office seven days prior to delivery when carting is to commence.**
**MOTION PUT & CARRIED 9/0**

# 13 TOWN PLANNING

*There are no items for discussion under the Town Planning section for this meeting.*

***Resolution 222/03***
**Moved Cr Woods seconded Cr S Kelly that the meeting adjourn for afternoon tea.**
**MOTION PUT & CARRIED 9/0**

The meeting adjourned at 3.16pm.

The meeting resumed at 3.40pm.

# 14 ADMINISTRATION

**A501 Chief Executive Officer's Report**

**Location** Calingiri
**Name of Applicant** Phil Anning - Chief Executive Officer
**File Reference** A1.2.1
**Attachment/s** CEO Report
**Date** 16th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
See attached

**Comment**
See attached

**Statutory Environment** Nil
**Policy Implications** Nil

**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 223/03***
**Moved Cr Thorpe seconded Cr Woods that the Chief Executive Officer's report for the Ordinary Meeting of 24th June 2003 be received.**

**MOTION PUT & CARRIED 9/0**

## A502 Native Title Claim

**Location** Yued Claim
**Name of Applicant** Borinelli v WA WAG6192 of 1998
**File Reference** A1.19.3
**Attachment/s** Nil
**Date** 16th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
One year ago the Shire of Dandaragan on behalf of the Shires of Dandaragan, Gingin, Victoria Plains, Chittering and Moora asked McLeod's Barristers and Solicitors to seek funding for legal representation in respect to the above claim.

McLeod's have now advised that the application has taken an inordinate length of time and it appears the claim has been given low priority at this time.

Funding has now been approved to represent each of the Shires totalling $63,070.

**Comment**
Nil

**Statutory Environment** Native Title
**Policy Implications** Nil
**Financial Implications** Unknown at this time
**Strategic Implications** Nil

***Resolution 224/03***
**Moved Cr Smith seconded Cr J Kelly that the information be received.**

**MOTION PUT & CARRIED 9/0**

## A503 Strategic Approach to Working with Indigenous People and Communities

**Location** Western Australia
**Name of Applicant** Department of Local Government and Regional Development
**File Reference** A1.8.1.2
**Attachment/s** Copy of draft provided to Councillors under separate cover
**Date** 16th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
The draft of this approach to Working with Indigenous People and Communities has been provided for all Councillors and comments are sought by the end of July.

**Comment**
Nil

| | |
|---|---|
| **Statutory Environment** | Department of Local Government and Regional Development |
| **Policy Implications** | Nil |
| **Financial Implications** | Unknown at this time |
| **Strategic Implications** | Nil |

***Resolution 225/03***
**Moved Cr S Kelly seconded Cr Erickson that the information be received.**
**MOTION PUT & CARRIED 9/0**

## A504 2003 WA Seniors Awards

| | |
|---|---|
| **Location** | Western Australia |
| **Name of Applicant** | Minister for Community Development |
| **File Reference** | A1.6.4 |
| **Attachment/s** | Nil |
| **Date** | 16th June 2003 |
| **Author** | Phil Anning - Chief Executive Officer |

**Background**
The Awards recognise seniors over the age of 60 in categories of Community Service, Arts and Culture, Sport and Recreation and Business Leadership.

**Comment**
Further information and nomination forms are available. Nominations close on 18th July 2003.

| | |
|---|---|
| **Statutory Environment** | Nil |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil |
| **Strategic Implications** | Nil |

***Resolution 226/03***
**Moved Cr Woods seconded Cr S Kelly that the awards be advertised in the next edition of the shire and community newsletter.**
**MOTION PUT & CARRIED 9/0**

## A505 Best Practice in Local Government Awards

| | |
|---|---|
| **Location** | Western Australia |
| **Name of Applicant** | W A L G A |
| **File Reference** | A2.20.2 |
| **Attachment/s** | Nil |
| **Date** | 16th June 2003 |

**Author** Phil Anning - Chief Executive Officer

**Background**
The WALGA will again run the prestigious Best Practice in Local Government Awards.

**Comment**
It is not my intention to nominate in these awards.

**Statutory Environment** WALGA
**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 227/03***
**Moved Cr Thorpe seconded Cr S Kelly that no action be taken.**
**MOTION PUT & CARRIED 9/0**

**A506 Local Government Week**

**Location** Burswood Convention Centre
**Name of Applicant** WALGA
**File Reference** A1.1.1
**Attachment/s** Nil
**Date** 16th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
Local Government Week will be held at the Burswood Convention Centre from Friday 1st August until Tuesday 5th August 2003.

WALGA has offered give aways at $1.65 each to promote Local Government Week and registration of delegates is required for attendees to Local Government Week.

**Comment**
I recommend that we do not purchase the promotion kits as it would be expensive to provide for all schools in the Shire.

We have three rooms reserved at the Burswood Hotel for the conference. I would be interested in attending.

**Statutory Environment** Nil
**Policy Implications** Policy 9.1.2 and 8.1.20
**Financial Implications** Costs to be budgeted
**Strategic Implications** Nil

***Resolution 228/03***
**Moved Cr J Kelly seconded Cr S Kelly that the Shire does not purchase the promotion kits this year and that Councillors J Kelly, M Anspach and R Thorpe together with the Chief Executive Officer be authorised to attend Local Government Week.**

**MOTION PUT & CARRIED 9/0**

Chief Executive Officer - Phil Anning left the meeting at 3.50pm

Chief Executive Officer - Phil Anning entered the meeting at 3.52pm

Works Manager – Allen Kent entered the meeting at 3.53pm

## 15 WORKS

***Resolution 229/03***
**Moved Cr Smith seconded Cr Thorpe that Plant and Works Committee Meeting resolutions 199/03 to 205/03 be accepted.**

**MOTION PUT & CARRIED 9/0**

The Works Manager answered questions from Councillors on the works program and issues.

Works Manager - Allen Kent left the meeting at 4.17pm

Landcare Officer – Elizabeth Tierney entered the meeting at 4.18pm

## 16 LANDCARE

### L2 Landcare Officer's Report

| | |
|---|---|
| **Location** | Calingiri |
| **Name of Applicant** | Elizabeth Tierney – Landcare Officer |
| **File Reference** | A1.2.1 |
| **Attachment/s** | Landcare Officer's Report |
| **Date** | 16th June 2003 |
| **Author** | Elizabeth Tierney – Landcare Officer |

**Background**
See attached

**Comment**
See attached

| | |
|---|---|
| **Statutory Environment** | Nil |
| **Policy Implications** | Nil |
| **Financial Implications** | Nil |
| **Strategic Implications** | Nil |

***Resolution 230/03***
**Moved Cr Smith seconded Cr Erickson that the Landcare Officer's report for the Ordinary Meeting of 24th June 2003 be received.**

**MOTION PUT & CARRIED 9/0**

## 11 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 17 CONFIDENTIAL ITEMS

Nil

## 18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

***Resolution 231/03***
**Moved Cr Woods seconded Cr Smith that late items of business be introduced to Council.**

**MOTION PUT & CARRIED 9/0**

***Resolution 232/03***
**Moved Cr Smith seconded Cr Woods that Council approach "Gilmac Pty Ltd" – Mackie Hay, to see if they are relocating the business and if there is anything Council can do to keep the business in Victoria Plains.**

**MOTION PUT & CARRIED 9/0**

***Resolution 233/03***
**Moved Cr Woods seconded Cr Smith that the Chief Executive Officer through the Shire and Community Newsletter advise the ratepayers of the Shire of Victoria Plains of the actions of Mr G McGill in sending petitions to the Lotteries Commission.**

**MOTION PUT & CARRIED 6/3**

Votes for: Cr Anspach, Cr Smith, Cr S Kelly, Cr Woods, Cr Young, Cr Holmes
Votes against: Cr J Kelly, Cr Erickson, Cr Thorpe

## A507 Use of Common Seal

**Location** Shire of Victoria Plains
**Name of Applicant** Chief Executive Officer
**File Reference** A2.20.4
**Attachment/s** Nil
**Date** 23rd June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
The contract for services with the Community Services Manager has been renegotiated, approved by Council and signed by the Officer. The contract is for a period of three years.

**Comment**
It is necessary to affix the common seal to the documents and for the President and Chief Executive Officer to sign the contracts. A motion authorising use of the common seal is required.

**Statutory Environment** Local Government Act
**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 234/03***
**Moved Cr J Kelly seconded Cr Smith that authority be granted to affix the common seal and sign contractual documents relative to the appointment of the Community Services Manager.**

**MOTION PUT & CARRIED 9/0**

## A508 Council Decisions

**Location** Shire of Victoria Plains
**Name of Applicant** Gary McGill
**File Reference** A1.2.1
**Attachment/s** Copy of letter from G McGill, Copy of response proposed
**Date** 24th June 2003
**Author** Phil Anning - Chief Executive Officer

**Background**
See attached letter.

**Comment**
The Councillors of the Shire of Victoria Plains are elected by the electors of the Shire of Victoria Plains to represent them. Mr McGill is not a spokesperson for the majority and it is not his role to recommend to Council or dictate how Council shall conduct their business.

**Statutory Environment** Local Government Act
**Policy Implications** Nil
**Financial Implications** Nil
**Strategic Implications** Nil

***Resolution 235/03***
**Moved Cr S Kelly seconded Cr Woods that the proposed response be forwarded to Mr G McGill.**

**MOTION PUT & CARRIED 9/0**

The meeting adjourned at 5.18pm

The meeting resumed at 5.25pm

General discussion was held regarding the draft budget 2003/2004.

## 19 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 6.55pm.

Signed this …….. day of ……2003

Presiding Member ……..

**Chief Executive Officer's Report to Ordinary Meeting of Council held 24th June 2003**

## Council Election

As Council is aware the extraordinary election for the East Ward was held on Saturday 7th June 2003 at the Yerecoin Hall. Percentage of electors voting was 27% with John Young receiving 27 votes to Paul King 7. Cr Young will be sworn in at this meeting.

## Medical Issues

Due to the nature of the back problems I have been experiencing in the last couple of months and the specialist diagnosis, it is necessary that I have surgery and the sooner the better so this will occur on Thursday 26th June 2003 with a 4 to 5 day hospitalisation period and 2 to 4 weeks recovery period.

The timing is unfortunate but unavoidable and due to the need for Harry Hawkins to concentrate on budget, rates and annual statements, arrangements have been made for Dick Child to act in my position initially for two weeks from Monday 30th to Friday 13th July and maybe a little longer dependent on my recovery.

## Meetings Attended

| | |
|---|---|
| Friday 30th May 2003 | Allen Mills – Telstra relocation of New Norcia Mobile Phone Towers |
| Tuesday 3rd June 2003 | Sport and Recreation Meeting at Moora |
| Tuesday 10th June 2003 | CBH Meeting at Piawaning |
| Thursday 12th June 2003 | U W A Meeting regarding History Project |
| Wednesday 18th June 2003 | Briefing meeting with Cr Young |
| Friday 20th June 2003 | Tourism Consultancy Meeting at New Norcia |
| Monday 23rd June 2003 | Drought-proofing Calingiri meeting at Calingiri |
| Tuesday 24th June 2003 | Council Meeting |

## Staff

Appraisals have been completed for office staff with the exception of Felicity English who will return to work now the 23rd June 2003. Adjustments to salaries for Senior Staff have been previously approved to commence on the 1st pay period on or after 30th June 2003. For office staff Fiona Watson will move from Level 4.4 at $36,740pa to Level 5.1 at $37,860pa. Jaeleen Gronow from Level 3.1 at $31,346pa to Level 3.2 at $31,978. Rachel Guest who has been with us for 3 months will remain at Level 3.1 and Felicity English will remain at Level 5.4.

## Resource Centre

I have previously forwarded a memo to Councillors regarding this issue and the actions of opponents to the project. We need to arrange the public meetings promised and I would prefer that they be held in late July as I would prefer to be in attendance.

Unfortunately this issue has been brought down to personal issues rather than being dealt with on its merits and need. Council may wish to discuss the issue at this meeting.

## Other Projects

- Tourism Consultancy – The steering Committee for this project will meet with the Consultants on Friday 20th June 2003 to discuss the first draft of the report.

- Trails Consultancy – The draft report is nearing completion and will be provided for discussion by the Steering Committee in the very near future.
- Sport and Recreation Consultancy – The District Committee has met once and will be required to meet again in the near future to discuss the questionnaires relevant to the project. The Regional Plan is underway and meetings with the Consultants have been held. The Consultants have commenced meetings with individual Shire areas and are due to be in Victoria Plains in August/September.

**History Book Project**
Funding has been approved and I have met with UWA who are preparing base contracts for our approval. Cr Anspach will chair this Steering Committee and Harry Hawkins will be the Senior Staff representative and Secretary as I have a few on the go at present. We have advertised for expressions of interest from interested persons in the community to be on the committee in the newsletter. Father David Barry will represent the Benedictine Community.

**Resource Centre Project Officer**
Freida Ferguson who has been employed under funding as Project Officer for this project has almost completed her role and the funding for this project. She has offered her assistance to see the project to fruition as time permits.

Phil Anning
**Chief Executive Officer**

**Community Services Manager's Report to Ordinary Meeting of Council held 24th June 2003**

## Industrial Subdivision – Calingiri (map attached on page 39)

Underground power installation has been completed together with water reticulation and Telstra cabling. The Works Manager has indicated that the road will be built in July after other works program obligations have been completed.

The front three lots have been levelled in order that power, water and Telstra services could be installed. Fencing the front three lots with standard galvanised industrial fencing (1800 chain mesh with three barbs) will make the lots more attractive for purchase or lease. The cost of fencing could be recovered at sale or amortised through lease.

An estimate to fence the front three lots 302, 303 and 304 has been obtained.

> 552m of 1800 chain mesh with three barbs, three only 6000mm gates (3m x 2m) for a total of $15,000 (estimated)

## Mr W H Hall – Lot 13 Miling Road Yerecoin

At the May meeting of Council it was reported that some work had been carried out on the neglected building. Notice served on Mr W Hall with respect to the timber framed dwelling on Lot 13 Miling Road Yerecoin. It was also reported that attempts to contact Mr Hall to discuss the future of the building had been fruitless to that point.

Although contact has still not been made with Mr Hall, Mr J Radujko a close associate of Mr Hall has been contacted. Mr Radujko has indicated that he is acting of Mr Hall's behalf because Mr Hall is working away. Mr Radujko indicated his intention to complete the requested works within the next few weeks. The property is already presenting a better image.

## Ms A Fraser – Lot 32 Miling Road Yerecoin

At the May meeting of Council is was resolved that the matter of a demolition notice to be served on Ms A Fraser to demolish the dwelling on Lot 32 Miling Road be deferred.

Council has received written confirmation from Hardy Bowen, Solicitors for Alison Fraser that Council's offer to purchase Lot 32 Miling Road has been accepted and that Ms Fraser will provide the assistance required to execute the transfer with minimal delay. Michael Hardy (Hardy Bowen) has indicated verbally that he will prepare an offer and acceptance for Council to sign in the near future.

When the transfer is completed it is recommended that the building situated on Lot 32 Miling Road be demolished by Council staff and the site cleared of all debris.

Trevor Walker
**Community Services Manager**

# Landcare Officer's Report to Ordinary Meeting of Council 24th June 2003

## Training / Workshops

- 'Issues of Seed Provenance for Revegetation' – free presentation by the Australian Association of Bush Regenerators
- 'Options and Facts: Revegetation Workshop' – 2 day workshop run by the Avon Catchment Council at Tammin. All costs paid by the ACC.
- Landcare Traineeship – A level 3 traineeship is available in Landcare through CY O'Connor TAFE in Northam. This includes a payment to the Shire of up to $5000 towards wages. The Moore Catchment Council will consider paying part of the cost of the traineeship (total cost is approximately $500, with subsidies available to help with the cost of attending off-the-job training). The course requires 305 hours of formal training over one year.

## Meetings Attended Since Last Report

- West-Koojan Gillingarra LCDC meeting, Gillingarra.
- Drummond Nature Reserve Recovery Catchment Steering Committee meeting, Bolgart.
- CSIRO 'Fairness in NRM' meeting, Moora.
- Avon Catchment Council meeting, Tammin
- Grain and Graze meeting, Moora
- Vic Plains Landcare Management Committee meeting, Calingiri
- CSO Management Committee Meeting, Moora
- Rural Towns Program – refer to RTP report

## Project Updates

## Rural Towns Program

- The Landcare Coordinator, Shire Works Manager and drainage contractor Kevin Lyons met on site in late May to discuss the implementation of the drainage works proposed through the RTP. The funding allocated to drainage in the 1999 RTP budget will not cover the approved drainage plan, so the work is to be implemented in stages as further funding is secured. The state manager of the Rural Towns Program, Mark Pridham, has indicated that he will approve the reallocation of funds within the Piawaning RTP budget to make more money available for drainage.
- CALM have inspected the reserve to ensure no priority flora will be harmed during construction of the drains.
- A Bushcare Officer is available to advise on best-practice revegetation in the town catchment.
- The Department of Agriculture continues to monitor bores around the town quarterly. The monitoring data is available to anyone who is interested.
- An engineer from CBH will be visiting the site on 20th June to discuss how the CBH and RTP drainage plans can be integrated. It is hoped that CBH will agree to lower the culverts under the railway, but this is very unlikely.

**School Seedball Project**

- The first seedball-making day for 2003 was held at the Calingiri Primary School on the 6th of June. Approximately 7000 seedballs were made and another session is to be held soon. The day was well supported by parents and Calingiri-New Norcia LCD members. The students are to sell the seedballs with the money raised going to the school council.

**Bolgart Primary School**

- An Envirofund application is being submitted on behalf of the school to help further their recycling project. I have been invited to give a talk at the school about recycling (date still to be set).

**Grain and Graze**

- A joint project is being developed in the Northern Agricultural Region involving four producer groups (Liebe, Mingenew-Irwin, Evergreen and Vic Plains LCDCs) with funding from Grain and Graze and NACC. The project will involve trials in all four areas to research the use of perennials in mixed farming systems. It is proposed that funding will be given for a 0.5 FTE position to manage the projects in the Vic Plains area, but the details of this are still to be confirmed.

**Other Projects**

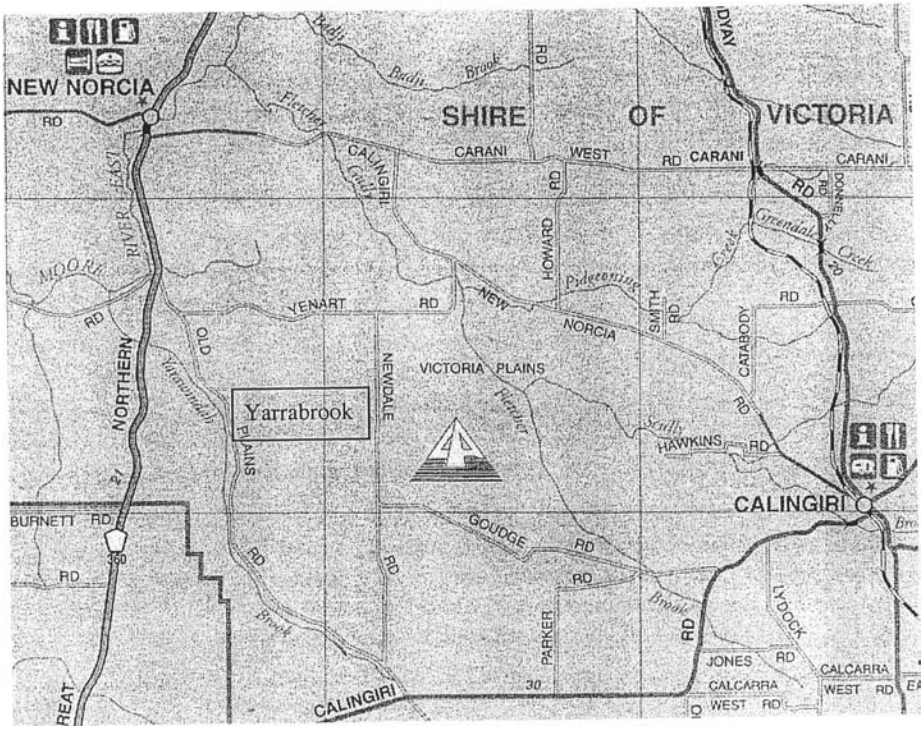
- Several projects have received funding in previous years but have not been implemented due to poor seasonal conditions and lack of time, for example the Saltland Horticulture Project (tomatoes on saltland), direct seeding in the Benaring Catchment and the setting up of the Regional Herbarium. Completing these projects and acquitting the allocated funds is taking priority over starting too many new projects. Envirofund applications for this round (closing 4th July) are focusing on areas that do not currently have projects underway.

**Funding for CSO Positions**

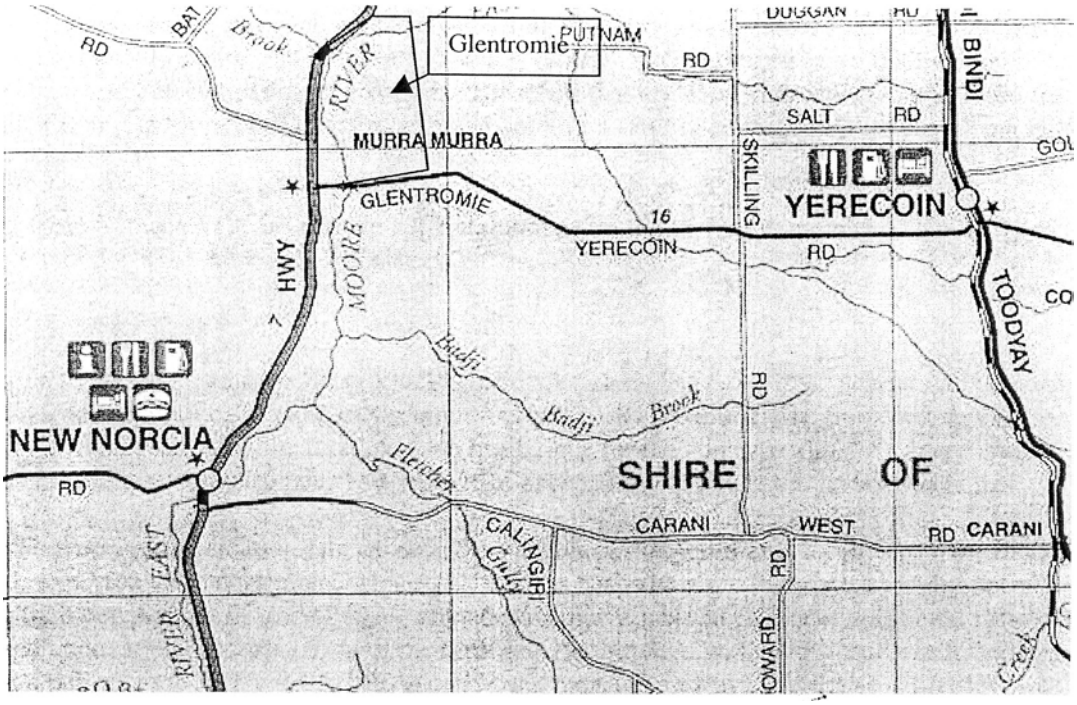
- Moore Catchment Council have allocated $15 500 (exc GST) for my wages, which amounts to funding for 32 weeks at two days a week. This money will last until mid-November 2003. Funding for two full-time CSO positions in the Moore Catchment has been included in the Commonwealth's allocation to NACC, with the money to be available from 1st January 2004 and possibly earlier.

Elizabeth Tierney
**Landcare Officer**

## Item CS185 - Yarrabrook Biosolids Site Map




## Item CS186 Glentromie Biosolids – Site Map



**Item F260 Accounts for Payment**

| DATE | CHQ NO | PAYEE | DETAILS | | AMOUNT |
|---|---|---|---|---|---|
| 20 May 03 | 641 | Australian Highway Plant Services | | | 0 |
| | | PA769373 | Steel Roller to compact mater | 4024.8 | |
| | | PA769380 | Steel Roller to compact mater | 4024.8 | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 642 | AVON WASTE | | | 0 |
| | | 1950 | 136 Domestic Services | 1640.92 | |
| | | 36 Commercial, Parks & Res | | | |
| | | 12 Street Bins | | | |
| | | Travel to Piawaning | | | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 643 | BEAUREPAIRES | | | 0 |
| | | 033903 | Repair of Tyre | 77.83 | |
| | | Repair of Tyre | | | |
| | | Repair of Tyre | | | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 644 | BOEKEMAN MACHINERY | | | 0 |
| | | 84544 | 1 x LF667 1 x FF234 1 x FF5320 | 140.05 | |
| | | 1 x MK11429 1 x FF5375 | | | |
| | | 1 x FF5375 | | | |
| | | 1 x FS1280 1 x FF5052 1 x LF33 | | | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 645 | BOLGART PRIMARY SCHOOL | | | 0 |
| | | 23/03 | Preparation of Monthly Newsle | 100 | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 646 | BOLGART PROGESS ASSOCIATION | | | 0 |
| | | May | Electricity - 50% | 111.9 | |
| | | Water - 50% | | | |
| | | ***** CANCELLED | | ***** | |
| 20 May 03 | 647 | BOLGART TRADERS | | | 260.98 |
| | | 2064 | Papers | 260.98 | |
| | | Bendigo Bank Postage | | | |
| | | Postage | | | |
| | | Dairy | | | |
| 20 May 03 | 648 | C J D EQUIPMENT PTY LTD | | | 64.8 |
| | | 0126545 | Fuel/Oil Filter | 64.8 | |
| 20 May 03 | 649 | CALINGIRI SMASH REPAIRS | | | 170.39 |
| | | 611 | Supply & fitting of window to | 137.5 | |
| | | 615 | Narva rear combination stop / | 32.89 | |
| 20 May 03 | 650 | CALINGIRI SPORTS CLUB (INC) | | | 247.9 |
| | | 12.1 | Council Meeting - Refreshment | 247.9 | |

| DATE | CHQ NO | PAYEE | DETAILS | | | AMOUNT |
|---|---|---|---|---|---|---|
| 20 May 03 | | 682 | VALUER GENERAL'S OFFICE | | | 40 |
| | | | 168622-10000 Rural uvs chargeable schedule | | 40 | |
| 20 May 03 | | 683 | VIKING OFFICE PRODUCTS PTY LTD | | | 467.73 |
| | | | 587007 Landcare - Stationery | | 467.73 | |
| | | | Mogumber - Stationery | | | |
| | | | Bolgart - Stationery | | | |
| | | | Depot - Stationery | | | |
| | | | Works Manager - Stationery | | | |
| | | | EHO - Stationery | | | |
| | | | Office - Stationery | | | |
| 20 May 03 | | 684 | Vital Plants | | | 100.05 |
| | | | 3129 Shire Office | | 100.05 | |
| 20 May 03 | | 685 | WATER CORPORATION | | | 26.95 |
| | | | 9007251268-0 Sports Ground | | 26.95 | |
| 20 May 03 | | 686 | Western Australian Local Government Assoc | | | 359.35 |
| | | | 25248 Advertising for May | | 359.35 | |
| 20 May 03 | | 687 | WESTERN POWER CORPORATION | | | 537.35 |
| | | | 240020510/05 Electricity | | 537.35 | |
| 20 May 03 | | 688 | Western Rammers | | | 99 |
| | | | 13 Clean out gutters at Bolgart H | | 99 | |
| 20 May 03 | | 689 | WESTFUEL | | | 10060.72 |
| | | | 00700434-05- Fuel/Oil | | 431.39 | |
| | | | 00700434-05/ Fuel/Oil | | 9629.33 | |
| 20 May 03 | | 690 | WESTNET | | | 337.5 |
| | | | 1066389 01/06/03 to 01/06/04 | | 38.5 | |
| | | | 994186 01/04/03 to 01/04/04 - Optima | | 299 | |
| 20 May 03 | | 691 | YERECOIN PROGRESS ASSOCIATION | | | 500 |
| | | | 008 Hire of Hall | | 50 | |
| | | | | 3921 | -50 | |
| | | | 19 Clean up for Yerecoin Townsite | | 500 | |
| 20 May 03 | | 692 | YERECOIN TRADERS | | | 63.15 |
| | | | May-03 Medalist PVC Electrical tape | | 63.15 | |
| | | | Rapid set cement | | | |
| | | | Tridon hose clamp Adjustable e | | | |

| DATE | CHQ NO | PAYEE | DETAILS | | AMOUNT |
|---|---|---|---|---|---|
| 20 May 03 | 651 | CALINGIRI TRADERS | | | 648.64 |
| | | 7283&7315 | Processed Goods/Parts | 628.15 | |
| | | | Processed Goods/Parts | | |
| | | | Processed Goods/Parts | | |
| | | | Processed Goods/Parts | | |
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| | | | Processed Goods/Parts | | |
| | | | Processed Goods/Parts | | |
| | | 7286 | Processed Goods/Parts | 20.49 | |
| | | | Processed Goods/Parts | | |
| | | | Processed Goods/Parts | | |
| 20 May 03 | 652 | COLLIER KNYN & ASSOCIATES | | | 1091.84 |
| | | MI4390 | Software maintenance | 1091.84 | |
| 20 May 03 | 653 | COUNTRY COPIERS NORTHAM | | | 116.6 |
| | | S3031 | 1 x Box Splei Staples | 116.6 | |
| 20 May 03 | 654 | DE NEEFE SIGNS PTY LTD | | | 118.8 |
| | | 129222 | 24 x Orange Post Covers | 118.8 | |
| 20 May 03 | 655 | DEPARTMENT OF LAND ADMIN | | | 40 |
| | | 168622-10000 | Rural uvs Chargeable schedule | 40 | |
| 20 May 03 | 656 | DOWD CORPORATION | | | 666.5 |
| | | May-05/03 | Rachael Guest and Fiona Watson | 666.5 | |
| 20 May 03 | 657 | F R RODDA & CO | | | 6640.7 |
| | | 1986-05/03 | Survey Work on Calingiri - Ne | 6640.7 | |
| 20 May 03 | 658 | Frank Lewis Motors | | | 218.9 |
| | | ELCE107178 | Repair fault in air conditione | 218.9 | |
| 20 May 03 | 659 | FREESTONE TRANSPORT | | | 11076.78 |
| | | D0143 | Carting Gravel | 4160.75 | |
| | | D0144 | Carting Gravel | 2763.75 | |
| | | D0145 | Carting Gravel | 357.28 | |
| | | D0147 | Carting Gravel | 742.5 | |
| | | D0148 | Carting Gravel | 742.5 | |
| | | D0149 | Carting Gravel | 2310 | |
| 20 May 03 | 660 | GINGIN GRADING SERVICE | | | 8882.5 |
| | | 309 | Spread & Level gravel on Agli | 7152.75 | |
| | | 298 | Komatsu motor grader | 1729.75 | |

| DATE | CHQ NO | PAYEE | DETAILS | | | AMOUNT |
|---|---|---|---|---|---|---|
| 20 May 03 | 661 | Heartlands Tourism Association | | | | 125 |
| | | tourism | Donation for holiday planner | | 250 | |
| | | | | 218614 | -250 | |
| | | | HTAHP2003-74 Editorial advert in the 2003/ | | 125 | |
| 20 May 03 | 662 | J&C Mechanical Repairs | | | | 298.1 |
| | | 02578 | 25,000 & 30,000 Klm service on | | 298.1 | |
| 20 May 03 | 663 | JASOL AUSTRALIA | | | | 53.14 |
| | | 714335 | Toilet Paper | | 53.14 | |
| 20 May 03 | 664 | JASON SIGNMAKERS | | | | 9029.9 |
| | | 133129 | 3 x modified intersection ahea | | 231 | |
| | | 133130 | Various signs, posts and fitt | | 8550.3 | |
| | | 133131 | 2 x signs | | 248.6 | |
| | | 2 x signs | | | | |
| 20 May 03 | 665 | JMW MAIL SERVICES | | | | 61.95 |
| | | F427 | Canon Print Cartridge | | 61.95 | |
| 20 May 03 | 666 | JR & A HERSEY | | | | 3137.2 |
| | | 4325 | Ezi drive guide posts with re | | 3137.2 | |
| | | Safety vests, Rolls flagging t | | | | |
| | | Witches hats | | | | |
| | | Ocki straps | | | | |
| 20 May 03 | 667 | KAB Seating Systems | | | | 2335.4 |
| | | SI0007493 | 1 x KAB Air 554 seat for Volvo | | 2335.4 | |
| 20 May 03 | 668 | MCMILES CONTRACTING | | | | 374 |
| | | 163 | Modify chain drive on sand spr | | 374 | |
| 20 May 03 | 669 | MINTER ELLISON | | | | 4159.1 |
| | | 105922 | Drainage easement 16 Edmonds | | 962.3 | |
| | | | | 218713 | -962.3 | |
| | | 125404 | No. 24 (Lot 13) Miling Rd Yere | | 1420.65 | |
| | | 125405 | Lot 182 (No. 52) Poincare St, | | 1363.45 | |
| | | 125406 | Lot 31 Miling Rd, Yerecoin | | 1375 | |
| 20 May 03 | 670 | OneSteel Trading Limited | | | | 7312.8 |
| | | 39043355 | 6 x Pipes - 450mm & 375mm | | 7312.8 | |
| | | 6 x Pipes - 450mm & 375mm | | | | |
| 20 May 03 | 671 | Optimum SUperannuation | | | | 153.9 |
| | | PAY-F/04Jun0 | | | 153.9 | |
| 20 May 03 | 672 | PAGEANT HOLDINGS PTY LTD | | | | 4075.5 |
| | | 465 | External Plant Hire | | 4075.5 | |
| | | External Plant Hire | | | | |

| DATE | CHQ NO | PAYEE | DETAILS | | AMOUNT |
|---|---|---|---|---|---|
| 20 May 03 | | 673 | PLANT HIRE SERVICES | | 5688.65 |
| | | | 6041 1 x 30 tonne multi tyred rolle | 3843.95 | |
| | | | 6091 30 tonne multi tyred roller | 1844.7 | |
| 20 May 03 | | 674 | R J & B R HOGG | | 8694.67 |
| | | | 481 Service | 194.04 | |
| | | | 478 2 x B14 R-Clips 2 x B6100 lin | 4.66 | |
| | | | 482 80,000 Km service - Hino Truck | 299.75 | |
| | | | 484 Service Mitsubishi Truck VP31 | 192.5 | |
| | | | 486 500 hr service on Volvo Grade | 276.1 | |
| | | | 487 Remove 2-way from tractor Repa | 82.5 | |
| | | | 483 500 Km service - Gehl Steel Lo | 357.5 | |
| | | | 485 Supply roller chain | 424.99 | |
| | | | 250Hr service & install radia | | |
| | | | 488 Install 2-way radio | 247.5 | |
| | | | 489 1 x Grader @ $85 per hour | 4932.13 | |
| | | | 00000490 1 x Grader to dry out wet mat | 1683 | |
| 20 May 03 | | 675 | RURAL PRESS REGIONAL MEDIA P/L | | 296.18 |
| | | | 1172193-05/0 Advertising | 296.18 | |
| 20 May 03 | | 676 | SHIRE OF MOORA | | 1540 |
| | | | 14618 Contribution to sport and recr | 1540 | |
| 20 May 03 | | 677 | Squash Magic Co | | 503.8 |
| | | | 20641 Mini Squash Programs | 503.8 | |
| 20 May 03 | | 678 | STARTRACK EXPRESS | | 333.16 |
| | | | 61924865/05 Ex WA Hino Sales - Belmont | 11.61 | |
| | | | 61924865/05/ Digga West | 25.99 | |
| | | | 10089412-05/ Bolgart Library | 259.06 | |
| | | | 61924865-05/ CJD Equipment | 36.5 | |
| 20 May 03 | | 679 | T W BYWATERS | | 41445.25 |
| | | | 0366 Hire of Case Loader | 13068 | |
| | | | Hire of Case Loader | | |
| | | | 0369 Hire of Semi Side Tipper | 14071.75 | |
| | | | Hire of Semi Side Tipper | | |
| | | | 0370 Hire of Semi Side Tipper | 14305.5 | |
| | | | Hire of Semi Side Tipper | | |
| 20 May 03 | | 680 | TAG TREES | | 1210 |
| | | | 55 Gillingarra Tennis Courts | 1210 | |
| 20 May 03 | | 681 | TELSTRA CORPORATION LIMITED | | 1950.77 |
| | | | 6308146000-0 Depot | 1950.77 | |
| | | | CEO | | |
| | | | Harry Hawkins | | |
| | | | Allen Kent | | |
| | | | Office | | |
| | | | Bolgart Library - Connection | | |
| | | | Landcare | | |

| DATE | CHQ NO | PAYEE | DETAILS | | AMOUNT |
|---|---|---|---|---|---|
| 5-Jun-03 | 634 | AUSTRALIA POST | | | 51 |
| | | Municipal Account - Bendigo Bank | | | |
| 5-Jun-03 | 636 | SHIRE OF VICTORIA PLAINS | | | 51.35 |
| | | Municipal Account - Bendigo Bank | | | |
| 10-Jun-03 | 637 | TUSS CONCRETE | | | 2013 |
| | | Municipal Account - Bendigo Bank | | | |
| 10-Jun-03 | 638 | COUNTRY HOUSING AUTHORITY | | | 6971.2 |
| | | Municipal Account - Bendigo Bank | | | |
| | | loan-06/03 Interest | | 6971.2 | |
| | | Loan Principal Repayments | | | |
| 10-Jun-03 | 639 | COMMONWEALTH BANK | | | 8417.24 |
| | | Municipal Account - Bendigo Bank | | | |
| | | loan-06/03 Interest | | 8417.24 | |
| | | Loan Principal Repayments | | | |
| 12-Jun-03 | 693 | Australian Highway Plant Services | | | 8049.6 |
| | | Municipal Account - Bendigo Bank | | | |
| | | S641 Steel Roller to compact mater | | 8049.6 | |
| 12-Jun-03 | 694 | AVON WASTE | | | 1640.92 |
| | | Municipal Account - Bendigo Bank | | | |
| | | S642 136 Domestic Services | | 1640.92 | |
| | | 36 Commercial, Parks & Res | | | |
| | | 12 Street Bins | | | |
| | | Travel to Piawaning | | | |
| 12-Jun-03 | 695 | BEAUREPAIRES | | | 77.83 |
| | | Municipal Account - Bendigo Bank | | | |
| | | S643 Repair of Tyre | | 77.83 | |
| | | Repair of Tyre | | | |
| | | Repair of Tyre | | | |
| 12-Jun-03 | 696 | BOEKEMAN MACHINERY | | | 140.05 |
| | | Municipal Account - Bendigo Bank | | | |
| | | S644 1 x LF667 1 x FF234 1 x FF5320 | | 140.05 | |
| | | 1 x MK11429 1 x FF5375 | | | |
| | | 1 x FF5375 | | | |
| | | 1 x FS1280 1 x FF5052 1 x LF33 | | | |
| 12-Jun-03 | 697 | BOLGART PRIMARY SCHOOL | | | 100 |
| | | Municipal Account - Bendigo Bank | | | |
| | | S645 Preparation of Monthly Newsle | | 100 | |
| 12-Jun-03 | 698 | BOLGART PROGESS ASSOCIATION | | | 111.9 |
| | | Municipal Account - Bendigo Bank | | | |

| DATE | CHQ NO | PAYEE | DETAILS | | AMOUNT |
|---|---|---|---|---|---|
| 12-Jun-03 | 699 | Watson Neil & Fiona | | | 1501.5 |
| | | Municipal Account - Bendigo Bank | | | |
| | | 55 | Carting of Materials | 1501.5 | |
| | | Carting of Materials | | | |
| | | Carting of Materials | | | |
| | | TOTAL FOR Mun | | icipal Accou | n 29125.59 |

SUMMARY OF SCHEDULE OF ACCOUNTS Page 3

| FUND | VOUCHERS | AMOUNT $ |
|---|---|---|
| Municipal Account - Bendigo Bank | | |
| | 634 - 634 | 51.00 |
| | 636 - 639 | 17452.79 |
| | 693 - 699 | 11621.80 |
| | | 29125.59 |

CERTIFICATE OF SHIRE CLERK

This schedule of accounts to be passed for payment, covering vouchers as above which was submitted to each member of Council on 24 June 03 and has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown are due for payment.

SHIRE CLERK

## Item F261 Sundry Debtors Report

| Debtor No | Name | BALANCE Total | 120 day | 90 day | 60 day | 30 day | Current | Comments | Invoice No |
|---|---|---|---|---|---|---|---|---|---|
| 10437 | Calingiri Sports Club | 175 | | 175 | | | | Photocopying | 3619 |
| 10512 | Treasury | 597 | 597 | | | | | Pensioner Rebates | |
| 10734 | Calingiri Football Club | 94 | | 94 | | | | Photocopying | 3621 |
| 10874 | Calingiri Golf Club | 9 | | 9 | | | | Photocopying | 3618 |
| 10894 | Sinclair | 308 | 308 | | | | | Private Works | |
| 10904 | Woods | 55 | 55 | | | | | Minutes & Private Works | 3601 |
| 10982 | Water Authority Moora | 11 | 11 | | | | | | 3585 |
| 11202 | New Norcia Benedictine Comm | 44 | 44 | | | | | Phone Books | 3592 |
| 11250 | Shire of Dandaragan | 65 | | 65 | | | | Workshop attendance | 3586, 3612 |
| 11258 | Victoria Plains Mech Service | 165 | | 165 | | | | Private Works | 3602, 3610 |
| 11304 | State Revenue Dept | 3,103 | 3,103 | | | | | 2001/02 rebate Claim | |
| 11343 | Dept of Indigenous Affairs | 778 | 778 | | | | | Waste Audit | |
| 11359 | Farmers Carbon International | 33 | 33 | | | | | Women of the Plains Book | |
| 11401 | Shire of Dalwallinu | 12,016 | | | | | 12,016 | Wages Reimbursement T Walker | |
| 11373 | R O'Malley | 308 | 308 | | | | | Caravan Park Bolgart | 3434 |
| 11373 | The Greens | 4 | | | 4 | | | Shire Phone Directory | 3577 |
| 11373 | R Westover | 51 | | | 51 | | | Electricity | 3583 |
| 11373 | Mycom Aust | 189 | | | 189 | | | Freight Charges & Return Empty Printer Cartridges | 3591 |
| 11373 | J Gronow | 513 | | | 513 | | | Uniform Purchases | 3595 |
| 11373 | A Best | 200 | | | 200 | | | Dog Fines | 3597 |
| 11373 | B Prosser | 100 | | | 100 | | | Dog Fines | 3598 |
| 11373 | RNR Contracting | 2,416 | | 2,416 | | | | Diesel | 3614 |
| | Total | $ 21,234 | $ 4,640 | $ 2,749 | $ 1,057 | $ - | $ 12,016 | | |

# F263 Municipal and Trust Fund

Bank Reconciliation as at 31 May 2003 BENDIGO BANK

Prepared by Harry Hawkins

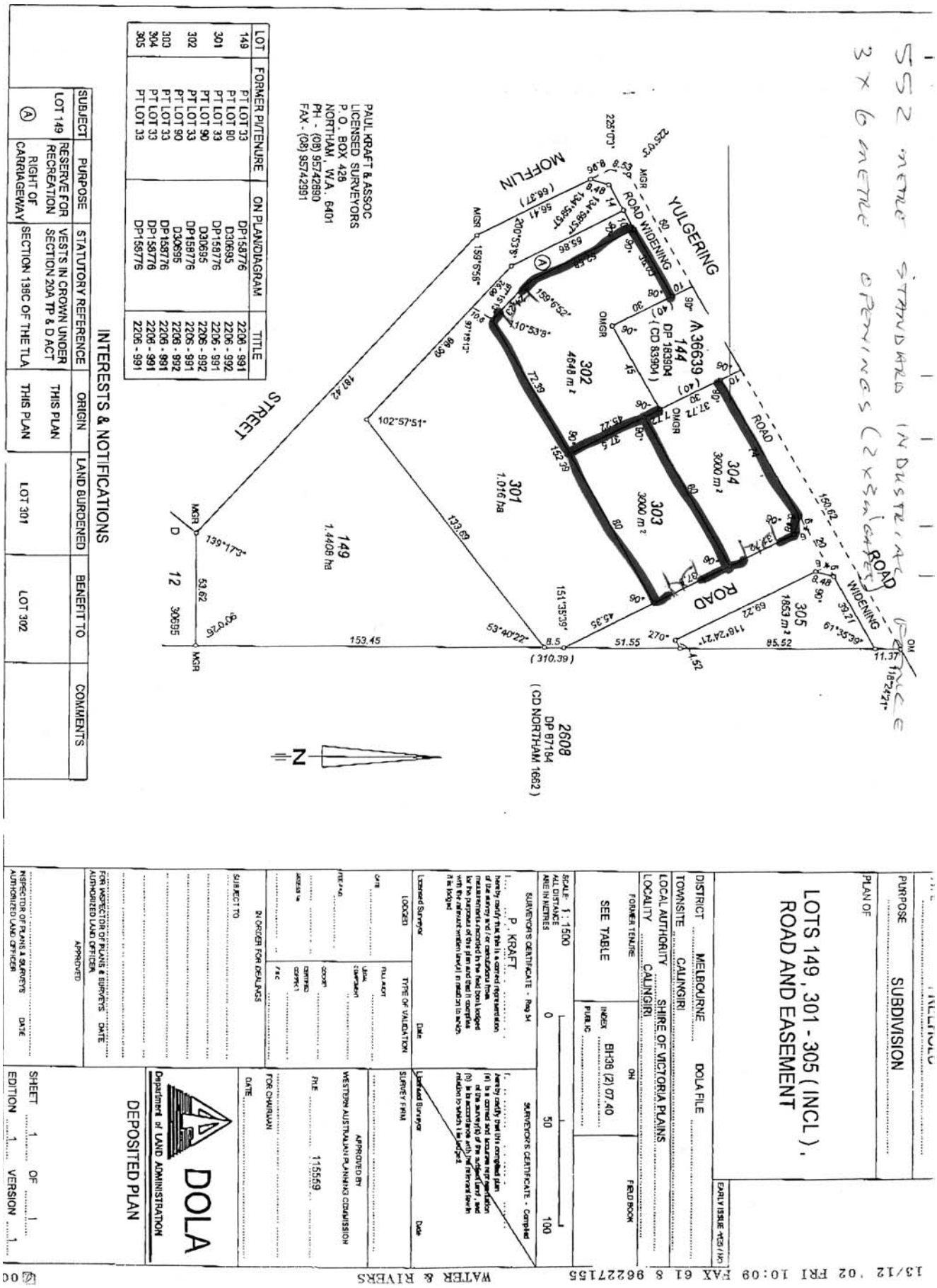
| | Total | Municipal | Licensing | Trust | Reserve | Landcare | |
|---|---|---|---|---|---|---|---|
| Balance Bought Forward | 332,156.80 | 210,464.45 | 5,000.00 | 3,434.11 | 113,258.24 | - | |
| + Receipts as per Cash Book | 496,230.32 | 464,454.21 | 30,792.02 | 160.00 | 349.09 | 475.00 | - |
| + Transfers from Loan Account | - | | | | | | |
| | 828,387.12 | 674,918.66 | 35,792.02 | 3,594.11 | 113,607.33 | 475.00 | - |
| - Payments as per Cash Book | 758,293.81 | 727,026.04 | 31,267.07 | 0.70 | - | - | - |
| Auditors Adjustment | - | | | | | | |
| Balance | 70,093.31 | (52,107.38) | 4,524.95 | 3,593.41 | 113,607.33 | 475.00 | - |
| Check Figure (Must = 0.00) | - | - | - | - | - | | |

| | Total | Municipal | Licensing | Trust | Reserve | Landcare | |
|---|---|---|---|---|---|---|---|
| Balance on Bank Statement | 419,462.56 | 297,261.87 | 4,524.95 | 3,593.41 | 113,607.33 | 475.00 | |
| + Outstanding Deposits | 41,036.12 | 41,036.12 | - | - | - | - | - |
| - Outstanding Cheques | (390,405.37) | (390,405.37) | - | - | - | - | - |
| Balance | 70,093.31 | (52,107.38) | 4,524.95 | 3,593.41 | 113,607.33 | 475.00 | - |
| - Deposits not receipted | | | | | | | |
| Transfer from Muni A/c | | | 475.05 | 136.99 | | | |
| Interest | | (39,582.86) | | | (708.66) | | |
| Sub-total- Deposits not receipted | (39,679.48) | (39,582.86) | 475.05 | 136.99 | (708.66) | - | - |
| + PAYMENTS not journalled | | | | | | | |
| Bank Fees | | | | | | | |
| payroll | | 38,649.06 | | | | | |
| Licensing | | 475.05 | | | | | |
| Lease | | 46.20 | | | | | |
| Sub-total PAYMENTS not journalled | 39,170.31 | 39,170.31 | - | - | - | - | - |
| Balance as per Reconciliation | 69,584.14 | (52,519.93) | 5,000.00 | 3,730.40 | 112,898.67 | 475.00 | - |
| Check Figure (Must = 0.00) | | - | - | - | - | - | - |
| | 69,584.14 | (52,519.93) | 5,000.00 | 3,730.40 | 112,898.67 | 475.00 | |
| | Account # | *1.500.6* | *1.505.7* | *1.505.11* | *1.515.19* | | |

## Item F264 Outstanding Rates Report

| Assess No | Outstanding Balance | Comments | Sub Totals |
|---|---|---|---|
| 20236 | $ 17.46 | 2002 Rates not Paid | |
| 20237 | $ 1,151.74 | 2002 Rates not Paid | |
| 20296 | $ 424.54 | 2002 Rates not Paid | |
| 20345 | $ 427.30 | 2002 Rates not Paid | |
| 20409 | $ 1,080.07 | 2002 Rates not Paid | |
| 20428 | $ 354.66 | 2002 Rates not Paid | |
| 20439 | $ 440.00 | 2002 Rates not Paid | |
| 20449 | $ 544.99 | 2002 Rates not Paid | |
| 20458 | $ 440.00 | 2002 Rates not Paid | |
| 20475 | $ 325.00 | 2002 Rates not Paid | |
| 20492 | $ 150.00 | 2002 Rates not Paid | |
| 20517 | $ 325.00 | 2002 Rates not Paid | |
| 20544 | $ 325.00 | 2002 Rates not Paid | |
| 20569 | $ 153.75 | 2002 Rates not Paid | |
| 20588 | $ 872.73 | 2002 Rates not Paid | |
| 20630 | $ 33.98 | 2002 Rates not Paid | $ 7,066.22 |
| 20408 | $ 367.31 | Arrangement made to pay | $ 367.31 |
| 20218 | $ 5,216.34 | Arrangement made to pay | $ 5,216.34 |
| 20033 | $ 62.90 | Discount not Allowed | $ 62.90 |
| 20437 | $ 83.55 | Instalments | |
| 20466 | $ 83.91 | Instalments | |
| 20507 | $ 177.01 | Instalments | |
| 20512 | $ 157.56 | Instalments | |
| 20558 | $ 225.65 | Instalments | |
| 20574 | $ 120.65 | Instalments | |
| 20575 | $ 83.55 | Instalments | |
| 20598 | $ 225.65 | Instalments | $ 1,157.53 |
| 20395 | $ 2,092.82 | Property to be Sold | |
| 20423 | $ 2,044.96 | Property to be Sold | |
| 20493 | $ 1,729.60 | Property to be Sold | $ 5,867.38 |
| | | | |
| | $ 19,737.68 | | $ 19,737.68 |

## Information Item Attachment – Industrial Subdivision – Calingiri



"Toro Brook"
P.O. Box 6
CALINGIRI WA 6569

18th June 2003

President & Councillors
Shire of Victoria Plains
Cavell Street
CALINGIRI WA 6569

Dear Mike,

At the April 03 Victoria Plains Shire Council meeting, Council agreed to a request for public meetings to be held in relation to the proposed Community Resource Centre (CRC). I understand there are to be four meetings scheduled in July, one in each ward of the Shire. I assume that Council will need to decide these dates and the format.

As a school holiday break falls between the 4th-21st July 2003, could I recommend Council consider scheduling the meetings in the last 10 day period to the end of July. This allows Council to consider the public meeting outcomes at the August Council meeting.

Concerns have been raised that Council has no obligation to comply with any determination that may emanate from these meetings. It is vital that electors of Victoria Plains be confident that these meeting are to be held in good faith to clearly ascertain **public opinion and direction to Council** on the CRC proposal.

Therefore I request that Council advise electors in advance that if a majority of VP Shire electors attend in aggregate and resolve in the majority through formal means i.e. a motion, then the Council will abide by that public determination. This advice to electors could be included as part of meeting date notification.

I would be pleased if you could advise me of Councils decision on this matter.

Thanking you.

Yours sincerely

Gary McGill

June 20, 2003

Enquiries: Phil Anning
CA5.7
Pa/jg

Mr Gary McGill
PO Box 6
CALINGIRI WA 6569

Dear Sir,

Further to your letter of 18th June 2003 I advise as follows :-

Public meetings will be held at times and places as resolved by Council.

With regard to your request that Council act on the direction of the public meetings I advise that Councillors are aware of their obligations in their role and responsibilities and will act in accordance with that role and responsibility. I refer you to the Local Government Act

Section 3.1 The general function of a local government is to provide for the good government of persons in its district.

Section 2.7 1) The Role of Council
a) directs and controls the local government affairs; and
b) is responsible for the performance of the local government functions.

2) Without limiting subsection (1) the Council is to
a) oversee the allocation of the local governments finances and resources; and
b) determine the local government policies.

Section 2.10 Role of Councillors
a) represents the interests of electors, ratepayers and residents of the district
b) provides leadership and guidance to the community in the district
c) facilitates communication between the community and the Council
d) participates in the local government decision making processes at Council and committee meetings; and
e) performs such other functions as are given to a Councillor by this Act or any other written law.

Section 5.33 Decisions made at electors meetings

1) All decisions made at an electors meeting are to be considered at the next ordinary Council meeting or, if that is not practicable

a) at the first ordinary Council meeting after that meeting; or

b) at a special meeting called for that purpose;

whichever happens first.

2) If a meeting of the Council or local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the Council meeting.

Yours faithfully

Cr M (Michael) Anspach
President